

AGENDA
CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
DRAINAGE COMMITTEE MEETING

Location:	City Hall	Date:	January 7, 2021
	834 Main Street	Time:	3:00 pm
	Ferndale CA 95536	Posted:	January 4, 2021

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the City Council, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comment for this meeting be submitted prior to the meeting. Public comment should be submitted to cityclerk@ci.ferndale.ca.us by 4:pm on Wednesday, January 7, 2021, please be sure to put “Public Comment “in the subject line, and include the agenda item. All public comments received by 12pm will be read into the record (limit to 5 minutes) during the special meeting.

To provide public comment during the meeting, you will need to join the Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/82388965071?pwd=aWlsRTRUdXVRSgtvaXRRRmQ4K1ZTdz09>

or go to Zoom.us and input the following:

Meeting ID: 823 8896 5071

Passcode: 820079

Join using your telephone:

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 823 8896 5071

Passcode: 820079

1. CALL TO ORDER - CHAIRMAN
2. ROLL CALL – DON HINDLEY, TOM STEPHENS, JAMES BASS, JEFF FARLEY, BILL BECKER AND WAYNE AMBROSINI
3. MODIFICATIONS TO THE AGENDA
4. APPROVAL OF MINUTES – Approval of the December 3, 2021 Drainage Committee
5. PUBLIC COMMENT. *(This time is for persons who wish to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction - Drainage. Items requiring action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Committee that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*
6. BUSINESS
 - A. Change time of Drainage Meeting
 - B. Update on Drainage
 - C. Master Drainage Plan Update/SB2 Funding
7. CORRESPONDENCE
8. COMMENTS
8. ADJOURN

**The next regular meeting of the Ferndale Drainage Committee will be on
 February 4, 2021**

MINUTES
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DRAINAGE COMMITTEE MEETING

December 3, 2020

Chairman Sweeney opened the meeting at 3.02 pm. Those present were Tom Stephens, Jeff Farley, Wayne Ambrosini, and Jim Bass along with City Staff: City Manager Jay Parrish, City Engineer Brian Ontiveros, and City Clerk Kristene Hall. No public comments were offered.

APPROVAL OF MINUTES: MOTION to approve the November 5, 2020 Drainage Meeting Minutes. **(Stephens/Farley) Unanimous**

PUBLIC COMMENT: No Comment

BUSINESS

Discuss Election of Committee Officers: Mayor Sweeney went over the process of appointing a Chair and Vice-Chair of the Drainage Committee. City Manager Jay Parrish also stated there was still a vacancy on the committee that needed to be filled.

Discuss Drainage Fees: Mayor Sweeney explained the Drainage Fees currently charged. Sweeney explained the Proposition 218 process recently used to raise sewer rates would be similar to the process the city would use to seek raising Drainage Fees. This would require a study to determine what increases would be necessary. Sweeney explained the current fee is \$25.00 per parcel per year. Sweeney stated the first steps would be to assess what costs the city is looking at for the drainage projects and then determine what the Drainage Fees will need to be raised to. Sweeney also added that council approval would also need to be obtained. City Engineer Brian Ontiveros also added design concepts and methodology will also need to be obtained for cost estimates of projects to also provide drainage costs. Ontiveros also added that with the Land Use Element also being updated, it may change some project designs.

Discuss Drainage Easements: Mayor Sweeney explained that this item was also part of the Drainage Master Plan Update. Sweeney stated Stephens is currently trying to locate a list of easements when the Drainage Master Plan was adopted in 2004. Sweeney stated that if that list was unavailable then PlanWest will need to obtain information from the Humboldt County Assessor Office. City Engineer Ontiveros stated he had spoken with the previous engineer during that time and they were able to locate some of the easements and were currently putting together a list. Ontiveros also stated that some will need to be obtained by title reports. Stephens questioned the use of prescriptive easement. Ontiveros stated prescriptive easements could cause problems and it would be better to get a dedicated easement.

Discuss Fern Avenue Bank Failure and Sediment Blockage: Tom Stephens stated the need for a cost estimate for this project and obtain a funding source. Sweeney added that the bank failure

is located on private property. Stephens stated he had spoken with the property owner. Sweeney stated that forming an adhoc committee for this project might be beneficial. Stephens stated he would be willing to be on the committee and work with Ontiveros and the cities grant writer. Wayne Ambrosini also stated he would be willing to help out as well.

Discuss DMP Priority Site Update: Mayor Sweeney stated that this was already in the processes. Sweeney stated that City Engineer Ontiveros had stated previously he would like to do some conceptual designs. Ontiveros stated he would look into it at a later date. Mayor Sweeney also added that the Drainage Committee would need to get council approval for any expenditures. This would include City Engineer costs as well as City Attorney. City Manager Parrish stated that sometimes grants include engineering fees. Parrish added that the Drainage Committee would make a recommendation to the council and the council can make a determination on the project.

Discuss Francis Creek and Possible Slide Activity: Tom Stephens explained that he had monitored the slide activity from 2016-2019. Stephens stated the slide is approximately ½ mile long and that there is renewed activity at the top of the slide and there are other significant slides down the debris torrent. Stephens stated that the sediment could cause problems if there was a large storm. Stephen stated it would be beneficial to rent a drone annually to monitor this activity. Stephens stated if funding could be approved for this it would be beneficial for gathering data.

Correspondence: None

Comments: Mayor Sweeney stated this would be his last meeting and thanked the committee.

Mayor Sweeney adjourned the meeting at 4:21 pm

Respectfully submitted

Kristene Hall
City Clerk