

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
STUDY SESSION**

Location:	City Hall 834 Main Street Ferndale CA 95536	Date:	October 15, 2015
		Time:	<b>6:00 PM</b>
		Posted:	October 8, 2015

1. CALL STUDY SESSION TO ORDER – Mayor
2. DISCUSSION WITH CALTRANS ON SIDEWALKS AND DRAINAGE
3. ADJOURN STUDY SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall 834 Main Street Ferndale CA 95536	Date:	October 15, 2015
		Time:	<b>7:00 pm</b>
		Posted:	October 8, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower; Councilman Brown; Councilman Mierzwa; and Councilman Sweeney.
4. CEREMONIAL –
  - a. Present Plaque for Francis Creek Volunteers “Hooley’s Hooligans”
5. MODIFICATIONS TO THE AGENDA
6. STUDY SESSIONS - REPORT OUT
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)

8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
- a. Approval of Minutes of the September 17, 2015 Regular City Council Meeting ..... Page 5
  - b. Acceptance of Printed Regular Checks and Checkbook Register for September 1, 2015- September 30, 2015 ..... Page 9
  - c. Acceptance of Financial Statements dated August 31, 2015 ..... Page 18
  - d. Acceptance of Financial Statements dated September 30, 2015..... Page 43
9. CALL ITEMS REMOVED FROM CONSENT CALENDAR
10. PRESENTATION / Community Forum – None
11. PUBLIC HEARING
- a. 2nd Reading Ordinance 2015-02 Amending the Business Ordinance No. 06-01 Section 12 Regarding Transient Occupancy Tax..... Page 71
12. BUSINESS
- a. Update on Fresnel Lens ..... Page 76
  - b. Update on Francis Creek Bridge ..... Page 77
  - c. Nilsen Barn Update ..... Page 78
  - d. Res. No 2015-33 Monitoring and Reporting for Francis Creek Vegetation/ Debris Removal & Bank Stabilization Activities..... Page 79
  - e. Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization ..... Page 82
13. CORRESPONDENCE ..... Page 88
14. COMMENTS FROM THE COUNCIL
15. REPORTS
- a. City Manager Report ..... Page 94
  - b. Commissions and Committee Reports
    - i. Design Review Minutes..... Page 106
  - c. Minutes from Joint Power Authorities (JPAs) and Reports
    - i. Hazardous Materials Response Authority (HMRA) ..... Page 107
    - ii. Humboldt Waste Management Authority (HWMA) ..... Page 110
16. ADJOURN TO CLOSED SESSION
- a. Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager
17. REPORT OUT OF CLOSED SESSION
18. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on  
Thursday, November 19, 2015 in the City Hall at 7:00 p.m.**

**Section 1**

***Call Meeting to Order***

**Section 2**

***Pledge Allegiance***

**Section 3**

***Roll Call***

**Section 4**

***Ceremonial***

**Section 5**

***Modifications to the Agenda***

**Section 6**

***Study Sessions***

## **Section 7**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 8**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of September 17, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, Police Chief Bret Smith, City Engineer Yoash Tilles and City Planner Stephen Avis.

Ceremonial: Proclamation Recognizing the Francis Creek Cleanup Volunteer Group. City Clerk read proclamation recognizing the efforts of the volunteer group self-titled Dick Hooley and the Hooligans. Mr. Hooley said a few words thanking the entire group. He specifically recognized 2 people that stood out to him. Mayor Hindley thanked everyone and noted that even though the Council was recognizing Mr. Hooley this evening, they realize that it was a group effort. He mentioned that there will be another ceremonial item at next month's Council meeting recognizing each volunteer individually.

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: Member of the public Tom Ford stated that he is aware there will be an issue on the November ballot to raise TOT to 10%, but he wanted to make clear that, as an owner of a vacation rental, he is already paying 10%.

Consent Calendar: There were four items on the Consent Calendar for approval. No comments from the Public. Mayor Hindley pulled item c – Acceptance of Financial Statements dated August 31, 2015. **MOTION:** to approve items A, B and D on the consent calendar. **(Mierzwa/Sweeney) Unanimous.**

Items Pulled From Consent: Item C was pulled from the consent calendar. Mayor Hindley explained that the City moved to a new accounting program and found a few bugs. Though these bugs have been worked out, he didn't feel the Council and the public had enough time to look at item C (August Financials) before the meeting. **MOTION:** to move item C from the consent calendar to the October City Council meeting. **(Sweeney/Brown). Unanimous.**

Presentation: None

Public Hearing: 1<sup>st</sup> Reading Ordinance 2015-02 Amending the Business Ordinance No. 06-01 Section 12 Regarding Transient Occupancy Tax: Mayor Hindley clarified that patrons of City Hotels/motels and bed and breakfasts currently pay 10%. Of this amount, only 8% stays with the City. The other 2% passes through to the Humboldt Lodging Alliance. If this measure passes, Ferndale would be catching up with most other Cities in the County. Councilman Sweeney asked if a 2<sup>nd</sup> reading would be presented at the October Council meeting or if it would wait until after the election to see if the measure passes. City Manager answered that a 2<sup>nd</sup> reading will be presented in October and that final adoption is contingent on a passing vote on Measure C. **MOTION:** to approve the 1<sup>st</sup> reading of Ordinance 2015-02 amending the Business Ordinance No. 06-01 section 12 regarding transient occupancy tax. **(Mierzwa/Sweeney). Unanimous**

Business:

Resolution 2015-31 Retaining Craig St Alley as Public Property: A member of the public asked the Council if there was a way the trees could be removed in a less-costly way since the budget is

negative for the year. A member of the public in attendance as part of the Francis Creek Cleanup group Hooley's Hooligans asked the Council if it could be done by a volunteer effort. Mayor Hindley stated that he would look into it but didn't know if it was possible due to liability reasons. Attorney Paul Sequeira addressed the Council stating that his client, Mr. Nunes, offered to remove the trees over a year ago, but now does not want to spend his money to do so. He claims that he has appealed to common sense since this topic was brought up over a year ago. He added that his client may still be willing to pay to have the dead trees removed at his own expense with some sort of lease back from the City. Member of the public Mary Hubner clarified that there is only one dead tree and some shrubs that need to be removed. City Manager reported that he has given the Council a weekly update on this topic since it was brought up a year ago. The Planning Commission decided at its September 2 meeting that it is not in the best interest of the City to give away property. For Safety reasons, the City will not open up the last 40-60 feet for public access. Councilman Brown asked for clarification if the Council was simply voting to keep or disperse the property or if they were deciding to cut trees as well. Councilman Mierzwa expressed his concern on the Resolution presented to the Council because the Craig Street alley is just one specific alley, yet the resolution appears to address all alleys in the City. Mayor Hindley stated that no matter which way the vote goes, the City will be keeping the alley. He added that the City needs to take action on the dead and dying trees. Councilman Brower asked for a timeframe. He asked if a timeframe could be added into the resolution. Mayor Hindley answered that no resolution is needed for that, the Council would just need to direct Staff. **NO MOTION**

Update on Francis Creek Bridge: Members of the Francis Creek Bridge Ad Hoc Committee, Laura Hussey and Martin Tubb, addressed the Council regarding the project. They mentioned that they would like to have the option open to possibly add a covered bridge as Phase II of this project. The Department of Fish and Wildlife told the Committee that the timeframe to build is June 15-October 15, but if the weather stays nice, exceptions could be made. Councilman Mierzwa stated that once the Coho start swimming, all building over the creek would be cut off. Ms. Hussey said that the bridge is going to enhance Ferndale. It will be beautiful and a safe place to walk. Councilman Sweeney asked if the Committee had discussed ADA compliance with the engineers. Mr. Tubb replied that there will be ramps going up to the bridge and that the bridge will be plenty wide at 6 feet. Councilman Sweeney also asked if there would be signs directing people to the bridge. Mr. Tubb answered that there was some discussion but the committee couldn't agree where to put signs. Councilman Brower thanked the committee for not giving up on this expensive and complicated gift to the City. He asked the Council why the City couldn't waive the costs for the fees. City Manager stated that the City could waive the fees but the committee would still have to go through all the proper permitting steps. **MOTION:** to approve the concept and idea of the construction of the Francis Creek Bridge as presented. The Committee must come before the Council if they decide to move forward with Phase II. **(Sweeney/Mierzwa). Unanimous**

Update Sidewalk Standards for Construction and Repair: Member of the public Dick Hooley said the City should get on with it and come up with guidelines. Member of the public Paul Gregson disagreed and said the City should wait until the next issue comes up and then create guidelines. City Manager reported that there are many decades of cement, making it hard to match up. In the contract with CalTrans for Main St, there was language stating that they would make an effort for the new sidewalks to match. Member of the Public Jere Bob Bowden commented that he wants Ferndale to be in a position to make contractors come and fix their errors, rather than the Citizens. Member of the public asked if the City could go after CalTrans to come fix Main St. Councilman Mierzwa answered that if it had been caught right away and brought up, the City could have gone after them for CEQA. Unfortunately, the statute of limitations for CEQA violations is only 45 days. He thanked the Planning Commission for moving this forward so quickly because it is a very important issue. City Manager said staff is asking the council to

have Planner develop standards. Councilman Brown asked if the City could get CalTrans to pay to have this developed. City Planner Stephen Avis noted that it won't be a big project. There are other communities around that have similar wording that he will look into. City Manager will invite a representative of CalTrans to be present at the October Council meeting. **MOTION:** to direct City Planner to move forward with developing standards and specifications for sidewalk construction and repair not to exceed \$1,000. **(Sweeney/Mierawa). Unanimous**

Update on Consolidated Election for TOT: City Manager told the Council that the City has done everything that is needed. The next step is to wait for the election and see the results. Mayor Hindley stated that Council and Staff need to get behind the measure and support it. The people won't just vote yes for a new tax. He added that the City can't continue to operate in the red. Councilman Sweeney agreed. He asked how that support would look. Mayor Hindley suggested that the City Manager could talk to the Chamber, Rotary, community groups or the Enterprise. He would like to come up with a good strategy. Councilman Brower asked where the City is at with collecting TOT from the fair campgrounds. Mayor Hindley answered that he needs to meet with them to discuss that. City Manager added that the fairgrounds may have recently changed from a quasi-government to a non-profit. This tax couldn't be collected from the former. He suggested putting together an ad hoc committee with Community Members. **NO MOTION**

Nilsen Barn Update: City Manager reported that the perimeter wall is being put up. It used to droop at one end but is now all level. The forms have been put in but there is no cement poured yet. Mr. Ostler does not have a timeframe, but thinks it will come together quickly according to the City Manager. **NO MOTION**

Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization: There is a retaining wall that fell into the Creek. There is a piece of cement that used to stick into the bank that is now sticking straight up into the air. The City and the new property owners feel the water will hit this piece of cement and shoot the water off to the sides. The entire wall needs to be removed, or the wing that used to stick into the bank needs to be cut off. The engineers have put together a draft form and created a \$650 fee that will take property owners through all three agencies. Councilman Mierzwa expressed concern that there is no mention of the endangered species act. City Planner stated that there are some changes being made to the draft form. **MOTION:** to approve concept and \$650 fee. **(Sweeney/Brower). Unanimous**

Resolution 2015-32 5C Roadside Ditch Maintenance Monitoring and Reporting: City Engineer Yoash Tilles reported that under the 5C program, the 3 agencies (Corp of Engineers, Dept of Fish and Wildlife and RWQCB require that the City report on ditch maintenance activities annually. There must be a report before, a narrative during and a report after activities. Throughout this process it appears these three agencies have grown more trust and given the City more latitude. The City has complied with all requests. There shouldn't be an issue with them signing off on the reports. Francis Creek is not included in 5C program. **MOTION:** to approve resolution no. 2015-32 roadside ditch maintenance monitoring and reporting. **(Sweeney/Brown). Unanimous.**

Correspondence: No Comments

Comments from the Council: No Comments.

Reports: No Comments

Mayor Hindley adjourned the meeting at 8:49 pm.

Respectfully submitted,

Jennifer Church  
City Clerk

DRAFT

**Payable and Payment List - Condensed**

September 1, 2015 - September 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
<b>ADAMSTRICKE ADAM STRICKER</b>									
09/23/15	09/23/15			9.87	0.00	9.87	0.00	(9.87)	0.00
<b>Totals for ADAM STRICKER</b>				<u>9.87</u>	<u>0.00</u>	<u>9.87</u>	<u>0.00</u>	<u>(9.87)</u>	<u>0.00</u>
<b>AESDE MATT KNOWLES</b>									
<b>Totals for MATT KNOWLES</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>AFLAC INSUR AFLAC INSURANCE</b>									
09/10/15	09/10/15			39.32	0.00	39.32	0.00	(39.32)	0.00
<b>Totals for AFLAC INSURANCE</b>				<u>39.32</u>	<u>0.00</u>	<u>39.32</u>	<u>0.00</u>	<u>(39.32)</u>	<u>0.00</u>
<b>AQBC AQUA BEN CORPORATION</b>									
<b>Totals for AQUA BEN CORPORATION</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>ARNKE ARNOLD C. KEMP</b>									
09/01/15	09/01/15			2,677.36	0.00	2,677.36	0.00	(2,677.36)	0.00
09/16/15	09/16/15			100.00	0.00	100.00	0.00	(100.00)	0.00
<b>Totals for ARNOLD C. KEMP</b>				<u>2,777.36</u>	<u>0.00</u>	<u>2,777.36</u>	<u>0.00</u>	<u>(2,777.36)</u>	<u>0.00</u>
<b>ASAP ASAP LOCK &amp; KEY</b>									
09/09/15	09/09/15			80.94	0.00	80.94	0.00	(80.94)	0.00
<b>Totals for ASAP LOCK &amp; KEY</b>				<u>80.94</u>	<u>0.00</u>	<u>80.94</u>	<u>0.00</u>	<u>(80.94)</u>	<u>0.00</u>
<b>BAKTA BAKER &amp; TAYLOR</b>									
09/09/15	09/09/15			501.15	0.00	501.15	0.00	(501.15)	0.00
<b>Totals for BAKER &amp; TAYLOR</b>				<u>501.15</u>	<u>0.00</u>	<u>501.15</u>	<u>0.00</u>	<u>(501.15)</u>	<u>0.00</u>
<b>BRETSMITH BRET SMITH</b>									
09/09/15	09/09/15			67.39	0.00	67.39	0.00	(67.39)	0.00
09/23/15	09/23/15			122.21	0.00	122.21	0.00	(122.21)	0.00
<b>Totals for BRET SMITH</b>				<u>189.60</u>	<u>0.00</u>	<u>189.60</u>	<u>0.00</u>	<u>(189.60)</u>	<u>0.00</u>
<b>BRIMC BRIAN MC NEILL</b>									
09/23/15	09/23/15			210.00	0.00	210.00	0.00	(210.00)	0.00
<b>Totals for BRIAN MC NEILL</b>				<u>210.00</u>	<u>0.00</u>	<u>210.00</u>	<u>0.00</u>	<u>(210.00)</u>	<u>0.00</u>
<b>CA RURAL CALIFORNIA RURAL WATER ASSOCIATION</b>									
09/09/15	09/09/15			513.00	0.00	513.00	0.00	(513.00)	0.00
<b>Totals for CALIFORNIA RURAL WATER ASSOCIATION</b>				<u>513.00</u>	<u>0.00</u>	<u>513.00</u>	<u>0.00</u>	<u>(513.00)</u>	<u>0.00</u>
<b>CALST CALIFORNIA STATE DISBURSEMENT UNIT</b>									
09/01/15	09/01/15			46.15	0.00	46.15	0.00	(46.15)	0.00
09/16/15	09/16/15			46.15	0.00	46.15	0.00	(46.15)	0.00
09/29/15	09/29/15			0.00	0.00	0.00	0.00	0.00	0.00
09/29/15	09/29/15			418.14	0.00	418.14	0.00	(418.14)	0.00
09/29/15	09/29/15			46.15	0.00	46.15	0.00	(46.15)	0.00
<b>Totals for CALIFORNIA STATE DISBURSEMENT UNIT</b>				<u>556.59</u>	<u>0.00</u>	<u>556.59</u>	<u>0.00</u>	<u>(556.59)</u>	<u>0.00</u>
<b>CHOPPIS CHELCI HOPPIS</b>									
09/29/15	09/29/15			342.92	0.00	342.92	0.00	(342.92)	0.00
<b>Totals for CHELCI HOPPIS</b>				<u>342.92</u>	<u>0.00</u>	<u>342.92</u>	<u>0.00</u>	<u>(342.92)</u>	<u>0.00</u>
<b>CITFO CITY OF FORTUNA</b>									
09/03/15	09/03/15			1,683.33	0.00	1,683.33	0.00	(1,683.33)	0.00
<b>Totals for CITY OF FORTUNA</b>				<u>1,683.33</u>	<u>0.00</u>	<u>1,683.33</u>	<u>0.00</u>	<u>(1,683.33)</u>	<u>0.00</u>
<b>COMAS FERNDAL TECH</b>									
09/23/15	09/23/15			200.00	0.00	200.00	0.00	(200.00)	0.00

**City of Ferndale**  
CITY COUNCIL MEETING  
**Payable and Payment List - Condensed**

September 1, 2015 - September 30, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
			<b>Totals for FERNDALE TECH</b>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>(200.00)</u>	<u>0.00</u>
<b>CORRE</b>			<b>COLLEGE OF THE REDWOODS</b>						
			<b>Totals for COLLEGE OF THE REDWOODS</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CRAFT</b>			<b>CRAFTSMAN'S MALL</b>						
			<b>Totals for CRAFTSMAN'S MALL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CRYST</b>			<b>CRYSTAL SPRINGS BOTTLED WATER CO.</b>						
09/09/15	09/09/15			77.50	0.00	77.50	0.00	(77.50)	0.00
			<b>Totals for CRYSTAL SPRINGS BOTTLED WATER CO.</b>	<u>77.50</u>	<u>0.00</u>	<u>77.50</u>	<u>0.00</u>	<u>(77.50)</u>	<u>0.00</u>
<b>DANCOLLINS</b>			<b>DAN COLLINGS TREE SERVICE</b>						
09/23/15	09/23/15			1,500.00	0.00	1,500.00	0.00	(1,500.00)	0.00
			<b>Totals for DAN COLLINGS TREE SERVICE</b>	<u>1,500.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>0.00</u>	<u>(1,500.00)</u>	<u>0.00</u>
<b>DCFROST</b>			<b>DC FROST ASSOCIATES INC.</b>						
			<b>Totals for DC FROST ASSOCIATES INC.</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DELOR</b>			<b>DEL ORO WATER CO., FDLE. DIST.</b>						
09/03/15	09/03/15			902.05	0.00	902.05	0.00	(902.05)	0.00
09/29/15	09/29/15			735.87	0.00	735.87	0.00	(735.87)	0.00
			<b>Totals for DEL ORO WATER CO., FDLE. DIST.</b>	<u>1,637.92</u>	<u>0.00</u>	<u>1,637.92</u>	<u>0.00</u>	<u>(1,637.92)</u>	<u>0.00</u>
<b>DMITGA</b>			<b>DMITRIY GAVRYUSH</b>						
			<b>Totals for DMITRIY GAVRYUSH</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DOCST</b>			<b>DOCUSTATION</b>						
			<b>Totals for DOCUSTATION</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DVLNO</b>			<b>DAVE LENARDO</b>						
09/01/15	09/01/15			260.00	0.00	260.00	0.00	(260.00)	0.00
09/15/15	09/15/15			260.00	0.00	260.00	0.00	(260.00)	0.00
09/29/15	09/29/15			260.00	0.00	260.00	0.00	(260.00)	0.00
			<b>Totals for DAVE LENARDO</b>	<u>780.00</u>	<u>0.00</u>	<u>780.00</u>	<u>0.00</u>	<u>(780.00)</u>	<u>0.00</u>
<b>EDD</b>			<b>EMPLOYMENT DEVELOPMENT DEPT</b>						
09/01/15	09/02/15			1,107.50	0.00	1,107.50	0.00	(1,107.50)	0.00
09/16/15	09/16/15			1,107.37	0.00	1,107.37	0.00	(1,107.37)	0.00
09/29/15	09/29/15			992.89	0.00	992.89	0.00	(992.89)	0.00
			<b>Totals for EMPLOYMENT DEVELOPMENT DEPT</b>	<u>3,207.76</u>	<u>0.00</u>	<u>3,207.76</u>	<u>0.00</u>	<u>(3,207.76)</u>	<u>0.00</u>
<b>EELRI</b>			<b>EEL RIVER DISPOSAL</b>						
			<b>Totals for EEL RIVER DISPOSAL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FARSH</b>			<b>THE FARM SHOP</b>						
			<b>Totals for THE FARM SHOP</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FEREN</b>			<b>THE FERNDALE ENTERPRISE</b>						
09/16/15	09/16/15			113.75	0.00	113.75	0.00	(113.75)	0.00
			<b>Totals for THE FERNDALE ENTERPRISE</b>	<u>113.75</u>	<u>0.00</u>	<u>113.75</u>	<u>0.00</u>	<u>(113.75)</u>	<u>0.00</u>
<b>FORAP</b>			<b>FORTUNA AUTO &amp; TRUCK PARTS INC</b>						
			<b>Totals for FORTUNA AUTO &amp; TRUCK PARTS INC</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FRONT</b>			<b>FRONTIER</b>						
09/09/15	09/09/15			1,042.28	0.00	1,042.28	0.00	(1,042.28)	0.00
			<b>Totals for FRONTIER</b>	<u>1,042.28</u>	<u>0.00</u>	<u>1,042.28</u>	<u>0.00</u>	<u>(1,042.28)</u>	<u>0.00</u>

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<b>GECAP</b>									
			<b>GE CAPITAL</b>						
09/16/15	09/16/15			222.37	0.00	222.37	0.00	(222.37)	0.00
			<b>Totals for GE CAPITAL</b>	<u>222.37</u>	<u>0.00</u>	<u>222.37</u>	<u>0.00</u>	<u>(222.37)</u>	<u>0.00</u>
<b>HACCO</b>									
			<b>HACH COMPANY</b>						
09/09/15	09/09/15			446.10	0.00	446.10	0.00	(446.10)	0.00
			<b>Totals for HACH COMPANY</b>	<u>446.10</u>	<u>0.00</u>	<u>446.10</u>	<u>0.00</u>	<u>(446.10)</u>	<u>0.00</u>
<b>HEATHSMART</b>									
			<b>NORTH RANCH BENEFITS TRUST</b>						
09/03/15	09/03/15			219.83	0.00	219.83	0.00	(219.83)	0.00
09/29/15	09/29/15			219.83	0.00	219.83	0.00	(219.83)	0.00
			<b>Totals for NORTH RANCH BENEFITS TRUST</b>	<u>439.66</u>	<u>0.00</u>	<u>439.66</u>	<u>0.00</u>	<u>(439.66)</u>	<u>0.00</u>
<b>HORBU</b>									
			<b>HORIZON BUSINESS SERVICES</b>						
09/09/15	09/09/15			14.56	0.00	14.56	0.00	(14.56)	0.00
			<b>Totals for HORIZON BUSINESS SERVICES</b>	<u>14.56</u>	<u>0.00</u>	<u>14.56</u>	<u>0.00</u>	<u>(14.56)</u>	<u>0.00</u>
<b>HUMHI</b>									
			<b>HUMBOLDT CO HISTORICAL SOCIETY</b>						
			<b>Totals for HUMBOLDT CO HISTORICAL SOCIETY</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>HUMTE</b>									
			<b>HUMBOLDT TERMITE &amp; PEST</b>						
			<b>Totals for HUMBOLDT TERMITE &amp; PEST</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>III</b>									
			<b>INTERVIEWS &amp; INTERROGATIONS INSTITUTE</b>						
09/16/15	09/16/15			200.00	0.00	200.00	0.00	(200.00)	0.00
			<b>Totals for INTERVIEWS &amp; INTERROGATIONS INSTITUTE</b>	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>	<u>0.00</u>	<u>(200.00)</u>	<u>0.00</u>
<b>JAY PARRISH</b>									
			<b>JAY PARRISH</b>						
09/01/15	09/01/15			400.00	0.00	400.00	0.00	(400.00)	0.00
			<b>Totals for JAY PARRISH</b>	<u>400.00</u>	<u>0.00</u>	<u>400.00</u>	<u>0.00</u>	<u>(400.00)</u>	<u>0.00</u>
<b>JOHNY</b>									
			<b>JOHNNY'S</b>						
			<b>Totals for JOHNNY'S</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>JUNLI</b>									
			<b>JUNIOR LIBRARY GUILD</b>						
			<b>Totals for JUNIOR LIBRARY GUILD</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>LEXIPOL</b>									
			<b>LEXIPOL LLC</b>						
09/23/15	09/23/15			4,348.00	0.00	4,348.00	0.00	(4,348.00)	0.00
			<b>Totals for LEXIPOL LLC</b>	<u>4,348.00</u>	<u>0.00</u>	<u>4,348.00</u>	<u>0.00</u>	<u>(4,348.00)</u>	<u>0.00</u>
<b>LMREN</b>									
			<b>L &amp; M RENNER, INC.</b>						
09/16/15	09/16/15			3,118.38	0.00	3,118.38	0.00	(3,118.38)	0.00
			<b>Totals for L &amp; M RENNER, INC.</b>	<u>3,118.38</u>	<u>0.00</u>	<u>3,118.38</u>	<u>0.00</u>	<u>(3,118.38)</u>	<u>0.00</u>
<b>MANHARD</b>									
			<b>MANHARD CONSULTING LTD</b>						
09/16/15	09/16/15			2,641.25	0.00	2,641.25	0.00	(2,641.25)	0.00
			<b>Totals for MANHARD CONSULTING LTD</b>	<u>2,641.25</u>	<u>0.00</u>	<u>2,641.25</u>	<u>0.00</u>	<u>(2,641.25)</u>	<u>0.00</u>
<b>MBDVZ</b>									
			<b>MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>						
09/09/15	09/09/15			1,180.00	0.00	1,180.00	0.00	(1,180.00)	0.00
			<b>Totals for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>	<u>1,180.00</u>	<u>0.00</u>	<u>1,180.00</u>	<u>0.00</u>	<u>(1,180.00)</u>	<u>0.00</u>
<b>MERFR</b>									
			<b>MERCER FRASER COMPANY</b>						
			<b>Totals for MERCER FRASER COMPANY</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MIRRE</b>									
			<b>MIRANDA'S RESCUE</b>						

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09/03/15	09/03/15			450.00	0.00	450.00	0.00	(450.00)	0.00
			<b>Totals for MIRANDA'S RESCUE</b>	<u>450.00</u>	<u>0.00</u>	<u>450.00</u>	<u>0.00</u>	<u>(450.00)</u>	<u>0.00</u>
<b>MISLI</b>			<b>MISSION LINEN &amp; UNIFORM SERVICE</b>						
09/09/15	09/09/15			128.60	0.00	128.60	0.00	(128.60)	0.00
			<b>Totals for MISSION LINEN &amp; UNIFORM SERVICE</b>	<u>128.60</u>	<u>0.00</u>	<u>128.60</u>	<u>0.00</u>	<u>(128.60)</u>	<u>0.00</u>
<b>MOLINA</b>			<b>MIKE MOLINA</b>						
			<b>Totals for MIKE MOLINA</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>NILCO</b>			<b>NILSEN COMPANY</b>						
09/29/15	09/29/15			240.09	0.00	240.09	0.00	(240.09)	0.00
			<b>Totals for NILSEN COMPANY</b>	<u>240.09</u>	<u>0.00</u>	<u>240.09</u>	<u>0.00</u>	<u>(240.09)</u>	<u>0.00</u>
<b>PACGA</b>			<b>PACIFIC GAS &amp; ELECTRIC</b>						
09/16/15	09/16/15			6,847.84	0.00	6,847.84	0.00	(6,847.84)	0.00
09/29/15	09/29/15			1,315.46	0.00	1,315.46	0.00	(1,315.46)	0.00
			<b>Totals for PACIFIC GAS &amp; ELECTRIC</b>	<u>8,163.30</u>	<u>0.00</u>	<u>8,163.30</u>	<u>0.00</u>	<u>(8,163.30)</u>	<u>0.00</u>
<b>PACPA</b>			<b>PACIFIC PAPER CO.</b>						
			<b>Totals for PACIFIC PAPER CO.</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>PHIAY</b>			<b>AYCOCK &amp; EDGMON</b>						
09/09/15	09/09/15			1,813.25	0.00	1,813.25	0.00	(1,813.25)	0.00
09/29/15	09/29/15			2,566.50	0.00	2,566.50	0.00	(2,566.50)	0.00
			<b>Totals for AYCOCK &amp; EDGMON</b>	<u>4,379.75</u>	<u>0.00</u>	<u>4,379.75</u>	<u>0.00</u>	<u>(4,379.75)</u>	<u>0.00</u>
<b>PIEBU</b>			<b>PIERSON BUILDING CENTER</b>						
09/29/15	09/29/15			92.19	0.00	92.19	0.00	(92.19)	0.00
			<b>Totals for PIERSON BUILDING CENTER</b>	<u>92.19</u>	<u>0.00</u>	<u>92.19</u>	<u>0.00</u>	<u>(92.19)</u>	<u>0.00</u>
<b>PLANWEST</b>			<b>PLANWEST PARTNERS, INC.</b>						
09/03/15	09/03/15			1,714.00	0.00	1,714.00	0.00	(1,714.00)	0.00
			<b>Totals for PLANWEST PARTNERS, INC.</b>	<u>1,714.00</u>	<u>0.00</u>	<u>1,714.00</u>	<u>0.00</u>	<u>(1,714.00)</u>	<u>0.00</u>
<b>RESTIF</b>			<b>RESTIF CLEANING SERVICES</b>						
09/29/15	09/29/15			100.00	0.00	100.00	0.00	(100.00)	0.00
			<b>Totals for RESTIF CLEANING SERVICES</b>	<u>100.00</u>	<u>0.00</u>	<u>100.00</u>	<u>0.00</u>	<u>(100.00)</u>	<u>0.00</u>
<b>ROBSM</b>			<b>ROBIN SMITH</b>						
09/03/15	09/03/15			153.47	0.00	153.47	0.00	(153.47)	0.00
			<b>Totals for ROBIN SMITH</b>	<u>153.47</u>	<u>0.00</u>	<u>153.47</u>	<u>0.00</u>	<u>(153.47)</u>	<u>0.00</u>
<b>ROBWIDEMAN</b>			<b>ROBERT WIDEMAN</b>						
			<b>Totals for ROBERT WIDEMAN</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>ROTRO</b>			<b>ROTO-ROOTER</b>						
			<b>Totals for ROTO-ROOTER</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>SDRMA</b>			<b>SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY</b>						
09/09/15	09/09/15			824.25	0.00	824.25	0.00	(824.25)	0.00
09/16/15	09/16/15			12,320.58	0.00	12,320.58	0.00	(12,320.58)	0.00
			<b>Totals for SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY</b>	<u>13,144.83</u>	<u>0.00</u>	<u>13,144.83</u>	<u>0.00</u>	<u>(13,144.83)</u>	<u>0.00</u>
<b>SECURITYLOC</b>			<b>SECURITY LOCK AND ALARM</b>						
09/16/15	09/16/15			1,038.78	0.00	1,038.78	0.00	(1,038.78)	0.00
			<b>Totals for SECURITY LOCK AND ALARM</b>	<u>1,038.78</u>	<u>0.00</u>	<u>1,038.78</u>	<u>0.00</u>	<u>(1,038.78)</u>	<u>0.00</u>

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<b>SEQGA</b>									
<b>SEQUOIA GAS COMPANY</b>									
<b>Totals for SEQUOIA GAS COMPANY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>SGARDNER</b>									
<b>SHAWN GARDNER</b>									
09/29/15	09/29/15			50.00	0.00	50.00	0.00	(50.00)	0.00
<b>Totals for SHAWN GARDNER</b>				<u>50.00</u>	<u>0.00</u>	<u>50.00</u>	<u>0.00</u>	<u>(50.00)</u>	<u>0.00</u>
<b>STAPE</b>									
<b>STAPLES CREDIT PLAN</b>									
09/16/15	09/16/15			263.24	0.00	263.24	0.00	(263.24)	0.00
<b>Totals for STAPLES CREDIT PLAN</b>				<u>263.24</u>	<u>0.00</u>	<u>263.24</u>	<u>0.00</u>	<u>(263.24)</u>	<u>0.00</u>
<b>SUDDEN</b>									
<b>SUDDENLINK</b>									
09/09/15	09/09/15			230.30	0.00	230.30	0.00	(230.30)	0.00
09/16/15	09/16/15			230.60	0.00	230.60	0.00	(230.60)	0.00
09/23/15	09/23/15			663.99	0.00	663.99	0.00	(663.99)	0.00
<b>Totals for SUDDENLINK</b>				<u>1,124.89</u>	<u>0.00</u>	<u>1,124.89</u>	<u>0.00</u>	<u>(1,124.89)</u>	<u>0.00</u>
<b>SYMBOL</b>									
<b>SYMBOL ARTS</b>									
09/16/15	09/16/15			602.41	0.00	602.41	0.00	(602.41)	0.00
<b>Totals for SYMBOL ARTS</b>				<u>602.41</u>	<u>0.00</u>	<u>602.41</u>	<u>0.00</u>	<u>(602.41)</u>	<u>0.00</u>
<b>TASER</b>									
<b>TASER INTERNATIONAL</b>									
09/23/15	09/23/15			184.53	0.00	184.53	0.00	(184.53)	0.00
<b>Totals for TASER INTERNATIONAL</b>				<u>184.53</u>	<u>0.00</u>	<u>184.53</u>	<u>0.00</u>	<u>(184.53)</u>	<u>0.00</u>
<b>TIPMO</b>									
<b>TIPPLE MOTORS, INC.</b>									
09/29/15	09/29/15			10.53	0.00	10.53	0.00	(10.53)	0.00
<b>Totals for TIPPLE MOTORS, INC.</b>				<u>10.53</u>	<u>0.00</u>	<u>10.53</u>	<u>0.00</u>	<u>(10.53)</u>	<u>0.00</u>
<b>TJAMES</b>									
<b>TYLER JAMES</b>									
<b>Totals for TYLER JAMES</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TRICOUNTY</b>									
<b>TRI COUNTY BANK</b>									
<b>Totals for TRI COUNTY BANK</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>USBANK</b>									
<b>US BANK</b>									
09/16/15	09/16/15			1,339.03	0.00	1,339.03	0.00	(1,339.03)	0.00
<b>Totals for US BANK</b>				<u>1,339.03</u>	<u>0.00</u>	<u>1,339.03</u>	<u>0.00</u>	<u>(1,339.03)</u>	<u>0.00</u>
<b>USDAR</b>									
<b>USDA RURAL DEVELOPMENT</b>									
<b>Totals for USDA RURAL DEVELOPMENT</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>USTREASURY</b>									
<b>UNITED STATES TREASURY</b>									
09/02/15	09/02/15			6,618.77	0.00	6,618.77	0.00	(6,618.77)	0.00
09/17/15	09/17/15			6,726.27	0.00	6,726.27	0.00	(6,726.27)	0.00
<b>Totals for UNITED STATES TREASURY</b>				<u>13,345.04</u>	<u>0.00</u>	<u>13,345.04</u>	<u>0.00</u>	<u>(13,345.04)</u>	<u>0.00</u>
<b>VALLU</b>									
<b>VALLEY LUMBER</b>									
09/29/15	09/29/15			536.21	0.00	536.21	0.00	(536.21)	0.00
<b>Totals for VALLEY LUMBER</b>				<u>536.21</u>	<u>0.00</u>	<u>536.21</u>	<u>0.00</u>	<u>(536.21)</u>	<u>0.00</u>
<b>VERZN</b>									
<b>VERIZON</b>									
09/16/15	09/16/15			182.23	0.00	182.23	0.00	(182.23)	0.00
<b>Totals for VERIZON</b>				<u>182.23</u>	<u>0.00</u>	<u>182.23</u>	<u>0.00</u>	<u>(182.23)</u>	<u>0.00</u>
<b>WAHCO</b>									
<b>WAHLUND CONSTRUCTION</b>									
09/29/15	09/29/15			11,845.10	0.00	11,845.10	0.00	(11,845.10)	0.00

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<b>Totals for WAHLUND CONSTRUCTION</b>				<u>11,845.10</u>	<u>0.00</u>	<u>11,845.10</u>	<u>0.00</u>	<u>(11,845.10)</u>	<u>0.00</u>
<b>WCPSOLUTION</b>			<b>WCPSOLUTIONS</b>						
09/23/15	09/23/15			337.87	0.00	337.87	0.00	(337.87)	0.00
<b>Totals for WCPSOLUTIONS</b>				<u>337.87</u>	<u>0.00</u>	<u>337.87</u>	<u>0.00</u>	<u>(337.87)</u>	<u>0.00</u>
<b>WELF</b>			<b>WELLS FARGO FINANCIAL LEASING</b>						
09/16/15	09/16/15			183.00	0.00	183.00	0.00	(183.00)	0.00
<b>Totals for WELLS FARGO FINANCIAL LEASING</b>				<u>183.00</u>	<u>0.00</u>	<u>183.00</u>	<u>0.00</u>	<u>(183.00)</u>	<u>0.00</u>
<b>WESCH</b>			<b>WESTERN CHAIN SAW CO</b>						
<b>Totals for WESTERN CHAIN SAW CO</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>WQI</b>			<b>WQI</b>						
09/16/15	09/16/15			700.00	0.00	700.00	0.00	(700.00)	0.00
<b>Totals for WQI</b>				<u>700.00</u>	<u>0.00</u>	<u>700.00</u>	<u>0.00</u>	<u>(700.00)</u>	<u>0.00</u>
<b>Company Totals</b>				<u>88,782.70</u>	<u>0.00</u>	<u>88,782.70</u>	<u>0.00</u>	<u>(88,782.70)</u>	<u>0.00</u>

City of Ferndale  
CITY COUNCIL MEETING  
**Bank Account Register**

General Checking  
September 1, 2015 - September 30, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			366,095.59
09/01/15					2,874.58	368,970.17
09/01/15	1001		SMITH, BRET A	1,354.31		367,615.86
09/01/15	1002		TIMMERMAN, DONNA E	1,340.03		366,275.83
09/01/15	1003		COPPINI, STEVE L	1,840.50		364,435.33
09/01/15	1004		GAVRYUSH, DMITRIY	1,318.58		363,116.75
09/01/15	1005		JAMES, TYLER	1,253.77		361,862.98
09/01/15	1006		WIDEMAN, ROBERT A	1,319.76		360,543.22
09/01/15	1007		STRICKER, ADAM D	1,395.15		359,148.07
09/01/15	1008		CHURCH, JENNIFER L	1,069.43		358,078.64
09/01/15	1009		TAVARES, KRISTENE M	1,048.42		357,030.22
09/01/15	1010		PARRISH, JAY D	2,139.89		354,890.33
09/01/15	1011		HOPPIS, JOHNNY F	1,021.03		353,869.30
09/01/15	49443		BOYNTON, MARY ELLEN	83.30		353,786.00
09/01/15	49444		RICHARDSON, DIANNA L	83.29		353,702.71
09/01/15	49445		BRIGGS, WILLIAM O	115.19		353,587.52
09/01/15	49446		GARDNER, SHAWN C	1,275.50		352,312.02
09/01/15	49447		CAO, QUY H	490.54		351,821.48
09/01/15	49449	DVLNO	DAVE LENARDO	260.00		351,561.48
09/01/15	49450	JAY PARRISH	JAY PARRISH	400.00		351,161.48
09/01/15	49451	ARNKE	ARNOLD C. KEMP	2,677.36		348,484.12
09/01/15	49453		MIRANDA, TIMOTHY W	969.09		347,515.03
09/01/15	49455	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		347,468.88
09/02/15		USTREASURY	UNITED STATES TREASURY	13,345.04		334,123.84
09/03/15	49456	CITFO	CITY OF FORTUNA	1,683.33		332,440.51
09/03/15	49457	DELOR	DEL ORO WATER CO., FDLE. DIST.	902.05		331,538.46
09/03/15	49458	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		331,318.63
09/03/15	49460	MIRRE	MIRANDA'S RESCUE	450.00		330,868.63
09/03/15	49461	PLANWEST	PLANWEST PARTNERS, INC.	1,714.00		329,154.63
09/09/15	49463	ASAP	ASAP LOCK & KEY	80.94		329,073.69
09/09/15	49464	PHIAY	AYCOCK & EDGMON	1,813.25		327,260.44
09/09/15	49466	CA RURAL	CALIFORNIA RURAL WATER ASSOCIATION	513.00		326,747.44
09/09/15	49467	FRONT	FRONTIER	1,042.28		325,705.16
09/09/15	49468	HACCO	HACH COMPANY	446.10		325,259.06
09/09/15	49469	HORBU	HORIZON BUSINESS SERVICES	14.56		325,244.50
09/09/15	49470	MISLI	MISSION LINEN & UNIFORM SERVICE	128.60		325,115.90
09/09/15	49471	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	824.25		324,291.65
09/09/15	49473	SUDDEN	SUDDENLINK	230.30		324,061.35
09/09/15	49474	BRETSMITH	BRET SMITH	67.39		323,993.96
09/09/15	49475	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	77.50		323,916.46
09/09/15	49476	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	1,180.00		322,736.46
09/10/15		AFLAC INSUR	AFLAC INSURANCE	39.32		322,697.14
09/14/15	49484	DVLNO	DAVE LENARDO	260.00		322,437.14
09/15/15	1001		PARRISH, JAY D	2,139.90		320,297.24
09/15/15	1002		TAVARES, KRISTENE M	1,063.61		319,233.63
09/15/15	1003		TIMMERMAN, DONNA E	1,330.32		317,903.31
09/15/15	1004		CHURCH, JENNIFER L	1,069.43		316,833.88
09/15/15	1005		STRICKER, ADAM D	1,395.16		315,438.72
09/15/15	1006		GAVRYUSH, DMITRIY	1,137.01		314,301.71
09/15/15	1007		JAMES, TYLER	1,425.95		312,875.76
09/15/15	1008		SMITH, BRET A	1,507.56		311,368.20
09/15/15	1009		WIDEMAN, ROBERT A	1,396.70		309,971.50
09/15/15	1010		COPPINI, STEVE L	2,068.41		307,903.09
09/15/15	1019		HOPPIS, JOHNNY F	1,036.52		306,866.57
09/15/15	49477		KAYTIS-SLOCUM, NANCY S	18.51		306,848.06
09/15/15	49478		GARDNER, SHAWN C	1,244.37		305,603.69

City of Ferndale  
CITY COUNCIL MEETING  
**Bank Account Register**

General Checking  
September 1, 2015 - September 30, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
09/15/15	49479		CAO, QUY H	490.54		305,113.15
09/15/15	49480		MIRANDA, TIMOTHY W	937.05		304,176.10
09/15/15	49481		BRIGGS, WILLIAM O	142.89		304,033.21
09/15/15	49482		BOYNTON, MARY ELLEN	83.28		303,949.93
09/15/15	49483		RICHARDSON, DIANNA L	18.51		303,931.42
09/16/15	49454	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,107.50		302,823.92
09/16/15	49462	ROBSM	ROBIN SMITH	153.47		302,670.45
09/16/15	49465	BAKTA	BAKER & TAYLOR	501.15		302,169.30
09/16/15	49485	ARNKE	ARNOLD C. KEMP	100.00		302,069.30
09/16/15	49486	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		302,023.15
09/16/15	49487	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,107.37		300,915.78
09/16/15	49488	GECAP	GE CAPITAL	222.37		300,693.41
09/16/15	49489	III	INTERVIEWS & INTERROGATIONS INSTITUTE	200.00		300,493.41
09/16/15	49490	LMREN	L & M RENNER, INC.	3,118.38		297,375.03
09/16/15	49491	MANHARD	MANHARD CONSULTING LTD	2,641.25		294,733.78
09/16/15	49492	PACGA	PACIFIC GAS & ELECTRIC	6,847.84		287,885.94
09/16/15	49493	SECURITYLOC	SECURITY LOCK AND ALARM	1,038.78		286,847.16
09/16/15	49494	STAPE	STAPLES CREDIT PLAN	263.24		286,583.92
09/16/15	49495	SUDDEN	SUDDENLINK	230.60		286,353.32
09/16/15	49496	SYMBOL	SYMBOL ARTS	602.41		285,750.91
09/16/15	49497	FEREN	THE FERNDALE ENTERPRISE	113.75		285,637.16
09/16/15	49498	USBANK	US BANK	1,339.03		284,298.13
09/16/15	49499	VERZN	VERIZON	182.23		284,115.90
09/16/15	49500	WELF	WELLS FARGO FINANCIAL LEASING	183.00		283,932.90
09/16/15	49501	WQI	WQI	700.00		283,232.90
09/16/15	49502	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,320.58		270,912.32
09/17/15					2,985.25	273,897.57
09/17/15					24,603.36	298,500.93
09/23/15	49503	ADAMSTRICKE	ADAM STRICKER	9.87		298,491.06
09/23/15	49504	BRETSMITH	BRET SMITH	122.21		298,368.85
09/23/15	49505	BRIMC	BRIAN MC NEILL	210.00		298,158.85
09/23/15	49506	DANCOLLINS	DAN COLLINGS TREE SERVICE	1,500.00		296,658.85
09/23/15	49507	COMAS	FERNDALE TECH	200.00		296,458.85
09/23/15	49508	LEXIPOL	LEXIPOL LLC	4,348.00		292,110.85
09/23/15	49509	SUDDEN	SUDDENLINK	663.99		291,446.86
09/23/15	49510	TASER	TASER INTERNATIONAL	184.53		291,262.33
09/23/15	49511	WCPSOLUTION	WCPSOLUTIONS	337.87		290,924.46
09/27/15	49534	TRICOUNTY	TRI COUNTY BANK	1,129.58		289,794.88
09/28/15	49512	CHOPPIS	CHELCI HOPPIS	342.92		289,451.96
09/28/15	49513	DVLNO	DAVE LENARDO	260.00		289,191.96
09/28/15	49514	SGARDNER	SHAWN GARDNER	50.00		289,141.96
09/29/15					13,410.88	302,552.84
09/29/15	49516		PARRISH, JAY D	2,139.67		300,413.17
09/29/15	49517		TAVARES, KRISTENE M	1,078.79		299,334.38
09/29/15	49518		TIMMERMAN, DONNA E	1,242.83		298,091.55
09/29/15	49519		CHURCH, JENNIFER L	1,040.09		297,051.46
09/29/15	49520		ROSA, MARIA A	247.10		296,804.36
09/29/15	49521		STRICKER, ADAM D	1,517.47		295,286.89
09/29/15	49522		GAVRYUSH, DMITRIY	1,131.73		294,155.16
09/29/15	49523	PHIAY	AYCOCK & EDGMON	2,566.50		291,588.66
09/29/15	49523		JAMES, TYLER	1,225.85		290,362.81
09/29/15	49524		SMITH, BRET A	1,342.94		289,019.87
09/29/15	49524	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		288,973.72
09/29/15	49525		WIDEMAN, ROBERT A	1,284.73		287,688.99
09/29/15	49525	DELOR	DEL ORO WATER CO., FDLE. DIST.	735.87		286,953.12
09/29/15	49526		COPPINI, STEVE L	1,840.49		285,112.63

**City of Ferndale**  
CITY COUNCIL MEETING  
**Bank Account Register**

General Checking  
September 1, 2015 - September 30, 2015

<b>Date</b>	<b>Reference</b>	<b>Payee ID</b>	<b>Description</b>	<b>Checks/ Payments</b>	<b>Deposits/ Additions</b>	<b>Balance</b>
09/29/15	49526	EDD	EMPLOYMENT DEVELOPMENT DEPT	992.89		284,119.74
09/29/15	49527	NILCO	NILSEN COMPANY	240.09		283,879.65
09/29/15	49527		GARDNER, SHAWN C	1,275.50		282,604.15
09/29/15	49528		CAO, QUY H	490.54		282,113.61
09/29/15	49528	PACGA	PACIFIC GAS & ELECTRIC	1,315.46		280,798.15
09/29/15	49529		MIRANDA, TIMOTHY W	934.77		279,863.38
09/29/15	49529	PIEBU	PIERSON BUILDING CENTER	92.19		279,771.19
09/29/15	49530		HOPPIS, JOHNNY F	718.25		279,052.94
09/29/15	49530	RESTIF	RESTIF CLEANING SERVICES	100.00		278,952.94
09/29/15	49531		BRIGGS, WILLIAM O	119.63		278,833.31
09/29/15	49531	TIPMO	TIPPLE MOTORS, INC.	10.53		278,822.78
09/29/15	49532		BOYNTON, MARY ELLEN	83.29		278,739.49
09/29/15	49532	VALLU	VALLEY LUMBER	536.21		278,203.28
09/29/15	49533	WAHCO	WAHLUND CONSTRUCTION	11,845.10		266,358.18
09/29/15	49533		RICHARDSON, DIANNA L	83.30		266,274.88
09/29/15	49534	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	418.14		265,856.74
09/29/15	49535	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		265,636.91
09/30/15					2,671.27	268,308.18
09/30/15					20,795.90	289,104.08
			<b>Totals</b>	<u>144,332.75</u>	<u>67,341.24</u>	<u>289,104.08</u>

Transaction count = 130

**Fund 10 - General Fund  
As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ 367,152.83
Restricted Cash	15,152.59
Accounts Receivable	111,560.00
Other Current Assets	<u>26,212.97</u>
<b>Total Current Assets</b>	<u>520,078.39</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 520,078.39</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Accounts Payable	\$ 400.00
Accrued Liabilities	10,550.97
Other Current Liabilities	<u>107,462.78</u>
<b>Total Current Liabilities</b>	<u>118,413.75</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>118,413.75</u>
<b>Fund Balance</b>	
Other Equity	459,395.34
Retained Earnings	<u>(57,730.70)</u>
<b>Total Fund Balance</b>	<u>401,664.64</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 520,078.39</u>

**Balance Sheet**  
**Russ Park Fund**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ 862.12
Restricted Cash	<u>2,074.16</u>
<b>Total Current Assets</b>	<u>2,936.28</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 2,936.28</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Other Current Liabilities	<u>13,539.93</u>
<b>Total Current Liabilities</b>	<u>13,539.93</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>13,539.93</u>
<b>Fund Balance</b>	
Other Equity	(10,525.65)
Retained Earnings	<u>(78.00)</u>
<b>Total Fund Balance</b>	<u>(10,603.65)</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 2,936.28</u>

**Balance Sheet**  
**Fund 20 - Park Fund**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ <u>3,817.76</u>
<b>Total Current Assets</b>	<u>3,817.76</u>
<b>Total Assets</b>	<u>\$ <u>3,817.76</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	<u>                    </u>
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	<u>3,817.76</u>
<b>Total Fund Balance</b>	<u>3,817.76</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>3,817.76</u></u>

**City of Ferndale**  
**Balance Sheet**  
**Fund 24-Gas Tax**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ <u>70,665.32</u>
<b>Total Current Assets</b>	<u>70,665.32</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ <u>70,665.32</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	74,142.70
Retained Earnings	<u>(3,477.38)</u>
<b>Total Fund Balance</b>	<u>70,665.32</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>70,665.32</u></u>

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**Balance Sheet**  
**Fund 23 - RSTP Fund**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ <u>70,905.85</u>
<b>Total Current Assets</b>	<u>70,905.85</u>
<b>Property and Equipment</b>	
Net Property and Equipment	<u>0.00</u>
<b>Total Assets</b>	<u>\$ <u>70,905.85</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Total Current Liabilities	<u>0.00</u>
<b>Long-Term Liabilities</b>	
Total Long-Term Liabilities	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	75,608.67
Retained Earnings	<u>(4,702.82)</u>
<b>Total Fund Balance</b>	<u>70,905.85</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>70,905.85</u></u>

**Balance Sheet****Fund 24 - Transportation Development Act  
As of August 31, 2015****Assets**

<b>Current Assets</b>	
Cash	\$ <u>229,532.27</u>
<b>Total Current Assets</b>	<u>229,532.27</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ <u>229,532.27</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	216,496.17
Retained Earnings	<u>13,036.10</u>
<b>Total Fund Balance</b>	<u>229,532.27</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>229,532.27</u></u>

## Balance Sheet

Fund 25 - Integrated Waste Mgt  
As of August 31, 2015

## Assets

<b>Current Assets</b>	
Cash	\$ 41,298.77
<b>Total Current Assets</b>	<u>41,298.77</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 41,298.77</u>

## Liabilities and Fund Balance

<b>Current Liabilities</b>	
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	41,239.99
Retained Earnings	<u>58.78</u>
<b>Total Fund Balance</b>	<u>41,298.77</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 41,298.77</u>

**City of Ferndale****Balance Sheet  
Fund 26 - Drainage Fund  
As of August 31, 2015****Assets**

<b>Current Assets</b>	
Cash	\$ 69,402.02
<b>Total Current Assets</b>	<u>69,402.02</u>
<b>Property and Equipment</b>	<u>                    </u>
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 69,402.02</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Interest Payable	<u>613.02</u>
<b>Total Current Liabilities</b>	<u>613.02</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>613.02</u>
<b>Fund Balance</b>	
Other Equity	69,348.05
Retained Earnings	<u>(559.05)</u>
<b>Total Fund Balance</b>	<u>68,789.00</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 69,402.02</u>

**Balance Sheet**  
**Fund 40 - Transportation Enhancement**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ 7,475.50
<b>Total Current Assets</b>	<u>7,475.50</u>
<b>Property and Equipment</b>	
<b>Net Property and Equipment</b>	<u>0.00</u>
<b>Total Assets</b>	\$ <u><u>7,475.50</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Other Current Liabilities	<u>12,673.05</u>
<b>Total Current Liabilities</b>	<u>12,673.05</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>12,673.05</u>
<b>Fund Balance</b>	
Other Equity	(12,673.05)
Retained Earnings	<u>7,475.50</u>
<b>Total Fund Balance</b>	<u>(5,197.55)</u>
<b>Total Liabilities and Fund Balance</b>	\$ <u><u>7,475.50</u></u>

**Balance Sheet**  
**Fund -30 - Sewer**  
**As of August 31, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ 194,127.50
<b>Total Current Assets</b>	<u>194,127.50</u>
<b>Property and Equipment</b>	
Vehicles	26,897.70
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,023,315.49)</u>
<b>Net Property and Equipment</b>	<u>11,537,503.14</u>
<b>Total Assets</b>	<u>\$ 11,731,630.64</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Interest Payable	<u>47,464.94</u>
<b>Total Current Liabilities</b>	<u>47,464.94</u>
<b>Long-Term Liabilities</b>	
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
<b>Total Long-Term Liabilities</b>	<u>4,788,722.99</u>
<b>Total Liabilities</b>	<u>4,836,187.93</u>
<b>Fund Balance</b>	
Other Equity	6,923,053.50
Retained Earnings	<u>(27,610.79)</u>
<b>Total Fund Balance</b>	<u>6,895,442.71</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 11,731,630.64</u>



**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>REVENUES</b>			
<b>Revenues - Taxes</b>			
10014102 Property tax-secured	\$ 14,121.20	\$ 126,500.00	\$ (112,378.80)
10014104 Property tax-unsecured	283.90	4,800.00	(4,516.10)
10014106 Property tax-prior	0.00	9,000.00	(9,000.00)
10014107 Supplemental role	488.10	1,500.00	(1,011.90)
10014110 Sales and use tax	20,400.00	160,000.00	(139,600.00)
10014111 Trash franchise	1,481.65	4,700.00	(3,218.35)
10014112 PG&E franchise	0.00	6,500.00	(6,500.00)
10014114 Cable franchise	6,089.33	18,000.00	(11,910.67)
10014116 Business license tax	11,660.00	14,000.00	(2,340.00)
10014118 Real Property Transfer tax	347.60	5,000.00	(4,652.40)
10014120 Transient lodging tax	38,995.13	156,000.00	(117,004.87)
<b>Total Revenue - Taxes</b>	<u>\$ 93,866.91</u>	<u>\$ 506,000.00</u>	<u>\$ (412,133.09)</u>
<b>Revenues - Licenses and Permits</b>			
10024132 Construction permits	\$ 3,005.22	\$ 16,000.00	\$ (12,994.78)
10024164 Health protection	875.00	2,700.00	(1,825.00)
10024166 Encroachment permits	70.00	200.00	(130.00)
10024278 Animal license fees	1,227.50	2,800.00	(1,572.50)
<b>Total Revenue - Licenses and Permits</b>	<u>\$ 5,177.72</u>	<u>\$ 21,700.00</u>	<u>\$ (16,522.28)</u>
<b>Revenues - Use of Money and Property</b>			
10044182 Interest	\$ 367.56	\$ 1,500.00	\$ (1,132.44)
10044297 Town Hall Rent	630.00	6,000.00	(5,370.00)
10044297.1 Community Center rents	667.00	1,200.00	(533.00)
<b>Total Revenue -Use of Money and Property</b>	<u>\$ 1,664.56</u>	<u>\$ 8,700.00</u>	<u>\$ (7,035.44)</u>
<b>Revenues - Fines</b>			
10034283 Court fines	\$ 1,154.70	\$ 1,800.00	\$ (645.30)
<b>Total Revenue - Fines</b>	<u>\$ 1,154.70</u>	<u>\$ 1,800.00</u>	<u>\$ (645.30)</u>
<b>Revenues - Intergovernmental</b>			
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 126,000.00	\$ (126,000.00)
10054222 Home owners prop. tax relief	290.82	1,100.00	(809.18)
10054286 Street sweeping	0.00	3,800.00	(3,800.00)
10054290 Peace off. stds. & trng.	1,980.00	2,500.00	(520.00)
10054300 Public safety 1/2 cent	1,069.10	3,000.00	(1,930.90)
10054310 COPs Program	17,911.69	100,000.00	(82,088.31)
10054315 AB 109	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	2,000.00	(2,000.00)
<b>Total Revenue - Intergovernmental</b>	<u>\$ 21,251.61</u>	<u>\$ 240,400.00</u>	<u>\$ (219,148.39)</u>

**City of Pendleton**  
**Income Statement**  
**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Revenues - Fees for Service</b>			
10084270 Plan check fees	\$ 0.00	\$ 1,000.00	\$ (1,000.00)
10084271 Parking fees	107.25	250.00	(142.75)
10084279 Copy machine fees - Library	0.00	100.00	(100.00)
10084280 Copy machine fees - City	0.00	25.00	(25.00)
10084287.2 Developer reimbursed fees	0.00	4,291.05	(4,291.05)
10084287.3 Reimbursed Fees Planning	550.00	1,000.00	(450.00)
10084291 Special police services	519.39	6,000.00	(5,480.61)
10084298 Fair racing revenue	0.00	2,200.00	(2,200.00)
	<u>1,176.64</u>	<u>14,866.05</u>	<u>(13,689.41)</u>
<b>Total Revenue - Fees for Service</b>	<b>\$ 1,176.64</b>	<b>\$ 14,866.05</b>	<b>\$ (13,689.41)</b>
<b>Revenues - Other Revenue</b>			
10094284 Donations - Library	\$ 0.00	\$ 150.00	\$ (150.00)
10094284.1 Donations - City	0.00	1,000.00	(1,000.00)
10094306 Lytle Foundation - Library	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	5,675.19	4,600.00	1,075.19
10094308 PARSAC Grants	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	200.00	200.00	0.00
	<u>5,875.19</u>	<u>22,450.00</u>	<u>(16,574.81)</u>
<b>Total Revenue - Other Revenue</b>	<b>\$ 5,875.19</b>	<b>\$ 22,450.00</b>	<b>\$ (16,574.81)</b>
<b>TOTAL REVENUES</b>	<b>\$ 130,167.33</b>	<b>\$ 815,916.05</b>	<b>\$ (685,748.72)</b>

**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>EXPENDITURES</b>			
<b>Expenditures - City Council</b>			
10115012 Office expense	\$ 0.00	\$ 350.00	\$ (350.00)
10115013 Advertising	45.50	400.00	(354.50)
10115044 Meetings and dues	0.00	500.00	(500.00)
10115045 LAFCO fees	0.00	2,000.00	(2,000.00)
<b>Total Expenditures - City Council</b>	<b>\$ 45.50</b>	<b>\$ 3,250.00</b>	<b>\$ (3,204.50)</b>
<b>Expenditures City Manager</b>			
10105002 Salary - permanent	\$ 4,379.72	\$ 28,468.27	\$ (24,088.55)
10105006 SSI tax	331.57	2,440.99	(2,109.42)
10105007 Medical insurance	1,185.32	9,038.08	(7,852.76)
10105009 Workers comp. insurance	2,032.64	2,032.64	0.00
10105010 Deferred retirement	555.51	2,346.48	(1,790.97)
10105061 Insurance PARSAC	3,211.74	3,211.74	0.00
<b>Total expenditures -City Manager</b>	<b>\$ 11,696.50</b>	<b>\$ 47,538.20</b>	<b>\$ (35,841.70)</b>
<b>Expenditures - City Clerk</b>			
10125002 Salary - permanent	\$ 13,898.94	\$83,597.03	\$ (69,698.09)
10125006 SSI tax	1,050.09	7,921.70	(6,871.61)
10125007 Medical insurance	4,131.68	25,784.35	(21,652.67)
10125009 Workers comp. insurance	6,263.00	6,263.00	0.00
10125010 Deferred retirement	1,349.03	7,230.02	(5,880.99)
10125012 Office expense	1,380.18	5,000.00	(3,619.82)
10125044 Meetings and dues	204.32	1,000.00	(795.68)
10125050 IT Support	301.97	1,200.00	(898.03)
10125061 Insurance PARSAC	4,205.84	4,205.84	0.00
10125099 Miscellaneous	(0.02)	0.00	(0.02)
<b>Total Expenditures -City Clerk</b>	<b>\$ 32,785.03</b>	<b>\$ 142,201.94</b>	<b>\$ (109,416.91)</b>

## Income Statement

### Fund 10 - General Fund

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - City Attorney</b>			
10145052 Professional services	\$5,527.00	\$ 12,000.00	\$ (6,473.00)
<b>Total Expenditures - City Attorney</b>	<b>\$ 5,527.00</b>	<b>\$ 12,000.00</b>	<b>\$ (6,473.00)</b>
<b>Expenditures - Government Buildings</b>			
10155002 Salary - permanent	\$ 509.52	\$ 3,000.00	\$ (2,490.48)
10155006 SSI tax	135.65	409.50	(273.85)
10155009 Workers comp. insurance	184.40	184.40	0.00
10155020 Building and ground maint.	1,609.12	2,000.00	(390.88)
10155030 Trash service	266.00	450.00	(184.00)
10155031 Gas	226.89	4,000.00	(3,773.11)
10155032 Utilities	344.05	1,800.00	(1,455.95)
10155033 Water	35.48	1,200.00	(1,164.52)
10155034 Telephone/internet	494.12	2,905.00	(2,410.88)
10155061 Insurance PARSAC	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	0.00	2,946.00	(2,946.00)
<b>Total Expenditures - Government Buildings</b>	<b>\$ 4,022.57</b>	<b>\$ 19,112.24</b>	<b>\$ (15,089.67)</b>
<b>Expenditures - Non departmental</b>			
10165015 Property tax admin. fees	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	650.00	10,600.00	(9,950.00)
10165054.1 Accounting services	0.00	12,000.00	(12,000.00)
10165055 Contractual services	180.00	600.00	(420.00)
10165078 Copy machine expense	757.58	4,250.00	(3,492.42)
10165099 Miscellaneous	650.00	2,000.00	(1,350.00)
10165200 Car allowance	1,200.00	4,800.00	(3,600.00)
<b>Total Expenditures - Nondepartmental</b>	<b>\$ 3,437.58</b>	<b>\$ 37,850.00</b>	<b>\$ (34,412.42)</b>
<b>Expenditures - Community Promotion</b>			
10175024 Special department supply	\$ 0.00	\$ 2,200.00	\$ (2,200.00)
10175032 Utilities	0.00	250.00	(250.00)
10175033 Water	0.00	1,645.00	(1,645.00)
10175072 Chamber of commerce	0.00	30,063.17	(30,063.17)
10175072.1 Donation - Visitors & Conv.	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	0.00	26,000.00	(26,000.00)
<b>Total Expenditures - Community Promotion</b>	<b>\$ 0.00</b>	<b>\$ 61,808.17</b>	<b>\$ (61,808.17)</b>

**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Police</b>			
10215002 Salary - permanent	\$ 34,269.25	\$ 216,550.58	\$ (182,281.33)
10215005 Salary - overtime	388.96	6,000.00	(5,611.04)
10215006 SSI tax	2,628.14	18,615.49	(15,987.35)
10215007 Medical insurance	8,901.79	55,103.01	(46,201.22)
10215009 Workers comp. insurance	14,928.68	14,928.68	0.00
10215010 Deferred retirement	3,361.78	17,233.67	(13,871.89)
10215012 Office expense	176.85	1,800.00	(1,623.15)
10215014 Vehicle expense	0.00	7,500.00	(7,500.00)
10215016 Fuel	2,816.56	14,000.00	(11,183.44)
10215020 Building and ground maint.	120.00	1,500.00	(1,380.00)
10215022 IT support	0.00	3,800.00	(3,800.00)
10215024 Special department supply	129.81	10,300.00	(10,170.19)
10215026 Uniform expense	0.00	250.00	(250.00)
10215026.1 Uniform allowance	2,000.00	2,500.00	(500.00)
10215029 Water/sewer	41.25	750.00	(708.75)
10215031 Gas	0.00	200.00	(200.00)
10215032 Utilities	394.80	1,600.00	(1,205.20)
10215034 Telephone/internet	754.39	2,905.00	(2,150.61)
10215035 Dispatch service	3,366.66	20,200.00	(16,833.34)
10215044 Meetings and dues	0.00	2,450.00	(2,450.00)
10215048 Training	0.00	5,000.00	(5,000.00)
10215051 Physical exams	0.00	500.00	(500.00)
10215052 Professional services	210.50	600.00	(389.50)
10215055 Contractual services	0.00	300.00	(300.00)
10215061 Insurance PARSAC	7,849.58	7,849.58	0.00
10215078 Copy machine expense	270.02	1,700.00	(1,429.98)
10215088 Equipment repair other	0.00	500.00	(500.00)
10215090 Vehicle insurance	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	862.00	(862.00)
10215098 Background expense	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	1,980.00	6,020.00	(4,040.00)
<b>Total Expenditures - Police</b>	<u>\$ 86,893.02</u>	<u>\$ 425,272.01</u>	<u>\$ (338,378.99)</u>
<b>Expenditures - Animal Control</b>			
10225096 Animal control	\$ 900.00	\$ 5,500.00	\$ (4,600.00)
<b>Total Expenditures - Animal Control</b>	<u>\$ 900.00</u>	<u>\$ 5,500.00</u>	<u>\$ (4,600.00)</u>
<b>Expenditures - Health</b>			
10245052 Professional services	\$ 153.47	\$ 2,200.00	\$ (2,046.53)
10245055 Contractual services	<u>153.47</u>	<u>0.00</u>	<u>153.47</u>
<b>Total Expenditures - Health</b>	<u>\$ 306.94</u>	<u>\$ 2,200.00</u>	<u>\$ (1,893.06)</u>

**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Streets and Roads</b>			
10315002 Salary - permanent	\$ 1,915.33	\$ 0.00	\$ 1,915.33
10315005 Salary - overtime	14.16	0.00	14.16
10315006 SSI tax	(49.98)	1,228.09	(1,278.07)
10315007 Medical insurance	629.98	2,897.38	(2,267.40)
10315009 Workers comp. insurance	1,112.50	1,112.50	0.00
10315010 Deferred retirement	221.80	1,311.31	(1,089.51)
10315011 Term life insurance	0.00	1,171.00	(1,171.00)
10315012 Office expense	2,988.34	2,988.34	0.00
10315013 Advertising	620.00	0.00	620.00
10315014 Vehicle expense	29.25	10,000.00	(9,970.75)
10315020 Building and ground maint.	33.97	0.00	33.97
10315021 Street maintenance	67.05	0.00	67.05
10315034 Telephone/internet	95.74	1,070.00	(974.26)
10315044 Meetings and dues	81.32	60.00	21.32
	<u>7,759.46</u>	<u>21,838.62</u>	<u>(14,079.16)</u>
<b>Total Expenditures - Streets and Roads</b>	<b>\$ 7,759.46</b>	<b>\$ 21,838.62</b>	<b>\$ (14,079.16)</b>
<b>Expenditures - Planning</b>			
10415052 Professional services	\$ 994.50	\$ 10,000.00	\$ (9,005.50)
10415053 Reimbursable Fees	136.00	1,000.00	(864.00)
10415055 Contractual services	1,823.00	0.00	1,823.00
10415058 Street lighting	348.00	4,500.00	(4,152.00)
	<u>3,301.50</u>	<u>15,500.00</u>	<u>(12,198.50)</u>
<b>Total Expenditures - Planning</b>	<b>\$ 3,301.50</b>	<b>\$ 15,500.00</b>	<b>\$ (12,198.50)</b>
<b>Expenditures - City engineer</b>			
10425052 Professional services	\$ 1,952.50	\$ 1,885.00	\$ 67.50
10425053 Reimbursable Fees	616.00	1,000.00	(384.00)
10425056 Plan check	50.61	0.00	50.61
10425056.1 Reimbursed building check fee	18.00	0.00	18.00
10425058 Street lighting	0.00	500.00	(500.00)
	<u>2,637.11</u>	<u>3,385.00</u>	<u>(747.89)</u>
<b>Total Expenditures - City engineer</b>	<b>\$ 2,637.11</b>	<b>\$ 3,385.00</b>	<b>\$ (747.89)</b>
<b>Expenditures - Building Regulation</b>			
10435052 Professional services	\$ 1,295.44	\$ 12,800.00	\$ (11,504.56)
	<u>1,295.44</u>	<u>12,800.00</u>	<u>(11,504.56)</u>
<b>Total Expenditures - Building Regulation</b>	<b>\$ 1,295.44</b>	<b>\$ 12,800.00</b>	<b>\$ (11,504.56)</b>

**City of Ferndale**  
**Income Statement**

**Fund 10 - General Fund**

	2 Months Ended August 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Library</b>			
10615002 Salary - permanent	\$ 627.44	\$ 5,000.00	\$ (4,372.56)
10615006 SSI tax	111.24	744.13	(632.89)
10615009 Workers comp. insurance	323.00	323.00	0.00
10615012 Office expense	121.45	600.00	(478.55)
10615015 Property tax admin. fees	172.38	1,146.00	(973.62)
10615016 Fuel	0.00	172.38	(172.38)
10615020 Building and ground maint.	1,056.65	1,000.00	56.65
10615024 Special department supply	713.37	5,000.00	(4,286.63)
10615031 Gas	125.93	1,400.00	(1,274.07)
10615032 Utilities	270.89	1,650.00	(1,379.11)
10615033 Water	29.77	750.00	(720.23)
10615034 Telephone/internet	134.79	1,070.00	(935.21)
10615078 Copy machine expense	0.00	100.00	(100.00)
10615095 Capital outlay	<u>0.00</u>	<u>1,500.00</u>	<u>(1,500.00)</u>
<b>Total Expenditures - Library</b>	<b>\$ <u>3,686.91</u></b>	<b>\$ <u>20,455.51</u></b>	<b>\$ <u>(16,768.60)</u></b>
<b>Expenditures - Parks</b>			
10625002 Salary - permanent	\$ 578.00	\$ 3,536.00	\$ (2,958.00)
10625006 SSI tax	78.92	482.66	(403.74)
10625009 Workers comp. insurance	221.52	221.52	0.00
10625020 Building and ground maint.	547.47	2,500.00	(1,952.53)
10625024 Special department supply	0.00	150.00	(150.00)
10625032 Utilities	134.90	950.00	(815.10)
10625033 Water	<u>187.59</u>	<u>1,500.00</u>	<u>(1,312.41)</u>
<b>Total Expenditures - Parks</b>	<b>\$ <u>1,748.40</u></b>	<b>\$ <u>9,340.18</u></b>	<b>\$ <u>(7,591.78)</u></b>
<b>Expenditures -Community Center</b>			
10635002 Salary - permanent	\$ 1,871.46	\$ 2,468.02	\$ (596.56)
10635005 Salary - overtime	11.33	0.00	11.33
10635006 SSI tax	143.22	122.81	20.41
10635007 Medical insurance	513.05	0.00	513.05
10635009 Workers comp. insurance	111.25	111.25	0.00
10635010 Deferred retirement	196.70	131.13	65.57
10635020 Building and ground maint.	149.63	780.00	(630.37)
10635031 Gas	74.05	0.00	74.05
10635032 Utilities	734.97	0.00	734.97
10635033 Water	146.35	0.00	146.35
10635055 Contractual services	567.00	0.00	567.00
10635091 Building and prop insurance	<u>0.00</u>	<u>2,548.00</u>	<u>(2,548.00)</u>
<b>Total Expenditures -Community center</b>	<b>\$ <u>4,519.01</u></b>	<b>\$ <u>6,161.21</u></b>	<b>\$ <u>(1,642.20)</u></b>

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**Income Statement**  
**Fund 10 - General Fund**

	<b>2 Months Ended August 31, 2015 Actual</b>	<b>FY 2015/2016 Budget</b>	<b>Over/(Under) Budget</b>
<b>TOTAL EXPENDITURES</b>	\$ <u>170,561.97</u>	\$ <u>846,213.08</u>	\$ <u>(675,651.11)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	\$ <u>(40,394.64)</u>	\$ <u>(30,297.03)</u>	\$ <u>(10,097.61)</u>

**STATEMENT OF REVENUES AND EXPENDITURES****FUND 20- RUSS PARK**

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
<b>Total Revenue</b>	0.00	0.00	0.00
<b>EXPENDITURES</b>			
20625020 Building and ground maint.	0.00	1,800.00	(1,800.00)
<b>TOTAL EXPENDITURES</b>	0.00	1,800.00	(1,800.00)
 <b>REVENUES OVER (UNDER) EXPENDITURES</b>	 \$ 0.00	 \$ (1,800.00)	 \$ 1,800.00

**STATEMENT OF REVENUES AND EXPENDITURES****FUND 21- PARK FUND**

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
21624284.3 Donations - Firemen's Park	\$ 0.00	\$ 500.00	\$ (500.00)
21624285 Bocce ball	<u>30.00</u>	<u>500.00</u>	<u>(470.00)</u>
<b>Total Revenue</b>	<u>30.00</u>	<u>1,000.00</u>	<u>(970.00)</u>
<b>EXPENDITURES</b>			
21625020 Building and ground maint.	108.00	5,000.00	(4,892.00)
21625060 Bocce ball	<u>0.00</u>	<u>850.00</u>	<u>(850.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>108.00</u>	<u>5,850.00</u>	<u>(5,742.00)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (78.00)</u>	<u>\$ (4,850.00)</u>	<u>\$ 4,772.00</u>

**STATEMENT OF REVENUES AND EXPENDITURES**

**FUND 23 - RSTP**

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
23314211 RSTP Revenue	\$ 0.00	\$ 9,000.00	\$ (9,000.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>9,000.00</u>	<u>(9,000.00)</u>
<b>EXPENDITURES</b>			
23315002 Salary - permanent	2,663.41	32,880.92	(30,217.51)
23315006 SSI tax	190.50	1,177.50	(987.00)
23315007 Medical insurance	589.04	5,477.00	(4,887.96)
23315009 Workers comp. insurance	1,021.93	1,021.93	0.00
23315010 Deferred retirement	<u>237.94</u>	<u>1,195.94</u>	<u>(958.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>4,702.82</u>	<u>41,753.29</u>	<u>(37,050.47)</u>
 <b>REVENUES OVER (UNDER) EXPENDITURES</b>	 <u>\$ (4,702.82)</u>	 <u>\$ (32,753.29)</u>	 <u>\$ 28,050.47</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
24314231 Transportation devel. act	\$ 21,648.00	\$ 44,170.00	\$ (22,522.00)
<b>Total Revenue</b>	<u>21,648.00</u>	<u>44,170.00</u>	<u>(22,522.00)</u>
<b>EXPENDITURES</b>			
24315002 Salary - permanent	3,025.02	20,713.59	(17,688.57)
24315005 Salary - overtime	20.76	0.00	20.76
24315006 SSI tax	197.42	1,470.70	(1,273.28)
24315007 Medical insurance	763.65	5,151.34	(4,387.69)
24315009 Workers comp. insurance	1,310.36	1,310.36	0.00
24315010 Deferred retirement	254.75	1,539.71	(1,284.96)
24315014 Vehicle expense	373.40	1,000.00	(626.60)
24315016 Fuel	1,859.99	8,500.00	(6,640.01)
24315020 Building and ground maint.	0.00	1,750.00	(1,750.00)
24315021 Street maintenance	32.62	5,000.00	(4,967.38)
24315024 Special department supply	337.00	500.00	(163.00)
24315032 Utilities	361.79	2,000.00	(1,638.21)
24315033 Water	48.52	425.00	(376.48)
24315034 Telephone/Internet	12.02	650.00	(637.98)
24315063 Insurance (Fire Bldg.)	0.00	350.00	(350.00)
24315088 Equipment repair other	14.60	500.00	(485.40)
<b>TOTAL EXPENDITURES</b>	<u>8,611.90</u>	<u>50,860.70</u>	<u>(42,248.80)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 13,036.10</u>	<u>\$ (6,690.70)</u>	<u>\$ 19,726.80</u>

**STATEMENT OF REVENUES AND EXPENDITURES****FUND 25 - INTEGRATED WASTE MANAGEMENT**

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
25314288 Tipping fee (int. waste mgt.)	\$ 1,549.77	\$ 5,000.00	\$ (3,450.23)
25314600 Recycling grant	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
<b>Total Revenue</b>	<u>1,549.77</u>	<u>10,000.00</u>	<u>(8,450.23)</u>
<b>EXPENDITURES</b>			
25315002 Salary - permanent	796.32	5,176.05	(4,379.73)
25315006 SSI tax	60.92	430.76	(369.84)
25315007 Medical insurance	275.05	1,594.95	(1,319.90)
25315009 Workers comp. insurance	358.70	358.70	0.00
25315010 Deferred retirement	0.00	414.08	(414.08)
25315024 Special department supply	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>1,490.99</u>	<u>8,524.54</u>	<u>(7,033.55)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 58.78</u>	<u>\$ 1,475.46</u>	<u>\$ (1,416.68)</u>

**City of Normal**  
**INCOME STATEMENT**

**FUND 30 - SEWER FUND**

	2 Months Ended August 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>			
30514274 Sewer service charge	\$ 25,390.11	\$ 446,000.00	\$ (420,609.89)
30514275 Sewer connection fees	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	9,126.00	58,000.00	(48,874.00)
30514308 PARSAC Grants	10,881.47	194,000.00	(183,118.53)
	<hr/>	<hr/>	<hr/>
<b>Total Revenue</b>	45,397.58	703,000.00	(657,602.42)
<b>EXPENSES</b>			
30515002 Salary - permanent	30,135.80	193,192.06	(163,056.26)
30515005 Salary - overtime	957.54	6,000.00	(5,042.46)
30515006 SSI tax	2,484.00	16,241.50	(13,757.50)
30515007 Medical insurance	6,734.78	43,972.20	(37,237.42)
30515009 Workers comp. insurance	13,153.35	13,153.36	(0.01)
30515010 Deferred retirement	2,686.43	12,559.29	(9,872.86)
30515012 Office expense	29.25	1,000.00	(970.75)
30515014 Vehicle expense	0.00	3,272.37	(3,272.37)
30515016 Fuel	637.71	3,000.00	(2,362.29)
30515024 Special department supply	305.35	1,000.00	(694.65)
30515030 Trash service	2,104.74	12,000.00	(9,895.26)
30515032 Utilities	10,424.71	63,000.00	(52,575.29)
30515034 Telephone/internet	260.75	2,100.00	(1,839.25)
30515044 Meetings and dues	81.33	1,300.00	(1,218.67)
30515048 Training	0.00	600.00	(600.00)
30515050 IT Support	19.99	800.00	(780.01)
30515052 Professional services	0.00	300.00	(300.00)
30515055 Contractual services	1,070.00	600.00	470.00
30515092 Sewer plant permit	1,158.54	7,200.00	(6,041.46)
30515094 Safety equipment	0.00	400.00	(400.00)
30515095 Capital outlay	23,400.00	23,400.00	0.00
30515099 Miscellaneous	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	5,181.65	12,500.00	(7,318.35)
30515122 Sewer line maintenance	0.00	15,000.00	(15,000.00)
30515125 Chemicals	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	1,175.00	25,000.00	(23,825.00)
30515160 Postage & Shipping	0.00	600.00	(600.00)
30515161 Liability Insurance	4,208.78	4,208.78	0.00
30515165 Vehicle Insurance	640.00	3,389.00	(2,749.00)
30515190 USDA loan	139,658.12	194,000.00	(54,341.88)
30515198 Sewer match loan	1,764.16	1,764.00	0.16
	<hr/>	<hr/>	<hr/>
<b>TOTAL EXPENSES</b>	260,724.81	676,302.56	(415,577.75)
<b>NET INCOME (LOSS)</b>	<u>\$ (215,327.23)</u>	<u>\$ 26,697.44</u>	<u>\$ (242,024.67)</u>

Balance Sheet  
Fund 10 - General Fund  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ 335,415.11
Restricted Cash	15,152.59
Accounts Receivable	28,144.50
Other Current Assets	<u>26,212.97</u>
Total Current Assets	<u>404,925.17</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 404,925.17</u>

Liabilities and Fund Balance

Current Liabilities	
Accrued Liabilities	11,670.30
Other Current Liabilities	<u>30,549.37</u>
Total Current Liabilities	<u>42,219.67</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>42,219.67</u>
Fund Balance	
Other Equity	459,395.34
Retained Earnings	<u>(96,689.84)</u>
Total Fund Balance	<u>362,705.50</u>
Total Liabilities and Fund Balance	<u>\$ 404,925.17</u>

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**Balance Sheet**  
**Russ Park Fund**  
**As of September 30, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ (662.67)
Restricted Cash	<u>2,074.16</u>
<b>Total Current Assets</b>	<u>1,411.49</u>
<b>Property and Equipment</b>	
Net Property and Equipment	<u>0.00</u>
<b>Total Assets</b>	<u>\$ 1,411.49</u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
Other Current Liabilities	<u>13,539.93</u>
<b>Total Current Liabilities</b>	<u>13,539.93</u>
<b>Long-Term Liabilities</b>	
Total Long-Term Liabilities	<u>0.00</u>
<b>Total Liabilities</b>	<u>13,539.93</u>
<b>Fund Balance</b>	
Other Equity	(10,525.65)
Retained Earnings	<u>(1,602.79)</u>
<b>Total Fund Balance</b>	<u>(12,128.44)</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ 1,411.49</u>

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Balance Sheet  
Fund 20 - Park Fund  
As of September 30, 2015

## Assets

Current Assets	
Cash	\$ <u>3,817.76</u>
Total Current Assets	<u>3,817.76</u>
Total Assets	\$ <u><u>3,817.76</u></u>

## Liabilities and Fund Balance

Current Liabilities	<u>                    </u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	<u>3,817.76</u>
Total Fund Balance	<u>3,817.76</u>
Total Liabilities and Fund Balance	\$ <u><u>3,817.76</u></u>

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**Balance Sheet**  
**Fund 24-Gas Tax**  
**As of September 30, 2015**

**Assets**

<b>Current Assets</b>	
Cash	\$ <u>72,272.39</u>
<b>Total Current Assets</b>	<u>72,272.39</u>
<b>Property and Equipment</b>	
Net Property and Equipment	<u>0.00</u>
<b>Total Assets</b>	<u>\$ <u>72,272.39</u></u>

**Liabilities and Fund Balance**

<b>Current Liabilities</b>	
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Long-Term Liabilities</b>	
<b>Total Long-Term Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	<u>0.00</u>
<b>Fund Balance</b>	
Other Equity	74,142.70
Retained Earnings	<u>(1,870.31)</u>
<b>Total Fund Balance</b>	<u>72,272.39</u>
<b>Total Liabilities and Fund Balance</b>	<u>\$ <u>72,272.39</u></u>

Balance Sheet  
Fund 23 - RSTP Fund  
As of September 30, 2015

Assets

Current Assets		
Cash	\$	<u>68,333.92</u>
Total Current Assets		<u>68,333.92</u>
Property and Equipment		<u>                    </u>
Net Property and Equipment		<u>0.00</u>
Total Assets	\$	<u><u>68,333.92</u></u>

Liabilities and Fund Balance

Current Liabilities		<u>                    </u>
Total Current Liabilities		<u>0.00</u>
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Other Equity	75,608.67	
Retained Earnings	<u>(7,274.75)</u>	
Total Fund Balance		<u>68,333.92</u>
Total Liabilities and Fund Balance	\$	<u><u>68,333.92</u></u>

Balance Sheet  
Fund 24 - Transportation Development Act  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ <u>225,385.86</u>
Total Current Assets	<u>225,385.86</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 225,385.86</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	216,496.17
Retained Earnings	<u>8,889.69</u>
Total Fund Balance	<u>225,385.86</u>
Total Liabilities and Fund Balance	<u>\$ 225,385.86</u>

Balance Sheet  
Fund 26 - Drainage Fund  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ <u>68,256.39</u>
Total Current Assets	<u>68,256.39</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 68,256.39</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>613.02</u>
Total Current Liabilities	<u>613.02</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>613.02</u>
Fund Balance	
Other Equity	69,348.05
Retained Earnings	<u>(1,704.68)</u>
Total Fund Balance	<u>67,643.37</u>
Total Liabilities and Fund Balance	<u>\$ 68,256.39</u>

Balance Sheet  
Fund 25 - Integrated Waste Mgt  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ <u>40,767.94</u>
Total Current Assets	<u>40,767.94</u>
Property and Equipment	<u>                    </u>
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>40,767.94</u></u>

Liabilities and Fund Balance

Current Liabilities	<u>                    </u>
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	41,239.99
Retained Earnings	<u>(472.05)</u>
Total Fund Balance	<u>40,767.94</u>
Total Liabilities and Fund Balance	<u>\$ <u>40,767.94</u></u>

Balance Sheet  
Fund 40 - Transportation Enhancement  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ <u>7,475.50</u>
Total Current Assets	<u>7,475.50</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 7,475.50</u>

Liabilities and Fund Balance

Current Liabilities	
Other Current Liabilities	<u>12,673.05</u>
Total Current Liabilities	<u>12,673.05</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>12,673.05</u>
Fund Balance	
Other Equity	(12,673.05)
Retained Earnings	<u>7,475.50</u>
Total Fund Balance	<u>(5,197.55)</u>
Total Liabilities and Fund Balance	<u>\$ 7,475.50</u>

Balance Sheet  
Fund -30 - Sewer  
As of September 30, 2015

Assets

Current Assets	
Cash	\$ <u>157,186.23</u>
Total Current Assets	<u>157,186.23</u>
Property and Equipment	
Vehicles	26,897.70
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,023,315.49)</u>
Net Property and Equipment	<u>11,537,503.14</u>
Total Assets	<u>\$ <u>11,694,689.37</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,464.94</u>
Total Current Liabilities	<u>47,464.94</u>
Long-Term Liabilities	
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
Total Long-Term Liabilities	<u>4,788,722.99</u>
Total Liabilities	<u>4,836,187.93</u>
Fund Balance	
Other Equity	6,923,053.50
Retained Earnings	<u>(64,552.06)</u>
Total Fund Balance	<u>6,858,501.44</u>
Total Liabilities and Fund Balance	<u>\$ <u>11,694,689.37</u></u>



## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>REVENUES</b>				
<b>Revenues - Taxes</b>				
10014102 Property tax-secured	\$ 0.00	\$ 14,121.20	\$ 126,500.00	\$ (112,378.80)
10014104 Property tax-unsecured	0.00	283.90	4,800.00	(4,516.10)
10014106 Property tax-prior	0.00	0.00	9,000.00	(9,000.00)
10014107 Supplemental role	0.00	488.10	1,500.00	(1,011.90)
10014110 Sales and use tax	13,410.88	33,810.88	160,000.00	(126,189.12)
10014111 Trash franchise	0.00	1,481.65	4,700.00	(3,218.35)
10014112 PG&E franchise	0.00	0.00	6,500.00	(6,500.00)
10014114 Cable franchise	0.00	6,089.33	18,000.00	(11,910.67)
10014116 Business license tax	665.25	12,325.25	14,000.00	(1,674.75)
10014118 Real Property Transfer tax	0.00	347.60	5,000.00	(4,652.40)
10014120 Transient lodging tax	12,546.31	51,541.44	169,000.00	(117,458.56)
<b>Total Revenue - Taxes</b>	<b>\$ 26,622.44</b>	<b>\$ 120,489.35</b>	<b>\$ 519,000.00</b>	<b>\$ (398,510.65)</b>
<b>Revenues - Licenses and Permits</b>				
10024132 Construction permits	\$ 2,031.27	\$ 5,036.49	\$ 16,000.00	\$ (10,963.51)
10024164 Health protection	175.00	1,050.00	2,700.00	(1,650.00)
10024166 Encroachment permits	0.00	70.00	200.00	(130.00)
10024278 Animal license fees	330.00	1,557.50	2,800.00	(1,242.50)
<b>Total Revenue - Licenses and Permits</b>	<b>\$ 2,536.27</b>	<b>\$ 7,713.99</b>	<b>\$ 21,700.00</b>	<b>\$ (13,986.01)</b>
<b>Revenues - Use of Money and Property</b>				
10044182 Interest	\$ 3,750.00	\$ 4,117.56	\$ 1,500.00	\$ 2,617.56
10044297 Town Hall Rent	195.00	825.00	6,000.00	(5,175.00)
10044297.1 Community Center rents	100.00	767.00	1,200.00	(433.00)
<b>Total Revenue -Use of Money and Property</b>	<b>\$ 4,045.00</b>	<b>\$ 5,709.56</b>	<b>\$ 8,700.00</b>	<b>\$ (2,990.44)</b>
<b>Revenues - Fines</b>				
10034283 Court fines	\$ 0.00	\$ 1,154.70	\$ 1,800.00	\$ (645.30)
<b>Total Revenue - Fines</b>	<b>\$ 0.00</b>	<b>\$ 1,154.70</b>	<b>\$ 1,800.00</b>	<b>\$ (645.30)</b>
<b>Revenues - Intergovernmental</b>				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 0.00	\$ 126,000.00	\$ (126,000.00)
10054222 Home owners prop. tax relief	0.00	290.82	1,100.00	(809.18)
10054286 Street sweeping	1,900.00	1,900.00	3,800.00	(1,900.00)
10054290 Peace off. stds. & trng.	4,348.00	6,328.00	2,500.00	3,828.00
10054300 Public safety 1/2 cent	0.00	1,069.10	3,000.00	(1,930.90)
10054310 COPs Program	340.85	18,252.54	100,000.00	(81,747.46)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	0.00	2,000.00	(2,000.00)
<b>Total Revenue - Intergovernmental</b>	<b>\$ 6,588.85</b>	<b>\$ 27,840.46</b>	<b>\$ 240,400.00</b>	<b>\$ (212,559.54)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Revenues - Fees for Service</b>				
10084270 Plan check fees	\$ 710.00	\$ 710.00	\$ 1,000.00	\$ (290.00)
10084271 Parking fees	0.00	107.25	250.00	(142.75)
10084279 Copy machine fees - Library	0.00	0.00	100.00	(100.00)
10084280 Copy machine fees - City	0.00	0.00	25.00	(25.00)
10084287.2 Developer reimbursed fees	0.00	0.00	4,291.05	(4,291.05)
10084287.3 Reimbursed Fees Planning	0.00	550.00	1,000.00	(450.00)
10084291 Special police services	0.00	519.39	6,000.00	(5,480.61)
10084298 Fair racing revenue	<u>2,169.58</u>	<u>2,169.58</u>	<u>2,200.00</u>	<u>(30.42)</u>
<b>Total Revenue - Fees for Service</b>	<b>\$ <u>2,879.58</u></b>	<b>\$ <u>4,056.22</u></b>	<b>\$ <u>14,866.05</u></b>	<b>\$ <u>(10,809.83)</u></b>
<b>Revenues - Other Revenue</b>				
10094284 Donations - Library	\$ 0.00	\$ 0.00	\$ 150.00	\$ (150.00)
10094284.1 Donations - City	0.00	0.00	1,000.00	(1,000.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	5,101.05	10,776.24	4,600.00	6,176.24
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	<u>0.00</u>	<u>200.00</u>	<u>200.00</u>	<u>0.00</u>
<b>Total Revenue - Other Revenue</b>	<b>\$ <u>5,101.05</u></b>	<b>\$ <u>10,976.24</u></b>	<b>\$ <u>22,450.00</u></b>	<b>\$ <u>(11,473.76)</u></b>
<b>TOTAL REVENUES</b>	<b>\$ <u>47,773.19</u></b>	<b>\$ <u>177,940.52</u></b>	<b>\$ <u>828,916.05</u></b>	<b>\$ <u>(650,975.53)</u></b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>EXPENDITURES</b>				
<b>Expenditures - City Council</b>				
10115012 Office expense	\$ 0.00	\$ 0.00	\$ 350.00	\$ (350.00)
10115013 Advertising	113.75	159.25	400.00	(240.75)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>(2,000.00)</u>
<b>Total Expenditures - City Council</b>	<b>\$ 113.75</b>	<b>\$ 159.25</b>	<b>\$ 3,250.00</b>	<b>\$ (3,090.75)</b>
<b>Expenditures City Manager</b>				
10105002 Salary - permanent	\$ 5,507.62	\$ 9,887.34	\$ 28,468.27	\$ (18,580.93)
10105006 SSI tax	418.72	750.29	2,440.99	(1,690.70)
10105007 Medical insurance	585.67	1,770.99	9,038.08	(7,267.09)
10105009 Workers comp. insurance	0.00	2,032.64	2,032.64	0.00
10105010 Deferred retirement	0.00	555.51	2,346.48	(1,790.97)
10105061 Insurance PARSAC	<u>0.00</u>	<u>3,211.74</u>	<u>3,211.74</u>	<u>0.00</u>
<b>Total expenditures -City Manager</b>	<b>\$ 6,512.01</b>	<b>\$ 18,208.51</b>	<b>\$ 47,538.20</b>	<b>\$ (29,329.69)</b>
<b>Expenditures - City Clerk</b>				
10125002 Salary - permanent	\$ 10,142.37	\$ 24,041.31	\$83,597.03	\$ (59,555.72)
10125006 SSI tax	767.78	1,817.87	7,921.70	(6,103.83)
10125007 Medical insurance	2,118.16	6,249.84	25,784.35	(19,534.51)
10125009 Workers comp. insurance	0.00	6,263.00	6,263.00	0.00
10125010 Deferred retirement	0.00	1,349.03	7,230.02	(5,880.99)
10125012 Office expense	859.30	2,239.48	5,000.00	(2,760.52)
10125044 Meetings and dues	0.00	204.32	1,000.00	(795.68)
10125050 IT Support	0.00	301.97	1,200.00	(898.03)
10125061 Insurance PARSAC	0.00	4,205.84	4,205.84	0.00
10125099 Miscellaneous	<u>0.00</u>	<u>(0.02)</u>	<u>0.00</u>	<u>(0.02)</u>
<b>Total Expenditures -City Clerk</b>	<b>\$ 13,887.61</b>	<b>\$ 46,672.64</b>	<b>\$ 142,201.94</b>	<b>\$ (95,529.30)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - City Attorney</b>				
10145052 Professional services	\$1,180.00	\$6,707.00	\$ 12,000.00	\$ (5,293.00)
<b>Total Expenditures - City Attorney</b>	<b>\$ 1,180.00</b>	<b>\$ 6,707.00</b>	<b>\$ 12,000.00</b>	<b>\$ (5,293.00)</b>
<b>Expenditures - Government Buildings</b>				
10155002 Salary - permanent	\$ 270.20	\$ 779.72	\$ 3,000.00	\$ (2,220.28)
10155006 SSI tax	86.65	222.30	409.50	(187.20)
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155020 Building and ground maint.	210.00	1,819.12	2,000.00	(180.88)
10155030 Trash service	0.00	266.00	450.00	(184.00)
10155031 Gas	87.25	314.14	4,000.00	(3,685.86)
10155032 Utilities	184.84	528.89	1,800.00	(1,271.11)
10155033 Water	0.00	35.48	1,200.00	(1,164.52)
10155034 Telephone/internet	708.25	1,202.37	2,905.00	(1,702.63)
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	0.00	0.00	2,946.00	(2,946.00)
<b>Total Expenditures - Government Buildings</b>	<b>\$ 1,547.19</b>	<b>\$ 5,569.76</b>	<b>\$ 19,112.24</b>	<b>\$ (13,542.48)</b>
<b>Expenditures - Non departmental</b>				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165054 Audit and accounting	4,379.75	5,029.75	10,600.00	(5,570.25)
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	0.00	180.00	600.00	(420.00)
10165078 Copy machine expense	222.37	979.95	4,250.00	(3,270.05)
10165099 Miscellaneous	0.00	650.00	2,000.00	(1,350.00)
10165200 Car allowance	400.00	1,200.00	4,800.00	(3,600.00)
<b>Total Expenditures - Nondepartmental</b>	<b>\$ 5,002.12</b>	<b>\$ 8,039.70</b>	<b>\$ 37,850.00</b>	<b>\$ (29,810.30)</b>
<b>Expenditures - Community Promotion</b>				
10175024 Special department supply	\$ 499.70	\$ 889.16	\$ 2,200.00	\$ (1,310.84)
10175031 Gas	317.84	317.84	0.00	317.84
10175032 Utilities	40.30	111.54	250.00	(138.46)
10175033 Water	0.00	129.71	1,645.00	(1,515.29)
10175072 Chamber of commerce	0.00	7,515.79	30,063.17	(22,547.38)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	0.00	9,229.86	26,000.00	(16,770.14)
<b>Total Expenditures - Community Promotion</b>	<b>\$ 857.84</b>	<b>\$ 18,193.90</b>	<b>\$ 61,808.17</b>	<b>\$ (43,614.27)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Police</b>				
10215002 Salary - permanent	\$ 27,088.34	\$ 61,357.59	\$ 216,550.58	\$ (155,192.99)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	2,055.76	4,683.90	18,615.49	(13,931.59)
10215007 Medical insurance	4,559.09	13,460.88	55,103.01	(41,642.13)
10215009 Workers comp. insurance	0.00	14,928.68	14,928.68	0.00
10215010 Deferred retirement	0.00	3,361.78	17,233.67	(13,871.89)
10215012 Office expense	276.97	453.82	1,800.00	(1,346.18)
10215014 Vehicle expense	0.00	0.00	7,500.00	(7,500.00)
10215016 Fuel	1,035.32	3,851.88	14,000.00	(10,148.12)
10215020 Building and ground maint.	65.43	185.43	1,500.00	(1,314.57)
10215021 Street maintenance	183.00	183.00	0.00	183.00
10215022 IT support	40.00	40.00	3,800.00	(3,760.00)
10215024 Special department supply	1,773.88	1,903.69	10,300.00	(8,396.31)
10215026 Uniform expense	0.00	0.00	250.00	(250.00)
10215026.1 Uniform allowance	0.00	2,000.00	2,500.00	(500.00)
10215029 Water/sewer	83.00	124.25	750.00	(625.75)
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	225.03	619.83	1,600.00	(980.17)
10215034 Telephone/internet	797.28	1,551.67	2,905.00	(1,353.33)
10215035 Dispatch service	1,683.33	5,049.99	20,200.00	(15,150.01)
10215044 Meetings and dues	0.00	0.00	2,450.00	(2,450.00)
10215048 Training	200.00	200.00	5,000.00	(4,800.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	210.50	600.00	(389.50)
10215053 Reimbursable Fees	4,348.00	4,348.00	0.00	4,348.00
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	0.00	7,849.58	7,849.58	0.00
10215078 Copy machine expense	0.00	270.02	1,700.00	(1,429.98)
10215088 Equipment repair other	0.00	0.00	500.00	(500.00)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	0.00	862.00	(862.00)
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	1,980.00	6,020.00	(4,040.00)
<b>Total Expenditures - Police</b>	<b>\$ 44,414.43</b>	<b>\$ 131,307.45</b>	<b>\$ 425,272.01</b>	<b>\$ (293,964.56)</b>
<b>Expenditures - Animal Control</b>				
10225096 Animal control	\$ 450.00	\$ 1,350.00	\$ 5,500.00	\$ (4,150.00)
<b>Total Expenditures - Animal Control</b>	<b>\$ 450.00</b>	<b>\$ 1,350.00</b>	<b>\$ 5,500.00</b>	<b>\$ (4,150.00)</b>
<b>Expenditures - Health</b>				
10245052 Professional services	\$ 0.00	\$ 153.47	\$ 2,200.00	\$ (2,046.53)
10245055 Contractual services	153.47	306.94	0.00	306.94
<b>Total Expenditures - Health</b>	<b>\$ 153.47</b>	<b>\$ 460.41</b>	<b>\$ 2,200.00</b>	<b>\$ (1,739.59)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Streets and Roads</b>				
10315002 Salary - permanent	\$ 1,526.02	\$ 3,441.35	\$ 0.00	\$ 3,441.35
10315005 Salary - overtime	(14.16)	0.00	0.00	0.00
10315006 SSI tax	29.29	(20.69)	1,228.09	(1,248.78)
10315007 Medical insurance	318.96	948.94	2,897.38	(1,948.44)
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	0.00	221.80	1,311.31	(1,089.51)
10315011 Term life insurance	0.00	0.00	1,171.00	(1,171.00)
10315012 Office expense	0.00	2,988.34	2,988.34	0.00
10315013 Advertising	0.00	620.00	0.00	620.00
10315014 Vehicle expense	0.00	29.25	10,000.00	(9,970.75)
10315020 Building and ground maint.	0.00	33.97	0.00	33.97
10315021 Street maintenance	99.75	166.80	0.00	166.80
10315034 Telephone/internet	128.73	224.47	1,070.00	(845.53)
10315044 Meetings and dues	0.00	81.32	60.00	21.32
<b>Total Expenditures - Streets and Roads</b>	<b>\$ 2,088.59</b>	<b>\$ 9,848.05</b>	<b>\$ 21,838.62</b>	<b>\$ (11,990.57)</b>
<b>Expenditures - Planning</b>				
10415052 Professional services	\$ 1,158.00	\$ 2,152.50	\$ 10,000.00	\$ (7,847.50)
10415053 Reimbursable Fees	0.00	136.00	1,000.00	(864.00)
10415055 Contractual services	34.00	1,857.00	0.00	1,857.00
10415058 Street lighting	522.00	870.00	4,500.00	(3,630.00)
<b>Total Expenditures - Planning</b>	<b>\$ 1,714.00</b>	<b>\$ 5,015.50</b>	<b>\$ 15,500.00</b>	<b>\$ (10,484.50)</b>
<b>Expenditures - City engineer</b>				
10425052 Professional services	\$ 1,443.75	\$ 3,396.25	\$ 1,885.00	\$ 1,511.25
10425053 Reimbursable Fees	830.00	1,446.00	1,000.00	446.00
10425056 Plan check	0.00	50.61	0.00	50.61
10425056.1 Reimbursed building check fee	0.00	18.00	0.00	18.00
10425058 Street lighting	0.00	0.00	500.00	(500.00)
<b>Total Expenditures - City engineer</b>	<b>\$ 0.00</b>	<b>\$ 4,910.86</b>	<b>\$ 3,385.00</b>	<b>\$ 1,525.86</b>
<b>Expenditures - Building Regulation</b>				
10435052 Professional services	\$ 2,777.36	\$ 4,072.80	\$ 12,800.00	\$ (8,727.20)
<b>Total Expenditures - Building Regulation</b>	<b>\$ 2,777.36</b>	<b>\$ 4,072.80</b>	<b>\$ 12,800.00</b>	<b>\$ (8,727.20)</b>

## City of Ferndale

## Income Statement

## Fund 10 - General Fund

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
<b>Expenditures - Library</b>				
10615002 Salary - permanent	\$ 475.64	\$ 1,103.08	\$ 5,000.00	\$ (3,896.92)
10615006 SSI tax	118.46	229.70	744.13	(514.43)
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615012 Office expense	0.00	121.45	600.00	(478.55)
10615015 Property tax admin. fees	0.00	172.38	1,146.00	(973.62)
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	0.00	1,056.65	1,000.00	56.65
10615024 Special department supply	501.15	1,214.52	5,000.00	(3,785.48)
10615031 Gas	0.00	125.93	1,400.00	(1,274.07)
10615032 Utilities	129.64	400.53	1,650.00	(1,249.47)
10615033 Water	63.23	93.00	750.00	(657.00)
10615034 Telephone/internet	364.89	499.68	1,070.00	(570.32)
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
<b>Total Expenditures - Library</b>	<b>\$ 1,653.01</b>	<b>\$ 5,339.92</b>	<b>\$ 20,455.51</b>	<b>\$ (15,115.59)</b>
<b>Expenditures - Parks</b>				
10625002 Salary - permanent	\$ 442.00	\$ 1,020.00	\$ 3,536.00	\$ (2,516.00)
10625006 SSI tax	60.32	139.24	482.66	(343.42)
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	0.00	547.47	2,500.00	(1,952.53)
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	34.05	168.95	950.00	(781.05)
10625033 Water	829.00	1,016.59	1,500.00	(483.41)
<b>Total Expenditures - Parks</b>	<b>\$ 1,365.37</b>	<b>\$ 3,113.77</b>	<b>\$ 9,340.18</b>	<b>\$ (6,226.41)</b>
<b>Expenditures -Community Center</b>				
10635002 Salary - permanent	\$ 390.17	\$ 2,261.63	\$ 2,468.02	\$ (206.39)
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	29.35	172.57	122.81	49.76
10635007 Medical insurance	260.77	773.82	0.00	773.82
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	0.00	196.70	131.13	65.57
10635020 Building and ground maint.	0.00	149.63	780.00	(630.37)
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	361.54	1,096.51	0.00	1,096.51
10635033 Water	0.00	146.35	0.00	146.35
10635055 Contractual services	100.00	667.00	0.00	667.00
10635091 Building and prop insurance	0.00	0.00	2,548.00	(2,548.00)
<b>Total Expenditures -Community center</b>	<b>\$ 1,141.83</b>	<b>\$ 5,660.84</b>	<b>\$ 6,161.21</b>	<b>\$ (500.37)</b>

**Income Statement**

**Fund 10 - General Fund**

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
TOTAL EXPENDITURES	\$ <u>84,858.58</u>	\$ <u>274,630.36</u>	\$ <u>846,213.08</u>	\$ <u>(571,582.72)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$ <u><u>(37,085.39)</u></u>	\$ <u><u>(96,689.84)</u></u>	\$ <u><u>(17,297.03)</u></u>	\$ <u><u>(79,392.81)</u></u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 20- RUSS PARK

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
Total Revenue	0.00	0.00	0.00	0.00
EXPENDITURES				
20625020 Building and ground maint.	0.00	0.00	1,800.00	(1,800.00)
TOTAL EXPENDITURES	0.00	0.00	1,800.00	(1,800.00)
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,800.00</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 21- PARK FUND

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
21624284.3 Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 500.00	\$ (500.00)
21624285 Bocce ball	0.00	30.00	500.00	(470.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>30.00</u>	<u>1,000.00</u>	<u>(970.00)</u>
<b>EXPENDITURES</b>				
21625020 Building and ground maint.	1,524.79	1,632.79	5,000.00	(3,367.21)
21625060 Bocce ball	0.00	0.00	850.00	(850.00)
<b>TOTAL EXPENDITURES</b>	<u>1,524.79</u>	<u>1,632.79</u>	<u>5,850.00</u>	<u>(4,217.21)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (1,524.79)</u>	<u>\$ (1,602.79)</u>	<u>\$ (4,850.00)</u>	<u>\$ 3,247.21</u>

## City of Ferndale

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 22 - GAS TAX

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
22314210.1 Gas tax (2105)	\$ 1,292.63	\$ 1,964.94	\$ 8,250.00	\$ (6,285.06)
22314210.2 Gas tax (2106)	1,743.08	2,649.78	9,053.00	(6,403.22)
22314210.3 Gas tax (2107)	1,357.24	2,266.71	11,279.00	(9,012.29)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	1,152.90	2,569.52	6,541.00	(3,971.48)
<b>Total Revenue</b>	<u>5,545.85</u>	<u>10,450.95</u>	<u>36,123.00</u>	<u>(25,672.05)</u>
<b>EXPENDITURES</b>				
22315002 Salary - permanent	1,998.72	4,834.30	20,345.43	(15,511.13)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	160.12	382.81	1,709.87	(1,327.06)
22315007 Medical insurance	440.38	1,307.08	6,056.25	(4,749.17)
22315009 Workers comp. insurance	0.00	1,522.67	1,522.67	0.00
22315010 Deferred retirement	0.00	246.45	1,787.51	(1,541.06)
22315058 Street lighting	1,339.56	4,016.62	15,600.00	(11,583.38)
<b>TOTAL EXPENDITURES</b>	<u>3,938.78</u>	<u>12,321.26</u>	<u>47,021.73</u>	<u>(34,700.47)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ 1,607.07</u>	<u>\$ (1,870.31)</u>	<u>\$ (10,898.73)</u>	<u>\$ 9,028.42</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 23 - RSTP

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
23314211 RSTP Revenue	\$ 0.00	\$ 0.00	\$ 9,000.00	\$ (9,000.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>(9,000.00)</u>
<b>EXPENDITURES</b>				
23315002 Salary - permanent	2,113.31	4,776.72	32,880.92	(28,104.20)
23315006 SSI tax	159.35	349.85	1,177.50	(827.65)
23315007 Medical insurance	299.27	888.31	5,477.00	(4,588.69)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	0.00	237.94	1,195.94	(958.00)
<b>TOTAL EXPENDITURES</b>	<u>2,571.93</u>	<u>7,274.75</u>	<u>41,753.29</u>	<u>(34,478.54)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (2,571.93)</u>	<u>\$ (7,274.75)</u>	<u>\$ (32,753.29)</u>	<u>\$ 25,478.54</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
24314231 Transportation devel. act	\$ 0.00	\$ 21,648.00	\$ 44,170.00	\$ (22,522.00)
<b>Total Revenue</b>	<u>0.00</u>	<u>21,648.00</u>	<u>44,170.00</u>	<u>(22,522.00)</u>
<b>EXPENDITURES</b>				
24315002 Salary - permanent	2,430.71	5,455.73	20,713.59	(15,257.86)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	126.24	323.66	1,470.70	(1,147.04)
24315007 Medical insurance	390.75	1,154.40	5,151.34	(3,996.94)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	0.00	254.75	1,539.71	(1,284.96)
24315014 Vehicle expense	0.00	373.40	1,000.00	(626.60)
24315016 Fuel	694.23	2,554.22	8,500.00	(5,945.78)
24315020 Building and ground maint.	80.94	80.94	1,750.00	(1,669.06)
24315021 Street maintenance	0.00	32.62	5,000.00	(4,967.38)
24315024 Special department supply	0.00	337.00	500.00	(163.00)
24315032 Utilities	119.01	480.80	2,000.00	(1,519.20)
24315033 Water	123.03	171.55	425.00	(253.45)
24315034 Telephone/internet	181.50	193.52	650.00	(456.48)
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	0.00	14.60	500.00	(485.40)
<b>TOTAL EXPENDITURES</b>	<u>4,146.41</u>	<u>12,758.31</u>	<u>50,860.70</u>	<u>(38,102.39)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (4,146.41)</u>	<u>\$ 8,889.69</u>	<u>\$ (6,690.70)</u>	<u>\$ 15,580.39</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 26 - DRAINAGE FUND

	1 Month Ended September 30, 2015  Actual	3 Months Ended September 30, 2015  Actual	FY2015/2016  Budget	Over/(Under)  Budget
Revenues				
26314230 Drainage fund	\$ 1,000.00	\$ 1,000.00	\$ 17,385.00	\$ (16,385.00)
Total Revenue	<u>1,000.00</u>	<u>1,000.00</u>	<u>17,385.00</u>	<u>(16,385.00)</u>
EXPENDITURES				
26315005 Salary - overtime	16.05	16.05	0.00	16.05
26315022 IT support	22.65	22.65	0.00	22.65
26315194 Interest expense	<u>2,665.98</u>	<u>2,665.98</u>	<u>13,162.00</u>	<u>(10,496.02)</u>
TOTAL EXPENDITURES	<u>2,704.68</u>	<u>2,704.68</u>	<u>13,162.00</u>	<u>(10,457.32)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (1,704.68)</u>	<u>\$ (1,704.68)</u>	<u>\$ 4,223.00</u>	<u>\$ (5,927.68)</u>

## STATEMENT OF REVENUES AND EXPENDITURES

## FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
25314288 Tipping fee (int. waste mgt.)	\$ 0.00	\$ 1,549.77	\$ 5,000.00	\$ (3,450.23)
25314600 Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>
<b>Total Revenue</b>	<u>0.00</u>	<u>1,549.77</u>	<u>10,000.00</u>	<u>(8,450.23)</u>
<b>EXPENDITURES</b>				
25315002 Salary - permanent	398.16	1,194.48	5,176.05	(3,981.57)
25315006 SSI tax	30.46	91.38	430.76	(339.38)
25315007 Medical insurance	102.21	377.26	1,594.95	(1,217.69)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	0.00	0.00	414.08	(414.08)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
<b>TOTAL EXPENDITURES</b>	<u>530.83</u>	<u>2,021.82</u>	<u>8,524.54</u>	<u>(6,502.72)</u>
<b>REVENUES OVER (UNDER) EXPENDITURES</b>	<u>\$ (530.83)</u>	<u>\$ (472.05)</u>	<u>\$ 1,475.46</u>	<u>\$ (1,947.51)</u>

City of Ferndale  
**INCOME STATEMENT**  
**FUND 30 - SEWER FUND**

	1 Month Ended September 30, 2015 Actual	3 Months Ended September 30, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
<b>Revenues</b>				
30514274 Sewer service charge	\$ 554.54	\$ 25,944.65	\$ 446,000.00	\$ (420,055.35)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	13,230.00	22,356.00	58,000.00	(35,644.00)
30514308 PARSAC Grants	237.66	11,119.13	194,000.00	(182,880.87)
<b>Total Revenue</b>	<u>14,022.20</u>	<u>59,419.78</u>	<u>703,000.00</u>	<u>(643,580.22)</u>
<b>EXPENSES</b>				
30515002 Salary - permanent	22,034.12	52,169.92	193,192.06	(141,022.14)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,753.92	4,237.92	16,241.50	(12,003.58)
30515007 Medical insurance	3,427.06	10,161.84	43,972.20	(33,810.36)
30515009 Workers comp. insurance	0.00	13,153.35	13,153.36	(0.01)
30515010 Deferred retirement	0.00	2,686.43	12,559.29	(9,872.86)
30515012 Office expense	0.00	29.25	1,000.00	(970.75)
30515014 Vehicle expense	0.00	0.00	3,272.37	(3,272.37)
30515016 Fuel	234.41	872.12	3,000.00	(2,127.88)
30515024 Special department supply	0.00	305.35	1,000.00	(694.65)
30515030 Trash service	1,164.95	3,269.69	12,000.00	(8,730.31)
30515032 Utilities	5,863.90	16,288.61	63,000.00	(46,711.39)
30515034 Telephone/internet	168.75	429.50	2,100.00	(1,670.50)
30515044 Meetings and dues	513.00	594.33	1,300.00	(705.67)
30515048 Training	750.00	750.00	600.00	150.00
30515050 IT Support	0.00	19.99	800.00	(780.01)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	780.00	1,850.00	600.00	1,250.00
30515092 Sewer plant permit	0.00	1,158.54	7,200.00	(6,041.46)
30515094 Safety equipment	0.00	0.00	400.00	(400.00)
30515095 Capital outlay	367.50	23,767.50	23,400.00	367.50
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	13,905.86	19,087.51	12,500.00	6,587.51
30515122 Sewer line maintenance	0.00	0.00	15,000.00	(15,000.00)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	0.00	1,175.00	25,000.00	(23,825.00)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	4,208.78	4,208.78	0.00
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	139,658.12	194,000.00	(54,341.88)
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
<b>TOTAL EXPENSES</b>	<u>50,963.47</u>	<u>311,688.28</u>	<u>676,302.56</u>	<u>(364,614.28)</u>
<b>NET INCOME (LOSS)</b>	<u>\$ (36,941.27)</u>	<u>\$ (252,268.50)</u>	<u>\$ 26,697.44</u>	<u>\$ (278,965.94)</u>

## **Section 9**

### **CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

## **Section 10**

### **PRESENTATION**

## **Section 11**

### **PUBLIC HEARING**

Meeting Date:	October 15, 2015	Agenda Item Number	11.a
Agenda Item Title	Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion
Action Required:		No Action	X
			Information
			Roll Call Vote

**RECOMMENDATION:** Approve Second Reading of Draft Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax. (Contingent of majority vote)

**BACKGROUND:** The City currently imposes an 8% tax on guests who stay at hotels, motels, vacation rentals and bed and breakfasts in City limits. On the ballot for the November 3, 2015 general election will be Measure C, asking voters to decide if that should be raised to 10%. This is a tax that will be bore by those guests staying at the before-mentioned city establishments. Income generated by this increase in tax will go to the City's general fund.

If Measure C passes with a yes vote, section 12 of the Business Ordinance 06-01 will need to be changed to reflect 10% rather than the current 8%. The first reading passed unanimously at the September 17 meeting. Draft Ordinance 2015-05 is in front of the Council for a second reading. Final adoption is contingent on a majority yes vote on Measure C on the November 3, 2015 ballot.

**Attachments:**

- A. Draft Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax

## ARTICLE 12: TRANSIENT OCCUPANCY TAX

## §12.01 Tax Imposed:

12.01.1 For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of ~~eight-ten~~ percent (~~810~~%) of the rent charged by the operator.

12.01.2 Said tax constitutes a debt owed by the transient to the City which is extinguished only by payment to the operator or to the City.

12.01.3 The transient shall pay the tax to the operator of the hotel at the time the rent is paid.

- a. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment.
- b. The unpaid tax shall be due upon the transient's ceasing to occupy space in the hotel.

## §12.02 Exemptions:

12.02.1 No Tax shall be imposed upon:

- a. Any person or occupancy who is beyond the power or jurisdiction of the city to impose the occupancy tax.
- b. Any Federal or State of California officer or employee when on official business;
- c. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

12.02.2 No exemption shall be granted upon a claim made at the time rent is collected and under penalty of perjury upon a form prescribed by the Tax Administrator.

## §12.03 Operator's Duties:

12.03.1 It is the duty of each operator to collect the tax from every transient.

12.03.2 The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator.

12.03.3 No operator shall advertise or state in any manner, whether directly or indirectly, that the tax or any part of it will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner hereinafter provided.

## §12.04 Registration:

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12.04.1 Within ten (10) days after commencing business, each operator of any hotel renting occupancy to transients shall register said hotel with the Tax Administrator and obtain from him/her a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the premises.

12.04.2 The certificate shall, among other things, state the following:

- a. The name of the operator
- b. The address of the hotel
- c. The date upon which the certificate was issued
- d. "This Transient Occupancy Registration Certificate signifies that the person named on the face of the certificate has fulfilled the requirements of the Business Ordinance, Chapter 3: Hotels, Motels and Inns by registering with the Tax Administrator for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the Tax Administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit."

§12.05 Reporting and Remitting:

12.05.1 Each operator shall on or before the 10th of the month following the close of the prior month, or at the close of any shorter reporting period which may be established by the Tax Administrator, make a return to the Tax Administrator on forms provided by him/her, of the total rents charged and received and the amount of tax collected for all transient occupancies.

12.05.2 At the time the return is filed, the full amount of the tax collected shall be remitted to the Tax Administrator.

12.05.3 The Tax Administrator may establish shorter reporting periods for any certificate holder if he/she deems necessary in order to insure collection of the tax and he/she may require further information in the return.

12.05.4 Returns and payments are due immediately upon cessation of business for any reason.

12.05.5 All taxes collected by operators pursuant to this Chapter of this Ordinance shall be held in trust for the account of the City until payment is made to the Tax Administrator.

APPROVED AND ADOPTED this 17th day of September, 2015 by the following vote:

Ayes:

Noes:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

\_\_\_\_\_  
Jennifer Church, City Clerk

1 <sup>st</sup> Reading:		Enacted:	
2 <sup>nd</sup> Reading:		Amended:	

**Section 12**

***BUSINESS***

Meeting Date:	October 15, 2015			Agenda Item No:	12.a
Agenda Item Title:	Update on the Fresnel Lens				
Presented by:	City Manager				
Type of Item:	<input type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/>	No Action	<input type="checkbox"/>	Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file update on the status of the Fresnel Lens

**DISCUSSION:**

The City has worked since 2009 to try and raise enough money to house, restore and display the historic Fresnel Lens. To date, sufficient funds have not been raised and the Coast Guard has been in contact with the City Manager regarding plans to come and take custody of the lens. The City Manager has communicated to the Coast Guard that the current economic status of the City has prevented the ability to use City funds for this project. While the City would like to maintain custody of this historic artifact to display for locals and visitors, there are other items of higher priority that the City, Chamber, Fair Board and Museum are focusing on.

**FINANCIAL IMPACT:**

Unknown

Meeting Date:	October 15, 2015	Agenda Item Number	12.b
Agenda Item Title	Update on Francis Creek Bridge		
Presented By:	Francis Creek Ad Hoc Committee		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive update from the Francis Creek Bridge Committee

**DISCUSSION:**

There are currently no paths or sidewalks from Francis St to Fireman's Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman's Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

Building this bridge would come at no cost to the City, but requires Council approval because it would be on City property. The cost for materials would be funded by donations. Construction will be provided by local volunteers, including several contractors.

At the September 17, 2015 Council meeting, the Council voted unanimously to approve the design and concept of the footbridge. If at some point, the committee wants to move forward with a second phase and convert this into a covered bridge, it will need to come back to the Council for approval. The ad hoc committee will give an update on the current status of construction.

**FINANCIAL IMPACT:** None – Donor Funded

Meeting Date:	October 15, 2015	Agenda Item Number	12.c
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file most recent update on the Nilsen Barn

**BACKGROUND**

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. At the June 18, 2015 meeting, a member of the Council asked to be updated monthly with regards to progress made and current status of this project. Mr. Ostler or the City Manager will give updates to the Council monthly.

At the September 17, 2015 meeting, City Manager updated the Council on progress. He informed the Council that the perimeter wall was being constructed, creating a level foundation. The inside cement has been poured and the walls seem to be connected. It looks like it is moving along as planned.

**FINANCIAL IMPACT:**

None.

Meeting Date:	October 15, 2015	Agenda Item Number	12.d
Agenda Item Title	Res. No 2015-33 Monitoring and Reporting for Francis Creek Vegetation/ Debris Removal & Bank Stabilization Activities		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion
Action Required:		No Action	X
			Voice Vote
			Information
			Roll Call Vote

## RECOMMENDATION

Council to consider approval of Resolution no. 2015-33 allowing \$1,500 for the City Engineer and City Planner to perform monitoring and reporting of vegetation and debris removal activities in Francis Creek, and bank stabilization activities to the permitting agencies (United States Army Corps of Engineers (USACE), California Department of Fish and Wildlife (CDFW), and the North Coast Regional Water Quality Control Board (NCRWQCB)).

## DISCUSSION:

**Background Information:** The City has a City-wide Lake and Streambed Alteration Agreement (LSAA) with the CDFW for maintenance of vegetation along Francis Creek.

The CDFW has included an amendment to the City's existing LSAA for Francis Creek to allow for bank stabilization projects to be added under the City's existing LSAA. Each individual application will be reviewed by CDFW to obtain written approval to be added under the City's existing LSAA.

The USACE has issued a waiver for work completed for City-wide vegetation maintenance along Francis Creek, and a Nationwide Permit (NWP) 13 for Bank Stabilization projects.

The NCRWQCB has issued a waiver for work completed for City-wide vegetation maintenance along Francis Creek, and a Water Quality Certification for the Bank Stabilization activities.

**Francis Creek Vegetation and Debris Removal Monitoring and Reporting:** The City Engineer and City Planner will submit an Annual Monitoring Report of the activities that occurred on Francis Creek to the CDFW, the NCRWQCB and the USACE prior to December 31<sup>st</sup> of this year, on behalf of the City. The City Engineer and City Planner will process records, prepare a summary of activities, and communicate the results to the permitting agencies.

**Bank Stabilization Monitoring and Reporting:** In addition to the monitoring and reporting for vegetation and debris removal, the City Engineer and City Planner will also coordinate pre-construction, construction, and post-construction site visits for bank stabilization projects. The City Engineer and City Planner will prepare record drawings (if different from drawings submitted with application) and prepare a summary of activities, report completion of construction, bioengineering, and top of bank plantings, summarize data collected and performance, and include before and after photos.

In addition, as required by the USACE, the City Engineer and City Planner will ensure that a Certificate of Compliance to certify work has been completed in accordance with the conditions of the NWP is submitted to the USACE. As required by the CDFW, the City Engineer and City Planner will also coordinate with the CDFW to schedule a site visit to inspect implementation of bioengineering and certify that work is completed in accordance with the conditions of the amended LSAA.

For each Bank Stabilization project applicant, results of annual monitoring of mitigation plantings will be reported to the NCRWQCB annually for the 4 years following the project, or until success criteria are met beginning December 31, 2015. Annual monitoring reports will require a summary of data collected, annual performance, remedial action and whether success criteria of 85% survival after 5 years are met.

**FINANCIAL IMPACT: \$1,500.00**

**RESOLUTION NO. 2015-33****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE AUTHORIZING THE CITY ENGINEER AND PLANNER \$1,500 TO COMPLETE MONITORING AND REPORTING FOR FRANCIS CREEK VEGETATION/DEBRIS REMOVAL & BANK STABILIZATION ACTIVITIES**

**WHEREAS**, The City has a City-wide Lake and Streambed Alteration Agreement (LSAA) with the CDFW for maintenance of vegetation along Francis Creek; and

**WHEREAS**, The CDFW has included an amendment to the City's existing LSAA for Francis Creek to allow for bank stabilization projects; and

**WHEREAS**, The USACE has issued a waiver for work completed for City-wide vegetation maintenance along Francis Creek, and a Nationwide Permit (NWP) 13 for Bank Stabilization projects; and

**WHEREAS**, The NCRWQCB has issued a waiver for work completed for City-wide vegetation maintenance along Francis Creek, and a Water Quality Certification for the Bank Stabilization activities; and

**WHEREAS**, The City Engineer and City Planner will submit an Annual Monitoring Report of the activities that occurred on Francis Creek to the CDFW, the NCRWQCB and the USACE prior to December 31st of this year; and

**WHEREAS**, the City Engineer and City Planner will also coordinate pre-construction, construction, and post-construction site visits for bank stabilization projects; and

**WHEREAS**, the cost for year 1 (2015-2016) will be \$1,500.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Ferndale does hereby authorize the City Engineer and Planner \$1,500 to complete monitoring and reporting for Francis Creek vegetation/debris removal & bank stabilization activities for 2015-2016.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on September 17, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

**Attest:**

\_\_\_\_\_  
Jennifer Church, City Clerk

Meeting Date:	October 15, 2015	Agenda Item Number	12.e
Agenda Item Title	Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization		
Presented By:	Jay Parrish		
Type of Item:	X	Action	Discussion
Action Required:		No Action	X
			Voice Vote
			Information
			Roll Call Vote

## RECOMMENDATION

Council to adopt standard permit application procedures and application form for Francis Creek Retaining Wall and Bank Slope Stabilization permit developed by the City Engineer and City Planner to facilitate review of maintenance or repairs to bank slopes on Francis Creek with the City of Ferndale as well all applicable permitting agencies.

## DISCUSSION:

### Background Information:

The City staff has been working with the regulatory agencies to develop a standard permit application procedure for stabilizing failing and failed retaining walls and bank slopes along Francis Creek. These procedures will help streamline the process for applicants to obtain a Francis Creek Retaining Wall and Bank Slope Stabilization permit from the City as well as any other required permits from other permitting agencies such as CDFW, North Coast Regional Water Quality Control Board (NCRWQCB) and United States Army Corps of Engineers (USACE).

The City currently has a City-wide Lake and Streambed Alteration Agreement (LSAA) with the California Department of Fish and Wildlife (CDFW) for vegetation maintenance along Francis Creek. The CDFW has opened an amendment to the City's existing LSAA for Francis Creek to allow for bank slope stabilization projects to be added under the City's existing LSAA. Each individual application will need to be reviewed by the CDFW first to obtain written approval to be added under the City's existing LSAA.

The NCRWQCB and USACE will also review each application on a case by case basis and let the City know whether the proposed work will fit within these procedures.

Work proposed that is determined to not fit within these procedures will require further review from permitting agencies.

**FINANCIAL IMPACT: NONE**

# City of Ferndale

INCORPORATED 1893

## Francis Creek Bank Slope Stabilization Permit Application Procedures

The purpose of these Procedures is to facilitate review of maintenance or repairs to bank slopes on Francis Creek with the City of Ferndale as well all applicable permitting agencies.

### **General:**

Any activity along Francis Creek will involve contacting the City, California Department of Fish and Wildlife (CDFW), United States Army Corps of Engineers (USACE), the North Coast Regional Water Quality Control Board (NCRWQCB), and if outside City limits, Humboldt County and California Coastal Commission (CCC). The activity (ies) may fall under agency jurisdiction. Jurisdictional work is defined as follows by the permitting agencies:

- NCRWQCB: Discharge to and impacts to beneficial uses of surface waters (including wetlands) and groundwater.
- CDFW: Stream alteration, flow diversion and impact to State listed species.
- USACE: Placement of fill in stream or wetlands and any other waters of the US.
- United States Fish and Wildlife Services (USFWS) and National Oceanic and Atmospheric Administration's (NOAA's) National Marine Fisheries Services (NMFS): Impacts to federally listed species.
- CCC and Humboldt County: Development in a stream or wetland (outside of city limits).

Please note that any "emergency" activities should be a true emergency, and not a way to correct a known problem or substitute for a planning window. Adequate planning and permitting windows are needed<sup>1</sup>.

### **Procedures:**

- I. Applicant will submit a Francis Creek Bank Slope Stabilization Permit Application to the City Clerk for processing. The application will include: A completed application form including a project description, a plot plan (can be hand drawn), details of proposed work, and site photos.
- II. The City Clerk will refer the application to the Building Department, City Engineer and City Planner.
  - A. The Building Department will assess if a Building Permit is required<sup>2</sup>.
  - B. The City Engineer will coordinate with CDFW, NCRWQCB, and USACE to determine if proposed work is jurisdictional and whether it is emergency in nature (Applicant is encouraged to pre-consult with CDFW and City Engineer). Costs associated with engineer's assessment for the Francis Creek Bank Slope Stabilization Permit are in the amount of \$650.00. The assessment will be completed 7-14 business days after application is received by the engineer. The application will be processed as follows:
    - i. City Engineer will forward the Francis Creek Bank Slope Stabilization Permit application to any applicable permitting agencies to review the proposed project. Permitting agencies and their respective permits include, but are not limited to, the following:

1. CDFW 1600 Lake and Streambed Alteration Agreement (LSAA).
  - a. If the CDFW determines the work to be on an existing structure requiring minor repair and able to be included as a covered activity or amendment to the existing City of Ferndale LSAA for Francis Creek, the agency will provide written approval to include the proposed work as part the existing 1600 LSAA. Any fees required to amend the existing LSAA will be paid by the project applicant. Applicant will also need to obtain concurrent approval from the City to be added to their LSAA.
  - b. If the CDFW determines the work to be on a new or existing structure requiring major repair, but not able to be included as a covered activity or amendment to the existing City of Ferndale 1600 LSAA Permit for Francis Creek, the applicant will notify for a separate LSAA and hire professionals to develop and execute the following project documents:
    - Proposed work plan;
    - Biological and Soils report;
    - Plans and engineer reports;
    - Bioengineering plan; and
    - Any other site specific best management practices (BMPs) for work within the creek as required by the CDFW for a complete LSAA application.
2. NCRWQCB Clean Water Act section 401 Water Quality Certification.
  - a. If a 401 Certification is required by the Regional Water Board, the applicant will need to submit an application for 401 Certification and applicable fee for review and approval. It may be necessary to hire professionals to develop and execute project documents noted in the application for work within the creek as required by the NCRWQCB for a complete 401 Certification application. The 401 certification may require land owners/applicants to be responsible for monitoring, reporting and meeting success criteria for up to 5 years if bioengineering or native riparian plantings are required as a condition of certification. More information on 401 Certification and application can be found here: [http://www.waterboards.ca.gov/northcoast/water\\_issues/programs/water\\_quality\\_certification.shtml](http://www.waterboards.ca.gov/northcoast/water_issues/programs/water_quality_certification.shtml)
3. USACE 404 Dredge/Fill Permit and Endangered Species Act (ESA) Assessment
  - a. Either the applicant, applicant's agent or the City may make an initial phone call or e-mail to Eureka staff inquiring of jurisdictional matters at 707-443-0855. However, the same entities should request a jurisdictional determination from the USACE in writing by standard letter. This request should be made to:

Ms. Holly Costa, North Branch Chief  
Phone: 415-503-6780  
U.S. Army Corps of Engineers, San Francisco District  
1455 Market Street, 16th Floor  
San Francisco, California 94103-1398

- b. Once the request is received, the Branch Chief would assign a particular project or projects to specific staff in Eureka (or in special situations to staff located in San Francisco). Local staff would make arrangements with the applicant, applicant's agent or the City to conduct a site visit for field determinations IF NECESSARY. If a 404 Dredge/Fill Permit is required by the USACE, the applicant will hire professionals to develop and execute project documents (above) for work within the creek as required by the USACE for a complete 404 permit application. Generally projects with minor impacts can be authorized under the Nationwide Permit program, while projects with more than minor impacts would go through an Individual Permit Process. The applicant or agent must submit to USACE ENG Form 4345 (Oct 2012) or the Nationwide Permit Pre-Construction Notification (PCN) Form (if a PCN is required), and fully complete this application and provide plans and documentation described in the instructions. A copy of the application and instructions can be obtained from the Eureka Office. If the project has been assigned to staff, the application can go to the Eureka Office or if no assignment yet, to the San Francisco office (Holly Costa).
- c. Generally, the applicant or applicant's agent has the responsibility to determine through surveys or other means the presence and habitat for Federally threatened or endangered species and USACE would follow up. Larger and more complicated projects we would request a biological assessment from the applicant. THEN USACE would initiate Section 7 ESA consultation with either NMFS or USFWS or both. USACE would also determine if the project is appropriate to be included in the 2013 NLAA Programmatic to NMFS.
  - (1) If NMFS concurs, USACE will be authorized to issue a permit under the USACE 2013 Programmatic Determination of Not Likely to Adversely Affect (NLAA) selected species in California.
  - (2) If NMFS does not concur with USACE use of the 2013 Programmatic, USACE must initiate Section 7 with an informal consultation letter (Not Likely to Adversely Affect) or request a formal consultation from NMFS or USFWS depending on the species (Likely to Adversely Affect) and request a Biological Opinion from either Service.

- ii. Once the agency applications are complete and permits are issued, the applicant will forward the Francis Creek Bank Slope Stabilization Permit Application and agency permits, to the Building Department, and the City Clerk will issue all required City permits. The applicant/land owner will be responsible for all terms and conditions of permits obtained from agencies.
- III. If emergency in nature, applicant can apply for Regional General Permit No. 5 if it meets the criteria by USACE standards. If granted, the NCRWQCB may issue coverage under a statewide general 401 certification, and CDFW may issue a LSAA Notification of Emergency Work.
- IV. If agencies determine the proposed activity is non-jurisdictional and not applicable under Section II above, the City Engineer will review application.
  - A. If application is complete, the City Clerk will issue Permit.
  - B. If application is incomplete, City engineer to report to City Clerk who will then forward application to applicant to revise and resubmit.

**Monitoring:**

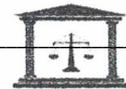
Land owners/applicants may be held responsible for planting, maintenance and meeting success criteria if deemed as a condition of a permit. Monitoring may be covered under the City's LSAA if the project was approved by the CDFW to be added as an amendment. If the project is covered under the City's LSAA, the monitoring results will be included as part of the report submitted annually in December to the NCRWQCB. When plantings meet success criteria and the CDFW, NCRWQCB, and the USACE deem the condition complete, these agencies will not need further monitoring and reporting. The City will conduct creek wide monitoring for permitted creek maintenance activities and prepare the monitoring reports to be submitted to the agencies annually. If City chooses to take on the responsibility of monitoring and reporting, the agencies will still hold the land owner responsible if they do not receive reports, or if plantings are not successful. The City will send annual letters to landowners that have stabilized their banks following this process and will let the landowners know if any additional work is required to satisfy all permit conditions from the NCRWQCB, USACE, and the CDFW.

## **Section 13**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***

RECEIVED  
SEP 28 2015



233 Metz Lane  
Petaluma, CA 94952

BY: .....

September 24, 2015

Mayor Don Hindley  
Ferndale City Council  
P. O. Box 1095  
Ferndale, California 95536

Dear Mayor Hindley,

Please be advised that I am the attorney representing Steve Nunes. The Ferndale City Council at its meeting on September 17, 2015 declined to pass the resolution put forth by the Planning Commission regarding the Craig Street alley. The practical effect of which is that the alley remains the property of the City of Ferndale.

The City Council after a brief discussion directed city staff to work on clearing the alley of ailing trees and vegetation. There was also discussion about whether volunteers might take on this project because of the cost associated with it.

When this issue first arose in October of 2014 my client informed the City Manager he was willing to bear the cost of removal. This offer was never acted upon and in fact when Mr. Nunes merely obtained an estimate he was sent a cease and desist letter by the City's attorney. The estimate from a Fortuna arborist was in the excess of \$6500.00. A great deal of time has past and my client has gone to great expense to get the City to do what it is obligated to do by law and its own city ordinances. Mr. Nunes is still willing to bring in a licensed, insured professional to remove the trees and vegetation in exchange for some limited use of the alley behind his property. Public access and foot traffic would still be maintained under this agreement. If the City is willing to negotiate such an agreement please do not hesitate to contact me .

Almost a year has past since this issue arose. Could you please provide a timeline when this project is expected to be completed by the City.

Sincerely,

Paul Sequerra  
cc: Jay Parrish  
Russell S. Gans

cm ✓  
corresp  
council  
R Gans



September 16, 2015

Tricia Sturdevant  
380 Craig Street  
PO Box 995  
Ferndale, CA 95536

RE: Alley between Craig Street and Emerson Ln

Dear Property Owner,

It has come to the city's attention that the alley between Craig Street and Emerson Lane is still being encroached upon. The city has sent letters to the property owners regarding this matter on October 9, 2014 as well as May 5, 2015. This alley should be clear of any obstructions and/or personal property. This includes any gates or fences that may block the alley.

If you have any personal property that extends beyond your property line and into the alley, please remove it. If you have gates or fences blocking the alley, at any time, please be sure that the gate/fence is removed from the alley. If you are a property owner that has tenants, please inform your tenants that personal property should be removed. If this Nuisance is not abated within four (4) weeks of the date of this courtesy letter, further action will be taken which may result in fines. Please see the attached notice.

If you have any questions regarding this matter, please contact City Hall at (707)786-4224 Monday-Thursday, 9am-4pm.

Thank you,

Kristene Tavares  
Deputy City Clerk

Attachment: Summary Abatement Notice

- property file  
 correspondence

# **NOTICE**

## **Pursuant to Ordinance 6.04 §4.01**

“It shall be the duty of every person owning or occupying any lot or block or land in the City of Ferndale which shall be bounded on any side by any legally established public-use sidewalk, street, lane, or alley, or other public thoroughfare to keep such street, public-use sidewalk, lane or **alley** free from all rubbish, filth, garbage, and **obstructions of every kind**, as far as the middle of such street or alley and as far as the edge of such public-use sidewalk nearest to the street, and as far in length as the corresponding dimensions of such lot or block.”

The owners of the property located at **380** Craig Street, Ferndale, Parcel No. **031-162-011**, have created a Nuisance by enclosing in a public alley with fences and/or gates, and using the enclosed area to allow their animals/livestock to roam. Any fences and/or gates enclosing the alley and animals/livestock **MUST** be removed in order to remedy this violation. If the Nuisance is not abated within four (4) weeks of the date of receipt of this Courtesy Letter, further action will be taken which may result in fines of fifty dollars (\$50.00) per day of continuing nuisance, up to a maximum of one thousand dollars (\$1000.00).<sup>1</sup>

The City of Ferndale **reserves all rights and remedies** available to it to respond to this Nuisance, including Summary Abatement<sup>2</sup> under Ordinance 6.04, §5.03 which would encompass removal of fences, gates, and livestock **at the expense of the owner, AND** the regular Administrative Abatement protocol. If the City resorts to Summary Abatement, all personal property including fences and/or gates will be removed by City Personnel **with no additional notice** from this date forward, and animals left loose will be taken to Miranda's Rescue.

## **POSTED and DELIVERED 9/16/2015**

<sup>1</sup> Ferndale Ord. 6.04, § 5.04.02(f)

<sup>2</sup> §5.03 Summary Abatement (Immediate or Emergency need)

5.03.1 Summary Abatement shall be executed when the Enforcement Official determines that the public nuisance constitutes an immediate and/or imminent peril to public health, safety or general welfare.

5.03.2 Summary Abatement is the abatement of the nuisance by the City, or a contractor of the City, by removal, demolition, repair or other acts with or without notice to the owner, agent or occupant of the property. The abatement shall be **at the expense of the person causing, committing or maintaining the nuisance** or the owner of the property on which it is occurring.



TO: STATE, CITY AND LOCAL OFFICIALS

**NOTICE OF PACIFIC GAS AND ELECTRIC COMPANY'S REQUEST TO INCREASE RATES FOR THE 2017 GENERAL RATE CASE A.15-09-001**

On September 1, 2015, Pacific Gas and Electric Company (PG&E) filed an application (15-09-001) with the California Public Utilities Commission (CPUC) requesting approval to increase rates to operate, maintain and upgrade PG&E's electric distribution, gas distribution and electric generation facilities. The requested rate increase would begin January 1, 2017. This application is known as PG&E's General Rate Case (GRC) and will be reviewed in a public process. After the public process, the CPUC will then make a decision on what is reasonable for customers to pay in rates. If approved, this request will increase PG&E's revenue requirement by \$457 million in 2017, \$489 million in 2018 and \$390 million in 2019 for gas and electric service. PG&E is requesting total increase of \$2,739 million for the 2017-2019 GRC.

**ABOUT THE FILING**

Every three years, PG&E is required to file a GRC with the CPUC. The annual revenue requirement is the total amount of money a utility collects through rates in a given year for specific purposes. The increase in revenue requested in this GRC will be used to make the following investments:

- Upgrading the system of power plants, poles, wires, pipes and equipment needed to deliver electricity and gas to our customers
- Increasing safety in the operation of gas and electric facilities
- Modernizing and strengthening our infrastructure to support clean technology and integrate resources such as rooftop solar, battery storage and other renewables
- Improving customer service support and providing customers with choice and control over their energy usage
- Continuing improvements of emergency preparedness and coordination with public safety organizations

The GRC does not include fuel-related costs addressed in the CPUC's Energy Resources Recovery Account proceedings (A.15-06-001), electric transmission-related costs addressed at the Federal Energy Regulatory Commission, or gas transmission and storage (A.13-12-012) costs which are filed in separate applications.

**ESTIMATED IMPACT ON ELECTRIC RATES**

For 2017, the forecasted electric revenue requirement increase is \$372 million. PG&E estimates that, initially, the requested increase in electric revenues would be distributed. A table presenting a more illustrative description of the impact of this application was included in a bill insert announcing this filing that was sent directly to customers in the September 2015 billing cycle.

If the CPUC approves PG&E's request for an electric rate increase, the electric bill for a typical residential customer using 500 kilowatt hours per month would increase by \$2.86 or 3.2 percent from \$89.30 to \$92.16. Individual customer bills may vary. Rates would become effective January 1, 2017.

How will PG&E's application affect non-bundled customers?

Direct Access (DA) and Community Choice Aggregation (CCA) customers only receive electric transmission and distribution service from PG&E. Since PG&E does not obtain energy for these customers, the net impact of PG&E's application on DA and CCA customers is \$13 million, or an average increase of 1.8 percent.

**ESTIMATED IMPACT ON GAS RATES**

For 2017, the forecasted gas distribution revenue increase is \$85 million. The actual distribution of the increase to each customer class depends on how the CPUC ultimately decides the GRC.

A table presenting a more illustrative description of the impact of this application was included in a bill insert announcing this filing that was sent directly to customers in the September 2015 billing cycle.

If the CPUC approves PG&E's request for a gas rate increase, the gas bill for a typical residential customer using 34 therms per month would increase by \$1.20 or 2.3% from \$51.33 to \$52.53. Individual customer bills may vary. Rates would become effective January 1, 2017.

While the GRC will determine the total amount of money PG&E can collect in rates for certain purposes, the design of the actual rates themselves and the price charged to customers will be determined in separate proceedings to be filed in the future with the CPUC. The actual distribution of the increase to each customer class depends on how the CPUC ultimately decides the GRC, as well as in the separate electric rate design proceeding expected to be filed with the CPUC in the first quarter of 2016.

## HOW DO I FIND OUT MORE ABOUT PG&E'S PROPOSALS?

If you have questions about PG&E's application, please contact PG&E at **1-800-743-5000**. For TDD/TTY (speech-hearing impaired), call **1-800-652-4712**. Para más detalles llame al 1-800-660-6789 · 詳情請致電 1-800-893-9555.

If you would like a copy of PG&E's filing and exhibits, please write to PG&E at the address below:

Pacific Gas and Electric Company  
2017 General Rate Case  
P.O. Box 7442  
San Francisco, CA 94120

A copy of PG&E's filing and exhibits are also available for review at the CPUC, 505 Van Ness Avenue, San Francisco, CA 94102, Monday through Friday, 8 a.m. to noon. PG&E's application (without exhibits) is available on the CPUC's website at [www.cpuc.ca.gov/puc](http://www.cpuc.ca.gov/puc).

The GRC is publicly available to ensure transparency and opportunity for public involvement.

## CPUC PROCESS

This application will be assigned to an Administrative Law Judge (Judge) who will determine how to receive evidence and other related documents necessary for the CPUC to establish a record upon which to base its decision. Public Participation Hearings will be held at various locations to receive public comments on PG&E's application and more information about them will be provided in the future once they are scheduled. Further, evidentiary hearings will be held where parties will present their testimony and may be subject to cross-examination by other parties. These evidentiary hearings are open to the public, but only those who are formal parties in the case can participate.

After considering all proposals and evidence presented during the hearings, the assigned Judge will issue a proposed decision which may adopt PG&E's proposal, modify it or deny it. Any of the five CPUC Commissioners may sponsor an alternate decision. The proposed decision, and any alternate decisions, will be discussed and voted upon at a scheduled CPUC Voting Meeting.

As a party in the case, the Office of Ratepayer Advocates (ORA) will review this application. ORA is the independent consumer advocate within the CPUC with a legislative mandate to represent investor-owned utility customers to obtain the lowest possible rate for service consistent with reliable and safe service levels. ORA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. For more information about ORA, please call 1-415-703-1584, email [ora@cpuc.ca.gov](mailto:ora@cpuc.ca.gov) or visit ORA's website at [www.ora.ca.gov](http://www.ora.ca.gov).

If you would like to follow this proceeding, or any other issue before the CPUC, you may use the CPUC's free subscription service. Sign up at: <http://subscribecpuc.cpuc.ca.gov/>. If you would like to learn how you can participate in the proceeding, or if you have informal comments about the application, or questions about the CPUC processes, you may access the CPUC's Public Advisor Office webpage at [www.cpuc.ca.gov/puc](http://www.cpuc.ca.gov/puc) and click on "Public Advisor" from the CPUC Information Menu. You may also contact the PAO as follows:

Email: [public.advisor@cpuc.ca.gov](mailto:public.advisor@cpuc.ca.gov)  
Mail: Public Advisor's Office  
505 Van Ness Avenue, Room 2103  
San Francisco, CA 94102  
Call: 1-866-849-8390 (toll-free) or 1-415-703-2074  
TTY: 1-866-836-7825 (toll-free) or 1-415-703-5282

If you are writing or emailing the Public Advisor's Office, please include the proceeding number (2017 GRC, A.15-09-001).

All comments will be circulated to the Commissioners, the assigned Judge and appropriate CPUC staff, and will become part of the public record.

**Section 14**  
***COMMENTS FROM THE COUNCIL***

**Section 15**  
***REPORTS***

***City Manager's Report***  
***Commissions and Committee Reports***  
***Minutes from JPAs and Reports***

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for October 15, 2015 City Council Meeting  
Reporting to September 30, 2015

## **CITY MANAGER**

### **Meetings:**

- Kiwanis meeting 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 4:30 pm
- City Council meeting – September 17<sup>th</sup> – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- September 11<sup>th</sup> - 2:00-5:00 pm
- City Manager meeting- September 17<sup>th</sup> – 3:00-5:00pm
- Chamber of Commerce meeting- September 10th 5:30 -6:30 pm
- Interaction with Russ Gans our attorney regarding Letter from Paul Sequeira, Steve Nunes attorney.

### **Status Update:**

- The EV Charging Station project in the public parking lot in Downtown Ferndale is proceeding and will be completed by the end of the year. Through a public process, the Redwood Coast Energy Authority (RCEA) selected McKeever Energy & Electric as the prime contractor who teamed with DCI Builders on the bid. Pacific Gas & Electric will be supporting the installation with minor modifications to its system to accommodate the chargers. Engineers at the Schatz Energy Research Center at HSU completed the electrical engineering design and are managing the construction for RCEA. OurEvolution Energy and Engineering out of Arcata completed the civil engineering design and is also assisting with construction observation. The current construction schedule calls for the work to be done during the month of December 2015. Once completed there will be two stalls in the lot with 240 volt, 30 amp chargers that can be accessed through a payment interface that accepts credit/debit cards (both magnetic strip and RFID types), RFID dongles, or pay by phone apps such as offered by companies like Greenlots. These chargers have cords that auto-retract to maintain a neat look and to deter vandalism. The installation will also include a courtesy charger installed near one of the existing ADA parking spaces in the lot. The courtesy charger will be free for use by persons with disabilities that have an electric vehicle and are legally parked in the adjacent ADA parking stall.
- Public Works worked throughout the month picking up debris and cut vegetation from sites where vegetation was piled during the volunteer vegetation removal volunteer project. That process has been completed. Public Works and Manhard are collaborating on our annual report to all the agencies on our 5C and Francis Creek reports. Those reports will be due by the end of December. We are proposing that we make one report to all the concerned agencies for both programs. We are also proposing that we fold in to those reports any and all reports on Francis Creek that have been done in that year as an addendum. There is one project that would be included in this year's report where a property owner is going through our bank stabilization application process and is stabilizing about thirty feet of bank and using ¼ ton rocks to line the bank.
- Port Kenyon culvert replacement is still waiting for compaction before placing culvert in Francis Creek. This might be completed before next council meeting.
- Conversation with attorney to negotiate removal of some vegetation on Craig Street alley and to block off area where city does not want public access due to safety concerns.
- Weekly training bulletin from ERMANet. This is an online training program that I have

- participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
  - The Children's Playground turned out well a couple of months ago, but we have had a substantial pile of rubber debris left over in our Corp yard. I was able to negotiate with ERD to removal this product an only pay for the weight of the product and ERD donated the transportation cost and pickup container. This was a substantial savings to the City and allowed us to stay within the approved budget for the playground renovation. All the rubber playground material has been removed from Public Works Corp yard.
  - Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. Chamber meets at 5:30 every Monday in the back of the Village Inn. I attended two meetings last month.
  - Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Our next challenge is the new software program that we started using in September. The software change has been a very time consuming commitment on our Financial Supervisor's part as far as learning a new system and getting all the information included in the program. Donna and Aycock and Edgmon are still working kinks out of the new system.
  - Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator. We have been getting used to a different and more interactive organizational structure with the Wastewater and Public Works departments over the last several months. We are using all of our employees in a way that allows for either department to share employees determined by the daily workload. This of course necessitates cross training some of our employees. We have folded in this practice into interaction with our departments such as our weekly safety meetings and ground maintenance projects. We had Public Works help with maintenance of the wetland for our annual report to Coastal Commission.
  - Working with engineers to find possible grants for drainage storm water control. Our engineer has applied for Prop 84 and Prop 1 grants at no cost to City. Although we did not score as a funded applicant in the last round we continue to build on our previous attempts. We are also in communication with RCD and the Watershed committee to collaborate and support projects that might also be of benefit to us as Francis Creek is part of the Salt River watershed and improvements to it also benefit the watershed as a whole.
  - Monthly and annual evaluations of all departments.
  - Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. I have invited Congressman Huffman and John Driscoll to the Salt River Watershed Council public outreach event on October 24<sup>th</sup>. We are hoping for a great turnout for our public outreach event at the Community Center. We have invited many of the vendor and agencies to talk to the public about our project. We will have Humboldt Transit Authority twenty-five seat buses to give tours of various sites of the project, a video slide program of the project, a number of dignitaries to give a overview of the Salt River Project, a wonderful lunch put together by many of the board members of the Salt River Watershed Council, RCD, GHD, Coastal Conservancy, dignitaries such as Rex Bohn, Jimmy Smith, Michael Bowen, and maybe Mike Thompson. This is a big deal to us and would like everyone to come and to bring a community member with you.
  - Salt River Update: Construction season has begun and we are expecting to dredge from Dillon to just short of the wastewater facility. They are almost finished with the construction process for this year. Included in the dredging f the slated work for the Salt River Project is pilot channels that should greatly help Francis Creek and Eastside drainage connect with Salt River and diminish flooding around Port Kenyon area. The RCD, County, City and property owners in this area worked

- very hard to have drainage improved before the next rainy season.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. Rex has been very active in helping to make sure we are on the same page and supportive of our common pursuits. I greatly appreciate our relationship and the City's progress is bolstered by his support.
  - Several meeting and discussions with Mayor and Public Works personnel to go over Community Center maintenance projects related to roofing and attic access. Have had discussions with Martin Tubb to use aerial lift to help patch small openings in attic shell.
  - Undergrounding Rule 20a: The City has provided all the information required for the County BOS to approve a request for some of their Rule 20a credits to help us finish our council approved districts. The BOS approved our request for additional Rule 20a credits for our projects. We are working with Lizette Burtis of PG&E as far as next steps to move project forward. We are still interacting with utility services.
  - Several meetings with BLM and Barbara Boxer's representatives regarding a Bill that is intending to make the BLM land at Centerville and a small area in Loleta national monuments. The Mayor and President of the Chamber were also included in meetings.
  - The ERD Live Loading agreement was approved at the last HWMA Board meeting, and at this meeting there will be an amendment to provide compensation to SWOW for the travel delays related to the live loading provision. The amendment will be considered at the October meeting. As you will recall, SWOW agreed to 'live loading' of trailers which was first initiated in November 2014, pending an opportunity to evaluate the effectiveness and efficiency of live loading. For the past nine months, ERRR has routinely met the requirement to have solid waste on the tip floor ready for immediate loading upon arrival of the SWOW truck and trailer. The time to load the trailer is approximately 50 minutes or less.
  - Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the Mayor, and will eventually include the School Superintendent. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. The staff continues to develop a handbook to help employees and elected officials understand their roles and responsibilities before, during, and after disaster events. We will also be requiring some employees to go through training programs to better facilitate those roles and responsibilities.
  - Exploring the wastewater facility processes to try and minimize the amount of time we run our facility during peak use time. The utility company charges us different costs depending on time of day. We are putting together a daily, monthly, and yearly program that will attempt to avoid from 12:00-6:00 pm as much as possible while still trying to maintain sufficient quality effluent. We believe that there should be savings in this strategy. We are working with PG&E, Redwood Coast Energy Authority and our own staff to analyze and test these ideas. I met with Lou Jacobson of RCEA and went through our electrical usage history in graph form and it still looks like we can make some changes to reduce costs. He met with Chief Wastewater Operator and thought that the wastewater operation is running just about as well as it can as far as the Ultra Violet lights go. There were a few items that can still be changed to more cost effective lights, but for the most part, we have already changed procedures to limit usage during the 12:00 am to 6:00pm timeframe. It was good to go through this analysis to confirm that we were optimizing how we run the plant, but frustrating that we could not save more on our energy usage.
  - Numerous discussions with Fresnel Lens committee to see if there has been any improvement toward the ability to raise money to renovate the museum to the standard of the Coast Guard or come up with the additional funding necessary to have a lampist put the leans together. We still have several months left in our agreement with the Coast Guard to fulfill the transfer from the

old building to the new.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 9/17/15
  - Emergency Response Committee Meeting 9/9/15
- Wrote agenda items and compiled packet for:
  - Regular City Council Meeting 9/17/15
  - Began agenda compilation for City Council meeting 10/15/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 9/17/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

### **Projects**

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2015 Possessory Interests Spreadsheet.

## **DEPUTY CITY CLERK ACTIVITY**

### **Meetings**

- Prepared Packet and Posted Agenda for 09/24/15 & 10/01/15 Design Review Committee Meeting
- Attended and transcribed minutes for 9/24/15 Design Review Committee Meeting
- Attended and transcribed minutes for 09/02/15 Planning Commission Meeting

**Projects**

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Sent out past due notices for Business and Dog Licenses
- Researched Historical District Permitting Procedures
- Researched Tentative Map extensions
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Met with Planner regarding several upcoming projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins
- Ongoing project on Property File Organization

**FINANCE OFFICER ACTIVITY****Tasks:**

- Meetings with City Manager – re: office issues
- Meetings with accountant – re: accounting software
- Training/Implementing new accounting software
- Prepared employee monthly and annual reviews.
- Assisted Tri-County Bank with loan renewal.
- Reviewed ERMA and HR bulletins.
- Coordinated with Senior Resource Agency to migrate services/utilities billings over to them.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Assisted at the front desk and answered phones.

**On Going Projects:**

- Complete accounting software implementation and documentation.
- Review and update job descriptions.
- Research medical insurance options for upcoming open enrollment period.

## **CITY PLANNER ACTIVITY**

### **Task 1 – General Planning**

- Coordinated with City Manager & Deputy City Clerk on planning and development projects
- Coordinated with City Staff to prepare Agenda Packets for 9/17 City Council, 10/7 Planning Commission, and Drainage Committee meetings
- Staffed 9/2 Planning Commission meeting
- PC meeting summary report for CM and Planwest Partners
- Reviewed notes from PC meeting
- Prepared Council Staff Report on Craig Street Alley
- Prepared Council Staff Report on Sidewalks
- Meeting with CM and Deputy City Clerk to revise Orientation agenda
- Responded to Questions at City Council Meeting
- Researched historic sidewalk standards
- Responded to staff inquiries and from David Yarrington
- Prepared draft sidewalk standards for review
- Prepared memo for Planning Commission on Historic Sidewalk standards
- Assisted staff with Milton Alleyway question
- Assisted staff with subdivision extension preparation
- Assisted in PC staff report preparation for Francis Creek projects

### **Task 2 – Reimbursable Fee Planning – None**

### **Task 3 – Special Projects**

- Meeting with CM and design team for Lentz Dept. Store building restoration project.
- Continued to coordinate with City Engineer on Francis Creek Bank Slope Stabilization Projects - including permitting coordination, application procedures, Historical/cultural assessment for D. Leonardi project (as requested by USACE), etc.

### **Task 4 – Additional Authorizations – None**

### **Task 5 – General Plan Review**

- Draft Noise and Air Quality Element, will be returned to the Planning Commission in November with a Resolution of Recommendation for the City Council.

## **CITY ENGINEER**

### **Wastewater Treatment Wetland Monitoring and Maintenance**

- **Background Information:** In 2011, the City of Ferndale upgraded their Wastewater Treatment Facility (WWTF). In order to offset the impacts from construction, a seasonal wetland was established and completed in January of 2012. A year one report of the success of mitigation was produced and delivered to the California Coastal Commission in 2013. The following year, trees were replanted along the wetland buffer and no report was prepared. The year three monitoring report will summarize and assess the results of the replanting activities of year two as well as summarize the results of the year three survey.

- On September 10th, Project Biologist visited the site to document the results of the invasive vegetation removal efforts. Year three monitoring report will be submitted to the Californian Coastal Commission prior to Dec 31, 2015.
- On August 21st, 2015, City employees completed the removal of invasive species from the wetland buffer as directed by the Project Biologist.
- On August 11th, 2015, City Engineer met with Brett Lovelace, J.B. Lovelace and Associates and Vanessa Blodgett, City Planner onsite to flag and discuss removal of invasive species.
- On July 31st, 2015, City Engineer held conference call with Brett Lovelace, Vanessa Blodgett and Melissa Kraemer with California Coastal Commission to follow-up on monitoring survey conducted.
- On July 21st, 2015, Brett Lovelace (biologist with J.B. Lovelace and Associates) performed wetland mitigation monitoring survey for year three. Mr. Lovelace will follow up by completing a report of his findings.

#### **Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road**

- **Background Information:** Last year the City prepared plans for the City's owned sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works is currently executing the project.
  - As of October 6th, 2015, Construction has been delayed due to the pre-cast bridge supplier. The pre-cast units will not be available until Oct 20th. No schedule has received to date from the Contractor about proceeding with the sewer work.
  - On August 12th, 2015, City Engineer and the City Chief Wastewater Treatment Plant Operator met representatives with the Contractor, Mercer Fraser, Humboldt County Public Works Department, and the Humboldt County Resource Conservation District (HCRCD) for an on-site meeting to discuss the City's related sewer portion of this project.
    1. HCRCD will pay for the additive option (sewer relocation) and Mercer-Fraser agreed to honor their original bid price of \$91,700.00 for this work.
    2. Existing Manhole located on the east side of Francis Creek to remain in place to allow for bypassing the City's sewer flows during construction. The existing Manhole will be modified to accommodate the new pipeline alignment across Francis Creek.
    3. Backfill of proposed 12-inch pipe crossing Francis Creek – Instead of installing slurry mix directly over the proposed pipe as shown on the plans, Contractor will install a 6-inch thick layer of crushed rock above the top of pipe, and then install 1-foot thick slurry mix above the crushed rock.
    4. The County will forward any cost savings to the HCRCD for the sewer line relocation if any cost savings are realized during construction.
    5. Mercer Fraser to locate the sewer line on the west side of Francis Creek along Port Kenyon Road before the proposed wick drain are installed in order to insure wick drains do not puncture existing sewer line.

#### **5C Roadside Ditch Maintenance**

- **Background Information:** The City requires periodic maintenance of the roadside ditches within the City limits. The City has obtained all regulatory permits and authorizations from the US Army Corps of Engineers, North Coast Regional Water Quality Control Board, and the CA Department of Fish and Wildlife to conduct the annual roadside maintenance activities. As required by the regulatory agencies, roadside ditch maintenance activities will terminate each year by October 15th. City

Engineer and City Planner are working with Public Works to monitor progress and when needed communicate with the regulatory agencies.

- On October 1st, 2015, Public Works attempted to begin roadside ditch maintenance activities on the East Side Drainage System along Lincoln Avenue, Grant Avenue and Washington Street. Maintenance activities were limited due to water present in these particular roadside ditches.
- On August 7th, 2015, the City received the Notice of Applicability for Coverage under the General 401 Water Quality Certification for County Road Management and Activities Conducted Under the Five Counties Salmonid Conservation Program from the North Coast Regional Water Quality Control Board (NCRWQCB). City Engineer to perform inspections, monitoring and reporting to the Water Board.
- On June 18th, 2015, the complete 5C Application was submitted to the North Coast Regional Water Quality Control Board.
- On June 17th, 2015, the City Engineer received a Letter of Preliminary Jurisdictional Determination from the US Army Corps of Engineers.
- On December 4th, 2014, the City approved the City Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.

#### **Francis Creek Retaining Wall and Bank Slope Stabilization Standard Permit Application**

- **Background Information:** City staff has been working with the US Army Corps of Engineers (USACOE), North Coast Regional Water Quality Control Board (NCRWQCB), and the CA Department of Fish and Wildlife (CDFW) to develop Standard Procedures to facilitate review of proposals for maintenance or repairs to bank slopes on Francis Creek within the City of Ferndale. These standard procedures are intended to help expedite the permitting process for landowners not only for City permitting requirements, but also for permits from the NCRWQCB, USACOE, and CDFW.
  - October 5<sup>th</sup>, City Engineer received informal second round of comments from the USACOE staff in the Eureka field office. Awaiting final comments from headquarters.
  - On October 5<sup>th</sup>, City Engineer received the second round of comments from the CDFW.
  - On October 2<sup>nd</sup>, City Engineer received the second round of comments from the NCRWQCB and USACOE.
  - On September 17<sup>th</sup>, Council reviewed and approved the City Staff to update Resolution 00-21 for fees and charges for review and processing of development permits to charge \$650.00 for Francis Creek Retaining Wall and Bank Slope Stabilization permitting fees.
  - On September 17<sup>th</sup>, City Engineer received the first round of comments from the NCRWQCB.
  - On September 15<sup>th</sup>, City Engineer received the first round of comments from the CDFW.
  - On September 9<sup>th</sup>, City Engineer received the first round of comments from the USACOE.

#### **General Engineering**

##### **Pre-Application Meeting Request 741 5<sup>th</sup> Street**

On July 28<sup>th</sup>, 2015 City Engineer provided comments to Points West Surveying regarding their request for a pre-application meeting. Their project proposed a general plan amendment and zone reclassification of the AE portion of the parcel followed by a subdivision into approximately 30± lots for senior housing.

#### **Applications**

- **Francis Creek Retaining Wall and Bank Slope Stabilization Permit Application for 161 Francis Street**

There currently exists a failed concrete retaining wall, which has caused the portion of the bank along Francis Creek located at 161 Francis Street to fail. On August 6<sup>th</sup>, 2015, the City Engineer met onsite with

the property owner and City Manager. City staff including the City Manager, City Planner, City Engineer, assisted the applicant with preparation of the permit applications and facilitated the communication with the regulatory agencies. City used this project to develop Standard Procedures, to be adopted by the City Council, for obtaining all the necessary permits for repairs to Bank Slope Stabilization work in Francis Creek within the City limits. City will monitor the site prior to, during and following completion of the work, and report to the NCRWQCB, USACOE, and the CDFW.

- On October 6<sup>th</sup> work commenced.
  - On October 2<sup>nd</sup>, 2015 City Engineer, Plant Specialist, Contractor, Land Owner and City Manager met onsite for a pre-construction meeting. Contractor to provide construction schedule with at least 24 hours advance notice before commencement of work.
  - On October 1<sup>st</sup>, 2015 a project packet was filed with the CDFW to add the project as an amendment under the City's Lake and Streambed Alteration Agreement.
  - On September 1<sup>st</sup>, 2015 applications were filed with the NCRWQCB for a Water Quality Certification, with the USACOE for a Nationwide Permit 13 for Bank Stabilization, and the City for a Francis Creek Retaining Wall and Bank Slope Stabilization Permit.
  - On August 18<sup>th</sup>, 2015 a project description was forwarded to the USACOE.
  - On August 13<sup>th</sup>, 2015 a project description was forwarded to the NCRWQCB.
  - On August 12<sup>th</sup>, 2015 a project description was forwarded to the CDFW.
- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**  
This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. The extension was approved by the Planning office. A hearing regarding the extension is scheduled for November 4, 2015, in front of the Ferndale Planning Commission.
- **Hadley-Garbutt LLA (LLA 1512)**  
This project was approved by the Ferndale Planning Commission on September 2, 2015. The City Engineer's Office is in the process of finalizing the documents for recording.
- **Chenoweth LLA (LLA 1513)**  
This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The application was considered incomplete by the City Engineer's office and the Planning Office was notified on June 12, 2015. A response to the letter was received by the City Engineer and the application is under review for conformance with the zoning regulations.

## Meetings and Committees

- **Streets Committee Meeting**
- On August 25<sup>th</sup>, 2015, City Engineer and City Staff met with Streets Committee to discuss CIP transportation priorities. Follow-up meeting to be scheduled sometime in December this year to further develop a prioritized list of streets to be repaired. Streets will be prioritized based on an integrated approach which considers not just condition of streets but also condition of surrounding storm drainage and underlying water and sewer utility lines.

- HCAOG Meeting
  - Attended September's meeting.

#### **Reporting and Correspondence**

- Prepared monthly staff report.
- General correspondence and meetings with City Staff.

City Engineer attended Certified Floodplain Manager (CFM) Training offered by the Department of Water Resources in conjunction with FEMA. City Engineer is expected to take exam in late October and certified as a Floodplain Man

#### **WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD 3rd Thursday
- Dismantled sludge cover that was no longer in use
- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- Took Coliform samples from 5 different spots in the UV channel to determine where Coliform issues are occurring
- Ongoing Coliform issues, drained and sanitized UV channel.
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Pulled INF pum 2 to unplug
- Replaced lights on UV Bank B
- Continuous dewatering throughout the month to alleviate overloading in Aeromod
- CPO met with Yoash and energy consultant regarding possible alternative energy sources
- OIT's Gardner and Cao cut and cleared brush around pond
- Front gate chain oiled each Monday
- OIT Gardner replaced starter on Hydro washer
- CPO met with Jeremy Shevela about abandoned discharge pipe near old site uncovered during dredging
- Ran camera and checked main sewer line in front of doctor's office. Line in tact
- OITs Gardner and Cao cleaned walls and catwalk
- Lateral inspections at 188 Francis, 964 Tennyson
- CPO gave tour of plant to class from HSU
- Irrigation moved to west side of Sousa property
- OIT Gardner attended 3 day class in Vacaville in preparation of upcoming Grade II exam
- CPO met with Lou Jacobson regarding power usage at plant
- The facility received a total of 28 septic dumps from Roto Rooter & Wyckoff's totaling 40,250 gallons and generating \$6,425 in revenue for the facility.
- Total flows through the collection system for September were 3.1 MG. Of that .3 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 2.8 MG for the month of September. Average land irrigation discharge was .082 MGD.

### **PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties, such as: cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Installed four ball valves at Fireman's Park to isolate leak.
- Leak surfaces next to the snack shack under concrete pad.
- There was vandalism at the Community Center. The metal railing was removed and hid under the stairs. Metal railing was replaced.
- Marked out footage of the drainage clearing on Washington, Grant and Nichols Way.
- Trimmed hedge and other plants at City Hall.
- Continued with weekly safety meetings.
- Continue to move PD speed trailer on a weekly bases.
- Replaced spray nozzle at Main St bathrooms.
- Reset the alarm at the PD station.

### **POLICE DEPARTMENT**

- Officer Tyler James attended a POST 24 hour Interview and Interrogation course.
- Chief Smith participated in several meeting with Humboldt County law enforcement executives regarding AB 109 grant funding.
- Police department staff continued monitoring downtown parking.
- Exploring options/alternatives to upgrading and improving the police department's radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

#### **Police Statistics – for September 2015.**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	3	
Assault	0	
Burglary	1	
Vehicle Theft	1	
<b>TOTAL</b>	<b>5</b>	

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SECONDARY CRIMES	8
Calls for Service	46
Reports Written	19
Traffic Citations	0
Other Citations	0
Parking Citations	0
Warnings	10
ARRESTS	11
AGENCY ASSISTS	14
TRAFFIC COLLISIONS	0

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 07/23/15 - 8:30am meeting

Chair Mark Giacomini opened the meeting at 8:30 a.m. Committee Members Paul Gregson, Ellin Beltz, and Jeff Farley were present along with Deputy City Clerk Kristene Tavares. .

Approval of Previous Minutes: **MOTION to APPROVE** June 11, 2015 meeting minutes.  
**(Beltz/Gregson) 3-0-1 (Farley abstained due to not being present)**

There were no Modifications to the Agenda.

There were no Public Comments.

452 Main Street: The Design Review Committee was presented with an application to hang a 3.25ft X 3ft business sign on the building. Committee members agreed the sign was nice. Chair Giacomini stated the applicants had already designed and hung the sign before approval was given. Committee Member Beltz explained she had spoken with the owners and they had informed her that the contractor had made and hung the sign before she had given them permission. Staff will find out the contractors name and send him a letter asking him to please wait for approval in the future. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to hang a 3.25ft X 3ft business sign on the building. **(Farley/Gregson) Unanimous**

561 Fern Street: The Design Review Committee was presented with an application to repaint the exterior of the home using the approved color scheme. Committee members looked at the color swatches and discussed the color scheme. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to repaint the exterior of the home using the approved color scheme. **(Beltz/Gregson) Unanimous**

Design Review Sign-Offs: The following Design Review Permits were signed off: DR1408, DR1427, DR1502, DR1510, and DR1515.

There was no Correspondence.

There were no Committee Member Comments:

Meeting adjourned at 8:45 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**Humboldt/Del Norte  
Hazardous Materials Response Authority  
Regular Meeting Minutes  
Monday, April 13, 2015**

**1. Roll Call:**

*Present:* Chairperson Ms. Melinda Ciarabellini, City of Eureka; Vice-Chairperson Ms. Virginia Bass, Humboldt County; Member Dale Watson, Del Norte County; Member Paul Pitino, City of Arcata; Member Daniel Brown, City of Ferndale, Member Jim Baker, City of Trinidad;

*Via Conference Call:* Member Chief Steve Wakefield, Crescent City; Member Tim Sanderson, Yurok Tribe

*Guests:* Chief Ed Laidlaw, Humboldt Bay Fire Department; Secretary Larry Lancaster, Humboldt County Division of Environmental Health; Mr. Jose Gonzalez, Humboldt County Division of Environmental Health.

**2. Convening of the Meeting:**

Meeting was called to order at 4:32 p.m. by Chairperson Ms. Melinda Ciarabellini.

**3. Public Comments:**

The public was invited to address the Board, none were present.

**4. Old Business:**

A. Ms. Melinda Ciarabellini called for approval of the January 12, 2015 Regular Meeting Minutes. The motion to approve the minutes was made by Mr. Paul Pitino and was seconded by Mr. Dale Watson. The motion was carried by those members present, Vice-Chairperson Ms. Virginia Bass and Mr. Jim Baker abstained.

**5. New Business:**

A. Chief Ed Laidlaw presented to the Board for approval to have Mr. Dale Bacigalupi of the Lozano Smith Law Firm to represent the Humboldt/Del Norte Hazardous Materials Response Authority as legal counsel. Ms. Melinda Ciarabellini called for approval of the contract for legal services to be provided by the Lozano Smith Law Firm. The motion to approve was made by Ms. Virginia Bass and seconded by Mr. Paul Pitino. The motion was carried by those members present. Agreement was signed by Ms. Melinda Ciarabellini and Chief Ed Laidlaw will send it to the Lozano Smith Law Firm.

B. Chief Ed Laidlaw presented to the Board for approval the Administrative Services Agreement between the Humboldt/Del Norte Hazardous Materials Response Authority and the Humboldt Bay Fire Joint Powers Authority. Ms. Melinda Ciarabellini called for approval

of the contract for administrative services to be provided by the Humboldt Bay Fire Joint Powers Authority. The motion to approve was made by Mr. Paul Pitino and seconded by Ms. Virginia Bass. The motion was carried by those members present. Agreement was signed by Ms. Melinda Ciarabellini and Chief Ed Laidlaw will gather the remaining signatures and return it to Mr. Larry Lancaster, Board Secretary.

- C. Chief Ed Laidlaw and Mr. Dale Watson presented to the Board for approval the Amendment to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority. In accordance with Section 11.03 Amendment of Agreement. The revisions were discussed and approved with the addition of the modification to Section 9.03.A; "This budget shall be for the upcoming fiscal year. The budget is attached as "Exhibit B". The proposed member' contributions are attached as "Exhibit C" with supporting documents attached as "Exhibit D" and Exhibit E." Will be replace with the following: "Each participant's required financial contribution will be determined by dividing that participant's population, as reported by the most current estimates provided by the Department of Finance, by the total population of all the participants and multiplying the result by the total amount of the budget approved for that fiscal year."

Ms. Melinda Ciarabellini called for approval of the amendments to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority. The motion to approve was made by Ms. Virginia Bass and seconded by Mr. Paul Pitino. The motion was carried by those members present.

Ms. Melinda Ciarabellini called for approval for the elimination of the signature pages from the Amendment to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority and refer to the document as Amendment. The motion to approve was made by Mr. Paul Pitino and seconded by Mr. Jim Baker. The motion was carried by those members present.

- D. Mr. Larry Lancaster addressed the Board regarding the purchase of equipment. The intent to purchase was withdrawn from consideration at this time.
- E. Mr. Larry Lancaster gave a presentation regarding the California Electronic Reporting System (CERS), specifically to what Hazardous Material Response Team members will be able to access in the near future.
- F. Election of Officers; Chairperson and Vice-Chairperson for the Humboldt/Del Norte Hazardous Materials Response Authority. Nomination for Chairperson Ms. Melinda Ciarabellini. Nomination for Vice-Chairperson Ms. Virginia Bass. The motion to approve was made by Mr. Dale Watson and seconded by Mr. Paul Pitino. The motion was carried by those members present.

- G. Chief Ed Laidlaw presented to the Board the Proposed Budget for the Humboldt/Del Norte Hazardous Materials Response Authority for fiscal year 2015 through 2016. Ms. Melinda Ciarabellini called for approval of the proposed budget. The motion to approve was made by Mr. Paul Pitino and seconded by Ms. Virginia Bass. The motion was carried by those members present.
- H. Chief Ed Laidlaw presented the 2015 First Quarter Hazardous Material Regional Response Team Report. During this period that were no responses. Monthly training with Hazardous Materials Response Team was conducted. Two members attended one week training at the Center for Domestic Preparedness in Anniston, Alabama. Classes included Hazardous Materials Technician training in the monitoring for weapons of mass destruction, identifying chemicals, biologicals and radiologicals. We are currently working on the coordination of the county wide response drill that is scheduled to be on August 8, 2015 that will be used to update the Hazardous Material Area Plan for Humboldt County.

#### **6. Adjournment:**

Ms. Melinda Ciarabellini called for adjournment at 5:45 pm. The next regular meeting of the Humboldt /Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, July 13, 2015 at 4:30 pm.

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**  
 Natalie Arroyo, City of Eureka,  
 Adelene Jones, City of Blue Lake  
 Sofia Pereira, City of Arcata  
 Michael Sweeney, City of Ferndale  
 Rex Bohn, County of Humboldt, **Vice Chair**

**Minutes**

**Thursday, September 10, 2015 5:30 PM**  
**Eureka City Council Chambers**  
**531 K Street, Eureka, CA**

**Present:** Jack Thompson, Natalie Arroyo, Adelene Jones, Sofia Pereira,  
 Michael Sweeney, Rex Bohn  
**Staff:** Jill Duffy, Tyler Egerer, Brent Whitener  
**Legal Counsel:** Nancy Diamond

**1. Call to Order and Roll Call at 5:30 PM**

**Chairman Thompson** called the meeting to order at 5:31 p.m. A quorum was present and acting.

**2. Consent Calendar**

- a. Approve Minutes from the July 9, 2015 HWMA Board of Directors Meeting.
- b. Receive the June Fiscal Year 2014-2015 Financials
- c. Receive the July Fiscal Year 2014-2015 Financials
- d. Receive 2015-16 Legislative Session Status Report
- e. Approve Agreement between HWMA and Eel River Resource Recovery, Inc. to Provide Municipal Solid Waste Loading Services.
- f. Approve Agreement between HWMA and Steve Morris Logging, Inc. to Provide Green Waste Hauling Services

**Director Pereira** pulled Item 2f for discussion.

**Chairman Thompson** Opened the floor to public comment regarding the Consent Calendar. No comment was received.

**Chairman Thompson** Closed the floor to public comment.

**Motion:** Director Arroyo moved and Director Pereira seconded to Approve the Balance of the Consent Calendar.

**Action:** Approve the Motion as made by Director Arroyo and seconded by Director Pereira by the following vote:

**Ayes:** Thompson, Arroyo, Jones, Pereira, Sweeney, Bohn

**Nays:** None

**Absent:** None

**Item 2f):**

**Director Pereira** questioned whether or not other haulers had expressed interest in bidding on green waste hauling services. The Board discussed the high value of the current contract and the history the Authority has with its current hauler.

**Chairman Thompson** Opened the floor to public comment regarding the proposed green waste agreement. No comment was received.

**Chairman Thompson** Closed the floor to public comment.

**Motion:** Director Jones moved and Director Sweeney seconded to Approve the Agreement between HWMA and Steve Morris Logging, Inc. to Provide Green Waste Hauling Services.

**Action:** Approve the Motion as made by Director Jones and seconded by Director Sweeney by the following vote:

**Ayes:** Thompson, Arroyo, Jones, Pereira, Sweeney, Bohn

**Nays:** None

**Absent:** None

### 3. Oral and Written Communications

**Chairman Thompson** Opened the floor to public comment regarding items not on the Agenda. The following members of the public presented comments to the Board:

**Maggie Gainer**, President of the Board of Directors of Zero Waste Humboldt

**Ali O. Lee**, Member of the Board of Directors of Zero Waste Humboldt

**Chairman Thompson** Closed the floor to public comment.

### 4. Regional Recycling RFP

**Executive Director Duffy** led a lengthy discussion with the Board regarding the current status of regional recycling efforts. Options for moving forward, Member Agency ability to participate, and methods aimed at expanding the discussion at future meetings were the major topics of discussion.

**Chairman Thompson** Opened the floor to public comment regarding the regional recycling RFP. Comment was received from the following members of the public:

**Rick Powell**, of Eel River Resources Recovery

**Chairman Thompson** Closed the floor to public comment.

**Motion:** Director Arroyo moved and Director Bohn seconded to Delay Item to November Meeting of the HWMA Board of Directors, Pending Discussion by City of Eureka and HWMA Staff with Director Arroyo regarding Participation in the RFP Process.

**Action:** Approve the Motion as made by Director Arroyo and seconded by Director Bohn by the following vote:

**Ayes:** Thompson, Arroyo, Jones, Pereira, Sweeney, Bohn

**Nays:** None

**Absent:** None

### 5. Board Member Reports

**Director Jones** reported that the City of Blue Lake is actively seeking to hire a new City Manager, following the current City Manager's announcement of retirement.

**Director Pereira** reported that the City of Arcata would be participating in a study session with Zero Waste Humboldt, and that any interested parties should contact with Zero Waste Humboldt to join in and participate.

**6. Executive Director's Report**

**Executive Director Duffy** reported on a number of ongoing projects and issues, including increased traffic and tonnage being handled at the Eureka Recycling Center, and the effects on the center's employees; the first of several Mattress Coalition meetings held to discuss plans for mattress recycling in the future; and, a collaboration with the Harbor District to recycle fishing gear for a two-week period in October.

**Executive Director Duffy** provided a presentation on activities at the Cummings Road Landfill, as construction nears completion. The Board thanked her and Recology for their efforts in accomplishing closure of not only the landfill, but the Burn Ash Site as well.

**7. Closed Session: Session** It is the intention of the Board of Directors to meet in closed session for two items:

- a. Potential Litigation pursuant to California Government Code 54956.9(c).
- b. Public Employee Performance Evaluation for the position of the Executive Director pursuant to Government Code Section 54957.

**Chairman Thompson** Opened the floor to public comment regarding Closed Session. No comment was received.

**Chairman Thompson** Closed the floor to public comment.

**Chairman Thompson** Adjourned the Meeting to Closed Session at 6:54 p.m.

**Report Out:** There was no report out from Closed Session proceedings.

**8. Adjourn**

**Chairman Thompson** Adjourned the Meeting following Closed Session.

**Next Meeting:** October 8, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers.

## **Section 16**

### **ADJOURN TO CLOSED SESSION**

*Pursuant to Gov Code 54954.5, Public Employee Performance  
Evaluation, City Manager*

## **Section 17**

### **REPORT OUT OF CLOSED SESSION**

page 4

Attachment A, p.1

**City of Ferndale****CITY MANAGER PERFORMANCE EVALUATION**

City Manager: \_\_\_\_\_

Date: \_\_\_\_\_

Evaluation Period From: \_\_\_\_\_ To: \_\_\_\_\_

Submitted by: \_\_\_\_\_

The following pages define significant areas of responsibility for the City Manager position. In each section, examples of performance and responsibility are articulated to better explain each subject heading. Please rate the Manager's performance based on the following categories:

Rating	Performance	Definition
6	Outstanding Far exceeds all expectations	Generally applies to the top 5% of all employees in the workplace. This person's overall skills and abilities far exceed all expectations of the position. Demonstrated strong expertise within key areas of responsibilities. Consistently outstanding results beyond scope of the performance plan over entire period. Anticipates management's needs and executes plans flawlessly
5	Exceeds all expectations	Generally applies to the top 5-10% of all employees in the workplace. This person's overall skills and abilities greatly exceed the expectations of the position. Demonstrated strong expertise within key areas of responsibilities. Occasionally receives outstanding results beyond scope of the performance plan in some key areas of responsibility over entire performance period.
4	Very Good Meets all expectations	Occasionally exceeds performance expectations of the position. Performed the most difficult parts of the job competently and thoroughly. Contributed significant results on their own initiative. Worked with a high level of independence, initiative and concern for the quality of the work or service produced by the organization
3	Good Meets all expectations	Met all expectations of the position, and is competent in the performance of responsibilities.
2	Fair Meets most expectations	Often failed to meet performance expectations of the position. Performance was generally adequate, but is deficient in one or more key areas, and will require additional training or assistance to fully achieve expectations.
1	Poor Fails to meet most expectations	Performance was well below expectations in most areas of responsibility. Serious performance deficiencies that inhibit adequate performance in the position. Employee should be evaluated for continuation of current position, or termination of employment.
0	Unsatisfactory Fails to meet all expectations	Performance was well below expectations in all areas of responsibility. Serious performance deficiencies that prohibit adequate performance in the position. Employee should be evaluated for termination of employment.
N/O		Unable to observe, inadequate information

0	1	2	3	4	5	6	N/O

**I. RELATIONSHIPS WITH THE CITY COUNCIL**

**Factors to consider:** Effective implementation of policies and programs approved by the city council, aids the City Council in establishing long-range goals, keeps the City Council informed of current plans, technologies, governmental practices and activities of City Manager’s office, provides the City Council with clear reports of anticipated issues that will come before the City Council

Comments:

0	1	2	3	4	5	6	N/O

**II. FINANCIAL MANAGEMENT**

**Factors to consider:** Properly prepares and manages the budget. Demonstrates ingenuity and creativity in approaching budgetary matters, including long-range revenues and expenditures for the organization.

Comments:

0	1	2	3	4	5	6	N/O

**III. MANAGEMENT OF THE ORGANIZATION**

**Factors to consider:** Effectively runs the operations of the organization. Creates a collaborative, team building, environment for staff. Recognizes the accomplishments of staff and other agencies working on behalf of the City. Supports professional growth and opportunity within the organization. Accepts full accountability for staff and the outcome of City projects or decisions. Identifies organizational problems and takes remedial action.

Comments:

0	1	2	3	4	5	6	N/O

**IV. COMMUNITY RELATIONS**

**Factors to consider:** Makes an effort to understand general community issues and concerns. Remains involved and active in the community. Represents the City well and in a professional and positive manner. Works proactively with the media and press. Works effectively with community organizations including the Chamber of Commerce, Humboldt County, local school districts, and other agencies. Educates the community on City goals and services.

Comments:

0	1	2	3	4	5	6	N/O

**V. LEADERSHIP**

**Factors to consider:** Provides the Council and the organization with real solutions and creative alternatives to issues and problems. Anticipates and responds to issues. Assures that council decisions are thought out, objective, consistent with past practices and are legal and ethical. Makes use of sound administrative practices. Leads the organization through effective management of people and tasks.

Comments:

0	1	2	3	4	5	6	N/O

**VI. PROFESSIONALISM**

**Factors to consider:** Deals effectively and appropriately with the public and other organizations. Devotes time and energy to the job. Demonstrates high ethical standards in the organization. Works to keep “politics” and personal perspectives out of the decision making process. Stays active in professional organizations and regional issues.

Comments:

**ACHIEVEMENTS:** Identify a few of the top achievements or strong points you observed in the City Manager during this evaluation period.

Comments:

**OBJECTIVES:** List two-to-three performance objectives which you feel are important for the City Manager to work on for the coming year.

Comments:

**VI. OVERALL EVALUATION  
OF THE CITY MANAGER**

0	1	2	3	4	5	6	N/O

Comments:

**Section 18**

**ADJOURN**