

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	March 19, 2015
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	March 12, 2015

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower, Councilman Brown; Councilman Mierzwa, Councilman Sweeney;
4. CEREMONIAL - None
5. MODIFICATIONS TO THE AGENDA
6. REPORT OUT OF STUDY SESSION - None
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup>s of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

a. Approval of Minutes of the February 5, 2015 Regular City Council

- b. Acceptance of Printed Regular Checks and Checkbook Register for December 21, 2014 – January 31, 2015 ..... Page 8
    - c. Acceptance of Printed Regular Checks and Checkbook Register for February 1, 2015 – February 28, 2015 ..... Page 24
    - d. Acceptance of Financial Statements dated January 31, 2015 ..... Page 37
    - e. Acceptance of Financial Statements dated February 28, 2015 ..... Page 67
- 9. CALL ITEMS
- 10. PRESENTATION / Community Forum - None
- 11. PUBLIC HEARING - None
- 12. BUSINESS
  - a. Consider Appointment of Two New Planning Commissioners..... Page 98
  - b. Nilsen Barn Lease ..... Page 108
  - c. Appoint Real Property Negotiators for Community Center ..... Page 116
    - Property: Community Center located at 100 South Berding Street
    - Proposed City Negotiator: Jay Parrish, City Manager, Russell Gans, City Attorney and Don Hindley, Mayor
    - Parties with Whom Negotiating: Dick Hooley, FSRA
    - Fire Chief Dennis DelBiaggio, Ferndale Fire Department
  - d. PG&E Undergrounding Project Update ..... Page 117
  - e. Resolution No. 2015-07: Adoption of Stream Habitat Protection Manual for County Road Maintenance in Northwestern California Watersheds ..... Page 118
  - f. Resolution No. 2015-09: Approve Cost For Engineer to Complete CIP for Inclusion on 2015/2016 Budget ..... Page 120
  - g. Approve MOU between HWMA and Member Agencies ..... Page 127
  - h. Resolution No. 2015-08: Councilman Request for Remuneration ..... Page 134
- 13. CORRESPONDENCE ..... Page 139
- 14. REPORTS
  - a. City Manager Report ..... Page 145
  - b. Commissions and Committee Reports
    - i. Planning Commissions Minutes ..... Page 158
    - ii. Design Review Committee Minutes..... Page 167
  - c. Minutes from Joint Power Authorities (JPAs) and Reports
    - i. HWMA Minutes ..... Page 172
- 15. ADJOURN TO CLOSED SESSION
  - a. Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager
- 16. REPORT OUT OF CLOSED SESSION
- 17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
 The next Regular Meeting of the Ferndale City Council will be held on Thursday,  
 April 16, 2015 in the City Hall at 7:00 p.m.**

**Section 1**

***Call Meeting to Order***

**Section 2**

***Pledge Allegiance***

**Section 3**

***Roll Call***

**Section 4**

***Ceremonial***

**Section 5**

***Modifications to the Agenda***

**Section 6**

***Study Sessions***

## **Section 7**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 8**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of February 5, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, City Engineers Praj White and Yoash Tilles, City Planner George Williamson and Police Chief Bret Smith.

Ceremonial: The City Clerk read a proclamation for Engineer's week. City Engineer, Yoash Tilles, accepted and gave a brief presentation on Engineers week.

Modifications to the Agenda: None

Report out of Study Session: Mayor Hindley reported that prior to the regular meeting, there was a study session to discuss goals and objectives for the City for the upcoming year. No action was taken. This study session will continue at a later date.

Public Comment: None

Consent Calendar: There were five items on the Consent Calendar for approval. Member of the Public Duane Martin asked about item e – City Auditor Contract Renewal. He questioned if the rate is the same. City Manager said it is the same rate as last year. **MOTION**: to approve items a-e on the consent calendar **(Mierzwa/Sweeney) 5-0**

Business:

Consider Appointment of Member to Serve on Planning Commission: Paul Gregson was the only applicant for the vacant position on the Planning Commission, left by Doug Brower who was elected to City Council. Mr. Gregson was recommended for the seat by the Planning Commission at their regular meeting on January 21, 2015. **MOTION**: to appoint Paul Gregson to serve on Planning Commission **(Mierzwa/Sweeney). Unanimous**  
Mr. Gregson was sworn into office by the City Clerk.

Approve City Manager to Send Letter Opposing Williams Creek Mine: An application has been submitted to the County to open a rock quarry near Williams Creek. The City has been working to improve the flow. A letter was drafted sharing the concerns of the City in response to the application. It is in front of the Council for approval to have the Mayor sign the letter and instruct the City Manager to send it to Senior Planner Michael Wheeler. Mayor Hindley stated that no studies have been done to determine the effects of this quarry on Williams Creek. He would like to see studies done before the County approves this application. Member of the public Jorgen von Frausing-Borch commented that he saw Francis Creek when this quarry was running and that it's a very unstable area. He concurs with the letter. He is upset no studies have been done. Member of the Public Dick Hooley suggested that the studies should also consider traffic. Mayor Hindley attended the meeting at which this was scheduled to be passed. He voiced some concerns and the action was postponed until March. Councilman Sweeney talked about the Surface Mining Reclamation Act which requires a plan, volume, rate of extraction, trips per week. He was surprised that the County would consider action without completing the requirements. **MOTION**: to allow the Mayor to sign the letter and the City Manager to send the letter. **(Brower/Brown). Unanimous**

Community Center Discussion: City Manager reminded the Council that this topic was first brought up at the regular January meeting. He would like to find another organization to take over the management of the property. This would free up staff. It would also save the City about \$8000 per year that could be reallocated elsewhere. The Ferndale Senior Resource

Agency has shown interest. **MOTION:** to allow City Manager to continue with RFP process. **(Sweeney/Brower). Unanimous**

Playground Update: City Manager shared with the Council that Public Works has been looking for alternatives to replacing the expensive foam padding that surrounds the playground at Fireman's Park. The school has chips. These chips are inspected annually. The City's insurance provider, Parsac, has its own guidelines for keeping the chips compliant. Public Works has received a quote of \$1000 max which would include removal of the old mat with the help of CalFire and pouring the new chips. The City Manager believes there's a cement bottom. Member of the public Dick Hooley commented that the original foam pad was damaged almost immediately and that replacing it would be expensive just to have the same happen again. Member of the public Sue Brower mentioned that she brought in a quote she received from Redwood Team Challenge. She made note that her quote came in under \$5000, but that included weed mat. Councilman Sweeney mentioned that he thought the foam surface was required per a new state law when the playground was put in. City Manager said he spoke with Parsac about the rules for wood chips and that they would have mentioned it if they needed some sort of foam mat. **MOTION:** to authorize City Manager to proceed with playground repair not to exceed \$2500. **(Brower/Brown). Unanimous**

Approve Annual Budget Audit for 2013/2014: City Manager introduced the audit and stated that he would like to see higher revenue and lower expenses this year. Finance Manager Donna Timmerman stated that this was her first year going through the audit for the City and said it's a different type of audit than she's used to seeing, but the auditors were more than willing to educate her and that it was challenging but a rewarding experience. **MOTION:** to approve audited financial statements for 2013/2014. **(Sweeney/Mierzwa). Unanimous**

Purchase of Easement and Recordation of Grand Deed on Rose Ave and Authorize City Manager to Initiate RFP Process for Construction: Cal Trans made some last minute changes to the documents. This included putting a timeframe on the construction to be completed between June and December 2015. Councilman Sweeney asked if the next step is to go out to bid. City Engineer Praj White stated that a preliminary estimate when the project was started was \$2300. A member of the public asked if CalTrans was going to attempt to match the other portion of sidewalk. Member of the Public MaryAnn Bansen asked why CalTrans was involved. City Engineer White answered that the sidewalks were completed on State Grants, so CalTrans needed to be involved. **MOTION:** to approve resolution 2015-05 by title only **(Sweeney/Brower). Unanimous. MOTION:** to authorize the City Manager to sign Agreement of Purchase and Sale Easement. **(Sweeney/Brown). Unanimous. MOTION:** to approve Easement Deed. **(Sweeney/Brown). Unanimous.**

Resolution No. 2015-01 Establishing City Council Meeting Schedule from March 2015-January 2016: At its regular January meeting, the Council discussed moving the meetings from the 1<sup>st</sup> Thursday of the month to the 3<sup>rd</sup> Thursday of the month. Mayor Hindley suggested that this would give the Council the opportunity to see more current financials. Member of the public MaryAnn Bansen stated that she would like to see current financials. Member of the public and Planning Commission Chairman Jorgen von Frausing-Borch let the Council know that the Planning Commission is willing to move if the Council decides to change the schedule. Mayor Hindley stated that the way it is now, the Council has to remember what was approved because we are seeing financials 2 months later. Councilmen Brown, Sweeney and Brower agreed that it seems logical to move the meetings. Councilman Brower voiced concern about the next meeting being 6 weeks out. Mayor Hindley reminded him that an emergency meeting can be called if something important comes up in those 6 weeks. **MOTION:** to approve resolution 2015-01 by title only changing the City Council meetings to the 3<sup>rd</sup> Thursday of the month. **(Brower/Brown). Unanimous**

Planning Commission Request for City Council to Consider Contacting CalTrans about: Traffic Controls and Calming Options for HWY 211 Northeast City Entry: Member of the public Dick Hooley stated that he would like to see the 25mph zone moved to include from the high school to Market. Planning Commission Chair Jorgen von Frausing-Borch stated that this idea would have the 25mph zone start where the 35 mph currently starts. City Planner George Williamson stated that this relates to the General Plan update regarding noise. He said that the accelerating and decelerating contribute to noise. If adopted, this would be a 2-phase project. City Engineer Praj White said this is a 211 concept plan. There is not a lot of funding out there right now. He stated there is a Transportation Program that this may fall under, but he'd have to look into it. Councilman Mierzwa said he is inclined to support something simple. Gateway projects can be expensive. He would like to know that there are no higher priority projects before moving ahead with this. City Engineer White would like to continue this discussion at a later date. He said one way other Cities have done these projects are by a "self-help" tax where there is a tax imposed specifically for road repair/beautification. City Manager said he would look to see if there are any grants. The Engineers are always looking. **NO ACTION:** City Manager instructed to proceed looking into the cost and process with Caltrans through the engineer.

Appoint Real Property Negotiators for Nilsen Barn Lease: City Manager informed the Council that the City Attorney Russ Gans has looked into the legal issues surrounding the Nilsen Barn lease, and because it is still public property, repairs may need to be done paying prevailing wage. City Manager confirmed with DCI that the original \$50,000 quote was not prevailing wage. Real Property Negotiators are needed to sit with Mr. Ostler and his Attorney to go over specifics regarding price, terms of the lease, and improvements. **MOTION:** to approve recommendation to appoint City Manager and City Attorney as Real Property Negotiators for the Nilsen Barn. **(Hindley/Sweeney). Unanimous**

Adjourn To Closed Session: 8:49 pm

Report Out of Closed Session: No Action taken

Correspondence: No comments.

Reports: No comments.

Mayor Hindley adjourned the meeting at 9:15 pm.

Respectfully submitted,

Jennifer Church  
City Clerk

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 12/21/14 To 01/31/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.		Type		Override Description	Amount	Amount
48698	01/15/15		ACHUM	ACCESS HUMBOLDT		180.00
	10165055			Contractual services	180.00	
<b>Total for ACCESS HUMBOLDT</b>						<b>180.00</b>
48644	12/29/14		ADSTR	ADAM STRICKER		1,280.00
	10215048			Training	1,280.00	
48745	01/28/15		ADSTR	ADAM STRICKER		145.40
	10215024			Special department supply	60.12	
	10215016			Fuel	85.28	
<b>Total for ADAM STRICKER</b>						<b>1,425.40</b>
48699	01/15/15		AESDE	AESTHETIC DESIGN & PHOTOGRAPHY		320.00
	10125012			Office expense	320.00	
<b>Total for AESTHETIC DESIGN &amp; PHOTOGRAPHY</b>						<b>320.00</b>
100	12/31/14	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
	10012260			Health insurance payable	39.32	
100	01/06/15	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
	10012260			Health insurance payable	39.32	
100	01/21/15	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
	10012260			Health insurance payable	39.32	
<b>Total for AFLAC - REMIT. PROCESSING SERV.</b>						<b>117.96</b>
48643	12/29/14			ALAMEDA CO SHERIFF'S OFFICE		188.00
	10215048			Training - Adam Stricker	188.00	
<b>Total for ALAMEDA CO SHERIFF'S OFFICE</b>						<b>188.00</b>
48681	01/07/15		ARNKE	ARNOLD C. KEMP		122.98
	10435052			Building regulation/inspectio	122.98	
<b>Total for ARNOLD C. KEMP</b>						<b>122.98</b>
48700	01/15/15		PHIAY	AYCOCK & EDGMON		600.00
	10165054			Audit and accounting	600.00	
<b>Total for AYCOCK &amp; EDGMON</b>						<b>600.00</b>
48701	01/15/15		BAKTA	BAKER & TAYLOR		426.47
	10615024			Books	426.47	
<b>Total for BAKER &amp; TAYLOR</b>						<b>426.47</b>
48746	01/28/15		BRSMT	BRET SMITH		63.94
	10215012			Office expense	13.94	
	10215044			Meetings and dues	50.00	
<b>Total for BRET SMITH</b>						<b>63.94</b>
48702	01/15/15		CBSCO	CALIFORNIA BUILDING STANDARDS COMMSN		5.40
	10425056.1			Building product review	5.40	
<b>Total for CALIFORNIA BUILDING STANDARDS COM</b>						<b>5.40</b>
48645	12/29/14		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		278.76
	10012250			Garnishments payable	278.76	

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>						<b>278.76</b>
48703	01/15/15		CCAC	CCAC		400.00
	10125044			Meetings and dues	400.00	
<b>Total for CCAC</b>						<b>400.00</b>
48656	01/02/15		CHACO	CHAMBER OF COMMERCE		4,766.04
	10175072			Chamber of Commerce	4,766.04	
<b>Total for CHAMBER OF COMMERCE</b>						<b>4,766.04</b>
48657	01/02/15		CITFO	CITY OF FORTUNA		1,016.66
	10215035			Dispatch service	1,016.66	
48704	01/15/15		CITFO	CITY OF FORTUNA		1,325.00
	30515157			Testing and monitoring	1,325.00	
<b>Total for CITY OF FORTUNA</b>						<b>2,341.66</b>
48682	01/07/15		CRAFT	CRAFTSMAN'S MALL		54.00
	21625020			Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>						<b>54.00</b>
48705	01/15/15		CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.		55.00
	10215012			Office expense	55.00	
<b>Total for CRYSTAL SPRINGS BOTTLED WATER CO.</b>						<b>55.00</b>
48646	12/29/14		DELOR	DEL ORO WATER CO., FDLE. DIST.		577.80
	24315033			Water	70.65	
	10615033			Water	35.16	
	10625033			Water	134.45	
	10175031			Water - public restroom	98.68	
	10155031			Water	40.09	
	10215029			Water	43.17	
	10635031			Water	85.30	
	30515032			Utilities - electric - plant	70.30	
48747	01/28/15		DELOR	DEL ORO WATER CO., FDLE. DIST.		624.28
	24315033			Water	82.96	
	10615033			Water	35.16	
	10625033			Water	167.45	
	10175031			Water - public restroom	99.17	
	10155031			Water	41.66	
	10215029			Water	46.92	
	10635031			Water	80.28	
	30515032			Utilities - electric - plant	70.68	
<b>Total for DEL ORO WATER CO., FDLE. DIST.</b>						<b>1,202.08</b>
48706	01/15/15		DEPCO	DEPARTMENT OF CONSERVATION		5.48
	10425056			Building plan check	5.48	
<b>Total for DEPARTMENT OF CONSERVATION</b>						<b>5.48</b>
48707	01/15/15		DSA	DIVISION OF THE STATE ARCHITECT		1.80
	10435052			Building regulation/inspectio	1.80	

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.		Type		Override Description	Amount	Amount
<b>Total for DIVISION OF THE STATE ARCHITECT</b>						<b>1.80</b>
48708	01/15/15	DOCST		DOCUSTATION INC. \ DOCUSTATION		108.89
	10165078			Copy machine expense	108.89	
<b>Total for DOCUSTATION</b>						<b>108.89</b>
48775	01/30/15	EDWJO		EDWARD JONES & COMPANY		Void
	10105010			Deferred comp	Void	
	10125010			Deferred retirement	Void	
	25315010			Deferred retirement	Void	
	10215010			Deferred retirement	Void	
	10315010			Deferred retirement	Void	
	22315010			Deferred retirement	Void	
	26315010.1			Deferred compensation	Void	
	30515010			Deferred retirement	Void	
	10635010			Deferred retirement	Void	
	24315010			Deferred retirement	Void	
<b>Total for EDWARD JONES &amp; COMPANY</b>						<b>0.00</b>
48647	12/29/14	EELRI		EEL RIVER DISPOSAL		277.30
	10155030			Trash service	30.85	
	30515030			Garbage/sludge	246.45	
48748	01/28/15	EELRI		EEL RIVER DISPOSAL		277.30
	10155030			Trash service	30.85	
	30515030			Garbage/sludge	246.45	
<b>Total for EEL RIVER DISPOSAL</b>						<b>554.60</b>
48642	12/22/14	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		996.14
	10012302			State P/R Tax Deposits	996.14	
48683	01/07/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		1,087.79
	10012302			State P/R Tax Deposits	1,087.79	
48744	01/20/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		998.79
	10012302			State P/R Tax Deposits	998.79	
48749	01/28/15	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		501.76
	10012302			State P/R Tax Deposits	501.76	
<b>Total for EMPLOYMENT DEVELOPMENT DEPART</b>						<b>3,584.48</b>
48648	12/29/14	EURRB		EUREKA RUBBER STAMP CO.		1,216.95
	24315021			Street maintenance	1,216.95	
<b>Total for EUREKA RUBBER STAMP CO.</b>						<b>1,216.95</b>
48684	01/07/15	COMAS		FERNDALE TECH.		240.00
	30515012			Office expense	200.00	
	10215052			Professional services	40.00	
48721	01/15/15	COMAS		FERNDALE TECH.		201.45
	10125012			Office expense	201.45	
48776	01/30/15	COMAS		FERNDALE TECH.		441.91
	10125012			Office expense	441.91	
<b>Total for FERNDALE TECH.</b>						<b>883.36</b>

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Acct No.	Type	Override Description	Amount	Amount		
48649	12/29/14	FMCC	FORD CREDIT DEPT - 7171801 \ FORD CREDIT DEPT 7171801		9,114.06	9,114.06
10315014			Vehicle expense	9,114.06		
<b>Total for FORD CREDIT DEPT 7171801</b>						<b>9,114.06</b>
48685	01/07/15	FORAP	FORTUNA AUTO & TRUCK PARTS INC			135.12
24315014			Vehicle expense	135.12		
<b>Total for FORTUNA AUTO &amp; TRUCK PARTS INC</b>						<b>135.12</b>
48650	12/29/14	FRONT	FRONTIER			1,024.64
10155034			Telephone	276.60		
10215034			Telephone	358.65		
24315034			Telephone	77.43		
10615034			Telephone	153.47		
30515034			Telephone	158.49		
48750	01/28/15	FRONT	FRONTIER			1,016.92
10155034			Telephone	268.41		
10215034			Telephone	348.51		
24315034			Telephone	70.48		
10615034			Telephone	164.76		
30515034			Telephone	164.76		
<b>Total for FRONTIER</b>						<b>2,041.56</b>
48686	01/07/15	GECAP	GE CAPITAL			221.34
10165078			Copy machine expense	221.34		
<b>Total for GE CAPITAL</b>						<b>221.34</b>
48655	01/02/15	HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.			172.06
10215007			Medical insurance - PD	31.31		
10105007			Medical insurance- CM	7.14		
10125007			Insurance Med/Den/Vis - CLERKS	35.55		
25315007			Medical insurance - WW	1.29		
24315007			Medical insurance - TDA	8.98		
10315007			Medical insurance - STREETS	2.70		
22315007			Medical insurance - GAS TAX	7.08		
26315007			Medical insurance - DRAINAGE	4.78		
30515007			Medical insurance - SEWER	55.92		
10635007			Medical insurance - COMMUNITY	4.27		
10012260			Health insurance payable	13.04		

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Acct No.	Type			Override Description	Amount	Amount
48719	01/15/15		HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.		240.81
	10215007			Medical insurance - PD	87.82	
	10105007			Medical insurance- CM	7.14	
	10125007			Insurance Med/Den/Vis - CLERKS	56.29	
	25315007			Medical insurance - WW	1.29	
	24315007			Medical insurance - TDA	9.24	
	10315007			Medical insurance - STREETS	2.70	
	22315007			Medical insurance - GAS TAX	7.08	
	26315007			Medical insurance - DRAINAGE	12.09	
	30515007			Medical insurance - SEWER	39.59	
	10635007			Medical insurance - COMMUNITY	4.53	
	10012260			Health insurance payable	13.04	
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>						<b>412.87</b>
48687	01/07/15		HORBU	HORIZON BUSINESS SERVICES		43.54
	10215012			Office expense	43.54	
<b>Total for HORIZON BUSINESS SERVICES</b>						<b>43.54</b>
48777	01/30/15		HUML0D	HUMBOLDT LODGING ALLIANCE, INC.		10,501.98
	10175072.3			TOT 2% HLA QTRLY	10,501.98	
<b>Total for HUMBOLDT LODGING ALLIANCE, INC.</b>						<b>10,501.98</b>
48709	01/15/15		HUMTE	HUMBOLDT TERMITE & PEST		49.00
	10215020			Building and grounds maint.	49.00	
48725	01/15/15		HUMTE	HUMBOLDT TERMITE & PEST		130.00
	10635020			Buildings and grounds maintenance	130.00	
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>						<b>179.00</b>
48658	01/02/15		JAYPA	JAY PARRISH		400.00
	10165096			Car Allowance	400.00	
48778	01/30/15		JAYPA	JAY PARRISH		400.00
	10165096			Car Allowance	400.00	
<b>Total for JAY PARRISH</b>						<b>800.00</b>
48651	12/29/14		JJACPA	JJACPA, INC.		5,567.00
	10165054			Audit and accounting	5,567.00	
<b>Total for JJACPA, INC.</b>						<b>5,567.00</b>
48751	01/28/15		KRUGER	KRUGER		878.89
	30515121			Sewer plant maintenance	878.89	
<b>Total for KRUGER</b>						<b>878.89</b>
48710	01/15/15		LMREN	L & M RENNER, INC.		949.18
	10215016			Fuel	503.06	
	24315016			Vehicle Fuel	332.21	
	30515016			Vehicle gas	113.91	
<b>Total for L &amp; M RENNER, INC.</b>						<b>949.18</b>
48711	01/15/15		LEACA	LEAGUE OF CALIFORNIA CITIES		900.10
	10125044			Meetings and dues	900.10	

**City of Ferndale**

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 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
48722	01/15/15		LEACA	LEAGUE OF CALIFORNIA CITIES		50.00
10125044				Meetings and dues	50.00	
<b>Total for LEAGUE OF CALIFORNIA CITIES</b>						<b>950.10</b>
100	01/30/15	EFT	LAIF	LOCAL AGENCY INVESTMENT FUND		100,000.00
999				LAIF	100,000.00	
<b>Total for LOCAL AGENCY INVESTMENT FUND</b>						<b>100,000.00</b>
48652	12/29/14		MANHD	MANHARD CONSULTING LTD		2,845.00
10425052				General engineering	2,232.50	
10425053				Developer engineering	417.50	
21625020				Building and grounds maint	195.00	
<b>Total for MANHARD CONSULTING LTD</b>						<b>2,845.00</b>
48697	01/07/15		MENSU	MENDES SUPPLY CO.		276.47
10175024				Supplies - public restroom	276.47	
48712	01/15/15		MENSU	MENDES SUPPLY CO.		302.50
10175024				Supplies - public restroom	43.99	
10315021				Street maintenance	258.51	
<b>Total for MENDES SUPPLY CO.</b>						<b>578.97</b>
48713	01/15/15		MERFR	MERCER FRASER COMPANY		663.03
24315021				Street maintenance	663.03	
<b>Total for MERCER FRASER COMPANY</b>						<b>663.03</b>
48659	01/02/15		MIRRE	MIRANDA'S RESCUE		450.00
10225096				Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>						<b>450.00</b>
48688	01/07/15		MISSN	MISSION UNIFORM & LINEN		114.04
10635020				Buildings & grounds maintenance - Commu	96.95	
10175024				Supplies - public restroom	17.09	
<b>Total for MISSION UNIFORM &amp; LINEN</b>						<b>114.04</b>
48689	01/07/15		MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		1,193.50
10145052				Professional services	1,193.50	
<b>Total for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>						<b>1,193.50</b>
48653	12/29/14		NILCO	NILSEN COMPANY		209.04
30515121				Sewer plant maintenance	133.01	
10625020				Building and ground maint.	23.21	
10175024				Supplies - public restroom	10.74	
10155020				Building and ground maint.	42.08	
48752	01/28/15		NILCO	NILSEN COMPANY		241.76
30515121				Sewer plant maintenance	35.70	
24315020				Building & ground maintenance	17.40	
24315021				Street maintenance	114.34	
10175024				Supplies - public restroom	25.77	
10155020				Building and ground maint.	44.46	
10315020				Building and ground maint.	4.09	

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
<b>Total for NILSEN COMPANY</b>						<b>450.80</b>
48753	01/28/15		NORCO	NORTH COAST LABORATORIES LTD.		1,254.00
	30515157			Effluent testing	1,254.00	
<b>Total for NORTH COAST LABORATORIES LTD.</b>						<b>1,254.00</b>
48754	01/28/15		PACECORISK	PACIFIC ECORISK		6,274.40
	30515157			Testing and monitoring	6,274.40	
<b>Total for PACIFIC ECORISK</b>						<b>6,274.40</b>
48654	12/29/14		PACGA	PACIFIC GAS & ELECTRIC		1,309.72
	22315058			Street lighting	1,309.72	
48714	01/15/15		PACGA	PACIFIC GAS & ELECTRIC		6,823.78
	10175032			Electric - public restroom	23.12	
	10155032			Utilities electric	171.28	
	10215032			Utilities electric	177.42	
	30515032			Utilities - electric - plant	5,790.19	
	24315032			Utilities	229.26	
	10615032			Utilities	124.43	
	10625032			Utilities - electric	32.03	
	22315058			Street lighting	26.78	
	10635032			Utilities	249.27	
48755	01/28/15		PACGA	PACIFIC GAS & ELECTRIC		1,314.61
	22315058			Street lighting	1,314.61	
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>						<b>9,448.11</b>
48690	01/07/15		PLANW	PLANWEST PARTNERS, INC.		661.80
	10415052			General planning services	470.80	
	10415058			Special Planning Projects	191.00	
<b>Total for PLANWEST PARTNERS, INC.</b>						<b>661.80</b>
48756	01/28/15		POSTM	POSTMASTER		196.00
	10125012			Office expense	196.00	
<b>Total for POSTMASTER</b>						<b>196.00</b>
48715	01/15/15		RESTIF	RESTIF CLEANING SERVICES		100.00
	10635055			Contractual Services	100.00	
<b>Total for RESTIF CLEANING SERVICES</b>						<b>100.00</b>
48660	01/02/15		ROBSM	ROBIN SMITH		153.47
	10245052			Professional services	153.47	
<b>Total for ROBIN SMITH</b>						<b>153.47</b>
48661	01/02/15		SCOUTS	SCOUTS		450.00
	10165099			Miscellaneous	450.00	
<b>Total for SCOUTS</b>						<b>450.00</b>

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type	Override Description	Amount	Amount		
48757	01/28/15	SEQGA	SEQUOIA GAS COMPANY		928.81	
10155033			Utilities gas	610.11		
10615031			Gas	190.96		
10635033			Gas	22.74		
10635020			Buildings and grounds maintenance	105.00		
<b>Total for SEQUOIA GAS COMPANY</b>					<b>928.81</b>	
48716	01/15/15	SJLCONSTRUC	SJLCONSTRUCTION \ SJL CONSTRUCTION INC		1,109.51	
26315024			Supplies	1,109.51		
<b>Total for SJL CONSTRUCTION INC</b>					<b>1,109.51</b>	
48696	01/07/15	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		12,320.58	
10105007			Medical insurance	545.89		
10125007			Medical insurance	1,946.01		
25315007			Medical insurance	98.66		
10215007			Medical insurance	4,195.90		
24315007			Medical insurance	353.11		
10315007			Medical insurance	295.60		
22315007			Medical insurance	410.65		
26315007			Medical insurance	271.00		
30515007			Medical insurance	3,142.48		
10635007			Medical insurance	238.14		
10012260			Health insurance payable	823.14		
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>					<b>12,320.58</b>	
48691	01/07/15	STAPE	STAPLES CREDIT PLAN		343.77	
10125012			Office expense	127.29		
24315024			Special department	216.48		
<b>Total for STAPLES CREDIT PLAN</b>					<b>343.77</b>	
48723	01/15/15	FARSH	THE FARM SHOP		8,844.30	
10315020			Building and ground maint.	7,075.44		
24315021			Street maintenance	1,768.86		
48758	01/28/15	FARSH	THE FARM SHOP		65.13	
30515121			Sewer plant maintenance	65.13		
<b>Total for THE FARM SHOP</b>					<b>8,909.43</b>	
48692	01/07/15	FEREN	THE FERNDALE ENTERPRISE		185.25	
10115013			Advertising - Council	29.25		
24315014			Vehicle expense	156.00		
48759	01/28/15	FEREN	THE FERNDALE ENTERPRISE		32.50	
10115013			Advertising - Council	32.50		
<b>Total for THE FERNDALE ENTERPRISE</b>					<b>217.75</b>	
48760	01/28/15	THOMSONREUT	THOMSON REUTERS - WEST		167.71	
10215012			Office expense	167.71		
<b>Total for THOMSON REUTERS - WEST</b>					<b>167.71</b>	
48717	01/15/15	TIMST	TIMES STANDARD		1,016.10	
30515012			Office expense	1,016.10		

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Acct No.		Type		Override Description	Amount	Amount
<b>Total for TIMES STANDARD</b>						<b>1,016.10</b>
48693	01/07/15		TIPMO	TIPPLE MOTORS, INC.		72.71
	10215014			Vehicle expense	67.42	
	30515014			Vehicle expense	5.29	
<b>Total for TIPPLE MOTORS, INC.</b>						<b>72.71</b>
48724	01/15/15		TOWCO	TOWN & COUNTRY REFRIGERATION		507.26
	10635020			Buildings and grounds maintenance	507.26	
<b>Total for TOWN &amp; COUNTRY REFRIGERATION</b>						<b>507.26</b>
48761	01/28/15		TRICOUNTY	TRI COUNTY BANK		1,096.79
	26315194			Interest-Six Rivers loan	1,096.79	
<b>Total for TRI COUNTY BANK</b>						<b>1,096.79</b>
48720	01/15/15		USBNK	U.S. BANK CORPORATE PAYMENT SYSTEM		1,166.97
	24315021			Street maintenance	245.53	
	30515157			Testing and monitoring	306.85	
	30515121			Sewer plant maintenance	167.44	
	10175072.2			Employee appreciation	93.12	
	10125012			Office expense	181.35	
	30515012			Office expense	50.00	
	10115012			Office expense - Council	122.68	
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>						<b>1,166.97</b>
100	12/29/14	EFT	USTRE	UNITED STATES TREASURY		6,036.79
	10012301			Federal P/R Tax Deposits	6,036.79	
100	01/06/15	EFT	USTRE	UNITED STATES TREASURY		715.04
	10012301			Federal P/R Tax Deposits	715.04	
100	01/06/15	EFT	USTRE	UNITED STATES TREASURY		6,192.94
	10012301			Federal P/R Tax Deposits	6,192.94	
100	01/08/15	EFT	USTRE	UNITED STATES TREASURY		6,618.90
	10012301			Federal P/R Tax Deposits	6,618.90	
100	01/21/15	EFT	USTRE	UNITED STATES TREASURY		6,231.55
	10012301			Federal P/R Tax Deposits	6,231.55	
<b>Total for UNITED STATES TREASURY</b>						<b>25,795.22</b>
48762	01/28/15		VALLU	VALLEY LUMBER		73.02
	10155020			Building and ground maint.	30.61	
	24315021			Street maintenance	27.81	
	24315020			Building & ground maintenance	14.60	
<b>Total for VALLEY LUMBER</b>						<b>73.02</b>
48694	01/07/15		VERZN	VERIZON		279.57
	10155034			Telephone	49.42	
	10215034			Telephone	172.44	
	30515034			Telephone	45.88	
	24315034			Telephone	11.83	
<b>Total for VERIZON</b>						<b>279.57</b>

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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type	Override Description	Amount	Amount		
48718	01/15/15	WELF		WELLS FARGO FINANCIAL LEASING		134.38
10215024				Special department supply	134.38	
<b>Total for WELLS FARGO FINANCIAL LEASING</b>						<b>134.38</b>
48763	01/28/15	WDMCN		MOBLEY CONSTRUCTION INC \ WILLIAM DONNY MOBLE		3,075.00
30515030				Garbage/sludge	3,075.00	
<b>Total for WILLIAM DONNY MOBLEY CONSTRUCTI</b>						<b>3,075.00</b>
48695	01/07/15	XYLEM		XYLEM WATER SOLUTIONS U.S.A., INC.		4,729.44
30515121				Sewer plant maintenance	4,729.44	
<b>Total for XYLEM WATER SOLUTIONS U.S.A., INC.</b>						<b>4,729.44</b>
<b>Total for the 98 checks</b>					<b>237,475.03</b>	<b>237,475.03</b>

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## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
999	Suspense	100,000.00
10012250	Garnishments payable	278.76
10012260	Health insurance payable	967.18
10012301	Federal P/R Tax Deposits	25,795.22
10012302	State P/R Tax Deposits	3,584.48
10105007	Medical insurance	560.17
10105010	Deferred comp	0.00
10115012	Office expense - Council	122.68
10115013	Advertising - Council	61.75
10125007	Insurance Med/Den/Vis	2,037.85
10125010	Deferred retirement	0.00
10125012	Office expense	1,468.00
10125044	Meetings and dues	1,350.10
10145052	Professional services	1,193.50
10155020	Building and ground maint.	117.15
10155030	Trash service	61.70
10155031	Water	81.75
10155032	Utilities electric	171.28
10155033	Utilities gas	610.11
10155034	Telephone	594.43
10165054	Audit and accounting	6,167.00
10165055	Contractual services	180.00
10165078	Copy machine expense	330.23
10165096	Car Allowance	800.00
10165099	Miscellaneous	450.00
10175024	Supplies - public restroom	374.06
10175031	Water - public restroom	197.85
10175032	Electric - public restroom	23.12
10175072	Chamber of Commerce	4,766.04
10175072.2	Employee appreciation	93.12
10175072.3	TOT 2% HLA QTRLY	10,501.98
10215007	Medical insurance	4,315.03
10215010	Deferred retirement	0.00

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10215012	Office expense	280.19
10215014	Vehicle expense	67.42
10215016	Fuel	588.34
10215020	Building and grounds maint.	49.00
10215024	Special department supply	194.50
10215029	Water	90.09
10215032	Utilities electric	177.42
10215034	Telephone	879.60
10215035	Dispatch service	1,016.66
10215044	Meetings and dues	50.00
10215048	Training	1,468.00
10215052	Professional services	40.00
10225096	Animal control	450.00
10245052	Professional services	153.47
10315007	Medical insurance	301.00
10315010	Deferred retirement	0.00
10315014	Vehicle expense	9,114.06
10315020	Building and ground maint.	7,079.53
10315021	Street maintenance	258.51
10415052	General planning services	470.80
10415058	Special Planning Projects	191.00
10425052	General engineering	2,232.50
10425053	Developer engineering	417.50
10425056	Building plan check	5.48
10425056.1	Building product review	5.40
10435052	Building regulation/inspectio	124.78
10615024	Books	426.47
10615031	Gas	190.96
10615032	Utilities	124.43
10615033	Water	70.32
10615034	Telephone	318.23
10625020	Building and ground maint.	23.21
10625032	Utilities - electric	32.03
10625033	Water	301.90
10635007	Medical insurance	246.94
10635010	Deferred retirement	0.00

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10635020	Buildings and grounds maintenance	839.21
10635031	Water	165.58
10635032	Utilities	249.27
10635033	Gas	22.74
10635055	Contractual Services	100.00
21625020	Building and grounds maint	249.00
22315007	Medical insurance	424.81
22315010	Deferred retirement	0.00
22315058	Street lighting	2,651.11
24315007	Medical insurance	371.33
24315010	Deferred retirement	0.00
24315014	Vehicle expense	291.12
24315016	Fuel	332.21
24315020	Building & ground maintenance	32.00
24315021	Street maintenance	4,036.52
24315024	Special department	216.48
24315032	Utilities	229.26
24315033	Water	153.61
24315034	Telephone	159.74
25315007	Medical insurance	101.24
25315010	Deferred retirement	0.00
26315007	Medical insurance	287.87
26315010.1	Deferred compensation	0.00
26315024	Supplies	1,109.51
26315194	Interest-Six Rivers loan	1,096.79
30515007	Medical insurance	3,237.99
30515010	Deferred retirement	0.00
30515012	Office expense	1,266.10
30515014	Vehicle expense	5.29
30515016	Vehicle gas	113.91
30515030	Garbage/sludge	3,567.90
30515032	Utilities - electric - plant	5,931.17
30515034	Telephone	369.13
30515121	Sewer plant maintenance	6,009.61
30515157	Testing and monitoring	9,160.25

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**237,475.03**


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**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**  
**General Checking**  
 From 02/01/15 To 02/28/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				532,187.04
Deposit	02/18/15	AR Deposit			23,507.04	555,694.08
Deposit	02/18/15	AR Deposit			10,500.00	566,194.08
Deposit	02/25/15	AR Deposit			39,179.93	605,374.01
100	02/03/15	USDA RURAL DEVELOPMENT	USDA RURAL DE	55,658.12		549,715.89
100	02/03/15	UNITED STATES TREASURY		6,566.53		543,149.36
100	02/19/15	AFLAC - REMIT. PROCESSING SE		39.32		543,110.04
100	02/19/15	UNITED STATES TREASURY		6,336.50		536,773.54
48779	02/03/15	MARY ELLEN BOYNTON		83.29		536,690.25
48780	02/03/15	WILLIAM O. BRIGGS		147.31		536,542.94
48781	02/03/15	SHAWN C. GARDNER		1,367.19		535,175.75
48782	02/03/15	TIMOTHY W. MIRANDA		1,094.91		534,080.84
48783	02/03/15	DIANNA L. RICHARDSON		83.30		533,997.54
48784	02/03/15	JENNIFER L. CHURCH		1,023.57		532,973.97
48785	02/03/15	STEVE L. COPPINI		2,066.33		530,907.64
48786	02/03/15	DMITRIY GAVRYUSH		1,149.38		529,758.26
48787	02/03/15	RICKY M. HANNA		453.32		529,304.94
48788	02/03/15	JOHNNY F. HOPPIS		921.07		528,383.87
48789	02/03/15	TYLER JAMES		1,336.10		527,047.77
48790	02/03/15	JAY D. PARRISH		2,049.82		524,997.95
48791	02/03/15	BRET A. SMITH		1,350.93		523,647.02
48792	02/03/15	ADAM D. STRICKER		1,652.02		521,995.00
48793	02/03/15	KRISTENE M. TAVARES		1,193.41		520,801.59
48794	02/03/15	DONNA E. TIMMERMAN		1,401.43		519,400.16
48795	02/03/15	ROBERT A. WIDEMAN		1,286.99		518,113.17
48796	02/03/15	ARNOLD C. KEMP		599.02		517,514.15
48797	02/03/15	CALIFORNIA STATE DISBURSEM		278.76		517,235.39
48798	02/03/15	CITY OF FORTUNA		1,016.66		516,218.73
48799	02/03/15	CRAFTSMAN'S MALL		54.00		516,164.73
48800	02/03/15	EDWARD JONES & COMPANY		7,123.72		509,041.01
48801	02/03/15	EMPLOYMENT DEVELOPMENT D		1,074.18		507,966.83
48802	02/03/15	JJACPA, INC.		1,000.00		506,966.83
48803	02/03/15	MANHARD CONSULTING LTD		8,164.50		498,802.33
48804	02/03/15	MIRANDA'S RESCUE		450.00		498,352.33
48805	02/03/15	NORTH COAST LABORATORIES L		759.00		497,593.33
48806	02/03/15	ROBIN SMITH		153.47		497,439.86
48807	02/03/15	SHRED AWARE		74.00		497,365.86
48808	02/03/15	TRI COUNTY BANK		1,096.79		496,269.07
48809	02/03/15	HEALTHSMART BENEFIT SOLUT		185.81		496,083.26
48810	02/03/15	SPECIAL DISTRICT RISK MANAGE		867.09		495,216.17
48811	02/03/15	INSTITUTE FOR LOCAL GOVERNM		600.00		494,616.17
		Memo: TRAINING FOR DOUG BROWER AND JAY PARRISH				
48812	02/12/15	DENNIS AND SHARON DECARLI		1,300.00		493,316.17
48813	02/17/15	JENNIFER L. CHURCH		1,145.81		492,170.36
48814	02/17/15	STEVE L. COPPINI		1,900.58		490,269.78

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 02/01/15 To 02/28/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
48815	02/17/15	DMITRIY GAVRYUSH		1,096.08		489,173.70
48816	02/17/15	RICKY M. HANNA		453.32		488,720.38
48817	02/17/15	JOHNNY F. HOPPIS		1,186.40		487,533.98
48818	02/17/15	JAY D. PARRISH		2,049.83		485,484.15
48819	02/17/15	BRET A. SMITH		1,350.94		484,133.21
48820	02/17/15	ADAM D. STRICKER		1,346.23		482,786.98
48821	02/17/15	KRISTENE M. TAVARES		1,172.75		481,614.23
48822	02/17/15	DONNA E. TIMMERMAN		1,249.53		480,364.70
48823	02/17/15	ROBERT A. WIDEMAN		1,318.49		479,046.21
48824	02/17/15	TYLER JAMES		1,329.35		477,716.86
48825	02/17/15	MARY ELLEN BOYNTON		64.79		477,652.07
48826	02/17/15	WILLIAM O. BRIGGS		119.63		477,532.44
48827	02/17/15	SHAWN C. GARDNER		1,304.94		476,227.50
48828	02/17/15	NANCY S. KAYTIS-SLOCUM		46.27		476,181.23
48829	02/17/15	TIMOTHY W. MIRANDA		969.26		475,211.97
48830	02/17/15	DIANNA L. RICHARDSON		18.51		475,193.46
48831	02/17/15	MARIA A. ROSA		217.88		474,975.58
48832	02/17/15	BONNIE K. VON BRAUN		26.55		474,949.03
48833	02/17/15	BAKER & TAYLOR		290.60		474,658.43
48834	02/17/15	CRYSTAL SPRINGS BOTTLED WA		32.50		474,625.93
48835	02/17/15	DEPARTMENT OF JUSTICE		35.00		474,590.93
48836	02/17/15	DOCUSTATION	DOCUSTATION I	214.27		474,376.66
48837	02/17/15	FERNDALE TECH.		80.00		474,296.66
48838	02/17/15	GE CAPITAL		221.34		474,075.32
48839	02/17/15	HORIZON BUSINESS SERVICES		54.28		474,021.04
48840	02/17/15	HUMBOLDT TERMITE & PEST		114.00		473,907.04
48841	02/17/15	HUMMEL TIRE & WHEEL, INC		571.31		473,335.73
48842	02/17/15	L & M RENNER, INC.		941.72		472,394.01
48843	02/17/15	MISSION UNIFORM & LINEN		81.24		472,312.77
48844	02/17/15	MITCHELL, BRISSO. DELANEY &		3,413.00		468,899.77
48845	02/17/15	PACIFIC GAS & ELECTRIC		6,612.84		462,286.93
48846	02/17/15	QUILL		105.32		462,181.61
48847	02/17/15	REDI-RENTS INC		37.63		462,143.98
48848	02/17/15	RESTIF CLEANING SERVICES		100.00		462,043.98
48849	02/17/15	ROBERT WIDEMAN		39.32		462,004.66
48850	02/17/15	SEQUOIA GAS COMPANY		927.13		461,077.53
48851	02/17/15	SPECIALTY TRAFFIC SYSTEMS		491.18		460,586.35
48852	02/17/15	TIPPLE MOTORS, INC.		63.52		460,522.83
48853	02/17/15	U.S. BANK CORPORATE PAYMEN		154.34		460,368.49
48854	02/17/15	WELLS FARGO FINANCIAL LEA		134.38		460,234.11
48855	02/17/15	SPECIAL DISTRICT RISK MANAGE		13,962.79		446,271.32
48856	02/18/15	EMPLOYMENT DEVELOPMENT D		1,022.04		445,249.28
48857	02/24/15	AYCOCK & EDGMON		1,060.00		444,189.28
48858	02/24/15	BRET SMITH		54.53		444,134.75
48859	02/24/15	DEMCO SUPPLY COMPANY		116.90		444,017.85

**City of Ferndale**

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**Checkbook Register**

## General Checking

From 02/01/15 To 02/28/15 - By Check Number

<b>Number</b>	<b>Date</b>	<b>Payee/Description</b>	<b>Vendor Name</b>	<b>Checks \ Payments</b>	<b>Deposits \ Additions</b>	<b>Balance</b>
48860	02/24/15	EEL RIVER DISPOSAL		277.30		443,740.55
48861	02/24/15	HACH COMPANY		81.22		443,659.33
48862	02/24/15	MENDES SUPPLY CO.		55.58		443,603.75
48863	02/24/15	NILSEN COMPANY		600.73		443,003.02
48864	02/24/15	PACIFIC GAS & ELECTRIC		1,319.59		441,683.43
48865	02/24/15	PR. DIAMOND PRODUCTS INC.		174.00		441,509.43
48866	02/24/15	THE FARM SHOP		39.10		441,470.33
48867	02/24/15	THE FERNDALE ENTERPRISE		87.50		441,382.83
48868	02/24/15	TIMES STANDARD		186.04		441,196.79
48869	02/24/15	USABLUEBOOK		255.79		440,941.00
48870	02/24/15	VALLEY LUMBER		964.13		439,976.87
48871	02/24/15	WILDWOOD SAW		126.17		439,850.70
48872	02/24/15	JAY PARRISH		400.00		439,450.70
				<b>165,923.31</b>	<b>73,186.97</b>	

**City of Ferndale**

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**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
100	02/19/15	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
10012260				Health insurance payable	39.32	
<b>Total for AFLAC - REMIT. PROCESSING SERV.</b>						<b>39.32</b>
48796	02/03/15		ARNKE	ARNOLD C. KEMP		599.02
10435052				Building regulation/inspectio	599.02	
<b>Total for ARNOLD C. KEMP</b>						<b>599.02</b>
48857	02/24/15		PHIAY	AYCOCK & EDGMON		1,060.00
10165054				Audit and accounting	1,060.00	
<b>Total for AYCOCK &amp; EDGMON</b>						<b>1,060.00</b>
48833	02/17/15		BAKTA	BAKER & TAYLOR		290.60
10615024				Books	290.60	
<b>Total for BAKER &amp; TAYLOR</b>						<b>290.60</b>
48858	02/24/15		BRSMT	BRET SMITH		54.53
10215012				Office expense	54.53	
<b>Total for BRET SMITH</b>						<b>54.53</b>
48797	02/03/15		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		278.76
10012250				Garnishments payable	278.76	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>						<b>278.76</b>
48798	02/03/15		CITFO	CITY OF FORTUNA		1,016.66
10215035				Dispatch service	1,016.66	
<b>Total for CITY OF FORTUNA</b>						<b>1,016.66</b>
48799	02/03/15		CRAFT	CRAFTSMAN'S MALL		54.00
21625020				Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>						<b>54.00</b>
48834	02/17/15		CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.		32.50
10215012				Office expense	32.50	
<b>Total for CRYSTAL SPRINGS BOTTLED WATER CO.</b>						<b>32.50</b>
48859	02/24/15		DEMCO	DEMCO SUPPLY COMPANY		116.90
10615024				Books	116.90	
<b>Total for DEMCO SUPPLY COMPANY</b>						<b>116.90</b>
48812	02/12/15		DECARLI	DENNIS AND SHARON DECARLI		1,300.00
10315021				Street maintenance	1,300.00	
<b>Total for DENNIS AND SHARON DECARLI</b>						<b>1,300.00</b>
48835	02/17/15		DEPJU	DEPARTMENT OF JUSTICE		35.00
10215052				Professional services	35.00	
<b>Total for DEPARTMENT OF JUSTICE</b>						<b>35.00</b>
48836	02/17/15		DOCST	DOCUSTATION INC. \ DOCUSTATION		214.27
10165078				Copy machine expense	214.27	

**City of Ferndale**

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**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
<b>Total for DOCUSTATION</b>						<b>214.27</b>
48800	02/03/15		EDWJO	EDWARD JONES & COMPANY		7,123.72
	10105010			Deferred comp	753.70	
	10215010			Deferred retirement	1,849.70	
	10315010			Deferred retirement	211.97	
	22315010			Deferred retirement	235.52	
	26315010.1			Deferred compensation	203.90	
	30515010			Deferred retirement	3,450.74	
	10635010			Deferred retirement	184.69	
	24315010			Deferred retirement	233.50	
<b>Total for EDWARD JONES &amp; COMPANY</b>						<b>7,123.72</b>
48860	02/24/15		EELRI	EEL RIVER DISPOSAL		277.30
	10155030			Trash service	30.85	
	30515030			Garbage/sludge	246.45	
<b>Total for EEL RIVER DISPOSAL</b>						<b>277.30</b>
48801	02/03/15		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		1,074.18
	10012302			State P/R Tax Deposits	1,074.18	
48856	02/18/15		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		1,022.04
	10012302			State P/R Tax Deposits	1,022.04	
<b>Total for EMPLOYMENT DEVELOPMENT DEPART</b>						<b>2,096.22</b>
48837	02/17/15		COMAS	FERNDALE TECH.		80.00
	10125012			Office expense	80.00	
<b>Total for FERNDALE TECH.</b>						<b>80.00</b>
48838	02/17/15		GECAP	GE CAPITAL		221.34
	10165078			Copy machine expense	221.34	
<b>Total for GE CAPITAL</b>						<b>221.34</b>
48861	02/24/15		HACCO	HACH COMPANY		81.22
	30515121			Sewer plant maintenance	81.22	
<b>Total for HACH COMPANY</b>						<b>81.22</b>
48809	02/03/15		HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.		185.81
	10215007			Medical insurance - PD	35.55	
	10105007			Medical insurance- CM	7.14	
	10125007			Insurance Med/Den/Vis - CLERKS	61.31	
	25315007			Medical insurance - WW	1.29	
	24315007			Medical insurance - TDA	8.98	
	10315007			Medical insurance - STREETS	2.70	
	22315007			Medical insurance - GAS TAX	8.33	
	26315007			Medical insurance - DRAINAGE	4.78	
	30515007			Medical insurance - SEWER	38.42	
	10635007			Medical insurance - COMMUNITY	4.27	
	10012260			Health insurance payable	13.04	
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>						<b>185.81</b>

**City of Ferndale**

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**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15  
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Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
48839	02/17/15		HORBU	HORIZON BUSINESS SERVICES		54.28
10215012				Office expense	54.28	
<b>Total for HORIZON BUSINESS SERVICES</b>						<b>54.28</b>
48840	02/17/15		HUMTE	HUMBOLDT TERMITE & PEST		114.00
10635020				Buildings and grounds maintenance	65.00	
10215020				Building and grounds maint.	49.00	
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>						<b>114.00</b>
48841	02/17/15		HUMTI	HUMMEL TIRE & WHEEL, INC		571.31
10215014				Vehicle expense	571.31	
<b>Total for HUMMEL TIRE &amp; WHEEL, INC</b>						<b>571.31</b>
48811	02/03/15			INSTITUTE FOR LOCAL GOVERNMENT		600.00
10115044				Meeting and dues - Council	600.00	
				Memo: TRAINING FOR DOUG BROWER AND JAY PARRISH		
<b>Total for INSTITUTE FOR LOCAL GOVERNMENT</b>						<b>600.00</b>
48872	02/24/15		JAYPA	JAY PARRISH		400.00
10165096				Car Allowance	400.00	
<b>Total for JAY PARRISH</b>						<b>400.00</b>
48802	02/03/15		JJACPA	JJACPA, INC.		1,000.00
10165054				Audit and accounting	1,000.00	
<b>Total for JJACPA, INC.</b>						<b>1,000.00</b>
48842	02/17/15		LMREN	L & M RENNER, INC.		941.72
10215016				Fuel	499.11	
24315016				Vehicle Fuel	329.60	
30515016				Vehicle gas	113.01	
<b>Total for L &amp; M RENNER, INC.</b>						<b>941.72</b>
48803	02/03/15		MANHD	MANHARD CONSULTING LTD		8,164.50
10425052				General engineering	2,975.50	
10425053				Developer engineering	1,736.00	
10315095				Capital outlay	105.00	
40315052				Plans, specs & estimates	3,348.00	
<b>Total for MANHARD CONSULTING LTD</b>						<b>8,164.50</b>
48862	02/24/15		MENSU	MENDES SUPPLY CO.		55.58
10615020				Building and ground maint.	55.58	
<b>Total for MENDES SUPPLY CO.</b>						<b>55.58</b>
48804	02/03/15		MIRRE	MIRANDA'S RESCUE		450.00
10225096				Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>						<b>450.00</b>
48843	02/17/15		MISSN	MISSION UNIFORM & LINEN		81.24
10635020				Buildings & grounds maintenance - Commu	68.63	
10175024				Supplies - public restroom	12.61	

**City of Ferndale**

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Acct No.	Type	Override Description	Amount	Amount		
<b>Total for MISSION UNIFORM &amp; LINEN</b>					<b>81.24</b>	
48844	02/17/15	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		3,413.00	
	10145052		Professional services	3,413.00		
<b>Total for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>					<b>3,413.00</b>	
48863	02/24/15	NILCO	NILSEN COMPANY		600.73	
	20625020		Blding/Grd Mnt.	24.69		
	10215012		Office expense	41.54		
	30515121		Sewer plant maintenance	480.88		
	10625020		Building and ground maint.	53.48		
	24315088		Equipment repair	0.14		
<b>Total for NILSEN COMPANY</b>					<b>600.73</b>	
48805	02/03/15	NORCO	NORTH COAST LABORATORIES LTD.		759.00	
	30515157		Effluent testing	759.00		
<b>Total for NORTH COAST LABORATORIES LTD.</b>					<b>759.00</b>	
48845	02/17/15	PACGA	PACIFIC GAS & ELECTRIC		6,612.84	
	10175032		Electric - public restroom	21.67		
	10155032		Utilities electric	181.42		
	10215032		Utilities electric	187.15		
	30515032		Utilities - electric - plant	5,500.60		
	24315032		Utilities	243.29		
	10615032		Utilities	131.04		
	10625032		Utilities - electric	67.56		
	22315058		Street lighting	25.53		
	10635032		Utilities	254.58		
48864	02/24/15	PACGA	PACIFIC GAS & ELECTRIC		1,319.59	
	22315058		Street lighting	1,319.59		
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>					<b>7,932.43</b>	
48865	02/24/15	PRDPI	PR. DIAMOND PRODUCTS INC.		174.00	
	10315021		Street maintenance	174.00		
<b>Total for PR. DIAMOND PRODUCTS INC.</b>					<b>174.00</b>	
48846	02/17/15	QUILL	QUILL		105.32	
	10615012		Office expense	105.32		
<b>Total for QUILL</b>					<b>105.32</b>	
48847	02/17/15	REDIRENTS	REDI-RENTS INC		37.63	
	30515121		Sewer plant maintenance	37.63		
<b>Total for REDI-RENTS INC</b>					<b>37.63</b>	
48848	02/17/15	RESTIF	RESTIF CLEANING SERVICES		100.00	
	10635055		Contractual Services	100.00		
<b>Total for RESTIF CLEANING SERVICES</b>					<b>100.00</b>	
48849	02/17/15	ROBWIDEMAN	ROBERT WIDEMAN		39.32	
	10215012		Office expense	39.32		

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Acct No.		Type		Override Description	Amount	Amount
<b>Total for ROBERT WIDEMAN</b>						<b>39.32</b>
48806	02/03/15		ROBSM	ROBIN SMITH		153.47
	10245052			Professional services	153.47	
<b>Total for ROBIN SMITH</b>						<b>153.47</b>
48850	02/17/15		SEQGA	SEQUOIA GAS COMPANY		927.13
	10155033			Utilities gas	324.69	
	10615031			Gas	345.34	
	10635033			Gas	257.10	
<b>Total for SEQUOIA GAS COMPANY</b>						<b>927.13</b>
48807	02/03/15		SHREDAWARE	SHRED AWARE		74.00
	10125012			Office expense	74.00	
<b>Total for SHRED AWARE</b>						<b>74.00</b>
48810	02/03/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		867.09
	10105007			Medical insurance	25.63	
	10125007			Medical insurance	101.53	
	25315007			Medical insurance	0.77	
	10215007			Medical insurance	214.20	
	24315007			Medical insurance	19.80	
	10315007			Medical insurance	15.42	
	22315007			Medical insurance	15.68	
	26315007			Medical insurance	18.77	
	30515007			Medical insurance	208.19	
	10635007			Medical insurance	14.14	
	10012260			Health insurance payable	232.96	
48855	02/17/15		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		13,962.79
	10105007			Medical insurance	545.82	
	10125007			Medical insurance	1,946.01	
	25315007			Medical insurance	98.86	
	10215007			Medical insurance	4,195.89	
	24315007			Medical insurance	353.11	
	10315007			Medical insurance	295.60	
	22315007			Medical insurance	410.64	
	26315007			Medical insurance	271.00	
	30515007			Medical insurance	4,784.58	
	10635007			Medical insurance	238.14	
	10012260			Health insurance payable	823.14	
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>						<b>14,829.88</b>
48851	02/17/15		SPETR	SPECIALTY TRAFFIC SYSTEMS		491.18
	10315021			Street maintenance	491.18	
<b>Total for SPECIALTY TRAFFIC SYSTEMS</b>						<b>491.18</b>
48866	02/24/15		FARSH	THE FARM SHOP		39.10
	24315088			Equipment repair	39.10	
<b>Total for THE FARM SHOP</b>						<b>39.10</b>

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 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type			Override Description	Amount	Amount
48867	02/24/15		FEREN	THE FERNDALE ENTERPRISE		87.50
	10115013			Advertising - Council	32.50	
	10615024			Books	55.00	
<b>Total for THE FERNDALE ENTERPRISE</b>						<b>87.50</b>
48868	02/24/15		TIMST	TIMES STANDARD		186.04
	10125012			Office expense	186.04	
<b>Total for TIMES STANDARD</b>						<b>186.04</b>
48852	02/17/15		TIPMO	TIPPLE MOTORS, INC.		63.52
	10215014			Vehicle expense	63.52	
<b>Total for TIPPLE MOTORS, INC.</b>						<b>63.52</b>
48808	02/03/15		TRICOUNTY	TRI COUNTY BANK		1,096.79
	26315194			Interest-Six Rivers loan	1,096.79	
<b>Total for TRI COUNTY BANK</b>						<b>1,096.79</b>
48853	02/17/15		USBNK	U.S. BANK CORPORATE PAYMENT SYSTEM		154.34
	10125012			Office expense	139.29	
	22315024			Special department supplies	15.05	
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>						<b>154.34</b>
100	02/03/15	EFT	USTRE	UNITED STATES TREASURY		6,566.53
	10012301			Federal P/R Tax Deposits	6,566.53	
100	02/19/15	EFT	USTRE	UNITED STATES TREASURY		6,336.50
	10012301			Federal P/R Tax Deposits	6,336.50	
<b>Total for UNITED STATES TREASURY</b>						<b>12,903.03</b>
48869	02/24/15		USABL	USABBLUEBOOK		255.79
	30515121			Sewer plant maintenance	255.79	
<b>Total for USABBLUEBOOK</b>						<b>255.79</b>
100	02/03/15	EFT	USDAR	USDA RURAL DEVELOPMENT (1) \ USDA RURAL DEVELOPM		55,658.12
	30515190			USDA loan	55,658.12	
<b>Total for USDA RURAL DEVELOPMENT</b>						<b>55,658.12</b>
48870	02/24/15		VALLU	VALLEY LUMBER		964.13
	10625020			Building and ground maint.	3.32	
	10315020			Building and ground maint.	107.32	
	10175024			Supplies - public restroom	34.93	
	10315021			Street maintenance	66.07	
	26315024			Supplies	752.49	
<b>Total for VALLEY LUMBER</b>						<b>964.13</b>
48854	02/17/15		WELF	WELLS FARGO FINANCIAL LEASING		134.38
	10215024			Special department supply	134.38	
<b>Total for WELLS FARGO FINANCIAL LEASING</b>						<b>134.38</b>
48871	02/24/15		WILSA	WILDWOOD SAW		126.17
	24315088			Equipment repair	126.17	

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

**Total for WILDWOOD SAW**

126.17

**Total for the 61 checks**

128,895.80

128,895.80

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
10012250	Garnishments payable	278.76
10012260	Health insurance payable	1,108.46
10012301	Federal P/R Tax Deposits	12,903.03
10012302	State P/R Tax Deposits	2,096.22
10105007	Medical insurance	578.59
10105010	Deferred comp	753.70
10115013	Advertising - Council	32.50
10115044	Meeting and dues - Council	600.00
10125007	Insurance Med/Den/Vis	2,108.85
10125012	Office expense	479.33
10145052	Professional services	3,413.00
10155030	Trash service	30.85
10155032	Utilities electric	181.42
10155033	Utilities gas	324.69
10165054	Audit and accounting	2,060.00
10165078	Copy machine expense	435.61
10165096	Car Allowance	400.00
10175024	Supplies - public restroom	47.54
10175032	Electric - public restroom	21.67
10215007	Medical insurance	4,445.64
10215010	Deferred retirement	1,849.70
10215012	Office expense	222.17
10215014	Vehicle expense	634.83
10215016	Fuel	499.11
10215020	Building and grounds maint.	49.00
10215024	Special department supply	134.38
10215032	Utilities electric	187.15
10215035	Dispatch service	1,016.66
10215052	Professional services	35.00
10225096	Animal control	450.00
10245052	Professional services	153.47
10315007	Medical insurance	313.72
10315010	Deferred retirement	211.97

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

10315020	Building and ground maint.	107.32
10315021	Street maintenance	2,031.25
10315095	Capital outlay	105.00
10425052	General engineering	2,975.50
10425053	Developer engineering	1,736.00
10435052	Building regulation/inspectio	599.02
10615012	Office expense	105.32
10615020	Building and ground maint.	55.58
10615024	Books	462.50
10615031	Gas	345.34
10615032	Utilities	131.04
10625020	Building and ground maint.	56.80
10625032	Utilities - electric	67.56
10635007	Medical insurance	256.55
10635010	Deferred retirement	184.69
10635020	Buildings and grounds maintenance	133.63
10635032	Utilities	254.58
10635033	Gas	257.10
10635055	Contractual Services	100.00
20625020	Blding/Grd Mnt.	24.69
21625020	Building and grounds maint	54.00
22315007	Medical insurance	434.65
22315010	Deferred retirement	235.52
22315024	Special department supplies	15.05
22315058	Street lighting	1,345.12
24315007	Medical insurance	381.89
24315010	Deferred retirement	233.50
24315016	Fuel	329.60
24315032	Utilities	243.29
24315088	Equipment repair	165.41
25315007	Medical insurance	100.92
26315007	Medical insurance	294.55
26315010.1	Deferred compensation	203.90
26315024	Supplies	752.49
26315194	Interest-Six Rivers loan	1,096.79
30515007	Medical insurance	5,031.19

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 02/01/15 To 02/28/15

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

30515010	Deferred retirement	3,450.74
30515016	Vehicle gas	113.01
30515030	Garbage/sludge	246.45
30515032	Utilities - electric - plant	5,500.60
30515121	Sewer plant maintenance	855.52
30515157	Testing and monitoring	759.00
30515190	USDA loan	55,658.12
40315052	Plans, specs & estimates	3,348.00
		<hr/> <b>128,895.80</b> <hr/>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 02/01/15 To 02/28/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				532,187.04
Deposit	02/18/15	AR Deposit			23,507.04	555,694.08
Deposit	02/18/15	AR Deposit			10,500.00	566,194.08
Deposit	02/25/15	AR Deposit			39,179.93	605,374.01
100	02/03/15	USDA RURAL DEVELOPMENT	USDA RURAL DE	55,658.12		549,715.89
100	02/03/15	UNITED STATES TREASURY		6,566.53		543,149.36
100	02/19/15	AFLAC - REMIT. PROCESSING SE		39.32		543,110.04
100	02/19/15	UNITED STATES TREASURY		6,336.50		536,773.54
48779	02/03/15	MARY ELLEN BOYNTON		83.29		536,690.25
48780	02/03/15	WILLIAM O. BRIGGS		147.31		536,542.94
48781	02/03/15	SHAWN C. GARDNER		1,367.19		535,175.75
48782	02/03/15	TIMOTHY W. MIRANDA		1,094.91		534,080.84
48783	02/03/15	DIANNA L. RICHARDSON		83.30		533,997.54
48784	02/03/15	JENNIFER L. CHURCH		1,023.57		532,973.97
48785	02/03/15	STEVE L. COPPINI		2,066.33		530,907.64
48786	02/03/15	DMITRIY GAVRYUSH		1,149.38		529,758.26
48787	02/03/15	RICKY M. HANNA		453.32		529,304.94
48788	02/03/15	JOHNNY F. HOPPIS		921.07		528,383.87
48789	02/03/15	TYLER JAMES		1,336.10		527,047.77
48790	02/03/15	JAY D. PARRISH		2,049.82		524,997.95
48791	02/03/15	BRET A. SMITH		1,350.93		523,647.02
48792	02/03/15	ADAM D. STRICKER		1,652.02		521,995.00
48793	02/03/15	KRISTENE M. TAVARES		1,193.41		520,801.59
48794	02/03/15	DONNA E. TIMMERMAN		1,401.43		519,400.16
48795	02/03/15	ROBERT A. WIDEMAN		1,286.99		518,113.17
48796	02/03/15	ARNOLD C. KEMP		599.02		517,514.15
48797	02/03/15	CALIFORNIA STATE DISBURSEM		278.76		517,235.39
48798	02/03/15	CITY OF FORTUNA		1,016.66		516,218.73
48799	02/03/15	CRAFTSMAN'S MALL		54.00		516,164.73
48800	02/03/15	EDWARD JONES & COMPANY		7,123.72		509,041.01
48801	02/03/15	EMPLOYMENT DEVELOPMENT D		1,074.18		507,966.83
48802	02/03/15	JJACPA, INC.		1,000.00		506,966.83
48803	02/03/15	MANHARD CONSULTING LTD		8,164.50		498,802.33
48804	02/03/15	MIRANDA'S RESCUE		450.00		498,352.33
48805	02/03/15	NORTH COAST LABORATORIES L		759.00		497,593.33
48806	02/03/15	ROBIN SMITH		153.47		497,439.86
48807	02/03/15	SHRED AWARE		74.00		497,365.86
48808	02/03/15	TRI COUNTY BANK		1,096.79		496,269.07
48809	02/03/15	HEALTHSMART BENEFIT SOLUT		185.81		496,083.26
48810	02/03/15	SPECIAL DISTRICT RISK MANAGE		867.09		495,216.17
48811	02/03/15	INSTITUTE FOR LOCAL GOVERNM		600.00		494,616.17
		Memo: TRAINING FOR DOUG BROWER AND JAY PARRISH				
48812	02/12/15	DENNIS AND SHARON DECARLI		1,300.00		493,316.17
48813	02/17/15	JENNIFER L. CHURCH		1,145.81		492,170.36
48814	02/17/15	STEVE L. COPPINI		1,900.58		490,269.78

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 02/01/15 To 02/28/15 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
48815	02/17/15	DMITRIY GAVRYUSH		1,096.08		489,173.70
48816	02/17/15	RICKY M. HANNA		453.32		488,720.38
48817	02/17/15	JOHNNY F. HOPPIS		1,186.40		487,533.98
48818	02/17/15	JAY D. PARRISH		2,049.83		485,484.15
48819	02/17/15	BRET A. SMITH		1,350.94		484,133.21
48820	02/17/15	ADAM D. STRICKER		1,346.23		482,786.98
48821	02/17/15	KRISTENE M. TAVARES		1,172.75		481,614.23
48822	02/17/15	DONNA E. TIMMERMAN		1,249.53		480,364.70
48823	02/17/15	ROBERT A. WIDEMAN		1,318.49		479,046.21
48824	02/17/15	TYLER JAMES		1,329.35		477,716.86
48825	02/17/15	MARY ELLEN BOYNTON		64.79		477,652.07
48826	02/17/15	WILLIAM O. BRIGGS		119.63		477,532.44
48827	02/17/15	SHAWN C. GARDNER		1,304.94		476,227.50
48828	02/17/15	NANCY S. KAYTIS-SLOCUM		46.27		476,181.23
48829	02/17/15	TIMOTHY W. MIRANDA		969.26		475,211.97
48830	02/17/15	DIANNA L. RICHARDSON		18.51		475,193.46
48831	02/17/15	MARIA A. ROSA		217.88		474,975.58
48832	02/17/15	BONNIE K. VON BRAUN		26.55		474,949.03
48833	02/17/15	BAKER & TAYLOR		290.60		474,658.43
48834	02/17/15	CRYSTAL SPRINGS BOTTLED WA		32.50		474,625.93
48835	02/17/15	DEPARTMENT OF JUSTICE		35.00		474,590.93
48836	02/17/15	DOCUSTATION	DOCUSTATION I	214.27		474,376.66
48837	02/17/15	FERNDALE TECH.		80.00		474,296.66
48838	02/17/15	GE CAPITAL		221.34		474,075.32
48839	02/17/15	HORIZON BUSINESS SERVICES		54.28		474,021.04
48840	02/17/15	HUMBOLDT TERMITE & PEST		114.00		473,907.04
48841	02/17/15	HUMMEL TIRE & WHEEL, INC		571.31		473,335.73
48842	02/17/15	L & M RENNER, INC.		941.72		472,394.01
48843	02/17/15	MISSION UNIFORM & LINEN		81.24		472,312.77
48844	02/17/15	MITCHELL, BRISSO. DELANEY &		3,413.00		468,899.77
48845	02/17/15	PACIFIC GAS & ELECTRIC		6,612.84		462,286.93
48846	02/17/15	QUILL		105.32		462,181.61
48847	02/17/15	REDI-RENTS INC		37.63		462,143.98
48848	02/17/15	RESTIF CLEANING SERVICES		100.00		462,043.98
48849	02/17/15	ROBERT WIDEMAN		39.32		462,004.66
48850	02/17/15	SEQUOIA GAS COMPANY		927.13		461,077.53
48851	02/17/15	SPECIALTY TRAFFIC SYSTEMS		491.18		460,586.35
48852	02/17/15	TIPPLE MOTORS, INC.		63.52		460,522.83
48853	02/17/15	U.S. BANK CORPORATE PAYMEN		154.34		460,368.49
48854	02/17/15	WELLS FARGO FINANCIAL LEA		134.38		460,234.11
48855	02/17/15	SPECIAL DISTRICT RISK MANAGE		13,962.79		446,271.32
48856	02/18/15	EMPLOYMENT DEVELOPMENT D		1,022.04		445,249.28
48857	02/24/15	AYCOCK & EDGMON		1,060.00		444,189.28
48858	02/24/15	BRET SMITH		54.53		444,134.75
48859	02/24/15	DEMCO SUPPLY COMPANY		116.90		444,017.85

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 02/01/15 To 02/28/15 - By Check Number

<b>Number</b>	<b>Date</b>	<b>Payee/Description</b>	<b>Vendor Name</b>	<b>Checks \ Payments</b>	<b>Deposits \ Additions</b>	<b>Balance</b>
48860	02/24/15	EEL RIVER DISPOSAL		277.30		443,740.55
48861	02/24/15	HACH COMPANY		81.22		443,659.33
48862	02/24/15	MENDES SUPPLY CO.		55.58		443,603.75
48863	02/24/15	NILSEN COMPANY		600.73		443,003.02
48864	02/24/15	PACIFIC GAS & ELECTRIC		1,319.59		441,683.43
48865	02/24/15	PR. DIAMOND PRODUCTS INC.		174.00		441,509.43
48866	02/24/15	THE FARM SHOP		39.10		441,470.33
48867	02/24/15	THE FERNDALE ENTERPRISE		87.50		441,382.83
48868	02/24/15	TIMES STANDARD		186.04		441,196.79
48869	02/24/15	USABLUEBOOK		255.79		440,941.00
48870	02/24/15	VALLEY LUMBER		964.13		439,976.87
48871	02/24/15	WILDWOOD SAW		126.17		439,850.70
48872	02/24/15	JAY PARRISH		400.00		439,450.70
				<b>165,923.31</b>	<b>73,186.97</b>	

City of Ferndale  
Financial Statements  
January 31, 2015

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

City of Ferndale  
Financial Statements  
January 31, 2015

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City of Ferndale  
General Fund  
Balance Sheet  
As of January 31, 2015

ASSETS

Current Assets

Cash	\$	336,232.81	
Petty cash		152.59	
Cash-Restricted-insurance		15,000.00	
Revenue receivable		475.00	
Employee Advances		1,636.36	
Due from other funds		<u>107,276.59</u>	
Total Current Assets			<u>\$ 460,773.35</u>

TOTAL ASSETS \$ 460,773.35

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	7,002.48	
Garnishments payable		164.27	
Health insurance payable		7,041.72	
Federal withholding payable		5,364.45	
FICA payable		7,486.00	
State withholding payable		1,646.21	
State disability payable		440.37	
State unemployment payable		3,437.49	
Federal P/R Tax Deposits		(12,850.45)	
State P/R Tax Deposits		<u>(2,588.34)</u>	
Total Current Liabilities			<u>\$ 17,144.20</u>

Total Liabilities \$ 17,144.20

Fund Balance

Fund balance-unappropriated	\$	532,260.88	
Fund balance-special purposes		10,000.00	
Revenue over (under) expenditures		<u>(98,631.73)</u>	
Total Fund Balance			<u>\$ 443,629.15</u>

TOTAL LIABILITIES AND  
FUND BALANCE \$ 460,773.35

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City of Ferndale  
Russ Park Fund  
Balance Sheet  
As of January 31, 2015

## ASSETS

## Current Assets

Cash	\$	<u>4,466.79</u>
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Total Current Assets	\$	<u>4,466.79</u>
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TOTAL ASSETS	\$	<u><u>4,466.79</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$	<u>4,466.79</u>
-------------------------------	----	-----------------

Total Fund Balance	\$	<u>4,466.79</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>4,466.79</u></u>
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City of Ferndale  
Park Fund  
Balance Sheet  
As of January 31, 2015

ASSETS

Current Assets		
Cash	\$	-659.54
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>
Total Current Assets		<u>\$ 1,414.62</u>
TOTAL ASSETS		<u><u>\$ 1,414.62</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$	<u>12,917.19</u>
Total Current Liabilities		<u>\$ 12,917.19</u>
Total Liabilities		<u>\$ 12,917.19</u>
Fund Balance		
Fund balance-unappropriated	\$	(9,277.03)
Revenue over (under) expenditures		<u>(2,225.54)</u>
Total Fund Balance		<u>\$ (11,502.57)</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 1,414.62</u></u>

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City of Ferndale  
Gas Tax Fund  
Balance Sheet  
As of January 31, 2015

## ASSETS

## Current Assets

Cash	\$	<u>73,754.56</u>
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Total Current Assets	\$	<u>73,754.56</u>
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TOTAL ASSETS	\$	<u><u>73,754.56</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$	73,500.69
-------------------------------	----	-----------

Revenue over (under) expenditures		<u>253.87</u>
-----------------------------------	--	---------------

Total Fund Balance	\$	<u>73,754.56</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>73,754.56</u></u>
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City of Ferndale

## TEA 21

## Balance Sheet

As of January 31, 2015

## ASSETS

## Current Assets

Cash \$ 66,854.67Total Current Assets \$ 66,854.67TOTAL ASSETS \$ 66,854.67

## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes \$ 66,854.67Total Fund Balance \$ 66,854.67TOTAL LIABILITIES AND  
FUND BALANCE \$ 66,854.67

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 City of Ferndale
 

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## Transportation Development Act

## Balance Sheet

As of January 31, 2015

## ASSETS

## Current Assets

Cash	\$	<u>212,085.90</u>
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Total Current Assets	\$	<u>212,085.90</u>
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TOTAL ASSETS	\$	<u><u>212,085.90</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes	\$	240,900.30
Revenue over (under) expenditures		<u>(28,814.40)</u>
Total Fund Balance	\$	<u>212,085.90</u>

TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>212,085.90</u></u>
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**City of Ferndale**

## Integrated Waste Management

## Balance Sheet

As of January 31, 2015

## ASSETS

## Current Assets

Cash \$ 40,888.76Total Current Assets \$ 40,888.76TOTAL ASSETS \$ 40,888.76

## LIABILITIES AND NET ASSETS

## Current Liabilities

## Fund Balance

Fund balance-special purposes \$ 43,224.07Revenue over (under) expenditures (2,335.31)Total Fund Balance \$ 40,888.76TOTAL LIABILITIES AND  
FUND BALANCE \$ 40,888.76

## City of Ferndale

## Drainage Fund

Balance Sheet  
As of January 31, 2015

## ASSETS

## Current Assets

Cash	\$	<u>92,891.27</u>
------	----	------------------

Total Current Assets	\$	<u>92,891.27</u>
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TOTAL ASSETS	\$	<u><u>92,891.27</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

Accrued interest payable	\$	<u>613.02</u>
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Total Current Liabilities	\$	<u>613.02</u>
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Total Liabilities	\$	<u>613.02</u>
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## Fund Balance

Fund balance-special purposes	\$	110,229.48
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Prior period adjustment		17,337.50
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Revenue over (under) expenditures		<u>(35,288.73)</u>
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Total Fund Balance	\$	<u>92,278.25</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>92,891.27</u></u>
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 City of Ferndale
 

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## TE Funds - Ped. and Bicycle Path

## Balance Sheet

As of January 31, 2015

## ASSETS

Current Assets

## LIABILITIES AND NET ASSETS

## Current Liabilities

Due to other funds	\$ <u>94,359.41</u>
--------------------	---------------------

Total Current Liabilities	\$ <u>94,359.41</u>
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Total Liabilities	\$ <u>94,359.41</u>
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## Fund Balance

Fund balance-special purposes	\$ (15,743.36)
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Revenue over (under) expenditures	<u>(78,616.05)</u>
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Total Fund Balance	\$ <u>(94,359.41)</u>
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TOTAL LIABILITIES AND

## City of Ferndale

## Sewer Fund

## Balance Sheet

As of January 31, 2015

ASSETS	
Current Assets	
Cash	\$ <u>394,816.17</u>
Total Current Assets	\$ <u>394,816.17</u>
Fixed Assets	
Vehicles	\$ 27,112.70
Equipment	97,646.87
Less accumulated depreciation	(71,320.36)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,951,995.13)</u>
Total Fixed Assets	\$ <u>11,537,718.14</u>
TOTAL ASSETS	\$ <u><u>11,932,534.31</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	47,464.94
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Fund Equity	
Retained earnings-unreserved	\$ 219,064.30
Investment in fixed assets	6,940,391.00
Prior period adjustment	(17,337.50)
Revenue over (under) expenditures	<u>(45,771.42)</u>
Total Fund Equity	\$ <u>7,096,346.38</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>11,932,534.31</u></u>

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 City of Ferndale
 

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## Governmental Fixed Assets

## Balance Sheet

As of January 31, 2015

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(130,577.66)
Vehicles	123,652.97
Accumulated depreciation	(88,036.15)
Equipment	118,580.12
Accumulated depreciation	(109,735.82)
Roadways	10,700,070.45
Accumulated depreciation- Roadways	(4,483,682.67)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(101,632.22)
Sewer system	25,200.00
accumulated depreciation - Streetlights	(13,440.00)
Less accumulated depreciation	<u>131,000.00</u>
Total Fixed Assets	<u>\$ 6,798,285.12</u>
 TOTAL ASSETS	 <u><u>\$ 6,798,285.12</u></u>
 LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ 6,789,440.82
Current additions	<u>8,844.30</u>
Total Investment in Fixed Assets	<u>\$ 6,798,285.12</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u><u>\$ 6,798,285.12</u></u>

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 City of Ferndale
 

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General Government Long term Debt  
 Balance Sheet  
 As of January 31, 2015

ASSETS			
LIABILITIES AND FUND BALANCE			
Liabilities			
Vacation payable	\$	(39,292.38)	
Notes payable		<u>(116,226.28)</u>	
 Total Liabilities			 \$ <u>(155,518.66)</u>
 Fund Balance			
Fund balance-long term debt	\$	<u>155,518.66</u>	
Total Fund Balance			<u>\$ 155,518.66</u>
 TOTAL LIABILITIES AND FUND BALANCE			 <u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 66,128.55	\$ 66,128.55	\$ 149,000.00	\$ (82,871.45)	(44)%
10014104 - Property tax-unsecured	4,273.54	4,273.54	6,900.00	(2,626.46)	(62)%
10014106 - Property tax prior	9,098.57	9,098.57	0.00	9,098.57	0%
10014107 - Supplemental role	675.43	675.43	4,000.00	(3,324.57)	(17)%
10014110 - Sales and use tax	28,204.66	76,784.61	135,000.00	(58,215.39)	(57)%
10014111 - Trash franchise	1,053.99	2,499.34	4,700.00	(2,200.66)	(53)%
10014112 - PG&E franchise	0.00	0.00	6,500.00	(6,500.00)	0%
10014114 - Cable franchise	6,041.21	12,057.32	18,000.00	(5,942.68)	(67)%
10014116 - Business license tax	126.00	7,296.50	18,000.00	(10,703.50)	(41)%
10014118 - Real property transfer tax	1,722.04	1,722.04	3,000.00	(1,277.96)	(57)%
10014120 - Transient lodging tax	<u>9,723.26</u>	<u>77,975.26</u>	<u>110,000.00</u>	<u>(32,024.74)</u>	<u>(71)%</u>
 Total Taxes	 <u>127,047.25</u>	 <u>258,511.16</u>	 <u>455,100.00</u>	 <u>(196,588.84)</u>	 <u>57%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 828.81	\$ 4,929.34	\$ 18,500.00	\$ (13,570.66)	(27)%
10024164 - Health protection	(75.00)	2,100.00	2,500.00	(400.00)	(84)%
10024166 - Encroachment permits	0.00	105.00	200.00	(95.00)	(53)%
10024278 - Animal license fees	<u>0.00</u>	<u>1,589.00</u>	<u>4,000.00</u>	<u>(2,411.00)</u>	<u>(40)%</u>
 Total Licenses and Permits	 <u>753.81</u>	 <u>8,723.34</u>	 <u>25,200.00</u>	 <u>(16,476.66)</u>	 <u>35%</u>
Fines					
10034283 - Court fines	<u>\$ 1,199.27</u>	<u>\$ 1,199.27</u>	<u>\$ 5,000.00</u>	<u>\$ (3,800.73)</u>	<u>(24)%</u>
 Total Fines	 <u>1,199.27</u>	 <u>1,199.27</u>	 <u>5,000.00</u>	 <u>(3,800.73)</u>	 <u>24%</u>
Use of Money and Property					
10044182 - Interest	\$ 504.82	\$ 935.06	\$ 300.00	\$ 635.06	(312)%
10044297 - Town hall rent	510.00	2,610.00	5,000.00	(2,390.00)	(52)%
10044297.1 - Community Center rents	<u>2,465.00</u>	<u>10,122.00</u>	<u>30,000.00</u>	<u>(19,878.00)</u>	<u>(34)%</u>
 Total Use of Money and Property	 <u>3,479.82</u>	 <u>13,667.06</u>	 <u>35,300.00</u>	 <u>(21,632.94)</u>	 <u>39%</u>

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 62,179.00	\$ 62,770.74	\$ 145,000.00	\$ (82,229.26)	(43)%
10054222 - Home owners prop. tax relief	607.80	607.80	2,000.00	(1,392.20)	(30)%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	924.96	1,602.03	2,500.00	(897.97)	(64)%
10054292 - Realignment Grant- AB 109	0.00	0.00	25,000.00	(25,000.00)	0%
10054300 - Public safety 1/2 cent	1,042.18	1,042.18	3,000.00	(1,957.82)	(35)%
10054310 - COPS program	<u>7,595.43</u>	<u>41,626.07</u>	<u>100,000.00</u>	<u>(58,373.93)</u>	<u>(42)%</u>
<b>Total Intergovernmental</b>	<u>72,349.37</u>	<u>109,548.82</u>	<u>281,300.00</u>	<u>(171,751.18)</u>	<u>39%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	0.00	225.00	(225.00)	0%
10084280 - Copy machine fees - City	0.00	1.50	25.00	(23.50)	(6)%
10084291 - Special police services	0.00	9,089.68	6,000.00	3,089.68	(151)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>2,029.35</u>	<u>2,500.00</u>	<u>(470.65)</u>	<u>(81)%</u>
<b>Total Fees for Service</b>	<u>0.00</u>	<u>11,153.03</u>	<u>9,250.00</u>	<u>1,903.03</u>	<u>121%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	600.00	2,000.00	(1,400.00)	(30)%
10094306 - Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)	0%
10094307 - Miscellaneous	800.00	18,550.91	16,000.00	2,550.91	(116)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094314 - Parsac rebates	0.00	0.00	2,000.00	(2,000.00)	0%
10094405 - SB 90 Cost recovery	0.00	3,879.00	29,000.00	(25,121.00)	(13)%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>800.00</u>	<u>23,354.91</u>	<u>63,956.00</u>	<u>(40,601.09)</u>	<u>37%</u>
<b>TOTAL REVENUE</b>	<u>205,629.52</u>	<u>426,157.59</u>	<u>875,106.00</u>	<u>(448,948.41)</u>	<u>49%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 122.68	\$ 254.89	\$ 350.00	\$ 95.11	73%
10115013 - Advertising - Council	61.75	123.45	400.00	276.55	31%
10115044 - Meeting and dues - Council	0.00	0.00	500.00	500.00	0%
10115045 - LAFCO fees	<u>4,465.45</u>	<u>4,465.45</u>	<u>2,000.00</u>	<u>(2,465.45)</u>	<u>223%</u>
<b>Total Mayor and City Council</b>	<u>4,649.88</u>	<u>4,843.79</u>	<u>3,250.00</u>	<u>(1,593.79)</u>	<u>149%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,189.86	\$ 18,088.59	\$ 27,639.10	\$ 9,550.51	65%
10105006 - SSI tax	295.80	1,512.05	2,181.54	669.49	69%
10105007 - Medical insurance	553.03	3,890.99	8,083.07	4,192.08	48%
10105009 - Workers comp. insurance	0.00	16.10	1,249.48	1,233.38	1%
10105010 - Deferred comp	753.70	1,366.11	2,211.13	845.02	62%
10125002 - Salary - City Clerk	6,777.18	54,375.37	97,939.30	43,563.93	56%
10125006 - Payroll taxes	910.61	4,826.40	8,186.45	3,360.05	59%
10125007 - Insurance Med/Den/Vis	2,002.30	13,346.25	22,078.17	8,731.92	60%
10125009 - Workers comp. insurance	0.00	23.00	4,427.52	4,404.52	1%
10125010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>2,388.22</u>	<u>2,388.22</u>	<u>0%</u>
<b>Total City Manager and City Clerk</b>	<u>13,482.48</u>	<u>97,444.86</u>	<u>176,383.98</u>	<u>78,939.12</u>	<u>55%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 1,468.00	\$ 4,903.06	\$ 6,000.00	\$ 1,096.94	82%
10125044 - Meetings and dues	1,350.10	1,966.10	2,050.00	83.90	96%
10125063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Total Operating Expenditures</b>	<u>2,818.10</u>	<u>6,869.16</u>	<u>10,050.00</u>	<u>3,180.84</u>	<u>68%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 1,193.50</u>	<u>\$ 9,840.50</u>	<u>\$ 10,000.00</u>	<u>\$ 159.50</u>	<u>98%</u>
<b>Total City Attorney</b>	<u>1,193.50</u>	<u>9,840.50</u>	<u>10,000.00</u>	<u>159.50</u>	<u>98%</u>

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 651.63	\$ 5,493.86	\$ 3,211.52	\$ (2,282.34)	171%
10155006 - SSI tax	85.84	537.27	610.26	72.99	88%
10155009 - Workers comp. insurance	0.00	4.60	145.18	140.58	3%
10155020 - Building and ground maint.	75.07	4,375.30	5,000.00	624.70	88%
10155030 - Trash service	30.85	288.16	450.00	161.84	64%
10155031 - Water	41.66	729.32	1,300.00	570.68	56%
10155032 - Utilities electric	171.28	1,077.70	1,750.00	672.30	62%
10155033 - Utilities gas	610.11	1,394.18	4,600.00	3,205.82	30%
10155034 - Telephone	317.83	2,248.49	2,450.00	201.51	92%
<b>Total Government Buildings</b>	<u>1,984.27</u>	<u>16,148.88</u>	<u>19,516.96</u>	<u>3,368.08</u>	<u>83%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 1,711.00	\$ 1,711.00	\$ 3,568.00	\$ 1,857.00	48%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	600.00	22,564.50	15,000.00	(7,564.50)	150%
10165054.1 - ACCOUNTING SERVICES	0.00	36.25	9,000.00	8,963.75	0%
10165055 - Contractual services	180.00	540.00	600.00	60.00	90%
10165061 - Insurance (PARSAC)	0.00	0.00	11,086.00	11,086.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,557.00	7,000.00	(3,557.00)	151%
10165064 - Election expense	0.00	258.35	0.00	(258.35)	0%
10165078 - Copy machine expense	330.23	2,451.84	4,250.00	1,798.16	58%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	2,800.00	4,800.00	2,000.00	58%
10165099 - Miscellaneous	483.55	1,661.21	1,800.00	138.79	92%
<b>Total Nondepartmental</b>	<u>3,704.78</u>	<u>42,580.15</u>	<u>59,304.00</u>	<u>16,723.85</u>	<u>72%</u>
<b>Community Promotion</b>					
10175020 - Janitorial - public restroom	\$ 0.00	\$ 535.69	\$ 0.00	\$ (535.69)	0%
10175024 - Supplies - public restroom	363.32	1,280.86	1,500.00	219.14	85%
10175031 - Water - public restroom	99.17	838.48	1,645.00	806.52	51%
10175032 - Electric - public restroom	23.12	186.27	250.00	63.73	75%
10175072 - Chamber of Commerce	4,766.04	14,298.12	19,064.16	4,766.04	75%
10175072.1 - Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00	100%
10175072.2 - Employee appreciation	93.12	116.66	150.00	33.34	78%
10175072.3 - TOT 2% HLA QTRLY	10,501.98	18,887.01	10,000.00	(8,887.01)	189%
<b>Total Community Promotion</b>	<u>15,846.75</u>	<u>37,643.09</u>	<u>34,109.16</u>	<u>(3,533.93)</u>	<u>110%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Police					
10215002 - Salary - permanent	\$ 18,397.18	\$ 122,750.88	\$ 197,833.94	\$ 75,083.06	62%
10215005 - Salary - overtime	495.92	3,979.16	6,000.00	2,020.84	66%
10215006 - SSI tax	2,563.38	10,923.50	16,620.50	5,697.00	66%
10215007 - Medical insurance	4,283.72	29,300.35	51,003.72	21,703.37	57%
10215009 - Workers comp. insurance	0.00	243.80	8,943.45	8,699.65	3%
10215010 - Deferred retirement	1,849.70	5,253.00	13,060.75	7,807.75	40%
10215012 - Office expense	280.19	858.59	1,800.00	941.41	48%
10215014 - Vehicle expense	67.42	6,719.78	7,500.00	780.22	90%
10215016 - Fuel	588.34	7,316.92	14,000.00	6,683.08	52%
10215020 - Building and grounds maint.	49.00	412.00	2,800.00	2,388.00	15%
10215024 - Special department supply	194.50	6,717.03	16,000.00	9,282.97	42%
10215026 - Uniform expense	(500.00)	0.00	250.00	250.00	0%
10215026.1 - Uniform allowance	500.00	2,500.00	2,500.00	0.00	100%
10215029 - Water	46.92	398.81	1,300.00	901.19	31%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	177.42	1,018.85	1,400.00	381.15	73%
10215034 - Telephone	520.95	3,403.97	5,000.00	1,596.03	68%
10215035 - Dispatch service	1,016.66	7,116.62	12,199.92	5,083.30	58%
10215044 - Meetings and dues	50.00	50.00	3,500.00	3,450.00	1%
10215048 - Training	0.00	4,728.00	3,500.00	(1,228.00)	135%
10215051 - Physical exams	0.00	411.52	1,000.00	588.48	41%
10215052 - Professional services	40.00	375.00	1,250.00	875.00	30%
10215053 - Lexipol Services	0.00	0.00	2,950.00	2,950.00	0%
10215063 - Contract Services	0.00	31.00	478.56	447.56	6%
10215088 - Equipment repair other	0.00	291.17	500.00	208.83	58%
10215094 - Vehicle replacement	0.00	0.00	15,000.00	15,000.00	0%
10215098 - Background expense	<u>0.00</u>	<u>850.65</u>	<u>1,500.00</u>	<u>649.35</u>	<u>57%</u>
<b>Total Police</b>	<u>30,621.30</u>	<u>215,650.60</u>	<u>388,490.84</u>	<u>172,840.24</u>	<u>56%</u>
Animal Control					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 3,600.00</u>	<u>\$ 5,500.00</u>	<u>\$ 1,900.00</u>	<u>65%</u>
<b>Total Animal Control</b>	<u>450.00</u>	<u>3,600.00</u>	<u>5,500.00</u>	<u>1,900.00</u>	<u>65%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,074.29	\$ 2,200.00	\$ 1,125.71	49%
Total Health	<u>153.47</u>	<u>1,074.29</u>	<u>2,200.00</u>	<u>1,125.71</u>	<u>49%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 503.28	\$ 5,230.56	\$ 11,291.28	\$ 6,060.72	46%
10315005 - Salary - overtime	0.00	18.88	0.00	(18.88)	0%
10315006 - SSI tax	(76.20)	(239.14)	952.50	1,191.64	(25)%
10315007 - Medical insurance	298.30	2,125.10	2,983.54	858.44	71%
10315009 - Workers comp. insurance	0.00	16.10	510.44	494.34	3%
10315010 - Deferred retirement	211.97	414.54	855.82	441.28	48%
10315014 - Vehicle expense	0.00	9,114.06	10,000.00	885.94	91%
10315020 - Building and ground maint.	7,079.53	7,079.53	0.00	(7,079.53)	0%
10315021 - Street maintenance	258.51	891.97	0.00	(891.97)	0%
10315044 - Meetings and dues	0.00	76.47	60.00	(16.47)	127%
10315055 - Contractual services	<u>0.00</u>	<u>2,000.00</u>	<u>0.00</u>	<u>(2,000.00)</u>	<u>0%</u>
Total Streets and Roads	<u>8,275.39</u>	<u>26,728.07</u>	<u>26,653.58</u>	<u>(74.49)</u>	<u>100%</u>
<b>Planning</b>					
<b>Revenues Collected</b>					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Expenditures</b>					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	470.80	6,718.70	12,000.00	5,281.30	56%
10415053 - Reimbursable fees	0.00	260.00	7,500.00	7,240.00	3%
10415055 - General plan review fund	0.00	329.00	12,500.00	12,171.00	3%
10415058 - Special Planning Projects	<u>191.00</u>	<u>9,401.50</u>	<u>7,508.00</u>	<u>(1,893.50)</u>	<u>125%</u>
Total Expenditures	<u>661.80</u>	<u>16,709.20</u>	<u>39,708.00</u>	<u>22,998.80</u>	<u>42%</u>
Net Planning Expenditures	<u>\$ (661.80)</u>	<u>\$ (16,709.20)</u>	<u>\$ (37,708.00)</u>	<u>\$ 20,998.80</u>	<u>(44)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

	Current Period	Year To Date	Annual	Variance	Percent of Budget
EXPENDITURES - Continued	Actual	Actual	Budget		Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 100.00	\$ 3,250.00	\$ 3,150.00	3%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>8,000.00</u>	<u>0%</u>
Total Revenue Collected	<u>0.00</u>	<u>100.00</u>	<u>11,250.00</u>	<u>11,150.00</u>	<u>1%</u>
Expenditures					
10425052 - General engineering	\$ 0.00	\$ 6,623.25	\$ 15,000.00	\$ 8,376.75	44%
10425053 - Developer engineering	0.00	1,589.50	5,000.00	3,410.50	32%
10425056 - Building plan check	5.48	40.52	0.00	(40.52)	0%
10425056.1 - Building product review	<u>5.40</u>	<u>19.80</u>	<u>0.00</u>	<u>(19.80)</u>	<u>0%</u>
Total Expenditures	<u>10.88</u>	<u>8,273.07</u>	<u>20,000.00</u>	<u>11,726.93</u>	<u>41%</u>
Net City Engineer Expenditures	<u>\$ (10.88)</u>	<u>\$ (8,173.07)</u>	<u>\$ (8,750.00)</u>	<u>\$ 576.93</u>	<u>93%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 124.78</u>	<u>\$ 4,002.51</u>	<u>\$ 10,000.00</u>	<u>\$ 5,997.49</u>	<u>40%</u>
Total Building Regulation	<u>124.78</u>	<u>4,002.51</u>	<u>10,000.00</u>	<u>5,997.49</u>	<u>40%</u>
Library					
10615002 - Salary - permanent	\$ 345.84	\$ 2,813.58	\$ 5,451.46	\$ 2,637.88	52%
10615006 - SSI tax	47.20	366.84	1,279.82	912.98	29%
10615009 - Workers comp. insurance	0.00	13.80	246.44	232.64	6%
10615012 - Office expense	0.00	398.36	600.00	201.64	66%
10615020 - Building and ground maint.	0.00	138.47	1,200.00	1,061.53	12%
10615024 - Books	426.47	2,339.94	5,000.00	2,660.06	47%
10615031 - Gas	190.96	428.59	3,600.00	3,171.41	12%
10615032 - Utilities	124.43	813.27	1,650.00	836.73	49%
10615033 - Water	35.16	393.46	1,100.00	706.54	36%
10615034 - Telephone	164.76	1,129.55	1,300.00	170.45	87%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>0%</u>
Total Library	<u>1,334.82</u>	<u>8,835.86</u>	<u>23,027.72</u>	<u>14,191.86</u>	<u>38%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 7 Months Ended January 31, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 340.00	\$ 2,244.00	\$ 3,553.00	\$ 1,309.00	63%
10625006 - SSI Tax	46.42	292.98	634.43	341.45	46%
10625009 - Workers comp insurance	0.00	0.00	159.85	159.85	0%
10625020 - Building and ground maint.	0.00	2,419.01	2,500.00	80.99	97%
10625024 - Special department supply	0.00	0.00	150.00	150.00	0%
10625032 - Utilities - electric	32.03	707.18	650.00	(57.18)	109%
10625033 - Water	<u>167.45</u>	<u>987.37</u>	<u>900.00</u>	<u>(87.37)</u>	<u>110%</u>
Total Parks and Recreation	<u>585.90</u>	<u>6,650.54</u>	<u>8,547.28</u>	<u>1,896.74</u>	<u>78%</u>
Community Center					
10635002 - Salary	\$ 1,164.60	\$ 8,894.43	\$ 15,164.59	\$ 6,270.16	59%
10635005 - Salary - overtime	0.00	15.10	0.00	(15.10)	0%
10635006 - SSI tax	158.93	794.59	1,270.62	476.03	63%
10635007 - Medical insurance	242.67	1,717.59	3,825.18	2,107.59	45%
10635009 - Wokers compensation insurance	0.00	14.60	685.54	670.94	2%
10635010 - Deferred retirement	184.69	354.73	880.75	526.02	40%
10635020 - Buildings and grounds mainten	839.21	2,769.09	7,000.00	4,230.91	40%
10635031 - Water	80.28	593.91	1,542.00	948.09	39%
10635032 - Utilities	249.27	1,691.82	3,000.00	1,308.18	56%
10635033 - Gas	22.74	59.89	1,815.00	1,755.11	3%
10635055 - Contractual Services	<u>100.00</u>	<u>1,089.00</u>	<u>1,478.56</u>	<u>389.56</u>	<u>74%</u>
Total Community Center	<u>3,042.39</u>	<u>17,994.75</u>	<u>36,662.24</u>	<u>18,667.49</u>	<u>49%</u>
Total General Fund Expenditures	<u>\$ 88,940.49</u>	<u>\$ 524,789.32</u>	<u>\$ 860,153.76</u>	<u>\$ 335,364.44</u>	<u>61%</u>
Revenues over (under) Expenditures	<u>\$ 116,689.03</u>	<u>\$ (98,631.73)</u>	<u>\$ 14,952.24</u>	<u>\$ (113,583.97)</u>	<u>660%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ 116,689.03</u>	<u>\$ (98,631.73)</u>	<u>\$ 14,952.24</u>	<u>\$ (113,583.97)</u>	<u>(660)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ 1,800.00	0%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,800.00</u>	<u>1,800.00</u>	<u>0%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,800.00</u>	<u>\$ -</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>2,500.00</u>	<u>(2,500.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>8,500.00</u>	<u>(8,500.00)</u>	<u>0%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 54.00	\$ 2,225.54	\$ 8,500.00	\$ 6,274.46	26%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>54.00</u>	<u>2,225.54</u>	<u>9,800.00</u>	<u>7,574.46</u>	<u>23%</u>
Revenues Over (under) Expenditures	<u>\$ (54.00)</u>	<u>\$ (2,225.54)</u>	<u>\$ (1,300.00)</u>	<u>\$ (925.54)</u>	<u>\$ (171)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 576.75	\$ 4,426.42	\$ 6,746.00	\$ (2,319.58)	(66)%
22314210.2 - Gas tax (2106)	794.17	5,846.68	9,272.00	(3,425.32)	(63)%
22314210.3 - Gas tax (2107)	799.41	4,552.56	10,043.00	(5,490.44)	(45)%
22314210.4 - Gas tax (2107.5)	0.00	1,881.53	1,000.00	881.53	(188)%
22314210.5 - Gas Tax (2103)	<u>897.69</u>	<u>7,222.25</u>	<u>20,438.00</u>	<u>(13,215.75)</u>	<u>(35)%</u>
 Total Revenue	 <u>3,068.02</u>	 <u>23,929.44</u>	 <u>47,499.00</u>	 <u>23,569.56</u>	 <u>50%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,289.86	\$ 10,236.28	\$ 22,909.34	\$ 12,673.06	45%
22315005 - Overtime	0.00	15.10	0.00	(15.10)	0%
22315006 - SSI tax	176.12	893.95	1,904.27	1,010.32	47%
22315007 - Medical insurance	417.73	2,944.46	6,143.86	3,199.40	48%
22315009 - Workers comp. insurance	0.00	18.40	1,035.66	1,017.26	2%
22315010 - Deferred retirement	235.52	460.60	1,689.49	1,228.89	27%
22315058 - Street lighting	1,341.39	9,106.78	14,500.00	5,393.22	63%
22315063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>957.12</u>	<u>957.12</u>	<u>0%</u>
 Total Expenditures	 <u>3,460.62</u>	 <u>23,675.57</u>	 <u>49,139.74</u>	 <u>25,464.17</u>	 <u>48%</u>
Revenues Over (under) Expenditures	<u>\$ (392.60)</u>	<u>\$ 253.87</u>	<u>\$ (1,640.74)</u>	<u>\$ (1,894.61)</u>	<u>\$ (15)</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 0.00	\$ 49,000.00	\$ (49,000.00)	0%
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>49,000.00</u>	<u>(49,000.00)</u>	<u>0%</u>
Expenditures					
24315002 - Wages	\$ 1,525.04	\$ 9,944.55	\$ 13,355.13	\$ 3,410.58	74%
24315005 - Salary - overtime	0.00	27.68	0.00	(27.68)	0%
24315006 - SSI tax	208.19	913.92	1,115.47	201.55	82%
24315007 - Medical insurance	362.35	2,572.17	3,473.42	901.25	74%
24315009 - Workers comp. insurance	0.00	16.10	603.74	587.64	3%
24315010 - Deferred retirement	233.50	453.57	883.21	429.64	51%
24315014 - Vehicle expense	291.12	1,181.78	1,000.00	(181.78)	118%
24315016 - Fuel	332.21	4,504.71	8,500.00	3,995.29	53%
24315020 - Building & ground maintenance	32.00	297.07	1,750.00	1,452.93	17%
24315021 - Street maintenance	2,819.57	6,047.72	5,000.00	(1,047.72)	121%
24315024 - Special department	216.48	356.19	500.00	143.81	71%
24315032 - Utilities	229.26	989.80	2,000.00	1,010.20	49%
24315033 - Water	82.96	423.94	425.00	1.06	100%
24315034 - Telephone	82.31	635.21	650.00	14.79	98%
24315044 - Meetings & dues	0.00	323.00	0.00	(323.00)	0%
24315063 - Contract Services	0.00	0.00	478.56	478.56	0%
24315088 - Equipment repair	<u>0.00</u>	<u>126.99</u>	<u>500.00</u>	<u>373.01</u>	<u>25%</u>
Total Expenditures	<u>6,414.99</u>	<u>28,814.40</u>	<u>40,234.53</u>	<u>11,420.13</u>	<u>72%</u>
Revenues Over (under) Expenditures	<u>\$ (6,414.99)</u>	<u>\$ (28,814.40)</u>	<u>\$ 8,765.47</u>	<u>\$ (37,579.87)</u>	<u>\$ (329)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 1,517.93	\$ 5,000.00	\$ (3,482.07)	(30)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>1,517.93</u>	<u>10,000.00</u>	<u>(8,482.07)</u>	<u>15%</u>
Expenditures					
25315002 - Salary	\$ 398.16	\$ 2,893.32	\$ 4,187.74	\$ 1,294.42	69%
25315006 - SSI tax	54.36	245.23	335.02	89.79	73%
25315007 - Medical insurance	99.95	703.19	1,224.71	521.52	57%
25315009 - Workers compensation ins.	0.00	11.50	1,898.31	1,886.81	1%
25315010 - Deferred retirement	0.00	0.00	335.02	335.02	0%
25315024 - Educational Material	0.00	0.00	200.00	200.00	0%
25315600 - Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>350.00</u>	<u>0%</u>
Total Expenditures	<u>552.47</u>	<u>3,853.24</u>	<u>8,530.80</u>	<u>4,677.56</u>	<u>45%</u>
Revenues Over (under) Expenditures	<u>\$ (552.47)</u>	<u>\$ (2,335.31)</u>	<u>\$ 1,469.20</u>	<u>\$ (3,804.51)</u>	<u>\$ (159)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 10,087.50	\$ 10,087.50	\$ 5,000.00	\$ 5,087.50	(202)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>	<u>0%</u>
 Total Revenue	 <u>10,087.50</u>	 <u>10,087.50</u>	 <u>22,385.00</u>	 <u>(12,297.50)</u>	 <u>45%</u>
 Expenditures					
26315002 - Wages	\$ 1,262.06	\$ 8,932.74	\$ 15,795.38	\$ 6,862.64	57%
26315005 - Salary - overtime	0.00	21.40	0.00	(21.40)	0%
26315006 - SSI tax	172.25	804.58	1,322.34	517.76	61%
26315007 - Medical insurance	283.09	1,967.93	4,169.58	2,201.65	47%
26315009 - Workers comp. insurance	0.00	0.00	714.06	714.06	0%
26315009.1 - Workers comp. insurance	0.00	18.40	0.00	(18.40)	0%
26315010 - Deferred compensation	0.00	0.00	1,136.21	1,136.21	0%
26315010.1 - Deferred compensation	203.90	386.43	0.00	(386.43)	0%
26315024 - Supplies	1,109.51	1,109.51	0.00	(1,109.51)	0%
26315063 - Contract Services	0.00	0.00	176.74	176.74	0%
26315194 - Interest-Six Rivers loan	<u>1,096.79</u>	<u>32,135.24</u>	<u>16,488.48</u>	<u>(15,646.76)</u>	<u>195%</u>
 Total Expenditures	 <u>4,127.60</u>	 <u>45,376.23</u>	 <u>39,802.79</u>	 <u>(5,573.44)</u>	 <u>114%</u>
Revenues Over (under) Expenditures	<u>\$ 5,959.90</u>	<u>\$ (35,288.73)</u>	<u>\$ (17,417.79)</u>	<u>\$ (17,870.94)</u>	<u>\$ 203</u>
 <u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement rev	\$ <u>0.00</u>	\$ <u>0.00</u>	\$ 62,535.00	\$ (62,535.00)	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>62,535.00</u>	 <u>62,535.00</u>	 <u>0%</u>
 Expenditures					
40315052 - Plans, specs & estimates	\$ <u>0.00</u>	\$ 78,616.05	\$ 62,535.00	\$ (16,081.05)	<u>126%</u>
 Total Expenditures	 <u>0.00</u>	 <u>78,616.05</u>	 <u>62,535.00</u>	 <u>(16,081.05)</u>	 <u>126%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (78,616.05)</u>	<u>\$ 0.00</u>	<u>\$ 78,616.05</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 7 Months Ended January 31, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 264,882.13	\$ 265,674.33	\$ 445,883.01	\$ (180,208.68)	(60)%
30514275 - Sewer connection fees	0.00	0.00	10,000.00	(10,000.00)	0%
30514307 - Miscellaneous revenue	4,167.00	33,850.00	75,000.00	(41,150.00)	(45)%
30514308 - Revenue reserved for plant r	<u>113,520.90</u>	<u>113,520.90</u>	<u>194,089.99</u>	<u>(80,569.09)</u>	<u>(58)%</u>
Total Revenue	<u>382,570.03</u>	<u>413,045.23</u>	<u>724,973.00</u>	<u>311,927.77</u>	<u>57%</u>
Expenditures					
30515002 - Salary - permanent	\$ 14,141.35	\$ 111,608.62	\$ 184,328.09	\$ 72,719.47	61%
30515005 - Salary - overtime	795.48	4,709.18	6,000.00	1,290.82	78%
30515006 - SSI tax	2,035.79	10,247.76	15,387.51	5,139.75	67%
30515007 - Medical insurance	3,182.07	22,470.25	41,750.48	19,280.23	54%
30515009 - Workers comp. insurance	0.00	73.60	8,322.89	8,249.29	1%
30515010 - Deferred retirement	3,450.74	7,053.79	12,905.28	5,851.49	55%
30515012 - Office expense	1,266.10	2,544.76	1,000.00	(1,544.76)	254%
30515014 - Vehicle expense	5.29	474.74	12,000.00	11,525.26	4%
30515016 - Vehicle gas	113.91	1,544.49	4,500.00	2,955.51	34%
30515022 - Street repair	0.00	960.00	0.00	(960.00)	0%
30515024 - Special department supply	0.00	310.33	1,000.00	689.67	31%
30515030 - Garbage/sludge	3,321.45	10,538.38	20,000.00	9,461.62	53%
30515032 - Utilities - electric - plant	5,860.87	36,195.46	57,792.00	21,596.54	63%
30515034 - Telephone	210.64	1,553.30	3,000.00	1,446.70	52%
30515044 - Meetings and dues	0.00	1,206.82	850.00	(356.82)	142%
30515048 - Training	0.00	111.85	600.00	488.15	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	0.00	2,765.00	12,000.00	9,235.00	23%
30515063 - Insurance	0.00	0.00	7,000.00	7,000.00	0%
30515092 - Sewer plant permit	0.00	7,164.10	7,100.00	(64.10)	101%
30515094 - Safety equipment	0.00	59.11	1,000.00	940.89	6%
30515095 - Capital outlay	0.00	717.00	20,000.00	19,283.00	4%
30515099 - Miscellaneous	0.00	0.00	500.00	500.00	0%
30515121 - Sewer plant maintenance	5,876.60	40,492.76	15,000.00	(25,492.76)	270%
30515122 - Sewer line maintenance	0.00	21,307.19	10,000.00	(11,307.19)	213%
30515125 - Chemicals	0.00	1,652.04	2,000.00	347.96	83%
30515157 - Testing and monitoring	9,160.25	15,879.25	25,000.00	9,120.75	64%
30515158 - Postage and shipping	0.00	30.82	600.00	569.18	5%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	30.76	0.00	(30.76)	0%
30515190 - USDA loan	0.00	138,631.87	194,000.00	55,368.13	71%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>18,483.42</u>	<u>30,000.00</u>	<u>11,516.58</u>	<u>62%</u>
Total Expenditures	<u>49,420.54</u>	<u>458,816.65</u>	<u>705,536.25</u>	<u>246,719.60</u>	<u>65%</u>
Revenues Over (under) Expenditures	<u>\$ 333,149.49</u>	<u>\$ (45,771.42)</u>	<u>\$ 19,436.75</u>	<u>\$ 65,208.17</u>	<u>\$ (235)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
January 31, 2015

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 336,232.81	
Petty cash	152.59	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 351,385.40</u>	<u>28.37%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ (659.54)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 1,414.62</u>	<u>0.11%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 73,754.56</u>	<u>5.95%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,854.67</u>	<u>5.40%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 212,085.90</u>	<u>17.12%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 40,888.76</u>	<u>3.30%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 92,891.27</u>	<u>7.50%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,466.79</u>	<u>0.36%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 394,816.17</u>	
<b>Total Sewer Fund</b>	<u>\$ 394,816.17</u>	<u>31.88%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,238,558.14</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 532,187.04	42.97%
LAIF	706,218.51	57.02%
Petty cash	<u>152.59</u>	0.01%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,238,558.14</u></u>	<u><u>100%</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
Financial Statements  
February 28, 2015

Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

City of Ferndale  
Financial Statements  
February 28, 2015

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City of Ferndale  
General Fund  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash	\$	311,200.31
Petty cash		152.59
Cash-Restricted-insurance		15,000.00
Revenue receivable		475.00
Employee Advances		1,136.36
Due from other funds		<u>111,118.13</u>
Total Current Assets		<u>\$ 439,082.39</u>
TOTAL ASSETS		<u><u>\$ 439,082.39</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable	\$	(400.00)
Garnishments payable		443.03
Health insurance payable		7,298.44
Federal withholding payable		10,760.10
FICA payable		14,993.38
State withholding payable		3,300.81
State disability payable		881.99
State unemployment payable		5,625.21
Federal P/R Tax Deposits		(25,753.48)
State P/R Tax Deposits		<u>(4,684.56)</u>
Total Current Liabilities		<u>\$ 12,464.92</u>
Total Liabilities		<u>\$ 12,464.92</u>
Fund Balance		
Fund balance-unappropriated	\$	532,260.88
Fund balance-special purposes		10,000.00
Revenue over (under) expenditures		<u>(115,643.41)</u>
Total Fund Balance		<u>\$ 426,617.47</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 439,082.39</u></u>

City of Ferndale  
Russ Park Fund  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash	\$	<u>4,442.10</u>
Total Current Assets		\$ 4,442.10
TOTAL ASSETS		<u>\$ 4,442.10</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	4,466.79
Revenue over (under) expenditures		<u>(24.69)</u>
Total Fund Balance		\$ 4,442.10
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 4,442.10</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
Park Fund  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash-Restricted-Fireman's PK	219.24	
Cash-Restricted-Bocce Ball Court	<u>1,854.92</u>	
Total Current Assets		\$ <u>2,074.16</u>
TOTAL ASSETS		\$ <u><u>2,074.16</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$ <u>13,410.73</u>	
Total Current Liabilities		\$ <u>13,410.73</u>
Total Liabilities		\$ <u>13,410.73</u>
Fund Balance		
Fund balance-unappropriated	\$ (9,277.03)	
Revenue over (under) expenditures	<u>(2,059.54)</u>	
Total Fund Balance		\$ <u>(11,336.57)</u>
TOTAL LIABILITIES AND FUND BALANCE		\$ <u><u>2,074.16</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

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City of Ferndale  
Gas Tax Fund  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash	\$	<u>70,399.48</u>
Total Current Assets		\$ <u>70,399.48</u>
TOTAL ASSETS		<u><u>\$ 70,399.48</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	73,500.69
Revenue over (under) expenditures		<u>(3,101.21)</u>
Total Fund Balance		\$ <u>70,399.48</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 70,399.48</u></u>

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City of Ferndale  
TEA 21  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash	\$ <u>66,854.67</u>	
Total Current Assets		\$ <u>66,854.67</u>
TOTAL ASSETS		<u><u>\$ 66,854.67</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$ <u>66,854.67</u>	
Total Fund Balance		\$ <u>66,854.67</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 66,854.67</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Transportation Development Act  
 Balance Sheet  
 As of February 28, 2015

ASSETS

Current Assets		
Cash	\$	<u>234,389.61</u>
Total Current Assets		\$ 234,389.61
TOTAL ASSETS		<u>\$ 234,389.61</u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	240,900.30
Revenue over (under) expenditures		<u>(6,510.69)</u>
Total Fund Balance		\$ 234,389.61
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 234,389.61</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
Integrated Waste Management  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets		
Cash	\$	<u>42,028.10</u>
Total Current Assets	\$	<u>42,028.10</u>
TOTAL ASSETS	\$	<u><u>42,028.10</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance		
Fund balance-special purposes	\$	43,224.07
Revenue over (under) expenditures	<u>(1,195.97)</u>	
Total Fund Balance	\$	<u>42,028.10</u>
TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>42,028.10</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
Drainage Fund  
Balance Sheet  
As of February 28, 2015

ASSETS

Current Assets	
Cash	\$ <u>89,341.46</u>
Total Current Assets	\$ <u>89,341.46</u>
<b>TOTAL ASSETS</b>	<b>\$ <u><u>89,341.46</u></u></b>
LIABILITIES AND NET ASSETS	
Current Liabilities	
Accrued interest payable	\$ <u>613.02</u>
Total Current Liabilities	\$ <u>613.02</u>
Total Liabilities	\$ <u>613.02</u>
Fund Balance	
Fund balance-special purposes	\$ 110,229.48
Prior period adjustment	17,337.50
Revenue over (under) expenditures	<u>(38,838.54)</u>
Total Fund Balance	\$ <u>88,728.44</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ <u><u>89,341.46</u></u></b>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 TE Funds - Ped. and Bicycle Path  
 Balance Sheet  
 As of February 28, 2015

ASSETS

Current Assets

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$ <u>97,707.41</u>
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Total Current Liabilities	\$ <u>97,707.41</u>
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Total Liabilities	\$ <u>97,707.41</u>
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Fund Balance

Fund balance-special purposes	\$ (15,743.36)
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Revenue over (under) expenditures	<u>(81,964.05)</u>
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Total Fund Balance	\$ <u>(97,707.41)</u>
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TOTAL LIABILITIES AND

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of February 28, 2015

ASSETS	
Current Assets	
Cash	\$ <u>309,939.32</u>
Total Current Assets	\$ <u>309,939.32</u>
Fixed Assets	
Vehicles	\$ 27,112.70
Equipment	97,646.87
Less accumulated depreciation	(71,320.36)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,951,995.13)</u>
Total Fixed Assets	\$ <u>11,537,718.14</u>
TOTAL ASSETS	<u>\$ 11,847,657.46</u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	47,464.94
Notes payable-long term	14,811.07
Notes payable-water res #2	4,911.92
Notes Payable USDA	<u>4,769,000.00</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Total Liabilities	\$ <u>4,836,187.93</u>
Fund Equity	
Retained earnings-unreserved	\$ 219,064.30
Investment in fixed assets	6,940,391.00
Prior period adjustment	(17,337.50)
Revenue over (under) expenditures	<u>(130,648.27)</u>
Total Fund Equity	\$ <u>7,011,469.53</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 11,847,657.46</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 Governmental Fixed Assets  
 Balance Sheet  
 As of February 28, 2015

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(130,577.66)
Vehicles	123,652.97
Accumulated depreciation	(88,036.15)
Equipment	118,580.12
Accumulated depreciation	(109,735.82)
Roadways	10,700,070.45
Accumulated depreciation- Roadways	(4,483,682.67)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(101,632.22)
Sewer system	25,200.00
accumulated depreciation - Streetlights	(13,440.00)
Less accumulated depreciation	<u>131,000.00</u>
Total Fixed Assets	<u>\$ 6,798,285.12</u>
TOTAL ASSETS	<u><u>\$ 6,798,285.12</u></u>
LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ 6,789,440.82
Current additions	<u>8,844.30</u>
Total Investment in Fixed Assets	<u>\$ 6,798,285.12</u>
TOTAL LIABILITIES AND FUND BALANCE	<u><u>\$ 6,798,285.12</u></u>

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City of Ferndale  
General Government Long term Debt  
Balance Sheet  
As of February 28, 2015

ASSETS  
LIABILITIES AND FUND BALANCE

Liabilities		
Vacation payable	\$	(39,292.38)
Notes payable	<u></u>	<u>(116,226.28)</u>
Total Liabilities		<u>\$ (155,518.66)</u>
Fund Balance		
Fund balance-long term debt	<u>\$</u>	<u>155,518.66</u>
Total Fund Balance		<u>\$ 155,518.66</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Revenues</b>					
<b>Taxes</b>					
10014102 - Property tax-secured	\$ 0.00	\$ 66,128.55	\$ 149,000.00	\$ (82,871.45)	(44)%
10014104 - Property tax-unsecured	0.00	4,273.54	6,900.00	(2,626.46)	(62)%
10014106 - Property tax prior	0.00	9,098.57	0.00	9,098.57	0%
10014107 - Supplemental role	0.00	675.43	4,000.00	(3,324.57)	(17)%
10014110 - Sales and use tax	10,500.00	87,284.61	135,000.00	(47,715.39)	(65)%
10014111 - Trash franchise	448.80	2,948.14	4,700.00	(1,751.86)	(63)%
10014112 - PG&E franchise	0.00	0.00	6,500.00	(6,500.00)	0%
10014114 - Cable franchise	0.00	12,057.32	18,000.00	(5,942.68)	(67)%
10014116 - Business license tax	0.00	7,296.50	18,000.00	(10,703.50)	(41)%
10014118 - Real property transfer tax	0.00	1,722.04	3,000.00	(1,277.96)	(57)%
10014120 - Transient lodging tax	<u>11,297.29</u>	<u>89,272.55</u>	<u>110,000.00</u>	<u>(20,727.45)</u>	<u>(81)%</u>
<b>Total Taxes</b>	<u>22,246.09</u>	<u>280,757.25</u>	<u>455,100.00</u>	<u>(174,342.75)</u>	<u>62%</u>
<b>Licenses and Permits</b>					
10024132 - Construction permits	\$ 2,268.01	\$ 7,197.35	\$ 18,500.00	\$ (11,302.65)	(39)%
10024164 - Health protection	75.00	2,175.00	2,500.00	(325.00)	(87)%
10024166 - Encroachment permits	0.00	105.00	200.00	(95.00)	(53)%
10024278 - Animal license fees	<u>28.00</u>	<u>1,617.00</u>	<u>4,000.00</u>	<u>(2,383.00)</u>	<u>(40)%</u>
<b>Total Licenses and Permits</b>	<u>2,371.01</u>	<u>11,094.35</u>	<u>25,200.00</u>	<u>(14,105.65)</u>	<u>44%</u>
<b>Fines</b>					
10034283 - Court fines	\$ 0.00	\$ 1,199.27	\$ 5,000.00	\$ (3,800.73)	(24)%
<b>Total Fines</b>	<u>0.00</u>	<u>1,199.27</u>	<u>5,000.00</u>	<u>(3,800.73)</u>	<u>24%</u>
<b>Use of Money and Property</b>					
10044182 - Interest	\$ 0.00	\$ 935.06	\$ 300.00	\$ 635.06	(312)%
10044297 - Town hall rent	442.00	3,052.00	5,000.00	(1,948.00)	(61)%
10044297.1 - Community Center rents	<u>1,200.00</u>	<u>11,322.00</u>	<u>30,000.00</u>	<u>(18,678.00)</u>	<u>(38)%</u>
<b>Total Use of Money and Property</b>	<u>1,642.00</u>	<u>15,309.06</u>	<u>35,300.00</u>	<u>(19,990.94)</u>	<u>43%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 62,770.74	\$ 145,000.00	\$ (82,229.26)	(43)%
10054222 - Home owners prop. tax relief	0.00	607.80	2,000.00	(1,392.20)	(30)%
10054286 - Street sweeping	1,900.00	3,800.00	3,800.00	0.00	(100)%
10054290 - Peace off. stds. & trng.	0.00	1,602.03	2,500.00	(897.97)	(64)%
10054292 - Realignment Grant- AB 109	0.00	0.00	25,000.00	(25,000.00)	0%
10054300 - Public safety 1/2 cent	0.00	1,042.18	3,000.00	(1,957.82)	(35)%
10054310 - COPS program	10,097.42	51,723.49	100,000.00	(48,276.51)	(52)%
10054311 - SLESF revenue (police)	<u>6,150.52</u>	<u>6,150.52</u>	<u>0.00</u>	<u>6,150.52</u>	<u>0%</u>
<b>Total Intergovernmental</b>	<u>18,147.94</u>	<u>127,696.76</u>	<u>281,300.00</u>	<u>(153,603.24)</u>	<u>45%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	0.00	225.00	(225.00)	0%
10084280 - Copy machine fees - City	0.00	1.50	25.00	(23.50)	(6)%
10084291 - Special police services	0.00	9,089.68	6,000.00	3,089.68	(151)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>2,029.35</u>	<u>2,500.00</u>	<u>(470.65)</u>	<u>(81)%</u>
<b>Total Fees for Service</b>	<u>0.00</u>	<u>11,153.03</u>	<u>9,250.00</u>	<u>1,903.03</u>	<u>121%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	600.00	2,000.00	(1,400.00)	(30)%
10094306 - Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)	0%
10094307 - Miscellaneous	1,124.65	19,675.56	16,000.00	3,675.56	(123)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094314 - Parsac rebates	0.00	0.00	2,000.00	(2,000.00)	0%
10094405 - SB 90 Cost recovery	0.00	3,879.00	29,000.00	(25,121.00)	(13)%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>1,124.65</u>	<u>24,479.56</u>	<u>63,956.00</u>	<u>(39,476.44)</u>	<u>38%</u>
<b>TOTAL REVENUE</b>	<u>45,531.69</u>	<u>471,689.28</u>	<u>875,106.00</u>	<u>(403,416.72)</u>	<u>54%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 0.00	\$ 254.89	\$ 350.00	\$ 95.11	73%
10115013 - Advertising - Council	32.50	155.95	400.00	244.05	39%
10115044 - Meeting and dues - Council	600.00	600.00	500.00	(100.00)	120%
10115045 - LAFCO fees	<u>0.00</u>	<u>4,465.45</u>	<u>2,000.00</u>	<u>(2,465.45)</u>	<u>223%</u>
<b>Total Mayor and City Council</b>	<u>632.50</u>	<u>5,476.29</u>	<u>3,250.00</u>	<u>(2,226.29)</u>	<u>169%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,189.86	\$ 20,278.45	\$ 27,639.10	\$ 7,360.65	73%
10105006 - SSI tax	173.39	1,685.44	2,181.54	496.10	77%
10105007 - Medical insurance	578.59	4,469.58	8,083.07	3,613.49	55%
10105009 - Workers comp. insurance	0.00	16.10	1,249.48	1,233.38	1%
10105010 - Deferred comp	0.00	1,366.11	2,211.13	845.02	62%
10125002 - Salary - City Clerk	7,140.46	61,515.83	97,939.30	36,423.47	63%
10125006 - Payroll taxes	953.62	5,780.02	8,186.45	2,406.43	71%
10125007 - Insurance Med/Den/Vis	2,108.85	15,455.10	22,078.17	6,623.07	70%
10125009 - Workers comp. insurance	0.00	23.00	4,427.52	4,404.52	1%
10125010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>2,388.22</u>	<u>2,388.22</u>	<u>0%</u>
<b>Total City Manager and City Clerk</b>	<u>13,144.77</u>	<u>110,589.63</u>	<u>176,383.98</u>	<u>65,794.35</u>	<u>63%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 479.33	\$ 5,382.39	\$ 6,000.00	\$ 617.61	90%
10125044 - Meetings and dues	0.00	1,966.10	2,050.00	83.90	96%
10125063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Total Operating Expenditures</b>	<u>479.33</u>	<u>7,348.49</u>	<u>10,050.00</u>	<u>2,701.51</u>	<u>73%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 3,413.00</u>	<u>\$ 13,253.50</u>	<u>\$ 10,000.00</u>	<u>\$ (3,253.50)</u>	<u>133%</u>
<b>Total City Attorney</b>	<u>3,413.00</u>	<u>13,253.50</u>	<u>10,000.00</u>	<u>(3,253.50)</u>	<u>133%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 606.70	\$ 6,100.56	\$ 3,211.52	\$ (2,889.04)	190%
10155006 - SSI tax	79.71	616.98	610.26	(6.72)	101%
10155009 - Workers comp. insurance	0.00	4.60	145.18	140.58	3%
10155020 - Building and ground maint.	0.00	4,375.30	5,000.00	624.70	88%
10155030 - Trash service	30.85	319.01	450.00	130.99	71%
10155031 - Water	0.00	729.32	1,300.00	570.68	56%
10155032 - Utilities electric	181.42	1,259.12	1,750.00	490.88	72%
10155033 - Utilities gas	324.69	1,718.87	4,600.00	2,881.13	37%
10155034 - Telephone	<u>0.00</u>	<u>2,248.49</u>	<u>2,450.00</u>	<u>201.51</u>	<u>92%</u>
<b>Total Government Buildings</b>	<u>1,223.37</u>	<u>17,372.25</u>	<u>19,516.96</u>	<u>2,144.71</u>	<u>89%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 0.00	\$ 1,711.00	\$ 3,568.00	\$ 1,857.00	48%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	2,060.00	24,624.50	15,000.00	(9,624.50)	164%
10165054.1 - ACCOUNTING SERVICES	0.00	36.25	9,000.00	8,963.75	0%
10165055 - Contractual services	0.00	540.00	600.00	60.00	90%
10165061 - Insurance (PARSAC)	0.00	0.00	11,086.00	11,086.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,557.00	7,000.00	(3,557.00)	151%
10165064 - Election expense	0.00	258.35	0.00	(258.35)	0%
10165078 - Copy machine expense	435.61	2,887.45	4,250.00	1,362.55	68%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	3,200.00	4,800.00	1,600.00	67%
10165099 - Miscellaneous	<u>0.00</u>	<u>1,661.21</u>	<u>1,800.00</u>	<u>138.79</u>	<u>92%</u>
<b>Total Nondepartmental</b>	<u>2,895.61</u>	<u>45,475.76</u>	<u>59,304.00</u>	<u>13,828.24</u>	<u>77%</u>
<b>Community Promotion</b>					
10175020 - Janitorial - public restroom	\$ 0.00	\$ 535.69	\$ 0.00	\$ (535.69)	0%
10175024 - Supplies - public restroom	47.54	1,328.40	1,500.00	171.60	89%
10175031 - Water - public restroom	0.00	838.48	1,645.00	806.52	51%
10175032 - Electric - public restroom	21.67	207.94	250.00	42.06	83%
10175072 - Chamber of Commerce	0.00	14,298.12	19,064.16	4,766.04	75%
10175072.1 - Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00	100%
10175072.2 - Employee appreciation	0.00	116.66	150.00	33.34	78%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>18,887.01</u>	<u>10,000.00</u>	<u>(8,887.01)</u>	<u>189%</u>
<b>Total Community Promotion</b>	<u>69.21</u>	<u>37,712.30</u>	<u>34,109.16</u>	<u>(3,603.14)</u>	<u>111%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Police</b>					
10215002 - Salary - permanent	\$ 17,173.02	\$ 139,923.90	\$ 197,833.94	\$ 57,910.04	71%
10215005 - Salary - overtime	794.14	4,773.30	6,000.00	1,226.70	80%
10215006 - SSI tax	2,270.80	13,194.30	16,620.50	3,426.20	79%
10215007 - Medical insurance	4,445.64	33,745.99	51,003.72	17,257.73	66%
10215009 - Workers comp. insurance	0.00	243.80	8,943.45	8,699.65	3%
10215010 - Deferred retirement	0.00	5,253.00	13,060.75	7,807.75	40%
10215012 - Office expense	222.17	1,080.76	1,800.00	719.24	60%
10215014 - Vehicle expense	634.83	7,354.61	7,500.00	145.39	98%
10215016 - Fuel	499.11	7,816.03	14,000.00	6,183.97	56%
10215020 - Building and grounds maint.	49.00	461.00	2,800.00	2,339.00	16%
10215024 - Special department supply	134.38	6,851.41	16,000.00	9,148.59	43%
10215026 - Uniform expense	0.00	0.00	250.00	250.00	0%
10215026.1 - Uniform allowance	0.00	2,500.00	2,500.00	0.00	100%
10215029 - Water	0.00	398.81	1,300.00	901.19	31%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	187.15	1,206.00	1,400.00	194.00	86%
10215034 - Telephone	0.00	3,403.97	5,000.00	1,596.03	68%
10215035 - Dispatch service	1,016.66	8,133.28	12,199.92	4,066.64	67%
10215044 - Meetings and dues	0.00	50.00	3,500.00	3,450.00	1%
10215048 - Training	0.00	4,728.00	3,500.00	(1,228.00)	135%
10215051 - Physical exams	0.00	411.52	1,000.00	588.48	41%
10215052 - Professional services	35.00	410.00	1,250.00	840.00	33%
10215053 - Lexipol Services	0.00	0.00	2,950.00	2,950.00	0%
10215063 - Contract Services	0.00	31.00	478.56	447.56	6%
10215088 - Equipment repair other	0.00	291.17	500.00	208.83	58%
10215094 - Vehicle replacement	0.00	0.00	15,000.00	15,000.00	0%
10215098 - Background expense	<u>0.00</u>	<u>850.65</u>	<u>1,500.00</u>	<u>649.35</u>	<u>57%</u>
<b>Total Police</b>	<u>27,461.90</u>	<u>243,112.50</u>	<u>388,490.84</u>	<u>145,378.34</u>	<u>63%</u>
<b>Animal Control</b>					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 4,050.00</u>	<u>\$ 5,500.00</u>	<u>\$ 1,450.00</u>	<u>74%</u>
<b>Total Animal Control</b>	<u>450.00</u>	<u>4,050.00</u>	<u>5,500.00</u>	<u>1,450.00</u>	<u>74%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,227.76	\$ 2,200.00	\$ 972.24	56%
<b>Total Health</b>	<u>153.47</u>	<u>1,227.76</u>	<u>2,200.00</u>	<u>972.24</u>	<u>56%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 528.44	\$ 5,759.00	\$ 11,291.28	\$ 5,532.28	51%
10315005 - Salary - overtime	0.00	18.88	0.00	(18.88)	0%
10315006 - SSI tax	(72.75)	(311.89)	952.50	1,264.39	(33)%
10315007 - Medical insurance	313.72	2,438.82	2,983.54	544.72	82%
10315009 - Workers comp. insurance	0.00	16.10	510.44	494.34	3%
10315010 - Deferred retirement	0.00	414.54	855.82	441.28	48%
10315014 - Vehicle expense	0.00	9,114.06	10,000.00	885.94	91%
10315020 - Building and ground maint.	107.32	7,186.85	0.00	(7,186.85)	0%
10315021 - Street maintenance	2,031.25	2,923.22	0.00	(2,923.22)	0%
10315044 - Meetings and dues	0.00	76.47	60.00	(16.47)	127%
10315055 - Contractual services	0.00	2,000.00	0.00	(2,000.00)	0%
10315095 - Capital outlay	105.00	105.00	0.00	(105.00)	0%
<b>Total Streets and Roads</b>	<u>3,012.98</u>	<u>29,741.05</u>	<u>26,653.58</u>	<u>(3,087.47)</u>	<u>112%</u>
<b>Planning</b>					
<b>Revenues Collected</b>					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
<b>Total Revenue Collected</b>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Expenditures</b>					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	0.00	6,718.70	12,000.00	5,281.30	56%
10415053 - Reimbursable fees	0.00	260.00	7,500.00	7,240.00	3%
10415055 - General plan review fund	0.00	329.00	12,500.00	12,171.00	3%
10415058 - Special Planning Projects	0.00	9,401.50	7,508.00	(1,893.50)	125%
<b>Total Expenditures</b>	<u>0.00</u>	<u>16,709.20</u>	<u>39,708.00</u>	<u>22,998.80</u>	<u>42%</u>
<b>Net Planning Expenditures</b>	<u>\$ 0.00</u>	<u>\$ (16,709.20)</u>	<u>\$ (37,708.00)</u>	<u>\$ 20,998.80</u>	<u>(44)%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 100.00	\$ 3,250.00	\$ 3,150.00	3%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>8,000.00</u>	<u>0%</u>
Total Revenue Collected	<u>0.00</u>	<u>100.00</u>	<u>11,250.00</u>	<u>11,150.00</u>	<u>1%</u>
Expenditures					
10425052 - General engineering	\$ 2,975.50	\$ 9,598.75	\$ 15,000.00	\$ 5,401.25	64%
10425053 - Developer engineering	1,736.00	3,325.50	5,000.00	1,674.50	67%
10425056 - Building plan check	0.00	40.52	0.00	(40.52)	0%
10425056.1 - Building product review	<u>0.00</u>	<u>19.80</u>	<u>0.00</u>	<u>(19.80)</u>	<u>0%</u>
Total Expenditures	<u>4,711.50</u>	<u>12,984.57</u>	<u>20,000.00</u>	<u>7,015.43</u>	<u>65%</u>
Net City Engineer Expenditures	<u>\$ (4,711.50)</u>	<u>\$ (12,884.57)</u>	<u>\$ (8,750.00)</u>	<u>\$ (4,134.57)</u>	<u>147%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 599.02</u>	<u>\$ 4,601.53</u>	<u>\$ 10,000.00</u>	<u>\$ 5,398.47</u>	<u>46%</u>
Total Building Regulation	<u>599.02</u>	<u>4,601.53</u>	<u>10,000.00</u>	<u>5,398.47</u>	<u>46%</u>
Library					
10615002 - Salary - permanent	\$ 352.88	\$ 3,166.46	\$ 5,451.46	\$ 2,285.00	58%
10615006 - SSI tax	48.16	415.00	1,279.82	864.82	32%
10615009 - Workers comp. insurance	0.00	13.80	246.44	232.64	6%
10615012 - Office expense	105.32	503.68	600.00	96.32	84%
10615020 - Building and ground maint.	55.58	194.05	1,200.00	1,005.95	16%
10615024 - Books	462.50	2,802.44	5,000.00	2,197.56	56%
10615031 - Gas	345.34	773.93	3,600.00	2,826.07	22%
10615032 - Utilities	131.04	944.31	1,650.00	705.69	57%
10615033 - Water	0.00	393.46	1,100.00	706.54	36%
10615034 - Telephone	0.00	1,129.55	1,300.00	170.45	87%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>1,500.00</u>	<u>1,500.00</u>	<u>0%</u>
Total Library	<u>1,500.82</u>	<u>10,336.68</u>	<u>23,027.72</u>	<u>12,691.04</u>	<u>45%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Parks and Recreation</b>					
10625002 - Salary Permanent	\$ 306.00	\$ 2,550.00	\$ 3,553.00	\$ 1,003.00	72%
10625006 - SSI Tax	41.77	334.75	634.43	299.68	53%
10625009 - Workers comp insurance	0.00	0.00	159.85	159.85	0%
10625020 - Building and ground maint.	56.80	2,475.81	2,500.00	24.19	99%
10625024 - Special department supply	0.00	0.00	150.00	150.00	0%
10625032 - Utilities - electric	67.56	774.74	650.00	(124.74)	119%
10625033 - Water	<u>0.00</u>	<u>987.37</u>	<u>900.00</u>	<u>(87.37)</u>	<u>110%</u>
<b>Total Parks and Recreation</b>	<u>472.13</u>	<u>7,122.67</u>	<u>8,547.28</u>	<u>1,424.61</u>	<u>83%</u>
<b>Community Center</b>					
10635002 - Salary	\$ 1,166.77	\$ 10,061.20	\$ 15,164.59	\$ 5,103.39	66%
10635005 - Salary - overtime	0.00	15.10	0.00	(15.10)	0%
10635006 - SSI tax	155.13	949.72	1,270.62	320.90	75%
10635007 - Medical insurance	256.55	1,974.14	3,825.18	1,851.04	52%
10635009 - Wokers compensation insurance	0.00	14.60	685.54	670.94	2%
10635010 - Deferred retirement	0.00	354.73	880.75	526.02	40%
10635020 - Buildings and grounds mainten	133.63	2,902.72	7,000.00	4,097.28	41%
10635031 - Water	0.00	593.91	1,542.00	948.09	39%
10635032 - Utilities	254.58	1,946.40	3,000.00	1,053.60	65%
10635033 - Gas	257.10	316.99	1,815.00	1,498.01	17%
10635055 - Contractual Services	<u>100.00</u>	<u>1,189.00</u>	<u>1,478.56</u>	<u>289.56</u>	<u>80%</u>
<b>Total Community Center</b>	<u>2,323.76</u>	<u>20,318.51</u>	<u>36,662.24</u>	<u>16,343.73</u>	<u>55%</u>
<b>Total General Fund Expenditures</b>	<u>\$ 62,543.37</u>	<u>\$ 587,332.69</u>	<u>\$ 860,153.76</u>	<u>\$ 272,821.07</u>	<u>68%</u>
Revenues over (under) Expenditures	<u>\$ (17,011.68)</u>	<u>\$ (115,643.41)</u>	<u>\$ 14,952.24</u>	<u>\$ (130,595.65)</u>	<u>773%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ (17,011.68)</u>	<u>\$ (115,643.41)</u>	<u>\$ 14,952.24</u>	<u>\$ (130,595.65)</u>	<u>(773)%</u>

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City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 24.69	\$ 24.69	\$ 1,800.00	\$ 1,775.31	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>24.69</u>	 <u>24.69</u>	 <u>1,800.00</u>	 <u>1,775.31</u>	 <u>1%</u>
Revenues Over (under) Expenditures	<u>\$ (24.69)</u>	<u>\$ (24.69)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,775.31</u>	<u>\$ (1)</u>
 <u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>220.00</u>	<u>220.00</u>	<u>2,500.00</u>	<u>(2,280.00)</u>	<u>(9)%</u>
 Total Revenue	 <u>220.00</u>	 <u>220.00</u>	 <u>8,500.00</u>	 <u>(8,280.00)</u>	 <u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 54.00	\$ 2,279.54	\$ 8,500.00	\$ 6,220.46	27%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
 Total Expenditures	 <u>54.00</u>	 <u>2,279.54</u>	 <u>9,800.00</u>	 <u>7,520.46</u>	 <u>23%</u>
Revenues Over (under) Expenditures	<u>\$ 166.00</u>	<u>\$ (2,059.54)</u>	<u>\$ (1,300.00)</u>	<u>\$ (759.54)</u>	<u>\$ (158)</u>

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City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 0.00	\$ 4,426.42	\$ 6,746.00	\$ (2,319.58)	(66)%
22314210.2 - Gas tax (2106)	0.00	5,846.68	9,272.00	(3,425.32)	(63)%
22314210.3 - Gas tax (2107)	0.00	4,552.56	10,043.00	(5,490.44)	(45)%
22314210.4 - Gas tax (2107.5)	0.00	1,881.53	1,000.00	881.53	(188)%
22314210.5 - Gas Tax (2103)	<u>0.00</u>	<u>7,222.25</u>	<u>20,438.00</u>	<u>(13,215.75)</u>	<u>(35)%</u>
 Total Revenue	 <u>0.00</u>	 <u>23,929.44</u>	 <u>47,499.00</u>	 <u>23,569.56</u>	 <u>50%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,389.41	\$ 11,625.69	\$ 22,909.34	\$ 11,283.65	51%
22315005 - Overtime	0.00	15.10	0.00	(15.10)	0%
22315006 - SSI tax	170.85	1,064.80	1,904.27	839.47	56%
22315007 - Medical insurance	434.65	3,379.11	6,143.86	2,764.75	55%
22315009 - Workers comp. insurance	0.00	18.40	1,035.66	1,017.26	2%
22315010 - Deferred retirement	0.00	460.60	1,689.49	1,228.89	27%
22315024 - Special department supplies	15.05	15.05	0.00	(15.05)	0%
22315058 - Street lighting	1,345.12	10,451.90	14,500.00	4,048.10	72%
22315063 - Contract Services	<u>0.00</u>	<u>0.00</u>	<u>957.12</u>	<u>957.12</u>	<u>0%</u>
 Total Expenditures	 <u>3,355.08</u>	 <u>27,030.65</u>	 <u>49,139.74</u>	 <u>22,109.09</u>	 <u>55%</u>
Revenues Over (under) Expenditures	<u>\$ (3,355.08)</u>	<u>\$ (3,101.21)</u>	<u>\$ (1,640.74)</u>	<u>\$ 1,460.47</u>	<u>\$ 189</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

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City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 25,000.00	\$ 25,000.00	\$ 49,000.00	\$ (24,000.00)	(51)%
 Total Revenue	<u>25,000.00</u>	<u>25,000.00</u>	<u>49,000.00</u>	<u>(24,000.00)</u>	<u>51%</u>
Expenditures					
24315002 - Wages	\$ 1,393.55	\$ 11,338.10	\$ 13,355.13	\$ 2,017.03	85%
24315005 - Salary - overtime	0.00	27.68	0.00	(27.68)	0%
24315006 - SSI tax	182.55	1,096.47	1,115.47	19.00	98%
24315007 - Medical insurance	381.89	2,954.06	3,473.42	519.36	85%
24315009 - Workers comp. insurance	0.00	16.10	603.74	587.64	3%
24315010 - Deferred retirement	0.00	453.57	883.21	429.64	51%
24315014 - Vehicle expense	0.00	1,181.78	1,000.00	(181.78)	118%
24315016 - Fuel	329.60	4,834.31	8,500.00	3,665.69	57%
24315020 - Building & ground maintenance	0.00	297.07	1,750.00	1,452.93	17%
24315021 - Street maintenance	0.00	6,047.72	5,000.00	(1,047.72)	121%
24315024 - Special department	0.00	356.19	500.00	143.81	71%
24315032 - Utilities	243.29	1,233.09	2,000.00	766.91	62%
24315033 - Water	0.00	423.94	425.00	1.06	100%
24315034 - Telephone	0.00	635.21	650.00	14.79	98%
24315044 - Meetings & dues	0.00	323.00	0.00	(323.00)	0%
24315063 - Contract Services	0.00	0.00	478.56	478.56	0%
24315088 - Equipment repair	<u>165.41</u>	<u>292.40</u>	<u>500.00</u>	<u>207.60</u>	<u>58%</u>
 Total Expenditures	<u>2,696.29</u>	<u>31,510.69</u>	<u>40,234.53</u>	<u>8,723.84</u>	<u>78%</u>
Revenues Over (under) Expenditures	<u>\$ 22,303.71</u>	<u>\$ (6,510.69)</u>	<u>\$ 8,765.47</u>	<u>\$ (15,276.16)</u>	<u>\$ (74)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 1,670.28	\$ 3,188.21	\$ 5,000.00	\$ (1,811.79)	(64)%
25314600 - Recycling grant	0.00	0.00	5,000.00	(5,000.00)	0%
Total Revenue	<u>1,670.28</u>	<u>3,188.21</u>	<u>10,000.00</u>	<u>(6,811.79)</u>	<u>32%</u>
Expenditures					
25315002 - Salary	\$ 398.16	\$ 3,291.48	\$ 4,187.74	\$ 896.26	79%
25315006 - SSI tax	31.86	277.09	335.02	57.93	83%
25315007 - Medical insurance	100.92	804.11	1,224.71	420.60	66%
25315009 - Workers compensation ins.	0.00	11.50	1,898.31	1,886.81	1%
25315010 - Deferred retirement	0.00	0.00	335.02	335.02	0%
25315024 - Educational Material	0.00	0.00	200.00	200.00	0%
25315600 - Recycling grant expenditures	0.00	0.00	350.00	350.00	0%
Total Expenditures	<u>530.94</u>	<u>4,384.18</u>	<u>8,530.80</u>	<u>4,146.62</u>	<u>51%</u>
Revenues Over (under) Expenditures	<u>\$ 1,139.34</u>	<u>\$ (1,195.97)</u>	<u>\$ 1,469.20</u>	<u>\$ (2,665.17)</u>	<u>\$ (81)</u>

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City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2015

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 10,087.50	\$ 5,000.00	\$ 5,087.50	(202)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>10,087.50</u>	 <u>22,385.00</u>	 <u>(12,297.50)</u>	 <u>45%</u>
Expenditures					
26315002 - Wages	\$ 1,243.82	\$ 10,176.56	\$ 15,795.38	\$ 5,618.82	64%
26315005 - Salary - overtime	0.00	21.40	0.00	(21.40)	0%
26315006 - SSI tax	162.16	966.74	1,322.34	355.60	73%
26315007 - Medical insurance	294.55	2,262.48	4,169.58	1,907.10	54%
26315009 - Workers comp. insurance	0.00	0.00	714.06	714.06	0%
26315009.1 - Workers comp. insurance	0.00	18.40	0.00	(18.40)	0%
26315010 - Deferred compensation	0.00	0.00	1,136.21	1,136.21	0%
26315010.1 - Deferred compensation	0.00	386.43	0.00	(386.43)	0%
26315024 - Supplies	752.49	1,862.00	0.00	(1,862.00)	0%
26315063 - Contract Services	0.00	0.00	176.74	176.74	0%
26315194 - Interest-Six Rivers loan	<u>1,096.79</u>	<u>33,232.03</u>	<u>16,488.48</u>	<u>(16,743.55)</u>	<u>202%</u>
 Total Expenditures	 <u>3,549.81</u>	 <u>48,926.04</u>	 <u>39,802.79</u>	 <u>(9,123.25)</u>	 <u>123%</u>
Revenues Over (under) Expenditures	<u>\$ (3,549.81)</u>	<u>\$ (38,838.54)</u>	<u>\$ (17,417.79)</u>	<u>\$ (21,420.75)</u>	<u>\$ 223</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement rev	\$ 0.00	\$ 0.00	\$ 62,535.00	\$ (62,535.00)	0%
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>62,535.00</u>	 <u>62,535.00</u>	 <u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 3,348.00	\$ 81,964.05	\$ 62,535.00	\$ (19,429.05)	131%
 Total Expenditures	 <u>3,348.00</u>	 <u>81,964.05</u>	 <u>62,535.00</u>	 <u>(19,429.05)</u>	 <u>131%</u>
Revenues Over (under) Expenditures	<u>\$ (3,348.00)</u>	<u>\$ (81,964.05)</u>	<u>\$ 0.00</u>	<u>\$ 81,964.05</u>	<u>\$ -</u>

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City of Ferndale

Proprietary Fund

Statement of Revenues and Expenditures

For the 8 Months Ended February 28, 2015

	Current Period	Year To Date	Annual	Variance	Percent
	Actual	Actual	Budget		of
					Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 265,674.33	\$ 445,883.01	\$ (180,208.68)	(60)%
30514275 - Sewer connection fees	0.00	0.00	10,000.00	(10,000.00)	0%
30514307 - Miscellaneous revenue	765.00	34,615.00	75,000.00	(40,385.00)	(46)%
30514308 - Revenue reserved for plant r	0.00	113,520.90	194,089.99	(80,569.09)	(58)%
Total Revenue	<u>765.00</u>	<u>413,810.23</u>	<u>724,973.00</u>	<u>311,162.77</u>	<u>57%</u>
Expenditures					
30515002 - Salary - permanent	\$ 14,990.64	\$ 126,599.26	\$ 184,328.09	\$ 57,728.83	69%
30515005 - Salary - overtime	743.16	5,452.34	6,000.00	547.66	91%
30515006 - SSI tax	1,744.16	11,991.92	15,387.51	3,395.59	78%
30515007 - Medical insurance	5,031.19	27,501.44	41,750.48	14,249.04	66%
30515009 - Workers comp. insurance	0.00	73.60	8,322.89	8,249.29	1%
30515010 - Deferred retirement	0.00	7,053.79	12,905.28	5,851.49	55%
30515012 - Office expense	0.00	2,544.76	1,000.00	(1,544.76)	254%
30515014 - Vehicle expense	0.00	474.74	12,000.00	11,525.26	4%
30515016 - Vehicle gas	113.01	1,657.50	4,500.00	2,842.50	37%
30515022 - Street repair	0.00	960.00	0.00	(960.00)	0%
30515024 - Special department supply	0.00	310.33	1,000.00	689.67	31%
30515030 - Garbage/sludge	246.45	10,784.83	20,000.00	9,215.17	54%
30515032 - Utilities - electric - plant	5,500.60	41,696.06	57,792.00	16,095.94	72%
30515034 - Telephone	0.00	1,553.30	3,000.00	1,446.70	52%
30515044 - Meetings and dues	0.00	1,206.82	850.00	(356.82)	142%
30515048 - Training	0.00	111.85	600.00	488.15	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	0.00	2,765.00	12,000.00	9,235.00	23%
30515063 - Insurance	0.00	0.00	7,000.00	7,000.00	0%
30515092 - Sewer plant permit	0.00	7,164.10	7,100.00	(64.10)	101%
30515094 - Safety equipment	0.00	59.11	1,000.00	940.89	6%
30515095 - Capital outlay	0.00	717.00	20,000.00	19,283.00	4%
30515099 - Miscellaneous	0.00	0.00	500.00	500.00	0%
30515121 - Sewer plant maintenance	855.52	41,348.28	15,000.00	(26,348.28)	276%
30515122 - Sewer line maintenance	0.00	21,307.19	10,000.00	(11,307.19)	213%
30515125 - Chemicals	0.00	1,652.04	2,000.00	347.96	83%
30515157 - Testing and monitoring	759.00	16,638.25	25,000.00	8,361.75	67%
30515158 - Postage and shipping	0.00	30.82	600.00	569.18	5%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	30.76	0.00	(30.76)	0%
30515190 - USDA loan	55,658.12	194,289.99	194,000.00	(289.99)	100%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	0.00	18,483.42	30,000.00	11,516.58	62%
Total Expenditures	<u>85,641.85</u>	<u>544,458.50</u>	<u>705,536.25</u>	<u>161,077.75</u>	<u>77%</u>
Revenues Over (under) Expenditures	<u>\$ (84,876.85)</u>	<u>\$ (130,648.27)</u>	<u>\$ 19,436.75</u>	<u>\$ 150,085.02</u>	<u>\$ (672)</u>

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Aycock and Edgmon, CPA  
PO Box 637  
Ferndale, CA 95536  
707-786-9798

**Supplemental Information**

City of Ferndale  
 Summary of Cash Balances and Investments  
 February 28, 2015

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 311,200.31	
Petty cash	152.59	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 326,352.90</u>	<u>28.48%</u>
<b>Park Fund Cash</b>		
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 2,074.16</u>	<u>0.18%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	\$ 70,399.48	<u>6.14%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,854.67</u>	<u>5.83%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 234,389.61</u>	<u>20.46%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 42,028.10</u>	<u>3.67%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 89,341.46</u>	<u>7.80%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,442.10</u>	<u>0.39%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 309,939.32</u>	
<b>Total Sewer Fund</b>	<u>\$ 309,939.32</u>	<u>27.05%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,145,821.80</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 439,450.70	38.35%
LAIF	706,218.51	61.63%
Petty cash	<u>152.59</u>	0.01%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,145,821.80</u></u>	<u><u>100%</u></u>

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**Section 9****CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 10****PRESENTATION****Section 11****PUBLIC HEARING****Section 12****BUSINESS**

Meeting Date:	March 19, 2015	Agenda Item Number	12.a
Agenda Item Title	Consider Appointment of Two Applicants to Serve on the Planning Commission		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/> Discussion <input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/>	Voice Vote <input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Consider recommendation from the Planning Commission and appoint two applicants to serve on the Planning Commission.

**BACKGROUND:**

Two current members of the Planning Commission have reached the end of their four-year terms, Lino Mogni and Jorgen von Frausing-Borch. Staff posted the Planning Commission vacancy inviting applications from interested citizens. An application deadline of February 12, 2015 was given. There were four applications received in good standing order by the deadline. Both Lino Mogni and Jorgen von Frausing-Borch reapplied, along with new applicants Ellin Beltz and Steven Schwartz.

At its regular meeting on February 18, 2015, the Planning Commissioners not up for appointment were asked to rank in order from 1-4 their choices for Planning Commissioners. Based on the collective vote, the recommendation from the Planning Commission is Steven Schwartz first, Jorgen von Frausing-Borch second, Ellin Beltz third and Lino Mogni fourth.

**ATTACHMENTS:**

Jorgen von Frausing-Borch Application  
 Lino Mogni Application  
 Steven Schwartz Application  
 Ellin Beltz Application  
 Planning Commissioner Ballots with comments

City of Ferndale  
PLANNING COMMISSION APPLICATION

NAME: JORGEN VON FRAUSING-BORCH

ADDRESS: 837 HERBERT ST FERNDALE 95536-0115

PHONE: 496-5580 EMAIL: JVONBORCH@YAHOO.COM

Please list education and/or experience which you feel relates to or would be beneficial to the role of Planning Commissioner (this may include serving on a board, commission or council, past or present government or civic experience, completed courses in land use planning, etc.)

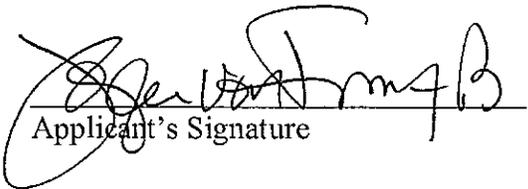
OVER THE LAST 19 YRS ON THE PLANNING COM. I HAVE GAINED THE KNOWLEDGE OF PROPER PLANNING THAT BENEFITS THE CITY & CITIZENS, AS CHAIR KEEPING A NEUTRAL POSITION.  
COLLEGE OF THE REDWOODS - HISTORICAL PRESERVATION ART CENTER - ARCH DESIGN / GRAPHIC DESIGN  
ATTACHED IS A COPY OF MY RESUME FROM 2001 AT WHICH TIME I RETIRED - DIDN'T FEEL I NEEDED TO REWRITE IT.

Please describe your knowledge or familiarity with Ferndale's General Plan and Zoning Ordinance:

THIS WILL BE MY 2ND GENERAL PLAN AND THE MOST COMPLETE. IT WILL BE ONE THAT WILL BENEFIT FERNDALE FOR YEARS AND SOMETHING WE ALL WILL BE PROUD OF.  
DURING MY TENURE AS CHAIR - WE HAVE PASSED MANY NEW ORDINANCES & PROJECTS. IE; THE NIELSEN BLDG AND THE OLD CREAMER COMPLEX.

Please list any planning or zoning issues with which you may find yourself in conflict:

None  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

  
Applicant's Signature

2/10/15  
Date

**Jorgen von Frausing-Borch**  
 837 Herbert, P.O. Box 115 Ferndale, California 95536  
 (707) 786-4465 e-mail: ~~stargate@humboldt1.com~~  
 496-5580 JONBORCH@YAHOO.COM

**EMPLOYMENT**

- Humboldt Beacon**, Fortuna, CA 1996-present 1998  
 Account Representative. Develop new client contacts, analyze client needs, negotiate budgets, and design weekly advertising promotions.
- Pinkerton Security**, Eureka, CA / *SECURITAS SECURITY* 1995-present 2013  
 Security Officer, rank of sargent, at Eel River Sawmills. Oversee Officers, staff training, implement security and safety procedures. *PROVIDED SECURITY @ REDWOOD MEMORIAL HOSPITAL*
- Cox Communications**, Eureka, CA 1990-1996  
 Account Executive. Designed custom advertising and promotions for broadcast. Contract negotiations. Sales staff training. Awards for Team and Superior Sales Revenue. Produced and directed "Ferndale Earthquake '92" video.
- Tri-City Weekly**, Eureka, CA 1985-1990  
 Production Artist. Designed weekly and special promotional advertising. Trained production staff.
- Allpoints Advertising**, Eureka, CA 1981-1985  
 Freelance production artist on many local accounts.
- Moore Industries**, Sepulveda, CA 1978-1980  
 Art Director/Advertising Manager. Managed advertising department. Supervised and trained employees. Designed product promotion campaigns, national and international trade show displays and sales demonstrations.
- Seineger & Associates**, Los Angeles, CA 1976-1978  
 Production artist. Motion picture and recording advertising agency.
- Woolf Advertising**, Los Angeles, CA 1972-1975  
 Production Manager. Advertising, catalogs, brochures, and related promotional material.

**OTHER SKILLS**

Proficient with ~~Mac~~<sup>PC</sup> and related graphics and photo programs. *AUTO CAD / TURBO CAD DESIGN PROGRAMS*  
 Proficient in silk screening and four color separation for print production.

**EDUCATIONAL BACKGROUND**

College of the Redwoods, Eureka, CA: Fine Arts & *GRAPHIC DESIGN, ARCHITECTURAL DESIGN & HISTORICAL PRESERVATION & DESIGN*  
 Art Center College of Design, Los Angeles, CA: Graphic Design  
 UCLA, Westwood, CA: Fine Arts and Promotions  
 Pierce College of Los Angeles, Woodland Hills, CA: Graphic and Fine Arts

**OTHER EXPERIENCE**

- Ferndale Planning Commission, Commissioner - *CHAIRMAN FOR LAST 13 YRS* 1996-present
- Ferndale Chamber of Commerce 1989-present 1996  
 Chamber Board member, 1994-1996, Advertising Committee, 1990-1991
- Fortuna Chamber of Commerce 1998-present 1998
- Humboldt Arts Council 1991-1996  
 Advisory Board Member, 1995-1996, Board Member, 1991-1995,  
 Exhibition Committee, 1993-1995, Publicity & Advertising Coordinator, 1991-1995

**REFERENCES**

- Jeff Farley, Mayor of Ferndale, 786-9805
- Stuart Titus, General Manager, Humboldt County Fairgrounds, Ferndale, 786-9511
- Gary Holder, Chief of Police, City of Ferndale, 786-9909

City of Ferndale  
PLANNING COMMISSION APPLICATION

NAME: Lino Magni  
ADDRESS: 980 Arlington PO Box 1453  
PHONE: 786-4164 EMAIL: Lmagnu@gmail.com

Please list education and/or experience which you feel relates to or would be beneficial to the role of Planning Commissioner (this may include serving on a board, commission or council, past or present government or civic experience, completed courses in land use planning, etc.)

Ferndale Planning Commission 6 to 8 yrs  
Fire Dept. 28 years Fire Chief 8 yrs  
Design Review 8 yrs?  
Business Owner & operator on main St  
50 yrs.  
Graduate Ferndale Hs.  
Replying as present council member

Please describe your knowledge or familiarity with Ferndale's General Plan and Zoning Ordinance:

on the planning commission  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list any planning or zoning issues with which you may find yourself in conflict:

see Commission meeting need  
to be run in a professional  
manner  
\_\_\_\_\_  
\_\_\_\_\_

Lino Magni  
Applicant's Signature

2-9-15  
Date

**STEPHEN A. SCHWARTZ**  
Landscape Architecture  
Park & Site Planning  
835 Main Street - Box 1208  
Ferndale CA 95536  
(714) 488-1494  
[stefen.aaron@yahoo.com](mailto:stefen.aaron@yahoo.com)

9 February 2015

Kristene Taveres, Deputy Clerk  
**CITY OF FERNDALE**  
Box 1095  
Ferndale CA 95536

**SUBJECT: LETTER OF INTEREST**  
**REFERENCE: PLANNING COMMISSION**

Pursuant to a recent Notice of Vacancy for the Ferndale Planning Commission, I hereby submit my Letter of Interest and Qualifications.

My professional career has been providing design services to City, County and DOD governmental agencies as a Design Manager of the following A & E firms:

- JHH Consultants, Civil Engineers & Surveyors
- Wildan Engineering, Civil Engineers & Surveyors
- Daniel Mann Johnson & Mendenhall, Architects / Engineers
- Stephen Schwartz Associates, Landscape Architects / Site Planners
- Mikkelsen Schwartz LTD, Landscape Architects / Site Planners
- Sverdrup Facilities, Architects & Engineers (Civil Engineering Manager)
- Richard Fisher Associates, Landscape Architects / Site Planners
- Stephen A. Schwartz, Landscape Architects, Park & Site Planners

Projects include the following:

- Golf Course Design & Grading
- Hillside Development
- Road & Highways
- Equestrian, Hiking & Biking Trails
- Equestrian Centers
- Street Medians
- Airport Facilities, Runways, etc.
- FAA CERAP SITES & Control Towers

- IRS Facilities
- Army Tank Corp Facilities
- Navy (Marine) Housing & Base Facilities
- Air Force Military Family Housing
- Air Force Base Hanger & Launch Facilities
- Istanbul Wet & Dry Infrastructure
- Saudi Arabia (Abaq & Dahran) Public Works Facilities
- Public Parks

Education.

Bachelor of Science, California State Polytechnic University, Pomona CA - 1972

- Major - Landscape Architecture
- Minor - Civil Engineering

Licenses.

Landscape Architecture

- California No.1390 (Active)
- Arizona, Nevada & Texas (Inactive)

Grant Publications.

- Community Resources, The Rehabilitation of Sand & Gravel Lands
- A desk-top guide for restoration of gravel excavation sites

City of Orange, CA

- Ordinance Committee for Design Review Board
- Ordinance Committee for Sign Ordinance
- City Beautification Board Member
- Design Review Board Member

State Board of Landscape Architecture

- State License Review Member

American Institute of Landscape Architects (AILA)

- President, Los Angeles Chapter
- Secretary, National Institute Board

Should the City of Ferndale require any additional information, please feel free to contact me direct.

Respectfully,

Stephen Schwartz

February 12, 2015

Greetings:

Please consider my application for a seat on the Ferndale Planning Commission.

My background includes a Master's Degree from NEIU in Environmental Geology and eighteen years of teaching adults at college, university and continuing education programs. Publish or perish, of course, and I have - all the way up to and including a mass market book on Frogs.

Earlier, from high school (1972) until I went back to school in 1990, I worked for construction companies doing old house restoration, new house construction and energy retrofits on highrises as well as a brief stint as a real-estate loan officer at a bank.

I saved my home in Chicago from City-ordered demolition and it is still standing despite the surrounding area being massively changed by gentrification.

Besides teaching and maintaining my own homes, I am interested in old house preservation and the history of Ferndale and surrounding area.

I have lived in Ferndale for almost 14 years in a 1903 Victorian home on Rose Avenue. For the past ten years I have been very aware of Ferndale issues since my husband, Ken Mierzwa, has served both on Planning (~2 years) and City Council of Ferndale.

I realize that I need to be at the February 18 meeting and at whatever regularly scheduled meetings occur thereafter.

I hope you accept my application for the Planning Commission.

Sincerely yours

Ellin Beltz



1221 Rose Avenue, Ferndale, CA 95536

ebeltz@ebeltz.net

Ferndale Planning Commission

Vote on Applicant for Recommendation to City Council

February 18, 2015

RANK FROM 1-4

Please mark your ballots indicating your choice

Jorgen von Frausing-Borch

EXPERIENCED, AN Important member OF THE PLANNING Commission

Lino Mogni

ATTENDANCE IS POOR. HAD Difficulty Focusing & Answering Questions. HAS contributed A lot to STRONG Background. STRONG <sup>communit</sup> candidate. Communicates well.

Stephen Schwartz

Ellin Beltz

Communicated very well. STRONG community presence, Good background STRONG candidate

Signed: Paul Hegsaw

**Ferndale Planning Commission**

**Vote on Applicant for Recommendation to City Council**

February 18, 2015

**RANK 1-4**

Please mark your ballots indicating your choice



- Jorgen von Frausing-Borch  want to finish general plan long history of service.
- Lino Moggi  represents business community 30 years of dedicated service to Ferndale highly qualified.
- Stephen Schwartz
- Ellin Beltz  12 years on planning committee volunteer in various capacities.

Signed: Deann M. Nielsen  
 DEANN NIELSEN

**Ferndale Planning Commission**

**Vote on Applicant for Recommendation to City Council**

February 18, 2015

*RANK 1-4*

Please mark your ballots indicating your choice

Jorgen von Frausing-Borch

3

*Long relevant history. wants to stay with during "Plan".*

Lino Mogni

4

*supports business. Attendance irregular.*

Stephen Schwartz

1

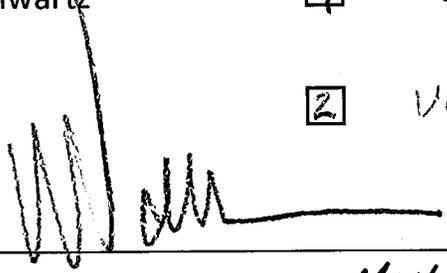
*Previous relevant professional experience. Lifetime in relevant field.*

Ellin Beltz

2

*Very involved in community.*

Signed: \_\_\_\_\_



*Michael Warner*

Meeting Date:	March 19, 2015	Agenda Item Number	12.b
Agenda Item Title	Consider Approval of Nilsen Barn Lease Terms		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Review lease and consider approval of terms for the old Nilsen Barn.

**BACKGROUND**

At the February 5, 2015 regular City Council meeting, Real Property Negotiators were appointed to represent the City. The City Manager and the City Attorney were selected to negotiate with Attorney Jim Aste and Philip Ostler regarding price, lease terms and tenant improvements.

A lease has been drafted by Attorney Jim Aste and is now in front of the Council for approval.

**FINANCIAL IMPACT:**

None.

## **COMMERCIAL LEASE AGREEMENT**

THIS COMMERCIAL LEASE AGREEMENT (this "Lease") is entered into on \_\_\_\_\_, 2015, by and between the City of Ferndale, California, a municipal corporation (referred to in this Lease as "Landlord" or "City") and Phillip Ostler (referred to in this Lease as "Tenant").

Landlord hereby leases to Tenant on the terms and conditions set forth in this Lease the improvements (i.e., the old Nilsen Barn) and underlying real property located in the City of Ferndale, County of Humboldt, California, commonly known as the Nilsen Barn located at 345 Main Street, Ferndale, California, referred to in this Lease as "the Premises", as more particularly delineated on attached **Exhibit "A"**, which is hereby incorporated by reference.

### **ARTICLE 1: TERM OF LEASE AND OPTION TERM**

**Section 1.01. Original Term.** The term of this Lease shall be for a period of ten (10) years commencing at \_\_\_\_\_ on \_\_\_\_\_, 2015, and ending at \_\_\_\_\_ on \_\_\_\_\_, 2025 (the "Initial Term"), unless terminated sooner as provided in this Lease.

**Section 1.02. Option to Extend Term.** Tenant shall have a one-time option to extend the term of this Lease for an additional period of five (5) years (the "Option Term") commencing on expiration of the Initial Term specified in Section 1.01 of this Lease provided:

(a) Tenant is not then in default under this Lease.

(b) Written notice of Tenant's election to renew the term of this Lease is delivered by Tenant to Landlord at least ninety (90) days before expiration of the Initial Term specified in Section 1.01 of this Lease. This written notice shall be deemed effective on personal delivery to Landlord or on the date it is deposited in the United States mail in accordance with the provisions of Section 7.03 of this Lease.

(c) The renewed term of this Lease shall be subject to the same terms and conditions as are contained in this Lease.

**Section 1.03. Termination.** Either party may terminate this Lease upon the provision of sixty (60) days written notice to the other party. In the event City terminates the Lease without cause during the Initial Term after Tenant completes construction of the improvements described in Section 3.02 of this Lease, below, City shall reimburse Tenant for all outstanding costs and expenses paid by Tenant for those improvements required to be performed hereunder to the extent the Tenant has not recovered rents equal to the cost of the improvements as a direct result of Tenant's use of the Premises pursuant to this Lease. In no event shall the City be obligated to reimburse Tenant for improvement costs in excess of Fifty Thousand Dollars (\$50,000.00) without prior written approval by the City. In the event Tenant terminates the Lease without cause, City shall not be liable for any costs or expenses paid by Tenant and not recovered from rents as set forth below. On termination of this Lease,

Tenant shall return the Premises to the City in a clean and sanitary condition and return all records and other property belonging to City.

## **ARTICLE 2: RENT**

**Section 2.01. Annual Rent.** Tenant agrees to pay to Landlord rent in the amount of One Hundred Twenty Dollars (\$120.00) per year, payable annually beginning on \_\_\_\_\_, 2015.

**Section 2.02. Charge for Late Payments.** A charge of ten percent (10%) shall be added to the annual rent for any year in which rent is not received by Landlord by or on the fifth (5<sup>th</sup>) day following the rent due date.

## **ARTICLE 3: CONSTRUCTION OF TENANT IMPROVEMENTS**

**Section 3.01. Agreement to Make Improvements.** Tenant agrees to seek and obtain all required permits and make all necessary repairs and improvements to the Premises to ensure all existing structures located on the Premises comply with the all applicable provisions of the Ferndale Building Inspector and City Ordinances in order to make use of the Premises in accord with the permitted use(s) recited in Article 4 of this Lease. Tenant shall not occupy any portion of the Premises until the Required Improvements to the Premises are complete.

**Section 3.02. Required Improvements.** Tenant shall obtain all appropriate permits for the construction of the improvements. Tenant shall consult with the City of Ferndale Building Inspector to identify the improvements required to be performed hereunder ("Required Improvements") in order to make use of the Premises as permitted under Article 4 and shall thereafter submit to the Building Inspector for his or her approval written contractual plans and specifications for all such Required Improvements within thirty (30) days after the execution of this Lease. All Required Improvements shall be constructed according to the contractual plans and specifications approved by the Building Inspector. Tenant shall inform the Building Inspector in writing once the Required Improvements have been completed. Tenant shall construct all Required Improvements at his or her sole cost and expense and shall not be entitled to any reimbursement for such costs from the City. All Required Improvements shall be completed by Tenant within eighteen (18) months of the commencement date of this Lease. In the event all Required Improvements have not been completed within eighteen (18) months from the date of commencement of this Lease, Landlord shall have the right to terminate this Lease and shall not be required to reimburse Tenant for any costs and expenses paid by Tenant for construction of the Required Improvements prior to termination.

**Section 3.03. Repairs and Modifications.** Tenant shall cause the Premises to be maintained in a good, clean, and sanitary condition acceptable to Landlord at all times, and to be repaired as necessary to maintain this condition. Following the construction of the Required Improvements, Tenant shall not make repairs or modifications to the Premises, in an amount greater than \$1,000.00, without the express written permission of Landlord.

**Section 3.04. Liens.** Tenant agrees to keep all of the Premises and every part thereof and the building and other improvements at any time located on the Premises free and clear of any and all mechanics', materialmen's, and other liens for or arising out of or in connection with work or

labor done, services performed, or materials or appliances used or furnished for or in connection with any operations of Tenant, any alteration, improvement, or repairs or additions that Tenant may make or permit or cause to be made, or any work or construction by, for, or permitted by Tenant on or about the Premises, or any obligations of any kind incurred by Tenant. Tenant further agrees to pay promptly and fully and discharge any and all claims on which any such lien may or could be based, and to save and hold Landlord and all of the Premises and the building and any other improvements on the Premises free and harmless from any and all such liens and claims of liens and suits or other proceedings pertaining thereto.

#### **ARTICLE 4. USE OF PREMISES**

##### **Section 4.01. Use of Existing Structures Prior to Completion of the Required Improvements.**

Tenant acknowledges and agrees not to use the existing structures for any purpose, including, without limitation, commercial or residential, or allow any person to enter the Premises, prior to completion of the Required Improvements, unless the use of the existing structures or the entry by any person is directly related to and necessary for the construction of the Required Improvements. Tenant agrees to inform any person entering any existing structure of any and all structural defects potentially creating a danger and agrees to take all reasonable safety precautions to avoid injury.

**Section 4.02 Permitted Use.** After the completion and approval of all Required Improvements, Tenant shall use the Premises for operating and conducting a storage rental business, and for no other purpose without the prior written consent of Landlord. Landlord shall not unreasonably withhold its consent. Under no circumstances during the term of this Lease shall Tenant use or allow to be used on the Premises any hazardous or toxic substances or materials, or store or dispose of any such substances or materials on the Premises. "Hazardous Substances" includes without limitation:

(a) Those substances included within the definitions of "hazardous substance," "hazardous waste," "hazardous material," "toxic substance," "solid waste," or "pollutant or contaminant" in CERCLA, RCRA, TSCA, or under any other Environmental Law;

(b) Those substances listed in the United States Department of Transportation (DOT) Table [\[49 C.F.R. 172.101\]](#), or by the Environmental Protection Agency (EPA), or any successor agency, as hazardous substances [40 C.F.R. Part 302];

(c) Other substances, materials, and wastes that are or become regulated or classified as hazardous or toxic under federal, state, or local laws or regulations; and

(d) Any material, waste, or substance that is

(i) a petroleum or refined petroleum product,

(ii) asbestos,

(iii) polychlorinated biphenyl,

(iv) designated as a hazardous substance pursuant to [33 U.S.C.A § 1321](#) or listed pursuant to [33 U.S.C.A § 1317](#),

(v) a flammable explosive, or

(vi) a radioactive material.

**Section 4.03 Compliance with Laws.** The Premises shall not be used or permitted by Tenant to be used in violation of any federal, state, or local law or ordinance, expressly including, without limitation, any and all laws applicable to the possession of cultivation of controlled substances, including marijuana. Tenant shall maintain the Premises in a clean and sanitary manner and shall comply with all laws, ordinances, rules, and regulations related to Tenant's specific use of the Premises now in effect or subsequently enacted or promulgated by any public or governmental authority or agency having jurisdiction over the Premises (and specifically excluding any such laws and requirements which would pertain to any lawful use and occupancy of the Premises in contrast to Tenant's specific use).

**Section 4.04. Utilities.** Tenant shall pay all charges incurred for the furnishing of gas, electricity, water, telephone service, garbage or refuse service, and other public utilities to the Premises during the term of this Lease. All payments shall be made directly to the service provider before their delinquency.

**Section 4.05. Taxes.** Tenant shall pay, before delinquency, any and all personal property, use and/or real property taxes which may be assessed as a result of Tenant's use of the Premises. Tenant agrees to save and hold Landlord and all of the Premises and the building and any other improvements on the Premises free and harmless from any and all such taxes and claims of taxes and/or liens and suits or other proceedings pertaining thereto. Tenant recognizes and understands that this Lease may create a possessory interest subject to property taxation and that the Tenant may be subject to the payment of property taxes levied on such interest pursuant to California Revenue and Taxation Code § 107.6.

## **ARTICLE 5: RELEASE OF CLAIMS; INDEMNITY**

**Section 5.01. Waiver of Claims; Indemnity.** Landlord shall not be liable and Tenant hereby waives any and all claims against Landlord for any damages to any property or any injury to any person in or about the Premises by or from any cause whatsoever, except to the extent caused by or arising from the gross negligence or willful misconduct of Landlord or its employees. Tenant shall defend, indemnify and hold harmless Landlord from and against any loss, claims, liability or costs (including court costs and attorney's fees) incurred by reason of the following: (a) damage to property or injury to any person occurring in, on or about the Premises if said damage or injury is caused by or arises from any act or alleged act, neglect, fault, or omission by Tenant or its agents, servants, employees, contractors, invitees, or visitors; (b) the conduct or management of any work, construction or thing whatsoever done by the tenant in or about the Premises or from transactions of the tenant concerning the Premises; (c) tenant's failure to comply with any and all governmental laws, ordinances and regulations applicable to the condition or use of the Premises or its occupancy; and (d) any breach or default on the part of tenant in the performance of any

covenant or agreement on the part of the tenant to be performed pursuant to this Lease. This provision shall survive the termination of this Lease with respect to any claims or liability accruing prior to such termination.

## ARTICLE 6: INSURANCE AND UTILITIES

**Section 6.01. Liability Insurance.** Tenant shall, at Tenant's own cost and expense, secure and maintain during the entire term of this Lease and any extended term of this Lease, public liability and property damage insurance, insuring Tenant and Tenant's employees against all bodily injury, property damage, personal injury, and other loss or liability caused by or connected with Tenant's occupation and use of the Premises under this Lease with policy limits no less than \$1,000,000 per incident, \$1,000,000 per occurrence. Landlord shall be named as an additional insured and the policy or policies shall contain cross-liability endorsements. Tenant acknowledges that Landlord will **not** maintain insurance coverage on any fixtures or other personal property maintained on the Premises.

In the event that Landlord determines, in Landlord's reasonable judgment, that the limits of the public liability or property damage insurance then carried by Tenant are materially less than the amount or type of insurance typically carried by owners or tenants of properties located in the same county in which the Premises are located, which are similar to and operated for similar business purposes as the Premises, Landlord may elect to require Tenant to increase the amount of specific coverage, change the type of policy carried, or both. If Landlord so elects, Tenant shall be notified in writing of the specific change in policy amount or type required and shall have 30 days after the date of Landlord's notice to effect the change in amount or type of policy.

**Section 6.02. Casualty Insurance.** Landlord shall carry insurance for the structure located on the Premises (i.e., the Old Nilsen Barn) in the amount of \_\_\_\_\_ (\$\_\_\_\_\_). As a condition to keeping this Lease current, Tenant shall reimburse Landlord on an annual basis for the cost of said policy, payable ten (10) days following invoice from Landlord. In the event the structure located on the Premises (the Old Nilsen Barn) is damaged during the Initial Term such that in excess of fifty percent (50%) is rendered unusable during the term of this Lease, the Lease shall automatically terminate and the insurance proceeds shall be used first to pay all costs of removing the damaged improvements, disposing of the damage materials and restoring the Premises to a clean, unimproved condition, and (once paid) the next priority shall be to reimburse Tenant the cost of the Tenant Improvements made under this Lease (not to exceed \$50,000.00), then the remainder proceeds shall be paid to Landlord. In the event the structure located on the Premises (the Old Nilsen Barn) is damaged during the Option Term such that in excess of fifty percent (50%) is rendered unusable, the Lease shall automatically terminate and the insurance proceeds shall be the exclusive property of Landlord. In the event the structure located on the Premises (the Old Nilsen Barn) is damaged such that less than fifty percent (50%) is rendered unusable during the term of this Lease and the proceeds of insurance are sufficient to pay one hundred percent (100%) of the repair costs (assuming prevailing wage rules apply) and the repairs can be completed within six (6) months of the damage, the Lease shall continue and the repairs made as promptly as possible by Landlord using the proceeds of insurance.

## ARTICLE 7: MISCELLANEOUS

**Section 7.01 Attorneys' Fees.** If any litigation is commenced between the parties to this Lease concerning the Premises, this Agreement, or the rights and duties of either party with respect to this Agreement, the party prevailing in the litigation shall be entitled, in addition to any other relief that may be granted in the litigation, to a reasonable sum as and for its attorneys' fees in the litigation that shall be determined by the court in the litigation or in a separate action brought for that purpose.

**Section 7.02 Prohibition Against Assignment.** Tenant shall not assign this Agreement without City's prior written consent, which the City may withhold in its absolute discretion.

**Section 7.03 Notices.** Except as otherwise expressly provided by law, any and all notices or other communications required or permitted by this Agreement or by law to be served on or given to either party to this Agreement by the other party shall be in writing. All such notices or other communications shall be deemed duly served and given when personally delivered to the party to whom they are directed, or in lieu of personal service when deposited in the United States mail, first-class postage prepaid, addressed as follows:

Landlord: City of Ferndale, 834 Main Street, P. O. Box 1095, Ferndale, California 95536

Tenant: \_\_\_\_\_

Either party may change its address for the purpose of this Paragraph by giving written notice of the change to the other party in the manner provided in this Paragraph.

**Section 7.04. Partial Invalidity.** In the event any provision of this Agreement is held by a court of competent jurisdiction to be either invalid, void, or unenforceable, the remaining provisions of the Agreement shall remain in full force and effect.

**Section 7.05. Sole Agreement.** This Agreement constitutes the sole agreement between the parties regarding the matters contained in it.

**Section 7.06. City's Consent.** Any consent of City required under this Agreement shall not be effective unless it is in writing and signed by City or one of City's duly authorized officers or agents.

**Section 7.07. Modifications.** This Agreement may not be changed or modified except by a writing executed by both of the parties.

**Section 7.08. Governing Law.** The provisions of this Agreement shall be construed in accordance with and governed by the laws of the State of California.

Executed on \_\_\_\_\_, 2015, at Ferndale, California.

LANDLORD: City of Ferndale

By: \_\_\_\_\_  
Jay Parrish, City Manager

TENANT:

By: \_\_\_\_\_  
Phillip Ostler

Meeting Date:	March 19, 2015	Agenda Item Number	12.c
Agenda Item Title	Appoint Real Property Negotiators for Community Center		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Appoint City Manager, City Attorney and the Mayor as City Negotiators for the Community Center located at 100 South Berding Street

**BACKGROUND:**

The City has had a contract for the Community Center with the Ferndale Senior Resource Agency, which expired in October. The City manager has a verbal agreement with the FSRA until a new contract is agreed on and signed. The City Manager has been in communication with local entities regarding potential management/operational/maintenance alternatives in negotiating a new contract.

This item was brought up for discussion at the January 5, 2015 meeting and the February 5, 2015 meeting. At those meetings, the Council showed interest in the possibility of passing on the rental responsibility to another entity, while maintaining ownership of the building. In February, the Council was given a report showing the City's income and expenses connected to maintaining the rental responsibilities since 2008. The report showed that it costs the City approximately \$8,000 per year to manage the rentals.

City Negotiators are now needed for negotiations with the two interested negotiating parties: Dick Hooley and Don Becker from the Ferndale Senior Resource Agency, and Fire Chief Dennis DelBiaggio with the Ferndale Fire Department, regarding the particulars of any lease.

**FISCAL IMPACT:** Unknown.

Meeting Date:	March 19, 2015	Agenda Item Number	12.d
Agenda Item Title	Update on PG&E Rule 20A Undergrounding Project		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

### RECOMMENDATION

Receive and file update on the PG&E Rule 20A Undergrounding Project from City Manager Parrish.

### DISCUSSION:

At its regular meeting on February 6, 2014, the City Council heard from City Manager Parrish, City Attorney Gans and several members of the public about the process the City needs to engage in to identify and select the project area to comply with CEQA. City Manager Parrish has pulled together a team to manage this process and will give an update. At the regular City Council meeting on March 6, 2014, City Manager Parrish reported that the City had a public meeting on March 1 attended by several members of the public where a number of potential sites for the undergrounding project were identified.

The City is now focusing on 3 main areas for the project. With the \$454,000 in Rule 20a monies the City will get from PG&E, and the \$1.85 million that the City will ask for from the County, the City can hopefully complete 2 of these 3 areas. The City Manager has been working with Lizette from PG&E to get approximate costs for each of these areas in order to determine which can be done.

As reported at the February 5, 2015 meeting, City Manager Parrish has met with Frontier to discuss our options for laying the Frontier line while PG&E is working on this project. There is a new law that would require the City to pay Frontier to lay their line. The City Manager has expressed to Frontier his concerns regarding this fee. He is waiting to hear back from them.

### FINANCIAL IMPACT:

No financial impact to City, however the project will use Rule 20a monies from PG&E, which amount to \$454,000 and the City will ask the County for the other approximately \$1.85 million for the project.

Meeting Date:	March 19, 2015	Agenda Item Number:	12.e
Agenda Item Title:	Approve Resolution No 2015-07: Adoption of Stream Habitat Protection Manual for County Road Maintenance in Northwestern California Watersheds prepared for the Five Counties Salmon Conservation Program (5C), (September 2002).		
Presented By:	City Engineer, Yoash Tilles		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Type of Action:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:** Approve Resolution no. 2015-07: Adopt Stream Habitat Protection Manual for County Road Maintenance in Northwestern California Watersheds prepared for the Five Counties Salmon Conservation Program (5C), (September 2002).

**BACKGROUND:** The City would like to periodically maintain a number of roadside ditches within the City limits. To provide for regular maintenance of the roadside ditches, without the need to obtain permits from the North Coast Regional Water Quality Control Board (NCRWQB) each time roadside ditch maintenance is required, it is recommended that the City enroll in the 5C Program.

In order to enroll the City in the 5C Program, the City must first adopt the 5C Program and the resolution must be submitted to the NCRWQB with the application to enroll in this Program.

**RESOLUTION NO. 2015-07****A RESOLUTION OF THE CITY OF FERNDALE ADOPTING THE FIVE COUNTY SALMONID CONSERVATION PROGRAM AND IMPLEMENTING USE OF THE STREAM HABITAT PROTECTION MANUAL FOR COUNTY ROAD MAINTENANCE IN NORTHWESTERN CALIFORNIA WATERSHEDS PREPARED FOR THE FIVE COUNTIES SALMONID CONSERVATION PROGRAM (5C), (SEPTEMBER 2002)**

**A. WHEREAS,** The City would like to periodically maintain a number of roadside ditches within the City limits; and

**B. WHEREAS,** To provide for annual regular maintenance of the roadside ditches, it is recommended that the City obtain permit coverage for ditch maintenance activities under the *Waiver of Waste Discharge Requirements and General Water Quality Certification for County Road Management and Activities Conducted Under the Five Counties Salmonid Conservation Program*, Order No. R1-2013-0004 (the 5C Waiver); and

**C. WHEREAS,** In order to obtain coverage under the 5C Waiver, the City must first adopt the 5C Program and the resolution must be submitted to the NCRWQB with the application to enroll in the 5C Waiver.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FERNDALE DOES HEREBY ADOPT THE RECITALS AND FINDINGS STATED ABOVE AND ADOPTS THE FIVE COUNTY SALMONID CONSERVATION PROGRAM.**

**PASSED, APPROVED AND ADOPTED** this 19<sup>th</sup> day of March, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

---

**Don Hindley, Mayor**

**ATTEST:**

---

**Jennifer Church, City Clerk**

Meeting Date:	March 19, 2015	Agenda Item Number	12.f
Agenda Item Title:	Resolution No. 2015-09 Approve Cost for Engineer to Complete CIP for Inclusion in 2015/2016 Budget		
Presented By:	Praj White and Yoash Tilles, City Engineer		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	x Voice Vote Roll Call Vote

**RECOMMENDATION:** Approve Resolution No. 2015-09 Approve Cost for Manhard to complete the CIP that will be included in the 2015/2016 budget.

**BACKGROUND:** The City would like to prioritize its needed infrastructure projects including transportation, sewer and drainage projects. Vehicular, pedestrian and bicycling modes of transportation are considered under the transportation category. Transportation needs include the reconstruction of section of roadways that exhibit signs of failure, such as cracking of the asphalt concrete or disintegration. Reconstruction of the roadway in many cases would include grinding the existing asphalt concrete and reusing the grindings for reconstructing the vertical alignment or the cross slopes of the roadway. In addition, roadway reconstruction could also include replacement of curbs and gutters, and replacement of existing or installation of new drainage inlets. For example, at the intersection of Rose Avenue and Berding Street, drainage inlets could be replaced and added to prevent additional runoff running down Rose Avenue. In 2012, a Pavement Condition Survey was conducted on Berding Street from Rose Avenue to Ocean Avenue (1,200 linear feet). The results indicated that the Pavement Condition Index (PCI) varies along this stretch of roadway from a PCI of 14 at the intersection of Washington Street and Brown Avenue to a PCI of 57 from Shaw Avenue to Washington Street. A PCI of 14 indicates that the pavement condition is in serious condition and requires repair (Manhard, Project Study Report, June 2013). PCI of 86 – 100 indicate good pavement condition and 0-10 is a failing pavement.

Additional transportation needs may include creating safety routes for pedestrians throughout town. In 2014, the City conducted a Pedestrian and Accessibility Study that ranked the benefit of completing safety routes within the City limits. The criteria used for ranking the routes included safety, school connectivity, multiple land-use connectivity (area needing connectivity between land uses), and current pedestrian use. Point repairs including installation of ADA complaint curb ramps, replacement of sidewalk sections, and striping were considered to “fill the gaps” and form a continuous safety route. For example, a continuous walking route could be completed from starting at the intersections of Main Street and Van Ness and Arlington Avenue, continuing west around the fairgrounds either on Van Ness Avenue or Arlington Avenue, turning south down Fifth Street, and ending at the Ferndale Elementary School. Another route to complete that ranked lower starts at the intersection of Van Ness Avenue, down Main Street, continuing south down Berding Street, and ends

at the Ferndale Children's Center and Fireman's Park. Sidewalk and curb ramps improvements could also be included along Milton Avenue, Tennyson Avenue, and Arlington Avenue, which connect to Main Street and become part of this safe route.

When discussing the prioritization of the projects the historical importance of the structures in town can play a significant role. The historical importance of structures within the City limits draws tourist and locals to these locations and therefore, locations that have historical significance may exhibit higher pedestrian, cycling and vehicular traffic use. The creation of bike lanes could be considered. Installation of bike lanes could include asphalt concrete overlay for the bike lanes and curb and gutters modifications as needed to allow for drainage.

Except for the top three projects listed in the sanitary sewer infrastructure projects, all the remaining projects were proposed by consulting with the previous Chief Plant Operator and still need verification. Since the wastewater treatment plant additions were completed the plant has the capacity to treat peak flows that may result from infiltration into the sewer collection system. Most of the sewer collection system throughout the City is composed of clay or vitrified clay pipes installed more than 50 years ago. A closed circuit television inspection (CCTV) of the collection system was previously conducted and could assist in detecting those sections of the collections system that require replacement. In addition, manholes requiring repairs such as the replacement of the lid or coating of the manhole to reduce inflow and infiltration have been identified and listed under the sewer category.

Drainage projects presented include replacement of existing culverts and storm drain inlets or the addition of storm drain inlets and storm drain pipes to improve drainage. In general, these projects are smaller in scope than the transportation projects and could be completed in a short time frame and at lower costs than the transportation projects. Adequate drainage will help ensure a long lifetime of the transportation infrastructure projects.

The intent of the discussion is to move towards a follow up meeting in April 2015 to finalize the list of transportation, sewer, and drainage projects and the prioritization of the projects within each category. An Opinion of Probable Construction Cost for many of the projects has been developed and can be provided prior to the following up meeting for your consideration. The final Capital Improvement Program (CIP) for the City is proposed for the next five fiscal years (June 2015 – June 2020). A draft CIP is proposed to be completed for the May 2015 meeting and adopted in June 2015.

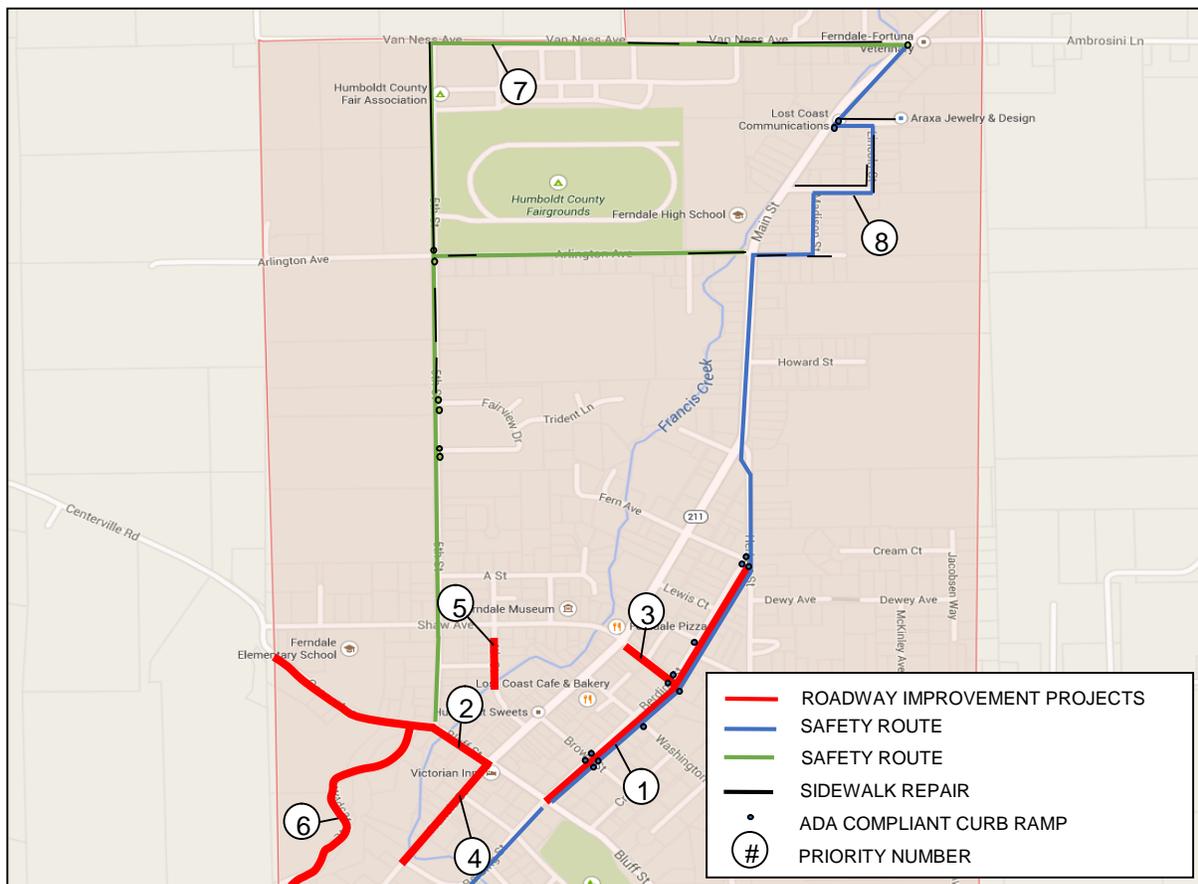
Sources for funding the Capital Improvement Projects should also be considered and discussed. June 2015 is when application is due for projects to be considered for funding by the California Department of Transportation Cycle 2 Active Transportation Program (ATP). The City Engineer regularly represents the City's interests at the Humboldt County Association of Government where some fund allocations are made. City may consider matching some of the grant funds or contributing a small percentage of the total grant amount, which could help the City in the ranking process. Other sources of funding not listed here should be discussed.

**FISCAL IMPACT:** Estimated cost \$5,260

Updated March 12, 2015

### CITY OF FERNDALE CAPITAL IMPROVEMENT PROJECTS TRANSPORTATION PROJECTS

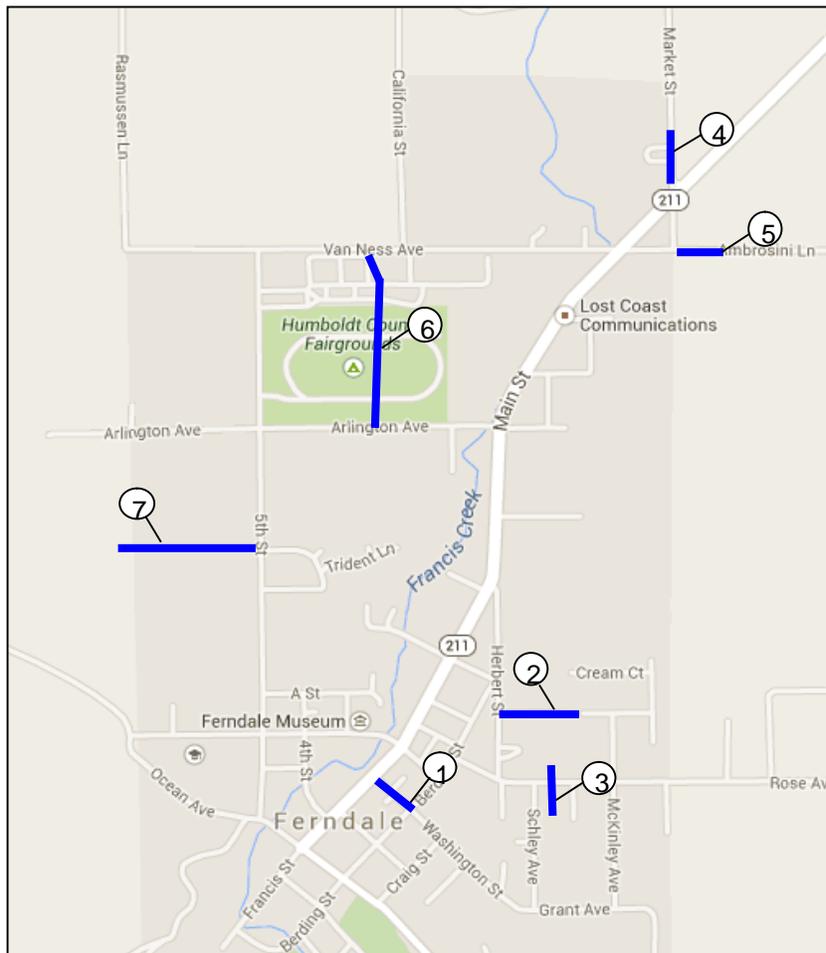
Project Name	Location	Priority
<b>Berding Street</b>	From South of Ocean Avenue to South Herbert Street	<b>1</b>
<b>Ocean Avenue</b>	From Main Street to West County Line	<b>2</b>
<b>Shaw Avenue</b>	From Berding Street to Main Street	<b>3</b>
<b>Francis Street</b>	From Francis Creek Bridge to Main Street	<b>4</b>
<b>4th Street</b>	From north of bridge to south of Shaw Avenue	<b>5</b>
<b>Wildcat Road</b>	From Ocean Avenue to Mattole Road	<b>6</b>
<b>Safety Route from Fairgrounds to Ferndale Elementary</b>	From Van Ness Avenue and Arlington Avenue to intersection of 5 <sup>th</sup> Street and Ocean Avenue	<b>7</b>
<b>Safety Route from Van Ness Avenue and Ambrosini Lane to Fireman's Park</b>	From Van Ness Avenue to Fireman's Park	<b>8</b>



Updated March 12, 2015

**CITY OF FERNDALE  
CAPITAL IMPROVEMENT PROJECTS  
DRAINAGE PROJECTS**

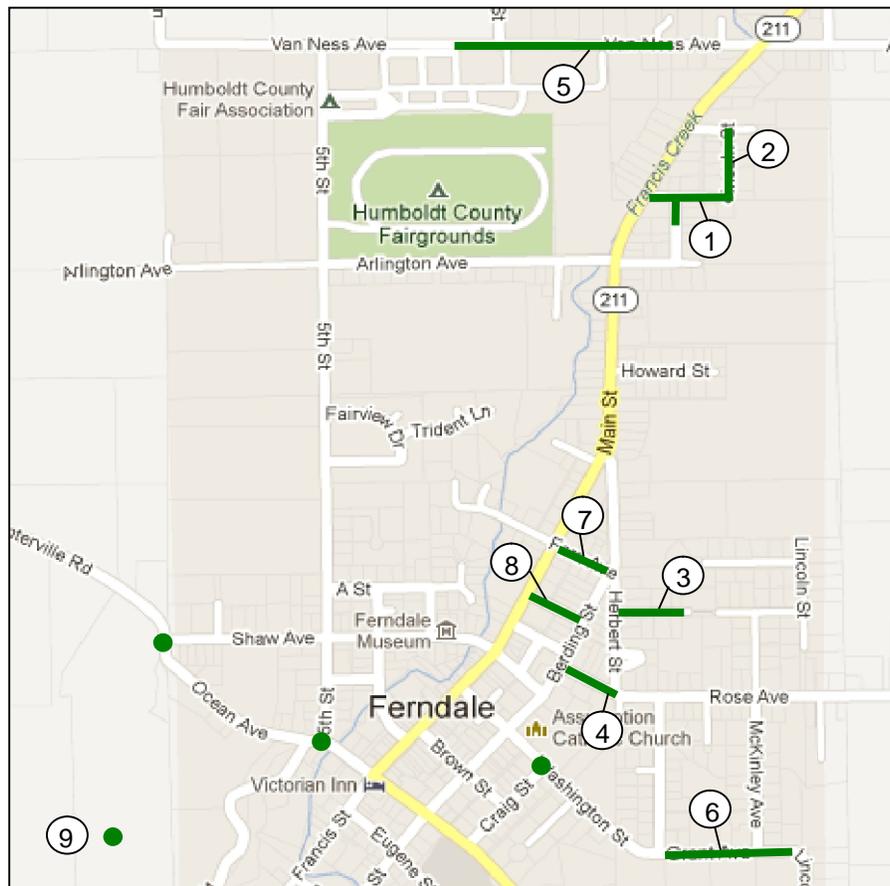
<b>Project Name</b>	<b>Location</b>	<b>Priority</b>
<b>Washington Street</b>	Replace storm drain inlet and replace ±300 LF of 8-inch CMP with 12-inch box culvert.	<b>1</b>
<b>Dewey Avenue West</b>	Install a drop inlet and 510 LF of 48-inch pipe from Herbert Street down Dewey Avenue West to the East Drainage Channel.	<b>2</b>
<b>Rose Avenue Culvert</b>	Replace existing Rose Avenue 12-inch storm drain with 470 LF of new 24-inch to 30-inch pipe.	<b>3</b>
<b>Market Street Culvert</b>	Abandon the culvert crossing Market Street just north of Highway 255 and redirect the flow to keep the water on the west.	<b>4</b>
<b>Ambrosini Lane Culvert</b>	Replace the existing 36-inch section (± 70 LF) of the Ambrosini Lane culvert with a new 48-inch section.	<b>5</b>
<b>Fairgrounds Storm Pipe</b>	Replace existing storm drains and install new storm sewer pipe from Fairgrounds to Van Ness Avenue	<b>6</b>
<b>5th Street Storm Drain</b>	Extend drainage ditch.	<b>7</b>



Updated March 12, 2015

**CITY OF FERNDALE  
CAPITAL IMPROVEMENT PROJECTS  
COLLECTION SYSTEM PROJECTS**

<b>Project Name</b>	<b>Location</b>	<b>Priority</b>
<b>Tennyson Avenue - Rehabilitation</b>	Approximately 675 LF of line replacement (From Lincoln Avenue To Main Street)	<b>1</b>
<b>Lincoln Street - Rehabilitation</b>	Approximately 225 LF of line replacement (From Milton Avenue to Tennyson Avenue)	<b>2</b>
<b>West Dewey Avenue - Rehabilitation</b>	Approximately 450 LF of line replacement (all of West Dewey Avenue)	<b>3</b>
<b>Rose Avenue - Rehabilitation</b>	Approximately 675 LF of line replacement (From Berding Street to Herbert Street)	<b>4</b>
<b>Van Ness Avenue - Rehabilitation</b>	Approximately 225 LF of line replacement (West of SR211)	<b>5</b>
<b>Grant Avenue - Rehabilitation</b>	Approximately 450 LF of line replacement (East of McKinley Avenue)	<b>6</b>
<b>Fern Avenue - Rehabilitation</b>	Approximately 225 LF of line replacement (From Main To Berding Street)	<b>7</b>
<b>Lewis Avenue - Rehabilitation</b>	Approximately 225 LF of line replacement (From Main Street To Berding Street)	<b>8</b>
<b>Manhole Construction</b>	Manhole construction at 5 locations	<b>9</b>



**RESOLUTION NO. 2015-09****A RESOLUTION OF THE CITY OF FERNDALE APPROVING THE COST FOR THE CITY ENGINEER TO COMPLETE A CAPITAL IMPROVEMENTS PROJECT (CIP) LIST FOR INCLUSION IN THE 2015/2016 BUDGET**

- A. WHEREAS,** The City of Ferndale would like to prioritize its needed infrastructure projects including transportation, sewer and drainage projects; and
- B. WHEREAS,** The City Engineer is close to completing a prioritized list of capital improvement projects; and
- C. WHEREAS,** A draft CIP is proposed to be completed for the May 2015 meeting and adopted in June 2015; and
- D. WHEREAS,** The City Engineer estimates that the amount needed to complete the CIP is \$5,260.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF FERNDALE DOES HEREBY APPROVE THE COST FOR THE CITY ENGINEER TO COMPLETE THE CIP TO BE INCLUDED IN THE BUDGET FOR 2015/2016.**

**PASSED, APPROVED AND ADOPTED** this 19<sup>th</sup> day of March, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
**Don Hindley, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Jennifer Church, City Clerk**

Meeting Date:	March 19, 2015	Agenda Item Number	12.g
Agenda Item Title	Consider Approval of the Draft Memorandum of Understanding Between HWMA and City of Ferndale as a Member Agency		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Consider approval of the draft MOU between HWMA and City of Ferndale to participate in a regional recyclable materials processing agreement.

**BACKGROUND**

Humboldt Waste Management Authority has began the process of creating an agreement between HWMA and its Member Agencies to participate in a Regional Recyclables Materials Processing program. If approved and agreed upon by the Member Agencies, this would be a 10-year program in which the City would commit its recyclables to HWMA in return for quarterly revenue based on tonnage received. The Authority is proposing to keep 15% of the base revenue of each participating agency's single stream tonnage to cover administrative costs for managing the regional agreement. Any rates paid by the successful proposer above that base per-ton rate will be passed through directly to each participating agency on a quarterly basis.

It should be understood that the City has a Franchise agreement with Eel River Disposal that has flow control over our recyclables and we may not be able to join in on all the benefits of this RFP until 2021. It is our understanding that we will then have the opportunity to participate in all the activities of recycling just like the other HWMA members. Review and comment on this draft document will inform the final document, and the City will have better knowledge of what to expect from regionalized participation at such time as we prepare to discuss options for directing recycling tonnage once the current agreement reaches its conclusion.

A draft MOU has been created and is now before the Council for review and approval. Approval of this document does not commit the City to any current agreement, nor does it commit the City to participate in the new agreement that results from the upcoming RFP for which this MOU is required. Those agencies which are capable of participating currently will be asked to confirm or deny commitment of their tonnage prior to publishing the RFP for Regional

Recyclables Materials Processing. Commitment of those tonnages will inform potential proposers on the current tonnage available on which to propose.

**FINANCIAL IMPACT:**

Unknown

**MEMORANDUM OF UNDERSTANDING BETWEEN THE  
HUMBOLDT WASTE MANAGEMENT AUTHORITY AND ITS MEMBER AGENCIES  
TO PARTICIPATE IN A  
REGIONAL RECYCLABLE MATERIALS PROCESSING AGREEMENT**

This Memorandum of Understanding is entered into by and between the Humboldt Waste Management Authority (“HWMA”), a joint powers authority, and the undersigned participating member agencies (each, a “Participating Agency”) and is effective this \_\_\_\_\_ day of \_\_\_\_\_ (“Effective Date”).

**Recitals**

- A. HWMA is a joint powers authority formed by the cities of Arcata, Blue Lake, Eureka, Ferndale, Rio Dell, and the County of Humboldt for purposes of efficient solid waste management.
- B. Based on the interests of its member agencies, HWMA is preparing to solicit a request for proposals for cost-effective regional recyclables materials processing services, evaluate said proposals and enter into an agreement for services.
- C. In order to solicit and secure a competitive proposal, member agencies are asked to commit their source-separated and mixed recyclable tonnage to HWMA.
- D. HWMA anticipates that said agreement with the Authority’s designated contractor for recyclable services will contain the following key components:
  1. Acceptance of source-separated or mixed recyclable materials from franchise haulers at either the HWMA facility (1059 W. Hawthorne Street, Eureka, CA), or other facilities approved by the HWMA and Contractor for purposes of implementing the Regional Recyclable Materials Processing Contract.
  2. A term of ten years, with a five-year extension option.
  3. Payment by the contractor for the recyclable materials at a rate to be determined through the negotiation process, with share of revenue distributed to member agencies based on contributed tonnage.
  4. Low-cost and efficient local recycling, receiving and processing services.
  5. Maximize commodities for high value end market.
  6. Flexibility to adapt to market fluctuations and trends to secure most competitive price rates.
  7. A quarterly market value credit to the Authority based on the tons processed and full market value of the indices described in *Appendix 1 – Processing Agreement*.
  8. The demonstrated ability, and expressed interest, to accept and market additional materials.
  9. Maintain quarterly facility total residual disposal to less than 8% of inbound materials from the franchise haulers.

10. Meet or exceed all current and future state and local regulations and permitting conditions, and have an Operations Plan approved by local regulatory authorities at the time the Processing Agreement goes into effect.
11. Creation of good quality jobs and fair treatment of employees.
12. Full cooperation with member agency franchise operators, as well as the Hawthorne Street Transfer Station.
13. Maintain a high level of service (timely, courteous, and responsive) to the Authority and its Member Agencies.
14. Ensure the cost competitiveness and effectiveness of the services provided; and
15. Pursuant with CA Assembly Bill 32, minimize the carbon footprint; reduce overall greenhouse gas emissions and other adverse environmental impacts while maximizing the sustainability of the services.

The undersigned HWMA member agencies would like to participate in the HWMA Regional Recycling RFP process, and ensure combined recycling tonnage is committed for recyclables materials processing.

NOW THEREFORE, based on the terms recited above, the parties enter into this memorandum of understanding:

1. Recyclable Materials Processing Agreement. HWMA shall solicit proposals and enter into an agreement for recyclable processing and marketing services with the Authority's Designated Recycling Contractor ("Contractor") with basic terms as outline above ("Recyclable Materials Processing Agreement").
2. Recyclable Materials Flow Control. For the term of the Recyclable Materials Processing Agreement, each Participating Agency agrees to direct its franchise collection hauler to deliver all recyclable materials it collects under agreement with the Participating Agency to either the HWMA transfer facility located at 1059 W. Hawthorne Street, Eureka, or other facility approved by the HWMA for receipt by Contractor for purposes of implementing the Regional Recyclable Materials Processing Agreement.
3. Reuse in Value Added Product. Participating Agencies may request that HWMA divert specified recyclable materials for reuse in a value-added, local product.
4. Reporting. HWMA will provide quarterly and annual summary reports to each Participating Agency indicating the tonnage of recyclable materials processed for that period from the jurisdiction of each Participating Agency, a statement of revenues received from the Contractor, and any other information concerning contract administrator as the Participating Agency should request.
5. Contract Management. HWMA shall manage and administer the Recyclable Materials Processing Agreement based on direction from the HWMA Board of Directors.

6. Meetings and Consultation. HWMA staff agrees to meet as needed with Participating Agency staff to coordinate and discuss the ongoing management of the Recyclable Materials Processing Agreement.
7. Revenue Distribution. Revenue received by HWMA from the Contractor derived from the sale of recyclable commodities shall be disbursed to each Participating Agency quarterly on the following basis:
  - a. HWMA shall retain for contract administration 15% of the agreed upon \$ per ton base revenue received from all single-stream recyclable commodities;
  - b. Any revenue received from source separated recyclable commodities shall be passed through to each Participating Agency.
8. Education. The HWMA and Participating Agencies shall undertake coordinated educational and outreach activities to assist the Contractor in achieving a diversion rate of 92% of all recyclable materials received. The HWMA and Participating Agencies will coordinate, prepare and implement an annual education campaign, including periodic collection route audits to identify excessive residuals in the recycling stream.
9. Additional Participation. HWMA member agencies not initially participating in this MOU shall be permitted to enter into this MOU and thereby participate in the Recyclable Materials Processing Agreement subject to modified terms and conditions, if any, acceptable to both the HWMA Board of Directors and Contractor.
10. Third Party Beneficiaries. Participating Member Agencies are not considered third party beneficiaries under the Recyclable Materials Processing Agreement.
11. Indemnity. Pursuant to the HWMA Joint Powers Authority Agreement, the HWMA shall indemnify each Participating Agency for any defense to claims, as well as cost of any judgments imposed for claims resulting from actions by the HWMA in relations to its management and implementation of the Recyclable Materials Processing Agreement.
12. Counterparts. This MOU may be executed in separate counterparts, and all counterparts when signed, shall constitute and enforceable agreement.
13. Humboldt County Nuclear Free Ordinance Compliance. The Contractor has certified to the HWMA that it is not a Nuclear Weapons Contractor, in that it does not knowingly or intentionally engage in the research, development, production, or testing of nuclear warheads, nuclear weapon systems, or nuclear weapons components as defined by the County of Humboldt Nuclear Free Humboldt County Ordinance. The Contractor will agree to notify HWMA if it becomes a Nuclear Weapons Contractor as defined above, and the HWMA retains the authority to immediately terminate the Recyclable Materials Processing Agreement if it determines that the Contractor's certification is false or if the Contractor becomes a Nuclear Weapons Contractor.

WHEREFORE, the governing bodies of each of the parties below has authorized and approved this Memorandum of Understanding on the date stated below:

**HUMBOLDT WASTE MANAGEMENT AUTHORITY**

Dated:

By: Board Chair

Attested to by:

Dated:

Executive Director Signature:

**CITY OF ARCATA**

Dated:

By: Its Mayor

Attested to by:

Dated:

City Clerk Signature:

**CITY OF BLUE LAKE**

Dated:

By: Its Mayor

Attested to by:

Dated:

City Clerk Signature:

**CITY OF EUREKA**

Dated:

By: Its Mayor

Attested to by:

Dated:

City Clerk Signature:

**CITY OF FERNDALE**

Dated:

By: Its Mayor

Attested to by:

Dated:

City Clerk Signature

**COUNTY OF HUMBOLDT**

Dated:

By: Its Chair of the Board

Attested to by:

Dated:

County Clerk Signature:

**CITY OF RIO DELL**

Dated:

By: Its Mayor

Attested to by:

Dated:

City Clerk Signature:

Public Draft

Meeting Date:	March 19, 2015	Agenda Item Number	12.h
Agenda Item Title	Resolution No. 2015-08 Make Resources Available for Committee Member to Attend Regional Meeting of LOC		
Presented By:	Councilman Brown		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve Resolution No. 2015-08 cover the cost For Councilman Brown to attend League of Cities Redwood Empire Division meeting in Cloverdale on March 20, 2015.

**BACKGROUND**

The City of Ferndale is a member of the Redwood Empire Division of the League of Cities. On Friday, March 20, 2015, the City of Cloverdale will be hosting the General Membership meeting. The meeting will include a Legislative Committee meeting as well as a business meeting, followed by a reception and dinner. Councilman Brown would like to attend this meeting and has asked the Council to consider reimbursement to cover the cost of attending according to our current City policy for remuneration.

**FINANCIAL IMPACT:**

Amount determined by City policy as per attachment.

# REDWOOD EMPIRE DIVISION GENERAL MEMBERSHIP MEETING

Hosted by the City of Cloverdale  
Friday, March 20, 2015



## Legislative Committee Meeting

Cloverdale Fire Department  
451 S. Cloverdale Blvd.  
1:00 p.m. to 2:30 p.m.

## Business Meeting

Cloverdale Fire Department  
451 S. Cloverdale Blvd.  
3:00 p.m. to 5:00 p.m. – Business Meeting

**Program: Modernizing Our Tax System and the Latest from Sacramento**  
Michael Coleman, Fiscal Advisor, League of California Cities

## Reception

Cloverdale Historical Society  
215 N. Cloverdale Blvd.  
5:15 p.m. to 6:45 p.m.

## Dinner

**Piacere Ristorante Italiano** (*menu attached*)  
504 N. Cloverdale Blvd.  
7:00 p.m.

**Please RSVP by March 13** for the Meetings and/or  
Reception & Dinner to Sara Rounds,  
(916) 658-8243 or [srounds@cacities.org](mailto:srounds@cacities.org).

**CITY OF FERNDALE**  
**TRAVEL AND REIMBURSEMENT POLICY**  
**FOR EMPLOYEES, CITY MANAGER, MAYOR, COUNCILMEMBERS**

August 5, 2004

Seminars, workshops, conferences, and meetings that relate to or directly impact municipal operations may offer information that is beneficial and relevant to the City of Ferndale.

When any member of the City Council (including Mayor) wishes to attend, conduct, or coordinate a meeting, workshop or forum on behalf of the City, it is the responsibility of that individual to present a request to the City Council through the City Manager prior to the event. City Staff support to the Mayor or City Council relative to meetings or workshops must be cleared through the City Manager.

Staff shall apply to the City Manager for travel authorization. The City Manager shall review for approved budget and fund availability before authorizing travel. Because staff travel budgets have been pre-approved, staff travel requests need not go through the City Council.

Upon return from or completion of seminars, workshops, forums, or conferences at which Staff or the Council member attended or served in an official capacity, he/she shall either prepare a written report for distribution to the Council, or shall make an oral report during the next regular meeting of the Council. The report will detail what was learned at the session(s) that relates to or impacts the City.

The following will serve as a guideline for travel expense reimbursement by the City. These figures will be determined during the budget process. Higher rates may be approved by the City Manager.

<u>Personal Vehicle</u>	Total miles driven times the current IRS reimbursement amount.	
<u>Meals</u>	Breakfast	Actual up to \$ 6.00
	Lunch	Actual up to \$11.00
	Dinner	Actual up to \$19.00
	TOTAL	\$36.00/day
<u>Lodging</u>	Actual receipted lodging up to \$110.00 plus taxes.	
<u>Wages (Staff)</u>	Employee is paid for a normal 8-hour workday, or wage begins when employee leaves home, includes time spent waiting at airports, time in the air, etc.	

When a travel request is approved by the City Manager or City Council, it is understood that additional costs associated with the travel that exceed approved levels will be borne by the attendee and not the City. The City may pay advances for some travel fees, hotel accommodations, vehicle rentals, etc.

Reimbursement requests will be presented to the City Manager and must be accompanied by receipts for all expenditures. For the Council and City Manager, the actual payment must be approved by the Council through the Consent Calendar vote. Once approved by the Council, the check shall be issued within 10 working days.

This policy will replace the 2/14/00 Travel and Reimbursement Policy and the 10/14/02 Policy on Conducting and/or attending seminars, workshops, conferences, and meetings in official capacity for mayor and council members.

**RESOLUTION NO. 2015-08****A RESOLUTION OF THE CITY OF FERNDALE TO MAKE RESOURCES AVAILABLE FOR CITY REPRESENTATIVES TO ATTEND REGIONAL MEETINGS AS PER THE TRAVEL AND REIMBURSEMENT POLICY (2004)**

**A. WHEREAS,** The City of Ferndale is a member of the Redwood Empire Division of League of Cities; and

**B. WHEREAS,** The City of Cloverdale will be hosting a General Membership meeting on March 20, 2015; and

**C. WHEREAS,** It is in the City's interest to send its committee representative to Regional meetings; and

**D. WHEREAS,** Costs will be incurred by attending these meetings.

**NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF FERNDALE DOES HEREBY AGREE TO MAKE FUNDS AVAILABLE FOR COMMITTEE REPRESENTATIVES TO ATTEND REGIONAL MEETINGS BASED ON THE TRAVEL AND REIMBURSEMENT POLICY DATED AUGUST 5, 2004.**

**PASSED, APPROVED AND ADOPTED** this 19<sup>th</sup> day of March, 2015 by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

\_\_\_\_\_  
**Don Hindley, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Jennifer Church, City Clerk**

## **Section 13**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***

March 11, 2015

**Via Certified Mail and E-mail**

Steve Nunes  
P.O. Box 876  
Ferndale, CA 95536

Paul D. Sequeira  
233 Metz Lane  
Petaluma, CA 94952

**CEASE AND DESIST**

Dear Mr. Nunes and Mr. Sequeira:

The City has received reports that you (or your retained agents or contractors) intend to remove a tree (or trees) from a City owned strip of land separating your property from your neighbors, generally located between Washington and Ocean Avenue. The trees are believed to be 5 inches to 18 inches in diameter. Please note, you are not authorized to enter City property and remove any tree or trees. Any tree located within the strip of land owned by the City constitutes City property.

Please note the following: Pursuant to California Civil Code Section 833, trees whose trunks stand wholly upon the land of one owner belong exclusively to him, although their roots grow into the land of another. Further, pursuant to Civil Code Section 834, trees whose trunks stand partly on the land of two or more coterminous owners, belong to them in common, and can't be cut unless both owners consent.

The City does not consent to any tree removal at this time. Moreover, the City will not consider removal absent survey evidence demonstrating the location of the tree in the subject area, and retention of properly licensed and bonded professionals for removal.

According to California Civil Code Section 3346, you are entitled to trim any offending branches and foliage that encroaches onto your property carefully and in such a way that the tree is not damaged.

However, any entry onto City property for the purpose of tree removal is unauthorized at this time.

According to Jay Parrish, Ferndale City Manager, your attorney, Mr. Paul Sequeira, spoke with him on February 5, 2015, and said he intended to write a letter to the City requesting/demanding that the City have the strip of land opened up the full length of the alley. He also indicated that he intended to cite a legal basis for tree removal and a proposal for doing so. No correspondence has been received for the City's consideration. The City will consider any correspondence or proposals you may make.

Very truly yours,

MITCHELL, BRISSO, DELANEY & VRIEZE, LLP

Russell S. Gans

RSG/jg



February 24, 2015

**VIA EMAIL – Sue@buskegroup.com**

Sue Miller Buske  
The Buske Group  
4808 T Street  
Sacramento, CA. 95819

Re: Humboldt County, Eureka, Arcata, Blue Lake, Fortuna, Rio Dell  
and Ferndale PEG Fee

Dear Sue:

Thank you for your January 9, 2015 letter regarding the referenced PEG fee issue. In light of the ambiguities in the California law regarding the permissible PEG fee under a state franchise (as discussed in my December 15, 2014 letter to Ms. Buske), Suddenlink is willing to resolve this matter along the lines you suggest with one refinement described below.

You propose to calculate an annual PEG fee percentage by determining the average annual PEG fee paid by Suddenlink during the local franchise term from 2006 through 2013 (including the balloon payments in 2006 and 2007) and dividing that figure by the company's 2006 annual gross revenues (AGR). In using 2006 AGR you state that it is "the relevant comparison period." Applying this approach you calculate that Suddenlink paid an average of \$285,417 per year in PEG fees, which when divided by 2006 AGR (\$20,377,522), results in a PEG percentage of 1.401%.

We disagree that the 2006 AGR is the appropriate denominator when calculating the average fee percentage for the entire franchise term from the second quarter 2006 through the first quarter 2014. Since we are calculating the average annual PEG payments over the franchise term, the more relevant and appropriate denominator following general accounting principles is the average AGR for the period over which the payments were made.

Suddenlink's average AGR over the relevant time period was approximately \$22,804,788. See attached spreadsheet. Accordingly, dividing the average annual PEG payment (\$285,417) by the average AGR results in an average PEG fee percentage of 1.25%.

In order to resolve this dispute, Suddenlink will agree to pay an annual PEG fee percentage of 1.25% on a going forward basis for the remaining term of its current state franchise commencing with respect to each LFA on the effective date of each respective LFA ordinance that implements this resolution.

This settlement offer is made to resolve the ongoing PEG fee dispute in order to avoid litigation and its associated costs and uncertainties. The LFAs, by adopting amendments to their respective codes to implement this resolution, acknowledge that Suddenlink has complied with its PEG payment obligations prior to the date of this settlement. Nothing herein should be construed as an admission by Suddenlink that it has not complied with applicable law in all respects with respect to its PEG fee obligations.

Please let me know if you would like to discuss this matter.

Sincerely,



Michael J. Zarrilli  
Vice President  
Government Relations &  
Senior Counsel

Cc: Humboldt County – County Administrative Officer  
Eureka – City Manager  
Arcata – City Manager  
Blue Lake – City Manager  
Fortuna – City Manager  
Rio Dell – City Manager  
Ferndale – City Manager

**Humboldt Franchises**  
**Revenue for Q2 2006 through Q1 2014**

<b>Periods</b>	<b>Total Annual Gross Revenue</b>
<b>2006 (Q2-4)</b>	\$15,014,951.73
<b>2007</b>	\$22,024,264.25
<b>2008</b>	\$22,797,306.30
<b>2009</b>	\$22,551,149.03
<b>2010</b>	\$23,270,518.39
<b>2011</b>	\$23,448,049.71
<b>2012</b>	\$23,573,457.86
<b>2013</b>	\$23,747,569.84
<b>2014 (Q1)</b>	\$6,011,041.23
<b>Total Revenue</b>	<b>\$182,438,308.34</b>

Average AGR -  $\$182,438,308.24 \div 8 = \$22,804,788$   
(Q2 2006 - Q1 2014)

## **Section 14**

### **REPORTS**

***City Manager's Report***  
***Commissions and Committee Reports***  
***JPA Minutes and Reports***

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for March 19, 2015 City Council Meeting  
Reporting to February 28, 2015

**CITY MANAGER**

**Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – February 5th –Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- January 13th, - 2:00-5:00 pm
- City Manager meeting- January 15th – 3:00-5:00pm
- Chamber of Commerce meeting- 12th and the 26th
- Recycling RFP committee meeting- January 20th- 12:30- 3:00 pm
- SRWC sub-committee on Public Education- January 28th- 3:00 pm- 5:00 pm.
- Communication committee of SRWC gave presentation on the Salt River Restoration Project. I am a member of that sub-committee, and we worked several grants opportunities.
- Weekly training bulletin from ERMA.net. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions with Mayor Don Hindley regarding current issues and projects.
- Numerous Meetings, conversations and discussions with HWMA, County, and Rio Dell and Eel River Disposal representatives to discuss Solid Waste issues.
- Numerous conversations with Chamber of Commerce President regarding possible events and business activities and how the City can help the Chamber improve our businesses ability to be successful on a individual basis as well as a group.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues.
- Budget Committee: Mayor Hindley, Accountant Phil Aycock, Finance Director Donna Timmerman, Councilman Sweeney, and I met for the first time to start the development of the budget for next year.
- Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator.
- Public Works is concentrating on drainage throughout town, playground surface replacement, bleacher replacement, and compliance with the Parsac report issues. Numerous meetings with our engineer and agencies that are working with us to apply for the 5 county permit.
- Steve Coppini and I have spent considerable time in conversations with Regional Water Quality Control Board representative Cecile Morris to comply with a 2012 enforcement action that would have given us a mandatory 18,000 dollar fine for laboratory test results that were related to lagoon interaction with our new wastewater facility during a severe weather event. In the course of our conversations RWQCB has decided to let the City put the funds toward a project will reduce the chance of the same infraction happening again after project. We have identified a project that Cecile approves of , but we are still doing our due diligence to make sure that project acceptable.
- Multiple conversations and meetings with local City Managers to discuss common issues.

- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. The Salt River and Ambrosini lane are common topics.
- Discussions with Gerald Silva regarding Russ Park LLA agreement. He is still optimistic that we can come up with a project of equal worth and we will move forward when he and his sister are ready. The City is ready to negotiate when they are.
- Check signing and invoice review for the City.
- Salt River Update: This next year we are looking at dredging about 2,000 feet, which is significantly shorter than what we have accomplished in the previous two years. The diminished length is misleading though as our cubic yard of removal is actually increasing by ten thousand cubic yards. Last year we removed 80,000 cubic yards and this year we estimate 90,000 cubic yards will be removed.
- Regular conversations with County Supervisor Bohn regarding common issues. Rex continues to work hard for our area. Most conversations revolve around drainage and flooding issues.
- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates on representation to the various joint power authorities. I am working with Sara Rounds of the League of Cities to host a monthly meeting here in Ferndale this coming May on the 22.
- Frequent conversations and communication with Wastewater department to review and go over wastewater activities and projects.
- Numerous conversations with citizens regarding donations and volunteer activities. You might have noticed that City Hall has a little more color around our City Green. A big thank you to all the volunteers who have worked with City staff to help plant and buy the beautiful flowers around City Hall.
- The Council gave direction to staff to include three alternatives as possible choices for the PG&E Undergrounding Rule 20a program. One alternative was from Eugene Street to the end of Francis Street, a second was from Shaw to Lewis on Main Street, and another was from Lewis to Berding on Main Street. PG&E has given us estimates on the first two alternatives, but has not been able to make it up here to put together the estimate on the third alternative yet. Lizette said that she will try to complete that task but relayed to me early in January that she had heard that there was new laws on the books that may require the applicant, and in this case the City, pay for the placement of the lines in the trenches to each house. This of course would be a significant cost. I have had a couple of conversations with Frontier representatives and they are assessing the project so they can give a response as to their level of participation. On January 29th I was asked to produce plans to Frontier so that their engineers can start that process. They had not responded by the time of printing this agenda.
- At the Drainage meeting in February we went over a number of subjects such as flooding around town during last weather event and Francis Creek's condition as to debris, obstructions, and sedimentation. We also heard reports from Tom Stevens on the monitoring of the Debris Torrent up on Silva's property. He also gave a report on the turbidity monitoring station on Van Ness. Our engineers gave a report on meetings with Caltrans and on possible drainage drops from one side of Main Street to the other and reducing cumulative drainage volumes in key areas. A couple of years ago we gave some fiscal support for the telephone connection that allows internet access of the turbidity station on Van Ness. This station is key to the emergency flood responding committee to monitor Francis Creek during weather events and ask the council to consider

contributing to this worthwhile resource by contributing a percentage of the cost to support Department of Fish and Wildlife's and the County's effort to continue this keep this monitoring station open and communicating data on-line. Presently we are connected by telephone, and after considerable time spent in research it was determined that changing to a satellite might be a better way to go. Tom Stephens will continue to research this option.

- Considerable time researching the alley between Craig Street and the Emerson Lane subdivision. There was some confusion expressed by at least two property owners as to whether the alley was city property or not. Our research has concluded that it was indeed dedicated to the city and accepted in 1972 and we are still exploring the ramifications of that as it relates to public access, maintenance, and vegetation control. At the last council meeting the council gave guidance for me to try and work with property owners to reach some kind of compromise. I did have a number of meetings and discussions with both of the neighbors and the attorney of the Nunes. I relayed that removal of some of the trees and vegetation between them might be acceptable by the City and neighbor. The Hubners reiterated that they did not plant the vegetation that is presently in the alley, and that it was planted by one of the previous owners of the Nunes property long ago. Mr. Nunes commented that he knew for safety reasons the City would not open the alley up to connect with Bluff Street, but that he would still like to have the full length and width of the alley cleared of vegetation. I requested that Mr. Nunes have a conversation with his attorney and then get back to me. His attorney on February 5th said that he intended to ask council in a letter to open alley to full length and width so his client can have access to full width of his property. The City's position has remained the constant from that date, which is that no one is to cut any vegetation in this area until our attorney has received correspondence from Nunes attorney. Our attorney has reinforced our position to Steve Nunes and his attorney last week to make sure that nothing was cut in the meantime.
- Met with Sub-committee of the Watershed council and worked on several grants. We have been successful on one from Humboldt Area Foundation and are hoping to submit another one to a local non-profit later this month.
- Met with Emergency Committee and continue to organize with the Ferndale Fire Department, OES, and all the all of the City departments. We are having monthly meetings and these will eventually develop into drills and public meetings to help better prepare for emergency events like flooding, fires and earthquakes.

## **Salt River Restoration Project**

### **Phase 2A Lower - Reas Creek to Dillon Road Bridge**

- 2.5 miles of main river channel and secondary channel restored
- Approximately 80,000 cy of sediment was removed
- End of construction activities were delayed this fall/winter due to early and heavy rainfall
- Project permits were extended by agencies to allow construction activities to be completed in mid January
- Currently re-vegetation efforts are underway and will periodically continue until March
- Local landowners have indicated that the project has alleviated flooding on Dillon Road and in pasture areas during the recent storm events
- The channel performed as expected during the recent large storm events, leaving adjacent landowners high and dry

**Phase 1**

- Completed in 2013
- Functioning as expected

**CITY CLERK ACTIVITY****Meetings**

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 2/5/15
- Wrote agenda items and compiled packets for:
  - Regular City Council Meeting 2/5/15
  - Regular City Council Meeting 3/19/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 2/5/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with City Manager for 6 month review.

**Projects**

- Work with front counter and telephones assisting the public, answering questions and information requests.
- Updated and maintained City web site (with contractor) with job postings, and updated various forms and Elected officials
- On-going communications with contract Planners about agenda items before the City Council and Planning Commission.
- Email communications with City Attorney regarding agenda items
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council and the Planning Commission.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Followed up on Field Observation reports.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Provided FPPC with form 700 for new and exiting Councilmembers
- Attended Nuts & Bolts seminar in Rancho Cordova
- Began planning phase for purge of old files.
- Brainstormed with other City Clerks on new forms.

**DEPUTY CITY CLERK ACTIVITY****Meetings**

- Attended and transcribed minutes for 01/22/15, 1/29/2015 and 2/24/2015 Design Review Meetings.
- Prepared packets for 01/29/15 and 02/24/2015 Design Review Meetings.
- Posted agendas for 01/29/15 and 02/24/15 Design Review Meetings.
- Attended and transcribed minutes for 2/18/15 Drainage Committee Meeting
- Prepared Packet for 02/12/2015 Drainage Committee Meeting
- Posted Agenda for 02/12/2015 Drainage Committee Meeting
- Attended and transcribed minutes for 02/18/2015 Planning Commission Meeting
- Prepared packet for 02/18/15 Planning Commission Meeting.
- Posted agenda for 02/18/15 Planning Commission Meeting

**Projects**

- Staffed the front counter and phones at City Hall.
- Processed dog & business licenses.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked.
- Processed checks, created revenue spreadsheet and deposits.
- Processed Field Observation Reports.
- Inventoried and ordered office supplies.
- Processed Parade and Encroachment Permits.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Assisted Finance with Accounts Payable.
- Attended training (Nuts & Bolts Workshop) in Rancho Cordova
- Started project on Property File Organization

**FINANCE OFFICER ACTIVITY**

- Staffed City Hall 2.6.15 during the flooding event, forwarded citizen assistance requests to Mayor, City Manager, Chief of Police and staff.
- Meetings with City Manager – re: office issues
- Prepared month end file for accountant.
- Prepared employee reviews.
- Processed Payroll/Payroll Tax Payments
- Reviewed and mailed recipients copies of 1099s.
- Processed Accounts Payable
- Accounts Receivables/Processed Deposits
- Assisted at the front desk and answered phones.
- Prepared information for the first Budget Committee Meeting.

## **CITY PLANNER ACTIVITY**

### **Task 1 – General Planning**

- Attended February 5 City Council Goal Setting Study Session prior to Council meeting.
- Prepared staff report for February 5 City Council meeting to consider Planning Commission request to contact Caltrans about: Traffic Controls and Calming Options for HWY 211 Northeast City Entry and direction to staff on Caltrans coordination, if any.
- Reviewed proposed plat for right of way acquisition for property in Rose Ave for sidewalk improvement project considered on February 5 City Council Agenda.
- Coordinated with City Staff to prepare Agenda Packets for 2/5 City Council and 2/18 Planning Commission meetings.
- Coordinated with City Manager & Deputy City Clerk on planning and development projects.
- Provided information on Lot Line Adjustment needed to add Right of Way on Rose Avenue from a privately owned parcel to City Street.
- Reviewed upcoming Planning Commission meeting schedule and terms for 2015.
- Researched city codes and procedures for proposed lot line adjustment for parcels fronting on Berding and Washington Streets. Relayed setback findings to applicant's surveyor.
- Conferred with City staff on woodworking residential use options for commercial parcel.
- New City Planner representative introduced to Planning Commission at February 18 meeting.
- Attended Senior Housing Coalition meeting at Ferndale Housing office.

### **Task 2 – Reimbursable Fee Planning**

- Reviewed Hadley Lot Line Adjustment application for completeness and started staff report. LLA to add 607 sq. ft. of land to Parcel 031-085-09 fronting on Main Street and loss of 607 sq. ft. from Garbutt Parcel 031-084-14 to north. Area of adjustment along Francis Creek.
- Reviewed set of illustrations submitted for the Christie property. This includes proposed R2 subdivision, circulation revisions and potential use of adjacent agricultural land. Advised applicant of City filing and review procedures.

### **Task 3 – Special Projects**

- Updated scope of work and cost estimate for City and County Russ Park Lot Line Adjustments for 2015. Main change is lack of Williamson Act Contract for Silva parcels.
- Met with city staff to review City and County Lot Line Adjustment procedures for Silva and Russ Park parcels. Surveyor services to be contracted for by City Manager.
- Initiated Notice of Exemption for the Francis Creek Vegetation Removal by City. NOE is for City to get the necessary permits for vegetation removal, so that individual properties do not have to apply individually.
- Initiated Francis Creek Vegetation Removal permit applications for State and federal agencies

### **Task 4 – Additional Authorizations – None**

### **Task 5 – General Plan Review Fund – None**

**CITY ENGINEER**

**Pedestrian Improvement Project** - On February 17, 2015, the City submitted to Brett Gronemeyer with Caltrans Local Assistance the Final Invoice and Final Report of Expenditures. Currently waiting on Caltrans to sign and return Right of Way (ROW) Certification and Final Reimbursement.

- Reimbursements:
  - Sent request for quotes and obtained quotes from three contractors to complete the sidewalk. Once ROW Certification is signed and the job is closed by Caltrans, the City can complete the sidewalk.
  - Following up with reimbursable request – Brett Gronemeyer with Caltrans Local Assistance, District 1 accepted on January 12, 2015, the submitted revised finance letter (E-76 cost adjustment to shift funds). In addition, detailed estimates were also requested by Caltrans on January 27, 2015. Per Caltrans, the Final Report including the final reimbursement request shall be submitted to Caltrans following a period of a minimum of 20 working days from the date of the submittal of the detailed project estimate.
  - City Engineers, Praj White and Yoash Tilles Met Bret Gronemeyer, Suzanne Theiss, Chief and District 1 Local Assistance Engineer, and Lisa Spellenberg, Associate Right of Way Agent on Friday, December 5, 2014 to wrap-up outstanding issues including: Project and Right of Way status, Sanctions (e.g. attend Federal Aid Series Classes), and Review requirements for Final Invoice and Final Report Of Expenditures (Lisa and Suzi were excused from this part).
- Right of Way issue at Rose Ave./ Herbert St. on APN 031-151-17: The City followed the following Caltrans requirements listed in the letter to the City dated December 9, 2014:
  - The agreement and deed for the purchase of land from the Decarli's was recorded and payment was made to the Decarli's on February 17, 2015. The City submitted a revised ROW Certification document to Lisa Spellenberg at Caltrans. The following documents along with the ROW Certification were also submitted: appraisal map, a copy of the appraisal, a copy of the signed and approved right of way contract, a copy of the recorded easement deed, and a copy of the City resolution authorizing the City Manager to sign the documents on the City's behalf and authorize payment of the easements.
  - Based on the approved appraisal, the City presented on January 27, 2015 an offer to purchase the land from the property owner (Decarli). A copy of the Right of Way map was attached showing the area for the temporary construction and permanent easements.
  - Since the City does not have right of way staff, they contacted Lisa Spellenberg with the name of the person who will be negotiating with the property owner and obtained written prior authorization. It was recommend by Caltrans for time/cost saving measures that the person on the city staff assigned to take on the task of preparing the right of way contract send Lisa Spellenberg a copy of the contract and street easement deed for review prior to making the offer to insure the contract has all the appropriate clauses included.
  - Hired a State licensed Appraiser to appraise the permanent and temporary easement areas needed for sidewalk construction. Appraiser contacted Lisa

Spellenberg, Caltrans, to review the requirements prior to beginning the appraisal.

- Created a right of way map showing the proposed street easements needed for the sidewalk including a temporary easement at the back of the sidewalk.
- Required Federal Aid Series training: Per Caltrans requirement (December 9, 2014 letter to the City), City Manager attended on Monday, February 23, 2015 the first day of Caltrans Federal Aid training series and City Engineer attended the entire 5 day series. The City Manager and City Engineer were required by Caltrans local assistance to attend the training prior to the Rose Avenue project being closed.

### **Applications –**

- 2nd Hadley Merger (7 parcels)
  - The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision
  - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. Per the Conditions of Approval (Condition #4), the Lot Line Adjustment and Tentative Map requires a revision to add a fifteen foot (15') drainage easement on the southern boundary of Parcel One (APN 031-241-09). The Notice of Lot Line Adjustment and Certificate of Compliance has not been recorded per the applicant's request. We anticipate the project will be complete when we have the Applicant's permission to proceed. The project expires on September 28, 2015.  
At the same hearing, the Conditions of Approval were modified for the subdivision. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.
- Mr. Willis Hadley - Francis Street Drainage Project:
  - This project was referred to the California Department of Fish and Wildlife (CADFWS) and the North Coast Regional Water Quality Control Board

(NCRWQCB) to determine if further permitting is required. The project was referred to the CADFWS and NCRWQCB on December 5<sup>th</sup>. The NCRWQCB requested more information to determine whether permits will be required. The comments from NCRWQCB were forwarded to Mr. Hadley's agents.

- On February 9<sup>th</sup>, Referral letter #2 was sent to CADFWS to clarify questions regarding changes made between plans from October 2013 and October 2014.
- Mr. Willis Hadley – Building Permit Application (Fence)
  - The application was submitted and a conditional approval letter was returned to the applicant. Additional information was received regarding a new landscape/flood barrier wall. The request was forwarded to the Drainage Committee for comment.( Project canceled for now)

### **General Engineering –**

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)
  - November 18, 2014 forwarded Draft CIP to City and was asked by City Manager to update only the roadways portion of the Draft CIP for review by the City Council on the January or February, 2015 meeting.
  - City Engineer conducted a site visit with Mercer Fraser personnel on January 13, 2015 to discuss the methods for the required roadway repairs (i.e., complete replacement of roadway and subgrade, grinding existing asphalt concrete to be used as a sub-grade where road grades need to be changed to allow for drainage, overlay and dig-outs as needed to repair failing portions of roadways. The sites (roadways) reviewed include Francis Street (from Francis Creek Bridge to Ocean Drive), Berding Street (from Ocean Avenue to Herbert Street), Ocean Avenue (from Main Street to County line), Wildcat Road (from Ocean Avenue to County line), 4<sup>th</sup> Street (from the bridge to Shaw Avenue), and Shaw Avenue from (Berding Street to Main Street).
- Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4, 2014, the City approved the City Engineer to move forward with this project.
  - Completed Task 1, which involved the preparation of an inventory and GIS Base Map of the City's ditches that will require periodic maintenance. As a starting point, the 2004 Drainage Master Plan was utilized as a reference to help identify the major existing roadside ditches. A preliminary site visit was then conducted by the City Engineer on December 30, 2014 and on January 6, 2015 the City Engineers met Tim Miranda, Public Works Crew Leader in the field to review and confirm the proposed ditches slated for annual maintenance.
  - Completed Task 2, the City Engineers provided the draft packet including maps and photographs of the ditches proposed for maintenance to the Drainage Committee for review. The City Engineers met with the Drainage Committee and finalized the packet describing the proposed ditches slated for maintenance.
  - Task 3 in Progress. City Engineers met with Maggie Robinson with the Regional Water Quality Control Board (NCRWQCB) and Cameron Purchio with the United States Army Corp of Engineers (USACOE) on February 17<sup>th</sup>, 2015 for a site visit to tour City-wide ditches proposed for maintenance. Packet describing proposed ditches slated for maintenance was submitted to the permitting and

resource agencies for review (NCRWQCB, USACOE, California Department of Fish and Wildlife). On March 2<sup>nd</sup>, the City Engineers met with Clare Golec with the CADFWS, the NCRWQCB, and the USACOE to discuss permitting by these agencies for proposed ditch maintenance activities. The CADFWS is not expected to require any permits for the roadside ditch maintenance activities. A 401 water quality certification and 404 certification will be required for some of the ditches slated for maintenance.

- On March 2, 2015, City Engineer, City Manager and Drainage Committee Chair met with Clare Golec with the CADFWS to discuss vegetation removal along Francis Creek. The group visited a number of the sites along Francis Creek requiring maintenance.
- PGE Undergrounding Project
  - Waiting for Direction
- Old Nilsen Barn Project
  - Prepared several conceptual layouts for parking construction and development of the site. Waiting for directions from AD-HOC committee.
  - Waiting on maintenance approval from the Department of Fish and Wildlife and Region Water Quality Control Board for digging out drainage ditches within the City.
- City Standard purchase form has been completed and submitted to City Clerk's office for use by any City department needing to purchase equipment and supplies.

#### **Meetings and Committees –**

- HCAOG Meeting
  - Attended January and February Meetings
  - City Engineer, Yoash Tilles Met with Scott Lee, Caltrans District 1 Hydraulics/Major Damage Engineer Wednesday, January 14 to discuss potential coordination with Caltrans to improve drainage on SR211 within the City limits. This meeting follows a site visit with Scot Lee, Caltrans Hydraulics/ Major Damage Engineer, the Mayor, City Manager and the City Engineer to review the recent Caltrans paving project of Route 211 that traverses the City of Ferndale.
  - On February 6<sup>th</sup>, 2015, Mayor, City Manager and City Engineer met with Scott Lee, Caltrans Hydraulic Engineer, to discuss potential drainage improvement within Caltrans Right of Way.

#### **Reporting and Correspondence –**

- Prepared monthly staff report
- General correspondence and meetings with City Staff

#### **WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Weekly safety meetings held, including public works employees
- Pulled INF pump 2 to clear blockage
- Coliform to Fortuna each Tuesday, BOD each Thursday
- CPO had phone conversation with Lisa Bernard regarding toxicity testing; accelerated monitoring initiated with 1<sup>st</sup> test, results were clean indicating the retention pond water may be the source of toxicity

- Dewater throughout the month for approximately 30 total hours
- OIT's Gardner and Hanna service UV lights
- OIT's Gardner and Hanna performs lab tests daily to measure efficiency of plant
- CPO had phone conversation with Cecile Morris of Regional Water regarding using fine money owed toward additional drying shed at old site
- OIT's Gardner and Hanna clean belt press
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- CPO put gravel on dike road for Rotorooter and Wyckoff trucks to access pond easier
- Pulled air diffuser in selector tank, diffuser was plugged; blockage cleared
- Front gate chain oiled each Monday
- CPO monitored pumps on line for 48 hour period to run 3rd INF pump when possible to get as much water through plant as possible during storm event
- Ran the hydro hose through clarifier baskets to clean line
- CPO discovered 2 private laterals missing caps during storm event; purchased and installed new caps
- OIT Hanna cleaned walls and catwalk
- Motor operated valve that returns water from retention pond failed; currently operating manually
- OIT Gardner repaired pull start on trash pump
- OIT Hanna pulled and cleaned UV probe
- SSO reported for manhole overflow during storm event
- Construct and install covers for RAS tubes to limit splashing on walkway
- CPO met with Yoash from Manhardt to discuss problem areas in collection system
- The facility received a total of 25 septic dumps from Roto Rooter & Wyckoff's totaling 37,550 gallons and generating \$6,759 in revenue for the facility.
- Total flows through the collection system for January were 19.5 MG. Of that, .165 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 19.3 MG for the month of January. Average discharge to Francis Creek was .613 MGD.

### **PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Installed new urinal at Fireman's Park.
- Attached lattice around the railing behind Scouts Hall.
- Replaced light bulbs for the lights around City Hall.
- Trimmed back the bushes that are up against the Library.
- Fixed split rail railing at the Bocce Courts.
- Cleaned off Fern St Bridge from the storm event.
- Picked up silt at the end of Fern St.
- Meet with Manhard Engineering, Coastal Commission, and Water quality about the drainage around town.

- Replaced broken light globe at City parking lot.
- Dispose of old bleacher at Fireman's Park.
- Cleaned out sewer line behind the Community Center.
- Replaced toilet seat at the Children's Center.
- Pushed a path with the backhoe for the Sewer Plant because of storm event.
- Replenished cold patch and base rock at Public Works corp. yard.
- Will be getting 2 Community Service Workers.
- Cal Trans is bringing their street sweeper for the silt on Main St.
- Spread asphalt grindings in City alleys.
- Had emergency preparedness meeting at City Hall.
- Contacted PG&E about broken street lights around town.

#### **Upcoming projects**

- Public Works will have soft surface removed and replace with chips in April.
- Public Works will have Community Service Worker refinish park benches and split rail fence.
- Replace culvert on Washington St.
- Re walk Francis Creek after storm event.
- Replace Street signs around town.

#### **POLICE DEPARTMENT**

- The police department is in possession of a Humvee through a law enforcement/military surplus property program (no cost to the city). This vehicle will be properly outfitted and equipped to be utilized by the police department as an emergency disaster response and rescue vehicle.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

**Police Statistics – February 2015**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	1	1
Burglary	0	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	7	
Calls for Service	44	
Reports Written	24	
Traffic Citations	5	
Other Citations	0	
Parking Citations	0	
Warnings	31	
ARRESTS	5	
AGENCY ASSISTS	15	
TRAFFIC COLLISIONS	1	

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of October 15, 2014

Call to Order — Chair Jorgen Von Frausing-Borch called the Planning Commission Meeting to order at 6:57 pm. Commissioners Lino Mogni, Dean Nielson, Mike Warner and Doug Brower were present along with staff Deputy City Clerk Kristene Tavares, Contract City Planners George Williamson and Leslie Marshall. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial - None.

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – Chair Von Frausing-Borch excused Commissioner Nielson’s absence. **MOTION:** to approve the minutes of the September 17, 2014 Regular Meeting **(Warner/Brower) 4-0-1** (Nielson recused due to absence)

5.0 Public Comment –

None 6.0 Public Hearing

6.1 Consider Recommending Draft Ordinance 2014-06 Amending Zoning Ordinance 02-02 Parking and Non-Conforming Use Regulations to City Council for Adoption. Contract City Planner Leslie Marshall presented an overview of the proposed Amendment capturing the changes recommended by the commissioners at the September 17, 2014 Planning Commission Meeting. Commissioners would like the additional changes made to 7.16.8 a, strike out the words “by city staff if applicant provides the following” and replace with the phrase “as follows”. In Section 7.16.8 a., i and ii, insert “City Staff may approve” in the beginning of each sentence. Section 7.16.8 a. iv, should read “Alternatives unable to be approved by staff will be submitted for review by Planning Commission.” Section 7.16.8 a., v, should read “Approved alternatives will go on record as an entitlement on the property deed, submitted through the city clerk.” Add Section 7.16.8 a., vi, to read “Any change in land use effecting alternative parking arrangement agreements must be approved through city staff, or the Planning Commission.” Section 7.16.8 c., ii, strike “at city hall” and add “on record as an entitlement on the property deed.”, and 7.16.9 strike “planner” and insert “staff”. **MOTION:** To recommend Ordinance 2014-06 Amending Zoning Ordinance Off-Street Parking Regulations and Non-Conforming Uses with recommended changes to the City Council for consideration and possible adoption. **(Warner/Brower) 4-1-0 (Mogni)**

6.2 Discuss and Review Draft Noise & Air Quality Element Update- City Planner Leslie Marshall presented the background of the Noise and Air Quality Element. City Planner George Williamson included that there they still have contour mapping and emissions reduction but wanted to present Commissioners with draft. Commissioners questioned staff on the necessity of including Air Quality in the General Plan update. Commissioners voiced that the city meets the state requirements and we should not set our own benchmark for our community unless the community is interested in doing so. Staff explained to Commissioners that, at the September 2013 City Council Meeting both City Council and Planning

Commissioners decided to update this element next. Staff also explained that the element presented tonight was just an overview of the basic components of this element and wanted to get input before moving forward. Commissioners would like clarification from the September 2013 City Council meeting as well as any other meetings leading up to the decision on choosing Noise & Air Quality as the next element. Commissioners began discussing the Noise part of the element. Commissioner Nielsen stated the speed limit in Ferndale City Limits is 25 mph except the quarter mile on the north side of the city. Commissioner Nielsen spoke with 16 residences within that affected area and stated these residents are upset due to the acceleration/deceleration of the traffic. Commissioner Nielsen stated he had talked to Jay and the Police Chief about the problem and was informed it was a Cal-Trans issue because the problem was on Highway 211 which belongs to Cal Trans. Commissioner Nielsen would like clarification on this as he believes the city sets the speed limits within the city limits. Commissioners would like to see the acceleration/deceleration lanes be fully located out of the city limits and possibly adopting an ordinance making the speed limit 25 mph within Ferndale city limits. Commissioner Nielsen also asked staff about the decibel monitoring and how it was taken and regulated. Staff explained that it was done by the State of California and the standards set forth statewide. Commissioner Warner stated that Ferndale is a unique community and is largely residential as opposed to a cluster of industry and our receptors are more accustomed to silence. The Humboldt Co Fairgrounds was also mentioned as a problematic noise issue that should be addressed especially during events. Commissioners asked how to address the noise issues. Planner Williamson explained that we need to document the impact. If the noise in any problematic area exceeds the threshold that this community wants to set, then Commissioners and Staff can explain what solutions may rectify the problem and that would be a good start. Planner Williamson also referred Commissioners to a Cal-Trans document called "Context Sensitive Solutions". This document explains techniques that help to reduce speeds and noise through street designs and techniques. This document was used on Highway 255 that runs through Arcata and had positive results and may help with solutions to speed and noise reduction in Ferndale as well. Staff will be sure to include this document when this business item is up for discussion again. Commissioner Nielsen would like to adopt an Ordinance like Eureka and Highway 101 to help control speed limits. Williamson also stated that once the Air Quality and Noise Element is on the agenda as a Public Hearing, it will attract community members and they will be able to make suggestions and come up with possible solutions as well. Chair von-Frausing-Borch would like to see police service calls be tracked within the quarter mile of affected area at the north side of town for added documentation on this issue.

## 7.0 Business

### 7.1 Building and Land Use Permits-No Comments

### 7.2 Design Review Committee Report & Minutes-No Comments

### 8.0 Correspondence-No Comments

### 9.0 Commissioner Comments-No Comments

### 10.0 City Planner's and City Clerk's Staff Report-No Comments

Meeting was adjourned at 8:47 pm.

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of December 17, 2014

Call to Order — Chair Jorgen Von Frausing-Borch called the Planning Commission Meeting to order at 7:01 pm. Commissioners Lino Mogni and Dean Nielsen were present along with staff Deputy City Clerk Kristene Tavares. Commissioner Michael Warner had an excused absence and Commissioner Brower resigned from the Planning Commission due to his election to City Council. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial - None.

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – Commissioner Nielsen would like minutes to reflect individual Commissioner comments. Commissioner Nielsen also stated that it was his understanding that Planner Williamson was going to get documentation from the City of Arcata on the process of mitigating the speeds and problems on Highway 255. Staff will listen to video and make changes to minutes as needed. Commissioner Nielsen also stated that Chair von-Frausing-Borch should review the minutes before they are put in the packet. Staff will comply with this request. Minutes will be brought back with changes to the January 21, 2015 Planning Commission Meeting for approval.

5.0 Public Comment –

None 6.0 Business

6.1 Interview Planning Commission Applicant and Recommend Appointment of Applicant to the City Council. Applicant Paul Gregson was unable to attend due to a prior obligation. Chair von Frausing- Borch mentioned that Mr. Gregson had already been interviewed earlier this year. Staff read an email to Commissioners from Mr. Gregson expressing his apologies for being unable to attend. Commissioner Nielsen stated that he would like to have all Commissioners in attendance as well as be able to ask Mr. Gregson a couple questions. Commissioner Nielsen also stated he was uncomfortable with only one applicant and would like to repost the vacancy to see if there was any other interest from the community. Commissioner Nielsen moved to repost the vacancy and have Mr. Gregson attend the January meeting for an interview. Chair von-Frausing-Borch accepted the motion. **MOTION:** To repost Planning Commission Vacancy and interview Mr. Gregson at the January 21, 2015 meeting. **(Nielsen/Mogni) Unanimous**

Chair von-Frausing-Borch asked Staff to send Mr. Gregson an email informing him of the motion.

6.2 Building and Land Use Permits Oct 9-Dec 10, 2014- Chair von-Frausing-Borch was interested in 405 A Street (solar install) Commissioner Mogni commented on the necessity of it going through Design Review. Commissioner Nielsen questioned why it was necessary for a building permit to be issued for a water heater and a re-roof. Chair von-Frausing-Borch answered that usually the permit for those items is pulled by the contractor. Commissioner

Nielsen would like to see the building permit process and fees on an upcoming agenda for discussion.

6.3 Design Review Committee Report & Minutes-Commissioner Mogni brought up 495 Main Street. Commissioner Mogni did not think this project should have been brought to Design Review for approval. Chair von Frausing-Borch stated that he had spoken with City Manager Jay Parrish regarding this matter and was informed that this item was going to be up for discussion at the next City Council Meeting. Mogni stated the Design Review had no right to approve the permit. Mogni also stated that Design Review Commissioner Marc Daniels should not have been able to vote due to a conflict of interest. Staff explained that Marc Daniels was upstream from 495 Main Street and also was 450ft from the business which is out of the 300ft conflict of interest guideline. Staff also stated that Design Review was only to approve the aesthetics not the structural integrity. Commissioner Nielsen stated that this should have been brought to Planning Commission as he feels they oversee the structural and building compliance. Staff explained that this was brought to engineering and it was approved by staff engineer. Nielsen would like clarification on how the process works as there seems to be confusion on Design Review approval and how it is handled. Nielsen also questioned why the Design Review Committee is outside the Planning Commission. Nielsen stated that authority and positions are getting a skewed and that building permits, construction and city business should all be coming to the Planning Commission. Staff will relate this information to the City Manager and see if we can get clarification on Commission and Committee responsibilities, as well as duties, and revisit the process.

7.0 Correspondence- None

8.0 Commissioner Comments-No Comments

9.0 City Planner's and City Clerk's Staff Report-No Comments

Meeting was adjourned at 7:53 pm.

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of January 21, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:06 pm. Commissioners Dean Nielsen and Michael Warner were present along with staff Planner George Williamson and Deputy City Clerk Kristene Tavares. Commissioner Lino Mogni had an unexcused absence and Chai von Frausing-Borch also noted there is still one open vacancy. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial - None.

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the October 15, 2014 Regular Meeting **(Nielsen/Warner) Unanimous** On the December 17, 2014 minutes there was a spelling error on Commissioner Nielsen’s name. Staff will correct this error. **Motion:** to approve the minutes of the December 17, 2014 Regular Meeting with spelling correction **(Warner/Nielsen) Unanimous**

5.0 Public Comment –

None 6.0 Business

6.1 Interview Planning Commission Applicant and Recommend Appointment of Applicant to the City Council. Staff introduced the only applicant, Paul Gregson, to the Commissioners. Commissioner Warner thanked Mr. Gregson for his application and presenting his qualifications. Commissioner Warner asked Gregson if there may be any conflicts coming out of his professional career and Planning Commission Projects. Mr. Gregson commented that he could not foresee any conflicts because his company does not do any engineering in Ferndale. Commissioner Warner also asked Gregson about the time commitment. Gregson stated that Design Review was more difficult as he takes time off from work to attend those meetings. Gregson also commented that he regularly attends City Council meetings and he does not see any problems in making Planning Commission Meetings. Commissioner Warner’s final question to Gregson was why he was interested in doing this. Gregson stated that he loved living here and there is a need and a service. Gregson also stated that when he moved here he started attending City Council Meetings and Water Department Board Meetings because he wanted to get a better understanding of what was going on. Gregson stated he saw people working hard to make the community a better place and decided that he needed to do that also. Commissioner Nielsen asked Mr. Gregson if he had ever worked on a General or Master Plan for a community. Gregson stated that he had not worked on them but had used them to do estimates as to growth and impacts on water, wastewater and swamp systems for both long and short term. Commissioner Nielsen stated to Gregson that if you have used them than you are familiar with structure and compliance. Gregson agreed. Chair von Frausing-Borch thanked Mr. Gregson for attending City Council Meetings and also wanted to make sure that Gregson understood the discussion at the December meeting to postpone his application until the current meeting. Gregson stated he understood and

remembered a situation in the past. Commissioners discussed Mr. Gregson's application.

**Motion:** Recommend to the City Council the appointment of Paul Gregson to the Planning Commission. **(Nielsen/Warner) Unanimous**

6.2 Commissioner Initiated Response to Design Concepts for the Northeast Entry into the City on Highway 211: Staff Planner Williamson presented the background and explained the different concepts. Williamson also explained that even though this is a non-action item, the Planning Commission has the option to recommend that staff put together a proposal and present it to City Council for budgeting funds. Williamson stated that when entering Ferndale, there is not much indication that you are entering the city limits. Williamson used Willow Creek as an example of how Cal-Trans used landscaping, and different improvements to dramatically reduce speeds through the town. Chair von Frausing-Borch encouraged other members of the Planning Commission to see what we can do to make people more aware that you are entering city limits. Commissioner Warner stated that he would like to be involved in any committees, putting grants together, or whatever is needed. Warner would like the gateway to be more holistically integrated into the plan. Commissioner Nielsen suggested a two phase process. Phase I should consist of asking Cal Trans to purchase four (4) 25mph signs and post one of them in front of 1362 Main Street, one on each side of the street at the city limits, and one where Market Street comes out onto highway. Nielsen stated the 35mph deceleration strip beyond city limits would not have to be changed and that by posting these new signs citizens in the affected area would be very appreciative. Nielsen then stated that Phase II would be a great opportunity to involve community and enhance the entrance into Ferndale. Nielsen asked if a resolution was needed by City Council or Planning Commission to set the speed limit in the affected quarter mile area for safety and traffic reasons and what the process is in asking Cal Trans to put up four (4) speed limit signs. Planner Williamson stated that the City Engineers would have to contact Cal Trans and initiate the process and we would have to go through the proper channels to carry out any requests. City Council will have to approve any Engineers and Planners time for any project. Williamson also stated that he has made note of the Phase I recommendation and will make some inquiries about carrying it out. Chair von Frausing-Borch stated for the purpose of clarity, we need to make a recommendation to the City Council with Planning Commission support and request that we pursue both Phase I and Phase II of this proposed project. Commissioner Warner stated that he likes the 2 Phase idea; He also stated that what was presented tonight was a good starting point and would like to know what the process is for Cal Trans to make the adjustments right away for the speed limit signs, and what the short term goals are. Warner said that he has contacts with Cal Trans and he could see what he can find out. Chair von-Frausing-Borch stated the Commissioners should ask Planner Williamson to present this to City Council and let them know the Planning Commission is willing to participate even if it means we have to form a committee that way there is community involvement. Getting the Chamber of Commerce would be especially beneficial as they are an important role in this community. Planner Williamson also encouraged Commissioners to direct him to put what he has and what was directed tonight together in a staff report and present it to the City Council. Williamson also encouraged Planning Commissioners to come to the City Council Meeting and show their support for this project. Commissioners stated they would like a chance to see the

staff report before the City Council meeting so they are better prepared for supporting this project. Staff stated it would be part of the packet and agenda. Commissioner Nielsen questioned whether we should have a work session regarding this project before the City Council Meeting. Chair von Frausing-Borch and Commissioner Warner stated that it was best to present the idea before asking for a work session. Commissioner Nielsen asked Planner Williamson how much time he thought was needed and how does he see this proceeding. Williamson stated that we have a good start, we need to find out what programs and funding are available and use any contacts at Cal Trans. Nielsen stated that he would like to see the Phase I (speed limit signs) as soon as possible. Planner Williamson will work on a proposal for the City Council for funding on both Phase I and Phase II of the proposed project as recommended by the Planning Commissioners.

6.3 Planning Commissioner Terms: Commissioners were presented with a list of Commissioners and their term dates. Chair von Frausing-Borch commented that both his and Commissioner Mogni's terms will be up in March. Staff commented that the upcoming vacancies will be posted the beginning of February.

6.4 Upcoming Orientation: Staff explained that there will be an orientation that will be attended by Planning Commissioners, Design Review Committee and City Council. The orientation will review the roles and responsibilities of each governing body.

6.5 Possible Planning Commission Meeting Date Change: Staff explained that the City Council is currently looking to move their meetings to the third Tuesday or Thursday of the month and would like Planning Commission meetings to be the first Wednesday of the month. Planning Commissioners were unanimous in changing as long as it stayed on a Wednesday evening.

6.6 Planning Commission Alternate for Design Review: Staff explained to Commissioners that due to the vacancy of the Planning Commissioner that was also appointed to Design Review, it is leaving the Design Review Committee barely making a quorum at the meetings. Staff asked commissioners to appoint an alternative until the vacancy was filled. Commissioner Warner volunteered. **MOTION:** Appoint Commissioner Warner to temporarily fill in the Design Review vacancy **(Warner/Nielsen) Unanimous**

6.7 Building and Land Use Permits: No Comments

6.8 Design Review Committee Report & Minutes: No Comments

7.0 Correspondence- None

8.0 Commissioner Comments-No Comments

9.0 City Planner's and City Clerk's Staff Report-Planner Williamson announced that he has hired a new Planner, Stephen Avis. He will introduce Mr. Avis to the commissioners at the February Meeting.

Meeting was adjourned at 8:23 pm.

Respectfully Submitted

Kristene Tavares  
Deputy City Clerk

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 10/23/14 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:30 a.m. Committee Members Paul Gregson, Lino Mogni and Marc Daniels were present along with Deputy City Clerk Kristene Tavares. Committee Member Doug Brower was not present (excused absence).

Approval of Previous Minutes: **MOTION** to **APPROVE** September 25, 2014 meeting minutes. **(Gregson/Daniels) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

491 Main Street: The Design Review Committee was presented with picture of the building and a color swatch. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to paint the bottom part of the building using the proposed color. **(Daniels/Gregson) Unanimous**

Design Review Approval Sign-Offs: DR1420 and DR1426 were signed-off

There was no Correspondence.

Committee Member Comments: Committee Members discussed sign ordinance and the recommendations that were given to 580 Main regarding her proposed sign from the September 25 regular meeting.

Meeting adjourned at 8:59 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 1/08/15 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:34 a.m. Committee Members Paul Gregson and Marc Daniels were present along with Deputy City Clerk Kristene Tavares. Committee Member Lino Moggi was not present. Committee Member Doug Brower is no longer on the Committee due to being elected to City Council.

Approval of Previous Minutes: **MOTION** to **APPROVE** October 23, 2014 meeting minutes.  
**(Gregson/Daniels) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

446 Eugene Street: The Design Review Committee was presented with an application to install twenty (20) solar panels on the roof for the purpose of generating electricity. The Committee was also presented with a picture of the building, drawings, and information on the proposed solar panels. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to install twenty (20) Solar World 275W solar panels, on the roof, for the purpose of generating electricity.  
**(Giacomini/Gregson) 2-0-1 (Daniels recused due to being the Contractor)**

Design Review Approval Sign-Offs: DR1322 was scrapped. DR 1417, DR1421, DR1422, DR1424, and DR1425 were signed off. DR1426 was removed.

There was no Correspondence.

Committee Member Comments: Committee Member Gregson discussed that the Design Review was an arm of the Planning Commission and the Design Review Committees job is much more than deciding on colors. The committee is allowed to have say in keeping Victorian appearance of the community by design, materials, and colors.

Meeting adjourned at 8:59 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**

## Design Review Minutes for the 1/22/15 - 8:30am meeting

Committee members Marc Daniels and Paul Gregson were present along with Deputy City Clerk Kristene Tavares. Newly appointed alternate Planning Commissioner Michael Warner was also present. Chairman Mark Giacomini had an excused absence and Committee Member Lino Moggi was not present (unexcused).

Before Calling the Meeting to Order, a nomination was made by Committee Member Warner for Committee Member Daniels to be the temporary Chairman of this meeting since Chairman Giacomini had an excused absence and there is no Vice Chair selected. Committee Member Gregson seconded the nomination. Committee Member Daniels accepted.

Meeting was Called to Order at 8:32am

Approval of Previous Minutes: Committee Member Gregson brought to staff attention that Marc Daniels was the contractor on 446 Eugene, not the Engineer. Staff will make that change.

**MOTION to APPROVE** January 8, 2015 meeting minutes with the change. **(Gregson/Warner) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

450 Berding Street: The Design Review Committee was presented with an application to install a pre-fabricated Carport at the end of the driveway, near the garage. Committee Member Warner was not sure the overall look is conducive with the Victorian setting in this particular area. Warner also stated that the Design of the carport is very close and just maybe adding some Victorian flare to the Structural beams could help. Committee Member Daniels also commented that the carport is incongruent with the overall setting. Committee Member Gregson agreed with the Committee Members and made a motion to table the application so the applicants could come to the next meeting and discuss the options. **MOTION** to table the application until the next available meeting, January 29, 2015, and ask the applicants to come to the meeting to discuss options. **(Gregson/Warner) Unanimous**

541 Berding Street: The Design Review Committee was presented with an application to convert a two-panel window into a Three-Sided Slant Bay Window with a roof designed to match existing architecture and color of the house. Committee members agreed it would be a nice addition. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to convert a two panel window into a three-sided slant bay window with roof that will match the existing architecture and color of the house. **(Gregson/Warner) Unanimous**

607 Main Street: The Design Review Committee was presented with an application to replace the front entry door to the restaurant for ADA compliance. Door will be painted same color as existing door. Staff explained that the new door will also be similar to the side door. Committee Member Warner stated he was glad that they were keeping it consistent with the same architecture. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design

Review Use Permit, subject to the conditions of approval listed in Attachment B, to replace the front entry door to the restaurant for ADA compliance and paint the door to match existing color.  
**(Gregson/Warner) Unanimous**

Design Review Approval Sign-Offs: None

There was no Correspondence.

Committee Member Comments: Committee Member Gregson mentioned that an email list of community members that may like to receive meeting packets may be something to look into. It may help citizens and business owners become more aware of potential changes around them. Staff commented that it could potentially have an effect on staff time.

Meeting adjourned at 9:01 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 1/29/15 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:30 a.m. Committee Members Paul Gregson, Marc Daniels, and Michael Warner were present along with Deputy City Clerk Kristene Tavares. Committee Member Lino Mogni was not present (unexcused absence).

Approval of Previous Minutes: **MOTION** to **APPROVE** January 22, 2015 meeting minutes.  
**(Warner/Gregson) Unanimous**

There were no Modifications to the Agenda.

There were no Public Comments.

450 Berding Street: The Design Review Committee at the January 22, 2015 made a motion to table this application to install a pre-fabricated Carport at the end of the driveway, near the garage so they could have an opportunity to speak with the Property Owners regarding changing the design. Property owner Bethel Laborde, and contractor Dale Petersen were present. Property Owner Mike Stuart joined us via telephone. Committee Member Warner discussed the previous Design Review meeting to the Property Owners and Contractor. The Committee discussed options with the Property Owners and Contractor to make the carport more in context with the city and the integrity on Victorian being very intact, especially in this particular neighborhood. Committee members Gregson and Daniels brought in examples of different structures. Committee Member Gregson suggested that painting the aluminum beams black might help give it more of a rod iron or cast iron look for the setting. Chair Giacomini disagreed with Gregson that he didn't think painting it would help it to fit in the Victorian context. Giacomini also stated that it wasn't the committee's job to redesign it. Property Owners can submit a new design that fits more into the setting or they can appeal it to the Planning Commission. Property owner Laborde stated that she was very glad that they were able to sit down with the Committee and go over ideas and options. She would like to table her application and be able to resubmit different design options in a few weeks. Committee Members and Staff discussed date options for Special Meeting. **MOTION** to table the application until February 24, 2015, when the committee will hold a Special Meeting.  
**(Gregson/Daniels) Unanimous**

There was no Correspondence.

Committee Member Comments: Regular Meeting cancelled due to Staff being out of area, as well as Committee Members unable to attend.

Meeting adjourned at 9:03 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**  
 Natalie Arroyo, City of Eureka  
 Stephen Kullmann, City of Blue Lake  
 Sofia Pereira, City of Arcata  
 Michael Sweeney, City of Ferndale  
 Rex Bohn, County of Humboldt, **Vice Chair**

**Minutes**

**Thursday, February 12, 2015 5:30 PM**  
**Eureka City Council Chambers**  
**531 K Street, Eureka, CA**

**Present:** Jack Thompson, Natalie Arroyo, Stephen Kullmann, Michael Winkler  
 (alternate for Sofia Pereira), Michael Sweeney, Mark Lovelace (alternate  
 for Rex Bohn)  
**Staff:** Jill Duffy, Tyler Egerer, Brent Whitener  
**Legal Counsel:** Nancy Diamond

**1) Call to Order and Roll Call**

**Chairman Thompson** Called the Meeting to Order at 5:34 p.m. A quorum was present and acting.

**2) Consent Calendar**

- a. Approve Minutes from the January 8, 2015 HWMA Board of Directors Meeting.
- b. Approve Minutes from the January 30, 2015 HWMA Board of Directors Meeting.
- c. Receive December FY 14/15 Financials.
- d. Approve Amendment to Agreement with Eel River Resource Recovery, Inc. to extend the existing Agreement for 6-months, ending July 17, 2015.

**Chairman Thompson** Opened the Floor to Public Comment on the Consent Calendar. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Winkler Moved and Director Sweeney Seconded to Approve the Consent Calendar.

**Action:** Approve Motion as made by Director Winkler and Seconded by Director Sweeney by the following vote:

**Ayes:** Thompson, Arroyo, Kullmann, Winkler, Sweeney, Lovelace  
**Nays:** None  
**Absent:** None

**3) Oral and Written Communications**

**Chairman Thompson** Opened the Floor to Public Comment on Items not on the Agenda. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**4) Receive FY 2013/14 Audit Report**

*Discussion of this Item begins at approximately 00:03:00 of the meeting video.*

**Kimber McReynolds**, of Demello, McAuley, McReynolds and Holland LLP, the Authority's financial auditing firm, presented the Fiscal Year 2013-14 Audit. The Board discussed with staff some of the auditor's findings.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Audit. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**5) Restructure of Existing 2002 and 2005 Bond Debt**

*Discussion of this Item begins at approximately 00:13:00 of the meeting video.*

**Cameron Weist**, of The Weist Group, presented a brief presentation on the benefits of refinancing the Authority's long-term bond debt obligations, and discussed certain facets of the refinancing with the Board.

**Chairman Thompson** Opened the Floor to Public Comment regarding debt restructure. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Sweeney Moved and Director Lovelace Seconded to Adopt Resolution 2015-04 by Title Only, and Authorize Staff to Work with Bond Counsel, Financial Advisor, and Placement Agent to Initiate Refunding.

**Action:** Approve Motion as made by Director Sweeney and Seconded by Director Lovelace by the following vote:

**Ayes:** Thompson, Arroyo, Kullmann, Winkler, Sweeney, Lovelace  
**Nayes:** None  
**Absent:** None

**6) Receive and Approve Fiscal Year 2014-15 Mid-Year Report**

*Discussion of this Item begins at approximately 00:30:00 of the meeting video.*

**Administrative Services Manager Egerer** provided a brief presentation on the Mid-Year Budget adjustments, and discussed with the Board some of the details contained in the report as they pertain to mid-year changes and potential budget outlooks for Fiscal Year 2015-16.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Mid-Year Report. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Lovelace Moved and Director Kullmann Seconded to Approve the Mid-Year Budget Adjustments.

**Action:** Approve Motion as made by Director Lovelace and Seconded by Director Kullmann by the following vote:

**Ayes:** Thompson, Arroyo, Kullmann, Winkler, Sweeney, Lovelace  
**Nayes:** None  
**Absent:** None

**7) Change Order Increase for the Cummings Road Burn Ash Corrective**

**Action Plan – Erosion Control & Stabilization Cost.**

*Discussion of this Item begins at approximately 00:50:00 of the meeting video.*

**Director Arroyo** excused herself from the discussion citing economic conflict of interest, as an employee of Redwood Community Action Agency.

**Executive Director Duffy** reviewed the need for the increase in the change order with RCAA, and the reasons why the increase was not presented in advance of the work being done.

**Chairman Thompson** Opened the Floor to Public Comment regarding the change order increase. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Sweeney Moved and Director Lovelace Seconded to Approve the Change Order Increase for the Cummings Road Burn Ash Corrective Action Plan.

**Action:** Approve Motion as made by Director Sweeney and Seconded by Director Lovelace by the following vote:

**Ayes:** Thompson, Kullmann, Winkler, Sweeney, Lovelace

**Nayes:** None

**Absent:** Arroyo (Conflict of Interest)

**Chairman Thompson** Called for a Break at 6:38 p.m.

**Chairman Thompson** Called the Meeting to Order from Break at 6:44 p.m.

**8) Review and Approve Draft Regional Recycling Request for Proposal.**

*Discussion of this Item begins at approximately 01:05:00 of the meeting video.*

**Executive Director Duffy** presented the draft RFP for Board review. The Board discussed with staff at length a variety of changes and clarifications to be made to the draft document before it would be sent out for review and discussion with the governing bodies of the Member Agencies of the Authority.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Draft RFP. Comment was received from the following individuals:

**Brian Solom**, Humboldt Sanitation

**Chairman Thompson** Closed the Floor to Public Comment.

**Chairman Thompson** Called for a Break at 8:59 p.m.

**Chairman Thompson** Called the Meeting to Order from Break at 9:06 p.m.

**Motion:** Director Arroyo Moved and Director Sweeney Seconded to Direct Staff to Edit Draft RFP per Board Direction, Review and Approve Changes with RFP Subcommittee, and Distribute to Member Agencies and Boardmembers for Further Discussion.

**Action:** Approve Motion as made by Director Arroyo and Seconded by Director Sweeney by the following vote:

**Ayes:** Thompson, Arroyo, Winkler, Sweeney, Lovelace

**Nayes:** Kullmann

**Absent:** None

**9) Board Member Reports**

**No Board Member Reports** were received.

**10) Executive Director's Report**

**Executive Director Duffy** and Legal Counsel reported on items relating to the Cummings Road Burn Ash Site and the litigation proceedings between HWMA and ACRC.

**11) Adjourn**

**Chairman Thompson** Adjourned the Meeting at 9:58 p.m.

**Next Meeting:** March 12, 2015 at 5:30 p.m. at Eureka City Hall Council Chambers.

**Section 15**

***ADJOURN TO CLOSED SESSION***

**Section 16**

***REPORT OUT OF CLOSED SESSION***

**Section 17**

***ADJOURN***