

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
CLOSED SESSION**

Location:	City Hall	Date:	November 19, 2015
	834 Main Street	Time:	6:00 pm
	Ferndale CA 95536	Posted:	November 12, 2015

1. CALL CLOSED SESSION TO ORDER – Mayor
2. Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager
3. ADJOURN CLOSED SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	November 19, 2015
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	November 12, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower; Councilman Brown; Councilman Mierzwa; and Councilman Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate

action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the October 15, 2015 Regular City Council Meeting Page 5
 - b. Acceptance of Printed Regular Checks and Checkbook Register for October 1, 2015 – October 31, 2015 Page 8
 - c. Acceptance of Financial Statements dated October 31, 2015 Page 18
 - d. Acceptance of Adjusted Financial Statements dated June 30, 2015..... Page 46
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
11. PRESENTATION / Community Forum – None
12. PUBLIC HEARING
 - a. Ordinance 2015-03 Amending Ordinance No 2011-02 DIVCA Page 78
 - b. Unmet Transit Needs Page 96
13. BUSINESS
 - a. Approve Amended and Restated JPA of RCEA Page 105
 - b. Craig St Alley Trees..... Page 119
 - c. Update on Port Kenyon Bridge Page 120
 - d. Update on Francis Creek Bridge Page 121
 - e. Nilsen Barn Update Page 122
14. CORRESPONDENCE Page 124
15. COMMENTS FROM THE COUNCIL
16. REPORTS
 - a. City Manager Report Page 148
 - b. Commissions and Committee Reports
 - i. Design Review Minutes..... Page 159
 - ii. Planning Commission Minutes Page 162
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. Hazardous Materials Response Authority (HMRA) Page 165
 - ii. Humboldt Waste Management Authority (HWMA) Page 167
17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
Thursday, December 17, 2015 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of October 15, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:02 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and City Engineer Yoash Tilles. Councilman Brower was absent (excused).

Ceremonial: Mayor Hindley presented a plaque recognizing the volunteers who helped to clean out Francis Creek. This plaque will hang in the lobby of City Hall so that people coming into the office can see it. Member of the group Dick Hooley thanked the Council. Member of the group Jere Bob Bowden said he has a string of emails between the group that will be a record of chats and progress made. It will be available in the museum in the future along with a video made of the progress.

Modifications to the Agenda: None

Report out of Study Session: Mayor Hindley reported that prior to the regular meeting, the Council had a study session with CalTrans. During the study session, CalTrans briefed the Council on the issue of the sidewalks, upcoming projects, drainage and speed changes. No concrete decisions were made.

Public Comment: None.

Consent Calendar: There were four items on the Consent Calendar for approval. No comments from the Public or the Council. **MOTION**: to approve the consent calendar as submitted. **(Sweeney/Mierzwa) Unanimous.**

Presentation: None

Public Hearing: 2nd Reading Ordinance 2015-02 Amending the Business Ordinance No. 06-01 Section 12 Regarding Transient Occupancy Tax: Member of the public Duane Martin asked if there are restrictions on the use of TOT funds. Mayor Hindley answered that if the funds go to the General Fund, than no. If the TOT funds are to go to a specific purpose, it would require a 2/3 vote to pass. Mr. Martin followed up his question by saying that he thought it had to be used for tourism. Mayor Hindley answered that there is a formula used to calculate a percentage of TOT that goes to the Chamber. He added that there is also a self-inflicted 2% tax that passes through the City to the Humboldt Lodging Alliance. Those funds all go towards promoting tourism in the City. Mr. Martin asked if the Council knows what the Chamber portion is used for. Mayor Hindley responded that the Chamber submits their budget to the Council each year. Mr. Martin asked if the budget is available at the office. Mayor Hindley said yes. He also reported that there was an error when the Measure C information was submitted. No money received from this new tax will go to fire. **MOTION**: to approve the 2nd reading of Ordinance 2015-02 amending the Business Ordinance No. 06-01 section 12 regarding transient occupancy tax. **(Sweeney/Mierzwa). Unanimous**

Business:

Update on Fresnel Lens: The City has spent the last several years trying to raise money to keep the lens. The Coast Guard said that housing the lens in the old lighthouse was insufficient. To date the City had raised \$100,000, which was sufficient to renovate the museum for proper

housing of the lens. The City, however, lacked an additional \$60-100,000 to bring in a professional lampist to reassemble the lens. The Coast Guard understands that the City has higher priority items. Member of the public Lisa Hindley asked when the most recent conversation started. She wondered how the Fair got added into the list on the agenda. Member of the public Dick Hooley stated that he doesn't believe an additional \$100,000 will be enough to install the lens after looking at the plans. Councilman Brown expressed great disappointment as lighthouse people. The 1st Order Fresnel lens is very rare and is especially impressive to see up close. He has no solution, but thinks it's a lost opportunity for the City. Councilman Sweeney asked if the Coast Guard would contribute to the City's efforts or if the City could get a time extension, since the loan is up come January. Lisa Hindley wanted to know if someone could revive the effort or if it is dead in the water. Duane Martin added that the lens was housed at the Fair Board's expense with no compensation in a climate controlled room for about 5 years so it's sad to see it go. **NO MOTION**

Update on Francis Creek Bridge: Member of the Francis Creek Bridge Committee, Martin Tubb addressed the Council. He reported that the bridge would probably be built by Whitchurch. Due to the soil, they may need to dig down 6-8 feet for the footings. The Engineers quoted 5-6 weeks to do the engineering. City Planner Stephen Avis is looking into the Fish & Wildlife permit. The Committee also needs to get a building permit from the City. He hopes to possibly break ground in December. **NO MOTION**

Nilsen Barn Update: City Manager reported that the cement floor has been poured and the walls are now connected to the perimeter. He noted how the building looks straighter. Councilman Brown commented that the Council will likely soon need to decide what to do in the lot on the other side. City Manager said staff will most likely come up with some scenarios and have the Council vote at a later meeting. **NO MOTION**

Resolution 2015-33 Monitoring and Reporting for Francis Creek Vegetation/Debris Removal and Bank Stabilization Activities: City Manager reported that there needs to be an annual report turned into the 3 agencies (Fish & Wildlife, Regional Water Quality Control Board and Corp of Engineers). The Planner and Engineer will put this report, which is up to the standards of these agencies, together. The cost for the 1st year is \$1,500. The City should be able to keep the Creek as open as possible. City Engineer added that the report will include everything the volunteers did to clean the creek. **MOTION:** to approve resolution no. 2015-33 monitoring and reporting for Francis Creek. **(Sweeney/Brown). Unanimous.**

Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization: As reported last month, there is a retaining wall that fell into the Creek. There is a piece of cement that used to stick into the bank that is now sticking straight up into the air. The City and the new property owners feel the water will hit this piece of cement and shoot the water off to the sides. The entire wall needs to be removed, or the wing that used to stick into the bank needs to be cut off. The engineers have put together a draft form and created a \$650 fee that will take property owners through all three agencies. Using the current project as a template, anyone along Francis Creek can pay the \$650 fee to be guided through the process of stabilizing the slope or adding a retaining wall. There are a number of banks in need of some work. By putting this standard into place, it shows the three agencies that the City wants to do the right things and make sure projects are done properly. **MOTION:** to approve standard permit application procedure for Francis Creek retaining wall and slope stabilization. **(Sweeney/Brown). Unanimous**

Correspondence: No Comments

Comments from the Council: Councilman Sweeney shared recent information from his meetings with HWMA. There is a movement for a recycle/repurpose center, unfortunately many of the City's don't currently have control over recyclables. Eureka voted against the repurposing center, so it is on hold for now. There is an effort from HWMA and Zero Waste Humboldt to get out and encourage people to not throw recyclables into the garbage.

Reports: No Comments

Adjourn to Closed Session: 8:11 pm

Report Out of Closed Session: The Council met with the City Manager for his evaluation. No decisions were made.

Mayor Hindley adjourned the meeting at 8:20 pm.

Respectfully submitted,

Jennifer Church
City Clerk

DRAFT

Payable and Payment List - Condensed

October 1, 2015 - October 31, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
ACCESS									
			ACCESS HUMBOLDT						
10/08/15	10/08/15			180.00	0.00	180.00	0.00	(180.00)	0.00
			Totals for ACCESS HUMBOLDT	<u>180.00</u>	<u>0.00</u>	<u>180.00</u>	<u>0.00</u>	<u>(180.00)</u>	<u>0.00</u>
ADAMSTRICKE									
			ADAM STRICKER						
			Totals for ADAM STRICKER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
AEROM									
			AERO-MOD						
10/08/15	10/08/15			3,550.19	0.00	3,550.19	0.00	(3,550.19)	0.00
			Totals for AERO-MOD	<u>3,550.19</u>	<u>0.00</u>	<u>3,550.19</u>	<u>0.00</u>	<u>(3,550.19)</u>	<u>0.00</u>
AESDE									
			MATT KNOWLES						
			Totals for MATT KNOWLES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
AFLAC INSUR									
			AFLAC INSURANCE						
10/07/15	10/07/15			39.32	0.00	39.32	0.00	(39.32)	0.00
			Totals for AFLAC INSURANCE	<u>39.32</u>	<u>0.00</u>	<u>39.32</u>	<u>0.00</u>	<u>(39.32)</u>	<u>0.00</u>
ALTBU									
			ALTERNATIVE BUSINESS CONCEPTS						
10/27/15	10/27/15			104.26	0.00	104.26	0.00	(104.26)	0.00
			Totals for ALTERNATIVE BUSINESS CONCEPTS	<u>104.26</u>	<u>0.00</u>	<u>104.26</u>	<u>0.00</u>	<u>(104.26)</u>	<u>0.00</u>
AQBC									
			AQUA BEN CORPORATION						
			Totals for AQUA BEN CORPORATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
ARNKE									
			ARNOLD C. KEMP						
10/08/15	10/08/15			908.10	0.00	908.10	0.00	(908.10)	0.00
			Totals for ARNOLD C. KEMP	<u>908.10</u>	<u>0.00</u>	<u>908.10</u>	<u>0.00</u>	<u>(908.10)</u>	<u>0.00</u>
ASAP									
			ASAP LOCK & KEY						
			Totals for ASAP LOCK & KEY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
BAKTA									
			BAKER & TAYLOR						
10/14/15	10/14/15			367.96	0.00	367.96	0.00	(367.96)	0.00
			Totals for BAKER & TAYLOR	<u>367.96</u>	<u>0.00</u>	<u>367.96</u>	<u>0.00</u>	<u>(367.96)</u>	<u>0.00</u>
BRETSMITH									
			BRET SMITH						
10/14/15	10/14/15			34.56	0.00	34.56	0.00	(34.56)	0.00
			Totals for BRET SMITH	<u>34.56</u>	<u>0.00</u>	<u>34.56</u>	<u>0.00</u>	<u>(34.56)</u>	<u>0.00</u>
BRIMC									
			BRIAN MC NEILL						
			Totals for BRIAN MC NEILL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CA RURAL									
			CALIFORNIA RURAL WATER ASSOCIATION						
			Totals for CALIFORNIA RURAL WATER ASSOCIATION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CALST									
			CALIFORNIA STATE DISBURSEMENT UNIT						
10/13/15	10/13/15			46.15	0.00	46.15	0.00	(46.15)	0.00
10/27/15	10/27/15			46.15	0.00	46.15	0.00	(46.15)	0.00
			Totals for CALIFORNIA STATE DISBURSEMENT UNIT	<u>92.30</u>	<u>0.00</u>	<u>92.30</u>	<u>0.00</u>	<u>(92.30)</u>	<u>0.00</u>
CBSCO									
			CALIFORNIA BUILDING STANDARDS COMMISSION						
10/08/15	10/08/15			11.70	0.00	11.70	0.00	(11.70)	0.00
			Totals for CALIFORNIA BUILDING STANDARDS COMMISSION	<u>11.70</u>	<u>0.00</u>	<u>11.70</u>	<u>0.00</u>	<u>(11.70)</u>	<u>0.00</u>
CHACO									
			CHAMBER OF COMMERCE						
10/01/15	10/01/15			7,515.79	0.00	7,515.79	0.00	(7,515.79)	0.00

City of Ferndale
CITY COUNCIL MEETING
Payable and Payment List - Condensed

October 1, 2015 - October 31, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
Totals for CHAMBER OF COMMERCE				<u>7,515.79</u>	<u>0.00</u>	<u>7,515.79</u>	<u>0.00</u>	<u>(7,515.79)</u>	<u>0.00</u>
CHOPPIS									
CHELCI HOPPIS									
10/13/15	10/13/15			342.92	0.00	342.92	0.00	(342.92)	0.00
10/27/15	10/27/15			173.08	0.00	173.08	0.00	(173.08)	0.00
Totals for CHELCI HOPPIS				<u>516.00</u>	<u>0.00</u>	<u>516.00</u>	<u>0.00</u>	<u>(516.00)</u>	<u>0.00</u>
CITFO									
CITY OF FORTUNA									
10/01/15	10/01/15			1,683.33	0.00	1,683.33	0.00	(1,683.33)	0.00
10/08/15	10/08/15			930.00	0.00	930.00	0.00	(930.00)	0.00
Totals for CITY OF FORTUNA				<u>2,613.33</u>	<u>0.00</u>	<u>2,613.33</u>	<u>0.00</u>	<u>(2,613.33)</u>	<u>0.00</u>
COMAS									
FERNDALE TECH									
10/08/15	10/08/15			40.00	0.00	40.00	0.00	(40.00)	0.00
10/27/15	10/27/15			1,457.23	0.00	1,457.23	0.00	(1,457.23)	0.00
Totals for FERNDALE TECH				<u>1,497.23</u>	<u>0.00</u>	<u>1,497.23</u>	<u>0.00</u>	<u>(1,497.23)</u>	<u>0.00</u>
CORRE									
COLLEGE OF THE REDWOODS									
Totals for COLLEGE OF THE REDWOODS				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
CRAFT									
CRAFTSMAN'S MALL									
10/01/15	10/01/15			108.00	0.00	108.00	0.00	(108.00)	0.00
Totals for CRAFTSMAN'S MALL				<u>108.00</u>	<u>0.00</u>	<u>108.00</u>	<u>0.00</u>	<u>(108.00)</u>	<u>0.00</u>
CRYST									
CRYSTAL SPRINGS BOTTLED WATER CO.									
10/14/15	10/14/15			47.50	0.00	47.50	0.00	(47.50)	0.00
Totals for CRYSTAL SPRINGS BOTTLED WATER CO.				<u>47.50</u>	<u>0.00</u>	<u>47.50</u>	<u>0.00</u>	<u>(47.50)</u>	<u>0.00</u>
DANCOLLINS									
DAN COLLINGS TREE SERVICE									
Totals for DAN COLLINGS TREE SERVICE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DCFROST									
DC FROST ASSOCIATES INC.									
Totals for DC FROST ASSOCIATES INC.				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DELOR									
DEL ORO WATER CO., FDLE. DIST.									
10/27/15	10/27/15			619.38	0.00	619.38	0.00	(619.38)	0.00
Totals for DEL ORO WATER CO., FDLE. DIST.				<u>619.38</u>	<u>0.00</u>	<u>619.38</u>	<u>0.00</u>	<u>(619.38)</u>	<u>0.00</u>
DEPCO									
DEPARTMENT OF CONSERVATION									
10/08/15	10/08/15			28.52	0.00	28.52	0.00	(28.52)	0.00
Totals for DEPARTMENT OF CONSERVATION				<u>28.52</u>	<u>0.00</u>	<u>28.52</u>	<u>0.00</u>	<u>(28.52)</u>	<u>0.00</u>
DEPJU									
DEPARTMENT OF JUSTICE									
10/27/15	10/27/15			70.00	0.00	70.00	0.00	(70.00)	0.00
Totals for DEPARTMENT OF JUSTICE				<u>70.00</u>	<u>0.00</u>	<u>70.00</u>	<u>0.00</u>	<u>(70.00)</u>	<u>0.00</u>
DMITGA									
DMITRIY GAVRYUSH									
Totals for DMITRIY GAVRYUSH				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
DOCST									
DOCUSTATION									
10/08/15	10/08/15			173.92	0.00	173.92	0.00	(173.92)	0.00
Totals for DOCUSTATION				<u>173.92</u>	<u>0.00</u>	<u>173.92</u>	<u>0.00</u>	<u>(173.92)</u>	<u>0.00</u>
DSA									
DIVISION OF THE STATE ARCHITECT									
10/08/15	10/08/15			45.00	0.00	45.00	0.00	(45.00)	0.00
Totals for DIVISION OF THE STATE ARCHITECT				<u>45.00</u>	<u>0.00</u>	<u>45.00</u>	<u>0.00</u>	<u>(45.00)</u>	<u>0.00</u>
DVLNO									
DAVE LENARDO									

City of Ferndale
CITY COUNCIL MEETING
Payable and Payment List - Condensed

October 1, 2015 - October 31, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
10/13/15	10/13/15			260.00	0.00	260.00	0.00	(260.00)	0.00
10/27/15	10/27/15			240.00	0.00	240.00	0.00	(240.00)	0.00
			Totals for DAVE LENARDO	<u>500.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>	<u>(500.00)</u>	<u>0.00</u>
EDD			EMPLOYMENT DEVELOPMENT DEPT						
10/14/15	10/14/15			964.19	0.00	964.19	0.00	(964.19)	0.00
10/15/15	10/15/15			428.65	0.00	428.65	0.00	(428.65)	0.00
10/27/15	10/27/15			969.58	0.00	969.58	0.00	(969.58)	0.00
			Totals for EMPLOYMENT DEVELOPMENT DEPT	<u>2,362.42</u>	<u>0.00</u>	<u>2,362.42</u>	<u>0.00</u>	<u>(2,362.42)</u>	<u>0.00</u>
EDWJO			EDWARD JONES & COMPANY						
10/27/15	10/27/15			10,061.46	0.00	10,061.46	0.00	(10,061.46)	0.00
			Totals for EDWARD JONES & COMPANY	<u>10,061.46</u>	<u>0.00</u>	<u>10,061.46</u>	<u>0.00</u>	<u>(10,061.46)</u>	<u>0.00</u>
EELRI			EEL RIVER DISPOSAL						
10/08/15	10/08/15			274.10	0.00	274.10	0.00	(274.10)	0.00
10/27/15	10/27/15			365.10	0.00	365.10	0.00	(365.10)	0.00
			Totals for EEL RIVER DISPOSAL	<u>639.20</u>	<u>0.00</u>	<u>639.20</u>	<u>0.00</u>	<u>(639.20)</u>	<u>0.00</u>
EMIL			EMIL FEIERABEND						
10/27/15	10/27/15			600.00	0.00	600.00	0.00	(600.00)	0.00
			Totals for EMIL FEIERABEND	<u>600.00</u>	<u>0.00</u>	<u>600.00</u>	<u>0.00</u>	<u>(600.00)</u>	<u>0.00</u>
FARSH			THE FARM SHOP						
10/14/15	10/14/15			236.16	0.00	236.16	0.00	(236.16)	0.00
			Totals for THE FARM SHOP	<u>236.16</u>	<u>0.00</u>	<u>236.16</u>	<u>0.00</u>	<u>(236.16)</u>	<u>0.00</u>
FEREN			THE FERNDALE ENTERPRISE						
10/27/15	10/27/15			17.87	0.00	17.87	0.00	(17.87)	0.00
			Totals for THE FERNDALE ENTERPRISE	<u>17.87</u>	<u>0.00</u>	<u>17.87</u>	<u>0.00</u>	<u>(17.87)</u>	<u>0.00</u>
FERNMUSEUM			FERNDALE MUSEUM						
10/08/15	10/08/15			25.00	0.00	25.00	0.00	(25.00)	0.00
			Totals for FERNDALE MUSEUM	<u>25.00</u>	<u>0.00</u>	<u>25.00</u>	<u>0.00</u>	<u>(25.00)</u>	<u>0.00</u>
FERTR			FERNBRIDGE TRACTOR & EQUIP. CO.						
10/14/15	10/14/15			42.98	0.00	42.98	0.00	(42.98)	0.00
			Totals for FERNBRIDGE TRACTOR & EQUIP. CO.	<u>42.98</u>	<u>0.00</u>	<u>42.98</u>	<u>0.00</u>	<u>(42.98)</u>	<u>0.00</u>
FMCC			FORD MOTOR CREDIT COMPANY						
10/14/15	10/14/15			7,992.70	0.00	7,992.70	0.00	(7,992.70)	0.00
			Totals for FORD MOTOR CREDIT COMPANY	<u>7,992.70</u>	<u>0.00</u>	<u>7,992.70</u>	<u>0.00</u>	<u>(7,992.70)</u>	<u>0.00</u>
FORAP			FORTUNA AUTO & TRUCK PARTS INC						
10/27/15	10/27/15			6.47	0.00	6.47	0.00	(6.47)	0.00
			Totals for FORTUNA AUTO & TRUCK PARTS INC	<u>6.47</u>	<u>0.00</u>	<u>6.47</u>	<u>0.00</u>	<u>(6.47)</u>	<u>0.00</u>
FRONT			FRONTIER						
10/27/15	10/27/15			861.01	0.00	861.01	0.00	(861.01)	0.00
			Totals for FRONTIER	<u>861.01</u>	<u>0.00</u>	<u>861.01</u>	<u>0.00</u>	<u>(861.01)</u>	<u>0.00</u>
GECAP			GE CAPITAL						
10/08/15	10/08/15			269.30	0.00	269.30	0.00	(269.30)	0.00
			Totals for GE CAPITAL	<u>269.30</u>	<u>0.00</u>	<u>269.30</u>	<u>0.00</u>	<u>(269.30)</u>	<u>0.00</u>
HACCO			HACH COMPANY						
10/08/15	10/08/15			2,320.00	0.00	2,320.00	0.00	(2,320.00)	0.00
			Totals for HACH COMPANY	<u>2,320.00</u>	<u>0.00</u>	<u>2,320.00</u>	<u>0.00</u>	<u>(2,320.00)</u>	<u>0.00</u>

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HEATHSMART NORTH RANCH BENEFITS TRUST									
10/27/15	10/27/15			219.83	0.00	219.83	0.00	(219.83)	0.00
Totals for NORTH RANCH BENEFITS TRUST				<u>219.83</u>	<u>0.00</u>	<u>219.83</u>	<u>0.00</u>	<u>(219.83)</u>	<u>0.00</u>
HOPPISJOHN JOHNNY HOPPIS									
10/27/15	10/27/15			130.00	0.00	130.00	0.00	(130.00)	0.00
Totals for JOHNNY HOPPIS				<u>130.00</u>	<u>0.00</u>	<u>130.00</u>	<u>0.00</u>	<u>(130.00)</u>	<u>0.00</u>
HORBU HORIZON BUSINESS SERVICES									
Totals for HORIZON BUSINESS SERVICES				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMHI HUMBOLDT CO HISTORICAL SOCIETY									
Totals for HUMBOLDT CO HISTORICAL SOCIETY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
HUMLODGING HUMBOLDTL LODGING ALLIANCE, INCL									
10/27/15	10/27/15			12,084.46	0.00	12,084.46	0.00	(12,084.46)	0.00
Totals for HUMBOLDTL LODGING ALLIANCE, INCL				<u>12,084.46</u>	<u>0.00</u>	<u>12,084.46</u>	<u>0.00</u>	<u>(12,084.46)</u>	<u>0.00</u>
HUMTE HUMBOLDT TERMITE & PEST									
10/14/15	10/14/15			65.00	0.00	65.00	0.00	(65.00)	0.00
10/14/15	10/14/15			98.00	0.00	98.00	0.00	(98.00)	0.00
Totals for HUMBOLDT TERMITE & PEST				<u>163.00</u>	<u>0.00</u>	<u>163.00</u>	<u>0.00</u>	<u>(163.00)</u>	<u>0.00</u>
III INTERVIEWS & INTERROGATIONS INSTITUTE									
Totals for INTERVIEWS & INTERROGATIONS INSTITUTE				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
JAY PARRISH JAY PARRISH									
10/01/15	10/01/15			400.00	0.00	400.00	0.00	(400.00)	0.00
Totals for JAY PARRISH				<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	<u>(400.00)</u>	<u>0.00</u>
JOHNY JOHNNY'S									
Totals for JOHNNY'S				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
JUNLI JUNIOR LIBRARY GUILD									
Totals for JUNIOR LIBRARY GUILD				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
LEXIPOL LEXIPOL LLC									
Totals for LEXIPOL LLC				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
LMREN L & M RENNER, INC.									
10/15/15	10/15/15			1,979.59	0.00	1,979.59	0.00	(1,979.59)	0.00
Totals for L & M RENNER, INC.				<u>1,979.59</u>	<u>0.00</u>	<u>1,979.59</u>	<u>0.00</u>	<u>(1,979.59)</u>	<u>0.00</u>
MANHARD MANHARD CONSULTING LTD									
10/27/15	10/27/15			6,811.25	0.00	6,811.25	0.00	(6,811.25)	0.00
Totals for MANHARD CONSULTING LTD				<u>6,811.25</u>	<u>0.00</u>	<u>6,811.25</u>	<u>0.00</u>	<u>(6,811.25)</u>	<u>0.00</u>
MBDVZ MITCHELL, BRISSO. DELANEY & VRIEZE									
10/08/15	10/08/15			1,042.00	0.00	1,042.00	0.00	(1,042.00)	0.00
Totals for MITCHELL, BRISSO. DELANEY & VRIEZE				<u>1,042.00</u>	<u>0.00</u>	<u>1,042.00</u>	<u>0.00</u>	<u>(1,042.00)</u>	<u>0.00</u>
MCKCO MC KAY'S COLLISION REPAIR									
10/08/15	10/08/15			781.84	0.00	781.84	0.00	(781.84)	0.00
Totals for MC KAY'S COLLISION REPAIR				<u>781.84</u>	<u>0.00</u>	<u>781.84</u>	<u>0.00</u>	<u>(781.84)</u>	<u>0.00</u>
MERFR MERCER FRASER COMPANY									
Totals for MERCER FRASER COMPANY				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

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MIRRE			MIRANDA'S RESCUE						
10/01/15	10/01/15			450.00	0.00	450.00	0.00	(450.00)	0.00
			Totals for MIRANDA'S RESCUE	<u>450.00</u>	<u>0.00</u>	<u>450.00</u>	<u>0.00</u>	<u>(450.00)</u>	<u>0.00</u>
MISLI			MISSION LINEN & UNIFORM SERVICE						
10/14/15	10/14/15			12.64	0.00	12.64	0.00	(12.64)	0.00
			Totals for MISSION LINEN & UNIFORM SERVICE	<u>12.64</u>	<u>0.00</u>	<u>12.64</u>	<u>0.00</u>	<u>(12.64)</u>	<u>0.00</u>
MOLINA			MIKE MOLINA						
			Totals for MIKE MOLINA	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NILCO			NILSEN COMPANY						
10/27/15	10/27/15			811.51	0.00	811.51	0.00	(811.51)	0.00
			Totals for NILSEN COMPANY	<u>811.51</u>	<u>0.00</u>	<u>811.51</u>	<u>0.00</u>	<u>(811.51)</u>	<u>0.00</u>
PACGA			PACIFIC GAS & ELECTRIC						
10/08/15	10/08/15			5,989.26	0.00	5,989.26	0.00	(5,989.26)	0.00
10/27/15	10/27/15			1,312.99	0.00	1,312.99	0.00	(1,312.99)	0.00
			Totals for PACIFIC GAS & ELECTRIC	<u>7,302.25</u>	<u>0.00</u>	<u>7,302.25</u>	<u>0.00</u>	<u>(7,302.25)</u>	<u>0.00</u>
PACPA			PACIFIC PAPER CO.						
			Totals for PACIFIC PAPER CO.	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PARS1			PARSAC						
10/13/15	10/13/15			2,882.00	0.00	2,882.00	0.00	(2,882.00)	0.00
			Totals for PARSAC	<u>2,882.00</u>	<u>0.00</u>	<u>2,882.00</u>	<u>0.00</u>	<u>(2,882.00)</u>	<u>0.00</u>
PHIAY			AYCOCK & EDGMON						
10/27/15	11/02/15			1,650.00	0.00	1,650.00	0.00	0.00	1,650.00
			Totals for AYCOCK & EDGMON	<u>1,650.00</u>	<u>0.00</u>	<u>1,650.00</u>	<u>0.00</u>	<u>0.00</u>	<u>1,650.00</u>
PIEBU			PIERSON BUILDING CENTER						
			Totals for PIERSON BUILDING CENTER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
PLANWEST			PLANWEST PARTNERS, INC.						
10/14/15	10/14/15			1,820.00	0.00	1,820.00	0.00	(1,820.00)	0.00
10/27/15	10/27/15			2,880.50	0.00	2,880.50	0.00	(2,880.50)	0.00
			Totals for PLANWEST PARTNERS, INC.	<u>4,700.50</u>	<u>0.00</u>	<u>4,700.50</u>	<u>0.00</u>	<u>(4,700.50)</u>	<u>0.00</u>
QUILL			QUILL						
10/08/15	10/08/15			85.14	0.00	85.14	0.00	(85.14)	0.00
			Totals for QUILL	<u>85.14</u>	<u>0.00</u>	<u>85.14</u>	<u>0.00</u>	<u>(85.14)</u>	<u>0.00</u>
REDIRENTS			REDI-RENTS INC						
10/14/15	10/14/15			102.14	0.00	102.14	0.00	(102.14)	0.00
			Totals for REDI-RENTS INC	<u>102.14</u>	<u>0.00</u>	<u>102.14</u>	<u>0.00</u>	<u>(102.14)</u>	<u>0.00</u>
RESTIF			RESTIF CLEANING SERVICES						
			Totals for RESTIF CLEANING SERVICES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
RKM BUILDER			RKM BUILDER						
10/27/15	10/27/15			260.00	0.00	260.00	0.00	(260.00)	0.00
			Totals for RKM BUILDER	<u>260.00</u>	<u>0.00</u>	<u>260.00</u>	<u>0.00</u>	<u>(260.00)</u>	<u>0.00</u>
ROBSM			ROBIN SMITH						
10/01/15	10/01/15			154.47	0.00	154.47	0.00	(154.47)	0.00
			Totals for ROBIN SMITH	<u>154.47</u>	<u>0.00</u>	<u>154.47</u>	<u>0.00</u>	<u>(154.47)</u>	<u>0.00</u>

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ROBWIDEMAN									
			ROBERT WIDEMAN						
10/14/15	10/14/15			15.01	0.00	15.01	0.00	(15.01)	0.00
			Totals for ROBERT WIDEMAN	<u>15.01</u>	<u>0.00</u>	<u>15.01</u>	<u>0.00</u>	<u>(15.01)</u>	<u>0.00</u>
ROTRO									
			ROTO-ROOTER						
			Totals for ROTO-ROOTER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
SCOUTS									
			SCOUTS						
10/01/15	10/01/15			450.00	0.00	450.00	0.00	(450.00)	0.00
			Totals for SCOUTS	<u>450.00</u>	<u>0.00</u>	<u>450.00</u>	<u>0.00</u>	<u>(450.00)</u>	<u>0.00</u>
SDRMA									
			SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY						
10/08/15	10/14/15			824.25	0.00	824.25	0.00	(824.25)	0.00
10/15/15	10/15/15			12,320.58	0.00	12,320.58	0.00	(12,320.58)	0.00
			Totals for SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	<u>13,144.83</u>	<u>0.00</u>	<u>13,144.83</u>	<u>0.00</u>	<u>(13,144.83)</u>	<u>0.00</u>
SECURITYLOC									
			SECURITY LOCK AND ALARM						
10/08/15	10/08/15			109.50	0.00	109.50	0.00	(109.50)	0.00
			Totals for SECURITY LOCK AND ALARM	<u>109.50</u>	<u>0.00</u>	<u>109.50</u>	<u>0.00</u>	<u>(109.50)</u>	<u>0.00</u>
SEQGA									
			SEQUOIA GAS COMPANY						
10/08/15	10/08/15			91.82	0.00	91.82	0.00	(91.82)	0.00
			Totals for SEQUOIA GAS COMPANY	<u>91.82</u>	<u>0.00</u>	<u>91.82</u>	<u>0.00</u>	<u>(91.82)</u>	<u>0.00</u>
SGARDNER									
			SHAWN GARDNER						
10/27/15	10/27/15			80.00	0.00	80.00	0.00	(80.00)	0.00
			Totals for SHAWN GARDNER	<u>80.00</u>	<u>0.00</u>	<u>80.00</u>	<u>0.00</u>	<u>(80.00)</u>	<u>0.00</u>
STAPE									
			STAPLES CREDIT PLAN						
10/08/15	10/08/15			94.96	0.00	94.96	0.00	(94.96)	0.00
			Totals for STAPLES CREDIT PLAN	<u>94.96</u>	<u>0.00</u>	<u>94.96</u>	<u>0.00</u>	<u>(94.96)</u>	<u>0.00</u>
SUDDEN									
			SUDDENLINK						
10/27/15	10/27/15			594.24	0.00	594.24	0.00	(594.24)	0.00
			Totals for SUDDENLINK	<u>594.24</u>	<u>0.00</u>	<u>594.24</u>	<u>0.00</u>	<u>(594.24)</u>	<u>0.00</u>
SYMBOL									
			SYMBOL ARTS						
			Totals for SYMBOL ARTS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TASER									
			TASER INTERNATIONAL						
			Totals for TASER INTERNATIONAL	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TIPMO									
			TIPPLE MOTORS, INC.						
10/14/15	10/14/15			369.77	0.00	369.77	0.00	(369.77)	0.00
			Totals for TIPPLE MOTORS, INC.	<u>369.77</u>	<u>0.00</u>	<u>369.77</u>	<u>0.00</u>	<u>(369.77)</u>	<u>0.00</u>
TJAMES									
			TYLER JAMES						
10/14/15	10/14/15			29.62	0.00	29.62	0.00	(29.62)	0.00
			Totals for TYLER JAMES	<u>29.62</u>	<u>0.00</u>	<u>29.62</u>	<u>0.00</u>	<u>(29.62)</u>	<u>0.00</u>
TRICOUNTY									
			TRI COUNTY BANK						
10/27/15	10/27/15			1,096.79	0.00	1,096.79	0.00	0.00	1,096.79
10/27/15	10/27/15			1,129.58	0.00	1,129.58	0.00	(1,129.58)	0.00
			Totals for TRI COUNTY BANK	<u>2,226.37</u>	<u>0.00</u>	<u>2,226.37</u>	<u>0.00</u>	<u>(1,129.58)</u>	<u>1,096.79</u>
USBANK									
			US BANK						

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10/15/15	10/15/15			565.77	0.00	565.77	0.00	(565.77)	0.00
			Totals for US BANK	<u>565.77</u>	<u>0.00</u>	<u>565.77</u>	<u>0.00</u>	<u>(565.77)</u>	<u>0.00</u>
USDAR			USDA RURAL DEVELOPMENT						
			Totals for USDA RURAL DEVELOPMENT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
USTREASURY			UNITED STATES TREASURY						
10/02/15	10/02/15			6,285.06	0.00	6,285.06	0.00	(6,285.06)	0.00
10/14/15	10/14/15			6,154.65	0.00	6,154.65	0.00	(6,154.65)	0.00
10/28/15	10/28/15			86.88	0.00	86.88	0.00	(86.88)	0.00
10/29/15	10/29/15			6,199.02	0.00	6,199.02	0.00	(6,199.02)	0.00
			Totals for UNITED STATES TREASURY	<u>18,725.61</u>	<u>0.00</u>	<u>18,725.61</u>	<u>0.00</u>	<u>(18,725.61)</u>	<u>0.00</u>
VALLU			VALLEY LUMBER						
10/27/15	10/27/15			635.93	0.00	635.93	0.00	(635.93)	0.00
			Totals for VALLEY LUMBER	<u>635.93</u>	<u>0.00</u>	<u>635.93</u>	<u>0.00</u>	<u>(635.93)</u>	<u>0.00</u>
VERZN			VERIZON						
10/08/15	10/08/15			638.76	0.00	638.76	0.00	(638.76)	0.00
			Totals for VERIZON	<u>638.76</u>	<u>0.00</u>	<u>638.76</u>	<u>0.00</u>	<u>(638.76)</u>	<u>0.00</u>
WAHCO			WAHLUND CONSTRUCTION						
			Totals for WAHLUND CONSTRUCTION	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
WCPSOLUTION			WCPSOLUTIONS						
10/08/15	10/08/15			81.62	0.00	81.62	0.00	(81.62)	0.00
			Totals for WCPSOLUTIONS	<u>81.62</u>	<u>0.00</u>	<u>81.62</u>	<u>0.00</u>	<u>(81.62)</u>	<u>0.00</u>
WELF			WELLS FARGO FINANCIAL LEASING						
10/14/15	10/14/15			135.01	0.00	135.01	0.00	(135.01)	0.00
			Totals for WELLS FARGO FINANCIAL LEASING	<u>135.01</u>	<u>0.00</u>	<u>135.01</u>	<u>0.00</u>	<u>(135.01)</u>	<u>0.00</u>
WESCH			WESTERN CHAIN SAW CO						
			Totals for WESTERN CHAIN SAW CO	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
WQI			WQI						
			Totals for WQI	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
			Company Totals	<u>124,469.07</u>	<u>0.00</u>	<u>124,469.07</u>	<u>0.00</u>	<u>(121,722.28)</u>	<u>2,746.79</u>

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
October 1, 2015 - October 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			289,064.76
10/01/15	49536	CHACO	CHAMBER OF COMMERCE	7,515.79		281,548.97
10/01/15	49537	CITFO	CITY OF FORTUNA	1,683.33		279,865.64
10/01/15	49538	CRAFT	CRAFTSMAN'S MALL	108.00		279,757.64
10/01/15	49539	JAY PARRISH	JAY PARRISH	400.00		279,357.64
10/01/15	49540	MIRRE	MIRANDA'S RESCUE	450.00		278,907.64
10/01/15	49541	ROBSM	ROBIN SMITH	154.47		278,753.17
10/01/15	49542	SCOUTS	SCOUTS	450.00		278,303.17
10/02/15		USTREASURY	UNITED STATES TREASURY	6,285.06		272,018.11
10/07/15		AFLAC INSUR	AFLAC INSURANCE	39.32		271,978.79
10/08/15	49543	ARNKE	ARNOLD C. KEMP	908.10		271,070.69
10/08/15	49544	ACCESS	ACCESS HUMBOLDT	180.00		270,890.69
10/08/15	49545	AEROM	AERO-MOD	3,550.19		267,340.50
10/08/15	49546	CBSCO	CALIFORNIA BUILDING STANDARDS COMMISSION	11.70		267,328.80
10/08/15	49547	CITFO	CITY OF FORTUNA	930.00		266,398.80
10/08/15	49548	DEPCO	DEPARTMENT OF CONSERVATION	28.52		266,370.28
10/08/15	49549	DSA	DIVISION OF THE STATE ARCHITECT	45.00		266,325.28
10/08/15	49550	DOCST	DOCUSTATION	173.92		266,151.36
10/08/15	49551	EELRI	EEL RIVER DISPOSAL	274.10		265,877.26
10/08/15	49552	FERNMUSEUM	FERNDALE MUSEUM	25.00		265,852.26
10/08/15	49553	COMAS	FERNDALE TECH	40.00		265,812.26
10/08/15	49554	GECAP	GE CAPITAL	269.30		265,542.96
10/08/15	49555	HACCO	HACH COMPANY	2,320.00		263,222.96
10/08/15	49556	MCKCO	MC KAY'S COLLISION REPAIR	781.84		262,441.12
10/08/15	49557	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	1,042.00		261,399.12
10/08/15	49558	PACGA	PACIFIC GAS & ELECTRIC	5,989.26		255,409.86
10/08/15	49559	QUILL	QUILL	85.14		255,324.72
10/08/15	49560	SECURITYLOC	SECURITY LOCK AND ALARM	109.50		255,215.22
10/08/15	49561	SEQGA	SEQUOIA GAS COMPANY	91.82		255,123.40
10/08/15	49562	VERZN	VERIZON	638.76		254,484.64
10/08/15	49563	WCPSOLUTION	WCPSOLUTIONS	81.62		254,403.02
10/08/15	49573	STAPE	STAPLES CREDIT PLAN	94.96		254,308.06
10/13/15	1001		PARRISH, JAY D	2,152.32		252,155.74
10/13/15	1002		TAVARES, KRISTENE M	1,078.80		251,076.94
10/13/15	1003		TIMMERMAN, DONNA E	1,250.37		249,826.57
10/13/15	1004		CHURCH, JENNIFER L	1,047.43		248,779.14
10/13/15	1005		STRICKER, ADAM D	1,395.15		247,383.99
10/13/15	1006		GAVRYUSH, DMITRIY	1,100.45		246,283.54
10/13/15	1007		JAMES, TYLER	1,253.59		245,029.95
10/13/15	1008		SMITH, BRET A	1,342.94		243,687.01
10/13/15	1009		WIDEMAN, ROBERT A	1,231.26		242,455.75
10/13/15	1010		COPPINI, STEVE L	1,840.50		240,615.25
10/13/15	1011		HOPPIS, JOHNNY F	718.26		239,896.99
10/13/15	49564		KAYTIS-SLOCUM, NANCY S	46.27		239,850.72
10/13/15	49565		GARDNER, SHAWN C	1,275.51		238,575.21
10/13/15	49566		CAO, QUY H	431.48		238,143.73
10/13/15	49567		MIRANDA, TIMOTHY W	934.77		237,208.96
10/13/15	49568		BRIGGS, WILLIAM O	119.61		237,089.35
10/13/15	49569		BOYNTON, MARY ELLEN	83.30		237,006.05
10/13/15	49570		RICHARDSON, DIANNA L	18.50		236,987.55
10/13/15	49571		VON BRAUN, BONNIE K	26.56		236,960.99
10/13/15	49572	DVLNO	DAVE LENARDO	260.00		236,700.99
10/13/15	49574	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		236,654.84
10/13/15	49575	CHOPPIS	CHELCI HOPPIS	342.92		236,311.92
10/13/15	49576	PARS1	PARSAC	2,882.00		233,429.92
10/14/15		USTREASURY	UNITED STATES TREASURY	6,154.65		227,275.27

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
October 1, 2015 - October 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/14/15	49578	BAKTA	BAKER & TAYLOR	367.96		226,907.31
10/14/15	49579	BRETSMITH	BRET SMITH	34.56		226,872.75
10/14/15	49580	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	47.50		226,825.25
10/14/15	49581	EDD	EMPLOYMENT DEVELOPMENT DEPT	964.19		225,861.06
10/14/15	49582	FERTR	FERNBRIDGE TRACTOR & EQUIP. CO.	42.98		225,818.08
10/14/15	49583	HUMTE	HUMBOLDT TERMITE & PEST	163.00		225,655.08
10/14/15	49584	MISLI	MISSION LINEN & UNIFORM SERVICE	12.64		225,642.44
10/14/15	49585	PLANWEST	PLANWEST PARTNERS, INC.	1,820.00		223,822.44
10/14/15	49586	REDIRENTS	REDI-RENTS INC	102.14		223,720.30
10/14/15	49587	ROBWIDEMAN	ROBERT WIDEMAN	15.01		223,705.29
10/14/15	49588	FARSH	THE FARM SHOP	236.16		223,469.13
10/14/15	49589	WELF	WELLS FARGO FINANCIAL LEASING	135.01		223,334.12
10/14/15	49590	TIPMO	TIPPLE MOTORS, INC.	369.77		222,964.35
10/14/15	49591	TJAMES	TYLER JAMES	29.62		222,934.73
10/14/15	49592	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	824.25		222,110.48
10/14/15	49594	FMCC	FORD MOTOR CREDIT COMPANY	7,992.70		214,117.78
10/15/15					42,068.54	256,186.32
10/15/15					8,238.53	264,424.85
10/15/15	49595	EDD	EMPLOYMENT DEVELOPMENT DEPT	428.65		263,996.20
10/15/15	49596	LMREN	L & M RENNER, INC.	1,979.59		262,016.61
10/15/15	49597	USBANK	US BANK	565.77		261,450.84
10/15/15	49598	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,320.58		249,130.26
10/15/15	49599		PARRISH, JAY D	2,215.21		246,915.05
10/27/15	111	TRICOUNTY	TRI COUNTY BANK	1,129.58		245,785.47
10/27/15	1001		PARRISH, JAY D	2,152.33		243,633.14
10/27/15	1002		TAVARES, KRISTENE M	1,093.98		242,539.16
10/27/15	1003		TIMMERMAN, DONNA E	1,193.91		241,345.25
10/27/15	1004		CHURCH, JENNIFER L	1,069.44		240,275.81
10/27/15	1005		STRICKER, ADAM D	1,395.15		238,880.66
10/27/15	1006		GAVRYUSH, DMITRIY	1,131.72		237,748.94
10/27/15	1007		JAMES, TYLER	1,218.90		236,530.04
10/27/15	1008		SMITH, BRET A	1,342.95		235,187.09
10/27/15	1009		WIDEMAN, ROBERT A	1,217.40		233,969.69
10/27/15	1010		COPPINI, STEVE L	1,840.51		232,129.18
10/27/15	1011		HOPPIS, JOHNNY F	888.10		231,241.08
10/27/15	49600		ROSA, MARIA A	218.86		231,022.22
10/27/15	49601		GARDNER, SHAWN C	1,275.49		229,746.73
10/27/15	49602		CAO, QUY H	490.54		229,256.19
10/27/15	49603		MIRANDA, TIMOTHY W	969.10		228,287.09
10/27/15	49604		BRIGGS, WILLIAM O	119.63		228,167.46
10/27/15	49605		BOYNTON, MARY ELLEN	83.29		228,084.17
10/27/15	49606		RICHARDSON, DIANNA L	83.29		228,000.88
10/27/15	49607	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		227,954.73
10/27/15	49608	CHOPPIS	CHELCI HOPPIS	173.08		227,781.65
10/27/15	49609	DVLNO	DAVE LENARDO	240.00		227,541.65
10/27/15	49610	HOPPISJOHN	JOHNNY HOPPIS	130.00		227,411.65
10/27/15	49611	SGARDNER	SHAWN GARDNER	80.00		227,331.65
10/27/15	49612	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	104.26		227,227.39
10/27/15	49613	DELOR	DEL ORO WATER CO., FDLE. DIST.	619.38		226,608.01
10/27/15	49614	DEPJU	DEPARTMENT OF JUSTICE	70.00		226,538.01
10/27/15	49615	EDWJO	EDWARD JONES & COMPANY	10,061.46		216,476.55
10/27/15	49616	EELRI	EEL RIVER DISPOSAL	365.10		216,111.45
10/27/15	49617	EMIL	EMIL FEIERABEND	600.00		215,511.45
10/27/15	49618	EDD	EMPLOYMENT DEVELOPMENT DEPT	969.58		214,541.87
10/27/15	49619	COMAS	FERNDALE TECH	1,457.23		213,084.64
10/27/15	49620	FORAP	FORTUNA AUTO & TRUCK PARTS INC	6.47		213,078.17

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
October 1, 2015 - October 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/27/15	49621	FRONT	FRONTIER	861.01		212,217.16
10/27/15	49622	HUMLODGING	HUMBOLDTL LODGING ALLIANCE, INCL	12,084.46		200,132.70
10/27/15	49623	NILCO	NILSEN COMPANY	811.51		199,321.19
10/27/15	49624	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		199,101.36
10/27/15	49625	PACGA	PACIFIC GAS & ELECTRIC	1,312.99		197,788.37
10/27/15	49626	RKM BUILDER	RKM BUILDER	260.00		197,528.37
10/27/15	49627	SUDDEN	SUDDENLINK	594.24		196,934.13
10/27/15	49628	FEREN	THE FERNDALE ENTERPRISE	17.87		196,916.26
10/27/15	49629	VALLU	VALLEY LUMBER	635.93		196,280.33
10/27/15	49630	MANHARD	MANHARD CONSULTING LTD	6,811.25		189,469.08
10/27/15	49631	PLANWEST	PLANWEST PARTNERS, INC.	2,880.50		186,588.58
10/28/15		USTREASURY	UNITED STATES TREASURY	86.88		186,501.70
10/29/15					26,185.76	212,687.46
10/29/15		USTREASURY	UNITED STATES TREASURY	6,199.02		206,488.44
10/30/15						209,401.40
Totals				<u>159,069.15</u>	<u>79,405.79</u>	<u>209,401.40</u>

Transaction count = 126

Balance Sheet
Fund 10 - General Fund
As of October 31, 2015

Assets

Current Assets	
Cash	\$ 308,725.02
Restricted Cash	15,152.59
Accounts Receivable	33,876.05
Other Current Assets	<u>26,212.97</u>
Total Current Assets	<u>383,966.63</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 383,966.63</u>

Liabilities and Fund Balance

Current Liabilities	
Accounts Payable	\$ 3,240.01
Interest Payable	725.44
Accrued Liabilities	12,063.31
Other Current Liabilities	<u>30,714.71</u>
Total Current Liabilities	<u>46,743.47</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>46,743.47</u>
Fund Balance	
Other Equity	506,602.98
Retained Earnings	<u>(169,379.82)</u>
Total Fund Balance	<u>337,223.16</u>
Total Liabilities and Fund Balance	<u>\$ 383,966.63</u>

Balance Sheet
Russ Park Fund
As of October 31, 2015

Assets

Current Assets	
Cash	\$ (1,579.91)
Restricted Cash	<u>2,074.16</u>
Total Current Assets	<u>494.25</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 494.25</u>

Liabilities and Fund Balance

Current Liabilities	
Other Current Liabilities	<u>13,539.93</u>
Total Current Liabilities	<u>13,539.93</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>13,539.93</u>
Fund Balance	
Other Equity	(10,520.86)
Retained Earnings	<u>(2,524.82)</u>
Total Fund Balance	<u>(13,045.68)</u>
Total Liabilities and Fund Balance	<u>\$ 494.25</u>

Balance Sheet
Fund 20 - Park Fund
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>3,825.43</u>
Total Current Assets	<u>3,825.43</u>
Total Assets	\$ <u><u>3,825.43</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	<u>3,825.43</u>
Total Fund Balance	<u>3,825.43</u>
Total Liabilities and Fund Balance	\$ <u><u>3,825.43</u></u>

Balance Sheet
Fund 24-Gas Tax
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>68,242.64</u>
Total Current Assets	<u>68,242.64</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>68,242.64</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	74,009.61
Retained Earnings	<u>(5,766.97)</u>
Total Fund Balance	<u>68,242.64</u>
Total Liabilities and Fund Balance	<u>\$ <u>68,242.64</u></u>

Balance Sheet
Fund 23 - RSTP Fund
As of October 31, 2015

Assets

Current Assets		
Cash	\$	<u>67,047.97</u>
Total Current Assets		<u>67,047.97</u>
Property and Equipment		<u> </u>
Net Property and Equipment		<u>0.00</u>
Total Assets	\$	<u><u>67,047.97</u></u>

Liabilities and Fund Balance

Current Liabilities		<u> </u>
Total Current Liabilities		<u>0.00</u>
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Other Equity	75,740.20	
Retained Earnings	<u>(8,692.23)</u>	
Total Fund Balance		<u>67,047.97</u>
Total Liabilities and Fund Balance	\$	<u><u>67,047.97</u></u>

Balance Sheet
Fund 24 - Transportation Development Act
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>223,326.29</u>
Total Current Assets	<u>223,326.29</u>
Property and Equipment	<u> </u>
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>223,326.29</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(14,063.44)</u>
Total Fund Balance	<u>223,326.29</u>
Total Liabilities and Fund Balance	<u>\$ <u>223,326.29</u></u>

Balance Sheet
Fund 26 - Drainage Fund
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>66,170.66</u>
Total Current Assets	<u>66,170.66</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>66,170.66</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	76,663.88
Retained Earnings	<u>(10,793.98)</u>
Total Fund Balance	<u>65,869.90</u>
Total Liabilities and Fund Balance	<u>\$ <u>66,170.66</u></u>

Balance Sheet
Fund 25 - Integrated Waste Mgt
As of October 31, 2015**Assets**

Current Assets	
Cash	\$ <u>45,244.62</u>
Total Current Assets	<u>45,244.62</u>
Property and Equipment	<u> </u>
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>45,244.62</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	<u> </u>
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	42,867.38
Retained Earnings	<u>2,377.24</u>
Total Fund Balance	<u>45,244.62</u>
Total Liabilities and Fund Balance	<u>\$ <u>45,244.62</u></u>

Balance Sheet
Fund 40 - Transportation Enhancement
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>7,475.50</u>
Total Current Assets	<u>7,475.50</u>
Property and Equipment	<u> </u>
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>7,475.50</u></u>

Liabilities and Fund Balance

Current Liabilities	
Other Current Liabilities	<u>12,673.05</u>
Total Current Liabilities	<u>12,673.05</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>12,673.05</u>
Fund Balance	
Other Equity	<u>(5,197.55)</u>
Total Fund Balance	<u>(5,197.55)</u>
Total Liabilities and Fund Balance	<u>\$ <u>7,475.50</u></u>

Balance Sheet
Fund -30 - Sewer
As of October 31, 2015

Assets

Current Assets	
Cash	\$ <u>111,426.36</u>
Total Current Assets	<u>111,426.36</u>
Property and Equipment	
Vehicles	48,282.05
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,224,992.59)</u>
Net Property and Equipment	<u>11,357,210.39</u>
Total Assets	<u>\$ 11,468,636.75</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital leases payable	<u>21,384.35</u>
Total Long-Term Liabilities	<u>4,708,117.79</u>
Total Liabilities	<u>4,755,327.72</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>64,216.43</u>
Total Fund Balance	<u>6,713,309.03</u>
Total Liabilities and Fund Balance	<u>\$ 11,468,636.75</u>

Balance Sheet
GASB 34 ASSETS AND LIABILITIES
 As of October 31, 2015

Assets

Current Assets		
Total Current Assets		0.00
Property and Equipment		
Buildings and improvements	463,886.10	
Vehicles	157,151.57	
Equipment	118,580.12	
Roadways	10,782,034.50	
Sidewalks	163,000.00	
Streetlights	25,200.00	
Land	131,000.00	
Less Accumulated Depreciation	(5,665,698.19)	
Net Property and Equipment		6,175,154.10
Total Assets	\$	6,175,154.10

Liabilities and Fund Balance

Current Liabilities		
Total Current Liabilities		0.00
Long-Term Liabilities		
Accrued Vacation/Sick pay	39,084.92	
Notes payable-current	82,209.36	
Capital leases payable	24,384.54	
Total Long-Term Liabilities		145,678.82
Total Liabilities		145,678.82
Fund Balance		
Other Equity		6,029,475.28
Total Fund Balance		6,029,475.28
Total Liabilities and Fund Balance	\$	6,175,154.10

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015	4 Months Ended October 31, 2015	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 8,343.15	\$ 126,500.00	\$ (118,156.85)
10014104 Property tax-unsecured	0.00	0.00	4,800.00	(4,800.00)
10014106 Property tax-prior	0.00	(8,343.14)	9,000.00	(17,343.14)
10014107 Supplemental role	0.00	0.00	1,500.00	(1,500.00)
10014110 Sales and use tax	10,100.00	23,510.88	160,000.00	(136,489.12)
10014111 Trash franchise	1,525.15	3,006.80	4,700.00	(1,693.20)
10014112 PG&E franchise	0.00	0.00	6,500.00	(6,500.00)
10014114 Cable franchise	6,046.75	12,136.08	18,000.00	(5,863.92)
10014116 Business license tax	310.25	12,635.50	14,000.00	(1,364.50)
10014118 Real Property Transfer tax	0.00	0.00	5,000.00	(5,000.00)
10014120 Transient lodging tax	37,166.71	62,335.39	182,000.00	(119,664.61)
Total Revenue - Taxes	\$ 55,148.86	\$ 113,624.66	\$ 532,000.00	\$ (418,375.34)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 559.13	\$ 5,595.62	\$ 16,000.00	\$ (10,404.38)
10024164 Health protection	0.00	1,050.00	2,700.00	(1,650.00)
10024166 Encroachment permits	0.00	70.00	200.00	(130.00)
10024278 Animal license fees	186.64	1,744.14	2,800.00	(1,055.86)
Total Revenue - Licenses and Permits	\$ 745.77	\$ 8,459.76	\$ 21,700.00	\$ (13,240.24)
Revenues - Use of Money and Property				
10044182 Interest	\$ 3,455.00	\$ 7,205.00	\$ 1,500.00	\$ 5,705.00
10044297 Town Hall Rent	535.00	1,360.00	6,000.00	(4,640.00)
10044297.1 Community Center rents	100.00	867.00	1,200.00	(333.00)
Total Revenue -Use of Money and Property	\$ 4,090.00	\$ 9,432.00	\$ 8,700.00	\$ 732.00
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 2,912.96	\$ 2,912.96	\$ 126,000.00	\$ (123,087.04)
10054222 Home owners prop. tax relief	0.00	(376.60)	1,100.00	(1,476.60)
10054230 Drainage fund	0.00	6,075.00	0.00	6,075.00
10054286 Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)
10054290 Peace off. stds. & trng.	0.00	6,328.00	2,500.00	3,828.00
10054300 Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)
10054310 COPs Program	8,238.53	8,239.23	100,000.00	(91,760.77)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	0.00	2,000.00	(2,000.00)
Total Revenue - Intergovernmental	\$ 11,151.49	\$ 25,078.59	\$ 240,400.00	\$ (215,321.41)

Income Statement
Fund 10 - General Fund

	1 Month Ended October 31, 2015	4 Months Ended October 31, 2015	FY 2015/2016	Over/(Under)
	Actual	Actual	Budget	Budget
Revenues - Fees for Service				
10084270 Plan check fees	\$ 0.00	\$ 710.00	\$ 1,000.00	\$ (290.00)
10084271 Parking fees	27.63	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	0.00	0.00	100.00	(100.00)
10084280 Copy machine fees - City	0.00	0.00	25.00	(25.00)
10084287.2 Developer reimbursed fees	0.00	0.00	4,291.05	(4,291.05)
10084287.3 Reimbursed Fees Planning	0.00	550.00	1,000.00	(450.00)
10084291 Special police services	140.00	659.39	6,000.00	(5,340.61)
10084298 Fair racing revenue	0.00	2,169.58	2,200.00	(30.42)
Total Revenue - Fees for Service	\$ 167.63	\$ 4,223.85	\$ 14,866.05	\$ (10,642.20)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 150.00	\$ 150.00	\$ 150.00	\$ 0.00
10094284.1 Donations - City	250.00	250.00	1,000.00	(750.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	974.04	11,750.28	4,600.00	7,150.28
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ 1,374.04	\$ 12,350.28	\$ 22,450.00	\$ (10,099.72)
TOTAL REVENUES	\$ 72,677.79	\$ 173,169.14	\$ 841,916.05	\$ (668,746.91)

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 0.00	\$ 350.00	\$ (350.00)
10115013 Advertising	17.87	177.12	400.00	(222.88)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>(2,000.00)</u>
Total Expenditures - City Council	\$ <u>17.87</u>	\$ <u>177.12</u>	\$ <u>3,250.00</u>	\$ <u>(3,072.88)</u>
Expenditures City Manager				
10105002 Salary - permanent	\$ 5,098.98	\$ 14,986.32	\$ 28,468.27	\$ (13,481.95)
10105006 SSI tax	398.48	1,148.77	2,440.99	(1,292.22)
10105007 Medical insurance	578.56	2,349.55	9,038.08	(6,688.53)
10105009 Workers comp. insurance	298.37	2,331.01	2,032.64	298.37
10105010 Deferred retirement	648.10	648.10	2,346.48	(1,698.38)
10105061 Insurance PARSAC	<u>0.00</u>	<u>3,211.74</u>	<u>3,211.74</u>	<u>0.00</u>
Total expenditures -City Manager	\$ <u>7,022.49</u>	\$ <u>24,675.49</u>	\$ <u>47,538.20</u>	\$ <u>(22,862.71)</u>
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,635.98	\$ 30,677.29	\$83,597.03	\$ (52,919.74)
10125006 SSI tax	517.22	2,335.09	7,921.70	(5,586.61)
10125007 Medical insurance	2,082.85	8,332.69	25,784.35	(17,451.66)
10125009 Workers comp. insurance	298.38	6,561.38	6,263.00	298.38
10125010 Deferred retirement	1,429.10	1,429.10	7,230.02	(5,800.92)
10125012 Office expense	878.93	2,975.99	5,000.00	(2,024.01)
10125044 Meetings and dues	0.00	204.32	1,000.00	(795.68)
10125050 IT Support	40.00	341.97	1,200.00	(858.03)
10125061 Insurance PARSAC	0.00	4,205.84	4,205.84	0.00
10125099 Miscellaneous	<u>0.00</u>	<u>(0.02)</u>	<u>0.00</u>	<u>(0.02)</u>
Total Expenditures -City Clerk	\$ <u>11,882.46</u>	\$ <u>57,063.65</u>	\$ <u>142,201.94</u>	\$ <u>(85,138.29)</u>

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	<u>\$1,042.00</u>	<u>\$4,304.00</u>	<u>\$ 12,000.00</u>	<u>\$ (7,696.00)</u>
Total Expenditures - City Attorney	<u>\$ 1,042.00</u>	<u>\$ 4,304.00</u>	<u>\$ 12,000.00</u>	<u>\$ (7,696.00)</u>
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 239.32	\$ 1,019.04	\$ 3,000.00	\$ (1,980.96)
10155006 SSI tax	177.57	399.87	409.50	(9.63)
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155020 Building and ground maint.	811.51	2,574.46	2,000.00	574.46
10155030 Trash service	192.20	458.20	450.00	8.20
10155031 Gas	36.60	350.74	4,000.00	(3,649.26)
10155032 Utilities	269.43	616.13	1,800.00	(1,183.87)
10155033 Water	0.00	(128.98)	1,200.00	(1,328.98)
10155034 Telephone/internet	625.15	1,777.78	2,905.00	(1,127.22)
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	<u>0.00</u>	<u>0.00</u>	<u>2,946.00</u>	<u>(2,946.00)</u>
Total Expenditures - Government Buildings	<u>\$ 2,351.78</u>	<u>\$ 7,468.98</u>	<u>\$ 19,112.24</u>	<u>\$ (11,643.26)</u>
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165052 Professional services	180.00	180.00	0.00	180.00
10165054 Audit and accounting	1,650.00	5,653.15	10,600.00	(4,946.85)
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	28.52	28.52	600.00	(571.48)
10165078 Copy machine expense	547.48	1,137.96	4,250.00	(3,112.04)
10165099 Miscellaneous	450.00	1,100.00	2,000.00	(900.00)
10165200 Car allowance	<u>0.00</u>	<u>1,200.00</u>	<u>4,800.00</u>	<u>(3,600.00)</u>
Total Expenditures - Nondepartmental	<u>\$ 2,856.00</u>	<u>\$ 9,299.63</u>	<u>\$ 37,850.00</u>	<u>\$ (28,550.37)</u>
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 12.64	\$ 12.64	\$ 0.00	\$ 12.64
10175024 Special department supply	81.62	958.17	2,200.00	(1,241.83)
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	30.89	109.96	250.00	(140.04)
10175033 Water	124.38	254.09	1,645.00	(1,390.91)
10175072 Chamber of commerce	7,515.79	15,031.58	30,063.17	(15,031.59)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	<u>12,084.46</u>	<u>12,084.46</u>	<u>26,000.00</u>	<u>(13,915.54)</u>
Total Expenditures - Community Promotion	<u>\$ 19,849.78</u>	<u>\$ 28,768.74</u>	<u>\$ 61,808.17</u>	<u>\$ (33,039.43)</u>

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015	4 Months Ended October 31, 2015	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 16,906.56	\$ 78,264.15	\$ 216,550.58	\$ (138,286.43)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,279.20	5,963.10	18,615.49	(12,652.39)
10215007 Medical insurance	4,484.59	17,945.47	55,103.01	(37,157.54)
10215009 Workers comp. insurance	596.75	15,525.43	14,928.68	596.75
10215010 Deferred retirement	3,463.82	3,463.82	17,233.67	(13,769.85)
10215012 Office expense	82.06	495.88	1,800.00	(1,304.12)
10215014 Vehicle expense	1,600.57	1,600.57	7,500.00	(5,899.43)
10215016 Fuel	44.63	3,335.27	14,000.00	(10,664.73)
10215020 Building and ground maint.	174.50	288.93	1,500.00	(1,211.07)
10215021 Street maintenance	135.01	318.01	0.00	318.01
10215022 IT support	331.99	371.99	3,800.00	(3,428.01)
10215024 Special department supply	0.00	1,873.88	10,300.00	(8,426.12)
10215026 Uniform expense	0.00	0.00	250.00	(250.00)
10215026.1 Uniform allowance	0.00	2,000.00	2,500.00	(500.00)
10215029 Water/sewer	0.00	124.25	750.00	(625.75)
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	217.95	637.75	1,600.00	(962.25)
10215034 Telephone/internet	281.81	1,659.57	2,905.00	(1,245.43)
10215035 Dispatch service	1,683.33	6,733.32	20,200.00	(13,466.68)
10215044 Meetings and dues	0.00	0.00	2,450.00	(2,450.00)
10215048 Training	0.00	200.00	5,000.00	(4,800.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	70.00	600.00	(530.00)
10215053 Reimbursable Fees	0.00	4,348.00	0.00	4,348.00
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	247.50	8,097.08	7,849.58	247.50
10215078 Copy machine expense	0.00	270.02	1,700.00	(1,429.98)
10215086 Booking fees	70.00	70.00	0.00	70.00
10215088 Equipment repair other	0.00	0.00	500.00	(500.00)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	0.00	862.00	(862.00)
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	1,980.00	6,020.00	(4,040.00)
Total Expenditures - Police	\$ 31,600.27	\$ 158,329.45	\$ 425,272.01	\$ (266,942.56)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 1,800.00	\$ 5,500.00	\$ (3,700.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 1,800.00	\$ 5,500.00	\$ (3,700.00)
Expenditures - Health				
10245052 Professional services	\$ 0.00	\$ 153.47	\$ 2,200.00	\$ (2,046.53)
10245055 Contractual services	154.47	461.41	0.00	461.41
Total Expenditures - Health	\$ 154.47	\$ 614.88	\$ 2,200.00	\$ (1,585.12)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015	4 Months Ended October 31, 2015	FY 2015/2016 Budget	Over/(Under) Budget
	Actual	Actual	Budget	Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 3,570.08	\$ 7,011.43	\$ 0.00	\$ 7,011.43
10315006 SSI tax	62.04	41.35	1,228.09	(1,186.74)
10315007 Medical insurance	314.99	1,263.93	2,897.38	(1,633.45)
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	300.74	300.74	1,311.31	(1,010.57)
10315011 Term life insurance	0.00	0.00	1,171.00	(1,171.00)
10315012 Office expense	0.00	2,988.34	2,988.34	0.00
10315013 Advertising	0.00	620.00	0.00	620.00
10315014 Vehicle expense	0.00	29.25	10,000.00	(9,970.75)
10315020 Building and ground maint.	681.90	681.90	0.00	681.90
10315021 Street maintenance	0.00	166.80	0.00	166.80
10315034 Telephone/internet	114.08	338.55	1,070.00	(731.45)
10315044 Meetings and dues	0.00	81.32	60.00	21.32
10315095 Capital outlay	<u>1,122.50</u>	<u>1,122.50</u>	<u>0.00</u>	<u>1,122.50</u>
Total Expenditures - Streets and Roads	\$ <u>6,166.33</u>	\$ <u>15,758.61</u>	\$ <u>21,838.62</u>	\$ <u>(6,080.01)</u>
Expenditures - Planning				
10415052 Professional services	\$ 4,190.50	\$ 5,348.50	\$ 10,000.00	\$ (4,651.50)
10415053 Reimbursable Fees	238.00	238.00	1,000.00	(762.00)
10415055 Contractual services	0.00	34.00	0.00	34.00
10415058 Street lighting	<u>272.00</u>	<u>794.00</u>	<u>4,500.00</u>	<u>(3,706.00)</u>
Total Expenditures - Planning	\$ <u>4,700.50</u>	\$ <u>6,414.50</u>	\$ <u>15,500.00</u>	\$ <u>(9,085.50)</u>
Expenditures - City engineer				
10425052 Professional services	\$ 4,488.75	\$ 7,885.00	\$ 1,885.00	\$ 6,000.00
10425053 Reimbursable Fees	325.00	1,771.00	1,000.00	771.00
10425058 Street lighting	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Total Expenditures - City engineer	\$ <u>0.00</u>	\$ <u>9,656.00</u>	\$ <u>3,385.00</u>	\$ <u>6,271.00</u>
Expenditures - Building Regulation				
10435052 Professional services	<u>\$ 1,446.32</u>	<u>\$ 4,223.68</u>	<u>\$ 12,800.00</u>	<u>\$ (8,576.32)</u>
Total Expenditures - Building Regulation	\$ <u>1,446.32</u>	\$ <u>4,223.68</u>	\$ <u>12,800.00</u>	\$ <u>(8,576.32)</u>

Income Statement
Fund 10 - General Fund

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 322.52	\$ 1,425.60	\$ 5,000.00	\$ (3,574.40)
10615006 SSI tax	59.13	288.83	744.13	(455.30)
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615012 Office expense	85.14	85.14	600.00	(514.86)
10615015 Property tax admin. fees	0.00	172.38	1,146.00	(973.62)
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	0.00	1,056.65	1,000.00	56.65
10615024 Special department supply	392.96	1,155.11	5,000.00	(3,844.89)
10615031 Gas	0.00	37.31	1,400.00	(1,362.69)
10615032 Utilities	135.18	389.07	1,650.00	(1,260.93)
10615033 Water	23.85	116.85	750.00	(633.15)
10615034 Telephone/internet	97.87	597.55	1,070.00	(472.45)
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
Total Expenditures - Library	\$ 1,116.65	\$ 5,647.49	\$ 20,455.51	\$ (14,808.02)
Expenditures - Parks				
10625002 Salary - permanent	\$ 272.00	\$ 1,292.00	\$ 3,536.00	\$ (2,244.00)
10625006 SSI tax	37.14	176.38	482.66	(306.28)
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	91.00	363.74	2,500.00	(2,136.26)
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	34.69	146.58	950.00	(803.42)
10625033 Water	231.09	1,247.68	1,500.00	(252.32)
Total Expenditures - Parks	\$ 665.92	\$ 3,447.90	\$ 9,340.18	\$ (5,892.28)
Expenditures -Community Center				
10635002 Salary - permanent	\$ 61.74	\$ 2,323.37	\$ 2,468.02	\$ (144.65)
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	5.59	178.16	122.81	55.35
10635007 Medical insurance	4.24	778.06	0.00	778.06
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	30.05	30.05	131.13	(101.08)
10635020 Building and ground maint.	65.00	81.00	780.00	(699.00)
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	320.53	994.57	0.00	994.57
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	0.00	0.00	2,548.00	(2,548.00)
Total Expenditures -Community center	\$ 487.15	\$ 4,898.84	\$ 6,161.21	\$ (1,262.37)

Income Statement

Fund 10 - General Fund

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
TOTAL EXPENDITURES	\$ <u>91,809.99</u>	\$ <u>342,548.96</u>	\$ <u>846,213.08</u>	\$ <u>(503,664.12)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$ <u>(19,132.20)</u>	\$ <u>(169,379.82)</u>	\$ <u>(4,297.03)</u>	\$ <u>(165,082.79)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 20- RUSS PARK

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
Total Revenue	0.00	0.00	0.00	0.00
EXPENDITURES				
20625020 Building and ground maint.	0.00	0.00	1,800.00	(1,800.00)
TOTAL EXPENDITURES	0.00	0.00	1,800.00	(1,800.00)
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,800.00</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 21- PARK FUND

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
21624284.3 Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 500.00	\$ (500.00)
21624285 Bocce ball	0.00	30.00	500.00	(470.00)
	<u>0.00</u>	<u>30.00</u>	<u>1,000.00</u>	<u>(970.00)</u>
Total Revenue	<u>0.00</u>	<u>30.00</u>	<u>1,000.00</u>	<u>(970.00)</u>
EXPENDITURES				
21625020 Building and ground maint.	922.03	2,554.82	5,000.00	(2,445.18)
21625060 Bocce ball	0.00	0.00	850.00	(850.00)
	<u>922.03</u>	<u>2,554.82</u>	<u>5,850.00</u>	<u>(3,295.18)</u>
TOTAL EXPENDITURES	<u>922.03</u>	<u>2,554.82</u>	<u>5,850.00</u>	<u>(3,295.18)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (922.03)</u>	<u>\$ (2,524.82)</u>	<u>\$ (4,850.00)</u>	<u>\$ 2,325.18</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 22 - GAS TAX

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
22314210.1 Gas tax (2105)	\$ 0.00	\$ 1,964.94	\$ 8,250.00	\$ (6,285.06)
22314210.2 Gas tax (2106)	0.00	2,649.78	9,053.00	(6,403.22)
22314210.3 Gas tax (2107)	0.00	2,266.71	11,279.00	(9,012.29)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	0.00	2,569.52	6,541.00	(3,971.48)
Total Revenue	<u>0.00</u>	<u>10,450.95</u>	<u>36,123.00</u>	<u>(25,672.05)</u>
EXPENDITURES				
22315002 Salary - permanent	1,312.70	6,147.00	20,345.43	(14,198.43)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	82.18	464.99	1,709.87	(1,244.88)
22315007 Medical insurance	433.35	1,740.43	6,056.25	(4,315.82)
22315009 Workers comp. insurance	596.75	2,119.42	1,522.67	596.75
22315010 Deferred retirement	400.96	400.96	1,787.51	(1,386.55)
22315058 Street lighting	1,337.25	5,333.79	15,600.00	(10,266.21)
TOTAL EXPENDITURES	<u>4,163.19</u>	<u>16,217.92</u>	<u>47,021.73</u>	<u>(30,803.81)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (4,163.19)</u>	<u>\$ (5,766.97)</u>	<u>\$ (10,898.73)</u>	<u>\$ 5,131.76</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 23 - RSTP

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
23314211 RSTP Revenue	\$ 0.00	\$ 0.00	\$ 9,000.00	\$ (9,000.00)
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>(9,000.00)</u>
EXPENDITURES				
23315002 Salary - permanent	591.97	5,368.69	32,880.92	(27,512.23)
23315006 SSI tax	0.00	349.85	1,177.50	(827.65)
23315007 Medical insurance	546.80	1,435.11	5,477.00	(4,041.89)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	278.71	516.65	1,195.94	(679.29)
TOTAL EXPENDITURES	<u>1,417.48</u>	<u>8,692.23</u>	<u>41,753.29</u>	<u>(33,061.06)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (1,417.48)</u>	<u>\$ (8,692.23)</u>	<u>\$ (32,753.29)</u>	<u>\$ 24,061.06</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
24314231 Transportation devel. act	\$ 0.00	\$ 0.00	\$ 44,170.00	\$ (44,170.00)
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>44,170.00</u>	<u>(44,170.00)</u>
EXPENDITURES				
24315002 Salary - permanent	986.21	6,441.94	20,713.59	(14,271.65)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	70.87	394.53	1,470.70	(1,076.17)
24315007 Medical insurance	381.83	1,536.23	5,151.34	(3,615.11)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	337.35	337.35	1,539.71	(1,202.36)
24315014 Vehicle expense	0.00	64.78	1,000.00	(935.22)
24315016 Fuel	296.49	2,480.08	8,500.00	(6,019.92)
24315020 Building and ground maint.	0.00	80.94	1,750.00	(1,669.06)
24315021 Street maintenance	0.00	32.62	5,000.00	(4,967.38)
24315024 Special department supply	0.00	337.00	500.00	(163.00)
24315032 Utilities	181.34	434.70	2,000.00	(1,565.30)
24315033 Water	110.41	281.96	425.00	(143.04)
24315034 Telephone/internet	114.09	295.59	650.00	(354.41)
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	0.00	14.60	500.00	(485.40)
TOTAL EXPENDITURES	<u>2,478.59</u>	<u>14,063.44</u>	<u>50,860.70</u>	<u>(36,797.26)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,478.59)</u>	<u>\$ (14,063.44)</u>	<u>\$ (6,690.70)</u>	<u>\$ (7,372.74)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 26 - DRAINAGE FUND

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
26314230 Drainage fund	\$ (6,075.00)	\$ (6,075.00)	\$ 17,385.00	\$ (23,460.00)
Total Revenue	<u>(6,075.00)</u>	<u>(6,075.00)</u>	<u>17,385.00</u>	<u>(23,460.00)</u>
EXPENDITURES				
26315005 Salary - overtime	16.05	16.05	0.00	16.05
26315006 SSI tax	25.87	25.87	0.00	25.87
26315010.1 Deferred retirement	(237.94)	(237.94)	0.00	(237.94)
26315022 IT support	22.65	22.65	0.00	22.65
26315194 Interest expense	4,892.35	4,892.35	13,162.00	(8,269.65)
TOTAL EXPENDITURES	<u>4,718.98</u>	<u>4,718.98</u>	<u>13,162.00</u>	<u>(8,443.02)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (10,793.98)</u>	<u>\$ (10,793.98)</u>	<u>\$ 4,223.00</u>	<u>\$ (15,016.98)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 0.00	\$ 5,000.00	\$ (5,000.00)
25314600 Recycling grant	<u>5,000.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
Total Revenue	<u>5,000.00</u>	<u>5,000.00</u>	<u>10,000.00</u>	<u>(5,000.00)</u>
EXPENDITURES				
25315002 Salary - permanent	464.48	1,658.96	5,176.05	(3,517.09)
25315006 SSI tax	35.54	126.92	430.76	(303.84)
25315007 Medical insurance	100.92	478.18	1,594.95	(1,116.77)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	0.00	0.00	414.08	(414.08)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
TOTAL EXPENDITURES	<u>600.94</u>	<u>2,622.76</u>	<u>8,524.54</u>	<u>(5,901.78)</u>
 REVENUES OVER (UNDER) EXPENDITURES	 <u>\$ 4,399.06</u>	 <u>\$ 2,377.24</u>	 <u>\$ 1,475.46</u>	 <u>\$ 901.78</u>

STATEMENT OF REVENUES AND EXPENDITURES
 FUND 40 - TRANSPORTATION ENHANCEMENT

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues	_____	_____	_____	_____
Total Revenue	_____ 0.00	_____ 0.00	_____ 0.00	_____ 0.00
EXPENDITURES	_____	_____	_____	_____
TOTAL EXPENDITURES	_____ 0.00	_____ 0.00	_____ 0.00	_____ 0.00
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

City of Ferndale
INCOME STATEMENT
FUND 30 - SEWER FUND

	1 Month Ended October 31, 2015 Actual	4 Months Ended October 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
30514274 Sewer service charge	\$ 0.00	\$ (10,326.94)	\$ 446,000.00	\$ (456,326.94)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	1,728.00	24,084.00	58,000.00	(33,916.00)
30514308 PARSAC Grants	0.00	11,119.13	194,000.00	(182,880.87)
Total Revenue	<u>1,728.00</u>	<u>24,876.19</u>	<u>703,000.00</u>	<u>(678,123.81)</u>
EXPENSES				
30515002 Salary - permanent	14,711.90	66,881.82	193,192.06	(126,310.24)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,103.24	5,341.16	16,241.50	(10,900.34)
30515007 Medical insurance	3,367.40	13,529.24	43,972.20	(30,442.96)
30515009 Workers comp. insurance	596.75	13,750.10	13,153.36	596.74
30515010 Deferred retirement	3,172.63	3,172.63	12,559.29	(9,386.66)
30515012 Office expense	0.00	29.25	1,000.00	(970.75)
30515014 Vehicle expense	8,042.15	8,042.15	3,272.37	4,769.78
30515016 Fuel	1,234.14	2,106.26	3,000.00	(893.74)
30515022 IT support	440.00	440.00	0.00	440.00
30515024 Special department supply	0.00	305.35	1,000.00	(694.65)
30515030 Trash service	486.00	2,848.07	12,000.00	(9,151.93)
30515032 Utilities	4,926.24	15,816.24	63,000.00	(47,183.76)
30515034 Telephone/internet	861.01	1,244.39	2,100.00	(855.61)
30515044 Meetings and dues	0.00	594.33	1,300.00	(705.67)
30515048 Training	547.04	1,297.04	600.00	697.04
30515050 IT Support	0.00	19.99	800.00	(780.01)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	500.00	2,350.00	600.00	1,750.00
30515092 Sewer plant permit	0.00	1,158.54	7,200.00	(6,041.46)
30515094 Safety equipment	0.00	0.00	400.00	(400.00)
30515095 Capital outlay	875.00	24,642.50	23,400.00	1,242.50
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	6,106.35	22,466.62	12,500.00	9,966.62
30515122 Sewer line maintenance	102.14	102.14	15,000.00	(14,897.86)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	930.00	930.00	25,000.00	(24,070.00)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	247.50	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	139,658.12	194,000.00	(54,341.88)
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
TOTAL EXPENSES	<u>48,249.49</u>	<u>346,996.75</u>	<u>676,302.56</u>	<u>(329,305.81)</u>
NET INCOME (LOSS)	<u>\$ (46,521.49)</u>	<u>\$ (322,120.56)</u>	<u>\$ 26,697.44</u>	<u>\$ (348,818.00)</u>

City of Ferndale
Financial Statements
June 30, 2015

Aycock and Edgmon, CPA
PO Box 637
Ferndale, CA 95536
707-786-9798

City of Ferndale
Financial Statements
June 30, 2015

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City of Ferndale
General Fund
Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	415,545.21	
Petty cash		152.59	
Cash-Restricted-insurance		15,000.00	
Revenue receivable		24,021.74	
Transient occupancy tax		26,372.76	
Sales tax		20,400.00	
Property tax		18,122.97	
Employee Advances		(492.57)	
Due from other funds		<u>26,212.97</u>	
Total Current Assets			<u>\$ 545,335.67</u>
TOTAL ASSETS			<u><u>\$ 545,335.67</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	27,835.79	
Garnishments payable		67.22	
Health insurance payable		9,764.97	
State unemployment payable		339.27	
Accrued interest payable		<u>725.44</u>	
Total Current Liabilities			<u>\$ 38,732.69</u>
Total Liabilities			<u>\$ 38,732.69</u>

Fund Balance

Fund balance-unappropriated	\$	532,260.88	
Fund balance-special purposes		10,000.00	
Revenue over (under) expenditures		<u>(35,657.90)</u>	
Total Fund Balance			<u>\$ 506,602.98</u>
TOTAL LIABILITIES AND FUND BALANCE			<u><u>\$ 545,335.67</u></u>

City of Ferndale
Russ Park Fund
Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	<u>3,825.43</u>
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Total Current Assets	\$	<u>3,825.43</u>
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TOTAL ASSETS	\$	<u><u>3,825.43</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	4,466.79
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Revenue over (under) expenditures	<u></u>	<u>(641.36)</u>
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Total Fund Balance	\$	<u>3,825.43</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>3,825.43</u></u>
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City of Ferndale
Park Fund
Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	944.91	
Cash-Restricted-Fireman's PK		219.24	
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>	

Total Current Assets \$ 3,019.07

TOTAL ASSETS \$ 3,019.07

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds \$ 13,539.93

Total Current Liabilities \$ 13,539.93

Total Liabilities \$ 13,539.93

Fund Balance

Fund balance-unappropriated	\$	(9,277.03)	
Revenue over (under) expenditures		<u>(1,243.83)</u>	
Total Fund Balance		<u>(10,520.86)</u>	

TOTAL LIABILITIES AND
FUND BALANCE \$ 3,019.07

~~City of Ferndale~~
 Gas Tax Fund
 Balance Sheet
 As of June 30, 2015

ASSETS

Current Assets		
Cash	\$	<u>74,276.14</u>
Total Current Assets		\$ <u>74,276.14</u>
TOTAL ASSETS		<u><u>\$ 74,276.14</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accounts payable	\$	<u>266.53</u>
Total Current Liabilities		\$ <u>266.53</u>
Total Liabilities		<u>\$ 266.53</u>
Fund Balance		
Fund balance-special purposes	\$	73,500.69
Revenue over (under) expenditures		<u>508.92</u>
Total Fund Balance		<u>\$ 74,009.61</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 74,276.14</u></u>

City of Ferndale
TEA 21
Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	<u>75,740.20</u>
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Total Current Assets	\$	<u>75,740.20</u>
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TOTAL ASSETS	\$	<u><u>75,740.20</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	66,854.67
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Revenue over (under) expenditures	<u>8,885.53</u>	
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Total Fund Balance	\$	<u>75,740.20</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>75,740.20</u></u>
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City of Ferndale

Transportation Development Act

Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	216,915.19	
Revenue receivable		<u>21,648.00</u>	
Total Current Assets			\$ <u>238,563.19</u>
TOTAL ASSETS			\$ <u><u>238,563.19</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	<u>1,173.46</u>	
Total Current Liabilities			\$ <u>1,173.46</u>
Total Liabilities			\$ <u>1,173.46</u>

Fund Balance

Fund balance-special purposes	\$	240,900.30	
Revenue over (under) expenditures		<u>(3,510.57)</u>	
Total Fund Balance			\$ <u>237,389.73</u>
TOTAL LIABILITIES AND FUND BALANCE			\$ <u><u>238,563.19</u></u>

 City of Ferndale

Integrated Waste Management

Balance Sheet

As of June 30, 2015

ASSETS

Current Assets

Cash	\$	41,317.61	
Revenue receivable		<u>1,549.77</u>	

Total Current Assets			\$ <u>42,867.38</u>
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TOTAL ASSETS			\$ <u><u>42,867.38</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	43,224.07	
Revenue over (under) expenditures		<u>(356.69)</u>	
Total Fund Balance			\$ <u>42,867.38</u>

TOTAL LIABILITIES AND FUND BALANCE			\$ <u><u>42,867.38</u></u>
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City of Ferndale

Drainage Fund

Balance Sheet
As of June 30, 2015

ASSETS

Current Assets

Cash	\$	76,202.58
Revenue receivable		<u>1,000.00</u>

Total Current Assets \$ 77,202.58

TOTAL ASSETS \$ 77,202.58

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	237.94
Accrued interest payable		<u>300.76</u>

Total Current Liabilities \$ 538.70

Total Liabilities \$ 538.70

Fund Balance

Fund balance-special purposes	\$	110,427.48
Prior period adjustment		17,337.50
Revenue over (under) expenditures		<u>(51,101.10)</u>
Total Fund Balance		<u>\$ 76,663.88</u>

TOTAL LIABILITIES AND
FUND BALANCE \$ 77,202.58

 City of Ferndale

TE Funds - Ped. and Bicycle Path

Balance Sheet

As of June 30, 2015

ASSETS

Current Assets

Revenue receivable	<u>7,475.50</u>
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Total Current Assets	<u>\$ 7,475.50</u>
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TOTAL ASSETS	<u><u>\$ 7,475.50</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	<u>\$ 12,673.05</u>
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Total Current Liabilities	<u>\$ 12,673.05</u>
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Total Liabilities	<u>\$ 12,673.05</u>
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Fund Balance

Fund balance-special purposes	\$ (15,743.36)
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Revenue over (under) expenditures	<u>10,545.81</u>
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Total Fund Balance	<u>\$ (5,197.55)</u>
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TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 7,475.50</u></u>
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City of Ferndale
Sewer Fund
Balance Sheet
As of June 30, 2015

ASSETS	
Current Assets	
Cash	\$ 410,089.27
Revenue receivable	<u>36,271.59</u>
Total Current Assets	<u>\$ 446,360.86</u>
Fixed Assets	
Vehicles	\$ 48,282.05
Equipment	97,646.87
Less accumulated depreciation	(80,196.70)
Sewer system	13,436,274.06
Accumulated deperciation-sewer system	<u>(2,144,795.89)</u>
Total Fixed Assets	<u>\$ 11,357,210.39</u>
TOTAL ASSETS	<u><u>\$ 11,803,571.25</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accounts payable	12,813.94
Accrued interest payable	47,209.93
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital lease payable	<u>21,384.35</u>
Total Liabilities	<u>\$ 4,768,141.66</u>
Total Liabilities	<u>\$ 4,768,141.66</u>
Fund Equity	
Retained earnings-unreserved	\$ 279,678.30
Investment in fixed assets	6,840,777.00
Prior period adjustment	(17,337.50)
Revenue over (under) expenditures	<u>(67,688.21)</u>
Total Fund Equity	<u>\$ 7,035,429.59</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>\$ 11,803,571.25</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

 City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of June 30, 2015

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(142,168.38)
Vehicles	157,151.57
Accumulated depreciation	(100,500.97)
Equipment	118,580.12
Accumulated depreciation	(110,367.56)
Roadways	10,782,034.50
Accumulated depreciation- Roadways	(5,193,126.84)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(105,254.44)
Streetlights	25,200.00
Accumulated depreciation - Streetlights	(14,280.00)
Land	<u>131,000.00</u>
Total Fixed Assets	<u>\$ 6,175,154.10</u>
TOTAL ASSETS	<u><u>\$ 6,175,154.10</u></u>
LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ 6,175,154.10
Total Investment in Fixed Assets	<u>\$ 6,175,154.10</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 6,175,154.10</u></u>

 City of Ferndale

General Government Long term Debt

Balance Sheet

As of June 30, 2015

ASSETS	
LIABILITIES AND FUND BALANCE	
Liabilities	
Vacation payable	\$ (39,084.92)
Notes payable	(82,209.36)
Capital lease payable	<u>(24,384.54)</u>
Total Liabilities	\$ <u>(145,678.82)</u>
Fund Balance	
Fund balance-long term debt	\$ <u>145,678.82</u>
Total Fund Balance	\$ <u>145,678.82</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ -</u></u>

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 5,778.05	\$ 131,708.06	\$ 149,000.00	\$ (17,291.94)	(88)%
10014104 - Property tax-unsecured	283.90	5,016.74	6,900.00	(1,883.26)	(73)%
10014106 - Property tax prior	8,343.14	21,250.83	0.00	21,250.83	0%
10014107 - Supplemental role	488.10	1,235.54	4,000.00	(2,764.46)	(31)%
10014110 - Sales and use tax	35,001.00	167,433.52	135,000.00	32,433.52	(124)%
10014111 - Trash franchise	0.00	4,453.17	4,700.00	(246.83)	(95)%
10014112 - PG&E franchise	0.00	6,640.50	6,500.00	140.50	(102)%
10014114 - Cable franchise	0.00	17,994.43	18,000.00	(5.57)	(100)%
10014116 - Business license tax	2,749.00	10,280.50	18,000.00	(7,719.50)	(57)%
10014118 - Real property transfer tax	347.60	2,944.95	3,000.00	(55.05)	(98)%
10014120 - Transient lodging tax	<u>34,601.54</u>	<u>143,021.19</u>	<u>110,000.00</u>	<u>33,021.19</u>	<u>(130)%</u>
Total Taxes	<u>87,592.33</u>	<u>511,979.43</u>	<u>455,100.00</u>	<u>56,879.43</u>	<u>113%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 2,772.61	\$ 15,936.68	\$ 18,500.00	\$ (2,563.32)	(86)%
10024164 - Health protection	300.00	2,975.00	2,500.00	475.00	(119)%
10024166 - Encroachment permits	35.00	175.00	200.00	(25.00)	(88)%
10024278 - Animal license fees	<u>421.00</u>	<u>2,038.00</u>	<u>4,000.00</u>	<u>(1,962.00)</u>	<u>(51)%</u>
Total Licenses and Permits	<u>3,528.61</u>	<u>21,124.68</u>	<u>25,200.00</u>	<u>(4,075.32)</u>	<u>84%</u>
Fines					
10034283 - Court fines	\$ <u>1,154.70</u>	\$ <u>4,250.02</u>	\$ <u>5,000.00</u>	\$ <u>(749.98)</u>	<u>(85)%</u>
Total Fines	<u>1,154.70</u>	<u>4,250.02</u>	<u>5,000.00</u>	<u>(749.98)</u>	<u>85%</u>
Use of Money and Property					
10044182 - Interest	\$ (443.39)	\$ 693.58	\$ 300.00	\$ 393.58	(231)%
10044297 - Town hall rent	460.00	5,377.00	5,000.00	377.00	(108)%
10044297.1 - Community Center rents	<u>1,205.00</u>	<u>17,796.52</u>	<u>30,000.00</u>	<u>(12,203.48)</u>	<u>(59)%</u>
Total Use of Money and Property	<u>1,221.61</u>	<u>23,867.10</u>	<u>35,300.00</u>	<u>(11,432.90)</u>	<u>68%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Intergovernmental					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 125,399.74	\$ 145,000.00	\$ (19,600.26)	(86)%
10054222 - Home owners prop. tax relief	667.42	1,938.80	2,000.00	(61.20)	(97)%
10054286 - Street sweeping	0.00	3,800.00	3,800.00	0.00	(100)%
10054290 - Peace off. stds. & trng.	0.00	1,602.03	2,500.00	(897.97)	(64)%
10054292 - Realignment Grant- AB 109	0.00	0.00	25,000.00	(25,000.00)	0%
10054300 - Public safety 1/2 cent	1,069.10	4,439.57	3,000.00	1,439.57	(148)%
10054310 - COPS program	29,074.01	108,669.46	100,000.00	8,669.46	(109)%
10054311 - SLESF revenue (police)	<u>0.00</u>	<u>6,150.52</u>	<u>0.00</u>	<u>6,150.52</u>	<u>0%</u>
 Total Intergovernmental	 <u>30,810.53</u>	 <u>252,000.12</u>	 <u>281,300.00</u>	 <u>(29,299.88)</u>	 <u>90%</u>
Fees for Service					
10084271 - Parking fees	\$ 3.25	\$ 35.75	\$ 500.00	\$ (464.25)	(7)%
10084279 - Copy machine fees - Library	0.00	100.00	225.00	(125.00)	(44)%
10084280 - Copy machine fees - City	0.00	1.50	25.00	(23.50)	(6)%
10084291 - Special police services	1,506.00	11,715.07	6,000.00	5,715.07	(195)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>2,029.35</u>	<u>2,500.00</u>	<u>(470.65)</u>	<u>(81)%</u>
 Total Fees for Service	 <u>1,509.25</u>	 <u>13,881.67</u>	 <u>9,250.00</u>	 <u>4,631.67</u>	 <u>150%</u>
Other Revenue					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	3,000.00	3,600.00	2,000.00	1,600.00	(180)%
10094306 - Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)	0%
10094307 - Miscellaneous	1,721.30	29,784.75	16,000.00	13,784.75	(186)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094314 - Parsac rebates	0.00	0.00	2,000.00	(2,000.00)	0%
10094405 - SB 90 Cost recovery	<u>21,897.00</u>	<u>25,776.00</u>	<u>29,000.00</u>	<u>(3,224.00)</u>	<u>(89)%</u>
 Total Other Revenue	 <u>26,618.30</u>	 <u>59,485.75</u>	 <u>51,000.00</u>	 <u>8,485.75</u>	 <u>117%</u>
 TOTAL REVENUE	 <u>152,435.33</u>	 <u>886,588.77</u>	 <u>862,150.00</u>	 <u>24,438.77</u>	 <u>103%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
EXPENDITURES					
Mayor and City Council					
10115012 - Office expense - Council	\$ 66.65	\$ 1,560.70	\$ 350.00	\$ (1,210.70)	446%
10115013 - Advertising - Council	71.50	389.75	400.00	10.25	97%
10115044 - Meeting and dues - Council	46.00	886.88	500.00	(386.88)	177%
10115045 - LAFCO fees	0.00	4,465.45	2,000.00	(2,465.45)	223%
Total Mayor and City Council	184.15	7,302.78	3,250.00	(4,052.78)	225%
City Manager and City Clerk					
10105002 - Salary - City Manager	\$ 2,189.86	\$ 30,132.82	\$ 27,639.10	\$ (2,493.72)	109%
10105006 - SSI tax	165.78	2,431.45	2,181.54	(249.91)	111%
10105007 - Medical insurance	606.76	6,812.02	8,083.07	1,271.05	84%
10105009 - Workers comp. insurance	0.00	16.10	1,249.48	1,233.38	1%
10105010 - Deferred comp	555.51	2,569.72	2,211.13	(358.59)	116%
10125002 - Salary - City Clerk	7,012.97	93,990.17	97,939.30	3,949.13	96%
10125006 - Payroll taxes	528.38	8,341.85	8,186.45	(155.40)	102%
10125007 - Insurance Med/Den/Vis	2,048.83	23,752.47	22,078.17	(1,674.30)	108%
10125009 - Workers comp. insurance	0.00	23.00	4,427.52	4,404.52	1%
10125010 - Deferred retirement	1,349.03	2,822.02	2,388.22	(433.80)	118%
Total City Manager and City Clerk	14,457.12	170,891.62	176,383.98	5,492.36	97%
Operating Expenditures					
10125012 - Office expense	\$ 347.92	\$ 7,089.38	\$ 6,000.00	\$ (1,089.38)	118%
10125044 - Meetings and dues	46.00	3,128.04	2,050.00	(1,078.04)	153%
10125063 - Contract Services	0.00	0.00	2,000.00	2,000.00	0%
Total Operating Expenditures	393.92	10,217.42	10,050.00	(167.42)	102%
City Attorney					
10145052 - Professional services	\$ 4,477.00	\$ 22,066.96	\$ 10,000.00	\$ (12,066.96)	221%
Total City Attorney	4,477.00	22,066.96	10,000.00	(12,066.96)	221%

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Government Buildings					
10155002 - Salary - permanent	\$ 270.20	\$ 1,875.93	\$ 3,211.52	\$ 1,335.59	58%
10155006 - SSI tax	67.08	500.50	610.26	109.76	82%
10155009 - Workers comp. insurance	0.00	4.60	145.18	140.58	3%
10155020 - Building and ground maint.	1,032.79	7,117.51	5,000.00	(2,117.51)	142%
10155030 - Trash service	30.85	441.48	450.00	8.52	98%
10155031 - Water	44.39	936.41	1,300.00	363.59	72%
10155032 - Utilities electric	410.04	2,157.94	1,750.00	(407.94)	123%
10155033 - Utilities gas	353.15	3,249.21	4,600.00	1,350.79	71%
10155034 - Telephone	<u>649.63</u>	<u>3,935.56</u>	<u>2,450.00</u>	<u>(1,485.56)</u>	<u>161%</u>
Total Government Buildings	<u>2,858.13</u>	<u>20,219.14</u>	<u>19,516.96</u>	<u>(702.18)</u>	<u>104%</u>
Nondepartmental					
10165015 - Property tax admin. fees	\$ 0.00	\$ 3,422.00	\$ 3,568.00	\$ 146.00	96%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	1,751.60	33,071.70	15,000.00	(18,071.70)	220%
10165054.1 - ACCOUNTING SERVICES	0.00	36.25	9,000.00	8,963.75	0%
10165055 - Contractual services	180.00	900.00	600.00	(300.00)	150%
10165061 - Insurance (PARSAC)	0.00	0.00	11,086.00	11,086.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,557.00	7,000.00	(3,557.00)	151%
10165064 - Election expense	0.00	628.57	0.00	(628.57)	0%
10165078 - Copy machine expense	740.38	4,946.89	4,250.00	(696.89)	116%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	4,800.00	4,800.00	0.00	100%
10165099 - Miscellaneous	<u>0.00</u>	<u>2,033.21</u>	<u>1,800.00</u>	<u>(233.21)</u>	<u>113%</u>
Total Nondepartmental	<u>3,071.98</u>	<u>60,395.62</u>	<u>59,304.00</u>	<u>(1,091.62)</u>	<u>102%</u>
Community Promotion					
10175020 - Janitorial - public restroom	\$ 0.00	\$ 535.69	\$ 0.00	\$ (535.69)	0%
10175024 - Supplies - public restroom	243.38	2,054.90	1,500.00	(554.90)	137%
10175031 - Water - public restroom	116.54	1,433.58	1,645.00	211.42	87%
10175032 - Electric - public restroom	62.91	342.81	250.00	(92.81)	137%
10175072 - Chamber of Commerce	0.00	19,064.16	19,064.16	0.00	100%
10175072.1 - Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00	100%
10175072.2 - Employee appreciation	0.00	116.66	150.00	33.34	78%
10175072.3 - TOT 2% HLA QTRLY	<u>9,229.86</u>	<u>32,182.24</u>	<u>10,000.00</u>	<u>(22,182.24)</u>	<u>322%</u>
Total Community Promotion	<u>9,652.69</u>	<u>57,230.04</u>	<u>34,109.16</u>	<u>(23,120.88)</u>	<u>168%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Police					
10215002 - Salary - permanent	\$ 17,287.35	\$ 216,020.35	\$ 197,833.94	\$ (18,186.41)	109%
10215005 - Salary - overtime	628.04	6,594.14	6,000.00	(594.14)	110%
10215006 - SSI tax	1,358.95	19,196.64	16,620.50	(2,576.14)	116%
10215007 - Medical insurance	4,417.20	51,671.25	51,003.72	(667.53)	101%
10215009 - Workers comp. insurance	0.00	243.80	8,943.45	8,699.65	3%
10215010 - Deferred retirement	3,361.78	12,996.11	13,060.75	64.64	100%
10215012 - Office expense	109.49	1,691.79	1,800.00	108.21	94%
10215014 - Vehicle expense	0.00	8,187.54	7,500.00	(687.54)	109%
10215016 - Fuel	2,194.53	12,989.75	14,000.00	1,010.25	93%
10215020 - Building and grounds maint.	731.28	1,375.81	2,800.00	1,424.19	49%
10215024 - Special department supply	1,948.46	13,141.65	16,000.00	2,858.35	82%
10215026 - Uniform expense	0.00	0.00	250.00	250.00	0%
10215026.1 - Uniform allowance	0.00	2,500.00	2,500.00	0.00	100%
10215029 - Water	47.27	627.97	1,300.00	672.03	48%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	417.63	2,160.65	1,400.00	(760.65)	154%
10215034 - Telephone	1,238.39	6,247.55	5,000.00	(1,247.55)	125%
10215035 - Dispatch service	1,016.66	12,199.92	12,199.92	0.00	100%
10215044 - Meetings and dues	315.00	1,036.53	3,500.00	2,463.47	30%
10215048 - Training	0.00	4,728.00	3,500.00	(1,228.00)	135%
10215051 - Physical exams	0.00	411.52	1,000.00	588.48	41%
10215052 - Professional services	210.50	990.50	1,250.00	259.50	79%
10215053 - Lexipol Services	0.00	1,810.00	2,950.00	1,140.00	61%
10215063 - Contract Services	0.00	309.00	478.56	169.56	65%
10215088 - Equipment repair other	0.00	291.17	500.00	208.83	58%
10215094 - Vehicle replacement	0.00	0.00	15,000.00	15,000.00	0%
10215098 - Background expense	<u>0.00</u>	<u>850.65</u>	<u>1,500.00</u>	<u>649.35</u>	<u>57%</u>
Total Police	<u>35,282.53</u>	<u>378,272.29</u>	<u>388,490.84</u>	<u>10,218.55</u>	<u>97%</u>
Animal Control					
10225096 - Animal control	\$ 450.00	\$ 5,519.58	\$ 5,500.00	\$ (19.58)	100%
Total Animal Control	<u>450.00</u>	<u>5,519.58</u>	<u>5,500.00</u>	<u>(19.58)</u>	<u>100%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Health					
10245052 - Professional services	\$ 153.47	\$ 1,843.64	\$ 2,200.00	\$ 356.36	84%
Total Health	<u>153.47</u>	<u>1,843.64</u>	<u>2,200.00</u>	<u>356.36</u>	<u>84%</u>
Street and Roads					
10315002 - Salary - permanent	\$ 946.03	\$ 12,917.78	\$ 11,291.28	\$ (1,626.50)	114%
10315005 - Salary - overtime	0.00	26.12	0.00	(26.12)	0%
10315006 - SSI tax	(40.77)	(122.20)	952.50	1,074.70	(13)%
10315007 - Medical insurance	314.99	3,697.49	2,983.54	(713.95)	124%
10315009 - Workers comp. insurance	0.00	16.10	510.44	494.34	3%
10315010 - Deferred retirement	221.80	888.92	855.82	(33.10)	104%
10315014 - Vehicle expense	0.00	9,119.42	10,000.00	880.58	91%
10315020 - Building and ground maint.	266.62	7,683.65	0.00	(7,683.65)	0%
10315021 - Street maintenance	3,386.29	7,439.71	0.00	(7,439.71)	0%
10315024 - Special department supply	0.00	122.26	0.00	(122.26)	0%
10315044 - Meetings and dues	0.00	76.47	60.00	(16.47)	127%
10315055 - Contractual services	0.00	2,538.00	0.00	(2,538.00)	0%
10315095 - Capital outlay	0.00	105.00	0.00	(105.00)	0%
Total Streets and Roads	<u>5,094.96</u>	<u>44,508.72</u>	<u>26,653.58</u>	<u>(17,855.14)</u>	<u>167%</u>
Planning					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 770.00	\$ 2,000.00	\$ 1,230.00	39%
Total Revenue Collected	<u>0.00</u>	<u>770.00</u>	<u>2,000.00</u>	<u>1,230.00</u>	<u>39%</u>
Expenditures					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	2,214.50	12,489.10	12,000.00	(489.10)	104%
10415053 - Reimbursable fees	292.00	1,270.00	7,500.00	6,230.00	17%
10415055 - General plan review fund	2,777.00	3,574.00	12,500.00	8,926.00	29%
10415058 - Special Planning Projects	1,232.50	12,585.00	7,508.00	(5,077.00)	168%
Total Expenditures	<u>6,516.00</u>	<u>29,918.10</u>	<u>39,708.00</u>	<u>9,789.90</u>	<u>75%</u>
Net Planning Expenditures	<u>\$ (6,516.00)</u>	<u>\$ (29,148.10)</u>	<u>\$ (37,708.00)</u>	<u>\$ 8,559.90</u>	<u>(77)%</u>

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City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		Budget
EXPENDITURES - Continued					
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 800.00	\$ 3,250.00	\$ 2,450.00	25%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>4,291.05</u>	<u>8,000.00</u>	<u>3,708.95</u>	<u>54%</u>
Total Revenue Collected	<u>0.00</u>	<u>5,091.05</u>	<u>11,250.00</u>	<u>6,158.95</u>	<u>45%</u>
Expenditures					
10425052 - General engineering	\$ 4,420.00	\$ 35,369.50	\$ 15,000.00	\$ (20,369.50)	236%
10425053 - Developer engineering	636.25	5,066.30	5,000.00	(66.30)	101%
10425056 - Building plan check	50.61	116.08	0.00	(116.08)	0%
10425056.1 - Building product review	<u>18.00</u>	<u>52.20</u>	<u>0.00</u>	<u>(52.20)</u>	<u>0%</u>
Total Expenditures	<u>5,124.86</u>	<u>40,604.08</u>	<u>20,000.00</u>	<u>(20,604.08)</u>	<u>203%</u>
Net City Engineer Expenditures	<u>\$ (5,124.86)</u>	<u>\$ (35,513.03)</u>	<u>\$ (8,750.00)</u>	<u>\$ (26,763.03)</u>	<u>406%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 2,926.92</u>	<u>\$ 12,888.87</u>	<u>\$ 18,000.00</u>	<u>\$ 5,111.13</u>	<u>72%</u>
Total Building Regulation	<u>2,926.92</u>	<u>12,888.87</u>	<u>18,000.00</u>	<u>5,111.13</u>	<u>72%</u>
Library					
10615002 - Salary - permanent	\$ 409.64	\$ 4,860.02	\$ 5,451.46	\$ 591.44	89%
10615006 - SSI tax	55.92	646.17	1,279.82	633.65	50%
10615009 - Workers comp. insurance	0.00	13.80	246.44	232.64	6%
10615012 - Office expense	121.45	625.13	600.00	(25.13)	104%
10615020 - Building and ground maint.	14.03	960.79	1,200.00	239.21	80%
10615024 - Books	880.42	5,192.57	5,000.00	(192.57)	104%
10615031 - Gas	202.45	1,659.15	3,600.00	1,940.85	46%
10615032 - Utilities	324.88	1,651.87	1,650.00	(1.87)	100%
10615033 - Water	38.62	580.07	1,100.00	519.93	53%
10615034 - Telephone	272.24	1,768.69	1,300.00	(468.69)	136%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>0%</u>
Total Library	<u>2,319.65</u>	<u>17,958.26</u>	<u>23,027.72</u>	<u>5,069.46</u>	<u>78%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 12 Months Ended June 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 314.50	\$ 3,850.50	\$ 3,536.00	\$ (314.50)	109%
10625006 - SSI Tax	42.93	512.25	634.43	122.18	81%
10625009 - Workers comp insurance	0.00	0.00	159.85	159.85	0%
10625020 - Building and ground maint.	424.77	6,259.31	2,500.00	(3,759.31)	250%
10625024 - Special department supply	0.00	0.00	150.00	150.00	0%
10625032 - Utilities - electric	241.20	1,225.90	650.00	(575.90)	189%
10625033 - Water	<u>195.28</u>	<u>1,794.63</u>	<u>900.00</u>	<u>(894.63)</u>	<u>199%</u>
Total Parks and Recreation	<u>1,218.68</u>	<u>13,642.59</u>	<u>8,530.28</u>	<u>(5,112.31)</u>	<u>160%</u>
Community Center					
10635002 - Salary	\$ 1,202.61	\$ 15,992.49	\$ 15,164.59	\$ (827.90)	105%
10635005 - Salary - overtime	0.00	20.77	0.00	(20.77)	0%
10635006 - SSI tax	91.99	1,405.45	1,270.62	(134.83)	111%
10635007 - Medical insurance	256.51	3,000.24	3,825.18	824.94	78%
10635009 - Wokers compensation insurance	0.00	14.60	685.54	670.94	2%
10635010 - Deferred retirement	196.70	775.49	880.75	105.26	88%
10635020 - Buildings and grounds mainten	639.64	5,264.90	7,000.00	1,735.10	75%
10635031 - Water	99.60	1,094.06	1,542.00	447.94	71%
10635032 - Utilities	814.94	3,541.42	3,000.00	(541.42)	118%
10635033 - Gas	192.23	854.15	1,815.00	960.85	47%
10635055 - Contractual Services	<u>450.00</u>	<u>1,939.00</u>	<u>1,478.56</u>	<u>(460.44)</u>	<u>131%</u>
Total Community Center	<u>3,944.22</u>	<u>33,902.57</u>	<u>36,662.24</u>	<u>2,759.67</u>	<u>92%</u>
Total General Fund Expenditures	<u>\$ 98,126.28</u>	<u>\$ 921,521.23</u>	<u>\$ 868,136.76</u>	<u>\$ (53,384.47)</u>	<u>106%</u>
Revenues over (under) Expenditures	<u>\$ 54,309.05</u>	<u>\$ (34,932.46)</u>	<u>\$ (5,986.76)</u>	<u>\$ (28,945.70)</u>	<u>(584)%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ 54,309.05</u>	<u>\$ (34,932.46)</u>	<u>\$ (5,986.76)</u>	<u>\$ (28,945.70)</u>	<u>584%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 7.67	\$ 7.67	\$ 0.00	\$ 7.67	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>7.67</u>	<u>7.67</u>	<u>0.00</u>	<u>7.67</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 649.03	\$ 1,800.00	\$ 1,150.97	36%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>649.03</u>	<u>1,800.00</u>	<u>1,150.97</u>	<u>36%</u>
Revenues Over (under) Expenditures	<u>\$ 7.67</u>	<u>\$ (641.36)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,158.64</u>	<u>\$ (36)</u>
<u>Park Fund</u>					
Revenues					
21624182 - Interest	\$ 4.79	\$ 4.79	\$ 0.00	\$ 4.79	0%
21624284.3 - Donations - Firemen's Park	500.00	2,000.00	6,000.00	(4,000.00)	(33)%
21624285 - Bocce ball	<u>0.00</u>	<u>220.00</u>	<u>2,500.00</u>	<u>(2,280.00)</u>	<u>(9)%</u>
Total Revenue	<u>504.79</u>	<u>2,224.79</u>	<u>8,500.00</u>	<u>(6,275.21)</u>	<u>26%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 859.25	\$ 3,468.62	\$ 8,500.00	\$ 5,031.38	41%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>859.25</u>	<u>3,468.62</u>	<u>9,800.00</u>	<u>6,331.38</u>	<u>35%</u>
Revenues Over (under) Expenditures	<u>\$ (354.46)</u>	<u>\$ (1,243.83)</u>	<u>\$ (1,300.00)</u>	<u>\$ 56.17</u>	<u>\$ (96)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314182 - Interest	\$ 133.44	\$ 133.44	\$ 0.00	\$ 133.44	0%
22314210.1 - Gas tax (2105)	1,497.15	7,821.58	6,746.00	1,075.58	(116)%
22314210.2 - Gas tax (2106)	1,817.52	10,325.16	9,272.00	1,053.16	(111)%
22314210.3 - Gas tax (2107)	2,985.77	10,011.20	10,043.00	(31.80)	(100)%
22314210.4 - Gas tax (2107.5)	(882.53)	999.00	1,000.00	(1.00)	(100)%
22314210.5 - Gas Tax (2103)	<u>2,634.30</u>	<u>13,367.38</u>	<u>20,438.00</u>	<u>(7,070.62)</u>	<u>(65)%</u>
Total Revenue	<u>8,185.65</u>	<u>42,657.76</u>	<u>47,499.00</u>	<u>4,841.24</u>	<u>90%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,461.79	\$ 18,533.72	\$ 22,909.34	\$ 4,375.62	81%
22315005 - Overtime	0.00	20.77	0.00	(20.77)	0%
22315006 - SSI tax	111.87	1,613.57	1,904.27	290.70	85%
22315007 - Medical insurance	433.35	5,112.51	6,143.86	1,031.35	83%
22315009 - Workers comp. insurance	0.00	18.40	1,035.66	1,017.26	2%
22315010 - Deferred retirement	246.45	996.47	1,689.49	693.02	59%
22315024 - Special department supplies	0.00	15.05	0.00	(15.05)	0%
22315058 - Street lighting	1,362.63	15,838.35	14,500.00	(1,338.35)	109%
22315063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>957.12</u>	<u>957.12</u>	<u>0%</u>
Total Expenditures	<u>3,616.09</u>	<u>42,148.84</u>	<u>49,139.74</u>	<u>6,990.90</u>	<u>86%</u>
Revenues Over (under) Expenditures	<u>\$ 4,569.56</u>	<u>\$ 508.92</u>	<u>\$ (1,640.74)</u>	<u>\$ (2,149.66)</u>	<u>\$ (31)</u>
<u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 131.53	\$ 131.53	\$ 0.00	\$ 131.53	0%
23314211 - RSTP revenue	0.00	8,754.00	0.00	8,754.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>131.53</u>	<u>8,885.53</u>	<u>0.00</u>	<u>(8,885.53)</u>	<u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Revenues Over (under) Expenditures	<u>\$ 131.53</u>	<u>\$ 8,885.53</u>	<u>\$ 0.00</u>	<u>\$ (8,885.53)</u>	<u>\$ -</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314182 - Interest	\$ 419.02	\$ 419.02	\$ 0.00	\$ 419.02	0%
24314231 - Transportation devel. act	<u>21,648.00</u>	<u>46,648.00</u>	<u>49,000.00</u>	<u>(2,352.00)</u>	<u>(95)%</u>
Total Revenue	<u>22,067.02</u>	<u>47,067.02</u>	<u>49,000.00</u>	<u>(1,932.98)</u>	<u>96%</u>
Expenditures					
24315002 - Wages	\$ 1,431.44	\$ 18,086.18	\$ 13,355.13	\$ (4,731.05)	135%
24315005 - Salary - overtime	0.00	38.06	0.00	(38.06)	0%
24315006 - SSI tax	109.46	1,642.31	1,115.47	(526.84)	147%
24315007 - Medical insurance	381.83	4,481.38	3,473.42	(1,007.96)	129%
24315009 - Workers comp. insurance	0.00	16.10	603.74	587.64	3%
24315010 - Deferred retirement	254.75	989.28	883.21	(106.07)	112%
24315014 - Vehicle expense	437.02	3,284.85	1,000.00	(2,284.85)	328%
24315016 - Fuel	1,449.22	7,765.02	8,500.00	734.98	91%
24315020 - Building & ground maintenance	0.00	424.18	1,750.00	1,325.82	24%
24315021 - Street maintenance	0.00	6,047.72	5,000.00	(1,047.72)	121%
24315022 - Street project	2,310.00	2,310.00	0.00	(2,310.00)	0%
24315024 - Special department	0.00	369.67	500.00	130.33	74%
24315032 - Utilities	500.10	2,414.80	2,000.00	(414.80)	121%
24315033 - Water	55.37	739.64	425.00	(314.64)	174%
24315034 - Telephone	216.51	1,160.72	650.00	(510.72)	179%
24315044 - Meetings & dues	0.00	323.00	0.00	(323.00)	0%
24315063 - Contract Services	0.00	0.00	478.56	478.56	0%
24315088 - Equipment repair	<u>0.00</u>	<u>484.68</u>	<u>500.00</u>	<u>15.32</u>	<u>97%</u>
Total Expenditures	<u>7,145.70</u>	<u>50,577.59</u>	<u>40,234.53</u>	<u>(10,343.06)</u>	<u>126%</u>
Revenues Over (under) Expenditures	<u>\$ 14,921.32</u>	<u>\$ (3,510.57)</u>	<u>\$ 8,765.47</u>	<u>\$ (12,276.04)</u>	<u>\$ (40)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314182 - Interest	\$ 77.62	\$ 77.62	\$ 0.00	\$ 77.62	0%
25314288 - Tipping fees IWM	1,549.77	6,355.55	5,000.00	1,355.55	(127)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Total Revenue	<u>1,627.39</u>	<u>6,433.17</u>	<u>10,000.00</u>	<u>(3,566.83)</u>	<u>64%</u>
Expenditures					
25315002 - Salary	\$ 398.16	\$ 5,083.20	\$ 4,187.74	\$ (895.46)	121%
25315006 - SSI tax	30.46	414.16	335.02	(79.14)	124%
25315007 - Medical insurance	174.13	1,281.00	1,224.71	(56.29)	105%
25315009 - Workers compensation ins.	0.00	11.50	1,898.31	1,886.81	1%
25315010 - Deferred retirement	0.00	0.00	335.02	335.02	0%
25315024 - Educational Material	0.00	0.00	200.00	200.00	0%
25315600 - Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>350.00</u>	<u>0%</u>
Total Expenditures	<u>602.75</u>	<u>6,789.86</u>	<u>8,530.80</u>	<u>1,740.94</u>	<u>80%</u>
Revenues Over (under) Expenditures	<u>\$ 1,024.64</u>	<u>\$ (356.69)</u>	<u>\$ 1,469.20</u>	<u>\$ (1,825.89)</u>	<u>\$ (24)</u>

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314182 - Interest	\$ 166.51	\$ 166.51	\$ 0.00	\$ 166.51	0%
26314230 - Drainage fees	7,767.50	19,055.00	5,000.00	14,055.00	(381)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>	<u>0%</u>
Total Revenue	<u>7,934.01</u>	<u>19,221.51</u>	<u>22,385.00</u>	<u>(3,163.49)</u>	<u>86%</u>
Expenditures					
26315002 - Wages	\$ 1,299.66	\$ 16,396.31	\$ 15,795.38	\$ (600.93)	104%
26315005 - Salary - overtime	0.00	29.58	0.00	(29.58)	0%
26315006 - SSI tax	99.42	1,462.14	1,322.34	(139.80)	111%
26315007 - Medical insurance	294.52	3,440.56	4,169.58	729.02	83%
26315009 - Workers comp. insurance	0.00	0.00	714.06	714.06	0%
26315009.1 - Workers comp. insurance	0.00	18.40	0.00	(18.40)	0%
26315010 - Deferred compensation	0.00	0.00	1,136.21	1,136.21	0%
26315010.1 - Deferred compensation	237.94	894.69	0.00	(894.69)	0%
26315015 - Permit	1,179.00	1,179.00	0.00	(1,179.00)	0%
26315024 - Supplies	0.00	1,862.00	0.00	(1,862.00)	0%
26315052 - Engineering	3,472.50	3,522.50	0.00	(3,522.50)	0%
26315063 - Contract Services	0.00	0.00	176.74	176.74	0%
26315092 - Permit	600.00	600.00	0.00	(600.00)	0%
26315095 - Capital outlay	0.00	3,412.50	0.00	(3,412.50)	0%
26315192 - Debt service - principal	34,016.92	34,016.92	0.00	(34,016.92)	0%
26315194 - Interest-Six Rivers loan	<u>(34,131.18)</u>	<u>3,488.01</u>	<u>16,488.48</u>	<u>13,000.47</u>	<u>21%</u>
Total Expenditures	<u>7,068.78</u>	<u>70,322.61</u>	<u>39,802.79</u>	<u>(30,519.82)</u>	<u>177%</u>
Revenues Over (under) Expenditures	<u>\$ 865.23</u>	<u>\$ (51,101.10)</u>	<u>\$ (17,417.79)</u>	<u>\$ (33,683.31)</u>	<u>\$ 293</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement rev	\$ 7,475.50	\$ 92,509.86	\$ 62,535.00	\$ 29,974.86	(148)%
Total Revenue	<u>7,475.50</u>	<u>92,509.86</u>	<u>62,535.00</u>	<u>(29,974.86)</u>	<u>148%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 0.00	\$ 81,964.05	\$ 62,535.00	\$ (19,429.05)	131%
Total Expenditures	<u>0.00</u>	<u>81,964.05</u>	<u>62,535.00</u>	<u>(19,429.05)</u>	<u>131%</u>
Revenues Over (under) Expenditures	<u>\$ 7,475.50</u>	<u>\$ 10,545.81</u>	<u>\$ 0.00</u>	<u>\$ (10,545.81)</u>	<u>\$ -</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

Proprietary Fund
Statement of Revenues and Expenditures
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514182 - Interest	\$ 761.62	\$ 761.62	\$ 0.00	\$ 761.62	0%
30514274 - Sewer service charge	36,271.59	482,197.06	445,883.01	36,314.05	(108)%
30514275 - Sewer connection fees	0.00	792.00	10,000.00	(9,208.00)	(8)%
30514307 - Miscellaneous revenue	8,874.00	59,716.00	75,000.00	(15,284.00)	(80)%
30514308 - Revenue reserved for plant r	(6,075.00)	190,771.40	194,089.99	(3,318.59)	(98)%
Total Revenue	<u>39,832.21</u>	<u>734,238.08</u>	<u>724,973.00</u>	<u>(9,265.08)</u>	<u>101%</u>
Expenditures					
30515002 - Salary - permanent	\$ 15,085.32	\$ 193,341.20	\$ 184,328.09	\$ (9,013.11)	105%
30515005 - Salary - overtime	617.52	8,215.40	6,000.00	(2,215.40)	137%
30515006 - SSI tax	1,261.61	17,619.66	15,387.51	(2,232.15)	115%
30515007 - Medical insurance	3,367.40	38,444.88	41,750.48	3,305.60	92%
30515009 - Workers comp. insurance	0.00	73.60	8,322.89	8,249.29	1%
30515010 - Deferred retirement	2,686.43	12,877.74	12,905.28	27.54	100%
30515012 - Office expense	0.00	3,268.56	1,000.00	(2,268.56)	327%
30515014 - Vehicle expense	63.31	769.92	12,000.00	11,230.08	6%
30515016 - Vehicle gas	369.80	2,535.26	4,500.00	1,964.74	56%
30515022 - Street repair	0.00	960.00	0.00	(960.00)	0%
30515024 - Special department supply	0.00	310.33	1,000.00	689.67	31%
30515030 - Garbage/sludge	1,154.07	16,147.62	20,000.00	3,852.38	81%
30515032 - Utilities - electric - plant	12,568.15	71,383.61	57,792.00	(13,591.61)	124%
30515034 - Telephone	253.44	2,627.01	3,000.00	372.99	88%
30515044 - Meetings and dues	0.00	1,206.82	850.00	(356.82)	142%
30515048 - Training	180.00	575.53	600.00	24.47	96%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	710.00	5,455.00	12,000.00	6,545.00	45%
30515063 - Insurance	0.00	215.00	7,000.00	6,785.00	3%
30515092 - Sewer plant permit	0.00	7,164.10	7,100.00	(64.10)	101%
30515094 - Safety equipment	0.00	314.90	1,000.00	685.10	31%
30515095 - Capital outlay	400.00	3,264.50	20,000.00	16,735.50	16%
30515099 - Miscellaneous	0.00	0.00	500.00	500.00	0%
30515121 - Sewer plant maintenance	2,849.28	48,408.31	15,000.00	(33,408.31)	323%
30515122 - Sewer line maintenance	0.00	24,755.82	10,000.00	(14,755.82)	248%
30515125 - Chemicals	0.00	1,652.04	2,000.00	347.96	83%
30515157 - Testing and monitoring	1,335.00	27,889.19	25,000.00	(2,889.19)	112%
30515158 - Postage and shipping	0.00	213.58	600.00	386.42	36%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	30.76	0.00	(30.76)	0%
30515190 - USDA loan	(85,103.26)	109,186.73	194,000.00	84,813.27	56%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515194 - Interest - capital lease	848.25	848.25	0.00	(848.25)	0%
30515198 - Sewer match loan	(17,989.55)	493.87	30,000.00	29,506.13	2%
30515199 - Depreciation	<u>201,677.10</u>	<u>201,677.10</u>	<u>0.00</u>	<u>(201,677.10)</u>	<u>0%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

Proprietary Fund
Statement of Revenues and Expenditures
For the 12 Months Ended June 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Total Expenditures	<u>142,333.87</u>	<u>801,926.29</u>	<u>705,536.25</u>	<u>(96,390.04)</u>	<u>114%</u>
Revenues Over (under) Expenditures	<u>\$ (102,501.66)</u>	<u>\$ (67,688.21)</u>	<u>\$ 19,436.75</u>	<u>\$ 87,124.96</u>	<u>\$ (348)</u>

Aycock and Edgmon, CPA
PO Box 637
Ferndale, CA 95536
707-786-9798

Supplemental Information

City of Ferndale
Summary of Cash Balances and Investments
June 30, 2015

CASH BY FUND	<u>AMOUNT</u>	<u>PERCENT</u>
General Fund Cash		
Cash - unrestricted	\$ 415,545.21	
Petty cash	152.59	
Cash-restricted-insurance	<u>15,000.00</u>	
Total General Fund	<u>\$ 430,697.80</u>	<u>32.33%</u>
Park Fund Cash		
Cash - restricted	\$ 944.91	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
Total Park Fund	<u>\$ 3,019.07</u>	<u>0.23%</u>
Gas Tax Cash		
Cash - restricted	<u>\$ 74,276.14</u>	<u>5.58%</u>
TEA 21 Cash		
Cash - restricted	<u>\$ 75,740.20</u>	<u>5.69%</u>
Transportation Development Act Cash		
Cash - restricted	<u>\$ 216,915.19</u>	<u>16.28%</u>
Integrated Waste Management Cash		
Cash - restricted	<u>\$ 41,317.61</u>	<u>3.10%</u>
Drainage Fund Cash		
Cash - restricted	<u>\$ 76,202.58</u>	<u>5.72%</u>
TE Funds		
Russ Park Fund Cash		
Cash - restricted	<u>\$ 3,825.43</u>	<u>0.29%</u>
Sewer Fund Cash		
Cash -unrestricted	<u>\$ 410,089.27</u>	
Total Sewer Fund	<u>\$ 410,089.27</u>	<u>30.79%</u>
TOTAL CASH BY FUND	<u><u>\$ 1,332,083.29</u></u>	<u><u>100%</u></u>
CASH BY ACCOUNT		
General Checking Six Rivers	\$ 624,820.94	46.91%
LAIF	707,109.76	53.08%
Petty cash	<u>152.59</u>	0.01%
TOTAL CASH BY ACCOUNT	<u><u>\$ 1,332,083.29</u></u>	<u><u>100%</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

Section 10
CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11
PRESENTATIONS

Section 12
PUBLIC HEARING

Meeting Date:	November 19, 2015	Agenda Item Number	12.a
Agenda Item Title	Ordinance No 2015-03 Amending Ordinance No 2011-02 DIVCA and Approve Settlement Agreement and Release with Suddenlink Regarding PEG Access Funding		
Presented By:	City Manager		
Type of Item:	x	Action	Discussion Information
Action Required:		No Action	x Voice Vote Roll Call Vote

RECOMMENDATION:

That the City Council:

1. Adopt Resolution No. 2015-35 to amend Ordinance No 2011-02 Section 5.07 (B)(1)
2. Approve 1st Reading Ordinance 2015-03 to amend Ordinance No 2011-02 Section 5.07 (B)(1) modifying the level of PEG funding required of all cable/video service providers operating in the County, pursuant to Cable/Video Franchises issued by the California Public Utilities Commission pursuant to the Digital Infrastructure and Video Competition Act of 2006.
3. Authorize the City Manager to sign the attached Settlement Agreement and Release which addresses PEG access funding and support to be provided by Suddenlink.

BACKGROUND:

Since April of 2014, Suddenlink has been operating under State Cable franchises in accordance with the Digital Infrastructure and Video Competition Act of 2006 (DIVCA). The local DIVCA ordinances for Humboldt County and the Cities Arcata, Blue Lake, Eureka, Ferndale, Fortuna, and Rio Dell required payment of PEG access fees that equal 3% of the gross cable revenues. However, Suddenlink has been paying only 1% since May 2014 and therefore is not in compliance with local DIVCA ordinances.

The source of the disagreement between Suddenlink and the Cities/County with regard to the computation of the proper amount of PEG fees is a section of DIVCA that provides imprecise guidance with regard to how to handle certain upfront PEG payments that occurred in 2006 (see below for further explanation).

DIVCA calls for a formula to calculate PEG fees on a going forward basis (up to a maximum of 3% and a minimum of 1% of gross revenues), based upon the amount of PEG fees paid in 2006 and the percentage of total gross cable revenues in 2006 reflected by the PEG fees paid that year. Because there were upfront lump sum PEG payments in 2006 (the first year of the local franchise), they increased the PEG contribution used to calculate the PEG fee percentage, which was determined to exceed 3%. The legislation provided no guidance as to how to account for upfront lump sum payments.

While we believe that the 3% calculation is technically correct, we recognized the need to reach an agreement with Suddenlink regarding this matter. We also made it clear to Suddenlink that the Cities and County could not agree to modify the Code and reach a Settlement Agreement unless Suddenlink agreed

to compensate the Cities/County for the underpayment of PEG fees from the date that the state video franchises took effect until the effective date of any Settlement Agreement, and to provide certain other assurances with regard to in-kind PEG support.

Access Humboldt contracted with a consultant (Sue Buske of The Buske Group) to conduct negotiations with Suddenlink on behalf of the Cities and County. The attached resolution and settlement and release is the result of those negotiations. The negotiations proceeded over the past 8 months and have resulted in the attached Resolution and Settlement Agreement and Release.

The Settlement Agreement and Release calls for the following:

1. Cities/County will modify the section of their respective City/County codes dealing with PEG fees provided by holders of State Video Franchises from 3% to 1.401%.
2. Suddenlink agrees to pay 1.401% of gross revenues on a going forward basis to Access Humboldt (the PEG provider designated by the Cities/County).
3. Cities/County agree to use PEG Fees for PEG purposes in a manner consistent with applicable law.
4. Suddenlink agrees to pay a \$64,000 settlement to Access Humboldt as a settlement for underpaid PEG fees since May 2014.
5. Suddenlink agrees that it will:
 - a. not challenge the Cities/County right to collect the 1.401% PEG Fee;
 - b. not reduce the amount of PEG Fees paid to the Cities/County to an amount below 1.401%;
 - c. not deduct from PEG Fees or Franchise Fees paid to the Cities/County the value of Suddenlink's other non-cash PEG services and facilities provided pursuant to its State Video Franchise, and its obligations under the applicable sections of the Cities/County Codes dealing with state video franchise holders; and
 - d. not modify or reduce the other non-cash PEG services and facilities being provided by Suddenlink to the Cities/County as of the Effective Date of this Agreement.
 - e. City/County staff have been regularly updated by Access Humboldt and Ms. Buske regarding the progress and settlement options. Staff has reviewed the documents and concurs with Access Humboldt's recommendation.

FINANCIAL IMPACT: Unknown.

ORDINANCE NO. 2015-03

AN ORDINANCE OF THE CITY OF FERNDALE AMENDING ORDINANCE NO 2011-02 SECTION 5
(B)(1) REGARDING AMOUNT OF PEG SUPPORT FEE

ARTICLE 1: The City Council of the City of Ferndale does Ordain as Follows:

Chapter 5 shall be added to Ordinance 04-04 as follows:

Chapter 5 STATE VIDEO SERVICES FRANCHISES**§5.01 GENERAL PROVISIONS**

(A). Purpose. *This Section is applicable to video service providers who have been awarded a state video franchise under the California Public Utilities Code section 5800 et seq. (the Digital Infrastructure and Video Competition Act of 2006 ["DIVCA"]), to provide cable or video services in any location(s) within the incorporated boundaries of the City. It is the purpose of this Section to implement within the incorporated boundaries of the City the provisions of DIVCA and the rules of the California Public Utilities Commission promulgated there under that are applicable to a "local franchising entity" or a "local entity" as defined in DIVCA.*

(B). Rights Reserved.

(1). *The rights reserved to the City under this Chapter 5 are in addition to all other rights of the City, whether reserved by this Chapter 5 or Ordinance 04-04 or authorized by law, and no action, proceeding or exercise of a right shall affect any other rights which may be held by the City.*

(2). *Except as otherwise provided by DIVCA, a state franchise shall not include, or be a substitute for:*

(a). *compliance with applicable requirements for the privilege of transacting and carrying on a business within the City, including, but not limited to, compliance with the conditions that the City may establish before facilities may be constructed for, or providing, non-video services;*

(b). *any permit or authorization required in connection with operations on or in public rights-of-way or public property, including, but not limited to, encroachment permits, street work permits, pole attachment permits and street cut permits; and*

(c). *any permit, agreement or authorization for occupying any other property of the City or any private person to which access is not specifically granted by the state franchise.*

(3). *No permit issued by the City to a state franchise holder is itself a franchise, nor shall any permit create a vested right that would prohibit the City from revoking or amending the permit.*

(C). Compliance with City Ordinances. Nothing contained in Chapter 5 shall be construed so as to exempt a state franchise holder from compliance with all ordinances, rules or regulations of the City now in effect or which may be hereafter adopted which are consistent with this Chapter 5 or Ordinance 04-04 or California Public Utilities Code section 5800 et seq., or any obligations under any franchise issued by the City insofar as those obligations may be enforced under California Public Utilities Code section 5800 et seq.

(D). Compliance with DIVCA. When a video service provider holding a state franchise provides notice to the City pursuant to 5840(m) of DIVCA that it is commencing to provide video service to the City, a holder of a local franchise is entitled to seek a state franchise pursuant to 5930 (c) and the upon issuance of a state franchise by the California Public Utilities Commission for the franchise area the local franchise shall terminate.

§5.02 DEFINITIONS

(A). Definitions Generally -- Interpretation of Language. For purposes of Chapter 5 the following terms, phrases, words, and their derivations shall have the meaning given in this Section. Words not defined in this Section shall have the same meaning as established in: (1) DIVCA, and if not defined therein, (2) California Public Utilities Commission rules implementing DIVCA, and if not defined therein, (3) Title VI of Title 47 of the Communications Act of 1934, as amended, 47USC § 521 et. seq., and if not defined therein (4) their common and ordinary meaning. When not inconsistent with the context, words used in the present tense include the future, words in the plural number include the singular number, words in the singular number include the plural number, and "including" and "include" are not limiting. The words "shall" and "will" are always mandatory, but the use of those terms grants no private rights to any person with respect to the City. References to governmental entities (whether persons or entities) refer to those entities or their successors in authority. If specific provisions of law referred to herein are renumbered, then the reference shall be read to refer to the renumbered provision. References to laws, ordinances or regulations shall be interpreted broadly to cover government actions, however nominated, and include laws, ordinances and regulations now in force or hereinafter enacted or amended.

(1.) "Gross revenues" means all revenues actually received by the holder of a state franchise or its affiliates that are derived from the operation of the holder's network to provide cable service or video service within the incorporated areas of the City.

(2.) "PEG access," or "PEG" means the availability of a cable or state franchise holder's system for public, educational, or governmental use by various agencies, institutions, organizations, groups, and individuals, including organizations, groups, or individual members of the general public, educational institutions, and the City and its designated access providers, to acquire, create, and distribute programming not under a state franchise holder's editorial control.

(3.) "State franchise holder" means a cable operator or video service provider that has been issued a franchise by the California Public Utilities Commission to provide cable service or video service, as those terms are defined in California Public Utilities Code section 5830, within any portion of the incorporated limits of the City.

§5.03 FRANCHISE FEES

(A). State Franchise Fees. Any state franchise holder operating within the incorporated areas of the City shall pay to the City a state franchise fee equal to five percent (5%) of gross revenues that may be subject to a franchise fee under California Public Utilities Code section 5860.

(B). Payment of Franchise Fees. The state franchise fee required pursuant to this Chapter 5 shall be paid quarterly, in a manner consistent with California Public Utilities Code section 5860. The state franchise holder shall deliver to the City, by check or other means, which shall be agreed to by the City, a separate payment for the state franchise fee not later than forty-five (45) days after the end of each calendar quarter. Each payment made shall be accompanied by a report, detailing how the payment was calculated, and shall include such additional information on the appropriate form as designated by the City.

(C). Examination of Business Records. The City may examine the business records of the holder of a state franchise in a manner consistent with California Public Utilities Code section 5860(i).

(D). Late Payments. In the event a state franchise holder fails to make payments required by this Chapter 5 on or before the due dates specified herein, the City shall impose a late charge at the rate per year equal to the highest prime lending rate during the period of delinquency, plus one percent (1%).

§5.04 CUSTOMER SERVICE

(A). Customer Service Standards. A state franchise holder shall comply with Sections 53055, 53055.1, 53055.2 and 53088.2 of the California Government Code; the FCC customer service and notice standards set forth in Sections 76.309, 76.1602, 76.1603, and 76.1619 of Title 47 of the Code of Federal Regulations; Section 637.5 of the California Penal Code; the privacy standards of Section 551 of Title 47 of the United States Code; and, to the extent consistent with DIVCA, all other applicable state and federal customer service and consumer protection standards pertaining to the provision of video service, include any such standards hereafter adopted. In case of a conflict, the stricter standard shall apply. All customer service and consumer protection standards under this paragraph shall be interpreted and applied to accommodate newer or different technologies while meeting or exceeding the goals of the standards.

(B). Penalties for Violations of Standards. The City shall enforce the compliance of state franchise holders with respect to the state and federal customer service and consumer protection standards set forth in this Chapter 5. The City will provide a state franchise holder with a written notice of any alleged material breaches, as defined in California Public Utilities Code section 5900, of applicable customer service or consumer protection standards, and will allow the state franchise holder 30 days from the receipt of the notice to remedy the specified material breach. Material breaches not remedied by a state franchise holder within the 30-day time period, irrespective of the number of customers affected, will be subject to the following penalties to be imposed by the City:

(1.) For the first occurrence of a material breach, a fine of \$500 may be imposed for each day the violation remains in effect, not to exceed \$1,500 for each violation.

(2.) For a second material breach of the same nature within 12 months, a fine of \$1,000 may be imposed for each day the violation remains in effect, not to exceed \$3,000 for each violation.

(3.) For a third material breach of the same nature within 12 months, a fine of \$2,500 may be imposed for each day the violation remains in effect, not to exceed \$7,500 for each violation.

(C.) Any penalties imposed by the City shall be imposed in a manner consistent with California Public Utilities Code section 5900.

§5.05 PERMITS AND CONSTRUCTION

(A.) Except as expressly provided in this Chapter 5, all provisions of existing ordinances of the City of Ferndale (Streets and Sidewalks), and all City administrative rules and regulations developed to any of these provisions, as now existing or as hereafter amended, shall apply to all work performed by or on behalf of a state franchise holder on any City public rights-of-way, public property, or City easement.

(B.) Permits. Prior to commencing any work for which a permit is required by Title IX Chapter 98, a state franchise holder shall apply for and obtain a permit in accordance with the provisions of Chapter 20 and shall comply with all other applicable laws and regulations, including but not limited to all applicable requirements of Division 13 of the California Public Resources Code, section 21000, et seq. (the California Environmental Quality Act).

(C.) The City Council of the City of Ferndale shall either approve or deny state franchise holder's application for any permit required under Title IX Chapter 98 within sixty (60) days of receiving a completed permit application from the state franchise holder.

(D.) If the City Council of the City of Ferndale denies a state franchise holder's application for a permit, the City Council of the City of Ferndale shall, at the time of notifying the applicant of denial, furnish to the applicant a detailed explanation of the reason or reasons for the denial.

(E.) A state franchise holder that has been denied a permit by final decision of the City Council of the City of Ferndale may appeal the denial to the City Council. Upon receiving a notice of appeal, the City Council shall take one of the following actions:

(1.) Affirm the action of the City Council of the City of Ferndale without any further hearing; or

(2.) Refer the matter back to the City Council of the City of Ferndale for further review with or without instructions

(F.) In rendering its decision on the appeal, the City Council shall not hear or consider any argument or evidence of any kind other than the record of the matter received from the City

Council of the City of Ferndale unless the City Council is itself conducting a public hearing on the matter.

(G). *The issuance of a permit is not a franchise, and does not grant any vested rights in any location in the public rights-of-way, or in any particular manner of placement within the rights-of-way. Without limitation, a permit to place cabinets and similar appurtenances aboveground may be revoked and the permittee required to place facilities underground, in accordance with applicable law.*

§5.06 EMERGENCY ALERT SYSTEM

Each state franchise holder shall comply with the emergency alert system requirements of the Federal Communications Commission in order that emergency messages may be distributed over the state franchise holder's network. As such capability was required under local franchises in effect in the City on January 1 to December 30, 2006 and as consistent with Public Utilities Code Section 5880, each state franchise holder shall install and maintain equipment to allow the Humboldt County Emergency Management Office to air audio and video messages on the video system to alert Subscribers to emergency situations. This capability shall be remotely activated without the assistance of the state franchise holder and shall allow a representative of the City to override the audio and video on all channels, except those where Grantee has, consistent with FCC regulations, agreed with the broadcaster, not to override the channel for EAS messages.

§5.07 PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS CHANNEL CAPACITY, SUPPORT, INTERCONNECTION, AND SIGNAL CARRIAGE

(A). PEG Channel Capacity.

(1.). *A state franchise holder shall designate a sufficient amount of capacity on its network to allow the provision of four (4) PEG channels to satisfy the requirement of section 5870 of the California Public Utilities Code, within the time limits specified therein.*

(2.). *A state franchise holder shall provide an additional PEG channel when the City satisfies the standards set forth in Section 5870(d) of the California Public Utilities Code or any entity designated by the City to manage one or more of the PEG channels.*

(B.) PEG Support.

(1). *Amount of PEG Support Fee. Any state franchise holder shall pay to the City -- or if directed by the City, to the City's designated PEG provider -- a PEG fee equal to ~~three~~ **one point four zero one (31.401%)** percent of gross revenues, an amount equivalent to the level of PEG funding remitted by the incumbent cable operator to the City's designated PEG provider during the period of January 1, 2006 to December 30, 2006.*

(2). *The PEG support fee shall be used for PEG activities, in a manner that is consistent with the terms of the incumbent cable operator's franchise during the period of January 1, 2006 to December 30, 2006 and settlements.*

(3). A state franchise holder shall remit the PEG support fee quarterly, within forty-five days after the end of each calendar quarter. Each payment made shall be accompanied by a summary, detailing how the PEG support fee was calculated.

(4). In the event that a state franchise holder fails to pay the PEG support fee when due, or underpays the proper amount due, the state franchise holder shall pay interest at the rate per year equal to the highest prime lending rate during the period of delinquency, plus one percent (1%), or the maximum rate specified by state law.

(C). PEG Carriage and Interconnection.

(1). As set forth in Sections 5870(b) and 5870(g)(3) of the California Public Utilities Code, state franchise holders shall ensure that all PEG channels are receivable by all subscribers, whether they receive digital or analog service, or a combination thereof, without the need for any equipment other than that needed to receive the lowest cost tier of service. PEG access capacity provided by a state franchise holder shall be of similar quality and functionality to that offered by commercial channels (unless the PEG signal is provided to the state franchise holder at a lower quality or with less functionality), shall be capable of carrying a National Television System Committee (NTSC) television signal, and shall be carried on the state franchise holder's lowest cost tier of service. To the extent feasible, the PEG channels shall not be separated numerically from other channels carried on the lowest cost tier of service and the channel numbers for the PEG channels shall be the same channel numbers used by any incumbent cable operator, unless prohibited by federal law. After the initial designation of the PEG channel numbers, the channel numbers shall not be changed without the agreement of the City unless federal law requires the change.

(2). Where technically feasible, each state franchise holder and each incumbent cable operator shall negotiate in good faith to interconnect their networks for the purpose of providing PEG programming. Interconnection may be accomplished by any means authorized under Public Utilities Code section 5870(h). Each state franchise holder and incumbent cable operator shall provide interconnection of PEG channels on reasonable terms and conditions and may not withhold the interconnection. If a state franchise holder and an incumbent cable operator cannot reach a mutually acceptable interconnection agreement for PEG carriage, the City may require the incumbent cable operator to allow each state franchise holder to interconnect its network with the incumbent cable operator's network at a technically feasible point on the state franchise holder's network as identified by the state franchise holder. If no technically feasible point of interconnection is available, each state franchise holder shall make interconnection available to each PEG channel originator programming a channel in the City and shall provide the facilities necessary for the interconnection. The cost of any interconnection shall be borne by each state franchise holder requesting the interconnection unless otherwise agreed to by the parties.

§5.08 NOTICES

(A). Each state franchise holder or applicant for a state franchise shall file with the City a copy of all applications or notices that the state franchise holder or applicant are required to file with the California Public Utilities Commission.

(B). *Unless otherwise specified in this Section, all notices or other documentation that a state franchise holder is required to provide to the City under this Section or the California Public Utilities Code shall be provided to both the City Manager and the City staff person in charge of cable and telecommunications, or their successors or designees.*

ARTICLE 2: INCONSISTENCY OR CONFLICT:

To the extent that the terms and provisions of this Ordinance may be inconsistent or in conflict with the terms or conditions of any prior city ordinance, motion, resolution, rule or regulation governing the same subject, the terms of this Ordinance shall prevail with respect to the subject matter thereof and such inconsistent or conflicting provisions of prior ordinances, motions, resolutions, rules or regulations are hereby repealed.

ARTICLE 3: SEVERABILITY:

If any section, subsection, subdivision, paragraph, sentence, clause or phrase added by this Ordinance, or any part thereof, is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one or more subsections, subdivisions, paragraphs, sentences, clauses or phrases are declared unconstitutional, invalid or ineffective.

ARTICLE 4: EFFECTIVE DATE:

This Ordinance shall go into effect and be in full force and operation thirty (30) days after its final passage and adoption.

ARTICLE 5: POSTING REQUIREMENTS:

The City Clerk shall certify to the adoption of this Ordinance and cause the same to be posted and published once within fifteen days after passage and adoption as may be required by law; or, in the alternative, the City Clerk may cause to be published a summary of this Ordinance and a certified copy of the text of this Ordinance shall be posted in the Office of the City Clerk five days prior to the date of adoption of this Ordinance; and, within fifteen days after adoption, the City Clerk shall cause to be published, the aforementioned summary and shall post a certified copy of this Ordinance, together with the vote for and against the same, in the Office of the City Clerk.

ARTICLE 6: ENACTING DATE AND SIGNATURES

Passed, approved and adopted by the City Council of the City of Ferndale at a regular meeting on March 3, 2011, by the following vote:

AYES:

NOES:
ABSENT:
ABSTAIN:

| _____
~~Jeffrey Farley~~Don Hindley, Mayor

ATTEST:

| _____
~~Nancy Kaytis-Slocum~~Jennifer Church, City Clerk

First Reading: November 19, 2015
Second Reading:
Enacted:

FERNDALE, CALIFORNIA (the "City")**RESOLUTION NO. 2015-35****A RESOLUTION TO AMEND ORDINANCE 2011-02 CHAPTER 5 SECTION
5.07(b)(1)
(CABLE SYSTEMS AND OPEN VIDEO SYSTEMS)
AND APPROVE A SETTLEMENT AGREEMENT AND RELEASE WITH
SUDDENLINK REGARDING PEG ACCESS FUNDING**

WHEREAS, in 2010 City of Ferndale, Humboldt County, and the Cities of Arcata, Eureka, Blue Lake, Fortuna, and Rio Dell ("Cities/County") each enacted an ordinance updating its respective government code ("Cities/County Codes") to include provisions addressing the obligations of the holders of state video franchises issued by the California Public Utilities Commission ("CPUC") pursuant to the Digital Infrastructure and Video Competition Act ("DIVCA"); and

WHEREAS, commencing on various dates in 2014, Suddenlink began operating its cable system (or portions thereof) located within the Cities/County under the terms and conditions of a state video franchise ("Suddenlink State Video Franchise") granted by the CPUC, and the Cities/County Codes, as these documents may have been and/or may in the future be lawfully amended from time to time in accordance with applicable law; and

WHEREAS, prior to converting to the Suddenlink State Video Franchise, Suddenlink operated its cable system located within the Cities/County under the terms and conditions of local cable franchises granted by the Cities/County; and

WHEREAS, pursuant to the Suddenlink State Video Franchise and applicable sections of the Cities/County Codes governing state video franchises, Suddenlink must among other things provide public, educational, government access funding ("PEG Fee"), in an amount calculated under DIVCA based in part upon the level of PEG funding that was paid under its local cable franchises; and

WHEREAS, various disputes have arisen between Suddenlink and the Cities/County involving certain obligations Suddenlink is required to perform under the Cities/County Codes and Suddenlink's State Video Franchise, including the calculation and payment of the PEG Fee; and

WHEREAS, the Cities/County and Suddenlink have reach a comprehensive settlement with respect to the disputes, which have been identified by the Cities/County and Suddenlink;

NOW, THEREFORE, BASED ON THESE PREMISES, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF FERNDALE THAT:

Section 1. City Code Ordinance 2011-02 Chapter 5 Section 5.07(B)(1) shall be modified so as to change level of PEG support from 3% of gross revenues to 1.401% of gross revenues.

Section 2. The City Manager is authorized to sign the Settlement Agreement and Release.

PASSED AND ADOPTED by the City Council of the City of Ferndale at a regular meeting of said City Council, held on the 19th day of November, 2015, by the following vote of said Council:

AYES:

NOES:

ABSENT:

ATTEST:

City Clerk

Mayor

SETTLEMENT AGREEMENT AND RELEASE

This Settlement Agreement and Release (“Agreement”) is made by and between the **Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, and Rio Dell, and the County of Humboldt, California** (collectively “Cities/County”) on the one hand and **Cebridge Acquisition, L.P. d/b/a Suddenlink Communications on behalf of itself and its affiliates and their respective predecessors, successors and assigns** (collectively “Suddenlink”) on the other hand, (individually a “Party” and jointly, “the Parties”), and is effective on the latest date that this Agreement is approved by the governing body of any of the aforementioned Cities/County (“Effective Date”).

WHEREAS, in 2010 each of the Cities/County enacted an ordinance updating its respective government code (“Cities/County Codes”) to include provisions addressing the obligations of the holders of state video franchises issued by the California Public Utilities Commission (“CPUC”) pursuant to the Digital Infrastructure and Video Competition Act (“DIVCA”); and

WHEREAS, commencing on various dates in 2014 Suddenlink began operating its cable system (or portions thereof) located within the Cities/County under the terms and conditions of a state video franchise (“Suddenlink State Video Franchise”) granted by the CPUC, and the Cities/County Codes, as these documents may have been and/or may in the future be lawfully amended from time to time in accordance with applicable law; and

WHEREAS, prior to converting to the Suddenlink State Video Franchise, Suddenlink operated its cable system located within the Cities/County under the terms and conditions of local cable franchises granted by the Cities/County; and

WHEREAS, pursuant to the Suddenlink State Video Franchise and applicable sections of the Cities/County Codes governing state video franchises, Suddenlink must among other things provide public, educational, government access funding (“PEG Fee”), in an amount calculated under DIVCA based in part upon the level of PEG funding that was paid under its local cable franchises; and

WHEREAS, various disputes have arisen between Suddenlink and the Cities/County involving certain obligations Suddenlink is required to perform under the Cities/County Codes and Suddenlink’s State Video Franchise including the calculation and payment of the PEG Fee; and

WHEREAS, the Cities/County and Suddenlink now desire to reach a comprehensive settlement with respect to the disputes, which have been identified by the Cities/County and Suddenlink;

NOW, THEREFORE, in consideration of the recitals, covenants and other terms set forth herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. In consideration of the terms of this Agreement and conditioned on the acceptance and execution of this Agreement by Suddenlink, each of the Cities/County will promptly modify its respective Cities/County Code to change the PEG fee to be provided by holders of State Video Franchises from 3% of gross revenues to 1.401% of gross revenues.
2. Notwithstanding the effective date(s) of the foregoing ordinance amendments, commencing as of July 1, 2015 and continuing until the termination (without renewal) of the Suddenlink State Video Franchise, Suddenlink shall pay a PEG Fee of 1.401% of gross revenues to the PEG provider designated by the Cities/County.
3. The Cities/County agree to use the PEG Fees for PEG purposes in a manner consistent with applicable law.
4. No later than 30 days after the Effective Date of this Settlement Agreement, Suddenlink shall pay \$64,000 to the PEG provider designated by the Cities/County, as a settlement for underpaid PEG fees owed for the period from the date of conversion to the Suddenlink State Video Franchise to June 30, 2015.
5. Suddenlink agrees that it will:
 - a. not challenge the Cities/County right to collect the 1.401% PEG Fee;
 - b. not reduce the amount of PEG Fees paid to the Cities/County in cash to an amount below 1.401%;
 - c. not deduct from PEG Fees or Franchise Fees paid to the Cities/County the value of Suddenlink's other non-cash PEG services and facilities provided pursuant to its State Video Franchise and its obligations under the applicable sections of the Cities/County Codes dealing with state video franchise holders.
 - d. not modify or reduce the other non-cash PEG services and facilities being provided by Suddenlink to the Cities/County as of the Effective Date of this Agreement.
6. The Parties acknowledge that this Agreement must be separately approved by the governing bodies of the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, and Rio Dell, and the County of Humboldt, California. .
7. The Parties acknowledge and agree that this Agreement is the result of compromise of the disputed claims and is not an admission of liability or responsibility or error on the part of the Cities/County or Suddenlink. This Agreement is without prejudice to any Party's claims or defenses in any future proceedings between the Parties to this Agreement, except to the extent that such claim or defense is inconsistent with the express promises herein.

8. This Agreement is governed by and subject to the laws of the State of California and applicable federal law. The Cities/County and Suddenlink each acknowledge and agree that the releases contained in this Agreement are special releases and that §1542 of the Civil Code of the State of California is not applicable. If and to the extent it should be determined that the releases contained in this Agreement are not special releases, contrary to the acknowledged intention and agreement of the Cities/County and Suddenlink, each party specifically waives the benefit of the provisions of §1542 of the Civil Code of the State of California, which provides as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which if known by him or her must have materially affected his or her settlement with the debtor.”

11. This Agreement may be executed in counterparts, and the counterparts, taken together, shall constitute the original for all purposes.
12. The parties agree to execute any and all documents necessary to effectuate the terms, conditions, purposes and aims of this Agreement.
13. This Agreement constitutes the full and entire agreement among the Parties with respect to the settlement of this dispute, superseding all prior agreements, negotiations and discussions among the Parties; and the Parties acknowledge that there is no other agreement, oral or written, regarding the subject matter of the Agreement. No modification of any of the terms or provisions of this Agreement shall be binding on any Party to this Agreement unless made in writing and signed by a duly authorized representative of such Party.
14. This Agreement shall be binding on Suddenlink and any, voluntary or involuntary successor or assign in whole or in part of: (i) the Suddenlink State Video Franchise as the same may be renewed or extended; or (ii) the cable system controlled by Suddenlink and serving one or more of the Cities/County.
15. This Agreement is freely and voluntarily given by each Party, without any duress or coercion, and after each Party has consulted with its counsel. Each Party has carefully and completely read all of the terms and provisions of this Agreement. Neither Suddenlink, nor the Cities/County will take any action to challenge the validity or enforceability of any provision of this Agreement; nor will they participate with any other person or entity in any such challenge.

16. All notices or other communications required or permitted to be made or given hereunder shall be in writing and shall be mailed overnight delivery or otherwise delivered in an expedited manner (via email or fax) to the below addresses or at such other address as may be specified by the parties in writing:

For: Suddenlink:

Michael Zarrilli
Suddenlink Communications
520 Maryville Centre Drive
Suite 300
St. Louis, MO 63141

For Cities/County:

Sean McLaughlin
Access Humboldt
P.O. Box 157
Eureka, California 95502

17. No waiver of any provision of this Agreement or any breach of this Agreement shall be effective unless such waiver is in writing and signed by the waiving party and any such waiver shall not be deemed a waiver of any other provision of this Agreement or any other or subsequent breach of this Agreement.
18. Each of the officers or agents executing this Agreement on behalf of the respective Parties hereto warrants that he or she is empowered to do so and thereby bind his or her respective corporation.

IN WITNESS WHEREOF, the parties have executed this Settlement Agreement and Release as follows, as of the dates indicated below:

Dated:

_____, 2015

Cebridge Acquisition, L.P. d/b/a
Suddenlink Communications on behalf of
itself and its affiliates and their respective
predecessors, successors and assigns.

By: _____

Its: _____

Dated: City of Arcata, California

_____,2015

By: _____

Attest

City Clerk

Its: _____

Dated: City of Blue Lake, California

_____,2015

By: _____

Attest

City Clerk

Its: _____

Dated: City of Eureka, California

_____,2015

By: _____

Attest

City Clerk

Its: _____

Dated: City of Ferndale, California

_____,2015

By: _____

Attest

City Clerk

Its: _____

Dated: City of Fortuna, California
_____,2015 By: _____

Attest

City Clerk Its: _____

Dated: City of Rio Dell, California
_____,2015 By: _____

Attest

City Clerk Its: _____

Dated: County of Humboldt, California
_____,2015 By: _____

Attest

Clerk of the Board Its: _____

Meeting Date:	November 19, 2015	Agenda Item Number	12.b
Agenda Item Title	Unmet Transit Needs Hearing		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Provide the public with the opportunity to give input on unmet needs. Consider unmet needs and direct staff to forward the unmet needs to the RTA worded as one of the three choices: (1) there are no unmet transit needs; (2) there are no unmet transit needs, which are reasonable to meet; (3) there are unmet transit needs, including those that are reasonable to meet.

BACKGROUND:

Please see the definitions of “Unmet Transit Needs” and “Reasonable to Meet” provided on the following pages from HCAOG.

State law requires the Regional Transportation Agencies and their composite communities address unmet transit needs on a yearly basis. This item provides the opportunity for the public to identify unmet needs and the Council to forward such needs to the RTA for consideration.

During the spring of each year the Humboldt County Association of Governments (HCAOG) conducts an unmet transit needs public hearing process within the jurisdictional area of Humboldt County. As part of the annual process each jurisdictional area within the county must conduct its own public hearing.

The decision of the public hearing must use specific terms during the decision to be able to receive the money from HCAOG. The three choices are:

- (1) There are no unmet transit needs.
- (2) There are no unmet transit needs, which are reasonable to meet.
- (3) There are unmet transit needs, including those that are reasonable to meet.

In the event of finding that there are no unmet transit needs or that there are no unmet transit needs which are reasonable to meet, entities may expend TDA resources for non-transit purposes if excess funds remain. Finding that there are unmet transit needs, including those that are reasonable to meet, delivers a mandate to the respective entity to set aside funds, given that they are available, to implement a program to meet those needs deemed “reasonable to meet.”

FINANCIAL IMPACT: Unknown.



HCAOG

*Regional Transportation
Planning Agency*

611 I Street, Suite B
Eureka, CA 95501
707.444.8208
Fax: 707.444.8319
www.hcaog.net

October 19, 2015

Dear City Managers, CAO, Transit Operators:

**RE: Citizens Participation Process for Unmet Transit Needs
FY 2016/17**

Each year, the Humboldt County Association of Governments (HCAOG), as the Regional Transportation Planning Agency (RTPA), conducts a citizen participation process to assess unmet transit needs within Humboldt County. This annual "unmet transit needs" process helps HCAOG properly apply funds provided through the Transportation Development Act (TDA). The HCAOG Board of Directors will hold a public hearing for community members to express any unmet needs they have for public transit and paratransit service. The HCAOG public hearing is scheduled for November 19, 2015.

HCAOG additionally encourages member entities to conduct separate hearings to receive constituent comments for their respective jurisdictions. We have attached an Unmet Transit Needs Public Hearing Flyer in English and Spanish containing the schedule for all public hearings. The schedule for hearing dates has been provided to HCAOG's Social Services Transportation Advisory Council (SSTAC), and has been printed in the local newspaper. SSTAC members may attend various meetings as part of their responsibility to identify transit needs and recommend action by the RTPA.

The SSTAC, pursuant to Section 99238 of the TDA, annually shall recommend to HCAOG one of the following: That within the Regional Transportation Planning Agency's jurisdiction,

- (A) there are no unmet transit needs; or
- (B) there are no unmet transit needs that are reasonable to meet; or
- (C) there are unmet transit needs, including needs that are reasonable to meet.

October 19, 2015

**Citizen Participation Process for
Unmet Transit Needs FY 2016/17**

Page **2**

Entities are requested to receive constituent comments at respective public hearings without making individual findings. Per TDA law, the HCAOG Board as the regional transportation planning agency is the authority to determine Unmet Transit Need findings pursuant to Section 99401.5(d).

For your convenience, we have attached the adopted definitions (2011) and a synopsis of the citizen participation process for unmet transit needs.

When your entity has concluded its public hearing on unmet transit needs, please send HCAOG a record of generated comments or a meeting transcript. We request that all public hearing comments be received no later than December 11, 2015. We will include all entities' hearing records in the "Unmet Needs Report of Findings" for 2016-17.

Timely conduct of the hearing process, and submittal of the requested documentation, will allow for a March 2016 adoption of the Report, and avoid delays in the processing of TDA claims for FY 2016-17.

If we can assist you in this regard, or if you would like HCAOG staff to attend your hearing, please contact our office at 444-8208.

Sincerely,


Debra Dees

Associate Planner

Attachments: A – Unmet Transit Needs Public Hearing Flyer
B – Synopsis: Citizen Participation Process for Unmet Transit Needs
C – Unmet Transit Needs Timeline

cc: SSTAC
Public Transit Operators

Unmet Transit Needs Public Hearings

Does local public transit meet your needs?

Whether you ride daily, occasionally, or haven't tried transit yet, the Humboldt County Association of Governments (HCAOG) invites your comments about taking the bus or dial-a-ride and unmet transit needs that may exist in Humboldt County.

Please give us your thoughts by attending an Unmet Transit Needs Public Hearing or by providing your comments to HCAOG by **December 15, 2015.**

<p>City of Arcata Wed, Nov 18, 2015 at 6:00 PM Arcata Council Chambers 736 F Street, Arcata</p>	<p>City of Blue Lake Tues, Nov 10, 2015 at 7:00 PM Skinner Store Bldg Behind City Hall 111 Greenwood Avenue, Blue Lake</p>
<p>City of Eureka Tues, Nov 3, 2015 at 6:00 PM Eureka Council Chambers 531 K Street, Eureka</p>	<p>City of Ferndale Thurs, Nov 19, 2015 at 7:00 PM Ferndale Council Chambers 834 Main Street, Ferndale</p>
<p>City of Fortuna Mon, Nov 16, 2015 at 6:00 PM Fortuna Council Chambers 621 11th Street, Fortuna</p>	<p>City of Rio Dell Tues, Nov 3, 2015 at 6:30 PM Rio Dell Council Chambers 675 Wildwood Avenue, Rio Dell</p>
<p>City of Trinidad Tue, Nov 10, 2015 at 6:00 PM Trinidad Council Chambers 409 Trinity Street, Trinidad</p>	<p>Humboldt County Board of Supervisors Tues, Nov 10, 2015 at 1:30 PM Board of Supervisors Chambers 825 Fifth Street, Eureka</p>
	<p>McKinleyville Advisory Committee Wed, Oct 28, 2015 at 6:00 PM Azalea Conference Center 1620 Pickett Road, McKinleyville</p>

Humboldt County Association of Governments (HCAOG)

Thurs, November 19, 2015 at 4:00 PM

Held at: Eureka Council Chambers
 531 K Street, Eureka

*HCAOG Public Hearing – Persons who require special accommodations or translation services should contact HCAOG at least two days prior to the meeting.



Mail Comments:
 HCAOG
 611 I Street, Suite B
 Eureka, CA 95501



Email Comments:
debra.dees@hcaog.net



Phone Comments:
 (707) 444-8208



Fax Comments:
 (707) 444-8319



Online Comments:
www.hcaog.net

Audiencias Públicas sobre Necesidades Insatisfechas en el Transporte

¿Cumple con sus necesidades el transporte público local?

Si Vd. lo toma diario, ocasionalmente o todavía no ha probado el transporte, la Asociación de Gobiernos del Condado de Humboldt (HCAOG) invita su comentario sobre tomar el autobús o marcar para paseo y necesidades insatisfechas en el transporte que puedan existir en el Condado de Humboldt.

Favor de darnos sus opiniones al asistir a una Audiencia Pública sobre Necesidades Insatisfechas en el Transporte o al proveer su comentario a la HCAOG para **el 15 de diciembre de 2015**.

<p>Ciudad de Arcata Miér, 18 Nov, 2015 a las 6:00 PM Sala de Concilio de Arcata 736 F Street, Arcata</p>	<p>Ciudad de Blue Lake Mar, 10 Nov, 2015 a las 7:00 PM Edificio de Tienda de Skinner Detrás del Cabildo 111 Greenwood Avenue, Blue Lake</p>
<p>Ciudad de Eureka Mar, 3 Nov, 2015 a las 6:00 PM Sala de Concilio de Eureka 531 K Street, Eureka</p>	<p>Ciudad de Ferndale Juev, 19 Nov, 2015 a las 7:00 PM Sala de Concilio de Ferndale 834 Main Street, Ferndale</p>
<p>Ciudad de Fortuna Lun, 16 Nov, 2015 a las 6:00 PM Sala de Concilio de Fortuna 621 11th Street, Fortuna</p>	<p>Ciudad de Rio Dell Mar, 3 Nov, 2015 a las 6:30 PM Sala de Concilio de Rio Dell 675 Wildwood Avenue, Rio Dell</p>
<p>Ciudad de Trinidad Mar, 10 Nov, 2015 a las 6:00 PM Sala de Concilio de Trinidad 409 Trinity Street, Trinidad</p>	<p>Junta de Supervisores del Condado de Humboldt Mar, 10 Nov, 2015 a la 1:30 PM Sala de la Junta de Supervisores 825 Fifth Street, Eureka</p>
	<p>Comité Asesor de McKinleyville Miér, Oct 28, 2015 a las 6:00 PM Azalea Hall, Pierson Park 1620 Pickett Road, McKinleyville</p>



Por Correo:
 HCAOG
 611 I Street, Suite B
 Eureka, CA 95501



Por Correo Electrónico:
debra.dees@hcaog.net



Por Teléfono:
 (707) 444-8208



Por Fax:
 (707) 444-8319



En Línea:
www.hcaog.net

Asociación de Gobiernos del Condado de Humboldt (HCAOG)

Juev, 19 Nov, 2015 a las 4:00 PM

Tendrá lugar en: Sala de Concilio de Eureka
 531 K Street, Eureka

*Audiencia Pública de la HCAOG – Personas que necesitan acomodaciones especiales o servicios de traducción deben contactar a la HCAOG por lo menos dos días previo a la reunión.



HCAOG

Humboldt County Association of Governments

SYNOPSIS:

Citizen Participation Process for Assessing Unmet Transit Needs

Transportation Development Act

California's Transportation Development Act (TDA) legislates funding for transit purposes primarily, and for non-transit purposes under certain conditions. TDA funds are distributed through the Regional Transportation Planning Agencies (RTPA) throughout the state. An RTPA must assess its jurisdiction's "unmet transit needs" prior to allocating any TDA funds for purposes *not* directly related to public transit or facilities used exclusively by pedestrian and bicyclists.

Public Process to Make a Finding

Each year, HCAOG conducts a citizen participation process to receive public comment concerning transit needs within the RTPA jurisdiction. The HCAOG Social Services Transportation Advisory Council (SSTAC) leads the process to solicit broad input from transportation-dependent and transportation-disadvantaged persons. With recommendations from the SSTAC, at the end of the process the Board shall find that:

- (a) there are no unmet transit needs; or
- (b) there are no unmet transit needs which are reasonable to meet; or
- (c) there are unmet transit needs, including those that are reasonable to meet. (Section 99401.5)

The Board shall make this finding as a result of testimony received, and based on HCAOG's adopted definitions (see box).

If the HCAOG Board finds that there are no unmet transit needs, or that there are no unmet transit needs which are reasonable to meet, entities may expend excess (unexpended) TDA funds for non-transit purposes. A finding that there are unmet transit needs, including those that are reasonable to meet, delivers a mandate to the respective entity to set aside funds, given that they are available, to implement a program to meet those needs deemed "reasonable to meet."

(over)

DEFINITIONS

"Unmet transit needs" are, at a minimum:

- (1) Trips requested from residents who do not have access to public transportation, specialized transportation, or private transport services or resources for the purpose of traveling to medical care, shopping, social/recreational activities, education/training, and employment; or
- (2) Proposed public transportation, specialized transportation, or private transport services that are identified in the following (but is not limited to): a Transportation Development Plan, Regional Transportation Plan, Coordinated Public Transit-Human Services Transportation Plan.

"Reasonable to meet" criteria:

- (1) Whether a need is "reasonable to meet" shall **not** be determined by comparing unmet transit needs with the need for streets and roads, or for the sole reason that there is a lack of available resources to fully meet the identified need.
- (2) New, expanded, or revised transit service that has not met performance standards in the first two full years of operation can be subject to termination as being unreasonable to meet.
- (3) The transit operator (TDA claimant) that is expected to provide a new, expanded, or revised transit service indicates that it is operationally feasible.
- (4) One and one time only, an unmet transit need may be found to be unreasonable to meet if time constraints make it infeasible to begin service within the coming fiscal year, or if more information is needed to determine whether or not the unmet transit need is reasonable to meet.

HCAOG

Humboldt County Association of Governments

The TDA directs HCAOG, as the RTPA, to make the finding that there are no unmet transit needs which are reasonable to meet prior to approving fund claims for street and road purposes.

Public Hearings on “Unmet Transit Needs”

HCAOG holds the single statutorily-required public hearing, In addition, HCAOG encourages all member entities to conduct hearings to receive constituent comments. HCAOG encourage entities to notify stakeholders of the public hearings with as much advance notice as is possible. We also encourage entities, to the fullest extent possible, to hold meetings during times that available transit is in service.

After conducting an “Unmet Transit Needs” hearing, the member entity forwards to HCAOG the public hearing’s record of comments or transcript.

Additional Opportunities for Public Comment on “Unmet Transit Needs”

Comments may also be submitted to HCAOG anytime during the year via email, facebook, in person, or telephone at the addresses below. All comments receive the same consideration as those received at the public hearings.

Email:	debra.dees@hcaog.net
Facebook:	www.facebook.com/hcaog
Mail or in person:	HCAOG Office 611 I Street, Suite B Eureka, CA 95501
Telephone:	(707) 444-8208

Report of Findings

HCAOG compiles public testimony and other comments from all entities, and includes it in the *Unmet Transit Needs Report of Findings* for the upcoming fiscal year. The report also covers demographic information of the transportation-dependent public, existing programs, and includes recommendations for meeting transit demands.

Timely conduct of the hearing process and submittal of the requested documentation allows HCAOG staff to prepare the *Report of Findings* for the Board to consider and adopt by March 2016, and thereby avoid delays in processing TDA claims for the upcoming fiscal year.

For questions or assistance regarding this Public Participation Process, contact HCAOG at (707) 444-8208 or debra.dees@hcaog.net.

FY 2016-17
Unmet Transit Needs (UTN) Timeline

Action	Benchmark
Consultation with SSTAC on data needs for last year's potential service and public outreach for this year's process	
Depending on BLRTS grant award, either assist the BLRTS with their survey or conduct the focus survey for the outer Blue Lake area.	October 30, 2015
Request to cities, County and McKinleyville to schedule UTN public hearings through November.	September 28, 2015
Public Service Announcement, 30-day Notice of Public Hearings and distribution of schedule in the region. Newspaper publication, Sunday, October 18, 2015.	October 18, 2015
HCAOG (statutorily required) UTN Public Hearing.	November 19, 2015
Comment period for UTN comments to be considered in this year's Report of Findings.	Through December 15, 2015
Draft UTN Report of Findings to SSTAC.	January 6, 2016
Draft UTN Report to SCC and TAC.	February 15, 2016 (SCC) March 3, 2016 (TAC)
Approval of UTN Report of Findings by the HCAOG Board.	March 17, 2016

Section 13

BUSINESS

Meeting Date:	November 19, 2015	Agenda Item Number	13.a
Agenda Item Title	Approve Amended and Restated JPA of RCEA		
Presented By:	City Manager		
Type of Item:	x	Action	Discussion
Action Required:		No Action	x
			Information
			Roll Call Vote

RECOMMENDATION:

That the City Council approve and authorize the Mayor to execute the Amended and Restated Joint Powers Agreement (JPA) of the Redwood Coast Energy Authority (RCEA) attached.

BACKGROUND:

RCEA was established to provide regional development and implementation of energy programs that reduce demand, increase efficiency and advance the use of renewable resources for the benefit of local residents, businesses and institutions. On April 22, 2003 the Board of Supervisors authorized execution of the RCEA JPA and the City of Ferndale became a member. Since that time an interest in development of a community choice aggregation (CCA) program in Humboldt County has arisen. In 2002, the state provided local communities with the opportunity to procure electric power for their residents through establishment of community choice aggregation programs under Assembly Bill (AB) 117. Unlike a traditional municipal utility in which the city or county owns all of the infrastructure to generate and distribute power and service customer needs, community choice aggregation programs utilize the existing wires and equipment of incumbent investor-owned utilities. (In Humboldt County's case, this would be Pacific Gas and Electric Company (PG&E).) The community choice aggregation program purchases power, which is then delivered, metered and billed by PG&E. A joint powers authority can function as a community choice aggregator. Based on interest from member agencies the RCEA Board has approved revisions to the JPA which will allow RCEA to implement a CCA program.

The Amended and Restated JPA of the RCEA includes revisions as shown in Attachment. Briefly they are as follows:

1. Updates the Recitals, reformats the JPA, and regroups provisions into subject matter "Articles".
2. Acknowledges RCEA's authority as a community choice aggregator and provides the necessary powers to implement a CCA program.
3. Acknowledges that CCA program costs will be borne entirely by the CCA program revenue.
4. Establishes CCA program participant guidelines, including a CCA program partial weighted voting protocol. There is no change to the voting structure for other RCEA matters.

Upon approval of the Amended and Restated JPA any member agency will have the option to participate in the CCA program by adopting an ordinance indicating its election to participate. It is anticipated that once the amended JPA is approved, RCEA will prepare a template ordinance for member agencies to use to opt into the CCA program. The recommended action is to approve the Amended and Restated JPA of

the RCEA and authorize the Chair to execute the amended JPA. In accordance with the initial JPA, the Amended and Restated JPA will become effective at the time two thirds (2/3) of the member agencies approve the Agreement.

FINANCIAL IMPACT: None.

**AMENDED AND RESTATED
JOINT POWERS AGREEMENT OF THE
REDWOOD COAST ENERGY AUTHORITY
JOINT POWERS AGREEMENT**

This Amended and Restated Joint Powers Agreement of the Redwood Coast Energy Authority is made and entered into pursuant to the provisions of California Government Code Section 6500 et seq., and supersedes the original Joint Powers Agreement effective April 22, 2003. This Amended and Restated Joint Powers Agreement (“Agreement”) is effective as of _____, 20__.

Pursuant to the Joint Exercise of Powers Act (“the Act”)[†], the undersigned, all of which are public agencies within the meaning of the Act, agree to form a joint powers agency to be known as the Redwood Coast Energy Authority, as set forth below:

RECITALS

A. The Redwood Coast Energy Authority (“RCEA” or “Authority”) was formed in 2003 by the County of Humboldt and the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, and Trinidad, and the special district of the Humboldt Bay Municipal Water District (each a “Member,” collectively, the “Members”)The California Public Utilities Commission (“CPUC”) and the Local Government Commission (“LGC”), a California nonprofit membership organization, have to undertaken a pilot project created and funded by the California Public Utilities Commission (“CPUC”) and the Local Government Commission (“LGC”), a California nonprofit membership organization, designed to encourage the formation of regional organizations to promote energy efficiency, conservation and increased local self-reliance. The CPUC has made funds available to the LGC to help local governments establish and operate such an organization on a pilot basis in Humboldt County, and the LGC has provided expert advice to representatives from the County of Humboldt and the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, and Trinidad, and the special district of the Humboldt Bay Municipal Water District (collectively the “Interested Agencies”) to help create such an organization.

B. The Interested AgenciesThrough its activities since formation, the RCEA has desire to established Humboldt County and its communities as leaders in reducing energy demand, increasing energy efficiency, and advancing the use of clean, efficient and renewable local resources to increase regional self-reliance.

C. The RCEA Interested Members Agencies desire to further the RCEA goals by implementing and administering a common Community Choice Aggregation program pursuant to California Public Utilities Code Sections 331.1 and 366.2 an electric service enterprise which shall be available to those Member cities and the Counties that elect to become program participants,form a joint powers agency to receive and administer CPUC funds now available for regional energy efficiency activities, and to develop the capability to sustain and expand such activities over time to accomplish the goals stated above

NOW THEREFORE, based on the mutual covenants, conditions and terms recited herein, which are made a material part of this agreement, the undersigned public agencies, collectively referred to herein as the “Members,” enter into this Amended and Restated Joint Powers Agreement and agree as follows:

AGREEMENT

[†]California Government Code §§ 6500 et seq.

ARTICLE 1 – AUTHORITY FORMATION

1.1 Formation of Humboldt County Regional Energy Alliance. Pursuant to the Act, the Members hereby create a joint powers agency to be known as the Redwood Coast Energy Authority (“RCEA”).

1.2 Separate Public Entity. The RCEA is a public entity separate from the Members within the meaning of Government Code Section 6507.

1.3 Parties to this Agreement. For purposes of this Agreement, each Member intends to, and does, contract with every other Member which is a signatory to this Agreement and, in addition, with every public agency that becomes a Member under Section 54.1. The withdrawal of any Member from this Agreement does not affect its validity or enforceability as to the remaining Members, nor any remaining Member’s intent to contract with any of the others.

1.4 Membership. In addition to the original forming Members, any public agency as defined in Government Code Section 6500 which is located wholly or partly within the boundaries of Humboldt County or any adjacent county is eligible for membership in the RCEA. Upon approval by a simple majority vote of the full Board, any such public agency may become a Member if:

- (a) its governing body duly approves membership and agrees to all of the terms of this Joint Powers Agreement, and
- (b) an authorized officer of such agency executes this Agreement on its behalf.

ARTICLE 2 – PURPOSES AND POWERS

42.1 Purpose. The purpose of the RCEA is to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region for the benefit of the Member agencies and their constituents. To further that purpose, the RCEA will work toward the following goals:

- a. To lead, coordinate and integrate regional efforts that advance secure, sustainable, clean and affordable energy resources.
- b. To develop a long-term sustainable energy strategy and implementation plan.
- c. To increase awareness of, and enhance access to, energy conservation, energy efficiency, and renewable energy opportunities available to the region.
- d. To add value to, but not duplicate, energy services offered by utilities and others serving the region in a manner that does not conflict with acting as a community choice aggregator.
- e. To keep key decision makers and stakeholders informed of policy, regulatory, and market changes that are likely to impact the region.
- f. To support research, development, demonstration, innovation, and commercialization of sustainable energy technologies by public and private entities operating in Humboldt County.
- g. To develop regional capabilities to respond to energy emergencies and short-term disruptions in energy supply, infrastructure, or markets that could adversely affect Humboldt residents and businesses.

~~**5. Membership.** In addition to the original forming Members, any public agency as defined in Government Code Section 6500 which is located wholly or partly within the boundaries of Humboldt County or any~~

~~adjacent county is eligible for membership in the RCEA. Upon approval by a simple majority vote of the full Board, any such public agency may become a Member if:~~

~~its governing body duly approves membership and agrees to all of the terms of this Joint Powers Agreement, and~~

~~an authorized officer of such agency executes this Agreement on its behalf.~~

62.2 Powers. The RCEA is authorized, in its own name, to do all acts necessary to fulfill the purposes of this Agreement including, without limitation, each of the following:

- a. receive grants, contributions and donations of property, funds, services and other forms of assistance from any public or private source;
- b. make and enter into contracts;
- c. incur debts, liabilities and obligations; provided, that no debt, liability or obligation of the RCEA is a debt, liability or obligation of any Member except as separately agreed to by such Member;
- d. acquire, hold, construct, manage, maintain, sell or otherwise dispose of real and personal property by appropriate means, excepting therefrom the acquisition of real property through the exercise of eminent domain;
- e. sue and be sued in its own name;
- f. employ agents and employees;
- g. lease real or personal property as lessee and as lessor;
- h. receive, collect, invest and disburse moneys;
- i. issue revenue bonds or other forms of indebtedness, as provided by law;
- j. adopt ordinances;
- k. adopt, implement, manage and terminate a Community Choice Aggregation program in accordance with Public Utilities Code Section 366.2, et seq (“CCA Program”).
- l. submit documentation and notices, register, and comply with orders, tariffs and agreements for the establishment and implementation of the CCA Program and other energy programs;
- i.m. make and enter into service agreements relating to the provision of services necessary to plan, implement, operate and administer the CCA Program and other energy programs, including the acquisition of electric power supply and the provision of retail and regulatory support; services
- j.n. assign, delegate or contract with a Member or third party to administer or execute this Agreement or to perform any of the functions of the Board, as permitted by law; and
- k.o. exercise all other powers necessary and proper to carry out the provisions of this Agreement.

These powers shall be exercised subject only to the limitations set forth in this Agreement, any bylaws, applicable law (including local zoning, building, or other ordinances or regulations arising from the jurisdiction in which the RCEA is engaged in any specific activity), and any restrictions upon the manner of exercising such powers imposed by law upon the County of Humboldt in the exercise of similar powers.

ARTICLE 3 – INTERNAL GOVERNANCE

73.1 Board of Directors. There is hereby created a Board of Directors (“Board”), which shall serve as the governing body of the RCEA, and shall exercise or oversee the exercise of all powers and authority on

behalf of the RCEA **as set forth herein**. Each Member shall designate one person as a member of the Board (“Director”) and one person as an alternate member of the Board (“Alternate Director”). The Alternate Director may serve and vote in place of the appointing Member’s Director who is absent or who disqualifies him/herself from participating in a meeting of the Board. Directors and Alternates shall serve at the pleasure of the appointing Member and may be removed at any time, without cause, at the sole discretion of that Member. They shall not be compensated for their service, but may be reimbursed for expenses reasonably incurred in the performance of their Board functions, and appropriately documented. Each Director and Alternate Director may be an elected official of the governing body of the Member that he or she represents or a non-elected representative. Each Director and Alternate Director shall serve on the Board from the first meeting of the Board after appointment by the Member, until his or her successor is selected by that Member.

83.1 Procedural and Operational Rules. The Board may adopt bylaws or resolutions to govern its meetings and operations, or may separately adopt a statement of operating policies, provided that such bylaws, resolutions or statements are consistent with this Agreement.

93.2 Principal Office. The principal office of the RCEA shall be established by the Board. The Board may change the location of the principal office upon giving at least 15 days written notice to each Member.

103.3 Quorum and Voting. A majority of the Board shall constitute a quorum for the transaction of business. The Board shall act by motion, resolution or ordinance. Except as otherwise expressly provided by this Agreement or applicable law, all motions, resolutions and ordinances of the Board, and all actions required or permitted to be taken by the Members acting through the Board, shall be by a majority vote of the quorum.

113.4 Board Chair and Vice Chair.

a. The Board shall appoint a Chair and a Vice-Chair.

- (1) The Chair shall be the chairperson of the Board and shall conduct all Board meetings and perform such other duties and functions required of such person by this Agreement or the Board.
- (2) The Vice-Chair shall serve in the Chair’s absence and perform such duties as required by this Agreement, the Board, or the Chair.
- (3) Only Members of the Board are eligible to hold the positions of Chair and Vice-Chair.
- (4) The term of office for the Chair and Vice-Chair shall be one year, commencing on January 1 of each year (excepting the initial year). The initial Chair and Vice- Chair shall be entitled to serve one full term of office in addition to any partial initial term.

b. If a vacancy occurs in the position of Chair or Vice-Chair, the Board shall forthwith fill the vacancy for the duration of the unexpired term.

123.5 Treasurer and Auditor. The Board shall designate qualified persons (as described in Government Code §6505.5 and §6505.6) to serve as Treasurer and as Auditor of the RCEA who need not be Members, and may designate a single qualified person to hold both offices. The Treasurer shall have charge of depositing and maintaining custody of all funds held by the RCEA, and shall maintain strict accountability for all funds and reports of all receipts and disbursements. In addition, the Treasurer and the Auditor shall perform all other duties that may be imposed by applicable law (including Government Code Sections 6505 and 6505.5), this Agreement, or any rules of the Board. The compensation, if any, of the person or persons holding these offices shall be set by the Board. Alternatively, upon consent as

needed of the governing body of any Member entity, the Board may designate the Treasurer of such Member as the depository of RCEA funds, and responsible for the discharge of all the duties set forth in Government Code section 6505.5, including the function of auditor, and the maintenance of strict accountability of RCEA funds.

143.6 Other Officers and Employees. The Board may designate such other officers, and may hire employees or independent contractors as appropriate and necessary to conduct the RCEA's affairs.

143.7 Meetings of the Board. The Board shall establish in the bylaws or by resolution the dates, times and places of its regular meetings, which shall be held not less than four times during each calendar year during the term of this Agreement. The Board's meetings shall be conducted in accordance with the Ralph M. Brown Act (Government Code Sections 54950 *et seq.*).

143.8 Committees. The Board may create an advisory committee composed of public and private stakeholders such as but not limited to residential and non-residential energy users, local governments, educational institutions, environmental organizations, and the private sector. The Board may also create an executive committee consisting of the managers of the Member entities, and may create any such other committee as it deems appropriate.

143.9 Appointment of Administering Entity. Pursuant to Government Code Section 6506, the Board may appoint an agency or entity, including one or more Members upon consent of the governing body of such Member, a commission or board constituted pursuant to this Agreement, or a person, firm or corporation, including a nonprofit corporation, which it may designate, to administer or execute this Agreement, or any portions of this Agreement.

173.10 Budget. The RCEA shall operate on a fiscal year commencing July 1 of each year. The Board shall adopt by majority vote of the full Board an annual budget for each fiscal year at or before its last regular meeting before June 30 of each year. All costs incurred by the RCEA that are directly or indirectly attributable to the provision of electric, conservation, efficiency, incentives, financing, or other services provided under the CCA Program, including but not limited to the establishment and maintenance of various reserves and performance funds and administrative, accounting, legal, consulting, and other similar costs, shall be recovered through charges to CCA customers receiving such electric services, or from revenues from grants or other third-party sources.

ARTICLE 4 – COMMUNITY CHOICE AGGREGATION

4.1 Enabling Ordinances.

(a) RCEA. The RCEA is hereby authorized to adopt an ordinance to implement the CCA Program in accordance with Public Utilities Code Section 366.2(c)(12), or successor provision.

(b) Member Participants. Each Member choosing to participate in the CCA Program shall adopt an ordinance in accordance with Public Utilities Code Section 366.2(c)(12)(B), or successor provision, for the purpose of specifying that the Member intends to implement a CCA Program by and through its participation in the RCEA. Each Member having duly adopted a CCA participation ordinance shall herein be referred to as a "CCA Participant".

(c) Effect. The CCA Participants intend for this Agreement to be used as a contractual mechanism by which the CCA Participants are authorized to participate in the CCA Program. The CCA Participants intend that other agreements shall define the terms and conditions associated with the implementation of the CCA Program.

4.2 Implementation Plan. The Authority shall cause to be prepared an Implementation Plan meeting the requirements of Public Utilities Code Section 366.2 and any applicable Public Utilities Commission regulations as soon as reasonably practicable. The Implementation Plan shall not be filed with the Public Utilities Commission until it is approved by the Board in the manner provided by Section 4.4.

4.3 Termination of CCA Program. Nothing contained in this Article or this Agreement shall be construed to limit the discretion of the RCEA to terminate the implementation or operation of the CCA Program at any time in accordance with any applicable requirements of state law

4.4 Board Voting Related to the CCA Program.

(a) Eligibility to Vote. Only Directors from Participating Members shall be eligible to vote on matters specifically related to the CCA Program.

(b) Participating Member Vote. For purposes of the CCA Program, each Participating Member shall have a total vote comprised one third of a fixed Pro Rata Voting Share based on the total number of Participating Members, and two thirds of the proportional share of Electric Customers in the Participating Member's jurisdiction.

(a)(c) Computation. The Participating Member Vote shall be computed based on the following formulas:

- i. Pro Rata Voting Share. Each Director shall have an equal voting share determined by the following formula: $(1/\text{total number of Directors})$ multiplied by $1/3$; and
- ii. Customer Base Voting Share. Each Director shall have an additional voting share determined by the following formula: $(\text{Number of Electric Customers in Director's jurisdiction} / \text{Total Number of Electric Customers in CCA})$ multiplied by $2/3$, where "Electric Customers" means the total number of electricity customer accounts for all rate schedules as of December 31.
- iii. Total Vote. The total vote for each Participating Member shall be the sum of its Pro Rata Voting Share plus its Customer Base Voting Share rounded to the nearest whole number, excepting that any sum greater than zero and less than 1.0 shall be rounded to 1.0. The initial Pro Rata Voting Shares, Customer Base Voting Shares, and total votes are set forth in Exhibit A, attached hereto and incorporated herein. Beginning in 2017, the Board's Executive Director shall update Exhibit A at least every two years no later than March 1 to reflect changes in the number of Electric Customers and Participating Members, and such update shall not constitute an amendment to this Agreement. Any updated Exhibit A shall be provided to the Board at the regular meeting immediately following the update, and to the executive officers of the Participating Members within 30 days after the update.

4.5 Quorum, Approval Requirements Related to CCA Program. A majority of the Participating Members must be present and a majority of the CCA total vote must be represented by the present Participating Members to establish a quorum for the transaction of business on any matter specifically related to the CCA Program. Except as otherwise provided in this Agreement, the action of the Board for any matter specifically related to the CCA Program shall require the affirmative vote of a majority of the Participating Members present at the meeting where such vote is taken. The affirmative vote shall be established by adding the total votes of the present Participating Members as set out in Section 4.4, above.

ARTICLE 5 – MISCELLANEOUS PROVISIONS

185.1 Audit. The accounts and records of the RCEA shall be audited as provided in Government Code Sections 6505 and 6505.5.

195.2 Limitation on Liability of Members for Debts and Obligations of RCEA. As provided for by Government Code section 6508.1, the debts, liabilities, and obligations of the RCEA do not constitute debts, liabilities, or obligations of any party to this Agreement. A Member may separately contract for, or assume responsibility for, specific debts, liabilities, or obligations of the RCEA.

205.3 Indemnity. The RCEA shall indemnify, defend and hold harmless the Members, their officers and employees, from and against all liability, loss, damage, expense, and costs (including without limitation costs and fees of litigation), collectively referred to as ‘injury’, of every nature arising out of the RCEA activities described herein, or its failure to comply with any of its obligations contained herein, except where such injury is caused by the sole negligence or willful misconduct of a Member. Any defense of claims, as well as the cost of any judgments imposed for claims resulting from actions by the RCEA or any of the officers, agents, employees, or contractors of the RCEA in relation to this Agreement shall be the sole responsibility of the RCEA. To the extent that Members are also held jointly and severally liable for such amounts by Government Code section 895.2, if a Member provides for such defense of itself or the RCEA, or pays all or a part of such judgment, the member shall be entitled to reimbursement in full from the RCEA, provided the Member obtains prior approval from the RCEA.

215.4 Insurance. The RCEA will obtain at its expense, and maintain during the term of this Agreement, insurance against claims for injury to persons or damage to property or the environment which may arise from RCEA operations, with the scopes, coverages, deductibles and other provisions described below.

a. Minimum Scope

- (1) Insurance Services Office Commercial General Liability coverage ("occurrence" form CG 0001).
- (2) Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.
- (3) Property insurance against all risks of loss to RCEA property, as determined by law or by the RCEA.

b. Minimum Coverage

- (1) General Liability: \$ 5,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or another form with a general aggregate limit is used, the general aggregate limit shall be twice the required occurrence limit.
- (2) Employer's Liability: \$ 1,000,000 per accident for bodily injury or disease.
- (3) Property Insurance: Full replacement cost with no coinsurance penalty provision.
- (4) Workers' Compensation: Workers' Compensation to statutory limits covering all employees, paid or unpaid.
- (5) Errors and omissions insurance to cover any and all instances of misfeasance and/or nonfeasance in the scope of duties.

c. Deductibles and Self-Insured Retentions.

Any deductibles or self-insured retentions must be declared to and approved by the Members.

d. Other Insurance Provisions.

The general liability policy is to contain, or be endorsed to contain, the following provisions:

- (1) The Members, their officers, officials, employees, and volunteers, are to be covered as insured with respect to liability arising out of RCEA operations.
- (2) The RCEA's insurance coverage shall be primary insurance as respects the Members, their officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the Members, their officers, officials, employees or volunteers shall be excess of the RCEA's insurance and shall not contribute with it.
- (3) Each insurance policy required by this clause shall be endorsed to state that coverage shall not be canceled, except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the Members.

Workers' Compensation Insurance Endorsement:

The workers' compensation policy shall be endorsed to contain a waiver of subrogation clause which states the following: "This insurance company agrees to waive all rights of subrogation against the Members, their officers, officials, employees and volunteers for losses paid under the terms of this policy, which arise from RCEA operation by the named insured for the Members."

Acceptability of Insurers:

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

225.5 Amendments. This Agreement may be amended only by a written instrument, approved by an affirmative vote of the governing bodies of two thirds (2/3) of the Members, and meeting any requirements imposed by the terms or conditions of any revenue bonds issued by the RCEA and related documentation including, without limitation, indentures, trust agreements, resolutions and letter of credit agreements. Notwithstanding the foregoing, no amendment shall require any Member to contribute any funds to, or become directly or contingently liable for any debts, liabilities or obligations of, the RCEA, without that Member's written consent, signed by its duly authorized representative.

235.6 Withdrawal. Members may withdraw at any time by providing written notice from the governing body of such Member to the Board; provided, that no Member may withdraw if withdrawal would adversely affect a bond or other indebtedness issued by the RCEA, except upon a two-thirds (2/3) vote of the full Board. Withdrawal shall be effective upon receipt by the Board of said notice or upon said vote of the Board if required. The withdrawing Member shall continue to be financially responsible for its share of financial obligations and liabilities incurred prior to the effective date of withdrawal. Upon such withdrawal, no withdrawing Member shall be entitled to any distribution or withdrawal of property or funds except as may be agreed to by the Board; however such Member may be entitled to participate in a pro-rated return of surplus money and other surplus personal property upon the dissolution of the RCEA based on factors as determined by the Board such as but not limited to the Member's length of time of participation with and contribution to the RCEA.

245.7 Termination and Distribution.

- a. This Agreement continues until terminated by the written consent of a simple majority of the full Board; provided that:

- (1) this Agreement cannot be terminated until such time as all principal of and interest on any bonds and other forms of indebtedness that the RCEA may issue are paid in full; and
- (2) this Agreement and the RCEA continue to exist following termination for the purpose of disposing of all claims, distributing assets, and all other functions necessary to conclude the obligations and affairs of the RCEA.

b. After completion of the RCEA's purposes, any surplus money on deposit in any fund or account of the RCEA will be disposed of as required by law. The Board is vested with all powers of the RCEA for the purpose of concluding and dissolving its business affairs.

255.8 Nuclear Free Certification. The RCEA and its Members certify by the authorized signatures below that the RCEA is not a nuclear weapons contractor, and not knowingly or intentionally engaged in the research, development, production or testing of nuclear warheads, nuclear weapons systems or nuclear weapons components as defined by the Nuclear Free Humboldt County Ordinance. The RCEA shall notify Humboldt County immediately if it becomes a nuclear weapons contractor, or engages in any of the activities listed above. In such event, or if it determines that the foregoing certification is false, and notwithstanding any other provision of this Agreement, the County may immediately terminate its participation and withdraw from this Agreement.

265.9 Notices. All notices which any Member or the RCEA may wish to give in connection with this Agreement shall be in writing and shall be served by personal delivery during usual business hours at the principal office of the Member or the RCEA, to an officer or person apparently in charge of that office, or by depositing the same in the United States mail, postage prepaid, and addressed to the Member or the RCEA at its principal office, or to such other address as the RCEA or Member may designate from time to time by written notice given to the other Members in the manner specified in this section. Service of notice shall be deemed complete on the day of service by personal delivery (but 24 hours after such delivery in the case of notices of special meetings of the Board) or three (3) days after mailing if deposited in the United States mail. Until changed by written notice to the RCEA and the Members, notice shall be delivered as follows:

COUNTY OF HUMBOLDT:	County Administrative Officer 825 Fifth Street Eureka, CA 95501
CITY OF ARCATA:	Arcata City Manager 736 F Street Arcata, CA 95521
CITY OF BLUE LAKE:	Blue Lake City Manager 111 Greenwood Blue Lake, CA 95521
CITY OF EUREKA:	Eureka City Manager 531 K Street Eureka, CA 95501
CITY OF FERNDALE:	Ferndale Mayor <u>City Manager</u> P.O. Box 1095 Ferndale, CA 95536

CITY OF FORTUNA: Fortuna City Manager
621 11th Street
Fortuna, CA 95540

CITY OF RIO DELL: Rio Dell City Manager
675 Wildwood Avenue
Rio Dell, CA 95562

CITY OF TRINIDAD: Trinidad ~~Mayor~~ City Manager
P.O. Box 390
Trinidad, CA 95570

HUMBOLDT BAY MUNICIPAL WATER DISTRICT: General Manager
828 7th Street
Post Office Box 95
Eureka, CA 95502

275.10 Prohibition Against Assignment. No Member may assign any right, claim, or interest it may have under this Agreement. No creditor, assignee or third party beneficiary of a Member has a right, claim or title to any part, share, interest, fund or asset of the RCEA. However, nothing in this Agreement prevents the RCEA from assigning any interest or right it may have under the Agreement to a third party.

285.11 Severability. If a portion, term, condition or provision of this Agreement is determined by a court to be illegal or in conflict with any law of the State of California, or is otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions is not affected.

295.12 Liability of RCEA. Subject to limitations contained in any trust agreement or other documents pursuant to which financing of the RCEA is implemented, RCEA funds may be used to defend, indemnify, and hold harmless the RCEA, any Member, any Director or Alternate Director, and any employee or officer of the RCEA for their actions taken within the scope of their duties while acting on behalf of the RCEA.

305.13 Arbitration. All disputes arising in connection with the interpretation or performance of this Agreement shall be resolved on an equitable basis by a single arbitrator under the commercial arbitration rules of the American Arbitration Association. The arbitrator's decision shall be final and binding on the RCEA, all Members and all former Members involved or affected by the dispute. The RCEA, any Member and any former Member that is party to the dispute may enforce any award, order or judgment of the arbitrator in any court of competent jurisdiction.

315.14 Waiver. Neither a waiver of any breach nor any failure to enforce any provision of this Agreement shall operate as a waiver of any other breach of such provision or any other provision.

325.15 Governing Law. This Agreement will be governed by and construed in accordance with the laws of the State of California.

335.16 Counterparts. This Agreement may be executed in several counterparts, each of which is an original and all of which constitutes but one and the same instrument.

345.17 Effective Date. In accordance with the Amendment provisions of Section 22 of the initial Joint Powers Agreement (renumbered Section 5.5 herein), this Restated and Amended Joint Powers Agreement shall become effective at the time two thirds (2/3) of the Members have approved this Amended and Restated Joint Powers Agreement.

IN WITNESS WHEREOF, the Members of the Redwood Coast Energy Authority have approved this Amended and Restated Joint Powers Agreement and execute this Agreement as of the dates written below.

SIGNATURES APPEAR ON FOLLOWING PAGES
(Exhibit A follows signatures)

DRAFT PENDING FINAL DETERMINATION OF MEMBER AGENCY PARTICIPATION

**Exhibit A
Redwood Coast Energy Authority
Amended and Restated Joint Powers Agreement**

Board Voting Shares for Community Choice Aggregation Business

Jurisdiction	Electric customer accounts (Dec 2014)	Percentage of total accounts (jurisdiction's accounts divided by total accounts)	Customer Base Voting Share (67 x ratio of accounts)	Pro Rata Voting Share (33 x [1/number of Directors])	Total votes, prior to rounding	TOTAL VOTES
City of Arcata	8,203	12.41%	8.31	4.125	12.44	12
City of Blue Lake	664	1.00%	0.67	4.125	4.80	5
City of Eureka	13,965	21.13%	14.16	4.125	18.29	18
City of Ferndale	939	1.42%	0.95	4.125	5.08	5
City of Fortuna	5,584	8.45%	5.66	4.125	9.79	10
City of Rio Dell	1,508	2.28%	1.53	4.125	6.06	6
City of Trinidad	272	0.41%	0.27	4.125	4.40	4
County of Humboldt (unincorporated)	34,950	52.88%	35.44	4.125	39.57	40
Total	66,085	99.99%	66.99	33	100.03	100

- Due to rounding, totals will differ at various stages of the calculation process.
- The percentages of total accounts are rounded to two decimal places prior to calculating the Customer Base Voting Share.
- Customer Base Voting Share = 67 multiplied by the % of total accounts, rounded to two decimal places.
- Total votes are the sum of the Pro Rata Voting Share and the Customer Base Voting Share, rounded to the nearest whole number.
- The allocation of voting shares will be updated every two years, and as-needed to adjust for changes in the make-up of jurisdictions participating in the CCA.

Meeting Date:	November 19, 2015	Agenda Item Number	13.b
Agenda Item Title	Vote on Removal of Trees on Craig St Alley		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION: Staff recommends that the dead and dying trees on Craig Street Alley be cut down and the alley be closed for access by the public at a point determined by the City for safety reasons.

BACKGROUND:

At the September 17, 2015 Council meeting, the Council took no action, retaining the alley as City property. At that meeting, no other decisions were made, but staff was directed to bring the item back at a later date to discuss what would be done with some hazard trees in the alley.

Recently, an unknown assailant poisoned and girdled some of the alley's trees. At the same time, shrubs at the end of the alley were cut to the ground. These plants are public property and the cost of removing the dead foliage will be borne by the City. Members of the City Council and City Manager toured the site, inspected the damaged trees and spoke with property owners on either side of the alley. A discussion on whether to retain or vacate the alley ensued and was the subject of discussion at several City Council meetings.

The City Manager has identified a qualified group of citizens who have proper tools and lifts to take out the hazard trees. If the Council so-chooses, the group has indicated that they will limb the trees first and then take down the tree(s) a few feet at a time, rather than falling the trees whole.

The other topic of debate for this alley is whether to open it up for public access at the last 60 or so feet, where the elevation rapidly inclines and can be rather slippery in the winter. Closing this portion of the alley off to public access would eliminate the City's liability of someone being hurt on public property. It is staff's opinion that it would prudent for the City to do so.

FISCAL IMPACT:

Tree Removal – None. Volunteer removal

Alley Closure – Cost of a gate and lock to keep people out as well as appropriate signage.

Meeting Date:	November 19, 2015	Agenda Item Number	13.c
Agenda Item Title	Update on Port Kenyon Bridge		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive update from the City Manager on the new Port Kenyon Bridge.

DISCUSSION:

The County recently completed the Port Kenyon Bridge project in which a new bridge replaced the culvert. In doing so, the City sewer line had to be repositioned. Before the project, the sewer line went from a 12-ince pipe, dipped down under the creek in an 8-inch pipe, then came back up and went to a 12-inch pipe. The creek has filled in with sediment to the point where instead of needing to siphon under the creek, we could replace the sewer line with a pipe straight under Francis Creek without the need to siphon, which will be a benefit for the City.

During construction, the City Manager visited the site almost daily and took pictures to document the process.

FINANCIAL IMPACT: None

Meeting Date:	November 19, 2015	Agenda Item Number	13.d
Agenda Item Title	Update on Francis Creek Bridge		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive update from the Francis Creek Bridge Committee

DISCUSSION:

There are currently no paths or sidewalks from Francis St to Fireman's Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman's Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

At the September 17, 2015 Council meeting, the Council voted unanimously to approve the design and concept of the footbridge. If at some point, the committee wants to move forward with a second phase and convert this into a covered bridge, it will need to come back to the Council for approval. They received another funding pledge of \$25,000 which puts the total at \$35,000. Engineer is looking at most cost effective super structure. They may be looking at using a railroad flat car as the steel super structure. They are not ready to come back to the council for an approved design yet.

Monthly updates were requested and will be given by the City Manager or bridge ad hoc committee.

FINANCIAL IMPACT: None – Donor Funded

Meeting Date:	November 19, 2015	Agenda Item Number	13.e
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file most recent update on the Nilsen Barn

BACKGROUND

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. At the June 18, 2015 meeting, a member of the Council asked to be updated monthly with regards to progress made and current status of this project. Mr. Ostler or the City Manager will give updates to the Council monthly.

At the October 15, 2015 meeting, City Manager updated the Council on progress. He informed the Council that the cement floor has been poured and the walls are connected to the perimeter. The building is looking straighter after these improvements. In a recent update from Phil he said that they have found matching siding and he ordered the new doors last month.

FINANCIAL IMPACT:

None.

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

MITCHELL, BRISSO, DELANEY & VRIEZE, LLP

CLIFFORD B. MITCHELL (1927-2010)

NANCY K. DELANEY

PAUL A. BRISSO

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ATTORNEYS AT LAW
814 SEVENTH STREET
EUREKA, CALIFORNIA 95501-1114

RECEIVED
OCT 21 2015

EY:

October 20, 2015

TELEPHONE (707) 443-5643

FACSIMILE NUMBER:

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P.O. DRAWER 1008

EUREKA, CA 95502

EMERY F. MITCHELL (1896 - 1991)

WALTER J. CARTER (1949 - 1993)

R.C. DEDEKAM (1929-2011)

JJACPA, Inc.
7080 Donlon Way, Suite 204
Dublin, CA 94568

Re: City of Ferndale
Our File No: 12-12

To Whom it May Concern:

This law firm serves as the City Attorney for the City of Ferndale (the "City"). This letter is in response to a letter from City Manager Jay Parrish dated July 1, 2015, requesting a letter revealing the existence (or non-existence) of any pending or threatened legal claims for use in your audit.

I am not aware of any material pending or threatened litigation, claims or assessments asserted **against** the City of Ferndale. I am unaware of any unasserted possible claims or assessments **against** the City which are probable of assertion.

Whenever, in the course of performing legal services for the City with respect to a matter recognized to involve an unasserted possible claim or assessment that may call for financial statement disclosure, if I have formed a professional conclusion that the City should disclose or consider disclosure concerning such possible claim or assessment, as a matter of professional responsibility to the City, I will so advise the City and will consult with the City concerning the question of such disclosure and applicable requirements.

Should you have any further questions about the City's legal matters for the purposes of your audit, please do not hesitate to contact me.

Very truly yours,

MITCHELL, BRISSO, DELANEY & VRIEZE, LLP

Russell S. Gans

RSG/jg

cc: Jay Parrish, City Manager



Federal Emergency Management Agency

Washington, D.C. 20472

RECEIVED
OCT 19 2015

October 16, 2015

IN REPLY REFER TO:
APPEAL START

BY:

The Honorable Don Hindley
Mayor, City of Ferndale
834 Main Street
Ferndale, California 95536

Case No.: 14-09-2976S
Community: City of Ferndale, California
Community No.: 060445

Dear Mayor Hindley:

On August 7, 2009, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) provided your community with Preliminary copies of the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Humboldt County, California and Incorporated Areas. On March 19, 2010 and again on January 9, 2015, FEMA provided your community with Revised Preliminary copies of the Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report. FEMA has posted digital copies of these FIRM and FIS report materials to the following Website:

<http://www.fema.gov/preliminaryfloodhazarddata>. The Preliminary FIRM and FIS report include proposed flood hazard information for certain locations in the City of Ferndale, Humboldt County, California. The proposed flood hazard information may include addition or modification of Special Flood Hazard Areas, the areas that would be inundated by the base (1-percent-annual-chance) flood; base flood elevations or depths; zone designations; or regulatory floodways.

We have published a notice of the proposed flood hazard determinations in the FEDERAL REGISTER and will publish a public notification concerning the appeal process (explained below) in *Times-Standard* on or about October 23, 2015, and October 30, 2015. We will also publish a separate notice of the flood hazard determinations on the "Flood Hazard Determinations on the Web" portion of the FEMA Website (www.fema.gov/plan/prevent/fhm/bfe). We have enclosed copies of the notice published in the FEDERAL REGISTER and the newspaper notice for your information.

These proposed flood hazard determinations, if finalized, will become the basis for the floodplain management measures that your community must adopt or show evidence of having in effect to qualify or remain qualified for participation in the National Flood Insurance Program (NFIP). However, before any new or modified flood hazard information is effective for floodplain management purposes, FEMA will provide community officials and citizens an opportunity to appeal the proposed flood hazard information presented on the preliminary FIRM and FIS report posted to the above-referenced Website.

Section 110 of the Flood Disaster Protection Act of 1973 (Public Law 93-234) is intended to ensure an equitable balancing of all interests involved in the setting of flood hazard determinations. The legislation provides for an explicit process of notification and appeals for your community and for private persons prior to this office making the flood hazard determinations final. The appeal procedure is outlined below for your information and in the enclosed document titled *Criteria for Appeals of Flood Insurance Rate Maps*.

During the 90-day appeal period following the second publication of the public notification in the above-named newspaper, any owner or lessee of real property in your community who believes his or her property rights will be adversely affected by the proposed flood hazard determinations may appeal to you, or to an agency that you publicly designate. It is important to note, however, that the sole basis for such appeals is the possession of knowledge or information indicating that the proposed flood hazard determinations are scientifically or technically incorrect. The appeal data must be submitted to FEMA during the 90-day appeal period. Only appeals of the proposed flood hazard determinations supported by scientific or technical data can be considered before FEMA makes its final flood hazard determination at the end of the 90-day appeal period. Note that the 90-day appeal period is statutory and cannot be extended. However, FEMA also will consider comments and inquiries regarding data other than the proposed flood hazard determinations (e.g., incorrect street names, typographical errors, omissions) that are submitted during the appeal period, and will incorporate any appropriate changes to the FIRM and FIS report before they become effective.

If your community cannot submit scientific or technical data before the end of the 90-day appeal period, you may nevertheless submit data at any time. If warranted, FEMA will revise the FIRM and FIS report after the effective date. This means that the FIRM would be issued with the flood hazard information presently indicated, and flood insurance purchase requirements would be enforced accordingly, until such time as a revision could be made.

Any interested party who wishes to appeal should present the data that tend to negate or contradict our findings to you, or to an agency that you publicly delegate, in such form as you may specify. We ask that you review and consolidate any appeal data you may receive and issue a written opinion stating whether the evidence provided is sufficient to justify an official appeal by your community in its own name or on behalf of the interested parties. Whether or not your community decides to appeal, you must send copies of individual appeals and supporting data, if any, to:

Eric Simmons, FEMA Region IX Project Engineer
FEMA Region IX
1111 Broadway, Suite 1200
Oakland, CA 94607-4052

If we do not receive an appeal or other formal comment from your community in its own name within 90 days of the second date of public notification, we will consolidate and review on their own merits such appeal data and comments from individuals that you may forward to us, and we will make such modifications to the proposed flood hazard information presented on the FIRM and in the FIS report as may be appropriate. If your community decides to appeal in its own name, all individuals' appeal data must be consolidated into one appeal by you, because, in this event, we are required to deal only with the local government as representative of all local interests. We will send our final decision in writing to you, and we will send copies to the community floodplain administrator, each individual appellant, and the State NFIP Coordinator.

All appeal submittals will be resolved by consultation with officials of the local government involved, by an administrative hearing, or by submission of the conflicting data to an independent scientific body or appropriate Federal agency for advice. Use of a Scientific Resolution Panel (SRP) is also available to your community in support of the appeal resolution process when conflicting scientific or technical data are submitted during the appeal period. SRPs are independent panels of experts in hydrology, hydraulics, and other pertinent sciences established to review conflicting scientific and technical data and provide recommendations for resolution. An SRP is an option after FEMA and community officials have been engaged in a collaborative consultation process for at least 60 days without a mutually acceptable resolution of an appeal. Please refer to the enclosed "Scientific Resolution Panels" fact sheet for additional information on this resource available to your community.

FEMA will make the reports and other information used in making the final determination available for public inspection. Until the conflict of data is resolved and the FIRM becomes effective, flood insurance available within your community will continue to be available under the effective NFIP map, and no person shall be denied the right to purchase the applicable level of insurance at chargeable rates. The decision by your community to appeal, or a copy of its decision not to appeal, should be filed with this office no later than 90 days following the second publication of the flood hazard determination notice in the above-named newspaper. Your community may find it appropriate to call further attention to the proposed flood hazard determinations and to the appeal procedure by using a press release or other public notice.

If warranted by substantive changes, during the appeal period we will send you Revised Preliminary copies of the FIRM and FIS report. At the end of the 90-day appeal period and following the resolution of any appeals and comments, we will send you a Letter of Final Determination, which will finalize the flood hazard information presented on the FIRM and FIS report and will establish an effective date.

If you have any questions regarding the proposed flood hazard determinations, FIRM panels, or FIS report for your community, please call our FEMA Map Information eXchange (FMIX), toll free, at 1-877-FEMA MAP (1-877-336-2627) or e-mail the FMIX staff at FEMAMapSpecialist@riskmapcds.com.

Sincerely,



Luis Rodriguez, P.E., Chief
Engineering Management Branch
Federal Insurance and Mitigation Administration

List of Enclosures:

Newspaper Notice
Proposed Flood Hazard Determinations FEDERAL REGISTER Notice
Criteria for Appeals of Flood Insurance Rate Maps
"Scientific Resolution Panels" Fact Sheet

cc: Community Map Repository
Yoash Tilles, City Engineer, City of Ferndale

DEPARTMENT OF HOMELAND SECURITY
FEDERAL EMERGENCY MANAGEMENT AGENCY

Proposed Flood Hazard Determinations for Humboldt County, California and Incorporated Areas

The Department of Homeland Security's Federal Emergency Management Agency has issued a preliminary Flood Insurance Rate Map (FIRM), and where applicable, Flood Insurance Study (FIS) report, reflecting proposed flood hazard determinations within Humboldt County, California and Incorporated Areas. These flood hazard determinations may include the addition or modification of Base Flood Elevations, base flood depths, Special Flood Hazard Area boundaries or zone designations, or the regulatory floodway. Technical information or comments are solicited on the proposed flood hazard determinations shown on the preliminary FIRM and/or FIS report for Humboldt County, California and Incorporated Areas. These flood hazard determinations are the basis for the floodplain management measures that your community is required to either adopt or show evidence of being already in effect in order to qualify or remain qualified for participation in the National Flood Insurance Program. However, before these determinations are effective for floodplain management purposes, you will be provided an opportunity to appeal the proposed information. For information on the statutory 90-day period provided for appeals, as well as a complete listing of the communities affected and the locations where copies of the FIRM are available for review, please visit FEMA's website at www.fema.gov/plan/prevent/fhm/bfe, or call the FEMA Map Information eXchange (FMIX) toll free at 1-877-FEMA MAP (1-877-336-2627).



Scientific Resolution Panels

FEMA's new Scientific Resolution Panel (SRP) process reinforces FEMA's commitment to work with communities to ensure the flood hazard data depicted on Flood Insurance Rate Maps (FIRMs) is built collaboratively using the best science available.

Flood hazards are constantly changing, and as such, FEMA regularly updates FIRMs through several methods to reflect those changes. When changes to the FIRMs are met with conflicting technical and scientific data, an independent third party review of the information may be needed to ensure the FIRMs are updated correctly. The Scientific Resolution Panel will serve as the independent third party.

Who can request an SRP?

A community, Tribe or political entity that has the authority to adopt and enforce floodplain ordinances for the area under its jurisdiction can request FEMA use the SRP when conflicting data are presented. Chief Executive Officers or authorized community representatives must make or endorse the SRP request if they did not develop or propose the conflicting technical data.

When can communities request an SRP?

A community can request an SRP if it has:

- Not received a Letter of Final Determination (LFD);
- Submitted an appeal or protest during the 90-day appeal period with scientific or technical data resulting in different flood hazards than those proposed by FEMA;
- Allowed at least 60 days of community consultation with FEMA (but no more than 120 days)

Additionally, a community that has received a FEMA-issued resolution letter and has not exercised the SRP process will have 30 days from the issuance of the letter to request an SRP. Communities that have submitted appeals or protests, but as of November 1, 2010 have not received an LFD, will have until January 15, 2011, to request an SRP.

Independent Panel Sponsor

The SRP process is managed by the National Institute of Building Sciences (NIBS), a non-profit organization independent from FEMA. NIBS will act as the Panel Sponsor, coordinating the SRPs, ensuring that proper regulations and procedures are employed and maintaining a cadre of experts from which Panel members are selected.

Panel Member Selection

For each appeal or protest, an SRP (or Panel) of three or five members will be convened. Panel members are technical experts in surface water hydrology, hydraulics, coastal engineering, and other engineering and scientific fields that relate to the creation of Flood Hazard Maps and Flood Insurance Studies throughout the United States.

"FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards."

Based on the technical specifications of the appeal or protest, NIBS will develop a list of potential panel members with relevant expertise from its cadre of experts. NIBS will ensure that there is no conflict of interest amongst the panel members. NIBS will confirm that members do not reside in the state from which the appeal or protest is taken and have no personal or professional interest in its findings of the appeal or protest.

NIBS will provide the list of eligible panel members to the community and FEMA. The community selects the majority (in the case of a five-member Panel, the community selects three), and FEMA selects the minority (in the case of a five-member Panel, FEMA selects two).

The Process

To request an SRP, the Chief Executive Officer of a community or authorized representative completes an SRP Request Form and submits it to FEMA during the time periods outlined above.

Once FEMA confirms the appeal or protest is eligible for an SRP, FEMA will forward the SRP Request form to NIBS to initiate the Panel selection process and develop a list of potential members.

Once the Panel is convened, Panel members will be provided with a summary of the issue, FEMA's data, and the data the community submitted during the 90-day appeal period. Panel member will review the data and, on a point-by-point basis, deliberate and make a decision based on the scientific and technical challenges of the appeal or protest.

If the community feels it is necessary to make an oral presentation in support of its appeal or protest, it must include a justification on the SRP Request Form.

Resolution

The Panel will render a written recommendation to FEMA, based on the scientific and technical data submitted by the community and FEMA. The recommendation may either deny the community's data or incorporate it in part or in whole into the FIRM. For an appeal or protest to be incorporated, the community's data must satisfy the NFIP standards for flood hazard mapping.

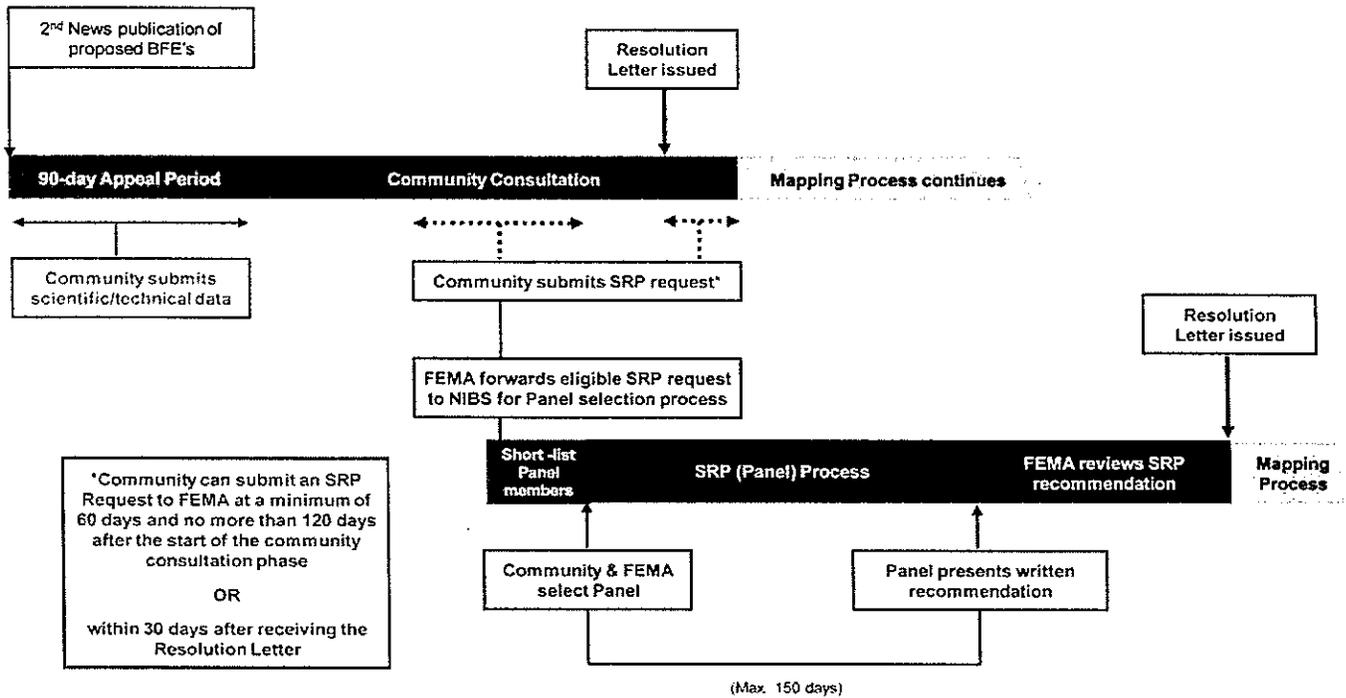
The Panel will present a written report with its decision and rationale to FEMA and the community no later than 150 days after being convened. The SRP's decision will become the recommendation provided to the FEMA Administrator. Once a final determination has been made, FEMA will issue a resolution letter.

If changes to the maps are made, FEMA will incorporate the changes into revised preliminary FIRMs and Flood Insurance Studies. These changes will be made available to the community with a resolution letter for review prior to the issuance of an LFD.

Once a determination is made and a resolution letter is issued, the community will not be able to re-submit an appeal or protest of the proposed flood elevations nor request an SRP again.

For a regulatory appeal, if the community is not satisfied with the recommendation of the Panel or the determination of the FEMA Administrator, it may appeal to the appropriate United States District Court.

FEMA Flood Mapping Scientific Resolution Panel (SRP) Timeline



For Additional Information

For more information on appeals, see the FEMA document: *Appeals, Revisions, and Amendments to National Flood Insurance Program Maps: A Guide for Community Officials*.

Part 67 of the NFIP regulations, which pertains to appeals, is available on the "Forms and Publications" section of FEMA's Flood Hazard Mapping website at www.fema.gov/fhm.

Other Important Links: www.floodSRP.org www.fema.gov/plan/prevent/fhm/st_hot.shtm#2

Risk MAP: www.fema.gov/plan/prevent/fhm/rm_main.shtm

Flood Hazard Mapping: www.floodmaps.fema.gov

Flood Insurance: www.floodsmart.gov

"FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards."

Dated: September 22, 2015.

Carolyn Baum,
Program Analyst, Office of Federal Advisory
Committee Policy.

[FR Doc. 2015-24484 Filed 9-25-15; 8:45 am]

BILLING CODE 4140-01-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

National Institutes of Health

National Institute of Mental Health; Notice of Closed Meetings

Pursuant to section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. App.), notice is hereby given of the following meetings.

The meetings will be closed to the public in accordance with the provisions set forth in sections 552b(c)(4) and 552b(c)(6), Title 5 U.S.C., as amended. The grant applications and the discussions could disclose confidential trade secrets or commercial property such as patentable material, and personal information concerning individuals associated with the grant applications, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

Name of Committee: National Institute of Mental Health Special Emphasis Panel.

Date: October 26, 2015.

Time: 1:30 p.m. to 5:00 p.m.

Agenda: To review and evaluate grant applications.

Place: National Institutes of Health Neuroscience Center, 6001 Executive Boulevard, Rockville, MD 20852 (Telephone Conference Call).

Contact Person: Marcy Ellen Burstein, Ph.D., Scientific Review Officer Division of Extramural Activities, National Institute of Mental Health, NIH Neuroscience Center, 6001 Executive Blvd., Room 6143, MSC 9606, Bethesda, MD 20892-9606, 301-443-9699, bursteinme@mail.nih.gov.

Name of Committee: National Institute of Mental Health Special Emphasis Panel; Experimental Therapeutics Clinical Trials.

Date: October 27, 2015.

Time: 8:30 a.m. to 5:00 p.m.

Agenda: To review and evaluate grant applications.

Place: Hyatt Regency Bethesda, One Bethesda Metro Center, 7400 Wisconsin Avenue, Bethesda, MD 20814.

Contact Person: David I. Sommers, Ph.D., Scientific Review Officer, Division of Extramural Activities, National Institute of Mental Health, National Institutes of Health, 6001 Executive Blvd., Room 6154, MSC 9606, Bethesda, MD 20892-9606, 301-443-7861, dsommers@mail.nih.gov.

(Catalogue of Federal Domestic Assistance Program No. 93.242, Mental Health Research Grants, National Institutes of Health, HHS)

Dated: September 22, 2015.

Carolyn A. Baum,
Program Analyst, Office of Federal Advisory
Committee Policy.

[FR Doc. 2015-24520 Filed 9-25-15; 8:45 am]

BILLING CODE 4140-01-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

National Institutes of Health

National Institute of Allergy and Infectious Diseases; Notice of Closed Meetings

Pursuant to section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. App.), notice is hereby given of the following meetings.

The meetings will be closed to the public in accordance with the provisions set forth in sections 552b(c)(4) and 552b(c)(6), title 5 U.S.C., as amended. The grant applications and the discussions could disclose confidential trade secrets or commercial property such as patentable material, and personal information concerning individuals associated with the grant applications, the disclosure of which would constitute a clearly unwarranted invasion of personal privacy.

Name of Committee: National Institute of Allergy and Infectious Diseases Special Emphasis Panel, NIAID Investigator Initiated Program Project Application (P01).

Date: October 26, 2015

Time: 1:00 p.m. to 5:30 p.m.

Agenda: To review and evaluate grant applications.

Place: National Institutes of Health, Room 3F40, 5601 Fishers Lane, Rockville, MD 20892 (Telephone Conference Call).

Contact Person: Robert C. Unfer, Ph.D., Scientific Review Officer, Scientific Review Program, Division of Extramural Activities, Room 3F40A National Institutes of Health, NIAID, 5601 Fishers Lane, MSC 9823, Bethesda, MD 20892-9823, (240) 669-5035, robert.unfer@nih.gov.

Name of Committee: National Institute of Allergy and Infectious Diseases Special Emphasis Panel, NIAID Investigator Initiated Program Project Application (P01).

Date: October 29, 2015.

Time: 1:00 p.m. to 5:30 p.m.

Agenda: To review and evaluate grant applications.

Place: National Institutes of Health, Room 3F40, 5601 Fishers Lane, Rockville, MD 20892 (Telephone Conference Call).

Contact Person: Robert C. Unfer, Ph.D., Scientific Review Officer, Scientific Review Program, Division of Extramural Activities, Room 3F40A National Institutes of Health, NIAID, 5601 Fishers Lane, MSC 9823, Bethesda, MD 20892-9823, (240) 669-5035, robert.unfer@nih.gov.

(Catalogue of Federal Domestic Assistance Program Nos. 93.855, Allergy, Immunology,

and Transplantation Research; 93.856, Microbiology and Infectious Diseases Research, National Institutes of Health, HHS)

Dated: September 21, 2015.

David Clary,
Program Analyst, Office of Federal Advisory
Committee Policy.

[FR Doc. 2015-24488 Filed 9-25-15; 8:45 am]

BILLING CODE 4140-01-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket No. FEMA-2015-0001; Internal
Agency Docket No. FEMA-B-1511]

Proposed Flood Hazard Determinations

AGENCY: Federal Emergency
Management Agency; DHS.

ACTION: Notice; correction.

SUMMARY: On June 8, 2015, FEMA published in the Federal Register a proposed flood hazard determination notice that contained an erroneous table. This notice provides corrections to that table, to be used in lieu of the information published at 80 FR 32396. The table provided here represents the proposed flood hazard determinations and communities affected for Humboldt County, California, and Incorporated Areas.

DATES: Comments are to be submitted on or before December 28, 2015.

ADDRESSES: The Preliminary Flood Insurance Rate Map (FIRM), and where applicable, the Flood Insurance Study (FIS) report for each community are available for inspection at both the online location and the respective Community Map Repository address listed in the table below. Additionally, the current effective FIRM and FIS report for each community are accessible online through the FEMA Map Service Center at www.msc.fema.gov for comparison.

You may submit comments, identified by Docket No. FEMA-B-1511, to Luis Rodriguez, Chief, Engineering Management Branch, Federal Insurance and Mitigation Administration, FEMA, 500 C Street SW., Washington, DC 20472, (202) 646-4064, or (email) Luis.Rodriguez3@fema.dhs.gov.

FOR FURTHER INFORMATION CONTACT: Luis Rodriguez, Chief, Engineering Management Branch, Federal Insurance and Mitigation Administration, FEMA, 500 C Street SW., Washington, DC 20472, (202) 646-4064 or (email) Luis.Rodriguez3@fema.dhs.gov; or visit

the FEMA Map Information eXchange (FMIX) online at www.floodmaps.fema.gov/fhm/fmx_main.html.

SUPPLEMENTARY INFORMATION: FEMA proposes to make flood hazard determinations for each community listed in the table below, in accordance with Section 110 of the Flood Disaster Protection Act of 1973, 42 U.S.C. 4104, and 44 CFR 67.4(a).

These proposed flood hazard determinations, together with the floodplain management criteria required by 44 CFR 60.3, are the minimum that are required. They should not be construed to mean that the community must change any existing ordinances that are more stringent in their floodplain management requirements. The community may at any time enact stricter requirements of its own, or pursuant to policies established by other Federal, State, or regional entities. These flood hazard determinations are used to meet the floodplain management requirements of the NFIP and are also used to calculate the appropriate flood insurance premium

rates for new buildings built after the FIRM and FIS report become effective.

Use of a Scientific Resolution Panel (SRP) is available to communities in support of the appeal resolution process. SRPs are independent panels of experts in hydrology, hydraulics, and other pertinent sciences established to review conflicting scientific and technical data and provide recommendations for resolution. Use of the SRP may only be exercised after FEMA and local communities have been engaged in a collaborative consultation process for at least 60 days without a mutually acceptable resolution of an appeal. Additional information regarding the SRP process can be found online at http://floodsrp.org/pdfs/srp_fact_sheet.pdf.

The communities affected by the flood hazard determinations are provided in the table below. Any request for reconsideration of the revised flood hazard determinations shown on the Preliminary FIRM and FIS report that satisfies the data requirements outlined in 44 CFR 67.6(b) is considered an appeal. Comments unrelated to the flood hazard

determinations will also be considered before the FIRM and FIS report are made final.

Correction

In the proposed flood hazard determination notice published at 80 FR 32396 in the June 8, 2015, issue of the **Federal Register**, FEMA published a table titled "Humboldt County, CA and Incorporated Areas". This table contained inaccurate information as to the communities affected by the proposed flood hazard determinations featured in the table. The Cities of Eureka and Ferndale were not included in the previous notice.

In this document, FEMA is publishing a table containing the accurate information. The information provided below should be used in lieu of that previously published.

(Catalog of Federal Domestic Assistance No. 97.022, "Flood Insurance.")

Dated: September 11, 2015.

Roy E. Wright,

Deputy Associate Administrator for Insurance and Mitigation, Department of Homeland Security, Federal Emergency Management Agency.

Community	Community map repository address
Humboldt County, California, and Incorporated Areas	
Maps available for inspection online at: http://www.fema.gov/preliminaryfloodhazarddata Project: 07-09-0269S Preliminary Dates: August 7, 2009, March 19, 2010, January 9, 2015	
City of Arcata	City of Arcata, 525 9th Street, Arcata, CA 95521.
City of Blue Lake	City of Blue Lake, 111 Greenwood Avenue, Blue Lake, CA 95525.
City of Eureka	City Hall, 531 K Street, Eureka, CA 95501.
City of Ferndale	Public Works Department, 834 Main Street, Ferndale, CA 95536.
City of Fortuna	City of Fortuna City Hall, 621 11th Street, Fortuna, CA 95540.
Unincorporated Areas of Humboldt County	Clark Complex, 3015 H Street, Eureka, CA 95501.

[FR Doc. 2015-24497 Filed 9-25-15; 8:45 am]
BILLING CODE 9110-12-P

DEPARTMENT OF HOMELAND SECURITY

Federal Emergency Management Agency

[Docket ID FEMA-2015-0001; Internal Agency Docket No. FEMA-B-1538]

Changes in Flood Hazard Determinations

AGENCY: Federal Emergency Management Agency, DHS.

ACTION: Notice.

SUMMARY: This notice lists communities where the addition or modification of Base Flood Elevations (BFEs), base flood depths, Special Flood Hazard Area (SFHA) boundaries or zone

designations, or the regulatory floodway (hereinafter referred to as flood hazard determinations), as shown on the Flood Insurance Rate Maps (FIRMs), and where applicable, in the supporting Flood Insurance Study (FIS) reports, prepared by the Federal Emergency Management Agency (FEMA) for each community, is appropriate because of new scientific or technical data. The FIRM, and where applicable, portions of the FIS report, have been revised to reflect these flood hazard determinations through issuance of a Letter of Map Revision (LOMR), in accordance with Title 44, Part 65 of the Code of Federal Regulations (44 CFR part 65). The LOMR will be used by insurance agents and others to calculate appropriate flood insurance premium rates for new buildings and the contents of those buildings. For rating purposes, the currently effective community number is shown in the table below and

must be used for all new policies and renewals.

DATES: These flood hazard determinations will become effective on the dates listed in the table below and revise the FIRM panels and FIS report in effect prior to this determination for the listed communities.

From the date of the second publication of notification of these changes in a newspaper of local circulation, any person has 90 days in which to request through the community that the Deputy Associate Administrator for Mitigation reconsider the changes. The flood hazard determination information may be changed during the 90-day period.

ADDRESSES: The affected communities are listed in the table below. Revised flood hazard information for each community is available for inspection at both the online location and the

Criteria for Appeals of Flood Insurance Rate Maps

November 30, 2011



FEMA

This document outlines the criteria for appealing proposed changes in flood hazard information on Flood Insurance Rate Maps (FIRMs) during the appeal period. The Department of Homeland Security's Federal Emergency Management Agency (FEMA) applies rigorous standards in developing and updating flood hazard information and provides communities with an opportunity to review the updated flood hazard information presented on new or revised FIRMs before they become final.

1. Background

The regulatory requirements related to appeals are found in Part 67 of the National Flood Insurance Program (NFIP) regulations. Additional FEMA procedural details are provided in Procedure Memorandum No. 57, *Expanded Appeals Process*, dated November 30, 2011. Detailed information on appeals can also be found in *Appeals, Revisions, and Amendments to National Flood Insurance Program Maps—A Guide for Community Officials* and FEMA's *Document Control Procedures Manual*. All referenced documents are accessible through the "Guidance Documents and Other Published Resources" webpage, located at: http://www.fema.gov/plan/prevent/fhm/firm_docs.shtm.

As outlined in these documents, an appeal period is provided for all new or modified flood hazard information shown on a FIRM, including additions or modifications of any Base (1-percent-annual-chance) Flood Elevation (BFE), base flood depth, Special Flood Hazard Area (SFHA) boundary or zone designation, or regulatory floodway. SFHAs are areas subject to inundation by the base (1-percent-annual-chance) flood and include the following SFHA zone designations: A, AO, AH, A1-A30, AE, A99, AR, AR/A1-A30, AR/AE, AR/AO, AR/AH, AR/A, VO, V1-V30, VE, and V. Therefore, a statutory 90-day appeal period is required when a flood study, Physical Map Revision (PMR), or Letter of Map Revision (LOMR) is proposed in which:

- New BFEs or base flood depths are proposed or currently effective BFEs or base flood depths are modified;
- New SFHAs are proposed or the boundaries of currently effective SFHAs are modified;
- New SFHA zone designations are proposed or currently effective SFHA zone designations are modified; and
- New regulatory floodways are proposed or the boundaries of currently effective floodways are modified.

Clarification on the necessity for an appeal period is provided for certain specific circumstances outlined below:

- Edge matching of effective floodplain boundaries or information. This usually occurs in first-time countywide flood mapping projects when effective BFEs, base flood depths,

SFHAs, or floodways are extended to an adjacent community that previously had differing or no BFEs, base flood depths, SFHAs, or floodways shown on their effective FIRM in order to fix a map panel to map panel mismatch. In these instances, **an appeal period is required** because BFEs, base flood depths, SFHAs, or floodways are changing or being shown for the first time in the area.

- Redelineation of effective floodplain boundaries. This occurs when an effective SFHA boundary is redrawn on the FIRM using new or updated topography to more accurately represent the risk of flooding. In these instances **an appeal period is required** because the SFHA boundary is changing. However, the appeal period will only apply to the updated SFHA boundary delineations, not the methodology used to originally establish BFEs/flood depths (since this will not have changed).
- Revisions to SFHA zone designations. A revision to an SFHA zone designation may occur with or without a BFE and/or boundary change. For example, when a Zone VE floodplain is changed to a Zone AE designation to reflect the updated location of a Primary Frontal Dune (PFD), the BFE and SFHA boundary may not necessarily change. For any change in SFHA zone designation, including the *removal* of an SFHA designation from a FIRM, **an appeal period is required.**
- Regulatory floodway boundaries. When the effective floodway boundary is redrawn on the FIRM to more accurately represent the extent of the encroachment, **an appeal period is required.**
- MT-1 cases. When the SFHA or floodway boundary is amended due to the issuance of a Letter of Map Amendment (LOMA), Letter of Map Revision based on Fill (LOMR-F), Letter of Map Revision – Floodway, or other MT-1 case, **an appeal period is not required.**
- Annexation of effective floodplain boundaries. When a new or revised FIRM shows new community boundaries which include effective BFEs, base flood depths, SFHAs, or floodways, **an appeal period is not required**, provided no BFE, base flood depth, SFHA, or floodway changes apply.

However, in cases where the flood hazard information in the annexed area has never received due process (for example, if the area is shown for information only on all FIRMs depicting the area), **an appeal period is required.**

- Reissuance of effective LOMRs: When a LOMR is reissued after not being incorporated into a revised FIRM, **an appeal period is not required.**

- Updates that do not impact flood hazard data: When flood studies, PMRs, or LOMRs result in changes to FIRMs that do not impact BFEs, base flood depths, SFHAs, or floodways, **an appeal period is not required**.
- Datum Conversions: **An appeal period is not required** specifically for a datum conversion (e.g., a conversion from NGVD 29 to NAVD 88).

1.1. Additional Procedures for LOMRs

Beginning with LOMRs issued on or after December 1, 2011, the following procedures will apply:

In order to provide sufficient due process rights for changes due to LOMRs, any LOMR in a compliant community that requires an appeal period will become effective 120 days from the second newspaper publication date, following FEMA's current policy. This allows time to collect appeals, as well as provides for newspaper publication schedule conflicts. LOMRs in non-compliant communities or in communities that require adoption of the LOMR will become effective following the six month compliance period.

Evidence of public notice or property owner notification of the changes due to a LOMR will continue to be requested during the review of the LOMR request. This will help to ensure that the affected population is aware of the flood hazard changes in the area and the resultant LOMR. However, evidence of property owner acceptance of the changes due to a LOMR will no longer be requested. Because all LOMRs that require an appeal period will become effective 120 days from the second newspaper publication date, the receipt of such acceptance will have no effect on the effective date of the LOMR; therefore, there is no need for the requester to pursue acceptance.

2. Appeal Eligibility Requirements

Areas that are eligible for appeal include:

- Areas showing new or revised BFEs or base flood depths
- Areas showing new or revised SFHA boundaries (including both increases and decreases in the extent of the SFHA)
- Areas where there is a change in SFHA zone designation
- Areas showing new or revised regulatory floodway boundaries (including both increases and decreases in the extent of the regulatory floodway).

The area of concern must be within the scope of the new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, and/or regulatory floodway boundary changes and

be supported by scientific and/or technical data. The criteria for data submittals are outlined in Title 44, Chapter 1, Code of Federal Regulations, Section 67.6(b) and in this document.

The statutory 90-day appeal period cannot be extended. FEMA may provide an additional 30 days for a community after the 90-day appeal period has ended to submit supporting and clarifying data for an appeal received during the appeal period. No appeals will be accepted after the 90-day appeal period.

Challenges that do not relate to new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways are not considered appeals. Challenges received by FEMA during the appeal period that do not address these items will be considered comments. Comments include, but are not limited to the following:

- The impacts of changes that have occurred in the floodplain that should have previously been submitted to FEMA in accordance with 44 Code of Federal Regulations, Section 65.3;
- Corporate limit revisions;
- Road name errors and revisions;
- Requests that changes effected by a LOMA, LOMR-F, or LOMR be incorporated;
- Base map errors; and
- Other possible omissions or potential improvements to the mapping.

Any significant problems identified by community officials or residents (at formal meetings or otherwise) will be addressed appropriately.

3. Supporting Data and Documentation Required for Appeals

The BFEs and base flood depths presented in Flood Insurance Study (FIS) reports and shown on FIRMs are typically the result of coastal, hydrologic and hydraulic engineering methodologies. Floodway configurations, generally developed as part of the hydraulic analyses, are adopted by communities as a regulatory tool for floodplain management and are delineated on FIRMs along with SFHAs.

Because numerous methodologies have been developed for estimating flood discharges and flood elevations/depths, and other flood hazard information under a variety of conditions, FEMA contractors, mapping partners, and others whose data and documentation FEMA approves and uses, such as communities, regional entities and State agencies participating in the Cooperating Technical Partners (CTP) Program, use their professional judgment in selecting methodologies that are appropriate for the conditions along a particular segment of a particular flooding source.

For FEMA contracted flood studies and PMRs the approach to be used will usually be discussed with community officials at the beginning of the flood study or PMR mapping process.

Because the methodologies are the result of attempts to reduce complex physical processes to mathematical models, the methodologies include simplifying assumptions. Usually, the methodologies are used with data developed specifically for the flood study, PMR, or LOMR. Therefore, the results of the methodologies are affected by the amount of data collected and the precision of any measurements made.

Because of the judgments and assumptions that must be made and the limits imposed by cost considerations, the correctness of the BFEs, base flood depths and other flood hazard information is often a matter of degree, rather than absolute. For that reason, appellants who contend that the BFEs, base flood depths, or other flood hazard information is incorrect because better methodologies could have been used, better assumptions could have been made, or better data could have been used, must provide alternative analyses that incorporate such methodologies, assumptions, or data and that quantify their effect on the BFEs, base flood depths or other flood hazard information. FEMA will review the alternative analyses and determine whether they are superior to those used for the flood study, PMR, or LOMR and whether changes to the FIS report and/or FIRM, or LOMR are warranted as a result.

Unless appeals are based on indisputable mathematical or measurement errors or the effects of natural physical changes that have occurred in the floodplain, they must be accompanied by all data that FEMA needs to revise the preliminary version of the FIS report and FIRMs. Therefore, appellants should be prepared to perform coastal, hydrologic and hydraulic analyses, to plot new and/or revised Flood Profiles, and to delineate revised SFHA zone and regulatory floodway boundaries as necessary.

An appeal must be based on data that show the new or modified BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways to be scientifically or technically incorrect. All analyses and data submitted by appellants must be certified by a Registered Professional Engineer or Licensed Land Surveyor, as appropriate. The data and documentation that must be submitted in support of the various types of appeals are discussed in the subsections that follow.

3.1. Appealing BFEs, Base Flood Depths, SFHA Zone Designations, or Regulatory Floodways

Scientifically incorrect BFEs, base flood depths, SFHA zone designations, or regulatory floodways:

Proposed BFEs, base flood depths, SFHA zone designations, or regulatory floodways are said to be scientifically incorrect if the methodology used in the determination of the BFEs,

base flood depths, SFHA zone designations, or regulatory floodways is inappropriate or incorrect, or if the assumptions made as part of the methodology are inappropriate or incorrect. An appeal that is based on the proposed BFEs, base flood depths, SFHA zone designations, or regulatory floodways being scientifically incorrect would, therefore, contend that the use of a different methodology or different assumptions would produce more accurate results. A list of National Flood Insurance Program-accepted hydrologic, hydraulic and coastal models is available on FEMA's website at http://www.fema.gov/plan/prevent/fhm/en_mod1.shtm. To show that an inappropriate or incorrect coastal, hydraulic or hydrologic methodology has been used, an appellant must submit the following data, as applicable:

- New hydrologic analysis based on alternative methodology and if applicable, updated hydraulic/floodway or coastal analyses based on the updated discharge values;
- New hydraulic/floodway analysis based on alternative methodology and original flood discharge values (if the appeal does not involve the hydrologic analysis);
- New coastal analyses based on alternative methodology and original stillwater elevations (if the appeal does not involve the hydrologic analysis);
- Explanation for superiority of alternative methodology;
- As applicable, revised Summary of Discharges Table, Flood Profiles, Transect Data Table, Summary of Stillwater Elevations Table, and Floodway Data Table (FDT); and
- Revised SFHA zone boundaries and, if applicable, regulatory floodway boundary delineations.

Technically Incorrect BFEs, Base Flood Depths, SFHA Zone Designations, or Regulatory Floodways:

The proposed BFEs, base flood depths, SFHA zone designation or regulatory floodways are said to be technically incorrect if at least one of the following is true.

- **The methodology was not applied correctly.**
 - To show that a hydrologic methodology was not applied correctly, an appellant must submit the following:
 - New hydrologic analysis in which the original methodology has been applied differently;
 - Explanation for superiority of new application;
 - New hydraulic/floodway or coastal analysis based on flood discharge values from new hydrologic analysis;

- Revised Summary of Discharges Table and/or Flood Profiles and, if applicable, FDT; and
- Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that a hydraulic methodology was not applied correctly, an appellant must submit the following information. *(Please note that an appeal to a floodway configuration cannot be solely based on surcharge values.)*
 - New hydraulic/floodway analysis, based on original flood discharge values, in which the original methodology has been applied differently;
 - As applicable, revised Flood Profiles, FDT and other FIS report tables as needed; and
 - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that a coastal methodology was not applied correctly, an appellant must submit the following:
 - New coastal analysis, based on the original stillwater elevations, in which the original methodology has been applied differently;
 - Revised SFHA zone boundary and, all applicable FIS report tables, including the Transect Data Table.
- **The methodology was based on insufficient or poor-quality data.**
 - To show that insufficient or poor-quality hydrologic data were used, an appellant must submit the following:
 - Data believed to be better than those used in original hydrologic analysis;
 - Documentation for source of data;
 - Explanation for improvement resulting from use of new data;
 - New hydrologic analysis based on better data;
 - New hydraulic/floodway or coastal analysis based on flood discharge values resulting from new hydrologic analysis;
 - Revised Summary of Discharges Table, Flood Profiles and, if applicable, FDT; and
 - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
 - To show that insufficient or poor-quality hydraulic data were used, an appellant must submit the following:

- Data believed to be better than those used in original hydraulic analysis;
 - Documentation for source of new data;
 - Explanation for improvement resulting from use of new data;
 - New hydraulic analysis based on better data and original flood discharge values;
 - Revised Flood Profiles and, if applicable, FDT; and
 - Revised SFHA zone boundary and, if applicable, regulatory floodway boundary delineations.
- To show that insufficient or poor-quality coastal analysis data were used, an appellant must submit the following:
 - Data believed to be better than those used in original coastal analysis;
 - Documentation for source of new data;
 - Explanation for improvement resulting from use of new data;
 - New coastal analysis based on better data and original stillwater elevation values; and
 - Revised SFHA zone boundary and, all applicable FIS report tables, including the Transect Data Table.
- **The application of the methodology included indisputable mathematical or measurement errors.**
 - To show that a mathematical error was made, an appellant must identify the error. FEMA will perform any required calculations and make the necessary changes to the FIS report and FIRM.
 - To show that a measurement error (e.g., an incorrect surveyed elevation used in the flood study, PMR, or LOMR) was made, appellants must identify the error and provide the correct measurement. Any new survey data provided must be certified by a Registered Professional Engineer or Licensed Land Surveyor. FEMA will perform any required calculations and make the necessary changes to the FIS report and FIRM.
- **The methodology did not account for the effects of natural physical changes that have occurred in the floodplain.**
 - For appeals based on the effects of natural physical changes that have occurred in the base floodplain, appellants must identify the changes that have occurred and provide the data FEMA needs to perform a revised analysis. The data may include new stream channel and floodplain cross sections or coastal transects.

3.2. Appeals to SFHA Boundaries

The supporting data required for changes to SFHA zone boundaries will vary, depending on whether the boundaries are for flooding sources studied by detailed methods or flooding sources studied by approximate methods, as discussed below.

Flooding sources studied by detailed methods

Usually, detailed SFHA zone boundaries are delineated using topographic data and the BFEs and base flood depths resulting from the hydraulic analysis performed for the flood study, PMR, or LOMR. If topographic data are more detailed than those used by FEMA or show more recent topographic conditions, appellants should submit that data and the revised SFHA zone boundaries for FEMA to incorporate into the affected map panels. All maps and other supporting data submitted must be certified by a Registered Professional Engineer or a Licensed Land Surveyor and must reflect existing conditions. Maps or data prepared by an authoritative source, such as the U.S. Army Corps of Engineers, U.S. Geological Survey, U.S. Bureau of Reclamation, or a State department of highways and transportation, are acceptable without certification as long as the sources and dates of the maps are identified. For further information on submittals involving topographic data, please refer to the section below *Additional Guidance on Appeal Submittals Involving Topographic Data*.

Flooding Sources Studied by Approximate Methods

Usually, where BFEs or base flood depths are not available, flood zone boundaries are delineated with the best available data, including flood maps published by other Federal agencies, information on past floods, and simplified hydrologic and hydraulic analyses. If more detailed data or analyses are submitted, FEMA will use them to update the flood hazard information shown on the affected map panels. Such data and analyses may include the following:

- Published flood maps that are more recent or more detailed than those used by FEMA;
- Analyses that are more detailed than those performed by FEMA or that are based on more detailed data than those used by FEMA;
- Topographic data and resulting updated SFHA boundaries.

For further information on submittals involving topographic data, please refer to the section below *Additional Guidance on Appeal Submittals Involving Topographic Data*.

Please note that, when applicable, appeals related to the *methodology* used to develop an approximate flood zone boundary must follow the guidelines established for appeals to BFEs, base flood depths, SFHA zone designations, or regulatory floodways under Section 3.1 above. However, since flood profiles, FDTs, Summary of Discharges Tables, Transect

Data Tables, and Summary of Stillwater Elevations Tables are not developed in support of approximate floodplain boundaries, these data will not need to be submitted for appeals to flooding sources studied by approximate methods.

All submitted data and analyses must be certified by a Registered Professional Engineer or a Licensed Land Surveyor. Maps prepared by an authoritative source, such as the U.S. Army Corps of Engineers, U.S. Geological Survey, U.S. Bureau of Reclamation, or a State department of highways and transportation, are acceptable without certification as long as the sources and dates of the maps are identified.

Additional Guidance on Appeal Submittals Involving Topographic Data

For appeal submittals that involve topographic data, the following additional guidelines must be followed:

- The data must be more detailed/accurate, and/or reflect more recent topographic conditions, and be in a digital Geographic Information System (GIS) format preferably;
- The appeal submittal must clearly state which flooding sources are being appealed based on the updated topographic data;
- Updated SFHA boundary delineations that reflect the submitted topographic data for each appealed flooding source must also be provided, preferably in digital GIS format;
- All topographic data submitted must adhere to FEMA's current data capture standards for such data;
- If necessary, a data sharing agreement must be provided.

4. Appeal Period Procedures

Appeals and comments must be resolved by following the procedures below:

- Acknowledgement by FEMA of the receipt of an appeal in writing, ensuring that acknowledged appeals include ALL of the criteria discussed above.
- Acknowledge the receipt of comments. This can be done either in writing, by FEMA, or through a documented phone conversation between the mapping partner and the community that submitted the comments. At a minimum FEMA must notify the community in writing that it did not receive any appeals. This can be done by separate correspondence or by the inclusion of language in the Letter of Final Determination (LFD).

- FEMA or the mapping partner will evaluate any scientific or technical data submitted for compliance with existing mapping statutes, regulations, or Guidelines and Standards.
- FEMA or the mapping partner will request any additional scientific or technical data required to properly review the appeal or comment.
- FEMA or the mapping partner will make a recommendation to FEMA on the resolution of the appeal or comment.
- FEMA or the mapping partner will prepare a draft appeal resolution letter (if all the criteria for an appeal are met).
- The assigned mapping partner shall dispatch the signed FEMA appeal resolution letter and if warranted, Revised Preliminary copies of the FIRM and FIS report to the community CEO and floodplain administrator and all appellants. All correspondence must be prepared and issued on FEMA Headquarters or FEMA Regional letterhead.
- FEMA provides a comment period of 30 days following the date the appeal or comment resolution letter is issued. Any comments received during the 30 day comment period must be addressed and resolved before proceeding with the LFD. Extensions to this 30 day period can only be granted with FEMA Headquarters approval.

5. General Technical Guidance

Detailed guidance on the supporting documentation that must be submitted in support of an appeal can be found in *Appeals, Revisions, and Amendments to National Flood Insurance Program Maps—A Guide for Community Officials*.

Unless appeals are based on the use of alternative models or methodologies, the hydrologic and hydraulic analyses that appellants submit must be performed with the models used for the flood study, PMR, or LOMR. Generally, when appellants are required to submit hydrologic or hydraulic analyses, those analyses must be performed for the same recurrence interval floods as those performed for the flood study, PMR, or LOMR. The vertical datum used in any data submitted must match the datum used in the preliminary FIS report and FIRM. Further, SFHA boundaries are to be shown on a topographic map (preferably, in digital form) whose scale and contour interval are sufficient to provide reasonable accuracy.

New flooding information cannot be added to a FIRM in such a way as to create mismatches with the flooding information shown for unrevised areas. Therefore, in performing new analyses and developing revised flooding information, appellants must tie the new BFEs, base flood

depths, SFHA boundaries, SFHA zone designations, and/or regulatory floodway boundaries into those shown on the maps for areas not affected by the appeal.

All analyses and data submitted by appellants, including those that show mathematical or measurement errors must be certified by a Registered Professional Engineer or Licensed Land Surveyor, as appropriate.

6. Scientific Resolution Panel (SRP)

FEMA's Scientific Resolution Panel (SRP) process reinforces FEMA's commitment to work with communities to ensure the flood hazard data depicted on FIRMs is built collaboratively using the best science available.

When changes to the FIRMs are met with conflicting technical and scientific data, an independent third party review of the information may be needed to ensure the FIRMs are updated correctly. The SRP serves as the independent third party. To be eligible for an SRP, an appeal must include supporting information or data to substantiate that the BFEs, base flood depths, SFHA boundaries, SFHA zone designations, or floodways proposed by FEMA are scientifically or technically incorrect. An SRP request is an option only after FEMA and a local community have been engaged in a collaborative consultation process for at least 60 days without a mutually-acceptable resolution of an appeal.

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City of Ferndale, Humboldt County, California USA
City Manager's Report for November 19, 2015 City Council Meeting
Reporting to October 31, 2015

CITY MANAGER

Meetings

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – October 15th – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- October 13th - 2:00-5:00 pm
- City Manager meeting- October 15– 3:00-5:00pm
- Chamber of Commerce meeting- October 5th and 19th 5:30 -6:30 pm
- Interaction with Russ Gans our attorney regarding Letter from Paul Sequeira, Steve Nunes attorney.
- Status Update:
- The Ferndale charging station is scheduled for mid-December. PG&E is scheduled to do the final Ferndale connection the week of 12/31. It will take up to a week to activate the station networking and payment services, and the goal is to have it fully operational by 1/8/16.
- The EV Charging Station project in the public parking lot in Downtown Ferndale is proceeding and will be completed by the end of the year. Through a public process, the Redwood Coast Energy Authority (RCEA) selected McKeever Energy & Electric as the prime contractor who teamed with DCI Builders on the bid. Pacific Gas & Electric will be supporting the installation with minor modifications to its system to accommodate the chargers. Engineers at the Schatz Energy Research Center at HSU completed the electrical engineering design and are managing the construction for RCEA. OurEvolution Energy and Engineering out of Arcata completed the civil engineering design and is also assisting with construction observation. The current construction schedule calls for the work to be done during the month of December 2015. Once completed there will be two stalls in the lot with 240 volt, 30 amp chargers that can be accessed through a payment interface that accepts credit/debit cards (both magnetic strip and RFID types), RFID dongles, or pay by phone apps such as offered by companies like Greenlots. These chargers have cords that auto-retract to maintain a neat look and deter vandalism. The installation will also include a courtesy charger installed near one of the existing ADA parking spaces in the lot. The courtesy charger will be free for use by persons with disabilities that have an electric vehicle and are legally parked in the adjacent ADA parking stall.
- Public Works worked throughout the month picking up debris and cut vegetation from sites where vegetation was piled during the volunteer vegetation removal volunteer project. That process has been completed. Public Works and Manhard are collaborating on our annual report to all the agencies on our 5C and Francis Creek reports. Those reports will be due by the end of December. We will propose making one report to all the concerned agencies for both programs. We are also proposing that we fold into those reports any and all reports on Francis Creek that have been done in that year as an addendum. There is one project that would be included in this year's report where a property owner is going through our bank stabilization application process and is stabilizing about thirty feet of bank and using ¼ ton rocks to line the bank.

- Port Kenyon culvert replacement is complete and was very impressive. It looks like it was very successful and we should have less problems down there compared to earlier years. There was also some excavation down to east side drainage system that should alleviate flooding in that area.
- Conversation with attorney to negotiate removal of some vegetation on Craig Street alley and to block off area where city does not want public access due to safety concerns.
- Weekly training bulletin from ERMA.net. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. Chamber meets at 5:30 every Monday in the back of the Village Inn. I attended two meetings last month.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator. We have been getting used to a different and more interactive organizational structure with the Wastewater and Public Works departments over the last several months. We are using all of our employees in a way that allows for either department to share employees determined by the daily workload. This of course necessitates cross training some of our employees. We have folded this practice into interaction with our departments such as our weekly safety meetings and ground maintenance projects. We had Public Works help with maintenance of the wetland for our annual report to Coastal Commission.
- Monthly and annual evaluations of all departments.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. Congressman Huffman could not attend the SRWC public Event but John Driscoll did a great job giving commentary on the project. We had a great turnout for the event at the Community Center, and the buses were full and we made two rounds which put the turnout for the tours of at least 100 people. We figure that at least 150 showed up for the event. We thank all the dignitaries that came including Driscoll, Jimmy Smith, and Michael Bowen. The food and catering was top notch and we can thank Sweet Basil for the catering and Humboldt Grassfed for the Kebobs.
- Salt River Update: Construction season is over and we removed approximately 80,000 cubic yards of sediment. That is about 10,000 more than last year. Next year we hope to go up Francis Creek up to City limits, and up Salt River as far as maybe Fulmor Road.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues.
- Undergrounding Rule 20a: Several discussions with Lizette from PG&E going over what we need to do to put this project and a resolution in front of the council next month.
- Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the Mayor, and will eventually include the School Superintendent. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. We will have Spencer Koch and a radio expert at our next meeting to go over radio protocol and etiquette.

- Exploring the wastewater facility processes to try and minimize the amount of time we run our facility during peak use time. The utility company charges us different costs depending on time of day. We are putting together a daily, monthly, and yearly program that will attempt to avoid from 12:00-6:00 pm as much as possible while still trying to maintain sufficient quality effluent. We believe that there should be savings in this strategy. We are working with PG&E, Redwood Coast Energy Authority and our own staff to analyze and test these ideas. Lou recently met with Steve Coppini and went through many of the processes and operation parameters and found that Steve was doing a very good job of timing events during the most cost effective timelines. I have also reached out to a number of specialists in the field of UV lighting and we are trying to find ways to lower our costs. The most hopeful of these alternatives seems to be some sort of alternative energy solution.
- Numerous discussions with Fresnel Lens committee to see if there has been any improvement toward the ability to raise money to renovate the museum to the standard of the Coast Guard or come up with the additional funding necessary to have a lampist put the leans together. We still have several months left in our agreement with the Coast Guard to fulfill the transfer from the old building to the new. At the last meeting Michael Sweeney mentioned trying to get an extension to our current agreement. Considering there was a representative from the fair Board who said that they would like a chance to try and come up with a plan to and money to retain the lens. With the council's suggestion and the what sounded like Fair Board concurrence I contacted Arlyn Danielson of the Coast Guard and relayed the desire of the City to extend our present agreement for one more year in order to try and fill in the gaps of our funding and to potentially bring in a new design at the fairgrounds that would have oversight by a county museum, if not our own.

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - City Council Study Session 10/15/15
 - Regular City Council Meeting 10/15/15
 - Emergency Response Committee Meeting 10/14/15
- Wrote agenda items and compiled packet for:
 - Regular City Council Meeting 10/15/15
 - Began agenda compilation for City Council meeting 11/19/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 10/15/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2015 Possessory Interests Spreadsheet.

DEPUTY CITY CLERK ACTIVITY

Meetings

- Prepared Packet and Posted Agenda for 10/08/15 & 10/22/15 Design Review Committee Meeting
- Attended and transcribed minutes for 10/22/15 Design Review Committee Meeting
- Prepared Packet and Posted Agenda for 10/08/15 Drainage Committee Meeting
- Attended and Transcribed Minutes for 10/08/15 Drainage Committee Meeting
- Prepared Packet and Posted Agenda for 11/04/15 Planning Commission Meeting

Projects

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Researched Historical District Permitting Procedures
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Processed Quarterly Reports for TOT, State Architects Office, Building Standards Commission, and Department of Conservation.
- Met with Planner regarding several upcoming projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins
- Ongoing project on Property File Organization

FINANCE OFFICER ACTIVITY**Tasks:**

- Meetings with City Manager – re: office issues
- Meetings with accountant – re: accounting software
- Training/Implementing new accounting software
- Assisted Accountant with information for Auditors.
- Prepared employee monthly and annual reviews.
- Prepared annual Compensation Report for State Controller’s Office.
- Prepared Request for Public Documents for California Transparency
- Prepared Request for Public Documents for citizen.
- Processed open enrollment for employee 2016 Health Coverage.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.
- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

On Going Projects:

- Complete accounting software implementation and documentation.
- Review and update job descriptions.

CITY PLANNER ACTIVITY**Task 1 – General Planning**

- Coordinated with City Manager & Deputy City Clerk on planning and development projects
- Coordinated with City Staff to prepare Agenda Packets for City Council, Planning Commission, and Drainage Committee meetings
- Research and prepare Sidewalk Standards for Ferndale. Prepare letters to David Yarrington re Hadley LLA and Westfall Subdivision extension.
- Prepare letter in response to Nancy Trujillo Design Review application
- Meeting with City Staff
- Review CEQA and Secretary of Interior Standards re: Lentz Dept. Store building
- Prepare follow up letter in response to Trujillo Design Review application
- Prepare staff memo for Design Review Committee on sidewalks
- Phone calls and meetings regarding Cheneworth CEQA and Lentz Dept. Store
- Review Ferndale Subdivision Ordinance pertaining to Westfall extension
- Respond to Nancy Trujillo regarding new parking locations
- Prepare staff report for Westfall Tentative Map extension
- Prepare Resolution for Westfall Tentative Map Extension and CEQA checklist for Lentz Dept. Store building project
- Respond to City Engineer regarding Cheneworth LLA application. Finalize, review and deliver staff report on Westfall extension

Task 2 – Reimbursable Fee Planning – None**Task 3 – Special Projects**

- Continued to coordinate with City Engineer on Francis Creek Bank Slope Stabilization Projects - including permitting coordination, application procedures, Historical/cultural assessment for D. Leonardi project (as requested by USACE), etc.
- Coordinated with City Engineer on Francis Creek Vegetation Maintenance Monitoring Report

Task 4 – Additional Authorizations – None

Task 5 – General Plan Review

- The draft Noise and Air Quality Element, will be returned to the Planning Commission in January with a Resolution of Recommendation for the City Council

CITY ENGINEER

Wastewater Treatment Wetland Monitoring and Maintenance

- **Background Information:** In 2011, the City of Ferndale upgraded their Wastewater Treatment Facility (WWTF). In order to offset the impacts from construction, a seasonal wetland was established and completed in January of 2012. A year one report of the success of mitigation was produced and delivered to the California Coastal Commission in 2013. The following year, trees were replanted along the wetland buffer and no report was prepared. The year three monitoring report will summarize and assess the results of the replanting activities of year two as well as summarize the results of the year three survey.
 - On November 2nd, Biologist informed staff that the monitoring report will be completed in November. Staff will submit the monitoring report to the Coastal Commission before the end of the year.
 - On September 10th, Project Biologist visited the site to document the results of the invasive vegetation removal efforts. Year three monitoring report will be submitted to the Californian Coastal Commission prior to Dec 31, 2015.
 - On August 21st, 2015, City employees completed the removal of invasive species from the wetland buffer as directed by the Project Biologist.
 - On August 11th, 2015, City Engineer met with Brett Lovelace, J.B. Lovelace and Associates and Vanessa Blodgett, City Planner onsite to flag and discuss removal of invasive species.
 - On July 31st, 2015, City Engineer held conference call with Brett Lovelace, Vanessa Blodgett and Melissa Kraemer with California Coastal Commission to follow-up on monitoring survey conducted.
 - On July 21st, 2015, Brett Lovelace (biologist with J.B. Lovelace and Associates) performed wetland mitigation monitoring survey for year three. Mr. Lovelace will follow up by completing a report of his findings.

Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road

- **Background Information:** Last year the City prepared plans for the City's owned sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works is currently executing the project.
 - Existing manhole was relocated and the new section of pipeline installed second and third week of October. There is groundwater currently leaking through the base of the new manhole. The Contractor is expected to repair the manhole base and vacuum test the new and the existing manholes next week. The arch culvert has been set and the remainder of the sewer work is expected to follow.

- As of October 6th, 2015, Construction has been delayed due to the pre-cast bridge supplier. The pre-cast units will not be available until Oct 20th. No schedule has received to date from the Contractor about proceeding with the sewer work.
- On August 12th, 2015, City Engineer and the City Chief Wastewater Treatment Plant Operator met representatives with the Contractor, Mercer Fraser, Humboldt County Public Works Department, and the Humboldt County Resource Conservation District (HCRCD) for an on-site meeting to discuss the City's related sewer portion of this project.
 1. HCRCD will pay for the additive option (sewer relocation) and Mercer-Fraser agreed to honor their original bid price of \$91,700.00 for this work.
 2. Existing Manhole located on the east side of Francis Creek to remain in place to allow for bypassing the City's sewer flows during construction. The existing Manhole will be modified to accommodate the new pipeline alignment across Francis Creek.
 3. Backfill of proposed 12-inch pipe crossing Francis Creek – Instead of installing slurry mix directly over the proposed pipe as shown on the plans, Contractor will install a 6-inch thick layer of crushed rock above the top of pipe, and then install 1-foot thick slurry mix above the crushed rock.
 4. The County will forward any cost savings to the HCRCD for the sewer line relocation if any cost savings are realized during construction.
 5. Mercer Fraser to locate the sewer line on the west side of Francis Creek along Port Kenyon Road before the proposed wick drain are installed in order to insure wick drains do not puncture existing sewer line.

5C Roadside Ditch Maintenance

- **Background Information:** The City requires periodic maintenance of the roadside ditches within the City limits. The City has obtained all regulatory permits and authorizations from the US Army Corps of Engineers, North Coast Regional Water Quality Control Board, and the CA Department of Fish and Wildlife to conduct the annual roadside maintenance activities. As required by the regulatory agencies, roadside ditch maintenance activities will terminate each year by October 15th. City Engineer and City Planner are working with Public Works to monitor progress and when needed communicate with the regulatory agencies.
- On October 6th, 7th, and 15th, 2015, Public Works completed the maintenance of the Roadside ditches along Grant Avenue, Washington Avenue and Nicholas Way for this year. Approximately 1,160 linear feet of roadside ditches were maintained. A draft monitoring report was prepared and submitted to Maggie Robinson with the North Coast Regional Water Quality Control Board (NCRWQCB) on October 30th, 2015. The report is in draft form, as the effectiveness of the BMP's can only be determined following the winter. Although water was present in the ditches, the NCRWQCB did allow City staff to remove the vegetation and pockets of sediments impeding flows in ditches. Material was disposed at the Half-Ass Ranch off of the Wildcat Road.
- On Thursday, October 8th, 2015, approximately 450' of ditch was maintained by Public Works on the East Side Drainage area that was not a part of the permitted ditch maintenance activities under the 5C Program. Per the direction of the NCRWQCB, the City Planner and Engineer will on behalf of the City of Ferndale follow up with the permitting agencies to obtain the necessary permits for the unpermitted maintenance work.
- On Wednesday, October 7th, 2015, City Engineer spoke with Maggie Robinson regarding performing work with water present in the ditch. Mrs. Robinson concurred that it would be appropriate to move forward with ditch maintenance work with water present as long as Public Works followed the prescribed work procedure to not cause any permanent impacts by

disturbing the banks. This determination was based on the premise that the roadside ditches slated for maintenance were not hydraulically connected to any local streams.

- On October 1st, 2015, Public Works attempted to begin roadside ditch maintenance activities on the East Side Drainage System along Lincoln Avenue, Grant Avenue and Washington Street. Maintenance activities were limited due to water present in these particular roadside ditches.
- On August 7th, 2015, the City received the Notice of Applicability for Coverage under the General 401 Water Quality Certification for County Road Management and Activities Conducted Under the Five Counties Salmonid Conservation Program from the North Coast Regional Water Quality Control Board (NCRWQCB). City Engineer to perform inspections, monitoring and reporting to the Water Board.
- On June 18th, 2015, the complete 5C Application was submitted to the North Coast Regional Water Quality Control Board.
- On June 17th, 2015, the City Engineer received a Letter of Preliminary Jurisdictional Determination from the US Army Corps of Engineers.
- On December 4th, 2014, the City approved the City Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.

General Engineering

Pre-Application Meeting Request 741 5th Street

On July 28th, 2015 City Engineer provided comments to Points West Surveying regarding their request for a pre-application meeting. Their project proposed a general plan amendment and zone reclassification of the AE portion of the parcel followed by a subdivision into approximately 30± lots for senior housing.

Applications

Francis Creek Retaining Wall and Bank Slope Stabilization Permit Application for 161 Francis Street

There currently exists a failed concrete retaining wall, which has caused the portion of the bank along Francis Creek located at 161 Francis Street to fail. On August 6th, 2015, the City Engineer met onsite with the property owner and City Manager. City staff including the City Manager, City Planner, City Engineer, assisted the applicant with preparation of the permit applications and facilitated the communication with the regulatory agencies. City used this project to develop Standard Procedures, to be adopted by the City Council, for obtaining all the necessary permits for repairs to Bank Slope Stabilization work in Francis Creek within the City limits. City will monitor the site prior to, during and following completion of the work, and report to the NCRWQCB, USACOE, and the CDFW.

- As soon as comments from the CA Department of Fish and Wildlife are addressed, City Engineer will submit final report to the US Army Corps of Engineers, North Coast Regional Water Quality Control Board and the US Department of Fish and Wildlife.
- On October 28th, City engineer was onsite to inspect planting work.
- On October 26th, Plant Specialist added more willows.
- On October 14th, the work was completed by the Contractor and the Plant Specialist. Clare Golec with the CA Department of Fish and Wildlife visited the site and determined that additional willows need to be planted and top soil added.
- On October 6th, work commenced.
- On October 2nd, 2015 City Engineer, Plant Specialist, Contractor, Land Owner and City Manager met onsite for a pre-construction meeting. Contractor to provide construction schedule with at least 24 hours advance notice before commencement of work.
- On October 1st, 2015 a project packet was filed with the CDFW to add the project as an amendment under the City's Lake and Streambed Alteration Agreement.

- On September 1st, 2015 applications were filed with the NCRWQCB for a Water Quality Certification, with the USACOE for a Nationwide Permit 13 for Bank Stabilization, and the City for a Francis Creek Retaining Wall and Bank Slope Stabilization Permit.
- On August 18th, 2015 a project description was forwarded to the USACOE.
- On August 13th, 2015 a project description was forwarded to the NCRWQCB.
- On August 12th, 2015 a project description was forwarded to the CDFW.
- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**
This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. The extension was approved by the Planning office. A hearing regarding the extension is scheduled for November 4, 2015, in front of the Ferndale Planning Commission.
- **Hadley-Garbutt LLA (LLA 1512)**
This project was approved by the Ferndale Planning Commission on September 2, 2015. The City Engineer's Office is in the process of finalizing the documents for recording.
- **Chenoweth LLA (LLA 1513)**
This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to respond to the application. The City Engineer's office intends on having the staff report completed by the end of November.

Meetings and Committees

- **Streets Committee Meeting**
 - Tentatively meeting scheduled with Streets Committee in December 2015 to further discuss and finalize priority list.
 - On August 25th, 2015, City Engineer and City Staff met with Streets Committee to discuss CIP transportation priorities. Follow-up meeting to be scheduled sometime in December this year to further develop a prioritized list of streets to be repaired. Streets will be prioritized based on an integrated approach which considers not just condition of streets but also condition of surrounding storm drainage and underlying water and sewer utility lines.
- HCAOG Meeting
 - HCAOG did not hold a meeting in October.

Reporting and Correspondence

- Prepared monthly staff report.
- General correspondence and meetings with City Staff.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD 3rd Thursday
- CPO contacted Cathleen Goodwin on state water board about sludge disposal; decision pending
- CPO consulted Orrin Ploccher (Freshwater Environmental) about the sludge classification process

- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- OIT Gardner completed Grade 2 exam, results pending
- Sewer call at Laundromat, problem on tenants property
- Drained and cleaned EFF basin and cut grass and weeds around EFF pipe in preparation for creek discharge
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Fix leak in return line to pond connected to EFF basin
- Replaced air dessicant dryer
- Removed 3 temporary sludge dry bins that won't be used during the winter
- Pulled INF pump 3 to unplug
- Build temporary cover for drying sludge during the winter in building at old site
- INF transducer went bad, spliced replacement so pumps would function. New one ordered and installed
- Front gate chain oiled each Monday
- EFF PLC updated
- OITs Gardner and Cao cleaned walls and catwalk
- Lateral inspection at 100 Harrison
- Completed brush removal around retention pond
- Irrigation moved to east side of Sousa property
- The facility received a total of 22 septic dumps from Roto Rooter & Wyckoff's totaling 25,965 gallons and generating \$5,004 in revenue for the facility.
- Total flows through the collection system for October were 3.3 MG. Of that .36 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 3 MG for the month of October. Average land irrigation discharge was .081 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Called in Fortuna Iron to give estimate on the metal railing at the Library.
- Repaired toilet at Scout Hall.
- Replaced light bulbs at City Hall safety light.
- Hung up Pictures at City Hall.
- Continued with weekly Safety Meetings.
- Went around town cleaning out DI's with water jetter.
- Hauled two dump truck loads of brush out behind the Library.
- Had a Petrolia sign made for Main St and Ocean Ave.
- Worked with Manhard on monitoring ditch spoils.
- Sent off location packet and map of Frances Creek debris removal.
- Cleaning up PW corp yard of trash and old playground material.
- Did vehicle maintenance on 95 f350.

POLICE DEPARTMENT

- Sgt. Stricker and Officer Soltani attended POST 24 hour perishable skills training.
- Sgt. Stricker facilitated the children’s downtown Halloween function.
- Chief Smith participated in several meetings with Humboldt County law enforcement executives regarding AB 109 grant funding.
- Police department staff continued monitoring downtown parking.
- Exploring options/alternatives to upgrading and improving the police department’s radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager’s meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for October 2015.

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	1	
Burglary	0	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	9	
Calls for Service	43	
Reports Written	17	
Traffic Citations	0	
Other Citations	0	
Parking Citations	0	
Warnings	13	
ARRESTS	6	
AGENCY ASSISTS	15	
TRAFFIC COLLISIONS	3	

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 09/24/15 - 8:30am meeting

Chair Mark Giacomini opened the meeting at 8:31 a.m. Committee Members Paul Gregson, Ellin Beltz, Marc Daniels and Jeff Farley were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION** to **APPROVE** July 23, 2015 meeting minutes.
(Farley/Daniels) Unanimous

There were no Modifications to the Agenda.

There were no Public Comments.

638 Main Street: The Design Review Committee was presented with an application to replace some existing signage as well as add some additional signage to the business including a directional sign. Committee member Daniels questioned the size of the directional sign. Staff will address the size of the sign and review with applicant. **MOTION** to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to replace signage and add additional signage to the business. Directional signage tentatively approved as long as it reduced in size to meet the six (6) square foot limitation. **(Gregson/Daniels) Unanimous**

1392 Main Street: The Design Review Committee was presented with an application to install a wood fence along the property line on Main and Milton Street. Fence will be painted to match existing fence at 1362 Main Street. Commissioners were presented with correspondence from staff to property owners regarding the project being started before a permit was issued. Commissioners expressed their frustration with property owners as well as contractors starting projects before they are approved. Chair Giacomini proposed this be discussed in Commissioner Comments section. **MOTION** to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to build a wood fence around the property and paint to match existing fence on neighboring property. This project is being noted as being completed before a Design Review Use Permit was issued. **(Beltz/Daniels) 4-0-1 (Gregson abstained due to his property being within 300ft of applicant property)**

Design Review Sign-Offs: The following Design Review Permit was signed off: DR1503

There was no Correspondence.

Committee Member Comments: Committee members discussed options for citizens in the Design Review area that fail to comply with obtaining a Design Review Permit before starting a project. Committee Members discussed putting together a brochure that outlines how to obtain a permit, what requires a permit, and properties that are subject to Design Review Permits within the city. All Committee Members agreed this is a good way to inform not only property owners, but contractors that start projects before permit approval. Chair Giacomini asked this be put on the next meeting for discussion.

Meeting adjourned at 9: 08 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 10/01/15 - 8:30am meeting

Vice-Chair Paul Gregson opened the meeting at 8:32 a.m. Committee Members Ellin Beltz and Jeff Farley were present along with Deputy City Clerk Kristene Tavares.

There were no Minutes to approve.

There were no Modifications to the Agenda.

There were no Public Comments.

246 Berding Street: The Design Review Committee was presented with an application to replace a door for ADA compliance. Committee Member Beltz was pleased the applicant was modifying the existing door and reusing it instead of just replacing it. Both Committee Members Gregson and Farley agreed. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to modify existing exterior door from a 2-6 in swing to a 3-0 out-swing for ADA compliance. **(Beltz/Farley) Unanimous**

Design Review Brochure Development: The Design Review Committee was presented with a draft brochure as well as suggestions from Committee Member Beltz regarding the Design Review Brochure being designed for property owners. Committee Members were in agreeance the draft brochure was a good starting point. Committee Member Farley presented a brochure from Fort Bragg. Committee Member Gregson stated the brochure should state there is no fee for a Design Review permit, and also when, where, and what time the Design Review Meetings take place. Committee Member Beltz suggested adding where and when agendas are posted. Committee members also suggested the map showing the Design Control Zone be in black and white to save money. Staff will look into this option and make recommended changes to the draft brochure.

There was no Correspondence.

There were no Committee Member Comments:

Meeting adjourned at 8:47 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of September 2, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:00pm. Commissioners Michael Warner, Dean Nielsen, Paul Gregson, and Ellin Beltz were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial—None

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the August 5, 2015 Regular Meeting. **(Beltz/Nielsen) Unanimous**

5.0 Public Comment—None

6.0 Public Hearing

6.1 Hadley/Garbutt LLA—City Planner Avis presented the staff report for the Lot Line Adjustment for APN 031-085-009 (Hadley) and 031-084-014 (Garbutt). Avis also commented there are specific Conditions of Approval that will go with the resolution of this LLA. David Yarrington and Mr. Garbutt were in attendance. Mr. Yarrington commented that this was a very small LLA, just over 600sqft and should not affect any property owners in the area. Commissioner Warner questioned Avis on whether these lots were non-conforming lots or if this was simply a movement to create adequate boundaries or easements. Avis explained that both lots are oversized lots and this LLA will not affect any setbacks of existing buildings. Warner also questioned the creation of two different zones within one lot and the process that is used when issuing permits. Avis explained development permits are followed by the zone with the stricter standards. Commissioner Beltz questioned the access to the property in question as it will be on the opposite side of the creek and there is currently no road. Commissioner Gregson added his concern of being able to maintain the property with no access. Avis explained that as of now they are able to access it through Frontier Communications and if an issue did arise, a footbridge could be constructed over Francis Creek. Commissioner Nielsen asked why this was being done. Avis responded that it need not to be disclosed on why the property owners want to have this done. Nielsen also commented that by adding additional square footage to the Main Street property, it would allow a larger building to be constructed. Avis explained that as of now the property is a vacant lot and we cannot speculate on what property owners will do in the future. Chair von Frausing-Borch commented that to his knowledge this was a mutual decision by both parties. Chair von Frausing-Borch closed the public hearing. There were no further questions or comments. **MOTION:** to adopt Resolution No. PC 2015-30, subject to the

attached Conditions of Approval, approving a lot line adjustment involving APN 031-085-009 and 031-084-014. **(Beltz/Warner) Unanimous**

7.0 Business

7.1 Recommend to City Council to Vacate, Retain, or Partially Retain Craig Street Alley- City Planner Stephen Avis presented the Planning Commissioners with a brief staff report on the vacation of the Craig Street Alley. The Commissioners were also presented with three separate resolutions to consider and recommend to the City Council to retain, vacate or partially vacate the alley in question. Public Comment was opened up. Mary Hubner spoke on behalf of her property and gave an explanation the history of the alley since they have lived there since 1979. Mrs. Hubner stated she would agree with whatever the Commission and Council decided. Commissioners discussed the space and size of the alley and the ability for property owners as well as service vehicles to access rear properties. Commissioner Warner spoke in favor of retaining the alley stating the value of easements and city owned land. Beltz stated the Commissioners need to look at these alleys individually and not bring their personal beliefs into the equation. Commissioner Gregson agreed with Warner adding that the alley is a public right of way and other citizens can be using this as a pathway. It also serves as a “no man’s land” between to property owners that are having difficulty getting along. Commissioner Nielsen also agreed with Warner and Gregson. Chair von Frausing-Borch also agreed stating his recommendation would be to retain the alley for now and all parties should get together and try to find a reasonable solution. Commissioners discussed barricades and limiting the access of vehicles. Planner Avis explained options for this. Commissioners discussed making the recommendation to City Council and the resolution. Commissioners modified the resolution for the retention of the alley. Commissioner Beltz stated the resolution should only address the issue at hand and not make blanket shifts of policy for the future. Warner disagreed and stated the issue was just setting the tone for the resolution. Warner read through the resolution with the proposed changes. Commissioner Beltz disagreed with some of the language proposed stating it is contradictory and makes policy changes outside our scope. Planner Avis explained the resolution terms. **MOTION** to recommend to City Council the retention of Craig Street Alley with the proposed changes to the recommended resolution.

Roll Call Vote: Ayes: Gregson, von Frausing-Borch, Nielsen, Warner

Abstain: Beltz

7.2 Recommend to City Council the Development of Standards for Sidewalks: City Planner presented the Commissioners with the staff report for developing sidewalk standards for the City of Ferndale. Avis explained that these standards would help for future sidewalk repairs but would not apply to previous issues. Avis also explained this is on the agenda to ask the City Council to approve funds to develop sidewalk standards. Gregson stated he could not find any

sidewalk standards and is in favor of this addition. Warner asked staff if there were any current sidewalk standards in place. Avis explained there were not and by adopting sidewalk standards it will be easier to address Caltrans when work is done of Main Street. Warner asked if these sidewalk standards would be city wide of just in designated areas such as the historical district. Avis explained it should be city wide. Sidewalks should match the existing area. Beltz questioned the traction on the sidewalks stating the new sidewalks were slick compared to the old sidewalks. Beltz also stated we should not only be looking at the appearance but the safety as well. Commissioner Nielsen asked about the product Caltrans used on the new sidewalks. Avis explained the process used and his thoughts on why the sidewalks might be slicker. All Commissioners expressed their approval for the development of sidewalk standards. **MOTION:** to recommend to City Council for staff to develop standards to be used when installing new or repairing existing sidewalks and to consider adopting such standards **(Beltz/Warner)**
Unanimous

6.3 Building and Land Use Permits- Commissioner Nielsen asked about the Demolish at 1392 Main Street. Staff explained there are no plans to rebuild anything at this time and the building was deemed unsafe and unstable.

7.0 Correspondence- None

8.0 Committee Comments- Chair von Frausing-Borch explained that he will be conducting meetings in the future with a little more authority. He stated in the past he had run a more relaxed meeting but he now has been asked to proceed with meetings in a more orderly fashion.

9.0 Staff Comments- None

Meeting Adjourned at 8:42 pm

Respectfully Submitted

Kristene Tavares
Deputy City Clerk

Humboldt/Del Norte
Hazardous Materials Response Authority
Regular Meeting Minutes
Tuesday, October 13, 2015

1. Roll Call:

Present: Chairperson Ms. Melinda Ciarabellini, City of Eureka; Vice-Chairperson Ms. Virginia Bass, Humboldt County; Member Dale Watson, Del Norte County; Member Daniel Brown, City of Ferndale, Member Jim Baker, City of Trinidad.

Via Conference Call: Member Chief Steve Wakefield, Crescent City.

Guests: Chief Ed Laidlaw, Humboldt Bay Fire Department; Secretary Larry Lancaster, Humboldt County Division of Environmental Health.

2. Call to Order:

Meeting was called to order at 4:47 p.m. by Chairperson Ms. Melinda Ciarabellini.

3. Public Comments:

The public was invited to address the Board, none were present.

4. Old Business:

A. Ms. Melinda Ciarabellini called for approval of the April 13, 2015 Regular Meeting Minutes. The motion to approve the minutes was made by Vice-Chairperson Ms. Virginia Bass and was seconded by Mr. Daniel Brown. The motion was carried by those members present.

5. New Business:

A. Chief Ed Laidlaw presented to the Board the need for a newer vehicle to replace the one currently being utilized, and requested authorization for the possible purchase of one for the use of the Hazardous Materials Response Team. Request to authorize continued negotiation for the purchase of a replacement vehicle, authority to purchase, and authority to outfit is allowed contingent on a limit of no more than \$20,000 on such. The motion to approve was made by Mr. Dale Watson and was seconded by Ms. Virginia Bass. The motion was carried by those members present.

B. Chief Ed Laidlaw presented to the Board the request for authorization to purchase a metal storage structure. Item was tabled until next meeting pending more information.

C. Chief Ed Laidlaw presented the Second and Third Quarter Hazardous Materials Response Team Response and Training Report. During this period there was one Level 1 response of an unknown white powder behind Living Styles. Two Hazardous Materials Response Team

members identified the powder to be non-hazardous. Two firefighters were sent to Hazardous Materials Technician training in Sacramento, CA and Chief Ed Laidlaw received training at the National Fire Academy in Emmitsburg, MD. The Hazardous Materials Area Plan exercise was held in Fortuna on August 8, 2015 which provided training for emergency personnel along with some special districts that were able to attend. Applied for grant funding to replace Mass Decontamination Shelter and have received notice that is has been approved.

- D. Chief Ed Laidlaw requested from the Board approval for a banking account to be opened for the Humboldt/Del Norte Hazardous Materials Response Authority. The letter verifying approval to open an account was granted by Board Chair Melinda Ciarabellini and requested Chief Laidlaw that policies be developed in writing, including spending limits to be placed on the Agenda for the next Regular Meeting that will be on January 11, 2016.

6. Adjournment:

Ms. Melinda Ciarabellini called for adjournment at 5:25 pm. The next regular meeting of the Humboldt/Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, January 11, 2016.

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**
 Natalie Arroyo, City of Eureka,
 Adelene Jones, City of Blue Lake
 Sofia Pereira, City of Arcata
 Michael Sweeney, City of Ferndale
 Rex Bohn, County of Humboldt, **Vice Chair**

Minutes

Thursday, October 8, 2015 5:30 PM
Eureka City Council Chambers
531 K Street, Eureka, CA

Present: Jack Thompson, Natalie Arroyo, Adelene Jones, Sofia Pereira,
 Michael Sweeney
Absent: Rex Bohn
Staff: Jill Duffy, Tyler Egerer, Brent Whitener
Legal Counsel: Nancy Diamond

1. Call to Order and Roll Call at 5:30 PM

Chairman Thompson called the meeting to order at 5:32 p.m. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the September 10, 2015 HWMA Board of Directors Meeting.
- b. Receive the August Fiscal Year 2014-2015 Financials
- c. Approve Amendment No. 2 to Agreement with Solid Wastes of Willits to provide compensation for Live Loading at the Eel River Transfer Station

Director Jones pulled Item 2a).

Chairman Thompson Opened the floor to public comment regarding the Consent Calendar. No comment was received.

Chairman Thompson Closed the floor to public comment.

Motion: Director Pereira Moved and Director Arroyo Seconded to Approve the Balance of the Consent Calendar.

Action: Approve Motion as made by Director Pereira and Seconded by Director Arroyo by the following vote:

Ayes: Thompson, Arroyo, Jones, Pereira, Sweeney

Nays: None

Absent: Bohn

Item 2a), Minutes, September 10, 2015:

Director Jones addressed a letter received related to the minutes. A copy of that letter is attached to and made a part of these minutes. Staff will present a report regarding the letter request at the November meeting.

Chairman Thompson Opened the floor to public comment regarding the Minutes. No comment was received.

Chairman Thompson Closed the floor to public comment.

Motion: Director Jones Moved and Director Sweeney Seconded to Approve the Minutes.

Action: Approve Motion as made by Director Jones and Seconded by Director Sweeney by the following vote:
Ayes: Thompson, Arroyo, Jones, Pereira, Sweeney
Nays: None
Absent: Bohn

3. Oral and Written Communications

Chairman Thompson Opened the floor to public comment regarding Items not on the Agenda. No comment was received.

Chairman Thompson Closed the floor to public comment.

4. Receive Report on PERS Benefits and Rates

Administrative Services Manager Egerer provided a brief informational report on the Authority's CalPERS benefits and ongoing liabilities, and discussed with the Board options for improving retirement benefits for the Authority's employees.

Chairman Thompson Opened the floor to public comment regarding the presentation on CalPERS. No comment was received.

Chairman Thompson Closed the floor to public comment.

No Action Taken.

5. Board Member Reports

Director Arroyo reported that the City of Eureka has chosen not to sign the MOU related to the proposed Regional Recycling RFP, citing a lack of total tonnage to encourage strong bidding.

Director Jones reported that hiring activities for a new City Manager for the City of Blue Lake were proceeding well.

Director Thompson reported on Prop 218 water tax implementation activities in the City of Rio Dell.

Director Sweeney reported on significant green waste cleanup activities being undertaken by the local VFW in Francis Creek in the City of Ferndale.

6. Executive Director's Report

Administrative Services Manager Egerer reported on the current status of Phase II construction at the Cummings Road Landfill and the status of the Authority's annual audit.

7. Closed Session: It is the intention of the Board of Directors to meet in closed session for one item:

- a. Public Employee Performance Evaluation for the position of the Executive Director pursuant to Government Code Section 54957.

Chairman Thompson Opened the floor to public comment regarding the Closed Session. No comment was received.

Chairman Thompson Closed the floor to public comment.

Chairman Thompson Adjourned the Meeting to Closed Session at 6:30 p.m.

Report Out: There was nothing to report out from Closed Session proceedings.

8. Adjourn

Chairman Thompson Adjourned the Meeting at 6:50 p.m.

Next Meeting: November 12, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers.

Section 17

ADJOURN