

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	July 7, 2014
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	June 30, 2014

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Stuart Titus; Ken Mierzwa; Daniel Brown; John Maxwell; and Michael Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup>s of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
  - a. Approval of Minutes of the May 1, 2014 and June 5, 2014 Regular City Council Meetings ..... Page 5
  - b. Acceptance of Printed Regular Checks and Checkbook Register for April 21 – May 20, 2014 ..... Page 10

c. Acceptance of Financial Statements dated May 31, 2014 .....	Page 23
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR	
11. PRESENTATION / COMMUNITY FORUM – Redwood Community Action Agency will give a presentation on Gas Emissions	
12. BUSINESS	
a. Resolution 2014-11 Tractor Parade .....	Page 54
b. Update from Ad Hoc Committee on Old Nilsen Property .....	Page 56
c. Resolution 2014-15 To Certify June 3, 2014 Election .....	Page 57
d. Resolution 2014-10 Consolidated Election .....	Page 61
e. Review of Options for Sign Ordinance Amendments and Enforcement .....	Page 63
f. Rose Ave Pedestrian Project (Phase 2) Change Order Nos. 1A, 2, 3, 4, and 5 .....	Page 64
g. Rose Avenue Pedestrian Project (Phase 2) Progress Payments 1 & 2 .....	Page 87
h. Rose Avenue Pedestrian Project (Phase 2) Authorize Right of Way Appraisal .....	Page 92
i. Resolution 2014-14 Appoint Member to Ferndale Library Board.....	Page 101
j. Authorize City Manager to Negotiate Settlement with Sequoia Gas Company .....	Page 103
13. CORRESPONDENCE .....	Page 105
14. REPORTS	
a. City Manager Report .....	Page 114
b. Commissions and Committee Reports	
i. Planning Commissions Minutes.....	Page 125
ii. Design Review Committee Minutes .....	Page 130
c. Minutes from Joint Power Authorities (JPAs) and Reports	
i. Humboldt County Association of Governments (HCOAG) .....	Page 134
ii. Redwood Coast Energy Authority (RCEA) .....	Page 140
iii. Humboldt Waste Management Authority (HWMA) .....	Page 143
15. ADJOURN	

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on Thursday,  
August 7, 2014 in the City Hall at 7:00 p.m. A Special meeting of the City Council will  
be held on Tuesday, July 15, 2014 at 7pm.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CLOSED SESSION REPORT OUT**

**Section 5**

**CEREMONIAL**

**Section 6**

**MODIFICATIONS TO THE AGENDA**

**Section 7**

**STUDY SESSIONS**

## **Section 8**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 9**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of for May 1, 2014

Mayor Stuart Titus called the Regular City Council Meeting to order at 7:00 pm. Those present pledged allegiance to the flag. The City Clerk called roll and present were Mayor Titus, Council Members Ken Mierzwa, John Maxwell, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Elizabeth Conner, Police Chief Bret Smith and Contract City Engineer David Caisse.

Ceremonial: None

Modifications to the Agenda: None

Report out of Closed Session: Mayor Titus stated that there was no reportable action out of the closed session.

Public Comment: A property owner informed the Council that they will be thinning a tree at 619 Main Street and they have obtained a permit from CalTrans to do so. A citizen brought up that they would like the City Council to consider recognizing a National Day of Prayer in the future.

Consent calendar: **MOTION**: to approve the items on the consent calendar, incorporating small changes to the minutes of April 3, 2014 Regular City Council Meeting. **(Mierzwa/Sweeney) Unanimous.**

Public Hearing:

a. Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance. City Manager Parrish relayed that this, and the following two, ordinances were required by California State law and have been reviewed by the City Attorney. He also said that the Planning Commission had reviewed and recommended that the Council adopt Ordinance 2014-02 and found that the Ordinance conforms to the Ferndale General Plan and is necessary for state housing regulation compliance. **MOTION**: To waive full reading of Ordinance 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and adopt by title only. **(Sweeney/Mierzwa) Unanimous.**

b. Ordinance No. 2014-03 Density Bonus Ordinance. City Manager Parrish reported the Ordinance had been reviewed by the City Attorney and that the Planning Commission has reviewed and recommended that the Council adopt the Density Bonus Ordinance as required for compliance with state density bonus law. **MOTION**: To waive full reading of the Density Bonus Ordinance and adopt by title only. **(Mierzwa/Brown) Unanimous.**

c. Ordinance 2014-05 Reasonable Accommodation Ordinance. City Manager Parrish stated the Ordinance had been reviewed by the City Attorney and that the Planning Commission has reviewed and recommended that the Council adopt the Reasonable Accommodation Ordinance as required for compliance with state and federal Fair Housing laws and requirements. **MOTION**: To waive full reading of the Reasonable Accommodation Ordinance and adopt by title only. **(Maxwell/Sweeney) Unanimous.**

Business:

a. Planning Commission Appointments: City Manager Parrish reported that three people applied for two seats on the Planning Commission: Paul Gregson, Dean Nielson, and Michael Warner. He added that the Planning Commission had recommended to the Council re-appointment of Commissioner Nielsen and appointment of Michael Warner. The Mayor explained that all applicants would be asked the same questions from a prepared list and that Council Members

would then vote on which two of three applicants to appoint. The applicants were asked questions in turn and gave answers to the Council. **The Council voted, by written ballot, to re-appoint Commissioner Nielsen and appoint Michael Warner to the Planning Commission for terms of 2014-2018 and 2014-2017 (completing remainder of term vacated by Commissioner Christiansen), respectively.** The Mayor then asked City Clerk Conner to administer the Oath of Office to Mr. Nielsen and Mr. Warner and both took the Oath.

b. Consider Request from Doug Brower re Sign Ordinance Enforcement. City Manager Parrish reported that Mr. Brower had requested this item be brought before the Council for discussion after he and other Ferndale businesses received a letter on April 2, 2014 asking that they come into compliance with the City's new sign ordinance. Mr. Brower began by stating that he felt the Mayor may have a potential conflict of interest because he is part owner of a business that sells ads to several of the businesses in question and is a property owner in the Business District, and asked the Mayor to consider removing himself from the proceedings. Mr. Brower requested that the Council rule on the "cease and desist" letter that he sent, declare his "open" sign legal and place a temporary moratorium on enforcement of this part of the Sign Ordinance while the City considers amending it. Mr. Brower stated that his sign should be considered compliant because he had received Design Review Committee approval as required in Article 12 of the Sign Ordinance. Additionally, he said that he felt it wasn't right that some illuminated signs were allowed and some were not. During public comment, a Main Street business owner said they needed to have an illuminated "open" sign so customers can see when the business is open. Three other members of the public commented that they thought this part of the sign ordinance should be reviewed because some illuminated signs are allowed by this ordinance and others are not, and that businesses need them to attract customers. Council members reviewed the reasons for and intentions of the ordinance and mentioned that there was broad participation in the committee that developed it. Mayor Titus stated that he did not feel comfortable taking permanent action until the conflict issue could be addressed and without the City Attorney's recommendation. **MOTION:** To place a moratorium on enforcement of the Sign Ordinance for ninety days for the seven businesses that were sent the courtesy letter about non-compliance. **(Maxwell/Mierzwa) 4-1. (Brown dissenting).**

c. 580 Main Street Update: City Manager Parrish said staff has not received the requested evidence that work has begun on the building permit issued on January 26, 2014 from the owner of 580 Main Street. He reminded the Council that the Building Permit indicates that work is to begin within 60 days of issuance. The owner of 580 Main Street told the Council that she should be taken at her word. Council members reiterated that such evidence was needed, not overly burdensome and required of all property owners. The Council directed staff to place the item on the next Council agenda for follow-up and possible action.

d. Update from Ad Hoc Committee on Old Nilsen Property – Council Member Sweeney described that the Ad Hoc committee had solicited proposals and when none came forward had moved on to examine different parking layouts for the site. He related that since the last meeting Mr. Ostler had come forward with a proposal for use of the property which would create revenue for the City as well as retaining the old barn for a cost of approximately \$42,000, which he hoped to raise with eight people giving \$5,000 each. Council Member Brown stated the Ad Hoc Committee feels it would be in the City's best interest to give him a few months to flush out his proposal and implement the plan and that Mr. Ostler is aware of the time limit. In the meantime, a fence will protect the property.

e. Ordinance No. 2014-01 Amending Nuisance Ordinance 06-04 Section 3.02. City Manager Parrish mentioned that due to number of changes, this item should be considered a First Reading, rather than a Second Reading, as listed in the agenda packet. **MOTION:** To consider Ordinance No. 2014-01 for a First Reading (**Maxwell/Mierzwa**). **Unanimous.** Staff clarified that the updated Nuisance Ordinance was not necessary to enforce the Sign Ordinance or Design Review issues at this time. **MOTION:** Sweeney to move the amendments with no further changes. (Sweeney/Titus) **2-3, motion fails. (Brown, Maxwell and Mierzwa dissenting).** The Council directed staff to come back with sample nuisance ordinances from other jurisdictions for review.

f. Update on PG&E Undergrounding. City Manager Parrish related there would be a second public meeting on Saturday, May 3, 2014 at 11:00 at City Hall to consider and analyze potential areas identified for the undergrounding project at the first public meeting on March 1<sup>st</sup>, 2014.

g. City Auditor Contract Renewal. City Manager Parrish conveyed that the contract amount of \$12,000 is the same as last year, and that the City was satisfied with his work. He further explained that since the City issued a Request for Proposals (RFP) last year, it may extend this contract without going out to bid again this year. **MOTION:** To approve renewal of the Contract with Joseph Arch, CPA, of JJACPA, Inc. to provide annual auditing services for the City of Ferndale and direct the City Manager to sign the contract extension for one additional year. (**Titus/Sweeney**). **Unanimous.**

h. Consider Request to Zoning Ordinance 02-02 from Ming Tree Realtors. Mr. Doss from Ming Tree Realty Company explained that banks now require “burn letters” for properties they are lending on so they can be assured the improvements could be re-built as they are. He stated that he is working for the owner of a non-conforming duplex in an R-1 zone and has been told by staff that they can not issue such a burn letter as it contradicts Ferndale’s Zoning Ordinance. He requested that the City consider amending Section 6.07 of the Zoning Ordinance and apply a housing combining zone designation to this property so that the non-conforming use could continue and staff could issue a burn letter by July 8. Staff clarified that an amendment to the Zoning Ordinance can not be expedited to meet that timeline. The Council directed staff to work with Mr. Doss and the homeowner and develop options for proceeding.

i. Rose Avenue Pedestrian Project Change Order. David Caisse, contract City Engineer, explained there were still remaining grant funds for the project so they propose to expand the scope of work to make full use of the grant monies. This change order is for approximately \$35,000 and adds more driveways and a bit of sidewalk in between them. **MOTION:** To approve authorization to execute Change Order #1, in the amount of \$34,529.30, to V&C Construction for the Rose Avenue Pedestrian Improvement Project, Phase 2. (**Brown/Sweeney**) **3-0. (Mayor Titus and Council Member Mierzwa abstained from the vote to avoid the appearance of conflict of interest as each lives within 300 feet of the project).**

Mayor Titus adjourned the meeting at 10:05 pm.

Respectfully submitted,

Elizabeth Conner,  
City Clerk

**City of Ferndale, Humboldt County, California, U.S.A.**  
DRAFT Minutes for City Council Meeting of for June 5, 2014

Mayor Stuart Titus called the Regular City Council Meeting to order at 7:00 pm. Those present pledged allegiance to the flag. The City Clerk called roll and present were Mayor Titus, Council Members Ken Mierzwa, John Maxwell, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Elizabeth Conner, Police Chief Bret Smith and Contract City Engineer Yoash Tilles.

Ceremonial: None

Modifications to the Agenda: Delete item 12.f, Rose Ave Pedestrian Project Change Order #2; and move Item 12.a. to the end of the Business Section of agenda.

Report out of Study Session: Mayor Titus stated that there was a productive study session between the City Council and the Planning Commission and thanked staff for the preparation for the session and the Council and Commission members for attending.

Public Comment:

Two members of the public, Ellin Beltz and Tasha Roberts, addressed the Council with specific complaints about access, safety and other issues related to the Phase 2 of the sidewalk and pedestrian improvement project on Rose Avenue.

Consent Calendar: **MOTION:** to accept Consent Calendar (Mierzwa/Sweeney) **Unanimous.**

Call Items: None

Presentation / Community Forum: None.

Business:

Initial Draft of Housing Element 2014: George Williamson, Contract City Planner, presented the staff report and reminded the Council that this year the Housing Element update process is much less onerous than in previous years in that the City only needs to update most programs and numbers not develop a new element. This is largely because, he stated, the city has undertaken the necessary changes so that we can check yes in all the implementation boxes. He also commented that some of the data and numbers do not seem to match because the numbers are from various sources and data sets but they do meet the needs of the California Department of Housing and Community Development. He relayed that the Planning Commission had reviewed the Draft submission and voted to recommend its submittal to the Department. **MOTION:** to direct staff to submit the Draft element, including the minor edits submitted during the discussion tonight, to the Department of Housing and Community Development. **(Maxwell/Sweeney) Unanimous.**

Update re Sign Ordinance Enforcement: Staff reported that they had sent letters to the out-of-compliance "open" sign business owners to notify them that the matter is pending discussion and enforcement is on hold for 90-days as the Council directed; a letter had been sent to Mr. Brower of Ferndale Pie Company informing him his sign was legally compliant as it was grandfathered in; and that staff was still researching the issues. Council Members asked whether staff had written follow-up to the two letters sent to business relative to their illuminated "vacancy" signs. Staff indicated they were waiting for Council direction. Council Member Maxwell expressed that

he did not want to rescind any part of the new sign ordinance, but felt that if the City was not consistent on the issue of illuminated signs that the City should allow all illuminated signs as long as there is only one “open” or “vacancy” sign. **MOTION:** to place a 60-day moratorium against enforcement of the two letters sent about “vacancy” signs. **(Maxwell/Mierzwa).**

**Unanimous.**

580 Main Street Update: Staff noted that siding work has commenced on the building.

Update from Ad Hoc Committee on Old Nilsen Property: Council Member Sweeney reported that the project is in a similar state to a month ago in that the Ad Hoc Committee is still awaiting the further development and actualization of a proposal from Mr. Ostler. Council Member Brown stated the Committee anticipates receiving this soon and is working towards a study session with the rest of the Council to present this and a few other options for discussion.

Update on PG&E Undergrounding: City Manager Parrish informed the Council that a public meeting had been held right after the last Council meeting, on May 3, where maps with the potential areas for the undergrounding and different sensitivities such as transit, lights were examined. He said two alternatives stood out as better than the others based on the analysis and discussion. He added that Michael Warner will present a report to the Council in about a month and then a third public meeting will be scheduled.

Correspondence: No comments.

Reports: The City Manager reported that he attended the Public Agency Risk Sharing Authority of California (PARSAC) Board meeting, at PARSAC’s expense, and that it was very valuable information focusing on liability issues and recent court cases.

Mayor Titus adjourned the meeting at 7:55pm.

Respectfully submitted,

Elizabeth Conner, City Clerk

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

General Checking

From 04/21/14 To 05/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				512,986.08
Deposit	04/23/14	AR Deposit			11,534.22	524,520.30
Deposit	04/29/14	AR Deposit			15,645.10	540,165.40
Deposit	04/30/14	AR Deposit			3,306.60	543,472.00
Deposit	05/08/14	AR Deposit			18,128.17	561,600.17
Deposit	05/19/14	AR Deposit			11,966.75	573,566.92
100	04/21/14	AFLAC - REMIT. PROCESSING SE		39.32		573,527.60
100	04/21/14	EMPLOYMENT DEVELOPMENT D		1,606.85		571,920.75
100	04/21/14	UNITED STATES TREASURY		10,978.38		560,942.37
100	04/29/14	UNITED STATES TREASURY		5,839.68		555,102.69
100	04/29/14	EMPLOYMENT DEVELOPMENT D		928.69		554,174.00
100	05/15/14	EMPLOYMENT DEVELOPMENT D		947.28		553,226.72
100	05/15/14	UNITED STATES TREASURY		5,894.29		547,332.43
100	05/20/14	AFLAC - REMIT. PROCESSING SE		39.32		547,293.11
100	05/20/14	EMPLOYMENT DEVELOPMENT D		2,586.03		544,707.08
100	05/20/14	UNITED STATES TREASURY		16,901.36		527,805.72
47670	04/24/14	DEL ORO WATER CO., FDLE. DI		483.99		527,321.73
47671	04/24/14	DIVISION OF THE STATE ARCHIT		69.30		527,252.43
47672	04/24/14	DONNA TIMMERMAN		268.05		526,984.38
47673	04/24/14	EEL RIVER DISPOSAL		275.20		526,709.18
47674	04/24/14	FRONTIER		1,043.39		525,665.79
47675	04/24/14	KIWANIS CLUB OF FERNDALE		260.00		525,405.79
47676	04/24/14	KRUGER		143.60		525,262.19
47677	04/24/14	L & M RENNER, INC.		2,131.71		523,130.48
47678	04/24/14	MANHARD CONSULTING LTD		14,949.75		508,180.73
47679	04/24/14	PACIFIC GAS & ELECTRIC		1,214.62		506,966.11
47680	04/24/14	PLANWEST PARTNERS, INC.		4,411.60		502,554.51
47681	04/24/14	QUILL		96.17		502,458.34
47682	04/29/14	MARY ELLEN BOYNTON		83.20		502,375.14
47683	04/29/14	KEVIN BRADSHAW		246.64		502,128.50
47684	04/29/14	WILLIAM O. BRIGGS		119.28		502,009.22
47685	04/29/14	ELIZABETH CONNER		1,307.77		500,701.45
47686	04/29/14	STEVE L. COPPINI		1,754.75		498,946.70
47687	04/29/14	JOHNNY F. HOPPIS		1,054.82		497,891.88
47688	04/29/14	TYLER JAMES		982.01		496,909.87
47689	04/29/14	JAY D. PARRISH		2,040.95		494,868.92
47690	04/29/14	DIANNA L. RICHARDSON		83.20		494,785.72
47691	04/29/14	MARIA A. ROSA		217.65		494,568.07
47692	04/29/14	BRET A. SMITH		1,344.64		493,223.43
47693	04/29/14	ADAM D. STRICKER		1,217.45		492,005.98
47694	04/29/14	DANIEL V. SUTTON		1,076.89		490,929.09
47695	04/29/14	KRISTENE M. TAVARES		1,044.49		489,884.60
47696	04/29/14	STEVE A. THRAP		1,361.94		488,522.66
47697	04/29/14	DONNA E. TIMMERMAN		1,239.25		487,283.41
47698	04/29/14	ROBERT A. WIDEMAN		1,066.73		486,216.68

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

## General Checking

From 04/21/14 To 05/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47699	04/29/14	CHRISTOPHER D. WILLIAMS		957.57		485,259.11
47700	04/28/14	AYCOCK & EDGMON		1,662.50		483,596.61
47701	04/28/14	EDWARD JONES & COMPANY		4,474.60		479,122.01
47702	04/28/14	POSTMASTER		12.30		479,109.71
47703	04/29/14	CALIFORNIA STATE DISBURSEM		418.14		478,691.57
47704	04/29/14	EMPLOYMENT DEVELOPMENT D		3,700.83		474,990.74
47705	04/29/14	JAY PARRISH		400.00		474,590.74
47706	04/29/14	NORTH VALLEY BANK	NORTH VALLEY B	1,374.04		473,216.70
47707	04/29/14	EMPLOYMENT DEVELOPMENT D		660.17		472,556.53
47708	04/30/14	HUMBOLDT LODGING ALLIAN		1,672.59		470,883.94
47709	04/30/14	ARNOLD C. KEMP		2,922.87		467,961.07
47710	05/01/14	CITY OF FORTUNA		1,016.66		466,944.41
47711	05/01/14	MIRANDA'S RESCUE		450.00		466,494.41
47712	05/01/14	ROBIN SMITH		153.47		466,340.94
47713	05/07/14	BAKER & TAYLOR		419.82		465,921.12
47714	05/07/14	BAY WEST SUPPLY, INC.		305.15		465,615.97
47715	05/07/14	CRAFTSMAN'S MALL		54.00		465,561.97
47716	05/07/14	GE CAPITAL		221.34		465,340.63
47717	05/07/14	HEALTHSMART BENEFIT SOLUT		199.56		465,141.07
47718	05/07/14	HORIZON BUSINESS SERVICES		105.27		465,035.80
47719	05/07/14	MISSION UNIFORM & LINEN		73.42		464,962.38
47720	05/07/14	MITCHELL, BRISSO. DELANEY &		672.00		464,290.38
47721	05/07/14	NORTH COAST LABORATORIES L		1,559.00		462,731.38
47722	05/07/14	PACIFIC PAPER CO.		333.14		462,398.24
47723	05/07/14	SEQUOIA GAS COMPANY		722.02		461,676.22
47724	05/07/14	SPECIAL DISTRICT RISK MANAGE		15,352.47		446,323.75
47728	05/13/14	MARY ELLEN BOYNTON		36.99		446,286.76
47729	05/13/14	KEVIN BRADSHAW		210.11		446,076.65
47730	05/13/14	WILLIAM O. BRIGGS		119.29		445,957.36
47731	05/13/14	ELIZABETH CONNER		1,455.34		444,502.02
47732	05/13/14	STEVE L. COPPINI		1,754.48		442,747.54
47733	05/13/14	JOHNNY F. HOPPIS		813.90		441,933.64
47734	05/13/14	TYLER JAMES		902.73		441,030.91
47735	05/13/14	NANCY S. KAYTIS-SLOCUM		46.22		440,984.69
47736	05/13/14	JAY D. PARRISH		2,040.96		438,943.73
47737	05/13/14	DIANNA L. RICHARDSON		83.20		438,860.53
47738	05/13/14	BRET A. SMITH		1,344.64		437,515.89
47739	05/13/14	ADAM D. STRICKER		1,217.46		436,298.43
47740	05/13/14	DANIEL V. SUTTON		1,394.94		434,903.49
47741	05/13/14	KRISTENE M. TAVARES		1,044.50		433,858.99
47742	05/13/14	STEVE A. THRAP		1,252.82		432,606.17
47743	05/13/14	DONNA E. TIMMERMAN		1,279.59		431,326.58
47744	05/13/14	ROBERT A. WIDEMAN		1,085.07		430,241.51
47745	05/13/14	CHRISTOPHER D. WILLIAMS		996.35		429,245.16
47746	05/12/14	DAVE LENARDO		90.00		429,155.16

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

General Checking

From 04/21/14 To 05/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47747	05/12/14	PACIFIC GAS & ELECTRIC		5,303.97		423,851.19
47748	05/13/14	POSTMASTER		181.00		423,670.19
47749	05/13/14	STATE WATER RESOURCES CON	STATE WATER R	300.00		423,370.19
47750	05/15/14	CAMPBELL PET COMPANY		119.70		423,250.49
47751	05/15/14	DCI BUILDERS		1,365.75		421,884.74
47752	05/15/14	FERNBRIDGE TRACTOR & EQUI		736.37		421,148.37
47753	05/15/14	HUMBOLDT TERMITE & PEST		65.00		421,083.37
47754	05/15/14	MOBILE DIESEL REPAIR		1,057.40		420,025.97
47755	05/15/14	RESTIF CLEANING SERVICES		100.00		419,925.97
47756	05/15/14	THE FARM SHOP		1,143.69		418,782.28
47757	05/15/14	THE FERNDALE ENTERPRISE		130.00		418,652.28
47758	05/15/14	U.S. BANK CORPORATE PAYMEN		826.23		417,826.05
47759	05/15/14	USABLUBOOK		218.32		417,607.73
47760	05/15/14	WELLS FARGO FINANCIAL LEA		134.38		417,473.35
47761	05/15/14	WILDWOOD SAW		15.68		417,457.67
47762	05/15/14	KRUGER		295.56		417,162.11
47763	05/15/14	MERCER FRASER COMPANY		94.42		417,067.69
47764	05/20/14	DOCUSTATION	DOCUSTATION I	108.24		416,959.45
47765	05/20/14	KRUGER		143.60		416,815.85
47766	05/20/14	NAPA VALLEY COLLEGE CRIMI		278.00		416,537.85
47767	05/20/14	NILSEN COMPANY		819.88		415,717.97
47768	05/20/14	VALLEY LUMBER		490.31		415,227.66
47769	05/20/14	WILLIAM DONNY MOBLEY CON		8,296.71		406,930.95
				<b>166,635.97</b>	<b>60,580.84</b>	

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Acct No.	Type	Override Description	Amount	Amount		
100	04/21/14	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
10012260				Health insurance payable	39.32	
100	05/20/14	EFT	AFLAC	AFLAC - REMIT. PROCESSING SERV.		39.32
10012260				Health insurance payable	39.32	
<b>Total for AFLAC - REMIT. PROCESSING SERV.</b>						<b>78.64</b>
47709	04/30/14		ARNKE	ARNOLD C. KEMP		2,922.87
10435052				Building regulation/inspectio	2,922.87	
<b>Total for ARNOLD C. KEMP</b>						<b>2,922.87</b>
47700	04/28/14		PHIAY	AYCOCK & EDGMON		1,662.50
10165054				Audit and accounting	1,662.50	
<b>Total for AYCOCK &amp; EDGMON</b>						<b>1,662.50</b>
47713	05/07/14		BAKTA	BAKER & TAYLOR		419.82
10615024				Books	419.82	
<b>Total for BAKER &amp; TAYLOR</b>						<b>419.82</b>
47714	05/07/14		BAYWE	BAY WEST SUPPLY, INC.		305.15
10625020				Building and ground maint.	221.17	
10155020				Building and ground maint.	83.98	
<b>Total for BAY WEST SUPPLY, INC.</b>						<b>305.15</b>
47703	04/29/14		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		418.14
10012250				Garnishments payable	418.14	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>						<b>418.14</b>
47750	05/15/14		CAMPE	CAMPBELL PET COMPANY		119.70
10225096				Animal control	119.70	
<b>Total for CAMPBELL PET COMPANY</b>						<b>119.70</b>
47710	05/01/14		CITFO	CITY OF FORTUNA		1,016.66
10215035				Dispatch service	1,016.66	
<b>Total for CITY OF FORTUNA</b>						<b>1,016.66</b>
47715	05/07/14		CRAFT	CRAFTSMAN'S MALL		54.00
21625020				Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>						<b>54.00</b>
47746	05/12/14		DVLNO	DAVE LENARDO		90.00
30515055				Contractual services	90.00	
<b>Total for DAVE LENARDO</b>						<b>90.00</b>
47751	05/15/14		DCIBU	DCI BUILDERS		1,365.75
30515122				Sewer line maintenance	1,365.75	
<b>Total for DCI BUILDERS</b>						<b>1,365.75</b>

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Acct No.	Type			Override Description	Amount	Amount
47670	04/24/14		DELOR	DEL ORO WATER CO., FDLE. DIST.		483.99
	24315033			Water	46.90	
	10615033			Water	31.08	
	10625033			Water	107.34	
	10175031			Water - public restroom	77.63	
	10155031			Water	34.59	
	10215029			Water	36.46	
	10635031			Water	86.69	
	30515032			Utilities - electric - plant	63.30	
<b>Total for DEL ORO WATER CO., FDLE. DIST.</b>						<b>483.99</b>
47671	04/24/14		DSA	DIVISION OF THE STATE ARCHITECT		69.30
	10435052			Building regulation/inspectio	69.30	
<b>Total for DIVISION OF THE STATE ARCHITECT</b>						<b>69.30</b>
47764	05/20/14		DOCST	DOCUSTATION INC. \ DOCUSTATION		108.24
	10165078			Copy machine expense	108.24	
<b>Total for DOCUSTATION</b>						<b>108.24</b>
47672	04/24/14		DONNATIMMER	DONNA TIMMERMAN		268.05
	10125012			Office expense	268.05	
<b>Total for DONNA TIMMERMAN</b>						<b>268.05</b>
47701	04/28/14		EDWJO	EDWARD JONES & COMPANY		4,474.60
	10105010			Deferred comp	524.90	
	10215010			Deferred retirement	1,766.22	
	26315010.1			Deferred compensation	59.99	
	30515010			Deferred retirement	2,078.48	
	10635010			Deferred retirement	30.00	
	24315010			Deferred retirement	15.01	
<b>Total for EDWARD JONES &amp; COMPANY</b>						<b>4,474.60</b>
47673	04/24/14		EELRI	EEL RIVER DISPOSAL		275.20
	10155030			Trash service	30.55	
	30515030			Garbage/sludge	244.65	
<b>Total for EEL RIVER DISPOSAL</b>						<b>275.20</b>
100	04/21/14	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		1,606.85
	10012302			State P/R Tax Deposits	827.09	
	10012302			State P/R Tax Deposits	779.76	
100	04/29/14	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		928.69
	10012302			State P/R Tax Deposits	928.69	
100	05/15/14	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		947.28
	10012302			State P/R Tax Deposits	947.28	
100	05/20/14	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		2,586.03
	10012302			State P/R Tax Deposits	815.68	
	10012302			State P/R Tax Deposits	841.66	
	10012302			State P/R Tax Deposits	928.69	
47704	04/29/14		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		3,700.83
	10012302			State P/R Tax Deposits	3,700.83	

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Acct No.	Type	Override Description	Amount	Amount		
47707	04/29/14	EMPDE		EMPLOYMENT DEVELOPMENT DEPARTMENT		660.17
10012302				State P/R Tax Deposits	660.17	
<b>Total for EMPLOYMENT DEVELOPMENT DEPART</b>						<b>10,429.85</b>
47752	05/15/14	FERTR		FERNBRIDGE TRACTOR & EQUIP. CO.		736.37
30515121				Sewer plant maintenance	736.37	
<b>Total for FERNBRIDGE TRACTOR &amp; EQUIP. CO.</b>						<b>736.37</b>
47674	04/24/14	FRONT		FRONTIER		1,043.39
10155034				Telephone	278.55	
10215034				Telephone	360.60	
24315034				Telephone	75.01	
10615034				Telephone	160.48	
30515034				Telephone	168.75	
<b>Total for FRONTIER</b>						<b>1,043.39</b>
47716	05/07/14	GECAP		GE CAPITAL		221.34
10165078				Copy machine expense	221.34	
<b>Total for GE CAPITAL</b>						<b>221.34</b>
47717	05/07/14	HSBS		HEALTHSMART BENEFIT SOLUTIONS, INC.		199.56
10215007				Medical insurance - PD	61.31	
10105007				Medical insurance- CM	7.14	
10125007				Insurance Med/Den/Vis - CLERKS	35.55	
25315007				Medical insurance - WW	1.29	
24315007				Medical insurance - TDA	8.98	
10315007				Medical insurance - STREETS	2.70	
22315007				Medical insurance - GAS TAX	7.08	
26315007				Medical insurance - DRAINAGE	4.78	
30515007				Medical insurance - SEWER	53.42	
10635007				Medical insurance - COMMUNITY	4.27	
10012260				Health insurance payable	13.04	
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>						<b>199.56</b>
47718	05/07/14	HORBU		HORIZON BUSINESS SERVICES		105.27
10125012				Office expense	19.10	
10135055				Contractual services	86.17	
<b>Total for HORIZON BUSINESS SERVICES</b>						<b>105.27</b>
47708	04/30/14	HUMLOD		HUMBOLDT LODGING ALLIANCE, INC.		1,672.59
10175072.3				TOT 2% HLA QTRLY	1,672.59	
<b>Total for HUMBOLDT LODGING ALLIANCE, INC.</b>						<b>1,672.59</b>
47753	05/15/14	HUMTE		HUMBOLDT TERMITE & PEST		65.00
10635020				Buildings and grounds maintenance	65.00	
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>						<b>65.00</b>
47705	04/29/14	JAYPA		JAY PARRISH		400.00
10165096				Car Allowance	400.00	

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Acct No.	Type		Override Description	Amount	Amount	
<b>Total for JAY PARRISH</b>						<b>400.00</b>
47675	04/24/14		KIWCL	KIWANIS CLUB OF FERNDALE		260.00
	10125044			Meetings and dues	130.00	
	10215044			Meetings and dues	130.00	
<b>Total for KIWANIS CLUB OF FERNDALE</b>						<b>260.00</b>
47676	04/24/14		KRUGER	KRUGER		143.60
	30515121			Sewer plant maintenance	143.60	
47762	05/15/14		KRUGER	KRUGER		295.56
	10012100			Accounts payable	151.96	
	10012100			Sewer plant maintenance	143.60	
47765	05/20/14		KRUGER	KRUGER		143.60
	30515121			Sewer plant maintenance	143.60	
<b>Total for KRUGER</b>						<b>582.76</b>
47677	04/24/14		LMREN	L & M RENNER, INC.		2,131.71
	10215016			Fuel	2,131.71	
<b>Total for L &amp; M RENNER, INC.</b>						<b>2,131.71</b>
47678	04/24/14		MANHD	MANHARD CONSULTING LTD		14,949.75
	10425052			General engineering	2,545.00	
	10425053			Developer engineering	217.50	
	30515095			Capital outlay	10,815.75	
	21625020			Building and grounds maint	1,342.50	
	24315022			Street project	29.00	
<b>Total for MANHARD CONSULTING LTD</b>						<b>14,949.75</b>
47763	05/15/14		MERFR	MERCER FRASER COMPANY		94.42
	24315021			Street maintenance	94.42	
<b>Total for MERCER FRASER COMPANY</b>						<b>94.42</b>
47711	05/01/14		MIRRE	MIRANDA'S RESCUE		450.00
	10225096			Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>						<b>450.00</b>
47719	05/07/14		MISSN	MISSION UNIFORM & LINEN		73.42
	10635020			Buildings & grounds maintenance - Commu	62.03	
	10175024			Supplies - public restroom	11.39	
<b>Total for MISSION UNIFORM &amp; LINEN</b>						<b>73.42</b>
47720	05/07/14		MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		672.00
	10145052			Professional services	672.00	
<b>Total for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>						<b>672.00</b>
47754	05/15/14		MODR	MOBILE DIESEL REPAIR		1,057.40
	30515121			Sewer plant maintenance	1,057.40	
<b>Total for MOBILE DIESEL REPAIR</b>						<b>1,057.40</b>
47766	05/20/14		NVCCJ	NAPA VALLEY COLLEGE CRIMINAL JUSTICE		278.00
	10215048			Training	278.00	

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Acct No.		Type		Override Description	Amount	Amount
<b>Total for NAPA VALLEY COLLEGE CRIMINAL JUS</b>						<b>278.00</b>
47767	05/20/14		NILCO	NILSEN COMPANY		819.88
	30515121			Sewer plant maintenance	685.58	
	10155020			Building and ground maint.	36.34	
	10625020			Building and ground maint.	34.46	
	24315020			Building & ground maintenance	27.52	
	24315088			Equipment repair	11.80	
	10215012			Office expense	24.18	
<b>Total for NILSEN COMPANY</b>						<b>819.88</b>
47721	05/07/14		NORCO	NORTH COAST LABORATORIES LTD.		1,559.00
	30515157			Effluent testing	1,559.00	
<b>Total for NORTH COAST LABORATORIES LTD.</b>						<b>1,559.00</b>
47706	04/29/14		NORVL	NORTH VALLEY BANK (1) \ NORTH VALLEY BANK		1,374.04
	26315194			Interest-Six Rivers loan	1,374.04	
<b>Total for NORTH VALLEY BANK</b>						<b>1,374.04</b>
47679	04/24/14		PACGA	PACIFIC GAS & ELECTRIC		1,214.62
	22315058			Street lighting	1,214.62	
47747	05/12/14		PACGA	PACIFIC GAS & ELECTRIC		5,303.97
	10175032			Electric - public restroom	18.81	
	10155032			Utilities electric	141.53	
	10215032			Utilities electric	134.47	
	30515032			Utilities - electric - plant	4,278.32	
	24315032			Utilities	198.42	
	10615032			Utilities	127.97	
	10625032			Utilities - electric	139.56	
	22315058			Street lighting	21.00	
	10635032			Utilities	243.89	
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>						<b>6,518.59</b>
47722	05/07/14		PACPA	PACIFIC PAPER CO.		333.14
	10125012			Office expense	333.14	
<b>Total for PACIFIC PAPER CO.</b>						<b>333.14</b>
47680	04/24/14		PLANW	PLANWEST PARTNERS, INC.		4,411.60
	10415052			General planning services	2,193.10	
	10415053			Reimbursable fees	72.50	
	10415058			Special Planning Projects	855.50	
	10415055			General plan review fund	1,290.50	
<b>Total for PLANWEST PARTNERS, INC.</b>						<b>4,411.60</b>
47702	04/28/14		POSTM	POSTMASTER		12.30
	10125012			Office expense	12.30	
47748	05/13/14		POSTM	POSTMASTER		181.00
	10125012			Office expense	181.00	
<b>Total for POSTMASTER</b>						<b>193.30</b>

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47681	04/24/14		QUILL	QUILL		96.17
	10615012			Office expense	96.17	
<b>Total for QUILL</b>						<b>96.17</b>
47755	05/15/14		RESTIF	RESTIF CLEANING SERVICES		100.00
	10635055			Contractual Services	100.00	
<b>Total for RESTIF CLEANING SERVICES</b>						<b>100.00</b>
47712	05/01/14		ROBSM	ROBIN SMITH		153.47
	10245052			Professional services	153.47	
<b>Total for ROBIN SMITH</b>						<b>153.47</b>
47723	05/07/14		SEQGA	SEQUOIA GAS COMPANY		722.02
	10155033			Utilities gas	386.10	
	10615031			Gas	260.85	
	10635033			Gas	75.07	
<b>Total for SEQUOIA GAS COMPANY</b>						<b>722.02</b>
47724	05/07/14		SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		15,352.47
	10105007			Medical insurance	538.51	
	10125007			Medical insurance	1,920.83	
	25315007			Medical insurance	97.32	
	10215007			Medical insurance	7,383.38	
	24315007			Medical insurance	494.59	
	10315007			Medical insurance	0.01	
	22315007			Medical insurance	567.61	
	30515007			Medical insurance	3,279.89	
	10635007			Medical insurance	332.43	
	10012260			Health insurance payable	(0.01)	
	10105007			Medical insurance	26.72	
	10125007			Medical insurance	105.89	
	25315007			Medical insurance	4.83	
	10215007			Medical insurance	227.96	
	24315007			Medical insurance	19.03	
	10315007			Medical insurance	16.08	
	22315007			Medical insurance	17.43	
	26315007			Medical insurance	19.03	
	30515007			Medical insurance	166.79	
	10635007			Medical insurance	12.87	
	10012260			Health insurance payable	121.28	
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>						<b>15,352.47</b>
47749	05/13/14		STAW2	STATE WATER RESOURCES CONTROL BO (1) \ STATE WATE		300.00
	30515044			Meetings and dues	300.00	
<b>Total for STATE WATER RESOURCES CONTROL BO</b>						<b>300.00</b>
47756	05/15/14		FARSH	THE FARM SHOP		1,143.69
	30515014			Vehicle expense	1,143.69	
<b>Total for THE FARM SHOP</b>						<b>1,143.69</b>

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47757	05/15/14	FEREN		THE FERNDALE ENTERPRISE		130.00
10115012				Office expense - Council	130.00	
<b>Total for THE FERNDALE ENTERPRISE</b>						<b>130.00</b>
47758	05/15/14	USBNK		U.S. BANK CORPORATE PAYMENT SYSTEM		826.23
10125012				Office expense	426.23	
30515044				Meetings and dues	50.00	
10215048				Training	350.00	
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>						<b>826.23</b>
100	04/21/14	EFT	USTRE	UNITED STATES TREASURY		10,978.38
10012301				Federal P/R Tax Deposits	5,620.79	
10012301				Federal P/R Tax Deposits	5,357.59	
100	04/29/14	EFT	USTRE	UNITED STATES TREASURY		5,839.68
10012301				Federal P/R Tax Deposits	5,839.68	
100	05/15/14	EFT	USTRE	UNITED STATES TREASURY		5,894.29
10012301				Federal P/R Tax Deposits	5,894.29	
100	05/20/14	EFT	USTRE	UNITED STATES TREASURY		16,901.36
10012301				Federal P/R Tax Deposits	5,490.79	
10012301				Federal P/R Tax Deposits	5,570.89	
10012301				Federal P/R Tax Deposits	5,839.68	
<b>Total for UNITED STATES TREASURY</b>						<b>39,613.71</b>
47759	05/15/14	USABL		USABBLUEBOOK		218.32
30515094				Safety equipment	218.32	
<b>Total for USABBLUEBOOK</b>						<b>218.32</b>
47768	05/20/14	VALLU		VALLEY LUMBER		490.31
30515121				Sewer plant maintenance	417.49	
24315020				Building & ground maintenance	5.36	
10635020				Buildings and grounds maintenance	8.03	
10625020				Building and ground maint.	59.43	
<b>Total for VALLEY LUMBER</b>						<b>490.31</b>
47760	05/15/14	WELF		WELLS FARGO FINANCIAL LEASING		134.38
10215012				Office expense	134.38	
<b>Total for WELLS FARGO FINANCIAL LEASING</b>						<b>134.38</b>
47761	05/15/14	WILSA		WILDWOOD SAW		15.68
30515121				Sewer plant maintenance	15.68	
<b>Total for WILDWOOD SAW</b>						<b>15.68</b>
47769	05/20/14	WDMCN		WILLIAM DONNY MOBLEY CONSTRUCTION		8,296.71
30515022				Street repair	8,296.71	
<b>Total for WILLIAM DONNY MOBLEY CONSTRUCTI</b>						<b>8,296.71</b>
<b>Total for the 71 checks</b>					<b>132,358.15</b>	<b>132,358.15</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/21/14 To 05/20/14  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
10012100	Accounts payable	151.96
10012250	Garnishments payable	418.14
10012260	Health insurance payable	212.95
10012301	Federal P/R Tax Deposits	39,613.71
10012302	State P/R Tax Deposits	10,429.85
10105007	Medical insurance	572.37
10105010	Deferred comp	524.90
10115012	Office expense - Council	130.00
10125007	Insurance Med/Den/Vis	2,062.27
10125012	Office expense	1,239.82
10125044	Meetings and dues	130.00
10135055	Contractual services	86.17
10145052	Professional services	672.00
10155020	Building and ground maint.	120.32
10155030	Trash service	30.55
10155031	Water	34.59
10155032	Utilities electric	141.53
10155033	Utilities gas	386.10
10155034	Telephone	278.55
10165054	Audit and accounting	1,662.50
10165078	Copy machine expense	329.58
10165096	Car Allowance	400.00
10175024	Supplies - public restroom	11.39
10175031	Water - public restroom	77.63
10175032	Electric - public restroom	18.81
10175072.3	TOT 2% HLA QTRLY	1,672.59
10215007	Medical insurance	7,672.65
10215010	Deferred retirement	1,766.22
10215012	Office expense	158.56
10215016	Fuel	2,131.71
10215029	Water	36.46
10215032	Utilities electric	134.47
10215034	Telephone	360.60

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/21/14 To 05/20/14  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

10215035	Dispatch service	1,016.66
10215044	Meetings and dues	130.00
10215048	Training	628.00
10225096	Animal control	569.70
10245052	Professional services	153.47
10315007	Medical insurance	18.79
10415052	General planning services	2,193.10
10415053	Reimbursable fees	72.50
10415055	General plan review fund	1,290.50
10415058	Special Planning Projects	855.50
10425052	General engineering	2,545.00
10425053	Developer engineering	217.50
10435052	Building regulation/inspectio	2,992.17
10615012	Office expense	96.17
10615024	Books	419.82
10615031	Gas	260.85
10615032	Utilities	127.97
10615033	Water	31.08
10615034	Telephone	160.48
10625020	Building and ground maint.	315.06
10625032	Utilities - electric	139.56
10625033	Water	107.34
10635007	Medical insurance	349.57
10635010	Deferred retirement	30.00
10635020	Buildings and grounds maintenance	135.06
10635031	Water	86.69
10635032	Utilities	243.89
10635033	Gas	75.07
10635055	Contractual Services	100.00
21625020	Building and grounds maint	1,396.50
22315007	Medical insurance	592.12
22315058	Street lighting	1,235.62
24315007	Medical insurance	522.60
24315010	Deferred retirement	15.01
24315020	Building & ground maintenance	32.88
24315021	Street maintenance	94.42

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/21/14 To 05/20/14

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

24315022	Street project	29.00
24315032	Utilities	198.42
24315033	Water	46.90
24315034	Telephone	75.01
24315088	Equipment repair	11.80
25315007	Medical insurance	103.44
26315007	Medical insurance	23.81
26315010.1	Deferred compensation	59.99
26315194	Interest-Six Rivers loan	1,374.04
30515007	Medical insurance	3,500.10
30515010	Deferred retirement	2,078.48
30515014	Vehicle expense	1,143.69
30515022	Street repair	8,296.71
30515030	Garbage/sludge	244.65
30515032	Utilities - electric - plant	4,341.62
30515034	Telephone	168.75
30515044	Meetings and dues	350.00
30515055	Contractual services	90.00
30515094	Safety equipment	218.32
30515095	Capital outlay	10,815.75
30515121	Sewer plant maintenance	3,343.32
30515122	Sewer line maintenance	1,365.75
30515157	Testing and monitoring	1,559.00
		<b>132,358.15</b>

City of Ferndale  
Financial Statements  
May 31, 2014

City of Ferndale  
Financial Statements  
May 31, 2014

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City of Ferndale

General Fund

Balance Sheet

As of May 31, 2014

ASSETS

Current Assets

Cash	\$	531,247.45	
Petty cash		60.00	
Cash-Restricted-insurance		15,000.00	
Undeposited funds		(3,212.36)	
Revenue receivable		12,537.43	
Transient occupancy tax		9,730.80	
Interest receivable		427.26	
Due from other funds		<u>38,771.95</u>	
 Total Current Assets			 <u>\$ 604,562.53</u>
 TOTAL ASSETS			 <u><u>\$ 604,562.53</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	54,030.74	
Garnishments payable		12.27	
Health insurance payable		5,282.82	
Federal withholding payable		39,272.63	
FICA payable		58,120.87	
State withholding payable		10,856.12	
State disability payable		3,799.18	
State unemployment payable		5,873.06	
Federal P/R Tax Deposits		(123,918.62)	
State P/R Tax Deposits		(22,403.92)	
Unearned income		<u>4,364.05</u>	
 Total Current Liabilities			 <u>\$ 35,289.20</u>
 Total Liabilities			 <u>\$ 35,289.20</u>

Fund Balance

Fund balance-unappropriated	\$	588,234.08	
Fund balance-special purposes		10,000.00	
Revenue over (under) expenditures		<u>(28,960.75)</u>	
Total Fund Balance			<u>\$ 569,273.33</u>
 TOTAL LIABILITIES AND FUND BALANCE			 <u><u>\$ 604,562.53</u></u>

City of Ferndale

Russ Park Fund

Balance Sheet

As of May 31, 2014

ASSETS

Current Assets

Cash \$ 4,459.20

Total Current Assets \$ 4,459.20

TOTAL ASSETS \$ 4,459.20

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated \$ (1,789.47)

Fund balance-special purposes 6,262.19

Revenue over (under) expenditures (13.52)

Total Fund Balance \$ 4,459.20

TOTAL LIABILITIES AND  
FUND BALANCE \$ 4,459.20

## City of Ferndale

Park Fund  
Balance Sheet

As of May 31, 2014

## ASSETS

## Current Assets

Cash	\$	-2,129.25
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>

Total Current Assets		<u>\$ -55.09</u>
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TOTAL ASSETS		<u><u>\$ (55.09)</u></u>
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## LIABILITIES AND NET ASSETS

## Current Liabilities

Due to other funds	\$	<u>9,090.72</u>
--------------------	----	-----------------

Total Current Liabilities		<u>\$ 9,090.72</u>
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Total Liabilities		<u>\$ 9,090.72</u>
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## Fund Balance

Fund balance-unappropriated	\$	4,590.54
Revenue over (under) expenditures		<u>(13,736.35)</u>
Total Fund Balance		<u>\$ (9,145.81)</u>

TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ (55.09)</u></u>
---------------------------------------	--	--------------------------

City of Ferndale

Gas Tax Fund

Balance Sheet

As of May 31, 2014

ASSETS

Current Assets

Cash \$ 61,050.69

Total Current Assets \$ 61,050.69

TOTAL ASSETS \$ 61,050.69

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 70,618.83

Revenue over (under) expenditures (9,568.14)

Total Fund Balance \$ 61,050.69

TOTAL LIABILITIES AND FUND BALANCE \$ 61,050.69

City of Ferndale

TEA 21

Balance Sheet

As of May 31, 2014

ASSETS

Current Assets

Cash \$ 66,741.13

Total Current Assets \$ 66,741.13

TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13

Total Fund Balance \$ 66,741.13

TOTAL LIABILITIES AND  
FUND BALANCE \$ 66,741.13

City of Ferndale

Transportation Development Act

Balance Sheet

As of May 31, 2014

ASSETS

Current Assets

Cash \$ 235,106.14

Total Current Assets \$ 235,106.14

TOTAL ASSETS \$ 235,106.14

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (16,581.07)

Total Fund Balance \$ 235,106.14

TOTAL LIABILITIES AND FUND BALANCE \$ 235,106.14

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City of Ferndale  
Integrated Waste Management

As of May 31, 2014

ASSETS

Current Assets

Cash \$ 35,546.59

Total Current Assets \$ 35,546.59

TOTAL ASSETS \$ 35,546.59

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 36,825.69

Revenue over (under) expenditures (1,279.10)

Total Fund Balance \$ 35,546.59

TOTAL LIABILITIES AND  
FUND BALANCE \$ 35,546.59

## City of Ferndale

## Drainage Fund

## Balance Sheet

As of May 31, 2014

## ASSETS

Current Assets		
Cash	\$	<u>115,483.97</u>
Total Current Assets	\$	<u>115,483.97</u>
TOTAL ASSETS	\$	<u><u>115,483.97</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Acrued interest payable	\$	<u>613.02</u>
Total Current Liabilities	\$	<u>613.02</u>
Total Liabilities	\$	<u>613.02</u>
Fund Balance		
Fund balance-special purposes	\$	173,517.43
Revenue over (under) expenditures		<u>(58,646.48)</u>
Total Fund Balance	\$	<u>114,870.95</u>
TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>115,483.97</u></u>

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 City of Ferndale
 

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## TE Funds - Ped. and Bicycle Path

As of May 31, 2014

## ASSETS

Current Assets		
Revenue receivable	<u>22,213.46</u>	
Total Current Assets		\$ <u>22,213.46</u>
TOTAL ASSETS		<u>\$ 22,213.46</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$ <u>29,681.24</u>	
Total Current Liabilities		\$ <u>29,681.24</u>
Total Liabilities		\$ <u>29,681.24</u>
Fund Balance		
Fund balance-special purposes	\$ (0.09)	
Revenue over (under) expenditures	<u>(7,467.69)</u>	
Total Fund Balance		\$ <u>(7,467.78)</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 22,213.46</u>

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of May 31, 2014

ASSETS	
Current Assets	
Cash	\$ <u>491,075.14</u>
Total Current Assets	\$ <u>491,075.14</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>12,219,886.70</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>153,924.09</u>
Total Fund Equity	\$ <u>7,323,106.31</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>12,219,886.70</u></u>

City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of May 31, 2014

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(118,986.94)
Vehicles	115,855.91
Accumulated depreciation	(111,355.53)
Equipment	115,290.51
Accumulated depreciation	(115,290.51)
Less accumulated depreciation	10,541,275.00
Accumulated depreciation- Roadways	(3,787,557.00)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(98,010.00)
Sewer system	25,200.00
accumulated depreciation - Streetlights	(12,600.00)
Less accumulated depreciation	<u>13,000.00</u>
 Total Fixed Assets	 \$ <u>7,193,707.54</u>
 TOTAL ASSETS	 \$ <u><u>7,193,707.54</u></u>
 LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	<u>\$ 7,193,707.54</u>
Total Fund Balance	<u>\$ 7,193,707.54</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 7,193,707.54</u>

City of Ferndale

General Government Long term Debt

Balance Sheet

As of May 31, 2014

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$ (39,280.40)	
Notes payable	<u>(154,651.82)</u>	
Total Liabilities		<u>\$ (193,932.22)</u>
Fund Balance		
Fund balance-long term debt	<u>\$ 193,932.22</u>	
Total Fund Balance		<u>\$ 193,932.22</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 81,822.63	\$ 146,110.95	\$ 140,000.00	\$ 6,110.95	(104)%
10014104 - Property tax-unsecured	527.48	6,722.67	5,000.00	1,722.67	(134)%
10014107 - Supplemental role	784.46	3,446.25	4,000.00	(553.75)	(86)%
10014110 - Sales and use tax	42,752.85	126,463.80	110,000.00	16,463.80	(115)%
10014111 - Trash franchise	1,574.08	4,719.15	4,040.00	679.15	(117)%
10014112 - PG&E franchise	0.00	6,420.57	9,000.00	(2,579.43)	(71)%
10014114 - Cable franchise	6,022.45	17,789.58	17,500.00	289.58	(102)%
10014116 - Business license tax	128.00	18,043.50	17,000.00	1,043.50	(106)%
10014118 - Real property transfer tax	1,329.35	2,714.52	2,000.00	714.52	(136)%
10014120 - Transient lodging tax	<u>12,195.63</u>	<u>96,074.08</u>	<u>80,000.00</u>	<u>16,074.08</u>	<u>(120)%</u>
 Total Taxes	 <u>147,136.93</u>	 <u>428,505.07</u>	 <u>388,540.00</u>	 <u>39,965.07</u>	 <u>110%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 2,717.64	\$ 21,563.42	\$ 18,500.00	\$ 3,063.42	(117)%
10024164 - Health protection	225.00	1,000.00	4,000.00	(3,000.00)	(25)%
10024166 - Encroachment permits	70.00	280.00	200.00	80.00	(140)%
10024278 - Animal license fees	<u>42.00</u>	<u>3,293.75</u>	<u>2,800.00</u>	<u>493.75</u>	<u>(118)%</u>
 Total Licenses and Permits	 <u>3,054.64</u>	 <u>26,137.17</u>	 <u>25,500.00</u>	 <u>637.17</u>	 <u>103%</u>
Fines					
10034283 - Court fines	<u>\$ 1,861.45</u>	<u>\$ 1,861.45</u>	<u>\$ 5,000.00</u>	<u>\$ (3,138.55)</u>	<u>(37)%</u>
 Total Fines	 <u>1,861.45</u>	 <u>1,861.45</u>	 <u>5,000.00</u>	 <u>(3,138.55)</u>	 <u>37%</u>
Use of Money and Property					
10044182 - Interest	\$ 194.65	\$ 237.67	\$ 1,100.00	\$ (862.33)	(22)%
10044297 - Town hall rent	205.00	4,320.00	12,000.00	(7,680.00)	(36)%
10044297.1 - Community Center rents	<u>1,357.00</u>	<u>21,505.07</u>	<u>30,000.00</u>	<u>(8,494.93)</u>	<u>(72)%</u>
 Total Use of Money and Property	 <u>1,756.65</u>	 <u>26,062.74</u>	 <u>43,100.00</u>	 <u>(17,037.26)</u>	 <u>60%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

REVENUE - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 59,754.00	\$ 127,530.42	\$ 150,000.00	\$ (22,469.58)	(85)%
10054222 - Home owners prop. tax relief	707.35	1,717.78	2,000.00	(282.22)	(86)%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	0.00	350.00	3,200.00	(2,850.00)	(11)%
10054300 - Public safety 1/2 cent	707.66	2,827.94	3,000.00	(172.06)	(94)%
10054310 - COPS program	<u>9,461.49</u>	<u>83,689.85</u>	<u>100,000.00</u>	<u>(16,310.15)</u>	<u>(84)%</u>
<b>Total Intergovernmental</b>	<u>70,630.50</u>	<u>218,015.99</u>	<u>262,000.00</u>	<u>(43,984.01)</u>	<u>83%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 61.75	\$ 500.00	\$ (438.25)	(12)%
10084279 - Copy machine fees - Library	136.00	143.65	225.00	(81.35)	(64)%
10084280 - Copy machine fees - City	4.00	25.62	125.00	(99.38)	(21)%
10084291 - Special police services	140.00	4,670.00	12,712.39	(8,042.39)	(37)%
10084298 - Fair racing revenue	<u>478.69</u>	<u>2,438.45</u>	<u>2,500.00</u>	<u>(61.55)</u>	<u>(98)%</u>
<b>Total Fees for Service</b>	<u>758.69</u>	<u>7,339.47</u>	<u>16,062.39</u>	<u>(8,722.92)</u>	<u>46%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	1,578.48	20,450.00	(18,871.52)	(8)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	455.22	9,081.45	3,600.00	5,481.45	(252)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>455.22</u>	<u>10,984.93</u>	<u>82,970.00</u>	<u>(71,985.07)</u>	<u>13%</u>
<b>TOTAL REVENUE</b>	<u>225,654.08</u>	<u>718,906.82</u>	<u>823,172.39</u>	<u>(104,265.57)</u>	<u>87%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 130.00	\$ 130.00	\$ 350.00	\$ 220.00	37%
10115013 - Advertising - Council	0.00	2,784.50	400.00	(2,384.50)	696%
10115044 - Meeting and dues - Council	0.00	130.00	500.00	370.00	26%
10115045 - LAFCO fees	<u>(2,300.18)</u>	<u>1,971.05</u>	<u>2,000.00</u>	<u>28.95</u>	<u>99%</u>
Total Mayor and City Council	<u>(2,170.18)</u>	<u>5,015.55</u>	<u>3,250.00</u>	<u>(1,765.55)</u>	<u>154%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,074.66	\$ 28,101.30	\$ 29,144.13	\$ 1,042.83	96%
10105006 - SSI tax	158.70	2,217.85	2,331.53	113.68	95%
10105007 - Medical insurance	565.23	7,468.37	6,659.57	(808.80)	112%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	0.00	1,927.83	2,331.53	403.70	83%
10125002 - Salary - City Clerk	7,187.80	47,077.39	46,873.67	(203.72)	100%
10125006 - Payroll taxes	546.87	4,879.06	3,749.89	(1,129.17)	130%
10125007 - Insurance Med/Den/Vis	2,026.72	14,043.78	15,936.07	1,892.29	88%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>1,037.68</u>	<u>3,749.89</u>	<u>2,712.21</u>	<u>28%</u>
Total City Manager and City Clerk	<u>12,559.98</u>	<u>106,753.26</u>	<u>112,826.28</u>	<u>6,073.02</u>	<u>95%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 2,032.64	\$ 12,089.07	\$ 6,000.00	\$ (6,089.07)	201%
10125044 - Meetings and dues	0.00	2,228.34	2,050.00	(178.34)	109%
10125063 - Contract Services	0.00	17,181.05	35,413.44	18,232.39	49%
10125099 - Miscellaneous	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>	<u>(7.50)</u>	<u>0%</u>
Total Operating Expenditures	<u>2,032.64</u>	<u>31,505.96</u>	<u>43,463.44</u>	<u>11,957.48</u>	<u>72%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 1,579.50</u>	<u>\$ 19,455.73</u>	<u>\$ 10,000.00</u>	<u>\$ (9,455.73)</u>	<u>195%</u>
Total City Attorney	<u>1,579.50</u>	<u>19,455.73</u>	<u>10,000.00</u>	<u>(9,455.73)</u>	<u>195%</u>

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 11 Months Ended May 31, 2014

EXPENDITURES - Continued	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 558.94	\$ 5,704.54	\$ 2,607.90	\$ (3,096.64)	219%
10155005 - Salary - overtime	0.00	5.64	0.00	(5.64)	0%
10155006 - SSI tax	55.44	1,227.18	260.79	(966.39)	471%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	100.94	3,867.30	20,000.00	16,132.70	19%
10155030 - Trash service	30.55	833.51	450.00	(383.51)	185%
10155031 - Water	30.75	838.14	500.00	(338.14)	168%
10155032 - Utilities electric	310.85	2,131.49	1,750.00	(381.49)	122%
10155033 - Utilities gas	304.18	4,235.69	4,600.00	364.31	92%
10155034 - Telephone	<u>276.60</u>	<u>3,557.32</u>	<u>2,450.00</u>	<u>(1,107.32)</u>	<u>145%</u>
Total Government Buildings	<u>1,668.25</u>	<u>22,400.81</u>	<u>32,925.41</u>	<u>10,524.60</u>	<u>68%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 1,788.00	\$ 6,055.00	\$ 3,568.00	\$ (2,487.00)	170%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	2,363.75	33,888.75	15,000.00	(18,888.75)	226%
10165054.1 - ACCOUNTING SERVICES	0.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	0.00	720.00	600.00	(120.00)	120%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	623.87	4,027.21	4,250.00	222.79	95%
10165095 - Capital outlay	0.00	60.00	1,500.00	1,440.00	4%
10165096 - Car Allowance	400.00	4,400.00	4,800.00	400.00	92%
10165099 - Miscellaneous	<u>44.25</u>	<u>6,348.09</u>	<u>1,800.00</u>	<u>(4,548.09)</u>	<u>353%</u>
Total Nondepartmental	<u>5,219.87</u>	<u>71,404.55</u>	<u>56,418.00</u>	<u>(14,986.55)</u>	<u>127%</u>
<b>Community Promotion</b>					
10175024 - Supplies - public restroom	\$ 273.13	\$ 2,112.15	\$ 1,500.00	\$ (612.15)	141%
10175031 - Water - public restroom	85.07	1,037.77	850.00	(187.77)	122%
10175032 - Electric - public restroom	48.79	208.75	250.00	41.25	84%
10175072 - Chamber of Commerce	0.00	22,097.36	22,122.36	25.00	100%
10175072.1 - Donation - Visitors & Conv.	0.00	0.00	1,500.00	1,500.00	0%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>12,434.56</u>	<u>10,000.00</u>	<u>(2,434.56)</u>	<u>124%</u>
Total Community Promotion	<u>406.99</u>	<u>37,997.55</u>	<u>36,372.36</u>	<u>(1,625.19)</u>	<u>104%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
Police					
10215002 - Salary - permanent	\$ 14,281.85	\$ 176,762.93	\$ 181,616.77	\$ 4,853.84	97%
10215005 - Salary - overtime	301.98	5,550.84	4,000.00	(1,550.84)	139%
10215006 - SSI tax	1,115.68	16,246.64	14,849.34	(1,397.30)	109%
10215007 - Medical insurance	7,611.35	38,288.52	38,172.19	(116.33)	100%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	0.00	5,778.91	14,529.34	8,750.43	40%
10215012 - Office expense	465.58	1,868.13	1,800.00	(68.13)	104%
10215014 - Vehicle expense	98.36	6,506.48	7,500.00	993.52	87%
10215016 - Fuel	2,012.22	14,665.76	14,000.00	(665.76)	105%
10215020 - Building and grounds maint.	0.00	1,209.22	2,800.00	1,590.78	43%
10215024 - Special department supply	3,813.05	6,647.97	19,712.39	13,064.42	34%
10215026 - Uniform expense	0.00	4,199.92	250.00	(3,949.92)	1,680%
10215026.1 - Uniform allowance	0.00	(2,099.96)	1,900.00	3,999.96	(111)%
10215029 - Water	32.28	471.18	400.00	(71.18)	118%
10215031 - Gas	0.00	97.18	600.00	502.82	16%
10215032 - Utilities electric	303.12	1,543.57	1,400.00	(143.57)	110%
10215034 - Telephone	358.65	4,987.24	4,200.00	(787.24)	119%
10215035 - Dispatch service	1,016.66	11,183.26	12,199.92	1,016.66	92%
10215044 - Meetings and dues	0.00	830.00	3,500.00	2,670.00	24%
10215048 - Training	278.00	2,374.00	3,500.00	1,126.00	68%
10215051 - Physical exams	0.00	1,161.65	1,000.00	(161.65)	116%
10215052 - Professional services	35.00	1,318.00	1,250.00	(68.00)	105%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	0.00	176.74	478.56	301.82	37%
10215086 - Booking fees	0.00	452.20	600.00	147.80	75%
10215088 - Equipment repair other	0.00	978.25	500.00	(478.25)	196%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>0.00</u>	<u>1,629.09</u>	<u>1,500.00</u>	<u>(129.09)</u>	<u>109%</u>
 Total Police	 <u>31,723.78</u>	 <u>305,777.72</u>	 <u>357,508.51</u>	 <u>51,730.79</u>	 <u>86%</u>
Animal Control					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 5,086.70</u>	<u>\$ 5,500.00</u>	<u>\$ 413.30</u>	<u>92%</u>
 Total Animal Control	 <u>450.00</u>	 <u>5,086.70</u>	 <u>5,500.00</u>	 <u>413.30</u>	 <u>92%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,738.17	\$ 2,200.00	\$ 461.83	79%
Total Health	<u>153.47</u>	<u>1,738.17</u>	<u>2,200.00</u>	<u>461.83</u>	<u>79%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 1,941.91	\$ 12,515.10	\$ 11,762.40	\$ (752.70)	106%
10315005 - Salary - overtime	0.00	78.21	0.00	(78.21)	0%
10315006 - SSI tax	173.38	988.92	940.99	(47.93)	105%
10315007 - Medical insurance	16.09	2,905.72	2,096.91	(808.81)	139%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	297.38	940.99	643.61	32%
10315020 - Building and ground maint.	116.80	248.78	0.00	(248.78)	0%
10315021 - Street maintenance	4,937.75	4,937.75	0.00	(4,937.75)	0%
10315044 - Meetings and dues	0.00	152.94	60.00	(92.94)	255%
10315055 - Contractual services	0.00	539.00	0.00	(539.00)	0%
10315095 - Capital outlay	<u>0.00</u>	<u>26.25</u>	<u>0.00</u>	<u>(26.25)</u>	<u>0%</u>
Total Streets and Roads	<u>7,185.93</u>	<u>22,690.05</u>	<u>16,648.36</u>	<u>(6,041.69)</u>	<u>136%</u>
<b>Planning</b>					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Expenditures					
10415013 - Advertising	\$ 0.00	\$ 47.59	\$ 200.00	\$ 152.41	24%
10415052 - General planning services	203.00	18,271.76	12,000.00	(6,271.76)	152%
10415053 - Reimbursable fees	565.50	4,051.88	7,500.00	3,448.12	54%
10415055 - General plan review fund	710.50	11,685.46	12,500.00	814.54	93%
10415058 - Special Planning Projects	<u>1,928.50</u>	<u>18,406.58</u>	<u>7,508.00</u>	<u>(10,898.58)</u>	<u>245%</u>
Total Expenditures	<u>3,407.50</u>	<u>52,463.27</u>	<u>39,708.00</u>	<u>(12,755.27)</u>	<u>132%</u>
Net Planning Expenditures	<u>\$ (3,407.50)</u>	<u>\$ (52,463.27)</u>	<u>\$ (37,708.00)</u>	<u>\$ (14,755.27)</u>	<u>(139)%</u>

City of Ferndale  
General Fund  
Statement of Activities-Cash Basis  
Actual vs. Budget  
For the 11 Months Ended May 31, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
EXPENDITURES - Continued					
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 2,049.92	\$ 3,250.00	\$ 1,200.08	63%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>28,296.13</u>	<u>8,000.00</u>	<u>(20,296.13)</u>	<u>354%</u>
Total Revenue Collected	<u>0.00</u>	<u>30,346.05</u>	<u>11,250.00</u>	<u>(19,096.05)</u>	<u>270%</u>
Expenditures					
10425052 - General engineering	\$ 1,655.00	\$ 14,286.90	\$ 15,000.00	\$ 713.10	95%
10425053 - Developer engineering	0.00	8,208.45	5,000.00	(3,208.45)	164%
10425055 - General plan update	0.00	0.00	12,670.00	12,670.00	0%
10425056 - Building plan check	0.00	46.56	0.00	(46.56)	0%
10425056.1 - Building product review	<u>0.00</u>	<u>14.40</u>	<u>0.00</u>	<u>(14.40)</u>	<u>0%</u>
Total Expenditures	<u>1,655.00</u>	<u>22,556.31</u>	<u>32,670.00</u>	<u>10,113.69</u>	<u>69%</u>
Net City Engineer Expenditures	<u>\$ (1,655.00)</u>	<u>\$ 7,789.74</u>	<u>\$ (21,420.00)</u>	<u>\$ 29,209.74</u>	<u>(36)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 0.00</u>	<u>\$ 17,640.76</u>	<u>\$ 10,000.00</u>	<u>\$ (7,640.76)</u>	<u>176%</u>
Total Building Regulation	<u>0.00</u>	<u>17,640.76</u>	<u>10,000.00</u>	<u>(7,640.76)</u>	<u>176%</u>
Library					
10615002 - Salary - permanent	\$ 386.10	\$ 4,299.24	\$ 5,451.46	\$ 1,152.22	79%
10615006 - SSI tax	50.02	505.46	436.12	(69.34)	116%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	0.00	404.36	600.00	195.64	67%
10615020 - Building and ground maint.	0.00	1,898.65	1,200.00	(698.65)	158%
10615024 - Books	473.10	4,831.03	5,000.00	168.97	97%
10615031 - Gas	202.64	3,947.90	3,600.00	(347.90)	110%
10615032 - Utilities	290.77	1,421.28	1,650.00	228.72	86%
10615033 - Water	25.77	299.47	300.00	0.53	100%
10615034 - Telephone	158.49	1,627.51	1,300.00	(327.51)	125%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>1,586.89</u>	<u>19,234.90</u>	<u>30,337.58</u>	<u>11,102.68</u>	<u>63%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Parks and Recreation</b>					
10625002 - Salary Permanent	\$ 272.00	\$ 3,553.00	\$ 1,632.00	\$ (1,921.00)	218%
10625006 - SSI Tax	35.22	422.53	16.32	(406.21)	2,589%
10625020 - Building and ground maint.	316.84	2,732.54	2,500.00	(232.54)	109%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	322.58	703.25	650.00	(53.25)	108%
10625033 - Water	<u>137.05</u>	<u>1,173.77</u>	<u>900.00</u>	<u>(273.77)</u>	<u>130%</u>
<b>Total Parks and Recreation</b>	<u>1,083.69</u>	<u>9,309.39</u>	<u>5,848.32</u>	<u>(3,461.07)</u>	<u>159%</u>
<b>Community Center</b>					
10635002 - Salary	\$ 918.14	\$ 10,505.40	\$ 10,921.18	\$ 415.78	96%
10635005 - Salary - overtime	0.00	68.96	0.00	(68.96)	0%
10635006 - SSI tax	70.24	813.36	873.69	60.33	93%
10635007 - Medical insurance	345.30	2,322.03	1,800.25	(521.78)	129%
10635009 - Wokers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	0.00	321.55	873.69	552.14	37%
10635020 - Buildings and grounds maintena	238.81	5,382.84	7,000.00	1,617.16	77%
10635031 - Water	76.92	864.69	750.00	(114.69)	115%
10635032 - Utilities	601.94	2,660.95	3,000.00	339.05	89%
10635033 - Gas	7.23	1,815.97	4,000.00	2,184.03	45%
10635055 - Contractual Services	<u>100.00</u>	<u>2,341.02</u>	<u>1,478.56</u>	<u>(862.46)</u>	<u>158%</u>
<b>Total Community Center</b>	<u>2,358.58</u>	<u>27,096.77</u>	<u>30,947.37</u>	<u>3,850.60</u>	<u>88%</u>
<b>Total General Fund Expenditures</b>	<u>\$ 70,901.89</u>	<u>\$ 747,781.40</u>	<u>\$ 813,373.63</u>	<u>\$ 65,592.23</u>	<u>92%</u>
<b>Revenues over (under) Expenditures</b>	<u>\$ 154,752.19</u>	<u>\$ (28,874.58)</u>	<u>\$ 9,798.76</u>	<u>\$ (38,673.34)</u>	<u>295%</u>
<b>Transfers in (out)</b>					
<b>Rvenues over (under) Expenditures and Transfers in (out)</b>	<u>\$ 154,752.19</u>	<u>\$ (28,874.58)</u>	<u>\$ 9,798.76</u>	<u>\$ (38,673.34)</u>	<u>(295)%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>13.52</u>	 <u>1,800.00</u>	 <u>1,786.48</u>	 <u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
 <u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
 Total Revenue	 <u>0.00</u>	 <u>214.50</u>	 <u>8,500.00</u>	 <u>(8,285.50)</u>	 <u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 732.75	\$ 13,950.85	\$ 8,500.00	\$ (5,450.85)	164%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
 Total Expenditures	 <u>732.75</u>	 <u>13,950.85</u>	 <u>9,800.00</u>	 <u>(4,150.85)</u>	 <u>142%</u>
Revenues Over (under) Expenditures	<u>\$ (732.75)</u>	<u>\$ (13,736.35)</u>	<u>\$ (1,300.00)</u>	<u>\$ (12,436.35)</u>	<u>\$ (1,057)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 1,684.45	\$ 4,306.45	\$ 6,746.00	\$ (2,439.55)	(64)%
22314210.2 - Gas tax (2106)	2,702.60	7,032.98	9,272.00	(2,239.02)	(76)%
22314210.3 - Gas tax (2107)	2,744.97	7,045.32	10,043.00	(2,997.68)	(70)%
22314210.4 - Gas tax (2107.5)	0.00	3,246.62	1,000.00	2,246.62	(325)%
22314210.5 - Gas Tax (2103)	<u>5,386.93</u>	<u>13,555.12</u>	<u>20,438.00</u>	<u>(6,882.88)</u>	<u>(66)%</u>
 Total Revenue	 <u>12,518.95</u>	 <u>35,186.49</u>	 <u>47,499.00</u>	 <u>12,312.51</u>	 <u>74%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,266.03	\$ 23,930.44	\$ 22,907.55	\$ (1,022.89)	104%
22315005 - Overtime	0.00	119.21	0.00	(119.21)	0%
22315006 - SSI tax	96.88	1,775.91	1,832.60	56.69	97%
22315007 - Medical insurance	585.04	4,861.08	3,332.84	(1,528.24)	146%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	330.42	1,832.60	1,502.18	18%
22315057 - Street signs	0.00	45.04	0.00	(45.04)	0%
22315058 - Street lighting	2,485.18	13,515.79	14,500.00	984.21	93%
22315063 - Contract Services	<u>0.00</u>	<u>176.74</u>	<u>957.12</u>	<u>780.38</u>	<u>18%</u>
 Total Expenditures	 <u>4,433.13</u>	 <u>44,754.63</u>	 <u>46,362.71</u>	 <u>1,608.08</u>	 <u>97%</u>
Revenues Over (under) Expenditures	<u>\$ 8,085.82</u>	<u>\$ (9,568.14)</u>	<u>\$ 1,136.29</u>	<u>\$ 10,704.43</u>	<u>\$ (842)</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 45,200.98	\$ 42,049.00	\$ 3,151.98	(108)%
 Total Revenue	<u>0.00</u>	<u>45,200.98</u>	<u>42,049.00</u>	<u>3,151.98</u>	<u>108%</u>
Expenditures					
24315002 - Wages	\$ 786.37	\$ 11,802.94	\$ 15,719.82	\$ 3,916.88	75%
24315005 - Salary - overtime	0.00	89.73	0.00	(89.73)	0%
24315006 - SSI tax	60.17	920.30	1,257.59	337.29	73%
24315007 - Medical insurance	513.62	3,694.54	227.60	(3,466.94)	1,623%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	0.00	365.61	1,257.59	891.98	29%
24315014 - Vehicle expense	236.25	3,282.91	1,000.00	(2,282.91)	328%
24315016 - Fuel	1,661.38	7,830.46	8,500.00	669.54	92%
24315020 - Building & ground maintenance	60.69	983.18	1,750.00	766.82	56%
24315021 - Street maintenance	203.84	4,287.42	5,000.00	712.58	86%
24315022 - Street project	58.00	23,162.23	0.00	(23,162.23)	0%
24315024 - Special department	0.00	1,210.89	500.00	(710.89)	242%
24315032 - Utilities	366.58	2,054.26	2,000.00	(54.26)	103%
24315033 - Water	40.16	422.37	425.00	2.63	99%
24315034 - Telephone	77.43	867.76	650.00	(217.76)	134%
24315055 - Shaw ave - Construction	0.00	343.75	0.00	(343.75)	0%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	<u>0.00</u>	<u>416.17</u>	<u>500.00</u>	<u>83.83</u>	<u>83%</u>
 Total Expenditures	<u>4,064.49</u>	<u>61,782.05</u>	<u>40,016.16</u>	<u>(21,765.89)</u>	<u>154%</u>
Revenues Over (under) Expenditures	<u>\$ (4,064.49)</u>	<u>\$ (16,581.07)</u>	<u>\$ 2,032.84</u>	<u>\$ (18,613.91)</u>	<u>\$ (816)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 3,289.66	\$ 5,000.00	\$ (1,710.34)	(66)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>3,289.66</u>	 <u>10,000.00</u>	 <u>(6,710.34)</u>	 <u>33%</u>
Expenditures					
25315002 - Salary	\$ 374.94	\$ 3,037.61	\$ 5,267.01	\$ 2,229.40	58%
25315006 - SSI tax	28.68	244.69	421.36	176.67	58%
25315007 - Medical insurance	102.15	926.46	3,023.20	2,096.74	31%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	0.00	0.00	421.36	421.36	0%
25315600 - Recycling grant expenditures	<u>360.00</u>	<u>360.00</u>	<u>0.00</u>	<u>(360.00)</u>	<u>0%</u>
 Total Expenditures	 <u>865.77</u>	 <u>4,568.76</u>	 <u>10,359.81</u>	 <u>5,791.05</u>	 <u>44%</u>
Revenues Over (under) Expenditures	<u>\$ (865.77)</u>	<u>\$ (1,279.10)</u>	<u>\$ (359.81)</u>	<u>\$ (919.29)</u>	<u>\$ 355</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 11 Months Ended May 31, 2014

	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>1,806.36</u>	<u>23,550.00</u>	<u>(21,743.64)</u>	<u>8%</u>
Expenditures					
26315002 - Wages	\$ 883.97	\$ 13,417.94	\$ 12,130.98	\$ (1,286.96)	111%
26315005 - Salary - overtime	0.00	78.03	0.00	(78.03)	0%
26315006 - SSI tax	67.62	981.67	970.48	(11.19)	101%
26315007 - Medical insurance	19.03	2,788.23	2,171.29	(616.94)	128%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	172.08	970.48	798.40	18%
26315010.1 - Deferred compensation	0.00	252.87	0.00	(252.87)	0%
26315024 - Supplies	0.00	64.13	0.00	(64.13)	0%
26315052 - Engineering	0.00	683.75	0.00	(683.75)	0%
26315063 - Contract Services	0.00	176.74	1,914.24	1,737.50	9%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>41,837.40</u>	<u>25,133.76</u>	<u>(16,703.64)</u>	<u>166%</u>
Total Expenditures	<u>2,344.66</u>	<u>60,452.84</u>	<u>44,058.00</u>	<u>(16,394.84)</u>	<u>137%</u>
Revenues Over (under) Expenditures	<u>\$ (2,344.66)</u>	<u>\$ (58,646.48)</u>	<u>\$ (20,508.00)</u>	<u>\$ (38,138.48)</u>	<u>\$ 286</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 8,000.00</u>	<u>\$ (8,000.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>8,000.00</u>	<u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	<u>\$ 0.00</u>	<u>\$ 7,467.69</u>	<u>\$ 8,000.00</u>	<u>\$ 532.31</u>	<u>93%</u>
Total Expenditures	<u>0.00</u>	<u>7,467.69</u>	<u>8,000.00</u>	<u>532.31</u>	<u>93%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (7,467.69)</u>	<u>\$ 0.00</u>	<u>\$ 7,467.69</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 11 Months Ended May 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 208,460.05	\$ 478,127.93	\$ 458,516.01	\$ 19,611.92	(104)%
30514275 - Sewer connection fees	5,814.00	13,694.00	10,000.00	3,694.00	(137)%
30514307 - Miscellaneous revenue	0.00	33,014.00	75,000.00	(41,986.00)	(44)%
30514308 - Revenue reserved for plant	<u>89,340.03</u>	<u>208,125.47</u>	<u>194,089.99</u>	<u>14,035.48</u>	<u>(107)%</u>
Total Revenue	<u>303,614.08</u>	<u>732,961.40</u>	<u>737,606.00</u>	<u>4,644.60</u>	<u>99%</u>
Expenditures					
30515002 - Salary - permanent	\$ 13,429.08	\$ 160,992.49	\$ 132,056.24	\$ (28,936.25)	122%
30515005 - Salary - overtime	556.40	5,886.13	13,599.60	7,713.47	43%
30515006 - SSI tax	1,096.48	13,489.12	11,652.47	(1,836.65)	116%
30515007 - Medical insurance	3,446.68	27,948.90	35,156.23	7,207.33	80%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	0.00	7,280.25	10,564.50	3,284.25	69%
30515012 - Office expense	0.00	513.24	1,000.00	486.76	51%
30515014 - Vehicle expense	0.00	2,501.69	2,000.00	(501.69)	125%
30515016 - Vehicle gas	455.60	2,570.71	4,500.00	1,929.29	57%
30515022 - Street repair	8,296.71	8,296.71	0.00	(8,296.71)	0%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	1,124.65	20,950.31	20,000.00	(950.31)	105%
30515032 - Utilities - electric - plant	11,547.75	51,687.11	70,000.00	18,312.89	74%
30515034 - Telephone	158.49	2,628.28	4,500.00	1,871.72	58%
30515044 - Meetings and dues	(60.00)	645.00	1,000.00	355.00	65%
30515048 - Training	0.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	535.00	12,318.60	17,135.52	4,816.92	72%
30515092 - Sewer plant permit	0.00	7,045.11	6,000.00	(1,045.11)	117%
30515094 - Safety equipment	0.00	1,038.68	1,000.00	(38.68)	104%
30515095 - Capital outlay	0.00	23,228.51	20,000.00	(3,228.51)	116%
30515099 - Miscellaneous	97.43	97.43	1,000.00	902.57	10%
30515121 - Sewer plant maintenance	3,725.52	17,890.89	15,000.00	(2,890.89)	119%
30515122 - Sewer line maintenance	1,013.06	5,956.53	10,000.00	4,043.47	60%
30515125 - Chemicals	826.02	1,658.49	2,000.00	341.51	83%
30515157 - Testing and monitoring	6,404.82	24,542.57	32,000.00	7,457.43	77%
30515158 - Postage and shipping	201.36	568.89	600.00	31.11	95%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515194 - Interest on bonds	0.00	56,631.87	0.00	(56,631.87)	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>29,763.84</u>	<u>30,000.00</u>	<u>236.16</u>	<u>99%</u>
Total Expenditures	<u>52,855.05</u>	<u>579,037.31</u>	<u>693,164.56</u>	<u>114,127.25</u>	<u>84%</u>
Revenues Over (under) Expenditures	<u>\$ 250,759.03</u>	<u>\$ 153,924.09</u>	<u>\$ 44,441.44</u>	<u>\$ (109,482.65)</u>	<u>\$ 346</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
May 31, 2014

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 531,247.45	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 546,307.45</u>	<u>35.12%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ (2,129.25)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ (55.09)</u>	<u>0.00%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 61,050.69</u>	<u>3.92%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,741.13</u>	<u>4.29%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 235,106.14</u>	<u>15.11%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 35,546.59</u>	<u>2.28%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 115,483.97</u>	<u>7.42%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.29%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 491,075.14</u>	
<b>Total Sewer Fund</b>	<u>\$ 491,075.14</u>	<u>31.57%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,555,715.22</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 851,993.42	54.77%
LAIF	703,661.80	45.23%
Petty cash	<u>60.00</u>	0.00%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,555,715.22</u></u>	<u><u>100%</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

**Section 10****CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 11****PRESENTATIONS****Section 12****BUSINESS**

Meeting Date:	July 7, 2014	Agenda Item Number	12.a.
Agenda Item Title:	Resolution No. 2014-11 Annual Tractor Parade Street Closures		
Presented By:	Bret Smith- Chief of Police		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

### RECOMMENDATION

Approve Resolution No. 2014-11 Annual Tractor Parade Street Closures.

### DISCUSSION:

At its meeting of January 9, 2014, the Council passed Resolution 2014-02 Annual Events and Parades Street Closures. The Tractor Parade was not included in that Resolution because further discussion between the parties was necessary. Those discussions have now been held and all issues have been agreed upon.

As with the rest of the events and parades, staff is requesting that the street closures listed in the Resolution be exempt from Section 7.05 of the zoning ordinance which requires a use permit for any assemblage of persons and vehicles. Instead, the closures will require only a City issued "Parade or Assembly" Permit, as well as an Encroachment Permit either from CalTrans (for Main Street closure) or from the City (for any other street closure).

Staff will communicate in writing with the parade organizers to let them know that they will not need to apply for a Use Permit but they will need to apply for Encroachment Permits from CalTrans for Main Street closures and from the City for other street closures, a Parade or Assembly Permit from the City and provide the City with required insurance certificates.

### FINANCIAL IMPACT:

None.

**RESOLUTION NO. 2014-11**

**TRACTOR PARADE STREET CLOSURE DECEMBER 14, 2014**

**WHEREAS**, the 22<sup>nd</sup> Annual Tractor Parade is held on December 14, 2014:

**WHEREAS**, it is necessary, in order to install banners, provide traffic control and to accommodate the crowd and participants during the stated events, to alter vehicular movement and/or close portions of Francis Street, Main Street between Ocean and Arlington Street, and Arlington Street between Main Street and Fifth Street, and,

**WHEREAS**, the above closure shall be exempt from the City of Ferndale Use Permit Application as currently required in the Zoning Ordinance.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Ferndale that Francis Street, Main Street, and Arlington Street be partially closed as stated herein, and

**BE IT FURTHER RESOLVED**, That the Chief of Police is hereby empowered and instructed to enforce this Resolution, and that this Resolution shall not be effective, with respect to the State of California, Department of Transportation, without prior approval, in writing, from the Department of Transportation when and to the extent required by the vehicle code of the State of California.

**PASSED AND ADOPTED** by the City Council of Ferndale on July 7, 2014 on a motion made by Council Member \_\_\_\_\_ and seconded by Council Member \_\_\_\_\_ by the following vote:

Ayes:

Noes:

Absent:

Abstain:

\_\_\_\_\_  
Stuart Titus, Mayor

Attest:

\_\_\_\_\_  
Elizabeth Conner, City Clerk

Meeting Date:	July 7, 2014	Agenda Item Number	12.b
Agenda Item Title	Update from Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property		
Presented By:	City Council Members Brown and Sweeney		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file report from Council Members Brown and Sweeney on the activities of the Ad Hoc Committee to Review Potential Uses of the Old Nilsen Property.

**BACKGROUND**

At the City Council Meeting of December 5, 2013, the Council appointed Council Members Dan Brown and Michael Sweeney to the Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property. At the regular City Council meeting of February 6, 2014, Council Members Sweeney and Brown gave an update on the publically noticed walk-through of the Old Nilsen Barn and property. In that update, they invited members of the community to come forward with potential proposals for use of the property or a sub-section of the property in the ensuing 30 days. At the City Council meeting of March 6, 2014, Council Member Brown reported that no proposals for use of the property had come forward and the group was now considering the option of taking down the barn (in a manner that salvaged the old growth redwood) and using the lot as a parking lot.

The Ad Hoc Committee met with interested individuals on March 13<sup>th</sup> continuing the public input on best use of the Old Nielson property. The committee was asked to give the community a little more time to come up with funds and explore more designs that would incorporate leaving the barn while still adding some parking spaces.

Phil Ostler has come forward with a plan to renovate the shed and to incorporate rooms for storage. The rental money would used to reimburse the renovation costs and then moneys would go to the city for a maintenance fund. The building would be saved at little to no costs from the City and then income would mostly go toward up-keep. Phil has raised approximately half the renovation estimations.

**FINANCIAL IMPACT:**

None.

Meeting Date:	July 7, 2014	Agenda Item Number	12.c.
Agenda Item Title:	Resolution 2014-15 To Certify the June 3, 2014 Election		
Presented by:	Jay Parrish, City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Hear the staff report and adopt Resolution 2014-15 to Certify the June 3, 2014 Election.

**BACKGROUND:**

At the regular City Council meeting of February 6, 2014, the Council adopted Resolution 2014-03 to set an election to put before Ferndale voters the question of whether the elective offices of City clerk and City Treasurer should continue to be appointed as they have for the previous 42 years or instead elected by vote of the City electorate. That resolution also requested that the County hold a consolidated election. The County agreed and the measure was given the title "Measure O."

The election was held on June 3, 2014. The County has certified the election results and they and the letter of certification are attached.

**FISCAL IMPACT:**

None.

**RESOLUTION NO. 2014-15****RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE  
TO CERTIFY THE JUNE 3, 2014 ELECTION**

**WHEREAS**, the City of Ferndale held a consolidated election with the County of Humboldt on June 3, 2014, and,

**WHEREAS**, the election was held to vote on Measure "O", the City of Ferndale Measure Concerning Appointive City Clerk and City Treasurer asking "Shall the offices of City Clerk and City Treasurer continue to be appointed as they have since 1972?", and

**WHEREAS**, the Humboldt County Election Office relayed the certified election results to the City of Ferndale on July 1, 2014, and

**WHEREAS**, the certified election results are listed below:

**ELECTION RESULTS**

<b>Ballot Measure O</b>	<b>Number of Votes</b>	<b>Percentage of Vote</b>
<b>Yes:</b>	<b>305</b>	<b>66.59%</b>
<b>No:</b>	<b>153</b>	<b>33.41%</b>
<b>Total Votes Cast:</b>	<b>458</b>	<b>100%</b>

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Ferndale that the above mentioned results for Ballot Measure O are hereby certified.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on July 7, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Mayor Stuart Titus

Attest:

\_\_\_\_\_  
Elizabeth Conner, City Clerk

**Certificate of Results of Canvass  
June 3, 2014, Statewide Primary Election  
City of Ferndale**

STATE OF CALIFORNIA                    )  
  ) SS  
COUNTY OF HUMBOLDT                )

*I, Carolyn Crnich, Registrar of Voters of the County of Humboldt, do hereby certify that pursuant to the provisions of Section 15301 et. al., of the California Elections Code, I did canvass the return of votes cast in the June 3, 2014, Statewide Primary Election, and that the Statement of Votes Cast to which this Certification is attached shows the total number of votes cast and the total number of votes cast for each candidate and/or measure in each respective precinct therein and that the totals for each candidate and/or measure are true and correct.*

*WITNESS MY HAND AND OFFICIAL SEAL this 1<sup>st</sup> day of July, 2014.*

*CAROLYN CRNICH  
REGISTRAR OF VOTERS*

Signed: 

**POST ELECTION FINAL RESULTS — Official**  
**HUMBOLDT COUNTY CALIFORNIA — STATEWIDE PRIMARY ELECTION — June 03, 2014**

Total Number of Voters : 28,506 of 75,427 = 37.79%

Precincts Reporting 103 of 103 = 100.00%

Party	Candidate	Vote by Mail		Mail Ballot Precinct		Election		Total	
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**Proposition 41 VETERANS HOUSING AND HOMELESS PREVENTION BOND ACT OF 2014., Vote For 1**

YES		9,254	61.87%	1,043	61.53%	6,381	64.21%	16,678	62.73%
NO		5,703	38.13%	652	38.47%	3,556	35.79%	9,911	37.27%
<b>Cast Votes:</b>		14,957	93.22%	1,695	93.23%	9,937	93.35%	26,589	93.27%
<b>Over Votes:</b>		2	0.01%	0	0.00%	2	0.02%	4	0.01%
<b>Under Votes:</b>		1,085	6.76%	123	6.77%	706	6.63%	1,914	6.71%

**Proposition 42, Vote For 1**

YES		6,556	45.53%	722	45.15%	4,777	49.87%	12,055	47.13%
NO		7,844	54.47%	877	54.85%	4,801	50.13%	13,522	52.87%
<b>Cast Votes:</b>		14,400	89.75%	1,599	87.95%	9,578	89.98%	25,577	89.72%
<b>Over Votes:</b>		4	0.02%	0	0.00%	10	0.09%	14	0.05%
<b>Under Votes:</b>		1,640	10.22%	219	12.05%	1,057	9.93%	2,916	10.23%

**MEASURE O CITY OF FERNDALE MEASURE CONCERNING APPOINTIVE CITY CLERK AND CITY TREASURER., Vote For 1**

YES		181	67.79%	0	0.00%	124	64.92%	305	66.59%
NO		86	32.21%	0	0.00%	67	35.08%	153	33.41%
<b>Cast Votes:</b>		267	97.45%	0	0.00%	191	98.96%	458	98.07%
<b>Over Votes:</b>		0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Under Votes:</b>		7	2.55%	0	0.00%	2	1.04%	9	1.93%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
1	1	100.00%	467	949	49.21%

**MEASURE L KNEELAND FIRE PROTECTION DISTRICT SUPPLEMENTAL SPECIAL TAX, Vote For 1**

YES		4	100.00%	197	81.40%	0	0.00%	201	81.71%
NO		0	0.00%	45	18.60%	0	0.00%	45	18.29%
<b>Cast Votes:</b>		4	100.00%	242	99.18%	0	0.00%	246	99.19%
<b>Over Votes:</b>		0	0.00%	0	0.00%	0	0.00%	0	0.00%
<b>Under Votes:</b>		0	0.00%	2	0.82%	0	0.00%	2	0.81%

Precincts			Voters		
Counted	Total	Percent	Ballots	Registered	Percent
2	2	100.00%	248	442	56.11%

Meeting Date:	July 7, 2014	Agenda Item Number	12.d.
Agenda Item Title:	Resolution 2014-10 Consolidated Election		
Presented by:	Jay Parrish, City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Adopt Resolution No. 2014-10, a Resolution requesting a consolidated election with the County of Humboldt.

**BACKGROUND:**

In order to save money over the years, the City of Ferndale has a consolidated election with the County of Humboldt. One of the requirements for a consolidated election with the County of Humboldt is to have approval from the Humboldt County Board of Supervisors.

Attached is Resolution No. 2014-10, asking the County of Humboldt to allow the City of Ferndale to have a consolidated election on November 4, 2014. If the resolution is adopted, a copy will be sent to the Humboldt County Board of Supervisors with a cover letter and placed on the Board's agenda for approval.

In 2014, the Candidate's Filing Period begins on July 14, 2014 and ends on August 8, 2014. If none of the incumbents declare candidacy, the Candidate's Filing Period will extend an additional five days to August 13, 2014. (Election Code 10220)

Two Council positions (currently held by Michael Sweeney and John Maxwell) and the Mayor's seat (currently held by Stuart Titus) are up for election on November 4, 2014.

**FINANCIAL IMPLICATIONS:**

Specific amount saved is unknown.

**RESOLUTION NO. 2014-10****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE REQUESTING  
A CONSOLIDATED ELECTION**

**WHEREAS**, two City Council seats and the Mayor's position are due for election in November, 2014; and

**WHEREAS**, state law permits consolidation of a municipal election with County elections, and

**WHEREAS**, the City of Ferndale wants to be fiscally prudent and save money by consolidating the election with the County of Humboldt,

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Ferndale that the County of Humboldt is requested to hold a consolidated election for the Mayor and two City Council members.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on July 7, 2014, on a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Stuart Titus, Mayor

**Attest:**

\_\_\_\_\_  
Elizabeth Conner, City Clerk

Meeting Date:	July 7, 2014	Agenda Item Number	12.e.
Agenda Item Title:	Review of Options for Sign Ordinance Amendments and Enforcement		
Presented by:	Jay Parrish, City Manager		
Type of Item:	Action	x	Discussion
Action Required:	No Action		Voice Vote
			Information
			Roll Call Vote

**RECOMMENDATION:**

Discuss options presented and provide direction to staff.

**BACKGROUND:**

As the Council is aware there has been a lot of discussion in the Council Chambers and the community at-large about the implementation of the Sign Ordinance. At its regular meeting of May 1, 2014 the Council placed a 90-day moratorium on enforcement of the provision of the Ordinance disallowing internally illuminated "Open" signs for the businesses that had been sent a courtesy letter; and at its regular meeting of June 5, 2014 the Council places a 90-day moratorium on enforcement of the provision of the Ordinance disallowing internally illuminated "Vacancy" signs to the two businesses that had been sent a courtesy letter.

The moratoriums were placed to give staff time to review the matter and suggest options for moving forward to the Council for deliberation and decision.

After reviewing and discussing the issue, staff has developed three options for your Council to consider relative to this provision of the Ordinance. Before spending further staff time and having the City Attorney review the matter, staff is requesting feedback from the Council as to which direction the Council would like to take.

Below is an overview of three options for this section of the Sign Ordinance:

- 1) Leave the Sign Ordinance as is and direct staff to enforce.
- 2) Modify the Sign Ordinance to allow internally illuminated signs without regard to content (other than offensive) while retaining or modifying certain restrictions such as a maximum of three internally illuminated signs per business and a maximum of two per window and certain size limitations already in the Ordinance, and requiring that internally illuminated signs are only lit when the business is open and/or other limitations.
- 3) Allow no internally illuminated signs of any content.

Once Council provides direction, staff will bring proposed language to accomplish that direction to the Planning Commission at its July 16, 2014 meeting for review and recommended action and then to the Council for discussion and vote at its regular meeting of August 7, 2014.

Meeting Date:	July 7, 2014	Agenda Item Number	12.f.
Agenda Item Title	Rose Avenue Pedestrian Improvement Project (Phase 2) – Change Order Nos. 1A, 2, 3, 4, and 5		
Presented By:	Jay Parrish, City Manager and Praj White, City Engineer		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve authorization to execute Change Order Nos. 1A, 2, 3, 4, and 5 in the amount of \$10,233.55 to V & C Construction for the Rose Ave Pedestrian Improvement Project (Phase 2).

**BACKGROUND**

In November 2012, the City entered into an agreement with Caltrans to receive \$250,000 of federal funds to construct sidewalks and curb ramps along Rose Avenue from Berding Street to McKinley Avenue. The breakdown in budget for this project is \$18,000 for Project Approval & Environmental Document (PA&ED) and the Plans, Specifications and Estimates (PS&E), \$197,256 for Construction and \$34,744 for Construction Management.

The original Contract amount as bid was \$155,558.00. As agreed upon with Caltrans, Base Bid Items 25 thru 30 totaling \$8,996.0 shall be paid for by the City of Ferndale. The remainder of the items as bid totaling \$146,562.50 shall be reimbursed to the City of Ferndale. Change order #1 for \$34,529.30 was previously approved by staff and the City Council and is completely reimbursable by the State. See Table for proposed contract addition.

### Grant Summary

Original Grant	\$250,000.00
Plan Specs and Estimate	\$18,000.00
Construction Management	\$34,744.00
Construction	\$197,256.00

## Project Summary

		Eligible for Grant Reimbursement	City Cost	Total
Original Bid	Awarded	\$146,562.50	\$8,996.00	\$155,558.50
Change Order #1	Awarded	\$34,529.30		\$34,529.30
Change Order #1A		\$801.05		\$801.05
Change Order #2		\$6,067.50		\$6,067.50
Change Order #3			\$900.00	\$900.00
Change Order #4		\$1,665.00		\$1,665.00
Change Order #5		\$500.00	\$300.00	\$800.00
	Total	\$190,125.35	\$10,196*	\$200,321.35
Total Request Contract Change Amount		\$9,033.55	\$1,200.00	\$10,233.55
Remaining Contingency		\$7,130.65		

\*It is anticipated that some additional cost associated with additional asphalt paving will be required due to existing pavement quality. Costs are estimated to be \$3,000.00 +/- and will be a direct cost to the City.

### Change Order Summary

Change Order #1A – Account for existing driveways widths that are wider than those shown on the plans.

Change Order #2 – To accommodate the proposed ADA curb ramps.

Change Order #3 – The existing sign post do not meet the required highest require replacement.

Change Order #4 – Class 2 Aggregate Base to be used under the proposed curb, gutter and asphalt. Noted in the field that the material found under the existing curb and gutter is unsuitable for use under the proposed curb and gutters.

Change Order #5 – It was determined that a portion of the existing 12" storm drain corrugated metal pipe that was supposed to be connected to the proposed 30" reinforced concrete pipe as part of the culvert extension detailed on sheet P-5 of the Project Plans has rusted and failed.

*See attached Change Orders for further details.*

Project completion per contract will be extended by 21 working days from the original Contract. Change Order #1 that was previously approved included 15 additional working days and Change Order #1A modifies the additional working days to a total of 21 days.

<u>Working Days Specified in Contract</u>	<u>30</u>
<u>Date Work Commenced</u>	<u>Wednesday, May 14<sup>th</sup>, 2014</u>
<u>Original Date for Completion</u>	<u>Wednesday, June 25<sup>th</sup>, 2014</u>
<u>Time Extension for Change Order #1/1A</u>	<u>21 Days</u>
<u>Proposed Contract Completion Date</u>	<u>July 28<sup>th</sup>, 2014</u>

**FINANCIAL IMPACT:** In addition to the original non-pedestrian related bid items #25-30 (\$8996.00) the City would be responsible for paying \$900 for the Change Order # 3 that includes six (6) the stop sign posts. In addition, approximately \$300 may be paid for by the City for the additional work on the culvert extension. These funds will come from the TDA Street Projects account (#24315022). The remaining funds will be reimbursed to the City through CalTrans Local Assistance.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

Sheet 1 of 9

**CHANGE ORDER**

CEM-4900 (REV 2/2014)

Change Requested by:  Engineer  Contractor

CHANGE ORDER NO.	SUPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)
1A			01-IUM-0-FER	RPSTPLE-5097(008)

TO Winkler, contractor  
 Raymond Van Sickle, V&C Construction

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

Change Order #1 was signed and executed on April 4, 2014 as shown on Sheet 3, 4, 5, 6 and 7. The purpose of this Change Order it provide the Contractor with a 21 working day time extension to complete Change Order #1 and to modify Change Order #1 to account for existing driveways widths that are wider than those shown on the plans. The following changes shall be made to Change order #1 and are shown on Sheets 8 and 9:

- 1) 940 Rose Avenue Driveway is 10 feet long from the back of sidewalk and 16 feet wide rather than 10 feet wide as shown on plans.
- 2) 960 Rose Avenue Driveway is seven feet long from the back of sidewalk and 10 feet wide rather than 6 feet wide shown on plans. In both case two feet feet of sidewalk curb and gutter were added to allow for an ADA complaint ramp.
- 3) 1040 Rose Avenue Driveway is eight feet long from the back of sidewalk and 10 wide rather than 6 feet wide shown on the plans.

Extra Work at Agreed Unit Price:  
 In accordance with Section 4-1.05, "Changes and Extra Work" of the 2010 Caltrans Specification, furnish and install, materials and equipment to install approximately 7.1 square yards (SY) of 6" thick concrete driveway and 1.18 cubic yards of Class 2 aggregate base as detailed below.

The increase in 6" concrete driveway =  
 $10 \text{ LF} \times (16 - 10) \text{ LF} + 7 \text{ LF} \times (10 - 6) + 8 \text{ LF} \times (10 - 6) = 40 \text{ SF} + 28 \text{ SF} + 32 \text{ SF} = 4.44 \text{ SY} + 3.11 \text{ SY} + 3.55 \text{ SY} = 11.1 \text{ SY}$   
 6" Class 2 Aggregate Base =  $(40 \text{ SF} + 28 \text{ SF} + 32 \text{ SF}) \times 0.5 \text{ FT} = 50 \text{ Cubic foot} = 1.85 \text{ CY}$   
 The increase in 4" concrete sidewalk =  
 $2 \times (2 \text{ LF} + 2 \text{ LF}) \times (4.5 \text{ FT wide sidewalk}) \times (0.333 \text{ FT}) = 24 \text{ SF} = 2.67 \text{ SY}$   
 The increase in A2-6 curb and gutter = 8 LF  
 4) 1035 Rose West Driveway does not exist and is not needed.  
 The decrease from approved Change Order #1:  
 6" concrete driveway =  $14.5 \text{ LF} \times 8 \text{ LF} = 36 \text{ SF} = 4 \text{ SY}$   
 6" Class 2 Aggregate Base = 0.667 CY  
 Extra Work at Agreed Unit price: 6" thick concrete driveways =  $11.1 \text{ SY} - 4 \text{ SY} = 7.1 \text{ SY} @ \$58.00 = \$411.80$   
 Extra Work at Agreed Unit price: 6" Class 2 aggregate base is =  $1.85 \text{ CY} - 0.667 \text{ CY} = 1.18 \text{ CY} @ \$45.00 = \$53.10$   
 Extra Work at Agreed Unit price: 4" thick concrete sidewalk is =  $2.67 \text{ SY} @ \$45.00 = \$120.15$   
 Extra Work at Agreed Unit price: Type A2-6 Concrete curb =  $8 \text{ LF} @ \$27.00 = \$216.00$   
 Total balance =  $\$53.10 + \$411.80 + \$120.15 + \$72.09 = \$801.05$

A determination of the delay in completion of the contract due to the work specified by change order No. 1 and change order 1A has been made. The Contractor shall be granted 21 working days for the following dates: 06/26/2014 - 07/28/14

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

Sheet 2 of 9

**CHANGE ORDER**

CEM-4900 (REV 2/2014)

CHANGE ORDER NO 1A	SUPPL NUMBER	CONTRACT NUMBER	CO-RTE-PM 01-HUM-0-FER	FEDERAL NUMBER(S) RPSTPLE-5097(008)
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Estimated Cost:  Increase  Decrease \$ 801.05

For this order, the time of completion will be adjusted as follows: A time adjustment of 21 working days is granted.

<b>SUBMITTED BY</b>		
SIGNATURE <i>Yoash Tilles</i>	(PRINT NAME AND TITLE) Yoash Tilles, Resident Engineer	DATE 07/21/14

<b>APPROVAL RECOMMENDED BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE

<b>ENGINEER APPROVAL BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE

We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

<b>CONTRACTOR ACCEPTANCE BY</b>		
SIGNATURE <i>Raymond Van Winkle</i>	(PRINT NAME AND TITLE) Raymond Van Winkle	DATE 6/23/14

Sheet 3

*Rose Ave Pedestrian Improvements Phase 2*

*CHANGE ORDER  
#1*

*April 14, 2014*

**GENERAL:**

*This is contract change order #1 for the Rose Ave Pedestrian Improvements Phase 2 Project to the original contract agreement executed on October 29, 2013 between City of Ferndale and V & C Construction, Inc.*

**CHANGE:**

*Additional work added to original contract. See Attached.*

**COST:**

*Additional Work*

*\$34,529.30*

*Total cost added to contract: \$34,529.30*

*Total working days added to contract 15*

*AGREED: Change order #1*

*City of Ferndale*

*By:*

*4/14/14*  
Date

*V & C Construction, Inc.*

*By:*

*4/14/14*  
Date

Prepared by Yoash Tilles  
4/9/2014

ROSE AVE - PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)  
CHANGE ORDER #1

Sheet 4 of 9

Unit Cost Item Description	ROSE AVENUE								Total Quantity	Unit Cost	Total Cost
	940	959	960	1009 West	1009 East & 1035 West	1035 East	1038	1040			
4" Thick Concrete Sidewalk (includes retainer curb), SY	8	8	7	8	14	6	6	8	65	\$45.00	\$2,907.09
6" Thick Concrete Driveway (Includes retainer curb), SY	17	23	7	14	33	15	25	10	144	\$58.00	\$8,356.52
Type A2-6 Concrete Curb, LF	12	18	6	17	31	12	12	12	120	\$27.00	\$3,233.25
Type B-4 Concrete Curb, LF	10	17	12	10	25	11	18	6	109	\$24.00	\$2,614.56
Class II Aggregate Base, CY	4	5	2	3	7	3	5	2	31	\$45.00	\$1,403.60
Asphalt Pavement, Type B, TN	0.5	0.8	0.2	0.6	1.2	0.5	0.7	0.4	5	\$185.00	\$915.15
Seed and Mulch, SY									40	\$5.40	\$216.00
<b>Total Cost Each Site</b>	<b>2,071.87</b>	<b>2,908.86</b>	<b>1,289.40</b>	<b>2,014.61</b>	<b>4,339.72</b>	<b>1,869.51</b>	<b>2,705.32</b>	<b>1,488.52</b>		<b>Total</b>	<b>\$19,646.17</b>

	Original As Bid	Change Order #1
Total Lump Sum Items	\$67,050.00	\$14,883.13
Total Unit Cost Items	\$88,508.00	\$19,646.17
<b>Total</b>	<b>\$155,558.00</b>	<b>\$34,529.30</b>

Total of lump sum items is estimated as 75% of the total unit cost items.

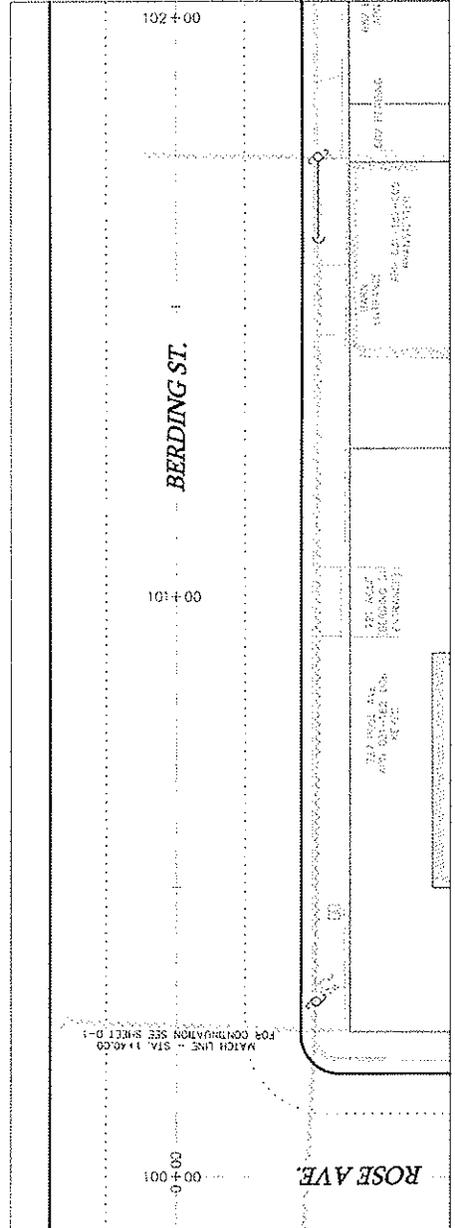
**Manhard CONSULTING**

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)  
CITY OF FERNDALE, CALIFORNIA  
DEMOLITION PLAN BERDING STREET AND HERBERT STREET

PROJECT NO.	DATE
SCALE	DATE
DESIGNED BY	DATE
CHECKED BY	DATE
APPROVED BY	DATE

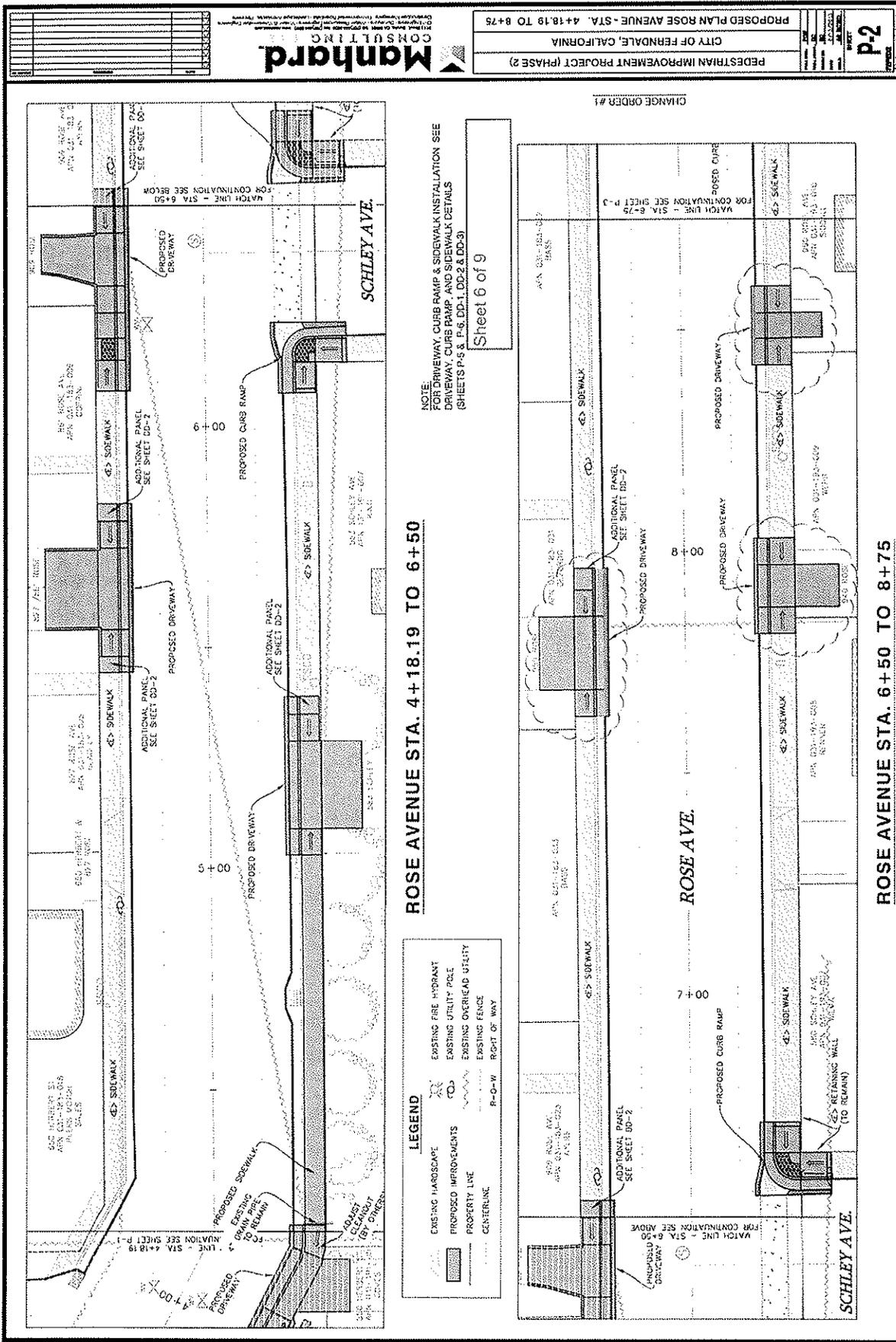
**D-4**

Sheet 5 of 9



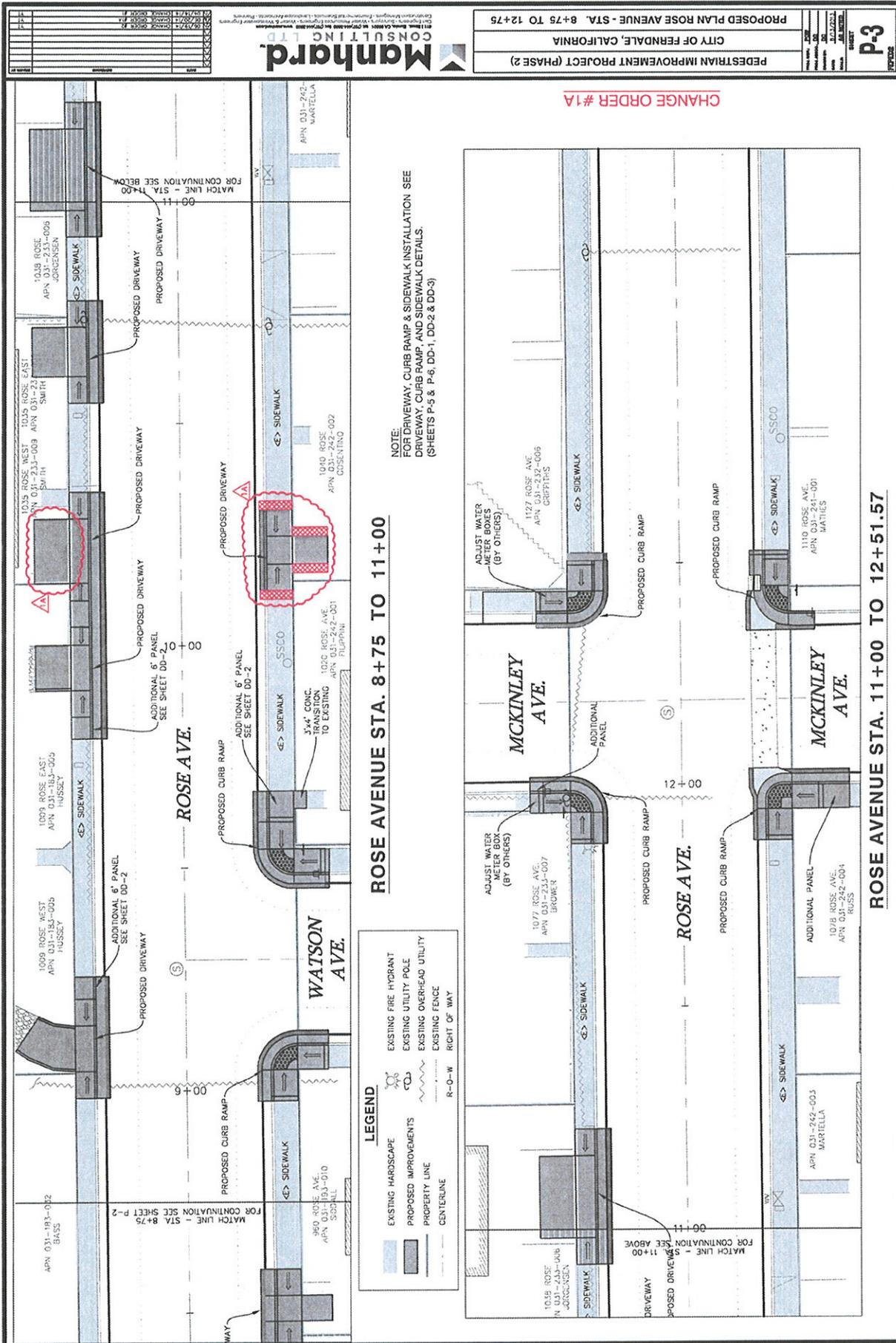
CHANGE ORDER #1

ADDRESS	LENGTH (FT)	ROSE AVE
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128	12.8	0.0
129	12.9	0.0
130	13.0	0.0
131	13.1	0.0
132	13.2	0.0
133	13.3	0.0
134	13.4	0.0
135	13.5	0.0
136	13.6	0.0
137	13.7	0.0
138	13.8	0.0
139	13.9	0.0
140	14.0	0.0
141	14.1	0.0
142	14.2	0.0
143	14.3	0.0
144	14.4	0.0
145	14.5	0.0
146	14.6	0.0
147	14.7	0.0
148	14.8	0.0
149	14.9	0.0
150	15.0	0.0
151	15.1	0.0
152	15.2	0.0
153	15.3	0.0
154	15.4	0.0
155	15.5	0.0
156	15.6	0.0
157	15.7	0.0
158	15.8	0.0
159	15.9	0.0
160	16.0	0.0
161	16.1	0.0
162	16.2	0.0
163	16.3	0.0
164	16.4	0.0
165	16.5	0.0
166	16.6	0.0
167	16.7	0.0
168	16.8	0.0
169	16.9	0.0
170	17.0	0.0
171	17.1	0.0
172	17.2	0.0
173	17.3	0.0
174	17.4	0.0
175	17.5	0.0
176	17.6	0.0
177	17.7	0.0
178	17.8	0.0
179	17.9	0.0
180	18.0	0.0
181	18.1	0.0
182	18.2	0.0
183	18.3	0.0
184	18.4	0.0
185	18.5	0.0
186	18.6	0.0
187	18.7	0.0
188	18.8	0.0
189	18.9	0.0
190	19.0	0.0
191	19.1	0.0
192	19.2	0.0
193	19.3	0.0
194	19.4	0.0
195	19.5	0.0
196	19.6	0.0
197	19.7	0.0
198	19.8	0.0
199	19.9	0.0
200	20.0	0.0
201	20.1	0.0
202	20.2	0.0
203	20.3	0.0
204	20.4	0.0
205	20.5	0.0
206	20.6	0.0
207	20.7	0.0
208	20.8	0.0
209	20.9	0.0
210	21.0	0.0
211	21.1	0.0
212	21.2	0.0
213	21.3	0.0
214	21.4	0.0
215	21.5	0.0
216	21.6	0.0
217	21.7	0.0
218	21.8	0.0
219	21.9	0.0
220	22.0	0.0
221	22.1	0.0
222	22.2	0.0
223	22.3	0.0
224	22.4	0.0
225	22.5	0.0
226	22.6	0.0
227	22.7	0.0
228	22.8	0.0
229	22.9	0.0
230	23.0	0.0
231	23.1	0.0
232	23.2	0.0
233	23.3	0.0
234	23.4	0.0
235	23.5	0.0
236	23.6	0.0
237	23.7	0.0
238	23.8	0.0
239	23.9	0.0
240	24.0	0.0
241	24.1	0.0
242	24.2	0.0
243	24.3	0.0
244	24.4	0.0
245	24.5	0.0
246	24.6	0.0
247	24.7	0.0
248	24.8	0.0
249	24.9	0.0
250	25.0	0.0
251	25.1	0.0
252	25.2	0.0
253	25.3	0.0
254	25.4	0.0
255	25.5	0.0
256	25.6	0.0
257	25.7	0.0
258	25.8	0.0
259	25.9	0.0
260	26.0	0.0
261	26.1	0.0
262	26.2	0.0
263	26.3	0.0
264	26.4	0.0
265	26.5	0.0
266	26.6	0.0
267	26.7	0.0
268	26.8	0.0
269	26.9	0.0
270	27.0	0.0
271	27.1	0.0
272	27.2	0.0
273	27.3	0.0
274	27.4	0.0
275	27.5	0.0
276	27.6	0.0
277	27.7	0.0
278	27.8	0.0
279	27.9	0.0
280	28.0	0.0
281	28.1	0.0
282	28.2	0.0
283	28.3	0.0
284	28.4	0.0
285	28.5	0.0
286	28.6	0.0
287	28.7	0.0
288	28.8	0.0
289	28.9	0.0
290	29.0	0.0
291	29.1	0.0
292	29.2	0.0
293	29.3	0.0
294	29.4	0.0
295	29.5	0.0
296	29.6	0.0
297	29.7	0.0
298	29.8	0.0
299	29.9	0.0
300	30.0	0.0
301	30.1	0.0
302	30.2	0.0
303	30.3	0.0
304	30.4	0.0
305	30.5	0.0
306	30.6	0.0
307	30.7	0.0
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318	31.8	0.0
319	31.9	0.0
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326	32.6	0.0
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328	32.8	0.0
329	32.9	0.0
330	33.0	0.0
331	33.1	0.0
332	33.2	0.0
333	33.3	0.0
334	33.4	0.0
335	33.5	0.0
336	33.6	0.0
337	33.7	0.0
338	33.8	0.0
339	33.9	0.0
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344	34.4	0.0
345	34.5	0.0
346	34.6	0.0
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359	35.9	0.0
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361	36.1	0.0
362	36.2	0.0
363	36.3	0.0
364	36.4	0.0
365	36.5	0.0
366	36.6	0.0
367	36.7	0.0
368	36.8	0.0
369	36.9	0.0
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372	37.2	0.0
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376	37.6	0.0
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386	38.6	0.0
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395	39.5	0.0
396	39.6	0.0
397	39.7	0.0
398	39.8	0.0
399	39.9	0.0
400	40.0	0.0
401	40.1	0.0
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404	40.4	0.0
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438	43.8	0.0
439	43.9	0.0
440	44.0	0.0
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443	44.3	0.0
444	44.4	0.0
445	44.5	0.0
446	44.6	0.0
447	44.7	0.0
448	44.8	0.0
449	44.9	0.0
450	45.0	0.0
451	45.1	0.0
452	45.2	0.0
453	45.3	0.0
454	45.4	0.0
455	45.5	0.0
456	45.6	0.0
457	45.7	0.0





SHEET 8 OF 9





STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**CHANGE ORDER**

Sheet 1 of 4

CEM-4900 (REV 2/2014)

Change Requested by:  Engineer  Contractor

CHANGE ORDER NO.	SUPPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)
2			01-HUM-0-FER	RPSTPLE-5097(008)

TO  
Raymond Van Winkle, V&C Construction, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

To accommodate the proposed ADA curb ramps remove and replace the following:  
12 linear feet of sidewalk at the northeast corner of McKinley Avenue and Rose Avenue intersection on McKinley Avenue.

20-inches of sidewalk, curb and gutter on the northeast corner of McKinley Avenue and Rose Avenue on Rose Avenue.  
Two (2) feet of curb, gutter and sidewalk at the northwest corner of McKinley Avenue and Rose Avenue intersection on Rose Avenue.

Three (3) feet of sidewalk, curb and gutter at the southwest corner of McKinley Avenue and Rose Avenue intersection on Rose Avenue.

One (1) foot of sidewalk, curb and gutter at the southeast corner of McKinley Avenue and Rose Avenue intersection on Rose Avenue.

Six (6) linear feet of sidewalk at the southwest corner of Schley Avenue and Rose Avenue intersection on Schley Avenue.

One (1) foot of sidewalk, curb and gutter at the southeast corner of Watson Avenue and Rose Avenue intersection on Watson Avenue.

Three (3) linear feet of curb and gutter at the driveway for 764 Rose Avenue curb ramp.

Refer to Specification 10-1.12 - Concrete Curbs and Sidewalks of the Special provisions .

Extra Work at Agreed Unit Price:

In accordance with Section 4-1.05, "Changes and Extra Work" of the 2010 Caltrans Specification, furnish and install, materials and equipment to install approximately 13.5 square yards (SY) of 4" thick concrete driveway and LF of A2-6 Concrete Curb. See sheets 3 and 4.

For this work, the contractor shall receive and accept \$ 45.00 per SY of 4" thick concrete sidewalk (including retainer curb), \$45.00 per linear foot of Type A2-6 Concrete curb and demolition at an agreed lump sum price of \$5,100. This sum constitutes full and complete compensation for furnishing all labor, material, equipment, tools, and incidentals including all markups by reason of this change.

The increase in 4" thick sidewalk = 13.5 SY @ \$45/ SY = \$607.50

The increase in Type A2-6 Curb = 8 LF x \$45/ SY = \$360.00

Total increase = \$5,100 + \$607.50 + \$360.00 = \$6,067.50

This change order does not affect the controlling activity. No time adjustment of is warranted.

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**CHANGE ORDER**

Sheet 2 of 4

CEM-4900 (REV 2/2014)

CHANGE ORDER NO. 2	SUPL. NUMBER	CONTRACT NUMBER	CO-RT#-PM 01-HUM-0-FER	FEDERAL NUMBER(S) RPSTPL#-5097(008)
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Estimated Cost:  Increase  Decrease \$ 6,067.50

For this order, the time of completion will be adjusted as follows: No time adjustment of is warranted.

**SUBMITTED BY**

SIGNATURE <i>Yoash Tilles</i>	(PRINT NAME AND TITLE) Yoash Tilles, Resident Engineer	DATE 07/20/14
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**APPROVAL RECOMMENDED BY**

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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**ENGINEER APPROVAL BY**

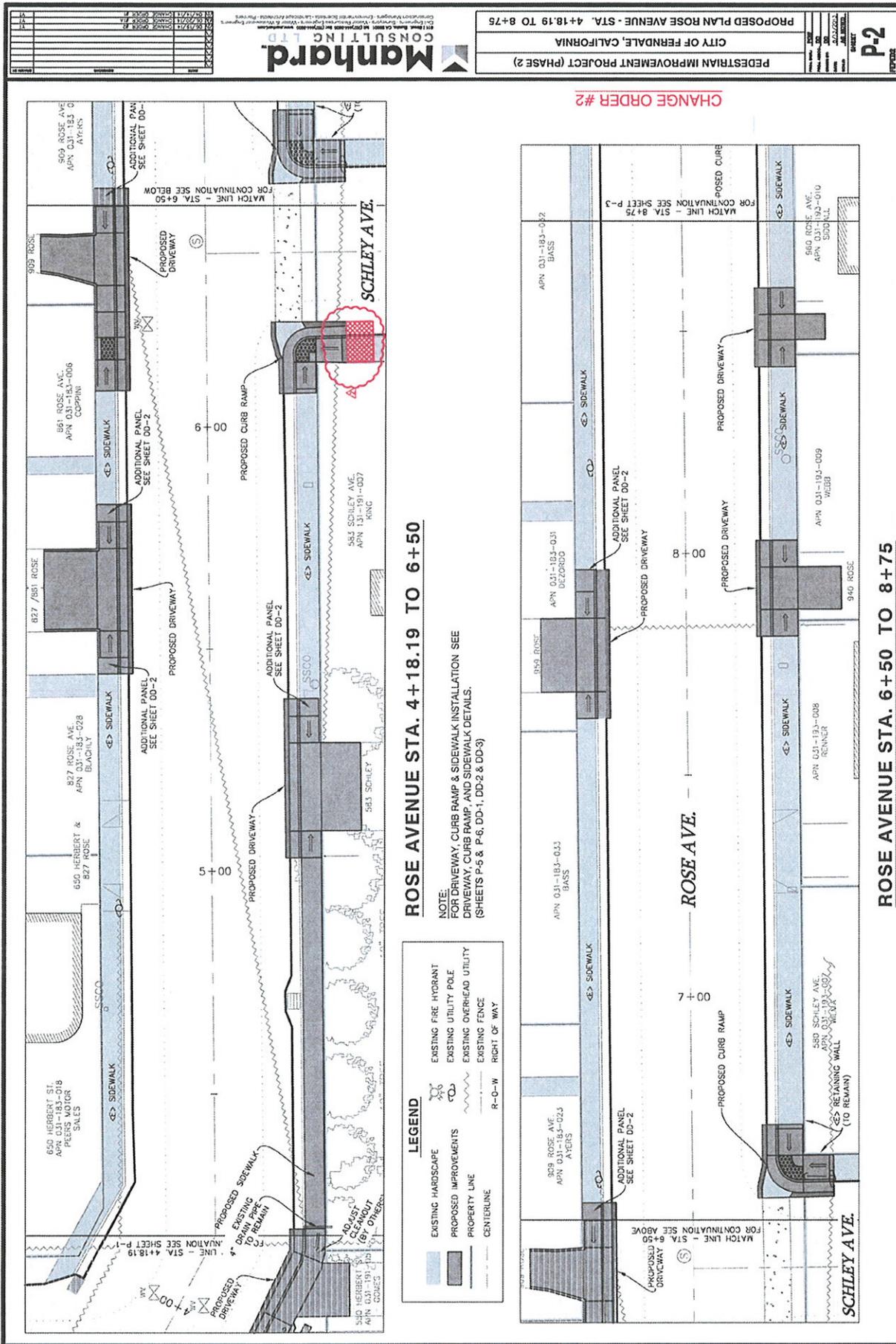
SIGNATURE	(PRINT NAME AND TITLE)	DATE
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We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

**CONTRACTOR ACCEPTANCE BY**

SIGNATURE <i>[Signature]</i>	(PRINT NAME AND TITLE) Raymond VanWinkle - President	DATE 6/23/14
---------------------------------	---	-----------------

Sheet 3 of 4

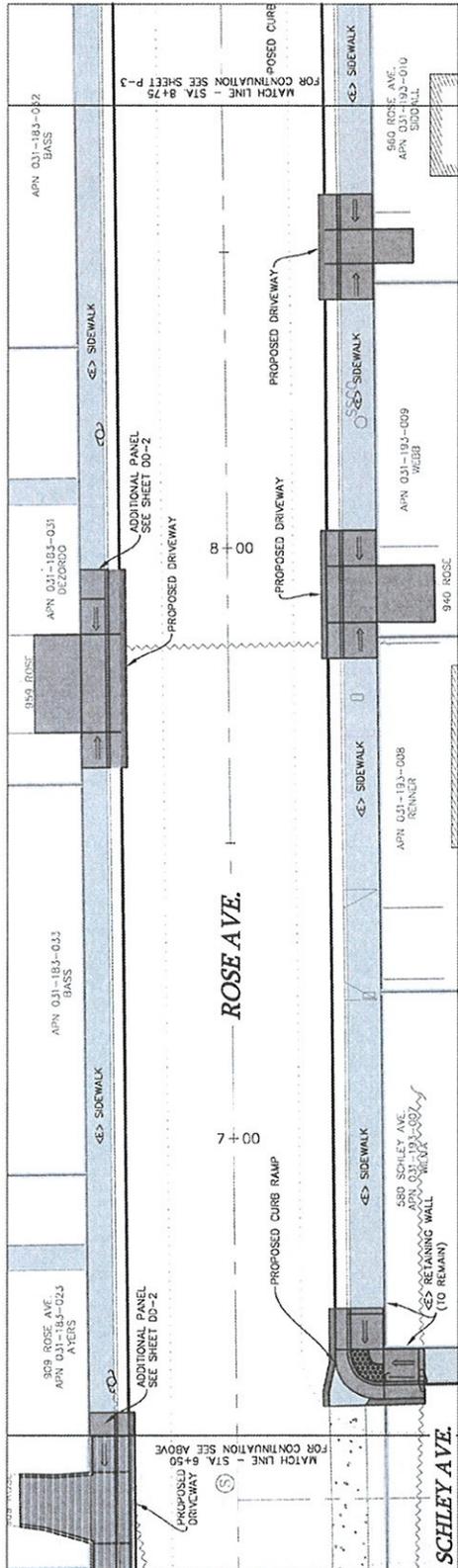


ROSE AVENUE STA. 4+18.19 TO 6+50

NOTE: FOR DRIVEWAY, CURB RAMP & SIDEWALK INSTALLATION SEE DRIVEWAY, CURB RAMP, AND SIDEWALK DETAILS. (SHEETS P-6 & P-6, DD-1, DD-2 & DD-3)

**LEGEND**

[Symbol]	EXISTING HARDSCAPE
[Symbol]	EXISTING FIRE HYDRANT
[Symbol]	EXISTING UTILITY POLE
[Symbol]	EXISTING OVERHEAD UTILITY
[Symbol]	PROPERTY LINE
[Symbol]	EXISTING FENCE
[Symbol]	R-O-W
[Symbol]	RIGHT OF WAY
[Symbol]	CENTERLINE
[Symbol]	PROPOSED IMPROVEMENTS
[Symbol]	EXISTING DRAINAGE (TO REMAIN)
[Symbol]	EXISTING CLEANOUT (TO REMAIN)



ROSE AVENUE STA. 6+50 TO 8+75

**Manhard CONSULTING LTD.**

CITY OF FERNDALE, CALIFORNIA  
PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)  
PROPOSED PLAN ROSE AVENUE - STA. 4+18.19 TO 8+75

DATE	APR 03 2014
BY	JALAZOUL
CHECKED	JALAZOUL
SCALE	AS SHOWN
SHEET	P-2



STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**CHANGE ORDER**

Sheet 1 of 3

CEM-4900 (REV 2/2014)

Change Requested by:  Engineer  Contractor

CHANGE ORDER NO.	SUPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)
3				RPSTPLE-5097(008)

TO Winkle  
Raymond Van ~~Siekle~~, V&C Construction, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

The existing sign posts do not meet the required highest and require replacement. Purchase six new (6) stop sign posts to be installed at the following locations:

- 1) North corner of Rose Avenue and Berding Street on Rose Avenue.
- 2) West side of Herbert Avenue at the intersection with Rose Avenue
- 3) Southeast corner of Schley Avenue and Rose Avenue on Schley Avenue.
- 4) Southeast corner of Watson Avenue and Rose Avenue on Rose Watson Avenue
- 5) Southeast corner of McKinley Avenue and Rose Avenue on McKinley Avenue
- 6) Northwest corner of McKinley Avenue and Rose Avenue on McKinley Avenue

Extra Work at Agreed Unit Price

In accordance with Section 4-1.05, "Changes and Extra Work" of the 2010 Caltrans Specifications, furnish six (6) new stop sign posts at a Unit price of \$150.00 per post.

See Sheets SS-2 and SS-3 of the Project Plan for required post dimensions.

Extra Work at Agreed Unit Price = 6 Sign posts @\$150.00/post = \$900.00

Estimated Cost:  Increase  Decrease \$ 900.00

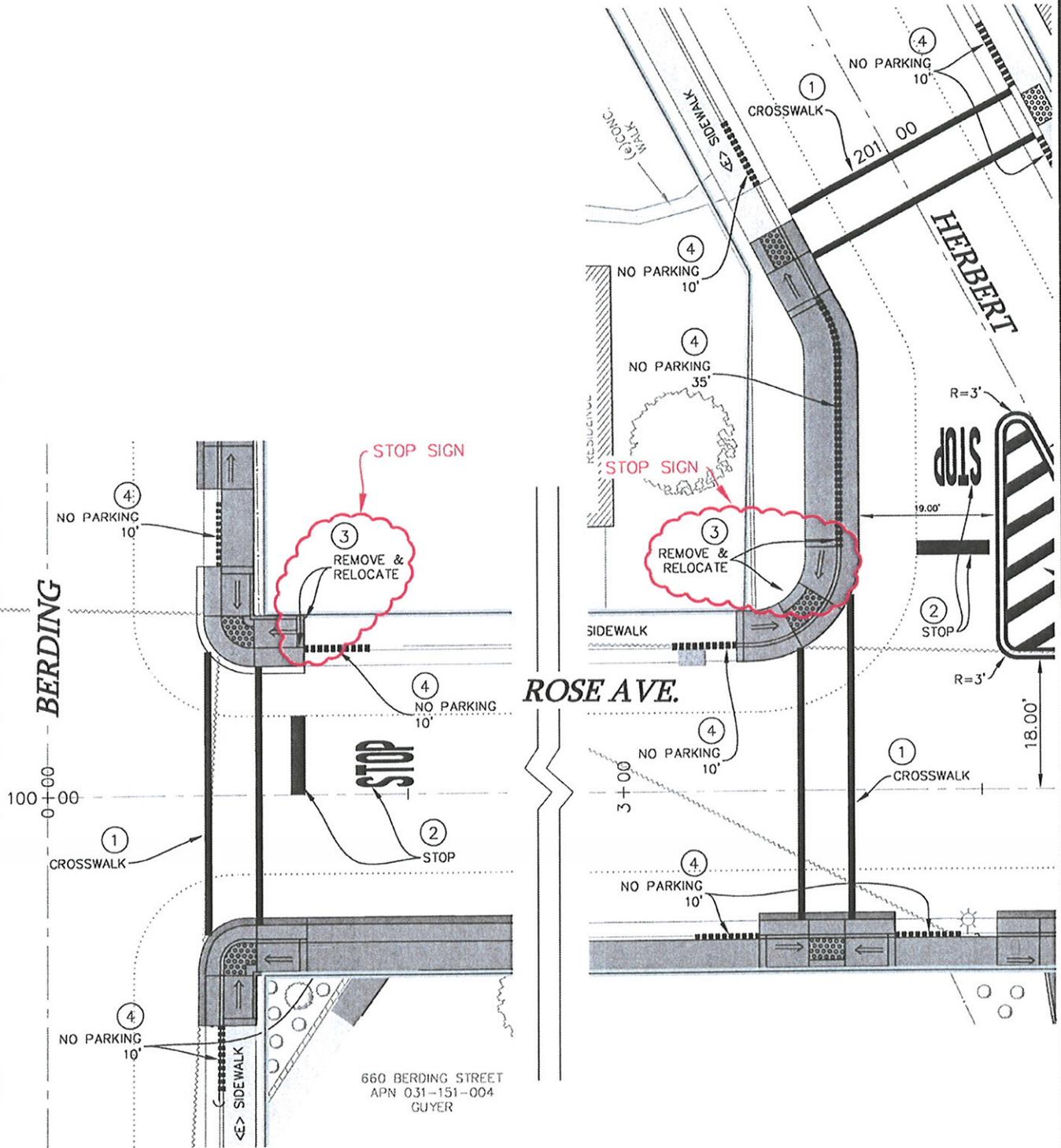
For this order, the time of completion will be adjusted as follows:

<b>SUBMITTED BY</b>		
SIGNATURE <u>Yoash Tilles</u>	(PRINT NAME AND TITLE) Yoash Tilles, Resident Engineer	DATE 07/20/14
<b>APPROVAL RECOMMENDED BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE
<b>ENGINEER APPROVAL BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE

We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

<b>CONTRACTOR ACCEPTANCE BY</b>		
SIGNATURE <u>Raymond Van Winkle</u>	(PRINT NAME AND TITLE) Raymond Van Winkle - President	DATE 7/23/14

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# City of Ferndale

Office of the City Engineer  
 834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536  
 Phone: 707-444-3800 Fax: 707-444-3900  
 Webpage: <http://ci.ferndale.ca.us>

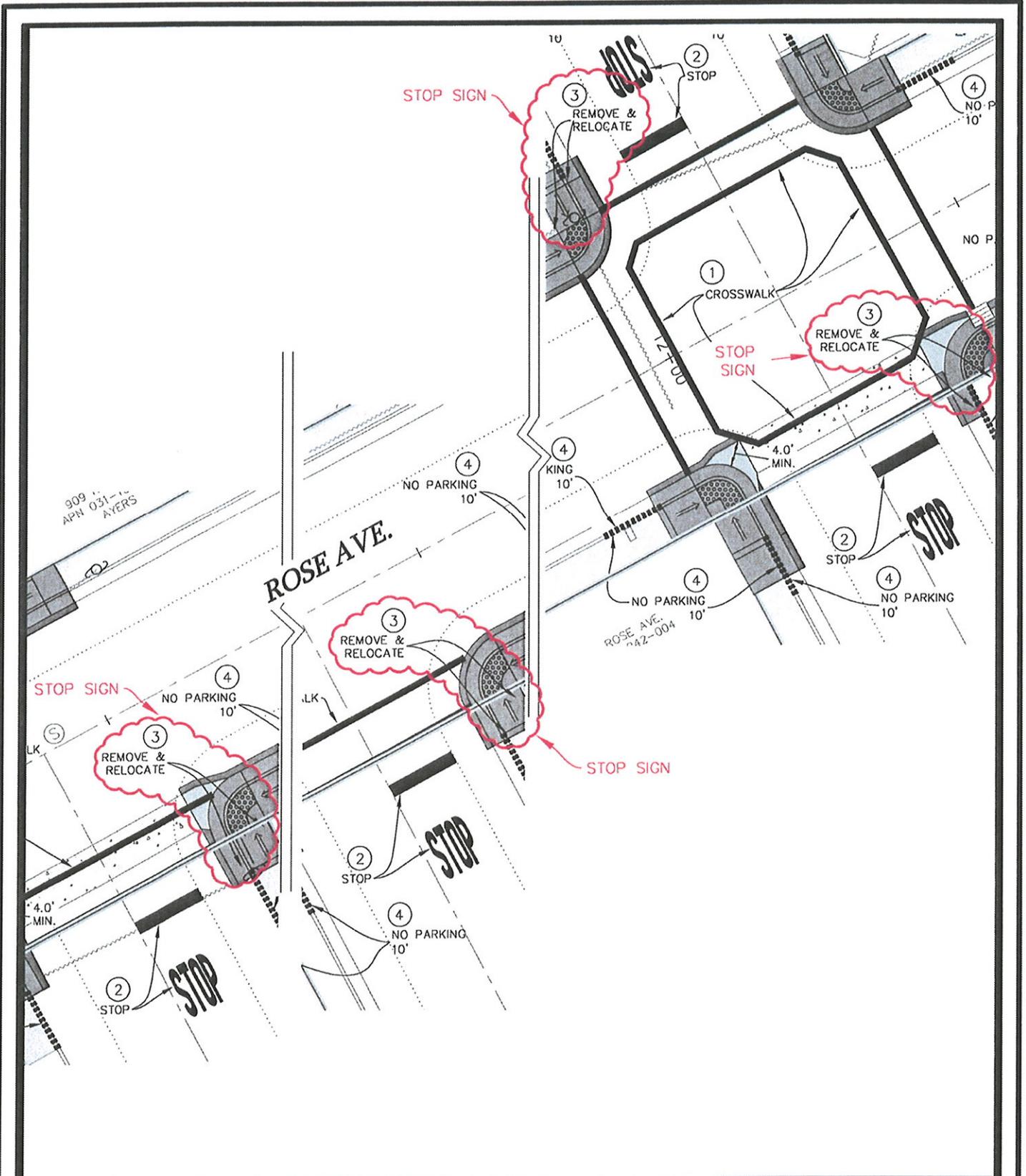
PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDAL, CALIFORNIA

**CHANGE ORDER #3**

PROJ. MGR.: YT  
 DRAWN BY: OFG  
 DATE: 8/20/14  
 SCALE: AS SHOWN

SHEET **2** OF **3**  
 FEPED2 CM



# City of Ferndale

Office of the City Engineer

834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536

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PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDAL, CALIFORNIA

**CHANGE ORDER #3**

PROJ. MGR.: YT

SHEET

DRAWN BY: OFG

**3**

OF

**3**

DATE: 6/20/14

SCALE: AS SHOWN

FEPED2

CM

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION

**CHANGE ORDER**

Sheet 1 of 2

CEM-4900 (REV 2/2014)

Change Requested by:  Engineer  Contractor

CHANGE ORDER NO 4	SUPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM 01-HUM-0-FER	FEDERAL NUMBER(S) RPSTPL.E-5097(008)
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TO  
Raymond Van Winkle, V&C Construction, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

The Project Plan Sheet P-5 shows existing Class 2 Aggregate Base to be used under the proposed curb, gutter, and asphalt. Noted in the field that the material found under the existing curb and gutter is unsuitable for use under the proposed curb and gutters.

Extra Work at Agreed Unit Price

In accordance with Section 4-1.05, "Changes and Extra Work" of the 2010 Caltrans Standard specifications, furnish all labor, materials and equipment to install approximately 37 cubic yards of Class 2 Aggregate Base under proposed curb and gutter, and asphalt in accordance with 2010 Caltrans Standards Specification 26-1.02B - Class 2 Aggregate Base and 26-1.03 - Construction.

A unit price of \$45 per cubic yard of Class 2 Aggregate Base, measured in accordance with the 2010 Caltrans Standard Specification 26-1.04 - Payment will constitute full and complete compensation, including all markups, for installing Class 2 Aggregate Base, complete in place, including incidentals.

Extra Work at Agreed Unit Price = 37 CY @ \$45.00/LF = \$1,665.00

This change order does not affect the controlling activity. No time adjustment of is warranted.

Estimated Cost:  Increase  Decrease \$ 1,665.00

For this order, the time of completion will be adjusted as follows: No time adjustment of is warranted.

**SUBMITTED BY**

SIGNATURE <i>Yoash Tilles</i>	(PRINT NAME AND TITLE) Yoash Tilles, Resident Engineer	DATE 06/20/2014
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**APPROVAL RECOMMENDED BY**

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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**ENGINEER APPROVAL BY**

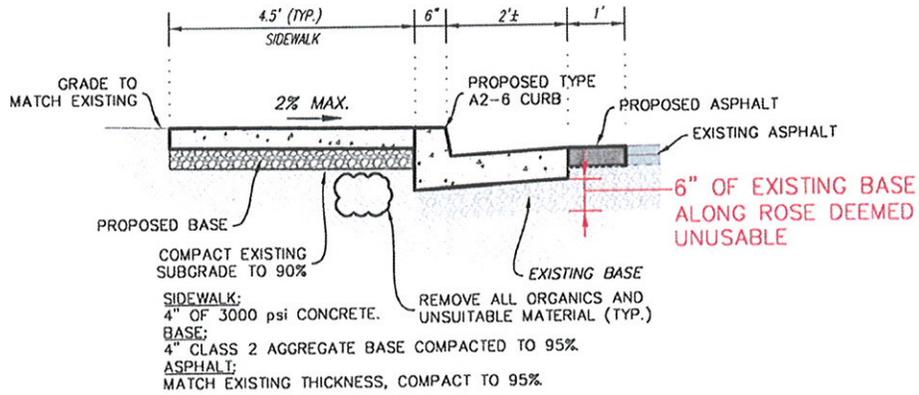
SIGNATURE	(PRINT NAME AND TITLE)	DATE
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We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

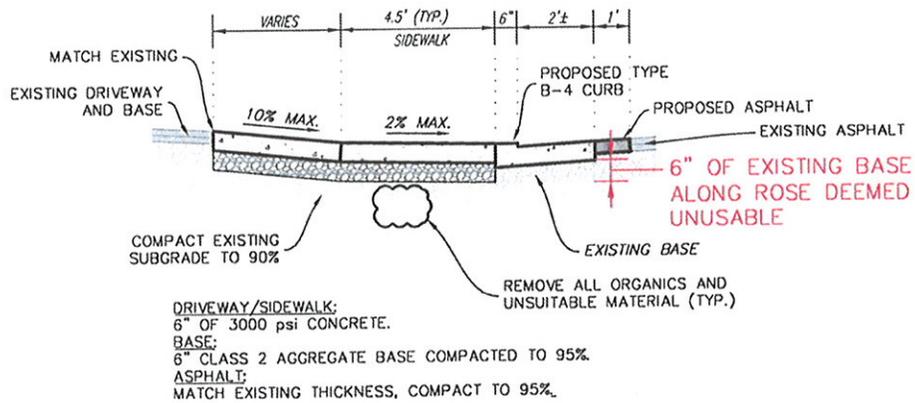
**CONTRACTOR ACCEPTANCE BY**

SIGNATURE <i>Raymond Van Winkle</i>	(PRINT NAME AND TITLE) Raymond Van Winkle - President	DATE 6/23/14
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**2. PROPOSED SIDEWALK AND CURB**



**3. PROPOSED DRIVEWAY**

**TYPICAL SECTIONS**

NOT TO SCALE

**City of Ferndale**

Office of the City Engineer

834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536

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Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

**CHANGE ORDER #4**

PROJ. MGR.: YT

DRAWN BY: OFG

DATE: 8/20/14

SCALE: AS NOTED

SHEET

**2**

OF

**2**

FEPED2

CM

STATE OF CALIFORNIA - DEPARTMENT OF TRANSPORTATION

**CHANGE ORDER**

Sheet 1 of 2

CEM-4900 (REV 2/2014)

Change Requested by:  Engineer  Contractor

CHANGE ORDER NO 5	SUPPL. NUMBER	CONTRACT NUMBER	CO-RTI-PM 01-HUM-0-FER	FEDERAL NUMBER(S) RPSTPLF-5097(008)
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TO  
Raymond Van Winkle, V&C Construction, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

It was determined that a portion of the existing 12" storm drain corrugated metal pipe that was supposed to be connected to the proposed 30" reinforced concrete pipe as part of the culvert extension detailed on Sheet P-5 of the Project Plans has rusted and failed. Due to a utility conflict with an existing 6" sewer line and phone line not shown on the plans, shift headwall approximately two (2) feet to the east and modify headwall to accommodate the 30" reinforced concrete pipe and connect to the 12" corrugated metal pipe.

Extra Work at Agreed Lump Sum

In accordance with Section 4-1.05, "Changes and Extra Work" and Section of the 2010 Caltrans Standard specifications, furnish all labor, materials and equipment to install five (5) linear feet of 12" diameter corrugated metal pipe and coupling band to connect to the existing 12" diameter corrugated metal pipe and to the 30" reinforced concrete pipe. Furnish and install corrugated metal pipe and coupling in accordance with Standard Specification Section 66 - Corrugated Metal Pipe.

For this work the Contractor is compensated \$800.00. This sum constitutes full and complete compensation, for providing all labor, materials, equipment, tools, and incidentals, including all markups for this change.

Extra Work at Agreed Lump Sum = \$800.00

This change order does not affect the controlling activity. No time adjustment of is warranted.

Estimated Cost:  Increase  Decrease \$ 800.00

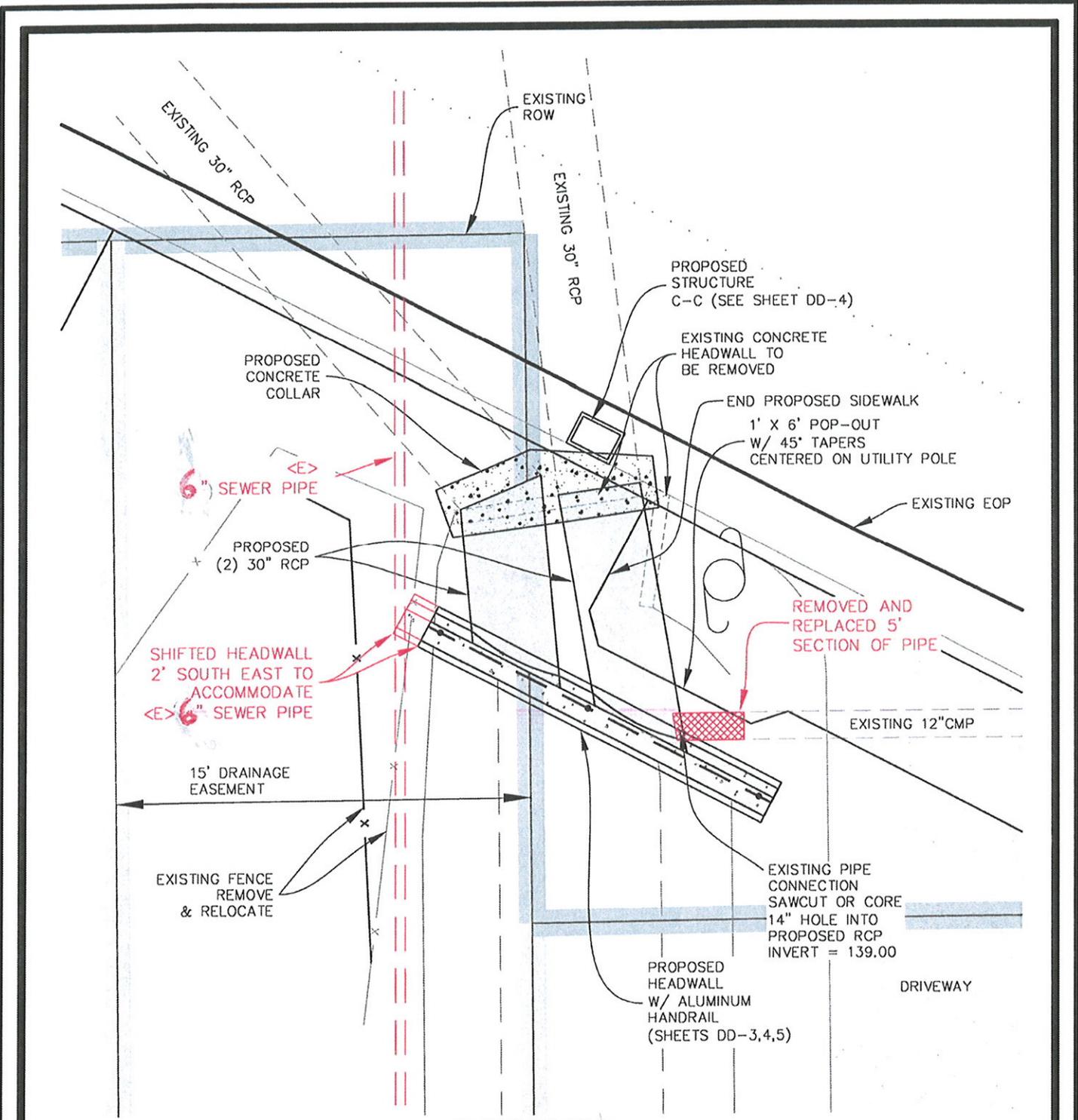
For this order, the time of completion will be adjusted as follows: No time adjustment of is warranted.

<b>SUBMITTED BY</b>		
SIGNATURE <i>Yoash Tilles</i>	(PRINT NAME AND TITLE) Yoash Tilles, Resident Engineer	DATE 06/20/2014
<b>APPROVAL RECOMMENDED BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE
<b>ENGINEER APPROVAL BY</b>		
SIGNATURE	(PRINT NAME AND TITLE)	DATE

We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

<b>CONTRACTOR ACCEPTANCE BY</b>		
SIGNATURE <i>Raymond Van Winkle</i>	(PRINT NAME AND TITLE) Raymond Van Winkle President	DATE 6/23/14

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**INSET "A"**

**PROPOSED DRAINAGE IMPROVEMENTS**

**City of Ferndale**

Office of the City Engineer  
 834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536  
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PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

**CHANGE ORDER #5**

PROJ. MGR.: YT  
 DRAWN BY: OFG  
 DATE: 8/20/14  
 SCALE: AS SHOWN

SHEET  
**2** OF **2**  
 FEPED2 CM

Meeting Date:	July 7, 2014	Agenda Item Number	12.g.
Agenda Item Title	Rose Avenue Pedestrian Improvement Project (Phase 2) – Progress Payment 1 and 2		
Presented By:	Jay Parrish, City Manager and Praj White, City Engineer		
Type of Item:	x	Action	Discussion Information
Action Required:		No Action	x Voice Vote Roll Call Vote

**RECOMMENDATION:**

Approve authorization to pay Progress Payments #1 for \$68,310.50 and Progress payment #2 for \$70,790.00 to V & C Construction for the Rose Ave Pedestrian Improvement Project (Phase 2) for a total of \$139,100.50 less 10% retention fee of \$13,910.05 for a total of \$125,190.45.

**BACKGROUND**

In November 2012, the City entered into an agreement with Caltrans to receive \$250,000 of federal funds to construct sidewalks and curb ramps along Rose Avenue from Berding Street to McKinley Avenue. The grant provided a budget of \$197,256 for reimbursement of qualifying Construction expenses.

**Billing Summary**

	Original Contract	C/O #1	C/O #1A	C/O #2	C/O #3	C/O #4	C/O #5
Pay out Request #1	\$68,310.50						
Pay out Request #1 retention	-\$6,831.05						
Pay out Request #2	\$59,257.50 / \$2,100.00*			\$6,067.50	\$900.00*	\$1,665.00	\$500.00/\$300.00*
Pay out Request #2 retention	-\$6,135.75			-\$606.75	-\$90.00	-\$166.50	-\$80.00
Totals	\$116,701.20			\$5,460.75	\$810.00	\$1,498.50	\$720.00

\*Indicates direct cost to City.

Total Amount Due to Contractor V & C Construction: **\$125,190.45** (reimbursable \$122,220.45, direct cost to City \$2,970.00)

Total Retention: **\$13,910.05** (reimbursable \$13,580.05, direct cost to city \$330.00)

See attached Invoice's from V&C Construction for detailed information regarding work complete to date.

**FINANCIAL IMPACT:** City is responsible for paying V&C Construction \$122,220.45 of that \$123,900.45 will be reimbursed and \$2,970.00 is to be burden by the City.

# Invoice

**V & C CONSTRUCTION, INC.**

**P.O. BOX 1269  
MINDEN, NV 89423**

Date	Invoice #
6/2/2014	8185

Bill To
CITY OF FERNDALE P.O. BOX 1095 FERNDALE, CA 95536

P.O. No.	Terms	Project
	<i>Due on receipt</i>	

Quantity	Description	Rate	Amount
1	ROSE AVENUE PEDESTRIAN IMPROVEMENTS PROJECT PHASE 2 PROGRESS BILLING #1 SEE ATTACHED SPREADSHEET Amount of Retainage	68,310.50 -10.00%	68,310.50 -6,831.05
<i>Thank you for your business.</i>		<b>Total</b>	<b>861,479.45</b>



# Invoice

**V & C CONSTRUCTION, INC.**

**PO BOX 1269  
P.O. BOX 1269  
MINDEN, NV 89423**

Date	Invoice #
6/18/2014	8190

Bill To
CITY OF FERNDALE P.O. BOX 1095 FERNDALE, CA 95536

P.O. No.	Terms	Project
ROSE AVE	Due on receipt	

Quantity	Description	Rate	Amount
1	ROSE AVENUE PEDESTRIAN IMPROVEMENTS PHASE 2 PROGRESS BILLING #2 SEE ATTACHED SPREADSHEET AND CHANGE ORDERS	70,790.00	70,790.00
	Amount of Retainage	-10.00%	-7,079.00
		<b>Total</b>	<b>\$63,711.00</b>

Bid Item No.	Description of Work	Sched. Quantity	Quant. Prev. Sched.	Quant. This Period	Total Quantity To Date	Unit	Sched. Unit Cost	Sched. Contract Price	Amount Prev. Appr.	Amount This Period	Total Amount To Date
1	Mobilization	1	0.89	0.00	0.89	LS	\$9,500.00	\$9,500.00	\$8,455.00	\$0.00	\$8,455.00
2	Construction Stakeout	1	0.67	0.33	1.00	LS	\$1,500.00	\$1,500.00	\$1,005.00	\$495.00	\$1,500.00
3	Erosion Control	1	0.8	0.00	0.80	LS	\$2,500.00	\$2,500.00	\$2,000.00	\$0.00	\$2,000.00
4	Maintenance of Traffic	1	0.5	0.00	0.50	LS	\$2,000.00	\$2,000.00	\$1,000.00	\$0.00	\$1,000.00
5	Misc Demolition	1	0.65	0.35	1.00	EA	\$39,000.00	\$39,000.00	\$25,350.00	\$13,650.00	\$39,000.00
6	Clearing & Grubbing	1	0.73	0.27	1.00	EA	\$7,500.00	\$7,500.00	\$5,475.00	\$2,025.00	\$7,500.00
7	Misc Excavation/Embankment	1	0.5	0.50	1.00	EA	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$5,000.00
8	Unsuitable Excavation	1		1.00	1.00	CY	\$50.00	\$50.00	\$0.00	\$50.00	\$50.00
9	4" Thick Concrete Sidewalk	397	185.5	211.50	397.00	SY	\$45.00	\$17,885.00	\$8,347.50	\$9,517.50	\$17,865.00
10	6" Thick Concrete Driveway	193	26	167.00	193.00	SY	\$58.00	\$11,194.00	\$1,508.00	\$9,686.00	\$11,194.00
11	Type A2-6 Concrete Curb	349	80	269.00	349.00	LF	\$27.00	\$9,423.00	\$2,160.00	\$7,263.00	\$9,423.00
12	Type B-4 Concrete Curb	316	280	36.00	316.00	LF	\$24.00	\$7,584.00	\$6,720.00	\$864.00	\$7,584.00
13	Concrete Valley Gutter	20	4	16.00	20.00	LF	\$52.00	\$1,040.00	\$208.00	\$832.00	\$1,040.00
14	Class II Agg Base	75	70	5.00	75.00	CY	\$45.00	\$3,375.00	\$3,150.00	\$225.00	\$3,375.00
15	Asphalt Pavement Type "B"	13			0.00	TN	\$185.00	\$2,405.00	\$0.00	\$0.00	\$0.00
16	30" RCP Class III Pipe	18		18.00	18.00	LF	\$175.00	\$3,150.00	\$0.00	\$3,150.00	\$3,150.00
17	Dissimilar Collar	2		2.00	2.00	EA	\$1,500.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
18	Drainage Structure	1			0.00	EA	\$2,600.00	\$2,600.00	\$0.00	\$0.00	\$0.00
19	Concrete Headwall	1		1.00	1.00	EA	\$6,000.00	\$6,000.00	\$0.00	\$6,000.00	\$6,000.00
20	Aluminum Handrail	15			0.00	LF	\$175.00	\$2,625.00	\$0.00	\$0.00	\$0.00
21	Root Barrier	36		36	36.00	LF	\$12.00	\$432.00	\$432.00	\$0.00	\$432.00
22	Seed & Mulch	100			0.00	SY	\$5.40	\$540.00	\$0.00	\$0.00	\$0.00
23	Existing Pavement Marking Removal	1			0.00	LS	\$3,700.00	\$3,700.00	\$0.00	\$0.00	\$0.00
24	Traffic Stripe Paint 12" White	645			0.00	LF	\$7.10	\$4,579.50	\$0.00	\$0.00	\$0.00
25	Traffic Stripe Paint 24" White	66			0.00	LF	\$8.50	\$561.00	\$0.00	\$0.00	\$0.00
26	Traffic Stripe Paint 4" Double Yellow	83			0.00	LF	\$9.00	\$747.00	\$0.00	\$0.00	\$0.00
27	Traffic Stripe Paint 18" Yellow	50			0.00	EA	\$12.00	\$600.00	\$0.00	\$0.00	\$0.00
28	Traffic Stripe Paint "STOP"	6			0.00	EA	\$400.00	\$2,400.00	\$0.00	\$0.00	\$0.00
29	Traffic Stripe Paint Red Curb	345			0.00	LF	\$7.50	\$2,587.50	\$0.00	\$0.00	\$0.00
30	Relocate Existing Sign Post	6		6.00	6.00	EA	\$350.00	\$2,100.00	\$0.00	\$2,100.00	\$2,100.00
	<b>TOTAL CONTRACT AMOUNT</b>							<b>\$155,558.00</b>	<b>\$68,310.50</b>	<b>\$61,357.50</b>	<b>\$129,668.00</b>
CO 1	Additional Work Added 4/14/14	1			0.00	LS	\$34,529.30	\$34,529.30	\$0.00	\$0.00	\$0.00
CO 2	Estimate #308	1		1.00	1.00	LS	\$6,067.50	\$6,067.50	\$0.00	\$6,067.50	\$6,067.50
CO 3	Estimate #306 (Paid by City of Ferndale)	6		6.00	6.00	EA	\$150.00	\$900.00	\$0.00	\$900.00	\$900.00
CO 4	Estimate #309	37		37.00	37.00	CY	\$45.00	\$1,665.00	\$0.00	\$1,665.00	\$1,665.00
CO 5	Estimate #310	1		1.00	1.00	LS	\$800.00	\$800.00	\$0.00	\$800.00	\$800.00
	<b>Work Complete To Date:</b>							<b>\$199,519.80</b>	<b>\$68,310.50</b>	<b>\$70,790.00</b>	<b>\$139,100.50</b>
	<b>Less 10% Retention</b>								<b>\$6,831.05</b>	<b>\$7,079.00</b>	<b>\$13,910.05</b>
	<b>Subtotal Amount Due:</b>								<b>\$61,479.45</b>	<b>\$63,711.00</b>	<b>\$125,190.45</b>
	<b>Less Previous Payments:</b>								<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
	<b>Total Amount Due:</b>								<b>\$61,479.45</b>	<b>\$63,711.00</b>	<b>\$125,190.45</b>

Meeting Date:	July 7, 2014	Agenda Item Number	12.h.
Agenda Item Title	Authorize Right of Way Appraisal -764 Rose Ave		
Presented By:	Jay Parrish, City Manager and Praj White, City Engineer		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve authorization for the City Manager to hire an appraiser for a portion of Rose Ave that is private property. The subject portion of property would include the Right of Way for a portion of existing street, existing curb and gutter, and area for approximately 21' of future sidewalk. The appraisal must be conducted in accordance with CalTrans Right of Way acquisitions requirement process. The appraiser will provide an appraisal for a piece of property in which we are requesting permission to negotiate a possible price for purchase from the property owner. Per regulation t the property owner must be informed of the fair market value prior to the beginning of negotiations.

We have received contacted 4 for appraisers for quotes. Only one is willing to accept the project.

**Appraisal Quotes**

Appraiser	Quote	Timeline
Stuart Rosenberg	N/A	Not interested in project
Bill Thomas	\$2,000.00	No more than 6 weeks
John Brooks	N/A	Not interested in project
Matt Nilsen	N/A	Not interested in project

**BACKGROUND:**

The Ferndale Phase 2 Pedestrian Improvement Project was bid with the sidewalk omitted from the plans in the subject location (see attached exhibits). The existing easements and historic use are not adequate to documents City ownership.

Upon completion of the appraisal and negotiated fee the City can complete the transaction and obtain proper ownership for use as public Right of Way.

Should the appraisal and negotiation occur timely the potential of the 21' of sidewalk to be included in the current Rose avenue construction project is possible, otherwise the side walk will need to be construction with other funds, grants or City.

**FISCAL IMPACT:**

The City must incur the \$2,000.00 appraisal fee. The actual fee to purchase the subject property is unknown at this time. The estimated cost for constructing the sidewalk is \$2,300.00 and will be brought to the council at another time.

## Project Summary

		Eligible for Grant Reimbursement	City Cost	Total
Original Bid	Awarded	\$146,562.50	\$8,996.00	\$155,558.50
Change Order #1	Awarded	\$34,529.30		\$34,529.30
Change Order #1A		\$801.05		\$801.05
Change Order #2		\$6,067.50		\$6,067.50
Change Order #3			\$900.00	\$900.00
Change Order #4		\$1,665.00		\$1,665.00
Change Order #5		\$500.00	\$300.00	\$800.00
	Total	\$190,125.35	\$10,196*	\$200,321.35
Total Request Contract Change Amount		\$9,033.55	\$1,200.00	\$10,233.55
Remaining Contingency		\$7,130.65		

\*It is anticipated that some additional cost associated with additional asphalt paving will be required due to existing pavement quality. Coast are estimated to be \$3,000.00 +/- and will be a direct cost to the City.

### Change Order Summary

Change Order #1A – Account for existing driveways widths that are wider than those shown on the plans.

Change Order #2 – To accommodate the proposed ADA curb ramps.

Change Order #3 – The existing sign post do not meet the required highest require replacement.

Change Order #4 – Class 2 Aggregate Base to be used under the proposed curb, gutter and asphalt. Noted in the field that the material found under the existing curb and gutter is unsuitable for use under the proposed curb and gutters.

Change Order #5 – It was determined that a portion of the existing 12" storm drain corrugated metal pipe that was supposed to be connected to the proposed 30" reinforced concrete pipe as part of the culvert extension detailed on sheet P-5 of the Project Plans has rusted and failed.

*See attached Change Orders for further details.*

Project completion per contract will be extended by 21 working days from the original Contract. Change Order #1 that was previously approved included 15 additional working days and Change Order #1A modifies the additional working days to a total of 21 days.

<u>Working Days Specified in Contract</u>	<u>30</u>
<u>Date Work Commenced</u>	<u>Wednesday, May 14<sup>th</sup>, 2014</u>
<u>Original Date for Completion</u>	<u>Wednesday, June 25<sup>th</sup>, 2014</u>
<u>Time Extension for Change Order #1/1A</u>	<u>21 Days</u>
<u>Proposed Contract Completion Date</u>	<u>July 28<sup>th</sup>, 2014</u>

**FINANCIAL IMPACT:** In addition to the original non-pedestrian related bid items #25-30 (\$8996.00) the City would be responsible for paying \$900 for the Change Order # 3 that includes six (6) the stop sign posts. In addition, approximately \$300 may be paid for by the City for the additional work on the culvert extension. These funds will come from the TDA Street Projects account (#24315022). The remaining funds will be reimbursed to the City through CalTrans Local Assistance.

### Communication Log

Date	Contact	Conversation
06/16/14	Matt Nilsen	Scott - Spoke with Mr. Nilsen whom reviewed the project and declined to accept. However, he referred us to 3 additional appraisers. John Brooks, Stuart Rosenberg, and Bill Thomas.
06/17/14	Bill Thomas	Sarah – Spoke with Mr. Thomas, he agreed to review the information. Sarah emailed information to Mr. Thomas
06/18/14	John Brooks	Sarah – Spoke with Mr. Brooks, he stated that he is really busy and getting ready to move out of the area but he agreed to review the information. Sarah – emailed information to Mr. Brooks
06/18/14	Stuart Rosenberg	Sarah – Spoke with Mr. Rosenberg, he agreed to review the information. Sarah – emailed information to Mr. Rosenberg
6/20/14	Stuart Rosenberg	Praj - Spoke with Mr. Rosenberg he stated he was interested in the project and would get a quote soon .
06/23/14	Bill Thomas	Sarah – Received Email from Mr. Thomas with a quote of \$2,000.00 and a timeline of no more than 6 weeks time.
06/24/14	John Brooks	Sarah – Called Mr. Brooks to follow up on the email she had sent him and he stated that he did not have the time to take on this project at this time.
06/25/14	Stuart Rosenberg	Sarah – Sent an email to Mr. Rosenberg inquiring about his quote. He stated that he did consider the job but has decided to not take on the project at this time.

**Spellenberg, Lisa M@DOT**

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**To:** David Caisse  
**Subject:** RE: Pedestrian Improvement Project  
**Attachments:** Permission to Enter & Const - Sample.doc

David,

Except for the title "Permit to Enter, it looks good. The correct title is: Permission to Enter and Construct". There is a big difference. I have modified your document slightly by changing the title and adding two sentences. See areas highlighted in **green**

In addition, I spoke to my manager about the issue with the drainage easement at Herbert St. You have two choices: Have the area you need for the sidewalk improvement appraised by a licensed appraiser and purchase the area in fee or easement for the rights you need; or drop that section of sidewalk from your plans and build it at a later date, under separate contract with City of Ferndale funds after you obtain the proper title to the area. It's a minor acquisition and if the City can get together a quick appraisal contract, it probably could be done as part of this contract. Either way, to complete that section of sidewalk you need to acquire the right of way.

LISA M. SPELLENBERG  
Associate Right of Way Agent  
North Region Right of Way, Eureka  
PO Box 3700  
Eureka, CA 95502-3700  
(707) 445-6427

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**From:** David Caisse [mailto:dcaisse@manhard.com]  
**Sent:** Wednesday, June 12, 2013 9:02 AM  
**To:** Spellenberg, Lisa M@DOT  
**Subject:** RE: Pedestrian Improvement Project

Lisa,

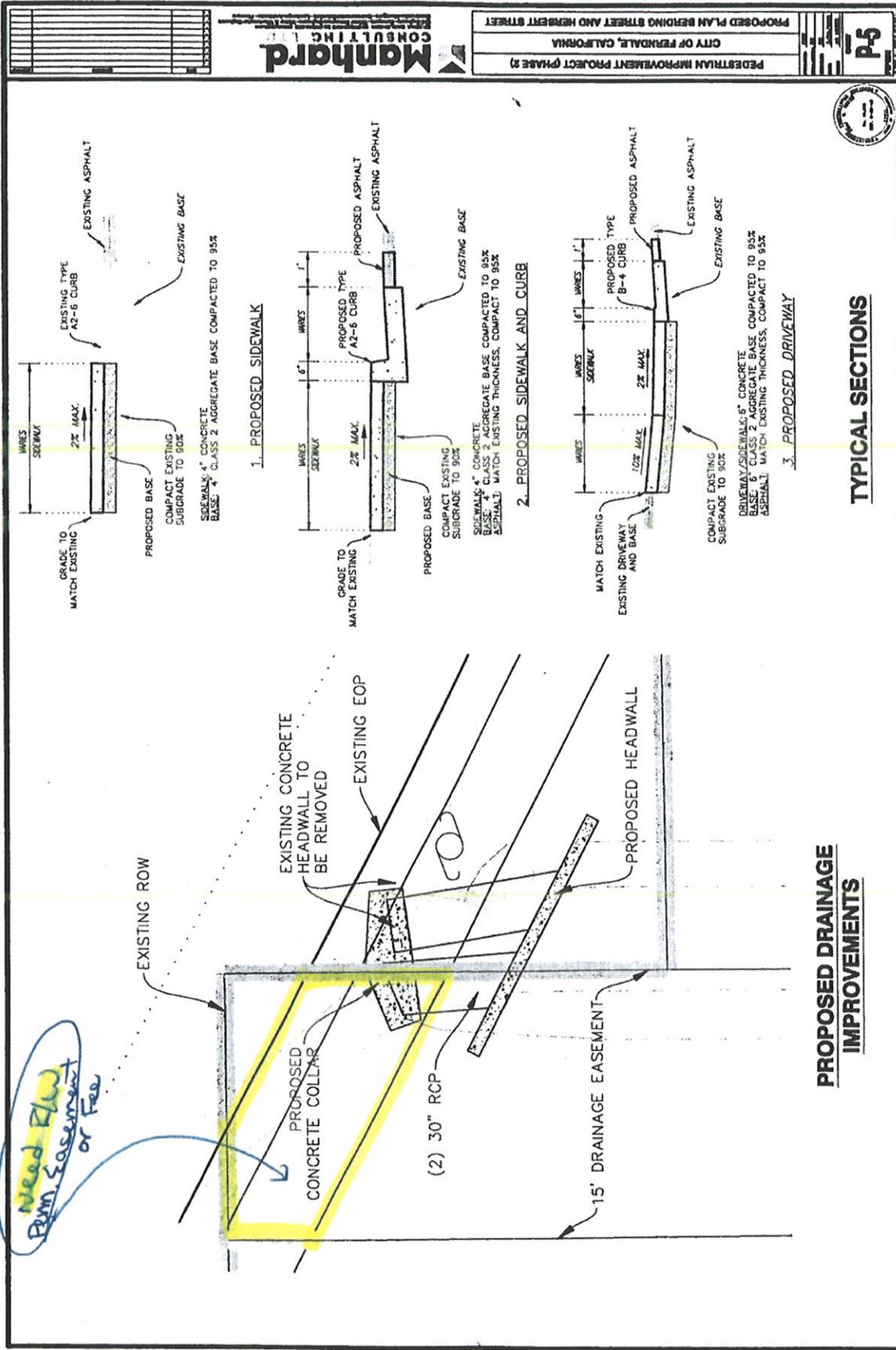
As described in my voicemail, attached is a copy of the "right of Entry" form we have used in the past. Will this suffice as the temporary construction easement form/permit? If not, can you send me a copy of that form?

Also, do you have a sample cover letter to go along with these forms?

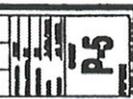
Thank you very much for your help,

**David Caisse, P.E.**  
Senior Project Manager

**Manhard Consulting, LTD**  
611 I Street, Suite A  
Eureka, CA 95501  
Direct: 707.444.3800, ext 7441



PROPOSED PLAN BENDING STREET AND HERBERT STREET  
 CITY OF PERRIS, CALIFORNIA  
 PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)



**TYPICAL SECTIONS**

**PROPOSED DRAINAGE IMPROVEMENTS**

*Need EOP from Easement or Fee*

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**Spellenberg, Lisa M@DOT**

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**To:** David Caisse [dcaisse@manhard.com]  
**Subject:** FW: Pedestrian Improvement Project

David,

Here's the opinion from our right of way engineering concerning the sidewalk issue. Please review and we can talk about it if you have questions.

LISA M. SPELLENBERG  
Associate Right of Way Agent  
North Region Right of Way, Eureka  
PO Box 3700  
Eureka, CA 95502-3700  
(707) 445-6427

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**From:** Johnston, Chris R@DOT  
**Sent:** Tuesday, May 21, 2013 3:49 PM  
**To:** Spellenberg, Lisa M@DOT  
**Subject:** RE: Pedestrian Improvement Project

Lisa,

If you're asking can the City drainage easement and a City sidewalk facility co-exist, the answer is "sure". Since the City is both the drainage party and the sidewalk party in this potential conflict, the only party that could be harmed is the City. If you're asking "does the City have the right to build the sidewalk there" the answer is maybe.

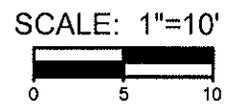
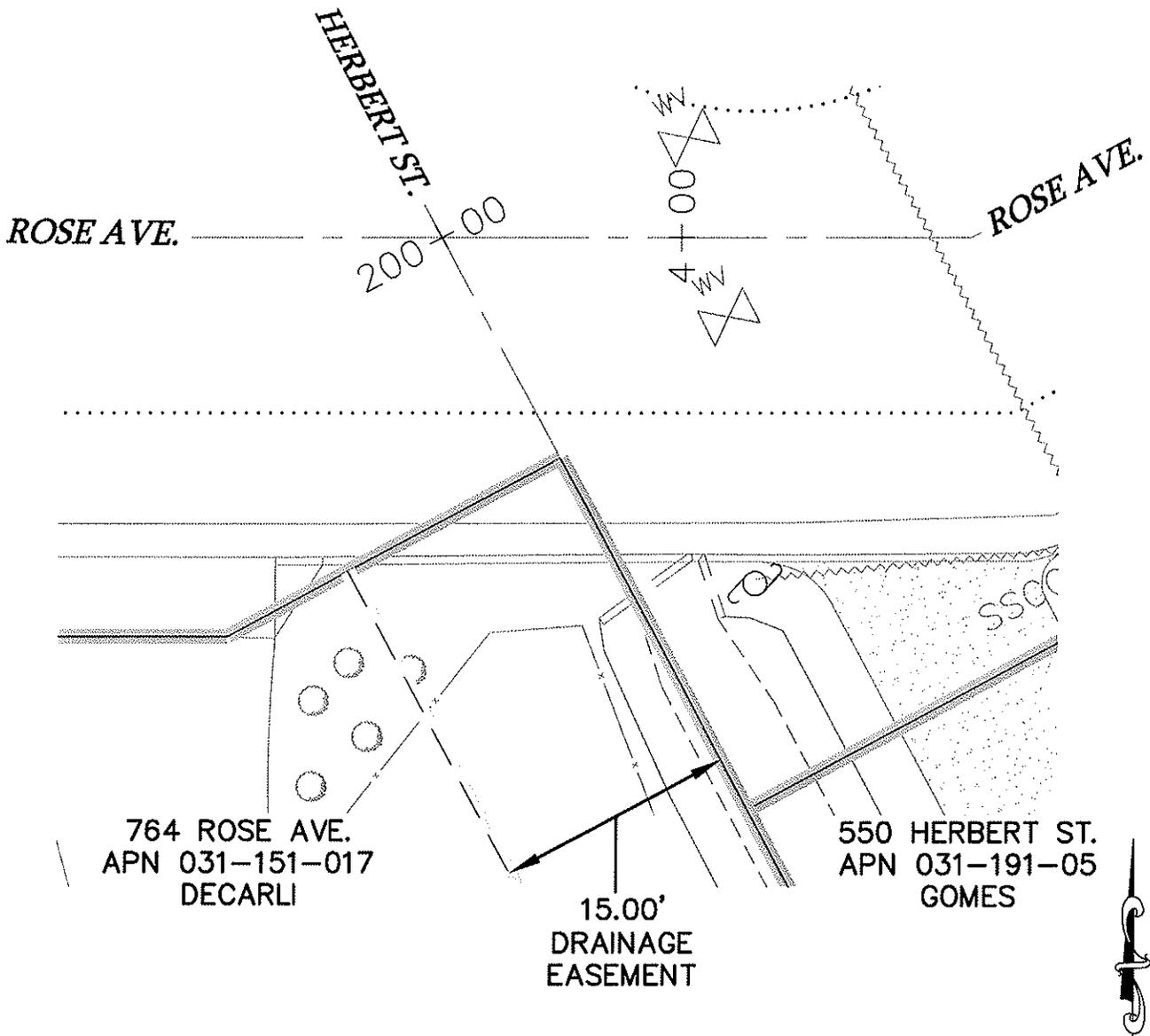
They can build the sidewalk there if they have the right or permission to do so. The right would be via a grant from the adjoiner, or via prescriptive rights. I'm not aware of any grant, and it appears there is no sidewalk there now, so there can't be a prescriptive right for a sidewalk. If the City has permission from the land owner, is that adequate assurance for the funding agency? From what I can see, the City needs an easement for public street and related purposes extending the southwest line of Rose Avenue southeasterly to the east line of Parcel 2 of 20 Parcel Maps 142.

From what I can see on Google Streetview, the southwest edge of Rose Avenue (including curb & gutter & powerlines, but not sidewalk) passes through that triangular portion of Parcel 2. And it looks like fences may be set back from the curb to allow for a sidewalk. None of that gives the City the right to build a sidewalk, but it might make it easy for the landowner to say "yes" to cleaning up that area with a new easement.

While looking at other records in an attempt to learn more about the Rose Avenue R/W, I saw a Record of Survey that the City should be aware of. Book 66 of Surveys, page 48 shows 3 or 4 survey monuments exactly in that work area. The City is responsible for preserving the location of those monuments during construction.

Hope this helps.

Chris Johnston LS  
Caltrans District 1



# City of Ferndale

Office of the City Engineer  
 834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536  
 Phone: 707-444-3800 Fax: 707-444-3900  
 Webpage: <http://ci.ferndale.ca.us>

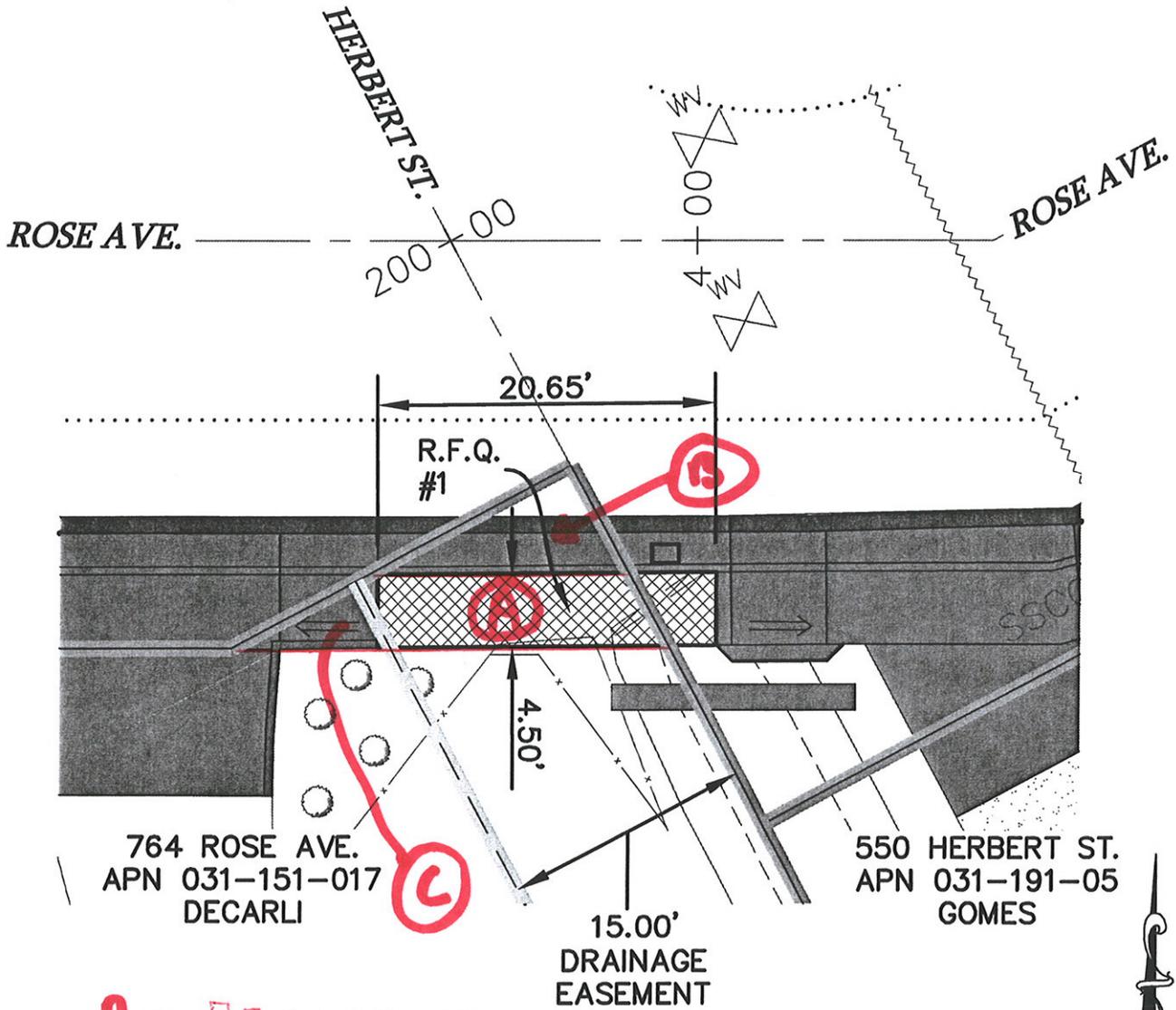
PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)

CITY OF FERNDALE, CALIFORNIA

R.F.Q. #1

PROJ. MGR.: YT  
 DRAWN BY: OFG  
 DATE: 6/17/14  
 SCALE: AS SHOWN

SHEET **2** OF **2**  
 FEPED2 CM



- A** = 75.84 SF (Proposed sidewalk in drainage easement)
  - B** = 52.59 SF (existing street)
  - C** = 20.52 SF (Proposed sidewalk on private land)
- 148.95 SF

SCALE: 1"=10'

**City of Ferndale**  
 Office of the City Engineer  
 834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536  
 Phone: 707-444-3800 Fax: 707-444-3900  
 Webpage: <http://ci.ferndale.ca.us>

PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)	
CITY OF FERNDALE, CALIFORNIA	
R.F.Q. #1	
PROJ. MGR.: <u>YT</u>	SHEET
DRAWN BY: <u>OFG</u>	<b>1</b> OF <b>2</b>
DATE: <u>8/17/14</u>	CM
SCALE: <u>AS SHOWN</u>	FEPED2

Meeting Date:	July 7, 2014		Agenda Item Number	12.i.
Agenda Item Title:	Resolution No. 2014-14 Appoint Member to Ferndale Library Board			
Presented by:	Jay Parrish, City Manager			
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion
Action Required:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/>	Voice Vote
				Information
				Roll Call Vote

### RECOMMENDATION

Approve Resolution No. 2014-14 Appointing Lee Tomasini as a Member to Ferndale Library Board for a four-year term.

### DISCUSSION:

Lee Tomasini has agreed to serve a four-year term on the Library Board of Trustees. His application is supported by the Ferndale Librarian Bonnie von Braun and the Library Board.

Ferndale's Ordinance 90 (July 1, 1904), states that the board shall consist of five members who shall be appointed by the City Council. Therefore, the Library Board of Trustees needs another member.

### FINANCIAL IMPACT:

None

**RESOLUTION NO. 2014-14****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE APPOINTING  
LEE TOMASINI TO THE FERNDALE LIBRARY BOARD OF DIRECTORS**

**WHEREAS**, Lee Tomasini has expressed an interest in and willingness to serve on the Ferndale Library Board as a Directors; and

**WHEREAS**, Lee Tomasini has the support of other members of the Ferndale Library Board; and

**WHEREAS**, Lee Tomasini has agreed to serve on the Ferndale Library Board for four years.

**NOW, THEREFORE BE IT RESOLVED**, that the City Council of the City of Ferndale hereby re-appoints Lee Tomasini to serve as a Director on the Ferndale Library Board of Directors for a term of four years ending in July, 2018.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on July 7, 2014 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

\_\_\_\_\_  
Stuart Titus, Mayor

**Attest:**

\_\_\_\_\_  
Elizabeth Conner, City Clerk

Meeting Date:	July 7, 2014	Agenda Item Number	12.j.
Agenda Item Title	Authorize City Manager to Negotiate Settlement with Sequoia Gas Company		
Presented By:	City Manager Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Authorize City Manager to negotiate a settlement with Sequoia Gas Company regarding overpayments made by the City for gas at the Community Center.

**BACKGROUND**

In 2008 the City of Ferndale took over the management and maintenance of the Community Center. In the process of assuming that role the City agreed to pay for the propane used in the hall. It turns out that the meters were mislabeled when they were installed and that the City was paying for the wrong meter. The City Manager has been negotiating with Sequoia Gas for several months and would like to settle with them.

**FISCAL IMPACT:**

Reimbursement of negotiated amount to City.

## **Section 13**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***

# City of Ferndale

INCORPORATED 1893



June 5, 2014

Becky Chapman  
P.O. Box 313  
Ferndale, CA 95536

Re: Compliance with 2010 California Building Code and Zoning Ordinance 02-02 §7.21  
Secondary Dwelling Units at 558 Fern Ave; APN 031-132-008.

Dear Ms. Chapman,

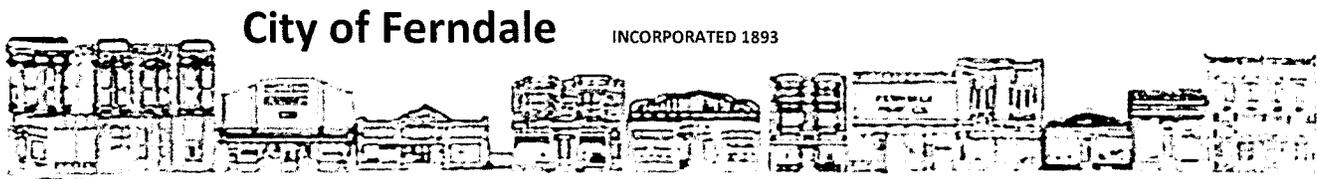
Thank you for coming into City Hall to meet with me and bringing to our attention that an unpermitted secondary dwelling unit exists at your property at 558 Fern Ave, Ferndale, APN 031-132-008. Per Zoning Ordinance §7.21.1, "an approved Secondary Dwelling Unit permit application shall be obtained prior to construction, conversion and/or development of a Secondary Dwelling Unit." Per the 2010 California Building Code, "No building or structure regulated by this code shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate permit for each building or structure has first been obtained from the building official." The City does not have an approved Secondary Dwelling Unit Permit or Building Permit on file for the existing second unit at 558 Fern Ave.

Please consider this a courtesy letter (per §5.04.1 of the Nuisance Ordinance) advising you to bring your second unit into compliance with applicable regulations by obtaining the required permits or removing the second unit within four (4) weeks of the date of this letter. You can find copies of the relevant ordinances as well as an application for a Secondary Dwelling Unit Permit and Building Permit on the City's website at [ca.ferndale.us.gov](http://ca.ferndale.us.gov). If you choose to submit the required permits, City staff will work with you as to the specific steps you will need to take to obtain those permits after the fact and advise you of the penalties. Failure to abate this nuisance within four (4) weeks will result in further action. If you have any questions, please call 786-4224.

Sincerely,

Elizabeth Conner  
City Clerk

File: 558 Fern Ave  
✓ Correspondence  
Cc: Contract City Planner



June 19, 2014

Becky Chapman  
P.O. Box 313  
Ferndale, CA 95536

Re: Compliance with 2010 California Building Code and Zoning Ordinance 02-02 §7.21  
Secondary Dwelling Units at 558 Fern Ave; APN 031-132-008.

Dear Ms. Chapman,

Thank you for calling me in response to the June 5, 2014 courtesy letter from the City to inquire about the standards for "owner occupancy" required as a condition of obtaining a Secondary Dwelling Unit Use Permit for your property at 558 Fern Avenue.

I consulted with our City Attorney on this matter and he provided the following reply to your question:

The clear purpose and intent of the "owner occupancy" requirement in Section 1.01.1 of Ferndale's Zoning Ordinance related to Secondary Dwelling Unit (SDU) construction is to help prevent adverse impacts to residential neighborhoods potentially created by absentee landlord circumstances, where the property owner does not occupy either residence on the property. Consequently, the Ordinance requires proof at the time a permit application is submitted for SDU construction that the applicant both owns and occupies on the property. (See Section 1.01.1 subsections (b) and (c).) Occupancy, of course, contemplates residency, not a transient presence. The type of evidence the City will readily accept as demonstrating occupancy includes any evidence that the owner makes his or her legal residence at the site, including, without limitation, voter registration, vehicle registration and similar proof of occupancy.

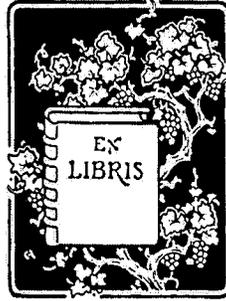
If you have any questions, please call me at 786-4224.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Conner".

Elizabeth Conner  
City Clerk

File: 558 Fern Ave  
✓ Correspondence  
Cc: Contract City Planner  
City Attorney



Ferndale Public Library  
807 Main St.  
P.O. Box 397  
Ferndale, CA 95536

*June 12, 2014*  
~~April 25, 2014~~

City of Ferndale  
Mayor and Council;

Due to the expiration of terms of service, and employment conflict, the Ferndale Library Board has one vacancy. Upon a previous occasion of a Board vacancy, the Ferndale City Council asked that the position be advertised to the public.

We have already had an expression of interest from Lee Tomasini.

If the council members again wish to advertise, could the City Clerk place the announcement in the local news media? Letters of interest in the Library Board position should be sent to P.O. Box 397. The next Ferndale Library board meeting will be Thursday, July 24, 2014.

Yours,

A handwritten signature in black ink, appearing to read "Bonnie von Braun".

Bonnie von Braun  
Ferndale Library  
Branch Manager

*☐ Correspondence*



June 10, 2014

Adam Stricker  
City of Ferndale  
Post Office Box 1095  
Ferndale, California 95536

RE: Safety & Loss Control Grant Application

Dear Sergeant Stricker:

We are pleased to enclose the City of Ferndale's Safety & Loss Control Grant Program reimbursement in the amount of \$2,815.41 for the purchase of body worn cameras for police officers.

At their meeting on May 29, 2014, the Board approved continuing the Grant Program with a revised funding structure. As a result, all funds remaining unused at the end of each fiscal year will be applied toward funding the next fiscal year. This is intended to reduce costs for members and simplify program administration. The City's 2014/15 allocation of \$8,151 will become available on July 1. Please be aware that all projects must be completed and submitted for reimbursement by May 1, 2015.

If you have any questions, please feel free to contact us.

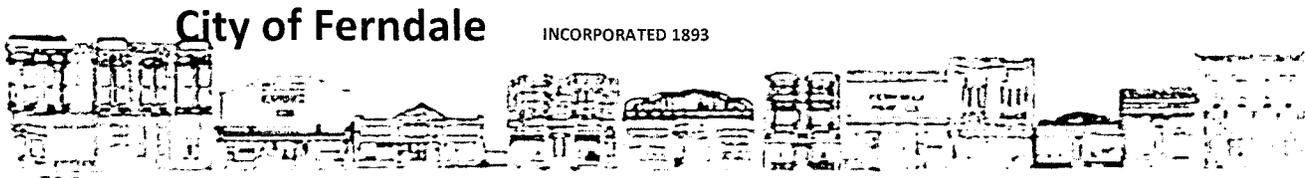
Sincerely,

Amanda Wright  
Management Analyst

aw/14-196

cc: Jay Parrish, City Manager

correspondence



### Memorandum

TO: Tina Nezrab, Staff Services Analyst  
FROM: Elizabeth Conner, City Clerk *EC*  
RE: Executed Form 700 Statements  
DATE: June 11, 2014

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As requested, here are remaining statements and amended statements. Attached please find:

1. Assuming office filing for City Attorney Gans
2. Assuming office filing for Planning Commissioner Brower
3. Leaving office filing for Finance Clerk Pedrotti
4. Leaving office filing for Planning Commissioner Christiansen
5. Assuming office filing for Planning Commissioner Warner

Please let me know if you require further information. Thank you.

Cc: Correspondence file

Dear City Council,

6/26/14

I am writing to you today as a follow-up to the letter I submitted to you on 4/24/14 regarding my concerns about the new sign ordinance. I would like to thank you for implementing the 90 day moratorium regarding the new sign ordinance and its enforcement. I would also like to offer my apology if my anger and frustration over this matter was evident at the City Council meeting that evening. I have respect for each of you and am thankful for your commitment to our City. This matter has caused undue stress and frustration on my family and our business and I pray that no other business in our community has to endure what we have. As you may be aware, shortly after you placed the 90 day moratorium on enforcement of the ordinance, I was given a letter dated May 13, 2014 from the City, stating that our "sign is a non-conforming sign under Article 12 of Ferndale's current sign ordinance" thus, "This of course, means that you may keep the sign as it is and disregard our courtesy letter of April 2, 2014." While this letter seems to resolve our personal case with the City, it does nothing for the others that were deemed to be unlawful and also given notices by the City. I have looked over the sign ordinance and I have some proposed modifications to the ordinance that I believe are more fair, reasonable and non-discriminating. I sincerely hope that you consider adopting these modifications.

When looking into this matter with my legal advisors, I was alarmed to discover how many laws our city currently has that are either not enforced or where preferential enforcement takes place. This is evident when we have signs regulating parking on Main Street yet those laws are not enforced or when bicycles and skateboards are allowed to be ridden on the sidewalks and without helmets. It is also evident when one business has to provide appropriate parking according to the current ordinance when relocating to a new location and another does not or when some businesses are given courtesy notices about unlawful signs while others are not. My point is that the City needs to be consistent with its enforcement of the laws or it will find itself in a legal mess. I would also like to point out that our business as well as several others has felt bullied over this matter by the City and the Chamber of Commerce. In my case I was and am in the legal right, yet I have felt bullied and pressured by both the City and the Chamber of Commerce. A business owner should not be threatened with boycotts simply because they do not agree with an ordinance or that they choose to hang colored Christmas lights instead of white ones like the Chamber of Commerce wants them to. When the City confers with the Chamber of Commerce it needs to be mindful that the Chamber of Commerce does not represent ALL businesses in our City. Many businesses are not members of the Chamber of Commerce or are active members like myself, but do not always share the same views of the Chamber Leaders. Both the City and the Chamber of Commerce should be supportive of ALL businesses in our City.

With regards to the sign ordinance, I think the City does need to make a few modifications, but it also needs to be more consistent with its enforcement methods. I propose the following modifications that will essentially allow for a business to have lit signs of its choosing but not to exceed the amount of lit signs allowed in the ordinance. For example, the ordinance now allows for up to 3 lit product signs with no more than 2 in one window and it has size requirements and lighting guidelines. If lit signs of a product nature are allowed and others are not, the City is discriminating. I propose that the business owner can have up to 3 lit signs within the size and lighting guidelines but the content can be of the business owners choosing. The ordinance already states that the content cannot be offensive in nature and cannot be illuminated when the business is closed and it cannot be flashing. The following changes would need to be made to the ordinance;

7.00 would be removed.

10.5 could read, "**Product Signs, Open Signs and Vacancy Signs.** Business may be permitted a maximum of three Product Signs, Open Signs or Vacancy signs or any combination thereof, with a maximum of two per window, provided the signs:"

10.5.3 should be changed to read, " May be illuminated only during times when business is open."

These three changes would allow for the open signs and vacancy signs that the ordinance now discriminates against. My personal feeling is still that if product signs which are mostly beer signs are going to be allowed, then the open and vacancy signs should be as well. I would also encourage the City to be fair and consistent with enforcing the new ordinance.

Thank you for taking the time to consider this modification. As indicated, my signs are no longer an issue as they have been deemed legal. However, I wanted to offer the Council what I see as a solution for the City and the other businesses that this new ordinance affects. This still will not make everyone happy, but it is no longer my battle to fight.

Sincerely

Doug Brower

# JUST \$5.00 PER VEHICLE\*

## Household Hazardous Waste Collection Event

### Ferndale

**Date: Sat., July 12th**

**Time: 9:00 am to 2:00 pm**

**Address: Ferndale High School**

*\*Disposal Limit: Up to 15 gallons (by container size) or 125 pound limit.  
Additional fees apply for excess disposal amounts and for City of  
Fortuna residents: \$5/gallon (by container size) or \$5/pound.*

#### HOUSEHOLD MATERIALS ACCEPTED

- Paint, wet only (throw dried paint cans in the trash with the lid off)
- Used Oil, Filters & Contaminated Oil
- Auto & Garden Products
- Pharmaceuticals
- Medical Needles (in Bio Hazard container)
- Household Cleaners
- Mercury Bearing Wastes
- Aerosols (w/contents)
- Batteries
- Fluorescent (10+, \$0.20/ft)
- HID Bulbs (3+, \$2.50 ea)
- Products labeled: Caution, Warning, Toxic, Flammable

#### NOT ACCEPTED AT THIS EVENT

- E-waste, appliances, explosives or ammunition

#### BUSINESSES

**CALL FOR APPOINTMENT: 707-441-2005**

*(Businesses include: landlords, religious organizations, schools, non-profits, etc.)*



**Permanent Household Hazardous Waste Facility  
1059 West Hawthorne in Eureka**

**Open to residents first Saturday of every month,  
9:00 am – 2:00 pm  
or by appointment on weekdays. 707.441.2005**



**1059 West Hawthorne, Eureka  
707.441.2005  
www.hwma.net**

**Section 15**

**REPORTS**

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for July 7, 2014 City Council Meeting  
Reporting to June 20, 2014

## **CITY MANAGER**

### **Meetings**

- Kiwanis meeting 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 4:30 pm
- City Council meeting – June 5<sup>th</sup> –Study Session 6:30 pm- Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- June 10<sup>th</sup> - 2:00-5:00 pm
- City Manager meeting- June 26<sup>th</sup> 3:00- 7:00 pm. Included retirement recognition for Arcata's Randy Mendosa, Rio Dell's Jim Stretch, and Trinidad's Karen Suiker.
- Numerous conversations with Chamber of Commerce President regarding collaborative projects. Chamber is proceeding with a project to apply flower baskets to the streetlight poles downtown. You might remember that we had similar flower baskets on some of the businesses downtown. This project includes someone who is maintaining the flowers.
- Numerous conversations with planner to develop amendments to our Parking Ordinance that takes in the non-compliance issues and allows our present parking to be recognized as sufficient for our developed downtown.
- Numerous conversations with Financial Officer Donna Timmerman regarding our budgetary process. We anticipate having a study session before the next council meeting to go over the budget.
- The PG&E Undergrounding project is on pause until we receive the draft report on alternatives that were developed by Michael Warner's group.
- Continue to have dialogue with CalRecycle related to the City's compliance with state mandated programs. The City also continues working with other cities in our area to hopefully collaborate on regional reporting which would allow all of the cities and county to meet the state mandated 50%.
- Numerous meetings with HWMA representatives, ERD representatives, the Mayor and Councilman Maxwell to go over our franchise agreements for transportation and disposal of our solid waste. Those conversations have successfully resulted in an interim agreement to haul HWMA material to Bettendorf facilities for ultimate transportation to Dry Creek. We are still negotiating for a long term solution.
- Meetings with staff to delegate workload and improve efficiency.
- Weekly training bulletin from ERManet . This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- The City participated in the recent election to determine whether it can appoint the positions of City Clerk and Treasurer, or whether they are positions that must be elected. According to the county elections results it appears that the community agreed with the council's recommendation to continue the practice of appointing those positions. The City is waiting for the ratification of those results before going through the process to fill those positions.
- Numerous conversations with staff and consultants regarding the Sign Ordinance and how previous interior lighted signs are affected regarding compliance and non-compliance issues.

The council and the planning commission had a joint study session to discuss parking and listened to staff's recommendations on proposed amendments to the parking ordinance that would reduce parking requirements for our businesses downtown. Most input from the two bodies was positive and staff will try to move forward with it now going to the Planning Commission, and then to the council.

- Multiple conversations and meetings with Rio Dell CM and Fortuna CM to discuss common issues.
- Several discussions with Gerald Silva regarding Russ Park LLA agreement, and they are not ready to move forward as of last week.
- Numerous discussions and meetings with county and RCD representatives regarding the culvert replacement at Port Kenyon and Francis Creek. It was still unclear whether the County's project will move forward this year or not.
- Check signing and invoice review for the City.
- Conversations with John Driscoll, Jared Huffman's representative, regarding Ferndale issues.
- Numerous conversations with County Supervisor Bohn regarding common issues.
- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates on representation on the various joint power authorities and issues that relate to our membership on those organizations. We have also added a couple of Ad Hoc committees that have increased the amount of interaction to include those subjects.
- Several routine conversations with Jo Ann Rennie, executive director of Parsac, related to risk management issues.
- We have installed a valve in the Community Center that allows us to shut off the gas to ovens when not in use such as on the weekends. We have just started reading the meter when we have rent out the kitchen on weekends and reimburse the Senior Resource Center for that usage from their monthly rental bill. The contract with the SRC previously required them to pay for propane used in kitchen and the City was to pay for the propane used in the hall. As I had previously noted it was brought to our attention that the meters were not correctly identified and the City was paying for the kitchen instead of the Hall. This was corrected a number of months ago, but we are still negotiating a reimbursement amount
- Met with Nilsen property Ad Hoc committee to go over parking alternatives. We have had several meetings with the public to go over best use of the property and will have another meeting on June 1<sup>st</sup> to go over the latest parking and use designs. Phil Ostler has spearheaded an effort to maintain the old storage shed rather than deconstruct it with some alternative designs that include the use of the current shed siding in a fence design. Councilman Sweeney has used his artistic talents to produce an illustration of how the property could be used if the fence design was the preferred alternative. Phil continues to feel he can get the financial backing necessary and said that he has maybe half the amount necessary for the renovations.
- Daily meetings with Public Works as to daily projects. I meet with Public Works every morning at City Hall to go over daily work schedule as well as budgetary issues and replacement of department vehicles.
- Daily conversations and communication with Wastewater department to review and go over wastewater activities. Vehicle replacement is also a dire need for them.
- Numerous conversations with citizens regarding donations and volunteer activities.
- Wrote letter to CalRecycle Grant Administration Unit, authorizing HWMA to submit a regional

Used Oil Payment Program application and act as lead agency on behalf of City.

- Discussion with Troy Hubner regarding drought conditions, conservation, and Del Oro's response to the situation. Troy said that they are meeting all expectations required of a facility such as theirs.
- Met with Russ Park committee member and gave an update on the lot line adjustment with Silva property.
- Most of Donna Timmerman's and my time dedicated to working on the budget. Although the economy of the state seems to be getting a little better, for cities anyway, we are all struggling with stagnant revenue and increased costs, resulting in a negative cash flow. The other cities in our area are no different than us and the county in trying to find revenue sources to stem the flow and allow us to continue to provide community services of equal quality. Almost all of the other cities have a utility user tax or a sales tax. The county and all the other cities except Arcata are in the process of having a measure on the November ballot. We are just now starting to consider and analyze whether an increase to our drainage assessment or sales tax would be appropriate to provide adequate funding for our infrastructure needs.
- Executive Director of Parsac was in town last weekend and I was able to get together with her and go over many of the risk management issues that we as a small community wrestle with and at the same time give a tour of our area.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Daily Meetings with City Manager regarding work activities and council agenda.
- Attended:
  - Regular City Council Meeting 6/5/14
  - Study Session 6/5/14
  - Planning Commission Meeting 5/18/14
- Wrote agenda items and compiled packets for:
  - Regular City Council Meeting 6/5/14
  - Regular Planning Commission Meeting 5/18/14
- Wrote meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 6/5/14
  - Regular Planning Commission Meeting 5/18/14
- Posted all meeting agendas and public notices on City Hall and Post Office bulletin boards.
- Uploaded meeting packets to City website.
- Wrote and posted and published notices for:
  - Library Board Meeting 4/24/14
  - Ad Hoc Committee on Old Nilsen Barn Uses
  - Design Review Vacancy
  - Library Board Vacancy
  - Election Notice

- Met with Planning Commission Chair to discuss agenda packet and recommendations for Planning Commission appointments process for Planning Commission meeting.
- Met with Planner Rheame to discuss items for Planning Commission meeting.

### Projects

- Daily work with front counter and telephones assisting the public, giving out dog or business licenses, answering questions and information requests.
- Updated and maintained City web site (with contractor).
- Provided reports on building permits to CA Department of Real Estate, CA Department of Finance and US Department of Commerce.
- On-going communications with contract Planners.
- On-going correspondence with FPPC re current and future Form 700 filings; on-going contact with staff, City Council and Planning Commission members and City Attorneys re Form 700 filings.
- Compiled and sent in second package of Form 700's for Ferndale.
- Sent reminders, and made reminder phone calls, to PC and DRC members about upcoming meetings.
- Discuss certification of Measure O election results with County Elections Department.
- Sent and received emails daily.
- Pick up and process City correspondence daily.
- On-going work with Joe Mellet from the County to correct sewer charges.
- Processed rental applications and fees for City Hall and Community Center.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council and the Planning Commission.
- Deposited checks into the bank.
- Responded to several Public Records Act requests.
- Discussions and communications on process for PG&E Undergrounding project.
- Followed up on Field Observation Form with citizen.
- Wrote and sent letters re non-compliance issues.
- Discussed sign ordinance enforcement letters with business owners.
- Researched sewer lateral issues and provided testing requirements to citizens.
- Met with City Building Inspector to discuss housing conditions.
- Wrote and sent "burn letter" to homeowner after consultation with the City Attorney.
- Researched solid waste and recycling contracts.
- Revised Personnel Manual according to council direction.
- Discussed upcoming November election with Elections Department and Board of Supervisors staff and wrote a consolidation resolution.
- Maintained minute and agenda binders.
- Researched owner occupancy issue related to Secondary Dwelling Units and wrote memo and discussed with City Attorney and property owner.
- Worked with property owner to bring her secondary dwelling unit into compliance.

**DEPUTY CITY CLERK ACTIVITY****Meetings**

- Attended and transcribed minutes for 05/22/14 Design Review meeting.
- Prepared packet for 6/26/2014 Design Review meeting.
- Posted agenda for 6/26/2014 Design Review meetings.
- Prepared packet for 06/05/14 City Council Meeting
- Posted agenda for 6/05/2014 City Council Meeting

**Projects**

- Staffed the front counter and phones at City Hall.
- Processed dog & business licenses.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked.
- Processed checks, created revenue spreadsheet and deposits.
- Prepared renewal notices for business and dog licenses.
- Processed Field Observation Reports.
- Inventoried and ordered office supplies.
- Processed Parade and Encroachment Permits.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Assisted with Public Information Requests.
- Researched Community Center and Town Hall Rental Fees.
- Assisted Finance with Accounts Payable.
- Researched grant requests

**FINANCE OFFICER ACTIVITY**

- Prepared documents, worked with Auditors during their site visit.
- Organized the implementation of the auditor's process recommendations.
- Worked with City Manager on 2014/2015 budget.
- Meetings with City Manager.
- Payroll/Payroll Taxes.
- Accounts Payable.
- Accounts Receivables.

**CITY PLANNER ACTIVITY****Task 1 – General Planning**

- Coordinated with City Manager, City Clerk, and Deputy City Clerk on planning and development projects.
- Prepared and presented two items for 5/21 Planning Commission Meeting:
  - Public Hearing for 725 Berding Street Vacation Rental Use Permit
  - Housing Element Update 2014 Initial Draft (Study Session and Business Item)

- Prepared and presented one item for 6/5 City Council Meeting:
  - Draft Ordinance 2014-06 Amending Zoning Ordinance Parking Regulations
  - Housing Element Update 2014 Initial Draft
- Coordinated with Deputy City Clerk to calculate signage per Sign Ordinance.

### **Task 2 – Reimbursable Fee Planning**

- 725 Berding Vacation Rental Use Permit – Prepared and presented agenda item and project report for 5/21 Planning Commission meeting. Sent applicant letter verifying Planning Commission conditional approval of project.

### **Task 3 – Special Projects**

- Nonconforming Uses – Coordinated with City Clerk on rebuild regulations for nonconforming structures. Assisted with revisions to "Burn Down" Letter.
- Zoning Ordinance Enforcement – Coordinated with City Clerk on Nuisance Abatement process for unpermitted Secondary Dwelling Unit. Drafted Courtesy Letter to property owner.
- Deputy City Clerk Staffing/Support – assisted with preparation of 5/ 21 Planning Commission meeting agenda packet.

### **Task 4 – Additional Authorizations**

- Housing Element Implementation – Incorporated enacted amendments into to Zoning Ordinance.
- Parking Amendments – Prepared Draft Ordinance 2014-06 Amending Zoning Ordinance 02-02 §7.16 Parking and Loading and presented at City Council Study Session.

### **Task 5 – General Plan Review Fund**

- Prepared and presented Housing Element Update 2014 Initial Draft at 5/21 Planning Commission study session and meeting. Incorporated Commission input. Prepared and presented Draft Update at 6/5 City Council meeting. Incorporated Council input. Finalized draft and submitted to HCD. Coordinated with HCD to post electronic draft of Update on HCD website for public review.

## **CITY ENGINEER**

### **Sewer Projects –**

- Inverted siphon replacement and manhole relocation under County of Humboldt Francis Creek Culvert Replacement Project.
  - Funding for the relocation of the manhole and replacement of the inverted siphon still remains in question.
  - County Roads bridge replacement project can not burden the cost of the sewer relocation. Bids ranged from \$30,000 to \$90,000.
  - Reaching out to Donna Chambers regarding RCD funds for utility relocation
- Wastewater Treatment Facility – Wetland Maintenance, Monitoring and Reporting

- The first year conditions were surveyed. The report and maintenance plan has been modified slightly based on recent conversations and an on-site meeting with the California Coastal Commission (CCC) and Department of Fish and Wildlife (DF&W). The final version has been completed and submitted to the CCC for review. In order to comply with the permit, additional trees will need to be planted as replacements for those which died. Quotes for the required trees have been received and our recommendation has been provided to the City.
- Working with Steve to discuss potential cost saving solutions for sludge disposal. Possibilities include onsite drying beds and storage, trucking, etc.

#### **Pedestrian Improvement Project -**

- Rose Avenue: (Phase 2)
  - The Majority of the Base Bid work has been completed; Change Order #1 is underway. The majority of work will be complete by the 4<sup>th</sup> of July

#### **Applications –**

- 2nd Hadley Merger (7 parcels)
  - The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision
  - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. Per the Conditions of Approval (Condition #4), the Lot Line Adjustment and Tentative Map requires a revision to add a fifteen foot (15') drainage easement on the southern boundary of Parcel One (APN 031-241-09). The Notice of Lot Line Adjustment and Certificate of Compliance have not been recorded per the applicant's request. We anticipate the project will be complete by July 2014.  
At the same hearing, the Conditions of Approval were modified for the subdivision. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Project:
  - A letter has been forwarded to the owner regarding the requirements that need to be met in order for the application to be approved. Additional information has been submitted and is under review.
- Mr. Willis Hadley – Building Permit Application (Fence)
  - The application has been submitted and a conditional approval letter has been returned to the applicant. Additional information has been received regarding a new landscape/flood barrier wall. The request has been forwarded to the Drainage Committee for comment.
- Carl Havener Grading Permit Application
  - The application submittal information was incomplete. The applicant was notified and asked to provide the necessary information.

#### **General Engineering –**

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)
  - Met with City staff to discuss scope of projects to be included but still need to prioritize and prepare estimated for the work. Draft CIP submitted for review.
- Cal Trans Maintenance on SR 211 (Review of SHOPP drawings)
  - Continued coordination and inspections (as needed) will take place until the projects are completed.
- Misc. Document review.
  - Prepared a project description for a new PSR project to do a safety and ADA accessibility study for the pedestrian corridors throughout the City. The map was prepared and distributed for review and comments. Based on the feedback received, the map was revised and will be brought to City Council for approval.
- PGE Undergrounding Project
  - Working with “Undergrounding work group” to develop undergrounding district and compare possible routes and scoring criteria (as needed).
- Old Nilsen Barn Project
  - Prepared several conceptual layouts for parking and rough estimates for construction and development of the site.

#### **Meetings and Committees –**

- HCAOG Meeting
  - Attended June Meeting

#### **Reporting and Correspondence –**

- Prepared monthly staff report
  - General correspondence and meetings with City Staff

**WASTEWATER OPERATIONS**

- Monthly samples prepared and sent to North Coast Labs
- Monthly No Spill Certification completed
- Coliform 2nd Tuesday of month and BOD 2<sup>nd</sup> Thursday of month to Fortuna lab
- CPO mowed wetlands
- OIT Thrap prepared updated SOP for maintenance schedules
- Weekly safety meetings held, including public works employees
- CPO and OIT Thrap camera sewer main on Tennyson, discover root intrusion; snaked line to unblock
- CPO lateral inspection at 934 Mains St.
- OIT's Thrap and Bradshaw clear willows growing over fence around retention pond
- OIT Bradshaw cleaned grit channel
- CPO began work on sewer tax spreadsheet for 2013 billing
- Sent new waste hauler permits to Rotorooter and Wyckoff to be signed and returned
- Dewater throughout the month for approximately 32 total hours
- OIT Bradshaw weed eats around both facilities and along wetland and road
- Application for OIT Thrap for Grade II test in October mailed to state water control board
- OIT Thrap and OIT Bradshaw perform lab tests daily to measure efficiency of plant
- CPO met with City Manager and Manhardt engineers about sewer replacement on bridge and culvert job on Port Kenyon
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- OIT Bradshaw pulled and cleaned UVT probe
- Discuss and schedule influent sampling for end of June as permit requires with Orrin Plocher at Freshwater Environmental
- Shipped load of biosolids to Dry Creek landfill
- Front gate chain oiled each Monday
- Turn sludge at drying facility
- OIT Bradshaw cut and hauled brush from old site
- OITs Thrap and Bradshaw cleaned walls and catwalks
- CPO and OIT take gator and camera to Loleta to assist their department in locating mains and determining depth for an upcoming replacement project
- CPO met with City Manager about final budget
- The facility received a total of 17 septic dumps from Roto Rooter & Wyckoff's totaling 28,400 gallons and generating \$5,112 in revenue for the facility.
- Total flows through the collection system for May were 5.5 MG. Of that, .081 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 4.7 MG for the month of May. The average effluent flow to Francis Creek was .171 MGD. Average irrigation discharge was .141 MGD.

**PUBLIC WORKS STAFF ACTIVITY**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Washed out dugouts and washed bleachers at ball field.
- Patched hole on Ambrosini Ln.
- Cleaned graffiti off the concrete wall by the bridge on Van Ness St.
- Went to Bay West for supplies for the city bathrooms.
- Went to Campton Electric for replacement bulbs for the flag pole light at City Hall.
- Rented a road side mower to mow Bluff St, Wildcat and Washington St.
- Called in Electrician to look at the plugs and circuit breaker at the Community Center.
- Replaced some of the plumbing for one of the sinks in the Community Center.
- Replaced light bulb for the flag light at City Hall.
- Replaced Yield sign on Francis St by the Public Works Shop.
- Replaced Portuguese flags with armed forces flags.
- Went Bay West for supplies for the Main St bathrooms.
- Went to Western Chain saw for quotes on two new weed trimmers.
- Unplugged Main St bathrooms.
- Replaced pressure pump and electrical outlet for the sprinklers at City Hall.

**POLICE DEPARTMENT**

- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.
- Chief Smith continues to work with other local police chiefs in obtaining additional funding through AB109 monies.
- Provided traffic control for the pet parade.
- Provided traffic control for Portuguese parade.
- Provided extra patrol for the Kinetic event.
- Provided extra patrol for the high school graduation and related events.

**Police Statistics – May 2014**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	

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Larceny	1	
Assault	1	
Burglary	2	
Vehicle Theft	0	
TOTAL	4	
SECONDARY CRIMES	3	
Calls for Service	62	
Reports Written	21	
Traffic Citations	5	
Other Citations	0	
Parking Citations	0	
Warnings	28	
ARRESTS	0	
AGENCY ASSISTS	10	
TRAFFIC COLLISIONS	2	

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of March 19, 2014

Call to Order — Chairman Jorgen Von Frausing-Borch called the Planning Commission to order at 7:02 pm. Commissioners Uffe Christiansen, Lino Mogni, Dean Nielsen and Doug Brower were present along with staff City Clerk Elizabeth Conner and Contract City Planner Rheaume. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial - None.

3.0 Update Agenda - None.

3.1 Proposed changes, modifications to agenda items – None.

3.2 Commissioners Comments – Commissioners Mogni and Christiansen expressed concerns about the amount and difficulty of the materials before them and questioned whether they had been given enough time to review the packet. Commissioner Nielsen commented that he hadn't been able to access the City Attorney to discuss some items of concern and explained that the previous City Attorney memo had not addressed his question. Chair Von Frausing-Borch mentioned that a Brown Act concern had been raised and asked City Clerk Conner to elaborate. City Clerk Conner reported that a possible violation of the Brown Act had come to her attention. She reminded Commissioners of the prohibition from serial meetings in a manner that the decision had been pre-determined outside of the public venue. She explained that the remedy was for Commissioners self-report any conversations outside the meeting that had been held with other Commissioners and advised them to be more attentive to this in the future. Several commissioners asked for further clarification at a future meeting.

4.0 Approval of previous minutes - **MOTION:** to approve the minutes of the February 15, 2014 Meeting. **(Christiansen/Mogni) 5-0.**

5.0 Public Comment – None

6.0 Public Hearing

6.1. Read Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and Ordinance No. 2014-03 Density Bonus Ordinance by Title Only and Consider Recommending to the City Council for Adoption. Chair Von Frausing-Borch opened the item and asked for a staff report. Commissioner Nielsen suggested tabling the item and expressed reservations about voting on the item because he had not been able to complete his research on the number of halfway houses allowed and that information was necessary to be able to vote on the amendments. Commissioners Mogni and Christiansen expressed concerns about the amount of preparation required for this item and the complexity of the issues. Planner Rheaume explained that halfway houses are treated as multi-family and as such can not be further restricted than other properties in that zone. Planner Rheaume requested that she be able to go through her staff report point-by-point to explain each item and answer any questions. Commissioners Mogni, Christiansen and Dean reiterated their concerns about needing more information and time before they could vote on the items. Chair Von Frausing-

Borch reiterated the suggestion that staff go through the amendment one-by-one and get agreement, disagreement or questions on each point to help Commissioners understand and move the items. Commissioners Nielsen, Mogni and Christiansen expressed their preference to table the item to the next meeting. Planner Rheaume reminded the Commission that the timeline is tight for bringing this item to the City Council in order to meet the June 30 deadline to get expedited review of Ferndale's Housing Element by California's Department of Housing and Community Development (HCD). Commissioners and staff discussed the possibility of holding a special meeting the following week to help meet the timeline. Commissioner Nielsen submitted a motion to table the item until a Special Planning Commission Meeting on March 26, 2014 and the Commission consensually agreed.

## 7.0 Business

7.1 Election of Chair and Vice-Chair of Planning Commission. - Chair Von Frausing-Borch opened the item and explained it was time for the election of Chair and Vice-Chair of the Commission. Nominations and votes were made for each position in turn. Commissioner Von Frausing-Borch was elected to continue as Chair Von Frausing-Borch and Commissioner Nielsen was elected as Vice-Chair. After the vote, commissioners said that they'd like to agendaize discussion of changing the procedure for selecting the Chair and Vice-Chair in the future by having the positions rotate among the members on a regular schedule.

7.2 Appoint Planning Commission Member to Serve on Design Review Committee – Chair Von Frausing-Borch opened the item by reminding the Commission that with the recent resignation of Planner Commissioner Marc Daniels, who served as one of two Planning Commissioners sitting on Design Review, that one of the two Planning Commissioner Design Review positions was now vacant. The Chair asked Commissioner Brower if he would be willing to continue to serve on the Design Review Committee now that he was also on the Planning Commission and Commissioner Brower said that he was. **MOTION:** to appoint Commissioner Brower to serve as one the two Planning Commissioners serving on Design Review Committee. **(Von Frausing-Borch/Nielsen) 5-0.**

7.3 Design Review Vacancy Interview - Chair Von Frausing-Borch opened the item and asked Design Review Committee applicant, Mr. Warner, why he was interested in serving on Design Review. Mr. Warner explained that he has a background in design review and planning and is interested in the city of Ferndale. Mr. Warner said that he and his wife had lived in Ferndale for a little more than two years and when they first came they went through Design Review for their house. **MOTION:** to recommend appointment of Michael Warner to the Design Review Committee to the City Council. **(Nielsen/Brower) 5-0.**

7.4 Review General Plan Annual Progress Report - Planner Rheaume presented the item and said that the California Department of Housing and Community Development (HCD) requires an annual report regarding compliance with the Housing Element. She said that Ferndale has made a lot of progress in its implementation of the Housing Element program, including refining the Design Review process, and will be sending in its Progress Report on April 1.

7.5 Review & Provide Input: Housing Element Update 2014 Initial Draft, Chapters 1 and 2 - Planner Rheame presented the item and said she included this item for reference and information and that the item will be coming before the PC again in the near future.

7.6 Building and Land Use Permits Status Report - Chair Von Frausing-Borch explained that he had requested this as a re-occurring agenda item. There were no comments or questions by Commissioners or public.

7.7 Design Review Committee Report - Chair Von Frausing-Borch explained that he had requested this as a re-occurring agenda item. There were no comments or questions by Commissioners or public.

8.0 Correspondence and Oral Communications - No comments from commission.

9.0 City Planner's and Deputy City Clerk's Staff Reports - City Clerk Conner thanked those Commissioners who had turned in their Form 700 Statements of Economic Interest statements for the FPPC. She said only two more were needed for the Planning Commission's reporting to be complete and that she looked forward to receiving them in a timely manner.

10.0 Adjournment – Chair Von Frausing-Borch adjourned the meeting at 8:38 pm.

Respectfully submitted,

Elizabeth Conner, City Clerk

**At it's regular meeting on April 16, 2014, the Planning Commission voted to amend the minutes by adding the following text to Item 3.2: "Commissioner Nielsen commented that he hadn't been able to access the City Attorney to discuss some items of concern and explained that the previous City Attorney memo had not addressed his question," and replace with the following text: "Commissioner Nielsen had asked if "Ferndale" could be inserted at the beginning of each Public Facility zoning category to protect the children and citizens of Ferndale from being force to accept registered sex offenders, paroled felons and paroled convicted drug dealers that were not from Ferndale? This question was not answered by the City Attorney in his correspondence. Also two of the Commissions advised they had not finished reading or completely understood the language in the "Housing Element" of the City General Plan. So Commissioner Nielsen moved that the item be tabled until the next Commission meeting to give all of the Commissioners the opportunity to read the "Housing Element" and it give him time to research zoning under Senate Bill 2. City Clerk Conner advised during this conversation that only she and the City Manager could contract the City Attorney with questions the City Planning Commission had. Several members of the Commission were surprised by this revelation and commented in that regard."**

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of April 16, 2014

Call to Order — Chairman Jorgen Von Frausing-Borch called the Planning Commission to order at 7:05 pm. Commissioners Lino Mogni, Dean Nielsen and Doug Brower were present along with staff City Clerk Elizabeth Conner and Contract City Planner Melanie Rheume. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial - None.

3.0 Update Agenda - None.

3.1 Proposed changes, modifications to agenda items – None.

4.0 Approval of previous minutes:

4.1 Minutes of March 19, 2014 Regular Meeting. An amendment to the minutes was submitted by Commissioner Nielsen in Item 3.2. **MOTION:** to accept the minutes as amended.

**(Nielsen/Mogni) 4-0.**

5.0 Public Comment – None.

6.0 Public Hearing

6.1 Consider Recommending Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance to the City Council for Adoption. Contract Planner Rheume presented the item explaining that the purpose of this item and the two following is to bring the City into compliance with Housing Element Law administered by the California Department of Housing and Community Development. Answering Commission questions, staff clarified the definition of mobile homes noting that RV's and motor homes are not considered mobile homes; and that the second unit referred to in Section 7.21 only applies for single-family zones. **MOTION:** To recommend that the City Council adopt Ordinance 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and direct staff to prepare in writing the Commission's recommendation to the City Council for consideration and possible adoption.

**(Nielsen /Brower) 4-0.**

6.2 Consider Recommending Ordinance No. 2014-03 Density Bonus Ordinance to the City Council for Adoption. Contract Planner Rheume presented the item and noted that state law requires that if a project includes 20% affordable units, they would get a 25% density bonus and that Ferndale's Ordinance gives the Planning Commission and City Council the ability to go above these thresholds if they so choose. **MOTION:** Recommend that the City Council adopt the Density Bonus Ordinance and direct staff to prepare in writing the Commission's recommendation to the City Council for consideration and possible adoption. **(Nielsen/Mogni) 4-0.**

6.3 Consider Recommending Ordinance No. 2014-05 Reasonable Accommodation Ordinance to City Council for Adoption. Contract Planner Rheume presented the item which establishes an over-the-counter procedure for people to make accommodations so they can use and live in their house and includes checks and balances and an appeals process. **MOTION:** Recommend that the City Council adopt Reasonable Accommodation Ordinance and direct staff to prepare in writing the Commission's recommendation to the City Council for consideration and possible adoption. **(Brower/Nielsen) 4-0.**

#### 7.0 Business

7.1 Interview Planning Commission Applicants and Recommend Appointment of Two Applicants to the City Council. Chair Von Frausing-Borch explained that all applicants would be asked the same questions from a prepared list and that Commissions would vote on which two of three applicants to recommend to the City Council for appointment. Commissioner Nielsen and applicant Michael Warner answered questions from the Commission in turn; applicant Gregson was not present. The Commission voted to recommend to the City Council re-appointment of Commission Nielson and appointment of Michael Warner.

7.2 Building and Land Use Permits. In response to a question from the Chair, staff clarified that there were two different projects on Herbert Street.

7.2 Design Review Committee Minutes. - No comments.

8.0 Correspondence and Oral Communications. - None.

9.0 City Planner's and City Clerk's Staff Reports. Contract Planner Rheume advised the Commissioners that the Parking Ordinance will be coming back again with a different approach and will start with a study session.

10.0 Adjournment Chair Von Frausing-Borch adjourned the meeting at 8:05 pm.

Respectfully submitted,

Elizabeth Conner, City Clerk

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 03/13/14 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:30 a.m. Committee Members Lino Mogni, Paul Gregson, and Doug Brower were present along with City Clerk Elizabeth Conner and Administrative Assistant Kristene Tavares.

Approval of Previous Minutes: **MOTION** to approve January 23, 2014 meeting minutes **(Gregson/Brower) Unanimous.**

There were no Modifications to the Agenda.

Public Comments: Mr. Collum brought up an issue of composite in his front yard from Cal-Trans. Chair Mark Giacomini informed Mr. Collum that this issue was not a Design Review item.

1319 Main Street: The Design Review Committee was presented with a picture of the flagpole sight. Mr. Collum explained the flagpole will sit inside a sleeve. The sleeve will be cemented in the ground approximately two (2) feet deep. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to install a 20 ft tall telescopic lighted flagpole at 1319 Main Street. **(Brower/Gregson) Unanimous**

450 Berding Street: The Design Review Committee was presented with pictures and schematic of proposed installation of nine (9) solar panels on the roof of the house and seven (7) solar panels on the roof of the garage. The committee and staff discussed California Code 658500.S limiting barriers local agencies may put on the installation of solar panels. Chair Mark Giacomini would like more guidelines from the Planning Commission on this issue for future applications. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to install nine (9) solar panels on the south facing side of the house and seven (7) solar panels on the garage for generation of electricity at 450 Berding Street. **(Gregson/Brower) 3-0-1 (Mogni abstained)**

Design Review Approval Sign-Offs: DR1309 & DR1223 have been scrapped, DR1339 committee member Brower will check on. DR1319 & DR1326 will be removed from the list as they have already been finalized.

There were no Correspondence.

There were no Committee Member Comments

Meeting adjourned at 9:07 am.

Respectfully submitted,

Elizabeth Conner, City Clerk  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 03/27/14 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:31 a.m. Committee Members Lino Mogni, Paul Gregson, and Doug Brower were present along with City Clerk Elizabeth Conner and Administrative Assistant Kristene Tavares.

Approval of Previous Minutes: **MOTION** to approve March 13, 2014 meeting minutes. **(Gregson/Brower) Unanimous.**

There were no Modifications to the Agenda.

There were no Public Comments.

553 Main Street: The Design Review Committee was presented with a picture of the proposed new 3.5"-5" trim around the windows and on the corners of the building. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to repaint with the same color scheme while adding 3.5"-5" trim around the windows and on the corners of the building at 553 Main Street. **(Gregson/Mogni) 3-0-1 (Brower recused due to a potential conflict)**

832 Herbert Street: The Design Review Committee was presented with site photos and plans for a proposed 600sqft addition to the back of the house. Staff explained the siding and roof will match the existing color scheme. Staff also informed committee that applicant was correcting severe pest damage and poor construction. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to correct poor construction and severe pest damage while adding a 600sqft addition to the back of the residence at 832 Herbert Street. **(Brower/Gregson) Unanimous**

Design Review Approval Sign-Offs: DR1405 was finalized. Chair Mark Giacomini would like all non-finalized Design Review applications brought to the regular meetings.

Correspondence: Staff presented committee with CEQA memorandum from Planwest.

Committee Member Comments: Committee and Staff reviewed CEQA policies and exemptions. Committee was presented with a packet containing the basics of CEQA and the most common exemptions used for Design Review. Chair Mark Giacomini would like the discussion of the packet to be put on the next regular meetings agenda.

Meeting adjourned at 9:17 am.

Respectfully submitted,

Kristene Tavares, Administrative Assistant  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 04/03/14 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:33 a.m. Committee Members Paul Gregson, and Doug Brower were present along with Administrative Assistant Kristene Tavares. Committee member Lino Moggi arrived at 8:43 a.m.

Approval of Previous Minutes: **MOTION** to approve March 27, 2014 meeting minutes.  
**(Gregson/Brower) Unanimous.**

There were no Modifications to the Agenda.

There were no Public Comments.

460 Main Street: The Design Review Committee was presented with a color swatch for the proposed new color scheme. Also presented was a picture as well as dimensions of the proposed new signage to be used on the awning. **MOTION** to make the required findings of fact listed in Attachment A to approve the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to paint the exterior of the building as well as the awning using proposed new colors. Change old signage on awning to proposed new signage at 460 Main Street.  
**(Brower/Gregson) Unanimous**

There was no Correspondence.

Committee Member Comments: Committee addressed staff regarding the authority over tree removal and tree maintenance on Main Street. Staff will report at next regular meeting.

Meeting adjourned at 8:47 a.m.

Respectfully submitted,

Kristene Tavares, Administrative Assistant  
City of Ferndale

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 04/24/14 - 8:30am meeting

Chairman Mark Giacomini opened the meeting at 8:31 a.m. Committee Members Paul Gregson, and Doug Brower were present along with Deputy City Clerk Kristene Tavares. Committee member Lino Mogni was not present.

Approval of Previous Minutes: **MOTION** to **approve** April 3, 2014 meeting minutes.  
**(Gregson/Brower) Unanimous.**

There were no Modifications to the Agenda.

There were no Public Comments.

561 Main Street: The Design Review Committee was presented with a picture of the proposed sign design as well as the dimensions and a site photo. **MOTION** to make the required findings of fact listed in Attachment A to **approve** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B to hang an 8" X 29" business sign on the overhang outside of the storefront and over the sidewalk at 561 Main Street. **(Brower/Gregson) Unanimous**

Design Review Sign-Off's: Chair Mark Giacomini would like letters sent out on DR1224, DR1311, and DR1322 as these projects are a year old. DR1407 was signed off.

CEQA & Design Review Purpose Discussions: Chair Mark Giacomini and Committee Members had no questions for staff. Committee Member Paul Gregson asked for a copy of the General Plan. Staff provided General Plan information to committee. Committee members commended staff for their efforts.

There was no Correspondence.

There were no Committee Member Comments.

Meeting adjourned at 8:57 a.m.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk  
City of Ferndale



## HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B  
Eureka, CA 95501  
(707) 444-8208  
www.hcaog.net

# Board of Directors AMENDED FINAL MEETING RECORD

Regular Meeting  
April 17, 2014, 4:00 p.m.  
Eureka City Hall, Council Chambers  
531 K Street, Eureka

### Present:

Councilmember Susan Ornelas, Chair  
Mayor Doug Strehl, Vice Chair  
Supervisor Rex Bohn (Alternate)  
Mayor Frank Jäger  
Mayor Sherman Schapiro  
Councilmember Ken Mierzwa (Alternate)  
Councilmember Jack West  
Councilmember Gordon Johnson

City of Arcata  
City of Fortuna  
County of Humboldt  
City of Eureka  
City of Blue Lake  
City of Ferndale  
City of Trinidad  
City of Rio Dell

### Policy Advisory Committee Members:

Leishara Ward (Alternate)

Caltrans District 01

### Staff:

Marcella Clem  
Debbie Egger  
Oona Smith  
Siana Watts

Executive Director  
Administrative Services Officer  
Senior Planner  
Executive Assistant

### Absent:

Linda Atkins

Humboldt Transit Authority (HTA)

1. **Call to Order**  
Chair Susan Ornelas called the meeting to order at 4:00 p.m.
2. **Public Participation**  
There was no public participation for items not on the agenda.
3. **Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**  
(4:01 p.m.)
4. **Approval of Meeting Record – March 27, 2014**  
**Motion was made** (Jäger/West) to approve the minutes of March 27, 2014, as submitted.  
Motion did not carry, due to a lack of voting quorum:  
**AYES:** Ornelas, Strehl, Jäger, West  
**NOES:** None  
**ABSTENTIONS:** Bohn, Schapiro, Mierzwa, Johnson, Ward  
The Draft Minutes will be brought back to the May 15, 2014 Board meeting for approval.

## 5. Proclamation

### a. Humboldt County Association of Governments Proclamation

By Committee consensus, May 2014 is designated Humboldt County Bike Month, with the following addition to the last paragraph of the Proclamation:

"V. Additionally, wish to remind everyone that bicycling means "safe bicycling", i.e. following all of the rules of the road, just as all vehicles should."

## 6. Consent Calendar

**Motion was made** (Jäger/Schapiro) to recommend the HCAOG Board approve the following consent items.

**Motion carried unanimously.**

- b. FY 2013-14 Overall Work Program (OWP) & Budget Amendment #2
- d. California Office of Emergency Services (Cal-OES) Grant Programs FY 2012-13 and 2013-14
- e. FY 2014-15 State Transit Assistance (STA) Program of Projects
- g. Social Service Coordination (SCC) Ad Hoc Committee
- h. Social Service Coordination Committee (SCC) and Technical Advisory Committee (TAC) By-Laws Amendment

**The following items were pulled from the Consent Calendar:**

**Motion was made** (Bohn/Schapiro) to recommend to the HCAOG Board approve the following items pulled from the Consent Calendar (6a, 6c, and 6f), including all amendments as discussed.

**Motion carried unanimously.**

- 6a. RTP 2014 Update Variety in Rural Options of Mobility ("VROOM"): Accomplishments Since 2008 RTP
- 6c. FFY 2014 Federal Transit Administration (FTA) Section 5311 Regional Apportionment Program of Projects (POP)
- 6f. Disadvantaged Business Enterprise (DBE) Program

## 7. Action Items

### a. Support Letters for TIGER Grant Applications

**Trinidad Rancheria:** *Cher-Ae Lane Improvements, and Design and Engineering for the US Highway 101 Interchange*

**Motion was made** (Bohn/West) to recommend the HCAOG Board approve the support letter for Trinidad Rancheria, with the condition that the Rancheria expediently meets with Trinidad's City Council.

**Motion carried unanimously.**

Public Comments on Item 7a (Trinidad Rancheria):

Kent Sawatsky  
Monty Provolt  
Richard Johnson

**North Coast Railroad Authority (NCRA):** *Humboldt Bay Rehabilitation Study*

**Motion was made** (Jäger/Bohn) to recommend the HCAOG Board approve the support letter for the NCRA.

**Motion carried unanimously.**

Public Comments on Item 7a (NCRA):

Pete Oringer

**Trinity County:** *UpState California RailConnect Feasibility Study*

**Motion was made** (Bohn/Jäger) to recommend the HCAOG Board approve the support letter for the *RailConnect Feasibility Study*.

**Motion carried by the following roll call vote:**

**AYES:** Bohn, Jäger, Strehl, Johnson, West, Ward

**NOES:** Schapiro, Mierzwa, Ornelas

**ABSTENTIONS:** None

**ABSENT:** Atkins

Public Comments on Item 7a (Trinity County):

Dave Tyson

**Yurok Tribe:** *Bald Hills Road Project*

**Motion was made** (Schapiro/West) to recommend the HCAOG Board approve the support letter for the Yurok Tribe.

**Motion carried unanimously.**

Public Comment on Item 7a (Yurok Tribe):

Monty Provolt

Dave Tyson

Marion Brady

Pete Oringer

Kent Sawatsky

**b. Support for the UpState California RailConnect Feasibility Study**

**Motion was made** (Johnson/Jäger) the PAC forward a recommendation to the HCAOG Board to support the TAC's recommendation to direct staff to write a letter supporting the possible Alternative Rail Route Feasibility Study;

Direct staff to work with the UpState RailConnect Committee in identifying potential funding opportunities; not using any local HCAOG funds;

Encourage the UpState RailConnect Committee to be a part of the public review process of the Regional Transportation Plan Update.

**Motion carried by the following votes:**

**AYES:** Schapiro, Jäger, Ornelas, Strehl, Johnson, West, Ward

**NOES:** Mierzwa

**ABSTENTIONS:** None

**ABSENT:** Atkins

Public Comments on Item 7b:

Monty Provolt

Dave Tyson

Kent Sawatsky

Pete Oringer

Marion Brady

**c. Televised Meetings**

**Motion was made** (Schapiro/Johnson) that the PAC forward a recommendation to the HCAOG Board, directing staff to continue to work with Eureka City staff to determine an agreeable meeting time and fee to hold meetings at the Eureka Council Chambers and include the cost for televised meetings in next year's budget.

**Motion carried unanimously.**

Public Comments on Item 7c:

Kent Sawatsky

**8. HCAOG Staff and PAC Member Reports**

There were no staff or member reports.

**9. Reconvening of the HCAOG Board (6:23 p.m.)**

**Motion was made** (Jäger/Schapiro) to reconvene as the HCAOG Board and approve PAC recommendations.

**Motion carried unanimously.**

**10. Adjournment**

The meeting adjourned at 6:24 p.m.

Respectfully submitted,  
Siana L. Watts, Executive Assistant



## HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B  
Eureka, CA 95501  
(707) 444-8208  
www.hcaog.net

# Board of Directors FINAL MEETING RECORD

Regular Meeting  
May 15, 2014, 4:00 p.m.  
HCAOG Conference Room  
611 I Street, Suite B, Eureka

### Present:

Councilmember Susan Ornelas, Chair  
Mayor Doug Strehl, Vice Chair  
Supervisor Ryan Sundberg  
Mayor Frank Jäger  
Councilmember Lana Manzanita (Alternate)  
Councilmember Jack West  
Councilmember Gordon Johnson

City of Arcata  
City of Fortuna  
County of Humboldt  
City of Eureka  
City of Blue Lake  
City of Trinidad  
City of Rio Dell

### Policy Advisory Committee Members:

Leishara Ward (Alternate)  
Linda Atkins

Caltrans District 01  
Humboldt Transit Authority (HTA)

### Staff:

Marcella Clem  
Debbie Egger  
Oona Smith  
Debra Dees  
Siana Watts

Executive Director  
Administrative Services Officer  
Senior Planner  
Associate Planner  
Executive Assistant

### Absent:

Mayor Stuart Titus

City of Ferndale

1. **Call to Order**  
Chair Susan Ornelas called the meeting to order at 4:00 p.m.
2. **Public Participation**  
There was no public participation for items not on the agenda.
3. **Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**  
(4:02 p.m.)
4. **Approval of Meeting Records – March 27, 2014 & April 17, 2014**  
**Motion was made** (Atkins/West) to approve the minutes of March 27, 2014, as submitted.  
**Motion carried unanimously by the following votes:**  
**AYES:** Ornelas, Strehl, Jäger, West, Sundberg, Atkins, Ward  
**NOES:** None  
**ABSENT:** Titus  
**ABSTENTIONS:** Manzanita, Johnson

**Motion was made** (West/Jäger) to approve the minutes of April 17, 2014, as amended.

**Motion carried unanimously by the following votes:**

**AYES:** Ornelas, Strehl, Jäger, West, Ward, Johnson

**NOES:** None

**ABSENT:** Titus

**ABSTENTIONS:** Manzanita, Atkins, Sundberg

5. **FY 2012-13 Transportation Development Act (TDA) Fiscal & Compliance Audits**

**Motion was made** (Strehl/West) to accept the FY 2012-13 Fiscal and Compliance Audits for the City of Eureka and the Humboldt Transit Authority.

**Motion carried unanimously.**

6. **Consent Calendar**

**Motion was made** (Jäger/Atkins) to approve the following items on the consent calendar:

- b. Dispatch Service Agreement Between the State of California Department of Highway Patrol and the Humboldt County Service Authority for Freeway Emergencies
- c. Support Letters for Active Transportation Plan Grant Applications

**Motion carried unanimously.**

**Item Removed From Consent Calendar**

- a. Park-and-Ride Study

**Motion was made** (Manzanita/Johnson) to recommend the HCAOG Board accept the technical memos, including amendments, prepared for the Park & Ride Feasibility Study.

**Motion carried unanimously.**

7. **Action Items**

a. **Progress Report on the Humboldt Regional Bicycle Plan**

**Motion was made** (Jäger/Atkins) to recommend the HCAOG Board accept the Progress Report 2013-14 for the Humboldt Regional Bicycle Plan.

**Motion carried unanimously.**

Public Comments on Item 7a:

Doby Class, City of Arcata Public Works

b. **FY 2014-15 Overall Work Program & Budget (OWP)**

**Motion was made** (Sundberg/Johnson) to recommend the HCAOG Board adopt the FY 2014-15 OWP & Budget, with the addition of language to include a presentation regarding a rail feasibility study not to exceed \$2,000, with Resolution 14-06.

**Motion carried unanimously.**

Public Comments on Item 7b:

Doby Class, City of Arcata Public Works

c. **Bear River Band of the Rohnerville Rancheria (BRBRR) Request for Technical Advisory Committee (TAC) Membership**

**Motion was made** (Manzanita/Sundberg) to recommend the HCAOG Board approve the Bear River Band of the Rohnerville Rancheria's request for membership on the TAC and amendments to the TAC By-laws.

**Motion carried unanimously.**

Public Comments on Item 7c:

Kelly Speirs, BRBRR

Doby Class, City of Arcata Public Works

d. **Unmet Transit Needs (UTN) FY 2014-15 Draft Report of Findings**

**Motion was made** (Atkins/Sundberg) to recommend the HCAOG Board approve adopting the FY 2014-15 Unmet Transit Needs Report of Findings, determining that there are no unmet transit needs that are reasonable to meet with consideration of Criteria #4 for evaluations on the following two potential services: 1) service on Old

- Arcata Road (between Hall Avenue and Sunny Brae) and 2) service to the Tish Non Community Village (Bear River Band of Rohnerville Rancheria) with Resolution 14-07.  
**Motion carried unanimously.**
- Public Comments on Item 7d:  
Wendell Freeman, BRBRR
- e. **Regional Transportation Plan (RTP) 2013-14 Draft Environmental Impact Report (DEIR)**  
**Motion was made** (Jäger/Atkins) to recommend the HCAOG Board direct staff to release the Draft EIR for the 45-day public and agency review period.  
**Motion carried unanimously.**
8. **Informational Items**
- a. **Electronic Distribution of HCAOG Board Meeting Packets**  
The PAC discussed and considered receiving meeting packets via e-mail. Three Board members, Frank Jäger, Jack West, Ryan Sundberg, and one PAC member, Linda Atkins, agreed to receive meeting packets via e-mail.
9. **HCAOG Staff and PAC Member Reports**  
Susan Ornelas provided a handout to members regarding federal transportation funding.
10. **Reconvening of the HCAOG Board (6:07 p.m.)**  
**Motion was made** (Sundberg/Johnson) to reconvene as the HCAOG Board and approve PAC recommendations.  
**Motion carried unanimously.**
11. **Adjournment**  
The meeting adjourned at 6:08 p.m.

Respectfully submitted,  
Siana L. Watts, Executive Assistant



# Redwood Coast Energy Authority

633 3<sup>rd</sup> Street

Eureka, CA 95501

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## MEETING MINUTES

Redwood Coast Energy Authority  
633 3<sup>rd</sup> Street, Eureka, CA 95501

April 28, 2014  
Monday, 3:15 p.m.

### I. ROLL CALL

Board Vice-Chair Woo called the meeting to order at 3:15pm.

Present: Sheri Woo (Vice Chair), Michael Sweeney, Susan Ornelas, Ryan Sundberg, Stephen Kullmann, Tom Davies

Absent: Linda Atkins, Frank Wilson, Mike Losey

Staff: Matthew Marshall, Katey Carpenter, Cheryl Clayton

Guests: Allison Talbot PG&E

### II. REPORTS FROM MEMBER ENTITIES

Director Kullmann reported that the Blue Lake City Council appointed Michelle Nicole Wallace to fill a vacancy on the Council.

### III. ORAL COMMUNICATIONS

None

### IV. CONSENT CALENDAR

A. Approve Minutes February 24, 2014 Board Meeting

B. Approve attached Warrants

C. Accept attached Financial Reports

Executive Director Marshall requested item C be removed from the consent calendar.

**M/S/C: Sweeney, Ornelas: Approve Consent Calendar Item A, B; Davies, Kullmann, Sundberg abstain from Consent Calendar Item A.**

### V. REMOVED FROM CONSENT CALENDAR ITEMS

C. Accept attached Financial Reports: Executive Director Marshall provided information on transactions for the period not captured in the financial reports.

**M/S/C: Sweeney, Ornelas: Approve Consent Calendar Item C.**

## VI. NEW BUSINESS

### A. CA Energy Commission Regional Alternative Fuels Readiness Planning Grant.

Executive Director Marshall gave an overview of the CEC Regional Alternative Fuels Readiness Planning Grant, and explained the funding allocated to the subcontracted partners involved in the project.

**M/S/C: Davies, Sundberg: Approve CA Energy Commission grant agreement ARV-13-012 subcontracts with: the Schatz Energy Research Center, for an amount not to exceed \$155,100; The Siskiyou County Economic Development Council, for an amount not to exceed \$25,000; the Mendocino Council of Governments, for an amount not to exceed \$16,750; the North Coast Unified Air Quality Management District, for an amount not to exceed \$10,500.**

### B. Hoopa Valley Housing Authority Climate Action Plan

Executive Director Marshall reported that the Hoopa Valley Housing Authority is working to develop a Climate Action Plan and seeks to contract with McKeever Energy and Electric and RCEA for support on this effort. RCEA's work will include developing a greenhouse gas inventory and providing technical assistance on the development of a Climate Action Plan.

**M/S/C:Ornelas, Kullmann: Approve contract with McKeever Energy & Electric for an amount of \$21,500 for RCEA to provide technical assistance with the development of a greenhouse gas inventory and climate action plan for the Hoopa Valley Housing Authority.**

### C. Current Legislation

Executive Director Marshall gave an overview of Assembly Bill 2145, a bill that would change the enrollment procedure for residents of areas forming community choice aggregation programs. Executive Director Marshall requested Board approval to submit a letter of opposition to AB 2145. Executive Director Marshall also gave an overview of Assembly Bill 1970 which would allocate a portion of State Cap and Trade auction revenue toward local government programs, and requested Board approval to send a letter of support for AB 1970.

**M/S/C: Ornelas, Sweeny: Approve letter of opposition to AB 2145 and letter of support for AB 1970.**

## VII. OLD BUSINESS

### A. Proposition 39 funding for local schools

Executive Director Marshall gave an overview of the proposed scope of work and service contracts between RCEA and School Districts wishing to contract with RCEA for Proposition 39 implementation support.

**M/S/C: Sundberg, Ornelas: Approve, contingent upon final review and approval of legal counsel, contracting with local educational agencies to provide**

**Proposition 39 implementation support for an amount not to exceed \$250,000 annually for up to 5 annual funding cycle.**

**B. Electric Vehicle Program**

Executive Director Marshall provided a report on a proposed award from the CA Energy Commission to install electric vehicle charging stations at nine locations across the county. RCEA also currently has funding to install charging stations in Blue Lake, and Marshall reported that RCEA legal counsel Nancy Diamond also represents the City of Blue Lake and requested approval of a conflict waiver in order for Ms. Diamond to review the EV charging station installation and operation Memorandum of Understanding between RCEA and the City of Blue Lake. Executive Director Marshall also provided an overview of the MOU between RCEA and the City of Blue Lake.

**M/S/C: Sweeney, Davies: Approve Conflict Waiver for RCEA Legal Counsel Nancy Diamond to review EV charging station installation and operation Memorandum of Understanding between RCEA and the City of Blue Lake.**

**M/S/C: Davies, Ornelas: Approve Memorandum of Understanding between Redwood Coast Energy Authority and the City of Blue Lake for the installation and operation of an EV charging station at the City of Blue Lake City Hall, contingent on final review and approval of legal counsel.**

**C. Staffing and Compensation Subcommittee Report**

Vice Chair Woo and Executive Director Marshall reported that the Staffing and Compensation Subcommittee had met and developed recommendations regarding pay scales, promotional structure, and updated definitions of staff responsibilities.

**M/S/C: Ornelas, Sundberg: Approve revised RCEA Job Classification and Pay Scales table.**

## VIII. STAFF REPORT

- Executive Director Marshall reported on the progress of RCEA's current programs, which include Energy Watch, the Plug-In Electric Vehicle Project, the Blue Lake Climate Action Plan, and an emissions impact analysis for HCAOG's regional transportation plan. Executive Director Marshall also reported on upcoming projects including the Regional Alternative Fuels readiness grant, the Hoopa Valley Housing Authority Climate Action Plan, Ruth Lake hydro power plant analysis, the CalWave Project, and an Electric Vehicle Infrastructure grant.
- Executive Director Marshall reported that the Electric Vehicle Ride and Drive event at Redwood Acres was a huge success, with numerous attendees purchasing plug-in electric vehicles following the event.
- Executive Director Marshall reported on upcoming spring events, including workshops on Home Performance and HVAC fundamentals as well as several Earth Day events.

## IX. ADJOURNMENT

Vice Chair Woo adjourned the meeting at 5:10pm.

**BOARD OF DIRECTORS**

Jack Thompson, Rio Dell, **Chair**  
 Mike Newman, City of Eureka, **Vice Chair**  
 Lana Manzanita, City of Blue Lake  
 Alex Stillman, City of Arcata  
 John Maxwell, City of Ferndale  
 Rex Bohn, County of Humboldt

**Minutes**

**Thursday, April 10, 2014 5:30 PM**  
**Eureka City Council Chambers**  
**531 K Street, Eureka, CA**

**Present:** Rex Bohn, John Maxwell, Mike Newman, Lana Manzanita, Jack Thompson, Michael Winkler (alternate for Alex Stillman)  
**Staff:** Jill Duffy, Tyler Egerer, Brent Whitener and Patrick Owen  
**Legal Counsel:** Nancy Diamond

**1) Call to Order and Roll Call at 5:31 PM**

**Chairman Thompson** called the meeting to order at 5:32 p.m. A quorum was present and acting.

**2) Closed Session/Report Out -** It is the intention of the Board of Directors to meet in closed session pursuant to California Government Code 54956.9(b); Potential litigation, One item.

**Chairman Thompson** Opened the Floor to Public Comment regarding Closed Session. No comment was received.

**Report Out: Chairman Thompson** stated that no reportable action occurred in Closed Session.

**3) Reconvene in Open Session**

**Chairman Thompson** Called the Meeting to Order from Closed Session at 6:17 p.m.

**At the request of Director Newman**, a moment of silence was observed for Eureka City Councilmember and former HWMA Board Director Lance Madsen.

**4) Consent Calendar**

- a. Approve Minutes from the March 13, 2014 HWMA Board of Directors Meeting.
- b. Receive February FY013/14 Financials
- c. Receive and File Summary of Introduced State Legislation – *Informational Only*.
- d. Consider and Approve Letter of Support for SB 1014 (Jackson) – “Home-Generated Pharmaceutical Waste Collection Disposal Act”
- e. Authorization to Secure Financial Advisor Services

**Chairman Thompson** Opened the Floor to Public Comment regarding Items on the Consent Calendar. No public comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Newman Motioned and Director Manzanita Seconded to Approve the Consent Calendar.

**Action:** Adopt motion by Director Newman as seconded by Director Manzanita by the following vote.

**Ayes:** Bohn, Manzanita, Maxwell, Newman, Thompson, Winkler.

**Noes:** None

**Abstain:** None

May 8, 2014

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**5) Oral and Written Communications**

**Chairman Thompson** Opened the Floor to Public Comment on Items not on the Agenda. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**6) Loan Application to Headwaters Loan Funds for Cummings Road Burn Ash Debris Site Clean-up**

*Discussion of this Item begins at approximately 00:04:50 of the meeting video.*

**The Board** discussed some of the potential funding sources available to the Authority to fund the Cummings Road Burn Ash Debris Site Clean-up. Staff requested a Director be appointed to sign the loan application upon completion.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Headwaters loan application. No comment was received.

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Winkler Motioned to Appoint Director Bohn as the signing designee. The motion was withdrawn.

**Motion:** Director Newman Motioned and Director Bohn Seconded to Appoint Director Maxwell as the signing authority for the Board of Directors.

**Action:** Adopt motion by Director Newman as seconded by Director Bohn by the following vote.

**Ayes:** Bohn, Manzanita, Newman, Thompson, Winkler.

**Noes:** None.

**Abstain:** Maxwell.

**7) Receive the Evaluation Subcommittee Results for Long-Term Transportation and Disposal of Municipal Solid Waste; Provide Direction as Appropriate**

*Discussion of this Item begins at approximately 00:10:35 of the meeting video.*

**Bruce Murphy** presented an overview of the process and results of the RFP for Long-Term Transportation and Disposal, and discussed at length the specifics of the Subcommittee's recommended proposal.

**Chairman Thompson** Opened the Floor to Public Comment regarding the Subcommittee Results. The following individuals addressed the Board regarding this Item:

**Emmett Jones**, CPA for Solid Waste of Willits

**Jim Dunbar**, District Manager, Potrero Hills Landfill

**Ron Borges**, Bettendorf Trucking

**Gerry Ward**, Solid Waste of Willits

**Allison Jackson**, Harland Law, representing Eel River Disposal

**Garry Penning**, Dry Creek Landfill

**Chairman Thompson** Closed the Floor to Public Comment.

**Motion:** Director Manzanita Motioned and Director Newman Seconded to Direct the Executive Director and Legal Counsel to initiate negotiations with Solid Waste of Willits and Potrero Hills Landfill to secure a long-term disposal and transportation agreement for solid waste, and to initiate research into the potential CEQA issues of the proposed agreement.

**Action:** Adopt motion by Director Manzanita as seconded by Director Newman by the following vote.

**Ayes:** Manzanita, Maxwell, Newman, Thompson, Winkler.

**Noes:** Bohn.

**Abstain:** None.

**Chairman Thompson** Adjourned the Meeting for a break at 7:20 p.m.

**Chairman Thompson** Reconvened the Meeting from break at 7:30 p.m.

**8) Receive and Discuss Draft FY 2014-15 Budget; Provide Discuss and Provide Direction As Appropriate.**

*Discussion of this Item begins at approximately 02:06:50 of the meeting video.*

**The Board** discussed various facets of the draft budget, which was built with guidance provided by the Board at the February meeting. This budget incorporated hauling costs proposed by Solid Waste of Willits and a proposed one percent increase to tip fees.

**Chairman Thompson** Opened the Floor to Public Comment. The following individuals addressed the Board regarding this Item:

**Chuck Schager**, Eel River Disposal

**Chairman Thompson** Closed the Floor to Public Comment.

**The Board** provided appropriate direction for staff to develop a final budget for presentation at the May meeting of the Board of Directors.

**9) Board Member Reports**

*Discussion of this Item begins at approximately 03:18:55 of the meeting video.*

**Director Bohn** clarified his dissenting vote regarding Item 7. He noted his frustrations were with the RFP process itself, and not the work of the RFP subcommittee, for which work he gave his appreciation.

**10) Executive Director's Report**

*Discussion of this Item begins at approximately 03:19:50 of the meeting video.*

**Executive Director Duffy** provided a brief update on a Local Task Force meeting that took place earlier in the afternoon. She also reported on the pre-bid meeting held for the Cummings Road Burn Ash Clean-up.

**Programs Manager Whitener** spoke on the upcoming pharmaceutical collection day to be put on by the Hazardous Waste crew, which will be held on April 26<sup>th</sup> from 9 a.m. to 2 p.m., in conjunction with the national Take-It Back Day.

**11) Adjourn**

**Chairman Thompson** Adjourned the Meeting at 9:40 p.m.

**Next Meeting:** March 8, 2014 at 5:30 p.m. at Eureka City Hall Council Chambers.

**Section 15**

**ADJOURN**