

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	September 17, 2015
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	September 10, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower; Councilman Brown; Councilman Mierzwa; and Councilman Sweeney.
4. CLOSED SESSIONS – REPORT OUT
5. CEREMONIAL –
  - a. Proclamation Recognizing the Francis Creek Cleanup Volunteer Group
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
  - a. Approval of Minutes of the August 20, 2015 Regular City Council Meeting .....

<i>b.</i> Acceptance of Printed Regular Checks and Checkbook Register for August 1, 2015- August 31, 2015 .....	Page 10
<i>c.</i> Acceptance of Financial Statements dated August 31, 2015 (Available at meeting 9/17/2015)	
<i>d.</i> Authorize City Manager to Send Letters of Support .....	Page 17
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR	
11. PRESENTATION / Community Forum – None	
12. PUBLIC HEARING	
<i>a.</i> 1 <sup>st</sup> Reading Ordinance 2015-02 Amending the Business Ordinance No. 06-01 Section 12 Regarding Transient Occupancy Tax .....	Page 19
13. BUSINESS	
<i>a.</i> Resolution 2015-31 Retaining Craig St Alley as Public Property .....	Page 23
<i>b.</i> Update on Francis Creek Bridge .....	Page 27
<i>c.</i> Update Sidewalk Standards for Construction and Repair .....	Page 28
<i>d.</i> Update on Consolidated Election for TOT .....	Page 48
<i>e.</i> Nilsen Barn Update .....	Page 49
<i>f.</i> Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization .....	Page 50
<i>g.</i> Resolution 2015-32 5C Roadside Ditch Maintenance Monitoring and Reporting .....	Page 53
14. CORRESPONDENCE .....	Page 56
15. COMMENTS FROM THE COUNCIL	
16. REPORTS	
<i>a.</i> City Manager Report .....	Page 60
<i>b.</i> Commissions and Committee Reports	
<i>i.</i> Planning Commissions Minutes .....	Page 70
<i>c.</i> Minutes from Joint Power Authorities (JPAs) and Reports	
<i>i.</i> Humboldt Waste Management Authority (HWMA) .....	Page 73
17. ADJOURN	

**This notice is posted in compliance with Government Code §54954.2.  
 The next Regular Meeting of the Ferndale City Council will be held on  
 Thursday, October 15, 2015 in the City Hall at 7:00 p.m.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CLOSED SESSION – REPORT OUT**

**Section 5**

**CEREMONIAL**

# City of Ferndale

INCORPORATED 1893



## **A PROCLAMATION OF THE CITY COUNCIL OF THE CITY OF FERNDALE HONORING DICK HOOLEY AND HIS HOOLIGANS**

**WHEREAS**, Ferndale resident Dick Hooley has always been an active member of his community; and

**WHEREAS**, Dick Hooley wants to reduce flooding while preserving the beauty of Francis Creek; and

**WHEREAS**, Dick Hooley banded together a group of volunteer citizens to help cleanout Francis Creek; and

**WHEREAS**, Dick Hooley and his Hooligans worked every day for a month to clear Francis Creek of excessive vegetation and debris; and

**WHEREAS**, the City understands the importance of property owners clearing problem vegetation from Francis Creek and would like to recognize the work of City Public Works Director Tim Miranda for his collaboration with the Hooligans on this project; and

**WHEREAS**, the City Council of the City of Ferndale, by this proclamation, wishes to express its great appreciation to Dick Hooley and his Hooligans for their volunteer service, loyalty and dedication to the community of Ferndale and its citizens.

**NOW, THEREFORE BE IT PROCLAIMED** that the City Council of the City of Ferndale does hereby commend Dick Hooley and his Hooligans for all the valuable volunteer service and expresses its sincere thanks on behalf of the citizens of Ferndale.

---

Mayor Don Hindley

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Date

**Creek Volunteer Crew**

<b>First Name</b>	<b>Last Name</b>	
Arne	Peterson	
Barbara	Sopjes	
Bob	Field	
Brian	Morrison	
Cecil	Giulieri	
David	Sopjes	
Doug	Olsen	
Elizabeth	Tjader	
George	Wilson	
Hugh	Gallagher	
Irene	Bryant	
Jack	Crlenjak	
Jay	Parrish	
Jeff	Cyphers	
Jere Bob	Bowden	
John	Vernon	
John	Maxwell	
John Eric	Voorhees	
Louis	Sterback	
Martin	Tubb	
Michael	Parks	
Mike	Warner	
Mike	Kornder	
Pat	Sweeney	
Pat	Wille	
Pete	Bansen	
Rex	Bohn	
Richard	Hooley	
Stephen	Avis	
Stu	Titus	
Stuart	Garbutt	
Suzanne	Barri	
Tom	Stephens	
Tom	Ford	
Wayne	Ambrosini	
David	Sams	
Emil	Feierabend	Slash hauling
Ken	Richardson	Slash hauling

## **Section 6**

# **MODIFICATIONS TO THE AGENDA**

## **Section 7**

# **STUDY SESSION REPORT OUT**

## **Section 8**

# **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 9**

# **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of August 20, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:01 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, Police Chief Bret Smith, and City Engineer Yoash Tilles.

Ceremonial: None

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: None

Consent Calendar: There were five items on the Consent Calendar for approval. No comments from the Council or the Public on items a-e. **MOTION**: to approve consent calendar as submitted. **(Sweeney/Mierzwa) Unanimous.**

Items Pulled From Consent: None

Presentation:

Community Choice Aggregation Presented by Redwood Coast Energy Authority: Matthew Marshall presented on behalf of RCEA. He explained that Community Choice Aggregation is an alternative where the City Government would provide electricity to Citizens procured from wholesale energy markets. This service would be in partner with PG&E, where the power is purchased elsewhere, but PG&E provides transmission and customer service. Mr. Marshall provided reasons why this option can benefit the community, including that individual households and businesses can opt out and stay with PG&E. This alternative is new to California. Marin was the first to adopt a plan (2010) and Sonoma was second (2014). He estimates that the Countywide savings will be about \$2 million, though most individuals won't see a large savings on their own personal bill. Arcata and RCEA are currently considering this option and have been for several years. The Board of Supervisors has shown support. RCEA board voted to allocate resources (up to \$120,000) to moving this project forward.

Business:

Resolution 2015-28 Appoint Member to Ferndale Library Board: No comments from the Council or the public. **MOTION**: Approve Resolution 2015-28 a Resolution of the City Council of the City of Ferndale appointing Bob Burroughs to the Ferndale Library Board of Directors. **(Brown/Mierzwa). Unanimous**

Resolution 2015-22 Adoption of Gann Appropriations Spending Limitation for Fiscal Year 2015-2016: Councilman Sweeney asked for a brief explanation on what the Gann is. City Manager explained that it's a way to ensure that the City doesn't spend more than the appropriated amount based on a calculation incorporating population growth and cost of living increase. Mayor Hindley added that it's a way to ensure that the City is not taxing the Citizens more than it is allowed to. He noted that Ferndale is way under the appropriated limit. **MOTION**: to approve resolution no 2015-22 adopting the Gann Appropriations spending limitation for Fiscal Year 2015-2016. **(Sweeney/Brower). Unanimous**

Resolution No 2015-21 Authorizing the City to Borrow Funds from Tri Counties Bank: No comments from the Council or the public. **MOTION:** to approve resolution no 2015-21 (Mierzwa/Sweeney). **Unanimous**

Resolution No 2015-29 Approve Revised Personnel Policy Manual: Mayor Hindley wanted to point out that the changes being made pertain only to those employees working less than 19 hours a week. **MOTION:** to approve resolution no 2015-29. (Sweeney/Brown). **Unanimous**

Update on Consolidated Election for TOT: A comment from the public requested that the City start having the campground at the fair pay TOT. Mayor Hindley said he would like to talk to the General Manager of the Fair, but he wouldn't be able to do so until after the fair is over. City Manager reported that the Board of Supervisors passed in their consent calendar, Ferndale's request for a consolidated election. He and the City Clerk have mapped out the next steps. Councilman Sweeney asked if the City is asking the public for arguments in favor of Measure C. City Manager responded that the City Clerk will send in one argument in favor. If multiple arguments come in, the clerk chooses one. The mayor will sign an argument in favor if none come in. **NO ACTION**

Nilsen Barn Update: City Manager reported that Phil Ostler had his plans approved by the inspector. He has obtained the appropriate permits and hired a contractor, DCI. Mr. Ostler is waiting for the contractor's availability to start the project. Councilman Brown asked if the plan is to finish everything at once. City Manager stated that Mr. Ostler wants to get it done. Mayor Hindley added that Mr. Ostler wants to see it done, but more importantly, he wants to get it sealed up and winter-ready. According to DCI, this is achievable.

Update on Francis Creek Bridge: Martin Tubb addressed the Council regarding the current status of this project. He reported that the staging looked fine except for one tree, which was removed today by the Francis Creek cleanup committee. He also stated that the site is ready. He noted that the committee asked the rotary to pay for half of the cost to make this a covered bridge, but they were not able to do so. A proposal for an uncovered bridge is coming soon. The group was thinking of putting a Victorian gate or something else to help keep the period feel to it. He added that this would cost about \$20,000, which Laura Hussey feels she can raise. Mayor Hindley expressed his gratitude to this group for the work done so far.

Consider Designating a Voting Delegate to League of California Cities Annual Meeting: Mayor Hindley started by saying that if the Council chooses to send someone and then that person doesn't go, the City still has to pay the \$550 registration cost. Councilman Brown stated that he doesn't see the value in sending someone. He added that the quarterly meetings are more valuable and more intimate. He stated that members are more able to speak with others during the quarterlies. Councilman Brower commented that he is the alternate member and that he sees value in all the meetings. He commented that it's not cheap to be a member of this group and that if the Council isn't going to participate in these opportunities they should possibly reconsider membership. Mayor Hindley responded that at a state level meeting, Ferndale would not have a voice. Councilman Brower added that he would like to see more reports back to the Council from these meetings. City Manager addressed the fact that membership opens the City up to emails regarding bills, information, support from other regional cities. He quantified that 99% of the value of the membership is in interaction and networking. Councilman Brown directed attention to the fact that many of the things at the state level won't apply to us, such as gangs and crime waves. He noted that with the budget being in the red, it doesn't seem like a responsible way to use funds. Councilman Mierzwa concurred. A member of the public asked if a citizen could go and pay their own way. Councilman Brown answered that non-members can go but that it is much more expensive. Councilman Brower said he is looking for support from

other cities and going to this meeting may help find that. Councilman Mierzwa reiterated that if there was a balanced budget, he would consider it. **NO ACTION**

Correspondence: No Comments

Comments from the Council: Councilman Brower asked if the Council officially directed the Planning Commission to look into the Noise Ordinance. City Manager said yes, they were told to look at the noise element and the air quality element.

Reports: City Manager praised the creek cleanup group. He announced that there were about 30 citizens who helped in this effort. He mentioned that Stuart Titus got a lot of bee stings on one day, but still returned the next to continue with the cleanup. There were no other injuries during the cleanup. He commented that Ferndale has one of the most beautiful creeks he's ever seen. During cleanup, the group saw otters and turtles. Mayor Hindley also expressed his appreciation for this effort. Councilman Mierzwa noted how amazing it is that more people turn out for physical labor than for a meeting. Councilman Sweeney asked if the Council would do an award for this group. City Manager told the Council that there will likely be a party at the lawn by City Hall where the group will be formally recognized. Councilman Brower stated that Dick Hooley has been amazing for leading this project. Mayor Hindley stressed that all those citizens who were in the creek doing the work deserve just as much appreciation.

Mayor Hindley adjourned the meeting at 8:13 pm.

Respectfully submitted,

Jennifer Church  
City Clerk

**Payable and Payment List - Condensed**

August 1, 2015 - August 31, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
<b>ADAMSTRICKE ADAM STRICKER</b>									
08/14/15			49387	(500.00)	0.00	(500.00)	0.00	0.00	(500.00)
08/14/15	08/14/15			500.00	0.00	500.00	0.00	0.00	500.00
<b>Totals for ADAM STRICKER</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>AESDE MATT KNOWLES</b>									
08/14/15			49388	(120.00)	0.00	(120.00)	0.00	0.00	(120.00)
08/14/15	08/14/15			120.00	0.00	120.00	0.00	0.00	120.00
<b>Totals for MATT KNOWLES</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>AFLAC INSUR AFLAC INSURANCE</b>									
08/10/15			EFT	(39.32)	0.00	(39.32)	0.00	0.00	(39.32)
08/10/15	08/10/15			39.32	0.00	39.32	0.00	0.00	39.32
<b>Totals for AFLAC INSURANCE</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>AQBC AQUA BEN CORPORATION</b>									
08/14/15			49389	(1,613.52)	0.00	(1,613.52)	0.00	0.00	(1,613.52)
08/14/15	08/14/15			1,613.52	0.00	1,613.52	0.00	0.00	1,613.52
<b>Totals for AQUA BEN CORPORATION</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CALST CALIFORNIA STATE DISBURSEMENT UNIT</b>									
08/24/15			49419	(278.76)	0.00	(278.76)	0.00	0.00	(278.76)
08/24/15			49440	(92.30)	0.00	(92.30)	0.00	0.00	(92.30)
08/24/15	08/24/15			278.76	0.00	278.76	0.00	0.00	278.76
08/24/15	08/24/15			92.30	0.00	92.30	0.00	0.00	92.30
<b>Totals for CALIFORNIA STATE DISBURSEMENT UNIT</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CITFO CITY OF FORTUNA</b>									
08/06/15			49382	(1,683.33)	0.00	(1,683.33)	0.00	0.00	(1,683.33)
08/06/15	08/06/15			1,683.33	0.00	1,683.33	0.00	0.00	1,683.33
<b>Totals for CITY OF FORTUNA</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>COMAS FERNDALE TECH</b>									
08/24/15			49423	(211.98)	0.00	(211.98)	0.00	0.00	(211.98)
08/24/15	08/24/15			211.98	0.00	211.98	0.00	0.00	211.98
<b>Totals for FERNDALE TECH</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CORRE COLLEGE OF THE REDWOODS</b>									
08/14/15			49390	(100.00)	0.00	(100.00)	0.00	0.00	(100.00)
08/14/15	08/14/15			100.00	0.00	100.00	0.00	0.00	100.00
<b>Totals for COLLEGE OF THE REDWOODS</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CRAFT CRAFTSMAN'S MALL</b>									
08/06/15			49384	(54.00)	0.00	(54.00)	0.00	0.00	(54.00)
08/06/15	08/06/15			54.00	0.00	54.00	0.00	0.00	54.00
<b>Totals for CRAFTSMAN'S MALL</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>CRYST CRYSTAL SPRINGS BOTTLED WATER CO.</b>									
08/24/15			49455	(40.00)	0.00	(40.00)	0.00	0.00	(40.00)
08/24/15	08/24/15			40.00	0.00	40.00	0.00	0.00	40.00
<b>Totals for CRYSTAL SPRINGS BOTTLED WATER CO.</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DCFROST DC FROST ASSOCIATES INC.</b>									
08/24/15			49421	(10,839.31)	0.00	(10,839.31)	0.00	0.00	(10,839.31)
08/24/15	08/24/15			10,839.31	0.00	10,839.31	0.00	0.00	10,839.31
<b>Totals for DC FROST ASSOCIATES INC.</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DMITGA DMITRIY GAVRYUSH</b>									

**City of Ferndale**  
**Payable and Payment List - Condensed**

August 1, 2015 - August 31, 2015

Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
08/14/15			49391	(500.00)	0.00	(500.00)	0.00	0.00	(500.00)
08/14/15	08/14/15			500.00	0.00	500.00	0.00	0.00	500.00
			<b>Totals for DMITRIY GAVRYUSH</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DOCST</b>		<b>DOCUSTATION</b>							
08/14/15			49392	(145.74)	0.00	(145.74)	0.00	0.00	(145.74)
08/14/15	08/14/15			145.74	0.00	145.74	0.00	0.00	145.74
			<b>Totals for DOCUSTATION</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>DVLNO</b>		<b>DAVE LENARDO</b>							
08/14/15			49409	(260.00)	0.00	(260.00)	0.00	0.00	(260.00)
08/14/15	08/14/15			260.00	0.00	260.00	0.00	0.00	260.00
			<b>Totals for DAVE LENARDO</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>EDD</b>		<b>EMPLOYMENT DEVELOPMENT DEPT</b>							
08/03/15			49374	(994.45)	0.00	(994.45)	0.00	0.00	(994.45)
08/03/15	08/03/15			994.45	0.00	994.45	0.00	0.00	994.45
08/17/15			49418	(1,013.80)	0.00	(1,013.80)	0.00	0.00	(1,013.80)
08/17/15	08/17/15			1,013.80	0.00	1,013.80	0.00	0.00	1,013.80
			<b>Totals for EMPLOYMENT DEVELOPMENT DEPT</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>EELRI</b>		<b>EEL RIVER DISPOSAL</b>							
08/24/15			49422	(274.10)	0.00	(274.10)	0.00	0.00	(274.10)
08/24/15	08/24/15			274.10	0.00	274.10	0.00	0.00	274.10
			<b>Totals for EEL RIVER DISPOSAL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FARSH</b>		<b>THE FARM SHOP</b>							
08/24/15			49433	(304.37)	0.00	(304.37)	0.00	0.00	(304.37)
08/24/15	08/24/15			304.37	0.00	304.37	0.00	0.00	304.37
			<b>Totals for THE FARM SHOP</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FEREN</b>		<b>THE FERNDALE ENTERPRISE</b>							
08/24/15			49434	(188.25)	0.00	(188.25)	0.00	0.00	(188.25)
08/24/15	08/24/15			188.25	0.00	188.25	0.00	0.00	188.25
			<b>Totals for THE FERNDALE ENTERPRISE</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FORAP</b>		<b>FORTUNA AUTO &amp; TRUCK PARTS INC</b>							
08/24/15			49424	(64.78)	0.00	(64.78)	0.00	0.00	(64.78)
08/24/15	08/24/15			64.78	0.00	64.78	0.00	0.00	64.78
			<b>Totals for FORTUNA AUTO &amp; TRUCK PARTS INC</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>FRONT</b>		<b>FRONTIER</b>							
08/06/15			49375	(1,034.55)	0.00	(1,034.55)	0.00	0.00	(1,034.55)
08/06/15	08/06/15			1,034.55	0.00	1,034.55	0.00	0.00	1,034.55
			<b>Totals for FRONTIER</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>GECAP</b>		<b>GE CAPITAL</b>							
08/14/15			49393	(222.37)	0.00	(222.37)	0.00	0.00	(222.37)
08/14/15	08/14/15			222.37	0.00	222.37	0.00	0.00	222.37
			<b>Totals for GE CAPITAL</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>HEATHSMART</b>		<b>NORTH RANCH BENEFITS TRUST</b>							
08/06/15			49385	(219.83)	0.00	(219.83)	0.00	0.00	(219.83)
08/06/15	08/06/15			219.83	0.00	219.83	0.00	0.00	219.83
			<b>Totals for NORTH RANCH BENEFITS TRUST</b>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>HUMHI</b>		<b>HUMBOLDT CO HISTORICAL SOCIETY</b>							
08/24/15			49425	(35.00)	0.00	(35.00)	0.00	0.00	(35.00)

**City of Ferndale**  
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Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
08/24/15	08/24/15			35.00	0.00	35.00	0.00	0.00	35.00
<b>Totals for HUMBOLDT CO HISTORICAL SOCIETY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>HUMTE HUMBOLDT TERMITE &amp; PEST</b>									
08/14/15			49394	(16.00)	0.00	(16.00)	0.00	0.00	(16.00)
08/14/15	08/14/15			16.00	0.00	16.00	0.00	0.00	16.00
08/24/15			49426	(49.00)	0.00	(49.00)	0.00	0.00	(49.00)
08/24/15	08/24/15			49.00	0.00	49.00	0.00	0.00	49.00
<b>Totals for HUMBOLDT TERMITE &amp; PEST</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>JOHNY JOHNNY'S</b>									
08/14/15			49395	(900.00)	0.00	(900.00)	0.00	0.00	(900.00)
08/14/15	08/14/15			900.00	0.00	900.00	0.00	0.00	900.00
<b>Totals for JOHNNY'S</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>JUNLI JUNIOR LIBRARY GUILD</b>									
08/24/15			49427	(171.00)	0.00	(171.00)	0.00	0.00	(171.00)
08/24/15	08/24/15			171.00	0.00	171.00	0.00	0.00	171.00
<b>Totals for JUNIOR LIBRARY GUILD</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>LEXIPOL LEXIPOL LLC</b>									
08/24/15			49428	(1,980.00)	0.00	(1,980.00)	0.00	0.00	(1,980.00)
08/24/15	08/24/15			1,980.00	0.00	1,980.00	0.00	0.00	1,980.00
<b>Totals for LEXIPOL LLC</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>LMREN L &amp; M RENNER, INC.</b>									
08/14/15			49396	(4,965.48)	0.00	(4,965.48)	0.00	0.00	(4,965.48)
08/14/15	08/14/15			4,965.48	0.00	4,965.48	0.00	0.00	4,965.48
<b>Totals for L &amp; M RENNER, INC.</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MANHARD MANHARD CONSULTING LTD</b>									
08/24/15			49429	(2,913.50)	0.00	(2,913.50)	0.00	0.00	(2,913.50)
08/24/15	08/24/15			2,913.50	0.00	2,913.50	0.00	0.00	2,913.50
<b>Totals for MANHARD CONSULTING LTD</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MBDVZ MITCHELL, BRISSO, DELANEY &amp; VRIEZE</b>									
08/14/15			49399	(2,082.00)	0.00	(2,082.00)	0.00	0.00	(2,082.00)
08/14/15	08/14/15			2,082.00	0.00	2,082.00	0.00	0.00	2,082.00
<b>Totals for MITCHELL, BRISSO, DELANEY &amp; VRIEZE</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MERFR MERCER FRASER COMPANY</b>									
08/24/15			49430	(549.29)	0.00	(549.29)	0.00	0.00	(549.29)
08/24/15	08/24/15			549.29	0.00	549.29	0.00	0.00	549.29
<b>Totals for MERCER FRASER COMPANY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MIRRE MIRANDA'S RESCUE</b>									
08/04/15			49380	(450.00)	0.00	(450.00)	0.00	0.00	(450.00)
08/06/15	08/06/15			450.00	0.00	450.00	0.00	0.00	450.00
<b>Totals for MIRANDA'S RESCUE</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MISLI MISSION LINEN &amp; UNIFORM SERVICE</b>									
08/14/15			49398	(40.20)	0.00	(40.20)	0.00	0.00	(40.20)
08/14/15	08/14/15			40.20	0.00	40.20	0.00	0.00	40.20
<b>Totals for MISSION LINEN &amp; UNIFORM SERVICE</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>MOLINA MIKE MOLINA</b>									
08/14/15			49397	(200.00)	0.00	(200.00)	0.00	0.00	(200.00)
08/14/15	08/14/15			200.00	0.00	200.00	0.00	0.00	200.00

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Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
<b>Totals for MIKE MOLINA</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>NILCO</b>		<b>NILSEN COMPANY</b>							
08/24/15			49441	(513.16)	0.00	(513.16)	0.00	0.00	(513.16)
08/24/15	08/24/15			513.16	0.00	513.16	0.00	0.00	513.16
<b>Totals for NILSEN COMPANY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>PACGA</b>		<b>PACIFIC GAS &amp; ELECTRIC</b>							
08/14/15			49400	(6,024.99)	0.00	(6,024.99)	0.00	0.00	(6,024.99)
08/14/15	08/14/15			6,024.99	0.00	6,024.99	0.00	0.00	6,024.99
08/24/15			49431	(1,318.41)	0.00	(1,318.41)	0.00	0.00	(1,318.41)
08/24/15	08/24/15			1,318.41	0.00	1,318.41	0.00	0.00	1,318.41
<b>Totals for PACIFIC GAS &amp; ELECTRIC</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>PACPA</b>		<b>PACIFIC PAPER CO.</b>							
08/14/15			49401	(67.60)	0.00	(67.60)	0.00	0.00	(67.60)
08/14/15	08/14/15			67.60	0.00	67.60	0.00	0.00	67.60
<b>Totals for PACIFIC PAPER CO.</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>PIEBU</b>		<b>PIERSON BUILDING CENTER</b>							
08/06/15			49379	(447.54)	0.00	(447.54)	0.00	0.00	(447.54)
08/06/15	08/06/15			447.54	0.00	447.54	0.00	0.00	447.54
<b>Totals for PIERSON BUILDING CENTER</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>RESTIF</b>		<b>RESTIF CLEANING SERVICES</b>							
08/14/15			49402	(100.00)	0.00	(100.00)	0.00	0.00	(100.00)
08/14/15	08/14/15			100.00	0.00	100.00	0.00	0.00	100.00
<b>Totals for RESTIF CLEANING SERVICES</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>ROBSM</b>		<b>ROBIN SMITH</b>							
08/06/15			49383	(153.47)	0.00	(153.47)	0.00	0.00	(153.47)
08/06/15	08/06/15			153.47	0.00	153.47	0.00	0.00	153.47
<b>Totals for ROBIN SMITH</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>ROBWIDEMAN</b>		<b>ROBERT WIDEMAN</b>							
08/14/15			49403	(500.00)	0.00	(500.00)	0.00	0.00	(500.00)
08/14/15	08/14/15			500.00	0.00	500.00	0.00	0.00	500.00
<b>Totals for ROBERT WIDEMAN</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>ROTRO</b>		<b>ROTO-ROOTER</b>							
08/24/15			49432	(289.00)	0.00	(289.00)	0.00	0.00	(289.00)
08/24/15	08/24/15			289.00	0.00	289.00	0.00	0.00	289.00
<b>Totals for ROTO-ROOTER</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>SDRMA</b>		<b>SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY</b>							
08/06/15			49378	(824.25)	0.00	(824.25)	0.00	0.00	(824.25)
08/06/15	08/06/15			824.25	0.00	824.25	0.00	0.00	824.25
08/14/15			49405	(12,320.58)	0.00	(12,320.58)	0.00	0.00	(12,320.58)
08/14/15	08/14/15			12,320.58	0.00	12,320.58	0.00	0.00	12,320.58
<b>Totals for SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>SEQGA</b>		<b>SEQUOIA GAS COMPANY</b>							
08/14/15			49404	(99.74)	0.00	(99.74)	0.00	0.00	(99.74)
08/14/15	08/14/15			99.74	0.00	99.74	0.00	0.00	99.74
<b>Totals for SEQUOIA GAS COMPANY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>STAPE</b>		<b>STAPLES CREDIT PLAN</b>							

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Date	Due Date	Discount Exp Date	Reference	Gross Amount	Discount Amount	Net Amount	Discount Taken	Paid Amount	Open Amount
08/06/15			49377	(859.76)	0.00	(859.76)	0.00	0.00	(859.76)
08/06/15	08/06/15			859.76	0.00	859.76	0.00	0.00	859.76
<b>Totals for STAPLES CREDIT PLAN</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TJAMES</b>		<b>TYLER JAMES</b>							
08/14/15			49407	(500.00)	0.00	(500.00)	0.00	0.00	(500.00)
08/14/15	08/14/15			500.00	0.00	500.00	0.00	0.00	500.00
<b>Totals for TYLER JAMES</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TRICOUNTY</b>		<b>TRI COUNTY BANK</b>							
08/31/15			49442	(439.61)	0.00	(439.61)	0.00	0.00	(439.61)
08/31/15	08/31/15			439.61	0.00	439.61	0.00	0.00	439.61
<b>Totals for TRI COUNTY BANK</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>USBANK</b>		<b>US BANK</b>							
08/14/15			49408	(525.64)	0.00	(525.64)	0.00	0.00	(525.64)
08/14/15	08/14/15			525.64	0.00	525.64	0.00	0.00	525.64
<b>Totals for US BANK</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>USDAR</b>		<b>USDA RURAL DEVELOPMENT</b>							
08/03/15			EFT	(139,658.12)	0.00	(139,658.12)	0.00	0.00	(139,658.12)
08/03/15	08/03/15			139,658.12	0.00	139,658.12	0.00	0.00	139,658.12
<b>Totals for USDA RURAL DEVELOPMENT</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>USTREASURY</b>		<b>UNITED STATES TREASURY</b>							
08/05/15			EFT	(6,168.82)	0.00	(6,168.82)	0.00	0.00	(6,168.82)
08/05/15	08/05/15			6,168.82	0.00	6,168.82	0.00	0.00	6,168.82
08/20/15			EFT	(6,277.83)	0.00	(6,277.83)	0.00	0.00	(6,277.83)
08/20/15	08/20/15			6,277.83	0.00	6,277.83	0.00	0.00	6,277.83
<b>Totals for UNITED STATES TREASURY</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>VALLU</b>		<b>VALLEY LUMBER</b>							
08/24/15			49436	(468.40)	0.00	(468.40)	0.00	0.00	(468.40)
08/24/15	08/24/15			468.40	0.00	468.40	0.00	0.00	468.40
<b>Totals for VALLEY LUMBER</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>VERZN</b>		<b>VERIZON</b>							
08/06/15			49386	(435.47)	0.00	(435.47)	0.00	0.00	(435.47)
08/06/15	08/06/15			435.47	0.00	435.47	0.00	0.00	435.47
<b>Totals for VERIZON</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>WCPSOLUTION</b>		<b>WCPSOLUTIONS</b>							
08/24/15			49437	(504.25)	0.00	(504.25)	0.00	0.00	(504.25)
08/24/15	08/24/15			504.25	0.00	504.25	0.00	0.00	504.25
<b>Totals for WCPSOLUTIONS</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>WELF</b>		<b>WELLS FARGO FINANCIAL LEASING</b>							
08/24/15			49438	(135.01)	0.00	(135.01)	0.00	0.00	(135.01)
08/24/15	08/24/15			135.01	0.00	135.01	0.00	0.00	135.01
<b>Totals for WELLS FARGO FINANCIAL LEASING</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>WESCH</b>		<b>WESTERN CHAIN SAW CO</b>							
08/24/15			49439	(32.62)	0.00	(32.62)	0.00	0.00	(32.62)
08/24/15	08/24/15			32.62	0.00	32.62	0.00	0.00	32.62
<b>Totals for WESTERN CHAIN SAW CO</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Company Totals</b>				<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**City of Ferndale**  
**Bank Account Register**

General Checking  
August 1, 2015 - August 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			490,673.18
08/03/15	49374	EDD	EMPLOYMENT DEVELOPMENT DEPT	994.45		489,678.73
08/03/15	EFT	USDAR	USDA RURAL DEVELOPMENT	139,658.12		350,020.61
08/04/15	49380	MIRRE	MIRANDA'S RESCUE	450.00		349,570.61
08/05/15	EFT	USTREASURY	UNITED STATES TREASURY	6,166.82		343,403.79
08/06/15	49375	FRONT	FRONTIER	1,034.55		342,369.24
08/06/15	49377	STAPE	STAPLES CREDIT PLAN	859.76		341,509.48
08/06/15	49378	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	824.25		340,685.23
08/06/15	49379	PIEBU	PIERSON BUILDING CENTER	447.54		340,237.69
08/06/15	49382	CITFO	CITY OF FORTUNA	1,683.33		338,554.36
08/06/15	49383	ROBSM	ROBIN SMITH	153.47		338,400.89
08/06/15	49384	CRAFT	CRAFTSMAN'S MALL	54.00		338,346.89
08/06/15	49385	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		338,127.06
08/06/15	49386	VERZN	VERIZON	435.47		337,691.59
08/10/15	EFT	AFLAC INSUR	AFLAC INSURANCE	39.32		337,652.27
08/13/15					27,070.24	364,722.51
08/13/15					55,394.56	420,117.07
08/14/15	49387	ADAMSTRICKE	ADAM STRICKER	500.00		419,617.07
08/14/15	49388	AESDE	MATT KNOWLES	120.00		419,497.07
08/14/15	49389	AQBC	AQUA BEN CORPORATION	1,613.52		417,883.55
08/14/15	49390	CORRE	COLLEGE OF THE REDWOODS	100.00		417,783.55
08/14/15	49391	DMITGA	DMITRIY GAVRYUSH	500.00		417,283.55
08/14/15	49392	DOCST	DOCUSTATION	145.74		417,137.81
08/14/15	49393	GECAP	GE CAPITAL	222.37		416,915.44
08/14/15	49394	HUMTE	HUMBOLDT TERMITE & PEST	16.00		416,899.44
08/14/15	49395	JOHNY	JOHNNY'S	900.00		415,999.44
08/14/15	49396	LMREN	L & M RENNER, INC.	4,965.48		411,033.96
08/14/15	49397	MOLINA	MIKE MOLINA	200.00		410,833.96
08/14/15	49398	MISLI	MISSION LINEN & UNIFORM SERVICE	40.20		410,793.76
08/14/15	49399	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	2,082.00		408,711.76
08/14/15	49400	PACGA	PACIFIC GAS & ELECTRIC	6,024.99		402,686.77
08/14/15	49401	PACPA	PACIFIC PAPER CO.	67.60		402,619.17
08/14/15	49402	RESTIF	RESTIF CLEANING SERVICES	100.00		402,519.17
08/14/15	49403	ROBWIDEMAN	ROBERT WIDEMAN	500.00		402,019.17
08/14/15	49404	SEQGA	SEQUOIA GAS COMPANY	99.74		401,919.43
08/14/15	49405	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,320.58		389,598.85
08/14/15	49407	TJAMES	TYLER JAMES	500.00		389,098.85
08/14/15	49408	USBANK	US BANK	525.64		388,573.21
08/14/15	49409	DVLNO	DAVE LENARDO	260.00		388,313.21
08/17/15	49418	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,013.80		387,299.41
08/18/15	1001		CHURCH, JENNIFER L	1,068.29		386,231.12
08/18/15	1002		COPPINI, STEVE L	1,838.42		384,392.70
08/18/15	1003		GAVRYUSH, DMITRIY	1,099.34		383,293.36
08/18/15	1004		HOPPIS, JOHNNY F	792.15		382,501.21
08/18/15	1005		JAMES, TYLER	1,218.69		381,282.52
08/18/15	1006		PARRISH, JAY D	2,149.84		379,132.68
08/18/15	1007		SMITH, BRET A	1,340.33		377,792.35
08/18/15	1008		STRICKER, ADAM D	1,346.23		376,446.12
08/18/15	1009		TAVARES, KRISTENE M	1,070.05		375,376.07
08/18/15	1010		TIMMERMAN, DONNA E	1,299.35		374,076.72
08/18/15	1011		WIDEMAN, ROBERT A	1,174.11		372,902.61
08/18/15	49410		BOYNTON, MARY ELLEN	18.51		372,884.10
08/18/15	49411		BRIGGS, WILLIAM O	119.63		372,764.47
08/18/15	49412		CAO, QUY H	490.39		372,274.08
08/18/15	49413		GARDNER, SHAWN C	1,261.50		371,012.58
08/18/15	49414		KAYTIS-SLOCUM, NANCY S	46.27		370,966.31

**City of Ferndale**  
**Bank Account Register**

General Checking  
 August 1, 2015 - August 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
08/18/15	49415		RICHARDSON, DIANNA L	101.81		370,864.50
08/18/15	49416		ROSA, MARIA A	245.78		370,618.72
08/18/15	49417		MIRANDA, TIMOTHY W	969.09		369,649.63
08/19/15					11,700.00	381,349.63
08/20/15	EFT	USTREASURY	UNITED STATES TREASURY	6,277.83		375,071.80
08/24/15	49419	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		374,793.04
08/24/15	49421	DCFROST	DC FROST ASSOCIATES INC.	10,839.31		363,953.73
08/24/15	49422	EELRI	EEL RIVER DISPOSAL	274.10		363,679.63
08/24/15	49423	COMAS	FERNDALE TECH	211.98		363,467.65
08/24/15	49424	FORAP	FORTUNA AUTO & TRUCK PARTS INC	64.78		363,402.87
08/24/15	49425	HUMHI	HUMBOLDT CO HISTORICAL SOCIETY	35.00		363,367.87
08/24/15	49426	HUMTE	HUMBOLDT TERMITE & PEST	49.00		363,318.87
08/24/15	49427	JUNLI	JUNIOR LIBRARY GUILD	171.00		363,147.87
08/24/15	49428	LEXIPOL	LEXIPOL LLC	1,980.00		361,167.87
08/24/15	49429	MANHARD	MANHARD CONSULTING LTD	2,913.50		358,254.37
08/24/15	49430	MERFR	MERCER FRASER COMPANY	549.29		357,705.08
08/24/15	49431	PACGA	PACIFIC GAS & ELECTRIC	1,318.41		356,386.67
08/24/15	49432	ROTR0	ROTO-ROOTER	289.00		356,097.67
08/24/15	49433	FARSH	THE FARM SHOP	304.37		355,793.30
08/24/15	49434	FEREN	THE FERNDAL E ENTERPRISE	188.25		355,605.05
08/24/15	49436	VALLU	VALLEY LUMBER	468.40		355,136.65
08/24/15	49437	WCPSOLUTION	WCPSOLUTIONS	504.25		354,632.40
08/24/15	49438	WELF	WELLS FARGO FINANCIAL LEASING	135.01		354,497.39
08/24/15	49439	WESCH	WESTERN CHAIN SAW CO	32.62		354,464.77
08/24/15	49440	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	92.30		354,372.47
08/24/15	49441	NILCO	NILSEN COMPANY	513.16		353,859.31
08/24/15	49455	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	40.00		353,819.31
08/27/15					12,717.87	366,537.18
08/31/15	49442	TRICOUNTY	TRI COUNTY BANK	439.61		366,097.57
			<b>Totals</b>	<u>231,458.28</u>	<u>106,882.67</u>	<u>366,097.57</u>

Transaction count = 84

Meeting Date:	September 17, 2015	Agenda Item Number	9.d
Agenda Item Title	Authorize City Manager to Represent City on Requests for Support		
Presented By:	City Manager Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Authorize City Manager to act on behalf of the City Council on requests for support when time is of the essence and a special meeting is not warranted.

**DISCUSSION:**

From time to time the City Manager receives letters from various groups requesting support on grant funding, miscellaneous projects, and other important topics. There are many times when the City Manager would like to send a letter in return showing the support from the City and the City Council. Often, these requests are time sensitive. Because the City Council meets once a month, it is possible that the City Manager would miss out on the opportunity to send a support letter. It may benefit the City if the Council gave authority to the City Manager to use his discretion on sending out support letters for those causes that he feels the City Council would support. Those support letters sent by the City Manager would then become part of the consent calendar at the next available City Council meeting for ratification after the fact.

**FINANCIAL IMPACT:**

None

**Section 10****CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 11****PRESENTATIONS****Section 12****PUBLIC HEARING**

Meeting Date:	September 17, 2015	Agenda Item Number	12.a
Agenda Item Title	Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:** Approve First Reading of Draft Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax

**BACKGROUND:** The City currently imposes an 8% tax on guests who stay at hotels, motels, vacation rentals and bed and breakfasts in City limits. On the ballot for the November 3, 2015 general election will be Measure C, asking voters to decide if that should be raised to 10%. This is a tax that will be bore by those guests staying at the before-mentioned city establishments. Income generated by this increase in tax will go to the City’s general fund.

If Measure C passes with a yes vote, section 12 of the Business Ordinance 06-01 will need to be changed to reflect 10% rather than the current 8%. Draft Ordinance 2015-05 is in front of the Council for a first reading. Final adoption is contingent on a majority yes vote on Measure C on the November 3, 2015 ballot.

**Attachments:**

- A. Draft Ordinance 2015-02 Amending Business Ordinance 06-01 Section 12 Regarding Transient Occupancy Tax

ARTICLE 12: TRANSIENT OCCUPANCY TAX

§12.01 Tax Imposed:

12.01.1 For the privilege of occupancy in any hotel, each transient is subject to and shall pay a tax in the amount of ~~eight-ten~~ percent (~~810~~%) of the rent charged by the operator.

12.01.2 Said tax constitutes a debt owed by the transient to the City which is extinguished only by payment to the operator or to the City.

12.01.3 The transient shall pay the tax to the operator of the hotel at the time the rent is paid.

- a. If the rent is paid in installments, a proportionate share of the tax shall be paid with each installment.
- b. The unpaid tax shall be due upon the transient’s ceasing to occupy space in the hotel.

§12.02 Exemptions:

12.02.1 No Tax shall be imposed upon:

- a. Any person or occupancy who is beyond the power or jurisdiction of the city to impose the occupancy tax.
- b. Any Federal or State of California officer or employee when on official business;
- c. Any officer or employee of a foreign government who is exempt by reason of express provision of federal law or international treaty.

12.02.2 No exemption shall be granted upon a claim made at the time rent is collected and under penalty of perjury upon a form prescribed by the Tax Administrator.

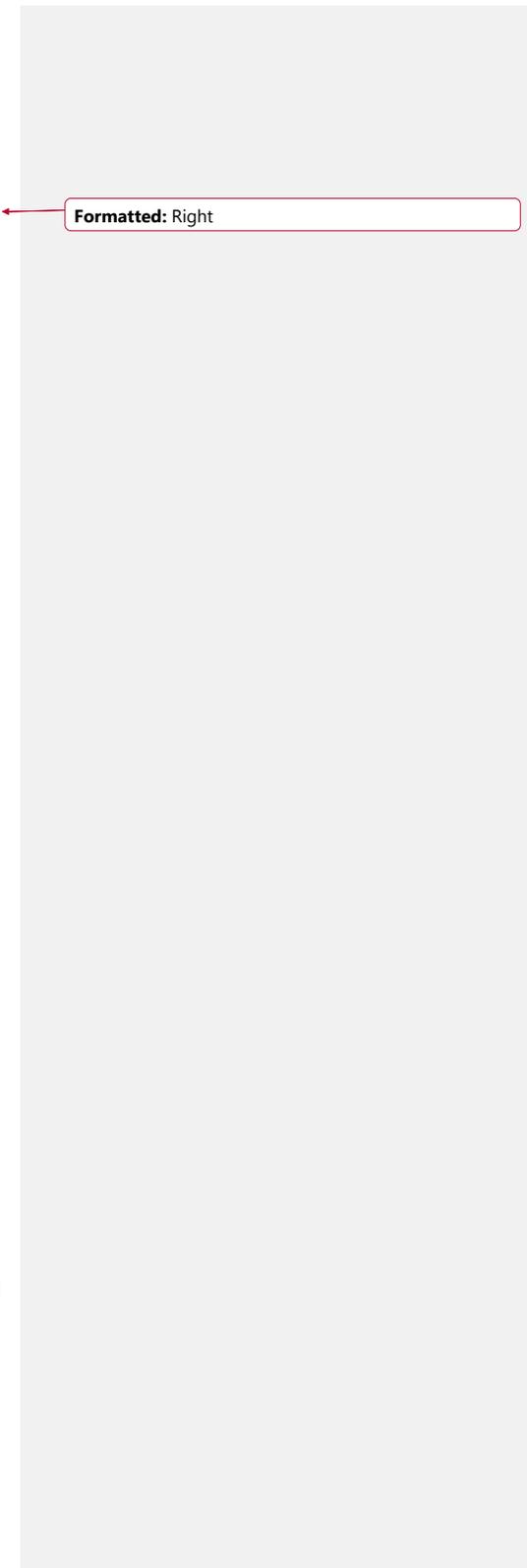
§12.03 Operator’s Duties:

12.03.1 It is the duty of each operator to collect the tax from every transient.

12.03.2 The amount of tax shall be separately stated from the amount of the rent charged, and each transient shall receive a receipt for payment from the operator.

12.03.3 No operator shall advertise or state in any manner, whether directly or indirectly, that the tax or any part of it will be assumed or absorbed by the operator, or that it will not be added to the rent, or that, if added, any part will be refunded except in the manner hereinafter provided.

§12.04 Registration:



12.04.1 Within ten (10) days after commencing business, each operator of any hotel renting occupancy to transients shall register said hotel with the Tax Administrator and obtain from him/her a "Transient Occupancy Registration Certificate" to be at all times posted in a conspicuous place on the premises.

12.04.2 The certificate shall, among other things, state the following:

- a. The name of the operator
- b. The address of the hotel
- c. The date upon which the certificate was issued
- d. "This Transient Occupancy Registration Certificate signifies that the person named on the face of the certificate has fulfilled the requirements of the Business Ordinance, Chapter 3: Hotels, Motels and Inns by registering with the Tax Administrator for the purpose of collecting from transients the Transient Occupancy Tax and remitting said tax to the Tax Administrator. This certificate does not authorize any person to conduct any unlawful business or to conduct any lawful business in an unlawful manner, nor to operate a hotel without strictly complying with all local applicable laws, including but not limited to those requiring a permit from any board, commission, department or office of this City. This certificate does not constitute a permit."

§12.05 Reporting and Remitting:

12.05.1 Each operator shall on or before the 10th of the month following the close of the prior month, or at the close of any shorter reporting period which may be established by the Tax Administrator, make a return to the Tax Administrator on forms provided by him/her, of the total rents charged and received and the amount of tax collected for all transient occupancies.

12.05.2 At the time the return is filed, the full amount of the tax collected shall be remitted to the Tax Administrator.

12.05.3 The Tax Administrator may establish shorter reporting periods for any certificate holder if he/she deems necessary in order to insure collection of the tax and he/she may require further information in the return.

12.05.4 Returns and payments are due immediately upon cessation of business for any reason.

12.05.5 All taxes collected by operators pursuant to this Chapter of this Ordinance shall be held in trust for the account of the City until payment is made to the Tax Administrator.

**Section 13**

***BUSINESS***

Meeting Date:	September 17, 2015	Agenda Item Number	13.a
Agenda Item Title	Resolution No 2015-31 Retaining Craig St Alley as Public		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:** Adopt Resolution 2015-31 retaining the Craig Street Alley as a public alley.

**BACKGROUND:** Craig Street Alley begins on Washington Street one-half block east of Craig Street. Vehicular access through the alley terminates just short of Ocean Avenue because of a steep change in elevation. The alley provides access to the rear of properties on the east side of Craig Street and the west side of Emerson Lane. The alley contains public utilities including power and telephone lines. For budgetary reasons, many communities, including Ferndale, do not maintain the alley and rely on adjoining property owners to provide upkeep, keeping the alley free of debris, overgrown vines and weeds. In Ferndale, residents are required to keep personal property out of the alley.

Although it is a full width alley, the final  $\pm 100$  feet and the terminus was planted with shrubs and trees that predate the current property owners. One property owner at the end of Emerson Lane has maintained this greenbelt area. Other property owners share in the maintenance the rest of the alley.

Recently, an unknown assailant poisoned one of the alley’s trees and cut remaining tree trunks; they are all dying. At the same time, shrubs at the end of the alley were cut to the ground. These plants are public property and the cost of removing the dead foliage will be borne by the City. Members of the City Council and City Manager toured the site, inspected the damaged trees and spoke with property owners on either side of the alley. A discussion on whether to retain or vacate the alley ensued and was the subject of discussion at several City Council meetings.

Under direction from the City Attorney, the City Council sought a recommendation from the Planning Commission for this proposed land use decision. Should the end of the Craig Street Alley remain public property or should the City convert it to private property? The Commission believes that public alleys should be public property for the indefinite future.

Technically, Craig Street Alley is public property. Taking no action retains the status quo. The attached Resolution (Attachment A) is redundant. Regardless, the Council can adopt it to reinforce the City’s position.

**DISCUSSION:** Public streets and alleys play an important role in defining the makeup of a community and provide access to private property for public utilities, vehicular and pedestrian access. Alleys historically provide a place where dry utilities (e.g., electricity, telephone, garbage pickup) and carriage house or garage entrances are located.

Alleys contribute to the feel of a community that is characteristically different from modern subdivisions and form an important part of the grid street pattern that defines many older communities and neighborhoods.

As public property, alleys supply local government with greater flexibility for addressing transportation issues, connectivity, and future land use planning. To vacate or give up a public resource can limit future options.

Not all alleys are able to function in the manner conceived with they were mapped during early subdivisions of land. The Craig Street alley is an example of one that will never provide through vehicular access between Washington Street and Ocean Avenue. However, this alley could include a pedestrian access point from Ocean Avenue. It also contains power and telephone utility lines providing these services on both sides of the alley.

Abandoning (vacating) the end of the alley could be done. However, it may become appropriate to use all aspects of the alley by the City in the future. If vacated, this option will be lost.

**ZONING:** Craig Street Alley is the dividing line for two zoning districts.

- Craig Street = R-2
- Emerson Lane = R-1-B(2) [Single-family, Special Building Site]

**FMC §4.05.4 VACATED STREET OR ALLEY:** “In the event a dedicated street or alley shown on the zoning map is vacated by resolution or ordinance, the property formerly in said street or alley shall be included within the zone of the adjoining property on either side of said vacated street or alley. In the event said street or alley was a zone boundary between two (2) or more different zones, the new zone boundary shall be the former centerline of the vacated street or alley.”

**ENVIRONMENTAL REVIEW:** Action by the City to vacate a portion of the alley would be categorically exempt (Class 12) from CEQA Per §15312 Surplus Government Property Sales.

**FISCAL IMPACT:**

- Taking no formal action to vacate a portion of Craig Street Alley will still include the removal and disposal cost for vandalized tree and vegetation.
- A formal action to vacate a portion of the alley will trigger a number of costs associated with public hearing, surveys, map preparation, and legal and recording fees in addition to costs associated with the vandalized tree removal.

Following a spirited discussion, the Commissioners concluded that retaining alleys, including the Craig Street Alley is in the public interest. Therefore, the Planning Commission approves and recommends the attached resolution for consideration by the City Council.

**ATTACHMENTS:**

- Exhibit 1: Map of Alley
- Attachment A: Resolution 2015 XX

# EXHIBIT 1



**Attachment A**

**A RESOLUTION OF THE CITY COUNCIL  
FOR THE CITY OF FERNDALE, CALIFORNIA  
Resolution Number 2015-31**

**A RESOLUTION TO RETAIN CRAIG STREET ALLEY AS PUBLIC PROPERTY**

**WHEREAS**, Craig Street Alley is a public alley; and

**WHEREAS**, alleys provide access to private property, permit easy access to rear yards and provide a convenient place for public utilities; and

**WHEREAS**, Craig alley is maintained by adjoining property owners at no expense to the City; and

**WHEREAS**, public alleys and rights-of-way are managed by the City for the benefit of all citizens and are held for current and future uses; and

**WHEREAS**, requiring public rights-of-way in the future is a difficult, time consuming and expensive process;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Ferndale retain all of the Craig Street Alley as a public alley, cut down any diseased, dying or dead trees and prevent vehicular access to Bluff Street for safety reasons.

**PASSED AND ADOPTED** this \_\_\_day of \_\_\_\_\_ 2015 by the following vote of the CITY COUNCIL for the City of Ferndale:

This motion was made by Councilman \_\_\_\_\_.

The motion was seconded by Councilman \_\_\_\_\_.

YES:

NO:

ABSTAIN:

ABSENT:

Attest:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Don Hindley, Mayor

Meeting Date:	September 17, 2015	Agenda Item Number	13.b
Agenda Item Title	Discussion on Francis Creek Footbridge Design		
Presented By:	Francis Creek Ad Hoc Committee		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive update from the Francis Creek Bridge Committee and possibly approve bridge design.

**DISCUSSION:**

There are currently no paths or sidewalks from Francis St to Fireman’s Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman’s Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

Building this bridge would come at no cost to the City, but requires Council approval because it would be on City property. The cost for materials would be funded by donations. Construction will be provided by local volunteers, including several contractors.

To date, several designs have been discussed among the ad hoc committee. There was talk of a covered bridge, an uncovered bridge with Victorian gateway entrances at each end, and most recently, a more simple design. Ad hoc committee members want to have an open discussion with the public and Council to get feedback on design.

**FINANCIAL IMPACT:** None – Donor Funded

Meeting Date:	September 17, 2015	Agenda Item Number	13.c
Agenda Item Title	Update Sidewalk Standards for Construction and Repair		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Direct the City Manager to update existing standards for sidewalk construction and repair to preserve the existing fabric of appearance and dimension throughout the city.

**Background Information:** During the August public comment section of the August Planning Commission meeting, Jere Bob Bowden addressed the Commissioners with his observations concerning the recent sidewalk repairs on Main Street contracted by Caltrans. His comments were focused on the execution of the work by the contractor, lack of oversight and sensitivity by those in charge, and the inadequacy of the attempted concrete staining.

Chairman von Frausing-Borch requested that the matter be placed on the September Planning Commission agenda for discussion and possible action.

At that meeting, the Commission discussed the benefits of construction standards that can be applied to future sidewalk construction and encouraged the preparation of guidelines in an effort to minimize the impacts of mismatched sidewalk sections.

**DISCUSSION:** The process of pouring sidewalks has changed over the years. At the turn of the 20<sup>th</sup> Century and for decades following, sidewalks in Humboldt County were constructed in a two-step process. A base of 2” cobble in concrete forms foundation for the surface of the sidewalk. On top of this is laid a layer of cement mixed with washed beach sand containing tiny salt and pepper gravel. The mix is darkened with the addition of lamp black (carbon). As the surface cures it is hosed with water to expose the surface of the gravel. Before finishing the work, the contractor would stamp the sidewalk with a bronze marker containing his company’s name and sometimes the date of construction.

This construction technique can be observed throughout older parts of cities and town across the country as well as in Humboldt County. The final appearance varies depending on the nature of the sand and gravel used. The next time you walk on the beach at Big Lagoon or similar ocean beach, notice the sand and the salt and pepper appearance is has. This was the local source for the sidewalk “cream surface” and provides the traction in wet weather for shoes and boots.

In recent decades, the process of pouring concrete has undergone changes. Now a single step operation is used and the amount of lamp black has been significantly reduced or eliminated. New sidewalks are either cured with a smooth surface or swept with a broom to create tiny ridges for traction.

This results in a significant difference in appearance between sidewalks constructed by these two methods. This difference is most noticeable when patching older sidewalks as witnessed by the repairs on

Main Street. Many cities with historic sidewalks have chosen to institute standards for infill sidewalk repair in order to more closely match the original. For example, the City of Berkeley:

2002.5A Concrete Additives other than 1½ pound of lampblack per cubic yard  
(required in concrete for standard finish sidewalks, widened sidewalks and driveways)  
must be approved in advance by the Engineering Inspector.

Efforts to stain white concrete to match existing gray sidewalk surfaces are not as effective as standards that can be followed when new sidewalks are being poured.

The importance of sidewalks in Ferndale cannot be overstated. As a small community, many people walk to and through town. Visitors and tourists stroll neighborhoods and downtown to observe the architecture and proximate distances between residential and commercial areas. The appearance and texture of sidewalks is a subtle but important component of the City's infrastructure. The visual appearance between old and new sidewalk surfaces can be harmonious or jarring.

**FINANCIAL IMPACT: NONE**

**ATTACHMENTS:**

- Attachment A:** City of Eureka Paving Specifications from 1900
- Attachment B:** Paving Specifications from 1905
- Attachment C:** Paving Specifications from 1957



APPENDIX.

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after being spread, shall be rammed with a tamping iron weighing at least thirty pounds, to a uniform surface, till the water rises to the top, and so as to have a depth of six inches in thickness, and shall be two inches below the finished surface of the pavement. Upon this sub-stratum of concrete, prepared as above specified, after the same has been allowed to set to the satisfaction of the Street Superintendent, will be placed the wearing surface of bituminous rock.

Each contractor shall submit with his proposition a sample of the bituminous rock which he intends to furnish and lay, and all parts of the pavement laid by him must be of bituminous rock of equal quality to the sample furnished.

The bituminous rock must be heated, mixed and laid under the supervision of the Street Superintendent or his authorized deputy, and must be spread uniformly over the surface of the concrete, and rolled while warm with a roller weighing at least 500 pounds to the lineal foot. The finished surface shall have the thickness of two inches after being rolled, and shall conform to the cross-sections of the surface of the streets, as shown on the plans on file in the office of the City Engineer, or to the stakes set by him. The bituminous pavement shall extend from curb to curb, but if gutters are desired they may be constructed of other material.

Intersections or culverts can be constructed of the same material as the street by making a gradual descent from each side, in accordance with the grade and sub-grade stakes set by the City Engineer.

SPECIFICATIONS FOR CONSTRUCTING ARTIFICIAL CURBS IN THE CITY OF EUREKA.

Curbing herein provided for is to be constructed of concrete, mixed in the following proportions: Portland cement, one barrel; sand, three barrels; gravel, four barrels.

The Portland cement shall be either of the brand of "White," "Gillingham," or "K. B. & S.," and the gravel shall be of the size that will pass through a two-inch ring.

The concrete shall be prepared by mixing the gravel and sand and cement dry, and turning it at least twice, and then the water will be added and then turned while wetting it; the whole shall be thoroughly mixed.

All curbs shall be sixteen inches in depth and eight inches thick. The face of the curb for twelve inches from the top shall be prepared as follows: when the planks are set to receive the concrete, twelve inches from the top of the curb the contractor shall start its facing with dry fine, by using one part of Portland cement same as above specified, and one part of sand. Before placing in the concrete, there shall be placed a board one-half inch thick and four inches wide; the concrete shall then be placed against the board, the board shall then be removed and the space filled with dry fine, as above specified. The concrete shall be thoroughly tamped within three-fourths (¾) inch from the top; then the top shall be laid on, composed of cement, one part; sharp sand, one part well mixed; and the curb shall be finished in a good and workmanlike manner.

STONE CURBING.

All natural stone curbs shall be of good quality, sound, hard and of uniform color and texture, free from cracks, seams or sand pockets, cut rectangular in form, not less than sixteen (16) inches in depth, six (6) inches in width and not less than four (4) feet in length when dressed; the top and face of the curbstone shall be dressed smooth and even to a depth of twelve (12) inches below the top, and dressed not less than one (1) inch down on the back; all curbstone shall be of uni-

EUREKA, COUNTY  
 IC CEMENT, CON-  
 RFACE.

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form thickness and depth throughout, and free from seams. No wedge shaped, warped or otherwise defective stone will be allowed. The ends shall be dressed smooth, so as to make close joints through the full thickness of the stone, for a distance of not less than twelve (12) inches down from the top; all joints shall be made close fitting and in good workmanlike manner, and joints shall be filled with cement grout. The curb is to be set with plumb face, square section top, true to line and grade; the curb shall rest on four (4) inches of sand on the bottom; all back filling to be thoroughly tamped within four (4) inches of the top of the curb, so that there will be no displacement of the curb; the curbstones to be cut on a curve on the corner, and the radius of the curve shall be as given by the City Engineer. The curb must be well rammed to prevent it from settling.

#### SPECIFICATIONS FOR CONSTRUCTING SIDEWALKS IN THE CITY OF EUREKA.

The sidewalks herein provided for shall be constructed on the official grade, as established by the City of Eureka, and all work during its progress, and on its completion shall conform to the lines and levels given from time to time by the City Engineer of said city.

All sidewalks constructed in accordance with these specification shall be brought to sub-grade by excavating or filling three and three-fourths inches below the grade, as established by the City Council, then to wet and tamp or roll the ground thoroughly to a hard and even surface. On said sub-grade to place three inches of concrete, prepared in the following manner, and composed of the following materials: Cement, one part; sand, three parts; gravel, four parts; all to be well mixed dry, by turning it at least twice, then to wet it and turn while wetting it, so it will be thoroughly mixed; then to be put in its place and well tamped.

The wearing surface to be three-fourths of an inch thick, and composed of equal parts clean, sharp sand and best Portland cement, and well troweled down and marked in regular squares, and finished in a good and workmanlike manner. After the work has set for twelve hours, then to cover it up and keep it wet for ten days, at the end of which time the covering to be removed and the sidewalk left clear of all rubbish.

The Portland cement shall be either of the brand of "White," "Gillingham," or "K. B. & S.," and the gravel shall be of the size that it will pass through a two-inch ring, and the sand shall be silicious sand, free from loam, mica or other impurities.

All work done under these specifications shall in every respect be executed in a thorough and workmanlike manner, and shall be commenced and carried on at such points and in such order of procedure as may from time to time be directed by the Street Superintendent; provided, however, that each section, one block in length as hereinbefore described, shall be wholly completed, inspected and approved under and by the Street Superintendent.

All line and grade stakes will be given by the City Engineer, and the work must be done as indicated by said stakes. The contractor must take good care to preserve all stakes as much as possible.

The contractor shall, when required to do so by the Street Superintendent, remove from the work any overseer, superintendent, laborer or other person employed on the work who shall refuse or neglect to obey the directions of the Street Superintendent or City Engineer relating to the work, or who shall perform his work in a manner contrary to these specifications, or who shall be found in-

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## APPENDIX.

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competent or unfaithful, or who shall commit any trespass on public or private property in the vicinity of the work, or for any improper conduct. All loss or damage arising from the nature of the work to be done under these specifications, or from any unforeseen obstructions or difficulties which may be encountered in the prosecution of the same, or from the action of the elements, or from encumbrances on the lines of the work, or from any act or omission on the part of the contractor, or any person or agent employed by him, not authorized by these specifications, shall be sustained by the contractor.

No work shall be considered as accepted which may be defective in its construction, or deficient in any requirement of these specifications in consequence of the negligence of any officer of the city, or inspector connected with the work, to point out said defect or deficiency during construction, and the contractor shall be required to correct any imperfect work whenever discovered before the final acceptance of the work.

The contractor assumes all risks of variance in any computation or statement of amounts or quantities necessary to complete the said work in accordance with the plans and specifications, and to the satisfaction of the Street Superintendent.

Bidders must examine and judge for themselves as to the location of the proposed work, the nature of the excavations to be made, and the work to be done.

The contractor shall give twenty-four hours' notice in writing when he shall require the services of the City Engineer for laying out any portion of the work.

The contractor shall not disturb any monument, bench mark, or reference point found on the line of the improvement until ordered by the City Engineer, and he shall re-set them as directed by the City Engineer. A penalty of \$25 shall be imposed for each monument disturbed without orders, and the amount be deducted from the estimate.

In case the contractor shall neglect or refuse, after written notice, to remove or replace any rejected work or materials, they shall be removed and replaced by order of the Street Superintendent at the contractor's expense.

The contractor shall be required to remove all obstructions, such as trees, stumps, stones, old blocks, crossings, culverts, debris, etc., that may be in the way of making said improvements. No more than two blocks of the street shall be torn up, nor more than one cross-street be closed at any one time, unless ordered by the Street Superintendent.

It is hereby expressly understood that on refusal or failure on the part of the contractor, or his men, to comply with any portion of these specifications, the Street Superintendent is hereby authorized to employ sufficient help to have the required work done, and deduct the expense of the same from any money that may be due or which may hereafter become due to the contractor.

The Contractor shall agree that on all estimates the certificate of the Street Superintendent shall be conclusive as to the amount of work to be done, and shall be accepted by such contractor as final.

The contractor shall agree that he will indemnify and save harmless the City of Eureka of all suits and actions of every name and description brought against it for, or on account of, any damages received or sustained by any party or parties, by or from any acts of, or anything done by said contractor, his servants or agents, in the prosecution of said work.

All work done under these specifications must strictly comply with them.

All rubbish must be removed from the street before acceptance.

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he desires a final acceptance of the work, and the latter will as soon as possible make the necessary examination, and if the work is found in compliance with these specifications, the City Street Superintendent will furnish the contractor with a certificate to that effect, which must be presented by the latter to the Board of Councilmen for endorsement.

In the interpretation of these specifications the decision of the Street Superintendent of said city shall be final.

### POLICE UNIFORMS.

#### ADOPTING A UNIFORM FOR THE POLICE FORCE OF THE CITY OF EUREKA.

[Adopted August 22d, 1892.]

WHEREAS, Section No. 15 of Ordinance No. 154, provides that the Common Council may adopt a suitable uniform to be worn by the police force of this city, therefore be it

Resolved, That the Chief of Police and all officers of the permanent police force shall provide themselves with uniforms and badges of office, which shall be worn by them upon all occasions, with such exceptions on the part of officers performing detective duty as may be permitted by the Chief of Police. And be it further

Resolved, That the full dress uniform to be worn by the Eureka police force shall be as follows, to-wit:

#### FOR CHIEF OF POLICE.

The dress shall be a double-breasted frock coat, the waist to extend to the top of the hip, and the skirt to within one inch of the bend of the knee; two rows of police buttons on the breast, eight in each row, placed in pairs, the distance between each row five and one-half inches at the top and three and one-half inches at the bottom; stand up collar, to rise no higher than to permit the chin to turn freely over it, to hook in front at the bottom; cuffs three and one-half inches deep, and to button with three small buttons at the under seam; two buttons on the hip, one button on the bottom of each skirt pocket welt, and two buttons intermediate, so that there will be six buttons on the back; collar and cuffs to be of dark blue velvet; lining of coat black; the pantaloons plain; black neck-cloth and white collar; the vest single-breasted, with eight buttons placed at equal distances.

#### FOR POLICE OFFICERS.

The dress shall be a single-breasted frock coat, with rolling collar, the waist to extend to the hip, and the skirt to within one inch of the bend of the knee; nine buttons on the breast, two buttons on the bottom of each pocket, and three small buttons on the under seam of the cuffs; pantaloons plain; white shirt collar, black neck-cloth; vest single-breasted, with nine buttons placed at equal distances.

#### OVERCOATS.

The overcoat shall be of blue cloth, indigo dyed, double-breasted, rolling collar, waist to extend one inch below the hip, skirt to three inches below the bend of the knee, swell edge, stitched one-fourth of an inch from the edge, with nine police buttons on each breast, four on the back and skirt, and two on the cuffs. All buttons on the breast of double-breasted coats shall be placed in two rows, at a distance between rows of seven inches at top and three and one-half inches at bottom, measured from centers, and in such a manner as to form, when the coat is buttoned, direct lines from top to bottom.

The cloth to be used in all uniforms shall be blue, indigo dyed, all wool

fifty-four inches in width, not less than twenty-seven inches, to be used in the pantaloons, per yard, and in quality herewith.

The hats to be of the same color and color to the sample. Any garment made by the Chief of Police.

#### AN ACT TO AMEND THE STATE OF CALIFORNIA, TO PROVIDE FOR THE RELATIONSHIP OF A CITY.

The People of the State do hereby enact as follows:

SECTION 1. Sec. 15 of the State of California entitled "An Act to amend the State of California, to provide for the relationship of a city," approved March 10, 1892, is hereby amended so as to read:

SEC. 2. The County of Eureka, any municipal corporation, or any inhabitants thereof to be reorganized, such body may by ordinance or resolution declare that such municipal corporation is entitled to organize a Board of Trustees, or other legislative body, by not less than one-fifth of the electors of such city or county, and the question whether such body shall be a municipal corporation or a municipal corporation thereupon such proceeding shall be governed by the general law for the reorganization of municipal corporations. If a majority of the electors of such city or county at the time prescribe the population under which the question of such reorganization shall be decided. Whenever the result of such reorganization shall be approved by the Board of Trustees, or other legislative body, thereupon the number of the inhabitants of such city or county for the purposes of legislative enactments shall be the number of the inhabitants of such city or county as shown on the last census of the Board of Trustees, or other legislative body, or other copy of such minute or ordinance of the county wherein such city or county is situated.

SEC. 3. This act

ORDINANCE NO. 358.

PROVIDING FOR THE CONSTRUCTION AND CARE OF SIDEWALKS.

(Approved July 21, 1904.)

Be it ordained by the Council of the City of Eureka as follows:

SECTION 1. All sidewalks within the corporate limits of the City of Eureka must be constructed and maintained in accordance with the provisions and requirements of this ordinance.

SEC. 2. Sidewalks shall be built of wood, or constructed of cement or bituminous sand rock, as hereinafter provided.

SEC. 3. All wood sidewalks shall be constructed according to the following specifications:

"A" The wood used shall be entirely merchantable or clear lumber. The plank shall be at least two inches thick, surfaced on one side and of uniform thickness.

SIDEWALK ORDINANCES

placing in or upon any street, signs, nails, cans, or other objectionable articles.

Violations of this Ordinance (except those upon conviction) shall be fined not more than five (5) dollars.

This Ordinance is hereby repealed and after its first publication shall be in full force and effect.

CONSTRUCTION OF PERSONS UPON

Persons shall be placed upon the streets in such numbers and in such positions as to injuriously affect or obstruct such streets or sidewalks.

Any person who places upon any such street or sidewalk any obstruction shall be liable to a fine of not more than five dollars.

CONSTRUCTION OF SIDEWALKS

Such sidewalks shall be constructed of cement or bituminous concrete or of clear lumber.

The sidewalks shall be finished with a surface of uniform thickness.

Such planks shall be spiked or nailed to stringers with at least twenty penny nails or spikes and said stringers shall be not less than four by six inches in size.

Such planks shall be laid at right angles to the street on which they are laid, shall have an even surface, shall have a raise from the curb of one-fourth of an inch to the foot, and shall correspond with the official grade of the street along the curb.

"B" All wooden sidewalks shall have at least four supporting stringers or joists.

"C" The corners of such sidewalks at all intersections of streets shall be rounded to conform to the circumference of a circle having a radius of eight feet; and such corners at all intersections of streets and alleys shall be rounded to conform to the circumference of a circle having a radius of four feet.

"D" Every wooden sidewalk shall have a curb which may be of wood, cement or stone. Cement or stone curbs shall be laid in accordance with the provisions hereinafter contained. Wooden curbs must be constructed of merchantable or clear redwood planks, not less than four inches in thickness, fourteen inches in width, and not less than six feet in length, except when a shorter length is necessary in making curves at corner. Such curbs at corners of streets shall be constructed so as to harmonize to the grades of the intersecting streets. Such curbs shall be so laid that when the two inch planks are resting thereon, the top of said planks above the said curb shall conform to the official grade of the street of which such sidewalk forms a part along the whole course of said sidewalk. All plank sidewalks shall extend from the property line to the curb.

SEC. 4. Cement sidewalks shall be constructed according to the following specifications:

"A" The ground upon which a cement sidewalk is to be laid shall first be brought to sub-grade by excavating or filling so that such sub-grade shall be three and three-fourth inches below the line of the established grade of the street upon which such sidewalk is to be laid. The said ground must then be wet and tamped or rolled thoroughly until the surface is hard and even. On such sub-grades and surface so obtained there shall be placed three inches of concrete, composed of the following materials and prepared in the following manner: Cement, which shall be the best Portland cement, one part, sand three parts, and gravel four parts; all to be well mixed dry, by turning at least twice, then to be wet and to be turned while it is being made wet, to be thoroughly mixed thereby, then said concrete to be put in place and thoroughly tamped.

"B" The said concrete to be covered with a wearing surface to be three-fourths of an inch thick, and composed of equal part clean, sharp sand and the best Portland cement, thoroughly mixed. Such surface to be well troweled down to an even surface and when such sidewalk is twelve feet wide it shall be marked in regular squares and finished in a good and workmanlike manner. Such work upon being finished shall be allowed to set for twelve hours, and shall then be covered up and kept wet for ten days.

"C" The Portland cement to be used shall be either of the brand of "White," "Gillingham," or "K. B. & S." or cement of equal quality. The gravel shall be of the size that it will pass through a two-inch ring, and the sand shall be silicious sand, free from loam, mica, or other impurities.

"D" A sufficient quantity of lamp black must be used in the concrete composing the wearing surface to give the finished work a dark slate color.

"E" Wherever the grade exceeds twelve per cent the artificial stone or cement must be finished off with a rough surface at least equivalent to corrugations.

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formed by depressed channels three-quarters of an inch wide and one-quarter of an inch deep, two and one-quarter inches between centers.

"F" Where squares are marked on said sidewalk they must not be more than three feet square.

"G". All cement sidewalks hereafter laid must be provided with expansion joints. These are to be spaced not more than 75 feet apart, and are to extend across the sidewalk on lines at right angles to the curb. When new cement sidewalks abutts at both ends against old cement sidewalks, expansion joints will be required at each end whenever its length exceeds fifty feet, otherwise at only one end. Expansion joints will always be required upon both sides of cement sidewalks at corners when abutting against other cement sidewalks. Such expansion joints are to be made one-half inch in width for the full depth of the concrete, and after the concrete has set, are to be filled with hot asphaltic cement, to which enough powdered limestone has been added to bring it to a suitable consistency.

"H" All cement sidewalks shall have a curb which shall be constructed of cement or stone as hereinafter set forth, provided, that in the case of cement sidewalks the curb may be made a constituent part of the sidewalk. Such curb shall be of the same height and conform to the grade of the street of which it is a part.

SEC. 5. Bituminous sand rock sidewalks shall be constructed according to the following specifications:

"A" The ground where said sidewalk is to be laid shall be sub-graded and prepared as provided for cement sidewalks in section four of this Ordinance. Concrete shall be spread over the said sidewalk surface which concrete shall be prepared as specified in said section four, and shall be two and one-half inches thick.

"B" Upon said cement foundation shall be laid bituminous rock which shall be prepared for spreading and of the quality prescribed for bituminous pavement of the City of Eureka. It shall be laid on and spread as is prescribed for bituminous street pavement.

"C" The bituminous rock after compacting must be at least one and one-quarter inches thick and must have a smooth even surface.

"D" All bituminous rock sidewalks shall have a cement or stone curb which shall be constructed as hereinafter provided. Such curb shall be of the same height as the street grade and conform thereto in all its parts.

"E" Such sidewalks shall be laid so as to have a raise of one-fifth of an inch to the foot from the curb.

SEC. 6. All cement curbing for sidewalks shall be constructed in accordance with the following specifications:

"A" The concrete therefor shall be composed of the materials and shall be prepared as provided for cement concrete in section four of this Ordinance.

"B" Such curbs shall be sixteen inches in depth and eight inches thick. The face of the curb for twelve inches from the top shall be prepared as follows: When the planks are set to receive the concrete, twelve inches from the top of the curb the facing thereof shall be started with dry fine, by using one part of Portland cement of first quality, and one part of sand. Before placing in the concrete there shall be placed a board one-half inch thick and four inches wide; the concrete shall then be placed against the board, the board shall then be removed and the space filled with dry fine, as above specified. The concrete shall then be thoroughly tamped within three-fourths inch from the top; then the top shall be laid on, composed of equal parts of cement and sharp sand, well mixed; and the curb shall be finished in a good and workmanlike manner.

"C" The said curb shall conform to the official grade of the street in which it is laid.

SEC. 7. All natural stone curbing for sidewalks shall be constructed according to the following specifications:

"A" All natural stone curbing shall be constructed of stone of good quality, sound, hard, and of uniform color and texture, free from cracks, seams or sand pockets, cut rectangular in form, not less than sixteen inches in depth, six inches in width, and not less than four feet in length when dressed; the top and face of the curbstone shall be dressed smooth and even to a depth of twelve inches below the top and dressed not less than one inch down on the back; all curbstone shall be of uniform thickness and depth throughout and free from seams. No wedge shaped, warped or otherwise defective stone shall be used. The ends shall be dressed smooth so as to make close joints through the full thickness of the stone for a distance of not less than twelve inches down from the top. All joints shall be made close fitting and in a good workmanlike manner, and all joints shall be filled with cement grout. The curb is to be set with plumb face, square section top, true to line and street grade in all its parts; the curb shall rest on four inches of sand on the bottom; all back filling to be thoroughly tamped within four inches of the top of the curb, so there will be no displacement of the curb; the curb to be cut on a curve on the corners of intersections of streets and alleys on the same circumference hereinbefore prescribed for wooden curbs. The foundation to be thoroughly prepared and the earth on the sides of the curb shall be well rammed to prevent it from settling.

"B" The said curb shall conform in height to the official grade of the street in which it is laid.

SEC. 8. The concrete and also the bituminous rock sidewalks shall be twelve feet wide within the following described part of the City of Eureka.

Beginning at a point where the west line of A street intersects the water front line of Humboldt Bay, thence south along the west line of A street to the north line of Sixth street, then east along the north line of Sixth street to the east line of C street, thence along the east line of J street to the north line of Fourth street; thence along the north line of Fourth street to the west line of I street; thence along the west line of I street to Humboldt Bay, provided that the sidewalk along the north side of First street shall be nine feet wide.

(Amended: Approved Dec. 8, 1904; Ordinance No. 375.)

SEC. 9. The Council may grant the privilege upon a written petition made for the purpose, to any property owner within the City of Eureka to build or construct a cement or bituminous rock sidewalk outside of that part of the city described in Section 8 of this Ordinance, which shall be less than twelve feet in width. Such sidewalks must be constructed for at least one block and can be built only upon the petition of the property owners owning one side of a block petitioning for the same. Such sidewalks may be built in the following manner:

"A" Such sidewalk may be eight feet and four inches wide from the property line and the remaining three feet and eight inches may be raised with earth to the grade of the sidewalk and kept as a grass plat or lawn.

"B" On streets where there is no street car line such lawn or grass plat may be extended into the street so that the outer line of the curb will be eighteen feet from the property line.

"C" A space three feet in width along the property line may be made into a lawn or grass plat, leaving the cement or bituminous walk outside five feet and four inches in width but no walk shall be less than said width.

"D" Walks connecting premises with the outer lines of sidewalks may be

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## SIDEWALK ORDINANCES

built of cement, or bituminous sand rock, six feet in width, and where such walks are built the corners must be rounded as required for corners at the intersection of streets and alleys for sidewalks.

"E" Where the line of the grass plat is eighteen feet from the property line there must be an outer wooden curb constructed as wooden curbs are herein provided to be constructed. Where the sidewalk and grass plat are twelve feet wide curbs may be of wood, stone or cement as hereinbefore provided.

"F" Where such narrow sidewalks are constructed of bituminous sand rock the edges are to be retained by 2x4 inch redwood strips spiked to 2x4 inch redwood stakes 15 inches long driven every six feet apart, all flush with the surface of the walk.

"G" All curbs constructed in connection with such narrow sidewalks shall conform to the street grade and there shall be a rise from all curbs to the property line of one-fifth of an inch to the foot.

SEC. 10. All sidewalks shall be constructed under the supervision and to the satisfaction of the Superintendent of Streets and City Engineer.

SEC. 11. All grade lines and curb lines must be given by the City Engineer and all sidewalks must be constructed in conformity with such lines.

SEC. 12. All cement and bituminous narrow sidewalks provided for by Section 9 of this Ordinance so far as materials and preparation of the ground is concerned shall be constructed in the same manner provided for twelve foot sidewalks of the same materials.

SEC. 13. All ordinances or parts of Ordinances in conflict with this ordinance are hereby repealed.

SEC. 14. This Ordinance shall take effect immediately.

## ORDINANCE NO. 396.

AN ORDINANCE REGULATING AND ENFORCING THE REPAIRING OF  
STREETS, LANES, ALLEYS, COURTS, PLACES, AND SIDEWALKS  
IN THE CITY OF EUREKA.

(Approved Sept. 6th, 1905.)

Be it ordained by the Council of the City of Eureka, as follows:

SECTION 1. When any portion of any street, avenue, lane, alley, court or place in the City of Eureka, improved, or any sidewalk constructed thereon, according to law, shall be out of repair, and in condition to endanger persons or property passing thereon, or in condition to interfere with the public convenience in the use thereof, it shall be the duty of the Superintendent of Streets of said City to require, by notice in writing, to be delivered to them personally, or left on the premises, the owner or occupants of lots or portions of lots, fronting on said portion of said street, avenue, lane, alley, court or place, or of said portion of said sidewalk so out of repair, as aforesaid, to repair forthwith, said portion of said street, avenue, lane, alley, court or place to the center thereof, or said sidewalk in front of the property of which he is the owner, or tenant, or occupant, and said Superintendent of Streets shall specify in said notice what work is required to be done, and how the same is to be done, and what material shall be used in said repairs.

SEC. 2. Any owner, tenant or occupant who shall fail, refuse or neglect to

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SEC. 10. Ordinance No. 474 be, and the same is hereby repealed.

SEC. 11. If any word, phrase, clause, sentence or section of this Ordinance is for any reason, held to be unconstitutional such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the said City of Eureka hereby declares that it would have passed this Ordinance and each word, phrase, clause, sentence or section thereof, irrespective of the fact that any one or more of said word, phrase, sentence, clause or section be declared unconstitutional.

## ORDINANCE No. 2725.

AN ORDINANCE PROVIDING FOR THE CONSTRUCTION AND CARE OF SIDEWALKS IN THE CITY OF EUREKA; MAKING IT UNLAWFUL TO CONSTRUCT OR LAY ANY SIDEWALK NOT IN ACCORDANCE WITH THE SPECIFICATIONS PRESCRIBED IN THIS ORDINANCE; AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF; AND REPEALING ORDINANCES 358, 2090, 2461 and 2561.

(Approved December 3, 1957).

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF EUREKA, as follows:

All sidewalks within the corporate limits of the City of Eureka shall hereafter be constructed and maintained in accordance with the provisions of this Ordinance.

## SECTION I

(a) That the dimensions and specifications as specifically set forth in this ordinance, of curbs, sidewalks, drop curbs and entrance aprons, in the City of Eureka, be and the same are hereby adopted and approved.

(b) All curbs and sidewalks shall be constructed of Portland Cement Concrete as hereinafter provided and shall be constructed according to the following specifications:

**MATERIALS:** Portland Cement Concrete shall be composed of Portland Cement, fine aggregate, coarse aggregate and water, so proportioned and mixed as to produce a plastic, workable mixture.

Unless otherwise specified or required, the following is the correct cement requirement, strength requirement, and maximum size of aggregate for Portland Cement Concrete Sidewalks:

5 cu. ft. Portland Cement per Cubic Yard. 3,000 pounds strength at 28 days. 1½ inches Maximum size of aggregate.

The Cement per cubic yard of concrete is defined as the cubic feet of cement for each cubic yard of concrete in place. A cubic foot of cement shall be considered as weighing ninety-four (94) pounds and shall conform to the requirements of the standard specifications for Portland Cement of the American Society for Testing Materials.

The strength is defined as the average of compressive strength at twenty-eight (28) days, as determined by breaking any ten (10) consecutive standard six (6") diameter by twelve (12") height test specimens.

The maximum size of aggregate indicates the maximum size of screen openings permitted in grading the aggregate.

The screens used for test purposes shall be standard round opening screens for one half ( $\frac{1}{2}$ " ) openings and larger, and screens with square openings for all sizes smaller than one-half ( $\frac{1}{2}$ " ) inch.

The water used in mixing the concrete shall be clean, free from oil, acid, alkali or vegetable matter. No salt or sea water shall be used in the mixing of any concrete.

### SECTION II

(a) **SUBGRADE:** The subgrade shall be free from all grass, roots, wood or other material subject to decay, and shall be constructed true to grade and cross-section at least four (4") inches below the finished grade at all points throughout the sidewalk width. It shall be thoroughly watered and rolled or hand tamped until hard and solid before placing the concrete. All soft or spongy soil within the curb or sidewalk area shall be removed to a depth of six (6") inches below subgrade elevation, the resulting space filled with sand or gravel and compacted until a firm and solid foundation is secured.

(b) **FORMS:** Timber forms for Portland Cement Concrete Sidewalks and Curbs shall be at least one and five-eighths ( $1 \frac{5}{8}$ " ) inches thick after being surfaced with a true upper edge and a width equal to the full depth of the finished sidewalk or curb.

They shall be set with the upper edge true to line and grade and shall be held rigidly in place by stakes placed on the outside of the forms and set flush with the top edge of the form.

All forms shall be set to provide a transverse slope of one-quarter ( $\frac{1}{4}$ " ) inch per foot of sidewalk width measured from the outer curb line.

Rigid forms shall be provided for all curb returns, except that benders or thin plank forms, rigidly placed, may be used.

(c) **CURB RADIUS:** The curb returns at all right-angle intersections of streets shall have a radius of eight (8'), except walks six (6') or less in width shall have a radius equal to the width, and the curb return at all right angled intersections of streets and alleys shall have a radius of four (4') feet.

All curb returns where the intersecting angle is other than a right angle the radius shall be determined by the City Engineer.

(d) Immediately after removing the front curb forms, all holes, rock pockets and depressions shall be cleaned and filled with cement mortar care being exercised to obtain a perfect bond with the concrete and to obtain the same color as the surrounding concrete. All fins and other projections shall be removed.

### SECTION III

(a) **CONSTRUCTION:** All Portland Cement Concrete sidewalks be not less than four (4") inches thick. After the concrete for sidewalks has been placed between the side forms it shall first be tamped with a heavy tamper until a layer of mortar has been brought to the surface. After the above tamping has been completed, the surface shall be floated to a true and even surface and troweled smooth or finished with a fine hair push broom drawn over the surface transverse to the line of traffic. Whenever the grade exceeds ten (10%) per cent, the finished surface shall be floated to a true and even surface and finished with a coarse push broom drawn over the surface transverse to the line of traffic. If necessary, water should be applied to the surface immediately in advance of brooming.

(b) The surface of sidewalk less than nine (9) square feet shall have the corners rounded and when a ten (10') foot sidewalk shall not vary more than one-eighth (1/8") of an inch.

### CONCRETE CURBS

(a) All Portland Cement Concrete Curbs shall be made an integral part of the sidewalk and have previously been cast and have a width of ten (10") inches at the curb grade. The finished side forming the face of the curb shall be true to line.

(b) Battered curbs shall be set true to line with existing curbs, and shall be set to the same grade.

When sidewalks or curbs are removed and the new curb is set, the first scoring line beyond the curb shall be set to the same grade as the first scoring line beyond the existing curb.

(a) **JOINTS:** Weaker Portland Cement Concrete sidewalks shall be installed in the curbs corner adjacent pavements.

(b) Weakened plane joints shall be inserted through the concrete with an oiled steel plate. The plate shall be shaped to conform to the width of the curb and shall be loosened and removed as the sidewalk is laid to hold its shape. All weakened joints shall be marked with rectangular markings of the following dimensions:

(a) **DROP CURB ENTRENCHMENTS:** Any public sidewalk shall have a drop curb at the following locations:

The curb shall be cut to the sidewalk slope and the sidewalk shall slope up to the curb apron measured on a line parallel to the curb. The curb shall be sloped back for a distance of three (3') feet from the line of the curb. All drop curbs shall be cut to serve a business establishment. The curb shall be finished with one (1) inch deformed steel bars spaced at three (3") inches from the edge of the curb and extending three (3') feet from the curb area and extending three (3') feet from the curb area. Wire mesh may be used in place of the steel bars. It shall be of  $\frac{3}{8}$ " inch steel bars. It shall be of (10) gauge wire.

## SIDEWALK ORDINANCES

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(b) The surface of sidewalks shall be marked into rectangles of not more than nine (9) square feet, the marking to be done with a tool which will leave the corners rounded. The finished surface shall be free from blemishes, and when a ten (10') foot straight edge is placed thereon, the surface shall not vary more than one-eighth (1/8") inch from the edge, except at grade changes.

## SECTION IV

## CONCRETE CURBS

(a) All Portland Cement Concrete sidewalks shall have a curb which shall be made an integral part of the sidewalk, except in cases where the curbs have previously been constructed. Such curbs shall be sixteen (16") in depth and have a width of ten (10") inches at the base and six (6") inches on the top at the curb grade. The curb shall be constructed with the four (4") battered side forming the face of the curb.

(b) Battered curbs shall be constructed in all new locations. When connecting to existing curbs, the existing curb design shall be used.

When sidewalks or curbs are to be reconstructed and the limit of new work specified does not fall on a scoring line, the entire section shall be removed and the new curb or sidewalk shall join the old curb or sidewalk at the first scoring line beyond said specified limits.

## SECTION V

(a) JOINTS: Weakened plane joints shall be installed in all Portland Cement Concrete sidewalks and curbs at intervals of not more than thirty (30') feet and at the end of all curb returns. Weakened plane joints shall be installed in the curbs continuously with the weakened plane joints in the adjacent pavements.

(b) Weakened plane joints shall be formed by cutting completely through the concrete with a steel trowel or other suitable instrument, or by inserting an oiled steel plate one eighth (1/8") inch thick. The plate shall be shaped to conform to the full cross section of the concrete, and it shall be loosened and removed as soon as the concrete has stiffened sufficiently to hold its shape. All weakened plane joints shall be so placed as to coincide with the rectangular markings of the pavement.

## SECTION VI

(a) DROP CURB ENTRANCES: All curb entrances for driveways across any public sidewalk shall be constructed according to the following specifications:

The curb shall be cut away to seven (7") inches below the top of curb. The sidewalk shall slope uniformly for a distance of three (3') feet to the entrance apron measured on a line parallel to the curb. The entrance apron shall be sloped back for a distance of six (6') feet measured at right angles to the line of the curb. All drop entrances which are constructed for public use or to serve a business establishment shall be reinforced with three-eighths (3/8") inch deformed steel bars spaced on twelve (12") inch centers and extending on a line parallel to the line of the curb, from the center of the curb to three (3") inches from the edge of the concrete on the inside of the sidewalk; and on twelve (12") centers at right angles to the line of the curb in the apron area and extending three (3') on each side of the apron.

Wire mesh may be used as reinforcement in place of the three-eighths (3/8") inch steel bars. It shall be six (6") inch by six (6") inch mesh of ten (10) gauge wire.

All concrete apron slabs shall have a minimum thickness of six (6") inches. When reinforcing steel is placed in the slab it shall be placed two (2") inches from the bottom of the slab.

When reinforced concrete entrance aprons are constructed the curb shall be reinforced with one (1) three-eighths ( $\frac{3}{8}$ ") inch deformed steel bar placed in the center of the curb and two (2") inches above the bottom of the curb.

(b) No part of a drop curb driveway shall be constructed within eight (8) feet of the property line produced at street intersections. Driveways shall be confined within the limits of the frontage of the property. Driveways shall not be constructed within three feet of street light and traffic signal standards, poles, sign posts, fire hydrants or other appurtenances. Driveway approaches located at the curb return at alley intersections shall be constructed to conform to the alley intersection pavement where the pavement is in place, and if the alley pavement is not in place, the approach shall be constructed to conform to the standard sidewalk.

(c) The total maximum length of commercial driveways permitted by this ordinance shall be governed as follows:

For commercial establishments, where driveways are a means of access for commercial vehicles only and not the general public, a maximum of one (1) twenty-five (25') foot driveway shall be permitted if loading and unloading in the alley is impractical or if no alley exists.

For commercial establishments where driveways are a means of access for the general public (service stations, drive-ins, parking lots, etc.) and the establishment has frontage on one street only, a maximum of two (2) thirty-five foot driveways shall be permitted, but in no case shall driveways exceed (70%) per cent of the property frontage.

For commercial establishments where driveways are a means of access for the general public (service stations, drive-ins, parking lots, etc.), and the establishment has a frontage on two or more streets, a maximum of two (2) driveways, one (1) thirty-five (35') feet and one (1) thirty (30') feet, shall be permitted on the major street frontage, but in no case shall the total driveways exceed sixty-five (65%) per cent of the street frontage; and a maximum of one (1) thirty (30') driveway on each secondary street frontage. In such cases where the designation of the major and secondary streets is not apparent from traffic volume and stop signs, the property owner shall have the privilege of designating his major frontage.

Where two or more adjoining entrances are provided for the same property, a safety island of not less than twenty-two (22') feet measured along the face of the curb shall be provided between said entrances.

No entrance apron or other obstruction shall extend out into the street further than the face of the curb. Any existing apron violating any of the provisions of this ordinance shall be altered to conform to the said provisions whenever in the judgment of the City Council, the public interest, convenience or safety requires such alterations. The owner or owners shall be subject to the same time limits and penalties for failure to carry out these requirements as are set forth in this ordinance for new sidewalks.

For a private residence where the driveway is a means of access for the owner's personal use only, and not the general public, a maximum fourteen (14') driveway shall be permitted for a single car garage and a maximum (18') foot driveway shall be permitted for a double car garage.

(d) Before constructing any drop curb entrance, the Contractor or owner shall obtain from the City Engineer's office a permit for same. The

permit shall clearly state entrance in relation to the City Engineer.

In the case of drop curbs, the Contractor or owner of improvements showing them in relation to the owner's property.

When the permit to construct in case of commercial establishments, City Engineer, Superintendent of Police Department, Building City of Eureka.

When drawings or plans for establishments, are submitted, also be approved by the abovesaid Superintendent of Police.

The rules and regulations by the Superintendent of Police to be made by the City Engineer.

(e) Should a variance ordinance be deemed advanced such a variance by the City Engineer, Streets, who shall, with his approval or disapproval.

DEPOSIT: A deposit from each applicant for a sidewalk in the City of Eureka. Deposits shall be held by the City of Eureka.

Said deposit of Twenty dollars shall be returned to the depositor on completion of the sidewalk. If the sidewalk is accepted by the City Engineer, the survey is completed. If the deposit shall be forfeited to the City of Eureka.

CLEANUP: Any person who shall construct sidewalks shall be responsible for the excess dirt, sand and gravel. The process of construction on the premises in a clean condition. The contracting firm shall clear the curb and pavement or bank of excess materials upon the completion of the sidewalk. The persons, contractor or owner of the City of Eureka shall furnish the necessary equipment as are necessary to give access to the sidewalk. He shall so conduct his operations as to not obstruct traffic, and he shall have the authority to prosecute properly.

(a) SIDEWALK WIDTH: No sidewalk other than a Portland Cement sidewalk shall be within the following description:

SIDEWALK ORDINANCES

permit shall clearly state and describe the position of such proposed entrance in relation to the owner's property and be approved by the City Engineer.

In the case of drop curb entrances to proposed new buildings or improvements, the Contractor or owner shall present the proposed drawings or plans of improvements showing the exact location of proposed drop curb entrances in relation to the owner's property and improvements.

When the permit to construct a drop curb entrance or entrances in the case of commercial establishments, is obtained, it must be approved by the City Engineer, Superintendent of Streets, Safety or Traffic Office of the Police Department, Building Inspector, and Fire Prevention Bureau of the City of Eureka.

When drawings or plans of improvements in the case of commercial establishments, are submitted, showing proposed drop curb entrances, they must also be approved by the above offices in addition to that of the City Engineer.

The rules and regulations set forth by this ordinance shall be enforced by the Superintendent of Streets. Inspections, engineering and surveys shall be made by the City Engineer.

(e) Should a variance or alteration to the rules and regulations of this ordinance be deemed advantageous or necessary to the owner, he may request such a variance by submitting an alternate proposal to the Superintendent of Streets, who shall, with his recommendations, submit same to the Council for approval or disapproval.

SECTION VII

DEPOSIT: A deposit of twenty-five (\$25.00) Dollars shall be collected from each applicant for a survey for the construction of each sidewalk in the City of Eureka. Deposits shall be collected by the City Engineer of the City of Eureka.

Said deposit of Twenty-five (\$25.00) Dollars shall be refunded to the depositor on completion of the sidewalk, provided the sidewalk is completed and accepted by the City Engineer within seventy-five (75) calendar days after the survey is completed. If the sidewalk is not completed in the specified time, the deposit shall be forfeited by the depositor and shall be claimed by the City of Eureka.

SECTION VIII

CLEANUP: Any person or persons, contractor or contracting firm who shall construct sidewalks and curbs in the City of Eureka, shall remove all excess dirt, sand and gravel, boards, or any other rubbish accumulated during the process of construction of such sidewalk and curb; and shall leave the premises in a clean condition. When forms are removed the contractor or contracting firm shall clean out where the forms were and fill between the curb and pavement or bank with concrete or asphalt pavement. The spreading of excess materials upon the street area shall not be permitted. Any person or persons, contractor or contracting firm constructing sidewalks within the City of Eureka shall furnish, erect and maintain such barriers, lights and signs as are necessary to give adequate warning to the public at all times and shall conduct his operations as to offer the least possible inconvenience to public traffic, and he shall have under construction no greater amount of work than he can prosecute properly with due regards to the rights of the public.

(a) SIDEWALK WIDTHS: It shall be unlawful to construct any sidewalk other than a Portland Cement Concrete, twelve (12') feet in width within the following described portions of the City of Eureka.

## SECTION IX

Beginning at a point where the west line of A Street if extended would intersect the waterfront of Humboldt Bay, thence south along the west line of "A" Street to the north line of Sixth Street; thence east along the north line of Sixth Street to the east line of "J" Street; thence north along the east line of "J" Street to Humboldt Bay; and thence west along the shoreline of Humboldt Bay; to the place of beginning; provided, however, that the sidewalks along the north line of First Street shall be nine (9') feet in width, and provided further that the sidewalks on both East and West side of "A" Street shall be nine (9') in width.

(b) All sidewalks hereinafter constructed outside of the area described above shall be either six (6') feet, nine (9') feet, or twelve (12') feet in width, measured from the face of the curb and at right angles thereto, except certain sections of streets which have been fixed by ordinance. Provided, however, that no sidewalk shall be six (6') in width if any other sidewalk has been laid at a greater width in any one block if there is no alley, or in any one half-block if there is an alley. All new sidewalks must be laid the width of the other sidewalks in such block or such half-block, as the case may be, in order to secure conformity of width of sidewalks.

(c) All sidewalks shall extend from the curb line, as in cases of a six foot or nine foot walk, the remaining area between the walk and the property line shall be raised with earth to the grade of the sidewalk.

(d) All grade lines and curb lines must be given by the City Engineer and all sidewalks must be constituted in conformity with such lines and grades.

## SECTION X

Any person or persons, contractor or contracting firm, violating any of the provisions of this Ordinance shall be guilty of a misdemeanor, and upon conviction thereof, shall be punished by a fine of not less than Two Hundred Fifty (\$250.00) Dollars or more than Five Hundred (\$500.00) Dollars, or by imprisonment of not less than thirty (30) days or more than sixty (60) days, or by both fine and imprisonment.

## SECTION XI

**WIDTH DEFINED:** The width of the sidewalk area is defined as being the distance from the curb line to the property line, measured at right angles thereto.

## SECTION XII

It shall be the duty of the City Attorney, upon instructions from the City Council, to prosecute any violations of this ordinance.

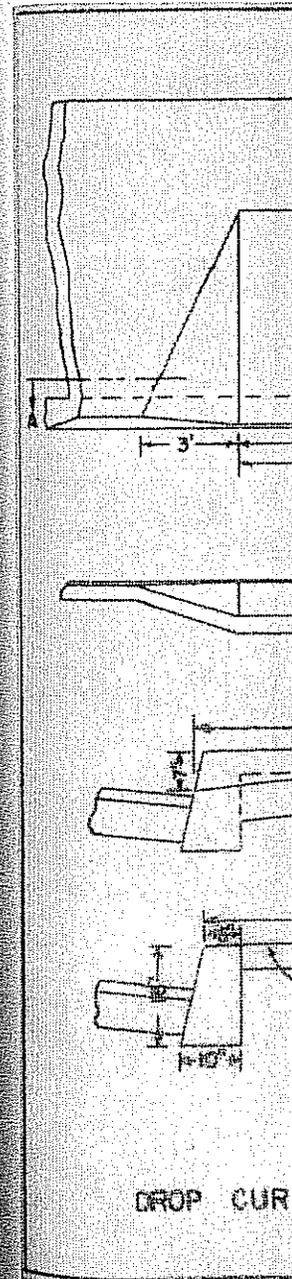
## SECTION XIII

Ordinances Number 358, 2090, 2461 and 2561 are hereby repealed.

## SECTION XIV

**SEVERABILITY:** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Eureka hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

(NOTE): See following pages for Standard Detail Drawings, illustrating requirements for Drop Curb Entrances, as specified in Ord. No. 2725).

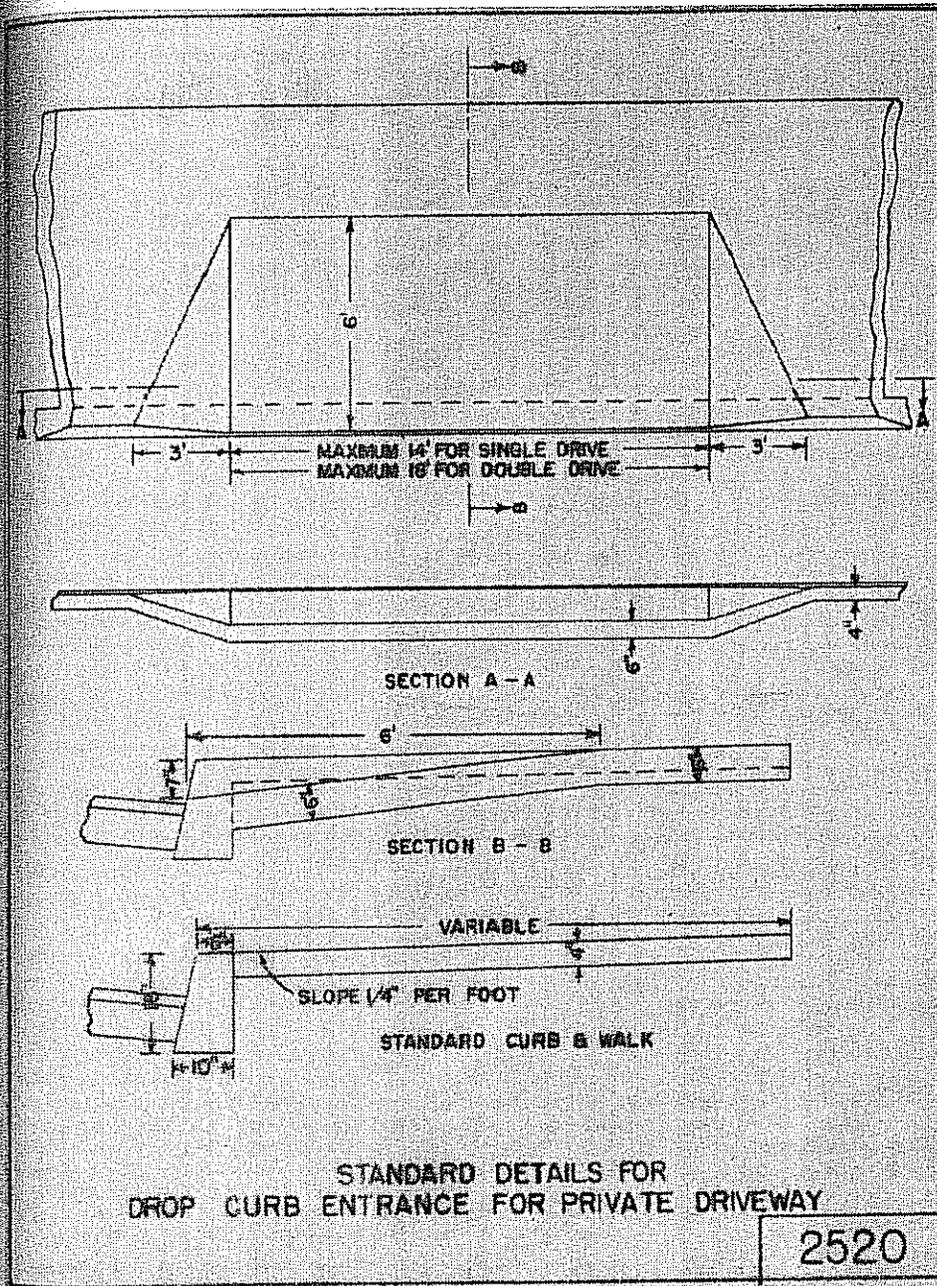
STANDARD DETAIL  
ILLUSTRATING REQ  
SPEC

SIDEWALK ORDINANCES

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STANDARD DETAIL DRAWING:

ILLUSTRATING REQUIREMENTS FOR DROP CURB ENTRANCES AS SPECIFIED IN ORDINANCE NO. 2725.



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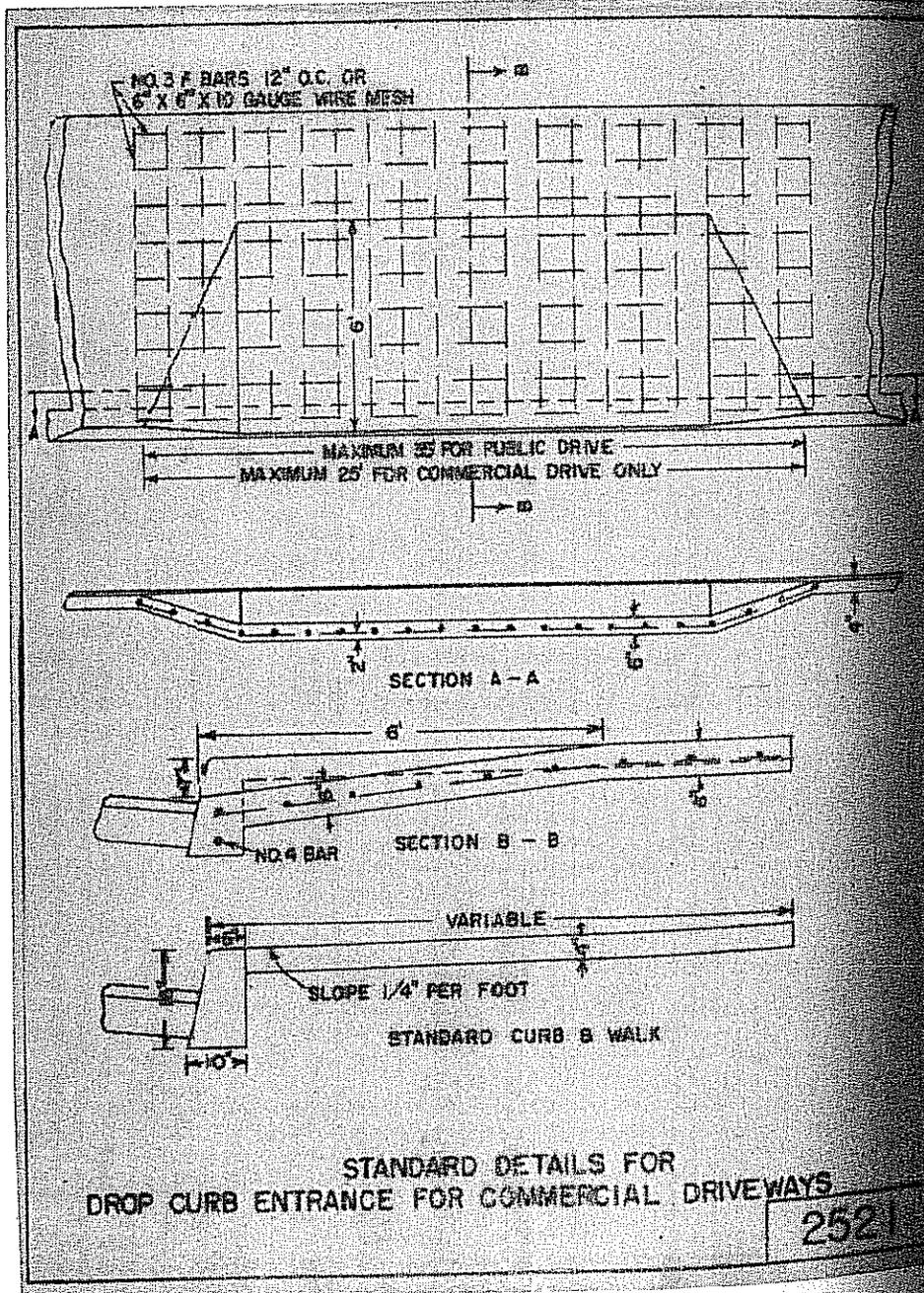
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**STANDARD DETAIL DRAWING:**  
ILLUSTRATING REQUIREMENTS FOR DROP CURB ENTRANCES AS  
SPECIFIED IN ORDINANCE NO. 2725.



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Meeting Date:	September 17, 2015	Agenda Item Number	13.d
Agenda Item Title:	Update on Consolidated Election for Transient Occupancy Tax		
Presented by:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Receive and file most recent update on the consolidated election with the County regarding the Transient Occupancy Tax.

**DISCUSSION:**

At a special meeting of the City Council, held August 10, 2015, the Council voted unanimously to request a consolidated election with the County. At this meeting, 4 resolutions were passed unanimously by the Council. These were sent to the County Board of Supervisors to be on their agenda for the August 18, 2015 meeting. The Board of Supervisors unanimously passed this in their consent calendar.

Public notice was posted with deadlines for arguments in favor of and against Measure C. No arguments against were received. All materials were sent to the elections office for inclusion in the sample ballot. The City will pose a question to the voters relating to the TOT on the ballot for the November 3, 2015 election.

**FINANCIAL IMPACT:**

Unknown at this time

Meeting Date:	September 17, 2015	Agenda Item Number	13.e
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file most recent update on the Nilsen Barn

**BACKGROUND**

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. At the June 18, 2015 meeting, a member of the Council asked to be updated monthly with regards to progress made and current status of this project. Phil or the city manager will give updates to the Council monthly.

At the August 20, 2015 meeting, City Manager updated the Council on progress. He informed the Council that the plans have been approved by an inspector. Mr. Ostler has hire DCI as the contractor and is waiting on their availability to begin work. His Focus will be getting the barn sealed up and winter ready.

**FINANCIAL IMPACT:**

None.

Meeting Date:	September 17, 2015	Agenda Item Number	13.f
Agenda Item Title	Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Council to review and approve Standard Permit Application Procedures for Francis Creek Retaining Wall and Bank Slope Stabilization developed by the City Engineer and City Planner. Authorize City Staff to update Resolution 00-21 for fees and charges for review and processing of development permits to charge \$650.00 for Francis Creek Retaining Wall and Bank Slope Stabilization permitting fees.

**DISCUSSION:**

**Background Information:** The City currently has a City-wide Lake and Streambed Alteration Agreement (LSAA) with the California Department of Fish and Wildlife (CADFW) for vegetation maintenance along Francis Creek.

The City Engineer has been working with the City Planner to develop a standard permit application procedure for stabilizing failing and failed retaining walls and bank slopes along Francis Creek. These procedures will help streamline the process for applicants to obtain a Francis Creek Retaining Wall and Bank Slope Stabilization permit from the City as well as any other required permits from other permitting agencies such as CADFW, North Coast Regional Water Quality Control Board (NCRWQCB) and United States Army Corps of Engineers (USACOE).

The CADFW has opened an amendment to the City’s existing LSAA for Francis Creek to allow for bank slope stabilization projects to be added under the City’s existing LSAA. Each individual application will need to be reviewed by the CADFW first to obtain written approval to be added under the City’s existing LSAA.

**FINANCIAL IMPACT: NONE**



## Francis Creek Retaining Walls and Bank Slope Stabilization Permit Application Procedure

For projects along Francis Creek including Retaining Walls and Bank Slope Stabilization.

### **Definitions:**

**Substantial:** Defined by the California Department of Fish and Wildlife (CDFW) as any activity that may do one or more of the following:

- Substantially divert or obstruct the natural flow of any river, stream or lake;
- Substantially change or use any material from the bed, channel or bank of any river, stream, or lake; or
- Deposit debris, waste or other materials that could pass into any river, stream or lake.

**Jurisdictional:** An official United States Army Corps of Engineers (USACOE) determination that “waters of the United States,” or “navigable waters of the United States,” or both, are present on a particular site.

**Emergency:** As defined by CEQA and recognized by the CDFW, means a sudden, unexpected occurrence, involving a clear and imminent danger, demanding immediate action to prevent or mitigate loss of, or damage to, life, health, property, or essential public services. “Emergency” includes such occurrences as fire, flood, earthquake, or other soil or geologic movements, as well as such occurrences as riot, accident, or sabotage.

### **Procedure:**

1. Applicant will submit a Francis Creek Retaining Walls and Bank Slope Stabilization Permit application to City Clerk for processing. Application will include: A completed application form including a project description, a plot plan (can be hand drawn), details of proposed work, and site photos.
2. City Clerk will refer the application to the Building Department, City Engineer and City Planner.
  - a. Building Department will assess if a Building Permit is required<sup>1</sup>.
  - b. City Engineer will coordinate with CDFW, North Coast Regional Water Quality Control Board (NCRWQCB) and USACOE to determine if proposed work is jurisdictional and substantial, non-substantial, or emergency in nature (Applicant is encouraged to pre-consult with CDFW and City Engineer). Costs associated with engineer’s assessment for the Francis Creek Retaining Walls and Bank Slope Stabilization Permit are in the amount of \$650.00. The assessment will be completed 7-14 days after application is received by the engineer. The application will be defined as one of the following project types:
    - i. City Engineer will forward the Francis Creek Retaining Walls and Bank Slope Stabilization Permit application to CDFW to review the project proposal. If the CDFW determines the work to be substantial in nature, and able to be

included as an amendment to the existing City of Ferndale 1600 LSA Permit for Francis Creek, the agency will provide written approval to include the proposed work as part of the overall amendment to the existing 1600 LSA Permit. Any fees required to amend the existing LSA Permit will be paid by the project applicant.

- ii. If substantial in nature, and not able to be included in the existing City of Ferndale 1600 LSA Permit for Francis Creek, the applicant will hire professionals to develop a proposed work plan, soils report, plans and engineer reports as required for any applicable agency permit applications including, but not limited to, the following:
  1. CADFW 1600 Lake Streambed Alternation (LSA) Permit
  2. NCRWQCB 401 Water Quality Certification
    - a. If a 401 Certification is required by the Water Board, the applicant will also be required to hire a professional to develop and execute a bioengineering plan.
  3. USACOE 404 Dredge/Fill PermitOnce the agency applications<sup>2</sup> are complete and permits are issued, the applicant will forward the Francis Creek Retaining Walls and Bank Slope Stabilization Permit application, and agency permits, to the Building Department, and the City Clerk will issue all required City permits.
- iii. If emergency in nature, applicant can apply for a Regional General Permit with the USACOE and NCRWQCB, and an LSA Notification of Emergency Work with CADFW.
- iv. If non-jurisdictional and non-substantial in nature, the City Engineer will review application.
  1. If application is complete, the City Clerk will issue Permit.
  2. If application is incomplete, City engineer to report to City Clerk who will then forward application to applicant to revise and resubmit.
3. All complete applications, including any applicable agency issued permits, waivers, etc. will be submitted to the City Clerk.

Meeting Date:	September 17, 2015	Agenda Item Number	13.g
Agenda Item Title	Resolution 2015-32 5C Roadside Ditch Maintenance Monitoring and Reporting		
Presented By:	Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Approve Resolution no 2015-32 Authorizing the City Engineer and Planner \$1,250.00 to complete the Ditch Maintenance Monitoring and Reporting.

**DISCUSSION:**

**Background Information:** Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4<sup>th</sup>, 2014, the City approved the City Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.

On August 7<sup>th</sup>, the City received the Notice of Applicability for Coverage under the General 401 Water Quality Certification for County Road Management and Activities Conducted under the Five Counties Salmonid Conservation Program from the North Coast Regional Water Quality Control Board (NCRWQCB). Ditch maintenance work to begin this month by Public Works. City Engineer to perform monitoring and reporting to the Water Board.

Monitoring and reporting for years 1 through 5 shall include site visits and photos during work, updating the GIS database showing areas of ditches maintained and completion of an Annual Report that must be submitted to the Regional Water Board no later than April 1<sup>st</sup> of each calendar year. In year 5, the City Engineer in addition to an Annual Report will also prepare a Notice of Completion (NOC) that must be submitted to the Regional Water Board no later than 30 days after project completion.

**FINANCIAL IMPACT: \$4,375.00**

- Year 1: 2015-2016: \$1,250.00
- Year 2: 2016-2017: \$650.00
- Year 3: 2017-2018: \$650.00
- Year 4: 2018-2019: \$650.00
- Year 5: 2019-2020: \$1,250.00

**RESOLUTION NO. 2015-32****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE AUTHORIZING THE CITY ENGINEER AND PLANNER \$1,250 TO COMPLETE DITCH MAINTENANCE MONITORING AND REPORTING**

**WHEREAS**, The City requires periodic maintenance of the roadside ditches within the City limits; and

**WHEREAS**, Such activities require authorization and/or permits from several regulatory agencies; and

**WHEREAS**, On August 7th, the City received the Notice of Applicability for Coverage under the General 401 Water Quality Certification for County Road Management and Activities Conducted Under the Five Counties Salmonid Conservation Program from the North Coast Regional Water Quality Control Board (NCRWQCB); and

**WHEREAS**, Monitoring and reporting for years 1 through 5 shall include site visits and photos during work, updating the GIS database showing areas of ditches maintained and completion of an Annual Report that must be submitted to the Regional Water Board no later than April 1st of each calendar year; and

**WHEREAS**, the cost for year 1 (2015-2016) will be \$1,250.

**NOW, THEREFORE BE IT RESOLVED**, That the City Council of the City of Ferndale does hereby authorize the City Engineer and Planner \$1,250 to complete ditch maintenance monitoring and reporting for 2015-2016.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on September 17, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

**Attest:**

\_\_\_\_\_  
Jennifer Church, City Clerk

## **Section 14**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***



August 19, 2015

Jay Parrish  
City Manager  
City of Ferndale  
P.O. Box 1095  
Ferndale, CA 95536

Dear Jay,

This letter is to notify you of an upcoming channel line-up change planned for Suddenlink TV services in Humboldt.

Effective September 23, 2015 the following channel changes will be made to the channel lineup. Velocity HD on HD Digital Family Tier channel 436 will move to the HD Basic Tier on channel 298.

Velocity on Digital Family Tier channel 336 will move to Expanded Basic channel 98.

In anticipation of these changes, customers will be notified via a legal notification in the local newspaper on or before August 23, 2014.

Should your office receive phone calls from our customers inquiring about this change, please forward those calls to our staff at 1-866-269-4386. If you wish to answer these customer calls, please let us know if we have not provided you with the necessary information to answer any questions. If you have questions regarding this or any other matter, please call me at 268.5331.

Sincerely,

A handwritten signature in black ink, appearing to read "Wendy Purnell".

Wendy Purnell  
Director of Operations - System Manager  
Suddenlink

RECEIVED  
AUG 31 2015  
CITY CLERK

Manager City of Ferndale,

The recent cleaning of Francis Creek, by the community volunteer group, was a very successful month long endeavor. The group, aided by Tim Miranda operating the city backhoe, removed approximately 125 cubic yards of loose debris, encroaching trees and brush plus a couple of steel truck wheels, one rubber tire, one 40 gal. water heater and several other unidentified pieces of deteriorated metal.

Removal of all this offending debris would not have been possible without the support provided by Tim. He was extremely dedicated to this project and provided support far above and beyond his normal city duties. His skill operating the machinery was exemplary, gaining access to extremely difficult areas that a less skilled operator would have failed to accomplish. While the requests to extract debris were sometimes onerous Tim responded with determination and always found a way to get the job done.

This community is fortunate to have such a dedicated skilled employee and he is to be commended for a difficult job extremely well done.

Richard Hooley, coordinator for Francis Creek Voluntary Group.

cc. Mayor and all council members

City of Ferndale  
Sept. 8, 2015  
Subject: Francis Creek vegetation removal  
Attachment: List of vertical tree removal

This report is submitted, by the Clean Francis Creek Volunteer group coordinator, to outline the activities and vegetation removal in Francis Creek during the Month of August 2015. This work was completed in general compliance with the California Department of Fish and Wildlife Streambed Alteration Agreement Notification number 1600-2015-0146-R1 dated July 16, 2015. The primary goal was to open the channel to maximize water flow volume while minimizing loss of riparian habitat and stream canopy.

The group began work in the creek on August 1 and completed all "in creek" activities on August 27. The creek work extended from the beginning of the Flood Plain, approximately 1500 feet north/west of the junction of Van Ness and Main St, upstream to the restroom at Firemans Park. Four areas were not touched by this group at the insistence of the property owners. These areas are listed below and should be rechecked soon to verify that the property owners have removed offending vegetation.

APN 030-131-007 511 Fern  
APN 031-132-021 665 Main St.  
APN 031-085-009 495 Main St.  
APN 031-085-022 431 Main St.

During the cleaning operation five significant debris dams, in excess of three feet high across the entire width of the creek and several smaller dams, were removed. These dams were the result of large pieces of loose logs being entrapped by low hanging or fallen trees and were obviously responsible for the localized elevated stream levels and overbank flooding at numerous locations throughout the residential section of the city this past winter. There were many other areas in which tree falls and low hanging branches, which had occurred after the Feb. 2015 overflow, were just waiting for a high water flow to entrap debris and cause further creek dams. All of these offending areas were cleared. It is estimated that the group removed between 125 and 150 cubic yards of debris and offending vegetation during the cleaning period. All of this vegetation fell within the permit guide lines and requires no mitigation action.

There were four trees that were growing, either in the creek bed or bank well below the high water level, that were removed for specific reasons. These are listed in the attachment. We do not feel they fall within the guide lines of the permit mitigation requirements but list them here for your consideration.

In summary the group believes that this activity was very successful and essential to reduce the possibility of continued overflows in coming years. While the creek channel is relatively clear today, with the exception of the four APN's listed, yearly vegetation growth will rapidly occlude the channel unless a stringent program, to assure proper vegetation control, is implemented. In talking to property owners it became apparent that many were unaware that they are responsible for vegetation control on their parcel. Those that are aware are concerned about the stringent F&W restrictions and hesitate to work in the creek. Our past practice of marking vegetation to be removed is not precise and somewhat open for interpretation as to what and where to cut. We suggest that the Drainage Committee assign a task force to evaluate and recommend what actions the city can take to improve the overall maintenance of the creek channel.

Respectfully Submitted: Richard Hooley, Creek Volunteer Group Coordinator

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**Section 15**  
***COMMENTS FROM THE COUNCIL***

**Section 16**  
***REPORTS***

***City Manager's Report***  
***Commissions and Committee Reports***  
***Minutes from JPAs and Reports***

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for September 17, 2015 City Council Meeting  
Reporting to August 31, 2015

## **CITY MANAGER**

### **Meetings**

- Kiwanis meeting 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 4:30 pm
- City Council meeting – August 20<sup>th</sup> – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- August 11<sup>th</sup> - 2:00-5:00 pm
- City Manager meeting- August 20<sup>th</sup> – 3:00-5:00pm
- Chamber of Commerce meeting- August 10th 5:30 -6:30 pm
- Numerous conversations with Chief Smith and attorney related to activities on Craig street alley, as well as abatement officer regarding property owner fencing off a portion of the alley for animals.
- Creek maintenance activities of the city and volunteer committee were started on August 1<sup>st</sup> and finished by the end of the month. We received all the permitting necessary from Department of Fish and Wildlife, Corp of Engineers, and Water Quality. Dick Hooley took on the task of scheduling teams throughout the month and made sure equipment was ready to go each workday. The crews were formulated out of a volunteer roster of about 35 workers. The crews did a remarkable job and completed work ahead of schedule. All of the community should be appreciative of the vegetation removal committee and the support given by the Chamber of Commerce, Pizza Company, Pie Company, J&G Liquors, and the City, and the volunteers that made this community project successful. We are hopeful that every year we have this event, even though it should be less extensive in the years to come. We believe that we have improved the carrying capacity of Francis through town, and actually enhanced the aesthetics of the creek.
- Numerous meetings with County, RCD representatives and wastewater employees to enable culvert replacement project and sewer realignment down at Port Kenyon to happen this year.
- Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with HWMA, County, and Rio Dell and Eel River Disposal representatives to discuss solid waste transportation and disposal site agreement. The current agreements with ERD are working well and HWMA extended solid waste disposal agreement.
- The Children's Playground turned out well a couple of months ago, but we have had a substantial pile of rubber debris left over in our Corp yard. I was able to negotiate with ERD to remove this product and only pay for the weight of the product and ERD donated the transportation cost and pickup container. This was a substantial savings to the City and allowed us to stay within the approved budget for the playground renovation.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. We are still working with Caltrans to cover the replacement sections of sidewalks with stain to more closely match the older sections of sidewalks. We are now having the Planning Commission go through a process that will include sidewalk standards in an ordinance so that historically sensitive areas will have new construction consider aesthetics as part of the bidding process. I also set up Caltrans representatives to come to the next PC

- meeting in October to discuss past projects as well as future positions and standards.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Our next challenge is the new software program that will start using in August. The software change has been a very time consuming commitment on our Financial Supervisor's part as far as learning a new system and getting all the information included in the program. We will be working right up to agenda packet deadline to get all the usual data included. Although it is a new format it should be more useful than the old system.
  - Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator. PW's is concentrating on creek maintenance planning and wastewater. We have been getting used to a different and more interactive organizational structure with the Wastewater and Public Works departments over the last several months. We are using all of our employees in a way that allows for either department to share employees determined by the daily workload. This of course necessitates cross training some of our employees. We have folded in this practice into interaction with our departments such as our weekly safety meetings and ground maintenance projects.
  - Working with engineers to find possible grants for drainage storm water control. Our engineer has applied for Prop 84 and Prop 1 grants at no cost to City.
  - Monthly and annual evaluations.
  - Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. I have invited Congressman Huffman and John Driscoll to the Salt River Watershed Council public outreach event on October 24<sup>th</sup>.
  - Salt River Update: Construction season has begun and we are expecting to dredge from Dillon to just short of the wastewater facility. They are almost finished with the construction process for this year. Included in the dredging of the slated work for the Salt River Project is pilot channels that should greatly help Francis Creek and Eastside drainage connect with Salt River and diminish flooding around Port Kenyon area. RCD and the County and the property owners in this area worked very hard to have drainage improved before the next rainy season.
  - Regular conversations and meetings with County Supervisor Bohn regarding common issues.
  - Undergrounding Rule 20a: The City has provided all the information required for the County BOS to approve a request for some of their Rule 20a credits to help us finish our council approved districts. The County's Public Works director wanted to process a couple other communities at the same time as ours and does not anticipate receiving the necessary documentation from them until sometime in September or October, so we are on hold until then. I have relayed this information to PG&E and we are still having conversations with utility companies to make them aware of progress so that they can interact in a timely way.
  - A number of meetings with BLM about a Bill that is intending to make the BLM land at Centerville and a small area in Loleta a national monument. The Mayor and President of the Chamber were also included in meetings.
  - Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the Mayor, and will eventually include the School Superintendent. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. The staff continues to develop a handbook to help employees and elected officials understand their roles and responsibilities before, during, and after disaster events. We will also be requiring some employees to go through training programs to better facilitate those roles and responsibilities.
  - Exploring the wastewater facility processes to try and minimize the amount of time we run our facility during peak use time. The utility company charges us different costs depending on time

of day. We are putting together a daily, monthly, and yearly program that will attempt to avoid from 12:00-6:00 pm as much as possible while still trying to maintain sufficient quality effluent. We believe that there should be savings in this strategy. We are working with PG&E, Redwood Coast Energy Authority and our own staff to analyze and test these ideas. I met with Lou Jacobson of RCEA and went through our electrical usage history in graph form and it still looks like we can make some changes to reduce costs. He will meet with Chief Wastewater Operator next and see what possible cost savings can be realized.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 8/20/15
  - Emergency Response Committee Meeting 8/12/15
- Wrote agenda items and compiled packet for:
  - Regular City Council Meeting 8/20/15
  - Began agenda compilation for City Council meeting 9/17/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 8/20/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

### **Projects**

- Work with front counter and telephones assisting the public, answering questions and information requests.
- Updated and maintained City web site (with contractor) with updated various forms
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2015 Possessory Interests Spreadsheet.
- Activities for Measure C

## **DEPUTY CITY CLERK ACTIVITY**

### **Meetings**

- Prepared Packet and Posted Agenda for 08/13/2015 Drainage Committee Meeting
- Prepared Packet and Posted Agenda for 09/02/2015 Planning Commission Meeting
- Attended and transcribed minutes for 08/05/2015 Planning Commission Meeting
- Posted Public Hearing Notices for 09/02/2015 Planning Commission Meeting

### **Projects**

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Assisted with Creek Maintenance Project, Sent Letters to Creek Properties
- Researched Upcoming Orientation Materials
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Prepared Quarterly Reports for TOT, Building Standards Commission, Dept. of Conservation, and Dept. of State Architect
- Assisted Finance with Accounts Payable
- Met with Planner regarding several upcoming projects
- Processed Sewer Assessment Fees and sent to Assessors office
- Read all ERMA training bulletins
- Ongoing project on Property File Organization

## **FINANCE OFFICER ACTIVITY**

### **Tasks:**

- Meetings with City Manager – re: office issues
- Meetings with accountant – re: accounting software
- Training/Implementing the new accounting software
- Prepared employee monthly and annual reviews.
- Reviewed and mailed Quarterly Payroll Tax Returns.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables
- Assisted at the front desk and answered phones.

### **Projects:**

- Complete accounting software implementation and documentation.
- Review and update job descriptions.

- Research medical insurance options for upcoming open enrollment period.

## **CITY PLANNER ACTIVITY**

### ***Task 1 – General Planning***

- Coordinated with City Manager & Deputy City Clerk on planning and development projects
- Coordinated with City Staff to prepare Agenda Packets for 8/20 City Council, 9/2 Planning Commission, and Drainage Committee meetings
- Staffed 8/5 Planning Commission meeting
- PC meeting summary report for CM and Planwest Partners
- Misc. phone calls and email with City Staff and George Williamson
- Review memo from City Engineer re: Hadley-Garbutt LLA
- Ferndale Orientation preparation and attendance: Reviewing PowerPoint "Orientation to Land Use and Planning", Meeting with CM and Asst. City Clerk to revise Orientation agenda, Gathering materials and preparing for Orientation, and Review of Orientation
- Staff report for Garbutt/Hadley LLA
- Staff report for Craig Street Alley
- Meeting with CM to discuss Craig Street Alley and edit staff report
- Prepare staff report on Sidewalk repair
- Francis Creek Bank Slope Stabilization and Retaining Wall application process development

### ***Task 2 – Reimbursable Fee Planning***

- Wastewater project permitting, biological survey for mitigation monitoring, biologist preparing: Wildlife Utilization - reporting on wildlife observations.

### ***Task 3 – Special Projects***

- Continued to coordinate with agencies for Francis Creek Vegetation Maintenance Project- including permitting coordination. Attended the Francis Creek project walk through July. Assisted with property owner noticing.

### ***Task 4 – Additional Authorizations – None***

### ***Task 5 – General Plan Review***

- Draft Noise and Air Quality Element, on hold due to funding

## **CITY ENGINEER**

### **Wastewater Treatment Wetland Monitoring and Maintenance**

- **Background Information:** In 2011, the City of Ferndale upgraded their Wastewater Treatment Facility (WWTF). In order to offset the impacts from construction, a seasonal wetland was established and completed in January of 2012. A year one report of the success of mitigation was produced and delivered to the California Coastal Commission in 2013. The following year, trees were replanted along the wetland buffer and no report was prepared. The year three monitoring report will summarize and assess the results of the replanting activities of year two as well as summarize the results of the year 3 survey.

- On August 21<sup>st</sup>, 2015, City employees completed the removal of invasive species from the wetland buffer as directed by the Project Biologist. Biologist to follow up with site visit to inspect weeding and the Biologist projects that a draft of the year three Monitoring Report will be completed by the end of September.
- On August 11<sup>th</sup>, 2015, City Engineer met with Brett Lovelace, J.B. Lovelace and Associates and Vanessa Blodgett, City Planner onsite to flag and discuss removal of invasive species.
- On July 31<sup>st</sup>, 2015, City Engineer held conference call with Brett Lovelace, Vanessa Blodgett and Melissa Kraemer with California Coastal Commission to follow-up on monitoring survey conducted.
- On July 21<sup>st</sup>, 2015, Brett Lovelace (biologist with J.B. Lovelace and Associates) performed wetland mitigation monitoring survey for year three. Mr. Lovelace will follow up by completing a report of his findings.

#### **Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road**

- On August 12<sup>th</sup>, 2015, City Engineer and the City Chief Wastewater Treatment Plant Operator met representatives with the Contractor, Mercer Fraser, Humboldt County Public Works Department, and the Humboldt County Resource Conservation District (HCRCD) for an on-site meeting to discuss the City's related sewer portion of this project.
  1. HCRCD will pay for the additive option (sewer relocation) and Mercer-Fraser agreed to honor their original bid price of \$91,700.00 for this work.
  2. Existing Manhole located on the east side of Francis Creek to remain in place to allow for bypassing the City's sewer flows during construction. The existing Manhole will be modified to accommodate the new pipeline alignment across Francis Creek.
  3. Backfill of proposed 12-inch pipe crossing Francis Creek – Instead of installing slurry mix directly over the proposed pipe as shown on the plans, Contractor will install a 6-inch thick layer of crushed rock above the top of pipe, and then install 1-foot thick slurry mix above the crushed rock.
  4. The County will forward any cost savings to the HCRCD for the sewer line relocation if any cost savings are realized during construction.
  5. Mercer Fraser to locate the sewer line on the west side of Francis Creek along Port Kenyon Road before the proposed wick drain are installed in order to insure wick drains do not puncture existing sewer line.
- Last year the City prepared plans for the sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works plans to execute the project this year and a preconstruction meeting with the Contractor, Mercer Fraser, is scheduled for Friday, August 7<sup>th</sup>. The City Manager and the City Engineer met with Donna Chambers and with the RCD Engineer per the RCD request on Friday, July 31<sup>st</sup>. The RCD will fund the sewer line relocation portion of the project.

#### **5C Roadside Ditch Maintenance**

- **Background Information:** Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4<sup>th</sup>, 2014, the

City approved the City Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.

- On August 7<sup>th</sup>, the City received the Notice of Applicability for Coverage under the General 401 Water Quality Certification for County Road Management and Activities Conducted Under the Five Counties Salmonid Conservation Program from the North Coast Regional Water Quality Control Board (NCRWQCB). Ditch maintenance work to begin some time this month by Public Works. City Engineer to perform inspections, monitoring and reporting to the Water Board.
- On July 31<sup>st</sup>, 2015, City Engineer spoke with Maggie Robinson, NCRWQCB. Board is finalizing 5C Permit to maintain City-wide roadside ditches.
- On June 18<sup>th</sup>, 2015, the complete 5C Application was submitted to the North Coast Regional Water Quality Control Board.
- On June 17<sup>th</sup>, 2015, the City Engineer received a Letter of Preliminary Jurisdictional Determination from the US Army Corps of Engineers.

### **General Engineering**

#### **Francis Creek Retaining Wall and Bank Slope Stabilization Standard Permit Application**

City Engineer has been working with Planwest and City Staff to develop a standard procedure for permitting work done on Francis Creek involving failed retaining walls and failing bank slopes. This standard procedure is intended to help to expedite the permitting process for landowners not only for City permitting requirements, but also for permits from the North Coast Regional Water Quality Control Board, the United States Army Corps of Engineers, and the California Department of Fish and Wildlife.

#### **Pre-Application Meeting Request 741 5<sup>th</sup> Street**

On July 28<sup>th</sup>, 2015 City Engineer provided comments to Points West Surveying regarding their request for a pre-application meeting. Their project proposed a general plan amendment and zone reclassification of the AE portion of the parcel followed by a subdivision into approximately 30± lots for senior housing.

### **Applications**

- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**

This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant has requested an extension. Staff is currently reviewing the extension request.
- **Hadley-Garbutt LLA (LLA 1512)**

This project includes a lot line adjustment (LLA) between APNs 031-084-14 and 031-085-09. The purpose of the LLA is to provide additional acreage to the Hadley parcel north of Francis Creek. The application was considered complete by the City Engineer's office on June 4, 2015. Referrals were sent out to the local City departments and utility companies on June 8, 2015. The City departments and utility companies have until July 8, 2015, to respond. The City Engineer's Staff Report was provided to the City Planner on August 3, 2015.

○ **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The application was considered incomplete by the City Engineer's office and the Planning Office was notified on June 12, 2015. A response to the letter was received by the City Engineer and the application is under review for conformance with the zoning regulations.

**Meetings and Committees**

○ **Streets Committee Meeting**

- On August 25<sup>th</sup>, 2015, City Engineer and City Staff met with Streets Committee to discuss CIP transportation priorities. Follow-up meeting to be scheduled sometime in December this year to further develop a prioritized list of streets to be repaired. Streets will be prioritized based on an integrated approach which considers not just condition of streets but also condition of surrounding storm drainage and underlying water and sewer utility lines.

○ HCAOG Meeting

- Attended August's meeting.

**Reporting and Correspondence**

- Prepared monthly staff report.
- General correspondence and meetings with City Staff.

**WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Weekly safety meetings held, including public works employees
- Sewer backup 724 Vanston cleared
- Coliform to Fortuna each Tuesday, BOD 3rd Thursday
- Service air dryer
- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- CPO mowed wetlands
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Continuous dewatering throughout the month to alleviate overloading in Aeromod
- Front gate chain oiled each Monday
- CPO met with Mercer Fraser about line replacement on Port Kenyon
- Aeromod president John McNallis visited plant and consulted on overload issues
- OITs Gardner and Cao cleaned walls and catwalk
- Locate line on Port Kenyon
- 3rd sludge box built at old site
- Irrigation moved to east side of Sousa property
- Pulled motor operated valve in street and shipped off for replacement
- OIT Gardner pulled and cleaned UV probe
- Weeds pulled at wetlands
- Frank Wilson worked on UV computer to address alarm issues
- Drained and cleaned UV channel

- The facility received a total of 28 septic dumps from Roto Rooter & Wyckoff’s totaling 44,800 gallons and generating \$8,064 in revenue for the facility.
- Total flows through the collection system for August were 4.0 MG. Of that .45 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 3.5 MG for the month of August. Average land irrigation discharge was .11 MGD.

**PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Spent the majority of the month helping the volunteers clean out Francis Creek.
- Painted cross walks and stop bars on Van Ness, 5th St, and Shaw.
- Removed wasp nest at City Hall.
- Removed broken water fountain at Fireman’s Park.
- Replaced light bulbs at City Parking lot.
- Received dumpster from Eel River Disposal to remove the old playground material.
- Continued weekly safety meetings with the sewer dept.

**POLICE DEPARTMENT**

- Facilitated July 4th parade and fireworks show.
- Introduced the new Emergency Disaster Response vehicle to the public during the July 4th festivities.
- Provided mutual aid to Fortuna Police Department for their rodeo and associated events.
- Continued monitoring downtown parking.
- Exploring options/alternatives to upgrading and improving the police department’s radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager’s meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

**Police Statistics – for July 2015.**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	

Assault	0	
Burglary	0	
Vehicle Theft	0	
TOTAL	0	
SECONDARY CRIMES	10	
Calls for Service	55	
Reports Written	21	
Traffic Citations	2	
Other Citations	0	
Parking Citations	0	
Warnings	9	
ARRESTS	7	
AGENCY ASSISTS	19	
TRAFFIC COLLISIONS	3	

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of August 5, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:01pm. Commissioners Michael Warner, Dean Nielsen, Paul Gregson, and Ellin Beltz were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial—None

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the July 1, 2015 Regular Meeting. **(Gregson/Nielsen) Unanimous**

5.0 Public Comment—Ferndale Resident Jere Bob Bowden commented on the sidewalks along Main Street and Rose Avenue. Mr. Bowden expressed his dissatisfaction in the shabby curbing, shallow gutters, and white slabs of concrete which were sloppily stained in at least two shades of grey. Mr. Bowden stated he would like to see comprehensive technical specifications regarding sidewalks, curbs, and gutters written into Ferndale’s Standard Specifications to perhaps avoid another incident like this one in the future. Gregson questioned Planner Stephen Avis on if there were specifications for sidewalks in Ferndale and if there weren’t, if it was the Planning Commissions job to write these. Avis responded that there are technical specifications that can be written and the Planning Commission could make a recommendation to the City Council. Chair von Frausing-Borch directed staff to add this to the agenda for further discussions.

6.0 Business

6.1 Noise and Air Quality Element—City Planner Avis explained the process of making the proposed changes to the element and all recommended changes will be included in the document presented to the City Council. Commissioners were presented with a memo of the proposed changes from the July meeting. Commissioner Beltz expressed her concerns that the proposed Element contained excessive copying and excessive paraphrasing. Beltz stated the source document which was used in the plagiarism was written by an intern at RCEA and the materials had not been credited. Beltz stated the document was overwritten. Commissioner Nielsen agreed. Commissioners Nielsen and Warner stated the document needs to only include issues that pertain to Ferndale. Commissioners agreed that using the North Coast Regional Air Quality Board (NCRAQB) standards for the County as guidelines for Ferndale would be the best option. Beltz recommended the possibility of removing pages 5.2-6.1 of the document. These pages contained most of the material that is overwritten and would also remove the alleged

plagiarism. Commissioner Warner stated that the document should be simplified. Commissioners would like a chance to look over these pages of the document to decide if they agree with Beltz in the removal of these pages in question. Planner Avis is going to further look into these options and discuss these options with Senior Planner George Williamson and bring a report to the Commission as soon as possible. Commissioners moved to the noise part of the element. Commissioner Warner stated that this part of the document could be simplified a little as well. Warner also expressed that the document does not speak strongly enough to the relationship of noise receptors to residences especially on Main street (Highway 211). Commissioner Gregson questioned Cal-Trans authority over this area. Commissioner Beltz stated the document needed to address other sources of noise besides Main Street including the Fairgrounds during events, schools, and the Farm Store. Commissioner Warner as well as Commissioner Nielsen agreed the Fairgrounds should be included in the document. Commissioner Nielsen also stated the largest source of noise is trucks and cars entering Ferndale on either side. Nielsen expressed the importance of lowering the speed limits to help control noise levels. Planner Avis thanked the Commission for their work on this element.

6.2 Vacation of Craig Street Alley- City Planner Stephen Avis presented the Planning Commissioners with a staff report on the vacation of the Craig Street Alley and the vandalism to the trees that has occurred. The City Council has directed the Commission to make a recommendation on whether to retain the Craig Street Alley, Rezone and vacate the southernmost 100ft and distribute one half of the alley to the adjacent parcels, or recommend the city entertain applications from the adjacent property owners to purchase a portion of the alley. Beltz commented that if the alley was opened up at the Ocean Avenue side and brush was removed, it would cause significant drainage problems that would affect the property owners. Beltz also stated that this alley has gone nowhere for 103 years and has been maintained by all the neighbors. Beltz expressed she would like the Commission to consider selling the portion of the alley to the adjacent neighbors. Commissioner Warner respectfully disagreed with Beltz stating a right of way owned by the city is rare and getting a right of way back after giving it up is hard to do. Warner expressed he was inclined not to surrender a right of way unless there was a convincing application from a landowner. Commissioner Gregson stated he felt this was being looked at the wrong way. Gregson stated why not keep an easement and give the alley to the adjacent property owners that way the city is no longer liable for future costs. Commissioner Nielsen agreed with Warner that the city should keep the alley as giving it up could set a tone for other alleys. Beltz stated that there are many alleys within Ferndale and some alleys make sense, some don't and each alley should be looked at individually. Chair von Frausing-Borch expressed his disappointment with the vandalism of the trees in the alley and stated he was not ready to entertain any relinquishing of the alley at this time. Warner questioned Avis on the right of way and how far it extended. Avis replied the

alley right of way extended all the way from Washington Street to Ocean Avenue. Avis also stated that all property owners along the alley do have access to their back yards. A member of the audience who is a property owner along the alley stated only the last 20ft of the alley has a steep incline and is brushy and inaccessible. He stated all he wanted was to be able to access his back yard and never asked that the alley be opened all the way up to Ocean Avenue. He also stated he was willing to clear the trees and brush at his own expense and the city would not have to vacate the alley. He does not want to buy or be given half the alley. A recommendation to the City Council will be on the agenda for next month (September).

6.3 Design Review Committee Reports and Minutes- Commissioners Gregson and Beltz reported on the Design Review Committee activities. Gregson stated the biggest application was the Pizza Co. remodel.

7.0 Correspondence- None

8.0 Committee Comments-Commissioner Beltz stated she was going to decline City Manager Parrish's offer to help stain the sidewalks along Main Street and Rose Avenue.

9.0 Staff Comments- None

Meeting Adjourned at 8:42 pm

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk



**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**  
 Natalie Arroyo, City of Eureka,  
 Stephen Kullmann, City of Blue Lake  
 Sofia Pereira, City of Arcata  
 Michael Sweeney, City of Ferndale  
 Rex Bohn, County of Humboldt, **Vice Chair**

**Minutes**

**Thursday, June 11, 2015 5:30 PM**

**Eureka City Council Chambers**

**531 K Street, Eureka, CA**

Present: Jack Thompson, Natalie Arroyo, John Sawatzky (alternate for Stephen Kullmann), Michael Sweeney, Rex Bohn  
 Absent: Sofia Pereira  
 Staff: Jill Duffy, Tyler Egerer, Brent Whitener  
 Legal Counsel: Nancy Diamond (absent)

**1. Call to Order and Roll Call at 5:30 PM**

**Chairman Thompson** called the meeting to order at 5:31 p.m. A quorum was present and acting.

**2. Closed Session: Session** It is the intention of the Board of Directors to meet in closed session for one item: Threat of Litigation pursuant to California Government Code 54956.9(b).

**Chairman Thompson** Opened the Floor to Public Comment regarding Closed Session. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Chairman Thompson** Adjourned the Meeting to Closed Session at 5:32 p.m.

**Chairman Thompson** Called the Meeting to Order from Closed Session at 5:43 p.m.

**Report Out:** No report out was made from Closed Session.

**3. Consent Calendar**

- a. Approve Minutes from the June 11, 2015 HWMA Board of Directors Meeting.
- b. Receive May Fiscal Year 2014-2015 Financials
- c. Approve Amendment No. 2 to Agreement between HWMA and Eel River Resource Recovery, Inc. to Provide Municipal Solid Waste Loading Services.
- d. Approve Resolution 2016-03 Authorizing Destruction of Archived Authority Records
- e. Approve Purchase of Fork Lift Truck for Household Hazardous Waste

**Chairman Thompson** Opened the Floor to Public Comment regarding the Consent Calendar. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Sawatzky Moved and Director Sweeney Seconded to Approve the Consent Calendar.

**Action:** Approve the Motion as made by Director Sawatzky and Seconded by Director Sweeney by the following vote:

**Ayes:** Thompson, Arroyo, Sawatzky, Sweeney, Bohn  
**Nays:** None  
**Absent:** Pereira

**4. Oral and Written Communications**

**Chairman Thompson** Opened the Floor to Public Comment regarding Items not on the Agenda. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**5. Board Member Reports**

**Chairman Thompson** reported on efforts by the City of Rio Dell to secure emergency standby wells for the city in response to the lengthening drought conditions being faced by the State. He noted that work on the project is going well.

**6. Executive Director's Report**

**Executive Director Duffy** provided a presentation on the current activities taking place at the Cummings Road Landfill in relation to Phase Two Closure Construction. Further information was provided in a handout that is included in and made a part of these minutes.

**7. Adjourn**

**Chairman Thompson** Adjourned the Meeting at 6:05 p.m.

**Next Meeting:** September 10, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers.

**Section 17**

**ADJOURN**