

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall 834 Main Street Ferndale CA 95536	Date:	January 15, 2020
		Time:	7:00 pm
		Posted:	January 9, 2020

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Sweeney; Councilman Avis; Councilwoman Bullard; Councilwoman Fisk-Becker; and Councilman Smith.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSION - A Study Session was held on Tuesday January 7, 2020 at 3:00pm to review the Brown Act and sewer rates.
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes’ total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under “Call Items.”)
 - a. Approval of Minutes of the December 18, 2019 Regular City Council Meeting Page 5
 - b. Acceptance of Checkbook Register for December 1-31, 2019 Page 7
 - c. Acceptance of Financial Statements for December 1-31, 2019 Page 11

- 10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
- 11. PRESENTATION
 - a. Paul Gregson, Update on Sewer Collection System
- 12. PUBLIC HEARING
- 13. BUSINESS
 - a. Interview and Appoint Member to Planning Commission Page 34
 - b. Resolution 2020-01 Approving Annual Events and Street Closures..... Page 36
 - c. Schedule Study Sessions Page 39
 - d. Reconfirm Committee and JPA’s Appointments Page 40
- 14. CORRESPONDENCE None
- 15. COMMENTS FROM THE COUNCIL
- 16. REPORTS
 - a. City Manager Report Page 44
 - b. Commission and Committee Reports
 - i. Planning Commission Minutes Page 54
 - ii. Design Review Committee Minutes
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Humboldt Waste Management Authority (Nov 2019) Page 56
 - ii. Redwood Coast Energy Authority (Nov 2019) Page 58
 - iii. Solid Waste Local Task Force (Jan 2020) Page 66
- 17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
 The next Regular Meeting of the Ferndale City Council will be held on
 February 19, 2020 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of December 18, 2019

Mayor Michael Sweeney called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Sweeney, Council Members Stephen Avis, Robin Smith, Jenny Fisk-Becker, and Kathleen Bullard along with staff: City Manager Jay Parrish, City Attorney Ryan Plotz, City Engineer Brian Ontiveros and Deputy City Clerk Donna Johnson.

Report out of Closed Session: Mayor Sweeney reported there was a closed session held on prior to the council meeting. City Attorney Ryan Plotz stated there was no reportable action item taken in closed session.

Ceremonial: None

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: A member of the public stated concerns on the road conditions of Arlington Avenue.

Consent Calendar: There were three items on the Consent Calendar for approval. **MOTION:** to approve the consent calendar. **(Bullard/Smith) Unanimous**

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing: None

Business:

Schedule Public Hearing for Proposed “Welcome to Ferndale Sign”: City Manager Parrish discussed the background of the proposed sign. Parrish also stated the citizen group that was proposing the sign had went before the Design Review Committee to obtain feedback on the sign. The Design Review Committee made the recommendation to have the council approve the location of the sign before they could make any recommendation for sign approval. Parrish stated a public hearing should be held at the January 15, 2020 council meeting to allow public input on the sign and placement. Councilman Smith stated the possibility of a study session be held prior to the public hearing. A member of the public spoke on the sign and the lack of a process for the city to accept donations. Another public member also stated the need for a process. Councilman Smith stated he would like to see this item wait instead of putting it on the agenda prematurely. Smith added the need for an adhoc committee to create a process for accepting donations to the city. Mayor Sweeney formed an adhoc committee to formulate a process for the city to accept donations. A discussion on the proposed sign will be held on a future date to be determined by the council.

Introduction and Update from New City Engineer Brian Ontiveros: City Manager Parrish introduced the new City Engineer Brian Ontiveros. Parrish explained he and Ontiveros had driven around town and looked at a couple priority items including the Washington Street

Drainage Design and the 4th and Shaw Street Improvement plans. Ontiveros updated the council on plans on fixing the gutters at 4th street and adding a stop sign to help with the problems currently at hand. Ontiveros also added they would be making the sidewalks ADA compliant. Ontiveros stated that he is anticipating this project to go out to bid fairly soon. Ontiveros stated the Washington Street drainage project had been surveyed. Ontiveros stated that pipe would need to be replaced from Schley to Nichols Way. Ontiveros also stated there would need to be additional DI's placed. Ontiveros added he had also been working on a few subdivisions within the city. Councilman Smith asked that any drainage issues that come up, be put in a diagram for the council to see. Mayor Sweeney welcomed Ontiveros.

Resolution 2019-22 Establishing City Council Meeting Schedule from January 2020 through December 2020: Councilwoman Fisk-Becker questioned if the November meeting was the day before Thanksgiving. It was determined not to be. **MOTION:** to approve Resolution 2019-22 Establishing the City Council Meeting Schedule from January 2020-December 2020.
(Avis/Bullard) Unanimous

Correspondence: No Comments

Comment from the Council: No Comments

Reports: Councilman Smith commented that the City Managers report was detailed and appreciated. Smith also added the new outreach between council and City Manager.

Mayor Sweeney adjourned the meeting at 8:20 pm.

Respectfully submitted

Kristene Hall
City Clerk

Bank Account Register

General Checking

December 1, 2019 - December 31, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			369,876.40
12/01/19		ALL LINES	ALL-LINES LEASING	950.45		368,925.95
12/01/19	53631	CITFO	CITY OF FORTUNA	1,950.00		366,975.95
12/01/19	53632	MIRRE	MIRANDA'S RESCUE	450.00		366,525.95
12/01/19	53633	VANESSA	VANESSA HUERTA	200.00		366,325.95
12/02/19		JAY PARRISH	JAY PARRISH	400.00		365,925.95
12/02/19	53635	DELOR	DEL ORO WATER CO., FDLE. DIST.	455.96		365,469.99
12/02/19	53636	TAXCO	HUMBOLDT COUNTY TAX COLLECTOR	5,461.68		360,008.31
12/02/19	53638	ARNKE	ARNOLD C. KEMP	4,338.12		355,670.19
12/02/19	53639	FRONT	FRONTIER	512.31		355,157.88
12/02/19	53640	ONTIV	ONTIVEROS & ASSOCIATES, INC.	2,861.50		352,296.38
12/02/19	53641	SUNBELT	SUNBELT RENTALS	2,409.17		349,887.21
12/02/19	53642	MIDSTATE	MIDSTATE CONTAINERS	3,900.00		345,987.21
12/02/19	53643	OCCUP	OCCUPATIONAL, ENVIRONMENTAL, HEALTH & DRUG SCREENI	242.00		345,745.21
12/02/19	53644	PACGA	PACIFIC GAS & ELECTRIC	1,045.44		344,699.77
12/02/19	53645	SUDDEN	SUDDENLINK	756.26		343,943.51
12/03/19			12/3/19 deposit		3,585.38	347,528.89
12/05/19	1001		PARRISH, JAY D	2,549.32		344,979.57
12/05/19	1002		HALL, KRISTENE M	1,673.69		343,305.88
12/05/19	1003		JOHNSON, DONNA J	1,652.23		341,653.65
12/05/19	1004		SMITH, BRET A	1,566.78		340,086.87
12/05/19	1005		LINDGREN, ROBERT C	1,499.39		338,587.48
12/05/19	1006		FIELDER, CHARLES COSMAS	310.05		338,277.43
12/05/19	1007		DIAS, TIMOTHY G	1,726.55		336,550.88
12/05/19	1008		COPPINI, STEVE L	2,143.80		334,407.08
12/05/19	1009		GARDNER, SHAWN C	1,922.52		332,484.56
12/05/19	1010		LIU, CARSON B	105.06		332,379.50
12/05/19	1011		HOPPIS, JOHNNY F	1,563.91		330,815.59
12/05/19	1012		SUTTON, DANIEL V	784.86		330,030.73
12/05/19	1013		GARDNER, HUNTER C	124.24		329,906.49
12/05/19	53646		BALCH, DYLAN C	1,302.82		328,603.67
12/05/19	53647		Franceschi, David A	1,247.02		327,356.65
12/05/19	53648		RICHARDSON, DIANNA L	120.58		327,236.07
12/05/19	53649	CHOPPIS	CHELCI HOPPIS	126.92		327,109.15
12/05/19	53650	DVLNO	DAVE LENARDO	300.00		326,809.15
12/09/19	53651	PHIAY	AYCOCK & EDGMON	1,175.00		325,634.15
12/09/19	53652	EUROX	EUREKA OXYGEN COMPANY	237.93		325,396.22
12/09/19	53653	FORAP	FORTUNA AUTO & TRUCK PARTS INC	87.12		325,309.10
12/09/19	53654	MISLI	MISSION LINEN & UNIFORM SERVICE	17.02		325,292.08
12/09/19	53655	NILCO	NILSEN COMPANY	673.97		324,618.11
12/09/19	53656	NORCO	NORTH COAST LABORATORIES LTD.	465.00		324,153.11
12/09/19	53657	PACPA	PACIFIC PAPER CO.	161.83		323,991.28
12/09/19	53658	PIEBU	PIERSON BUILDING CENTER	59.66		323,931.62
12/09/19	53659	RSLIV	R & S LIVESTOCK SUPPLY	161.57		323,770.05
12/09/19	53660	SEQGA	SEQUOIA GAS COMPANY	776.31		322,993.74
12/09/19	53661	MBDVZ	THE MITCHELL LAW FIRM, LLP	984.10		322,009.64
12/09/19	53662	VALLU	VALLEY LUMBER	125.26		321,884.38
12/09/19	53663	VERZN	VERIZON WIRELESS	325.94		321,558.44
12/09/19	53664	USBANK	US BANK	889.14		320,669.30
12/10/19		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,340.30		319,329.00
12/10/19		USTREASURY	UNITED STATES TREASURY	7,219.32		312,109.68
12/16/19	53670	ALAN MEN	ALAN MENDES	119.32		311,990.36
12/16/19	53671	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	74.00		311,916.36
12/16/19	53672	BRETSMITH	BRET SMITH	18.43		311,897.93
12/16/19	53673	BROUN	BROESE'S UNIFORMS	98.68		311,799.25
12/16/19	53674	EUROX	EUREKA OXYGEN COMPANY	141.00		311,658.25

Bank Account Register

General Checking

December 1, 2019 - December 31, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
12/16/19	53675	FORAC	FORTUNA ACE HARDWARE	108.46		311,549.79
12/16/19	53676	HILFIKER	HILFIKER PIPE COMPANY	161.89		311,387.90
12/16/19	53677	HUMTE	HUMBOLDT TERMITE & PEST	49.00		311,338.90
12/16/19	53678	HUMTI	HUMMEL TIRE & WHEEL, INC	1,229.04		310,109.86
12/16/19	53679	KIWANIS	KIWANIS CLUB OF FERNDALE	135.00		309,974.86
12/16/19	53680	MENSU	MENDES SUPPLY CO.	59.34		309,915.52
12/16/19	53681	PACGA	PACIFIC GAS & ELECTRIC	5,780.13		304,135.39
12/16/19	53682	PLANWEST	PLANWEST PARTNERS, INC.	1,990.98		302,144.41
12/16/19	53683	QUILL	QUILL	71.10		302,073.31
12/16/19	53684	EELRI	RECOLOGY HUMBOLDT COUNTY	320.39		301,752.92
12/16/19	53685	FEREN	THE FERNDALE ENTERPRISE	39.00		301,713.92
12/16/19	53686	TIPMO	TIPPLE MOTORS, INC.	150.88		301,563.04
12/19/19	1001		PARRISH, JAY D	2,549.34		299,013.70
12/19/19	1002		KAYTIS-SLOCUM, NANCY S	20.10		298,993.60
12/19/19	1003		HALL, KRISTENE M	1,543.91		297,449.69
12/19/19	1004		JOHNSON, DONNA J	1,469.43		295,980.26
12/19/19	1005		SMITH, BRET A	1,566.77		294,413.49
12/19/19	1006		LINDGREN, ROBERT C	1,343.86		293,069.63
12/19/19	1007		FIELDER, CHARLES COSMAS	591.98		292,477.65
12/19/19	1008		DIAS, TIMOTHY G	1,633.54		290,844.11
12/19/19	1009		MENDES, ALAN SCOTT	240.97		290,603.14
12/19/19	1010		COPPINI, STEVE L	2,238.95		288,364.19
12/19/19	1011		GARDNER, SHAWN C	1,715.09		286,649.10
12/19/19	1012		LIU, CARSON B	210.10		286,439.00
12/19/19	1013		HOPPIS, JOHNNY F	1,735.56		284,703.44
12/19/19	1014		SUTTON, DANIEL V	667.70		284,035.74
12/19/19	1015		GARDNER, HUNTER C	124.24		283,911.50
12/19/19	53665		BALCH, DYLAN C	1,168.30		282,743.20
12/19/19	53666		Franceschi, David A	1,220.68		281,522.52
12/19/19	53667		BOYNTON, MARY ELLEN	87.84		281,434.68
12/19/19	53668		RICHARDSON, DIANNA L	30.15		281,404.53
12/19/19	53669		VON BRAUN, BONNIE K	82.32		281,322.21
12/19/19	53687	CHOPPIS	CHELCI HOPPIS	126.92		281,195.29
12/20/19			12/20/19 deposit		1,931.61	283,126.90
12/24/19			12/24/19 deposit		15,512.24	298,639.14
12/24/19		USTREASURY	UNITED STATES TREASURY	6,980.70		291,658.44
12/24/19		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,260.64		290,397.80
12/27/19		TRICOUNTIES	TRI COUNITIES BANK	1,129.58		289,268.22
12/30/19	53688	DELOR	DEL ORO WATER CO., FDLE. DIST.	481.98		288,786.24
12/30/19	53689	AEROM	AERO-MOD	426.53		288,359.71
12/30/19	53690	DEPJU	DEPARTMENT OF JUSTICE	35.00		288,324.71
12/30/19	53691	DRYCREEK	DRY CREEK LANDFILL, INC.	464.28		287,860.43
12/30/19	53692	FDAC	FDAC EBA	9,613.13		278,247.30
12/30/19	53693	COMAS	FERNDALE TECH	25.00		278,222.30
12/30/19	53694	FORAC	FORTUNA ACE HARDWARE	13.01		278,209.29
12/30/19	53695	FRONT	FRONTIER	521.06		277,688.23
12/30/19	53696	HORBU	HORIZON BUSINESS SERVICES	81.85		277,606.38
12/30/19	53697	HUMTI	HUMMEL TIRE & WHEEL, INC	384.22		277,222.16
12/30/19	53698	LEXIPOL	LEXIPOL LLC	2,138.00		275,084.16
12/30/19	53699	LOTUS	LOTUS MOUNTAIN PRINTING	190.85		274,893.31
12/30/19	53700	MOBLEY	MOBLEY CONSTRUCTION, INC.	1,840.00		273,053.31
12/30/19	53701	POREN	PORTLAND ENGINEERING, INC.	1,046.25		272,007.06
12/30/19	53702	RWS	RWS SERVICES	7.60		271,999.46
12/30/19	53703	SDRMA	SPECIAL DISTRICT RISK MGMT AUTHORITY	723.39		271,276.07
12/30/19	53704	STWA3	STATE WATER RESOURCES CONTROL BOARD	3,420.00		267,856.07
12/30/19	53705	VAPAC PETRO	VALLEY PACIFIC PETROLEUM SERVICES, INC.	1,393.20		266,462.87

Bank Account Register

General Checking

December 1, 2019 - December 31, 2019

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
12/30/19	53706	WELF(\$106)	WELLS FARGO FINANCIAL LEASING	106.46		266,356.41
12/30/19	53717	LCENG	LOST COAST ENGINEERING, INC.	8,979.23		257,377.18
12/30/19	53718	PACGA	PACIFIC GAS & ELECTRIC	1,045.41		256,331.77
12/31/19			12/31/19 deposit		2,925.91	259,257.68
12/31/19			12/31/19 deposit		42,837.18	302,094.86
12/31/19	53711	SCOUTS	SCOUTS	450.00		301,644.86
			Totals	<u>135,023.86</u>	<u>66,792.32</u>	<u>301,644.86</u>

Transaction count = 117

DECEMBER 2019 Deposit Recap	12.3.19	12.20.19	12.24.19	12.31.19	12.31.19	TOTAL-DEC19
RETAIL TAX			15,512.24			15,512.24
HIGHWAY USER TAX/VEHICLE LICENSE FEES	3,585.38	1,931.61		2,925.91		8,442.90
BUSINESS LIC					135.00	135.00
ANIMAL LIC						-
BUILDING RENTS					550.00	550.00
PERMITS					1,511.04	1,511.04
TOT					12,742.92	12,742.92
HEALTH INSPECTIONS						-
HCAOG - RSTP						-
RECYCLING GRANT						-
PARSAC - GRANT / OTHER					361.60	361.60
COUNTY OF HUMBOLDT-STREETS & ROADS						-
SEPTIC DUMPS / SEWER REVENUE					27,409.00	27,409.00
FRANCHSE FEES						-
HUMBOLDT CTY - COPS						-
DONATIONS					100.00	100.00
POLICE SERVICES					27.62	27.62
SMALL MISC						-
DRAINAGE FEES						-
COUNTY OF HUMBOLDT-PROPERTY TAXES						-
COUNTY OF HUMBOLDT-SEWER						-
COUNTY OF HUMBOLDT-INTEREST INCOME						-
STATE - CAL TRANS - STREET SWEEP						-
MISC: STATE OF CA - OEM REIMB FY 16/17						
WORKERS COMP DIVIDENDS - PARSAC						
MISC: COUNTY OF HUMBOLDT-MEASURE Z						-
	3,585.38	1,931.61	15,512.24	2,925.91	42,837.18	66,792.32

**City of Ferndale
Balance Sheet
Fund 10 - General Fund
As of December 31, 2019**

Assets

Current Assets	
Cash	\$ 323,991.77
Restricted Cash	15,150.00
Accounts Receivable	<u>6,573.00</u>
Total Current Assets	<u>345,714.77</u>
 Total Assets	 <u><u>\$ 345,714.77</u></u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 8,783.87
Accrued Liabilities	6,283.31
Other Current Liabilities	<u>552.35</u>
Total Current Liabilities	<u>15,619.53</u>
 Total Liabilities	 <u>15,619.53</u>
 Fund Balance	
Retained Earnings	<u>330,095.24</u>
Total Fund Balance	<u>330,095.24</u>
 Total Liabilities and Fund Balance	 <u><u>\$ 345,714.77</u></u>

City of Ferndale
Balance Sheet
Fund 22-Gas Tax
As of December 31, 2019

Assets

Current Assets	
Cash	\$ <u>22,558.76</u>
Total Current Assets	<u>22,558.76</u>
Total Assets	<u>\$ 22,558.76</u>

Liabilities and Fund Balance

Current Liabilities		<u> </u>
Total Current Liabilities	\$	<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Retained Earnings		<u>22,558.76</u>
Total Fund Balance		<u>22,558.76</u>
Total Liabilities and Fund Balance	\$	<u>22,558.76</u>

City of Ferndale
Balance Sheet
Fund 23 - RSTP Fund
As of December 31, 2019

Assets

Current Assets		
Cash	\$	77,758.08
Total Current Assets		77,758.08
Total Assets	\$	77,758.08

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	\$	0.00
Total Liabilities		0.00
Fund Balance		
Retained Earnings		77,758.08
Total Fund Balance		77,758.08
Total Liabilities and Fund Balance	\$	77,758.08

City of Ferndale
Balance Sheet
Fund 24 - Transportation Development Act
As of December 31, 2019

Assets

Current Assets	
Cash	\$ <u>277,826.49</u>
Total Current Assets	<u>277,826.49</u>
Total Non Current Assets	<u> </u>
Total Assets	<u><u>\$ 277,826.49</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Fund Balance	
Retained Earnings	<u>277,826.49</u>
Total Fund Balance	<u>277,826.49</u>
Total Liabilities and Fund Balance	<u><u>\$ 277,826.49</u></u>

City of Ferndale
Balance Sheet
Fund 26 - Drainage Fund
As of December 31, 2019

Assets

Current Assets	
Cash	\$ <u>7,617.27</u>
Total Current Assets	<u>7,617.27</u>
Total Assets	<u><u>\$ 7,617.27</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	\$ <u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Retained Earnings	<u>7,617.27</u>
Total Fund Balance	<u>7,617.27</u>
Total Liabilities and Fund Balance	<u><u>\$ 7,617.27</u></u>

City of Ferndale
Balance Sheet
Fund 25 - Integrated Waste Mgt
As of December 31, 2019

Assets

Current Assets		
Cash	\$	54,124.39
Total Current Assets		54,124.39
Total Assets	\$	54,124.39

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities	\$	0.00
Total Liabilities		0.00
Fund Balance		
Retained Earnings		54,124.39
Total Fund Balance		54,124.39
Total Liabilities and Fund Balance	\$	54,124.39

City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of December 31, 2019

Assets

Current Assets	
Cash	\$ <u>165,580.30</u>
Total Current Assets	<u>165,580.30</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	87,061.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(3,013,758.69)</u>
Net Property and Equipment	<u>10,575,308.69</u>
Total Assets	<u>\$ <u>10,740,888.99</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	\$ <u>42,938.02</u>
Total Current Liabilities	<u>42,938.02</u>
Long-Term Liabilities	
Notes Payable USDA	<u>4,339,000.00</u>
Total Long-Term Liabilities	<u>4,339,000.00</u>
Total Liabilities	<u>4,381,938.02</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>(290,141.63)</u>
Total Fund Balance	<u>6,358,950.97</u>
Total Liabilities and Fund Balance	<u>\$ <u>10,740,888.99</u></u>

City of Ferndale
Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of December 31, 2019

Assets

Property and Equipment	
Buildings and improvements	479,444.72
Vehicles	173,365.86
Equipment	142,665.72
Roadways	10,782,034.50
Sidewalks	173,300.00
Streetlights	31,684.18
Land	131,000.00
Less Accumulated Depreciation	<u>(8,680,844.96)</u>
Net Property and Equipment	<u>3,232,650.02</u>
Total Assets	<u>\$ 3,232,650.02</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	32,588.85
Notes payable-current	<u>40,053.95</u>
Total Long-Term Liabilities	<u>72,642.80</u>
Fund Balance	
Other Equity	<u>3,160,007.22</u>
Total Fund Balance	<u>3,160,007.22</u>
Total Liabilities and Fund Balance	<u>\$ 3,232,650.02</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 0.00	\$ 143,000.00	\$ (143,000.00)
10014104 Property tax-unsecured	0.00	0.00	5,500.00	(5,500.00)
10014106 Property tax-prior	0.00	0.00	2,000.00	(2,000.00)
10014107 Supplemental role	0.00	0.00	2,400.00	(2,400.00)
10014110 Sales and use tax	0.00	56,736.31	160,000.00	(103,263.69)
10014111 Trash franchise	0.00	2,312.37	5,000.00	(2,687.63)
10014112 PG&E franchise	0.00	0.00	7,200.00	(7,200.00)
10014114 Cable franchise	0.00	5,925.13	25,000.00	(19,074.87)
10014116 Business license tax	135.00	11,815.25	12,000.00	(184.75)
10014118 Real Property Transfer tax	0.00	0.00	6,000.00	(6,000.00)
10014120 Transient lodging tax	0.00	83,345.56	200,000.00	(116,654.44)
10014121 TOT Humboldt Lodging Authority	0.00	16,666.18	40,000.00	(23,333.82)
Total Revenue - Taxes	\$ 135.00	\$ 176,800.80	\$ 608,100.00	\$ (431,299.20)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 1,276.04	\$ 36,456.55	\$ 40,800.00	\$ (4,343.45)
10024164 Health protection	900.00	3,325.00	3,850.00	(525.00)
10024166 Encroachment permits	35.00	210.00	225.00	(15.00)
10024278 Animal license fees	0.00	1,160.00	1,400.00	(240.00)
Total Revenue - Licenses and Permits	\$ 2,211.04	\$ 41,151.55	\$ 46,275.00	\$ (5,123.45)
Revenues - Use of Money and Property				
10044182 Interest	\$ 0.00	\$ 4,082.39	\$ 16,650.00	\$ (12,567.61)
10044285 Bocce ball revenue	0.00	20.00	0.00	20.00
10044297 Town Hall Rent	200.00	1,840.00	3,000.00	(1,160.00)
10044297.1 Community Center rents	50.00	300.00	600.00	(300.00)
Total Revenue -Use of Money and Property	\$ 250.00	\$ 6,242.39	\$ 20,250.00	\$ (14,007.61)
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,500.00	\$ (1,500.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 0.00	\$ 133,000.00	\$ (133,000.00)
10054222 Home owners prop. tax relief	0.00	0.00	1,200.00	(1,200.00)
10054286 Street sweeping	0.00	8,182.08	16,364.00	(8,181.92)
10054289 RMRA	1,931.61	8,764.66	22,532.00	(13,767.34)
10054300 Public safety 1/2 cent	0.00	0.00	4,500.00	(4,500.00)
10054310 COPs Program	0.00	0.00	145,000.00	(145,000.00)
Total Revenue - Intergovernmental	\$ 1,931.61	\$ 16,946.74	\$ 322,596.00	\$ (305,649.26)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084271 Parking fees	\$ 0.00	\$ 27.62	\$ 150.00	\$ (122.38)
10084280 Copy machine fees - City	0.00	25.00	0.00	25.00
10084287.2 Developer reimbursed fees	0.00	0.00	6,700.00	(6,700.00)
10084291 Special police services	0.00	1,885.00	300.00	1,585.00
10084298 Fair racing revenue	0.00	1,581.96	2,400.00	(818.04)
	<u>0.00</u>	<u>3,519.58</u>	<u>9,550.00</u>	<u>(6,030.42)</u>
Total Revenue - Fees for Service	\$ 0.00	\$ 3,519.58	\$ 9,550.00	\$ (6,030.42)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 100.00	\$ 100.00	\$ 100.00	\$ 0.00
10094307 Miscellaneous	861.60	5,156.37	3,600.00	1,556.37
10094308 PARSAC Grants	0.00	10,354.74	9,000.00	1,354.74
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
	<u>961.60</u>	<u>15,811.11</u>	<u>12,900.00</u>	<u>2,911.11</u>
Total Revenue - Other Revenue	\$ 961.60	\$ 15,811.11	\$ 12,900.00	\$ 2,911.11
TOTAL REVENUES	\$ 5,489.25	\$ 260,472.17	\$ 1,021,171.00	\$ (760,698.83)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 67.97	\$ 200.00	\$ (132.03)
10115013 Advertising	39.00	413.91	300.00	113.91
10115044 Meetings and dues	163.03	915.02	3,000.00	(2,084.98)
10115045 LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>640.00</u>	<u>(640.00)</u>
Total Expenditures - City Council	\$ 202.03	\$ 1,396.90	\$ 4,140.00	\$ (2,743.10)
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,512.46	\$ 15,637.90	\$ 31,106.08	\$ (15,468.18)
10105006 SSI tax	191.64	1,192.63	2,490.49	(1,297.86)
10105007 Medical insurance	662.24	3,934.59	8,211.30	(4,276.71)
10105009 Workers comp. insurance	0.00	1,797.11	1,866.36	(69.25)
10105010 Deferred retirement	0.00	665.09	2,488.49	(1,823.40)
10105061 Liability Insurance	<u>0.00</u>	<u>1,475.95</u>	<u>1,493.09</u>	<u>(17.14)</u>
Total expenditures -City Manager	\$ 3,366.34	\$ 24,703.27	\$ 47,655.81	\$ (22,952.54)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,133.45	\$ 38,433.39	\$74,768.18	\$ (36,334.79)
10125006 SSI tax	488.66	3,058.83	6,217.04	(3,158.21)
10125007 Medical insurance	1,057.58	6,442.89	12,334.56	(5,891.67)
10125009 Workers comp. insurance	0.00	4,319.62	4,486.09	(166.47)
10125010 Deferred retirement	0.00	1,698.17	5,980.72	(4,282.55)
10125012 Office expense	173.65	1,411.36	3,900.00	(2,488.64)
10125022 IT support	25.00	375.45	500.00	(124.55)
10125044 Meetings and dues	0.00	71.09	1,100.00	(1,028.91)
10125061 Liability Insurance	<u>0.00</u>	<u>3,547.67</u>	<u>3,588.87</u>	<u>(41.20)</u>
Total Expenditures -City Clerk	\$ 7,878.34	\$ 59,358.47	\$ 112,875.46	\$ (53,516.99)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	\$ 1,571.50	\$ 8,703.22	\$ 9,000.00	\$ (296.78)
Total Expenditures - City Attorney	\$ 1,571.50	\$ 8,703.22	\$ 9,000.00	\$ (296.78)
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 0.00	\$ 1,005.45	\$ 2,995.36	\$ (1,989.91)
10155006 SSI tax	0.00	125.18	372.93	(247.75)
10155009 Workers comp. insurance	0.00	173.05	179.72	(6.67)
10155012 Office expense	15.50	653.48	1,500.00	(846.52)
10155020 Building and ground maint.	720.18	4,058.31	6,000.00	(1,941.69)
10155030 Trash service	0.00	175.80	400.00	(224.20)
10155031 Gas	345.11	1,380.71	4,800.00	(3,419.29)
10155032 Utilities	203.14	714.27	2,500.00	(1,785.73)
10155033 Water	43.52	3,805.60	3,980.00	(174.40)
10155034 Telephone/internet	335.74	2,075.35	3,850.00	(1,774.65)
10155061 Liability Insurance	0.00	142.13	143.78	(1.65)
10155063 Building and Property Insurance	0.00	3,380.00	3,850.00	(470.00)
Total Expenditures - Government Buildings	\$ 1,663.19	\$ 17,689.33	\$ 30,571.79	\$ (12,882.46)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	0.00	10,998.00	17,900.00	(6,902.00)
10165054.1 Accounting services	0.00	3,025.00	10,100.00	(7,075.00)
10165055 Contractual services	180.00	360.00	720.00	(360.00)
10165078 Copy machine expense	342.01	2,184.22	4,000.00	(1,815.78)
10165099 Miscellaneous	450.00	3,475.01	1,800.00	1,675.01
10165200 Car allowance	400.00	2,400.00	4,800.00	(2,400.00)
Total Expenditures - Nondepartmental	\$ 1,372.01	\$ 22,442.23	\$ 42,920.00	\$ (20,477.77)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 34.07	\$ 34.07	\$ 0.00	\$ 34.07
10175028 Public restroom	17.02	1,743.45	3,600.00	(1,856.55)
10175032 Utilities	27.03	(64.73)	310.00	(374.73)
10175033 Water	115.48	959.05	1,440.00	(480.95)
10175072 Chamber of commerce	0.00	18,774.58	37,549.00	(18,774.42)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	100.00	100.00	150.00	(50.00)
10175072.3 TOT 2% HLA QTRLY	0.00	12,741.68	33,000.00	(20,258.32)
Total Expenditures - Community Promotion	\$ 293.60	\$ 34,288.10	\$ 77,549.00	\$ (43,260.90)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 16,838.46	\$ 123,484.64	\$ 270,611.66	\$ (147,127.02)
10215004 Salary - reserve	1,296.44	6,464.66	1,986.00	4,478.66
10215005 Salary - overtime	388.65	2,478.88	7,000.00	(4,521.12)
10215006 SSI tax	1,469.43	11,091.95	21,946.93	(10,854.98)
10215007 Medical insurance	3,231.08	26,332.25	54,898.08	(28,565.83)
10215009 Workers comp. insurance	0.00	15,661.45	15,799.80	(138.35)
10215010 Deferred retirement	0.00	2,851.27	16,352.29	(13,501.02)
10215012 Office expense	77.77	798.72	6,150.00	(5,351.28)
10215014 Vehicle expense	2,130.64	7,794.82	8,000.00	(205.18)
10215016 Fuel	738.40	5,761.59	7,500.00	(1,738.41)
10215020 Building and ground maint.	161.57	4,681.46	11,100.00	(6,418.54)
10215022 IT support	2,138.00	2,568.45	9,190.00	(6,621.55)
10215024 Special department supply	0.00	1,277.25	5,000.00	(3,722.75)
10215026 Uniform expense	218.00	218.00	1,100.00	(882.00)
10215026.1 Uniform allowance	0.00	2,500.00	3,000.00	(500.00)
10215029 Water/sewer	51.16	1,134.79	1,400.00	(265.21)
10215032 Utilities	134.44	827.69	2,700.00	(1,872.31)
10215034 Telephone/internet	325.79	2,062.90	3,600.00	(1,537.10)
10215035 Dispatch service	1,950.00	11,700.00	23,400.00	(11,700.00)
10215044 Meetings and dues	135.00	135.00	1,520.00	(1,385.00)
10215048 Training	0.00	63.00	1,500.00	(1,437.00)
10215051 Physical exams	0.00	0.00	900.00	(900.00)
10215052 Professional services	35.00	315.00	600.00	(285.00)
10215061 Liability Insurance	0.00	12,840.23	12,639.83	200.40
10215063 Building and Property Insurance	0.00	954.00	1,100.00	(146.00)
10215078 Copy machine expense	106.46	687.46	1,300.00	(612.54)
10215088 Equipment repair other	7.60	119.30	200.00	(80.70)
10215098 Background expense	0.00	3,063.00	1,650.00	1,413.00
10215201 Lexipol services	0.00	2,355.00	2,300.00	55.00
Total Expenditures - Police	\$ 31,433.89	\$ 250,222.76	\$ 494,444.59	\$ (244,221.83)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 2,700.00	\$ 5,400.00	\$ (2,700.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 2,700.00	\$ 5,400.00	\$ (2,700.00)
Expenditures - Health				
10245052 Professional services	\$ 200.00	\$ 1,200.00	\$ 2,400.00	\$ (1,200.00)
Total Expenditures - Health	\$ 200.00	\$ 1,200.00	\$ 2,400.00	\$ (1,200.00)

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 1,372.84	\$ 8,610.47	\$ 17,372.16	\$ (8,761.69)
10315005 Salary - overtime	66.91	146.83	0.00	146.83
10315006 SSI tax	106.67	643.19	1,463.37	(820.18)
10315007 Medical insurance	403.00	2,394.60	4,996.94	(2,602.34)
10315009 Workers comp. insurance	0.00	1,003.65	1,042.33	(38.68)
10315010 Deferred retirement	0.00	210.32	942.66	(732.34)
10315011 Bldg/property insurance	0.00	460.00	0.00	460.00
10315014 Vehicle expense	1,023.66	6,596.04	11,406.00	(4,809.96)
10315020 Building and ground maint.	140.22	3,647.77	2,000.00	1,647.77
10315021 Street maintenance	194.15	6,839.05	8,000.00	(1,160.95)
10315024 Special department supply	0.00	350.16	1,500.00	(1,149.84)
10315034 Telephone/internet	78.32	456.19	840.00	(383.81)
10315055 Contractual services	0.00	539.00	550.00	(11.00)
10315061 Liability Insurance	0.00	824.29	833.86	(9.57)
10315088 Equipment repair other	<u>0.00</u>	<u>562.70</u>	<u>1,000.00</u>	<u>(437.30)</u>
Total Expenditures - Streets and Roads	<u>\$ 3,385.77</u>	<u>\$ 33,284.26</u>	<u>\$ 51,947.32</u>	<u>\$ (18,663.06)</u>
Expenditures - Planning				
10415052 Professional services	\$ 0.00	\$ 14,218.24	\$ 23,400.00	\$ (9,181.76)
10415053 Reimbursable Fees	0.00	4,105.50	10,000.00	(5,894.50)
10415055 Contractual services	<u>0.00</u>	<u>12,242.50</u>	<u>14,500.00</u>	<u>(2,257.50)</u>
Total Expenditures - Planning	<u>\$ 0.00</u>	<u>\$ 30,566.24</u>	<u>\$ 47,900.00</u>	<u>\$ (17,333.76)</u>
Expenditures - City engineer				
10425052 Professional services	<u>\$ 0.00</u>	<u>\$ 4,328.50</u>	<u>\$ 18,000.00</u>	<u>\$ (13,671.50)</u>
Total Expenditures - City engineer	<u>\$ 0.00</u>	<u>\$ 4,328.50</u>	<u>\$ 18,000.00</u>	<u>\$ (13,671.50)</u>
Expenditures - Building Regulation				
10435052 Professional services	<u>\$ 176.80</u>	<u>\$ 22,487.87</u>	<u>\$ 32,400.00</u>	<u>\$ (9,912.13)</u>
Total Expenditures - Building Regulation	<u>\$ 176.80</u>	<u>\$ 22,487.87</u>	<u>\$ 32,400.00</u>	<u>\$ (9,912.13)</u>

**City of Ferndale
Income Statement
Fund 10 - General Fund**

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY 2019/2020 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 721.12	\$ 3,775.80	\$ 5,000.00	\$ (1,224.20)
10615006 SSI tax	46.84	319.75	622.50	(302.75)
10615009 Workers comp. insurance	0.00	288.87	300.00	(11.13)
10615012 Office expense	71.10	187.32	250.00	(62.68)
10615020 Building and ground maint.	0.00	28.45	250.00	(221.55)
10615024 Special department supply	0.00	1,053.02	2,500.00	(1,446.98)
10615031 Gas	285.95	948.14	3,360.00	(2,411.86)
10615032 Utilities	218.58	664.42	2,100.00	(1,435.58)
10615033 Water	34.80	209.59	310.00	(100.41)
10615034 Telephone/internet	139.40	810.02	1,500.00	(689.98)
10615061 Liability Insurance	0.00	237.24	240.00	(2.76)
10615063 Building and Property Insurance	0.00	1,220.00	1,400.00	(180.00)
10615078 Copy machine expense	0.00	0.00	50.00	(50.00)
Total Expenditures - Library	<u>\$ 1,517.79</u>	<u>\$ 9,742.62</u>	<u>\$ 17,882.50</u>	<u>\$ (8,139.88)</u>
Expenditures - Parks				
10625002 Salary - permanent	\$ 492.12	\$ 3,146.00	\$ 6,215.82	\$ (3,069.82)
10625006 SSI tax	50.68	327.05	662.04	(334.99)
10625007 Medical insurance	60.36	358.71	748.52	(389.81)
10625009 Workers comp. insurance	0.00	359.11	372.95	(13.84)
10625010 Deferred retirement	0.00	41.19	169.67	(128.48)
10625020 Building and ground maint.	73.77	2,308.99	5,500.00	(3,191.01)
10625024 Special department supply	0.00	0.00	300.00	(300.00)
10625032 Utilities	61.57	174.42	750.00	(575.58)
10625033 Water	126.18	779.68	1,200.00	(420.32)
10625061 Liability Insurance	0.00	294.93	298.37	(3.44)
10625065 Russ Park expenditures	0.00	0.00	800.00	(800.00)
Total Expenditures - Parks	<u>\$ 864.68</u>	<u>\$ 7,790.08</u>	<u>\$ 17,017.37</u>	<u>\$ (9,227.29)</u>
Expenditures -Community Center				
10635020 Building and ground maint.	\$ 0.00	\$ 3,129.45	\$ 0.00	\$ 3,129.45
10635063 Building and Property Insurance	0.00	2,971.00	3,300.00	(329.00)
Total Expenditures -Community center	<u>\$ 0.00</u>	<u>\$ 6,100.45</u>	<u>\$ 3,300.00</u>	<u>\$ 2,800.45</u>
TOTAL EXPENDITURES	<u>\$ 54,375.94</u>	<u>\$ 537,004.30</u>	<u>\$ 1,015,403.84</u>	<u>\$ (478,399.54)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (48,886.69)</u>	<u>\$ (276,532.13)</u>	<u>\$ 5,767.16</u>	<u>\$ (282,299.29)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 22 - GAS TAX

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	\$ 619.29	\$ 3,852.70	\$ 7,614.00	\$ (3,761.30)
22314210.2 Gas tax (2106)	768.81	5,034.07	10,062.00	(5,027.93)
22314210.3 Gas tax (2107)	875.34	4,717.28	9,945.00	(5,227.72)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	662.47	5,710.64	11,808.00	(6,097.36)
22314210.6 Loan repay & road maint	0.00	0.00	1,546.00	(1,546.00)
	<u>2,925.91</u>	<u>20,314.69</u>	<u>41,975.00</u>	<u>(21,660.31)</u>
Total Revenue				
EXPENDITURES				
22315002 Salary - permanent	1,657.09	10,207.83	19,527.55	(9,319.72)
22315005 Salary - overtime	70.84	160.16	0.00	160.16
22315006 SSI tax	132.10	792.76	1,668.64	(875.88)
22315007 Medical insurance	441.23	2,621.48	5,533.30	(2,911.82)
22315009 Workers comp. insurance	0.00	1,128.18	1,203.32	(75.14)
22315010 Deferred retirement	0.00	344.56	1,092.72	(748.16)
22315057 Street signs	0.00	2,521.67	0.00	2,521.67
22315058 Street lighting	1,077.99	6,156.83	15,240.00	(9,083.17)
22315061 Liability Insurance	0.00	926.56	962.67	(36.11)
	<u>3,379.25</u>	<u>24,860.03</u>	<u>45,228.20</u>	<u>(20,368.17)</u>
TOTAL EXPENDITURES				
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (453.34)</u>	<u>\$ (4,545.34)</u>	<u>\$ (3,253.20)</u>	<u>\$ (1,292.14)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 23 - RSTP

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
23314211 RSTP Revenue	\$ 0.00	\$ 10,720.00	\$ 9,500.00	\$ 1,220.00
Total Revenue	<u>0.00</u>	<u>10,720.00</u>	<u>9,500.00</u>	<u>1,220.00</u>
EXPENDITURES				
23315002 Salary - permanent	451.14	2,767.16	5,501.42	(2,734.26)
23315006 SSI tax	34.49	211.63	454.46	(242.83)
23315007 Medical insurance	111.12	660.37	1,413.87	(753.50)
23315009 Workers comp. insurance	0.00	317.84	330.08	(12.24)
23315010 Deferred retirement	0.00	94.80	373.04	(278.24)
23315061 Liability Insurance	0.00	261.04	264.07	(3.03)
TOTAL EXPENDITURES	<u>596.75</u>	<u>4,312.84</u>	<u>8,336.94</u>	<u>(4,024.10)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (596.75)</u>	<u>\$ 6,407.16</u>	<u>\$ 1,163.06</u>	<u>\$ 5,244.10</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	\$ 0.00	\$ 30,000.00	\$ 62,380.00	\$ (32,380.00)
Total Revenue	<u>0.00</u>	<u>30,000.00</u>	<u>62,380.00</u>	<u>(32,380.00)</u>
EXPENDITURES				
24315002 Salary - permanent	1,470.31	9,258.76	19,776.30	(10,517.54)
24315005 Salary - overtime	41.87	104.74	0.00	104.74
24315006 SSI tax	115.64	716.96	1,610.26	(893.30)
24315007 Medical insurance	406.40	2,415.20	5,120.18	(2,704.98)
24315009 Workers comp. insurance	0.00	1,142.55	1,154.90	(12.35)
24315010 Deferred retirement	0.00	235.35	1,313.80	(1,078.45)
24315014 Vehicle expense	58.36	241.51	250.00	(8.49)
24315016 Fuel	487.62	3,678.97	5,600.00	(1,921.03)
24315020 Building and ground maint.	17.77	2,391.58	300.00	2,091.58
24315021 Street maintenance	181.14	246.64	1,000.00	(753.36)
24315024 Special department supply	0.00	523.81	1,000.00	(476.19)
24315032 Utilities	281.66	798.19	3,300.00	(2,501.81)
24315033 Water	42.06	251.17	385.00	(133.83)
24315034 Telephone/internet	78.32	456.17	840.00	(383.83)
24315061 Liability Insurance	0.00	938.36	923.92	14.44
24315088 Equipment repair other	0.00	399.60	550.00	(150.40)
TOTAL EXPENDITURES	<u>3,181.15</u>	<u>23,799.56</u>	<u>43,124.36</u>	<u>(19,324.80)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,181.15)</u>	<u>\$ 6,200.44</u>	<u>\$ 19,255.64</u>	<u>\$ (13,055.20)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 26 - DRAINAGE FUND

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
26314230 Drainage fund	\$ 0.00	\$ 3,486.00	\$ 4,500.00	\$ (1,014.00)
26314240 Drainage district fees	<u>0.00</u>	<u>0.00</u>	<u>19,000.00</u>	<u>(19,000.00)</u>
Total Revenue	<u>0.00</u>	<u>3,486.00</u>	<u>23,500.00</u>	<u>(20,014.00)</u>
EXPENDITURES				
26315002 Salary - permanent	1,325.37	8,254.05	16,719.33	(8,465.28)
26315005 Salary - overtime	57.46	130.37	0.00	130.37
26315006 SSI tax	105.76	641.50	1,403.34	(761.84)
26315007 Medical insurance	373.17	2,217.42	4,662.91	(2,445.49)
26315009 Workers comp. insurance	0.00	965.93	1,003.16	(37.23)
26315010 Deferred retirement	0.00	221.86	957.49	(735.63)
26315019 Creek maintenance	161.89	1,504.32	500.00	1,004.32
26315023 Drain project	0.00	0.00	200.00	(200.00)
26315024 Special department supply	0.00	697.45	500.00	197.45
26315061 Liability Insurance	0.00	793.31	802.53	(9.22)
26315194 Interest expense	<u>1,129.58</u>	<u>6,777.48</u>	<u>13,555.00</u>	<u>(6,777.52)</u>
TOTAL EXPENDITURES	<u>3,153.23</u>	<u>22,203.69</u>	<u>40,303.76</u>	<u>(18,100.07)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,153.23)</u>	<u>\$ (18,717.69)</u>	<u>\$ (16,803.76)</u>	<u>\$ (1,913.93)</u>

City of Ferndale
STATEMENT OF REVENUES AND EXPENDITURES
FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 933.28	\$ 3,200.00	\$ (2,266.72)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
Total Revenue	<u>0.00</u>	<u>933.28</u>	<u>8,200.00</u>	<u>(7,266.72)</u>
EXPENDITURES				
25315002 Salary - permanent	380.68	2,369.37	4,713.04	(2,343.67)
25315006 SSI tax	29.04	180.66	377.35	(196.69)
25315007 Medical insurance	100.35	596.20	1,244.14	(647.94)
25315009 Workers comp. insurance	0.00	272.29	282.78	(10.49)
25315010 Deferred retirement	0.00	100.77	377.04	(276.27)
25315061 Liability Insurance	0.00	223.63	226.23	(2.60)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>77.95</u>	<u>236.00</u>	<u>(158.05)</u>
TOTAL EXPENDITURES	<u>510.07</u>	<u>3,820.87</u>	<u>7,456.58</u>	<u>(3,635.71)</u>
 REVENUES OVER (UNDER) EXPENDITURES	 <u>\$ (510.07)</u>	 <u>\$ (2,887.59)</u>	 <u>\$ 743.42</u>	 <u>\$ (3,631.01)</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended December 31, 2019 Actual	6 Months Ended December 31, 2019 Actual	FY2019/2020 Budget	Over/(Under) Budget
Revenues				
30514274 Sewer service charge	\$ 0.00	\$ 0.00	\$ 700,000.00	\$ (700,000.00)
30514275 Sewer connection fees	0.00	10,760.27	15,000.00	(4,239.73)
30514303 Septic discharge	4,474.50	36,441.75	88,800.00	(52,358.25)
30514325 State Water Board Grant	0.00	13,575.24	300,000.00	(286,424.76)
	<u>4,474.50</u>	<u>60,777.26</u>	<u>1,103,800.00</u>	<u>(1,043,022.74)</u>
Total Revenue				
EXPENSES				
30515002 Salary - permanent	17,389.77	107,238.87	212,501.65	(105,262.78)
30515005 Salary - overtime	887.17	5,390.97	9,877.40	(4,486.43)
30515006 SSI tax	1,431.44	8,777.01	18,466.87	(9,689.86)
30515007 Medical insurance	3,651.85	21,699.60	45,926.08	(24,226.48)
30515009 Workers comp. insurance	0.00	12,847.61	13,342.74	(495.13)
30515010 Deferred retirement	0.00	4,308.10	16,232.86	(11,924.76)
30515012 Office expense	0.00	379.74	1,725.00	(1,345.26)
30515014 Vehicle expense	42.95	966.64	300.00	666.64
30515016 Fuel	167.18	1,696.64	2,000.00	(303.36)
30515024 Special department supply	0.00	925.33	2,500.00	(1,574.67)
30515030 Trash service	2,304.28	3,730.43	5,000.00	(1,269.57)
30515032 Utilities	4,821.13	37,163.42	74,000.00	(36,836.58)
30515033 Water	68.78	1,487.14	1,800.00	(312.86)
30515034 Telephone/internet	521.06	3,077.63	5,800.00	(2,722.37)
30515044 Meetings and dues	0.00	612.00	900.00	(288.00)
30515048 Training	0.00	261.53	850.00	(588.47)
30515050 IT Support	0.00	1,850.45	250.00	1,600.45
30515055 Contractual services	0.00	3,420.00	6,700.00	(3,280.00)
30515061 Liability Insurance	0.00	10,580.66	10,674.19	(93.53)
30515063 Building and Property Insurance	0.00	2,617.00	2,950.00	(333.00)
30515092 Permits	0.00	12,051.23	10,750.00	1,301.23
30515095 Capital outlay	0.00	0.00	10,000.00	(10,000.00)
30515121 Sewer plant maintenance	1,475.93	41,160.22	68,000.00	(26,839.78)
30515122 Sewer line maintenance	0.00	557.41	15,000.00	(14,442.59)
30515130 Ultra Violet Lights	0.00	38,552.50	45,000.00	(6,447.50)
30515157 Testing and monitoring	680.00	2,950.00	33,000.00	(30,050.00)
30515160 Postage & Shipping	0.00	9.69	2,000.00	(1,990.31)
30515170 State Water Planning Grant Expenses	0.00	13,571.62	300,000.00	(286,428.38)
30515190 USDA loan	0.00	143,525.62	194,000.00	(50,474.38)
	<u>33,441.54</u>	<u>481,409.06</u>	<u>1,109,546.79</u>	<u>(628,137.73)</u>
TOTAL EXPENSES				
NET INCOME (LOSS)	<u>\$ (28,967.04)</u>	<u>\$ (420,631.80)</u>	<u>\$ (5,746.79)</u>	<u>\$ (414,885.01)</u>

City of Ferndale
Cash Balances

As of December 31, 2019

Cash Balances

Current Assets		
General Fund	\$	323,991.77
Restricted Cash		15,150.00
Gas Tax		22,558.76
RSTF		77,758.08
TDA		277,826.49
IWM		54,124.39
Drainage		7,617.27
Sewer		<u>165,580.30</u>
Total	\$	<u><u>944,607.06</u></u>
Checking	\$	301,644.86
LAIF		642,812.20
Petty cash		<u>150.00</u>
Total	\$	<u><u>944,607.06</u></u>

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	January 15, 2020	Agenda Item Number	13.a
Agenda Item Title	Consider Appointment of Applicant to Serve on the Planning Commission		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	X Voice Vote Roll Call Vote

RECOMMENDATION:

Consider Appointment of Citizen to Serve on the Planning Commission.

BACKGROUND:

In October 2019, Commissioner Bullard was appointed to the City Council leaving a vacant seat on the Planning Commission. Staff posted the Planning Commission vacancy inviting the submittal of letters of interest from citizens. A deadline of December 31, 2019 was given. There was one letter of interest received by the deadline.

At its regular meeting on January 8, 2020, the Planning Commission interviewed the applicant and unanimously recommended the City Council to appoint Stuart Altschuler to the Planning Commission.

ATTACHMENTS:

Stuart Altschuler Letter of Interest

6Meeting Date:	January 15, 2020		Agenda Item Number	13.b		
Agenda Item Title:	Resolution No. 2020-01 Annual Events and Parades Street Closures					
Presented By:	City Manager					
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input type="checkbox"/>	Information
Action Required:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/>	Voice Vote	<input type="checkbox"/>	Roll Call Vote

RECOMMENDATION

Approve Resolution No. 2020-01 Annual Events and Parades Street Closures.

DISCUSSION:

Staff is requesting that the street closures listed in the Resolution and Attachment be exempt from Section 7.05 of the zoning ordinance which requires a use permit for any assemblage of persons and vehicles. Instead, the closures will require a City issued “Parade or Assembly Permit”, as well as an Encroachment Permit either from CalTrans (for Main Street closure) or from the City (for any other street closure).

The parade and event dates herein are based on the Ferndale events page of the Ferndale Chamber of Commerce. Staff will communicate in writing with parade and event organizers to let them know that they will not need to apply for a Use Permit but they will need to apply for Encroachment Permits from CalTrans for Main Street closures and from the City for other street closures, a Parade or Assembly Permit from the City and provide the City with required insurance certificates.

FINANCIAL IMPACT:

None.

RESOLUTION NO. 2020-01

ANNUAL EVENTS AND PARADES STREET CLOSURES FROM JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

WHEREAS, the following parades, festivals, events and placement of banners will take place in the City of Ferndale from January 1, 2020 through December 31, 2020:

16	February	Firemen’s Games
8	March	Annual Foggy Bottoms Milk Run – Foot Race
25	May	Veteran’s Memorial Day Parade
23-25	May	Annual Kinetic Sculpture Race
31	May	Portuguese Holy Ghost Festa
6	June	Annual Pet Parade
6	June	Tour of the Unknown Coast
4	July	Annual 4 th of July Parade and Picnic
TBA	August	Humboldt County Fair Opening Day Parade
13	September	Concours on Main
TBA	October	High School Homecoming Parade
6	December	Lighting of America’s Tallest Living Christmas Tree
TBA	December	Christmas Lighted Tractor Parade

WHEREAS, it is necessary, in order to install banners, provide traffic control and to accommodate the crowd and participants during the stated events, to alter vehicular movement and/or close portions of Main Street; Berding Street between Fern and Lewis; and Francis Street from Eugene Street southwest to the end of Francis Street and,

WHEREAS, the above closures shall be exempt from the City of Ferndale Use Permit Application as currently required in the Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ferndale that Main Street, Berding Street and Francis Street be closed as stated in the attachment, and

BE IT FURTHER RESOLVED, That the Chief of Police is hereby empowered and instructed to enforce this Resolution, and that this Resolution shall not be effective, with respect to the State of California, Department of Transportation, without prior approval, in writing, from the Department of Transportation when and to the extent required by the vehicle code of the State of California.

PASSED AND ADOPTED by the City Council of Ferndale on January 15, 2020 by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

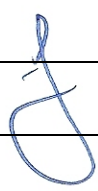
Michael Sweeney, Mayor

Attest:

Kristene Hall, City Clerk

ATTACHMENT 2019-01

- **February 16: Firemen's Games.** Ferndale's volunteer firemen compete in old fashioned firefighting techniques: bucket brigade, quick dressing, and hose coupling. Main Street, noon to 3pm.
- **March 8th: Annual Foggy Bottoms Milk Run.** A Sunday family run conducted by the Six Rivers Running Club since 1978 with three different courses through Ferndale Farmlands to the Main Street finish. Main Street from Ocean and Main to Main and City Limits starts at Noon.
- **May 25th: Memorial Day Parade.** Ferndale veterans and other organizations coordinate the 10am parade on Main Street from the Veterans Building on Main Street to the intersection of Ocean and Main.
- **May 23rd-25th: Annual Kinetic Sculpture Race** finish line in the Victorian Village of Ferndale (finishing any time after noon Monday)
- **May 31: Annual Portuguese Holy Ghost Festa.** Sunday Parade on Main Street from the intersection of Ocean and Main to the intersection of Washington and Main during the period of 9:00am to 1:00pm. The parade time will be two 20-minute periods.
- **June 6: Pet Parade.** Children 12 and younger parade costumed pets down Main Street to Firemen's Park for prizes at 10:30am.
- **June 6th: Annual Bicycle [Tour of the Unknown Coast](#).** Events for the whole family! 10-, 20-, and 50-mile courses plus California's toughest "century," the 100-mile loop through the redwoods, tracing the Lost Coast to the Victorian Village of Ferndale. Start times: 100-mile, 7am; 50-mile, 8 a.m.; 20-mile, 10am; 10-mile, 11:30am.
- **July 4: Annual 4th of July Parade.** Close Main Street from Ocean Ave to Arlington during the period of 10am-1pm.
- **August TBA: Opening Day Parade for the Humboldt County Fair.** Close portion of Main Street from Ocean Avenue to Arlington Avenue. Parade begins at 11:00am
- **September 13: Concours on Main.** Close Main St from Ocean to Shaw for a car show 7am-4pm.
- **October TBA: Ferndale High School Homecoming.** Parade starts at 9am. Exact date to be determined at a later date. Parade to be from the intersection of Arlington and Main to the intersection of Ocean and Main. The parade time will be approximately 20 minutes.
- **December 6: Lighting of America's Tallest Living Christmas Tree.** 5:30pm. Close Francis Street from Eugene St. to S.W. end of Francis Street.
- **December TBA: Annual Christmas Lighted Tractor Parade.** Lineup/Staging will be on Francis Street, lineup begins at 4:30pm and judging is at 5:00pm. Parade starting point is Ocean and Main and ends at Ocean and Arlington. Parade begins at 6pm.

Meeting Date:	January 15, 2020	Agenda Item Number	13.c
Agenda Item Title:	Schedule Study Sessions on Listed Topics		
Presented By:	Mayor Sweeney 		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Type of Action:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve Date and Time of Listed Study Sessions

DISCUSSION:

The Council has suggested study sessions be held on numerous topics. This list contains some of the topics of concern with dates and times.

TOPIC	DATE & TIME
Land Use Element Update	Tuesday, January 21, 2020 3:15pm-5:15pm
Sewer Rates	Tuesday, February 4, 2020 3:15pm-5:15pm
Sewer Rates (if Needed)	Wednesday, February 19, 2020 6:00pm-7:00pm
City Goals & Priorities	Tuesday, February 25, 2020 3:15pm-5:15pm
Ad-hoc Committee Terms, Mission, & Authority	Tuesday, March 3, 2020 3:15pm-5:15pm

FINANCIAL IMPACT:

Unknown at this time

Meeting Date:	January 15, 2020		Agenda Item Number	13.d		
Agenda Item Title:	Review, confirm and appoint representatives to Committees, Boards and JPA's					
Presented By:	Mayor Sweeney					
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input type="checkbox"/>	Information
Type of Action:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/>	Voice Vote	<input type="checkbox"/>	Roll Call Vote

RECOMMENDATION

Approve the Mayor's recommendations for appointees and alternates to the various organizations to which the city belongs.

BACKGROUND:

Annually, the Mayor has the option of reconfirming the appointment of representatives to committees, boards and JPA's, or changing the appointees or alternates.

DISCUSSION:

This is a time for the Mayor and City Council Members to review the meeting schedules of the various committees, boards and JPA's, City Council members interests, and current appointments and alternates to discuss and consider any potential changes to the current assignments.

FINANCIAL IMPACT:

None

ATTACHMENT:

Current Committee Representatives

Organization / Title	AKA	2020 Appointee	2020 Alternate	Contact
Vice Mayor, City Council	VM	Avis	NA	
Emergency Services 3 rd Wednesday, Quarterly (Jan, April, July, Oct) 2:30pm Ferndale City Hall	OES	Sweeney Fisk-Becker	NA	
Humboldt Waste Management Authority 2 nd Thursday, 5:30pm Eureka City Hall, Council Chambers 531 K Street, Eureka	HWMA	Sweeney	Bullard	1059 W. Hawthorn Eureka 95501 268.8680 Tyler Egerer Form 700 required for both
Redwood Regional Economic Development Commission Last Mon of month; 6:30pm; except Nov. and Dec. Prosperity Center 520 E Street, Eureka	RREDC	Bullard	Sweeney	520 E Street Eureka 95501 445.9651 Don Ehnebuske – Director Form 700 required for both
Humboldt County Association of Governments 3 rd Thursday, 4pm Eureka City Hall, Council Chambers 531 K Street, Eureka	HCAOG	Avis	Bullard	427 F Street Ste 220 Eureka 95501 444.8208 Marcella Clem – Executive Director Form 700 required for both
Redwood Coast Energy Authority 4 th Thursday, 3:30pm Humboldt Bay Muni Water District 828 7 th Street, Eureka	RCEA	Smith	Avis	517 5 th Street Eureka 95501 269-1700 Matthew Marshall - Director Form 700 required for both
Hazard Materials Response 2 nd Monday (Jan, Apr, July, Oct) 4:30pm Humboldt Bay Fire Conference Room 533 C St, Eureka	HMRA	Smith	Fisk-Becker	HCDEH (Attn: Melissa Martel) 100 H St, Ste 100, Eureka 95501 268.2203 Form 700 required for both
Library Board 4 th Wednesday, Jan, Apr, Jul, Oct 7pm Ferndale Library		Fisk-Becker	Smith	807 Main Street Ferndale, CA 95536 786.9559
Drainage Committee 1 st Thursday (Jan, Apr, July, Oct) 3pm City Hall, Ferndale	DC	Sweeney	Avis	
Street Priority Committee Meets as needed		Avis	Sweeney	
League of Cities	LOC	Bullard	Smith	Form 700 Required
Budget Committee		Sweeney Bullard	NA	
Watershed Council		Parrish	NA	

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City Manager's Report
for January, 2019 City Council Meeting

CITY MANAGER (Reporting November 13, 2019-December 12, 2019)

Meetings

- Kiwanis meeting 1st Tuesday of the month at 4:30 pm
- Undergrounding meeting with PG&E representative 10:00-12:00- Transformer placement and easements.
- Executive Board Meeting- Parsac- Risk Management - December 3-5, Sacramento
- Drainage Committee Meeting- December 3rd 3:00-5:00 pm
- Salt River Watershed Committee Meeting changed date to 4th Thursday at 9:30 am
- City Council meeting- December 18th – Regular meeting from 7:00 – 9:30 pm
- City Council meeting- January 15th- 7:00- 9:30 pm
- City Manager meeting December 12th-3:00-5:00 pm Good Bye Greg Sparks
- Closed Session- Evaluation CM- December 18th 6:00-7:00pm
- Solid Waste Local Task Force meeting January 9th- 9:00-10:30
- Annual Audit- final phase completed on December 13th. Should bring to council in January or February with final product.
- Emergency Response Committee: December 13th- 3:30-5:00 pm- Debriefing with Fire Department, Public Works, and Police Department. been in contact with County OES director to start a CERT program here in Ferndale. Looking forward to working with Gary Waters who is now working on training County CERT and OES disaster Service Worker Volunteers. He said we are on his list of top priorities.
- Public Works: Focused on vegetation removal in drainage ditches and street sweeping. Have completed most of the drainage ditches and cleaning out drainage culverts before it starts the rainy season. Public Works did a great job cleaning out most of the drainage easements throughout town and some of the ditches.
- Awarded Ontiveros and Associates as our City Engineer. Numerous meetings to relay City projects and priorities.
- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Employee meetings and personnel issues.
- Numerous one-on-one meetings and discussions and updates with council members regarding current issues and projects. I am starting a new outreach program with Council to come into City Hall for a regular scheduled meeting for updates from CM. The mayor and council will all have possible meeting scheduled every week should they so desire. It is always a challenge to keep the council informed in an equal and productive way, but that is what we are trying to achieve. Numerous conversations with council members and mayor.
- We have completed the first round of barriers to the Library. Improvements will now continue with a second list of necessary ADA and Safety improvements. The architect has signed off on our initial ADA project and now we will continue our collaboration with the Friends of the Library (Friends) and the County to comply with their remaining requirements to remain a facility that is open to the public and staff, that is fully compliant with current regulations and California building code. We

- received the second list of necessary improvements from the county as to the state architect inspection report. we are going through it and have found a number of things that the City will not be responsible fiscally to replace or renovate. There were some items for improvement on Main Street and this was moved off our list to Caltrans as their responsibility. Also, the County is going to be responsible for a number of signs in the inside of the building that we can take off of our list. all in all, there are about 80 pages of improvements that we are analyzing with the Friends of the Library to see what kind of a plan we can come up with to accomplish the improvements for state compliance. Met with Kerry Chartkoff and Pat Cavanaugh and are going through list of items remaining on the new list. We are making good progress.
- We are waiting for the State to review and approve the LHMP that we sent off in April. Our plan is to return it with any changes they may require and then have several public meetings to present it to the public and have it approved sometime in December. We do this every five years and this will be my third round at it. We are included in a county effort that includes the county, all cities, some community service areas, and the various fire department districts in Humboldt. It is a fairly involved undertaking and will take a considerable time expenditure from each partner to complete, but is necessary to be able to get financial help from FEMA and Cal-EMA for pre-mitigation grants. We completed all three phases of the plan and turned it in to Tetra-Tech April 19th. It will then go through a number of reviews and hopefully it will be approved by the state in December. We are waiting to get our plan back from the state and are planning a number of public meetings to introduce the plan to residents of Humboldt County. We will most likely have a public meeting in Arcata and one in Fortuna at the River Lodge. The Humboldt County Multijurisdictional Local Hazard Mitigation Plan has been approved by Cal OES and was submitted to FEMA for federal review. FEMA expects to complete their by mid-December. If they do not require any changes, all participating jurisdictions can proceed with plan adoption by their jurisdiction as required in order to access mitigation funding, and each planning jurisdiction will submit proof of adoption to Cal OES once that step is completed.
 - We are in the final stages of the Climate Action Plan (CAP). Our planner and I have been attending and having conversations with county representatives developing and participating in a state mandated Climate Action Plan. The county is offering to include the cities of Humboldt in their plan with just minimal financial support. We have begun this process and have had meetings already and we have been offered a grant by RCEA, and the county will be covering most of the cost of our participation. We have agreed to join this plan and I will attend and participate in monthly meetings to develop this plan as our part in the funding requirements. The plan will be focusing on reducing greenhouse gas emissions by 40% by 2030. We have a near completed list of GHG reduction policies, completed final drafts of the inventories and forecasts, and we are preparing for a big regional workshop to be held in Eureka in December. The next step is for cities to select their set of measures then we can start writing the document. Overall, we hope to have a completed draft by the end of this year. Next meeting is December 23rd. We're preparing a list of around 50 detailed measures informed largely by one-on-one meetings with city staff and the discussions we've had as a group. Many of these draft measures include a GHG reduction potential, cost/savings analysis and implementation strategies. Once the committee settles on our plan, we will bring it to the council for approval of our section of the plan.

- Continuing discussions with Chief Wastewater Operator with wastewater issues and replacement of wastewater facility components as our plant is more than eight years old now and things are starting to pass their peak performance and need replacing. We are almost complete in replacing those items that were listed as necessary to replace. The most pressing need was the computer system and software. Staff was able through the help of our vendor in Portland, Oregon were able to do the replacement of the system for around half of what was estimated in January for the upgrade. We also have a grant that is looking at the appropriate rate for our sewer system and we will be having study session on this in the coming months. We have finished a Fiscal Sustainability Plan that will allow us to go through a 218-rate change process to better fund our wastewater facility. The State has approved our Fiscal Sustainability Plan. We had our first of several study session on January 7th for council input. We will have a series of public meetings to go through the 218 process to possibly change sewer rates that more accurately fund our facility.
- Numerous conversations with staff regarding non-compliance issues on fences and vegetation. Our Zoning Ordinance needs to be amended to include new products that are available for construction as well as more clarity as to what we allow and to include permitting for fences so that we can monitor fences being built. Part of the reason behind this is that we have different regulations for fences in different areas. Council member Avis and council member Smith have taken on the task of amending our Ordinance and will be bringing to the council their suggestions soon. We have had a study session where we have gone over most of the amendments to the Nuisance Ordinance, and are planning on have another study session in January to go over amendments that cover some of the proposed changes to allowed fencing configurations. Ryan Plotz will be giving a Brown Act presentation in early January also.
- I have contacted the County OES to help the City start a CERT program that will train citizens to participate in emergency response situations. The Fire Department would like to see us promote an Eel Valley CERT team that would joint possibly with Fortuna and Rio Dell. I will relay that to the County OES for future planning. We do not have a set date for the interaction with County OES yet and I suspect it will need to be after holiday events.
- Numerous conversations and discussions with the Fire Department and Emergency Response Committee to improve readiness for natural disasters and the new situation with power shut-off possibilities because of PG&E's new policy to reduce fires due to weather events.
- Successfully submitted grant to CalOES for PSPS Resiliency Allocation Application. The grant funding would be to install an emergency back-up generator system at City Hall to allow Ferndale City Hall to function as a Community Resource Center Command Center during future PSPS events and other emergency power outages. The city would install several dedicated phone lines that would provide secure communication so we could act as the administrative command center. City Hall could also act as a community resource center that would allow for a safe, warm and well-lit location for residents to gather and would allow resident access to resources such as electric charging for communication devices and portable medical devices.
- Interim City Engineer: Moving forward with design and surveying of Washington Street culvert replacement plans or design changes for that section of the drainage system. Also we surveyed the Shaw and 4th Street intersection improvement design

- and engineering wanting to repair the drainage swale as soon as possible. engineer will give update on his design for Washington street and Shaw and 4th street improvement projects.
- Design Review meeting to talk about "Welcome to Ferndale" sign at City Hall at the confluence of Main St. and Hebert St. Plan to talk about it at the next council meeting.
 - I have been working with a grant writer that Paul Gregson used to work with at Laco. the mayor and I met with him last month and gave him our background on the City's need for drainage, collection system, and street improvements. I wanted to give a update on progress from Rick Hill so far.

Subject: *Potential opportunities to improve Ferndale's streets and water/sewer delivery lines.*

[U.S. Department of Housing and Urban Development, CA Community Development Block Grants](#). Provide funds for long-term community needs, including rehabilitation, construction, or purchase of public facilities and infrastructure for water treatment and centralized and decentralized wastewater systems. *(NOFA out soon)*

[U.S. Department of Agriculture, Rural Development, Water and Environmental Programs](#)

Provide loans, grants, and loan guarantees for drinking water, sanitary sewer, and storm drainage facilities in rural areas, cities, and towns with populations of 10,000 or less.

USDA Rural Development Community Facilities Direct Loan & Grant Program - *talk with RD REP in Eureka for this program; includes* Public facilities such as town halls, courthouses, airport hangars or street improvements.

USDA Rural Business Development Grants (RBDG) APPLICATION DEADLINE: March 31, Rick has applied for RBDG grants. Very Competitive. 2020 funds must be directed for projects benefitting rural areas -from \$10,000 up to \$500,000. There is no cost sharing requirement. Acquisition or development of land, easements, or rights of way; construction, conversion, renovation of buildings; plants, machinery, equipment, access for streets and roads; parking areas and utilities.

On Caltrans District 1 Website they list the following Grants

Caltrans ----bonds, tax credits, loan programs, or grants. The form of capital provided may make a significant difference in its effectiveness for a rural transportation infrastructure project. For example, a project short on equity might benefit most from grants or tax credits, while a project that lacks a willing lender could gain the most from a bond program.

In 2020 there may be opportunities for Caltrans Sustainable Transportation

Grants - Grants funding from Senate Bill 1 for Road Repair.

Caltrans SB 1 Programs: Highway Bridge Replacement and Rehabilitation Program (HBRR) Replacement of structurally deficient or functionally obsolete bridges on any public road, rehabilitation of bridges, replacement of low water crossings, bridge painting and rail replacement. Highway Safety Improvement Program (HSIP) & High-Risk Rural Roads Program (HR3) HR3: HSIP funds are eligible for work on any publicly-owned roadway or bicycle/pedestrian pathway or trail that expeditiously corrects or improves the safety for its users. HR3 funds cover safety projects for rural roads.

Active Transportation Program (ATP): The ATP consolidates existing federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. \$21 million - federal Highway Safety Improvement Program. Rick provided an ATP application in 2018 for the Quartz Valley Reservation for a trail that was not funded. The ATP recommends developing an ATP Plan first the QV Tribe did not provide. The ATP capital projects are very competitive. ATP plans are more likely to be funded.

Environmental Enhancement and Mitigation (EEM): Now administered by the California Natural Resources Agency.

Staff Reporting December 1-31, 2019

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Design Review Meetings 12/12/2019 & 12/19/19
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 12/18/2019
 - Design Review Meetings 12/12/19 & 12/19/19
 - Began agenda compilation for City Council Meeting 1/15/2019
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 12/18/2019
 - Design Review Meetings 12/12/2019 & 12/19/19
- Posted all meeting agendas and public notices on the City Hall and Post Office bulletin boards, at the library, and on the City Website.
- Uploaded meeting packets to City Website.
- Met with office staff regarding office issues
- Numerous Phone Meetings with Planner regarding Ferndale Planning Projects
- Numerous Meetings with City Manager regarding 977 ½ Grant Ave.

- Had monthly performance review with City Manager

Projects

- Worked the front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council and Planning Commission Meetings.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Met with Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Worked with City Planner on multiple Ordinances.
- Filed approved City Council, Planning Commission, and Design Review minutes.
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Processed Parade and Encroachment Permits
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Updated 2019 Possessory Interests Spreadsheet.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Processed Town Hall Rental Applications

FINANCE OFFICER ACTIVITY

Tasks:

- Meetings with City Manager – re: office issues and financial reports
- Assisted City Manager with HR/personnel issues and filings
- Prepared employee monthly and annual reviews
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Reviewed ERMA and HR bulletins
- Assisted at the front desk and answered phones
- Attended City council meeting
- Prepared draft and review with City Manager MD&A notes on audit for fiscal year ending 6/30/19
- Finalized and submitted to auditors MD&A notes on audit for fiscal year ending 6/30/19

CITY PLANNER ACTIVITY:

General Planning Services

Task 1 Response to Public Request for Info

- Community inquiry responses –second units.
- City Code interpretations – none.
- Research –development plan format for subdivision improvement plans. GC § 65591 et seq. Prepared state required Model Water Efficient Landscape Ordinance (MWELo) reports for 2015-17.

Task 2 CEQA Compliance - - see CEQA review for Housing Element below.

Task 3 Community Planning –Climate Change Action, ADUs, Transportation Planning.

- County Climate Change Action Plan, Objectives Summary & GHG Savings review
- Accessory Dwelling Unit Program Implementation, design assistance qualifications pending
- State Transportation Funds Expenditure Report Clarification, documentation of general maintenance and repair project expenditures

Task 4 Meetings & Hearings, and Materials:

- Planning Commission – no meeting.
- City Council –did not attend December meeting
- City Manager & City Clerk: meetings, calls, emails, research. Reviewed five Engineering Services, qualifications submittals, evaluated responses for City Manager review & selection. Advised each of non-selected respondents of City Engineer selection. Coordinated with City Attorney on City Engineer contract.
- Drainage Committee – no committee meeting.
- HCAOG Technical Advisory Committee, no December TAC meeting

Task 5 GIS Mapping – spatial database updates including drainage data

Task 6 Grant Writing/Funding Coordination – City to receive SB2 funding contract for: Zoning Code applicable amendments, discretionary CEQA compliance actions; ADU implementation design support; and drainage assessment baseline. Tracked eligible expenses and provided City Finance Dept. with invoicing itemization for SB2 funding reimbursements.

Task 7 Wastewater Planning/ Environmental Analysis – None.

General Plan Review (Task 8)

- Housing Element Update –Sixth Cycle HDC Compliance documented by HCD.
- Land Use Element Update –City Council Element update study session, including goal setting and overall content review, pending.
- CEQA - Housing Element 2019-27 Initial/Negative Declaration Notice of Completion filed.

Reimbursable Fees:

- Budwig Minor Subdivision – no action.
- Anderson Subdivision – no action.
- Adams Subdivision –City Engineer, Planner and Surveyor coordination on improvement plans and draft final map review. Discussed 5th Street right-of-way and deferred improvement agreement.
- Cream City Investments – no action.

CITY ENGINEERS REPORT

General City Engineering Services:

- Meetings with City Manager regarding City Engineer position
- Attended December City Council Meeting
- Drive around town to look at certain city infrastructure projects
- Shaw & 4th Street Intersection Project
 - Finalizing project plans.
- Washington Street Storm Drain Replacement
 - Performed Site Survey of existing features
 - Began work on construction documents to replace existing drainage pipe along Washington Street.

Reimbursable Project Services:

- Anderson Lot Split – Grant Street
 - Construction started on this project in December.
 - Had a preconstruction conference with contractor doing the work (DCI Builders).
 - Performed construction inspections.
- Nunes Grading Permit – Grant Street
 - Correspondence
- Adams Minor Subdivision – Fifth Street
 - Reviewed & provided comments for the Subdivision Improvement Plans.
 - Reviewed & provided comments for the Subdivision Parcel Map.
 - Met with city manager and city planner to discuss Fifth Street R/W and City's deferment of improvements policy.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Operators perform lab tests daily to measure efficiency of plant
- Begin discharge to Francis Creek, pipes put away
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Tour of plant given for city of Arcata operators and engineers
- Monthly no spill verification report completed on CIWQS website
- Phone meeting with Enel X corp about possible energy alternatives
- Front gate chain oiled each Monday
- Load of biosolids sent to landfill in Oregon, 5.4 tons dry weight
- Sewer backup on Van Ness cleared
- Bulking clarifiers monitored around the clock, adjustments to treatment made
- Dewater for total of 12 hours. Sludge dried at old site
- Lateral inspection 533 Watson Ave
- Operators cleaned walls and catwalk
- Continuous cleaning and monitoring of manhole at Van Ness/California St.
- Turned sludge at old site weekly
- Pull defective actuator for line to digester
- Scrubbed launders in clarifier
- Filters cleaned and nozzles cleared
- Removal of duck weed from clarifiers on weekly basis

- Billed RotoRooter, Taylor Enterprises, Steve’s Septic and Wyckoff a total of \$6,391.50 for the month of November. 36 total dumps for total of 76,800 gallons.
- Total flow through the plant in December was 22.4 MGD. Of that, 3.5 MGD was pumped to retention pond. Average discharge to Francis Creek was .572 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Put PW shop back together after Christmas tree lighting.
- Repaired replaced culvert on Lincoln Ave.
- Swept North of Town.
- Got garland out of storage for chamber to decorate light poles.
- Cleaned cross drains at the Ivanhoe.
- Went around town patching pot holes.
- Continue monitoring creek for debris that could cause damming.
- Walked the trails at Russ Park for any trail and storm damage at the park.
- Going around town liming tree's with low hanging branches.
- Picked up trash in City parking lot.

POLICE DEPARTMENT

- Officers assisted and monitored with the annual Christmas Tree Lighting event.
- Officers monitored the downtown Hospitality Night event.
- Officer assisted and monitored with the annual Lighted Tractor Christmas Parade.
- We have hired Alan Mendes as a Reserve Police Officer. He is currently on his field training program.
- The department continues to work on pre-employment background investigations on several reserve and full-time police officer candidates.
- Chief Smith attended Kiwanis meetings/functions.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for December 2019

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	2	1
Assault	1	
Burglary	1	
Vehicle Theft	1	
TOTAL	5	
SECONDARY CRIMES	1	

Calls for Service	107
Reports Written	6
Traffic Citations	1
Other Citations	0
Parking Citations	0
Warnings	35
ARRESTS	0
AGENCY ASSISTS	13
TRAFFIC COLLISIONS	0

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of November 6, 2019, 2019

Call to Order —Chair von Frausing-Borch called the Planning Commission Meeting to order at 7:00 pm. Commissioners Jerry Rocha, Paul Gregson, and Laura Olsen were present along with City Clerk Kristene Hall. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial – None

3.0 Modifications to the Agenda – None

4.0 Approval of Previous Minutes – **Motion:** To approve the minutes of the August 14, 2019 Regular Planning Commission Meeting. **(Gregson/Rocha) Unanimous**

5.0 Public Comment- None

6.0 Public Hearing- None

7.0 Business

7.1 Planning Commission Vacancy - City Clerk Kristene Hall explained the process of filling the vacant planning commission seat due to the resignation of Commissioner Bullard. Hall stated she would be advertising the vacancy in the local paper, on the city website, and on the three public notice boards in town. Hall added that the commissioners would interview all applicants and make a recommendation to the City Council for appointment.

7.3 Building and Land Use August 8, 2019-October 30, 2019: Commissioners commented on ADU's. Staff will have a count for the commissioners at the next regular meeting.

7.4 Design Review Minutes: No Comments

8.0 Correspondence- None

9.0 Commissioner Comments- The Commissioners expressed gratitude to City Clerk Kristene Hall. Commissioners thanked Hall for all her hard work she puts forth to the commission and the city in general.

10.0 Staff Comments- City Clerk Kristene Hall thanked the Commissioners for their gratitude.

Meeting Adjourned at 7:22 pm

Respectfully Submitted

Kristene Hall
City Clerk

**BOARD OF DIRECTORS**

Sofia Pereira, City of Arcata
 Frank Wilson, City of Rio Dell, Vice-Chair
 Leslie Castellano, City of Eureka
 Elaine Hogan, City of Blue Lake
 Michael Sweeney, City of Ferndale, Chair
 Rex Bohn, County of Humboldt

Minutes

Thursday, November 14, 2019 at 5:30 PM
Eureka City Council Chambers
531 K Street, Eureka, CA

Present: Frank Wilson, Leslie Castellano, Rex Bohn, Elaine Hogan
 Absent: Sofia Pereira, Michael Sweeney
 Staff: Tyler Egerer, Eric Keller-Heckman
 Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairman Wilson called the meeting to order at 5:31 p.m. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the October 10, 2019 HWMA Board of Directors Meeting
- b. Update on Fiscal Year 2019-2020 Financial Information through September 2019
- c. Approve Agreement between HWMA and County of Humboldt to Provide California Integrated Waste Management Act Compliance and Waste Reduction Services.
- d. Approve Amendment Number 1 to Leachate Hauling Agreement with B&B Portable Toilets, LLC from Cummings Road Landfill
- e. Approve Amendment Number 1 to Extend Household Hazardous Waste Hauling and Disposal Agreement with Stericycle for a Period of One (1) Year.

Chairman Wilson opened the floor to public comment regarding the Consent Calendar. No comment was received.

Chairman Wilson closed the floor to public comment.

Motion: Director Hogan moved and Director Castellano seconded the motion to approve the Consent Calendar.

Action: Approve the Motion as made by Director Hogan and seconded by Director Castellano by the following vote:

Ayes: Wilson, Hogan, Castellano, Bohn

Nays: None

Absent: Sweeney, Pereira

3. Oral and Written Communications

Chairman Wilson opened the floor to public comment regarding items not on the Agenda. No comment was received.

Chairman Wilson closed the floor to public comment.

4. Approve Resolution 2020-05 Authorizing Compensation for HWMA Employees Unable to Work Regular Works Shifts on October 9, 2019 and October 26 through October 28th, 2019 Due to the Pacific Gas and Electric Power Shutdown, and Delegate Future Authority for Events of Ten Days or Less.

Chairman Wilson opened the floor to public comment regarding Resolution 2020-05. No comment was received.

Chairman Wilson closed the floor to public comment.

Motion: Director Castellano moved and Director Hogan seconded the motion to Approve Resolution 2020-05 Authorizing Compensation for HWMA Employees Unable to Work Regular Works Shifts on October 9, 2019 and October 26 through October 28th, 2019 Due to the Pacific Gas and Electric Power Shutdown, and Delegate Future Authority for Events of Ten Days or Less.

Action: Approve the Motion as made by Director Castellano and seconded by Director Hogan by the following vote:

Ayes: Wilson, Hogan, Castellano, Bohn

Nays: None

Absent: Sweeney, Pereira

5. Board Member Reports

Director Castellano reported on her attendance at the Recology/Zero Waste recycling demonstration at the Recology of Humboldt Samoa Facility.

6. Executive Director's Report

The Board was provided a brief update on the Authority's long-term debt status. No discussion regarding the printed report occurred.

7. Adjourn

Chairman Wilson adjourned the meeting at 5:44 p.m.

Next Meeting: January 9, 2020 at 5:30 p.m. at Eureka City Hall Council Chambers.



Redwood Coast Energy Authority
633 3rd Street, Eureka, CA 95501
Phone: (707) 269-1700 Toll-Free (800) 931-7232 Fax: (707) 269-1777
E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

DRAFT BOARD OF DIRECTORS MEETING MINUTES

Humboldt Bay Municipal Water District Office
828 7th Street, Eureka, CA 95501

November 21, 2019
Thursday, 3:30 p.m.

Chair Michael Winkler called a regular meeting of the Board of Directors of the Redwood Coast Energy Authority to order on the above date at 3:33 p.m. Notice of this meeting was posted on November 16, 2019. PRESENT: Vice Chair Austin Allison, Summer Daugherty, Dwight Miller, Robin Smith, Frank Wilson, Chair Michael Winkler, Sheri Woo. ABSENT: Estelle Fennell, Dean Glaser. STAFF PRESENT: Power Resources Director Richard Engel, RCEA Climate and Forests Consultant Michael Furniss, Executive Director Matthew Marshall, Clerk of the Board Lori Taketa.

REPORTS FROM MEMBER ENTITIES

The City of Trinidad voted to create an Energy and Resilience Subcommittee to study climate change resilience and align the city's policies with RCEA goals.

The City of Blue Lake is also considering resiliency measures after the recent power outages.

The City of Eureka is making efforts to update its building code to encourage electric heat pump use over gas furnaces.

The City of Ferndale established a Tree Commission to encourage carbon sink development.

The City of Arcata endorsed the Mayor of San Jose's letter supporting restructuring PG&E as a public benefits corporation.

ORAL COMMUNICATIONS

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

CONSENT CALENDAR

- 3.1 Approve Minutes of October 24, 2019, Board Meeting.**
- 3.2 Approve Disbursements Report.**
- 3.3 Accept Financial Reports.**

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Allison, Daugherty: Approve consent calendar items.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

OLD BUSINESS

5.1 Electric Vehicle Charging Network Upgrades

Executive Director Marshall presented a staff report on accepting funding from the CALeVIP program to upgrade existing electric vehicle charging stations to new ChargePoint units, improving reliability, screen interfaces, and the stations' ability to collect payments. The state incentive program rebates are anticipated to cover upgrade costs and staff recommends a 20% contingency fund from Community Choice Energy funds.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Allison, Daugherty: Authorize staff to solicit bids and secure construction at all listed sites as appropriate, for a total aggregate budget not to exceed \$144,000, and to seek reimbursement through the CALeVIP program.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

5.2 Airport Microgrid Project Site Preparation Coordination and Reimbursement

Executive Director Marshall presented a staff report on the County Public Works Department's offer to use its less costly contracting process for work previously approved by the Board as part of Phase I of the airport microgrid project. The work would include site clearing, brush work, tree removal, and fence building around the construction site. RCEA would reimburse the County for this work.

M/S: Allison, Daugherty: 1) Authorize reimbursement to County for: a) brush removal and site work in preparation for fence installation; and/or b) fence installation; and/or c) tree removal; and 2) Authorize RCEA Executive Director to sign an Access and Reimbursement Agreement with County.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

5.3 Humboldt County Islanding During Public Safety Power Shutoffs – Information only

Executive Director Marshall reported on developments since the Board established an ad hoc Public Safety Power Shutoff Subcommittee at its last meeting. Staff had not yet met with any PG&E technical staff. PG&E is aware that Humboldt County is an area with low fire risk that potentially should be exempt from deenergizing. A CPUC grid safety and infrastructure engineer volunteered to provide information on potential costs of islanding.

The Directors discussed the subcommittee's role of applying pressure to PG&E to keep focus on Humboldt County, the need to know why the Humboldt Bay Power Plant (HBPP) had not been used to support the County during the shutoff events, and whether PG&E should be asked to black start HBPP before the next public safety power shutoff.

5.4 Review Updated RePower Humboldt/Comprehensive Action Plan for Energy Planning Document Draft

Executive Director Matthew Marshall presented a staff report on the latest draft of the Comprehensive Action Plan for Energy, which has been retitled "RePower Humboldt." The draft includes a quantitative analysis of existing operational projects and planned projects, and projected countywide energy generation in different scenarios. This analysis will be done in greater detail for the integrated resource plan to be submitted to the California Public Utilities Commission in April.

Mr. Marshall reported that because most strategic plan public comments concerned biomass generation, RCEA hired Climate and Forests Consultant Michael Furniss to facilitate discussion of the topic at a public Forests, Climate and Energy workshop. Three presentations were made at this Board meeting summarizing discussion from that workshop.

UC Cooperative Extension Forest Advisor Yana Valachovic made a presentation on biomass energy's role in Humboldt County from a forestry perspective, addressing how thinning small diameter trees that will not survive and which are unusable for lumber increases forest health, prevents wildfires, and that this local resource is being used to fulfil a state energy requirement for baseload power. Ms. Valachovic described the lack of funding nationally for wood product innovation research and that a private/public partnership was needed for development of alternate wood waste uses.

Dr. Wendy Ring made a presentation on health impacts of biomass plant particulate emissions and described how ultra-fine particulates enter the bloodstream, cause inflammation and contribute to heart attacks, arrhythmias and strokes. She described how roughly 1/3 of Humboldt County's population is vulnerable to these health conditions due to air quality conditions and how local agencies can only enforce emissions regulations which have not changed in 30 years. Dr. Ring stated that health impacts are not mentioned in RCEA documents and recommended that no numeric biomass commitments be made so that healthier, alternate uses for mill waste can be utilized by 2030.

RCEA Climate and Forests Consultant Michael Furniss presented a report summarizing forest and energy workshop discussions, research and consultation findings. He described biomass energy as a climate change bridge solution worldwide and that most currently available mill waste disposal alternatives create more greenhouse gas emissions than do biomass energy production methods. He described Humboldt County's productive redwood forests as some of the best carbon sequestration resources in the world and suggested that focus on the question of carbon neutrality be shifted to how to avoid using carbon extracted from inside the earth which increases atmospheric carbon. Mr. Furniss described the volumes of mill waste generated locally, the need for a life cycle analysis of this material which the Schatz Energy Research Center's study is not covering, the need for exposure modeling funding, and the potential emissions and forest restoration impacts should RCEA no longer purchase local biomass power. Mr. Furniss described biochar production as a promising alternate mill waste use warranting further study.

The directors discussed:

- The need to focus on modifiable risk factors and how it is difficult to reduce wood stove use to decrease particulate emissions.

- How biomass power prices should be reduced so other renewable energy sources are not displaced from RCEA's power mix.
- How RCEA can incentivize better emissions controls in biomass power plants.
- The need to reduce the use of gas for baseload energy needs, and how wind and solar cannot be relied on for this purpose.
- How local air quality has been negatively affected by regional wildfires.
- How local biomass plants currently do not use forest residue, and the possibility of incentivizing biomass plants to accept this fuel.
- How the Humboldt Bay natural gas power plant is constantly running and may run more modules if biomass plants were taken offline.
- How upstream natural gas impacts such as extraction methods and delivery system leakage need to be considered.
- How RCEA is paying a comparable price for biomass power as for other renewable energy sources this month due to shifting resource adequacy values, or the capacity to provide power at low-solar times of day.
- How Terra Gen power would cost less than biomass power but would not provide the resource adequacy that RCEA is required to purchase.
- That Humboldt Sawmill Company employs 400-450 people during peak season.
- That a combination of renewable energy sources needs to be utilized in order to avoid fossil fuel's climate, pollution and war impacts and to provide fossil fuel power's dispatchability.

Chair Winkler invited public comment.

A member of the public stated that Scandinavian countries use biomass more efficiently and inquired whether local biomass plants could incorporate more advanced technology such as torrefaction if they had institutional support.

Gary Ryneason of Green Diamond Resource Company stated that his company implements a sustainable yield plan resulting in net carbon sequestration, provides needed regional power, and that biomass power is a logical use for material from the ½ million acres per year of California forest lands that require wildfire prevention treatment.

Michael Richardson of Humboldt Sawmill Company stated that their biomass plant operates well below permit requirements, provides resource adequacy and does not currently take forest residues but may do so in the future. Mr. Richardson added that HSC has invested several million dollars in the plant, mostly on emission controls, intends to operate for the long term and would like biomass to continue to be part of RCEA's power portfolio.

Kurt McCray of Cal Fire stated his agency's need for help in addressing wildfire impacts through forest health and fuel reduction projects, how it is unsafe to leave forest byproduct onsite, and his interest in stable carbon storage and in using biomass to manage byproduct.

Member of the public Ellen Golla stated that burning gas releases less CO₂ than burning wood, that carbon emissions must be reduced, that the best biomass plants still emit more PM_{2.5} pollutants than do coal plants, and that her work helping people with breathing difficulties leads her to request wood stove, not gas combustion, replacement efforts.

Arcata resident Walt Paniak commented on the DG Fairhaven and HRC biomass plants' use of natural gas and diesel, and how this adds to that energy source's relatively high price compared with other energy sources.

Westhaven resident Martha Walden stated that she thought biomass was a temporary energy source while trying to achieve 100% renewable, clean energy by 2025, but that the CAPE document does not state an intention to replace or limit biomass use. She requested that the CAPE document express an ambition to move beyond biomass.

Jon Shultz, District Conservationist with the USDA Natural Resources Conservation Service stated his interest in forest waste to electricity conversion, the Farm Service Agency's discontinuation of a program that made it economical to thin overgrown forest regions and not burn wood waste on site, and how fly ash is successfully being used on a large Rohnerville ranch to lime soil, which increases forb growth and helps ranch operations.

Wendy Ring referred to the Marin Carbon Project, a large-scale compost to range land project which provides carbon credits to participating farmers and ranchers, the need for more net carbon sequestration in forests and how these approaches can build new industries and increase jobs.

A member of the public stated that it is technically possible to power her house with her electrical vehicle but that this state does not allow this and requested that staff be directed to do a pilot vehicle-to-home project in Humboldt County.

Pete Jackson of Green Diamond Resource Company stated that his company manages 250 acres in Blue Lake for timber and that between 2011-14 took 40,000 tons of wood chips that would previously have been burned onsite to Humboldt Redwood Company because of the Farm Service Agency's Biomass Crop Assistance Program. He stated that his company continues this practice because of the need to recycle wood chips at the bottom of the pile. He stated that Green Diamond is exploring alternate uses of this material but that so far none can adequately address the problem.

Member of the public Cindy Marino requested that biomass plants stop cutting down O2 generating trees.

Chair Winkler closed public comment.

The directors discussed:

- Possible use of Community Choice Energy funds for a wood stove replacement program, exposure modeling, or a gasification study.
- Possible matching funds from the Air Quality Management District for these projects.
- The importance of fuel reduction in local forests.
- The need for large scale solar energy with battery backup.
- The need for biomass as a bridge power source.
- The need to balance contract duration terms with the biomass plants' ability to invest in improvements.
- The need to be able to island Humboldt County in case of regional power shutoffs.
- The need for RCEA to encourage new technologies that will benefit young people in the future.

- The need to develop seasonal methods of energy storage and to do long term comparisons of energy storage technology.

Director Miller summarized CAPE/RePower revision suggestions as follows:

- 1) Create a pool of research funds, leveraging funds from other California CCEs that utilize biomass power, to fund a large-scale biochar pilot project.
- 2) Do not commit to long-term biomass contracts and state in RePower the ambition to move beyond burning biomass.
- 3) List public health as a priority in the RePower Humboldt document and consider exposure modeling data.
- 4) Create a biomass technical advisory committee to generate a quarterly report that includes financial implications and feasibility of biomass electricity use and the feasibility of small, in-forest biomass plants with stringent emissions control to generate and store electricity.
- 5) Develop electric vehicle to home and vehicle to grid as a source of evening baseload power to enable Humboldt County to island.

NEW BUSINESS

6.1 Letter to California Public Utilities Commission Regarding PG&E Ownership

Chair Winkler described the benefits of supporting PG&E's restructuring as a public benefit corporation.

Chair Winkler invited public comment.

Four members of the public expressed support of PG&E becoming a publicly-owned utility.

Chair Winkler closed public comment.

The Directors discussed that other structures in addition to public ownership may benefit ratepayers, such as breaking up the large utility, that the County had drafted a letter allowing for other forms of ownership, and that RCEA may consider endorsing both letters.

M/S: Wilson, Miller: Approve RCEA's signing of the Mayor of San Jose's letter calling on the California Public Utilities Commission to make PG&E a customer-owned utility, and the County of Humboldt's letter that lists public ownership as one possible ownership structure.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

6.2 PG&E Energy Watch 2020 Contract Work Authorization

Executive Director Marshall described the proposed six-month extension to the current Energy Watch contract as being a bridge to July 2020 when the agency plans to launch a Community Choice Energy Program-funded energy efficiency program.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Allison, Woo: Approve Draft PG&E Energy Watch Contract Work Authorization and authorize the Executive Director to execute the final agreement and any associated documents contingent on final review and approval of any revisions by RCEA legal counsel.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler, Woo. Absent: Fennell, Glaser.

COMMUNITY CHOICE ENERGY (CCE) BUSINESS

Chair Winkler confirmed that a quorum was present to conduct CCE business.

OLD CCE BUSINESS

7.1 Renewable Long-Term Power Purchase Agreement Negotiation

Power Resources Director Richard Engel presented a staff report on the agency's long-term renewable energy power purchase agreements and updated the Board on the on-hold status of negotiations with Candela Renewables LLC for 50 MW of solar electricity. Staff Director Engel described the proposed replacement 15-year agreement with EDP Renewables for 50 MW of solar electricity from a Kern County project that appears more likely to meet the delivery date of 2022. The proposed power purchase price was described as competitive with Candela Renewables' pricing. The developer, EDP Renewables North America, LLC, is one of RCEA's partners for the offshore wind project and has a long history of renewable energy development in the U.S.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

M/S: Miller, Allison: Authorize staff to negotiate a power purchase agreement with EDP Renewables North America LLC for 50 MW of solar, to present to the Board for final approval.

The motion passed on a unanimous voice vote. Ayes: Allison, Daugherty, Miller, Smith, Wilson, Winkler. Absent: Fennell, Glaser. Non-voting: Woo.

NEW CCE BUSINESS

7.2 Customer Rate Update – Information only

Staff Director Engel presented a staff report on PG&E's multiple generation rate changes this year and RCEA's CCE program rates, which the Board directed to keep at 1% below PG&E's rates. The latest generation rate change in October was a ½% increase which impacts residential customers slightly more than commercial customers. PG&E began an opt-in period for industrial commercial customers to switch to time of use rates, which will be mandatory for all industrial customers in a year.

Chair Winkler invited public comment. No one came forward to speak. Chair Winkler closed public comment.

END OF COMMUNITY CHOICE ENERGY (CCE) BUSINESS

CLOSED SESSION

7.3 Public Employee Performance Evaluation, pursuant to Government Code Section 54957(b)(1): Executive Director.

The Directors did not adjourn to closed session, agreed to follow the same performance evaluation process that was used last year and directed Chair Winkler to work with Counsel to begin implementing that process.

Chair Winkler adjourned the meeting at 6:41 p.m.

Humboldt County

Solid Waste Local Task Force

Cities of:

Arcata
Blue Lake
Eureka
Ferndale
Fortuna
Rio Dell
Trinidad

County of Humboldt

**Humboldt Waste
Management Authority**

*The Humboldt County
Local Task Force
serves in an advisory
capacity to individual
agencies and the
HWMA towards the
implementation of the
integrated management
of solid wastes and
recyclables.*

*The Local Task Force is
also responsible for
assisting in the
coordination, review
and implementation the
county and cities 5-Year
CIWMP Report.*

Meeting Minutes

Thursday, January 9, 2020 (9am-10am)

Adorni Center Conference Room (1011 Waterfront Dr.)

Local Task Force Representatives:

Arcata	Julie Neander
Blue Lake	Not Present
Eureka	Miles Slattery
Ferndale	Jay Parrish
Fortuna	Kevin Carter
Humboldt Co.	Charlotte Merkel
Trinidad	Eli Naffah
Rio Dell	Kyle Knopp

HWMA Jill Duffy

Members of the Public – Leslie Castellano, Zero Waste Humboldt, CalRecycle, County of Humboldt Environmental Health, and Recology, staff were present.

Meeting was called to order by Miles Slattery at 9:00am, with introductions by all attendees.

- 1. Call to order**
- 2. Introductions/Roll Call**
- 3. July 11, 2019 Minutes (attached) – Approval**

Summary – No Comments

Motion/Second – Kevin/Kyle

Public Comment - NA

Vote – Passed Unanimously (Jay Abstained)

- 4. Jurisdiction Representative Reports- Review and discuss**

Trinidad: No Report

Eureka: Still in process of writing ZWAP, also created a recycling contamination campaign which has held off on launching until taken to LTF. Has been surveying for ZWAP and held successful event at Recology facility.

Rio Dell: In the process of looking into the viability of mandatory universal pickup. Needs neighbor jurisdictions to join to make it more affordable. Fortuna said they are looking into it and taking it to council. Ferndale also said they are interested. Eureka and Arcata offered their mandatory ordinances as examples for them to base their off of

Arcata: Just wrapped up Zero Waste take force which was helping prioritize actions, education, and behavior change. Also seeking partnerships like the LTF, HSU and more. Also chipping away at the Food Waste grant to recover foods from businesses. They are also working with HWMA to reign in green waste system. Currently anyone can drop off at Wes Green and it might be being taken of advantage of by certain people. They want to keep it convenient so considering free drop off still but limiting quantity. They are still piloting their earth bins by composting food waste from city facilities. Also updated on their single use packaging ordinance and council is deciding on what types of limitations they prefer. They did some outreach to businesses and while low turnout they received different views from them. There are options to charge a fee for single use or make it voluntary. Utensils and hot drinks will likely be exempt due to costs with eco friendly replacements. Concerns with Crabs games due to their revenue from snack shack and they want to balance negative economic impacts. They will share draft ordinance for LTF reference. They are also looking into C&D education and coordinate with builders to divert more. It could be an economic development promotion because jurisdictions don't have the capacity to fully manage these issues.

Humboldt County: Still working on Redway Transfer station remodel. In the engineering phase and will break ground after rain.

Fortuna: No Report

Ferndale: No report

5. Recycling Contamination Regional Approach

Eureka proposes a regional approach to recycling contamination. They have created a new oops tag for Recology to use when customers have an issue with their bin. Also created a PSA to launch the campaign and shared a desire for radio and tv ads to complement. Will also utilized social media more regularly. New website is a landing resource too at HumboldtRecycles.com

Arcata expressed they liked it. HWMA mentioned books are a big issue right now. Recology likes centralized communication to the public. Arcata wants to see clean on the tags and ZWH recommended there is a prompt on the tag to tell the person to turn it over

due to it being double sided. Everyone discussed the issue of electronics in recycling bins and tangles. Recology said they see more tangles than e-waste and people seem to be better understanding where e-waste goes. Recology also discussed simple is better on the tags. Leslie recommended a spot where books could slip in on the tag. Arcata asked about website and phone number on front side. HWMA recommended reformatting extra blurb below images to read better. Miles brought up inconsistency with color of bins in McKinleyville from Humboldt Sanitation. HWMA said this is 10 yrs out from being done due to costs. Arcata wants to be part of social media education and is going to hook up with Eureka to discuss. It was also recommended that the website include a list of coalition members. Also the need to promote reduce before recycle. County expressed they have no social media at the moment. Eureka gave props to Linda for the educational event in November of last year and over 100 people showed up genuinely interested to learn about recycling. HWMA mentioned they did a similar thing last year with their staff to better empower them to educate the public. Recology discussed how their tag system works. Drivers notice contamination with the camera when tipping or visually when lids are left open. They get hundreds of oops tags regularly. Eureka shared that Recology ordered 625 new recycling bins and included an IMR molded label with instructions on acceptable materials. A control group to launch would be helpful but that would be more costly than putting them out as bins need to be replaced. CalRecycle shared that SB 1383 will require signage on bins come 2025 and after that color coded bins. HWMA has a power point about compliance and recommends member use it to present to their council to get them ready for changes. Eureka is going to make recommended changes to oops tag and email to group. Eureka asked CalRecycle whether there would be grant funding to help cities comply with the mandates he shared. He said it is likely. Eureka also asked about food waste compliance, CalRecycle recommended to start planning so at the least cities can show they are working towards being complainant. CalRecycle does presentation to gov. bodies, headed to a Del Norte BOS and says we can always take him up on that offer.

6. Compliance Issues (CRV, Plastic Bags & Straws, Contamination etc.)

a. Review CalRecycle compliance (attached)

Refer to attorney general for compliance issues. If a city doesn't have a local ordinance of the same caliber, there is no legal enforcement on local level.

7. Zero Waste Concept Proposal (attached)

a. Zero Waste Goal Resolution – Review and discuss

No resolution today. HWMA had some staffs personal issues which held up the process. Recommends group develop resolution together. ZWH said they want to help. Eureka will share content as they develop their own ZWAP. Arata will share their ZWAP documents and research.

8. HWMA Report

Recology is presenting to HWMA tonight and everyone is welcome to come. Waste characterization is moving forward and Fortuna is back in. The more involved the easier it will be. Going to do a winter and summer sample and will follow same system as 2012 characterization for consistency. Christmas trees still being recycled for free. Gift wrap has been an issue and recommended education campaign next year. HWMA is looking at stopping charges for e-waste unless very large quantity. Expanded paint care to include hazardous waste that can still be used. ZWH and Eureka want to promote.

9. Oral and Written Communications

This time is provided for people to address the Task Force or to submit written communications concerning matters not on this agenda. Task Force Members may respond to statements, but any request that requires action will be referred to appropriate agency staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

Maggie Gainer from ZWH: Participation on LTF is important to ZWH they are wondering how they can be more involved. Maybe they could be a non-voting member?

Jill: LTF created its own resolution outlining how LTF seats and voting works. Task force has the ability to update the resolution to modify who can be a member and then vote to see if it passes.

Maggie: Other county's typically have non-profit stakeholders on the LTF

Miles: suggests we add the topic to the next agenda to discuss and vote on making a change to member composition guidelines

Jill: Keep in mind changing member composition can affect the quorum which had issues in the past.

Julie: does ZWH need to be a voting member to be effective?

Decision is to discuss more at next meeting and to make next meeting 1.5 hours long.

LEA: Wants a regional approach to abatement issues and plans to bring more info to next meeting.

10. Adjournment

Meeting was called to adjourn by Miles Slattery at 10:20am

Cal Recycle Compliance

Spencer Fine, CalRecycle (in reference to plastic bag law):

Below is an excerpt from The Public Resources Code which describes the enforcement of SB 270. CalRecycle is not the enforcement authority so we are unable to provide

interpretation of the statute in regards to compliance with its provisions. Enforcement authority is with local governments and the Office of the Attorney General. CalRecycle typically refer complaints regarding producers of reusable grocery bags or stores not charging for bags to the Office of the Attorney General and their District Attorney when we receive them. CalRecycle have previously received complaints regarding stores giving out bags for free or not giving bags out at all but since we are not the enforcement authority, we do not pursue the complaints.

Article 4. Enforcement

42285.

- (a) A city, a county, a city and county, or the state may impose civil liability on a person or entity that knowingly violated this chapter, or reasonably should have known that it violated this chapter, in the amount of one thousand dollars (\$1,000) per day for the first violation of this chapter, two thousand dollars (\$2,000) per day for the second violation, and five thousand dollars (\$5,000) per day for the third and subsequent violations.

- (b) Any civil penalties collected pursuant to subdivision (a) shall be paid to the office of the city attorney, city prosecutor, district attorney, or Attorney General, whichever office brought the action. The penalties collected pursuant to this section by the Attorney General may be expended by the Attorney General, upon appropriation by the Legislature, to enforce this chapter.

Zero Waste Concept Proposal



Humboldt Waste Management Authority

1059 West Hawthorne Street, Eureka, CA 95501

Phone: 707-268-8680 Fax: 707-268-8927

Arcata ❖ Blue Lake ❖ Eureka ❖ Ferndale ❖ Humboldt County ❖ Rio Dell

Date: July 10, 2019

To: Local Task Force Members

From: Jill Duffy, Executive Director

Subject: Consider Zero Waste Concept Proposal

Concept Proposal:

That the Local Task Force consider 1) establishing a “Zero Waste Goal”, and develop a “Zero Waste Resolution” with broad goals and policies that jurisdictions can customize as appropriate for their individual community to reflect unique community needs and work together regionally.

Additionally, that the LTF develop and circulate a menu of “Zero Waste Principles & Strategies” for distribution to jurisdictions and other interested persons or community groups.

Background

HWMA adopted a 75% diversion goal in May 2013; however beyond diversion activities performed by HWMA at satellite sites and the transfer station implementation of regional efforts and activities will require active participation of Member Agencies and public.

Arcata is committed to developing and implementing Zero Waste Strategies, and City of Eureka staff is initiating strategies. By setting regional Zero Waste Goal all jurisdictions would be able to work in a coordinated manner.

Pathway & Action

1. That the LTF place this item onto a future agenda for discussion and action.
2. With approval of the LTF, HWMA will initiate development of a model Zero Waste Resolution, principles and strategies that LTF members can review and amend as appropriate.

- a. The model resolution could incorporate principles and strategies consistent with existing goals and strategies approved by the cities of Arcata and Eureka.
 - b. Develop actions in a menu typ application for customization by jurisdictions.
 - c. Be inclusive of solid waste reduction, expand recycling, organic diversion and re-use.
3. Demonstrate a regional commitment that could assist in planning for sustain funding for infrastructure development.
 4. Jurisdictions could better coordinate for curbside services and processing with franchise haulers where appropriate.

Objectives for consideration could include:

1. Jurisdictions to lead by example. Institute and/or expand high diversion and ZW goals and programs for local government facilities, events and projects.
2. Encourage the public to use existing and future diversion services.
3. Educate the public by expanding information illustrating existing diversion opportunities, benefits of reducing wasteful consumption and increasing diversion through reuse, upcycling, repair, composting and recycling.
4. Commit to reducing the total pounds per person per day generated by at least 10% annually. The current PPPD ranges between 2.9-7.6 PPD, depending on jurisdiction.
5. Set a Zero Waste goal to divert X% of waste from landfills by 20xx
6. Jurisdictions to lead by example. Institute and/or expand high diversion and Zero Waste goals and programs for local government facilities, events, and projects. (how to incorporate federal, state and tribal lands within Humboldt County)
7. Other strategies....

These objectives would assist in meeting the goals to:

- Reduce waste generation and maximize diversion of resources from landfill disposal
- Reduce greenhouse gas emissions by 1) progressive reduction of material in landfills; and 2) potentially reduce transportation related GHG of material
- Benefit public and environmental health through the proper handling and diversion of material for appropriate reuse or recycling.
- Create jobs and encourage entrepreneurs to create goods, thus strengthening our local economy.
- Create a locally sustainable county.

Section 17

ADJOURN