

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	December 17, 2015
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	December 10, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Vice Mayor Mierzwa; Councilman Brower; Councilman Brown; and Councilman Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL - None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the November 19, 2015 Regular City Council Meeting Page 5
 - b. Acceptance of Printed Regular Checks and Checkbook Register for November 1 – November 30, 2015 Page 8

c. Acceptance of Financial Statements dated November 30, 2015	Page 18
d. 2 nd Reading Ordinance 2015-03 Amending Ordinance No 2011-02 DIVCA	Page 47
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR	
11. BUSINESS	
a. Trees on Craig Street Alley.....	Page 56
b. Authorize City Manager Funds for Emergency Weather Related items.....	Page 57
c. Nilsen Barn Update	Page 58
d. Francis Creek Bridge Update.....	Page 59
12. CORRESPONDENCE	Page 61
13. COMMENTS FROM THE COUNCIL	
14. REPORTS	
a. City Manager Report	Page 67
b. Commissions and Committee Reports	
i. Design Review Minutes.....	Page 78
c. Minutes from Joint Power Authorities (JPAs) and Reports	
i. Humboldt County Association of Governments (HCAOG)	Page 80
15. ADJOURN	

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
Thursday, January 21, 2016 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of November 19, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Michael Sweeney, Doug Brower and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and Police Chief Bret Smith.

Report out of Closed Session: Mayor Hindley reported that prior to the regular meeting, the Council had a closed session pursuant to Government Code 54954.5, Public Employee performance evaluation: City Manager. The closed session was called to order at 6:00 pm and adjourned at 6:55 pm. No action was taken.

Modifications to the Agenda: None

Public Comment: None.

Consent Calendar: There were four items on the Consent Calendar for approval. No comments from the Public or the Council. **MOTION:** to approve the consent calendar as submitted. **(Sweeney/Mierzwa) Unanimous.**

Presentation: None

Public Hearing: Ordinance 2015-03 Amending Ordinance No 2011-02 DIVCA. Sean McLaughlin of Access Humboldt addressed the Council. He is an agent on behalf of the Cities and the County. In 2011, Ferndale adopted the DIVCA at 3%. A change in the state law has changed the ability to negotiate. Suddenlink has recently not been paying the 3% to the Cities. After much negotiation, an agreement has been drawn up for Suddenlink to pay 1.401% plus \$64,000 in back payments owed. According to Mr. McLaughlin, this is a sustainable percentage to continue operations. It was a collective effort to settle with Suddenlink. The case could have gone to court for the whole amount owed in back payments, but that risked getting any fees, what the fees could be used for and benefits. Councilman Sweeney thanked him for his efforts and lobbying. Member of the public Patrick O'Rourke mentioned that Access Humboldt is a great resource and listed what services are available to the public. City Manager added that the County is lucky to have Sean and Sue Buske. **MOTION:** to adopt resolution number 2015-35, approve the 1st reading of Ordinance 2015-03 and authorize the City Manager to sign the agreement. **(Brower/Sweeney). Unanimous**

Unmet Transit Needs: Member of the public addressed the Council stating that there is no bus in Ferndale. She questioned why a bus couldn't come into town at least once a week or a few times a month. She added that it would benefit those people who want to retire in town and don't or can't drive. Debra Dees of HCAOG presented to the Council. It is her job to ensure that public participation occurs on this matter. A transit needs assessment is done before any funds are dispersed. Even though there is an annual hearing, HCAOG does take comments all year. Councilman Sweeney asked if the City could talk to HTA about getting a bus into Ferndale. City Manager responded that there are unmet transit needs in Ferndale, but the additional revenue to run the service in town doesn't work out for the budget. Councilman Sweeney asked if the FSRA would take seniors to Fernbridge to catch the bus. Mayor Hindley responded that the FSRA will not just take them to Fernbridge, but they will take people to Eureka, Fortuna for appointments, the store, etc. All that is required is that individuals contact FSRA 1 day in advance. **MOTION:** Declare there are no unmet transit needs that are reasonable to meet. **(Brower/Mierzwa). Unanimous.**

Business:

Approve Amended and Restated JPA of RCEA: Matthew Marshall of RCEA addressed the Council. He summarized that this restated agreement would enable the energy authority to be a choice-making entity. The next step would be for the Council to pass a City Ordinance to reflect membership in the Community Choice Aggregate. If at that time the City chooses not to participate, current membership doesn't change. Mayor Hindley noted that if the City chose to participate, the individual citizens would have to opt-out if they so chose. Councilman Sweeney asked if the City chose not to participate, if an individual citizen could join. Mr. Marshall answered that if the City chose not to participate, nobody in the City of Ferndale could participate. Mayor Hindley expressed his concern for the smaller Cities that will virtually have no vote based on how the voting percentages are distributed. The County plus one large City (Eureka, Arcata or Fortuna) would have total veto power. Councilman Brower stated that he is comfortable with the program and that the Board stated that the vote weighting is still fluid and will continue to be talked about. Mayor Hindley would like to see that changed before the Council votes. He also would like to see something that shows that the debt used to start this program does not follow the individual Cities should they choose to opt-out down the road. **MOTION:** approve amended and restated JPA of RCEA. **(Sweeney/Brower) 3-2** (noes: Hindley and Mierzwa).

Craig Street Alley Trees: City Manager reported to the Council that City Attorney Russ Gans will relay to the opposing attorney that the City wants to remove the dead and dying trees and vegetation and that a part of it will be closed off for public safety. Member of the public Dick Hooley asked if it is closed off if it will be maintained. City Manager responded that it will be watched and maintained to avoid fire danger. Councilman Brower asked what the liability for workers will be since it will be volunteer labor. City Manager stated that it will be covered under worker's comp for volunteer work. **MOTION:** remove dead and dying trees and install fences to close off the hazardous portion of Craig Street Alley. **(Brower/Sweeney). Unanimous.**

Update on Port Kenyon Bridge: City Manager reported that the County recently completed installing Port Kenyon Bridge. Over the course of 2 weeks, workers put together pieces of the bridge. In the process, the City sewer line needed to be moved. The City benefitted from this because they were able to go to a 12-inch pipe all the way to the Wastewater Treatment Plant. City Manager shared pictures with the Council of the project in various stages. **NO MOTION**

Update on Francis Creek Bridge: City Manager reported that the group acquired an additional \$25,000 in pledged funding. The committee is reconsidering looking at doing a covered bridge. The Engineer is looking at the cheapest way to get a bridge in place, for example, a railroad car covered with boards. The committee is aware that they need to come back in front of the Council for approval of design if they want to do a covered bridge. **NO MOTION**

Nilsen Barn Update: City Manager reported that he had spoken with DCI. They told the City Manager that Mr. Ostler contacts them often. The company is currently inundated with other jobs, but will get back to the barn project soon for siding and doors. Councilman Sweeney asked if the City Manager had come up with any thoughts on the lot. City Manager responded that with the budget's current state, the Council will need to think about possibly addressing the lot in phases. Councilman Brown added that he would like to see an idea without the fence. **NO MOTION**

Correspondence: No Comments

Comments from the Council: None.

Reports: Councilman Brower commented on the Design Review minutes. He asked why there are no fines imposed on citizens completing projects before going through design review process. Design Review committee member Paul Gregson responded that it's not necessary because if it's not approved, the projects come down. There was a pamphlet created that will be given to realtors to educate people on the process prior to buying property in the design review area. Councilman Sweeney added that he may have the pamphlet created a few years ago. He will try to find it and forward it to the City Manager.

Mayor Hindley adjourned the meeting at 8:29 pm.

Respectfully submitted,

Jennifer Church
City Clerk

DRAFT

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
ACCESS		ACCESS HUMBOLDT							
Totals for ACCESS HUMBOLDT				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ADAMSTRICKE		ADAM STRICKER							
Totals for ADAM STRICKER				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
AEROM		AERO-MOD							
Totals for AERO-MOD				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
AESDE		MATT KNOWLES							
11/17/15	11/17/15			320.00	0.00	320.00	0.00	(320.00)	0.00
Totals for MATT KNOWLES				<u>320.00</u>	<u>0.00</u>	<u>320.00</u>	<u>0.00</u>	<u>(320.00)</u>	<u>0.00</u>
AFLAC INSUR		AFLAC INSURANCE							
11/06/15	11/06/15			39.32	0.00	39.32	0.00	(39.32)	0.00
Totals for AFLAC INSURANCE				<u>39.32</u>	<u>0.00</u>	<u>39.32</u>	<u>0.00</u>	<u>(39.32)</u>	<u>0.00</u>
ALTBU		ALTERNATIVE BUSINESS CONCEPTS							
11/17/15	11/17/15			72.55	0.00	72.55	0.00	(72.55)	0.00
Totals for ALTERNATIVE BUSINESS CONCEPTS				<u>72.55</u>	<u>0.00</u>	<u>72.55</u>	<u>0.00</u>	<u>(72.55)</u>	<u>0.00</u>
AQBC		AQUA BEN CORPORATION							
Totals for AQUA BEN CORPORATION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ARNKE		ARNOLD C. KEMP							
Totals for ARNOLD C. KEMP				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ASAP		ASAP LOCK & KEY							
11/30/15	11/30/15			80.94	0.00	80.94	0.00	(80.94)	0.00
Totals for ASAP LOCK & KEY				<u>80.94</u>	<u>0.00</u>	<u>80.94</u>	<u>0.00</u>	<u>(80.94)</u>	<u>0.00</u>
BAKTA		BAKER & TAYLOR							
11/17/15	11/17/15			28.98	0.00	28.98	0.00	(28.98)	0.00
Totals for BAKER & TAYLOR				<u>28.98</u>	<u>0.00</u>	<u>28.98</u>	<u>0.00</u>	<u>(28.98)</u>	<u>0.00</u>
BRETSMITH		BRET SMITH							
11/04/15	11/04/15			500.00	0.00	500.00	0.00	(500.00)	0.00
Totals for BRET SMITH				<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>(500.00)</u>	<u>0.00</u>
BRIMC		BRIAN MC NEILL							
Totals for BRIAN MC NEILL				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
BRUCE BROWE		BRUCE BROWER							
11/17/15	11/17/15			290.00	0.00	290.00	0.00	(290.00)	0.00
Totals for BRUCE BROWER				<u>290.00</u>	<u>0.00</u>	<u>290.00</u>	<u>0.00</u>	<u>(290.00)</u>	<u>0.00</u>
CA RURAL		CALIFORNIA RURAL WATER ASSOCIATION							
Totals for CALIFORNIA RURAL WATER ASSOCIATION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CALCA		CALIFORNIA CAPITAL INSURANCE CO.							
11/02/15	11/02/15			11,407.00	0.00	11,407.00	0.00	(11,407.00)	0.00
Totals for CALIFORNIA CAPITAL INSURANCE CO.				<u>11,407.00</u>	<u>0.00</u>	<u>11,407.00</u>	<u>0.00</u>	<u>(11,407.00)</u>	<u>0.00</u>
CALST		CALIFORNIA STATE DISBURSEMENT UNIT							
11/04/15	11/04/15			278.76	0.00	278.76	0.00	(278.76)	0.00
11/10/15	11/10/15			46.15	0.00	46.15	0.00	(46.15)	0.00
11/24/15	11/24/15			46.15	0.00	46.15	0.00	(46.15)	0.00
11/30/15	11/30/15			278.76	0.00	278.76	0.00	(278.76)	0.00

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
Totals for CALIFORNIA STATE DISBURSEMENT UNIT				<u>649.82</u>	<u>0.00</u>	<u>649.82</u>	<u>0.00</u>	<u>(649.82)</u>	<u>0.00</u>
CBSCO	CALIFORNIA BUILDING STANDARDS COMMISSION								
Totals for CALIFORNIA BUILDING STANDARDS COMMISSION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CHACO	CHAMBER OF COMMERCE								
Totals for CHAMBER OF COMMERCE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CHOPPIS	CHELCI HOPPIS								
11/10/15	11/10/15			173.08	0.00	173.08	0.00	(173.08)	0.00
11/24/15	11/24/15			173.08	0.00	173.08	0.00	(173.08)	0.00
Totals for CHELCI HOPPIS				<u>346.16</u>	<u>0.00</u>	<u>346.16</u>	<u>0.00</u>	<u>(346.16)</u>	<u>0.00</u>
CITFO	CITY OF FORTUNA								
11/04/15	11/04/15			1,683.33	0.00	1,683.33	0.00	(1,683.33)	0.00
Totals for CITY OF FORTUNA				<u>1,683.33</u>	<u>0.00</u>	<u>1,683.33</u>	<u>0.00</u>	<u>(1,683.33)</u>	<u>0.00</u>
COMAS	FERNDALE TECH								
Totals for FERNDALE TECH				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CORRE	COLLEGE OF THE REDWOODS								
Totals for COLLEGE OF THE REDWOODS				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CRAFT	CRAFTSMAN'S MALL								
11/04/15	11/04/15			54.00	0.00	54.00	0.00	(54.00)	0.00
Totals for CRAFTSMAN'S MALL				<u>54.00</u>	<u>0.00</u>	<u>54.00</u>	<u>0.00</u>	<u>(54.00)</u>	<u>0.00</u>
CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.								
11/17/15	11/17/15			40.00	0.00	40.00	0.00	(40.00)	0.00
Totals for CRYSTAL SPRINGS BOTTLED WATER CO.				<u>40.00</u>	<u>0.00</u>	<u>40.00</u>	<u>0.00</u>	<u>(40.00)</u>	<u>0.00</u>
DANCOLLINS	DAN COLLINGS TREE SERVICE								
Totals for DAN COLLINGS TREE SERVICE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DCFROST	DC FROST ASSOCIATES INC.								
Totals for DC FROST ASSOCIATES INC.				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DELOR	DEL ORO WATER CO., FDLE. DIST.								
11/30/15	11/30/15			336.64	0.00	336.64	0.00	(336.64)	0.00
Totals for DEL ORO WATER CO., FDLE. DIST.				<u>336.64</u>	<u>0.00</u>	<u>336.64</u>	<u>0.00</u>	<u>(336.64)</u>	<u>0.00</u>
DEPCO	DEPARTMENT OF CONSERVATION								
Totals for DEPARTMENT OF CONSERVATION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DEPJU	DEPARTMENT OF JUSTICE								
Totals for DEPARTMENT OF JUSTICE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DMITGA	DMITRIY GAVRYUSH								
Totals for DMITRIY GAVRYUSH				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DOCST	DOCUSTATION								
Totals for DOCUSTATION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DSA	DIVISION OF THE STATE ARCHITECT								
Totals for DIVISION OF THE STATE ARCHITECT				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DVLNO	DAVE LENARDO								

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
11/10/15	11/10/15			260.00	0.00	260.00	0.00	(260.00)	0.00
11/24/15	11/24/15			120.00	0.00	120.00	0.00	(120.00)	0.00
Totals for DAVE LENARDO				<u>380.00</u>	<u>0.00</u>	<u>380.00</u>	<u>0.00</u>	<u>(380.00)</u>	<u>0.00</u>
EDD EMPLOYMENT DEVELOPMENT DEPT									
11/10/15	11/10/15			1,007.87	0.00	1,007.87	0.00	(1,007.87)	0.00
11/24/15	11/24/15			1,014.93	0.00	1,014.93	0.00	(1,014.93)	0.00
Totals for EMPLOYMENT DEVELOPMENT DEPT				<u>2,022.80</u>	<u>0.00</u>	<u>2,022.80</u>	<u>0.00</u>	<u>(2,022.80)</u>	<u>0.00</u>
EDWJO EDWARD JONES & COMPANY									
Totals for EDWARD JONES & COMPANY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EELRI EEL RIVER DISPOSAL									
11/30/15	11/30/15			426.35	0.00	426.35	0.00	(426.35)	0.00
Totals for EEL RIVER DISPOSAL				<u>426.35</u>	<u>0.00</u>	<u>426.35</u>	<u>0.00</u>	<u>(426.35)</u>	<u>0.00</u>
EMIL EMIL FEIERABEND									
Totals for EMIL FEIERABEND				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EURRB EUREKA RUBBER STAMP CO.									
11/17/15	11/17/15			87.00	0.00	87.00	0.00	(87.00)	0.00
Totals for EUREKA RUBBER STAMP CO.				<u>87.00</u>	<u>0.00</u>	<u>87.00</u>	<u>0.00</u>	<u>(87.00)</u>	<u>0.00</u>
FARSH THE FARM SHOP									
11/17/15	11/17/15			730.12	0.00	730.12	0.00	(730.12)	0.00
Totals for THE FARM SHOP				<u>730.12</u>	<u>0.00</u>	<u>730.12</u>	<u>0.00</u>	<u>(730.12)</u>	<u>0.00</u>
FEREN THE FERNDALE ENTERPRISE									
Totals for THE FERNDALE ENTERPRISE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FERNMUSEUM FERNDALE MUSEUM									
Totals for FERNDALE MUSEUM				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FERTR FERNBRIDGE TRACTOR & EQUIP. CO.									
Totals for FERNBRIDGE TRACTOR & EQUIP. CO.				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FMCC FORD MOTOR CREDIT COMPANY									
Totals for FORD MOTOR CREDIT COMPANY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FORAP FORTUNA AUTO & TRUCK PARTS INC									
Totals for FORTUNA AUTO & TRUCK PARTS INC				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
FRANCHISE FRANCHISE TAX BOARD									
11/17/15	11/17/15			308.00	0.00	308.00	0.00	(308.00)	0.00
Totals for FRANCHISE TAX BOARD				<u>308.00</u>	<u>0.00</u>	<u>308.00</u>	<u>0.00</u>	<u>(308.00)</u>	<u>0.00</u>
FRONT FRONTIER									
Totals for FRONTIER				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
GALIN GALL'S INC.									
11/17/15	11/17/15			104.70	0.00	104.70	0.00	(104.70)	0.00
Totals for GALL'S INC.				<u>104.70</u>	<u>0.00</u>	<u>104.70</u>	<u>0.00</u>	<u>(104.70)</u>	<u>0.00</u>
GECAP GE CAPITAL									
11/17/15	11/17/15			222.37	0.00	222.37	0.00	(222.37)	0.00
Totals for GE CAPITAL				<u>222.37</u>	<u>0.00</u>	<u>222.37</u>	<u>0.00</u>	<u>(222.37)</u>	<u>0.00</u>
HACCO HACH COMPANY									

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
Totals for HACH COMPANY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HEATHSMART	NORTH RANCH BENEFITS TRUST								
11/04/15	11/04/15			224.83	0.00	224.83	0.00	(224.83)	0.00
Totals for NORTH RANCH BENEFITS TRUST				<u>224.83</u>	<u>0.00</u>	<u>224.83</u>	<u>0.00</u>	<u>(224.83)</u>	<u>0.00</u>
HIGHROCK	CAL FIRE								
11/17/15	11/17/15			400.00	0.00	400.00	0.00	(400.00)	0.00
Totals for CAL FIRE				<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	<u>(400.00)</u>	<u>0.00</u>
HOPPISJOHN	JOHNNY HOPPIS								
Totals for JOHNNY HOPPIS				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HORBU	HORIZON BUSINESS SERVICES								
Totals for HORIZON BUSINESS SERVICES				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMHI	HUMBOLDT CO HISTORICAL SOCIETY								
Totals for HUMBOLDT CO HISTORICAL SOCIETY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMLODGING	HUMBOLDTL LODGING ALLIANCE, INCL								
Totals for HUMBOLDTL LODGING ALLIANCE, INCL				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMTE	HUMBOLDT TERMITE & PEST								
11/17/15	11/17/15			114.00	0.00	114.00	0.00	(114.00)	0.00
Totals for HUMBOLDT TERMITE & PEST				<u>114.00</u>	<u>0.00</u>	<u>114.00</u>	<u>0.00</u>	<u>(114.00)</u>	<u>0.00</u>
HUMTI	HUMMEL TIRE & WHEEL, INC								
11/17/15	11/17/15			136.37	0.00	136.37	0.00	(136.37)	0.00
Totals for HUMMEL TIRE & WHEEL, INC				<u>136.37</u>	<u>0.00</u>	<u>136.37</u>	<u>0.00</u>	<u>(136.37)</u>	<u>0.00</u>
III	INTERVIEWS & INTERROGATIONS INSTITUTE								
Totals for INTERVIEWS & INTERROGATIONS INSTITUTE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
JAY PARRISH	JAY PARRISH								
11/02/15	11/02/15			400.00	0.00	400.00	0.00	(400.00)	0.00
Totals for JAY PARRISH				<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	<u>(400.00)</u>	<u>0.00</u>
JOHNY	JOHNNY'S								
Totals for JOHNNY'S				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
JUNLI	JUNIOR LIBRARY GUILD								
Totals for JUNIOR LIBRARY GUILD				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
LEXIPOL	LEXIPOL LLC								
Totals for LEXIPOL LLC				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
LMREN	L & M RENNER, INC.								
11/17/15	11/17/15			3,384.83	0.00	3,384.83	0.00	(3,384.83)	0.00
Totals for L & M RENNER, INC.				<u>3,384.83</u>	<u>0.00</u>	<u>3,384.83</u>	<u>0.00</u>	<u>(3,384.83)</u>	<u>0.00</u>
MANHARD	MANHARD CONSULTING LTD								
11/17/15	11/17/15			4,667.50	0.00	4,667.50	0.00	(4,667.50)	0.00
Totals for MANHARD CONSULTING LTD				<u>4,667.50</u>	<u>0.00</u>	<u>4,667.50</u>	<u>0.00</u>	<u>(4,667.50)</u>	<u>0.00</u>
MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE								
11/17/15	11/17/15			449.50	0.00	449.50	0.00	(449.50)	0.00
Totals for MITCHELL, BRISSO. DELANEY & VRIEZE				<u>449.50</u>	<u>0.00</u>	<u>449.50</u>	<u>0.00</u>	<u>(449.50)</u>	<u>0.00</u>

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
MCKCO									
MC KAY'S COLLISION REPAIR									
Totals for MC KAY'S COLLISION REPAIR				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
MERFR									
MERCER FRASER COMPANY									
Totals for MERCER FRASER COMPANY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
MIRRE									
MIRANDA'S RESCUE									
11/04/15	11/04/15			450.00	0.00	450.00	0.00	(450.00)	0.00
Totals for MIRANDA'S RESCUE				<u>450.00</u>	<u>0.00</u>	<u>450.00</u>	<u>0.00</u>	<u>(450.00)</u>	<u>0.00</u>
MISLI									
MISSION LINEN & UNIFORM SERVICE									
11/17/15	11/17/15			12.64	0.00	12.64	0.00	(12.64)	0.00
Totals for MISSION LINEN & UNIFORM SERVICE				<u>12.64</u>	<u>0.00</u>	<u>12.64</u>	<u>0.00</u>	<u>(12.64)</u>	<u>0.00</u>
MOLINA									
MIKE MOLINA									
Totals for MIKE MOLINA				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NQUAQ									
NORTH COAST UNIFIED AIR QMD									
11/30/15	11/30/15			60.00	0.00	60.00	0.00	(60.00)	0.00
Totals for NORTH COAST UNIFIED AIR QMD				<u>60.00</u>	<u>0.00</u>	<u>60.00</u>	<u>0.00</u>	<u>(60.00)</u>	<u>0.00</u>
NILCO									
NILSEN COMPANY									
11/30/15	11/30/15			274.87	0.00	274.87	0.00	(274.87)	0.00
Totals for NILSEN COMPANY				<u>274.87</u>	<u>0.00</u>	<u>274.87</u>	<u>0.00</u>	<u>(274.87)</u>	<u>0.00</u>
PACGA									
PACIFIC GAS & ELECTRIC									
11/16/15	11/16/15			5,501.63	0.00	5,501.63	0.00	(5,501.63)	0.00
11/30/15	11/30/15			1,311.78	0.00	1,311.78	0.00	(1,311.78)	0.00
Totals for PACIFIC GAS & ELECTRIC				<u>6,813.41</u>	<u>0.00</u>	<u>6,813.41</u>	<u>0.00</u>	<u>(6,813.41)</u>	<u>0.00</u>
PACPA									
PACIFIC PAPER CO.									
11/17/15	11/17/15			164.58	0.00	164.58	0.00	(164.58)	0.00
Totals for PACIFIC PAPER CO.				<u>164.58</u>	<u>0.00</u>	<u>164.58</u>	<u>0.00</u>	<u>(164.58)</u>	<u>0.00</u>
PARS1									
PARSAC									
Totals for PARSAC				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PHIAY									
AYCOCK & EDGMON									
11/30/15	11/30/15			3,340.00	0.00	3,340.00	0.00	(3,340.00)	0.00
Totals for AYCOCK & EDGMON				<u>3,340.00</u>	<u>0.00</u>	<u>3,340.00</u>	<u>0.00</u>	<u>(3,340.00)</u>	<u>0.00</u>
PIEBU									
PIERSON BUILDING CENTER									
Totals for PIERSON BUILDING CENTER				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PLANWEST									
PLANWEST PARTNERS, INC.									
11/30/15	11/30/15			1,720.00	0.00	1,720.00	0.00	(1,720.00)	0.00
Totals for PLANWEST PARTNERS, INC.				<u>1,720.00</u>	<u>0.00</u>	<u>1,720.00</u>	<u>0.00</u>	<u>(1,720.00)</u>	<u>0.00</u>
POREN									
PORTLAND ENGINEERING									
11/17/15	11/17/15			1,815.36	0.00	1,815.36	0.00	(1,815.36)	0.00
Totals for PORTLAND ENGINEERING				<u>1,815.36</u>	<u>0.00</u>	<u>1,815.36</u>	<u>0.00</u>	<u>(1,815.36)</u>	<u>0.00</u>
POSTM									
POSTMASTER									
11/24/15	11/24/15			196.00	0.00	196.00	0.00	(196.00)	0.00
Totals for POSTMASTER				<u>196.00</u>	<u>0.00</u>	<u>196.00</u>	<u>0.00</u>	<u>(196.00)</u>	<u>0.00</u>
QUILL									
QUILL									
Totals for QUILL				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
REDIRENTS		REDI-RENTS INC							
			Totals for REDI-RENTS INC	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
RESTIF		RESTIF CLEANING SERVICES							
			Totals for RESTIF CLEANING SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
RKM BUILDER		RKM BUILDER							
			Totals for RKM BUILDER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ROBSM		ROBIN SMITH							
11/04/15	11/04/15			153.47	0.00	153.47	0.00	(153.47)	0.00
			Totals for ROBIN SMITH	<u>153.47</u>	<u>0.00</u>	<u>153.47</u>	<u>0.00</u>	<u>(153.47)</u>	<u>0.00</u>
ROBWIDEMAN		ROBERT WIDEMAN							
			Totals for ROBERT WIDEMAN	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ROTRO		ROTO-ROOTER							
11/17/15	11/17/15			338.00	0.00	338.00	0.00	(338.00)	0.00
			Totals for ROTO-ROOTER	<u>338.00</u>	<u>0.00</u>	<u>338.00</u>	<u>0.00</u>	<u>(338.00)</u>	<u>0.00</u>
SCOUTS		SCOUTS							
			Totals for SCOUTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SDRMA		SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY							
11/04/15	11/04/15			824.25	0.00	824.25	0.00	(824.25)	0.00
11/17/15	11/17/15			12,320.58	0.00	12,320.58	0.00	(12,320.58)	0.00
			Totals for SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	<u>13,144.83</u>	<u>0.00</u>	<u>13,144.83</u>	<u>0.00</u>	<u>(13,144.83)</u>	<u>0.00</u>
SECURITYLOC		SECURITY LOCK AND ALARM							
			Totals for SECURITY LOCK AND ALARM	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SEQGA		SEQUOIA GAS COMPANY							
11/17/15	11/17/15			201.50	0.00	201.50	0.00	(201.50)	0.00
			Totals for SEQUOIA GAS COMPANY	<u>201.50</u>	<u>0.00</u>	<u>201.50</u>	<u>0.00</u>	<u>(201.50)</u>	<u>0.00</u>
SGARDNER		SHAWN GARDNER							
			Totals for SHAWN GARDNER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
STAPE		STAPLES CREDIT PLAN							
11/17/15	11/17/15			97.26	0.00	97.26	0.00	(97.26)	0.00
11/30/15	11/30/15			4.30	0.00	4.30	0.00	(4.30)	0.00
			Totals for STAPLES CREDIT PLAN	<u>101.56</u>	<u>0.00</u>	<u>101.56</u>	<u>0.00</u>	<u>(101.56)</u>	<u>0.00</u>
STWA3		STATE WATER CONTROL BOARD							
11/17/15	11/17/15			2,088.00	0.00	2,088.00	0.00	(2,088.00)	0.00
11/17/15	11/17/15			4,112.00	0.00	4,112.00	0.00	(4,112.00)	0.00
			Totals for STATE WATER CONTROL BOARD	<u>6,200.00</u>	<u>0.00</u>	<u>6,200.00</u>	<u>0.00</u>	<u>(6,200.00)</u>	<u>0.00</u>
SUDDEN		SUDDENLINK							
11/17/15	11/17/15			566.60	0.00	566.60	0.00	(566.60)	0.00
			Totals for SUDDENLINK	<u>566.60</u>	<u>0.00</u>	<u>566.60</u>	<u>0.00</u>	<u>(566.60)</u>	<u>0.00</u>
SYMBOL		SYMBOL ARTS							
			Totals for SYMBOL ARTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TASER		TASER INTERNATIONAL							

Payable and Payment List - Condensed

November 1, 2015 - November 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
Totals for TASER INTERNATIONAL				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TAXCO	HUMBOLDT COUNTY TAX COLLECTOR								
11/24/15	11/24/15			4,124.00	0.00	4,124.00	0.00	(4,124.00)	0.00
Totals for HUMBOLDT COUNTY TAX COLLECTOR				<u>4,124.00</u>	<u>0.00</u>	<u>4,124.00</u>	<u>0.00</u>	<u>(4,124.00)</u>	<u>0.00</u>
TIPMO	TIPPLE MOTORS, INC.								
11/30/15	11/30/15			798.44	0.00	798.44	0.00	(798.44)	0.00
Totals for TIPPLE MOTORS, INC.				<u>798.44</u>	<u>0.00</u>	<u>798.44</u>	<u>0.00</u>	<u>(798.44)</u>	<u>0.00</u>
TJAMES	TYLER JAMES								
Totals for TYLER JAMES				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TRICOUNTY	TRI COUNTY BANK								
11/27/15	11/27/15			1,129.58	0.00	1,129.58	0.00	(1,129.58)	0.00
Totals for TRI COUNTY BANK				<u>1,129.58</u>	<u>0.00</u>	<u>1,129.58</u>	<u>0.00</u>	<u>(1,129.58)</u>	<u>0.00</u>
USBANK	US BANK								
11/17/15	11/17/15			1,353.52	0.00	1,353.52	0.00	(1,353.52)	0.00
Totals for US BANK				<u>1,353.52</u>	<u>0.00</u>	<u>1,353.52</u>	<u>0.00</u>	<u>(1,353.52)</u>	<u>0.00</u>
USDAR	USDA RURAL DEVELOPMENT								
Totals for USDA RURAL DEVELOPMENT				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
USTREASURY	UNITED STATES TREASURY								
11/12/15	11/12/15			6,573.71	0.00	6,573.71	0.00	(6,573.71)	0.00
11/25/15	11/25/15			6,530.28	0.00	6,530.28	0.00	(6,530.28)	0.00
Totals for UNITED STATES TREASURY				<u>13,103.99</u>	<u>0.00</u>	<u>13,103.99</u>	<u>0.00</u>	<u>(13,103.99)</u>	<u>0.00</u>
VALLU	VALLEY LUMBER								
11/30/15	11/30/15			45.67	0.00	45.67	0.00	(45.67)	0.00
Totals for VALLEY LUMBER				<u>45.67</u>	<u>0.00</u>	<u>45.67</u>	<u>0.00</u>	<u>(45.67)</u>	<u>0.00</u>
VERZN	VERIZON								
11/17/15	11/17/15			379.97	0.00	379.97	0.00	(379.97)	0.00
Totals for VERIZON				<u>379.97</u>	<u>0.00</u>	<u>379.97</u>	<u>0.00</u>	<u>(379.97)</u>	<u>0.00</u>
WAHCO	WAHLUND CONSTRUCTION								
Totals for WAHLUND CONSTRUCTION				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
WCPSOLUTION	WCPSOLUTIONS								
11/17/15	11/17/15			366.91	0.00	366.91	0.00	(366.91)	0.00
Totals for WCPSOLUTIONS				<u>366.91</u>	<u>0.00</u>	<u>366.91</u>	<u>0.00</u>	<u>(366.91)</u>	<u>0.00</u>
WELF	WELLS FARGO FINANCIAL LEASING								
11/17/15	11/17/15			135.01	0.00	135.01	0.00	(135.01)	0.00
Totals for WELLS FARGO FINANCIAL LEASING				<u>135.01</u>	<u>0.00</u>	<u>135.01</u>	<u>0.00</u>	<u>(135.01)</u>	<u>0.00</u>
WESCH	WESTERN CHAIN SAW CO								
Totals for WESTERN CHAIN SAW CO				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
WQI	WQI								
Totals for WQI				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Company Totals				<u>86,897.02</u>	<u>0.00</u>	<u>86,897.02</u>	<u>0.00</u>	<u>(86,897.02)</u>	<u>0.00</u>

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
 November 1, 2015 - November 30, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			209,440.72
11/02/15	49632	JAY PARRISH	JAY PARRISH	400.00		209,040.72
11/02/15	49633	ARNKE	ARNOLD C. KEMP	493.22		208,547.50
11/02/15	49634	PHIAY	AYCOCK & EDGMON	1,650.00		206,897.50
11/02/15	49635	CALCA	CALIFORNIA CAPITAL INSURANCE CO.	11,407.00		195,490.50
11/04/15	49636	BRETSMITH	BRET SMITH	500.00		194,990.50
11/04/15	49637	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		194,711.74
11/04/15	49638	CITFO	CITY OF FORTUNA	1,683.33		193,028.41
11/04/15	49639	CRAFT	CRAFTSMAN'S MALL	54.00		192,974.41
11/04/15	49640	MIRRE	MIRANDA'S RESCUE	450.00		192,524.41
11/04/15	49641	HEATHSMART	NORTH RANCH BENEFITS TRUST	224.83		192,299.58
11/04/15	49642	ROBSM	ROBIN SMITH	153.47		192,146.11
11/04/15	49643	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	824.25		191,321.86
11/06/15		AFLAC INSUR	AFLAC INSURANCE	39.32		191,282.54
11/10/15	1001		PARRISH, JAY D	2,152.31		189,130.23
11/10/15	1002		TAVARES, KRISTENE M	1,086.38		188,043.85
11/10/15	1003		TIMMERMAN, DONNA E	1,216.52		186,827.33
11/10/15	1004		CHURCH, JENNIFER L	1,069.44		185,757.89
11/10/15	1005		STRICKER, ADAM D	1,418.08		184,339.81
11/10/15	1006		GAVRYUSH, DMITRIY	1,287.37		183,052.44
11/10/15	1007		JAMES, TYLER	1,436.65		181,615.79
11/10/15	1008		SMITH, BRET A	1,342.93		180,272.86
11/10/15	1009		WIDEMAN, ROBERT A	1,217.39		179,055.47
11/10/15	1010		COPPINI, STEVE L	1,840.49		177,214.98
11/10/15	1011		HOPPIS, JOHNNY F	888.09		176,326.89
11/10/15	49644		KAYTIS-SLOCUM, NANCY S	46.69		176,280.20
11/10/15	49645		AZIZSOLTANI, FARAZ	777.39		175,502.81
11/10/15	49646		GARDNER, SHAWN C	1,275.51		174,227.30
11/10/15	49647		CAO, QUY H	490.54		173,736.76
11/10/15	49648		MIRANDA, TIMOTHY W	969.10		172,767.66
11/10/15	49649		BRIGGS, WILLIAM O	119.63		172,648.03
11/10/15	49650		BOYNTON, MARY ELLEN	18.51		172,629.52
11/10/15	49651		RICHARDSON, DIANNA L	101.81		172,527.71
11/10/15	49652	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		172,481.56
11/10/15	49653	CHOPPIS	CHELCI HOPPIS	173.08		172,308.48
11/10/15	49654	DVLNO	DAVE LENARDO	260.00		172,048.48
11/10/15	49655	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,007.87		171,040.61
11/12/15		USTREASURY	UNITED STATES TREASURY	6,573.71		164,466.90
11/12/15					23,713.01	188,179.91
11/16/15	49656	PACGA	PACIFIC GAS & ELECTRIC	5,501.63		182,678.28
11/17/15	49657	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	72.55		182,605.73
11/17/15	49658	BAKTA	BAKER & TAYLOR	28.98		182,576.75
11/17/15	49659	BRUCE BROWE	BRUCE BROWER	290.00		182,286.75
11/17/15	49660	HIGHROCK	CAL FIRE	400.00		181,886.75
11/17/15	49661	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	40.00		181,846.75
11/17/15	49662	EURRB	EUREKA RUBBER STAMP CO.	87.00		181,759.75
11/17/15	49663	FRANCHISE	FRANCHISE TAX BOARD	308.00		181,451.75
11/17/15	49664	GALIN	GALL'S INC.	104.70		181,347.05
11/17/15	49665	GECAP	GE CAPITAL	222.37		181,124.68
11/17/15	49666	HUMTE	HUMBOLDT TERMITE & PEST	114.00		181,010.68
11/17/15	49667	HUMTI	HUMMEL TIRE & WHEEL, INC	136.37		180,874.31
11/17/15	49668	LMREN	L & M RENNER, INC.	3,384.83		177,489.48
11/17/15	49669	MANHARD	MANHARD CONSULTING LTD	4,667.50		172,821.98
11/17/15	49670	AESDE	MATT KNOWLES	320.00		172,501.98
11/17/15	49671	MISLI	MISSION LINEN & UNIFORM SERVICE	12.64		172,489.34
11/17/15	49672	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	449.50		172,039.84

City of Ferndale
Bank Account Register

General Checking
 November 1, 2015 - November 30, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
11/17/15	49673	PACPA	PACIFIC PAPER CO.	164.58		171,875.26
11/17/15	49674	POREN	PORTLAND ENGINEERING	1,815.36		170,059.90
11/17/15	49675	ROTR0	ROTO-ROOTER	338.00		169,721.90
11/17/15	49676	SEQGA	SEQUOIA GAS COMPANY	201.50		169,520.40
11/17/15	49677	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,320.58		157,199.82
11/17/15	49678	STAPE	STAPLES CREDIT PLAN	97.26		157,102.56
11/17/15	49679	STWA3	STATE WATER CONTROL BOARD	2,088.00		155,014.56
11/17/15	49680	SUDDEN	SUDDENLINK	566.60		154,447.96
11/17/15	49681	FARSH	THE FARM SHOP	730.12		153,717.84
11/17/15	49682	USBANK	US BANK	1,353.52		152,364.32
11/17/15	49683	VERZN	VERIZON	379.97		151,984.35
11/17/15	49684	WCPSOLUTION	WCPSOLUTIONS	366.91		151,617.44
11/17/15	49685	WELF	WELLS FARGO FINANCIAL LEASING	135.01		151,482.43
11/17/15	49686	STWA3	STATE WATER CONTROL BOARD	4,112.00		147,370.43
11/18/15					13,400.00	160,770.43
11/24/15	1001		PARRISH, JAY D	2,152.32		158,618.11
11/24/15	1002		TAVARES, KRISTENE M	1,074.99		157,543.12
11/24/15	1003		TIMMERMAN, DONNA E	1,182.63		156,360.49
11/24/15	1004		CHURCH, JENNIFER L	992.60		155,367.89
11/24/15	1005		STRICKER, ADAM D	1,563.34		153,804.55
11/24/15	1006		GAVRYUSH, DMITRIY	1,238.04		152,566.51
11/24/15	1007		JAMES, TYLER	1,474.48		151,092.03
11/24/15	1008		SMITH, BRET A	1,342.95		149,749.08
11/24/15	1009		WIDEMAN, ROBERT A	1,523.92		148,225.16
11/24/15	1010		COPPINI, STEVE L	1,837.05		146,388.11
11/24/15	1011		HOPPIS, JOHNNY F	857.31		145,530.80
11/24/15	49687		KAYTIS-SLOCUM, NANCY S	64.78		145,466.02
11/24/15	49688		ROSA, MARIA A	247.10		145,218.92
11/24/15	49689		GARDNER, SHAWN C	1,291.06		143,927.86
11/24/15	49690		CAO, QUY H	490.54		143,437.32
11/24/15	49691		MIRANDA, TIMOTHY W	934.77		142,502.55
11/24/15	49692		BRIGGS, WILLIAM O	119.63		142,382.92
11/24/15	49693		BOYNTON, MARY ELLEN	18.52		142,364.40
11/24/15	49694		RICHARDSON, DIANNA L	83.30		142,281.10
11/24/15	49695		VON BRAUN, BONNIE K	13.28		142,267.82
11/24/15	49696	DVLNO	DAVE LENARDO	120.00		142,147.82
11/24/15	49697	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		142,101.67
11/24/15	49698	CHOPPIS	CHELCI HOPPIS	173.08		141,928.59
11/24/15	49699	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,014.93		140,913.66
11/24/15	49700	POSTM	POSTMASTER	196.00		140,717.66
11/24/15	49714	TAXCO	HUMBOLDT COUNTY TAX COLLECTOR	4,124.00		136,593.66
11/25/15		USTREASURY	UNITED STATES TREASURY	6,530.28		130,063.38
11/27/15	2002	TRICOUNTY	TRI COUNTY BANK	1,129.58		128,933.80
11/30/15	49701	ASAP	ASAP LOCK & KEY	80.94		128,852.86
11/30/15	49702	PHIAY	AYCOCK & EDGMON	3,340.00		125,512.86
11/30/15	49703	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		125,234.10
11/30/15	49704	EELRI	EEL RIVER DISPOSAL	426.35		124,807.75
11/30/15	49705	NILCO	NILSEN COMPANY	274.87		124,532.88
11/30/15	49706	NCUAQ	NORTH COAST UNIFIED AIR QMD	60.00		124,472.88
11/30/15	49707	PACGA	PACIFIC GAS & ELECTRIC	1,311.78		123,161.10
11/30/15	49708	STAPE	STAPLES CREDIT PLAN	4.30		123,156.80
11/30/15	49709	TIPMO	TIPPLE MOTORS, INC.	798.44		122,358.36
11/30/15	49710	VALLU	VALLEY LUMBER	45.67		122,312.69
11/30/15	49711	DELOR	DEL ORO WATER CO., FDLE. DIST.	336.64		121,976.05
11/30/15	49712	PLANWEST	PLANWEST PARTNERS, INC.	1,720.00		120,256.05
11/30/15	BalAdj		Adjusting entry from reconciliation		10.00	120,266.05

City of Ferndale
Bank Account Register

General Checking
November 1, 2015 - November 30, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
Totals				<u>126,297.68</u>	<u>37,123.01</u>	<u>120,266.05</u>

Transaction count = 111

Balance Sheet
Fund 10 - General Fund
As of November 30, 2015

Assets

Current Assets		
Cash	\$	263,333.08
Restricted Cash		15,152.59
Accounts Receivable		4,677.33
Due from other funds		<u>18,737.47</u>
Total Current Assets		<u>301,900.47</u>
Property and Equipment		
Net Property and Equipment		<u>0.00</u>
Total Assets	\$	<u><u>301,900.47</u></u>

Liabilities and Fund Balance

Current Liabilities		
Interest Payable		725.44
Accrued Liabilities		12,456.32
Other Current Liabilities		<u>948.61</u>
Total Current Liabilities		<u>14,130.37</u>
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		<u>14,130.37</u>
Fund Balance		
Other Equity		506,602.98
Retained Earnings		<u>(218,832.88)</u>
Total Fund Balance		<u>287,770.10</u>
Total Liabilities and Fund Balance	\$	<u><u>301,900.47</u></u>

Balance Sheet
Fund 20-Russ Park Fund
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>3,627.81</u>
Total Current Assets	<u>3,627.81</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>3,627.81</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	3,825.43
Retained Earnings	<u>(197.62)</u>
Total Fund Balance	<u>3,627.81</u>
Total Liabilities and Fund Balance	<u>\$ <u>3,627.81</u></u>

Balance Sheet
Fund 21 - Park Fund
As of November 30, 2015**Assets**

Current Assets	
Cash	\$ (1,633.60)
Restricted Cash	<u>2,074.16</u>
Total Current Assets	<u>440.56</u>
Total Assets	<u>\$ 440.56</u>

Liabilities and Fund Balance

Current Liabilities	
Other Current Liabilities	<u>13,539.93</u>
Total Current Liabilities	<u>13,539.93</u>
Total Liabilities	<u>13,539.93</u>
Fund Balance	
Other Equity	(10,520.86)
Retained Earnings	<u>(2,578.51)</u>
Total Fund Balance	<u>(13,099.37)</u>
Total Liabilities and Fund Balance	<u>\$ 440.56</u>

Balance Sheet
Fund 24-Gas Tax
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>64,768.34</u>
Total Current Assets	<u>64,768.34</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>64,768.34</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	74,009.61
Retained Earnings	<u>(9,241.27)</u>
Total Fund Balance	<u>64,768.34</u>
Total Liabilities and Fund Balance	<u>\$ <u>64,768.34</u></u>

Balance Sheet
Fund 23 - RSTP Fund
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>66,069.94</u>
Total Current Assets	<u>66,069.94</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>66,069.94</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	75,740.20
Retained Earnings	<u>(9,670.26)</u>
Total Fund Balance	<u>66,069.94</u>
Total Liabilities and Fund Balance	<u>\$ <u>66,069.94</u></u>

Balance Sheet
Fund 24 - Transportation Development Act
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>220,462.80</u>
Total Current Assets	<u>220,462.80</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 220,462.80</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(16,926.93)</u>
Total Fund Balance	<u>220,462.80</u>
Total Liabilities and Fund Balance	<u>\$ 220,462.80</u>

Balance Sheet
Fund 26 - Drainage Fund
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>72,057.98</u>
Total Current Assets	<u>72,057.98</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 72,057.98</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	76,663.88
Retained Earnings	<u>(4,906.66)</u>
Total Fund Balance	<u>71,757.22</u>
Total Liabilities and Fund Balance	<u>\$ 72,057.98</u>

Balance Sheet
Fund 25 - Integrated Waste Mgt
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>44,671.80</u>
Total Current Assets	<u>44,671.80</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 44,671.80</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	42,867.38
Retained Earnings	<u>1,804.42</u>
Total Fund Balance	<u>44,671.80</u>
Total Liabilities and Fund Balance	<u>\$ 44,671.80</u>

Balance Sheet
Fund 40 - Transportation Enhancement
As of November 30, 2015

Assets

Current Assets	_____
Total Current Assets	<u>0.00</u>
Property and Equipment	_____
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 0.00</u>

Liabilities and Fund Balance

Current Liabilities	
Other Current Liabilities	<u>5,197.55</u>
Total Current Liabilities	<u>5,197.55</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>5,197.55</u>
Fund Balance	
Other Equity	<u>(5,197.55)</u>
Total Fund Balance	<u>(5,197.55)</u>
Total Liabilities and Fund Balance	<u>\$ 0.00</u>

City of Ferndale
Balance Sheet
Fund -30 - Sewer
As of November 30, 2015

Assets

Current Assets	
Cash	\$ <u>77,513.24</u>
Total Current Assets	<u>77,513.24</u>
Property and Equipment	
Vehicles	48,282.05
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,224,992.59)</u>
Net Property and Equipment	<u>11,357,210.39</u>
Total Assets	<u>\$ 11,434,723.63</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital leases payable	<u>21,384.35</u>
Total Long-Term Liabilities	<u>4,708,117.79</u>
Total Liabilities	<u>4,755,327.72</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>30,303.31</u>
Total Fund Balance	<u>6,679,395.91</u>
Total Liabilities and Fund Balance	<u>\$ 11,434,723.63</u>

Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of November 30, 2015

Assets

Current Assets	
Total Current Assets	0.00
Property and Equipment	
Buildings and improvements	463,886.10
Vehicles	157,151.57
Equipment	118,580.12
Roadways	10,782,034.50
Sidewalks	163,000.00
Streetlights	25,200.00
Land	131,000.00
Less Accumulated Depreciation	(5,665,698.19)
Net Property and Equipment	6,175,154.10
Total Assets	\$ 6,175,154.10

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	0.00
Long-Term Liabilities	
Accrued Vacation/Sick pay	39,084.92
Notes payable-current	82,209.36
Capital leases payable	24,384.54
Total Long-Term Liabilities	145,678.82
Total Liabilities	145,678.82
Fund Balance	
Other Equity	6,029,475.28
Total Fund Balance	6,029,475.28
Total Liabilities and Fund Balance	\$ 6,175,154.10

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 8,343.15	\$ 126,500.00	\$ (118,156.85)
10014104 Property tax-unsecured	0.00	0.00	4,800.00	(4,800.00)
10014106 Property tax-prior	0.00	(8,343.14)	9,000.00	(17,343.14)
10014107 Supplemental role	0.00	0.00	1,500.00	(1,500.00)
10014110 Sales and use tax	13,400.00	36,910.88	160,000.00	(123,089.12)
10014111 Trash franchise	0.00	3,006.80	4,700.00	(1,693.20)
10014112 PG&E franchise	0.00	0.00	6,500.00	(6,500.00)
10014114 Cable franchise	0.00	12,136.08	18,000.00	(5,863.92)
10014116 Business license tax	170.00	12,805.50	14,000.00	(1,194.50)
10014118 Real Property Transfer tax	0.00	0.00	5,000.00	(5,000.00)
10014120 Transient lodging tax	4,399.80	66,735.19	170,625.00	(103,889.81)
10014121 TOT Humboldt Lodging Authority	0.00	0.00	56,875.01	(56,875.01)
Total Revenue - Taxes	\$ 17,969.80	\$ 131,594.46	\$ 577,500.01	\$ (445,905.55)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 1,061.35	\$ 6,656.97	\$ 16,000.00	\$ (9,343.03)
10024164 Health protection	0.00	1,050.00	2,700.00	(1,650.00)
10024166 Encroachment permits	0.00	70.00	200.00	(130.00)
10024278 Animal license fees	30.00	1,774.14	2,800.00	(1,025.86)
Total Revenue - Licenses and Permits	\$ 1,091.35	\$ 9,551.11	\$ 21,700.00	\$ (12,148.89)
Revenues - Use of Money and Property				
10044182 Interest	\$ 0.00	\$ 7,410.97	\$ 1,500.00	\$ 5,910.97
10044297 Town Hall Rent	150.00	1,510.00	6,000.00	(4,490.00)
10044297.1 Community Center rents	100.00	967.00	1,200.00	(233.00)
Total Revenue -Use of Money and Property	\$ 250.00	\$ 9,887.97	\$ 8,700.00	\$ 1,187.97
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 2,912.96	\$ 126,000.00	\$ (123,087.04)
10054222 Home owners prop. tax relief	0.00	(376.60)	1,100.00	(1,476.60)
10054286 Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)
10054290 Peace off. stds. & trng.	0.00	6,328.00	2,500.00	3,828.00
10054300 Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)
10054310 COPs Program	10,405.86	18,645.09	100,000.00	(81,354.91)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	0.00	2,000.00	(2,000.00)
Total Revenue - Intergovernmental	\$ 10,405.86	\$ 29,409.45	\$ 240,400.00	\$ (210,990.55)

City of Ferndale
Income Statement
Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084270 Plan check fees	\$ 0.00	\$ 710.00	\$ 1,000.00	\$ (290.00)
10084271 Parking fees	0.00	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	100.00	100.00	100.00	0.00
10084280 Copy machine fees - City	0.00	0.00	25.00	(25.00)
10084287.2 Developer reimbursed fees	0.00	0.00	4,291.05	(4,291.05)
10084287.3 Reimbursed Fees Planning	0.00	550.00	1,000.00	(450.00)
10084291 Special police services	10.00	669.39	6,000.00	(5,330.61)
10084298 Fair racing revenue	0.00	2,169.58	2,200.00	(30.42)
Total Revenue - Fees for Service	\$ 110.00	\$ 4,333.85	\$ 14,866.05	\$ (10,532.20)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 150.00	\$ 150.00	\$ 0.00
10094284.1 Donations - City	0.00	250.00	1,000.00	(750.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	1,589.00	13,339.28	4,600.00	8,739.28
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ 1,589.00	\$ 13,939.28	\$ 22,450.00	\$ (8,510.72)
TOTAL REVENUES	\$ 31,416.01	\$ 198,716.12	\$ 887,416.06	\$ (688,699.94)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 196.00	\$ 196.00	\$ 350.00	\$ (154.00)
10115013 Advertising	0.00	177.12	400.00	(222.88)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	0.00	0.00	2,000.00	(2,000.00)
Total Expenditures - City Council	\$ 196.00	\$ 373.12	\$ 3,250.00	\$ (2,876.88)
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,189.72	\$ 17,176.04	\$ 28,468.27	\$ (11,292.23)
10105006 SSI tax	175.93	1,324.70	2,440.99	(1,116.29)
10105007 Medical insurance	578.56	2,928.11	9,038.08	(6,109.97)
10105009 Workers comp. insurance	0.00	2,331.01	2,032.64	298.37
10105010 Deferred retirement	0.00	648.10	2,346.48	(1,698.38)
10105061 Insurance PARSAC	0.00	3,211.74	3,211.74	0.00
Total expenditures -City Manager	\$ 2,944.21	\$ 27,619.70	\$ 47,538.20	\$ (19,918.50)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,531.29	\$ 37,208.58	\$83,597.03	\$ (46,388.45)
10125006 SSI tax	508.03	2,843.12	7,921.70	(5,078.58)
10125007 Medical insurance	2,082.85	10,415.54	25,784.35	(15,368.81)
10125009 Workers comp. insurance	0.00	6,561.38	6,263.00	298.38
10125010 Deferred retirement	0.00	1,429.10	7,230.02	(5,800.92)
10125012 Office expense	761.58	3,737.57	5,000.00	(1,262.43)
10125044 Meetings and dues	0.00	204.32	1,000.00	(795.68)
10125050 IT Support	0.00	341.97	1,200.00	(858.03)
10125061 Insurance PARSAC	0.00	4,205.84	4,205.84	0.00
10125099 Miscellaneous	0.00	(0.02)	0.00	(0.02)
Total Expenditures -City Clerk	\$ 9,883.75	\$ 66,947.40	\$ 142,201.94	\$ (75,254.54)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	\$449.50	\$4,753.50	\$ 12,000.00	\$ (7,246.50)
Total Expenditures - City Attorney	\$ 449.50	\$ 4,753.50	\$ 12,000.00	\$ (7,246.50)
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 270.20	\$ 1,289.24	\$ 3,000.00	\$ (1,710.76)
10155006 SSI tax	111.57	511.44	409.50	101.94
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155012 Office expense	97.26	97.26	0.00	97.26
10155020 Building and ground maint.	99.98	2,674.44	2,000.00	674.44
10155030 Trash service	31.10	489.30	450.00	39.30
10155031 Gas	139.50	490.24	4,000.00	(3,509.76)
10155032 Utilities	192.59	808.72	1,800.00	(991.28)
10155033 Water	819.42	690.44	1,200.00	(509.56)
10155034 Telephone/internet	466.28	2,244.06	2,905.00	(660.94)
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	3,219.00	3,219.00	2,946.00	273.00
Total Expenditures - Government Buildings	\$ 5,446.90	\$ 12,915.88	\$ 19,112.24	\$ (6,196.36)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165052 Professional services	0.00	180.00	0.00	180.00
10165054 Audit and accounting	3,340.00	8,993.15	10,600.00	(1,606.85)
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	0.00	28.52	600.00	(571.48)
10165078 Copy machine expense	294.92	1,432.88	4,250.00	(2,817.12)
10165099 Miscellaneous	261.00	1,361.00	2,000.00	(639.00)
10165200 Car allowance	400.00	2,000.00	4,800.00	(2,800.00)
Total Expenditures - Nondepartmental	\$ 4,295.92	\$ 13,995.55	\$ 37,850.00	\$ (23,854.45)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 31.06	\$ 88.40	\$ 0.00	\$ 88.40
10175024 Special department supply	379.55	1,337.72	2,200.00	(862.28)
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	24.64	134.60	250.00	(115.40)
10175033 Water	79.27	333.36	1,645.00	(1,311.64)
10175072 Chamber of commerce	0.00	15,031.58	30,063.17	(15,031.59)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	0.00	12,084.46	26,000.00	(13,915.54)
Total Expenditures - Community Promotion	\$ 514.52	\$ 29,327.96	\$ 61,808.17	\$ (32,480.21)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 19,483.76	\$ 97,747.91	\$ 216,550.58	\$ (118,802.67)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,405.40	7,368.50	18,615.49	(11,246.99)
10215007 Medical insurance	4,484.59	22,430.06	55,103.01	(32,672.95)
10215009 Workers comp. insurance	0.00	15,525.43	14,928.68	596.75
10215010 Deferred retirement	0.00	3,463.82	17,233.67	(13,769.85)
10215012 Office expense	285.52	781.40	1,800.00	(1,018.60)
10215014 Vehicle expense	934.81	2,535.38	7,500.00	(4,964.62)
10215016 Fuel	857.07	4,192.34	14,000.00	(9,807.66)
10215020 Building and ground maint.	339.00	627.93	1,500.00	(872.07)
10215021 Street maintenance	135.01	453.02	0.00	453.02
10215022 IT support	0.00	371.99	3,800.00	(3,428.01)
10215024 Special department supply	268.16	2,142.04	10,300.00	(8,157.96)
10215026 Uniform expense	500.00	500.00	250.00	250.00
10215026.1 Uniform allowance	0.00	2,000.00	2,500.00	(500.00)
10215029 Water/sewer	825.87	950.12	750.00	200.12
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	180.59	818.34	1,600.00	(781.66)
10215034 Telephone/internet	274.89	1,934.46	2,905.00	(970.54)
10215035 Dispatch service	1,683.33	8,416.65	20,200.00	(11,783.35)
10215044 Meetings and dues	0.00	0.00	2,450.00	(2,450.00)
10215048 Training	0.00	200.00	5,000.00	(4,800.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	70.00	600.00	(530.00)
10215053 Reimbursable Fees	0.00	4,348.00	0.00	4,348.00
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	0.00	8,097.08	7,849.58	247.50
10215078 Copy machine expense	0.00	270.02	1,700.00	(1,429.98)
10215086 Booking fees	0.00	70.00	0.00	70.00
10215088 Equipment repair other	0.00	0.00	500.00	(500.00)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	937.00	937.00	862.00	75.00
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	1,980.00	6,020.00	(4,040.00)
Total Expenditures - Police	\$ 32,595.00	\$ 190,924.45	\$ 425,272.01	\$ (234,347.56)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 2,250.00	\$ 5,500.00	\$ (3,250.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 2,250.00	\$ 5,500.00	\$ (3,250.00)
Expenditures - Health				
10245052 Professional services	\$ 0.00	\$ 153.47	\$ 2,200.00	\$ (2,046.53)
10245055 Contractual services	153.47	614.88	0.00	614.88
Total Expenditures - Health	\$ 153.47	\$ 768.35	\$ 2,200.00	\$ (1,431.65)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 2,427.43	\$ 9,438.86	\$ 0.00	\$ 9,438.86
10315006 SSI tax	67.14	108.49	1,228.09	(1,119.60)
10315007 Medical insurance	314.99	1,578.92	2,897.38	(1,318.46)
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	0.00	300.74	1,311.31	(1,010.57)
10315011 Term life insurance	464.00	464.00	1,171.00	(707.00)
10315012 Office expense	0.00	2,988.34	2,988.34	0.00
10315013 Advertising	0.00	620.00	0.00	620.00
10315014 Vehicle expense	0.00	29.25	10,000.00	(9,970.75)
10315020 Building and ground maint.	0.00	681.90	0.00	681.90
10315021 Street maintenance	101.03	267.83	0.00	267.83
10315024 Special department supply	104.70	104.70	0.00	104.70
10315034 Telephone/internet	55.10	393.65	1,070.00	(676.35)
10315044 Meetings and dues	0.00	81.32	60.00	21.32
10315095 Capital outlay	0.00	1,122.50	0.00	1,122.50
Total Expenditures - Streets and Roads	\$ 3,534.39	\$ 19,293.00	\$ 21,838.62	\$ (2,545.62)
Expenditures - Planning				
10415052 Professional services	\$ 1,550.00	\$ 6,898.50	\$ 10,000.00	\$ (3,101.50)
10415053 Reimbursable Fees	0.00	238.00	1,000.00	(762.00)
10415055 Contractual services	0.00	34.00	0.00	34.00
10415058 Street lighting	170.00	964.00	4,500.00	(3,536.00)
Total Expenditures - Planning	\$ 1,720.00	\$ 8,134.50	\$ 15,500.00	\$ (7,365.50)
Expenditures - City engineer				
10425052 Professional services	\$ 0.00	\$ 7,885.00	\$ 1,885.00	\$ 6,000.00
10425053 Reimbursable Fees	4,667.50	6,438.50	1,000.00	5,438.50
10425058 Street lighting	0.00	0.00	500.00	(500.00)
Total Expenditures - City engineer	\$ 0.00	\$ 14,323.50	\$ 3,385.00	\$ 10,938.50
Expenditures - Building Regulation				
10435052 Professional services	\$ 0.00	\$ 4,223.68	\$ 12,800.00	\$ (8,576.32)
Total Expenditures - Building Regulation	\$ 0.00	\$ 4,223.68	\$ 12,800.00	\$ (8,576.32)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 308.45	\$ 1,734.05	\$ 5,000.00	\$ (3,265.95)
10615006 SSI tax	71.78	360.61	744.13	(383.52)
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615012 Office expense	0.00	85.14	600.00	(514.86)
10615015 Property tax admin. fees	1,236.00	1,408.38	1,146.00	262.38
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	60.00	1,116.65	1,000.00	116.65
10615024 Special department supply	28.98	1,184.09	5,000.00	(3,815.91)
10615031 Gas	62.00	99.31	1,400.00	(1,300.69)
10615032 Utilities	157.94	547.01	1,650.00	(1,102.99)
10615033 Water	24.98	141.83	750.00	(608.17)
10615034 Telephone/internet	95.20	692.75	1,070.00	(377.25)
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
Total Expenditures - Library	\$ 2,045.33	\$ 7,692.82	\$ 20,455.51	\$ (12,762.69)
Expenditures - Parks				
10625002 Salary - permanent	\$ 272.00	\$ 1,564.00	\$ 3,536.00	\$ (1,972.00)
10625006 SSI tax	37.12	213.50	482.66	(269.16)
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	352.25	715.99	2,500.00	(1,784.01)
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	44.15	190.73	950.00	(759.27)
10625033 Water	886.53	2,134.21	1,500.00	634.21
Total Expenditures - Parks	\$ 1,592.05	\$ 5,039.95	\$ 9,340.18	\$ (4,300.23)
Expenditures -Community Center				
10635002 Salary - permanent	\$ 88.21	\$ 2,411.58	\$ 2,468.02	\$ (56.44)
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	9.75	187.91	122.81	65.10
10635007 Medical insurance	242.38	1,020.44	0.00	1,020.44
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	0.00	30.05	131.13	(101.08)
10635020 Building and ground maint.	67.72	148.72	780.00	(631.28)
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	70.54	1,065.11	0.00	1,065.11
10635033 Water	792.20	792.20	0.00	792.20
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	2,796.00	2,796.00	2,548.00	248.00
Total Expenditures -Community center	\$ 4,066.80	\$ 8,965.64	\$ 6,161.21	\$ 2,804.43

Income Statement

Fund 10 - General Fund

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
TOTAL EXPENDITURES	\$ <u>69,887.84</u>	\$ <u>417,549.00</u>	\$ <u>846,213.08</u>	\$ <u>(428,664.08)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$ <u>(38,471.83)</u>	\$ <u>(218,832.88)</u>	\$ <u>41,202.98</u>	\$ <u>(260,035.86)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 20- RUSS PARK

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
20624182 Interest	\$ 0.00	\$ 2.38	\$ 0.00	\$ 2.38
Total Revenue	<u>0.00</u>	<u>2.38</u>	<u>0.00</u>	<u>2.38</u>
EXPENDITURES				
20625020 Building and ground maint.	<u>200.00</u>	<u>200.00</u>	<u>1,800.00</u>	<u>(1,600.00)</u>
TOTAL EXPENDITURES	<u>200.00</u>	<u>200.00</u>	<u>1,800.00</u>	<u>(1,600.00)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (200.00)</u>	<u>\$ (197.62)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,602.38</u>

City of Ferndale

STATEMENT OF REVENUES AND EXPENDITURES

FUND 21- PARK FUND

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
21624182 Interest	\$ 0.00	\$ 0.31	\$ 0.00	\$ 0.31
21624284.3 Donations - Firemen's Park	0.00	0.00	500.00	(500.00)
21624285 Bocce ball	0.00	30.00	500.00	(470.00)
Total Revenue	<u>0.00</u>	<u>30.31</u>	<u>1,000.00</u>	<u>(969.69)</u>
EXPENDITURES				
21625020 Building and ground maint.	54.00	2,608.82	5,000.00	(2,391.18)
21625060 Bocce ball	0.00	0.00	850.00	(850.00)
TOTAL EXPENDITURES	<u>54.00</u>	<u>2,608.82</u>	<u>5,850.00</u>	<u>(3,241.18)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (54.00)</u>	<u>\$ (2,578.51)</u>	<u>\$ (4,850.00)</u>	<u>\$ 2,271.49</u>

City of Ferndale

STATEMENT OF REVENUES AND EXPENDITURES

FUND 22 - GAS TAX

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
22314182 Interest	\$ 0.00	\$ 42.42	\$ 0.00	\$ 42.42
22314210.1 Gas tax (2105)	0.00	1,964.94	8,250.00	(6,285.06)
22314210.2 Gas tax (2106)	0.00	2,649.78	9,053.00	(6,403.22)
22314210.3 Gas tax (2107)	0.00	2,266.71	11,279.00	(9,012.29)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	0.00	2,569.52	6,541.00	(3,971.48)
Total Revenue	<u>0.00</u>	<u>10,493.37</u>	<u>36,123.00</u>	<u>(25,629.63)</u>
EXPENDITURES				
22315002 Salary - permanent	1,624.88	7,771.88	20,345.43	(12,573.55)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	121.53	586.52	1,709.87	(1,123.35)
22315007 Medical insurance	433.35	2,173.78	6,056.25	(3,882.47)
22315009 Workers comp. insurance	0.00	2,119.42	1,522.67	596.75
22315010 Deferred retirement	0.00	400.96	1,787.51	(1,386.55)
22315058 Street lighting	1,336.96	6,670.75	15,600.00	(8,929.25)
TOTAL EXPENDITURES	<u>3,516.72</u>	<u>19,734.64</u>	<u>47,021.73</u>	<u>(27,287.09)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,516.72)</u>	<u>\$ (9,241.27)</u>	<u>\$ (10,898.73)</u>	<u>\$ 1,657.46</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 23 - RSTP

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
23314182 Interest	\$ 0.00	\$ 41.68	\$ 0.00	\$ 41.68
23314211 RSTP Revenue	0.00	0.00	9,000.00	(9,000.00)
Total Revenue	<u>0.00</u>	<u>41.68</u>	<u>9,000.00</u>	<u>(8,958.32)</u>
EXPENDITURES				
23315002 Salary - permanent	864.96	6,233.65	32,880.92	(26,647.27)
23315006 SSI tax	79.03	428.88	1,177.50	(748.62)
23315007 Medical insurance	313.66	1,748.77	5,477.00	(3,728.23)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	0.00	278.71	1,195.94	(917.23)
TOTAL EXPENDITURES	<u>1,257.65</u>	<u>9,711.94</u>	<u>41,753.29</u>	<u>(32,041.35)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (1,257.65)</u>	<u>\$ (9,670.26)</u>	<u>\$ (32,753.29)</u>	<u>\$ 23,083.03</u>

City of Ferndale

STATEMENT OF REVENUES AND EXPENDITURES

FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
24314182 Interest	\$ 0.00	\$ 138.82	\$ 0.00	\$ 138.82
24314231 Transportation devel. act	0.00	0.00	44,170.00	(44,170.00)
Total Revenue	<u>0.00</u>	<u>138.82</u>	<u>44,170.00</u>	<u>(44,031.18)</u>
EXPENDITURES				
24315002 Salary - permanent	1,161.42	7,603.36	20,713.59	(13,110.23)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	95.05	489.58	1,470.70	(981.12)
24315007 Medical insurance	381.83	1,918.06	5,151.34	(3,233.28)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	0.00	337.35	1,539.71	(1,202.36)
24315014 Vehicle expense	0.00	64.78	1,000.00	(935.22)
24315016 Fuel	566.00	3,046.08	8,500.00	(5,453.92)
24315020 Building and ground maint.	504.53	585.47	1,750.00	(1,164.53)
24315021 Street maintenance	0.00	32.62	5,000.00	(4,967.38)
24315024 Special department supply	16.49	353.49	500.00	(146.51)
24315032 Utilities	179.29	613.99	2,000.00	(1,386.01)
24315033 Water	42.60	324.56	425.00	(100.44)
24315034 Telephone/internet	55.10	350.69	650.00	(299.31)
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	0.00	14.60	500.00	(485.40)
TOTAL EXPENDITURES	<u>3,002.31</u>	<u>17,065.75</u>	<u>50,860.70</u>	<u>(33,794.95)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,002.31)</u>	<u>\$ (16,926.93)</u>	<u>\$ (6,690.70)</u>	<u>\$ (10,236.23)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 26 - DRAINAGE FUND

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
26314182 Interest	\$ 41.13	\$ 41.13	\$ 0.00	\$ 41.13
26314230 Drainage fund	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>
Total Revenue	<u>41.13</u>	<u>41.13</u>	<u>17,385.00</u>	<u>(17,343.87)</u>
EXPENDITURES				
26315022 IT support	22.65	22.65	0.00	22.65
26315194 Interest expense	<u>4,925.14</u>	<u>4,925.14</u>	<u>13,162.00</u>	<u>(8,236.86)</u>
TOTAL EXPENDITURES	<u>4,947.79</u>	<u>4,947.79</u>	<u>13,162.00</u>	<u>(8,214.21)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (4,906.66)</u>	<u>\$ (4,906.66)</u>	<u>\$ 4,223.00</u>	<u>\$ (9,129.66)</u>

City of Ferndale

STATEMENT OF REVENUES AND EXPENDITURES

FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
25314182 Interest	\$ 0.00	\$ 28.12	\$ 0.00	\$ 28.12
25314288 Tipping fee (int. waste mgt.)	0.00	0.00	5,000.00	(5,000.00)
25314600 Recycling grant	0.00	5,000.00	5,000.00	0.00
Total Revenue	<u>0.00</u>	<u>5,028.12</u>	<u>10,000.00</u>	<u>(4,971.88)</u>
EXPENDITURES				
25315002 Salary - permanent	464.48	2,123.44	5,176.05	(3,052.61)
25315006 SSI tax	35.54	162.46	430.76	(268.30)
25315007 Medical insurance	100.92	579.10	1,594.95	(1,015.85)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	0.00	0.00	414.08	(414.08)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	0.00	0.00	350.00	(350.00)
TOTAL EXPENDITURES	<u>600.94</u>	<u>3,223.70</u>	<u>8,524.54</u>	<u>(5,300.84)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (600.94)</u>	<u>\$ 1,804.42</u>	<u>\$ 1,475.46</u>	<u>\$ 328.96</u>

STATEMENT OF REVENUES AND EXPENDITURES
FUND 40 - TRANSPORTATION ENHANCEMENT

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
Total Revenue	0.00	0.00	0.00	0.00
EXPENDITURES				
TOTAL EXPENDITURES	0.00	0.00	0.00	0.00
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended November 30, 2015 Actual	5 Months Ended November 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
30514182 Interest	\$ 0.00	\$ 68.91	\$ 0.00	\$ 68.91
30514274 Sewer service charge	0.00	0.00	446,000.00	(446,000.00)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	5,697.00	19,454.06	58,000.00	(38,545.94)
30514308 PARSAC Grants	0.00	11,119.13	194,000.00	(182,880.87)
Total Revenue	<u>5,697.00</u>	<u>30,642.10</u>	<u>703,000.00</u>	<u>(672,357.90)</u>
EXPENSES				
30515002 Salary - permanent	15,091.68	81,973.50	193,192.06	(111,218.56)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,261.42	6,602.58	16,241.50	(9,638.92)
30515007 Medical insurance	3,367.40	16,896.64	43,972.20	(27,075.56)
30515009 Workers comp. insurance	0.00	13,750.10	13,153.36	596.74
30515010 Deferred retirement	0.00	3,172.63	12,559.29	(9,386.66)
30515012 Office expense	174.98	204.23	1,000.00	(795.77)
30515014 Vehicle expense	730.12	8,772.27	3,272.37	5,499.90
30515016 Fuel	194.06	2,300.32	3,000.00	(699.68)
30515022 IT support	0.00	440.00	0.00	440.00
30515024 Special department supply	0.00	305.35	1,000.00	(694.65)
30515030 Trash service	243.00	3,091.07	12,000.00	(8,908.93)
30515032 Utilities	4,626.71	20,442.95	63,000.00	(42,557.05)
30515033 Water	989.77	989.77	0.00	989.77
30515034 Telephone/internet	0.00	1,244.39	2,100.00	(855.61)
30515044 Meetings and dues	0.00	594.33	1,300.00	(705.67)
30515048 Training	141.04	1,438.08	600.00	838.08
30515050 IT Support	0.00	19.99	800.00	(780.01)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	260.00	2,610.00	600.00	2,010.00
30515063 Insurance (Fire Bldg.)	2,755.00	2,755.00	0.00	2,755.00
30515092 Sewer plant permit	6,200.00	7,358.54	7,200.00	158.54
30515094 Safety equipment	0.00	0.00	400.00	(400.00)
30515095 Capital outlay	0.00	24,642.50	23,400.00	1,242.50
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	2,005.78	24,472.40	12,500.00	11,972.40
30515122 Sewer line maintenance	1,638.07	1,740.21	15,000.00	(13,259.79)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	0.00	930.00	25,000.00	(24,070.00)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	139,658.12	194,000.00	(54,341.88)
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
TOTAL EXPENSES	<u>39,679.03</u>	<u>386,675.78</u>	<u>676,302.56</u>	<u>(289,626.78)</u>
NET INCOME (LOSS)	<u>\$ (33,982.03)</u>	<u>\$ (356,033.68)</u>	<u>\$ 26,697.44</u>	<u>\$ (382,731.12)</u>

Cash Balances**As of November 30, 2015****Cash Balances****Current Assets**

General Fund	\$	263,333.08
Restricted Cash	\$	15,152.59
Russ Park	\$	3,627.81
Restricted Cash	\$	2,074.16
Park	\$	(1,633.60)
Gas Tax	\$	64,768.34
RSTF	\$	66,069.94
TDA	\$	220,462.80
IWM	\$	44,671.80
Drainage	\$	72,057.98
Sewer	\$	<u>77,513.24</u>
Total	\$	<u><u>828,098.14</u></u>
Checking	\$	120,266.05
LAIF	\$	707,679.50
Petty cash	\$	<u>152.59</u>
Total	\$	<u><u>828,098.14</u></u>

ORDINANCE NO. 2015-03

AN ORDINANCE OF THE CITY OF FERNDALE AMENDING ORDINANCE NO 2011-02 SECTION 5
(B)(1) REGARDING AMOUNT OF PEG SUPPORT FEE

ARTICLE 1: The City Council of the City of Ferndale does Ordain as Follows:

Chapter 5 shall be added to Ordinance 04-04 as follows:

Chapter 5 STATE VIDEO SERVICES FRANCHISES

§5.01 GENERAL PROVISIONS

(A). Purpose. *This Section is applicable to video service providers who have been awarded a state video franchise under the California Public Utilities Code section 5800 et seq. (the Digital Infrastructure and Video Competition Act of 2006 ["DIVCA"]), to provide cable or video services in any location(s) within the incorporated boundaries of the City. It is the purpose of this Section to implement within the incorporated boundaries of the City the provisions of DIVCA and the rules of the California Public Utilities Commission promulgated there under that are applicable to a "local franchising entity" or a "local entity" as defined in DIVCA.*

(B). Rights Reserved.

(1). *The rights reserved to the City under this Chapter 5 are in addition to all other rights of the City, whether reserved by this Chapter 5 or Ordinance 04-04 or authorized by law, and no action, proceeding or exercise of a right shall affect any other rights which may be held by the City.*

(2). *Except as otherwise provided by DIVCA, a state franchise shall not include, or be a substitute for:*

(a). *compliance with applicable requirements for the privilege of transacting and carrying on a business within the City, including, but not limited to, compliance with the conditions that the City may establish before facilities may be constructed for, or providing, non-video services;*

(b). *any permit or authorization required in connection with operations on or in public rights-of-way or public property, including, but not limited to, encroachment permits, street work permits, pole attachment permits and street cut permits; and*

(c). *any permit, agreement or authorization for occupying any other property of the City or any private person to which access is not specifically granted by the state franchise.*

(3). *No permit issued by the City to a state franchise holder is itself a franchise, nor shall any permit create a vested right that would prohibit the City from revoking or amending the permit.*

(C). Compliance with City Ordinances. Nothing contained in Chapter 5 shall be construed so as to exempt a state franchise holder from compliance with all ordinances, rules or regulations of the City now in effect or which may be hereafter adopted which are consistent with this Chapter 5 or Ordinance 04-04 or California Public Utilities Code section 5800 et seq., or any obligations under any franchise issued by the City insofar as those obligations may be enforced under California Public Utilities Code section 5800 et seq.

(D). Compliance with DIVCA. When a video service provider holding a state franchise provides notice to the City pursuant to 5840(m) of DIVCA that it is commencing to provide video service to the City, a holder of a local franchise is entitled to seek a state franchise pursuant to 5930 (c) and the upon issuance of a state franchise by the California Public Utilities Commission for the franchise area the local franchise shall terminate.

§5.02 DEFINITIONS

(A). Definitions Generally -- Interpretation of Language. For purposes of Chapter 5 the following terms, phrases, words, and their derivations shall have the meaning given in this Section. Words not defined in this Section shall have the same meaning as established in: (1) DIVCA, and if not defined therein, (2) California Public Utilities Commission rules implementing DIVCA, and if not defined therein, (3) Title VI of Title 47 of the Communications Act of 1934, as amended, 47USC § 521 et. seq., and if not defined therein (4) their common and ordinary meaning. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, words in the singular number include the plural number, and "including" and "include" are not limiting. The words "shall" and "will" are always mandatory, but the use of those terms grants no private rights to any person with respect to the City. References to governmental entities (whether persons or entities) refer to those entities or their successors in authority. If specific provisions of law referred to herein are renumbered, then the reference shall be read to refer to the renumbered provision. References to laws, ordinances or regulations shall be interpreted broadly to cover government actions, however nominated, and include laws, ordinances and regulations now in force or hereinafter enacted or amended.

(1.) "Gross revenues" means all revenues actually received by the holder of a state franchise or its affiliates that are derived from the operation of the holder's network to provide cable service or video service within the incorporated areas of the City.

(2.) "PEG access," or "PEG" means the availability of a cable or state franchise holder's system for public, educational, or governmental use by various agencies, institutions, organizations, groups, and individuals, including organizations, groups, or individual members of the general public, educational institutions, and the City and its designated access providers, to acquire, create, and distribute programming not under a state franchise holder's editorial control.

(3.) "State franchise holder" means a cable operator or video service provider that has been issued a franchise by the California Public Utilities Commission to provide cable service or video service, as those terms are defined in California Public Utilities Code section 5830, within any portion of the incorporated limits of the City.

§5.03 FRANCHISE FEES

(A). State Franchise Fees. Any state franchise holder operating within the incorporated areas of the City shall pay to the City a state franchise fee equal to five percent (5%) of gross revenues that may be subject to a franchise fee under California Public Utilities Code section 5860.

(B). Payment of Franchise Fees. The state franchise fee required pursuant to this Chapter 5 shall be paid quarterly, in a manner consistent with California Public Utilities Code section 5860. The state franchise holder shall deliver to the City, by check or other means, which shall be agreed to by the City, a separate payment for the state franchise fee not later than forty-five (45) days after the end of each calendar quarter. Each payment made shall be accompanied by a report, detailing how the payment was calculated, and shall include such additional information on the appropriate form as designated by the City.

(C). Examination of Business Records. The City may examine the business records of the holder of a state franchise in a manner consistent with California Public Utilities Code section 5860(i).

(D). Late Payments. In the event a state franchise holder fails to make payments required by this Chapter 5 on or before the due dates specified herein, the City shall impose a late charge at the rate per year equal to the highest prime lending rate during the period of delinquency, plus one percent (1%).

§5.04 CUSTOMER SERVICE

(A). Customer Service Standards. A state franchise holder shall comply with Sections 53055, 53055.1, 53055.2 and 53088.2 of the California Government Code; the FCC customer service and notice standards set forth in Sections 76.309, 76.1602, 76.1603, and 76.1619 of Title 47 of the Code of Federal Regulations; Section 637.5 of the California Penal Code; the privacy standards of Section 551 of Title 47 of the United States Code; and, to the extent consistent with DIVCA, all other applicable state and federal customer service and consumer protection standards pertaining to the provision of video service, include any such standards hereafter adopted. In case of a conflict, the stricter standard shall apply. All customer service and consumer protection standards under this paragraph shall be interpreted and applied to accommodate newer or different technologies while meeting or exceeding the goals of the standards.

(B). Penalties for Violations of Standards. The City shall enforce the compliance of state franchise holders with respect to the state and federal customer service and consumer protection standards set forth in this Chapter 5. The City will provide a state franchise holder with a written notice of any alleged material breaches, as defined in California Public Utilities Code section 5900, of applicable customer service or consumer protection standards, and will allow the state franchise holder 30 days from the receipt of the notice to remedy the specified material breach. Material breaches not remedied by a state franchise holder within the 30-day time period, irrespective of the number of customers affected, will be subject to the following penalties to be imposed by the City:

(1.) For the first occurrence of a material breach, a fine of \$500 may be imposed for each day the violation remains in effect, not to exceed \$1,500 for each violation.

(2.) For a second material breach of the same nature within 12 months, a fine of \$1,000 may be imposed for each day the violation remains in effect, not to exceed \$3,000 for each violation.

(3.) For a third material breach of the same nature within 12 months, a fine of \$2,500 may be imposed for each day the violation remains in effect, not to exceed \$7,500 for each violation.

(C.) Any penalties imposed by the City shall be imposed in a manner consistent with California Public Utilities Code section 5900.

§5.05 PERMITS AND CONSTRUCTION

(A.) Except as expressly provided in this Chapter 5, all provisions of existing ordinances of the City of Ferndale (Streets and Sidewalks), and all City administrative rules and regulations developed to any of these provisions, as now existing or as hereafter amended, shall apply to all work performed by or on behalf of a state franchise holder on any City public rights-of-way, public property, or City easement.

(B.) Permits. Prior to commencing any work for which a permit is required by Title IX Chapter 98, a state franchise holder shall apply for and obtain a permit in accordance with the provisions of Chapter 20 and shall comply with all other applicable laws and regulations, including but not limited to all applicable requirements of Division 13 of the California Public Resources Code, section 21000, et seq. (the California Environmental Quality Act).

(C.) The City Council of the City of Ferndale shall either approve or deny state franchise holder's application for any permit required under Title IX Chapter 98 within sixty (60) days of receiving a completed permit application from the state franchise holder.

(D.) If the City Council of the City of Ferndale denies a state franchise holder's application for a permit, the City Council of the City of Ferndale shall, at the time of notifying the applicant of denial, furnish to the applicant a detailed explanation of the reason or reasons for the denial.

(E.) A state franchise holder that has been denied a permit by final decision of the City Council of the City of Ferndale may appeal the denial to the City Council. Upon receiving a notice of appeal, the City Council shall take one of the following actions:

(1.) Affirm the action of the City Council of the City of Ferndale without any further hearing; or

(2.) Refer the matter back to the City Council of the City of Ferndale for further review with or without instructions

(F.) In rendering its decision on the appeal, the City Council shall not hear or consider any argument or evidence of any kind other than the record of the matter received from the City

Council of the City of Ferndale unless the City Council is itself conducting a public hearing on the matter.

(G). *The issuance of a permit is not a franchise, and does not grant any vested rights in any location in the public rights-of-way, or in any particular manner of placement within the rights-of-way. Without limitation, a permit to place cabinets and similar appurtenances aboveground may be revoked and the permittee required to place facilities underground, in accordance with applicable law.*

§5.06 EMERGENCY ALERT SYSTEM

Each state franchise holder shall comply with the emergency alert system requirements of the Federal Communications Commission in order that emergency messages may be distributed over the state franchise holder's network. As such capability was required under local franchises in effect in the City on January 1 to December 30, 2006 and as consistent with Public Utilities Code Section 5880, each state franchise holder shall install and maintain equipment to allow the Humboldt County Emergency Management Office to air audio and video messages on the video system to alert Subscribers to emergency situations. This capability shall be remotely activated without the assistance of the state franchise holder and shall allow a representative of the City to override the audio and video on all channels, except those where Grantee has, consistent with FCC regulations, agreed with the broadcaster, not to override the channel for EAS messages.

§5.07 PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS CHANNEL CAPACITY, SUPPORT, INTERCONNECTION, AND SIGNAL CARRIAGE

(A). PEG Channel Capacity.

(1.). *A state franchise holder shall designate a sufficient amount of capacity on its network to allow the provision of four (4) PEG channels to satisfy the requirement of section 5870 of the California Public Utilities Code, within the time limits specified therein.*

(2.). *A state franchise holder shall provide an additional PEG channel when the City satisfies the standards set forth in Section 5870(d) of the California Public Utilities Code or any entity designated by the City to manage one or more of the PEG channels.*

(B.) PEG Support.

(1). Amount of PEG Support Fee. *Any state franchise holder shall pay to the City -- or if directed by the City, to the City's designated PEG provider -- a PEG fee equal to ~~three~~ one point four zero one (31.401%) percent of gross revenues, an amount equivalent to the level of PEG funding remitted by the incumbent cable operator to the City's designated PEG provider during the period of January 1, 2006 to December 30, 2006.*

(2). *The PEG support fee shall be used for PEG activities, in a manner that is consistent with the terms of the incumbent cable operator's franchise during the period of January 1, 2006 to December 30, 2006 and settlements.*

(3). *A state franchise holder shall remit the PEG support fee quarterly, within forty-five days after the end of each calendar quarter. Each payment made shall be accompanied by a summary, detailing how the PEG support fee was calculated.*

(4). *In the event that a state franchise holder fails to pay the PEG support fee when due, or underpays the proper amount due, the state franchise holder shall pay interest at the rate per year equal to the highest prime lending rate during the period of delinquency, plus one percent (1%), or the maximum rate specified by state law.*

(C). *PEG Carriage and Interconnection.*

(1). *As set forth in Sections 5870(b) and 5870(g)(3) of the California Public Utilities Code, state franchise holders shall ensure that all PEG channels are receivable by all subscribers, whether they receive digital or analog service, or a combination thereof, without the need for any equipment other than that needed to receive the lowest cost tier of service. PEG access capacity provided by a state franchise holder shall be of similar quality and functionality to that offered by commercial channels (unless the PEG signal is provided to the state franchise holder at a lower quality or with less functionality), shall be capable of carrying a National Television System Committee (NTSC) television signal, and shall be carried on the state franchise holder's lowest cost tier of service. To the extent feasible, the PEG channels shall not be separated numerically from other channels carried on the lowest cost tier of service and the channel numbers for the PEG channels shall be the same channel numbers used by any incumbent cable operator, unless prohibited by federal law. After the initial designation of the PEG channel numbers, the channel numbers shall not be changed without the agreement of the City unless federal law requires the change.*

(2). *Where technically feasible, each state franchise holder and each incumbent cable operator shall negotiate in good faith to interconnect their networks for the purpose of providing PEG programming. Interconnection may be accomplished by any means authorized under Public Utilities Code section 5870(h). Each state franchise holder and incumbent cable operator shall provide interconnection of PEG channels on reasonable terms and conditions and may not withhold the interconnection. If a state franchise holder and an incumbent cable operator cannot reach a mutually acceptable interconnection agreement for PEG carriage, the City may require the incumbent cable operator to allow each state franchise holder to interconnect its network with the incumbent cable operator's network at a technically feasible point on the state franchise holder's network as identified by the state franchise holder. If no technically feasible point of interconnection is available, each state franchise holder shall make interconnection available to each PEG channel originator programming a channel in the City and shall provide the facilities necessary for the interconnection. The cost of any interconnection shall be borne by each state franchise holder requesting the interconnection unless otherwise agreed to by the parties.*

§5.08 NOTICES

(A). *Each state franchise holder or applicant for a state franchise shall file with the City a copy of all applications or notices that the state franchise holder or applicant are required to file with the California Public Utilities Commission.*

(B). *Unless otherwise specified in this Section, all notices or other documentation that a state franchise holder is required to provide to the City under this Section or the California Public Utilities Code shall be provided to both the City Manager and the City staff person in charge of cable and telecommunications, or their successors or designees.*

ARTICLE 2: INCONSISTENCY OR CONFLICT:

To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior city ordinance, motion, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, motions, resolutions, rules or regulations are hereby repealed.

ARTICLE 3: SEVERABILITY:

If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

ARTICLE 4: EFFECTIVE DATE:

This Ordinance shall go into effect and be in full force and operation thirty (30) days after its final passage and adoption.

ARTICLE 5: POSTING REQUIREMENTS:

The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

ARTICLE 6: ENACTING DATE AND SIGNATURES

Passed, approved and adopted by the City Council of the City of Ferndale at a regular meeting on December 17, 2015 by the following vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

| _____
~~Jeffrey Farley~~Don Hindley, Mayor

ATTEST:

| _____
~~Nancy Kaytis-Slocum~~Jennifer Church, City Clerk

First Reading: November 19, 2015
Second Reading: December 17, 2015
Enacted:

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

BUSINESS

Meeting Date:	December 17, 2015	Agenda Item Number	11.a
Agenda Item Title	Update on Trees on Craig St Alley		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION: Receive and file update on status of tree removal on Craig Street Alley.

BACKGROUND:

At the November 19, 2015 meeting, the Council voted to have a volunteer group remove the dead and dying vegetation and to close off access to the hazardous portion of Craig Street Alley. Prior to removing any vegetation, Staff is researching permitting needed in order to adhere to CEQA requirements. Once any permits are obtained, work can begin removing the affected trees and shrubs.

FISCAL IMPACT:

None

Meeting Date:	December 17, 2015	Agenda Item Number	11.b
Agenda Item Title	Authorize the City Manager \$1,000 Costs Associated With Emergency Weather Related Items		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:	No Action	X	Voice Vote Roll Call Vote

RECOMMENDATION

Authorize City Manager to pay costs of up to \$1,000 for emergency weather related items.

DISCUSSION:

Forecasters have predicted that this winter will be a wet one for Humboldt County. The County has seen some rain and heavy winds so far, with more to come. Ferndale has a history of flooding during significant weather events, though with recent ditch and creek-cleaning efforts, the City hopes this will be minimized. The City offers sandbags to residents to protect their properties during such events. Currently on hand, the City has 3,000 sandbags with more on order. Mercer Fraser has generously donated sand and the use of their sand bagger, as they did last year. The City Manager would like to have shovels on hand as well for Citizens to use. The City Manager is asking that the Council authorize him to spend up to \$1,000 in an emergency situation should more supplies be needed.

FINANCIAL IMPACT: Up to \$1,000

Meeting Date:	December 17, 2015	Agenda Item Number	11.c
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file most recent update on the Nilsen Barn

BACKGROUND

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. At the June 18, 2015 meeting, a member of the Council asked to be updated monthly with regards to progress made and current status of this project. Mr. Ostler or the City Manager will give updates to the Council monthly.

At the November 19, 2015 meeting, City Manager updated the Council on progress. He informed the Council that he had spoken with DCI and that they are waiting to have room in their schedule to get back to work on the Nilsen barn. They will be installing doors and siding. They have been in contact with Phillip Ostler often.

FINANCIAL IMPACT:

None.

Meeting Date:	December 17, 2015	Agenda Item Number	11.d
Agenda Item Title	Update on Francis Creek Bridge		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive update from the Francis Creek Bridge Committee

DISCUSSION:

There are currently no paths or sidewalks from Francis St to Fireman's Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman's Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

At the September 17, 2015 Council meeting, the Council voted unanimously to approve the design and concept of the footbridge. If at some point, the committee wants to move forward with a second phase and convert this into a covered bridge, it will need to come back to the Council for approval. They received another funding pledge of \$25,000 which puts the total at \$35,000. Engineer is looking at most cost effective super structure. They may be looking at using a railroad flat car as the steel super structure. They are not ready to come back to the council for an approved design yet.

Monthly updates were requested and will be given by the City Manager or bridge ad hoc committee.

FINANCIAL IMPACT: None – Donor Funded

Section 12

CORRESPONDENCE



COUNTY OF HUMBOLDT
Office of Elections & Registrar of Voters

3033 H Street, Room 20
Eureka, CA 95501

Main 707-445-7481
Fax 707-445-7204

Date: November 25, 2015
To: City of Ferndale – City Council
From: Lucinda Jackson, Administrative Analyst
Re: Measure C

RECEIVED
DEC 01 2015
BY:.....

The Ferndale City Council adopted Resolution No. 2015-24 on August 10, 2016, determining that the District would like to hold an election in accordance with Elections Code Section 9200-9226 to propose a question to the voters regarding Transient Occupancy Tax (TOT). Supervisor Rex Bohn brought the matter of election before the Board of Supervisors on August 18, 2015, as Agenda Item No. C-3 requesting the Board of Supervisors approve consolidation of the City of Ferndale's General Municipal Election with Humboldt County's Consolidated Election to be held on November 3, 2015. The Board approved Agenda Item No. C-3 and directed the Registrar of Voters to consolidate said election with the Consolidated Districts Election to be held on November 3, 2015.

Elections Code Section 9122 directs that when a majority of the voters voting on a proposed ordinance (Measure C) vote in its favor, the ordinance (Measure C) shall become a valid and binding ordinance of the county. The ordinance shall be considered as adopted upon the date the vote is declared by the board of supervisors, and shall go into effect 10 days after that day. Attached is a **Certificate of Results of Canvass** and **Statement of Votes Cast** with the November 3, 2015, Consolidated Districts Election results.

Based on November 3rd election results, Measure C was approved by the voters and will become a valid and binding ordinance.

Please contact the Office of Elections at 707-445-7481 with questions.

Certificate of Results of Canvass

November 3, 2015
Consolidated Districts Election

City of Ferndale

STATE OF CALIFORNIA)
) SS
COUNTY OF HUMBOLDT)

I, Kelly Sanders, Registrar of Voters of the County of Humboldt, do hereby certify that pursuant to the provisions of Section 15301 et. al., of the California Elections Code, I did canvass the return of votes cast in the November 3, 2015, Consolidated Districts Election, and that the Statement of Votes Cast to which this Certification is attached shows the total number of votes cast and the total number of votes cast for each candidate and/or measure in each respective precinct therein and that the totals for each candidate and/or measure are true and correct.

WITNESS MY HAND AND OFFICIAL SEAL this 25th Day of November, 2015.

KELLY SANDERS
REGISTRAR OF VOTERS

Signed: 
Deputy

Certified Election Results — Official HUMBOLDT COUNTY — CONSOLIDATED DISTRICTS ELECTION — November 03, 2015

Page 5 of 5

11/24/2015 09:45 AM

Total Number of Voters : 13,897 of 59,685 = 23.28%

Precincts Reporting 75 of 75 = 100.00%

Party	Candidate	Absentee	Mail Ballot Precinct	Election	Total
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RESORT IMPROVEMENT DISTRICT #1, Vote For 3

LAWRENCE EVAN PIERCEY
 SUSAN L. FOX
 DAVID SOMMER
 NANETTE CORLEY
 Unresolved Write-Ins
 Unqualified Write-Ins

Party	Candidate	Absentee	Mail Ballot Precinct	Election	Total				
						Counted	Percent	Ballots	Registered
0	0.00%	0	0.00%	85	20.53%	0	0.00%	85	20.53%
0	0.00%	0	0.00%	119	28.74%	0	0.00%	119	28.74%
0	0.00%	0	0.00%	85	20.53%	0	0.00%	85	20.53%
0	0.00%	0	0.00%	108	26.09%	0	0.00%	108	26.09%
0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
0	0.00%	0	0.00%	17	4.11%	0	0.00%	17	4.11%
Cast Votes:		0	0.00%	414	86.25%	0	0.00%	414	86.25%
Over Votes:		0	0.00%	1	0.63%	0	0.00%	1	0.63%
Under Votes:		0	0.00%	63	13.13%	0	0.00%	63	13.13%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
2	2	100.00%	160	376	42.55%

MEASURE A ARCATA FIRE PROTECTION DISTRICT, Vote For 1

YES
NO

1,723	44.94%	61	35.47%	822	44.80%	2,606	44.62%
2,111	55.06%	111	64.53%	1,013	55.20%	3,235	55.38%
3,834	98.81%	172	98.85%	1,835	98.82%	5,841	98.82%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%
Over Votes:		46	1.19%	2	1.15%	22	1.18%
Under Votes:						70	1.18%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
21	21	100.00%	5,911	22,438	26.34%

MEASURE C CITY OF FERNDALE, Vote For 1

YES
NO

192	73.85%	0	0.00%	62	82.67%	254	75.82%
68	26.15%	0	0.00%	13	17.33%	81	24.18%
260	100.00%	0	0.00%	75	100.00%	335	100.00%
Cast Votes:		0	0.00%	0	0.00%	0	0.00%
Over Votes:		0	0.00%	0	0.00%	0	0.00%
Under Votes:		0	0.00%	0	0.00%	0	0.00%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
1	1	100.00%	335	939	35.68%



November 20, 2015

BY:.....

Jay Parrish
 City Manager
 City of Ferndale
 P.O. Box 1095
 Ferndale, CA 95536

In the past year, Suddenlink has continued making significant investments, adding TV channels requested by our customers and increasing Internet download speeds, among other improvements.

As we make these investments, we strive to keep prices as low as possible, but the underlying cost of our services continues to rise. These rising costs are led by TV programming, the increases to which are largely driven by three factors:

- **Sports programming** and the multi-billion dollar deals signed between leagues, conferences, and TV channel owners
- Dramatic increases to the **fees TV station owners are allowed to charge**, by federal law, for signals they transmit for free over the air
- **Contract renewals**, wherein media companies (both those with and without sports programming) seek to reset channel fees well above the rate of inflation; make access to popular channels contingent on payment for less popular channels; and frequently require their channels to be distributed as part of widely subscribed bundles, which further increases the cost to consumers.

These and other factors make certain adjustments to service prices necessary. When reviewing the list of adjustments, please recall that we have **bundled packages of two or more services that can help many customers off-set these adjustments and potentially save money**. Nearly two out of three Suddenlink customers have already taken advantage of such offers, and we will continue to communicate those options to our customers.

With those points in mind, here is a summary of what will and will not be adjusted.

- There will be *no change* to the standard rates for telephone service, limited basic TV service, expanded or full basic TV service, incremental digital tiers of TV service, and video equipment.
- In the February 2016 billing cycle, there will be a ...
 - \$1.00 per month increase to the standard rate for HBO
 - \$1.58 per month increase to the broadcast station surcharge, which covers the escalating fees charged by broadcast TV station owners. (Recall that federal law permits TV station owners to charge companies like ours for the signals they broadcast freely over the air. As we have always done, we will not collect more from this surcharge than we pay to broadcast TV station owners.)

- To cover a portion of the skyrocketing cost of dedicated sports channels and general entertainment channels with sports programming, some customers with expanded or full basic TV service will see a \$2.15 per month increase to the sports programming surcharge in the February 2016 billing cycle, while others will see this increase later in 2016, depending on when they ordered the noted TV service.
 - Recall that the owners of major sports channels require us to package those channels in a large, diverse bundle of channels to which a sizable majority of customers subscribe.
 - Requirements like these prevent us from placing the most-expensive sports channels on a separate level of service that customers could select and pay for *at their discretion*.
 - We share our customers' frustration with this situation and are working with others to seek greater flexibility in how we're allowed to package and sell TV channels, to help control costs and offer more economical choices.
- To cover the rising cost of network expenses, some customers who have Internet service outside of a current promotional offer will see a \$3.50 per month increase in the February 2016 billing cycle, while others will see this increase later in 2016, depending on when they ordered the service.
- Taxes, fees, and surcharges will be adjusted accordingly.

Thank you for your time and please don't hesitate to contact me at 268-5331 should you have any questions.

Sincerely,



Wendy Purnell
Director of Operations – System Manager

Section 13***COMMENTS FROM THE COUNCIL*****Section 14*****REPORTS***

City Manager's Report
Commissions and Committee Reports
JPA Minutes and Reports

City of Ferndale, Humboldt County, California USA
City Manager's Report for December 17, 2015 City Council Meeting
Reporting to November 30, 2015

CITY MANAGER

Meetings

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – November 19th – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- November 10th - 2:00-5:00 pm
- City Manager meeting- November 19– 3:00-5:00pm
- Chamber of Commerce meeting- November 9th 5:30 -6:30 pm
- Status Update: Charging Station in City Parking lot
 - The Ferndale charging station is scheduled for mid-December. PG&E is scheduled to do the final Ferndale connection the week of 12/31. It will take up to a week to activate the station networking and payment services, and the goal is to have it fully operational by 1/8/16.
 - The EV Charging Station project in the public parking lot in Downtown Ferndale is proceeding and will be completed by the end of the year. Through a public process, the Redwood Coast Energy Authority (RCEA) selected McKeever Energy & Electric as the prime contractor who teamed with DCI Builders on the bid. Pacific Gas & Electric will be supporting the installation with minor modifications to its system to accommodate the chargers. Engineers at the Schatz Energy Research Center at HSU completed the electrical engineering design and are managing the construction for RCEA. OurEvolution Energy and Engineering out of Arcata completed the civil engineering design and is also assisting with construction observation. The current construction schedule calls for the work to be done during the month of December 2015. Once completed there will be two stalls in the lot with 240 volt, 30 amp chargers that can be accessed through a payment interface that accepts credit/debit cards (both magnetic strip and RFID types), RFID dongles, or pay by phone apps such as offered by companies like Greenlots. These chargers have cords that auto-retract to maintain a neat look and to deter vandalism. The installation will also include a courtesy charger installed near one of the existing ADA parking spaces in the lot. The courtesy charger will be free for use by persons with disabilities that have an electric vehicle and are legally parked in the adjacent ADA parking stall.
- Public Works: Focus is on drainage issues to make sure we have our drainage system ready for what is predicted to be a wet winter season. We feel we have Francis Creek and our ditch system in optimal condition for maximum carrying capacity.
- Port Kenyon culvert replacement is complete except for the paving of the street over the bridge. Also there was a leak at the bottom of one of the manholes that was not included in the project that had to be fixed. The cost of this fix was around a thousand dollars.
- Conversation with attorney to negotiate removal of some vegetation on Craig Street alley and to block off area where city does not want public access due to safety concerns. There some vegetation removal permitting we are researching to make sure we are adhering to current CEQA requirements.

- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority, Parsac. I was excused from the semi-annual Parsac meeting in Sacramento due to severe weather conditions on December 3rd. I was an hour and a half into the trip when Joanne Renne of Parsac called me and told me to turn around.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. Chamber meets at 5:30 every Monday in the back of the Village Inn. I did have conversations with Chamber President regarding their budget and a report to the council what the Chamber is planning their budget around.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator. We have been getting used to a different and more interactive organizational structure with the Wastewater and Public Works departments over the last several months. We are using all of our employees in a way that allows for either department to share employees determined by the daily workload. This of course necessitates cross training some of our employees. We have folded in this practice into interaction with our departments such as our weekly safety meetings and ground maintenance projects. We had Public Works help with maintenance of the wetland for our annual report to Coastal Commission. The Police department is even getting in the act this month as they are absorbing Kris and Jennifer for a week or so while we have some construction and carpeting done due to a diesel leak that has caused everyone to work around a construction site. The Police Station will be used for about 10 days as our satellite City Hall with Donna and me in my office and Kris and Jennifer at the Police Station.
- Monthly and annual evaluations of all departments.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues.
- Undergrounding Rule 20a: Several discussions with Lizette from PG&E going over what we need to do to put this project and a resolution in front of the council next month.
- Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the Mayor, and also include the School Principal and Superintendent. We are having monthly meetings that also include drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. We will have Spencer Koch and a radio expert at our next meeting to go over radio protocol and etiquette.
- Now that we have had RCEA and PG&E help us assess our electrical use and demands and are maximizing how we run our plant we are looking at a number of other possible cost saving issues. In conversations I have had with RWQCB I requested that we revisit our National Pollutant Discharge Elimination System (NPDES) permit, and staff (Lisa Bernard and Cathleen Goodwin) agree to support the City in amending our NPDES permit to include a change in our dosing level for disinfection. We will be asking for

secondary 23 recycled water restrictions. This will take six to eight months but if successful will result in a significant reduction in electrical usage and therefore a substantial savings in our overall cost to run our Ultra violet lights. There will be costs associated with a report to RWQCB for their final approval; however the costs should be recovered in the first year.

- Fresnel lens update: I relayed the councils request to see if the Coast Guard would consider extending our present agreement last month and Arlyn Danielson called and said that after discussions with her supervisor and based on our positive interaction with them, that they would agree to a six month extension in order for the Fair Board to come up with some other kind of proposal. I relayed this to the Mayor who in turn relayed it to Fair Board executive director.
- Conversations with Supervisor Bohn and Mayor regarding the preparation of potential flooding and a review of the sandbagging process. We will have sandbags for county residents and City residents at the fair grounds and at the end of Francis Street. Along with the sand and bags, the City will have shovels available for people to fill their bags. Mercer-Frasier has once again stepped up to the plate to donate the bagging machine as well as the sand. A big thank you to Dustin Walters for delivering the sand. Also thanks to the fair grounds and board for supplying the area for the bagger and sand to be processed indoors out of the weather.
- Several meetings with Dan Brown our representative on the Library Board going over a donation that will be used to design and plan for landscaping changes around our iconic library building.
- Many meetings with contractors, building owner and inspector as to possible exterior changes to one of our downtown buildings that has stucco problems that may require removal to avoid a dangerous situation. The building will go through our design review committee to comply with our public process and planning procedures.

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Regular City Council Meeting 11/19/15
 - Emergency Response Committee Meeting 11/18/15
- Wrote agenda items and compiled packet for:
 - Regular City Council Meeting 11/19/15
 - Began agenda compilation for City Council meeting 12/17/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 11/19/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2015 Possessory Interests Spreadsheet.
- Planning for building repairs
- Moved furniture/office space for building repairs

DEPUTY CITY CLERK ACTIVITY

Meetings

- Prepared Packet and Posted Agenda for 11/19/2015 Design Review Committee Meeting
- Attended and transcribed minutes for 11/19/2015 Design Review Committee Meeting
- Prepared Packet and Posted Agenda for 1/12/2015 Drainage Committee Meeting
- Attended and transcribed minutes for 11/04/15 Planning Commission Meeting

Projects

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Researched Historical District Permitting Procedures
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Moved office furniture and rearranged for City Hall repairs.
- Met with Planner regarding several upcoming projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins

- Ongoing project on Property File Organization

FINANCE OFFICER ACTIVITY

Tasks:

- Meetings with City Manager – re: office issues
- Training/Implementing new accounting software
- Prepared employee monthly and annual reviews.
- Prepared Request for Public Documents for citizen.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.
- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

On Going Projects:

- Complete accounting software implementation and documentation.
- Review and update job descriptions.

CITY PLANNER ACTIVITY

Task 1 – General Planning

- Coordinated with City Manager & Deputy City Clerk on planning and development projects
- Coordinated with City Staff to prepare Agenda Packets for City Council, Planning Commission, and Drainage Committee meetings
- Staff attendance at Planning Commission meeting
- Respond to email and telephone requests
- Prepare letters and phone conversation with City Engineer
- Attend Design Review Committee meeting

Task 2 – Reimbursable Fee Planning – None

Task 3 – Special Projects

- Coordinated with City Engineer on Francis Creek Vegetation Maintenance Monitoring Report
- Meet with City manager, tour Lentz Building sidewalk and prepare draft article for Ferndale Enterprise
- Phone calls with Planwest Partners staff members regarding Lentz Building
- Discussions with City Engineer on Chenoweth LLA. Consider Design Review aspect of Lentz building.
- Continued coordination for Wastewater Mitigation Monitoring Report. Reviewed and provided comments on draft Report completed by the biologist. Comments were incorporated and Final Report was submitted to the Coastal Commission.

Task 4 – Additional Authorizations – None

Task 5 – General Plan Review

- Work on modified text of Noise and Air Quality Element for January PC meeting. The draft Noise and Air Quality Element will be returned to the Planning Commission in January with a Resolution of Recommendation for the City Council

CITY ENGINEER

Monitoring Report for City-Wide Debris and Vegetation Removal along Francis Creek and Bank Slope Stabilization at 161 Francis Street

- City Engineer and City Planner have drafted 2015 Annual Francis Creek Monitoring Report and will be submitting to permitting agencies by December 15th, 2015.

Wastewater Treatment Wetland Monitoring and Maintenance

- **Background Information:** In 2011, the City of Ferndale upgraded their Wastewater Treatment Facility (WWTF). In order to offset the impacts from construction, a seasonal wetland was established and completed in January of 2012. A year one report of the success of mitigation was produced and delivered to the California Coastal Commission in 2013. The following year, trees were replanted along the wetland buffer and no report was prepared. The year three monitoring report will summarize and assess the results of the replanting activities of year two as well as summarize the results of the year three survey.
 - On November 24th, 2015 the 2015 Annual Wetland Mitigation Monitoring Report for the City of Ferndale's Wastewater Treatment Facility completed by biologist Brett Lovelace M.A. of J.B. Lovelace & Associates was submitted to Melisa Kraemer with the California Coastal Commission.
 - On November 2nd, Biologist informed staff that the monitoring report will be completed in November. Staff will submit the monitoring report to the Coastal Commission before the end of the year.
 - On September 10th, Project Biologist visited the site to document the results of the invasive vegetation removal efforts. Year three monitoring report will be submitted to the Californian Coastal Commission prior to Dec 31, 2015.
 - On August 21st, 2015, City employees completed the removal of invasive species from the wetland buffer as directed by the Project Biologist.
 - On August 11th, 2015, City Engineer met with Brett Lovelace, J.B. Lovelace and Associates and Vanessa Blodgett, City Planner onsite to flag and discuss removal of invasive species.
 - On July 31st, 2015, City Engineer held conference call with Brett Lovelace, Vanessa Blodgett and Melissa Kraemer with California Coastal Commission to follow-up on monitoring survey conducted.
 - On July 21st, 2015, Brett Lovelace (biologist with J.B. Lovelace and Associates) performed wetland mitigation monitoring survey for year three. Mr. Lovelace will follow up by completing a report of his findings.

Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road

- **Background Information:** Last year the City prepared plans for the City's owned sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works is currently executing the project.
 - As of December 1st, 2015 the Contractor is working to complete the installation and the manholes. Both new and existing bases are still leaking and require patching to meet specified vacuum pressure test. Special treatment may be needed around the existing manhole base.
 - On November 30th, 2015, the City Engineer was on site with the contractor patching leaking new and existing manhole bases. Existing upstream manhole barrels were replaced with existing base remaining in place. The existing base of the upstream manhole was modified, however, to meet the new flowline of the relocated sewer line. A new manhole and manhole base were installed downstream of the new culvert. Both new and existing bases were leaking and required patching to meet specified vacuum pressure test called out in the plans and specifications.
 - Existing manhole was relocated and the new section of pipeline installed second and third week of October. There is groundwater currently leaking through the base of the new manhole. The Contractor is expected to repair the manhole base and vacuum test the new and the existing manholes next week. The arch culvert has been set and the remainder of the sewer work is expected to follow.
 - As of October 6th, 2015, Construction has been delayed due to the pre-cast bridge supplier. The pre-cast units will not be available until Oct 20th. No schedule has been received to date from the Contractor for proceeding with the sewer work.
 - On August 12th, 2015, City Engineer and the City Chief Wastewater Treatment Plant Operator met representatives with the Contractor, Mercer Fraser, Humboldt County Public Works Department, and the Humboldt County Resource Conservation District (HCRCD) for an on-site meeting to discuss the City's related sewer portion of this project.
 1. HCRCD will pay for the additive option (sewer relocation) and Mercer-Fraser agreed to honor their original bid price of \$91,700.00 for this work.
 2. Existing Manhole located on the east side of Francis Creek to remain in place to allow for bypassing the City's sewer flows during construction. The existing Manhole will be modified to accommodate the new pipeline alignment across Francis Creek.
 3. Backfill of proposed 12-inch pipe crossing Francis Creek – Instead of installing slurry mix directly over the proposed pipe as shown on the plans, Contractor will install a 6-inch thick layer of crushed rock above the top of pipe, and then install 1-foot thick slurry mix above the crushed rock.
 4. The County will forward any cost savings to the HCRCD for the sewer line relocation if any cost savings are realized during construction.
 5. Mercer Fraser to locate the sewer line on the west side of Francis Creek along Port Kenyon Road before the proposed wick drain are installed in order to insure wick drains do not puncture existing sewer line.

General Engineering

Applications

Francis Creek Retaining Wall and Bank Slope Stabilization Permit Application for 161 Francis Street

There currently exists a failed concrete retaining wall, which has caused the portion of the bank along Francis Creek located at 161 Francis Street to fail. On August 6th, 2015, the City Engineer met onsite with the property owner and City Manager. City staff including the City Manager, City Planner, City Engineer, assisted the applicant with preparation of the permit applications and facilitated the communication with the regulatory agencies. City used this project to develop Standard Procedures, to be adopted by the City Council, for obtaining all the necessary permits for repairs to Bank Slope Stabilization work in Francis Creek within the City limits. City will monitor the site prior to, during and following completion of the work, and report to the NCRWQCB, USACOE, and the CDFW.

- City Engineer to submit final monitoring report to permitting agencies once planting record drawings have been received from professional arborist.
 - As soon as comments from the CA Department of Fish and Wildlife are addressed, City Engineer will submit final report to the US Army Corps of Engineers, North Coast Regional Water Quality Control Board and the US Department of Fish and Wildlife.
 - On October 28th, City engineer was onsite to inspect planting work.
 - On October 26th, Plant Specialist added more willows.
 - On October 14th, the work was completed by the Contractor and the Plant Specialist. Clare Golec with the CA Department of Fish and Wildlife visited the site and determined that additional willows need to be planted and top soil added.
 - On October 6th, work commenced.
 - On October 2nd, 2015 City Engineer, Plant Specialist, Contractor, Land Owner and City Manager met onsite for a pre-construction meeting. Contractor to provide construction schedule with at least 24 hours advance notice before commencement of work.
 - On October 1st, 2015 a project packet was filed with the CDFW to add the project as an amendment under the City's Lake and Streambed Alteration Agreement.
 - On September 1st, 2015 applications were filed with the NCRWQCB for a Water Quality Certification, with the USACOE for a Nationwide Permit 13 for Bank Stabilization, and the City for a Francis Creek Retaining Wall and Bank Slope Stabilization Permit.
 - On August 18th, 2015 a project description was forwarded to the USACOE.
 - On August 13th, 2015 a project description was forwarded to the NCRWQCB.
 - On August 12th, 2015 a project description was forwarded to the CDFW.
- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**

This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. An extension was approved by the Planning Commission on November 4, 2015.
 - **Hadley-Garbutt LLA (LLA 1512)**

This project was approved by the Ferndale Planning Commission on September 2, 2015. The City Engineer's Office is in the process of finalizing the documents for recording.
 - **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to respond to the application. The City Engineer's office will have the staff report completed by December 11, 2015. The Planning office will move the project forward to the Planning Commission in January.

Meetings and Committees

○ Streets Committee Meeting

- Tentative meeting scheduled with Streets Committee in December 2015 to further discuss and finalize priority list.
- On August 25th, 2015, City Engineer and City Staff met with Streets Committee to discuss CIP transportation priorities. Follow-up meeting to be scheduled sometime in December this year to further develop a prioritized list of streets to be repaired. Streets will be prioritized based on an integrated approach which considers not just condition of streets but also condition of surrounding storm drainage and underlying water and sewer utility lines.

○ HCAOG Meeting

- HCAOG did not hold a meeting in October.

Reporting and Correspondence

- Prepared monthly staff report.
- General correspondence with City Staff.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD each Thursday
- Began creek discharge 11/9, pipes stored for winter
- Borrowed sludge pump from Fortuna to finish draining contact basin
- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- Hauled old grindings to put on dike and parking area at old site
- Sewer backup 1042 Main Street
- OIT Gardner completed Grade 2 exam, did not pass. Will retake when offered again in April
- New snake coil ordered and installed
- Hydro taken to Eureka for repair of pressure pump
- Preventative snaking of main line from High School to Van Ness
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Still no decision reached on sludge disposal, appears permit costs will not be cost effective compared to hauling to Oregon.
- Replaced fuse panel on gator
- Front gate chain oiled each Monday
- Broken lateral discovered in ditch on California st., repaired
- OITs Gardner and Cao cleaned walls and catwalk
- All fire extinguishers serviced

- The facility received a total of 23 septic dumps from Roto Rooter & Wyckoff's totaling 29,500 gallons and generating \$5,490 in revenue for the facility.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties, such as: cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Cleaned DI's around town.
- Cleaned gutters around town.
- Broken railing on Rose Ave re-welded and reinstalled.
- Removing household garbage at Fireman's park twice a week.
- Patching pot holes around town.
- Serviced Cub Cadet lawn mower.
- Removed broken tree branch on Bluff St.
- Continue removing tree branch and leaves from roadways around town.
- Looked and discussed removal of Craig St alley trees.
- Cleaned PW shop for Xmas tree lighting.
- Moved furniture out of the offices because of diesel leak.
- Put up Christmas flags on Main St.

POLICE DEPARTMENT

- Officer James attended POST 24 hour perishable skills training.
- Police department staff continued monitoring downtown parking.
- Exploring options/alternatives to upgrading and improving the police department's radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for November 2015.

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	1	

Assault	0	
Burglary	0	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	7	
Calls for Service	57	
Reports Written	11	
Traffic Citations	0	
Other Citations	0	
Parking Citations	1	
Warnings	13	
ARRESTS	5	
AGENCY ASSISTS	13	
TRAFFIC COLLISIONS	0	

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 10/22/2015 - 8:30am meeting

Chair Mark Giacomini opened the meeting at 8:31 a.m. Committee Members Ellin Beltz and Marc Daniels were present along with Deputy City Clerk Kristene Tavares and City Planner Stephen Avis.

Approval of Previous Minutes: **MOTION to APPROVE** September 24, 2015 and October 1, 2015 meeting minutes. **(Beltz/Daniels) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

Sidewalk Standards: Contract City Planner Stephen Avis spoke with the Design Review Committee about the development of sidewalk standards within the City of Ferndale. Committee Members discussed sidewalk color and the importance of matching the existing sidewalk, drainage issues as well as ADA required corners. Committee Members would like to use different materials than the yellow colored bumps currently used as it is not harmonious with the town, especially in the historic district. Suggestions were to use grooved pavement or possibly brick for the ADA corners. Committee Members also expressed the disappointment with the job CalTrans did on Main Street with the replacement of sections. The material that was used not only did not match the existing sidewalk, but is also now extremely slick. Committee members also commented on making it a requirement to replace whole sections rather than allowing shoddy repairs. Planner Avis will use these comments in helping with the development of Sidewalk Standards for the city.

Design Review Brochure: The Design Review Committee continued working on the brochure being developed to better inform property owners, contractors, and business owners of what type of work requires a Design Review Permit. Suggestions from the previous meeting were included in a second draft brochure. Additional changes were discussed and staff will make suggested changes and incorporate into the next draft brochure. Commissioner Beltz stated that she was extremely pleased with staffs draft brochure.

Meeting Dates for November & December: Design Review Committee Members discussed date changes for November and December meetings as the regular meetings were scheduled to fall on holidays. Committee Members agreed for both November and December Regular Design Review Meetings be held on the 3rd Thursday of the month (November 19 & December 17). Committee Members also added that if there are no applications for permits, the regular meetings be cancelled.

Design Review Sign-Offs: The following Design Review Permits were signed off: DR1511 and DR1521

There was no Correspondence.

There were no Committee Member Comments

Meeting adjourned at 9: 14 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

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BOARD OF DIRECTORS APPROVED MEETING RECORD

Regular Meeting
October 15, 2015, 4:00 p.m.
Eureka City Hall, Council Chambers
531 K Street, Eureka

Present:

Councilmember Susan Ornelas, Chair	City of Arcata
Councilmember Doug Strehl, Vice Chair	City of Fortuna
Supervisor Ryan Sundberg	County of Humboldt
Mayor Frank Jäger	City of Eureka
Mayor Don Hindley	City of Ferndale
Councilmember Jack West	City of Trinidad

Policy Advisory Committee Members:

Kevin Tucker	Caltrans District 01
Michael Winkler	Humboldt Transit Authority

Staff:

Marcella Clem	Executive Director
Debbie Egger	Administrative Services Officer
Debra Dees	Associate Planner
Oona Smith	Senior Planner
Richard Yeider	Executive Assistant

Absent:

Councilmember Gordon Johnson	City of Rio Dell
Mayor Michele McCall-Wallace	City of Blue Lake

1. Call to Order

Chair Susan Ornelas called the meeting to order at 4:01 p.m.

2. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)

The PAC convenes to include representation from Caltrans and the Humboldt Transit Authority Board for items specific to transportation. (4:01 p.m.)

3. Public Participation

There was no public participation for items not on the agenda.

4. Approval of the Meeting Record – September 17, 2015

Motion was made (Jäger/Sundberg) to approve the September 17, 2015 meeting record as presented.

Motion carried unanimously.

5. Consent Calendar

Motion was made (Sundberg/Hindley) to approve the following consent item:

- a. **Apply for Allocation from the State's Low Carbon Transit Operations Program (LCTOP)** [Resolution 15-30] [Resolution 15-31]

Motion carried unanimously.

- b. **Letter of Support for City of Eureka's H & I Street Multi-modal Corridor Plan**

Consent Item 5b was pulled from the Consent Calendar and heard under Action Items.

6. Action Items

- 5b. **Letter of Support for City of Eureka's H & I Street Multi-modal Corridor Plan**

This item was pulled from the Consent Calendar at the request of the City of Eureka. An amended letter of support was presented. The project was renamed the *North-South Multimodal Corridor Plan*.

Motion was made (Hindley/Strehl) to recommend the HCAOG Board approve the amended letter of support.

Motion carried unanimously.

- a. **FY 2015-16 State Transit Assistance (STA) Fund Allocation**

Motion was made (Jäger/Hindley) to recommend the HCAOG Board adopt amended Resolution 15-28(A) approving the FY 2015-16 STA reserve fund allocations. The City of Eureka was allocated \$25,000 to purchase bus passes for houseless youth to improve their access to City of Eureka Parks and Recreation programming. The Humboldt Community Access and Resource Center (HCAR) was tentatively allocated \$10,000 for Consolidated Transportation Service Agency duties pending an approved budget and Scope of Work from HCAR.

Motion carried unanimously.

- b. **Local Transportation Revenue Options Workshop Update**

By consensus, the PAC recommended the HCAOG Board continue this item to the November 19, 2015 meeting to provide members further opportunity to discuss with their board or council the possibility of funding public polling.

7. Reconvening of the HCAOG Board (4:38 p.m.)

Motion was made (Strehl/Hindley) to reconvene as the HCAOG Board and approve the PAC recommendations.

Motion carried unanimously.

8. Personnel and Administration

- a. **HCAOG Personnel Policies and Procedures**

Motion was made (Sundberg/West) that the HCAOG Board approve Resolution 15-26 adopting HCAOG Personnel Policies & Procedures with amendments to Policy #304 as recommended by the HCAOG Executive Committee.

Motion carried by the following votes:

AYES: Ornelas, Strehl, Jäger, Sundberg, West

NOES: Hindley

ABSTENTIONS: None

9. HCAOG Staff and PAC Member Reports**a. Service Authority for Freeway Emergencies (SAFE) Call Box Quarterly Usage Report**

The PAC received a quarterly usage report on SAFE call box activity.

10. Adjournment

The meeting adjourned at 4:46 p.m.

Respectfully submitted,
Richard Yeider, Executive Assistant

Section 15

ADJOURN