

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	December 16, 2020
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	December 10, 2020

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the City Council, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to cityclerk@ci.ferndale.ca.us by 4:00pm on Wednesday, December 16, 2020, please be sure to put “Public Comment “in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86891320975?pwd=Yy96bit6S2IzMTVrM2xBEtuMk5Ddz09>

Or go to Zoom.us and input the following info when prompted:

Meeting ID: 868 9132 0975

Passcode: 593020

You may also dial in using your telephone by using either number: (Use *6 to mute and unmute)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 868 9132 0975

Passcode: 593020

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Sweeney; Councilman Avis; Councilwoman Bullard; Councilwoman Fisk-Becker; and Councilman Smith.
4. REPORT OUT OF CLOSED SESSION – None
5. CEREMONIAL – Turn over meeting to new council
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSION - None
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{ds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes’ total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
- a. Approval of Minutes of the November 18, 2020 Regular City Council Meeting Page 5
 - b. Acceptance of Checkbook Register for November 1-30, 2020..... Page 8
 - c. Acceptance of Financial Statements for November 1-30, 2020..... Page 12
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
11. PRESENTATION
12. PUBLIC HEARING
13. BUSINESS
- a. Approve Resolution 2020-26 Accepting the Meeting Schedule for the year 2021 Page 35
 - b. Approve Signers on Tri Counties Bank Account..... Page 37
 - c. COVID-19 Update and Discussion..... Page 38
 - i. Reconfirm Existence of Local Emergency
14. CORRESPONDENCE Page 40
15. COMMENTS FROM THE COUNCIL
16. REPORTS
- a. City Manager Report Page 42
 - b. Commission and Committee Report
 - i. Planning Commission Minutes Page 52
 - ii. Drainage Committee Minutes Page 54
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Redwood Coast Energy Authority (Oct 22, 2020)..... Page 56
17. ADJOURN TO CLOSED SESSION
- a. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: (One case)
 - b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Property:
Humboldt County Assessor Parcel Number 101-051-001-000 and 101-051-024-000; Agency negotiator: Jay Parrish, City Manager and Ryan Plotz, City Attorney; Negotiating parties: Richard Conway; Under negotiation: price and terms of payment.
18. REPORT OUT OF CLOSED SESSION
19. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
January 20, 2020 at 7:00 pm via Zoom.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of November 18, 2020

Mayor Michael Sweeney called the Regular City Council Meeting to order at 7:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Kathleen Bullard, Jenny Fisk-Becker, and Robin Smith, along with staff: City Manager Jay Parrish, Police Chief, Ron Sligh, City Planners Vanessa Blodgett and Krystle Heaney, and City Clerk Kristene Hall.

Report out of Closed Session: Mayor Sweeney stated there was a closed session prior to the Regular Meeting. There was no action taken.

Ceremonial: None

Modifications to the Agenda: None:

Report out of Study Session: None

Public Comment: None

Consent Calendar: There were three items on the Consent Calendar for approval. There were no questions from the council or public. **MOTION**: to approve the consent calendar.
(Bullard/Avis) Unanimous

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing:

Unmet Transit Needs: City Manager Jay Parrish stated that this public hearing was held every year at this time. Parrish added that this is the time that comments from both public and council are taken regarding public transportation and forwarded to HCOAG. Parrish turned the discussion over to HCOAG representative Marcella Clem. Clem explained that by law, HCOAG formed a committee pursuant called the Social Service Transportation Advisory Council. Clem added that this committee looks at comments from the public to determine criteria needed to make a proper assessment of if there are one of the following: (1) there are no unmet transit needs (2) no unmet transit needs reasonable to meet, or (3) there are unmet transit needs including those that are reasonable to meet. Clem also stated that COVID has had a huge effect on ridership. Mayor Sweeney questioned the use of the committee formed rather than using the recommendation of the council. Clem stated that the forming of the committee was a requirement from state law to oversee the process. There were no other comments from the council or public.

Business:

Consider Appointment of Applicant to Planning Commission: City Clerk Kristene Hall stated the process gone through to advertise for the Planning Commission opening due to the resignation of Paul Gregson. Hall added that the applicant, Josh, Smith, was unanimously recommend by the Planning Commission at the November 4, 2020 meeting. Hall also stated that Smith was present for any questions from the council. Councilman Avis asked Smith what motivated him to make the application and what he saw as the role of the Planning Commission. Applicant Smith stated that he wanted to put his time into the community. Councilwoman Fisk-

Becker praised Smith for taking on the role and stated she was happy to see a new generation taking on the task. Councilman Smith also thanked and welcomed Smith. Mayor Sweeney also stated his gratitude for Smith. **MOTION:** to appoint Josh Smith to the Planning Commission. **(Avis/Bullard) Unanimous**

Update on SB2 Funding Projects: City Planner Vanessa Blodgett gave a PowerPoint presentation on SB2 funding which included several items on the update of the Land Use Element of the General Plan. The PowerPoint also went over different processes that will need to be reviewed and the existing uses. Blodgett also explained the public input process that will need to happen while the update to the land use project is under way. Blodgett stated that in the packet there was a survey that would be provided to the public to help obtain public input. Blodgett also went over in the PowerPoint the ADU pre-approved plans. Councilwoman Fisk-Becker stated concerns on the pre-approved plans and the ability to modify them on a case by case to correctly match the primary residence. Blodgett stated that the plans would be able to be modified. Councilman Smith stated concerns on the modifications to plans being costly. Mayor Sweeney stated these plans were more like a template. Blodgett also stated the Drainage Master Plan Update was also included in SB2 funding. Mayor Sweeney stated the Drainage Committee has been working on identifying priorities. Blodgett then went over the timeline for the SB2 projects. Blodgett took questions from the council. Councilman Avis asked Blodgett for a brief summary of SB2 and the amount received. Blodgett went over the funding. Councilwoman Bullard stated concerns on the description of R-1 due to the state making ADU's allowable in the R-1 designation. Bullard also stated ADU pre-approved plans being made with smaller square footage. Councilwoman Fisk-Becker stated the need for affordable housing to young families. Councilman Smith questioned some of the new designations of Land Use presented in the PowerPoint. Smith also questioned the "courtyard" style development. Mayor Sweeney explained affordable housing and clarified what was meant by that term. Sweeney also explained the need for young families for the schools. City Planner Krystle Heaney went over the survey that was being proposed for the public to comment and give input on the Land Use Element. Mayor Sweeney stated he would like to see "affordable housing" off the housing type due to any of the others listed being able to be affordable. Councilman Avis gave some ideas on some minor revisions to the survey. Councilwoman Bullard also suggested a few revisions. Councilwoman Fisk-Becker questioned the timeframe for the survey. Blodgett stated it would be approximately 3 weeks and would also be available on the city's website. Councilman Smith cited a revision to better clarify the question. **(Bullard/Avis) Unanimous**

2nd Reading of Ordinance 2020-05 Amending Article 7 of the Building Inspector/Construction Code Ordinance to Provide Regulations for Fences and Other Structures: City Clerk Kristene Hall went over the staff report. Hall stated that this proposed Ordinance had changes required by the California Building Standards Commission that would allow the city to require a building permit for any front yard fence. Hall added that at the October 21, 2020 City Council Meeting, the council requested two minor word changes. Hall Stated these changes had been made. **MOTION:** to approve the Second Reading of Ordinance 2020-05 Amending Article 7 of the Building Inspector/Construction Code Ordinance to Provide Regulations for Fences and Other Structures. **(Avis/Smith) Unanimous**

COVID-19 Update and Discussion: City Manager stated the ongoing concerns. Parrish added that the numbers are still rising and the situation is still extreme and seems to be getting worse. Parrish went on to explain the importance of protecting the community including your friends and neighbors. Councilman Avis thanked Parrish. Avis added the numbers are rising across the

whole country. Councilwoman Bullard agreed and stated the importance of continuing the local emergency. Councilwoman Fisk Becker gave an update on the schools and what their policy will be if any student leaves the state during the Thanksgiving Break. Fisk-Becker also stated the students were doing a great job with the mask wearing. protocols they were following and plan to follow for the upcoming holidays. Councilman Smith stated his concerns of the rising numbers. Smith added the importance of masks, social distancing and especially social gatherings. Mayor Sweeney stated it was a challenging time for everyone and we all need to take care of each other.

MOTION: to reconfirm the existence of a local emergency due to the COVID-19 pandemic.
(Avis/Smith) Unanimous

Correspondence: Councilman Smith questioned a letter submitted. A member of the public had questions regarding a proposed parking lot for Russ Park on Eugene Street.

Comment from the Council: Councilwoman Fisk-Becker and Councilman Smith both asked that the public be notified on details of the parking lot for Russ Park. Mayor Sweeney stated this was the last full meeting of the current council. Sweeney added the accomplishments the council had done in the past two years.

Reports:

City Managers Report: Councilman Avis stated there was a good summary in the city managers report regarding the drainage. Councilman Smith thanks staff for including the minutes of the Commissions and Committees.

Other Reports: Councilwoman Bullard went over the budget report with the council.

Mayor Sweeney adjourned the meeting at 9:25 pm.

Respectfully submitted

Kristene Hall
City Clerk

Bank Account Register

General Checking

November 1, 2020 - November 30, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			557,867.54
11/01/20		JAY PARRISH	JAY PARRISH	400.00		557,467.54
11/01/20		FIRST WEST	ALL-LINES LEASING	950.45		556,517.09
11/01/20	54439	CITFO	CITY OF FORTUNA	2,000.00		554,517.09
11/01/20	54440	MIRRE	MIRANDA'S RESCUE	450.00		554,067.09
11/01/20	54441	VANESSA	VANESSA HUERTA	200.00		553,867.09
11/02/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	282.63		553,584.46
11/03/20	54447	CORRE	COLLEGE OF THE REDWOODS	100.00		553,484.46
11/03/20	54448	AQBC	AQUA BEN CORPORATION	1,003.69		552,480.77
11/03/20	54449	ARNKE	ARNOLD C. KEMP	1,849.96		550,630.81
11/03/20	54450	PHIAY	AYCOCK & EDGMON	1,213.50		549,417.31
11/03/20	54451	BRETSMITH	BRET SMITH	100.15		549,317.16
11/03/20	54452	EDWJO	EDWARD JONES & COMPANY	13,156.02		536,161.14
11/03/20	54453	HUMLODGING	HUMBOLDT LODGING ALLIANCE, INC	7,086.57		529,074.57
11/03/20	54454	MODR	JAY WEST	375.00		528,699.57
11/03/20	54455	LCACT	LC ACTION POLICE SUPPLY	3,304.91		525,394.66
11/03/20	54456	MISLI	MISSION LINEN & UNIFORM SERVICE	18.20		525,376.46
11/03/20	54457	PACGA	PACIFIC GAS & ELECTRIC	1,060.39		524,316.07
11/03/20	54458	TECHNICHEM	TECHNICHEM, INC.	388.00		523,928.07
11/03/20	54459	FARSH	THE FARM SHOP	265.71		523,662.36
11/03/20	54460	TIM D	TIMOTHY G. DIAS	640.00		523,022.36
11/03/20	54461	TIPMO	TIPPLE MOTORS, INC.	194.95		522,827.41
11/03/20	54462	UNDSE	UNDERGROUND SERVICE ALERT	150.00		522,677.41
11/03/20	54463	USBANK	US BANK	914.24		521,763.17
11/03/20	54464	USABL	USABLUBOOK	508.95		521,254.22
11/03/20	54465	VERZN	VERIZON WIRELESS	259.51		520,994.71
11/03/20	54466	WELLS(\$206)	WELLS FARGO VENDOR FIN SERV	255.67		520,739.04
11/03/20	54467	LCENG	LOST COAST ENGINEERING, INC.	8,055.00		512,684.04
11/05/20	1001		PARRISH, JAY D	2,558.06		510,125.98
11/05/20	1002		HALL, KRISTENE M	1,647.01		508,478.97
11/05/20	1003		JOHNSON, DONNA J	1,475.21		507,003.76
11/05/20	1004		SMITH, BRET A	1,302.67		505,701.09
11/05/20	1005		LINDGREN, ROBERT C	1,243.29		504,457.80
11/05/20	1006		DIAS, TIMOTHY G	1,421.03		503,036.77
11/05/20	1007		COPPINI, STEVE L	2,243.01		500,793.76
11/05/20	1008		GARDNER, SHAWN C	1,716.51		499,077.25
11/05/20	1009		LIU, CARSON B	228.38		498,848.87
11/05/20	1010		HOPPIS, JOHNNY F	1,619.17		497,229.70
11/05/20	1011		SUTTON, DANIEL V	329.89		496,899.81
11/05/20	1012		GARDNER, HUNTER C	124.24		496,775.57
11/05/20	54442		BALCH, DYLAN C	1,357.19		495,418.38
11/05/20	54443		CERVANTES, CESAR E	1,178.97		494,239.41
11/05/20	54444		Franceschi, David A	1,194.04		493,045.37
11/05/20	54445		RICHARDSON, DIANNA L	54.81		492,990.56
11/05/20	54446		VON BRAUN, BONNIE K	75.46		492,915.10
11/05/20	54468	CHOPPIS	CHELCI HOPPIS	126.92		492,788.18
11/05/20	54469	DVLNO	DAVE LENARDO	280.00		492,508.18
11/05/20	54470	FEPEA	FEPEA	60.00		492,448.18
11/10/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,110.54		491,337.64
11/10/20		USTREASURY	UNITED STATES TREASURY	6,847.53		484,490.11
11/10/20	54471	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	113.04		484,377.07
11/10/20	54472	CITFO	CITY OF FORTUNA	37.66		484,339.41
11/10/20	54473	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	34.00		484,305.41
11/10/20	54474	DANCOLLINS	DAN COLLINGS TREE SERVICE	4,000.00		480,305.41
11/10/20	54475	HORBU	HORIZON BUSINESS SERVICES	24.03		480,281.38
11/10/20	54476	HUMTE	HUMBOLDT TERMITE & PEST	49.00		480,232.38
11/10/20	54477	MARCL	MARK A CLEMENTI, Ph.D.	774.00		479,458.38

Bank Account Register

General Checking

November 1, 2020 - November 30, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
11/10/20	54478	NILCO	NILSEN COMPANY	231.20		479,227.18
11/10/20	54479	RSLIV	R & S LIVESTOCK SUPPLY	81.80		479,145.38
11/10/20	54480	EELRI	RECOLOGY HUMBOLDT COUNTY	323.18		478,822.20
11/10/20	54481	RON SLIGH	RON SLIGH	145.04		478,677.16
11/10/20	54482	SHREDAWARE	SHRED AWARE	74.00		478,603.16
11/10/20	54483	MBDVZ	THE MITCHELL LAW FIRM, LLP	2,628.50		475,974.66
11/10/20	54484	VALLU	VALLEY LUMBER	71.99		475,902.67
11/10/20	54485	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	807.60		475,095.07
11/17/20	54490	AEROM	AERO-MOD	104.58		474,990.49
11/17/20	54491	COMAS	DEMETRIUS DISTEFANO	25.00		474,965.49
11/17/20	54492	DEPJU	DEPARTMENT OF JUSTICE	140.00		474,825.49
11/17/20	54493	GEOGL	GEORGE'S GLASS SHOP	400.17		474,425.32
11/17/20	54494	HORBU	HORIZON BUSINESS SERVICES	69.81		474,355.51
11/17/20	54495	MCCNI	MC CREA NISSAN	151.00		474,204.51
11/17/20	54496	MERFR	MERCER FRASER COMPANY	297.83		473,906.68
11/17/20	54497	PLANWEST	PLANWEST PARTNERS, INC.	4,469.00		469,437.68
11/17/20	54498	SEQGA	SEQUOIA GAS COMPANY	417.13		469,020.55
11/17/20	54499	WELF(\$106)	WELLS FARGO FINANCIAL LEASING	106.46		468,914.09
11/17/20	54503	ICC	INTERNATIONAL CODE COUNCIL, INC.	145.00		468,769.09
11/17/20	54504	STJOS	ST. JOSEPH HOSPITAL	1,800.00		466,969.09
11/19/20	1001		PARRISH, JAY D	2,558.05		464,411.04
11/19/20	1002		HALL, KRISTENE M	1,586.16		462,824.88
11/19/20	1003		JOHNSON, DONNA J	1,475.19		461,349.69
11/19/20	1004		ALAMEDA, RENA E MARY	246.83		461,102.86
11/19/20	1005		SMITH, BRET A	748.07		460,354.79
11/19/20	1006		SMITH, BRET A	8,556.75		451,798.04
11/19/20	1007		SLIGH, RONALD B	1,667.51		450,130.53
11/19/20	1008		LINDGREN, ROBERT C	1,358.63		448,771.90
11/19/20	1009		FIELDER, CHARLES COSMAS	150.02		448,621.88
11/19/20	1010		DIAS, TIMOTHY G	1,537.45		447,084.43
11/19/20	1011		MENDES, ALAN SCOTT	26.77		447,057.66
11/19/20	1012		COPPINI, STEVE L	2,195.41		444,862.25
11/19/20	1013		GARDNER, SHAWN C	1,736.37		443,125.88
11/19/20	1014		LIU, CARSON B	228.37		442,897.51
11/19/20	1015		HOPPIS, JOHNNY F	1,579.30		441,318.21
11/19/20	1016		SUTTON, DANIEL V	703.82		440,614.39
11/19/20	1017		GARDNER, HUNTER C	152.92		440,461.47
11/19/20	54486		BALCH, DYLAN C	1,479.35		438,982.12
11/19/20	54487		CERVANTES, CESAR E	1,341.13		437,640.99
11/19/20	54488		Franceschi, David A	1,207.52		436,433.47
11/19/20	54489		RICHARDSON, DIANNA L	109.62		436,323.85
11/19/20	54500	CHOPPIS	CHELCI HOPPIS	126.92		436,196.93
11/19/20	54501	DVLNO	DAVE LENARDO	160.00		436,036.93
11/19/20	54502	FEPEA	FEPEA	70.00		435,966.93
11/20/20			11/20/20 deposit		2,211.81	438,178.74
11/24/20			11/24/20 deposit		28,294.43	466,473.17
11/24/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,586.69		464,886.48
11/24/20		USTREASURY	UNITED STATES TREASURY	10,532.24		454,354.24
11/24/20	54505	COMAS	DEMETRIUS DISTEFANO	100.00		454,254.24
11/24/20	54506	FDAC	FDAC EBA	10,560.89		443,693.35
11/24/20	54507	FRONT	FRONTIER	511.74		443,181.61
11/24/20	54508	K-OHERN	KELLY-O'HERN ASSOCIATES	1,312.50		441,869.11
11/24/20	54509	PACGA	PACIFIC GAS & ELECTRIC	7,061.33		434,807.78
11/24/20	54510	POSTM	POSTMASTER	220.00		434,587.78
11/24/20	54511	RON SLIGH	RON SLIGH	647.35		433,940.43
11/24/20	54512	SDRMA	SPECIAL DISTRICT RISK MGMT AUTHORITY	723.39		433,217.04

Bank Account Register

General Checking

November 1, 2020 - November 30, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
11/24/20	54513	FEREN	THE FERNDALE ENTERPRISE	74.75		433,142.29
11/24/20	54514	DELOR	DEL ORO WATER CO., FDLE. DIST.	566.32		432,575.97
11/25/20			11/25/20 deposit		17,372.85	449,948.82
11/27/20		TRICOUNTIES	TRI COUNTIES BANK	1,129.58		448,819.24
Totals				<u>156,927.39</u>	<u>47,879.09</u>	<u>448,819.24</u>

Transaction count = 116

NOVEMBER 2020 Deposit Recap	11.20.20	11.24.20	11.25.20	TOTAL-NOV 20
RETAIL TAX			17,372.85	17,372.85
HIGHWAY USER TAX/VEHICLE LICENSE FEES	2,211.81			2,211.81
BUSINESS LIC		207.50		207.50
ANIMAL LIC		55.00		55.00
BUILDING RENTS		925.00		925.00
PERMITS		2,562.82		2,562.82
TOT		10,321.39		10,321.39
HEALTH INSPECTIONS		525.00		525.00
HCAOG - RSTP				-
RECYCLING GRANT				-
PARSAC - GRANT / OTHER				-
COUNTY OF HUMBOLDT-STREETS & ROADS				-
SEPTIC DUMPS / SEWER REVENUE		10,569.00		10,569.00
FRANCHSE FEES				-
HUMBOLDT CTY - COPS				-
DONATIONS		65.00		65.00
POLICE SERVICES				-
SMALL MISC		3,063.72		3,063.72
DRAINAGE FEES				-
COUNTY OF HUMBOLDT-PROPERTY TAXES				-
COUNTY OF HUMBOLDT-SEWER				-
COUNTY OF HUMBOLDT-INTEREST INCOME				-
STATE - CAL TRANS - STREET SWEEP				-
DENTAL INS DIVIDENDS - SDRMA				-
MISC: COUNTY OF HUMBOLDT-MEASURE Z				-
	2,211.81	28,294.43	17,372.85	47,879.09

City of Ferndale
Balance Sheet
Fund 10 - General Fund
As of November 30, 2020

Assets

Current Assets	
Cash	\$ 417,026.10
Restricted Cash	15,150.00
Accounts Receivable	<u>39,893.71</u>
 Total Current Assets	 <u>472,069.81</u>
 Total Assets	 <u>\$ 472,069.81</u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 74,305.30
Accrued Liabilities	1,384.68
Other Current Liabilities	<u>235.70</u>
 Total Current Liabilities	 <u>75,925.68</u>
 Total Liabilities	 <u>75,925.68</u>
Fund Balance	
Retained Earnings	<u>396,144.13</u>
 Total Fund Balance	 <u>396,144.13</u>
 Total Liabilities and Fund Balance	 <u>\$ 472,069.81</u>

City of Ferndale
Balance Sheet
Fund 22-Gas Tax
As of November 30, 2020

Assets

Current Assets	
Cash	\$ <u>14,069.09</u>
Total Current Assets	<u>14,069.09</u>
Total Assets	<u>\$ 14,069.09</u>

Liabilities and Fund Balance

Current Liabilities		<u> </u>
Total Current Liabilities	\$	<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Retained Earnings		<u>14,069.09</u>
Total Fund Balance		<u>14,069.09</u>
Total Liabilities and Fund Balance	\$	<u>14,069.09</u>

City of Ferndale
Balance Sheet
Fund 23 - RSTP Fund
As of November 30, 2020

Assets

Current Assets	
Cash	\$ <u>82,335.58</u>
Total Current Assets	<u>82,335.58</u>
Total Assets	<u><u>\$ 82,335.58</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>82,335.58</u>
Total Fund Balance	<u>82,335.58</u>
Total Liabilities and Fund Balance	<u><u>\$ 82,335.58</u></u>

City of Ferndale
Balance Sheet
Fund 24 - Transportation Development Act
As of November 30, 2020

Assets

Current Assets	
Cash	\$ <u>266,793.89</u>
Total Current Assets	<u>266,793.89</u>
Total Non Current Assets	<u> </u>
Total Assets	<u><u>\$ 266,793.89</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Fund Balance	
Retained Earnings	<u>266,793.89</u>
Total Fund Balance	<u>266,793.89</u>
Total Liabilities and Fund Balance	<u><u>\$ 266,793.89</u></u>

City of Ferndale
Balance Sheet
Fund 26 - Drainage Fund
As of November 30, 2020

Assets

Current Assets	
Cash	\$ <u>(2,364.08)</u>
Total Current Assets	<u>(2,364.08)</u>
Total Assets	<u>\$ <u>(2,364.08)</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	\$ <u> 0.00</u>
Total Liabilities	<u> 0.00</u>
Fund Balance	
Retained Earnings	<u>(2,364.08)</u>
Total Fund Balance	<u>(2,364.08)</u>
Total Liabilities and Fund Balance	<u>\$ <u>(2,364.08)</u></u>

City of Ferndale
Balance Sheet
Fund 25 - Integrated Waste Mgt
As of November 30, 2020

Assets

Current Assets	
Cash	\$ <u>53,969.97</u>
Total Current Assets	<u>53,969.97</u>
Total Assets	<u>\$ <u>53,969.97</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>\$ 0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>53,969.97</u>
Total Fund Balance	<u>53,969.97</u>
Total Liabilities and Fund Balance	<u>\$ <u>53,969.97</u></u>

City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of November 30, 2020

Assets

Current Assets	
Cash	\$ 255,503.06
Accounts Receivable	<u>10,446.00</u>
Total Current Assets	<u>265,949.06</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	87,061.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(3,216,775.78)</u>
Net Property and Equipment	<u>10,372,291.60</u>
Total Assets	<u>\$ 10,638,240.66</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	\$ <u>42,027.60</u>
Total Current Liabilities	<u>42,027.60</u>
Long-Term Liabilities	
Notes Payable USDA	<u>4,247,000.00</u>
Total Long-Term Liabilities	<u>4,247,000.00</u>
Total Liabilities	<u>4,289,027.60</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>(299,879.54)</u>
Total Fund Balance	<u>6,349,213.06</u>
Total Liabilities and Fund Balance	<u>\$ 10,638,240.66</u>

City of Ferndale
Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of November 30, 2020

Assets

Property and Equipment	
Buildings and improvements	479,444.72
Vehicles	173,365.86
Equipment	190,460.12
Roadways	10,782,034.50
Sidewalks	173,300.00
Streetlights	31,684.18
Land	131,000.00
Less Accumulated Depreciation	<u>(9,426,667.96)</u>
Net Property and Equipment	<u>2,534,621.42</u>
Total Assets	<u>\$ 2,534,621.42</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	52,946.94
Notes payable-current	27,992.79
Capital leases payable	<u>27,632.67</u>
Total Long-Term Liabilities	<u>108,572.40</u>
Fund Balance	
Other Equity	2,421,746.06
Retained Earnings	<u>4,302.96</u>
Total Fund Balance	<u>2,426,049.02</u>
Total Liabilities and Fund Balance	<u>\$ 2,534,621.42</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 0.00	\$ 147,290.00	\$ (147,290.00)
10014104 Property tax-unsecured	0.00	0.00	5,665.00	(5,665.00)
10014106 Property tax-prior	0.00	0.00	2,060.00	(2,060.00)
10014107 Supplemental role	0.00	0.00	2,472.00	(2,472.00)
10014110 Sales and use tax	0.00	43,804.51	128,000.00	(84,195.49)
10014111 Trash franchise	0.00	2,969.62	5,600.00	(2,630.38)
10014112 PG&E franchise	0.00	0.00	11,000.00	(11,000.00)
10014114 Cable franchise	0.00	5,815.40	24,000.00	(18,184.60)
10014116 Business license tax	207.50	11,030.00	10,800.00	230.00
10014118 Real Property Transfer tax	0.00	0.00	3,000.00	(3,000.00)
10014120 Transient lodging tax	0.00	58,178.58	104,987.36	(46,808.78)
10014121 TOT Humboldt Lodging Authority	0.00	8,263.46	20,981.74	(12,718.28)
Total Revenue - Taxes	\$ 207.50	\$ 130,061.57	\$ 465,856.10	\$ (335,794.53)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 1,852.82	\$ 19,448.15	\$ 40,800.00	\$ (21,351.85)
10024164 Health protection	0.00	1,175.00	2,800.00	(1,625.00)
10024166 Encroachment permits	0.00	70.00	350.00	(280.00)
10024278 Animal license fees	55.00	555.00	1,400.00	(845.00)
Total Revenue - Licenses and Permits	\$ 1,907.82	\$ 21,248.15	\$ 45,350.00	\$ (24,101.85)
Revenues - Use of Money and Property				
10044182 Interest	\$ 0.00	\$ 1,384.78	\$ 16,650.00	\$ (15,265.22)
10044297 Town Hall Rent	500.00	500.00	1,500.00	(1,000.00)
10044297.1 Community Center rents	50.00	250.00	600.00	(350.00)
Total Revenue -Use of Money and Property	\$ 550.00	\$ 2,134.78	\$ 18,750.00	\$ (16,615.22)
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 0.00	\$ 133,000.00	\$ (133,000.00)
10054222 Home owners prop. tax relief	0.00	0.00	1,200.00	(1,200.00)
10054286 Street sweeping	0.00	9,367.68	18,000.00	(8,632.32)
10054289 RMRA	0.00	6,637.16	25,894.00	(19,256.84)
10054300 Public safety 1/2 cent	0.00	0.00	2,000.00	(2,000.00)
10054310 COPs Program	0.00	0.00	145,000.00	(145,000.00)
10054330 COVID-19 Relief Funds	0.00	16,666.00	0.00	16,666.00
Total Revenue - Intergovernmental	\$ 0.00	\$ 32,670.84	\$ 325,094.00	\$ (292,423.16)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084271 Parking fees	\$ 0.00	\$ 24.38	\$ 100.00	\$ (75.62)
10084287.2 Developer reimbursed fees	0.00	0.00	10,000.00	(10,000.00)
10084287.3 Reimbursed Fees Planning	710.00	710.00	20,000.00	(19,290.00)
10084291 Special police services	646.07	2,486.07	2,000.00	486.07
10084298 Fair racing revenue	49.51	451.73	1,200.00	(748.27)
Total Revenue - Fees for Service	\$ 1,405.58	\$ 3,672.18	\$ 33,300.00	\$ (29,627.82)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 0.00	\$ 100.00	\$ (100.00)
10094284.1 Donations - City	65.00	65.00	0.00	65.00
10094307 Miscellaneous	525.00	48,745.13	3,600.00	45,145.13
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ 590.00	\$ 49,010.13	\$ 3,900.00	\$ 45,110.13
TOTAL REVENUES	\$ 4,660.90	\$ 238,797.65	\$ 893,750.10	\$ (654,952.45)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 29.08	\$ 100.00	\$ (70.92)
10115013 Advertising	74.75	2,750.10	600.00	2,150.10
10115044 Meetings and dues	0.00	50.00	1,200.00	(1,150.00)
10115045 LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>659.20</u>	<u>(659.20)</u>
Total Expenditures - City Council	\$ 74.75	\$ 2,829.18	\$ 2,559.20	\$ 269.98
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,512.46	\$ 23,335.33	\$ 32,661.92	\$ (9,326.59)
10105006 SSI tax	191.63	1,782.02	2,609.52	(827.50)
10105007 Medical insurance	662.24	3,311.20	8,310.85	(4,999.65)
10105009 Workers comp. insurance	0.00	996.20	1,894.39	(898.19)
10105010 Deferred retirement	0.00	952.63	2,612.95	(1,660.32)
10105061 Liability Insurance	<u>0.00</u>	<u>871.60</u>	<u>1,567.77</u>	<u>(696.17)</u>
Total expenditures -City Manager	\$ 3,366.33	\$ 31,248.98	\$ 49,657.40	\$ (18,408.42)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 5,972.50	\$ 32,981.10	\$ 74,768.18	\$ (41,787.08)
10125006 SSI tax	471.95	2,612.63	6,217.04	(3,604.41)
10125007 Medical insurance	1,057.58	5,426.36	12,446.18	(7,019.82)
10125009 Workers comp. insurance	0.00	2,394.52	4,336.56	(1,942.04)
10125010 Deferred retirement	0.00	1,737.28	5,980.72	(4,243.44)
10125012 Office expense	378.80	1,850.07	3,500.00	(1,649.93)
10125022 IT support	470.00	1,787.42	800.00	987.42
10125044 Meetings and dues	0.00	0.00	1,200.00	(1,200.00)
10125061 Liability Insurance	<u>0.00</u>	<u>2,095.04</u>	<u>3,588.87</u>	<u>(1,493.83)</u>
Total Expenditures -City Clerk	\$ 8,350.83	\$ 50,884.42	\$ 112,837.55	\$ (61,953.13)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	\$ 1,400.00	\$ 9,789.50	\$ 20,000.00	\$ (10,210.50)
Total Expenditures - City Attorney	\$ 1,400.00	\$ 9,789.50	\$ 20,000.00	\$ (10,210.50)
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 270.20	\$ 1,258.36	\$ 2,995.36	\$ (1,737.00)
10155006 SSI tax	30.67	142.81	372.93	(230.12)
10155009 Workers comp. insurance	0.00	95.92	173.73	(77.81)
10155012 Office expense	32.98	240.72	1,800.00	(1,559.28)
10155020 Building and ground maint.	151.48	5,817.98	6,000.00	(182.02)
10155030 Trash service	35.16	175.80	450.00	(274.20)
10155031 Gas	1,022.53	1,799.37	4,000.00	(2,200.63)
10155032 Utilities	173.81	760.65	2,000.00	(1,239.35)
10155033 Water	44.39	4,121.26	4,050.00	71.26
10155034 Telephone/internet	392.99	1,963.64	4,800.00	(2,836.36)
10155061 Liability Insurance	0.00	83.94	143.78	(59.84)
10155063 Building and Property Insurance	0.00	3,065.00	3,400.00	(335.00)
Total Expenditures - Government Buildings	\$ 2,154.21	\$ 19,525.45	\$ 30,185.80	\$ (10,660.35)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	0.00	9,470.50	19,875.00	(10,404.50)
10165054.1 Accounting services	0.00	1,850.00	10,700.00	(8,850.00)
10165055 Contractual services	0.00	180.00	720.00	(540.00)
10165078 Copy machine expense	319.80	1,724.53	4,680.00	(2,955.47)
10165099 Miscellaneous	0.00	450.00	1,800.00	(1,350.00)
10165200 Car allowance	400.00	2,000.00	4,800.00	(2,800.00)
Total Expenditures - Nondepartmental	\$ 719.80	\$ 15,675.03	\$ 46,175.00	\$ (30,499.97)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 32.48	\$ 32.48	\$ 100.00	\$ (67.52)
10175028 Public restroom	149.52	246.26	3,000.00	(2,753.74)
10175032 Utilities	28.46	144.18	300.00	(155.82)
10175033 Water	128.59	651.42	1,440.00	(788.58)
10175072 Chamber of commerce	0.00	17,638.50	35,277.02	(17,638.52)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	100.00	(100.00)
10175072.3 TOT 2% HLA QTRLY	0.00	7,086.57	17,850.00	(10,763.43)
Total Expenditures - Community Promotion	\$ 339.05	\$ 25,799.41	\$ 59,567.02	\$ (33,767.61)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 30,560.77	\$ 114,638.59	\$ 250,835.04	\$ (136,196.45)
10215004 Salary - reserve	204.48	3,780.93	2,086.80	1,694.13
10215005 Salary - overtime	722.25	3,852.05	7,000.00	(3,147.95)
10215006 SSI tax	2,482.98	9,469.45	21,691.08	(12,221.63)
10215007 Medical insurance	4,178.84	24,734.52	64,559.76	(39,825.24)
10215009 Workers comp. insurance	0.00	8,666.58	15,075.45	(6,408.87)
10215010 Deferred retirement	0.00	3,278.09	17,313.02	(14,034.93)
10215012 Office expense	519.54	1,806.20	2,400.00	(593.80)
10215014 Vehicle expense	2,845.24	4,107.04	8,000.00	(3,892.96)
10215016 Fuel	491.19	3,149.28	11,000.00	(7,850.72)
10215020 Building and ground maint.	201.07	1,591.41	10,000.00	(8,408.59)
10215022 IT support	75.00	43,428.75	1,200.00	42,228.75
10215024 Special department supply	(2,864.21)	1,152.30	0.00	1,152.30
10215026 Uniform expense	0.00	0.00	500.00	(500.00)
10215026.1 Uniform allowance	600.00	3,000.00	3,000.00	0.00
10215029 Water/sewer	53.66	1,606.81	1,400.00	206.81
10215032 Utilities	113.88	598.55	2,000.00	(1,401.45)
10215034 Telephone/internet	449.53	2,251.49	4,200.00	(1,948.51)
10215035 Dispatch service	2,000.00	11,462.99	23,400.00	(11,937.01)
10215044 Meetings and dues	0.00	257.10	600.00	(342.90)
10215048 Training	0.00	740.00	2,500.00	(1,760.00)
10215051 Physical exams	0.00	0.00	900.00	(900.00)
10215052 Professional services	1,940.00	2,041.00	800.00	1,241.00
10215061 Liability Insurance	0.00	7,582.68	12,476.26	(4,893.58)
10215063 Building and Property Insurance	0.00	855.00	1,100.00	(245.00)
10215078 Copy machine expense	106.46	569.85	1,300.00	(730.15)
10215088 Equipment repair other	0.00	43.40	350.00	(306.60)
10215098 Background expense	37.66	877.66	800.00	77.66
10215201 Lexipol services	0.00	2,427.00	2,300.00	127.00
Total Expenditures - Police	\$ 44,718.34	\$ 257,968.72	\$ 468,787.41	\$ (210,818.69)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 2,250.00	\$ 5,400.00	\$ (3,150.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 2,250.00	\$ 5,400.00	\$ (3,150.00)
Expenditures - Health				
10245052 Professional services	\$ 200.00	\$ 1,789.75	\$ 2,400.00	\$ (610.25)
Total Expenditures - Health	\$ 200.00	\$ 1,789.75	\$ 2,400.00	\$ (610.25)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 1,424.84	\$ 8,008.90	\$ 18,757.44	\$ (10,748.54)
10315005 Salary - overtime	11.10	206.70	0.00	206.70
10315006 SSI tax	106.36	609.30	1,569.34	(960.04)
10315007 Medical insurance	403.00	2,015.00	5,057.28	(3,042.28)
10315009 Workers comp. insurance	0.00	556.36	5,087.93	(4,531.57)
10315010 Deferred retirement	0.00	424.40	1,500.60	(1,076.20)
10315011 Bldg/property insurance	0.00	457.00	450.00	7.00
10315014 Vehicle expense	950.45	5,179.77	11,406.00	(6,226.23)
10315020 Building and ground maint.	77.79	168.00	4,000.00	(3,832.00)
10315021 Street maintenance	148.92	421.36	8,000.00	(7,578.64)
10315024 Special department supply	0.00	241.50	1,000.00	(758.50)
10315026.1 Uniform allowance	0.00	0.00	300.00	(300.00)
10315034 Telephone/internet	78.33	391.64	930.00	(538.36)
10315055 Contractual services	7,263.25	10,485.43	550.00	9,935.43
10315061 Liability Insurance	0.00	486.78	900.36	(413.58)
10315088 Equipment repair other	<u>0.00</u>	<u>0.00</u>	<u>1,400.00</u>	<u>(1,400.00)</u>
Total Expenditures - Streets and Roads	\$ 10,464.04	\$ 29,652.14	\$ 60,908.95	\$ (31,256.81)
Expenditures - Planning				
10415052 Professional services	\$ 0.00	\$ 8,372.50	\$ 26,400.00	\$ (18,027.50)
10415053 Reimbursable Fees	1,865.00	3,073.50	10,000.00	(6,926.50)
10415055 Contractual services	0.00	0.00	14,500.00	(14,500.00)
10415059 Special Planning Projects	<u>0.00</u>	<u>1,797.00</u>	<u>20,000.00</u>	<u>(18,203.00)</u>
Total Expenditures - Planning	\$ 1,865.00	\$ 13,243.00	\$ 70,900.00	\$ (57,657.00)
Expenditures - City engineer				
10425052 Professional services	\$ 520.00	\$ 4,955.75	\$ 60,000.00	\$ (55,044.25)
Total Expenditures - City engineer	\$ 0.00	\$ 4,955.75	\$ 60,000.00	\$ (55,044.25)
Expenditures - Building Regulation				
10435024 Special department supply	\$ 145.00	\$ 1,126.20	\$ 0.00	\$ 1,126.20
10435052 Professional services	<u>854.65</u>	<u>9,579.38</u>	<u>32,400.00</u>	<u>(22,820.62)</u>
Total Expenditures - Building Regulation	\$ 999.65	\$ 10,705.58	\$ 32,400.00	\$ (21,694.42)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY 2020/2021 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 262.61	\$ 1,065.22	\$ 5,000.00	\$ (3,934.78)
10615006 SSI tax	29.81	120.91	622.50	(501.59)
10615009 Workers comp. insurance	0.00	160.12	290.00	(129.88)
10615012 Office expense	0.00	50.00	0.00	50.00
10615020 Building and ground maint.	16.00	614.66	250.00	364.66
10615024 Special department supply	0.00	320.81	2,000.00	(1,679.19)
10615031 Gas	548.06	853.46	2,520.00	(1,666.54)
10615032 Utilities	117.54	506.21	1,800.00	(1,293.79)
10615033 Water	41.36	199.30	420.00	(220.70)
10615034 Telephone/internet	139.42	697.07	1,680.00	(982.93)
10615061 Liability Insurance	0.00	140.10	240.00	(99.90)
10615063 Building and Property Insurance	0.00	1,218.00	1,400.00	(182.00)
10615078 Copy machine expense	0.00	0.00	50.00	(50.00)
Total Expenditures - Library	<u>\$ 1,154.80</u>	<u>\$ 5,945.86</u>	<u>\$ 16,272.50</u>	<u>\$ (10,326.64)</u>
Expenditures - Parks				
10625002 Salary - permanent	\$ 525.73	\$ 2,396.32	\$ 6,401.50	\$ (4,005.18)
10625006 SSI tax	51.51	225.98	676.24	(450.26)
10625007 Medical insurance	60.36	301.80	757.57	(455.77)
10625009 Workers comp. insurance	0.00	199.06	771.29	(572.23)
10625010 Deferred retirement	0.00	71.31	229.24	(157.93)
10625020 Building and ground maint.	199.57	3,846.16	4,000.00	(153.84)
10625024 Special department supply	0.00	387.24	300.00	87.24
10625032 Utilities	22.40	159.62	600.00	(440.38)
10625033 Water	169.07	814.59	1,650.00	(835.41)
10625061 Liability Insurance	0.00	174.18	307.28	(133.10)
10625065 Russ Park expenditures	0.00	1,894.46	300.00	1,594.46
Total Expenditures - Parks	<u>\$ 1,028.64</u>	<u>\$ 10,470.72</u>	<u>\$ 15,993.12</u>	<u>\$ (5,522.40)</u>
Expenditures -Community Center				
10635020 Building and ground maint.	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
10635063 Building and Property Insurance	0.00	2,407.00	3,000.00	(593.00)
Total Expenditures -Community center	<u>\$ 0.00</u>	<u>\$ 2,407.00</u>	<u>\$ 4,500.00</u>	<u>\$ (2,093.00)</u>
TOTAL EXPENDITURES	<u>\$ 77,285.44</u>	<u>\$ 495,140.49</u>	<u>\$ 1,058,543.95</u>	<u>\$ (563,403.46)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (72,624.54)</u>	<u>\$ (256,342.84)</u>	<u>\$ (164,793.85)</u>	<u>\$ (91,548.99)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 22 - GAS TAX

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY2020/2021 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	\$ 593.63	\$ 3,039.18	\$ 7,880.00	\$ (4,840.82)
22314210.2 Gas tax (2106)	806.81	4,103.59	9,936.00	(5,832.41)
22314210.3 Gas tax (2107)	829.78	4,197.56	9,408.00	(5,210.44)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	863.42	4,552.38	12,154.00	(7,601.62)
Total Revenue	<u>3,093.64</u>	<u>16,892.71</u>	<u>40,378.00</u>	<u>(23,485.29)</u>
EXPENDITURES				
22315002 Salary - permanent	1,691.41	9,447.28	20,676.82	(11,229.54)
22315005 Salary - overtime	11.66	218.22	0.00	218.22
22315006 SSI tax	130.37	739.62	1,774.10	(1,034.48)
22315007 Medical insurance	441.23	2,206.15	5,599.67	(3,393.52)
22315009 Workers comp. insurance	0.00	625.38	4,543.17	(3,917.79)
22315010 Deferred retirement	0.00	533.68	1,654.13	(1,120.45)
22315057 Street signs	0.00	345.03	500.00	(154.97)
22315058 Street lighting	1,090.66	5,452.83	13,200.00	(7,747.17)
22315061 Liability Insurance	0.00	547.18	1,028.84	(481.66)
TOTAL EXPENDITURES	<u>3,365.33</u>	<u>20,115.37</u>	<u>48,976.73</u>	<u>(28,861.36)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (271.69)</u>	<u>\$ (3,222.66)</u>	<u>\$ (8,598.73)</u>	<u>\$ 5,376.07</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 23 - RSTP

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY2020/2021 Budget	Over/(Under) Budget
Revenues				
23314211 RSTP Revenue	\$ 0.00	\$ 11,365.00	\$ 9,500.00	\$ 1,865.00
Total Revenue	<u>0.00</u>	<u>11,365.00</u>	<u>9,500.00</u>	<u>1,865.00</u>
EXPENDITURES				
23315002 Salary - permanent	445.40	2,503.81	5,803.51	(3,299.70)
23315006 SSI tax	34.20	192.02	477.56	(285.54)
23315007 Medical insurance	111.12	555.60	1,430.47	(874.87)
23315009 Workers comp. insurance	0.00	176.20	936.60	(760.40)
23315010 Deferred retirement	0.00	144.87	464.27	(319.40)
23315061 Liability Insurance	0.00	154.16	278.57	(124.41)
TOTAL EXPENDITURES	<u>590.72</u>	<u>3,726.66</u>	<u>9,390.98</u>	<u>(5,664.32)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (590.72)</u>	<u>\$ 7,638.34</u>	<u>\$ 109.02</u>	<u>\$ 7,529.32</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY2020/2021 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	\$ 0.00	\$ 0.00	\$ 44,641.57	\$ (44,641.57)
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>44,641.57</u>	<u>(44,641.57)</u>
EXPENDITURES				
24315002 Salary - permanent	1,503.41	8,429.52	21,242.76	(12,813.24)
24315005 Salary - overtime	6.66	127.46	0.00	127.46
24315006 SSI tax	116.01	656.46	1,704.90	(1,048.44)
24315007 Medical insurance	406.40	2,032.00	5,180.52	(3,148.52)
24315009 Workers comp. insurance	0.00	633.36	4,488.16	(3,854.80)
24315010 Deferred retirement	0.00	462.55	1,699.39	(1,236.84)
24315014 Vehicle expense	0.00	19.21	250.00	(230.79)
24315016 Fuel	282.66	2,037.99	7,300.00	(5,262.01)
24315020 Building and ground maint.	0.00	0.00	2,000.00	(2,000.00)
24315021 Street maintenance	148.91	148.91	750.00	(601.09)
24315024 Special department supply	0.00	419.08	800.00	(380.92)
24315032 Utilities	215.06	887.18	2,600.00	(1,712.82)
24315033 Water	48.39	229.75	500.00	(270.25)
24315034 Telephone/internet	78.33	391.65	940.00	(548.35)
24315061 Liability Insurance	0.00	554.14	983.31	(429.17)
24315088 Equipment repair other	0.00	0.00	550.00	(550.00)
TOTAL EXPENDITURES	<u>2,805.83</u>	<u>17,029.26</u>	<u>50,989.04</u>	<u>(33,959.78)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,805.83)</u>	<u>\$ (17,029.26)</u>	<u>\$ (6,347.47)</u>	<u>\$ (10,681.79)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 26 - DRAINAGE FUND

	1 Month Ended November 30, 2020	5 Months Ended November 30, 2020	FY2020/2021	Over/(Under)
	Actual	Actual	Budget	Budget
Revenues				
26314230 Drainage fund	\$ 0.00	\$ 250.00	\$ 4,500.00	\$ (4,250.00)
26314240 Drainage district fees	0.00	0.00	19,570.00	(19,570.00)
Total Revenue	<u>0.00</u>	<u>250.00</u>	<u>24,070.00</u>	<u>(23,820.00)</u>
EXPENDITURES				
26315002 Salary - permanent	1,364.97	7,659.03	17,943.96	(10,284.93)
26315005 Salary - overtime	9.44	176.88	0.00	176.88
26315006 SSI tax	105.26	599.92	1,497.03	(897.11)
26315007 Medical insurance	373.17	1,865.85	4,718.72	(2,852.87)
26315009 Workers comp. insurance	0.00	535.46	4,440.75	(3,905.29)
26315010 Deferred retirement	0.00	413.09	1,435.51	(1,022.42)
26315019 Creek maintenance	0.00	0.00	1,500.00	(1,500.00)
26315023 Drain project	0.00	0.00	200.00	(200.00)
26315024 Special department supply	0.00	134.89	750.00	(615.11)
26315061 Liability Insurance	0.00	468.48	861.31	(392.83)
26315194 Interest expense	1,129.58	5,647.90	13,555.00	(7,907.10)
TOTAL EXPENDITURES	<u>2,982.42</u>	<u>17,501.50</u>	<u>46,902.28</u>	<u>(29,400.78)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,982.42)</u>	<u>\$ (17,251.50)</u>	<u>\$ (22,832.28)</u>	<u>\$ 5,580.78</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY2020/2021 Budget	Over/(Under) Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 901.04	\$ 0.00	\$ 901.04
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
Total Revenue	<u>0.00</u>	<u>901.04</u>	<u>5,000.00</u>	<u>(4,098.96)</u>
EXPENDITURES				
25315002 Salary - permanent	380.68	2,093.74	4,948.78	(2,855.04)
25315006 SSI tax	29.04	159.72	395.38	(235.66)
25315007 Medical insurance	100.35	501.75	1,259.22	(757.47)
25315009 Workers comp. insurance	0.00	150.94	287.03	(136.09)
25315010 Deferred retirement	0.00	144.34	395.90	(251.56)
25315061 Liability Insurance	0.00	132.06	237.54	(105.48)
25315600 Recycling grant expenditures	<u>10.76</u>	<u>32.28</u>	<u>236.00</u>	<u>(203.72)</u>
TOTAL EXPENDITURES	<u>520.83</u>	<u>3,214.83</u>	<u>7,759.85</u>	<u>(4,545.02)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (520.83)</u>	<u>\$ (2,313.79)</u>	<u>\$ (2,759.85)</u>	<u>\$ 446.06</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended November 30, 2020 Actual	5 Months Ended November 30, 2020 Actual	FY2020/2021 Budget	Over/(Under) Budget
Revenues				
30514274 Sewer service charge	\$ 0.00	\$ 0.00	\$ 721,000.00	\$ (721,000.00)
30514275 Sewer connection fees	0.00	0.00	15,000.00	(15,000.00)
30514303 Septic discharge	7,006.00	42,096.25	75,600.00	(33,503.75)
30514325 State Water Board Grant	0.00	48,001.00	150,000.00	(101,999.00)
Total Revenue	<u>7,006.00</u>	<u>90,097.25</u>	<u>961,600.00</u>	<u>(871,502.75)</u>
EXPENSES				
30515002 Salary - permanent	17,296.98	90,479.29	213,719.14	(123,239.85)
30515005 Salary - overtime	740.28	4,107.25	8,574.80	(4,467.55)
30515006 SSI tax	1,431.89	7,567.55	18,460.37	(10,892.82)
30515007 Medical insurance	3,651.85	18,259.25	46,472.12	(28,212.87)
30515009 Workers comp. insurance	0.00	7,121.90	17,893.05	(10,771.15)
30515010 Deferred retirement	0.00	4,993.78	17,003.35	(12,009.57)
30515012 Office expense	74.20	137.95	1,725.00	(1,587.05)
30515014 Vehicle expense	0.00	93.90	750.00	(656.10)
30515016 Fuel	96.91	698.72	3,000.00	(2,301.28)
30515024 Special department supply	0.00	419.08	1,000.00	(580.92)
30515030 Trash service	288.02	1,440.10	5,350.00	(3,909.90)
30515032 Utilities	6,360.40	33,514.15	74,400.00	(40,885.85)
30515033 Water	80.86	1,542.52	1,920.00	(377.48)
30515034 Telephone/internet	511.74	2,561.07	6,000.00	(3,438.93)
30515044 Meetings and dues	0.00	643.00	650.00	(7.00)
30515048 Training	0.00	125.00	850.00	(725.00)
30515050 IT Support	0.00	25.00	2,000.00	(1,975.00)
30515055 Contractual services	320.00	2,995.00	6,600.00	(3,605.00)
30515061 Liability Insurance	0.00	6,231.16	10,670.12	(4,438.96)
30515063 Building and Property Insurance	0.00	1,742.00	2,600.00	(858.00)
30515092 Permits	8,522.00	8,522.00	13,500.00	(4,978.00)
30515121 Sewer plant maintenance	1,017.25	8,565.49	68,000.00	(59,434.51)
30515122 Sewer line maintenance	0.00	13,146.58	15,000.00	(1,853.42)
30515130 Ultra Violet Lights	0.00	19,186.89	45,000.00	(25,813.11)
30515157 Testing and monitoring	280.00	3,135.00	12,000.00	(8,865.00)
30515160 Postage & Shipping	0.00	0.00	500.00	(500.00)
30515162 Insurance	0.00	5,000.00	0.00	5,000.00
30515170 State Water Planning Grant Expenses	0.00	47,925.74	150,000.00	(102,074.26)
30515190 USDA loan	0.00	144,433.12	194,000.00	(49,566.88)
TOTAL EXPENSES	<u>40,672.38</u>	<u>434,612.49</u>	<u>937,637.95</u>	<u>(503,025.46)</u>
NET INCOME (LOSS)	<u>\$ (33,666.38)</u>	<u>\$ (344,515.24)</u>	<u>\$ 23,962.05</u>	<u>\$ (368,477.29)</u>

**City of Ferndale
Cash Balances**

As of November 30, 2020

Cash Balances

Current Assets	
General Fund	\$ 417,026.10
Restricted Cash	15,150.00
Gas Tax	14,069.09
RSTF	82,335.58
TDA	266,793.89
IWM	53,969.97
Drainage	(2,364.08)
Sewer	<u>255,503.06</u>
Total	<u>\$ 1,102,483.61</u>
Checking	\$ 448,819.24
LAIF	653,514.37
Petty cash	<u>150.00</u>
Total	<u>\$ 1,102,483.61</u>

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	December 16, 2020	Agenda Item Number	13. a
Agenda Item Title:	Resolution No. 2020-26 Establishing City Council Meeting Schedule from January 2021 through December 2021		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Type of Action:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve Resolution No. 2020-26 Establishing City Council Meeting Schedule from January 2021 through December 2021.

BACKGROUND:

The City must, by resolution, confirm its meeting schedule each year. The City Council of the City of Ferndale desires to continue the meetings on the third Wednesday of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale

FISCAL IMPACT:

None

ATTACHMENT

1. Resolution 2020-26

RESOLUTION NO. 2020-26

A RESOLUTION OF THE FERNDALE CITY COUNCIL ESTABLISHING THE MEETING SCHEDULE FOR THE FERNDALE CITY COUNCIL FOR JANUARY 2021 THROUGH DECEMBER 2021

WHEREAS, Ordinance 06-03 establishes that the meeting schedule of the City Council shall be set by resolution; and

WHEREAS, the City Council of the City of Ferndale desires to hold the meetings on the third Wednesday of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale; and

WHEREAS, If the third Wednesday falls on a legal holiday, the meeting shall be held on the next business day, Thursday, per Government Code 36808/GC 54954 at the same hour; and

WHEREAS, the City Council of the City of Ferndale desires to adopt a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Ferndale City Council, that the City Council shall meet on the following dates in 2021:

Wednesday, January 20, 2021
 Wednesday, February 17, 2021
 Wednesday, March 17, 2021
 Wednesday, April 21, 2021
 Wednesday, May 19, 2021
 Wednesday, June 16, 2021

Wednesday, July 21, 2021
 Wednesday, August 18, 2021
 Wednesday, September 15, 2021
 Wednesday, October 20, 2021
 Wednesday, November 17, 2021
 Wednesday, December 15, 2021

PASSED AND ADOPTED by the City Council of the City of Ferndale on December 16, 2020 by the following vote:

Ayes:
 Noes:
 Abstain:
 Absent:

 Don Hindley, Mayor

Attest:

 Kristene Hall, City Clerk

Meeting Date:	December 16, 2020	Agenda Item Number	13.b
Agenda Item Title:	Approve Change in signers on the City of Ferndale Checking Account		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve removal of Michael Sweeney and Bret Smith, and the addition of Don Hindley and Ron Sligh as signers to the City of Ferndale checking account.

DISCUSSION:

The previous Mayor, Michael Sweeney, as well as the previous Police Chief, Bret Smith were authorized signers on the City of Ferndale checks, both names will need to be removed. In the past, signers on the checking account have consisted of the current Mayor, one Councilmember, the City Manager, and the Police Chief. Adding newly elected mayor, Don Hindley and newly appointed Police Chief, Ron Sligh, will replace the missing signators. Tri Counties Bank needs to have this recorded in our minutes in order to make the changes.

FINANCIAL IMPACT:

None

Meeting Date:	December 16. 2020	Agenda Item Number	13.c
Agenda Item Title	COVID-19 Update & Reconfirm Existence of Local Emergency		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	Voice Vote X Roll Call Vote

RECOMMENDATION:

Discuss COVID-19 and Reconfirm Existence of Local Emergency

DISCUSSION:

This agenda item give's the council, staff, and public a chance to address any concerns or provide any updates from the COVID-19 Pandemic. The council may also choose to reconfirm the existence of a local emergency at this time.

ATTACHMENTS:

None

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.



CALIFORNIA ENVIRONMENTAL QUALITY ACT - NOTICE OF EXEMPTION

To: County of Humboldt
 County Clerk
 825 5th Street
 Eureka, CA 95501

From: City of Ferndale
 834 Main Street
 Ferndale, CA 95536
 (707) 786-4224
 citymanager@ci.ferndale.ca.us



Project Title: California Street Sewer Replacement
Project Applicant: City of Ferndale
Project Location: California Street, Ferndale, Humboldt County, CA

Project Summary: The City of Ferndale will be replacing the vitrified clay pipes in a portion of California Street with PVC piping in order to reduce infiltration/inflow to the wastewater treatment plant. Residential sewer laterals will also be replaced to their cleanouts and two manholes will be installed.

Pertinent California Environmental Quality Act (CEQA) Exemption:

This project is exempt from CEQA pursuant to CEQA Guidelines Section 15302 (c) replacement or reconstruction of existing utility systems and/or facilities involving negligible or no expansion of capacity.

Rationale for Exemption: The project involves replacement of aging vitrified clay pipes that are allowing year round infiltration/inflow as documented by CCTV inspections. The new PVC pipeline is anticipated to decrease infiltration/inflow by 5% and the volume of water inverted to the treatment plants storage pond by 10%. This decrease will help prevent potential pond overflow, sanitary sewer overflows, and decrease the likelihood of the City violating their NPDES permit limit on discharges to the Salt River. Additionally, the project will not increase capacity of the system and will take place entirely within the existing right of way.

The City has further determined that the use of the categorical exemption is not barred by any of the exceptions set forth in CEQA Guidelines Section 15300.2. The material supporting the above finding is on file with the City and available for review upon request at the address listed above.

Contact: Vanessa Blodgett, Contract City Planner
 (707) 825-8260, vanessab@planwestpartners.com

FILED
 County of Humboldt
 Kelly E. Sanders
 County Clerk
 12-2020-248
 11/02/2020
 sc

Signature: Van Blodgett

Date: 10/29/20

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City Manager's Report
for December, 2020 City Council Meeting

CITY MANAGER (Reporting November 12, 2020 – December 09, 2020)

- Finance committee met on November 10 for an update on budget: The good news was that we received a little more revenue than we conservatively estimated and we restricted expenses to eliminate only the very necessary purchases, froze raises, but were able to maintain all the employees and maintain the same level of community service. The fiscal implications of the Covid-19 pandemic have had a stifling effect on all of our businesses and our TOT and retail sales tax, which has greatly limited our normal expectations on revenue income. We are finally seeing a light at the end of the tunnel but realize that we have uncertainties as to how the pandemic is still going to adversely affect our finances in 2021 and beyond. At the same time, we are concerned with the health of our citizens and are seeing other communities in the county, state and nation having significant and alarming increases in the positive cases and surges in hospital usage that are close to overwhelming our current health care system. Let us hope that the vaccines are quick in coming, and effective and distributed in ways that allow us to get the pandemic under control in as quick a way as possible so that we can start rebuilding the health of our economy and citizens soon.
- As of right now The Palace is shutdown. Our restaurants and food establishments are open for outside dining and take out. The hair salons are open still as well as retail establishment with understanding that they can only allow 25% capacity in their business at any given time. Even though being covered under the blanketed purple tier the county is not officially enforcing the ordinance set by Newsom. Currently our ICU is not below 15% capacity, so we are operating under the initial red tier which allows us to still have outside dining, hair salons, and shopping. If and when the county ordinances change, we will follow suit.
- The City of Ferndale has participated as a member of Public Agency Risk Sharing Authority of California (Parsac) since 1988. This took the place of insurance companies that in 1986 or so decided that they did not want to expose themselves to the volatility of the worker comp and general liability of municipalities. What took their place was agencies that formed alliances of like agencies that shared resources to limit loses through education and by training. Parsac currently has around 36 members (cities and one fire department) and is one of the top risk sharing agencies in California. We are in the process of uniting with another risk sharing agency that also shares our ideology in training and education as a way to lower loses from general liability and worker comp cases. I have been a director on Parsac for 14 years and an executive director for Parsac for about three years. I was voted by Parsac members to be on the executive board of CIRA (California Intergovernmental Risk Authority) which will represent 50 full-service cities with police and fire departments.
- Public Works: Focused on vegetation removal in drainage ditches and street sweeping. We completed most of the drainage ditches and cleaning out drainage culverts. Public Works did a great job cleaning out most of the drainage easements throughout town and some of the ditches. We try to do all the easements and ditches at least every two years. We are now concentrating at trying to acquire drainage easements throughout our drainage system. There are a number properties that we do not have easement agreements that make us get approval every time we do maintenance on that section of the drainage system.

- City Engineer: Numerous meetings to relay City projects and priorities. Met numerous times going over on-going projects and relaying information to bring engineer up to date on projects and needed infrastructure improvements. We completed the two drainage projects on Washington and 4th and Shaw. So far, they seem to be a big success, but we are monitoring to make sure we do not need to make adjustments. We will know more once we have more rain
- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Employee meetings and personnel issues.
- Numerous one-on-one meetings and discussions and updates with council members regarding current issues and projects. Continuing outreach program with Council to give institutional background on City projects, policies and programs. Each council member has individual items of interest and we try to fill in as much information as we can so that each council member feels like they have a strong base of understanding of the history of City policies so they can make informed decisions in the future. We try to recommend that council members listen to community members and decide whether they should direct citizen to staff or if they should recommend to city manager to put issue in front of the council at a regular or special meeting so that the whole body can discuss the issue. Each council member has earned the right to weigh in on issues and may bring important and convincing information to the discussion that needs to be included in the deliberation process. This process is also designed to keep a council member with the ability to have an open mind before what could be a vote of the council.
- Climate Action Plan- Fourth Thursday of the month from 3:00-5:00 pm: We are in the final stages of the Climate Action Plan (CAP). Our planner and I have been attending and having conversations with county representatives developing and participating in a state mandated Climate Action Plan. The county is offering to include the cities of Humboldt in their plan with just minimal financial support. We have begun this process and have had meetings already and we have been offered a grant by RCEA, and the county will be covering most of the cost of our participation. We have agreed to join this plan and I will attend and participate in monthly meetings to develop this plan as our part in the funding requirements. The plan will be focusing on reducing greenhouse gas emissions by 40% by 2030. We have a near completed list of GHG reduction policies, and completed final drafts of the inventories and forecasts. Overall, we hope to have a completed draft by the end of this year. We're preparing a list of around 50 detailed measures informed largely by one-on-one meetings with city staff and the discussions we've had as a group. Many of these draft measures include a GHG reduction potential, cost/savings analysis and implementation strategy. Once the committee settles on a plan, we will bring it to the council for approval.
We have been working on this for more than a year and it has been a group effort of every city with the county as lead agency and RCEA as lead contractor helping with the Green House Emissions information.
- Undergrounding Project: PG&E is working on the engineering of the Francis Street Rule 20a project. This may take a year or so for them to work through and they will be giving updates as they go through the process.
- We received approval of the California Street sewer collection system grant (Prop 1 \$326,000) from the state and county and should be moving that forward sometime after October and maybe construction by May of 2021.
- Numerous discussions with Tesla representative and Mike Avcollie from RCEA regarding the opportunity to get a backup system for our wastewater facility that can also be used to lower our energy costs. This may increase our awareness as to how we can create a larger

community wide micro-grid that we can use during future outages. On Friday September 18th the Tesla Team will conduct a site survey for the new battery system at the Wastewater Facility. They have already started work and designing on this project. Looking to fit an array of solar panels at the police station within the parameters of what the council approved last month.

- Still negotiating with Silva's on the property to add to Russ Park. We have a number of items to check off before we move forward on the completion of purchasing the property that falls under doing our due diligence.
- Worked closely (social distancing) Mayor to keep our attention on the council's goals and priorities and think we have done a remarkable job considering the Codiv-19 demands on our time. It has been a rough eight or nine months and it looks like it may last at least six more months if things go well. Keep in mind we cannot fire on all cylinders if we are not 100% open. Our best scientists say that the mask and social distancing are our best path to recovery without restrictions. We have heard that we may be looking at a vaccine as a possibility in the coming months and then however long it takes to make it available for everyone. It seems like the proper course is to stay with our tools (masks, distancing, staying away from gatherings, and washing hands often) to protect ourselves from acquiring it and spreading the virus, and if we end up with a vaccine we have saved as many lives as we could.
- Numerous conversations with Tesla, Chief Wastewater Operator, and Mike Avcollie with RCEA, regarding the grant and instillation of Tesla batteries at facility and the solar array project.
- Many discussions with engineer on road and drainage projects that included talking to citizens, police, (regarding the new 4-way stop and how to make sure people are seeing that there are new stop signs on Shaw to slow down traffic and make sure people remember that children are present. Have only heard positive remarks and thanks for making the improvements.
- Our new chief that took over for Bret started on November 3rd is getting up to speed and we meet every morning to go over daily happenings and his thoughts on any changes he has in mind.

Drainage Meeting Discussion: This was from last month, but I wanted to give another opportunity for people to see it.

The following is a summary of the drainage projects that the Drainage Subcommittee reviewed during our site walks on September 17, 2020 and September 24, 2020.

1. Rose Avenue Culvert.

This is the culvert that starts behind Mayor Sweeney's house and runs northerly towards Rose Ave. We discussed the different methods of replacing the pipe. We decided that replacing the pipe from the surface was most likely not feasible due to the existing structures and personal property making that method difficult. Most probable would be the method of pipe bursting to replace the existing pipe which would have minimal impact at the surface.

In lieu of replacing the pipe at this time, we discussed running a camera down the pipe to determine the condition and to possibly add some cleanouts along the length of the pipe to help keep the pipe clean of debris.

2. Rose Avenue Gutter at Watson Ave. (not on original list)

Next, we looked at the Gutter on Rose Ave at the corner of Watson Ave. It appears that the gutter/sidewalk is sunken, and the lip of the gutter is very shallow. This has caused a low

point to occur at this location and the water pools.

Ideas were discussed of raising the sidewalk/gutter to eliminate the low point or adding a drainage inlet. If a drainage inlet were added, we would need to determine where this would go and if grades would allow installation to existing drainage infrastructure.

3. Herbert Street Storm Drain System and Dewey Ave.

This project proposes to install a new drainage inlet at the intersection of Herbert St. and Dewey Ave. and install a 48" pipe down to the East side drainage channel. A couple of Drainage inlets would also be added along Dewey Ave. As noted in the 2004 DMPU, the Herbert St. storm drain at the intersection of Berding St. is undersized and causes flooding along Herbert St. It goes on to say that there is additional flooding that occurs on Dewey Ave.

We walked down Dewey Ave. to look at site conditions. It appeared that Dewey Ave. is fairly flat and if anything, slightly slopes toward Herbert St. We may want a larger storm drain at the existing outfall at the Herbert St. and Berding St. intersection. No conclusion was reached without further analysis.

4. Intersection of Shaw Ave. and Berding St.

Most of drainage of the downtown district along Main Street and Berding flow to this point. Even under smaller storms there is a potential for drainage to flood the intersection. It was discussed whether or not the drainage was contained within the gutter and then overshoots the DI or whether the drainage sheet flows across the street prior to entering the DI. The consensus was that the drainage is contained in the gutter and overshoots the DI. The 2004 DMPU notes that the drainage pipes have the capacity to handle the 25-year storm so it's just a matter of getting the drainage into the pipes.

It is recommended to add an additional DI 100' to 200' upstream on both Shaw Ave and Berding St. to capture part of the flow prior to getting to the intersection. The idea would be to limit the gutter flow as it approaches the intersection.

5. Ambrosini Lane Culvert

The Ambrosini Lane culvert starts at the northeast corner of the Christie property. It appears to be a very old CIP arch culvert (possibly no bottom) and with very little cover at the crown of the pipe. Since it was CIP it appears that the start and end are different sizes. According to the 2004 DMPU this pipe is undersized and needs to be increased to a 48-inch pipe.

We discussed the issue that this pipe is in the county and will need county participation to do anything. We also discussed that if it did get replaced, we would attempt to do a straight run from the inlet to existing county ditch. Currently it goes around the existing building on the property. We also discussed the Christie parcel and working with Christie to possibly create a permanent detention basin and eliminate the need to modify the existing pipe.

6. Market Street Culvert

Since the 2004 DMPU the Nielson Company building was constructed and includes a drainage basin near the inlet of the subject culvert. Now the culvert only handles overflow from the basin and has not been an issue for the last 15 years.

We walked further down-Market Street and discussed flooding that occurs further to the north. There appears to be an existing ditch on the West side of market Street that at some point has been filled in. It was discussed opening this ditch back up to connect with the existing ditch approximately 400-feet further to the north on Market Street. This should

alleviate flooding on the west side of the street. There was a discussion of whether all of Market Street was in the County or only half of the street.

7. Van Ness Drainage Inlet at Bridge (not on original list)

We looked at the small drainage inlet located at the bridge. It was discussed and recommended that a larger inlet and pipe be installed in place of the existing DI. It was also recommended to patch the curb that was cut to remove the drainage but is now causing the sidewalk wood members to rot.

8. Fern Street Bridge (not on original list)

On September 3, 2020, Jay, Tom and I looked at the Fern Street Bridge. The upstream west bank is experiencing some significant sloughing into the creek. This has apparently been caused by a length of the bank that was not armored during the previous restoration of the creek. This is causing a reduction in flow at the bridge and could create a flooding issue down Fern Street.

Ideally, we would remove the sloughed material and armor the bank as a single project. However, in the short term it might be best to at least remove the material to allow the creek to flow at full capacity and work on the bank armoring at a later date. Without the armoring the bank will eventually slough again and possibly faster and bigger than it did before, which then becomes a detriment to the adjacent property.

9. Arlington Avenue & 5th Street Drainage Project (not on original list)

The City has a plan to divert drainage from Arlington Avenue into the Fairgrounds to 5th Street then north to Van Ness, across a County-owned parcel to a proposed wetland (water retention facility) then to further convey storm water across private pasture land (outside city limits) to the Salt River.

Staff Reporting November 1-30, 2020

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - City Council Regular Meeting 10/21/2020
 - Planning Commission Meeting 11/04/2020
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 11/18/2020
 - Planning Commission Meeting 12/02/2020
 - Drainage Committee 12/03/2020
 - Began agenda compilation for City Council Meeting 12/16/2020
- Transcribed, drafted meeting minutes and uploaded meeting videos for:
 - City Council Regular Meeting 11/18/2020
 - Planning Commission Meeting 11/04/2020
 - Drainage Committee Meeting 11/05/2020
- Posted all meeting agendas and public notices on the City Hall and Post Office bulletin boards, and on the City Website.
- Uploaded meeting packets to City Website.
- Correspondence with City Planner and Engineer regarding projects
- Had monthly performance review with City Manager

Projects

- Assisted the public via telephone and email, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council and Planning Commission Meetings.
- Processed Business License Renewals and Dog License Renewals; mailed out late notices.
- Calculated and collected fees for building permits and sent applications to Arnie to be checked
- Numerous call Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence.
- Organized and filed paperwork.
- Filed approved Minutes
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Updated 2020 Possessory Interests Spreadsheet.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.

FINANCE OFFICER ACTIVITY**Tasks:**

- Meetings with City Manager – re: office issues and financial reports
- Assisted City Manager with HR/personnel issues and filings
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Reviewed ERMA and HR bulletins
- Assisted at the front desk and answered phones
- Finalized work on audit for FYE 6/30/20
- Attended October Council meeting – finance oral report presented

CITY PLANNER ACTIVITY:**General Planning Services****Task 1 Response to Public Request for Info**

- Community inquiry– Researched zoning, LLA, and subdivision standards for property on Arlington Ave.

Task 2 CEQA Compliance

- Reviewed CEQA process for possible acquisition of land for extension of Russ Park.

Task 3 Community Planning – Reporting, Transportation Planning, Other Planning Activities

- Coordinated City planning activities including updating tracking sheets for planner activities and organizing project files. Looked through files for WWTF plans and sent to Tesla representatives for the battery backup project. Coordinated with City about Local Streets and Roads Program funding reporting.

Task 4 Meetings & Hearings, and Materials:

- Planning Commission – Prepared staff report on Adams 5th Street Minor Subdivision time extension for December 2nd meeting.
- City Council – prepared staff reports for planner activities and SB2 grant activities with a focus on the Land Use Element Update; participated in November 18th meeting.
- City Manager & City Clerk – meetings, calls, emails, research
- Drainage Committee – Reviewed agenda packet.
- HCAOG – Participated in Regional Early Action Planning (REAP) grant program meeting.
- Humboldt County Climate Action Plan – reviewed CAP materials; met with CAP representatives to discuss action items for Ferndale.

Task 5 GIS Mapping – reviewed current land use and zoning designations; developed charts detailing percentage of each type of land use; assisted with community survey and City Council presentation preparation.

Task 6 Grant Writing/Funding Coordination – coordinated grant/funding programs including Local Roadway Safety Plan (LRSP), Prop 68 Per Capita, SB 1, SB 2, LEAP and others; reviewed Prop 68 guidelines for next steps; met with City manager to discuss park projects.

SB 2 Grant Projects

- Land Use Element Update – Revised online public survey; reviewed draft goals and policies; continued drafting document sections; prepared presentation for Nov. 18 City Council meeting.

Reimbursable Fees

- Richardson LLA (Pre-Application) – Reviewed zoning designations and process for LLA versus minor subdivision; met with applicant to discuss possible courses of action.
- Frink LLA – Reviewed project referral and coordinated next steps.
- Adams 5th Street Subdivision – coordinated tentative map approval extension with applicant; prepared staff report for Planning Commission meeting.

CITY ENGINEER ACTIVITY**General City Engineering Services:**

- Phone calls / emails with the City Manager regarding various City items.
- Answer various questions from the public.
- Attended November Drainage Committee Meeting.
- Shaw & 4th Street Intersection Project
 - Multiple Construction Inspections
- Washington Street Storm Drain Replacement Project
 - Multiple Construction Inspections

Reimbursable Project Services:

- Nunes Grading Permit – Grant Street
 - No Update
- Adams Minor Subdivision – Fifth Street
 - Awaiting signed Improvement Plans to be submitted from the Applicant.
 - Correspondences with applicant
- Frink LLA2005 – A St.
 - No Update.
- Richardson LLA – Arlington Ave.
 - Review Pre-Application for Lot Line Adjustment.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Operators perform lab tests daily to measure efficiency of plant
- Tour of plant for Loretta city manager
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Ground penetrating radar sewer lines around town with Paul Gregson
- Monthly no spill verification report completed on CIWQS website
- Locate sewer main on Fern Ave. for customer cleaning drainage ditch
- Front gate chain oiled each Monday
- Repair broken riser on Sousa property
- Inspect manholes throughout town weekly
- Meet with Mike Avcollie at plant about solar panels on roof of filter building
- Weekly maintenance performed on UV banks
- Lateral inspection 1027 Main St.
- Pull UV banks, drain and clean discharge channel
- Dewater for total of 12 hours. Sludge dried at old site

- Burn brush at old site
- Operators cleaned walls and catwalk
- Maintenance on gator
- Turned sludge at old site weekly
- Change oil on air compressors
- Ran jetter on main at 1409 Main St.
- USA on Jacobs St.
- Removal of duck weed from clarifiers on weekly basis
- Billed RotoRooter, Taylor Enterprises, Steve's Septic and Wyckoff a total of \$8,805 for the month of November. 49 total dumps for total of 72,600 gallons.
- Total flow through the plant in November was 4.3 MGD. Of that, .5 MGD was pumped to retention pond. Average irrigation to Sousa ranch was .123 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Yearly maintenance on storm drains and ditches.
- Scraped side of Bluff St for better water runoff.
- Updated a few things at Scout Hall so that the Children's Center can use the facility.
- Having to empty overflowing trash cans on Main St. Need additional trash pickup days.
- Filled pot holes around town.
- Fire extinguisher's serviced by Eureka oxygen.
- Went around town trimming low hanging branches.
- Repaired lock at the snack shack.
- Set out barricades with stop sign to help with new intersection on 4th and Shaw.
- Preparing for Christmas tree lightning.

POLICE DEPARTMENT

Staff continues to monitor and engage the community regarding the City's and County's response to COVID-19 (Purple Tier).

Chief Sligh's first day was November, 3 2020.

The Spirit of Ferndale committee donated fire resistant gun safe to the police department, which greatly enhances the storage of the department owned weapons.

Sgt Tim Dias completed the second half of the 80-hour supervisor's course in Sacramento.

The department investigated an accidental shooting that occurred in a residence in the 100 block of Fairview Dr. The victim accidentally shot himself while handling a firearm. The injuries were non-life threatening and the subject is expected to make a full recovery.

Two officers were hired to conduct traffic control for a movie filming on Main St.

Police Statistics – November 2020

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	2	
Assault	1	1
Burglary	0	
Vehicle Theft	1	0
TOTAL	3	
SECONDARY CRIMES	3	
Calls for Service	462	
Reports Written	20	
Traffic Citations	17	
Other Citations	0	
Parking Citations	0	
Warnings	92	
ARRESTS	6	
AGENCY ASSISTS	7	
TRAFFIC COLLISIONS	0	

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of November 4, 2020

Call to Order—Chair Jerry Rocha called the Planning Commission Meeting to order at 7:00 pm. Commissioners Jorgen von Frausing-Borch, Laura Olson, and Stuart Altschuler were present along with City Clerk Kristene Hall. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial— None

3.0 Modifications to the Agenda – None

4.0 Approval of Previous Minutes – Commissioner Olson stated her name was spelled wrong in one place. Staff will make the correction. **Motion:** To approve the minutes of the August 5, 2020 Regular Planning Commission Meeting with correction. **(Olson/Altschuler) Unanimous**

5.0 Public Comment- None

6.0 Public Hearing - None

7.0 Business

7.1 Interview Member to Serve on the planning Commission and Recommend to City Council— Chair Jerry Rocha turned the discussion over to staff. City Clerk Kristene Hall stated the commissioner opening was due to Paul Gregson resigning. Hall added that she had advertised the position and there was only one applicant, Josh Smith. Hall stated Smith was present for the interview process. Chair Rocha opened up questions from the commission. The commissioners interviewed Smith and thanked him for applying. **MOTION:** to recommend to City Council the appointment of Josh Smith to the Planning Commission.

(Olson/von Frausing-Borch) Unanimous

7.2 Building and Land Use July 24, 2020-October 28, 2020: Commissioner Olson questioned tunnel greenhouses. Commissioner Altschuler questioned 491 “A” St.

7.3 Design Review Minutes – No Comments or questions.

8.0 Correspondence- Commissioner Altschuler questioned the letter for the fence. Hall stated the property owners were asked to lower the fence or submit a special permit application.

9.0 Commissioner Comments- Commissioner von Frausing-Borch commented on the tree removal at his property.

10.0 Staff Comments- City Clerk Hall stated city hall was currently open by appointment only.

[Meeting Adjourned at 7:24 pm

Respectfully Submitted

Kristene Hall
City Clerk

MINUTES
CITY OF FERNDALE - HUMBOLDT COUNTY U.S.A.
DRAINAGE COMMITTEE MEETING

November 5, 2020

Chairman Sweeney opened the meeting at 3.02 pm. Those present were Tom Stephens, Bill Becker, Jeff Farley and Jim Bass along with City Staff: City Manager Jay Parrish, and Deputy City Clerk Donna Johnson. Mayor Sweeney modified the agenda to include Approval of the September 5, 2020 meeting minutes. No public comments were offered.

APPROVAL OF MINUTES: James Bass stated he was present at the meeting. Tom Stephens questioned a sentence under the business item “Develop Plan for Acquisition of Francis Creek City Easement and Other Discontinuous Drainage Easements Through the City”. **There was no motion made.**

PUBLIC COMMENT: No Comment

BUSINESS

Easement Acquisition Discussion: Mayor Sweeney turned the discussion over to Tom Stephens. Stephens explained the need easements on Francis Creek. Stephens added that the existing easements are very sporadic. Stephens also stated the current Drainage Ordinance does not mention easements in it. City Manager Jay Parrish explained the benefits of obtaining easements that may include; the ability to use the Conservation Camps, grants, and the ability to cover the vegetation removal committee under the workman’s comp policy. City Engineer Brian Ontiveros offered assistance in obtaining any possible existing easements from Scott Kelly. Stephens suggested processes he felt the committee should take regarding obtaining easements. The Committee also discussed Department of Fish and Wildlife permitting and what is allowed under it. Mayor Sweeney added going over the LSA agreement to see what is allowed. City Manager Parrish the committee should go over these at the next meeting. There was no action taken.

Hydrologic Year Record HY2020 Francis Creek Gaging Station: Tom Stephens stated they were now monitoring the stage height at gaging station. Stephens stated it is updated every 15 minutes and will allow us the ability to better prepare for when sandbagging may be needed. Stephens went over some of the recorded flows. Stephens also explained the other tools used to determine potential flooding events. There was no action taken.

Drainage Fees: Mayor Sweeney stated the possibility of raising Drainage Fees. City Manager Jay Parrish went over how much fees are currently and how long it had been since fees were increased. Parrish also added that Bertha Russ-Lytel Foundation paid \$25,000 yearly to cover the assessment fees for property owners up until 2012. Bill Becker questioned what the fees

were used for currently. Tom Stephens questioned what other communities are currently charging. No Action was taken.

Christi Negotiations for ESD Easement: Bill Becker explained the agenda item. The committee agreed to discuss this at a later date to get further clarification.

Correspondence: None

Comments: Bill Becker followed up with City Manager Parrish on the property owner from the last meeting who offered financial help on a project.

Mayor Sweeney adjourned the meeting at 4:59 pm

Respectfully submitted

Kristene Hall
City Clerk



BOARD OF DIRECTORS MEETING DRAFT MINUTES

October 22, 2020 - Thursday, 3:30 p.m.

Notice of this meeting was posted on October 17, 2020. Chair Austin Allison called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:31 p.m., stating that the teleconference meeting was being conducted pursuant to Brown Act waivers included in Governor Newsom's COVID-19 State of Emergency Executive Order [N-29-20](#) of March 17, 2020, and the Humboldt County Health Officer's March 30, 2020, [Shelter-in-Place Order](#). Chair Allison stated that the posted agenda contained public teleconference meeting participation instructions.

PRESENT: Chair Austin Allison, Stephen Avis, Chris Curran, Vice Chair Estelle Fennell, Dean Glaser, David Grover, Frank Wilson (arrived 3:48 p.m.), Michael Winkler, Sheri Woo. ABSENT: None. STAFF AND CONSULTANTS PRESENT: Regulatory and Legislative Policy Manager Aisha Cissna, General Counsel Nancy Diamond, Power Resources Director Richard Engel, Power Resources Manager Jocelyn Gwynn, The Energy Authority Client Services Manager Jaclyn Harr, Executive Director Matthew Marshall, Community Strategies Manager Nancy Stephenson, Board Clerk Lori Taketa.

REPORTS FROM MEMBER ENTITIES

Director Woo reported on the fire around Ruth Lake and the hydro plant, which cannot supply power until PG&E restores the grid. The Humboldt Bay Municipal Water District is trying to obtain CalOES grants to help repair millions of dollars of damage. Photos of the damage were requested.

Vice Chair Fennell expressed hope that the federal government could help with repair costs and disappointment that the Marshall Ranch solar project was not moving forward. Staff reported contacting the Ranch about hosting another developer for the shovel-ready project. Vice Chair Fennell expressed a desire for potential developers to address concerns over a tank above area homes and to move forward with the project.

Director Grover stated that Trinidad looked forward to a solar array on the Town Hall, and that, if re-elected, he looked forward to working more closely with the Yurok tribe on energy concerns and toward Trinidad's energy independence.

Chair Allison reported that the City of Eureka will negotiate with a developer to develop all-electric housing on three city-owned parking lots.

ORAL COMMUNICATIONS

Chair Allison invited public comment. No member of the public came forward to speak or submitted public comment. Chair Allison closed the public comment period.

CONSENT CALENDAR

- 3.1 Approve Minutes of:
 - 3.1.1 September 24, 2020, Regular Board Meeting
 - 3.1.2 October 9, 2020, Special Board Meeting.
- 3.2 Approve Disbursements Report.
- 3.3 Accept Financial Reports.
- 3.4 Authorize Staff to Solicit Bids and Secure Construction at the Eureka 3rd and H Street, Arcata Community Center and Fortuna City Hall RCEA Electric Vehicle Charging Sites as Appropriate for a Total Aggregate Budget Not to Exceed \$176,000, and to Seek Reimbursement Through the CALeVIP Program, and Authorize the Executive Director to Execute All Applicable Documents.

Executive Director Marshall requested that agenda item 3.4 be removed from the consent calendar.

M/S: Fennell, Avis: Approve consent calendar items except item 3.4.

The motion passed with a unanimous roll call vote. Ayes: Allison, Avis, Curran, Fennell, Glaser, Grover, Winkler, Woo. Noes: None. Absent: Wilson.

REMOVED FROM CONSENT CALENDAR ITEMS

Executive Director Marshall reported on RCEA's electric vehicle (EV) charging network upgrades and the revised recommended action language allowing staff to proceed with the full bidding process and avoid bringing incremental steps back for Board approval. State CALeVIP Funding was received to help upgrade and expand the network in Fortuna, Old Town Eureka and at the Arcata Community Center.

The directors discussed the expected increase in electric vehicles due to the new state mandate and anticipated charging infrastructure demand. Staff reported that the current electric infrastructure was adequate to accommodate more fast-charging stations, which are typically used while traveling and are costly to install. State grants were recently obtained for two more fast-charging stations along the Highway 101 corridor. The majority of EV charging will be done in the same way as cell phone charging, at home overnight when electricity costs are lower or when parked at work at public charging stations. Typical cost for EV charging is \$1.20/gallon of gas.

There were no responses to Chair Allison's invitation for public comment. Chair Allison closed the public comment period.

Director Wilson joined the meeting at 3:48 p.m.

M/S: Fennell, Avis: Authorize Staff to Solicit Bids and Award a Contract to the Lowest Responsive Responsible Bidder for Construction at the Eureka 3rd and H Street, Arcata Community Center and Fortuna City Hall RCEA Electric Vehicle Charging Sites as Appropriate for a Total Aggregate Budget Not to Exceed \$176,000; to Seek

Reimbursement Through the CALeVIP Program; or to Reject All Bids if Deemed Fiscally Appropriate By the Executive Director; and Authorize the Executive Director to Execute All Applicable Documents.

The motion passed with a unanimous roll call vote. Ayes: Allison, Avis, Curran, Fennell, Glaser, Grover, Winkler, Woo. Noes: None. Absent: None. Abstain: Wilson.

COMMUNITY CHOICE ENERGY (CCE) BUSINESS

Chair Allison confirmed that a quorum was present to conduct CCE business.

OLD CCE BUSINESS

Staff requested that the directors hear item 5.1.2 - Power Charge Indifference Adjustment Update prior to hearing The Energy Authority's Jaclyn Harr's Energy Risk Management Report.

5.1.2. Power Charge Indifference Adjustment Update (Information only)

Regulatory and Legislative Policy Manager Aisha Cissna reported on Power Charge Indifference Adjustment (PCIA) regulatory developments and next steps.

The PCIA is charged to investor-owned utility (IOU) and community choice aggregation (CCA) customers to cover the IOU's "stranded" costs resulting from older, more expensive renewable energy power procurement contracts and load forecasts that did not account for customer migration to CCAs. Manager Cissna reported that the PCIA is the chief threat to CCA financial viability, has increased by 600% since 2013, and continues to increase.

Manager Cissna described statewide efforts to separate PCIA charges on IOU customer bills ("bundled" customer bills), to counter the misperception that only CCA customers pay this fee. CalCCA is lobbying the CPUC to end the current cap and trigger system, where PCIA under-collection can be recouped in a short period of time when the underpayment amount reaches a trigger level. The under-collection threshold was met recently in the San Diego Gas & Electric service territory, resulting in SDG&E's request to increase the PCIA by 1600% for three months, potentially establishing a precedent for electricity customers statewide. CalCCA is also advocating that the California Public Utilities Commission (CPUC) extend the period over which the under-collected amount can be recouped from customers to three years. Both initiatives are aimed at reducing price volatility.

Executive Director Marshall described how the current PCIA system does not incentivize IOUs to maximize power portfolio value for their customers, since IOUs can charge their customers and CCA customers the PCIA to help pay for above-market contracts. CCAs are at a disadvantage because their purchasing decisions are based on market predictions without the benefit of a cost-recouping PCIA safety net. While the PCIA should lessen as legacy contracts end, there is no transparency into whether the above-market contracts are being renewed. The directors supported continued advocacy at the CPUC.

5.1.1. Energy Risk Management Quarterly Report by The Energy Authority Client Services Manager Jaclyn Harr

The Energy Authority Client Services Manager Jaclyn Harr reported on the 2021 Resource Adequacy (RA) procurement, the CCE program's financial outlook, RCEA customer response to Flex Alerts and the causes of August's rolling blackouts.

Ms. Harr explained the state mandate for RCEA to procure its share of energy resources to maintain grid reliability in different categories. RCEA has met its 2021 requirements for System RA and Flex RA (flexible energy resources that increase or decrease energy production to meet changing grid demands), but has not been able to procure adequate Local RA (reliability needs within grid transmission-restrained areas) because of a lack of supply. RCEA was one of many load-serving entities applying for Local RA waivers from the CPUC. The CPUC has since adjusted Local RA requirements. RCEA met Local RA requirements for some areas but will apply again for waivers for subregions where RA is unavailable.

TEA Manager Harr reported that while the CCE program's 2020 net revenue is expected to be \$8.5 million, an \$8.8 million deficit is projected for 2021 due to lowered PG&E generation rates and RCEA's decision to charge 1% less than PG&E for generation; an increased PCIA, and increased northern California power costs. Staff will present options to reduce power procurement costs at the Board's November meeting. The directors discussed how the current cap and trigger PCIA system was established, legal resources for monitoring PCIA developments, and the projected effect of the PCIA on financial reserves.

Ms. Harr reported that customer usage data shows no clear indication of local customer response to the Flex Alert during August's major heat event. The directors discussed increased Flex Alert communication to larger customers, and the need for less reliance on voluntary actions and increased emphasis on automated demand-response, especially for new HVAC systems being installed in the county.

TEA Manager Harr's report concluded with results of a preliminary analysis by the California Independent System Operator (CAISO), CPUC and California Energy Commission on the causes of the mid-August rotating power outages. The official causes were an extreme heat storm, the occurrence of which was unplanned; an ongoing transition to renewable energy requiring a corresponding change in resource adequacy planning, which was inadequate; and day-ahead energy market practices which exacerbated the energy shortfall. Some natural gas plants, which provide grid reliability as solar production tapers off in the evening, tripped offline and generated less electricity due to the extreme heat. Gas plants, which are being retired in a statewide transition toward renewable resources, had the largest shortfall of expected energy delivery as the sun set and the grid was most stressed. Wind energy also decreases in extreme heat. Significant California RA policy changes are expected as a result of the blackouts, although the timeline and means of change are unclear.

There were no responses to Chair Allison's invitation for public comment. Chair Allison closed the public comment period.

M/S: Grover, Avis: Accept Energy Risk Management Quarterly Report.

The motion passed with a unanimous roll call vote. Ayes: Allison, Avis, Curran, Fennell, Glaser, Grover, Wilson, Winkler. Noes: None. Absent: None. Non-Voting: Woo.

5.2. 2021 REpower+ Portfolio 2019 Power Source Disclosure and Power Content Label Approval

Power Resources Manager Jocelyn Gwynn reported on the CCE program's finalized 2019 Power Content Label which requires Board approval and which was submitted to the CEC. The Power Content Label shows RCEA's share of the statewide power mix. RCEA is required to mail this information to its customers. The directors expressed general approval of the power mix.

There were no responses to Chair Allison's invitation for public comment. Chair Allison closed the public comment period.

M/S: Avis, Winkler: Adopt Resolution 2020-8 Approving and Attesting to the Veracity of the 2019 Power Source Disclosure Report and Power Content Label.

The motion passed with a unanimous roll call vote. Ayes: Allison, Avis, Curran, Fennell, Glaser, Grover, Wilson, Winkler. Noes: None. Absent: None. Non-Voting: Woo.

ADJOURNMENT

Due to directors' time commitments, the directors agreed to table the remaining agenda items until the November 19, 2020, regular Board meeting.

Chair Allison adjourned the meeting at 5:50 p.m.

Lori Taketa
Clerk of the Board

Section 17

ADJOURN