

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
STUDY SESSION**

| | | | |
|-----------|-------------------|---------|------------------|
| Location: | City Hall | Date: | February 5, 2015 |
| | 834 Main Street | Time: | 6:00 PM |
| | Ferndale CA 95536 | Posted: | January 29, 2015 |

1. CALL STUDY SESSION TO ORDER – Mayor
2. Discussion on Establishing Council Goals and Objectives
3. ADJOURN STUDY SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

| | | | |
|-----------|-------------------|---------|------------------|
| Location: | City Hall | Date: | February 5, 2015 |
| | 834 Main Street | Time: | 7:00 pm |
| | Ferndale CA 95536 | Posted: | January 29, 2015 |

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Vice Mayor Mierzwa; Councilman Brower; Councilman Brown; and Councilman Sweeney.
4. CEREMONIAL
 - a. Proclamation: Engineers Week
5. MODIFICATIONS TO THE AGENDA
6. STUDY SESSIONS - REPORT OUT
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request

is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

| | |
|---|----------|
| <i>a.</i> Approval of Minutes of the January 5, 2015 Regular City Council Meeting | Page 6 |
| <i>b.</i> Acceptance of Printed Regular Checks and Checkbook Register for November 21,2014– December 20, 2014 | Page 10 |
| <i>c.</i> Acceptance of Financial Statements dated December 31, 2014 | Page 23 |
| <i>d.</i> City Attorney Contract Renewal | Page 53 |
| <i>e.</i> City Auditor Contract Renewal | Page 58 |
| 9. CALL ITEMS REMOVED FROM CONSENT CALENDAR | |
| 10. BUSINESS | |
| <i>a.</i> Consider Appointment of Member to Serve on the Planning Commission..... | Page 66 |
| <i>b.</i> Approve City Manager to Send Letter Opposing Williams Creek Mine | Page 68 |
| <i>c.</i> Community Center Discussion | Page 70 |
| <i>d.</i> Playground Update | Page 72 |
| <i>e.</i> Approve Annual Budget Audit for 2013/2014 | Page 73 |
| <i>f.</i> Purchase of Easement and recordation of Grant Deed on Rose Avenue and authorize the City Manager to initiate RFP process for construction..... | Page 74 |
| <i>g.</i> Resolution No. 2015-01 Establishing City Council Meeting Schedule from March 2015 through January 2016 | Page 96 |
| <i>h.</i> Planning Commission Request for City Council to consider contacting Caltrans about: Traffic Controls and Calming Options for HWY 211 Northeast City Entry | Page 98 |
| <i>i.</i> Appoint Real Property Negotiators for Nielson Barn Lease | Page 99 |
| Property: Nilsen Barn located at 345 Main Street | |
| Proposed City Negotiator: Jay Parrish, City Manager, and Russell Gans, City Attorney | |
| Party with Whom Negotiating: Phillip Ostler and his attorney, Jim Aste | |
| Under Negotiation: Price, lease terms, tenant improvements | |
| 11. ADJOURN TO CLOSED SESSION | |
| <i>a.</i> Pursuant to Gov. Code Section 54956.8, CONFERENCE WITH REAL PROPERTY NEGOTIATORS | |
| Property: Nilsen Barn located at 345 Main Street | |
| Proposed City Negotiator: Jay Parrish, City Manager, and Russell Gans, City Attorney | |
| Party with Whom Negotiating: Phillip Ostler and his attorney, Jim Aste | |
| Under Negotiation: Price, lease terms, tenant improvements | |
| 12. REPORT OUT OF CLOSED SESSION | |
| 13. CORRESPONDENCE | Page 101 |
| 14. COMMENTS FROM THE COUNCIL | |

15. REPORTS

- a.* City Manager Report Page 111
- b.* Minutes from Joint Power Authorities (JPAs) and Reports
 - i.* Hazardous Materials Response Authority (HMRA) Page 124
 - ii.* Redwood Coast Energy Authority (RCEA) Page 126

16. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
Thursday, March 5, 2015 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CEREMONIAL

Section 5

MODIFICATIONS TO THE AGENDA

Section 6

STUDY SESSION REPORT OUT

Section 7

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 8

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of January 5, 2015

Mayor Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and Police Chief Bret Smith.

Ceremonial: None

Modifications to the Agenda: None

Report out of Closed Session: None

Public Comment: None

Consent Calendar: The consent calendar contained four items. No comments were made by the public or Council. **MOTION:** to approve the items on the Consent Calendar **(Mierzwa/Sweeney) Unanimous.**

Call Items: None

Public Hearing:

2nd Reading Ordinance No. 2014-06 Amending Off-Street Parking Regulations and Non-conforming Uses: This item was continued to this month's meeting after the 1st reading was approved in December. No additional comments were made. **MOTION:** to approve Ordinance 2016-06 Amending Off-street Parking and Non-conforming Uses by title only. **(Sweeney/Mierzwa). Roll Call Vote – Ayes: Brower, Mierzwa, Hindley, Sweeney, Brown; Noes: None; Abstain: None.**

Business:

Discussion of Fence on Hadley Property: Councilman Mierzwa asked the City Manager what new information has been found out on this since the December meeting. The City Manager read an email regarding the issue that was sent by the Engineer, Praj White. This email summarized that an application was put in for a garden wall. It was approved. Thirteen months later, Mr. Hadley applied for a building permit. Mayor Hindley asked if anyone has had contact with Mr. Koches since the December meeting. City Manager responded "no." Councilman Brown questioned why this went to Design Review and if any of the wall is visible from Main Street. City Manager responded that because the property is in the Design Review area, all fences are looked at (for review only, not structural integrity). He also said that the wall is not visible from the street, but it doesn't matter because Design Review looks at 360 degrees in this area. Councilman Sweeney wanted to repeat that there were no significant detrimental effects caused because of the wall in the view of our engineer, but that a hydrology report was being produced by applicant that will address that. It was determined not in the floodplain nor connected to the creek. Councilman Mierzwa asked what is stopping others or how others could be stopped from building these walls.

Update on Old Nilsen Property: Phil Ostler was able to come up with the \$50,000 for estimated repairs to the old Nielson barn. Mr. Ostler's attorney, Jim Aste, has drafted up a property management agreement for the City's review. When looked at by the City Attorney, Russ Gans, he felt there were a few changes needed. Because it is public property, the City may have to follow public policy as far as how the job is bid out. The City may have to pay prevailing wage for the project, which would increase the cost significantly.

Discussion on Craig St Alley: Paul Sequeira, Lawyer for Mr. Nunes, addressed the Council on this item. He stated that the Hubners have encroached on City property and used it as their own for many years. He said what they are asking for is that vegetation be cleared out so his client, Mr. Nunes, can have access to the back of his property. He said the City has liability if something happens, such as a tree falls down. He added that they are not asking that a new thoroughfare be put in, but it is a public right-of-way and the public deserves access. He wants equal treatment for all citizens. He hopes that money is not a deterrent for cleaning this alley because in his opinion, the Hubners should be responsible. Mayor Hindley said that we are talking about the end of an alley that doesn't go through. He asked: what if a car parks down there? Sequeira responded that, unlike a tree, a car can be moved. Councilman Sweeney stated that he has seen photos of the alley prior to the Hubner's purchasing their property, and some trees were already there. Councilman Brown added that he looked at the alley three weeks back and noticed it is very steep. If the City is required to open this for public access, he believes foot traffic is best. He foresees problems in the winter. The City Manager read an email received by the City Attorney regarding the alley and the City's obligations in that alley. The Attorney did not see that the City has clearly defined standards that would require the City to cut the vegetation or open it up to access if the City deems it unsafe for foot traffic.

Community Center Discussion: The City Manager reported that the City has had a contract with Ferndale Senior Resource Agency for the last seven years. He felt it was worth bringing to the Council to see if they want to continue the way it is now. According to him, the Community Center takes up approximately 10-15% of staff's time, between completing rental contracts, cleaning, repairs, etc. The City would retain ownership. There may be a few non-profits in town that would be interested. If the City maintains enough control, it could be kept under FEMA insurance. Mayor Hindley wants to give this serious consideration, as it would take the City out of the rental business. He said it is feasible to look into for the savings to the City. Councilman Brown would like to see actual numbers. Mayor Hindley directed staff to look into the feasibility of leasing the property.

Resolution No 2015-01 Establishing City Council Meeting Schedule from February 2015-January 2016: The City is required annually to set a meeting schedule by resolution. Councilmembers stated that they were good with keeping the meetings where they are at the 1st Thursday of each month at 7:00 pm. Mayor Hindley asked what their thoughts were on moving the meetings to the 3rd Thursday of each month in order to receive more current financial information in the packet. Councilmen Brown and Mierzwa said they could not do Wednesdays, but were open to the 3rd Thursday or Tuesday. Mayor Hindley suggested we table the item until February so the Councilmembers can think about it and look at their schedules. This would also need to be agreed upon by the Planning Commission since they currently have their meetings on the 3rd Wednesday of each month. Planning Commission Chair Jorgen von Frausing-Borch stated that he would have this put as an agenda item for the next Planning Commission meeting. **MOTION:** to table Resolution No 2015-01 Establishing City Council Meeting Schedule from February 2015-January 2016 until the February meeting. **(Sweeney/Brown). Unanimous.**

Resolution No 2015-02 Annual Events and Parades Street Closures: The Council must annually approve, by resolution, the list of known events and parades that will close Main Street for a brief period of time. City Manager stated that if any others come up throughout the year, they will be brought before the Council for approval. **MOTION:** to approve Resolution No 2015-02 Annual Events and Parades Street Closures. **(Mierzwa/Brower). Unanimous.**

Review, Confirm and Appoint Representatives to Committees, Boards and JPAs: Mayor Hindley brought attention of the Councilmen to the updated version of the JPA list in front of them. **MOTION:** Appoint Vice Mayor as Ken Mierzwa. **(Hindley/Brown). Roll Call Vote – Ayes:**

Brower, Mierzwa, Hindley, Sweeney, Brown; Noes: None; Abstain: None. Mayor Hindley made note of changes in three of the committees. First is the City Emergency Services Ad Hoc committee. This is new. The committee will meet monthly. The purpose of this committee is to keep current the Emergency plan for the City and to make sure people are aware of this plan. Second, the Drainage committee will now meet monthly. It has been some time since the last meeting and the Mayor would like to keep these meetings more consistent. Finally, a new Budget Ad Hoc Committee has been created. This will include the City Accountant, Finance Director, Mayor Hindley, City Manager and Councilman Sweeney. The purpose is to help with the annual budget formation. No other comments or changes from Councilmembers.
MOTION: to approve appointments made by Mayor Hindley. **(Mierzwa/ Sweeney).**
Unanimous.

PG&E Underground Update: City Manager reported that he is waiting to hear back from Lizette at PG&E and has been for two and a half months. He said they can have a meeting tomorrow regarding the cost for all three options on the table. She recently told him that there may be a new law which would require the applicant to pay for laying the Frontier cable. This is something the City would have to pay. **NO ACTION.**

Discussion on Establishing Council Goals and Objectives: Mayor Hindley would like the Council to meet and come up with goals and objectives on how to meet these goals. He asked the Councilmembers to come up with a list and forward that to the City Manager within two weeks. The Mayor wants this list to be used to evaluate the performance of the City Manager throughout the year rather than just once per year. He wants the goals to be realistic and the objectives to be attainable. **NO ACTION.**

Approve Cost of Sending Councilmember and City Manager to Countywide Orientation: This discussion was brought up at the December meeting. City Manager and Councilman Brown were the only two able to go. The cost will be \$500 plus the cost of dinner on Friday. Mayor Hindley stated that he read the agenda and that there were a few unworthy topics, but a few seemed like they would be very worthwhile. **MOTION:** to approve the cost of sending the City Manager and Councilman to the Countywide Orientation. **(Brown/Sweeney). Unanimous.**

Resolution No 2015-04 Sale of Surplus Property: Police Chief Bret Smith stated that the City has several vehicles that need to be sold. He presented the list and minimum bids. Councilman Brown asked where he got the values. Police Chief said he got them from Kelly Blue Book. **MOTION:** to approve resolution no 2015-04 sale of surplus property. **(Mierzwa/Brown).**
Unanimous.

Update on Progress of Sidewalk Purchase on Rose Ave: The City Manager reported that the Attorney and Engineers are working on the last details of this purchase. He reached a deal with Mr. DeCarli for \$1,300, which was approved at the December meeting. Any further updates will be brought to the Council. **NO ACTION.**

Correspondence: No comments.

Reports: The City Manager revisited the playground discussion that was brought up by a member of the public in December. He wanted to reemphasize that at least a month prior to receiving a letter and photos regarding the current state of the playground, Public Works had initiated getting some quotes to repair or replace the mat. They were also looking at alternatives to what is already in place. After speaking with a company about it, they recommended it not be repaired, but be replaced. The quote they gave to do this work was \$31,000, which includes removing the old mat and labor/materials to install a new one. If we remove the old one ourselves, the cost is about \$20,000. Councilman Brown asked if the new product is any better than the last. The City

Manager responded that the previous mat had a one year warranty. The new one would have a 7-10 year warranty and they now have a clear coat that they put on the top. This can be reapplied each year for about \$1,100. Councilman Brower added that he had googled some new playground surfaces and found websites offering prices at \$1-\$1.50 per square foot. Johnny in Public Works is still doing more research. Mayor Hindley stated that there is a private playground at the Ferndale Housing that Ferndale residents can use in the meantime.

Councilman Brower asked about the 457(b) plan that was discussed at the December meeting. Mayor Hindley stated that no companies are accepting new 457(b) plans. The only way to get one for the City would be to have 100% participation and transfers of \$25,000 from existing plans. The City is now looking into 403(b) plans. The employees will have total control over investments.

Mayor Hindley adjourned the meeting at 9:21 pm.

Respectfully submitted,

Jennifer Church
City Clerk

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|--|----------|-----|----------------------|-------------------------------------|--------------|-----------------|
| Acct No. | Type | | Override Description | Amount | Amount | |
| 48567 | 12/08/14 | | 101AP | 101 AUTO PARTS | | Void |
| 24315088 | | | | Equipment repair | Void | |
| Total for 101 AUTO PARTS | | | | | | 0.00 |
| 48597 | 12/18/14 | | ALVES | ALVES INC | | 3,230.00 |
| 10155020 | | | | Building and ground maint. | 3,230.00 | |
| Total for ALVES INC | | | | | | 3,230.00 |
| 48598 | 12/18/14 | | AQBC | AQUA BEN CORPORATION | | 1,606.05 |
| 30515125 | | | | Chemicals | 1,606.05 | |
| Total for AQUA BEN CORPORATION | | | | | | 1,606.05 |
| 47151 | 12/04/14 | | ARNKE | ARNOLD C. KEMP | | 850.40 |
| 10435052 | | | | Building regulation/inspectio | 850.40 | |
| 48531 | 12/01/14 | | ARNKE | ARNOLD C. KEMP | | 425.56 |
| 10435052 | | | | Building regulation/inspectio | 425.56 | |
| Total for ARNOLD C. KEMP | | | | | | 1,275.96 |
| 48532 | 12/01/14 | | PHIAY | AYCOCK & EDGMON | | 8,285.00 |
| 10165054 | | | | Audit and accounting | 8,285.00 | |
| 48568 | 12/08/14 | | PHIAY | AYCOCK & EDGMON | | 1,250.00 |
| 10165054 | | | | Audit and accounting | 1,250.00 | |
| Total for AYCOCK & EDGMON | | | | | | 9,535.00 |
| 48569 | 12/08/14 | | BAKTA | BAKER & TAYLOR | | 470.09 |
| 10615024 | | | | Books | 470.09 | |
| Total for BAKER & TAYLOR | | | | | | 470.09 |
| 48533 | 12/01/14 | | BRSMT | BRET SMITH | | 52.36 |
| 10215012 | | | | Office expense | 52.36 | |
| 48570 | 12/08/14 | | BRSMT | BRET SMITH | | 500.00 |
| 10215026 | | | | Uniform expense | 500.00 | |
| Total for BRET SMITH | | | | | | 552.36 |
| 48571 | 12/08/14 | | CALLA | CALIFORNIA LABOR LAW POSTER SERVICE | | 125.50 |
| 10165099 | | | | Miscellaneous | 125.50 | |
| Total for CALIFORNIA LABOR LAW POSTER SERVI | | | | | | 125.50 |
| 48534 | 12/01/14 | | CALST | CALIFORNIA STATE DISBURSEMENT UNIT | | 278.76 |
| 10012250 | | | | Garnishments payable | 278.76 | |
| Total for CALIFORNIA STATE DISBURSEMENT UNI | | | | | | 278.76 |
| 48535 | 12/01/14 | | CITFO | CITY OF FORTUNA | | 1,016.66 |
| 10215035 | | | | Dispatch service | 1,016.66 | |
| Total for CITY OF FORTUNA | | | | | | 1,016.66 |
| 48572 | 12/08/14 | | COPPL | COPIERS PLUS | | 125.00 |
| 10615012 | | | | Office expense | 125.00 | |
| Total for COPIERS PLUS | | | | | | 125.00 |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|--|----------|----------------------|-----------------------------------|--------------------------|--------------|-----------------|
| Acct No. | Type | Override Description | Amount | Amount | | |
| 48573 | 12/08/14 | CRAFT | CRAFTSMAN'S MALL | | 54.00 | 54.00 |
| 21625020 | | | Building and grounds maint | 54.00 | | |
| Total for CRAFTSMAN'S MALL | | | | | | 54.00 |
| 48599 | 12/18/14 | CRYST | CRYSTAL SPRINGS BOTTLED WATER CO. | | 25.00 | 25.00 |
| 10215012 | | | Office expense | 25.00 | | |
| Total for CRYSTAL SPRINGS BOTTLED WATER CO. | | | | | | 25.00 |
| 48536 | 12/01/14 | DELOR | DEL ORO WATER CO., FDLE. DIST. | | | 758.86 |
| 24315033 | | | Water | 78.07 | | |
| 10615033 | | | Water | 35.70 | | |
| 10625033 | | | Water | 189.37 | | |
| 10175031 | | | Water - public restroom | 104.44 | | |
| 10155031 | | | Water | 41.55 | | |
| 10215029 | | | Water | 46.29 | | |
| 10635031 | | | Water | 191.58 | | |
| 30515032 | | | Utilities - electric - plant | 71.86 | | |
| Total for DEL ORO WATER CO., FDLE. DIST. | | | | | | 758.86 |
| 48600 | 12/18/14 | DOCST | DOCUSTATION INC. \ DOCUSTATION | | | 69.50 |
| 10165078 | | | Copy machine expense | 69.50 | | |
| Total for DOCUSTATION | | | | | | 69.50 |
| 48601 | 12/18/14 | DRYCREEK | DRYCREEK | | | 750.96 |
| 30515030 | | | Garbage/sludge | 750.96 | | |
| Total for DRYCREEK | | | | | | 750.96 |
| 48529 | 11/24/14 | EMPDE | EMPLOYMENT DEVELOPMENT DEPARTMENT | | | 1,042.26 |
| 10012302 | | | State P/R Tax Deposits | 1,042.26 | | |
| 48566 | 12/08/14 | EMPDE | EMPLOYMENT DEVELOPMENT DEPARTMENT | | | 95.65 |
| 10012302 | | | State P/R Tax Deposits | 95.65 | | |
| 48574 | 12/08/14 | EMPDE | EMPLOYMENT DEVELOPMENT DEPARTMENT | | | 1,032.51 |
| 10012302 | | | State P/R Tax Deposits | 1,032.51 | | |
| Total for EMPLOYMENT DEVELOPMENT DEPART | | | | | | 2,170.42 |
| 48602 | 12/18/14 | EUROX | EUREKA OXYGEN COMPANY | | | 1,617.15 |
| 30515012 | | | Office expense | 112.00 | | |
| 24315020 | | | Building & ground maintenance | 75.00 | | |
| 10155020 | | | Building and ground maint. | 60.00 | | |
| 10615020 | | | Building and ground maint. | 32.00 | | |
| 10215020 | | | Building and grounds maint. | 118.00 | | |
| 10635020 | | | Buildings and grounds maintenance | 1,220.15 | | |
| Total for EUREKA OXYGEN COMPANY | | | | | | 1,617.15 |
| 48603 | 12/18/14 | FERTR | FERNBRIDGE TRACTOR & EQUIP. CO. | | | 8.36 |
| 24315088 | | | Equipment repair | 8.36 | | |
| Total for FERNBRIDGE TRACTOR & EQUIP. CO. | | | | | | 8.36 |

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| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|--|------------|------------|-----------------------------|--------------------------|-----------------|-------|
| Acct No. | Type | | Override Description | Amount | Amount | |
| 48530 | 11/24/14 | COMAS | FERNDALE TECH. | | 320.00 | |
| | 10125012 | | Office expense | 20.00 | | |
| | 10215052 | | Professional services | 300.00 | | |
| 48575 | 12/08/14 | COMAS | FERNDALE TECH. | | 40.00 | |
| | 10125012 | | Office expense | 40.00 | | |
| Total for FERNDALE TECH. | | | | | 360.00 | |
| 48604 | 12/18/14 | FORLU | FORBUSCO LUMBER | | 2.19 | |
| | 10625020 | | Building and ground maint. | 2.19 | | |
| Total for FORBUSCO LUMBER | | | | | 2.19 | |
| 48605 | 12/18/14 | FORAU | FORTUNA AUTO SUPPLY | | 12.12 | |
| | 24315088 | | Equipment repair | 12.12 | | |
| Total for FORTUNA AUTO SUPPLY | | | | | 12.12 | |
| 48537 | 12/01/14 | FRONT | FRONTIER | | 1,049.21 | |
| | 10155034 | | Telephone | 279.55 | | |
| | 10215034 | | Telephone | 361.60 | | |
| | 24315034 | | Telephone | 78.19 | | |
| | 10615034 | | Telephone | 160.48 | | |
| | 30515034 | | Telephone | 169.39 | | |
| Total for FRONTIER | | | | | 1,049.21 | |
| 48576 | 12/08/14 | GECAP | GE CAPITAL | | 221.34 | |
| | 10165078 | | Copy machine expense | 221.34 | | |
| Total for GE CAPITAL | | | | | 221.34 | |
| 48606 | 12/18/14 | HAJCO | Hajoca Corp. | | 318.18 | |
| | 10175024 | | Supplies - public restroom | 318.18 | | |
| Total for Hajoca Corp. | | | | | 318.18 | |
| 48607 | 12/18/14 | HORBU | HORIZON BUSINESS SERVICES | | 24.71 | |
| | 10215012 | | Office expense | 24.71 | | |
| Total for HORIZON BUSINESS SERVICES | | | | | 24.71 | |
| 48608 | 12/18/14 | HUMTE | HUMBOLDT TERMITE & PEST | | 49.00 | |
| | 10215020 | | Building and grounds maint. | 49.00 | | |
| Total for HUMBOLDT TERMITE & PEST | | | | | 49.00 | |
| 48538 | 12/01/14 | JAYPA | JAY PARRISH | | Void | |
| | 10165096 | | Car Allowance | Void | | |
| 48548 | 12/01/14 | JAYPA | JAY PARRISH | | 400.00 | |
| | 10165096 | | Car Allowance | 400.00 | | |
| 48577 | 12/08/14 | JAYPA | JAY PARRISH | | 60.00 | |
| | 10125044 | | Meetings and dues | 60.00 | | |
| Total for JAY PARRISH | | | | | 460.00 | |
| 48609 | 12/18/14 | JENNCHURCH | JENNIFERCHURCH | | 48.53 | |
| | 10175072.2 | | Employee appreciation | 23.54 | | |
| | 10115012 | | Office expense - Council | 24.99 | | |

City of Ferndale

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|---|----------|-------|---|--------------------------|--------------|-----------------|
| Acct No. | Type | | Override Description | Amount | Amount | |
| Total for JENNIFERCHURCH | | | | | | 48.53 |
| 48539 | 12/01/14 | KARBR | KARL BRUNGS | | | 46.47 |
| | 10615020 | | Building and ground maint. | 46.47 | | |
| Total for KARL BRUNGS | | | | | | 46.47 |
| 48578 | 12/08/14 | LMREN | L & M RENNER, INC. | | | 2,245.46 |
| | 10215016 | | Fuel | 1,134.92 | | |
| | 24315016 | | Vehicle Fuel | 749.48 | | |
| | 30515016 | | Vehicle gas | 256.97 | | |
| | 10155020 | | Building and ground maint. | 104.09 | | |
| Total for L & M RENNER, INC. | | | | | | 2,245.46 |
| 48579 | 12/08/14 | MANHD | MANHARD CONSULTING LTD | | | 4,918.25 |
| | 10425052 | | General engineering | 3,681.25 | | |
| | 10425053 | | Developer engineering | 1,172.00 | | |
| | 21625020 | | Building and grounds maint | 65.00 | | |
| Total for MANHARD CONSULTING LTD | | | | | | 4,918.25 |
| 48580 | 12/08/14 | MENSU | MENDES SUPPLY CO. | | | 111.52 |
| | 10625020 | | Building and ground maint. | 111.52 | | |
| Total for MENDES SUPPLY CO. | | | | | | 111.52 |
| 48540 | 12/01/14 | MIRRE | MIRANDA'S RESCUE | | | 450.00 |
| | 10225096 | | Animal control | 450.00 | | |
| Total for MIRANDA'S RESCUE | | | | | | 450.00 |
| 48581 | 12/08/14 | MISSN | MISSION UNIFORM & LINEN | | | 73.42 |
| | 10635020 | | Buildings & grounds maintenance - Commu | 62.41 | | |
| | 10175024 | | Supplies - public restroom | 11.01 | | |
| Total for MISSION UNIFORM & LINEN | | | | | | 73.42 |
| 48582 | 12/08/14 | MBDVZ | MITCHELL, BRISSO. DELANEY & VRIEZE | | | 1,438.00 |
| | 10145052 | | Professional services | 1,438.00 | | |
| Total for MITCHELL, BRISSO. DELANEY & VRIEZE | | | | | | 1,438.00 |
| 48583 | 12/08/14 | NORCO | NORTH COAST LABORATORIES LTD. | | | 35.00 |
| | 30515157 | | Effluent testing | 35.00 | | |
| 48610 | 12/18/14 | NORCO | NORTH COAST LABORATORIES LTD. | | | 720.00 |
| | 30515157 | | Effluent testing | 720.00 | | |
| Total for NORTH COAST LABORATORIES LTD. | | | | | | 755.00 |
| 48541 | 12/01/14 | PACGA | PACIFIC GAS & ELECTRIC | | | 1,309.81 |
| | 22315058 | | Street lighting | 1,309.81 | | |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|---|----------|----------------------|-----------------------------------|--------------------------|-----------------|-------|
| Acct No. | Type | Override Description | Amount | Amount | | |
| 48584 | 12/08/14 | PACGA | PACIFIC GAS & ELECTRIC | | 6,093.32 | |
| | 10175032 | | Electric - public restroom | 24.17 | | |
| | 10155032 | | Utilities electric | 171.72 | | |
| | 10215032 | | Utilities electric | 173.65 | | |
| | 30515032 | | Utilities - electric - plant | 5,040.20 | | |
| | 24315032 | | Utilities | 189.87 | | |
| | 10615032 | | Utilities | 127.78 | | |
| | 10625032 | | Utilities - electric | 267.88 | | |
| | 22315058 | | Street lighting | 28.34 | | |
| | 10635032 | | Utilities | 69.71 | | |
| Total for PACIFIC GAS & ELECTRIC | | | | | 7,403.13 | |
| 48620 | 12/18/14 | PLANW | PLANWEST PARTNERS, INC. | | 2,956.80 | |
| | 10415052 | | General planning services | 966.30 | | |
| | 10415053 | | Reimbursable fees | 260.00 | | |
| | 10415058 | | Special Planning Projects | 1,730.50 | | |
| Total for PLANWEST PARTNERS, INC. | | | | | 2,956.80 | |
| 48585 | 12/08/14 | RSLIV | R & S LIVESTOCK SUPPLY | | 45.99 | |
| | 30515125 | | Chemicals | 45.99 | | |
| 48611 | 12/18/14 | RSLIV | R & S LIVESTOCK SUPPLY | | 53.74 | |
| | 24315020 | | Building & ground maintenance | 53.74 | | |
| Total for R & S LIVESTOCK SUPPLY | | | | | 99.73 | |
| 48621 | 12/18/14 | REDFR | RED FRONT STORE | | 7.08 | |
| | 10635020 | | Buildings and grounds maintenance | 7.08 | | |
| Total for RED FRONT STORE | | | | | 7.08 | |
| 48612 | 12/18/14 | REDIREN | REDI-RENTS INC | | 46.62 | |
| | 10635020 | | Buildings and grounds maintenance | 46.62 | | |
| Total for REDI-RENTS INC | | | | | 46.62 | |
| 48613 | 12/18/14 | RESTIF | RESTIF CLEANING SERVICES | | 100.00 | |
| | 10635055 | | Contractual Services | 100.00 | | |
| Total for RESTIF CLEANING SERVICES | | | | | 100.00 | |
| 48542 | 12/01/14 | ROBSM | ROBIN SMITH | | 153.47 | |
| | 10245052 | | Professional services | 153.47 | | |
| Total for ROBIN SMITH | | | | | 153.47 | |
| 48586 | 12/08/14 | SEQGA | SEQUOIA GAS COMPANY | | 342.24 | |
| | 10155033 | | Utilities gas | 207.48 | | |
| | 10615031 | | Gas | 109.81 | | |
| | 10635033 | | Gas | 24.95 | | |
| Total for SEQUOIA GAS COMPANY | | | | | 342.24 | |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|---|----------|----------------------|--------|---|--------------|------------------|
| Acct No. | Type | Override Description | Amount | Amount | | |
| 48543 | 12/01/14 | SDRMA | | SPECIAL DISTRICT RISK MANAGEMENT AUT | | 737.91 |
| | 10105007 | | | Medical insurance | 26.72 | |
| | 10125007 | | | Medical insurance | 105.89 | |
| | 25315007 | | | Medical insurance | 4.83 | |
| | 10215007 | | | Medical insurance | 227.96 | |
| | 24315007 | | | Medical insurance | 19.03 | |
| | 10315007 | | | Medical insurance | 16.08 | |
| | 22315007 | | | Medical insurance | 17.43 | |
| | 26315007 | | | Medical insurance | 19.04 | |
| | 30515007 | | | Medical insurance | 166.79 | |
| | 10635007 | | | Medical insurance | 12.87 | |
| | 10012260 | | | Health insurance payable | 121.27 | |
| 48623 | 12/18/14 | SDRMA | | SPECIAL DISTRICT RISK MANAGEMENT AUT | | 12,320.57 |
| | 10105007 | | | Medical insurance | 545.89 | |
| | 10125007 | | | Medical insurance | 1,946.01 | |
| | 25315007 | | | Medical insurance | 98.65 | |
| | 10215007 | | | Medical insurance | 4,195.90 | |
| | 24315007 | | | Medical insurance | 353.11 | |
| | 10315007 | | | Medical insurance | 295.60 | |
| | 22315007 | | | Medical insurance | 410.65 | |
| | 26315007 | | | Medical insurance | 271.00 | |
| | 30515007 | | | Medical insurance | 3,142.48 | |
| | 10635007 | | | Medical insurance | 238.14 | |
| | 10012260 | | | Health insurance payable | 823.14 | |
| Total for SPECIAL DISTRICT RISK MANAGEMENT A | | | | | | 13,058.48 |
| 48614 | 12/18/14 | SPRSA | | SPRINGVILLE SAFETY & SUPPLY | | 11.77 |
| | 24315020 | | | Building & ground maintenance | 11.77 | |
| Total for SPRINGVILLE SAFETY & SUPPLY | | | | | | 11.77 |
| 48544 | 12/01/14 | STWA3 | | STATE WATER RESOURCES CONTROL B \ STATE WATER R | | 6,117.00 |
| | 30515092 | | | Sewer plant permit | 4,029.00 | |
| | 30515092 | | | Sewer plant permit | 2,088.00 | |
| Memo: ATTN: ACCOUNTING OFFICE | | | | | | |
| 48546 | 12/01/14 | STWA3 | | STATE WATER RESOURCES CONTROL B \ STATE WATER R | | 3,346.59 |
| | 30515198 | | | Sewer match loan | 3,346.59 | |
| Memo: ATTN: ACCOUNTING OFFICE | | | | | | |
| 48615 | 12/18/14 | STAW2 | | STATE WATER RESOURCES CONTROL BO (1) \ STATE WATE | | 170.00 |
| | 30515044 | | | Meetings and dues | 170.00 | |
| Total for STATE WATER RESOURCES CONTROL BO | | | | | | 9,633.59 |
| 48587 | 12/08/14 | TIMST | | TIMES STANDARD | | 206.72 |
| | 10615024 | | | Books | 206.72 | |
| 48616 | 12/18/14 | TIMST | | TIMES STANDARD | | 150.14 |
| | 21625020 | | | Building and grounds maint | 150.14 | |
| Total for TIMES STANDARD | | | | | | 356.86 |
| 48622 | 12/18/14 | TIPMO | | TIPPLE MOTORS, INC. | | 57.99 |
| | 24315014 | | | Vehicle expense | 57.99 | |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No. | Date | Pay | Ven ID | Vendor Name \ Payee Name | Distribution | Check |
|--|----------|------|-----------|------------------------------------|------------------|------------------|
| Acct No. | | Type | | Override Description | Amount | Amount |
| Total for TIPPLE MOTORS, INC. | | | | | | 57.99 |
| 48588 | 12/08/14 | | TRICOUNTY | TRI COUNTY BANK | | 1,096.79 |
| | 26315194 | | | Interest-Six Rivers loan | 1,096.79 | |
| Total for TRI COUNTY BANK | | | | | | 1,096.79 |
| 48617 | 12/18/14 | | USBNK | U.S. BANK CORPORATE PAYMENT SYSTEM | | 2,075.53 |
| | 10215024 | | | Special department supply | 1,331.22 | |
| | 10125012 | | | Office expense | 57.07 | |
| | 10125012 | | | Office expense | 7.98 | |
| | 10215024 | | | Special department supply | 285.56 | |
| | 24315021 | | | Street maintenance | 196.48 | |
| | 21625020 | | | Building and grounds maint | 87.40 | |
| | 30515012 | | | Office expense | 79.00 | |
| | 30515158 | | | Postage and shipping | 30.82 | |
| Total for U.S. BANK CORPORATE PAYMENT SYSTE | | | | | | 2,075.53 |
| 100 | 11/24/14 | EFT | USTRE | UNITED STATES TREASURY | | 6,504.19 |
| | 10012301 | | | Federal P/R Tax Deposits | 6,504.19 | |
| Total for UNITED STATES TREASURY | | | | | | 6,504.19 |
| 48618 | 12/18/14 | | VALLU | VALLEY LUMBER | | 906.01 |
| | 10155020 | | | Building and ground maint. | 50.32 | |
| | 24315021 | | | Street maintenance | 172.50 | |
| | 30515121 | | | Sewer plant maintenance | 421.26 | |
| | 10625020 | | | Building and ground maint. | 19.31 | |
| | 30515024 | | | Special department supply | 242.62 | |
| Total for VALLEY LUMBER | | | | | | 906.01 |
| 48589 | 12/08/14 | | VERZN | VERIZON | | 279.57 |
| | 10155034 | | | Telephone | 49.52 | |
| | 10215034 | | | Telephone | 172.07 | |
| | 30515034 | | | Telephone | 46.05 | |
| | 24315034 | | | Telephone | 11.93 | |
| Total for VERIZON | | | | | | 279.57 |
| 48619 | 12/18/14 | | WELF | WELLS FARGO FINANCIAL LEASING | | 134.38 |
| | 10215024 | | | Special department supply | 134.38 | |
| Total for WELLS FARGO FINANCIAL LEASING | | | | | | 134.38 |
| 48547 | 12/01/14 | | | William D Thomas and Associates | | 2,000.00 |
| | 10315055 | | | Contractual services | 2,000.00 | |
| Memo: APPRAISAL FOR 764 ROSE AVE RIGHT AWAY | | | | | | |
| Total for William D Thomas and Associates | | | | | | 2,000.00 |
| Total for the 72 checks | | | | | 83,477.26 | 83,477.26 |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Account Distributions

| Account No. | Account Description | Amount |
|--------------------|-----------------------------|---------------|
| 10012250 | Garnishments payable | 278.76 |
| 10012260 | Health insurance payable | 944.41 |
| 10012301 | Federal P/R Tax Deposits | 6,504.19 |
| 10012302 | State P/R Tax Deposits | 2,170.42 |
| 10105007 | Medical insurance | 572.61 |
| 10115012 | Office expense - Council | 24.99 |
| 10125007 | Insurance Med/Den/Vis | 2,051.90 |
| 10125012 | Office expense | 125.05 |
| 10125044 | Meetings and dues | 60.00 |
| 10145052 | Professional services | 1,438.00 |
| 10155020 | Building and ground maint. | 3,444.41 |
| 10155031 | Water | 41.55 |
| 10155032 | Utilities electric | 171.72 |
| 10155033 | Utilities gas | 207.48 |
| 10155034 | Telephone | 329.07 |
| 10165054 | Audit and accounting | 9,535.00 |
| 10165078 | Copy machine expense | 290.84 |
| 10165096 | Car Allowance | 400.00 |
| 10165099 | Miscellaneous | 125.50 |
| 10175024 | Supplies - public restroom | 329.19 |
| 10175031 | Water - public restroom | 104.44 |
| 10175032 | Electric - public restroom | 24.17 |
| 10175072.2 | Employee appreciation | 23.54 |
| 10215007 | Medical insurance | 4,423.86 |
| 10215012 | Office expense | 102.07 |
| 10215016 | Fuel | 1,134.92 |
| 10215020 | Building and grounds maint. | 167.00 |
| 10215024 | Special department supply | 1,751.16 |
| 10215026 | Uniform expense | 500.00 |
| 10215029 | Water | 46.29 |
| 10215032 | Utilities electric | 173.65 |
| 10215034 | Telephone | 533.67 |
| 10215035 | Dispatch service | 1,016.66 |

City of Ferndale

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General Checking - Distribution Detail - From 11/21/14 To 12/20/14
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| | | |
|----------|-----------------------------------|----------|
| 10215052 | Professional services | 300.00 |
| 10225096 | Animal control | 450.00 |
| 10245052 | Professional services | 153.47 |
| 10315007 | Medical insurance | 311.68 |
| 10315055 | Contractual services | 2,000.00 |
| 10415052 | General planning services | 966.30 |
| 10415053 | Reimbursable fees | 260.00 |
| 10415058 | Special Planning Projects | 1,730.50 |
| 10425052 | General engineering | 3,681.25 |
| 10425053 | Developer engineering | 1,172.00 |
| 10435052 | Building regulation/inspectio | 1,275.96 |
| 10615012 | Office expense | 125.00 |
| 10615020 | Building and ground maint. | 78.47 |
| 10615024 | Books | 676.81 |
| 10615031 | Gas | 109.81 |
| 10615032 | Utilities | 127.78 |
| 10615033 | Water | 35.70 |
| 10615034 | Telephone | 160.48 |
| 10625020 | Building and ground maint. | 133.02 |
| 10625032 | Utilities - electric | 267.88 |
| 10625033 | Water | 189.37 |
| 10635007 | Medical insurance | 251.01 |
| 10635020 | Buildings and grounds maintenance | 1,336.26 |
| 10635031 | Water | 191.58 |
| 10635032 | Utilities | 69.71 |
| 10635033 | Gas | 24.95 |
| 10635055 | Contractual Services | 100.00 |
| 21625020 | Building and grounds maint | 356.54 |
| 22315007 | Medical insurance | 428.08 |
| 22315058 | Street lighting | 1,338.15 |
| 24315007 | Medical insurance | 372.14 |
| 24315014 | Vehicle expense | 57.99 |
| 24315016 | Fuel | 749.48 |
| 24315020 | Building & ground maintenance | 140.51 |
| 24315021 | Street maintenance | 368.98 |
| 24315032 | Utilities | 189.87 |

City of Ferndale

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Printed Regular Checks

General Checking - Distribution Detail - From 11/21/14 To 12/20/14
Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| | | |
|----------|------------------------------|------------------------------|
| 24315033 | Water | 78.07 |
| 24315034 | Telephone | 90.12 |
| 24315088 | Equipment repair | 20.48 |
| 25315007 | Medical insurance | 103.48 |
| 26315007 | Medical insurance | 290.04 |
| 26315194 | Interest-Six Rivers loan | 1,096.79 |
| 30515007 | Medical insurance | 3,309.27 |
| 30515012 | Office expense | 191.00 |
| 30515016 | Vehicle gas | 256.97 |
| 30515024 | Special department supply | 242.62 |
| 30515030 | Garbage/sludge | 750.96 |
| 30515032 | Utilities - electric - plant | 5,112.06 |
| 30515034 | Telephone | 215.44 |
| 30515044 | Meetings and dues | 170.00 |
| 30515092 | Sewer plant permit | 6,117.00 |
| 30515121 | Sewer plant maintenance | 421.26 |
| 30515125 | Chemicals | 1,652.04 |
| 30515157 | Testing and monitoring | 755.00 |
| 30515158 | Postage and shipping | 30.82 |
| 30515198 | Sewer match loan | 3,346.59 |
| | | <hr/> 83,477.26 <hr/> |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 11/21/14 To 12/20/14 - By Check Number

| Number | Date | Payee/Description | Vendor Name | Checks \ Payments | Deposits \ Additions | Balance |
|---------|----------|-------------------------------|---------------|----------------------|-------------------------|------------|
| | | Beginning balance | | | | 141,999.53 |
| Deposit | 11/24/14 | AR Deposit | | | 35,921.93 | 177,921.46 |
| Deposit | 11/26/14 | AR Deposit | | | 12,000.00 | 189,921.46 |
| Deposit | 11/26/14 | AR Deposit | | | 591.74 | 190,513.20 |
| Deposit | 11/26/14 | AR Deposit | | | 5,711.20 | 196,224.40 |
| Deposit | 12/02/14 | AR Deposit | | | 6,563.84 | 202,788.24 |
| Deposit | 12/11/14 | AR Deposit | | | 12,401.38 | 215,189.62 |
| 100 | 11/24/14 | UNITED STATES TREASURY | | 6,504.19 | | 208,685.43 |
| 47151 | 12/04/14 | ARNOLD C. KEMP | | 850.40 | | 207,835.03 |
| 48511 | 11/25/14 | MARY ELLEN BOYNTON | | 83.21 | | 207,751.82 |
| 48512 | 11/25/14 | WILLIAM O. BRIGGS | | 146.95 | | 207,604.87 |
| 48513 | 11/25/14 | JENNIFER L. CHURCH | | 1,021.81 | | 206,583.06 |
| 48514 | 11/25/14 | STEVE L. COPPINI | | 2,007.83 | | 204,575.23 |
| 48515 | 11/25/14 | DMITRIY GAVRYUSH | | 1,102.08 | | 203,473.15 |
| 48516 | 11/25/14 | RICKY M. HANNA | | 467.01 | | 203,006.14 |
| 48517 | 11/25/14 | JOHNNY F. HOPPIS | | 1,077.65 | | 201,928.49 |
| 48518 | 11/25/14 | TYLER JAMES | | 1,124.97 | | 200,803.52 |
| 48519 | 11/25/14 | TIMOTHY W. MIRANDA | | 1,040.99 | | 199,762.53 |
| 48520 | 11/25/14 | JAY D. PARRISH | | 2,049.53 | | 197,713.00 |
| 48521 | 11/25/14 | DIANNA L. RICHARDSON | | 64.71 | | 197,648.29 |
| 48522 | 11/25/14 | MARIA A. ROSA | | 217.64 | | 197,430.65 |
| 48523 | 11/25/14 | BRET A. SMITH | | 1,352.28 | | 196,078.37 |
| 48524 | 11/25/14 | ADAM D. STRICKER | | 1,348.12 | | 194,730.25 |
| 48525 | 11/25/14 | KRISTENE M. TAVARES | | 1,141.50 | | 193,588.75 |
| 48526 | 11/25/14 | STEVE A. THRAP | | 1,225.94 | | 192,362.81 |
| 48527 | 11/25/14 | DONNA E. TIMMERMAN | | 1,295.02 | | 191,067.79 |
| 48528 | 11/25/14 | ROBERT A. WIDEMAN | | 1,114.62 | | 189,953.17 |
| 48529 | 11/24/14 | EMPLOYMENT DEVELOPMENT D | | 1,042.26 | | 188,910.91 |
| 48530 | 11/24/14 | FERNDALE TECH. | | 320.00 | | 188,590.91 |
| 48531 | 12/01/14 | ARNOLD C. KEMP | | 425.56 | | 188,165.35 |
| 48532 | 12/01/14 | AYCOCK & EDGMON | | 8,285.00 | | 179,880.35 |
| 48533 | 12/01/14 | BRET SMITH | | 52.36 | | 179,827.99 |
| 48534 | 12/01/14 | CALIFORNIA STATE DISBURSEM | | 278.76 | | 179,549.23 |
| 48535 | 12/01/14 | CITY OF FORTUNA | | 1,016.66 | | 178,532.57 |
| 48536 | 12/01/14 | DEL ORO WATER CO., FDLE. DI | | 758.86 | | 177,773.71 |
| 48537 | 12/01/14 | FRONTIER | | 1,049.21 | | 176,724.50 |
| 48538 | 12/01/14 | JAY PARRISH | | Void | | 176,724.50 |
| 48539 | 12/01/14 | KARL BRUNGS | | 46.47 | | 176,678.03 |
| 48540 | 12/01/14 | MIRANDA'S RESCUE | | 450.00 | | 176,228.03 |
| 48541 | 12/01/14 | PACIFIC GAS & ELECTRIC | | 1,309.81 | | 174,918.22 |
| 48542 | 12/01/14 | ROBIN SMITH | | 153.47 | | 174,764.75 |
| 48543 | 12/01/14 | SPECIAL DISTRICT RISK MANAGE | | 737.91 | | 174,026.84 |
| 48544 | 12/01/14 | STATE WATER RESOURCES CON | STATE WATER R | 6,117.00 | | 167,909.84 |
| | | Memo: ATTN: ACCOUNTING OFFICE | | | | |
| 48546 | 12/01/14 | STATE WATER RESOURCES CON | STATE WATER R | 3,346.59 | | 164,563.25 |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 11/21/14 To 12/20/14 - By Check Number

| Number | Date | Payee/Description | Vendor Name | Checks \ Payments | Deposits \ Additions | Balance |
|--------|----------|---|-------------|----------------------|-------------------------|------------|
| | | Memo: ATTN: ACCOUNTING OFFICE | | | | |
| 48547 | 12/01/14 | William D Thomas and Associates | | 2,000.00 | | 162,563.25 |
| | | Memo: APPRAISAL FOR 764 ROSE AVE RIGHT AWAY | | | | |
| 48548 | 12/01/14 | JAY PARRISH | | 400.00 | | 162,163.25 |
| 48549 | 12/04/14 | STEVE A. THRAP | | 2,026.90 | | 160,136.35 |
| 48550 | 12/09/14 | MARY ELLEN BOYNTON | | 18.49 | | 160,117.86 |
| 48551 | 12/09/14 | WILLIAM O. BRIGGS | | 174.60 | | 159,943.26 |
| 48552 | 12/09/14 | JENNIFER L. CHURCH | | 1,140.39 | | 158,802.87 |
| 48553 | 12/09/14 | STEVE L. COPPINI | | 1,821.66 | | 156,981.21 |
| 48554 | 12/09/14 | DMITRIY GAVRYUSH | | 1,209.13 | | 155,772.08 |
| 48555 | 12/09/14 | RICKY M. HANNA | | 467.01 | | 155,305.07 |
| 48556 | 12/09/14 | JOHNNY F. HOPPIS | | 1,077.66 | | 154,227.41 |
| 48557 | 12/09/14 | TYLER JAMES | | 1,277.70 | | 152,949.71 |
| 48558 | 12/09/14 | TIMOTHY W. MIRANDA | | 993.88 | | 151,955.83 |
| 48559 | 12/09/14 | JAY D. PARRISH | | 2,049.53 | | 149,906.30 |
| 48560 | 12/09/14 | DIANNA L. RICHARDSON | | 129.42 | | 149,776.88 |
| 48561 | 12/09/14 | BRET A. SMITH | | 1,352.28 | | 148,424.60 |
| 48562 | 12/09/14 | ADAM D. STRICKER | | 1,348.11 | | 147,076.49 |
| 48563 | 12/09/14 | KRISTENE M. TAVARES | | 1,229.73 | | 145,846.76 |
| 48564 | 12/09/14 | DONNA E. TIMMERMAN | | 1,336.39 | | 144,510.37 |
| 48565 | 12/09/14 | ROBERT A. WIDEMAN | | 1,212.26 | | 143,298.11 |
| 48566 | 12/08/14 | EMPLOYMENT DEVELOPMENT D | | 95.65 | | 143,202.46 |
| 48567 | 12/08/14 | 101 AUTO PARTS | | Void | | 143,202.46 |
| 48568 | 12/08/14 | AYCOCK & EDGMON | | 1,250.00 | | 141,952.46 |
| 48569 | 12/08/14 | BAKER & TAYLOR | | 470.09 | | 141,482.37 |
| 48570 | 12/08/14 | BRET SMITH | | 500.00 | | 140,982.37 |
| 48571 | 12/08/14 | CALIFORNIA LABOR LAW POSTE | | 125.50 | | 140,856.87 |
| 48572 | 12/08/14 | COPIERS PLUS | | 125.00 | | 140,731.87 |
| 48573 | 12/08/14 | CRAFTSMAN'S MALL | | 54.00 | | 140,677.87 |
| 48574 | 12/08/14 | EMPLOYMENT DEVELOPMENT D | | 1,032.51 | | 139,645.36 |
| 48575 | 12/08/14 | FERNDALE TECH. | | 40.00 | | 139,605.36 |
| 48576 | 12/08/14 | GE CAPITAL | | 221.34 | | 139,384.02 |
| 48577 | 12/08/14 | JAY PARRISH | | 60.00 | | 139,324.02 |
| 48578 | 12/08/14 | L & M RENNER, INC. | | 2,245.46 | | 137,078.56 |
| 48579 | 12/08/14 | MANHARD CONSULTING LTD | | 4,918.25 | | 132,160.31 |
| 48580 | 12/08/14 | MENDES SUPPLY CO. | | 111.52 | | 132,048.79 |
| 48581 | 12/08/14 | MISSION UNIFORM & LINEN | | 73.42 | | 131,975.37 |
| 48582 | 12/08/14 | MITCHELL, BRISSO. DELANEY & | | 1,438.00 | | 130,537.37 |
| 48583 | 12/08/14 | NORTH COAST LABORATORIES L | | 35.00 | | 130,502.37 |
| 48584 | 12/08/14 | PACIFIC GAS & ELECTRIC | | 6,093.32 | | 124,409.05 |
| 48585 | 12/08/14 | R & S LIVESTOCK SUPPLY | | 45.99 | | 124,363.06 |
| 48586 | 12/08/14 | SEQUOIA GAS COMPANY | | 342.24 | | 124,020.82 |
| 48587 | 12/08/14 | TIMES STANDARD | | 206.72 | | 123,814.10 |
| 48588 | 12/08/14 | TRI COUNTY BANK | | 1,096.79 | | 122,717.31 |
| 48589 | 12/08/14 | VERIZON | | 279.57 | | 122,437.74 |

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register
General Checking
 From 11/21/14 To 12/20/14 - By Check Number

| Number | Date | Payee/Description | Vendor Name | Checks \ Payments | Deposits \ Additions | Balance |
|---------------|-------------|------------------------------|--------------------|------------------------------|---------------------------------|----------------|
| 48597 | 12/18/14 | ALVES INC | | 3,230.00 | | 119,207.74 |
| 48598 | 12/18/14 | AQUA BEN CORPORATION | | 1,606.05 | | 117,601.69 |
| 48599 | 12/18/14 | CRYSTAL SPRINGS BOTTLED WA | | 25.00 | | 117,576.69 |
| 48600 | 12/18/14 | DOCUSTATION | DOCUSTATION I | 69.50 | | 117,507.19 |
| 48601 | 12/18/14 | DRYCREEK | | 750.96 | | 116,756.23 |
| 48602 | 12/18/14 | EUREKA OXYGEN COMPANY | | 1,617.15 | | 115,139.08 |
| 48603 | 12/18/14 | FERNBRIDGE TRACTOR & EQUI | | 8.36 | | 115,130.72 |
| 48604 | 12/18/14 | FORBUSCO LUMBER | | 2.19 | | 115,128.53 |
| 48605 | 12/18/14 | FORTUNA AUTO SUPPLY | | 12.12 | | 115,116.41 |
| 48606 | 12/18/14 | Hajoca Corp. | | 318.18 | | 114,798.23 |
| 48607 | 12/18/14 | HORIZON BUSINESS SERVICES | | 24.71 | | 114,773.52 |
| 48608 | 12/18/14 | HUMBOLDT TERMITE & PEST | | 49.00 | | 114,724.52 |
| 48609 | 12/18/14 | JENNIFERCHURCH | | 48.53 | | 114,675.99 |
| 48610 | 12/18/14 | NORTH COAST LABORATORIES L | | 720.00 | | 113,955.99 |
| 48611 | 12/18/14 | R & S LIVESTOCK SUPPLY | | 53.74 | | 113,902.25 |
| 48612 | 12/18/14 | REDI-RENTS INC | | 46.62 | | 113,855.63 |
| 48613 | 12/18/14 | RESTIF CLEANING SERVICES | | 100.00 | | 113,755.63 |
| 48614 | 12/18/14 | SPRINGVILLE SAFETY & SUPPL | | 11.77 | | 113,743.86 |
| 48615 | 12/18/14 | STATE WATER RESOURCES CON | STATE WATER R | 170.00 | | 113,573.86 |
| 48616 | 12/18/14 | TIMES STANDARD | | 150.14 | | 113,423.72 |
| 48617 | 12/18/14 | U.S. BANK CORPORATE PAYMEN | | 2,075.53 | | 111,348.19 |
| 48618 | 12/18/14 | VALLEY LUMBER | | 906.01 | | 110,442.18 |
| 48619 | 12/18/14 | WELLS FARGO FINANCIAL LEA | | 134.38 | | 110,307.80 |
| 48620 | 12/18/14 | PLANWEST PARTNERS, INC. | | 2,956.80 | | 107,351.00 |
| 48621 | 12/18/14 | RED FRONT STORE | | 7.08 | | 107,343.92 |
| 48622 | 12/18/14 | TIPPLE MOTORS, INC. | | 57.99 | | 107,285.93 |
| 48623 | 12/18/14 | SPECIAL DISTRICT RISK MANAGE | | 12,320.57 | | 94,965.36 |
| | | | | 120,224.26 | 73,190.09 | |

City of Ferndale
Financial Statements
December 31, 2014

City of Ferndale
Financial Statements
December 31, 2014

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City of Ferndale
General Fund
Balance Sheet
As of December 31, 2014

ASSETS

| | | |
|---------------------------|----|---------------------------------|
| Current Assets | | |
| Cash | \$ | 215,610.05 |
| Petty cash | | 152.59 |
| Cash-Restricted-insurance | | 15,000.00 |
| Revenue receivable | | 950.00 |
| Employee Advances | | 2,136.36 |
| Due from other funds | | <u>107,276.59</u> |
| Total Current Assets | | <u>\$ 341,125.59</u> |
| TOTAL ASSETS | | <u><u>\$ 341,125.59</u></u> |

LIABILITIES AND NET ASSETS

| | | |
|---|----|---------------------------------|
| Current Liabilities | | |
| Accounts payable | \$ | 7,119.36 |
| Garnishments payable | | 12.27 |
| Health insurance payable | | 6,552.04 |
| Federal withholding payable | | 22,639.23 |
| FICA payable | | 26,325.99 |
| State withholding payable | | 6,057.35 |
| State disability payable | | 1,720.65 |
| State unemployment payable | | 1,299.14 |
| Federal P/R Tax Deposits | | (48,965.22) |
| State P/R Tax Deposits | | <u>(8,575.34)</u> |
| Total Current Liabilities | | <u>\$ 14,185.47</u> |
| Total Liabilities | | <u>\$ 14,185.47</u> |
| Fund Balance | | |
| Fund balance-unappropriated | \$ | 532,260.88 |
| Fund balance-special purposes | | 10,000.00 |
| Revenue over (under) expenditures | | <u>(215,320.76)</u> |
| Total Fund Balance | | <u>\$ 326,940.12</u> |
| TOTAL LIABILITIES AND FUND BALANCE | | <u><u>\$ 341,125.59</u></u> |

~~City of Ferndale~~
 Russ Park Fund
 Balance Sheet
 As of December 31, 2014

ASSETS

Current Assets

| | | |
|------|----|-----------------|
| Cash | \$ | <u>4,466.79</u> |
|------|----|-----------------|

| | | |
|----------------------|----|-----------------|
| Total Current Assets | \$ | <u>4,466.79</u> |
|----------------------|----|-----------------|

| | | |
|--------------|----|------------------------|
| TOTAL ASSETS | \$ | <u><u>4,466.79</u></u> |
|--------------|----|------------------------|

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

| | | |
|-------------------------------|----|-----------------|
| Fund balance-special purposes | \$ | <u>4,466.79</u> |
|-------------------------------|----|-----------------|

| | | |
|--------------------|----|-----------------|
| Total Fund Balance | \$ | <u>4,466.79</u> |
|--------------------|----|-----------------|

| | | |
|---------------------------------------|----|------------------------|
| TOTAL LIABILITIES AND FUND BALANCE | \$ | <u><u>4,466.79</u></u> |
|---------------------------------------|----|------------------------|

City of Ferndale

Park Fund

Balance Sheet

As of December 31, 2014

ASSETS

Current Assets

| | | | |
|----------------------------------|----|-----------------|--|
| Cash | \$ | -605.54 | |
| Cash-Restricted-Fireman's PK | | 219.24 | |
| Cash-Restricted-Bocce Ball Court | | <u>1,854.92</u> | |

| | | | |
|----------------------|--|--|--------------------|
| Total Current Assets | | | \$ <u>1,468.62</u> |
|----------------------|--|--|--------------------|

| | | | |
|--------------|--|--|---------------------------|
| TOTAL ASSETS | | | \$ <u><u>1,468.62</u></u> |
|--------------|--|--|---------------------------|

LIABILITIES AND NET ASSETS

Current Liabilities

| | | | |
|--------------------|----|------------------|--|
| Due to other funds | \$ | <u>12,917.19</u> | |
|--------------------|----|------------------|--|

| | | | |
|---------------------------|--|--|---------------------|
| Total Current Liabilities | | | \$ <u>12,917.19</u> |
|---------------------------|--|--|---------------------|

| | | | |
|-------------------|--|--|---------------------|
| Total Liabilities | | | \$ <u>12,917.19</u> |
|-------------------|--|--|---------------------|

Fund Balance

| | | | |
|-----------------------------------|----|-------------------|-----------------------|
| Fund balance-unappropriated | \$ | (9,277.03) | |
| Revenue over (under) expenditures | | <u>(2,171.54)</u> | |
| Total Fund Balance | | | \$ <u>(11,448.57)</u> |

| | | | |
|---------------------------------------|--|--|---------------------------|
| TOTAL LIABILITIES AND FUND BALANCE | | | \$ <u><u>1,468.62</u></u> |
|---------------------------------------|--|--|---------------------------|

City of Ferndale
Gas Tax Fund
Balance Sheet
As of December 31, 2014

ASSETS

Current Assets

Cash \$ 74,147.16

Total Current Assets \$ 74,147.16

TOTAL ASSETS \$ 74,147.16

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 73,500.69

Revenue over (under) expenditures 646.47

Total Fund Balance \$ 74,147.16

TOTAL LIABILITIES AND
FUND BALANCE \$ 74,147.16

City of Ferndale

TEA 21

Balance Sheet

As of December 31, 2014

ASSETS

Current Assets

Cash \$ 66,854.67Total Current Assets \$ 66,854.67TOTAL ASSETS \$ 66,854.67

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,854.67Total Fund Balance \$ 66,854.67TOTAL LIABILITIES AND
FUND BALANCE \$ 66,854.67

 City of Ferndale

Transportation Development Act

Balance Sheet

As of December 31, 2014

ASSETS

Current Assets

| | | | |
|------|----|-------------------|--|
| Cash | \$ | <u>218,500.89</u> | |
|------|----|-------------------|--|

| | | | |
|----------------------|--|--|----------------------|
| Total Current Assets | | | \$ <u>218,500.89</u> |
|----------------------|--|--|----------------------|

| | | | |
|--------------|--|--|----------------------|
| TOTAL ASSETS | | | <u>\$ 218,500.89</u> |
|--------------|--|--|----------------------|

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

| | | | |
|-----------------------------------|----|--------------------|----------------------|
| Fund balance-special purposes | \$ | 240,900.30 | |
| Revenue over (under) expenditures | | <u>(22,399.41)</u> | |
| Total Fund Balance | | | \$ <u>218,500.89</u> |

| | | | |
|---------------------------------------|--|--|----------------------|
| TOTAL LIABILITIES AND FUND BALANCE | | | <u>\$ 218,500.89</u> |
|---------------------------------------|--|--|----------------------|

 City of Ferndale

 Integrated Waste Management
 Balance Sheet
 As of December 31, 2014

ASSETS

Current Assets

| | | |
|------|----|------------------|
| Cash | \$ | <u>41,441.23</u> |
|------|----|------------------|

| | | |
|----------------------|--|---------------------|
| Total Current Assets | | \$ <u>41,441.23</u> |
|----------------------|--|---------------------|

| | | |
|--------------|--|---------------------|
| TOTAL ASSETS | | <u>\$ 41,441.23</u> |
|--------------|--|---------------------|

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

| | | |
|-----------------------------------|----|---------------------|
| Fund balance-special purposes | \$ | 43,224.07 |
| Revenue over (under) expenditures | | <u>(1,782.84)</u> |
| Total Fund Balance | | \$ <u>41,441.23</u> |

| | | |
|---------------------------------------|--|---------------------|
| TOTAL LIABILITIES AND FUND BALANCE | | <u>\$ 41,441.23</u> |
|---------------------------------------|--|---------------------|

City of Ferndale

Drainage Fund

Balance Sheet
As of December 31, 2014

ASSETS

Current Assets

| | | |
|------|----|------------------|
| Cash | \$ | <u>69,593.87</u> |
|------|----|------------------|

| | | |
|----------------------|----|------------------|
| Total Current Assets | \$ | <u>69,593.87</u> |
|----------------------|----|------------------|

| | | |
|--------------|----|-------------------------|
| TOTAL ASSETS | \$ | <u><u>69,593.87</u></u> |
|--------------|----|-------------------------|

LIABILITIES AND NET ASSETS

Current Liabilities

| | | |
|--------------------------|----|---------------|
| Accrued interest payable | \$ | <u>613.02</u> |
|--------------------------|----|---------------|

| | | |
|---------------------------|----|---------------|
| Total Current Liabilities | \$ | <u>613.02</u> |
|---------------------------|----|---------------|

| | | |
|-------------------|----|---------------|
| Total Liabilities | \$ | <u>613.02</u> |
|-------------------|----|---------------|

Fund Balance

| | | |
|-------------------------------|----|------------|
| Fund balance-special purposes | \$ | 110,229.48 |
|-------------------------------|----|------------|

| | | |
|-----------------------------------|--------------------|--|
| Revenue over (under) expenditures | <u>(41,248.63)</u> | |
|-----------------------------------|--------------------|--|

| | | |
|--------------------|----|------------------|
| Total Fund Balance | \$ | <u>68,980.85</u> |
|--------------------|----|------------------|

| | | |
|---------------------------------------|----|-------------------------|
| TOTAL LIABILITIES AND FUND BALANCE | \$ | <u><u>69,593.87</u></u> |
|---------------------------------------|----|-------------------------|

 City of Ferndale

TE Funds - Ped. and Bicycle Path

Balance Sheet

As of December 31, 2014

ASSETS

Current Assets

LIABILITIES AND NET ASSETS

Current Liabilities

| | | |
|--------------------|----|------------------|
| Due to other funds | \$ | <u>94,359.41</u> |
|--------------------|----|------------------|

| | | |
|---------------------------|----|------------------|
| Total Current Liabilities | \$ | <u>94,359.41</u> |
|---------------------------|----|------------------|

| | | |
|-------------------|----|------------------|
| Total Liabilities | \$ | <u>94,359.41</u> |
|-------------------|----|------------------|

Fund Balance

| | | |
|-------------------------------|----|-------------|
| Fund balance-special purposes | \$ | (15,743.36) |
|-------------------------------|----|-------------|

| | |
|-----------------------------------|--------------------|
| Revenue over (under) expenditures | <u>(78,616.05)</u> |
|-----------------------------------|--------------------|

| | | |
|--------------------|----|--------------------|
| Total Fund Balance | \$ | <u>(94,359.41)</u> |
|--------------------|----|--------------------|

TOTAL LIABILITIES AND

City of Ferndale

Sewer Fund

Balance Sheet
As of December 31, 2014

| ASSETS | |
|--|---------------------------------------|
| Current Assets | |
| Cash | \$ <u>79,004.18</u> |
| Total Current Assets | \$ <u>79,004.18</u> |
| Fixed Assets | |
| Vehicles | \$ 27,112.70 |
| Equipment | 97,646.87 |
| Less accumulated depreciation | (71,320.36) |
| Sewer system | 13,436,274.06 |
| Less accumulated depreciation | <u>(1,951,995.13)</u> |
| Total Fixed Assets | \$ <u>11,537,718.14</u> |
| TOTAL ASSETS | \$ <u><u>11,616,722.32</u></u> |
| LIABILITIES AND FUND EQUITY | |
| Liabilities | |
| Accrued interest payable | 47,464.94 |
| Notes payable-long term | 14,811.07 |
| Notes payable-water res #2 | 4,911.92 |
| Notes Payable USDA | <u>4,769,000.00</u> |
| Total Liabilities | \$ <u>4,836,187.93</u> |
| Total Liabilities | \$ <u>4,836,187.93</u> |
| Fund Equity | |
| Retained earnings-unreserved | \$ 219,064.30 |
| Investment in fixed assets | 6,940,391.00 |
| Revenue over (under) expenditures | <u>(378,920.91)</u> |
| Total Fund Equity | \$ <u>6,780,534.39</u> |
| TOTAL LIABILITIES AND FUND EQUITY | \$ <u><u>11,616,722.32</u></u> |

 City of Ferndale

 Governmental Fixed Assets
 Balance Sheet
 As of December 31, 2014

| ASSETS | |
|---|-----------------------------------|
| Fixed Assets | |
| Buildings and improvements | 463,886.10 |
| Accumulated depreciation | (130,577.66) |
| Vehicles | 123,652.97 |
| Accumulated depreciation | (88,036.15) |
| Equipment | 109,735.82 |
| Accumulated depreciation | (109,735.82) |
| Roadways | 10,700,070.45 |
| Accumulated depreciation- Roadways | (4,483,682.67) |
| Sidewalks | 163,000.00 |
| Accumulated depreciation - Sidewalks | (101,632.22) |
| Sewer system | 25,200.00 |
| accumulated depreciation - Streetlights | (13,440.00) |
| Less accumulated depreciation | <u>131,000.00</u> |
| Total Fixed Assets | <u>\$ 6,789,440.82</u> |
| TOTAL ASSETS | <u><u>\$ 6,789,440.82</u></u> |
| LIABILITIES AND FUND BALANCE | |
| Fund Balance | |
| Investment in Fixed Assets | <u>\$ 6,789,440.82</u> |
| Total Fund Balance | <u>\$ 6,789,440.82</u> |
| TOTAL LIABILITIES AND FUND BALANCE | <u><u>\$ 6,789,440.82</u></u> |

City of Ferndale

General Government Long term Debt

Balance Sheet

As of December 31, 2014

| ASSETS | | |
|------------------------------------|----------------------|------------------------|
| LIABILITIES AND FUND BALANCE | | |
| Liabilities | | |
| Vacation payable | \$ (39,292.38) | |
| Notes payable | <u>(116,226.28)</u> | |
| Total Liabilities | | <u>\$ (155,518.66)</u> |
| Fund Balance | | |
| Fund balance-long term debt | <u>\$ 155,518.66</u> | |
| Total Fund Balance | | <u>\$ 155,518.66</u> |
| TOTAL LIABILITIES AND FUND BALANCE | | <u><u>\$ -</u></u> |

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---------------------------------------|--------------------------|------------------------|--------------------|----------------------|-------------------------|
| Revenues | | | | | |
| Taxes | | | | | |
| 10014102 - Property tax-secured | \$ 0.00 | \$ 0.00 | \$ 149,000.00 | \$ (149,000.00) | 0% |
| 10014104 - Property tax-unsecured | 0.00 | 0.00 | 6,900.00 | (6,900.00) | 0% |
| 10014107 - Supplemental role | 0.00 | 0.00 | 4,000.00 | (4,000.00) | 0% |
| 10014110 - Sales and use tax | 13,526.03 | 48,579.95 | 135,000.00 | (86,420.05) | (36)% |
| 10014111 - Trash franchise | 0.00 | 1,445.35 | 4,700.00 | (3,254.65) | (31)% |
| 10014112 - PG&E franchise | 0.00 | 0.00 | 6,500.00 | (6,500.00) | 0% |
| 10014114 - Cable franchise | 0.00 | 6,016.11 | 18,000.00 | (11,983.89) | (33)% |
| 10014116 - Business license tax | 92.00 | 7,170.50 | 18,000.00 | (10,829.50) | (40)% |
| 10014118 - Real property transfer tax | 0.00 | 0.00 | 3,000.00 | (3,000.00) | 0% |
| 10014120 - Transient lodging tax | <u>4,868.00</u> | <u>68,252.00</u> | <u>110,000.00</u> | <u>(41,748.00)</u> | <u>(62)%</u> |
| Total Taxes | <u>18,486.03</u> | <u>131,463.91</u> | <u>455,100.00</u> | <u>(323,636.09)</u> | <u>29%</u> |
| Licenses and Permits | | | | | |
| 10024132 - Construction permits | \$ 533.95 | \$ 4,100.53 | \$ 18,500.00 | \$ (14,399.47) | (22)% |
| 10024164 - Health protection | 500.00 | 2,175.00 | 2,500.00 | (325.00) | (87)% |
| 10024166 - Encroachment permits | 0.00 | 105.00 | 200.00 | (95.00) | (53)% |
| 10024278 - Animal license fees | <u>28.00</u> | <u>1,589.00</u> | <u>4,000.00</u> | <u>(2,411.00)</u> | <u>(40)%</u> |
| Total Licenses and Permits | <u>1,061.95</u> | <u>7,969.53</u> | <u>25,200.00</u> | <u>(17,230.47)</u> | <u>32%</u> |
| Fines | | | | | |
| 10034283 - Court fines | <u>\$ 0.00</u> | <u>\$ 0.00</u> | <u>\$ 5,000.00</u> | <u>\$ (5,000.00)</u> | <u>0%</u> |
| Total Fines | <u>0.00</u> | <u>0.00</u> | <u>5,000.00</u> | <u>(5,000.00)</u> | <u>0%</u> |
| Use of Money and Property | | | | | |
| 10044182 - Interest | \$ 430.24 | \$ 430.24 | \$ 300.00 | \$ 130.24 | (143)% |
| 10044297 - Town hall rent | 750.00 | 2,100.00 | 5,000.00 | (2,900.00) | (42)% |
| 10044297.1 - Community Center rents | <u>1,235.00</u> | <u>7,657.00</u> | <u>30,000.00</u> | <u>(22,343.00)</u> | <u>(26)%</u> |
| Total Use of Money and Property | <u>2,415.24</u> | <u>10,187.24</u> | <u>35,300.00</u> | <u>(25,112.76)</u> | <u>29%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 6 Months Ended December 31, 2014

| REVENUE - Continued | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---|--------------------------|------------------------|-------------------|---------------------|-------------------------|
| Intergovernmental | | | | | |
| 10054204 - Motor vehicle in-lieu tax | \$ 0.00 | \$ 591.74 | \$ 145,000.00 | \$ (144,408.26) | (0)% |
| 10054222 - Home owners prop. tax relief | 0.00 | 0.00 | 2,000.00 | (2,000.00) | 0% |
| 10054286 - Street sweeping | 0.00 | 1,900.00 | 3,800.00 | (1,900.00) | (50)% |
| 10054290 - Peace off. stds. & trng. | 0.00 | 677.07 | 2,500.00 | (1,822.93) | (27)% |
| 10054292 - Realignment Grant- AB 109 | 0.00 | 0.00 | 25,000.00 | (25,000.00) | 0% |
| 10054300 - Public safety 1/2 cent | 0.00 | 0.00 | 3,000.00 | (3,000.00) | 0% |
| 10054310 - COPS program | <u>9,093.21</u> | <u>34,030.64</u> | <u>100,000.00</u> | <u>(65,969.36)</u> | <u>(34)%</u> |
| Total Intergovernmental | <u>9,093.21</u> | <u>37,199.45</u> | <u>281,300.00</u> | <u>(244,100.55)</u> | <u>13%</u> |
| Fees for Service | | | | | |
| 10084271 - Parking fees | \$ 0.00 | \$ 32.50 | \$ 500.00 | \$ (467.50) | (7)% |
| 10084279 - Copy machine fees - Library | 0.00 | 0.00 | 225.00 | (225.00) | 0% |
| 10084280 - Copy machine fees - City | 1.50 | 1.50 | 25.00 | (23.50) | (6)% |
| 10084291 - Special police services | 0.00 | 9,089.68 | 6,000.00 | 3,089.68 | (151)% |
| 10084298 - Fair racing revenue | <u>2,029.35</u> | <u>2,029.35</u> | <u>2,500.00</u> | <u>(470.65)</u> | <u>(81)%</u> |
| Total Fees for Service | <u>2,030.85</u> | <u>11,153.03</u> | <u>9,250.00</u> | <u>1,903.03</u> | <u>121%</u> |
| Other Revenue | | | | | |
| 10094284 - Donations - Library | \$ 100.00 | \$ 125.00 | \$ 300.00 | \$ (175.00) | (42)% |
| 10094284.1 - Donations - City | 0.00 | 600.00 | 2,000.00 | (1,400.00) | (30)% |
| 10094306 - Lytle Foundation - Library | 0.00 | 0.00 | 1,500.00 | (1,500.00) | 0% |
| 10094307 - Miscellaneous | 184.76 | 17,750.91 | 16,000.00 | 1,750.91 | (111)% |
| 10094311 - Little League Park Utilities | 0.00 | 200.00 | 200.00 | 0.00 | (100)% |
| 10094314 - Parsac rebates | 0.00 | 0.00 | 2,000.00 | (2,000.00) | 0% |
| 10094405 - SB 90 Cost recovery | 0.00 | 3,879.00 | 29,000.00 | (25,121.00) | (13)% |
| 10094410 - County admin fees PTAF | <u>0.00</u> | <u>0.00</u> | <u>12,956.00</u> | <u>(12,956.00)</u> | <u>0%</u> |
| Total Other Revenue | <u>284.76</u> | <u>22,554.91</u> | <u>63,956.00</u> | <u>(41,401.09)</u> | <u>35%</u> |
| TOTAL REVENUE | <u>33,372.04</u> | <u>220,528.07</u> | <u>875,106.00</u> | <u>(654,577.93)</u> | <u>25%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---------------------------------------|--------------------------|------------------------|---------------------|--------------------|-------------------------|
| EXPENDITURES | | | | | |
| Mayor and City Council | | | | | |
| 10115012 - Office expense - Council | \$ 24.99 | \$ 132.21 | \$ 350.00 | \$ 217.79 | 38% |
| 10115013 - Advertising - Council | 0.00 | 61.70 | 400.00 | 338.30 | 15% |
| 10115044 - Meeting and dues - Council | 0.00 | 0.00 | 500.00 | 500.00 | 0% |
| 10115045 - LAFCO fees | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> | <u>2,000.00</u> | <u>0%</u> |
| Total Mayor and City Council | <u>24.99</u> | <u>193.91</u> | <u>3,250.00</u> | <u>3,056.09</u> | <u>6%</u> |
| City Manager and City Clerk | | | | | |
| 10105002 - Salary - City Manager | \$ 2,189.86 | \$ 15,898.73 | \$ 27,639.10 | \$ 11,740.37 | 58% |
| 10105006 - SSI tax | 167.54 | 1,216.25 | 2,181.54 | 965.29 | 56% |
| 10105007 - Medical insurance | 553.03 | 3,337.96 | 8,083.07 | 4,745.11 | 41% |
| 10105009 - Workers comp. insurance | 0.00 | 16.10 | 1,249.48 | 1,233.38 | 1% |
| 10105010 - Deferred comp | 0.00 | 612.41 | 2,211.13 | 1,598.72 | 28% |
| 10125002 - Salary - City Clerk | 7,040.21 | 47,598.19 | 97,939.30 | 50,341.11 | 49% |
| 10125006 - Payroll taxes | 538.59 | 3,915.79 | 8,186.45 | 4,270.66 | 48% |
| 10125007 - Insurance Med/Den/Vis | 1,981.56 | 11,343.95 | 22,078.17 | 10,734.22 | 51% |
| 10125009 - Workers comp. insurance | 0.00 | 23.00 | 4,427.52 | 4,404.52 | 1% |
| 10125010 - Deferred retirement | <u>0.00</u> | <u>0.00</u> | <u>2,388.22</u> | <u>2,388.22</u> | <u>0%</u> |
| Total City Manager and City Clerk | <u>12,470.79</u> | <u>83,962.38</u> | <u>176,383.98</u> | <u>92,421.60</u> | <u>48%</u> |
| Operating Expenditures | | | | | |
| 10125012 - Office expense | \$ 105.05 | \$ 3,435.06 | \$ 6,000.00 | \$ 2,564.94 | 57% |
| 10125044 - Meetings and dues | 60.00 | 616.00 | 2,050.00 | 1,434.00 | 30% |
| 10125063 - Contract Services | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> | <u>2,000.00</u> | <u>0%</u> |
| Total Operating Expenditures | <u>165.05</u> | <u>4,051.06</u> | <u>10,050.00</u> | <u>5,998.94</u> | <u>40%</u> |
| City Attorney | | | | | |
| 10145052 - Professional services | <u>\$ 1,438.00</u> | <u>\$ 8,647.00</u> | <u>\$ 10,000.00</u> | <u>\$ 1,353.00</u> | <u>86%</u> |
| Total City Attorney | <u>1,438.00</u> | <u>8,647.00</u> | <u>10,000.00</u> | <u>1,353.00</u> | <u>86%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| EXPENDITURES - Continued | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|--|--------------------------|------------------------|------------------|------------------|-------------------------|
| Government Buildings | | | | | |
| 10155002 - Salary - permanent | \$ 668.61 | \$ 4,842.23 | \$ 3,211.52 | \$ (1,630.71) | 151% |
| 10155006 - SSI tax | 65.47 | 451.43 | 610.26 | 158.83 | 74% |
| 10155009 - Workers comp. insurance | 0.00 | 4.60 | 145.18 | 140.58 | 3% |
| 10155020 - Building and ground maint. | 3,486.49 | 4,300.23 | 5,000.00 | 699.77 | 86% |
| 10155030 - Trash service | 30.85 | 257.31 | 450.00 | 192.69 | 57% |
| 10155031 - Water | 40.09 | 687.66 | 1,300.00 | 612.34 | 53% |
| 10155032 - Utilities electric | 171.72 | 906.42 | 1,750.00 | 843.58 | 52% |
| 10155033 - Utilities gas | 207.48 | 784.07 | 4,600.00 | 3,815.93 | 17% |
| 10155034 - Telephone | <u>605.67</u> | <u>1,930.66</u> | <u>2,450.00</u> | <u>519.34</u> | <u>79%</u> |
| Total Government Buildings | <u>5,276.38</u> | <u>14,164.61</u> | <u>19,516.96</u> | <u>5,352.35</u> | <u>73%</u> |
| Nondepartmental | | | | | |
| 10165015 - Property tax admin. fees | \$ 0.00 | \$ 0.00 | \$ 3,568.00 | \$ 3,568.00 | 0% |
| 10165052 - SB 90 Cost recovery | 0.00 | 0.00 | 700.00 | 700.00 | 0% |
| 10165054 - Audit and accounting | 6,817.00 | 21,964.50 | 15,000.00 | (6,964.50) | 146% |
| 10165054.1 - ACCOUNTING SERVICES | 0.00 | 36.25 | 9,000.00 | 8,963.75 | 0% |
| 10165055 - Contractual services | 0.00 | 360.00 | 600.00 | 240.00 | 60% |
| 10165061 - Insurance (PARSAC) | 0.00 | 0.00 | 11,086.00 | 11,086.00 | 0% |
| 10165063 - Insurance (Fire Bldg.) | 0.00 | 10,557.00 | 7,000.00 | (3,557.00) | 151% |
| 10165064 - Election expense | 0.00 | 258.35 | 0.00 | (258.35) | 0% |
| 10165078 - Copy machine expense | 290.84 | 2,121.61 | 4,250.00 | 2,128.39 | 50% |
| 10165095 - Capital outlay | 0.00 | 0.00 | 1,500.00 | 1,500.00 | 0% |
| 10165096 - Car Allowance | 400.00 | 2,400.00 | 4,800.00 | 2,400.00 | 50% |
| 10165099 - Miscellaneous | <u>125.50</u> | <u>1,177.66</u> | <u>1,800.00</u> | <u>622.34</u> | <u>65%</u> |
| Total Nondepartmental | <u>7,633.34</u> | <u>38,875.37</u> | <u>59,304.00</u> | <u>20,428.63</u> | <u>66%</u> |
| Community Promotion | | | | | |
| 10175020 - Janitorial - public restroom | \$ 0.00 | \$ 535.69 | \$ 0.00 | \$ (535.69) | 0% |
| 10175024 - Supplies - public restroom | 339.93 | 917.54 | 1,500.00 | 582.46 | 61% |
| 10175031 - Water - public restroom | 98.68 | 739.31 | 1,645.00 | 905.69 | 45% |
| 10175032 - Electric - public restroom | 24.17 | 163.15 | 250.00 | 86.85 | 65% |
| 10175072 - Chamber of Commerce | 0.00 | 9,532.08 | 19,064.16 | 9,532.08 | 50% |
| 10175072.1 - Donation - Visitors & Conv. | 0.00 | 1,500.00 | 1,500.00 | 0.00 | 100% |
| 10175072.2 - Employee appreciation | 23.54 | 23.54 | 150.00 | 126.46 | 16% |
| 10175072.3 - TOT 2% HLA QTRLY | <u>0.00</u> | <u>8,385.03</u> | <u>10,000.00</u> | <u>1,614.97</u> | <u>84%</u> |
| Total Community Promotion | <u>486.32</u> | <u>21,796.34</u> | <u>34,109.16</u> | <u>12,312.82</u> | <u>64%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| EXPENDITURES - Continued | Current Period | Year To Date | Annual | Variance | Percent of Budget |
|--|------------------|--------------------|--------------------|--------------------|-------------------------|
| | Actual | Actual | Budget | | |
| Police | | | | | |
| 10215002 - Salary - permanent | \$ 16,411.95 | \$ 104,353.70 | \$ 197,833.94 | \$ 93,480.24 | 53% |
| 10215005 - Salary - overtime | 427.69 | 3,483.24 | 6,000.00 | 2,516.76 | 58% |
| 10215006 - SSI tax | 1,288.21 | 8,360.12 | 16,620.50 | 8,260.38 | 50% |
| 10215007 - Medical insurance | 4,227.21 | 25,016.63 | 51,003.72 | 25,987.09 | 49% |
| 10215009 - Workers comp. insurance | 0.00 | 243.80 | 8,943.45 | 8,699.65 | 3% |
| 10215010 - Deferred retirement | 0.00 | 3,403.30 | 13,060.75 | 9,657.45 | 26% |
| 10215012 - Office expense | 49.71 | 578.40 | 1,800.00 | 1,221.60 | 32% |
| 10215014 - Vehicle expense | 0.00 | 6,652.36 | 7,500.00 | 847.64 | 89% |
| 10215016 - Fuel | 1,134.92 | 6,728.58 | 14,000.00 | 7,271.42 | 48% |
| 10215020 - Building and grounds maint. | 167.00 | 363.00 | 2,800.00 | 2,437.00 | 13% |
| 10215024 - Special department supply | 1,751.16 | 6,522.53 | 16,000.00 | 9,477.47 | 41% |
| 10215026 - Uniform expense | 500.00 | 500.00 | 250.00 | (250.00) | 200% |
| 10215026.1 - Uniform allowance | 0.00 | 2,000.00 | 2,500.00 | 500.00 | 80% |
| 10215029 - Water | 43.17 | 351.89 | 1,300.00 | 948.11 | 27% |
| 10215031 - Gas | 0.00 | 0.00 | 600.00 | 600.00 | 0% |
| 10215032 - Utilities electric | 173.65 | 841.43 | 1,400.00 | 558.57 | 60% |
| 10215034 - Telephone | 892.32 | 2,883.02 | 5,000.00 | 2,116.98 | 58% |
| 10215035 - Dispatch service | 0.00 | 6,099.96 | 12,199.92 | 6,099.96 | 50% |
| 10215044 - Meetings and dues | 0.00 | 0.00 | 3,500.00 | 3,500.00 | 0% |
| 10215048 - Training | 1,468.00 | 4,728.00 | 3,500.00 | (1,228.00) | 135% |
| 10215051 - Physical exams | 0.00 | 411.52 | 1,000.00 | 588.48 | 41% |
| 10215052 - Professional services | 0.00 | 335.00 | 1,250.00 | 915.00 | 27% |
| 10215053 - Lexipol Services | 0.00 | 0.00 | 2,950.00 | 2,950.00 | 0% |
| 10215063 - Contract Services | 0.00 | 31.00 | 478.56 | 447.56 | 6% |
| 10215088 - Equipment repair other | 0.00 | 291.17 | 500.00 | 208.83 | 58% |
| 10215094 - Vehicle replacement | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 0% |
| 10215098 - Background expense | <u>0.00</u> | <u>850.65</u> | <u>1,500.00</u> | <u>649.35</u> | <u>57%</u> |
| Total Police | <u>28,534.99</u> | <u>185,029.30</u> | <u>388,490.84</u> | <u>203,461.54</u> | <u>48%</u> |
| Animal Control | | | | | |
| 10225096 - Animal control | <u>\$ 900.00</u> | <u>\$ 3,150.00</u> | <u>\$ 5,500.00</u> | <u>\$ 2,350.00</u> | <u>57%</u> |
| Total Animal Control | <u>900.00</u> | <u>3,150.00</u> | <u>5,500.00</u> | <u>2,350.00</u> | <u>57%</u> |

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| EXPENDITURES - Continued | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---------------------------------------|--------------------------|------------------------|-----------------------|---------------------|-------------------------|
| Health | | | | | |
| 10245052 - Professional services | \$ 153.47 | \$ 920.82 | \$ 2,200.00 | \$ 1,279.18 | 42% |
| Total Health | <u>153.47</u> | <u>920.82</u> | <u>2,200.00</u> | <u>1,279.18</u> | <u>42%</u> |
| Street and Roads | | | | | |
| 10315002 - Salary - permanent | \$ 503.28 | \$ 4,727.28 | \$ 11,291.28 | \$ 6,564.00 | 42% |
| 10315005 - Salary - overtime | 9.44 | 18.88 | 0.00 | (18.88) | 0% |
| 10315006 - SSI tax | (36.50) | (162.94) | 952.50 | 1,115.44 | (17)% |
| 10315007 - Medical insurance | 298.30 | 1,826.80 | 2,983.54 | 1,156.74 | 61% |
| 10315009 - Workers comp. insurance | 0.00 | 16.10 | 510.44 | 494.34 | 3% |
| 10315010 - Deferred retirement | 0.00 | 202.57 | 855.82 | 653.25 | 24% |
| 10315014 - Vehicle expense | 9,114.06 | 9,114.06 | 10,000.00 | 885.94 | 91% |
| 10315021 - Street maintenance | 0.00 | 633.46 | 0.00 | (633.46) | 0% |
| 10315044 - Meetings and dues | 0.00 | 76.47 | 60.00 | (16.47) | 127% |
| 10315055 - Contractual services | <u>2,000.00</u> | <u>2,000.00</u> | <u>0.00</u> | <u>(2,000.00)</u> | <u>0%</u> |
| Total Streets and Roads | <u>11,888.58</u> | <u>18,452.68</u> | <u>26,653.58</u> | <u>8,200.90</u> | <u>69%</u> |
| Planning | | | | | |
| Revenues Collected | | | | | |
| 10084287.3 - Reimbursed Fees Planning | \$ 0.00 | \$ 0.00 | \$ 2,000.00 | \$ 2,000.00 | 0% |
| Total Revenue Collected | <u>0.00</u> | <u>0.00</u> | <u>2,000.00</u> | <u>2,000.00</u> | <u>0%</u> |
| Expenditures | | | | | |
| 10415013 - Advertising | \$ 0.00 | \$ 0.00 | \$ 200.00 | \$ 200.00 | 0% |
| 10415052 - General planning services | 966.30 | 6,247.90 | 12,000.00 | 5,752.10 | 52% |
| 10415053 - Reimbursable fees | 260.00 | 260.00 | 7,500.00 | 7,240.00 | 3% |
| 10415055 - General plan review fund | 0.00 | 329.00 | 12,500.00 | 12,171.00 | 3% |
| 10415058 - Special Planning Projects | <u>1,730.50</u> | <u>9,210.50</u> | <u>7,508.00</u> | <u>(1,702.50)</u> | <u>123%</u> |
| Total Expenditures | <u>2,956.80</u> | <u>16,047.40</u> | <u>39,708.00</u> | <u>23,660.60</u> | <u>40%</u> |
| Net Planning Expenditures | <u>\$ (2,956.80)</u> | <u>\$ (16,047.40)</u> | <u>\$ (37,708.00)</u> | <u>\$ 21,660.60</u> | <u>(43)%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 6 Months Ended December 31, 2014

| | Current Period | Year To Date | Annual | Variance | Percent of Budget |
|--|----------------------|----------------------|----------------------|--------------------|-------------------------|
| | Actual | Actual | Budget | | |
| EXPENDITURES - Continued | | | | | |
| City Engineer | | | | | |
| Revenues Collected | | | | | |
| 10084270 - Plan check fees | \$ 0.00 | \$ 100.00 | \$ 3,250.00 | \$ 3,150.00 | 3% |
| 10084287.2 - Developer reimbursed fe | <u>0.00</u> | <u>0.00</u> | <u>8,000.00</u> | <u>8,000.00</u> | <u>0%</u> |
| Total Revenue Collected | <u>0.00</u> | <u>100.00</u> | <u>11,250.00</u> | <u>11,150.00</u> | <u>1%</u> |
| Expenditures | | | | | |
| 10425052 - General engineering | \$ 5,913.75 | \$ 6,623.25 | \$ 15,000.00 | \$ 8,376.75 | 44% |
| 10425053 - Developer engineering | 1,589.50 | 1,589.50 | 5,000.00 | 3,410.50 | 32% |
| 10425056 - Building plan check | 0.00 | 35.04 | 0.00 | (35.04) | 0% |
| 10425056.1 - Building product review | <u>0.00</u> | <u>14.40</u> | <u>0.00</u> | <u>(14.40)</u> | <u>0%</u> |
| Total Expenditures | <u>7,503.25</u> | <u>8,262.19</u> | <u>20,000.00</u> | <u>11,737.81</u> | <u>41%</u> |
| Net City Engineer Expenditures | <u>\$ (7,503.25)</u> | <u>\$ (8,162.19)</u> | <u>\$ (8,750.00)</u> | <u>\$ 587.81</u> | <u>93%</u> |
| Building Regulation | | | | | |
| 10435052 - Building regulation/inspectio | <u>\$ 850.40</u> | <u>\$ 3,877.73</u> | <u>\$ 10,000.00</u> | <u>\$ 6,122.27</u> | <u>39%</u> |
| Total Building Regulation | <u>850.40</u> | <u>3,877.73</u> | <u>10,000.00</u> | <u>6,122.27</u> | <u>39%</u> |
| Library | | | | | |
| 10615002 - Salary - permanent | \$ 344.08 | \$ 2,467.74 | \$ 5,451.46 | \$ 2,983.72 | 45% |
| 10615006 - SSI tax | 44.57 | 319.64 | 1,279.82 | 960.18 | 25% |
| 10615009 - Workers comp. insurance | 0.00 | 13.80 | 246.44 | 232.64 | 6% |
| 10615012 - Office expense | 125.00 | 398.36 | 600.00 | 201.64 | 66% |
| 10615020 - Building and ground maint. | 32.00 | 138.47 | 1,200.00 | 1,061.53 | 12% |
| 10615024 - Books | 676.81 | 1,913.47 | 5,000.00 | 3,086.53 | 38% |
| 10615031 - Gas | 109.81 | 237.63 | 3,600.00 | 3,362.37 | 7% |
| 10615032 - Utilities | 127.78 | 688.84 | 1,650.00 | 961.16 | 42% |
| 10615033 - Water | 35.16 | 358.30 | 1,100.00 | 741.70 | 33% |
| 10615034 - Telephone | 313.95 | 964.79 | 1,300.00 | 335.21 | 74% |
| 10615078 - Copy machine expense | 0.00 | 0.00 | 100.00 | 100.00 | 0% |
| 10615095 - Lytel grant expenditures | <u>0.00</u> | <u>0.00</u> | <u>1,500.00</u> | <u>1,500.00</u> | <u>0%</u> |
| Total Library | <u>1,809.16</u> | <u>7,501.04</u> | <u>23,027.72</u> | <u>15,526.68</u> | <u>33%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 6 Months Ended December 31, 2014

| EXPENDITURES - Continued | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---|--------------------------|------------------------|----------------------|------------------------|-------------------------|
| Parks and Recreation | | | | | |
| 10625002 - Salary Permanent | \$ 340.00 | \$ 1,904.00 | \$ 3,553.00 | \$ 1,649.00 | 54% |
| 10625006 - SSI Tax | 44.03 | 246.56 | 634.43 | 387.87 | 39% |
| 10625009 - Workers comp insurance | 0.00 | 0.00 | 159.85 | 159.85 | 0% |
| 10625020 - Building and ground maint. | 156.23 | 2,419.01 | 2,500.00 | 80.99 | 97% |
| 10625024 - Special department supply | 0.00 | 0.00 | 150.00 | 150.00 | 0% |
| 10625032 - Utilities - electric | 267.88 | 675.15 | 650.00 | (25.15) | 104% |
| 10625033 - Water | <u>134.45</u> | <u>819.92</u> | <u>900.00</u> | <u>80.08</u> | <u>91%</u> |
| Total Parks and Recreation | <u>942.59</u> | <u>6,064.64</u> | <u>8,547.28</u> | <u>2,482.64</u> | <u>71%</u> |
| Community Center | | | | | |
| 10635002 - Salary | \$ 1,168.27 | \$ 7,729.83 | \$ 15,164.59 | \$ 7,434.76 | 51% |
| 10635005 - Salary - overtime | 7.55 | 15.10 | 0.00 | (15.10) | 0% |
| 10635006 - SSI tax | 89.95 | 635.66 | 1,270.62 | 634.96 | 50% |
| 10635007 - Medical insurance | 242.41 | 1,474.92 | 3,825.18 | 2,350.26 | 39% |
| 10635009 - Wokers compensation insurance | 0.00 | 14.60 | 685.54 | 670.94 | 2% |
| 10635010 - Deferred retirement | 0.00 | 170.04 | 880.75 | 710.71 | 19% |
| 10635020 - Buildings and grounds maintena | 1,336.26 | 1,929.88 | 7,000.00 | 5,070.12 | 28% |
| 10635031 - Water | 85.30 | 513.63 | 1,542.00 | 1,028.37 | 33% |
| 10635032 - Utilities | 69.71 | 1,442.55 | 3,000.00 | 1,557.45 | 48% |
| 10635033 - Gas | 24.95 | 37.15 | 1,815.00 | 1,777.85 | 2% |
| 10635055 - Contractual Services | <u>100.00</u> | <u>989.00</u> | <u>1,478.56</u> | <u>489.56</u> | <u>67%</u> |
| Total Community Center | <u>3,124.40</u> | <u>14,952.36</u> | <u>36,662.24</u> | <u>21,709.88</u> | <u>41%</u> |
| Total General Fund Expenditures | <u>\$ 86,158.51</u> | <u>\$ 435,848.83</u> | <u>\$ 860,153.76</u> | <u>\$ 424,304.93</u> | <u>51%</u> |
| Revenues over (under) Expenditures | <u>\$ (52,786.47)</u> | <u>\$ (215,320.76)</u> | <u>\$ 14,952.24</u> | <u>\$ (230,273.00)</u> | <u>1,440%</u> |
| Transfers in (out) | | | | | |
| Rvenues over (under) Expenditures and Transfers in (out) | <u>\$ (52,786.47)</u> | <u>\$ (215,320.76)</u> | <u>\$ 14,952.24</u> | <u>\$ (230,273.00)</u> | <u>(1,440)%</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---|--------------------------|------------------------|----------------------|--------------------|-------------------------|
| <u>Russ Park Fund</u> | | | | | |
| Revenues | | | | | |
| 20624182 - Interest income | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | 0% |
| 20624284 - Donations - Russ Park | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| 20625990 - Transfer in(out) | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Expenditures | | | | | |
| 20625020 - Blding/Grd Mnt. | \$ 0.00 | \$ 0.00 | \$ 1,800.00 | \$ 1,800.00 | 0% |
| 20625024 - Special department supply | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Total Expenditures | <u>0.00</u> | <u>0.00</u> | <u>1,800.00</u> | <u>1,800.00</u> | <u>0%</u> |
| Revenues Over (under) Expenditures | <u>\$ 0.00</u> | <u>\$ 0.00</u> | <u>\$ (1,800.00)</u> | <u>\$ 1,800.00</u> | <u>\$ -</u> |
| <u>Park Fund</u> | | | | | |
| Revenues | | | | | |
| 21624284.3 - Donations - Firemen's Park | \$ 0.00 | \$ 0.00 | \$ 6,000.00 | \$ (6,000.00) | 0% |
| 21624285 - Bocce ball | <u>0.00</u> | <u>0.00</u> | <u>2,500.00</u> | <u>(2,500.00)</u> | <u>0%</u> |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>8,500.00</u> | <u>(8,500.00)</u> | <u>0%</u> |
| Expenditures | | | | | |
| 21625020 - Building and grounds maint | \$ 551.54 | \$ 2,171.54 | \$ 8,500.00 | \$ 6,328.46 | 26% |
| 21625060 - Bocce ball | <u>0.00</u> | <u>0.00</u> | <u>1,300.00</u> | <u>1,300.00</u> | <u>0%</u> |
| Total Expenditures | <u>551.54</u> | <u>2,171.54</u> | <u>9,800.00</u> | <u>7,628.46</u> | <u>22%</u> |
| Revenues Over (under) Expenditures | <u>\$ (551.54)</u> | <u>\$ (2,171.54)</u> | <u>\$ (1,300.00)</u> | <u>\$ (871.54)</u> | <u>\$ (167)</u> |

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|--------------------------------------|--------------------------|------------------------|----------------------|----------------------|-------------------------|
| <u>Gas Tax Fund</u> | | | | | |
| Revenues | | | | | |
| 22314210.1 - Gas tax (2105) | \$ 1,916.91 | \$ 3,849.67 | \$ 6,746.00 | \$ (2,896.33) | (57)% |
| 22314210.2 - Gas tax (2106) | 2,412.96 | 5,052.51 | 9,272.00 | (4,219.49) | (54)% |
| 22314210.3 - Gas tax (2107) | 1,991.19 | 3,753.15 | 10,043.00 | (6,289.85) | (37)% |
| 22314210.4 - Gas tax (2107.5) | 1,000.00 | 1,881.53 | 1,000.00 | 881.53 | (188)% |
| 22314210.5 - Gas Tax (2103) | <u>2,372.71</u> | <u>6,324.56</u> | <u>20,438.00</u> | <u>(14,113.44)</u> | <u>(31)%</u> |
| Total Revenue | <u>9,693.77</u> | <u>20,861.42</u> | <u>47,499.00</u> | <u>26,637.58</u> | <u>44%</u> |
| Expenditures | | | | | |
| 22315002 - Salary - permanent | \$ 1,413.99 | \$ 8,946.42 | \$ 22,909.34 | \$ 13,962.92 | 39% |
| 22315005 - Overtime | 7.55 | 15.10 | 0.00 | (15.10) | 0% |
| 22315006 - SSI tax | 108.76 | 717.83 | 1,904.27 | 1,186.44 | 38% |
| 22315007 - Medical insurance | 417.73 | 2,526.73 | 6,143.86 | 3,617.13 | 41% |
| 22315009 - Workers comp. insurance | 0.00 | 18.40 | 1,035.66 | 1,017.26 | 2% |
| 22315010 - Deferred retirement | 0.00 | 225.08 | 1,689.49 | 1,464.41 | 13% |
| 22315058 - Street lighting | 1,338.06 | 7,765.39 | 14,500.00 | 6,734.61 | 54% |
| 22315063 - Contract Services | <u>0.00</u> | <u>0.00</u> | <u>957.12</u> | <u>957.12</u> | <u>0%</u> |
| Total Expenditures | <u>3,286.09</u> | <u>20,214.95</u> | <u>49,139.74</u> | <u>28,924.79</u> | <u>41%</u> |
| Revenues Over (under) Expenditures | <u>\$ 6,407.68</u> | <u>\$ 646.47</u> | <u>\$ (1,640.74)</u> | <u>\$ (2,287.21)</u> | <u>\$ (39)</u> |
| <u>TEA 21</u> | | | | | |
| Revenues | | | | | |
| 23314182 - Interest | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | 0% |
| 23314211 - RSTP revenue | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| 23314287.7 - STIP | 0.00 | 0.00 | 0.00 | 0.00 | 0% |
| 23314500 - Appropriation of reserves | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Expenditures | | | | | |
| 23315022 - Street Project | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 | 0% |
| 23315052 - SRTS engineering | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |
| Total Expenditures | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> | <u>0%</u> |

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|--|--------------------------|------------------------|--------------------|-----------------------|-------------------------|
| <u>Transportation Development Act</u> | | | | | |
| Revenues | | | | | |
| 24314231 - Transportation devel. act | \$ 0.00 | \$ 0.00 | \$ 49,000.00 | \$ (49,000.00) | 0% |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>49,000.00</u> | <u>(49,000.00)</u> | <u>0%</u> |
| Expenditures | | | | | |
| 24315002 - Wages | \$ 1,379.86 | \$ 8,419.51 | \$ 13,355.13 | \$ 4,935.62 | 63% |
| 24315005 - Salary - overtime | 13.84 | 27.68 | 0.00 | (27.68) | 0% |
| 24315006 - SSI tax | 106.63 | 705.73 | 1,115.47 | 409.74 | 63% |
| 24315007 - Medical insurance | 362.09 | 2,209.82 | 3,473.42 | 1,263.60 | 64% |
| 24315009 - Workers comp. insurance | 0.00 | 16.10 | 603.74 | 587.64 | 3% |
| 24315010 - Deferred retirement | 0.00 | 220.07 | 883.21 | 663.14 | 25% |
| 24315014 - Vehicle expense | 57.99 | 890.66 | 1,000.00 | 109.34 | 89% |
| 24315016 - Fuel | 749.48 | 4,172.50 | 8,500.00 | 4,327.50 | 49% |
| 24315020 - Building & ground maintenance | 140.51 | 265.07 | 1,750.00 | 1,484.93 | 15% |
| 24315021 - Street maintenance | 1,585.93 | 3,228.15 | 5,000.00 | 1,771.85 | 65% |
| 24315024 - Special department | 0.00 | 139.71 | 500.00 | 360.29 | 28% |
| 24315032 - Utilities | 189.87 | 760.54 | 2,000.00 | 1,239.46 | 38% |
| 24315033 - Water | 70.65 | 340.98 | 425.00 | 84.02 | 80% |
| 24315034 - Telephone | 167.55 | 552.90 | 650.00 | 97.10 | 85% |
| 24315044 - Meetings & dues | 0.00 | 323.00 | 0.00 | (323.00) | 0% |
| 24315063 - Contract Services | 0.00 | 0.00 | 478.56 | 478.56 | 0% |
| 24315088 - Equipment repair | <u>20.48</u> | <u>126.99</u> | <u>500.00</u> | <u>373.01</u> | <u>25%</u> |
| Total Expenditures | <u>4,844.88</u> | <u>22,399.41</u> | <u>40,234.53</u> | <u>17,835.12</u> | <u>56%</u> |
| Revenues Over (under) Expenditures | <u>\$ (4,844.88)</u> | <u>\$ (22,399.41)</u> | <u>\$ 8,765.47</u> | <u>\$ (31,164.88)</u> | <u>\$ (256)</u> |

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---|--------------------------|------------------------|----------------------|-----------------------|-------------------------|
| <u>Integrated Waste Management</u> | | | | | |
| Revenues | | | | | |
| 25314288 - Tipping fees IWM | \$ 1,517.93 | \$ 1,517.93 | \$ 5,000.00 | \$ (3,482.07) | (30)% |
| 25314600 - Recycling grant | <u>0.00</u> | <u>0.00</u> | <u>5,000.00</u> | <u>(5,000.00)</u> | <u>0%</u> |
| Total Revenue | <u>1,517.93</u> | <u>1,517.93</u> | <u>10,000.00</u> | <u>(8,482.07)</u> | <u>15%</u> |
| Expenditures | | | | | |
| 25315002 - Salary | \$ 398.16 | \$ 2,495.16 | \$ 4,187.74 | \$ 1,692.58 | 60% |
| 25315006 - SSI tax | 30.46 | 190.87 | 335.02 | 144.15 | 57% |
| 25315007 - Medical insurance | 99.94 | 603.24 | 1,224.71 | 621.47 | 49% |
| 25315009 - Workers compensation ins. | 0.00 | 11.50 | 1,898.31 | 1,886.81 | 1% |
| 25315010 - Deferred retirement | 0.00 | 0.00 | 335.02 | 335.02 | 0% |
| 25315024 - Educational Material | 0.00 | 0.00 | 200.00 | 200.00 | 0% |
| 25315600 - Recycling grant expenditures | <u>0.00</u> | <u>0.00</u> | <u>350.00</u> | <u>350.00</u> | <u>0%</u> |
| Total Expenditures | <u>528.56</u> | <u>3,300.77</u> | <u>8,530.80</u> | <u>5,230.03</u> | <u>39%</u> |
| Revenues Over (under) Expenditures | <u>\$ 989.37</u> | <u>\$ (1,782.84)</u> | <u>\$ 1,469.20</u> | <u>\$ (3,252.04)</u> | <u>\$ (121)</u> |

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|--|--------------------------|------------------------|-----------------------|------------------------|-------------------------|
| <u>Drainage Fund</u> | | | | | |
| Revenues | | | | | |
| 26314230 - Drainage fees | \$ 0.00 | \$ 0.00 | \$ 5,000.00 | \$ (5,000.00) | 0% |
| 26314240 - Drainage District fees | <u>0.00</u> | <u>0.00</u> | <u>17,385.00</u> | <u>(17,385.00)</u> | <u>0%</u> |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>22,385.00</u> | <u>(22,385.00)</u> | <u>0%</u> |
| Expenditures | | | | | |
| 26315002 - Wages | \$ 1,249.86 | \$ 7,670.68 | \$ 15,795.38 | \$ 8,124.70 | 49% |
| 26315005 - Salary - overtime | 10.70 | 21.40 | 0.00 | (21.40) | 0% |
| 26315006 - SSI tax | 96.41 | 632.33 | 1,322.34 | 690.01 | 48% |
| 26315007 - Medical insurance | 275.78 | 1,684.84 | 4,169.58 | 2,484.74 | 40% |
| 26315009 - Workers comp. insurance | 0.00 | 0.00 | 714.06 | 714.06 | 0% |
| 26315009.1 - Workers comp. insurance | 0.00 | 18.40 | 0.00 | (18.40) | 0% |
| 26315010 - Deferred compensation | 0.00 | 0.00 | 1,136.21 | 1,136.21 | 0% |
| 26315010.1 - Deferred compensation | 0.00 | 182.53 | 0.00 | (182.53) | 0% |
| 26315063 - Contract Services | 0.00 | 0.00 | 176.74 | 176.74 | 0% |
| 26315194 - Interest-Six Rivers loan | <u>1,096.79</u> | <u>31,038.45</u> | <u>16,488.48</u> | <u>(14,549.97)</u> | <u>188%</u> |
| Total Expenditures | <u>2,729.54</u> | <u>41,248.63</u> | <u>39,802.79</u> | <u>(1,445.84)</u> | <u>104%</u> |
| Revenues Over (under) Expenditures | <u>\$ (2,729.54)</u> | <u>\$ (41,248.63)</u> | <u>\$ (17,417.79)</u> | <u>\$ (23,830.84)</u> | <u>\$ 237</u> |
| <u>TE Funds - Ped. and Bicycle Path</u> | | | | | |
| Revenues | | | | | |
| 40314235 - Transportation Enhancement re | \$ 0.00 | \$ 0.00 | \$ 62,535.00 | \$ (62,535.00) | 0% |
| Total Revenue | <u>0.00</u> | <u>0.00</u> | <u>62,535.00</u> | <u>62,535.00</u> | <u>0%</u> |
| Expenditures | | | | | |
| 40315052 - Plans, specs & estimates | <u>0.00</u> | <u>\$ 78,616.05</u> | <u>\$ 62,535.00</u> | <u>\$ (16,081.05)</u> | <u>126%</u> |
| Total Expenditures | <u>0.00</u> | <u>78,616.05</u> | <u>62,535.00</u> | <u>(16,081.05)</u> | <u>126%</u> |
| Revenues Over (under) Expenditures | <u>\$ 0.00</u> | <u>\$ (78,616.05)</u> | <u>\$ 0.00</u> | <u>\$ 78,616.05</u> | <u>\$ -</u> |

Proprietary Fund
Statement of Revenues and Expenditures
For the 6 Months Ended December 31, 2014

| | Current Period Actual | Year To Date Actual | Annual Budget | Variance | Percent of Budget |
|---|--------------------------|------------------------|---------------------|----------------------|-------------------------|
| <u>Sewer Fund</u> | | | | | |
| Revenues | | | | | |
| 30514274 - Sewer service charge | \$ 0.00 | \$ 792.20 | \$ 445,883.01 | \$ (445,090.81) | (0)% |
| 30514275 - Sewer connection fees | 0.00 | 0.00 | 10,000.00 | (10,000.00) | 0% |
| 30514307 - Miscellaneous revenue | 7,669.00 | 29,683.00 | 75,000.00 | (45,317.00) | (40)% |
| 30514308 - Revenue reserved for plant | <u>0.00</u> | <u>0.00</u> | <u>194,089.99</u> | <u>(194,089.99)</u> | <u>0%</u> |
| Total Revenue | <u>7,669.00</u> | <u>30,475.20</u> | <u>724,973.00</u> | <u>694,497.80</u> | <u>4%</u> |
| Expenditures | | | | | |
| 30515002 - Salary - permanent | \$ 14,791.01 | \$ 97,467.27 | \$ 184,328.09 | \$ 86,860.82 | 53% |
| 30515005 - Salary - overtime | 567.54 | 3,913.70 | 6,000.00 | 2,086.30 | 65% |
| 30515006 - SSI tax | 1,254.90 | 8,211.97 | 15,387.51 | 7,175.54 | 53% |
| 30515007 - Medical insurance | 3,198.40 | 19,288.18 | 41,750.48 | 22,462.30 | 46% |
| 30515009 - Workers comp. insurance | 0.00 | 73.60 | 8,322.89 | 8,249.29 | 1% |
| 30515010 - Deferred retirement | 0.00 | 3,603.05 | 12,905.28 | 9,302.23 | 28% |
| 30515012 - Office expense | 191.00 | 1,278.66 | 1,000.00 | (278.66) | 128% |
| 30515014 - Vehicle expense | 0.00 | 469.45 | 12,000.00 | 11,530.55 | 4% |
| 30515016 - Vehicle gas | 256.97 | 1,430.58 | 4,500.00 | 3,069.42 | 32% |
| 30515022 - Street repair | 0.00 | 960.00 | 0.00 | (960.00) | 0% |
| 30515024 - Special department supply | 242.62 | 310.33 | 1,000.00 | 689.67 | 31% |
| 30515030 - Garbage/sludge | 997.41 | 7,216.93 | 20,000.00 | 12,783.07 | 36% |
| 30515032 - Utilities - electric - plant | 5,110.50 | 30,334.59 | 57,792.00 | 27,457.41 | 52% |
| 30515034 - Telephone | 373.93 | 1,342.66 | 3,000.00 | 1,657.34 | 45% |
| 30515044 - Meetings and dues | 170.00 | 1,206.82 | 850.00 | (356.82) | 142% |
| 30515048 - Training | 0.00 | 111.85 | 600.00 | 488.15 | 19% |
| 30515052 - Professional services | 0.00 | 0.00 | 300.00 | 300.00 | 0% |
| 30515055 - Contractual services | 0.00 | 2,765.00 | 12,000.00 | 9,235.00 | 23% |
| 30515063 - Insurance | 0.00 | 0.00 | 7,000.00 | 7,000.00 | 0% |
| 30515092 - Sewer plant permit | 0.00 | 7,164.10 | 7,100.00 | (64.10) | 101% |
| 30515094 - Safety equipment | 0.00 | 59.11 | 1,000.00 | 940.89 | 6% |
| 30515095 - Capital outlay | 0.00 | 717.00 | 20,000.00 | 19,283.00 | 4% |
| 30515099 - Miscellaneous | 0.00 | 0.00 | 500.00 | 500.00 | 0% |
| 30515121 - Sewer plant maintenance | 554.27 | 34,616.16 | 15,000.00 | (19,616.16) | 231% |
| 30515122 - Sewer line maintenance | 0.00 | 21,307.19 | 10,000.00 | (11,307.19) | 213% |
| 30515125 - Chemicals | 1,652.04 | 1,652.04 | 2,000.00 | 347.96 | 83% |
| 30515157 - Testing and monitoring | 755.00 | 6,719.00 | 25,000.00 | 18,281.00 | 27% |
| 30515158 - Postage and shipping | 30.82 | 30.82 | 600.00 | 569.18 | 5% |
| 30515162 - Insurance PARSAC Liability | 0.00 | 0.00 | 7,500.00 | 7,500.00 | 0% |
| 30515164 - Fines | 0.00 | 30.76 | 0.00 | (30.76) | 0% |
| 30515190 - USDA loan | 0.00 | 138,631.87 | 194,000.00 | 55,368.13 | 71% |
| 30515192 - Retirement of bonds | 0.00 | 0.00 | 4,100.00 | 4,100.00 | 0% |
| 30515198 - Sewer match loan | <u>3,346.59</u> | <u>18,483.42</u> | <u>30,000.00</u> | <u>11,516.58</u> | <u>62%</u> |
| Total Expenditures | <u>33,493.00</u> | <u>409,396.11</u> | <u>705,536.25</u> | <u>296,140.14</u> | <u>58%</u> |
| Revenues Over (under) Expenditures | <u>\$ (25,824.00)</u> | <u>\$ (378,920.91)</u> | <u>\$ 19,436.75</u> | <u>\$ 398,357.66</u> | <u>\$ (1,950)</u> |

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Supplemental Information

City of Ferndale
Summary of Cash Balances and Investments
December 31, 2014

| CASH BY FUND | <u>AMOUNT</u> | <u>PERCENT</u> |
|--|---------------------------------|------------------------|
| General Fund Cash | | |
| Cash - unrestricted | \$ 215,610.05 | |
| Petty cash | 152.59 | |
| Cash-restricted-insurance | <u>15,000.00</u> | |
| Total General Fund | <u>\$ 230,762.64</u> | <u>29.35%</u> |
| Park Fund Cash | | |
| Cash - restricted | \$ (605.54) | |
| Cash - restricted - Fireman's | \$ 219.24 | |
| Cash - restricted - Bocce Ball Courts | <u>1,854.92</u> | |
| Total Park Fund | <u>\$ 1,468.62</u> | <u>0.19%</u> |
| Gas Tax Cash | | |
| Cash - restricted | <u>\$ 74,147.16</u> | <u>9.43%</u> |
| TEA 21 Cash | | |
| Cash - restricted | <u>\$ 66,854.67</u> | <u>8.50%</u> |
| Transportation Development Act Cash | | |
| Cash - restricted | <u>\$ 218,500.89</u> | <u>27.79%</u> |
| Integrated Waste Management Cash | | |
| Cash - restricted | <u>\$ 41,441.23</u> | <u>5.27%</u> |
| Drainage Fund Cash | | |
| Cash - restricted | <u>\$ 69,593.87</u> | <u>8.85%</u> |
| TE Funds | | |
| Russ Park Fund Cash | | |
| Cash - restricted | <u>\$ 4,466.79</u> | <u>0.57%</u> |
| Sewer Fund Cash | | |
| Cash -unrestricted | <u>\$ 79,004.18</u> | |
| Total Sewer Fund | <u>\$ 79,004.18</u> | <u>10.05%</u> |
| TOTAL CASH BY FUND | <u><u>\$ 786,240.05</u></u> | <u><u>101%</u></u> |
| CASH BY ACCOUNT | | |
| General Checking Six Rivers | \$ 79,868.95 | 10.16% |
| LAIF | 706,218.51 | 89.82% |
| Petty cash | <u>152.59</u> | <u>0.02%</u> |
| TOTAL CASH BY ACCOUNT | <u><u>\$ 786,240.05</u></u> | <u><u>100%</u></u> |

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| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 8.d |
| Agenda Item Title | City Attorney Contract Renewal | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION

Approve contract renewal for legal services and direct City Manager to sign the contract extension.

DISCUSSION:

On February 6, 2014 the City Council unanimously approved the contract for the City Attorney service from Mitchell, Brisso, Delaney & Vrieze, LLP, Law Firm. The primary representatives will be Russ Gans and Paul Brisso, and associate attorney Ryan Plotz, and the term of contract was February 2, 2014 through February 8, 2015. A renewal is sought at this time for calendar year 2015, subject to the parties' rights to declare early termination (which is required for all legal service agreements).

Mitchell, Brisso, Delaney & Vrieze, LLP, did not request a rate change in 2014, and have indicated that they will **not** request a rate change for 2015.

FINANCIAL IMPACT:

General Fund, Professional services (10145052)

LEGAL SERVICES AGREEMENT

MITCHELL, BRISSO, DELANEY & VRIEZE ('Law Firm') and **CITY OF FERNDALE** ('City') hereby agree that Law Firm will provide legal services to the City on the terms set forth below.

1. **CONDITIONS.** This Agreement will not take effect, and the Law Firm will have no obligation to provide legal services, until City returns a signed copy of this Agreement.
2. **TERM.** The term of this Agreement shall commence on February 9, 2015, and shall terminate on February 19, 2016, unless terminated earlier at either party's discretion in the event of a Declaration of Termination.
3. **SCOPE OF SERVICES.** Law Firm will provide those legal services reasonably required to represent and advise the City, upon authorization by the City Manager or Mayor, acting on behalf of the City Council. For purposes of providing services under this Agreement, Russell Gans shall be designated as the City Attorney and Paul Brisso shall be designated as Assistant City Attorney. If other attorneys with the Law Firm provide legal services it shall be deemed as in the capacity of Deputy City Attorney. Law Firm will take reasonable steps to keep the City informed of progress and to respond to the City's inquiries. This is a non-exclusive agreement, and the City has the right to retain other counsel for specific legal issues or to resolve potential conflicts.
4. **INDEPENDENT CONTRACTOR.** Law Firm hereby declares it is engaged in an independent business and agrees to perform services provided for in this Agreement as an independent contractor and not as the agent, servant or employee of the City. The Law Firm shall be solely responsible for its own matters relating to payment of employees, including compliance with social security, withholding and all other regulations governing such matter.
5. **DEPOSIT.** There will be no deposit requirement.
6. **LEGAL FEES AND BILLING PRACTICES.** City agrees to pay by the hour at Law Firm's prevailing rates for all time spent on City's matter by Law Firm's legal personnel. Current hourly rates for legal personnel are as follows:

Partners \$155/hour

Associates \$130/hour

Paralegals \$70/hour

The rates on this schedule are subject to change on 30 days written notice to City. If City declines to pay any increased rates, Law Firm will have the right to withdraw as Law Firm for City.

Time is charged in minimum units of one tenth (.1) of an hour.

7. COSTS AND OTHER CHARGES.

(a) Law Firm may incur various costs and expenses in performing legal services under this Agreement. City agrees to pay for all costs, disbursements and expenses in addition to the hourly fees. The costs and expenses commonly include, service of process charges, filing fees, court and deposition reporters' fees, jury fees, notary fees, deposition costs, long distance telephone charges, messenger and other delivery fees, postage, photocopying and other reproduction costs, travel costs including parking, mileage, transportation, meals and hotel costs, investigation expenses, consultants' fees, expert witness, professional, mediator, arbitrator and/or special master fees and other similar items. Except for the items listed below, all costs and expenses will be charged at Law Firm's cost.

Mileage \$0.58/mile

(b) Out of town travel. City agrees to pay transportation, meals, lodging and all other costs of any necessary out-of-town travel by Law Firm's personnel. City will also be charged the hourly rates for the time legal personnel spend traveling.

(c) Experts, Consultants and Investigators. To aid in the preparation or presentation of City's case, it may become necessary to hire expert witnesses, consultants or investigators. City agrees to pay such fees and charges. Law Firm will select any expert witnesses, consultants or investigators to be hired, and City will be informed of persons chosen and their charges.

Additionally, City understands that if the matter proceeds to court action or arbitration, City may be required to pay fees and/or costs to other parties in the action. Any such payment will be entirely the responsibility of City.

8. BILLING STATEMENTS. Law Firm will send City periodic statements for fees and costs incurred. Each statement will be payable within 30 days of its mailing date. City may request a statement at intervals of no less than 30 days. If the City so requests, Law Firm will provide a statement within 10 days. The statements shall include the amount, rate, basis of calculation or other method of determination of the fees and costs, which costs will be clearly identified by item and amount.

9. INSURANCE. During the term of this Agreement, Law Firm shall maintain the following insurance:

A. General liability and property damage insurance in the minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate;

B. Professional errors and omissions insurance in the minimum amount of \$2,000,000 per occurrence and \$4,000,000 aggregate; and

C. Workers compensation and employer's liability insurance in the amount of \$1,000,000 per accident.

Proof of coverage shall be provided to the City.

10. **INDEMNIFICATION.** Law Firm agrees to indemnify, defend and hold harmless the City, its Council, officers, agents and employees from any and all claims or losses to the extent caused by and arising out of the wrongful or negligent acts or omissions of Law Firm or any person employed by Law Firm in the performance of this Agreement.

11. **NONDISCRIMINATION.** Law Firm shall not discriminate on the basis of race, religion, color, creed, national origin, gender, sexual orientation, marital status, age, physical or mental disability, legally protected medical condition, veteran status, or any other basis protected by law.

12. **CONFLICT OF INTEREST.** Law Firm agrees that neither it, nor any member of Law Firm who may work on City matters, has any current conflict of interest with the City's interests. Law Firm agrees that neither it nor any member of Law Firm who may work on City matters, will acquire any interest, direct or indirect, which would conflict in any matter or degree with the performance of Law Firm's performance of its services to the City under this Agreement. Law Firm acknowledges that it and its attorneys are subject to various conflict of interest requirements under California law, local ordinances, policies and regulations.

13. **ARBITRATION REGARDING FEES.** If a dispute arises between the City and the Law Firm over fees charged for services, the dispute will be submitted to binding arbitration in accordance with the rules of the California State Bar Fee Arbitration Program. Each side will bear its own attorneys fees and costs.

14. **DISCHARGE AND WITHDRAWAL.** City may discharge Law Firm at any time. Law Firm may withdraw with City's consent or for good cause. Good cause includes City's breach of this Agreement, refusal to cooperate or to follow Law Firm's advice on a material matter or any fact or circumstance that would render Law Firm's continuing representation unlawful or unethical. When Law Firm's services conclude, all unpaid charges will immediately become due and payable. After services conclude, Law Firm will, upon City's request, deliver City's file and property in Law Firm's possession, whether or not City has paid for all services.

15. **DISCLAIMER OF GUARANTEE AND ESTIMATES.** Nothing in this Agreement and nothing in Law Firm's statements to City will be construed as a promise or guarantee about the outcome of the matter. Law Firm makes no such promises or guarantees. Law Firm's comments about the outcome of the matter are expressions of opinion only. Any estimate of fees given by Law Firm shall not be a guarantee. Actual fees may vary from estimates given.

16. **ENTIRE AGREEMENT AND MODIFICATION BY SUBSEQUENT AGREEMENT.** This Agreement contains the entire agreement of the parties. No other agreement, statement, or promise made on or before the effective date of this Agreement will be binding of the parties. This Agreement may be modified by subsequent Agreement of the parties only by an instrument in writing signed by both of them or an oral agreement only to the extent that the parties carry it out.

17. **SEVERABILITY IN EVENT OF PARTIAL INVALIDITY.** If any provision of this

Agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire Agreement will be severable and remain in effect.

18. EFFECTIVE DATE AND EXECUTION. This Agreement will govern all legal services performed by Law Firm on behalf of City commencing with the date Law Firm first performed services. The date at the beginning of this Agreement is for reference only. Even if this Agreement does not take effect, City will be obligated to pay Law Firm the reasonable value of any services Law Firm may have performed for City. This Agreement may be executed in counterparts, the parts of which shall be taken to constitute one whole. Electronic scan signatures and/or facsimile signatures shall be deemed to constitute originals.

THE PARTIES HAVE READ AND UNDERSTOOD THE FOREGOING TERMS AND AGREE TO THEM AS OF THE DATE LAW FIRM FIRST PROVIDED SERVICES. IF MORE THAN ONE CITY SIGNS BELOW, EACH AGREES TO BE LIABLE, JOINTLY AND SEVERALLY, FOR ALL OBLGATIONS UNDER THIS AGREEMENT. CITY SHALL RECEIVE A FULLY EXECUTED DUPLICATE OF THIS AGREEMENT.

DATED: _____

Mitchell, Brisso, Delaney & Vrieze, LLP

Russell S. Gans

Paul A. Brisso

DATED: _____

City of Ferndale

By: _____

Name: _____

Its: _____

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 8.e |
| Agenda Item Title | City Auditor Contract Renewal | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION

Approve renewal of contract with Joseph Arch, CPA of JJACPA, Inc. to provide Annual Auditing Services for the City and direct the City Manager to sign the contract extension for one additional year.

DISCUSSION:

On May 1, 2014 the City Council voted to approve the contract with Joseph Arch, CPA of JJACPA to provide for annual auditing services for FY 2013-2014 for Ferndale. The current contract would be to provide for annual auditing services for FY 2014-2015.

FINANCIAL IMPACT:

General Fund, Professional services (10145052)

ATTACHMENT:

Proposed contract for Auditing Services from Joseph Arch, CPA of JJACPA

January 23, 2015

Jay Parrish
City Manager
City of Ferndale
834 Main Street
P.O. Box 1095
Ferndale, CA 95536

Dear Jay:

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Ferndale (City) , as of June 30, 2015, and for the year then ended and the related notes to the financial statements, which collectively comprise the City 's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *the Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

- Management's Discussion and Analysis
- Budgetary Comparison Information

Supplementary information other than RSI will accompany the City's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- Combining and individual nonmajor fund financial statements.

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Introductory Section
- Statistical Section, if applicable

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS) and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and Government Auditing Standards of the Comptroller General of the United States of America.

In making our risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

Management's Responsibilities

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
- b. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.
- c. For following up and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
- d. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
- e. To provide us with:
 - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
 - ii. Additional information that we may request from management for the purpose of the audit; and

- iii. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- f. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole; and
- g. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

We will issue a written report upon completion of our audit of the City's basic financial statements. Our report will be addressed to the governing body of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Fees and Timing

The timing of our audit will be scheduled for performance and completion as follows:

| | <i>Begin</i> | <i>Complete</i> |
|---|--------------|-----------------|
| Document internal control and preliminary tests | 5/4/15 | 5/6/15 |
| Mail confirmations | 7/1/15 | 7/1/15 |
| Trial Balance sent to JJACPA | 9/4/15 | 9/4/15 |
| Perform year-end audit procedures | 9/14/15 | 9/16/15 |
| Issue audit report | 9/30/15 | 9/30/15 |

Joseph Arch is the engagement partner for the audit services specified in this letter. His responsibilities include supervising JJACPA's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Invoices will be rendered every two weeks and are payable upon presentation. We estimate that our fee for the audit will be \$14,578. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the City's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Dispute Resolution

This agreement shall be governed by the laws of the State of California. If a dispute arises out of the audit engagement described herein and if the dispute cannot be settled through negotiations, the parties agree first to try in good faith to settle the dispute by mediation using an agreed upon mediator. If the parties are unable to agree on a mediator, the parties shall petition the state court that would have jurisdiction over this matter and request the appointment of a mediator, and such appointment shall be binding on the parties. Each party shall be responsible for its own mediation expenses and shall share equally in the mediator's fees and expenses.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

We will provide the City with the following nonattest services:

- Prepare the financial statements based on information in the trial balance and other relevant information that is provided by, and is the responsibility of, management.

With respect to any nonattest services we perform, the City's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

At the conclusion of our audit engagement, we will communicate to the City Council the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of JJACPA, Inc. and constitutes confidential information. However, we may be requested to make certain audit documentation available to state and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of JJACPA's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

In accordance with the requirements of Government Auditing Standards, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

JJACPA, Inc.

JJACPA, Inc.,
7080 Donlon Way, Suite 204,
Dublin, CA 94568

RESPONSE:

This letter correctly sets forth our understanding.

City of Ferndale

Acknowledged and agreed on behalf of City of Ferndale by:

Title: _____

Date: _____

Section 9

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 10

BUSINESS

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.a |
| Agenda Item Title | Consider Appointment of Member to Serve on the Planning Commission | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION:

Consider appointment of Paul Gregson to serve on the Planning Commission.

BACKGROUND:

The Planning Commission has been short a member since December 2014. Previous Commissioner, Doug Brower, was elected to the City Council, resulting in this vacancy. City staff advertised and posted notice of the vacancy with a ten-day window and a deadline of December 1 to receive applications. An application from Paul Gregson was received and is attached. No other applications for the position were received.

At the December 17, 2014 Planning Commission meeting, staff was directed to repost the Planning Commission vacancy and continue to accept applications. Staff reposted vacancy with an application deadline of January 7, 2015. No other applications were received. At its regular meeting on January 21, 2015, the Planning Commission voted unanimously to recommend appointment of Paul Gregson to serve on the Planning Commission.

ATTACHMENTS:

Paul Gregson Application

Jay Parrish
City of Ferndale
City Manager

December 1, 2014

Dear Jay,

I am applying for the current opening on the Planning Commission. I have been a member of the Design Review committee for the past year, and have found the experience fulfilling and rewarding. This has resulted in my learning a great deal about the City of Ferndale's government operations, and would like to further contribute to the community I reside in.

I feel my experience serving on the Design Review Committee, and my work background make me qualified to fulfill the duties and responsibilities of the post. I have a Bachelor of Science degree in Civil Engineering and a Master of Science degree in Environmental Engineering from U.C. Berkeley with an emphasis in water and wastewater treatment, as well as environmental chemistry. Since graduating my fields of expertise have been water/wastewater processes as well as collection and distribution systems. I also have experience performing flood analysis. I am familiar with General Plans having used them repeatedly to estimate water demands and sewer contribution for water and wastewater Master Plans.

Since relocating to the area I have attended Ferndale's City Council Meetings regularly to become acquainted with the community, and to develop a better understanding of its politics and policies. I have also been attending several water and wastewater District Board meetings throughout Humboldt County to expand my understanding of the problems and needs of small utility districts. While attending these meetings I have developed a respect for the people who volunteer their time and energies to serve on District and City Boards, and also come to realize the value they provide to their communities. Therefore, I have elected to donate additional time so I can hopefully serve on both the Design Review Committee and Planning Commission.

Thank you for your consideration.

Regards,



Paul A. Gregson

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.b |
| Agenda Item Title | Approve City Manager to Send Letter Opposing Williams Creek Mine | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

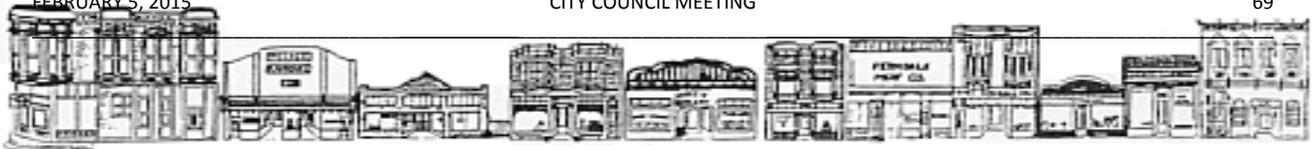
RECOMMENDATION:

Approve Mayor to sign and City Manager to send letter opposing proposed mining operation near Williams Creek.

BACKGROUND:

A Conditional Use/Surface Mining application has been turned into the County for a mining operation on parcel #101-061-03. Due to the proximity of the proposed rock quarry to Williams Creek, the City strongly opposes this permit being approved. A letter has been drafted to the County stating its position and recommending further studies be done prior to approval of this permit. This letter is attached for Council review and approval.

FISCAL IMPACT: none



January 29, 2015

In Response to: Conditional Use/Surface Mining Permit Application, Parcel #101-061-03

Michael Wheeler
Senior Planner
County of Humboldt
3015 H Street
Eureka, CA 95501-4484

To Whom It May Concern,

The referenced application has been received by the City of Ferndale for review and comment for the proposed rock quarry. The City of Ferndale views with deep concern the close proximity of the project to Williams Creek. It is not without precedence to state that a quarry has the ability to add significantly to the sediment load of the waterway. This has been evident numerous times in the last 20 years when Williams Creek carries a heavy silt load that always creates problems when it topped its banks. Also, this type of silt loading contributes to the overall problem of Salt River drainage and silt loading.

The City of Ferndale also views with concern, the proposed operation of the quarry. The City feels this way because Williams Creek is presently a fragile and dysfunctional tributary of the Salt River and any additional silt in that system is problematic. The City recommends that any permitting be tied to analysis that will ensure that there will not be any increase to the overall sediment load. It is strongly suggested that the County review the current operation to ensure compliance with County and State mining operation requirements.

In summary, the City of Ferndale opposes the proposed mining operation of Williams Creek until adequate studies have been concluded.

Respectfully,

Don Hindley
Mayor
City of Ferndale

cc: Rex Bohn, County Supervisor
County Board of Supervisors
Kevin Hamblin, Director of Planning and Building
Curtis Ihle, RCD
Mark Wheatly, CDFG
Tom Hedt, USDA-NRCS

| | | | |
|-------------------|--|--|--|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.c |
| Agenda Item Title | Discussion on Community Center | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input checked="" type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input checked="" type="checkbox"/> Roll Call Vote |

RECOMMENDATION:

Discuss contract between the City and Ferndale Senior Resource Agency regarding the Community Center

BACKGROUND:

The City has had a contract for the Community Center with the Ferndale Senior Resource Agency, which expired in October. The City manager has a verbal agreement with the FSRA until a new contract is agreed on and signed. The City Manager has been in communication with some representatives from FRSA regarding potential management/operational/maintenance alternatives in negotiating a new contract with the FSRA.

This item was brought up for discussion at the January 5, 2015 meeting. At that meeting, the Council showed interest in the possibility of passing on the rental responsibility to another entity, while maintaining ownership of the building. It may be helpful for the Council to see numbers on what the building currently costs the City versus what it brings in for revenue. That information is now in front of the Council for further discussion.

FISCAL IMPACT: Unknown.

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.d |
| Agenda Item Title | Playground Update | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION:

Receive and file update on the status of replacing the playground surface at Firemen's Park

BACKGROUND:

At the December 11, 2014 meeting, the council discussed the condition of the playground surface at Firemen's Park. Public Works has been looking into replacing the foam surface since Parsac visited in October. The foam product that was used did not last very long in relation to cost, and repair and replacement of the same material is very expensive. The estimates that Public works has received so far have been in the \$20,000-30,000 range to remove the old surface and replace it with a new one. Public Works is recommending that we hire Cal-Fire to help us remove the old material take that material to Eel River Disposal. Public Works will then fill in the entire area with chips at the appropriate depth. Parsac has supplied us with the guidelines, requirements and reporting criteria to allow us to make this material change.

FISCAL IMPACT: Approximately \$1,000

| | | | |
|-------------------|---|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.e |
| Agenda Item Title | Acceptance of Audited Financial Statements for FY 2013-2014 | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION

Approve the City of Ferndale Audited Financial Statements for FY 2013-2014.

BACKGROUND:

The City has all financial transactions audited every year. This audit reviews how the city conducts business. It also ensures that the city's transactions were done properly and in compliance with all state and federal laws and follow standard accounting procedures.

The Certified Public Accountant firm of JJCPA, Inc. did an independent audit report on the City's Financial Statements for the fiscal year ending June 30, 2014.

After the adoption of the Audited Financial Statements, the statements are sent to various agencies and lending institutions including the State of California, PARSAC, and the agencies with which the City currently has outstanding loans.

FISCAL IMPACT:

None

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.f |
| Agenda Item Title | Purchase of Easement and recordation of Grant Deed on Rose Avenue and authorize the City Manager to initiate RFP process for construction. | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION:

Approve Resolution No. 2015-05 Authorizing Acceptance and Recordation of an Easement for Public Purposes and Temporary Construction Easement Over a Portion of Real Property.

BACKGROUND:

At the December 11, 2014 meeting, the City Manager was authorized to negotiate the purchase of a piece of sidewalk on Rose Ave that had not been part of the pedestrian project due to the fact that the City does not have a public access easement. An appraisal was done and a value of \$1,300 was given on this property. The City needed to negotiate with the owner on a price. An agreement was reached between the current owner and the City for \$1,300. A contract has been drawn up and signed by the DeCarli's and now needs to be approved by council before City Manager can consummate the agreement. After council approval and recordation the City will procure a contractor to complete construction of the remaining sidewalk.

FISCAL IMPACT: Unknown

RESOLUTION NO. 2015-05**A RESOLUTION OF THE CITY OF FERNDALE AUTHORIZING THE ACCEPTANCE AND RECORDATION OF AN EASEMENT FOR PUBLIC PURPOSES AND TEMPORARY CONSTRUCTION EASEMENT OVER AND ACROSS A PORTION OF REAL PROPERTY LOCATED IN FERNDALE, CA (APN 031-151-017)**

- A. WHEREAS**, Dennis DeCarli and Sharon DeCarli (“Owner”), owns certain real property in the City of Ferndale, County of Humboldt (APN 031-151-017) (“Property”);
- B. WHEREAS**, Owner and City of Ferndale (“City”) have prepared and negotiated a “Grant Deed of Easement for Public Purposes and Temporary Construction Easement” (the “Easement Deed”), a copy of which is attached hereto as “**Exhibit A**”;
- C. WHEREAS**, Owner agrees to convey a perpetual easement over and across a portion of the Property (“Easement”) to the City, and the City agrees to accept the Easement from Owner, subject to the terms and conditions set forth in the Easement; and
- D. WHEREAS**, The environmental impacts of the Easement and any associated sidewalk construction, are deemed categorically exempt under the California Environmental Quality Act, California Public Resources Code § 21000, et seq. (“CEQA”), pursuant to Title 14, Article 19, §§ 15303 (New Construction or Conversion of Small Structures), 15304 (Minor Alterations to Land) and 15332 (In-Fill Development Projects), of the California Code of Regulations (“CEQA Categorical Exemptions”).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FERNDALE DOES HEREBY ADOPT THE RECITALS AND FINDINGS STATED ABOVE AND AUTHORIZES AND DIRECTS THE CITY MANAGER TO ACCEPT THE EASEMENT APPENDED TO THIS RESOLUTION FROM THE OWNER AND CAUSE IT TO BE RECORDED IN THE OFFICIAL RECORDS OF HUMBOLDT COUNTY, CALIFORNIA.

PASSED, APPROVED AND ADOPTED this 5th day of February, 2015 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Don Hindley, Mayor

ATTEST:

Jennifer Church, City Clerk

AGREEMENT OF PURCHASE AND SALE OF EASEMENT
(WITH TEMPORARY CONSTRUCTION EASEMENT)

This **AGREEMENT OF PURCHASE AND SALE OF EASEMENT** (this "Agreement") is made as of the ____ day of January, 2015 (the "Effective Date"), by and between **Dennis DeCarli and Sharon J. DeCarli** (referred to collectively herein as "Grantor"), and **City of Ferndale, a municipal corporation** ("Grantee").

RECITALS

A. WHEREAS, Grantor is the owner of certain land located in the City of Ferndale, State of California, generally known as 764 Rose Avenue, Ferndale, California (APN 031-151-017) and more particularly described in **Exhibit A** attached hereto and made a part hereof (the "Property").

B. WHEREAS, Grantor desires to convey and Grantee desires to acquire a Permanent Public Access Easement containing approximately one hundred and fifty (150) square feet, and a Temporary Construction Easement containing approximately twenty-seven (27) square feet on the Property as more particularly described in **Exhibit B** attached hereto and made a part hereof (the "Easements"), on the terms and conditions set forth herein.

NOW, THEREFORE, in consideration of the covenants and agreements contained herein, and incorporating the foregoing Recitals as material terms of this Agreement, the parties hereto agree as follows:

AGREEMENT

- 1. PURCHASE AND SALE.** Grantor agrees to sell and convey the Easements to Grantee, and Grantee agrees to purchase and acquire the Easements from Grantor, on the terms and conditions hereinafter set forth in this Agreement.
- 2. EASEMENT PURCHASE PRICE AND PAYMENT.** Grantor shall pay Grantee the sum of One Thousand Three Hundred Dollars (\$1,300.00) for the Easements (the "Purchase Price"). The Purchase Price shall be allocated as follows: One Thousand Dollars (\$1,000.00) for the Permanent Public Access Easement and Three Hundred Dollars (\$300.00) for the Temporary Construction Easement. Grantee shall deliver payment of the Purchase Price to Grantor upon execution and delivery by Grantor of this Agreement and the Easement Deed in the form attached hereto as **Exhibit C** (the "Easement Deed").
- 3. TITLE INSURANCE.** Grantee may obtain a CLTA extended coverage owner's policy of title insurance insuring that clear title to the Easements is vested in City upon recording of the Easement Deed.
- 4. FEES.** Grantee shall pay all recording, title insurance, appraisal, and engineering fees incurred in this transaction.
- 5. POSSESSION AND USE OF THE EASEMENTS.** Grantee shall have the right of possession and use of the Easements including the right to remove and dispose of improvements and construct a sidewalk for public use by pedestrians (the "Project") commencing on the date that the Easement Deed is recorded; provided that Grantee makes no representation that the Project shall be constructed, and no liability or obligation whatsoever shall be incurred by Grantee by reason of any failure to construct the Project for any reason.

6. **EMINENT DOMAIN.** It is mutually understood that the acquisition of the Easements by the City are for a public purpose, and therefore, the Easements are otherwise subject to taking by the power of eminent domain. The acquisition by and through this Agreement is in lieu of Grantee's exercise of the power of eminent domain.

7. **JUST COMPENSATION.** Grantor agrees that performance of this Agreement by Grantee, including the payment recited in Paragraph 2, above, shall constitute full and fair compensation and consideration for any and all claims that Grantor may have against Grantee by reason of the acquisition, improvement, possession or occupancy of the Easements, and Grantor hereby waives any and all such claims, including claim for severance or taking compensation or damages on account of the acquisition of the Easements or the location, establishment, construction or operation of the above-named Project within the Easements. The foregoing waiver shall include any and all rights or claims that Grantor may have under Article 1, section 19 of the California Constitution, the Eminent Domain Law, or any other law or regulation.

8. **GRANTOR'S REPRESENTATIONS AND WARRANTIES.** Grantor makes the representations and warranties in this Paragraph 8, each and all of which shall survive any and all inquiries and investigations made by Grantee and shall survive recordation of the Easements.

8.1 Grantor represents and warrants that it owns full legal title to the Property, and has full power and authority to convey all property rights described herein to Grantee.

8.2 To the best of Grantor's knowledge, neither the entering into this Agreement nor the performance of any of Grantor's obligations under this Agreement will violate the terms of any contract, agreement or instrument to which Grantor is a party.

8.3 Grantor has not been served (by means of formal, legal service of process as required by law) or formally notified in writing by any governmental or quasi-governmental authority (i) that the Property or any adjoining property, contains or may contain any "Hazardous Materials" in violation of any "Environmental Regulations" (as those terms are defined in this Paragraph 8.3(a), below); or (ii) that the Grantor has stored, used or maintained Hazardous Materials or suffered, permitted, allowed or acquiesced in any storage, use or maintenance of Hazardous Materials on, in or under the Property in violation of any Environmental Regulations. As used in this Agreement, the terms "Environmental Regulations" and "Hazardous Materials" shall have the following meanings:

(a) "Environmental Regulations" shall mean all applicable statutes, regulations, rules, ordinances, codes, licenses, permits, orders, approvals, plans, authorizations, and similar items, of all governmental agencies, departments, commissions, boards, bureaus or instrumentalities of the United States, states and political subdivisions thereof and all applicable judicial and administrative and regulatory decrees, judgments and orders relating to the protection of human health or the environment, including, without limitation: (i) all requirements, including but not limited to those pertaining to reporting, licensing, permitting, investigation and remediation of emissions, discharges, releases or threatened releases of Hazardous Materials, whether solid, liquid or gaseous in nature, into the air, surface water, groundwater or land, or relating to the manufacture, processing, distribution, use, treatment, storage, disposal, transport or handling of Hazardous Materials, whether solid, liquid or gaseous in nature; and (ii) all requirements pertaining to the protection of the health and safety of employees or the public.

(b) “Hazardous Materials” shall mean (i) any flammables, explosive or radioactive materials, hazardous wastes, toxic substances or related materials including, without limitation, substances defined as “hazardous substances,” “hazardous materials”, “toxic substances” or “solid waste” in the Comprehensive Environmental Response, Compensation and Liability Act of 1980, as amended, 42 U.S.C. Sec. 9601, et seq.; the Hazardous Materials Transportation Act, 49 U.S.C. Section 1801, et seq.; the Toxic Substances Control Act, 15 U.S.C., Section 2601 et seq.; the Resource Conservation and Recovery Act of 1976, 42 U.S.C. Section 6901 et seq.; and in the regulations adopted and publications promulgated pursuant to said laws; (ii) those substances listed in the United States Department of Transportation Table (49 C.F.R. 172.101 and amendments thereto) or by the Environmental Protection Agency (or any successor agency) as hazardous substances (40 C.F.R. Part 302 and amendments thereto); (iii) those substances defined as “hazardous wastes,” “hazardous substances” or “toxic substances” in any similar federal, state or local laws or in the regulations adopted and publications promulgated pursuant to any of the foregoing laws or which otherwise are regulated by any governmental authority, agency, department, commission, board or instrumentality of the United States of America, the State of California or any political subdivision thereof, (iv) any pollutant or contaminant or hazardous, dangerous or toxic chemicals, materials, or substances within the meaning of any other applicable federal, state, or local law, regulation, ordinance, or requirement (including consent decrees and administrative orders) relating to or imposing liability or standards of conduct concerning any hazardous, toxic or dangerous waste, substance or material, all as amended; (v) petroleum or any by-products thereof; (vi) any radioactive material, including any source, special nuclear or by-product material as defined at 42 U.S.C. Sections 2011 et seq., as amended, and in the regulations adopted and publications promulgated pursuant to said law; (vii) asbestos in any form or condition; and (viii) polychlorinated biphenyls.

Each of the above warranties and representations is material and is relied upon by City. Each of the above representations shall be deemed to have been made as of the date that the Easement Deed is recorded, and shall survive the recording of the Easement Deed. If, before the recording of the Easement Deed, Grantor discovers any information or facts that would materially change any of these warranties and representations, Grantor shall immediately give notice to Grantee of such facts and information. If any of the foregoing warranties and representations cease to be true before the recording of the Easement Deed, Grantor shall be obligated either to remedy the problem before the recording of the Easement Deed or deduct from the payments required by Paragraph 2, above, as a credit to Grantee, the amount reasonably required to remedy the problem.

9. REPRESENTATIONS AND WARRANTIES BY GRANTEE. Grantee makes the following representations and warranties in this Paragraph 9, each and all of which shall survive any and all inquiries and investigations made by Grantor and shall survive recordation of the Easement.

9.1 Each and all of the information delivered by Grantee to Grantor is true and correct.

9.2 Grantee is a municipal corporation duly organized, validly existing and in good standing under the laws of the State of California, and has the power and authority to enter into this Agreement and to consummate the transactions contemplated hereby. The Grantee and the specific, individual parties signing this Agreement on behalf of Grantee represent and warrant that the parties signing this Agreement on behalf of the Grantee have the full legal power, authority and right to execute and deliver this Agreement.

9.3 Grantee has made or will make its own investigation concerning the condition of the Property, the condition of title or any other matter pertaining to the Property, and, other than the specific representations and warranties made by Grantor pursuant to Paragraph 8 of this Agreement, above, Grantee is not relying on any representations, warranties or inducements of Grantor with respect to the condition of the Property.

10. INDEMNIFICATION.

10.1 Subject to any other provisions of this Agreement to the contrary, each party ("Indemnitor") agrees to indemnify and hold the other party ("Indemnitee") harmless from and against any claim, loss, damage or expense, including any reasonable attorneys fees (including attorneys fees on appeal), asserted against or suffered by the Indemnitee resulting from: (a) Any breach by the Indemnitor of this Agreement; (b) Any liability of the Indemnitor with respect to the Property, as further provided in Paragraphs 10.1 through 10.3, below; or (c) The inaccuracy or breach of any of the representations, warranties or covenants made by the Indemnitor.

10.2 Indemnitee shall submit any claim for indemnification under this Agreement to the Indemnitor in writing within a reasonable time after Indemnitee determines that an event has occurred which has given rise to a right of indemnification under this Paragraph 10 and shall give Indemnitor a reasonable opportunity to investigate and cure any default of Indemnitor under this Agreement and eliminate or remove any claim by a third party. Notwithstanding the foregoing, if the nature of Indemnitor's default or the third party claim is such that it would be impractical or unreasonable to give Indemnitor an opportunity to investigate and cure such default and remove such claim, Indemnitee need not give Indemnitor such opportunity.

10.3 If such claim for indemnification relates to a claim or demand presented in writing by a third party against Indemnitee, Indemnitor shall have the right to employ counsel reasonably acceptable to Indemnitee to defend any such claim or demand, and Indemnitee shall make available to Indemnitor, or its representatives, all records and other materials in its possession or under its control reasonably required by Indemnitor for its use in contesting such liability. If Indemnitor does not elect to defend any such claim or demand, Indemnitee may do so at its option, but shall not have any obligation to do so.

Initials: _____
GRANTOR

GRANTEE

11. NOTICES. All notices to be given pursuant to this Agreement shall be either (i) personally delivered; (ii) sent via certified or registered mail, postage prepaid; (iii) overnight courier (such as Federal Express, DHL, etc.); (iv) by electronic scan and transfer by e-mail; or (v) by telecopy transmittal. If sent via certified or registered mail, receipt shall be deemed effective forty-eight (48) hours after being deposited in the United States mail. If sent via telecopy transmission, a confirming copy shall be sent to the sender, and receipt of the telecopy transmittal shall be deemed effective at the time the telecopy is transmitted from the location where the transmission originates. If sent via overnight courier, receipt shall be deemed effective twenty-four (24) hours after the sending thereof. If sent via electronic scan and transfer by e-mail, receipt shall be deemed effective at the time the e-mail correspondence is transmitted from the location where the transmission originates; if the electronic scan and transfer by e-mail occurs on a Saturday, Sunday or Holiday (recognized by the California State Legislature), the transmission will not be deemed delivered until the next following business day. All notices to be given pursuant to this Agreement shall be given to the parties at the following respective address.

To Grantor: _____

With copy to: _____

To Grantee: Jay Parrish, City Manager
City of Ferndale
834 Main Street
P.O. Box 1095
Ferndale, CA 95536
Email: citymanager@ci.ferndale.ca.us

With copy to: Russell S. Gans
Mitchell, Brisso, Delaney & Vrieze, LLP
814 Seventh St.
Eureka, CA 95501
Email: rgans@mitchelllawfirm.com

12. ENTIRE AGREEMENT. This Agreement, and the Exhibits attached hereto, represent the entire Agreement between the parties in connection with the transactions contemplated hereby and the subject matter hereof and this Agreement supersedes and replaces any and all prior and contemporaneous agreements, understandings and communications between the parties, whether oral or written, with regard to the subject matter hereof. There are no oral or written agreements, representations or inducements of any kind existing between the parties relating to this transaction which are not expressly set forth herein. This Agreement may not be modified except by a written agreement signed by both Grantor and Grantee. Without limiting the foregoing, Grantor and Grantee expressly acknowledge and agree that they have not relied on any written or oral statements made by the other party's real estate broker in entering into this Agreement.

13. BINDING EFFECT AND ASSIGNMENT. This Agreement shall be binding upon and inure to the benefit of the parties hereto, their respective heirs, legal representatives, administrators, successors in interest and assigns; provided that this Agreement may only be assigned with the written consent of both parties, and any attempt to assign this Agreement without such consent shall be void.

14. WAIVER. No waiver by any party at any time of any breach of any provision of this Agreement shall be deemed a waiver or a breach of any other provision herein or a consent to any subsequent breach of the same or another provision. If any action by any party shall require the consent or approval of another party, such consent or approval of such action on any one occasion shall not be deemed a consent to or approval of such action on any subsequent occasion or a consent to or approval of any other action.

Grantor's Initials: _____; Grantee's Initials: _____

15. **CAPTIONS AND HEADINGS.** The captions and paragraphs numbers appearing in this Agreement are inserted only as a matter of convenience and do not define, limit, construe, or describe the scope or intent of this Agreement.

16. **COUNTERPARTS.** This Agreement may be executed in counterparts, each of which shall be considered an original and all of which taken together shall constitute one and the same instrument.

17. **GOVERNING LAW.** This Agreement has been prepared, negotiated and executed in, and shall be construed in accordance with, the laws of the State of California. Any action or proceeding relating to or arising out of this Agreement shall be filed in the Superior Court of the State of California for the County of Humboldt.

18. **ATTORNEYS FEES.** If either party named herein brings an action or proceeding to enforce the terms hereof or declare rights hereunder, the prevailing party in any such action (or proceeding), on trial or appeal, shall be entitled to its reasonable attorneys' fees to be paid by the losing party as fixed by the Court.

19. **TIME OF ESSENCE.** Time is of the essence with respect to all matters contained in this Agreement.

20. **DATE OF AGREEMENT.** All references in this Agreement to the "Effective Date", "the date of this Agreement" or "the date hereof" shall be deemed to refer to the date set forth in the first paragraph of this Agreement.

21. **INVALIDITY OF ANY PROVISION.** If any provision (or any portion of any provision) of this Agreement is held to be illegal, invalid, or unenforceable by a court of competent jurisdiction under present or future laws effective during the term of this Agreement, the legality, validity, and enforceability of the remaining provisions (or the balance of such provision) shall not be affected thereby.

22. **RECORDATION.** Grantee, at its option, may cause to be recorded a memorandum of this Agreement.

23. **DRAFTING OF AGREEMENT.** Grantor and Grantee acknowledge that this Agreement has been negotiated at arm's length, that each party has been represented by independent counsel or had the opportunity to review the Agreement with counsel, and that this Agreement has been drafted by both parties and no one party shall be construed as the draftsman.

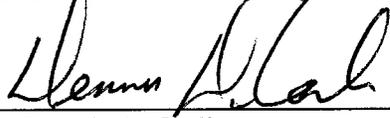
24. **INCORPORATION OF EXHIBITS.** Each and all of the exhibits attached to this Agreement are incorporated herein as if set forth in full in this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date set forth in the first paragraph of this Agreement.

SIGNATURES

GRANTOR:

Dennis DeCarli and Sharon J. DeCarli

By: 
Dennis DeCarli

By: Sharon DeCarli
Sharon DeCarli

GRANTEE:

City of Ferndale a Municipal corporation

By: _____

Its: _____

EXHIBIT "A"**(DeCarli Real Property Legal Description)**

All that real property situated in the City of Ferndale, County of Humboldt, State of California, described as follows:

BEGINNING at a point on the Southerly line of Rose Avenue at the Northwest corner of Lot 4 in Block 4 of Shaw's Division of the Town of Ferndale, according to the map thereof on file in the office of the County Recorder of Humboldt County, California, in Book 5 of Maps at page 77;

thence Southwesterly along the West line of said Lot 4 to the Southeast corner of Lot 2 of said Block 4;

thence Southeasterly at right angles and parallel with the south line of Rose Avenue to the Easterly line of the parcel of land conveyed to L. P. Branstetter by Deed recorded June 30, 1899, in Book 66 of Deeds, page 532 and thereafter conveyed by Branstetter to Robert H. Smith by Deed recorded January 11, 1907, in Book 97 of Deeds, page 615;

thence along said Easterly line of said last mentioned parcel Southwesterly to the Southeast corner of said Branstetter parcel;

thence continuing by the same course as said Easterly line and along the Easterly line of the parcel conveyed to R. H. Smith by Deed recorded October 6, 1927 in Book 181 of Deeds at page 375, Southwesterly until it intersects with the South line of the parcel of land conveyed to A.W. Blackburn by deed recorded October 13, 1926 in Book 179 of Deeds, page 308;

thence Southeasterly along the South Line of said last-mentioned parcel to the 1/8th section line running North and South through the center of the Northeast Quarter of Section 11, Township 2 North, Range 2 West, Humboldt Meridian;

thence North along said section line 323 feet to a 1/8 section corner at Rose Avenue in said Shaw's Division aforesaid;

thence Northwesterly along the South line of said Rose Avenue to the place of beginning.

EXHIBIT "B"
LEGAL DESCRIPTION

That real property situate in the City of Ferndale, County of Humboldt, State of California, described as follows:

That parcel of land in the Northeast Quarter of Section 11, Township 2 North, Range 2 West, Humboldt Meridian, described as follows:

Commencing on the southwesterly right of way line of Rose Avenue, as said avenue was created and is shown on Book 5 of Maps, Page 77, Humboldt County Records, where said right of way line intersects the easterly right of way line of Church Street (now Berding Street), created by said Map;

Thence South 62 degrees, 26 minutes, 49 seconds East, along said southwesterly right of way line of Rose Avenue, 341.51 feet, more or less, to the line between Sections 2 & 11 of said Township, being an angle point in said southwesterly right of way line, as shown on said Map, this being the POINT OF BEGINNING of this description;

Thence continuing South 62 degrees, 26 minutes, 49 seconds East, along the southeasterly extension of said southwesterly right of way line of Rose Avenue, 26.87 feet, more or less to the west boundary of the right of way of Rose Avenue conveyed to the City of Ferndale by document recorded in Book 58 of Deeds, Page 145, Humboldt County Records;

Thence North 0 degrees, 40 minutes, 37 seconds West, along said west boundary of the right of way of Rose Avenue, 12.70 feet, more or less, to the southwest corner of the southeast quarter of the southeast quarter of Section 2, Township 2 North, Range 2 West, Humboldt Meridian, as described by Book 58 of Deeds, Page 145 and shown on said Book 5 of Maps, Page 77;

Thence South 89 degrees, 20 minutes, 30 seconds West, along said line between Sections 2 & 11, a distance of 23.67 feet, more or less to the Point of Beginning.

Containing 150 square feet, more or less.

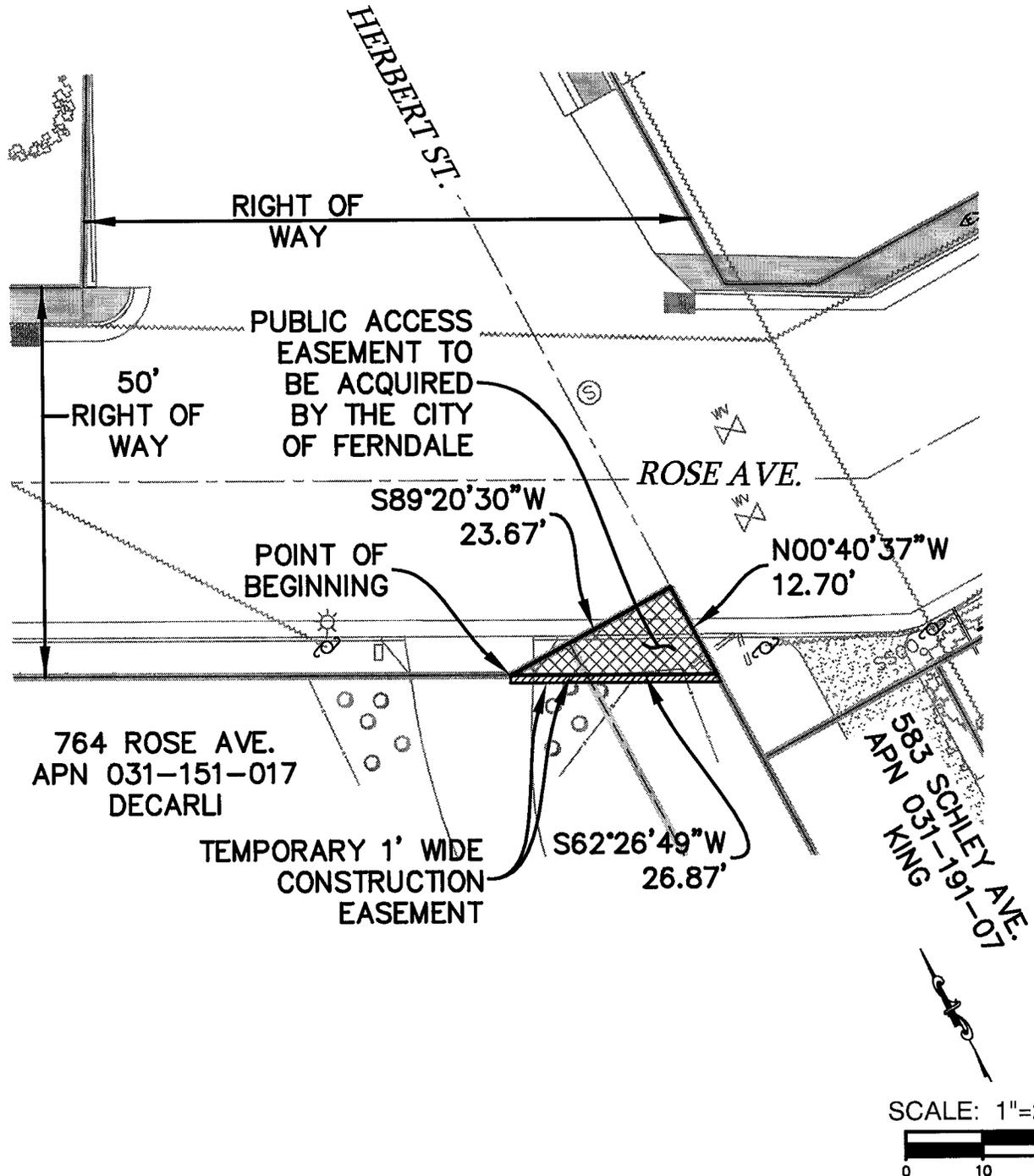
TOGETHER WITH a temporary construction easement, being 1 foot in width, the northeasterly line of which being the entire southwesterly line of the above-described easement. The southeasterly terminus of this temporary construction easement to be to intersect the west boundary of the right of way of Rose Avenue described by Book 58 of Deeds, Page 145, Humboldt County Records.

Containing 27 square feet, more or less.

END OF DESCRIPTION



Dylan L. Kolstad
LS 8152
Prepared January 14, 2015



City of Ferndale

Office of the City Engineer
 834 Main Street * P.O. Box 1095 * Ferndale CA 95536
 Phone: 707-444-3800 Fax: 707-444-3900
 Webpage: <http://ci.ferndale.ca.us>

PLAT FOR RIGHT OF WAY ACQUISITION

CITY OF FERNDALE, CALIFORNIA

EXHIBIT "B"

PROJ. MGR.: POW
 DRAWN BY: OFG
 DATE: 9/17/14
 SCALE: AS SHOWN

SHEET
1 OF **1**
 FEPED2

EXHIBIT "C"

(Form of Easement Deed)

RECORDING REQUESTED BY:

Mitchell, Brisso, Delaney & Vrieze, LLP

**When Recorded Mail Document
and Tax Statement To:**

City of Ferndale
Attn: Jay Parrish
P.O. Box 1095
Ferndale, CA 95536

APN: Prtn. of 031-151-017

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**GRANT DEED OF EASEMENT FOR PUBLIC PURPOSES AND TEMPORARY
CONSTRUCTION EASEMENT**

The undersigned grantor(s) declare(s)

Documentary transfer tax is \$ -0- (R & T § 11922)

- computed on full value of property conveyed, or
- computed on full value less value of liens or encumbrances remaining at time of sale
- City of Ferndale
- Exempt from transfer tax; Reason: Transfer to a Government Agency

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

DENNIS DeCARLI and SHARON J. DeCARLI, husband and wife,

hereby grant(s) to: **CITY OF FERNDALE, a municipal corporation,**

an easement for the purposes of construction, use, repair, rehabilitation and maintenance of a sidewalk on the property, together with associated uses over, across, and under all that real property situated in the City of Ferndale, County of Humboldt, State of California described as follows:

**SEE LEGAL DESCRIPTION ATTACHED AS EXHIBIT 'A'
AND DIAGRAMED IN THE CORRESPONDING PLAT MAP ATTACHED AS EXHIBIT 'B'**

The Grantors, for themselves, and their successors and assigns, hereby waive any claim for any and all severance damages to their remaining property contiguous to the right of way hereby conveyed by reason of the location, construction, or maintenance of said improvements.

DATED:

Dennis DeCarli

DATED:

Sharon J. DeCarli

EXHIBIT "A"
LEGAL DESCRIPTION

That real property situate in the City of Ferndale, County of Humboldt, State of California, described as follows:

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Thence South 89 degrees, 20 minutes, 30 seconds West, along said line between Sections 2 & 11, a distance of 23.67 feet, more or less to the Point of Beginning.

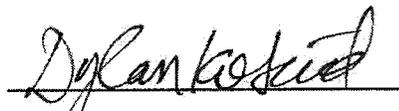
Containing 150 square feet, more or less.

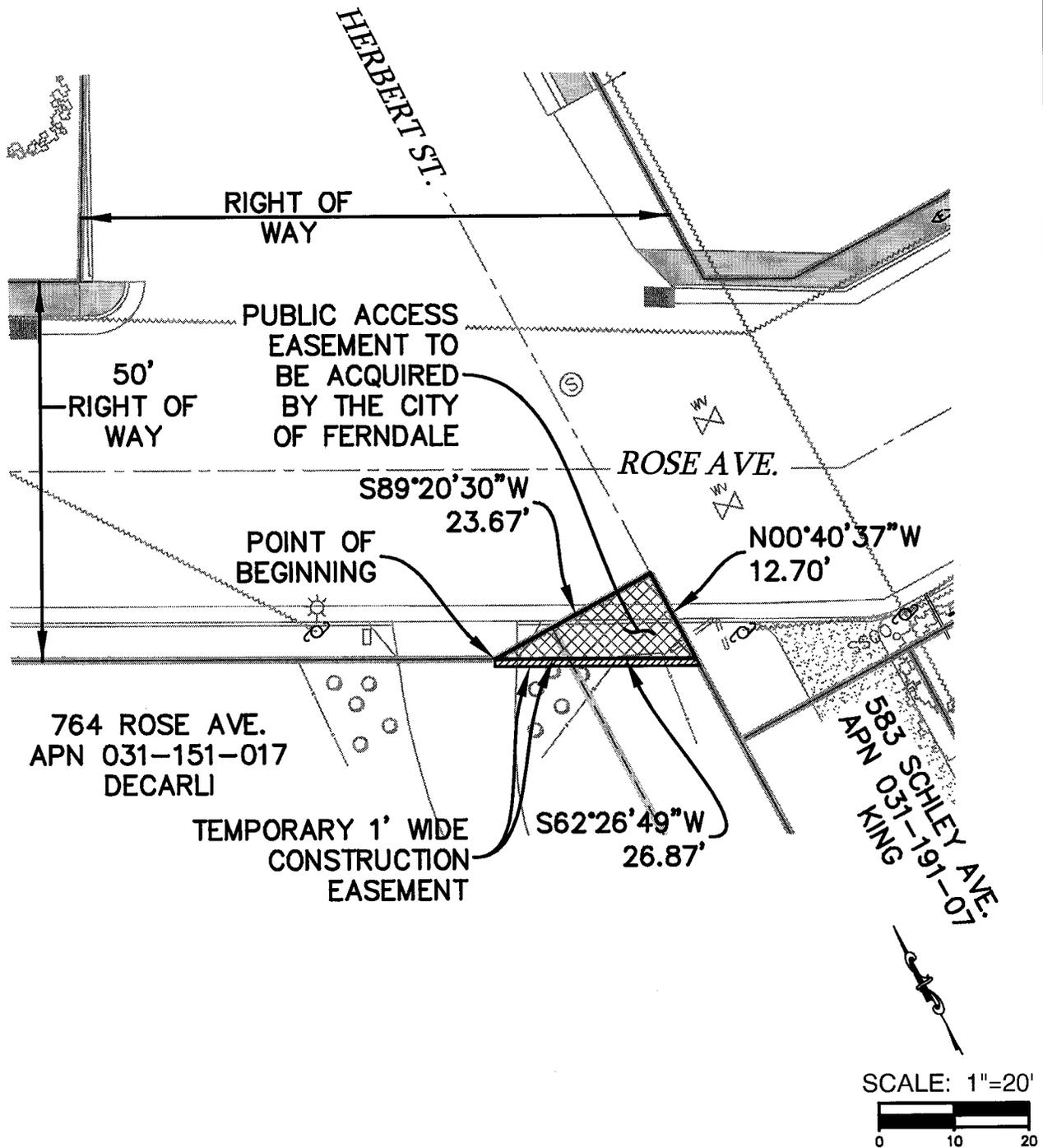
TOGETHER WITH a temporary construction easement, being 1 foot in width, the northeasterly line of which being the entire southwesterly line of the above-described easement. The southeasterly terminus of this temporary construction easement to be to intersect the west boundary of the right of way of Rose Avenue described by Book 58 of Deeds, Page 145, Humboldt County Records.

Containing 27 square feet, more or less.

END OF DESCRIPTION




Dylan L. Kolstad
LS 8152
Prepared January 14, 2015



City of Ferndale

Office of the City Engineer
 834 Main Street * P.O. Box 1095 * Ferndale CA 95536
 Phone: 707-444-3800 Fax: 707-444-3900
 Webpage: <http://ci.ferndale.ca.us>

PLAT FOR RIGHT OF WAY ACQUISITION

CITY OF FERNDALE, CALIFORNIA

EXHIBIT "B"

PROJ. MGR.: PQW
 DRAWN BY: OFG
 DATE: 9/17/14
 SCALE: AS SHOWN

SHEET
1 OF **1**
 FEPED2

RECORDING REQUESTED BY:

Mitchell, Brisso, Delaney & Vrieze, LLP

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- computed on full value of property conveyed, or
 computed on full value less value of liens or encumbrances remaining at time of sale
 City of Ferndale
 Exempt from transfer tax; Reason: Transfer to a Government Agency

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

DENNIS DeCARLI and SHARON J. DeCARLI, husband and wife,hereby grant(s) to: **CITY OF FERNDALÉ, a municipal corporation,**

an easement for the purposes of construction, use, repair, rehabilitation and maintenance of a sidewalk on the property, together with associated uses over, across, and under all that real property situated in the City of Ferndale, County of Humboldt, State of California described as follows:

**SEE LEGAL DESCRIPTION ATTACHED AS EXHIBIT 'A'
AND DIAGRAMED IN THE CORRESPONDING PLAT MAP ATTACHED AS EXHIBIT 'B'**

The Grantors, for themselves, and their successors and assigns, hereby waive any claim for any and all severance damages to their remaining property contiguous to the right of way hereby conveyed by reason of the location, construction, or maintenance of said improvements.

DATED:

1/27/15



 Dennis DeCarli

DATED:

1/27/15



 Sharon J. DeCarli

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF HUMBOLDT)

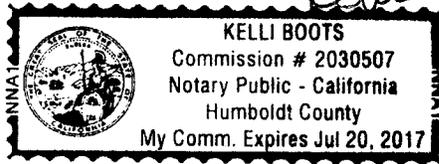
On Jan 27, 2015, before me, Kelli Boots, Notary Public, personally appeared Dennis DeCarli, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Kelli Boots

Place Notary Seal Above



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

ACKNOWLEDGMENT

STATE OF CALIFORNIA)
) ss.
COUNTY OF HUMBOLDT)

On Jan 27, 2015, before me, Kelli Boots, Notary Public, personally appeared Sharon J. DeCarli, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(ies), and that by his/~~her/their~~ signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Kelli Boots

Place Notary Seal Above

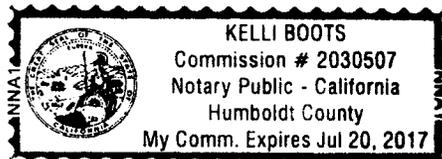


EXHIBIT "A"
LEGAL DESCRIPTION

That real property situate in the City of Ferndale, County of Humboldt, State of California, described as follows:

That parcel of land in the Northeast Quarter of Section 11, Township 2 North, Range 2 West, Humboldt Meridian, described as follows:

Commencing on the southwesterly right of way line of Rose Avenue, as said avenue was created and is shown on Book 5 of Maps, Page 77, Humboldt County Records, where said right of way line intersects the easterly right of way line of Church Street (now Berding Street), created by said Map;

Thence South 62 degrees, 26 minutes, 49 seconds East, along said southwesterly right of way line of Rose Avenue, 341.51 feet, more or less, to the line between Sections 2 & 11 of said Township, being an angle point in said southwesterly right of way line, as shown on said Map, this being the POINT OF BEGINNING of this description;

Thence continuing South 62 degrees, 26 minutes, 49 seconds East, along the southeasterly extension of said southwesterly right of way line of Rose Avenue, 26.87 feet, more or less to the west boundary of the right of way of Rose Avenue conveyed to the City of Ferndale by document recorded in Book 58 of Deeds, Page 145, Humboldt County Records;

Thence North 0 degrees, 40 minutes, 37 seconds West, along said west boundary of the right of way of Rose Avenue, 12.70 feet, more or less, to the southwest corner of the southeast quarter of the southeast quarter of Section 2, Township 2 North, Range 2 West, Humboldt Meridian, as described by Book 58 of Deeds, Page 145 and shown on said Book 5 of Maps, Page 77;

Thence South 89 degrees, 20 minutes, 30 seconds West, along said line between Sections 2 & 11, a distance of 23.67 feet, more or less to the Point of Beginning.

Containing 150 square feet, more or less.

TOGETHER WITH a temporary construction easement, being 1 foot in width, the northeasterly line of which being the entire southwesterly line of the above-described easement. The southeasterly terminus of this temporary construction easement to be to intersect the west boundary of the right of way of Rose Avenue described by Book 58 of Deeds, Page 145, Humboldt County Records.

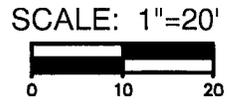
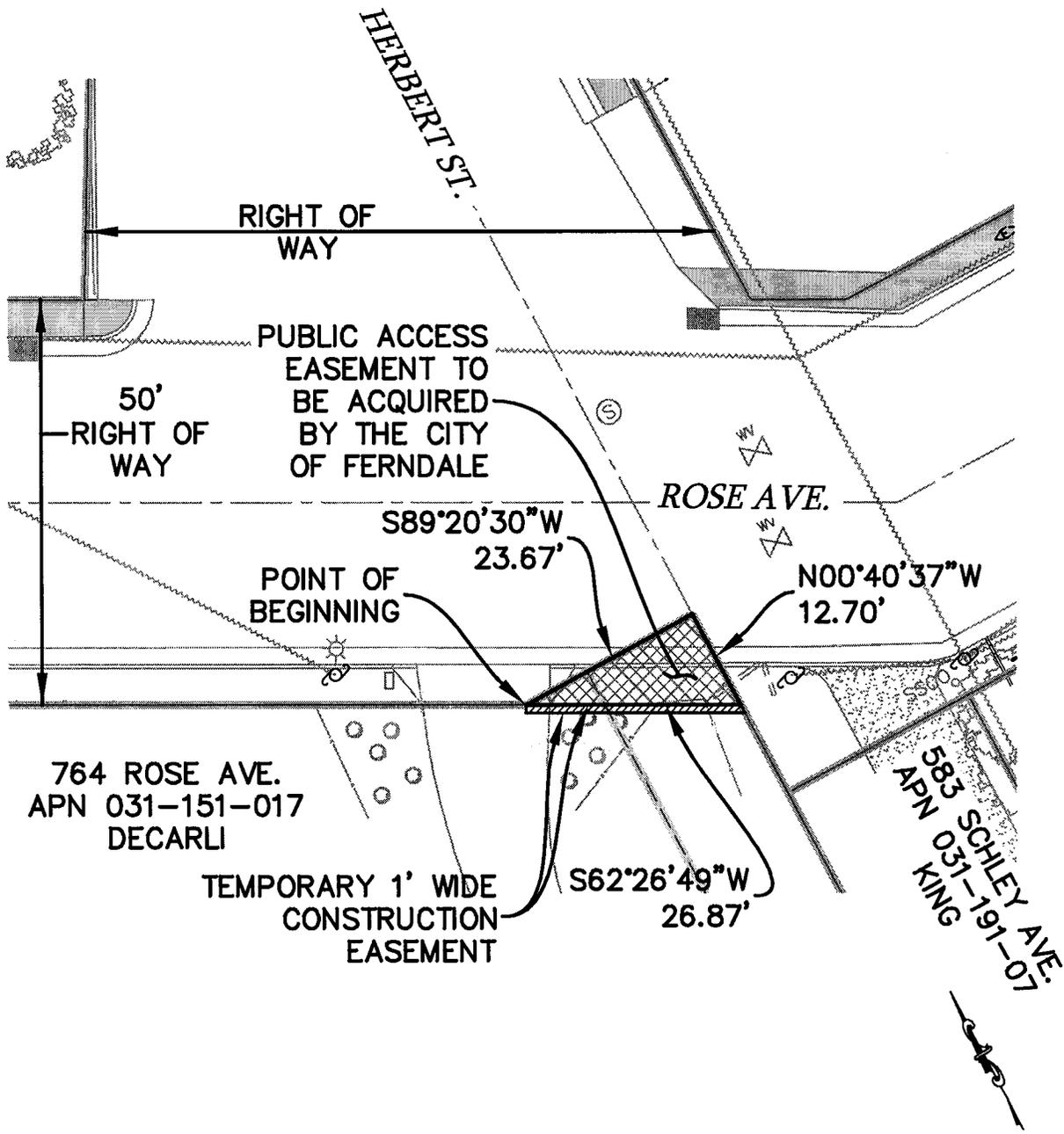
Containing 27 square feet, more or less.

END OF DESCRIPTION



A handwritten signature in black ink, appearing to read "Dylan Kolstad", written over a horizontal line.

Dylan L. Kolstad
LS 8152
Prepared January 14, 2015



City of Ferndale

Office of the City Engineer

834 Main Street * P.O. Box 1095 * Ferndale CA 95536
 Phone: 707-444-3800 Fax: 707-444-3900
 Webpage: <http://ci.ferndale.ca.us>

PLAT FOR RIGHT OF WAY ACQUISITION

CITY OF FERNDALE, CALIFORNIA

EXHIBIT "B"

PROJ. MGR.: POW
 DRAWN BY: OFG
 DATE: 9/17/14
 SCALE: AS SHOWN

SHEET
1 OF **1**
 FEPED2

| | | | |
|--------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.g |
| Agenda Item Title: | Resolution No. 2015-01 Establishing City Council Meeting Schedule from March 2015 through January 2016 | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Type of Action: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION

Approve Resolution No. 2015-01 Establishing City Council Meeting Schedule from March 2015 through January 2016.

BACKGROUND:

The City must, by resolution, confirm its meeting schedule each year. Up for discussion is whether to continue the meetings on the first Thursday of the month or move the meetings to the third Thursday of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale.

FISCAL IMPACT:

None

RESOLUTION NO. 2015-01**A RESOLUTION OF THE FERNDALE CITY COUNCIL ESTABLISHING THE MEETING SCHEDULE FOR THE FERNDALE CITY COUNCIL FOR FEBRUARY 2015 THROUGH JANUARY 2016**

WHEREAS, Ordinance 06-03 establishes that the meeting schedule of the City Council shall be set by resolution; and

WHEREAS, the City Council of the City of Ferndale desires to hold the meetings on the TBD of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale; and

WHEREAS, If the TBD falls on a legal holiday, the meeting shall be held on the next business day, TBD, per Government Code 36808/GC 54954 at the same hour; and

WHEREAS, the City Council of the City of Ferndale desires to adopt a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Ferndale City Council, that the City Council shall meet on the following dates in 2015 and 2016:

Thursday, February 5, 2015
Thursday, March TBD, 2015
Thursday, April TBD, 2015
Thursday, May TBD, 2015
Thursday, June TBD, 2015
Thursday, July TBD, 2015

Thursday, August TBD, 2015
Thursday, September TBD, 2015
Thursday, October TBD, 2015
Thursday, November TBD, 2015
Thursday, December TBD, 2015
Thursday, January TBD, 2016

PASSED AND ADOPTED by the City Council of the City of Ferndale on February 5, 2015 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Don Hindley, Mayor

Attest:

Jennifer Church, City Clerk

| | | | |
|-------------------|---|--------------------|----------------|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.h |
| Agenda Item Title | Planning Commission Request for City Council to consider contacting Caltrans about: Traffic Controls and Calming Options for HWY 211 Northeast City Entry | | |
| Presented By: | City Clerk or Contract City Planner | | |
| Type of Item: | X | Action | X |
| | | | Discussion |
| | | | X |
| | | | Information |
| Action Required: | | No Action | X |
| | | | Voice Vote |
| | | | |
| | | | Roll Call Vote |

RECOMMENDATION: Consider Planning Commission request to contact Caltrans about: Traffic Controls and Calming Options for HWY 211 Northeast City Entry. Consider adding Northeast City entry traffic control/calming project to 2015 City Goals, and directing staff to prepare a two phase traffic control/calming project proposal for the City Council to review, for submittal to Caltrans.

BACKGROUND: At the October 15, 2014 and January 21, 2015 Planning Commission meetings there was a discussion about traffic calming and control programs potentially available to minimize effects of vehicular traffic in the City, especially at the Northeast entry. The Planning Commission recognized that vehicular traffic along HWY 211 is the main source of noise in Ferndale. At the Northeast City limit, there is a transitional road segment where the speed limit is 35 miles per hour. Vehicles entering the City westbound are decelerating from 55 mph to 35 mph at the City limits prior to entering the City 25 mph zone. Vehicles leaving the City are accelerating, from 25 to 35 mph to 55 mph as they travel towards Fernbridge. This acceleration and deceleration zone of State Route 211 at the Northeast City entry creates impacts such as noise, vibration, and emissions to the adjacent Ferndale residences. There is minimal indication on State Route 211, other than City limit signage, and the speed limit change, that lets travelers know they have reached the Ferndale City limits.

The Planning Commission recommended that the City Council consider submitting a two phase traffic control/ calming program proposal to Caltrans for funding and implementation. The first phase would be placing four additional 25 MPH traffic control signs at the NE boundary of the City. The second phase would be an entryway design program, using MainStreet principals, to add traffic calming, landscape, signage and lighting features that better define the City boundary and entryway at HWY 211.

DISCUSSION: Many communities are using a variety of design features and physical improvements to mark their entryways. As discussed at the October and January Planning Commission meetings, Caltrans has developed traffic calming programs for community entrances that have proved to be more effective than signage alone. There are several examples where this has been done, including Hwy 255/Samoa Boulevard in Arcata, and Hwy 299 in Willow Creek. In both these cases Caltrans funded roadway improvements that effectively reduce traffic speeds, add bicycle and pedestrian facilities and provide community identity.

These examples draw upon the Caltrans Main Streets Design Program and Context Sensitive Solutions Report, which include entry enhancements such as cross walks, street lighting, bicycle lanes, vehicle lane configurations, medians, and landscaping that have traffic calming effects to reduce speed and noise at entryways. There is potential to incorporate some of these features along State Route 211.

Caltrans may have funds available for design improvements through local assistance programs such as Highway Safety Improvement Program (HSIP), High Risk Rural Roads Program (HR3), or Active Transportation Program (ATP). At Council direction staff would research available funds and develop a proposal for Council consideration, to submit to Caltrans, for improvements as recommended by the Planning Commission. This could be done in approximately 30 days for an estimated cost of \$1,200.

| | | | |
|-------------------|--|--|---|
| Meeting Date: | February 5, 2015 | Agenda Item Number | 10.i |
| Agenda Item Title | Appoint Real Property Negotiators for Nielson Barn Lease | | |
| Presented By: | City Manager | | |
| Type of Item: | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion | <input type="checkbox"/> Information |
| Action Required: | <input type="checkbox"/> No Action | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

RECOMMENDATION:

Appoint City Manager and City Attorney as City Negotiators for the Old Nielson barn located at 345 Main Street

BACKGROUND

Members of the community were invited to come forward with potential proposals for use of the old Nielson property. At the City Council meeting of March 6, 2014, Council Member Brown reported that no proposals for use of the property had come forward.

Phil Ostler then came forward with a plan to renovate the shed and to incorporate rooms for storage. The rental money would be used to reimburse the renovation costs and then monies would go to the city for a maintenance fund. The building would be saved at little to no costs from the City and then income would mostly go toward up-keep. Phil has raised the \$50,000 in estimated renovation costs.

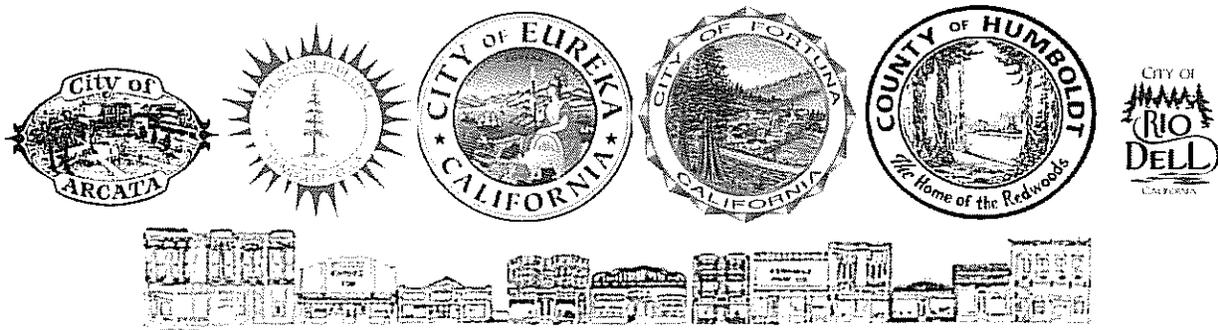
City Negotiators are now needed for negotiations with Phillip Ostler and his Attorney, Jim Aste, regarding price, lease terms and tenant improvements.

FINANCIAL IMPACT:

None.

Section 11***ADJOURN TO CLOSED SESSION*****Section 12*****REPORT OUT OF CLOSED SESSION*****Section 13*****CORRESPONDENCE***

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.



VIA EMAIL – Michael.Zarrilli@suddenlink.com

January 9, 2015

Mr. Michael Zarrilli
Suddenlink
520 Maryville Centre Drive, Suite 300
Saint Louis, Missouri 63141

Dear Mike:

This letter is provided by the Cities of Arcata, Blue Lake, Eureka, Fortuna, Ferndale, and Rio Dell, and the County of Humboldt ("Cities and County") in response to your letter of December 15, 2014.

In that letter you indicated that you would like the Cities and County to provide financial statements for 2006 through 2014 showing how the PEG funds were spent under the local franchise agreements. However, what is under consideration and discussion are the PEG fee obligations of Suddenlink pursuant to the City and County Codes going forward under its DIVCA franchise. We fail to see how an accounting of past expenditures is relevant at all to this discussion and we are concerned that it will only delay resolution of the issue at hand. We can assure you that the Cities and County have complied with the terms of the local franchises in the uses of the PEG funding provided by Suddenlink pursuant to those local franchise agreements. And we trust that Suddenlink has also complied with its obligations concerning not passing through the balloon payments of PEG fees to its customers (though certain statements in your letter could be read to suggest otherwise). If you have any specific questions with regard to the expenditure of PEG fees collected by the Cities and County under the local franchises, please contact Sue Buske at 916-441-6277.

Turning to the calculation of the PEG fees under DIVCA, as previously discussed, to establish Suddenlink's PEG obligations in the Cities and County under DIVCA, the PEG obligations in the local franchise must be converted to a percentage of Suddenlink's annual gross revenues ("AGR"). Suddenlink was obligated under its local franchise to provide separate PEG support grants totaling \$633,333 from January 1 - December 31, 2006. Accordingly, the Cities and County took those items into account in calculating the PEG fee amount contained in the City and County codes.

Our calculation of Suddenlink's AGR is based upon the franchise fees that were paid to the Cities and County for 2006, which is the relevant comparison period. The table below represents our calculation.

| Based on all PEG funding during 2006 | |
|---|---------------------|
| Year 1 Balloon | \$500,000 |
| Y1 Q2 | \$33,333 |
| Y1 Q3-4 | \$100,000 |
| YEAR 1 TOTAL | \$633,333 |
| 2006 AGR | \$20,377,522 |
| Year 1 % of AGR | 3.108% |

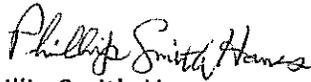
As you can see, we reached a substantially different PEG fee amount than Suddenlink. This is due in part to our inclusion of all PEG funds obligated in 2006, which happened to be Year 1 of the local franchise, and to the fact we are using the 2006 AGR number, rather than the AGR number that Suddenlink used in its calculations in its November letter, which appears to be a 2013 AGR number.

While we continue to believe that our above calculation is entirely in keeping with DIVCA Section 5870(n), we reconsidered our approach because we can see how using the 2006 PEG obligations in this particular instance could be perceived as skewed to the large lump sum payment which happened to be in 2006. Thus we have recalculated by amortizing the PEG funds provided by Suddenlink over the term of the local franchise and determining an average PEG grant amount to compare to the 2006 AGR. This approach would result in a PEG fee of 1.401% of gross revenues going forward, as determined by the calculation shown in the table below.

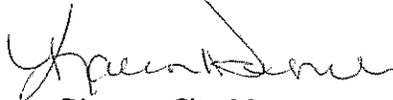
| Total PEG funding during 8-year franchise | |
|--|--------------------|
| Year 1 Balloon | \$500,000 |
| Year 2 Balloon | \$250,000 |
| Y1 Q2 | \$33,333 |
| Y1 Q3-4 | \$100,000 |
| Y2 | \$200,000 |
| Y3 | \$200,000 |
| Y4 | \$200,000 |
| Y5 | \$200,000 |
| Y6 | \$200,000 |
| Y7 | \$200,000 |
| Y8 | \$200,000 |
| TOTAL (Y1-8) | \$2,283,333 |
| Annual Avg. | \$285,417 |
| % of 2006 AGR | 1.401% |

In the near future, the City and County staff will be moving forward with the preparation of documents to make the necessary changes to the City and County codes to reflect the recalculation presented above. Please contact Sue Buske if you wish to discuss this matter further before staff moves forward with the preparation of the documents.

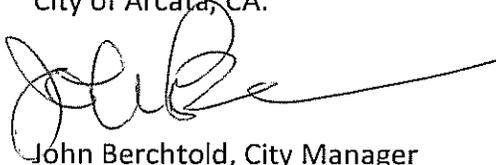
Sincerely,



Phillip Smith-Hanes
County Administrative Officer
County of Humboldt, CA



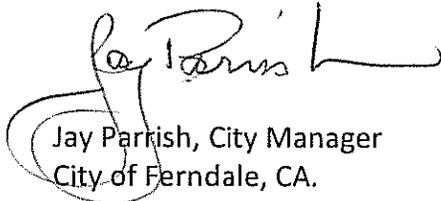
Karen Diemer, City Manager
City of Arcata, CA.



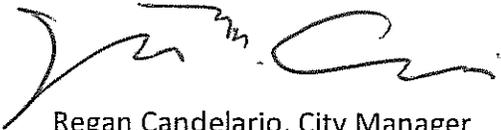
John Berchtold, City Manager
City of Blue Lake, CA.



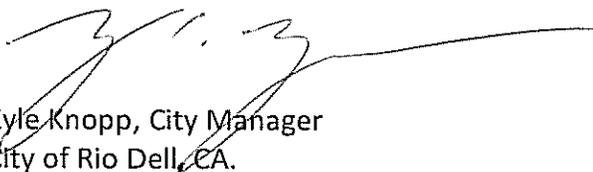
Greg Sparks, City Manager
City of Eureka, CA.



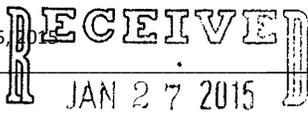
Jay Parrish, City Manager
City of Ferndale, CA.



Regan Candelario, City Manager
City of Fortuna, CA.



Kyle Knopp, City Manager
City of Rio Dell, CA.



BY:

DEPARTMENT OF PUBLIC WORKS
C O U N T Y O F H U M B O L D T

MAILING ADDRESS: 1106 SECOND STREET, EUREKA, CA 95501-0579
 AREA CODE 707

ARCATA-EUREKA AIRPORT TERMINAL
 MCKINLEYVILLE
 FAX 839-3596

PUBLIC WORKS BUILDING
 SECOND & L ST., EUREKA
 FAX 445-7409

CLARK COMPLEX at HARRIS & H ST.
 3033 H Street, Room 17, EUREKA
 FAX 445-7388

AVIATION 839-5401

ADMINISTRATION 445-7491
 BUSINESS 445-7652
 ENGINEERING 445-7377
 FACILITY MAINTENANCE 445-7493

NATURAL RESOURCES 445-7741
 NATURAL RESOURCES PLANNING 267-9540
 PARKS 445-7651
 ROADS & EQUIPMENT MAINTENANCE 445-7421

LAND USE 445-7205

January 16, 2015

Marlene Allen, Race Director
 2015 Foggy Bottom Milk Run, Six Rivers Running Club
 P.O. Box 214
 Arcata, CA 95521

RE: 38th ANNUAL FOGGY BOTTOM MILK RUN
 2.0 MILE, 4.0 MILE, AND 10.0 MILE RUN/WALK

Reference is made to your request received December 10, 2014 to conduct the 38th Annual Foggy Bottom Milk Run presented by Six Rivers Running Club, on Sunday, March 09, 2015, from 8:00 am to 5:00 pm on various County maintained roads in Ferndale.

The 2.0 mile Run is conducted entirely within the city limits of Ferndale.

The 4.0 mile and 10.0 mile run will begin within the city limits of Ferndale at 12 noon. The run leaves the city limits of Ferndale and proceeds west onto Van Ness Avenue (Co. Rd. No. 2G060) to Rasmussen Lane (Co. Rd. No. 2G055) to east on Port Kenyon Road (Co. Rd. No. 2H010) to south on California Street (Co. Rd. No. 2G065) to west on Van Ness Avenue and returns to the city limits of Ferndale. The 10.0 mile participants continue through the city of Ferndale to west on Centerville Road (Co. Rd. No. C2G010) to the turn around point at approximately 1.4 miles and return east on Centerville Road to north on Meridian Road (Co. Rd. No. 2G025) to east on Port Kenyon Road to south on California Street to west on Van Ness Avenue and return to the city limits of Ferndale.

Your request to use the above mentioned County maintained roads for this event is hereby approved subject to the following conditions:

Note: If road conditions along any County maintained road become unstable and the safety of the participants would be compromised, the Humboldt County Department of Public Works and/or the California Highway Patrol may close any County maintained road scheduled to be used for the event.

(1) The Permittee shall notify in writing CalTrans, the California Highway Patrol (Arcata office), the Humboldt County Sheriff's Office, the California Department of Forestry in Fortuna, the local fire departments, and the local ambulance services as to the event scheduling and routing. Notification to the above mentioned agencies shall be a minimum of 30 days prior to the event.

(2) The Permittee shall provide and monitor all traffic control signs during the scheduled event to the satisfaction of the Humboldt County Department of Public Works and the California Highway Patrol and **shall allow all emergency vehicles to pass along any race route**. Traffic control personnel shall wear bright identifying clothing and be instructed of their duties and responsibilities by the Permittee prior to the start of each race.

The Permittee shall comply with traffic control measures deemed necessary by those law enforcement agencies having jurisdiction over the event and the County roads involved.

(3) All County maintained roads shall remain open to public traffic. **No complete road closure** is authorized with this permit.

(4) This permit does not supersede any applicable traffic laws (i.e., California Vehicle Code) governing said County maintained roads. Race participants shall run single file on the right hand side of the road and stop at all stop signs.

Race participants shall be made aware of the fact that the County roads will remain open to public traffic for the event. The Permittee shall publicly announce these conditions to the race participants prior to the start of each race. It is important that there is sufficient directional course signing.

(5) Race participants shall comply with the provisions contained in the event's athlete's entry and release form and comply with published race rules. The Permittee shall be responsible for the enforcement of these regulations.

(6) The Permittee shall provide and monitor all barricades and traffic control personnel during the event and shall allow all emergency vehicles to pass along the race route. The Permittee shall comply with all traffic control measures deemed necessary by those law enforcement agencies having jurisdiction over the event.

All traffic control barricades, race markers, and cones shall be removed immediately after the event is completed.

It is recommended that all law enforcement and emergency response personnel conduct a liaison meeting prior to the event to coordinate activities.

(7) The Permittee shall provide a certificate of liability insurance in the minimum amount of \$2,000,000.00 naming the County of Humboldt, its Board of Supervisors, elected and appointed officials, agents, volunteers, employees and others working on behalf of COUNTY as an additional insured for this event.

(8) This permit does not authorize the Permittee to use any state highway or state right of way or any city street/right of way for this event. The Permittee shall obtain all necessary permits and authorization from those public agencies having jurisdiction outside that of the County's maintained roads.

(9) The proposed checkpoints and aid stations shall be located off the traveled section of the County road. All support vehicles and equipment shall be parked outside the traveled section of the County road.

(10) To the fullest extent permitted by law, the Permittee agrees to defend, pay on behalf of, indemnify and hold harmless COUNTY, its Board of Supervisors, elected and appointed officials, agents, volunteers, employees and others working on behalf of COUNTY, against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed or recovered against or from COUNTY, its elected and appointed officials, employees and volunteers and others working on behalf of COUNTY, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of or is in any way connected or associated with this Permit.

(11) The Permittee shall be responsible for all litter cleanup at the above mentioned locations.

(12) The Permittee, an authorized agent for the event for which this permit is issued, hereby recognizes and accepts the terms of this permit by authorized signature below.

FOR COUNTY OF HUMBOLDT BY:

FOGGY BOTTOM MILK RUN BY:



Glen Anderson, Engineering Technician
Land Use Division
3033 H Street, Room 17
Eureka CA 95501
445-7205



Marlene Allen

Print name Paul Kraus

Date 1/23/15

cc: Sheriff's Department, fax 445-7764
CA Highway Patrol-Arcata, fax 822-8939
Cal-Fire, Fortuna, fax 726-1240
City Ambulance of Eureka, fax 442-5903
City of Ferndale, fax 786-9314
Ferndale Volunteer Fire Department, POB 412, 95536
Ferndale Police Department, POB 1096, 95536
Steve Finch, Southern Area Road Superintendent Department of Public Works
Benny Fleek, Road Crew Supervisor Department of Public Works
Royal McCarthy, CalTrans, P.O. Box 3700, Eureka 95502

\$154 Fee Paid, Receipt # 186052



HCAOG

Regional Transportation
Planning Agency

611 I Street, Suite B
Eureka, CA 95501
707.444.8208
Fax: 707.444.8319
www.hcaog.net

RECEIVED
JAN 28 2015

BY:

January 14, 2015

Call for Projects

Federal Transit Administration (FTA)
Section 5311 Program
Federal Fiscal Year (FFY) 2015 and FFY 2016

HCAOG is currently soliciting transit projects for the Federal Transit Administration (FTA) FFY 2015 and FFY 2016 Section 5311 Program. The Section 5311 program helps promote and enhance public transportation in rural areas. Eligible applicants include public agencies, Native American tribes, private non-profit organizations, and operators of public transportation services. Eligible projects must serve the general public in rural areas. Projects that primarily serve elderly persons and persons with disabilities, but that do not restrict service to other members of the public, are considered available to the general public, if they are marketed as public transit services.

Total funds available for FFY 2015 are \$757,678. The estimated funds available for FFY 2016 are \$757,678. To propose a project, project Justification Sheets must be completed for each project and submitted to HCAOG by Thursday, February 5, 2015. No late submittals will be considered. **An electronic (fillable) copy of project Justification Sheets and HCAOG Section 5311 program guidance including Funding Objectives and Criteria may be obtained at www.hcaog.net.** HCAOG's Service Coordination Committee will review all project proposals and make a recommendation to the HCAOG Board for a Program of Projects. Successful applicants will be required to submit an electronic copy of 5311 application to HCAOG for review prior to HCAOG signing certifications and assurances and submittal to Caltrans.

To obtain more information about the FTA Section 5311 Program, and for application documents, visit the Caltrans website at www.dot.ca.gov/hq/MassTrans/5311.html.

Please contact Debra Dees at (707) 444-8208 or debra.dees@hcaog.net if you have any questions regarding the 5311 cycle.

cm
 Comesp.

RECEIVED
JAN 14 2015



Environmental Health
Melissa Martel, Director

100 H Street, Suite 100, Eureka, CA 95501
phone: (707) 445-6215 | fax: (707) 441-5699

BY:

January 12, 2015

Footprint Recycling and Hauling
4701 West End Road
Arcata, CA 95521

Certified # 7013 2630 0001 5246 8866

Dear Mr. Cooper,

YOU ARE HEREBY NOTIFIED that the Septic Tank/ Grease Trap Pumper Permit issued to Footprint Recycling and Hauling expired on December 31, 2014. This business has failed to secure a permit for calendar year 2015 to engage in the business of pumping grease traps and/or septic tanks in Humboldt County. Pursuant to Humboldt County Code (HCC) §621-2 which states:

“No person shall engage in the business of cleaning cesspools, septic tanks, privies and vaults and the removal of the contents thereof within the County without first having obtained from the Department of Health and Human Services Public Health Branch a permit to do so”

Footprint Recycling and Hauling must cease all waste pumping and removal in Humboldt County immediately and may resume waste pumping and removal only after securing a permit through this office.

While we received payment of \$732.00 in December 2014, we have not received the application which is to accompany the payment. Application information must be deemed acceptable and your vehicle(s) must be inspected before your business can be issued a permit. Please submit a complete and correct Application for Pumper Permit. A second copy of the application and the Calendar Year 2015 Septic and Grease Trap Requirements is enclosed. Please read the Requirements, complete the application thoroughly, and submit the application to our office immediately.

Item number 5 on the application references a personal or surety bond. Our records show that you have Surety Bond number 15354287 in effect through September 1, 2015 with Western Surety Company. We recommend that you speak with your insurer to extend the bond through December 31, 2015 so your bond will reflect the calendar year. Otherwise your business will not be in compliance after September 1, 2015 and your permit will be revoked for the remainder of the year.

A Division of Public Health
phone: (707) 268-2121
fax: (707) 268-2126

DHHS Administration
phone: (707) 441-5400
fax: (707) 441-5412

Humboldt County Department of Health & Human Services

We have not received required logs showing grease pumping events engage in by Footprint for the months of October, November, and December 2014. Please submit these with your application.

Please call me at 707-268-2240 if you have any questions about permit requirements and to schedule an inspection appointment.

Sincerely,



Adam Molofsky, REHS
Registered Environmental Health Specialist, Land Use Program

Encl: Application Packet 2015
C Footprint Recycling and Hauling
C (Email) Paul Sangregorio, CDFA
Rachel Hernandez, Mark Andre - City of Arcata
Roy O'Connor - NCRWQCB
Brian Gerving, Justin Boyes - City of Eureka
Mickey Hulstrom - HCS

C (USPS): City of Ferndale
City of Fortuna
City of Blue Lake
City of Rio Dell
City of Trinidad

Jay
 Corresp.

Section 14

COMMENTS FROM THE COUNCIL

Section 15

REPORTS

City of Ferndale, Humboldt County, California USA
City Manager's Report for February 5, 2015 City Council Meeting
Reporting to January 20, 2015

CITY MANAGER

Meetings

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – January 5th –Study Session 6:30 pm- Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- January 13th, - 2:00-5:00 pm
- City Manager meeting- January 15th – 3:00-5:00pm
- Chamber of Commerce meeting- 12th and the 26th
- Recycling RFP committee meeting- January 20th- 12:30- 3:00 pm
- SRWC sub-committee on Public Education- January 28th- 3:00 pm- 5:00 pm.
- Communication committee of SRWC gave presentation on the Salt River Restoration Project. I am a member of that sub-committee.
- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Many meetings and discussions with new Mayor Don Hindley regarding current issues and projects and interaction with current staff, as well as institutional memory on most of the major programs and projects for each department.
- Numerous Meetings, conversations and discussions with HWMA, County, and Rio Dell and Eel River Disposal representatives to discuss Solid Waste alternatives for disposal site and transportation costs to that site. As of January 16th we were able to initiate and agreement with Solid Waste of Willits (SWOW) and Eel River Disposal (ERD). This agreement allowed ERD to live-load the SWOW trailers with our solid waste and take to Pertero Hills landfill. The present agreement with HWMA is only good for 90 days while we try to work out some issues such as comingling and satellite stations. We are also hoping that we can update our franchise agreement with ERD to consolidate our solid waste, recycling, and green waste into one document. I met with ERD representatives on January 28th and talked about updating our franchise agreement as well as consolidating solid waste pickup, green waste pickup and recycling into one document. We recognize that CalRecycle would still like to see the City initiate universal pickup, and that we are actually pretty close to that now that the Ferndale housing area has all 51 units having this serviced as well as the included recycling pickup. We will continue meeting with them on a regular basis to try and get an improved agreement to the council before the temporary solid waste transportation agreement ends. In our conversations on the 28th we reviewed all the above items and also considered picking up recycling every week instead of the current every other week. They would like to have an extension of four years to achieve an augmentation of services. We also talked about extending the current temporary disposal agreement for six more months.
- Numerous conversations with Chamber of Commerce President regarding possible events and business activities and how the City can help the Chamber improve our businesses ability to be successful on an individual basis as well as a group.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Our Auditor was here the week of Thanksgiving as was able to do all the

background work they required to finish our last year's audit. We put quite a bit of time interacting with our auditor and accountant and will have last year's audit ready for council approval.

- Daily meetings with office staff and department heads of Public Works and Chief Wastewater Operator.
- Nuisance Ordinance: This item has been put on pause while the new council determines what goals and priorities it wants to focus on this year.
- Multiple conversations and meetings with local City Managers to discuss common issues.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues.
- Discussions with Gerald Silva regarding Russ Park LLA agreement. Gerald has relayed to me that the Silva's are ready to start negotiation and a process to identifying property we might trade in order to limit Russ Park traffic on their ranch property for property that would allow access to Russ Park by turning off Eugene Street after passing the water company shop. The Silva's continue negotiate with the City regarding a lot line adjustment that will resolve the decades old situation of public access to the back of the park without going through their property. The Ad Hoc committee's last guidance on this was to have a surveyor and Silva's come up with two areas of approximately equal size and worth, and then the city would assess them for concurrence. We are still in this phase due to health issues of Gerald and the loss of his mother, and some old planning department issues with the County. Because it has been over a year since we estimated the cost of the process, I will be reevaluating the procedure before asking the council for approval to move forward. I continue to meet with Gerald almost weekly and feel optimistic that we will be able to make a trade if the council agrees on the value of the parcels being equal and continues to support this deal as a worthy improvement to Russ Park.
- Check signing and invoice review for the City.
- Salt River Update: Finished the 2a project and are gearing up for 2b vegetation removal and construction. The next phase of the Salt River Reconstruction Project should take us past the wastewater facility and up Francis Creek, and also up Salt River to around highway 211. Recent weather events in December have tested our design and everything seems to have made it through with little damage.
- Regular conversations with County Supervisor Bohn regarding common issues. During the latest rain events we spent time assessing and coordinating sandbagging efforts. The City was able to get California Conservation Corp and Calfire to come and help us during the worst time periods and we produced approximately 15,000 bags that were distributed all over this area, both in the City and in County. Although the weather event was substantial it did not reach the flooding stage that it had in years past. It did give our emergency committees a real-time opportunity to hone their collaboration skills. Our Public Works, Police, Volunteer Fire Department, Wastewater operators and City staff were on high alert and ready for emergency operations. I think that it should not go unnoticed or appreciated that we also benefited from outside resources that collaborated with us to make the sandbagging exercise work so well. Of particular note was our County Supervisor Rex Bohn who helped coordinate the automatic bagger from Mercer-Frasier, which was pivotal, the California Conservation Corp, Calfire, the County Fair Association, and the emergency flood committee that was monitoring the flooding situation in case they were needed to help throughout the City for flood related activities on Francis Creek. The good news was that the weather system dipped below us in the

final stages, and that is what spared us from a significant severe weather event. It should also be noted that Collaboration with the Department of Fish and Wildlife, and County Public Works representatives continue to manage and run a monitoring station at the Van Ness Street bridge so that our Flood Committee can get real-time

- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates on representation to the various joint power authorities.
- Several routine conversations with Jo Ann Rennie, executive director of Parsac, related to risk management issues. Joanne and Steve Wilmes the safety consultant visited Ferndale, Blue Lake and Trinidad to do a risk assessment of our cities. The assessment will took the entire day and was intended to evaluate your operations for general liability and workers' compensation exposures, the City's compliance with state and federal regulations, and adherence to industry best practices. The evaluation was not intended to be punitive, but designed to identify critical findings as well as providing recommendations to correct/mitigate risks and improve current practices and/or policies to better manage risks. It included interviewing key department heads as well as an onsite inspection of facilities and infrastructure. Although it took them awhile to compile their findings, they relayed that they enjoyed their time in Ferndale and were generally happy with what they saw and heard in their interaction with our department heads including our documentation and filing system. We will use this report to improve and change the deficiencies they have reported. Departments are still assessing the report and have already begun to address recommendations from the report. The Playground foam surface was just one example of items that were identified as needing attention and resolution. The latest analysis and development of a cost effective alternative for the surface of the playground is to have the Public Works department have a Calfire crew help take the material out and then have in-house our crew replace the material with wooden chips at a very reasonable cost. We just had the swing set area receive new chips and those chips were donated to the City by Emil Feierabend. Public Works thinks we can do this in-house for less than a thousand dollars.
- Daily meetings with Public Works.
- Frequent conversations and communication with Wastewater department to review and go over wastewater activities and projects.
- Numerous conversations with citizens regarding donations and volunteer activities.
- The Council gave direction to staff to include three alternatives as possible choices for the PG&E Undergrounding Rule 20a program. One alternative was from Eugene Street to the end of Francis Street, a second was from Shaw to Lewis on Main Street, and another was from Lewis to Berding on Main Street. PG&E has given us estimates on the first two alternatives, but has not been able to make it up here to put together the estimate on the third alternative yet. Lizette said that she will try to complete that task but relayed to me early in January that she had heard that there was new laws on the books that may require the applicant, and in this case the City, pay for the placement of the lines in the trenches to each house. This of course would be a significant cost. I have had a couple of conversations with Frontier representatives and they are assessing the project so they can give a response as to their level of participation. On January 29th I was asked to produce plans to Frontier so that their engineers can start that process.
- Drainage meeting in February to go over a number of subjects such as flooding around town during last weather event and Francis Creek condition as to debris, obstructions, and sedimentation. We will also hear reports from Tom Stevens on the monitoring of the Debris Torrent up on Silva's property. He will also give a report on the turbidity

monitoring station on Van Ness. Our engineers may have a report on meetings with Caltrans and on possible drainage drops from one side of Main Street to the other and reducing cumulative drainage volumes in key areas. A couple of years ago we gave some fiscal support for the telephone connection that allows internet access of the turbidity station on Van Ness. This station is key to the emergency flood responding committee to monitor Francis Creek during weather events and ask the council to consider contributing to this worthwhile resource by contributing a percentage of the cost to support Department of Fish and Wildlife's and the County's effort to continue this keep this monitoring station open and communicating data on-line.

- Considerable time researching the alley between Craig Street and the Emerson Lane subdivision. There was some confusion expressed by at least two property owners as to whether the alley was city property or not. Our research has concluded that it was indeed dedicated to the city and accepted in 1972 and we are still exploring the ramifications of that as it relates to public access, maintenance, and vegetation control. At the last council meeting the council gave guidance for me to try and work with property owners to reach some kind of compromise. I did have a number of meetings and discussions with both of the neighbors and the attorney of the Nunes. I relayed that removal of some of the trees and vegetation between them might be acceptable by the City and neighbor. The Hubners reiterated that they did not plant the vegetation that is presently in the alley, and that it was planted by one of the previous owners of the Nunes property long ago. Mr. Nunes commented that he knew for safety reasons the City would not open the alley up to connect with Bluff Street, but that he would still like to have the full length and width of the alley cleared of vegetation. I requested that Mr. Nunes have a conversation with his attorney and then get back to me.
- Met with Mattole restoration Council representative Cassie Pinnell with Watershed Council sub-committee for researching maintenance funding resources to get ideas on how they have been able to keep their organization going for more than 30 years. Cassie was a wealth of information and sent us information that will help us in our efforts to gain funding for ongoing maintenance and improvements.
- Earthquake on January 28th around 1:00 pm. The earthquake was significant at 5.7, but no complaints of Physical damage and no claims of property damage. The Chief also said that he did not receive any damage problems associated with the quake, nor did our building inspector although we all canvassed the town looking for broken windows, cracks in stucco, etc. Coincidentally there was a tragic fire in Fortuna that caused considerable damage to a whole block of their downtown that needed mutual aid from surrounding fire departments including Ferndale.
- Considerable time dedicated to the reorganization of office staff to adjust schedules to having City Hall open Monday through Friday.
- Met with Mayor and Andy Albin related to drainage problems around the Wastewater facility and Andy's adjacent property and the possible installation of a new culvert on Port Kenyon and the proposed alternative designs for Eastside drainage routes to Salt River and/or Francis Creek.

Salt River Restoration Project

Phase 2A Lower - Reas Creek to Dillon Road Bridge

- 2.5 miles of main river channel and secondary channel restored
- Approximately 80,000 cy of sediment was removed

- End of construction activities were delayed this fall/winter due to early and heavy rainfall
- Project permits were extended by agencies to allow construction activities to be completed in mid January
- Currently re-vegetation efforts are underway and will periodically continue until March
- Local landowners have indicated that the project has alleviated flooding on Dillon Road and in pasture areas during the recent storm events
- The channel performed as expected during the recent large storm events, leaving adjacent landowners high and dry

Phase 1

- Completed in 2013
- Functioning as expected

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Regular City Council Meeting 1/5/15
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 1/5/15
 - Regular City Council Meeting 2/5/15
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 1/5/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- Updated and maintained City web site (with contractor) with job postings, and updated various forms and Ordinances.
- Provided reports on building permits to CA Department of Real Estate, CA Department of Finance and US Department of Commerce.
- On-going communications with contract Planners about agenda items and public notices for items before the City Council and Planning Commission.
- Email communications with City Attorney regarding agenda items
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council and the Planning Commission.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.

- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Provided FPPC with form 700 for new and exiting Councilmembers
- Planned trip for upcoming Nuts & Bolts seminar for City Clerk and Deputy City Clerk

DEPUTY CITY CLERK ACTIVITY

Meetings

- Attended and transcribed minutes for 01/08/15 Design Review Meeting.
- Prepared packets for 01/08/15 and 01/22/2015 Design Review meetings.
- Posted agendas for 01/08/15 and 01/22/15 Design Review meetings.
- Prepared packet for 01/21/15 Planning Commission meeting.
- Posted agenda for 01/21/15 Planning Commission meeting

Projects

- Staffed the front counter and phones at City Hall.
- Processed dog & business licenses.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked.
- Processed checks, created revenue spreadsheet and deposits.
- Processed Field Observation Reports.
- Inventoried and ordered office supplies.
- Processed Parade and Encroachment Permits.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Assisted Finance with Accounts Payable.
- Processed Quarterly reports for Transient Occupancy Tax, DSA 786 Disability Form, Building Standards Commission and Department of Conservation.
- Researched Drainage Committee Agenda
- Researched 470 Ocean Ave Zoning and Parking Requirements.

FINANCE OFFICER ACTIVITY

- Meetings with City Manager – re: office issues
- Meetings with Phil Aycock to review audit.
- Worked with City Manager to complete the MD&A for 2013/2014 audit report.
- Worked with Auditors to finalize the 2013/2014 Audit.
- Prepared Public Request Information
- Payroll/Payroll Tax Payments/Quarterly
- Issued W-2s and mailed payroll tax reports.
- Prepared 1099 paperwork for accountants.
- Processed Accounts Payable
- Accounts Receivables/Processed Deposits
- Assisted at the front desk and answered phones.

CITY PLANNER ACTIVITY

Task 1 – General Planning

- Made final revisions to Ordinance 2014-06 Amending Zoning Ordinance 02-02 Parking and Non-Conforming Uses Regulations for second reading at 1/5 City Council Meeting.
- Prepared staff report for Report on Design Options for Northeast City Entry features for traffic calming on Hwy 211, this was done at Planning Commission request. Staff report will be presented at the January 21 meeting, where Planning Commission will have the opportunity to make recommendation to Council for proposal to Caltrans.
- Coordinated with City Staff to prepare Agenda Packets for 1/5 City Council Meeting, including second reading and adoption of Draft Ordinance 2014-06 Parking and Non-Conforming Uses ordinance amendments, and 1/21 Planning Commission meeting for Report on Design Options for Northeast City Entry on Hwy 211
- Coordinated with City Manager and Deputy City Clerk on planning and development projects.
- Provided information on Lot Line Adjustment needed to add Right of Way on Rose Avenue from a privately owned parcel to City Street.
- Reviewed upcoming Planning Commission meeting schedule and terms for 2015.
- Researched city codes and procedures for proposed woodworking shop/retail space and residence on Ocean Avenue. Relayed parking and design review findings to City Staff.
- Conferred with City staff on lodging options for parcel in commercial zone.
- Met with City staff to discuss staffing change for Planning Commission meetings.

Task 2 – Reimbursable Fee Planning – None**Task 3 – Special Projects**

- Created large format 3'x5' plot on aerial for Russ Park Lot Line Adjustment. Plot indicated potential lot adjustment boundaries based on surveyor data.
- Met with city staff to review City and County Lot Line Adjustment procedures for Silva parcel and Russ Park parcel. City Planner to solicit bids for surveyor services per City purchasing guidelines.

Task 4 – Additional Authorizations – None**Task 5 – General Plan Review Fund – None****CITY ENGINEER****Pedestrian Improvement Project -**

- Ferndale's Rose Ave Pedestrian Improvement project (RPSTPLE-5097(008)) complete. City Engineers, Praj White and Yoash Tilles Met Bret Gronemeyer, Suzanne Theiss, Chief and District 1 Local Assistance Engineer, and Lisa Spellenberg, Associate Right of Way Agent on Friday, December 5, 2014 to wrap-up outstanding issues including: Project and Right of Way status, Sanctions (e.g. attend Federal Aid Series Classes), and Review requirements for Final Invoice and Final Report Of Expenditures (Lisa and Suzi were excused from this part).
- Following up with reimbursable request – Brett Gronemeyer with Caltrans Local Assistance, District 1 accepted on January 12, 2015, the submitted revised finance letter (E-76 cost adjustment to shift funds). In addition, detailed estimates were also requested by Caltrans on January 27, 2015. Per Caltrans, the Final Report including the final reimbursement request shall be submitted to Caltrans following a period of a minimum of 20 working days from the date of the submittal of the detailed project estimate.
- Right of Way issue at Rose Ave./ Herbert St. on APN 031-151-17.

- The City has completed the following steps per Caltrans requirements listed in the letter to the City dated December 9, 2014:
 1. Created a right of way map showing the proposed street easements needed for the sidewalk including a temporary easement at the back of the sidewalk.
 2. Hired a State licensed Appraiser to appraise the permanent and temporary easement areas needed for sidewalk construction. Appraiser contacted Lisa Spellenberg, Caltrans, to review the requirements prior to beginning the appraisal.
 3. Since the City does not have right of way staff, they contacted Lisa Spellenberg with the name of the person who will be negotiating with the property owner and obtained written prior authorization. It was recommend by Caltrans for time/cost saving measures that the person on the city staff assigned to take on the task of preparing the right of way contract send Lisa Spellenberg a copy of the contract and street easement deed for review prior to making the offer to insure the contract has all the appropriate clauses included.
 4. Easement Grant Deed and Purchase and Sale Agreement have been drafted by City Attorney, and a copy of both will be provided to Lisa Spellenberg.
- Remaining steps to complete per Caltrans:
 1. Based on the approved appraisal, the City presented on January 27 an offer to purchase the easement to the property owner. A copy of the R/W map was attached showing the area for the temporary and permanent easements.
 2. Once a contract is signed, payment is made and the easement recorded, the City will submit a revised ROW Certification document. The following documents must also be submitted: appraisal map, a copy of the appraisal, a copy of the signed and approved right of way contract, a copy of the recorded easement deed, the updated copy of the environmental document and a copy of the city resolution authorizing who can sign the documents on the City's behalf and authorize payment of the easements.

Applications –

- 2nd Hadley Merger (7 parcels)
 - The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision
 - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. Per the Conditions of Approval (Condition #4), the Lot Line Adjustment and Tentative Map requires a revision to add a fifteen foot (15')

drainage easement on the southern boundary of Parcel One (APN 031-241-09). The Notice of Lot Line Adjustment and Certificate of Compliance has not been recorded per the applicant's request. We anticipate the project will be complete when we have the Applicant's permission to proceed. The project expires on September 28, 2015.

At the same hearing, the Conditions of Approval were modified for the subdivision. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Drainage Project:
 - This project was referred to the Department of Fish and Wildlife (DFW) and the North Coast Regional Water Quality Control Board (NCRWQCB) to determine if further permitting is required. The project was referred to the DFW and NCRWQCB on December 5th. The NCRWQCB requested more information to determine whether permits will be required. The comments from NCRWQCB were forwarded to Mr. Hadley's agents.
- Mr. Willis Hadley – Building Permit Application (Fence)
 - The application was submitted and a conditional approval letter was returned to the applicant. Additional information was received regarding a new landscape/flood barrier wall. The request was forwarded to the Drainage Committee for comment.(Project canceled for now)

General Engineering –

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)
 - November 18, 2014 forwarded Draft CIP to City and was asked by City Manager to update only the roadways portion of the Draft CIP for review by the City Council on the January or February, 2015 meeting. City Engineer conducted a site visit with Mercer Fraser personnel on January 13, 2015 to discuss the methods for the required roadway repairs (i.e., complete replacement of roadway and subgrade, grinding existing asphalt concrete to be used as a sub-grade where road grades need to be changed to allow for drainage, overlay and dig-outs as needed to repair failing portions of roadways. The sites (roadways) reviewed include Francis Street (from Francis Creek Bridge to Ocean Drive), Berding Street (from Ocean Avenue to Herbert Street), Ocean Avenue (from Main Street to County line), Wildcat Road (from Ocean Avenue to County line), 4th Street (from the bridge to Shaw Avenue), and Shaw Avenue from (Berding Street to Main Street).
 - Need to complete updating cost estimate for proposed roadway and drainage projects.
 - Need to complete the Regional Surface Transportation Program (RSTP) Policy and Allocation to include funds proposed to be used this year for roadway improvements.

- Permitting/ authorizations for Roadside Ditch Maintenance Activities: The City requires periodic maintenance of the roadside ditches within the City limits. Such activities require authorization and/or permits from several regulatory agencies. On December 4, 2014, the [City approved](#) the City Engineer to move forward with this project.
 - To date, completed Task 1, which involved the preparation of an inventory and GIS Base Map of the City's ditches that will require periodic maintenance. As a starting point, the 2004 Drainage Master Plan was utilized as a reference to help identify the major existing roadside ditches. A preliminary site visit was then conducted by the City Engineer on December 30, 2014 and on January 6, 2015 the City Engineers met Tim Miranda, Public Works Crew Leader in the field to review and confirm the proposed ditches slated for annual maintenance.
 - Next step, as part of Task 2, the City Engineers will provide the draft packet including maps and photographs of the ditches proposed for maintenance to the Drainage Committee for review and approval. The City Engineers will meet with the Drainage Committee following their review and move to finalize the packet describing the proposed ditches slated for maintenance, which will then be submitted to the permitting and resource agencies for review.

- PGE Undergrounding Project
 - Waiting for Direction

- Old Nilsen Barn Project
 - Prepared several conceptual layouts for parking construction and development of the site. Waiting for directions from AD-HOC committee.
 - Waiting on maintenance approval from the Department of Fish and Wildlife and Region Water Quality Control Board for digging out drainage ditches within the City.

- City Standard purchase form has been completed and submitted to City Clerk's office for use by any City department needing to purchase equipment and supplies.

Meetings and Committees –

- HCAOG Meeting
 - Attended December and January Meeting
 - City Engineer, Yoash Tilles Met with Scott Lee, Caltrans District 1 Hydraulics/Major Damage Engineer Wednesday, January 14 to discuss potential coordination with Caltrans to improve drainage on SR211 within the City limits. This meeting follows a site visit with Scot Lee, Caltrans Hydraulics/ Major Damage Engineer, the Mayor, City Manager and the City Engineer to review the recent Caltrans paving project of Route 211 that traverses the City of Ferndale.

Reporting and Correspondence –

- Prepared monthly staff report
- General correspondence and meetings with City Staff

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Monthly No Spill Certification completed
- Sewer backup at coast guard housing, cleared by CPO and OIT Gardner
- Training of OIT Gardner continued by CPO throughout month on WWTP operations
- Weekly safety meetings held, including public works employees
- CPO gave tour of facility to Wahlund Construction engineers
- CPO requested and received pump from Fortuna to use in case retention pond was going to overflow due to heavy rains. Pump was not needed; CPO monitored influent pumps for 48 hour period during rains, turning third pump on when possible to avoid sending more water to the pond
- Coliform to Fortuna each Tuesday, BOD each Thursday
- Dewater throughout the month for approximately 32 total hours
- Sewer backup at 300 Ocean ave, cleared by CPO and OIT's Gardner and Hanna
- OITs Gardner and Hanna performs lab tests daily to measure efficiency of plant
- Lateral inspection by CPO at Blackburn Court
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Submitted letter and quotation for possibly receiving waste from brewery in Redway
- OITs Gardner and Hanna completely service disc filters including unplugging jets and cleaning filters
- Yearly reports for WWTP monitoring and biosolids for EPA completed and submitted by CPO
- Front gate chain oiled each Monday
- OIT Hanna cleaned walls and catwalk
- Plugged entrance pipes to clarifier and cleaned pipes using hoses and back pressure
- OIT Hanna changed oil on blowers
- OIT Hanna pulled and cleaned UV probe
- OIT's Gardner and Hanna remove UV banks and pressure wash UV channel
- Replaced sump pump in UV channel that runs to PH probe
- Cleaned and serviced belt press
- The facility received a total of 10 septic dumps from Roto Rooter & Wyckoff's totaling 15,500 gallons and generating \$3,060 in revenue for the facility.
- Total flows through the collection system for December were 38.6 MG. Of that, 6.3 MG was pumped to the equalization pond

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Received new lawn mower from Farm Shop.
- Received new Public Works utility pick up.
- Installed new flooring that was donated in Public Works office.
- Hauled Christmas trees to City's spoil's site.
- Installed No Outlet sign on Fern St.
- Meet with City Engineer's about the City's drainage.
- Replaced flag light at City Hall.
- Fixed safety light at City Hall.
- Replaced broken dead bolt at Main St Bathrooms.
- Replaced the sandbags that the City used from the Department of Water Resource.

- Replaced Swing Set at Fireman's park.
- Public Works went to McKinleyville's Humboldt County yard and received 3,000 sand bags.
- Washed mud off of 5th and Shaw. Fairground's helped with their water truck.
- Had a Sewer line back up at the Community Center.
- Fixed the water pressure at the Children Center's Staff sink.
- Received 5 yards of chips for under the swings at Fireman's Park.

Upcoming Public Work's Project's

- Install new urinal at the parks men bathroom.
- Continue to fix the issues with the museum and library that was part of the insurance inspection.
- Continue to replacing some of the old street signs around town.
- Complete the repairs needed for the park playground.

POLICE DEPARTMENT

- Sgt. Adam Stricker attended the mandated POST Supervisor’s Course.
- Chief Smith met with the other Humboldt County municipal police chiefs to discuss the disbursement of AB 109 Realignment funds.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – January 2015

| SERIOUS CRIMES | Number | Cleared |
|-------------------|--------|---------|
| Homicide | 0 | |
| Rape | 0 | |
| Robbery | 0 | |
| Larceny | 0 | |
| Assault | 0 | |
| Burglary | 1 | |
| Vehicle Theft | 0 | |
| | | |
| TOTAL | 1 | |
| SECONDARY CRIMES | 4 | |
| Calls for Service | 41 | |
| Reports Written | 13 | |
| | | |
| | | |

| | |
|--------------------|----|
| Traffic Citations | 1 |
| Other Citations | 0 |
| Parking Citations | 1 |
| Warnings | 25 |
| ARRESTS | 3 |
| AGENCY ASSISTS | 13 |
| TRAFFIC COLLISIONS | 1 |

**Humboldt/Del Norte
Hazardous Materials Response Authority
Regular Meeting Minutes
Monday, January 12, 2015**

1. Roll Call:

Present: Chairperson Ms. Melinda Ciarabellini, City of Eureka; Mr. Dale Watson, Del Norte County; Mr. Paul Pitino, City of Arcata; Mr. Glenn Bernald, City of Blue Lake; Mr. Daniel Brown, City of Ferndale, Ms. Debra Garnes, City of Rio Dell, Mr. Tim Sanderson, Yurok Tribe.

Guests: Chief Ed Laidlaw, Humboldt Bay Fire Department; Ms. Dorie Lanni, Humboldt County Office of Emergency Services; Ms. Maje Hoyos, Humboldt County Division of Environmental Health; Mr. Jose Gonzalez, Humboldt County Division of Environmental Health.

2. Convening of the Meeting:

Meeting was called to order at 4:35 p.m. by Chairperson Ms. Melinda Ciarabellini.

3. Public Comments:

The public was invited to address the Board, none were present.

4. Old Business:

- A. Ms. Melinda Ciarabellini called for approval of the October 14, 2014 Regular Meeting Minutes. The motion to approve the minutes was made by Mr. Dale Watson and was seconded by Mr. Glenn Bernald. The motion was carried by those members present, Mr. Paul Pitino abstained.

5. New Business:

- A. Chief Ed Laidlaw and Ms. Maje Hoyos presented to the Board proposed revision to the Memorandum of Understanding to the Joint Exercise of Powers Agreement of the Humboldt/Del Norte Hazardous Materials Response Authority. Specific changes to the document were explained in detail, and the Board was asked to review the changes and seek comment from their municipalities. Chief Ed Laidlaw will be the point of contact if any questions arise. He will have the completed document prepared and submitted to the Board for final Board review and consent at the April 13, 2015 regular meeting.
- B. Chief Ed Laidlaw presented to the Board the 2014 Fourth Quarter Hazardous Material Regional Response Team Report. One incident occurred during this period at the Eureka Waste Water Treatment Facility, the leak was later determined to be minor, due to changing cylinder regulators from the tanks. Monthly training and training to allied agencies including preventative maintenance/calibration of monitoring equipment, was conducted during this period.

Humboldt/Del Norte Hazardous Material Response Authority
Regular Meeting Minutes

Monday, January 12, 2015
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- C. Chief Ed Laidlaw presented to the Board the 2014 Annual Hazardous Material Regional Response Team Report. The Hazardous Materials Response Team hosted the California Specialized Training Institute in Eureka for HazMat Technician Training in which five Humboldt Bay Fire personnel attended and completed the training. The Hazardous Materials Response Team added six personnel, including a member of the California Highway Patrol (Del Norte County) is currently in training.

6. Notice:

A. Ms. Melinda Ciarabellini instructed the Secretary that an Election of Officers needs to be added to the Agenda of the regular meeting of the Board, as prescribed by the articles of the Joint Exercise of Powers Agreement of the Humboldt/Del Norte Hazardous Materials Response Authority.

B. Ms. Melinda instructed the Secretary to send an electronic copy of the proposed revision to the Memorandum of Understanding to the Joint Exercise of Powers Agreement of the Humboldt/Del Norte Hazardous Materials Response Authority to all Board members and interested parties.

7. Adjournment:

Ms. Melinda Ciarabellini called for adjournment at 5:30 pm. The next regular meeting of the Humboldt /Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, April 13, 2015 at 4:30 pm.



Redwood Coast Energy Authority

633 3rd Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

Redwood Coast Energy Resource Center
633 3rd Street, Eureka, CA 95501

November 17, 2014
Monday, 3:15 p.m.

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Katey Carpenter at 269-1700 by noon the day of the meeting.

I. ROLL CALL

Board Chair Atkins called the meeting to order at 3:15.

Present: Stephen Kullmann, Mike Losey, Michael Sweeny, Linda Atkins, Susan Ornelas, Dwight Miller, Barbara Hecathorn.

Absent: Ryan Sundberg, Frank Wilson.

Staff: Matthew Marshall, Katey Schmidt, Cheryl Clayton, Staci Leeper

RCEA Auditors: John Goff, Matt Hague, Aaron Weiss

II. REPORTS FROM MEMBER ENTITIES

- Director Ornelas reported that she had attended a meeting of the California Association of Councils of Governments (CALCOG), where there was discussion regarding the feasibility of a "miles traveled" vehicle tax due to the decreasing revenue from vehicle fuel tax for road maintenance resulting from increasing fuel efficiency and the adoption of electric vehicles. It was proposed that the Board might discuss this topic at a future meeting.
- Director Kullmann reported that Blue Lake Mayor Sherman Shapiro was retiring from the Council after many years and that there would be a celebration in his honor later in the week.

III. ORAL COMMUNICATIONS

None

IV. CONSENT CALENDAR

A. Approve Minutes of October 20, 2014 Board Meeting

B. Approve attached Warrants

C. Approve attached Financial Reports

Director Ornelas pulled item B from the Consent calendar.

M/S/C:Losey, Ornelas: Approve Consent Calendar items A and C

V. REMOVED FROM CONSENT CALENDAR ITEMS

D. Approve attached warrants.

Director Ornelas made a recommendation that RCEA look into establishing a “local vendor preference” purchasing policy. It was proposed that the matter be placed on a future agenda for further discussion.

M/S/C: Ornelas, Sweeny: Approve Consent Calendar item B

VI. NEW BUSINESS

A. RCEA Fiscal Audit Report

Aaron Weiss, John Goff, and Matt Hague presented the Board with the results of the financial audit conducted by RCEA independent auditors David L. Mooney & Co. and answered questions from the Board. The Auditors noted that RCEA has built up a healthy general fund balance over the last few years and they recommended that the Board develop a policy to establish a reserve fund that would be set for contingencies and then establish a process for allocating any unrestricted revenue above that toward programs; the Board directed staff to develop a proposal to implement this recommendation.

M/S/C: Losey, Ornelas: Accept RCEA Fiscal Year 2012-13 Independent Audit Report.

B. PG&E Energy Watch 2015 Contract Extension

Executive Director Marshall reported that the contract extension for 2015 would provide for fairly seamless transition with nor hard stop between program cycles.

M/S/C:Sweeney, Hecathorn: Approve Contract Change Order and Contract Work Authorization Change Order to extend the 2013-14 PG&E Energy Watch Program contract through 2015 and increase the contract value by \$1,350,000.

C. Consider change to RCEA Board regular meeting schedule

It was agreed to postpone this item to January Board Meeting.

VII. STAFF REPORT

- PG&E Energy Watch contract update: Executive Director Marshall reported that RCEA was on target to hit the energy saving goals set for 2014.
- Community Choice Power: Executive Director Marshall reported that progress has been made in researching the potential for a local Community Choice Aggregation program and hopes to have recommendations ready to present to the Board at February’s meeting.

IX. ADJOURNMENT

Board Chair Atkins adjourned the meeting at 4:05.

Section 16

ADJOURN