

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
STUDY SESSION**

Location:	City Hall	Date:	February 19, 2020
	834 Main Street	Time:	6:00 pm
	Ferndale CA 95536	Posted:	February 13, 2020

1. CALL STUDY SESSION TO ORDER – Mayor
2. REVIEW & DISCUSS- Proposition 218-Implementing a Sewer Rate Increase
3. ADJOURN STUDY SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	February 19, 2020
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	February 13, 2020

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Sweeney; Councilman Avis; Councilwoman Bullard; Councilwoman Fisk-Becker; and Councilman Smith.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSION - A Study Session was held on Tuesday January 21, 2020 at 3:15pm to discuss and review the Land Use Element Update of the General Plan. Another Study Session was held on February 4, 2020 to discuss sewer rates. An additional Study Session was held tonight, before the regular meeting, to discuss Proposition 218 – Implementing a sewer rate increase.
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for

consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes' total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the January 15, 2020 Regular City Council Meeting Page 5
 - b. Acceptance of Checkbook Register for January 1-31, 2020 Page 8
 - c. Acceptance of Financial Statements for January 1-31, 2020 Page 12
 - d. Acceptance of Audited Financial Statements for 2018-19 FY Page 34
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
11. PRESENTATION
 - a. Paul Gregson, Review of Fiscal Sustainability Plan
12. PUBLIC HEARING
13. BUSINESS
 - a. Resolution 2020-03 Repealing and Replacing Resolution 2019-21 Regarding the Drainage Committee Page 36
 - b. Appoint Members to Serve on the Drainage Committee..... Page 43
 - c. Resolution 2020-02 Approving the Humboldt County Operational Hazard Mitigation Plan 2020 Update..... Page 47
 - d. Introduction & First Reading, by title only, of Ordinance 2020-01, Amending Nuisance Ordinance 06-04 Page 58
 - e. City Attorney Contract Renewal Page 62
14. CORRESPONDENCE Page 68
15. COMMENTS FROM THE COUNCIL
16. REPORTS
 - a. City Manager Report Page 73
 - b. Commission and Committee Reports
 - i. Planning Commission Minutes Page 83
 - ii. Design Review Committee Minutes
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Redwood Coast Energy Authority (Nov 2019)..... Page 85
17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
March 18, 2020 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of January 15, 2020

Mayor Michael Sweeney called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Robin Smith, Jenny Fisk-Becker, and Kathleen Bullard along with staff: City Manager Jay Parrish, and City Clerk Kristene Hall.

Report out of Closed Session: None

Ceremonial: None

Modifications to the Agenda: None

Report out of Study Session: Mayor Sweeney reported there was a Study Session held on January 2, 2020 to review sewer rates and the Brown Act.

Public Comment: A member of the public stated he would like to be a member of the ad-hoc committee in charge of donations to the city.

A member of the public stated his concerns regarding potholes on Arlington Avenue.

A member of the public addressed his concerns on the previously proposed “welcome sign”.

Consent Calendar: There were three items on the Consent Calendar for approval. **MOTION:** to approve the consent calendar. **(Bullard/Smith) Unanimous**

Call Items Removed from Consent Calendar: None

Presentation: Paul Gregson was present to review the sewer collection system. Gregson provided a PowerPoint presentation that addressed concerns of the I & I (infiltration/Inflow).

Public Hearing: None

Business:

Interview & Appoint Member to the Planning Commission: City Clerk Kristene Hall discussed the procedure followed for receiving applications for the vacant Planning Commission seat. Hall stated there was one applicant, Stuart Altschuler, who was present to answer any questions. Councilwoman Bullard stated she really appreciated Altschuler’s letter of interest. **MOTION:** to appoint Stuart Altschuler to the Planning Commission. **(Avis/Smith) Unanimous**

Resolution 2020-01 Approving Annual Events and Street Closures: City Manager Jay Parrish explained to the council that this was our yearly resolution for parades and events that happen annually within the city. Parrish explained that by approving this resolution, the events included would not have to obtain separate use permits. Mayor Sweeney questioned if the city served as the liaison for the events. Parrish stated the city notifies and sends paperwork to each individual on the events resolution. A member of the public stated that some of the street closures mentioned were inaccurate. Staff will make the changes. Councilman Avis questioned the Encroachment Permit application process through Cal Trans. City Clerk Hall stated it was a form filled out by the applicant and then brought back to the city. Staff then submits the form to

Cal Trans electronically and sends in a hard copy along with this resolution. **MOTION:** to approve Resolution 2020-01 Annual Events and Street Closures. **(Bullard/Avis) Unanimous**

Schedule Study Sessions on Listed Topics: Mayor Sweeney explained the proposed study session schedule. Councilwoman Fisk-Becker asked when the council would talk about the new budget. Mayor Sweeney stated that most likely would begin in March. Fisk-Becker also questioned if the ad-hoc committee on donations would be presenting at the March 3 study session. Sweeney stated that update would most likely happen at a upcoming meeting. Councilman Smith asked staff if study session material will be available 72hrs in advance. Staff stated that is normally not a problem if there is material available. **(Bullard/Smith) Unanimous**

Review, Confirm and Appoint Representatives to Committees, Boards and JPA's: Mayor Sweeney went over a few changes that were made to the appointed representatives. Councilwoman Fisk-Becker added that the Emergency Response Meeting was changed from the third Wednesday to the fourth Wednesday. **MOTION:** to approve the Mayors recommendations for appointees and alternates to the various organizations to which the city belongs. **(Avis/Bullard) Unanimous**

Correspondence: No Comments

Comment from the Council: Mayor Sweeney commented on a report that Recology had given at the Humboldt Waste Management Authority meeting. Sweeney explained the report was on contaminated recycling material. Sweeney added that in the graph sample, Ferndale was at 23% which meant that as a city, we need to be more careful in what was being put in the recycle bins. Sweeney explained some items that could cause contamination. Councilman Smith commented on the solar panel array at the airport and the use of Tesla batteries.

Reports:

City Managers Report: Councilman Avis commented on the final stages of the climate action plan in the city managers report. City Manager Parrish stated they are waiting for state issues to formalize and are hoping it will be ready in a couple months. Avis also questioned the CERT program and training. Parrish stated he was contacted by the county and they had stated they were in the process of updating the CERT program and are hoping to be ready in spring. Mayor Sweeney also questioned the Climate Action Plan in regards to greenhouse gases. Sweeney questioned if the city's Air Quality Element will match the goals presented in the Climate Action Plan. Parrish stated that once this is completed, staff will make sure the element is consistent. Councilman Avis complimented the grants section of the report.

Other Reports: Councilwoman Fisk-Becker questioned the RCEA minutes that mentions the City of Ferndale establishing a tree commission. Councilman Smith stated that it should have been stated that it was more of an idea he was interested in. Smith stated he would like to encourage carbon sink and possibly help beautify some side streets.

Mayor Sweeney adjourned the meeting at 8:31 pm.

Respectfully submitted

Kristene Hall
City Clerk

DRAFT

Bank Account Register

General Checking

January 1, 2020 - January 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			301,644.86
01/01/20		JAY PARRISH	JAY PARRISH	400.00		301,244.86
01/01/20		ALL LINES	ALL-LINES LEASING	950.45		300,294.41
01/01/20	53712	CITFO	CITY OF FORTUNA	1,950.00		298,344.41
01/01/20	53713	MIRRE	MIRANDA'S RESCUE	450.00		297,894.41
01/01/20	53714	VANESSA	VANESSA HUERTA	200.00		297,694.41
01/02/20	1001		PARRISH, JAY D	2,553.90		295,140.51
01/02/20	1002		KAYTIS-SLOCUM, NANCY S	70.34		295,070.17
01/02/20	1003		HALL, KRISTENE M	1,514.09		293,556.08
01/02/20	1004		JOHNSON, DONNA J	1,527.65		292,028.43
01/02/20	1005		SMITH, BRET A	1,569.54		290,458.89
01/02/20	1006		LINDGREN, ROBERT C	1,508.12		288,950.77
01/02/20	1007		FIELDER, CHARLES COSMAS	605.99		288,344.78
01/02/20	1008		DIAS, TIMOTHY G	1,721.43		286,623.35
01/02/20	1009		MENDES, ALAN SCOTT	248.04		286,375.31
01/02/20	1010		COPPINI, STEVE L	2,144.52		284,230.79
01/02/20	1011		GARDNER, SHAWN C	1,695.72		282,535.07
01/02/20	1012		LIU, CARSON B	210.10		282,324.97
01/02/20	1013		HOPPIS, JOHNNY F	1,637.59		280,687.38
01/02/20	1014		SUTTON, DANIEL V	682.75		280,004.63
01/02/20	1015		GARDNER, HUNTER C	124.24		279,880.39
01/02/20	53707		BALCH, DYLAN C	1,310.40		278,569.99
01/02/20	53708		Franceschi, David A	1,195.86		277,374.13
01/02/20	53709		BOYNTON, MARY ELLEN	20.10		277,354.03
01/02/20	53710		RICHARDSON, DIANNA L	70.34		277,283.69
01/02/20	53715	CHOPPIS	CHELCI HOPPIS	126.92		277,156.77
01/03/20	53716	CHACO	CHAMBER OF COMMERCE	9,387.29		267,769.48
01/06/20	53719	ACCESS	ACCESS HUMBOLDT	180.00		267,589.48
01/06/20	53720	SRPST	AMERICAN RIVER COLLEGE	142.00		267,447.48
01/06/20	53721	ARNKE	ARNOLD C. KEMP	176.80		267,270.68
01/06/20	53722	EEL SCRAP	EEL RIVER SCRAP & SALVAGE	85.00		267,185.68
01/06/20	53723	MERFR	MERCER FRASER COMPANY	362.28		266,823.40
01/06/20	53724	MISLI	MISSION LINEN & UNIFORM SERVICE	17.02		266,806.38
01/06/20	53725	SECURITYLOC	SECURITY LOCK AND ALARM	109.50		266,696.88
01/06/20	53726	SEQGA	SEQUOIA GAS COMPANY	631.06		266,065.82
01/06/20	53727	SUDDEN	SUDDENLINK	756.26		265,309.56
01/06/20	53728	FARSH	THE FARM SHOP	42.95		265,266.61
01/06/20	53729	TIM D	TIMOTHY G. DIAS	640.00		264,626.61
01/06/20	53730	USBANK	US BANK	628.91		263,997.70
01/06/20	53731	VERZN	VERIZON WIRELESS	201.31		263,796.39
01/06/20	53732	WELLS(\$206)	WELLS FARGO VENDOR FIN SERV	268.01		263,528.38
01/07/20		USTREASURY	UNITED STATES TREASURY	7,085.49		256,442.89
01/07/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,289.71		255,153.18
01/09/20			1/9/20 deposit		1,541.30	256,694.48
01/14/20	53738	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	87.15		256,607.33
01/14/20	53739	BAKTA	BAKER & TAYLOR	269.27		256,338.06
01/14/20	53740	BRETSMITH	BRET SMITH	21.69		256,316.37
01/14/20	53741	CITFO	CITY OF FORTUNA	840.00		255,476.37
01/14/20	53742	CORDICO	CORDICO PSYCHOLOGICAL CORP.	400.00		255,076.37
01/14/20	53743	DEPJU	DEPARTMENT OF JUSTICE	66.00		255,010.37
01/14/20	53744	FORAC	FORTUNA ACE HARDWARE	21.69		254,988.68
01/14/20	53745	FORAP	FORTUNA AUTO & TRUCK PARTS INC	14.85		254,973.83
01/14/20	53746	NILCO	NILSEN COMPANY	343.33		254,630.50
01/14/20	53747	NORCO	NORTH COAST LABORATORIES LTD.	680.00		253,950.50
01/14/20	53748	PLANWEST	PLANWEST PARTNERS, INC.	1,196.00		252,754.50
01/14/20	53749	RSLIV	R & S LIVESTOCK SUPPLY	74.05		252,680.45
01/14/20	53750	EELRI	RECOLOGY HUMBOLDT COUNTY	311.77		252,368.68

Bank Account Register

General Checking

January 1, 2020 - January 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
01/14/20	53751	SEQGA	SEQUOIA GAS COMPANY	754.66		251,614.02
01/14/20	53752	FEREN	THE FERNDALE ENTERPRISE	35.75		251,578.27
01/14/20	53753	MBDVZ	THE MITCHELL LAW FIRM, LLP	1,571.50		250,006.77
01/14/20	53754	THOMSONREUT	THOMSON REUTERS - WEST	248.90		249,757.87
01/14/20	53755	TIPMO	TIPPLE MOTORS, INC.	634.10		249,123.77
01/14/20	53756	USABL	USABLUBOOK	309.11		248,814.66
01/14/20	53757	VALLU	VALLEY LUMBER	762.75		248,051.91
01/14/20	53758	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	1,150.34		246,901.57
01/14/20	53759	WELF(\$106)	WELLS FARGO FINANCIAL LEASING	106.46		246,795.11
01/14/20	53760	WILSA	WILDWOOD SAW	94.13		246,700.98
01/14/20	53761	ONTIV	ONTIVEROS & ASSOCIATES, INC.	12,381.85		234,319.13
01/16/20	1001		PARRISH, JAY D	2,558.04		231,761.09
01/16/20	1002		HALL, KRISTENE M	1,628.77		230,132.32
01/16/20	1003		JOHNSON, DONNA J	1,475.19		228,657.13
01/16/20	1004		SMITH, BRET A	1,573.67		227,083.46
01/16/20	1005		LINDGREN, ROBERT C	1,411.59		225,671.87
01/16/20	1006		FIELDER, CHARLES COSMAS	735.37		224,936.50
01/16/20	1007		DIAS, TIMOTHY G	1,599.49		223,337.01
01/16/20	1008		MENDES, ALAN SCOTT	452.90		222,884.11
01/16/20	1009		COPPINI, STEVE L	2,195.43		220,688.68
01/16/20	1010		GARDNER, SHAWN C	1,736.38		218,952.30
01/16/20	1011		LIU, CARSON B	311.81		218,640.49
01/16/20	1012		HOPPIS, JOHNNY F	1,579.30		217,061.19
01/16/20	1013		SUTTON, DANIEL V	101.40		216,959.79
01/16/20	53733		BALCH, DYLAN C	1,213.47		215,746.32
01/16/20	53734		Franceschi, David A	1,317.11		214,429.21
01/16/20	53735		BOYNTON, MARY ELLEN	40.19		214,389.02
01/16/20	53736		RICHARDSON, DIANNA L	80.39		214,308.63
01/16/20	53737		VON BRAUN, BONNIE K	89.18		214,219.45
01/16/20	53762	CHOPPIS	CHELCI HOPPIS	126.92		214,092.53
01/21/20		USTREASURY	UNITED STATES TREASURY	6,969.36		207,123.17
01/21/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,237.60		205,885.57
01/21/20	53763	BRETSMITH	BRET SMITH	37.09		205,848.48
01/21/20	53764	HUMTE	HUMBOLDT TERMITE & PEST	49.00		205,799.48
01/21/20	53765	PACGA	PACIFIC GAS & ELECTRIC	6,360.85		199,438.63
01/21/20	53766	POSTM	POSTMASTER	220.00		199,218.63
01/21/20	53767	SGARDNER	SHAWN GARDNER	37.96		199,180.67
01/22/20			1/22/20 deposit		2,047.39	201,228.06
01/24/20			1/24/20 deposit		15,700.01	216,928.07
01/27/20		TRICOUNTIES	TRI COUNTIES BANK	1,129.58		215,798.49
01/27/20	53773	DELOR	DEL ORO WATER CO., FDLE. DIST.	507.38		215,291.11
01/27/20	53774	BRETSMITH	BRET SMITH	55.00		215,236.11
01/27/20	53775	CBSCO	CA BUILDING STANDARDS COMM.	46.80		215,189.31
01/27/20	53776	DEPCO	DEPARTMENT OF CONSERVATION	158.38		215,030.93
01/27/20	53777	DEPJU	DEPARTMENT OF JUSTICE	35.00		214,995.93
01/27/20	53778	DSA	DIVISION OF THE STATE ARCHITECT	3.20		214,992.73
01/27/20	53779	EDWJO	EDWARD JONES & COMPANY	9,100.43		205,892.30
01/27/20	53780	EEL SCRAP	EEL RIVER SCRAP & SALVAGE	170.00		205,722.30
01/27/20	53781	FDAC	FDAC EBA	10,560.89		195,161.41
01/27/20	53782	FRONT	FRONTIER	505.79		194,655.62
01/27/20	53783	K-OHERN	KELLY-O'HERN ASSOCIATES	2,212.50		192,443.12
01/27/20	53784	LEACA	LEAGUE OF CALIFORNIA CITIES	50.00		192,393.12
01/27/20	53785	SDRMA	SPECIAL DISTRICT RISK MGMT AUTHORITY	580.48		191,812.64
01/27/20	53786	STAPE	STAPLES CREDIT PLAN	804.38		191,008.26
01/27/20	53787	WELLS(\$206)	WELLS FARGO VENDOR FIN SERV	206.76		190,801.50
01/27/20	53792	PHIAY	AYCOCK & EDGMON	425.00		190,376.50

City of Ferndale

Bank Account Register

General Checking

January 1, 2020 - January 31, 2020

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
01/27/20	53793	HUMLDGING	HUMBOLDT LODGING ALLIANCE, INC	5,688.80		184,687.70
01/27/20	53794	ICMA	INTERNATIONAL CITY MANAGEMENT ASSOCIATION	854.49		183,833.21
01/27/20	53795	LEACA	LEAGUE OF CALIFORNIA CITIES	985.00		182,848.21
01/27/20	53796	SUDDEN	SUDDENLINK	752.46		182,095.75
01/27/20	53797	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	826.72		181,269.03
01/30/20			1/30/20 deposit		3,068.56	184,337.59
01/30/20			1/30/20 deposit		141,494.90	325,832.49
01/30/20	1001		PARRISH, JAY D	2,558.06		323,274.43
01/30/20	1002		HALL, KRISTENE M	1,630.78		321,643.65
01/30/20	1003		JOHNSON, DONNA J	1,475.20		320,168.45
01/30/20	1004		SMITH, BRET A	1,573.68		318,594.77
01/30/20	1005		LINDGREN, ROBERT C	1,449.53		317,145.24
01/30/20	1006		FIELDER, CHARLES COSMAS	459.92		316,685.32
01/30/20	1007		DIAS, TIMOTHY G	1,646.00		315,039.32
01/30/20	1008		MENDES, ALAN SCOTT	127.09		314,912.23
01/30/20	1009		COPPINI, STEVE L	2,433.30		312,478.93
01/30/20	1010		GARDNER, SHAWN C	1,736.38		310,742.55
01/30/20	1011		LIU, CARSON B	210.11		310,532.44
01/30/20	1012		HOPPIS, JOHNNY F	1,758.66		308,773.78
01/30/20	1013		SUTTON, DANIEL V	220.05		308,553.73
01/30/20	53768		BALCH, DYLAN C	1,250.48		307,303.25
01/30/20	53769		Franceschi, David A	1,406.84		305,896.41
01/30/20	53770		BOYNTON, MARY ELLEN	90.44		305,805.97
01/30/20	53771		RICHARDSON, DIANNA L	100.48		305,705.49
01/30/20	53772		VON BRAUN, BONNIE K	13.73		305,691.76
01/30/20	53788	CHOPPIS	CHELCI HOPPIS	126.92		305,564.84
01/31/20		EDD	EMPLOYMENT DEVELOPMENT DEPT	552.34		305,012.50
Totals				<u>160,484.52</u>	<u>163,852.16</u>	<u>305,012.50</u>

Transaction count = 139

JANUARY 2020 Deposit Recap	1.9.20	1.22.20	1.24.20	1.30.20	1.30.20	TOTAL-JAN20
RETAIL TAX			15,700.01			15,700.01
HIGHWAY USER TAX/VEHICLE LICENSE FEES	1,541.30	2,047.39			3,068.56	6,657.25
BUSINESS LIC				165.00		165.00
ANIMAL LIC				37.50		37.50
BUILDING RENTS				500.00		500.00
PERMITS				3,979.72		3,979.72
TOT				11,202.78		11,202.78
HEALTH INSPECTIONS				575.00		575.00
HCAOG - RSTP						-
RECYCLING GRANT				1,467.08		1,467.08
PARSAC - GRANT / OTHER						-
COUNTY OF HUMBOLDT-STREETS & ROADS						-
SEPTIC DUMPS / SEWER REVENUE				9,870.66		9,870.66
FRANCHSE FEES				5,844.09		5,844.09
HUMBOLDT CTY - COPS				104,111.87		104,111.87
DONATIONS						-
POLICE SERVICES				10.00		10.00
SMALL MISC				2,231.20		2,231.20
DRAINAGE FEES				1,500.00		1,500.00
COUNTY OF HUMBOLDT-PROPERTY TAXES						-
COUNTY OF HUMBOLDT-SEWER						-
COUNTY OF HUMBOLDT-INTEREST INCOME						-
STATE - CAL TRANS - STREET SWEEP						-
MISC: STATE OF CA - OEM REIMB FY 16/17						
WORKERS COMP DIVIDENDS - PARSAC						
MISC: COUNTY OF HUMBOLDT-MEASURE Z						-
	1,541.30	2,047.39	15,700.01	141,494.90	3,068.56	163,852.16

City of Ferndale
Balance Sheet
Fund 10 - General Fund
As of January 31, 2020

Assets

Current Assets	
Cash	\$ 367,701.53
Restricted Cash	15,150.00
Accounts Receivable	<u>136,480.66</u>
 Total Current Assets	 <u>519,332.19</u>
 Total Assets	 <u>\$ 519,332.19</u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 47,919.33
Accrued Liabilities	6,668.68
Other Current Liabilities	<u>3,502.38</u>
 Total Current Liabilities	 <u>58,090.39</u>
 Total Liabilities	 <u>58,090.39</u>
Fund Balance	
Retained Earnings	<u>461,241.80</u>
 Total Fund Balance	 <u>461,241.80</u>
 Total Liabilities and Fund Balance	 <u>\$ 519,332.19</u>

City of Ferndale
Balance Sheet
Fund 22-Gas Tax
As of January 31, 2020

Assets

Current Assets	
Cash	\$ <u>22,398.70</u>
Total Current Assets	<u>22,398.70</u>
Total Assets	<u>\$ 22,398.70</u>

Liabilities and Fund Balance

Current Liabilities		<u> </u>
Total Current Liabilities	\$	<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Retained Earnings		<u>22,398.70</u>
Total Fund Balance		<u>22,398.70</u>
Total Liabilities and Fund Balance	\$	<u>22,398.70</u>

City of Ferndale
Balance Sheet
Fund 23 - RSTP Fund
As of January 31, 2020

Assets

Current Assets		
Cash	\$	76,808.08
Total Current Assets		76,808.08
Total Assets	\$	76,808.08

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	\$	0.00
Total Liabilities		0.00
Fund Balance		
Retained Earnings		76,808.08
Total Fund Balance		76,808.08
Total Liabilities and Fund Balance	\$	76,808.08

City of Ferndale
Balance Sheet
Fund 24 - Transportation Development Act
As of January 31, 2020

Assets

Current Assets	
Cash	\$ <u>273,202.59</u>
Total Current Assets	<u>273,202.59</u>
Total Non Current Assets	<u> </u>
Total Assets	<u><u>\$ 273,202.59</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Fund Balance	
Retained Earnings	<u>273,202.59</u>
Total Fund Balance	<u>273,202.59</u>
Total Liabilities and Fund Balance	<u><u>\$ 273,202.59</u></u>

City of Ferndale
Balance Sheet
Fund 26 - Drainage Fund
As of January 31, 2020

Assets

Current Assets	
Cash	\$ <u>16,499.33</u>
Total Current Assets	<u>16,499.33</u>
Total Assets	<u>\$ 16,499.33</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>16,499.33</u>
Total Fund Balance	<u>16,499.33</u>
Total Liabilities and Fund Balance	<u>\$ 16,499.33</u>

City of Ferndale
Balance Sheet
Fund 25 - Integrated Waste Mgt
As of January 31, 2020

Assets

Current Assets		
Cash	\$	53,300.61
Total Current Assets		53,300.61
Total Assets	\$	53,300.61

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	\$	0.00
Total Liabilities		0.00
Fund Balance		
Retained Earnings		53,300.61
Total Fund Balance		53,300.61
Total Liabilities and Fund Balance	\$	53,300.61

City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of January 31, 2020

Assets

Current Assets	
Cash	\$ 126,606.64
Accounts Receivable	<u>405,381.94</u>
Total Current Assets	<u>531,988.58</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	87,061.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(3,013,758.69)</u>
Net Property and Equipment	<u>10,575,308.69</u>
Total Assets	<u>\$ 11,107,297.27</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	\$ <u>42,938.02</u>
Total Current Liabilities	<u>42,938.02</u>
Long-Term Liabilities	
Notes Payable USDA	<u>4,339,000.00</u>
Total Long-Term Liabilities	<u>4,339,000.00</u>
Total Liabilities	<u>4,381,938.02</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>76,266.65</u>
Total Fund Balance	<u>6,725,359.25</u>
Total Liabilities and Fund Balance	<u>\$ 11,107,297.27</u>

City of Ferndale
Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of January 31, 2020

Assets

Property and Equipment	
Buildings and improvements	479,444.72
Vehicles	173,365.86
Equipment	142,665.72
Roadways	10,782,034.50
Sidewalks	173,300.00
Streetlights	31,684.18
Land	131,000.00
Less Accumulated Depreciation	<u>(8,680,844.96)</u>
Net Property and Equipment	<u>3,232,650.02</u>
Total Assets	<u>\$ 3,232,650.02</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	32,588.85
Notes payable-current	<u>40,053.95</u>
Total Long-Term Liabilities	<u>72,642.80</u>
Fund Balance	
Other Equity	<u>3,160,007.22</u>
Total Fund Balance	<u>3,160,007.22</u>
Total Liabilities and Fund Balance	<u>\$ 3,232,650.02</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 77,461.24	\$ 143,000.00	\$ (65,538.76)
10014104 Property tax-unsecured	0.00	5,870.97	5,500.00	370.97
10014106 Property tax-prior	0.00	25.03	2,000.00	(1,974.97)
10014107 Supplemental role	0.00	1,542.23	2,400.00	(857.77)
10014110 Sales and use tax	0.00	72,436.32	160,000.00	(87,563.68)
10014111 Trash franchise	0.00	3,779.45	5,000.00	(1,220.55)
10014112 PG&E franchise	0.00	0.00	7,200.00	(7,200.00)
10014114 Cable franchise	0.00	11,769.22	25,000.00	(13,230.78)
10014116 Business license tax	165.00	11,980.25	12,000.00	(19.75)
10014118 Real Property Transfer tax	0.00	2,148.86	6,000.00	(3,851.14)
10014120 Transient lodging tax	0.00	92,687.14	200,000.00	(107,312.86)
10014121 TOT Humboldt Lodging Authority	0.00	18,527.38	40,000.00	(21,472.62)
Total Revenue - Taxes	\$ 165.00	\$ 298,228.09	\$ 608,100.00	\$ (309,871.91)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 3,909.72	\$ 40,366.27	\$ 40,800.00	\$ (433.73)
10024164 Health protection	0.00	3,325.00	3,850.00	(525.00)
10024166 Encroachment permits	70.00	280.00	225.00	55.00
10024278 Animal license fees	37.50	1,197.50	1,400.00	(202.50)
Total Revenue - Licenses and Permits	\$ 4,017.22	\$ 45,168.77	\$ 46,275.00	\$ (1,106.23)
Revenues - Use of Money and Property				
10044182 Interest	\$ 44.20	\$ 8,971.29	\$ 16,650.00	\$ (7,678.71)
10044285 Bocce ball revenue	0.00	20.00	0.00	20.00
10044297 Town Hall Rent	150.00	1,990.00	3,000.00	(1,010.00)
10044297.1 Community Center rents	50.00	350.00	600.00	(250.00)
Total Revenue -Use of Money and Property	\$ 244.20	\$ 11,331.29	\$ 20,250.00	\$ (8,918.71)
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 1,229.18	\$ 1,500.00	\$ (270.82)
Total Revenue - Fines	\$ 0.00	\$ 1,229.18	\$ 1,500.00	\$ (270.82)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 0.00	\$ 133,000.00	\$ (133,000.00)
10054222 Home owners prop. tax relief	0.00	869.96	1,200.00	(330.04)
10054286 Street sweeping	8,182.08	16,364.16	16,364.00	0.16
10054289 RMRA	2,047.39	10,812.05	22,532.00	(11,719.95)
10054300 Public safety 1/2 cent	0.00	1,210.82	4,500.00	(3,289.18)
10054310 COPs Program	0.00	104,111.87	145,000.00	(40,888.13)
Total Revenue - Intergovernmental	\$ 10,229.47	\$ 133,368.86	\$ 322,596.00	\$ (189,227.14)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084271 Parking fees	\$ 0.00	\$ 27.62	\$ 150.00	\$ (122.38)
10084280 Copy machine fees - City	0.00	25.00	0.00	25.00
10084287.2 Developer reimbursed fees	0.00	0.00	6,700.00	(6,700.00)
10084291 Special police services	10.00	1,895.00	300.00	1,595.00
10084298 Fair racing revenue	0.00	1,581.96	2,400.00	(818.04)
	<u>10.00</u>	<u>3,529.58</u>	<u>9,550.00</u>	<u>(6,020.42)</u>
Total Revenue - Fees for Service				
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 100.00	\$ 100.00	\$ 0.00
10094307 Miscellaneous	300.00	5,456.37	3,600.00	1,856.37
10094308 PARSAC Grants	0.00	10,354.74	9,000.00	1,354.74
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
	<u>300.00</u>	<u>16,111.11</u>	<u>12,900.00</u>	<u>3,211.11</u>
Total Revenue - Other Revenue				
TOTAL REVENUES	<u>\$ 14,965.89</u>	<u>\$ 508,966.88</u>	<u>\$ 1,021,171.00</u>	<u>\$ (512,204.12)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 67.97	\$ 200.00	\$ (132.03)
10115013 Advertising	35.75	449.66	300.00	149.66
10115044 Meetings and dues	1,035.00	1,950.02	3,000.00	(1,049.98)
10115045 LAFCO fees	<u>0.00</u>	<u>626.62</u>	<u>640.00</u>	<u>(13.38)</u>
Total Expenditures - City Council	\$ 1,070.75	\$ 3,094.27	\$ 4,140.00	\$ (1,045.73)
Expenditures City Manager				
10105002 Salary - permanent	\$ 3,768.69	\$ 19,406.59	\$ 31,106.08	\$ (11,699.49)
10105006 SSI tax	407.69	1,600.32	2,490.49	(890.17)
10105007 Medical insurance	662.24	4,596.83	8,211.30	(3,614.47)
10105009 Workers comp. insurance	0.00	1,797.11	1,866.36	(69.25)
10105010 Deferred retirement	0.00	1,247.13	2,488.49	(1,241.36)
10105061 Liability Insurance	<u>0.00</u>	<u>1,475.95</u>	<u>1,493.09</u>	<u>(17.14)</u>
Total expenditures -City Manager	\$ 4,838.62	\$ 30,123.93	\$ 47,655.81	\$ (17,531.88)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 8,926.93	\$ 47,360.32	\$74,768.18	\$ (27,407.86)
10125006 SSI tax	1,149.39	4,208.22	6,217.04	(2,008.82)
10125007 Medical insurance	1,196.04	7,638.93	12,334.56	(4,695.63)
10125009 Workers comp. insurance	0.00	4,319.62	4,486.09	(166.47)
10125010 Deferred retirement	0.00	3,164.32	5,980.72	(2,816.40)
10125012 Office expense	1,015.67	2,427.03	3,900.00	(1,472.97)
10125022 IT support	0.00	375.45	500.00	(124.55)
10125044 Meetings and dues	854.49	925.58	1,100.00	(174.42)
10125061 Liability Insurance	<u>0.00</u>	<u>3,547.67</u>	<u>3,588.87</u>	<u>(41.20)</u>
Total Expenditures -City Clerk	\$ 13,142.52	\$ 73,967.14	\$ 112,875.46	\$ (38,908.32)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	\$ 1,505.00	\$ 10,208.22	\$ 9,000.00	\$ 1,208.22
Total Expenditures - City Attorney	\$ 1,505.00	\$ 10,208.22	\$ 9,000.00	\$ 1,208.22
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 0.00	\$ 1,005.45	\$ 2,995.36	\$ (1,989.91)
10155006 SSI tax	0.00	125.18	372.93	(247.75)
10155009 Workers comp. insurance	0.00	173.05	179.72	(6.67)
10155012 Office expense	717.87	1,416.15	1,500.00	(83.85)
10155020 Building and ground maint.	2,744.77	6,803.08	6,000.00	803.08
10155030 Trash service	35.16	246.12	400.00	(153.88)
10155031 Gas	465.68	1,846.39	4,800.00	(2,953.61)
10155032 Utilities	197.73	912.00	2,500.00	(1,588.00)
10155033 Water	35.95	3,841.55	3,980.00	(138.45)
10155034 Telephone/internet	352.73	2,428.08	3,850.00	(1,421.92)
10155061 Liability Insurance	0.00	142.13	143.78	(1.65)
10155063 Building and Property Insurance	(425.00)	2,955.00	3,850.00	(895.00)
Total Expenditures - Government Buildings	\$ 4,124.89	\$ 21,894.18	\$ 30,571.79	\$ (8,677.61)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	0.00	10,998.00	17,900.00	(6,902.00)
10165054.1 Accounting services	0.00	3,450.00	10,100.00	(6,650.00)
10165055 Contractual services	0.00	360.00	720.00	(360.00)
10165078 Copy machine expense	293.91	2,478.13	4,000.00	(1,521.87)
10165099 Miscellaneous	0.00	3,475.01	1,800.00	1,675.01
10165200 Car allowance	400.00	2,800.00	4,800.00	(2,000.00)
Total Expenditures - Nondepartmental	\$ 693.91	\$ 23,561.14	\$ 42,920.00	\$ (19,358.86)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 38.70	\$ 72.77	\$ 0.00	\$ 72.77
10175028 Public restroom	18.20	1,761.65	3,600.00	(1,838.35)
10175032 Utilities	28.19	(36.54)	310.00	(346.54)
10175033 Water	144.40	1,103.45	1,440.00	(336.55)
10175072 Chamber of commerce	9,387.29	28,161.87	37,549.00	(9,387.13)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	100.00	150.00	(50.00)
10175072.3 TOT 2% HLA QTRLY	0.00	18,430.48	33,000.00	(14,569.52)
Total Expenditures - Community Promotion	\$ 9,616.78	\$ 49,593.68	\$ 77,549.00	\$ (27,955.32)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 25,740.25	\$ 149,224.89	\$ 270,611.66	\$ (121,386.77)
10215004 Salary - reserve	3,027.02	9,491.68	1,986.00	7,505.68
10215005 Salary - overtime	184.83	2,663.71	7,000.00	(4,336.29)
10215006 SSI tax	3,529.66	14,621.61	21,946.93	(7,325.32)
10215007 Medical insurance	4,035.93	30,368.18	54,898.08	(24,529.90)
10215009 Workers comp. insurance	0.00	15,661.45	15,799.80	(138.35)
10215010 Deferred retirement	0.00	5,076.40	16,352.29	(11,275.89)
10215012 Office expense	116.56	915.28	6,150.00	(5,234.72)
10215014 Vehicle expense	0.00	7,794.82	8,000.00	(205.18)
10215016 Fuel	1,472.83	7,234.42	7,500.00	(265.58)
10215020 Building and ground maint.	158.50	4,888.96	11,100.00	(6,211.04)
10215022 IT support	0.00	2,568.45	9,190.00	(6,621.55)
10215024 Special department supply	367.15	1,644.40	5,000.00	(3,355.60)
10215026 Uniform expense	0.00	218.00	1,100.00	(882.00)
10215026.1 Uniform allowance	0.00	2,500.00	3,000.00	(500.00)
10215029 Water/sewer	45.13	1,179.92	1,400.00	(220.08)
10215032 Utilities	135.88	963.57	2,700.00	(1,736.43)
10215034 Telephone/internet	324.42	2,387.32	3,600.00	(1,212.68)
10215035 Dispatch service	1,950.00	13,650.00	23,400.00	(9,750.00)
10215044 Meetings and dues	37.09	172.09	1,520.00	(1,347.91)
10215048 Training	783.00	846.00	1,500.00	(654.00)
10215051 Physical exams	242.00	242.00	900.00	(658.00)
10215052 Professional services	101.00	416.00	600.00	(184.00)
10215061 Liability Insurance	0.00	12,840.23	12,639.83	200.40
10215063 Building and Property Insurance	(124.00)	830.00	1,100.00	(270.00)
10215078 Copy machine expense	106.46	793.92	1,300.00	(506.08)
10215088 Equipment repair other	0.00	119.30	200.00	(80.70)
10215098 Background expense	400.00	3,463.00	1,650.00	1,813.00
10215201 Lexipol services	0.00	2,355.00	2,300.00	55.00
Total Expenditures - Police	\$ 42,633.71	\$ 295,130.60	\$ 494,444.59	\$ (199,313.99)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 3,150.00	\$ 5,400.00	\$ (2,250.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 3,150.00	\$ 5,400.00	\$ (2,250.00)
Expenditures - Health				
10245052 Professional services	\$ 200.00	\$ 1,400.00	\$ 2,400.00	\$ (1,000.00)
Total Expenditures - Health	\$ 200.00	\$ 1,400.00	\$ 2,400.00	\$ (1,000.00)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 2,104.25	\$ 10,714.72	\$ 17,372.16	\$ (6,657.44)
10315005 Salary - overtime	116.67	263.50	0.00	263.50
10315006 SSI tax	274.26	917.45	1,463.37	(545.92)
10315007 Medical insurance	403.00	2,797.60	4,996.94	(2,199.34)
10315009 Workers comp. insurance	0.00	1,003.65	1,042.33	(38.68)
10315010 Deferred retirement	0.00	397.48	942.66	(545.18)
10315011 Bldg/property insurance	(12.00)	448.00	0.00	448.00
10315014 Vehicle expense	950.45	7,546.49	11,406.00	(3,859.51)
10315020 Building and ground maint.	88.52	3,736.29	2,000.00	1,736.29
10315021 Street maintenance	0.00	6,839.05	8,000.00	(1,160.95)
10315024 Special department supply	26.12	376.28	1,500.00	(1,123.72)
10315034 Telephone/internet	77.93	534.12	840.00	(305.88)
10315055 Contractual services	0.00	539.00	550.00	(11.00)
10315061 Liability Insurance	0.00	824.29	833.86	(9.57)
10315088 Equipment repair other	<u>84.86</u>	<u>647.56</u>	<u>1,000.00</u>	<u>(352.44)</u>
Total Expenditures - Streets and Roads	<u>\$ 4,114.06</u>	<u>\$ 37,585.48</u>	<u>\$ 51,947.32</u>	<u>\$ (14,361.84)</u>
Expenditures - Planning				
10415052 Professional services	\$ 0.00	\$ 15,302.24	\$ 23,400.00	\$ (8,097.76)
10415053 Reimbursable Fees	2,212.50	8,979.50	10,000.00	(1,020.50)
10415055 Contractual services	<u>0.00</u>	<u>12,242.50</u>	<u>14,500.00</u>	<u>(2,257.50)</u>
Total Expenditures - Planning	<u>\$ 2,212.50</u>	<u>\$ 36,524.24</u>	<u>\$ 47,900.00</u>	<u>\$ (11,375.76)</u>
Expenditures - City engineer				
10425052 Professional services	<u>\$ 0.00</u>	<u>\$ 14,160.85</u>	<u>\$ 18,000.00</u>	<u>\$ (3,839.15)</u>
Total Expenditures - City engineer	<u>\$ 0.00</u>	<u>\$ 14,160.85</u>	<u>\$ 18,000.00</u>	<u>\$ (3,839.15)</u>
Expenditures - Building Regulation				
10435024 Special department supply	\$ 1,401.28	\$ 1,401.28	\$ 0.00	\$ 1,401.28
10435052 Professional services	<u>3,529.03</u>	<u>26,225.28</u>	<u>32,400.00</u>	<u>(6,174.72)</u>
Total Expenditures - Building Regulation	<u>\$ 4,930.31</u>	<u>\$ 27,626.56</u>	<u>\$ 32,400.00</u>	<u>\$ (4,773.44)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 1,434.65	\$ 5,210.45	\$ 5,000.00	\$ 210.45
10615006 SSI tax	78.39	398.14	622.50	(224.36)
10615009 Workers comp. insurance	0.00	288.87	300.00	(11.13)
10615012 Office expense	0.00	187.32	250.00	(62.68)
10615020 Building and ground maint.	0.00	28.45	250.00	(221.55)
10615024 Special department supply	0.00	1,322.29	2,500.00	(1,177.71)
10615031 Gas	288.98	1,237.12	3,360.00	(2,122.88)
10615032 Utilities	165.30	829.72	2,100.00	(1,270.28)
10615033 Water	35.50	245.09	310.00	(64.91)
10615034 Telephone/internet	138.71	948.73	1,500.00	(551.27)
10615061 Liability Insurance	0.00	237.24	240.00	(2.76)
10615063 Building and Property Insurance	(29.00)	1,191.00	1,400.00	(209.00)
10615078 Copy machine expense	0.00	0.00	50.00	(50.00)
Total Expenditures - Library	<u>\$ 2,112.53</u>	<u>\$ 12,124.42</u>	<u>\$ 17,882.50</u>	<u>\$ (5,758.08)</u>
Expenditures - Parks				
10625002 Salary - permanent	\$ 472.32	\$ 3,618.32	\$ 6,215.82	\$ (2,597.50)
10625006 SSI tax	48.80	375.85	662.04	(286.19)
10625007 Medical insurance	60.36	419.07	748.52	(329.45)
10625009 Workers comp. insurance	0.00	359.11	372.95	(13.84)
10625010 Deferred retirement	0.00	77.54	169.67	(92.13)
10625020 Building and ground maint.	173.39	2,482.38	5,500.00	(3,017.62)
10625024 Special department supply	0.00	0.00	300.00	(300.00)
10625032 Utilities	41.71	216.13	750.00	(533.87)
10625033 Water	139.28	918.96	1,200.00	(281.04)
10625061 Liability Insurance	0.00	294.93	298.37	(3.44)
10625065 Russ Park expenditures	0.00	0.00	800.00	(800.00)
Total Expenditures - Parks	<u>\$ 935.86</u>	<u>\$ 8,762.29</u>	<u>\$ 17,017.37</u>	<u>\$ (8,255.08)</u>
Expenditures -Community Center				
10635020 Building and ground maint.	\$ 0.00	\$ 3,129.45	\$ 0.00	\$ 3,129.45
10635063 Building and Property Insurance	(655.00)	2,316.00	3,300.00	(984.00)
Total Expenditures -Community center	<u>\$ (655.00)</u>	<u>\$ 5,445.45</u>	<u>\$ 3,300.00</u>	<u>\$ 2,145.45</u>
TOTAL EXPENDITURES	<u>\$ 91,926.44</u>	<u>\$ 654,352.45</u>	<u>\$ 1,015,403.84</u>	<u>\$ (361,051.39)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (76,960.55)</u>	<u>\$ (145,385.57)</u>	<u>\$ 5,767.16</u>	<u>\$ (151,152.73)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 22 - GAS TAX

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	\$ 579.70	\$ 4,432.40	\$ 7,614.00	\$ (3,181.60)
22314210.2 Gas tax (2106)	828.17	5,862.24	10,062.00	(4,199.76)
22314210.3 Gas tax (2107)	781.97	5,499.25	9,945.00	(4,445.75)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	2,420.02	8,130.66	11,808.00	(3,677.34)
22314210.6 Loan repay & road maint	<u>0.00</u>	<u>0.00</u>	<u>1,546.00</u>	<u>(1,546.00)</u>
Total Revenue	<u>4,609.86</u>	<u>24,924.55</u>	<u>41,975.00</u>	<u>(17,050.45)</u>
EXPENDITURES				
22315002 Salary - permanent	2,509.32	12,717.15	19,527.55	(6,810.40)
22315005 Salary - overtime	123.42	283.58	0.00	283.58
22315006 SSI tax	309.73	1,102.49	1,668.64	(566.15)
22315007 Medical insurance	441.23	3,062.71	5,533.30	(2,470.59)
22315009 Workers comp. insurance	0.00	1,128.18	1,203.32	(75.14)
22315010 Deferred retirement	0.00	649.08	1,092.72	(443.64)
22315057 Street signs	0.00	2,521.67	0.00	2,521.67
22315058 Street lighting	1,081.70	7,238.53	15,240.00	(8,001.47)
22315061 Liability Insurance	<u>0.00</u>	<u>926.56</u>	<u>962.67</u>	<u>(36.11)</u>
TOTAL EXPENDITURES	<u>4,465.40</u>	<u>29,629.95</u>	<u>45,228.20</u>	<u>(15,598.25)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 144.46</u>	<u>\$ (4,705.40)</u>	<u>\$ (3,253.20)</u>	<u>\$ (1,452.20)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 23 - RSTP

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
23314211 RSTP Revenue	\$ 0.00	\$ 10,720.00	\$ 9,500.00	\$ 1,220.00
Total Revenue	<u>0.00</u>	<u>10,720.00</u>	<u>9,500.00</u>	<u>1,220.00</u>
EXPENDITURES				
23315002 Salary - permanent	678.27	3,445.43	5,501.42	(2,055.99)
23315006 SSI tax	77.45	289.08	454.46	(165.38)
23315007 Medical insurance	111.12	771.49	1,413.87	(642.38)
23315009 Workers comp. insurance	0.00	317.84	330.08	(12.24)
23315010 Deferred retirement	0.00	177.96	373.04	(195.08)
23315061 Liability Insurance	0.00	261.04	264.07	(3.03)
TOTAL EXPENDITURES	<u>866.84</u>	<u>5,262.84</u>	<u>8,336.94</u>	<u>(3,074.10)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (866.84)</u>	<u>\$ 5,457.16</u>	<u>\$ 1,163.06</u>	<u>\$ 4,294.10</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	\$ 0.00	\$ 30,000.00	\$ 62,380.00	\$ (32,380.00)
Total Revenue	<u>0.00</u>	<u>30,000.00</u>	<u>62,380.00</u>	<u>(32,380.00)</u>
EXPENDITURES				
24315002 Salary - permanent	2,225.24	11,484.00	19,776.30	(8,292.30)
24315005 Salary - overtime	72.75	177.49	0.00	177.49
24315006 SSI tax	279.85	996.81	1,610.26	(613.45)
24315007 Medical insurance	406.40	2,821.60	5,120.18	(2,298.58)
24315009 Workers comp. insurance	0.00	1,142.55	1,154.90	(12.35)
24315010 Deferred retirement	0.00	442.36	1,313.80	(871.44)
24315014 Vehicle expense	0.00	241.51	250.00	(8.49)
24315016 Fuel	972.62	4,651.59	5,600.00	(948.41)
24315020 Building and ground maint.	8.97	2,400.55	300.00	2,100.55
24315021 Street maintenance	0.00	246.64	1,000.00	(753.36)
24315024 Special department supply	26.12	549.93	1,000.00	(450.07)
24315032 Utilities	309.47	1,107.66	3,300.00	(2,192.34)
24315033 Water	37.54	288.71	385.00	(96.29)
24315034 Telephone/internet	77.93	534.10	840.00	(305.90)
24315061 Liability Insurance	0.00	938.36	923.92	14.44
24315088 Equipment repair other	0.00	399.60	550.00	(150.40)
TOTAL EXPENDITURES	<u>4,416.89</u>	<u>28,423.46</u>	<u>43,124.36</u>	<u>(14,700.90)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (4,416.89)</u>	<u>\$ 1,576.54</u>	<u>\$ 19,255.64</u>	<u>\$ (17,679.10)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 26 - DRAINAGE FUND

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
26314230 Drainage fund	\$ 1,500.00	\$ 4,986.00	\$ 4,500.00	\$ 486.00
26314240 Drainage district fees	<u>0.00</u>	<u>11,460.49</u>	<u>19,000.00</u>	<u>(7,539.51)</u>
Total Revenue	<u>1,500.00</u>	<u>16,446.49</u>	<u>23,500.00</u>	<u>(7,053.51)</u>
EXPENDITURES				
26315002 Salary - permanent	2,018.60	10,272.65	16,719.33	(6,446.68)
26315005 Salary - overtime	100.09	230.46	0.00	230.46
26315006 SSI tax	260.44	901.94	1,403.34	(501.40)
26315007 Medical insurance	373.17	2,590.59	4,662.91	(2,072.32)
26315009 Workers comp. insurance	0.00	965.93	1,003.16	(37.23)
26315010 Deferred retirement	0.00	418.41	957.49	(539.08)
26315019 Creek maintenance	0.00	1,504.32	500.00	1,004.32
26315023 Drain project	0.00	0.00	200.00	(200.00)
26315024 Special department supply	0.00	697.45	500.00	197.45
26315061 Liability Insurance	0.00	793.31	802.53	(9.22)
26315194 Interest expense	<u>1,129.58</u>	<u>7,907.06</u>	<u>13,555.00</u>	<u>(5,647.94)</u>
TOTAL EXPENDITURES	<u>3,881.88</u>	<u>26,282.12</u>	<u>40,303.76</u>	<u>(14,021.64)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,381.88)</u>	<u>\$ (9,835.63)</u>	<u>\$ (16,803.76)</u>	<u>\$ 6,968.13</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 933.28	\$ 3,200.00	\$ (2,266.72)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
Total Revenue	<u>0.00</u>	<u>933.28</u>	<u>8,200.00</u>	<u>(7,266.72)</u>
EXPENDITURES				
25315002 Salary - permanent	571.02	2,940.39	4,713.04	(1,772.65)
25315006 SSI tax	53.46	234.12	377.35	(143.23)
25315007 Medical insurance	100.35	696.55	1,244.14	(547.59)
25315009 Workers comp. insurance	0.00	272.29	282.78	(10.49)
25315010 Deferred retirement	0.00	188.96	377.04	(188.08)
25315061 Liability Insurance	0.00	223.63	226.23	(2.60)
25315600 Recycling grant expenditures	<u>10.76</u>	<u>88.71</u>	<u>236.00</u>	<u>(147.29)</u>
TOTAL EXPENDITURES	<u>735.59</u>	<u>4,644.65</u>	<u>7,456.58</u>	<u>(2,811.93)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (735.59)</u>	<u>\$ (3,711.37)</u>	<u>\$ 743.42</u>	<u>\$ (4,454.79)</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended January 31, 2020 Actual	7 Months Ended January 31, 2020 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
30514274 Sewer service charge	\$ 0.00	\$ 405,381.94	\$ 700,000.00	\$ (294,618.06)
30514275 Sewer connection fees	5,180.16	15,940.43	15,000.00	940.43
30514303 Septic discharge	3,996.00	40,653.75	88,800.00	(48,146.25)
30514325 State Water Board Grant	<u>20,435.00</u>	<u>34,010.24</u>	<u>300,000.00</u>	<u>(265,989.76)</u>
Total Revenue	<u>29,611.16</u>	<u>495,986.36</u>	<u>1,103,800.00</u>	<u>(607,813.64)</u>
EXPENSES				
30515002 Salary - permanent	24,507.45	130,976.98	212,501.65	(81,524.67)
30515005 Salary - overtime	1,352.15	6,743.12	9,877.40	(3,134.28)
30515006 SSI tax	3,141.67	11,918.68	18,466.87	(6,548.19)
30515007 Medical insurance	3,651.85	25,351.45	45,926.08	(20,574.63)
30515009 Workers comp. insurance	0.00	12,847.61	13,342.74	(495.13)
30515010 Deferred retirement	0.00	8,032.27	16,232.86	(8,200.59)
30515012 Office expense	0.00	394.95	1,725.00	(1,330.05)
30515014 Vehicle expense	0.00	966.64	300.00	666.64
30515016 Fuel	333.47	2,030.11	2,000.00	30.11
30515024 Special department supply	0.00	925.33	2,500.00	(1,574.67)
30515030 Trash service	276.61	4,283.65	5,000.00	(716.35)
30515032 Utilities	5,450.36	42,613.78	74,000.00	(31,386.22)
30515033 Water	69.58	1,556.72	1,800.00	(243.28)
30515034 Telephone/internet	505.79	3,583.42	5,800.00	(2,216.58)
30515044 Meetings and dues	0.00	612.00	900.00	(288.00)
30515048 Training	0.00	261.53	850.00	(588.47)
30515050 IT Support	0.00	1,850.45	250.00	1,600.45
30515055 Contractual services	0.00	3,420.00	6,700.00	(3,280.00)
30515061 Liability Insurance	0.00	10,580.66	10,674.19	(93.53)
30515063 Building and Property Insurance	(942.00)	1,675.00	2,950.00	(1,275.00)
30515092 Permits	90.00	13,578.73	10,750.00	2,828.73
30515095 Capital outlay	0.00	0.00	10,000.00	(10,000.00)
30515121 Sewer plant maintenance	2,769.05	43,929.27	68,000.00	(24,070.73)
30515122 Sewer line maintenance	0.00	557.41	15,000.00	(14,442.59)
30515130 Ultra Violet Lights	0.00	38,552.50	45,000.00	(6,447.50)
30515157 Testing and monitoring	2,475.00	5,425.00	33,000.00	(27,575.00)
30515160 Postage & Shipping	0.00	9.69	2,000.00	(1,990.31)
30515170 State Water Planning Grant Expenses	300.00	34,007.31	300,000.00	(265,992.69)
30515190 USDA loan	<u>0.00</u>	<u>143,525.62</u>	<u>194,000.00</u>	<u>(50,474.38)</u>
TOTAL EXPENSES	<u>43,980.98</u>	<u>550,209.88</u>	<u>1,109,546.79</u>	<u>(559,336.91)</u>
NET INCOME (LOSS)	<u>\$ (14,369.82)</u>	<u>\$ (54,223.52)</u>	<u>\$ (5,746.79)</u>	<u>\$ (48,476.73)</u>

City of Ferndale
Cash Balances

As of January 31, 2020

Cash Balances

Current Assets		
General Fund	\$	367,701.53
Restricted Cash		15,150.00
Gas Tax		22,398.70
RSTF		76,808.08
TDA		273,202.59
IWM		53,300.61
Drainage		16,499.33
Sewer		<u>126,606.64</u>
Total	\$	<u><u>951,667.48</u></u>
Checking	\$	305,012.50
LAIF		646,504.98
Petty cash		<u>150.00</u>
Total	\$	<u><u>951,667.48</u></u>

Meeting Date:	February 19, 2020	Agenda Item Number	9.d
Agenda Item Title	Acceptance of Audited Financial Statements for FY 2018-19		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve the City of Ferndale Audited Financial Statements for FY 2018-2019.

BACKGROUND:

The City has all financial transactions audited every year. This audit reviews how the city conducts business. It also ensures that the city's transactions were done properly and in compliance with all state and federal laws and follow standard accounting procedures.

The Certified Public Accountant firm of JJCPA, Inc. did an independent audit report on the City's Financial Statements for the fiscal year ending June 30, 2019.

After the adoption of the Audited Financial Statements, the statements are sent to various agencies and lending institutions including the State of California, PARSAC, and the agencies with which the City currently has outstanding loans.

FISCAL IMPACT:

None

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

a. Paul Gregson - Fiscal Sustainability Plan

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	February 19, 2020	Agenda Item Number	13.a
Agenda Item Title:	Resolution 2020-03 Repealing and Replacing Resolution 2019-21 Regarding the Drainage Committee		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Approve Resolution 2020-03 Repealing and Replacing Resolution 2019-21 Regarding the Drainage Committee

BACKGROUND:

At the October, 2019 Regular City Council Meeting, the council approved Resolution 2019-21, the establishment of a Ferndale Drainage Committee. Resolution 2019-21 states that the committee shall have 6 at large members from within Ferndale city limits.

The committee has asked the council to consider that one of the at large members be from an area outside city limits that is directly affected by city drainage.

Upon approval of Resolution 2020-03, staff will re-advertise for any vacancy.

FISCAL IMPACT:

Not Applicable

ATTACHED:

Resolution 2019-21 Redlined with changes
 Resolution 2020-03

RESOLUTION NO. 2019-21**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
REPEALING AND REPLACING RESOLUTION 2019-21 REGARDIING THE
ESTABLISHING FERNDALEA DRAINAGE COMMITTEE**

The City Council of the City of Ferndale, does resolve as follows:

ARTICLE 1: SHORT TITLE AND PURPOSE

§1.01 Purpose: The purpose of the Drainage Committee Resolution is to establish a Drainage Committee for the City of Ferndale.

~~**§1.01**~~**§1.02** This Resolution is intended to repeal and replace Resolution 2019-21

ARTICLE 2: STATUTORY AUTHORITY / ENFORCEMENT AUTHORITY

§2.01 Pursuant to the California Constitution and the Government Code, the City Council has broad authority to establish advisory committees for preservation of the health, safety, and well-being of its citizens.

ARTICLE 3: ADMINISTRATION

§3.01 The Drainage Committee serves in an advisory capacity only. The Drainage Committee shall have no power to adopt legislation, issue approvals or other land use entitlements, or bind the City.

ARTICLE 4: POWERS & DUTIES

§4.01 The purpose of the City of Ferndale Drainage Committee is to advise the City staff on the management of city-wide drainage of stormwater by identifying and prioritizing critical drainage issues related to Francis Creek and east-side and west-side drainage areas. In support of the City Engineer, the Committee will provide historic knowledge of drainage patterns, assist in monitoring the stream stage during storm events, and evaluate existing and potential future landslide impacts on sediment movement within the Francis Creek watershed. The Committee will also assist in developing a data base on major drainage systems, make recommendations for maintenance and longer-term improvements and evaluate potential cumulative stormwater runoff impacts of future development, as well as providing a scientific basis for future permits and grant applications.

§4.02 The Committee shall elect its Chairman and Vice-Chairman from among the appointed members of the Committee on an annual basis. The Committee shall appoint a Secretary who need not be a member of the Committee.

- §4.03 The Drainage Committee will meet monthly on a regular schedule unless otherwise noticed. Drainage Committee meetings will follow the Brown Act noticing requirements and follow all aspects of the Brown Act.

ARTICLE 5: MEMBERSHIP

- §5.01 The Drainage Committee for the City of Ferndale shall consist of seven (7) community members, including the Mayor, or his/her designee, with the Vice-Mayor serving as an alternate. No less than six (6) Drainage Committee members shall reside within the City of Ferndale City Limits. A person who resides outside the City Limits may apply to be a member of the Drainage Committee if the non-resident resides in an area directly affected by storm water drainage from within the City limits. ~~and~~ All members shall have background and interest in storm water related issues.

- §5.02 Ex Officio Membership: The City Manager, City Engineer, and Public Works Crew Leader shall be ex officio members of the Ferndale City Drainage Committee, but shall not have a vote.

- §5.03 Term of Office: The term of office of the members of the Committee shall be four (4) years except for the first members of the Committee, whose terms shall be staggered so the terms of no more than four sixths (4/6) of the committee shall expire during a given year. Members may re-apply when their term expires.

§5.04 Appointments:

- 5.04.1 City staff shall advertise the vacancy(ies) (via notice in newspaper, public posting) and notify Ferndale residents to contact City staff for application procedures.
- 5.04.2 Applications must be received by City staff by ten (10) calendar days from the date of posting of the vacancy. Applications will be forwarded to the members of the Drainage Committee by the next regular meeting.
- 5.04.3 Except for initial appointments to the Drainage Committee, the Drainage Committee shall interview applicants at their next regular meeting or direct City staff to re-advertise. After consideration of the applicants and application materials, the Committee shall select an applicant(s) to recommend for appointment. The first person(s) that receives a majority shall be recommended to City Council for appointment. The Committee's recommendation(s) shall be forwarded to the City Council for their next regular meeting.
- 5.04.4 The City Council shall make the initial appointments in the manner set forth in Section 5.04.3 and, for all subsequent vacancies, the City Council shall consider all applicants and those applicants recommended by the Drainage Committee and, after such consideration, shall make its appointment(s) to the Drainage Committee. In the event an applicant fails to receive the votes of a majority of the City Council, the Mayor shall make the appointment.

§5.05 Vacancies: Vacancies shall be filled by appointment, in accordance with section 5.04.3, for the remaining portion of the term, or for four (4) years, starting January 1st, for expired terms. For all unscheduled vacancies, the Clerk is directed to post a special vacancy notice in City Hall and on the City's Internet Web site not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the Committee shall not be made by the City Council for at least 10 working days after the posting of the notice in City Hall.

§5.06 Removal:

5.06.1 Any appointed members of the Committee may be removed by the City Council with a majority vote of the Council.

5.06.2 If a member of the Drainage Committee is absent from three (3) consecutive regular meetings without being excused by the Committee, or is absent for any reason for more than six (6) regular meetings in any twelve (12) month period, the office of the member shall be vacated and the Chair shall immediately notify the City Manager, who shall notify the City Council that said office is vacant.

ARTICLE 6: LOCAL APPOINTMENTS LIST

The City Clerk is directed to include the Drainage Committee on the local appointments list as set forth in Government Code section 54970 *et seq.*

ARTICLE 7: EFFECTIVE DATE:

This Ordinance shall become effective immediately following its adoption.

ARTICLE 8: ENACTING DATE AND SIGNATURES:

Passed, Approved and Adopted by the City Council of the City of Ferndale on November 20, 2019 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael Sweeney, Mayor

ATTEST:

Kristene Hall, City Clerk

RESOLUTION NO. 2020-03**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
REPEALING AND REPLACING RESOLUTION 2019-21 REGARDIING THE
FERNDALE DRAINAGE COMMITTEE**

The City Council of the City of Ferndale, does resolve as follows:

ARTICLE 1: SHORT TITLE AND PURPOSE

- §1.01 Purpose: The purpose of the Drainage Committee Resolution is to establish a Drainage Committee for the City of Ferndale.
- §1.02 This Resolution is intended to repeal and replace Resolution 2019-21

ARTICLE 2: STATUTORY AUTHORITY / ENFORCEMENT AUTHORITY

- §2.01 Pursuant to the California Constitution and the Government Code, the City Council has broad authority to establish advisory committees for preservation of the health, safety, and well-being of its citizens.

ARTICLE 3: ADMINISTRATION

- §3.01 The Drainage Committee serves in an advisory capacity only. The Drainage Committee shall have no power to adopt legislation, issue approvals or other land use entitlements, or bind the City.

ARTICLE 4: POWERS & DUTIES

- §4.01 The purpose of the City of Ferndale Drainage Committee is to advise the City staff on the management of city-wide drainage of stormwater by identifying and prioritizing critical drainage issues related to Francis Creek and east-side and west-side drainage areas. In support of the City Engineer, the Committee will provide historic knowledge of drainage patterns, assist in monitoring the stream stage during storm events, and evaluate existing and potential future landslide impacts on sediment movement within the Francis Creek watershed. The Committee will also assist in developing a data base on major drainage systems, make recommendations for maintenance and longer-term improvements and evaluate potential cumulative stormwater runoff impacts of future development, as well as providing a scientific basis for future permits and grant applications.
- §4.02 The Committee shall elect its Chairman and Vice-Chairman from among the appointed members of the Committee on an annual basis. The Committee shall appoint a Secretary who need not be a member of the Committee.

- §4.03 The Drainage Committee will meet monthly on a regular schedule unless otherwise noticed. Drainage Committee meetings will follow the Brown Act noticing requirements and follow all aspects of the Brown Act.

ARTICLE 5: MEMBERSHIP

- §5.01 The Drainage Committee for the City of Ferndale shall consist of seven (7) community members, including the Mayor, or his/her designee, with the Vice-Mayor serving as an alternate. No less than six (6) Drainage Committee members shall reside within the City of Ferndale City Limits. A person who resides outside the City Limits may apply to be a member of the Drainage Committee if the non-resident resides in an area directly affected by storm water drainage from within the City limits. All members shall have background and interest in storm water related issues.
- §5.02 Ex Officio Membership: The City Manager, City Engineer, and Public Works Crew Leader shall be ex officio members of the Ferndale City Drainage Committee, but shall not have a vote.
- §5.03 Term of Office: The term of office of the members of the Committee shall be four (4) years except for the first members of the Committee, whose terms shall be staggered so the terms of no more than four sixths (4/6) of the committee shall expire during a given year. Members may re-apply when their term expires.
- §5.04 Appointments:
- 5.04.1 City staff shall advertise the vacancy(ies) (via notice in newspaper, public posting) and notify Ferndale residents to contact City staff for application procedures.
 - 5.04.2 Applications must be received by City staff by ten (10) calendar days from the date of posting of the vacancy. Applications will be forwarded to the members of the Drainage Committee by the next regular meeting.
 - 5.04.3 Except for initial appointments to the Drainage Committee, the Drainage Committee shall interview applicants at their next regular meeting or direct City staff to re-advertise. After consideration of the applicants and application materials, the Committee shall select an applicant(s) to recommend for appointment. The first person(s) that receives a majority shall be recommended to City Council for appointment. The Committee's recommendation(s) shall be forwarded to the City Council for their next regular meeting.
 - 5.04.4 The City Council shall make the initial appointments in the manner set forth in Section 5.04.3 and, for all subsequent vacancies, the City Council shall consider all applicants and those applicants recommended by the Drainage Committee and, after such consideration, shall make its appointment(s) to the Drainage Committee. In the event an applicant fails to receive the votes of a majority of the City Council, the Mayor shall make the appointment.

§5.05 Vacancies: Vacancies shall be filled by appointment, in accordance with section 5.04.3, for the remaining portion of the term, or for four (4) years, starting January 1st, for expired terms. For all unscheduled vacancies, the Clerk is directed to post a special vacancy notice in City Hall and on the City's Internet Web site not earlier than 20 days before or not later than 20 days after the vacancy occurs. Final appointment to the Committee shall not be made by the City Council for at least 10 working days after the posting of the notice in City Hall.

§5.06 Removal:

5.06.1 Any appointed members of the Committee may be removed by the City Council with a majority vote of the Council.

5.06.2 If a member of the Drainage Committee is absent from three (3) consecutive regular meetings without being excused by the Committee, or is absent for any reason for more than six (6) regular meetings in any twelve (12) month period, the office of the member shall be vacated and the Chair shall immediately notify the City Manager, who shall notify the City Council that said office is vacant.

ARTICLE 6: LOCAL APPOINTMENTS LIST

The City Clerk is directed to include the Drainage Committee on the local appointments list as set forth in Government Code section 54970 *et seq.*

ARTICLE 7: EFFECTIVE DATE:

This Ordinance shall become effective immediately following its adoption.

ARTICLE 8: ENACTING DATE AND SIGNATURES:

Passed, Approved and Adopted by the City Council of the City of Ferndale on February 19, 2020 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Michael Sweeney, Mayor

ATTEST:

Kristene Hall, City Clerk

Meeting Date:	February 19, 2020	Agenda Item Number	13.a
Agenda Item Title	Appoint Members to Serve on the Drainage Committee		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion
Action Required:	No Action	X	Voice Vote
			Information
			Roll Call Vote

RECOMMENDATION:

Appoint Tom Stephens, James Bass, and Jeff Farley to Serve on the Drainage Committee for a 4-year term.

BACKGROUND:

In November 2019, the City Council adopted Resolution 2019-21 Establishing a Ferndale Drainage Committee. Staff advertised the Drainage Committee vacancies inviting the submittal of letters of interest from citizens. A deadline of January 16, 2020 was given. There were three letters of interest received by the deadline.

If Council adopts Resolution 2020-03, it will allow one member of the Drainage Committee to be from an area outside city limits that is directly impacted by city drainage. Council will need to appoint the initial members of the Drainage Committee as follows: three (3) members for a 4-year term, and three (3) members for a 2-year term. After initial terms, the Drainage Committee terms will all be 4-years.

If Council chooses to appoint all three members to the Drainage Committee as recommended, there will still be three (3) vacancies which may include one (1) member to be from an area outside city limits that is impacted by city drainage. These vacancies will be appointed to the initial 2-year term. Staff will immediately re-advertise for these vacancies.

ATTACHMENTS:

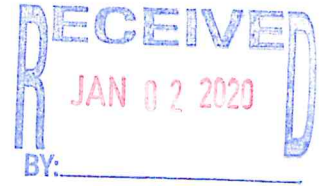
Tom Stephens Letter of Interest

James Bass Letter of Interest

Jeff Farley Letter of Interest

January 2, 2020

City Clerk
City of Ferndale
POB 1095, Ferndale 95536



To whom it may concern,

I am interested in serving on the City of Ferndale's Drainage Committee. I have served on the ad hoc drainage committee for at least one year and wish to continue my membership.

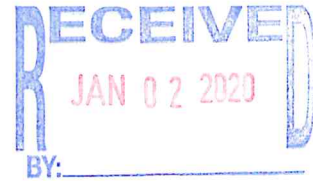
Please consider my application.

Name: JAMES W BASS JR

Signature: James W Bass Jr

January 2, 2020

City Clerk
City of Ferndale
POB 1095, Ferndale 95536



To whom it may concern,

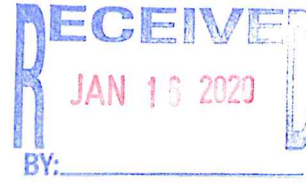
I am interested in serving on the City of Ferndale's Drainage Committee. I have served on the ad hoc drainage committee for at least one year and wish to continue my membership.

Please consider my application.

Name: *Tom STEPHENS*

Signature: *[Handwritten Signature]*

January 16, 2020



Ferndale City Council,

I am interested in being a member of the Ferndale Drainage Committee. I have been a resident of Ferndale all of my life. I have served on the Planning Commission, City Council and currently serve of the Design Review Committee.

Please consider me for the position. As a lifetime resident of Ferndale, I can bring knowledge of the city's drainage to the table.

Thank You

Jeff Farley

A handwritten signature in blue ink that reads "Jeff Farley". The signature is stylized with a large, sweeping underline that extends across the width of the name.

Meeting Date:	February 19, 2020	Agenda Item Number	13.c
Agenda Item Title	Resolution 2020-02 Approving the Humboldt County Operational Hazard Mitigation Plan 2020 Update		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Resolution 2020-02 Approval of the Humboldt County Operational Area Hazard Mitigation Plan 2020 Update

DISCUSSION:

In August of 2018, a coalition of Humboldt County cities and special districts began a planning process to prepare for and lessen the impacts of specified natural hazards by updating the Humboldt County Operational Area Hazard Mitigation Plan. Responding to federal mandates in the Disaster Mitigation Act of 2000 (Public Law 106-390), the partnership was formed to pool resources and to create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding success.

This effort represents the second comprehensive update to the prior hazard mitigation plan, approved by the Federal Emergency Management Agency (FEMA) in March 20, 2014. The 23-member coalition of partners involved in this program includes unincorporated Humboldt County, the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, and 16 special service districts. The planning area for the hazard mitigation plan was defined as the Humboldt County Operational Area. The result of the organizational effort will be a FEMA and California Office of Emergency Services (CalOES) approved multi-jurisdictional, multi-hazard mitigation plan.

Mitigation planning is the systematic process of learning about the hazards that can affect the community, setting clear goals, identifying appropriate actions and following through with an effective mitigation strategy. Mitigation encourages long-term reduction of hazard vulnerability and can reduce the enormous cost of disasters to property owners and all levels of government. Mitigation can also protect critical community facilities, reduce exposure to liability, and minimize post-disaster community disruption.

The hazard identification and profiling in the hazard mitigation plan addresses the following hazards of concern within the planning area:

1. Dam failure
2. Drought
3. Earthquake
4. Flood
5. Landslide
6. Severe weather
7. Tsunami
8. Wildfire
9. Climate Change

With the exception of dam failure, this plan does not provide a full risk assessment of human-caused hazards. However, brief, qualitative discussions of the following hazards of interest are included: fish loss, marine invasive species, oil spills, volcano, hazardous materials, and terrorism.

A Planning Team consisting of local officials has taken the lead in developing the hazard mitigation plan. All participating local jurisdictions have been responsible for assisting in the development of the hazard and vulnerability assessments and the mitigation action strategies for their respective jurisdictions and organizations. The Plan presents the information in a unified framework to ensure a comprehensive plan covering the entire Humboldt County Operational Area. Each jurisdiction has been responsible for the review and approval of their individual sections of the Plan. Additionally, the plan has been aligned with the goals, objectives and priorities of the State's multi-hazard mitigation plan.

A 12-member Steering Committee (SC) composed of representative stakeholders was formed early in the planning process to guide the development of the Plan. In addition, residents were asked to contribute by sharing local knowledge of their individual area's vulnerability to natural hazards based on past occurrences. Public involvement has been solicited via a comprehensive public outreach campaign that included two rounds of public meetings, web-based information, a questionnaire, and multiple social media updates.

Once the hazard mitigation plan is adopted by all of the jurisdictional partners and approved by FEMA, the partnership will collectively and individually become eligible to apply for hazard mitigation project funding from both the Pre-Disaster Mitigation Grant Program (PDM) and the Hazard Mitigation Grant Program (HMGP). (*For more details on the PDM and HMGP see Attachment 4*). The grant funds are made available to states and local governments and can be used to implement the long-term hazard mitigation measures specified within the HMP before and after a major disaster declaration.

The HMP is considered a living document such that, as awareness of additional hazards develops and new strategies and projects are conceived to offset or prevent losses due to natural disasters, the HMP will be evaluated and revised on a continual 5-year time frame.

ATTACHMENTS:

1. Resolution 2020-02 Approving the Humboldt County Operational Hazard Mitigation Plan Update 2020
2. Executive Summary of the Humboldt Operational Area Hazard Mitigation Plan 2020 Update
3. Hazard Mitigation Grant Program (HMGP) and Pre-Disaster Mitigation Program (PDM) Fact Sheet

RESOLUTION 2020-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE AUTHORIZING THE ADOPTION OF THE HUMBOLDT COUNTY OPERATIONAL AREA HAZARD MITIGATION PLAN 2020 UPDATE

WHEREAS, all of Humboldt County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS, a coalition of Humboldt County, Cities, Towns, Tribes and Special Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Humboldt County Operational Area; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ferndale:

1. Adopts in its entirety, Volume I and the introduction, Volume II, Chapter 5 – the City of Ferndale, and the appendices of Volume II of the Humboldt County Operational Area Hazard Mitigation Plan (HMP).
2. Will use the adopted and approved portions of the HMP to guide pre- and post-disaster mitigation of the hazards identified.
3. Will coordinate the strategies identified in the HMP with other planning programs and mechanisms under its jurisdictional authority.
4. Will continue its support of the Steering Committee and continue to participate in the Planning Partnership as described by the HMP.
5. Will help to promote and support the mitigation successes of all HMP Planning Partners.

Adopted on this 19th day of February, 2020 by the following vote:

AYES:

NAYS:

ABSENT:

ABSTAIN:

ATTEST:

Michael Sweeney, Mayor

Kristene Hall, City Clerk

EXECUTIVE SUMMARY

HAZARD MITIGATION OVERVIEW

Hazard mitigation is the use of long-term and short-term policies, programs, projects, and other activities to alleviate the death, injury, and property damage that can result from a disaster. Humboldt County and a partnership of local governments within the operational area have developed a hazard mitigation plan to reduce risks from natural disasters in the Humboldt County Operational Area—defined as the unincorporated county, incorporated cities, and special purpose districts planning partners authorized to govern, develop, or regulate. The plan complies with federal and state hazard mitigation planning requirements to establish eligibility for funding under Federal Emergency Management Agency (FEMA) grant programs for all planning partners.

UPDATING THE HUMBOLDT COUNTY PLAN

This plan is a comprehensive update of the *2014 Humboldt Operational Area Hazard Mitigation Plan*, which covered the unincorporated county, the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell and Trinidad, and 23 special-purpose districts within the county. FEMA approved the 2014 plan on March 20, 2014, and it expired on March 20, 2019. This update reestablishes FEMA hazard mitigation grant assistance eligibility for participating planning partners. All but one of the original planning partners have participated in the update and four new planning partners were added, as listed in Table ES-1.

PLAN DEVELOPMENT APPROACH

Organization

A core planning team consisting of a contract consultant and Humboldt County staff was assembled to facilitate this plan update. A planning partnership was formed by engaging eligible local governments within the Operational Area and making sure they understood their expectations for compliance under the updated plan. A steering committee was assembled to oversee the plan update, consisting of both governmental and non-governmental stakeholders within the Operational Area. Coordination with other county, state, and federal agencies involved in hazard mitigation occurred throughout the plan update process. Organization efforts included a review of the *2014 Humboldt Operational Area Hazard Mitigation Plan*, the California statewide hazard mitigation plan, and existing programs that may support hazard mitigation actions.

Public Outreach

The planning team implemented a multi-media public involvement strategy utilizing the outreach capabilities of the planning partnership that was approved by the Steering Committee. The strategy included public meetings, a hazard mitigation survey, an information booth at the Veteran's day parade, a project website, the use of social media and multiple media releases.

Table ES-1. Planning Partners

Jurisdiction	Point of Contact	Title
Humboldt County	Dorie Lanni	Emergency Services Manager
City of Arcata	Mike Clinton	Environmental Services Deputy Director
City of Blue Lake	Amanda Mager	City Manager
City of Eureka	Brian Gerving	Public Works Director
City of Ferndale	Jay Parrish	City Manager
City of Fortuna	Kevin Carter	Public Works Deputy Director
City of Rio Dell	Kyle Knopp	City Manager
City of Trinidad	Bryan Buckman	Public Works Director
Fieldbrook Glendale Community Services District	Richard Hanger	General Manager
Humboldt Community Services District	David Hull	General Manager
Manila Community Services District	Christopher Drop	General Manager
McKinleyville Community Services District	Gregory Orsini	General Manager
Redway Community Services District	Terrence Williams	General Manager
Westhaven Community Services District	Paul Rosenblatt	General Manager
Willow Creek Community Services District	Susan O'Gorman	General Manager
Arcata Fire District	Justin McDonald	Fire Chief
Fortuna Fire Protection District	Rus Brown	Division Chief
Humboldt Bay Fire District	William M. Reynolds	Deputy Chief
Samoa Peninsula Fire Protection District	Dale Unea	Fire Chief
Humboldt Bay Municipal Water District	John Friedenbach	General Manager
Humboldt Bay Harbor, Recreation, and Conservation District	Larry Oetker	General Manager
Shelter Cove Resort Improvement District	Justin Robbins	General Manager
Southern Humboldt Community Healthcare District	Guy Vitello	Engineering Manager

Plan Document Development

The planning team and Steering Committee assembled a document to meet federal hazard mitigation planning requirements for all partners. The updated plan contains two volumes. Volume 1 contains components that apply to all partners and the broader Operational Area. Volume 2 contains all components that are jurisdiction-specific. Each planning partner has a dedicated annex in Volume 2.

Adoption

Once pre-adoption approval has been granted by the California Office of Emergency Services and FEMA Region IX, the final adoption phase will begin. Each planning partner will individually adopt the updated plan.

RISK ASSESSMENT

Risk assessment is the process of measuring the potential loss of life resulting from natural hazards, as well as personal injury, economic injury and property damage, in order to determine the vulnerability of people, buildings, and infrastructure to natural hazards. For this update, risk assessment models were enhanced with new data and technologies that have become available since 2010. The Steering Committee used the risk assessment to rank risk and to gauge the potential impacts of each hazard of concern in the Operational Area. The risk assessment included the following:

- Hazard identification and profiling
- Assessment of the impact of hazards on physical, social, and economic assets

- Identification of particular areas of vulnerability
- Estimates of the cost of potential damage.

Based on the risk assessment, hazards were ranked for the risk they pose to the overall Operational Area, as shown in Table ES-2. Each planning partner also ranked hazards for its own area. Table ES-3 summarizes the categories of high, medium and low (relative to other rankings) based on the numerical ratings that each jurisdiction assigned each hazard.

Hazard Ranking	Hazard Event	Category ^a
1	Earthquake	High
2	Wildfire	High
3	Severe weather	High
4	Landslide	Medium
4	Sea Level Rise	Medium
5	Flooding	Medium
5	Tsunami	Medium
6	Drought	Low
7	Dam Failure	Low

a. Scores of 30 or greater are rated as “high,” scores of 15 to 29 are “medium,” and scores of less than 15 are “low”

	Number of Jurisdictions Assigning Ranking to Hazard			
	High	Medium	Low	Not Ranked
Dam Failure	0	6	10	7
Drought	3	1	17	2
Earthquake	23	0	0	0
Flooding	4	12	7	0
Landslide	13	7	1	2
Sea Level Rise	3	7	2	11
Severe Weather	21	2	0	0
Tsunami	1	9	5	8
Wildfire	10	10	3	0

The results indicate the following general patterns:

- Almost all planning partner ranked earthquake as high and more than half ranked wildfire as high.
- The flooding and severe weather hazards were most commonly ranked as medium.
- The drought hazard was most commonly ranked as low.
- Exposure and vulnerability to the hazards differ significantly among the planning partners.

MITIGATION GOALS AND OBJECTIVES

The Steering Committee reviewed and made minor updates to the guiding principle, goals, and objectives from the 2014 *Humboldt Operational Area Hazard Mitigation Plan*. The following guiding principle guided the Steering Committee and planning partners in selecting actions contained in this plan update:

Through partnerships and careful planning, identify and reduce the vulnerability to hazards in order to protect the health, safety, quality of life, environment, and economy of the communities within the Humboldt Operational Area.

Goals

The Steering Committee and planning partners established the following goals for the plan update:

1. Protect Health and Safety
2. Protect Property
3. Protect the Economy
4. Protect Quality of Life
5. Protect Environment
6. Promote Partnerships in Planning

The effectiveness of a mitigation strategy is assessed by determining how well these goals are achieved.

Objectives

Each selected objective meets multiple goals, serving as a stand-alone measurement of the effectiveness of a mitigation action, rather than as a subset of a goal. The objectives also are used to help establish priorities. The objectives are as follows:

1. Minimize disruption of local government operations caused by hazards.
2. Increase resilience of (or protect and maintain) infrastructure and critical facilities.
3. Reduce hazard-related risks and vulnerability of the populations in Humboldt County.
4. Sustain reliable local emergency operations and facilities during and after a disaster.
5. Enhance emergency response capabilities and participation within the planning area.
6. Enhance understanding of hazards and the risk they pose through public education that emphasizes awareness, preparation, mitigation, response and recovery alternatives.
7. Continually improve understanding of the location and potential impacts of hazards that impact the planning area utilizing the best available data and science as it becomes available, and share this information with all stakeholders.
8. Establish a partnership among all levels of government and the business community to improve and implement methods to protect property.
9. Develop and implement hazard mitigation strategies that reduce losses to wildlife habitat and protect water supply and quality, while also reducing damage to development.
10. Integrate hazard identification information and mitigation policies into other planning-based processes that direct or impact land uses in the planning area.
11. Enhance building codes and their proper implementations so that new construction can withstand the impacts of hazards and lessen the impact of that development on the environment's ability to absorb the impact of hazards.
12. Seek to integrate and coordinate all phases of emergency management within the planning area.

MITIGATION ACTION PLAN

The planning partners selected mitigation actions to work toward achieving the goals set forth in this plan update. Mitigation actions presented in this update are activities designed to reduce or eliminate losses resulting from natural hazards. The update process resulted in the identification of 309 mitigation actions for implementation by individual planning partners, as presented in Volume 2 of this plan. In addition, the Steering Committee and planning partners identified countywide actions benefiting the whole partnership, as listed in Table ES-4.

IMPLEMENTATION

The Steering Committee developed a plan implementation and maintenance strategy that includes grant monitoring and coordination, a strategy for continued public involvement, a commitment to plan integration with other relevant plans and programs, and a recommitment from the planning partnership to actively monitoring and evaluating the plan over the five-year performance period.

Full implementation of the recommendations of this plan will require time and resources. The measure of the plan's success will be its ability to adapt to changing conditions. The County of Del Norte and its planning partners will assume responsibility for adopting the recommendations of this plan and committing resources toward implementation. The framework established by this plan commits all planning partners to pursue actions when the benefits of a project exceed its costs. The planning partnership developed this plan with extensive public input, and public support of the actions identified in this plan will help ensure the plan's success.

Table ES-4. Area-Wide Hazard Mitigation Actions

Action Number and Description	Implementation Priority
CW-1 —Continue to participate in the planning partnership and, to the extent possible based on available resources, provide coordination and technical assistance in applications for grant funding that include assistance in cost vs. benefit analysis.	High
CW-2 —Encourage the development and implementation of an operational area-wide hazard mitigation public-information strategy that meets the needs of all planning partners.	High
CW-3 —Coordinate updates to land use and building regulations as they pertain to reducing the impacts of natural hazards, to seek a regulatory cohesiveness within the planning area. This can be accomplished via a commitment from all planning partners to involve each other in their adoption processes, by seeking input and comment during the course of regulatory updates or general planning.	High
CW-4 —Sponsor and maintain a natural hazards informational website to include the following types of information: <ul style="list-style-type: none"> Hazard-specific information such as GIS layers, private property mitigation alternatives, important facts on risk and vulnerability Pre- and post-disaster information such as notices of grant funding availability Links to Planning Partners' pages, FEMA, Red Cross, NOAA, USGS and the National Weather Service. Hazard mitigation plan information such as progress reports, mitigation success stories, update strategies, Steering Committee meetings. 	Medium
CW-5 —Maintain the Hazard Mitigation Plan Steering Committee as a viable body over time to monitor progress of the plan, provide technical assistance to Planning Partners and oversee the update of the plan according to schedule. This body will continue to operate under the ground rules established at its inception.	High
CW-6 —Amend or enhance the Humboldt County Operational Area Hazard Mitigation Plan as well as the general Plans for each municipality as needed to comply with state or federal mandates (i.e., CA. Assembly Bill # 2140) as guidance for compliance with these programs become available.	High
CW-7 —Work with the Humboldt County Assessor to begin the capture of general building stock information such as area, date of construction and foundation type, to better support future risk assessments.	Medium

Hazard Mitigation Grant Program (HMGP) Pre-Disaster Mitigation Grant Program (PDM)

FACT SHEET

I. HAZARD MITIGATION GRANT PROGRAM (HMGP)

What is the Hazard Mitigation Grant Program?

HMGP is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to provide the opportunity to take critical mitigation measures to reduce future loss of life and property during the reconstruction process following a disaster.

HMGP is available, when authorized under a Presidential major disaster declaration, in the Tribe or areas of the State requested by the Governor. The amount of HMGP funding available is based upon the estimated total Federal assistance provided by FEMA for disaster recovery under the Presidential major disaster declaration.

Who is eligible to apply?

Hazard Mitigation Grant Program funding is only available to applicants that reside within a Presidentially declared disaster area. Eligible applicants are

- State and local governments
- Indian tribes or other tribal organizations
- Certain non-profit organizations

What types of projects can be funded by the HMGP?

HMGP funds may be used to fund projects that will reduce or eliminate the losses from future disasters. Projects must provide a long-term solution to a problem, for example, elevation of a home to reduce the risk of flood damages as opposed to buying sandbags and pumps to fight the flood. In addition, a project's potential savings must be more than the cost of implementing the project. Funds may be used to protect either public or private property or to purchase property that has been subjected to, or is in danger of, repetitive damage. Examples of projects include, but are not limited to:

- Acquisition of real property for willing sellers and demolition or relocation of buildings to convert the property to open space use
- Retrofitting structures and facilities to minimize damages from high winds, earthquake, flood, wildfire, or other natural hazards
- Elevation of flood prone structures
- Safe room construction
- Development and initial implementation of vegetative management programs
- Minor flood control projects that do not duplicate the flood prevention activities of other Federal agencies
- Localized flood control projects, such as certain ring levees and floodwall systems, that are designed specifically to protect critical facilities
- Post-disaster building code related activities that support building code officials during the reconstruction process

What are the minimum project criteria?

There are five issues you must consider when determining the eligibility of a proposed project.

- Does your project conform to your State's Hazard Mitigation Plan?
- Does your project provide a beneficial impact on the disaster area i.e. the State?
- Does your application meet the environmental requirements?
- Does your project solve a problem independently?
- Is your project cost-effective?

II. **PRE-DISASTER MITIGATION GRANT PROGRAM (PDM)**

What is the Pre-Disaster Mitigation competitive grant program?

The Pre-Disaster Mitigation (PDM) competitive grant program provides funds to State, Tribal, and local governments for pre-disaster mitigation planning and projects primarily addressing natural hazards. Cost-effective pre-disaster mitigation activities reduce risk to life and property from natural hazard events before a natural disaster strikes, thus reducing overall risks to the population and structures, while also reducing reliance on funding from actual disaster declarations. Funds will be awarded on a competitive basis to successful applicants for mitigation planning and project applications intended to make local governments more resistant to the impacts of future natural disasters.

Who can apply for a PDM competitive grant?

Eligible PDM competitive grant applicants include state and territorial emergency management agencies, or a similar office of the State, District of Columbia, U.S. Virgin Islands, Commonwealth of Puerto Rico, Guam, American Samoa, Commonwealth of the Northern Mariana Islands, and Federally-recognized Indian Tribal governments.

- ✓ Eligible Sub-applicants include State agencies; Federally-recognized Indian Tribal governments; and local governments (including State recognized Indian Tribal governments and Alaska native villages).
- ✓ Applicants can apply for PDM competitive grant funds directly to FEMA, while Sub-applicants must apply for funds through an eligible Applicant.
- ✓ Private non-profit organizations are not eligible to apply for PDM but may ask the appropriate local government to submit an application for the proposed activity on their behalf.

What are eligible PDM projects?

Multi-hazard mitigation projects must primarily focus on natural hazards but also may address hazards caused by non-natural forces. **Funding is restricted to a maximum of \$3M Federal share per project.** The following are eligible mitigation projects:

- ✓ Acquisition or relocation of hazard-prone property for conversion to open space in perpetuity;
- ✓ Structural and non-structural retrofitting of existing buildings and facilities (including designs and feasibility studies when included as part of the construction project) for wildfire, seismic, wind or flood hazards (e.g., elevation, flood proofing, storm shutters, hurricane clips);
- ✓ Minor structural hazard control or protection projects that may include vegetation management, Stormwater management (e.g., culverts, floodgates, retention basins), or shoreline/landslide stabilization; and,
- ✓ Localized flood control projects, such as certain ring levees and floodwall systems, that are designed specifically to protect critical facilities and that do not constitute a section of a larger flood control system.

Mitigation Project Requirements

Projects should be technically feasible (see Section XII. Engineering Feasibility) and ready to implement. Engineering designs for projects must be included in the application to allow FEMA to assess the effectiveness and feasibility of the proposed project. The project cost estimate should complement the engineering design, including all anticipated costs. FEMA has several formats that it uses in cost estimating for projects. Additionally, other Federal agencies' approaches to project cost estimating can be used as long as the method provides for a complete and accurate estimate. FEMA can provide technical assistance on engineering documentation and cost estimation (see Section XIII.D. Engineering Feasibility).

Mitigation projects also must meet the following criteria:

1. Be cost-effective and substantially reduce the risk of future damage, hardship, loss, or suffering resulting from a major disaster, consistent with 44 CFR 206.434(c)(5) and related guidance, and have a Benefit-Cost Analysis that results in a benefit-cost ratio of 1.0 or greater (see Section X. Benefit-Cost Analysis). **Mitigation projects with a benefit-cost ratio less than 1.0 will not be considered for the PDM competitive grant program;**
2. Be in conformance with the current FEMA-approved State hazard mitigation plan;
3. Solve a problem independently or constitute a functional portion of a solution where there is assurance that the project as a whole will be completed, consistent with 44 CFR 206.434(b)(4);
4. Be in conformance with 44 CFR Part 9, Floodplain Management and Protection of Wetlands, and 44 CFR Part 10, consistent with 44 CFR 206.434(c)(3);
5. Not duplicate benefits available from another source for the same purpose, including assistance that another Federal agency or program has the primary authority to provide (see Section VII.C. Duplication of Benefits and Programs);
6. Be located in a community that is participating in the NFIP if they have been identified through the NFIP as having a Special Flood Hazard Area (a FHBM or FIRM has been issued). In addition, the community must not be on probation, suspended or withdrawn from the NFIP; and,
7. Meet the requirements of Federal, State, and local laws.

What are examples of Ineligible PDM Projects?

The following mitigation projects are ***not*** eligible for the PDM program:

- ✓ Major flood control projects such as dikes, levees, floodwalls, seawalls, groins, jetties, dams, waterway channelization, beach nourishment or re-nourishment;
- ✓ Warning systems;
- ✓ Engineering designs that are not integral to a proposed project;
- ✓ Feasibility studies that are not integral to a proposed project;
- ✓ Drainage studies that are not integral to a proposed project;
- ✓ Generators that are not integral to a proposed project;
- ✓ Phased or partial projects;
- ✓ Flood studies or flood mapping; and,
- ✓ Response and communication equipment.

Meeting Date:	February 19, 2020	Agenda Item Number	13.d
Agenda Item Title	Introduction and First Reading, by title only, of Ordinance No. 2020-01, an Ordinance of the City of Ferndale Amending the City of Ferndale Nuisance Ordinance		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input checked="" type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Staff recommends that the Council move to conduct a first reading, by title only, of Ordinance No. 2020-01, an Ordinance of the City of Ferndale Amending the City of Ferndale Nuisance Ordinance

BACKGROUND:

The City's Nuisance Ordinance was passed and adopted on or about November 16, 2006. The Nuisance Ordinance declares certain conditions and activities to be public nuisances and provides a process for the abatement of such conditions.

The City Attorney suggests amending provisions of the Nuisance Ordinance to include an express declaration that any condition of property or any structure thereon that exists in violation of any ordinance of the City or State law is unlawful and a public nuisance. The current version of the Nuisance Ordinance broadly defines nuisance conditions, which definitions likely encompass most—if not all—violations of City or State law, but the City Attorney recommends an express declaration to avoid any ambiguity. Sections 1 and 2 of the proposed Ordinance are intended to implement this change.

The City Attorney further suggests amending the Summary Abatement procedures to comply with updates in California law. Section 3 of the proposed Ordinance is intended to implement this change.

The City Attorney further recommends adding a provision to the Administrative process to expressly authorize a "stop work order" as part of the Notice and Order to Abate if the violation is related to a permit, license or other approval of a project. Section 4 of the proposed Ordinance is intended to implement this change.

FISCAL IMPACT:

No impact.

ORDINANCE NO. 2020-01**AN ORDINANCE OF THE CITY OF FERNDALE AMENDING THE CITY OF FERNDALE NUISANCE ORDINANCE
(ORDINANCE NO. 06-04)**

WHEREAS, Ordinance No. 06-04, as amended, constitutes the Nuisance Ordinance of the City of Ferndale (hereinafter the "Nuisance Ordinance");

WHEREAS, pursuant to California Government Code section 38771, the City Council is authorized by law to declare, by ordinance, conditions that constitute a public nuisance and are subject to abatement or other remedies provided by law;

WHEREAS, with respect to conditions of real property within the City, Article 3 and Article 4 of the Nuisance Ordinance declare certain conditions to constitute a public nuisance;

WHEREAS, by way of this Ordinance, the City Council desires to add an express declaration that any condition of real property, or any structure thereon, that is in a condition that violates of any ordinance of the City of Ferndale or any applicable provision of state law shall be declared a public nuisance and unlawful.

THE CITY OF FERNDALE DOES ORDAIN AS FOLLOWS:

Section 1. Amendment to Nuisance Ordinance. Section 3.02.4 is hereby added to Article 3 of the Nuisance Abatement Ordinance as follows:

§3.02.4 Any a condition of real property that results in a violation of any ordinance of the City of Ferndale or applicable provisions of State law shall be deemed to be unlawful and a public nuisance.

Section 2. Amendment to Nuisance Ordinance. Section 4.03.06 is hereby added to Article 4 of the Nuisance Abatement Ordinance as follows:

§4.03.06 Any building or structure set up, erected, constructed, altered, enlarged, converted, moved or maintained contrary to the provisions of any ordinance of the City of Ferndale or applicable provisions of State law, and any use of land, building or premises established, conducted, operated or maintained contrary to the provisions of any ordinance of the City of Ferndale or applicable provisions of State law, shall be and the same is hereby declared to be unlawful and a public nuisance.

Section 3. Amendment to Nuisance Ordinance. Section 5.03 of the Nuisance Ordinance is hereby deleted and replaced with the following:

5.03.1 The City may immediately abate any nuisance or violation of this chapter that poses a clear and imminent danger to, or requires

immediate action to prevent or mitigate the loss or impairment of, life, health, property, or essential public services. The City may perform this abatement without providing prior notice or hearing to the owner or occupier of the offending premises. Such summary abatement may proceed only upon the authorization of the Enforcement Official and the City Attorney, or their respective designees. The abatement shall include all actions necessary to secure the premises to prevent further occurrences of the nuisance.

- 5.03.2 The owner and/or occupier of the premises or the persons creating, causing, committing, or maintaining the nuisance shall be subject to any administrative fines, penalties, fees and costs, including reasonable attorney fees, imposed or incurred by the City pursuant to this Chapter.
- 5.03.3 Any abatement performed by the City pursuant to this Article shall be at the expense of the owner and/or occupier of the premises or the persons creating, causing, allowing, permitting, committing, or maintaining the nuisance. The City shall recover its expenses pursuant to the special assessment lien procedures contained in this Chapter or any other applicable provision of law.
- 5.03.4 As soon as practicable following completion of the abatement, the Enforcement Official shall issue a notice of violation and/or notice and order in accordance with this Chapter. Persons receiving such notice shall be entitled to all hearing rights as provided herein

Section 4. Amendment to Nuisance Ordinance. Subsection “g” is hereby added to Section 5.04.2 of the Nuisance Abatement Ordinance as follows:

- g. If the violation is related to a permit, license or other approval of a project, the notice of violation may be accompanied by a stop work order which orders the recipient to stop immediately any and all work on the project that is subject to the permit, license or approval until the violation is corrected.

Section 5. Severability. Should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this ordinance as hereby adopted shall remain in full force and effect.

Section 6. Effective Date. This ordinance becomes effective thirty (30) days after the date of its enactment.

Section 7. Enacting Date and Signatures. Passed, approved and adopted by the City Council of the City of Ferndale at a regular meeting on _____, 2020, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Michael Sweeney, Mayor

Attest:

Kristene Hall, City Clerk

First Reading:	Amended:	
Second Reading:		
Enacted:		

Meeting Date:	February 19, 2020	Agenda Item Number	13.e
Agenda Item Title	City Attorney Contract Renewal		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve contract renewal for legal services and direct City Manager to sign the contract extension.

DISCUSSION:

On or about February 20, 2019, the City Council unanimously approved the contract for the City Attorney service from The Mitchell Law Firm, LLP. The primary representatives were partners Russell Gans and Ryan Plotz, and the term of contract was February 23, 2019 through February 22, 2020. A renewal is sought at this time for February 23, 2020 through February 22, 2021, subject to the parties' rights to declare early termination (which is required for all legal service agreements). The primary representatives for 2020 will continue to be Russell Gans and Ryan Plotz.

A rate change is not requested this year.

FINANCIAL IMPACT:

General Fund, Professional services (10145052)

LEGAL SERVICES AGREEMENT

THE MITCHELL LAW FIRM, LLP ('Law Firm') and **CITY OF FERNDALE** ('City') hereby agree that Law Firm will provide legal services to the City on the terms set forth below.

1. **CONDITIONS.** This Agreement will not take effect, and the Law Firm will have no obligation to provide legal services, until City returns a signed copy of this Agreement.
2. **TERM.** The term of this Agreement shall commence on February 23, 2020, and shall terminate on February 22, 2021, unless terminated earlier at either party's discretion in the event of a Declaration of Termination.
3. **SCOPE OF SERVICES.** Law Firm will provide those legal services reasonably required to represent and advise the City, upon authorization by the City Manager or Mayor, acting on behalf of the City Council. For purposes of providing services under this Agreement, Russell Gans shall be designated as the City Attorney and Ryan Plotz shall be designated as Assistant City Attorney. If other attorneys with the Law Firm provide legal services it shall be deemed as in the capacity of Deputy City Attorney. Law Firm will take reasonable steps to keep the City informed of progress and to respond to the City's inquiries. This is a non-exclusive agreement, and the City has the right to retain other counsel for specific legal issues or to resolve potential conflicts.
4. **INDEPENDENT CONTRACTOR.** Law Firm hereby declares it is engaged in an independent business and agrees to perform services provided for in this Agreement as an independent contractor and not as the agent, servant or employee of the City. The Law Firm shall be solely responsible for its own matters relating to payment of employees, including compliance with social security, withholding and all other regulations governing such matter.
5. **DEPOSIT.** There will be no deposit requirement.
6. **LEGAL FEES AND BILLING PRACTICES.** City agrees to pay by the hour at Law Firm's prevailing rates for all time spent on City's matter by Law Firm's legal personnel. Current hourly rates for legal personnel are as follows:

Partners \$175/hour

Associates \$150/hour

Paralegals \$70/hour

The rates on this schedule are subject to change on 30 days written notice to City. If City declines to pay any increased rates, Law Firm will have the right to withdraw as Law Firm for City.

Time is charged in minimum units of one tenth (.1) of an hour.

7. COSTS AND OTHER CHARGES.

(a) Law Firm may incur various costs and expenses in performing legal services under this Agreement. City agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. The costs and expenses commonly include, service of process charges, filing fees, court and deposition reporters' fees, jury fees, notary fees, deposition costs, long distance telephone charges, messenger and other delivery fees, postage, photocopying and other reproduction costs, travel costs including parking, mileage, transportation, meals and hotel costs, investigation expenses, consultants' fees, expert witness, professional, mediator, arbitrator and/or special master fees and other similar items. Except for the items listed below, all costs and expenses will be charged at Law Firm's cost.

Mileage \$0.58/mile

(b) Out of town travel. City agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by Law Firm's personnel. City will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Experts, Consultants and Investigators. To aid in the preparation or presentation of City's case, it may become necessary to hire expert witnesses, consultants or investigators. City agrees to pay such fees and charges. Law Firm will select any expert witnesses, consultants or investigators to be hired, and City will be informed of persons chosen and their charges.

Additionally, City understands that if the matter proceeds to court action or arbitration, City may be required to pay fees and/or costs to other parties in the action. Any such payment will be entirely the responsibility of City.

8. BILLING STATEMENTS. Law Firm will send City periodic statements for fees and costs incurred. Each statement will be payable within 30 days of its mailing date. City may request a statement at intervals of no less than 30 days. If the City so requests, Law Firm will provide a statement within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. INSURANCE. During the term of this Agreement, Law Firm shall maintain the following insurance:

A. General liability and property damage insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate;

B. Professional errors and omissions insurance in the minimum amount of \$2,000,000 per occurrence and \$4,000,000 aggregate; and

C. Workers compensation and employer's liability insurance in the amount of \$1,000,000 per accident.

Proof of coverage shall be provided to the City.

10. **INDEMNIFICATION.** Law Firm agrees to indemnify, defend and hold harmless the City, its Council, officers, agents and employees from any and all claims or losses to the extent caused by and arising out of the wrongful or negligent acts or omissions of Law Firm or any person employed by Law Firm in the performance of this Agreement.

11. **NONDISCRIMINATION.** Law Firm shall not discriminate on the basis of race, religion, color, creed, national origin, gender, sexual orientation, marital status, age, physical or mental disability, legally protected medical condition, veteran status, or any other basis protected by law.

12. **CONFLICT OF INTEREST.** Law Firm agrees that neither it, nor any member of Law Firm who may work on City matters, has any current conflict of interest with the City's interests. Law Firm agrees that neither it nor any member of Law Firm who may work on City matters, will acquire any interest, direct or indirect, which would conflict in any matter or degree with the performance of Law Firm's performance of its services to the City under this Agreement. Law Firm acknowledges that it and its attorneys are subject to various conflict of interest requirements under California law, local ordinances, policies and regulations.

13. **ARBITRATION REGARDING FEES.** If a dispute arises between the City and the Law Firm over fees charged for services, the dispute will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program. Each side will bear its own attorneys fees and costs.

14. **DISCHARGE AND WITHDRAWAL.** City may discharge Law Firm at any time. Law Firm may withdraw with City's consent or for good cause. Good cause includes City's breach of this Agreement, refusal to cooperate or to follow Law Firm's advice on a material matter or any fact or circumstance that would render Law Firm's continuing representation unlawful or unethical. When Law Firm's services conclude, all unpaid charges will immediately become due and payable. After services conclude, Law Firm will, upon City's request, deliver City's file and property in Law Firm's possession, whether or not City has paid for all services.

15. **DISCLAIMER OF GUARANTEE AND ESTIMATES.** Nothing in this Agreement and nothing in Law Firm's statements to City will be construed as a promise or guarantee about the outcome of the matter. Law Firm makes no such promises or guarantees. Law Firm's comments about the outcome of the matter are expressions of opinion only. Any estimate of fees given by Law Firm shall not be a guarantee. Actual fees may vary from estimates given.

16. **ENTIRE AGREEMENT AND MODIFICATION BY SUBSEQUENT AGREEMENT.** This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding of the parties. This Agreement may be modified by subsequent Agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

17. SEVERABILITY IN EVENT OF PARTIAL INVALIDITY. If any provision of this Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

18. EFFECTIVE DATE AND EXECUTION. This Agreement will govern all legal services performed by Law Firm on behalf of City commencing with the date Law Firm first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, City will be obligated to pay Law Firm the reasonable value of any services Law Firm may have performed for City. This Agreement may be executed in counterparts, the parts of which shall be taken to constitute one whole. Electronic scan signatures and/or facsimile signatures shall be deemed to constitute originals.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE LAW FIRM FIRST PROVIDED SERVICES. IF MORE THAN ONE CITY SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLIGATIONS UNDER THIS AGREEMENT. CITY SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

DATED: January 30, 2020

The Mitchell Law Firm, LLP

Russell S. Gans

Ryan T. Plotz

DATED: February __, 2020

City of Ferndale

By: _____

Name: _____

Its: _____

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

15 January 2020

To: Members of the Ferndale City Council
In re: Proposed "Welcome to Ferndale" sign.

Not too long ago, I attended a Design Review Committee meeting at which the proposed "Welcome to Ferndale" sign was discussed (a sign intended to be placed on City Hall's lawn). It was an instructive meeting. I came to understand why Martin Tubb has been feeling so frustrated and stymied in his effort to give such a gift to Ferndale.

Unfortunately, a precedent was set some years past, when the city accepted without public discussion an anonymous (at the time) gift of benches and trees to the Town Green. Donating something appeared to be something simple to do - with few hassles and no questions asked. Thus it's no wonder that Martin thought his gift would be an uncomplicated one - a gift easily given and readily accepted.

But that kind of private donation had never happened before, and the city had no protocol or ordinance in place governing such gifts. Subsequently, people questioned the absence of democratic process and the lack of public discussion.. Institutional memory of all this history came up at that recent Design Review Meeting.

It became obvious that the council needs to address the creation of an ordinance protecting the public's interests concerning donations designed to be installed on city property. I suggest that such council action should be accomplished before proceeding any further with the city's possible acceptance of Martin's generous gift.

Personally, I think a "Welcome" sign is not necessary. After crossing Fernbridge and then arriving at Town Green, new visitors know exactly where they are. And, most importantly, they will soon find out for themselves whether they are welcome or not. Additionally, not only is this sign not needed, it is, in my opinion, much too large in design. It is too tall, too wide, and too out of scale to its surroundings. Also, no "Welcome to Ferndale" sign should carry the limiting words, "Victorian Village." That phrase is an effective marketing tool, yes; but it is an inaccurate description of Ferndale in its entirety. There is more to Ferndale than its Victorian heritage.

Ferndale is a living, agricultural, complex, diversely populated, hard-working community to which travelers come to visit. It is not, however, just a tourist town. It is not Disneyland or its equivalent - a picture-perfect Norman Rockwellian "Victorian Ferndale-Land."

I think Ferndale is fine just as it is. A large part of the current charm extant in town is due to the fact that folks who lived here long ago just let things be. Change always occurs, of course, but all things new aren't necessarily worthwhile.



Jere Bob Bowden / 866 Arlington Avenue / P.O. Box 1244 / Ferndale, CA 95536
786-4434



Letter ID: 455783

January 29, 2020

**An Important Notice of a
Rescheduled Planned Electric
Service Interruption in Your Area**

004028

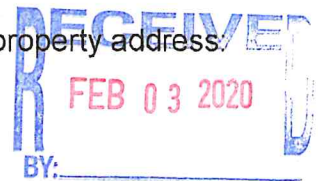
CITY OF FERNDALE
PO BOX 1095
FERNDALE, CA, 95536-1095

Dear Valued Customer,

Please accept our apology for rescheduling the planned electric service interruption originally set for **01/23/2020 and 01/24/2020**. PG&E will be temporarily interrupting your electric service in order to safely perform the following work in your area:

Replace Transformer

The planned electric service interruption affects the following vicinity or property address:

**MAIN ST
FERNDALE, CA, 95536
Meter#: 1009659135**

Although we will do our best to minimize the length of the service interruption, please be prepared to be without electric service on the following date(s) and **estimated timeframe(s)**:

**Thursday, February 13, 2020 from 9:00 PM continuing through
Friday, February 14, 2020 until 4:00 AM**

We will make every effort to complete the work as scheduled, however, unsafe weather conditions or an unforeseen emergency may force us to cancel the work on the scheduled day. In such a case, we may be unable to notify you in advance of the cancellation.

We greatly appreciate your cooperation and thank you for your patience. If you have any questions or concerns, please contact me at the number below. For general questions about your PG&E service, call our customer service center at 1-800-743-5000.

**HUMBOLDT PLANNED OUTAGES
Planned Outage Coordinator
(800) 481-8570****Para ayuda en español por favor llame al 1-800-660-6789**

(See Reverse)

CITY OF FERNDALE

POB 1095

FERNDALE, CA 95536

"A Historic Victorian Village"

Judy Hawk
PO Box 1383
Ferndale, CA 95536

February 4, 2020

RE: 689 3rd Street (APN 031-073-011)

Dear Judy,

It has come to the city's attention that there are chickens & roosters on your property at 693 3rd Street. Ferndale Zoning Ordinance 02-02 Section §7.04.1 reads as follows:

§7.04.3 Small domestic animals, including rabbits and poultry, may be kept on any parcel of not less than 10,000 square feet, and not more than 10 such animals may be kept on such parcel. One Additional animal may be kept for each 500 square feet of area by which such parcel exceeds 10,000 square feet.

Upon receiving the complaint, City Staff investigated and determined there was poultry located at the property. City Staff also reviewed the size of APN 031-073-011 and determined it is less than the required 10,000 square feet needed to keep any poultry.

Please consider this a courtesy letter advising you to remove the animals within four (4) weeks of the date of this letter. You can find a copy of the Zoning Ordinance on the City's website at ci.ferndale.ca.us. Please submit evidence to the City that you have removed the animals and are now in compliance with the Zoning Ordinance before 4:00pm on March 3, 2020. Failure to abate this nuisance by this date will result in further action per §2.03 of the City of Ferndale Zoning Ordinance.

If you have any questions regarding this letter, please feel free to call me Monday-Thursday between 9am and 4pm.

Sincerely,

Kristene Hall
City Clerk

Cc: City Manager
 Correspondence
 Property



Greg Shaha
PO Box 58
Ferndale, CA 95536

February 4, 2020

RE: 451 Schley Ave (APN 031-192-014)

Dear Greg,

The City has received complaints regarding automobile repairs being performed at your residence at 451 Schley Ave. Ferndale Zoning Ordinance Article 3 defines "automobile repairs" as follows:

Automobile Repair:

3.11.1 Automobile Repair, Major: General repair, rebuilding or reconditioning of engines, including removal of same; motor vehicle, truck or trailer collision service, including body, frame or fender straightening or repair and over-all painting or paint shop.

3.11.2 Automobile Repair, Minor: Upholstering, replacement of parts and motor service, not including removal of the motor, to passenger cars and trucks not exceeding one and one-half (1 ½) tons capacity, but not including any operation under "Automobile Repair, Major" Section 3.11.1

Major automobile repair is not permitted in any residential zone. In addition, the sanding and painting of vehicles requires certain building standards that would need to be met and approved by our Building Inspector, Arnie Kemp.

Please consider this a courtesy letter advising you to cease any major automobile repairs immediately. Failure to abate this nuisance will result in further action per §2.03 of the City of Ferndale Zoning Ordinance.

If you have any questions regarding this letter, please feel free to call me Monday-Thursday between 9am and 4pm.

Sincerely,

Kristene Hall
City Clerk

Cc: City Manager
✓ Correspondence
Property

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City Manager's Report
for February, 2020 City Council Meeting

CITY MANAGER (Reporting January 16-February 12, 2020)

Meetings

- Kiwanis meeting 1st Tuesday of the month at 4:30 pm
- Undergrounding meeting with PG&E representative 10:00-12:00- February 8th: Transformer placement and easements. PG&E completed the transformer installation at the beginning of town across from the old Creamery Building and No-Brand Burger Bar.
- Drainage Committee Meeting- February 6th- 3:00-5:00 pm
- Salt River Watershed Committee Meeting- January 23rd- 3:00- 5:00 pm
- City Council meeting- January 15th – Regular meeting from 7:00 – 9:30 pm
- City Manager Meeting January 16th- 3:00-5:00 pm
- Study Session- February 4th- 3:15-5:00 pm
- Solid Waste Local Task Force meeting January 9th- 9:00-10:30
- Annual Audit- final phase completed on December 13th. Should bring to council in January or February with final product.
- Emergency Response Committee: December 13th- 3:30-5:00 pm- Debriefing with Fire Department, Public Works, and Police Department. been in contact with County OES director to start a CERT program here in Ferndale. Looking forward to working with Gary Waters who is now working on training County CERT and OES disaster Service Worker Volunteers. He said we are on his list of top priorities. He also said that the county is reorganizing program and that they would get back to us when that work is finished.
- Salt River Restoration Project Update: The Humboldt County Resource Conservation District (HCRC D) is continuing to work towards implementing a phase of Salt River Ecosystem Restoration Project construction during the 2020 construction season. Project design engineers and hydrologists continue to develop channel design plan options for 2020 construction season, and the design team and HCRC D continue meeting with key landowners to work through design plans. In addition, HCRC D is completing an Alternatives Analysis of potential restoration designs on Williams Creek (upstream of the Salt River project), which is anticipated to be completed in March. The design team and HCRC D have been meeting with key landowners continue to be held to review restoration options, including citing of a potential sediment management area (SMA). A meeting with regulatory agencies was held February 3rd to update the agencies on completing Salt River project, introduce representatives to the Williams Creek project, and discuss phasing the remaining Salt River construction work. The HCRC D Board will be holding a Special Meeting on February 13th in Ferndale, and the HCRC D staff and the design team will present on the status of the project to update the community.
- Public Works: Focused on vegetation removal in drainage ditches and street sweeping. Have completed most of the drainage ditches and cleaning out drainage culverts. Public Works did a great job cleaning out most of the drainage easements throughout town and some of the ditches. We try to do all the easements and ditches at least every two years. Public Works worked on smoothening out Shaw and 4th with

- cold patch, but it will need to be attended to a few times this winter and spring before our project to fix this intersection goes out to bid and is completed. We are shooting for April or May to accomplish that.
- Awarded Ontiveros and Associates as our City Engineer. Numerous meetings to relay City projects and priorities. Met numerous times going over on-going projects and relaying information to bring engineer up to date on projects and needed infrastructure improvements. He has some priority projects such as Washington Street drainage improvement and 4th and Shaw intersection improvement project that he is putting together a bid package to accomplish these projects this year. That may be about all we can do with available funds this year.
 - Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
 - Employee meetings and personnel issues.
 - Numerous one-on-one meetings and discussions and updates with council members regarding current issues and projects. I am starting a new outreach program with Council to come into City Hall for a regular scheduled meeting for updates from CM. The mayor and council will all have possible meeting scheduled every week should they so desire. It is always a challenge to keep the council informed in an equal and productive way, but that is what we are trying to achieve. Numerous conversations with council members and mayor.
 - We have completed the first round of barriers to the Library. Improvements will now continue with a second list of necessary ADA and Safety improvements. The architect has signed off on our initial ADA project and now we will continue our collaboration with the Friends of the Library (Friends) and the County to comply with their remaining requirements to remain a facility that is open to the public and staff, that is fully compliant with current regulations and California building code. We received the second list of necessary improvements from the county as to the state architect inspection report. we are going through it and have found a number of things that the City will not be responsible fiscally to replace or renovate. There were some items for improvement on Main Street and this was moved off our list to Caltrans as their responsibility. The County is going to be responsible for a number of signs in the inside of the building. There is about 80 pages of improvements that we are analyzing with the Friends of the Library representatives and will then go over with county representatives who will oversee the plan of action we have to make sure we will be compliant with architects' requirements.
 - We are in the final stages of the Climate Action Plan (CAP). Our planner and I have been attending and having conversations with county representatives developing and participating in a state mandated Climate Action Plan. The county is offering to include the cities of Humboldt in their plan with just minimal financial support. We have begun this process and have had meetings already and we have been offered a grant by RCEA, and the county will be covering most of the cost of our participation. We have agreed to join this plan and I will attend and participate in monthly meetings to develop this plan as our part in the funding requirements. The plan will be focusing on reducing greenhouse gas emissions by 40% by 2030. We have a near completed list of GHG reduction policies, and completed final drafts of the inventories and forecasts. Overall, we hope to have a completed draft by the end of this year. We're preparing a list of around 50 detailed measures informed largely by one-on-one

- meetings with city staff and the discussions we've had as a group. Many of these draft measures include a GHG reduction potential, cost/savings analysis and implementation strategies. Once the committee settles on a plan, we will bring it to the council for approval. I will meet with the county's representative, Connor McGuigan on the 20th of February, and then we have a group meeting on February 24th.
- Continuing discussions with Chief Wastewater Operator with wastewater issues and replacement of wastewater facility components as our plant is more than eight years old now and things are starting to pass their peak performance and need replacing. We are almost complete in replacing those items that were listed as necessary to replace. We also have a grant that is looking at the appropriate rate for our sewer system and we have had a number of study sessions regarding this study and the need for a rate increase. The State has approved our Fiscal Sustainability Plan which is one of the requirements and we will have a presentation before our council meeting to go over the 218 process.
 - Numerous conversations with staff regarding non-compliance issues on fences and vegetation. Our Zoning Ordinance needs to be amended to include new products that are available for construction as well as more clarity as to what we allow and to include permitting for fences so that we can monitor fences being built. Part of the reason behind this is that we have different regulations for fences in different areas. Council member Avis and council member Smith have taken on the task of amending our Ordinance and will be bringing to the council their suggestions soon. We have had a study session where we have gone over most of the amendments to the Nuisance Ordinance, and are planning on have another study session in February to go over amendments that cover some of the proposed changes to allowed fencing configurations. Ryan Plotz (attorney) is working on a nuisance abatement ordinance amendment.
 - Ryan Plotz our attorney gave a Brown Act presentation in early January also.
 - Numerous conversations and discussions with the Fire Department and Emergency Response Committee to improve readiness for natural disasters and the new situation with power shut-off possibilities because of PG&E's new policy to reduce fires due to weather events.
 - Successfully submitted grant to CalOES for PSPS Resiliency Allocation Application. The grant funding would be to install an emergency back-up generator system at City Hall to allow Ferndale City Hall to function as a Community Resource Center Command Center during future PSPS events and other emergency power outages. The city would install several dedicated phone lines that would provide secure communication so we could act as the administrative command center. City Hall could also act as a community resource center that would allow for a safe, warm and well-lit location for residents to gather and would allow resident access to resources such as electric charging for communication devices and portable medical devices. In a recent inquiry we were told that we should receive notification informing us on whether we were successful or not.
 - I have been working with a grant writer that Paul Gregson used to work with at Laco. The mayor and I met with him last month and gave him our background on the City's need for drainage, collection system, and street improvements. I wanted to give an update on progress from Rick Hill so far.

Subject: *Potential opportunities to improve Ferndale's streets and water/sewer delivery lines.*

[U.S. Department of Housing and Urban Development, CA Community Development Block Grants](#). Provide funds for long-term community needs, including rehabilitation, construction, or purchase of public facilities and infrastructure for water treatment and centralized and decentralized wastewater systems. (*NOFA out soon*)

[U.S. Department of Agriculture, Rural Development, Water and Environmental Programs](#)

Provide loans, grants, and loan guarantees for drinking water, sanitary sewer, and storm drainage facilities in rural areas, cities, and towns with populations of 10,000 or less.

USDA Rural Development Community Facilities Direct Loan & Grant Program - *talk with RD REP in Eureka for this program*; includes Public facilities such as town halls, courthouses, airport hangars or street improvements.

USDA Rural Business Development Grants (RBDG) APPLICATION DEADLINE: March 31, Rick has applied for RBDG grants. Very Competitive. 2020 funds must be directed for projects benefitting rural areas -from \$10,000 up to \$500,000. There is no cost sharing requirement. Acquisition or development of land, easements, or rights of way; construction, conversion, renovation of buildings; plants, machinery, equipment, access for streets and roads; parking areas and utilities.

On Caltrans District 1 Website they list the following Grants

Caltrans ----bonds, tax credits, loan programs, or grants. The form of capital provided may make a significant difference in its effectiveness for a rural transportation infrastructure project. For example, a project short on equity might benefit most from grants or tax credits, while a project that lacks a willing lender could gain the most from a bond program.

In 2020 there may be opportunities for Caltrans Sustainable Transportation Grants - Grants funding from Senate Bill 1 for Road Repair.

Caltrans SB 1 Programs: Highway Bridge Replacement and Rehabilitation Program (HBRR)Replacement of structurally deficient or functionally obsolete bridges on any public road, rehabilitation of bridges, replacement of low water crossings, bridge painting and rail replacement. Highway Safety Improvement Program (HSIP)& High-Risk Rural Roads Program (HR3) HR3: HSIP funds are eligible for work on any publicly-owned roadway or bicycle/pedestrian pathway or trail that expeditiously corrects or improves the safety for its users. HR3 funds cover safety projects for rural roads.

Active Transportation Program (ATP):The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. \$21 million - federal Highway Safety Improvement Program.

Environmental Enhancement and Mitigation (EEM): Now administered by the California Natural Resources Agency.

I have been in communication with Rick and will meet with him on the 27th of February to give a tour of the projects and improvements that we would like to accomplish through grant funding. We are looking into CDBG grant opportunities for street and road improvements to and will give an update on that process in coming months.

Numerous conversations with Lizette Burtis of PG&E regarding undergrounding project. We are in negotiation with US Bank regarding an easement on their property for on the ground transformer installation.

Staff Reporting January 1-31, 2020

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - City Council Regular Meeting 01/15/2020
 - City Council Study Session 01/07/2020
 - City Council Study Session 01/21/2020
 - Planning Commission Meeting 01/08/2020
 - City Clerks Association Meeting 01/22/2020
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 12/18/2019
 - City Council Study Sessions 01/07/2020 & 01/21/2020
 - Planning Commission Meeting 01/08/2020
 - Drainage Committee Meeting 01/02/2020
 - Began agenda compilation for City Council Meeting 02/19/2020
- Transcribed, drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 01/15/2020
 - Planning Commission Meeting 01/08/2020
- Posted all meeting agendas and public notices on the City Hall and Post Office bulletin boards, at the library, and on the City Website.
- Uploaded meeting packets to City Website.
- Met with office staff regarding office issues
- Numerous Phone Meetings with Planner regarding Ferndale Planning Projects
- Had monthly performance review with City Manager

Projects

- Worked the front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council and Planning Commission Meetings.
- Communications with City Attorney regarding Ordinance updates
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Met with Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Worked with City Planner on multiple Ordinances.
- Filed approved City Council, Planning Commission, and Design Review minutes.
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Processed Parade and Encroachment Permits
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Updated 2019 Possessory Interests Spreadsheet.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Sent Quarterly reports to Multiple Agencies
- Processed Town Hall Rental Applications

FINANCE OFFICER ACTIVITY**Tasks:**

- Meetings with City Manager – re: office issues and financial reports
- Assisted City Manager with HR/personnel issues and filings
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Reviewed ERMA and HR bulletins
- Assisted at the front desk and answered phones
- Continued finalization with auditors MD&A notes on audit for fiscal year ending 6/30/19

CITY PLANNER ACTIVITY:**General Planning Services (Tasks 1-8)****Task 1 Response to Public Request for Info**

- Community inquiry responses – PF zone allowable uses.
- City Code interpretations – none
- Research – Submitted state required Model Water Efficient Landscape Ordinance (MWELo) reports for 2015-17.

Task 2 CEQA Compliance - none.

Task 3 Community Planning – Hazard Mitigation Plan, ADUs, Transportation Planning.

- State Transportation Funds Expenditure Report Clarification, documentation of general maintenance and repair project expenditures.

Task 4 Meetings & Hearings, and Materials:

- Planning Commission – did not attend Jan. meeting.
- City Council – Presented Land Use Element Update at Jan. 21 Study Session.
- City Manager & City Clerk: meetings, calls, emails, research.
- Drainage Committee – Attended Jan. 2 meeting. Discussed Drainage Master Plan update, SB2 funding, and coordinated with City Engineer. Researched Christie property easements and potential LiDAR data availability.
- HCAOG Technical Advisory Committee, no January TAC meeting

Task 5 GIS Mapping – spatial database updates including drainage data, LIDAR research.

Task 6 Grant Writing/Funding Coordination – City received SB2 funding contract for: Zoning Code applicable amendments, discretionary CEQA compliance actions; ADU implementation design support; and drainage assessment baseline. Tracked eligible expenses and provided City Finance Dept. with invoicing itemization for SB2 funding reimbursements.

Task 7 Wastewater Planning/ Environmental Analysis – None.

General Plan Review (Task 8)

- Land Use Element Update – Conducted City Council Element update study session, including goal setting and overall content review. Updated Land Use Element update process and schedule. Planning for community outreach.

Reimbursable Fees:

- Budwig Minor Subdivision – no action.
- Anderson Subdivision – no action.
- Adams Subdivision – no action.
- Cream City Investments – no action.

CITY ENGINEER ACTIVITY

General City Engineering Services:

- Several meetings / phone calls with the City Manager regarding various City items.
- Attended January Drainage Committee Meeting
- Shaw & 4th Street Intersection Project
 - Discussed project with Jay. Made a design change to incorporate a cross culvert instead of a valley gutter.
 - Plans should be ready for council review next month.
- Washington Street Storm Drain Replacement
 - Continued work on construction documents.
 - Plans should be ready for council review next month.
- Sewer Treatment Plant INI Issue
 - Coordinated with Steve Coppini regarding the sewer line break that occurred on 1/21 resulting in a large increase of rainwater (INI) inundating the sewer treatment plant.

- Made a site visit on 1/22 to assess situation and help determine where sewer break may have occurred. Later on 1/22 sewer plant personal located the break in the field at the end of Tennyson Ave. Made a site visit on 1/23 to inspect construction crew installing new between the end of Tennyson and the manhole in the field.
- Coordinated with City Hall regarding the project.
- Countywide Slurry Seal Project
 - Reviewed potential of being included in the program for 2020.
 - Numerous contacts with the administrator of the program (Kevin Carter with City of Fortuna) to determine project objectives and requirements for each city participating.
 - Did a drive around town to see what streets might be candidates for slurry seal application.
 - Created preliminary cost estimates for the projects that the City is planning to complete in 2020 to see if there is enough in the budget to participate in the program.
 - Due to budget constraints, decided with Jay that the City would not participate in the slurry seal program this year.

Reimbursable Project Services:

- Anderson Lot Split – Grant Street
 - Construction continued on this project in January.
 - Performed construction inspections.
 - Remaining Curb, Gutter and sidewalk installed.
 - Water and Sewer Laterals Installed
 - Road paving to be installed in February.
- Nunes Grading Permit – Grant Street
 - Met with the applicant on the property to ascertain the current condition of the site.
 - In progress of writing a follow-up letter.
- Adams Minor Subdivision – Fifth Street
 - Reviewed & provided comments for the 2nd Review of the Subdivision Improvement Plans.
 - Discussions with the applicant's engineer regarding the improvement plans

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Operators perform lab tests daily to measure efficiency of plant
- Annual biosolids report sent to EPA
- Lateral inspection 384 Tennyson
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Excessive flows noticed. Manhole inspections of east side, found major INI at end of Tennyson Ave. MCI added manhole and replaced 235 feet of main line.
- Meeting with Brian Ontiveros about contingency plan if retention pond filled due to excessive INI that was discovered

- Monthly no spill verification report completed on CIWQS website
- Pumps placed in clarifier to help alleviate bulking
- Front gate chain oiled each Monday
- Replace filter hoods on exterior of filter building
- Bulking clarifiers monitored around the clock, adjustments to treatment made
- Inspect manholes throughout town looking for more INI
- Dewater for total of 12 hours. Sludge dried at old site
- Ph and UV meters serviced and calibrated
- Sewer plug in front of doctor's office on Main Street cleared
- Operators cleaned walls and catwalk
- Update waste hauler permits for current clients
- Meet with Paul Gregson about current INI grant and future camera schedule
- Continuous cleaning and monitoring of manhole at Van Ness/California St.
- Turned sludge at old site weekly
- Scrubbed launders in clarifier
- Removal of duck weed from clarifiers on weekly basis
- Billed RotoRooter, Taylor Enterprises, Steve's Septic and Wyckoff a total of \$4,474.50 for the month of December. 30 total dumps for total of 61,500 gallons.
- Total flow through the plant in January was 31.5 MGD. Of that, 4.4 MGD was pumped to retention pond. Average discharge to Francis Creek was .971 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Spoke with homeowner at Milky way about storm drain issues.
- Cleaned curb and sidewalk drain on 5th and Milky way.
- Removed an obstruction in the ditch on Market St.
- Repaired leak at Main st bathrooms.
- Trained on workplace safety.
- Performed traffic control operations for sewer dept on Main st for sewer plug.
- Installed new see thru office door at public works shop.
- Ordered and receive new roll up doors for public works shop.
- Picked up trash up the wild cat.
- As per CM request p/w patched east side of Rose Ave.
- Replaced stop sign on Grant and Schley.
- Picked up and disposed used oil behind the PD.
- Spread new gravel behind Valley Lumber alley way.
- Temporarily patched intersection of 4th and Shaw.

POLICE DEPARTMENT

- Reserve Police Officer Alan Mendes has completed his training program. He will be available to assist with shift coverage for sick/vacation relief and extra event staffing.
- Cesar Cervantes has been hired as a full-time police officer. He will begin his field training program on February 1, 2020.

- Staff has been working on the Measure Z project regarding a new records management system.
- Staff has been working on obtaining grant funding for the purchase of new body armor.
- Chief Smith attended Kiwanis meetings/functions.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for January 2020

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	1	
Assault	0	
Burglary	0	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	4	
Calls for Service	245	
Reports Written	8	
Traffic Citations	1	
Other Citations	0	
Parking Citations	2	
Warnings	81	
ARRESTS	4	
AGENCY ASSISTS	13	
TRAFFIC COLLISIONS	1	

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of November 6, 2019, 2019

Call to Order — Chair von Frausing-Borch called the Planning Commission Meeting to order at 7:00 pm. Commissioners Jerry Rocha, Paul Gregson, and Laura Olson were present along with City Clerk Kristene Hall. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial – None

3.0 Modifications to the Agenda – None

4.0 Approval of Previous Minutes – **Motion:** To approve the minutes of the November 6, 2019 Regular Planning Commission Meeting with spelling changes. **(Gregson/Olson) Unanimous**

5.0 Public Comment- None

6.0 Public Hearing- None

7.0 Business

7.1 Interview Applicant to Serve on Planning Commission - City Clerk Kristene Hall explained the process used to fill the vacant planning commission seat due to the resignation of Commissioner Bullard. Hall stated that there was one applicant, Stuart Altschuler, who was present to answer any questions. Commissioner asked the applicant questions and thanked Altschuler for his interest in the position. **Motion:** to recommend to the City Council the appointment of Stuart Altschuler to the Planning Commission. **(Gregson/Rocha) Unanimous**

7.3 Building and Land Use October 31, 2019-January 1, 2020: Commissioners commented on the placement of an Antenna on the Cream City building, a new Single-Family Residence, and the installation of a generator.

7.4 Design Review Minutes: No Comments

8.0 Correspondence- None

9.0 Commissioner Comments- Commissioner Gregson thanked staff for another well put together packet. Commissioners commented on the Form 700's and AB1234 (ethics training).

10.0 Staff Comments- City Clerk Kristene Hall stated she would not be able to attend the July meeting due to vacation.

Meeting Adjourned at 7:35pm

Respectfully Submitted

Kristene Hall
City Clerk



Redwood Coast Energy Authority

633 3rd Street, Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-7232 Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

BOARD OF DIRECTORS MEETING DRAFT MINUTES

Humboldt Bay Municipal Water District Office
828 7th Street, Eureka, CA 95501

December 19, 2019
Thursday, 3:30 p.m.

Chair Michael Winkler called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:34 p.m. Notice of this meeting was posted on December 15, 2019. PRESENT: Vice Chair Austin Allison, Chris Curran, Estelle Fennell (arrived 3:36 p.m., departed 5:02 p.m.), Dwight Miller, Robin Smith, Frank Wilson, Chair Michael Winkler, Sheri Woo. ABSENT: Dean Glaser. STAFF AND CONSULTANTS PRESENT: Business Planning and Finance Director Lori Biondini, RCEA General Counsel Nancy Diamond, Power Resources Director Richard Engel, Executive Director Matthew Marshall, Clerk of the Board Lori Taketa.

REORDERING AGENDA ITEMS

Chair Winkler requested that agenda item 11.1 be addressed after the consent calendar. Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Allison, Woo: Address agenda item 11.1 Carbon Free/Renewable Power Purchase Target Review/2020 Power Procurement after voting on the consent calendar.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler, Woo. Absent: Glaser.

REPORTS FROM MEMBER ENTITIES

Director Chris Curran reported that he is now the Blue Lake City Council's primary RCEA representative. Summer Daugherty is the city's alternate representative.

Director Woo reported that Ruth Lake was at 66% capacity earlier in the week, which is low for this time of year.

Director Allison reported that Eureka is working on updating its building standards code to reduce natural gas heater use in new buildings and transition towards more electrification. The propane industry is lobbying Director Allison, representing propane as a clean energy source.

Director Fennell arrived at 3:36 p.m.

The directors began discussing the Humboldt County Board of Supervisors' decision to reject the Humboldt Wind Project until General Counsel Diamond recommended the Board vote to take up agenda item 6.1 to allow for more complete discussion and public comment.

REORDERING AGENDA ITEMS

M/S: Allison, Wilson: Address agenda item 6.1 Renewable Energy Power Purchase Agreement with Humboldt Wind, LLC.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler, Woo. Absent: Glaser.

6.1 Renewable Energy Power Purchase Agreement with Humboldt Wind, LLC

The directors expressed disappointment about the project's failure, an urgent need to come to agreement on and to commit to local renewable energy projects to address the climate crisis, and the need to begin engaging impacted communities early in project development.

Director Fennell described the difficulties caused by Terra-Gen's short timeline to obtain project approval to qualify for a sunset federal subsidy. She stated that many Humboldt Wind Project opponents offered her commitments of support for the upcoming offshore wind project and for finding supportable climate change solutions.

The directors discussed these potential actions:

- Streamline the solar energy project permitting process
- Streamline the environmental review process without cutting corners
- Conduct a community discussion on climate actions Humboldt County can take
- Focus on transportation and heating electrification to address fossil fuel consumption
- Consider thorium reactors to complement variable renewable energy output
- Work closely and formally with the County on local renewable energy projects

The directors expressed concern about:

- Public perception of RCEA supporting projects prior to approval
- Understanding clearly the location of Native American sacred sites
- How Humboldt County's anti-development reputation hurts the community's future and energy independence
- A strong community focus on solar as Humboldt County's primary renewable energy solution despite seasonality, battery storage's high expense, and the likely expense for private citizens

Chair Winkler invited public comment:

Blue Lake resident Scott Fraser asked RCEA to be open-minded about climate change solutions and to consider supporting solar energy, adding that the community will not want to talk with the agency about new initiatives until RCEA has considered all possible solutions.

Member of the public Dr. Ken Miller stated that solar generators are an inexpensive alternative to gas-powered generators, and that the public would like RCEA to be a solar energy production leader, send staff to solar conferences and promote low-impact renewable energy solutions. Dr. Miller stated that dismissing solar energy hurts RCEA's credibility.

Deborah Dukes of 350 Humboldt stated that she would have accepted the Supervisors' decision if it were based on reasoned dialog. Ms. Dukes stated that her testimony in support

of the Humboldt Wind Project was met with insults and intimidation and that she disagreed with the way the meetings were conducted.

Ferndale resident Ellin Beltz stated that conservation must be foremost in action, especially in public buildings, and that by lowering the 50% national rate of energy waste the overall electricity load can be reduced.

Arcata resident Angelina Lasko suggested that RCEA focus on storage and follow Southern California Edison's example of finding 220 MW of storage within their grid. Ms. Lasko suggested that the County own renewable power infrastructure and become a microgrid.

Hoop Valley Tribe and RCEA staff member Lori Biondini stated that most people do not understand the severity of the historical and current trauma, marginalization and alienation experienced by native communities. Ms. Biondini stated that she looked forward to participating in more projects employing early and frequent communication.

Chair Winkler closed public comment.

Executive Director Marshall stated that of the concerns raised about the Humboldt Wind Project, staff felt the Wiyot Tribe's concerns were the most challenging to address or mitigate. He stated that RCEA would continue to include the community in decision-making and to engage in early and frequent project discussions with impacted groups. The CPUC requires RCEA to provide a large percentage of the County's electricity through long term contracts, Mr. Marshall continued, and without the Terra-Gen project, RCEA's Kern County solar project contract may require revision, or contracts with companies that responded to the earlier renewable request for proposals may need reconsideration.

Executive Director Marshall reminded the directors that more than half of RCEA's staff work focuses on energy efficiency, that staff is working with businesses and public agencies on energy storage, that RCEA launched a feed-in tariff program to develop community-scale solar projects, and that with the current airport microgrid project the agency will own and operate Humboldt County's largest solar array and battery system and may have more storage as a percentage of customer load than any other California load-serving entity, once this project is completed.

The directors discussed:

- How RCEA is well-positioned to bring together community members willing to discuss the county's energy sources and foster a respectful discussion of all options so a common base of facts and agreement on action can be reached.
- How commitments need to be gathered from people for the RePower strategic plan's ambitious goals.
- How despite efforts by the county to instill respectful dialog, it was not possible to control the actions of people who were passionate about the issue.
- How every County Supervisor must redouble efforts to develop sustainable energy and how every citizen must learn as much as possible about the climate emergency
- How making exceptions of too many proposed renewable energy projects prevents meaningful climate action.

ORAL COMMUNICATIONS

Chair Winkler invited public comment. Member of the public Dr. Ken Miller stated that Humboldt County helped start the solar revolution in the 1970s as a leading solar panel adopter and has an opportunity to continue to be a model solar energy implementer. Chair Winkler closed public comment.

CONSENT CALENDAR

- 3.1 Approve Minutes of November 21, 2019, Board Meeting.
- 3.2 Approve Disbursements Report.
- 3.3 Accept Financial Reports.
- 3.4 Reappoint Jerome Carman, Colin Fiske, Larry Goldberg, Pam Halstead, Tom Hofweber and Dennis Leonardi to the Community Advisory Committee for Terms Expiring April 12, 2022.
- 3.5 Approve Changes to Feed-In Tariff Power Purchase Agreement as Amended to Address Local Developer Incentive and Energy Curtailment Calculation Concerns.
- 3.6 Consent to Assignment of the Existing Biomass Power Purchase Agreement from DG Fairhaven Power, LLC to DG Fairhaven, LLC, and Authorize the Executive Director to Execute All Necessary Documents.

Director Woo stated she would abstain from voting on item 3.6 because of a remote conflict of interest. DG Fairhaven is a client of Director Woo's employer, SHN. Director Woo is a minority SHN shareholder, although the Board's decision will not affect SHN's shareholder price. Director Woo does not supervise any SHN employee working with DG Fairhaven.

Chair Winkler invited public comment. Dr. Ken Miller, member of the public requested item 3.4 be removed from the consent calendar. Chair Winkler closed public comment.

M/S: Allison, Miller: Approve consent calendar items 3.1, 3.2, 3.3, 3.5 and 3.6.

The motion passed with a voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler, Woo. Absent: Glaser. Abstain: Woo for item 3.6.

Chair Winkler invited public comment.

Dr. Miller stated that some Community Advisory Committee nominees were not open-minded regarding distributed energy production and recommended the Board change the committee's membership as the body presents community input to the Board.

A member of the public suggested the Board consider adding seats for tribal member representatives to the CAC.

Member of the public Angelina Lasko stated that she was not aware of the committee and that the community needs more access to the Committee and Board.

Chair Winkler closed public comment.

The Board discussed the current Rio Dell and Fortuna committee member vacancies, Rio Dell community members' awareness of the importance of proactive involvement, how tribal

members are welcome to apply for committee seats, the challenges of achieving equitable representation of the many tribal governments in the county and of finding engaged committee member-volunteers, notification challenges given the dispersed way in which the community gathers information, how all board members are accessible via email, and the possibility of setting preferences for different at-large committee seats.

M/S: Fennell, Miller: Approve consent calendar item 3.4.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler, Woo. Absent: Glaser.

COMMUNITY CHOICE ENERGY (CCE) BUSINESS - Chair Winkler confirmed that a CCE quorum was present.

NEW CCE BUSINESS

Carbon Free/Renewable Power Purchase Target Review/2020 Power Procurement

Power Resources Director Engel presented a staff report on the carbon free energy procured for 2019 and some of 2020 and which staff is proposing to procure again for the rest of 2020 within set price parameters. Staff proposes redirecting funds to local investment should this power source be too expensive or unavailable although higher greenhouse gas emissions from the CCE program's power content may result. The Board's previous approval of this power source was based on the source's relatively low cost.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Allison, Fennell: Authorize staff to expend up to \$1.5 million for procurement of carbon-free power for calendar year 2020, at a unit price not to exceed 160% of 2020 carbon-free power procured to date, redirecting any portion of these funds not committed by May 1, 2020 to an incentive program for energy storage at critical public facilities.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler. Absent: Glaser. Non-voting: Woo.

REORDERING AGENDA ITEMS

M/S: Allison, Fennell: Address agenda item 5.1 Approve Updated RePower Humboldt/Comprehensive Action Plan for Energy Planning Document Draft.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Fennell, Miller, Smith, Wilson, Winkler, Woo. Absent: Glaser.

OLD BUSINESS

5.1 - Approve Updated RePower Humboldt/Comprehensive Action Plan for Energy Planning Document Draft

Executive Director Marshall described revisions in the final RePower Humboldt/ Comprehensive Action Plan for Energy document prompted by comments during recent Board and Community Advisory Committee meetings. The long-term planning document sets out goals for the next 10 years which the Board may review and update periodically. The directors discussed the challenge of balancing conflicting desires for shortened biomass contracts which hasten carbon emission reduction and for longer contracts which enable emission-reducing infrastructure investment. A request was made for a California Air Resources Board presentation on air quality impacts of biomass plants and wood burning stoves. There was further discussion about how biomass energy emits less than 2% of California's carbon emissions during the evening, how the remainder result from natural gas and coal, and how mentioning sequestration in the document enables work in that arena.

Director Fennell left at 5:02 p.m. Chair Winkler invited public comment.

Bob Marino of DG Fairhaven spoke of the need for long-term contracts to make equipment investments and expressed a willingness to serve on the biomass technical advisory committee.

Member of the public Martha Walden expressed support for a technical advisory committee to investigate mill waste burning impacts and how other communities balance grids without fossil fuel and biomass use. Ms. Walden expressed concern that energy independence emphasis leads to more biomass energy production and the primary importance of finding the most rapid way to draw down atmospheric greenhouse gases.

Member of the public Ellen Golla expressed her disappointment with the RePower document's emphasis on biomass energy use which she stated goes against RCEA's mission to advance the use of clean, renewable and efficient resources.

Arcata resident Walt Paniak stated that biomass remains an expensive, inefficient and unhealthy energy source and adding forest waste as fuel continues ratepayer subsidies. He stated the need to reward the growth and retention of as many big trees as possible.

Chair Winkler closed public comment.

M/S: Allison, Miller: Adopt the 2019 RePower Humboldt Comprehensive Action Plan for Energy.

The motion passed on a unanimous voice vote. Ayes: Allison, Curran, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

CLOSED SESSION

Chair Winkler invited public comment on the closed session items. No one came forward to speak. Chair Winkler closed public comment.

The directors adjourned to closed session at 5:10 p.m. to meet with legal counsel per Government Code Section 54956.9(d)(4), in re PG&E, Bankruptcy Court, 19-30088, Northern District of California, and regarding Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b)(1): Executive Director.

The directors reconvened to open session at 5:57 p.m. Chair Winkler stated that there was nothing to report from closed session.

NEW BUSINESS

Fiscal Year 2019-2020 1st Quarter Budget Summary (Information only)

Executive Director Marshall presented the budget summary staff report, noting that because RCEA's CCE program mirrors PG&E's rates, average net revenues are higher when summer rates are in effect and dip when winter rates are implemented. The fluctuations are projected to balance out in the second half of the fiscal year.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

CCE Program Update (Information only)

California Public Utilities Commission Decision Requiring Electric System Reliability Procurement for 2021-2023

Executive Director Marshall reported that in anticipation of some natural gas plants being decommissioned, the CPUC identified gaps when energy production will be inadequate to meet growing demand, factoring solar energy production's nonalignment with peak energy use periods. The CPUC divided the shortfall into renewable energy shares from new sources that each California load-serving entity must procure. RCEA's airport solar microgrid will fulfill some of the agency's 2021 share, and the agency may need to do targeted procurement to fulfill requirements through 2023. The new energy sources may be located anywhere in California and the offshore wind project will not be online in time to meet the requirements.

Postponement of annual review and update of RCEA's Energy Risk Management Policy

Executive Director Marshall stated that the annual risk management policy review would take place during the following meeting.

END OF COMMUNITY CHOICE ENERGY (CCE) BUSINESS

Chair Winkler adjourned the meeting at 6:02 p.m.

Section 17

ADJOURN