

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA – REGULAR MEETING**

Location:	City Hall	Date:	March 16, 2022
	VIA ZOOM	Time:	7:00 pm
		Posted:	March 10, 2022

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the City Council, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to cityclerk@ci.ferndale.ca.us by 4:00pm on Wednesday, March 16, 2022, please be sure to put “Public Comment “in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/83542571561?pwd=V0hKb1QxNmclb1MzZng3dFVPRldMdz09>

Or go to Zoom.us and input the following info when prompted:

Meeting ID: 835 4257 1561

Passcode: 352536

You may also dial in using your telephone by using either number: (Use *6 to mute and unmute)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 835 4257 1561

Passcode: 352536

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Avis; Councilman Lund; Councilman Ostler; and Councilman Smith.
4. REPORT OUT OF CLOSED SESSION –None
5. CEREMONIAL – Proclamation Honoring the Healthcare Workers in Our Community.....
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSION – None
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes’

total for all speakers, with each speaker given no more than five minutes.)

- 9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the February 16, 2022 Regular City Council Meeting Page 6
 - b. Acceptance of Checkbook Register for February 1-28, 2022 Page 9
 - c. Acceptance of Financial Statements for February 1-28, 2022 Page 12
- 10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
- 11. PRESENTATION
 - a. Arlington Avenue Drainage Technical Assistance Project
- 12. PUBLIC HEARING
- 13. BUSINESS
 - a. General Plan and Housing Element Annual Progress Report Page 35
 - b. Per Capita Grant Funding Public Comment and Project Recommendation..... Page 52
 - c. Resolution 2022-03 Approving the Submission of Police Department Military Equipment Use Policy Page 75
 - d. COVID-19 Update and Discussion..... Page 89
 - i. Reconfirm Existence of Local Emergency and Reconfirm findings from Resolution 2021-21 to continue the use of Virtual Meetings.
- 14. CORRESPONDENCE - None
- 15. COMMENTS FROM THE COUNCIL
- 16. REPORTS
 - a. City Manager Report Page 98
 - b. Commission and Committee Reports
 - i. Drainage Committee..... Page 108
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Humboldt County Association of Governments (Jan 2022) Page 110
 - ii. Humboldt Waste Management Authority (Jan & Feb 2022)..... Page 113
 - iii. Redwood Coast Energy Authority (Jan 2022) Page 117
 - iv. Redwood Region Economic Development Commission (Jan 2022) Page 123
- 17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
April 20, 2022 at 7:00 pm.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

a. Proclamation Honoring Healthcare Workers in the Community

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

CITY OF FERNDALE
POB 1095
FERNDALE, CA 95536
"A Historic Victorian Village"



PROCLAMATION

IN HONOR OF HEALTHCARE WORKERS IN OUR COMMUNITY

Whereas, those who have chosen the healthcare profession as their calling, serve their communities with a reverence for human life and individual dignity; and

Whereas, our nation is experiencing one of the worst pandemics in its history as a result of the novel coronavirus; and

Whereas, physicians, nurses, health aids, EMTs and others who work in healthcare are dedicated to relieving pain and suffering, especially during this pandemic while risking their own lives and the well-being of their families; and

Whereas, the sick of our community, whether afflicted with the novel coronavirus or suffering with another illness, are treated and tended to by devoted healthcare workers, who surround and support our sick loved ones when family is not allowed by their loved one's bedside.

Now, therefore, I, Don Hindley, Mayor of the City of Ferndale, and the City Council of the City of Ferndale, do hereby honor and extend our deepest thanks and gratitude to the healthcare workers of our community, for their heroic efforts and in recognition of their spirit, love and healthcare skill provided to their fellow man during the COVID-19 pandemic; and further, I encourage all residents of Ferndale to acknowledge our healthcare workers for their devotion to the health and well-being of our citizens.

Dated this 16th Day of March, 2022


Don Hindley, Mayor

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of February 16, 2022

Mayor Hindley called the Regular City Council Meeting to order at 7:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Council Members Stephen Avis, Leonard Lund, Phillip Ostler, and Robin Smith, along with staff: City Manager Jay Parrish, Police Chief Ron Sligh, and City Clerk Kristene Hall.

Report out of Closed Session: None

Ceremonial: None.

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: A member of the public spoke of an issue regarding the Ferndale Children's Center and its proposed use of the Ferndale Community Center.

Consent Calendar: There were three items on the Consent Calendar for approval. There were no questions from the council or public.

MOTION: to approve the consent calendar. **(Avis/Lund) Unanimous**

Call Items Removed from Consent Calendar: None

Presentation:

Climate Action Plan (CAP): City Manager Jay Parrish explained the countywide process of the Climate Action Plan. Parrish explained by all cities and the county joining together, Ferndale was able to save a substantial amount of money to put this plan together. Parrish also stated that each city will have specific actions and goals. Parrish turned the presentation over to Michael Richardson. Richardson displayed a PowerPoint presentation that went over the CAP. Richardson explained the project goal was to have a regional CAP adopted by each jurisdiction to reduce greenhouse gas (GHG) throughout the county. Richardson also provided a timeline that included a CAP adoption goal of August 2023. Richardson also discussed countywide GHG inventory taken in 2015 that showed the largest GHG was from transportation. Richardson also showed the emissions by each jurisdiction in which Ferndale was only 1% of this inventory. Richardson explained the county is trying to reach the state target goal of 40% below 1990 levels by the year 2030. Richardson went over GHG reduction strategies. Richardson explained the CAP planning steps which were: Develop GHG inventory; Reach out and Communicate; Set Goals and Actions; Obtain Resources; Take Action; and Track and Report. Councilman Avis questioned if there was a breakdown for just Ferndale similar to the countywide breakdown provided for 2015 and if the goal of 30% is countywide or just for each jurisdiction. Richardson stated that the cities and county are all in this together so it is a countywide goal. Avis also questioned updates to the CAP. Richardson stated that it will need updates as things change.

Ferndale Chamber of Commerce Update: Chamber President Thomas Stratton, Treasurer Paul Beatie, Secretary Kristie Fellows and Chamber Member Pat Willie did a PowerPoint

presentation for the council. Stratton reminded the council and community that the Chamber is made up of volunteers. Stratton discussed how the Chamber is promoting Ferndale which includes tracking the website (visitferndale.com) and the each if the individual pages on the website. Stratton also discussed the Chambers Facebook page stating that it has 4061 followers which was an increase of 13% over 2021. Stratton also discussed the Instagram account which was also up 15.6% during the last 3 months of 2021. Beatie discussed some of the articles and Interviews that promoted Ferndale recently. Chambers discussed the chamber memberships and stated the 21-22 goal had been met. Stratton discussed the success of the 2021 holiday season. Willie discussed the upcoming Concours' on Main scheduled for September 11, 2022. Stratton discussed the importance of Transient Occupancy Tax (TOT) and how much it helps pay for services that all residents utilize. The Council thanked the Chamber for all it does and its presentation.

Public Hearing- None

Business:

Resolution 2022-02 Authorizing the City Manager to Submit Application for CalRecycle Grants: City Manager Jay Parrish discussed a grant that the city is currently looking into to assist with regulations under AB1383. The \$20,000 grant will assist with planning and requires a resolution authorizing the City Manager to submit an application for CalRecycle Grants. Councilman Avis asked Parrish to explain the requirements of Organic Waste and the difference in Green Waste. Parrish stated that there are many aspects of it, one being for stores would allow them to give the organics to someone that will hand them out to others. Parrish added that another aspect is what you have at home and at restaurants, transportation of the organics and how its handled safely. Parrish added that Green Waste is not the same thing and some cities mix Organics and Green Waste together, but it can be problematic because it breaks down differently.

Contract Renewal for City Auditor: City Manager Parrish explained to the council that the company the city has used for many years has done an excellent job. Parrish added that with our new finance person, it would be nice to continue with this auditing firm. Parrish also explained that the firm had mentioned in the past they may not be doing audits much monger but will continue for at least this year. Mayor Hindley added that the State has put certain requirements for CPA's to do audits and the requirements are very expensive to obtain which could be why they are getting out of the auditing side. **MOTION:** to Approve the Contract renewal of JJACP for the City Auditor. **(Avis/Lund) Unanimous**

Contract Renewal for City Attorney: City Manager Parrish explained that the city has been with Ryan Plotz and with the Mitchell Law Firm, LLP now for a quite few years and that the firm does a very good job. There were no questions or comments from the public or Council. **MOTION:** to approve the renewal of the City Attorney contract with The Mitchell Law Firm, LLP. **(Lund/Smith) Unanimous**

COVID 19 Update and Discussion: City Manager Parrish stated that though the numbers nationwide show they are going down, they are still high and concerning. Parrish added that he is hopeful the council will continue a little longer with keeping to Zoom meetings and City Hall open by appointment only to ensure another variant will not become dominant and future

outbreaks and closures. Parrish also added that being a rural community, the numbers seem to be higher and vaccination rates are not as high as they should be. Councilman Smith thanked Parrish for his report. Smith stated that Humboldt County is rated as a community with a high rate of community transmission. Smith went over current transmission rates and the increase in cases from just a month ago. Smith added that the numbers are much higher due to many people also doing home tests that are not being reported. Smith stated concerns on the long-term effects of COVID and what is still to come. Smith also recommended to everyone to get vaccinated. Councilman Avis sent out a plea to everyone to consider the impact on healthcare workers. Avis also sent out his appreciation for all the healthcare workers and their hard work they have put in the last couple years. Councilman Smith suggested the council do a proclamation for all the healthcare workers in the community thanking them for their countless hours and hard work. Mayor Hindley directed staff to devise a Proclamation for next month's City Council Meeting. **MOTION:** to reconfirm the existence of the local emergency and reconfirm the findings of Resolution 2021-21 to continue the use of virtual meetings. **(Smith/Ostler) Unanimous**

Correspondence: None

Council Comments: None

Reports:

City Managers Report: Councilman Lund expressed his appreciation for the thorough report and thanked Parrish for putting the instruction in for the council on how to get questions answered easily. Councilman Avis also thanked Parrish for the report and stated his appreciation for the "key milestones" section and also his "Covid" report. Avis also commended him on a few other topics of concern.

Other Reports: None

Mayor Hindley adjourned the meeting at 8:42pm.

Respectfully submitted

Kristene Hall
City Clerk

Bank Account Register
 CITY COUNCIL MEETING
 General Checking
 February 1, 2022 - February 28, 2022

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			567,670.48
02/01/22		JAY PARRISH	JAY PARRISH	400.00		567,270.48
02/01/22		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,409.32		565,861.16
02/01/22		USTREASURY	UNITED STATES TREASURY	7,600.11		558,261.05
02/01/22	55628	CITFO	CITY OF FORTUNA	3,216.66		555,044.39
02/01/22	55629	MIRRE	MIRANDA'S RESCUE	450.00		554,594.39
02/01/22	55630	VANESSA	VANESSA HUERTA	200.00		554,394.39
02/02/22	55692	MISLI	MISSION LINEN & UNIFORM SERVICE	21.42		554,372.97
02/02/22	55700	NORCO	NORTH COAST LABORATORIES LTD.	1,030.00		553,342.97
02/04/22	55649	SHREDAWARE	SHRED AWARE	76.22		553,266.75
02/07/22	55650	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	145.82		553,120.93
02/07/22	55654	RON SLIGH	RON SLIGH	114.56		553,006.37
02/07/22	55693	PACGA	PACIFIC GAS & ELECTRIC	8,108.90		544,897.47
02/08/22			020822STCAL		2,837.92	547,735.39
02/09/22		FIRST WEST	FIRST WESTERN EQUIPMENT FINANCE	950.45		546,784.94
02/10/22		EXPERTPAY	EXPERTPAY.COM	138.46		546,646.48
02/10/22		USDAR	USDA RURAL DEVELOPMENT	48,176.87		498,469.61
02/10/22	1001		PARRISH, JAY D	2,641.92		495,827.69
02/10/22	1002		HALL, KRISTENE M	1,623.26		494,204.43
02/10/22	1003		BOOP, LAUREN	1,258.34		492,946.09
02/10/22	1004		SLIGH, RONALD B	1,868.60		491,077.49
02/10/22	1005		LINDGREN, ROBERT C	1,473.56		489,603.93
02/10/22	1006		MENDES, ALAN SCOTT	179.36		489,424.57
02/10/22	1007		GARDNER, TANNER W	1,253.68		488,170.89
02/10/22	1008		MCNEILL, LOGAN D	1,468.83		486,702.06
02/10/22	1009		NEWTON, TROY D	266.60		486,435.46
02/10/22	1010		COPPINI, STEVE L	2,505.55		483,929.91
02/10/22	1011		GARDNER, SHAWN C	1,779.22		482,150.69
02/10/22	1012		LIU, CARSON B	731.63		481,419.06
02/10/22	1013		HOPPIS, JOHNNY F	1,625.72		479,793.34
02/10/22	1014		GARDNER, HUNTER C	127.75		479,665.59
02/10/22	55655		CERVANTES, CESAR E	1,265.31		478,400.28
02/10/22	55656		FRANCESCHI, DAVID A	1,253.06		477,147.22
02/10/22	55657		RICHARDSON, DIANNA L	127.75		477,019.47
02/10/22	55658	CHOPPIS	CHELCI HOPPIS	126.91		476,892.56
02/10/22	55659	FEPEA	FEPEA	72.50		476,820.06
02/10/22	55660	FRATB	FRANCHISE TAX BOARD	101.05		476,719.01
02/11/22		TRICOUNTIES	TRI COUNTIES BANK	7.63		476,711.38
02/14/22		TRICOUNTIES	TRI COUNTIES BANK	1,129.58		475,581.80
02/14/22	55662	FDAC	FDAC EBA	9,130.24		466,451.56
02/14/22	55663	HUMTE	HUMBOLDT TERMITE & PEST	49.00		466,402.56
02/14/22	55664	PACGA	PACIFIC GAS & ELECTRIC	1,076.11		465,326.45
02/14/22	55665	SDRMA	SPECIAL DISTRICT RISK MGMT AUTHORITY	563.67		464,762.78
02/14/22	55666	USABL	USABLUBOOK	2,405.31		462,357.47
02/14/22	55667	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	1,004.33		461,353.14
02/14/22	55668	WELLS(\$206)	WELLS FARGO VENDOR FIN SERV	206.76		461,146.38
02/14/22	55669	PLANWEST	PLANWEST PARTNERS, INC.	5,841.25		455,305.13
02/14/22	55670	WELF(\$106)	WELLS FARGO FINANCIAL LEASING	106.46		455,198.67
02/14/22	55694	BAKTA	BAKER & TAYLOR	297.79		454,900.88
02/15/22		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,217.40		453,683.48
02/15/22		USTREASURY	UNITED STATES TREASURY	6,781.62		446,901.86
02/15/22	55671	PHIAY	AYCOCK & EDGMON	775.00		446,126.86
02/15/22	55672	ONTIV	ONTIVEROS & ASSOCIATES, INC.	617.50		445,509.36
02/17/22	55695	SUNBELT	SUNBELT RENTALS, INC.	948.56		444,560.80
02/22/22	55679	DEMCO	DEMCO SUPPLY COMPANY	84.85		444,475.95
02/22/22	55680	FRONT	FRONTIER	519.90		443,956.05

Bank Account Register
 CITY COUNCIL MEETING
 General Checking
 February 1, 2022 - February 28, 2022

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
02/22/22	55681	KRISHALL	KRISTENE HALL	114.34		443,841.71
02/22/22	55682	LEACA	LEAGUE OF CALIFORNIA CITIES	50.00		443,791.71
02/22/22	55683	MENSU	MENDES SUPPLY CO.	160.43		443,631.28
02/22/22	55684	ALAMEDA	RENAE ALAMEDA	23.63		443,607.65
02/22/22	55685	R HILL	RICHARD E. HILL	550.00		443,057.65
02/22/22	55686	SEQGA	SEQUOIA GAS COMPANY	725.44		442,332.21
02/22/22	55687	VANESSA	VANESSA HUERTA	429.00		441,903.21
02/22/22	55688	DELOR	DEL ORO WATER CO., FDLE. DIST.	623.12		441,280.09
02/22/22	55696	USBANK	US BANK	418.33		440,861.76
02/23/22			02232022DEPOSIT		58,251.84	499,113.60
02/24/22		EXPERTPAY	EXPERTPAY.COM	138.46		498,975.14
02/24/22	1001		PARRISH, JAY D	2,641.93		496,333.21
02/24/22	1002		HALL, KRISTENE M	1,674.30		494,658.91
02/24/22	1003		BOOP, LAUREN	1,258.36		493,400.55
02/24/22	1004		ALAMEDA, RENAE MARY	226.31		493,174.24
02/24/22	1005		SLIGH, RONALD B	1,868.60		491,305.64
02/24/22	1006		LINDGREN, ROBERT C	1,761.62		489,544.02
02/24/22	1007		FIELDER, CHARLES COSMAS	136.66		489,407.36
02/24/22	1008		MENDES, ALAN SCOTT	475.68		488,931.68
02/24/22	1009		GARDNER, TANNER W	1,582.26		487,349.42
02/24/22	1010		MCNEILL, LOGAN D	1,305.65		486,043.77
02/24/22	1011		COPPINI, STEVE L	2,505.55		483,538.22
02/24/22	1012		GARDNER, SHAWN C	1,880.26		481,657.96
02/24/22	1013		LIU, CARSON B	731.64		480,926.32
02/24/22	1014		HOPPIS, JOHNNY F	1,625.72		479,300.60
02/24/22	1015		GARDNER, HUNTER C	127.75		479,172.85
02/24/22	55673		KAYTIS-SLOCUM, NANCY S	63.87		479,108.98
02/24/22	55674		CERVANTES, CESAR E	1,390.74		477,718.24
02/24/22	55675		FRANCESCHI, DAVID A	1,253.06		476,465.18
02/24/22	55676		RICHARDSON, DIANNA L	63.87		476,401.31
02/24/22	55677	CHOPPIS	CHELCI HOPPIS	126.91		476,274.40
02/24/22	55678	FEPEA	FEPEA	72.50		476,201.90
02/24/22	55701	TIPMO	TIPPLE MOTORS, INC.	286.61		475,915.29
02/25/22			022522STCAL		23,589.80	499,505.09
02/25/22			022522 Deposit		95.07	499,600.16
02/25/22	Ret'd Ck TH Rent		Returned ck 9597 Lee	200.00		499,400.16
02/28/22			022222STCAL		2,125.33	501,525.49
02/28/22	55697	ARNKE	ARNOLD C. KEMP	6,681.56		494,843.93
02/28/22	55698	COMAS	DEMETRIUS DISTEFANO	116.00		494,727.93
02/28/22	55699	SUDDEN	SUDDENLINK	977.03		493,750.90
02/28/22	55702	NILCO	NILSEN COMPANY	164.52		493,586.38
02/28/22	55703	SEQGA	SEQUOIA GAS COMPANY	106.80		493,479.58
02/28/22	55704	VALLU	VALLEY LUMBER	61.55		493,418.03
02/28/22	55705	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	1,907.42		491,510.61
02/28/22	55706	VERZN	VERIZON WIRELESS	122.17		491,388.44
02/28/22	55707	WYCKO	WYCKOFF'S	171.25		491,217.19
02/28/22	55711	VERZN	VERIZON WIRELESS	79.51		491,137.68
Totals				<u>163,432.76</u>	<u>86,899.96</u>	<u>491,137.68</u>

Transaction count = 102

FEBRUARY 2022 Deposit Recap	02.14.22	02.23.22	02.25.22	02.28.22	TOTAL:
RETAIL TAX			23,589.80		
HIGHWAY USER TAX/ROAD MAIN/VEHICLE LICENSE FEES	2,837.92			2,125.33	
BUSINESS LIC		67.50			67.50
ANIMAL LIC		45.00			45.00
BUILDING RENTS		875.00			875.00
PERMITS		8,487.66			8,487.66
TOT		5,114.94			5,114.94
HEALTH INSPECTIONS					-
HCAOG - RSTP					-
RECYCLING GRANT					-
PARSAC - GRANT / OTHER					-
COUNTY OF HUMBOLDT-STREETS & ROADS					-
SEPTIC DUMPS / SEWER REVENUE		16,213.41			16,213.41
FRANCHSE FEES		37.74			37.74
HUMBOLDT CTY - COPS		16,110.75			16,110.75
DONATIONS					-
POLICE SERVICES		285.00			285.00
SMALL MISC		147.16	95.07		242.23
DRAINAGE FEES		1,500.00			1,500.00
COUNTY OF HUMBOLDT-PROPERTY TAXES					-
COUNTY OF HUMBOLDT-SEWER					-
COUNTY OF HUMBOLDT-INTEREST INCOME					-
STATE - CAL TRANS - STREET SWEEP		9,367.68			9,367.68
RCEA - reimb CAP expenses					-
AMERICAN RESCUE PLAN ACT					-
	2,837.92	58,251.84	23,684.87	2,125.33	86,899.96

City of Ferndale
Balance Sheet
Fund 10 - General Fund
As of February 28, 2022

Assets

Current Assets	
Cash	\$ 464,128.18
Restricted Cash	15,150.00
Accounts Receivable	<u>1,888.97</u>
Total Current Assets	<u>481,167.15</u>
Total Assets	<u><u>\$ 481,167.15</u></u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 9,346.26
Accrued Liabilities	1,660.36
Other Current Liabilities	<u>147,433.45</u>
Total Current Liabilities	<u>158,440.07</u>
Total Liabilities	<u>158,440.07</u>
Fund Balance	
Retained Earnings	<u>322,727.08</u>
Total Fund Balance	<u>322,727.08</u>
Total Liabilities and Fund Balance	<u><u>\$ 481,167.15</u></u>

City of Ferndale
Balance Sheet
Fund 22-Gas Tax
As of February 28, 2022

Assets

Current Assets	
Cash	\$ <u>(5,622.93)</u>
Total Current Assets	<u>(5,622.93)</u>
Total Assets	<u>\$ (5,622.93)</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>(5,622.93)</u>
Total Fund Balance	<u>(5,622.93)</u>
Total Liabilities and Fund Balance	<u>\$ (5,622.93)</u>

City of Ferndale
Balance Sheet
Fund 23 - RSTP Fund
As of February 28, 2022

Assets

Current Assets	
Cash	\$ <u>12,733.52</u>
Total Current Assets	<u>12,733.52</u>
Total Assets	<u><u>\$ 12,733.52</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>12,733.52</u>
Total Fund Balance	<u>12,733.52</u>
Total Liabilities and Fund Balance	<u><u>\$ 12,733.52</u></u>

City of Ferndale
Balance Sheet
Fund 24 - Transportation Development Act
As of February 28, 2022

Assets

Current Assets	
Cash	\$ <u>183,343.10</u>
Total Current Assets	<u>183,343.10</u>
Total Non Current Assets	<u> </u>
Total Assets	<u><u>\$ 183,343.10</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Fund Balance	
Retained Earnings	<u>183,343.10</u>
Total Fund Balance	<u>183,343.10</u>
Total Liabilities and Fund Balance	<u><u>\$ 183,343.10</u></u>

City of Ferndale
 Balance Sheet
 Fund 26 - Drainage Fund
 As of February 28, 2022

Assets

Current Assets	
Cash	\$ <u>(16,670.68)</u>
Total Current Assets	<u>(16,670.68)</u>
Total Assets	<u>\$ (16,670.68)</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>(16,670.68)</u>
Total Fund Balance	<u>(16,670.68)</u>
Total Liabilities and Fund Balance	<u>\$ (16,670.68)</u>

City of Ferndale
Balance Sheet
Fund 25 - Integrated Waste Mgt
As of February 28, 2022

Assets

Current Assets	
Cash	\$ <u>52,139.56</u>
Total Current Assets	<u>52,139.56</u>
Total Assets	<u><u>\$ 52,139.56</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>52,139.56</u>
Total Fund Balance	<u>52,139.56</u>
Total Liabilities and Fund Balance	<u><u>\$ 52,139.56</u></u>

**City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of February 28, 2022**

Assets

Current Assets	
Cash	\$ 440,753.49
Total Current Assets	<u>440,753.49</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	107,117.13
Sewer system	13,459,674.06
Energy Savings Project Improvements	9,823.00
Less Accumulated Depreciation	<u>(3,416,855.17)</u>
Net Property and Equipment	<u>10,202,091.07</u>
Total Assets	<u>\$ 10,642,844.56</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	\$ 41,097.40
Other Current Liabilities	<u>163,375.00</u>
Total Current Liabilities	<u>204,472.40</u>
Long-Term Liabilities	
Notes Payable USDA	<u>4,153,000.00</u>
Total Long-Term Liabilities	<u>4,153,000.00</u>
Total Liabilities	<u>4,357,472.40</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>(363,720.44)</u>
Total Fund Balance	<u>6,285,372.16</u>
Total Liabilities and Fund Balance	<u>\$ 10,642,844.56</u>

City of Ferndale
Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of February 28, 2022

Assets

Property and Equipment	
Buildings and improvements	\$ 479,444.72
Vehicles	176,365.86
Equipment	190,460.12
Roadways	10,782,034.50
Sidewalks	173,300.00
Streetlights	31,684.18
Land	131,000.00
Less Accumulated Depreciation	<u>(10,165,670.23)</u>
Net Property and Equipment	<u>1,798,619.15</u>
Total Assets	<u>\$ 1,798,619.15</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	\$ 42,600.20
Notes payable-current	15,397.83
Capital leases payable	<u>17,877.41</u>
Total Long-Term Liabilities	<u>75,875.44</u>
Fund Balance	
Other Equity	1,718,440.75
Retained Earnings	<u>4,302.96</u>
Total Fund Balance	<u>1,722,743.71</u>
Total Liabilities and Fund Balance	<u>\$ 1,798,619.15</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 0.00	\$ 151,708.70	\$ (151,708.70)
10014104 Property tax-unsecured	0.00	0.00	5,834.95	(5,834.95)
10014106 Property tax-prior	0.00	0.00	500.00	(500.00)
10014107 Supplemental role	0.00	0.00	2,546.16	(2,546.16)
10014110 Sales and use tax	0.00	102,517.41	165,740.00	(63,222.59)
10014111 Trash franchise	0.00	7,366.05	6,000.00	1,366.05
10014112 PG&E franchise	0.00	0.00	13,000.00	(13,000.00)
10014114 Cable franchise	0.00	11,220.11	24,000.00	(12,779.89)
10014116 Business license tax	67.50	10,482.50	11,124.00	(641.50)
10014118 Real Property Transfer tax	0.00	0.00	3,000.00	(3,000.00)
10014120 Transient lodging tax	0.00	134,376.09	132,964.00	1,412.09
10014121 TOT Humboldt Lodging Authority	0.00	17,128.94	18,735.00	(1,606.06)
Total Revenue - Taxes	\$ 67.50	\$ 283,091.10	\$ 535,152.81	\$ (252,061.71)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 8,487.66	\$ 36,204.96	\$ 45,000.00	\$ (8,795.04)
10024164 Health protection	225.00	2,350.00	3,000.00	(650.00)
10024166 Encroachment permits	0.00	185.00	350.00	(165.00)
10024278 Animal license fees	45.00	1,147.50	1,400.00	(252.50)
Total Revenue - Licenses and Permits	\$ 8,757.66	\$ 39,887.46	\$ 49,750.00	\$ (9,862.54)
Revenues - Use of Money and Property				
10044182 Interest	\$ 0.00	\$ 777.10	\$ 16,650.00	\$ (15,872.90)
10044297 Town Hall Rent	325.00	425.00	1,500.00	(1,075.00)
10044297.1 Community Center rents	50.00	400.00	600.00	(200.00)
Total Revenue -Use of Money and Property	\$ 375.00	\$ 1,602.10	\$ 18,750.00	\$ (17,147.90)
Revenues - Fines				
10034282 Traffic safety fund	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 1,583.91	\$ 136,990.00	\$ (135,406.09)
10054222 Home owners prop. tax relief	0.00	0.00	1,200.00	(1,200.00)
10054286 Street sweeping	0.00	18,735.36	18,800.00	(64.64)
10054289 RMRA	0.00	13,749.05	26,549.00	(12,799.95)
10054290 Peace off. stds. & trng.	2,541.28	2,621.28	0.00	2,621.28
10054300 Public safety 1/2 cent	0.00	0.00	2,000.00	(2,000.00)
10054310 COPs Program	13,569.47	76,286.70	165,000.00	(88,713.30)
Total Revenue - Intergovernmental	\$ 16,110.75	\$ 112,976.30	\$ 350,539.00	\$ (237,562.70)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Revenues - Fees for Service				
10084271 Parking fees	\$ 0.00	\$ 48.74	\$ 100.00	\$ (51.26)
10084279 Copy machine fees - Library	0.00	10.00	0.00	10.00
10084287.1 Reimbursed building fees	0.00	0.00	5,000.00	(5,000.00)
10084287.2 Developer reimbursed fees	0.00	3,529.75	0.00	3,529.75
10084287.9 CAP reimbursement grant: RCEA	0.00	4,958.65	5,000.00	(41.35)
10084291 Special police services	285.00	2,598.35	2,000.00	598.35
10084294 Planning grant - SB2	0.00	0.00	185,500.00	(185,500.00)
10084298 Fair racing revenue	37.74	2,027.89	1,200.00	827.89
	<u>322.74</u>	<u>13,173.38</u>	<u>198,800.00</u>	<u>(185,626.62)</u>
Total Revenue - Fees for Service	\$ 322.74	\$ 13,173.38	\$ 198,800.00	\$ (185,626.62)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 0.00	\$ 100.00	\$ (100.00)
10094284.1 Donations - City	0.00	9,952.32	0.00	9,952.32
10094307 Miscellaneous	447.16	4,818.39	3,600.00	1,218.39
10094311 Utilities - Little League park	0.00	0.00	200.00	(200.00)
	<u>447.16</u>	<u>14,770.71</u>	<u>3,900.00</u>	<u>10,870.71</u>
Total Revenue - Other Revenue	\$ 447.16	\$ 14,770.71	\$ 3,900.00	\$ 10,870.71
TOTAL REVENUES	\$ 26,080.81	\$ 465,501.05	\$ 1,158,391.81	\$ (692,890.76)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 413.77	\$ 100.00	\$ 313.77
10115013 Advertising	0.00	1,552.98	1,800.00	(247.02)
10115044 Meetings and dues	50.00	1,316.57	1,200.00	116.57
10115045 LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>678.98</u>	<u>(678.98)</u>
Total Expenditures - City Council	\$ 50.00	\$ 3,283.32	\$ 3,778.98	\$ (495.66)
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,587.82	\$ 23,238.55	\$ 33,641.78	\$ (10,403.23)
10105006 Payroll taxes	197.39	1,932.52	2,716.82	(784.30)
10105007 Medical/Dental/Vision insurance	699.23	5,465.74	8,449.53	(2,983.79)
10105009 Workers comp. insurance	0.00	1,316.64	1,749.37	(432.73)
10105010 Deferred retirement	0.00	1,440.84	2,691.34	(1,250.50)
10105061 Liability Insurance	<u>0.00</u>	<u>1,961.99</u>	<u>1,877.21</u>	<u>84.78</u>
Total expenditures -City Manager	\$ 3,484.44	\$ 35,356.28	\$ 51,126.05	\$ (15,769.77)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,097.02	\$ 60,328.47	\$ 78,506.59	\$ (18,178.12)
10125006 Payroll taxes	774.19	5,678.55	6,648.07	(969.52)
10125007 Medical/Dental/Vision insurance	1,100.63	8,937.06	12,595.01	(3,657.95)
10125009 Workers comp. insurance	0.00	3,164.75	4,082.34	(917.59)
10125010 Deferred retirement	0.00	3,693.48	6,280.53	(2,587.05)
10125012 Office expense	356.62	4,712.08	3,500.00	1,212.08
10125022 IT support	96.00	1,690.14	2,000.00	(309.86)
10125044 Meetings and dues	0.00	1,075.50	1,200.00	(124.50)
10125061 Liability Insurance	<u>0.00</u>	<u>4,715.95</u>	<u>4,380.67</u>	<u>335.28</u>
Total Expenditures -City Clerk	\$ 8,424.46	\$ 93,995.98	\$ 119,193.21	\$ (25,197.23)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Expenditures - City Attorney				
10145052 Professional services	\$ 1,087.00	\$ 6,704.50	\$ 20,000.00	\$ (13,295.50)
Total Expenditures - City Attorney	\$ 1,087.00	\$ 6,704.50	\$ 20,000.00	\$ (13,295.50)
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 248.00	\$ 2,048.00	\$ 2,995.36	\$ (947.36)
10155006 Payroll taxes	34.34	283.67	414.86	(131.19)
10155009 Workers comp. insurance	0.00	126.78	155.76	(28.98)
10155012 Office expense	0.00	80.94	500.00	(419.06)
10155020 Building and ground maint.	142.84	3,389.34	7,000.00	(3,610.66)
10155030 Trash service	34.78	305.12	450.00	(144.88)
10155031 Gas	832.24	5,603.65	7,500.00	(1,896.35)
10155032 Utilities	232.53	1,454.03	2,000.00	(545.97)
10155033 Water	47.52	4,264.24	4,500.00	(235.76)
10155034 Telephone/internet	429.92	3,786.25	4,800.00	(1,013.75)
10155061 Liability Insurance	0.00	188.93	167.14	21.79
10155063 Building and Property Insurance	0.00	3,239.00	3,200.00	39.00
Total Expenditures - Government Buildings	\$ 2,002.17	\$ 24,769.95	\$ 33,683.12	\$ (8,913.17)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	0.00	20,254.75	19,800.00	454.75
10165054.1 Accounting services	0.00	3,625.00	10,700.00	(7,075.00)
10165055 Contractual services	0.00	360.00	720.00	(360.00)
10165061 Liability Insurance	0.00	809.21	0.00	809.21
10165076 Copy Machine Maintenance	0.00	0.00	4,680.00	(4,680.00)
10165078 Copy machine expense	352.58	2,673.29	0.00	2,673.29
10165099 Miscellaneous	215.18	1,115.18	2,500.00	(1,384.82)
10165200 Car allowance	400.00	3,200.00	4,800.00	(1,600.00)
Total Expenditures - Nondepartmental	\$ 967.76	\$ 32,037.43	\$ 46,800.00	\$ (14,762.57)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 28.19	\$ 851.44	\$ 100.00	\$ 751.44
10175028 Public restroom	181.85	1,713.26	2,000.00	(286.74)
10175032 Utilities	36.02	297.53	300.00	(2.47)
10175033 Water	78.98	1,018.07	1,440.00	(421.93)
10175072 Chamber of commerce	0.00	20,082.90	26,777.19	(6,694.29)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	100.00	(100.00)
10175072.3 TOT 2% HLA QTRLY	0.00	19,780.53	18,600.00	1,180.53
Total Expenditures - Community Promotion	\$ 325.04	\$ 43,743.73	\$ 50,817.19	\$ (7,073.46)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 18,659.68	\$ 165,967.70	\$ 211,285.48	\$ (45,317.78)
10215004 Salary - reserve	870.48	21,513.81	19,722.64	1,791.17
10215005 Salary - overtime	1,434.43	9,499.47	5,500.00	3,999.47
10215006 Payroll taxes	2,514.67	18,517.77	18,019.04	498.73
10215007 Medical/Dental/Vision insurance	3,065.38	23,976.53	34,253.16	(10,276.63)
10215009 Workers comp. insurance	0.00	11,454.32	12,298.43	(844.11)
10215010 Deferred retirement	0.00	5,726.51	12,108.23	(6,381.72)
10215012 Office expense	25.50	1,297.25	3,000.00	(1,702.75)
10215014 Vehicle expense	293.61	10,513.00	20,000.00	(9,487.00)
10215016 Fuel	1,595.17	13,237.50	11,000.00	2,237.50
10215020 Building and ground maint.	118.37	2,031.29	10,000.00	(7,968.71)
10215022 IT support	0.00	5,355.00	1,200.00	4,155.00
10215024 Special department supply	114.56	4,256.51	14,000.00	(9,743.49)
10215026 Uniform expense	0.00	442.93	1,000.00	(557.07)
10215026.1 Uniform allowance	0.00	3,000.00	3,000.00	0.00
10215029 Water/sewer	59.38	1,368.41	2,000.00	(631.59)
10215032 Utilities	185.25	1,213.96	1,800.00	(586.04)
10215034 Telephone/internet	442.31	3,689.39	5,600.00	(1,910.61)
10215035 Dispatch service	3,216.66	25,733.28	36,800.00	(11,066.72)
10215044 Meetings and dues	0.00	78.44	600.00	(521.56)
10215048 Training	0.00	4,299.63	2,500.00	1,799.63
10215051 Physical exams	0.00	358.75	900.00	(541.25)
10215052 Professional services	0.00	457.00	2,000.00	(1,543.00)
10215061 Liability Insurance	0.00	17,068.65	13,197.15	3,871.50
10215063 Building and Property Insurance	0.00	897.00	900.00	(3.00)
10215078 Copy machine expense	106.46	851.68	1,400.00	(548.32)
10215088 Equipment repair other	0.00	0.00	2,000.00	(2,000.00)
10215095 Capital outlay	0.00	13,660.43	0.00	13,660.43
10215098 Background expense	0.00	786.66	1,500.00	(713.34)
10215201 Lexipol services	0.00	0.00	2,500.00	(2,500.00)
Total Expenditures - Police	\$ 32,701.91	\$ 367,252.87	\$ 450,084.13	\$ (82,831.26)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 3,600.00	\$ 5,550.00	\$ (1,950.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 3,600.00	\$ 5,550.00	\$ (1,950.00)
Expenditures - Health				
10245048 Training	\$ 0.00	\$ 159.00	\$ 0.00	\$ 159.00
10245052 Professional services	200.00	3,686.50	3,400.00	286.50
Total Expenditures - Health	\$ 200.00	\$ 3,845.50	\$ 3,400.00	\$ 445.50

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 1,472.64	\$ 16,463.12	\$ 18,757.44	\$ (2,294.32)
10315005 Salary - overtime	0.00	5.55	0.00	5.55
10315006 Payroll taxes	198.49	1,417.23	1,608.54	(191.31)
10315007 Medical/Dental/Vision insurance	425.52	3,326.46	5,137.73	(1,811.27)
10315009 Workers comp. insurance	0.00	735.31	975.39	(240.08)
10315010 Deferred retirement	0.00	838.55	1,500.60	(662.05)
10315011 Bldg/property insurance	0.00	477.00	460.00	17.00
10315014 Vehicle expense	950.45	8,972.28	12,200.00	(3,227.72)
10315020 Building and ground maint.	0.00	2,582.68	500.00	2,082.68
10315021 Street maintenance	8.39	2,104.61	4,000.00	(1,895.39)
10315024 Special department supply	0.00	739.38	1,000.00	(260.62)
10315026.1 Uniform allowance	0.00	0.00	300.00	(300.00)
10315034 Telephone/internet	80.87	659.93	930.00	(270.07)
10315055 Contractual services	0.00	556.18	550.00	6.18
10315061 Liability Insurance	0.00	1,095.73	1,046.66	49.07
10315088 Equipment repair other	0.00	264.63	500.00	(235.37)
Total Expenditures - Streets and Roads	\$ 3,136.36	\$ 40,238.64	\$ 49,466.36	\$ (9,227.72)
Expenditures - Planning				
10415052 Professional services	\$ 0.00	\$ 25,054.74	\$ 24,000.00	\$ 1,054.74
10415053 Reimbursable Fees	0.00	2,371.00	10,000.00	(7,629.00)
10415055 Contractual services	0.00	14,817.25	14,500.00	317.25
10415059 Special Planning Projects	0.00	7,883.75	162,000.00	(154,116.25)
10415620 LRSP PROJECTS	0.00	332.50	23,500.00	(23,167.50)
10415630 CLIMATE ACTION PLAN	0.00	1,401.25	6,500.00	(5,098.75)
Total Expenditures - Planning	\$ 0.00	\$ 51,860.49	\$ 240,500.00	\$ (188,639.51)
Expenditures - City engineer				
10425052 Professional services	\$ 0.00	\$ 4,565.95	\$ 9,000.00	\$ (4,434.05)
Total Expenditures - City engineer	\$ 0.00	\$ 4,565.95	\$ 9,000.00	\$ (4,434.05)
Expenditures - Building Regulation				
10435024 Special department supply	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
10435052 Professional services	6,681.56	29,382.50	36,000.00	(6,617.50)
Total Expenditures - Building Regulation	\$ 6,681.56	\$ 29,382.50	\$ 37,500.00	\$ (8,117.50)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY 2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 210.00	\$ 2,053.21	\$ 5,000.00	\$ (2,946.79)
10615006 Payroll taxes	29.09	284.39	692.50	(408.11)
10615009 Workers comp. insurance	0.00	211.64	260.00	(48.36)
10615012 Office expense	84.85	292.77	0.00	292.77
10615020 Building and ground maint.	0.00	0.00	600.00	(600.00)
10615024 Special department supply	297.79	1,920.30	1,500.00	420.30
10615031 Gas	434.97	2,366.27	4,200.00	(1,833.73)
10615032 Utilities	173.49	1,149.71	1,440.00	(290.29)
10615033 Water	43.81	352.19	480.00	(127.81)
10615034 Telephone/internet	144.73	1,180.78	1,680.00	(499.22)
10615061 Liability Insurance	0.00	315.37	279.00	36.37
10615063 Building and Property Insurance	0.00	1,273.00	1,400.00	(127.00)
10615078 Copy machine expense	0.00	0.00	50.00	(50.00)
Total Expenditures - Library	\$ 1,418.73	\$ 11,399.63	\$ 17,581.50	\$ (6,181.87)
Expenditures - Parks				
10625002 Salary - permanent	\$ 505.69	\$ 4,780.73	\$ 6,431.19	\$ (1,650.46)
10625006 Payroll taxes	59.90	549.13	732.91	(183.78)
10625007 Medical/Dental/Vision insurance	63.75	498.35	769.82	(271.47)
10625009 Workers comp. insurance	0.00	263.10	334.42	(71.32)
10625010 Deferred retirement	0.00	127.52	231.62	(104.10)
10625020 Building and ground maint.	1,217.07	3,956.29	4,500.00	(543.71)
10625024 Special department supply	0.00	149.97	400.00	(250.03)
10625032 Utilities	53.74	630.65	600.00	30.65
10625033 Water	231.33	1,726.88	2,200.00	(473.12)
10625061 Liability Insurance	0.00	392.06	358.87	33.19
10625065 Russ Park expenditures	0.00	985.41	3,000.00	(2,014.59)
Total Expenditures - Parks	\$ 2,131.48	\$ 14,060.09	\$ 19,558.83	\$ (5,498.74)
Expenditures -Community Center				
10635002 Salary - permanent	\$ 0.00	\$ 0.71	\$ 0.00	\$ 0.71
10635020 Building and ground maint.	25.08	73.56	1,500.00	(1,426.44)
10635063 Building and Property Insurance	0.00	2,559.00	3,000.00	(441.00)
Total Expenditures -Community center	\$ 25.08	\$ 2,633.27	\$ 4,500.00	\$ (1,866.73)
TOTAL EXPENDITURES	\$ 63,085.99	\$ 768,730.13	\$ 1,162,539.37	\$ (393,809.24)
REVENUES OVER (UNDER) EXPENDITURES	\$ (37,005.18)	\$ (303,229.08)	\$ (4,147.56)	\$ (299,081.52)

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 22 - GAS TAX

	1 Month Ended February 28, 2022 Actual	8 Months Ended February 28, 2022 Actual	FY2021/2022 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	\$ 0.00	\$ 4,593.48	\$ 7,823.00	\$ (3,229.52)
22314210.2 Gas tax (2106)	0.00	6,057.88	10,029.00	(3,971.12)
22314210.3 Gas tax (2107)	0.00	5,100.99	9,950.00	(4,849.01)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	0.00	6,818.96	10,650.00	(3,831.04)
Total Revenue	<u>0.00</u>	<u>23,571.31</u>	<u>39,452.00</u>	<u>(15,880.69)</u>
EXPENDITURES				
22315002 Salary - permanent	1,517.56	13,583.06	19,856.36	(6,273.30)
22315005 Salary - overtime	0.00	9.04	0.00	9.04
22315006 Payroll taxes	173.68	1,185.95	1,746.20	(560.25)
22315007 Medical/Dental/Vision insurance	446.94	3,512.13	5,433.02	(1,920.89)
22315009 Workers comp. insurance	0.00	826.55	1,071.91	(245.36)
22315010 Deferred retirement	0.00	887.93	1,588.50	(700.57)
22315057 Street signs	0.00	0.00	500.00	(500.00)
22315058 Street lighting	1,113.92	8,807.60	13,200.00	(4,392.40)
22315061 Liability Insurance	0.00	1,231.68	1,150.24	81.44
TOTAL EXPENDITURES	<u>3,252.10</u>	<u>30,043.94</u>	<u>44,546.23</u>	<u>(14,502.29)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,252.10)</u>	<u>\$ (6,472.63)</u>	<u>\$ (5,094.23)</u>	<u>\$ (1,378.40)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 23 - RSTP

	1 Month Ended February 28, 2022 <u>Actual</u>	8 Months Ended February 28, 2022 <u>Actual</u>	FY2021/2022 <u>Budget</u>	Over/(Under) <u>Budget</u>
Revenues				
23314211 RSTP Revenue	\$ 0.00	\$ 0.00	\$ 10,000.00	\$ (10,000.00)
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>(10,000.00)</u>
EXPENDITURES				
23315002 Salary - permanent	418.27	4,030.21	5,913.41	(1,883.20)
23315006 Payroll taxes	43.05	341.25	495.78	(154.53)
23315007 Medical/Dental/Vision insurance	117.33	917.14	1,452.95	(535.81)
23315009 Workers comp. insurance	0.00	232.85	307.50	(74.65)
23315010 Deferred retirement	0.00	263.02	473.07	(210.05)
23315061 Liability Insurance	<u>0.00</u>	<u>347.00</u>	<u>329.97</u>	<u>17.03</u>
TOTAL EXPENDITURES	<u>578.65</u>	<u>6,131.47</u>	<u>8,972.68</u>	<u>(2,841.21)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (578.65)</u>	<u>\$ (6,131.47)</u>	<u>\$ 1,027.32</u>	<u>\$ (7,158.79)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended February 28, 2022 Actual	8 Months Ended February 28, 2022 Actual	FY2021/2022 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	\$ 0.00	\$ 0.00	\$ 44,740.17	\$ (44,740.17)
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>44,740.17</u>	<u>(44,740.17)</u>
EXPENDITURES				
24315002 Salary - permanent	1,544.88	14,649.09	21,453.71	(6,804.62)
24315005 Salary - overtime	0.00	12.98	0.00	12.98
24315006 Payroll taxes	172.97	1,272.74	1,761.23	(488.49)
24315007 Medical/Dental/Vision insurance	426.83	3,339.09	5,261.33	(1,922.24)
24315009 Workers comp. insurance	0.00	837.07	1,076.21	(239.14)
24315010 Deferred retirement	0.00	957.30	1,716.30	(759.00)
24315014 Vehicle expense	0.00	0.00	250.00	(250.00)
24315016 Fuel	1,019.12	8,739.85	6,600.00	2,139.85
24315020 Building and ground maint.	0.00	72.66	1,000.00	(927.34)
24315021 Street maintenance	0.00	0.00	750.00	(750.00)
24315024 Special department supply	0.00	454.08	600.00	(145.92)
24315032 Utilities	291.93	1,956.78	3,200.00	(1,243.22)
24315033 Water	81.08	550.60	720.00	(169.40)
24315034 Telephone/internet	80.88	659.98	940.00	(280.02)
24315061 Liability Insurance	0.00	1,247.37	1,154.86	92.51
24315088 Equipment repair other	0.00	0.00	600.00	(600.00)
TOTAL EXPENDITURES	<u>3,617.69</u>	<u>34,749.59</u>	<u>47,083.64</u>	<u>(12,334.05)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,617.69)</u>	<u>\$ (34,749.59)</u>	<u>\$ (2,343.47)</u>	<u>\$ (32,406.12)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 26 - DRAINAGE FUND

	1 Month Ended February 28, 2022 Actual	8 Months Ended February 28, 2022 Actual	FY2021/2022 Budget	Over/(Under) Budget
Revenues				
26314230 Drainage fund	\$ 6,680.16	\$ 10,268.16	\$ 4,500.00	\$ 5,768.16
26314240 Drainage district fees	<u>0.00</u>	<u>0.00</u>	<u>20,157.10</u>	<u>(20,157.10)</u>
Total Revenue	<u>6,680.16</u>	<u>10,268.16</u>	<u>24,657.10</u>	<u>(14,388.94)</u>
EXPENDITURES				
26315002 Salary - permanent	634.37	6,274.06	8,645.45	(2,371.39)
26315005 Salary - overtime	0.00	7.93	0.00	7.93
26315006 Payroll taxes	72.58	543.60	735.16	(191.56)
26315007 Medical/Dental/Vision insurance	181.25	1,621.99	2,224.45	(602.46)
26315009 Workers comp. insurance	0.00	707.69	449.57	258.12
26315010 Deferred retirement	0.00	387.06	691.64	(304.58)
26315019 Creek maintenance	0.00	86.25	1,500.00	(1,413.75)
26315023 Drain project	0.00	0.00	200.00	(200.00)
26315024 Special department supply	0.00	321.07	750.00	(428.93)
26315052 Professional services	550.00	2,010.00	0.00	2,010.00
26315061 Liability Insurance	0.00	1,054.57	482.42	572.15
26315194 Interest expense	<u>1,129.58</u>	<u>9,036.64</u>	<u>13,555.00</u>	<u>(4,518.36)</u>
TOTAL EXPENDITURES	<u>2,567.78</u>	<u>22,050.86</u>	<u>29,233.69</u>	<u>(7,182.83)</u>
 REVENUES OVER (UNDER) EXPENDITURES	 <u>\$ 4,112.38</u>	 <u>\$ (11,782.70)</u>	 <u>\$ (4,576.59)</u>	 <u>\$ (7,206.11)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 0.00	\$ 4,200.00	\$ (4,200.00)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>9,200.00</u>	<u>(9,200.00)</u>
EXPENDITURES				
25315002 Salary - permanent	392.10	3,521.04	5,097.24	(1,576.20)
25315006 Payroll taxes	29.90	280.64	411.64	(131.00)
25315007 Medical/Dental/Vision insurance	105.94	828.12	1,280.23	(452.11)
25315009 Workers comp. insurance	0.00	199.49	265.06	(65.57)
25315010 Deferred retirement	0.00	218.31	407.78	(189.47)
25315061 Liability Insurance	0.00	297.28	284.43	12.85
25315600 Recycling grant expenditures	<u>0.00</u>	<u>56.00</u>	<u>236.00</u>	<u>(180.00)</u>
TOTAL EXPENDITURES	<u>527.94</u>	<u>5,400.88</u>	<u>7,982.38</u>	<u>(2,581.50)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (527.94)</u>	<u>\$ (5,400.88)</u>	<u>\$ 1,217.62</u>	<u>\$ (6,618.50)</u>

**City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND**

	1 Month Ended February 28, 2022	8 Months Ended February 28, 2022	FY2021/2022	Over/(Under)
	Actual	Actual	Budget	Budget
Revenues				
30514274 Sewer service charge	\$ 0.00	\$ (700.99)	\$ 800,000.00	\$ (800,700.99)
30514275 Sewer connection fees	0.00	16,826.73	15,000.00	1,826.73
30514303 Septic discharge	0.00	70,597.00	101,000.00	(30,403.00)
30514330 COVID-19 Relief Funds	0.00	19,894.29	0.00	19,894.29
Total Revenue	<u>0.00</u>	<u>106,617.03</u>	<u>916,000.00</u>	<u>(809,382.97)</u>
EXPENSES				
30515002 Salary - permanent	19,175.55	181,138.90	269,729.08	(88,590.18)
30515005 Salary - overtime	294.64	3,030.45	3,647.28	(616.83)
30515006 Payroll taxes	1,959.95	15,953.61	23,317.65	(7,364.04)
30515007 Medical/Dental/Vision insurance	4,089.68	31,745.94	50,033.54	(18,287.60)
30515009 Workers comp. insurance	0.00	9,412.81	14,215.57	(4,802.76)
30515010 Deferred retirement	0.00	10,408.44	19,471.87	(9,063.43)
30515012 Office expense	0.00	506.87	1,200.00	(693.13)
30515014 Vehicle expense	0.00	522.19	500.00	22.19
30515016 Fuel	349.41	2,809.70	2,400.00	409.70
30515024 Special department supply	0.00	693.31	1,000.00	(306.69)
30515030 Trash service	297.06	5,106.89	5,800.00	(693.11)
30515032 Utilities	7,098.13	52,735.35	74,400.00	(21,664.65)
30515033 Water	81.02	1,806.26	2,200.00	(393.74)
30515034 Telephone/internet	519.90	4,199.77	6,000.00	(1,800.23)
30515044 Meetings and dues	0.00	643.00	650.00	(7.00)
30515048 Training	0.00	0.00	300.00	(300.00)
30515050 IT Support	20.00	284.76	2,000.00	(1,715.24)
30515055 Contractual services	0.00	2,665.00	8,100.00	(5,435.00)
30515061 Liability Insurance	0.00	14,026.42	15,254.41	(1,227.99)
30515063 Building and Property Insurance	0.00	1,852.00	1,800.00	52.00
30515092 Permits	0.00	10,855.00	13,500.00	(2,645.00)
30515099 Miscellaneous	0.00	2,565.00	0.00	2,565.00
30515121 Sewer plant maintenance	1,855.13	19,114.62	50,000.00	(30,885.38)
30515122 Sewer line maintenance	0.00	861.61	35,000.00	(34,138.39)
30515130 Ultra Violet Lights	0.00	0.00	25,000.00	(25,000.00)
30515157 Testing and monitoring	1,030.00	11,430.84	12,000.00	(569.16)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515190 USDA loan	48,176.87	193,493.74	194,000.00	(506.26)
TOTAL EXPENSES	<u>84,947.34</u>	<u>577,862.48</u>	<u>832,119.40</u>	<u>(254,256.92)</u>
NET INCOME (LOSS)	<u>\$ (84,947.34)</u>	<u>\$ (471,245.45)</u>	<u>\$ 83,880.60</u>	<u>\$ (555,126.05)</u>

City of Ferndale
Cash Balances

As of February 28, 2022

Cash Balances

Current Assets		
General Fund	\$	464,128.18
Restricted Cash		15,150.00
Gas Tax		(5,622.93)
RSTF		12,733.52
TDA		183,343.10
IWM		52,139.56
Drainage		(16,670.68)
Sewer		440,753.49
		<hr/>
Total	\$	<u>1,145,954.24</u>
Checking	\$	489,229.39
LAIF		656,574.85
Petty cash		150.00
Total	\$	<u>1,145,954.24</u>

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

a. Arlington Avenue Drainage Technical Assistance Project

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	March 16, 2022	Agenda Item Number	13.
Agenda Item Title	General Plan and Housing Element Annual Progress Report		
Presented By:	City Planner		
Type of Item:	<input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input checked="" type="checkbox"/> Roll Call Vote

PROJECT DESCRIPTION: General Plan and Housing Element Annual Progress Report

STAFF RECOMMENDATION: Receive report, accept public comment, and approve General Plan Annual Progress Report document.

BACKGROUND:

Government Code Section 65400 and 65700 mandates that all cities and counties submit an annual report on the General Plan status and progress on its implementation to their legislative bodies, the Governor’s Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD) by April 1 of each year. OPR released updated General Plan APR Guidance in March 2020 outlining format and content requirements. The General Plan APR gives OPR the opportunity to identify statewide trends in land use decision-making and how local planning and development activities relate to statewide planning goals and policies.

APRs must be presented to the local legislative body for review and acceptance, usually as a consent or discussion item on a regular meeting agenda. The APR is intended to provide enough information for decision makers to assess how the General Plan was implemented during the 12-month reporting period.

Government Code Section 65400 requires each jurisdiction to prepare an APR on the jurisdiction’s status and progress in implementing its housing element using forms and definitions adopted by HCD. The Housing Element must also be submitted to HCD and OPR by April 1 of each year.

DISCUSSION:

General Plan APR

As with previous years, the City of Ferndale’s General plan APR includes: introduction and purpose; general plan elements overview; general plan and zoning ordinance amendments summary; and general plan implementation projects overview.

The Ferndale General Plan currently contains the following elements: Land Use (includes Conservation & Open Space); Public Safety & Noise; Historical & Cultural Resources; Housing; and Transportation (Circulation) & Public Facilities. The City continues to update its general plan

based on community goals and funding availability. In 2019, the City also received SB2 funding to update the Land Use Element, complete Zoning Code amendments, develop ADU templates, update the City’s Drainage Master Plan, and complete CEQA compliance for the Land Use, Safety, Noise & Air Quality Elements.

As of February 2022, the Safety Element has been updated to meet current regulations, data collection and hydrologic modeling has been completed for the Drainage Master Plan update, and the Land Use Element has been drafted except for the Land Use Diagram. The Land Use Diagram will be updated over the next two to three months based on public input and Planning Commission/City Council recommendations.

Housing Element APR

In 2019 the City completed its 6th Cycle Housing Element for 2019-2027. The element provides a comprehensive overview of the City’s current demographics and housing trends and outlines numerous programs to assist with housing development. The Housing Element APR consists of a series of tables that provide information on housing development in the City over the past calendar year. It also includes tables for the status of Housing Element programs and LEAP funded projects. The APR helps the City and the State track the City’s progress towards meeting its Regional Needs Housing Allocation (RHNA). The table below shows the City’s current RHNA status as of December 2021.

City of Ferndale’s RHNA Allocation and Housing Development from 2019 - 2021

Housing Type	RHNA Allocation	Number of Units Developed			Total Units to Date	Remaining RHNA
		2019	2020	2021		
Very Low	9				0	9
Low	5	5		3	5	0
Moderate	6	3			2	3
Above Moderate	13		2	3	5	8
Total	33	8	2	6	12	20

As shown in the table above, the City has met its low-income housing target for this cycle (2019-2027), primarily through the development of accessory dwelling units (ADUs). However, there has been no development of Very Low-Income units and in total the City has 20 more housing units remaining to meet the RHNA target by the end of 2027. The current updates to the Land Use Element and upcoming updates to the Zoning Code will likely help the City reach its RHNA target by allowing higher density development, which is typically more affordable.

Table D in the attached Housing Element APR provides a complete list of programs that were included in the City’s 6th Cycle Housing Element and their current status. Many of the programs

are still in progress including several that cover updates to the Zoning Ordinance. These updates are planned for late 2022 after adoption of the Land Use Element.

RECOMMENDED ACTION:

“I move to approve the General Plan and Housing Element Annual Project Reports and direct staff to submit the reports to HCD and OPR on behalf of the City Council in accordance with current regulations.”

ATTACHMENT:

A - General Plan Annual Progress Report

B - Housing Element Annual Progress Report

City of Ferndale



General Plan Annual Progress Report for 2021

For submittal to:

Governor's Office of Planning and Research and
CA Department of Housing and Community Development

Reviewed and Accepted by Ferndale City Council

[Date]

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1.0 Introduction

1.1 Annual Progress Report Purpose

The Annual Progress Report (APR) provides local legislative bodies and the public with information regarding General Plan implementation. APRs also inform the public of the progress in meeting the community's goals. APRs explain how land use decisions relate to adopted goals, policies, and implementation measures of the General Plan. The APR is intended to provide enough information to identify necessary "course adjustments" or modifications to the General Plan and means to improve implementation.

Government Code Section 65400 and 65700 mandates that all cities and counties submit an annual report on the status of the General Plan and progress in its implementation to their legislative bodies, the Governor's Office of Planning and Research (OPR) and the Housing and Community Development (HCD) by April 1 of each year. The General Plan APR gives OPR the opportunity to identify statewide trends in land use decision-making and how local planning and development activities relate to statewide planning goals and policies.¹

1.2 City Council Presentation and Adoption

APRs must be presented to the local legislative body for its review and acceptance, usually as a consent or discussion item on a regular meeting agenda. The APR is intended to provide enough information for decision makers to assess how the General Plan was implemented during the 12-month reporting period. This General Plan APR was reviewed and accepted by the Ferndale City Council on [DATE].

2.0 General Plan Elements

2.1 OPR General Plan Guidelines

Per OPR guidelines, all general plans must have seven mandatory elements including land use, circulation, housing, conservation, open space, noise, and safety. Several optional elements may also be included based on needs of the jurisdiction. The General Plan must also comply with environmental justice considerations, collaborative planning with military lands and facilities (if applicable), and consultation with Native American Tribes.

The City of Ferndale's General Plan currently includes the following elements: Land Use (includes Conservation & Open Space); Public Safety & Noise; Historical & Cultural Resources; Housing; and Transportation (Circulation) & Public Facilities. The City continues to update its general plan based on community goals and funding availability. As general plan elements are updated and/or amended the City consults with Native American Tribes and considers potential environmental justice issues; there are no active military lands or facilities in the City. The general plan elements status is summarized in Table 1 below.

¹ General Plan Annual Progress Report Memo, Governor's Office of Planning and Research. March 4, 2020.

Table 1: Ferndale General Plan Element Summary

Element Title	Date	Notes
Land Use (Includes Conservation & Open Space)	1986	Update in progress; anticipated completion date December 2022.
Housing	2019	Continuing to track development and report annually on programs.
Safety	1975	A new draft element was approved for environmental review by the Planning Commission on January 5, 2022. CEQA documentation will occur after the draft Land Use Element is ready. Adoption is anticipated in December 2022.
Historic & Cultural Resources	2012	None.
Noise	1975	Update drafted in 2016 also includes Air Quality; anticipated CEQA completion in 2022.
Transportation (Circulation) & Public Facilities	1967	None.

2.2 City of Ferndale Overview

The City of Ferndale, located 16 miles southwest of Eureka and 6 miles west of Fortuna near the Pacific coastline, has strong agricultural ties and maintains deep community connections. This historic town, noted for its many preserved historical architecture styles, is the main visitor serving area and is a main source of income for the City. Ferndale’s unique setting provides the benefits of small-town rural living while maintaining access to larger City services located nearby. It has an existing population of 1,398 within an area of 1 square mile according to the 2020 US Census data.

The principal guiding documents for the City include the General Plan and the Zoning Ordinance. The City land use designations cover broad use types and density/intensity standards while the zoning designations provide details on allowed uses and development standards.

2.3 Land Use Element (Includes Conservation & Open Space)

The City of Ferndale’s General Plan was last comprehensively updated and adopted in 1986. Since then the City’s land use needs have changed as a result of changing economic and demographic conditions and changes to state guidelines and policies. In order to begin the update process, the City applied for and was awarded funds through SB2 to complete a comprehensive Land Use Element update.

A City Land Use Element update provides the opportunity to review and program City-wide land uses for future growth. Land use designations may be adjusted for residential density and an expanded range of housing types consistent with 6th Cycle Housing Element Programs. The update will review and potentially re-designate land to accommodate a broader range of housing types, accelerate housing production, and streamline development approval consistent with updated elements/codes.

In 2021, the City drafted new land use designations that correspond to current development needs and trends in the region. This included removal of the Residential Estate designation and adding a Natural Resource designation along with updating the density and intensity for every designation to better align with current regional standards. Draft policies and programs were also developed that will help guide

land use decisions and growth patterns over the next 20 to 30 years. The element is planned for completion in late spring 2022 with final adoption anticipated by December 2022.

2.4 Housing Element

The City completed its 6th Cycle Housing Element (2019-2027) in 2019. The element provided a comprehensive overview of the City’s current demographics and housing trends and outlined numerous programs to assist with housing development. These programs are put in place to assist the City with coming into compliance with State policies and guidelines and to help the City reach its housing objectives and Regional Housing Need Allocation.

The Goals, Policies, and Programs contained in the Housing Element are intended to guide the City of Ferndale, stakeholders, and residents toward the preservation, improvement and development of housing for all economic levels. It is the City’s intent to encourage quality, varied, affordable housing development by both the public and private sectors. The Housing Element consists of five sections: (1) Purpose and Statutory Requirements; (2) Context and Strategies; (3) Goals and Policies; (4) Housing Programs; and (5) Technical Appendix. The Technical Appendix provides a detailed assessment of the City’s existing and projected housing needs, constraints and opportunities for addressing those needs, and an evaluation of City achievements under the prior 2014-2019 Housing Element.

To track the progress of housing goals, the State requires a Housing Element Annual Progress Report in accordance with state housing element law (Government Code Sections 65400, 655583, and 65584). The City will be submitting the 2021 Housing Element APR in addition to this report.

Table 2: Ferndale Housing Development Summary

	2018	2019	2020	2021
Housing Applications Submitted	5	10	0	0
# of Proposed Units in All Applications Submitted	8	11	0	0
Total Housing Units Approved	8	11	0	0
Total Housing Units Disapproved	0	0	0	0
Number of Building Permits Issued	2	8	2	6

2.5 Safety Element

The General Plan Safety Element update was drafted in 2014; however, due to a lack of funds, the CEQA analysis was not completed for the document and therefore it could not be certified. As part of the SB2 funding received by the City, CEQA analysis will be conducted on the Safety Element along with the Land Use Element when it is completed. This will enable both elements to be certified by the City Council. The Safety Element was updated in 2021 based on recent state legislation and was approved for environmental review by the Ferndale Planning Commission on January 5, 2022.

The purpose of the Safety Element is to provide a policy basis for measures Ferndale can take to reduce the potential risk of death, injuries, property damage, and economic and social dislocation resulting from fires, floods, earthquakes, landslides, and other natural and man-made hazards. The Element summarizes potential hazards including: seismically induced surface rupture, ground shaking, and ground failure; slope instability leading to landslides; subsidence, liquefaction and other seismic hazards; flooding; and wildland and urban fires. The Safety Element also addresses evacuation routes, peak load water supply requirements, and minimum road widths and clearances around structures as those items

relate to fire and geologic hazards. As part of the current update, a new chapter addressing climate change was added in addition to updating FEMA flood zone maps and fire hazard maps.

This element is important because the City of Ferndale is susceptible to natural hazards, such as earthquakes, floods, fires, and man-made hazards such as the handling and transport of hazardous materials. The City and its residents must understand the risks associated with these hazards and devise a plan for an acceptable level of community safety. Although risks and threats cannot be eliminated, damage levels can be reduced through community preparedness, individual and community action to reduce or eliminate long-term risks (mitigation efforts), and sound development practices.

2.6 Historic & Cultural Resources Element

The Historical & Cultural Resources Element of the City's General Plan, which was last updated in 2012, sets goals, policies and implementation strategies for the City's role in planning for the unique historical aspects of Ferndale and its regional cultural setting in the Eel River Valley. This element is part of the City's General Plan because preserving community character, history, and architectural features is important to Ferndale. While not specifically mandated under state planning law, 126 California counties/cities have historic preservation general plan elements. Many of Ferndale's most defining features are its buildings and public spaces. Historical resources include individual structures, the National Register District along Main Street, and the architectural themes found throughout the City. This element also sets goals, policies, and implementation strategies for managing the qualifying historical resources and better defining historic district maintenance.

The purpose of the Historical & Cultural Resources Element is to preserve and enhance the community's historic resources for heritage tourism, economic development and a continued source of community identity and pride. The Element also addresses new development to ensure compatibility with existing historical resources and encourages both public and private stewardship. Although the adopted General Plan contains historic preservation goals and policies, the City felt it is important to develop a long-term plan to integrate historic preservation within the context of land use development.

Implementation measures for the Historic & Cultural Resources Element focus on education and preservation. The City will continue to work with the local library and historians to develop and supply education brochures on the many different historic architecture types in the City. The City continues to utilize the Design Review Committee for any projects proposed in the Design Review District of the City and is working towards updating the committee's guidelines and regulations. The City recently applied for and was approved funding to develop Multifamily Design Standards. The project will help eliminate subjective standards in existing Code and replace them with objective design and development standards that the City and Design Review Committee can utilize when reviewing projects.

2.7 Noise & Air Quality Element

The Noise & Air Quality Element was most recently drafted in 2016, however, due to lack of funding for the CEQA analysis of the document, it has not yet been certified. The OPR Guidelines require that the Noise Element provide a basis for comprehensive local programs that control and abate environmental noise to protect citizens from excessive exposure. The element is required to identify and appraise noise in the community and follow guidelines adopted by the Office of Noise Control in the State Department of Health Services. Local governments must analyze and quantify noise levels and the extent of noise exposure through actual measurements or the use of noise modeling. The Noise component of the

Element defines types of noise including mobile and stationary sources and uses projections, contour mapping and analysis to ensure that City noise standards are met.

Although an Air Quality Element is not a required element, in recognition of the significant value the community places on clean air the City has chosen to include one. It is among the most common optional General Plan elements throughout California, with state level guidance found in the OPR General Plan Conservation Element Guidelines. The Air Quality component of the element focuses on air quality policy, integrating related land use, transportation and circulation, transit, safety, and energy issues. The Air Quality component's policies and programs are intended to improve air quality and encourage cooperation with other jurisdictions involved in regional air quality improvement efforts.

In addition to general air quality issues, the component discusses climate change. The potential effects of climate change are extensive, have been well documented, and are generally accepted by the scientific community. Although actions taken on a local level cannot resolve this global issue, the Noise & Air Quality Element contains policies that address energy and resource conservation and compact community design. These policies reduce greenhouse gas emissions, counteract global warming, and help reduce potential adverse effects of global warming.

The goals, policies, and programs outlined in the Noise & Air Quality Element focus on updating policies to match State standards in addition to working with local agencies to promote reduced noise and air pollutant levels. The City continues to coordinate with local agencies such as the North Coast Air Quality Management District and is participating in development of a certified regional Climate Action Plan.

2.8 Transportation and Public Facilities Element

The Transportation and Public Facilities Element was last prepared in 1967. At the time the element focused on defining transportation routes and potential needed facilities. No major four lane roads were proposed due to the City's relative isolation from regional transportation networks. The need for parks and other recreation facilities was also considered to be limited due to the City's size.

The City will be seeking additional funding to update the Transportation and Public Facilities Element. A comprehensive update to this element will ensure that it meets current State guidelines and policies in addition to updating the City's goals to reflect changing transportation patterns and to promote mixed modal usage.

3.0 General Plan Amendments

There were no General Plan amendments completed in 2021. As noted above, the City is in the process of updating and/or certifying several general plan element updates.

4.0 Zoning Ordinance Amendments

There were no zoning ordinance amendments adopted in calendar year 2021. Multiple zoning ordinance amendments are anticipated in 2022 based on Land Use Element updates and ADU updates.

5.0 General Plan Implementation

5.1 Drainage Master Plan

The City of Ferndale is the most downstream incorporated area in the Eel River Valley. The City and surrounding area are within the Salt River watershed, the most downstream Eel River tributary. Ferndale and the surrounding area's relatively flat topography result in stormwater runoff associated with heavy winter rains, causing chronic flooding and sedimentation problems.

The City of Ferndale has recognized that continued growth can only occur in or adjacent to those portions of the city that experience chronic flooding, and that providing a solution to storm water runoff management is in the public interest and a significant factor in planning future development. Even though land in the City has been planned for growth, addressing the flooding constraint is expected to facilitate housing construction and bring more certainty for onsite improvement costs.

Utilizing awarded SB2 funds, the City is working on updating the Drainage Master Plan to help address these issues. A site analyses has been conducted for high-priority growth areas with a specific focus on adopting a program that addresses the flooding issue through environmental hazard/drainage assessments. This will reduce a barrier to housing development by reducing the individual cost of engineering studies, allowing for public discussion of the solutions, and ensuring a regional solution that would apply to all projects. With the master plan based solutions, the City can approve more housing in the area and provide certainty to developers about where and how much development can occur on specific sites.

5.2 Accessory Dwelling Units

The City amended the Zoning Ordinance to include Accessory Dwelling Units (ADUs) and Junior ADUs in 2019. In order to further support the development of ADUs, the City applied for and received funding through SB2 to develop ADU templates that meet current City regulations. Having templates available to property owners would create more certainty for applicants going through the City design review process. It also reduces individual design costs, a significant up-front impediment for property owners considering an ADU. Given the number of larger single family lots in the City with a single residence, this is expected to add 25 or more units, many of which are anticipated to be affordable, over the next 5-8 years.

Shortly after the City adopted its ADU ordinance, the California legislature adopted several new bills that significantly changed state ADU laws (AB 2299 and SB 1069). As such, the City obtained additional funding through the LEAP program to update the ADU ordinance in accordance with these new laws.

5.3 California Environmental Quality Act

The City has prepared or updated several General Plan elements in the last decade. However, due to a lack of funding for CEQA analysis, some elements have not been certified. To address this issue, the City obtained funding through SB2 to conduct CEQA analysis for the Housing (completed and adopted in 2019), Land Use, and Safety elements. The Land Use Element may trigger a more rigorous level of review, depending on whether or not the City decides to undertake intense densification or reclassification of agricultural lands to residential, both of which have been discussed by the Council in relation to the Housing Element. The anticipated EIR would include program level analysis that will help accelerate future housing production and assist developers by streamlining the environmental review

and permitting process for future individual projects. It would also incorporate analysis of the Safety, Air Quality, and Noise elements to streamline environmental review. The City anticipates beginning CEQA review in mid-2022.

5.4 Planned Development

The City saw an increase in development applications in 2018-2019 and very few in 2020, likely related to the Covid-19 pandemic. There was an increase in building again in 2021 and it is anticipated that more development applications will be received in 2022. The City continues to work closely with landowners and potential developers to ensure that development meets current City standards. The majority of development is planned to take place along the 5th Street corridor and east of Arlington Avenue as identified in the Housing Element. These are areas with known drainage issues and the City will continue to work with potential developers on comprehensive drainage solutions for these areas.

Jurisdiction	Ferndale	
Reporting Year	2021	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	08/31/2019 - 08/31/2027

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
 Please contact HCD if your data is different than the material supplied here

Table B													
Regional Housing Needs Allocation Progress													
Permitted Units Issued by Affordability													
		1	2							3	4		
Income Level		RHNA Allocation by Income Level	2019	2020	2021	2022	2023	2024	2025	2026	2027	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	9	-	-	-	-	-	-	-	-	-	-	9
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	
Low	Deed Restricted	5	-	-	-	-	-	-	-	-	-	8	-
	Non-Deed Restricted		5	-	3	-	-	-	-	-	-		
Moderate	Deed Restricted	6	-	-	-	-	-	-	-	-	-	3	3
	Non-Deed Restricted		3	-	-	-	-	-	-	-	-		
Above Moderate		13	-	2	3	-	-	-	-	-	-	5	8
Total RHNA		33											
Total Units			8	2	6	-	-	-	-	-	-	16	20

Note: units serving extremely low-income households are included in the very low-income permitted units totals and must be reported as very low-income units.

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will include units that were permitted since the start of the planning period.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction	Ferndale		
Reporting Year	2021	(Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
Program 1	Ensure adequate sites are available and/or zoned to allow owner-occupied and rental multifamily residential uses by right.	2019-2022	The City is in the process of updating its Land Use Element. This update will include identification of areas that may be rezoned for higher density development. It is anticipated that the update will be completed by December 2022.
Program 2	Adopt incentives for consolidation of smaller sites, including priority processing, modification of development standards and ministerial lot line adjustments.	2019-2022	The City will look at updating the zoning ordinance which will include an update for processing lot line adjustments and mergers in 2022 once the land use element is complete.
Program 3	Analyze parking regulations to assess whether they facilitate or restrict mixed-use development.	2019-2022	The City will be looking at updating parking regulations as part of the anticipated zoning ordinance update in 2022 after the Land Use Element is updated. Parking was partially addressed in the ADU ordinance by allowing exemptions to parking requirements if the ADU was within on half mile of transportation.
Program 4	Analyze Ferndale’s Vacancy Rate to better understand its causes and develop potential solutions.	2019-2027	The City will analyze vacancy rates based on 2020 census data and include programs in upcoming general plan updates.
Program 5	Offer incentives such as density bonuses, permit streamlining and/or permit fee reductions/ waivers to developers to build senior and affordable housing.	2019-2022	The City has obtained SB2 grant funds to assist with developing preapproved ADU designs which lower the cost of ADU construction for landowners. The City will be looking into updated densities for R3 and R4 designations during the planned Zoning Ordinance update.

<p>Program 6</p>	<p>Prioritize regulatory concessions to encourage Single Room Occupancy (SRO) units</p>	<p>2019-2022</p>	<p>The City will be addressing SRO units during the planned Zoning Ordinance update.</p>
<p>Program 7</p>	<p>Amend the Zoning Ordinance to allow agricultural employee housing for six or fewer persons to be treated the same as single family units in all zones (Health & Safety Code §17021.5); and allow bunkhouses of 36 or fewer beds or no more than 12 units the same as an agricultural use in zones allowing agricultural uses, as required by Health and Safety Code §17021.6.</p>	<p>2019-2022</p>	<p>The City is planning to update the Zoning Ordinance in 2022 after completion of the Land Use Element update.</p>
<p>Program 8</p>	<p>Complete CEQA and Certify the Safety Element Update to minimize housing construction in environmentally hazardous areas and for compliance with Government Code §65032.</p>	<p>2019-2022</p>	<p>The City has obtained SB2 grant funds to complete CEQA for the Safety and Land Use Elements. CEQA is expected to be completed by fall 2022.</p>
<p>Program 9</p>	<p>Continue to apply for Federal and State funding for infrastructure improvements and expansion throughout the City as outlined in the Drainage Master Plan and other Planning Documents.</p>	<p>2019-2027</p>	<p>The City has obtained SB2 grant funds to update the drainage master plan which is planned for 2022. The City will continue to search and apply for grant funding to support updates to drainage infrastructure.</p>
<p>Program 10</p>	<p>Give sewer hookup priority to developments that include housing units affordable to lower income households (GC §65589.7).</p>	<p>2019-2021</p>	<p>The Housing Element was updated in 2019 and provided to Del Oro Water Company.</p>
<p>Program 11</p>	<p>Support and coordinate with the efforts of affordable housing providers and other social service and non-profit tenant and landlord rights advocacy groups. Promote reasonable accommodation procedures to support people with disabilities, including persons with developmental disabilities.</p>	<p>2019-2027</p>	<p>The City continues to supply fair housing information to City residents and will review and revise City processes in accordance with AB 101.</p>

<p>Program 12</p>	<p>Seek State and Federal grants, as funding becomes available, in support of housing construction and rehabilitation targeted for low-income and low-moderate income persons and persons with disabilities.</p>	<p>2019-2026</p>	<p>The City will continue to seek out and assess its ability to apply for funding to support housing construction and rehabilitation. The City was awarded LEAP funding to help support housing development.</p>
<p>Program 13</p>	<p>Explore a partnership with RCAA to take advantage of their Housing Rehabilitation program. Make official determination on feasibility by next housing cycle; if not feasible, remove from list of Implementation Programs.</p>	<p>2019-2026</p>	<p>The City will look into a partnership with RCAA before the next housing cycle. No meeting has been set as of this reporting period.</p>
<p>Program 14</p>	<p>Support local residential energy conservation efforts and provide weatherization and energy conservation techniques information at City Hall and the Ferndale Public Library.</p>	<p>2019-2027</p>	<p>The City will be looking into historic building energy efficiency updates in 2022. The City is also participating in development of a Certified Regional Climate Action Plan.</p>
<p>Program 15</p>	<p>Monitor residential capacity (no net loss) and Design Review process.</p>	<p>2019-2027</p>	<p>The City will continue to monitor residential capacity and is looking into options for its current Design Review process. The City was also awarded LEAP funding to develop multi-family design standards which is anticipated to take place in 2023.</p>

Meeting Date:	March 16, 2022	Agenda Item Number	13.b
Agenda Item Title	Per Capita Grant Funding Public Comment Summary and Project Recommendations		
Presented By:	City Planner		
Type of Item:	<input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input checked="" type="checkbox"/> Roll Call Vote

PROJECT DESCRIPTION: Proposition 68 Per Capita Grant Funding for the City of Ferndale

STAFF RECOMMENDATION: Receive report, accept public comment, and direct staff on which park projects to pursue utilizing Per Capita funding.

BACKGROUND:

The Per Capita Grant Program originates from Proposition 68, placed on the ballot via Senate Bill 5 (DeLeon, Chapter 852, statutes of 2017), and approved by voters on June 5, 2018. Funds for the program were appropriated via State Budget item 3790-101-6088(b). Legislative program information is found in the Public Resources Code (PRC) beginning at §80000 (see page 51). Funds were provided for two programs, as described below:

General Per Capita Program: \$185,000,000

Funds are available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors (PRC §80061(a)).

Urban County Per Capita: \$13,875,000

Additional funds are available for Per Capita grants to cities and districts in urbanized counties (a county with a population of 500,000 or more) providing park and recreation services within jurisdictions of 200,000 or less in population. An entity eligible to receive funds under this subdivision shall also be eligible to receive funds available under the General Per Capita Program (PRC §80061(b)).

The City of Ferndale was awarded \$177,952 as part of the General Per Capita Program. While the government code indicates that the minimum funding would be \$200,000 per eligible entity, based on the number of entities that were actually eligible and the total amount of funding that was appropriated as part of the State budgeting process, the total allocation for each eligible City was decreased to \$177,952. This funding is non-competitive and does not require any matching funds due to the City’s designation as disadvantaged (based on the State Parks per capita match calculator).

Eligible Projects

- Projects must be capital outlay for recreational purposes, either acquisition or development.
- Pre-construction costs may not exceed 25% of the project amount (this includes permitting, designs, staff time, and the like).
- The primary purpose of any building constructed or improved must be public recreation.
- Construction outside the boundaries of the recreation facility is not permitted.

The original due date for preliminary applications was December 31, 2021. The City submitted two separate applications, one for each existing park (Fireman's Park and Russ Park). The applications included a variety of projects that had been discussed at City Council meetings prior to submittal. However, there is not enough funding to cover the cost of all projects that have been brought forward. The City committed to holding two public meetings to gather more information on which projects the community would like to see developed at each park.

DISCUSSION:

The City recently conducted two public meetings to gather additional input about parks and recreation needs of the community. In addition to these meetings, a survey was developed and circulated to gather additional information. Below is a summary of the public outreach efforts and results. Throughout these efforts, the public was informed that a portion of the available funding would be set aside to update signs in both Russ and Firemen's parks.

Park and Recreation Survey

The City developed a park and recreation survey to gather general information about parks and recreation needs in the City and to gather input on which projects should be prioritized for funding by the Per Capita program. The survey was available online and print copies were made available at the open house. 54 surveys in total were returned. Complete survey results are included as Attachment C. General results indicate that respondents would like to see additional restrooms, picnic shelters, and improved sidewalks/trails.

For the proposed Per Capita projects, the Firemen's Park Barbeque Area ranked the highest with the Russ Park Restroom on Bluff Street, a new ADA trail in Russ Park, and the Firemen's Park Musical Playground Feature following. There was also support for an updated gravel parking area on Bluff Street.

Additional comments and project ideas included mountain bike trails, play equipment for younger children, and acquisition and development of the open field located south of Firemen's Park. There were also several comments on the need to fix current equipment at Firemen's Park and provide more road maintenance.

Virtual Public Workshop – March 3, 2022

The City hosted a virtual public workshop covering parks and recreation needs on March 3, 2022 at 6:00pm. During the meeting, the City Planner gave a presentation covering the Per Capita Grant program, existing Ferndale City Parks (Firemen’s Park and Russ Park), and provided a brief overview of the proposed projects (Attachment A). After conclusion of the presentation the City Manager provided comments and then public input was requested. Only one comment was received stating a desire for development of mountain bike trails separate from hiking trails in the area.

Public Open House – March 5, 2022

The City hosted a public open house at City Hall on March 5, 2022 from 2:00pm to 4:00pm. During the event, participants were encouraged to write comments and questions on posters that were displayed around the room. The posters provided information on the Per Capita Grant Program and the currently proposed projects. There were also posters showing alternative ideas for park projects and allowing space for additional ideas from participants. In addition, each participant was given \$50 in ‘City Bucks’ that could be used to support the proposed park projects they were in favor of by placing the ‘City Bucks’ in the appropriate bag. Hard copies of the survey were also available for participants to fill out if they had not already taken the online survey.

A wide variety of comments were provided on each of the proposed projects. These are provided as Attachment B. In general, there was a lot of support for a restroom at the Russ Park parking area on Bluff Street, an ADA access trail in Russ Park, and a new barbeque area at Firemen’s Park.

Additional project ideas that were provided included updating the Town Green at City Hall, a skateboard park, a bike park/ pump track, a community garden, exercise equipment at Firemen’s Park, a band-shell or small amphitheater, and mountain bike trails. There were also several comments about improving the quality of existing sidewalks and roadways on the way to the parks in order to improve safety and ease of access. This included a sidewalk and/or bike lane all the way to the Russ Park parking area on Bluff Street.

It should be noted that there is limited funding for regular park maintenance and repair which includes staff time to clean park areas and empty trash receptacles. Should additional park facilities be developed, such as more trails, new parks, gardens, or any of the other ideas provided by the public, the Council may want to look into long term funding mechanisms to support the City’s parks.

RECOMMENDED PROJECTS:

While there are many projects that would enhance the City's existing parks, the Per Capita Grant provides a fixed amount of funding. As such, based on the input received, the following projects were identified as the highest priority for the Per Capita funding:

- Design and construction of a barbeque area with a shelter at Firemen's Park.
- Design and construction of a restroom facility at the Bluff Street parking area.
- New signs throughout Russ Park and Firemen's Park.

At this time, the feasibility of the restroom on Bluff Street is still being determined. Site constraints may limit what type of restroom can be installed and if connection to the City sewer is required it will add substantial cost. In order to provide more detailed information on this project, City staff and consultants will refine the project scope and cost estimate. If a vault restroom can be constructed in this area, the project can be funded by the Per Capita program. If a sewer connection is required, project costs may exceed currently available funding.

There also appears to be support for ADA accessible trails. However, the City cannot currently fund both an ADA trail and a restroom. An ADA trail is likely to require more time and effort to design than a restroom (depending on design) and will need further study before it can be implemented. Since the public has indicated this is a high priority project, the City will consider this project in future planning and grant efforts. Additionally, should the restroom project prove to not be feasible due to site constraints, that amount of funding can be utilized to start an ADA trail project.

Based on initial cost estimates, the three recommended projects will likely use up the entirety of the available funding with the bulk of the funds allocated to establishment of a restroom on Bluff Street. Should additional funding be available, the public outreach results and other requests, including items identified by Jim Stretch for Russ Park, will be considered.

RECOMMENDED ACTION:

Direct staff on which projects to develop more refined cost estimates for and to pursue with Per Capita Funding.

ATTACHMENTS:

- A – Per Capita Potential Projects
- B – Public Open House Project Comments
- C – Public Survey Results

City of Ferndale Potential Per Capita Projects February 2022

Firemen's Park Barbeque Area

This project includes construction of a community barbeque area in Firemen's Park. Construction activities would include leveling a portion of the open field adjacent to the existing picnic tables, pouring a concrete slab, installation of two separate grill areas, and potential construction of a wood shade covering for the area.

Estimated cost: \$ \$15,000 to \$20,000

Firemen's Park Footbridge Installation

This project includes installation of a footbridge across Francis Creek from Firemen's Park to Cleveland Street. Construction activities would include clearing of brush along the creek channel, minor grading, installation of bridge footings above the regular high water mark, placement of the bridge previously obtained from PG&E, and creation of new walkways and bridge approaches that are ADA compliant.

Estimated cost: \$40,000 to \$50,000

Firemen's Park Playground Feature

This project includes installation of interactive playground features that can be used to create musical notes and sounds. Construction activities would include minor grading to level an area for the new play equipment, installation of the equipment, and construction of new foot trails to reach the new features.

Estimated Cost: \$10,000 to \$15,000

Russ Park Gravel Parking Area on Bluff Street

This project would involve construction of a gravel parking lot at the site of the existing parking area. Construction activities would include minor grading, potential widening of the parking area based on site constraints, laying gravel, and compacting the gravel to make it suitable for vehicles.

Estimated Cost: \$10,000 to \$15,000

Russ Park Permanent Restroom on Bluff Street

This project would include establishment of a permanent restroom at the Bluff Street trailhead for Russ Park. Initial project activities would include design and permitting for either a vault toilet or flushable toilet connected to City sewer based on feasibility and cost. Construction activities would include vegetation clearing, grading, pouring a concrete pad, and building the restroom. Additional construction activities, based on feasibility, may include installing sewer and water lines to the restroom (this would add substantial cost).

Estimated Cost: \$50,000 to \$150,000

Russ Park New Parking Area on Eugene Street

This project would include acquisition of land and construction of a new parking area adjacent to the existing water company building on Eugene Street along with development of a new access trail from the parking area. Construction activities would include brush and tree clearing, grading, laying and compacting of gravel, and cutting a new trail into Russ Park from the parking area.

Estimated Cost: \$60,000 to \$70,000

Russ Park ADA Trail Segment

This project would include development of a new ADA accessible trail in Russ Park that runs parallel to Bluff Street. Construction activities would include clearing vegetation, grading a new trail to ADA standards, possible installation of a bridge over a small depression along the trail course, and slope stabilization.

Estimated Cost: \$50,000 to \$60,000

Park Signage

A small portion of the funding is being set aside to install new signs at each of the City's existing parks. These signs will include trail markers, interpretative panels, and maps.

Set Aside Funding: \$10,000 to \$15,000



Proposition 68 Per Capita Grant Program

The City of Ferndale has been allocated \$177,952. This is guaranteed funding with no match requirement.

Background

This program originates from Proposition 68, placed on the ballot via Senate Bill 5 (DeLeon, Chapter 852, statutes of 2017), and approved by voters on June 5, 2018. Funds for the program were appropriated via State Budget item 3790-101-6088(b). Legislative program information is found in the Public Resources Code (PRC) beginning at §80000 (see page 51). OGALS retains the right to waive requirements not mandated by statute. Funds are provided for two programs, as described below:

General Per Capita Program: \$185,000,000

Funds are available for local park rehabilitation, creation, and improvement grants to local governments on a per capita basis. Grant recipients are encouraged to utilize awards to rehabilitate existing infrastructure and to address deficiencies in neighborhoods lacking access to the outdoors (PRC §80061(a)).

Urban County Per Capita: \$13,875,000

Additional funds are available for Per Capita grants to cities and districts in urbanized counties (*a county with a population of 500,000 or more*) providing park and recreation services within jurisdictions of 200,000 or less in population. An entity eligible to receive funds under this subdivision shall also be eligible to receive funds available under the General Per Capita Program (PRC §80061(b)).

Eligible Projects

- Projects must be capital outlay for recreational purposes, either acquisition or development.
- Pre-construction costs may not exceed 25% of the project amount (this includes permitting, designs, staff time, and the like).
- The primary purpose of any building constructed or improved must be public recreation.
- Construction outside the boundaries of the recreation facility is not permitted.

Eligible Recipients (PRC §80062)

Sixty percent (60%) of the General Per Capita funds are allocated to the following entities based on population.

- Cities
- Eligible Districts, other than a regional park district, regional park and open-space districts, and regional open-space districts

Forty percent (40%) of the General Per Capita funds are allocated to the following entities based on population.

- Counties
- Regional park districts, regional park and open space districts, and regional open space districts

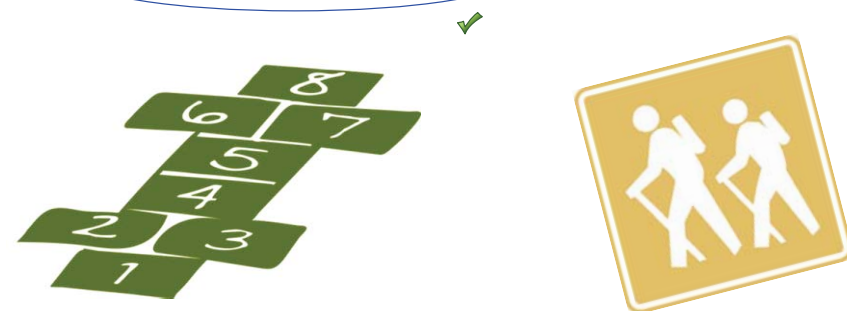
Questions? Let us know! We will post a Q&A on our website.

Potential Park Projects

Here is a list of the top projects the City has been developing. These projects are provided in more detail on other posters around the room. You will have the opportunity to spend your City bucks on projects you think should be funded with the Per Capita grant. The input collected here will be presented to the City Council as part of the final decision-making process for the Per Capita grant. These projects may or may not be funded based on additional public input, overall feasibility, and City Council discussions.

- Firemen’s Park Barbeque Area
- Firemen’s Park Footbridge Installation
- Firemen’s Park Playground Feature
- Russ Park Gravel Parking Area on Bluff Street
- Russ Park Permanent Restroom on Bluff Street
- Russ Park New Parking Area on Eugene Street
- Russ Park ADA Trail Segment
- Park Signage

A portion of the Per Capita funding (~\$10,000) will be set aside to update signs in both Russ and Firemen’s Parks.



Do you have other ideas? Let us know! Write your suggestions here.



Focus on making Russ Park great!

- Remove gazebo; add amphitheater (band-shell)
- ✓✓ Town Green Park:
1. Upgrade lawn. Add top soil.
 2. Upgrade sprinkler system.
 3. Add water filter to make use of well water.
 4. Rebuild gazebo. Make larger. Remove plaque. Place at corner.
 5. Add "Welcome to Ferndale" sign.



Re-pave Berding Street - Berding & Eugene very bad!

Curb cuts are needed along Berding for pedestrian crossing. Families walking with strollers/ scooters/ small bikes have a harder time crossing with kids while headed to the park.

Just repave all the streets!
All streets back to dirt!

- ✓ Skateboard Park!
-Yes
- Bike park/ pump-track for kids!
- Rad! Amen!
- Plus mountain bike trails



High priority much much needed

- ✓✓✓ Sidewalk on Bluff to Russ Park & Catholic Cemetery - safer for pedestrians & traffic on blind corners
- Exercise/ stretching stations at Firemen's Park to encourage healthy lifestyles
- Band-shell/ natural amphitheater on the field behind the City Yard (on Hadley's property)

Area for a community vege garden and farmers market!!!



Firemen's Park Barbeque Area

This project includes construction of a community barbeque area in Firemen's Park. Construction activities would include leveling a portion of the open field adjacent to the existing picnic tables, pouring a concrete slab, installation of two separate grill areas, and potential construction of a wood shade covering for the area.

Estimated cost: \$5,000 to \$10,000



Firemen's Park Footbridge Installation

This project includes installation of a footbridge across Francis Creek from Firemen's Park to Cleveland Street. Construction activities would include clearing of brush along the creek channel, minor grading, installation of bridge footings above the regular high-water mark, placement of the bridge previously obtained from PG&E, and creation of new walkways and bridge approaches that are ADA compliant.

Estimated cost: \$40,000 to \$50,000



What are things you like about this idea?

- Large family & group BBQ events.
- Add a pavilion
Encourage music activities & concerts ✓
- Wonderful for the community!
- Total plus item
- Chance to restore area - historic bridge over creek - tribute to FVFD with BBQ pit

What are things you don't like about this idea?

- Make sure a roof over the tables is included.

What are things you like about this idea?

- How many bridges do we need to get into Firemen's Park?
I think we are good with 3.
- The more access the more it will be used.
- Nothing!
- 2 bridges - 1 road access!!
- Only one ingress & egress available from playground - BBQ area!!

What are things you don't like about this idea?

- This is 1 block away from an existing bridge, and would serve no discernible purpose.
- I don't think it would be used!
- 1. There is no justification or community support.
- 2. The PG&E bridge has so many problems, it should be SOLD.
- 3. No design ideas that would be acceptable.
- 4. UNATTRACTIVE/ EXPENSIVE
- A SILLY WASTE OF MONEY
- Waste of money!

Disagree!

Disagree!

Disagree!

Seriously

Firemen's Park Playground Feature

This project includes installation of interactive playground features that can be used to create musical notes and sounds. Construction activities would include minor grading to level an area for the new play equipment, installation of the equipment, and construction of new foot trails to reach the new features.

Estimated cost: \$10,000 to \$15,000



Russ Park Gravel Parking Area on Bluff Street

This project would involve construction of a gravel parking lot at the site of the existing parking area. Construction activities would include minor grading, potential widening of the parking area based on site constraints, laying gravel, and compacting the gravel to make it suitable for vehicles.

Estimated Cost: \$10,000 to \$15,000



What are things you like about this idea?

Encourage a range of play & self expression for kids - love this idea!

What are things you don't like about this idea?

Noise makers for the sake of noisemakers is the last thing the neighborhood needs.

It's near a residential area.

I LIVE ACROSS THE CREEK. (NOISE MAKER??)

It's not a stakepark & once kids are familiar with it they won't use it.

Teenagers?

What are things you like about this idea?

ALSO BETTER SIGNAGE/

Need to address visibility.

Would aid egress & ingress!

Tourist attraction.

Increased use is a good idea. - need parking.

RUSS PARK IS THE "CROWN" JEWEL of FERNDAL PARKS!

Incredible asset to Ferndale Community!

More help for Jim Stretch & his crew!

Need more parking at Russ Park for sure!

What are things you don't like about this idea?

Russ Park - Restroom at Bluff Street Parking Area

This project would include establishment of a permanent restroom at the Bluff Street trailhead for Russ Park. Initial project activities would include design and permitting for either a vault toilet or flushable toilet connected to City sewer based on feasibility and cost. Construction activities would include vegetation clearing, grading, pouring a concrete pad, and building the restroom. Additional construction activities, based on feasibility, may include installing sewer and water lines to the restroom (this would add substantial cost).

Estimated Cost: \$50,000 to \$150,000



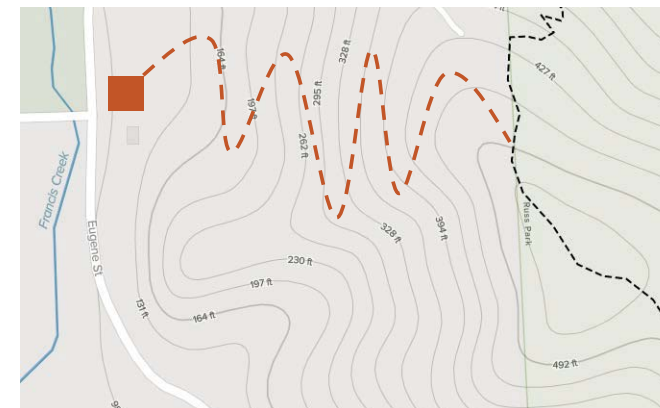
this one



Russ Park - New Parking Area on Eugene Street

This project would include acquisition of land and construction of a new parking area adjacent to the existing water company building on Eugene Street along with development of a new access trail from the parking area. Construction activities would include brush and tree clearing, grading, laying and compacting of gravel, and cutting a new trail into Russ Park from the parking area.

Estimated Cost: \$60,000 to \$70,000



What are things you like about this idea?

Long over due! Should have been done a long time ago!
This is a must!
Would be good use of funds.
This is a must!!
YES!
ABSOLUTLEY needed!
budget for maintenance

What are things you don't like about this idea?

Nothing -

What are things you like about this idea?

What about trail without parking?

What are things you don't like about this idea?

NOT SURE whether its applicable at the moment - get deal done with Silva first.
DON'T HAVE THIS. KIND OF ACCESS RELATIONSHIP WITH NEIGHBORS.
After all these years still don't have a relationship with the neighbors. Need to move on and get something done!
Too steep. Parking lot would encourage dumping.

Russ Park ADA Trail Segment

~~This project would include establishment of a permanent restroom at the Bluff Street trailhead for Russ Park. Initial project activities would include design and permitting for either a vault toilet or flushable toilet connected to City sewer based on feasibility and cost. Construction activities would include vegetation clearing, grading, pouring a concrete pad, and building the restroom. Additional construction activities, based on feasibility, may include installing sewer and water lines to the restroom (this would add substantial cost).~~

Estimated Cost: \$50,000 to \$150,000



What are things you like about this idea?

This would make trail use convenient and increase usage of trails. Like!

It's ADA if it is suggested you have to do it.

Fantastic.

Encourage all to get outdoors.

IT IS MUCH NEEDED

Wonderful idea!
Long overdue!

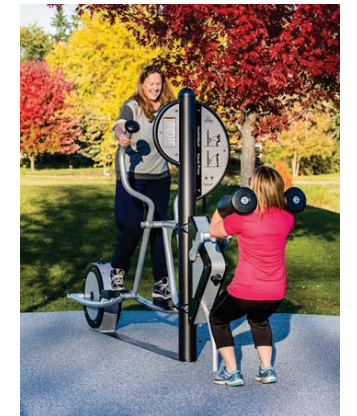
What are things you don't like about this idea?

1. Access road for maintenance.
2. Russ Park signage.
3. Russ park trail surveys for accurate maps.

Other Park Ideas?

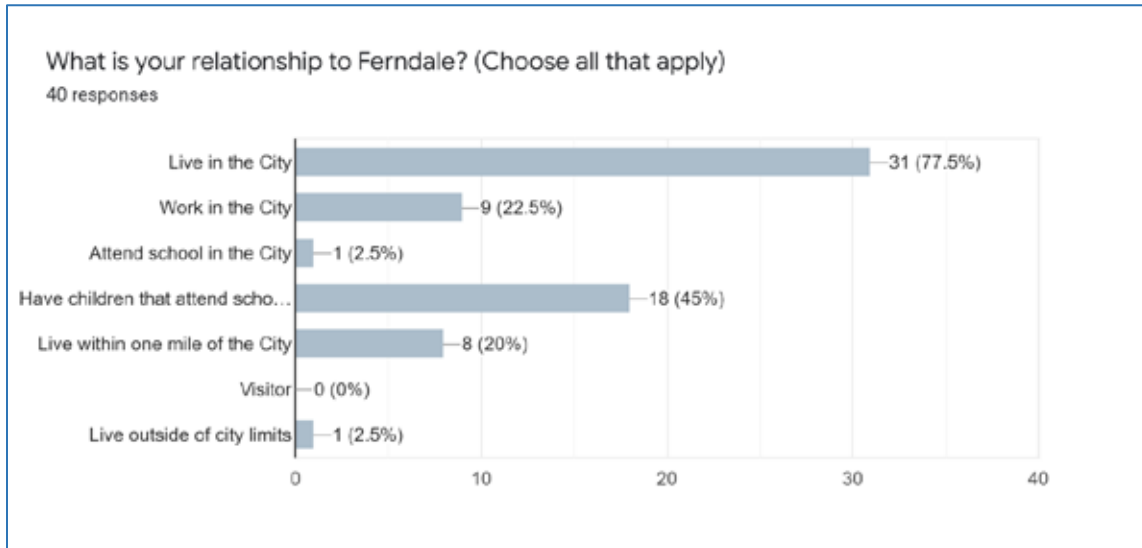


✓ YES!



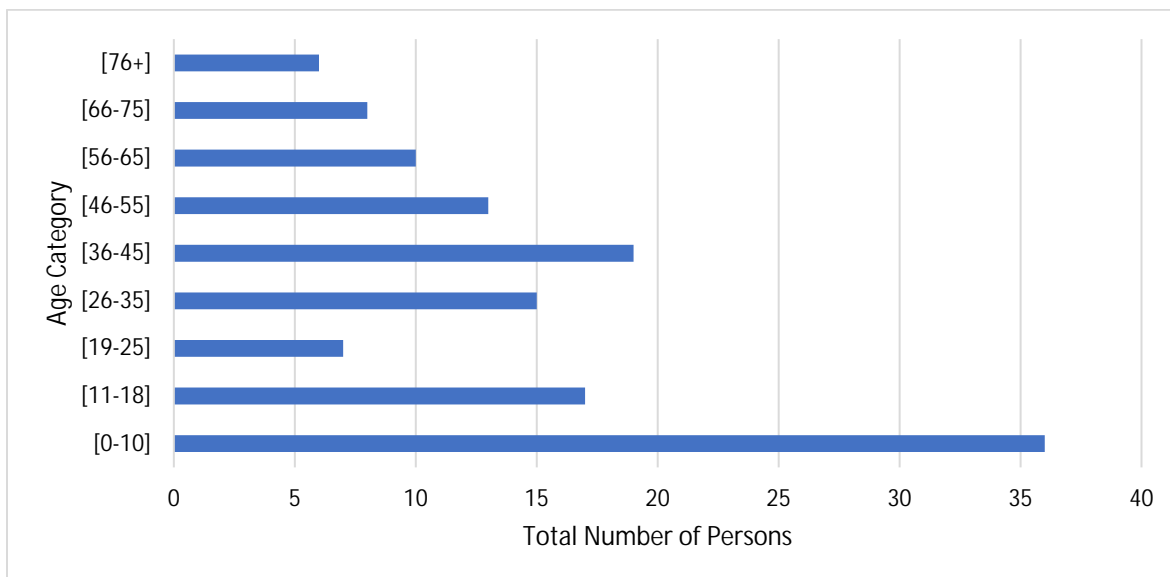
Online Park and Recreation Survey Results (March 9, 2022)

1. What is your relationship to Ferndale? (Choose all that apply)
 - a. Live in the City
 - b. Work in the City
 - c. Attend school in the City
 - d. Have children that attend school in the City
 - e. Live within one mile of the City
 - f. Visitor

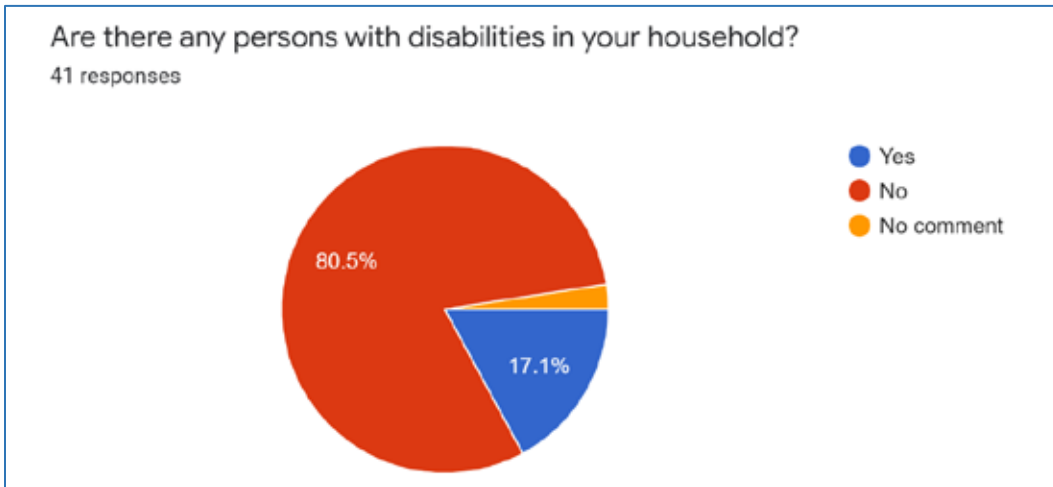


2. How many people in your household fall within the following age categories?

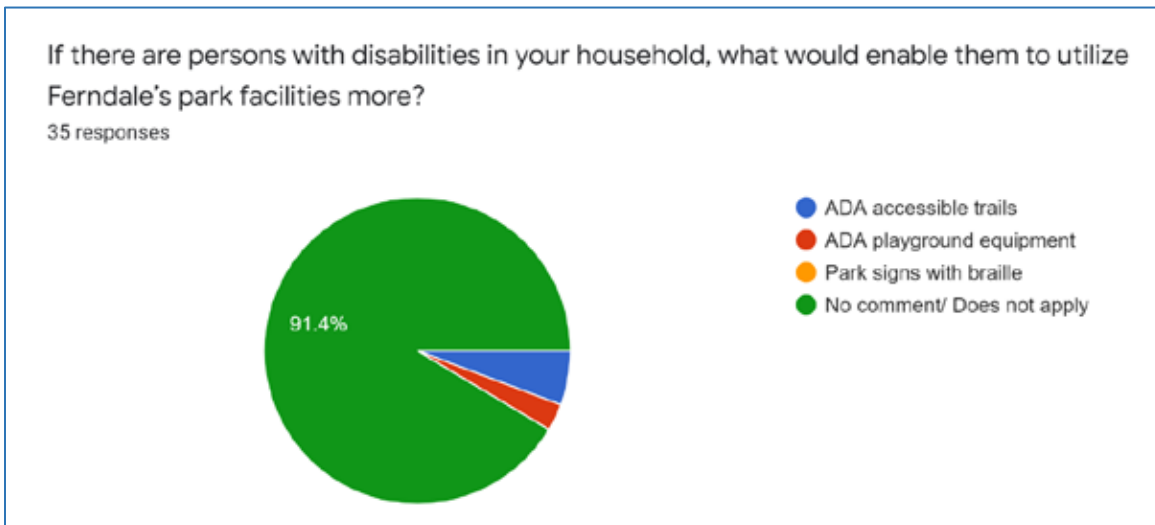
0-10	11-18	19-25	26-35	36-45	46-55	56-65	66-75	76+
36	17	7	15	19	13	10	8	6



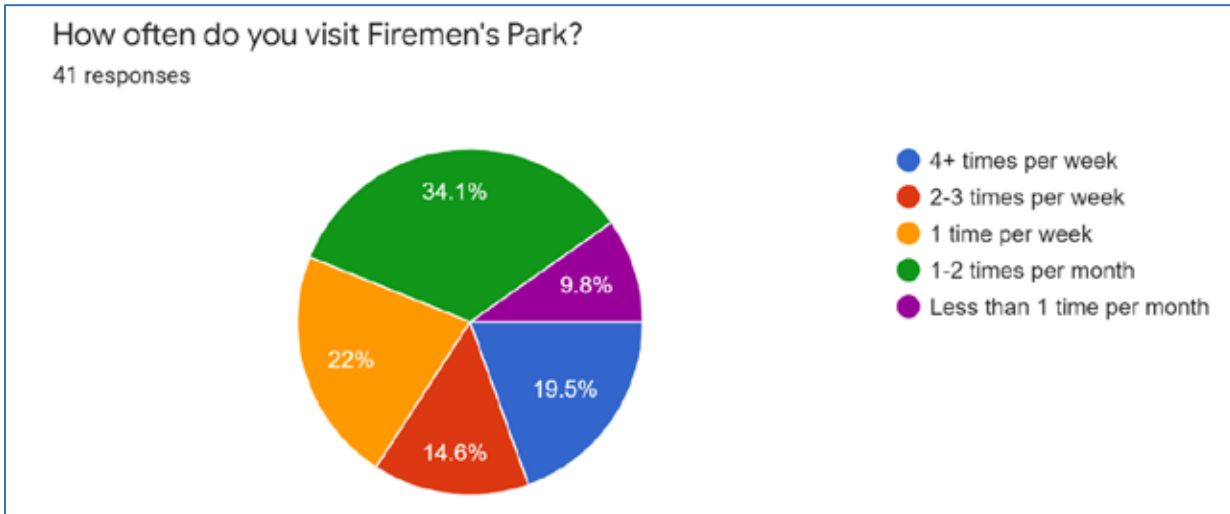
- 3. Are there any persons with disabilities in your household?
 - a. Yes
 - b. No
 - c. No Comment



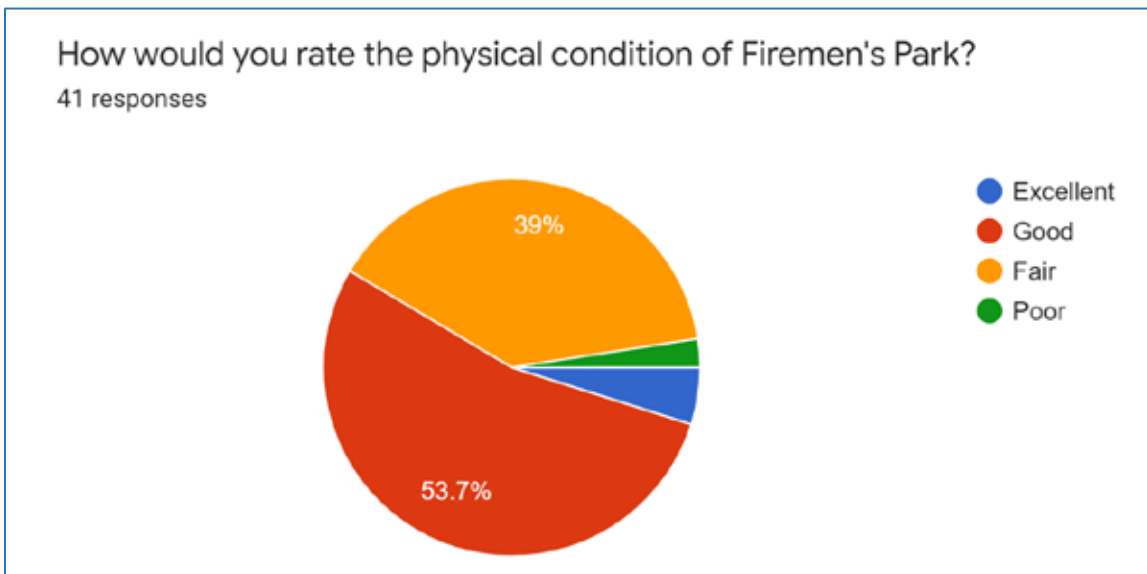
- 4. If there are persons with disabilities in your household, what would enable them to utilize Ferndale's park facilities more?
 - a. ADA accessible trails
 - b. ADA playground equipment
 - c. Park signs with braille
 - d. Other: (please type in)
 - e. No comment/ Does not apply



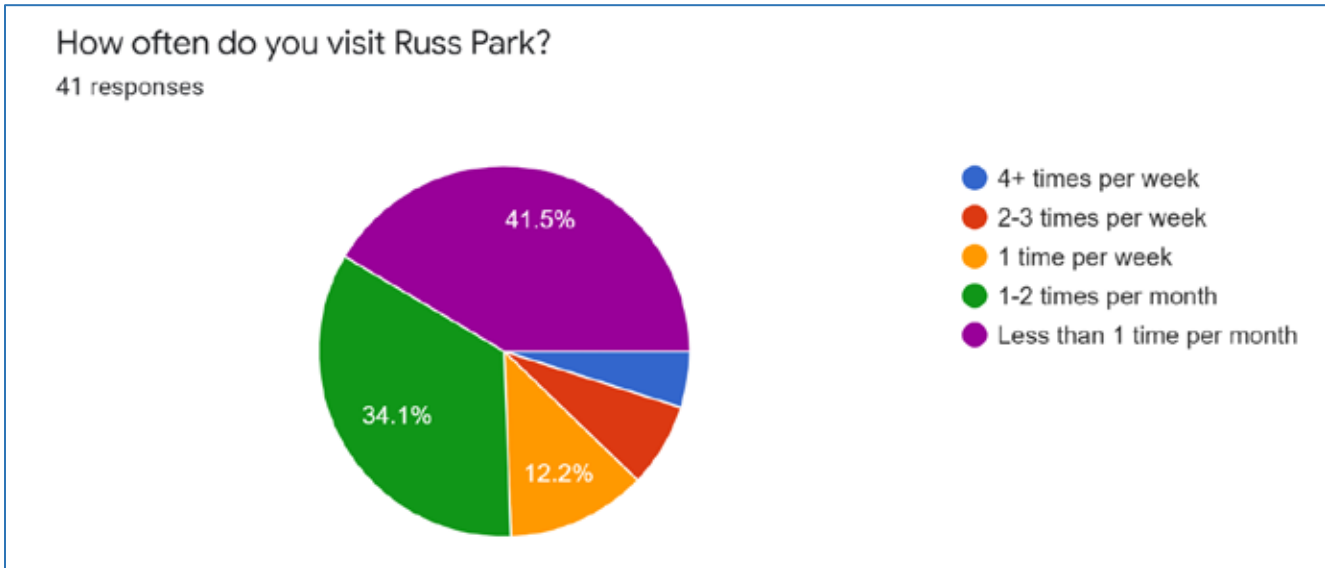
- 5. How often do you visit Firemen's Park?
 - a. 4+ times per week
 - b. 2-3 times per week
 - c. 1 time per week
 - d. 1-2 times per month
 - e. Less than 1 time per month



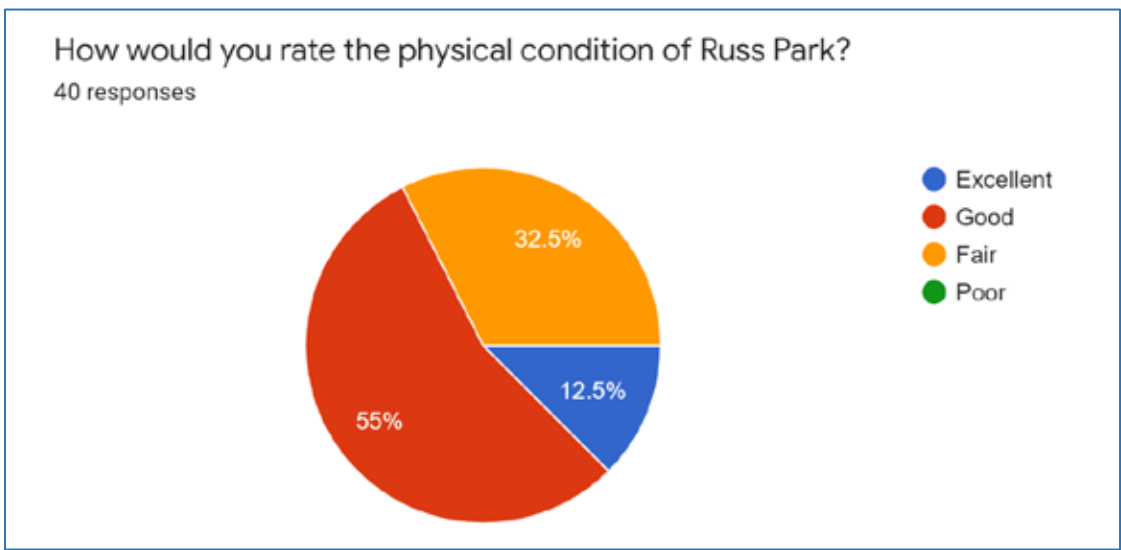
- 6. How would you rate the physical condition of Firemen's Park?
 - a. Excellent
 - b. Good
 - c. Fair
 - d. Poor



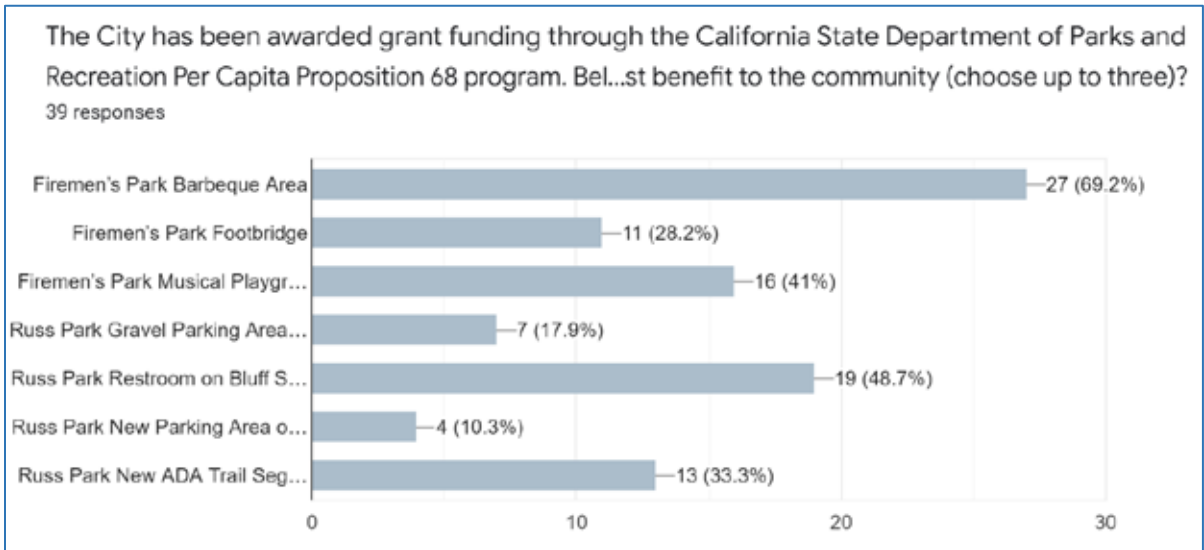
- 7. How often do you visit Russ Park?
 - a. 4+ times per week
 - b. 2-3 times per week
 - c. 1 time per week
 - d. 1-2 times per month
 - e. Less than 1 time per month



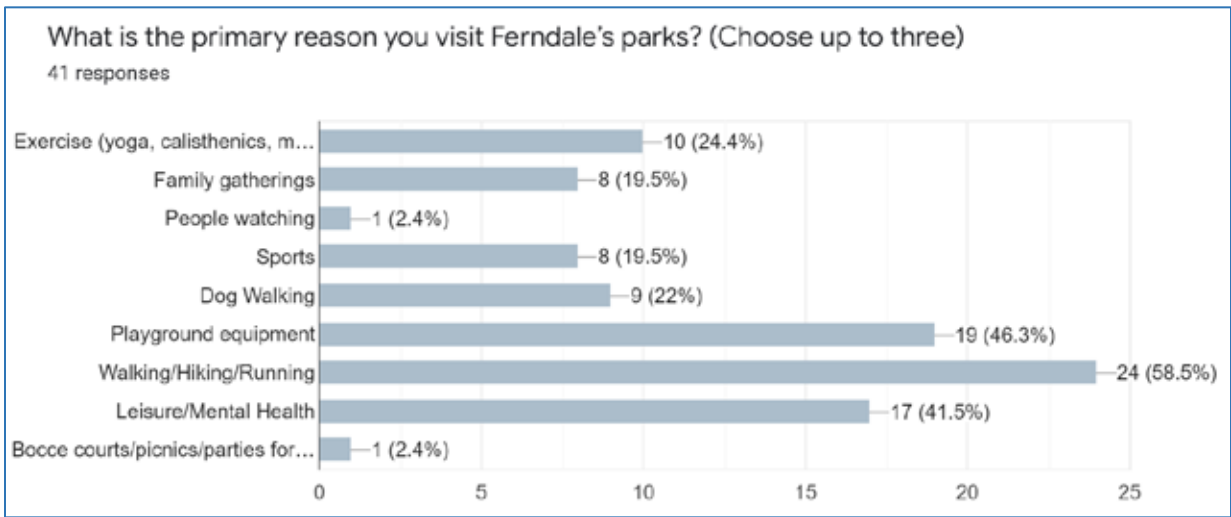
- 8. How would you rate the physical condition of Russ Park?
 - a. Excellent
 - b. Good
 - c. Fair
 - d. Poor



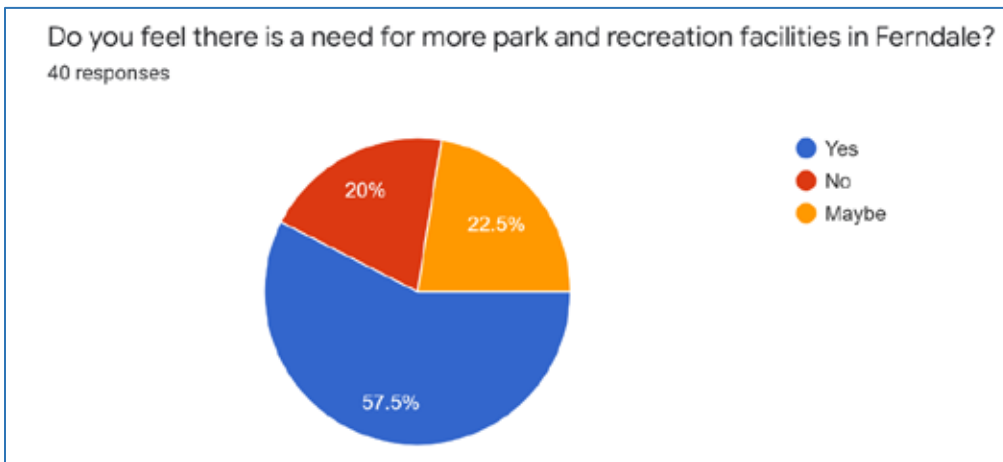
9. The City has been awarded grant funding through the California State Department of Parks and Recreation Per Capita Proposition 68 program. Below are several project ideas that have been brought forward. Of these projects, which do you feel would provide the most benefit to the community (choose up to three)?
- Firemen’s Park Barbeque Area
 - Firemen’s Park Footbridge
 - Firemen’s Park Musical Playground Feature
 - Russ Park Gravel Parking Area on Bluff Street
 - Russ Park Restroom on Bluff Street
 - Russ Park New Parking Area on Eugene Street
 - Russ Park New ADA Trail Segment



10. What is the primary reason you visit Ferndale’s parks? (Choose up to three)
- Exercise (yoga, calisthenics, martial arts, etc.)
 - Family gatherings
 - People watching
 - Sports
 - Dog walking
 - Playground equipment
 - Walking/Hiking/Running
 - Leisure/Mental health
 - Other: (Please type in)



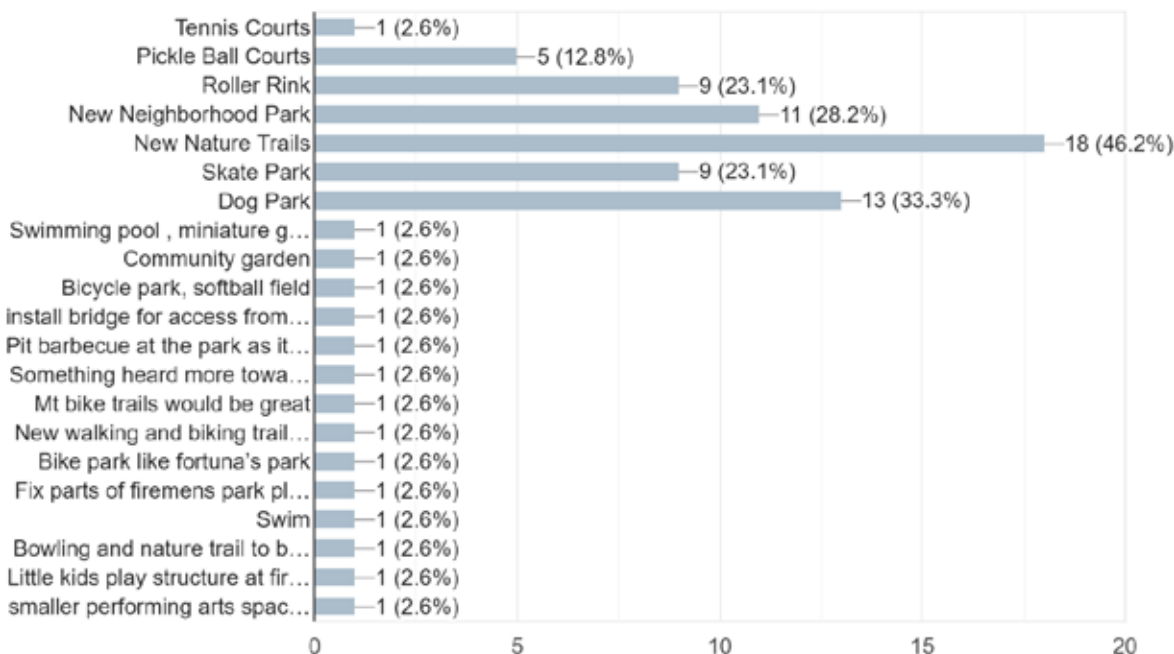
- 11. Do you feel there is a need for more park and recreation facilities in Ferndale?
 - a. Yes
 - b. No



- 12. If the City were able to obtain additional funding, what additional park facilities would you like to see developed in Ferndale?
 - a. Tennis Courts
 - b. Pickle Ball Courts
 - c. Roller Rink
 - d. New Neighborhood Park
 - e. New Nature Trails
 - f. Skate Park
 - g. Dog Park
 - h. Other: (Please type in)

If the City were able to obtain additional funding, what additional park facilities would you like to see developed in Ferndale?

39 responses



Question 12 'Other' entries:

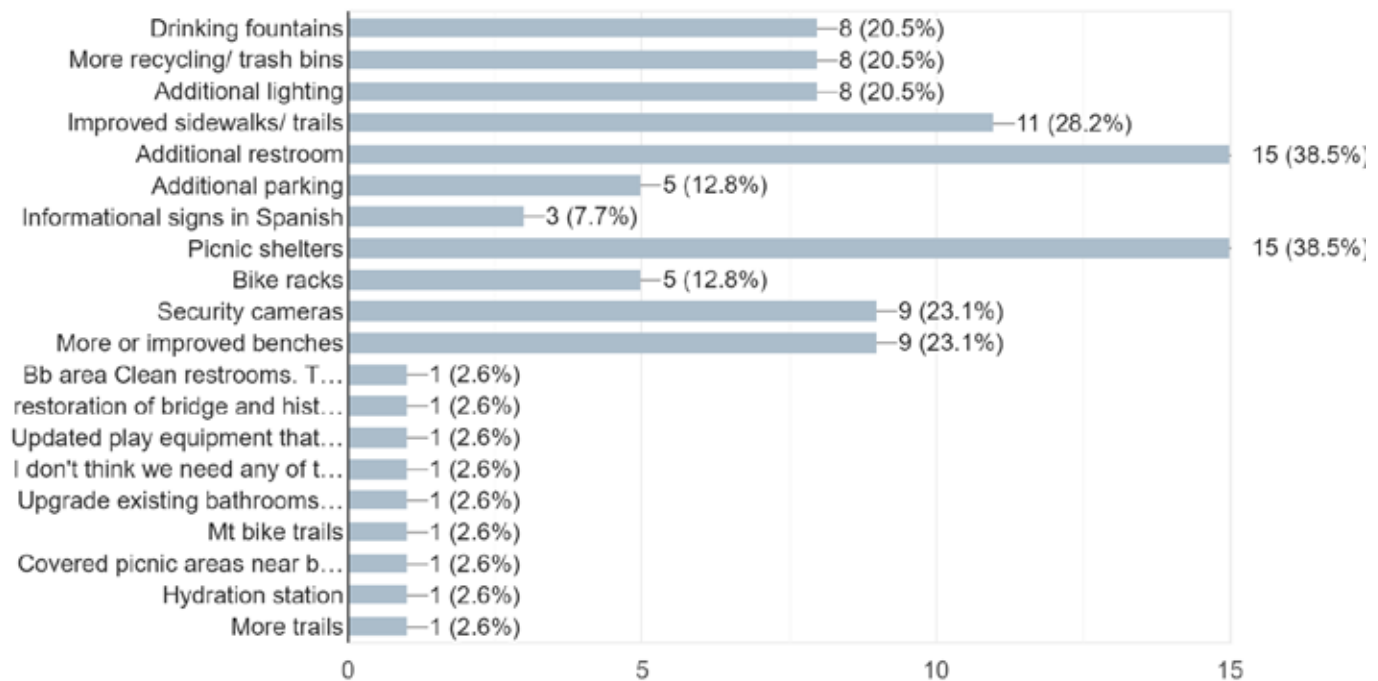
- Swimming pool, miniature golf, improvements on baseball field
- Community garden
- Bicycle park, softball field
- Install bridge for access from Firemen's Park to Cleveland – near same location as previous bridge was located
- Pit barbecue at the park as it use to be years ago. Also, recreation fast pitch soft ball teams.
- Something [geared] more towards young toddlers
- Mt bike trails would be great
- New walking and biking trails behind Firemen's Park connecting to Russ Park trails.
- Bike park like Fortuna's park
- Fix parts of Firemen's Park playground
- Swim
- Bowling and nature trail to beach
- Little kids play structure at Firemen's Park
- Smaller performing arts space/ amphitheater for classes, meetings shows and concerts

13. What additional features would you like to see at existing parks

- | | |
|-------------------------------|-----------------------------------|
| a. Drinking fountains | g. Informational signs in Spanish |
| b. More recycling/ trash bins | h. Picnic shelters |
| c. Additional lighting | i. Bike racks |
| d. Improved sidewalks/trails | j. Security cameras |
| e. Additional restroom | k. More or improved benches |
| f. Additional parking | l. Other: (Please type in) |

What additional features would you like to see at existing parks?

39 responses

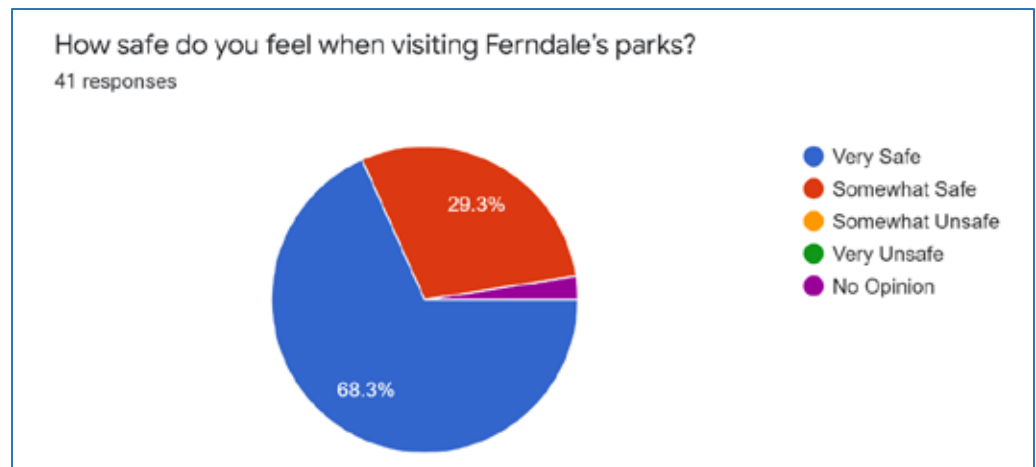


Question 13 'Other' entries:

- Bb [baseball?] area clean restrooms. There's been poop on the stall wall for months
- Restoration of bridge and historical deep pit BBQ area in honor of Ferndale Fire Dept
- Updated play equipment that is better maintained.
- I don't think we need any of the above.
- Upgrade existing bathrooms at Firemen's Park
- Mt bike trails
- Covered picnic areas near bocce courts and playground equipment.
- Hydration station
- More trails

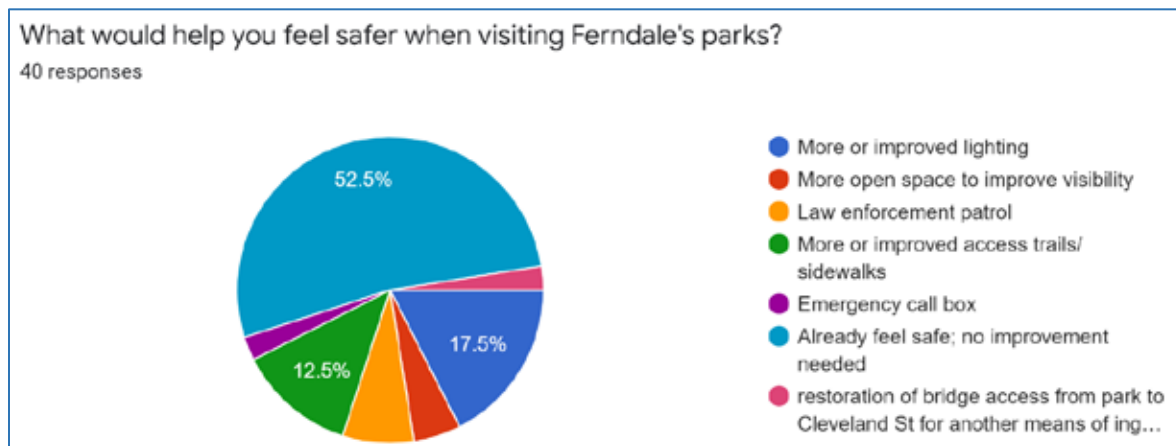
14. How safe do you feel when visiting Ferndale's parks?

- a. Very Safe
- b. Somewhat Safe
- c. Somewhat Unsafe
- d. Very Unsafe
- e. No Opinion



15. What would help you feel safer when visiting Ferndale's parks?

- a. More or improved lighting
- b. More open space to improve visibility
- c. Law enforcement patrol
- d. More or improved access trails/sidewalks
- e. Emergency call box
- f. Already feel safe; no improvement needed
- g. Other: (Please type in)



'Other' entry: Restoration of bridge access form park to Cleveland St for another means of ingress and egress.

16. Please provide any additional comments you have about the City's park features in the space below.

- Put the barbeque pit back at Firemen's Park.
- Ferndale Fireman's Park has historically been the town's central location for youth and adult activity for years and with the current and continuing improvements is again becoming a cherished part of Ferndale for locals and visitors. The area was utilized extensively by youth groups and individuals of all ages - Francis creek was stocked with fish every year, making fishing off the bridge a great access, children and adult league ball games, many birthday parties for all ages, and deep pit BBQ prepared by the Ferndale Fire Dept were highlights and always well attended. Restoring bridge access from the park to Cleveland and the deep pit BBQ would be an honor to the Ferndale Volunteer Fire Dept . A formal dedication to the FVFD, with a BBQ for the community would be a great tribute to them for their service to the community.
- Pickleball courts are a plus for young & seniors
- I would love to see the pit barbecue back as well as baseball being played on the ball diamond.
- Mt bike trails would be great for locals and visitors \$\$\$. Limit development of RUSS Park to keep it nice and primitive. Develop a few registration only, secluded camping spots
- I love and I am grateful for the effort and condition of the parks in Ferndale. Help on trail mainly to the volunteers to Russ Park would be welcome.
- Fireman Park bathrooms are in drastic need of upgrading for both locals and tourists. Would be nice if city cared enough about youth to finance Little League park instead of relying on parents
- Acquire Hadley Field adjacent to Fireman's Park, improve trails in the field for seniors and ADA and connect to Russ Park via footbridge to Eugene Street
- Great fun, clean park. Only complaint is that okay structure is geared towards older kids. It is not always a safe place for smaller children to play. Adding an additional smaller play structure would be amazing. Even a small play house would be fun.
- It would be great if we could fix parts of the firemens park playground that are broken or run down.
- Russ Park is a great asset for our community and I hope it stays well-maintained. I am all for the Eugene Street trail becoming more maintained than it is
- Inclusive playground equipment- not all kids can go in our tall structure safely
- A primary focus should be on the youth in our community that need a safe place for outside play.
- Rather than additional parking or entrances would a sidewalk on bluff street not benefit park goers and drivers as well? The blind corners make getting to the park unsafe on both sides Eugene and bluff.
- Funds should be used primarily for youth, and families . That's the life and future of our community.
- You need something for mountain bikes and horses
- Would like to see a collaboration with the city, fairgrounds and high school for a new improved track
- People hiking Russ Park leave all sorts of trash on Eugene. The city needs to clean up after them. Eugene needs regular road maintenance and police patrols
- I know many people that walk and bike Bluff Road to Russ Park. A safe pedestrian/bike path is very much needed. I know many people that have almost been hit by cars on that road, including myself.

City of Ferndale Park and Recreation Survey Open House Results

1. What is your relationship to Ferndale? (Choose all that apply)
 - a. Live in the City (12)
 - b. Work in the City (3)
 - c. Attend school in the City
 - d. Have children that attend school in the City
 - e. Live within one mile of the City
 - f. Visitor

2. How many people in your household fall within the following categories?

0-10	11-18	19-25	26-35	36-45	46-55	56-65	66-75	76+
4			1	5			16	2

3. Are there any persons with disabilities in your household?
 - a. Yes (3)
 - b. No (10)
4. If there are persons with disabilities in your household, what would enable them to utilize Ferndale's park facilities more?
 - a. ADA accessible trails (1)
 - b. ADA playground equipment
 - c. Other: _____
 - d. No comment/ Does not apply (9)

5. How often do you visit Firemen's Park?
 - a. 4+ times per week (5)
 - b. 2-3 times per week (2)
 - c. 1 time per week (2)
 - d. 1-2 times per month
 - e. Less than 1 time per month (4)

6. How would you rate the physical condition of Firemen's Park?
 - a. Excellent
 - b. Good (6)
 - c. Fair (6)
 - d. Poor (1)

7. How often do you visit Russ Park?
 - a. 4+ times per week (2)
 - b. 2-3 times per week (2)
 - c. 1 time per week (1)
 - d. 1-2 times per month (5)
 - e. Less than 1 time per month (4)
8. How would you rate the physical condition of Russ Park?
 - a. Excellent (3)
 - b. Good (4)
 - c. Fair (4)
 - d. Poor (2)
9. The City has been awarded grant funding through the California State Department of Parks and Recreation Per Capita Proposition 68 program. Below are several project ideas that have been brought forward. Of these projects, which do you feel would provide the most benefit to the community (choose up to three)?
 - a. Firemen's Park Barbeque Area (5)
 - b. Firemen's Park Footbridge
 - c. Firemen's Park Musical Playground Feature (2)
 - d. Russ Park Gravel Parking Area on Bluff Street (9)
 - e. Russ Park Restroom on Bluff Street (11)
 - f. Russ Park New Parking Area on Eugene Street (2)
 - g. Russ Park New ADA Trail Segment (11)
10. What is the primary reason you visit Ferndale's parks? (Choose up to three)
 - a. Exercise (yoga, calisthenics, martial arts, etc.) (6)
 - b. Family gatherings (3)
 - c. People watching (1)
 - d. Sports (1)
 - e. Dog walking (3)
 - f. Playground equipment (2)
 - g. Walking/Hiking/Running (9)
 - h. Leisure/Mental health (5)
 - i. Other: (1)
Community events (bocce tournaments)

11. Do you feel there is a need for more park and recreation facilities in Ferndale?
 - a. Yes (9)
 - b. No (4)

Comments: No one to take care of it; Stake park

12. If the City were able to obtain additional funding, what additional park facilities would you like to see developed in Ferndale?

- a. Tennis Courts
- b. Pickle Ball Courts (3)
- c. Roller Rink (1)
- d. New Neighborhood Park (2)
- e. New Nature Trails (6)
- f. Skate Park (1)
- g. Dog Park (3)
- h. Other: (2)

Fix town green
Kids bike park/ pump track

13. What additional features would you like to see at existing parks?

- a. Drinking fountains (1)
- b. More recycling/ trash bins (4)
- c. Additional lighting (2)
- d. Improved sidewalks/trails (8)
- e. Additional restroom (5)
- f. Additional parking (4)
- g. Informational signs in Spanish (3)
- h. Picnic shelters (4)
- i. Bike racks (4)
- j. Security cameras (1)
- k. More or improved benches (4)
- l. Other: (2)

Information signs in English.
Sidewalks and curb cuts along Berding Street

14. How safe do you feel when visiting Ferndale's parks?

- a. Very Safe (8)
- b. Somewhat Safe (4)
- c. Somewhat Unsafe
- d. Very Unsafe
- e. No Opinion

15. What would help you feel safer when visiting Ferndale's parks?

- a. More or improved lighting (2)
- b. More open space to improve visibility (2)
- c. Law enforcement patrol (4)
- d. More or improved access trails/sidewalks (3)
- e. Emergency call box (1)
- f. Already feel safe; no improvement needed (3)
- g. Other: (1)

Less signs of homeless

16. Please provide any additional comments you have about the City's park features in the space below.

- **Help on a consistent planned basis to keep trails in good shape in Russ Park!!**
- **Russ Park needs signage; Bluff St pedestrian lane**
- **Community garden and veggie stand! Farmers market with more vendors. We need more rec programs for kids – Blue Lake does a good job with this.**

City Bucks Results

Russ Park Restroom	\$280	Firemen's Park Footbridge	\$55
Russ Park ADA Trail	\$260	Firemen's Park Playground Feature	\$40
Firemen's Park BBQ Area	\$160	Russ Park Eugene St Parking	\$25
Russ Park Gravel Parking on Bluff St	\$95		

Meeting Date:	March 16, 2022	Agenda Item Number	13.c
Agenda Item Title	Resolution 2022-03 Approving the Submission of Police Department Military Equipment Use Policy		
Presented By:	Ron Sligh, Chief of Police		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input checked="" type="checkbox"/> Roll Call Vote

STAFF RECOMMENDATION:

Receive staff report, receive public comment, and adopt Resolution 2022-03.

EXECUTIVE SUMMARY:

On September 30, 2021, Governor Newsom signed into law Assembly Bill 481 (“AB 481”), which among other things, adds Chapter 12.8 to Division 7 of Title 1 to the California Government Code providing certain requirements for the funding, acquisition, and use of military equipment, as that term is defined in AB 481, by the Ferndale Police Department.

Principally, AB 481 requires the City to adopt a written policy governing the use and acquisition of military equipment (defined below). The policy must address each of the following items:

- (1) A description of each type of military equipment, the quantity sought, its capabilities, expected lifespan, and product descriptions from the manufacturer of the military equipment.
- (2) The purposes and authorized uses for which the law enforcement agency or the state agency proposes to use each type of military equipment.
- (3) The fiscal impact of each type of military equipment, including the initial costs of obtaining the equipment and estimated annual costs of maintaining the equipment.
- (4) The legal and procedural rules that govern each authorized use.
- (5) The training, including any course required by the Commission on Peace Officer Standards and Training, that must be completed before any officer, agent, or employee of the law enforcement agency or the state agency is allowed to use each specific type of military equipment to ensure the full protection of the public's welfare, safety, civil rights, and civil liberties and full adherence to the military equipment use policy.
- (6) The mechanisms to ensure compliance with the military equipment use policy, including which independent persons or entities have oversight authority, and, if applicable, what legally enforceable sanctions are put in place for violations of the policy.

- ~~(7) The procedures by which members of the public may register complaints or concerns or submit questions about the use of each specific type of military equipment, and how the law enforcement agency will ensure that each complaint, concern, or question receives a response in a timely manner.~~

AB 481 outlines a multi-step process for the Council to formally adopt a military equipment use policy. The principle steps (and anticipated completion dates) are as follows:

- (1) Submit a proposed Military Equipment Use Policy to the City Council – March 16, 2022 Regular Meeting; Resolution 2022-03.
- (2) Following submission of Policy to the City Council, the proposed Policy must be made publicly available on the City’s website for a 30-day period – March 17, 2022 to April 20, 2022.
- (3) Introduction and first reading of Ordinance Approving Policy at a public hearing/regular meeting – April 20, 2022.
- (4) Second reading and adoption of Ordinance approving Policy at continued public hearing/regular – May 18, 2022.

By adopting Resolution 2022-03, the Council is completing the first procedural requirement of AB 481, i.e., accepting the Police Chief’s proposed Policy. Once submitted, the proposed Policy will be publicly available on the Ferndale Police Department’s website, which is accessible at the following link: <https://ci.ferndale.ca.us/departments/police/>.

The proposed Policy is attached as *Exhibit A* to the Resolution. The proposed Policy is modeled after Lexipol’s Model Policy 706, with minor revisions to fit the City’s circumstances. Among other requirements in AB 481, the proposed Policy includes an inventory of the Ferndale Police Department’s current military equipment.

By way of Resolution No. 2022-03, the Council is only accepting the submission of the proposed Policy. The Council is not approving the proposed Policy. Pursuant to the requirements of AB 481, the Council will formally approve the proposed Policy, by ordinance, at a future regular meeting following the 30-day public review period.

DISCUSSION:

Assembly Bill 481 requires local law enforcement agencies to obtain approval of their respective governing body (here, the City Council), by adoption of a military equipment use policy, as specified, by ordinance at a regular meeting held pursuant to the Ralph M. Brown Act, prior to taking certain actions relating to the funding, acquisition, or use of military equipment. “Military equipment” is defined to mean:

- (1) Unmanned, remotely piloted, powered aerial or ground vehicles.
- (2) Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers. However, police versions of standard consumer vehicles are specifically excluded from this subdivision.

- (3) High mobility multipurpose wheeled vehicles (HMMWV), commonly referred to as Humvees, two and one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached. However, unarmored all-terrain vehicles (ATVs) and motorized dirt bikes are specifically excluded from this subdivision.
- (4) Tracked armored vehicles that provide ballistic protection to their occupants and utilize a tracked system instead of wheels for forward motion.
- (5) Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- (6) Weaponized aircraft, vessels, or vehicles of any kind.
- (7) Battering rams, slugs, and breaching apparatuses that are explosive in nature. However, items designed to remove a lock, such as bolt cutters, or a handheld ram designed to be operated by one person, are specifically excluded from this subdivision.
- (8) Firearms of .50 caliber or greater. However, standard issue shotguns are specifically excluded from this subdivision.
- (9) Ammunition of .50 caliber or greater. However, standard issue shotgun ammunition is specifically excluded from this subdivision.
- (10) Specialized firearms and ammunition of less than .50 caliber, including assault weapons as defined in Sections 30510 and 30515 of the Penal Code, with the exception of standard issue service weapons and ammunition of less than .50 caliber that are issued to officers, agents, or employees of a law enforcement agency or a state agency.
- (11) Any firearm or firearm accessory that is designed to launch explosive projectiles.
- (12) "Flashbang" grenades and explosive breaching tools, "tear gas," and "pepper balls," excluding standard, service-issued handheld pepper spray.
- (13) Taser Shockwave, microwave weapons, water cannons, and the Long-Range Acoustic Device (LRAD).
- (14) The following projectile launch platforms and their associated munitions: 40mm projectile launchers, "bean bag," rubber bullet, and specialty impact munition (SIM) weapons.
- (15) Any other equipment as determined by a governing body or a state agency to require additional oversight.

In order for the Ferndale Police Department to continue the use of any military equipment that was acquired prior to January 1, 2022, the City Council must begin the approval process

~~(explained above) no later than May 1, 2022. Thereafter, the required policy must be adopted~~—
and in place prior to engaging in the following activities:

- (1) Requesting military equipment made available pursuant to Section 2576a of Title 10 of the United States Code.
- (2) Seeking funds for military equipment, including, but not limited to, applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (3) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (4) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the territorial jurisdiction of the governing body.
- (5) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (6) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of, military equipment.
- (7) Acquiring military equipment through any means not provided by AB 481.

The military equipment use policy must be a publicly released, written document governing the use of military equipment by the Police Department that addresses, at a minimum the items described in the Executive Summary, above. The proposed Policy addresses each of the requirements.

The City Council must make certain determinations before it approves a military equipment use policy per Government Code 7071(d)(1). Those findings are as follows: (i) the military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety; (ii) the proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties; (iii) if purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety; (iv) prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance. The Council will consider these findings at the time of the introduction and first reading of the Ordinance at a future regular meeting.

Following adoption of the initial Policy, the Council will annually review a report submitted by the Police Chief that contains:

- (1) A summary of how the military equipment was used and the purpose of its use.
- (2) A summary of any complaints or concerns received concerning the military equipment.

- (3) The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response.
- (4) The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
- (5) The quantity possessed for each type of military equipment.
- (6) If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.

Additionally, Ferndale Police Department must also, within 30 days of submitting and publicly releasing an annual military equipment report, hold at least one well-publicized and conveniently located community engagement meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the Police Department's funding, acquisition, or use of military equipment.

As noted above, by adopting Resolution 2022-03, the Council is accepting the Police Chief's submission of the proposed Policy. The Council will consider the substance of the proposed Policy and consider adopting the proposed Policy at a future regular meeting following the public review period.

FINANCIAL IMPACT:

No fiscal impact.

RECOMMENDED COUNCIL ACTION:

1. Receive staff presentation and review Council questions with staff
2. Open Public Comment
3. Close Public Comment
4. Motion to adopt Resolution 2022-03 and to read by title only

ATTACHMENTS:

- *Resolution 2022-03, A Resolution Of The City Council Of The City Of Ferndale Accepting The Submission By The Police Chief Of A Proposed Military Equipment Use Policy And Requiring That The Proposed Policy Be Made Publicly Available On The Ferndale Police Department's Webpage*

RESOLUTION 2022-03**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
ACCEPTING THE SUBMISSION BY THE POLICE CHIEF OF A PROPOSED
MILITARY EQUIPMENT USE POLICY AND REQUIRING THAT THE PROPOSED
POLICY BE MADE PUBLICLY AVAILABLE ON THE FERNDALE POLICE
DEPARTMENT'S WEBPAGE**

WHEREAS, the City of Ferndale, California (“City”) is a municipal corporation, duly organized under the constitution and laws of the State of California; and

WHEREAS, in 2021, the California Legislature approved, and the Governor signed into law Assembly Bill 481 (“AB 481”), which among other things, adds Chapter 12.8 to Division 7 of Title 1 to the California Government Code providing certain requirements for the funding, acquisition, and use of military equipment, as defined; and

WHEREAS, AB 481 requires that the City Council adopt, by ordinance, a military equipment policy that complies with the requirements of AB 481 and to make said policy publicly available; and

WHEREAS, AB 481 further requires that, prior to adopting such a policy, the Ferndale Police Department must first submit its proposed policy to the City Council and make the proposed policy publicly available on the Department’s webpage for a 30-day period; and

WHEREAS, by way of this Resolution, the Ferndale Police Department is formally submitting its proposed Military Equipment Use Policy, a copy of which is attached to this Resolution as *Exhibit A*; and

WHEREAS, following submission of the proposed Military Equipment Use Policy, the Policy will be made publicly available through the Ferndale Police Department webpage.

NOW, THEREFORE, the City Council of the City of Ferndale does hereby resolve as follows:

1. The proposed Military Equipment Use Policy, attached to this Resolution as *Exhibit A* is deemed submitted to the City Council;
2. The Police Chief is directed to make the proposed Military Equipment Use Policy publicly available in the manner required by AB 481 for a period of at least 30 consecutive calendar days following adoption of this Resolution; and
3. The City Council will consider adoption of the proposed Military Equipment Use Policy at a regular meeting to be held in the future in accordance with AB 481.

PASSED and ADOPTED at a regular meeting of the City Council of the City of Ferndale, California, on this 16th day of March, 2022 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

Don Hindley, Mayor

ATTEST:

Kristene Hall, City Clerk

EXHIBIT A

Policy 706 – Military Equipment Use Policy

706.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

706.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The City Council of the City of Ferndale.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

706.2 POLICY

It is the policy of the Ferndale Police Department that members of this Department comply with the provisions of Government Code § 7071 with respect to military equipment.

706.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this Department to act as the military equipment coordinator. The Chief of Police may appoint himself/herself to serve in this role. The responsibilities of the military equipment coordinator include but are not limited to:

- a. Acting as liaison to the governing body for matters related to the requirements of this policy.
- b. Identifying department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- c. Conducting an inventory of all military equipment at least annually.
- d. Collaborating with any allied agency that may use military equipment within the jurisdiction of the Ferndale Police Department (Government Code § 7071).
- e. Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the Department's funding, acquisition, and use of equipment.
- f. Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the Department website (Government Code § 7072).
- g. Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

706.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Department:

See attachment: 706.4 Military Equipment Inventory.

706.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the Department website at least 30 days prior to any public hearing concerning the military

equipment at issue (Government Code § 7071). The military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- a. Requesting military equipment made available pursuant to 10 USC § 2576a.
- b. Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- c. Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- d. Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this Department.
- e. Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- f. Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- g. Acquiring military equipment through any means not provided above.

706.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment being used in this jurisdiction by members of the Ferndale Police Department shall comply with the City of Ferndale's approved military equipment policy. During times of mutual aid or when utilizing the Humboldt County Regional SWAT Team, allied agencies and their personnel should only use military equipment which is approved for use in the allied agencies' own military equipment policy. This shall not prevent Ferndale Police Officers who are members of the Humboldt County Regional SWAT Team from deploying military equipment approved by the Humboldt County Sheriff's Department for use by Ferndale Police Officers who are assigned to the SWAT Team. Nothing in this policy shall prohibit the use of unapproved military equipment by members of the Ferndale Police Department or its allied agencies during times of exigent circumstances.

706.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the Department website for as long as the military equipment is available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in Department inventory.

706.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

Attachment: 706.4 Military Equipment Inventory

Category 1: Unmanned, remotely piloted, powered aerial or ground vehicles.

NONE.

Category 2: Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.

NONE.

Category 3: High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.

(a) Description, quantity, capabilities, and purchase cost.

One (1) 1993 AM General (#140630), High mobility multipurpose wheeled vehicles (HMMWV) with large cargo “ambulance” cargo box. The vehicle is equipped with police emergency lighting and a siren. It is painted in its original camouflage paint from the military. The vehicle has Ferndale Police Department Badge decals on both front doors.

(b) Purpose.

Rescue, traffic control and off-road/highwater-flooding.

(c) Authorized Use.

The vehicle is to be used by officers and staff who have been properly trained in the safe handling of the vehicle. The driver of the vehicle shall have a valid California driver license. All other applicable FEPP policies remain in effect.

(d) Expected Lifespan.

Undetermined

(e) Fiscal Impact.

Annual maintenance cost of approximately \$500.

Category 4: Tracked armored vehicles that provide ballistic protection to their occupants.

NONE.

Category 5: Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.

NONE.

Category 6: Weaponized aircraft, vessels, or vehicles of any kind.

NONE.

Category 7: Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.

NONE.

Category 8: Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.

NONE.

Category 9: Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.

NONE.

Category 10: Any firearm or firearm accessory that is designed to launch explosive projectiles.

NONE.

Category 11: Noise-flash diversionary devices and explosive breaching tools.

NONE.

Category 12: Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.

NONE.

Category 13: TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).

NONE.

Category 15: Kinetic energy weapons and munitions.

NONE.

Category 16: Any other equipment as determined by a governing body or a state agency to require additional oversight.

NONE.

Meeting Date:	March 16, 2022	Agenda Item Number	13. d
Agenda Item Title	COVID-19 Update, Reconfirm Existence of Local Emergency, Reconfirm Resolution 2021-21 Findings and Continue Virtual Meetings		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	Voice Vote X Roll Call Vote

RECOMMENDATION:

It is recommended that the Council reconfirm the Existence of a Local Emergency related to the Coronavirus (COVID-19) pandemic and reconfirm the findings in Resolution 2021-21 to continue to conduct city meetings via Zoom (virtual meetings).

DISCUSSION:

The Humboldt County Health Officer’s and the California Governor’s Emergency Declaration are still in place. On February 15, 2022 the indoor mask mandate was lifted statewide for vaccinated individuals. Then on March 1, 2022 the indoor mask mandate was lifted for unvaccinated individuals as well. Though these mask mandates were lifted, it is strongly recommended that masks be worn in indoor settings where social distance cannot be obtained, especially by those with compromised immune systems. Masks are also still required on public transit, hospitals, and airlines. Masks are also still required in schools, but are currently set to be lifted on March 11, 2022.

As of March 9, 2022, 65% of Humboldt County residents are fully vaccinated, and 6.5% of the population have received at least one dose of the vaccine. The positivity rate over the past week has significantly fallen. But is still at 17.59%, which is still quite high. We are reminded to social distance, get vaccinated, and wear a mask when in a high transmission area.

Vaccine access still remains strong in Humboldt County. Everyone over the age of 5 is eligible to receive the COVID-19 vaccination. Also, everyone over the age of 12 is eligible for a booster shot. To find out where to receive a vaccination or booster, go to myturn.ca.gov.

RECONFIRMATION OF LOCAL EMERGENCY:

On March 30, 2020, the City Council adopted a resolution confirming the existence of a local emergency caused by the Coronavirus (COVID-19). The City of Ferndale Emergency Plan adopted by Resolution 04-30 and modified by Resolution 2020-21 requires the City Council to review and affirm the continuation of the Emergency proclamation every 30 days after the initial declaration.

Reconfirming the Proclamation of a Local Emergency allows the city to continue to seek resources and funding associated with the COVID-19 pandemic. It will also allow the city to easily continue the use of virtual meetings.

RECONFIRM FINDINGS IN RESOLUTION 2021-21 AND CONTINUE VIRTUAL MEETINGS

On September 19th, Governor Newsom signed AB 361, amending the Brown Act effective October 1, 2021 until January 1, 2024. AB 361 allows a public entity to conduct a meeting without complying with the teleconferencing requirements of the Brown Act under specific circumstances. At the October 20, 2021 Council Meeting, the council approved and adopted Resolution 2021-21 which contained the following findings:

1. That the Council has reconsidered the circumstances of the previously declared and existing state of emergency arising from the COVID-19 pandemic;
2. That the state of emergency continues to directly impact the ability of the members of the Council to meet safely in person, and further those local officials continue to impose or recommend measures to promote social distancing;
3. That the Council may continue to conduct public meetings in accordance with Government Code section 54953(e);
4. That the Council will reconsider the above findings within 30-days of this Resolution.

These finding need to be reconfirmed every 30 days in order to continue the use of virtual meetings. The council may discuss the use of hybrid meetings once they are comfortable with going to in person meetings. Staff has been trying some cost efficient alternatives to allow for hybrid meeting access for the public.

BUDGET/FISCAL IMPACT:

While there will be costs associated with City's emergency response to COVID-19, continuation of the proclamation of a Local Emergency by the City Council has no direct cost impact. However, it may enable potential external sources for reimbursement to costs associated with the City's emergency response.

ATTACHMENTS:

1. Emergency Proclamation
2. Resolution 2021-21



PROCLAMATION
OF THE
CITY OF FERNDALE CONFIRMING THE EXISTENCE OF A
LOCAL EMERGENCY

MARCH 23, 2020

(BY THE CITY MANAGER, DIRECTOR OF EMERGENCY SERVICES)

WHEREAS, Ordinance 267 of the City of Ferndale empowers the City Manager as Director of Emergency Services to proclaim the existence or threatened existence of a local emergency when circumstances described therein exist; and

WHEREAS, the City of Ferndale Emergency Operations Plan adopted by Resolution 04-30, states that if conditions of extreme peril to the safety of persons and property within the territorial limits of the City of Ferndale exists, a local emergency can be declared; and

WHEREAS, International, State, and Local health and government authorities are responding to an outbreak of respiratory disease caused by a novel coronavirus named “SARSCoV-2” and the disease it causes has been named “coronavirus disease 2019” abbreviated COVID-19, (“COVID-19”), first detected in December 2019; and

WHEREAS, the State of California has worked in close collaboration with the national Centers for Disease Control and Prevention (CDC), the United States Health and Human Services Agency, and local health departments since December 2019 to monitor and plan for the potential spread of COVID-19 to the United States; and

WHEREAS, the CDC considers the COVID-19 virus to be a very serious public health threat with outcomes ranging from mild sickness to severe respiratory illness and death, and that certain populations face elevated risk with widespread transmission of COVID-19 translating into large numbers of people needing medical care at the same time thereby creating a public calamity in which other infrastructures may also be affected; and

WHEREAS, on January 31, 2020, the U.S. Department of Health and Human Services declared a Public Health Emergency to aid the nation's local healthcare communities in responding to COVID-19; and

WHEREAS, on March 11, 2020 with 114 countries reporting 118,000 individuals as having contracted the COVID-19 virus, the World Health Organization (WHO) officially declared COVID-19 a global pandemic; and

WHEREAS, on March 11, 2020, Humboldt County Health Officer declared a Local Health Emergency in response to the COVID-19 outbreak in California and beyond; and

WHEREAS, on March 12, 2020, California Governor Newsom issued Executive Order N-25-20 requiring all residents to heed any orders and guidance of state and local health officials, including the imposition of social distancing measures to control the spread of COVID-19; and

WHEREAS, on March 19, 2020, Humboldt County Health Officer issued an order directing all individuals living in Humboldt County to shelter in their residences except to provide or receive certain essential services or engage in essential activities, to cease all non-essential travel, and further ordering all non-essential businesses to cease operations at physical locations; and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing all forty-million California residents to stay at home indefinitely except for workers in the 16 critical infrastructure sectors identified by the Department of Homeland Security Cybersecurity and Infrastructure Security Agency (CISA) who are required to maintain continuity of operations for these vital systems and facilities; and

WHEREAS, if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources; and

WHEREAS, controlling or slowing epidemic and disease outbreaks through implementation of the State and County COVID-19 response orders and through following CDC Guidelines will help to limit the spread of infection within our communities, and most importantly within local healthcare delivery systems; and

WHEREAS, State agencies and political sub-divisions have statutory authority to take numerous actions to protect the public health, safety and welfare, including: providing extraordinary services through mutual aid consistent with agreements (Govt. Code §§ 8631, 8632), the costs of which shall constitute a legal charge against the State when approved by the Governor (Govt. Code §8633); and promulgating orders and regulations necessary to provide for the protection of life and property, including the imposition of curfews within designated boundaries where necessary to preserve the public order and safety (Govt. Code §8634); and

WHEREAS, the purpose of a Local Emergency Proclamation is to provide extraordinary police powers, immunity from emergency actions, to authorize issuance of orders and regulations, and activate pre-established emergency provisions; and

WHEREAS, a Local Emergency Proclamation can be a prerequisite for requesting State or Federal assistance; and

WHEREAS, the City Manager as Director of Emergency Services of the City of Ferndale does hereby find:

That conditions of Local Emergency and extreme peril to the safety of persons and property have arisen within the City of Ferndale, caused by the COVID-19 pandemic and associated response and that the City Council of the City of Ferndale is not in session and cannot immediately be called into session; and

The Proclamation of a Local Emergency will allow the City of Ferndale to access extraordinary police powers and resources as may be necessary to best protect the public health, safety and welfare during the COVID-19 pandemic.

NOW, THEREFORE, I HEREBY PROCLAIM that effective immediately and until further notice, a Local Emergency now exists throughout Ferndale as a result of the circumstances described above; and

IT IS FURTHER PROCLAIMED AND ORDERED that all City Officers and employees shall take all steps requested by the City Manager to prevent the spread of COVID-19, to prevent or alleviate harmful impacts from the disease, and to qualify for Federal Emergency Management Agency and other state and federal relief as may be available to reimburse the City for the expenses it incurs in addressing this emergency; and

BE IT FURTHER PROCLAIMED AND ORDERED that during the existence of said Local Emergency the powers, functions, and duties of the emergency organization of this City as outlined in the Emergency Operations Plan shall be in place.

BE IT FURTHER ORDERED that this proclamation of a Local Emergency shall take effect immediately and shall be subject to ratification by the City Council within seven days of the date written below.

Dated: 3/23/2020

By: _____


Jay Parrish
City Manager/ Director of Emergency Services
City of Ferndale

RESOLUTION NO. 2021-21**A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF FERNDALE MAKING FINDINGS PURSUANT TO GOVERNMENT CODE SECTION 54953, AS AMENDED BY ASSEMBLY BILL 361, AND AUTHORIZING THE CONTINUED USE OF VIRTUAL MEETINGS**

WHEREAS, as a result of the COVID-19 pandemic, the Governor issued Executive Order Nos. N-08-21, N-25-20 and N-29-20, which suspended certain provisions of the Ralph M. Brown Act to allow legislative bodies to conduct public meetings without strict compliance with the teleconferencing provisions of the Brown Act;

WHEREAS, Assembly Bill 361, which was signed into law on September 17, 2021, amended Government Code section 54953, to provide relief from the teleconferencing provisions of the Brown Act under certain circumstances provided the legislative body makes certain findings;

WHEREAS, as a result of the COVID-19 pandemic, the Governor proclaimed a state of emergency on March 4, 2020, in accordance with the section 8625 of the California Emergency Services Act, and the state of emergency remains in effect;

WHEREAS, as a result of the COVID-19 pandemic, the Humboldt County Health Officer has imposed and has recommended measures to promote social distancing as more particularly set forth in his August 6, 2021, Order, among other prior orders and guidance;

NOW, THEREFORE, the City Council does hereby find and resolve as follows:

1. That the Council has reconsidered the circumstances of the previously declared and existing state of emergency arising from the COVID-19 pandemic;
2. That the state of emergency continues to directly impact the ability of the members of the Council to meet safely in person, and further those local officials continue to impose or recommend measures to promote social distancing;
3. That the Council may continue to conduct public meetings in accordance with Government Code section 54953(e);
4. That the Council will reconsider the above findings within 30-days of this Resolution.

PASSED AND ADOPTED on this 20th day of October, 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Don Hindley, Mayor

Kristene Hall, City Clerk

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City Manager's Report for March, 2022 City Council Meeting

CITY MANAGER (Reporting February 10, 2022 – March 9, 2022)

- **Emergency Covid-19:** This week we are two years into the pandemic, and although we are still having positive cases the number of cases has dropped significantly. This is true around the world also and the severity of cases has diminished with less people needing to be hospitalized or dying too. There is still a chance that we may have another surge related to a new variant, however, we are hopeful that does not happen. The population would not want to see that happen and we would be hard pressed to get our citizens to follow a restricted situation that would once again affect our economy and life style. With that being said I would like to see the dust settle a little more before we try going back to business as usual. Remember that everything seems to happen fast with this virus. In February of this year, we were watching a surge with the omicron variant and now less than a month later we are thinking this pandemic is almost over. I hope that is the case, but let's not get the cart in front of the horse and open everything before we are certain.

- **Prop 1 grant update:** The City's Proposition 1 Storm Water Implementation grant application was declined due to limited availability of grant funds relative to the amount requested. Therefore, projects that met the Prop. 1 funding priorities, provided multiple benefits, and had completed a fair degree of preliminary engineering, CEQA, and design, were those awarded. However, the State Water Resources Control Board (SWRCB) communicated their belief that our project had merits and offered the city technical assistance as part of their Prop. 1 Storm Water Technical Assistance Program. The Technical Assistance (TA) is provided by a team of subject area experts that are contracted with SWRCB to provide TA to disadvantaged communities. The TA is currently underway, led by the Council for Watershed Health and their subconsultants including GHD Engineering. The TA includes project technical feasibility evaluation, cost-benefit analyses, budget development, and design. The SWRCB is considering applying for project funding through a new EPA grant program, the Overflow and Storm Water Grant (OSG), for three communities including the City of Ferndale. Because it's a new program, the OSG funding opportunity is still being developed between the SWRCB and the EPA. If selected, the earliest funds would be available would likely be 3rd or 4th Quarter of this year. The Prop. 1 Storm Water Technical Assistance project team are in the process of developing design alternatives to achieve multiple benefits that improve water quality and reduce flooding in the vicinity of Arlington Avenue, 5th Street, and Van Ness Avenue. The project team and City met with County Public Works, Directors of the Fair, and private property owners to discuss the project footprint, components, ownership and maintenance. The project will be located within the city right-of-way and County-owned parcels. The project team is currently developing two design alternatives that convey stormwater runoff through water quality treatment features and alternate routes that improve the City's ability to maintain the system. Alternate routes will discharge to the existing drainage path on the County-owned parcel north of Van Ness Avenue. No changes to the contributing drainage area to the discharge location on the County-owned property or increase in impervious areas are anticipated.
We are still trying to improve drainage out of the city and contain storm water in our lagoon until we can efficiently process the normal effluent as well as the I&I (inflow and infiltration) during the rainy season including severe rain events. During our development of Prop 1 grant we were able to interact with government entities who saw merit and possible community benefit in some of our ideas. They suggested help from a Technical Assistance

(TA) from state recognized experts might help us improve our design to reduce flooding and improve the water quality. Improving our drainage and I&I are long-term goals of current and previous councils. Brett of GHD, part of the Technical Assistance Committee will give a presentation at our March 16th meeting.

Key milestones and information to date:

- Prop 68: Fairground's campground: The Fairgrounds RV Park has many basic necessary features in place including a RV Park Office and 60 RV spaces, however, to attract visitors in a competitive RV Park market and remain open in the next 5 years the park needs new gravel road and parking surfacing, modern utility hookup pedestals and cement landings, landscaping and lighting 5 new larger Deluxe RV sites for a total of 60 RV spaces, and a new restroom/shower to serve all 60 RV spaces. The RV Park sewer system, existing water system, and electrical system infrastructure will be upgraded with full hook-ups with water, sewer, electricity, and Wi-Fi access. RV sites will have 30- and 50-amp service. Additionally, the RV Park storm water drainage improvements are required for all 60 RV spaces to be available all year. 10 tent campsites would be upgraded. An Interpretive Panel is proposed for the RV Park also. The projected sub total cost for these new and renovated improvements is \$1, 110,000. An assessment was completed for a new community Dog Park adjacent the Fairgrounds Parking Lot and Fairgrounds RV Park. A ½ acre fenced Dog Park would be constructed with one restroom for a cost of \$140,000. Grant applications were sent to the council for review. We probably won't know if our grant application was approved for three or four months.
- Public Works Supervisor: The Chief Wastewater Operator and I have had several meetings to discuss raising the lagoon by a couple feet to further increase the ability of our lagoon's capacity and reduce the chance of overflow during severe rain events. Although the last few years we have not had serious rain events and seem to be in a drought cycle. We are aware that at some point we will get back to weather as usual and that the raising of the dikes could give us a day or two more protection from possible overflowing our lagoon. We have had a number of conversations and discussions with RWQCB representatives that have already approved a project to accomplish this strategy and so are hopeful that they will see the benefit. Steve and I will meet with RWQCB representatives within the next month to receive their take on whether we can be given credit for California street collection system or the raising of the lagoon.
 - We have had numerous conversations with a non-profit Technical Assistance committee that we received a grant to help us tweak our Prop 1 grant so that we can hopefully be successful in capturing our stormwater flow in the Arlington and County Fairgrounds area. A grant for the Arlington drainage project was split into two projects with one being for possibly raising berm around the lagoon. One grant was for \$156,000 for and the berm was around \$150,000.
 - Public Works: Concentrating on making sure our drainage system is working as well as it can. We are watching a number of properties that we have noticed that had flooding. It has not rained enough to experience flooding this year.
 - Will be meeting with California Waterboard on to go over the Inflow and Infiltration Reduction Project. Remember that this grant application is replacing much of downtown and is changing Shaw Street sewer lines to flow toward the west instead of under Francis Creek which will allow it to be much shallower, which should reduce costs and increase safety. Present depth of this sewer system is close to 13 feet and we have had over the last five or so years a number of emergency repairs under 211 in this area. This is around

a 6-million-dollar project and will replace much of our older system. We are hopeful that we get this grant.

- Engineer interaction: We continue to work with our city engineer to explore drainage improvements with an emphasis on easements and a strategy on drainage flow to Salt River through city and county properties. We are having the engineer focus on our Master Drainage Plan currently. We are hopeful that Master Plan update will be ready within the next few months. We received many of the necessary elevations to produce our drawings and plans for the Master Drainage Plan (MDP). This will be the document that and information that we have had our engineer and Planner working on for the last two years. From this information we will be forming our list of potential projects to improve drainage throughout the city. As part of the strategy to improve drainage capacity we are also concurrently trying to consider full buildout so that drainage will not be a limiting factor should the city decide to encourage affordable housing so that we continue to have young homeowners with children helping our schools stay viable.
- Applied for a \$5,000 CalRecycle grant and successfully submitted the application.
- Applied for \$20,000 CalRecycle AB 1383 organic compliance grant.
- Submitted a Per Capita Grant. We have had a number of meetings on this and the last meeting was with the council as a study session. At this meeting we had the chairmen of Russ Park committee indicate that he would recommend that the council promote the front side of the park on the Bluff Street side and not the Firemen's Park connection to Russ Park. The Parks are long term projects and both need constant attention and improvements and both need to have development strategies that unites our town and parks into the best experience as possible for our citizens and visitors that come from all over the world. Although these are very busy times and Covid is always something we need to content with, we plan to have a couple of public meetings to finish the application process. The council will have an opportunity to choose between a number of elements and anything over the per capita grant we will be obligated to pay for ourselves.
- Weekly training bulletin from ERMANet. This is an online training program sponsored by our Risk Management Authority. Working on getting our employees compliant with AB 1825 and SB 1343 both of these are regarding the prevention of Harassment, Discrimination and Retaliation. If you are a councilmember that has not completed your mandated training. Please contact City Clerk for direction to on-line services for this training.
- Most of the month I have put most of my free time to working on grants of one thing or another. Mostly they are concerned with drainage or are associated with drainage. In these efforts I interact with property owners, City staff, our engineer, Planwest, the Fair Association representatives, the Chamber, and of course the County representatives and a number of outside engineering vendors and construction companies. Although we are trying to solve drainage problems for the most part we are also showing and improving our ability to work together to make a safer more efficient organization that needs to communicate with these other organizations and agencies to improve our chances to get grants.
- Employee meetings and personnel issues. Although this is not something I report on, know that it is an important part of managing the city, and I donate a significant portion of my day in interacting with our employees and almost all of our workload and accomplishments are a derivative of the collaboration between more than one person. I am proud of the commitment and responsibility that our employees show every day in service given for the citizens of this town. The city manager is responsible for making sure that each and every employee and professional consultant is accomplishing their workload in a way that gives the best service

to the city in an admirable and satisfactory way. Included in this is a Covid-19 requirement from OSHA that has to do with reducing the spread of Covid-19 and gives guidelines to employers and employees on the rules that we have to follow during the pandemic. These guidelines tell us how we handle positive tests for the virus as well as our conduct as we do our jobs.

- From time to time there may be questions a Council member might have regarding some development or new building construction and they may wonder how to address the situation to find out if indeed the proper action is being followed. The city hires employees and contractors that are qualified as to what they do for the city. This is true of our planner, attorney, engineer, wastewater employees, and building inspector. Should any council member request documentation on some project or development we will try to provide any information that we have that is available to the public. There are real estate or development processes that might not have gone through a procedure or process that is not available until it is final. While we will provide you publicly available documents, please keep in mind that, depending on the nature of the project, that the plans or other documents were likely already reviewed and approved by the appropriate professional retained by the city and approved through the Planning Commission. Further, if a Council member desires to provide direction to staff on any issue, the member may request an appropriate action (or discussion) item to be placed on a Council agenda and to make a motion. A member may also request that the City Engineer or the appropriate personnel be invited to appear and present on issues within that professional's jurisdiction.
- Climate Action Plan: The County says the timeline of the CAP is due August of 2023. Michael Richardson of County Planning gave a presentation last month. We are hoping that Michael can give us more guidance on the carbon sequestration value we may get on parkland and specifically on Russ Park trees.
- Undergrounding Project: PG&E is working on the engineering of the Francis Street Rule 20a project. PG&E; still in engineering. Talked with Lizette Burtis our PG&E representative and she said that Francis Street is not yet in design. That will be the next step. Lizette from PG&E stated they have everything they need from us.
- Solar array construction: PG&E approved our permit. Construction company hired and ready to construct both the police station and the wastewater array. They should get their permit soon and start to work. We did get our permit and should start building our solar array soon. We had PG&E give us our inspections on the wastewater facility and the Police Station and our Building Inspector is going through the plans for both construction projects.
- Drainage Meetings: Are going through Master Drainage Plan which has been a multi-year undertaking.
- Finance: Lauren getting up to speed on everything. We have spent considerable time considering how we can compliantly use any Covid-19 funds to replenish funds that were depleted for covid related costs such as salary needs that were affected employees taking time off due to quarantining. Also, there are infrastructure projects that may comply as to appropriate uses. Staff will be scheduling a study session to get council input as to proposed projects.
- Staff meeting regarding street inspection by staff as to potholes, weeds, sidewalk condition and street sweeping schedule. Individual pothole complaints, from time to time, we do get pothole complaints and these go to Public Works that fill potholes in a prioritized way. I think that the community and city have worked hard to get the city streets and roads and the city in general looking pretty good, but this is an on-going project.

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- California Street Sewer replacement is underway and the engineer is doing design, engineering, and planning. Paul may be giving a short update on the project. Remember that this is a grant project that will replace culvert of some of our old pipe that may be leaking storm water into our wastewater system. This might be a significant improvement. This will be completed by October of 2023. \$326,000 grant.

Staff Reporting February, 2022

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - City Council Regular Meeting 02/16/2022
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 02/16/2022
 - Began agenda compilation for City Council Meeting 03/16/2022
- Transcribed, drafted meeting minutes and uploaded meeting videos for all above listed meetings.
- Posted all meeting agendas and public notices on the City Hall and Post Office bulletin boards, and on the City Website.
- Uploaded meeting packets to City Website.
- Correspondence with City Planner and Engineer regarding projects
- Had monthly performance review with City Manager

Projects

- Assisted the public via telephone and email, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council, Planning Commission, and Drainage Meetings.
- Processed Business License Renewals and Dog License Renewals.
- Calculated and collected fees for building permits and sent applications to Arnie to be checked
- Numerous call Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence.
- Organized and filed paperwork.
- Filed approved Minutes
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Sent Building Permit reports to Assessor's office and Construction Industry Research Board.

FINANCE OFFICER ACTIVITY

Tasks:

- Answered phones and assisted citizens at City Hall
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivable
- Delivered and received all mail correspondence
- Reviewed ERMA and HR bulletins
- Cleaned and organized City Hall supplies and facilities

- Studied more on COVID Funds Usage options
- Calculated COVID Revenue Loss, cost of COVID Payroll expenditures
- Attended Training “The Art of Writing the Performance Review” from LCW
- Provided necessary documents to Kris for City Council Meeting
- Provided necessary documents to Stacey for month end
- Trained with Kris on Drainage Meeting Secretarial duties
- Assisted the City Manager in the application of various grants

CITY PLANNER ACTIVITY:

General Planning Services

Task 1 Response to Public Request for Info

- Conducted a pre-application meeting for APN 030-181-006 and drafted memo
- Reviewed zoning and allowable uses for commercial zones

Task 2 CEQA Compliance

- No Actions

Task 3 Community Planning – Reporting, Transportation Planning, Other Planning Activities

- Coordinated City planning activities including updating tracking sheets for planner activities, funding mechanisms, and applications.
- Correspondence including emails and phone calls with City Manager, Clerk, and Engineer.
- Reviewed County Safe Parking Program and applicability to the City

Task 4 Meetings & Hearings, and Materials:

- Planning Commission – None.
- City Council – Prepared monthly City Planner staff report.
- City Manager & City Clerk – meetings, calls, emails, research.
- Drainage Committee – None.
- HCAOG Technical Advisory Committee (TAC) – Attended Feb 3rd meeting
- Humboldt County Climate Action Plan – Reviewed draft programs table.

Task 5 GIS Mapping – No actions.

Task 6 Grant Writing/Funding Coordination – No actions.

General Plan Review

- Drafted General Plan Annual progress report
- Coordinated with City Clerk on information for Housing Element Annual Progress Report

SB 2 Grant Projects

- Land Use Element Update –Drafted Open Space and Conservation chapter and additional goals and policies. Drafted landowner notice.
- Drainage Master Plan – Reviewed project status with City Engineer

Per Capita Park Projects

- Met with Jim Stretch to discuss Russ Park and other park needs.
- Created online survey for parks and recreation.
- Developed public notice and flyer for public meetings.
Began developing materials for public meetings.

CITY ENGINEER ACTIVITY

General City Engineering Services:

- Phone calls / emails with the City Manager regarding various City items.
 - Prepare Cost estimates for future Intersection reconstruction projects at Berding & Brown and Berding & Washington.
- Drainage Master Plan Update
 - Continue to work on West Side Drainage Model.
 - Work on DMPU 2022 report.

Reimbursable Project Services:

- Nunes Grading Permit – Grant Street
 - No Update
- Adams Minor Subdivision – Fifth Street
 - No Update
 - Project ready for construction
- Frink LLA2005 – A St.
 - No Update

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Operators perform lab tests daily to measure efficiency of plant
- Repair broken underground irrigation mainline
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Assist Scotia with cost analysis of running plant
- Monthly no spill verification report completed on CIWQS website
- Lateral inspection 450 Craig St.
- Front gate chain oiled each Monday
- CERS report submitted online
- Inspect manholes throughout town weekly
- Main line backup in front of doctor's office cleared multiple times
- Weekly maintenance performed on UV banks
- New mlss meter and ph meters installed and calibrated
- Dewater for total of 8 hours. Sludge dried at old site
- Burn brush pile at old site
- Maintenance on filters, clean nozzles
- Camera Lincoln Ave. to determine location of line
- Remove duckweed from contact basin
- Weed eat around retention pond
- Check several USAs around town
- Assist PW with lateral repair at Fireman's Park
- Operators cleaned walls and catwalk
- Removal of duck weed from clarifiers on weekly basis
- Billed RotoRooter, Taylor Enterprises, Steve's Septic and Wyckoff a total of \$7,613.25 for the month of January. 43 total dumps for total of 71,900 gallons.
- Total flow through the plant in February was 6.8 MGD. Of that, .09 MGD was pumped to retention pond. Average discharge to Salt River/Francis Creek was .230 MGD.

PUBLIC WORKS

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Removed small vegetation blockage in Francis Creek at Firemen's Park.
- Repaired leak at Firemen's Park.
- Repaired rotten parts of City Halls back deck.
- Trimmed trees back from PGE service drop along entrance to park.
- Put up US flags for Presidents Day on Main St. Took down following week.
- Replaced light bulb in street light next to the Victorian Inn.
- Installed a new sewer clean out for park bathrooms.
- Cut grass back from roadway on Washington St.
- Continue with weekly meetings with Public Works Supervisor.
- Assisted DCI with a small paving project on Brown St.
- Removed yellow ADA mats on Ocean and Berding due to tripping hazard.
- Assisted PD with an injured cat.

POLICE DEPARTMENT

Staff continues to monitor the City's and County's response to COVID-19.

Officer Gardner attended the POST Interview and Interrogation course in Vallejo, CA. This training meets the continuing advanced officer training requirement by POST.

Officer Cervantes completed the employment probationary period and has been awarded his POST Basic Certificate.

Monthly CERT business meeting was held and the group discussed future training opportunities. The CERT trailer and equipment are back ordered and there is no ETA.

Police Statistics – February 2022

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	2	
Assault	1	1
Burglary	0	
Vehicle Theft	1	
TOTAL	4	
SECONDARY CRIMES	5	
Calls for Service	227	
Reports Written	9	
Traffic Citations	10	

Other Citations	0
Parking Citations	0
Warnings	31
ARRESTS	6
AGENCY ASSISTS	10
TRAFFIC COLLISIONS	0

MINUTES
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DRAINAGE COMMITTEE MEETING

Action Minutes

January 6, 2022

Chair Tom Stephens opened the meeting at 2:30 pm. Those present were Phillip Ostler, Michael Sweeney, Bill Becker, Jeff Farley, Wayne Ambrosini, and Jim Bass, along with City Staff: City Manager Jay Parrish, City Planner Krystle Heaney, City Engineer Brian Ontiveros, City Clerk Kristene Hall, and Deputy City Clerk Lauren Boop. There were no modifications to the agenda.

APPROVAL OF MINUTES: Approval of the October 7, 2021 Meeting Minutes **(Becker/Ostler)** Unanimous and November 6, 2021 Meeting Minutes **(Sweeney/Ostler)** Unanimous

PUBLIC COMMENT: No Comment

BUSINESS

Recent Storm Activity: Chair Stephens stated the ground is very saturated and with the recent storm, the water came up fast. Stephens also stated that with the ground being saturated, flooding can occur fairly quickly. The Committee discussed weather predictions for the winter months.

Action Taken: None

Drainage Master Plan (DMP) Update: City Planner Krystle Heaney went over the progress made on the Drainage Master Plan (DMP). Heaney explained the outline is coming together and will include a new methodology, list of projects, and funding. Stephens questioned the timeline of the DMP. Heaney stated they should have a draft document for review in March. Heaney also went over the CEQA process. The Committee also discussed the Land Use Element and its involvement in the DMP process. City Engineer Brian Ontiveros went over his recommended runoff coefficient based on Land Usage. Ontiveros stated that these ecoefficiencies can be changed if needed. Ontiveros also went over how these figures are obtained. Ontiveros presented the committee with drawings and calculations on the plans for East Side Drainage. Ontiveros stated his goal was to finalize the plans over the next month. The Committee discussed different areas of concern and problematic areas for flooding. Ontiveros also added that he is currently working on the West Side Drainage. Ontiveros went over some possibilities on the West Side plans.

Action Taken: None

Priority Site Improvement Cost Estimates: Chair Stephens stated that it was already stated that the cost estimates would be given at the next meeting.

CORRESPONDENCE: None

COMMENTS: None

Chair Tom Stephens adjourned the meeting at 4:14 pm.

Respectfully submitted

Kristene Hall
City Clerk



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies

611 I Street, Suite B
 Eureka, CA 95501
 (707) 444-8208
 www.hcaog.net

BOARD OF DIRECTORS
MEETING RECORD

Regular Meeting
 January 20, 2022, 4:00 p.m.
 Conducted via Zoom Video Communications
 (in accordance with Executive Order N-29-20)

Present:

Councilmember Mike Johnson (Chair)	City of Fortuna
Mayor Susan Seaman (Vice Chair)	City of Eureka
Supervisor Virginia Bass	County of Humboldt
Mayor Adelene Jones	City of Blue Lake
Mayor Stacy Atkins-Salazar	City of Arcata
Councilmember Jack West	City of Trinidad
Councilmember Gordon Johnson	City of Rio Dell
Councilmember Stephen Avis	City of Ferndale

Policy Advisory Committee Member:

Tatiana Ahlstrand	Caltrans District 1
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Staff:

Beth Burks	Executive Director
Debbie Egger	Fiscal Administrative Officer
Oona Smith	Senior Regional Planner
Stevie Luther	Associate Regional Planner

Absent:

Councilmember Natalie Arroyo	Humboldt Transit Authority
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1. Call to Order/Roll Call

Chair Mike Johnson called the meeting to order at 4:00 p.m., Fiscal Administrative Officer Debbie Egger called roll for attendance.

2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)

The PAC convened to include representation from Caltrans (with the Humboldt Transit Authority representative absent) for items specific to transportation.

3. Humboldt County Association of Governments Proclamation

Chair Johnson moved this item, and it was heard after Item 9.

4. Public Participation on Non-Agenda Items

There was no public participation on non-agenda items.

5. Consent Calendar

Motion was made (Jones/G. Johnson) to approve the following consent items with the noted correction to spell out Blue Lake.

- a. Assembly Bill 361 Findings to Allow Remote Meetings for the HCAOG Board and Advisory Committees
- b. Approval of Meeting Record November 18, 2021
- c. Approval of Rio Dell's FY 2021-22 LTF Claim (\$111,465) [Resolution 22-01]
- d. Approval of County of Humboldt's FY 2021-22 LTF Claim (\$2,410,607) [Resolution 22-02]
- e. Clean California Local Grants Program Letters of Support

Motion carried unanimously.

6. Items Removed from the Consent Calendar

No items were removed from the consent calendar.

7. PAC Action Items

a. Regional Transportation Plan Update: Certify Environmental Impact Report (EIR) Amendment #2 and Adopt Regional Transportation Plan *VROOM* 2022-2042

Senior Regional Planner Oona Smith presented the item noting the RTP's overall goal and objectives. Mayor Seaman suggested a timeframe for developing the evaluation tool that will be used to qualify for the discretionary non-formula funding available through HCAOG.

Public Comment:

Lucy Kostrzewa
Colin Fiske
Katy Gurin
Jerome Qiriazzi
Wendy Ring

Motion was made (Avis/Bass) to recommend that the HCAOG Board adopt Resolution 22-03 certifying Addendum #2 to the Final Environmental Impact Report Prepared for the Humboldt Regional Transportation Plan 2013-14 Update, and adopt Resolution 22-04 finalizing the RTP update, *Variety in Rural Options of Mobility* 2022-2042.

Motion carried unanimously.

b. Partner with Humboldt Transit Authority in applying for a Transit and Intercity Rail Capital Program (TIRCP) Grant

Public Comment:

Colin Fiske

Motion was made (Jones/Seaman) to recommend that the Board adopt Resolution 22-05 approving HCAOG partnering with the Humboldt Transit Authority in applying for a Transit and Intercity Rail Capital Program Grant and find that the project would further *VROOM* 2022–2042 policies adopted for the purpose of reducing greenhouse gas emissions and vehicle miles traveled.

Motion carried unanimously.

3. Humboldt County Association of Governments Proclamation

Motion was made (Bass/Atkins-Salazar) to adopt the HCAOG County-Wide Traffic Safety Task Force Proclamation.

Motion carried unanimously.

8. Informational Report

a. HCAOG Year in Review 2021 Highlights

Executive Director Beth Burks shared a presentation summarizing HCAOG activities and accomplishments throughout calendar year 2021.

9. Reconvening of the HCAOG Board

Motion was made (Jones/Atkins-Salazar) to reconvene as the HCAOG Board and approve PAC recommendations.

Motion carried unanimously.

a. Election of Officers and Appointment of a California Association of Council of Governments (CALCOG) Delegate for Calendar Year 2022

Nominations were received for the following:

HCAOG Chair: Councilmember Mike Johnson

Vice Chair: Mayor Susan Seaman

Third Executive Committee Member: Mayor Stacy Atkins-Salazar

CALCOG Delegate: Councilmember Steven Avis

Motion was made (Bass/Seaman) to accept nominations.

Motion carried unanimously.

10. HCAOG Staff and PAC Member Reports

This agenda item is reserved for matters that member of the PAC and staff may wish to present.

a. HCAOG Executive Director's Report

Executive Director Burks shared that Susan Ornelas, a previous HCAOG Board member, will be presenting an over of the California Road Charge Pilot Program and seeking a replacement to fill her seat on the Road Charge Technical Advisory Committee at the February Board meeting.

Executive Director Burks thanked Supervisor Bass for her years of public service and for her role and service on the HCAOG Board.

b. Caltrans Report

Tatiana Ahlstrand provided an update on the 101 Indianola undercrossing noting that Project Manager Jeff Pimentel will provide an update at the Board's February meeting.

c. PAC Member Reports

11. Closed Session

a. Executive Director One-Year Performance Evaluation

Per Gov Code Section 54957(b)(1), the HCAOG Board met in closed session with the Executive Director to discuss a one-year performance evaluation.

12. Adjournment

The meeting adjourned at 6:15 p.m.

Respectfully submitted,
Debbie Egger
Fiscal Administrative Officer



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata,
 Elaine Hogan, City of Blue Lake, **Vice Chair**
 Leslie Castellano, City of Eureka, **Chair**
 Robin Smith, City of Ferndale
 Rex Bohn, County of Humboldt
 Frank Wilson, City of Rio Dell

MINUTES

Thursday, January 13, 2022 at 5:30 PM

Zoom Video Conference Meeting

Present: Leslie Castellano, Elaine Hogan, Steve Madrone, Merideth Matthews, Frank Wilson
 Absent: Robin Smith
 Staff: Peter Fuller, Eric Keller-Heckman, Tracy Taylor, Tony Heacock, Nancy Diamond, Loral Uber

1. Call to Order and Roll Call at 5:30 PM

Chairperson Castellano called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the November 11, 2021 HWMA Board of Directors Meeting
- b. Fiscal Year 2021-22 Bank Balances and Check Registers for October & December 2021
- c. Approve Resolution 2022-04 “A Resolution Of The Humboldt Waste Management Authority Authorizing Remote Teleconference Meetings Of The Legislative Bodies Of Humboldt Waste Management Authority Pursuant To Brown Act Provisions Due To A State Of Emergency”
- d. Approve Amendment No. 1 to Extend Agreement Between HWMA and the City of Arcata for Green-Waste Drop Off & Processing Services.

Chairperson Castellano opened the floor to public comment regarding the Consent Calendar. No comment was received.

Chairperson Castellano closed the floor to public comment.

Motion: **Director Madrone** moved and **Director Matthews** seconded the motion to approve the Consent Calendar.

Action: Approve the Motion made by **Director Madrone** and seconded by **Director Matthews**

Ayes: Unanimous

Noes: None

Absent: Robin Smith

3. Oral and Written Communications

Chairperson Castellano opened the floor to public comment regarding items not on the agenda. No comment was received.

Chairperson Castellano closed the floor to public comment.

4. Receive FY 21 Audit Update From Jamie Corsetti, C.P.A.

Jamie Corsetti gave a brief verbal presentation on audit progress to date and updates to Authority finance systems.

-
- 5. Receive Presentation on Commodities Market & Shipping from Bo Duong, Recology Commodities Marketing Manager**
Bo Duong gave a presentation on current challenges in the international recycling commodities market that may affect authority and Recology operations.
 - 6. Standing Item: SB 1383 Update**
Evan Edgar gave a brief verbal presentation on progress and upcoming deadlines for Member Agencies related to SB 1383.
 - 7. Standing Item: Board Member Reports**
Chairperson Castellano told the board about an upcoming community cleanup event in Eureka.
 - 8. Standing Item: Executive Director's Report**
Executive Director Fuller introduced himself to the board and gave a brief report on operational priorities for the Authority.
 - 9. Chairperson Castellano** adjourned the meeting at 6:50 PM.



BOARD OF DIRECTORS

Meredith Matthews, City of Arcata,
 Elaine Hogan, City of Blue Lake, **Vice Chair**
 Leslie Castellano, City of Eureka, **Chair**
 Robin Smith, City of Ferndale
 Steve Madrone, County of Humboldt
 Frank Wilson, City of Rio Dell

MINUTES

Tuesday, February 22, 2022 at 5:30 PM

Zoom Video Conference Meeting

Present: Meredith Matthews, Elaine Hogan, Leslie Castellano, Robin Smith, Frank Wilson, Steve Madrone

Absent: None

Staff: Peter Fuller, Eric Keller-Heckman, Tracy Taylor, Tony Heacock, Loral Uber

1. Call to Order and Roll Call at 5:30 PM

Chairperson Castellano called the meeting to order at 5:30 PM. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the January 13, 2022 HWMA Board of Directors Meeting
- b. Approve Resolution 2022-05 “A Resolution Of The Humboldt Waste Management Authority Authorizing Remote Teleconference Meetings Of The Legislative Bodies Of Humboldt Waste Management Authority Pursuant To Brown Act Provisions Due To A State Of Emergency”

Chairperson Castellano opened the floor to public comment regarding the Consent Calendar. No comment was received.

Chairperson Castellano closed the floor to public comment.

Motion: **Director Smith** moved and **Director Matthews** seconded the motion to approve the Consent Calendar.

Action: Approve the Motion made by **Director Smith** and seconded by **Director Matthews**

Ayes: Unanimous

Noes: None

Absent: None

3. Oral and Written Communications

Chairperson Castellano opened the floor to public comment regarding items not on the agenda.

Julia Peterson spoke to the board about the increase in roadside litter since CRV closed and desire for future partnership between HWMA and Caltrans Clean California program. She requested this matter be added to a future Board meeting agenda for consideration.

Chairperson Castellano closed the floor to public comment.

4. Receive SB 1383 Organic Food Waste Presentation From Edgar & Associates and give direction to for path forward.

Neil Edgar presented updates on plans for organic food waste diversion programs and feasibility of establishing an organics processing facility.

After discussion, the Board directed HWMA staff to investigate costs and benefits of converting the Eureka Recycling Center into an organic waste processing facility and present findings at the next regular Board meeting.

5. Receive review of Eureka Recycling Center and Hambro CRV status from Executive Director and give direction for path forward.

Executive Director Fuller gave a verbal report on the feasibility of reopening CRV Buyback at the Eureka Recycling Center. ED Fuller recommends against reopening CRV Buyback at the Hawthorne Street location due to insufficient staff, impacts on other services, and need to accommodate upcoming organics diversion programs.

The Board directed HWMA staff to investigate costs and benefits of reopening CRV buyback at the Eureka Recycling Center vs establishing a new off-site recycling center and present findings at the next regular board meeting.

6. Chairperson Castellano adjourned the meeting at 7:18 PM.



Redwood Coast Energy Authority

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BOARD OF DIRECTORS MEETING DRAFT MINUTES

January 27, 2022 - Thursday, 3:30 p.m.

Notice of this meeting was posted on January 24, 2022. Chair Sheri Woo called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:33 p.m., stating that the teleconference meeting was being conducted pursuant to the AB 361 Brown Act open public meeting law revisions signed into law on September 16, 2021, and Governor Newsom's State of Emergency Proclamation of March 4, 2020. Chair Woo stated that the posted agenda contained public teleconference meeting participation instructions.

PRESENT: Vice Chair Stephen Avis, Scott Bauer, Chris Curran, David Grover, Alternate Director Mike Johnson, Sarah Schaefer, Frank Wilson, Mike Wilson, Chair Sheri Woo. ABSENT: None. STAFF AND OTHERS PRESENT: Regulatory and Legislative Policy Manager Aisha Cissna, Power Resources Director Richard Engel; Power Resources Manager Jocelyn Gwynn, The Energy Authority Client Services Manager Jaclyn Harr; Demand Side Management Director Stephen Kullmann, Executive Director Matthew Marshall; Community Strategies Manager Nancy Stephenson; Clerk of the Board Lori Taketa, Deputy Executive Director Eileen Verbeck.

BOARD APPOINTMENTS

1.1 Election of Officers and Community Advisory Committee Liaisons

Vice Chair Avis and Director Curran were nominated to serve as Board Chair and Vice Chair, respectively. Both expressed a willingness to serve in those roles. Directors Schaefer and Bauer were nominated to serve as liaison and alternate liaison to the Community Advisory Committee. Both also expressed a willingness to serve in those capacities. Director Wilson praised Chair Woo for performing the job of Board Chair well.

There was no public comment on this item. Chair Woo closed the public comment period.

M/S: Avis, Grover:

Appoint Stephen Avis as RCEA Board Chair and Chris Curran as Vice Chair to serve through January 2023 and authorize them as signers on RCEA bank accounts.

Appoint Sarah Schaefer as Board Liaison, and Scott Bauer as alternate liaison, to the Community Advisory Committee to serve through January 2023.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson, Woo. Noes: None. Absent: None. Abstain: None.

Chair Avis thanked Director Woo for her guidance and legal counsel and staff for clearly explaining issues so the directors could make decisions.

1.2 Board Subcommittee Member Assignments

Staff reported on the standing Finance Subcommittee's work over the past year.

There was no public comment on this item. Chair Avis closed the public comment period.

M/S: Woo, Grover: Continue the standing Finance Subcommittee and appoint Vice Chair Chris Curran and Directors Scott Bauer and Frank Wilson to serve on the standing Finance Subcommittee for one-year terms ending on the first regular Board meeting of 2023.

Appoint Directors Scott Bauer, Sarah Schaefer and Sheri Woo to review and nominate Community Advisory Committee at-large seat applicants to fill four at-large CAC seats with terms ending April 9, 2024.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson, Woo. Noes: None. Absent: None. Abstain: None.

REPORTS FROM MEMBER ENTITIES

Director Grover reported that he and Alternate RCEA Director Richard Clompus are resigning from the Trinidad City Council due to changing residency. Trinidad Mayor Steve Ladwig may become RCEA's Alternate Director. Director Grover thanked the Board for the work they accomplished together.

Director Bauer reported that the Eureka City Council support pursuing a city ordinance requiring all new construction to be completely electric-powered. Director Bauer also reported that CalFire is operating an air curtain burner in Willow Creek after a tree downing event and inquired how to get downed tree waste biomass to facilities to be converted to electricity.

Director Schaefer reported that the Arcata Energy Committee's electrification ordinance will be considered by their City Council in March or April. Director Schaefer stated the Arcata Gateway Project's recently released draft plan contains climate change, sea-level rise and clean building elements and invited everyone to a project walking tour.

ORAL COMMUNICATIONS

There were no comments from the public on non-agenda items.

CONSENT CALENDAR

- 4.1 Approve Minutes of December 16, 2021, Board Meeting.
- 4.2 Approve Disbursements Report.
- 4.3 Accept Financial Reports.
- 4.4 Authorize Extension of RCEA Resolution 2021-7 Ratifying Governor Newsom's March 4, 2021, State of Emergency Proclamation and Authorizing Remote Teleconference Meetings of RCEA's Legislative Bodies for the Period January 28, 2022, through February 26, 2022, Pursuant to Brown Act Revisions.
- 4.5 Approve the 2022 RCEA Board of Directors Meeting Calendar.

- 4.6 Approve Reinstatement of the Late Payment Notice Policy for the RCEA CCE Program, Aligning with PG&E's Resumption of Account Shutoffs for Customer Non-Payment, Starting in Q1 2022.
- 4.7 Approve Amendment No. 1 to Agreement Between Redwood Coast Energy Authority and Calpine Energy Solutions, LLC Providing RCEA Staff with Access to the Recurve Analytics Platform, and Authorize the Executive Director to Execute the Amendment and All Associated Documents.
- 4.8 Approve Amendment No. 7 to Agreement for Employment of Executive Director with Matthew Marshall.

Director Bauer asked that the minutes be corrected for consistency as they recorded him as being both absent and seconding a motion. General Counsel Diamond corrected the dollar amount of Executive Director Marshall's step increase in staff report 4.8. She confirmed that the employment agreement is correct as written.

No member of the public requested an item be removed from the consent calendar.

M/S: Schaefer, M. Wilson: Approve consent calendar with requested amendments to items 4.1 minutes and staff report 4.8.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson, Woo. Noes: None. Absent: None. Abstain: None.

Chair Avis confirmed there was a quorum for Community Choice Energy business.

OLD CCE BUSINESS

6.1 Mid-Term Reliability Solicitation Shortlist

Power Resources Director Engel and Manager Gwynn reported on the solicitation responses to fulfil the CPUC mandate for bringing new energy-producing resources online between now and 2026. Staff decided to fulfil both CPUC requirements and RCEA Board Community Choice Energy program resource adequacy goals through this solicitation. Respondents were mostly stand-alone battery storage projects, 13 from other areas of California and three from Humboldt County. The three local projects (EWPRC at Fairhaven, Renewable America between Blue Lake and McKinleyville, and Renewable America at the Arcata bottoms) were described along with the project scoring criteria. The shortlisted projects satisfy the 2023 mandated requirements but do not satisfy compliance requirements for 2024 and 2025, especially energy with characteristics to replace the retiring Diablo Canyon nuclear plant. Staff is seeking additional energy and storage capacity to meet these requirements from the Sandrini Solar Project. Staff explained that developers usually need to demonstrate that their project has an interested buyer in order to secure financing, which is why power purchase contracts are typically signed early in the development process, well before permitting.

Chair Avis invited public comment. Member of the public Jordan King requested clarification on the location of the Renewable America/Foster Clean Power Solar project which appeared to be on his property. Mr. King opposes a large-scale solar array on his property. Staff will verify the project location with the developer. Chair Avis closed the public comment period.

M/S: Grover, Johnson: Approve the proposed shortlist for the RFQ-RFO for Long-Term Reliability Resources and authorize staff to commence negotiations with the shortlisted parties.

Authorize the Executive Director to replace individual projects on the shortlist with other offers received under the RFO Track if the price or availability of the shortlisted projects materially changes prior to the February RCEA Board meeting and commence negotiations with the new offeror.

Authorize the Executive Director to shortlist a forthcoming offer from EDP Renewables for Sandrini energy storage and additional generating capacity and commence negotiations, if the offer meets RCEA's eligibility criteria stated in its RFQ-RFO and is price-competitive with the other short-listed offers.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: None. Abstain: None. Non-Voting: Woo.

6.2 Energy Risk Management Quarterly Report

The Energy Authority Client Services Manager Jaclyn Harr reported on the latest Community Choice Energy Program financial forecast. Delayed PG&E electricity generation rate and exit fee increases will have a large negative impact on RCEA's net revenues until March. Price stability benefits of the Sandrini Solar project have been postponed to early 2023, due to permitting delays. RCEA's energy prices are less hedged during 2023, meaning the program is more exposed to fluctuating energy prices. RCEA will face a \$7 million transitory cash shortfall early in 2022 and the Board will be asked to take action on a loan from the Blue Lake Rancheria and an energy product sale to MCE to address this shortfall.

Chair Avis invited public comment. There were no comments from the public on non-agenda items. Chair Avis closed the public comment period.

M/S: Grover, Schaefer: Accept Energy Risk Management Quarterly Report.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson. Noes: None. Absent: None. Abstain: None. Non-Voting: Woo.

Chair Avis stated there was no New CCE business to discuss.

OLD BUSINESS

8.1. Mitigation of 2022 Cashflow Constraints

Executive Director Marshall described the projected cash shortfall and the need to hold \$3 to 4 million in cash reserves to cover the normal lag between purchasing wholesale energy and customer bill collection. The Blue Lake Rancheria Tribal Council has approved loaning RCEA \$2 million, and MCE is willing to pay up front for \$4 to 5 million worth of renewable energy credits from RCEA in order to weather the shortfall period. Terms of the loan and sale were described.

Community Choice Aggregators are discussing the need for an aggregated financing organization such as a CCA non-profit bank or a loan fund. RCEA cannot obtain conventional lines of credit because its retail revenue is collateral in its agreement with The Energy Authority and in the USDA airport microgrid loan.

Chair Avis invited public comment. There were no comments from the public on non-agenda items. Chair Avis closed the public comment period.

M/S: Grover, Bauer: Approve \$2,000,000 unsecured loan from the Blue Lake Rancheria with 8% interest rate and 7-month term and authorize the Executive Director to execute any associated documents and agreements.

Authorize the sale of up to \$5 million of energy and/or renewable energy credits from existing RCEA long-term power purchase agreements to MCE (and/or another buyer) with a delivery term not to exceed 10 years and authorize Executive Director to execute any associated documents and agreements; and

Authorize the Executive Director and General Counsel to negotiate and execute transaction terms and/or a supplemental agreement enabling RCEA to buy back at the same price (not including any agreed-to transaction or processing fees) any undelivered energy and/or renewable energy credits prior to or during the delivery term.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson, Woo. Noes: None. Absent: None. Abstain: None.

8.2. Rural Regional Energy Network (Rural REN) Business Plan

Demand-Side Management Director Kullmann explained that the CPUC developed Regional Energy Networks (RENs) to implement energy efficiency programs and described the Rural and Hard to Reach Working Group's efforts to establish a Rural REN in geographically hard-to-reach areas of California. REN programs are not bound by the same cost restrictions as other energy efficiency funding distribution methods, which helps rural residents who have a high energy cost to income ratio but less access to energy efficiency services. The Mendocino Council of Governments and the Lake Area Planning Council expressed interest in joining the Rural REN well into the program development process. The six Rural REN partners proposed subcontracting to the Mendocino and Lake County agencies to provide services to their own customers until they complete the Rural REN membership process. If approved by the CPUC, the five-year Rural REN budget would be \$96 million.

Implementation would begin in January 2023 and RCEA would receive \$13 million to provide program administrator services and \$12 million to provide energy efficiency services in the Humboldt region. Services would include technical assistance, residential energy audits, green economy workforce education and training, codes and standards assistance for jurisdictions, a contractor codes and standards hotline, rebate programs, installation of efficiency measures, and gap loans for agencies while pursuing other financing. It was noted that other Humboldt County organizations also manage regional and statewide programs.

Chair Avis invited public comment. There were no comments from the public on non-agenda items. Chair Avis closed the public comment period.

M/S: M. Wilson, Grover: Adopt Resolution 2022-01: A Resolution of the Board of Directors of the Redwood Coast Energy Authority Authorizing Submission of a Business Plan to the California Public Utility Commission for the Formation of a Rural Regional Energy Network.

Authorize Executive Director to execute, after final review and approval by RCEA Legal Counsel, the Memorandum of Understanding between Mendocino Council of Governments, Lake Area Planning Council, and Redwood Coast Energy Authority to provide Regional Energy Network programs, and all applicable documents.

The motion passed with a unanimous roll call vote. Ayes: Avis, Bauer, Curran, Grover, Johnson, Schaefer, F. Wilson, M. Wilson, Woo. Noes: None. Absent: None. Abstain: None.

NEW BUSINESS

9.1. Net Energy Metering Successor Tariff Updates

Regulatory and Legislative Policy Manager Aisha Cissna reported on proposed net energy metering (NEM) tariff changes being considered by the CPUC and their effect on current NEM customers. The directors formed an ad hoc subcommittee with members Avis and M. Wilson to work with staff to study the complex proposed changes from the perspective of RCEA customers and report back to the Board.

Chair Avis invited public comment. Ross Taylor submitted written comment requesting RCEA's stance on the anticipated NEM successor tariff decision and a New York Times opinion piece by former California Governor Arnold Schwarzenegger. Mr. Taylor opposes the proposed decision if Mr. Schwarzenegger's characterization of it is accurate. Chair Avis closed the public comment period.

STAFF REPORTS

10.1. Report from Executive Director Matthew Marshall

Executive Director Marshall reported that the Bureau of Ocean Energy Management released the lease auction site assessment activities draft environmental assessment for public comment. The RCEA Annual Report was published online and in the North Coast Journal, and the airport microgrid is operational, benefitting customers by delivering power to the electrical grid and operating its battery system. The commissioning process, including testing islanding capabilities, will continue for another couple of weeks.

Chair Avis invited public comment. There were no comments from the public on non-agenda items. Chair Avis closed the public comment period.

FUTURE AGENDA ITEMS

There were no requests for future agenda items from the directors or the public.

The meeting was adjourned at 5:46 p.m.



Redwood Region Economic Development Commission
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REDWOOD REGION ECONOMIC DEVELOPMENT COMMISSION
Regular Meeting of the Board of Directors
Meeting Held Via Teleconference
January 24, 2022 at 6:30 pm
Minutes

I. Call to Order Chair Leslie Castellano called the meeting to order at 6:32 pm.

Present: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, and Scott Binder as non-voting alternate

Absent: Danielle Muñiz, Brett Watson

Staff Present: Gregg Foster, Shirley Santino

II. Approval of Agenda

M/S/P: Dale/Long: Motion to approve agenda for January 24, 2022.

Roll call vote: Ayes 13: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt; **Nays: 0; Abstained: 0. Motion passed unanimously.**

III. Public Input for non-agenda items None

IV. Consent Calendar

A. Approval of Minutes of the Board of Directors Regular Meeting October 25, 2021

B. Acceptance of Agency-wide Financial Reports: 1st Quarter FY 22 & November 2021

M/S/P: Dale/McKaskle: Motion to approve Consent Calendar.

Roll call vote: Ayes 13: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt; **Nays: 0; Abstained: 0. Motion passed unanimously.**

Michelle Bushnell joined meeting at 6:44 pm

V. Program – Natalynne DeLapp, Executive Director, Humboldt County Growers Alliance

<https://www.hcga.co/> – *Discussion of State & Local Taxation on Cannabis Businesses; Current State of the Industry* – Cannabis regulation and legislation timeline leading up to the industry's financial crisis in which farmers' expenses far exceed revenue; cultivation taxes, statewide overproduction, constraints on sale; requesting a suspension of Humboldt's Measure S cannabis tax passed in 2016, until a tax and fee structure better aligns with cultivators' ability to pay; answered board members' questions about other strategies to allow Cannabis cultivators to recover: Federal legalization, banking, writing off operating expenses on income tax, access to business loans available to other independent family farmers.

VI. New Business

A. Request for Amendment to FY 22 RREDC Budget

M/S/P: Dale/Benzonelli: Motion to approve amendment to FY 22 RREDC Budget as presented by Executive Director and authorize the hiring of a second lender.

Roll call vote: Ayes 14: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

B. Adoption of 2022 Regular Meeting Schedule

M/S/P: Kelley/Lund: Motion to Adopt 2022 RREDC Board, Executive and Loan Committee Meeting Schedule as presented by staff.

Roll call vote: Ayes 14: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

C. Election of Board Officers and Executive Committee Members***Chair of the Board of Directors, 2022***

M/S/P: Daugherty/McKaskle: Motion to Open Nominations for Chair. Motion Passed unanimously.

M/S: Daugherty/McKaskle: Motion to Nominate Greg Dale.

M/S/P: Daugherty/Long: Motion to close nominations. Motion Passed unanimously.

Roll call vote to Elect Greg Dale as Chair: Ayes 14: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

Greg Dale unanimously elected Chair of the Board, 2022.

Vice-Chair of the Board of Directors, 2022

M/S/P: Latt/Lund: Motion to Open Nominations for Vice-Chair. Motion Passed unanimously.

M/S: Latt/Lund: Motion to Nominate Heidi Benzonelli.

M/S/P: Lund/Bushnell: Motion to close nominations. Motion Passed unanimously.

Roll call vote to Elect Heidi Benzonelli as Vice Chair: Ayes 14: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

Heidi Benzonelli unanimously elected Vice Chair of the Board, 2022.

Members-at-Large, Executive Committee

M/S/P: Benzonelli: Motion to Open Nominations for two Members-at-Large.

Motion passed unanimously.

M/S: McKaskle/Long: Motion to Nominate Riley Morrison and Danny Kelley for three-year terms.

M/S/P: Daugherty/Dale: Motion to close nominations. Motion passed unanimously.

Roll call vote to Elect Members-at-large Riley Morrison 2022-2025 and Danny Kelley 2022-2025.

Ayes 14: Leslie Castellano, Greg Dale, Sue Long, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

The 2022 Executive Committee will be comprised of Greg Dale as Chair, Heidi Benzonelli as Vice-Chair, Leslie Castellano as Immediate Past Chair, Danny Kelley, Riley Morrison, Sue Long and Steve Ladwig as Members-at-Large.

Sue Long left meeting at 7:25 pm.

D. Election/Reappointment of Board Member to Loan Committee

M/S/P: Daugherty/Benzonelli: Motion to Open Nominations for Loan Committee Member.

Motion Passed unanimously.

M/S: Daugherty/Benzonelli: Motion to Reappoint Steve Ladwig for another 2-year term.

M/S/P: Dale/Lund: Motion to close nominations. Motion Passed unanimously.

Roll call vote to Reappoint Steve Ladwig to Loan Committee for a 2-year term.

Ayes 13: Leslie Castellano, Greg Dale, Heidi Benzonelli, Joellen Clark-Peterson, Amanda Carter, Steven Ladwig, Leonard Lund, Danny Kelley, Summer Daugherty, Riley Morrison, Michael McKaskle, Neal Latt, Michelle Bushnell; **Nays: 0; Abstained: 0. Motion passed unanimously.**

Steve Ladwig elected unanimously to serve on Loan Committee 2022-2024.

VII. Old Business

A. Design/Scheduling Board Strategic Planning

Executive Director and Chair contracted with Heather Equinoss to facilitate this planning session in March, with pre-work to occur at February board meeting; staff will send poll of prospective dates and times.

VIII. Reports – No Action Required

- A. Gregg Foster presented Executive Director's report.
- B. Loan Portfolio Report: November 30, 2021

IX. Member Reports

- a. **Blue Lake** – Summer Daugherty – Received Park Grant to make improvements to the town square, parks and a commercial kitchen.
- b. **CR** – Danny Kelley – Approved revised master education plan, Professor Gaines led the effort to create new Associate degrees and baccalaureate program; groundbreaking for Creative Arts Building; selected as a military articulation platform cohort as part of a \$2 million California grant which will help our Veteran students; football fundraiser - a great sports program is so helpful to students.
- c. **County** – Michelle Bushnell – Measure S conversations; planning to meet in chambers while still offering zoom to encourage rural communities' participation; groundwater sustainability act.
- d. **Ferndale** – Leonard Lund – One of our restaurants has just received a RREDC loan; steady stream of holiday visitors was good for our businesses and our city; hired new Fair Manager who will be an asset to our community - he once ran the dairy program at Cal Poly San Luis Obispo.
- e. **HBHRCD** – Greg Dale – Applying again for the Federal grant - Maritime Administration's Port Infrastructure Development Program; sincerely want to start in-person meetings again.
- f. **HBMWD** – Neal Latt – Water continues to flow; heating up the pressure on DTSC to clean up the McNamara & Peepe site - hired an attorney known for his success with these issues, who arranged a meeting for us with the head of DTSC; meeting with Congressman Huffman on various issues.
- g. **HCSO** – Heidi Benzonelli – All 5 grant preapplication letters of intent we filed have been accepted and will move on to next level; contracted with the same engineers the City of Eureka has, to conduct a water-sewer rate study; Zoom meetings have been great, allowing more participation by working people.
- h. **McKinleyville** – Joellen Clark-Peterson – Beginning assessment of Measure B, which in 1992 set price at \$30 that families pay into Parks & Rec budget, meanwhile CPI has increased 85%; will examine actual costs to run our expanded, popular programs and how much are families willing to contribute.
- i. **Redway** – Michael McKaskle – Biggest concern is still that a vehicle will fall off narrow Briceland Road and damage the water supply pump and treatment plant; when state coffers are replenished, we will apply again for grants, hoping for an additional million gallons of water storage that will help both during drought and winter rainstorms when we can't process muddy river water fast enough.
- j. **Rio Dell** – Amanda Carter – applying for grants to build a paved non-motorized trail along Eel River, and underground infrastructure for wastewater treatment facility; wanting to improve social media promotional presence for the city.

Steve Ladwig left meeting at 8 pm

- k. **Willow Creek** – Riley Morrison – Local legend, board member, fantastic community member Joe O'Hare passed away and a new member joined the board; applying for Prop 68 grant to develop a walkable ADA path in Veterans Park, a skate park and other features all with a Bigfoot theme that grant writer Susan Ornelas used for tourism tie in; 10,000 trees in valley were lost in storms and need to be cleaned up before fire season; thanked the Board of Supervisors and Sherriff Honsal and other community services that helped us during difficult times.

- l. **Eureka** – Leslie Castellano – Temporary Police Chief; grant application for Cooper Gulch improvements; Homeless Master Plan; city nominated for marketing awards for Skywalk; ADUs collaborative brainstorming to meet housing needs; upcoming special meeting for proposed Earth Center and Transportation Hub to be built at 3rd and G.

X. Agenda/Program Requests for future Board of Directors Meetings
Workforce Development update from CR, HSU and County; COAD

XI. Meeting Adjourned 8:20 pm

Respectfully submitted: _____ / _____
Shirley Santino, Recorder Leslie Castellano, Chair

Section 17

ADJOURN