

**SPECIAL AGENDA  
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.  
DESIGN REVIEW COMMITTEE MEETING**

**Location** VIA ZOOM CONFERENCE

**Date:** September 29, 2022

**Time:** 8:30 am

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor's Emergency Declaration related to COVID-19, and the Governor's Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committees, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to [cityclerk@ci.ferndale.ca.us](mailto:cityclerk@ci.ferndale.ca.us) by 4:00pm on Wednesday, September 28, 2022, please be sure to put "Public Comment" in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Teleconference meeting.

To Join Zoom Meeting use the link:

Join Zoom Meeting

<https://us02web.zoom.us/j/81907407015?pwd=aVZoNi9lUeFNJZklPaCtKdkpTZnhQZz09>

or go to Zoom.us and input the following:

Meeting ID: 819 0740 7015

Passcode: 313795

Dial in using your telephone: (Use \*6 to mute and unmute)

+1 669 900 6833 US (San Jose)

+1 669 444 9171 US

Meeting ID: 819 0740 7015

Passcode: 313795

1. CALL MEETING TO ORDER – CITY CLERK WILL DO ROLL CALL
2. MODIFICATIONS TO THE AGENDA
3. APPROVAL OF PREVIOUS MINUTES
  - A. Minutes of the July 7, 2022 Meeting ..... Page 3
4. PUBLIC COMMENT. (This time is for persons who wish to address the Committee on any matter not on this agenda and over which the Committee has jurisdiction).
5. BUSINESS
  - A. 406 Main Street (Signage) ..... Page 5
  - B. 1042 Main Street (Pergola) ..... Page 11
  - C. 324 Main Street (Paint) ..... Page 17
6. CORRESPONDENCE ..... None
7. COMMITTEE MEMBER COMMENTS
8. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Design Review Committee  
will be AS NEEDED DURING COVID-19 PANDEMIC**

**CALL MEETING TO ORDER**

**MODIFICATION TO THE AGENDA**

**APPROVAL OF PREVIOUS MINUTES**

**City of Ferndale, Humboldt County, California USA****Design Review Action Minutes for the 07/07/2022 Agenda - 8:30am meeting**

Chair Jeff Farley opened the Zoom meeting at 8:33 a.m. Committee Members Ellin Beltz and Jorgen von Frausing-Borch were present along with City Clerk Kristene Hall.

Modifications to the Agenda: None.

Approval of Previous Minutes: Approval of the March 24, 2022 Meeting Minutes.

ACTION:

**Motion:** to approve the March 24, 2022 Meeting Minutes (**von Frausing-Borch/Beltz**) Unanimous

Public Comments: No Comment

383 Shaw Ave: Committee Members were presented with an application to repaint the exterior of the residence, detached structure, and garage. There were no questions or comments.

ACTION:

**Motion:** to approve the application to repaint the exterior of the residence, detached structure, and garage, using the approved paint swatches stated in the application. (**Beltz/Daniels**) Unanimous

857 Main Street: Committee Members were presented with an application to install white pickets on top of existing cement retaining wall. There were no questions or comments.

**Motion:** to approve the application install white pickets on top of the existing cement retaining wall, using the materials and design stated in the application. (**Beltz/Daniels**) Unanimous

Correspondence: None.

Committee Member Comments: None

Meeting adjourned at 8:37 am

Respectfully submitted,

Kristene Hall  
City Clerk

**PUBLIC COMMENT**

**BUSINESS**

Meeting Date:	September 29, 2022	Agenda Item Number	5.a
Agenda Item Title	406 Main Street		
Presented By:	Ryan Creek Ventures and/or Staff		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input checked="" type="checkbox"/> Roll Call Vote

**PROJECT DESCRIPTION:** Request for a Design Review Use Permit to Place Signage on front of building at 406 Main Street (APN 031-091-010).

**ENVIRONMENTAL REVIEW:** This project has been reviewed for compliance with the California Environmental Quality Act (CEQA). The proposed project qualifies for a CEQA Class 1, Section 15301 Categorical Exemption from preparation of environmental documents. This exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures involving negligible or no expansion of use. Although the building is in the Historic District, Section 15300.2(f) Exceptions does not apply, as the project will not cause a substantial adverse change in the significance of a historical resource.

**STAFF RECOMMENDATION:** Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

**Recommended Motion:** "Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, Place signage on the front of the building using the approved design and materials as stated in the application."

**PROJECT SUMMARY:** Place Signage on building

**ATTACHMENTS:** Findings of Fact, Conditions of Approval, site photo and design.

**Attachment A**  
**FINDINGS OF FACT**

The following findings of fact are required for approving the Design Review Use Permit.

1. Because the Design Review Use Permit for the project is a discretionary action of the City, this project is subject to environmental review in accordance with the California Environmental Quality Act (CEQA), and qualifies for a CEQA Class 1, Section 15301 Categorical Exemption from preparation of environmental documents. This exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures involving negligible or no expansion of use.
2. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
3. The existing project, as outlined and with conditions:
  - Conforms to and is consistent with the Ferndale General Plan;
  - Does not impair the natural beauty of the town's site and setting; and
  - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

**Attachment B**  
**CONDITIONS OF APPROVAL**

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE  
PLANNING DEPARTMENT

STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: \_\_\_\_\_

<input type="checkbox"/>	Bed & Breakfast Inn	<input type="checkbox"/>	Major Subdivision (5 parcels or more)
<input checked="" type="checkbox"/>	Design Review Use Permit	<input type="checkbox"/>	Minor Subdivision (4 parcels or less)
<input type="checkbox"/>	Exception to Development Standards	<input type="checkbox"/>	Second Dwelling Unit
<input type="checkbox"/>	Home Occupation Permit	<input type="checkbox"/>	Use Permit
<input type="checkbox"/>	Lot Line Adjustment	<input type="checkbox"/>	Variance
<input type="checkbox"/>	Merger	<input type="checkbox"/>	Zoning & General Plan Amendment

2. Name of Property Owner: TALL TREES PROPERTIES LLC  
Address: P.O. BOX 1350 FERNDAL CA
3. Name of Applicant (if different): RYAN CREEK VENTURES LLC  
Address: 2005 ARDAUGH CT. EUREKA Phone: (707) 616-3863
4. Property Location: 406 MAIN ST. FERNDAL CA  
Assessor Parcel Number(s): 031-091-010  
Description: CURRENTLY OPERATING AS "THE BOARDROOM"  
Lot Area: 5750 (TOTAL)
5. Present Use of Property: MINIMUM PREP. RESTAURANT  
Present Zoning: C-2-D
6. Description of Proposed Project: HANG SIGN ON FRONT  
OF BUILDING. DIMENSIONS: H-30in X W-46"  
MATERIAL: MOLDED PLASTIC W/ GRAPHIC OVERLAY

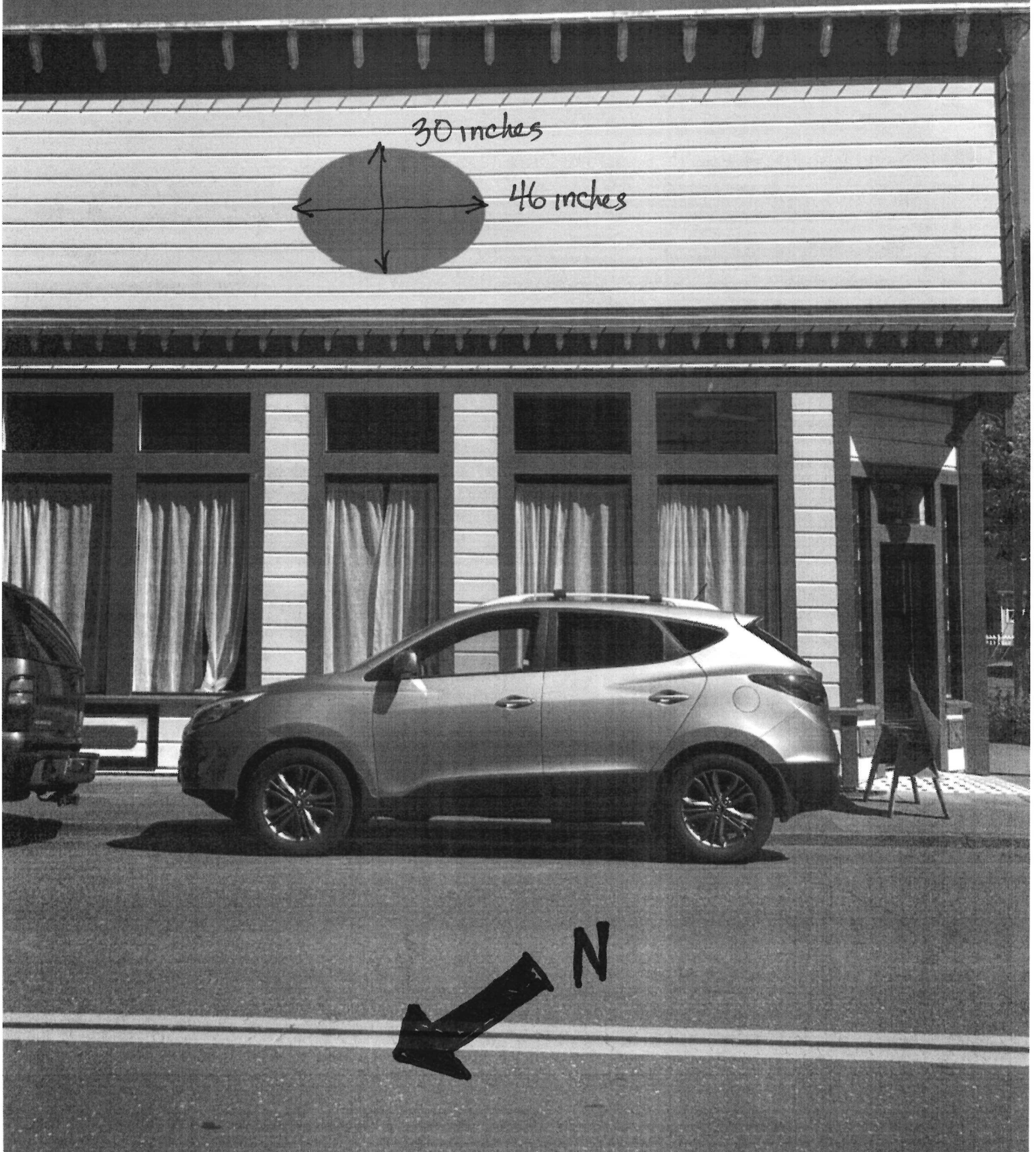
Filing Fee: A filing fee of \$\_\_\_\_\_ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these or subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

SONNY SIMONIAN 09/07/2022  
Signature of Applicant or Agent Date

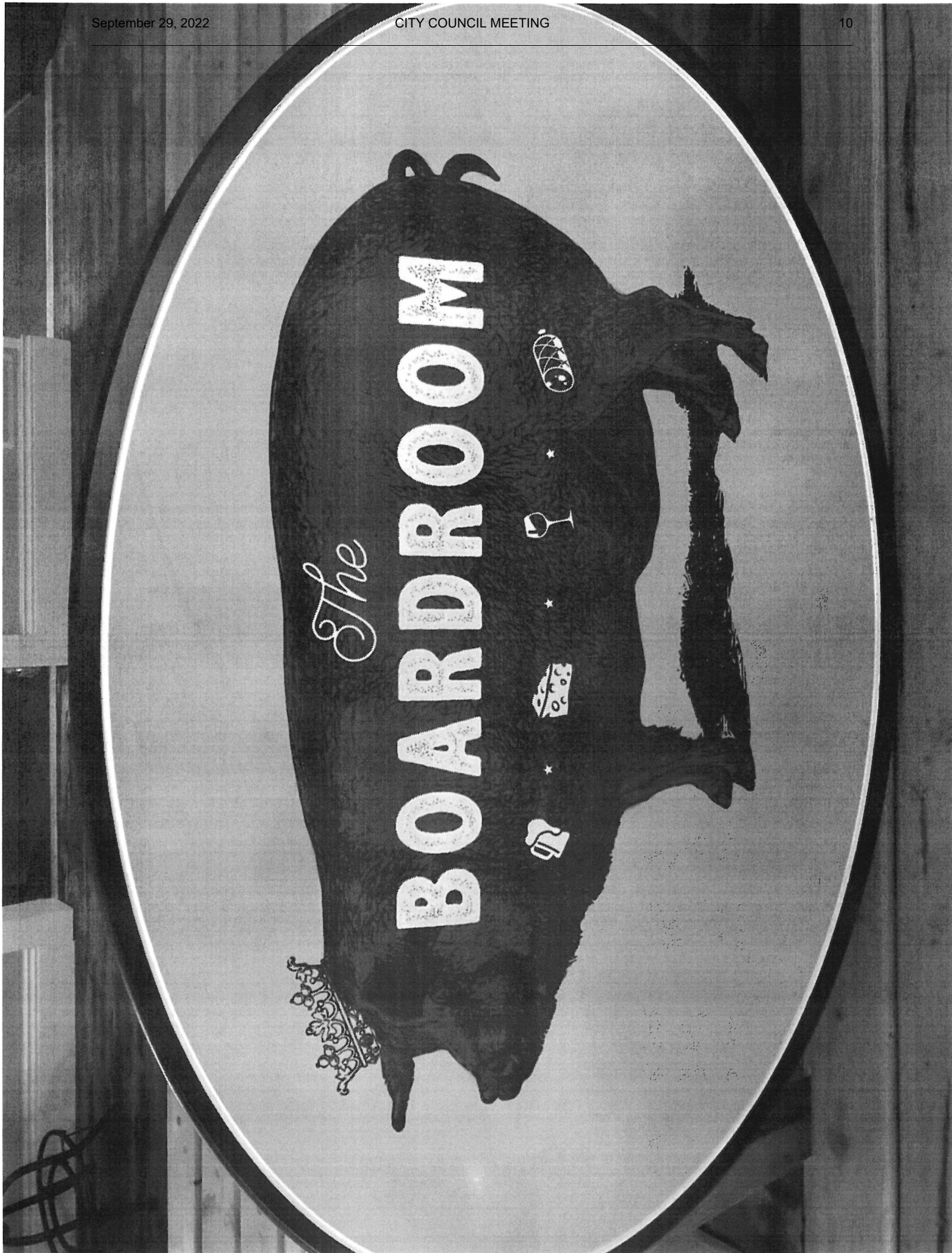
Authorization of Agent: I hereby authorize \_\_\_\_\_ to act as my representative and bind me in all matters concerning this application. (Form 121106)

FOR STAFF USE ONLY					
Full Ap Rec'd	Sent to Comm.	Returned	Ap notified	Project Final	









Meeting Date:	September 29, 2022			Agenda Item Number		5.b
Agenda Item Title	1042 Main Street					
Presented By:	Mike Woyak and/or Staff					
Type of Item:	x	Action		Discussion		Information
Action Required:		No Action		Voice Vote	X	Roll Call Vote

**PROJECT DESCRIPTION:** Request for a Design Review Use Permit to construct an 8' X 8' Pergola at 1042 Main Street (APN 030-201-010).

**RECOMMENDATION:** Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

**RECOMMENDED MOTION:** "Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to construct an 8' X 8' pergola, using the approved materials and design provided in the application packet."

**ATTACHMENTS:** Findings of Fact, Conditions of Approval, Residence Photo, and Pergola Design.

**Attachment A**  
**FINDINGS OF FACT**

The following findings of fact are required for approving the Design Review Use Permit.

1. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
2. The existing project, as outlined and with conditions:
  - Conforms to and is consistent with the Ferndale General Plan;
  - Does not impair the natural beauty of the town's site and setting; and
  - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

**Attachment B**  
**CONDITIONS OF APPROVAL**

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

NS Email - mwoyal@<sup>13</sup>  
Sbcglobal.net

CITY OF FERNDALE  
PLANNING DEPARTMENT

## STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

- ### 1. Type of Application

Date: 21 Sep 2022

	Bed & Breakfast Inn		Major Subdivision (5 parcels or more)
✓	Design Review Use Permit		Minor Subdivision (4 parcels or less)
	Exception to Development Standards		Second Dwelling Unit
	Home Occupation Permit		Use Permit
	Lot Line Adjustment		Variance
	Merger		Zoning & General Plan Amendment

2. Name of Property Owner: Mike & Beth Woyak  
Address: 1042 Main Street

3. Name of Applicant (if different): \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_

4. Property Location: 1042 Main Street  
Assessor Parcel Number(s): 030-201-010-000  
Description: the parcel with the house on it  
Lot Area: 0.15 acre

5. Present Use of Property: primary residence  
Present Zoning: residential

6. Description of Proposed Project: construction of a pergola (8'x8')  
behind the 6' fence

Filing Fee: A filing fee of \$\_\_\_\_\_ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement of omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Signature of Applicant or Agent 21 Sep 2022  
Date

Authorization of Agent: I hereby authorize \_\_\_\_\_ to act as my representative  
and bind me in all matters concerning this application. (Form 121106)

FOR STAFF USE ONLY									
Full Ap Rec'd		Sent to Comm.		Returned		Ap notified		Project Final	









**cityclerk@ci.ferndale.ca.us**

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**From:** mwoyak <mwoyak@sbcglobal.net>  
**Sent:** Wednesday, September 21, 2022 10:10 AM  
**To:** cityclerk@ci.ferndale.ca.us  
**Subject:** RE: Design Review Application

Hi Kris,

The supports will be pressure treated 4x4s, and the cross beams will be pressure treated 2x6s. All will be painted to match the building color scheme. I have corrugated metal roofing material that matches the color of the house roof.

Mike

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: cityclerk@ci.ferndale.ca.us  
Date: 9/21/22 9:46 AM (GMT-08:00)  
To: mwoyak@sbcglobal.net  
Subject: Design Review Application

Mike,

I will also need to know the materials being proposed (wood & roof material).

Thank you

**Kristene Hall**

**City Clerk**  
**City of Ferndale**



834 Main Street • Ferndale, CA 95536  
PO Box 1095 • Ferndale, CA 95536

☐ 707-786-4224  
☐ [cityclerk@ci.ferndale.ca.us](mailto:cityclerk@ci.ferndale.ca.us)  
☐ <https://ci.ferndale.ca.us>



Meeting Date:	September 29, 2022			Agenda Item Number		5.c
Agenda Item Title	324 Main Street					
Presented By:	Jason Fox and/or Staff					
Type of Item:	x	Action		Discussion		Information
Action Required:		No Action		Voice Vote	x	Roll Call Vote

**PROJECT DESCRIPTION:** Request for a Design Review Use Permit to Repaint the exterior of the building at 324 Main Street 031-092-006.

**ENVIRONMENTAL REVIEW:** This project has been reviewed for compliance with the California Environmental Quality Act (CEQA). The proposed project qualifies for a CEQA Class 1, Section 15301 Categorical Exemption from preparation of environmental documents. This exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures involving negligible or no expansion of use. Although the building is in the Historic District, Section 15300.2(f) Exceptions does not apply, as the project will not cause a substantial adverse change in the significance of a historical resource.

**STAFF RECOMMENDATION:** Staff has included findings of fact (Attachment A) necessary to take an action on the Design Review Use Permit. If the Design Review Committee accepts the findings of fact or makes comparable findings, then staff recommends the Committee approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B.

**Recommended Motion:** "Make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, repaint the exterior of the building using the approved paint swatches as stated in the application."

**PROJECT SUMMARY:** Repaint Building

**ATTACHMENTS:** Findings of Fact, Conditions of Approval, site photo and paint swatches.

**Attachment A**  
**FINDINGS OF FACT**

The following findings of fact are required for approving the Design Review Use Permit.

1. Because the Design Review Use Permit for the project is a discretionary action of the City, this project is subject to environmental review in accordance with the California Environmental Quality Act (CEQA), and qualifies for a CEQA Class 1, Section 15301 Categorical Exemption from preparation of environmental documents. This exemption consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures involving negligible or no expansion of use.
2. The proposed design, materials, and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.
3. The existing project, as outlined and with conditions:
  - Conforms to and is consistent with the Ferndale General Plan;
  - Does not impair the natural beauty of the town's site and setting; and
  - Will not be unsightly, obnoxious or undesirable in appearance to the extent that it will hinder the harmonious development of the zone, impair the desirability of the zone for the uses permitted therein, or limit the opportunity to attain optimum use and value of the land and improvements or otherwise adversely affect the general property and welfare.

**Attachment B**  
**CONDITIONS OF APPROVAL**

Staff recommends Design Review Use Permit approval be subject to the following conditions. The violation of any term or requirement of this conditional approval may result in the revocation of the permit.

1. The applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing the Design Review Use Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the Permit and uses allowed are considered final and approved.
2. All proposed work shall be in conformance with the approved permit application and with the information and analysis contained in the associated staff report and conditions of approval on file with the City. Should the work deviate from that as allowed by this approval, then the applicant may be required to first receive Design Review Committee approval for such changes.
3. Should the applicant or any other future owner of the subject property not conform to the requirements of these conditions, then said non-conformance shall constitute a violation of this Design Review Use Permit and shall become null and void until either all the issues have been addressed to the satisfaction of the City, or the permit is revoked.
4. All proposed and/or future development, improvements, and construction authorized hereunder shall be in conformance with all applicable City ordinances, regulations and codes, including but not limited to Zoning Ordinance 02-02, including the Design Review requirements, the Uniform Building Code, any Fire Codes and/or Public Health & Safety Code, applicable to the nature and type of proposed use and/or construction. A City building permit is required for any construction associated with the proposed project with the burden on the applicant to comply.

CITY OF FERNDALE  
PLANNING DEPARTMENT

foxagile@gmail.com

## STANDARD APPLICATION FORM

Please provide the following information as it applies to your application. For questions, call 786-4224.

1. Type of Application

Date: 9-08-22

<input type="checkbox"/>	Bed & Breakfast Inn	<input type="checkbox"/>	Minor Subdivision (4 parcels or less)
<input type="checkbox"/>	Exception to Development Standards	<input type="checkbox"/>	Second Dwelling Unit
<input type="checkbox"/>	Historic District Design Review	<input type="checkbox"/>	Street Vacate
<input type="checkbox"/>	Home Occupation Permit	<input type="checkbox"/>	Use Permit
<input type="checkbox"/>	Lot Line Adjustment	<input checked="" type="checkbox"/>	Use Permit – Design Review
<input type="checkbox"/>	Merger	<input type="checkbox"/>	Variance
<input type="checkbox"/>	Major Subdivision (5 parcels or more)	<input type="checkbox"/>	Zoning & General Plan Amendment

2. Name of Property Owner: Jason Fox Phone: 707-312-3881Address: 10873 St. Hwy 36 Carlotto, CA 95528 PO Box (95528)

3. Name of Applicant (if different): \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_

4. Property Location: 324 main street FerndaleAccessor Parcel Number(s): 031-092-006

Description: \_\_\_\_\_

Lot Area: \_\_\_\_\_

5. Present Use of Property: Dairy Equipment shop & officePresent Zoning: Commercial6. Description of Proposed Project: Paint outside of buildingblue, gray, light gray.

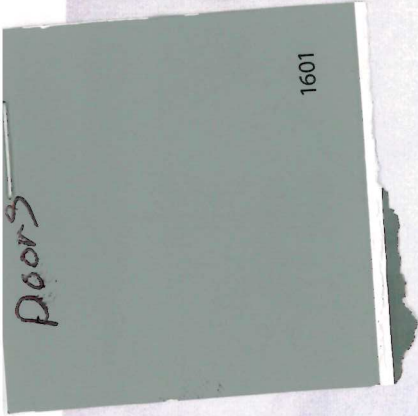
Filing Fee: A filing fee of \$\_\_\_\_\_ has been paid as part of the application. (Refer to Resolution 00-21 for fees and charges for review and processing of development permits.) I hereby certify that to the best of my knowledge the information in this application and all attached exhibits is full, complete and correct, and I understand that any misstatement or omission of the requested information or of any information subsequently requested shall be grounds for denying the application, or suspending or revoking a permit issued on the basis of these of subsequent representations, or for the seeking of such other and further relief as may seem proper to the City.

Signature of Applicant or Agent: Jason FoxDate: 9-08-22

Authorization of Agent: I hereby authorize \_\_\_\_\_ to act as my representative and bind me in all matters concerning this application. (Form 100208)

FOR STAFF USE ONLY					
Full Ap Rec'd		Sent to DR		Returned	
				Ap notified	
					Project Final





**CORRESPONDENCE**

**COMMITTEE COMMENTS**

**ADJOURN**