
PUBLIC WORKS WORKER

Job Description

Performs duties under the direction of the Public Works Director related to those functions that ensure consistent care and maintenance of City properties and equipment. Attend meetings as required by the City Manager. Perform additional duties as required by the City Manager.

Duties

1. Under the direction of the Public Works Director perform the following duties such as, but not limited to, the following:
 - a. Grounds maintenance of City properties.
 - b. Patching, cleaning and grading of City streets and alleys.
 - c. Maintenance of City buildings
 - d. Maintenance of City equipment.
 - e. Maintain control of all City equipment and supplies.
 - f. Maintain all current licenses as required to perform duties.
 - g. Watch for, and report any unsafe situations to the Public Works Director.
 - h. Perform any other duties as may be assigned by the Public Works Director.

Employment Standards

1. Become familiar with the layout of City systems and buildings, including the locations of gates, sewer cleanouts and manholes, and the names and layout of City streets.
2. Perform all duties in accordance with applicable safety standards.
3. Maintain a cooperative and effective working relationship with the Public Works Crew Leader, peers, the public, and City officials.

Necessary Abilities

- Must possess a valid California Drivers License.
- Ability to maintain and/or make minor repairs on City vehicles, buildings, grounds, tools, and equipment; the ability to operate a variety of power tools, equipment, and motor vehicles.
- Able to work hard over extended periods and quickly, but effectively, in emergency situations.
- Able to follow oral and written instructions.