

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	June 17, 2020
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	June 11, 2020

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the City Council, City staff, and the public by teleconference, videoconference, or both.

We are strongly recommending that public comments for this meeting be submitted prior to the meeting. Public comments should be submitted to cityclerk@ci.ferndale.ca.us by 4:00pm on Wednesday, June 17, please be sure to put “Public Comment “in the subject line, and include the agenda item if applicable. All public comments received by 4pm will be read into the record (limit to 5 minutes) during the regular meeting.

To provide public comment during the meeting, you will need to join the Zoom meeting.

To Join the Zoom Meeting use the following link:

<https://us02web.zoom.us/j/81770530681?pwd=eEdHRWVmRWtqV3RNSnlYTDZBOE5UZz09>

or, go to Zoom.us and input the following information when prompted:

Meeting ID: 817 7053 0681

Password: 937440

You may also join by telephone:

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 817 7053 0681

Password: 937440

Find your local number: <https://us02web.zoom.us/j/81770530681>

MICROPHONES AND VIDEO WILL AUTOMATICALLY BE MUTED WHEN YOU JOIN THE MEETING.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Sweeney; Councilman Avis; Councilwoman Bullard; Councilwoman Fisk-Becker; and Councilman Smith.
4. REPORT OUT OF CLOSED SESSION – None
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSION - None
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{ds} of the Council that the item came up after the

agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes' total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

- a. Approval of Minutes of the May 20, 2020 Regular City Council Meeting..... Page 5
- b. Approval of Minutes of the May 11, 2020; May 26, 2020; and June 8, 2020 Special City Council Meetings Page 8
- c. Acceptance of Checkbook Register for May 1-31, 2020..... Page 11
- d. Acceptance of Financial Statements for May 1-31, 2020..... Page 14
- e. Resolution 2020-11 Requesting a Consolidated Election..... Page 36

10. CALL ITEMS REMOVED FROM CONSENT CALENDAR

11. PRESENTATION

12. PUBLIC HEARING

13. BUSINESS

- a. Introduction & First Reading, by title only, of Ordinance 2020-03, Prohibiting Smoking in Certain Places and Regulating Smoking within the City Page 39
- b. Resolution 2020-14 Authorizing the City Manager to Move Forward on the Washington Street Drainage Project Page 53
- c. Resolution 2020-12 Approving the FY2020-21 Budget Page 65
 - i. Resolution 2020-13 Approving the Gann Appropriations Limit Page 92
 - d. COVID 19 Update and Discussion Page 95

14. CORRESPONDENCE Page 107

15. COMMENTS FROM THE COUNCIL

16. REPORTS

- a. City Manager Report Page 116
- b. Commission and Committee Reports
 - i. Planning Commission Minutes
 - ii. Design Review Committee Minutes..... Page 126
- c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Humboldt County Association of Government (Mar 2020) Page 127
 - ii. Humboldt Waste Management Authority (May 2020) Page 129
 - iii. Redwood Coast Energy Authority (April 2020)..... Page 131

17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
 The next Regular Meeting of the Ferndale City Council will be held on
 July 15, 2020 at 7:00 pm via Zoom.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of May 20, 2020

Mayor Michael Sweeney called the Regular City Council Meeting to order at 7:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Kathleen Bullard, Jenny Fisk-Becker, and Robin Smith, along with staff: City Manager Jay Parrish, City Attorney Ryan Plotz, City Planner Vanessa Blodgett and City Clerk Kristene Hall.

Report out of Closed Session: Mayor Sweeney stated there was a closed session held before tonight's regular meeting. City Attorney Ryan Plotz stated there was no reportable action taken during the Closed Session.

Ceremonial: None

Modifications to the Agenda: None:

Report out of Study Session: None

Public Comment: There were no comments.

Consent Calendar: There were four items on the Consent Calendar for approval. There were no questions or comments. **MOTION:** to approve the consent calendar. **(Avis/Bullard) Unanimous**

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing: None

Business:

Set Proposed Sewer Rate Increase, Set Public Hearing and Direct Staff to Proceed with Prop 218

Procedures: City Manager Jay Parrish explained there has been a number of public meetings discussing this increase. Parrish stated the importance of the increase to maintain our sewer treatment plant. City Attorney went over the Prop 218 process and the next steps the city will need to take to move forward. Councilwoman Bullard inquired about the possibility of holding rates during this difficult time for certain businesses that may see significant increases. Plotz stated his concerns on holding rates. Bullard also questioned the possibility of deferring rates instead of holding them. Plotz stated if the city was to do that, it would need to offer it to all, not just some. Plotz also added it may be more difficult since rates go to the county for assessment on the property taxes. Councilwoman Fisk-Becker questioned notices being sent out to Ferndale Housing and all the houses included. Councilman Avis questioned if the protests were per parcel or EDU. Plotz stated it was per parcel. City Clerk Hall stated the Navy Housing is only one parcel therefore, it would only be one vote. Councilman Smith agreed with Councilwoman Bullard regarding the holding or deferment of rates. Councilman Avis questioned when tax bills are due. Sweeney stated the importance of staying on track with the increase. **MOTION:** to set proposed sewer rate increase and rate table; set public hearing date for July 15, 2020; and direct

staff to move forward with the Proposition 218 process. direct staff t. (Sweeney/Avis)

Unanimous

Resolution 2020-09 Approving the Recording of Cream City Minor Subdivision Final Map:

City Manager Jay Parrish turned the discussion over to City Planner Vanessa Blodgett. Blodgett went over the background of the project. Councilman Avis recused himself due to being with 300ft of the proposed project. Mayor Sweeney clarified that council approval was only for approval of recording the project. There were no other questions or comments. **MOTION:** to approve Resolution 2020-09 approving the recording of the Cream City Minor Subdivision Final Map. (Smith/Bullard) 4-0-1 (Avis)

Resolution 2020-10 Approving the Recording of the Anderson Minor Subdivision Final Map:

City Manager Jay Parrish turned the discussion over to City Planner Vanessa Blodgett. City Blodgett went over the background of the project. Councilman Avis questioned an easement previously being discussed. City Engineer Brian Ontiveros went over the agreement that both parties had agreed upon. There were no other questions or comments. **MOTION:** to approve Resolution 2020-10 approving the recording of the Anderson Final Map. (Avis/Bullard)

Unanimous

General Plan Annual Progress Report: City Planner Vanessa Blodgett explained the annual progress report and its purpose. Blodgett stated the annual progress report gives the Governors Office of Planning and Research an opportunity to identify state trends in land use decision making and how local planning activities relate to statewide planning goals and policies. Blodgett also added that in March of 2020, the Office of Planning and Research updated guidance outlining format and content requirements. Councilman Avis stated he appreciated the update. Councilwoman Fisk-Becker questioned if someone builds an ADU are they required to rent it to count towards our housing requirements. Blodgett stated that she was not aware of anything that required it to be rented. Fisk-Becker also questioned the noise element with regards to the Fairgrounds and motorized sports and concerts. Fisk-Becker stated concerns on the noise element putting constraints on the Fairgrounds that may impede their ability to hold events. Blodgett stated before the noise element was approved it would need to be reviewed. Councilman Smith was pleased to see the uptick in building permits. **MOTION:** to approve General Plan Progress Report. (Avis/Bullard) **Unanimous**

COVID-19 Update and Discussion: City Manager Jay Parrish went over current conditions and the possibility of what could be opening up soon. Parrish went over the importance of social distancing, wearing masks, and washing hand frequently. Chief Smith stated the police department was continuing to monitor the downtown area. Smith also added he meets bi-weekly with the other law enforcement executives as well as the sheriff. Smith added that Ferndale has a good compliance rate overall. Councilman Avis stated his appreciation to Parrish and the Police Chief for their efforts. Councilwoman Bullard thanked Councilwoman Fisk-Becker on her “color a mask” sign idea. Councilwoman Fisk-Becker showed some colored “wear a mask” signs that she had received back. Councilman Smith questioned Police Chief Smith about compliance at the Post Office. Chief Smith stated he had been at the post office frequently and stated compliance was about 95%. Mayor Sweeney stated his concerns on compliance. Sweeney also stated the importance of protecting yourself.

Correspondence: Councilman Avis commented on the Lafco Budget. Councilwoman Fisk-Becker and Councilman Smith commented on a letter from the Kilmer's.

Comment from the Council: Councilwoman Bullard gave an update to the council from the budget committee and where it stands. Bullard commended Finance Manager Donna Johnson on her work on the budget. Councilman Avis thanked Bullard for her work and report. Councilwoman Fisk-Becker also thanked Bullard and questioned the possibility of meeting with staff to see if they had suggestions on ways to save money the next couple of years. Councilman Smith also thanked Bullard for her report and work.

Reports:

City Managers Report: Councilman Smith stated he would like to see the City Managers Report moved further up on the agenda. City Manager Parrish stated that during this time, if there was a specific item on the report that the council would like to further review, it can be requested to be put on the agenda. Parrish added that if any council member wanted more information on an item, they would be welcome to meet with him at any time.

Other Reports: Councilman Avis stated that RCEA had approved a contract for a solar project in the central valley. Councilwoman Bullard stated the RRDEC committee had gotten many small business loans out and had expanded their customer base. Bullard encouraged any small businessowner in need of assistance should contact them. Councilwoman Fisk-Becker stated the Ferndale Library was still closed.

Mayor Sweeney adjourned the meeting at 8:45 pm.

Respectfully submitted

Kristene Hall
City Clerk

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for Special City Council Meeting of May 11, 2020

Mayor Michael Sweeney called the Special City Council Meeting to order at 2:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Kathleen Bullard, Jenny Fisk-Becker, and Robin Smith, along with staff: Police Chief Bret Smith, and City Clerk Kristene Hall.

Modifications to the Agenda: None

Business:

Reaffirm Local Emergency Declaration: Mayor Sweeney went over the declaration of the local emergency due to the ongoing COVID-19 pandemic. Sweeney went over some of the businesses that were being allowed in the phase two reopening stages. Council Members commented on the importance of maintaining social distancing and the importance of wearing masks. Councilman Avis questioned staff on the compliance of businesses and locals wearing masks. Councilwoman Bullard stated that some people are not able to wear masks due to breathing problems and the need to take that into consideration. Chief Smith gave an update on enforcement and the importance of verifying and validating information sources. Chief Smith also stated that businesses will need to apply through the county to obtain a compliance certificate that will include a safety plan before reopening can occur. Councilwoman Fisk-Becker stated concerns on business covering their windows with paper. Councilman Smith stated concerns on masks being worn in the post office. Councilwoman Bullard expressed the need to include the phased reopening on certain businesses when the council makes the motion to continue the local emergency. **Motion:** to reaffirm the local emergency due to COVID-19. **(Avis/Smith)**
Unanimous

Mayor Sweeney adjourned the meeting at 2:55 pm

Respectfully submitted

Kristene Hall
City Clerk

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for Special City Council Meeting of May 26, 2020

Mayor Michael Sweeney called the Special City Council Meeting to order at 2:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Kathleen Bullard, Jenny Fisk-Becker, and Robin Smith, along with staff: City Manager Jay Parrish, Police Chief Bret Smith, and City Clerk Kristene Hall.

Modifications to the Agenda: None

Business:

Reaffirm Local Emergency Declaration: City Manager Jay Parrish went over the declaration of the local emergency due to the ongoing COVID-19 pandemic. Parrish went over additional businesses that were now being allowed to open including churches and retail with restrictions and limited capacity. Councilman Avis stated the importance as businesses reopen for citizens to follow the guidelines of wearing masks and maintaining social distancing. Councilwoman Bullard stated it was also important for every individual to assess their own risk level. Councilwoman Fisk-Becker questioned graduation ceremonies. Chief Smith stated at this time graduation ceremonies were not being allowed. Councilman Smith agreed with Bullard on assessing your own risk. Mayor Smith added that the virus is far from over and stated the need to continue social distancing and wearing masks as well as washing hands. **Motion:** to reaffirm the local emergency due to COVID-19. **(Smith/Bullard)** Unanimous

Mayor Sweeney adjourned the meeting at 2:28 pm

Respectfully submitted

Kristene Hall
City Clerk

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for Special City Council Meeting of June 8, 2020

Mayor Michael Sweeney called the Special City Council Meeting to order at 2:00 pm via Zoom Video Conference. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Kathleen Bullard, Jenny Fisk-Becker, and Robin Smith, along with staff: City Manager Jay Parrish, Police Chief Bret Smith, City Clerk Kristene Hall, and Health Inspector Vanessa Huerta.

Modifications to the Agenda: None

Business:

Reaffirm Local Emergency Declaration: City Manager Jay Parrish went over the declaration of the local emergency due to the ongoing COVID-19 pandemic. Parrish went over businesses reopening, the importance of masks being worn and social distancing. Chief Smith went over local compliance and the importance of reporting immediately. Smith added that there is usually only one officer on duty so they may not be able to respond right away also. Smith reminded the council that people with breathing problems are not required to wear masks and if a person states they have breathing issues, there is no proof required. Smith added that it would be up to the business owner to refuse service to the individual. Councilman Avis suggested at the regular council meeting, the chief and local health inspector possibly go over the monitoring, inspecting, and compliance of local businesses requiring the use of masks. Councilwoman Bullard suggested masks be provided by the city possibly to encourage usage. Councilwoman Fisk-Becker stated she had seen “wear a mask” signs in local businesses and the businesses she has frequented people have been wearing masks. Councilman Smith stated his concerns on people not wearing masks and would like to see better enforcement. Mayor Sweeney stated he has seen people not wearing masks as well. Sweeney added that people also have a choice not to frequent businesses that are not complying with guidelines. Ferndale Health Inspector Vanessa Huerta gave a report to the council. Huerta stated that she was very active with the businesses and being sure they understand the requirements to be open. Huerta added that she and Chief Smith had been working together to help businesses with compliance. Huerta added that she takes calls from business owners 24hrs a day to make sure needs are met. **Motion:** to reaffirm the local emergency due to COVID-19. (Avis/Fisk-Becker) 3-0 (Councilman Smith and Councilwoman Bullard both lost internet and were not able to rejoin the meeting for the vote.)

Adjourn into Closed Session: 2:25pm

Mayor Sweeney recused himself and was put into the zoom waiting room.

Report Out of Closed Session: Mayor Sweeney rejoined the meeting. There was no actionable item to report

Mayor Sweeney adjourned the meeting at 3:45 pm

Respectfully submitted

Kristene Hall
City Clerk

Bank Account Register

General Checking

May 1, 2020 - May 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			525,810.36
05/01/20		JAY PARRISH	JAY PARRISH	400.00		525,410.36
05/01/20		ALL LINES	ALL-LINES LEASING	950.45		524,459.91
05/01/20	54016	CITFO	CITY OF FORTUNA	1,950.00		522,509.91
05/01/20	54017	MIRRE	MIRANDA'S RESCUE	450.00		522,059.91
05/01/20	54018	VANESSA	VANESSA HUERTA	200.00		521,859.91
05/01/20	rcrd NSF ck		record NSF check	1,000.00		520,859.91
05/05/20	54023	LCENG	LOST COAST ENGINEERING, INC.	36,798.85		484,061.06
05/05/20	54024	ARNKE	ARNOLD C. KEMP	944.66		483,116.40
05/05/20	54025	MERFR	MERCER FRASER COMPANY	453.10		482,663.30
05/05/20	54026	MISLI	MISSION LINEN & UNIFORM SERVICE	27.30		482,636.00
05/05/20	54027	NILCO	NILSEN COMPANY	456.17		482,179.83
05/05/20	54028	USBANK	US BANK	1,644.08		480,535.75
05/05/20	54029	VALLU	VALLEY LUMBER	200.92		480,334.83
05/05/20	54030	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	627.75		479,707.08
05/05/20	54031	VERZLN	VERIZON WIRELESS	257.52		479,449.56
05/07/20	1001		PARRISH, JAY D	2,558.05		476,891.51
05/07/20	1002		HALL, KRISTENE M	1,549.64		475,341.87
05/07/20	1003		JOHNSON, DONNA J	1,475.21		473,866.66
05/07/20	1004		SMITH, BRET A	1,561.18		472,305.48
05/07/20	1005		LINDGREN, ROBERT C	1,323.84		470,981.64
05/07/20	1006		FIELDER, CHARLES COSMAS	456.85		470,524.79
05/07/20	1007		DIAS, TIMOTHY G	1,459.21		469,065.58
05/07/20	1008		MENDES, ALAN SCOTT	312.71		468,752.87
05/07/20	1009		COPPINI, STEVE L	2,243.00		466,509.87
05/07/20	1010		GARDNER, SHAWN C	1,698.38		464,811.49
05/07/20	1011		LIU, CARSON B	336.21		464,475.28
05/07/20	1012		HOPPIS, JOHNNY F	1,738.75		462,736.53
05/07/20	54020		BALCH, DYLAN C	1,086.37		461,650.16
05/07/20	54021		CERVANTES, CESAR E	1,087.90		460,562.26
05/07/20	54022		Franceschi, David A	1,310.67		459,251.59
05/07/20	54032	CHOPPIS	CHELCI HOPPIS	126.92		459,124.67
05/07/20	54033	FEPEA	FEPEA	82.50		459,042.17
05/12/20		USTREASURY	UNITED STATES TREASURY	7,041.90		452,000.27
05/12/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,252.27		450,748.00
05/12/20	54034	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	109.02		450,638.98
05/12/20	54035	PHIAY	AYCOCK & EDGMON	575.00		450,063.98
05/12/20	54036	CORRE	COLLEGE OF THE REDWOODS	105.00		449,958.98
05/12/20	54037	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	26.00		449,932.98
05/12/20	54038	HUMTE	HUMBOLDT TERMITE & PEST	49.00		449,883.98
05/12/20	54039	MODR	JAY WEST	1,791.83		448,092.15
05/12/20	54040	MENSU	MENDES SUPPLY CO.	73.65		448,018.50
05/12/20	54041	EELRI	RECOLOGY HUMBOLDT COUNTY	311.77		447,706.73
05/12/20	54042	SEQGA	SEQUOIA GAS COMPANY	349.81		447,356.92
05/12/20	54043	MBDVZ	THE MITCHELL LAW FIRM, LLP	490.00		446,866.92
05/12/20	54044	TIPMO	TIPPLE MOTORS, INC.	150.82		446,716.10
05/12/20	54045	WILSA	WILDWOOD SAW	130.96		446,585.14
05/19/20	54049	BRETSMITH	BRET SMITH	85.75		446,499.39
05/19/20	54050	COMAS	DEMETRIUS DISTEFANO	100.00		446,399.39
05/19/20	54051	HUMAS	HUMBOLDT COUNTY ASSESSOR	67.65		446,331.74
05/19/20	54052	NORCO	NORTH COAST LABORATORIES LTD.	520.00		445,811.74
05/19/20	54053	ONTIV	ONTIVEROS & ASSOCIATES, INC.	2,001.00		443,810.74
05/19/20	54054	PACGA	PACIFIC GAS & ELECTRIC	5,481.71		438,329.03
05/19/20	54055	PLANWEST	PLANWEST PARTNERS, INC.	3,197.50		435,131.53
05/19/20	54056	FEREN	THE FERNDALE ENTERPRISE	212.87		434,918.66
05/19/20	54057	VALGR	VALLEY GROCERY	69.21		434,849.45

City of Ferndale
Bank Account Register

General Checking
 May 1, 2020 - May 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
05/19/20	54058	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	528.33		434,321.12
05/21/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,310.51		433,010.61
05/21/20		USTREASURY	UNITED STATES TREASURY	7,175.21		425,835.40
05/21/20	1001		PARRISH, JAY D	2,558.06		423,277.34
05/21/20	1002		HALL, KRISTENE M	1,549.64		421,727.70
05/21/20	1003		JOHNSON, DONNA J	1,475.20		420,252.50
05/21/20	1004		ALAMEDA, RENA E MARY	218.62		420,033.88
05/21/20	1005		SMITH, BRET A	1,561.17		418,472.71
05/21/20	1006		LINDGREN, ROBERT C	1,290.97		417,181.74
05/21/20	1007		FIELDER, CHARLES COSMAS	305.05		416,876.69
05/21/20	1008		DIAS, TIMOTHY G	1,421.03		415,455.66
05/21/20	1009		MENDES, ALAN SCOTT	452.96		415,002.70
05/21/20	1010		COPPINI, STEVE L	2,243.00		412,759.70
05/21/20	1011		GARDNER, SHAWN C	1,716.51		411,043.19
05/21/20	1012		LIU, CARSON B	437.90		410,605.29
05/21/20	1013		HOPPIS, JOHNNY F	1,738.75		408,866.54
05/21/20	54046		BALCH, DYLAN C	1,178.21		407,688.33
05/21/20	54047		CERVANTES, CESAR E	1,253.59		406,434.74
05/21/20	54048		Franceschi, David A	1,274.81		405,159.93
05/21/20	54059	CHOPPIS	CHELCI HOPPIS	126.92		405,033.01
05/21/20	54060	DVLNO	DAVE LENARDO	280.00		404,753.01
05/21/20	54061	FEPEA	FEPEA	82.50		404,670.51
05/22/20			5/22/20 deposit		1,054.52	405,725.03
05/26/20			5/26/20 deposit		11,382.95	417,107.98
05/26/20	54062	FDAC	FDAC EBA	11,520.97		405,587.01
05/26/20	54063	POSTM	POSTMASTER	605.00		404,982.01
05/26/20	54064	R HILL	RICHARD E. HILL	1,125.00		403,857.01
05/26/20	54065	SEMS TECH	SEMS TECHNOLOGIES, LLC	2,495.00		401,362.01
05/26/20	54066	SDRMA	SPECIAL DISTRICT RISK MGMT AUTHORITY	723.39		400,638.62
05/26/20	54067	WELF(\$106)	WELLS FARGO FINANCIAL LEASING	106.46		400,532.16
05/26/20	54068	WELLS(\$206)	WELLS FARGO VENDOR FIN SERV	206.76		400,325.40
05/26/20	54069	WHITCHURCH	WHITCHURCH ENGINEERING, INC.	1,645.00		398,680.40
05/27/20		TRICOUNTIES	TRI COUNTIES BANK	1,129.58		397,550.82
05/27/20			5/27/20 deposit		120.15	397,670.97
05/27/20			5/27/20 deposit		136,826.49	534,497.46
			Totals	<u>140,697.01</u>	<u>149,384.11</u>	<u>534,497.46</u>

Transaction count = 90

MAY 2020 Deposit Recap	5.22.20	5.26.20	5.27.20	5.27.20	TOTAL-MAY 20
RETAIL TAX		11,382.95			11,382.95
HIGHWAY USER TAX/VEHICLE LICENSE FEES	1,054.52				1,054.52
BUSINESS LIC				85.00	85.00
ANIMAL LIC				15.00	15.00
BUILDING RENTS				350.00	350.00
PERMITS				7,438.76	7,438.76
TOT				947.99	947.99
HEALTH INSPECTIONS					-
HCAOG - RSTP					-
RECYCLING GRANT					-
PARSAC - GRANT / OTHER					-
COUNTY OF HUMBOLDT-STREETS & ROADS					-
SEPTIC DUMPS / SEWER REVENUE				52,402.66	52,402.66
FRANCHSE FEES					-
HUMBOLDT CTY - COPS				25,103.27	25,103.27
DONATIONS				50.00	50.00
POLICE SERVICES					-
SMALL MISC			120.15	3,671.92	3,792.07
DRAINAGE FEES				9,560.65	9,560.65
COUNTY OF HUMBOLDT-PROPERTY TAXES					-
COUNTY OF HUMBOLDT-SEWER					-
COUNTY OF HUMBOLDT-INTEREST INCOME					-
STATE - CAL TRANS - STREET SWEEP					-
MISC: CREAM CITY - PAVING (RMRA)				35,875.00	
DENTAL INS DIVIDENDS - SDRMA				1,326.24	
MISC: COUNTY OF HUMBOLDT-MEASURE Z					-
	1,054.52	11,382.95	120.15	136,826.49	149,384.11

City of Ferndale
Balance Sheet
Fund 10 - General Fund
As of May 31, 2020

Assets

Current Assets	
Cash	417,799.11
Restricted Cash	15,150.00
Accounts Receivable	<u>13,297.98</u>
 Total Current Assets	 <u>446,247.09</u>
 Total Assets	 <u><u>446,247.09</u></u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	27,613.44
Accrued Liabilities	7,611.14
Other Current Liabilities	<u>104.16</u>
 Total Current Liabilities	 <u>35,328.74</u>
 Total Liabilities	 <u>35,328.74</u>
Fund Balance	
Retained Earnings	<u>410,918.35</u>
 Total Fund Balance	 <u>410,918.35</u>
 Total Liabilities and Fund Balance	 <u><u>446,247.09</u></u>

City of Ferndale
Balance Sheet
Fund 22-Gas Tax
As of May 31, 2020

Assets

Current Assets	
Cash	18,864.24
Total Current Assets	18,864.24
Total Assets	18,864.24

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	0.00	
Total Liabilities	0.00	
Fund Balance		
Retained Earnings	18,864.24	
Total Fund Balance	18,864.24	
Total Liabilities and Fund Balance	18,864.24	

City of Ferndale
Balance Sheet
Fund 23 - RSTP Fund
As of May 31, 2020

Assets

Current Assets		
Cash		74,283.85
Total Current Assets		74,283.85
Total Assets		74,283.85

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities		0.00
Total Liabilities		0.00
Fund Balance		
Retained Earnings		74,283.85
Total Fund Balance		74,283.85
Total Liabilities and Fund Balance		74,283.85

City of Ferndale
Balance Sheet
Fund 24 - Transportation Development Act
As of May 31, 2020

Assets

Current Assets	
Cash	260,941.93
Total Current Assets	260,941.93
Total Non Current Assets	_____
Total Assets	260,941.93

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	0.00
 Fund Balance	
Retained Earnings	260,941.93
Total Fund Balance	260,941.93
Total Liabilities and Fund Balance	260,941.93

City of Ferndale
Balance Sheet
Fund 26 - Drainage Fund
As of May 31, 2020

Assets

Current Assets	
Cash	12,391.81
Total Current Assets	12,391.81
Total Assets	12,391.81

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	0.00
Total Liabilities	0.00
Fund Balance	
Retained Earnings	12,391.81
Total Fund Balance	12,391.81
Total Liabilities and Fund Balance	12,391.81

City of Ferndale
Balance Sheet
Fund 25 - Integrated Waste Mgt
As of May 31, 2020

Assets

Current Assets		
Cash	51,125.94	
Total Current Assets	51,125.94	
Total Assets	51,125.94	

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	0.00	
Total Liabilities	0.00	
Fund Balance		
Retained Earnings	51,125.94	
Total Fund Balance	51,125.94	
Total Liabilities and Fund Balance	51,125.94	

City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of May 31, 2020

Assets

Current Assets	
Cash	333,849.32
	<u>333,849.32</u>
Total Current Assets	
	<u>333,849.32</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	87,061.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(3,013,758.69)</u>
	<u>10,575,308.69</u>
Net Property and Equipment	
	<u>10,575,308.69</u>
Total Assets	
	<u><u>10,909,158.01</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	42,938.02
	<u>42,938.02</u>
Total Current Liabilities	
	<u>42,938.02</u>
Long-Term Liabilities	
Notes Payable USDA	4,339,000.00
	<u>4,339,000.00</u>
Total Long-Term Liabilities	
	<u>4,339,000.00</u>
Total Liabilities	
	<u>4,381,938.02</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>(121,872.61)</u>
	<u>6,527,219.99</u>
Total Fund Balance	
	<u>6,527,219.99</u>
Total Liabilities and Fund Balance	
	<u><u>10,909,158.01</u></u>

City of Ferndale
Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of May 31, 2020

Assets

Property and Equipment	
Buildings and improvements	479,444.72
Vehicles	173,365.86
Equipment	142,665.72
Roadways	10,782,034.50
Sidewalks	173,300.00
Streetlights	31,684.18
Land	131,000.00
Less Accumulated Depreciation	<u>(8,680,844.96)</u>
Net Property and Equipment	<u>3,232,650.02</u>
Total Assets	<u><u>3,232,650.02</u></u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	32,588.85
Notes payable-current	<u>40,053.95</u>
Total Long-Term Liabilities	<u>72,642.80</u>
Fund Balance	
Other Equity	<u>3,160,007.22</u>
Total Fund Balance	<u>3,160,007.22</u>
Total Liabilities and Fund Balance	<u><u>3,232,650.02</u></u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	0.00	77,461.24	143,000.00	(65,538.76)
10014104 Property tax-unsecured	0.00	5,870.97	5,500.00	370.97
10014106 Property tax-prior	0.00	25.03	2,000.00	(1,974.97)
10014107 Supplemental role	0.00	1,542.23	2,400.00	(857.77)
10014110 Sales and use tax	0.00	120,615.82	160,000.00	(39,384.18)
10014111 Trash franchise	0.00	5,930.33	5,000.00	930.33
10014112 PG&E franchise	0.00	11,984.43	7,200.00	4,784.43
10014114 Cable franchise	0.00	17,703.64	25,000.00	(7,296.36)
10014116 Business license tax	85.00	12,685.25	12,000.00	685.25
10014118 Real Property Transfer tax	0.00	2,148.86	6,000.00	(3,851.14)
10014120 Transient lodging tax	0.00	107,700.70	200,000.00	(92,299.30)
10014121 TOT Humboldt Lodging Authority	0.00	20,094.82	40,000.00	(19,905.18)
Total Revenue - Taxes	<u>85.00</u>	<u>383,763.32</u>	<u>608,100.00</u>	<u>(224,336.68)</u>
Revenues - Licenses and Permits				
10024132 Construction permits	7,438.76	52,776.22	40,800.00	11,976.22
10024164 Health protection	0.00	3,325.00	3,850.00	(525.00)
10024166 Encroachment permits	0.00	385.00	225.00	160.00
10024278 Animal license fees	15.00	1,232.50	1,400.00	(167.50)
Total Revenue - Licenses and Permits	<u>7,453.76</u>	<u>57,718.72</u>	<u>46,275.00</u>	<u>11,443.72</u>
Revenues - Use of Money and Property				
10044182 Interest	0.00	12,225.05	16,650.00	(4,424.95)
10044285 Bocce ball revenue	80.00	150.00	0.00	150.00
10044297 Town Hall Rent	0.00	2,515.00	3,000.00	(485.00)
10044297.1 Community Center rents	50.00	550.00	600.00	(50.00)
Total Revenue -Use of Money and Property	<u>130.00</u>	<u>15,440.05</u>	<u>20,250.00</u>	<u>(4,809.95)</u>
Revenues - Fines				
10034283 Court fines	0.00	1,229.18	1,500.00	(270.82)
Total Revenue - Fines	<u>0.00</u>	<u>1,229.18</u>	<u>1,500.00</u>	<u>(270.82)</u>
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	0.00	1,085.11	133,000.00	(131,914.89)
10054222 Home owners prop. tax relief	0.00	869.96	1,200.00	(330.04)
10054286 Street sweeping	0.00	16,364.16	16,364.00	0.16
10054289 RMRA	35,875.00	54,130.21	22,532.00	31,598.21
10054300 Public safety 1/2 cent	0.00	1,210.82	4,500.00	(3,289.18)
10054310 COPs Program	0.00	156,345.89	145,000.00	11,345.89
Total Revenue - Intergovernmental	<u>35,875.00</u>	<u>230,006.15</u>	<u>322,596.00</u>	<u>(92,589.85)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084271 Parking fees	0.00	27.62	150.00	(122.38)
10084280 Copy machine fees - City	0.00	25.00	0.00	25.00
10084287.2 Developer reimbursed fees	(1,000.00)	7,545.50	6,700.00	845.50
10084291 Special police services	0.00	1,905.00	300.00	1,605.00
10084298 Fair racing revenue	30.92	1,872.80	2,400.00	(527.20)
Total Revenue - Fees for Service	<u>(969.08)</u>	<u>11,375.92</u>	<u>9,550.00</u>	<u>1,825.92</u>
Revenues - Other Revenue				
10094284 Donations - Library	0.00	100.00	100.00	0.00
10094307 Miscellaneous	1,746.39	50,878.76	3,600.00	47,278.76
10094308 PARSAC Grants	0.00	10,354.74	9,000.00	1,354.74
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	<u>1,746.39</u>	<u>61,533.50</u>	<u>12,900.00</u>	<u>48,633.50</u>
TOTAL REVENUES	<u>44,321.07</u>	<u>761,066.84</u>	<u>1,021,171.00</u>	<u>(260,104.16)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	0.00	67.97	200.00	(132.03)
10115013 Advertising	212.87	1,481.53	300.00	1,181.53
10115044 Meetings and dues	0.00	1,950.02	3,000.00	(1,049.98)
10115045 LAFCO fees	0.00	626.62	640.00	(13.38)
Total Expenditures - City Council	<u>212.87</u>	<u>4,126.14</u>	<u>4,140.00</u>	<u>(13.86)</u>
Expenditures City Manager				
10105002 Salary - permanent	2,512.46	29,456.43	31,106.08	(1,649.65)
10105006 SSI tax	191.63	2,307.39	2,490.49	(183.10)
10105007 Medical insurance	662.24	7,245.79	8,211.30	(965.51)
10105009 Workers comp. insurance	0.00	1,797.11	1,866.36	(69.25)
10105010 Deferred retirement	0.00	1,948.51	2,488.49	(539.98)
10105061 Liability Insurance	0.00	1,475.95	1,493.09	(17.14)
Total expenditures -City Manager	<u>3,366.33</u>	<u>44,231.18</u>	<u>47,655.81</u>	<u>(3,424.63)</u>
Expenditures - City Clerk				
10125002 Salary - permanent	5,751.40	70,928.32	\$74,768.18	(3,839.86)
10125006 SSI tax	459.42	6,016.83	6,217.04	(200.21)
10125007 Medical insurance	1,057.58	11,869.25	12,334.56	(465.31)
10125009 Workers comp. insurance	0.00	4,319.62	4,486.09	(166.47)
10125010 Deferred retirement	0.00	4,872.67	5,980.72	(1,108.05)
10125012 Office expense	762.79	6,951.12	3,900.00	3,051.12
10125022 IT support	100.00	1,013.15	500.00	513.15
10125044 Meetings and dues	0.00	1,277.40	1,100.00	177.40
10125061 Liability Insurance	0.00	3,547.67	3,588.87	(41.20)
Total Expenditures -City Clerk	<u>8,131.19</u>	<u>110,796.03</u>	<u>112,875.46</u>	<u>(2,079.43)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	0.00	14,370.72	9,000.00	5,370.72
Total Expenditures - City Attorney	<u>0.00</u>	<u>14,370.72</u>	<u>9,000.00</u>	<u>5,370.72</u>
Expenditures - Government Buildings				
10155002 Salary - permanent	239.32	2,024.49	2,995.36	(970.87)
10155006 SSI tax	27.16	243.13	372.93	(129.80)
10155009 Workers comp. insurance	0.00	173.05	179.72	(6.67)
10155012 Office expense	0.00	1,659.12	1,500.00	159.12
10155020 Building and ground maint.	150.28	7,855.00	6,000.00	1,855.00
10155030 Trash service	35.16	386.76	400.00	(13.24)
10155031 Gas	222.52	3,707.40	4,800.00	(1,092.60)
10155032 Utilities	166.38	1,713.50	2,500.00	(786.50)
10155033 Water	36.44	4,021.47	3,980.00	41.47
10155034 Telephone/internet	390.74	4,052.04	3,850.00	202.04
10155061 Liability Insurance	0.00	142.13	143.78	(1.65)
10155063 Building and Property Insurance	0.00	2,955.00	3,850.00	(895.00)
Total Expenditures - Government Buildings	<u>1,268.00</u>	<u>28,933.09</u>	<u>30,571.79</u>	<u>(1,638.70)</u>
Expenditures - Non departmental				
10165015 Property tax admin. fees	0.00	0.00	3,600.00	(3,600.00)
10165054 Audit and accounting	0.00	19,998.00	17,900.00	2,098.00
10165054.1 Accounting services	0.00	9,150.00	10,100.00	(950.00)
10165055 Contractual services	0.00	540.00	720.00	(180.00)
10165078 Copy machine expense	315.78	3,911.57	4,000.00	(88.43)
10165099 Miscellaneous	0.00	3,954.59	1,800.00	2,154.59
10165200 Car allowance	400.00	4,400.00	4,800.00	(400.00)
Total Expenditures - Nondepartmental	<u>715.78</u>	<u>41,954.16</u>	<u>42,920.00</u>	<u>(965.84)</u>
Expenditures - Community Promotion				
10175020 Building and ground maint.	0.00	72.77	0.00	72.77
10175024 Special department supply	52.82	52.82	0.00	52.82
10175028 Public restroom	18.20	1,948.91	3,600.00	(1,651.09)
10175032 Utilities	9.86	38.39	310.00	(271.61)
10175033 Water	35.50	1,369.69	1,440.00	(70.31)
10175072 Chamber of commerce	0.00	37,549.16	37,549.00	0.16
10175072.1 Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00
10175072.2 Employee appreciation	0.00	100.00	150.00	(50.00)
10175072.3 TOT 2% HLA QTRLY	0.00	19,968.98	33,000.00	(13,031.02)
Total Expenditures - Community Promotion	<u>116.38</u>	<u>62,600.72</u>	<u>77,549.00</u>	<u>(14,948.28)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	18,666.60	223,485.11	270,611.66	(47,126.55)
10215004 Salary - reserve	1,700.61	17,525.76	1,986.00	15,539.76
10215005 Salary - overtime	264.60	4,568.75	7,000.00	(2,431.25)
10215006 SSI tax	1,629.71	21,400.90	21,946.93	(546.03)
10215007 Medical insurance	5,138.92	50,923.86	54,898.08	(3,974.22)
10215009 Workers comp. insurance	19.09	19,599.25	15,799.80	3,799.45
10215010 Deferred retirement	0.00	7,739.94	16,352.29	(8,612.35)
10215012 Office expense	239.09	2,362.42	6,150.00	(3,787.58)
10215014 Vehicle expense	16.50	12,476.83	8,000.00	4,476.83
10215016 Fuel	280.01	9,695.42	7,500.00	2,195.42
10215020 Building and ground maint.	152.50	8,490.23	11,100.00	(2,609.77)
10215022 IT support	0.00	430.45	9,190.00	(8,759.55)
10215024 Special department supply	321.54	2,169.97	5,000.00	(2,830.03)
10215026 Uniform expense	0.00	618.00	1,100.00	(482.00)
10215026.1 Uniform allowance	0.00	3,000.00	3,000.00	0.00
10215029 Water/sewer	48.95	1,375.42	1,400.00	(24.58)
10215032 Utilities	140.72	1,642.32	2,700.00	(1,057.68)
10215034 Telephone/internet	323.81	3,683.78	3,600.00	83.78
10215035 Dispatch service	1,950.00	21,450.00	23,400.00	(1,950.00)
10215044 Meetings and dues	0.00	272.09	1,520.00	(1,247.91)
10215048 Training	0.00	2,062.04	1,500.00	562.04
10215051 Physical exams	0.00	242.00	900.00	(658.00)
10215052 Professional services	0.00	588.00	600.00	(12.00)
10215061 Liability Insurance	0.00	12,840.23	12,639.83	200.40
10215063 Building and Property Insurance	0.00	830.00	1,100.00	(270.00)
10215078 Copy machine expense	106.46	1,219.76	1,300.00	(80.24)
10215088 Equipment repair other	0.00	321.95	200.00	121.95
10215098 Background expense	0.00	3,463.00	1,650.00	1,813.00
10215201 Lexipol services	0.00	4,493.00	2,300.00	2,193.00
Total Expenditures - Police	<u>30,999.11</u>	<u>438,970.48</u>	<u>494,444.59</u>	<u>(55,474.11)</u>
Expenditures - Animal Control				
10225096 Animal control	578.80	5,078.80	5,400.00	(321.20)
Total Expenditures - Animal Control	<u>578.80</u>	<u>5,078.80</u>	<u>5,400.00</u>	<u>(321.20)</u>
Expenditures - Health				
10245052 Professional services	200.00	2,200.00	2,400.00	(200.00)
Total Expenditures - Health	<u>200.00</u>	<u>2,200.00</u>	<u>2,400.00</u>	<u>(200.00)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	1,452.74	16,429.17	17,372.16	(942.99)
10315005 Salary - overtime	108.20	705.90	0.00	705.90
10315006 SSI tax	115.96	1,389.61	1,463.37	(73.76)
10315007 Medical insurance	403.00	4,409.60	4,996.94	(587.34)
10315009 Workers comp. insurance	0.00	1,003.65	1,042.33	(38.68)
10315010 Deferred retirement	0.00	647.64	942.66	(295.02)
10315011 Bldg/property insurance	0.00	448.00	0.00	448.00
10315014 Vehicle expense	950.45	11,348.29	11,406.00	(57.71)
10315020 Building and ground maint.	23.51	3,888.30	2,000.00	1,888.30
10315021 Street maintenance	0.00	7,033.86	8,000.00	(966.14)
10315024 Special department supply	0.00	874.04	1,500.00	(625.96)
10315026.1 Uniform allowance	0.00	267.20	0.00	267.20
10315034 Telephone/internet	77.79	845.56	840.00	5.56
10315055 Contractual services	0.00	539.00	550.00	(11.00)
10315061 Liability Insurance	0.00	824.29	833.86	(9.57)
10315088 Equipment repair other	<u>0.00</u>	<u>751.88</u>	<u>1,000.00</u>	<u>(248.12)</u>
Total Expenditures - Streets and Roads	<u>3,131.65</u>	<u>51,405.99</u>	<u>51,947.32</u>	<u>(541.33)</u>
Expenditures - Planning				
10415052 Professional services	0.00	22,459.72	23,400.00	(940.28)
10415053 Reimbursable Fees	0.00	13,322.00	10,000.00	3,322.00
10415055 Contractual services	0.00	12,254.50	14,500.00	(2,245.50)
10415059 Special Planning Projects	<u>0.00</u>	<u>5,160.50</u>	<u>0.00</u>	<u>5,160.50</u>
Total Expenditures - Planning	<u>0.00</u>	<u>53,196.72</u>	<u>47,900.00</u>	<u>5,296.72</u>
Expenditures - City engineer				
10425052 Professional services	<u>0.00</u>	<u>30,138.85</u>	<u>18,000.00</u>	<u>12,138.85</u>
Total Expenditures - City engineer	<u>0.00</u>	<u>30,138.85</u>	<u>18,000.00</u>	<u>12,138.85</u>
Expenditures - Building Regulation				
10435024 Special department supply	0.00	1,401.28	0.00	1,401.28
10435052 Professional services	<u>4,943.60</u>	<u>35,195.82</u>	<u>32,400.00</u>	<u>2,795.82</u>
Total Expenditures - Building Regulation	<u>4,943.60</u>	<u>36,597.10</u>	<u>32,400.00</u>	<u>4,197.10</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	0.00	4,100.03	5,000.00	(899.97)
10615006 SSI tax	0.00	485.35	622.50	(137.15)
10615009 Workers comp. insurance	0.00	288.87	300.00	(11.13)
10615012 Office expense	0.00	318.73	250.00	68.73
10615020 Building and ground maint.	181.72	267.27	250.00	17.27
10615024 Special department supply	0.00	1,696.67	2,500.00	(803.33)
10615031 Gas	127.29	2,031.99	3,360.00	(1,328.01)
10615032 Utilities	75.58	1,356.36	2,100.00	(743.64)
10615033 Water	33.67	383.99	310.00	73.99
10615034 Telephone/internet	138.45	1,503.05	1,500.00	3.05
10615061 Liability Insurance	0.00	237.24	240.00	(2.76)
10615063 Building and Property Insurance	0.00	1,191.00	1,400.00	(209.00)
10615078 Copy machine expense	0.00	0.00	50.00	(50.00)
Total Expenditures - Library	<u>556.71</u>	<u>13,860.55</u>	<u>17,882.50</u>	<u>(4,021.95)</u>
Expenditures - Parks				
10625002 Salary - permanent	232.25	4,538.61	6,215.82	(1,677.21)
10625006 SSI tax	17.74	441.31	662.04	(220.73)
10625007 Medical insurance	60.36	660.51	748.52	(88.01)
10625009 Workers comp. insurance	0.00	359.11	372.95	(13.84)
10625010 Deferred retirement	0.00	123.81	169.67	(45.86)
10625020 Building and ground maint.	144.15	3,975.52	5,500.00	(1,524.48)
10625024 Special department supply	157.71	254.52	300.00	(45.48)
10625032 Utilities	28.90	334.83	750.00	(415.17)
10625033 Water	127.82	1,480.01	1,200.00	280.01
10625061 Liability Insurance	0.00	294.93	298.37	(3.44)
10625065 Russ Park expenditures	0.00	73.52	800.00	(726.48)
Total Expenditures - Parks	<u>768.93</u>	<u>12,536.68</u>	<u>17,017.37</u>	<u>(4,480.69)</u>
Expenditures -Community Center				
10635020 Building and ground maint.	0.00	3,462.65	0.00	3,462.65
10635063 Building and Property Insurance	0.00	2,316.00	3,300.00	(984.00)
Total Expenditures -Community center	<u>0.00</u>	<u>5,778.65</u>	<u>3,300.00</u>	<u>2,478.65</u>
TOTAL EXPENDITURES	<u>54,989.35</u>	<u>956,775.86</u>	<u>1,015,403.84</u>	<u>(58,627.98)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(10,668.28)</u>	<u>(195,709.02)</u>	<u>5,767.16</u>	<u>(201,476.18)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 22 - GAS TAX

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	452.96	6,605.27	7,614.00	(1,008.73)
22314210.2 Gas tax (2106)	699.99	8,936.80	10,062.00	(1,125.20)
22314210.3 Gas tax (2107)	629.10	8,278.07	9,945.00	(1,666.93)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	442.43	10,850.72	11,808.00	(957.28)
22314210.6 Loan repay & road maint	0.00	0.00	1,546.00	(1,546.00)
	<u>2,224.48</u>	<u>35,670.86</u>	<u>41,975.00</u>	<u>(6,304.14)</u>
Total Revenue				
EXPENDITURES				
22315002 Salary - permanent	1,712.93	19,506.59	19,527.55	(20.96)
22315005 Salary - overtime	113.62	748.15	0.00	748.15
22315006 SSI tax	139.63	1,624.24	1,668.64	(44.40)
22315007 Medical insurance	441.23	4,827.63	5,533.30	(705.67)
22315009 Workers comp. insurance	0.00	1,128.18	1,203.32	(75.14)
22315010 Deferred retirement	0.00	1,041.10	1,092.72	(51.62)
22315057 Street signs	0.00	2,521.67	0.00	2,521.67
22315058 Street lighting	1,089.37	11,586.60	15,240.00	(3,653.40)
22315061 Liability Insurance	0.00	926.56	962.67	(36.11)
	<u>3,496.78</u>	<u>43,910.72</u>	<u>45,228.20</u>	<u>(1,317.48)</u>
TOTAL EXPENDITURES				
	<u>(1,272.30)</u>	<u>(8,239.86)</u>	<u>(3,253.20)</u>	<u>(4,986.66)</u>
REVENUES OVER (UNDER) EXPENDITURES				

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 23 - RSTP

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
23314211 RSTP Revenue	0.00	10,720.00	9,500.00	1,220.00
Total Revenue	<u>0.00</u>	<u>10,720.00</u>	<u>9,500.00</u>	<u>1,220.00</u>
EXPENDITURES				
23315002 Salary - permanent	464.16	5,289.44	5,501.42	(211.98)
23315006 SSI tax	35.45	421.70	454.46	(32.76)
23315007 Medical insurance	111.12	1,215.97	1,413.87	(197.90)
23315009 Workers comp. insurance	0.00	317.84	330.08	(12.24)
23315010 Deferred retirement	0.00	281.08	373.04	(91.96)
23315061 Liability Insurance	0.00	261.04	264.07	(3.03)
TOTAL EXPENDITURES	<u>610.73</u>	<u>7,787.07</u>	<u>8,336.94</u>	<u>(549.87)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(610.73)</u>	<u>2,932.93</u>	<u>1,163.06</u>	<u>1,769.87</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	0.00	30,000.00	62,380.00	(32,380.00)
Total Revenue	<u>0.00</u>	<u>30,000.00</u>	<u>62,380.00</u>	<u>(32,380.00)</u>
EXPENDITURES				
24315002 Salary - permanent	1,527.91	17,500.33	19,776.30	(2,275.97)
24315005 Salary - overtime	64.92	442.96	0.00	442.96
24315006 SSI tax	121.83	1,467.71	1,610.26	(142.55)
24315007 Medical insurance	406.40	4,447.20	5,120.18	(672.98)
24315009 Workers comp. insurance	0.00	1,142.55	1,154.90	(12.35)
24315010 Deferred retirement	0.00	704.22	1,313.80	(609.58)
24315014 Vehicle expense	0.00	241.51	250.00	(8.49)
24315016 Fuel	184.92	6,258.52	5,600.00	658.52
24315020 Building and ground maint.	0.00	2,400.55	300.00	2,100.55
24315021 Street maintenance	0.00	441.45	1,000.00	(558.55)
24315024 Special department supply	0.00	549.93	1,000.00	(450.07)
24315032 Utilities	308.02	2,456.58	3,300.00	(843.42)
24315033 Water	38.03	447.11	385.00	62.11
24315034 Telephone/internet	77.79	845.54	840.00	5.54
24315061 Liability Insurance	0.00	938.36	923.92	14.44
24315088 Equipment repair other	0.00	399.60	550.00	(150.40)
TOTAL EXPENDITURES	<u>2,729.82</u>	<u>40,684.12</u>	<u>43,124.36</u>	<u>(2,440.24)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(2,729.82)</u>	<u>(10,684.12)</u>	<u>19,255.64</u>	<u>(29,939.76)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 26 - DRAINAGE FUND

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
26314230 Drainage fund	9,560.65	14,546.65	4,500.00	10,046.65
26314240 Drainage district fees	<u>0.00</u>	<u>11,460.49</u>	<u>19,000.00</u>	<u>(7,539.51)</u>
Total Revenue	<u>9,560.65</u>	<u>26,007.14</u>	<u>23,500.00</u>	<u>2,507.14</u>
EXPENDITURES				
26315002 Salary - permanent	1,388.67	15,745.72	16,719.33	(973.61)
26315005 Salary - overtime	91.98	606.57	0.00	606.57
26315006 SSI tax	113.24	1,327.95	1,403.34	(75.39)
26315007 Medical insurance	373.17	4,083.27	4,662.91	(579.64)
26315009 Workers comp. insurance	0.00	965.93	1,003.16	(37.23)
26315010 Deferred retirement	0.00	675.39	957.49	(282.10)
26315019 Creek maintenance	0.00	1,504.32	500.00	1,004.32
26315023 Drain project	0.00	0.00	200.00	(200.00)
26315024 Special department supply	0.00	697.45	500.00	197.45
26315052 Professional services	0.00	1,125.00	0.00	1,125.00
26315061 Liability Insurance	0.00	793.31	802.53	(9.22)
26315194 Interest expense	<u>1,129.58</u>	<u>12,425.38</u>	<u>13,555.00</u>	<u>(1,129.62)</u>
TOTAL EXPENDITURES	<u>3,096.64</u>	<u>39,950.29</u>	<u>40,303.76</u>	<u>(353.47)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>6,464.01</u>	<u>(13,943.15)</u>	<u>(16,803.76)</u>	<u>2,860.61</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended May 31, 2020 Actual	11 Months May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	0.00	933.28	3,200.00	(2,266.72)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
Total Revenue	<u>0.00</u>	<u>933.28</u>	<u>8,200.00</u>	<u>(7,266.72)</u>
EXPENDITURES				
25315002 Salary - permanent	380.68	4,463.11	4,713.04	(249.93)
25315006 SSI tax	29.04	341.27	377.35	(36.08)
25315007 Medical insurance	100.35	1,097.95	1,244.14	(146.19)
25315009 Workers comp. insurance	0.00	272.29	282.78	(10.49)
25315010 Deferred retirement	0.00	295.23	377.04	(81.81)
25315061 Liability Insurance	0.00	223.63	226.23	(2.60)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>125.84</u>	<u>236.00</u>	<u>(110.16)</u>
TOTAL EXPENDITURES	<u>510.07</u>	<u>6,819.32</u>	<u>7,456.58</u>	<u>(637.26)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(510.07)</u>	<u>(5,886.04)</u>	<u>743.42</u>	<u>(6,629.46)</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended May 31, 2020 Actual	11 Months Ended May 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
30514274 Sewer service charge	0.00	405,381.94	700,000.00	(294,618.06)
30514275 Sewer connection fees	5,180.16	21,120.59	15,000.00	6,120.59
30514303 Septic discharge	7,204.50	69,920.00	88,800.00	(18,880.00)
30514325 State Water Board Grant	0.00	52,010.24	300,000.00	(247,989.76)
Total Revenue	<u>12,384.66</u>	<u>548,432.77</u>	<u>1,103,800.00</u>	<u>(555,367.23)</u>
EXPENSES				
30515002 Salary - permanent	16,577.26	199,015.52	212,501.65	(13,486.13)
30515005 Salary - overtime	794.86	10,063.98	9,877.40	186.58
30515006 SSI tax	1,350.13	17,241.46	18,466.87	(1,225.41)
30515007 Medical insurance	3,651.85	40,126.80	45,926.08	(5,799.28)
30515009 Workers comp. insurance	0.00	12,847.61	13,342.74	(495.13)
30515010 Deferred retirement	0.00	12,420.13	16,232.86	(3,812.73)
30515012 Office expense	0.00	394.95	1,725.00	(1,330.05)
30515014 Vehicle expense	0.00	966.64	300.00	666.64
30515016 Fuel	63.40	2,581.06	2,000.00	581.06
30515024 Special department supply	0.00	978.22	2,500.00	(1,521.78)
30515030 Trash service	276.61	5,390.09	5,000.00	390.09
30515032 Utilities	4,722.55	63,820.97	74,000.00	(10,179.03)
30515033 Water	69.63	1,835.89	1,800.00	35.89
30515034 Telephone/internet	503.23	5,605.20	5,800.00	(194.80)
30515044 Meetings and dues	0.00	612.00	900.00	(288.00)
30515048 Training	63.00	1,024.53	850.00	174.53
30515050 IT Support	0.00	2,159.34	250.00	1,909.34
30515055 Contractual services	575.00	6,490.00	6,700.00	(210.00)
30515061 Liability Insurance	0.00	10,580.66	10,674.19	(93.53)
30515063 Building and Property Insurance	0.00	1,675.00	2,950.00	(1,275.00)
30515092 Permits	0.00	13,873.73	10,750.00	3,123.73
30515095 Capital outlay	0.00	0.00	10,000.00	(10,000.00)
30515121 Sewer plant maintenance	543.95	50,003.68	68,000.00	(17,996.32)
30515122 Sewer line maintenance	0.00	28,344.41	15,000.00	13,344.41
30515130 Ultra Violet Lights	0.00	38,552.50	45,000.00	(6,447.50)
30515157 Testing and monitoring	195.00	11,336.50	33,000.00	(21,663.50)
30515160 Postage & Shipping	0.00	307.53	2,000.00	(1,692.47)
30515170 State Water Planning Grant Expenses	0.00	68,588.41	300,000.00	(231,411.59)
30515190 USDA loan	0.00	193,958.74	194,000.00	(41.26)
TOTAL EXPENSES	<u>29,386.47</u>	<u>800,795.55</u>	<u>1,109,546.79</u>	<u>(308,751.24)</u>
NET INCOME (LOSS)	<u>(17,001.81)</u>	<u>(252,362.78)</u>	<u>(5,746.79)</u>	<u>(246,615.99)</u>

City of Ferndale
Cash Balances

As of May 31, 2020

Cash Balances

Current Assets	
General Fund	417,799.11
Restricted Cash	15,150.00
Gas Tax	18,864.24
RSTF	74,283.85
TDA	260,941.93
IWM	51,125.94
Drainage	12,391.81
Sewer	<u>333,849.32</u>
 Total	 <u><u>1,184,406.20</u></u>
Checking	534,497.46
LAIF	649,758.74
Petty cash	<u>150.00</u>
Total	<u><u>1,184,406.20</u></u>

Meeting Date:	June 17, 2020	Agenda Item Number	9.e
Agenda Item Title:	Resolution 2020-11 Requesting Consolidated Election		
Presented by:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Adopt Resolution No. 2020-11 requesting a consolidated election with the County of Humboldt.

BACKGROUND:

In order to save money over the years, the City of Ferndale has a consolidated election with the County of Humboldt. One of the requirements for a consolidated election with the County of Humboldt is to have approval from the Humboldt County Board of Supervisors.

Attached is Resolution No. 2020-11, asking the County of Humboldt to allow the City of Ferndale to have a consolidated election on November 3, 2020. If the resolution is adopted, a copy will be sent to the Humboldt County Board of Supervisors with a cover letter and placed on the Board's agenda for approval on August 4, 2020.

In 2020, the Candidate's Filing Period begins on July 13, 2020 and ends on August 07, 2020. If none of the incumbents declare candidacy, the Candidate's Filing Period will extend an additional five days to August 12, 2020. (Election Code 10220)

Two four (4) year Council positions (currently held by Kathleen Bullard and Jenny Fisk-Becker) and the Mayor's seat (currently held by Michael Sweeney) are up for election on November 3, 2020.

FINANCIAL IMPLICATIONS:

Specific amount saved is unknown.

RESOLUTION NO. 2020-11

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE REQUESTING
A CONSOLIDATED ELECTION**

WHEREAS, two City Council seats and the Mayor’s seat are due for election on November 3, 2020; and

WHEREAS, state law permits consolidation of a municipal election with County elections; and

WHEREAS, the City of Ferndale wants to be fiscally prudent and save money by consolidating the election with the County of Humboldt.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale that the County of Humboldt is requested to hold a consolidated election for the Mayor and two City Council members.

PASSED AND ADOPTED by the City Council of the City of Ferndale on June 17, 2020, on a motion by _____ and seconded by _____ by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Michael Sweeney, Mayor

Attest:

Kristene Hall, City Clerk

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	June 17, 2020	Agenda Item Number	13.a
Agenda Item Title	Introduction and First Reading, by title only, of Ordinance 2020-03, Prohibiting Smoking in Certain Enclosed and Unenclosed Places Within the City and Providing Regulation of Smoking		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/> Discussion <input type="checkbox"/> Information
Action Required:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/> Voice Vote <input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Staff recommends that the Council approve the first reading, by title only, of Ordinance No. 2020-03, an Ordinance of the City of Ferndale Prohibiting Smoking in Certain Enclosed and Unenclosed Places Within the City and Otherwise Providing for the Regulation of Smoking

BACKGROUND:

Since 1964 when the U.S. Surgeon General published the first report on smoking and health, there has been extensive study of the health effects of smoking and exposure to secondhand smoke. Evidence is also rapidly accumulating about the harmful effects of electronic cigarette vapor to both users and bystanders. According to the U.S. Centers for Disease Control, smoking is the leading cause of preventable deaths in the U.S., accounting to more than 480,000 deaths annually including more than 41,000 deaths from secondhand smoke. Smoking is also the leading cause of fire fatalities amounting to 620 residential fire fatalities each year. The body of scientific evidence provides the justification for government to regulate smoking to protect the public health. In California there are now more than 84 cities and counties that have adopted comprehensive outdoor secondhand smoke ordinances and more than 55 jurisdictions that have adopted strong nonsmoking regulations covering multi-unit housing, including the City of Fortuna (in 2016) City of Arcata (in 2013) and City of Eureka (in 2010). These cities regulate smoking to prevent exposure to secondhand smoke in Dining Areas, Entryways, Public Events, Recreation Areas, Sidewalks and Worksites. In addition, Fortuna, Arcata, and Eureka include provisions to regulate smoking in multi-unit housing.

If Ordinance 2020-03 is adopted, The City of Ferndale would join the many cities and counties in California to pass a comprehensive secondhand smoke-free Ordinance.

FINANCIAL IMPACT:

None

ATTACHMENTS:

Various Information



March 1, 2020

To: Mayor Sweeney, Manager Parrish and Ferndale City Council Members

From: Dian Kiser, Ph.D., CFRE, Health and Social Policy Institute

I am writing on behalf of the Health and Social Policy Institute (HASPI) to offer any assistance or support you might need in the upcoming months toward passage and implementation of a comprehensive smoke-free ordinance similar to those passed in Fortuna, Arcata and Eureka as indicated in the American Lung Association National Clean Air Report Card which is attached to this note. If it is possible to pass a comprehensive secondhand smoke-free ordinance in Ferndale (similar to those passed in Fortuna, Arcata and Eureka), the policy will be recorded and Ferndale will join Fortuna, Arcata and Eureka in the 'A' column.

Why is it important for Ferndale to have a comprehensive ordinance? Ferndale is an example of a smaller California city that has a reputation for beauty and uniqueness—the Victorians and the location of Ferndale makes it one of California's treasures.

How can the grade of "A" be used to Ferndale's advantage? A number of California communities include their non-smoking status in materials and policies such as the Redding Chamber of Commerce; Marin County Office of Education; Plumas County Public Housing Authority among others.

What can HASPI provide free for Ferndale?

- Expert Testifiers
- Current Research
- Local Support
- Signage, materials and resources
- Advice from public health legal experts
- Public health resources and fire safety advice
- Preparing towns for fire suppression in regard to tobacco control
- LEED Buildings information

There are real dangers to tobacco and nicotine use. We have received information in the last few months regarding the deaths and illnesses to youth and adults caused by vaping both nicotine and cannabis. Daily, we are learning about the dangers of vaping, and using nicotine delivery devices that can cause death. As the media has recently reported, people are dying and being critically injured from vaping. States, counties and cities are passing no vaping or flavored tobacco ordinances to save lives and protect their communities.

The Health and Social Policy Institute-HASPI has been working in Humboldt County since 2013 and have been active in the passage of local smoke-free housing and community policies in the County of Humboldt-City of Eureka Public Housing Authority ; City of Fortuna, Smoke-Free Community Policy; and the City of Ferndale-Smoke-Free Low Income Housing and Navy Housing among others. We look forward to continuing to provide support, materials and any assistance in tobacco control that Ferndale might need.



Protecting the Victorians in the City of Ferndale

Like many rural California towns that developed in the late 1800's, substantial wealth had poured into Ferndale from its position as a dairy and trade center which contributed to the building of many ornate store buildings, churches and elegant homes, called 'Butterfat Palaces.' The Victorian Village of Ferndale has been designated as a distinctive destination by the National Trust for Historic Preservation and, as one of America's Prettiest Painted Places, it remains a photographer's paradise. It is truly one of California's most interesting small cities and should be protected from natural disasters such as wild fires and human-caused disasters such as tobacco smoke-related damages and cigarette-caused fires. We have witnessed entire cities being destroyed in California when even small fires break out.

Many cities and counties in California are passing smoke-free multi-unit housing ordinances and comprehensive smoke-free policies especially in towns and cities which have special historical interest districts or architecture which is irreplaceable. One of these cities is Jackson, California home of the historic Jackson Hotel. These ordinances cover smoke-free market value multi-unit housing and comprehensive smoke-free policies covering Secondhand Smoke as well. On August 1, 2018, federally funded HUD (Housing and Urban Development) apartments went entirely smoke-free in the United States. There are reasons smoke-free communities are seen as amenities and protect health and wealth. Thus, the Health and Social Policy Institute's SHARE Project (Sustainable Health Advances in Rural Environments) encourages and assists any city, town, apartment owner, manager or landlord concerned about protecting their properties by making them smoke-free.



Humboldt County

Arata
Blue Lake
Eureka
Ferndale
Fortuna
Rio Dell
Trinidad
Humboldt County
Humboldt County
Unincorporated

Overall Tobacco Control Grade	C	C	C	F	C	F	F
TOTAL POINTS	6	6	6	0	6	0	0
Smokefree Outdoor Air	A	A	A	F	A	F	F
Dining	2	2	2	0	4	0	0
Entryways	4	4	4	0	4	0	0
Public Events	4	3	4	0	4	0	0
Recreation Areas	4	4	4	0	4	0	0
Service Areas	4	4	4	0	4	0	0
Sidewalks	1	0	1	0	0	0	0
Worksites	1	1	1	0	1	0	0
TOTAL POINTS	20	18	20	0	21	0	0
Smokefree Housing	C	C	C	F	C	F	F
Nonsmoking Apartments	0	0	0	0	0	0	0
Nonsmoking Condominiums	0	0	0	0	0	0	0
Nonsmoking Common Areas	4	4	4	0	4	0	0
TOTAL POINTS	4	4	4	0	4	0	0
Reducing Sales of Tobacco Products	F	F	F	F	F	F	F
Tobacco Retailer Licensing	0	0	0	0	0	0	0
TOTAL POINTS	0	0	0	0	0	0	0
Emerging Issues Bonus Points							
Emerging Products Definition - Secondhand Smoke	1	1	1	0	1	0	0
Emerging Products Definition - Licensing	0	0	0	0	0	0	0
Retailer Location Restrictions	0	0	0	0	0	0	0
Sale of Tobacco Products in Pharmacies	0	0	0	0	0	0	0
Flavored Tobacco Products	0	0	0	0	0	0	0
Minimum Pack Size of Cigars	0	0	0	0	0	0	0
TOTAL POINTS	1	1	1	0	1	0	0

Overall Tobacco Control Grade
A: 11-12 D: 2-4
B: 8-10 F: 0-1
C: 5-7

Determined by grades and points from other three categories
A: 4 C: 2 F: 0
B: 3 D: 1

Smokefree Outdoor Air Grade
A: 18+ D: 3-7
B: 13-17 F: 0-2
C: 8-12

Smokefree Housing Grade
A: 10+ D: 1-3
B: 7-9 F: 0
C: 4-6

Reducing Sales of Tobacco Products Grade
A: 4 D: 1
B: 3 F: 0
C: 2

Health Effects of Secondhand Smoke

Secondhand smoke is a serious health hazard causing more than 41,000 deaths per year. It can cause or make worse a wide range of damaging health effects in children and adults, including lung cancer, respiratory infections and asthma.

The American Lung Association has more information available on laws protecting the public from exposure to secondhand smoke.

Key Facts about Secondhand Smoke

- Secondhand smoke causes approximately 7,330 deaths from lung cancer and 33,950 deaths from heart disease each year.¹
- Between 1964 and 2014, 2.5 million people died from exposure to secondhand smoke, according to the 2014 report from the U.S. Surgeon General. The report also concluded that secondhand smoke is a definitive cause of stroke.¹
- There is no risk-free level of exposure to secondhand smoke and even short-term exposure potentially can increase the risk of heart attacks.²
- Secondhand smoke contains hundreds of chemicals known to be toxic or carcinogenic, including formaldehyde, benzene, vinyl chloride, arsenic ammonia and hydrogen cyanide.²
- Secondhand smoke can cause heart attacks; even relatively brief exposure can trigger a heart attack, according to a report by the Institute of Medicine.³

ORDINANCE NO. 2020-03**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FERNDALE PROHIBITING SMOKING IN CERTAIN ENCLOSED AND UNENCLOSED PLACES WITHIN THE CITY AND OTHERWISE PROVIDING FOR THE REGULATION OF SMOKING**

WHEREAS, the Council finds that because the United States Environmental Protection Agency ("EPA") has designated environmental tobacco smoke ("ETS") a Class A carcinogen and has determined that ETS is a major source of indoor air pollution and a cause of lung cancer in nonsmokers, the City has a responsibility to protect the public health and welfare of its citizenry through the adoption of appropriate smoking prohibitions.

WHEREAS, while all members of the population are at increased risk due to exposure to ETS, such exposure constitutes a special health hazard for children.

WHEREAS, State law regulates smoking within the workplace under California Labor Code Section 6404.5. These laws create a uniform statewide standard, which restricts and prohibits the smoking of tobacco products in all parts of enclosed places of employment with fourteen (14) specified exclusions. The stated intent of the Legislature in enacting the specific exclusions is to allow for local regulation in any workplace area specifically excluded. The Council finds that ETS exposure within some of the workplace areas specifically excluded from state law presents a health risk necessitating local regulation.

WHEREAS, the Council additionally finds that ETS exposure in certain other nonworkplace areas, located both inside and outside, presents a similar health risk for which local regulation is appropriate.

WHEREAS, the Council further finds that exposure to secondhand smoke or vapors from nontobacco products such as electronic cigarettes and marijuana may be injurious to health and create a nuisance.

THE CITY COUNCIL OF THE CITY OF FERNDALE DOES ORDAIN AS FOLLOWS:**ARTICLE 1. SHORT TITLE AND PURPOSE.**

§ 1.01: This Ordinance shall be known and may be cited as the "Secondhand Smoking Regulations" of the City of Ferndale.

§1.02: The City Council hereby finds and declares that the recitals set forth above are true and accurate.

§ 2.02: The purpose of these Smoking Regulations are:

- A. To protect the public health and welfare of Ferndale citizens in general and children in particular by prohibiting smoking in certain enclosed and unenclosed where the health hazard of ETS exposure is high.

- B. To strike a reasonable balance between persons who smoke and nonsmokers to breathe smoke free air and to recognize that where these needs conflict, the need to breathe smoke-free air shall have priority.

ARTICLE 2. DEFINITIONS.

The following words and phrases, whenever used in this ordinance, shall have the meanings defined in this section, unless the context clearly requires otherwise:

- A. "Business" means any sole proprietorship, partnership, joint venture, corporation, association, or other entity formed for profit-making purposes.
- B. "Common area" means every enclosed area or unenclosed area of a multi-unit residence that residents of more than one unit are entitled to enter or use, including, for example, halls, pathways, lobbies, courtyards, elevators, stairs, community rooms, playgrounds, gym facilities, swimming pools, parking garages, parking lots, grassy or landscaped areas, restrooms, laundry rooms, cooking areas, and eating areas.
- C. "Dining area" means any area, including streets and sidewalks, which is available to or customarily used by the general public or an employee, and that is designed, established, or regularly used for consuming food or drink.
- D. "Electronic smoking device" means an electronic device that can be used to deliver an inhaled dose of nicotine, or other substances, including any component, part, or accessory of such a device, whether or not sold separately. "Electronic smoking device" includes any such device, whether manufactured, distributed, marketed, or sold as an electronic cigarette, an electronic cigar, an electronic cigarillo, an electronic pipe, an electronic hookah, or any other product name or descriptor.
- E. "Employee" means any person who is employed or retained as an independent contractor by any employer in consideration for direct or indirect monetary wages or profit, or any person who volunteers his or her services for an employer.
- F. "Employer" means any business or nonprofit entity that retains the service of one or more employees.
- G. "Enclosed area" means an area in which outside air cannot circulate freely to all parts of the area, and includes an area that has:
1. Any type of overhead cover, whether or not that cover includes vents or other openings, and at least three walls or other vertical boundaries of any height, whether or not those boundaries include vents or other openings; or
 2. Four walls or other vertical boundaries, including but not limited to, vegetation that exceeds six feet in height, whether or not those boundaries include vents or other openings.

H. "Landlord" means any person or agent of a person who owns, manages, or is otherwise legally responsible for a unit in a multi-unit residence that is leased to a residential tenant, except that landlord does not include a tenant who sublets a unit (e.g., a sub lessor).

I. "Multi-unit residence" means property containing two or more units, including, but not limited to, apartment buildings, condominium complexes, senior and assisted living facilities, long-term health care facilities, hotels and motels, mobile home parks, and campgrounds. Multi-unit residences do not include the following:

1. A single-family home, except if used as a child care or health care facility subject to licensing requirements; and
2. A single-family home with a detached or attached in-law or second unit when permitted pursuant to Cal. Gov't Code §§ 65852.1, 65852.150, 65852.2 or an ordinance of the city adopted pursuant to those sections, except if the single-family home or in-law/second unit is used as a child care or health care facility subject to licensing requirements.

J. "Nonprofit entity" means any entity that meets the requirements of Cal. Corp. Code § 5003 as well as any corporation, unincorporated association or other entity created for charitable, religious, philanthropic, educational, political, social or similar purposes, the net proceeds of which are committed to the promotion of the objectives or purposes of the entity and not to private gain. A government agency is not a nonprofit entity within the meaning of this ordinance.

K. "Person" means any natural person, employer, cooperative association, personal representative, receiver, trustee, assignee, or any other legal entity including government agencies.

L. "Place of employment" means any area under the legal or de facto control of an employer, that an employee or the general public may have cause to enter in the normal course of the operations, regardless of the hours of operation including, for example, indoor and outdoor work areas, construction sites, vehicles used in employment or for business purposes, taxis, hookah bars, retail tobacco shops, and private residences that are used as child care or health care facilities subject to licensing requirements.

M. "Public place" means any place, publicly or privately owned, which is open to the general public regardless of any fee or age requirement.

N. "Reasonable distance" means a distance of 30 feet in any direction from an area in which smoking is prohibited.

O. "Recreational area" means any area, including streets and sidewalks, that is publicly or privately owned and open to the general public for recreational purposes, regardless of any fee or age requirement. The term "recreational area" includes but is not limited to parks, picnic areas, playgrounds, sports fields, golf courses, walking paths, gardens, hiking trails, bike paths, horseback riding trails, swimming pools, roller- and ice-skating rinks, skateboard parks, and amusement parks.

P. "Service area" means any publicly or privately owned area, including streets and sidewalks, that is designed to be used or is regularly used by one or more persons to receive a service, wait to receive a service or to make a transaction, whether or not such service or transaction includes the exchange of money. The term "service area" includes but is not limited to information kiosks, automatic teller machines (ATMs), ticket lines, bus stops or shelters, mobile vendor lines or cab stands.

Q. "Smoke" means the gases, particles, or vapors released into the air as a result of combustion, electrical ignition or vaporization, when the apparent or usual purpose of the combustion, electrical ignition or vaporization is human inhalation of the by-products, except when the combusting or vaporizing material contains no tobacco or nicotine and the purpose of inhalation is solely olfactory, such as, for example, smoke from incense. The term "smoke" includes, but is not limited to, tobacco smoke, electronic smoking device vapors, marijuana smoke, and crack cocaine smoke.

R. "Smoking" means engaging in an act that generates smoke, such as, for example, inhaling, exhaling, burning, or carrying any lighted, heated, or ignited cigar, cigarette, cigarillo, pipe, hookah, electronic smoking device, or any plant product intended for human inhalation.

S. "Tobacco product" means:

1. Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to, cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff; and
2. Any electronic smoking device including vape pens and vape cartridges.
3. Notwithstanding any provision of subsections (S)(1) and (2) of this section to the contrary, "tobacco product" includes any component, part, or accessory of a tobacco product, whether or not sold separately. "Tobacco product" does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold solely for such an approved purpose.

T. "Unenclosed area" means any area that is not an enclosed area.

U. "Unit" means a personal dwelling space, even where lacking cooking facilities or private plumbing facilities, and includes any associated exclusive-use enclosed area or unenclosed area, such as, for example, a private balcony, porch, deck, or patio. "Unit" includes but is not limited to an apartment; a condominium; a townhouse; a room in a long-term health care facility, assisted living facility, or hospital; a hotel or motel room; a room in a single-room occupancy ("SRO") facility; a room in a homeless shelter; a mobile home; a camper vehicle or tent; a single-family home; and an in-law or second unit.

ARTICLE 3. PROHIBITION OF SMOKING IN ENCLOSED AREAS.

Smoking is prohibited in the enclosed areas of the following places within the city:

1. Places of employment;
2. Other businesses that have a common or shared air space with an enclosed area in which smoking is prohibited by law, such as, without limitation, openings, cracks, air ventilation systems, doorways, hallways, and stairways. Notwithstanding any other provision, the fact that smoke enters one enclosed area from another enclosed area is conclusive proof that the areas share a common or shared air space;
3. Public places; and
4. Common areas and individual units of multi-unit residences.

ARTICLE 4. PROHIBITION OF SMOKING IN UNENCLOSED AREAS.

A. Smoking is prohibited in the unenclosed areas of the following places within the city:

1. Recreational areas;
2. Service areas;
3. Dining areas;
4. Places of employment;
5. Common areas of multi-unit residences; provided, that a person with legal control over a common area may designate a portion of the unenclosed area of the common area as a designated smoking area if the area meets all of the following criteria:
 - a. The area must be located a reasonable distance from any unit or enclosed area where smoking is prohibited by this ordinance or by other law; by binding agreement relating to the ownership, occupancy, or use of real property; or by designation of a person with legal control over the property. A person with legal control over a common area in which a smoking area has been designated shall modify, relocate or eliminate that designated smoking area so as to maintain compliance with the requirements of this section as laws change, as binding agreements are created, and as nonsmoking areas on neighboring property are established;
 - b. The area must not include, and must be a reasonable distance from, unenclosed areas primarily used by children and unenclosed areas with improvements that facilitate physical activity including, for example, playgrounds, tennis courts, swimming pools, school campuses, and sandboxes;
 - c. The area must be no more than 10 percent of the total unenclosed area of the multi-unit residence for which it is designated;
 - d. The area must have a clearly marked perimeter;

- e. The area must be identified by conspicuous signs;
- f. The area must be completely within an unenclosed area; and
- g. The area must not overlap with any enclosed or unenclosed area in which smoking is otherwise prohibited by this ordinance or other provisions of this code, state law, or federal law;

6. All exclusive-use unenclosed areas associated with a multi-unit residence, such as, for example, a private balcony, porch, deck, or patio;

7. Other public places, when being used for a public event, including a farmers' market, parade, craft fair, festival, or any other event open to the general public.

B. Nothing in this ordinance prohibits any person, employer, or nonprofit entity with legal control over any property from prohibiting smoking on any part of such property, even if smoking is not otherwise prohibited in that area.

C. The city manager or his or her designee shall engage in an ongoing educational program to explain and clarify the purposes and requirements of this ordinance, as well as providing guidance to persons, landlords, employers, and nonprofit entities about compliance. However, lack of such education shall not be a defense to a violation of this ordinance.

ARTICLE 5. REASONABLE SMOKING DISTANCE REQUIRED.

A. Smoking in all unenclosed areas shall be prohibited within a reasonable distance from any doorway, window, opening, crack, or vent into an enclosed area in which smoking is prohibited, except while actively passing on the way to another destination and provided smoke does not enter any enclosed area in which smoking is prohibited.

B. Smoking in unenclosed areas shall be prohibited within a reasonable distance from any unenclosed areas in which smoking is prohibited, except while actively passing on the way to another destination, and provided smoke does not enter any unenclosed area in which smoking is prohibited. **Section**

ARTICLE 6. DISCLOSURE OF NONSMOKING UNITS BY LANDLORD.

A landlord of a multi-unit residence with fewer than 100 percent nonsmoking units shall disclose to every prospective tenant, prior to entering into a new lease or other rental agreement for the occupancy of a unit, which units are designated nonsmoking units, a diagram depicting the location of the designated nonsmoking units in relation to all other units, and any designated smoking areas.

ARTICLE 7. SMOKING AND SMOKE GENERALLY.

A. The provisions of this ordinance are restrictive only and establish no new rights for a person who engages in smoking.

B. Notwithstanding (1) any provision of this ordinance or other provisions of this code, (2) any failure by any person to restrict smoking under this ordinance, or (3) any explicit or implicit provision of this code that allows smoking in any place, nothing in this code shall be interpreted to limit any person's legal rights under other laws with regard to smoking, including, for example, rights in nuisance, trespass, property damage, and personal injury or other legal or equitable principles.

C. For all purposes within the jurisdiction of the city, nonconsensual exposure to smoke is a nuisance, and the uninvited presence of smoke on property is a nuisance and a trespass.

ARTICLE 8. OTHER REQUIREMENTS AND PROHIBITIONS.

A. No person, landlord, employer, or nonprofit entity shall knowingly permit smoking in an area which is under the legal or de facto control of that person, landlord, employer or nonprofit entity and in which smoking is prohibited by law.

B. No person, landlord, employer, or nonprofit entity shall knowingly or intentionally permit the presence or placement of ash receptacles, such as, for example, ash trays or ash cans, within an area under the legal or de facto control of that person, landlord, employer or nonprofit entity and in which smoking is prohibited by law, including, without limitation, within a reasonable distance required by this ordinance from any area in which smoking is prohibited. Notwithstanding the foregoing, the presence of ash receptacles in violation of this subsection (B) shall not be a defense to a charge of smoking in violation of any provision of this ordinance.

C. No person shall dispose of used smoking or tobacco product waste within the boundaries of an area in which smoking is prohibited, including inside the perimeter of any reasonable distance required by this ordinance.

D. A person, landlord, employer, or nonprofit entity that has legal or de facto control of an enclosed or unenclosed area in which smoking is prohibited by this ordinance shall post a clear, conspicuous and unambiguous "No Smoking" or "Smoke-free" sign at each point of ingress to the area, and in at least one other conspicuous point within the area. The signs shall have letters of no less than one inch in height and shall include the international "No Smoking" symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle with a red bar across it). Signs posted on the exterior of buildings to comply with this section shall include the reasonable distance requirement set forth in Ferndale Municipal Code. For purposes of this section, the city manager or his or her designee shall be responsible for the posting of signs in regulated facilities owned or leased in whole or in part by the city. Notwithstanding this provision, the presence or absence of signs shall not be a defense to a charge of smoking in violation of any other provision of this ordinance.

E. No person, landlord, employer, or nonprofit entity shall intimidate, threaten any reprisal, or effect any reprisal, for the purpose of retaliating against another person who seeks to attain compliance with this ordinance.

F. Each instance of smoking in violation of this ordinance shall constitute a separate violation. For violations other than for smoking, each day of a continuing violation of this ordinance shall constitute a separate violation.

ARTICLE 9. PENALTIES AND ENFORCEMENT.

A. The remedies provided by this ordinance are cumulative and in addition to any other remedies available at law or in equity.

B. Each incident of smoking in violation of this ordinance is an infraction subject to a \$100 fine. Other violations of this ordinance may, in the discretion of the City Attorney be prosecuted as infractions or misdemeanors when the interests of justice so require. Enforcement of this ordinance shall be the responsibility of the city manager^[RP21] or his designee. In addition, any peace officer or code enforcement official also may enforce this ordinance.

C. Causing, permitting, aiding, abetting, or concealing a violation of any provision of this ordinance shall also constitute a violation of this ordinance.

D. Any violation of this ordinance is hereby declared to be a nuisance.

E. In addition to other remedies provided by this ordinance or by other law, any violation of this ordinance may be remedied by a civil action brought by the city, including, but not limited to, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief.

F. Except as otherwise provided, enforcement of this ordinance is at the sole discretion of the city. Nothing in this ordinance shall create a right of action in any person against the city or its agents to compel public enforcement of this ordinance.

ARTICLE 10. OTHER LAWS.

It is not the intention of this ordinance to regulate any conduct where the regulation of such conduct has been preempted by the state of California.

ARTICLE 11. STATUTORY CONSTRUCTION AND SEVERABILITY.

It is the intent of the city council to supplement applicable state and federal law and not to duplicate or contradict such law, and this ordinance shall be construed consistently with that intention. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases of this ordinance, or its application to any other person or circumstance. The city council hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause or phrase hereof independently,

irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

ARTICLE 12. ENACTMENT

This Ordinance becomes effective thirty (30) days after the date of its enactment.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Ferndale this ___ day of _____, 2020, by the following vote:

AYES:

NOES:

ASTAIN:

ABSENT:

Michael Sweeney, Mayor

ATTEST:

Kristene Hall, City Clerk

First Reading		Amendments:
Second Reading		
Enacted		

Meeting Date:	June 17, 2020	Agenda Item Number	13.b
Agenda Item Title	Resolution 2020-14 Authorizing the City Manager to Move Forward with the Final Design, Bid Process, and Construction, as well as Execute a Construction Contract for the Drainage Improvements for Washington Street.		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

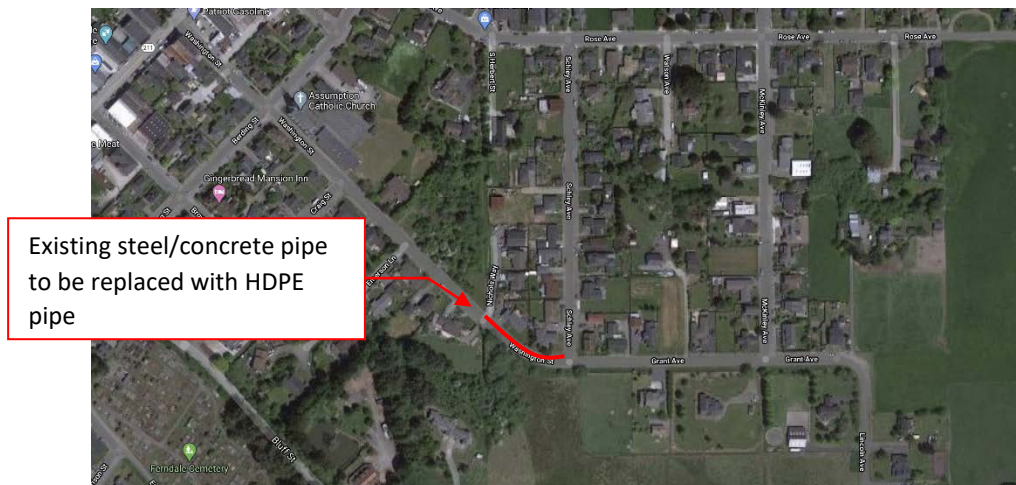
RECOMMENDATION:

Approve Resolution 2020-14 Authorizing the City Manager to Move Forward with the bid process, and construction, as well as execute a construction contract for the Drainage Improvements for Washington St. to the lowest of three solicited formal bids, for an amount not to exceed \$104,400 and to authorize the submittal of the Notice of CEQA Exemption.

BACKGROUND:

There is a 12” steel/concrete drainage pipe that is located beneath the northern side of Washington St. beginning at Schley Ave. and heading towards Nichols Way located approximately 275 LF to the northwest. The pipe is collapsed and no longer functions properly. In order to maintain proper drainage in the area, the existing pipe will be removed, replaced with approximately 275 LF of 12” HDPE pipe (corrugated plastic pipe) along with the required roadway backfill, surfacing, and paving above the pipe trench.

As an additive alternative to the project, it is proposed to add a new 24” HDPE pipe on the south side Washington Street to catch drainage flowing east on Washington Street before it overflows across the street. This new pipe will connect to the existing storm drain junction box located on Nichols Way.



A second additive alternative is proposed to add new paving on Washington Street at the intersection of Nichols Way where the existing paving is in bad shape.

FISCAL IMPACT

Amount not to exceed \$6,960 for final design, bidding, and construction oversight, \$87,000 for the culvert replacement work, and \$10,440 in contingency (12%) or a total of \$104,400.

RESOLUTION NO. 2020-14**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE AUTHORIZING THE CITY MANAGER TO MOVE FORWARD WITH THE BID PROCESS AND CONSTRUCTION, AS WELL AS EXECUTE A CONSTRUCTION CONTRACT FOR DRAINAGE IMPROVEMENTS FOR WASHINGTON ST. AND AUTHORIZE THE SUBMITTAL OF THE NOTICE OF CEQA EXEMPTION**

WHEREAS, The City of Ferndale wishes to improve drainage throughout the city; and,

WHEREAS, The City wishes to delegate authorization to execute agreements for this project and any amendments to the City Manager; and,

WHEREAS, there is a 12" concrete/steel culvert that is located beneath the northern side of Washington St. beginning at Schley Ave. and heading towards the alley located approximately 275 feet to the northwest; and

WHEREAS, the culvert is collapsed and can no longer function properly. In order to maintain proper drainage in the area, the existing 12" concrete/steel culvert will be removed and a new 12" HDPE culvert will be installed; and

WHEREAS, Funding for this project in the amount of \$104,400 will be drawn from the City's Roads, Streets & Transportation (RST) and Gas Tax Funds; and,

WHEREAS, the proposed intersection improvement project for Washington St. is exempt from the provisions of the California Environmental Quality Act (CEQA), pursuant to Class 1 Categorical Exemption, sections §15301 (c & d) Existing Facilities.

NOW THEREFORE, BE IT RESOLVED, that the City Council of the City of Ferndale authorizes the City Manager to move forward with the final design, bid process and construction, as well as execute a construction contract for the drainage improvements for Washington St. and approves the submittal of Notice of CEQA Exemption.

PASSED AND ADOPTED by the City Council of the City of Ferndale on June 17, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Attest:

Michael Sweeney, Mayor

Kristene Hall, City Clerk

WASHINGTON STREET STORM DRAIN REPLACEMENT

CITY OF FERNDALE, HUMBOLDT COUNTY, CALIFORNIA

JUNE 2020



CITY OF FERNDALE
OFFICE OF THE CITY
ENGINEER

WASHINGTON STREET
STORM DRAIN
REPLACEMENT

COVER PAGE

PROJECT DIRECTORY

LOCATION MAP

DRAWINGS SHEET INDEX

CITY OF FERNDALE COUNCIL

MICHAEL SWEENEY	MAYOR
STEPHEN AVIS	CITY COUNCIL
ROBIN SMITH	CITY COUNCIL
KATHLEEN BULLARD	CITY COUNCIL
JENNIFER FISK BECKER	CITY COUNCIL

CITY OF FERNDALE

JAY PARRISH	CITY MANAGER
BRIAN ONTIVEROS	CITY ENGINEER
KRISTENE HALL	CITY CLERK
ARNIE KEMP	CITY BUILDING OFFICIAL
MICHAEL O'HERN	CITY SURVEYOR

OWNER

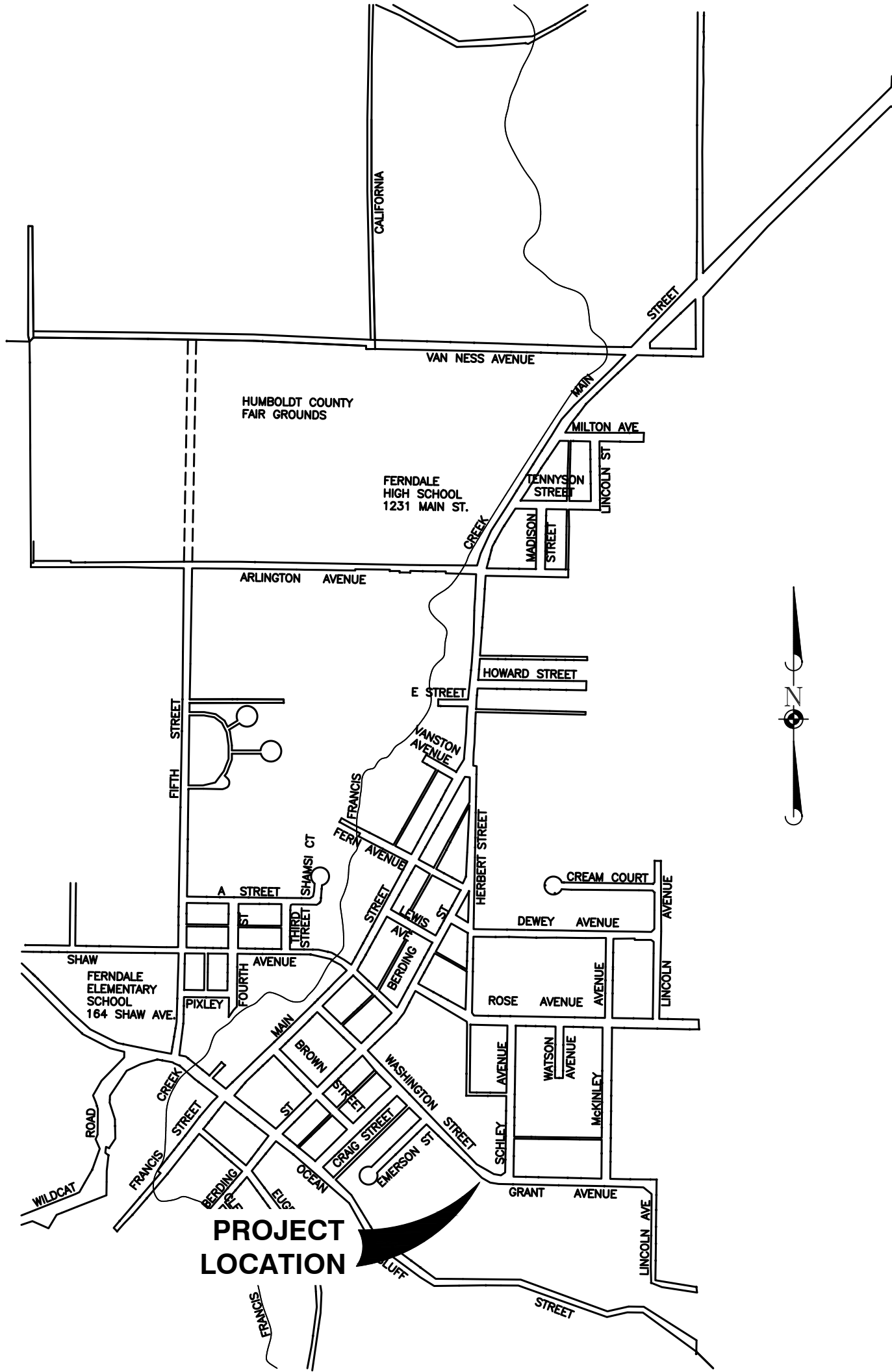
CITY OF FERNDALE
834 MAIN STREET
FERNDALE, CA 95536
PHONE: (707) 786-4224
FAX: (707) 786-9314

ENGINEER

CITY OF FERNDALE
OFFICE OF THE CITY ENGINEER
404 N. FORTUNA BLVD.
FORTUNA, CA, 95540
PHONE: (707) 725-7410

CONTACT INFORMATION

FERNDALE CITY HALL	(707) 786-4224
CITY OF FERNDALE POLICE DEPARTMENT	(707) 786-4025
DEL ORO WATER COMPANY	(707) 786-9080
PACIFIC GAS & ELECTRIC COMPANY	(800) 468-4743
NORTH COAST UNIFIED AIR QUALITY MANAGEMENT DISTRICT	(707) 444-2233
CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD	(707) 576-2220
NORTH COAST REGION	



- C0.1 - COVER PAGE
- C0.2 - NOTES
- C1.0 - EXISTING SITE
- C1.1 - DEMO PLAN BASE PROJECT
- C2.0 - STORM DRAIN PLAN & PROFILE BASE PROJECT
- C2.1 - STORM DRAIN PLAN & PROFILE BASE PROJECT
- C3.0 - ADDITIONAL STORM DRAIN PLAN & PROFILE
- C5.0 - DETAILS BASE PROJECT

APPROVALS

CITY ENGINEER:

Brian K. Ontiveros, PE C55968

SIGNED _____ DATE _____

CITY MANAGER:

Jay Parrish

SIGNED _____ DATE _____

MARK	DESCRIPTION	DATE

PLOT INFORMATION
CAD DWG FILE: P119-062 FERNDALE -
ENGINEERING\19-062.03 WASHINGTON
STREET STORM DRAIN
REPLACEMENT\CIVIL\SITE (20-01-13).DWG
PLOT DATE: 6/10/2020 8:27 AM
SAVE DATE: 6/10/2020 8:27 AM

SUBMITTAL STATUS
COUNCIL REVIEW

PROJECT NO: 19-062
DATE: 6/10/2020
DRAWN BY: BAO
CHK'D BY: BKO

C0.1
SHEET -- OF --

GENERAL CIVIL NOTES

A. GENERAL

- This project requires a Class A general engineering contractor's license in the state of California.
- Written dimensions on these drawings shall have precedence over scaled dimensions. Contractor shall coordinate, verify and be responsible for all dimensions, details and conditions before starting the work.
- The drawings were prepared in a manner consistent with existing professional standards and with the understanding that these drawings would be used solely by qualified and experienced construction and/or design professionals for use in the construction of this specific project only. The details indicated on these plans represent general typical details required for communicating this project design intent to such qualified construction professionals and as such may not include all the details necessary for the final completion of the project.
- Contractor shall notify the civil engineer of record in writing immediately of any apparent discrepancies or possible omissions in detailing prior to starting the work. Contractor shall take full responsibility for the consequences of proceeding without written clarification from the C.E.R. relative to any such apparent discrepancies including potential removal and/or replacement of incorrectly installed elements.
- The contractor shall verify all stations, locations, elevations, and slopes prior to starting construction. Any discrepancies shall be immediately called to the engineer's attention.
- The construction & installation of improvements shall conform to these plans, the City of Ferndale improvement standards and specifications, and 2019 California Building Code.
- Any changes to these plans are to receive prior approval of the City Engineer.
- The contractor is to pothole and verify the existence, location and elevation of all utilities prior to the start of work. The locations of all underground utilities may not be shown on these plans. The engineer makes no guarantee as to the existence, location, or elevation of any utilities shown or omitted from these plans. The engineer will assume no responsibility for the completeness or accuracy of underground utilities, whether shown on this plan, or not. The contractor is to notify underground service alert (USA North) at 811 a minimum of 48 hours prior to starting work.
- Construction materials shall be stored so as to ensure the preservation of their quality and fitness for the work. They shall be located and disposed of in a manner such that prompt and proper inspection may be made.
- The contractor shall remove from the site and lawfully dispose of all deleterious material (broken concrete, asphalt pavement, base material, rocks stumps, roots, limbs, etc.) to an approved disposal site.
- If, in the course of development, any archaeological, historical, or paleontological resources are uncovered, construction activities in the affected area shall cease and a qualified archaeologist shall be contacted to review the site and advise the city of the site's significance. If the findings are deemed significant, appropriate mitigation shall be required prior to any resumption of work on the project.
- Contractor Shall be Solely Responsible for Survey Control and Staking as Required to Perform Work. All Survey and Staking (if Required) Shall be Performed by a Licensed California Professional Land Surveyor.
- Unless otherwise noted, the contractor shall protect existing survey monuments within work limits. Any monument damaged by the contractor shall be reset in accordance with the California Professional Land Surveyors Act.
- Contractor shall provide and maintain sufficient temporary barriers to provide for the safety of the public.
- The contractor shall obtain an encroachment permit from the City of Ferndale that includes a Traffic Control Plan prior to proceeding with any construction activities or traffic control within the City right of way.
- Temporary traffic control measures shall conform to the California Manual on Uniform Traffic Control Devices (CAMUTCD), 2014 (Rev. 5) edition.
- The contractor shall notify the City Engineering Department at (707) 786-4224 a minimum of 72 hours prior to construction of any work within the City right of way.
- All earthwork shall be performed in compliance with the state of California air pollution control and water regulations. The contractor is responsible for obtaining air and water quality permits from the California department of environmental protection as required. The contractor shall maintain an ongoing dust control program using the application of water and/or dust palliative.
- The location of existing utilities shown on these drawings is based on the best information available to the engineer. Prior to beginning construction it shall be the contractors responsibility to verify these locations at the proposed points of connections and in areas of possible conflict with new utility installation, potholing is required (see note 19 nm). Should the contractor find any discrepancies between the conditions existing in the field and the information shown on these drawings, he shall notify the city engineer before proceeding with construction.
- The contractor shall be solely and completely responsible for the conditions of the job site, including safety of all persons and property during performance of the work. This requirement will apply continuously and not be limited to normal working hours. The contractor shall be responsible for the design and construction of proper shoring of trenches in accordance with occupational safety laws. The duties of the engineer or construction manager do not include review of the adequacy of the contractor's safety in, on, or near the construction site.
- Should it appear that the work to be done, or any matter relative thereto, is not sufficiently detailed or explained on these plans, the contractor shall contact the construction manager for such further explanations as may be necessary.
- The contractor will be responsible for the replacement of all existing improvements damaged or disturbed by this construction project, including: pcc curb, gutter & sidewalk, pcc driveway aprons, the adjustment to grade of all manholes, cleanouts, and valve boxes and private improvements outside the paved roadway not shown for removal or modification on these drawings (NDP for repairs unless noted otherwise on drawings)
- All earthwork and paving work shall conform to the requirements contained in the may 2018 edition of the Caltrans standard specifications and standard plans, and the City of Ferndale standard plans.
- Location and elevations of existing improvements to be joined by new work shall be confirmed by the contractor by field measurements prior to construction of new work.
- Exact location of all saw-cut lines shall be determined in the field by the city engineer.
- All quantities shown on the drawings are approximate and used only for permit and bond purposes only. They shall not be used in any way for bidding or construction purposes. It shall be the contractor's responsibility to make his own quantity estimates for bidding and construction purposes.
- It shall be the contractor's responsibility to perform construction as per plans. Any additions, deletions or changes shall first meet with the approval or the city engineer.
- Trim edge of existing pavement where new pavement joins to a smooth, straight line. Construct match-up paving as shown on plan and overlay paving as directed in the field to produce a smooth section.
- The contractor shall submit pavement design to City of Fortuna inspector for review and approval prior to paving.
- Paving per these plans shall not commence until compaction testing and all underground work is complete.
- All manhole lids, survey monuments, utility boxes, etc... to be flush with paving.
- Reports of compaction within the traveled way of all streets shall be submitted to and accepted by the City Engineer prior to placing any improvements as per the following schedule below:
- Contractor Shall Retain the Services of an Independent Firm to Perform Compaction Testing.

B. WATER POLLUTION CONTROL NOTES

- It is the responsibility of the contractor to minimize erosion and prevent the transport of sediment to sensitive areas.
- Sufficient erosion control supplies shall be available on-site at all times to deal with areas susceptible to erosion during rain events.
- Minimize disturbance of existing vegetation only as necessary to complete the work.
- The contractor shall make adequate preparations, including training & equipment, to contain spills of oil and other hazardous materials. See project specifications for additional contractor requirement and responsibilities.
- Activities such as vehicle washing are to be carried out at an off-site facility wherein the water is discharged into a sanitary sewer.
- The contractor shall provide covered waste receptacles for common solid wastes at convenient locations on the job site and provide regular collection of wastes.
- The contractor shall provide sanitary facilities of sufficient number and size to accommodate construction crews and ensure adequate anchorage of such facilities to prevent them from being tipped by the weather or vandalism.
- Appropriate storage and disposal of water from dewatering operations shall be exercised in the event that accumulated water must be removed from a work location.
- Covered and secured storage areas for potentially toxic materials shall be provided by the contractor. All hazardous material containers should be placed in secondary containment.
- Vehicle and equipment & maintenance should be performed off-site whenever practical.
- Soil stockpiles shall be covered, and located at least 50 feet away from drainage channels and stormwater systems.
- Contractor must ensure that the construction site is prepared prior to the onset of any storm.
- All sediment deposited on paved roadways shall be swept at the end of each working day, as necessary or as directed by the city's representative. A stabilized construction entrance may be required to prevent sediment from being deposited on paved roadways.
- All erosion and sediment control measures shall be maintained in accordance to their respective bmp fact sheet until disturbed areas are stabilized.
- This plan may not cover all the situations that arise during construction due to unanticipated field conditions. Variations may be made to the plan in the field subject to the approval of or at the direction of the city's representative.
- It will be the responsibility of the contractor to fix any deficiencies indicated by the city or the city's representative to prevent erosion and control sediment.

C. UNDERGROUND UTILITY NOTES

- Underground utilities are shown based on a combination of visible physical evidence and available records.
- No representation is made that all the underground utilities shown comprise all such utilities in the area, either in service or abandoned, or that the underground utilities are in the exact locations indicated, although they are shown as accurately as possible from the available information as noted above.
- The engineer assumes no responsibility for utilities not shown at all or utilities not shown in their proper locations.
- For dig alert ID number call underground service alert (USA) at 811 for underground locating, a minimum of 2 days before you dig.

D. CONCRETE

- Concrete for curbs and sidewalks shall have minimum ultimate compressive strength of 3000 psi at 28 days and unit weight of 150#/cf. Aggregate shall be per ASTM C33 and Table 2, Size Number 6 or approved alternate.
- Cement shall be tested, Type I Portland cement conforming to ASTM C150.
- Reinforcing steel shall conform to ASTM A615 Grade 60, deformed bars, clean and unrusted.
- Provide concrete with slump at point of placement as follows:
 - Ramps and sloping surfaces: Not more than 3".
 - Slabs, Sidewalk & Other Concrete: Not more than 5".

TESTING AND MATERIALS SCHEDULE

TEST	TEST NUMBER	MATERIAL	LOCATION	STANDARD
Compaction	Calif. 216	Trenches	1 Test ea. 50'	90% where >30", 95% where <30"
Compaction	Calif. 216	Subgrade	1 Test ea. 50'	90% where >30", 95% where <30"
Compaction	Calif. 216	Cl 2 Ag. Base	1 Test ea. 50'	95%
Sand Eq.	Calif. 217	Cl 2 Ag. Base	1 Test	22 Min.
Base Gradation	Calif. 202	Cl 2 Ag. Base	1 Test	1 1/2" Max
Concrete		None		5 Sack Transit Mix

The Asphalt Batch Plant is to issue a certification that the materials supplied to this project are in conformance with State Specifications for Type B Asphaltic Concrete.

ABBREVIATIONS

AB	AGGREGATE BASE	FF	FINISH FLOOR	PC	POINT OF CURVATURE
AC	ASPHALT CONCRETE	FG	FINISH GRADE	POC	POINT OF CONNECTION
AGG	AGGREGATE	FH	FIRE HYDRANT	PP	POWER POLE
AP	ANGLE POINT	FIN	FINISH	PT	POINT OF TANGENT
BC	BEGINNING OF CURVE	FL	FLOW LINE	R	RADIUS
BFP	BACK FLOW PREVENTOR	FS	FINISH SURFACE	RAD	RADIUS
BLDG	BUILDING	FT	FEET	RC	RELATIVE COMPACTION
BM	BENCHMARK	G	GAS	RCP	REINFORCED CONCRETE PIPE
BO	BLOWOFF	GB	GRADE BREAK	RD	ROAD
BOT	BOTTOM	GRD	GROUND	REQ'D	REQUIRED
BW	BACK OF WALK	GR	GRADE	R/W	RIGHT-OF-WAY
CB	CATCH BASIN	HC	HANDICAPPED	RSP	ROCK SLOPE PROTECTION
CL	CENTERLINE	HORZ	HORIZONTAL	RT	RIGHT
CLR	CLEAR	INV	INVERT	S	SLOPE or SOUTH
CMP	CORRUGATED METAL PIPE	IP	IRON PIPE	SCH	SCHEDULE
CONC	CONCRETE	JCT	JUNCTION	SD	STORM DRAIN
CONT	CONTINUOUS	L	LENGTH	SDI	STORM DRAIN INLET
COR	CORNER	LF	LINEAR FEET	SDCO	STORM DRAIN CLEANOUT
CPP	CORRUGATED PLASTIC PIPE	LP	LOW POINT	SF	SQUARE FEET
D	DEPTH	LT	LEFT	SHT	SHEET
DC	DROP CURB	MAX	MAXIMUM	SS	SANITARY SEWER
DIA	DIAMETER	MH	MANHOLE	SSCO	SANITARY SEWER CLEANOUT
DI	DRAINAGE INLET or	MIN	MINIMUM	SSMH	SANITARY SEWER MANHOLE
DWG	DRAWING	MISC	MISCELLANEOUS	STA	STATION
(E)	EXISTING	(N)	NEW	STD	STANDARD
E	EAST	N	NORTH	SW	SIDEWALK
EA	EACH	NTS	NOT TO SCALE	TC	TOP OF CURB
EC	END OF CURVE	OC	ON CENTER	TYP	TYPICAL
ELEC	ELECTRIC	(P)	PROPOSED	UG	UNDERGROUND
EL	ELEVATION	PCC	PORTLAND CEMENT CONCRETE	UNO	UNLESS NOTED OTHERWISE
ELEV	ELEVATION	PERF	PERFORATED	VERT	VERTICAL
ENGR	ENGINEER	PI	POINT OF INTERSECTION	W/	WITH
EP	EDGE OF PAVEMENT	P/L	PROPERTY LINE	W	WIDE or WEST or WATER
ER	EDGE OF ROAD	PLCS	PLACES	WM	WATER METER
FDC	FIRE DEPT CONNECTION	PM	PARCEL MAPS	WTR	WATER

SYMBOLS LEGEND

	(E) CONCRETE		MANHOLE
	(N) CONCRETE		WATER VALVE
	(N) ASPHALT CONCRETE PAVING		UTILITY POLE
	DEMOLITION AREA		UTILITY POLE GUY LINE
	(E) CONTOUR LINES		DRAINAGE DIRECTION
	(P) MAJOR CONTOUR LINES		
	(P) MINOR CONTOUR LINES		
	(E) BUILDING OUTLINE		
	DRAINAGE PIPE		
	EDGE OF PAVEMENT		
	OVERHEAD POWER LINE		
	SEWER LINE		
	WATER LINE		



CITY OF FERNDALE
OFFICE OF THE CITY
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WASHINGTON STREET
STORM DRAIN
REPLACEMENT

NOTES

MARK	DESCRIPTION	DATE

PLOT INFORMATION
CAD DWG FILE: P19-062 FERNDALE -
ENGINEERING\19-062.03 WASHINGTON
STREET STORM DRAIN
REPLACEMENT\CIVIL\SITE (20-01-13).DWG
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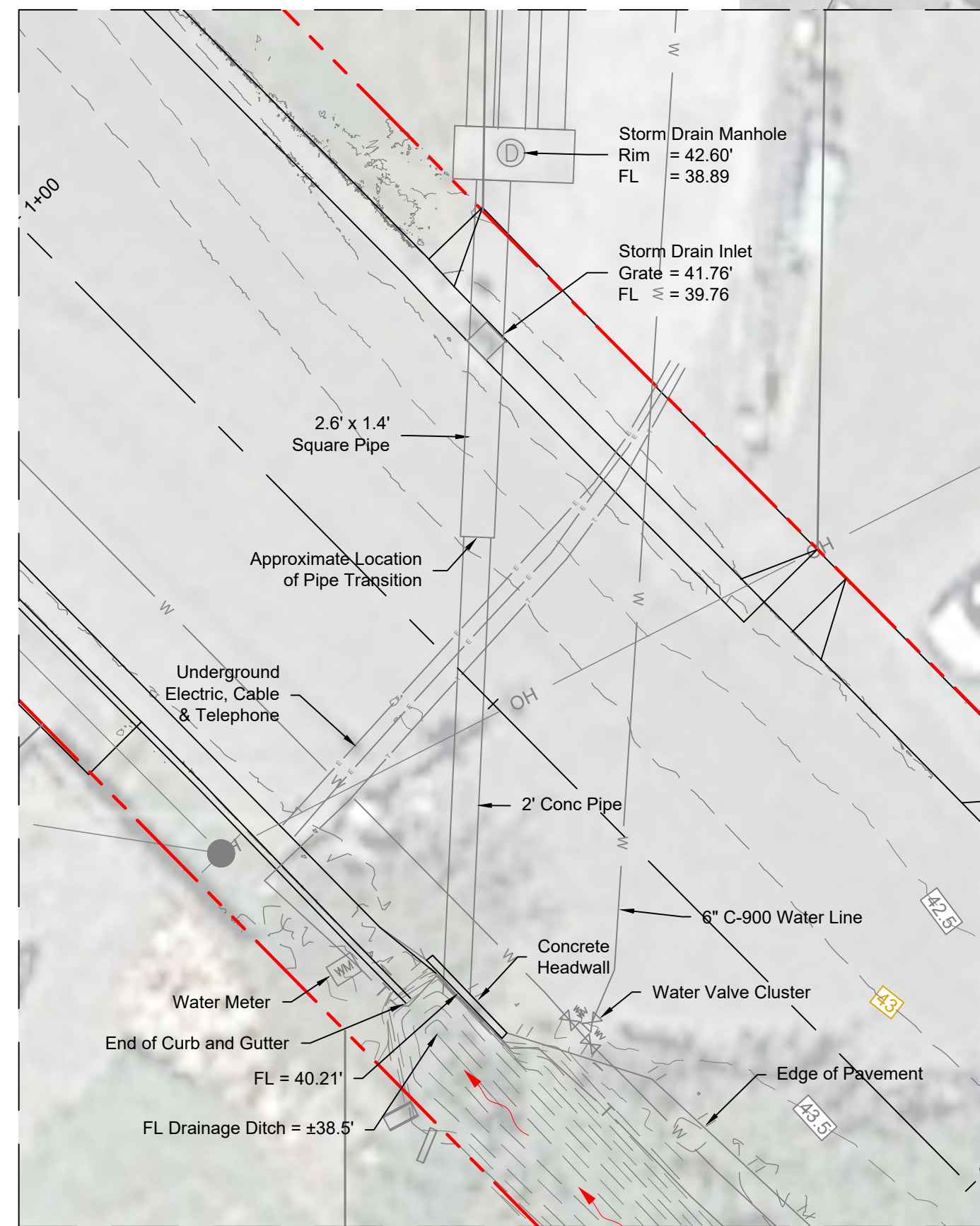
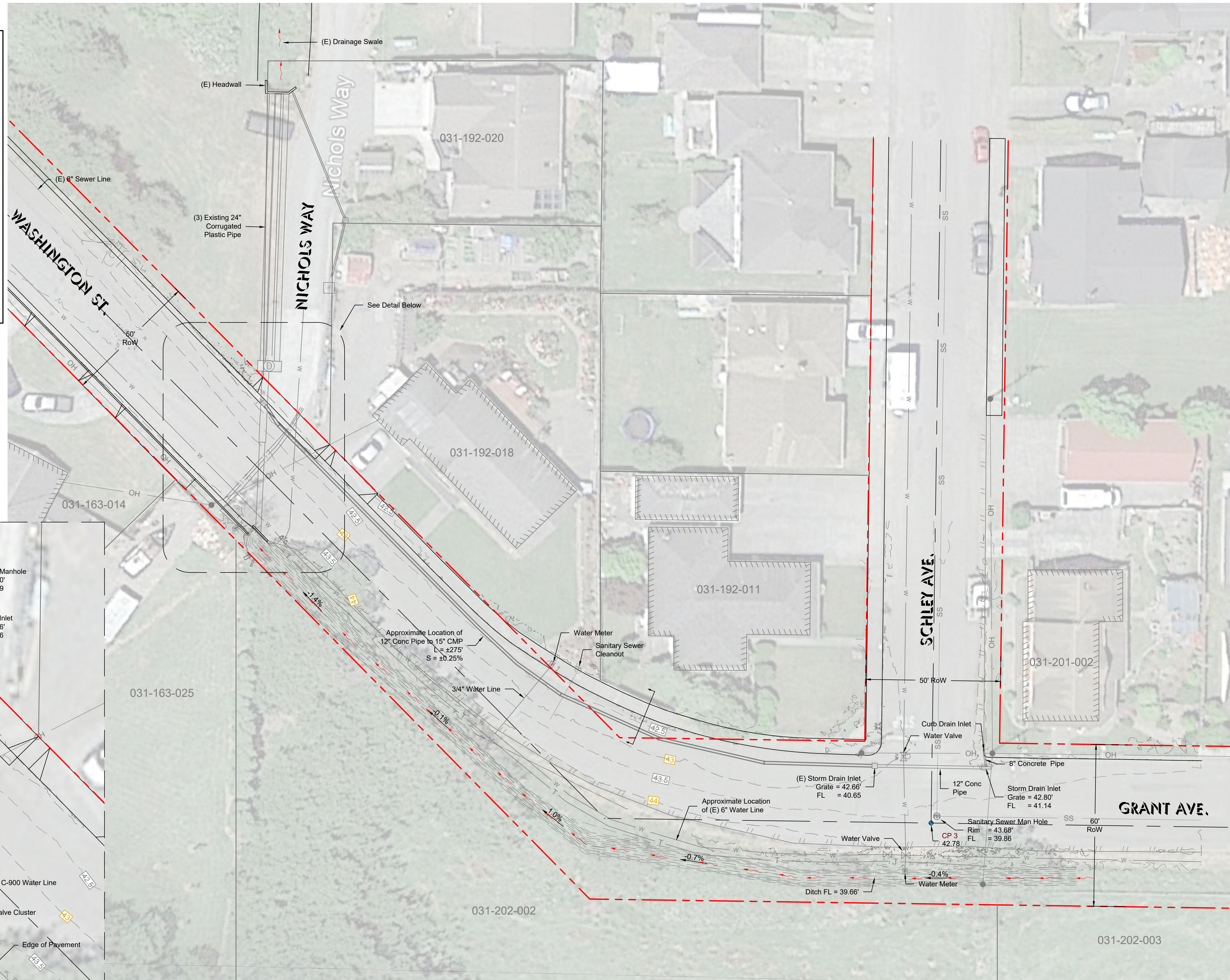
SUBMITTAL STATUS
COUNCIL REVIEW

PROJECT NO: 19-062
DATE: 6/10/2020
DRAWN BY: BAO
CHK'D BY: BKO

C0.2
SHEET -- OF --

TOPOGRAPHIC SURVEY NOTES

1. THE PURPOSE OF THIS MAP IS TO SHOW THE TOPOGRAPHIC FEATURES OF WASHINGTON ST. & GRANT AVE. IN FERNDALE. FEATURES WERE LOCATED DURING A FIELD SURVEY BY ONTIVEROS & ASSOCIATES, INC. (O&A) IN NOVEMBER 2019.
2. THIS IS NOT A SURVEY OF THE STREET RIGHT-OF-WAY. THE BACK OF THE EXISTING SIDEWALKS ARE ASSUMED TO BE AT THE BOUNDARY OF THE RIGHT-OF-WAY. ELEVATIONS SHOWN ARE ON NAVD88 DATUM. THE PROJECT BENCHMARK CP3 LOCATED AT THE CENTERLINE MONUMENT AT WASHINGTON ST. & SCHLEY AVE. HAS AN ELEVATION OF 42.78' (NAVD88).
3. EXISTING CONTOURS SHOWN ARE AT 0.5' FOOT INTERVALS.
4. THE LOCATION OF UNDERGROUND UTILITIES SHOWN HEREON HAS BEEN DETERMINED FROM SURFACE EVIDENCE OF THE EXISTENCE AND/OR FROM INFORMATION OBTAINED FROM UTILITY COMPANIES OR OTHER OUTSIDE SOURCES. THE SURVEYOR ACCEPTS NO LIABILITY FOR THE EXISTENCE OR NONEXISTENCE OF UTILITIES. CONTRACTORS, DESIGN PROFESSIONALS, OR OTHERS USING THIS MAP MUST CONFIRM THE LOCATION OF UNDERGROUND LINES OR STRUCTURES WITH THE UTILITY COMPANIES PRIOR TO COMMENCING ANY EXCAVATION.



SITE PLAN DETAIL

SCALE 1" = 10' - 34x22
1" = 20' - 11x17

WASHINGTON ST. SITE PLAN

SCALE 1" = 20' - 34x22
1" = 40' - 11x17



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**WASHINGTON STREET
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EXISTING SITE

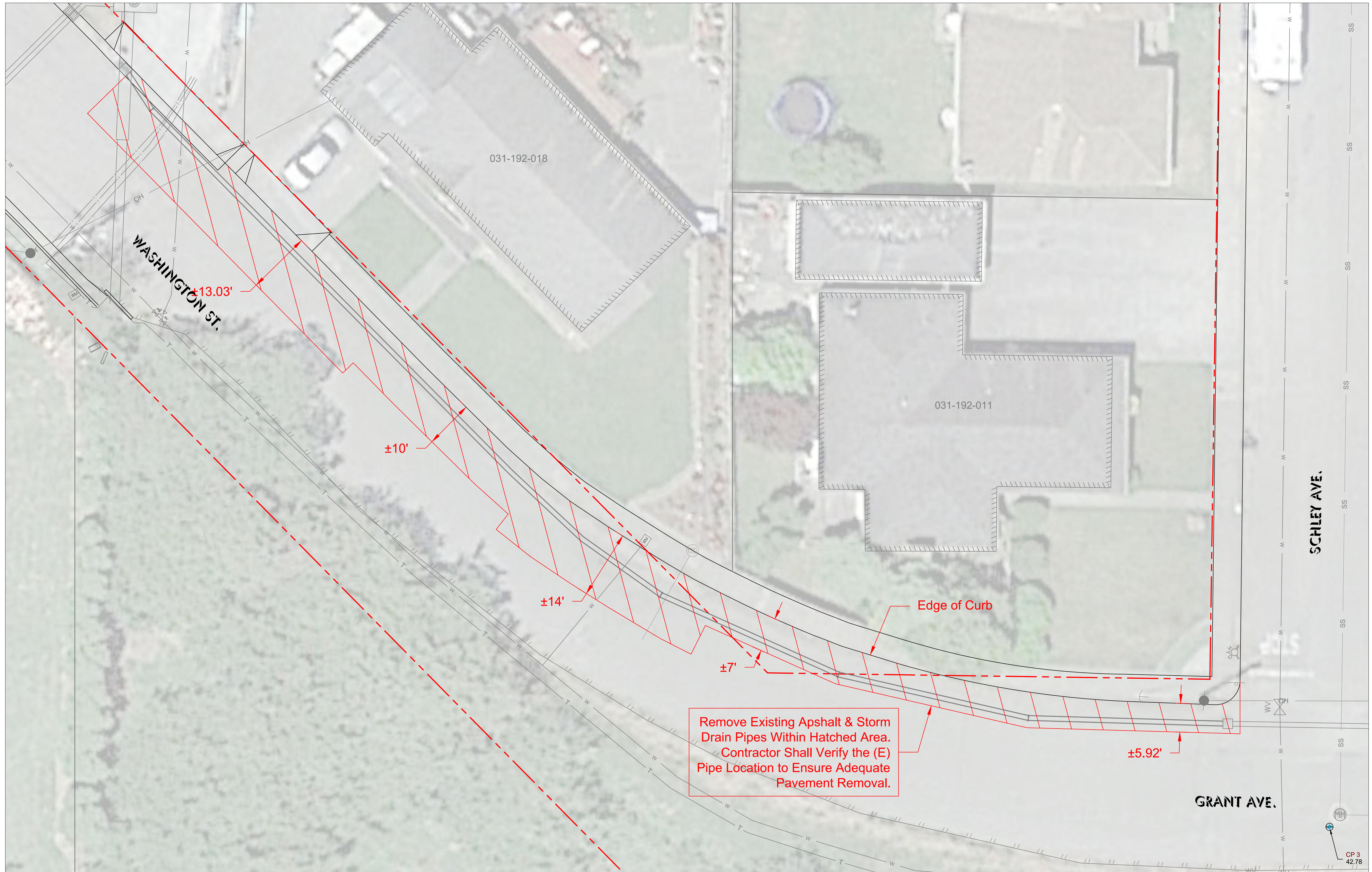
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SAVE DATE: 6/10/2020 8:27 AM

SUBMITTAL STATUS
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C1.0
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DEMO PLAN
BASE PROJECT

MARK	DESCRIPTION	DATE

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 ENGINEERING19-062.03 WASHINGTON
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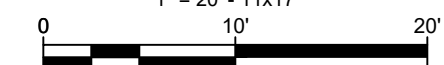
SUBMITTAL STATUS
COUNCIL REVIEW

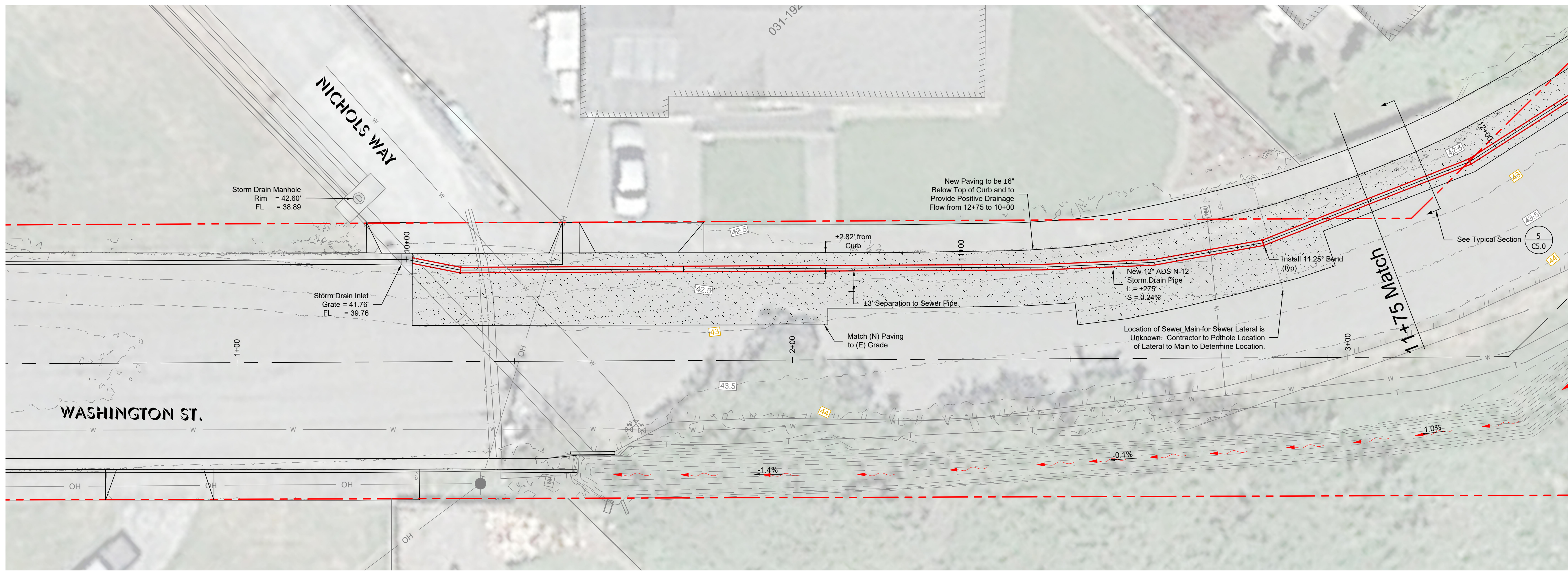
PROJECT NO: 19-062
 DATE: 6/10/2020
 DRAWN BY: BAO
 CHK'D BY: BKO

C1.1

SHEET -- OF --

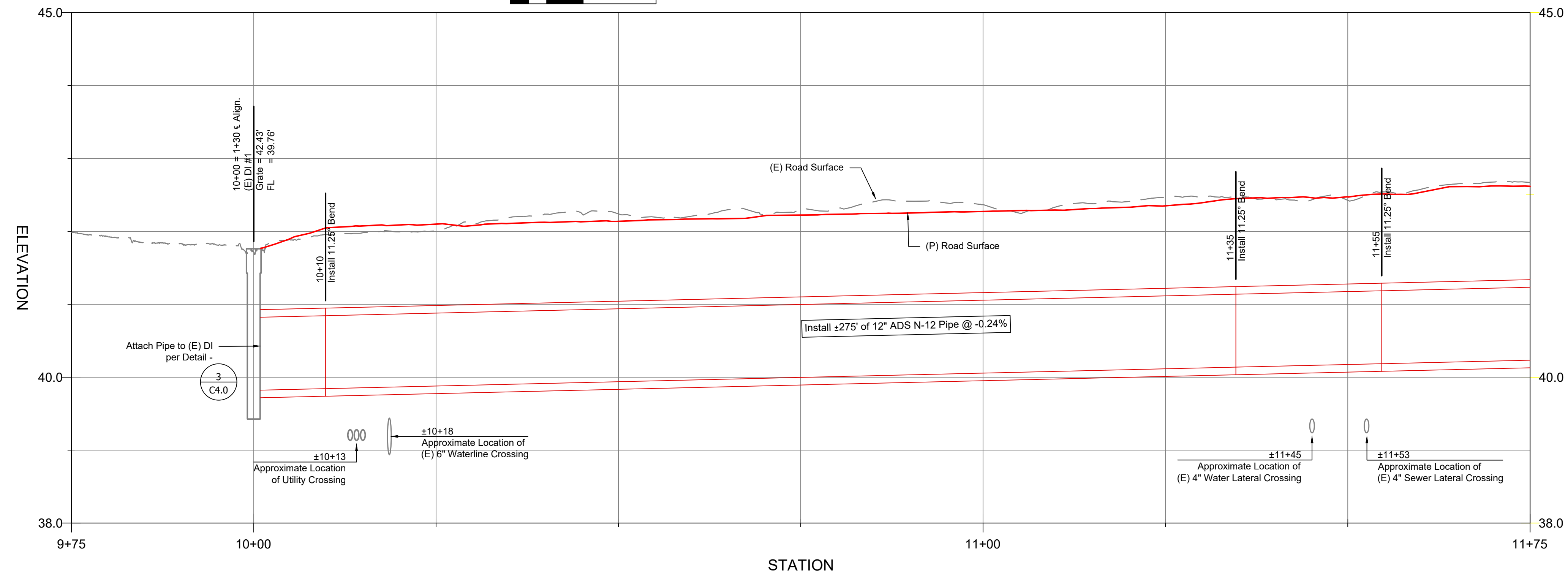
DEMO PLAN
 SCALE 1" = 10' - 34x22
 1" = 20' - 11x17





WASHINGTON ST. STORM DRAIN PLAN

SCALE 1" = 10' - 34x22
 1" = 20' - 11x17
 0 10' 20'



WASHINGTON ST. STORM DRAIN PROFILE

34x22 = HORZ - 1" = 10' 11x17 = HORZ - 1" = 20'
 VERT - 1" = 1' VERT - 1" = 2'

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REPLACEMENT

STORM DRAIN
PLAN & PROFILE
BASE PROJECT

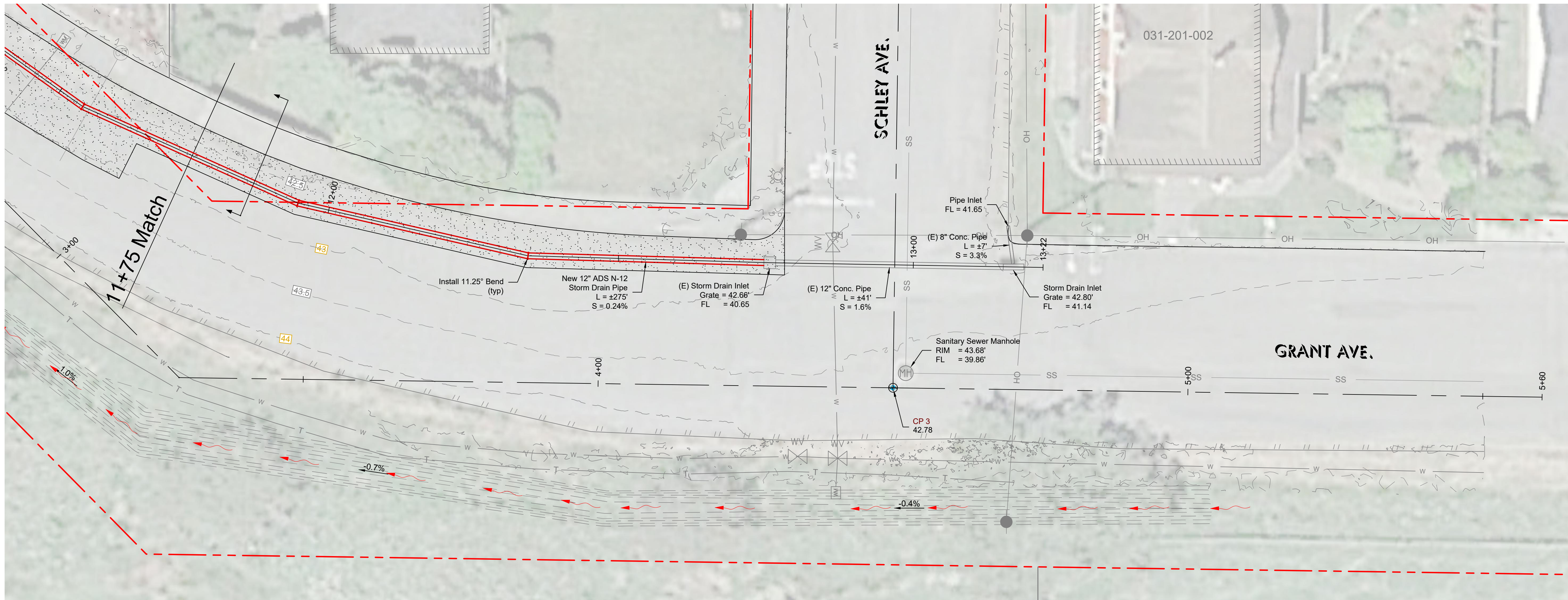
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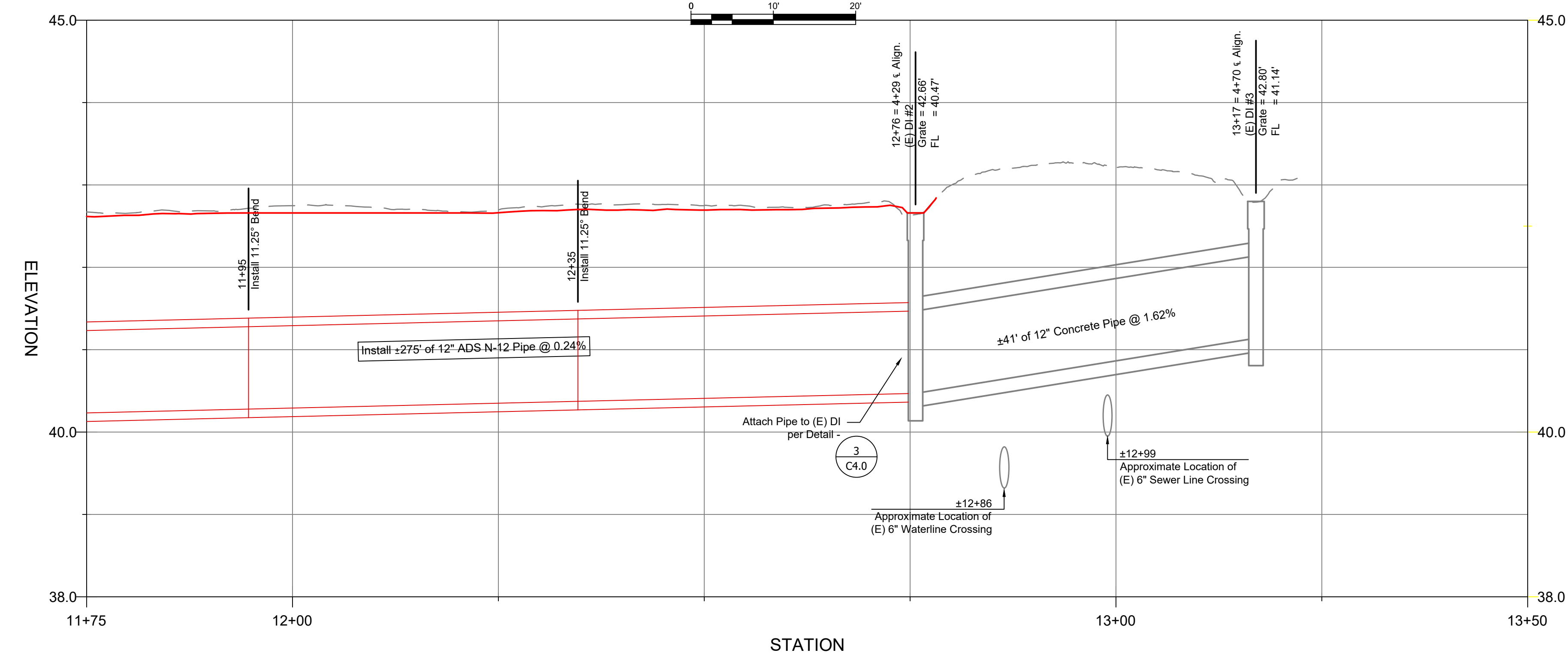
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PROJECT NO: 19-062
 DATE: 6/10/2020
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C2.0
 SHEET -- OF --



WASHINGTON ST. SITE PLAN
 SCALE: 1" = 10' - 34x22, 1" = 20' - 11x17



WASHINGTON ST. STORM DRAIN PROFILE
 34x22 = HORZ. - 1" = 10' 11x17 = HORZ. - 1" = 20'
 VERT. - 1" = 1' VERT. - 1" = 2'

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STORM DRAIN
PLAN & PROFILE
BASE PROJECT

MARK	DESCRIPTION	DATE

PLOT INFORMATION
 CAD DWG FILE: P19-062 FERNDALE - ENGINEERING19-062.03 WASHINGTON STREET STORM DRAIN REPLACEMENT.CIVIL/SITE (20-01-13).DWG
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C2.1
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REPLACEMENT

ADDITIONAL
STORM DRAIN
PLAN &
PROFILE

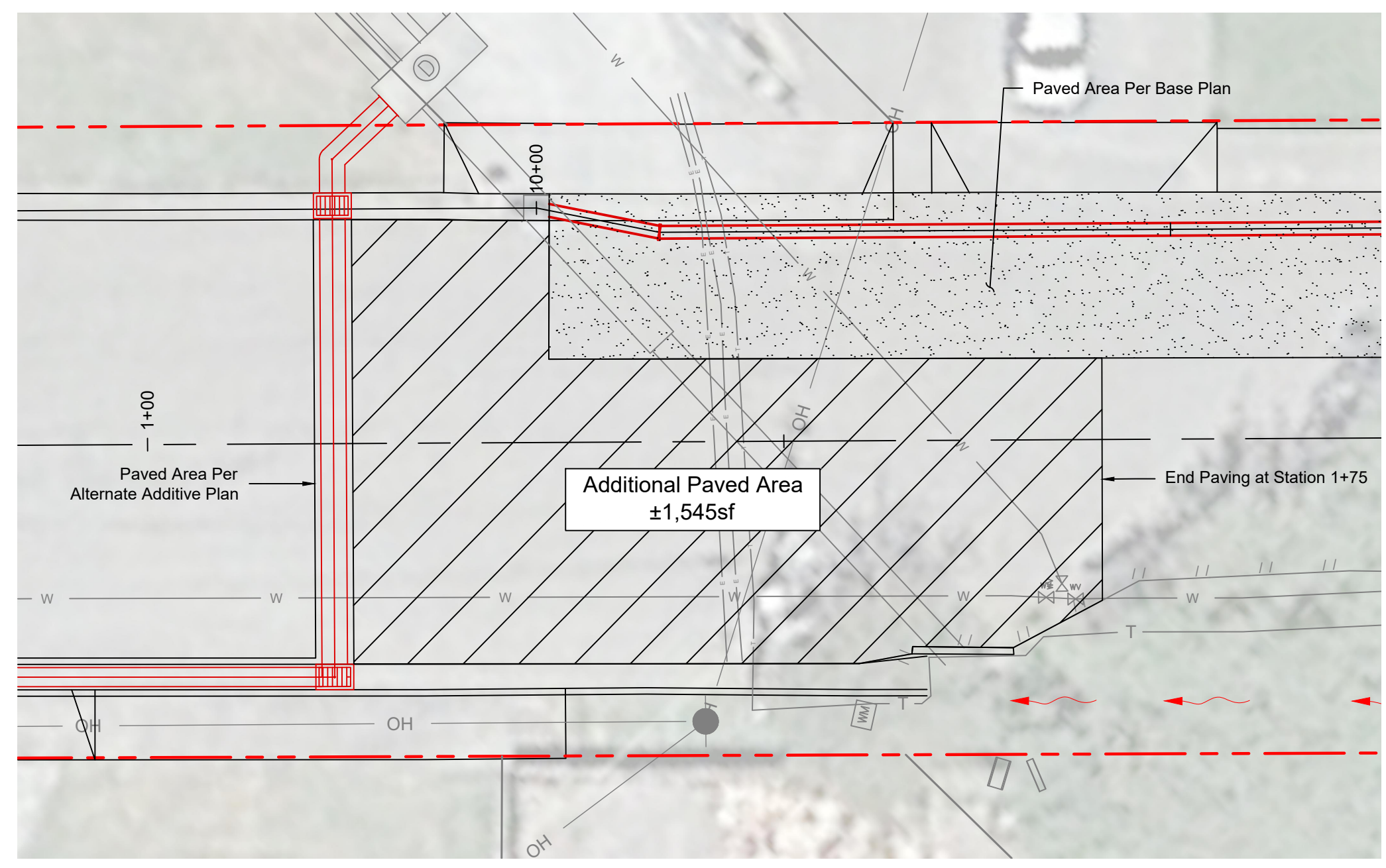
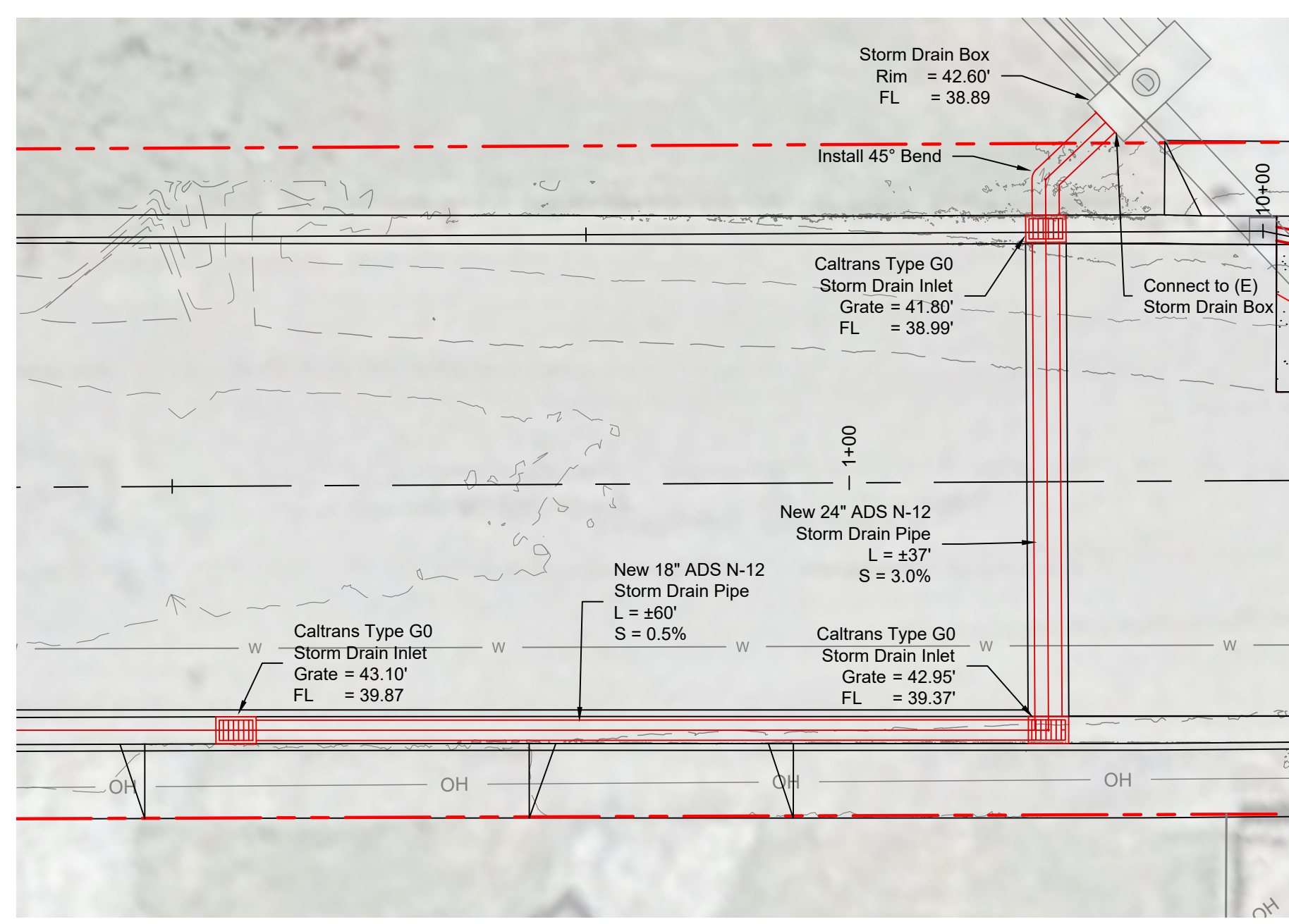
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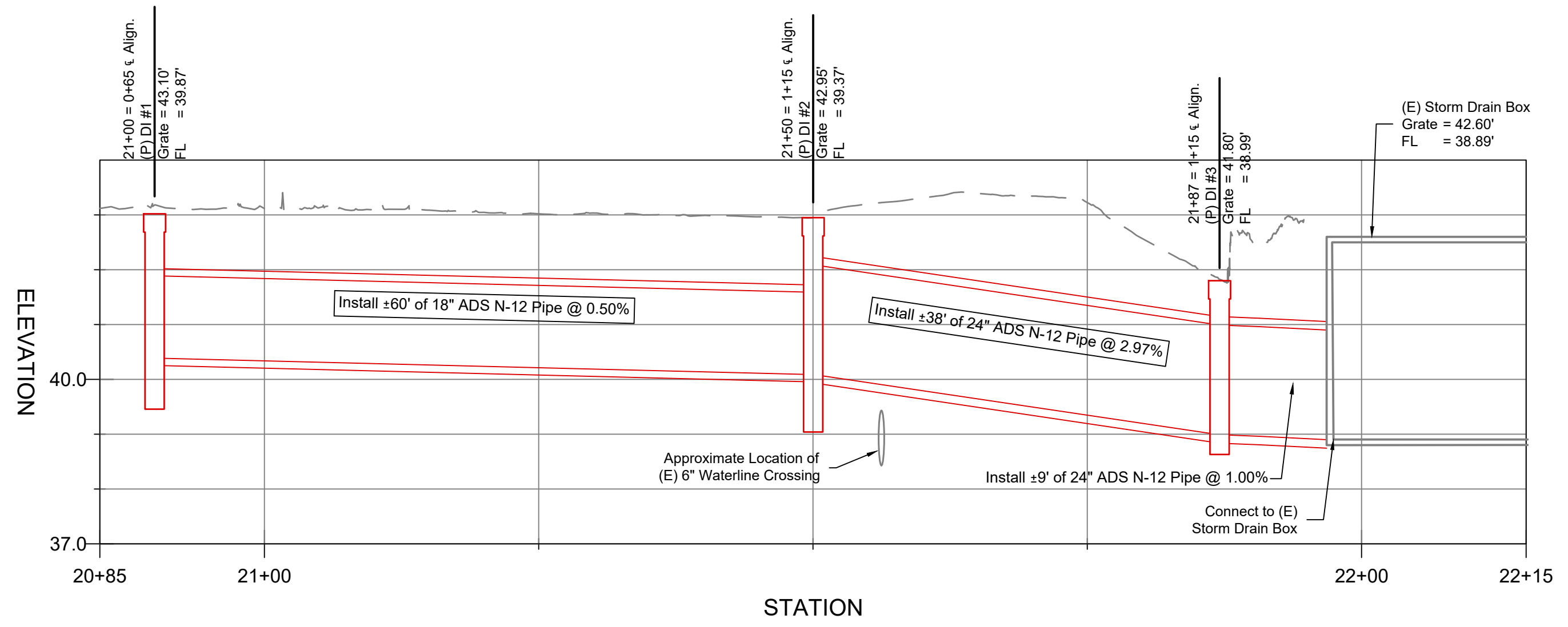
SUBMITTAL STATUS
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PROJECT NO: 19-062
 DATE: 6/10/2020
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C3.0
 SHEET -- OF --



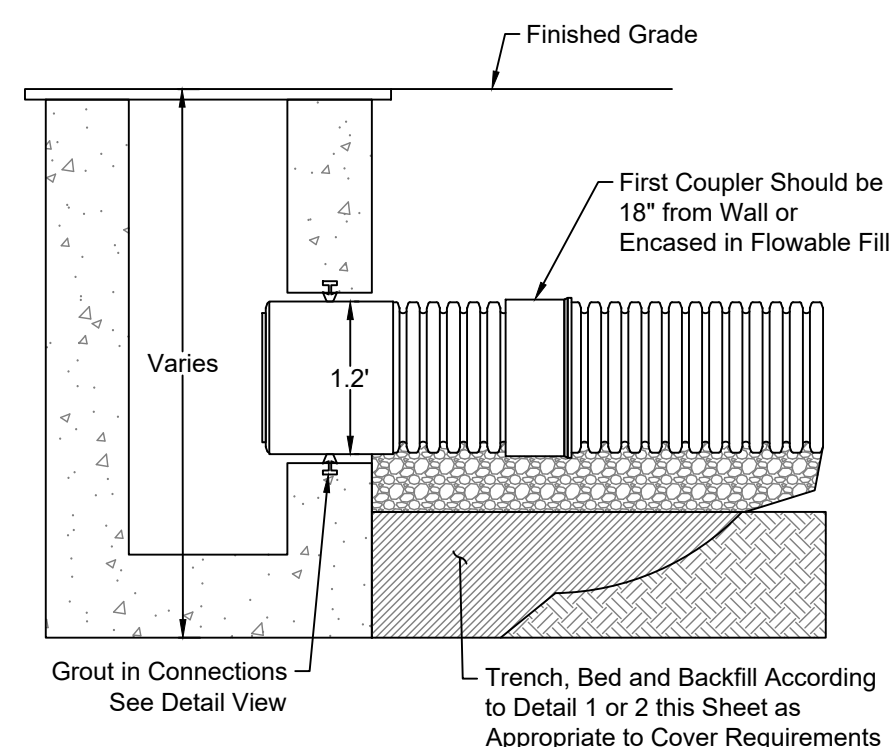
WASHINGTON ST. ALTERNATE ADDITIVE 2
 SCALE = 1" = 10'



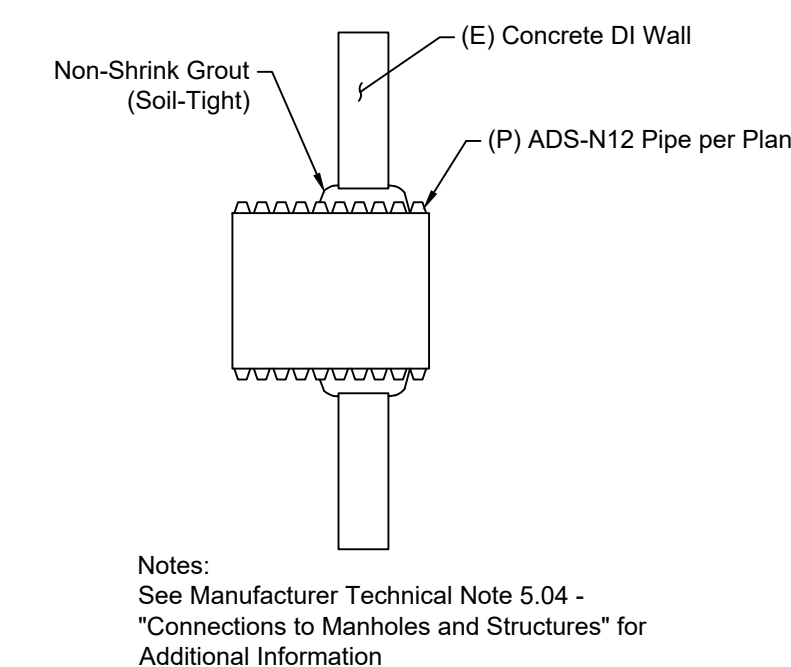
WASHINGTON ST. ALTERNATE ADDITIVE 1
 SCALE = 1" = 10'

- Notes:
1. Use Soil Tight or Water Tight Pipe Couplings in Accordance with Manufacturer Recommendations for ADS N-12 Pipe or Manufacturer Recommended Angled Coupling as Needed
 2. See Table 5-7 ADS, Inc. Drainage Handbook Pg. 5-23 for Maximum Angle Between Segments (Varies Between 1.5° and 3° Without use of Angled Couplings)
 3. Conform to Alignment Radius Using Couplings Between Segments (within Allowed Tolerances per Manufacturer Recommendation)

4 Pipe Coupling Notes
C5.0

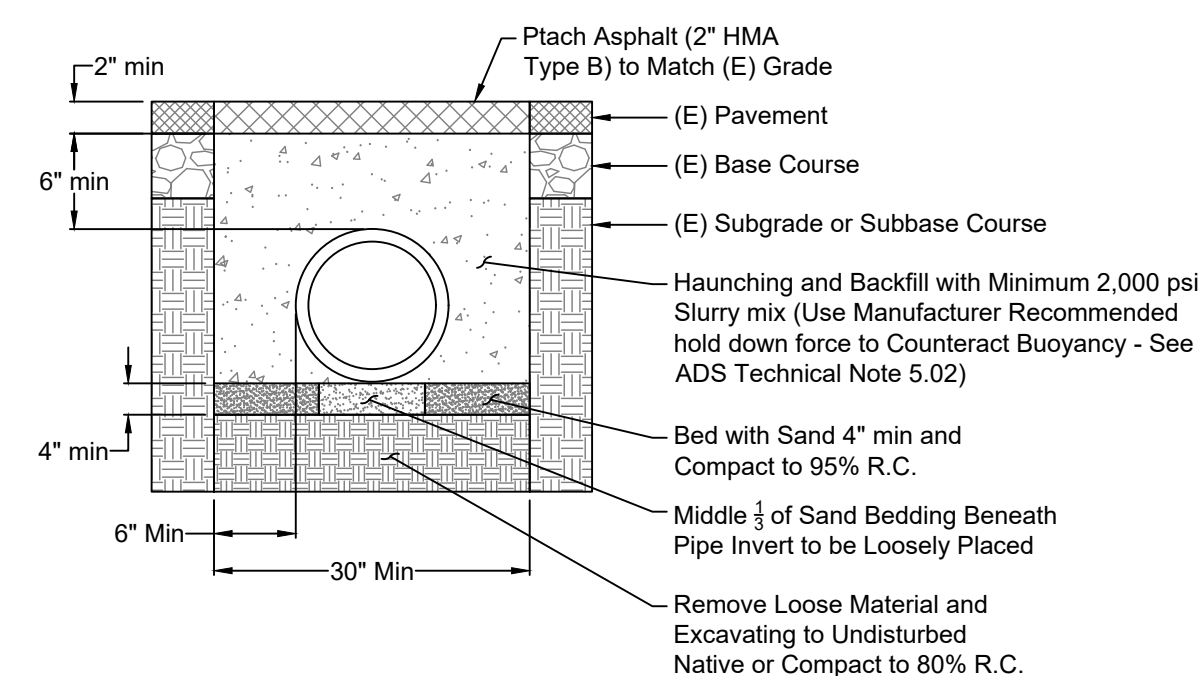


Section View



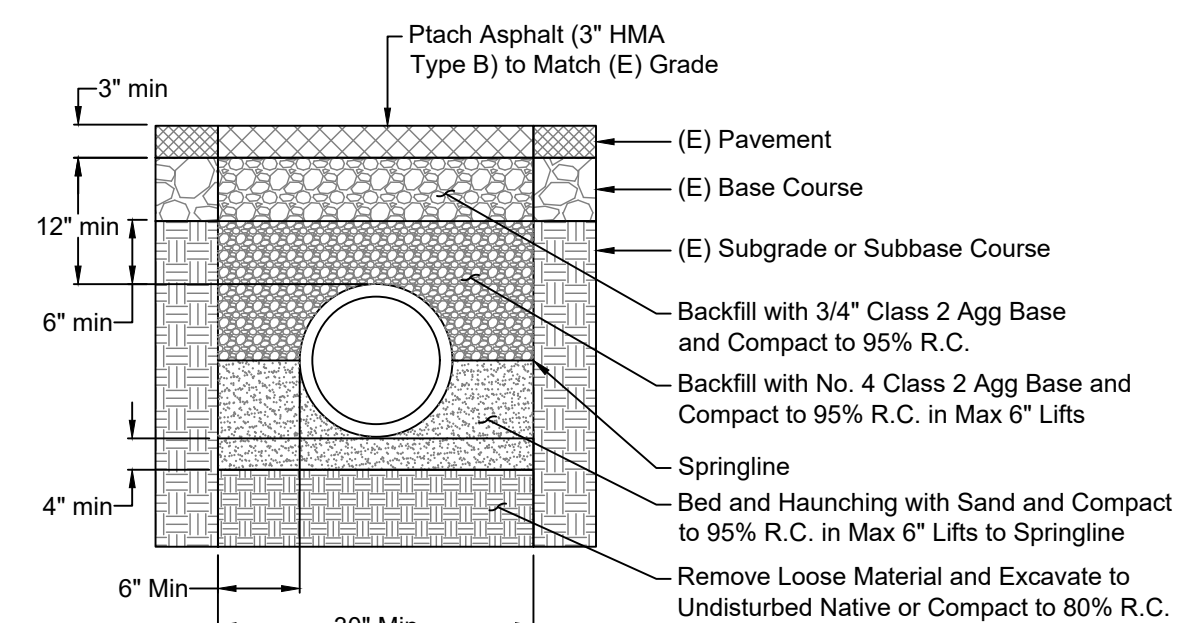
Detail View

3 Connection to Drainage Inlet Detail
C5.0 NTS



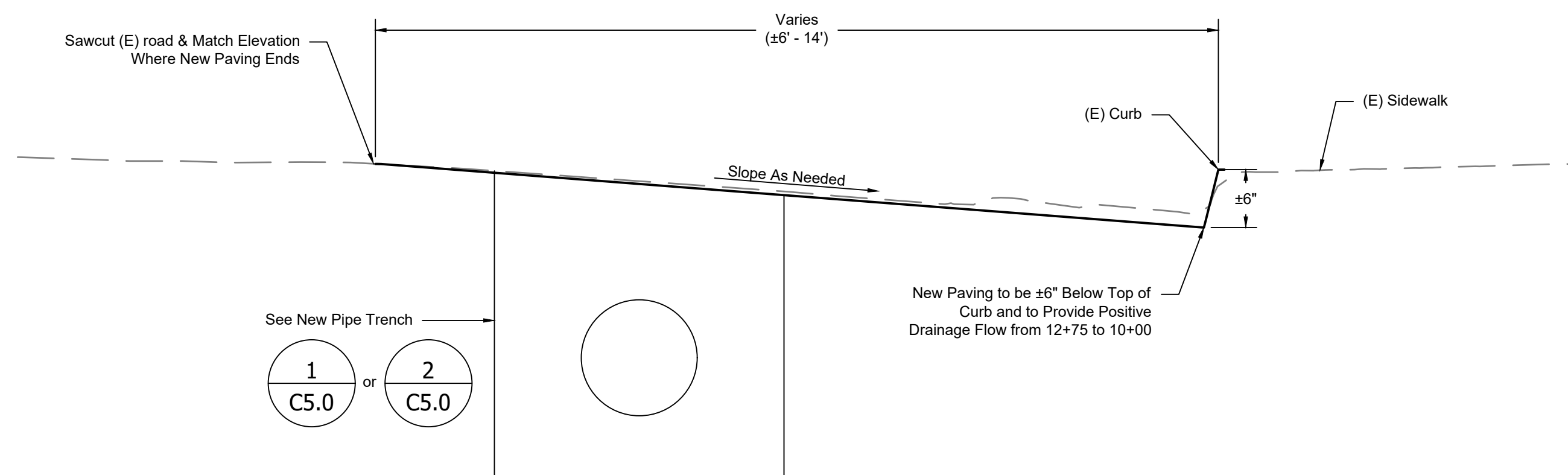
- Notes:
1. Conform to Notes in Detail 1 this Sheet, Except Minimum Cover.
 2. If Minimum Cover Requirements (9\"/>

2 Alternate Pipe Trench Cross Section Detail
C5.0 NTS



- Notes:
1. Contractor to Use ADS-N12 Pipe per Plan or Approved Equivalent.
 2. Install in Accordance with ASTM D2321 \"Standard Practice for Underground Installation of Thermoplastic Pipe for Sewers and other Gravity Flow Applications\" Except where otherwise Recommended by Manufacturer or Design Specifications by City Engineer.
 3. Trench Detail to be Used only where Minimum Cover Requirements (12\"/>

1 Alternate Pipe Trench Cross Section Detail
C5.0 NTS



5 Typical Road Repair Section
C5.0 NTS

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WASHINGTON STREET
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DETAILS BASE
PROJECT

MARK	DESCRIPTION	DATE

PLOT INFORMATION
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C5.0
SHEET -- OF --

Meeting Date:	June 17, 2020	Agenda Item Number	13.c
Agenda Item Title:	Resolution 2020-12 Adopting FY 2020-21 Budget		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Adopt Resolution 2020-12 Approving Budget for Fiscal Year 2020-21.

BACKGROUND:

The City is required to adopt an operating budget for each fiscal year. The City of Ferndale has routinely adopted a single year budget to meet this requirement.

The Annual Budget for the City of Ferndale for the Fiscal Year 2020-21 has been presented by the City Manager, Staff, and Finance Committee and is now being brought before the Council for discussion and possible approval.

The proposed budget provides generally the same level of service as in prior years with changes in the revenues and expenditures to be offset by General Fund reserves.

FINANCIAL IMPACT:

Discussed above

ATTACHMENTS:

2020-21 FY Budget
Resolution 2020-12

City of Ferndale		Page 1A							
Departmental 2019-2020									
Statement of Revenues and Ex		6.22.17	6.20.18		6.19.19				
Budget to Actual									
	2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021		
	Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget		
City-Revenues									
Taxes									
10014102	Property tax-secured	135,570.00	\$139,450.96	139,000.00	143,167.87	143,000.00	77,461.24	147,290.00	+3%
10014104	Property tax-unsecured	6,100.00	\$5,222.87	5,400.00	5,980.19	5,500.00	5,870.97	5,665.00	+3%
10014106	Property Tax prior years	3,450.00	\$1,927.60	3,700.00	0.00	2,000.00	25.03	2,060.00	+3%
10014107	Supplemental role	2,000.00	\$ 2,415.22	2,400.00	1,881.90	2,400.00	1,542.23	2,472.00	+3%
10014110	Sales and use tax	175,000.00	\$164,898.82	163,000.00	129,178.38	160,000.00	101,409.11	144,000.00	-10%
10014111	Trash franchise	4,600.00	\$4,681.86	4,600.00	3,804.24	5,000.00	4,589.05	5,600.00	
10014112	PG&E franchise	7,100.00	\$8,495.61	7,900.00	10,252.92	7,200.00	0.00	11,000.00	based on 19
10014114	Cable franchise	25,750.00	\$25,952.16	26,400.00	18,552.92	25,000.00	11,769.22	24,000.00	
10014116	Business license	14,000.00	\$15,217.00	9,000.00	13,533.25	12,000.00	12,355.25	11,400.00	-5%
10014118	Real property transfer tax	5,500.00	\$7,998.33	6,300.00	3,445.20	6,000.00	2,148.86	3,000.00	
10014120	Transient lodging tax	159,000.00	\$173,153.99	165,000.00	131,234.20	200,000.00	102,749.65	118,110.78	-10% of py actual
10014121	TOT 2% - Housing Alliance	31,800.00	\$34,629.13	32,000.00	26,227.18	40,000.00	19,734.25	20,981.74	pmt to Housing Alliance
Total Taxes									
		569,870.00	\$584,043.55	564,700.00	487,258.25	608,100.00	339,654.86	495,579.52	
Licenses and Permits									
10024166	Encroachment permits	210.00	\$245.00	175.00	210.00	225.00	385.00	350.00	
Use of Money\Property									
10044182	Interest Investment	6,280.00	\$3,598.14	8,000.00	13,294.19	16,650.00	8,971.29	16,650.00	all LAIF interest here
10044285	Bocce ball revenue	0.00	\$95.00	0.00	245.00	0.00	70.00	0.00	
10044297	Town Hall Rental Income	4,200.00	\$2,485.00	2,000.00	4,355.00	3,000.00	2,515.00	2,250.00	75% of py budget
Total Money & Property									
		10,480.00	\$6,178.14	10,000.00	17,894.19	19,650.00	11,556.29	18,900.00	
Intergovernmental									
10054222	Home owner prop tax relief	1,200.00	\$1,488.02	1,200.00	1,223.12	1,200.00	869.96	1,200.00	saly
Total Intergovernmental									
		1,200.00	\$1,488.02	1,200.00	1,223.12	1,200.00	869.96	1,200.00	
Fees for Services									
10084280	Copy machine fees City	0.00	\$0.00	0.00		0.00	25.00	0.00	
10084298	Fair racing revenue	2,600.00	\$2,605.34	2,200.00	2,822.67	2,400.00	1,841.88	1,800.00	75% of py budget
Total Fees for Services									
		2,600.00	\$2,605.34	2,200.00	2,822.67	2,400.00	1,866.88	1,800.00	

	Other Revenues								
10094284	Donations - Library	150.00	\$100.00	100.00	19,300.72	100.00	100.00	100.00	dup listing - no longer LIBRARY
10094284.1	Donations - City	0.00	\$0.00	0.00	334.00	0.00	0.00	0.00	
10094307	Miscellaneous	3,600.00	\$34,855.33	15,600.00	16,401.18	3,600.00	48,832.37	3,600.00	scout rent, MeasZ
10094308	Parsac Grants	0.00	\$4,598.22	0.00	6,068.50	9,000.00	10,354.74		requested
10094311	Little League park utility	200.00	\$200.00	200.00	200.00	200.00	200.00	200.00	
10094400	Proceeds from sale of assets								
10094405	SB90 Cost Recovery								
	Total Other Revenues	3,950.00	\$39,753.55	15,900.00	42,304.40	12,900.00	59,487.11	3,900.00	
	Total City-Revenues	588,310.00	\$ 634,313.60	594,175.00	551,712.63	644,475.00	413,820.10	521,729.52	
	City-Expenditures								
	Mayor and City Council								
10115012	Office expense	300.00	\$0.00	200.00	1,793.81	200.00	67.97	100.00	
10115013	Advertising	520.00	\$454.96	400.00	465.43	300.00	586.16	600.00	all advert
10115044	Meeting and dues	1,000.00	\$2,047.97	1,600.00	2,955.14	3,000.00	1,950.02	1,200.00	<-*League \$1k & mtgs
10115045	LAFCO fees	600.00	\$0.00	635.00	583.39	640.00	626.62	659.20	+3%
	Total Mayor & City Council	2,420.00	\$2,502.93	2,835.00	5,797.77	4,140.00	3,230.77	2,559.20	
	Page 1B			6.20.18		6.19.19			
	2017/2018								
	Budget		2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
			Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
	City Manager and City Clerk								
10105002	Salary City Manager	30,200.06	\$30,166.21	30,200.06	39,226.64	31,106.08	24,431.51	32,661.92	
10105006	Payroll Taxes	2,453.52	\$2,437.28	2,448.90	3,118.14	2,490.49	1,983.58	2,609.52	
10105007	Insurance Med/Den/Vis	7,554.02	\$7,455.91	7,887.53	7,724.19	8,211.30	5,921.31	8,310.85	
10105009	Worker comp. insurance	2,059.64	\$2,068.70	2,059.64	2,163.59	1,866.36	1,797.11	1,894.39	
10105010	Deferred retirement	2,416.01	\$2,631.06	2,416.01	2,090.59	2,488.49	1,247.13	2,612.95	
10105061	liability insurance	1,425.44	\$1,437.52	1,425.44	1,535.70	1,493.09	1,475.95	1,567.77	
99105002	Salary - permanent (vaction pay)								
10125002	Salary Admin	66,196.37	\$67,831.35	71,197.24	72,969.84	74,768.18	59,314.97	74,768.18	
10125006	Payroll Taxes	5,706.35	\$6,103.82	6,068.19	6,372.99	6,217.04	5,232.91	6,217.04	
10125007	Insurance Med/Den/Vis	10,200.14	\$13,958.87	11,980.39	14,526.34	12,334.56	9,754.09	12,446.18	
10125009	Workers comp. insurance	4,514.59	\$4,534.45	4,855.65	5,100.69	4,486.09	4,319.62	4,336.56	
10125010	Deferred retirement	3,994.90	\$4,211.07	5,695.78	4,619.02	5,980.72	3,164.32	5,980.72	
10125061	liability insurance	3,124.47	\$3,150.95	3,360.51	3,620.45	3,588.87	3,547.67	3,588.87	
10125063	Contract Services/Plan West								
	Total City Manager/City Clerk	139,845.51	\$145,987.19	149,595.34	163,068.18	155,031.27	122,190.17	156,994.95	
	Operating Expenditures								
10125012	Office expense	3,200.00	\$4,166.26	3,600.00	5,336.90	3,900.00	4,584.22	2,900.00	\$200/mo + \$500 website
10125044	Meetings & dues	1,300.00	\$1,121.19	1,200.00	1,030.96	1,100.00	1,060.58	1,200.00	
10125022	IT Support	2,000.00	\$409.99	500.00	929.99	500.00	800.45	650.00	
10125099	Miscellaneous								
	Total Operating Expenditures	6,500.00	\$5,697.44	5,300.00	7,297.85	5,500.00	6,445.25	4,750.00	
	City Attorney								
10145052	Professional services	12,000.00	\$14,515.34	20,000.00	18,106.50	9,000.00	13,880.72	9,000.00	750/mo
	Government Buildings								
10155002	Salary - permanent	2,995.36	\$2,995.36	2,995.36	2,995.36	2,995.36	1,545.85	2,995.36	

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		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
	Community promotion								
10175020	building and ground maint	0.00		0.00			72.77	100.00	
10175024	Special Dept supply	0.00		0.00	847.18				
10175028	Public Restroom Supplies	2,800.00	\$4,038.71	3,600.00	2,764.23	3,600.00	1,903.41	3,000.00	
10175031	Gas								
10175033	Public Restroom Water	1,200.00	\$1,422.18	1,440.00	1,483.97	1,440.00	1,269.96	1,440.00	120/mo
10175032	Public Restroom Electric	285.00	\$328.87	300.00	319.49	310.00	9.23	300.00	
10175072	Chamber of Commerce	36,184.00	\$36,183.68	38,653.00	38,652.52	37,549.00	28,161.87	35,277.02	
10175072.2	Employee Appreciation	150.00	\$206.95	150.00	150.00	150.00	100.00	100.00	
10175072.1	Donation-Visitor & Conv.	1,500.00	\$1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	
10175072.3	TOT 2% HLA Qtrly.	31,800.00	\$34,280.43	32,000.00	23,339.14	33,000.00	18,430.48	17,850.00	new calc 5+ rms
	Total Community Promotion	73,919.00	\$77,960.82	77,643.00	69,056.53	77,549.00	51,447.72	59,567.02	
	Parks and Recreation								
10625002	Salary - permanent	6,215.83	\$5,810.74	6,304.02	6,700.05	6,215.82	4,078.13	6,401.50	
10625006	Payroll Taxes	716.44	\$638.90	715.41	748.33	662.04	412.43	676.24	
10625007	Insurance Med/Den/Vis	689.11	\$679.92	719.11	664.41	748.52	539.79	757.57	
10625009	Workers comp. insurance	423.92	\$425.78	429.94	451.63	372.95	359.11	771.29	
10625010	Deferred retirement	214.38	\$204.31	221.44	152.62	169.67	77.54	229.24	
10625020	Building and ground maint.	2,400.00	\$5,846.06	4,500.00	3,611.47	5,500.00	3,835.26	4,000.00	
10625024	Dept. Supplies and Material	250.00	\$260.85	200.00	400.38	300.00	96.81	300.00	
10625032	Utilities Electric	575.00	\$970.08	780.00	887.80	750.00	277.99	600.00	50 / mo
10625033	Water	1,400.00	\$1,428.23	1,400.00	1,230.32	1,200.00	1,214.84	1,650.00	
10625060	Bocce	0.00		0.00					
10625061	Insurance PARSAC Liab	293.39	\$295.87	297.56	320.57	298.37	294.93	307.28	
10625065	Russ Park	250.00	\$261.18	250.00	1,860.47	800.00	0.00	300.00	
	Total Parks& Recreation	13,428.07	\$16,821.92	15,817.48	17,028.05	17,017.37	11,186.83	15,993.12	
	Total City-Expenditures	313,458.46	\$ 329,904.68	346,445.71	361,092.16	341,729.43	274,161.24	325,025.09	
	Revenues Over\								
	(Under) Expenditure	274,851.54	\$ 304,408.92	247,729.29	190,620.47	302,745.57	139,658.86	196,704.43	

City of Ferndale		Page 2A		6.20.18					
Departmental 2019-2020									
Statement of Revenues and Expenditures--Cash Basis						6.19.19			
Budget to Actual									
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
Police- Revenues									
10034283	Court fines	300.00	\$ 2,571.25	1,500.00	2,085.46	1,500.00	1,229.18	1,500.00	
10084271	Parking fees	150.00	\$ 138.12	150.00	138.12	150.00	27.62	100.00	
10054290	Peace Off Std & Trng. (POST)	0.00	\$ 292.88	0.00					
10054300	Public safety 1/2 cent	3,600.00	\$ 5,099.93	4,500.00	2,626.62	4,500.00	1,210.82	2,000.00	
10054310	C.O.P.S Program	100,000.00	\$ 139,416.41	100,000.00	148,746.54	145,000.00	131,242.62	145,000.00	
10054320	Void Grant Reimburse OT	0.00	\$ -	0.00					
	AB 109								
10054308	Parsac	5,000.00	\$ -	5,000.00	0.00	0.00		0.00	
10084291	Special police services	200.00	\$ 1,332.89	200.00	5,505.09	300.00	1,905.00	2,000.00	
	Total Police-Revenues	109,250.00	\$ 148,851.48	111,350.00	159,101.83	151,450.00	135,615.24	150,600.00	
	Police-Expenditures								
	Police-Operating								
10215002	Salary - permanent	227,424.18	\$ 249,788.01	244,621.58	236,193.77	270,611.66	186,327.75	250,835.04	
10215004	Salary - reserve			9,268.00	0.00	1,986.00	13,432.84	2,086.80	
10215005	Salary-overtime	7,000.00	\$ 5,951.50	7,000.00	7,203.03	7,000.00	4,253.25	7,000.00	
10215006	SSI Taxes	19,985.18	\$ 22,126.16	22,914.73	21,207.08	21,946.93	18,472.18	21,691.08	
10215007	Insurance Med/Den/Vis	49,490.11	\$ 48,621.82	52,888.45	45,850.13	54,898.08	40,551.16	64,559.76	
10215009	Workers comp. insurance	15,510.34	\$ 15,578.56	17,315.26	17,525.12	15,799.80	19,580.16	15,075.45	
10215010	Deferred retirement	15,734.98	\$ 16,662.36	18,469.58	13,266.03	16,352.29	5,076.40	17,313.02	
10215012	Office expense	2,200.00	\$ 1,427.25	1,500.00	1,677.48	6,150.00	1,669.22	2,400.00	
10215014	Vehicle expense	6,500.00	\$ 6,105.09	6,500.00	8,186.50	8,000.00	11,859.51	8,000.00	
10215016	Fuel	9,000.00	\$ 8,687.45	8,400.00	8,317.86	7,500.00	8,818.47	11,000.00	
10215020	Building and Ground Maint.	6,000.00	\$ 1,427.25	6,400.00	2,099.16	11,100.00	6,398.61	8,000.00	
10215078	Copier Expense	1,600.00	\$ 1,651.77	1,600.00	1,411.25	1,300.00	1,006.84	1,300.00	
10215022	IT Expense	1,600.00	\$ 1,304.65	1,400.00	1,450.00	9,190.00	2,568.45	1,200.00	
10215063	Building and Property Ins	964.00	\$ 1,004.00	1,010.00	1,052.00	1,100.00	830.00	1,100.00	
10215024	Special department supply	8,000.00	\$ 10,489.29	10,500.00	3,223.99	5,000.00	1,848.43	2,000.00	
10215026	Uniform expense	0.00		200.00	1,097.65	1,100.00	218.00	500.00	
10215026.1	Uniform allowance	2,500.00	\$ 2,500.00	2,500.00	2,500.00	3,000.00	2,800.00	3,000.00	5*\$600
10215029	Water/Sewer	1,279.00	\$ 1,331.22	1,300.00	1,370.53	1,400.00	1,280.25	1,400.00	842 sewer asmt
10215031	Gas								
10215032	Utilities Electric	1,800.00	\$ 1,994.42	1,800.00	2,822.58	2,700.00	1,318.20	2,000.00	
10215034	Telephone/Internet/Cell	3,200.00	\$ 3,585.73	3,600.00	3,692.43	3,600.00	3,036.16	4,200.00	

10215035	Dispatch service	20,200.00	\$ 20,199.96	20,200.00	20,199.96	23,400.00	17,550.00	23,400.00	per FPD
10215044	Meetings and dues	1,100.00	\$ 370.00	1,520.00	796.00	1,520.00	272.09	600.00	no conf
10215048	Training	5,000.00	\$ 2,169.94	1,500.00	1,606.65	1,500.00	1,957.04	2,500.00	
10215051	Physical exams	900.00	\$ -	900.00	537.50	900.00	242.00	0.00	no new officer
10215052	Professional Services	600.00	\$ 472.33	600.00	1,074.40	600.00	553.00	800.00	DOJ & toxicology
10215061	Liability Ins.	10,734.41	\$ 10,825.39	11,983.59	12,439.24	12,639.83	12,840.23	12,476.26	
10215079	Toxicology	0.00		0.00					
10215086	Booking fees	0.00		0.00					
10215088	Equipment repair	500.00	\$ 140.31	200.00	194.74	200.00	321.95	350.00	
10215090	Vehicle insurance	2,052.00	\$ 2,406.36	1,810.00	636.00	0.00			not renewing
10215094	Vehicle Replacement	0.00		0.00					
10215055	Contract Srv								
10215098	Background Expense	1,200.00	\$ 77.62	825.00	1,659.00	1,650.00	3,463.00	0.00	no new officer
10215201	Lexipol Services	2,200.00	\$ 2,222.00	2,250.00	2,287.00	2,300.00	2,355.00	2,300.00	
99215199	Depreciation								
	Total Police-Operating	424,274.20	\$ 439,120.44	460,976.19	421,577.08	494,444.59	370,900.19	467,087.41	
	(Under) Expenditure	(315,024.20)	\$ (290,268.96)	(349,626.19)	(262,475.25)	(342,994.59)	(235,284.95)	(316,487.41)	
				6.20.18		6.19.19			
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
	Health Revenue								
10024164	Health protection	2,525.00	\$ 4,250.00	3,600.00	4,425.00	3,850.00	3,325.00	3,465.00	-10%
	Health Expenditures								
10245052	Professional Services	2,400.00	\$ 2,400.00	2,400.00	2,400.00	2,400.00	1,800.00	2,400.00	saly
10245048	Health Inspector Training	0.00	\$ -	0.00					
	Total Health protection	2,400.00	\$ 2,400.00	2,400.00	2,400.00	2,400.00	1,800.00	2,400.00	
	Revenues Over\								
	(Under) Expenditure	125.00	\$ 1,850.00	1,200.00	2,025.00	1,450.00	1,525.00	1,065.00	
	Animal Control-Revenue								
10024278	Animal license fees	2,000.00	\$ 1,829.50	2,000.00	1,294.00	1,400.00	1,217.50	1,400.00	saly

	Animal Control-Expenditures									
10225096	Animal Control	5,400.00	\$ 5,538.20	5,400.00	5,554.53	5,400.00	4,050.00	5,400.00	saly	
	Revenues Over\									
	(Under) Expenditure	(3,400.00)	\$ (3,708.70)	(3,400.00)	(4,260.53)	(4,000.00)	(2,832.50)	(4,000.00)		

	City of Ferndale	Page 3		6.20.18						
	Departmental 2019-2020									
	Statement of Revenues and Expenditures--Cash Basis					6.19.19				
	Budget to Actual									
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021		
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget		
	Streets & Roads-Revenues									
10054204	Motor vehicle in-lieu tax	138,187.00	134,223.57	133,000.00	70,703.14	133,000.00	1,085.11	133,000.00		
10054286	Street sweeping	11,040.00	11,040.00	21,164.00	16,741.16	16,364.00	16,364.16	18,000.00	rate update	
10054289	RMRA (Road Maint & Rehab Ac	8,102.00	8,467.06	24,633.00	20,654.63	22,532.00	14,837.18	25,894.00	per State projection	
	Total Strts & Rd Revenues	157,329.00	153,730.63	178,797.00	108,098.93	171,896.00	32,286.45	176,894.00		
	Streets and Roads									
	Expenditures									
10315002	Salary - permanent	17,646.72	14,152.76	18,528.64	16,330.23	17,372.16	13,561.71	18,757.44		
10315005	Salary-overtime		66.06	0.00	798.18	0.00	491.62	0.00		
10315006	SSI Taxes	1,523.57	4,077.72	1,585.44	7,537.41	1,463.37	1,196.56	1,569.34		
10315007	Insurance Med/Den/Vis	4,601.98	4,540.15	4,800.86	4,303.17	4,996.94	3,603.60	5,057.28		
10315009	Workers comp. insurance	1,203.51	1,208.80	1,263.65	1,327.42	1,042.33	1,003.65	5,087.93		
10315010	Deferred retirement	1,411.74	1,245.83	1,482.29	892.70	942.66	397.48	1,500.60		
10315011	Building, Property, Vehicle Ins	1,195.00	1,229.00	1,230.00	804.00	0.00	448.00	450.00		
10315012	Office exp	620.00	364.85	400.00	158.30	0.00				
10315014	Vehicle expense	12,000.00	16,019.92	11,415.00	13,183.46	11,406.00	9,447.39	11,406.00	sweeper	
10315020	Building and ground maint.	350.00	547.27	350.00	2,152.78	2,000.00	3,864.79	2,500.00		
10315021	Street maintenance&repair	34,200.00	11,162.77	12,800.00	6,751.46	8,000.00	7,033.86	8,000.00	saly	
10315024	Special department supply	3,230.00	2,197.22	2,500.00	1,124.68	1,500.00	874.04	1,000.00		
10315026.1	Uniform allowance					0.00	267.20	300.00		
10315032	Utilities Electric	0.00		0.00		0.00				
10315033	Water	0.00		0.00		0.00				
10315034	Telephone/Internet	715.00	778.13	828.00	843.07	840.00	689.98	930.00	80/mo	
10315044	Meetings and dues	0.00		0.00		0.00				
10315055	Contractual Services	550.00	539.00	550.00	539.00	550.00	539.00	550.00	annual Hazard Mat'l	
10315061	Liability Insurance	832.93	839.98	874.55	942.20	833.86	824.29	900.36		
10315088	Equipment repair	260.00	482.35	200.00	826.10	1,000.00	751.88	1,200.00		
10315095	Capital outlay	1,500.00	0.00	1,500.00	0.00	0.00				
	Total Strt & Rd-Expenditures	81,840.45	59,451.81	60,308.43	58,514.16	51,947.32	44,995.05	59,208.95		
	Revenues Over\									
	(Under) Expenditure	75,488.55	94,278.82	118,488.57	49,584.77	119,948.68	(12,708.60)	117,685.05		

				6.20.18		6.19.19			
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
	Planning-Revenue								
10084287.3	Planning Fees	3,000.00	110.00	0.00	1,220.00	0.00		0.00	now under developer fees
	planning grant - SB2							150,000.00	grant
	total planning revenue							150,000.00	
	Planning Expenditures								
10415012	Office expenses	0.00	19.00	0.00					
10415013	Advertising	0.00		0.00					
10415052	General Planning Service	15,000.00	11,594.29	12,000.00	29,449.20	23,400.00	18,557.22	18,400.00	Planwest \$2200 mo
10415053	Reimbursable fees	3,000.00	5,901.00	3,600.00	6,499.50	10,000.00	10,572.00	10,000.00	Planwest
10415055	Gen Plan Review					14,500.00	12,012.50	2,500.00	housing, land use & CQEA
10415059	Special Plan Proj. - SB2	0.00		0.00			4,522.00	150,000.00	grant exps
	Total Planning\	18,000.00	17,514.29	15,600.00	35,948.70	47,900.00	45,663.72	180,900.00	
	Expenditures								
	Net Cost Planning	(15,000.00)	(17,404.29)	(15,600.00)	(34,728.70)	(47,900.00)	(45,663.72)	(30,900.00)	

City of Ferndale		Page 4		6.20.18					
Departmental 2019-2020									
Statement of Revenues and Expenditures--Cash Basis						6.19.19			
Budget to Actual									
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
City Engineer Revenue									
10084270	Plan Check fees	5,000.00	0.00	0.00	0.00	0.00			now under developer fees
10084287.2	Developer Reimbursed Eng	1,000.00	13,622.81	6,700.00	5,022.50	6,700.00	7,545.50	10,000.00	includes plan ck & reimb fees
Total City Engineer\									
Reimbursed Fees		6,000.00	13,622.81	6,700.00	5,022.50	6,700.00	7,545.50	10,000.00	
City Engineer Expenditures									
10425052	General Engineering	16,000.00	12,177.79	18,000.00	11,985.00	18,000.00	26,570.85	60,000.00	\$5000/ mo
10425053	Developer Engineering	1,000.00	8,351.96	1,000.00	0.00	0			
10425055	Gen Plan Update Fund	0.00		0.00		0.00			
10425056	Building Plan Check	0.00		0.00					
10425056.1	Building Product review	0.00		0.00					
10425059	Special Planning Projects	0.00		0.00					
Total City Engineer Exp		17,000.00	20,529.75	19,000.00	11,985.00	18,000.00	26,570.85	60,000.00	
Revenues Over\		(11,000.00)	(6,906.94)	(12,300.00)	(6,962.50)	(11,300.00)	(19,025.35)	(50,000.00)	
(Under) Expenditure									
Building Regulation									
Inspections\Revenue									
10024132	Construction permits	29,350.00	31,032.72	30,000.00	38,476.47	40,800.00	44,142.56	40,800.00	\$3400 /mo
Building Regulation									
Inspections\Expenditures									
10435024	Special Dept Supply						1,401.28		
10435052	Building regulation\inspection	23,254.00	21,918.74	20,500.00	30,106.99	32,400.00	29,222.84	32,400.00	\$2700 / mo
Total Building Regulation Exp							30,624.12	32,400.00	
Revenues Over\		6,096.00	9,113.98	9,500.00	8,369.48	8,400.00	13,518.44	8,400.00	
(Under) Expenditure									

	Library Revenue									
10094306	Lytle Foundation-Library							0.00		
10084279	Copy machine fees Library	0.00		0.00	100.00	0.00		0.00		
10094284	Donations - Library	0.00		0.00		0.00		0.00		<i>dup listing - posting in CITY REVEN</i>
	Total Library Revenue	0.00	0.00	0.00	100.00	0.00	0.00	0.00		
	Library Expenditures									
10615002	Salary - permanent	5,000.00	5,388.36	5,000.00	5,055.78	5,000.00	3,350.03	5,000.00		
10615006	Payroll Taxes	692.50	658.45	682.50	661.60	622.50	510.45	622.50		
10615009	Workers comp. insurance	341.00	342.50	341.00	358.21	300.00	288.87	290.00		
10615012	Office expense	150.00	572.88	500.00	208.04	250.00	318.73	150.00		
10615015	Prop tax admin fee	0.00		0.00						
10615020	Building and ground maint.	500.00	143.10	150.00	417.46	250.00	85.55	250.00		
10615024	Books - special dept supply	3,000.00	2,409.59	3,000.00	2,704.61	2,500.00	1,624.21	1,500.00		
10615031	Gas	2,900.00	2,704.00	3,000.00	3,293.29	3,360.00	1,904.70	2,520.00		210 mo
10615032	Utilities Electric	2,000.00	2,135.13	2,100.00	2,038.18	2,100.00	1,177.27	1,800.00		150 mo
10615033	Water/Sewer	285.00	290.76	290.00	312.20	310.00	315.90	420.00		35 mo
10615034	Telephone/Internet	1,200.00	1,360.28	1,500.00	1,488.21	1,500.00	1,226.15	1,680.00		140 mo
10615061	insurance liability	236.00	238.00	236.00	254.25	240.00	237.24	240.00		
10615078	Copy machine expense	50.00	34.47	50.00	0.00	50.00	0.00	25.00		
10615063	Building and prop insurance	1,236.00	1,301.00	1,400.00	1,353.00	1,400.00	1,191.00	1,400.00		
10615095	Lytle Grant Expenditures	0.00		0.00						
	Total Library Expenditures	17,590.50	17,578.52	18,249.50	18,144.83	17,882.50	12,230.10	15,897.50		
	Revenues Over\	(17,590.50)	\$ (17,578.52)	(18,249.50)	(18,044.83)	(17,882.50)	(12,230.10)	(15,897.50)		
	(Under) Expenditure									

		Page 5				6.19.19				
		2017/2018	2017/2018	2018/2019						
		Budget	Actual	Pro Budget	2018/2019	2019/2020	YTD-Mar 2020	2020/2021		
					Actual	Pro Budget		Pro Budget		
	Gas Tax-Revenues									
22314182.0	Interest	\$ -	\$ 402.01	\$ -	0.00	\$ -				all interest income under City reve
22314210.1	Gas tax (2105)	\$ 8,335.00	\$ 7,841.55	\$ 8,335.00	7,522.17	\$ 7,614.00	\$ 5,667.19	\$ 7,880.00		per State projection
22314210.2	Gas tax (2106)	\$ 9,834.00	\$ 10,493.14	\$ 9,834.00	10,189.81	\$ 10,062.00	\$ 7,502.11	\$ 9,936.00		per State projection
22314210.3	Gas tax (2107)	\$ 10,767.00	\$ 10,205.28	\$ 10,767.00	9,459.93	\$ 9,945.00	\$ 6,977.84	\$ 9,408.00		per State projection
22314210.4	Gas tax (2107.5)	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		per State projection
22314210.5	Gas tax (2103) prop 42	\$ 5,741.00	\$ 5,627.18	\$ 3,158.00	4,580.16	\$ 11,808.00	\$ 9,800.30	\$ 12,154.00		per revised State projection
22314210.6	loan repay & road maint reha	\$ 4,513.00	\$ 1,642.72	\$ 1,641.00	1,546.08	\$ 1,546.00	\$ -			per State projection
	Total Gas Tax-Revenues	\$ 40,190.00	\$ 37,211.88	\$ 34,735.00	\$ 34,298.15	\$ 41,975.00	\$ 30,947.44	\$ 40,378.00		
	Gas Tax-Expenditures									
22315002	Salary - permanent	\$ 19,877.22	\$ 19,730.69	\$ 20,664.90	20,845.69	\$ 19,527.55	\$ 16,103.54	\$ 20,676.82		
22315005	Overtime						\$ 523.13	\$ -		
22315006	Payroll Taxes	\$ 1,705.81	\$ 1,663.23	\$ 1,761.04	1,832.08	\$ 1,668.64	\$ 1,389.13	\$ 1,774.10		
22315007	Medical insurance	\$ 5,079.02	\$ 4,994.83	\$ 5,317.69	4,924.79	\$ 5,533.30	\$ 3,945.17	\$ 5,599.67		
22315009	Workers comp. insurance	\$ 1,365.97	\$ 1,361.59	\$ 1,420.20	1,480.47	\$ 1,203.32	\$ 1,128.18	\$ 4,543.17		
22315010	Deferred retirement	\$ 1,572.61	\$ 1,507.81	\$ 1,653.19	1,155.77	\$ 1,092.72	\$ 649.08	\$ 1,654.13		
22315057	Street signs	\$ -		\$ -	34.46		\$ 2,521.67	\$ 500.00		
22315058	Street lighting	\$ 15,900.00	\$ 15,598.11	\$ 15,600.00	14,807.12	\$ 15,240.00	\$ 9,412.88	\$ 13,200.00		\$1100/ mo
22315061	Liability Insurance	\$ 945.36	\$ 946.16	\$ 982.90	1,050.83	\$ 962.67	\$ 926.56	\$ 1,028.84		
22315063	Contract Services	\$ -		\$ -						
	Total Gas Tax-Expenditures	\$ 46,445.99	\$ 45,802.42	\$ 47,399.92	\$ 46,131.21	\$ 45,228.20	\$ 36,599.34	\$ 48,976.73		
	(Under) Expenditure	\$ (6,255.99)	\$ (8,590.54)	\$ (12,664.92)	\$ (11,833.06)	\$ (3,253.20)	\$ (5,651.90)	\$ (8,598.73)		

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				6.20.18					
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
	Community Center-Revenue								
10044297.1	Community Center Rent	\$ 600.00	\$ 600.00	\$ 600.00	600.00	\$ 600.00	\$ 450.00	\$ 600.00	
	Community Center-Expenditures								
10635002	Salary - permanent	\$ -		\$ -					
10635005	Salary - overtime								
10635006	SSI tax	\$ -		\$ -					
10635007	Medical Insurance	\$ -		\$ -					
10635009	Workers comp	\$ -		\$ -					
10635010	Deferred retirement	\$ -		\$ -					
10635020	Building and grounds mainte	\$ 920.00	\$ 216.63	\$ 250.00	0.00	\$ -	\$ 3,462.65	\$ 1,500.00	
10635031	Water/Sewer								
10635032	Utilities								
10635033	Gas								
10635055	Contractual Services								
10635061	Liability Insurance	\$ -		\$ -					
10635063	Building and Property Insurat	\$ 2,907.00	\$ 3,067.00	\$ 3,100.00	3,232.00	\$ 3,300.00	\$ 2,316.00	\$ 3,000.00	
10635095	Capital outlay								
	Total CC-Expenditures	\$ 3,827.00	\$ 3,283.63	\$ 3,350.00	\$ 3,232.00	\$ 3,300.00	\$ 5,778.65	\$ 4,500.00	
	Revenues Over\	\$ (3,227.00)	\$ (2,683.63)	\$ (2,750.00)	\$ (2,632.00)	\$ (2,700.00)	\$ (5,328.65)	\$ (3,900.00)	
	(Under) Expenditure								

City of Ferndale		Page 6A		6.20.18					
Departmental 2019-2020									
Statement of Revenues and Expenditures--Cash Basis						6.19.19			
Budget to Actual									
	2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021		
	Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget		
Transportation Development									
Act Fund (TDA)-Revenues									
24314182	Interest	0.00	2,029.00	0.00				all interest income under City rev	
24314231	Transportation devel act	46,693.00	52,984.00	58,360.00	58,360.00	62,380.00	30,000.00	44,641.57	HCAOG
Total TDA Revenue		46,693.00	55,013.00	58,360.00	58,360.00	62,380.00	30,000.00	44,641.57	
TDA-Expenditures									
24315002	Salary - permanent	19,224.12	18,955.19	20,161.93	19,985.23	19,776.30	14,484.42	21,242.76	
24315005	Salary-overtime						314.38		
24315006	SSI Taxes	1,636.99	1,571.09	1,702.42	1,750.04	1,610.26	1,263.71	1,704.90	
24315007	Insurance Med/Den/Vis	4,667.97	4,555.73	4,924.43	4,307.25	5,120.18	3,634.40	5,180.52	
24315009	Workers comp. insurance	1,300.74	1,316.85	1,364.19	1,444.43	1,154.90	1,142.55	4,488.16	
24315010	Deferred retirement	1,485.20	1,333.55	1,612.95	1,010.33	1,313.80	442.36	1,699.39	
24315014	Vehicle expense	400.00	2,262.76	350.00	218.57	250.00	241.51	250.00	
24315016	Vehicle Fuel	5,200.00	5,640.29	5,600.00	5,458.69	5,600.00	5,679.40	7,300.00	
24315020	Building & ground maintenand	2,000.00	13.57	300.00	0.00	300.00	2,400.55	2,000.00	
24315021	Street maintenance	5,000.00	146.78	2,500.00	815.41	1,000.00	441.45	500.00	
24315024	Special Department supply	2,300.00	0.00	1,500.00	445.69	1,000.00	549.93	600.00	
24315032	Utilities	2,500.00	2,827.00	2,750.00	3,269.10	3,300.00	1,802.51	2,600.00	
24315033	Water	600.00	346.33	360.00	393.54	385.00	372.18	500.00	42/ mo
24315034	Telephone/Internet	715.00	778.10	780.00	843.03	840.00	689.96	940.00	
24315061	Liability Insurance	900.22	915.07	944.14	1,025.25	923.92	938.36	983.31	
24315063	Insurance bldg								
24315088	Equipment repair	600.00	91.30	300.00	505.63	550.00	399.60	550.00	
24315099	Misc								
Total TDA-Expenditures		48,530.24	40,753.61	45,150.06	41,472.19	43,124.36	34,797.27	50,539.04	
Revenues Over\									
(Under) Expenditure		(1,837.24)	14,259.39	13,209.94	16,887.81	19,255.64	(4,797.27)	(5,897.47)	

Integrated Waste Mgmt Fund									
Revenues									
25314182	Interest		549.77						
25314288	Tipping fee (int. waste mgt)	7,000.00	4,170.71	3,800.00	2,546.70	3,200.00	933.28	0.00	Hum Waste Mgmt
25314600	Grants	5,000.00	6,653.20	5,000.00	10,000.00	5,000.00	0.00	5,000.00	
	Total IWMF-Revenues	12,000.00	11,373.68	8,800.00	12,546.70	8,200.00	933.28	5,000.00	
IWMF-Expenditures									
25315002	Waste mang salary	4,575.77	4,570.69	4,575.77	5,026.74	4,713.04	3,701.75	4,948.78	
25315006	Waste mang Payroll Taxes	371.75	369.96	371.05	402.37	377.35	292.20	395.38	
25315007	Waste mang Insur Med/Den/V	1,144.55	1,129.80	1,195.08	1,170.44	1,244.14	897.25	1,259.22	
25315009	Waste mang Worker's Comp	312.07	313.44	312.07	327.81	282.78	272.29	287.03	
25315010	Waste mang Def. Retirement	366.06	398.64	366.06	316.76	377.04	188.96	395.90	
25315024	Special dept supply	0.00		0.00					
25315055	Contractual services	0.00		0.00					
25315061	Liability Insurance	215.98	217.81	215.98	232.68	226.23	223.63	237.54	
25315600	Grant Expenditures	5,000.00	21.53	5,000.00	789.30	236.00	115.08	236.00	\$3*12 + 200
	Total IWMF-Expenditures	11,986.18	7,021.87	12,036.01	8,266.10	7,456.58	5,691.16	7,759.85	
	Revenues Over\								
	(Under) Expenditure	13.82	4,351.81	(3,236.01)	4,280.60	743.42	(4,757.88)	(2,759.85)	
				6.20.18		6.19.19			
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021	
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget	
RSTP Fund									
23314182	Interest	0.00	669.11	0.00					
23314211	RSTP Revenue	10,230.00	20,581.00	9,500.00	0.00	9,500.00	10,720.00	9,500.00	saly HCAOG estimate
	Total Revenue	10,230.00	21,250.11	9,500.00	0.00	9,500.00	10,720.00	9,500.00	
RSTP-Expenditures									
Expenditures									
23315002	Wages	5,371.86	5,346.96	5,571.73	5,402.73	5,501.42	4,367.14	5,803.51	
23315006	SSI Tax	454.35	437.97	468.24	439.88	454.46	361.99	477.56	
23315007	Medical Insurance	1,285.96	1,252.16	1,360.06	1,236.88	1,413.87	993.73	1,430.47	
23315009	Workers Comp	366.37	367.97	380.00	399.19	330.08	317.84	936.60	
23315010	Deferred Retirement	412.17	403.23	445.74	323.02	373.04	177.96	464.27	
23315061	Liability Insurance	253.55	255.70	262.98	283.33	264.07	261.04	278.57	
	Total RSTP Exp	8,144.26	8,063.99	8,488.75	8,085.03	8,336.94	6,479.70	9,390.98	
	Revenues Over\								
	(Under) Expenditure	2,085.74	13,186.12	1,011.25	(8,085.03)	1,163.06	4,240.30	109.02	

City of Ferndale		Page 7		6.20.18							
Departmental 2019-2020											
Statement of Revenues and Expenditures--Cash Basis						6.19.19					
Budget to Actual											
		2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021			
		Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget			
Drainage Fund											
Revenues											
26314182.0	Interest	0.00	\$ 469.22	0.00						all interest income under City rev	
26314230.0	Drainage fees	4,500.00	\$ 1,586.75	4,500.00	5,098.00	4,500.00	4,986.00	4,500.00		3 homes	
26314240.0	Drainage Assess Fees	19,500.00	\$ 18,912.50	18,800.00	19,078.44	19,000.00	11,460.49	19,570.00		+3%	
	Total Drainage-Rev	24,000.00	\$ 20,968.47	23,300.00	24,176.44	23,500.00	16,446.49	24,070.00			
Drainage-Expenditures											
26315002.0	Wages	16,809.41	\$ 16,574.60	17,626.62	17,385.52	16,719.33	13,000.69	17,943.96			
26315005.0	Overtime						424.40				
26315006.0	SSI Taxes	1,446.50	\$ 1,366.37	1,503.83	1,511.53	1,403.34	1,138.07	1,497.03			
26315007.0	Medical Insurance	4,278.43	\$ 4,204.57	4,481.65	4,015.17	4,662.91	3,336.93	4,718.72			
26315009.0	Worker's Comp Insuran	1,146.40	\$ 1,151.44	1,202.14	1,262.80	1,003.16	965.93	4,440.75			
26315010.0	Deferred Retirement	1,327.18	\$ 1,195.60	1,410.13	884.58	957.49	418.41	1,435.51			
26315014.0	Trucking fees	0.00		0.00							
26315016.0	Fuel	0.00		0.00							
26315019.0	Francis Creek Maintenar	1,200.00	\$ 65.50	500.00	397.77	500.00	1,504.32	1,500.00			
26315022.0	Clean F. Creek	0.00		0.00							
26315023.0	Drainage Project	200.00	\$ -	200.00	0.00	200.00	0.00	200.00		cal-fire	
26315024.0	Supplies	500.00	\$ 64.51	300.00	458.57	500.00	697.45	500.00			
26315052.0	Professional Service	0.00		5,100.00	5,105.00	0.00					
26315061.0	Liability Insurance	793.41	\$ 800.13	831.98	896.33	802.53	793.31	861.31			
26315063.0	Contract Services	0.00		0.00							
26315095.0	Capital Outlay	0.00		0.00							
26315192.0	Debt service - principal										
26315194.0	Tri-Counties Loan INT E	13,555.00	13,329.85	13,555.00	13,554.96	13,555.00	10,166.22	13,555.00		Tri-Co loan pmt	
	Total Drainage-Exp	41,256.33	38,752.57	46,711.35	45,472.23	40,303.76	32,445.73	46,652.28			
	Revenues Over\										
	(Under) Expenditure	(17,256.33)	(17,784.10)	(23,411.35)	(21,295.79)	(16,803.76)	(15,999.24)	(22,582.28)			

City of Ferndale		Page 8		6.20.18					
Departmental 2019-2020									
Statement of Revenues and Expenditures--Cash Basis						6.19.19			
Budget to Actual									
	2017/2018	2017/2018	2018/2019	2018/2019	2019/2020	YTD-Mar 2020	2020/2021		
	Budget	Actual	Pro Budget	Actual	Pro Budget		Pro Budget		
Sewer-Revenues									
30514182	Interest	0.00	3,274.55	0.00					all interest income under City revenue
30514274	Sewer service charge	481,500.00	488,750.64	685,842.00	699,325.12	700,000.00	405,381.94	721,000.00	+3%
30514275	Sewer connection fees	15,000.00	5,180.16	15,000.00	10,360.32	15,000.00	15,940.43	15,000.00	3 homes
30514276	refunds-sewer fees	(530.00)	0.00	(530.00)	0.00	0.00			
30514303	Septic discharge	60,000.00	95,475.50	117,600.00	88,360.75	88,800.00	53,424.00	75,600.00	avg \$6300/ mo
30514304	USDA Payment	194,000.00	194,000.00	0.00		0.00			combined w/ serv chg
30514307	Misc. Revenue	25,000.00	25,000.00	0.00					
30514309	Rev reserved for replacement	0.00		0.00					
30514400	Proceeds from sale of assets	0.00		0.00					
30514325	State Water Board Grant	0.00	47,562.00		50,904.00	300,000.00	52,010.24	150,000.00	balance
	Total Sewer-Revenues	774,970.00	859,242.85	817,912.00	848,950.19	1,103,800.00	526,756.61	961,600.00	
Expenses									
30515002	Salary - permanent	200,359.02	198,774.03	208,803.45	205,641.31	212,501.65	167,552.86	213,719.14	
30515005	Salary overtime	8,008.00	9,283.39	9,405.24	9,714.67	9,877.40	8,476.90	8,574.80	
30515006	Payroll Taxes	17,819.30	17,829.47	18,263.34	18,241.39	18,466.87	14,956.32	18,460.37	
30515007	Insurance Med/Den/Vis	42,002.22	41,144.80	44,153.31	42,107.96	45,926.08	32,823.10	46,472.12	
30515009	Workers comp. insurance	13,562.16	13,730.74	13,916.79	14,959.05	13,342.74	12,847.61	17,893.05	
30515010	Deferred retirement	15,479.35	15,814.37	16,261.11	12,609.78	16,232.86	8,032.27	17,003.35	
30515012	Office expense	250.00	2,196.90	600.00	2,038.71	1,725.00	394.95	600.00	
30515014	Vehicle expense	8,300.00	1,021.22	1,200.00	790.98	300.00	966.64	750.00	
30515016	Vehicle gas	2,650.00	1,933.78	2,000.00	1,871.56	2,000.00	2,382.50	3,000.00	\$250 mo
30515021	Street Repair	0.00		0.00					
30515024	Department Supplies	340.00	1,640.64	2,000.00	2,470.03	2,500.00	978.22	1,000.00	
30515030	Garbage/Sludge	4,600.00	4,663.00	4,752.00	5,067.78	5,000.00	4,836.87	5,350.00	\$280 mo, Mobley +
30515032	Utilities Elec Plant/pumps/water	79,600.00	64,893.42	65,000.00	72,990.26	74,000.00	53,759.34	74,400.00	\$6200/mo
30515033	Water	1,600.00	1,800.17	1,800.00	1,795.51	1,800.00	1,696.43	1,920.00	county 1076
30515034	Telephone/Internet/Alarm Monitor	4,400.00	4,404.87	4,380.00	5,092.56	5,800.00	4,597.67	6,000.00	500/ mo
30515044	Meetings and dues	550.00	866.00	716.00	583.00	900.00	612.00	650.00	
30515048	Training	850.00	0.00	850.00	0.00	850.00	961.53	250.00	
30515050	IT Support	220.00	979.00	250.00	50.00	250.00	2,159.34	1,200.00	
30515052	Professional Services	0.00	0.00	0.00	0.00	0.00			
30515055	Contractual services	9,600.00	5,803.00	5,100.00	6,600.00	6,700.00	3,420.00	6,600.00	Lenardo 4300+ Sems 2300
30515063	Fire Insurance	2,659.00	2,753.00	2,800.00	2,880.00	2,950.00	1,675.00	2,600.00	
30515092	Sewer plant permit	7,500.00	9,860.00	7,500.00	10,648.00	10,750.00	13,873.73	13,900.00	3 @ St Water Brd
30515094	Safety equipment	0.00	0.00	0.00					
30515095	Capital outlay	55,000.00	89,470.32	14,000.00	13,500.00	10,000.00	0.00	0.00	
30515099	Miscellaneous	0.00	0.00	0.00					
30515121	Sewer plant maintenance	28,700.00	61,479.50	51,700.00	65,656.44	68,000.00	46,694.61	60,000.00	
30515122	Sewer line maintenance	22,000.00	16,727.34	10,000.00	12,414.77	15,000.00	28,344.41	13,000.00	
30515125	Chemicals	0.00	0.00	0.00					
30515130	Ultra Violet Lights	1,800.00	325.00	45,900.00	44,140.57	45,000.00	38,552.50	40,000.00	
30515157	Testing and monitoring	39,200.00	35,167.65	36,000.00	29,712.09	33,000.00	8,821.50	12,000.00	
30515160	Postage & Shipping	0.00	238.99	240.00	1,894.54	2,000.00	307.53	450.00	
30515161	Liability Insurance	9,386.13	9,522.84	9,631.55	10,617.85	10,674.19	10,580.66	10,670.12	
30515165	Vehicle Insurance	511.00	912.64	920.00	184.00	0.00			discontinued
30515170	State Water Planning Grant Exps	0.00	47,561.65		107,481.72	300,000.00	52,006.57	150,000.00	balance
30515190	USDA Loan	194,300.00	105,381.69	194,300.00	194,119.99	194,000.00	193,958.74	194,000.00	SEWER17

30515194	Interest expense	0.00	448.87						
30515197	Sewer treatment loan	0.00		0.00					
30515198	Sewer Match Loan	0.00		0.00					
30515192	Retirement of Bonds	0.00		0.00					
30515199	Depreciation	0.00		0.00					
	Total Expenses	771,246.18	766,628.29	772,442.79	895,874.52	1,109,546.79	716,269.80	920,462.95	
	Revenues Over\								
	Under Expenses	3,723.82	92,614.56	45,469.21	(46,924.33)	(5,746.79)	(189,513.19)	41,137.05	

City of Ferndale							Page 9	
Budget Summary Sheet	Approved	7.20.16			6.20.18	6.19.19		
Statement of Revenues and Expenditures-Cash Basis								
REVENUES	Budget 15/16	MAY 2016	Budget 16/17	Budget 17/18	Budget 18/19	Budget 19/20	Budget 20/21	
Taxes	\$ 506,000.00	\$434,973.52	\$537,800.00	\$569,870.00	\$564,700.00	\$608,100.00	\$495,579.52	
Licenses & Permits	\$22,700.00	\$26,228.13	\$27,650.00	\$34,085.00	\$35,775.00	\$46,275.00	\$46,015.00	
Fines	\$1,800.00	\$6,535.20	\$2,000.00	\$300.00	\$1,500.00	\$1,500.00	\$1,500.00	
Use of Money	\$6,500.00	\$15,293.95	\$6,700.00	\$11,080.00	\$10,600.00	\$20,250.00	\$19,500.00	
Intergovernmental	\$283,300.00	\$215,210.27	\$ 245,940.00	\$ 262,129.00	\$ 284,497.00	\$ 322,596.00	\$ 325,094.00	
Fees for Service	\$9,000.00	\$10,823.92	\$8,560.00	\$2,950.00	\$2,550.00	\$2,850.00	\$3,900.00	
Other Revenue	\$49,000.00	\$22,050.63	\$20,250.00	\$8,950.00	\$20,900.00	\$12,900.00	\$3,900.00	
Planning & Engineering	\$6,291.05	\$10,976.05	\$4,000.00	\$9,000.00	\$6,700.00	\$6,700.00	\$160,000.00	
Total General Fund	\$ 884,591.05	\$742,091.67	\$852,900.00	\$898,364.00	\$927,222.00	\$1,021,171.00	\$1,055,488.52	
Gas Tax	\$27,061.00	\$24,268.97	\$30,483.00	\$ 40,190.00	\$ 34,735.00	\$ 41,975.00	\$ 40,378.00	
Trans Dev TDA	\$49,000.00	\$25,000.00	\$45,414.00	\$46,693.00	\$58,360.00	\$62,380.00	\$44,641.57	
Integ Waste	\$10,000.00	\$11,039.01	\$12,000.00	\$12,000.00	\$8,800.00	\$8,200.00	\$5,000.00	
Drainage	\$22,385.00	\$18,449.54	\$26,060.00	\$24,000.00	\$23,300.00	\$23,500.00	\$24,070.00	
RTSP	\$0.00	\$9,205.68	\$9,045.00	\$10,230.00	\$9,500.00	\$9,500.00	\$9,500.00	
Special - Sewer	\$703,000.00	\$648,591.68	\$726,200.00	\$774,970.00	\$817,912.00	\$1,103,800.00	\$961,600.00	
Total Special Funds	\$811,446.00	\$736,554.88	\$849,202.00	\$908,083.00	\$952,607.00	\$1,249,355.00	\$1,085,189.57	
Total All Revenues	\$1,696,037.05	\$1,478,646.55	\$1,702,102.00	\$1,806,447.00	\$1,879,829.00	\$2,270,526.00	\$2,140,678.09	
EXPENDITURES		May 31, 2016						
Section One	\$316,814.10	\$322,544.49	\$293,971.54	\$313,458.46	\$346,445.71	\$341,729.43	\$325,025.09	
Section Two	\$462,552.42	\$457,975.67	\$501,813.74	\$531,914.65	\$544,684.62	\$602,091.91	\$714,996.36	
Section Three	\$97,689.95	\$68,504.29	\$48,673.25	\$61,671.50	\$61,099.50	\$71,582.50	\$112,797.50	
Total General Fund	\$877,056.47	\$849,024.45	\$844,458.53	\$907,044.61	\$952,229.83	\$1,015,403.84	\$1,152,818.95	
Gas Tax	\$45,921.73	\$43,564.79	\$46,615.47	\$ 46,445.99	\$ 47,399.92	\$ 45,228.20	\$ 48,976.73	
Trans Dev TDA	\$50,860.69	\$41,541.75	\$44,820.51	\$48,530.24	\$45,150.06	\$43,124.36	\$50,539.04	
Integ Waste	\$8,524.54	\$7,560.77	\$8,661.28	\$11,986.18	\$12,036.01	\$7,456.58	\$7,759.85	
Drainage	\$13,162.00	\$16,442.35	\$30,689.88	\$41,256.33	\$46,711.35	\$40,303.76	\$46,652.28	
Special - Sewer	\$676,302.71	\$659,817.94	\$707,129.45	\$771,246.18	\$772,442.79	\$1,109,546.79	\$920,462.95	
RTSP	\$0.00	\$0.00	\$10,505.63	\$8,144.26	\$8,488.75	\$8,336.94	\$9,390.98	
Total Special Funds	\$794,771.67	\$768,927.60	\$848,422.22	\$927,609.18	\$932,228.88	\$1,253,996.63	\$1,083,781.83	
Total All Expenditures	\$1,671,828.14	\$1,617,952.05	\$1,692,880.75	\$1,834,653.79	\$1,884,458.71	\$2,269,400.47	\$2,236,600.78	
Total General Fund Revenues over/under E	\$7,534.58	(\$106,932.78)	\$8,441.47	(\$8,680.61)	(\$25,007.83)	\$5,767.16	(\$97,330.43)	
Total Special Fund Revenues over/under E	\$16,674.33	(\$32,372.72)	\$779.78	(\$19,526.18)	\$20,378.12	(\$4,641.63)	\$1,407.74	
Total Revenues over/under Expenses	\$24,208.91	(\$139,305.50)	\$9,221.25	(\$28,206.79)	(\$4,629.71)	\$1,125.53	(\$95,922.69)	

CITY COUNCIL MEETING														
						Vacation	Annual	Retirement	W.C.	Liability	FICA	SUI / ETT	cost to employ	
		Hrs Per Payday	Per Pay Day	# of paydays	Annual	Days per Year	9.5%med, no dent/vis inc Benefits	Yrly 8%	Yrly 5.8%	Yrly 4.8%	7.65%	4.7% / \$329 max .1% / \$7		
City Manager-JP	7/1 - 12/31/20	64	Salary	3,806.75	26	98,975.51	vac 20	12,045.00	7,918.04	5,740.58	\$ 4,750.82	\$ 7,571.63	\$ 336.00	
DOH 10/2/06	1/1 - 6/30/21						admin 7	13,139.40			\$ -	\$ -		
						98,975.51		25,184.40	7,918.04	5,740.58	4,750.82	7,571.63	336.00	\$ 150,476.98
City Clerk-KH	7/1 - 12/31/20	72	26.80	1,929.60	26	50,169.60	15	2,087.98	4,013.57	2,909.84	\$ 2,408.14	\$ 3,837.97	\$ 336.00	
(In-lieu)	1/1 - 6/30/21							2,087.98						
DOH 1/13/14						50,169.60		4,175.96	4,013.57	2,909.84	\$ 2,408.14	3,837.97	\$ 336.00	\$ 67,851.08
Finance-DJ	7/1 - 12/31/20	64	30.57	1,956.48	26	50,868.48	10	6,048.00	4,069.48	2,950.37	\$ 2,441.69	\$ 3,891.44	\$ 336.00	
DOH 1/3/17	1/1 - 6/30/21							6,595.20						
						50,868.48		12,643.20	4,069.48	2,950.37	2,441.69	3,891.44	336.00	\$ 77,200.66
PD - Chief BS	7/1 - 12/31/20	80	Salary	2,671.44	26	69,457.44	vac 15	6,048.00	5,556.60	4,028.53	\$ 3,333.96	\$ 5,313.49	\$ 336.00	
DOH 6/4/09	1/1 - 6/30/21						admin 10	6,595.20						
						69,457.44		12,643.20	5,556.60	4,028.53	\$ 3,333.96	5,313.49	\$ 336.00	\$ 100,669.22
PD - Sergeant TD	7/1 - 12/31/20	83	23.87	1,981.21	26	51,511.46	15	6,048.00	3,434.10	2,987.66	\$ 2,472.55	\$ 3,940.63	\$ 336.00	
DOH 8/31/19	1/1 - 6/30/21							6,595.20						
	over time					1,700.00			136.00	98.60	\$ 81.60	\$ 130.05		
						51,511.46		12,643.20	3,570.10	3,086.26	2,554.15	4,070.68	336.00	\$ 77,771.85
PD - Officer RL	7/1 - 12/31/20	86	20.16	1,733.76	26	45,077.76	15	6,048.00	3,606.22	2,614.51	\$ 2,163.73	\$ 3,448.45	\$ 336.00	
DOH 7/9/16	1/1 - 6/30/21							6,595.20						
	over time					2,000.00			160.00	116.00	\$ 96.00	\$ 153.00		
						45,077.76		12,643.20	3,766.22	2,730.51	2,259.73	3,601.45	336.00	\$ 70,414.87
PD - Officer DB	7/1 - 12/31/20	85	17.83	1,515.55	26	39,404.30	15	6,048.00	2,364.26	2,285.45	\$ 1,891.41	\$ 3,014.43	\$ 336.00	
DOH 8/1/19	1/1 - 6/30/21							6,595.20						
	over time					1,800.00			144.00	104.40	\$ 86.40	\$ 137.70		
						39,404.30		12,643.20	2,508.26	2,389.85	1,977.81	3,152.13	336.00	\$ 62,411.54
PD - Officer CC	7/1 - 12/31/20	85	17.83	1,515.55	26	39,404.30	15	6,048.00	1,313.48	2,285.45	\$ 1,891.41	\$ 3,014.43	\$ 336.00	
DOH 2/1/20	1/1 - 6/30/21							6,595.20						
	over time					1,500.00			120.00	87.00	\$ 72.00	\$ 114.75		
						39,404.30		12,643.20	1,433.48	2,372.45	\$ 1,963.41	3,129.18	336.00	\$ 61,282.01
PD Reserve	7/1 - 12/31/20	60	17.39			1,043.40		N/A	N/A	60.52	\$ 50.08	\$ 79.82	\$ 50.08	
	1/1 - 6/30/21	60	17.39			1,043.40		N/A	N/A	60.52	\$ 50.08	\$ 79.82	\$ 50.08	
						2,086.80				121.03	100.17	159.64	100.17	\$ 2,567.81
PubWorks-JH	7/1 - 12/31/20	80	26.59	2,127.20	26	55,307.20	15	6,048.00	4,424.58	3,207.82	\$ 2,654.75	\$ 4,231.00	\$ 336.00	

DOH 8/4/13	June 1/1 - 6/30/21							6,595.20							
								55,307.20	12,643.20	4,424.58	3,207.82	\$ 2,654.75	4,231.00	336.00	\$ 82,804.54
PubWorks-DF	7/1 - 12/31/20	80	18.50	1,480.00	26	38,480.00	10	6,048.00	3,078.40	2,231.84	\$ 1,847.04	\$ 2,943.72	\$ 336.00		
DOH 4/9/19	1/1 - 6/30/21							6,595.20							
						38,480.00		12,643.20	3,078.40	2,231.84	1,847.04	2,943.72	336.00	\$ 61,560.20	
WW Chief-SC	7/1 - 12/31/20	80	32.70	2,616.00	26	68,016.00	20	6,048.00	5,441.28	3,944.93	\$ 3,264.77	\$ 5,203.22	\$ 336.00		
DOH 6/21/04	1/1 - 6/30/21					0.00		6,595.20							
	over time	104	49.05	5,101.20		5,101.20			408.10	295.87	\$ 244.86	\$ 390.24			
	Incentive		34.62	34.62	26	900.12			72.01	52.21	\$ 43.21	\$ 68.86			
						68,916.12		12,643.20	5,921.39	4,293.00	3,552.83	5,662.32	336.00	\$ 101,324.87	
WW Asst-SG	7/1 - 12/31/20	80	22.26	1,780.80	26	46,300.80	10	6,048.00	3,704.06	2,685.45	\$ 2,222.44	\$ 3,542.01	\$ 336.00		
DOH 12/18/14	1/1 - 6/30/21							6,595.20							
	over time	104	33.40	3,473.60		3,473.60			277.89	201.47	\$ 166.73	\$ 265.73			
	Incentive		23.08	23.08	26	600.08			48.01	34.80	\$ 28.80	\$ 45.91			
						46,900.88		12,643.20	4,029.96	2,921.72	2,417.98	3,853.65	336.00	\$ 73,103.38	
WW OIT	7/1 - 12/31/20	30	12.50	375.00	26	9,750.00	N/A	N/A	N/A	565.50	\$ 468.00	\$ 745.88	\$ 336.00		
	1/1 - 6/30/21					0.00	N/A	N/A	N/A						
						9,750.00				565.50	468.00	745.88	336.00	\$ 11,865.38	
City Janitor-		8	16.00	128.00	26	3,328.00	N/A	N/A	N/A	193.02	\$ 159.74	\$ 254.59	\$ 159.74	\$ 4,095.10	
Town Hall Janitor-Alameda		194	16	3,104.00	12	3,104.00	N/A	N/A	N/A	180.03	\$ 148.99	\$ 237.46	\$ 148.99	\$ 3,819.47	
Library-various	Annual					5,000.00	N/A	N/A	N/A	290.00	\$ 240.00	\$ 382.50	\$ 240.00	\$ 6,152.50	
						REG WAGE		677,741.85	155,792.36	50,290.06	40,212.37	33,279.20	53,038.72	5,016.90	1,015,371.46
						OT-POLICE		7,000.00							
						OT-SEWER		8,574.80							
								693,316.65							

			40,250.00	33,057.00
		%of total wages	wc 5009	liab 5061
city mgr	1010	0.045	1,797.11	1,475.95
clerk	1012	0.107	4,319.62	3,547.67
govt bldg	1015	0.004	173.05	142.13
parks/rec	1062	0.009	359.11	294.93
pd	1021	0.388	15,634.19	12,840.23
street	1031	0.025	1,003.65	824.29
lib	1061	0.007	288.87	237.24
gas	2231	0.028	1,128.18	926.56
drainage	2631	0.024	965.93	793.31
tda	2431	0.028	1,142.55	938.36
iwmf	2531	0.007	272.29	223.63
rstp	2331	0.008	317.84	261.04
sewer	3051	0.319	12,847.62	10,551.65
		1.00	40,250.00	33,057.00

RESOLUTION NO. 2020-12**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
ADOPTING THE FISCAL YEAR 2020-21 OPERATING BUDGET**

WHEREAS, State Law mandates and sound management necessitates the adoption of an annual budget; and

WHEREAS, the City of Ferndale seeks to continue to provide services desired by the public; and

WHEREAS, a budget has been crafted that preserves essential services.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale, the FY 2020-21 Annual Operating Budget attached and made part hereto, is adopted.

PASSED AND ADOPTED by the City Council of the City of Ferndale on June 17, 2020 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Michael Sweeney, Mayor

Attest:

Kristene Hall, City Clerk

Meeting Date:	June 17, 2020	Agenda Item Number	13.c.i
Agenda Item Title:	Approve Resolution 2020-13 Adoption of Gann Appropriations Spending Limitation for Fiscal Year 2020-21		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve Resolution number 2020-13 Adoption of Gann Appropriations Spending Limitation for Fiscal Year 2020-21.

BACKGROUND:

Pursuant to California Constitution Article XIII (B) (Proposition 4), public entities are required to conform to budgetary guidelines set forth in the Gann Initiative. The purpose of Article XIII (B) is to constrain fiscal growth in government by limiting the proceeds of taxes that may be appropriated each year. Each year's limit may be adjusted for increase in cost of living (California per capita income) and population. For special districts, if the district is located entirely within one county, the county's population change factor is to be used. The limit may also be changed in the event of a transfer of fiscal responsibility. The California Department of Finance is mandated to provide the requisite price and population change data for local jurisdictions to calculate their appropriations limit.

DISCUSSION:

Each year the City Council is required to pass a resolution with the finding that the annual budget for the fiscal year is within the appropriations limit. This resolution must be passed by the end of calendar year.

FINANCIAL IMPACT: None

ATTACHMENTS:

1. Gann Schedule
2. Resolution 2020-13

CITY OF FERNDALE

Gann Appropriation Limits Schedule

For the year ending June 30, 2021

	<u>Amount</u>	<u>Source</u>
A. Appropriations limit for the year ending June 30, 2020	\$890,674	Prior year schedule
B. Calculation Factors:		
1. Population Increase % (0.29)	1.0029	State Department of Finance
2. Inflation % (3.73)	1.0373	State Department of Finance
3. Total adjustment factor	<u>1.0403</u>	B1 x B2
C. Annual Adjustment Increase	35,901.44	[(B3-1)A]
D. Other Adjustments		
Loss Responsibility (-)	N/A	
Transfers to Private (-)	N/A	
Transfers to fees (-)	N/A	
Assumed Responsibility (+)	N/A	
E. Total Adjustments	<u>35,901</u>	(C+D)
F. Appropriations limit for the year ending June 30, 2021	\$926,575	(A+E)

RESOLUTION NO. 2020-13**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
ESTABLISHING THE ADJUSTED APPROPRIATION LIMITATIONS OF THE CITY OF FERNDALE
FOR FISCAL YEAR 2020-21**

WHEREAS, The City Council of the City of Ferndale adopted a budget for Fiscal Year 2020-21;
and

WHEREAS, as required by Section 7910 of the Governmental Code, the City Council of the City of Ferndale does resolve as follows:

Section 1. The City Council of the City of Ferndale hereby establishes the appropriation limitation for the City of Ferndale for fiscal year 2020-21 to be \$926,575 which exceeds the estimated actual appropriations subject to limit of \$608,771.

Section 2. The compound factor used in calculating the 2020-21 limitation was 1.0403, which represents the change in City population and California per capita income.

INTRODUCED, PASSED AND ADOPTED this 17th day of June 2020, by the following vote:

AYES:

NOTES:

ABSENT:

ABSTAIN:

Michael Sweeney, Mayor

Kristene Hall, City Clerk

Meeting Date:	June 17, 2020	Agenda Item Number	13.d
Agenda Item Title	COVID-19 Update & Discussion		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive & File

DISCUSSION:

This agenda item will give the council, staff, and public a chance to address any concerns or provide any updates from the COVID-19 Pandemic.

ATTACHMENTS:

Letters of Concern

Order to Wear Facial Coverings



Teresa Frankovich, MD, MPH
Humboldt County Health Officer
529 I Street, Eureka, CA 95501

phone: (707) 445-6200 | fax: (707) 445-6097

**ORDER OF THE HEALTH OFFICER
OF THE COUNTY OF HUMBOLDT REQUIRING MEMBERS OF THE
PUBLIC TO WEAR FACIAL COVERINGS**

DATE OF ORDER: April 21, 2020
EFFECTIVE APRIL 24, 2020 UNTIL RESCINDED

Please read this Order carefully. Violation of or failure to comply with this Order is a misdemeanor punishable by fine, imprisonment, or both. (California Health and Safety Code 120295, et seq.)

UNDER THE AUTHORITY OF CALIFORNIA HEALTH AND SAFETY CODE SECTIONS 101040, 101085, and 120175, THE HEALTH OFFICER OF THE COUNTY OF HUMBOLDT ("HEALTH OFFICER") ORDERS:

1. This Order shall become effective at 12:01 a.m. on Friday, April 24, 2020 and will continue to be in effect until it is rescinded, superseded, or amended in writing by the Health Officer or the State Health Officer.
2. California is in a State of Emergency because of the COVID-19 pandemic. The spread of the Novel Coronavirus (COVID-19) is a substantial danger to the health of the public within the County of Humboldt ("County"). COVID-19 can easily spread between persons who are in close contact with one another. This Order is based on scientific evidence and best practices as currently known from the Centers for Disease Control and Prevention, the State of California, and the Humboldt County Health Officer. This Order is intended to protect vulnerable members of the public from avoidable risk of serious illness or death resulting from exposure to COVID-19.
3. The age, condition, and health of a significant portion of the population of the County places it at risk for serious health complications, including death, from COVID-19. Persons have been shown to be infectious up to 48 hours before onset of symptoms, and as many as 50% of infections seem to occur in asymptomatic persons. All persons who contract COVID-19, regardless of their level of symptoms (none, mild, or severe), may place other vulnerable members of the public at significant risk. Currently, there is no vaccine available to protect against COVID-19 and no specific treatment.
4. COVID-19 is spread through respiratory droplets that are produced when an infected person coughs, sneezes or talks. These droplets can land in the mouths or noses of others who are nearby, or can be inhaled into their lungs. COVID-19 has been shown to attach to surfaces for days and remain viable in the air for up to three hours after the infected person has left. When properly worn by the user, facial coverings used in conjunction with physical distancing of at least 6 feet and frequent handwashing, may reduce the risk of transmission



Mental Health
phone: (707) 268-2990
fax: (707) 476-4049

Public Health
phone: (707) 445-6200
fax: (707) 445-6097

Social Services
phone: (707) 476-4700
fax: (707) 441-2096

of this virus by limiting the spread of these droplets. Even a small reduction in community transmission could make a major difference to the demand on the healthcare system.

5. This Order also is issued in light of the existence of 52 cases of COVID-19 in the County as of April 21, 2020.
6. The Health Officer has determined that this Order, and its prior Orders, were and are necessary because cases of COVID-19 have been confirmed throughout Humboldt County. COVID-19 is highly contagious and has a propensity to spread in various ways including, but not limited to, by attaching to surfaces or remaining in the air, resulting in physical damage and/or physical loss.
7. This Order is issued in accordance with, and incorporates by reference, the Health Officer Shelter in Place Order issued on March 30, 2020; the California Department of Public Health Face Covering Guidance issued on April 1, 2020; and the Health Officer Recommendation on Face Coverings issued on April 3, 2020.
8. All persons shall wear facial coverings before they enter any indoor facility besides their residence, any enclosed open space, or while outdoors when the person is unable to maintain a six-foot distance from another person at all times.
9. This Order does not apply when the person is driving alone or with members of their households, unless the windows in the vehicle are lowered to interact with first responders, food service workers, or other persons who are not members of their households. Persons should refrain from purchasing medical-grade masks, such as surgical masks and N95 respirators; those are critical supplies that must continue to be reserved for healthcare workers and other medical first responders coming into contact with infected persons.
10. Facial coverings mean any fabric or cloth that covers the mouth and nose without holes. The facial covering can be made using household items (including scarves, bandanas, t-shirts, sweatshirts, towels, turtlenecks, or other fabric), can be sewn by hand, or factory-made. Note that any mask that incorporates a one-way valve (typically a raised plastic cylinder about the size of a quarter on the front or side of the mask) that is designed to facilitate easy exhaling is not a Face Covering under this Order and is not to be used to comply with this Order's requirements. Valves of that type permit droplet release from the mask, putting others at risk. Further guidance on facial coverings could be found here:
 - <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>
 - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Face-Coverings-Guidance.aspx>
11. Facial coverings should not be placed on children under age 2 or on anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the facial coverings without assistance.
12. Facial coverings are meant to protect the public from the user in case the user is infected and not yet displaying symptoms. Facial coverings are not a substitute for social distancing.



13. The user should limit touching their face or their facial coverings, and should wash their hands before applying their facial covering, shortly after touching their facial coverings and after removing their facial covering.
14. Facial coverings should be frequently washed or sanitized for the health and safety of the user and others. Single-use facial coverings must be properly discarded into trash receptacles.
15. Employers who continue to operate, pursuant to the Health Officer Shelter in Place Order issued on March 30, 2020, and who require their employees to leave their residence to work or provide a service shall ensure that their employees comply with this Order while on duty by either (1) supplying employees with facial coverings, or (2) ensuring that employees have access to facial coverings, or (3) ensuring that their employees are using their own facial coverings.
16. Each driver or operator of any public transportation or paratransit vehicle, taxi, or private care service or ride-sharing vehicle must wear a Face Covering while driving or operating such vehicle, regardless of whether a member of the public is in the vehicle, due to the need to reduce the spread of respiratory droplets in the vehicle
17. A governmental entity or business owner or operator may to the extent authorized by law, refuse admission or service to any customer or visitor who fails to wear facial coverings.
18. Business includes any for-profit, non-profit, or educational entity, whether a corporate entity, organization, partnership or sole proprietorship, and regardless of the nature of the service, the function it performs, or its corporate or entity structure.
19. Pursuant to Government Code sections 26602 and 41601 and Health and Safety Code section 101029, the Health Officer requests that the Sheriff and all chiefs of police in the County ensure compliance with and enforce this Order. The violation of any provision of this Order constitutes a threat and menace to public health, constitutes a public nuisance, and is punishable by fine, imprisonment, or both.
20. Copies of this Order shall promptly be: (1) posted on the County website and (2) provided to any member of the public requesting a copy of this Order.
21. If any provision of this Order to the application thereof to any person or circumstance is held to be invalid, the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. The provisions of this Order are severable.

Date Issued:

4/21/2020

Time:

1:55pm

By:


Teresa Frankovich, MD MPH
Health Officer, County of Humboldt

cityclerk@ci.ferndale.ca.us

From: Stephen Avis <ferndaleplanner@gmail.com>
Sent: Monday, June 8, 2020 10:29 AM
To: Kristene Hall
Subject: FW: masks

Kristine,
Jackie asked me to forward this to you. She is out of town this week.
Thanks,
Stephen

From: Jackie Cory <jackiecory49@gmail.com>
Date: Thursday, June 4, 2020 at 2:46 PM
To: Stephen Avis <ferndaleplanner@gmail.com>
Subject: masks

Stephen,
I've complained to the police chief about this. Several weeks ago I went into Nielsen's and the cashiers were wearing masks; however, there was an officer there without a mask talking to a woman without a mask.

I no longer shop at Red Front because the owner and the clerks are without masks.

My dog and I were attacked by a pit bull on the 27th at 1070 5th street. the attending officer did not have a mask on although there was one around his neck. I was badly shaken up, but at that point I remembered to put one on. He raised his up a bit but it slipped down. I reported the dog attack, but I did not report the officer without a mask because he was helping me. Not only did I feel vulnerable about being attacked, but I was worried about the people standing around me without masks.

I walk without a mask, but I put it on when I enter a building and if I will be passing people.

Jackie

cityclerk@ci.ferndale.ca.us

From: Stephen Avis <ferndale1057@gmail.com>
Sent: Monday, June 8, 2020 10:36 AM
To: Kristene Hall
Subject: Forwarded message

Kristene,
I received this message day before yesterday and am passing it on to you.
Stephen

Dear Stephen,

I think when it comes to stores handling food ie: Valley Grocery, Red Front, Ferndale Meat and the restaurants in town. I feel they need to have a mask! Today I went to Valley and came across people without masks, not distancing etc. Needless to say, I felt uncomfortable. I was about to leave when I stopped by the fresh vegetable section to grab some potatoes there, I found the owner with a mask **around his neck (not covering his mouth and nose)** sorting thru the vegetables with his hands. To be honest I almost dropped everything and left without buying anything! When you compare this to purchasing from Aubry and Ben at their stand on Saturday I find this kind of behavior hard to defend. Aubry and Ben do a great job of making sure they are playing it safe when handling food why can't the others? All it takes is for one person to cough or sneeze on the food!

cityclerk@ci.ferndale.ca.us

From: Karen Burkhardt <karenmburkhardt@gmail.com>
Sent: Sunday, June 7, 2020 12:31 PM
To: cityclerk@ci.ferndale.ca.us; Michael Sweeney
Subject: Covid and the "state of emergency" in Ferndale

Dear Michael, Kristene and Jay:

We would like to register a concern re the lack of consistent enforcement of county rules related to the pandemic. Whether the enforcement is "soft" or more direct - apparently people who live in Ferndale and visit Ferndale need more structure and education. We were concerned to see the "estate sale" that occurred on the corner of Dewey and Jacobsen. We observed over several days many people going in and out of the home, some wearing masks, most not. This is really a blatant violation of the current rules on many levels is it not?

We feel strongly that in order for the Ferndale economy to improve, we as a community need to show visitors that Ferndale is a safe place to visit if you don't live here, and for residents to also feel safe to come out and do some of their normal shopping, etc. I see signs on front doors of businesses encouraging mask wearing but I see that most people going in and out don't comply, and many employees are not wearing masks. Visitors who might come up to help in the economic recovery from the Bay Area and other parts of CA south of us will not be encouraged and reassured that they will have a safe visit unless "we" demonstrate that we understand risk and the need to make the appropriate efforts to help keep everyone - citizens and visitors alike - safe from infection.

We appreciate - and our friends and family who live in other parts of CA have been impressed - with the way Sheriff Honsal and Dr. Frankovich have worked together to enforce CDC guidelines for safety during this pandemic. We think Ferndale city government needs to try harder to come up to the standard they have set.

Respectfully,
Karen Burkhardt & Pat Lydon

Karen Burkhardt
Sent from my iMac
PO Box 153
Ferndale, CA 95536
(C) 916-947-0563

cityclerk@ci.ferndale.ca.us

From: Kathleen Gropp <graljsaz@aol.com>
Sent: Sunday, June 7, 2020 10:11 PM
To: cityclerk@ci.ferndale.ca.us
Subject: State of Emergency

Dear Mayor and Council Members,

I understand you will be considering whether or not to extend the COVID State of Emergency for Ferndale. I live in Ferndale but outside of the city limits but I do have a post office box for mail delivery and have my prescriptions filled at Ring's Pharmacy. In addition I use the grocery store and used to work downtown and so frequently was a patron of the retail stores, theatre and restaurants.

Due to my advancing age and lung scarring I have made limited trips to town but always wear my mask. I have noted many people frequenting a few stores that are not wearing masks so I have avoided shopping in any of those establishments. I realize that some object at being told to do something in the best interest of others and have refused to comply with the recommendations of the health officer, but that sure doesn't make me feel like I should return to frequenting some shops or eateries.

If there are orders on the books then uniform enforcement should also be expected. I feel like I can still contribute to society and know that without effective treatment or a vaccine I most likely will not survive a COVID infection. I would urge extending the declaration and enforcement of any requirements established to help protect the lives of everyone.

Kathy Gropp
Sent from my iPad

cityclerk@ci.ferndale.ca.us

From: jennifer raymond <vegicook@gmail.com>
Sent: Monday, June 8, 2020 8:21 AM
To: cityclerk@ci.ferndale.ca.us
Subject: Please wear the mask

As a senior citizen living in Ferndale, I appreciate those who are already wearing masks to reduce the spread of this virus, and I am writing to the City Council to ask that the wearing of masks be required in all businesses that are open in Ferndale in order to provide protection to residents of the community who are most at risk.

Thank you,
Jennifer Raymond
1057 5th Street, Ferndale, CA

cityclerk@ci.ferndale.ca.us

From: Lynne S <redbarncottage4@gmail.com>
Sent: Monday, June 8, 2020 10:23 AM
To: cityclerk@ci.ferndale.ca.us
Subject: Support for Standardized Rules for COVID-19

I support standardizing requirements for COVID rules. I support enforcing citizens to wear masks inside of stores and outside on Main Street, too many people are not following the rules and regulations. Our Main Street sidewalks are narrow and it is only common sense to wear masks to protect others walking on them. Unfortunately a lot of people don't have common sense or are making a political statement, thus putting others at risk. I agree with enforcing the standardized approach to enforcing the mask rules, it will help business owners and make our town safer for everyone.

Lynne Shoblom

cityclerk@ci.ferndale.ca.us

From: Joe and Kerry Chartkoff <joekerrychartkoff@gmail.com>
Sent: Monday, June 8, 2020 12:15 PM
To: cityclerk@ci.ferndale.ca.us
Cc: 'Stephen Avis'
Subject: COVID-19 and Ferndale

To the Members of the Ferndale City Council:

We are writing in strong support for extending Ferndale's state of emergency regarding the Covid-19 pandemic for another two weeks. We feel this is vital to help protect all Ferndale residents during this difficult time. Driven by the enormous economic damage that has resulted from closing most of the country to halt the pandemic's advance, cities are understandably eager to reopen and get business back to normal. However, Covid-19 isn't finished with us. It's still here: an invisible threat to us all. Ferndale has been fortunate to avoid—so far--the tens of thousands of deaths which struck most of the nation. In 1918, Ferndale was also spared the first ravages of the worldwide flu pandemic. We even largely survived a second wave. But we weren't spared from a third, which struck just as the city was congratulating itself on its good fortune.

Just today, we saw too many people on Main Street who were not taking even the simplest effort to help control a possible second coronavirus wave in Ferndale. More than half the people we saw were not wearing masks. We urge the City Council to adopt a standardized, enforceable, and clear set of minimum requirements that we can expect our residents and business owners to follow in order to help keep us all safe.

Don't let history repeat itself!

Kerry and Joe Chartkoff
Ferndale

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.



May 20, 2020

James Price
301 Overton Street
Newport, KY 41071

RE: 620 Main Street (APN 031-142-002) Overgrown Vegetation

Dear Mr. Price:

The grass and weeds on your property at 620 Main Street are severely overgrown and in violation of Ferndale Nuisance Ordinance 06-04 §4.03.3(c). This is a courtesy letter advising you to abate the nuisance by mowing your property within ten (10) days of this letter.

Per §5.04.3a of the Ferndale Nuisance Ordinance, the city shall gain the authority to abate/destroy weeds, dry grass, rubbish and other inflammable material or vegetation ten (10) days from the delivery of the Courtesy Letter/Notice to Destroy Weeds. The costs of such abatement, including administrative costs, shall be the responsibility of the property owner.

The nuisance ordinance can be found online at <http://ci.ferndale.ca.us>, click on documents, then click on Nuisance Ordinance. If you have any questions regarding this matter, please don't hesitate to call me at (707)786-4224 Mon-Thurs, 9am-4pm. We realize this is a difficult time for everyone. If you need assistance in locating a licensed lawn care service in the area, please feel free to call.

Thank you for helping keep Ferndale a beautiful place live, visit and work.



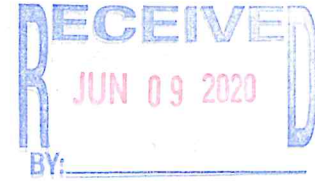
Kristene Hall
City Clerk

File: Correspondence
 Property File
 Follow up 10 days

DATE: June 5, 2020

TO: STATE, CITY AND LOCAL OFFICIALS

NOTICE OF PACIFIC GAS AND ELECTRIC COMPANY'S REQUEST TO CHANGE RATES FOR ITS RECOVERY BOND APPLICATION (A.20-04-023)



Acronyms you need to know

PG&E: Pacific Gas and Electric Company

CPUC: California Public Utilities Commission

Summary

On April 30, 2020, PG&E filed an application proposing to finance \$7.5 billion in recovery bonds after emerging from bankruptcy. While this proposal would result in a new charge on customer bills, PG&E is also proposing a credit to customers that will be funded by shareholders. The credit is expected to equal the charge, meaning there would be **no impact to customer bills**.

PG&E will file a second application later in 2020 asking the CPUC to approve issuing the recovery bonds.

Background

The legislature approved Senate Bill 901, authorizing issuance of bonds to fund the costs of certain catastrophic wildfires.

The proposals would expedite PG&E's path back to an investment-grade credit rating. This is important for customers because it will allow PG&E to continue making critical safety and reliability improvements in its electric system at the lowest cost to customers.

How will the proposal affect my electric rate?

On their monthly Energy Statement starting in 2021, customers will see a charge for the recovery bonds as well as a credit from PG&E in the same amount. The charge and credit would occur simultaneously, meaning customers are expected to experience no change in their monthly bill amount as a result of the bonds. More detailed rate information is being sent directly to customers in a bill insert.

Based on rates currently in effect, the bill for a typical residential customer using 500 kWh per month would increase from \$124.08 to \$126.53, or 2.0%. However, as noted above, customers are also expected to see an offsetting credit in the same amount.

Direct Access and Community Choice Aggregation customers only receive electric transmission and distribution services from PG&E. On average, these customers would see an increase of 3.9%. However, as noted above, customers are also expected to see an offsetting credit in the same amount.

Another category of nonbundled customers is Departing Load. These customers do not receive electric generation, transmission or distribution services from PG&E. However, these customers are required to pay certain charges by law or CPUC decision. These customers will not be impacted by the proposals in this application.

CPUC process

This application will be assigned to a judge, who will consider proposals and evidence presented during the formal hearing process. The judge will issue a proposed decision which may adopt PG&E's application, modify it or deny it. Any CPUC Commissioner may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon by the CPUC Commissioners.

The Public Advocates Office (Cal Advocates) is currently reviewing this application. Cal Advocates is the independent consumer advocate within the CPUC with a statutory mandate to represent customers of investor-owned utilities to obtain the lowest possible rate for service consistent with safe and reliable service and the state's environmental policy goals. Cal Advocates has a multidisciplinary staff with expertise in economics, finance, accounting and engineering. For more information about Cal Advocates, please call **415-703-1584**, email **PublicAdvocatesOffice@cpuc.ca.gov**, or visit Cal Advocates' website at **PublicAdvocates.cpuc.ca.gov**.

Where can I get more information?**CONTACT PG&E**

If you have questions about PG&E's filing, please contact PG&E at **1-800-743-5000**. Para más detalles llame al **1-800-660-6789** • 詳情請致電 **1-800-893-9555**. For TTY, call **1-800-652-4712**.

If you would like a copy of the filing and exhibits, please write to the address below:

Pacific Gas and Electric Company
Recovery Bond Charge (A.20-04-023)
P.O. Box 7442
San Francisco, CA 94120

CONTACT CPUC

You may also get information about this proceeding by contacting the CPUC.

- If you would like to make a comment, please visit [cpuc.ca.gov/ A2004023Comment](https://cpuc.ca.gov/A2004023Comment) to submit a comment on the CPUC Docket Card. You can also review other public comments related to this rate request.
- If you have questions about CPUC processes, you may contact the CPUC's Public Advisor's Office at:

Email: Public.Advisor@cpuc.ca.gov

Mail: CPUC

Public Advisor's Office
505 Van Ness Avenue
San Francisco, CA 94102

Call: **1-866-849-8390** (toll-free)

For TTY, call **1-866-836-7825** (toll-free)

Please reference **Recovery Bond Charge (A.20-04-023)** in any communications you have with the CPUC regarding this matter.

DATE: June 5, 2020

TO: STATE, CITY AND LOCAL OFFICIALS

NOTICE OF PACIFIC GAS AND ELECTRIC COMPANY'S REQUEST TO INCREASE RATES FOR THE OAKLAND CLEAN ENERGY INITIATIVE (A.20-04-013)

Acronyms you need to know

PG&E: Pacific Gas and Electric Company

CPUC: California Public Utilities Commission

CAISO: California Independent System Operator

Summary

On April 15, 2020, PG&E filed its application for the Oakland Clean Energy Initiative with the CPUC. The initiative is a series of projects to improve the reliability of the electric grid in the north Oakland area.

PG&E is requesting a total of approximately \$21 million for this initiative to be collected in rates beginning in 2022.

Background

Every year the CAISO does an assessment to ensure reliability of the electric system. The 2017–2018 assessment of the PG&E Greater Bay Area identified areas in north Oakland that will require transmission improvements. In response, PG&E is proposing an innovative portfolio of projects to ensure reliability in this area, including energy storage projects.

The CAISO's evaluation found PG&E's proposal to be the most cost-effective way of improving electric reliability in the north Oakland area.

How will the application affect electric rates?

Most customers receive bundled electric service from PG&E, meaning they receive electric generation, transmission and distribution services. Based on rates currently in effect, the bill for a typical residential customer using 500 kWh per month would increase from \$122.74 to \$123.39, or 0.5%.

Direct Access and Community Choice Aggregation are unbundled electric service customers who only receive electric transmission and distribution services from PG&E. On average, these customers would see an increase of 0.001%.

Departing Load customers do not receive electric generation, transmission or distribution services from PG&E. However, these customers are required to pay certain charges by law or CPUC decision. These customers will not be impacted by this application.

Actual impacts will vary depending on usage.

CPUC process

This application will be assigned to an Administrative Law Judge who will determine how to receive evidence and other related information necessary for the CPUC to establish a record upon which to base its decision.

Evidentiary hearings may be held where parties present their testimony and may be subject to cross-examination by other parties. These hearings are open to the public, but only those who are formal parties in the case can participate.

After considering all proposals and evidence presented during the hearings, the assigned Judge will issue a proposed decision which may adopt PG&E's proposal, modify it or deny it. Any of the five CPUC Commissioners may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted on at a scheduled CPUC Voting Meeting that is open to the public.

The Public Advocates Office (Cal Advocates) is currently reviewing this application. Cal Advocates is the independent consumer advocate within the CPUC with a statutory mandate to represent customers of investor-owned utilities to obtain the lowest possible rate for service consistent with safe and reliable service and the state's environmental policy goals. Cal Advocates has a multidisciplinary staff with expertise in economics, finance, accounting and engineering. For more information about Cal Advocates, please call **415-703-1584**, email **PublicAdvocatesOffice@cpuc.ca.gov**, or visit Cal Advocates' website at **PublicAdvocates.cpuc.ca.gov**.

Where can I get more information?**CONTACT PG&E**

If you have questions about PG&E's filing, please contact PG&E at **1-800-743-5000**. Para más detalles llame al **1-800-660-6789** • 詳情請致電 **1-800-893-9555**. For TTY, call **1-800-652-4712**.

If you would like a copy of the filing and exhibits, please write to the address below:

Pacific Gas and Electric Company
Oakland Clean Energy Initiative (A.20-04-013)
P.O. Box 7442
San Francisco, CA 94120

CONTACT CPUC

You may also get information about this proceeding by contacting the CPUC.

- If you would like to make a comment, please visit **cpuc.ca.gov/A2004013Comment** to submit a comment on the CPUC Docket Card. You can also review other public comments related to this rate request.
- If you have questions about CPUC processes, you may contact the CPUC's Public Advisor's Office at:

Email: **Public.Advisor@cpuc.ca.gov**

Mail: CPUC
Public Advisor's Office
505 Van Ness Avenue
San Francisco, CA 94102

Call: **1-866-849-8390** (toll-free). For TTY, call **1-866-836-7825**.

Please reference **Oakland Clean Energy Initiative (A.20-04-013)** in any communications you have with the CPUC regarding this matter.

From: [Paydar, Naveed](#)
To: cityclerk@ci.ferndale.ca.us
Subject: CPUC Utility Consumer Programs
Date: Wednesday, June 10, 2020 3:12:31 PM

Dear Kristene Hall,

During this difficult time, many households are facing income challenges and may need assistance managing utility bills.

The low-income California Alternate Rates for Energy (CARE) program, which provides up to a 35 percent bill discount, and the Family Rate Assistance program, which provides an 18 percent discount, can reduce energy bills for qualified households.

In addition, the California Lifeline program provides discounted home or cell phone service for qualified consumers.

Families who previously did not qualify for these discounts may now be able to take immediate action to reduce utility bills by calling their utility to enroll.

More information on these and other related programs/initiatives can be found below.

Sincerely,
Naveed Paydar

*Dr. Naveed Paydar, CPUC Executive Division, Naveed.Paydar@cpuc.ca.gov
Office 415-703-1437 Cell 415-516-4346*

www.cpuc.ca.gov | [Facebook](#) | [Twitter](#) | [Instagram](#) | [YouTube](#)

Here are some examples of CPUC consumer programs/initiatives:

- [CARE/FERA Programs](#) – Discounts on energy bills for income-qualified households (up to 35% bill discount with CARE and up to 18% bill discount with FERA)
- [Medical Baseline](#) – Extra allowances of energy billed at the lowest rate for customers who rely on life-support equipment
- [California Advanced Services Fund \(CASEF\)](#) – Grants for digital literacy training, broadband access in public housing developments, and more
- [California LifeLine Program](#) – Discounted home phone and cell phone services to qualified households
- [California Teleconnect Fund \(CTF\)](#) – Provides discounted communications services to schools, community colleges, libraries, government-owned hospitals and other non-profit organizations
- [Energy Saving Assistance Program \(ESA\)](#) – provides no-cost weatherization services to low-income households who meet the CARE income guidelines
- [Self-Generation Incentive Program \(SGIP\) “Equity” and “Equity Resiliency”](#) – Both categories aim to ensure lower-income, medically vulnerable, and at-risk for fire communities are at the front of

CITY OF FERNDALE

POB 1095

FERNDALE, CA 95536

"A Historic Victorian Village"

June 11, 2020

Farrell & Meg Nicholes
475 Berding St
Ferndale, CA 955369

RE: Design Review Use Permit Application DR2007 (475 Berding St)

This letter is to inform you that your application for a Design Review Use Permit for the construction of a fence has been approved. While Design Review has authority over location and aesthetics of structures, including fences, it is not within its purview to ensure proposed structures comply with all private rights affecting the property, including easements. There was some concern of an easement mentioned during the meeting. Please be aware that it is up to the property owner to maintain any easements and ensure compliance.

The Design Review Committee has also requested a paint swatch be submitted before painting the fence.

If you have any questions regarding this letter, or your application, please feel free to call me Mon-Thurs 9am-4pm at (707)786-4224.

Thank you,

A handwritten signature in blue ink that reads "Kristene Hall". The signature is written in a cursive, flowing style.

Kristene Hall

City Clerk

**PUBLIC NOTICE:
ANNUAL CREEK & DRAINAGE EASEMENT CLEANOUT**

Property owners adjacent to Francis Creek and those with drainage easements are reminded that under Ordinance 2015-01 dated 7/16/2015, every property owner adjacent to Francis Creek and every property owner with a drainage easement is responsible for keeping the drainage easement and Francis Creek free of debris, brush, or any obstruction. Your cooperation is essential to protect your own as well as other's property throughout the city. A Public Works crew will be inspecting the creek starting in June. If there is debris or blockage in the creek, you will be notified to remove it between August 1 and August 31, or Public Works will remove it at the homeowner's expense. Any assistance and cooperation with your Public Works Department will be much appreciated.

//Kristene Hall
June 18, 2020

**PUBLIC NOTICE:
ANNUAL CURB & GUTTER CLEANOUT**

Citizens are reminded that it is their responsibility through Ordinance 06-04, to remove weeds and dirt from the curbs and gutters in front of their properties. Public Works will gladly haul all such debris free of charge for any property owner who sweeps it into easily-accessible piles in the gutter. Please call Public Works at 786-5040 and leave your address and location of debris.

//Kristene Hall
June 18, 2020

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City Manager's Report for June, 2020 City Council Meeting

CITY MANAGER (Reporting May 15, 2020-June 11, 2020)

Meetings

- Kiwanis meeting 1st Tuesday of the month at 4:30 pm
- Drainage Committee Meeting- May 2nd 3:00-5:00 pm cancelled due to Coronavirus Pandemic. Sub-committee did meet with appropriate social spacing to discuss vegetation removal in Francis and organizational changes to Drainage committee and council approval of new members. We will try to have that on next month's agenda.
- City Council Special meeting- Potential Litigation and Covid-19 update related to community acceptance to guidelines including the wearing of masks to reduce the conveyance of the virus.
- City Council meeting- May 20th – Regular meeting from 7:00 – 9:30 pm
- City Manager Meeting May 20th- 3:00-5:00 pm
- The city sent out the proposed sewer rate increase. This starts the 45-day protest process and the July regular meeting will conclude that process with the tabulation of any protests
- Public Works: Focused on vegetation removal in drainage ditches and street sweeping. Have completed most of the drainage ditches and cleaning out drainage culverts. Public Works did a great job cleaning out most of the drainage easements throughout town and some of the ditches. We try to do all the easements and ditches at least every two years. Public Works worked on smoothening out Shaw and 4th with cold patch, but it will need to be attended to a few times this winter and spring before our project to fix this intersection goes out to bid and is completed. Our lawnmower is broke down so we may need to resort to renting a mower for a couple of weeks until it is clear whether we can get a new engine that is emission compliant.
- City Engineer: Numerous meetings to relay City projects and priorities. Met numerous times going over on-going projects and relaying information to bring engineer up to date on projects and needed infrastructure improvements. He has some priority projects such as Washington Street drainage improvement and 4th and Shaw intersection improvement project that he is putting together a bid package to accomplish these projects this year. That may be about all we can do with available funds this year. We will be doing 4th and Shaw intersection this coming year as well as The Washington Street culvert replacement project.
- Looking into a cell tower that might bring some revenue each month located somewhere in town. The attorney and I are negotiating with the cell tower company.
- Weekly training bulletin from ERMA net. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Employee meetings and personnel issues.
- Numerous one-on-one meetings and discussions and updates with council members regarding current issues and projects. Continuing outreach program with Council to give institutional background on City projects, policies and programs. Each council member has individual items of interest and we try to fill in as much information as we can so that each council member feels like they have a strong base of

- understanding of the history of City policies so they can make informed decisions in the future.
- **Library Mandated Improvement for Safety and ADA compliance:** We have completed the first round of barriers to the Library. Improvements will now continue with a second list of necessary ADA and Safety improvements. The architect has signed off on our initial ADA project and now we will continue our collaboration with the Friends of the Library (Friends) and the County to comply with their remaining requirements to remain a facility that is open to the public and staff, that is fully compliant with current regulations and California building code. We received the second list of necessary improvements from the county as to the state architect inspection report. we are going through it and have found a number of things that the City will not be responsible fiscally to replace or renovate. There were some items for improvement on Main Street and this was moved off our list to Caltrans as their responsibility. The County is going to be responsible for a number of signs in the inside of the building. There is about 80 pages of improvements that we are analyzing with the Friends of the Library representatives and will then go over with county representatives who will oversee the plan of action we have to make sure we will be compliant with architects' requirements. This has been pretty much on hold until we get a handle on the Covid-19 situation.
 - **Climate Action Plan:** Met with Fortuna, Rio Dell and County Representatives on May 9th to go over county and city plans. We are in the final stages of the Climate Action Plan (CAP). Our planner and I have been attending and having conversations with county representatives developing and participating in a state mandated Climate Action Plan. The county is offering to include the cities of Humboldt in their plan with just minimal financial support. We have begun this process and have had meetings already and we have been offered a grant by RCEA, and the county will be covering most of the cost of our participation. We have agreed to join this plan and I will attend and participate in monthly meetings to develop this plan as our part in the funding requirements. The plan will be focusing on reducing greenhouse gas emissions by 40% by 2030. We have a near completed list of GHG reduction policies, and completed final drafts of the inventories and forecasts. Overall, we hope to have a completed draft by the end of this year. We're preparing a list of around 50 detailed measures informed largely by one-on-one meetings with city staff and the discussions we've had as a group. Many of these draft measures include a GHG reduction potential, cost/savings analysis and implementation strategies. Once the committee settles on a plan, we will bring it to the council for approval. I will meet with the county's representative, Connor McGuigan on the 20th of May, and then we have a group meeting on May 24th. This has been put on the back burner by county while we work on the Covid-19 pandemic. Connor McGuire the county's representative is working on this and will get back to the rest of us soon to bring to the council he told me last week.
 - **Continuing discussions with Chief Wastewater Operator** with wastewater issues and replacement of wastewater facility components as our plant is more than eight years old now and things are starting to pass their peak performance and need replacing. We also have a grant that is looking at the appropriate rate for our sewer system and we have had a number of study sessions regarding this study and the need for a rate increase. The State has approved our Fiscal Sustainability Plan which is one of the requirements. We have had several study sessions going over rate structure, our

- facility, which includes our collection system, and the plants current condition and ability to maintain it. We sent out the intention to raise rates for sewer facility on June 1st and that starts the 45-day process to see if there are protests.
- Numerous conversations and discussions with the Fire Department and Emergency Response Committee to improve readiness for natural disasters and the new situation with power shut-off possibilities because of PG&E's new policy to reduce fires due to weather events. I updated our contact list with PG&E this week.
 - Numerous communications with county emergency response officials, league of cities representatives, and local emergency response representatives regarding the Coronavirus related events, conditions and best practices. It is still important at this point to wash your hands after being in an environment where other people have been, cough into elbow, try not to be in crowded events, and where a mask. The council in a Special meeting this week confirmed the Emergency Proclamation and stressed the desire and opinion that we need to try and promote the wearing of masks, and the rest of the guidelines from the federal, state, and county agencies.
 - Numerous conversations with Rick Hill regarding possible grants. Conference call with Rick and Paul Gregson and Brian Ontiveros the week of council meeting. We have submitted a Proposition 1 grant on a wetland that would receive drainage from west side of town and another Proposition 1 for the construction of a drainage route that would drain runoff from Arlington, 5th Street to Salt River.
 - Negotiating with US Bank for easement for undergrounding project.
 - Numerous conversations and discussions with Brian Ontiveros, our engineer, we will be using Whitchurch Engineering on at least one possible drainage project as acting City Engineer.
 - Conversations with Michael Bowen regarding a possible grant application with Prop 1 for drainage project on Arlington and 5th Street. This is a grant that will redirect drainage from the Arlington/ North 5th Street area around Fairgrounds instead of through fairgrounds. This will avoid dysfunctional drainage system in fairgrounds and go north on 5th Street underground in culvert until it gets to Van Ness and then dump into Van Ness ditch, and then go north in a swale across pasturelands and under Port Kenyon Road then into a rocked trench which would drop into Salt River four or five hundred feet below the wastewater facility. We were successful in getting our grant application in a timely way.
 - We received approval of the California Street sewer collection system grant from the county and should be moving that forward sometime after October and maybe construction by May.
 - The Covid-19 pandemic has affected almost all of the elements of our jobs, interaction with community, and our outside of work as well as our home life. Please follow the recommendations and limit your interaction outside of your home, wash your hands often, wear a mask to reduce conveyance from you to others and from others to you. Please know that though we are not able to put the time into our normal goals and priorities we are working hard at both our usual responsibilities and the increased responsibilities associated with this invisible pandemic.
 - Discussions with Finance director on the budget. Mayor Sweeney and Council member Bullard met with us on May 12 to discuss the economic situation due to the Covid-19 pandemic.

- **May 13, 2020 - County Launches Online Tool to Help Businesses Meet State Reopening Requirements**

The Humboldt County Office of Emergency Services (OES) today is launching an online portal for businesses to submit a Reopening Plan in preparation for a gradual lifting of California's Stay-at-Home Order.

Gov. Gavin Newsom announced on Tuesday that statewide restrictions on shopping malls, dine-in restaurants and some office spaces would ease somewhat, but the state will still require businesses to have a worksite specific plan in place before reopening. While reopening will occur in stages based on the state's timelines, completing a local Reopening Plan now is a step business can take in advance to be ready to open, while at the same time protecting the health and safety of employees and customers.

Businesses should review the state guidelines for reopening and prepare their safety plans prior to starting the online process. Humboldt County Sheriff William Honsal said, "Businesses aren't just checking boxes with this online application. The state mandates that the business conduct training for all of their employees, put in place procedures for cleaning and disinfecting their workplace, adapt their stores if needed to increase physical distance—all of those measures that will keep us all safer as businesses start to reopen. I want to assure businesses that we will do everything we can to expedite the process."

This process was designed by the Emergency Operations Center in collaboration with the Economic Impact and Recovery team. OES Economic Impact and Recovery Private Sector Coordinator Scott Adair said this process will allow businesses to employ a "thoughtful and purposeful approach" as they develop their Business Reopening Plans. "These plans are a state requirement for all businesses, and adoption is necessary in order to meet the Governor's guidelines for an incremental reopening of the economy," Adair said.

Humboldt County Health Officer Dr. Teresa Frankovich said, "Every business that we open adds to the number of people moving around and interacting in our community. All of that movement increases the likeliness of exposure and transmission. We have to reopen gradually and see what's happening with our transmission rates and case count before we open up too much and risk overwhelming our health care system."

Business Certification Process Guidance

All businesses are encouraged to prepare a plan and apply for certification.

However, priority will be given to businesses that are currently open to the public such as grocery stores. Retail businesses open to delivery and curbside pickup only may apply to open their buildings to the public with state mandated protocols and precautions in place, but the timing of additional reopening is dependent on state approval of the county's expanded Stage Two plan and local approval by the County Health Officer. Supply chains that have opened to support these businesses, in the manufacturing and logistics sectors, will also need to apply to remain open.

Business owners and employers can utilize the online portal as follows:

- Navigate to humboldt.gov/covidreopening
- Select the Reopening Plan form most appropriate to the business' sector (i.e. Retail, Construction, etc.)

- Fill out the form
- Submit the form online
- Applicants will receive a certificate of approval or will be asked for additional information
- Plan approval does not constitute permission to reopen. A business with an approved plan can reopen once their sector is allowed to reopen by the state.

The information business owners and employers will need to complete the plan is included on the form for each sector, along with text boxes to briefly outline how state and local requirements will be incorporated into the specific facility's plan. Completion of the form will take about 30 to 90 minutes, depending on the sector. To assist in filling out the Reopening Plan form, samples have been provided here: humboldt.gov/covidreopeningsamples

Please note that guidance for some business sectors has not been provided by the state, including hair and nail salons and outdoor adventure businesses. Guidance for additional sectors will be incorporated into this process as it becomes available.

The Economic Impact and Recovery team is available to support businesses in navigating this process. The OES Business Task Force is also available to provide general support and guidance to businesses. The task force is comprised of the North Coast Small Business Development Center, the Redwood Region Economic Development Commission, the Arcata Economic Development Center and the Fortuna Business Improvement District.

The COVID Business Information Line can be reached at 707-268-2527. Contact information for the OES Business Task Force and links to other helpful business resources are available online at humboldt.gov/covidbusiness.

For general information about COVID-19, please contact the Joint Information Center at 707-441-5000 or covidinfo@co.humboldt.ca.us.

2020-2021 Goals & Priorities – City of Ferndale

- 1. Continue to Improve City drainage and storm water runoff**
 - a. Washington, Grant Street Drainage improvements
 - b. Arlington Street and 5th Street
 - c. Update 2004 Drainage Master Plan
 - d. Francis Creek Vegetation & Sediment Removal
- 2. Maintain & Improve City's wastewater treatment plant & collection system**
 - a. I & I (Inflow and Infiltration) priorities and plans to fix
 - b. Continue to maintain and update wastewater treatment plant
 - c. Seek grant funding to replace collection system priorities
- 3. Maintain City's emergency response to disasters - floods, earthquakes, tsunamis and fires.**
 - a. Implement Community Emergency Response Team (CERT)
- 4. Maintain & Improve City Parks**
 - a. Implement Lot-line Adjustment

- b. Pursue Firemen's Bridge Nexus to Russ Park

5. Maintain & Improve City streets

- a. Improve Shaw and 4th Intersection
- b. PG & E Undergrounding
- c. Prepare cost estimates of paving impacted intersections

6. Ensure Public Safety

- a. Continue to support training and stability of the Police Department
- b. Continue to monitor and support safety protocols associated with COVID-19

Staff Reporting May 1-31, 2020

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - City Council Regular Meeting 05/20/2020
 - City Council Special Meetings: 05/11/20 and 05/26/20
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 05/20/2020
 - City Council Special Meeting; 05/11/20 and 05/26/20
 - Design Review Meeting 06/04/2020
 - Began agenda compilation for City Council Meeting 06/17/2020
- Transcribed, drafted meeting minutes and uploaded meeting videos for:
 - City Council Regular Meeting 05/20/2020
 - City Council Special Meetings: 05/11/20 and 05/26/20
- Posted all meeting agendas and public notices on the City Hall and Post Office bulletin boards, and on the City Website.
- Uploaded meeting packets to City Website.
- Correspondence with City Planner and Engineer regarding projects
- Had monthly performance review with City Manager

Projects

- Assisted the public via telephone and email, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council and Planning Commission Meetings.
- Communications with Paul Gregson regarding sewer rates.
- Mailed out Notice of Sewer Increase Letters to all Sewer Customers
- Calculated and collected fees for building permits and sent applications to Arnie to be checked
- Numerous call Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence.
- Organized and filed paperwork.

- Filed approved Minutes
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Updated 2020 Possessory Interests Spreadsheet.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Processed Town Hall Rental Applications/Refunds due to COVID-19

FINANCE OFFICER ACTIVITY

Tasks:

- Meetings with City Manager – re: office issues and financial reports
- Assisted City Manager with HR/personnel issues and filings
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Reviewed ERMA and HR bulletins
- Assisted at the front desk and answered phones
- Finalized process of preparing next fiscal year budget
- Meeting with City Manager and Council’s Finance committee to approve presentation of budget to City Council for approval at June meeting

CITY PLANNER ACTIVITY:

General Planning Services

Task 1 Response to Public Request for Info

- Community inquiry responses – Researched Chenoweth LLA history and status. Responded to Dwight subdivision representative regarding application submittal timing.
- City Code interpretations – none.

Task 2 CEQA Compliance - none.

Task 3 Community Planning – Reporting, Transportation Planning, Other Planning Activities

- Drafted General Plan Annual Progress Report and presented to City Council for review. Finalized and submitted General Plan Annual Progress Report to State HCD and OPR.

Task 4 Meetings & Hearings, and Materials:

- Planning Commission – none.
- City Council – Presented Anderson Subdivision parcel map, Cream City Subdivision parcel map, and General Plan APR at May 20, 2020 Regular Meeting.
- City Manager & City Clerk: meetings, calls, emails, research.
- Drainage Committee – none.
- HCAOG Technical Advisory Committee – Participated in May 7th TAC meeting.

Task 5 GIS Mapping – none.

Task 6 Grant Writing/Funding Coordination – Reviewed Prop. 1 application and funding for

California Street sewer repairs approved through North Coast Resource Partnership (NCRP); coordinated environmental compliance requirements. Looked into NCRP project funding requirements for 5th Street drainage improvement project. Reviewed HCD Local Early Action Planning (LEAP) Grant requirements.

General Plan Review

- Submitted General Plan APR to California HCD and OPR after City Council review

SB 2 Grant Projects

- Land Use Element Update – discussed timeline options due to current City budget considerations.

Reimbursable Fees

- Budwig Minor Subdivision – no action.
- Anderson Subdivision – Coordinated with City Engineer to review conditions of approval and prepare City Council staff report for parcel map approval.
- Adams Subdivision – no action.
- Cream City Investments – Reviewed conditions of approval and prepared City Council staff report for parcel map approval.
- Frink LLA – received and reviewed application; coordinated next steps with City Engineer.

CITY ENGINEER ACTIVITY

General City Engineering Services:

- Phone calls / emails with the City Manager regarding various City items.
- Attended May Council Meeting
- Shaw & 4th Street Intersection Project
 - Preparation of Bid Documents
- Washington Street Storm Drain Replacement
 - Final Plan Preparation for Council Review
- Drainage Master Plan Update
 - No update this month

Reimbursable Project Services:

- Anderson Lot Split – Grant Street
 - Final Parcel Map review and approval
 - Review staff report for council meeting
 - Coordinate with County for Recording
 - Submit Signed map to County for Recording
 - Project Complete
- Nunes Grading Permit – Grant Street
 - Discussion with Arnie regarding new concrete slab
 - Review Community Letter.
 - No further status on Grading Project
- Adams Minor Subdivision – Fifth Street
 - Review proposed Drainage Easement from applicant.
 - Awaiting revised Parcel Map and Improvement Plans to be submitted from Applicant.
- Cream City Investments Minor Subdivision – Fifth St. & Arlington

- Coordinated with the Deputy City Engineer, Jeff Laikam, for final review the Parcel Map and approval of the Construction As-Built Plans.
 - Review staff report for council meeting
 - Coordinate with County for Recording
 - Submit Signed map to County for Recording
 - Project Complete
- Mircetich LLA2004 – Fifth St.
 - Review New Application – Returned to Applicant for Non-Conformance

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Operators perform lab tests daily to measure efficiency of plant
- Begin irrigation 5/1 east side of Sousa ranch
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Lateral clarification at Betsy Anderson's on Washington St.
- Monthly no spill verification report completed on CIWQS website
- Clear spot for burn pile at old site
- Front gate chain oiled each Monday
- Haul off dirt from old site
- Inspect manholes throughout town weekly
- Remove weeds from pond, pull boat out of pond (wind blew it into pond)
- Weekly maintenance performed on UV banks
- Locate manholes/cleanouts throughout town in preparation for camera of sewer mains
- Dewater for total of 12 hours. Sludge dried at old site
- Trim willows around pond
- Operators cleaned walls and catwalk
- Camera project postponed until July
- Turned sludge at old site weekly
- Serviced Gator
- Scrubbed launders in clarifier
- Service air compressors
- Removal of duck weed from clarifiers on weekly basis
- Pipes moved to West side of Sousa ranch
- Weed eat around Aeromod
- Billed RotoRooter, Taylor Enterprises, Steve's Septic and Wyckoff a total of \$9,291.50 for the month of April. 52 total dumps for total of 78,750 gallons.
- Total flow through the plant in April was 9.1 MGD. Of that, 5.9 MGD was pumped to retention pond. Average irrigation to Sousa ranch was .096 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Cleaned up the entrance to Francis Creek at E St.
- Trimmed tree's at Fireman's Park.

- Cutting back trees and brush on Bluff St.
- Removed downed tree at the 4th St bridge.
- Put up flags for Memorial Day.
- Continue driving around town picking up debris piles.
- Had heater repaired at the Library.
- Cut back brush and cleaned the curb on Ocean Ave.
- Continue with Safety meetings.
- Assisted Sewer Dept on a sewer back up on Main St.

POLICE DEPARTMENT

- Staff continues to monitor and engage the community regarding the City's and County's response to COVID-19.
- Chief Smith participated in several Zoom conferences with the Humboldt County Sheriff and other county Chiefs of Police. Chief Smith also participated in a video conference with state police chiefs, Cal. OES and Ca. DOJ regarding COVID-19.
- Staff continues to work on the Measure Z project regarding a new records management system.
- Staff participated and monitored the Memorial Day Parade.

Police Statistics – for May 2020

SERIOUS CRIMES	Number	Cleared
Homicide	1	1
Rape (Attempted)	0	
Robbery	0	
Larceny	0	
Assault	1	1
Burglary	0	
Vehicle Theft	1	
TOTAL	3	
SECONDARY CRIMES	5	
Calls for Service	189	
Reports Written	11	
Traffic Citations	13	
Other Citations	0	
Parking Citations	0	
Warnings	70	
ARRESTS	6	
AGENCY ASSISTS	11	
TRAFFIC COLLISIONS	2	

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 04/23/2020 Agenda - 8:30am meeting

Chair Jeff Farley opened the teleconference meeting at 8:34 a.m. Committee Members Ellin Beltz, Marc Daniels, and Jorgen von Frausing-Borch were present along with City Clerk Kristene Hall.

Modifications to the Agenda: None

Approval of Previous Minutes: Approval of the December 19, 2019 Meeting Minutes. **(Daniels/von Frausing-Borch) Unanimous**

Public Comments: No Comment

835 Main Street: Committee Members were presented with an application to repaint the residence. Committee Members stated the proposed paint looked good. There were no additional questions or comments. **MOTION:** to **APPROVE** the Design Review Use Permit Application, subject to the conditions of approval listed in Attachment B, to repaint the residence using the approved colors. **(von Frausing-Borch/Daniels) Unanimous**

806 Main Street: Committee Members were presented with an application to replace a fence around the residence. There were no questions or comments. **MOTION:** to **APPROVE** the Design Review Use Permit Application, subject to the conditions of approval listed in Attachment B, to replace the fence using the approved materials and dimensions as stated in the application. **(Daniels/von Frausing-Borch) Unanimous**

942 Main Street: Committee Members were presented with an application to repaint the residence. There were no questions or comments. **MOTION:** to **APPROVE** the Design Review Use Permit Application, subject to the conditions of approval listed in Attachment B, to repaint the residence using the approved colors. **(von Frausing-Borch/Beltz) Unanimous**

Correspondence: None

Committee Member Comments: Committee Member Beltz stated concerns on a neighbor that may be violating the shelter in place order. Staff will advise the Ferndale Police Department.

Meeting adjourned at 8:54 am

Respectfully submitted,

Kristene Hall
City Clerk



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS
Regional Transportation Planning Agency
Humboldt County Local Transportation Authority
Service Authority for Freeway Emergencies
 611 I Street, Suite B
 Eureka, CA 95501
 (707) 444-8208
 www.hcaog.net

BOARD OF DIRECTORS
MEETING RECORD

Regular Meeting
 March 19, 2020, 4:00 p.m.
 Eureka City Hall, Council Chambers
 531 K Street, Eureka CA 95501

Present:

Supervisor Estelle Fennell (Chair)	County of Humboldt
Mayor Michael Winkler (call-in)	City of Arcata
Mayor Adelene Jones	City of Blue Lake
Mayor Susan Seaman	City of Eureka
Councilmember Mike Johnson	City of Fortuna
Councilmember Susan Strahan (call-in)	City of Rio Dell
Councilmember Jack West (call-in)	City of Trinidad

Policy Advisory Committee Members:

Kevin Tucker (call-in)	Caltrans District 1
Paul Pitino (call-in)	Humboldt Transit Authority

Staff:

Marcella May	Executive Director
Christie Smith	Executive Assistant

Absent:

Councilmember Robin Smith	City of Ferndale
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1. Call to Order

Chair Estelle Fennell called the meeting to order at 4:02 p.m.

2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)

The PAC convenes to include representation from Caltrans and the Humboldt Transit Authority Board for items specific to transportation.

3. Public Participation

There was no public participation for items not on the agenda.

4. Approval of the Meeting Record – February 20, 2020

Motion was made (Seaman/Johnson) to approve the February 20, 2020, meeting record as presented.

Motion carried.

Abstention: Jones

5. PAC Action Items**a. 101 Corridor Wetland Mitigation Contribution Increase**

Marcella May provided a report of the item. Chair Fennell reported that there was a meeting with Caltrans District 1 Director Matt Brady and Caltrans staff, and County of Humboldt Director of Public Works, Tom Mattson. The meeting included a discussion of the Caltrans funding request breakdown and wetland impacts. On the phone was Caltrans Deputy Director Richard Mullen who provided the funding and cost breakdown to the Board, noting that \$1,028,000 in savings would return the region in a future State Transportation Improvement Program.

Public Participation

Tom Mattson

Motion was made (Johnson/Seaman) to support Caltrans recommendation for funding.

Motion carried unanimously.

6. Reconvening of the HCAOG Board

Motion was made (Johnson/Jones) to reconvene as the HCAOG Board and approve the PAC recommendations.

Motion carried unanimously.

7. HCAOG Staff and PAC Member Reports

No items.

8. Adjournment

The meeting adjourned at 4:34 p.m.

Respectfully submitted,
Christie Smith, Executive Assistant

**BOARD OF DIRECTORS**

Sofia Pereira, City of Arcata,
 Elaine Hogan, City of Blue Lake
 Leslie Castellano, City of Eureka
 Michael Sweeney, City of Ferndale, **Chair**
 Rex Bohn, County of Humboldt
 Frank Wilson, City of Rio Dell, **Vice Chair**

Minutes**Thursday, May 14, 2020****Special Meeting****Zoom Video Conference Meeting**

Present: Michael Sweeney, Sofia Pereira, Frank Wilson, Elaine Hogan, Leslie Castellano
 Absent: Rex Bohn
 Staff: Jill Duffy, Tyler Egerer, Eric Keller-Heckman, Tony Heacock
 Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairman Sweeney called the meeting order at 5:32 p.m. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the April 9, 2020 HWMA Board of Directors Meeting
- b. Approve February 2019-20 Financial Report
- c. Adopt Resolution Number 2020-02 Adopting a Conflict of Interest Code for HWMA in Compliance with California Government Code Section 87300.
- d. Approve Revised Title Change and Class Descriptions for the Director of Finance & Administrative Services, Utility Worker, Operator Technician & Lead Operator II and Reclassify CRV Specialist/Scale Attendant to Scale Attendant
- e. Approve Amendment No. 1 to Agreement between HWMA and Cascadia Consulting Group, Inc.

Chairman Sweeney opened the floor to public comment regarding the Consent Calendar. No comment was received.

Chairman Sweeney closed the floor to public comment.

Motion: Director Pereira moved and Director Wilson seconded the motion to approve the Consent Calendar.

Action: Approve the Motion as made by Director Pereira and seconded by Director Wilson by the following vote:

Ayes: Sweeney, Pereira, Wilson, Hogan, Castellano

Noes: None

Absent: Bohn

3. Oral and Written Communications

Chairman Sweeney opened the floor to public comment regarding items not on the agenda. No comment was received.

Chairman Sweeney closed the floor to public comment.

4. Approve Final Fiscal Year 2020-21 Budget and Resolution 2021-01

The Board received a presentation on the final budget.

Linda Wise, General Manager, Recology of Humboldt, discussed the Recology rate application for an increase in mixed stream recycling fees with the Board of Directors.

Chairman Sweeney opened the floor to public comment regarding the final budget. No comment was received.

Chairman Sweeney closed the floor to public comment.

- Motion:** Director Hogan moved and Director Pereira seconded the motion to approve the Final Fiscal Year 2020-21 Budget and Resolution 2021-01, with amended language to Resolution 2020-21, Attachment A, Table 10 to indicate a placeholder rate not to exceed \$85.65 per ton for member agency rate planning purposes, pending independent review of the rate application expected to be presented to the Board in June.
- Action:** Approve the Motion as made by Director Hogan and seconded by Director Pereira by the following vote:
- Ayes:** Sweeney, Pereira, Wilson, Hogan, Castellano
- Noes:** None
- Absent:** Bohn

5. Board Member Reports

No Board Member Reports were given.

6. Executive Director's Report

Executive Director Duffy discussed ongoing post-closure activities at the Cummings Road Landfill; phased reopening of the Hawthorne Street Transfer Station, and inherent challenges and goals to be met during reopening; and, a more in-depth discussion of the challenges of California Redemption Value recycling activities and costs resulting from general operating needs and COVID-19-related impacts to operating needs and recycling markets.

7. Adjourn

Chairman Sweeney adjourned the meeting at 6:33 p.m.

Next Meeting: May 11, 2020 at 5:30 p.m. via Zoom Conference Call.



Redwood Coast Energy Authority
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DRAFT BOARD OF DIRECTORS MEETING MINUTES

April 23, 2020 - Thursday, 3:30 p.m.

Notice of this meeting was posted on April 17, 2020. Chair Austin Allison called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:30 p.m., stating that the meeting was being conducted by teleconference pursuant to Brown Act waivers included in Governor Newsom's COVID-19 State of Emergency Executive Orders and in response to local efforts to reduce the spread of the virus. Chair Allison stated that the posted agenda outlined instructions for the public on listening to the meeting and providing written comment.

PRESENT: Chair Austin Allison, Stephen Avis, Chris Curran, Vice Chair Estelle Fennell, Dwight Miller, Frank Wilson, Michael Winkler, Sheri Woo. ABSENT: Dean Glaser. STAFF AND CONSULTANTS PRESENT: Power Resources Director Richard Engel, The Energy Authority Client Services Specialist Jaclyn Harr, Account Services Manager Mahayla Slackerelli, Community Strategies Manager Nancy Stephenson, Executive Director Matthew Marshall, Clerk of the Board Lori Taketa.

REPORTS FROM MEMBER ENTITIES

Director Fennell informed the meeting participants of that evening's County televised meeting with Health Officer Dr. Teresa Frankovich and Sheriff William Honsal to provide facts about Humboldt County's current health crisis.

ORAL COMMUNICATIONS

Staff read a comment submitted by member of the public Wendy Ring, MD, referring to an article linking long-term, low-level, fine particulate air pollution exposure similar to levels measured in Humboldt County with higher COVID vulnerability. Dr. Ring discouraged reliance on outdated clean air standards and renewable energy definitions and encouraged mill waste use that decreases carbon emissions. The directors spoke of the need to be increasingly aware of health issues when considering biomass contracts and that new scientific information on COVID-19 is still emerging. Staff clarified that the DG Fairhaven consent calendar item was included to inform the Board that the power plant's sale did not occur.

CONSENT CALENDAR

- 3.1 Approve Minutes of February 27, 2020, Board Meeting.
- 3.2 Approve Disbursements Reports.
- 3.3 Accept Financial Reports.
- 3.4 Appoint Amin Younes and Elizabeth Burks to the Community Advisory Committee for two-year terms ending on April 11, 2022.
- 3.5 Approve Amendment No. 5 to Agreement for Employment of Executive Director with Matthew Marshall.

- 3.6 Accept Update on DG Fairhaven Contract Assignment (Information only).
- 3.7 Accept Update on PG&E Carbon-Free Power Allocation (Information only).
- 3.8 Authorize the Executive Director to finalize an amendment for a two-year extension of the existing commercial office lease for RCEA's existing headquarters at 633 3rd Street, Eureka, CA.

Director Woo requested item 3.5 be removed from the Consent Calendar.

Chair Allison confirmed that no member of the public requested removal of any consent calendar item.

M/S: Fennell, Miller: Approve all consent calendar items except 3.5.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Wilson, Winkler, Woo. Noes: None. Abstain: None. Absent: Glaser.

REMOVED FROM CONSENT CALENDAR ITEMS

The directors thanked Executive Director Matthew Marshall for representing RCEA well locally, at the state level, nationally and internationally, and for leading the agency and the Board through the challenges of rapid expansion into Community Choice Energy well.

M/S: Fennell, Woo: Approve Amendment No. 5 to Agreement for Employment of Executive Director with Matthew Marshall.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Wilson, Winkler, Woo. Noes: None. Abstain: None. Absent: Glaser.

COMMUNITY CHOICE ENERGY (CCE) BUSINESS

Chair Allison confirmed that a quorum was present to conduct CCE business.

NEW CCE BUSINESS

6.1 Energy Risk Management Quarterly Report

Power Resources Director Richard Engel described COVID-19 pandemic effects on the CCE program thus far. The Energy Authority Client Services Specialist Jaclyn Harr presented a report on COVID-19's impacts on the energy market, RCEA, and options for response.

COVID-19 responses have significantly lessened electricity demand and are delaying new energy project timelines with supply chain disruptions to renewable energy technologies and battery storage. The economic recession, decreased demand and customers' inability to pay is projected to decrease RCEA income. The power charge indifference adjustment (PCIA) or exit fee's anticipated increase later this year will also negatively impact revenue.

The Board's options for maintaining the CCE program's viability in this highly volatile market are to adjust renewable and carbon-free energy goals and customer rates. Because RCEA has aggressively pursued environmental goals, staff recommends the CCE program sell its portfolio's most valuable asset, PCC1 in-state renewable energy credits from the Humboldt Redwood Company (HRC) biomass contract that RCEA does not need to meet 2020

compliance requirements. All RCEA power purchasing commitments with HRC will still be met. Staff further recommends maintaining the 1%-lower-than-PG&E discount to provide financial stability. The discount and customer program funding can be increased in the future should the market outlook improve.

The directors expressed support for staff's suggestions to sustain the CCE program and discussed different programs to help customers with their energy bills, which are listed on RCEA's website at <https://redwoodenergy.org/covid-19/>. RCEA is working with partners statewide on cost recovery during this pandemic-triggered recession which could last for a year or longer. Staff will update the Board with greater frequency if forecasts change significantly. California Community Choice Association (CalCCA) is tracking state government discussion on infrastructure and resiliency economic stimulus projects. Federal government discussions have not yet begun. Directors further discussed biomass energy's benefits to the CCE program and community through local jobs and resiliency during public safety power shutoff events and acknowledged air quality challenges. The future possibility of returning to the CCE program's original power source allocations was mentioned.

Chair Allison confirmed that no public comment was received for this agenda item.

M/S: Fennell, Miller: Accept Energy Risk Management Quarterly Report and support staff's strategy of selling Category 1 renewable energy credits and maintaining the 1% below PG&E generation rate customer discount.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Wilson, Winkler. Noes: None. Abstain: None. Non-Voting: Woo. Absent: Glaser.

END OF COMMUNITY CHOICE ENERGY (CCE) BUSINESS

NEW BUSINESS

8.1 100 MW Sandrini Solar Project Power Purchase Agreement

Power Resources Director Richard Engel reported on the status of meeting SB100 and SB350 mandates to increase percentages of procured renewable energy and of long-term renewable power contracts. The Board previously approved negotiating a 50 MW power purchase agreement with EDPR's Sandrini solar project to meet those requirements. The Terra Gen wind project's demise resulted in the loss of more long-term contracted renewable power and staff recommends increasing the amount of solar energy procured from the Sandrini project to the full 100 MW output which would provide 45% of the CCE program's current load. The negotiated price aligns with other solar offers and is reasonable to commit to for a long term. Should the project encounter COVID-related delays, a force majeure contract clause requires EDPR to provide replacement energy and renewable energy certificates from another source so RCEA still meets its state requirements.

Staff Director Engel described EDPR, which develops, finances and operates power projects in North America, Europe and South America. Most EDPR projects harness wind power, although many of their California and South Carolina projects harness power from the sun. The Sandrini project is located in Kern County on declining agriculture land with reduced water allocation and soil quality issues. It is projected to generate at 35% of nameplate capacity due to its favorable location and solar tracking features. Most Humboldt County solar

projects generate at 20-25% of nameplate capacity. The directors expressed support for this contract and the increase of renewable energy in RCEA's energy portfolio.

Member of the public Jesse Noell requested analysis, evaluation and synthesis of a Forbes.com article's representation of electric vehicle batteries as a source of CAISO demand-responsive energy storage resource adequacy through smart chargers.

Director Wilson left the meeting during this item's discussion due to technical difficulties.

M/S: Avis, Curran: Approve a 15-year power purchase agreement with EDPR CA Solar Park II LLC for the full 100 MW capacity of its Sandrini solar project, and authorize RCEA's executive director to execute all applicable documents.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Winkler, Woo. Noes: None. Abstain: None. Absent: Glaser, Wilson.

8.2 Feed-In Tariff Program – Approval of [1-5] Solar Power Purchase Agreements

Account Services Manager Mahayla Slackerelli reported that feed-in tariff (FIT) power procurement from local, small energy generators was specified as a CCE program launch period target. Staff designed a FIT program for local, renewable, community-scale energy projects with market-adjusting pricing last year. When fully subscribed at 6 MW, the FIT program will serve 2% of RCEA's load, or roughly 1,200 households' electricity needs. For scale, the Blue Lake Rancheria solar project generates 0.5 MW of electricity. Staff recommends entering power purchase agreements for three projects that have completed the request for proposal (RFP) application process.

The directors discussed the possibility of increasing RCEA's local solar procurement to 20% of RCEA's total solar energy procurement, the possibility of doing a second RFP round for larger FIT projects with lower prices, how longer contract terms enable developers to find financing for these projects with long payback periods, and how the current behind-the-meter demand response RFP does not fulfill state renewable portfolio long-term contract requirements but can be counted toward resource adequacy requirements.

Chair Allison confirmed that no public comment was received for this agenda item.

M/S: Fennell, Miller:

Approve a 20-year power purchase agreement with RPCA Solar 5, LLC for the 990 kW Hatchery Road A solar project, and authorize RCEA's executive director to execute all applicable documents.

Approve a 20-year power purchase agreement with RPCA Solar 5, LLC for the 990 kW Hatchery Road B solar project, and authorize RCEA's executive director to execute all applicable documents.

Approve a 20-year power purchase agreement with North Coast Highway Solar 1, LLC for the 1 MW North Coast Highway Solar 1 solar project, and authorize RCEA's executive director to execute all applicable documents.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Winkler, Woo. Noes: None. Abstain: None. Absent: Glaser, Wilson.

8.3 Long-Term Resource Adequacy Solicitation

Power Resources Director Richard Engel reported that the Sandrini solar power purchase agreement approved in this meeting will fulfill the CPUC's incremental resource adequacy (RA) 2023 requirements but commitments to procure new energy capacity that would be online by 2021 and 2022 were yet to be secured. Other CCAs are also challenged to meet these state requirements and Valley Clean Energy is interested in doing a joint proposal solicitation with RCEA, which could allow for economies of scale. While RA can come in many forms, battery energy storage project proposals are likely. The request for proposals needs to be issued right away so the projects can be brought online by the August 2021 deadline.

Chair Austin confirmed there were no public comments for this item.

M/S: Winkler, Fennell: Authorize staff to jointly issue with Valley Clean Energy a Request for Proposals for Incremental Resource Adequacy Capacity, in accordance with the terms provided.

The motion passed with a unanimous vote: Ayes: Allison, Avis, Curran, Fennell, Miller, Winkler, Woo. Noes: None. Abstain: None. Absent: Glaser, Wilson.

FUTURE AGENDA ITEMS

It was clarified that a recently received Redwood Coast Power, LLC letter was an unsolicited proposal and no contract procurements beyond those discussed at this meeting were currently under consideration.

Chair Allison adjourned the meeting at 5:31 p.m.

Lori Taketa
Clerk of the Board

NEXT REGULAR MEETING

Thursday, May 28, 2020, 3:30 p.m.

This meeting will be held via videoconference at a web address to be published.

Section 17

ADJOURN