

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	May 21, 2015
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	May 14, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower, Councilman Brown; Councilman Mierzwa, Councilman Sweeney;
4. CEREMONIAL –
  - a. Smoke-Free Multi-Unit Housing Award Presented by Dian Kiser, Health and Social Policy Institute and California’s Clean Air Project
  - b. Kinetic Grand Championship Proclamation
  - c. Older Americans Month Proclamation Presented to Ferndale Senior Resource Agency
5. MODIFICATIONS TO THE AGENDA
6. REPORT OUT OF STUDY SESSION - None
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required,

that item will be removed from the Consent Calendar and considered separately under "Call Items.")

- |   |          |
|---|----------|
| <i>a.</i> Approval of Minutes of the April 16, 2015 Regular City Council Meeting .....                        | Page 7   |
| <i>b.</i> Acceptance of Printed Regular Checks and Checkbook Register for April 1, 2015 – April 30, 2015..... | Page 10  |
| <i>c.</i> Acceptance of Financial Statements dated April 30, 2015 .....                                       | Page 26  |
| <i>d.</i> Approve Correction Made to Gann Appropriations Spending Limitation for Fiscal Year 2014-2015 .....  | Page 56  |
| 9. CALL ITEMS   |          |
| 10. PRESENTATION / Community Forum - None   |          |
| 11. PUBLIC HEARING - None   |          |
| 12. BUSINESS  |          |
| <i>a.</i> Award Bid for City Propane Service .....  | Page 59  |
| <i>b.</i> Award Bid for WWTP Project.....   | Page 60  |
| <i>c.</i> Discussion on Francis Creek Bridge .....  | Page 61  |
| <i>d.</i> Nilsen Barn Update .....  | Page 62  |
| <i>e.</i> Community Center Update.....  | Page 63  |
| <i>f.</i> Ordinance 97-02 Francis Creek Cleanup Amendments.....   | Page 64  |
| <i>g.</i> PG&E Undergrounding Project Update .....  | Page 65  |
| <i>h.</i> Rose Ave Sidewalk Project .....   | Page 66  |
| 13. CORRESPONDENCE .....  | Page 93  |
| 14. REPORTS   |          |
| <i>a.</i> City Manager Report .....   | Page 100 |
| <i>b.</i> Commissions and Committee Reports   |          |
| <i>i.</i> Planning Commissions Minutes.....   | Page 115 |
| <i>ii.</i> Design Review Committee Minutes.....   | Page 117 |
| <i>iii.</i> Drainage Committee Minutes .....  | Page 118 |
| <i>c.</i> Minutes from Joint Power Authorities (JPAs) and Reports   |          |
| <i>i.</i> RCEA Minutes.....   | Page 120 |
| <i>ii.</i> HWMA Minutes .....   | Page 122 |
| <i>iii.</i> HMRA Minutes.....   | Page 124 |
| 15. ADJOURN TO CLOSED SESSION   |          |
| <i>a.</i> Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager           |          |
| 16. REPORT OUT OF CLOSED SESSION  |          |
| 17. ADJOURN   |          |

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on Thursday,  
June 18, 2015 in the City Hall at 7:00 p.m.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CEREMONIAL**

## A Proclamation

### **Kinetic Grand Championship 46th Annual**

**Whereas**, the Kinetic Grand Championship is a long standing Humboldt tradition of unique Kinetic events occurring in Humboldt County since 1969, and finishing at the Ferndale Finish; and

**Whereas**, Glorious Founder Hobart Brown founded the first Kinetic Sculpture Race, 46 years ago this year, where Kinetic Sculptures race 3 days from Arcata, through Eureka to Ferndale over land, sand, mud, and ocean water; and

**Whereas**, this year's Kinetic Grand Championship is a tribute to the rich history of Kinetic racing; and

**Whereas**, Kinetic Universe, the non-profit administering the Kinetic Grand Championship, works to carry forth the tradition of Kinetic Sculpture racing in Humboldt County; and

**Whereas**, several other cities across the nation have started Kinetic Sculpture Races based on the "mother" race that originated on Ferndale's Main Street in 1969; and

**Whereas**, this art event involves the whole family and community, while also promoting tourism, sustainability, bicycling, silliness and enhances our community image both nationally and internationally; and

**Whereas**, The Kinetic Grand Championship challenges creativity, provides a window for the artist and artistic discovery and lifts community spirit and pride; and

**Whereas**, the Kinetic Grand Championship encourages the recycling of junk via artistic re-purposing, athleticism and sustainable transportation alternatives; and

**Whereas**, the Kinetic Grand Championship discovers local sleeping geniuses and gives hope to all who witness the silliness that keeps us sane.

**Now, Therefore**, be it Proclaimed that the City Council of the City of Ferndale recognizes the 46th Anniversary of Kinetic Sculpture Racing, encourages everyone to come down to Main Street at Brown Street on Monday, Memorial Day, May 25th, from 1:00 p.m. to 5 p.m. to witness the Glorious Finish Line of the Kinetic Grand Championship.

Dated this 21st day of May, 2015

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Don Hindley, Mayor  
City of Ferndale, California

## OLDER AMERICANS MONTH 2015

### A Proclamation

**Whereas**, the city of Ferndale includes a thriving community of older Americans who deserve recognition for their contributions and sacrifices to ensure a better life for future generations; and

**Whereas**, the city of Ferndale is committed to helping all individuals live longer, healthier lives in the communities of their choice for as long as possible; and

**Whereas**, since 1965, the Older Americans Act has provided services that help older adults remain healthy and independent by complementing existing medical and health care systems, helping prevent hospital readmissions, and supporting some of life's most basic functions, such as bathing or preparing meals; and

**Whereas**, these programs also support family caregivers, address issues of exploitation, neglect and abuse of older adults, and adapt services to the needs of Native American elders; and

**Whereas**, we recognize the value of community engagement and service in helping older adults remain healthy and active while giving back to others; and

**Whereas**, our community can provide opportunities to enrich the lives of individuals of all ages by:

- Promoting and engaging in activity, wellness, and social inclusion.
- Emphasizing home- and community-based services that support independent living.
- Ensuring community members of all ages benefit from the contributions and experience of older adults; and

**Whereas**, The Ferndale Senior Resource Agency (a non profit who receives no government funding) for the last 10 years has provided the services to senior citizens thus allowing them to remain in their homes including but not limited to: receiving a nutritious meal delivered five days a week, a transportation service, exercise classes, iPad classes, cribbage classes, and inter-generational lunches. The agency also helps to distribute information to seniors and their families regarding other services available to them in the county.

**Now therefore**, the City of Ferndale, California does hereby proclaim May 2015 to be Older Americans Month. We urge every resident to take time this month to celebrate older adults and the people who serve and support them as powerful and vital individuals who greatly contribute to the community.

Dated this 21<sup>st</sup> day of May, 2015

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Don Hindley, Mayor  
City of Ferndale, California

**Section 5**

**MODIFICATIONS TO THE AGENDA**

**Section 6**

**REPORT OUT OF STUDY SESSION**

**Section 7**

**PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

**Section 8**

**CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of April 16, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, City Engineer Yoash Tilles and Police Chief Bret Smith. Councilman Sweeney was absent (excused).

Ceremonial: There were three proclamations on the agenda. The first was presented to Stuart Titus for his years of volunteer service on the Council, County Office of Emergency Services, and other areas. The second proclamation was presented to Lino Mogni for his years of volunteer service on the Planning Commission, Design Review, and the Fire Department. The third proclamation was presented to Barbara Perra on behalf of Area 1 Agency on Aging recognizing May 2015 as Older Americans Month.

Modifications to the Agenda: None

Report out of Study Session: None

Public Comment: New Citizen, Mr. O'Rourke, of 565 Main St commented that the weeds at 665 Main St are very tall. City Manager requested City Clerk to send a letter to Mr. Hadley, owner of 665 Main St, requesting that he trim the weeds on his property.

Consent Calendar: There were three items on the Consent Calendar for approval. No comments from the Council or the Public. **MOTION**: to approve consent calendar (**Mierzwa/Brower**) **Unanimous**.

Business:

Resolution No. 2015-10

Approving Cost for Sludge Treatment Building at Wastewater Facility: Chief Plant Operator Steve Coppini addressed the Council on this item. The City has accrued \$18,000 in fines at the Wastewater facility. The State has agreed to let the City complete a project for that amount to correct the issues at the plant in-lieu of the fine. A project has been identified which would include a cement slab and covered building to help dry the sludge. Total cost will be \$45,575. This will come from the drainage fund. The City has up to 5 years to complete the project but Mr. Coppini is confident it will be done in 2. The \$45,575 will be spread out over that time period. According to Mayor Hindley, maturing loans will free up funds to pay for this project. Councilman Brown asked how much money this building will save the City. The goal is to avoid these fines in the future. According to Mr. Coppini, this will also reduce the number of loads the City ships out, each costing \$2,000. The City currently ships 7 per year. He'd like to get down to 1 or possibly zero. He expects an initial savings to be at \$8,000 per year.

**MOTION**: to approve Resolution No. 2015-10 by title only approving the cost of \$45,575 to construct a sludge-treatment building at the Wastewater Treatment Plant in lieu of fines.

**(Brown/Mierzwa). Unanimous**

Consider Proposal from Redwood Coast Fuels Regarding City Propane Service: Cathy Gott of Redwood Coast Fuels gave a brief background of the Company. She mentioned that they are here to offer a choice to the Community, not run anyone out of business. She stated that if no decision is made at the meeting, she is withdrawing their proposal but would like to be notified if this goes out to bid. At that time they would like the opportunity to put in a bid. Member of the public, Dick Hooley, agreed that this should go out to bid. Shannon McWhorter, owner of

Sequoia Gas, stated that he, too, would like the opportunity to put in a bid. The City is currently using approximately 250 gallons per month. **MOTION:** put out an RFP to the four local propane companies. **(Brower/Brown). Unanimous**

Discussion on Francis Creek Bridge: Member of the public, Martin Tubb, addressed the council, highlighting the steps he's taken in research for having a bridge built from the end of Francis Creek into Fireman's Park, should the Council vote in favor of the project. He has spoken with Engineers and California Dept of Fish and Wildlife. Councilman Mierzwa would like to see actual documents from Ca Dept of Fish and Wildlife because they have a lot of discretion over what they can take jurisdiction over. Mayor Hindley would like City Council to have a say in the design. He also does not want to see a bridge to nowhere, so there will likely need to be a pathway created as well. Councilman Mierzwa added that there will most likely need to be a CEQA for the project. **MOTION:** to appoint a committee to continue to work on this project with Martin Tubb to work on design, construction, and obtaining proper permits. **(Hindley/Mierzwa). Unanimous.** Mayor Hindley appointed Councilman Brower and Councilman Sweeney to the ad hoc committee.

PG&E Undergrounding Project Update: City Manager updated the Council on this item. Lizette of PG&E should be up to Ferndale before the next meeting to provide the City Manager with pricing for the three possible areas for the project. Once prices are given to the City and the Council decides on which area(s) to choose, the City can go to the County Board of Supervisors to ask if the County will make the project complete. **NO MOTION**

Consider Approval of RFP and Draft MOU between HWMA and Member Agencies: The City is currently under contract with ERD until 2021. Mayor Hindley agrees with staff recommendations. Section 9 of the Draft MOU would allow the City to join at a later date. It is his opinion that it is too early to make a decision and that waiting until 2021 allows the City to negotiate with both parties. **MOTION:** to accept staff recommendations and not join HWMA RFP and MOU at this time and for the City Manager to send a letter to HWMA explaining the decision. **(Hindley/Brown). Unanimous**

Consider Installation of Two Electric Car Charging Stations: Member of the public, Mr. O'Rourke said this is a progressive move for the City and that it may bring more tourists. Dick Hooley directed attention to the fact that the City is on a continuous quest for parking. By installing these charging stations, there would be two less. He strongly cautioned the Council to consider this seriously. Dana Boudreau of RCEA presented to the Council. Their goal is to serve 3,000 vehicles. Ferndale is considered "high value" area for these charging stations. These will be installed at no cost to the City. Funds come from a grant from the California Energy Commission. To answer Mr. Hooley, Mr. Boudreau stated that one site would be dedicated to the charging of vehicles. The two other spots would be "preferred", meaning priority would go to electric vehicles, but others can park there. There is a profit sharing component to this, where Cities hosting the charging stations will get a portion of profits once all costs have been paid (maintenance, electricity, etc). Only when all stations are profitable will Ferndale see profit sharing. Member of the public Duane Martin asked about time limits. Mr. Boudreau stated that the rules would follow current parking restrictions unless additional restrictions were added. Member of the public Dick Hooley asked about putting them somewhere less intrusive, like Fireman's Park. He wants thorough research done. Councilman Mierzwa is supportive. He has seen people be considerate of these stations in Eureka. He stated that this could help Main Street businesses. Councilman Brown concurred. He recalled that this came up in discussions for the Nilsen Barn project, which will add more parking spaces. These charging stations are listed online and could be a draw for tourists. **MOTION:** to approve installation of two car charging stations contingent on acceptable changes in MOU. **(Mierzwa/Brown). Unanimous.**

Resolution No. 2015-12: Permit Fees Associated With Proposed Permitting of Roadside Ditch Maintenance: Presented by City Engineer, Yoash Tilles. No comments from the Council or the public. **MOTION:** to approve resolution 2015-12. **(Hindley/Brower). Unanimous.**

Resolution No. 2015-13: Permit Application for Trimming Vegetation and Removing Debris From Francis Creek: Presented by City Engineer, Yoash Tilles. This \$1500 would be to prepare the 1600. Once completed, the application will go to Planwest. It must be completed by June 15. **MOTION:** to approve resolution 2015-13 authorizing the Engineer to Complete the application for trimming vegetation and removing debris from Francis Creek. **(Brown/Mierzwa). Unanimous.**

Resolution No. 2015-14: Spill Prevention, Control and Countermeasures Plan for City-wide Equipment Operation: Presented by City Engineer, Yoash Tilles. This is required under the 5C program. It must be in place for compliance with the program. **MOTION:** to approve resolution 2015-14 authorizing City Engineer to develop spill prevention, control and countermeasures plan. **(Hindley/Brown). Unanimous.**

Resolution No. 2015-11: Active Transportation Program Grant Application Process for Road Improvements: Presented by City Engineer, Yoash Tilles. The Engineers would like to work with Planwest in completing an application for the ATP program. Applications are due June 1. There are more than 1,000 applications. Mayor Hindley asked the Engineer if they would be willing to take the \$10,000 from the grant if the City gets it. Mr. Tilles was not comfortable answering that without discussing it. He will go back to his company to see if they are willing to do that. The Council is not willing to spend the \$10,000. **NO ACTION**

Adopt Use of City Manager Planning, Performance and Evaluation Form: Councilman Brower would like to add items regarding public safety. Mayor Hindley reminded the Council that the City Managers primary duties are included in Ordinance 01-02 and that this form is in addition to those duties. Councilman Brower added that it needs to address parking regulation enforcements. Mayor Hindley emphasized that this would take the police from their primary duties to go out and mark tires. He disagrees that this should be a primary function of the City Manager evaluation. Councilman Brown would like to have parking put on as an agenda item at a future Council meeting. **MOTION:** Adopt use of the City Manager Planning, Performance and Evaluation form. **(Mierzwa/Brown). Unanimous.**

Correspondence: No comments.

Reports: No Comments

Mayor Hindley adjourned the meeting at 8:40 pm.

Respectfully submitted,

Jennifer Church  
City Clerk

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/01/15 To 04/30/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.		Type		Override Description	Amount	Amount
49027	04/13/15		101AP	101 AUTO PARTS		190.26
30515014				Vehicle expense	190.26	
<b>Total for 101 AUTO PARTS</b>						<b>190.26</b>
49056	04/20/15		ACHUM	ACCESS HUMBOLDT		180.00
10165055				Contractual services	180.00	
<b>Total for ACCESS HUMBOLDT</b>						<b>180.00</b>
100	04/13/15	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
10012260				Health insurance payable	39.32	
<b>Total for AFLAC - REMIT. PROCESSING SERV.</b>						<b>39.32</b>
49008	04/06/15		ARNKE	ARNOLD C. KEMP		1,390.18
10435052				Building regulation/inspectio	1,390.18	
<b>Total for ARNOLD C. KEMP</b>						<b>1,390.18</b>
49028	04/13/15		PHIAY	AYCOCK & EDGMON		450.00
10165054				Audit and accounting	450.00	
<b>Total for AYCOCK &amp; EDGMON</b>						<b>450.00</b>
49057	04/20/15		BAKTA	BAKER & TAYLOR		86.27
10615024				Books	86.27	
<b>Total for BAKER &amp; TAYLOR</b>						<b>86.27</b>
49029	04/13/15		CBSCO	CALIFORNIA BUILDING STANDARDS COMMSN		14.40
10425056.1				Building product review	14.40	
<b>Total for CALIFORNIA BUILDING STANDARDS COM</b>						<b>14.40</b>
48984	04/01/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		418.14
10012250				Garnishments payable	418.14	
49096	04/28/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		Void
10012100				Accounts payable	Void	
49096	04/28/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		97.05
10012250				Garnishments payable	97.05	
49097	04/28/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		278.76
10012250				Garnishments payable	278.76	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>						<b>793.95</b>
49085	04/27/15		CAPPO	CAPPO		130.00
10115044				Meeting and dues - Council	130.00	
<b>Total for CAPPO</b>						<b>130.00</b>
48985	04/01/15		CHACO	CHAMBER OF COMMERCE		4,766.04
10175072				Chamber of Commerce	4,766.04	
<b>Total for CHAMBER OF COMMERCE</b>						<b>4,766.04</b>
48986	04/01/15		CITEU	CITY OF EUREKA		538.00
10315055				Contractual services	538.00	
<b>Total for CITY OF EUREKA</b>						<b>538.00</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/01/15 To 04/30/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
48987	04/01/15		CITFO	CITY OF FORTUNA		1,016.66
	10215035			Dispatch service	1,016.66	
49030	04/13/15		CITFO	CITY OF FORTUNA		1,525.00
	30515157			Testing and monitoring	1,525.00	
<b>Total for CITY OF FORTUNA</b>						<b>2,541.66</b>
49031	04/13/15		CORRE	COLLEGE OF THE REDWOODS		200.00
	10215063			Contract Services	200.00	
<b>Total for COLLEGE OF THE REDWOODS</b>						<b>200.00</b>
48988	04/01/15		CRAFT	CRAFTSMAN'S MALL		54.00
	21625020			Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>						<b>54.00</b>
49032	04/13/15		CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.		32.50
	10215012			Office expense	32.50	
<b>Total for CRYSTAL SPRINGS BOTTLED WATER CO.</b>						<b>32.50</b>
48989	04/01/15		DCIBU	DCI BUILDERS		3,250.00
	30515122			Sewer line maintenance	3,250.00	
<b>Total for DCI BUILDERS</b>						<b>3,250.00</b>
48990	04/01/15		DELOR	DEL ORO WATER CO., FDLE. DIST.		600.30
	24315033			Water	63.04	
	10615033			Water	35.11	
	10625033			Water	129.32	
	10175031			Water - public restroom	138.12	
	10155031			Water	38.58	
	10215029			Water	41.46	
	10635031			Water	84.08	
	30515032			Utilities - electric - plant	70.59	
49099	04/30/15		DELOR	DEL ORO WATER CO., FDLE. DIST.		583.62
	24315033			Water	57.08	
	10615033			Water	35.21	
	10625033			Water	146.80	
	10175031			Water - public restroom	98.58	
	10155031			Water	37.66	
	10215029			Water	43.03	
	10635031			Water	95.95	
	30515032			Utilities - electric - plant	69.31	
<b>Total for DEL ORO WATER CO., FDLE. DIST.</b>						<b>1,183.92</b>
48991	04/01/15		DEMCO	DEMCO SUPPLY COMPANY		42.82
	10615024			Books	42.82	
<b>Total for DEMCO SUPPLY COMPANY</b>						<b>42.82</b>
49033	04/13/15		DEPCO	DEPARTMENT OF CONSERVATION		24.95
	10425056			Building plan check	24.95	
<b>Total for DEPARTMENT OF CONSERVATION</b>						<b>24.95</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/01/15 To 04/30/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type	Override Description	Amount	Amount		
49063	04/20/15	DEPFG		DEPARTMENT OF FISH & GAME \ DEPARTMENT OF FISH & W		307.25
10425052				General engineering	307.25	
<b>Total for DEPARTMENT OF FISH &amp; WILDLIFE</b>						<b>307.25</b>
49034	04/13/15	DEPJU		DEPARTMENT OF JUSTICE		35.00
10215052				Professional services	35.00	
<b>Total for DEPARTMENT OF JUSTICE</b>						<b>35.00</b>
49035	04/13/15	DOCST		DOCUSTATION INC. \ DOCUSTATION		214.92
10165078				Copy machine expense	214.92	
<b>Total for DOCUSTATION</b>						<b>214.92</b>
49089	04/28/15	EDWJO		EDWARD JONES & COMPANY		10,957.28
10105010				Deferred comp	648.10	
10125010				Deferred retirement	1,472.99	
10215010				Deferred retirement	4,381.33	
10315010				Deferred retirement	252.58	
22315010				Deferred retirement	289.42	
26315010.1				Deferred compensation	270.32	
30515010				Deferred retirement	3,137.52	
10635010				Deferred retirement	224.06	
24315010				Deferred retirement	280.96	
<b>Total for EDWARD JONES &amp; COMPANY</b>						<b>10,957.28</b>
48992	04/01/15	EELRI		EEL RIVER DISPOSAL		364.80
10155030				Trash service	30.85	
30515030				Garbage/sludge	333.95	
<b>Total for EEL RIVER DISPOSAL</b>						<b>364.80</b>
48993	04/01/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		973.98
10012302				State P/R Tax Deposits	973.98	
49054	04/13/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		1,026.12
10012302				State P/R Tax Deposits	1,026.12	
49086	04/27/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		5,826.10
10012302				State P/R Tax Deposits	5,826.10	
49090	04/28/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		1,034.88
10012302				State P/R Tax Deposits	1,034.88	
<b>Total for EMPLOYMENT DEVELOPMENT DEPART</b>						<b>8,861.08</b>
49087	04/26/15	COMAS		FERNDALE TECH.		1,778.98
10215024				Special department supply	1,778.98	
<b>Total for FERNDALE TECH.</b>						<b>1,778.98</b>
48994	04/01/15	FRONT		FRONTIER		908.99
10155034				Telephone	268.97	
10215034				Telephone	350.51	
24315034				Telephone	70.48	
10615034				Telephone	52.27	
30515034				Telephone	166.76	

**City of Ferndale**

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**Printed Regular Checks**

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 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.		Type		Override Description	Amount	Amount
<b>Total for FRONTIER</b>						<b>908.99</b>
49036	04/13/15		GECAP	GE CAPITAL		221.34
	10165078			Copy machine expense	221.34	
<b>Total for GE CAPITAL</b>						<b>221.34</b>
48995	04/01/15		HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.		219.83
	10215007			Medical insurance - PD	74.50	
	10105007			Medical insurance- CM	7.11	
	10125007			Insurance Med/Den/Vis - CLERKS	35.31	
	25315007			Medical insurance - WW	1.29	
	24315007			Medical insurance - TDA	8.92	
	10315007			Medical insurance - STREETS	3.97	
	22315007			Medical insurance - GAS TAX	7.03	
	26315007			Medical insurance - DRAINAGE	4.75	
	30515007			Medical insurance - SEWER	59.67	
	10635007			Medical insurance - COMMUNITY	4.24	
	10012260			Health insurance payable	13.04	
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>						<b>219.83</b>
49064	04/20/15		HUMAS	HUMBOLDT COUNTY ASSESSOR		50.00
	10425052			General engineering	50.00	
<b>Total for HUMBOLDT COUNTY ASSESSOR</b>						<b>50.00</b>
48996	04/01/15		HUMEL	HUMBOLDT COUNTY ELECTIONS		370.22
	10165064			Election expense	370.22	
<b>Total for HUMBOLDT COUNTY ELECTIONS</b>						<b>370.22</b>
49091	04/28/15		HUMLOD	HUMBOLDT LODGING ALLIANCE, INC.		4,065.37
	10175072.3			TOT 2% HLA QTRLY	4,065.37	
<b>Total for HUMBOLDT LODGING ALLIANCE, INC.</b>						<b>4,065.37</b>
49037	04/13/15		HUMTE	HUMBOLDT TERMITE & PEST		163.00
	10215020			Building and grounds maint.	98.00	
	10635020			Buildings and grounds maintenance	65.00	
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>						<b>163.00</b>
48997	04/01/15		JAYPA	JAY PARRISH		400.00
	10165096			Car Allowance	400.00	
49103	04/30/15		JAYPA	JAY PARRISH		400.00
	10165096			Car Allowance	400.00	
<b>Total for JAY PARRISH</b>						<b>800.00</b>
49038	04/13/15		JENNCHURCH	JENNIFERCHURCH		75.83
	10115012			Office expense - Council	41.33	
	10115012			Office expense - Council	34.50	
<b>Total for JENNIFERCHURCH</b>						<b>75.83</b>

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
49039	04/13/15		LMREN	L & M RENNER, INC.		1,300.23
	10215016			Fuel	649.95	
	24315016			Vehicle Fuel	429.21	
	30515016			Vehicle gas	147.16	
	10155033			Utilities gas	73.91	
<b>Total for L &amp; M RENNER, INC.</b>						<b>1,300.23</b>
48998	04/01/15		MANHD	MANHARD CONSULTING LTD		8,188.05
	10425052			General engineering	7,352.50	
	10425053			Developer engineering	383.05	
	30515095			Capital outlay	452.50	
49100	04/30/15		MANHD	MANHARD CONSULTING LTD		10,622.50
	10425052			General engineering	8,595.00	
	10425053			Developer engineering	332.50	
	30515095			Capital outlay	1,355.00	
	48515095			Construction	340.00	
<b>Total for MANHARD CONSULTING LTD</b>						<b>18,810.55</b>
49058	04/20/15		MENSU	MENDES SUPPLY CO.		142.37
	10175024			Supplies - public restroom	142.37	
<b>Total for MENDES SUPPLY CO.</b>						<b>142.37</b>
48999	04/01/15		MIRRE	MIRANDA'S RESCUE		450.00
	10225096			Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>						<b>450.00</b>
49040	04/13/15		MISSN	MISSION UNIFORM & LINEN		81.24
	10635020			Buildings & grounds maintenance - Commu	68.63	
	10175024			Supplies - public restroom	12.61	
<b>Total for MISSION UNIFORM &amp; LINEN</b>						<b>81.24</b>
49049	04/13/15		MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		1,559.96
	10145052			Professional services	1,559.96	
<b>Total for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>						<b>1,559.96</b>
49059	04/20/15		NILCO	NILSEN COMPANY		579.84
	24315020			Building & ground maintenance	54.64	
	10155020			Building and ground maint.	49.66	
	10175024			Supplies - public restroom	18.25	
	10625020			Building and ground maint.	6.77	
	30515121			Sewer plant maintenance	450.52	
<b>Total for NILSEN COMPANY</b>						<b>579.84</b>
49041	04/13/15		NORCO	NORTH COAST LABORATORIES LTD.		759.00
	30515157			Effluent testing	759.00	
<b>Total for NORTH COAST LABORATORIES LTD.</b>						<b>759.00</b>
49000	04/01/15		PACGA	PACIFIC GAS & ELECTRIC		1,318.73
	10155032			Utilities electric	1,318.73	

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
49042	04/13/15		PACGA	PACIFIC GAS & ELECTRIC		5,936.51
	10175032			Electric - public restroom	21.84	
	10155032			Utilities electric	157.00	
	10215032			Utilities electric	177.43	
	30515032			Utilities - electric - plant	4,923.68	
	24315032			Utilities	216.70	
	10615032			Utilities	117.86	
	10625032			Utilities - electric	45.47	
	22315058			Street lighting	21.87	
	10635032			Utilities	254.66	
49101	04/30/15		PACGA	PACIFIC GAS & ELECTRIC		1,318.33
	22315058			Street lighting	1,318.33	
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>						<b>8,573.57</b>
49001	04/01/15		PLANW	PLANWEST PARTNERS, INC.		2,799.90
	10415052			General planning services	2,123.90	
	10415053			Reimbursable fees	208.00	
	10415055			General plan review fund	364.00	
	10415055			General plan review fund	104.00	
<b>Total for PLANWEST PARTNERS, INC.</b>						<b>2,799.90</b>
49043	04/13/15		RCMEL	RCM ELECTRIC		1,060.00
	10155020			Building and ground maint.	1,060.00	
<b>Total for RCM ELECTRIC</b>						<b>1,060.00</b>
49098	04/28/15		REDFR	RED FRONT STORE		7.08
	10315020			Building and ground maint.	7.08	
<b>Total for RED FRONT STORE</b>						<b>7.08</b>
49050	04/13/15		RESTIF	RESTIF CLEANING SERVICES		100.00
	10635055			Contractual Services	100.00	
<b>Total for RESTIF CLEANING SERVICES</b>						<b>100.00</b>
49002	04/01/15		ROBSM	ROBIN SMITH		154.47
	10245052			Professional services	154.47	
<b>Total for ROBIN SMITH</b>						<b>154.47</b>
49088	04/26/15		RWSSE	RWS SERVICES		1,881.60
	10215024			Special department supply	1,881.60	
<b>Total for RWS SERVICES</b>						<b>1,881.60</b>
49003	04/01/15		SCOUTS	SCOUTS		450.00
	10165099			Miscellaneous	450.00	
<b>Total for SCOUTS</b>						<b>450.00</b>
49044	04/13/15		SEQGA	SEQUOIA GAS COMPANY		669.99
	10155033			Utilities gas	287.97	
	10615031			Gas	347.05	
	10635033			Gas	34.97	

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
<b>Total for SEQUOIA GAS COMPANY</b>						<b>669.99</b>
49004	04/01/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		695.73
	10105007			Medical insurance	25.63	
	10125007			Medical insurance	101.53	
	25315007			Medical insurance	0.77	
	10215007			Medical insurance	214.20	
	24315007			Medical insurance	19.80	
	10315007			Medical insurance	15.42	
	22315007			Medical insurance	15.68	
	26315007			Medical insurance	18.77	
	30515007			Medical insurance	36.82	
	10635007			Medical insurance	14.15	
	10012260			Health insurance payable	232.96	
49051	04/13/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		12,320.58
	10105007			Medical insurance	545.82	
	10125007			Medical insurance	1,946.01	
	25315007			Medical insurance	98.86	
	10215007			Medical insurance	4,195.89	
	24315007			Medical insurance	353.11	
	10315007			Medical insurance	295.60	
	22315007			Medical insurance	410.64	
	26315007			Medical insurance	271.00	
	30515007			Medical insurance	3,142.38	
	10635007			Medical insurance	238.13	
	10012260			Health insurance payable	823.14	
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>						<b>13,016.31</b>
49045	04/13/15		SPETR	SPECIALTY TRAFFIC SYSTEMS		122.26
	10315024			Special department supply	122.26	
<b>Total for SPECIALTY TRAFFIC SYSTEMS</b>						<b>122.26</b>
49005	04/01/15		STAPE	STAPLES CREDIT PLAN		95.19
	10125012			Office expense	95.19	
<b>Total for STAPLES CREDIT PLAN</b>						<b>95.19</b>
49055	04/13/15		STAW1	STATE WATER RESOURCES CONTROL BOARD		170.00
	30515048			Training	170.00	
<b>Total for STATE WATER RESOURCES CONTROL BO</b>						<b>170.00</b>
49060	04/20/15		FARSH	THE FARM SHOP		310.68
	10155020			Building and ground maint.	103.56	
	10615020			Building and ground maint.	103.56	
	10625020			Building and ground maint.	103.56	
<b>Total for THE FARM SHOP</b>						<b>310.68</b>

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type	Override Description	Amount	Amount		
49102	04/30/15	FEREN	THE FERNDALE ENTERPRISE		143.00	
10115013			Advertising - Council	39.00		
10125012			Office expense	87.75		
30515012			Office expense	16.25		
<b>Total for THE FERNDALE ENTERPRISE</b>					<b>143.00</b>	
49046	04/13/15	TIPMO	TIPPLE MOTORS, INC.		467.44	
10215014			Vehicle expense	293.02		
24315088			Equipment repair	174.42		
<b>Total for TIPPLE MOTORS, INC.</b>					<b>467.44</b>	
49065	04/20/15	TRICOUNTY	TRI COUNTY BANK		1,096.79	
26315194			Interest-Six Rivers loan	1,096.79		
<b>Total for TRI COUNTY BANK</b>					<b>1,096.79</b>	
49061	04/20/15	USBNK	U.S. BANK CORPORATE PAYMENT SYSTEM		1,294.80	
10155034			Telephone	104.22		
10215034			Telephone	348.06		
30515034			Telephone	92.27		
24315034			Telephone	24.06		
10215044			Meetings and dues	671.53		
10215014			Vehicle expense	44.35		
10125012			Office expense	10.31		
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>					<b>1,294.80</b>	
100	04/01/15	EFT	USTRE	UNITED STATES TREASURY	6,006.45	
10012301				Federal P/R Tax Deposits	6,006.45	
100	04/13/15	EFT	USTRE	UNITED STATES TREASURY	6,329.42	
10012301				Federal P/R Tax Deposits	6,329.42	
100	04/28/15	EFT	USTRE	UNITED STATES TREASURY	6,356.60	
10012301				Federal P/R Tax Deposits	6,356.60	
<b>Total for UNITED STATES TREASURY</b>					<b>18,692.47</b>	
49062	04/20/15	VALLU	VALLEY LUMBER		295.93	
10155020			Building and ground maint.	8.36		
30515121			Sewer plant maintenance	141.78		
10625020			Building and ground maint.	12.67		
10315021			Street maintenance	58.06		
10635020			Buildings and grounds maintenance	8.59		
20625020			Blding/Grd Mnt.	66.47		
<b>Total for VALLEY LUMBER</b>					<b>295.93</b>	
49047	04/13/15	VERZN	VERIZON		292.71	
10155034			Telephone	52.32		
10215034			Telephone	14.73		
30515034			Telephone	176.82		
24315034			Telephone	48.84		
<b>Total for VERIZON</b>					<b>292.71</b>	

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49048	04/13/15	WELF	WELLS FARGO FINANCIAL LEASING	269.39
	10215024		Special department supply	269.39
<b>Total for WELLS FARGO FINANCIAL LEASING</b>				<b>269.39</b>
<b>Total for the 80 checks</b>				<b>120,948.93</b>
				<b>120,948.93</b>

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## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
10012100	Accounts payable	0.00
10012250	Garnishments payable	793.95
10012260	Health insurance payable	1,108.46
10012301	Federal P/R Tax Deposits	18,692.47
10012302	State P/R Tax Deposits	8,861.08
10105007	Medical insurance	578.56
10105010	Deferred comp	648.10
10115012	Office expense - Council	75.83
10115013	Advertising - Council	39.00
10115044	Meeting and dues - Council	130.00
10125007	Insurance Med/Den/Vis	2,082.85
10125010	Deferred retirement	1,472.99
10125012	Office expense	193.25
10145052	Professional services	1,559.96
10155020	Building and ground maint.	1,221.58
10155030	Trash service	30.85
10155031	Water	76.24
10155032	Utilities electric	1,475.73
10155033	Utilities gas	361.88
10155034	Telephone	425.51
10165054	Audit and accounting	450.00
10165055	Contractual services	180.00
10165064	Election expense	370.22
10165078	Copy machine expense	436.26
10165096	Car Allowance	800.00
10165099	Miscellaneous	450.00
10175024	Supplies - public restroom	173.23
10175031	Water - public restroom	236.70
10175032	Electric - public restroom	21.84
10175072	Chamber of Commerce	4,766.04
10175072.3	TOT 2% HLA QTRLY	4,065.37
10215007	Medical insurance	4,484.59
10215010	Deferred retirement	4,381.33

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10215012	Office expense	32.50
10215014	Vehicle expense	337.37
10215016	Fuel	649.95
10215020	Building and grounds maint.	98.00
10215024	Special department supply	3,929.97
10215029	Water	84.49
10215032	Utilities electric	177.43
10215034	Telephone	713.30
10215035	Dispatch service	1,016.66
10215044	Meetings and dues	671.53
10215052	Professional services	35.00
10215063	Contract Services	200.00
10225096	Animal control	450.00
10245052	Professional services	154.47
10315007	Medical insurance	314.99
10315010	Deferred retirement	252.58
10315020	Building and ground maint.	7.08
10315021	Street maintenance	58.06
10315024	Special department supply	122.26
10315055	Contractual services	538.00
10415052	General planning services	2,123.90
10415053	Reimbursable fees	208.00
10415055	General plan review fund	468.00
10425052	General engineering	16,304.75
10425053	Developer engineering	715.55
10425056	Building plan check	24.95
10425056.1	Building product review	14.40
10435052	Building regulation/inspectio	1,390.18
10615020	Building and ground maint.	103.56
10615024	Books	129.09
10615031	Gas	347.05
10615032	Utilities	117.86
10615033	Water	70.32
10615034	Telephone	52.27
10625020	Building and ground maint.	123.00
10625032	Utilities - electric	45.47

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10625033	Water	276.12
10635007	Medical insurance	256.52
10635010	Deferred retirement	224.06
10635020	Buildings and grounds maintenance	142.22
10635031	Water	180.03
10635032	Utilities	254.66
10635033	Gas	34.97
10635055	Contractual Services	100.00
20625020	Blding/Grd Mnt.	66.47
21625020	Building and grounds maint	54.00
22315007	Medical insurance	433.35
22315010	Deferred retirement	289.42
22315058	Street lighting	1,340.20
24315007	Medical insurance	381.83
24315010	Deferred retirement	280.96
24315016	Fuel	429.21
24315020	Building & ground maintenance	54.64
24315032	Utilities	216.70
24315033	Water	120.12
24315034	Telephone	143.38
24315088	Equipment repair	174.42
25315007	Medical insurance	100.92
26315007	Medical insurance	294.52
26315010.1	Deferred compensation	270.32
26315194	Interest-Six Rivers loan	1,096.79
30515007	Medical insurance	3,238.87
30515010	Deferred retirement	3,137.52
30515012	Office expense	16.25
30515014	Vehicle expense	190.26
30515016	Vehicle gas	147.16
30515030	Garbage/sludge	333.95
30515032	Utilities - electric - plant	5,063.58
30515034	Telephone	435.85
30515048	Training	170.00
30515095	Capital outlay	1,807.50
30515121	Sewer plant maintenance	592.30

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30515122	Sewer line maintenance	3,250.00
30515157	Testing and monitoring	2,284.00
48515095	Construction	340.00
		<hr/>
		<b>120,948.93</b>
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**City of Ferndale**

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**Checkbook Register**

## General Checking

From 04/01/15 To 04/30/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				359,877.29
Deposit	04/01/15	AR Deposit			3,365.49	363,242.78
Deposit	04/09/15	AR Deposit			16,507.80	379,750.58
Deposit	04/20/15	AR Deposit			6,400.00	386,150.58
Deposit	04/28/15	AR Deposit			24,942.87	411,093.45
100	04/01/15	UNITED STATES TREASURY		6,006.45		405,087.00
100	04/13/15	UNITED STATES TREASURY		6,329.42		398,757.58
100	04/13/15	AFLAC - REMIT. PROCESSING SE		39.32		398,718.26
100	04/28/15	UNITED STATES TREASURY		6,356.60		392,361.66
48984	04/01/15	CALIFORNIA STATE DISBURSEM		418.14		391,943.52
48985	04/01/15	CHAMBER OF COMMERCE		4,766.04		387,177.48
48986	04/01/15	CITY OF EUREKA		538.00		386,639.48
48987	04/01/15	CITY OF FORTUNA		1,016.66		385,622.82
48988	04/01/15	CRAFTSMAN'S MALL		54.00		385,568.82
48989	04/01/15	DCI BUILDERS		3,250.00		382,318.82
48990	04/01/15	DEL ORO WATER CO., FDLE. DI		600.30		381,718.52
48991	04/01/15	DEMCO SUPPLY COMPANY		42.82		381,675.70
48992	04/01/15	EEL RIVER DISPOSAL		364.80		381,310.90
48993	04/01/15	EMPLOYMENT DEVELOPMENT D		973.98		380,336.92
48994	04/01/15	FRONTIER		908.99		379,427.93
48995	04/01/15	HEALTHSMART BENEFIT SOLUT		219.83		379,208.10
48996	04/01/15	HUMBOLDT COUNTY ELECTI		370.22		378,837.88
48997	04/01/15	JAY PARRISH		400.00		378,437.88
48998	04/01/15	MANHARD CONSULTING LTD		8,188.05		370,249.83
48999	04/01/15	MIRANDA'S RESCUE		450.00		369,799.83
49000	04/01/15	PACIFIC GAS & ELECTRIC		1,318.73		368,481.10
49001	04/01/15	PLANWEST PARTNERS, INC.		2,799.90		365,681.20
49002	04/01/15	ROBIN SMITH		154.47		365,526.73
49003	04/01/15	SCOUTS		450.00		365,076.73
49004	04/01/15	SPECIAL DISTRICT RISK MANAGE		695.73		364,381.00
49005	04/01/15	STAPLES CREDIT PLAN		95.19		364,285.81
49008	04/06/15	ARNOLD C. KEMP		1,390.18		362,895.63
49009	04/14/15	MARY ELLEN BOYNTON		64.78		362,830.85
49010	04/14/15	WILLIAM O. BRIGGS		119.62		362,711.23
49011	04/14/15	JENNIFER L. CHURCH		1,167.29		361,543.94
49012	04/14/15	STEVE L. COPPINI		1,838.42		359,705.52
49013	04/14/15	SHAWN C. GARDNER		1,321.38		358,384.14
49014	04/14/15	DMITRIY GAVRYUSH		1,061.62		357,322.52
49015	04/14/15	JOHNNY F. HOPPIS		1,200.34		356,122.18
49016	04/14/15	TYLER JAMES		1,308.84		354,813.34
49017	04/14/15	NANCY S. KAYTIS-SLOCUM		18.51		354,794.83
49018	04/14/15	TIMOTHY W. MIRANDA		969.09		353,825.74
49019	04/14/15	JAY D. PARRISH		2,149.82		351,675.92
49020	04/14/15	DIANNA L. RICHARDSON		64.78		351,611.14
49021	04/14/15	BRET A. SMITH		1,340.33		350,270.81

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 04/01/15 To 04/30/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
49022	04/14/15	ADAM D. STRICKER		1,460.90		348,809.91
49023	04/14/15	KRISTENE M. TAVARES		1,166.25		347,643.66
49024	04/14/15	DONNA E. TIMMERMAN		1,346.47		346,297.19
49025	04/14/15	BONNIE K. VON BRAUN		26.56		346,270.63
49026	04/14/15	ROBERT A. WIDEMAN		1,222.66		345,047.97
49027	04/13/15	101 AUTO PARTS		190.26		344,857.71
49028	04/13/15	AYCOCK & EDGMON		450.00		344,407.71
49029	04/13/15	CALIFORNIA BUILDING STANDA		14.40		344,393.31
49030	04/13/15	CITY OF FORTUNA		1,525.00		342,868.31
49031	04/13/15	COLLEGE OF THE REDWOODS		200.00		342,668.31
49032	04/13/15	CRYSTAL SPRINGS BOTTLED WA		32.50		342,635.81
49033	04/13/15	DEPARTMENT OF CONSERVATI		24.95		342,610.86
49034	04/13/15	DEPARTMENT OF JUSTICE		35.00		342,575.86
49035	04/13/15	DOCUSTATION	DOCUSTATION I	214.92		342,360.94
49036	04/13/15	GE CAPITAL		221.34		342,139.60
49037	04/13/15	HUMBOLDT TERMITE & PEST		163.00		341,976.60
49038	04/13/15	JENNIFERCHURCH		75.83		341,900.77
49039	04/13/15	L & M RENNER, INC.		1,300.23		340,600.54
49040	04/13/15	MISSION UNIFORM & LINEN		81.24		340,519.30
49041	04/13/15	NORTH COAST LABORATORIES L		759.00		339,760.30
49042	04/13/15	PACIFIC GAS & ELECTRIC		5,936.51		333,823.79
49043	04/13/15	RCM ELECTRIC		1,060.00		332,763.79
49044	04/13/15	SEQUOIA GAS COMPANY		669.99		332,093.80
49045	04/13/15	SPECIALTY TRAFFIC SYSTEMS		122.26		331,971.54
49046	04/13/15	TIPPLE MOTORS, INC.		467.44		331,504.10
49047	04/13/15	VERIZON		292.71		331,211.39
49048	04/13/15	WELLS FARGO FINANCIAL LEA		269.39		330,942.00
49049	04/13/15	MITCHELL, BRISSO. DELANEY &		1,559.96		329,382.04
49050	04/13/15	RESTIF CLEANING SERVICES		100.00		329,282.04
49051	04/13/15	SPECIAL DISTRICT RISK MANAGE		12,320.58		316,961.46
49052	04/15/15	DONNA E. TIMMERMAN		438.24		316,523.22
49054	04/13/15	EMPLOYMENT DEVELOPMENT D		1,026.12		315,497.10
49055	04/13/15	STATE WATER RESOURCES CON		170.00		315,327.10
49056	04/20/15	ACCESS HUMBOLDT		180.00		315,147.10
49057	04/20/15	BAKER & TAYLOR		86.27		315,060.83
49058	04/20/15	MENDES SUPPLY CO.		142.37		314,918.46
49059	04/20/15	NILSEN COMPANY		579.84		314,338.62
49060	04/20/15	THE FARM SHOP		310.68		314,027.94
49061	04/20/15	U.S. BANK CORPORATE PAYMEN		1,294.80		312,733.14
49062	04/20/15	VALLEY LUMBER		295.93		312,437.21
49063	04/20/15	DEPARTMENT OF FISH & WILDL	DEPARTMENT O	307.25		312,129.96
49064	04/20/15	HUMBOLDT COUNTY ASSESSOR		50.00		312,079.96
49065	04/20/15	TRI COUNTY BANK		1,096.79		310,983.17
49066	04/28/15	MARY ELLEN BOYNTON		83.29		310,899.88
49067	04/28/15	WILLIAM O. BRIGGS		119.63		310,780.25

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 04/01/15 To 04/30/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
49068	04/28/15	QUY H. CAO		490.39		310,289.86
49069	04/28/15	JENNIFER L. CHURCH		1,068.29		309,221.57
49070	04/28/15	STEVE L. COPPINI		1,838.42		307,383.15
49071	04/28/15	SHAWN C. GARDNER		1,177.63		306,205.52
49072	04/28/15	DMITRIY GAVRYUSH		1,049.30		305,156.22
49073	04/28/15	JOHNNY F. HOPPIS		1,060.02		304,096.20
49074	04/28/15	TYLER JAMES		1,204.82		302,891.38
49075	04/28/15	NANCY S. KAYTIS-SLOCUM		46.27		302,845.11
49076	04/28/15	TIMOTHY W. MIRANDA		969.10		301,876.01
49077	04/28/15	JAY D. PARRISH		2,149.83		299,726.18
49078	04/28/15	DIANNA L. RICHARDSON		37.02		299,689.16
49079	04/28/15	MARIA A. ROSA		217.89		299,471.27
49080	04/28/15	BRET A. SMITH		1,340.33		298,130.94
49081	04/28/15	ADAM D. STRICKER		1,346.24		296,784.70
49082	04/28/15	KRISTENE M. TAVARES		1,166.25		295,618.45
49083	04/28/15	DONNA E. TIMMERMAN		1,415.34		294,203.11
49084	04/28/15	ROBERT A. WIDEMAN		1,139.44		293,063.67
49085	04/27/15	CAPPO		130.00		292,933.67
49086	04/27/15	EMPLOYMENT DEVELOPMENT D		5,826.10		287,107.57
49087	04/26/15	FERNDALE TECH.		1,778.98		285,328.59
49088	04/26/15	RWS SERVICES		1,881.60		283,446.99
49089	04/28/15	EDWARD JONES & COMPANY		10,957.28		272,489.71
49090	04/28/15	EMPLOYMENT DEVELOPMENT D		1,034.88		271,454.83
49091	04/28/15	HUMBOLDT LODGING ALLIAN		4,065.37		267,389.46
49096	04/28/15	CALIFORNIA STATE DISBURSEM		Void		267,389.46
49096	04/28/15	CALIFORNIA STATE DISBURSEM		97.05		267,292.41
49097	04/28/15	CALIFORNIA STATE DISBURSEM		278.76		267,013.65
49098	04/28/15	RED FRONT STORE		7.08		267,006.57
49099	04/30/15	DEL ORO WATER CO., FDLE. DI		583.62		266,422.95
49100	04/30/15	MANHARD CONSULTING LTD		10,622.50		255,800.45
49101	04/30/15	PACIFIC GAS & ELECTRIC		1,318.33		254,482.12
49102	04/30/15	THE FERNDALE ENTERPRISE		143.00		254,339.12
49103	04/30/15	JAY PARRISH		400.00		253,939.12
				<b>157,154.33</b>	<b>51,216.16</b>	

City of Ferndale  
Financial Statements  
April 30, 2015

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

City of Ferndale  
Financial Statements  
April 30, 2015

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City of Ferndale  
General Fund  
Balance Sheet  
As of April 30, 2015

ASSETS

Current Assets	
Cash	\$ 203,634.73
Petty cash	152.59
Cash-Restricted-insurance	15,000.00
Revenue receivable	5,091.05
Employee Advances	107.43
Due from other funds	<u>111,247.33</u>
Total Current Assets	<u>\$ 335,233.13</u>
<b>TOTAL ASSETS</b>	<b><u>\$ 335,233.13</u></b>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	\$ 1,277.80
Garnishments payable	67.22
Health insurance payable	8,978.96
Federal withholding payable	23,900.19
FICA payable	33,264.26
State withholding payable	7,320.04
State disability payable	1,956.78
State unemployment payable	6,415.74
Federal P/R Tax Deposits	(57,164.45)
State P/R Tax Deposits	<u>(15,604.68)</u>
Total Current Liabilities	<u>\$ 10,411.86</u>
Total Liabilities	<u>\$ 10,411.86</u>
Fund Balance	
Fund balance-unappropriated	\$ 532,260.88
Fund balance-special purposes	10,000.00
Revenue over (under) expenditures	<u>(217,439.61)</u>
Total Fund Balance	<u>\$ 324,821.27</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b><u>\$ 335,233.13</u></b>

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City of Ferndale  
Russ Park Fund  
Balance Sheet  
As of April 30, 2015

## ASSETS

## Current Assets

Cash	\$	<u>3,817.76</u>
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Total Current Assets	\$	<u>3,817.76</u>
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TOTAL ASSETS	\$	<u><u>3,817.76</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$	4,466.79
Revenue over (under) expenditures		<u>(649.03)</u>
Total Fund Balance	\$	<u>3,817.76</u>

TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>3,817.76</u></u>
---------------------------------------	----	------------------------

City of Ferndale  
Park Fund  
Balance Sheet  
As of April 30, 2015

ASSETS

Current Assets

Cash	\$	946.00
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>

Total Current Assets \$ 3,020.16

TOTAL ASSETS \$ 3,020.16

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$	<u>13,539.93</u>
--------------------	----	------------------

Total Current Liabilities \$ 13,539.93

Total Liabilities \$ 13,539.93

Fund Balance

Fund balance-unappropriated	\$	(9,277.03)
Revenue over (under) expenditures		<u>(1,242.74)</u>
Total Fund Balance		\$ <u>(10,519.77)</u>

TOTAL LIABILITIES AND  
FUND BALANCE \$ 3,020.16

City of Ferndale  
Gas Tax Fund  
Balance Sheet  
As of April 30, 2015

ASSETS

Current Assets

Cash	\$ <u>72,777.72</u>
------	---------------------

Total Current Assets	\$ <u>72,777.72</u>
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TOTAL ASSETS	\$ <u><u>72,777.72</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$ 73,500.69
-------------------------------	--------------

Revenue over (under) expenditures	<u>(722.97)</u>
-----------------------------------	-----------------

Total Fund Balance	\$ <u>72,777.72</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$ <u><u>72,777.72</u></u>
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 City of Ferndale

## TEA 21

## Balance Sheet

As of April 30, 2015

## ASSETS

## Current Assets

Cash	\$ <u>75,608.67</u>
------	---------------------

Total Current Assets	\$ <u>75,608.67</u>
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TOTAL ASSETS	<u><u>\$ 75,608.67</u></u>
--------------	----------------------------

## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$ 66,854.67
Revenue over (under) expenditures	<u>8,754.00</u>
Total Fund Balance	\$ <u>75,608.67</u>

TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 75,608.67</u></u>
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 City of Ferndale
 

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## Transportation Development Act

 Balance Sheet  
 As of April 30, 2015

## ASSETS

## Current Assets

Cash	\$	<u>226,886.38</u>
------	----	-------------------

Total Current Assets	\$	<u>226,886.38</u>
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TOTAL ASSETS	\$	<u><u>226,886.38</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$	240,900.30
-------------------------------	----	------------

Revenue over (under) expenditures	<u>(14,013.92)</u>
-----------------------------------	--------------------

Total Fund Balance	\$	<u>226,886.38</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>226,886.38</u></u>
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City of Ferndale  
 Integrated Waste Management  
 Balance Sheet  
 As of April 30, 2015

ASSETS

Current Assets		
Cash	\$	<u>40,754.71</u>
Total Current Assets	\$	<u>40,754.71</u>
TOTAL ASSETS	\$	<u><u>40,754.71</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	43,224.07
Revenue over (under) expenditures	<u>(2,469.36)</u>	
Total Fund Balance	\$	<u>40,754.71</u>
TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>40,754.71</u></u>

## City of Ferndale

## Drainage Fund

Balance Sheet  
As of April 30, 2015

## ASSETS

## Current Assets

Cash	\$ <u>80,079.15</u>
------	---------------------

Total Current Assets	\$ <u>80,079.15</u>
----------------------	---------------------

TOTAL ASSETS	<u>\$ 80,079.15</u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

Accrued interest payable	\$ <u>613.02</u>
--------------------------	------------------

Total Current Liabilities	\$ <u>613.02</u>
---------------------------	------------------

Total Liabilities	<u>\$ 613.02</u>
-------------------	------------------

## Fund Balance

Fund balance-special purposes	\$ 110,229.48
-------------------------------	---------------

Prior period adjustment	17,337.50
-------------------------	-----------

Revenue over (under) expenditures	<u>(48,100.85)</u>
-----------------------------------	--------------------

Total Fund Balance	<u>\$ 79,466.13</u>
--------------------	---------------------

TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 80,079.15</u>
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 City of Ferndale
 

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## TE Funds - Ped. and Bicycle Path

## Balance Sheet

As of April 30, 2015

## ASSETS

Current Assets

## LIABILITIES AND NET ASSETS

## Current Liabilities

Due to other funds	\$ <u>97,707.41</u>
--------------------	---------------------

Total Current Liabilities	\$ <u>97,707.41</u>
---------------------------	---------------------

Total Liabilities	\$ <u>97,707.41</u>
-------------------	---------------------

## Fund Balance

Fund balance-special purposes	\$ (15,743.36)
-------------------------------	----------------

Revenue over (under) expenditures	<u>(81,964.05)</u>
-----------------------------------	--------------------

Total Fund Balance	\$ <u>(97,707.41)</u>
--------------------	-----------------------

## TOTAL LIABILITIES AND

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of April 30, 2015

ASSETS	
Current Assets	
Cash	\$ <u>242,014.26</u>
Total Current Assets	\$ <u>242,014.26</u>
Fixed Assets	
Vehicles	\$ 26,897.70
Equipment	97,646.87
Less accumulated depreciation	(71,320.36)
Street Lights	13,436,274.06
Land	<u>(1,951,995.13)</u>
Total Fixed Assets	\$ <u>11,537,503.14</u>
TOTAL ASSETS	<u>\$ <u>11,779,517.40</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	47,464.94
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Fund Equity	
Retained earnings-unreserved	\$ 219,064.30
Investment in fixed assets	6,940,391.00
Prior period adjustment	(17,337.50)
Revenue over (under) expenditures	<u>(198,788.33)</u>
Total Fund Equity	\$ <u>6,943,329.47</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ <u>11,779,517.40</u></u>

## City of Ferndale

## Governmental Fixed Assets

## Balance Sheet

As of April 30, 2015

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(130,577.66)
Vehicles	132,767.03
Accumulated depreciation	(88,036.15)
Equipment	118,580.12
Accumulated depreciation	(109,735.82)
Roadways	10,700,070.45
Accumulated depreciation- Roadways	(4,483,682.67)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(101,632.22)
Street Lights	25,200.00
Accumulated depreciation - Streetlights	(13,440.00)
Land	<u>131,000.00</u>
Total Fixed Assets	<u>\$ 6,807,399.18</u>
TOTAL ASSETS	<u>\$ 6,807,399.18</u>
LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ 6,789,440.82
Current additions	<u>17,958.36</u>
Total Investment in Fixed Assets	<u>\$ 6,807,399.18</u>
TOTAL LIABILITIES AND FUND BALANCE	<u>\$ 6,807,399.18</u>

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 City of Ferndale
 

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## General Government Long term Debt

## Balance Sheet

As of April 30, 2015

ASSETS		LIABILITIES AND FUND BALANCE	
Liabilities			
Vacation payable	\$	(39,292.38)	
Notes payable		<u>(116,226.28)</u>	
Total Liabilities			\$ <u>(155,518.66)</u>
Fund Balance			
Fund balance-long term debt	\$	<u>155,518.66</u>	
Total Fund Balance			\$ <u>155,518.66</u>
TOTAL LIABILITIES AND FUND BALANCE			<u><u>\$ -</u></u>

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 66,128.55	\$ 149,000.00	\$ (82,871.45)	(44)%
10014104 - Property tax-unsecured	0.00	4,273.54	6,900.00	(2,626.46)	(62)%
10014106 - Property tax prior	0.00	9,098.57	0.00	9,098.57	0%
10014107 - Supplemental role	0.00	675.43	4,000.00	(3,324.57)	(17)%
10014110 - Sales and use tax	6,400.00	103,827.86	135,000.00	(31,172.14)	(77)%
10014111 - Trash franchise	1,117.63	4,065.77	4,700.00	(634.23)	(87)%
10014112 - PG&E franchise	6,640.50	6,640.50	6,500.00	140.50	(102)%
10014114 - Cable franchise	5,937.11	17,994.43	18,000.00	(5.57)	(100)%
10014116 - Business license tax	48.00	7,381.50	18,000.00	(10,618.50)	(41)%
10014118 - Real property transfer tax	0.00	1,722.04	3,000.00	(1,277.96)	(57)%
10014120 - Transient lodging tax	<u>1,996.78</u>	<u>94,453.29</u>	<u>110,000.00</u>	<u>(15,546.71)</u>	<u>(86)%</u>
<b>Total Taxes</b>	<u>22,140.02</u>	<u>316,261.48</u>	<u>455,100.00</u>	<u>(138,838.52)</u>	<u>69%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 2,014.61	\$ 12,258.95	\$ 18,500.00	\$ (6,241.05)	(66)%
10024164 - Health protection	500.00	2,675.00	2,500.00	175.00	(107)%
10024166 - Encroachment permits	0.00	140.00	200.00	(60.00)	(70)%
10024278 - Animal license fees	<u>0.00</u>	<u>1,617.00</u>	<u>4,000.00</u>	<u>(2,383.00)</u>	<u>(40)%</u>
<b>Total Licenses and Permits</b>	<u>2,514.61</u>	<u>16,690.95</u>	<u>25,200.00</u>	<u>(8,509.05)</u>	<u>66%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 1,199.27</u>	<u>\$ 5,000.00</u>	<u>\$ (3,800.73)</u>	<u>(24)%</u>
<b>Total Fines</b>	<u>0.00</u>	<u>1,199.27</u>	<u>5,000.00</u>	<u>(3,800.73)</u>	<u>24%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ 935.06	\$ 300.00	\$ 635.06	(312)%
10044297 - Town hall rent	25.00	4,392.00	5,000.00	(608.00)	(88)%
10044297.1 - Community Center rents	<u>2,615.00</u>	<u>15,314.52</u>	<u>30,000.00</u>	<u>(14,685.48)</u>	<u>(51)%</u>
<b>Total Use of Money and Property</b>	<u>2,640.00</u>	<u>20,641.58</u>	<u>35,300.00</u>	<u>(14,658.42)</u>	<u>58%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Intergovernmental					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 62,770.74	\$ 145,000.00	\$ (82,229.26)	(43)%
10054222 - Home owners prop. tax relief	0.00	607.80	2,000.00	(1,392.20)	(30)%
10054286 - Street sweeping	0.00	3,800.00	3,800.00	0.00	(100)%
10054290 - Peace off. stds. & trng.	0.00	1,602.03	2,500.00	(897.97)	(64)%
10054292 - Realignment Grant- AB 109	0.00	0.00	25,000.00	(25,000.00)	0%
10054300 - Public safety 1/2 cent	0.00	1,042.18	3,000.00	(1,957.82)	(35)%
10054310 - COPS program	9,018.04	69,303.95	100,000.00	(30,696.05)	(69)%
10054311 - SLESF revenue (police)	<u>0.00</u>	<u>6,150.52</u>	<u>0.00</u>	<u>6,150.52</u>	<u>0%</u>
Total Intergovernmental	<u>9,018.04</u>	<u>145,277.22</u>	<u>281,300.00</u>	<u>(136,022.78)</u>	<u>52%</u>
Fees for Service					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	100.00	225.00	(125.00)	(44)%
10084280 - Copy machine fees - City	0.00	1.50	25.00	(23.50)	(6)%
10084291 - Special police services	0.00	9,289.68	6,000.00	3,289.68	(155)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>2,029.35</u>	<u>2,500.00</u>	<u>(470.65)</u>	<u>(81)%</u>
Total Fees for Service	<u>0.00</u>	<u>11,453.03</u>	<u>9,250.00</u>	<u>2,203.03</u>	<u>124%</u>
Other Revenue					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	600.00	2,000.00	(1,400.00)	(30)%
10094306 - Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)	0%
10094307 - Miscellaneous	632.05	20,977.24	16,000.00	4,977.24	(131)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094314 - Parsac rebates	0.00	0.00	2,000.00	(2,000.00)	0%
10094405 - SB 90 Cost recovery	0.00	3,879.00	29,000.00	(25,121.00)	(13)%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
Total Other Revenue	<u>632.05</u>	<u>25,781.24</u>	<u>63,956.00</u>	<u>(38,174.76)</u>	<u>40%</u>
TOTAL REVENUE	<u>36,944.72</u>	<u>537,304.77</u>	<u>875,106.00</u>	<u>(337,801.23)</u>	<u>61%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 75.83	\$ 330.72	\$ 350.00	\$ 19.28	94%
10115013 - Advertising - Council	39.00	227.45	400.00	172.55	57%
10115044 - Meeting and dues - Council	130.00	840.88	500.00	(340.88)	168%
10115045 - LAFCO fees	0.00	4,465.45	2,000.00	(2,465.45)	223%
<b>Total Mayor and City Council</b>	<b>244.83</b>	<b>5,864.50</b>	<b>3,250.00</b>	<b>(2,614.50)</b>	<b>180%</b>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,189.86	\$ 25,753.10	\$ 27,639.10	\$ 1,886.00	93%
10105006 - SSI tax	165.78	2,099.89	2,181.54	81.65	96%
10105007 - Medical insurance	578.56	5,626.70	8,083.07	2,456.37	70%
10105009 - Workers comp. insurance	0.00	16.10	1,249.48	1,233.38	1%
10105010 - Deferred comp	648.10	2,014.21	2,211.13	196.92	91%
10125002 - Salary - City Clerk	7,699.59	79,785.45	97,939.30	18,153.85	81%
10125006 - Payroll taxes	580.91	7,271.42	8,186.45	915.03	89%
10125007 - Insurance Med/Den/Vis	2,082.85	19,620.80	22,078.17	2,457.37	89%
10125009 - Workers comp. insurance	0.00	23.00	4,427.52	4,404.52	1%
10125010 - Deferred retirement	1,472.99	1,472.99	2,388.22	915.23	62%
<b>Total City Manager and City Clerk</b>	<b>15,418.64</b>	<b>143,683.66</b>	<b>176,383.98</b>	<b>32,700.32</b>	<b>81%</b>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 98.06	\$ 6,241.50	\$ 6,000.00	\$ (241.50)	104%
10125044 - Meetings and dues	0.00	3,082.04	2,050.00	(1,032.04)	150%
10125063 - Contract Services	0.00	0.00	2,000.00	2,000.00	0%
<b>Total Operating Expenditures</b>	<b>98.06</b>	<b>9,323.54</b>	<b>10,050.00</b>	<b>726.46</b>	<b>93%</b>
<b>City Attorney</b>					
10145052 - Professional services	\$ 1,559.96	\$ 16,493.46	\$ 10,000.00	\$ (6,493.46)	165%
<b>Total City Attorney</b>	<b>1,559.96</b>	<b>16,493.46</b>	<b>10,000.00</b>	<b>(6,493.46)</b>	<b>165%</b>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 239.32	\$ 1,366.41	\$ 3,211.52	\$ 1,845.11	43%
10155006 - SSI tax	63.27	370.15	610.26	240.11	61%
10155009 - Workers comp. insurance	0.00	4.60	145.18	140.58	3%
10155020 - Building and ground maint.	1,221.58	6,006.16	5,000.00	(1,006.16)	120%
10155030 - Trash service	0.00	349.86	450.00	100.14	78%
10155031 - Water	37.66	845.65	1,300.00	454.35	65%
10155032 - Utilities electric	(1,161.73)	1,581.00	1,750.00	169.00	90%
10155033 - Utilities gas	361.88	2,674.71	4,600.00	1,925.29	58%
10155034 - Telephone	156.54	2,946.81	2,450.00	(496.81)	120%
<b>Total Government Buildings</b>	<u>918.52</u>	<u>16,145.35</u>	<u>19,516.96</u>	<u>3,371.61</u>	<u>83%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 0.00	\$ 1,711.00	\$ 3,568.00	\$ 1,857.00	48%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	450.00	25,074.50	15,000.00	(10,074.50)	167%
10165054.1 - ACCOUNTING SERVICES	0.00	36.25	9,000.00	8,963.75	0%
10165055 - Contractual services	180.00	720.00	600.00	(120.00)	120%
10165061 - Insurance (PARSAC)	0.00	0.00	11,086.00	11,086.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,557.00	7,000.00	(3,557.00)	151%
10165064 - Election expense	370.22	628.57	0.00	(628.57)	0%
10165078 - Copy machine expense	436.26	3,791.11	4,250.00	458.89	89%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	4,000.00	4,800.00	800.00	83%
10165099 - Miscellaneous	372.00	2,033.21	1,800.00	(233.21)	113%
<b>Total Nondepartmental</b>	<u>2,208.48</u>	<u>48,551.64</u>	<u>59,304.00</u>	<u>10,752.36</u>	<u>82%</u>
<b>Community Promotion</b>					
10175020 - Janitorial - public restroom	\$ 0.00	\$ 535.69	\$ 0.00	\$ (535.69)	0%
10175024 - Supplies - public restroom	162.21	1,798.91	1,500.00	(298.91)	120%
10175031 - Water - public restroom	98.58	1,154.23	1,645.00	490.77	70%
10175032 - Electric - public restroom	21.84	254.32	250.00	(4.32)	102%
10175072 - Chamber of Commerce	4,766.04	19,064.16	19,064.16	0.00	100%
10175072.1 - Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00	100%
10175072.2 - Employee appreciation	0.00	116.66	150.00	33.34	78%
10175072.3 - TOT 2% HLA QTRLY	4,065.37	22,952.38	10,000.00	(12,952.38)	230%
<b>Total Community Promotion</b>	<u>9,114.04</u>	<u>47,376.35</u>	<u>34,109.16</u>	<u>(13,267.19)</u>	<u>139%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
Police					
10215002 - Salary - permanent	\$ 16,498.21	\$ 181,882.87	\$ 197,833.94	\$ 15,951.07	92%
10215005 - Salary - overtime	502.60	5,711.46	6,000.00	288.54	95%
10215006 - SSI tax	1,288.96	16,540.75	16,620.50	79.75	100%
10215007 - Medical insurance	4,484.59	42,769.47	51,003.72	8,234.25	84%
10215009 - Workers comp. insurance	0.00	243.80	8,943.45	8,699.65	3%
10215010 - Deferred retirement	4,381.33	9,634.33	13,060.75	3,426.42	74%
10215012 - Office expense	32.50	1,333.04	1,800.00	466.96	74%
10215014 - Vehicle expense	337.37	8,111.54	7,500.00	(611.54)	108%
10215016 - Fuel	649.95	10,243.17	14,000.00	3,756.83	73%
10215020 - Building and grounds maint.	98.00	595.53	2,800.00	2,204.47	21%
10215024 - Special department supply	3,329.97	10,520.58	16,000.00	5,479.42	66%
10215026 - Uniform expense	0.00	0.00	250.00	250.00	0%
10215026.1 - Uniform allowance	0.00	2,500.00	2,500.00	0.00	100%
10215029 - Water	43.03	526.81	1,300.00	773.19	41%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	177.43	1,555.58	1,400.00	(155.58)	111%
10215034 - Telephone	362.79	4,471.74	5,000.00	528.26	89%
10215035 - Dispatch service	1,016.66	10,166.60	12,199.92	2,033.32	83%
10215044 - Meetings and dues	671.53	721.53	3,500.00	2,778.47	21%
10215048 - Training	0.00	4,728.00	3,500.00	(1,228.00)	135%
10215051 - Physical exams	0.00	411.52	1,000.00	588.48	41%
10215052 - Professional services	35.00	445.00	1,250.00	805.00	36%
10215053 - Lexipol Services	0.00	0.00	2,950.00	2,950.00	0%
10215063 - Contract Services	200.00	309.00	478.56	169.56	65%
10215088 - Equipment repair other	0.00	291.17	500.00	208.83	58%
10215094 - Vehicle replacement	0.00	0.00	15,000.00	15,000.00	0%
10215098 - Background expense	<u>0.00</u>	<u>850.65</u>	<u>1,500.00</u>	<u>649.35</u>	<u>57%</u>
<b>Total Police</b>	<u>34,109.92</u>	<u>314,564.14</u>	<u>388,490.84</u>	<u>73,926.70</u>	<u>81%</u>
Animal Control					
10225096 - Animal control	<u>\$ 0.00</u>	<u>\$ 4,500.00</u>	<u>\$ 5,500.00</u>	<u>\$ 1,000.00</u>	<u>82%</u>
<b>Total Animal Control</b>	<u>0.00</u>	<u>4,500.00</u>	<u>5,500.00</u>	<u>1,000.00</u>	<u>82%</u>

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City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<b>Health</b>					
10245052 - Professional services	\$ 154.47	\$ 1,535.70	\$ 2,200.00	\$ 664.30	70%
Total Health	<u>154.47</u>	<u>1,535.70</u>	<u>2,200.00</u>	<u>664.30</u>	<u>70%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 926.16	\$ 11,045.59	\$ 11,291.28	\$ 245.69	98%
10315005 - Salary - overtime	0.00	26.12	0.00	(26.12)	0%
10315006 - SSI tax	(42.70)	(38.73)	952.50	991.23	(4)%
10315007 - Medical insurance	314.99	3,067.51	2,983.54	(83.97)	103%
10315009 - Workers comp. insurance	0.00	16.10	510.44	494.34	3%
10315010 - Deferred retirement	252.58	667.12	855.82	188.70	78%
10315014 - Vehicle expense	0.00	9,119.42	10,000.00	880.58	91%
10315020 - Building and ground maint.	(22.90)	7,228.50	0.00	(7,228.50)	0%
10315021 - Street maintenance	58.06	3,956.05	0.00	(3,956.05)	0%
10315024 - Special department supply	122.26	122.26	0.00	(122.26)	0%
10315044 - Meetings and dues	0.00	76.47	60.00	(16.47)	127%
10315055 - Contractual services	538.00	2,538.00	0.00	(2,538.00)	0%
10315095 - Capital outlay	0.00	105.00	0.00	(105.00)	0%
Total Streets and Roads	<u>2,146.45</u>	<u>37,929.41</u>	<u>26,653.58</u>	<u>(11,275.83)</u>	<u>142%</u>
<b>Planning</b>					
<b>Revenues Collected</b>					
10084287.3 - Reimbursed Fees Planning	\$ 260.00	\$ 260.00	\$ 2,000.00	\$ 1,740.00	13%
Total Revenue Collected	<u>260.00</u>	<u>260.00</u>	<u>2,000.00</u>	<u>1,740.00</u>	<u>13%</u>
<b>Expenditures</b>					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	0.00	8,842.60	12,000.00	3,157.40	74%
10415053 - Reimbursable fees	0.00	468.00	7,500.00	7,032.00	6%
10415055 - General plan review fund	0.00	797.00	12,500.00	11,703.00	6%
10415058 - Special Planning Projects	0.00	9,401.50	7,508.00	(1,893.50)	125%
Total Expenditures	<u>0.00</u>	<u>19,509.10</u>	<u>39,708.00</u>	<u>20,198.90</u>	<u>49%</u>
Net Planning Expenditures	<u>\$ 260.00</u>	<u>\$ (19,249.10)</u>	<u>\$ (37,708.00)</u>	<u>\$ 18,458.90</u>	<u>(51)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

	Current Period	Year To Date	Annual	Variance	Percent of Budget
EXPENDITURES - Continued	Actual	Actual	Budget		Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 100.00	\$ 3,250.00	\$ 3,150.00	3%
10084287.2 - Developer reimbursed fe	<u>4,291.05</u>	<u>4,291.05</u>	<u>8,000.00</u>	<u>3,708.95</u>	<u>54%</u>
Total Revenue Collected	<u>4,291.05</u>	<u>4,391.05</u>	<u>11,250.00</u>	<u>6,858.95</u>	<u>39%</u>
Expenditures					
10425052 - General engineering	\$ 8,952.25	\$ 30,949.50	\$ 15,000.00	\$ (15,949.50)	206%
10425053 - Developer engineering	332.50	4,430.05	5,000.00	569.95	89%
10425056 - Building plan check	24.95	65.47	0.00	(65.47)	0%
10425056.1 - Building product review	<u>14.40</u>	<u>34.20</u>	<u>0.00</u>	<u>(34.20)</u>	<u>0%</u>
Total Expenditures	<u>9,324.10</u>	<u>35,479.22</u>	<u>20,000.00</u>	<u>(15,479.22)</u>	<u>177%</u>
Net City Engineer Expenditures	<u>\$ (5,033.05)</u>	<u>\$ (31,088.17)</u>	<u>\$ (8,750.00)</u>	<u>\$ (22,338.17)</u>	<u>355%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 3,067.98</u>	<u>\$ 9,961.95</u>	<u>\$ 10,000.00</u>	<u>\$ 38.05</u>	<u>100%</u>
Total Building Regulation	<u>3,067.98</u>	<u>9,961.95</u>	<u>10,000.00</u>	<u>38.05</u>	<u>100%</u>
Library					
10615002 - Salary - permanent	\$ 373.12	\$ 4,086.06	\$ 5,451.46	\$ 1,365.40	75%
10615006 - SSI tax	50.93	540.52	1,279.82	739.30	42%
10615009 - Workers comp. insurance	0.00	13.80	246.44	232.64	6%
10615012 - Office expense	0.00	503.68	600.00	96.32	84%
10615020 - Building and ground maint.	103.56	795.74	1,200.00	404.26	66%
10615024 - Books	129.09	3,270.36	5,000.00	1,729.64	65%
10615031 - Gas	347.05	1,331.51	3,600.00	2,268.49	37%
10615032 - Utilities	117.86	1,183.59	1,650.00	466.41	72%
10615033 - Water	35.21	498.94	1,100.00	601.06	45%
10615034 - Telephone	0.00	1,335.97	1,300.00	(35.97)	103%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>0%</u>
Total Library	<u>1,156.82</u>	<u>13,560.17</u>	<u>23,027.72</u>	<u>9,467.55</u>	<u>59%</u>

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City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 272.00	\$ 3,264.00	\$ 3,553.00	\$ 289.00	92%
10625006 - SSI Tax	37.12	432.20	634.43	202.23	68%
10625009 - Workers comp insurance	0.00	0.00	159.85	159.85	0%
10625020 - Building and ground maint.	123.00	2,598.81	2,500.00	(98.81)	104%
10625024 - Special department supply	0.00	0.00	150.00	150.00	0%
10625032 - Utilities - electric	45.47	852.08	650.00	(202.08)	131%
10625033 - Water	<u>146.80</u>	<u>1,390.52</u>	<u>900.00</u>	<u>(490.52)</u>	<u>155%</u>
Total Parks and Recreation	<u>624.39</u>	<u>8,537.61</u>	<u>8,547.28</u>	<u>9.67</u>	<u>100%</u>
Community Center					
10635002 - Salary	\$ 1,223.46	\$ 13,593.93	\$ 15,164.59	\$ 1,570.66	90%
10635005 - Salary - overtime	0.00	20.77	0.00	(20.77)	0%
10635006 - SSI tax	93.57	1,221.99	1,270.62	48.63	96%
10635007 - Medical insurance	256.52	2,487.17	3,825.18	1,338.01	65%
10635009 - Wokers compensation insurance	0.00	14.60	685.54	670.94	2%
10635010 - Deferred retirement	224.06	578.79	880.75	301.96	66%
10635020 - Buildings and grounds mainten	79.82	3,116.17	7,000.00	3,883.83	45%
10635031 - Water	95.95	873.35	1,542.00	668.65	57%
10635032 - Utilities	254.66	2,438.61	3,000.00	561.39	81%
10635033 - Gas	34.97	645.25	1,815.00	1,169.75	36%
10635055 - Contractual Services	<u>100.00</u>	<u>1,389.00</u>	<u>1,478.56</u>	<u>89.56</u>	<u>94%</u>
Total Community Center	<u>2,363.01</u>	<u>26,379.63</u>	<u>36,662.24</u>	<u>10,282.61</u>	<u>72%</u>
Total General Fund Expenditures	<u>\$ 77,958.62</u>	<u>\$ 754,744.38</u>	<u>\$ 860,153.76</u>	<u>\$ 105,409.38</u>	<u>88%</u>
Revenues over (under) Expenditures	<u>\$ (41,013.90)</u>	<u>\$ (217,439.61)</u>	<u>\$ 14,952.24</u>	<u>\$ (232,391.85)</u>	<u>1,454%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ (41,013.90)</u>	<u>\$ (217,439.61)</u>	<u>\$ 14,952.24</u>	<u>\$ (232,391.85)</u>	<u>(1,454)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 66.47	\$ 649.03	\$ 1,800.00	\$ 1,150.97	36%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>66.47</u>	<u>649.03</u>	<u>1,800.00</u>	<u>1,150.97</u>	<u>36%</u>
Revenues Over (under) Expenditures	<u>\$ (66.47)</u>	<u>\$ (649.03)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,150.97</u>	<u>\$ (36)</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 1,000.00	\$ 1,000.00	\$ 6,000.00	\$ (5,000.00)	(17)%
21624285 - Bocce ball	<u>0.00</u>	<u>220.00</u>	<u>2,500.00</u>	<u>(2,280.00)</u>	<u>(9)%</u>
Total Revenue	<u>1,000.00</u>	<u>1,220.00</u>	<u>8,500.00</u>	<u>(7,280.00)</u>	<u>14%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 54.00	\$ 2,462.74	\$ 8,500.00	\$ 6,037.26	29%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>54.00</u>	<u>2,462.74</u>	<u>9,800.00</u>	<u>7,337.26</u>	<u>25%</u>
Revenues Over (under) Expenditures	<u>\$ 946.00</u>	<u>\$ (1,242.74)</u>	<u>\$ (1,300.00)</u>	<u>\$ 57.26</u>	<u>\$ (96)</u>

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City of Ferndale  
Special Revenue Funds  
Statement of Revenues and Expenditures  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 1,232.33	\$ 6,324.43	\$ 6,746.00	\$ (421.57)	(94)%
22314210.2 - Gas tax (2106)	1,714.46	8,507.64	9,272.00	(764.36)	(92)%
22314210.3 - Gas tax (2107)	1,688.07	7,025.43	10,043.00	(3,017.57)	(70)%
22314210.4 - Gas tax (2107.5)	0.00	1,881.53	1,000.00	881.53	(188)%
22314210.5 - Gas Tax (2103)	<u>2,166.54</u>	<u>10,733.08</u>	<u>20,438.00</u>	<u>(9,704.92)</u>	<u>(53)%</u>
Total Revenue	<u>6,801.40</u>	<u>34,472.11</u>	<u>47,499.00</u>	<u>13,026.89</u>	<u>73%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,458.46	\$ 15,620.13	\$ 22,909.34	\$ 7,289.21	68%
22315005 - Overtime	0.00	20.77	0.00	(20.77)	0%
22315006 - SSI tax	111.61	1,390.60	1,904.27	513.67	73%
22315007 - Medical insurance	433.35	4,245.81	6,143.86	1,898.05	69%
22315009 - Workers comp. insurance	0.00	18.40	1,035.66	1,017.26	2%
22315010 - Deferred retirement	289.42	750.02	1,689.49	939.47	44%
22315024 - Special department supplies	0.00	15.05	0.00	(15.05)	0%
22315058 - Street lighting	2,658.93	13,134.30	14,500.00	1,365.70	91%
22315063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>957.12</u>	<u>957.12</u>	<u>0%</u>
Total Expenditures	<u>4,951.77</u>	<u>35,195.08</u>	<u>49,139.74</u>	<u>13,944.66</u>	<u>72%</u>
Revenues Over (under) Expenditures	<u>\$ 1,849.63</u>	<u>\$ (722.97)</u>	<u>\$ (1,640.74)</u>	<u>\$ (917.77)</u>	<u>\$ 44</u>
<u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	8,754.00	0.00	8,754.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>8,754.00</u>	<u>0.00</u>	<u>(8,754.00)</u>	<u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ 8,754.00</u>	<u>\$ 0.00</u>	<u>\$ (8,754.00)</u>	<u>\$ -</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 25,000.00	\$ 49,000.00	\$ (24,000.00)	(51)%
Total Revenue	<u>0.00</u>	<u>25,000.00</u>	<u>49,000.00</u>	<u>(24,000.00)</u>	<u>51%</u>
Expenditures					
24315002 - Wages	\$ 1,417.49	\$ 15,251.23	\$ 13,355.13	\$ (1,896.10)	114%
24315005 - Salary - overtime	0.00	38.06	0.00	(38.06)	0%
24315006 - SSI tax	108.47	1,425.45	1,115.47	(309.98)	128%
24315007 - Medical insurance	381.83	3,717.72	3,473.42	(244.30)	107%
24315009 - Workers comp. insurance	0.00	16.10	603.74	587.64	3%
24315010 - Deferred retirement	280.96	734.53	883.21	148.68	83%
24315014 - Vehicle expense	0.00	1,181.78	1,000.00	(181.78)	118%
24315016 - Fuel	429.21	5,951.24	8,500.00	2,548.76	70%
24315020 - Building & ground maintenance	54.64	351.71	1,750.00	1,398.29	20%
24315021 - Street maintenance	0.00	6,047.72	5,000.00	(1,047.72)	121%
24315024 - Special department	0.00	356.19	500.00	143.81	71%
24315032 - Utilities	216.70	1,671.68	2,000.00	328.32	84%
24315033 - Water	57.08	611.15	425.00	(186.15)	144%
24315034 - Telephone	72.90	851.68	650.00	(201.68)	131%
24315044 - Meetings & dues	0.00	323.00	0.00	(323.00)	0%
24315063 - Contract Services	0.00	0.00	478.56	478.56	0%
24315088 - Equipment repair	<u>174.42</u>	<u>484.68</u>	<u>500.00</u>	<u>15.32</u>	<u>97%</u>
Total Expenditures	<u>3,193.70</u>	<u>39,013.92</u>	<u>40,234.53</u>	<u>1,220.61</u>	<u>97%</u>
Revenues Over (under) Expenditures	<u>\$ (3,193.70)</u>	<u>\$ (14,013.92)</u>	<u>\$ 8,765.47</u>	<u>\$ (22,779.39)</u>	<u>\$ (160)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 3,188.21	\$ 5,000.00	\$ (1,811.79)	(64)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>3,188.21</u>	<u>10,000.00</u>	<u>(6,811.79)</u>	<u>32%</u>
Expenditures					
25315002 - Salary	\$ 398.16	\$ 4,286.88	\$ 4,187.74	\$ (99.14)	102%
25315006 - SSI tax	30.46	353.24	335.02	(18.22)	105%
25315007 - Medical insurance	100.92	1,005.95	1,224.71	218.76	82%
25315009 - Workers compensation ins.	0.00	11.50	1,898.31	1,886.81	1%
25315010 - Deferred retirement	0.00	0.00	335.02	335.02	0%
25315024 - Educational Material	0.00	0.00	200.00	200.00	0%
25315600 - Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>350.00</u>	<u>0%</u>
Total Expenditures	<u>529.54</u>	<u>5,657.57</u>	<u>8,530.80</u>	<u>2,873.23</u>	<u>66%</u>
Revenues Over (under) Expenditures	<u>\$ (529.54)</u>	<u>\$ (2,469.36)</u>	<u>\$ 1,469.20</u>	<u>\$ (3,938.56)</u>	<u>\$ (168)</u>

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City of Ferndale  
Special Revenue Funds  
Statement of Revenues and Expenditures  
Actual vs. Budget  
For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 1,200.00	\$ 11,287.50	\$ 5,000.00	\$ 6,287.50	(226)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>	<u>0%</u>
Total Revenue	<u>1,200.00</u>	<u>11,287.50</u>	<u>22,385.00</u>	<u>(11,097.50)</u>	<u>50%</u>
Expenditures					
26315002 - Wages	\$ 1,286.39	\$ 13,817.13	\$ 15,795.38	\$ 1,978.25	87%
26315005 - Salary - overtime	0.00	29.58	0.00	(29.58)	0%
26315006 - SSI tax	98.39	1,264.86	1,322.34	57.48	96%
26315007 - Medical insurance	294.52	2,851.52	4,169.58	1,318.06	68%
26315009 - Workers comp. insurance	0.00	0.00	714.06	714.06	0%
26315009.1 - Workers comp. insurance	0.00	18.40	0.00	(18.40)	0%
26315010 - Deferred compensation	0.00	0.00	1,136.21	1,136.21	0%
26315010.1 - Deferred compensation	270.32	656.75	0.00	(656.75)	0%
26315024 - Supplies	0.00	1,862.00	0.00	(1,862.00)	0%
26315052 - Engineering	0.00	50.00	0.00	(50.00)	0%
26315063 - Contract Services	0.00	0.00	176.74	176.74	0%
26315095 - Capital outlay	0.00	3,412.50	0.00	(3,412.50)	0%
26315194 - Interest-Six Rivers loan	<u>1,096.79</u>	<u>35,425.61</u>	<u>16,488.48</u>	<u>(18,937.13)</u>	<u>215%</u>
Total Expenditures	<u>3,046.41</u>	<u>59,388.35</u>	<u>39,802.79</u>	<u>(19,585.56)</u>	<u>149%</u>
Revenues Over (under) Expenditures	<u>\$ (1,846.41)</u>	<u>\$ (48,100.85)</u>	<u>\$ (17,417.79)</u>	<u>\$ (30,683.06)</u>	<u>\$ 276</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement rev	\$ 0.00	\$ 0.00	\$ 62,535.00	\$ (62,535.00)	0%
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>62,535.00</u>	<u>62,535.00</u>	<u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 0.00	\$ 81,964.05	\$ 62,535.00	\$ (19,429.05)	131%
Total Expenditures	<u>0.00</u>	<u>81,964.05</u>	<u>62,535.00</u>	<u>(19,429.05)</u>	<u>131%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (81,964.05)</u>	<u>\$ 0.00</u>	<u>\$ 81,964.05</u>	<u>\$ -</u>

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Proprietary Fund  
Statement of Revenues and Expenditures  
For the 10 Months Ended April 30, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 265,674.33	\$ 445,883.01	\$ (180,208.68)	(60)%
30514275 - Sewer connection fees	0.00	792.00	10,000.00	(9,208.00)	(8)%
30514307 - Miscellaneous revenue	9,018.00	44,182.00	75,000.00	(30,818.00)	(59)%
30514308 - Revenue reserved for plant r	0.00	113,520.90	194,089.99	(80,569.09)	(58)%
Total Revenue	9,018.00	424,169.23	724,973.00	300,803.77	59%
Expenditures					
30515002 - Salary - permanent	\$ 14,431.27	\$ 163,360.36	\$ 184,328.09	\$ 20,967.73	89%
30515005 - Salary - overtime	617.52	7,032.68	6,000.00	(1,032.68)	117%
30515006 - SSI tax	1,171.09	15,114.97	15,387.51	272.54	98%
30515007 - Medical insurance	3,238.87	31,710.10	41,750.48	10,040.38	76%
30515009 - Workers comp. insurance	0.00	73.60	8,322.89	8,249.29	1%
30515010 - Deferred retirement	3,137.52	10,191.31	12,905.28	2,713.97	79%
30515012 - Office expense	16.25	3,148.56	1,000.00	(2,148.56)	315%
30515014 - Vehicle expense	190.26	706.61	12,000.00	11,293.39	6%
30515016 - Vehicle gas	147.16	2,040.46	4,500.00	2,459.54	45%
30515022 - Street repair	0.00	960.00	0.00	(960.00)	0%
30515024 - Special department supply	0.00	310.33	1,000.00	689.67	31%
30515030 - Garbage/sludge	0.00	11,941.02	20,000.00	8,058.98	60%
30515032 - Utilities - electric - plant	4,992.99	53,250.80	57,792.00	4,541.20	92%
30515034 - Telephone	269.09	2,157.94	3,000.00	842.06	72%
30515044 - Meetings and dues	0.00	1,206.82	850.00	(356.82)	142%
30515048 - Training	170.00	281.85	600.00	318.15	47%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	0.00	4,465.00	12,000.00	7,535.00	37%
30515063 - Insurance	215.00	215.00	7,000.00	6,785.00	3%
30515092 - Sewer plant permit	0.00	7,164.10	7,100.00	(64.10)	101%
30515094 - Safety equipment	0.00	314.90	1,000.00	685.10	31%
30515095 - Capital outlay	1,695.00	2,864.50	20,000.00	17,135.50	14%
30515099 - Miscellaneous	0.00	0.00	500.00	500.00	0%
30515121 - Sewer plant maintenance	592.30	42,898.40	15,000.00	(27,898.40)	286%
30515122 - Sewer line maintenance	(51.37)	24,505.82	10,000.00	(14,505.82)	245%
30515125 - Chemicals	0.00	1,652.04	2,000.00	347.96	83%
30515157 - Testing and monitoring	2,284.00	22,441.14	25,000.00	2,558.86	90%
30515158 - Postage and shipping	0.00	145.08	600.00	454.92	24%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	30.76	0.00	(30.76)	0%
30515190 - USDA loan	0.00	194,289.99	194,000.00	(289.99)	100%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	0.00	18,483.42	30,000.00	11,516.58	62%
Total Expenditures	33,116.95	622,957.56	705,536.25	82,578.69	88%
Revenues Over (under) Expenditures	\$ (24,098.95)	\$ (198,788.33)	\$ 19,436.75	\$ 218,225.08	\$ (1,023)

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
April 30, 2015

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 203,634.73	
Petty cash	152.59	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 218,787.32</u>	<u>22.70%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ 946.00	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 3,020.16</u>	<u>0.31%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 72,777.72</u>	<u>7.55%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 75,608.67</u>	<u>7.85%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 226,886.38</u>	<u>23.54%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 40,754.71</u>	<u>4.23%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 80,079.15</u>	<u>8.31%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 3,817.76</u>	<u>0.40%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 242,014.26</u>	
<b>Total Sewer Fund</b>	<u>\$ 242,014.26</u>	<u>25.11%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 963,746.13</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 257,375.03	26.71%
LAIF	706,218.51	73.28%
Petty cash	<u>152.59</u>	0.02%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 963,746.13</u></u>	<u><u>100%</u></u>

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Meeting Date:	May 21, 2015	Agenda Item Number	8.d
Agenda Item Title:	Approve Correction Made to Gann Appropriations Spending Limitation for Fiscal Year 2014-2015		
Presented By:	City Manager Jay Parrish		
Type of Item:	X	Action	Discussion
Action Required:		No Action	x
			Information
			Voice Vote
			Roll Call Vote

### RECOMMENDATION

Approve correction made to the calculation of the Gann Appropriations spending limitation for fiscal year 2014/2015.

### BACKGROUND:

Pursuant to California Constitution Article XIII (B) (Proposition 4), public entities are required to conform to budgetary guidelines set forth in the Gann Initiative. The purpose of Article XIII (B) is to constrain fiscal growth in government by limiting the proceeds of taxes that may be appropriated each year. Each year's limit may be adjusted for increase in cost of living (California per capita income) and population. For special districts, if the district is located entirely within one county, the county's population change factor is to be used. The limit may also be changed in the event of a transfer of fiscal responsibility. The California Department of Finance is mandated to provide the requisite price and population change data for local jurisdictions to calculate their appropriations limit.

During a recent visit by the City Auditor, he noticed a miscalculation in the formula for the Gann Appropriations Spending limit, resulting in a difference of roughly \$2,000. The calculation was corrected and is in front of the Council for approval.

**FINANCIAL IMPACT:** None

**CITY OF FERNDALE**

Gann Appropriation Limits Schedule

For the year ending June 30, 2015

	<u>Amount</u>	<u>Source</u>
A. Appropriations limit for the year ending June 30, 2014	\$733,023	Prior year schedule
B. Calculation Factors:		
1. Population Increase %	0.9971	State Department of Finance
2. Inflation %	0.9977	State Department of Finance
3. Total adjustment factor	<u>0.9948</u>	B1 x B2
C. Annual Adjustment Increase	(3,811.72)	[(B3-1)A]
D. Other Adjustments		
Loss Responsibility (-)	N/A	
Transfers to Private (-)	N/A	
Transfers to fees (-)	N/A	
Assumed Responsibility (+)	N/A	
E. Total Adjustments	<u>(3,812)</u>	(C+D)
F. Appropriations limit for the year ending June 30, 2015	\$729,211	(A+E)

**Section 9****CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 10****PRESENTATION****Section 11****PUBLIC HEARING****Section 12****BUSINESS**

Meeting Date:	May 21, 2015	Agenda Item Number	12.a
Agenda Item Title	Award Bid for City Propane Service		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Review bid materials received for City Propane Service and award bid to lowest responsible bidder.

**BACKGROUND:**

At the April 16, 2015 City Council meeting, an agenda item was presented considering a proposal from a local propane company for the City's propane service. At that meeting was a representative from the proposing propane company as well as from the City's current propane provider. The new proposal would save the City money over what it is currently paying. Because there are more propane companies than the two that were represented at the meeting, City Council decided to put out an RFP to all local propane companies. The RFP was published per the City Purchasing Ordinance and bids were received in the office of the City Clerk. The Purchasing Ordinance states that the City should choose the lowest responsible bidder.

**FISCAL IMPACT:** Unknown at this time

Meeting Date:	May 21, 2015	Agenda Item Number	12.b
Agenda Item Title	Award Bid for Construction of Cement Slab and Perimeter Walls at Wastewater Treatment Plant		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Review bid materials received for Wastewater Treatment Plant project and award bid to lowest responsible bidder.

**BACKGROUND:**

At the April 16, 2015 City Council meeting, an agenda item was presented regarding \$18,000 in fees that the City Wastewater Treatment Plant incurred in 2012. The State has decided that the City can make a project in lieu of these fines that directly relates to fixing the issues which caused the violations in the first place. The City Council unanimously approved the project presented by Chief Plant Operator Steve Coppini. The first phase of this project is a cement slab and perimeter walls for drying sludge. Staff was directed to put out an RFP for Contractors to construct the cement slab and perimeter walls. Because the project may be over \$10,000, the City Purchasing Ordinance calls for sealed bids. The RFP was published per the City Purchasing Ordinance and sealed bids were received in the office of the City Clerk. Bids were opened on Tuesday, May 19, 2015. The Purchasing Ordinance states that the City should choose the lowest responsible bidder.

**FISCAL IMPACT:** Unknown at this time

Meeting Date:	May 21, 2015	Agenda Item Number	12.c
Agenda Item Title	Discussion on Francis Creek Footbridge		
Presented By:	Francis Creek Ad Hoc Committee		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file latest update from the Francis Creek Bridge Ad Hoc Committee

**DISCUSSION:**

There are currently no paths or sidewalks from Francis St to Fireman's Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman's Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

Building this bridge would come at no cost to the City, but requires Council approval because it would be on City property. The cost for materials would be funded by donations. Construction will be provided by local volunteers, including several contractors.

An ad hoc committee was appointed at the April 16, 2015 City Council Meeting, which includes Councilman Brower and Councilman Sweeney. The Committee has met and will update the Council on what has been discussed to date.

**FINANCIAL IMPACT:** None – Donor Funded

Meeting Date:	May 21, 2015	Agenda Item Number	12.d
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file most recent update on the Nilsen Barn

**BACKGROUND**

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. City Manager has been in contact with Mr. Ostler with regards to getting a map ready for Council approval. This map will show the layout of the barn and surrounding parking area.

**FINANCIAL IMPACT:**

None.

Meeting Date:	May 21, 2015	Agenda Item Number	12.e
Agenda Item Title	Community Center Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file information on Community Center discussions.

**BACKGROUND:**

The City has had a contract for the Community Center with the Ferndale Senior Resource Agency, which expired in October. The City manager has a verbal agreement with the FSRA until a new contract is agreed on and signed. The City Manager has been in communication with local entities regarding potential management/operational/maintenance alternatives in negotiating a new contract.

This item was brought up for discussion at the January 5, 2015 meeting and the February 5, 2015 meeting. At those meetings, the Council showed interest in the possibility of passing on the rental responsibility to another entity, while maintaining ownership of the building. In February, the Council was given a report showing the City's income and expenses connected to maintaining the rental responsibilities since 2008. The report showed that it costs the City approximately \$8,000 per year to manage the rentals.

In March, real property negotiators were appointed to negotiate terms of a new agreement between the City and interested parties: Dick Hooley from the Ferndale Senior Resource Agency and Fire Chief Dennis DelBiaggio with the Ferndale Fire Department, regarding price and lease terms. Ferndale Rotary has also shown an interest in the property. Real property negotiators are in contact with all other interested parties on an ongoing basis.

**FISCAL IMPACT:** Unknown.

Meeting Date:	May 21, 2015	Agenda Item Number	12.f
Agenda Item Title	Amending Ordinance 97-02 Maintenance of Francis Creek		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file information regarding upcoming amendments to Ordinance 97-02.

**BACKGROUND:**

At the May 14, 2015 Drainage meeting, the drainage committee discussed amendments to be made to Ordinance number 97-02 An Ordinance Requiring the Maintenance of Francis Creek, Francis Creek bank, and the Removal of Trees, Brush, Rubbish and Debris from Francis Creek and Prohibiting the Introduction Into Francis Creek of Debris, Rubbish and Other Unwanted Material. Included in these amendments will be an updated timeline for the annual creek cleanup.

A first reading of these amendments will be in front of the Council at the June 18, 2015 regular City Council meeting.

**FISCAL IMPACT:** None

Meeting Date:	May 21, 2015	Agenda Item Number	12.g
Agenda Item Title	Update on PG&E Rule 20A Undergrounding Project		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Receive and file update on the PG&E Rule 20A Undergrounding Project from City Manager.

**DISCUSSION:**

As reported at the February 5 and March 19, 2015 meetings, City Manager Parrish has met with Frontier to discuss the City's options for laying the Frontier line while PG&E is working on this project. There is a new law that would require the City to pay Frontier to lay their line. The City Manager has expressed to Frontier his concerns regarding this fee. Since the March 19, 2015 Meeting, he met with representatives of Frontier to further discuss the project. Lizette of PG&E is also going to meet with Frontier and Suddenlink to visit the three proposed project areas. She had hoped to be able to have this visit before the May 21, 2015 City Council meeting, but was unable to get Frontier and Suddenlink to find a common date to go over the alternative districts. The meeting is necessary according to Lizette for a more detailed estimate of costs so that Frontier and Suddenlink can more clearly understand their company's financial commitment. The City Council needs this to happen so they know how much to ask the county to contribute to accomplish project.

**FINANCIAL IMPACT:**

No financial impact to City, however the project will use Rule 20a monies from PG&E, which amount to about \$450,000 and the County Board of Supervisors will be asked to contribute some of their credits to make the project whole.

Meeting Date:	May 21, 2015		Agenda Item Number	12.h	
Agenda Item Title	Rose Avenue Sidewalk Project				
Presented By:	Contract City Planner				
Type of Item:	X	Action		Discussion	Information
Action Required:		No Action	X	Voice Vote	Roll Call Vote

**RECOMMENDATION:** Review the following Environmental Review information pertaining to the CEQA Notice of Exemption filed with Humboldt County for the Rose Avenue Sidewalk Project. Review and accept the quotes for the Rose Avenue Sidewalk Project, and award the contract to the Contractor with the lowest quote. Recommend to award contract to DCI, the lowest quote, for \$2,475.00.

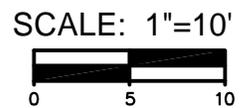
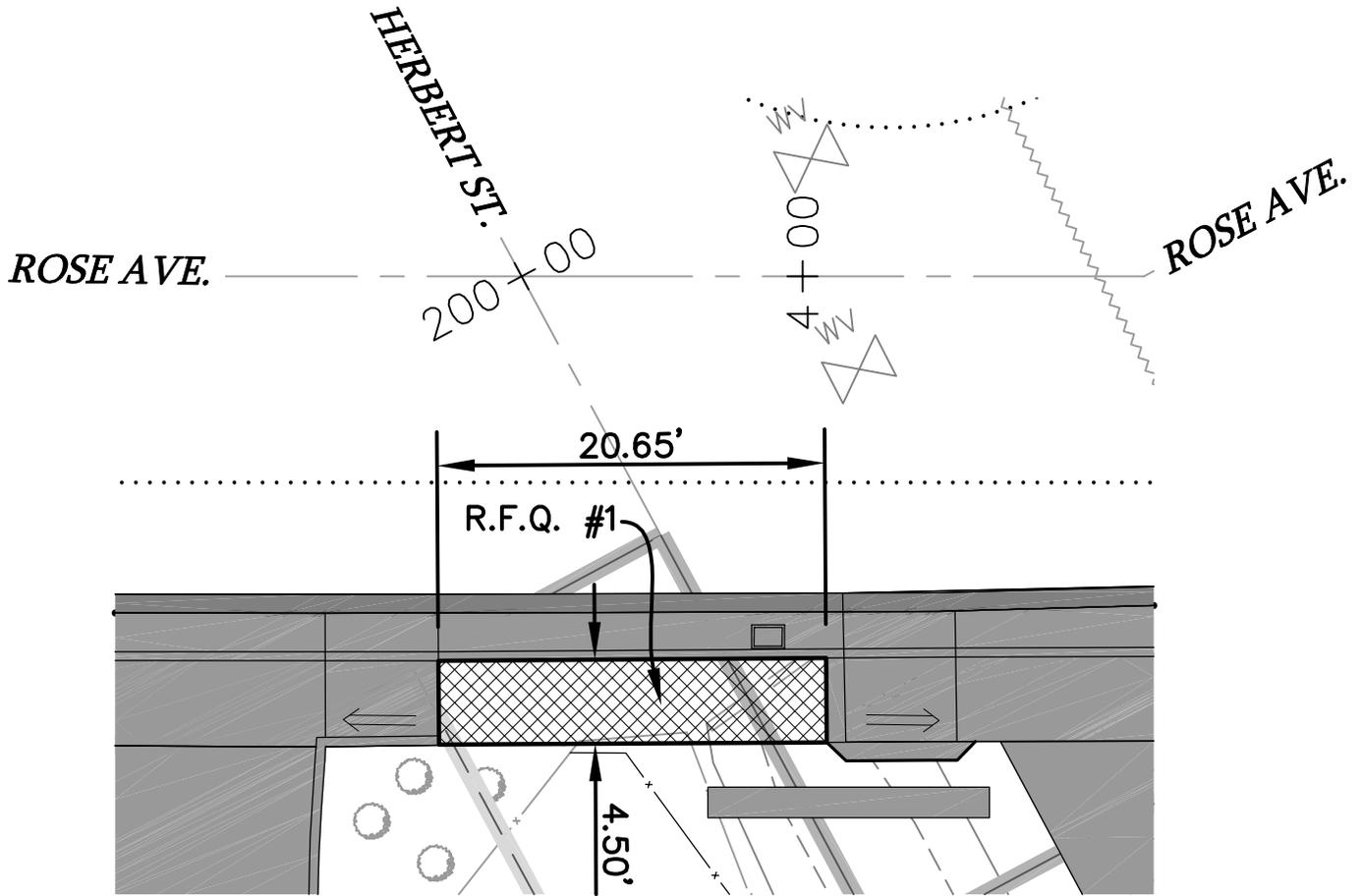
**BACKGROUND:** The City of Ferndale will be constructing a portion of sidewalk on Rose Avenue, within a Right of Way recently acquired by the City following the completion of the of the Rose Avenue Pedestrian Improvement Project. The section of sidewalk to be constructed is approximately 21 feet in length and 4.5 feet wide (see Attachment A), and will connect two existing sidewalks on the south side of Rose Avenue.

Request for Quotations for the project were sent out to RAO Construction Co., V&C Construction, and DCI Builders (see Attachments B, C, and D). All quotes received included prevailing wage, insurance, and bonding. DCI Builders had the lowest quote of \$2,475.00. Project construction will commence subsequent to the Council's award of the project. Contractor awarded the work will need to obtain an encroachment permit from the City prior to execution of the project.

**ENVIRONMENTAL REVIEW:** A CEQA Notice of Exemption (NOE) was filed with the Humboldt County Clerk's Office on April 28, 2015 (see Attachment E). The project was filed as a Categorical Exemption under Section 15303 Class 3: New Construction or Conversion of Small Structures. This project falls under subsection d) Water mains, sewage, electrical, gas, and other utility extensions including street improvements, to serve individual customers. Filing receipts from the County are included in Attachment F.

**Attachments:**

- A. Rose Ave Project Detail
- B. RAO Construction Co. Bid
- C. V&C Construction Bid
- D. DCI Builders Bid
- E. Notice of Exemption
- F. Notice of Exemption filing receipts



# City of Ferndale

Office of the City Engineer

834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536

Phone: 707-444-3800 Fax: 707-444-3900

Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

R.F.Q. #1

PROJ. MGR.: YT

DRAWN BY: OFG

DATE: 5/19/14

SCALE: AS SHOWN

SHEET

**1**

OF

**1**

FEPED2

CM

## Yoash Tilles

---

**From:** Kristina Ellsworth <raoconstruction17@gmail.com>  
**Sent:** Tuesday, April 21, 2015 3:56 PM  
**To:** Yoash Tilles  
**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section  
**Attachments:** Revised Rose Ave Quote.pdf

Here you go!!

Total is \$3,300.00  
YT, April 21, 2015

### Kristina Ellsworth

Office Manager  
RAO Construction Co., Inc.  
P.O. Box 28  
Cutten, CA 95534  
(707)443-2118 Office  
(707)443-9495 fax

On Fri, Apr 17, 2015 at 10:33 AM, Yoash Tilles <[ytilles@manhard.com](mailto:ytilles@manhard.com)> wrote:

Hi Kristina,

Yes, please include bonding and prevailing wage and let me know your updated quote.

Thank you,

Yoash

**Yoash Tilles, P.E.** | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: [707.444.3800](tel:707.444.3800) x7463 | c: [707.672.2308](tel:707.672.2308)



**From:** Kristina Ellsworth [mailto:[raoconstruction17@gmail.com](mailto:raoconstruction17@gmail.com)]

**Sent:** Friday, April 17, 2015 10:19 AM

**To:** Yoash Tilles

**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section

Is any bonding actually needed? Prevailing wage was not included in the quote. Yes we are registered with the Department of Industrial Relations.

## **Kristina Ellsworth**

Office Manager

RAO Construction Co., Inc.

P.O. Box 28

Cutten, CA 95534

[\(707\)443-2118](tel:(707)443-2118) Office

[\(707\)443-9495](tel:(707)443-9495) fax

On Thu, Apr 9, 2015 at 4:32 PM, Yoash Tilles <[ytilles@manhard.com](mailto:ytilles@manhard.com)> wrote:

Hi Kristina,

Can you please respond by answering the following questions and provide an updated quote if needed:

- 1) Is the quote you provided on Feb 23, 2015 still valid?
- 2) Does the quote include prevailing wage, bonding, and insurance?
- 3) Is RAO registered with Department of Industrial Relations?

Thank you,

Yoash

**Yoash Tilles, P.E.** | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: [707.444.3800](tel:707.444.3800) x7463 | c: [707.672.2308](tel:707.672.2308)



**From:** Kristina Ellsworth [mailto:[raoconstruction17@gmail.com](mailto:raoconstruction17@gmail.com)]  
**Sent:** Monday, February 23, 2015 3:15 PM  
**To:** Yoash Tilles  
**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section

Sorry it took so long!! Here you go.

**Kristina Ellsworth**

Office Manager

RAO Construction Co., Inc.

P.O. Box 28

Cutten, CA 95534

[\(707\)443-2118](tel:(707)443-2118) Office

[\(707\)443-9495](tel:(707)443-9495) fax

On Tue, Feb 17, 2015 at 4:27 PM, Yoash Tilles <[ytilles@manhard.com](mailto:ytilles@manhard.com)> wrote:

Kristina,

Per my phone message, please find attached request for quote to complete the section of sidewalk on Rose Avenue in the City of Ferndale.

We look forward to obtain your quote for this Work.

Thank you,

Yoash

Yoash Tilles | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: [707.444.3800](tel:707.444.3800) x7463 | c: [707.672.2308](tel:707.672.2308)



**Manhard Consulting**

[manhard.com](http://manhard.com) | [disclaimer](#)



# Proposal

RAO Construction Co., Inc.  
P.O. Box 28  
CUTTEN, CA 95534

PROPOSAL SUBMITTED TO: Manhard Consulting	JOB NAME City of Ferndale	JOB #
ADDRESS Attn: Yoash Tilles	JOB LOCATION Rose Avenue Sidewalk	
	DATE 4/21/2015	DATE OF PLANS
PHONE # (707) 443-2118	FAX # (707) 443-9495	ARCHITECT

We hereby submit specifications and estimates for:

- Scarify & re-compact subgrade
- Install & Compact to 95% relative compaction  
4" Thick Class II Aggregate Base
- Install 4" Thick concrete Sidewalk to 3000 psi

\$ 3,300.00

Included:

- prevailing wage
- bonding
- insurance

\* No permits are included in price \*

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ Three thousand three hundred & 00/100 \_\_\_\_\_ Dollars

with payments to be made as follows: In full within 30 days of statement date

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

*Kristin Elliott*

Note - this proposal may be withdrawn by us if not accepted within 90 days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

## Yoash Tilles

---

**From:** Kristina Ellsworth <raoconstruction17@gmail.com>  
**Sent:** Monday, February 23, 2015 3:15 PM  
**To:** Yoash Tilles  
**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section  
**Attachments:** Rose Ave Sidewalk Quote.pdf

Sorry it took so long!! Here you go.

### **Kristina Ellsworth**

Office Manager  
RAO Construction Co., Inc.  
P.O. Box 28  
Cutten, CA 95534  
(707)443-2118 Office  
(707)443-9495 fax

On Tue, Feb 17, 2015 at 4:27 PM, Yoash Tilles <[ytilles@manhard.com](mailto:ytilles@manhard.com)> wrote:

Kristina,

Per my phone message, please find attached request for quote to complete the section of sidewalk on Rose Avenue in the City of Ferndale.

We look forward to obtain your quote for this Work.

Thank you,

Yoash

**Yoash Tilles** | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: [707.444.3800](tel:707.444.3800) x7463 | c: [707.672.2308](tel:707.672.2308)



**Manhard Consulting**

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February 17, 2015

RAO Construction  
5503 Walnut Dr  
Eureka, CA 955036

Re: City of Ferndale –Request for Quote # 1 – Rose Avenue Sidewalk Section.

To Whom It May Concern,

The City of Ferndale would like to complete a section of sidewalk that was not completed as part of the Rose Avenue Pedestrian Improvement Project. On behalf of the City of Ferndale, please provide a quote for the following scope of Work (see attached Figure):

- 1) Scarify and re-compact subgrade ( $\pm$  93 square feet)
- 2) Install and compact to 95% relative compaction 4" thick Class II Aggregate Base ( $\pm$  1.2 cubic yards).
- 3) Install 4" thick concrete sidewalk to 3000 psi ( $\pm$  10 square yards).

Please do not hesitate to contact me at (707) 444-3800 Ext 7463 or via email at [ytilles@manhard.com](mailto:ytilles@manhard.com) should you have any questions or concerns.

Sincerely,

MANHARD CONSULTING

A handwritten signature in blue ink that reads 'Yoash Tilles'.

Yoash Tilles, PE  
Project Manager

Attachments:

City of Ferndale Pedestrian Improvement Project – RFQ # 1 (8.5" x 11")

CC: Donna Timmerman - City of Ferndale Finance

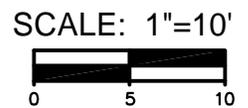
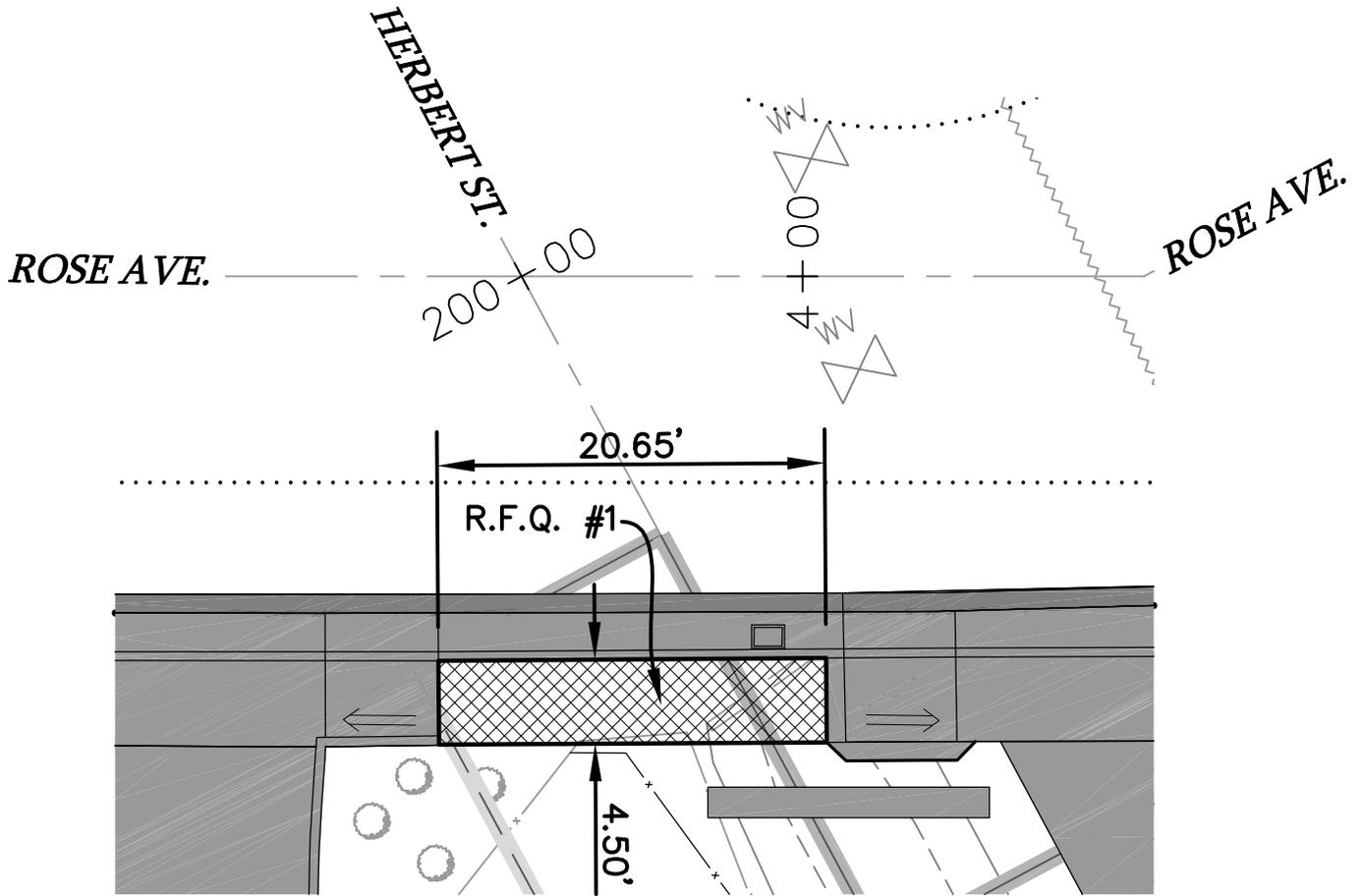
File: 000.FEPED2.04

Manhard CA Consulting LLC

611 I Street • Suite A • Eureka, California 95501

tel: (707) 444-3800 • fax: (707) 444-3900 • [www.manhard.com](http://www.manhard.com)

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# City of Ferndale

Office of the City Engineer

834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536

Phone: 707-444-3800 Fax: 707-444-3900

Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

R.F.Q. #1

PROJ. MGR.: YT

DRAWN BY: OFG

DATE: 5/19/14

SCALE: AS SHOWN

SHEET

**1**

OF

**1**

FEPED2

CM

# Proposal

RAO Construction Co., Inc.  
P.O. Box 28  
Cuttien, CA 95534

PROPOSAL SUBMITTED TO: Manhard Consulting	JOB NAME City of Ferndale	JOB #
ADDRESS Attn: Yoash Tilles	JOB LOCATION Rose Avenue Sidewalk	
	DATE 2/23/2015	DATE OF PLANS
PHONE # (707) 443-2118	FAX # (707) 443-9495	ARCHITECT

We hereby submit specifications and estimates for:

- Scarify & re-compact subgrade ( $\pm 93$  square feet)
- Install & compact to 95% relative compaction 4" Thick Class II Aggregate Base ( $\pm 1.2$  cubic yards)
- Install 4" Thick concrete sidewalk to 3000 psi ( $\pm 10$  square yards).

\$ 2600.00

\* No permits are included in price \*

We propose hereby to furnish material and labor - complete in accordance with the above specifications for the sum of:

\$ Two thousand six hundred & no/100 \_\_\_\_\_ Dollars

with payments to be made as follows: In full within 30 days of statement date.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

*Kurtin Elliott*

Note - this proposal may be withdrawn by us if not accepted within 90 days.

## Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

## Yoash Tilles

---

**From:** Yoash Tilles  
**Sent:** Monday, February 16, 2015 2:23 PM  
**To:** 'Keara Huddleson'  
**Subject:** Request-For-Quote-Rose-Avenue-Sidewalk-Section  
**Attachments:** 021615-VandC-RFQ-Rose-Ave-Sidewalk.pdf

Keara,

Per our phone conversation, please find attached request for quote to complete the section of sidewalk on Rose Avenue in the City of Ferndale.

We look forward to obtain your quote for this Work.

Thank you,  
Yoash

**Yoash Tilles** | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: 707.444.3800 x7463 | c: 707.672.2308



**Manhard Consulting**

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February 16, 2015

Ms. Keara Huddleson  
V&C Construction, Inc.  
P.O. Box 1095  
Minden, NV 89423

Re: City of Ferndale –Request for Quote # 1 – Rose Avenue Sidewalk Section.

Dear Ms. Huddleson,

The City of Ferndale would like to complete a section of sidewalk that was not completed as part of the Rose Avenue Pedestrian Improvement Project. On behalf of the City of Ferndale, please provide a quote for the following scope of Work (see attached Figure):

- 1) Scarify and re-compact subgrade ( $\pm$  93 square feet)
- 2) Install and compact to 95% relative compaction 4" thick Class II Aggregate Base ( $\pm$  1.2 cubic yards).
- 3) Install 4" thick concrete sidewalk to 3000 psi ( $\pm$  10 square yards).

Please do not hesitate to contact me at (707) 444-3800 Ext 7463 or via email at [ytilles@manhard.com](mailto:ytilles@manhard.com) should you have any questions or concerns.

Sincerely,

MANHARD CONSULTING

A handwritten signature in blue ink that reads 'Yoash Tilles'.

Yoash Tilles, PE  
Project Manager

Attachments:

City of Ferndale Pedestrian Improvement Project – RFQ # 1 (8.5" x 11")

CC: Donna Timmerman - City of Ferndale Finance

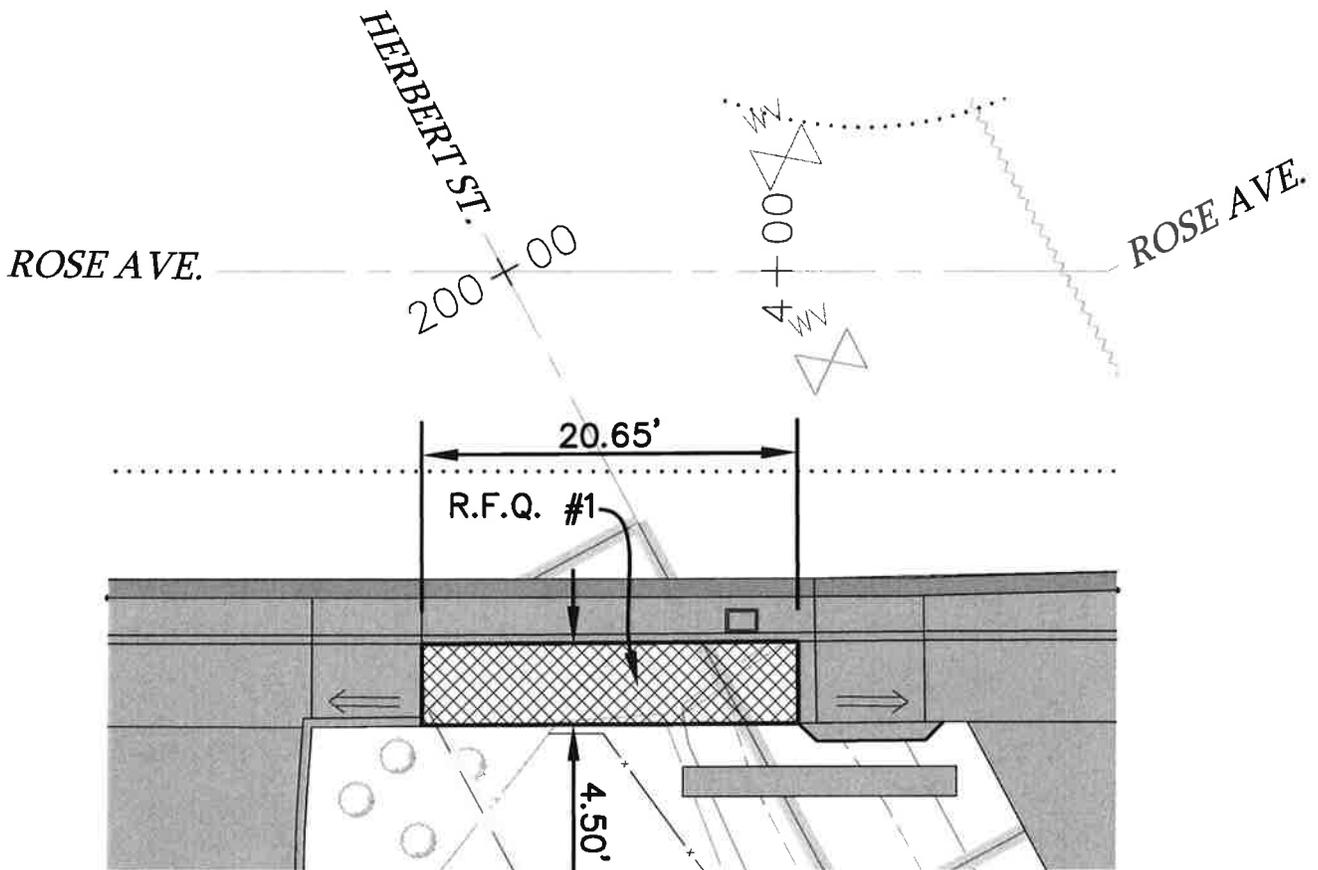
File: 000.FEPED2.04

Manhard CA Consulting LLC

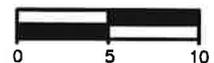
611 I Street • Suite A • Eureka, California 95501

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SCALE: 1"=10'



# City of Ferndale

Office of the City Engineer

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Phone: 707-444-3800 Fax: 707-444-3900

Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

R.F.Q. #1

PROJ. MGR.: YT

DRAWN BY: OFG

DATE: 5/19/14

SCALE: AS SHOWN

SHEET

**1**

OF

**1**

FEPED2

CM

## Yoash Tilles

---

**From:** Keara Huddleson <vcconstructioninc@yahoo.com>  
**Sent:** Friday, April 10, 2015 7:27 AM  
**To:** Yoash Tilles  
**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section

Good Morning Yoash,  
Please see below.  
Thanks  
Keara

---

**From:** Yoash Tilles <ytilles@manhard.com>  
**To:** Keara Huddleson <vcconstructioninc@yahoo.com>  
**Sent:** Thursday, April 9, 2015 4:32 PM  
**Subject:** RE: Request-For-Quote-Rose-Avenue-Sidewalk-Section

Hi Keara,  
Can you please respond by answering the following questions and provide an updated quote if needed:

- 1) Is the quote you provided on Feb 24, 2015 still valid? **Yes**
- 2) Does the quote include prevailing wage, bonding, and insurance? **Prevailing wage yes, insurance yes, did not put in bond cost, if bond is needed please add \$195.00**
- 3) Is V&C Construction registered with Department of Industrial Relations? **Yes**

Thank you,  
Yoash

**Total is \$3944.98**  
**YT, April 10, 2015**

Yoash Tilles, P.E. | [ytilles@manhard.com](mailto:ytilles@manhard.com)  
**Project Manager**  
d: 707.444.3800 x7463 | c: 707.672.2308



---

**From:** Keara Huddleson [mailto:vcconstructioninc@yahoo.com]  
**Sent:** Tuesday, February 24, 2015 8:24 AM  
**To:** Yoash Tilles  
**Subject:** Re: Request-For-Quote-Rose-Avenue-Sidewalk-Section

Good Morning Yoash,  
Please see attached from Ray.  
Thank you  
Keara

---

**From:** Yoash Tilles <[ytilles@manhard.com](mailto:ytilles@manhard.com)>  
**To:** Keara Huddleson <[vcconstructioninc@yahoo.com](mailto:vcconstructioninc@yahoo.com)>

**Sent:** Monday, February 16, 2015 2:22 PM

**Subject:** Request-For-Quote-Rose-Avenue-Sidewalk-Section

Keara,

Per our phone conversation, please find attached request for quote to complete the section of sidewalk on Rose Avenue in the City of Ferndale.

We look forward to obtain your quote for this Work.

Thank you,

Yoash

**Yoash Tilles** | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: 707.444.3800 x7463 | c: 707.672.2308



**Manhard Consulting**

[manhard.com](http://manhard.com) | [disclaimer](#)



V & C CONSTRUCTION, INC.

# Estimate

P.O. BOX 1269  
MINDEN, NV 89423

Date	Estimate #
2/24/2015	340

<b>Name / Address</b>
CITY OF FERNDALE P.O. BOX 1095 FERNDALE, CA 95536

<b>JOB</b>

Unit	Description	Qty	Rate	Subtotal	Total
31 CALIFORN...	ROSE AVE REQUEST FOR QUOTE #1				
	MOBILIZATION	1	300.00		300.00
31 CALIFORN...	TRAFFIC CONTROL SIGNS	3	150.00		450.00
31 CALIFORN...	EXCAVATION	1	900.00		900.00
31 CALIFORN...	1.2 CUBIC YARDS OF BASE	1.2	45.00		54.00
31 CALIFORN...	1.2 CUBIC YARDS OF CONCRETE	1.2	140.00		168.00
31 CALIFORN...	SHORT LOAD OF CONCRETE CHARGE	1	75.00		75.00
31 CALIFORN...	4 CONCRETE MASON'S FOR 6 HOURS EACH	24	75.12		1,802.88
If Accepted Please Sign & Return By Fax or Email			<b>Total</b>		\$3,749.88

Signature \_\_\_\_\_

<b>Phone #</b>	<b>Fax #</b>
(775) 267-1967	(775) 267-1968

## Yoash Tilles

---

**From:** Yoash Tilles  
**Sent:** Monday, February 16, 2015 2:23 PM  
**To:** Dennis DBagio (Dennis@dcibuilders.com)  
**Cc:** 'frontdesk@dcibuilders.com'  
**Subject:** Request-For-Quote-Rose-Avenue-Sidewalk-Section  
**Attachments:** 021615-DCI-RFQ-Rose-Ave-Sidewalk.pdf

Nancy,

Per our phone conversation, please find attached request for quote to complete the section of sidewalk on Rose Avenue in the City of Ferndale.

We look forward to obtain your quote for this Work.

Thank you,

Yoash

[Yoash Tilles](#) | [ytilles@manhard.com](mailto:ytilles@manhard.com)

**Project Manager**

d: 707.444.3800 x7463 | c: 707.672.2308



**Manhard Consulting**  
[manhard.com](http://manhard.com) | [disclaimer](#)





February 16, 2015

Mr. Dennis DiBiagio  
DCI Builders  
118 Port Kenyon Rd.  
P.O. Box 112  
Ferndale, CA 95536

Re: City of Ferndale –Request for Quote # 1 – Rose Avenue Sidewalk Section.

Dear Mr. DiBiagio,

The City of Ferndale would like to complete a section of sidewalk that was not completed as part of the Rose Avenue Pedestrian Improvement Project. On behalf of the City of Ferndale, please provide a quote for the following scope of Work (see attached Figure):

- 1) Scarify and re-compact subgrade ( $\pm$  93 square feet)
- 2) Install and compact to 95% relative compaction 4" thick Class II Aggregate Base ( $\pm$  1.2 cubic yards).
- 3) Install 4" thick concrete sidewalk to 3000 psi ( $\pm$  10 square yards).

Please do not hesitate to contact me at (707) 444-3800 Ext 7463 or via email at [ytilles@manhard.com](mailto:ytilles@manhard.com) should you have any questions or concerns.

Sincerely,

MANHARD CONSULTING

A handwritten signature in blue ink that reads 'Yoash Tilles'.

Yoash Tilles, PE  
Project Manager

Attachments:

City of Ferndale Pedestrian Improvement Project – RFQ # 1 (8.5" x 11")

CC: Donna Timmerman - City of Ferndale Finance

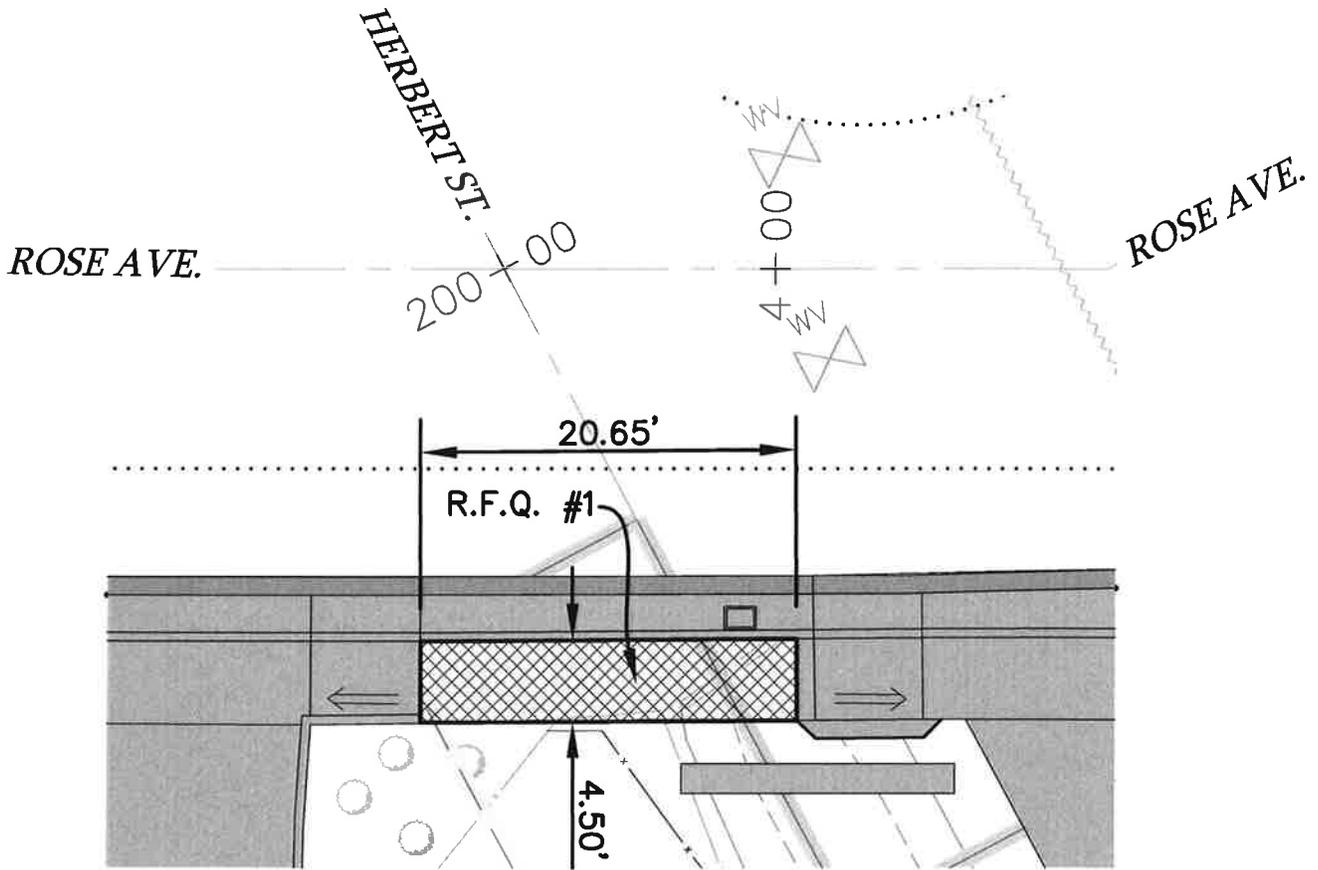
File: 000.FEPED2.04

Manhard CA Consulting LLC

611 I Street • Suite A • Eureka, California 95501

tel (707) 444-3800 • fax (707) 444-3900 • [www.manhard.com](http://www.manhard.com)

ARIZONA • CALIFORNIA • COLORADO • GEORGIA • ILLINOIS • INDIANA • MARYLAND • NEVADA • VIRGINIA



SCALE: 1"=10'



# City of Ferndale

Office of the City Engineer

834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536

Phone: 707-444-3800 Fax: 707-444-3900

Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

R.F.Q. #1

PROJ. MGR.: YT

DRAWN BY: OFG

DATE: 5/19/14

SCALE: AS SHOWN

SHEET

**1**

OF

**1**

FEPED2

CM

## Yoash Tilles

---

**From:** DCI Crew <dcicrew@dcibuilders.com>  
**Sent:** Friday, April 10, 2015 9:29 AM  
**To:** Yoash Tilles  
**Subject:** RE: Rose Avenue Sidewalk

Total is \$2,475.00  
YT, April 10, 2015

Good morning Yoash,

Yes our bid proposal is still good, although it would increase \$325 if a performance bond is required. Prevailing wage rates and insurance are included, and yes we are registered with DIR.

Thanks, Josh

---

**From:** Yoash Tilles [mailto:ytilles@manhard.com]  
**Sent:** Thursday, April 09, 2015 4:33 PM  
**To:** DCI Crew  
**Subject:** RE: Rose Avenue Sidewalk

Hi Josh,

Can you please respond by answering the following questions and provide an updated quote if needed:

- 1) Is the quote you provided on Feb 24, 2015 still valid?
- 2) Does the quote include prevailing wage, bonding, and insurance?
- 3) Is DCI registered with Department of Industrial Relations?

Thank you,  
Yoash

**Yoash Tilles, P.E.** | [ytilles@manhard.com](mailto:ytilles@manhard.com)  
**Project Manager**  
d: 707.444.3800 x7463 | c: 707.672.2308



---

**From:** DCI Crew [mailto:dcicrew@dcibuilders.com]  
**Sent:** Tuesday, February 24, 2015 2:43 PM  
**To:** Yoash Tilles  
**Subject:** RE: Rose Avenue Sidewalk

Yoash, We checked with our bonding company and it would be an additional \$325 for a performance bond. Thanks- Josh

---

**From:** Yoash Tilles [mailto:ytilles@manhard.com]  
**Sent:** Tuesday, February 24, 2015 10:53 AM  
**To:** DCI Crew  
**Subject:** Re: Rose Avenue Sidewalk

Josh,  
Can you check and let me know how much to add if bonding needed?

Thank you,

Yoash

Sent from my iPhone

On Feb 24, 2015, at 9:54 AM, "DCI Crew" <[dcicrew@dcibuilders.com](mailto:dcicrew@dcibuilders.com)> wrote:

Yoash, insurance is included, but no bond included. If a bond is needed we can check on cost. Thanks

---

**From:** Yoash Tilles [<mailto:ytilles@manhard.com>]

**Sent:** Tuesday, February 24, 2015 9:31 AM

**To:** DCI Crew

**Subject:** Re: Rose Avenue Sidewalk

Josh,

Thank you. Does your estimate include bonding and insurance?

Yoash

Sent from my iPhone

On Feb 24, 2015, at 9:28 AM, "DCI Crew" <[dcicrew@dcibuilders.com](mailto:dcicrew@dcibuilders.com)> wrote:

Yoash,

Please find the following bid for installation of approximately 80 square feet of city sidewalk on Rose Avenue in Ferndale. Scope of work to include the following; excavate existing gravel materials to a depth of 4" and re-compact, install forms and rebar dowels into existing walk, pour new 4" thick concrete sidewalk. Total cost- \$2150.00

Thanks-Josh Smith, Project Supervisor

## Yoash Tilles

---

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**Subject:** RE: Rose Avenue Sidewalk

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**To:** DCI Crew  
**Subject:** Re: Rose Avenue Sidewalk

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Yoash

Sent from my iPhone

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Thanks-Josh Smith, Project Supervisor

# Notice of Exemption

# Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044  
County Clerk  
County of: Humboldt  
825 5th Street, 5th Floor  
Eureka, CA 95501

**From: (Public Agency):** City of Ferndale  
834 Main Street  
Ferndale, CA 95536  
(Address)

Project Title: Rose Avenue Sidewalk Construction

Project Applicant: City of Ferndale

Project Location - Specific:  
Located on the south sidewalk of Rose Avenue, at the intersection of Rose Avenue and Herbert Street.

Project Location - City: Ferndale Project Location - County: Humboldt

Description of Nature, Purpose and Beneficiaries of Project:  
The City of Ferndale will be constructing a portion of sidewalk on Rose Avenue, within a Right of Way area recently acquired by the City. The section of sidewalk to be constructed is approximately 21 feet, and will connect two existing sidewalks on the south side of Rose Avenue.

Name of Public Agency Approving Project: City of Ferndale

Name of Person or Agency Carrying Out Project: City of Ferndale

- Exempt Status: **(check one):**
- Ministerial (Sec. 21080(b)(1); 15268);
  - Declared Emergency (Sec. 21080(b)(3); 15269(a));
  - Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
  - Categorical Exemption. State type and section number: Class 3, Sec 15303
  - Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:  
This project falls under subsection d) Water mains, sewage, electrical, gas, and other utility extensions including street improvements, to serve individual customers, as consistent with Class 3, Section 15303 New Construction or Conversion of Small Structures.

Lead Agency  
Contact Person: Jay Parrish, City Manager Area Code/Telephone/Extension: 707-786-4224

- If filed by applicant:**
1. Attach certified document of exemption finding.
  2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Title: City Manager

Signed by Lead Agency  Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code. Date Received for filing at OPR: \_\_\_\_\_  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

RECEIPT



Transaction #: 51180  
 Receipt #: 2015004292  
 Cashier Date: 4/28/15 14:01  
 Cashier By: LH  
 Print Date: 4/28/2015 14:01:13

Kelly E. Sanders, Recorder  
 Humboldt County, California  
 825 5th Street  
 Eureka, CA 95501  
 (707) 445-7382

14:01:13  
 4/28/2015

CUSTOMER INFORMATION

CITY OF FERNDALE

TRANSACTION INFORMATION

Date Received: April 28, 2015 13:54  
 Source Code: OVER THE COUNTER  
 Return Code: MAIL  
 Trans Type: Recording  
 Bin Number:  
 Agent Ref Number: CITY OF FERNDALE

PAYMENT SUMMARY

Total Fees: \$50.00  
 Total Payments: \$50.00  
 Balance Due: \$0.00

TRANSACTION PROBLEMS



1 Payment

Check # 49064 \$50.00

1 Filing

FISH & GAME

Fees: Clerk Fees (1100271-613020) \$50.00



State of California—Natural Resources Agency  
**CALIFORNIA DEPARTMENT OF FISH AND WILDLIFE**  
**2015 ENVIRONMENTAL FILING FEE CASH RECEIPT**

RECEIPT# 12-2015-024
STATE CLEARING HOUSE # (if applicable) n/a

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY

LEAD AGENCY City of Ferndale			DATE 04/28/2015
COUNTY/STATE AGENCY OF FILING Humboldt			DOCUMENT NUMBER 931757
PROJECT TITLE Rose Avenue Sidewalk Construction			
PROJECT APPLICANT NAME City of Ferndale			PHONE NUMBER ( 707 ) 786-4224
PROJECT APPLICANT ADDRESS 834 Main St	CITY Ferndale	STATE CA	ZIP CODE 95536

PROJECT APPLICANT (Check appropriate box):

- Local Public Agency    
  School District    
  Other Special District    
  State Agency    
  Private Entity

CHECK APPLICABLE FEES:

<input type="checkbox"/> Environmental Impact Report (EIR)	\$3,069.75	\$	0.00
<input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,210.00	\$	0.00
<input type="checkbox"/> Application Fee Water Diversion (State Water Resources Control Board only)	\$850.00	\$	0.00
<input type="checkbox"/> Projects Subject to Certified Regulatory Programs (CRP)	\$1,043.75	\$	0.00
<input checked="" type="checkbox"/> County Administrative Fee	\$50.00	\$	50.00
<input checked="" type="checkbox"/> Project that is exempt from fees			
<input checked="" type="checkbox"/> Notice of Exemption (attach)			
<input type="checkbox"/> CDFW No Effect Determination (attach)			
<input type="checkbox"/> Other _____		\$	_____

PAYMENT METHOD:

- Cash    
  Credit    
  Check    
  Other \_\_\_\_\_
- TOTAL RECEIVED \$ 50.00

SIGNATURE  <b>X</b>	PRINTED NAME AND TITLE Louise Holman/Deputy Recorder
---------------------------	---

## **Section 13**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***

# City of Ferndale

Suzannah E. Mellon ©1992

April 22, 2015

Jack Thompson, Chair  
Humboldt Waste Management Authority  
1059 West Hawthorne Street  
Eureka CA, 95501

RE: Regional Recyclable Materials Processing Agreement

Dear Chairman Thompson,

The City of Ferndale appreciates the work undertaken by the Humboldt Waste Management Authority to develop both the MOU and the RFP. This work was done with involvement of all member agency staff, including Ferndale's, and the community likes this kind of transparency.

The Council of Ferndale at this time would like to decline participation in the proposed Memorandum of Understanding and the regional recycling effort it creates. They would like to maintain their ability as expressed in Section 9 of the MOU to participate in the future.

Sincerely

Jay Parrish  
City Manager  
City of Ferndale

Mayor Hindley and Council,

---

As a resident of Ferndale longer than most and a Sequoia Gas Costumer for over 63 years, I wish to voice my opinion on the "Propane Issue".

Will Brand X be around 5 years from now?

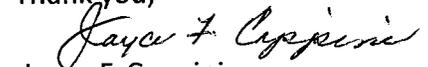
Will Brand X come out on Thanksgiving Day when the Heater needs repair?

Will Brand X support our High School with Scholarships?

Will Brand X give you a new tank free when yours goes down the river with the next flood?

Sequoia Gas has been loyal to us. How about being loyal to them? Remember you get what you pay for. No I'm not related to anyone at Sequoia Gas, I just appreciate how good they have been to our family and Ferndale.

Thank you,



Joyce F. Coppini

Box 504 Ferndale, Ca.

786 9629



RECEIVED  
MAY 05 2015  
BY

9260 E Stockton Blvd  
Elk Grove, CA  
95624

April 28, 2015

To Libraries Situated In or Near  
The Frontier Communications Serving Areas of California

Frontier Communications offers telephone, television and Internet services in over 100 communities throughout California and publishes thirteen local area telephone directories.

Frontier is pleased to inform California public libraries that Frontier telephone directories are available to them at no charge, upon request. Any library interested in adding Frontier's printed directories to its resource library can do so without cost.

Complimentary Frontier telephone directories for California libraries may be requested via e-mail. Simply route your request to [wv.dcs@ftr.com](mailto:wv.dcs@ftr.com). In the subject line, write: CALIFORNIA LIBRARY DIRECTORY REQUEST.

Contact us. We can help.

Sincerely,

**Your Frontier Communications Team**

---

Danish Ladies Society Dannebrog of California and Nevada  
2015 Convention  
*Resolution*

Congratulations to Dannebrog on your successful 100<sup>th</sup> Convention!

We thank Her Royal Highness Margrethe II, the Queen of Danmark for her greetings by way of a letter.

We also thank the tireless organizers of the 2015 Dania & Dannebrog Convention hosted by Ferndale's Ydun #10 and Valhalla #11 and Sacramento's Luren #13 and Hejmdal #4 and they are to be commended for their many wonderful surprises throughout the weekend, and in our goodie bags.

Thank you for Thursday's game: Tom Martin organized golf and Mary Jo Schall the tours of Fire and Light and some of us got to see Holly Yashi herself in her fine jewelry studio.

Thursday evening at Dania Hall in Ferndale we enjoyed a visit by the mayor of Ferndale, Don Hindley, and delicious appetizers and more catered by CC Market who kept supplying us with great food both at the Friday buffet, the Saturday banquet and the Past Grand Presidents' luncheons. Thank you so much.

We wish to thank the Convention committee, headed by Carol McKibben, for providing us with the spacious and excellent facility of River Lodge for our meetings and parties throughout the weekend. Special appreciation to our historian Doris Skow who arranged marvelous displays of many families' treasures and antiques. Thanks to Steen Skellerup for sharing with us his Danish ladies costume to inspect and appreciate.

We thank the manager of River Lodge Joanna Miranda and her dedicated staff for all their help, hospitality and consideration. Our thank yous also go to the many who were involved in sharing their "Danish Immigrant" Dam Trolls, on the tables and to Laura Filiau for the lovely corsages for the installation. We are looking forward to seeing the drill team and their beautiful costumes this afternoon.

Gratitude also goes to Bent Olsen for providing Danish pastry at our coffee breaks and to Betty and Carl Jensen for the raisins.

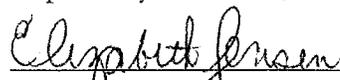
Also a special thank you to the Merv George Band consisting of Merv, Merv Jr. Tim and Tom (Friday night) and to The Roadmasters for Saturday night's great music hoppin' and fun times.

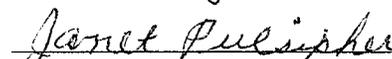
Thank you also to Hans Christensen as "Elvis" for a delightful visit, and everyone enjoyed the photo booth!

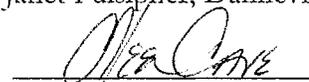
A huge THANK YOU to all who provided prizes for the raffle.

And finally a thank you to the mayor of Fortuna, Sue Long, who surprised us with a visit on Friday morning. She spoke to us about "God's Country" beautiful Fortuna and appreciated that we have returned for a consecutive convention.

Respectfully submitted,

  
Elizabeth Jensen, Thyra #3

  
Janet Pulsipher, Dannevirke #9

  
Colleen Cave, Dana #15



Dear Mayor Hindley -

Thank you so much for your  
visit and for your community's  
generous hospitality!

With Best Regards,

*Oliver Ove*  
for Dannebrog

**We would like to express  
our appreciation to you  
for your contributions to  
the success of our recent  
Convention in beautiful  
Ferndale and Fortuna, California.**



*Dania Ladies Society Dannebrog  
of California and Nevada*

**City of Ferndale**

INCORPORATED 1893

POB 1095; Ferndale CA 95536



April 22, 2015

Willis Hadley  
PO Box 885  
Ferndale, CA 95536

Re: Administrative Abatement: Your lot at 665 Main Street, Ferndale (APN) 031-132-003.

Dear Mr. Hadley:

The grass and weeds on your property at 665 Main Street are overgrown and need to be cut back per Nuisance Ordinance 06-04 §4.03.3c. This is a courtesy letter advising you to abate the nuisance by mowing your property within ten (10) days of this letter. (Per Ferndale's Nuisance Ordinance 06-04, §5.04.1)

Per §5.04.3a, The city shall gain the authority to abate/destroy weeds, dry grass, rubbish and other inflammable material or vegetation ten (10) days from the delivery of the Courtesy Letter/Notice to Destroy Weeds. The costs of such abatement, including administrative costs, shall be the responsibility of the property owner.

The nuisance ordinance can be found online at <http://ci.ferndale.ca.us>, click on City Laws, Click on Nuisance Ordinance. If you have any questions regarding this matter, please don't hesitate to call me at (707)786-4224 Mon-Thurs, 9am-4pm.

Thank you for helping keep Ferndale a beautiful place live, visit and work.

  
Jennifer Church  
City Clerk

File: Correspondence  
Property File  
Field Observation File  
Follow up 10 days

**Section 14**

**REPORTS**

***City Manager's Report***  
***Commissions and Committee Reports***  
***JPA Minutes and Reports***

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for May 21, 2015 City Council Meeting  
Reporting to April 30, 2015

## **CITY MANAGER**

### **Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – April 16th – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- April 14th - 2:00-5:00 pm
- City Manager meeting- April 16th – 3:00-5:00pm
- Chamber of Commerce meeting- April 6th and 20th 5:30 -6:30 pm
- SRWC sub-committee on grant submittals- April 13th- 3:00 pm- 5:00 pm.
- Communication committee of SRWC met and planned presentations to Kiwanis, and High School. Also worked on a presentation to Headwaters Fund and a grant application to Bertha Russ Lytel. The sub-committee includes Carol Lee, Dave Carr, John Vernon, Ann Barbata, and Jay Parrish. We have been planning for a Salt River Restoration Project Progress Event that would include many of the agencies and vendors that are participating, as well as a number of elected officials that currently are extending their support and previous officials that helped us in the past. Our date for this is tentatively October 17th or the 24th.
- Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions with Mayor Don Hindley regarding current issues and projects.
- Numerous Meetings, conversations and discussions with HWMA, County, and Rio Dell and Eel River Disposal representatives to discuss common issues such as the HWMA RFP and MOU proposals.
- Numerous conversations with Chamber of Commerce President regarding the electric car charging station and the particulars involved. Met with Redwood Coast Energy Authority and Public Works to choose charging areas and electrical pathways for design layout of project. Council approved the project at the April council meeting.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Donna and I have spent considerable time in preparing for the budget committee and data we go over in our meetings. We will have our Auditor coming in the week of May 11th for the first of two visits to start this year's audit.
- Budget Committee: Mayor Hindley, Accountant Phil Aycock, Finance Director Donna Timmerman, Councilman Sweeney, and I met for the second time to continue the development of the budget for next year.
- Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator.
- Continued development of monthly evaluation procedure with employees.
- Continued to work with Regional Water Quality Control Board as to a building that will help reduce the chances of fines levied against City that related to our ability to waste more often and store sludge in an environment that allows us to reduce water content and

therefore disposal costs. Also had numerous discussions with Chief Wastewater Operator and Dennis DelBiaggio about our sludge processing.

- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. The Salt River Restoration Project and Ambrosini lane flooding are common topics.
- Discussions with Gerald Silva regarding Russ Park LLA agreement. He is still optimistic that we can come up with a project of equal worth and we will move forward when he and his sister are ready. The City is ready to negotiate when they are. The Mayor and I are supposed to meet with the Silva's in the next few weeks.
- Salt River Update: This next year we are looking at dredging about 2,000 feet, which is significantly shorter than what we have accomplished in the previous two years. The diminished length is misleading though as our cubic yard of removal is actually increasing by ten thousand cubic yards. Last year we removed 80,000 cubic yards and this year we estimate 90,000 cubic yards will be removed.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. Rex continues to work hard for our area. Most conversations revolve around drainage and flooding issues.
- Numerous meetings with individual councilmen and the mayor regarding City issues.
- You may have noticed that Caltrans has begun the process of adjusting the color of our sidewalks to better match the various ages of the sidewalks on Highway 211. The City and Chamber have met many times since the sidewalk project two years ago to come up with a product that would match. We thank Caltrans for working with us to come up with a more congenial color scheme.
- Frequent conversations and communication with Wastewater department to review and go over wastewater activities and projects. There are two things that have occupied most of our time in the last month and that has been the sludge drying building and the process, permitting, and construction proposal for the bid process.
- Several communications with Lizette of PG&E regarding a meeting she is setting up with Frontier and Suddenlink to explore in an onsite fieldtrip to what interaction, participation and potential cost estimates may be involved in the alternative districts. The council needs this information before it can choose which alternative or alternatives it might desire to ask the county to help us fund with PG&E credits under the Rule 20a program. This program uses moneys set aside for undergrounding projects throughout California and are reserved for cities and counties.
- Many conversations and discussions with our engineer and planner to move the 1600 application forward in our effort to remove vegetation from Francis Creek. DF&W's application is almost complete and Corp of Engineers and Regional Water Quality Control Board are also requiring a 401 and a 404 permit to complete our requirements.
- Met with Emergency Committee and continue to meet with the Ferndale Fire Department, OES, and the mayor. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes. The City continues developing a handbook to help employees understand their roles and responsibilities before, during, and after

disaster events. We will also be requiring some employees to go through training programs to better facilitate those roles and responsibilities.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 4/16/15
  - Emergency Response Committee Meeting 4/8/15
- Wrote agenda items and compiled packet for:
  - Regular City Council Meeting 4/16/15
  - Began compilation for City Council meeting 5/21/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 4/16/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues

### **Projects**

- Work with front counter and telephones assisting the public, answering questions and information requests.
- Updated and maintained City web site (with contractor) with job postings, and updated various forms and Elected officials
- On-going communications with contract Planners about agenda items before the City Council.
- Email communications with City Engineers regarding agenda items
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Followed up on Field Observation reports.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Provided FPPC with assuming office form 700 for Planning Commissioner Beltz.
- Continued planning phase for purge of old files.
- Brainstormed with other City Clerks on new forms.
- Updated 2015 Possessory Interests Spreadsheet.
- Began working on RFP for City propane service.

## **DEPUTY CITY CLERK ACTIVITY**

### **Meetings**

- Attended and transcribed minutes for 04/02/2015 Design Review Meeting.
- Attended and transcribed minutes for 04/09/15 Drainage Committee Meeting
- Prepared Packet for 04/09/2015 Drainage Committee Meeting
- Posted Agenda for 04/09/2015 Drainage Committee Meeting
- Prepared packet for 05/06/2015 Planning Commission Meeting.
- Posted agenda for 05/06/2015 Planning Commission Meeting

### **Projects**

- Staffed the front counter and phones at City Hall.
- Processed dog & business licenses.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked.
- Processed checks, created revenue spreadsheet and deposits.
- Processed Field Observation Reports.
- Inventoried and ordered office supplies.
- Processed Parade and Encroachment Permits.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Assisted Finance with Accounts Payable.
- Met with Planner regarding several upcoming projects
- Ongoing project on Property File Organization
- Assisted with Emergency Response Handbook

## **FINANCE OFFICER ACTIVITY**

- Meetings with City Manager – re: office issues
- Prepared and met with City Manager and Budget Committee for 15/16 budget.
- Prepared and met with City Manager and Department Heads for 15/16 budget.
- Prepared information requested by auditors for their site visit.
- Prepared month end file, information, bank reconciliation for accountant.
- Prepared employee reviews.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Accounts Receivables/Processed Deposits
- Assisted at the front desk and answered phones.

## **CITY PLANNER ACTIVITY**

### **Task 1 – General Planning**

- Coordinated with City Manager & Deputy City Clerk on planning and development projects.

- Met with Asst. City Clerk to discuss upcoming Planning Commission meeting and public requests for information.
- Met with Asst. City Clerk to discuss Permit Requirements for 989 Milton Avenue antenna project.
- Met with member of the public to discuss nonconforming structures. Letter to follow.
- Coordinated with City Staff to prepare Agenda Packets for 5/6 City Council and 4/16 Planning Commission meetings.
- Staffed April 1 Planning Commission meeting.

**Task 2 – Reimbursable Fee Planning**

- Christie Property Parcel Map –Met with agent to review current thinking on upcoming application.
- Phone conversation with agent/surveyor for Hadley-Garbutt LLA.

**Task 3 – Special Projects**

- Meeting with City Manager, and City Engineer to discuss 401 Certification and 404 Permit process with initial approvals from CDFW, Army Corps, and RWQCB.
- Prepared and submitted final 1600 Permit application, with fees, for Francis Creek Vegetation Maintenance Project to CDFW.
- Prepared and filed Rose Avenue Sidewalk Project CEQA Notice of Exemption with Humboldt County.
- Phone, email, and in person meetings with City Engineer regarding permits for Roadside Ditch Maintenance Project and environmental review consistent with 5 County environmental documentation. Reviewed State agency assessments on environmental issues

**Task 4 – Additional Authorizations – None****Task 5 – General Plan Review –None****CITY ENGINEER****Rose Avenue Sidewalk**

- The update in regards to the installation of the section of sidewalk across from Herbert Street on the south side of Rose Avenue is as follows:
  - April 9<sup>th</sup>, 2015, Caltrans Local Assistance informed the city they can go ahead and complete the sidewalk.
  - February 23<sup>rd</sup>, obtained quotes from three contractors including RAO, DCI, and V&C. Contacted Contractors on April 10th again to make sure quotes are valid and that Prevailing Wage, Bonding and Insurance were included. Have final quotes from RAO, V&C, and DCI. DCI has lowest quote of \$2,475.00
  - April 13th, Planwest began working on Categorical Exemption under a utility extensions including street improvements, to serve individual customers, as consistent with Class 3, Section 15303, new construction or conversion of small structures.
  - Once CEQA document is adopted by the City, the work could be awarded to the Contractor with lowest quote.

**Pedestrian Improvement Project**

- Reimbursements: Caltrans Website shows that the Local Program Accounting (LPA) processed the final payment, forwarded to the State Controller's Office (SCO), and a final payment in the amount of \$85,034.36 will be disbursed to the City of Ferndale. City is still waiting for payment.

The following occurred prior to April 1<sup>st</sup>, 2015:

- On March 17<sup>th</sup>, 2015, City Engineer worked with Bret Gronemeyer, Caltrans Local Assistance to revise the Final Report and Final Invoice per LPA comments. Revised Final Reimbursement Request was signed by the City and sent to Caltrans.
  - On March 16<sup>th</sup>, 2015 received additional comments from Caltrans Local Program Accounting (LPA) disputing the Final invoice. Submitted Final Report and Final Invoice to Brett Gronemeyer with Caltrans Local Assistance.
  - On March 10<sup>th</sup>, 2015, Brett Gronemeyer reviewed the revised package and forwarded to Local Program Accounting (LPA).
  - On March 9<sup>th</sup>, 2015 received comment from Bret Gronemeyer with Caltrans Local Assistance that Exhibit 5-K, "Billing Summary" is also required with the Final Report of Expenditures.
  - On February 17<sup>th</sup>, 2015, City Engineer submitted Final Invoice and Final Report of Expenditures to Bret Gronemeyer with Caltrans Local Assistance.
  - On February 11<sup>th</sup>, 2015, Brett Gronemeyer with Caltrans local Assistance informed City Engineer that FHWA approved the E-76 for shifting funds between construction and construction engineering phases of the work. Followed up with reimbursable request – Brett Gronemeyer with Caltrans Local Assistance, District 1 accepted on January 12<sup>th</sup>, 2015, the submitted revised finance letter (E-76 cost adjustment to shift funds). In addition, detailed estimates were also requested by Caltrans on January 27<sup>th</sup>, 2015. Per Caltrans, the Final Report including the final reimbursement request shall be submitted to Caltrans following a period of a minimum of 20 working days from the date of the submittal of the detailed project estimate.
  - City Engineers, Praj White and Yoash Tilles Met Bret Gronemeyer, Suzanne Theiss, Chief and District 1 Local Assistance Engineer, and Lisa Spellenberg, Associate Right of Way Agent on Friday, December 5<sup>th</sup>, 2014 to wrap-up outstanding issues including: Project and Right of Way status, Sanctions (e.g. attend Federal Aid Series Classes), and Review requirements for Final Invoice and Final Report Of Expenditures (Lisa and Suzi were excused from this part).
- Right of Way issue at Rose Ave./ Herbert St. on APN 031-151-17: The City followed the following Caltrans requirements listed in the letter to the City dated December 9<sup>th</sup>, 2014:
    - On March 6, 2015 received confirmation from Lisa Spellenberg at Caltrans ROW that the portion of the Rose Avenue project has been completed per the corrective action requirements in the letter sent by Caltrans to the City in December 2014. The Right-of-Way Certification was re-certified and signed by the Caltrans District Deputy Director/ Office Chief – Right of Way.
    - On February 18<sup>th</sup>, 2015 submitted ROW Certification Packet to Lisa Spellenberg with Caltrans ROW.
    - The agreement and deed for the purchase of land from the Decarli's was recorded and payment was made to the Decarli's on February 17<sup>th</sup>, 2015. The City submitted a revised ROW Certification document to Lisa Spellenberg at Caltrans. The following documents along with the ROW Certification were also submitted: appraisal map, a copy of the appraisal, a copy of the signed and approved right of way contract, a copy of the recorded easement deed, and a

- copy of the City resolution authorizing the City Manager to sign the documents on the City's behalf and authorize payment of the easements.
- Based on the approved appraisal, the City presented on January 27<sup>th</sup>, 2015 an offer to purchase the land from the property owner (Decarli). A copy of the Right of Way map was attached showing the area for the temporary construction and permanent easements.
  - Since the City does not have right of way staff, they contacted Lisa Spellenberg with the name of the person who will be negotiating with the property owner and obtained written prior authorization. It was recommend by Caltrans for time/cost saving measures that the person on the city staff assigned to take on the task of preparing the right of way contract send Lisa Spellenberg a copy of the contract and street easement deed for review prior to making the offer to insure the contract has all the appropriate clauses included.
  - Hired a State licensed Appraiser to appraise the permanent and temporary easement areas needed for sidewalk construction. Appraiser contacted Lisa Spellenberg, Caltrans, to review the requirements prior to beginning the appraisal.
  - Created a right of way map showing the proposed street easements needed for the sidewalk including a temporary easement at the back of the sidewalk.
- Required Federal Aid Series training: Per Caltrans requirement (December 9<sup>th</sup>, 2014 letter to the City), City Manager attended on Monday, February 23<sup>rd</sup>, 2015 the first day of Caltrans Federal Aid training series and City Engineer attended the entire 5 day series. The City Manager and City Engineer were required by Caltrans local assistance to attend the training prior to the Rose Avenue project being closed.

### **Capital Improvement Plan (CIP)**

The following occurred prior to April 1<sup>st</sup>, 2015:

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)
- March 19<sup>th</sup> presented a number of Capital Improvement Projects to City Council. City authorized engineer to continue assisting the development of the CIP.
- City Engineer conducted a site visit with Mercer Fraser personnel on January 13<sup>th</sup>, 2015 to discuss the methods for the required roadway repairs (i.e., complete replacement of roadway and subgrade, grinding existing asphalt concrete to be used as a sub-grade where road grades need to be changed to allow for drainage, overlay and dig-outs as needed to repair failing portions of roadways. The sites (roadways) reviewed include Francis Street (from Francis Creek Bridge to Ocean Drive), Berding Street (from Ocean Avenue to Herbert Street), Ocean Avenue (from Main Street to County line), Wildcat Road (from Ocean Avenue to County line), 4th Street (from the bridge to Shaw Avenue), and Shaw Avenue from (Berding Street to Main Street).
- November 18<sup>th</sup>, 2014 forwarded Draft CIP to City and was asked by City Manager to update only the roadways portion of the Draft CIP for review by the City Council on the January or February, 2015 meeting.

### **Maintenance of Roadside Ditches**

- Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4<sup>th</sup>, 2014, the City approved the City

Engineer to move forward with the permitting of the proposed Roadside Ditch Maintenance activities.

- On April 8<sup>th</sup>, 2015 discussed with Stephen Bargsten a senior with the North Coast Regional Water Quality Control Board (NCRWQCB) Nonpoint Source/401 Certification Unit the required fees for annual roadside ditch maintenance activities and the proposed disposal sites for sediment removed during the proposed maintenance activities. Maggie Robinson, which has been working with the City Engineer on this project, referred us to Mr. Bargsten. As proposed and agreed upon by Mr. Bargsten, the City will pay a onetime fee of \$1,197.00 for the maintenance of ditches that require a 401 Certification under the 5C Program. In addition, Mr. Bargsten confirmed that the proposed disposal sites, either the Half Ass Ranch off of the Wildcat Road or the City's corporation yard are acceptable. If sediment is stockpiled at the City corporation yard, BMPs will need to be implemented.
- Awaiting Letter of Exemption from the US Army Corps of Engineers (USACOE). Complete 5C Application will be submitted to the (NCRWQCB) once the letter from the USACOE is received.

The following occurred prior to April 1<sup>st</sup>, 2015:

- On March 25<sup>th</sup>, 2015 submitted a draft of the 401 Application to the NCRWQCB. Comments were provided by Maggie Robinson with the Regional Water Quality Control Board following her conversation with her staff. Items that the City Engineer is waiting on direction on how to proceed from the NCRWQCB include:
  - Whether the City is required to obtain a 5C 401 Certification for the ditches along Nichols Way and Washington Street in addition to the ditches along Grant Avenue, Lincoln Avenue, and off of Shaw Lane by the 5<sup>th</sup> Street Culvert.
  - Need to provide NCRWQCB with Wetland Delineation for those ditches that were found to have wetland plants. On March 31<sup>st</sup>, 2015, City Engineer confirmed via phone with Cameron Purchio with the USACOE that she has prepared the Wetland Delineation and the letter from the USACOE indicating that the USACOE is taking jurisdiction over the East Side Drainage ditches that exhibit wetland characteristics, but Permit is not required should be sent to the City.
  - Need to provide NCRWQCB with statement from the CADFW that there is not potential for impacts to threatened and endangered species as proposed (i.e., timing and maintenance activities). Currently waiting for statement in writing form the CADFW to that affect.
  - Need to determine how to dispose or stockpile for later use sediment that will be removed from the ditches.
- On March 18<sup>th</sup>, 2015, Clare Golec. Indicated in an email that the CADFW does not consider the West Side Drainage or Francis Creek Drainage road maintenance activities to affect a jurisdictional stream under Fish and Game Code Section 1600. Ms. Golec also indicated in the same email that the CADFW would not consider the East Drainage road maintenance activities substantial or requiring notification for a Lake or Streambed Alteration Agreement under the proposed conditions and actions:
  - Maintenance be confined to the channelized stream channel portions (ditched) at the present locations (above Rose Avenue).

- Maintenance will be conducted annually during the period of June 15<sup>th</sup> and October 15<sup>th</sup>.
- Vegetation disturbance will be temporary and confined to the channel, and not impact stream bank vegetation.
- Exclusion of the remnant stream channel portions below Rose Street from the road maintenance activities. The North Coast Regional Water Control Board has also requested limiting activities in this area on the lower portion (designated with green shaded in the proposal) as they would not qualify as road maintenance activities. CADFW requests that the remnant stream channel section be addressed outside the proposed City of Ferndale – Proposed Roadside Ditch Maintenance Activities dated 2/27/2015, such as through a future flood control plan since this stream feature could be beneficial to restore for conveyance of water away from the City of Ferndale.
- On March 12<sup>th</sup>, 2015 provided City of Ferndale with 5C Resolution that was adopted by the City on March 19<sup>th</sup>, 2015 and will be submitted with the 5C Application to the Regional Water Quality Control Board.
- Completed Task 1, which involved the preparation of an inventory and GIS Base Map of the City's ditches that will require periodic maintenance. As a starting point, the 2004 Drainage Master Plan was utilized as a reference to help identify the major existing roadside ditches. A preliminary site visit was then conducted by the City Engineer on December 30<sup>th</sup>, 2014 and on January 6<sup>th</sup>, 2015 the City Engineers met Tim Miranda, Public Works Crew Leader in the field to review and confirm the proposed ditches slated for annual maintenance.
- Completed Task 2, the City Engineers provided the draft packet including maps and photographs of the ditches proposed for maintenance to the Drainage Committee for review. The City Engineers met with the Drainage Committee and finalized the packet describing the proposed ditches slated for maintenance.
- Task 3 in Progress. City Engineers met with Maggie Robinson with the Regional Water Quality Control Board (NCRWQCB) and Cameron Purchio with the United States Army Corp of Engineers (USACOE) on February 17<sup>th</sup>, 2015 for a site visit to tour City-wide ditches proposed for maintenance. Packet describing proposed ditches slated for maintenance was submitted to the permitting and resource agencies for review (NCRWQCB, USACOE, California Department of Fish and Wildlife). On March 2<sup>nd</sup>, the City Engineers met with Clare Golec with the CADFW, the NCRWQCB, and the USACOE to discuss permitting by these agencies for proposed ditch maintenance activities. The CADFW is not expected to require any permits for the roadside ditch maintenance activities. A 401 water quality certification and 404 certification will be required for some of the ditches slated for maintenance. The same day Clare Golec visited the sites proposed for maintenance.

### **Permitting of Francis Creek Vegetation Trimming and Debris Removal**

- 1600 Streambed Alteration Notification was submitted by Planwest electronically and a hard copy was mailed to the CA Department of Fish and Wildlife (CDFW) on April 27<sup>th</sup>, 2015. A walk through with CDFW is proposed to be conducted in May this year to identify and obtain approval from the CDFW for the removal of any Large Wood Debris (LWD) or tree root wads that have slid into the channel. The vegetation removal/trimming and debris activities are proposed to occur annually between August 1<sup>st</sup> and October 31<sup>st</sup> unless a bird survey is conducted by a qualified person in order to allow for an earlier working window from June 15<sup>th</sup> through October 31<sup>st</sup>.

The following occurred prior to April 1<sup>st</sup>, 2015:

- City Engineer is currently working on completing the application for the Lake and Streambed Alteration Agreement (LSA) with the CADFW for the proposed upcoming activities in Francis Creek. Draft application shall be submitted to Clare Golec with the CADFW once the draft application is complete. Members of drainage committee are expected to complete surveying Francis Creek for vegetation to be trimmed and debris to be removed by April 3<sup>rd</sup>, 2015. The City Engineer prepared a series of 22 maps of section of Francis Creek for the drainage committee that were used to delineate the extent of the vegetation trimming and debris removal that is needed. The information compiled in the survey shall be incorporated into the LSA application and a draft submitted to the CADFW. Planwest Partners will review and provide comments on the LSA Application and when ready obtain the required permits or authorizations from the Regional Water Quality Control Board and the US Army corps of Engineers.
- On March 2<sup>nd</sup>, 2015, City Engineer, City Manager and Drainage Committee Chair met with Clare Golec with the CADFW to discuss vegetation removal along Francis Creek. The group visited a number of the sites along Francis Creek requiring maintenance.

#### **Old Nilsen Barn Project**

- On April 28<sup>th</sup>, 2015, the City requested that the City Engineer address the following items in regards to the Old Nielson Barn Parking lot: 1) Truck turning radius down Fourth Street; 2) Diagonal versus perpendicular parking; 3) Access to storage area; and 4) Reconfigure the walkway and patio area adjacent to the Nielson Barn. Sent turning radius information to the city indicating the number of parking spaces that will be lost due to the truck turning radius. Waiting on direction on how to proceed.

The following occurred prior to April 1<sup>st</sup>, 2015:

- Prepared several conceptual layouts for parking construction and development of the site. Waiting for directions from AD-HOC committee.

#### **Update Sanitary Sewer Management Plan**

- Per the City request, the City Engineer updated the 2008 Sanitary Sewer Management Plan (SSMP). Since 2008 the City of Ferndale's WWTF was upgraded and therefore, the narrative in the SSMP had to be updated to reflect these changes. In addition, since 2008, the Water Board has updated the definition of the categories of sanitary overflows, which was incorporated into the SSMP. Finally, the Organization Chart was updated with current personnel and the Chain of Communication listed in the document was updated to reflect the newer regulations.

#### **Prepare Spill Prevention, Control and Countermeasures Plan**

- The City Engineer has begun preparing a Spill Prevention, Control and Countermeasures Plan (SPCC) for Public Works projects within the City limits. This SPCC was specifically requested by Maggie Robinson with the NCRWQCB for the proposed roadside ditch maintenance

activities. The intent is that the City will be able to use this SPCC for any other public work maintenance activities.

### **General Engineering**

- Francis Creek Pedestrian Bridge at Fireman's Park
  - On April 29<sup>th</sup>, 2015, City requested a list of items to be completed in order to install a pedestrian bridge across Francis Creek between the Community Center and the Boy Scouts Hall. The items were identified and provided to the City on April 29<sup>th</sup>:

The following occurred prior to April 1<sup>st</sup>, 2015:

- City Standard purchase form has been completed and submitted to City Clerk's office for use by any City department needing to purchase equipment and supplies.

### **Applications**

The following occurred prior to April 1<sup>st</sup>, 2015:

- 2nd Hadley Merger (7 parcels)
  - The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
  
- Westfall/Witham Lot Line Adjustment/Subdivision
  - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. Per the Conditions of Approval (Condition #4), the Lot Line Adjustment and Tentative Map requires a revision to add a fifteen foot (15') drainage easement on the southern boundary of Parcel One (APN 031-241-09). The Notice of Lot Line Adjustment and Certificate of Compliance has not been recorded per the applicant's request. We anticipate the project will be complete when we have the Applicant's permission to proceed. The project expires on September 28<sup>th</sup>, 2015.

At the same hearing, the Conditions of Approval were modified for the subdivision. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Drainage Project:
  - This project was referred to the California Department of Fish and Wildlife (CADFWS) and the North Coast Regional Water Quality Control Board (NCRWQCB) to determine if further permitting is required. The project was referred to the CADFWS and NCRWQCB on December 5<sup>th</sup>. The NCRWQCB requested more information to determine whether permits will be required. The comments from NCRWQCB were forwarded to Mr. Hadley's agents.
  - On February 9<sup>th</sup>, Referral letter #2 was sent to CADFWS to clarify questions regarding changes made between plans from October 2013 and October 2014.
- Mr. Willis Hadley – Building Permit Application (Fence)
  - The application was submitted and a conditional approval letter was returned to the applicant. Additional information was received regarding a new landscape/flood barrier wall. The request was forwarded to the Drainage Committee for comment.( Project canceled for now)

### **Meetings and Committees**

- Drainage Committee Meetings:
  - Attended January, February and March Drainage Committee Meeting. City Engineer provided monthly updates in regards to the permitting process of the proposed Roadside Ditch Maintenance Activities and the vegetation trimming and debris removal activities in Francis Creek.
- HCAOG Meeting
  - Attended March and April Meetings
  - Attended Ad-Hoc Bicycle Advisory Committee meeting on Thursday, April 2<sup>nd</sup>.

The following occurred prior to April 1<sup>st</sup>, 2015:

- City Engineer, Yoash Tilles attended on March 24<sup>th</sup>, 2015 5 the Caltrans, Cycle 2,Active Transportation Program (ATP) Workshop. ATP Grant Applications for Projects are due June 1, 2015.
- City Engineer, Yoash Tilles Met with Scott Lee, Caltrans District 1 Hydraulics/Major Damage Engineer Wednesday, January 14<sup>th</sup>, 2015 to discuss potential coordination with Caltrans to improve drainage on SR211 within the City limits. This meeting follows a site visit with Scot Lee, Caltrans Hydraulics/ Major Damage Engineer, the Mayor, City Manager and the City Engineer to review the recent Caltrans paving project of Route 211 that traverses the City of Ferndale.
- On February 6<sup>th</sup>, 2015, Mayor, City Manager and City Engineer met with Scott Lee, Caltrans Hydraulic Engineer, to discuss potential drainage improvement within Caltrans Right of Way.

### **Reporting and Correspondence**

- Prepared monthly staff report
- Prepared report for Drainage Committee
- General correspondence and meetings with City Staff
- Looking into Grant applications.

### **WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs

- Weekly safety meetings held, including public works employees
- Hired Quy Cao as part time OIT
- CPO met with Melissa Kramer of Coastal Commission at proposed sludge building site; coastal commission application filled out and turned in
- Coliform to Fortuna each Tuesday, BOD each Thursday
- Constructed temporary area in one of existing drying bins to attempt to heat sludge
- Dewater throughout the month for approximately 28 total hours
- CPO cleared road from Rayl's to plant of silt to make a path to the plant
- CPO met with City Manager several times in preparation of sludge building proposal
- OIT Gardner performs lab tests daily to measure efficiency of plant
- Sewer backup at 591 Main, camera in the line showed break at the lateral by sidewalk; dug up and repaired
- SSMP completed; CPO submitted SSMP to state web site
- OIT's Gardner and Cao service UV bank A
- CPO completed and submitted compliance letter about sludge building to Cecile Morris at state water board
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Front gate chain oiled each Monday
- Shipped load of Biosolids to Dry Creek landfill in Medford
- CPO and OIT's able to get to broken return valve in the street, request from Wahlund an estimate to pull the motor and shaft pending
- OIT Gardner cleaned walls and catwalk
- OIT Cao ran the weedeater at the old site
- OIT Gardner pulled and cleaned UV probe
- CPO gave tour of facility to engineering class from HSU
- CPO discussed RFP with Manhard, decision made to perform RFP on sludge building in-house
- The facility received a total of 25 septic dumps from Roto Rooter & Wyckoff's totaling 37,000 gallons and generating \$6,660 in revenue for the facility.
- Total flows through the collection system for April were 17.0 MG. Of that 2.3 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 14.7 MG for the month of April. Average discharge to Francis Creek was .488 MGD.

### **PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Fixed p-trap at Community Center.
- Fixed electrical circuit at Community Center kitchen.
- Had Town and Country come and fix the ovens at the Community Center.
- PW truck went in to Tipple Motors for repair.

- PW had Tree service come in and evaluate a hazard tree at Fireman's Park.
- PW and Drainage Committee finished the inspection of Francis Creek.
- Received a new set of bleachers for the baseball field.
- Fixed front flat tire on the backhoe.
- Assembled new chairs for the City Council.
- Continue moving the PD speed trailer on a weekly rotation around town.
- Removed two small dead tree's at Fireman's Park.
- Did weed abatement around PW shop.
- Replaced light bulbs on the score board at the baseball field.

#### **Upcoming projects**

- Assemble new bleachers at baseball field.
- Replace soft surface at playground. Waiting on availability of Cal Fire Crew.
- Continue replacing street signs around town.

### **POLICE DEPARTMENT**

- Monitoring downtown parking.
- Preparing bicycle/skateboard/scooter safety presentation for Ferndale Elementary School students.
- Exploring options/alternative to upgrading and improving the police department's radio repeater tower to ensure officer safety.
- Attended Emergency Disaster Preparedness Committee meeting/s
- Attended budget workshop meeting/s.
- Attended several web/telephone conferences with the police department's policy manual project manager.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

#### **Police Statistics – for April 2015.**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	0	
Burglary	0	

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Vehicle Theft	0	
TOTAL	0	
SECONDARY CRIMES	8	
Calls for Service	37	
Reports Written	11	
Traffic Citations	1	
Other Citations	0	
Parking Citations	0	
Warnings	18	
ARRESTS	8	
AGENCY ASSISTS	13	
TRAFFIC COLLISIONS	0	

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of April 1, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:00pm. Commissioners Michael Warner, Paul Gregson, and Ellin Beltz were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Commissioner Nielsen was not present (unexcused absence). Those in attendance pledged allegiance to the flag.

2.0 Ceremonial – Chair von Frausing-Borch welcomed newly appointed Commissioner Ellin Beltz.

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the February 18, 2015 Regular Meeting. **(Warner/Gregson) Unanimous**

5.0 Public Comment –

None 6.0 Business

6.1 Selection of Planning Commission Chair & Vice Chair- Chair von Frausing-Borch explained the nomination and voting process of the Chair & Vice Chair. Chair von Frausing-Borch opened up the nomination for chair. Commissioner Warner nominated von-Frausing-Borch to continue as chair. Von Frausing-Borch accepted the nomination. All in Favor **UNANIMOUS**. Chair von Frausing-Borch then nominated Commissioner Warner as Vice-Chair. All in Favor **UNANIMOUS**. Chair von Frausing-Borch stated that there are three commissioners on the Planning Commission that are new or fairly new. He also explained that things move slowly through the Planning Commission. If Planning Commissioners bring something forward it can take time to get projects going so he encouraged new commissioners to not get frustrated. Commissioner Warner stated that the Planning Commission was lucky to have von Frausing-Borchs knowledge and experience. Warner also stated that he was glad to have Commissioner Beltz for new and fresh ideas. Von Frausing-Borch agreed with Warner.

6.2 Select and Appoint Planning Commissioner to Design Review: Chair von Frausing-Borch explained the need for two Planning Commissioners on the Design Review Committee. Commissioner Gregson is already a member. Von Frausing-Borch nominated Commissioner Beltz. Beltz accepted. Staff explained that meetings can be every Thursday but we try to keep them quick as possible. Staff also explained that there is still an at large position available. Commissioner Warner suggested a community member to reach out to. Staff explained that the vacancy was noticed at three public locations as well as in The Enterprise. **MOTION:** to appoint Commissioner Beltz to the Design Review Committee **(von Frausing-Borch/Gregson) Unanimous**

6.3 Building and Land Use Permits: Commissioner Warner questioned staff if the building permits were comparable to last year's numbers. Staff explained that the number of permits

issued is comparable, but the dollar value was lower due to some large building permits that were issued in the 2013-2014 fiscal year.

6.4 Design Review Committee Report & Minutes: Commissioner Gregson reported on the Design Review Committee. Gregson stated the carport that was in question had been resolved by a very nice new design. Gregson stated there was still an ongoing issue with Solar Panels and what restraints could be put on them in the Design Review areas of the city. Chair von Frausing-Borch commented that most of the new designs that are offered now are very pleasing and not as bulky. Commissioner Beltz suggested maybe restricting how much above the roof items may project. Commissioner Warner commented that von Frausing-Borch had assembled information regarding new designs and information on solar panels and had presented it to the Planning Commission a couple months ago. Staff will gather that information for Commissioner Gregson. Commissioner Gregson also added that staff had put together a write up on the laws regarding aesthetics and solar panels. Staff will forward this information to commissioners,

7.0 Correspondence- None

8.0 Commissioner Comments- Commissioner Gregson asked if the Planning Commission could recommend that City Council recognize Lino Moggi for his service to the community. Staff explained that this is usually done through a proclamation and possibly a Certificate of Appreciation. All Planning Commissioners in attendance were in favor. Staff will relay this information to the City Manager and see if it can be placed on an upcoming agenda. Commissioner Beltz asked if there have been any updates on when the sidewalks on Main Street were going to be stained. Chair von Frausing-Borch stated that Caltrans has been testing products to use. Commissioner Gregson stated that Caltrans has test patterns on the sidewalks trying to find the mixture to get the color to match. City Planner Avis advised the Planning Commission that the city may want to consider setting a standard for how sidewalks are poured to create less problems in the future. Chair von Frausing-Borch asked staff if the Noise and Air Quality Element was going to be on an upcoming agenda. Staff will try to bring a draft to the next meeting in May.

9.0 City Planner's and City Clerk's Staff Report-No Comments

Meeting was adjourned at 7:43 pm.

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 03/16/15 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:35 a.m. Committee Members Lino Mogni and Paul Gregson were present along with Deputy City Clerk Kristene Tavares. Committee Member Marc Daniels was not present (unexcused absence).

Approval of Previous Minutes: **MOTION to APPROVE** March 12, 2015 meeting minutes. **(Mogni/Giacomini) 2-0-1** Gregson abstained due to not being at the meeting

There were no Modifications to the Agenda.

There were no Public Comments.

324 Main Street: The Design Review Committee was presented with an application to install a chain link fence on the property line. The Committee reviewed the job sketch provided by Humboldt Fence Co. and specifications of the proposed fence. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to install a chain link fence along the property line. **(Gregson/Giacomini) 2-0-1** (Mogni abstained due to conflict)

There was no Correspondence.

Committee Member Comments: None

Meeting adjourned at 8:42 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
**Drainage Committee MINUTES** for the Meeting of March 12, 2015.

Chairman Don Hindley called the meeting to order at 3:02pm. Committee members Tom Stephens, Lee Tomasini, Doug Brower, and Dick Hooley as well as City Manager Jay Parrish and Deputy City Clerk Kristene Tavares were present. City Engineers Praj White and Yoash Tilles were also in attendance.

Modifications: None

Public Comment: None

Approval of Previous Minutes: **MOTION** to approve the minutes of the February 12, 2015 regular Meeting **(Stephens/Tomasini) UNANIMOUS**

**Business:**

Francis Creek: Chair Hindley opened up Public Comment. Members of the public mentioned the excessive cost of the cleanup from the creek due to all the mud and sediment the flooding left behind and welcomed the committee to walk their property. Public also mentioned they had never seen so much mud and sediment from a flood and that it seemed to have a different consistency then in previous years. Committee member Tomasini mentioned the relief needed down by the sewer plant from the excessive amount of sediment and silt left by the flooding as well. City Manager Parrish mentioned he has had many conversations with county officials and while the county was prompt on cleanup from the first flood in December, this last event still has not been cleaned up all the way. Tomasini suggested digging a channel to give the Salt River some relief and help the flooding. Hindley stated that the problem is a year ago the Salt River Watershed Council applied for an emergency permit so they could do something similar to the culvert and the Coastal Commission said no because there was already a permit issued and they could not issue two. Yoash explained that permitting for digging ditches and removing sediment was a lengthy and excessive permitting process. Tomasini also mentioned that the islands by the high school were building up and restricting flow. Stephens stated that this was due to channel displacement from vegetation and sediment build up.

Debris Torrent Report: Committee Member Stephens explained the Francis Creek Channel before you get to the slide has a bridge across it. Stephens has been measuring the cross sections on this bridge since the slide occurred. Stephens displayed a chart which showed the stream bed had risen approximately 1ft during the last event. There is also a channel that has been cut 250-300ft upstream from the toe. Stephen explained there was a very large sediment release from the slide during the last storm, approximately 5000 to 10000 cubic yards of material. Half of that is probably still stored in the channel and ready to be mobilized during the next event. Stephens explained that gains that were made in the last 2 (two) mild winters including stream and habitat improvement and the silt and sandbars diminishing, are now back to square one. Stephens stated that the only real possibility is a sediment pond. .

Update on Proposed Roadside Ditch Activities: City Engineer Tilles commented that he had met with all the agencies that were involved and walked all the ditches that were to be maintained. The first meeting was at City Hall with the RWQCB and the US Corp of Engineers. Tilles displayed a map that showed the ditches to be maintained and the permits needed to maintain theses ditches. Tilles explained the 5C Waiver 401 and 404 processes. At the next council meeting the 5C program will be brought to the agenda for possible adoption. The city should receive letters of exemption from the Corp of Engineers and

DF&W for the ditch maintenance. There are three ditches within this program that we are waiting on the RWQCB to see how they want us to proceed with.

Emergency Response Flooding Committee Report: Chair Hindley updated the committee on the Emergency Response Committee meeting on March 4, 2015. Hindley explained at the meeting they discussed the lack of the communication between the agencies and have started to work together to come up with a better plan that will be brought forth at the upcoming April Emergency Response Meeting. Committee Member Hooley commented that there was a severe lack of communication at the last event. Chair Hindley stated that it was being addressed and welcomed Hooley to attend the April Meeting.

1600 Permitting Process: City Engineer Tilles explained the process and what will be allowed under the 1600 Permit. The Permit is being applied for now and should be ready by June 15, 2015. Under this permit, property owners and/or committee member will be allowed to clear and cut vegetation including brush that is hanging and restricting flow. Debris can be removed from the creek now as long as no one steps into the water in the creek and there is no cutting. Committee Member Hooley commented that because of the excessive amount of sediment, silt and debris, there would be a need for numerous volunteers to able to clean up the creek in the time allotted. Hooley asked if there were any resources available through grants. High Rock was mentioned as well as CCC. Caroline Titus suggested a town wide "Creek Clean Up Day" to involve the community. Chair Hindley suggested Committee Member Hooley head up a task force to walk the creek and prioritize sections that need immediate attention. Hooley agreed. Committee members Brower, Stephens, and City Manager Parrish joined the task force.

Van Ness Gaging Station Update: Committee Member Stephens updated the committee on the possibility that the County would no longer be monitoring and maintaining the Van Ness gaging station. Stephens mentioned the importance of the station to monitor how fast the creek is rising. Stephens suggested that if the county was not going to maintain this station any longer that the city step in and take over the monitoring. Committee Member Hooley opposed using any funds for this. City Manager Parrish explained the importance of the data and data collection. Data collected from this gaging station is important to use for the possibility of obtaining grants in the future for improvement projects. Chair Hindley suggested that before any further discussions by the committee was made, that we contact the county and see what their intentions are on the monitoring and maintenance of this station.

Meeting Adjourned at : 4:36 pm.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk



# Redwood Coast Energy Authority

633 3<sup>rd</sup> Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: [info@redwoodenergy.org](mailto:info@redwoodenergy.org) Web: [www.redwoodenergy.org](http://www.redwoodenergy.org)

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## MEETING MINUTES

Redwood Coast Energy Resource Center  
633 3<sup>rd</sup> Street, Eureka, CA 95501

March 16, 2015  
Monday, 3:15 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Katey Schmidt at 269-1700 by noon the day of the meeting.

### I. ROLL CALL

Board Chair Atkins called the meeting to order at 3:17.

Present: Linda Atkins, Barbara Hecathorn, Jean Lynch, Paul Pitino, Tim Marks, Virginia Bass, Tiara Brown.

Absent: Doug Brower, Dwight Miller

Staff: Matthew Marshall, Katey Schmidt, Ben Winker

Guests: Alison Talbott, Larry Goldberg, Drew Clark, Robert Douglas

### II. REPORTS FROM MEMBER ENTITIES

None

### III. ORAL COMMUNICATIONS

None

### IV. CONSENT CALENDAR

A. Approve Minutes of January 26, 2015 Board Meeting

B. Approve attached Warrants

C. Accept attached Financial Reports

**M/S/C: Patino, Bass: Approve Consent Calendar Items B and C**

### V. REMOVED FROM CONSENT CALENDAR ITEMS

Director Hecathorn requested that Item A be removed to note the need to correct a misspelling of HBMWD in the minutes.

**M/S/C: Hecathorn, Brown: Approve January 26, 2015 Meeting Minutes as corrected, with Director Bass abstaining.**

### VI. NEW BUSINESS

A. Community Choice Aggregation

Executive Director Marshall gave a report on Community Choice Aggregation, detailing the status of development and planning that RCEA has completed to date.

Director Marshall provided an overview of possible paths forward for a local CCA program and requested on-going guidance from the Board in setting priorities as a plan develops.

**M/S/C: Brown, Marks: Approve continuing development efforts for a Humboldt County CCA Program and direct staff to conduct a feasibility assessment and draft a preliminary implementation plan and program budget by June 2015; appoint Directors Brown, Bass, and Pitino to a Board Subcommittee to work with staff and provide guidance on CCA program development.**

#### **B. Electric Vehicle Charging Network**

Executive Director Marshall provided background information on proposed contract with OurEvolution to provide civil engineering services for electric vehicle charging stations to be installed as part of the CEC electric vehicle infrastructure grant. Executive Director Marshall also reported that Colburn Electric was the sole bidder to install the electric vehicle charging station at Blue Lake City Hall.

**M/S/C: Bass, Hecathorn: Approve contract with OurEvolution Energy & Engineering for an amount not to exceed \$24,510 for electric vehicle charging station civil engineering services under CA Energy Commission Grant ARV-13-029; approve contract with Robert Colburn Electric for an amount not to exceed \$11,150 for electric vehicle charging station installation and associated electrical service upgrades at Blue Lake City Hall under CA Energy Commission Grant PIR-12-022.**

#### **C. Property Assessed Clean Energy (PACE) Financing Program Update**

Executive Director Marshall gave some background on the PACE program and an overview of the various options evaluated by staff, including development of a local program. Staff's conclusion is that the advantages of local governments opting in to one or more of the available statewide programs outweigh the potential benefits of developing a local program, and staff will be sharing this recommendation with the County and Cities.

#### **D. Energy Upgrade CA Ambassador Program Update**

Outreach Coordinator Ben Winker gave the Board information on the Energy Upgrade California program and Executive Director Marshall gave an informational presentation on the program, explaining that RCEA is an ambassador for the program in partnership with the Northern California Indian Development Council and the Humboldt Roller Derby.

## **IX. ADJOURNMENT**

Board Chair Atkins adjourned the meeting at 4:47.

**The next RCEA Board of Directors Business Meeting  
is scheduled for Monday, April 20th, 2015 at 3:15p.m.**

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**  
 Natalie Arroyo, City of Eureka,  
 Stephen Kullmann, City of Blue Lake  
 Sofia Pereira, City of Arcata  
 Michael Sweeney, City of Ferndale  
 Rex Bohn, County of Humboldt, **Vice Chair**

**Minutes****Thursday, April 9, 2015 5:30 PM****Eureka City Council Chambers****531 K Street, Eureka, CA**

**Present:** Jack Thompson, Marian Brady (alternate for Natalie Arroyo), Stephen Kullmann, Sofia Pereira, Rex Bohn.  
**Absent:** Michael Sweeney  
**Staff:** Jill Duffy, Tyler Egerer  
**Legal Counsel:** Nancy Diamond

**1. Call to Order and Roll Call at 5:30 PM**

**Chairman Thompson** called the meeting to order at 5:31 p.m. A quorum was present and acting.

**2. Closed Session: One Item**

**CONFERENCE WITH REAL PROPERTY NEGOTIATORS:** Pursuant to Government Code Section 54956.8. Property: APN 403-071-002, APN 403-081-009, APN405-081-040, -041, -044, -052, and -055. Authority/Property Negotiator: Jill Duffy

**Chairman Thompson** Opened the Floor to Public Comment regarding Closed Session. No comment was received.

**Report Out from Closed Session:** No action taken.

**3. Consent Calendar**

- a. Approve Minutes from the March 12, 2015 HWMA Board of Directors Meeting.
- b. Approve Minutes from the March 23, 2015 HWMA Board of Directors Special Meeting.
- c. Receive February FY 14/15 Financials

**Chairman Thompson** Opened the Floor to Public Comment regarding the Consent Calendar. No comment was received.

**Motion:** Director Pereira Moved and Director Bohn Seconded to Approve the Consent Calendar.

**Action:** Approve the Motion as made by Director Pereira and Seconded by Director Bohn by the following vote:

**Aye:** Bohn, Kullmann, Pereira, Thompson

**Abstain:** Brady

**Absent:** Sweeney

**4. Oral and Written Communications**

**Chairman Thompson** Opened the Floor to Public Comment regarding items not on the Agenda. No comment was received.

**5. Receive and Discuss Draft Fiscal Year 2015-16 Budget**

*Discussion of this Item begins at approximately 00:06:00 of the meeting video.*

**Executive Director Duffy** and Administrative Services Manager Egerer provided a presentation on the proposed Fiscal Year 2015-16 budget.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Draft Budget. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**The Board** approved staff's recommended budget assumptions and provided no additional direction.

**6. Review and Approve Draft Regional Recycling Flow Control Memorandum of Understanding.**

*Discussion of this Item begins at approximately 01:16:00 of the meeting video.*

**Executive Director Duffy** provided a minor update to the original MOU changes which incorporated a request from City of Arcata staff regarding the article detailing compliance with Nuclear-Free Ordinances.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Draft MOU. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Brady Moved and Director Pereira Seconded to Approve the Draft MOU, Direct Staff to Circulate MOU to Member Agencies, and Request Feedback by No Later than May 29, 2015.

**Action:** Approve the Motion as made by Director Brady and Seconded by Director Pereira by the following vote:

**Aye:** Bohn, Brady, Kullmann, Pereira, Thompson

**Absent:** Sweeney

**7. Board Member Reports**

No Reports Received.

**8. Executive Director Report**

*Discussion of this Item begins at approximately 01:21:30 of the meeting video.*

**Executive Director Duffy** alerted the Board to AB1063 (Williams), which intends to remove the cap on the pass-through fee CalRecycle may impose on California landfills, which is theorized to increase tipping fees at landfills from \$8-\$12. Staff is working with other local haulers and reaching out to various statewide organizations to research the bill and will present more information as it is available.

**9. Adjourn**

**Chairman Thompson** Adjourned the Meeting at 7:30 p.m.

**Next Meeting:** May 14, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers.

**Humboldt/Del Norte  
Hazardous Materials Response Authority  
Regular Meeting Minutes  
Monday, April 13, 2015**

**1. Roll Call:**

*Present:* Chairperson Ms. Melinda Ciarabellini, City of Eureka; Vice-Chairperson Ms. Virginia Bass, Humboldt County; Member Dale Watson, Del Norte County; Member Paul Pitino, City of Arcata; Member Daniel Brown, City of Ferndale, Member Jim Baker, City of Trinidad;

*Via Conference Call:* Member Chief Steve Wakefield, Crescent City; Member Tim Sanderson, Yurok Tribe

*Guests:* Chief Ed Laidlaw, Humboldt Bay Fire Department; Secretary Larry Lancaster, Humboldt County Division of Environmental Health; Mr. Jose Gonzalez, Humboldt County Division of Environmental Health.

**2. Convening of the Meeting:**

Meeting was called to order at 4:32 p.m. by Chairperson Ms. Melinda Ciarabellini.

**3. Public Comments:**

The public was invited to address the Board, none were present.

**4. Old Business:**

A. Ms. Melinda Ciarabellini called for approval of the January 12, 2015 Regular Meeting Minutes. The motion to approve the minutes was made by Mr. Paul Pitino and was seconded by Mr. Dale Watson. The motion was carried by those members present, Vice-Chairperson Ms. Virginia Bass and Mr. Jim Baker abstained.

**5. New Business:**

A. Chief Ed Laidlaw presented to the Board for approval to have Mr. Dale Bacigalupi of the Lozano Smith Law Firm to represent the Humboldt/Del Norte Hazardous Materials Response Authority as legal counsel. Ms. Melinda Ciarabellini called for approval of the contract for legal services to be provided by the Lozano Smith Law Firm. The motion to approve was made by Ms. Virginia Bass and seconded by Mr. Paul Pitino. The motion was carried by those members present. Agreement was signed by Ms. Melinda Ciarabellini and Chief Ed Laidlaw will send it to the Lozano Smith Law Firm.

B. Chief Ed Laidlaw presented to the Board for approval the Administrative Services Agreement between the Humboldt/Del Norte Hazardous Materials Response Authority and the Humboldt Bay Fire Joint Powers Authority. Ms. Melinda Ciarabellini called for approval

of the contract for administrative services to be provided by the Humboldt Bay Fire Joint Powers Authority. The motion to approve was made by Mr. Paul Pitino and seconded by Ms. Virginia Bass. The motion was carried by those members present. Agreement was signed by Ms. Melinda Ciarabellini and Chief Ed Laidlaw will gather the remaining signatures and return it to Mr. Larry Lancaster, Board Secretary.

- C. Chief Ed Laidlaw and Mr. Dale Watson presented to the Board for approval the Amendment to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority. In accordance with Section 11.03 Amendment of Agreement. The revisions were discussed and approved with the addition of the modification to Section 9.03.A; "This budget shall be for the upcoming fiscal year. The budget is attached as "Exhibit B". The proposed member' contributions are attached as "Exhibit C" with supporting documents attached as "Exhibit D" and Exhibit E." Will be replace with the following: "Each participant's required financial contribution will be determined by dividing that participant's population, as reported by the most current estimates provided by the Department of Finance, by the total population of all the participants and multiplying the result by the total amount of the budget approved for that fiscal year."

Ms. Melinda Ciarabellini called for approval of the amendments to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority. The motion to approve was made by Ms. Virginia Bass and seconded by Mr. Paul Pitino. The motion was carried by those members present.

Ms. Melinda Ciarabellini called for approval for the elimination of the signature pages from the Amendment to the Joint Exercise of Powers Agreement for the Formulation and Implementation of the Humboldt/Del Norte Hazardous Materials Response Authority and refer to the document as Amendment. The motion to approve was made by Mr. Paul Pitino and seconded by Mr. Jim Baker. The motion was carried by those members present.

- D. Mr. Larry Lancaster addressed the Board regarding the purchase of equipment. The intent to purchase was withdrawn from consideration at this time.
- E. Mr. Larry Lancaster gave a presentation regarding the California Electronic Reporting System (CERS), specifically to what Hazardous Material Response Team members will be able to access in the near future.
- F. Election of Officers; Chairperson and Vice-Chairperson for the Humboldt/Del Norte Hazardous Materials Response Authority. Nomination for Chairperson Ms. Melinda Ciarabellini. Nomination for Vice-Chairperson Ms. Virginia Bass. The motion to approve was made by Mr. Dale Watson and seconded by Mr. Paul Pitino. The motion was carried by those members present.

- G. Chief Ed Laidlaw presented to the Board the Proposed Budget for the Humboldt/Del Norte Hazardous Materials Response Authority for fiscal year 2015 through 2016. Ms. Melinda Ciarabellini called for approval of the proposed budget. The motion to approve was made by Mr. Paul Pitino and seconded by Ms. Virginia Bass. The motion was carried by those members present.
- H. Chief Ed Laidlaw presented the 2015 First Quarter Hazardous Material Regional Response Team Report. During this period that were no responses. Monthly training with Hazardous Materials Response Team was conducted. Two members attended one week training at the Center for Domestic Preparedness in Anniston, Alabama. Classes included Hazardous Materials Technician training in the monitoring for weapons of mass destruction, identifying chemicals, biologicals and radiologicals. We are currently working on the coordination of the county wide response drill that is scheduled to be on August 8, 2015 that will be used to update the Hazardous Material Area Plan for Humboldt County.

#### **6. Adjournment:**

Ms. Melinda Ciarabellini called for adjournment at 5:45 pm. The next regular meeting of the Humboldt /Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, July 13, 2015 at 4:30 pm.

**Section 15**

**ADJOURN TO CLOSED SESSION**

*Pursuant to Gov Code 54954.5, Public Employee Performance  
Evaluation, City Manager*

**Section 16**

**REPORT OUT OF CLOSED SESSION**

**Section 17**

**ADJOURN**