

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	June 18, 2015
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	June 11, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower; Councilman Brown; Councilman Mierzwa; and Councilman Sweeney.
4. CLOSED SESSIONS – REPORT OUT
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
  - a. Approval of Minutes of the May 21, 2015 Regular City Council Meeting ..... Page 5
  - b. Acceptance of Printed Regular Checks and Checkbook Register for May 1, 2015- May 31, 2015 ..... Page 8
  - c. Acceptance of Financial Statements dated May 31, 2015 ..... Page 22

10. CALL ITEMS REMOVED FROM CONSENT CALENDAR

11. BUSINESS

- a. Consider Appointment of Member to Serve on the Design Review Committee ..... Page 53
- b. Authorize the City Manager to Negotiate a MOU with FSRA..... Page 55
- c. PG&E Undergrounding Update..... Page 56
- d. Craig Street Alley Update..... Page 57
- e. Ordinance No. 2015-01 Amending Francis Creek Maintenance Ordinance No. 97-02..... Page 58
- f. Update on Francis Creek Bridge ..... Page 66
- g. Vacation Rentals Discussion ..... Page 71
- h. Information on \$39,000 WWTP Fine ..... Page 73
- i. Resolution 2015-17 Adopting FY15-16 Fees & Fines Schedule ..... Page 74
- j. Adopt ADA Complaint Procedures..... Page 81

12. CORRESPONDENCE ..... Page 84

13. COMMENTS FROM THE COUNCIL

14. REPORTS

- a. City Manager Report ..... Page 89
- b. Commissions and Committee Reports
  - i. Planning Commissions Minutes..... Page 98
  - ii. Design Review Committee Minutes..... Page 100
  - iii. Drainage Committee Minutes ..... Page 101
- c. Minutes from Joint Power Authorities (JPAs) and Reports
  - i. Humboldt Waste Management Authority (HWMA) ..... Page 103
  - ii. League of California Cities (LOC)..... Page 106

15. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
 The next Regular Meeting of the Ferndale City Council will be held on  
 Thursday, July 16, 2015 in the City Hall at 7:00 p.m.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CLOSED SESSION REPORT OUT**

**Section 5**

**CEREMONIAL**

**Section 6**

**MODIFICATIONS TO THE AGENDA**

**Section 7**

**STUDY SESSIONS**

## **Section 8**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 9**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of May 21, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:01 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and City Engineer Yoash Tilles.

Ceremonial: There were three ceremonial items on the agenda. The first was an award presented to Mayor Hindley, the City of Ferndale and the Lytel Foundation in recognition of the Ferndale Housing being smoke-free. It was presented by Dian Kiser on behalf of the Health and Social Policy Institute. The second item was a proclamation honoring the 46<sup>th</sup> annual Kinetic Grand Championship. The third item was a proclamation presented to Mary Ann Banson on behalf of the Ferndale Senior Resource Agency recognizing May 2015 as Older Americans Month.

Modifications to the Agenda: Add item 14.5 for Council Comments.

Report out of Study Session: None

Public Comment: Member of the public Sue Brower asked about the playground. City Manager informed the Council and the public that he is waiting for the chip manufacturer to run fir. The ground is now dry enough for the dump truck. The City also needs to coordinate with CalFire since they will be providing the labor. Mayor Hindley added that CalFire is free labor. For the CCC to do it, the City would be charged \$18/hr. Ms. Brower also commented on the kids riding their bikes and scooters on the sidewalks and without helmets. She sees this as a problem and would like to see more enforcement. She suggested perhaps a letter to the parents. She would like to see the Police Department on board.

Consent Calendar: There were four items on the Consent Calendar for approval. No comments from the Council or the Public. **MOTION**: to approve consent calendar as submitted. **(Sweeney/Brower) Unanimous.**

Business:

Award Bid for City Propane Service: Member of the public Joyce Coppini addressed the Council showing support for Sequoia Gas. She appreciates cost savings and change, but also appreciates loyalty. She advocates shop local. City Manager read a letter from member of the public Bill Becker showing support for Sequoia Gas. Mayor Hindley reminded the Council and Public that this was not a City driven action. Redwood Coast Fuels came forward at the last meeting offering their service at a substantial discount. If a change was to be made, it had to go out to RFP. Councilman Sweeney questioned the HazMat fee on the Amerigas bid. The City currently pays \$15/yr to Sequoia Gas for HazMat fee. Mayor Hindley expressed concern that a low cost for the City may mean higher cost to the Citizens. Councilman Mierzwa shared that when he moved to town, he had some other gas company and got rid of them almost immediately. He's been with Sequoia since then and has been very pleased. Councilman Sweeney added that he supports buying locally and supporting local community members. **NO ACTION**

Award Bid for Wastewater Treatment Plant: Councilman Mierzwa commented that he believes DCI does quality work and sees no problem with them completing this project. **MOTION**: Approve bid from DCI Builders for \$23,400. **(Mierzwa/Brown). Unanimous**

Discussion on Francis Creek Bridge: Since the April 16, 2015 Council meeting, Councilmen Sweeney and Brower have met with the community volunteer committee. Councilman Sweeney feels the project is in a good location. It is zoned properly for a footbridge. It will be constructed at no cost to the City. Donations will also be paying for the permitting and engineering. There is no final design at this point in time. There are no triggers for CEQA. The Committee will need to get 1600 and 401 permits. The project is outside jurisdiction of Army Corp of Engineers. Councilman Brower likes the direction it is moving and hopes to have more for the next meeting. Member of the Public Dick Hooley questioned if the City has requirements for insurance and liability for the volunteer workers. **NO ACTION**

Nilsen Barn Update: No comments from the public. Mayor Hindley reminded City Manager that there is a 90-day window for Mr. Ostler to begin renovations after the contract was approved. The contract was approved roughly 30 days ago. **NO ACTION**

Community Center Update: Member of the public Dick Hooley stated that the Senior Resource Agency is interested. They will have an answer for the City by June 8<sup>th</sup>. City Manager stated that the Ferndale Rotary is also interested and will have a final answer for the City by June 2<sup>nd</sup>. **NO ACTION**

Ordinance 97-02 Francis Creek Cleanup Amendments: City Manager announced to the Council that the June 18 meeting the City will start the ordinance updating procedure for Ord 97-02 to comply with the 1600 permit. Among the changes will be an updated time schedule of events. Cleanup won't be able to begin until August 1<sup>st</sup>. City Manager believes this may help. It will give the vegetation less time to grow before the rainy flood season. He expects to send out more letters this year because more will be cleaned out this year. He plans to ask community members for help especially those with equipment. **NO ACTION**

PG&E Undergrounding Project Update: City Manager informed the Council that Lizette from PG&E has been having trouble getting the utilities to meet. She has set up a meeting with Suddenlink and Frontier for June 2<sup>nd</sup>. **NO ACTION**

Rose Ave Sidewalk Project: Presented by City Engineer, Yoash Tilles. Three bids came in for the project on Rose Ave. The lowest bidder was DCI with a bid of \$2,475. Planwest completed CEQA, which came up with a categorical exemption. **MOTION:** to approve DCI Builders' bid of \$2,475. **(Brower/Sweeney). Unanimous.**

Comments from the Council: Councilman Brower brought up a few issues. His first was related to public safety issues being brought up to Council attention. He believes these should be addressed quicker. He cited examples such as the playground and the kids riding with no helmets. These should be priorities. The next issue he brought up was parking. He would like to have parking issues looked into. He asked why we have signs if we are not going to enforce them. Mayor Hindley suggested that Main Street business owners contact the Police Chief when they notice long-term parking offenders. He feels the City should start with the repeat offenders problem. City Manager added that the Chamber is going to start a helmet and bike safety training program at the schools.

Mayor Hindley announced that the budget committee has been meeting and is close to a rough draft. He would like to have a study session before the June 18 meeting that is open to the public. He would like to provide each councilman with a copy to make notes on prior to that study session. These suggested changes would go to Donna before the study session if any Councilmen cannot attend.

Correspondence: No comments.

Reports: No Comments

Mayor Hindley adjourned the meeting at 8:23 pm.

Respectfully submitted,

Jennifer Church  
City Clerk

DRAFT

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
49117	05/13/15		WDMCN	MOBLEY CONSTRUCTION INC \ MOBLEY CONSTRUCTION		1,620.00
30515030				Garbage/sludge	1,620.00	
<b>Total for MOBLEY CONSTRUCTION</b>						<b>1,620.00</b>
100	05/14/15	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
10012260				Health insurance payable	39.32	
<b>Total for AFLAC - REMIT. PROCESSING SERV.</b>						<b>39.32</b>
49104	05/04/15		ARNKE	ARNOLD C. KEMP		1,677.80
10435052				Building regulation/inspectio	1,677.80	
<b>Total for ARNOLD C. KEMP</b>						<b>1,677.80</b>
49118	05/13/15		PHIAY	AYCOCK & EDGMON		750.00
10165054				Audit and accounting	750.00	
49152	05/18/15		PHIAY	AYCOCK & EDGMON		525.00
10165054				Audit and accounting	525.00	
<b>Total for AYCOCK &amp; EDGMON</b>						<b>1,275.00</b>
49119	05/13/15		BAKTA	BAKER & TAYLOR		360.39
10615024				Books	360.39	
<b>Total for BAKER &amp; TAYLOR</b>						<b>360.39</b>
49153	05/18/15		BRSMT	BRET SMITH		34.26
10215012				Office expense	34.26	
<b>Total for BRET SMITH</b>						<b>34.26</b>
49180	05/26/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		278.76
10012250				Garnishments payable	278.76	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>						<b>278.76</b>
49120	05/13/15		CAMPE	CAMPBELL PET COMPANY		119.58
10225096				Animal control	14.38	
10225096				Animal control	105.20	
<b>Total for CAMPBELL PET COMPANY</b>						<b>119.58</b>
49105	05/04/15		CITFO	CITY OF FORTUNA		1,016.66
10215035				Dispatch service	1,016.66	
<b>Total for CITY OF FORTUNA</b>						<b>1,016.66</b>
49106	05/04/15		CRAFT	CRAFTSMAN'S MALL		54.00
21625020				Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>						<b>54.00</b>
49121	05/13/15		CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.		55.00
10215012				Office expense	55.00	
<b>Total for CRYSTAL SPRINGS BOTTLED WATER CO.</b>						<b>55.00</b>
49154	05/18/15		DASMG	DASH MEDICAL GLOVES, INC.		66.58
10215024				Special department supply	66.58	
<b>Total for DASH MEDICAL GLOVES, INC.</b>						<b>66.58</b>

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Acct No.	Type			Override Description	Amount	Amount
49171	05/18/15		DVLNO	DAVE LENARDO		280.00
30515055				Contractual services	280.00	
<b>Total for DAVE LENARDO</b>						<b>280.00</b>
49155	05/18/15		DCIBU	DCI BUILDERS		250.00
30515122				Sewer line maintenance	250.00	
<b>Total for DCI BUILDERS</b>						<b>250.00</b>
49156	05/18/15		DEPJU	DEPARTMENT OF JUSTICE		35.00
10215052				Professional services	35.00	
<b>Total for DEPARTMENT OF JUSTICE</b>						<b>35.00</b>
49122	05/13/15		DOCST	DOCUSTATION INC. \ DOCUSTATION		193.03
10165078				Copy machine expense	193.03	
<b>Total for DOCUSTATION</b>						<b>193.03</b>
49123	05/13/15		DRYCREEK	DRYCREEK		862.20
30515030				Garbage/sludge	862.20	
<b>Total for DRYCREEK</b>						<b>862.20</b>
49124	05/13/15		EELRI	EEL RIVER DISPOSAL		293.05
10155030				Trash service	30.85	
30515030				Garbage/sludge	246.45	
10315020				Building and ground maint.	15.75	
49157	05/18/15		EELRI	EEL RIVER DISPOSAL		353.80
10155030				Trash service	29.92	
30515030				Garbage/sludge	239.02	
30515030				Garbage/sludge	84.86	
<b>Total for EEL RIVER DISPOSAL</b>						<b>646.85</b>
49150	05/13/15		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		1,039.59
10012302				State P/R Tax Deposits	1,039.59	
49181	05/26/15		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		1,043.35
10012302				State P/R Tax Deposits	1,043.35	
<b>Total for EMPLOYMENT DEVELOPMENT DEPART</b>						<b>2,082.94</b>
49182	05/26/15		FEDEX	FEDEX		100.32
10315020				Building and ground maint.	100.32	
<b>Total for FEDEX</b>						<b>100.32</b>
49125	05/13/15		FERGU	FERGUSON ENTERPRISES, INC. #3021		220.19
10625020				Building and ground maint.	220.19	
<b>Total for FERGUSON ENTERPRISES, INC. #3021</b>						<b>220.19</b>
49158	05/18/15		COMAS	FERNDALE TECH.		300.00
10215052				Professional services	300.00	
<b>Total for FERNDALE TECH.</b>						<b>300.00</b>

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Acct No.	Type	Override Description	Amount	Amount		
49126	05/13/15	FRONT	FRONTIER			1,048.08
	10155034		Telephone	278.55		
	10215034		Telephone	360.60		
	24315034		Telephone	79.70		
	10615034		Telephone	160.48		
	30515034		Telephone	168.75		
<b>Total for FRONTIER</b>						<b>1,048.08</b>
49127	05/13/15	GALIN	GALL'S INC.			49.76
	10215024		Special department supply	49.76		
<b>Total for GALL'S INC.</b>						<b>49.76</b>
49128	05/13/15	GECAP	GE CAPITAL			222.37
	10165078		Copy machine expense	222.37		
<b>Total for GE CAPITAL</b>						<b>222.37</b>
49147	05/13/15	HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.			219.83
	10215007		Medical insurance - PD	74.50		
	10105007		Medical insurance- CM	7.11		
	10125007		Insurance Med/Den/Vis - CLERKS	35.31		
	25315007		Medical insurance - WW	1.29		
	24315007		Medical insurance - TDA	8.92		
	10315007		Medical insurance - STREETS	3.97		
	22315007		Medical insurance - GAS TAX	7.03		
	26315007		Medical insurance - DRAINAGE	4.75		
	30515007		Medical insurance - SEWER	59.67		
	10635007		Medical insurance - COMMUNITY	4.24		
	10012260		Health insurance payable	13.04		
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>						<b>219.83</b>
49159	05/18/15	HUM1	HUMBOLDT COUNTY LIBRARY			681.40
	10615024		Books	681.40		
<b>Total for HUMBOLDT COUNTY LIBRARY</b>						<b>681.40</b>
49129	05/13/15	HUMTE	HUMBOLDT TERMITE & PEST			114.00
	10215020		Building and grounds maint.	49.00		
	10635020		Buildings and grounds maintenance	65.00		
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>						<b>114.00</b>
49160	05/18/15	JENNCHURCH	JENNIFERCHURCH			83.88
	10125012		Office expense	83.88		
<b>Total for JENNIFERCHURCH</b>						<b>83.88</b>
49161	05/18/15	JJACPA	JJACPA, INC.			4,970.60
	10165054		Audit and accounting	4,970.60		
<b>Total for JJACPA, INC.</b>						<b>4,970.60</b>
49151	05/18/15		Kimberly Howard			389.84
	10215024		Special department supply	389.84		

Memo: Kimberly Howard - Vet Bill

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Acct No.	Type		Override Description	Amount	Amount	
<b>Total for Kimberly Howard</b>						<b>389.84</b>
49130	05/13/15		LMREN	L & M RENNER, INC.		1,041.61
	10215016			Fuel	552.05	
	24315016			Vehicle Fuel	364.56	
	30515016			Vehicle gas	125.00	
<b>Total for L &amp; M RENNER, INC.</b>						<b>1,041.61</b>
49131	05/13/15		LELEXPL	LEXIPOL LLC		1,810.00
	10215053			Lexipol Services	1,810.00	
<b>Total for LEXIPOL LLC</b>						<b>1,810.00</b>
49162	05/18/15		MENSU	MENDES SUPPLY CO.		198.92
	10635020			Buildings and grounds maintenance	198.92	
<b>Total for MENDES SUPPLY CO.</b>						<b>198.92</b>
49107	05/04/15		MIRRE	MIRANDA'S RESCUE		450.00
	10225096			Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>						<b>450.00</b>
49132	05/13/15		MISSN	MISSION UNIFORM & LINEN		81.24
	10635020			Buildings & grounds maintenance - Commu	68.63	
	10175024			Supplies - public restroom	12.61	
<b>Total for MISSION UNIFORM &amp; LINEN</b>						<b>81.24</b>
49133	05/13/15		MBDVZ	MITCHELL, BRISSO, DELANEY & VRIEZE		1,096.50
	10145052			Professional services	1,096.50	
<b>Total for MITCHELL, BRISSO, DELANEY &amp; VRIEZE</b>						<b>1,096.50</b>
49134	05/13/15		MODR	MOBILE DIESEL REPAIR		1,249.31
	30515121			Sewer plant maintenance	1,249.31	
<b>Total for MOBILE DIESEL REPAIR</b>						<b>1,249.31</b>
49172	05/18/15		NILCO	NILSEN COMPANY		239.70
	30515121			Sewer plant maintenance	204.75	
	10625020			Building and ground maint.	21.47	
	24315024			Special department	13.48	
<b>Total for NILSEN COMPANY</b>						<b>239.70</b>
49135	05/13/15		NORCO	NORTH COAST LABORATORIES LTD.		1,649.00
	30515157			Effluent testing	1,649.00	
<b>Total for NORTH COAST LABORATORIES LTD.</b>						<b>1,649.00</b>
49163	05/18/15		PACECORISK	PACIFIC ECORISK		1,705.05
	30515157			Testing and monitoring	1,705.05	
<b>Total for PACIFIC ECORISK</b>						<b>1,705.05</b>

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
49136	05/13/15		PACGA	PACIFIC GAS & ELECTRIC		6,696.55
	10175032			Electric - public restroom	25.58	
	10155032			Utilities electric	166.90	
	10215032			Utilities electric	187.44	
	30515032			Utilities - electric - plant	5,486.68	
	24315032			Utilities	243.02	
	10615032			Utilities	143.40	
	10625032			Utilities - electric	132.62	
	22315058			Street lighting	23.04	
	10635032			Utilities	287.87	
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>						<b>6,696.55</b>
49164	05/18/15		PLANW	PLANWEST PARTNERS, INC.		3,815.00
	10415052			General planning services	1,354.00	
	10415053			Reimbursable fees	510.00	
	10415058			Special Planning Projects	1,951.00	
<b>Total for PLANWEST PARTNERS, INC.</b>						<b>3,815.00</b>
49137	05/13/15		PORTAGE	PORTAGE NOTEBOOKS, LLC		31.42
	10215024			Special department supply	31.42	
<b>Total for PORTAGE NOTEBOOKS, LLC</b>						<b>31.42</b>
49138	05/13/15		POREN	PORTLAND ENGINEERING		1,070.00
	30515121			Sewer plant maintenance	1,070.00	
<b>Total for PORTLAND ENGINEERING</b>						<b>1,070.00</b>
49139	05/13/15		RESTIF	RESTIF CLEANING SERVICES		100.00
	10635055			Contractual Services	100.00	
<b>Total for RESTIF CLEANING SERVICES</b>						<b>100.00</b>
49108	05/04/15		ROBSM	ROBIN SMITH		154.47
	10245052			Professional services	154.47	
<b>Total for ROBIN SMITH</b>						<b>154.47</b>
49140	05/13/15		SEQGA	SEQUOIA GAS COMPANY		363.21
	10155033			Utilities gas	221.35	
	10615031			Gas	125.19	
	10635033			Gas	16.67	
<b>Total for SEQUOIA GAS COMPANY</b>						<b>363.21</b>
49141	05/13/15		SHREDAWARE	SHRED AWARE		74.00
	10125012			Office expense	74.00	
<b>Total for SHRED AWARE</b>						<b>74.00</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
49148	05/13/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		824.25
	10105007			Medical insurance	25.63	
	10125007			Medical insurance	101.53	
	25315007			Medical insurance	0.77	
	10215007			Medical insurance	214.20	
	24315007			Medical insurance	19.80	
	10315007			Medical insurance	15.42	
	22315007			Medical insurance	15.68	
	26315007			Medical insurance	18.77	
	30515007			Medical insurance	165.34	
	10635007			Medical insurance	14.15	
	10012260			Health insurance payable	232.96	
49149	05/13/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		12,320.58
	10105007			Medical insurance	545.82	
	10125007			Medical insurance	1,946.00	
	25315007			Medical insurance	98.86	
	10215007			Medical insurance	4,195.88	
	24315007			Medical insurance	353.11	
	10315007			Medical insurance	295.60	
	22315007			Medical insurance	410.64	
	26315007			Medical insurance	271.00	
	30515007			Medical insurance	3,142.37	
	10635007			Medical insurance	238.17	
	10012260			Health insurance payable	823.13	
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>						<b>13,144.83</b>
49183	05/26/15		FARSH	THE FARM SHOP		35.10
	24315014			Vehicle expense	35.10	
<b>Total for THE FARM SHOP</b>						<b>35.10</b>
49142	05/13/15		FEREN	THE FERNDALE ENTERPRISE		90.80
	10115013			Advertising - Council	90.80	
<b>Total for THE FERNDALE ENTERPRISE</b>						<b>90.80</b>
49165	05/18/15		TIPMO	TIPPLE MOTORS, INC.		1,706.95
	24315014			Vehicle expense	1,630.95	
	10215014			Vehicle expense	76.00	
<b>Total for TIPPLE MOTORS, INC.</b>						<b>1,706.95</b>
49166	05/18/15		TOWCO	TOWN & COUNTRY REFRIGERATION		1,104.08
	10635020			Buildings and grounds maintenance	1,104.08	
<b>Total for TOWN &amp; COUNTRY REFRIGERATION</b>						<b>1,104.08</b>
49109	05/04/15		TRICOUNTY	TRI COUNTY BANK		1,096.79
	26315194			Interest-Six Rivers loan	1,096.79	
49167	05/18/15		TRICOUNTY	TRI COUNTY BANK		1,096.79
	26315194			Interest-Six Rivers loan	1,096.79	
<b>Total for TRI COUNTY BANK</b>						<b>2,193.58</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type	Override Description	Amount	Amount		
49168	05/18/15	USBNK	U.S. BANK CORPORATE PAYMENT SYSTEM		4,454.41	
	10115012		Office expense - Council	1,163.33		
	30515048		Training	113.68		
	30515158		Postage and shipping	68.50		
	10625020		Building and ground maint.	2,915.51		
	10125012		Office expense	193.39		
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>					<b>4,454.41</b>	
100	05/14/15	EFT	USTRE	UNITED STATES TREASURY	6,364.99	
	10012301		Federal P/R Tax Deposits	6,364.99		
100	05/26/15	EFT	USTRE	UNITED STATES TREASURY	Void	
	10012301		Federal P/R Tax Deposits	Void		
			Undistributed	Void		
<b>Total for UNITED STATES TREASURY</b>					<b>6,364.99</b>	
49169	05/18/15	VALLU	VALLEY LUMBER		142.84	
	30515121		Sewer plant maintenance	103.86		
	21625020		Building and grounds maint	20.17		
	10315021		Street maintenance	18.81		
<b>Total for VALLEY LUMBER</b>					<b>142.84</b>	
49143	05/13/15	VERZN	VERIZON		297.10	
	10155034		Telephone	60.57		
	10215034		Telephone	176.82		
	30515034		Telephone	46.88		
	24315034		Telephone	12.83		
<b>Total for VERIZON</b>					<b>297.10</b>	
49144	05/13/15	WELF	WELLS FARGO FINANCIAL LEASING		135.01	
	10215024		Special department supply	135.01		
<b>Total for WELLS FARGO FINANCIAL LEASING</b>					<b>135.01</b>	
49145	05/13/15	WESCH	WESTERN CHAIN SAW CO		314.24	
	10155020		Building and ground maint.	78.56		
	10315021		Street maintenance	78.56		
	10615020		Building and ground maint.	78.56		
	10625020		Building and ground maint.	78.56		
49170	05/18/15	WESCH	WESTERN CHAIN SAW CO		362.31	
	10315020		Building and ground maint.	72.46		
	10615020		Building and ground maint.	72.46		
	10635020		Buildings and grounds maintenance	72.46		
	21625020		Building and grounds maint	72.46		
	24315020		Building & ground maintenance	72.47		
<b>Total for WESTERN CHAIN SAW CO</b>					<b>676.55</b>	
49146	05/13/15	WYCKO	WYCKOFF'S		32.71	
	30515121		Sewer plant maintenance	32.71		
<b>Total for WYCKOFF'S</b>					<b>32.71</b>	

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

**Total for the 69 checks**

71,552.57

71,552.57

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
	Undistributed	0.00
10012250	Garnishments payable	278.76
10012260	Health insurance payable	1,108.45
10012301	Federal P/R Tax Deposits	6,364.99
10012302	State P/R Tax Deposits	2,082.94
10105007	Medical insurance	578.56
10115012	Office expense - Council	1,163.33
10115013	Advertising - Council	90.80
10125007	Insurance Med/Den/Vis	2,082.84
10125012	Office expense	351.27
10145052	Professional services	1,096.50
10155020	Building and ground maint.	78.56
10155030	Trash service	60.77
10155032	Utilities electric	166.90
10155033	Utilities gas	221.35
10155034	Telephone	339.12
10165054	Audit and accounting	6,245.60
10165078	Copy machine expense	415.40
10175024	Supplies - public restroom	12.61
10175032	Electric - public restroom	25.58
10215007	Medical insurance	4,484.58
10215012	Office expense	89.26
10215014	Vehicle expense	76.00
10215016	Fuel	552.05
10215020	Building and grounds maint.	49.00
10215024	Special department supply	672.61
10215032	Utilities electric	187.44
10215034	Telephone	537.42
10215035	Dispatch service	1,016.66
10215052	Professional services	335.00
10215053	Lexipol Services	1,810.00
10225096	Animal control	569.58
10245052	Professional services	154.47

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

10315007	Medical insurance	314.99
10315020	Building and ground maint.	188.53
10315021	Street maintenance	97.37
10415052	General planning services	1,354.00
10415053	Reimbursable fees	510.00
10415058	Special Planning Projects	1,951.00
10435052	Building regulation/inspectio	1,677.80
10615020	Building and ground maint.	151.02
10615024	Books	1,041.79
10615031	Gas	125.19
10615032	Utilities	143.40
10615034	Telephone	160.48
10625020	Building and ground maint.	3,235.73
10625032	Utilities - electric	132.62
10635007	Medical insurance	256.56
10635020	Buildings and grounds maintenance	1,509.09
10635032	Utilities	287.87
10635033	Gas	16.67
10635055	Contractual Services	100.00
21625020	Building and grounds maint	146.63
22315007	Medical insurance	433.35
22315058	Street lighting	23.04
24315007	Medical insurance	381.83
24315014	Vehicle expense	1,666.05
24315016	Fuel	364.56
24315020	Building & ground maintenance	72.47
24315024	Special department	13.48
24315032	Utilities	243.02
24315034	Telephone	92.53
25315007	Medical insurance	100.92
26315007	Medical insurance	294.52
26315194	Interest-Six Rivers loan	2,193.58
30515007	Medical insurance	3,367.38
30515016	Vehicle gas	125.00
30515030	Garbage/sludge	3,052.53
30515032	Utilities - electric - plant	5,486.68

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 05/01/15 To 05/31/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

30515034	Telephone	215.63
30515048	Training	113.68
30515055	Contractual services	280.00
30515121	Sewer plant maintenance	2,660.63
30515122	Sewer line maintenance	250.00
30515157	Testing and monitoring	3,354.05
30515158	Postage and shipping	68.50
		<b>71,552.57</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**  
**General Checking**  
 From 05/01/15 To 05/31/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				253,939.12
Deposit	05/05/15	AR Deposit			3,435.91	257,375.03
Deposit	05/06/15	COUNTY OF HUMBOLDT 14/15			414,811.25	672,186.28
Deposit	05/06/15	AR Deposit			112,897.92	785,084.20
Deposit	05/20/15	AR Deposit			8,400.00	793,484.20
100	05/14/15	AFLAC - REMIT. PROCESSING SE		39.32		793,444.88
100	05/14/15	UNITED STATES TREASURY		6,364.99		787,079.89
100	05/26/15	UNITED STATES TREASURY		Void		787,079.89
10000	05/26/15	JENNIFER L. CHURCH		1,068.29		786,011.60
10001	05/26/15	STEVE L. COPPINI		1,838.42		784,173.18
10002	05/26/15	DMITRIY GAVRYUSH		1,080.56		783,092.62
10003	05/26/15	JOHNNY F. HOPPIS		1,060.01		782,032.61
10004	05/26/15	TYLER JAMES		1,232.56		780,800.05
10005	05/26/15	JAY D. PARRISH		2,149.83		778,650.22
10006	05/26/15	BRET A. SMITH		1,340.33		777,309.89
10007	05/26/15	ADAM D. STRICKER		1,529.70		775,780.19
10008	05/26/15	KRISTENE M. TAVARES		1,166.36		774,613.83
10009	05/26/15	DONNA E. TIMMERMAN		1,344.17		773,269.66
10010	05/26/15	ROBERT A. WIDEMAN		1,174.12		772,095.54
49104	05/04/15	ARNOLD C. KEMP		1,677.80		770,417.74
49105	05/04/15	CITY OF FORTUNA		1,016.66		769,401.08
49106	05/04/15	CRAFTSMAN'S MALL		54.00		769,347.08
49107	05/04/15	MIRANDA'S RESCUE		450.00		768,897.08
49108	05/04/15	ROBIN SMITH		154.47		768,742.61
49109	05/04/15	TRI COUNTY BANK		1,096.79		767,645.82
49110	05/12/15	MARY ELLEN BOYNTON		37.03		767,608.79
49111	05/12/15	WILLIAM O. BRIGGS		119.63		767,489.16
49112	05/12/15	QUY H. CAO		490.39		766,998.77
49113	05/12/15	SHAWN C. GARDNER		1,307.65		765,691.12
49114	05/12/15	NANCY S. KAYTIS-SLOCUM		46.27		765,644.85
49115	05/12/15	TIMOTHY W. MIRANDA		969.09		764,675.76
49116	05/12/15	DIANNA L. RICHARDSON		83.29		764,592.47
49117	05/13/15	MOBLEY CONSTRUCTION	MOBLEY CONST	1,620.00		762,972.47
49118	05/13/15	AYCOCK & EDGMON		750.00		762,222.47
49119	05/13/15	BAKER & TAYLOR		360.39		761,862.08
49120	05/13/15	CAMPBELL PET COMPANY		119.58		761,742.50
49121	05/13/15	CRYSTAL SPRINGS BOTTLED WA		55.00		761,687.50
49122	05/13/15	DOCUSTATION	DOCUSTATION I	193.03		761,494.47
49123	05/13/15	DRYCREEK		862.20		760,632.27
49124	05/13/15	EEL RIVER DISPOSAL		293.05		760,339.22
49125	05/13/15	FERGUSON ENTERPRISES, INC. #		220.19		760,119.03
49126	05/13/15	FRONTIER		1,048.08		759,070.95
49127	05/13/15	GALL'S INC.		49.76		759,021.19
49128	05/13/15	GE CAPITAL		222.37		758,798.82
49129	05/13/15	HUMBOLDT TERMITE & PEST		114.00		758,684.82

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 05/01/15 To 05/31/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
49130	05/13/15	L & M RENNER, INC.		1,041.61		757,643.21
49131	05/13/15	LEXIPOL LLC		1,810.00		755,833.21
49132	05/13/15	MISSION UNIFORM & LINEN		81.24		755,751.97
49133	05/13/15	MITCHELL, BRISSO. DELANEY &		1,096.50		754,655.47
49134	05/13/15	MOBILE DIESEL REPAIR		1,249.31		753,406.16
49135	05/13/15	NORTH COAST LABORATORIES L		1,649.00		751,757.16
49136	05/13/15	PACIFIC GAS & ELECTRIC		6,696.55		745,060.61
49137	05/13/15	PORTAGE NOTEBOOKS, LLC		31.42		745,029.19
49138	05/13/15	PORTLAND ENGINEERING		1,070.00		743,959.19
49139	05/13/15	RESTIF CLEANING SERVICES		100.00		743,859.19
49140	05/13/15	SEQUOIA GAS COMPANY		363.21		743,495.98
49141	05/13/15	SHRED AWARE		74.00		743,421.98
49142	05/13/15	THE FERNDALE ENTERPRISE		90.80		743,331.18
49143	05/13/15	VERIZON		297.10		743,034.08
49144	05/13/15	WELLS FARGO FINANCIAL LEA		135.01		742,899.07
49145	05/13/15	WESTERN CHAIN SAW CO		314.24		742,584.83
49146	05/13/15	WYCKOFF'S		32.71		742,552.12
49147	05/13/15	HEALTHSMART BENEFIT SOLUT		219.83		742,332.29
49148	05/13/15	SPECIAL DISTRICT RISK MANAGE		824.25		741,508.04
49149	05/13/15	SPECIAL DISTRICT RISK MANAGE		12,320.58		729,187.46
49150	05/13/15	EMPLOYMENT DEVELOPMENT D		1,039.59		728,147.87
49151	05/18/15	Kimberly Howard		389.84		727,758.03
		Memo: Kimberly Howard - Vet Bill				
49152	05/18/15	AYCOCK & EDGMON		525.00		727,233.03
49153	05/18/15	BRET SMITH		34.26		727,198.77
49154	05/18/15	DASH MEDICAL GLOVES, INC.		66.58		727,132.19
49155	05/18/15	DCI BUILDERS		250.00		726,882.19
49156	05/18/15	DEPARTMENT OF JUSTICE		35.00		726,847.19
49157	05/18/15	EEL RIVER DISPOSAL		353.80		726,493.39
49158	05/18/15	FERNDALE TECH.		300.00		726,193.39
49159	05/18/15	HUMBOLDT COUNTY LIBRARY		681.40		725,511.99
49160	05/18/15	JENNIFERCHURCH		83.88		725,428.11
49161	05/18/15	JJACPA, INC.		4,970.60		720,457.51
49162	05/18/15	MENDES SUPPLY CO.		198.92		720,258.59
49163	05/18/15	PACIFIC ECORISK		1,705.05		718,553.54
49164	05/18/15	PLANWEST PARTNERS, INC.		3,815.00		714,738.54
49165	05/18/15	TIPPLE MOTORS, INC.		1,706.95		713,031.59
49166	05/18/15	TOWN & COUNTRY REFRIGERA		1,104.08		711,927.51
49167	05/18/15	TRI COUNTY BANK		1,096.79		710,830.72
49168	05/18/15	U.S. BANK CORPORATE PAYMEN		4,454.41		706,376.31
49169	05/18/15	VALLEY LUMBER		142.84		706,233.47
49170	05/18/15	WESTERN CHAIN SAW CO		362.31		705,871.16
49171	05/18/15	DAVE LENARDO		280.00		705,591.16
49172	05/18/15	NILSEN COMPANY		239.70		705,351.46
49173	05/26/15	MARY ELLEN BOYNTON		83.29		705,268.17

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

General Checking

From 05/01/15 To 05/31/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
49174	05/26/15	WILLIAM O. BRIGGS		119.62		705,148.55
49175	05/26/15	QUY H. CAO		490.39		704,658.16
49176	05/26/15	SHAWN C. GARDNER		1,307.65		703,350.51
49177	05/26/15	TIMOTHY W. MIRANDA		969.10		702,381.41
49178	05/26/15	DIANNA L. RICHARDSON		83.30		702,298.11
49179	05/26/15	MARIA A. ROSA		217.88		702,080.23
49180	05/26/15	CALIFORNIA STATE DISBURSEM		278.76		701,801.47
49181	05/26/15	EMPLOYMENT DEVELOPMENT D		1,043.35		700,758.12
49182	05/26/15	FEDEX		100.32		700,657.80
49183	05/26/15	THE FARM SHOP		35.10		700,622.70
5122015	05/12/15	JAY D. PARRISH		2,149.82		698,472.88
5122015	05/12/15	KRISTENE M. TAVARES		1,166.24		697,306.64
5122015	05/12/15	DONNA E. TIMMERMAN		1,415.33		695,891.31
5122015	05/12/15	JENNIFER L. CHURCH		1,068.28		694,823.03
5122015	05/12/15	ADAM D. STRICKER		1,346.23		693,476.80
5122015	05/12/15	DMITRIY GAVRYUSH		1,083.69		692,393.11
5122015	05/12/15	TYLER JAMES		1,239.50		691,153.61
5122015	05/12/15	BRET A. SMITH		1,340.33		689,813.28
5122015	05/12/15	ROBERT A. WIDEMAN		1,181.05		688,632.23
5122015	05/12/15	STEVE L. COPPINI		1,838.41		686,793.82
5122015	05/12/15	JOHNNY F. HOPPIS		1,060.02		685,733.80
				<b>107,750.40</b>	<b>539,545.08</b>	

City of Ferndale  
Financial Statements  
May 31, 2015

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

City of Ferndale  
Financial Statements  
May 31, 2015

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City of Ferndale  
General Fund  
Balance Sheet  
As of May 31, 2015

ASSETS

Current Assets	
Cash	\$ 408,571.44
Petty cash	152.59
Cash-Restricted-insurance	15,000.00
Undeposited funds	16,798.22
Revenue receivable	5,919.90
Employee Advances	(192.57)
Due from other funds	<u>26,212.97</u>
 Total Current Assets	 \$ <u>472,462.55</u>
 TOTAL ASSETS	 \$ <u><u>472,462.55</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	\$ 9,793.98
Garnishments payable	67.22
Health insurance payable	9,371.97
Federal withholding payable	29,345.62
FICA payable	40,607.11
State withholding payable	8,971.04
State disability payable	2,388.72
State unemployment payable	6,537.87
Federal P/R Tax Deposits	(69,952.73)
State P/R Tax Deposits	<u>(17,687.62)</u>
 Total Current Liabilities	 \$ <u>19,443.18</u>
 Total Liabilities	 \$ <u>19,443.18</u>
 Fund Balance	
Fund balance-unappropriated	\$ 532,260.88
Fund balance-special purposes	10,000.00
Revenue over (under) expenditures	<u>(89,241.51)</u>
Total Fund Balance	<u>\$ 453,019.37</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 472,462.55</u>

~~City of Ferndale~~  
 Russ Park Fund  
 Balance Sheet  
 As of May 31, 2015

ASSETS

Current Assets	
Cash	\$ <u>3,817.76</u>
Total Current Assets	\$ <u>3,817.76</u>
TOTAL ASSETS	<u><u>\$ 3,817.76</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance	
Fund balance-special purposes	\$ 4,466.79
Revenue over (under) expenditures	<u>(649.03)</u>
Total Fund Balance	\$ <u>3,817.76</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 3,817.76</u></u>

City of Ferndale  
Park Fund  
Balance Sheet  
As of May 31, 2015

ASSETS

Current Assets

Cash	\$	1,299.37	
Cash-Restricted-Fireman's PK		219.24	
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>	
Total Current Assets			<u>\$ 3,373.53</u>

TOTAL ASSETS \$ 3,373.53

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$	<u>13,539.93</u>	
Total Current Liabilities			<u>\$ 13,539.93</u>

Total Liabilities \$ 13,539.93

Fund Balance

Fund balance-unappropriated	\$	(9,277.03)	
Revenue over (under) expenditures		<u>(889.37)</u>	
Total Fund Balance			<u>\$ (10,166.40)</u>

TOTAL LIABILITIES AND FUND BALANCE \$ 3,373.53

City of Ferndale  
Gas Tax Fund  
Balance Sheet  
As of May 31, 2015

ASSETS

Current Assets		
Cash	\$	<u>69,440.05</u>
Total Current Assets		\$ <u>69,440.05</u>
TOTAL ASSETS		<u><u>\$ 69,440.05</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	73,500.69
Revenue over (under) expenditures	<u>(4,060.64)</u>	
Total Fund Balance	\$	<u>69,440.05</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 69,440.05</u></u>

City of Ferndale

TEA 21

Balance Sheet

As of May 31, 2015

ASSETS

Current Assets

Cash \$ 75,608.67

Total Current Assets \$ 75,608.67

TOTAL ASSETS \$ 75,608.67

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,854.67

Revenue over (under) expenditures 8,754.00

Total Fund Balance \$ 75,608.67

TOTAL LIABILITIES AND FUND BALANCE \$ 75,608.67

City of Ferndale

Transportation Development Act

Balance Sheet  
As of May 31, 2015

ASSETS

Current Assets

Cash \$ 222,468.41

Total Current Assets \$ 222,468.41

TOTAL ASSETS \$ 222,468.41

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 240,900.30

Revenue over (under) expenditures (18,431.89)

Total Fund Balance \$ 222,468.41

TOTAL LIABILITIES AND FUND BALANCE \$ 222,468.41

City of Ferndale

Integrated Waste Management

Balance Sheet

As of May 31, 2015

ASSETS

Current Assets

Cash \$ 41,842.74

Total Current Assets \$ 41,842.74

TOTAL ASSETS \$ 41,842.74

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 43,224.07

Revenue over (under) expenditures (1,381.33)

Total Fund Balance \$ 41,842.74

TOTAL LIABILITIES AND FUND BALANCE \$ 41,842.74

City of Ferndale

Drainage Fund

Balance Sheet  
As of May 31, 2015

ASSETS

Current Assets		
Cash	\$	<u>76,213.67</u>
Total Current Assets		\$ <u>76,213.67</u>
TOTAL ASSETS		<u><u>\$ 76,213.67</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Accrued interest payable	\$	<u>613.02</u>
Total Current Liabilities		\$ <u>613.02</u>
Total Liabilities		<u>\$ 613.02</u>
Fund Balance		
Fund balance-special purposes	\$	110,229.48
Prior period adjustment		17,337.50
Revenue over (under) expenditures		<u>(51,966.33)</u>
Total Fund Balance	\$	<u>75,600.65</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 76,213.67</u></u>

City of Ferndale

TE Funds - Ped. and Bicycle Path

Balance Sheet

As of May 31, 2015

ASSETS

Current Assets

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$ <u>12,673.05</u>
Total Current Liabilities	\$ <u>12,673.05</u>
Total Liabilities	\$ <u>12,673.05</u>

Fund Balance

Fund balance-special purposes	\$ (15,743.36)
Revenue over (under) expenditures	<u>3,070.31</u>
Total Fund Balance	\$ <u>(12,673.05)</u>

TOTAL LIABILITIES AND

City of Ferndale

Sewer Fund

Balance Sheet

As of May 31, 2015

ASSETS	
Current Assets	
Cash	\$ <u>475,616.04</u>
Total Current Assets	\$ <u>475,616.04</u>
Fixed Assets	
Vehicles	\$ 26,897.70
Equipment	97,646.87
Less accumulated depreciation	(71,320.36)
Sewer system	13,436,274.06
Accumulated deperciation-sewer system	<u>(1,951,995.13)</u>
Total Fixed Assets	\$ <u>11,537,503.14</u>
 TOTAL ASSETS	 \$ <u><u>12,013,119.18</u></u>
 LIABILITIES AND FUND EQUITY	
Liabilities	
Acrued interest payable	47,464.94
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Fund Equity	
Retained earnings-unreserved	\$ 219,064.30
Investment in fixed assets	6,940,391.00
Prior period adjustment	(17,337.50)
Revenue over (under) expenditures	<u>34,813.45</u>
Total Fund Equity	\$ <u>7,176,931.25</u>
 TOTAL LIABILITIES AND FUND EQUITY	 \$ <u><u>12,013,119.18</u></u>

City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of May 31, 2015

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(130,577.66)
Vehicles	132,767.03
Accumulated depreciation	(88,036.15)
Equipment	118,580.12
Accumulated depreciation	(109,735.82)
Roadways	10,700,070.45
Accumulated depreciation- Roadways	(4,483,682.67)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(101,632.22)
Streetlights	25,200.00
Accumulated depreciation - Streetlights	(13,440.00)
Land	<u>131,000.00</u>
 Total Fixed Assets	 \$ <u>6,807,399.18</u>
 TOTAL ASSETS	 \$ <u><u>6,807,399.18</u></u>
 LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ 6,789,440.82
Current additions	<u>17,958.36</u>
Total Investment in Fixed Assets	\$ <u>6,807,399.18</u>
 TOTAL LIABILITIES AND FUND BALANCE	 \$ <u><u>6,807,399.18</u></u>

City of Ferndale

General Government Long term Debt

Balance Sheet

As of May 31, 2015

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$ (39,292.38)	
Notes payable	<u>(116,226.28)</u>	
Total Liabilities		\$ <u>(155,518.66)</u>
Fund Balance		
Fund balance-long term debt	<u>155,518.66</u>	
Total Fund Balance		\$ <u>155,518.66</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>					
<b>Taxes</b>					
10014102 - Property tax-secured	\$ 59,801.46	\$ 125,930.01	\$ 149,000.00	\$ (23,069.99)	(85)%
10014104 - Property tax-unsecured	459.30	4,732.84	6,900.00	(2,167.16)	(69)%
10014106 - Property tax prior	3,809.12	12,907.69	0.00	12,907.69	0%
10014107 - Supplemental role	72.01	747.44	4,000.00	(3,252.56)	(19)%
10014110 - Sales and use tax	28,604.66	132,432.52	135,000.00	(2,567.48)	(98)%
10014111 - Trash franchise	387.40	4,453.17	4,700.00	(246.83)	(95)%
10014112 - PG&E franchise	0.00	6,640.50	6,500.00	140.50	(102)%
10014114 - Cable franchise	0.00	17,994.43	18,000.00	(5.57)	(100)%
10014116 - Business license tax	150.00	7,531.50	18,000.00	(10,468.50)	(42)%
10014118 - Real property transfer tax	875.31	2,597.35	3,000.00	(402.65)	(87)%
10014120 - Transient lodging tax	<u>13,966.36</u>	<u>108,419.65</u>	<u>110,000.00</u>	<u>(1,580.35)</u>	<u>(99)%</u>
<b>Total Taxes</b>	<u>108,125.62</u>	<u>424,387.10</u>	<u>455,100.00</u>	<u>(30,712.90)</u>	<u>93%</u>
<b>Licenses and Permits</b>					
10024132 - Construction permits	\$ 905.12	\$ 13,164.07	\$ 18,500.00	\$ (5,335.93)	(71)%
10024164 - Health protection	0.00	2,675.00	2,500.00	175.00	(107)%
10024166 - Encroachment permits	0.00	140.00	200.00	(60.00)	(70)%
10024278 - Animal license fees	<u>0.00</u>	<u>1,617.00</u>	<u>4,000.00</u>	<u>(2,383.00)</u>	<u>(40)%</u>
<b>Total Licenses and Permits</b>	<u>905.12</u>	<u>17,596.07</u>	<u>25,200.00</u>	<u>(7,603.93)</u>	<u>70%</u>
<b>Fines</b>					
10034283 - Court fines	\$ <u>1,896.05</u>	\$ <u>3,095.32</u>	\$ <u>5,000.00</u>	\$ <u>(1,904.68)</u>	<u>(62)%</u>
<b>Total Fines</b>	<u>1,896.05</u>	<u>3,095.32</u>	<u>5,000.00</u>	<u>(1,904.68)</u>	<u>62%</u>
<b>Use of Money and Property</b>					
10044182 - Interest	\$ 201.91	\$ 1,136.97	\$ 300.00	\$ 836.97	(379)%
10044297 - Town hall rent	525.00	4,917.00	5,000.00	(83.00)	(98)%
10044297.1 - Community Center rents	<u>1,277.00</u>	<u>16,591.52</u>	<u>30,000.00</u>	<u>(13,408.48)</u>	<u>(55)%</u>
<b>Total Use of Money and Property</b>	<u>2,003.91</u>	<u>22,645.49</u>	<u>35,300.00</u>	<u>(12,654.51)</u>	<u>64%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 62,629.00	\$ 125,399.74	\$ 145,000.00	\$ (19,600.26)	(86)%
10054222 - Home owners prop. tax relief	663.58	1,271.38	2,000.00	(728.62)	(64)%
10054286 - Street sweeping	0.00	3,800.00	3,800.00	0.00	(100)%
10054290 - Peace off. stds. & trng.	0.00	1,602.03	2,500.00	(897.97)	(64)%
10054292 - Realignment Grant- AB 109	0.00	0.00	25,000.00	(25,000.00)	0%
10054300 - Public safety 1/2 cent	2,328.29	3,370.47	3,000.00	370.47	(112)%
10054310 - COPS program	10,291.50	79,595.45	100,000.00	(20,404.55)	(80)%
10054311 - SLESF revenue (police)	<u>0.00</u>	<u>6,150.52</u>	<u>0.00</u>	<u>6,150.52</u>	<u>0%</u>
<b>Total Intergovernmental</b>	<u>75,912.37</u>	<u>221,189.59</u>	<u>281,300.00</u>	<u>(60,110.41)</u>	<u>79%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	100.00	225.00	(125.00)	(44)%
10084280 - Copy machine fees - City	0.00	1.50	25.00	(23.50)	(6)%
10084291 - Special police services	919.39	10,209.07	6,000.00	4,209.07	(170)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>2,029.35</u>	<u>2,500.00</u>	<u>(470.65)</u>	<u>(81)%</u>
<b>Total Fees for Service</b>	<u>919.39</u>	<u>12,372.42</u>	<u>9,250.00</u>	<u>3,122.42</u>	<u>134%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	600.00	2,000.00	(1,400.00)	(30)%
10094306 - Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)	0%
10094307 - Miscellaneous	7,086.21	28,063.45	16,000.00	12,063.45	(175)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094314 - Parsac rebates	0.00	0.00	2,000.00	(2,000.00)	0%
10094405 - SB 90 Cost recovery	<u>0.00</u>	<u>3,879.00</u>	<u>29,000.00</u>	<u>(25,121.00)</u>	<u>(13)%</u>
<b>Total Other Revenue</b>	<u>7,086.21</u>	<u>32,867.45</u>	<u>51,000.00</u>	<u>(18,132.55)</u>	<u>64%</u>
<b>TOTAL REVENUE</b>	<u>196,848.67</u>	<u>734,153.44</u>	<u>862,150.00</u>	<u>(127,996.56)</u>	<u>85%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 1,163.33	\$ 1,494.05	\$ 350.00	\$ (1,144.05)	427%
10115013 - Advertising - Council	90.80	318.25	400.00	81.75	80%
10115044 - Meeting and dues - Council	0.00	840.88	500.00	(340.88)	168%
10115045 - LAFCO fees	<u>0.00</u>	<u>4,465.45</u>	<u>2,000.00</u>	<u>(2,465.45)</u>	<u>223%</u>
<b>Total Mayor and City Council</b>	<u>1,254.13</u>	<u>7,118.63</u>	<u>3,250.00</u>	<u>(3,868.63)</u>	<u>219%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,189.86	\$ 27,942.96	\$ 27,639.10	\$ (303.86)	101%
10105006 - SSI tax	165.78	2,265.67	2,181.54	(84.13)	104%
10105007 - Medical insurance	578.56	6,205.26	8,083.07	1,877.81	77%
10105009 - Workers comp. insurance	0.00	16.10	1,249.48	1,233.38	1%
10105010 - Deferred comp	0.00	2,014.21	2,211.13	196.92	91%
10125002 - Salary - City Clerk	7,191.75	86,977.20	97,939.30	10,962.10	89%
10125006 - Payroll taxes	542.05	7,813.47	8,186.45	372.98	95%
10125007 - Insurance Med/Den/Vis	2,082.84	21,703.64	22,078.17	374.53	98%
10125009 - Workers comp. insurance	0.00	23.00	4,427.52	4,404.52	1%
10125010 - Deferred retirement	<u>0.00</u>	<u>1,472.99</u>	<u>2,388.22</u>	<u>915.23</u>	<u>62%</u>
<b>Total City Manager and City Clerk</b>	<u>12,750.84</u>	<u>156,434.50</u>	<u>176,383.98</u>	<u>19,949.48</u>	<u>89%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 499.96	\$ 6,741.46	\$ 6,000.00	\$ (741.46)	112%
10125044 - Meetings and dues	0.00	3,082.04	2,050.00	(1,032.04)	150%
10125063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Total Operating Expenditures</b>	<u>499.96</u>	<u>9,823.50</u>	<u>10,050.00</u>	<u>226.50</u>	<u>98%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 1,096.50</u>	<u>\$ 17,589.96</u>	<u>\$ 10,000.00</u>	<u>\$ (7,589.96)</u>	<u>176%</u>
<b>Total City Attorney</b>	<u>1,096.50</u>	<u>17,589.96</u>	<u>10,000.00</u>	<u>(7,589.96)</u>	<u>176%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 239.32	\$ 1,605.73	\$ 3,211.52	\$ 1,605.79	50%
10155006 - SSI tax	63.27	433.42	610.26	176.84	71%
10155009 - Workers comp. insurance	0.00	4.60	145.18	140.58	3%
10155020 - Building and ground maint.	78.56	6,084.72	5,000.00	(1,084.72)	122%
10155030 - Trash service	60.77	410.63	450.00	39.37	91%
10155031 - Water	46.37	892.02	1,300.00	407.98	69%
10155032 - Utilities electric	166.90	1,747.90	1,750.00	2.10	100%
10155033 - Utilities gas	221.35	2,896.06	4,600.00	1,703.94	63%
10155034 - Telephone	339.12	3,285.93	2,450.00	(835.93)	134%
<b>Total Government Buildings</b>	<u>1,215.66</u>	<u>17,361.01</u>	<u>19,516.96</u>	<u>2,155.95</u>	<u>89%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 1,711.00	\$ 3,422.00	\$ 3,568.00	\$ 146.00	96%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	6,245.60	31,320.10	15,000.00	(16,320.10)	209%
10165054.1 - ACCOUNTING SERVICES	0.00	36.25	9,000.00	8,963.75	0%
10165055 - Contractual services	0.00	720.00	600.00	(120.00)	120%
10165061 - Insurance (PARSAC)	0.00	0.00	11,086.00	11,086.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,557.00	7,000.00	(3,557.00)	151%
10165064 - Election expense	0.00	628.57	0.00	(628.57)	0%
10165078 - Copy machine expense	415.40	4,206.51	4,250.00	43.49	99%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	4,400.00	4,800.00	400.00	92%
10165099 - Miscellaneous	0.00	2,033.21	1,800.00	(233.21)	113%
<b>Total Nondepartmental</b>	<u>8,772.00</u>	<u>57,323.64</u>	<u>59,304.00</u>	<u>1,980.36</u>	<u>97%</u>
<b>Community Promotion</b>					
10175020 - Janitorial - public restroom	\$ 0.00	\$ 535.69	\$ 0.00	\$ (535.69)	0%
10175024 - Supplies - public restroom	12.61	1,811.52	1,500.00	(311.52)	121%
10175031 - Water - public restroom	162.81	1,317.04	1,645.00	327.96	80%
10175032 - Electric - public restroom	25.58	279.90	250.00	(29.90)	112%
10175072 - Chamber of Commerce	0.00	19,064.16	19,064.16	0.00	100%
10175072.1 - Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00	100%
10175072.2 - Employee appreciation	0.00	116.66	150.00	33.34	78%
10175072.3 - TOT 2% HLA QTRLY	0.00	22,952.38	10,000.00	(12,952.38)	230%
<b>Total Community Promotion</b>	<u>201.00</u>	<u>47,577.35</u>	<u>34,109.16</u>	<u>(13,468.19)</u>	<u>139%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
Police					
10215002 - Salary - permanent	\$ 16,850.13	\$ 198,733.00	\$ 197,833.94	\$ (899.06)	100%
10215005 - Salary - overtime	254.64	5,966.10	6,000.00	33.90	99%
10215006 - SSI tax	1,296.94	17,837.69	16,620.50	(1,217.19)	107%
10215007 - Medical insurance	4,484.58	47,254.05	51,003.72	3,749.67	93%
10215009 - Workers comp. insurance	0.00	243.80	8,943.45	8,699.65	3%
10215010 - Deferred retirement	0.00	9,634.33	13,060.75	3,426.42	74%
10215012 - Office expense	249.26	1,582.30	1,800.00	217.70	88%
10215014 - Vehicle expense	76.00	8,187.54	7,500.00	(687.54)	109%
10215016 - Fuel	552.05	10,795.22	14,000.00	3,204.78	77%
10215020 - Building and grounds maint.	49.00	644.53	2,800.00	2,155.47	23%
10215024 - Special department supply	672.61	11,193.19	16,000.00	4,806.81	70%
10215026 - Uniform expense	0.00	0.00	250.00	250.00	0%
10215026.1 - Uniform allowance	0.00	2,500.00	2,500.00	0.00	100%
10215029 - Water	53.89	580.70	1,300.00	719.30	45%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	187.44	1,743.02	1,400.00	(343.02)	125%
10215034 - Telephone	537.42	5,009.16	5,000.00	(9.16)	100%
10215035 - Dispatch service	1,016.66	11,183.26	12,199.92	1,016.66	92%
10215044 - Meetings and dues	0.00	721.53	3,500.00	2,778.47	21%
10215048 - Training	0.00	4,728.00	3,500.00	(1,228.00)	135%
10215051 - Physical exams	0.00	411.52	1,000.00	588.48	41%
10215052 - Professional services	335.00	780.00	1,250.00	470.00	62%
10215053 - Lexipol Services	1,810.00	1,810.00	2,950.00	1,140.00	61%
10215063 - Contract Services	0.00	309.00	478.56	169.56	65%
10215088 - Equipment repair other	0.00	291.17	500.00	208.83	58%
10215094 - Vehicle replacement	0.00	0.00	15,000.00	15,000.00	0%
10215098 - Background expense	<u>0.00</u>	<u>850.65</u>	<u>1,500.00</u>	<u>649.35</u>	<u>57%</u>
<b>Total Police</b>	<u>28,425.62</u>	<u>342,989.76</u>	<u>388,490.84</u>	<u>45,501.08</u>	<u>88%</u>
Animal Control					
10225096 - Animal control	<u>\$ 569.58</u>	<u>\$ 5,069.58</u>	<u>\$ 5,500.00</u>	<u>\$ 430.42</u>	<u>92%</u>
<b>Total Animal Control</b>	<u>569.58</u>	<u>5,069.58</u>	<u>5,500.00</u>	<u>430.42</u>	<u>92%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 154.47	\$ 1,690.17	\$ 2,200.00	\$ 509.83	77%
<b>Total Health</b>	<u>154.47</u>	<u>1,690.17</u>	<u>2,200.00</u>	<u>509.83</u>	<u>77%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 926.16	\$ 11,971.75	\$ 11,291.28	\$ (680.47)	106%
10315005 - Salary - overtime	0.00	26.12	0.00	(26.12)	0%
10315006 - SSI tax	(42.70)	(81.43)	952.50	1,033.93	(9)%
10315007 - Medical insurance	314.99	3,382.50	2,983.54	(398.96)	113%
10315009 - Workers comp. insurance	0.00	16.10	510.44	494.34	3%
10315010 - Deferred retirement	0.00	667.12	855.82	188.70	78%
10315014 - Vehicle expense	0.00	9,119.42	10,000.00	880.58	91%
10315020 - Building and ground maint.	188.53	7,417.03	0.00	(7,417.03)	0%
10315021 - Street maintenance	97.37	4,053.42	0.00	(4,053.42)	0%
10315024 - Special department supply	0.00	122.26	0.00	(122.26)	0%
10315044 - Meetings and dues	0.00	76.47	60.00	(16.47)	127%
10315055 - Contractual services	0.00	2,538.00	0.00	(2,538.00)	0%
10315095 - Capital outlay	0.00	105.00	0.00	(105.00)	0%
<b>Total Streets and Roads</b>	<u>1,484.35</u>	<u>39,413.76</u>	<u>26,653.58</u>	<u>(12,760.18)</u>	<u>148%</u>
<b>Planning</b>					
<b>Revenues Collected</b>					
10084287.3 - Reimbursed Fees Planning	\$ 510.00	\$ 770.00	\$ 2,000.00	\$ 1,230.00	39%
<b>Total Revenue Collected</b>	<u>510.00</u>	<u>770.00</u>	<u>2,000.00</u>	<u>1,230.00</u>	<u>39%</u>
<b>Expenditures</b>					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	1,432.00	10,274.60	12,000.00	1,725.40	86%
10415053 - Reimbursable fees	510.00	978.00	7,500.00	6,522.00	13%
10415055 - General plan review fund	0.00	797.00	12,500.00	11,703.00	6%
10415058 - Special Planning Projects	1,951.00	11,352.50	7,508.00	(3,844.50)	151%
<b>Total Expenditures</b>	<u>3,893.00</u>	<u>23,402.10</u>	<u>39,708.00</u>	<u>16,305.90</u>	<u>59%</u>
<b>Net Planning Expenditures</b>	<u>\$ (3,383.00)</u>	<u>\$ (22,632.10)</u>	<u>\$ (37,708.00)</u>	<u>\$ 15,075.90</u>	<u>(60)%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 700.00	\$ 800.00	\$ 3,250.00	\$ 2,450.00	25%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>4,291.05</u>	<u>8,000.00</u>	<u>3,708.95</u>	<u>54%</u>
Total Revenue Collected	<u>700.00</u>	<u>5,091.05</u>	<u>11,250.00</u>	<u>6,158.95</u>	<u>45%</u>
Expenditures					
10425052 - General engineering	\$ 0.00	\$ 30,949.50	\$ 15,000.00	\$ (15,949.50)	206%
10425053 - Developer engineering	0.00	4,430.05	5,000.00	569.95	89%
10425056 - Building plan check	0.00	65.47	0.00	(65.47)	0%
10425056.1 - Building product review	<u>0.00</u>	<u>34.20</u>	<u>0.00</u>	<u>(34.20)</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>35,479.22</u>	<u>20,000.00</u>	<u>(15,479.22)</u>	<u>177%</u>
Net City Engineer Expenditures	<u>\$ 700.00</u>	<u>\$ (30,388.17)</u>	<u>\$ (8,750.00)</u>	<u>\$ (21,638.17)</u>	<u>347%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 0.00</u>	<u>\$ 9,961.95</u>	<u>\$ 18,000.00</u>	<u>\$ 8,038.05</u>	<u>55%</u>
Total Building Regulation	<u>0.00</u>	<u>9,961.95</u>	<u>18,000.00</u>	<u>8,038.05</u>	<u>55%</u>
Library					
10615002 - Salary - permanent	\$ 364.32	\$ 4,450.38	\$ 5,451.46	\$ 1,001.08	82%
10615006 - SSI tax	49.73	590.25	1,279.82	689.57	46%
10615009 - Workers comp. insurance	0.00	13.80	246.44	232.64	6%
10615012 - Office expense	0.00	503.68	600.00	96.32	84%
10615020 - Building and ground maint.	151.02	946.76	1,200.00	253.24	79%
10615024 - Books	1,041.79	4,312.15	5,000.00	687.85	86%
10615031 - Gas	125.19	1,456.70	3,600.00	2,143.30	40%
10615032 - Utilities	143.40	1,326.99	1,650.00	323.01	80%
10615033 - Water	42.51	541.45	1,100.00	558.55	49%
10615034 - Telephone	160.48	1,496.45	1,300.00	(196.45)	115%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>0%</u>
Total Library	<u>2,078.44</u>	<u>15,638.61</u>	<u>23,027.72</u>	<u>7,389.11</u>	<u>68%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Parks and Recreation</b>					
10625002 - Salary Permanent	\$ 272.00	\$ 3,536.00	\$ 3,536.00	\$ 0.00	100%
10625006 - SSI Tax	37.12	469.32	634.43	165.11	74%
10625009 - Workers comp insurance	0.00	0.00	159.85	159.85	0%
10625020 - Building and ground maint.	3,235.73	5,834.54	2,500.00	(3,334.54)	233%
10625024 - Special department supply	0.00	0.00	150.00	150.00	0%
10625032 - Utilities - electric	132.62	984.70	650.00	(334.70)	151%
10625033 - Water	<u>208.83</u>	<u>1,599.35</u>	<u>900.00</u>	<u>(699.35)</u>	<u>178%</u>
<b>Total Parks and Recreation</b>	<u>3,886.30</u>	<u>12,423.91</u>	<u>8,530.28</u>	<u>(3,893.63)</u>	<u>146%</u>
<b>Community Center</b>					
10635002 - Salary	\$ 1,195.95	\$ 14,789.88	\$ 15,164.59	\$ 374.71	98%
10635005 - Salary - overtime	0.00	20.77	0.00	(20.77)	0%
10635006 - SSI tax	91.47	1,313.46	1,270.62	(42.84)	103%
10635007 - Medical insurance	256.56	2,743.73	3,825.18	1,081.45	72%
10635009 - Wokers compensation insurance	0.00	14.60	685.54	670.94	2%
10635010 - Deferred retirement	0.00	578.79	880.75	301.96	66%
10635020 - Buildings and grounds mainten	1,509.09	4,625.26	7,000.00	2,374.74	66%
10635031 - Water	121.11	994.46	1,542.00	547.54	64%
10635032 - Utilities	287.87	2,726.48	3,000.00	273.52	91%
10635033 - Gas	16.67	661.92	1,815.00	1,153.08	36%
10635055 - Contractual Services	<u>100.00</u>	<u>1,489.00</u>	<u>1,478.56</u>	<u>(10.44)</u>	<u>101%</u>
<b>Total Community Center</b>	<u>3,578.72</u>	<u>29,958.35</u>	<u>36,662.24</u>	<u>6,703.89</u>	<u>82%</u>
<b>Total General Fund Expenditures</b>	<u>\$ 68,650.57</u>	<u>\$ 823,394.95</u>	<u>\$ 868,136.76</u>	<u>\$ 44,741.81</u>	<u>95%</u>
<b>Revenues over (under) Expenditures</b>	<u>\$ 128,198.10</u>	<u>\$ (89,241.51)</u>	<u>\$ (5,986.76)</u>	<u>\$ (83,254.75)</u>	<u>(1,491)%</u>
<b>Transfers in (out)</b>					
<b>Rvenues over (under) Expenditures and Transfers in (out)</b>	<u>\$ 128,198.10</u>	<u>\$ (89,241.51)</u>	<u>\$ (5,986.76)</u>	<u>\$ (83,254.75)</u>	<u>1,491%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 649.03	\$ 1,800.00	\$ 1,150.97	36%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>649.03</u>	 <u>1,800.00</u>	 <u>1,150.97</u>	 <u>36%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (649.03)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,150.97</u>	<u>\$ (36)</u>
 <u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 500.00	\$ 1,500.00	\$ 6,000.00	\$ (4,500.00)	(25)%
21624285 - Bocce ball	<u>0.00</u>	<u>220.00</u>	<u>2,500.00</u>	<u>(2,280.00)</u>	<u>(9)%</u>
 Total Revenue	 <u>500.00</u>	 <u>1,720.00</u>	 <u>8,500.00</u>	 <u>(6,780.00)</u>	 <u>20%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 146.63	\$ 2,609.37	\$ 8,500.00	\$ 5,890.63	31%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
 Total Expenditures	 <u>146.63</u>	 <u>2,609.37</u>	 <u>9,800.00</u>	 <u>7,190.63</u>	 <u>27%</u>
Revenues Over (under) Expenditures	<u>\$ 353.37</u>	<u>\$ (889.37)</u>	<u>\$ (1,300.00)</u>	<u>\$ 410.63</u>	<u>\$ (68)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 0.00	\$ 6,324.43	\$ 6,746.00	\$ (421.57)	(94)%
22314210.2 - Gas tax (2106)	0.00	8,507.64	9,272.00	(764.36)	(92)%
22314210.3 - Gas tax (2107)	0.00	7,025.43	10,043.00	(3,017.57)	(70)%
22314210.4 - Gas tax (2107.5)	0.00	1,881.53	1,000.00	881.53	(188)%
22314210.5 - Gas Tax (2103)	<u>0.00</u>	<u>10,733.08</u>	<u>20,438.00</u>	<u>(9,704.92)</u>	<u>(53)%</u>
Total Revenue	<u>0.00</u>	<u>34,472.11</u>	<u>47,499.00</u>	<u>13,026.89</u>	<u>73%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,451.80	\$ 17,071.93	\$ 22,909.34	\$ 5,837.41	75%
22315005 - Overtime	0.00	20.77	0.00	(20.77)	0%
22315006 - SSI tax	111.10	1,501.70	1,904.27	402.57	79%
22315007 - Medical insurance	433.35	4,679.16	6,143.86	1,464.70	76%
22315009 - Workers comp. insurance	0.00	18.40	1,035.66	1,017.26	2%
22315010 - Deferred retirement	0.00	750.02	1,689.49	939.47	44%
22315024 - Special department supplies	0.00	15.05	0.00	(15.05)	0%
22315058 - Street lighting	1,341.42	14,475.72	14,500.00	24.28	100%
22315063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>957.12</u>	<u>957.12</u>	<u>0%</u>
Total Expenditures	<u>3,337.67</u>	<u>38,532.75</u>	<u>49,139.74</u>	<u>10,606.99</u>	<u>78%</u>
Revenues Over (under) Expenditures	<u>\$ (3,337.67)</u>	<u>\$ (4,060.64)</u>	<u>\$ (1,640.74)</u>	<u>\$ 2,419.90</u>	<u>\$ 247</u>
<u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	8,754.00	0.00	8,754.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>8,754.00</u>	<u>0.00</u>	<u>(8,754.00)</u>	<u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ 8,754.00</u>	<u>\$ 0.00</u>	<u>\$ (8,754.00)</u>	<u>\$ -</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 25,000.00	\$ 49,000.00	\$ (24,000.00)	(51)%
 Total Revenue	<u>0.00</u>	<u>25,000.00</u>	<u>49,000.00</u>	<u>(24,000.00)</u>	<u>51%</u>
Expenditures					
24315002 - Wages	\$ 1,403.51	\$ 16,654.74	\$ 13,355.13	\$ (3,299.61)	125%
24315005 - Salary - overtime	0.00	38.06	0.00	(38.06)	0%
24315006 - SSI tax	107.40	1,532.85	1,115.47	(417.38)	137%
24315007 - Medical insurance	381.83	4,099.55	3,473.42	(626.13)	118%
24315009 - Workers comp. insurance	0.00	16.10	603.74	587.64	3%
24315010 - Deferred retirement	0.00	734.53	883.21	148.68	83%
24315014 - Vehicle expense	1,666.05	2,847.83	1,000.00	(1,847.83)	285%
24315016 - Fuel	364.56	6,315.80	8,500.00	2,184.20	74%
24315020 - Building & ground maintenance	72.47	424.18	1,750.00	1,325.82	24%
24315021 - Street maintenance	0.00	6,047.72	5,000.00	(1,047.72)	121%
24315024 - Special department	13.48	369.67	500.00	130.33	74%
24315032 - Utilities	243.02	1,914.70	2,000.00	85.30	96%
24315033 - Water	73.12	684.27	425.00	(259.27)	161%
24315034 - Telephone	92.53	944.21	650.00	(294.21)	145%
24315044 - Meetings & dues	0.00	323.00	0.00	(323.00)	0%
24315063 - Contract Services	0.00	0.00	478.56	478.56	0%
24315088 - Equipment repair	<u>0.00</u>	<u>484.68</u>	<u>500.00</u>	<u>15.32</u>	<u>97%</u>
 Total Expenditures	<u>4,417.97</u>	<u>43,431.89</u>	<u>40,234.53</u>	<u>(3,197.36)</u>	<u>108%</u>
Revenues Over (under) Expenditures	<u>\$ (4,417.97)</u>	<u>\$ (18,431.89)</u>	<u>\$ 8,765.47</u>	<u>\$ (27,197.36)</u>	<u>\$ (210)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 1,617.57	\$ 4,805.78	\$ 5,000.00	\$ (194.22)	(96)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>1,617.57</u>	 <u>4,805.78</u>	 <u>10,000.00</u>	 <u>(5,194.22)</u>	 <u>48%</u>
Expenditures					
25315002 - Salary	\$ 398.16	\$ 4,685.04	\$ 4,187.74	\$ (497.30)	112%
25315006 - SSI tax	30.46	383.70	335.02	(48.68)	115%
25315007 - Medical insurance	100.92	1,106.87	1,224.71	117.84	90%
25315009 - Workers compensation ins.	0.00	11.50	1,898.31	1,886.81	1%
25315010 - Deferred retirement	0.00	0.00	335.02	335.02	0%
25315024 - Educational Material	0.00	0.00	200.00	200.00	0%
25315600 - Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>350.00</u>	<u>0%</u>
 Total Expenditures	 <u>529.54</u>	 <u>6,187.11</u>	 <u>8,530.80</u>	 <u>2,343.69</u>	 <u>73%</u>
Revenues Over (under) Expenditures	<u>\$ 1,088.03</u>	<u>\$ (1,381.33)</u>	<u>\$ 1,469.20</u>	<u>\$ (2,850.53)</u>	<u>\$ (94)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 11,287.50	\$ 5,000.00	\$ 6,287.50	(226)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>11,287.50</u>	 <u>22,385.00</u>	 <u>(11,097.50)</u>	 <u>50%</u>
Expenditures					
26315002 - Wages	\$ 1,279.52	\$ 15,096.65	\$ 15,795.38	\$ 698.73	96%
26315005 - Salary - overtime	0.00	29.58	0.00	(29.58)	0%
26315006 - SSI tax	97.86	1,362.72	1,322.34	(40.38)	103%
26315007 - Medical insurance	294.52	3,146.04	4,169.58	1,023.54	75%
26315009 - Workers comp. insurance	0.00	0.00	714.06	714.06	0%
26315009.1 - Workers comp. insurance	0.00	18.40	0.00	(18.40)	0%
26315010 - Deferred compensation	0.00	0.00	1,136.21	1,136.21	0%
26315010.1 - Deferred compensation	0.00	656.75	0.00	(656.75)	0%
26315024 - Supplies	0.00	1,862.00	0.00	(1,862.00)	0%
26315052 - Engineering	0.00	50.00	0.00	(50.00)	0%
26315063 - Contract Services	0.00	0.00	176.74	176.74	0%
26315095 - Capital outlay	0.00	3,412.50	0.00	(3,412.50)	0%
26315194 - Interest-Six Rivers loan	<u>2,193.58</u>	<u>37,619.19</u>	<u>16,488.48</u>	<u>(21,130.71)</u>	<u>228%</u>
 Total Expenditures	 <u>3,865.48</u>	 <u>63,253.83</u>	 <u>39,802.79</u>	 <u>(23,451.04)</u>	 <u>159%</u>
Revenues Over (under) Expenditures	<u>\$ (3,865.48)</u>	<u>\$ (51,966.33)</u>	<u>\$ (17,417.79)</u>	<u>\$ (34,548.54)</u>	<u>\$ 298</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement rev	\$ <u>85,034.36</u>	\$ <u>85,034.36</u>	\$ <u>62,535.00</u>	\$ <u>22,499.36</u>	<u>(136)%</u>
 Total Revenue	 <u>85,034.36</u>	 <u>85,034.36</u>	 <u>62,535.00</u>	 <u>(22,499.36)</u>	 <u>136%</u>
Expenditures					
40315052 - Plans, specs & estimates	<u>\$ 0.00</u>	<u>\$ 81,964.05</u>	<u>\$ 62,535.00</u>	<u>\$ (19,429.05)</u>	<u>131%</u>
 Total Expenditures	 <u>0.00</u>	 <u>81,964.05</u>	 <u>62,535.00</u>	 <u>(19,429.05)</u>	 <u>131%</u>
Revenues Over (under) Expenditures	<u>\$ 85,034.36</u>	<u>\$ 3,070.31</u>	<u>\$ 0.00</u>	<u>\$ (3,070.31)</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 11 Months Ended May 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 180,251.14	\$ 445,925.47	\$ 445,883.01	\$ 42.46	(100)%
30514275 - Sewer connection fees	0.00	792.00	10,000.00	(9,208.00)	(8)%
30514307 - Miscellaneous revenue	6,660.00	50,842.00	75,000.00	(24,158.00)	(68)%
30514308 - Revenue reserved for plant r	<u>83,325.50</u>	<u>196,846.40</u>	<u>194,089.99</u>	<u>2,756.41</u>	<u>(101)%</u>
Total Revenue	<u>270,236.64</u>	<u>694,405.87</u>	<u>724,973.00</u>	<u>30,567.13</u>	<u>96%</u>
Expenditures					
30515002 - Salary - permanent	\$ 14,895.52	\$ 178,255.88	\$ 184,328.09	\$ 6,072.21	97%
30515005 - Salary - overtime	565.20	7,597.88	6,000.00	(1,597.88)	127%
30515006 - SSI tax	1,243.08	16,358.05	15,387.51	(970.54)	106%
30515007 - Medical insurance	3,367.38	35,077.48	41,750.48	6,673.00	84%
30515009 - Workers comp. insurance	0.00	73.60	8,322.89	8,249.29	1%
30515010 - Deferred retirement	0.00	10,191.31	12,905.28	2,713.97	79%
30515012 - Office expense	120.00	3,268.56	1,000.00	(2,268.56)	327%
30515014 - Vehicle expense	0.00	706.61	12,000.00	11,293.39	6%
30515016 - Vehicle gas	125.00	2,165.46	4,500.00	2,334.54	48%
30515022 - Street repair	0.00	960.00	0.00	(960.00)	0%
30515024 - Special department supply	0.00	310.33	1,000.00	689.67	31%
30515030 - Garbage/sludge	3,052.53	14,993.55	20,000.00	5,006.45	75%
30515032 - Utilities - electric - plant	5,564.66	58,815.46	57,792.00	(1,023.46)	102%
30515034 - Telephone	215.63	2,373.57	3,000.00	626.43	79%
30515044 - Meetings and dues	0.00	1,206.82	850.00	(356.82)	142%
30515048 - Training	113.68	395.53	600.00	204.47	66%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	280.00	4,745.00	12,000.00	7,255.00	40%
30515063 - Insurance	0.00	215.00	7,000.00	6,785.00	3%
30515092 - Sewer plant permit	0.00	7,164.10	7,100.00	(64.10)	101%
30515094 - Safety equipment	0.00	314.90	1,000.00	685.10	31%
30515095 - Capital outlay	0.00	2,864.50	20,000.00	17,135.50	14%
30515099 - Miscellaneous	0.00	0.00	500.00	500.00	0%
30515121 - Sewer plant maintenance	2,660.63	45,559.03	15,000.00	(30,559.03)	304%
30515122 - Sewer line maintenance	250.00	24,755.82	10,000.00	(14,755.82)	248%
30515125 - Chemicals	0.00	1,652.04	2,000.00	347.96	83%
30515157 - Testing and monitoring	4,113.05	26,554.19	25,000.00	(1,554.19)	106%
30515158 - Postage and shipping	68.50	213.58	600.00	386.42	36%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	30.76	0.00	(30.76)	0%
30515190 - USDA loan	0.00	194,289.99	194,000.00	(289.99)	100%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>18,483.42</u>	<u>30,000.00</u>	<u>11,516.58</u>	<u>62%</u>
Total Expenditures	<u>36,634.86</u>	<u>659,592.42</u>	<u>705,536.25</u>	<u>45,943.83</u>	<u>93%</u>
Revenues Over (under) Expenditures	<u>\$ 233,601.78</u>	<u>\$ 34,813.45</u>	<u>\$ 19,436.75</u>	<u>\$ (15,376.70)</u>	<u>\$ 179</u>

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

**Supplemental Information**

City of Ferndale  
 Summary of Cash Balances and Investments  
 May 31, 2015

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 408,571.44	
Petty cash	152.59	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 423,724.03</u>	<u>30.44%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ 1,299.37	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 3,373.53</u>	<u>0.24%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 69,440.05</u>	<u>4.99%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 75,608.67</u>	<u>5.43%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 222,468.41</u>	<u>15.98%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 41,842.74</u>	<u>3.01%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 76,213.67</u>	<u>5.47%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 3,817.76</u>	<u>0.27%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 475,616.04</u>	
<b>Total Sewer Fund</b>	<u>\$ 475,616.04</u>	<u>34.17%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,392,104.90</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 685,733.80	49.26%
LAIF	706,218.51	50.73%
Petty cash	<u>152.59</u>	0.01%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,392,104.90</u></u>	<u><u>100%</u></u>

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## **Section 10**

### **CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

## **Section 11**

### **BUSINESS**

Meeting Date:	June 18, 2015	Agenda Item Number	11.a
Agenda Item Title	Consider Appointment of Member to Serve on the Design Review Committee		
Presented By:	City Manger		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Consider appointment of a member to serve on the Design Review Committee

**BACKGROUND:**

The Design Review Committee has been short a member since March of this year. City staff advertised and posted notice of the vacancy with a ten-day window and a deadline of May 18, 2015 to receive applications. An application from Jeff Farley was received on May 18, 2015 and is attached. No other applications for the position were received.

At its regular meeting on June 3, 2015, the Planning Commission voted unanimously to recommend appointment of Jeff Farley to serve on the Design Review Committee.

**ATTACHMENTS:**

Farley Application

City of Ferndale  
DESIGN REVIEW COMMITTEE APPLICATION

Name: Jeffrey Farley

Address: 1677 market st.

Phone: (707) 616-2228 email: Farley.J@suddenlink.net

Please list education and/or experience which you feel relates to or would be beneficial to the role of Design Review Committee Member (this may include serving on a board, commission or council, past or present government or civic experience, completed courses or knowledge in planning, architecture, landscape architecture, historical restoration or similar experience related to the design of physical improvements, etc.)

FERNDALE PLANNING COMMISSION - 16 yrs (CHAIRMAN - 6 yrs.)

MAYOR CITY OF FERNDALE 4 TERMS = 8 yrs.

LAFLO - LOCAL AGENCY FORMATION COMMISSION - 4 yrs.

JOURNEYMAN CARPENTER PACIFIC LUMBER CO. SCOTIA CA.

GRADUATE - 1 WATER TREATMENT LICENSE CA.

Please describe your knowledge or familiarity with Ferndale's General Plan, Zoning Ordinance, and Design Review standards:

GENERAL PLAN UPDATES PLANNING COMM. FERNDALE

DESIGN REVIEW COMMITTEE FOR HISTORICAL PRESERVATION

Please list any design review issues with which you may find yourself in conflict:

NONE

Jeff Farley  
Applicant's Signature

5/18/15  
Date

Meeting Date:	June 18, 2015	Agenda Item Number	11.b
Agenda Item Title	Authorize the City Manager to negotiate a MOU with FSRA		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Authorize the City Manager to negotiate a MOU with FSRA and to complete this by July 1<sup>st</sup>, 2015.

**BACKGROUND:**

The City has had a contract for the Community Center with the Ferndale Senior Resource Agency, which expired in October. The City manager has a verbal agreement with the FSRA until a new contract is agreed on and signed. The City Manager has been in communication with local entities regarding potential management/operational/maintenance alternatives in negotiating a new contract.

This item was brought up for discussion at the January 5, 2015 meeting and the February 5, 2015 meeting. At those meetings, the Council showed interest in the possibility of passing on the rental responsibility to another entity, while maintaining ownership of the building. In February, the Council was given a report showing the City’s income and expenses connected to maintaining the rental responsibilities since 2008. The report showed that it costs the City approximately \$8,000 per year to manage the rentals.

Real property negotiators are in contact with all other interested parties on an ongoing basis. At the May 21, 2015 Council meeting, it was announced that a final decision on whether or not the Ferndale Senior Resource Agency is interested in taking over the Community Center would be reached on June 8, 2015. It was also announced that Ferndale Rotary would reach its final decision on interest in the Community Center on June 2, 2015. The Fire Department decided that they would not be able to take on this task at this time. The FSRA notified the City Manager that they are interested in leasing the Community Center and would like to continue negotiating. I believe we can accomplish that in time to turn it over on July 1<sup>st</sup>.

**FISCAL IMPACT:** Unknown.

Meeting Date:	June 18, 2015	Agenda Item Number	11.c
Agenda Item Title	Update on PG&E Rule 20A Undergrounding Project		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Direct City Manager to send a letter to County Board of Supervisors asking them to use some of their Rule 20a credits to help the City of Ferndale complete our project, and identifying the Undergrounding District.

**DISCUSSION:**

As reported at the February 5 and March 19, 2015 meetings, City Manager Parrish has met with Frontier to discuss the City’s options for laying the Frontier line while PG&E is working on this project. There is a new law that would require the City to pay Frontier to lay their line. The City Manager has expressed to Frontier his concerns regarding this fee. Since the March 19, 2015 Meeting, he met with representatives of Frontier to further discuss the project. On June 2, 2015, Lizette and one other representative of PG&E met with the City Manager, the Mayor, and two representatives of Frontier to visit the three proposed project areas. Suddenlink was unable to attend, but has indicated that they are amicable to working with the City on this project.

Staff is recommending that the Council choose the Francis Creek alternative as a district and then go from Shaw to Fern as another district. Although the Shaw to Berding was identified by the council previously, it was considered in the last walk with PG&E that it would probably be over budget by the time this project goes all the way through the three to seven year process. The group which included the mayor agreed that doing half the second alternative would allow for any inflationary cost increases and that we could always give back to the County any moneys left over. The third alternative was estimated to be only achievable by itself, and give a hit and miss appearance instead of a continuous no-overhead lines the rest of the way through town all the way to the Christmas tree.

**FINANCIAL IMPACT:**

No financial impact to City, however the project will use Rule 20a monies from PG&E, which amount to about \$450,000 and the County Board of Supervisors will be asked to contribute some of their credits to make the project whole.

Meeting Date:	June 18, 2015	Agenda Item Number	11.d
Agenda Item Title	Discussion on Craig Street Alley		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Brief discussion on the alley behind Craig Street between Ocean and Washington Streets

**BACKGROUND:**

The City acquired the 14-foot wide alley behind Craig Street between Ocean and Washington Streets. It was given to the City by deed in 1972. This item was brought before the Council at the January 5, 2015 meeting to discuss a request by a new property owner to open up the alley for access to the full length of the alley like it was drawn on a county map. Our attorney has looked at the legal issues associated with the alley and has relayed to us that the City is not required to open the alley to vehicular traffic the entire length and that they also do not have to remove vegetation to open the alley to its full width of fourteen feet since vehicles will not be using it. Since that time, a property owner has trimmed vegetation without City authorization. Letters were sent to all owners down Craig Street to cease and desist all trimming of the vegetation in the alley and to remove personal items. Most recently, neighbors have complained that someone drilled holes in the trees and the trees look like they are dying. The City has been in discussion with the City Attorney regarding abandonment of all or part of the alley. This can go before the Planning Commission at the July 1, 2015 meeting, and possibly back in front of the Council at the July 16, 2015 meeting.

**FISCAL IMPACT:** Unknown.

Meeting Date:	June 18, 2015		Agenda Item Number	11.e	
Agenda Item Title:	Ordinance No. 2015-01 Amending Francis Creek Maintenance Ordinance No. 97-02				
Presented by:	City Manager				
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/>	Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Review and consider approval of Draft Ordinance 2015-01 Amending Francis Creek Maintenance Ordinance 97-02.

**BACKGROUND:**

The City conducts an annual creek walk along Francis Creek to determine where debris and brush removal needs to take place as per Ordinance No. 97-02. Homeowners are notified of what debris needs to be removed and given the opportunity to remove it on their own. There is a timeline in place stating when this needs to be removed before the City removes it at the homeowner’s expense. After review of the Ordinance, a few suggested amendments have been made.

The City adopted the 5C program at its regular meeting on March 19, 2015. The City needed to obtain a 1600 permit as part of this program. According to the 1600, the current timeline the City has in place for the annual creek cleanup would require that the City do extensive bird studies prior to getting into the creek for cleaning. In order to comply with the 1600 permit, the City is proposing the attached proposed timeline.

Draft Ordinance 2015-01 amending Francis Creek Maintenance Ordinance No. 97-02 is in front of the Council for a first reading.

**ATTACHMENT:**

Draft Ordinance 2015-01 Amending Francis Creek Maintenance Ordinance 97-02  
Proposed Creek Cleanup timeline

**ORDINANCE NO ~~97-02~~2015-01**

**AN ORDINANCE ~~AMENDING ORDINANCE NO. 97-02~~ REQUIRING THE MAINTENANCE OF FRANCIS CREEK, FRANCIS CREEK BANK AND THE REMOVAL OF TREES, BRUSH, RUBBISH AND DEBRIS FROM FRANCIS CREEK AND PROHIBITING THE INTRODUCTION INTO FRANCIS CREEK OF DEBRIS, RUBBISH AND OTHER UNWANTED MATERIAL**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FERNDALE AS FOLLOWS:**

**Section 1. Definitions**

The following words and phrases, whenever used in this Ordinance shall be construed as defined in this section:

(a) "Brush" included any of the following:

1. Herbaceous Vegetation

~~1-2.~~ Brush (or weeds) which when mature bear seeds of a downy or willowy nature.

~~2-3.~~ Any brush (or weeds) which attain such large growth as to become an impediment to flow of water within the Francis Creek channel.

~~3-4.~~ Brush which is otherwise noxious or dangerous.

~~4-5.~~ Poison oak and poison ivy when conditions are such as to constitute a menace to public health.

~~5-6.~~ Brush, litter or other material which endangers the public safety by creating blockage of the Francis Creek channel.

(b) "Rubbish" means waste matter, litter, trash, refuse, debris, dirt, silt, grass clippings, dry grass, dead trees, tin cans, paper and waste material of every kind or other object or condition which may become a menace to the adequate flow of the Francis Creek channel.

(c) "Trees" means a large woody perennial plant, with a main trunk and many branches, that is growing on the bank or in the channel of Francis Creek or in close proximity for Francis Creek to affect the stream fish environment or water flow through the channel.

**Section 2. Brush, Rubbish and Debris, a Public Nuisance**

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The Council does hereby declare that all trees, brush, rubbish and debris in Francis Creek channel causing impediment of the adequate flow of water in the Francis Creek Channel are public nuisances.

**Section 3. Maintenance of Francis Creek & Francis Creek Bank**

1. The City of Ferndale is an authorized agent for the California Department of Fish and ~~Game-Wildlife~~ for approval of work in Francis Creek of a limited scope. All persons shall obtain ~~a permit~~permission from City of Ferndale before conducting any work in Francis Creek. If the project exceeds the scope of work the City of Ferndale is authorized to approve, i.e. substantial stream alterations, sediment removal, or operations of heavy equipment in the stream, City of Ferndale will notify the Department of Fish and Game pursuant to Sec. 1603; of the Fish and Game Code, in no case will work be done in Francis Creek without the City of Ferndale authorization.
2. The following work conditions apply to the proposed stream channel maintenance of Francis Creek for the purpose of reducing flooding and stream bank erosion. The area of operations shall be confined to the section of stream shown in attached property/landowner descriptions and responsibility of the operations and compliance with this agreement shall be with the individual landowners or their agents. All work in and around the stream ~~may should be on a year-round basis~~authorized by the City.
3. The responsible party, land/property owner ~~acknowledges-is aware~~ the fishery and wildlife resource values of Francis Creek and the need for their protection. The intent of this Ordinance is to allow for limited removal of vegetation and stream debris to reduce flooding and bank erosion, while also maintaining substantial amounts of large woody debris in the low flow channel to provide for fish habitat.
4. The operator/owner may remove ~~loose herbaceous vegetation~~brush, fallen trees and branches from the bed of the stream that are creating flow impediments or causing bank erosion. This work shall be done by hand, or with equipment positioned on the bank or dry gravel bars and not in the flowing stream. Any stumps or logs that are creating flow restrictions but are keyed into the bank or bed of the stream shall not be pulled out, but may be cut off with a saw and the loose parts removed.
5. Trees and vegetation on the banks of the stream may be pruned to allow a free-flowing channel, as shown in example I and II, attached to this Ordinance.
- ~~6. Disturbance or removal of vegetation shall not exceed the minimum necessary to complete operations. The disturbed portions of any stream channel shall be restored to as near their original condition as possible. Equipment work trails and access points into the stream channel which can erode soil into the stream shall be mulched with straw or re-vegetated before the next substantial rainfall period.~~

7-6. If operations require moving of equipment across a flowing stream, such operations shall be conducted without substantially increasing stream turbidity. Prior to making repeated crossings, the operator shall notify the City of Ferndale. The City will examine the project area and notify the Department of Fish and Game pursuant to sec 1603, Fish and Game Code.

8-7. Structures and associated materials not designated to withstand high seasonal flows shall be removed to areas above the high water mark before such flows occur.

9-8. When operations are complete, any excess materials or debris shall be removed from the work area. No open piles of rubbish shall be deposited on unfenced property within 20.0 feet of the top of the bank of Francis Creek.

#### **Section 4. Removal of Ferns, Brush, Rubbish and Debris**

It shall be unlawful for any person ~~in the City of Ferndale~~ to cause or permit or to place any brush, rubbish, debris, soil, silt, sand, bark, slash, cement or concrete washings, oil or petroleum products, or other organic or earthen material from any logging, construction, or associated activity of whatever nature shall be allowed to enter into or be placed where it may be washed by rainfall or runoff into Francis Creek and other waters of the State. It shall be the duty of any person to remove (or destroy) such brush, rubbish or debris.

#### **Section 5. Notice to Remove ~~or Destroy~~ Trees, Brush, Rubbish and Debris**

In the event the person or persons owning, occupying, renting, managing, or controlling any real property in the City shall fail to remove from Francis Creek channel and from the portions of adjoining property all brush, rubbish and debris in accordance with the provisions of this Ordinance, it shall be the duty of the City Manager to notify such person or persons to remove the same. Such notice shall be in writing and shall be deposited in the United States Post Office of Ferndale, California, with postage thereon prepaid and addressed to such owner as his last known place of address shown on the assessment roll of Humboldt County, and if no such address is there shown or is known, then to General Delivery, Ferndale. If such real property is occupied and the mailing address thereof is different from that of the owner as shown on the assessment roll, then an additional copy shall be similarly mailed to the occupant of such property at the mailing address thereof. Such notice shall contain a description of said property, which description may be the number of the lot and block and the name of the map, tract or subdivision in which said real property lies, or may be the street and number thereof, or may be any other description which the said property may be reasonable and readily identified. One or more lots or blocks of land may be described in one and the same statement or notice.

#### **Section 6. Account and Report of Cost**

The Public Works Director shall keep an account of the cost to the City to ~~destroy or~~ remove brush, rubbish or debris, as aforesaid, for each separate lot or parcel of land and the portions of property adjoining the same and shall embody such account in a report and assessment list to the City Council, which report shall be filed with the City Clerk. Such report shall refer to each separate lot or parcel of land by sufficient description reasonably to identify the same, together with the expense proposed to be assessed against it.

**Section 7. Notice of Report and Hearing**

The City Clerk shall post a copy of such report and assessment list on or near the door of the Council Chamber in City Hall, together with the notice of the filing thereof and of the time and place when and where it will be submitted to the City Council for hearing and confirmation. The posting shall be for at least five (5) days prior to submission of the report to the City Council. The City Clerk shall mail to the persons and in the manner prescribed in Section 4 hereof, a notice substantially in the following form:

ASSESSMENT FOR DESTRUCTION OR REMOVAL  
OF BRUSH, RUBBISH AND DEBRIS AND  
NOTICE OF HEARING THEREON

NOTICE IS HEREBY GIVEN that pursuant to the provisions of Ordinance No. 97-02 of the City of Ferndale, the Public Works Director has destroyed or removed brush, rubbish and debris from the real property owned, occupied, rented, managed or controlled by you and from the portions of Francis Creek adjoining the same, which real property is described as follows:

(Here insert description of real property sufficient for reasonable  
And ready identification)

The cost of said destruction or removal proposed to be assessed against said property is \$\_\_\_\_\_.

FURTHER NOTICE IS HEREBY GIVEN that on the \_\_\_\_\_ day of \_\_\_\_\_, at the hour of \_\_\_\_\_, in the Council Chamber, City Hall, Ferndale, California, the report of the Public Works Director on the cost of destruction or removal of brush, rubbish and debris and the assessment list thereof will be presented to the City Council for consideration, correction, and confirmation and that at said time and place any and all persons interested in or having any objections to said report or lost of proposed assessments, or to any matter or thing contained herein, may appear and be heard. The failure to make any objection to said report and list shall be deemed a waiver of the same.

Upon confirmation of said assessment by the City Council, the amount thereof will be payable. In the event the same is not paid on or before the 31<sup>st</sup> day of ~~August-October~~ following the aforesaid hearing, said assessment will be added to the tax bill for said property and thereafter shall become a lien on said property.

Dated: \_\_\_\_\_

\_\_\_\_\_  
City Clerk, City of Ferndale

**Section 8. Hearing and Confirmation**

At the time and place fixed for receiving and considering the report, the City Council shall hear the same, together with any protests or objections which may be raised by any interested person. Upon such hearing, the Council shall make correction or modifications in any proposed assessment which it may deem to be excessive or otherwise incorrect after which such assessments shall be confirmed by motion or resolution of the Council and the amount thereof shall constitute a lien of property assessed until paid. The confirmation of assessment by the Council shall be final and conclusive.

**Section 9. Assessment to be Added to Tax Bill**

After confirmation of the assessment, a certified copy of the assessment report shall be filed with the County Auditor on or before ~~August 10<sup>th</sup>~~ November 1st. The description of the parcels reported shall be those used for the same parcels on the County Assessor's map books for the current year. The County Auditor shall enter each assessment on the County tax roll opposite the parcel of land, and shall add the amount of the assessment to the next regular bill levied against the parcel for municipal purposes.

**Section 10. Cost Assessment, Collection, Delinquency**

The amount of the assessment shall be collected at the time and in the manner of ordinary municipal taxes. If delinquent, the amount is subject to the same penalties and procedure of foreclosure and sale provided for ordinary municipal taxes. If the County assesses and collects taxes for the City, the laws relating to the levy, collection and enforcement of the County taxes apply to such special assessment taxes.

**Section 11. Priority of Assessment Lien**

The lien of the assessment made pursuant to this Ordinance shall have the priority of the taxes with which it is collected.

**Section 12. Payment to the City Clerk**

The City Clerk may receive the amount due on the abatement cost and issue receipts at any time after the confirmation of the assessment report and until ~~August 5<sup>th</sup>~~ October 31st following the confirmation of the report.

**Section 13. Refunds**

The Council may order refunded all or part of an assessment paid pursuant to this Ordinance if it finds that all or part of the assessment has been erroneously levied. An assessment or part shall not be refunded unless a claim is filed with the City Clerk on or before November 1<sup>st</sup>, after the assessment became due and payable. The claim shall be verified by the person who paid the assessment, or his guardian, executor or administrator.

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**Section 14. Penal Provisions**

Any person violating any of the provisions of this Ordinance shall be guilty of a misdemeanor and shall be punishable therefor by a fine of not more than Five Hundred and no/100 Dollars (\$500.00), or by imprisonment in the County jail for a period of not more than six (6) months, or by both such fine and imprisonment.

APPROVED AND ADOPTED this ~~xx~~18<sup>th</sup> day of ~~xx~~June, 2015 by the following vote:

Ayes:

Noes:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

\_\_\_\_\_  
Jennifer Church, City Clerk

First Reading:	Amended:
Second Reading:	
Enacted:	
Amended:	

## CREEK CLEANOUT TIME SCHEDULE

Refer Ordinance No. 2015-01

Updated 6/11/2015

June 18: Clerk Place ad in Newspaper re: Annual Creek Cleanout

July 7-14: PW does Creek Walk and gives list of properties in violation to Ord 2015-01 to City Clerk

July 15: Clerk sends notices to property owners (and renter, if known) to remove debris between August 1<sup>st</sup> and August 31<sup>st</sup>.

August 1-31: Creek Cleanout

September 1-7: PW does Creek Walk and gives list of properties still in violation to Ord 2015-01 to City Clerk.

September 8: City Clerk sends notices to property owners in violation that the City will remove debris at the homeowner's expense in 10 days.

September 21: PW removes debris, keeping track of addresses and hours for each property. The list is given to the City Clerk for the City Council.

October 1: Clerk mails assessment notices to owners

3<sup>rd</sup> Thursday in October: Council shall consider report and protests. Council can make corrections or modifications to any assessment.

October 31: Fees due to City Clerk from property owners.

November 1: Clerk files certified copy of Assessment report with the County Auditor – list APN and amount. The assessment amount will be added to the next regular tax bill.

Meeting Date:	June 18, 2015		Agenda Item Number	11.f	
Agenda Item Title	Update on Francis Creek Footbridge				
Presented By:	Francis Creek Ad Hoc Committee				
Type of Item:	<input type="checkbox"/>	Action	<input checked="" type="checkbox"/>	Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/>	No Action	<input type="checkbox"/>	Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file latest update from the Francis Creek Bridge Ad Hoc Committee

**DISCUSSION:**

There are currently no paths or sidewalks from Francis St to Fireman’s Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman’s Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

Building this bridge would come at no cost to the City, but requires Council approval because it would be on City property. The cost for materials would be funded by donations. Construction will be provided by local volunteers, including several contractors.

An ad hoc committee was appointed at the April 16, 2015 City Council Meeting, which includes Councilman Brower and Councilman Sweeney. The Council received its first update from the ad hoc committee at the May 21, 2015 City Council meeting. At that time Councilman Sweeney noted the steps they committee has taken so far. The Committee has met since the last Council meeting and will update the Council on what has been discussed to date.

**FINANCIAL IMPACT:** None – Donor Funded

## City of Ferndale

### Ad-hoc Committee on Pedestrian Bridge Crossing of Francis Creek

May 13, 2015

#### Summary of Meeting

This was the third meeting of the ad-hoc committee appointed by the Mayor to work with a core community group to advance the idea of a pedestrian bridge over Francis Creek in the vicinity of Francis Street. The agenda of the meeting included the following:

1. Update on phase 1 project
2. Review of Engineering & permitting for phase 1 project
3. Next steps

Brian Morrison provided an update on a meeting the core community group had with the City Engineer on project design and structural issues for a covered pedestrian bridge over Francis Creek crossing from Francis Street to a point between the Boy Scout Hall and the Firemen's Pavilion. Essentially the core group of residents supporting the idea of a covered pedestrian bridge and the City Engineer achieved general agreement on the way to get the engineering completed, a design that will work from an engineering perspective, will meet applicable building codes as well as the ADA requirements and that is affordable from a fund raising point of view. At this point in time the core group of residents does not have a final design that they are ready to present to the City Council and the public. Some engineering issues remain such as lateral and longitudinal structural systems that once resolved will shape the final design. The core group will continue to move forward with further structural and cost analysis and ultimately a final design.

Ad-hoc committee member Michael Sweeney presented the results of conversations with the City Engineer regarding the cost and timeline for preparing plans and structural calculations for the covered pedestrian bridge as necessary to issue a building permit. If the City Engineer designs the bridge, a second party in the form of a licensed engineer will also be hired to review the plans and structural calculations. An alternative would include the core community group consulting a licensed engineer to

prepare the plans and calculations and submit them to the city engineer for review and approval of a building permit.

At this point in time a cost estimate for constructing the covered pedestrian bridge (including ADA access on both sides) remains unknown.

The City Engineers estimated cost for the bridge design (plans, structural calculations, specifications, etc.) at \$10,000. Second party review of the plans and structural calculations would cost an additional \$1,500.

The City Engineer provided the following tasks and timeline needed to design and review the proposed pedestrian bridge:

List of Tasks required of City Engineer to develop plans and second part to review plans:

- 1) Define the Purpose and Need (community value, safety, etc...)
- 2) Prepare Alternative Analysis (will require engineer's involvement) **Note:** the ad-hoc committee at its second meeting discussed alternatives with the core group of residents that included an uncovered bridge, a covered bridge with a rustic character or "fire station" design, and a design that reflected the historic/Victorian architecture common on Main Street. The core group expressed a desire to move forward on the historic/Victorian-style design as their preferred concept.
- 3) Develop Schematic Plan (architectural rendering or possibly a model)
- 4) Pre-consultation with agencies including:
  - City Planning (CEQA);
  - US Army Corps of Engineers;
  - Regional Water Quality Control Board;
  - CA Department of Fish and Wildlife
- 5) Design Development (need land survey to design the span and locate the space)

- 6) Validate CEQA (California Environmental Quality Act) Findings - prepare biological studies and determine whether an exemption or conditions are needed. **Note:** See the discussion below on the CEQA.
- 7) City Planning Commission to make a CEQA Determination (**Note:** See the discussion below on CEQA).
- 8) Prepare Construction Documents
- 9) Obtained Permits/Waivers
- 10) Obtain Building Permit
- 11) Construct Foot Bridge

The City Engineer estimated approximately 3 – 9 months will be needed to complete the Permitting and Design leading to the issuance of a building permit. The 9-month design timeline represents a worst-case scenario where environmental issues will need to be resolved with a number of federal and state agencies with jurisdiction over the Francis Creek environment and CEQA review would need to go before the planning commission. Research to date suggests that such issues will be readily resolved and the 3-month schedule is the most likely.

#### CEQA Review

According to the City Planner, the site of the proposed pedestrian bridge is owned by the City of Ferndale and is zoned Public Facility (P-F) without a Design Review (D) overlay. Per the zoning definitions, a covered bridge qualifies as a public ‘building.’ Public buildings are principally permitted structures in the P-F zone (not requiring a use permit). Without the need for a use permit or design review, only a building permit would be required. Building permits are considered “Ministerial Approvals” (approved by planning director and not subject to planning commission review). The issuance of a building permit to construct a covered bridge over Francis Creek is not a discretionary action as defined by CEQA. As such, the project is not subject to CEQA from the City's standpoint. Discretionary actions would include the approval of either a Use Permit or a Design Review Permit, neither of which are required based on the zoning regulations for this parcel.

Furthermore, an action to approve the Community Bridge Committee's activity is not a project approval. Therefore it is not a discretionary action. If one of the resource

agencies requires a permit it will involve some environmental review, but the City will not be a lead agency.

#### Department of Fish & Wildlife

According to the 1600 agreement the City has with DFW, work within the channel or stream bed of Francis Creek can only occur between August 1 - October 31 to protect nesting birds using streamside habitat. Any work scheduled outside of this window would require a nesting bird study prepared by a qualified biologist.

#### 401 Water Quality Certification

According to the Regional Water Quality Control Board, a water quality certification per Section 401 of the Clean Water Act will likely be required for the project. The City Planner expects a 401 certification will be issued that will outline "best practices" to follow during construction.

#### Army Corps of Engineers

At this point in time it does not appear that the covered pedestrian bridge project will be within the jurisdiction of the Army Corps which is below the mean high water line of the creek.

Under next steps, Brian Morrison agreed to give the ad-hoc committee a monthly update on the core group's progress so the committee can provide an update to the City Council at its regular monthly meeting.

Prepared by Michael Sweeney

Meeting Date:	June 18, 2015	Agenda Item Number	11.g
Agenda Item Title:	Vacation Rentals Discussion		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Discuss current vacation rental status

**BACKGROUND:**

In May of 2007, it was brought to the City Council’s attention that there were 8 rental homes in the City. At that time, the Council didn’t feel a moratorium was warranted, but directed staff to bring the topic back to the Council when the number reached 10. As of June 3, 2015, there are 10 vacation rentals and one more pending application that will be going to the Planning Commission at the July 1 meeting.

**FINANCIAL IMPACT:**

None

**ATTACHMENTS:**

List of current vacation rentals in Ferndale

**VACATION RENTALS IN FERNDALE**

<u>NAME</u>	<u>ADDRESS</u>
Cream City Cottage	725 Berding Street
Ferndale Bluff House	925 Bluff Street
Francis Creek Vacation Home	176 Francis Street
Jeanettes Cottage	505 #B Fern Street
Morningstar Vacation Rental	1690 California Street
Peaceful View	483 A Street
The White House	455 Brown Street
Collenburg (approved 6/3/15)	693 3 <sup>rd</sup> Street
Beatie (approved 6/3/15)	563 Ocean Avenue
Leonardi (application pending)	161 Francis Street

Meeting Date:	June 18, 2015	Agenda Item Number	11.h
Agenda Item Title:	Information on \$39,000 WWTP Fine		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file information on \$39,000 WWTP Fine to be paid.

**BACKGROUND:**

The 2013-2014 budget was approved at the City Council meeting on July 8, 2013. In 2005, the Wastewater Treatment Plant incurred a fine of \$78,000 from Regional Water Quality Control Board. A payment of \$39,000 was made in 2013, leaving a balance due of \$39,000. It was negotiated with RWQCB that the fine be paid to Humboldt County Resource Conservation District to be applied to the Salt River Restoration Project. The final payment of \$39,000 will be paid before June 30, 2015.

**FINANCIAL IMPACT:**

\$39,000

Meeting Date:	June 18, 2015	Agenda Item Number	11.i
Agenda Item Title:	Resolution 2015-17 Adopting FY15-16 Fees & Fines Schedule		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Adopt Resolution 2015-17 Approving Fees and Fines Schedule for Fiscal Year 2015-2016

**BACKGROUND:**

Traditionally, the Fees and Fines Schedule is reviewed at the same time as we consider next year’s budget. It is particularly important during these economic times that services are paid for by the individuals receiving them in actual costs. In preparing the Fees and Fines schedule for 2015-2016, Staff reviewed the fees of other like-sized cities in the County. In an effort to be in concert with similar-sized cities, fees were adjusted accordingly. The Fees and Fine schedule is attached to Resolution 2015-17.

**FINANCIAL IMPACT:**

Discussed above

**RESOLUTION NO. 2015-17**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE ADOPTING THE**  
**FY 15-16 FEES AND FINES SCHEDULE, RESCINDING RESOLUTION 2014-13**

**WHEREAS**, the City of Ferndale performs special services for the benefit of a limited number of persons to whom such services are of value; and

**WHEREAS**, the cost of rendering such services should be borne by that limited group who are the beneficiaries rather than the citizenry at large; and

**WHEREAS**, the City Council is of the opinion also that the charges established for such service should equate to the direct cost thereof to the City of Ferndale; and

**WHEREAS**, the City of Ferndale seeks to continue to provide services desired by the public; and

**WHEREAS**, this resolution will rescind Resolution 2014-13; and

**WHEREAS**, a budget has been crafted that preserves essential services while ensuring that expenditures do not exceed revenues and cash on hand; and

**WHEREAS**, the City of Ferndale wishes its fees and fines to be in concert with those of other like-sized cities in the County and made adjustments accordingly.

**NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale**, that the FY 15-16 Fees and Fines Schedule attached and made part hereto, is adopted.

**BE IT FURTHER RESOLVED:** that Fees and Fines will be examined on a yearly basis.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on June 18, 2015 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Don Hindley, Mayor

**Attest:**

\_\_\_\_\_  
Jennifer Church, City Clerk

Proposed  
2015-16 Fee

DEPARTMENT	ITEM	DESCRIPTION		Enacting Document	2014-15 Fee
Building	Building Permits	Per Uniform Building Code	Per cost of work	Uniform Admin. Code	Varies
		Issuance Fee		Res. No. 2014-16	\$26.00
		Strong Motion Seismic Hazard Fee	per \$100,000, 1-3 story	Sec. 2705 Public Resource Code	\$13.00
		Strong Motion Seismic Hazard Fee	per \$100,000, over 3-story	Sec. 2705 Public Resource Code	\$28.00
	Drainage	New Building after 1994		Ord. 94-01	\$ 1,500.00
		New Building before 1994		Ord. 94-01	\$ 2,500.00
		New impervious area over 100 sq ft	per sq ft	Ord. 94-01	\$ 0.50
		New gravel road/parking over 100 sq ft	per sq ft	Ord. 94-01	\$ 0.36
	Demolition	Building		Uniform Building Code	\$ 50.00
	Plan Check			Res. No. 2014-16	\$35/hr
Burn Down Letter			Res. No. 2014-16	\$ 75.00	
Investigation/Pre permit meetings			Res. No. 2014-16	\$35/hr	
Grading/Drainage Plan			Res. No. 2014-16	\$715.00	
Public Works/	Information Request		Deposit	Res. No. 2014-16	\$35/hr
Land Use	Lot Line Adjustments		Deposit	Res. No. 2014-16	\$710 + \$58/hr
	Parcel Mergers		Deposit	Res. No. 2014-16	\$ 510.00
	Project Meetings		Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr
	Improvement Plans		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Development Plans		Deposit	Res. No. 2014-16	\$ 1,020.00
	Drainage Reports		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Minor Subdivision	Tentative Map	Deposit	Res. No. 2014-16	\$ 1,020.00
	Major Subdivision	Tentative Map	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Parcel or Final Map	Review and certification	Per Lot	Res. No. 2014-16	\$ 305.00
	Boundary Correction		Deposit	Res. No. 2014-16	\$ 510.00
	Review-Land Use Permits		Deposit	Res. No. 2014-16	\$ 100.00
	Encroachment Permit	Varies according to issues	Deposit + hourly	Res. No. 2014-16	\$35 + 58/hr
	Special Traffic/Curb Marking			Res. No. 2014-16	\$ 75.00
	Planning	Project Meetings		Deposit	Res. No. 2014-16
Applicant Inquiries			Deposit	Res. No. 2014-16	\$ 120.00
Design Review Permit		*\$58/hour if Planner assistance required		Res. No. 2014-16	No fee *
Exception to Development		Standands & Application Processing	Deposit + hourly	Res. No. 2014-16	\$ 710.00
Lot Line Adjustments			Deposit + hourly	Res. No. 2014-16	\$ 710.00
Parcel Mergers			Deposit + hourly	Res. No. 2014-16	\$ 710.00
Variance			Deposit + hourly	Res. No. 2014-16	\$ 710.00
Secondary Dwelling Permit			Deposit + hourly	Res. No. 2014-16	\$ 560.00

\$ 100.00

	Street Vacation	Including Engineering Fee	Deposit + hourly	Res. No. 2014-16	\$ 1,240.00	
	Conditional Use Permit		Deposit + hourly	Res. No. 2014-16	\$ 710.00	
	Permit Amendment	Permits and/or of Conditions of Approval	Deposit + hourly	Res. No. 2014-16	\$ 710.00	
	Permit/Project Extension	For Use Permits, Variances, etc.	Deposit + hourly	Res. No. 2014-16	\$ 710.00	
	Minor Subdivision	Cost varies on number of lots & issues	Deposit	Res. No. 2014-16	\$1225 + \$50/lot	
	Major Subdivision	Cost varies on number of lots & issues	Deposit	Res. No. 2014-16	\$1530 + \$50/lot	
	Amendment of Minor	Conditions of Approval	Deposit + hourly	Res. No. 2014-16	\$ 710.00	
	Amendment of Major	Conditions of Approval	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr	
	Tentative Map Expiration Extension		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr	
	Zoning Ordinance or Map	Amendment	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr	
	Density Bonus		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr	
	Reasonable Accommodation		Deposit	Res. No. 2014-16	\$ 116.00	
	Sign Permit		Deposit	Res. No. 2014-16	\$ 58.00	
	General Plan or Map	Amendment	Deposit	Res. No. 2014-16	\$ 2,040.00	
	Appeals	To Planning Commission or City Council	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr	
	Appeals - If No Application Fee	To Planning Commission or City Council	Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr	
	CEQA Initial Study	Does not include Special Studies	Deposit + hourly	Res. No. 2014-16	\$1,200 + \$58/hr	
	CEQA EIR	Cost varies on number issues	Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr	
<b>Finance</b>	Business License Fees	One fiscal year - Retail		Ord. 06-01 & Res. No. 04-04	\$ 62.00	\$ 65.00
		Quarterly - Retail		Ord. 06-01 & Res. No. 04-04	\$ 16.00	\$ 20.00
		One fiscal year - No Sales Tax		Ord. 06-01 & Res. No. 04-04	\$ 84.00	\$ 85.00
		Quarterly - No Sales Tax		Ord. 06-01 & Res. No. 04-04	\$ 21.00	\$ 25.00
		Duplicate issuance		Ord. 06-01 & Res. No. 04-04	\$ 5.00	\$ 10.00
		Relocation of location		Ord. 06-01 & Res. No. 04-04	\$ 5.00	\$ 10.00
		Carnival, per day		Ord. 06-01 & Res. No. 04-04	\$ 105.00	
		Peddlers etc.: Finger printing		Ord. 06-01 & Res. No. 04-04	\$ 10.00	
		Application Investigation		Ord. 06-01 & Res. No. 0578	\$ 35.00	\$ 50.00
		Registration		Ord. 06-01 & Res. No. 0578	\$ 10.00	\$ 20.00
		Renewal of registration permit		Ord. 06-01 & Res. No. 0578	\$ 1.00	\$ 10.00
		Public dance hall permit		Ord. 06-01 & Res. No. 0578	\$70.00	
		Police protection at prevailing rates	Per Hour	Res. No. 2014-16	\$30/hr.	
		Vendor-service/product not offered locally		Ord. 06-01 & Res. No. 04-04	\$ 10.00	
		Vendor-service/product offered locally		Ord. 06-01 & Res. No. 04-04	\$ 150.00	\$ 175.00
		Chamber sponsored Sales		Ord. 06-01 & Res. No. 04-04	\$ 100.00	
		Junk Yard Permit		Ord. 06-01	\$ 100.00	
<b>Public Facility</b>	City Hall Rental	Auditorium/Lounge/Kitchen		Res. No. 2014-16	\$ 200.00	
		Auditorium/Lounge/Kitchen Weekend Rate	2pm Fri - 6pm Sun			\$ 375.00

		Auditorium/Lounge/Kitchen - Non-Profits				\$ 95.00
<b>Rentals</b>		Lounge/Kitchen only		Res. No. 2014-16	\$	125.00
		Lounge/Kitchen only - Non-Profits				\$ 50.00
		Youth & Non-profit		Res. No. 2014-16	\$	15.00
		Youth & Non-profit - hour class		Res. No. 2014-16	\$	5.00
		Cleaning Deposit		Res. No. 2014-16	\$	150.00
	Community Center	Weekend - hall only		Res. No. 2014-16	\$	900.00
		Weekend - hall & kitchen		Res. No. 2014-16	\$	1,100.00
		1 day - hall only (Mon.-Thurs.)		Res. No. 2014-16	\$	450.00
		1 day - hall & kitchen (Mon.-Thurs.)		Res. No. 2014-16	\$	550.00
		Youth & Non-profit - Event w/kitchen		Res. No. 2014-16	\$77 + gas used	
		Youth & Non-profit - no kitchen use		Res. No. 2014-16	No fee	
		Youth & Non-profit - 1 hour class		Res. No. 2014-16	\$	5.00
		Cleaning Deposit		Res. No. 2014-16	\$	250.00
<b>Miscellaneous</b>	Health Fee	Annual for Farmers' Markets		Res. No. 2014-16	\$	75.00
	Copies	Per page		Res. No. 2014-16	\$	0.35
	DVD Copy			Res. No. 2014-16	\$	5.00
	Merchandise	Police patches		Res. No. 2014-16	\$	15.00
	Motion Picture/TV Productions	Major Productions		Res. No. 2014-16		
		Permit application fee		Res. No. 2014-16	\$	710.00
		Film Production permit per day		Res. No. 2014-16	\$	575.00
		Road Closure of 30 min. or more/day		Res. No. 2014-16	\$	360.00
		Cancellation of permit		Res. No. 2014-16	\$	360.00
		Duplicate permit		Res. No. 2014-16	\$	75.00
		Attachment of a rider		Res. No. 2014-16	\$	40.00
		Police or Public Works Services	Per hour	Res. No. 2014-16		\$30/hr.
		Material expenditures	Cost	Res. No. 2014-16		cost
		Faithful performance bond		Res. No. 2014-16	\$	140,000.00
		Minor Productions				
		Permit application fee		Res. No. 2014-16	\$	150.00
		Film Production permit per day		Res. No. 2014-16	\$	300.00
		Cancellation of permit		Res. No. 2014-16	\$	75.00
	Research / Staff Time	Research Fee	Per hour	Res. No. 2014-16		\$35/hr.
	Returned Check Fee	Per check			\$	40.00
	Transient Occupancy Tax	8% to City; 2% to Visitor & Conv. Bureau		Ord. No. 311 and Res 2012-10		10%
<b>Library</b>	Proctor Fees			Res. No. 2013-19	\$	35.00
<b>Administration/</b>	CC or PC Packets		Per page	Res. No. 2014-16	\$	0.35

DELETE  
IF  
COMMUNITY  
CENTER  
TAKEN  
OVER

<b>Ministerial</b>	Home Occupation Permits			Res. No. 2014-16	\$ 150.00	
	Secondary Dwelling Unit			Res. No. 2014-16	\$ 150.00	
	Information Request	First 1/2 hour free	Per hour	Res. No. 2014-16	\$35/hr.	
	Plot Plan Review			Res. No. 2014-16	\$35/hr.	
<b>Police</b>	Animal License Fees	License one year sterilized		Res. No. 2014-16	\$ 14.00	\$ 15.00
		License two year sterilized		Res. No. 2014-16	\$ 28.00	\$ 30.00
		License three year sterilized		Res. No. 2014-16	\$ 43.00	\$ 45.00
		License one year non-sterilized		Res. No. 2014-16	\$ 34.00	\$ 40.00
		License two year non-sterilized		Res. No. 2014-16	\$ 72.00	\$ 80.00
		License three year non-sterilized		Res. No. 2014-16	\$ 108.00	\$ 120.00
	Animal Impound Fee Sterilized	1st impound in 12 month period		Res. No. 2014-16	\$ 38.00	
		2nd impound in 12 month period		Res. No. 2014-16	\$ 72.00	
		3rd impound in 12 month period		Res. No. 2014-16	\$ 110.00	
		4th impound in 12 month period		Res. No. 2014-16	\$ 165.00	
	Animal Impound Fee Non-Fixed	1st impound in 12 month period		Res. No. 2014-16	\$ 76.00	
		2nd impound in 12 month period		Res. No. 2014-16	\$ 218.00	
		3rd impound in 12 month period		Res. No. 2014-16	\$ 256.00	
		4th impound in 12 month period		Res. No. 2014-16	\$ 300.00	
	Dog License Late Payment Fee			Res. No. 2014-16	\$ 7.00	\$ 10.00
	Dog License Replacement Tag			Res. No. 2014-16	\$ 7.00	\$ 10.00
	Kennel License Fee	per year		Res. No. 2014-16	\$ 210.00	
	Bus. License Investigation			Res. No. 2014-16	\$ 38.00	
	Clearance Letter			Res. No. 2014-16	\$ 25.00	
	Copies	per page		Res. No. 2014-16	\$ 0.35	
	Finger Printing			Res. No. 2014-16	\$ 10.00	
	False Alarms		After 2nd annual	Res. No. 2014-16	\$ 30.00	
	Infraction	See gov't code 36900			-	
	Nuisance Violations	First violation (Maximum \$1000.00)	Per day	Ord. 01-01	\$ 60.00	\$ 100.00
		Second violation (Maximum \$2000.00)	Per day	Ord. 01-01	\$ 110.00	\$ 200.00
		Third Violation	Per day			\$ 500.00
		Cost Recovery	Cost	Ord. 01-01	Cost	
	Parking red/green/yellow			Per Ferndale PD	\$ 55.00	
	Parking 18" from curb			Per Ferndale PD	\$ 55.00	
	Parking posted no parking			Per Ferndale PD	\$ 55.00	
	Parking block driveway			Per Ferndale PD	\$ 55.00	
	Parking in alley			Per Ferndale PD	\$ 55.00	
	Park abandon vehicle			Per Ferndale PD	\$ 105.00	

	Parking double			Per Ferndale PD	\$ 55.00	
	Parking block hydrant			Per Ferndale PD	\$ 55.00	
	Parking handicap			Per Ferndale PD	\$ 330.00	\$ 335.00
	Parking block lower curb			Per Ferndale PD	\$ 330.00	\$ 335.00
	Towing Charge			Per Ferndale PD	\$ 125.00	
	Other MC/VC			Per Ferndale PD	\$ 55.00	
	Reports/Accident			Per Ferndale PD	\$ 10.00	
	Research			Per Ferndale PD	\$30/hr.	
	Sign Off Fix-It Ticket			Per Ferndale PD	\$ 10.00	
	Special Services			Per Ferndale PD	\$30/hr.	\$50/hr
	VIN Verification			Per Ferndale PD	\$30/hr.	\$50/hr
<b>Sewer</b>	<b>Sewer Fees</b>	Existing facilities connection charge		Ord. 04-03 Sec. 3.01	construction	
		Special connection charge		Ord. 04-03 Sec. 3.02	Computed by CE	
	Lateral Service Connection Charge	4" lateral		Ord. 04-03 Sec. 3.03.1	Set by CE	
		6" lateral		Ord. 04-03 Sec. 3.03.1	Set by CE	
		First new hookup		Res. No. 05-16	\$ 5,180.16	
		Each additional hookup up to 4 units		Ord. 04-03 Sec. 3.03.3	\$ 400.00	
		Over 4 units		Ord. 04-03 Sec. 3.03.4	\$ 200.00	
	Sewer Permit & Inspection	Single Family		Ord. 04-03 Sec. 3.04.1	\$ 2.00	
		Trailer Ct & multiple dwelling		Ord. 04-03 Sec. 3.04.2	\$2 1st; \$1 after	
		Comm'l Industrial, Church, etc		Ord. 04-03 Sec. 3.04.3	\$ 7.00	
		Public Sewer Connection		Ord. 04-03 Sec. 3.04.4	\$5 + \$5/lin.ft of sewer	
		Alter exist sewer installation		Ord. 04-03 Sec. 3.04.4	\$ 4.00	
	Monthly Service Charge	Single Family Residential (1 EDU)		Resolution 06-02	\$66/mo	
		Commercial		Ord. 04-03 Sec. 4.04	Per EDU	

Meeting Date:	June 18, 2015	Agenda Item Number	11.j
Agenda Item Title	Adopt ADA Complaint Procedures		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Adopt attached ADA Complaint Procedure.

**DISCUSSION:**

The City would like to ensure that citizen complaints related to the American Disability Act (ADA) are addressed in a systematic way that allow City staff to follow clear directions on how to address this type of complaint. The City recently submitted to Caltrans Local Assistance its 2015 Local Agency ADA Annual Certification Form. ADA Complaint procedures are addressed in this form. Although 28 CFR Section 35.107 exempts local agencies with less than 50 employees from adopting Complaint procedures, the City of Ferndale has chosen per Caltrans recommendation, to adopt ADA Complaint procedures to be prepared in the event of an ADA Complaint.

**FINANCIAL IMPACT:** None.

# City of Ferndale

INCORPORATED 1893

## ADA Accessibility Complaint Procedures

1. City staff obtain a complaint-
  - a. City obtain complaint letter from citizen.
  - b. City Manager passes on letter for review by City Engineer.
  - c. City Engineer investigates complaint by comparing to ADA standard (Pedestrian Accessibility Guidelines for Highway Projects and Public Rights of Way Accessibility Guidelines).
  - d. City Engineer initially responds to complaint by sending letter to City Manager.
    - i. If the sidewalk conforms to ADA standard, let the City Manager know.
    - ii. If there is a problem, continue on to step 2 of these procedures to address.
2. City staff to determine if complaint is within City or Caltrans Right-of-Way (ROW), City Property, or is on private property.
  - a. If in Caltrans ROW, City Engineer to contact the Caltrans ADA coordinator.
    - i. City Engineer to provide Caltrans ADA coordinator recommendation to City Manager.
    - ii. If City Manager concurs with recommendation, then pass along to City Council for approval.
    - iii. Caltrans to execute plan to address problem.
    - iv. City Engineer to obtain record drawing from Caltrans and City Engineer to draft letter to City Manager describing how problem was addressed.
    - v. City Manager to forward response to person who submits complaint.
  - b. If in City ROW,
    - i. City Engineer to evaluate level of priority of complaint to insure consistency with surrounding areas and add to priority list if not already on list of areas identified as requiring improvement.
    - ii. City Engineer to provide recommendation to City Manager.
    - iii. If City Manager concurs with recommendation, then pass along to City Council for approval.
    - iv. Execute plan to address problem.
    - v. City Engineer to obtain record drawing and draft letter to City Manager describing how problem was resolved.
    - vi. City Manager to forward response to person who submits complaint.
  - c. If on private property,
    - i. City Manager to inform land owner of problem.
    - ii. Land owner to resolve problem and provide City with documentation that problem has been resolved.
    - iii. City Manager to provide correspondence to City Engineer and City Engineer to provide verification that ADA problem has been resolved.
    - iv. City Manager to inform land owner that problem has been resolved.

## **Section 12**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***



June 18, 2015

To: Ho. Douglas Bosco, Chair  
State Coastal Conservancy  
Attn: Michael Bowen  
1330 Broadway, Suite 1300  
Oakland, CA 94612-2530

Re: Support Letter for the 2015 Implementation of the Salt River Ecosystem Restoration Project

Dear Mr. Bosco,

The City of Ferndale is very supportive of the Humboldt County Resource Conservation District's proposed 2015 implementation of the Salt River Ecosystem Restoration Project. We recognize the tremendous potential to enhance fish and wildlife habitat by restoring the historic Salt River channel and estuary, while at the same time greatly reducing the duration of flooding in the project area. The loss of the Salt River channel has led to significant flooding problems which impose severe economic burdens on farmers and residents in an outside the project area. The routine flooding also imperils the compliant operation of the City of Ferndale's wastewater treatment plant which has Francis Creek and the Salt River designated as its receiving body of water . This facility depends on upon the success of the Salt River Ecosystem Restoration Project. In this sense, the Salt River Ecosystem Restoration Project will be a win-win for the environment and agriculture, and for Ferndale area residents.

We respectfully encourage you to support The Humboldt County Resource Conservation District's efforts to restore the Salt River channel in 2015; for its habitat restoration, flood damage reduction, and economic revitalization potentials.

Sincerely,

Jay Parrish  
City Manager



## **2015 Mandatory Staged Restrictions of Water Use: Stage 3 Water Shortage** **Including Restricted Watering Days**

Del Oro Water Company (DOWC) has been ordered by the California Public Utilities Commission (CPUC) to notify its customers of the State Water Resources Control Board's (Board) restrictions and fines for violations of the Board's regulations. This notification is being sent because California is in a drought and your cooperation is necessary to ensure reliable supplies of water for your comfort and necessary use.

In accordance with Governor Brown's Executive Order B-29-15 of April 1, 2015; the Board's Resolution No. 2015-0032 of May 5, 2015; and CPUC Resolutions W-5034 (April 9, 2015) and W-5041 (May 7, 2015); DOWC has filed an amended Rule 14.1 (Advice Letter 408) and will be activating *Mandatory Staged Restrictions of Water Use: Stage 3 Water Shortage* beginning June 1, 2015, following CPUC approval of the amended Rule 14.1. **Customers are to reduce their water usage, as compared to the same period in 2013, by a minimum of 25% AND follow new mandatory restrictions going into effect.**

As part of the Stage 3 restrictions, ALL customers will be limited to **watering two (2) days a week**. Please see the back of this notice to determine your watering days.

**The complete list of Rule 14.1 Stage 3 restrictions is printed on the back of this notice; DOWC recommends posting the restrictions list somewhere you will see it daily (such as your refrigerator).** Rule 14.1 is available on DOWC's website at: [www.delorowater.com/rule14.1.html](http://www.delorowater.com/rule14.1.html)

Please remember that the following are ALWAYS prohibited:

- The application of potable water to landscapes in a manner that causes runoff such that water flows onto adjacent property, non-irrigated areas, private and public walkways, roadways, parking lots, or structures
- The use of a hose that dispenses potable water to wash vehicles, including cars, trucks, buses, boats, aircraft, and trailers, whether motorized or not, except where the hose is fitted with a shut-off nozzle or device attached to it that causes it to cease dispensing water immediately when not in use
- Using broken or defective plumbing or irrigation after DOWC has notified you to repair it

Violation of any of Board prohibited or restricted water use activities may be punished by a fine of up to five hundred dollars (\$500) for each day in which the violation occurs. Fines may be assessed by any law enforcement officer (ie. sheriff, police, etc). Fines are not assessed by DOWC, and DOWC does not receive any income from the fines. However DOWC has the authority to discontinue water service to any customer who continues to waste water after receiving warnings and/or fines, in accordance with DOWC's Rule 11.B.3.

Del Oro will continue to notify customers (usually via a door tag) as soon as we are aware of any leaks that are the customer's responsibility to repair. Beginning June 1, 2015, customers will have only **two (2) business days to repair leaks**, unless other arrangements are made with DOWC.

Please visit [www.delorowater.com/drought.html](http://www.delorowater.com/drought.html) to report waste of water, and for the most current information about prohibited water uses, other unauthorized water uses, and mandatory outdoor irrigation restrictions, as well as conservation resources. We encourage you to take advantage of the many conservation resources available on our website to save water.

**Esto es la información importante. Por favor encuentre a alguien que puede traducirlo para usted, o llamar al Representante de Servicio al Cliente de Del Oro que habla español en (530) 717-2500.**

# 2015 Drought - Stage 3 Mandatory Water Restrictions



**1. Outdoor Irrigation Restrictions**

Irrigating ornamental landscapes with potable water is limited to no more than **two (2) days per week** as follows:

- a. Customers with **even**-numbered addresses may irrigate on **Saturdays** and **Tuesdays**
- b. Customers with **odd**-numbered addresses may irrigate on **Sundays** and **Wednesdays**
- c. Customers **without** a street address may irrigate on **Saturdays** and **Tuesdays**
- d. Hand and drip watering may be done at any time, but you **must** still conserve 25%

**2. Obligation to Fix Leaks, Breaks or Malfunctions**

All leaks, breaks, or other malfunctions in the customer’s plumbing fixtures and/or irrigation system must be repaired within **two (2) business days** of written notification by DOWC, unless other arrangements are made with DOWC. “Written notification” includes door tags.

**3. Prohibited Uses of Water**

- a. The application of potable water to driveways and sidewalks
- b. The use of potable water in a water feature, except where the water is part of a recirculating system
- c. The application of potable water to outdoor landscapes during and within forty-eight (48) hours after measurable rainfall
- d. The serving of drinking water other than upon request in eating or drinking establishments, including but not limited to restaurants, hotels, cafes, cafeterias, bars, or other public places where food or drink are served and/or purchased
- e. Irrigation of ornamental landscape on public street medians (**NEW**)
- f. Irrigation outside of newly constructed homes and buildings with potable water unless the potable water is delivered by a drip irrigation systems and/or micro spray irrigation system (**NEW**)
- g. Use of potable water for street cleaning with trucks, except for initial wash-down for construction purposes (if street sweeping is not feasible)
- h. Use of potable water for construction purposes, such as consolidation of backfill, dust control, or other uses unless no other source of water or other method can be used

4. **Operators of hotels and motels** shall provide guests with the option of choosing not to have towels and linens laundered daily. The hotel or motel shall prominently display notice of this option in each guest room using clear and easily understood language.

5. **Limits on Filling Residential Swimming Pools and Spas:** Re-filling and initial filling of single-family residential swimming pools or outdoor spas with potable water is prohibited (previous Stages allowed certain exceptions).

6. **Limits on Filling Ornamental Lakes or Ponds:** Filling or re-filling ornamental lakes or ponds with potable water is prohibited, except to the extent needed to sustain aquatic life, provided that such animals are of significant value and have been actively managed within the water feature prior to the implementation of any staged mandatory restrictions of water use as described in this Rule.

7. **Other duly adopted restrictions** on the use of potable water as prescribed from time to time by the Commission or other authorized government agencies may be added at any time.

**My Irrigation Plan:**

**My sprinklers ONLY run on:**

(Circle your schedule, see left to determine your days)

Saturday & Tuesday

Sunday & Wednesday

**My Sprinklers come on at:**

\_\_\_\_\_ AM / PM

(Select a time between 6PM and 8AM.)

***PRO TIP:** Make sure to start your timer early enough that the entire watering cycle will be done before 8AM!*

**I will hand water my houseplants & other container plants on:**

**M Tu W Th F Sa Su**

(Circle no more than 3 days)

***PRO TIP:** Use a bucket to capture water from baths, rinsing dishes, warming up the shower, etc., and use that to irrigate container plants while conserving water.*

RECEIVED  
MAY 26 2015

BY: \_\_\_\_\_

Art Direction - Martha Deal-Tubbs



©2015 Dan Tubbs, Jr.  
A Bear Family Production  
P.O. Box 475  
Ferndale, CA 95536-0475

[www.picturesocial.com/profile/dantubbsjr](http://www.picturesocial.com/profile/dantubbsjr)



Dear Jay,  
Thank you for  
taking time out of  
your busy schedule  
to take part in our  
celebration of stream  
overnight. You are  
a great guy who  
everyone appreciates  
it.  
Sincerely,  
Martha Deal-Tubbs  
President

**Section 13*****COMMENTS FROM THE COUNCIL*****Section 14*****REPORTS***

***City Manager's Report***  
***Commissions and Committee Reports***  
***JPA Minutes and Reports***

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for June 18, 2015 City Council Meeting  
Reporting to May 31, 2015

**CITY MANAGER**

**Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – May 21st – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- May 10th - 2:00-5:00 pm
- City Manager meeting- May 16th – 3:00-5:00pm
- Chamber of Commerce meeting- May 2th 5:30 -6:30 pm
- Numerous conversations with Chief Smith and attorney related to activities on Craig street alley.
- Many discussions with Creek Committee on maintenance and vegetation removal and timeline
- Communication committee of SRWC: Corresponded with Range Rider of League of Cities to get contact information with Representatives of the Napa flooding and Restoration Board to set up a field trip to meet and discuss how they have been able to fund and maintain the Napa River through the County of Napa as well as a number of Cities. They seemed to be very receptive to hosting our little sub-committee. We will try to go down there sometime in the next few months.
- Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions with Mayor Don Hindley regarding current issues and projects.
- Numerous conversations with HWMA, County, and Rio Dell and Eel River Disposal representatives to discuss solid waste transportation and disposal site agreement.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Donna and I have spent considerable time in preparing the budget. We had our Auditor come the week of May 11th for the first of two visits and started this year's audit.
- Budget Committee: Mayor Hindley, Accountant Phil Aycock, Finance Director Donna Timmerman, Councilman Sweeney, and I met for the second and third time and continued the development of the budget for next year.
- Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator.
- Continued development of monthly evaluation procedure with employees.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. The Salt River Restoration Project and Ambrosini lane flooding are common topics. I have been given the task of inviting Electives and Agency representatives that have helped us with the Salt River Restoration Project to our October 24th public event that is intended to educate and inform the community all about our restoration project. We intend to have a power point presentation, stations manned by agency representatives, such as CCC, Cal-fire, Department of Fish and Wildlife, Corp of

Engineers, Regional Water Quality Control Board, and the California Coastal Commission to name a few. We will also have the Coastal Conservancy and many construction, engineering, and hydrology firms to help us celebrate the project being over half way accomplished. We will be planning to have tours of the project with small shuttle buses to help move people from various sites. The main event site will be the Community Center.

- Discussions with Gerald Silva regarding Russ Park LLA agreement.
- Salt River Update: This next year we are looking at dredging about 2,000 feet, which is significantly shorter than what we have accomplished in the previous two years. The diminished length is misleading though as our cubic yard of removal is actually increasing by ten thousand cubic yards. Last year we removed 80,000 cubic yards and this year we estimate 90,000 cubic yards will be removed. The Bid process has begun for the construction year and they had a walkthrough of the proposed project last week.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. Rex continues to work hard for our area. Most conversations revolve around drainage and flooding issues. He will be helping with the barbeque during the Watershed event in October.
- Numerous meetings with individual councilmen and the mayor regarding City issues.
- Caltrans is staining sidewalks through Main Street to better match existing sidewalks. We are also asking them for future applications of product to use ourselves should we desire to use in others sidewalk sections to try match older sidewalks.
- Several communications with Lizette of PG&E regarding a meeting she is setting up with Frontier and Suddenlink to explore an onsite fieldtrip to what interaction, participation and potential cost estimates may be involved in the alternative districts. The council needs this information before it can choose which alternative or alternatives it might desire to ask the county to help us fund with PG&E credits under the Rule 20a program. This program uses moneys set aside for undergrounding projects throughout California and are reserved for cities and counties. The Mayor and I walked the alternative areas and it seemed apparent that Francis Street and part of the Berding Street to Shaw might be the soundest districts to promote. The credits available might be enough to do Shaw to Berding, but then again knowing that there is a long process time and other unknown costs might come into the equation, it sounded like doing less of that alternative would ensure that we came in under budget and still be a beneficial project.
- Many conversations and discussions with our engineer and planner to move the 1600 application forward in our effort to remove vegetation from Francis Creek. DF&W's application is almost complete and Corp of Engineers and Regional Water Quality Control Board are also requiring a 401 and a 404 permit to complete our requirements. We are still waiting on the Corp and Regional to decide on whether a notice of exemption is acceptable.
- Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the mayor. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. The staff continues to develop a handbook to help employees and elected officials understand their roles and responsibilities before, during, and after disaster events. We will also be requiring some employees to go through training programs to better facilitate those roles and responsibilities.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 5/21/15
  - Emergency Response Committee Meeting 5/13/15
- Wrote agenda items and compiled packet for:
  - Regular City Council Meeting 5/21/15
  - Began agenda compilation for City Council meeting 6/18/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 5/21/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues

### **Projects**

- Work with front counter and telephones assisting the public, answering questions and information requests.
- Updated and maintained City web site (with contractor) with updated various forms
- On-going communications with contract Planners about agenda items before the City Council.
- Email communications with City Engineers regarding agenda items
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Followed up on Field Observation reports.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Brainstormed with other City Clerks on Fees and Fines.
- Updated 2015 Possessory Interests Spreadsheet.
- Completed RFP for Propane Service
- Completed RFP for WWTP

## **DEPUTY CITY CLERK ACTIVITY**

### **Meetings**

- Prepared Packet and Posted Agenda for 5/28/2015 Design Review Committee Meeting

- Attended and transcribed minutes for 05/28/2015 Design Review Meeting
- Prepared Packet and Posted Agenda for 05/14/2015 Drainage Committee Meeting
- Attended and transcribed minutes for 05/14/15 Drainage Committee Meeting
- Attended and transcribed minutes for 05/06/2015 Planning Commission Meeting
- Prepared Packet and Posted Agenda for 06/03/2015 Planning Commission Meeting
- Posted Public Hearing Notices for 06/03/2015 Planning Commission Meeting

### **Projects**

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Met with Planner regarding several upcoming projects
- Researched Building Inspector/Code Ordinance
- Researched Vacation Rentals
- Ongoing project on Property File Organization

### **FINANCE OFFICER ACTIVITY**

- Meetings with City Manager – re: office issues
- Prepared and met with City Manager and Department Heads for 15/16 budget.
- Prepared for Auditors three day site visit, provided requested documentation, reviewed our internal control procedures, attended Interim Exit Conference with Auditors.
- Prepared month end file, information, bank reconciliation for accountant.
- Prepared employee reviews.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Accounts Receivables/Processed Deposits
- Assisted at the front desk and answered phones.

### **CITY PLANNER ACTIVITY**

#### **Task 1 – General Planning**

- Coordinated with City Manager & Deputy City Clerk on planning and development projects.
- Met with Asst. City Clerk on 6/3 Planning Commission meeting and public information requests.

- Coordinated with City Staff to prepare Agenda Packets for 5/21 City Council, 6/3 Planning Commission, and Drainage Committee meetings.
- Staffed 5/6 Planning Commission meeting.
- Met with City Manager and Mayor;
- provided FY 2015-16 budget for City Planner duties, special projects, general plan update
- Reviewed Zoning Regulations for responses to inquiries and pending applications
- Reviewed vacation rental applications
- Researched Zoning Regulations and prepared letters for applicants of use permit apps.
- Applications correspondence with City Staff Jesse Buffington, and David Yarrington
- Email correspondence with Meghan Ryan at Manhard Consulting re: three LLA applications
- Researched and corresponded with Jesse Buffington in response to request for information on Rezoning, GP Amendment and subdivision requirements.
- Reviewed email correspondence pertaining to Francis Creek cleanout project and Rose Avenue sidewalk paving.

#### **Task 2 – Reimbursable Fee Planning - None**

#### **Task 3 – Special Projects**

- Phone meetings/emails with City Manager and City Engineer to discuss Army Corps 404 Permit and RWQCB 401 Certification progress for Francis Creek Vegetation Maintenance Project.
- Submitted final Army Corps 404 Permit and RWQCB 401 Certification, with fees, for Francis Creek Vegetation Maintenance Project.
- Phone, email, and in person meetings with City Engineer regarding permits for Roadside Ditch Maintenance Project and environmental review consistent with 5 County environmental documentation. Reviewed State agency assessments on environmental issues
- Worked with Manhard Consulting to prepare Prop 84 Grant Application for funding to prepare City flood management plan. Coordinated with City and residents to acquire grant data. Grant preparation work done at no current charge, in anticipation of repayment upon grant award.

#### **Task 4 – Additional Authorizations – None**

#### **Task 5 – General Plan Review**

- Noise Element – Noise Contour Mapping for State Route 211 within City limits: acquired SR 211 post mile trip generation data from Cal Trans website, coordinated with Illingworth & Rodkin who provided noise contour distance data at no charge to the City. Planwest prepared Noise Contour map by projecting distance data from SR 211 into noise contours. Updated Noise and Air Quality Element information and policy /implementation programs.

### **CITY ENGINEER**

#### **PROP 84 Flood Management Plan**

- May 28<sup>th</sup>, 2015, the City Engineer submitted an application to the North Coast Resource Partnership for funding through PROP 84 for a Flood Management Plan. This Flood Management Plan includes

updating the City's 2004 Drainage Master Plan, which will encompass a feasibility study to assess and determine the most suitable engineered solutions to reduce sedimentation and flooding problems.

### **Pedestrian Safety Assessments**

- The City Engineer has been working on a Pedestrian Safety Assessment (PSA) funded by the Humboldt County Association of Governments (HCAOG) in order to identify pedestrian safety issues and provide options for addressing these issues. The City's PSA provides recommendations that support walking and enhancing nearby pedestrian walking routes to connect to Main Street and other important places, such as Ferndale Elementary School, High School and Firemen's Park.

### **ADA Complaint Procedures**

- The City Engineer drafted for adoption ADA Complaint Procedures for accessibility issues within City-limits. These procedures will provide the City with guidelines to follow whether the complaints are located within City or Caltrans Right-of-Way, on City property or on private property.

### **Rose Avenue Sidewalk**

- The update in regards to the installation of the section of sidewalk across from Herbert Street on the south side of Rose Avenue is as follows:
  - May 26<sup>th</sup>, 2015, a Notice of Exemption was filed with the County Clerk and returned to City Engineer.
  - DCI Builders was notified they can perform the work.

### **Pedestrian Improvement Project**

- Reimbursements: Local Program Accounting (LPA) processed the final payment, forwarded to the State Controller's Office (SCO), and a final payment in the amount of \$85,034.36 was disbursed to the City of Ferndale. The City was reimbursed by Caltrans, and the project is complete.

### **Maintenance of Roadside Ditches**

- Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4<sup>th</sup>, 2014, the City approved the City Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.
  - Currently awaiting Letter of Exemption from the US Army Corps of Engineers. Complete 5C Application will be submitted to the (NCRWQCB) once the letter from the Corps is received.

### **Permitting of Francis Creek Vegetation Trimming and Debris Removal**

See planning staff reports (Planwest).

### **Old Nilsen Barn Project**

- On May 29<sup>th</sup>, 2015, the City Engineer addressed the following items in regards to the Old Nielson Barn Parking lot: 1) Truck turning radius down Fourth Street; 2) Diagonal versus perpendicular parking; 3)

Access to storage area; and 4) Reconfigure the walkway and patio area adjacent to the Nielson Barn;  
5) Leave 10' accessibility buffer between proposed parking off of 4<sup>th</sup> Street and adjacent parcel.

### **Emergency Spill Prevention and Response (ESPR) Plan**

- The City Engineer has complete an Emergency Spill Prevention and Response (ESPR) Plan for Public Works projects within the City limits. This ESPR was specifically requested by Maggie Robinson with the NCRWQCB for the proposed roadside ditch maintenance activities. The intent is that the City will be able to use this ESPR for any other public work maintenance activities.

### **General Engineering**

No General Engineering at this time.

### **Applications**

No Active applications at this time.

### **Meetings and Committees**

- HCAOG Meeting
  - Attended May meeting.

### **Reporting and Correspondence**

- Prepared monthly staff report and agenda items.
- General correspondence and meetings with City Staff.

## **WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Weekly safety meetings held, including public works employees
- CPO met with Brett from Wahlund, scheduled to pull motorized valve in road
- Coliform to Fortuna each Tuesday, BOD each Thursday
- Load of Biosolids to Dry Creek
- Constructed temporary area in one of existing drying bins to attempt to heat sludge
- CPO met with City Manager about budget
- Dewater throughout the month for approximately 25 total hours
- OIT Gardner unplugged skimmer in clarifier
- CPO completed package for RFP for sludge building
- OIT's Gardner and Cao pulled, cleaned, and unplugged Influent pump 2
- CPO mowed wetlands
- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- Began summer discharge, irrigation to west side of Sousa property
- Staff cleaned up old site in preparation of construction of sludge slab
- CPO sent report of schedule for phase 2 of sludge project to Cecile Morris of state water board
- OIT's Gardner and Cao service UV bank B
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- OIT Gardner serviced lawn mower

- Front gate chain oiled each Monday
- OITs Gardner and Cao cleaned walls and catwalk
- CPO met with Jeremy Sevehla and David Caisse about bride relocation project
- OIT Gardner pulled and cleaned UV probe
- The facility received a total of 23 septic dumps from Roto Rooter & Wyckoff's totaling 30,700 gallons and generating \$5,166 in revenue for the facility.
- Total flows through the collection system for May were 9.0 MG. Of that .826 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 8.22 MG for the month of May. Average discharge to Francis Creek was .387 MGD. Average land irrigation discharge was .125 MGD.

### **PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as: cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Replaced both 15mph signs on Ocean Ave.
- Replaced the soft surface at Fireman's Park with Fir chips.
- Started painting curbs on Main St.
- Fixed hole on Dewey St.
- Eureka Oxygen came and serviced the hood at the Community Center.
- Continued moving the speed trailer for the PD.
- Assembled new bleachers at the baseball field.
- Replaced lights around City Hall yard.
- Put up the flags on Main St for Memorial Day and Portuguese Celebration.
- Serviced the faucet at the Main St bathrooms.
- Replaced Handicap sign at the bathrooms at Fireman's Park.

### **Upcoming projects**

- Continue painting curbs around town.
- Finish Ferndale's Disaster Operations Manual.
- Removal of hazard tree at Fireman's Park.

### **POLICE DEPARTMENT**

- Assisted and facilitated Memorial Day Parade.
- Assisted and facilitated Kinetic Race.
- Continued monitoring downtown parking.
- Officer Robbie Wideman gave a bicycle/skateboard/scooter safety presentation to Ferndale Elementary School students.
- Exploring options/alternatives to upgrading and improving the police department's radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received

speeding complaints.

- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

**Police Statistics – for May 2015.**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	0	
Burglary	0	
Vehicle Theft	0	
TOTAL	0	
SECONDARY CRIMES	9	
Calls for Service	47	
Reports Written	15	
Traffic Citations	0	
Other Citations	0	
Parking Citations	2	
Warnings	27	
ARRESTS	7	
AGENCY ASSISTS	17	
TRAFFIC COLLISIONS	1	

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of May 6, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:00pm. Commissioners Dean Nielsen, Paul Gregson, and Ellin Beltz were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Commissioner Michael Warner was not present (excused absence). Those in attendance pledged allegiance to the flag.

2.0 Ceremonial –None

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the April 1, 2015 Regular Meeting. **(Gregson/Beltz) 3-0-1 (Nielsen abstained due to being absent)**

5.0 Public Comment –

None 6.0 Business

6.1 Building and Land Use Permits: Staff went over building permits. There were no commissioner comments on this business item.

6.2 Design Review Committee Report & Minutes: Commissioner Gregson gave a short report on Design Review. The committee only had one permit issued. There were no other comments.

7.0 Correspondence- None

8.0 Commissioner Comments- Commissioner Gregson commented that he had done some light research on solar panels. Gregson passed out flyers for Commissioners and staff to review. The flyers included other cities with historical areas that have guidelines for the installation of solar panels. Commissioners discussed communities that have been able to take their homes completely off the grid with solar panels and storage batteries. Commissioners would like to have a discussion agenda item on solar panels at an upcoming Planning Commission Meeting. Staff will send Commissioners some information on the California Solar Rights Act to review. Commissioner Beltz inquired about the test panels on the sidewalks along Main Street. Chair von Frausing-Borch informed Commissioner Beltz that a committee, including the mayor and city manager, had selected a color. Von Frausing-Borch also commented that Cal-Trans had started staining the sidewalks on the north side of town and will be working its way down to the downtown area. Cal-Trans will be working with the Chamber of Commerce and city staff to notify merchants when they will be coming in and closing sections of the sidewalk. Commissioner Beltz also inquired about Rose Avenue and if CalTrans will be performing any work on staining those sidewalks. Planner Avis informed Beltz that

he did not believe they would be performing any work in that area. Beltz commented that maybe staff could find out the brand and color used to stain the Main Street sidewalks so the city or community members could possibly do the staining.

9.0 City Planner's and City Clerk's Staff Report- Chair von Frausing-Borch asked City Planner about the General Plan update. Planner Avis informed von Frausing-Borch that he had been discussing the update with Senior Planner George Williamson. Avis informed the Commissioners that staff is currently working on bringing something to an upcoming meeting. Avis also informed Commissioners that he will put together an outline and timetable for them. Deputy City Clerk Tavares also informed Commissioners that there is currently an application being processed for a Lot Line Adjustment and a Vacation Rental. Also, another citizen came in the office and picked up an application for a Vacation Rental but has not turned the application in as of yet. Staff informed Commissioners that it was in the process of researching for an Ordinance that possibly had been passed limiting the number of Vacation Rental in town. Staff will continue the research.

Meeting was adjourned at 7:24 pm.

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 04/02/15 - 8:30am meeting

Selected Temporary Chair Marc Daniels opened the meeting at 8:35 a.m. Committee Members Paul Gregson and Ellin Beltz were present along with Deputy City Clerk Kristene Tavares. Committee Member Mark Giacomini was not present (excused absence).

Approval of Previous Minutes: Committee Member Gregson mentioned that it should be stated that Committee Member Mogni abstained from the vote at 324 Main Street. Staff will add this to the minutes. **MOTION to APPROVE** March 16, 2015 meeting minutes with changes.

**(Gregson/Beltz) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

563 Main Street: The Design Review Committee was presented with an application to place signage at the business location. Applicant proposes to hang an 8" X 36" sign over the sidewalk and place 7" X 92" banner style signs in the window. Committee Member Daniels questioned the square footage of the signage. Staff explained they were well within their allotted limit. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to hang an 8' X 36" business sign on the overhang outside the storefront above the sidewalk as well as place additional signage on the storefront window with the same style color and lettering. **(Gregson/Daniels) Unanimous**

There was no Correspondence.

Committee Member Comments: Committee Member Daniels questioned whether it was possible to do more to make neighbors of Design Review Permit applicants more aware of what is being applied for. Staff explained that we do post the agenda in three public places up to a week in advance. Committee members discussed the possibility of the themselves going to surrounding neighbors of the property location.

Meeting adjourned at 8:49 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
**Drainage Committee MINUTES** for the Meeting of April 9, 2015.

Chairman Don Hindley called the meeting to order at 3:06pm. Committee members Tom Stephens, Doug Brower, and Dick Hooley as well as City Manager Jay Parrish and Deputy City Clerk Kristene Tavares were present.

Modifications: Committee Member Stephens asked to add an Update to Van Ness Gauging Station to the agenda.

Public Comment: None

Approval of Previous Minutes: **MOTION** to approve the minutes of the March 12, 2015 regular Meeting **(Stephens/Hooley) UNANIMOUS**

**Business:**

Francis Creek Clean-Up Committee Report: Committee Member Hooley reported that the Committee had finished the walk of Francis Creek on April 2, 2015. Hooley reported a summary of the creeks clean up needs. Hooley stated that there were seven (7) trees that need to be removed including three (3) in front of the High School and a clump of three up near the bridge. He reported there were 27 large limbs lying in or almost in the creek that are approximately 8-10 inches in diameter. There are also 13 areas of very heavy brush along the banks that have to come out as well as 7 other areas that should come out due to possible problems. There are 10 areas of heavy debris in the creek including logs. There are also 4 debris dams approximately 3-4 ft high. There are 16 areas of loose debris out of the water along the bank including logs and large limbs. There are 5 areas where the bank of the creek has collapsed and one of those areas has to be fixed immediately or it will dam the creek. Stephens stated that if we do fix the bank it would have to be reinforced. This would not fall under the 1600 permit. It will need additional permitting. Chair Hindley suggested asking Caroline Titus possibly doing an article in the paper regarding these issues Hooley continued his summary stating there is a retaining wall approximately 30 ft long that is leaning and has a potential of falling into the creek. There is yard debris in three (3) areas where property owners have cut branches off trees and dumped them on the side of the bank. We need to educate people that this causes problems downstream. There are also 2 areas where the property owners dumped concrete of side of bank and our now falling into the creek. City Manager Parrish showed the committee members the pictures that the committee had taken during the walk. Hooley stated that from Francis St to Fireman's Park is a mess. There are large trees approx. 60 – 70 ft in height that are going to take major equipment and work to get rid of. There is a lot of debris on both sides of the creek but mostly on the city side that will need to be cleaned up or they will end up in the creek. Parrish asked if we could get equipment to these areas. Both Hooley and Stephens stated that there was access to these areas. Committee discussed where the cleanup would start. Hooley stated that we should try to as a community, not part of the committee, consisting of volunteers work under the 1600 permit and work with the property owners and remove debris from creek. Use the newspaper to gather volunteers with trucks and equipment. If we find funding we could hire people to do this as well. Committee members discussed the 1600 permit costs and the part of the application that asks for the volume of vegetation being removed. Chair Hindley thanked the committee for their work on gathering all this information. Hooley also stated that he would like to make sure that all data passes through Parrish and all communications between the engineers is also passed through city manager Parrish.

Update on 5C Waiver Application: City Manager Parrish reported that he and the engineers were in contact with the Department of Water Resources and the Corp of Engineers and they are all onboard in letting department of Fish and Wildlife take the lead role. The DWR & Corp of Engineers looking at Claire's information and agreeing in principal with everything so far. We seem to be past the point where agencies do not agree. A lot of this has to do with Claire being on our side and seeing the vegetation being such a big problem and having the data to show the significant difference from previous years and the need for flexibility. We did not even need to get a 1600 permit on most of our ditches. Parrish stated there are a couple places we do need a 1600, but we are very close to buttoning things up.

Update on LSA Agreement: City Manager Parrish reported that we are very close to obtaining the permit. There are some added things that need to be done. Stephens questioned why the city has Engineers and Planwest both working on the permits. Parrish explained that we have one councilman that request Planwest doing anything CEQA related as they specialize in this field. Also Planwest charges considerably less for services.

Van Ness Gauging Station: Committee Member Stephens reported that we need to get the gauging station back online. We are dealing with three different agencies and obstacles to try to get it back online. Stephens stated that it appears the county is cooperating now and City Manager Parrish has agreed to pay the phone bill which is why we didn't have access to the site, and the last obstacle will be acquiring a server for HSU. Parrish stated that we are trying to get a grant for these services. Stephens stated that data gathered during this last event 30,000 cubic yards of sediment passed the station.

Meeting Adjourned at : 4:04 pm.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**  
 Natalie Arroyo, City of Eureka,  
 Stephen Kullmann, City of Blue Lake  
 Sofia Pereira, City of Arcata  
 Michael Sweeney, City of Ferndale  
 Rex Bohn, County of Humboldt, **Vice Chair**

**Minutes**

**Thursday, May 14, 2015 5:30 PM**

**Eureka City Council Chambers**

**531 K Street, Eureka, CA**

Present: Jack Thompson, Natalie Arroyo, John Sawatzky (alternate for Stephen Kullmann), Sofia Pereira, Michael Sweeney  
 Absent: Rex Bohn  
 Staff: Jill Duffy, Tyler Egerer  
 Legal Counsel: Nancy Diamond

**1. Call to Order and Roll Call at 5:30 PM**

**Chairman Thompson** called the meeting to order at 5:35 p.m. A quorum was present and acting.

**2. Closed Session/Report Out: No Need to Meet in Closed Session.****3. Consent Calendar**

- a. Approve Minutes from the April 9, 2014 HWMA Board of Directors Meeting.
- b. Receive March FY 14/15 Financials
- c. Reject Claim for injury and damages against HWMA filed by Bet Webb Trauth, and forward to SDRMA.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Consent Calendar. No comment was received.

**Motion:** Director Pereira Moved and Director Arroyo Seconded to Approve the Consent Calendar.

**Action:** Approve the Motion as made by Director Pereira and Seconded by Director Arroyo by the following vote:

**Ayes:** Thompson, Arroyo, Sawatzky, Pereira, Sweeney

**Nays:** None

**Absent:** Bohn

**4. Oral and Written Communications**

**Chairman Thompson** Opened the Floor to Public Comment regarding Items not on the Agenda. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**5. Review and Approve Final FY 2015-16 Budget; Resolution 2016-01 and Resolution 2016-02.**

*Discussion of this Item begins at approximately 00:05:15 of the meeting video.*

**Executive Director Duffy** and Administrative Services Manager Egerer reviewed the key factors influencing the FY15-16 Budget, as originally presented to the Board during

its April 2015 Meeting. A small correction to Section 4.3 of the budget was provided to clean up addition errors in the sub-components of the various Waste Management Fees. **Chairman Thompson** Opened the Floor to Public Comment regarding the Budget. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Pereira Moved and Director Sawatzky Seconded to Approve the Fiscal Year 2015-2016 Budget with Changes as Provided by Staff, and Adopt Resolutions 2016-01 and 2016-02.

**Action:** Approve the Motion as made by Director Pereira and Seconded by Director Arroyo by the following Roll Call vote:

**Director Thompon:** Aye

**Director Pereira:** Aye

**Director Arroyo:** Aye

**Director Sweeney:** Aye

**Director Sawatzky:** Aye

**Director Bohn:** Absent

**Motion Passes** by a Vote of Five Aye, Zero Nay, One Absent.

#### 6. Award Cummings Road Landfill Closure Phase 2 Construction Bid

*Discussion of this Item begins at approximately 00:35:45 of the meeting video.*

**Executive Director Duffy** provided a brief overview of the steps leading to the receipt of the bids for the final phase of construction at the Cummings Road Landfill, and discussed the different components of the recommended bid.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Construction Bid. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Arroyo Moved and Director Sweeney Seconded to Approve Staff Recommendations 1) through 5).

**Action:** Approve the Motion as made by Director Arroyo and Seconded by Director Sweeney by the following vote:

**Ayes:** Thompson, Arroyo, Sawatzky, Pereira, Sweeney

**Nays:** None

**Absent:** Bohn

#### 7. Summary of Introduced California Legislation Pertaining to Solid Waste, Diversion and Disposal and Recommended Position(s)

*Discussion of this Item begins at approximately 00:45:20 of the meeting video.*

**Executive Directory Duffy** discussed with the Board the various bills proposed in the State legislature which may directly affect the Authority or its Member Agencies.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Legislative Summary. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**The Board** provided general direction to Staff to provide letters of approval and opposition where appropriate, as discussed by the Board during consideration of this Item.

**Chairman Thompson** Opened the Floor for further Public Comment on this Item. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

- Motion:** Director Arroyo Moved and Director Sweeney Seconded to Authorize Staff to Send Letters of Support and Opposition per the Board's Discussion, with Changes to Bill AB1239 (monitor) and Bill AB191 (oppose).
- Action:** Approve the Motion as made by Director Arroyo and Seconded by Director Sweeney by the following vote:
- Ayes:** Thompson, Arroyo, Sawatzky, Pereira, Sweeney
- Nays:** None
- Absent:** Bohn

### 8. Board Member Reports

*Discussion of this Item begins at approximately 01:35:00 of the meeting video.*

**Director Arroyo** reported that she would be meeting with Executive Director Duffy to further discuss potential options related to the Regional Recycling RFP.

**Director Sawatzky** reported that the City of Blue Lake voted not to approve the Regional Recycling MOU, and will currently continue to contract with Eel River Disposal for the processing of their recycling tonnage.

**Director Thompson** reported that the City of Rio Dell also voted not to sign the MOU, citing current contract obligations and requested changes for a final version of the MOU that would make it possible for the City to sign in the future. Director Thompson also reported on the progress the City of Rio Dell has been making on securing water supplies for the coming summer, in the face of the continued drought.

**Director Sweeney** reported that the City of Ferndale likewise voted against signing the MOU, citing current contract obligations.

### 9. Executive Director's Report

**Executive Director Duffy** updated the Board on the County's position on the MOU and RFP, noting that the documents would be presented for discussion at the May 26 meeting of the Board of Supervisors. She further reported on a potential program designed at diverting disposed mattresses from landfills, and the steps HWMA was taking to participate in the program. Finally, dates for upcoming mobile HHW events were confirmed.

### 10. Adjourn

**Chairman Thompson** Adjourned the Meeting at 7:25 p.m.

**Next Meeting:** June 11, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers



## **REDWOOD EMPIRE DIVISION GENERAL MEMBERSHIP MEETING**

**Friday, May 22, 2015  
3:00–5:00 p.m.**

**Ferndale City Hall  
834 Main Street, Ferndale**

- 1. BUSINESS MEETING CALL TO ORDER:** President Marian Brady called the meeting to order at 3:04 p.m.
- 2. WELCOME, ROLL CALL & CITY INTRODUCTIONS:** President Brady welcomed and thanked attendees for coming to the Division's Second Quarterly General Membership Meeting of 2015. Member cities present included Arcata, Blue Lake, Cloverdale, Crescent City, Eureka, Ferndale, Fortuna, Lakeport, Rio Dell, Ukiah, and Willits.
- 3. TREASURER'S REPORT:** Second Quarter Treasurer's Report.  
JOE PALLA (CLOVERDALE) MOVED AND KATHRYN MURRY (CRESCENT CITY) SECONDED TO ACCEPT THE TREASURER'S REPORT. THE MOTION PASSED ON A UNANIMOUS VOICE VOTE.
- 4. MINUTES:** March 20, 2015 General Membership Meeting, Cloverdale.  
JOE PALLA (CLOVERDALE) MOVED AND GORDON JOHNSON (RIO DELL) SECONDED TO APPROVE THE MINUTES OF THE MARCH 20, 2015 GENERAL MEMBERSHIP MEETING. THE MOTION PASSED ON A VOICE VOTE WITH ONE ABSTENTION.
- 5. ANNOUNCEMENTS:** President Brady asked the City of Blue Lake to provide an update on Division Second Vice President and Blue Lake City Council Member, Lana Manzanita. Blue Lake City Manager John Berchtold reported that Councilmember Manzanita has resigned from the council due to illness.

President Brady announced the upcoming Division election in July and called for application submissions from those who may be interested in serving on the Division executive committee. The Division is now accepting applications and nominations for 1<sup>st</sup> Vice President (North) 2<sup>nd</sup> Vice President (South). The election will take place at the July 17 General Membership Meeting in Trinidad and the installation of the new officers will take place at the Division Dinner during the Annual Conference in San Jose in September. Please contact Sara Rounds for an application/nomination form.

President Brady asked for volunteers to help the Division executive committee solicit sponsors for the Division CitiPAC fundraiser. The Division will find table sponsors for the League's Annual Leadership Gala at the Annual Conference in San Jose. Several members offered to assist. Sara Rounds will be following up with those individuals directly.

- 6. PROGRAM:** David Hull, Consultant to Upstate Rail Connect Committee and Nick Angeloff, Board Member of the Land Bridge Alliance provided an informational presentation on the challenges and opportunities of an east to the west rail line. Mr. Hull and Mr. Angeloff discussed the potential for economic activity and job growth by connecting Humboldt Bay to rail. Mr. Hull and Mr. Angeloff reported that a full study on feasibility will be commencing soon.
- 7. DIVISION PRESIDENT REPORT:** President Brady reported out that she has developed a working relationship with the President of the Sacramento Valley Division (the Redwood Empire Division's eastern counterpart). President Brady emphasized the importance of the idea of regionalism and how the Redwood Empire Division can collaborate with the Sacramento Valley Division to work toward mutual goals. The railroad project discussed during the program serves as an example of a goal the elected officials from both divisions may want to work toward. The Sacramento Valley Division President had expressed interest in attending this Redwood Empire Division event but was unable to attend.
- 8. LEGISLATIVE COMMITTEE REPORT:** Mr. Palla reported on the Legislative Committee Meeting that took place that afternoon. The Committee voted to send letters of support/opposition on nine pieces of legislation. Copies of letters may be obtained by contacting Sara Rounds. To expedite your individual city's response to urgent legislative matters, your city may want to consider adopting a Legislative Platform. Chair Palla recommended that every city appoint an alternate to the Legislative Committee which would allow the alternate to vote in the primary voting member's stead should they not be able to attend the Legislative Committee meeting.
- 8. POLICY COMMITTEE REPORTS:** Minutes for Policy Committees are available online on the League website: [www.cacities.org/policy-advocacy/policy-development](http://www.cacities.org/policy-advocacy/policy-development). The representatives for each committee within the Division are listed on the agenda or may be obtained by Sara Rounds. The Division has a vacancy on the Employee Relations Policy Committee and a new vacancy on the Revenue and Taxation Policy Committee. If you are interested in serving as a policy committee member on either committee, please contact President Brady or Sara Rounds.
- 9. LEAGUE BOARD OF DIRECTORS' REPORT:** Division Director Mark Wheatley provided an update on the League's April 30, 2015 Board of Directors' meeting in Sacramento following the League's Legislative Action Day. Director Wheatley also reported that the Division held its Impacts of Illegal Marijuana Summit on April 29 at the State Capitol. The committee room was filled beyond capacity and attendees heard from several presenters giving various perspectives from the impacts to the environment, water consumption, and public safety concerns. This summit was a result of the 2014 League General Resolution which arose from the Division.

A special thank you to the presenters: Senator Mike McGuire; Assembly Member Jim Wood; Dr. Mourad Gabriel, Executive Director and Senior Ecologist, Integral Ecology Research Center; Cris Carrigan, Director of the Office of Enforcement, California State Water Board; Scott Bauer, Senior Environmental Scientist, Department of Fish and Wildlife; DeWayne Little, Lieutenant, California Department of Fish and Wildlife; Mark Imsdahl, Warden, Department of Fish and Wildlife; Lyle Chan, Warden, Department of Fish and Wildlife; and John D'Agostini, Sheriff, El Dorado County.

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Director Wheatley suggested city officials plan for the potential of marijuana legalization in 2016. He reported that the City of Arcata city council has approved the planning commission to initiate a land use code amendment to designate a medical marijuana innovation zone. This newly established zone would be accompanied by a moratorium on medical marijuana cultivation and processing outside of the designated zone.

- 10. LEAGUE REPORT:** League Staff Sara Rounds reported on the Governor's May Revise. The State budget is in very good shape with revenues outpacing January projections by \$6.8 billion. Ms. Rounds also provided an update on the legislative cycle as a whole and outlined the upcoming fiscal deadline and the Governor's new redevelopment dissolution proposal. She also reported on the League's new advocacy app and the upcoming League Annual Conference in San Jose.

**ADJOURN:** The meeting was adjourned at 4:40 p.m. Members continued on to a legislative reception followed by a Division dinner.

**Section 15**

**ADJOURN**