

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - SPECIAL CITY COUNCIL MEETING**

Location:	City Hall	Date:	July 15, 2014
	834 Main Street	Time:	5:30 pm
	Ferndale CA 95536	Posted:	July 9, 2014

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL –City Clerk: Stuart Titus; Ken Mierzwa; Daniel Brown; John Maxwell; and Michael Sweeney
4. MODIFICATIONS TO THE AGENDA
5. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
6. BUSINESS
 - a. Fiscal Year 2014-2015 Budget Page 4
 - i. Resolution 2014-12 Adopting FY14-15 Budget
 - ii. Resolution 2014-13 Adopting FY14-15 Fees & Fines Schedule
7. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
August 7, 2014 at City Hall at 7:00pm.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

MODIFICATIONS TO THE AGENDA

Section 5

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record.
(This is optional.)

Section 6

BUSINESS

Meeting Date:	July 15, 2014	Agenda Item Number	6.a.
Agenda Item Title:	Fiscal Year 2014-2015 Budget Resolution 2014-12 Adopting FY14-15 Budget Resolution 2014-13 Adopting FY14-15 Fees & Fines Schedule		
Presented By:	City Manager Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

It is recommended that the City Council take the following actions to approve the Fiscal Year 14-15 Budget and related Fees and Fines.

1. Adopt Resolution 2014-12 Approving Budget for Fiscal Year 2014-2015
2. Adopt Resolution 2014-13 Approving Fees and Fines Schedule for Fiscal Year 2014-2015

BACKGROUND:

The City is required to adopt an operating budget for each fiscal year. The City of Ferndale has routinely adopted a single year budget to meet this requirement. At the same time, the Fees and Fines Schedule are routinely adjusted.

The Annual Budget for the City of Ferndale for the Fiscal Year 2014-2015 has been presented by the City Manager and Staff, reviewed and revised by the City Council in their Study Session, and is now brought before the Council for approval.

Fiscal difficulties at the State level continue to translate into tight times at the local level. The State's finances have showed improvement over last fiscal year, and this improvement has had a slight positive impact on our local economy. There is a still uncertainty in revenue programs in the state's budget that may influence revenue programs and affect the City's budget.

The proposed budget provides generally the same level of service as in prior years with only slight changes in the revenues and expenditures. The personnel costs include routine step-increases, as well as COLA increases where appropriate for contracts.

Traditionally, the Fees and Fines Schedule is reviewed at the same time as the budget.

It is particularly important during these economic times that services are paid for by the individuals receiving them in actual costs. Our fees and fines are therefore based on the state's Consumer Price Index, which is 2% this year. The Fees and Fine schedule is attached to Resolution 2014-13, below.

FINANCIAL IMPACT:

Discussed above

RESOLUTION NO. 2014-12

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
ADOPTING THE FISCAL YEAR 2014-15 OPERATING BUDGET**

WHEREAS, State Law mandates and sound management necessitates the adoption of an annual budget; and

WHEREAS, a fiscal shortage at the State level still exists which negatively impacts the City of Ferndale; and

WHEREAS, the City of Ferndale seeks to continue to provide services desired by the public; and

WHEREAS, a budget has been crafted that preserves essential services while ensuring that expenditures do not exceed revenues and cash on hand.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale, the FY 2014-15 Annual Operating Budget attached and made part hereto, is adopted.

PASSED AND ADOPTED by the City Council of the City of Ferndale on July 15, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Stuart Titus, Mayor

Attest:

Elizabeth Conner, City Clerk

RESOLUTION NO. 2014-13
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE ADOPTING THE
FY 14-15 FEES AND FINES SCHEDULE, RESCINDING RESOLUTION 2013-22

WHEREAS, the City of Ferndale performs special services for the benefit of a limited number of persons to whom such services are of value; and

WHEREAS, the cost of rendering such services should be borne by that limited group who are the beneficiaries rather than the citizenry at large; and

WHEREAS, the City Council is of the opinion also that the charges established for such service should equate to the direct cost thereof to the City of Ferndale; and

WHEREAS, the City of Ferndale seeks to continue to provide services desired by the public; and

WHEREAS, this resolution will rescind Resolution 2013-22; and

WHEREAS, a budget has been crafted that preserves essential services while ensuring that expenditures do not exceed revenues and cash on hand; and

WHEREAS, the City Council last adopted increases to Developer Permits and motion picture fees in 2011, amended the sewer fee schedule in 2002 and 2003; increased business license fees in 2004; amended the sewer hookup fee in 2005; and set the drainage fees in 1994; and,

WHEREAS, numerous other cities use the annual Consumer Price Index (CPI) to adjust their Fees & Fines on a yearly basis, and the unadjusted 12 month CPI increase effective April, 2014, is 2%.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Ferndale, that: the FY 12-13 Fees and Fines Schedule attached and made part hereto, is adopted.

BE IT FURTHER RESOLVED: that Fees and Fines will be examined on a yearly basis with the budget, and increased using the CPI for the previous year.

PASSED AND ADOPTED by the City Council of the City of Ferndale on July 15, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Stuart Titus, Mayor

Attest:

Elizabeth Conner, City Clerk

CITY OF FERNDALE FEES FINES SCHEDULE FY 2014-15

DEPARTMENT	ITEM	DETAILS		Enacting Document	2014-15 Fee
Building	Building Permits	Per Uniform Building Code	Per cost of work	Uniform Admin. Code	Varies
		Issuance Fee		Res. No. 2014-16	\$26.00
		Strong Motion Seismic Hazard Fee	per \$100,000, 1-3 story	Sec. 2705 Public Resource Code	\$13.00
		Strong Motion Seismic Hazard Fee	per \$100,000, 3-story +	Sec. 2705 Public Resource Code	\$28.00
	Drainage	New Building after 1994		Ord. 94-01	\$ 1,500.00
		New Building before 1994		Ord. 94-01	\$ 2,500.00
		New impervious area over 100 sq ft	per sq ft	Ord. 94-01	\$ 0.50
		New gravel road/parking over 100 sq ft	per sq ft	Ord. 94-01	\$ 0.36
	Demolition	Building		Uniform Building Code	\$ 50.00
	Plan Check			Res. No. 2014-16	\$35/hr
	Burn Down Letter			Res. No. 2014-16	\$ 75.00
	Investigation/Pre permit meetings			Res. No. 2014-16	\$35/hr
	Grading/Drainage Plan			Res. No. 2014-16	\$715.00
	Public Works/	Information Request		Deposit	Res. No. 2014-16
Land Use	Lot Line Adjustments		Deposit	Res. No. 2014-16	\$710 + \$58/hr
	Parcel Mergers		Deposit	Res. No. 2014-16	\$ 510.00
	Project Meetings		Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr
	Improvement Plans		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Development Plans		Deposit	Res. No. 2014-16	\$ 1,020.00
	Drainage Reports		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Minor Subdivision	Tentative Map	Deposit	Res. No. 2014-16	\$ 1,020.00
	Major Subdivision	Tentative Map	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Parcel or Final Map	Review and certification	Per Lot	Res. No. 2014-16	\$ 305.00
	Boundary Correction		Deposit	Res. No. 2014-16	\$ 510.00
	Review-Land Use Permits		Deposit	Res. No. 2014-16	\$ 100.00
	Encroachment Permit	Varies according to issues	Deposit + hourly	Res. No. 2014-16	\$35/hr
	Special Traffic/Curb Marking			Res. No. 2014-16	\$ 75.00
Planning	Project Meetings		Deposit	Res. No. 2014-16	\$35/hr
	Applicant Inquiries		Deposit	Res. No. 2014-16	\$ 120.00
	Design Review Permit	*\$58/hour if Planner assistance required		Res. No. 2014-16	No fee *
	Exception to Development	Standards & Application Processing	Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Lot Line Adjustments		Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Parcel Mergers		Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Variance		Deposit + hourly	Res. No. 2014-16	\$ 710.00

CITY OF FERNDALE FEES FINES SCHEDULE FY 2014-15

	Secondary Dwelling Permit		Deposit + hourly	Res. No. 2014-16	\$ 560.00
	Street Vacation	Including Engineering Fee	Deposit + hourly	Res. No. 2014-16	\$ 1,240.00
	Conditional Use Permit		Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Permit Amendment	Permits and/or of Conditions of Approva	Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Permit/Project Extension	For Use Permits, Variances, etc.	Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Minor Subdivision	Cost varies on number of lots & issues	Deposit	Res. No. 2014-16	\$1225 + \$50/lot
	Major Subdivision	Cost varies on number of lots & issues	Deposit	Res. No. 2014-16	\$1530 + \$50/lot
	Amendment of Minor	Subdivision Tentative Map and/or Conditions of Approval	Deposit + hourly	Res. No. 2014-16	\$ 710.00
	Amendment of Major	Subdivision Tentative Map and/or Conditions of Approval	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Tentative Map Expiration Extension		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Zoning Ordinance or Map	Amendment	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Density Bonus		Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Reasonable Accommodation		Deposit	Res. No. 2014-16	\$ 116.00
	Sign Permit		Deposit	Res. No. 2014-16	\$ 58.00
	General Plan or Map	Amendment	Deposit	Res. No. 2014-16	\$ 2,040.00
	Appeals	To Planning Commission or City Council	Deposit + hourly	Res. No. 2014-16	\$710 + \$58/hr
	Appeals - If No Application Fee	To Planning Commission or City Council	Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr
	CEQA Initial Study	Does not include Special Studies	Deposit + hourly	Res. No. 2014-16	\$1,200 + \$58/hr
	CEQA EIR	Cost varies on number issues	Deposit + hourly	Res. No. 2014-16	\$120 + \$58/hr
Finance	Business License Fees	One fiscal year - Retail		Ord. 06-01 & Res. No. 04-04	\$ 62.00
		Quarterly - Retail		Ord. 06-01 & Res. No. 04-04	\$ 16.00
		One fiscal year - No Sales Tax		Ord. 06-01 & Res. No. 04-04	\$ 84.00
		Quarterly - No Sales Tax		Ord. 06-01 & Res. No. 04-04	\$ 21.00
		Duplicate issuance		Ord. 06-01 & Res. No. 04-04	\$ 5.00
		Relocation of location		Ord. 06-01 & Res. No. 04-04	\$ 5.00
		Carnival, per day		Ord. 06-01 & Res. No. 04-04	\$ 105.00
		Peddlers etc.: Finger printing		Ord. 06-01 & Res. No. 04-04	\$ 10.00
		Application Investigation		Ord. 06-01 & Res. No. 0578	\$ 35.00
		Registration		Ord. 06-01 & Res. No. 0578	\$ 10.00
		Renewal of registration permit		Ord. 06-01 & Res. No. 0578	\$ 1.00
		Public dance hall permit		Ord. 06-01 & Res. No. 0578	\$70.00
		Police protection at prevailing rates	Per Hour	Res. No. 2014-16	\$30/hr.
		Vendor-service/product not offered locally		Ord. 06-01 & Res. No. 04-04	\$ 10.00

CITY OF FERNDALE FEES FINES SCHEDULE FY 2014-15

		Vendor-service/product offered locally		Ord. 06-01 & Res. No. 04-04	\$ 150.00
		Chamber sponsored Sales		Ord. 06-01 & Res. No. 04-04	\$ 100.00
		Junk Yard Permit		Ord. 06-01	\$ 100.00
Public Facility	City Hall Rental	Auditorium/Lounge/Kitchen		Res. No. 2014-16	\$ 200.00
Rentals		Lounge/Kitchen only		Res. No. 2014-16	\$ 125.00
		Youth & Non-profit		Res. No. 2014-16	\$ 15.00
		Youth & Non-profit - hour class		Res. No. 2014-16	\$ 5.00
		Cleaning Deposit		Res. No. 2014-16	\$ 150.00
	Community Center	Weekend - hall only		Res. No. 2014-16	\$ 900.00
		Weekend - hall & kitchen		Res. No. 2014-16	\$ 1,100.00
		1 day - hall only (Mon.-Thurs.)		Res. No. 2014-16	\$ 450.00
		1 day - hall & kitchen (Mon.-Thurs.)		Res. No. 2014-16	\$ 550.00
		Youth & Non-profit - Event w/kitchen		Res. No. 2014-16	\$77 + gas used
		Youth & Non-profit - no kitchen use		Res. No. 2014-16	No fee
		Youth & Non-profit - 1 hour class		Res. No. 2014-16	\$ 5.00
		Cleaning Deposit		Res. No. 2014-16	\$ 250.00
Miscellaneous	Health Fee	Annual for Farmers' Markets		Res. No. 2014-16	\$ 75.00
	Copies	Per page		Res. No. 2014-16	\$ 0.35
	DVD Copy	Per DVD		Res. No. 2014-16	\$ 5.00
	Merchandise	Police patches		Res. No. 2014-16	\$ 15.00
	Motion Picture/TV Productions	Major Productions		Res. No. 2014-16	
		Permit application fee		Res. No. 2014-16	\$ 710.00
		Film Production permit per day		Res. No. 2014-16	\$ 575.00
		Road Closure of 30 min. or more/day		Res. No. 2014-16	\$ 360.00
		Cancellation of permit		Res. No. 2014-16	\$ 360.00
		Duplicate permit		Res. No. 2014-16	\$ 75.00
		Attachment of a rider		Res. No. 2014-16	\$ 40.00
		Police or Public Works Services	Per hour	Res. No. 2014-16	\$30/hr.
		Material expenditures	Cost	Res. No. 2014-16	cost
		Faithful performance bond		Res. No. 2014-16	\$ 140,000.00
		Minor Productions			
		Permit application fee		Res. No. 2014-16	\$ 150.00
		Film Production permit per day		Res. No. 2014-16	\$ 300.00
		Cancellation of permit		Res. No. 2014-16	\$ 75.00
	Research / Staff Time	Research Fee	Per hour	Res. No. 2014-16	\$35/hr.

CITY OF FERNDALE FEES FINES SCHEDULE FY 2014-15

	Returned Check Fee	Per check			\$ 40.00
	Transient Occupancy Tax	8% to City; 2% to Visitor & Conv. Bureau		Ord. No. 311 and Res 2012-10	10%
Library	Proctor Fees			Res. No. 2013-19	\$ 35.00
Administration	CC or PC Packets		Per page	Res. No. 2014-16	\$ 0.35
Ministerial	Home Occupation Permits			Res. No. 2014-16	\$ 150.00
	Secondary Dwelling Unit			Res. No. 2014-16	\$ 150.00
	Information Request	First 1/2 hour free	Per hour	Res. No. 2014-16	\$35/hr.
	Plot Plan Review			Res. No. 2014-16	\$35/hr.
Police	Animal License Fees	License one year sterilized		Res. No. 2014-16	\$ 14.00
		License two year sterilized		Res. No. 2014-16	\$ 28.00
		License three year sterilized		Res. No. 2014-16	\$ 43.00
		License one year non-sterilized		Res. No. 2014-16	\$ 34.00
		License two year non-sterilized		Res. No. 2014-16	\$ 72.00
		License three year non-sterilized		Res. No. 2014-16	\$ 108.00
	Animal Impound Fee Sterilized	1st impound in 12 month period		Res. No. 2014-16	\$ 38.00
		2nd impound in 12 month period		Res. No. 2014-16	\$ 72.00
		3rd impound in 12 month period		Res. No. 2014-16	\$ 110.00
		4th impound in 12 month period		Res. No. 2014-16	\$ 165.00
	Animal Impound Fee Non-Fixed	1st impound in 12 month period		Res. No. 2014-16	\$ 76.00
		2nd impound in 12 month period		Res. No. 2014-16	\$ 218.00
		3rd impound in 12 month period		Res. No. 2014-16	\$ 256.00
		4th impound in 12 month period		Res. No. 2014-16	\$ 300.00
	Dog License Late Payment Fee			Res. No. 2014-16	\$ 7.00
	Dog License Replacement Tag			Res. No. 2014-16	\$ 7.00
	Kennel License Fee	per year		Res. No. 2014-16	\$ 210.00
	Bus. License Investigation			Res. No. 2014-16	\$ 38.00
	Clearance Letter			Res. No. 2014-16	\$ 25.00
	Finger Printing			Res. No. 2014-16	\$ 10.00
	False Alarms		after 2nd annual	Res. No. 2014-16	\$ 30.00
Infractions		See gov't code 36900			-
	Nuisance Violations	First violation (Maximum \$1000.00)	Per day	Ord. 01-01	\$ 60.00
		Second violation (Maximum \$2000.00)	Per day	Ord. 01-01	\$ 110.00
		Cost Recovery	Cost	Ord. 01-01	Cost
	Parking red/green/yellow			Per Ferndale PD	\$ 55.00
	Parking 18" from curb			Per Ferndale PD	\$ 55.00

CITY OF FERNDALE FEES FINES SCHEDULE FY 2014-15

	Parking posted no parking			Per Ferndale PD	\$ 55.00
	Parking block driveway			Per Ferndale PD	\$ 55.00
	Parking in alley			Per Ferndale PD	\$ 55.00
	Park abandon vehicle			Per Ferndale PD	\$ 105.00
	Parking double			Per Ferndale PD	\$ 55.00
	Parking block hydrant			Per Ferndale PD	\$ 55.00
	Parking handicap			Per Ferndale PD	\$ 330.00
	Parking block lower curb			Per Ferndale PD	\$ 330.00
	Towing Charge			Per Ferndale PD	\$ 105.00
	Other MC/VC			Per Ferndale PD	\$ 55.00
	Reports/Accident			Per Ferndale PD	\$ 10.00
	Research			Per Ferndale PD	\$30/hr.
	Sign Off Fix-It Ticket			Per Ferndale PD	\$ 10.00
	Special Services			Per Ferndale PD	\$30/hr.
	VIN Verification			Per Ferndale PD	\$30/hr.
Sewer	Sewer Fees	Existing facilities connection charge		Ord. 04-03 Sec. 3.01	10% - estimated construction cost
		Special connection charge		Ord. 04-03 Sec. 3.02	Computed by CE
	Lateral Service Connection Charge	4" lateral		Ord. 04-03 Sec. 3.03.1	Set by CE
		6" lateral		Ord. 04-03 Sec. 3.03.1	Set by CE
		First new hookup		Res. No. 05-16	\$ 5,180.16
		Each additional hookup up to 4 units		Ord. 04-03 Sec. 3.03.3	\$ 400.00
		Over 4 units		Ord. 04-03 Sec. 3.03.4	\$ 200.00
	Sewer Permit & Inspection	Single Family		Ord. 04-03 Sec. 3.04.1	\$ 2.00
		Trailer Ct & multiple dwelling		Ord. 04-03 Sec. 3.04.2	\$2 1st; \$1 after
		Comm'l Industrial, Church, etc		Ord. 04-03 Sec. 3.04.3	\$ 7.00
		Public Sewer Connection		Ord. 04-03 Sec. 3.04.4	\$5 + \$5/lin.ft of sewer
		Alter exist sewer installation		Ord. 04-03 Sec. 3.04.4	\$ 4.00
	Monthly Service Charge	Single Family Residential (1 EDU)		Resolution 06-02	\$66/mo
		Commercial		Ord. 04-03 Sec. 4.04	Per EDU

Section 7

ADJOURN