

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
CLOSED SESSION**

Location:	City Hall	Date:	November 17, 2016
	834 Main Street	Time:	<b>6:00 pm</b>
	Ferndale CA 95536	Posted:	November 10, 2016

1. CALL CLOSED SESSION TO ORDER – Mayor
2. Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager
3. ADJOURN CLOSED SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	November 17, 2016
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	November 10, 2016

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Mierzwa; Councilman Brower; Councilman Brown; and Councilman Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate

action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
  - a. Approval of Minutes of the October 20, 2016 Regular City Council Meeting ..... Page 5
  - b. Acceptance of Updated June 1-30, 2016 Financial Statements ..... Page 7
  - c. Acceptance of Checkbook Register for October 1-31, 2016 ..... Page 30
  - d. Acceptance of Financial Statements for October 1-31, 2016..... Page 33
  - e. Community Center Lease First Amendment..... Page 56
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
11. PRESENTATION-None
12. PUBLIC HEARING-None
13. BUSINESS
  - a. Vacation Rental Moratorium-Resolution 2016-32 ..... Page 61
  - b. Update on Russ Park Trail Bridge..... Page 64
  - c. City Manager Contract Renewal ..... Page 65
  - d. Budget Amendment-Resolution 2016-31 ..... Page 66
  - e. Local Task Force Representative-Resolution 2016-30..... Page 68
14. CORRESPONDENCE ..... Page 77
15. COMMENTS FROM THE COUNCIL
16. REPORTS
  - a. City Manager Report ..... Page 89
  - b. Commissions and Committee Reports
    - i. Design Review Minutes..... Page 99
  - c. Minutes from Joint Power Authorities (JPAs) and Reports
    - i. Humboldt/Del Norte Hazardous Materials Response Authority Regular Meeting Minutes ..... Page 100
    - ii. Redwood Coast Energy Authority Meeting Minutes ..... Page 102
    - iii. HCOAG Meeting Minutes..... Page 105
17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on  
Thursday, December 15, 2016 in the City Hall at 7:00 p.m.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CLOSED SESSION REPORT OUT**

**a. Performance Evaluation**

**Section 5**

**CEREMONIAL**

**Section 6**

**MODIFICATIONS TO THE AGENDA**

**Section 7**

**STUDY SESSIONS**

## **Section 8**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 9**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of October 20, 2016

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Council Members Ken Mierzwa, Dan Brown, Michael Sweeney and Doug Brower along with staff City Manager Jay Parrish, City Clerk Kristene Hall, and City Engineer Steven Luu.

Report out of Closed Session: None

Ceremonial: None

Modifications to the Agenda: None

Report out of Study Session: Prior to the start of the regular meeting, there was a study session to go over the council appointed committees and JPA's. Council discussed the different committees and tentatively appointed members to each committee. These appointments will not take effect until after the election has been certified and the new council has approved these new appointments. The council also discussed the possibility of changing the regular meeting date to the third Wednesday of the month due to the conflict of the HCOAG meeting in Eureka being on the current Thursday meeting date. Mayor Hindley stated that it is sometimes difficult to get back to Ferndale in time for the Council Meeting. This change will also need approval by the new council after the certification of the election.

Public Comment: Member of the public Steve Nunes inquired on the progress and intentions of the Craig Street Alley. Mayor Hindley requested that staff send a letter to Mr. Nunes regarding the status of the alley.

Consent Calendar: There were four items on the Consent Calendar for approval. There were no comments from the public or council. **MOTION:** to approve the consent calendar.  
**(Sweeney/Brown) Unanimous**

Call Items Removed from Consent Calendar: None

Presentation:

Salt River Restoration Project Update: Jill Demers from HCRCDD was in attendance to report on the progress of the Salt River Project. Demers stated to the Council that they had reached an agreement with a landowner that will enable them to continue progress on the footprint. Demers stated there is still one more landowner to reach an agreement with. Mayor Hindley stated that City Manager Parrish was working with this landowner to make progress in reaching an agreement. Demers stated there will be a future agenda item for the Council that will include an access easement thru the wastewater treatment plant to assist with landowner access to the sediment management area.

Public Hearing:

Westfall Final Map Approval: City Manager Parrish explained there was a modification on the resolution presented to the Council. Parrish explained to the council the approval process that the subdivision has gone through which included all required public hearings and the Planning Commission approval process. Mayor Hindley opened up the public hearing for comments. A member of the public inquired about the possibility of drainage issues. City Engineer Steven Luu explained there were studies done on the subdivision and also there will be development permits required before any building is done to address any issues. Mayor Hindley closed the Public Hearing and opened up Council comments. Councilman Mierzwa announced he has to abstain

due to his residence being within 300ft of the proposed project. There were no other comments. **MOTION:** to adopt Resolution 2016-29 approving the filing of the Westfall Subdivision Final Map with the County Recorder. **(Sweeney/Brower) 4-0-1 (Mierzwa)**

Unmet Transit Needs: Consuelo Espinosa of HCAOG presented to the Council. It is her job to ensure that public participation occurs on this matter. A transit needs assessment is done before any funds are dispersed. Even though there is an annual hearing, HCAOG does take comments all year. Councilman Sweeney asked there was any changes from last year. City Manager responded that there are unmet transit needs in Ferndale, but the additional revenue to run the service in town doesn't work out for the budget. Ferndale Senior Resource Agency does have a transit for seniors and disabled citizens but it is not connected to the city. A member of the public asked what age was considered a senior. Another member of the public stated the age was 62. There were no other comments. **MOTION:** Declare there are no unmet transit needs that are reasonable to meet. **(Brower/Brown) Unanimous.**

Business:

Update on Francis Creek Bridge: City Manager Parrish updated the Council on the progress of the bridge. Parrish stated the bridge is approximately 95% complete but will be stored at the factory until the committee is ready to accept delivery of the bridge. Parrish explained that due to Fish & Wildlife regulations, the bridge can not be placed until April. Public Member Dick Hooley stated the committee is reevaluating the method of anchoring the bridge due to the stability of the soil. Hooley stated nothing had been submitted at this time, they are just in the research stage.

Update on PG&E Bridge: City Manager Parrish updated the council on relocating the bridge to the area behind the police station. Parrish stated he had been working with Eel River Disposal to try to keep the cost down on the moving. Weather is also a factor in the move. Members of the public spoke on their dissatisfaction on the process of which the placement of the bridge was decided. Public stated they wanted more input and notices put out on the overall project. Council stated they would like an AD HOC committee formed to research the bridge and also obtain citizen input on the bridge. Staff will reach out to individuals who possibly may want to serve on this ADHOC committee. **MOTION:** to table the decision on the proposed ADHOC committee until individuals can be selected. **(Brown/Sweeney) Unanimous.**

Correspondence: There were no comments from the public or Council.

Comment from the Council: There were no comments.

Reports: Councilman Brown spoke on the Haz Mat Response Team. Brown stated there was an incident down by Salmon Creek where a tanker had gone over the bank and leaked fuel. The fuel luckily was contained but had the potential to leak several thousand gallons in the Eel River. Brown stated that the county is in need of a piece of equipment called a "Stinger". The Stinger has the ability to penetrate the tanker and pull the fuel out. This equipment had to be called in from Mendocino. Brown stated that the city is a member of the Haz Mat Response and our dues paid yearly is a good investment as an incident can be extremely costly.

Mayor Hindley adjourned the meeting at 8:07pm.

Respectfully submitted

Kristene Hall  
City Clerk

## City of Ferrdale

Balance Sheet  
Fund 10 - General Fund  
As of June 30, 2016

Assets

Current Assets	
Cash	\$ 382,180.82
Restricted Cash	15,152.59
Accounts Receivable	<u>128,679.81</u>
 Total Current Assets	 <u>526,013.22</u>
 Total Assets	 <u>\$ 526,013.22</u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 38,762.77
Interest Payable	725.44
Accrued Liabilities	13,580.10
Other Current Liabilities	<u>1,311.95</u>
 Total Current Liabilities	 <u>54,380.26</u>
 Total Liabilities	 <u>54,380.26</u>
Fund Balance	
Other Equity	495,689.00
Retained Earnings	<u>(24,056.04)</u>
 Total Fund Balance	 <u>471,632.96</u>
 Total Liabilities and Fund Balance	 <u>\$ 526,013.22</u>

**City of Ferris**  
**Balance Sheet**  
**Fund 24-Gas Tax**  
**As of June 30, 2016**

**Assets**

<b>Current Assets</b>	
Cash	\$ <u>60,962.24</u>
<b>Total Current Assets</b>	<u>60,962.24</u>
<b>Total Assets</b>	<u>\$ <u>60,962.24</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Accounts Payable	\$ <u>1,751.84</u>
<b>Total Current Liabilities</b>	<u>1,751.84</u>
<b>Total Liabilities</b>	<u>1,751.84</u>
<b>Fund Balance</b>	
Other Equity	74,009.61
Retained Earnings	<u>(14,799.21)</u>
<b>Total Fund Balance</b>	<u>59,210.40</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>60,962.24</u></u>

City of Ferris**Balance Sheet  
Fund 23 - RSTP Fund  
As of June 30, 2016****Assets**

Current Assets	
Cash	\$ <u>62,960.97</u>
Total Current Assets	<u>62,960.97</u>
Total Assets	\$ <u><u>62,960.97</u></u>

**Liabilities and Fund Balance**

Current Liabilities	
Accounts Payable	\$ <u>279.13</u>
Total Current Liabilities	<u>279.13</u>
Total Liabilities	<u>279.13</u>
Fund Balance	
Other Equity	75,740.20
Retained Earnings	<u>(13,058.36)</u>
Total Fund Balance	<u>62,681.84</u>
Total Liabilities and Fund Balance	\$ <u><u>62,960.97</u></u>

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**Balance Sheet**  
**Fund 24 - Transportation Development Act**  
**As of June 30, 2016**

**Assets**

Current Assets	
Cash	\$ <u>237,602.72</u>
Total Current Assets	<u>237,602.72</u>
Total Non Current Assets	<u>                    </u>
Total Assets	<u>\$ <u>237,602.72</u></u>

**Liabilities and Fund Balance**

Current Liabilities	
Accounts Payable	\$ <u>1,683.35</u>
Total Current Liabilities	<u>1,683.35</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(1,470.36)</u>
Total Fund Balance	<u>235,919.37</u>
Total Liabilities and Fund Balance	<u>\$ <u>235,919.37</u></u>

\*OUT OF BALANCE\*

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**Balance Sheet**  
**Fund 26 - Drainage Fund**  
**As of June 30, 2016**

**Assets**

<b>Current Assets</b>	
Cash	\$ 78,751.86
Accounts Receivable	<u>1,100.00</u>
<b>Total Current Assets</b>	<u>79,851.86</u>
<b>Total Assets</b>	<u>\$ 79,851.86</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Interest Payable	<u>300.76</u>
<b>Total Current Liabilities</b>	<u>300.76</u>
<b>Total Liabilities</b>	<u>300.76</u>
<b>Fund Balance</b>	
Other Equity	76,663.88
Retained Earnings	<u>2,887.22</u>
<b>Total Fund Balance</b>	<u>79,551.10</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 79,851.86</u>

**City of Ferrisdale****Balance Sheet  
Fund 25 - Integrated Waste Mgt  
As of June 30, 2016****Assets**

<b>Current Assets</b>	
Cash	\$ 45,302.23
Accounts Receivable	<u>2,277.87</u>
<b>Total Current Assets</b>	<u>47,580.10</u>
<b>Total Assets</b>	<u>\$ 47,580.10</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Accounts Payable	\$ <u>97.20</u>
<b>Total Current Liabilities</b>	<u>97.20</u>
<b>Total Liabilities</b>	<u>97.20</u>
<b>Fund Balance</b>	
Other Equity	42,867.38
Retained Earnings	<u>4,615.52</u>
<b>Total Fund Balance</b>	<u>47,482.90</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 47,580.10</u>

**City of Ferrdale**  
**Balance Sheet**  
**Fund -30 - Sewer**  
**As of June 30, 2016**

**Assets**

<b>Current Assets</b>	
Cash	\$ 447,931.56
Accounts Receivable	<u>68,215.64</u>
<b>Total Current Assets</b>	<u>516,147.20</u>
<b>Property and Equipment</b>	
Vehicles	42,332.05
Equipment	73,561.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(2,399,269.29)</u>
<b>Net Property and Equipment</b>	<u>11,176,298.09</u>
<b>Total Assets</b>	<u><u>\$ 11,692,445.29</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Accounts Payable	\$ 12,204.01
Interest Payable	<u>47,209.93</u>
<b>Total Current Liabilities</b>	<u>59,413.94</u>
<b>Long-Term Liabilities</b>	
Notes Payable USDA	4,599,000.00
Capital leases payable	<u>14,664.02</u>
<b>Total Long-Term Liabilities</b>	<u>4,613,664.02</u>
<b>Total Liabilities</b>	<u>4,673,077.96</u>
<b>Fund Balance</b>	
Other Equity	6,649,092.60
Retained Earnings	<u>370,274.73</u>
<b>Total Fund Balance</b>	<u>7,019,367.33</u>
<b>Total Liabilities and Fund Balance</b>	<u><u>\$ 11,692,445.29</u></u>

## City of Ferrisdale

Balance Sheet  
**GASB 34 ASSETS AND LIABILITIES**  
 As of June 30, 2016

Assets

Property and Equipment	
Buildings and improvements	463,886.10
Vehicles	189,994.86
Equipment	142,665.72
Roadways	10,782,034.50
Sidewalks	163,000.00
Streetlights	25,200.00
Land	131,000.00
Less Accumulated Depreciation	<u>(6,467,034.37)</u>
Net Property and Equipment	<u>5,430,746.81</u>
Total Assets	<u>\$ 5,430,746.81</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	49,037.19
Notes payable-current	73,285.35
Capital leases payable	<u>16,721.36</u>
Total Long-Term Liabilities	<u>139,043.90</u>
Fund Balance	
Other Equity	6,029,475.28
Retained Earnings	<u>(737,772.37)</u>
Total Fund Balance	<u>5,291,702.91</u>
Total Liabilities and Fund Balance	<u>\$ 5,430,746.81</u>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>REVENUES</b>				
<b>Revenues - Taxes</b>				
10014102 Property tax-secured	\$ 0.00	\$ 129,799.06	\$ 126,500.00	\$ 3,299.06
10014104 Property tax-unsecured	10.58	4,651.51	4,800.00	(148.49)
10014106 Property tax-prior	0.00	3,885.28	9,000.00	(5,114.72)
10014107 Supplemental role	6,686.06	8,050.20	1,500.00	6,550.20
10014110 Sales and use tax	75,417.88	198,134.73	160,000.00	38,134.73
10014111 Trash franchise	1,576.93	7,202.45	4,700.00	2,502.45
10014112 PG&E franchise	0.00	6,797.19	6,500.00	297.19
10014114 Cable franchise	6,171.04	30,390.43	18,000.00	12,390.43
10014116 Business license tax	6,428.00	20,697.00	14,000.00	6,697.00
10014118 Real Property Transfer tax	540.92	5,559.93	5,000.00	559.93
10014120 Transient lodging tax	34,849.18	152,680.62	136,500.00	16,180.62
10014121 TOT Humboldt Lodging Authority	(2,392.18)	5,910.85	45,500.00	(39,589.15)
<b>Total Revenue - Taxes</b>	<b>\$ 129,288.41</b>	<b>\$ 573,759.25</b>	<b>\$ 532,000.00</b>	<b>\$ 41,759.25</b>
<b>Revenues - Licenses and Permits</b>				
10024132 Construction permits	\$ 3,759.35	\$ 27,963.41	\$ 16,000.00	\$ 11,963.41
10024164 Health protection	0.00	1,215.00	2,700.00	(1,485.00)
10024166 Encroachment permits	25.00	235.00	200.00	35.00
10024278 Animal license fees	600.00	3,300.14	2,800.00	500.14
<b>Total Revenue - Licenses and Permits</b>	<b>\$ 4,384.35</b>	<b>\$ 32,713.55</b>	<b>\$ 21,700.00</b>	<b>\$ 11,013.55</b>
<b>Revenues - Use of Money and Property</b>				
10044182 Interest	\$ 1,142.34	\$ 10,924.29	\$ 1,500.00	\$ 9,424.29
10044285 Bocce ball revenue	1,585.00	1,585.00	0.00	1,585.00
10044297 Town Hall Rent	335.00	4,780.00	6,000.00	(1,220.00)
10044297.1 Community Center rents	50.00	1,517.00	1,200.00	317.00
<b>Total Revenue -Use of Money and Property</b>	<b>\$ 3,112.34</b>	<b>\$ 18,806.29</b>	<b>\$ 8,700.00</b>	<b>\$ 10,106.29</b>
<b>Revenues - Fines</b>				
10034283 Court fines	\$ 471.80	\$ 7,007.00	\$ 1,800.00	\$ 5,207.00
<b>Total Revenue - Fines</b>	<b>\$ 471.80</b>	<b>\$ 7,007.00</b>	<b>\$ 1,800.00</b>	<b>\$ 5,207.00</b>
<b>Revenues - Intergovernmental</b>				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 128,181.21	\$ 126,000.00	\$ 2,181.21
10054222 Home owners prop. tax relief	285.45	1,526.42	1,100.00	426.42
10054286 Street sweeping	0.00	3,800.00	3,800.00	0.00
10054290 Peace off. stds. & trng.	0.00	6,552.00	2,500.00	4,052.00
10054300 Public safety 1/2 cent	973.51	4,332.59	3,000.00	1,332.59
10054310 COPs Program	36,213.94	114,618.95	100,000.00	14,618.95
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	1,251.39	2,000.00	(748.61)
<b>Total Revenue - Intergovernmental</b>	<b>\$ 37,472.90</b>	<b>\$ 260,262.56</b>	<b>\$ 240,400.00</b>	<b>\$ 19,862.56</b>

## City of Ferrisdale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Revenues - Fees for Service</b>				
10084270 Plan check fees	\$ 0.00	\$ 750.00	\$ 1,000.00	\$ (250.00)
10084271 Parking fees	0.00	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	0.00	100.00	100.00	0.00
10084280 Copy machine fees - City	0.00	4.00	25.00	(21.00)
10084287 Reimbursed engineering	0.00	4,801.05	0.00	4,801.05
10084287.2 Developer reimbursed fees	0.00	1,200.00	4,291.05	(3,091.05)
10084287.3 Reimbursed Fees Planning	0.00	4,225.00	1,000.00	3,225.00
10084291 Special police services	2,910.00	10,856.58	6,000.00	4,856.58
10084298 Fair racing revenue	0.00	2,638.46	2,200.00	438.46
<b>Total Revenue - Fees for Service</b>	<b>\$ 2,910.00</b>	<b>\$ 24,709.97</b>	<b>\$ 14,866.05</b>	<b>\$ 9,843.92</b>
<b>Revenues - Other Revenue</b>				
10094284 Donations - Library	\$ 0.00	\$ 250.00	\$ 150.00	\$ 100.00
10094284.1 Donations - City	0.00	750.00	1,000.00	(250.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	750.34	15,022.97	4,600.00	10,422.97
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
10094400 Proceeds from sale of assets	810.00	810.00	0.00	810.00
<b>Total Revenue - Other Revenue</b>	<b>\$ 1,560.34</b>	<b>\$ 17,032.97</b>	<b>\$ 22,450.00</b>	<b>\$ (5,417.03)</b>
<b>TOTAL REVENUES</b>	<b>\$ 179,200.14</b>	<b>\$ 934,291.59</b>	<b>\$ 841,916.05</b>	<b>\$ 92,375.54</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>EXPENDITURES</b>				
<b>Expenditures - City Council</b>				
10115012 Office expense	\$ 0.00	\$ 50.57	\$ 350.00	\$ (299.43)
10115013 Advertising	0.00	349.37	400.00	(50.63)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	<u>0.00</u>	<u>743.17</u>	<u>2,000.00</u>	<u>(1,256.83)</u>
<b>Total Expenditures - City Council</b>	<b>\$ 0.00</b>	<b>\$ 1,143.11</b>	<b>\$ 3,250.00</b>	<b>\$ (2,106.89)</b>
<b>Expenditures City Manager</b>				
10105002 Salary - permanent	\$ 2,189.72	\$ 31,376.03	\$ 28,468.27	\$ 2,907.76
10105006 SSI tax	175.93	2,805.37	2,440.99	364.38
10105007 Medical insurance	662.00	7,383.94	9,038.08	(1,654.14)
10105009 Workers comp. insurance	0.00	2,331.01	2,032.64	298.37
10105010 Deferred retirement	539.60	2,435.98	2,346.48	89.50
10105061 Liability Insurance	0.00	3,211.74	3,211.74	0.00
99105002 Salary - permanent	<u>9,952.27</u>	<u>9,952.27</u>	<u>0.00</u>	<u>9,952.27</u>
<b>Total expenditures -City Manager</b>	<b>\$ 13,519.52</b>	<b>\$ 59,496.34</b>	<b>\$ 47,538.20</b>	<b>\$ 11,958.14</b>
<b>Expenditures - City Clerk</b>				
10125002 Salary - permanent	\$ 7,142.42	\$ 88,418.88	\$83,597.03	\$ 4,821.85
10125006 SSI tax	599.05	7,926.21	7,921.70	4.51
10125007 Medical insurance	2,239.13	23,554.38	25,784.35	(2,229.97)
10125009 Workers comp. insurance	0.00	6,561.38	6,263.00	298.38
10125010 Deferred retirement	1,807.50	7,391.48	7,230.02	161.46
10125012 Office expense	1,469.00	8,225.00	5,000.00	3,225.00
10125044 Meetings and dues	40.00	2,264.24	1,000.00	1,264.24
10125050 IT Support	539.27	4,185.41	1,200.00	2,985.41
10125061 Liability Insurance	0.00	4,205.84	4,205.84	0.00
10125099 Miscellaneous	<u>85.00</u>	<u>85.00</u>	<u>0.00</u>	<u>85.00</u>
<b>Total Expenditures -City Clerk</b>	<b>\$ 13,921.37</b>	<b>\$ 152,817.82</b>	<b>\$ 142,201.94</b>	<b>\$ 10,615.88</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - City Attorney</b>				
10145052 Professional services	\$1,722.00	\$8,606.47	\$ 12,000.00	\$ (3,393.53)
<b>Total Expenditures - City Attorney</b>	<b>\$ 1,722.00</b>	<b>\$ 8,606.47</b>	<b>\$ 12,000.00</b>	<b>\$ (3,393.53)</b>
<b>Expenditures - Government Buildings</b>				
10155002 Salary - permanent	\$ 239.32	\$ 3,026.24	\$ 3,000.00	\$ 26.24
10155006 SSI tax	111.12	1,701.78	409.50	1,292.28
10155009 Workers comp. insurance	734.00	918.40	184.40	734.00
10155012 Office expense	0.00	147.26	0.00	147.26
10155020 Building and ground maint.	56.09	10,352.86	2,000.00	8,352.86
10155030 Trash service	62.67	583.07	450.00	133.07
10155031 Gas	157.01	2,827.74	4,000.00	(1,172.26)
10155032 Utilities	357.06	2,345.96	1,800.00	545.96
10155033 Water	73.84	893.98	1,200.00	(306.02)
10155034 Telephone/internet	615.62	5,281.49	2,905.00	2,376.49
10155061 Liability Insurance	342.00	559.34	217.34	342.00
10155063 Insurance (Fire Bldg.)	0.00	3,219.00	2,946.00	273.00
<b>Total Expenditures - Government Buildings</b>	<b>\$ 2,748.73</b>	<b>\$ 31,857.12</b>	<b>\$ 19,112.24</b>	<b>\$ 12,744.88</b>
<b>Expenditures - Non departmental</b>				
10165015 Property tax admin. fees	\$ 0.00	\$ 3,707.80	\$ 3,600.00	\$ 107.80
10165054 Audit and accounting	(8,199.55)	11,191.00	10,600.00	591.00
10165054.1 Accounting services	14,635.65	14,635.65	12,000.00	2,635.65
10165055 Contractual services	180.00	748.52	600.00	148.52
10165064 Election expenses	1,354.06	1,354.06	0.00	1,354.06
10165078 Copy machine expense	882.86	4,180.32	4,250.00	(69.68)
10165099 Miscellaneous	0.00	2,298.39	2,000.00	298.39
10165200 Car allowance	400.00	4,800.00	4,800.00	0.00
<b>Total Expenditures - Nondepartmental</b>	<b>\$ 9,253.02</b>	<b>\$ 42,915.74</b>	<b>\$ 37,850.00</b>	<b>\$ 5,065.74</b>
<b>Expenditures - Community Promotion</b>				
10175020 Building and ground maint.	\$ 0.00	\$ 116.46	\$ 0.00	\$ 116.46
10175024 Special department supply	877.65	2,987.39	2,200.00	787.39
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	55.50	319.83	250.00	69.83
10175033 Water	207.91	914.18	1,645.00	(730.82)
10175072 Chamber of commerce	89.74	30,152.90	30,063.17	89.73
10175072.1 Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	0.00	20,980.07	26,000.00	(5,019.93)
<b>Total Expenditures - Community Promotion</b>	<b>\$ 1,230.80</b>	<b>\$ 57,288.67</b>	<b>\$ 61,808.17</b>	<b>\$ (4,519.50)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Police</b>				
10215002 Salary - permanent	\$ 24,497.43	\$ 240,058.61	\$ 216,550.58	\$ 23,508.03
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,841.02	20,351.74	18,615.49	1,736.25
10215007 Medical insurance	5,154.09	56,928.00	55,103.01	1,824.99
10215009 Workers comp. insurance	0.00	15,525.43	14,928.68	596.75
10215010 Deferred retirement	4,578.91	17,936.28	17,233.67	702.61
10215012 Office expense	384.60	2,065.12	1,800.00	265.12
10215014 Vehicle expense	7,176.70	13,928.25	7,500.00	6,428.25
10215016 Fuel	0.00	5,836.39	14,000.00	(8,163.61)
10215020 Building and ground maint.	3,808.50	5,588.00	1,500.00	4,088.00
10215022 IT support	1,624.00	5,926.16	3,800.00	2,126.16
10215024 Special department supply	1,378.34	7,809.94	10,300.00	(2,490.06)
10215026 Uniform expense	470.37	470.37	250.00	220.37
10215026.1 Uniform allowance	0.00	2,500.00	2,500.00	0.00
10215029 Water/sewer	78.32	1,189.97	750.00	439.97
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	243.65	2,048.95	1,600.00	448.95
10215034 Telephone/internet	558.89	4,210.33	2,905.00	1,305.33
10215035 Dispatch service	58.33	20,199.96	20,200.00	(0.04)
10215044 Meetings and dues	331.00	2,180.83	2,450.00	(269.17)
10215048 Training	84.00	1,193.00	5,000.00	(3,807.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	148.00	600.00	(452.00)
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Liability Insurance	0.00	8,097.08	7,849.58	247.50
10215078 Copy machine expense	270.00	1,803.07	1,700.00	103.07
10215079 Toxicology	0.00	78.00	0.00	78.00
10215086 Booking fees	0.00	8.40	0.00	8.40
10215088 Equipment repair other	0.00	98.16	500.00	(401.84)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	937.00	862.00	75.00
10215098 Background expense	1,875.00	1,875.00	1,000.00	875.00
10215201 Lexipol services	0.00	6,328.00	6,020.00	308.00
99215199 Depreciation	13,323.80	13,323.80	0.00	13,323.80
<b>Total Expenditures - Police</b>	<b>\$ 67,736.95</b>	<b>\$ 461,336.80</b>	<b>\$ 425,272.01</b>	<b>\$ 36,064.79</b>
<b>Expenditures - Animal Control</b>				
10225096 Animal control	\$ 450.00	\$ 5,531.54	\$ 5,500.00	\$ 31.54
<b>Total Expenditures - Animal Control</b>	<b>\$ 450.00</b>	<b>\$ 5,531.54</b>	<b>\$ 5,500.00</b>	<b>\$ 31.54</b>
<b>Expenditures - Health</b>				
10245052 Professional services	\$ 0.00	\$ 1,382.23	\$ 2,200.00	\$ (817.77)
<b>Total Expenditures - Health</b>	<b>\$ 0.00</b>	<b>\$ 1,382.23</b>	<b>\$ 2,200.00</b>	<b>\$ (817.77)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Streets and Roads</b>				
10315002 Salary - permanent	\$ 1,112.68	\$ 13,243.61	\$ 0.00	\$ 13,243.61
10315006 SSI tax	77.94	1,452.99	1,228.09	224.90
10315007 Medical insurance	433.01	4,474.87	2,897.38	1,577.49
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	253.12	1,061.54	1,311.31	(249.77)
10315011 Bldg/property insurance	0.00	464.00	1,171.00	(707.00)
10315012 Office expense	0.00	3,191.63	2,988.34	203.29
10315014 Vehicle expense	0.00	9,937.10	10,000.00	(62.90)
10315020 Building and ground maint.	0.00	1,171.33	0.00	1,171.33
10315021 Street maintenance	0.00	2,023.21	0.00	2,023.21
10315024 Special department supply	21.09	313.21	0.00	313.21
10315034 Telephone/internet	117.56	867.67	1,070.00	(202.33)
10315044 Meetings and dues	0.00	81.32	60.00	21.32
10315055 Contractual services	0.00	870.62	0.00	870.62
10315095 Capital outlay	0.00	1,740.00	0.00	1,740.00
<b>Total Expenditures - Streets and Roads</b>	<b>\$ 2,015.40</b>	<b>\$ 42,005.60</b>	<b>\$ 21,838.62</b>	<b>\$ 20,166.98</b>
<b>Expenditures - Planning</b>				
10415012 Office expense	\$ 0.00	\$ 737.00	\$ 0.00	\$ 737.00
10415013 Advertising	182.00	570.35	0.00	570.35
10415052 Professional services	820.50	12,357.00	10,000.00	2,357.00
10415053 Reimbursable Fees	0.00	1,678.00	1,000.00	678.00
10415055 Contractual services	0.00	2,261.00	0.00	2,261.00
10415059 Special Planning Projects	51.00	1,372.00	4,500.00	(3,128.00)
<b>Total Expenditures - Planning</b>	<b>\$ 1,053.50</b>	<b>\$ 18,975.35</b>	<b>\$ 15,500.00</b>	<b>\$ 3,475.35</b>
<b>Expenditures - City engineer</b>				
10425052 Professional services	\$ 7,021.25	\$ 22,351.15	\$ 1,885.00	\$ 20,466.15
10425053 Reimbursable Fees	(3,608.75)	6,325.85	1,000.00	5,325.85
10425059 Special Planning Projects	0.00	1,250.00	500.00	750.00
<b>Total Expenditures - City engineer</b>	<b>\$ 0.00</b>	<b>\$ 29,927.00</b>	<b>\$ 3,385.00</b>	<b>\$ 26,542.00</b>
<b>Expenditures - Building Regulation</b>				
10435052 Professional services	\$ 6,346.30	\$ 19,431.06	\$ 12,800.00	\$ 6,631.06
<b>Total Expenditures - Building Regulation</b>	<b>\$ 6,346.30</b>	<b>\$ 19,431.06</b>	<b>\$ 12,800.00</b>	<b>\$ 6,631.06</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Library</b>				
10615002 Salary - permanent	\$ 313.72	\$ 4,585.25	\$ 5,000.00	\$ (414.75)
10615006 SSI tax	73.77	921.26	744.13	177.13
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615011 Bldg/property insurance	0.00	1,403.38	0.00	1,403.38
10615012 Office expense	0.00	434.38	600.00	(165.62)
10615015 Property tax admin. fees	0.00	5.00	1,146.00	(1,141.00)
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	0.00	506.52	1,000.00	(493.48)
10615024 Special department supply	406.87	4,016.80	5,000.00	(983.20)
10615031 Gas	192.63	1,826.10	1,400.00	426.10
10615032 Utilities	314.01	1,739.33	1,650.00	89.33
10615033 Water	61.24	321.92	750.00	(428.08)
10615034 Telephone/internet	205.05	1,520.72	1,070.00	450.72
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
<b>Total Expenditures - Library</b>	<b>\$ 1,567.29</b>	<b>\$ 17,603.66</b>	<b>\$ 20,455.51</b>	<b>\$ (2,851.85)</b>
<b>Expenditures - Parks</b>				
10625002 Salary - permanent	\$ 306.00	\$ 3,910.00	\$ 3,536.00	\$ 374.00
10625006 SSI tax	42.37	535.15	482.66	52.49
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	976.32	8,038.26	2,500.00	5,538.26
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	312.87	861.80	950.00	(88.20)
10625033 Water	407.69	3,014.70	1,500.00	1,514.70
10625060 Bocce ball expenses	1,069.20	1,069.20	0.00	1,069.20
<b>Total Expenditures - Parks</b>	<b>\$ 3,114.45</b>	<b>\$ 17,650.63</b>	<b>\$ 9,340.18</b>	<b>\$ 8,310.45</b>
<b>Expenditures -Community Center</b>				
10635002 Salary - permanent	\$ 102.36	\$ 3,360.17	\$ 2,468.02	\$ 892.15
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	6.49	232.27	122.81	109.46
10635007 Medical insurance	0.00	1,037.92	0.00	1,037.92
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	25.32	106.14	131.13	(24.99)
10635020 Building and ground maint.	652.33	3,751.12	780.00	2,971.12
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	0.00	1,065.11	0.00	1,065.11
10635033 Water	0.00	792.20	0.00	792.20
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	0.00	2,796.00	2,548.00	248.00

## City of Ferris

## Income Statement

## Fund 10 - General Fund

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Total Expenditures -Community center	\$ <u>786.50</u>	\$ <u>13,654.56</u>	\$ <u>6,161.21</u>	\$ <u>7,493.35</u>
<b>TOTAL EXPENDITURES</b>	\$ <u>125,465.83</u>	\$ <u>981,623.70</u>	\$ <u>846,213.08</u>	\$ <u>135,410.62</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	\$ <u>53,734.31</u>	\$ <u>(47,332.11)</u>	\$ <u>(4,297.03)</u>	\$ <u>(43,035.08)</u>

## City of Ferndale

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 22 - GAS TAX

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
22314182 Interest	\$ 0.00	\$ 42.42	\$ 0.00	\$ 42.42
22314210.1 Gas tax (2105)	1,329.10	7,697.50	8,250.00	(552.50)
22314210.2 Gas tax (2106)	1,768.86	10,424.79	9,053.00	1,371.79
22314210.3 Gas tax (2107)	1,820.74	10,023.16	11,279.00	(1,255.84)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	997.45	7,042.77	6,541.00	501.77
<b>Total Revenue</b>	<u>5,916.15</u>	<u>36,230.64</u>	<u>36,123.00</u>	<u>107.64</u>
<b>EXPENDITURES</b>				
22315002 Salary - permanent	2,331.27	22,412.78	20,345.43	2,067.35
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	115.07	1,357.09	1,709.87	(352.78)
22315007 Medical insurance	549.62	5,937.52	6,056.25	(118.73)
22315009 Workers comp. insurance	0.00	2,119.42	1,522.67	596.75
22315010 Deferred retirement	357.78	1,500.76	1,787.51	(286.75)
22315058 Street lighting	4,111.32	17,690.95	15,600.00	2,090.95
<b>TOTAL EXPENDITURES</b>	<u>7,465.06</u>	<u>51,029.85</u>	<u>47,021.73</u>	<u>4,008.12</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (1,548.91)</u>	<u>\$ (14,799.21)</u>	<u>\$ (10,898.73)</u>	<u>\$ (3,900.48)</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 23 - RSTP

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
23314182 Interest	\$ 0.00	\$ 41.68	\$ 0.00	\$ 41.68
23314211 RSTP Revenue	0.00	9,164.00	9,000.00	164.00
<b>Total Revenue</b>	<u>0.00</u>	<u>9,205.68</u>	<u>9,000.00</u>	<u>205.68</u>
<b>EXPENDITURES</b>				
23315002 Salary - permanent	868.10	15,506.94	32,880.92	(17,373.98)
23315006 SSI tax	0.00	626.50	1,177.50	(551.00)
23315007 Medical insurance	386.80	4,329.47	5,477.00	(1,147.53)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	251.44	779.20	1,195.94	(416.74)
<b>TOTAL EXPENDITURES</b>	<u>1,506.34</u>	<u>22,264.04</u>	<u>41,753.29</u>	<u>(19,489.25)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (1,506.34)</u>	<u>\$ (13,058.36)</u>	<u>\$ (32,753.29)</u>	<u>\$ 19,694.93</u>

## City of Ferrisdale

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
24314182 Interest	\$ 0.00	\$ 138.82	\$ 0.00	\$ 138.82
24314231 Transportation devel. act	<u>19,170.00</u>	<u>44,170.00</u>	<u>44,170.00</u>	<u>0.00</u>
<b>Total Revenue</b>	<u>19,170.00</u>	<u>44,308.82</u>	<u>44,170.00</u>	<u>138.82</u>
<b>EXPENDITURES</b>				
24315002 Salary - permanent	1,707.68	21,811.58	20,713.59	1,097.99
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	84.24	939.11	1,470.70	(531.59)
24315007 Medical insurance	433.67	4,799.24	5,151.34	(352.10)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	307.45	1,277.84	1,539.71	(261.87)
24315014 Vehicle expense	47.97	536.58	1,000.00	(463.42)
24315016 Fuel	771.16	6,068.32	8,500.00	(2,431.68)
24315020 Building and ground maint.	(450.46)	304.08	1,750.00	(1,445.92)
24315021 Street maintenance	640.76	4,054.25	5,000.00	(945.75)
24315024 Special department supply	102.04	662.16	500.00	162.16
24315032 Utilities	372.34	2,586.39	2,000.00	586.39
24315033 Water	74.14	529.55	425.00	104.55
24315034 Telephone/internet	117.61	824.77	650.00	174.77
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	<u>28.85</u>	<u>54.19</u>	<u>500.00</u>	<u>(445.81)</u>
<b>TOTAL EXPENDITURES</b>	<u>4,237.45</u>	<u>45,779.18</u>	<u>50,860.70</u>	<u>(5,081.52)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 14,932.55</u>	<u>\$ (1,470.36)</u>	<u>\$ (6,690.70)</u>	<u>\$ 5,220.34</u>

## City of Ferndale

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 26 - DRAINAGE FUND

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
26314182 Interest	\$ 41.13	\$ 41.13	\$ 0.00	\$ 41.13
26314230 Drainage fund	2,569.91	2,569.91	17,385.00	(14,815.09)
26314240 Drainage district fees	<u>17,940.43</u>	<u>17,940.43</u>	<u>0.00</u>	<u>17,940.43</u>
<b>Total Revenue</b>	<u>20,551.47</u>	<u>20,551.47</u>	<u>17,385.00</u>	<u>3,166.47</u>
<b>EXPENDITURES</b>				
26315002 Salary - permanent	28.54	28.54	0.00	28.54
26315006 SSI tax	178.71	178.71	0.00	178.71
26315007 Medical insurance	11.78	11.78	0.00	11.78
26315010 Deferred retirement	284.81	284.81	0.00	284.81
26315019 Creek maintenance	422.65	422.65	0.00	422.65
26315022.1 Clean F. Creek	551.84	551.84	0.00	551.84
26315023 Drain project	481.25	481.25	0.00	481.25
26315024 Special department supply	382.47	382.47	0.00	382.47
26315052 Professional services	2,490.00	2,490.00	0.00	2,490.00
26315192 Debt service - principal	8,924.01	8,924.01	0.00	8,924.01
26315194 Interest expense	<u>3,908.19</u>	<u>3,908.19</u>	<u>13,162.00</u>	<u>(9,253.81)</u>
<b>TOTAL EXPENDITURES</b>	<u>17,664.25</u>	<u>17,664.25</u>	<u>13,162.00</u>	<u>4,502.25</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 2,887.22</u>	<u>\$ 2,887.22</u>	<u>\$ 4,223.00</u>	<u>\$ (1,335.78)</u>

## City of Ferndale

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
25314182 Interest	\$ 0.00	\$ 28.12	\$ 0.00	\$ 28.12
25314288 Tipping fee (int. waste mgt.)	1,841.67	7,410.06	5,000.00	2,410.06
25314600 Recycling grant	<u>(6.30)</u>	<u>5,436.20</u>	<u>5,000.00</u>	<u>436.20</u>
<b>Total Revenue</b>	<u>1,835.37</u>	<u>12,874.38</u>	<u>10,000.00</u>	<u>2,874.38</u>
<b>EXPENDITURES</b>				
25315002 Salary - permanent	464.48	5,839.28	5,176.05	663.23
25315006 SSI tax	35.54	456.87	430.76	26.11
25315007 Medical insurance	102.85	1,288.51	1,594.95	(306.44)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	95.22	315.50	414.08	(98.58)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>698.09</u>	<u>8,258.86</u>	<u>8,524.54</u>	<u>(265.68)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 1,137.28</u>	<u>\$ 4,615.52</u>	<u>\$ 1,475.46</u>	<u>\$ 3,140.06</u>

## City of Ferris

## INCOME STATEMENT

## FUND 30 - SEWER FUND

	1 Month Ended June 30, 2016 Actual	12 Months Ended June 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
30514182 Interest	\$ 0.00	\$ 68.91	\$ 0.00	\$ 68.91
30514274 Sewer service charge	40,491.01	486,427.30	446,000.00	40,427.30
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514276 Refunds - sewer fees	(820.86)	(820.86)	0.00	(820.86)
30514307 Miscellaneous	24,642.00	71,141.06	58,000.00	13,141.06
30514308 PARSAC Grants	17,001.49	17,001.49	0.00	17,001.49
30514309 Revenue reserved for plant replacement	0.00	202,586.48	194,000.00	8,586.48
30514400 Proceeds from sale of assets	454.00	454.00	0.00	454.00
<b>Total Revenue</b>	<b>81,767.64</b>	<b>776,858.38</b>	<b>703,000.00</b>	<b>73,858.38</b>
<b>EXPENSES</b>				
30515002 Salary - permanent	15,682.05	199,703.09	193,192.06	6,511.03
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,246.72	16,337.38	16,241.50	95.88
30515007 Medical insurance	3,803.12	42,370.88	43,972.20	(1,601.32)
30515009 Workers comp. insurance	0.00	13,750.10	13,153.36	596.74
30515010 Deferred retirement	3,346.08	13,184.87	12,559.29	625.58
30515012 Office expense	0.00	613.41	1,000.00	(386.59)
30515014 Vehicle expense	(6,606.24)	2,525.69	3,272.37	(746.68)
30515016 Fuel	300.40	3,234.27	3,000.00	234.27
30515022 IT support	410.58	410.58	0.00	410.58
30515024 Special department supply	0.00	408.66	1,000.00	(591.34)
30515030 Trash service	1,001.28	9,224.62	12,000.00	(2,775.38)
30515032 Utilities	11,192.93	62,098.68	63,000.00	(901.32)
30515033 Water	322.49	1,605.16	0.00	1,605.16
30515034 Telephone/internet	1,109.07	4,524.28	2,100.00	2,424.28
30515044 Meetings and dues	0.00	936.48	1,300.00	(363.52)
30515048 Training	0.00	2,216.21	600.00	1,616.21
30515050 IT Support	0.00	562.55	800.00	(237.45)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	890.00	5,820.00	600.00	5,220.00
30515063 Insurance (Fire Bldg.)	0.00	2,755.00	0.00	2,755.00
30515092 Sewer plant permit	0.00	7,358.54	7,200.00	158.54
30515094 Safety equipment	0.00	266.63	400.00	(133.37)
30515095 Capital outlay	(23,400.00)	5,027.50	23,400.00	(18,372.50)
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	3,162.38	23,921.57	12,500.00	11,421.57
30515122 Sewer line maintenance	318.98	13,154.28	15,000.00	(1,845.72)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	3,744.00	29,741.80	25,000.00	4,741.80
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	(86,000.00)	108,318.74	194,000.00	(85,681.26)
30515198 Sewer match loan	(1,733.44)	30.72	1,764.00	(1,733.28)
30515199 Depreciation	204,312.30	204,312.30	0.00	204,312.30
<b>TOTAL EXPENSES</b>	<b>133,102.70</b>	<b>792,920.64</b>	<b>676,302.56</b>	<b>116,618.08</b>
<b>NET INCOME (LOSS)</b>	<b>\$ (51,335.06)</b>	<b>\$ (16,062.26)</b>	<b>\$ 26,697.44</b>	<b>\$ (42,759.70)</b>

## City of Ferndale

## Cash Balances

As of June 30, 2016

## Cash Balances

Current Assets		
General Fund	\$	382,180.82
Restricted Cash	\$	15,152.59
Gas Tax	\$	60,962.24
RSTF	\$	62,960.97
TDA	\$	237,602.72
IWM	\$	45,302.23
Drainage	\$	78,751.86
Sewer	\$	<u>447,931.56</u>
Total	\$	<u><u>1,330,844.99</u></u>
Checking	\$	721,171.96
LAIF	\$	609,520.44
Petty cash	\$	<u>152.59</u>
Total	\$	<u><u>1,330,844.99</u></u>

## Bank Account Register

General Checking

October 1, 2016 - October 31, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			466,374.39
10/03/16		AFLAC INSUR	AFLAC INSURANCE	39.32		466,335.07
10/03/16		JAY PARRISH	JAY PARRISH	400.00		465,935.07
10/03/16	50591	ARNKE	ARNOLD C. KEMP	238.82		465,696.25
10/03/16	50592	CITFO	CITY OF FORTUNA	1,683.33		464,012.92
10/03/16	50593	CRAFT	CRAFTSMAN'S MALL	54.00		463,958.92
10/03/16	50594	MIRRE	MIRANDA'S RESCUE	450.00		463,508.92
10/03/16	50595	VANESSA	VANESSA HUERTA	200.00		463,308.92
10/05/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,097.15		462,211.77
10/05/16		USTREASURY	UNITED STATES TREASURY	6,636.47		455,575.30
10/05/16	50597	PACGA	PACIFIC GAS & ELECTRIC	1,356.61		454,218.69
10/06/16	50602	JD CYPHERS	JD CYPHERS HOLDINGS LLC	660.20		453,558.49
10/10/16	50615	CITFO	CITY OF FORTUNA	780.00		452,778.49
10/10/16	50616	DSA	DIVISION OF THE STATE ARCHITECT	32.40		452,746.09
10/10/16	50617	EELRI	EEL RIVER DISPOSAL	644.50		452,101.59
10/10/16	50618	FORAP	FORTUNA AUTO & TRUCK PARTS INC	54.23		452,047.36
10/10/16	50619	FRONT	FRONTIER	367.88		451,679.48
10/10/16	50620	HUMHI	HUMBOLDT CO HISTORICAL SOCIETY	38.00		451,641.48
10/10/16	50621	LMREN	L & M RENNER, INC.	1,163.59		450,477.89
10/10/16	50622	MARCL	MARK A CLEMENTI, Ph.D.	685.00		449,792.89
10/10/16	50623	MISLI	MISSION LINEN & UNIFORM SERVICE	13.90		449,778.99
10/10/16	50624	PACGA	PACIFIC GAS & ELECTRIC	6,016.53		443,762.46
10/10/16	50625	POREN	PORTLAND ENGINEERING, INC.	325.00		443,437.46
10/10/16	50626	RWS	RWS SERVICES	1,348.86		442,088.60
10/10/16	50627	STAPE	STAPLES CREDIT PLAN	72.33		442,016.27
10/10/16	50628	TIPMO	TIPPLE MOTORS, INC.	34.38		441,981.89
10/10/16	50629	USABL	USABLUBOOK	465.87		441,516.02
10/10/16	50630	VERZN	VERIZON	303.17		441,212.85
10/11/16	50603	HAMOR	HAMOR CONSTRUCTION	450.00		440,762.85
10/11/16	50631	HACCO	HACH COMPANY	2,397.00		438,365.85
10/11/16	50632	HUMTE	HUMBOLDT TERMITE & PEST	114.00		438,251.85
10/11/16	50633	PACPA	PACIFIC PAPER CO.	82.72		438,169.13
10/11/16	50634	WELLS	WELLS FARGO (GE CAP)	222.37		437,946.76
10/11/16	50635	WELF	WELLS FARGO FINANCIAL LEASING	135.00		437,811.76
10/11/16	50636	CA RURAL	CALIFORNIA RURAL WATER ASSOCIATION	539.00		437,272.76
10/11/16	50638	WCPSOLUTION	WCPSOLUTIONS	203.71		437,069.05
10/12/16	50647	BRETSMITH	BRET SMITH	47.00		437,022.05
10/13/16	1001		PARRISH, JAY D	2,154.76		434,867.29
10/13/16	1002		HALL, KRISTENE M	1,288.79		433,578.50
10/13/16	1003		TIMMERMAN, DONNA E	1,537.67		432,040.83
10/13/16	1004		SMITH, BRET A	1,347.15		430,693.68
10/13/16	1005		WIDEMAN, ROBERT A	1,333.63		429,360.05
10/13/16	1006		BILLINGTON, ALLAN L	1,397.31		427,962.74
10/13/16	1007		LINDGREN, ROBERT	1,120.06		426,842.68
10/13/16	1008		COPPINI, STEVE L	1,861.95		424,980.73
10/13/16	1009		GRIGGS, JAMES L.	447.06		424,533.67
10/13/16	1010		HOPPIS, JOHNNY F	1,057.59		423,476.08
10/13/16	1011		BRIGGS, WILLIAM O	119.43		423,356.65
10/13/16	50639		KAYTIS-SLOCUM, NANCY S	18.51		423,338.14
10/13/16	50640		WILLIAMS, CHRISTOPHER D	742.05		422,596.09
10/13/16	50641		GAVRYUSH, DMITRIY	845.37		421,750.72
10/13/16	50642		GARDNER, SHAWN C	1,435.93		420,314.79
10/13/16	50643		MIRANDA, TIMOTHY W	1,083.54		419,231.25
10/13/16	50644		BOYNTON, MARY ELLEN	64.78		419,166.47
10/13/16	50645		RICHARDSON, DIANNA L	83.29		419,083.18
10/13/16	50646	DVLNO	DAVE LENARDO	280.00		418,803.18
10/13/16	50648		PARRISH, JAY D	4,163.78		414,639.40

**City of Ferndale**  
**Bank Account Register**

General Checking  
 October 1, 2016 - October 31, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/17/16	50649	USBANK	US BANK	554.27		414,085.13
10/18/16			10.18.16		64,752.27	478,837.40
10/18/16	50650	FERNMUSEUM	FERNDALE MUSEUM	25.00		478,812.40
10/19/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,750.41		477,061.99
10/19/16					14,900.00	491,961.99
10/19/16		USTREASURY	UNITED STATES TREASURY	9,420.14		482,541.85
10/19/16	50652	CHOPPIS	CHELCI HOPPIS	126.92		482,414.93
10/19/16	50653	EELRI	EEL RIVER DISPOSAL	185.00		482,229.93
10/19/16	50654	FMCC	FORD MOTOR CREDIT COMPANY	7,992.70		474,237.23
10/19/16	50655	MAP ACT NAV	MAP ACT NAVIGATORS	440.00		473,797.23
10/19/16	50656	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		473,577.40
10/19/16	50657	PLANWEST	PLANWEST PARTNERS, INC.	861.00		472,716.40
10/19/16	50658	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	691.48		472,024.92
10/19/16	50661	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		471,978.77
10/19/16	50668	NORCO	NORTH COAST LABORATORIES LTD.	175.00		471,803.77
10/20/16	50659	PHIAY	AYCOCK & EDGMON	100.00		471,703.77
10/20/16	50669	D OSTLER	DIANE OSTLER	7.06		471,696.71
10/20/16	50670	POSTM	POSTMASTER	188.00		471,508.71
10/21/16	50660	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	9,924.60		461,584.11
10/24/16	50671	FERTR	FERNBRIDGE TRACTOR & EQUIP. CO.	168.89		461,415.22
10/24/16	50672	RKM BUILDER	RKM BUILDER	5,585.00		455,830.22
10/25/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	1,455.74		454,374.48
10/25/16	50672	HEATHSMART	NORTH RANCH BENEFITS TRUST	164.83		454,209.65
10/27/16		TRICOUNTY	TRI COUNTY BANK	1,129.58		453,080.07
10/27/16	1001		PARRISH, JAY D	2,154.75		450,925.32
10/27/16	1002		HALL, KRISTENE M	1,295.26		449,630.06
10/27/16	1003		TIMMERMAN, DONNA E	1,482.49		448,147.57
10/27/16	1004		SMITH, BRET A	1,347.15		446,800.42
10/27/16	1005		WIDEMAN, ROBERT A	1,272.94		445,527.48
10/27/16	1006		BILLINGTON, ALLAN L	1,416.58		444,110.90
10/27/16	1007		LINDGREN, ROBERT	1,037.84		443,073.06
10/27/16	1008		COPPINI, STEVE L	1,886.11		441,186.95
10/27/16	1009		HOPPIS, JOHNNY F	1,057.61		440,129.34
10/27/16	1010		BRIGGS, WILLIAM O	119.42		440,009.92
10/27/16	50673	DVLNO	DAVE LENARDO	280.00		439,729.92
10/27/16	50675		KAYTIS-SLOCUM, NANCY S	46.28		439,683.64
10/27/16	50676		ROSA, MARIA A	247.09		439,436.55
10/27/16	50677		WILLIAMS, CHRISTOPHER D	505.40		438,931.15
10/27/16	50678		GARDNER, SHAWN C	1,435.93		437,495.22
10/27/16	50679		MIRANDA, TIMOTHY W	1,083.54		436,411.68
10/27/16	50680		BOYNTON, MARY ELLEN	83.29		436,328.39
10/27/16	50681		RICHARDSON, DIANNA L	37.02		436,291.37
10/27/16	50682	CHACO	CHAMBER OF COMMERCE	7,496.32		428,795.05
10/27/16	50683	HUMLODGING	HUMBOLDTL LODGING ALLIANCE, INCL	14,204.13		414,590.92
10/27/16	50684	SCOUTS	SCOUTS	450.00		414,140.92
10/29/16	50692	SUDDEN	SUDDENLINK	595.06		413,545.86
10/31/16			10.31.16		10,771.18	424,317.04
10/31/16			10.31.16 #2		10,695.00	435,012.04
10/31/16	50693	PACGA	PACIFIC GAS & ELECTRIC	1,361.76		433,650.28
10/31/16	BalAdj		Adjusting entry from reconciliation		0.04	433,650.32
<b>Totals</b>				<b>133,842.56</b>	<b>101,118.49</b>	<b>433,650.32</b>

Transaction count = 106

<b>OCTOBER DEPOSIT RECAP</b>				
	<b>10/18/2016</b>	<b>10/31/2016</b>	<b>10/31/2016</b>	<b>TOTALS</b>
RETAIL TAX	14,900.00			14,900.00
HIGHWAY USER TAX	-			-
BUSINESS LIC	255.00	25.00		280.00
ANIMAL	45.00			45.00
BUILDING RENTS	600.00	115.00		715.00
PERMITS	664.45	1,428.03		2,092.48
DRAINAGE FEE	1,500.00	-		1,500.00
SEWER	5,180.16	-		5,180.16
TOT	10,785.69	2,734.35	10,695.00	24,215.04
HEALTH	50.00	175.00		225.00
LITTLE LEAGUE	200.00			200.00
SEPTIC DUMPS	3,969.00			3,969.00
RACING	2,041.32			2,041.32
FRANCHSE FEES	1,148.58	6,260.18		7,408.76
HUMBOLDT CTY - COPS	38,230.62			38,230.62
SMALL MISC	82.45	33.62		116.07
<b>DEPOSIT TOTALS</b>	<b>79,652.27</b>	<b>10,771.18</b>	<b>10,695.00</b>	<b>101,118.45</b>

**Balance Sheet**  
**Fund 10 - General Fund**  
**As of October 31, 2016**

**Assets**

<b>Current Assets</b>	
Cash	\$ 367,560.63
Restricted Cash	15,152.59
Accounts Receivable	<u>107,845.49</u>
<b>Total Current Assets</b>	<u>490,558.71</u>
 <b>Total Assets</b>	 <u>\$ 490,558.71</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Accounts Payable	\$ 26,725.56
Interest Payable	725.44
Accrued Liabilities	14,501.39
Other Current Liabilities	<u>101,240.36</u>
<b>Total Current Liabilities</b>	<u>143,192.75</u>
 <b>Total Liabilities</b>	 <u>143,192.75</u>
 <b>Fund Balance</b>	
Other Equity	471,632.96
Retained Earnings	<u>(124,267.00)</u>
<b>Total Fund Balance</b>	<u>347,365.96</u>
 <b>Total Liabilities and Fund Balance</b>	 <u>\$ 490,558.71</u>



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**Balance Sheet**  
**Fund 23 - RSTP Fund**  
**As of October 31, 2016**

**Assets**

Current Assets	
Cash	\$ <u>59,021.17</u>
Total Current Assets	<u>59,021.17</u>
Total Assets	<u>\$ <u>59,021.17</u></u>

**Liabilities and Fund Balance**

Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	62,681.84
Retained Earnings	<u>(3,660.67)</u>
Total Fund Balance	<u>59,021.17</u>
Total Liabilities and Fund Balance	<u>\$ <u>59,021.17</u></u>

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**Balance Sheet**  
**Fund 24 - Transportation Development Act**  
**As of October 31, 2016**

**Assets**

Current Assets	
Cash	\$ <u>219,901.97</u>
Total Current Assets	<u>219,901.97</u>
Total Non Current Assets	<u>                    </u>
Total Assets	<u>\$ <u>219,901.97</u></u>

**Liabilities and Fund Balance**

Current Liabilities	<u>                    </u>
Total Current Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	235,919.37
Retained Earnings	<u>(16,017.40)</u>
Total Fund Balance	<u>219,901.97</u>
Total Liabilities and Fund Balance	<u>\$ <u>219,901.97</u></u>

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**Balance Sheet**  
**Fund 26 - Drainage Fund**  
**As of October 31, 2016**

**Assets**

Current Assets	
Cash	\$ <u>72,323.58</u>
Total Current Assets	<u>72,323.58</u>
Total Assets	<u>\$ <u>72,323.58</u></u>

**Liabilities and Fund Balance**

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	79,551.10
Retained Earnings	<u>(7,528.28)</u>
Total Fund Balance	<u>72,022.82</u>
Total Liabilities and Fund Balance	<u>\$ <u>72,323.58</u></u>

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**Balance Sheet**  
**Fund 25 - Integrated Waste Mgt**  
**As of October 31, 2016**

**Assets**

Current Assets	
Cash	\$ <u>38,937.67</u>
Total Current Assets	<u>38,937.67</u>
Total Assets	<u>\$ <u>38,937.67</u></u>

**Liabilities and Fund Balance**

Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	47,482.90
Retained Earnings	<u>(8,545.23)</u>
Total Fund Balance	<u>38,937.67</u>
Total Liabilities and Fund Balance	<u>\$ <u>38,937.67</u></u>

## City of Ferrisdale

Balance Sheet  
Fund -30 - Sewer  
As of October 31, 2016

Assets

Current Assets	
Cash	\$ <u>216,973.02</u>
Total Current Assets	<u>216,973.02</u>
Property and Equipment	
Vehicles	42,332.05
Equipment	73,561.27
Sewer system	13,459,674.06
Less Accumulated Depreciation	<u>(2,399,269.29)</u>
Net Property and Equipment	<u>11,176,298.09</u>
Total Assets	<u>\$ 11,393,271.11</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes Payable USDA	4,599,000.00
Capital leases payable	<u>14,664.02</u>
Total Long-Term Liabilities	<u>4,613,664.02</u>
Total Liabilities	<u>4,660,873.95</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>83,304.56</u>
Total Fund Balance	<u>6,732,397.16</u>
Total Liabilities and Fund Balance	<u>\$ 11,393,271.11</u>

Balance Sheet  
**GASB 34 ASSETS AND LIABILITIES**  
 As of October 31, 2016

Assets

Property and Equipment	
Buildings and improvements	463,886.10
Vehicles	189,994.86
Equipment	142,665.72
Roadways	10,782,034.50
Sidewalks	163,000.00
Streetlights	25,200.00
Land	131,000.00
Less Accumulated Depreciation	<u>(6,467,034.37)</u>
Net Property and Equipment	<u>5,430,746.81</u>
Total Assets	<u>\$ 5,430,746.81</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	49,037.19
Notes payable-current	73,285.35
Capital leases payable	<u>16,721.36</u>
Total Long-Term Liabilities	<u>139,043.90</u>
Fund Balance	
Other Equity	<u>5,291,702.91</u>
Total Fund Balance	<u>5,291,702.91</u>
Total Liabilities and Fund Balance	<u>\$ 5,430,746.81</u>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
<b>REVENUES</b>				
<b>Revenues - Taxes</b>				
10014102 Property tax-secured	\$ 0.00	\$ 0.00	\$ 139,000.00	\$ (139,000.00)
10014104 Property tax-unsecured	0.00	0.00	5,000.00	(5,000.00)
10014106 Property tax-prior	0.00	0.00	7,000.00	(7,000.00)
10014107 Supplemental role	0.00	0.00	2,000.00	(2,000.00)
10014110 Sales and use tax	0.00	29,800.00	160,000.00	(130,200.00)
10014111 Trash franchise	0.00	1,148.58	6,000.00	(4,851.42)
10014112 PG&E franchise	0.00	0.00	6,800.00	(6,800.00)
10014114 Cable franchise	0.00	6,260.18	24,500.00	(18,239.82)
10014116 Business license tax	280.00	9,473.00	14,500.00	(5,027.00)
10014118 Real Property Transfer tax	0.00	0.00	5,000.00	(5,000.00)
10014120 Transient lodging tax	0.00	71,738.20	140,000.00	(68,261.80)
10014121 TOT Humboldt Lodging Authority	0.00	23,774.03	28,000.00	(4,225.97)
<b>Total Revenue - Taxes</b>	<b>\$ 280.00</b>	<b>\$ 142,193.99</b>	<b>\$ 537,800.00</b>	<b>\$ (395,606.01)</b>
<b>Revenues - Licenses and Permits</b>				
10024132 Construction permits	\$ 1,382.48	\$ 12,327.41	\$ 20,000.00	\$ (7,672.59)
10024164 Health protection	410.00	1,620.00	4,250.00	(2,630.00)
10024166 Encroachment permits	0.00	105.00	400.00	(295.00)
10024278 Animal license fees	45.00	1,272.50	3,000.00	(1,727.50)
<b>Total Revenue - Licenses and Permits</b>	<b>\$ 1,837.48</b>	<b>\$ 15,324.91</b>	<b>\$ 27,650.00</b>	<b>\$ (12,325.09)</b>
<b>Revenues - Use of Money and Property</b>				
10044182 Interest	\$ 0.00	\$ (829.24)	\$ 500.00	\$ (1,329.24)
10044297 Town Hall Rent	365.00	1,260.00	5,000.00	(3,740.00)
10044297.1 Community Center rents	50.00	200.00	1,200.00	(1,000.00)
<b>Total Revenue -Use of Money and Property</b>	<b>\$ 415.00</b>	<b>\$ 630.76</b>	<b>\$ 6,700.00</b>	<b>\$ (6,069.24)</b>
<b>Revenues - Fines</b>				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ (2,000.00)
<b>Total Revenue - Fines</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 2,000.00</b>	<b>\$ (2,000.00)</b>
<b>Revenues - Intergovernmental</b>				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 0.00	\$ 126,000.00	\$ (126,000.00)
10054222 Home owners prop. tax relief	0.00	0.00	1,350.00	(1,350.00)
10054286 Street sweeping	0.00	5,520.00	11,090.00	(5,570.00)
10054290 Peace off. stds. & trng.	0.00	0.00	2,500.00	(2,500.00)
10054300 Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)
10054310 COPs Program	0.00	38,230.62	100,000.00	(61,769.38)
10054320 Void Grant	0.00	0.00	2,000.00	(2,000.00)
<b>Total Revenue - Intergovernmental</b>	<b>\$ 0.00</b>	<b>\$ 43,750.62</b>	<b>\$ 245,940.00</b>	<b>\$ (202,189.38)</b>

## City of Ferrdale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016	Over/(Under)
	Actual	Actual	Budget	Budget
<b>Revenues - Fees for Service</b>				
10084270 Plan check fees	\$ 710.00	\$ 2,130.00	\$ 1,000.00	\$ 1,130.00
10084271 Parking fees	27.62	27.62	250.00	(222.38)
10084279 Copy machine fees - Library	0.00	0.00	100.00	(100.00)
10084280 Copy machine fees - City	0.00	0.00	10.00	(10.00)
10084287.2 Developer reimbursed fees	0.00	0.00	2,000.00	(2,000.00)
10084287.3 Reimbursed Fees Planning	0.00	710.00	1,000.00	(290.00)
10084291 Special police services	0.00	10.00	6,000.00	(5,990.00)
10084298 Fair racing revenue	0.00	2,043.55	2,200.00	(156.45)
<b>Total Revenue - Fees for Service</b>	<b>\$ 737.62</b>	<b>\$ 4,921.17</b>	<b>\$ 12,560.00</b>	<b>\$ (7,638.83)</b>
<b>Revenues - Other Revenue</b>				
10094284 Donations - Library	\$ 0.00	\$ 0.00	\$ 300.00	\$ (300.00)
10094284.1 Donations - City	0.00	0.00	600.00	(600.00)
10094307 Miscellaneous	818.45	2,141.45	4,000.00	(1,858.55)
10094308 PARSAC Grants	0.00	1,880.00	0.00	1,880.00
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
10094314 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
<b>Total Revenue - Other Revenue</b>	<b>\$ 818.45</b>	<b>\$ 4,221.45</b>	<b>\$ 20,100.00</b>	<b>\$ (15,878.55)</b>
<b>TOTAL REVENUES</b>	<b>\$ 4,088.55</b>	<b>\$ 211,042.90</b>	<b>\$ 852,750.00</b>	<b>\$ (641,707.10)</b>

## City of Ferrisdale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016  Actual	4 Months Ended October 31, 2016  Actual	FY 2015/2016  Budget	Over/(Under)  Budget
<b>EXPENDITURES</b>				
<b>Expenditures - City Council</b>				
10115012 Office expense	\$ 0.00	\$ 124.61	\$ 75.00	\$ 49.61
10115013 Advertising	0.00	281.50	400.00	(118.50)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	0.00	0.00	825.00	(825.00)
<b>Total Expenditures - City Council</b>	<b>\$ 0.00</b>	<b>\$ 406.11</b>	<b>\$ 1,800.00</b>	<b>\$ (1,393.89)</b>
<b>Expenditures City Manager</b>				
10105002 Salary - permanent	\$ 4,518.35	\$ 12,182.37	\$ 28,895.30	\$ (16,712.93)
10105006 SSI tax	715.74	1,331.48	2,420.27	(1,088.79)
10105007 Medical insurance	624.84	2,672.52	9,625.60	(6,953.08)
10105009 Workers comp. insurance	0.00	1,872.98	1,765.42	107.56
10105010 Deferred retirement	0.00	629.54	2,381.67	(1,752.13)
10105061 Liability Insurance	0.00	3,949.15	3,960.41	(11.26)
<b>Total expenditures -City Manager</b>	<b>\$ 5,858.93</b>	<b>\$ 22,638.04</b>	<b>\$ 49,048.67</b>	<b>\$ (26,410.63)</b>
<b>Expenditures - City Clerk</b>				
10125002 Salary - permanent	\$ 5,613.86	\$ 29,741.74	\$61,401.66	\$ (31,659.92)
10125006 SSI tax	451.98	2,405.48	5,903.03	(3,497.55)
10125007 Medical insurance	1,285.42	4,352.30	8,381.50	(4,029.20)
10125009 Workers comp. insurance	0.00	3,961.36	3,936.36	25.00
10125010 Deferred retirement	0.00	2,139.79	5,310.42	(3,170.63)
10125012 Office expense	204.96	1,574.98	6,000.00	(4,425.02)
10125044 Meetings and dues	440.00	425.00	1,000.00	(575.00)
10125050 IT Support	40.00	240.00	5,000.00	(4,760.00)
10125061 Liability Insurance	0.00	3,752.96	3,752.98	(0.02)
<b>Total Expenditures -City Clerk</b>	<b>\$ 8,036.22</b>	<b>\$ 48,593.61</b>	<b>\$ 100,685.95</b>	<b>\$ (52,092.34)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016  Actual	4 Months Ended October 31, 2016  Actual	FY 2015/2016  Budget	Over/(Under)  Budget
<b>Expenditures - City Attorney</b>				
10145052 Professional services	<u>\$0.00</u>	<u>\$908.00</u>	<u>\$ 0.00</u>	<u>\$ 908.00</u>
<b>Total Expenditures - City Attorney</b>	<u>\$ 0.00</u>	<u>\$ 908.00</u>	<u>\$ 0.00</u>	<u>\$ 908.00</u>
<b>Expenditures - Government Buildings</b>				
10155002 Salary - permanent	\$ 270.20	\$ 1,019.04	\$ 3,000.00	\$ (1,980.96)
10155006 SSI tax	86.85	424.86	409.50	15.36
10155009 Workers comp. insurance	0.00	209.68	209.68	0.00
10155014 Vehicle expense	0.00	0.00	3,219.00	(3,219.00)
10155020 Building and ground maint.	359.75	7,018.27	2,000.00	5,018.27
10155030 Trash service	36.15	129.60	550.00	(420.40)
10155031 Gas	0.00	119.04	1,200.00	(1,080.96)
10155032 Utilities	0.00	482.97	1,800.00	(1,317.03)
10155033 Water	33.07	134.53	3,000.00	(2,865.47)
10155034 Telephone/internet	311.50	1,114.21	3,701.28	(2,587.07)
10155061 Liability Insurance	<u>0.00</u>	<u>295.95</u>	<u>295.62</u>	<u>0.33</u>
<b>Total Expenditures - Government Buildings</b>	<u>\$ 1,097.52</u>	<u>\$ 10,948.15</u>	<u>\$ 19,385.08</u>	<u>\$ (8,436.93)</u>
<b>Expenditures - Non departmental</b>				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,500.00	\$ (3,500.00)
10165054 Audit and accounting	4,730.00	6,233.50	11,500.00	(5,266.50)
10165054.1 Accounting services	0.00	0.00	14,000.00	(14,000.00)
10165055 Contractual services	0.00	180.00	720.00	(540.00)
10165063 Insurance (Fire Bldg.)	11,604.00	11,604.00	0.00	11,604.00
10165064 Election expenses	0.00	0.00	300.00	(300.00)
10165078 Copy machine expense	0.00	1,083.28	3,500.00	(2,416.72)
10165096 Animal control	0.00	0.00	4,800.00	(4,800.00)
10165099 Miscellaneous	0.00	470.00	2,000.00	(1,530.00)
10165200 Car allowance	<u>400.00</u>	<u>1,600.00</u>	<u>0.00</u>	<u>1,600.00</u>
<b>Total Expenditures - Nondepartmental</b>	<u>\$ 16,734.00</u>	<u>\$ 21,170.78</u>	<u>\$ 40,320.00</u>	<u>\$ (19,149.22)</u>
<b>Expenditures - Community Promotion</b>				
10175020 Building and ground maint.	\$ 0.00	\$ 24.80	\$ 0.00	\$ 24.80
10175024 Special department supply	0.00	739.47	2,200.00	(1,460.53)
10175031 Gas	0.00	0.00	1,100.00	(1,100.00)
10175032 Utilities	0.00	96.68	250.00	(153.32)
10175033 Water	141.59	570.55	0.00	570.55
10175072 Chamber of commerce	0.00	7,496.32	29,985.28	(22,488.96)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	<u>0.00</u>	<u>23,560.93</u>	<u>28,000.00</u>	<u>(4,439.07)</u>
<b>Total Expenditures - Community Promotion</b>	<u>\$ 141.59</u>	<u>\$ 32,488.75</u>	<u>\$ 63,185.28</u>	<u>\$ (30,696.53)</u>

## City of Ferrisde

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
<b>Expenditures - Police</b>				
10215002 Salary - permanent	\$ 16,870.33	\$ 79,176.82	\$ 215,394.46	\$ (136,217.64)
10215005 Salary - overtime	384.40	2,358.12	7,000.00	(4,641.88)
10215006 SSI tax	894.22	4,325.95	19,511.36	(15,185.41)
10215007 Medical insurance	2,832.12	9,728.18	48,587.75	(38,859.57)
10215009 Workers comp. insurance	0.00	13,188.78	13,138.78	50.00
10215010 Deferred retirement	0.00	3,136.99	10,913.91	(7,776.92)
10215012 Office expense	47.00	664.88	1,800.00	(1,135.12)
10215014 Vehicle expense	0.00	2,773.83	7,500.00	(4,726.17)
10215016 Fuel	0.00	0.00	10,000.00	(10,000.00)
10215020 Building and ground maint.	0.00	256.50	1,500.00	(1,243.50)
10215021 Street maintenance	0.00	43.97	0.00	43.97
10215022 IT support	0.00	502.96	3,800.00	(3,297.04)
10215024 Special department supply	0.00	2,626.02	10,300.00	(7,673.98)
10215026 Uniform expense	0.00	2,186.94	500.00	1,686.94
10215026.1 Uniform allowance	0.00	0.00	2,500.00	(2,500.00)
10215029 Water/sewer	46.65	156.47	1,200.00	(1,043.53)
10215032 Utilities	0.00	356.98	1,600.00	(1,243.02)
10215034 Telephone/internet	295.34	982.11	3,403.68	(2,421.57)
10215035 Dispatch service	1,683.33	6,733.32	20,200.00	(13,466.68)
10215044 Meetings and dues	0.00	0.00	2,450.00	(2,450.00)
10215048 Training	0.00	0.00	5,000.00	(5,000.00)
10215051 Physical exams	0.00	745.00	900.00	(155.00)
10215052 Professional services	0.00	0.00	600.00	(600.00)
10215061 Liability Insurance	0.00	9,815.40	10,532.58	(717.18)
10215078 Copy machine expense	0.00	443.55	1,600.00	(1,156.45)
10215086 Booking fees	35.00	70.00	0.00	70.00
10215088 Equipment repair other	156.15	171.22	500.00	(328.78)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	0.00	937.00	(937.00)
10215092 Sewer plant permit	0.00	0.00	9,825.40	(9,825.40)
10215098 Background expense	0.00	822.28	1,000.00	(177.72)
10215201 Lexipol services	2,178.00	2,178.00	2,200.00	(22.00)
<b>Total Expenditures - Police</b>	<b>\$ 25,422.54</b>	<b>\$ 145,748.27</b>	<b>\$ 417,148.92</b>	<b>\$ (271,400.65)</b>
<b>Expenditures - Animal Control</b>				
10225096 Animal control	\$ 450.00	\$ 1,800.00	\$ 5,400.00	\$ (3,600.00)
<b>Total Expenditures - Animal Control</b>	<b>\$ 450.00</b>	<b>\$ 1,800.00</b>	<b>\$ 5,400.00</b>	<b>\$ (3,600.00)</b>
<b>Expenditures - Health</b>				
10245048 Training	\$ 0.00	\$ 0.00	\$ 1,000.00	\$ (1,000.00)
10245052 Professional services	0.00	400.00	2,400.00	(2,000.00)
10245055 Contractual services	200.00	400.00	0.00	400.00
<b>Total Expenditures - Health</b>	<b>\$ 200.00</b>	<b>\$ 800.00</b>	<b>\$ 3,400.00</b>	<b>\$ (2,600.00)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
<b>Expenditures - Streets and Roads</b>				
10315002 Salary - permanent	\$ 1,257.48	\$ 5,808.10	\$ 16,536.00	\$ (10,727.90)
10315006 SSI tax	45.64	251.91	1,433.00	(1,181.09)
10315007 Medical insurance	328.45	1,347.36	5,662.12	(4,314.76)
10315009 Workers comp. insurance	0.00	982.58	982.58	0.00
10315010 Deferred retirement	0.00	310.86	1,115.51	(804.65)
10315011 Bldg/property insurance	0.00	0.00	1,171.00	(1,171.00)
10315012 Office expense	0.00	620.00	0.00	620.00
10315014 Vehicle expense	0.00	3.00	10,000.00	(9,997.00)
10315020 Building and ground maint.	0.00	54.23	0.00	54.23
10315021 Street maintenance	0.00	2,205.52	2,995.00	(789.48)
10315024 Special department supply	15.00	440.97	600.00	(159.03)
10315034 Telephone/internet	60.40	240.15	1,070.00	(829.85)
10315044 Meetings and dues	0.00	0.00	60.00	(60.00)
10315055 Contractual services	0.00	724.00	0.00	724.00
10315061 Liability Insurance	0.00	3,739.61	3,739.61	0.00
10315095 Capital outlay	0.00	0.00	15,000.00	(15,000.00)
<b>Total Expenditures - Streets and Roads</b>	<b>\$ 1,706.97</b>	<b>\$ 16,728.29</b>	<b>\$ 60,364.82</b>	<b>\$ (43,636.53)</b>
<b>Expenditures - Planning</b>				
10415013 Advertising	\$ 0.00	\$ (117.00)	\$ 0.00	\$ (117.00)
10415052 Professional services	0.00	2,058.00	10,000.00	(7,942.00)
10415053 Reimbursable Fees	0.00	0.00	1,000.00	(1,000.00)
10415059 Special Planning Projects	0.00	0.00	4,500.00	(4,500.00)
<b>Total Expenditures - Planning</b>	<b>\$ 0.00</b>	<b>\$ 1,941.00</b>	<b>\$ 15,500.00</b>	<b>\$ (13,559.00)</b>
<b>Expenditures - City engineer</b>				
10425052 Professional services	\$ 0.00	\$ 5,685.00	\$ 8,000.00	\$ (2,315.00)
10425053 Reimbursable Fees	0.00	675.00	1,000.00	(325.00)
10425059 Special Planning Projects	0.00	0.00	500.00	(500.00)
<b>Total Expenditures - City engineer</b>	<b>\$ 0.00</b>	<b>\$ 6,360.00</b>	<b>\$ 9,500.00</b>	<b>\$ (3,140.00)</b>
<b>Expenditures - Building Regulation</b>				
10435052 Professional services	\$ 238.82	\$ 9,349.86	\$ 12,800.00	\$ (3,450.14)
<b>Total Expenditures - Building Regulation</b>	<b>\$ 238.82</b>	<b>\$ 9,349.86</b>	<b>\$ 12,800.00</b>	<b>\$ (3,450.14)</b>

## City of Ferris

## Income Statement

## Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
<b>Expenditures - Library</b>				
10615002 Salary - permanent	\$ 364.32	\$ 2,253.73	\$ 5,000.00	\$ (2,746.27)
10615006 SSI tax	76.24	339.72	682.50	(342.78)
10615009 Workers comp. insurance	0.00	330.00	330.00	0.00
10615012 Office expense	0.00	102.21	440.00	(337.79)
10615015 Property tax admin. fees	0.00	260.72	1,236.00	(975.28)
10615016 Fuel	0.00	0.00	260.72	(260.72)
10615020 Building and ground maint.	0.00	0.00	1,500.00	(1,500.00)
10615024 Special department supply	0.00	648.69	5,000.00	(4,351.31)
10615031 Gas	0.00	249.21	1,450.00	(1,200.79)
10615032 Utilities	0.00	499.41	1,450.00	(950.59)
10615033 Water	24.12	94.91	550.00	(455.09)
10615034 Telephone/internet	100.50	418.31	1,350.00	(931.69)
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
<b>Total Expenditures - Library</b>	<b>\$ 565.18</b>	<b>\$ 5,196.91</b>	<b>\$ 19,349.22</b>	<b>\$ (14,152.31)</b>
<b>Expenditures - Parks</b>				
10625002 Salary - permanent	\$ 272.00	\$ 1,326.00	\$ 3,536.00	\$ (2,210.00)
10625006 SSI tax	37.67	183.65	482.66	(299.01)
10625009 Workers comp. insurance	0.00	177.90	177.90	0.00
10625020 Building and ground maint.	55.65	4,879.70	4,500.00	379.70
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	0.00	240.11	950.00	(709.89)
10625033 Water	256.71	747.12	1,500.00	(752.88)
10625060 Bocce ball expenses	0.00	440.85	250.00	190.85
10625065 Russ Park expenditures	0.00	271.96	1,000.00	(728.04)
<b>Total Expenditures - Parks</b>	<b>\$ 622.03</b>	<b>\$ 8,267.29</b>	<b>\$ 12,546.56</b>	<b>\$ (4,279.27)</b>
<b>Expenditures -Community Center</b>				
10635002 Salary - permanent	\$ 196.30	\$ 642.97	\$ 2,529.22	\$ (1,886.25)
10635006 SSI tax	8.28	38.02	143.30	(105.28)
10635007 Medical insurance	219.69	906.26	566.21	340.05
10635009 Workers comp. insurance	0.00	98.06	98.06	0.00
10635010 Deferred retirement	0.00	31.10	111.25	(80.15)
10635020 Building and ground maint.	0.00	248.43	780.00	(531.57)
10635025 Donations	0.00	0.00	2,796.00	(2,796.00)
<b>Total Expenditures -Community center</b>	<b>\$ 424.27</b>	<b>\$ 1,964.84</b>	<b>\$ 7,024.04</b>	<b>\$ (5,059.20)</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 61,498.07</b>	<b>\$ 335,309.90</b>	<b>\$ 837,458.54</b>	<b>\$ (502,148.64)</b>

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2016	4 Months Ended October 31, 2016	FY 2015/2016	Over/(Under)
	Actual	Actual	Budget	Budget
REVENUES OVER (UNDER) EXPENDITURES	\$ <u>(57,409.52)</u>	\$ <u>(124,267.00)</u>	\$ <u>15,291.46</u>	\$ <u>(139,558.46)</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 22 - GAS TAX

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
22314182 Interest	\$ 0.00	\$ 0.00	\$ 50.00	\$ (50.00)
22314210.1 Gas tax (2105)	0.00	2,180.78	8,563.00	(6,382.22)
22314210.2 Gas tax (2106)	0.00	2,866.41	8,980.00	(6,113.59)
22314210.3 Gas tax (2107)	0.00	2,309.29	11,890.00	(9,580.71)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	0.00	1,510.87	3,234.00	(1,723.13)
<b>Total Revenue</b>	<u>0.00</u>	<u>9,867.35</u>	<u>33,717.00</u>	<u>(23,849.65)</u>
<b>EXPENDITURES</b>				
22315002 Salary - permanent	1,873.46	8,542.92	18,527.11	(9,984.19)
22315006 SSI tax	108.73	513.75	1,932.22	(1,418.47)
22315007 Medical insurance	450.99	1,861.38	7,643.86	(5,782.48)
22315009 Workers comp. insurance	0.00	1,338.26	1,338.26	0.00
22315010 Deferred retirement	0.00	738.33	1,574.02	(835.69)
22315058 Street lighting	1,361.76	4,139.01	15,600.00	(11,460.99)
<b>TOTAL EXPENDITURES</b>	<u>3,794.94</u>	<u>17,133.65</u>	<u>46,615.47</u>	<u>(29,481.82)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (3,794.94)</u>	<u>\$ (7,266.30)</u>	<u>\$ (12,898.47)</u>	<u>\$ 5,632.17</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 23 - RSTP

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
23314182 Interest	\$ 0.00	\$ 0.00	\$ 45.00	\$ (45.00)
23314211 RSTP Revenue	0.00	0.00	9,000.00	(9,000.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>0.00</u>	<u>9,045.00</u>	<u>(9,045.00)</u>
<b>EXPENDITURES</b>				
23315002 Salary - permanent	364.08	2,487.92	4,185.75	(1,697.83)
23315006 SSI tax	0.00	0.00	1,152.34	(1,152.34)
23315007 Medical insurance	250.52	823.23	4,277.79	(3,454.56)
23315009 Workers comp. insurance	0.00	349.52	349.52	0.00
23315010 Deferred retirement	0.00	0.00	540.23	(540.23)
<b>TOTAL EXPENDITURES</b>	<u>614.60</u>	<u>3,660.67</u>	<u>10,505.63</u>	<u>(6,844.96)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (614.60)</u>	<u>\$ (3,660.67)</u>	<u>\$ (1,460.63)</u>	<u>\$ (2,200.04)</u>

## City of Ferris

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
24314182 Interest	\$ 0.00	\$ 0.00	\$ 135.00	\$ (135.00)
24314231 Transportation devel. act	0.00	0.00	44,170.00	(44,170.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>0.00</u>	<u>44,305.00</u>	<u>(44,305.00)</u>
<b>EXPENDITURES</b>				
24315002 Salary - permanent	1,566.96	6,829.22	18,205.61	(11,376.39)
24315005 Salary - overtime	0.00	0.00	1,649.16	(1,649.16)
24315006 SSI tax	69.23	328.77	6,333.10	(6,004.33)
24315007 Medical insurance	374.98	1,522.68	153.05	1,369.63
24315009 Workers comp. insurance	0.00	1,133.64	1,319.00	(185.36)
24315010 Deferred retirement	0.00	374.63	1,000.00	(625.37)
24315014 Vehicle expense	0.00	0.00	5,300.00	(5,300.00)
24315016 Fuel	0.00	1,041.48	1,000.00	41.48
24315020 Building and ground maint.	0.00	199.34	4,000.00	(3,800.66)
24315021 Street maintenance	0.00	1,272.13	500.00	772.13
24315024 Special department supply	0.00	2,080.19	2,400.00	(319.81)
24315032 Utilities	0.00	507.01	425.00	82.01
24315033 Water	29.61	135.74	705.00	(569.26)
24315034 Telephone/internet	60.40	182.15	350.00	(167.85)
24315063 Insurance (Fire Bldg.)	0.00	0.00	500.00	(500.00)
24315088 Equipment repair other	0.00	410.42	0.00	410.42
<b>TOTAL EXPENDITURES</b>	<u>2,101.18</u>	<u>16,017.40</u>	<u>43,839.92</u>	<u>(27,822.52)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (2,101.18)</u>	<u>\$ (16,017.40)</u>	<u>\$ 465.08</u>	<u>\$ (16,482.48)</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 26 - DRAINAGE FUND

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
26314182 Interest	\$ 0.00	\$ 0.00	\$ 50.00	\$ (50.00)
26314230 Drainage fund	3,000.00	3,000.00	5,000.00	(2,000.00)
26314240 Drainage district fees	0.00	0.00	21,010.00	(21,010.00)
<b>Total Revenue</b>	<u>3,000.00</u>	<u>3,000.00</u>	<u>26,060.00</u>	<u>(23,060.00)</u>
<b>EXPENDITURES</b>				
26315002 Salary - permanent	3,342.41	3,342.41	15,760.97	(12,418.56)
26315006 SSI tax	337.04	337.04	71.78	265.26
26315007 Medical insurance	275.71	275.71	0.00	275.71
26315009 Workers comp. insurance	1,228.62	1,228.62	1,228.62	0.00
26315010 Deferred retirement	0.00	0.00	466.51	(466.51)
26315019 Creek maintenance	450.00	450.00	0.00	450.00
26315022 IT support	376.18	376.18	0.00	376.18
26315194 Interest expense	4,518.32	4,518.32	13,162.00	(8,643.68)
<b>TOTAL EXPENDITURES</b>	<u>10,528.28</u>	<u>10,528.28</u>	<u>30,689.88</u>	<u>(20,161.60)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (7,528.28)</u>	<u>\$ (7,528.28)</u>	<u>\$ (4,629.88)</u>	<u>\$ (2,898.40)</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
25314182 Interest	\$ 0.00	\$ 0.00	\$ 30.00	\$ (30.00)
25314288 Tipping fee (int. waste mgt.)	0.00	0.00	7,000.00	(7,000.00)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
<b>Total Revenue</b>	<u>0.00</u>	<u>0.00</u>	<u>12,030.00</u>	<u>(12,030.00)</u>
<b>EXPENDITURES</b>				
25315002 Salary - permanent	887.87	2,513.55	5,253.69	(2,740.14)
25315006 SSI tax	35.54	159.93	427.11	(267.18)
25315007 Medical insurance	109.61	449.12	1,698.64	(1,249.52)
25315009 Workers comp. insurance	0.00	311.54	311.54	0.00
25315010 Deferred retirement	0.00	111.09	420.30	(309.21)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315055 Contractual services	0.00	5,000.00	0.00	5,000.00
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>1,033.02</u>	<u>8,545.23</u>	<u>8,661.28</u>	<u>(116.05)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (1,033.02)</u>	<u>\$ (8,545.23)</u>	<u>\$ 3,368.72</u>	<u>\$ (11,913.95)</u>

## City of Ferris

## INCOME STATEMENT

## FUND 30 - SEWER FUND

	1 Month Ended October 31, 2016 Actual	4 Months Ended October 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
30514274 Sewer service charge	\$ 0.00	\$ 0.00	\$ 446,000.00	\$ (446,000.00)
30514275 Sewer connection fees	5,180.16	10,360.32	15,000.00	(4,639.68)
30514276 Refunds - sewer fees	(660.20)	(660.20)	0.00	(660.20)
30514307 Miscellaneous	0.00	15,798.50	71,200.00	(55,401.50)
30514308 PARSAC Grants	0.00	0.00	194,000.00	(194,000.00)
<b>Total Revenue</b>	<u>4,519.96</u>	<u>25,498.62</u>	<u>726,200.00</u>	<u>(700,701.38)</u>
<b>EXPENSES</b>				
30515002 Salary - permanent	17,894.21	71,790.61	195,069.65	(123,279.04)
30515005 Salary - overtime	595.52	2,199.68	8,932.00	(6,732.32)
30515006 SSI tax	1,662.90	8,558.31	16,482.84	(7,924.53)
30515007 Medical insurance	3,239.32	12,981.53	49,982.64	(37,001.11)
30515009 Workers comp. insurance	0.00	10,872.08	10,822.08	50.00
30515010 Deferred retirement	0.00	4,063.15	14,596.03	(10,532.88)
30515012 Office expense	0.00	72.33	1,000.00	(927.67)
30515014 Vehicle expense	7,992.70	8,204.50	9,500.00	(1,295.50)
30515016 Fuel	0.00	357.08	3,000.00	(2,642.92)
30515022 IT support	0.00	0.00	1,000.00	(1,000.00)
30515024 Special department supply	0.00	339.77	1,000.00	(660.23)
30515030 Trash service	240.75	963.00	8,500.00	(7,537.00)
30515032 Utilities	0.00	16,613.08	52,000.00	(35,386.92)
30515033 Water	58.75	235.34	1,350.00	(1,114.66)
30515034 Telephone/internet	374.49	1,108.39	3,400.00	(2,291.61)
30515044 Meetings and dues	539.00	539.00	1,000.00	(461.00)
30515048 Training	0.00	230.00	800.00	(570.00)
30515050 IT Support	0.00	116.00	1,000.00	(884.00)
30515055 Contractual services	560.00	2,680.00	6,000.00	(3,320.00)
30515063 Insurance (Fire Bldg.)	0.00	0.00	2,800.00	(2,800.00)
30515092 Sewer plant permit	0.00	0.00	7,500.00	(7,500.00)
30515094 Safety equipment	0.00	0.00	400.00	(400.00)
30515095 Capital outlay	0.00	0.00	27,500.00	(27,500.00)
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	0.00	4,765.05	25,000.00	(20,234.95)
30515122 Sewer line maintenance	0.00	17,132.58	15,000.00	2,132.58
30515125 Chemicals	0.00	0.00	2,000.00	(2,000.00)
30515130 Ultra Violet Lights	0.00	0.00	12,500.00	(12,500.00)
30515157 Testing and monitoring	175.00	1,601.48	25,000.00	(23,398.52)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	5,745.21	5,755.21	(10.00)
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	140,660.62	194,000.00	(53,339.38)
<b>TOTAL EXPENSES</b>	<u>33,332.64</u>	<u>312,468.79</u>	<u>707,129.45</u>	<u>(394,660.66)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ (28,812.68)</u>	<u>\$ (286,970.17)</u>	<u>\$ 19,070.55</u>	<u>\$ (306,040.72)</u>

## City of Ferndale

## Cash Balances

As of October 31, 2016

## Cash Balances

Current Assets		
General Fund	\$	367,560.63
Restricted Cash	\$	15,152.59
Gas Tax	\$	51,944.10
RSTF	\$	59,021.17
TDA	\$	219,901.97
IWM	\$	38,937.67
Drainage	\$	72,323.58
Sewer	\$	<u>216,973.02</u>
Total	\$	<u><u>1,041,814.73</u></u>
Checking	\$	432,141.70
LAIF	\$	609,520.44
Petty cash	\$	<u>152.59</u>
Total	\$	<u><u>1,041,814.73</u></u>

Meeting Date:	November 17, 2016	Agenda Item Number	9.e
Agenda Item Title:	Community Center Lease First Amendment		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve First Amendment to the Ferndale Community Center Lease Agreement

**BACKGROUND:**

In July of 2015 the City and Ferndale Senior Resource Center entered into an agreement regarding the use of the Ferndale Community Center. Both agencies must mutually agree to terminate under the current lease if a ninety (90) day notice is provided (Section 16.02). The new terms for this section would allow either party to terminate the lease with a ninety (90) day written notice and would ensure reimbursement to the Ferndale Senior Resource Center for leasehold improvements up to \$15,000.

**FINANCIAL IMPACT:**

Unknown

**ATTACHMENTS:**

First Amendment Agreement

**FIRST AMENDMENT TO FERNDALE COMMUNITY CENTER LEASE AGREEMENT**

THIS FIRST AMENDMENT TO FERNDALE COMMUNITY CENTER LEASE AGREEMENT (this "First Amendment") is entered into on November \_\_, 2016, by and between CITY OF FERNDALE, a California municipal corporation ("CITY") and FERNDALE SENIOR RESOURCE AGENCY, a California non-profit corporation ("AGENCY"). Capitalized terms not otherwise defined herein shall have the meanings given in the Lease (as defined below).

**Recitals**

A. WHEREAS, CITY and AGENCY entered into a certain Ferndale Community Center Lease Agreement dated July 1, 2015 (the "Lease"); and

B. WHEREAS, the parties desire to amend the Lease on the terms and conditions hereinafter provided.

**Agreement**

NOW, THEREFORE, for good and valuable consideration the receipt of which is hereby acknowledged, it is agreed by and between the parties as follows:

1. Section 16.02 of the Lease, entitled "Termination Rights", is hereby replaced in its entirety by the following text, and the Lease shall hereafter be read and interpreted as if this text exists in its place:

**SECTION 16.02 Termination Rights**

Both CITY and AGENCY shall each have the right to terminate this Agreement at any time by providing the other party no less than ninety (90) days written notice of an election to terminate. If CITY elects to terminate, CITY will reimburse AGENCY an amount up to, but never to exceed, Fifteen Thousand Dollars (\$15,000.00) for any leasehold improvements that the AGENCY has made to the Center at its sole cost and expense with the CITY's written consent pursuant to Section 9 of this Agreement during the three (3) year period immediately preceding the date set for termination, plus all the remaining unpaid balance of the bat and rodent mitigation costs (if any) funded by the AGENCY but unspent prior to termination.

2. Except as Amended hereby, all other terms and conditions of the Lease shall continue. In the event any conflict exists between the terms of the Lease and this First Amendment, the terms conditions and intent of this First Amendment shall control.

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date

first above written.

City of Ferndale

Ferndale Senior Resource Agency

By: \_\_\_\_\_  
Jay Parish, City Manager

By: \_\_\_\_\_  
Mary Ann Bansen, Executive Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest:

By: \_\_\_\_\_  
Kristene Hall, City Clerk

**Section 10**

**CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 11**

**PRESENTATION**

**Section 12**

**PUBLIC HEARING**

**Section 13**

**BUSINESS**

Meeting Date:	November 17, 2016	Agenda Item Number	13.a
Agenda Item Title:	Vacation Rental Moratorium		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Adopt Resolution 2016-32, to place a 6-month temporary moratorium on Vacation Rental Applications until new language and permitting processes can be completed.

**BACKGROUND:**

In May of 2007, it was brought to the City Council’s attention that there were 8 Vacation Rental homes in the City. At that time, the Council didn’t feel a moratorium was warranted, but directed staff to bring the topic back to the Council when the number reached 10. In June of 2015 there were 10 vacation rentals and it was discussed again with the Council. The Council directed the Planning Commission to monitor applications in case there was a significant increase. There are now 14 Vacation Rentals and with the current process, these vacation rentals are issued as Use Permits which go with the land and are considered a “forever” permit. Staff would like to change the current Vacation Rental permit process to a type of process that would expire and have to be renewed on an annual basis. This process would allow us to know how many "active" vacation rentals we have whereas our present "use permit" rentals may or may not be active, and may give an exaggerated perception of a problem that may not exist. Until a new permitting process can be written and adopted, staff recommends a six (6) month moratorium on Vacation Rental Applications.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

Resolution 2016-32  
List of current vacation rentals in Ferndale

**RESOLUTION 2016-32****ESTABLISHING A TEMPORARY MORATORIUM ON THE USE OF ANY PROPERTY WITHIN THE CITY OF FERNDALE FOR THE PURPOSE OF VACATION RENTALS.**

**WHEREAS**, the owners of real property in the City of Ferndale are increasingly using their property for rentals to individuals, groups or entities for a period of less than 30 days (Vacation(s); and

**WHEREAS**, there are a number of Short Term Rental businesses currently operating within the City; and

**WHEREAS**, there are an increasing number of negative impacts concerning the operation of Vacation Rentals within the City including complaints about long term housing availability, noise, parking, traffic, refuse, disturbance of the peace and other issues; and

**WHEREAS**, without implementing a limitation on Vacation Rentals they will continue to increase in number and potentially negatively impact the character, quality of life and the health and welfare of the residential neighborhoods in the City; and

**WHEREAS**, City staff needs necessary time in order to develop appropriate Vacation Rental land use regulations for consideration by the City Council; and

**WHEREAS**, while City staff develops appropriate regulations, it is the desire of the City Council to maintain the status quo for businesses operating with an approved Vacation Rental Use Permit and to temporarily halt new Use Permit applications for a period of 6 months.

**NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale:** The City shall, effective November 17, 2016, halt the acceptance of applications for new Vacation Rental Use Permits. The moratorium declared shall expire automatically without further action by the City Council six (6) months after the date of adoption, unless repealed sooner by City Council action.

**PASSED AND ADOPTED** by the City Council of the Ferndale on this 17<sup>th</sup> day of November, 2016, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Don Hindley, Mayor

ATTEST:

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Kristene Hall, City Clerk

**VACATION RENTALS IN FERNDALE**

<u>NAME</u>	<u>ADDRESS</u>
Cream City Cottage	725 Berding Street
Ferndale Bluff House	925 Bluff Street
Francis Street Vacation Home	176 Francis Street
Jeanettes Cottage	505 #B Fern Street
Morningstar Vacation Rental	1690 California Street
Peaceful View	483 A Street
The White House	455 Brown Street
Collenburg	693 3 <sup>rd</sup> Street
The Old Rectory	563 Ocean Avenue
Leonardi	161 Francis Street
Cozy Cabin	660 Eugene Street
Red Barn Cottage	1060 5 <sup>th</sup> Street
Tonini	1408 Main Street
Hansen (pending)	1027 Main Street

Meeting Date:	November 17, 2016	Agenda Item Number	13.b
Agenda Item Title	Update on Russ Park Trail Bridge		
Presented By:	City Manager		
Type of Item:	Action	Discussion	Information
Action Required:	No Action	Voice Vote	Roll Call Vote

**RECOMMENDATION**

Receive and File

**DISCUSSION:**

Staff has been working on moving the bridge we received from PG&E a couple months ago to the property behind the police station until we analyze the location, permitting, and construction needs of associated with putting it across Francis Creek from Fireman's Park to Harrison as a connection with Russ Park. I have been working with Eel River Disposal to accomplish the temporary move.

**FINANCIAL IMPACT:** Unknown at this time.

Meeting Date:	November 17, 2016	Agenda Item Number	13.c
Agenda Item Title:	City Manager Contract Renewal		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

To Approve City Manager Contract Renewal and Salary Adjustment to be signed by the Mayor.

**BACKGROUND:**

The City Council met in closed session (pursuant to GC 54954.5) to complete the Public Employee Performance Evaluation of the City Manager. The City Manager's contract requires an annual performance review by the Council. This evaluation process is an opportunity for the Council to consider salary adjustment and/or extension of the City Manager's Contract. Monthly evaluations are given to the City Manager by the Mayor and contain any questions or concerns from the City Council members.

**FISCAL IMPACT:**

Unknown.

Meeting Date:	November 17, 2016	Agenda Item Number	13.d
Agenda Item Title:	Resolution 2016-32 Amending the Operating Budget for the Fiscal Year 2016-2017		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve Resolution 2016-32 Amending the Operating Budget for the Fiscal Year 2016-2017.

**BACKGROUND:**

In January 2016, the city initiated a wage freeze due to the status of the 2015-2016 Budget. The Police Chief and City Manager both did not receive merit or cost of living increases during this time. The 2016-2017 Operating Budget already includes these wage increases effective January 1, 2017, but with the final 2015-2016 budget figures now present, the city would like to retro a merit increase for the Chief of Police and a cost of living increase to the City Manager as of July 1, 2016.

**FINANCIAL IMPACT:**

\$2055.42

**ATTACHMENTS:**

Resolution 2016-32

**RESOLUTION NO. 2016-31****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE  
AMENDING THE OPERATING BUDGET FOR THE FISCAL-YEAR 2016-2017**

**WHEREAS**, the City adopted Resolution 2016-18 establishing the City's Operating Budget for the Fiscal-Year 2016-2017; and

**WHEREAS**, the City has approved and adopted its 2016-2017 fiscal year Operating Budget and identified an additional amendment that should be included to update the 2016-2017 fiscal-year budget.

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Ferndale does hereby amend the City of Ferndale Operating Budget, increasing expenditures in the amount of \$2,055.42 for a Cost of Living Adjustment for the City Manager and Merit adjustment for the Chief of Police.

**PASSED AND ADOPTED** by the City Council of the Ferndale on this 17<sup>th</sup> day of November, 2016, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

---

Don Hindley, Mayor

ATTEST:

---

Kristene Hall, City Clerk

Meeting Date:	November 17, 2016	Agenda Item Number	13.e
Agenda Item Title:	Resolution 2016-30 Re-Establishing the Humboldt County Solid Waste Local Task Force		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

### **RECOMMENDATION:**

Adopt Resolution 2016-30 re-establishing the Humboldt County Solid Waste Management Task Force (LTF) and approve City Manager Jay Parrish as the designee for the Local Task Force

### **DISCUSSION**

#### **Legal Context for Local Task Force**

Under the Integrated Waste Management Act of 1989 (AB 939), every county in California is required to convene a Local Task Force (LTF) to assist in coordinating the development of its Countywide Integrated Waste Management Plan. California Public Resources Code Section 40950 states that "the membership of the task force shall be determined by the county and a majority of the cities within the county which contain a majority of the population of the incorporated area of the county," and that the task force shall do all of the following:

1. Identify solid waste management issues of countywide or regional concern
2. Determine the need for solid waste collection and transfer systems, processing facilities, and marketing strategies that can serve more than one local jurisdiction within the region.
3. Facilitate the development of multijurisdictional arrangements for the marketing of recyclable materials.
4. To the extent possible, facilitate resolution of conflicts and inconsistencies between or among city and county source reduction and recycling elements.

The LTF will be convened annually . City Manager Jay Parrish has been attending these meetings previously and as the City's recycling representative would be the natural choice as the city's representative for the Humboldt County Solid Waste Local Task Force.

Although the LTF is countywide in scope, it is separate from the Humboldt Waste Management Association (HWMA) and it includes members which do not participate in HWMA.

**Background**

The Humboldt County Local Task Force began convening in 1990 in response to the California Integrated Waste Management Act of 1989 (AB 939). On June 30, 2016. Eureka Parks & Recreation Director Miles Slattery was selected as the LTF Chair and Mike Johnson of the City of Fortuna as Vice-Chair. The LTF met again on September 29, 2016 and approved a resolution for LTF members to approve which will officially resume meetings of the LTF in Humboldt County.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

Resoluiton 2016-30

**RESOLUTION 2016-30****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE  
DESIGNATING MEMBERSHIP STRUCTURE OF THE  
HUMBOLDT COUNTY LOCAL TASK FORCE**

**WHEREAS**, the California Integrated Waste Management Act of 1989 (AB939), as amended, mandates each county to convene a task force to assist in the implementation of the integrated management of solid waste; and

**WHEREAS**, the membership of the task force, in accordance with Public Resources Code, Section 40950, is to be determined by “the county and by a majority of the cities within the county which contain a majority of the population of the incorporated area of the county”; and

**WHEREAS**, in 2003 the Humboldt Waste Management Authority Board, representing the county and by a majority of the cities within the county containing a majority of the population of the incorporated area of the county, re-structured the membership of the Solid Waste Local Task Force through approval of Resolution 2003-4, who then periodically convened; and

**WHEREAS**, at the September 29, 2016, Solid Waste Local Task Force members expressed their wish to restate the membership of the Solid Waste Local Task Force and clarify the roles and responsibilities of the Solid Waste Local Task Force members and jurisdictions.

**NOW THEREFORE, BE IT RESOLVED** by the City Council that the Integrated Solid Waste Management Task Force, a.k.a. Solid Waste Local Task Force (LTF), is hereby established as follows:

**1. AUTHORITY**

The Solid Waste Local Task Force is formed pursuant to Public Resources Code, Section 40950. The Solid Waste Local Task Force is created and its members appointed by resolution of the Humboldt County Board of Supervisors, which has the authority to establish and disband the Solid Waste Local Task Force on Integrated Waste Management.

**2. PURPOSE**

The purpose of said Solid Waste Local Task Force is to:

- (a) Assist in coordinating the review, revision and implementation of county and city source reduction and recycling elements, household hazardous waste elements, and non-disposal facility elements;
- (b) Review the county-wide siting element;

(c) Ensure a coordinated and cost-effective regional integrated system for the management of waste by:

Identifying new and ongoing solid waste management issues of county-wide or regional concern.

Assisting, advising, and facilitating the development of solid waste collection systems, processing facilities, and marketing arrangements that can serve more than one local jurisdiction within the region.

To the extent possible, facilitating resolution of conflicts and inconsistencies between or among city and county source reduction and recycling elements, household hazardous waste elements, and non-disposal facility elements.

(d) Develop goals, policies and procedures which are consistent with the guidelines and regulations adopted by the CalRecycle to guide the development of the county-wide integrated waste management plan.

(e) Review and comment, as required by the Local Enforcement Agency and CalRecycle, on proposed actions, programs and facilities which affect the management of solid waste and diverted materials in Humboldt County.

(f) Provide a forum for the public discussion of solid waste management, waste reduction, and recycling issues.

(g) Provide advice and other advisory tasks as requested by the jurisdictions of Humboldt County.

### **3. MEMBERSHIP & ALTERNATES**

The Solid Waste Local Task Force shall be composed of the total of eight (8) members, such that the City Manager of each city jurisdiction and the County Administrative Officer in Humboldt County shall be entitled to designate one representative to the LTF. This designated representative may be, but is not required to be, the jurisdiction's staff person who handles waste reduction matters for the agency.

Any duly appointed representative may appoint an alternate representative to attend and to participate in any official LTF activity.

### **4. TERM OF OFFICE**

The term of any staff person serving as a representative will not exceed the term of their employment with the jurisdiction.

### **5. OFFICERS AND DUTIES**

A Chairperson and Vice-Chairperson shall be elected annually by the members at the first meeting of each calendar year by a simple majority of the local task force representatives present. The Vice-Chair person shall assume the responsibilities of the Chairperson in

his/her absence. Either the Chairperson or the Vice-Chairperson shall attend each meeting of the local task force.

#### **6. ATTENDANCE**

Solid Waste Local Task Force members are expected to regularly attend and participate in scheduled meetings. The absence of a task force representative, or their alternate, shall be cause for the Chairperson to contact the jurisdiction representative to discuss participation in the meetings. Whenever a representative, or their alternate, fails to attend three (3) consecutive meetings, without good cause, the Chairperson will contact the City Manager, or in the case of the County, the County Administrative Officer of the jurisdiction to request a new representative.

The jurisdiction represented by the member will have 90 days to designate a representative.

#### **7. QUORUM**

A quorum shall consist of a minimum of five (5) Solid Waste Local Task Force members.

#### **8. VOTING**

Each representative shall have one vote, with a simple majority of votes needed to constitute action. Voting by proxy is not permitted.

#### **9. MEETINGS**

The Solid Waste Local Task Force shall meet at least annually, with additional meetings as necessary. The meeting place and time will be as agreed upon by the members.

The Chairperson will call the meeting and notify the members. The member agency representative hosting the meeting will post the meetings in accordance with the Brown Act.

#### **10. MEETING AGENDAS**

Meeting agendas, for all regular Solid Waste Local Task Force meetings, shall be transmitted in advance, in writing to all Solid Waste Local Task Force representatives and other interested persons who have submitted a request in writing. Agendas will be developed by the Chair, or if unavailable, the Vice-Chair.

Agendas must be presented in their final form, electronically, to the representative of the member agency hosting the upcoming meeting no later than ten to five (10-5) working days prior to a scheduled meeting. Where appropriate and feasible, reports and other informational material should be submitted concurrently with the proposed agenda.

The representative of the member agency will post agendas in accordance with Brown Act requirements, and Section 14..

Agendas and supporting documents should be emailed by the Chairperson, or Vice-Chairperson, to Solid Waste Local Task Force members a minimum of 72-hours in advance of the meeting. An E-mail distribution will be used for the distribution of agendas and appropriate documents.

**11. OFFICIAL ACTION**

All official action by the Solid Waste Local Task Force shall be recorded by meeting minutes that have been reviewed and approved by the Solid Waste Local Task Force.

Following review and approval, meeting minutes shall be submitted to the County of Humboldt for permanent recordkeeping retention. It is the responsibility of the Solid Waste Local Task Force to ensure that the County of Humboldt receives the most current meeting minutes.

**12. ADMINISTRATIVE SUPPORT**

Administrative support shall be divided up among the agencies represented in the Solid Waste Local Task Force.

**13. COMMITTEES**

The members of the Solid Waste Local Task Force may from time to time create committees as needed to assist with the business of the Solid Waste Local Task Force, including but not limited to a citizens' advisory committee, consisting of members of the general public, and a technical advisory committee, consisting of members with expertise in waste management and waste reduction. The purpose, term and composition of any such committees shall be at the pleasure of the Solid Waste Local Task Force.

**14. NOTICE & POSTINGS OF MEETINGS**

Notice of the meetings shall be provided to all Solid Waste Local Task Force representatives by mail, fax or e-mail.

Notice of the meetings will be posted by the City of Eureka at their regular posting location and at the meeting location:

Posting Location:	Eureka City Hall 501 K Street Eureka, CA 95501
-------------------	--

Regular Meeting Location:	Adorni Center 1011 Waterfront Drive Eureka, CA 95501
---------------------------	--

Solid Waste Local Task Force members are encouraged to provide a courtesy posting of the agenda in their respective communities for additional public participation.

The Regular Meeting Location is subject to change by vote of the Solid Waste Local Task Force, and will be noticed on the posted agenda.

**15. PROCEDURES**

The Solid Waste Local Task Force shall carry out its functions in accordance with procedures that are consistent with State and local law.

**16. STANDARDS OF ETHICS AND CONDUCT****Responsibilities of Public Office**

Individuals appointed to the Solid Waste Local Task Force are agents of the public and serve for the benefit of the public. They shall uphold and act in accordance with the Constitution of the United States of America, and the Constitution of the State of California.

All members of the Solid Waste Local Task Force shall be required to complete the Conflict of Interest forms, entitled "Statement of Economic Interests for Designated Officials and Employees", Form 700 of the Fair Political Practices Commission (FPPC). Forms must be filed annually with the Humboldt County Clerk of the Board.

**17. MEMBERSHIP AMENDMENTS**

Pursuant to Public Resources Code, Section 40950, membership of the Solid Waste Local Task Force is to be determined by the County and majority of cities within the county which contain a majority of the population of the incorporated area of the county.

Proposed membership amendments may be considered by the Solid Waste Local Task Force, with recommended amendment(s) circulated to the County and jurisdictions for consideration. Jurisdictions that contain a majority of the population of the incorporated area of the County are required to vote in the affirmative to modify the membership. The final vote(s) will then be forwarded to the Humboldt County Board of Supervisors for revision of this resolution.

**18. REPEAL**

With the adoption of this resolution, all prior resolutions regarding the subject of the Solid Waste Local Task Force are hereby repealed.

**PASSED AND ADOPTED** by the City Council of the Ferndale on this 17<sup>th</sup> day of November 2016, by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

ATTEST:

\_\_\_\_\_  
Kristene Hall, City Clerk



## **Section 14**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***

**City of Ferndale**

INCORPORATED 1893

PO Box 1095, Ferndale, CA 95536



November 4, 2016

Steve Nunes  
P.O. Box 786  
Ferndale, CA 95536

Dear Mr. Nunes,

This letter is intended to clarify the City's position regarding the Craig Street Alley. Questions regarding the alley should be directed to our City Planner Stephen Avis or me.

1. A strip of land located between Craig Street and Emerson Lane properties is owned by the City and/or is encumbered with a public utility easement.
2. Some of this land, beginning at Washington Street, is developed as the Craig Street Alley (see the blue area of Exhibit 1). The remainder is shown on maps as a "paper street". That is, it appears on official maps and records as land owned by the City but is undeveloped on the ground. There are several reasons why cities choose not to develop these areas. In this case, for reasons of public safety due to a change in elevation over a very short distance, site distance constraints and traffic circulation concerns, the "paper street" southwest of the alley is, and will remain, undeveloped. Motorized vehicles (see the gray area of exhibit 1) are not permitted to drive in this area.
3. Where it exists, Craig Street alley is intended to provide limited rear access to property owners on the east side of Craig Street and property owners on the west side of Emerson Court. Craig Street Alley is not a public street open to through traffic.
4. The City has no plans to open an alley access to or from Bluff Street. To reinforce this determination, metal bollards are installed at the end of the alley and on Bluff Street and will remain there.
5. The non-alley portion of the City's right-of-way at Bluff Street is a landscaped area intended to provide a sense of privacy, noise abatement and measure of security.

This is the status of the Craig Street alley. There are no actions pending or anticipated for a change in how the alley operates or is maintained. There is no perceived public benefit or political desire to create a through connection of Craig Street Alley to Bluff Street, nor does the City want to incur the significant construction cost, expense, engineering assessment and design fees associated with developing vehicular access off of Bluff Street at this time.

Respectfully,

Jay Parrish  
City Manager

cc: City Attorney  
Mayor and Council

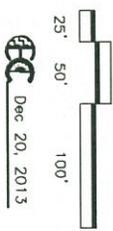
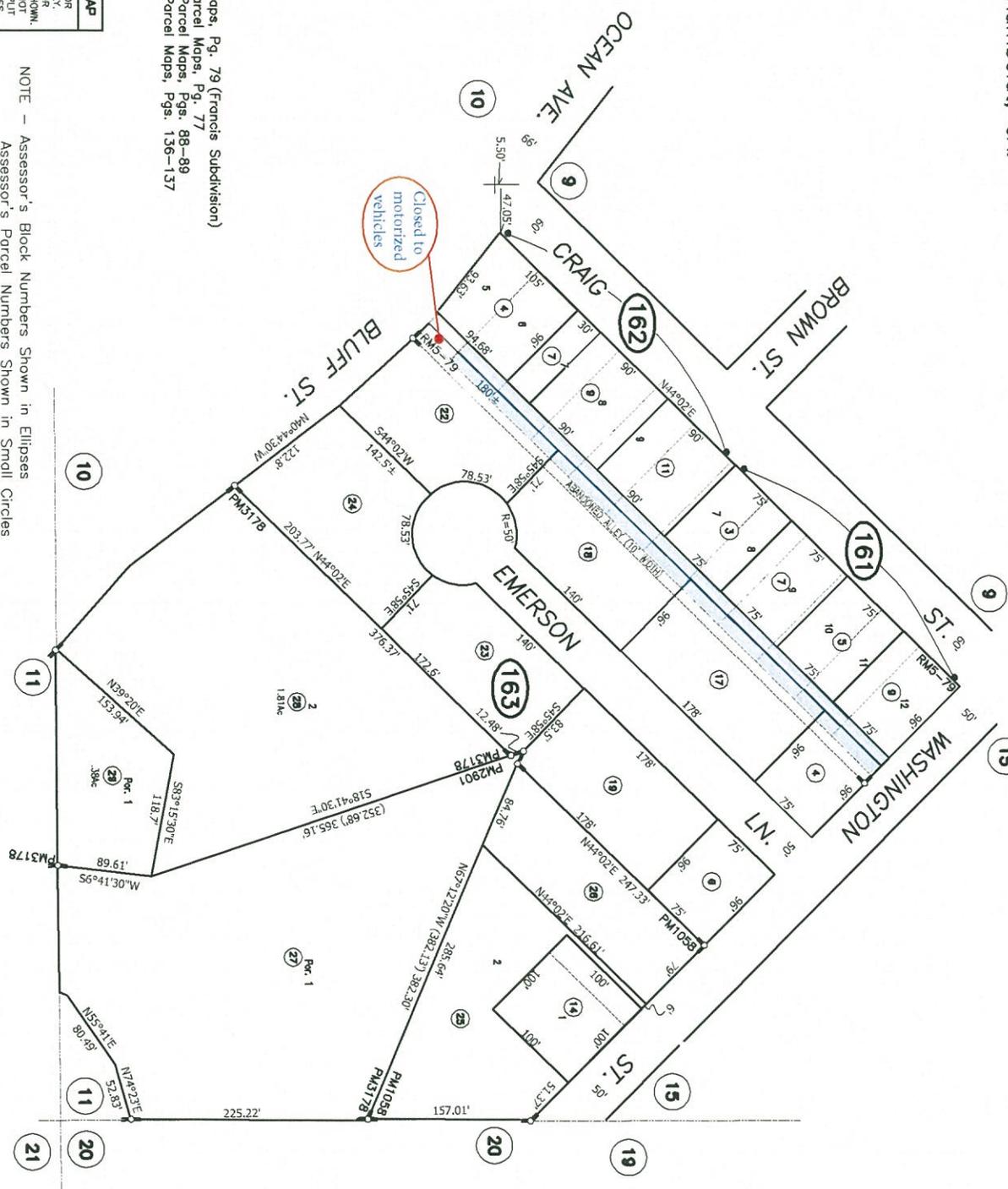
Encl: Map showing Craig Alley

CITY OF FERNDALE

1.	ASSESSOR'S PARCEL MAP
2.	THIS MAP WAS PREPARED FOR THE CITY OF FERNDALE, CALIFORNIA.
3.	THE LIABILITY OF THE DATA SHOWN, AND THE ASSASSOR'S PARCELS MAY NOT COMPLY WITH LOCAL LOT-SPLIT OR BUILDING SITE ORDINANCES.

2016  
 RM5-79, Bk. 5 of Maps, Pg. 79 (Francis Subdivision)  
 PM1058, Bk. 9 of Parcel Maps, Pg. 77  
 PM2901, Bk. 26 of Parcel Maps, Pgs. 88-89  
 PM3178, Bk. 29 of Parcel Maps, Pgs. 136-137

NOTE - Assessor's Block Numbers Shown in Ellipses  
 Assessor's Parcel Numbers Shown in Small Circles



BY: \_\_\_\_\_

North Coast Regional Water Quality Control Board

## Meeting Announcement

**9:00 A.M., Wednesday, November 30, 2016**

**Eureka City Hall  
Eureka Council Chambers  
531 K Street  
Eureka, CA 95501**

Supporting documents for agenda items are posted on our website at least 10 days prior to the scheduled meeting. To view or download documents, go to [www.waterboards.ca.gov/northcoast](http://www.waterboards.ca.gov/northcoast).

Comments on individual agenda items are welcome. A set of draft materials for each agenda item that will be considered by the Regional Water Board is mailed to each person on the interested parties list. If you wish to be added to our interested parties list for a specific agenda item, please contact the staff person listed with the item in this agenda notice.

For comments on an agenda item to be considered by the Regional Water Board, they must be submitted on or before the due date listed in the associated hearing notice, which is mailed to interested parties, and posted on the Regional Water Board's website.

**For any item for which there is no due date specified by a specific hearing notice, all written submittals shall be due no later than 12:00 noon the Friday before the board meeting or workshop. Timely submittal of comments gives the Regional Water Board staff and the Regional Water Board members sufficient time to familiarize themselves with your concerns and for staff to address them.**

The Regional Water Board may refuse to accept written comments submitted after the due date in the applicable hearing notice. Pursuant to title 23, California Code of Regulations, section 648.4, the Regional Water Board may refuse to admit written testimony or evidence into the administrative record if it is not submitted to the Regional Water Board in a timely manner, unless the proponent can demonstrate why he or she was unable to submit the

DAVID M. NOREN, CHAIR | MATTHIAS ST. JOHN, EXECUTIVE OFFICER

5550 Skylane Blvd., Suite A, Santa Rosa, CA 95403 | [www.waterboards.ca.gov/northcoast](http://www.waterboards.ca.gov/northcoast)

material on time or that compliance with the deadline would create an unreasonable hardship. Agenda items are subject to postponement. You may contact the designated staff contact person in advance of the meeting day for information on the status of any agenda item.

It is the policy of the State and Regional Water Boards to provide a work environment that is free from threats or acts of violence. Threats or acts of violence committed by, or directed at, any employee will not be tolerated. The Board will not tolerate derogatory conduct directed toward any person based on their race, national origin, religion, gender, sexual orientation, or similar characteristics.

Any person who appears before the Board has an obligation to represent their interest in a professional manner. The Board requests that all persons in or near a Board meeting refrain from engaging in inappropriate conduct. Inappropriate conduct may include disorderly, contemptuous or insolent behavior, breach of peace, boisterous conduct, violent disturbance or other unlawful interference in the Board's proceedings. Such conduct could subject you to contempt sanctions by the superior court (Gov. Code, §11455.10.).

The North Coast Water Board considers items which may result in Board action or direction to staff. We encourage input from all people interested in a given item or issue, so that when we act, our decision is based on all available information. We expect all statements made before this Board to be truthful, with no attempts to mislead this Board by false statements, deceptive presentation, or failure to include essential information.

All persons desiring to address the Board are required to fill out a **speaker card**. The Chair may then determine the number of persons who wish to speak on any one item. Cards are normally provided near the entrance to the meeting room.

Except for items designated as time certain, there are no set times for agenda items. Items may be taken out of order at the discretion of the Chair.

- i. Pledge of Allegiance
- ii. Roll Call and Introductions
- iii. Board Member Reports and Ex Parte Communication Disclosure. This item is for Board discussion only. No public testimony will be allowed, and the Board will take no formal action.
- iv. **Public Forum:** Time will be reserved for the general public to address the Board on any matter within the Board's jurisdiction, excluding those items on the agenda. The Board Chair may limit the public forum to thirty (30) minutes initially, and continue any remaining appearances beyond the thirty (30) minutes at the end of the regularly scheduled business of the day. The Board Chair requests that each person addressing the Board limit their presentation to three (3) minutes.

## Uncontested Items

1. Approval of 2017 Board Meeting Schedule

## Action Items

2. Public Hearing to consider adoption of Proposed Order No. R1-2016-0004, Waste Discharge Requirements for Nonpoint Source Discharges and Other Controllable Water Quality Factors Related to Timber Harvesting and Associated Activities Conducted by Humboldt Redwood Company, LLC in the Upper Elk River Watershed, Humboldt County (proposed Order). (*Jim Burke*)

## Closed Session

3. The Board may meet in closed session to:
  - a. Consider evidence received in an adjudicatory hearing and deliberate on a decision to be reached based on that evidence (Gov. Code, §11126, subd.(c)(3));
  - b. Consider the appointment, employment, evaluation of performance, or dismissal of a public employee or to hear complaints or charges brought against a public employee (Gov. Code, § 11126, subd.(a)(1));
  - c. Discuss significant exposure to litigation (Gov. Code, §11126, subd.(e)(2)(B)(i));
  - d. Discuss whether to initiate litigation (Gov. Code, § 11126, subd.(e)(2)(C)(i)); and
  - e. Discuss initiated litigation in the following matters (Gov. Code, § 11126, subd.(e)):
    1. In re: *Petition of Renewed Efforts of Neighbors Against Landfill Expansion ("RENALE")*, for failure to act on Petitioner's June 17, 2014 request (August 25, 2014), SWRCB/OCC File No. A2326.
    2. In re: *Petition of Kristi Wrigley, Jesse Noell and Stephanie Bennett, for failure to act on Petitioner's May 7, 2014 request for a logging moratorium in the Elk River watershed* (July 21, 2014), SWRCB/OCC File No. A-2318.
    3. In re: Regional Water Quality Control Board-North Coast Region Denial of the Request of *Humboldt Redwood Company, LLC for Enrollment of Timber Harvest Plan 1-12-110 HUM* (June 19, 2015), SWRCB/OCC File No. A-XXXX.

4. **Arrangements for Next Meeting and Adjournment**

8:30 a.m., Thursday, December 15, 2016  
5550 Skylane Blvd, Suite A  
Santa Rosa, CA

## Procedures and Notes

A quorum of the members of the Regional Water Board may meet for dinner and may recess for lunch; however, no business will be discussed except for Closed Session items as announced at the meeting.

**Accessibility** - The facility is accessible to people with disabilities. **Anyone requiring reasonable accommodation to participate in the meeting should contact Patti Corsie, Executive Assistant, at (707) 576-2307 or [PCorsie@waterboards.ca.gov](mailto:PCorsie@waterboards.ca.gov) at least 5 working days prior to the meeting.** TTY/TDD/Speech-to-Speech users may contact the California Relay Service at 1-800-735-2929 or voice line at 1-800-735-2922.

**General Statement** - The primary duty of the Regional Water Board is to protect the quality of the waters within the region for all beneficial uses. This duty is implemented by formulating and adopting water quality plans for specific ground or surface water basins, and by prescribing and enforcing requirements on all domestic and industrial waste discharges. Responsibilities and procedures of the Regional Water Quality Control Board come from the state's Porter-Cologne Water Quality Act and the nation's Clean Water Act.

**Presentations** - The purpose of the meeting is for the Regional Water Board to obtain testimony and information from concerned and affected parties and make decisions after considering the recommendations made by the Executive Officer. The Regional Water Board and staff welcome information on pertinent problems, but comments at the meeting should be brief and directed to specifics of the case to enable the Regional Water Board to take the appropriate action.

In order to give everyone an opportunity to be heard, a time limit for oral comments may be imposed on any agenda item. Interested persons are encouraged to submit their comments in writing by the applicable due date and use time for oral comments to summarize those concerns. **Speakers should plan to deliver their oral comments within 3 minutes.** If a longer period of time is desired, speakers will be expected to notify the Regional Water Board staff prior to the meeting date, for scheduling purposes. The speaker will be expected to have submitted a written summary of the comments to be delivered by the due date for the associated agenda item and limit oral comments to a summary of pertinent points previously presented in writing.

Comments on agenda items will be accepted by electronic mail subject to the same conditions set forth for other written submissions. The total submittal (including attachments) cannot exceed 5 printed pages in length.

Speakers are responsible for providing and operating projectors and other presentation aids. Some equipment may be available at the Board meeting; however, the type of equipment available will vary depending on the meeting location. **To ascertain the availability of presentation equipment please contact Patti Corsie at (707) 576-2307 or [PCorsie@waterboards.ca.gov](mailto:PCorsie@waterboards.ca.gov) at least 5 working days prior to the meeting.**

**Hearing Record** - Material presented to the Regional Water Board as part of testimony that is to be made part of the record must be left with the Regional Water Board. This includes photographs, slides, charts, diagrams, written testimony, etc. All Regional Water Board files pertaining to the items on this agenda are hereby made a part of the record submitted by staff to the Regional Water Board for its consideration prior to action on the related items.

**Contributions to Regional Water Board Members** - All persons who actively support or oppose the adoption of waste discharge requirements or a National Pollutant Discharge Elimination System (NPDES) permit being considered by the Regional Water Board must submit a statement to the Board disclosing any contribution of \$250 or more to any Regional Water Board Member. This requirement applies to contributions of \$250 or more made by the active supporter or opponent or his/her agent for use in federal, state or local elections within the last 12 months.

Also, all permit applicants and/or persons who actively support or oppose adoption of a set of waste discharge requirements or an NPDES permit pending before the Regional Water Board are prohibited from making a contribution of \$250 or more to any Regional Water Board Member for three months following a Regional Water Board decision on the permit application.

**Water Quality Certifications** - The Regional Water Board processes requests for Water Quality Certification, pursuant to Section 401 of the Clean Water Act, to ensure that proposed federally-permitted activities will comply with the Regional Water Board's water quality standards. A listing of requests which are pending may be obtained by calling the office of the North Coast Regional Water Board at (707) 576-2220. The list may also be obtained by accessing our web site at: [www.waterboards.ca.gov/northcoast](http://www.waterboards.ca.gov/northcoast)

**Notices of Proposed Corrective Actions** - The Regional Water Board provides routine public notices on proposed corrective actions and closure decisions related to cleanup on contaminated sites. These routine notices are published on our web site and a copy is maintained at our office for public review.

**Petition of Regional Water Board Action** - Any person affected adversely by a decision of the Regional Water Board may petition the State Water Resources Control Board (State Water Board), to review the decision. The State Water Board must receive the petition within 30 days of the Regional Water Board's meeting at which the action was taken. Copies of the laws and regulations applicable to filing a petition will be provided upon request, and may also be accessed at: [www.waterboards.ca.gov/public\\_notices/petitions/water\\_quality/](http://www.waterboards.ca.gov/public_notices/petitions/water_quality/)

If the State Water Board accepts a petition for review, the Regional Water Board will be required to file the record in the matter with the State Water Board. The costs of preparing and filing the record are the responsibility of the person(s) submitting the petition. The Regional Water Board will contact the person(s) submitting a petition and inform them of the payment process and any amounts due.

<b>Board Members</b>		
<b>John Corbett</b>	Board Chair	McKinleyville
<b>David Noren</b>	Board Vice Chair	Sebastopol
<b>Geoffrey Hales</b>	Board Member	Eureka
<b>Gregory Giusti</b>	Board Member	Ukiah
<b>Valerie Minton</b>	Board Member	Petaluma
<b>Kelli Gant</b>	Board Member	Trinity Center
<b>State Board</b>		
<b>Steven Moore</b>	State Board Liaison	
<b>Management Staff</b>		
<b>Matthias St. John</b>	Executive Officer	
<b>Shin-Roei Lee</b>	Assistant Executive Officer	
<b>Patti Corsie</b>	Executive Assistant	
<b>Nathan Jacobsen</b>	Counsel to the Board	
<b>Elizabeth Beryt</b>	Counsel to the Board	
<b>Patricia Gorup</b>	Staff Services Manager	
<b>Janet Mahoney</b>	Small Business Liaison	
<b>Planning, Stewardship &amp; Compliance Assurance Division</b>		
<b>Joshua Curtis</b>	Division Chief	
<b>Diana Henriouille</b>	Supervisor, Compliance Assurance Unit	
<b>Rebecca Fitzgerald</b>	Supervisor, Adaptive Watershed Management Unit	
<b>Alydda Mangelsdorf</b>	Supervisor, Planning Unit	
<b>Nonpoint Source &amp; Surface Water Protection Division</b>		
<b>Fred Blatt</b>	Division Chief	
<b>James Burke</b>	Supervisor, Southern Nonpoint Source and Forestry Unit	
<b>Dean Prat</b>	Supervisor, Northern Nonpoint Source and Forestry Unit	
<b>Stephen Bargsten</b>	Supervisor, 401 Certification & Nonpoint Source Protection Unit	
<b>Point Source Control &amp; Groundwater Protection Division</b>		
<b>Claudia Villacorta</b>	Division Chief	
<b>Mona Dougherty</b>	Supervisor, NPDES Unit	
<b>Craig Hunt</b>	Supervisor, Cleanup Unit	
<b>Charles Reed</b>	Supervisor, Land Disposal & Groundwater Permitting Unit	

**Regional Water Quality Control Board  
North Coast Region  
5550 Skylane Boulevard, Suite A  
Santa Rosa, CA 95403**

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**PUBLIC HEARING  
BEFORE THE BOARD OF SUPERVISORS  
OF THE COUNTY OF HUMBOLDT**

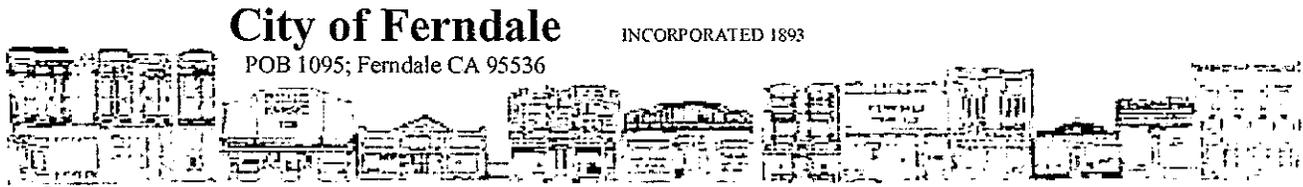
On **Tuesday, November 15, 2016 at 9:00 a.m.**, or as soon thereafter as the matter can be heard, the Humboldt County Board of Supervisors will hold a public hearing in the Board of Supervisors' Chamber, Humboldt County Courthouse, 825 Fifth Street, Eureka, California, to consider the matter listed below. Further information regarding the proposed project may be obtained from the Planning Division of the Humboldt County Planning and Building Department at 3015 H Street, Eureka, California 95501, telephone: (707) 445-7541 (Monday-Friday, 8:30 a.m. to 5:00 p.m.) Contact Person: Cliff Johnson, Senior Planner.

**Ozanian Ag Preserve**, Ferndale area; Case Number AGP-16-002; Assessor Parcel Numbers 100-141-006, 100-311-018. An application to establish an approximately 55 acre Class "D" agricultural preserve pursuant to the California Land Conservation Act (otherwise known as the Williamson Act) and the Humboldt County Agricultural Preserve Guidelines. The project site is located in the Ferndale area, on the north side of Centerville Road, approximately 1.05 miles west from the intersection of Shaw Avenue and Centerville Road, on the property known as 1355 Centerville Road.

Any person may appear and present testimony in regard to this matter at the hearing. If you challenge the nature of the proposed action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the Board of Supervisors, at, or prior to, the public hearing. Documentation to be filed on this matter for the official record **MUST CONTAIN AN ORIGINAL AND NINE (9) COPIES OF EACH DOCUMENT.** Documentation includes, but is not limited to: written correspondence, audio and video tapes, maps, photographs, and petitions. If possible, all documentation is to be submitted to the Clerk of the Board of Supervisors, Room 111 of the County Courthouse, 825 Fifth Street in Eureka, (476-2384), by noon on **Monday, November 7, 2016**, for the documents to be placed in the Board's hearing packets. Otherwise, documents must be submitted during the public hearing on **November 15, 2016.** **Failure to submit nine copies will result in the document/s not being placed in the official public hearing record.**

October 30, 2016

Kathy Hayes  
Clerk of the Board



October 19, 2016

Arne & Pauline Petersen  
POB 931  
Ferndale, CA 95536

**RE: Opinion Sign located at 1183 Main Street (APN 030-131-020)**

Dear Property Owner,

It has come to the city's attention that you have recently put an opinion sign up on the front lawn at 1183 Main Street that is in violation of the Ferndale Sign Ordinance (Ordinance 2013-02) which states:

*6.3.4 Opinion and Special Event Signs. Opinion or special event signs shall not be prohibited by development restrictions (i.e., CC&R's), provided that the signs:*

*6.3.4.1 Shall not be illuminated;*

*6.3.4.2 Shall be placed on private property with the property owner's consent;*

*6.3.4.3 Shall not exceed a total aggregate area of 12 square feet on a site within a residential zone, and 32 square feet within a nonresidential zone;*

*6.3.4.4 Shall not be placed within 15 feet of a fire hydrant, street sign, or traffic signal, or interfere with, confuse, obstruct, or mislead traffic; and*

*6.3.4.5 Shall be placed no more than 120 days prior to the event or, if the event constitutes a regular or special election, upon official announcement of candidacy for a public office or announcement of a ballot initiative/proposition, and are removed within 48 hours after the conclusion of the political campaign, election or event to which they relate. A sign that is not removed may be removed by the City at the expense of the political candidate or organization involved.*

Please reduce the size of your sign to the total aggregate area of 12 square feet to abate the present nuisance. If the size of the sign is not reduced within four (4) weeks of this letter, the city will follow further abatement procedures which can include the removal the nuisance at the owner's expense and a fine of \$50. per day until the nuisance is abated. If you have any questions regarding this letter, or the Ordinance mentioned, please feel free to call or come in. City Hall is open Monday-Thursday 9am-4pm.

Thank You,

A handwritten signature in black ink that reads "Kristene Hall". The signature is written in a cursive, flowing style.

Kristene Hall  
City Clerk

A handwritten signature in black ink that reads "Correspondence". The signature is written in a cursive, flowing style.

**Section 15**  
***COMMENTS FROM THE COUNCIL***

**Section 16**  
***REPORTS***

***City Manager's Report***  
***Commissions and Committee Reports***  
***Minutes from JPAs and Reports***

**City of Ferndale, Humboldt County, California USA****City Manager's Report** for November 17, 2016 City Council Meeting  
Reporting to October 31, 2016**CITY MANAGER****Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- Salt River Watershed Council - October 11th- 2:00-5:00
- City Council meeting – October 20th – Regular meeting from 7:00 – 9:30 pm
- City Manager meeting- October 20th– 3:00-5:00pm
- Drainage Committee meeting- October 19th - 3:00- 5:00 pm
- Emergency Response Committee- October 12th- 2:30- 4:30 pm. - Topic: Emergency Response Plan
- Numerous conversations with Public Works to safeguard bridge on Cleveland St with fence and signage. At the last council meeting a Ad Hoc committee formation was delayed until council guidance can be given as to the tasks associated with the committee can be agreed upon. I had also been in contact with Eel River Deposal who was trying to find the time to bring forklifts over to move the two parts of the bridge to the property in back of the police station. The property is adequate if the weather will give us enough sunshine between storms to support the weight of forklifts and bridge.
- Public Works: The Creek maintenance is completed and all properties have completed their vegetation removal requests in Francis Creek. Public works completed all of the east and west ditch maintenance needs. We have started our annual preparation for the rainy season by starting with sandbagging needs and notified fairgrounds, county, supervisor, truck haulers, Calfire, California Conservation Corp that we are preparing for moderate and severe weather occurrences and to expect a call for their cooperation and help should we need it. We have more than three thousand bags and several loads of sand should we see a storm of significance we will be ready to engage that operation with the cooperation of our usual partners. The last two years we have averaged 10,000 sandbags, and this year I think we will do considerably less, but it all depends on the weather.
- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Monthly evaluations
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. This last month we collaborated on the activities surrounding the replacement of downtown streetlights. Currently we are working with the Chamber and having some local artists customize the glass to hide the light bulbs while still allowing adequate amount of light to illuminate the street. The Chief of Police would like to see more illumination of the street and sidewalks, and we are still experimenting on the fogging of the lamp glass

- to diffuse how visible the bulbs are during the day. The lamp in front of the Palace and Ferndale Clothing have some lens that have been conditioned to reduce clarity of bulbs if you want to see how they might look using that method.
- Continue to interview for Financial position and reorganize the office. Donna Timmerman will continue as financial director until we fill that position. We have conducted a number of interviews last month and are having some this week and next week and are hopeful that we fill the position soon.
  - We continue to have Emergency Response and Drainage meetings monthly. These meetings go a long way in promoting cooperation and familiarity with the fire department, county OES, and the other agencies we work with during emergency situations. On November 5th, the Eel River Valley earthquake exercise occurred and was centered in Ferndale and the Fire Department responded to over thirty "incidents", and requested a number of mutual aid resources from nearby jurisdictions as well as having a number of city representatives attending the drill. The mayor, councilman Brown and I attended. We all thought that the firemen did a great job organizing and attending to all of the incidents. The city crew will be carrying out a number of drills pertaining to city hall and communication skills in the next few months. The first drill will concentrate on our radio skills, equipment, and communication between city hall and our fire department, public works, police, and other agencies such as Del Oro representatives. We will also try to setup Hamm radio correspondence with Ferndale Fire and City Hall.
  - Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. We were able to be of some assistance to the Congressman on the evening of October 13th for a public meeting to discuss the proposed monument designation of the BLM land at Centerville beach. The meeting was well attended and many residences were able to give the Congressmen an understanding of why they were supportive or had objections to the monument designation being placed on the BLM land at Centerville. The Congressmen was very thankful that the City was able to supply City Hall as a venue for this type of public outreach.
  - Regular conversations and meetings with County Supervisor Bohn regarding common issues. We have met regularly regarding flooding issues, Salt River project issues down by the wastewater facility, BLM Monument status, and the Russ Park Bridge to name a few.
  - Numerous meetings with Salt River and Francis Creek land owners regarding their participating in SRERP. Although we were not able to move forward with the project as designed last year, we continue to understand the importance to the whole watershed and its importance to the community. We will continue to negotiate in the hope that they will feel comfortable in the coming months to sign on to the project. Mark Wheatley and I met with RCD representatives and the Sousa's several times last month hoping to get the Sousa's to join the project without further delays. The mayor and I had numerous meetings and discussions with the Albin's in the last few months along with other RCD representatives and are happy that they signed on to the project. The next meeting we are trying to setup with the Sousa's will include Jill Demers, and we are hopeful that they will agree to sign on to the project at that time.
  - Working on a number of grant applications related to drainage and reducing costs at the wastewater facility. Reducing costs at the wastewater facility is centered around our energy costs for our ultra violet disinfection system and running the plant

optimally. We have already made improvements that are saving substantial energy costs and now are concentrating on our new wastewater permit (NPDES) and will be hopefully asking RWQCB (Regional Water Quality Control Board) to reduce our dosing (the strength of ultra violet rays that are used on our effluent for disinfection) requirements which will lower our costs even more. Met with our ultra violet manufacturer and have elicited their help in compiling our report to RWQCB to adjust our dosing requirements in the new NPDES permit next year. We are currently conducting a study to document the optimal dosing and this may take several months to gather sufficient data to support our request.

- Variety of interactions with business and property owners regarding building improvements to the downtown area and historical recommendations and requirements and procedures and processes to move projects along. We have a number of buildings going through building renovation projects that are following secretary of the Interior Guidelines.
- Attended a Flood seminar held by Humboldt County OES to engage cities, tribal, public works, and other critical partners in a annual Flood Coordination Meeting on October 25th. This was an opportunity to discuss particular flood concerns in the Humboldt Operational Area, connect with resources, and coordinate with partner agencies before our next flooding event. This was a very well attended event and allowed me to connect with all the major agency personnel and making a connection with them that goes beyond just a voice at the end of a telephone line.
- Numerous meetings and conversations with Gerald Silva related to a land swap to remove the necessity of Russ Park visitors crossing his land to get to backside of Russ Park. Currently we have setup a meeting with the Silva's and the surveyor to verify the boundaries of the properties so we can begin the lot-line adjustment process with the county and city planning departments.
- We received a generator from the Sheriff department for City Hall in case we lose power due to a power outage. We are in the process of hooking it up and testing it out. The Mayor, Councilmen Brown and I attended a Eel Valley Fire Department drill here in Ferndale that allowed us to observe how they would organize and conduct themselves during a 8.5 earthquake. We found it very impressive and very constructive and gave us a good understanding of all the procedures that they will be going through while we are setting up operations at City Hall and also conducting complimentary and coordinated tasks that will hopefully help the city prepare, respond, and recover from a severe emergency event. We are very lucky to have such a well-prepared fire department.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council meeting 10/20/16
  - Planning Commission Meeting 10/05/16
  - Design Review Special Meeting 10/13/16
  - Emergency Response Meeting 10/19/16
- Wrote agenda items and compiled packets for:

- Regular City Council Meeting 10/20/16
- Design Review Special Meetings for 10/13/16
- Drainage Committee Meeting 10/13/16
- Began agenda compilation for City Council meeting 11/17/16
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 10/20/16
  - Regular Planning Commission Meeting 10/05/16
  - Special Design Review Meeting 10/13/16 (no video)
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

### **Projects**

- Worked the front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers and City Planner about agenda items before the City Council and Planning Commission Meetings.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Met with Building Inspector to review plans and finals on projects
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council, Planning Commission, Drainage and Design Review minutes.
- Inventoried and ordered office supplies
- Processed checks, created revenue spreadsheet and deposit checks into the bank.
- Responded to Public Records Act requests.
- Processed Parade and Encroachment Permits
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Updated 2016 Possessory Interests Spreadsheet.
- Sent out Public Nuisance letters
- Processed Quarterly Reports for TOT, State Architects Office, Building Standards Commission, and Department of Conservation
- Sent Building Permit reports to Assessors office and Construction Industry Research Board

### **FINANCE OFFICER ACTIVITY**

#### **Tasks:**

- Reviewed resumes, scheduled interviews for the Finance position.

- Assisted City Manager with interviews and candidate tests.
- Continuing documenting finance department duties and tasks.
- Meetings with City Manager – re: office issues
- Prepared employee monthly and annual reviews.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.
- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

**On Going Projects:**

- Review and update job descriptions

**CITY PLANNER ACTIVITY**

**Task 1 – General Planning**

- Prepare for Planning Commission meeting
- Attend Planning Commission meeting
- Telephone meeting with City Manager and City Clerk
- Prepare CC staff report for Rose Avenue final map approval
- Review proposed PG&E bridge site
- Prepared three post meeting letters
- Respond to requests for information on zoning and development
- Review documents associated with a 2005 tentative map and possible extensions
- Review Zoning Map and Zoning Ordinance
- Confer with City Manager and City Clerk

**Task 2 – Reimbursable Fee Planning - None**

**Task 3 – Special Projects - None**

**Task 4 – Additional Authorizations – None**

**Task 5 – General Plan Review - None**

**CITY ENGINEER**

**5C Roadside Ditch Maintenance**

- **Background Information:** The City requires periodic maintenance of the roadside ditches within the City limits. Last year, the City Engineer obtained all regulatory permits and authorizations from the US Army Corps of Engineers (ACOE), North Coast Regional Water Quality Control Board (NCRWQCB), and the CA Department of Fish and Wildlife (DFW) to conduct the annual roadside maintenance activities under the 5C Waiver program. Under the terms of the 5C waiver, the City Engineer is required to conduct a walkthrough, photograph the condition of the ditches and provide a report showing no impact has occurred to the

permitting agencies. The City requested that the engineer research what would be required to also permit maintenance on the east side drainage ditch which the previous Department of Fish and Wildlife biologist requested to be excluded from the 5C permitting.

- The Annual Monitoring report for the Francis Creek maintenance activities was completed and submitted to the City Manager for review.

### **Capital Infrastructure Program**

- **Background Information:** The City Engineer prepared a prioritization last met with the Streets Committee on March 8<sup>th</sup> and presented a list of streets and their functional classification.
  - The Streets committee indicated a desire to walk the streets with the City Engineer to verify condition and priorities. The City Engineer is waiting for this task to be scheduled.

### **Fireman Park Pedestrian Bridge**

- **Background Information:** A citizens group has raised funds for a pedestrian bridge across Francis Creek south of the intersection of Cleveland Street and Berding Street. Structural plans and calculations were provided for review on May 4<sup>th</sup>. A review letter was issued on May 24<sup>th</sup>.
  - The City Engineer is awaiting revised drawings and responses for the review letter issued on August 31<sup>st</sup>, 2016.

### **Fireman Park PGE Bridge Donation**

- **Background Information:** Pacific Gas and Energy (PGE) is de-commissioning and existing pedestrian bridge and has offered to donate it to the City of Ferndale. Per discussion with the City Manager, this bridge is planned to be located east of the parking lot east of the baseball field and would cross Francis Creek to the intersection of Cleveland and Harrison Street. The City will need to obtain the necessary permits to construct the bridge, obtain a survey, and design the concrete abutments to secure and anchor the bridge.
  - The City Engineer reviewed potential bridge layouts with the City Manager.

### **Russ Park/Silva Lot Line Adjustment**

- **Background Information:** The existing entrance to Russ Park off of Eugene Street falls within a private property. The City has been discussing an exchange of a portion of Russ park with the land owner to make the entire route into the park public property. The City Engineer was contacted to create a map with aerial background to allow the City to begin discussions with the property owner on what portions of the private property and Russ park could be traded.
  - The City Engineer met with the City Manager and Mr. Silva on September 9<sup>th</sup> to review the proposed property lines. The City Engineer referred a local surveyor to the City Manager to discuss a boundary survey and drafting of the tentative map. The City Engineer is awaiting further direction on this matter.

### **Applications**

- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**  
This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for

Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. An extension was approved by the Planning Commission on November 4, 2015. The review of the Final Map is complete. The agent is working toward completing the conditions of approval, which includes preparation of an improvement plan and revising the final map.

This minor subdivision would create two lots – Parcel 1 with an existing residence and Parcel 2 which is an undeveloped lot. The driveway into the Parcel 1 has a sidewalk crossing that does not meet ADA code. The City Engineer has previously requested that this be addressed prior to approval of the Final Map. The owner has agreed to complete the requested improvements to the sidewalk in front of Parcel 1 but has requested additional time to complete the work. The City has agreed to accept a cash bond for the improvements to facilitate approval of the Final Map before it expires. The City approved the Final Map on October 20<sup>th</sup>. The City Engineer has been working with the applicant to complete recording of the Final Map.

○ **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to respond to the application. The City Engineer's office provided the staff report to the City Planner on December 14, 2015. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

○ **Laffranchi/Woodward Minor Subdivision and Lot Line Adjustment (SD 1522/LLA 1513)**

This project includes a two parcel subdivision and a lot line adjustment located off of McKinley Avenue. The application was submitted on July 29, 2015, and revised on October 15, 2015, to include the lot line adjustment. The agent for this project was notified on December 28, 2015, after the requested additional information was provided to the City Engineer's office. The project was sent out for referral on December 30, 2015. The staff report was completed on February 4, 2016. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

### **Meetings and Committees**

- HCAOG Meeting
  - Attended the TAC meeting for the month of September.
- City Council Meeting
  - City Engineer attended this month's City Council meeting on October 20<sup>th</sup>.

### **Reporting and Correspondence**

- Prepared monthly staff report.
- General correspondence with City Staff.

### **WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD each 3<sup>rd</sup> Thursday
- UV chamber drained and cleaned
- Operators perform lab tests daily to measure efficiency of plant
- Online CIWQS meeting regarding new reporting in December attended by CPO
- Coliform testing for lower dosage attempted. Not successful at this time
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Hach serviced pH and UVT
- Scrubbed launders on Aeromod
- Met with Trojan representatives at plant
- Met with Carlos Alejandro for quote on gate around retention pond. Also, met with Mobley Construction regarding loads of clay to build up dike around pond
- Moved irrigation to east side of Sousa property
- Locate sewer on Main St. to add cleanouts
- Pulled and unplugged INF pump 2
- Service all UV banks and lights
- Front gate chain oiled each Monday
- Dewater for total of 30 hours
- Operators cleaned walls and catwalk
- Turn sludge 3 times weekly
- Began discharge to creek on 10/26
- OIT Jimmy Griggs resigned
- Interviews for new OIT held
- Billed Taylor Enterprises and Wyckoff a total of \$3,664.50 for the month of October. 21 total dumps for total of 32,200 gallons
- Total flows through the facility was 13.9 MG. Influent flows that were treated through the facility totaled 9.8 MG for the month of October. Of that 4.1 MG was pumped to the pond. Average irrigation discharge to Sousa property was .098 MGD. Average discharge to Francis Creek was .811MGD.

### **PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Repaired snack shack door at ball field.
- Town and country fixed heater at City Hall.
- Put No Trespassing signs on Bridge at Cleveland St.
- Repaired sensor light at City Hall.
- PG&E replaced street lights around town.

- Located possible leak at Fireman’s Park.
- Attended Emergency response meeting at City hall.
- Painted the steps at City Hall.
- Sealed vents on top of the Library.
- Installed new sensor light at Community Center.
- Continued with weekly safety meetings.
- Had RKM Construction come and inspect circuit breaker at City Hall.
- Borrowed City of Rio Dell’s sewer jetter to clean some of the cross drains around town.
- Cleaned up weed debris around City Hall.
- Went to Eureka and got new street signs for the city.
- Cleaned some of the ditches on 5<sup>th</sup> street and Van Ness.

### **POLICE DEPARTMENT**

- Continuing recruitment process to replace Officer Tyler James.
- Police department staff continued monitoring downtown parking.
- Sgt. Billington attended City’s Emergency Planning committee meeting.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager’s meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

### **Police Statistics – for October 2016**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	0	
Assault	0	
Burglary	1	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	2	
Calls for Service	193	
Reports Written	6	
Traffic Citations	3	

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Other Citations	0
Parking Citations	0
Warnings	25
ARRESTS	2
AGENCY ASSISTS	15
TRAFFIC COLLISIONS	0

**City of Ferndale, Humboldt County, California USA**

Design Review Minutes for the 09/29/16 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:37 a.m. Committee Members Paul Gregson, Marc Daniels, Ellin Beltz, and Diane Ostler were present along with City Clerk Kristene Hall.

Approval of Previous Minutes: **MOTION** to **APPROVE** the September 1, 2016 and September 8, 2016 meeting minutes. **(Gregson/Daniels) Unanimous**

There were no Modifications to the Agenda

There was no Public Comments.

1027 Main Street: The Design Review Committee was presented with an application to construct a craftsman style shed dormer on the back side of the residence. Project also includes replacing the rear porch with an upgraded covered porch. Applicant Louise Hansen was present along with Becca, drafter representing CleekCo. Committee Member Daniels asked if the paint would match existing color scheme. Hansen stated the colors were to match. Committee Member Gregson stated the it was a very nice design and will look like it was original. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to construct a craftsman shed dormer on rear side of residence using the existing color scheme as replace an existing porch with an upgraded covered porch. **(Beltz/Ostler) Unanimous**

There was no Correspondence:

Committee Member Comments: Committee member Gregson commented that the Planning Commission was moving forward on both DR Penalties and Solar Panel Guidelines. Commissioner Beltz added the Planner Avis was looking for both Planning Commission and Design Review assistance in getting pictures of local Solar Installs to include in the guideline handbook/brochure that will be implemented.

Meeting adjourned at 8:45 am

Respectfully submitted,

Kristene Hall  
City Clerk

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**Humboldt/Del Norte  
Hazardous Materials Response Authority  
Regular Meeting Minutes  
Tuesday, October 11, 2016**

**1. Roll Call:**

*Present:* Chairperson Ms. Melinda Ciarabellini, City of Eureka; Vice-Chairperson Ms. Virginia Bass, Humboldt County; Member Mr. Daniel Brown, City of Ferndale; Member Mr. Glenn Bernald, City of Blue Lake.

*Via Conference Call:* Member Mr. Dale Watson, Del Norte County; Member Fire Chief Steve Wakefield, Crescent City.

*Guests:* Battalion Chief Ed Laidlaw, Humboldt Bay Fire Department; Secretary Mr. Larry Lancaster, Humboldt County Division of Environmental Health; Mr. Jose Gonzalez, Humboldt County Division of Environmental Health.

**2. Call to Order:**

Meeting was called to order at 4:35 p.m. by Chairperson Ms. Melinda Ciarabellini.

**3. Public Comments:**

The public was invited to address the Board, none were present.

**4. Old Business:**

A. Ms. Melinda Ciarabellini called for approval of the April 11, 2016 Regular Meeting Minutes. The motion to approve the minutes was made by Mr. Dale Watson and was seconded by Vice-Chairperson Virginia Bass. The motion was carried by those members present.

**5. New Business:**

A. Chief Ed Laidlaw presented the Basic Financial Statements to the Board for the fiscal year ended June 30, 2015, and the Profit & Loss Budget versus Actual for the period July 2015 through June 2016 prepared by the City of Eureka. There is one more transfer of funds from the City of Eureka to the Humboldt Bay Fire Hazardous Materials Joint Powers Authority.

B. Mr. Larry Lancaster and Chief Ed Laidlaw presented to the Board details regarding the Salmon Creek gasoline spill above the South Fork Eel River, west of Miranda. The incident occurred just south of the Salmon Creek Exit, northbound U.S. Highway 101, the tanker came to rest fifty feet below the highway. The tanker was suspected of carrying approximately 7,000 gallons of gasoline. The California Department of Parks and Recreation was the lead agency for the spill and recovery. Humboldt County Division of Environmental and Humboldt/Del Norte Hazardous Materials Response Team were notified and participated in the Incident Command Structure. Some of the fuel was recovered in what is called a "hot stinger operation", which involves drilling the top of the overturned tank and inserting a pipe to remove the fuel. Recovery efforts, however, was complicated by the position of the truck and its location on the hill.

An estimated 4,000 gallons of gasoline from the petroleum tanker leaked into the soil. The Peterbilt tank truck and trailer has been removed, contaminated soil has been excavated and removed, environmental monitoring will continue throughout the clean-up process. There is no evidence that fuel entered the water.

- C. Chief Ed Laidlaw presented the 2016 Second and 2016 Third Quarter Hazardous Materials Response Team Response and Training Report. During this period, there was one Level One Incident - Salmon Creek - BHO (Butane Hash Oil) operation. Butane, Nitrogen cylinders involved in fire, Cal Fire isolated area until arrival of Humboldt/Del Norte Hazardous Materials Response Team member to verify hazard.

Consultation, coordinated response with Mendocino Response Team and local petroleum vendors to remove fuel from overturned tanker truck.

Monthly Hazardous Materials Response Team meeting and training, preventative maintenance and calibration of monitoring equipment. Received Grant Funded Decontamination Shelter. Training to College of the Redwoods Law Enforcement Academy, First Responder Awareness Training. Chlorine training for facility operators. Preparing for California Office of Emergency Services Inspection for typing.

## 6. **Adjournment:**

Ms. Melinda Ciarabellini called for adjournment at 5:20 pm. The next regular meeting of the Humboldt/Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, January 9, 2017.



# Redwood Coast Energy Authority

633 3<sup>rd</sup> Street, Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

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## MEETING MINUTES

Redwood Coast Energy Resource Center  
633 3<sup>rd</sup> Street, Eureka, CA 95501

August 15, 2016  
Monday, 2:00 p.m.

### SPECIAL MEETING 2:00 p.m.

#### I. ROLL CALL

Board Chair Atkins called the meeting to order at 2:11 pm

Present: Linda Atkins, Sheri Woo, Jean Lynch, Michael Sweeney, Dwight Miller

Absent: Susan Ornelas, Tim Marks, Tiara Brown, Ryan Sundberg

Staff: Matthew Marshall, Nancy Diamond

#### II. ORAL COMMUNICATIONS

None

#### III. CLOSED SESSION - Pursuant to Government Code section 54956, Executive Director Annual Performance Evaluation.

#### IV. REPORT OUT FROM CLOSED SESSION

Board Chair Atkins stated that there was nothing to report out.

Board Chair Atkins adjourned the closed session at 3:00 p.m.

### REGULAR MEETING 3:15 p.m.

#### V. ROLL CALL

Board Chair Atkins called the meeting to order at 3:18 p.m.

Present: Linda Atkins, Sheri Woo, Jean Lynch, Michael Sweeney, Dwight Miller, Ryan Sundberg

Absent: Susan Ornelas, Tim Marks, Tiara Brown

Staff: Matthew Marshall, Nancy Diamond, Lexie Fischer, Lori Biondini, Dana Boudreau, Allison Campbell

#### VI. REPORTS FROM MEMBER ENTITIES

None

#### VII. ORAL COMMUNICATIONS

Community Member Walt Paniak stated his concern regarding unbundled Renewable Energy Certificates (RECs) that are used in some CCA's renewable energy portfolio. He suggested that the Humboldt CCA program disclose this information to customers if the program plans to use unbundled RECs in the power mix.

Executive Director Marshall reported that no unbundled RECs are included in the technical study analysis and there is no plan to include them in the power mix

## VIII. CONSENT CALENDAR

- A. Approve Minutes of June 20, 2016 Board Meeting.
- B. Approve Minutes of July 18, 2016 Board Meeting.
- C. Approve attached Warrants.
- D. Accept attached Financial Reports.
- E. Adopt Resolution No. 2016-1 Adopting a Conflict of Interest Code.

**M / S / C: Sweeney, Miller: Approve consent calendar items A through E**

## IX. REMOVED FROM CONSENT CALENDAR ITEMS

None

## X. NEW BUSINESS

- A. Citizens Advisory Committee Report

Citizens Advisory Committee members Kit Mann and Richard Johnson reported the main points from the August 9, 2016 Citizens Advisory Committee meeting, during which the Committee debriefed the July 28, 2016 public meeting and reviewed all of the recorded meeting notes. The main points communicated to the Board included: there is a need for more education tools and resources to provide to the public; all input that was reviewed showed a very strong interest in the "environmental responsibility" goal; the public meeting attracted a very small sample size (less than 40 participants) that tended to be very knowledgeable and engaged individuals with detailed input regarding energy resource options.

Committee member Richard Johnson reported that the Committee felt that the 2-part public meeting, with the quick high-level introduction to community choice energy preceding the detailed presentation and discussion on program options worked well and would suggest a similar structure for the upcoming September 12, 2016 public meeting.

Public Comment:

Community member Yana Valachovic asked about what "reassuring the community" item meant in the Citizen Advisory Committee meeting notes.

Director Atkins responded that part of the intent of the Citizens Advisory Community is to help communicate to the general public that when the program rolls power will still be reliably delivered, customers can opt out at any time, and that there is no need to worry about changes in the quality of power service provided to the community.

Community member Bob Marino asked whether the online survey was anonymous and voiced concern about possible duplicate entries from community members that felt strongly about any particular item.

Director Woo responded that the survey requests the name, zip code, and email of participants, though it is not required to complete the survey. She also stated that the survey is quite lengthy, so such an endeavor of duplicate entries would be a

large time commitment. The survey is being shortened at staff will evaluate options to minimize the potential of duplicate responses.

Community member Ellen Golla stated to the Board that the power mix is the most important thing to her and others that she knows.

Public Comment Closed

The Board discussed the workshop results, and Director Sundberg requested an FAQs document from RCEA Staff that can be shared with his constituents.

#### B. Community Choice Aggregation Operational Services Contracts

Executive Director Marshall and Legal Counsel Nancy Diamond provided a report on the proposed contracts with The Energy Authority (TEA) and Local Energy Aggregation Network (LEAN) Energy US.

**M / S / C: Miller, Woo: Approve a contract with The Energy Authority, including Task Order 1 and Task Order 2 with control agreement exhibits, for Community Choice Aggregation Program development, launch, and operational services, and authorize the Executive Director to act as Contract Administrator with responsibility and authorization to administer the agreement including authority to transmit instructions, receive information, and implement the agreement on behalf of RCEA.**

**M / S / C: Miller, Sweeney: Approve a contract with Local Energy Aggregation Network (LEAN Energy US), including all exhibits, for Community Choice Aggregation Program development and launch services and authorize the Executive Director to act as Contract Administrator with responsibility and authorization to administer the agreement including authority to transmit instructions, receive information, and implement the agreement on behalf of RCEA.**

#### C. State Legislation: AB 1110

Executive Director Marshall presented information regarding Assembly Bill 1110, which has raised concerns with operating CCAs. Staff had not had time to fully evaluate the legislation in time for the meeting and so is not able to offer a strong staff recommendation.

Public Comment:

Community member Walt Paniak reiterated his sentiments relayed during Oral Communications regarding unbundled RECs.

Public Comment Closed

The Board discussed AB 1110 and concluded that they didn't have enough information at the time to declare a position on the Bill.

Executive Director Marshall suggested that the RCEA Staff research AB 1110 further and include more information at a subsequent Board meeting if doing so would still be relevant.

## XI. ADJOURNMENT

Board Chari Atkins adjourned the meeting at 4:17 p.m.



**HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS**  
**Regional Transportation Planning Agency**  
**Humboldt County Local Transportation Authority**  
**Service Authority for Freeway Emergencies**  
 611 I Street, Suite B  
 Eureka, CA 95501  
 (707) 444-8208  
 www.hcaog.net

**BOARD OF DIRECTORS**  
**MEETING RECORD**

Regular Meeting  
 October 20, 2016, 4:00 p.m.  
 Eureka City Hall, Council Chambers  
 531 K Street, Eureka CA 95501

**Present:**

Supervisor Ryan Sundberg, Chair	County of Humboldt
Mayor Frank Jäger, Vice Chair	City of Eureka
Mayor Paul Pitino	City of Arcata
Mayor Don Hindley	City of Ferndale
Mayor Dwight Miller (Alternate)	City of Trinidad
Councilmember Doug Strehl	City of Fortuna
Councilmember Gordon Johnson	City of Rio Dell

**Policy Advisory Committee Members:**

Kevin Tucker	Caltrans District 1
Mark Lovelace	Humboldt Transit Authority

**Staff:**

Marcella Clem	Executive Director
Debra Dees	Associate Planner
Christie Smith	Executive Assistant

**Absent:**

Mayor Michele McCall-Wallace	City of Blue Lake
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**1. Call to Order**

Chair Ryan Sundberg called the meeting to order at 4:01 p.m.

**2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**

The PAC convenes to include representation from Caltrans and the Humboldt Transit Authority Board for items specific to transportation.

**3. Public Participation**

There was no public participation for items not on the agenda.

**4. Approval of the Meeting Record – September 15, 2016**

**Motion was made** (Hindley/Miller) to approve the September 15, 2016, meeting record as presented.

**Motion carried.**

**Abstentions:** Jäger, Johnson

**5. Consent Calendar**

**Motion was made** (Hindley/Johnson) to approve the following consent item:

- a. Authorize the Executive Director to Execute the Fiscal Year 2016-17 County of Humboldt Local Transportation Fund Claim
- b. Amended FY 2016-17 State Transit Assistance Fund Allocation

**Motion carried unanimously.**

**6. Items Removed from Consent Calendar**

No items were removed from the consent calendar.

**7. Action Items****a. Restatement and Amendment to the Humboldt County Local Transportation Agency Transactions and Use Tax Ordinance 16-02** (encl) [Ordinance 16-03]

The HCAOG Board, acting in its capacity as the Humboldt County Local Transportation Authority, waived reading, introduced and adopted, subject to voter approval, Ordinance 16-03 amending and restating Ordinance 16-02, imposing a one-half of one percent Transaction and Use Tax to be administered by the State Board of Equalization.”

**Ordinance passed by the following vote:**

Ayes: Hindley, Jäger, Johnson, Lovelace, Pitino, Strehl, Tucker, Miller, Sundberg

Noes: None

**8. Reconvening of the HCAOG Board**

**Motion was made** (Johnson/Miller) to reconvene as the HCAOG Board and approve the PAC recommendations.

**Motion carried unanimously.**

**9. HCAOG Staff and PAC Members Reports**

Marcella Clem reported that the Eureka Waterfront Trail Community Clean up event is scheduled for October 25, from 10 a.m.-12 p.m. Those wishing to participate will meet at the north end of the Bayshore mall parking lot.

Marcella Clem reported that the Willits Bypass Completion and Memorial Bridge Dedication Ceremony is scheduled for Thursday, November 3 at 11 a.m. The ceremony is open to the public.

Councilmember Johnson inquired as to whether there are call boxes that are never used and if staff is considering removing those call boxes rather than paying for maintenance on them. Staff will prepare a report on inactive call boxes for the past year and provide a report back at a future meeting.

**10. Adjournment**

The meeting adjourned at 4:08 p.m.

Respectfully submitted,  
Christie Smith, Executive Assistant

**Section 17**

**ADJOURN**