

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
STUDY SESSION**

Location:	City Hall	Date:	June 5, 2014
	834 Main Street	Time:	<b>6:30 PM</b>
	Ferndale CA 95536	Posted:	May 29, 2014

1. CALL STUDY SESSION TO ORDER – Mayor
2. Review and Discuss Amendment to Zoning Ordinance Parking Regulations
3. ADJOURN STUDY SESSION

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	June 5, 2014
	834 Main Street	Time:	<b>7:00 pm</b>
	Ferndale CA 95536	Posted:	May 29, 2014

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: John Maxwell; Ken Mierzwa; Michael Sweeney; Daniel Brown and Mayor Stuart Titus.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rds</sup> of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate

action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)

9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

- a. Acceptance of Printed Regular Checks and Checkbook Register for March 21 – April 20, 2014 ..... Page 5
- b. Acceptance of Financial Statements for February, March and April 2014 ..... Page 18

10. CALL ITEMS

11. PRESENTATION / COMMUNITY FORUM

12. BUSINESS

- a. Initial Draft of Housing Element 2014..... Page 109
- b. Update re Sign Ordinance Enforcement ..... Page 222
- c. 580 Main Street Update ..... Page 223
- d. Update from Ad Hoc Committee on Old Nilsen Property ..... Page 224
- e. Update on PG&E Undergrounding..... Page 225
- f. Rose Ave Pedestrian Project Change Order #2 ..... Page 226

13. CORRESPONDENCE ..... Page 230

14. REPORTS

- a. City Manager Report ..... Page 233

15. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on Thursday, July 3,  
2014 in the City Hall at 7:00 p.m.**

**Section 1**

**CALL MEETING TO ORDER**

**Section 2**

**PLEDGE ALLEGIANCE**

**Section 3**

**ROLL CALL**

**Section 4**

**CLOSED SESSION REPORT OUT**

**Section 5**

**CEREMONIAL**

**Section 6**

**MODIFICATIONS TO THE AGENDA**

**Section 7**

**STUDY SESSIONS**

## **Section 8**

### **PUBLIC COMMENT**

*This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.*

*Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.*

*This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)*

## **Section 9**

### **CONSENT CALENDAR**

*All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.*

*Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."*

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 03/21/14 To 04/20/14  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.			Override Description	Amount	Amount
47561	03/25/14	CAROLYNJONE	CAROLYN JONES		792.02
	30514274		Sewer service charge	792.02	
<b>Total for CAROLYN JONES</b>					<b>792.02</b>
47615	04/08/14	ACHUM	ACCESS HUMBOLDT		180.00
	10165055		Contractual services	180.00	
47641	04/14/14	ACHUM	ACCESS HUMBOLDT		180.00
	10165055		Contractual services	180.00	
<b>Total for ACCESS HUMBOLDT</b>					<b>360.00</b>
47600	04/02/14	ADSTR	ADAM STRICKER		24.01
	10215012		Office expense	3.01	
	10215014		Vehicle expense	21.00	
<b>Total for ADAM STRICKER</b>					<b>24.01</b>
47642	04/14/14	AQBC	AQUA BEN CORPORATION		803.03
	30515125		Chemicals	803.03	
<b>Total for AQUA BEN CORPORATION</b>					<b>803.03</b>
47643	04/14/14	ARNKE	ARNOLD C. KEMP		595.40
	10435052		Building regulation/inspectio	595.40	
<b>Total for ARNOLD C. KEMP</b>					<b>595.40</b>
47644	04/14/14	BAKTA	BAKER & TAYLOR		325.16
	10615024		Books	325.16	
<b>Total for BAKER &amp; TAYLOR</b>					<b>325.16</b>
47656	04/16/14	BAYWE	BAY WEST SUPPLY, INC.		238.50
	10215020		Building and grounds maint.	89.28	
	10625020		Building and ground maint.	136.76	
	10215020		Building and grounds maint.	(38.41)	
	10175024		Supplies - public restroom	50.87	
<b>Total for BAY WEST SUPPLY, INC.</b>					<b>238.50</b>
47562	03/25/14	BRSMT	BRET SMITH		68.99
	10215012		Office expense	68.99	
47616	04/08/14	BRSMT	BRET SMITH		16.61
	10215012		Office expense	16.61	
47645	04/14/14	BRSMT	BRET SMITH		19.23
	10215012		Office expense	19.23	
<b>Total for BRET SMITH</b>					<b>104.83</b>
47646	04/14/14	BRIMC	BRIAN MC NEILL		190.00
	30515121		Sewer plant maintenance	190.00	
<b>Total for BRIAN MC NEILL</b>					<b>190.00</b>
47669	04/16/14	CBSCO	CALIFORNIA BUILDING STANDARDS COMMSN		14.40
	10425056.1		Building product review	14.40	
<b>Total for CALIFORNIA BUILDING STANDARDS COM</b>					<b>14.40</b>

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Acct No.			Override Description	Amount	Amount
47601	04/02/14	CALST	CALIFORNIA STATE DISBURSEMENT UNIT		278.76
10012250			Garnishments payable	278.76	
<b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b>					<b>278.76</b>
47602	04/02/14	CAMPE	CAMPBELL PET COMPANY		17.00
10225096			Animal control	17.00	
<b>Total for CAMPBELL PET COMPANY</b>					<b>17.00</b>
47587	03/31/14	CHACO	CHAMBER OF COMMERCE		5,518.09
10175072			Chamber of Commerce	5,518.09	
<b>Total for CHAMBER OF COMMERCE</b>					<b>5,518.09</b>
47603	04/02/14	CIG	CIG		285.00
10215014			Vehicle expense	216.60	
30515014			Vehicle expense	33.00	
24315014			Vehicle expense	35.40	
<b>Total for CIG</b>					<b>285.00</b>
47588	03/31/14	CITFO	CITY OF FORTUNA		1,016.66
10215035			Dispatch service	1,016.66	
47647	04/14/14	CITFO	CITY OF FORTUNA		1,600.00
30515157			Testing and monitoring	1,600.00	
<b>Total for CITY OF FORTUNA</b>					<b>2,616.66</b>
47563	03/25/14	CORYSUTTON	CORY SUTTON CONSTRUCTION		150.00
10635020			Buildings and grounds maintenance	150.00	
<b>Total for CORY SUTTON CONSTRUCTION</b>					<b>150.00</b>
47589	03/31/14	CRAFT	CRAFTSMAN'S MALL		54.00
21625020			Building and grounds maint	54.00	
<b>Total for CRAFTSMAN'S MALL</b>					<b>54.00</b>
47590	03/31/14	DELOR	DEL ORO WATER CO., FDLE. DIST.		421.98
24315033			Water	49.75	
10615033			Water	25.47	
10625033			Water	75.72	
10175031			Water - public restroom	67.68	
10155031			Water	36.13	
10215029			Water	30.37	
10635031			Water	79.86	
30515032			Utilities - electric - plant	57.00	
<b>Total for DEL ORO WATER CO., FDLE. DIST.</b>					<b>421.98</b>
47604	04/02/14	DEPCO	DEPARTMENT OF CONSERVATION		46.56
10425056			Building plan check	46.56	
<b>Total for DEPARTMENT OF CONSERVATION</b>					<b>46.56</b>
47657	04/16/14	DOCST	DOCUSTATION INC. \ DOCUSTATION		167.83
10165078			Copy machine expense	167.83	
<b>Total for DOCUSTATION</b>					<b>167.83</b>

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Acct No.			Override Description	Amount	Amount
47591	03/31/14	DRYCREEK	DRYCREEK		602.64
	30515030		Garbage/sludge	602.64	
47648	04/14/14	DRYCREEK	DRYCREEK		587.88
	30515030		Garbage/sludge	587.88	
<b>Total for DRYCREEK</b>					<b>1,190.52</b>
47564	03/25/14	EELRI	EEL RIVER DISPOSAL		275.20
	10155030		Trash service	30.55	
	30515030		Garbage/sludge	244.65	
<b>Total for EEL RIVER DISPOSAL</b>					<b>275.20</b>
47592	03/31/14	COMAS	FERNDALE TECH.		678.93
	10125012		Office expense	678.93	
<b>Total for FERNDALE TECH.</b>					<b>678.93</b>
47593	03/31/14	FRONT	FRONTIER		1,025.83
	10155034		Telephone	273.11	
	10215034		Telephone	354.80	
	24315034		Telephone	72.90	
	10615034		Telephone	156.69	
	30515034		Telephone	168.33	
<b>Total for FRONTIER</b>					<b>1,025.83</b>
47658	04/16/14	GECAP	GE CAPITAL		221.34
	10165078		Copy machine expense	221.34	
<b>Total for GE CAPITAL</b>					<b>221.34</b>
47605	04/02/14	HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.		171.74
	10215007		Medical insurance - PD	74.24	
	10105007		Medical insurance- CM	7.16	
	10125007		Insurance Med/Den/Vis - CLERKS	(14.32)	
	25315007		Medical insurance - WW	1.29	
	24315007		Medical insurance - TDA	6.39	
	10315007		Medical insurance - STREETS	19.19	
	22315007		Medical insurance - GAS TAX	7.13	
	26315007		Medical insurance - DRAINAGE	5.01	
	30515007		Medical insurance - SEWER	61.29	
	10012260		Health insurance payable	4.36	
<b>Total for HEALTHSMART BENEFIT SOLUTIONS, IN</b>					<b>171.74</b>
47649	04/14/14	HUMTE	HUMBOLDT TERMITE & PEST		65.00
	10635020		Buildings and grounds maintenance	65.00	
47659	04/16/14	HUMTE	HUMBOLDT TERMITE & PEST		49.00
	10215020		Building and grounds maint.	49.00	
<b>Total for HUMBOLDT TERMITE &amp; PEST</b>					<b>114.00</b>
47594	03/31/14	JAYPA	JAY PARRISH		400.00
	10165096		Car Allowance	400.00	
<b>Total for JAY PARRISH</b>					<b>400.00</b>

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47565	03/25/14	JIMMIEBEAL	JIMMIE-FAY BEAL		792.02
	30514274		Sewer service charge	792.02	
<b>Total for JIMMIE-FAY BEAL</b>					<b>792.02</b>
47617	04/08/14	JOEAU	JOE'S AUTO GLASS		265.00
	10215014		Vehicle expense	265.00	
<b>Total for JOE'S AUTO GLASS</b>					<b>265.00</b>
47668	04/16/14	LMREN	L & M RENNER, INC.		4,179.19
	10215016		Fuel	2,214.97	
	24315016		Vehicle Fuel	1,462.72	
	30515016		Vehicle gas	501.50	
<b>Total for L &amp; M RENNER, INC.</b>					<b>4,179.19</b>
47606	04/02/14	MANHD	MANHARD CONSULTING LTD		7,254.00
	10425052		General engineering	3,920.75	
	30515095		Capital outlay	525.00	
	21625020		Building and grounds maint	2,386.25	
	24315022		Street project	422.00	
47650	04/14/14	MANHD	MANHARD CONSULTING LTD		873.75
	30515095		Capital outlay	873.75	
<b>Total for MANHARD CONSULTING LTD</b>					<b>8,127.75</b>
47595	03/31/14	MIRRE	MIRANDA'S RESCUE		450.00
	10225096		Animal control	450.00	
<b>Total for MIRANDA'S RESCUE</b>					<b>450.00</b>
47651	04/14/14	MISSN	MISSION UNIFORM & LINEN		Void
	10635020		Buildings & grounds maintenance - Commu	Void	
	10175024		Supplies - public restroom	Void	
			Undistributed	Void	
47660	04/16/14	MISSN	MISSION UNIFORM & LINEN		73.42
	10635020		Buildings & grounds maintenance - Commu	62.40	
	10175024		Supplies - public restroom	11.02	
<b>Total for MISSION UNIFORM &amp; LINEN</b>					<b>73.42</b>
47652	04/14/14	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		1,195.20
	10145052		Professional services	1,195.20	
<b>Total for MITCHELL, BRISSO. DELANEY &amp; VRIEZE</b>					<b>1,195.20</b>
47661	04/16/14	NILCO	NILSEN COMPANY		247.48
	30515121		Sewer plant maintenance	110.22	
	10635020		Buildings and grounds maintenance	79.37	
	10175024		Supplies - public restroom	57.89	
<b>Total for NILSEN COMPANY</b>					<b>247.48</b>
47596	03/31/14	NORCO	NORTH COAST LABORATORIES LTD.		759.00
	30515157		Effluent testing	759.00	
<b>Total for NORTH COAST LABORATORIES LTD.</b>					<b>759.00</b>

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47607	04/02/14	NORVL	NORTH VALLEY BANK (1) \ NORTH VALLEY BANK		1,374.04
26315194			Interest-Six Rivers loan	1,374.04	
<b>Total for NORTH VALLEY BANK</b>					<b>1,374.04</b>
47662	04/16/14	PACGA	PACIFIC GAS & ELECTRIC		4,896.24
10175032			Electric - public restroom	18.64	
10155032			Utilities electric	142.69	
10215032			Utilities electric	123.05	
30515032			Utilities - electric - plant	3,982.42	
24315032			Utilities	238.72	
10615032			Utilities	114.72	
10625032			Utilities - electric	60.56	
22315058			Street lighting	21.48	
10635032			Utilities	236.92	
			Undistributed	(42.96)	
<b>Total for PACIFIC GAS &amp; ELECTRIC</b>					<b>4,896.24</b>
47597	03/31/14	PLANW	PLANWEST PARTNERS, INC.		6,296.50
10415052			General planning services	2,568.26	
10415058			Special Planning Projects	1,335.78	
10415055			General plan review fund	2,392.46	
<b>Total for PLANWEST PARTNERS, INC.</b>					<b>6,296.50</b>
47622	04/08/14	POSTM	POSTMASTER		11.40
10125012			Office expense	11.40	
<b>Total for POSTMASTER</b>					<b>11.40</b>
47598	03/31/14	ROBSM	ROBIN SMITH		153.47
10245052			Professional services	153.47	
<b>Total for ROBIN SMITH</b>					<b>153.47</b>
47609	04/02/14	ROTRO	ROTO-ROOTER		389.00
30515122			Sewer line maintenance	389.00	
<b>Total for ROTO-ROOTER</b>					<b>389.00</b>
47599	03/31/14	SCOUTS	SCOUTS		450.00
10165099			Miscellaneous	450.00	
<b>Total for SCOUTS</b>					<b>450.00</b>
47610	04/02/14	SEMST	SEMS TECHNOLOGIES, LLC		1,600.00
30515055			Contractual services	1,600.00	
<b>Total for SEMS TECHNOLOGIES, LLC</b>					<b>1,600.00</b>
47663	04/16/14	SEQGA	SEQUOIA GAS COMPANY		965.87
10155033			Utilities gas	436.98	
10615031			Gas	452.20	
10635033			Gas	76.69	
<b>Total for SEQUOIA GAS COMPANY</b>					<b>965.87</b>

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47618	04/08/14	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT		10,737.99
	10105007		Medical insurance	26.72	
	10125007		Medical insurance	134.17	
	25315007		Medical insurance	4.83	
	10215007		Medical insurance	228.32	
	24315007		Medical insurance	34.78	
	10315007		Medical insurance	31.47	
	22315007		Medical insurance	38.99	
	26315007		Medical insurance	24.19	
	30515007		Medical insurance	190.96	
	10635007		Medical insurance	23.48	
	10105007		Medical insurance	511.01	
	10125007		Medical insurance	1,822.72	
	25315007		Medical insurance	92.35	
	10215007		Medical insurance	2,391.88	
	24315007		Medical insurance	469.34	
	10315007		Medical insurance	415.49	
	22315007		Medical insurance	538.61	
	26315007		Medical insurance	330.83	
	30515007		Medical insurance	3,112.39	
	10635007		Medical insurance	315.46	
<b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b>					<b>10,737.99</b>
47611	04/02/14	STABO	STATE WATER RESOURCES CONTROL BO (3) \ STATE WATE		26,417.25
	30515198		Sewer match loan	26,417.25	
<b>Total for STATE WATER RESOURCES CONTROL BO</b>					<b>26,417.25</b>
47619	04/08/14	FEREN	THE FERNDALE ENTERPRISE		68.25
	10125012		Office expense	68.25	
<b>Total for THE FERNDALE ENTERPRISE</b>					<b>68.25</b>
47654	04/14/14	TIMST	TIMES STANDARD		699.13
	10115013		Advertising - Council	699.13	
<b>Total for TIMES STANDARD</b>					<b>699.13</b>
47664	04/16/14	TIPMO	TIPPLE MOTORS, INC.		63.01
	10215088		Equipment repair other	48.01	
	24315088		Equipment repair	15.00	
<b>Total for TIPPLE MOTORS, INC.</b>					<b>63.01</b>
47612	04/02/14	USBNK	U.S. BANK CORPORATE PAYMENT SYSTEM		889.57
	10125012		Office expense	103.43	
	10215014		Vehicle expense	737.45	
	24315020		Building & ground maintenance	48.69	
<b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b>					<b>889.57</b>

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Acct No.			Override Description	Amount	Amount
47566	03/25/14	VALLU	VALLEY LUMBER		307.69
	10215088		Equipment repair other	31.48	
	24315021		Street maintenance	122.37	
	30515122		Sewer line maintenance	48.70	
	24315022		Street project	105.14	
47655	04/14/14	VALLU	VALLEY LUMBER		57.78
	10155020		Building and ground maint.	9.61	
	24315021		Street maintenance	9.44	
	10625020		Building and ground maint.	38.73	
<b>Total for VALLEY LUMBER</b>					<b>365.47</b>
47665	04/16/14	VERZN	VERIZON		279.09
	10155034		Telephone	49.42	
	10215034		Telephone	171.96	
	30515034		Telephone	45.88	
	24315034		Telephone	11.83	
<b>Total for VERIZON</b>					<b>279.09</b>
47666	04/16/14	WELF	WELLS FARGO FINANCIAL LEASING		91.19
	10215024		Special department supply	91.19	
<b>Total for WELLS FARGO FINANCIAL LEASING</b>					<b>91.19</b>
47613	04/02/14	WENCO	WENDT CONSTRUCTION CO,INC.		1,300.00
	30515030		Garbage/sludge	1,300.00	
47667	04/16/14	WENCO	WENDT CONSTRUCTION CO,INC.		1,300.00
	30515030		Garbage/sludge	1,300.00	
<b>Total for WENDT CONSTRUCTION CO,INC.</b>					<b>2,600.00</b>
<b>Total for the 66 checks</b>				<b>91,517.32</b>	<b>91,517.32</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 03/21/14 To 04/20/14  
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

## Account Distributions

<b>Account No.</b>	<b>Account Description</b>	<b>Amount</b>
	Undistributed	(42.96)
10012250	Garnishments payable	278.76
10012260	Health insurance payable	4.36
10105007	Medical insurance	544.89
10115013	Advertising - Council	699.13
10125007	Insurance Med/Den/Vis	1,942.57
10125012	Office expense	862.01
10145052	Professional services	1,195.20
10155020	Building and ground maint.	9.61
10155030	Trash service	30.55
10155031	Water	36.13
10155032	Utilities electric	142.69
10155033	Utilities gas	436.98
10155034	Telephone	322.53
10165055	Contractual services	360.00
10165078	Copy machine expense	389.17
10165096	Car Allowance	400.00
10165099	Miscellaneous	450.00
10175024	Supplies - public restroom	119.78
10175031	Water - public restroom	67.68
10175032	Electric - public restroom	18.64
10175072	Chamber of Commerce	5,518.09
10215007	Medical insurance	2,694.44
10215012	Office expense	107.84
10215014	Vehicle expense	1,240.05
10215016	Fuel	2,214.97
10215020	Building and grounds maint.	99.87
10215024	Special department supply	91.19
10215029	Water	30.37
10215032	Utilities electric	123.05
10215034	Telephone	526.76
10215035	Dispatch service	1,016.66
10215088	Equipment repair other	79.49

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 03/21/14 To 04/20/14

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

10225096	Animal control	467.00
10245052	Professional services	153.47
10315007	Medical insurance	466.15
10415052	General planning services	2,568.26
10415055	General plan review fund	2,392.46
10415058	Special Planning Projects	1,335.78
10425052	General engineering	3,920.75
10425056	Building plan check	46.56
10425056.1	Building product review	14.40
10435052	Building regulation/inspectio	595.40
10615024	Books	325.16
10615031	Gas	452.20
10615032	Utilities	114.72
10615033	Water	25.47
10615034	Telephone	156.69
10625020	Building and ground maint.	175.49
10625032	Utilities - electric	60.56
10625033	Water	75.72
10635007	Medical insurance	338.94
10635020	Buildings and grounds maintenance	356.77
10635031	Water	79.86
10635032	Utilities	236.92
10635033	Gas	76.69
21625020	Building and grounds maint	2,440.25
22315007	Medical insurance	584.73
22315058	Street lighting	21.48
24315007	Medical insurance	510.51
24315014	Vehicle expense	35.40
24315016	Fuel	1,462.72
24315020	Building & ground maintenance	48.69
24315021	Street maintenance	131.81
24315022	Street project	527.14
24315032	Utilities	238.72
24315033	Water	49.75
24315034	Telephone	84.73
24315088	Equipment repair	15.00

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 03/21/14 To 04/20/14

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

25315007	Medical insurance	98.47
26315007	Medical insurance	360.03
26315194	Interest-Six Rivers loan	1,374.04
30514274	Sewer service charge	1,584.04
30515007	Medical insurance	3,364.64
30515014	Vehicle expense	33.00
30515016	Vehicle gas	501.50
30515030	Garbage/sludge	4,035.17
30515032	Utilities - electric - plant	4,039.42
30515034	Telephone	214.21
30515055	Contractual services	1,600.00
30515095	Capital outlay	1,398.75
30515121	Sewer plant maintenance	300.22
30515122	Sewer line maintenance	437.70
30515125	Chemicals	803.03
30515157	Testing and monitoring	2,359.00
30515198	Sewer match loan	26,417.25
		<b>91,517.32</b>

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

General Checking

From 03/21/14 To 04/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				562,764.11
Deposit	03/24/14	AR Deposit			561,230.35	1,123,994.46
Deposit	03/24/14	VOIDED AR Deposit		561,230.35		562,764.11
Deposit	03/27/14	AR Deposit			1,916.99	564,681.10
Deposit	03/27/14	AR Deposit			1,580.00	566,261.10
Deposit	04/07/14	AR Deposit			5,497.40	571,758.50
Deposit	04/09/14	AR Deposit			34,203.79	605,962.29
Deposit	04/17/14	AR Deposit			23,708.31	629,670.60
47561	03/25/14	CAROLYN JONES		792.02		628,878.58
47562	03/25/14	BRET SMITH		68.99		628,809.59
47563	03/25/14	CORY SUTTON CONSTRUCTION		150.00		628,659.59
47564	03/25/14	EEL RIVER DISPOSAL		275.20		628,384.39
47565	03/25/14	JIMMIE-FAY BEAL		792.02		627,592.37
47566	03/25/14	VALLEY LUMBER		307.69		627,284.68
47567	04/01/14	MARY ELLEN BOYNTON		36.98		627,247.70
47568	04/01/14	KEVIN BRADSHAW		255.78		626,991.92
47569	04/01/14	WILLIAM O. BRIGGS		119.29		626,872.63
47570	04/01/14	ELIZABETH CONNER		1,307.77		625,564.86
47571	04/01/14	STEVE L. COPPINI		1,754.75		623,810.11
47572	04/01/14	JOHNNY F. HOPPIS		1,054.83		622,755.28
47573	04/01/14	TYLER JAMES		942.36		621,812.92
47574	04/01/14	NANCY S. KAYTIS-SLOCUM		36.98		621,775.94
47575	04/01/14	JAY D. PARRISH		2,330.55		619,445.39
47576	04/01/14	DIANNA L. RICHARDSON		83.20		619,362.19
47577	04/01/14	MARIA A. ROSA		245.51		619,116.68
47578	04/01/14	BRET A. SMITH		1,394.64		617,722.04
47579	04/01/14	ADAM D. STRICKER		1,178.58		616,543.46
47580	04/01/14	DANIEL V. SUTTON		1,041.32		615,502.14
47581	04/01/14	KRISTENE M. TAVARES		986.73		614,515.41
47582	04/01/14	STEVE A. THRAP		1,197.99		613,317.42
47583	04/01/14	DONNA E. TIMMERMAN		1,183.14		612,134.28
47584	04/01/14	BONNIE K. VON BRAUN		13.26		612,121.02
47585	04/01/14	ROBERT A. WIDEMAN		1,121.77		610,999.25
47586	04/01/14	CHRISTOPHER D. WILLIAMS		957.57		610,041.68
47587	03/31/14	CHAMBER OF COMMERCE		5,518.09		604,523.59
47588	03/31/14	CITY OF FORTUNA		1,016.66		603,506.93
47589	03/31/14	CRAFTSMAN'S MALL		54.00		603,452.93
47590	03/31/14	DEL ORO WATER CO., FDLE. DI		421.98		603,030.95
47591	03/31/14	DRYCREEK		602.64		602,428.31
47592	03/31/14	FERNDALE TECH.		678.93		601,749.38
47593	03/31/14	FRONTIER		1,025.83		600,723.55
47594	03/31/14	JAY PARRISH		400.00		600,323.55
47595	03/31/14	MIRANDA'S RESCUE		450.00		599,873.55
47596	03/31/14	NORTH COAST LABORATORIES L		759.00		599,114.55
47597	03/31/14	PLANWEST PARTNERS, INC.		6,296.50		592,818.05

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**  
**General Checking**  
 From 03/21/14 To 04/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47598	03/31/14	ROBIN SMITH		153.47		592,664.58
47599	03/31/14	SCOUTS		450.00		592,214.58
47600	04/02/14	ADAM STRICKER		24.01		592,190.57
47601	04/02/14	CALIFORNIA STATE DISBURSEM		278.76		591,911.81
47602	04/02/14	CAMPBELL PET COMPANY		17.00		591,894.81
47603	04/02/14	CIG		285.00		591,609.81
47604	04/02/14	DEPARTMENT OF CONSERVATI		46.56		591,563.25
47605	04/02/14	HEALTHSMART BENEFIT SOLUT		171.74		591,391.51
47606	04/02/14	MANHARD CONSULTING LTD		7,254.00		584,137.51
47607	04/02/14	NORTH VALLEY BANK	NORTH VALLEY B	1,374.04		582,763.47
47609	04/02/14	ROTO-ROOTER		389.00		582,374.47
47610	04/02/14	SEMS TECHNOLOGIES, LLC		1,600.00		580,774.47
47611	04/02/14	STATE WATER RESOURCES CON	STATE WATER R	26,417.25		554,357.22
47612	04/02/14	U.S. BANK CORPORATE PAYMEN		889.57		553,467.65
47613	04/02/14	WENDT CONSTRUCTION CO,I		1,300.00		552,167.65
47615	04/08/14	ACCESS HUMBOLDT		180.00		551,987.65
47616	04/08/14	BRET SMITH		16.61		551,971.04
47617	04/08/14	JOE'S AUTO GLASS		265.00		551,706.04
47618	04/08/14	SPECIAL DISTRICT RISK MANAGE		10,737.99		540,968.05
47619	04/08/14	THE FERNDALE ENTERPRISE		68.25		540,899.80
47622	04/08/14	POSTMASTER		11.40		540,888.40
47623	04/15/14	MARY ELLEN BOYNTON		64.71		540,823.69
47624	04/15/14	KEVIN BRADSHAW		228.38		540,595.31
47625	04/15/14	WILLIAM O. BRIGGS		119.29		540,476.02
47626	04/15/14	ELIZABETH CONNER		1,307.76		539,168.26
47627	04/15/14	STEVE L. COPPINI		1,843.33		537,324.93
47628	04/15/14	JOHNNY F. HOPPIS		1,018.81		536,306.12
47629	04/15/14	TYLER JAMES		902.73		535,403.39
47630	04/15/14	NANCY S. KAYTIS-SLOCUM		18.49		535,384.90
47631	04/15/14	JAY D. PARRISH		2,330.56		533,054.34
47632	04/15/14	DIANNA L. RICHARDSON		83.20		532,971.14
47633	04/15/14	BRET A. SMITH		1,344.65		531,626.49
47634	04/15/14	ADAM D. STRICKER		1,178.57		530,447.92
47635	04/15/14	DANIEL V. SUTTON		1,112.44		529,335.48
47636	04/15/14	KRISTENE M. TAVARES		986.72		528,348.76
47637	04/15/14	STEVE A. THRAP		1,197.97		527,150.79
47638	04/15/14	DONNA E. TIMMERMAN		1,328.93		525,821.86
47639	04/15/14	ROBERT A. WIDEMAN		1,066.72		524,755.14
47640	04/15/14	CHRISTOPHER D. WILLIAMS		957.58		523,797.56
47641	04/14/14	ACCESS HUMBOLDT		180.00		523,617.56
47642	04/14/14	AQUA BEN CORPORATION		803.03		522,814.53
47643	04/14/14	ARNOLD C. KEMP		595.40		522,219.13
47644	04/14/14	BAKER & TAYLOR		325.16		521,893.97
47645	04/14/14	BRET SMITH		19.23		521,874.74
47646	04/14/14	BRIAN MC NEILL		190.00		521,684.74

**City of Ferndale**

834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Checkbook Register**

General Checking

From 03/21/14 To 04/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47647	04/14/14	CITY OF FORTUNA		1,600.00		520,084.74
47648	04/14/14	DRYCREEK		587.88		519,496.86
47649	04/14/14	HUMBOLDT TERMITE & PEST		65.00		519,431.86
47650	04/14/14	MANHARD CONSULTING LTD		873.75		518,558.11
47651	04/14/14	MISSION UNIFORM & LINEN		Void		518,558.11
47652	04/14/14	MITCHELL, BRISSO. DELANEY &		1,195.20		517,362.91
47654	04/14/14	TIMES STANDARD		699.13		516,663.78
47655	04/14/14	VALLEY LUMBER		57.78		516,606.00
47656	04/16/14	BAY WEST SUPPLY, INC.		238.50		516,367.50
47657	04/16/14	DOCUSTATION	DOCUSTATION I	167.83		516,199.67
47658	04/16/14	GE CAPITAL		221.34		515,978.33
47659	04/16/14	HUMBOLDT TERMITE & PEST		49.00		515,929.33
47660	04/16/14	MISSION UNIFORM & LINEN		73.42		515,855.91
47661	04/16/14	NILSEN COMPANY		247.48		515,608.43
47662	04/16/14	PACIFIC GAS & ELECTRIC		4,896.24		510,712.19
47663	04/16/14	SEQUOIA GAS COMPANY		965.87		509,746.32
47664	04/16/14	TIPPLE MOTORS, INC.		63.01		509,683.31
47665	04/16/14	VERIZON		279.09		509,404.22
47666	04/16/14	WELLS FARGO FINANCIAL LEA		91.19		509,313.03
47667	04/16/14	WENDT CONSTRUCTION CO,I		1,300.00		508,013.03
47668	04/16/14	L & M RENNER, INC.		4,179.19		503,833.84
47669	04/16/14	CALIFORNIA BUILDING STANDA		14.40		503,819.44
				<b>687,081.51</b>	<b>628,136.84</b>	

City of Ferndale  
Financial Statements  
February 28, 2014

City of Ferndale  
Financial Statements  
February 28, 2014

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City of Ferndale

General Fund

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets	
Cash	\$ 506,801.50
Petty cash	60.00
Cash-Restricted-insurance	15,000.00
Undeposited funds	(17,862.70)
Revenue receivable	16,520.03
Transient occupancy tax	9,730.80
Interest receivable	427.26
Due from other funds	<u>34,100.20</u>
Total Current Assets	\$ <u>564,777.09</u>
<b>TOTAL ASSETS</b>	<b>\$ <u><u>564,777.09</u></u></b>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	\$ 93,418.73
Garnishments payable	12.27
Health insurance payable	5,006.95
Federal withholding payable	23,004.72
FICA payable	34,306.01
State withholding payable	6,361.57
State disability payable	2,242.65
State unemployment payable	4,290.42
Federal P/R Tax Deposits	(56,445.32)
State P/R Tax Deposits	(9,124.90)
Unearned income	<u>586.90</u>
Total Current Liabilities	\$ <u>103,660.00</u>
Total Liabilities	\$ <u>103,660.00</u>
Fund Balance	
Fund balance-unappropriated	\$ 588,234.08
Fund balance-special purposes	10,000.00
Revenue over (under) expenditures	<u>(137,116.99)</u>
Total Fund Balance	\$ <u>461,117.09</u>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>\$ <u><u>564,777.09</u></u></b>

City of Ferndale

Russ Park Fund

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets

Cash	\$	<u>4,459.20</u>
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Total Current Assets	\$	<u>4,459.20</u>
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TOTAL ASSETS	\$	<u><u>4,459.20</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated	\$	(1,789.47)
-----------------------------	----	------------

Fund balance-special purposes		6,262.19
-------------------------------	--	----------

Revenue over (under) expenditures	<u></u>	(13.52)
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Total Fund Balance	\$	<u>4,459.20</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>4,459.20</u></u>
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City of Ferndale

Park Fund

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets

Cash	\$	-54.00
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>

Total Current Assets \$ 2,020.16

TOTAL ASSETS \$ 2,020.16

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$	<u>6,596.47</u>
--------------------	----	-----------------

Total Current Liabilities \$ 6,596.47

Total Liabilities \$ 6,596.47

Fund Balance

Fund balance-unappropriated	\$	4,590.54
Revenue over (under) expenditures		<u>(9,166.85)</u>
Total Fund Balance		<u>\$ (4,576.31)</u>

TOTAL LIABILITIES AND FUND BALANCE \$ 2,020.16

City of Ferndale

Gas Tax Fund

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets

Cash	\$	<u>52,708.03</u>
------	----	------------------

Total Current Assets		\$ <u>52,708.03</u>
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TOTAL ASSETS		<u><u>\$ 52,708.03</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	70,618.83
Revenue over (under) expenditures		<u>(17,910.80)</u>
Total Fund Balance		\$ <u>52,708.03</u>

TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 52,708.03</u></u>
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City of Ferndale

TEA 21

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets

Cash \$ 66,741.13

Total Current Assets \$ 66,741.13

TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13

Total Fund Balance \$ 66,741.13

TOTAL LIABILITIES AND  
FUND BALANCE \$ 66,741.13

City of Ferndale

Transportation Development Act

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets

Cash \$ 220,870.51

Total Current Assets \$ 220,870.51

TOTAL ASSETS \$ 220,870.51

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (30,816.70)

Total Fund Balance \$ 220,870.51

TOTAL LIABILITIES AND FUND BALANCE \$ 220,870.51

City of Ferndale  
Integrated Waste Management

As of February 28, 2014

ASSETS

Current Assets

Cash	\$	<u>37,629.02</u>
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Total Current Assets	\$	<u>37,629.02</u>
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TOTAL ASSETS	\$	<u><u>37,629.02</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	36,825.69
Revenue over (under) expenditures		<u>803.33</u>
Total Fund Balance	\$	<u>37,629.02</u>

TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>37,629.02</u></u>
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City of Ferndale

Drainage Fund

Balance Sheet

As of February 28, 2014

ASSETS

Current Assets		
Cash	\$	<u>124,479.92</u>
Total Current Assets		\$ <u>124,479.92</u>
TOTAL ASSETS		<u><u>\$ 124,479.92</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Acrued interest payable	\$	<u>613.02</u>
Total Current Liabilities		\$ <u>613.02</u>
Total Liabilities		\$ <u>613.02</u>
Fund Balance		
Fund balance-special purposes	\$	173,517.43
Revenue over (under) expenditures	<u></u>	<u>(49,650.53)</u>
Total Fund Balance	\$	<u>123,866.90</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 124,479.92</u></u>

City of Ferndale

TE Funds - Ped. and Bicycle Path

As of February 28, 2014

ASSETS

Current Assets		
Cash	\$	-2,177.50
Revenue receivable		<u>22,213.46</u>
Total Current Assets	\$	<u>20,035.96</u>
TOTAL ASSETS	\$	<u>20,035.96</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$	<u>27,503.74</u>
Total Current Liabilities	\$	<u>27,503.74</u>
Total Liabilities	\$	<u>27,503.74</u>
Fund Balance		
Fund balance-special purposes	\$	(0.09)
Revenue over (under) expenditures		<u>(7,467.69)</u>
Total Fund Balance	\$	<u>(7,467.78)</u>
TOTAL LIABILITIES AND FUND BALANCE	\$	<u>20,035.96</u>

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of February 28, 2014

ASSETS	
Current Assets	
Cash	\$ <u>344,508.16</u>
Total Current Assets	\$ <u>344,508.16</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>12,073,319.72</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>7,357.11</u>
Total Fund Equity	\$ <u>7,176,539.33</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>12,073,319.72</u></u>

City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of February 28, 2014

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(118,986.94)
Vehicles	115,855.91
Accumulated depreciation	(111,355.53)
Equipment	115,290.51
Accumulated depreciation	(115,290.51)
Less accumulated depreciation	10,541,275.00
Accumulated depreciation- Roadways	(3,787,557.00)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(98,010.00)
Sewer system	25,200.00
accumulated depreciation - Streetlights	(12,600.00)
Less accumulated depreciation	<u>13,000.00</u>
 Total Fixed Assets	 \$ <u>7,193,707.54</u>
 TOTAL ASSETS	 \$ <u><u>7,193,707.54</u></u>
 LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ <u>7,193,707.54</u>
Total Fund Balance	\$ <u>7,193,707.54</u>
 TOTAL LIABILITIES AND FUND BALANCE	 \$ <u><u>7,193,707.54</u></u>

City of Ferndale

General Government Long term Debt

Balance Sheet

As of February 28, 2014

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$	(39,280.40)
Notes payable		<u>(154,651.82)</u>
Total Liabilities		<u>\$ (193,932.22)</u>
Fund Balance		
Fund balance-long term debt	\$	<u>193,932.22</u>
Total Fund Balance		<u>\$ 193,932.22</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 64,288.32	\$ 140,000.00	\$ (75,711.68)	(46)%
10014104 - Property tax-unsecured	0.00	6,195.19	5,000.00	1,195.19	(124)%
10014107 - Supplemental role	0.00	2,661.79	4,000.00	(1,338.21)	(67)%
10014110 - Sales and use tax	10,200.00	70,493.23	110,000.00	(39,506.77)	(64)%
10014111 - Trash franchise	0.00	2,089.08	4,040.00	(1,950.92)	(52)%
10014112 - PG&E franchise	0.00	0.00	9,000.00	(9,000.00)	0%
10014114 - Cable franchise	5,978.98	11,767.13	17,500.00	(5,732.87)	(67)%
10014116 - Business license tax	365.00	17,744.50	17,000.00	744.50	(104)%
10014118 - Real property transfer tax	0.00	1,385.17	2,000.00	(614.83)	(69)%
10014120 - Transient lodging tax	<u>15,956.38</u>	<u>75,823.03</u>	<u>80,000.00</u>	<u>(4,176.97)</u>	<u>(95)%</u>
 Total Taxes	 <u>32,500.36</u>	 <u>252,447.44</u>	 <u>388,540.00</u>	 <u>(136,092.56)</u>	 <u>65%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 2,144.74	\$ 17,406.81	\$ 18,500.00	\$ (1,093.19)	(94)%
10024164 - Health protection	0.00	650.00	4,000.00	(3,350.00)	(16)%
10024166 - Encroachment permits	0.00	210.00	200.00	10.00	(105)%
10024278 - Animal license fees	<u>97.75</u>	<u>3,118.75</u>	<u>2,800.00</u>	<u>318.75</u>	<u>(111)%</u>
 Total Licenses and Permits	 <u>2,242.49</u>	 <u>21,385.56</u>	 <u>25,500.00</u>	 <u>(4,114.44)</u>	 <u>84%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ (5,000.00)</u>	<u>0%</u>
 TotalFines	 <u>0.00</u>	 <u>0.00</u>	 <u>5,000.00</u>	 <u>(5,000.00)</u>	 <u>0%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ 43.02	\$ 1,100.00	\$ (1,056.98)	(4)%
10044297 - Town hall rent	160.00	3,145.00	12,000.00	(8,855.00)	(26)%
10044297.1 - Community Center rents	<u>2,545.00</u>	<u>15,601.07</u>	<u>30,000.00</u>	<u>(14,398.93)</u>	<u>(52)%</u>
 Total Use of Money and Property	 <u>2,705.00</u>	 <u>18,789.09</u>	 <u>43,100.00</u>	 <u>(24,310.91)</u>	 <u>44%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 1,900.00	\$ 64,059.92	\$ 150,000.00	\$ (85,940.08)	(43)%
10054222 - Home owners prop. tax relief	0.00	1,010.43	2,000.00	(989.57)	(51)%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	0.00	0.00	3,200.00	(3,200.00)	0%
10054300 - Public safety 1/2 cent	0.00	2,120.28	3,000.00	(879.72)	(71)%
10054310 - COPS program	<u>0.00</u>	<u>26,385.25</u>	<u>100,000.00</u>	<u>(73,614.75)</u>	<u>(26)%</u>
<b>Total Intergovernmental</b>	<u>1,900.00</u>	<u>95,475.88</u>	<u>262,000.00</u>	<u>(166,524.12)</u>	<u>36%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 61.75	\$ 500.00	\$ (438.25)	(12)%
10084279 - Copy machine fees - Library	0.00	7.65	225.00	(217.35)	(3)%
10084280 - Copy machine fees - City	0.00	2.00	125.00	(123.00)	(2)%
10084291 - Special police services	0.00	2,950.00	12,712.39	(9,762.39)	(23)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>1,959.76</u>	<u>2,500.00</u>	<u>(540.24)</u>	<u>(78)%</u>
<b>Total Fees for Service</b>	<u>0.00</u>	<u>4,981.16</u>	<u>16,062.39</u>	<u>(11,081.23)</u>	<u>31%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 125.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	1,578.48	20,450.00	(18,871.52)	(8)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	779.70	5,757.24	3,600.00	2,157.24	(160)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>904.70</u>	<u>7,660.72</u>	<u>82,970.00</u>	<u>(75,309.28)</u>	<u>9%</u>
<b>TOTAL REVENUE</b>	<u>40,252.55</u>	<u>400,739.85</u>	<u>823,172.39</u>	<u>(422,432.54)</u>	<u>49%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	0%
10115013 - Advertising - Council	1,321.35	2,085.37	400.00	(1,685.37)	521%
10115044 - Meeting and dues - Council	0.00	130.00	500.00	370.00	26%
10115045 - LAFCO fees	<u>0.00</u>	<u>4,271.23</u>	<u>2,000.00</u>	<u>(2,271.23)</u>	<u>214%</u>
Total Mayor and City Council	<u>1,321.35</u>	<u>6,486.60</u>	<u>3,250.00</u>	<u>(3,236.60)</u>	<u>200%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,074.66	\$ 20,839.99	\$ 29,144.13	\$ 8,304.14	72%
10105006 - SSI tax	171.91	1,662.40	2,331.53	669.13	71%
10105007 - Medical insurance	1,284.72	5,780.82	6,659.57	878.75	87%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	0.00	8,006.96	2,331.53	(5,675.43)	343%
10125002 - Salary - City Clerk	7,387.72	22,813.75	46,873.67	24,059.92	49%
10125006 - Payroll taxes	1,201.59	2,780.97	3,749.89	968.92	74%
10125007 - Insurance Med/Den/Vis	2,704.26	8,594.54	15,936.07	7,341.53	54%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>673.31</u>	<u>3,749.89</u>	<u>3,076.58</u>	<u>18%</u>
Total City Manager and City Clerk	<u>14,824.86</u>	<u>71,152.74</u>	<u>112,826.28</u>	<u>41,673.54</u>	<u>63%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 323.98	\$ 8,277.31	\$ 6,000.00	\$ (2,277.31)	138%
10125044 - Meetings and dues	1,725.34	2,098.34	2,050.00	(48.34)	102%
10125063 - Contract Services	300.12	17,181.05	35,413.44	18,232.39	49%
10125099 - Miscellaneous	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>	<u>(7.50)</u>	<u>0%</u>
Total Operating Expenditures	<u>2,349.44</u>	<u>27,564.20</u>	<u>43,463.44</u>	<u>15,899.24</u>	<u>63%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 0.00</u>	<u>\$ 13,990.53</u>	<u>\$ 10,000.00</u>	<u>\$ (3,990.53)</u>	<u>140%</u>
Total City Attorney	<u>0.00</u>	<u>13,990.53</u>	<u>10,000.00</u>	<u>(3,990.53)</u>	<u>140%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 2,674.52	\$ 3,490.25	\$ 2,607.90	\$ (882.35)	134%
10155005 - Salary - overtime	0.00	5.64	0.00	(5.64)	0%
10155006 - SSI tax	346.35	986.71	260.79	(725.92)	378%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	21.75	3,636.43	20,000.00	16,363.57	18%
10155030 - Trash service	275.20	741.86	450.00	(291.86)	165%
10155031 - Water	50.65	736.67	500.00	(236.67)	147%
10155032 - Utilities electric	156.19	1,677.95	1,750.00	72.05	96%
10155033 - Utilities gas	424.34	3,108.43	4,600.00	1,491.57	68%
10155034 - Telephone	<u>306.81</u>	<u>2,630.22</u>	<u>2,450.00</u>	<u>(180.22)</u>	<u>107%</u>
<b>Total Government Buildings</b>	<u>4,255.81</u>	<u>17,014.16</u>	<u>32,925.41</u>	<u>15,911.25</u>	<u>52%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 0.00	\$ 4,267.00	\$ 3,568.00	\$ (699.00)	120%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	455.00	26,742.50	15,000.00	(11,742.50)	178%
10165054.1 - ACCOUNTING SERVICES	0.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	0.00	360.00	600.00	240.00	60%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	298.77	2,467.03	4,250.00	1,782.97	58%
10165095 - Capital outlay	0.00	60.00	1,500.00	1,440.00	4%
10165096 - Car Allowance	800.00	3,600.00	4,800.00	1,200.00	75%
10165099 - Miscellaneous	<u>0.00</u>	<u>5,792.10</u>	<u>1,800.00</u>	<u>(3,992.10)</u>	<u>322%</u>
<b>Total Nondepartmental</b>	<u>1,553.77</u>	<u>59,194.13</u>	<u>56,418.00</u>	<u>(2,776.13)</u>	<u>105%</u>
<b>Community Promotion</b>					
10175024 - Supplies - public restroom	\$ 247.11	\$ 1,707.85	\$ 1,500.00	\$ (207.85)	114%
10175031 - Water - public restroom	66.87	807.39	850.00	42.61	95%
10175032 - Electric - public restroom	14.79	184.28	250.00	65.72	74%
10175072 - Chamber of Commerce	0.00	16,579.27	22,122.36	5,543.09	75%
10175072.1 - Donation - Visitors & Conv.	0.00	6,966.07	1,500.00	(5,466.07)	464%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>3,795.90</u>	<u>10,000.00</u>	<u>6,204.10</u>	<u>38%</u>
<b>Total Community Promotion</b>	<u>328.77</u>	<u>30,147.72</u>	<u>36,372.36</u>	<u>6,224.64</u>	<u>83%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<b>Police</b>					
10215002 - Salary - permanent	\$ 15,138.03	\$ 126,304.56	\$ 181,616.77	\$ 55,312.21	70%
10215005 - Salary - overtime	92.48	4,762.89	4,000.00	(762.89)	119%
10215006 - SSI tax	1,871.34	11,709.16	14,849.34	3,140.18	79%
10215007 - Medical insurance	3,172.12	28,395.19	38,172.19	9,777.00	74%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	0.00	1,343.30	14,529.34	13,186.04	9%
10215012 - Office expense	288.60	1,270.53	1,800.00	529.47	71%
10215014 - Vehicle expense	332.04	5,168.07	7,500.00	2,331.93	69%
10215016 - Fuel	890.32	8,306.86	14,000.00	5,693.14	59%
10215020 - Building and grounds maint.	0.00	845.68	2,800.00	1,954.32	30%
10215024 - Special department supply	839.25	2,609.35	19,712.39	17,103.04	13%
10215026 - Uniform expense	0.00	2,099.96	250.00	(1,849.96)	840%
10215026.1 - Uniform allowance	0.00	0.00	1,900.00	1,900.00	0%
10215029 - Water	38.23	372.07	400.00	27.93	93%
10215031 - Gas	0.00	97.18	600.00	502.82	16%
10215032 - Utilities electric	185.86	1,117.40	1,400.00	282.60	80%
10215034 - Telephone	337.44	3,569.27	4,200.00	630.73	85%
10215035 - Dispatch service	1,016.66	8,133.28	12,199.92	4,066.64	67%
10215044 - Meetings and dues	400.00	700.00	3,500.00	2,800.00	20%
10215048 - Training	1,140.00	1,746.00	3,500.00	1,754.00	50%
10215051 - Physical exams	309.30	960.00	1,000.00	40.00	96%
10215052 - Professional services	625.00	1,178.00	1,250.00	72.00	94%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	0.00	176.74	478.56	301.82	37%
10215086 - Booking fees	0.00	452.20	600.00	147.80	75%
10215088 - Equipment repair other	866.00	873.49	500.00	(373.49)	175%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>170.00</u>	<u>1,629.09</u>	<u>1,500.00</u>	<u>(129.09)</u>	<u>109%</u>
<b>Total Police</b>	<u>27,712.67</u>	<u>216,770.27</u>	<u>357,508.51</u>	<u>140,738.24</u>	<u>61%</u>
<b>Animal Control</b>					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 3,600.00</u>	<u>\$ 5,500.00</u>	<u>\$ 1,900.00</u>	<u>65%</u>
<b>Total Animal Control</b>	<u>450.00</u>	<u>3,600.00</u>	<u>5,500.00</u>	<u>1,900.00</u>	<u>65%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,277.76	\$ 2,200.00	\$ 922.24	58%
<b>Total Health</b>	<u>153.47</u>	<u>1,277.76</u>	<u>2,200.00</u>	<u>922.24</u>	<u>58%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 2,508.86	\$ 9,623.98	\$ 11,762.40	\$ 2,138.42	82%
10315005 - Salary - overtime	0.00	56.63	0.00	(56.63)	0%
10315006 - SSI tax	322.46	724.05	940.99	216.94	77%
10315007 - Medical insurance	616.35	2,089.63	2,096.91	7.28	100%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	182.89	940.99	758.10	19%
10315020 - Building and ground maint.	0.00	131.98	0.00	(131.98)	0%
10315044 - Meetings and dues	0.00	152.94	60.00	(92.94)	255%
10315055 - Contractual services	0.00	539.00	0.00	(539.00)	0%
10315095 - Capital outlay	26.25	26.25	0.00	(26.25)	0%
<b>Total Streets and Roads</b>	<u>3,473.92</u>	<u>13,527.35</u>	<u>16,648.36</u>	<u>3,121.01</u>	<u>81%</u>
<b>Planning</b>					
<b>Revenues Collected</b>					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
<b>Total Revenue Collected</b>	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
<b>Expenditures</b>					
10415013 - Advertising	\$ 0.00	\$ 47.59	\$ 200.00	\$ 152.41	24%
10415052 - General planning services	1,641.10	13,307.40	12,000.00	(1,307.40)	111%
10415053 - Reimbursable fees	0.00	3,413.88	7,500.00	4,086.12	46%
10415055 - General plan review fund	1,119.00	7,292.00	12,500.00	5,208.00	58%
10415058 - Special Planning Projects	942.50	14,286.80	7,508.00	(6,778.80)	190%
<b>Total Expenditures</b>	<u>3,702.60</u>	<u>38,347.67</u>	<u>39,708.00</u>	<u>1,360.33</u>	<u>97%</u>
<b>Net Planning Expenditures</b>	<u>\$ (3,702.60)</u>	<u>\$ (38,347.67)</u>	<u>\$ (37,708.00)</u>	<u>\$ (639.67)</u>	<u>(102)%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 2,049.92	\$ 3,250.00	\$ 1,200.08	63%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>28,296.13</u>	<u>8,000.00</u>	<u>(20,296.13)</u>	<u>354%</u>
Total Revenue Collected	<u>0.00</u>	<u>30,346.05</u>	<u>11,250.00</u>	<u>(19,096.05)</u>	<u>270%</u>
Expenditures					
10425052 - General engineering	\$ 1,338.75	\$ 6,166.15	\$ 15,000.00	\$ 8,833.85	41%
10425053 - Developer engineering	159.50	7,990.95	5,000.00	(2,990.95)	160%
10425055 - General plan update	<u>0.00</u>	<u>0.00</u>	<u>12,670.00</u>	<u>12,670.00</u>	<u>0%</u>
Total Expenditures	<u>1,498.25</u>	<u>14,157.10</u>	<u>32,670.00</u>	<u>18,512.90</u>	<u>43%</u>
Net City Engineer Expenditures	<u>\$ (1,498.25)</u>	<u>\$ 16,188.95</u>	<u>\$ (21,420.00)</u>	<u>\$ 37,608.95</u>	<u>(76)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 3,231.16</u>	<u>\$ 14,053.19</u>	<u>\$ 10,000.00</u>	<u>\$ (4,053.19)</u>	<u>141%</u>
Total Building Regulation	<u>3,231.16</u>	<u>14,053.19</u>	<u>10,000.00</u>	<u>(4,053.19)</u>	<u>141%</u>
Library					
10615002 - Salary - permanent	\$ 366.08	\$ 3,061.30	\$ 5,451.46	\$ 2,390.16	56%
10615006 - SSI tax	47.42	345.10	436.12	91.02	79%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	0.00	308.19	600.00	291.81	51%
10615020 - Building and ground maint.	0.00	1,898.65	1,200.00	(698.65)	158%
10615024 - Books	681.00	3,612.95	5,000.00	1,387.05	72%
10615031 - Gas	304.44	3,032.21	3,600.00	567.79	84%
10615032 - Utilities	28.91	1,015.79	1,650.00	634.21	62%
10615033 - Water	30.65	217.15	300.00	82.85	72%
10615034 - Telephone	183.23	1,151.85	1,300.00	148.15	89%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>1,641.73</u>	<u>14,643.19</u>	<u>30,337.58</u>	<u>15,694.39</u>	<u>48%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 357.00	\$ 2,567.00	\$ 1,632.00	\$ (935.00)	157%
10625006 - SSI Tax	46.23	294.85	16.32	(278.53)	1,807%
10625020 - Building and ground maint.	203.63	1,925.15	2,500.00	574.85	77%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	124.84	320.11	650.00	329.89	49%
10625033 - Water	<u>103.48</u>	<u>853.66</u>	<u>900.00</u>	<u>46.34</u>	<u>95%</u>
Total Parks and Recreation	<u>835.18</u>	<u>6,685.07</u>	<u>5,848.32</u>	<u>(836.75)</u>	<u>114%</u>
Community Center					
10635002 - Salary	\$ 154.31	\$ 6,914.74	\$ 10,921.18	\$ 4,006.44	63%
10635005 - Salary - overtime	0.00	51.69	0.00	(51.69)	0%
10635006 - SSI tax	5.18	489.17	873.69	384.52	56%
10635007 - Medical insurance	460.52	1,235.68	1,800.25	564.57	69%
10635009 - Wokers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	0.00	163.29	873.69	710.40	19%
10635020 - Buildings and grounds maintena	1,505.69	4,572.33	7,000.00	2,427.67	65%
10635031 - Water	84.95	621.22	750.00	128.78	83%
10635032 - Utilities	285.71	1,822.09	3,000.00	1,177.91	61%
10635033 - Gas	83.35	1,656.98	4,000.00	2,343.02	41%
10635055 - Contractual Services	<u>304.04</u>	<u>2,064.02</u>	<u>1,478.56</u>	<u>(585.46)</u>	<u>140%</u>
Total Community Center	<u>2,883.75</u>	<u>19,591.21</u>	<u>30,947.37</u>	<u>11,356.16</u>	<u>63%</u>
Total General Fund Expenditures	<u>\$ 70,216.73</u>	<u>\$ 537,856.84</u>	<u>\$ 813,373.63</u>	<u>\$ 275,516.79</u>	<u>66%</u>
Revenues over (under) Expenditures	<u>\$ (29,964.18)</u>	<u>\$ (137,116.99)</u>	<u>\$ 9,798.76</u>	<u>\$ (146,915.75)</u>	<u>1,399%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ (29,964.18)</u>	<u>\$ (137,116.99)</u>	<u>\$ 9,798.76</u>	<u>\$ (146,915.75)</u>	<u>(1,399)%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>13.52</u>	<u>1,800.00</u>	<u>1,786.48</u>	<u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
Total Revenue	<u>0.00</u>	<u>214.50</u>	<u>8,500.00</u>	<u>(8,285.50)</u>	<u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 54.00	\$ 9,381.35	\$ 8,500.00	\$ (881.35)	110%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>54.00</u>	<u>9,381.35</u>	<u>9,800.00</u>	<u>418.65</u>	<u>96%</u>
Revenues Over (under) Expenditures	<u>\$ (54.00)</u>	<u>\$ (9,166.85)</u>	<u>\$ (1,300.00)</u>	<u>\$ (7,866.85)</u>	<u>\$ (705)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 0.00	\$ 1,654.95	\$ 6,746.00	\$ (5,091.05)	(25)%
22314210.2 - Gas tax (2106)	0.00	2,672.95	9,272.00	(6,599.05)	(29)%
22314210.3 - Gas tax (2107)	0.00	2,809.95	10,043.00	(7,233.05)	(28)%
22314210.4 - Gas tax (2107.5)	0.00	3,246.62	1,000.00	2,246.62	(325)%
22314210.5 - Gas Tax (2103)	<u>0.00</u>	<u>5,449.77</u>	<u>20,438.00</u>	<u>(14,988.23)</u>	<u>(27)%</u>
 Total Revenue	 <u>0.00</u>	 <u>15,834.24</u>	 <u>47,499.00</u>	 <u>31,664.76</u>	 <u>33%</u>
Expenditures					
22315002 - Salary - permanent	\$ 312.46	\$ 19,053.64	\$ 22,907.55	\$ 3,853.91	83%
22315005 - Overtime	0.00	87.56	0.00	(87.56)	0%
22315006 - SSI tax	25.90	1,350.68	1,832.60	481.92	74%
22315007 - Medical insurance	761.79	3,033.66	3,332.84	299.18	91%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	203.21	1,832.60	1,629.39	11%
22315057 - Street signs	45.04	45.04	0.00	(45.04)	0%
22315058 - Street lighting	35.24	9,794.51	14,500.00	4,705.49	68%
22315063 - Contract Services	<u>0.00</u>	<u>176.74</u>	<u>957.12</u>	<u>780.38</u>	<u>18%</u>
 Total Expenditures	 <u>1,180.43</u>	 <u>33,745.04</u>	 <u>46,362.71</u>	 <u>12,617.67</u>	 <u>73%</u>
Revenues Over (under) Expenditures	<u>\$ (1,180.43)</u>	<u>\$ (17,910.80)</u>	<u>\$ 1,136.29</u>	<u>\$ 19,047.09</u>	<u>\$ (1,576)</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 19,985.98	\$ 42,049.00	\$ (22,063.02)	(48)%
 Total Revenue	<u>0.00</u>	<u>19,985.98</u>	<u>42,049.00</u>	<u>(22,063.02)</u>	<u>48%</u>
Expenditures					
24315002 - Wages	\$ 216.79	\$ 8,506.91	\$ 15,719.82	\$ 7,212.91	54%
24315005 - Salary - overtime	0.00	72.46	0.00	(72.46)	0%
24315006 - SSI tax	10.36	617.89	1,257.59	639.70	49%
24315007 - Medical insurance	681.36	1,861.27	227.60	(1,633.67)	818%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	0.00	207.84	1,257.59	1,049.75	17%
24315014 - Vehicle expense	821.81	3,011.26	1,000.00	(2,011.26)	301%
24315016 - Fuel	587.94	4,706.36	8,500.00	3,793.64	55%
24315020 - Building & ground maintenance	0.00	840.92	1,750.00	909.08	48%
24315021 - Street maintenance	134.17	3,979.72	5,000.00	1,020.28	80%
24315022 - Street project	3,787.89	22,653.23	0.00	(22,653.23)	0%
24315024 - Special department	0.00	1,210.89	500.00	(710.89)	242%
24315032 - Utilities	267.41	1,448.96	2,000.00	551.04	72%
24315033 - Water	37.97	285.56	425.00	139.44	67%
24315034 - Telephone	92.28	618.76	650.00	31.24	95%
24315055 - Shaw ave - Construction	0.00	343.75	0.00	(343.75)	0%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	<u>0.00</u>	<u>389.37</u>	<u>500.00</u>	<u>110.63</u>	<u>78%</u>
 Total Expenditures	<u>6,637.98</u>	<u>50,802.68</u>	<u>40,016.16</u>	<u>(10,786.52)</u>	<u>127%</u>
Revenues Over (under) Expenditures	<u>\$ (6,637.98)</u>	<u>\$ (30,816.70)</u>	<u>\$ 2,032.84</u>	<u>\$ (32,849.54)</u>	<u>\$ (1,516)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 1,604.83	\$ 3,289.66	\$ 5,000.00	\$ (1,710.34)	(66)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>1,604.83</u>	 <u>3,289.66</u>	 <u>10,000.00</u>	 <u>(6,710.34)</u>	 <u>33%</u>
Expenditures					
25315002 - Salary	\$ 374.94	\$ 1,725.32	\$ 5,267.01	\$ 3,541.69	33%
25315006 - SSI tax	31.07	144.31	421.36	277.05	34%
25315007 - Medical insurance	92.35	616.70	3,023.20	2,406.50	20%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>421.36</u>	<u>421.36</u>	<u>0%</u>
 Total Expenditures	 <u>498.36</u>	 <u>2,486.33</u>	 <u>10,359.81</u>	 <u>7,873.48</u>	 <u>24%</u>
Revenues Over (under) Expenditures	<u>\$ 1,106.47</u>	<u>\$ 803.33</u>	<u>\$ (359.81)</u>	<u>\$ 1,163.14</u>	<u>\$ (223)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 8 Months Ended February 28, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>1,806.36</u>	<u>23,550.00</u>	<u>(21,743.64)</u>	<u>8%</u>
Expenditures					
26315002 - Wages	\$ 400.43	\$ 9,888.78	\$ 12,130.98	\$ 2,242.20	82%
26315005 - Salary - overtime	0.00	53.57	0.00	(53.57)	0%
26315006 - SSI tax	10.36	665.71	970.48	304.77	69%
26315007 - Medical insurance	475.88	2,016.05	2,171.29	155.24	93%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	0.00	970.48	970.48	0%
26315010.1 - Deferred compensation	0.00	192.88	0.00	(192.88)	0%
26315024 - Supplies	0.00	64.13	0.00	(64.13)	0%
26315052 - Engineering	683.75	683.75	0.00	(683.75)	0%
26315063 - Contract Services	0.00	176.74	1,914.24	1,737.50	9%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>37,715.28</u>	<u>25,133.76</u>	<u>(12,581.52)</u>	<u>150%</u>
Total Expenditures	<u>2,944.46</u>	<u>51,456.89</u>	<u>44,058.00</u>	<u>(7,398.89)</u>	<u>117%</u>
Revenues Over (under) Expenditures	<u>\$ (2,944.46)</u>	<u>\$ (49,650.53)</u>	<u>\$ (20,508.00)</u>	<u>\$ (29,142.53)</u>	<u>\$ 242</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 8,000.00</u>	<u>\$ (8,000.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>8,000.00</u>	<u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	<u>\$ 2,177.50</u>	<u>\$ 7,467.69</u>	<u>\$ 8,000.00</u>	<u>\$ 532.31</u>	<u>93%</u>
Total Expenditures	<u>2,177.50</u>	<u>7,467.69</u>	<u>8,000.00</u>	<u>532.31</u>	<u>93%</u>
Revenues Over (under) Expenditures	<u>\$ (2,177.50)</u>	<u>\$ (7,467.69)</u>	<u>\$ 0.00</u>	<u>\$ 7,467.69</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 8 Months Ended February 28, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 271,251.92	\$ 458,516.01	\$ (187,264.09)	(59)%
30514275 - Sewer connection fees	0.00	5,180.00	10,000.00	(4,820.00)	(52)%
30514307 - Miscellaneous revenue	7,128.00	29,036.00	75,000.00	(45,964.00)	(39)%
30514308 - Revenue reserved for plant	<u>0.00</u>	<u>117,993.24</u>	<u>194,089.99</u>	<u>(76,096.75)</u>	<u>(61)%</u>
Total Revenue	<u>7,128.00</u>	<u>423,461.16</u>	<u>737,606.00</u>	<u>314,144.84</u>	<u>57%</u>
Expenditures					
30515002 - Salary - permanent	\$ 12,253.10	\$ 113,282.47	\$ 132,056.24	\$ 18,773.77	86%
30515005 - Salary - overtime	546.08	4,116.06	13,599.60	9,483.54	30%
30515006 - SSI tax	1,185.17	9,451.55	11,652.47	2,200.92	81%
30515007 - Medical insurance	3,525.28	18,036.97	35,156.23	17,119.26	51%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	0.00	2,316.30	10,564.50	8,248.20	22%
30515012 - Office expense	0.00	513.24	1,000.00	486.76	51%
30515014 - Vehicle expense	205.46	1,325.00	2,000.00	675.00	66%
30515016 - Vehicle gas	201.58	1,613.61	4,500.00	2,886.39	36%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	0.00	15,545.84	20,000.00	4,454.16	78%
30515032 - Utilities - electric - plant	3,816.15	36,036.64	70,000.00	33,963.36	51%
30515034 - Telephone	180.58	2,040.95	4,500.00	2,459.05	45%
30515044 - Meetings and dues	170.00	655.00	1,000.00	345.00	66%
30515048 - Training	0.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	1,360.00	10,183.60	17,135.52	6,951.92	59%
30515092 - Sewer plant permit	0.00	7,045.11	6,000.00	(1,045.11)	117%
30515094 - Safety equipment	101.62	820.36	1,000.00	179.64	82%
30515095 - Capital outlay	630.00	11,014.01	20,000.00	8,985.99	55%
30515099 - Miscellaneous	0.00	0.00	1,000.00	1,000.00	0%
30515121 - Sewer plant maintenance	324.61	11,417.48	15,000.00	3,582.52	76%
30515122 - Sewer line maintenance	48.70	3,188.72	10,000.00	6,811.28	32%
30515125 - Chemicals	0.00	29.44	2,000.00	1,970.56	1%
30515157 - Testing and monitoring	759.00	14,219.75	32,000.00	17,780.25	44%
30515158 - Postage and shipping	0.00	367.53	600.00	232.47	61%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515194 - Interest on bonds	56,631.87	56,631.87	0.00	(56,631.87)	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>3,346.59</u>	<u>30,000.00</u>	<u>26,653.41</u>	<u>11%</u>
Total Expenditures	<u>81,939.20</u>	<u>416,104.05</u>	<u>693,164.56</u>	<u>277,060.51</u>	<u>60%</u>
Revenues Over (under) Expenditures	<u>\$ (74,811.20)</u>	<u>\$ 7,357.11</u>	<u>\$ 44,441.44</u>	<u>\$ 37,084.33</u>	<u>\$ 17</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
February 28, 2014

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 506,801.50	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 521,861.50</u>	<u>38.01%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ (54.00)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 2,020.16</u>	<u>0.15%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 52,708.03</u>	<u>3.84%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,741.13</u>	<u>4.86%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 220,870.51</u>	<u>16.09%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 37,629.02</u>	<u>2.74%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 124,479.92</u>	<u>9.07%</u>
<b>TE Funds</b>		
Cash - restricted	<u>\$ (2,177.50)</u>	<u>(0.16)%</u>
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.32%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 344,508.16</u>	
<b>Total Sewer Fund</b>	<u>\$ 344,508.16</u>	<u>25.09%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,373,100.13</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 669,378.33	48.75%
LAIF	703,661.80	51.25%
Petty cash	<u>60.00</u>	0.00%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,373,100.13</u></u>	<u><u>100%</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
Financial Statements  
March 31, 2014

City of Ferndale  
Financial Statements  
March 31, 2014

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City of Ferndale

General Fund

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash	\$	412,447.44	
Petty cash		60.00	
Cash-Restricted-insurance		15,000.00	
Undeposited funds		(6,328.48)	
Revenue receivable		16,541.03	
Transient occupancy tax		9,730.80	
Interest receivable		427.26	
Due from other funds		<u>38,771.95</u>	
Total Current Assets			<u>\$ 486,650.00</u>
TOTAL ASSETS			<u><u>\$ 486,650.00</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	33,656.61	
Garnishments payable		291.03	
Health insurance payable		5,010.05	
Federal withholding payable		27,293.30	
FICA payable		41,095.81	
State withholding payable		7,524.64	
State disability payable		2,686.43	
State unemployment payable		5,320.19	
Federal P/R Tax Deposits		(67,423.70)	
State P/R Tax Deposits		(10,731.75)	
Unearned income		<u>647.90</u>	
Total Current Liabilities			<u>\$ 45,370.51</u>
Total Liabilities			<u>\$ 45,370.51</u>

Fund Balance

Fund balance-unappropriated	\$	588,234.08	
Fund balance-special purposes		10,000.00	
Revenue over (under) expenditures		<u>(156,954.59)</u>	
Total Fund Balance			<u>\$ 441,279.49</u>
TOTAL LIABILITIES AND FUND BALANCE			<u><u>\$ 486,650.00</u></u>

City of Ferndale

Russ Park Fund

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash \$ 4,459.20

Total Current Assets \$ 4,459.20

TOTAL ASSETS \$ 4,459.20

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated \$ (1,789.47)

Fund balance-special purposes 6,262.19

Revenue over (under) expenditures (13.52)

Total Fund Balance \$ 4,459.20

TOTAL LIABILITIES AND  
FUND BALANCE \$ 4,459.20

City of Ferndale

Park Fund

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash-Restricted-Fireman's PK	219.24
Cash-Restricted-Bocce Ball Court	<u>1,854.92</u>

Total Current Assets \$ 2,074.16

TOTAL ASSETS \$ 2,074.16

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	<u>\$ 9,090.72</u>
--------------------	--------------------

Total Current Liabilities \$ 9,090.72

Total Liabilities \$ 9,090.72

Fund Balance

Fund balance-unappropriated	\$ 4,590.54
Revenue over (under) expenditures	<u>(11,607.10)</u>
Total Fund Balance	<u>\$ (7,016.56)</u>

TOTAL LIABILITIES AND FUND BALANCE \$ 2,074.16

City of Ferndale

Gas Tax Fund

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash \$ 50,409.51

Total Current Assets \$ 50,409.51

TOTAL ASSETS \$ 50,409.51

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 70,618.83

Revenue over (under) expenditures (20,209.32)

Total Fund Balance \$ 50,409.51

TOTAL LIABILITIES AND FUND BALANCE \$ 50,409.51

City of Ferndale

TEA 21

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash \$ 66,741.13

Total Current Assets \$ 66,741.13

TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13

Total Fund Balance \$ 66,741.13

TOTAL LIABILITIES AND  
FUND BALANCE \$ 66,741.13

City of Ferndale

Transportation Development Act

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets

Cash \$ 216,439.37

Total Current Assets \$ 216,439.37

TOTAL ASSETS \$ 216,439.37

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (35,247.84)

Total Fund Balance \$ 216,439.37

TOTAL LIABILITIES AND FUND BALANCE \$ 216,439.37

City of Ferndale  
Integrated Waste Management

As of March 31, 2014

ASSETS

Current Assets

Cash	\$	<u>37,122.38</u>
------	----	------------------

Total Current Assets	\$	<u>37,122.38</u>
----------------------	----	------------------

TOTAL ASSETS	\$	<u><u>37,122.38</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	36,825.69
-------------------------------	----	-----------

Revenue over (under) expenditures		<u>296.69</u>
-----------------------------------	--	---------------

Total Fund Balance	\$	<u>37,122.38</u>
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TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>37,122.38</u></u>
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City of Ferndale

Drainage Fund

Balance Sheet

As of March 31, 2014

ASSETS

Current Assets		
Cash	\$	<u>121,329.19</u>
Total Current Assets		\$ <u>121,329.19</u>
TOTAL ASSETS		<u>\$ 121,329.19</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Acrued interest payable	\$	<u>613.02</u>
Total Current Liabilities		\$ <u>613.02</u>
Total Liabilities		\$ <u>613.02</u>
Fund Balance		
Fund balance-special purposes	\$	173,517.43
Revenue over (under) expenditures		<u>(52,801.26)</u>
Total Fund Balance		\$ <u>120,716.17</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 121,329.19</u>

City of Ferndale

TE Funds - Ped. and Bicycle Path

As of March 31, 2014

ASSETS

Current Assets		
Revenue receivable	<u>22,213.46</u>	
Total Current Assets		\$ <u>22,213.46</u>
TOTAL ASSETS		<u>\$ 22,213.46</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	<u>\$ 29,681.24</u>	
Total Current Liabilities		\$ <u>29,681.24</u>
Total Liabilities		\$ <u>29,681.24</u>
Fund Balance		
Fund balance-special purposes	\$ (0.09)	
Revenue over (under) expenditures	<u>(7,467.69)</u>	
Total Fund Balance		\$ <u>(7,467.78)</u>
TOTAL LIABILITIES AND FUND BALANCE		<u>\$ 22,213.46</u>

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of March 31, 2014

ASSETS	
Current Assets	
Cash	\$ <u>312,367.42</u>
Total Current Assets	\$ <u>312,367.42</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>12,041,178.98</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>(24,783.63)</u>
Total Fund Equity	\$ <u>7,144,398.59</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>12,041,178.98</u></u>

City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of March 31, 2014

ASSETS		
Fixed Assets		
Buildings and improvements	463,886.10	
Accumulated depreciation	(118,986.94)	
Vehicles	115,855.91	
Accumulated depreciation	(111,355.53)	
Equipment	115,290.51	
Accumulated depreciation	(115,290.51)	
Less accumulated depreciation	10,541,275.00	
Accumulated depreciation- Roadways	(3,787,557.00)	
Sidewalks	163,000.00	
Accumulated depreciation - Sidewalks	(98,010.00)	
Sewer system	25,200.00	
accumulated depreciation - Streetlights	(12,600.00)	
Less accumulated depreciation	<u>13,000.00</u>	
 Total Fixed Assets		 <u>\$ 7,193,707.54</u>
 TOTAL ASSETS		 <u><u>\$ 7,193,707.54</u></u>
 LIABILITIES AND FUND BALANCE		
Fund Balance		
Investment in Fixed Assets	<u>\$ 7,193,707.54</u>	
Total Fund Balance		<u>\$ 7,193,707.54</u>
 TOTAL LIABILITIES AND FUND BALANCE		 <u><u>\$ 7,193,707.54</u></u>

City of Ferndale

General Government Long term Debt

Balance Sheet

As of March 31, 2014

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$	(39,280.40)
Notes payable		<u>(154,651.82)</u>
Total Liabilities		<u>\$ (193,932.22)</u>
Fund Balance		
Fund balance-long term debt	\$	<u>193,932.22</u>
Total Fund Balance		<u>\$ 193,932.22</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 64,288.32	\$ 140,000.00	\$ (75,711.68)	(46)%
10014104 - Property tax-unsecured	0.00	6,195.19	5,000.00	1,195.19	(124)%
10014107 - Supplemental role	0.00	2,661.79	4,000.00	(1,338.21)	(67)%
10014110 - Sales and use tax	7,817.72	78,310.95	110,000.00	(31,689.05)	(71)%
10014111 - Trash franchise	0.00	2,089.08	4,040.00	(1,950.92)	(52)%
10014112 - PG&E franchise	0.00	0.00	9,000.00	(9,000.00)	0%
10014114 - Cable franchise	0.00	11,767.13	17,500.00	(5,732.87)	(67)%
10014116 - Business license tax	155.00	17,899.50	17,000.00	899.50	(105)%
10014118 - Real property transfer tax	0.00	1,385.17	2,000.00	(614.83)	(69)%
10014120 - Transient lodging tax	<u>3,392.33</u>	<u>79,215.36</u>	<u>80,000.00</u>	<u>(784.64)</u>	<u>(99)%</u>
<b>Total Taxes</b>	<u>11,365.05</u>	<u>263,812.49</u>	<u>388,540.00</u>	<u>(124,727.51)</u>	<u>68%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 0.00	\$ 17,406.81	\$ 18,500.00	\$ (1,093.19)	(94)%
10024164 - Health protection	0.00	650.00	4,000.00	(3,350.00)	(16)%
10024166 - Encroachment permits	0.00	210.00	200.00	10.00	(105)%
10024278 - Animal license fees	<u>0.00</u>	<u>3,118.75</u>	<u>2,800.00</u>	<u>318.75</u>	<u>(111)%</u>
<b>Total Licenses and Permits</b>	<u>0.00</u>	<u>21,385.56</u>	<u>25,500.00</u>	<u>(4,114.44)</u>	<u>84%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ (5,000.00)</u>	<u>0%</u>
<b>Total Fines</b>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ 43.02	\$ 1,100.00	\$ (1,056.98)	(4)%
10044297 - Town hall rent	490.00	3,635.00	12,000.00	(8,365.00)	(30)%
10044297.1 - Community Center rents	<u>2,262.00</u>	<u>17,863.07</u>	<u>30,000.00</u>	<u>(12,136.93)</u>	<u>(60)%</u>
<b>Total Use of Money and Property</b>	<u>2,752.00</u>	<u>21,541.09</u>	<u>43,100.00</u>	<u>(21,558.91)</u>	<u>50%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 3,716.50	\$ 67,776.42	\$ 150,000.00	\$ (82,223.58)	(45)%
10054222 - Home owners prop. tax relief	0.00	1,010.43	2,000.00	(989.57)	(51)%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	0.00	0.00	3,200.00	(3,200.00)	0%
10054300 - Public safety 1/2 cent	0.00	2,120.28	3,000.00	(879.72)	(71)%
10054310 - COPS program	<u>18,749.13</u>	<u>45,134.38</u>	<u>100,000.00</u>	<u>(54,865.62)</u>	<u>(45)%</u>
<b>Total Intergovernmental</b>	<u>22,465.63</u>	<u>117,941.51</u>	<u>262,000.00</u>	<u>(144,058.49)</u>	<u>45%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 61.75	\$ 500.00	\$ (438.25)	(12)%
10084279 - Copy machine fees - Library	0.00	7.65	225.00	(217.35)	(3)%
10084280 - Copy machine fees - City	17.62	19.62	125.00	(105.38)	(16)%
10084291 - Special police services	1,580.00	4,530.00	12,712.39	(8,182.39)	(36)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>1,959.76</u>	<u>2,500.00</u>	<u>(540.24)</u>	<u>(78)%</u>
<b>Total Fees for Service</b>	<u>1,597.62</u>	<u>6,578.78</u>	<u>16,062.39</u>	<u>(9,483.61)</u>	<u>41%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	1,578.48	20,450.00	(18,871.52)	(8)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	1,324.99	7,082.23	3,600.00	3,482.23	(197)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>1,324.99</u>	<u>8,985.71</u>	<u>82,970.00</u>	<u>(73,984.29)</u>	<u>11%</u>
<b>TOTAL REVENUE</b>	<u>39,505.29</u>	<u>440,245.14</u>	<u>823,172.39</u>	<u>(382,927.25)</u>	<u>53%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	0%
10115013 - Advertising - Council	699.13	2,784.50	400.00	(2,384.50)	696%
10115044 - Meeting and dues - Council	0.00	130.00	500.00	370.00	26%
10115045 - LAFCO fees	<u>0.00</u>	<u>4,271.23</u>	<u>2,000.00</u>	<u>(2,271.23)</u>	<u>214%</u>
Total Mayor and City Council	<u>699.13</u>	<u>7,185.73</u>	<u>3,250.00</u>	<u>(3,935.73)</u>	<u>221%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 2,074.66	\$ 22,914.65	\$ 29,144.13	\$ 6,229.48	79%
10105006 - SSI tax	158.70	1,821.10	2,331.53	510.43	78%
10105007 - Medical insurance	543.57	6,324.39	6,659.57	335.18	95%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	524.90	1,927.83	2,331.53	403.70	83%
10125002 - Salary - City Clerk	6,608.41	29,422.16	46,873.67	17,451.51	63%
10125006 - Payroll taxes	682.07	3,463.04	3,749.89	286.85	92%
10125007 - Insurance Med/Den/Vis	1,338.51	9,933.05	15,936.07	6,003.02	62%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>1,037.68</u>	<u>3,749.89</u>	<u>2,712.21</u>	<u>28%</u>
Total City Manager and City Clerk	<u>11,930.82</u>	<u>76,843.90</u>	<u>112,826.28</u>	<u>35,982.38</u>	<u>68%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 938.61	\$ 9,215.92	\$ 6,000.00	\$ (3,215.92)	154%
10125044 - Meetings and dues	0.00	2,098.34	2,050.00	(48.34)	102%
10125063 - Contract Services	0.00	17,181.05	35,413.44	18,232.39	49%
10125099 - Miscellaneous	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>	<u>(7.50)</u>	<u>0%</u>
Total Operating Expenditures	<u>938.61</u>	<u>28,502.81</u>	<u>43,463.44</u>	<u>14,960.63</u>	<u>66%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 3,213.70</u>	<u>\$ 17,204.23</u>	<u>\$ 10,000.00</u>	<u>\$ (7,204.23)</u>	<u>172%</u>
Total City Attorney	<u>3,213.70</u>	<u>17,204.23</u>	<u>10,000.00</u>	<u>(7,204.23)</u>	<u>172%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 604.61	\$ 4,094.86	\$ 2,607.90	\$ (1,486.96)	157%
10155005 - Salary - overtime	0.00	5.64	0.00	(5.64)	0%
10155006 - SSI tax	77.65	1,064.36	260.79	(803.57)	408%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	9.61	3,646.04	20,000.00	16,353.96	18%
10155030 - Trash service	30.55	772.41	450.00	(322.41)	172%
10155031 - Water	36.13	772.80	500.00	(272.80)	155%
10155032 - Utilities electric	142.69	1,820.64	1,750.00	(70.64)	104%
10155033 - Utilities gas	436.98	3,545.41	4,600.00	1,054.59	77%
10155034 - Telephone	<u>49.42</u>	<u>2,679.64</u>	<u>2,450.00</u>	<u>(229.64)</u>	<u>109%</u>
<b>Total Government Buildings</b>	<u>1,387.64</u>	<u>18,401.80</u>	<u>32,925.41</u>	<u>14,523.61</u>	<u>56%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 0.00	\$ 4,267.00	\$ 3,568.00	\$ (699.00)	120%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	3,120.00	29,862.50	15,000.00	(14,862.50)	199%
10165054.1 - ACCOUNTING SERVICES	0.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	360.00	720.00	600.00	(120.00)	120%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	714.97	3,182.00	4,250.00	1,068.00	75%
10165095 - Capital outlay	0.00	60.00	1,500.00	1,440.00	4%
10165096 - Car Allowance	0.00	3,600.00	4,800.00	1,200.00	75%
10165099 - Miscellaneous	<u>61.74</u>	<u>5,853.84</u>	<u>1,800.00</u>	<u>(4,053.84)</u>	<u>325%</u>
<b>Total Nondepartmental</b>	<u>4,256.71</u>	<u>63,450.84</u>	<u>56,418.00</u>	<u>(7,032.84)</u>	<u>112%</u>
<b>Community Promotion</b>					
10175024 - Supplies - public restroom	\$ 119.78	\$ 1,827.63	\$ 1,500.00	\$ (327.63)	122%
10175031 - Water - public restroom	67.68	875.07	850.00	(25.07)	103%
10175032 - Electric - public restroom	(24.32)	159.96	250.00	90.04	64%
10175072 - Chamber of Commerce	0.00	16,579.27	22,122.36	5,543.09	75%
10175072.1 - Donation - Visitors & Conv.	(6,966.07)	0.00	1,500.00	1,500.00	0%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>8,638.66</u>	<u>12,434.56</u>	<u>10,000.00</u>	<u>(2,434.56)</u>	<u>124%</u>
<b>Total Community Promotion</b>	<u>1,835.73</u>	<u>31,983.45</u>	<u>36,372.36</u>	<u>4,388.91</u>	<u>88%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
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EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
<b>Police</b>					
10215002 - Salary - permanent	\$ 14,758.71	\$ 141,063.27	\$ 181,616.77	\$ 40,553.50	78%
10215005 - Salary - overtime	213.78	4,976.67	4,000.00	(976.67)	124%
10215006 - SSI tax	1,560.06	13,269.22	14,849.34	1,580.12	89%
10215007 - Medical insurance	(701.73)	27,693.46	38,172.19	10,478.73	73%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	1,766.22	5,778.91	14,529.34	8,750.43	40%
10215012 - Office expense	68.99	1,339.52	1,800.00	460.48	74%
10215014 - Vehicle expense	0.00	5,168.07	7,500.00	2,331.93	69%
10215016 - Fuel	2,214.97	10,521.83	14,000.00	3,478.17	75%
10215020 - Building and grounds maint.	363.54	1,209.22	2,800.00	1,590.78	43%
10215024 - Special department supply	225.57	2,834.92	19,712.39	16,877.47	14%
10215026 - Uniform expense	0.00	2,099.96	250.00	(1,849.96)	840%
10215026.1 - Uniform allowance	0.00	0.00	1,900.00	1,900.00	0%
10215029 - Water	30.37	402.44	400.00	(2.44)	101%
10215031 - Gas	0.00	97.18	600.00	502.82	16%
10215032 - Utilities electric	123.05	1,240.45	1,400.00	159.55	89%
10215034 - Telephone	171.96	3,741.23	4,200.00	458.77	89%
10215035 - Dispatch service	1,016.66	9,149.94	12,199.92	3,049.98	75%
10215044 - Meetings and dues	0.00	700.00	3,500.00	2,800.00	20%
10215048 - Training	0.00	1,746.00	3,500.00	1,754.00	50%
10215051 - Physical exams	201.65	1,161.65	1,000.00	(161.65)	116%
10215052 - Professional services	105.00	1,283.00	1,250.00	(33.00)	103%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	0.00	176.74	478.56	301.82	37%
10215086 - Booking fees	0.00	452.20	600.00	147.80	75%
10215088 - Equipment repair other	104.76	978.25	500.00	(478.25)	196%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>0.00</u>	<u>1,629.09</u>	<u>1,500.00</u>	<u>(129.09)</u>	<u>109%</u>
<b>Total Police</b>	<u>22,223.56</u>	<u>241,663.22</u>	<u>357,508.51</u>	<u>115,845.29</u>	<u>68%</u>
<b>Animal Control</b>					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 4,050.00</u>	<u>\$ 5,500.00</u>	<u>\$ 1,450.00</u>	<u>74%</u>
<b>Total Animal Control</b>	<u>450.00</u>	<u>4,050.00</u>	<u>5,500.00</u>	<u>1,450.00</u>	<u>74%</u>

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EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,431.23	\$ 2,200.00	\$ 768.77	65%
Total Health	<u>153.47</u>	<u>1,431.23</u>	<u>2,200.00</u>	<u>768.77</u>	<u>65%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 373.93	\$ 9,997.91	\$ 11,762.40	\$ 1,764.49	85%
10315005 - Salary - overtime	0.00	56.63	0.00	(56.63)	0%
10315006 - SSI tax	45.83	769.88	940.99	171.11	82%
10315007 - Medical insurance	315.07	2,404.70	2,096.91	(307.79)	115%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	297.38	940.99	643.61	32%
10315020 - Building and ground maint.	0.00	131.98	0.00	(131.98)	0%
10315044 - Meetings and dues	0.00	152.94	60.00	(92.94)	255%
10315055 - Contractual services	0.00	539.00	0.00	(539.00)	0%
10315095 - Capital outlay	<u>0.00</u>	<u>26.25</u>	<u>0.00</u>	<u>(26.25)</u>	<u>0%</u>
Total Streets and Roads	<u>734.83</u>	<u>14,376.67</u>	<u>16,648.36</u>	<u>2,271.69</u>	<u>86%</u>
<b>Planning</b>					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Expenditures					
10415013 - Advertising	\$ 0.00	\$ 47.59	\$ 200.00	\$ 152.41	24%
10415052 - General planning services	2,568.26	15,875.66	12,000.00	(3,875.66)	132%
10415053 - Reimbursable fees	0.00	3,413.88	7,500.00	4,086.12	46%
10415055 - General plan review fund	2,392.46	9,684.46	12,500.00	2,815.54	77%
10415058 - Special Planning Projects	<u>1,335.78</u>	<u>15,622.58</u>	<u>7,508.00</u>	<u>(8,114.58)</u>	<u>208%</u>
Total Expenditures	<u>6,296.50</u>	<u>44,644.17</u>	<u>39,708.00</u>	<u>(4,936.17)</u>	<u>112%</u>
Net Planning Expenditures	<u>\$ (6,296.50)</u>	<u>\$ (44,644.17)</u>	<u>\$ (37,708.00)</u>	<u>\$ (6,936.17)</u>	<u>(118)%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period	Year To Date	Annual	Variance	Percent of Budget
EXPENDITURES - Continued	Actual	Actual	Budget		Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 2,049.92	\$ 3,250.00	\$ 1,200.08	63%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>28,296.13</u>	<u>8,000.00</u>	<u>(20,296.13)</u>	<u>354%</u>
Total Revenue Collected	<u>0.00</u>	<u>30,346.05</u>	<u>11,250.00</u>	<u>(19,096.05)</u>	<u>270%</u>
Expenditures					
10425052 - General engineering	\$ 3,920.75	\$ 10,086.90	\$ 15,000.00	\$ 4,913.10	67%
10425053 - Developer engineering	0.00	7,990.95	5,000.00	(2,990.95)	160%
10425055 - General plan update	<u>0.00</u>	<u>0.00</u>	<u>12,670.00</u>	<u>12,670.00</u>	<u>0%</u>
Total Expenditures	<u>3,920.75</u>	<u>18,077.85</u>	<u>32,670.00</u>	<u>14,592.15</u>	<u>55%</u>
Net City Engineer Expenditures	<u>\$ (3,920.75)</u>	<u>\$ 12,268.20</u>	<u>\$ (21,420.00)</u>	<u>\$ 33,688.20</u>	<u>(57)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 69.30</u>	<u>\$ 14,122.49</u>	<u>\$ 10,000.00</u>	<u>\$ (4,122.49)</u>	<u>141%</u>
Total Building Regulation	<u>69.30</u>	<u>14,122.49</u>	<u>10,000.00</u>	<u>(4,122.49)</u>	<u>141%</u>
Library					
10615002 - Salary - permanent	\$ 361.68	\$ 3,422.98	\$ 5,451.46	\$ 2,028.48	63%
10615006 - SSI tax	46.84	391.94	436.12	44.18	90%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	0.00	308.19	600.00	291.81	51%
10615020 - Building and ground maint.	0.00	1,898.65	1,200.00	(698.65)	158%
10615024 - Books	325.16	3,938.11	5,000.00	1,061.89	79%
10615031 - Gas	452.20	3,484.41	3,600.00	115.59	97%
10615032 - Utilities	114.72	1,130.51	1,650.00	519.49	69%
10615033 - Water	25.47	242.62	300.00	57.38	81%
10615034 - Telephone	0.00	1,151.85	1,300.00	148.15	89%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>1,326.07</u>	<u>15,969.26</u>	<u>30,337.58</u>	<u>14,368.32</u>	<u>53%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Parks and Recreation</b>					
10625002 - Salary Permanent	\$ 306.00	\$ 2,873.00	\$ 1,632.00	\$ (1,241.00)	176%
10625006 - SSI Tax	39.63	334.48	16.32	(318.16)	2,050%
10625020 - Building and ground maint.	175.49	2,100.64	2,500.00	399.36	84%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	60.56	380.67	650.00	269.33	59%
10625033 - Water	<u>75.72</u>	<u>929.38</u>	<u>900.00</u>	<u>(29.38)</u>	<u>103%</u>
<b>Total Parks and Recreation</b>	<u>657.40</u>	<u>7,342.47</u>	<u>5,848.32</u>	<u>(1,494.15)</u>	<u>126%</u>
<b>Community Center</b>					
10635002 - Salary	\$ 1,123.69	\$ 8,038.43	\$ 10,921.18	\$ 2,882.75	74%
10635005 - Salary - overtime	0.00	51.69	0.00	(51.69)	0%
10635006 - SSI tax	130.42	619.59	873.69	254.10	71%
10635007 - Medical insurance	384.97	1,620.65	1,800.25	179.60	90%
10635009 - Wokers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	30.00	321.55	873.69	552.14	37%
10635020 - Buildings and grounds maintena	436.64	5,008.97	7,000.00	1,991.03	72%
10635031 - Water	79.86	701.08	750.00	48.92	93%
10635032 - Utilities	236.92	2,059.01	3,000.00	940.99	69%
10635033 - Gas	76.69	1,733.67	4,000.00	2,266.33	43%
10635055 - Contractual Services	<u>77.00</u>	<u>2,141.02</u>	<u>1,478.56</u>	<u>(662.46)</u>	<u>145%</u>
<b>Total Community Center</b>	<u>2,576.19</u>	<u>22,295.66</u>	<u>30,947.37</u>	<u>8,651.71</u>	<u>72%</u>
<b>Total General Fund Expenditures</b>	<u>\$ 62,670.41</u>	<u>\$ 597,199.73</u>	<u>\$ 813,373.63</u>	<u>\$ 216,173.90</u>	<u>73%</u>
<b>Revenues over (under) Expenditures</b>	<u>\$ (23,165.12)</u>	<u>\$ (156,954.59)</u>	<u>\$ 9,798.76</u>	<u>\$ (166,753.35)</u>	<u>1,602%</u>
<b>Transfers in (out)</b>					
<b>Rvenues over (under) Expenditures and Transfers in (out)</b>	<u>\$ (23,165.12)</u>	<u>\$ (156,954.59)</u>	<u>\$ 9,798.76</u>	<u>\$ (166,753.35)</u>	<u>(1,602)%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>13.52</u>	 <u>1,800.00</u>	 <u>1,786.48</u>	 <u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
 <u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
 Total Revenue	 <u>0.00</u>	 <u>214.50</u>	 <u>8,500.00</u>	 <u>(8,285.50)</u>	 <u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 2,440.25	\$ 11,821.60	\$ 8,500.00	\$ (3,321.60)	139%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
 Total Expenditures	 <u>2,440.25</u>	 <u>11,821.60</u>	 <u>9,800.00</u>	 <u>(2,021.60)</u>	 <u>121%</u>
Revenues Over (under) Expenditures	<u>\$ (2,440.25)</u>	<u>\$ (11,607.10)</u>	<u>\$ (1,300.00)</u>	<u>\$ (10,307.10)</u>	<u>\$ (893)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
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	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 0.00	\$ 1,654.95	\$ 6,746.00	\$ (5,091.05)	(25)%
22314210.2 - Gas tax (2106)	0.00	2,672.95	9,272.00	(6,599.05)	(29)%
22314210.3 - Gas tax (2107)	0.00	2,809.95	10,043.00	(7,233.05)	(28)%
22314210.4 - Gas tax (2107.5)	0.00	3,246.62	1,000.00	2,246.62	(325)%
22314210.5 - Gas Tax (2103)	<u>0.00</u>	<u>5,449.77</u>	<u>20,438.00</u>	<u>(14,988.23)</u>	<u>(27)%</u>
 Total Revenue	 <u>0.00</u>	 <u>15,834.24</u>	 <u>47,499.00</u>	 <u>31,664.76</u>	 <u>33%</u>
Expenditures					
22315002 - Salary - permanent	\$ 1,363.67	\$ 20,417.31	\$ 22,907.55	\$ 2,490.24	89%
22315005 - Overtime	0.00	87.56	0.00	(87.56)	0%
22315006 - SSI tax	153.02	1,503.70	1,832.60	328.90	82%
22315007 - Medical insurance	633.14	3,666.80	3,332.84	(333.96)	110%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	330.42	1,832.60	1,502.18	18%
22315057 - Street signs	0.00	45.04	0.00	(45.04)	0%
22315058 - Street lighting	21.48	9,815.99	14,500.00	4,684.01	68%
22315063 - Contract Services	<u>0.00</u>	<u>176.74</u>	<u>957.12</u>	<u>780.38</u>	<u>18%</u>
 Total Expenditures	 <u>2,171.31</u>	 <u>36,043.56</u>	 <u>46,362.71</u>	 <u>10,319.15</u>	 <u>78%</u>
Revenues Over (under) Expenditures	<u>\$ (2,171.31)</u>	<u>\$ (20,209.32)</u>	<u>\$ 1,136.29</u>	<u>\$ 21,345.61</u>	<u>\$ (1,779)</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

City of Ferndale  
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 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 19,985.98	\$ 42,049.00	\$ (22,063.02)	(48)%
Total Revenue	<u>0.00</u>	<u>19,985.98</u>	<u>42,049.00</u>	<u>(22,063.02)</u>	<u>48%</u>
Expenditures					
24315002 - Wages	\$ 1,147.88	\$ 9,654.79	\$ 15,719.82	\$ 6,065.03	61%
24315005 - Salary - overtime	0.00	72.46	0.00	(72.46)	0%
24315006 - SSI tax	134.90	752.79	1,257.59	504.80	60%
24315007 - Medical insurance	781.13	2,642.40	227.60	(2,414.80)	1,161%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	15.01	365.61	1,257.59	891.98	29%
24315014 - Vehicle expense	0.00	3,011.26	1,000.00	(2,011.26)	301%
24315016 - Fuel	1,462.72	6,169.08	8,500.00	2,330.92	73%
24315020 - Building & ground maintenance	0.00	840.92	1,750.00	909.08	48%
24315021 - Street maintenance	9.44	3,989.16	5,000.00	1,010.84	80%
24315022 - Street project	422.00	23,075.23	0.00	(23,075.23)	0%
24315024 - Special department	0.00	1,210.89	500.00	(710.89)	242%
24315032 - Utilities	238.72	1,687.68	2,000.00	312.32	84%
24315033 - Water	49.75	335.31	425.00	89.69	79%
24315034 - Telephone	11.83	630.59	650.00	19.41	97%
24315055 - Shaw ave - Construction	0.00	343.75	0.00	(343.75)	0%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	<u>15.00</u>	<u>404.37</u>	<u>500.00</u>	<u>95.63</u>	<u>81%</u>
Total Expenditures	<u>4,288.38</u>	<u>55,233.82</u>	<u>40,016.16</u>	<u>(15,217.66)</u>	<u>138%</u>
Revenues Over (under) Expenditures	<u>\$ (4,288.38)</u>	<u>\$ (35,247.84)</u>	<u>\$ 2,032.84</u>	<u>\$ (37,280.68)</u>	<u>\$ (1,734)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 3,289.66	\$ 5,000.00	\$ (1,710.34)	(66)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>3,289.66</u>	 <u>10,000.00</u>	 <u>(6,710.34)</u>	 <u>33%</u>
Expenditures					
25315002 - Salary	\$ 374.94	\$ 2,100.26	\$ 5,267.01	\$ 3,166.75	40%
25315006 - SSI tax	28.68	172.99	421.36	248.37	41%
25315007 - Medical insurance	103.02	719.72	3,023.20	2,303.48	24%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>421.36</u>	<u>421.36</u>	<u>0%</u>
 Total Expenditures	 <u>506.64</u>	 <u>2,992.97</u>	 <u>10,359.81</u>	 <u>7,366.84</u>	 <u>29%</u>
Revenues Over (under) Expenditures	<u>\$ (506.64)</u>	<u>\$ 296.69</u>	<u>\$ (359.81)</u>	<u>\$ 656.50</u>	<u>\$ (82)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>1,806.36</u>	 <u>23,550.00</u>	 <u>(21,743.64)</u>	 <u>8%</u>
Expenditures					
26315002 - Wages	\$ 1,051.70	\$ 10,940.48	\$ 12,130.98	\$ 1,190.50	90%
26315005 - Salary - overtime	0.00	53.57	0.00	(53.57)	0%
26315006 - SSI tax	123.61	789.32	970.48	181.16	81%
26315007 - Medical insurance	369.31	2,385.36	2,171.29	(214.07)	110%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	172.08	970.48	798.40	18%
26315010.1 - Deferred compensation	59.99	252.87	0.00	(252.87)	0%
26315024 - Supplies	0.00	64.13	0.00	(64.13)	0%
26315052 - Engineering	0.00	683.75	0.00	(683.75)	0%
26315063 - Contract Services	0.00	176.74	1,914.24	1,737.50	9%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>39,089.32</u>	<u>25,133.76</u>	<u>(13,955.56)</u>	<u>156%</u>
 Total Expenditures	 <u>2,978.65</u>	 <u>54,607.62</u>	 <u>44,058.00</u>	 <u>(10,549.62)</u>	 <u>124%</u>
Revenues Over (under) Expenditures	<u>\$ (2,978.65)</u>	<u>\$ (52,801.26)</u>	<u>\$ (20,508.00)</u>	<u>\$ (32,293.26)</u>	<u>\$ 257</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	\$ 0.00	\$ 0.00	\$ 8,000.00	\$ (8,000.00)	0%
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>8,000.00</u>	 <u>8,000.00</u>	 <u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 0.00	\$ 7,467.69	\$ 8,000.00	\$ 532.31	93%
 Total Expenditures	 <u>0.00</u>	 <u>7,467.69</u>	 <u>8,000.00</u>	 <u>532.31</u>	 <u>93%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (7,467.69)</u>	<u>\$ 0.00</u>	<u>\$ 7,467.69</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 9 Months Ended March 31, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ (1,584.04)	\$ 269,667.88	\$ 458,516.01	\$ (188,848.13)	(59)%
30514275 - Sewer connection fees	0.00	5,180.00	10,000.00	(4,820.00)	(52)%
30514307 - Miscellaneous revenue	3,978.00	33,014.00	75,000.00	(41,986.00)	(44)%
30514308 - Revenue reserved for plant	<u>792.20</u>	<u>118,785.44</u>	<u>194,089.99</u>	<u>(75,304.55)</u>	<u>(61)%</u>
Total Revenue	<u>3,186.16</u>	<u>426,647.32</u>	<u>737,606.00</u>	<u>310,958.68</u>	<u>58%</u>
Expenditures					
30515002 - Salary - permanent	\$ 13,425.52	\$ 126,707.99	\$ 132,056.24	\$ 5,348.25	96%
30515005 - Salary - overtime	630.78	4,746.84	13,599.60	8,852.76	35%
30515006 - SSI tax	1,243.28	10,694.83	11,652.47	957.64	92%
30515007 - Medical insurance	2,880.40	20,917.37	35,156.23	14,238.86	60%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	2,078.48	7,280.25	10,564.50	3,284.25	69%
30515012 - Office expense	0.00	513.24	1,000.00	486.76	51%
30515014 - Vehicle expense	0.00	1,325.00	2,000.00	675.00	66%
30515016 - Vehicle gas	501.50	2,115.11	4,500.00	2,384.89	47%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	2,735.17	18,281.01	20,000.00	1,718.99	91%
30515032 - Utilities - electric - plant	4,039.42	40,076.06	70,000.00	29,923.94	57%
30515034 - Telephone	45.88	2,086.83	4,500.00	2,413.17	46%
30515044 - Meetings and dues	0.00	655.00	1,000.00	345.00	66%
30515048 - Training	0.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	0.00	10,183.60	17,135.52	6,951.92	59%
30515092 - Sewer plant permit	0.00	7,045.11	6,000.00	(1,045.11)	117%
30515094 - Safety equipment	0.00	820.36	1,000.00	179.64	82%
30515095 - Capital outlay	1,398.75	12,412.76	20,000.00	7,587.24	62%
30515099 - Miscellaneous	0.00	0.00	1,000.00	1,000.00	0%
30515121 - Sewer plant maintenance	300.22	11,717.70	15,000.00	3,282.30	78%
30515122 - Sewer line maintenance	0.00	3,188.72	10,000.00	6,811.28	32%
30515125 - Chemicals	803.03	832.47	2,000.00	1,167.53	42%
30515157 - Testing and monitoring	2,359.00	16,578.75	32,000.00	15,421.25	52%
30515158 - Postage and shipping	0.00	367.53	600.00	232.47	61%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515194 - Interest on bonds	0.00	56,631.87	0.00	(56,631.87)	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>3,346.59</u>	<u>30,000.00</u>	<u>26,653.41</u>	<u>11%</u>
Total Expenditures	<u>32,441.43</u>	<u>451,430.95</u>	<u>693,164.56</u>	<u>241,733.61</u>	<u>65%</u>
Revenues Over (under) Expenditures	<u>\$ (29,255.27)</u>	<u>\$ (24,783.63)</u>	<u>\$ 44,441.44</u>	<u>\$ 69,225.07</u>	<u>\$ (56)</u>

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**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
March 31, 2014

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 412,447.44	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 427,507.44</u>	<u>34.52%</u>
<b>Park Fund Cash</b>		
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 2,074.16</u>	<u>0.17%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 50,409.51</u>	<u>4.07%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,741.13</u>	<u>5.39%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 216,439.37</u>	<u>17.48%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 37,122.38</u>	<u>3.00%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 121,329.19</u>	<u>9.80%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.36%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 312,367.42</u>	
<b>Total Sewer Fund</b>	<u>\$ 312,367.42</u>	<u>25.22%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,238,449.80</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 534,728.00	43.18%
LAIF	703,661.80	56.82%
Petty cash	<u>60.00</u>	0.00%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,238,449.80</u></u>	<u><u>100%</u></u>

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City of Ferndale  
Financial Statements  
April 30, 2014

City of Ferndale  
Financial Statements  
April 30, 2014

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City of Ferndale

General Fund

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets	
Cash	\$ 370,532.32
Petty cash	60.00
Cash-Restricted-insurance	15,000.00
Undeposited funds	(12,462.70)
Revenue receivable	23,499.33
Transient occupancy tax	9,730.80
Interest receivable	427.26
Due from other funds	<u>38,771.95</u>
 Total Current Assets	 \$ <u>445,558.96</u>
 TOTAL ASSETS	 \$ <u><u>445,558.96</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities	
Accounts payable	\$ 19,716.14
Garnishments payable	12.27
Health insurance payable	4,935.00
Federal withholding payable	34,255.72
FICA payable	51,284.75
State withholding payable	9,444.72
State disability payable	3,352.38
State unemployment payable	5,735.78
Federal P/R Tax Deposits	(84,325.06)
State P/R Tax Deposits	(17,678.78)
Unearned income	<u>4,304.90</u>
 Total Current Liabilities	 \$ <u>31,037.82</u>
 Total Liabilities	 \$ <u>31,037.82</u>
Fund Balance	
Fund balance-unappropriated	\$ 588,234.08
Fund balance-special purposes	10,000.00
Revenue over (under) expenditures	<u>(183,712.94)</u>
Total Fund Balance	<u>\$ 414,521.14</u>
 TOTAL LIABILITIES AND FUND BALANCE	 <u>\$ 445,558.96</u>

City of Ferndale

Russ Park Fund

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets

Cash \$ 4,459.20

Total Current Assets \$ 4,459.20

TOTAL ASSETS \$ 4,459.20

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated \$ (1,789.47)

Fund balance-special purposes 6,262.19

Revenue over (under) expenditures (13.52)

Total Fund Balance \$ 4,459.20

TOTAL LIABILITIES AND  
FUND BALANCE \$ 4,459.20

City of Ferndale

Park Fund

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets

Cash	\$	-1,396.50
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>

Total Current Assets \$ 677.66

TOTAL ASSETS \$ 677.66

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$	<u>9,090.72</u>
--------------------	----	-----------------

Total Current Liabilities \$ 9,090.72

Total Liabilities \$ 9,090.72

Fund Balance

Fund balance-unappropriated	\$	4,590.54
Revenue over (under) expenditures		<u>(13,003.60)</u>
Total Fund Balance		<u>\$ (8,413.06)</u>

TOTAL LIABILITIES AND FUND BALANCE \$ 677.66

City of Ferndale

Gas Tax Fund

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets

Cash \$ 52,964.87

Total Current Assets \$ 52,964.87

TOTAL ASSETS \$ 52,964.87

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 70,618.83

Revenue over (under) expenditures (17,653.96)

Total Fund Balance \$ 52,964.87

TOTAL LIABILITIES AND FUND BALANCE \$ 52,964.87

City of Ferndale

TEA 21

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets

Cash \$ 66,741.13

Total Current Assets \$ 66,741.13

TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13

Total Fund Balance \$ 66,741.13

TOTAL LIABILITIES AND  
FUND BALANCE \$ 66,741.13

City of Ferndale

Transportation Development Act

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets

Cash \$ 239,170.63

Total Current Assets \$ 239,170.63

TOTAL ASSETS \$ 239,170.63

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (12,516.58)

Total Fund Balance \$ 239,170.63

TOTAL LIABILITIES AND FUND BALANCE \$ 239,170.63

City of Ferndale  
Integrated Waste Management

As of April 30, 2014

ASSETS

Current Assets

Cash	\$	<u>36,412.36</u>
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Total Current Assets	\$	<u>36,412.36</u>
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TOTAL ASSETS	\$	<u><u>36,412.36</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	36,825.69
Revenue over (under) expenditures		<u>(413.33)</u>
Total Fund Balance	\$	<u>36,412.36</u>

TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>36,412.36</u></u>
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City of Ferndale

Drainage Fund

Balance Sheet

As of April 30, 2014

ASSETS

Current Assets		
Cash	\$	<u>117,828.63</u>
Total Current Assets	\$	<u>117,828.63</u>
TOTAL ASSETS	\$	<u><u>117,828.63</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Acrued interest payable	\$	<u>613.02</u>
Total Current Liabilities	\$	<u>613.02</u>
Total Liabilities	\$	<u>613.02</u>
Fund Balance		
Fund balance-special purposes	\$	173,517.43
Revenue over (under) expenditures		<u>(56,301.82)</u>
Total Fund Balance	\$	<u>117,215.61</u>
TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>117,828.63</u></u>

City of Ferndale

TE Funds - Ped. and Bicycle Path

As of April 30, 2014

ASSETS

Current Assets		
Revenue receivable	<u>22,213.46</u>	
Total Current Assets		<u>\$ 22,213.46</u>
TOTAL ASSETS		<u><u>\$ 22,213.46</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	<u>\$ 29,681.24</u>	
Total Current Liabilities		<u>\$ 29,681.24</u>
Total Liabilities		<u>\$ 29,681.24</u>
Fund Balance		
Fund balance-special purposes	\$ (0.09)	
Revenue over (under) expenditures	<u>(7,467.69)</u>	
Total Fund Balance		<u>\$ (7,467.78)</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 22,213.46</u></u>

City of Ferndale  
Sewer Fund  
Balance Sheet  
As of April 30, 2014

ASSETS	
Current Assets	
Cash	\$ <u>240,316.11</u>
Total Current Assets	\$ <u>240,316.11</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>11,969,127.67</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>(96,834.94)</u>
Total Fund Equity	\$ <u>7,072,347.28</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>11,969,127.67</u></u>

City of Ferndale

Governmental Fixed Assets

Balance Sheet

As of April 30, 2014

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(118,986.94)
Vehicles	115,855.91
Accumulated depreciation	(111,355.53)
Equipment	115,290.51
Accumulated depreciation	(115,290.51)
Less accumulated depreciation	10,541,275.00
Accumulated depreciation- Roadways	(3,787,557.00)
Sidewalks	163,000.00
Accumulated depreciation - Sidewalks	(98,010.00)
Sewer system	25,200.00
accumulated depreciation - Streetlights	(12,600.00)
Less accumulated depreciation	<u>13,000.00</u>
 Total Fixed Assets	 \$ <u>7,193,707.54</u>
 TOTAL ASSETS	 \$ <u><u>7,193,707.54</u></u>
 LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ <u>7,193,707.54</u>
Total Fund Balance	\$ <u>7,193,707.54</u>
 TOTAL LIABILITIES AND FUND BALANCE	 \$ <u><u>7,193,707.54</u></u>

City of Ferndale

General Government Long term Debt

Balance Sheet

As of April 30, 2014

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$ (39,280.40)	
Notes payable	<u>(154,651.82)</u>	
Total Liabilities		\$ <u>(193,932.22)</u>
Fund Balance		
Fund balance-long term debt	<u>\$ 193,932.22</u>	
Total Fund Balance		\$ <u>193,932.22</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ -</u></u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 64,288.32	\$ 140,000.00	\$ (75,711.68)	(46)%
10014104 - Property tax-unsecured	0.00	6,195.19	5,000.00	1,195.19	(124)%
10014107 - Supplemental role	0.00	2,661.79	4,000.00	(1,338.21)	(67)%
10014110 - Sales and use tax	5,400.00	83,710.95	110,000.00	(26,289.05)	(76)%
10014111 - Trash franchise	1,055.99	3,145.07	4,040.00	(894.93)	(78)%
10014112 - PG&E franchise	6,420.57	6,420.57	9,000.00	(2,579.43)	(71)%
10014114 - Cable franchise	0.00	11,767.13	17,500.00	(5,732.87)	(67)%
10014116 - Business license tax	16.00	17,915.50	17,000.00	915.50	(105)%
10014118 - Real property transfer tax	0.00	1,385.17	2,000.00	(614.83)	(69)%
10014120 - Transient lodging tax	<u>4,663.09</u>	<u>83,878.45</u>	<u>80,000.00</u>	<u>3,878.45</u>	<u>(105)%</u>
<b>Total Taxes</b>	<u>17,555.65</u>	<u>281,368.14</u>	<u>388,540.00</u>	<u>(107,171.86)</u>	<u>72%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 1,438.97	\$ 18,845.78	\$ 18,500.00	\$ 345.78	(102)%
10024164 - Health protection	125.00	775.00	4,000.00	(3,225.00)	(19)%
10024166 - Encroachment permits	0.00	210.00	200.00	10.00	(105)%
10024278 - Animal license fees	<u>133.00</u>	<u>3,251.75</u>	<u>2,800.00</u>	<u>451.75</u>	<u>(116)%</u>
<b>Total Licenses and Permits</b>	<u>1,696.97</u>	<u>23,082.53</u>	<u>25,500.00</u>	<u>(2,417.47)</u>	<u>91%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ (5,000.00)</u>	<u>0%</u>
<b>Total Fines</b>	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ 43.02	\$ 1,100.00	\$ (1,056.98)	(4)%
10044297 - Town hall rent	480.00	4,115.00	12,000.00	(7,885.00)	(34)%
10044297.1 - Community Center rents	<u>2,285.00</u>	<u>20,148.07</u>	<u>30,000.00</u>	<u>(9,851.93)</u>	<u>(67)%</u>
<b>Total Use of Money and Property</b>	<u>2,765.00</u>	<u>24,306.09</u>	<u>43,100.00</u>	<u>(18,793.91)</u>	<u>56%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Intergovernmental</b>					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 67,776.42	\$ 150,000.00	\$ (82,223.58)	(45)%
10054222 - Home owners prop. tax relief	0.00	1,010.43	2,000.00	(989.57)	(51)%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	350.00	350.00	3,200.00	(2,850.00)	(11)%
10054300 - Public safety 1/2 cent	0.00	2,120.28	3,000.00	(879.72)	(71)%
10054310 - COPS program	<u>29,093.98</u>	<u>74,228.36</u>	<u>100,000.00</u>	<u>(25,771.64)</u>	<u>(74)%</u>
<b>Total Intergovernmental</b>	<u>29,443.98</u>	<u>147,385.49</u>	<u>262,000.00</u>	<u>(114,614.51)</u>	<u>56%</u>
<b>Fees for Service</b>					
10084271 - Parking fees	\$ 0.00	\$ 61.75	\$ 500.00	\$ (438.25)	(12)%
10084279 - Copy machine fees - Library	0.00	7.65	225.00	(217.35)	(3)%
10084280 - Copy machine fees - City	2.00	21.62	125.00	(103.38)	(17)%
10084291 - Special police services	0.00	4,530.00	12,712.39	(8,182.39)	(36)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>1,959.76</u>	<u>2,500.00</u>	<u>(540.24)</u>	<u>(78)%</u>
<b>Total Fees for Service</b>	<u>2.00</u>	<u>6,580.78</u>	<u>16,062.39</u>	<u>(9,481.61)</u>	<u>41%</u>
<b>Other Revenue</b>					
10094284 - Donations - Library	\$ 0.00	\$ 125.00	\$ 300.00	\$ (175.00)	(42)%
10094284.1 - Donations - City	0.00	1,578.48	20,450.00	(18,871.52)	(8)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	1,544.00	8,626.23	3,600.00	5,026.23	(240)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
<b>Total Other Revenue</b>	<u>1,544.00</u>	<u>10,529.71</u>	<u>82,970.00</u>	<u>(72,440.29)</u>	<u>13%</u>
<b>TOTAL REVENUE</b>	<u>53,007.60</u>	<u>493,252.74</u>	<u>823,172.39</u>	<u>(329,919.65)</u>	<u>60%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>EXPENDITURES</b>					
<b>Mayor and City Council</b>					
10115012 - Office expense - Council	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	0%
10115013 - Advertising - Council	0.00	2,784.50	400.00	(2,384.50)	696%
10115044 - Meeting and dues - Council	0.00	130.00	500.00	370.00	26%
10115045 - LAFCO fees	<u>0.00</u>	<u>4,271.23</u>	<u>2,000.00</u>	<u>(2,271.23)</u>	<u>214%</u>
Total Mayor and City Council	<u>0.00</u>	<u>7,185.73</u>	<u>3,250.00</u>	<u>(3,935.73)</u>	<u>221%</u>
<b>City Manager and City Clerk</b>					
10105002 - Salary - City Manager	\$ 3,111.99	\$ 26,026.64	\$ 29,144.13	\$ 3,117.49	89%
10105006 - SSI tax	238.05	2,059.15	2,331.53	272.38	88%
10105007 - Medical insurance	578.75	6,903.14	6,659.57	(243.57)	104%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	0.00	1,927.83	2,331.53	403.70	83%
10125002 - Salary - City Clerk	10,467.43	39,889.59	46,873.67	6,984.08	85%
10125006 - Payroll taxes	869.15	4,332.19	3,749.89	(582.30)	116%
10125007 - Insurance Med/Den/Vis	2,084.01	12,017.06	15,936.07	3,919.01	75%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>1,037.68</u>	<u>3,749.89</u>	<u>2,712.21</u>	<u>28%</u>
Total City Manager and City Clerk	<u>17,349.38</u>	<u>94,193.28</u>	<u>112,826.28</u>	<u>18,633.00</u>	<u>83%</u>
<b>Operating Expenditures</b>					
10125012 - Office expense	\$ 840.51	\$ 10,056.43	\$ 6,000.00	\$ (4,056.43)	168%
10125044 - Meetings and dues	130.00	2,228.34	2,050.00	(178.34)	109%
10125063 - Contract Services	0.00	17,181.05	35,413.44	18,232.39	49%
10125099 - Miscellaneous	<u>0.00</u>	<u>7.50</u>	<u>0.00</u>	<u>(7.50)</u>	<u>0%</u>
Total Operating Expenditures	<u>970.51</u>	<u>29,473.32</u>	<u>43,463.44</u>	<u>13,990.12</u>	<u>68%</u>
<b>City Attorney</b>					
10145052 - Professional services	<u>\$ 672.00</u>	<u>\$ 17,876.23</u>	<u>\$ 10,000.00</u>	<u>\$ (7,876.23)</u>	<u>179%</u>
Total City Attorney	<u>672.00</u>	<u>17,876.23</u>	<u>10,000.00</u>	<u>(7,876.23)</u>	<u>179%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Government Buildings</b>					
10155002 - Salary - permanent	\$ 1,050.74	\$ 5,145.60	\$ 2,607.90	\$ (2,537.70)	197%
10155005 - Salary - overtime	0.00	5.64	0.00	(5.64)	0%
10155006 - SSI tax	107.38	1,171.74	260.79	(910.95)	449%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	120.32	3,766.36	20,000.00	16,233.64	19%
10155030 - Trash service	30.55	802.96	450.00	(352.96)	178%
10155031 - Water	34.59	807.39	500.00	(307.39)	161%
10155032 - Utilities electric	0.00	1,820.64	1,750.00	(70.64)	104%
10155033 - Utilities gas	386.10	3,931.51	4,600.00	668.49	85%
10155034 - Telephone	<u>601.08</u>	<u>3,280.72</u>	<u>2,450.00</u>	<u>(830.72)</u>	<u>134%</u>
<b>Total Government Buildings</b>	<u>2,330.76</u>	<u>20,732.56</u>	<u>32,925.41</u>	<u>12,192.85</u>	<u>63%</u>
<b>Nondepartmental</b>					
10165015 - Property tax admin. fees	\$ 0.00	\$ 4,267.00	\$ 3,568.00	\$ (699.00)	120%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	1,662.50	31,525.00	15,000.00	(16,525.00)	210%
10165054.1 - ACCOUNTING SERVICES	0.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	0.00	720.00	600.00	(120.00)	120%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	221.34	3,403.34	4,250.00	846.66	80%
10165095 - Capital outlay	0.00	60.00	1,500.00	1,440.00	4%
10165096 - Car Allowance	400.00	4,000.00	4,800.00	800.00	83%
10165099 - Miscellaneous	<u>450.00</u>	<u>6,303.84</u>	<u>1,800.00</u>	<u>(4,503.84)</u>	<u>350%</u>
<b>Total Nondepartmental</b>	<u>2,733.84</u>	<u>66,184.68</u>	<u>56,418.00</u>	<u>(9,766.68)</u>	<u>117%</u>
<b>Community Promotion</b>					
10175024 - Supplies - public restroom	\$ 11.39	\$ 1,839.02	\$ 1,500.00	\$ (339.02)	123%
10175031 - Water - public restroom	77.63	952.70	850.00	(102.70)	112%
10175032 - Electric - public restroom	0.00	159.96	250.00	90.04	64%
10175072 - Chamber of Commerce	5,518.09	22,097.36	22,122.36	25.00	100%
10175072.1 - Donation - Visitors & Conv.	0.00	0.00	1,500.00	1,500.00	0%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>12,434.56</u>	<u>10,000.00</u>	<u>(2,434.56)</u>	<u>124%</u>
<b>Total Community Promotion</b>	<u>5,607.11</u>	<u>37,590.56</u>	<u>36,372.36</u>	<u>(1,218.20)</u>	<u>103%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
Police	Actual	Actual	Budget		
10215002 - Salary - permanent	\$ 21,417.81	\$ 162,481.08	\$ 181,616.77	\$ 19,135.69	89%
10215005 - Salary - overtime	272.19	5,248.86	4,000.00	(1,248.86)	131%
10215006 - SSI tax	1,861.74	15,130.96	14,849.34	(281.62)	102%
10215007 - Medical insurance	2,983.71	30,677.17	38,172.19	7,495.02	80%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	0.00	5,778.91	14,529.34	8,750.43	40%
10215012 - Office expense	63.03	1,402.55	1,800.00	397.45	78%
10215014 - Vehicle expense	1,240.05	6,408.12	7,500.00	1,091.88	85%
10215016 - Fuel	2,131.71	12,653.54	14,000.00	1,346.46	90%
10215020 - Building and grounds maint.	0.00	1,209.22	2,800.00	1,590.78	43%
10215024 - Special department supply	0.00	2,834.92	19,712.39	16,877.47	14%
10215026 - Uniform expense	2,099.96	4,199.92	250.00	(3,949.92)	1,680%
10215026.1 - Uniform allowance	(2,099.96)	(2,099.96)	1,900.00	3,999.96	(111)%
10215029 - Water	36.46	438.90	400.00	(38.90)	110%
10215031 - Gas	0.00	97.18	600.00	502.82	16%
10215032 - Utilities electric	0.00	1,240.45	1,400.00	159.55	89%
10215034 - Telephone	887.36	4,628.59	4,200.00	(428.59)	110%
10215035 - Dispatch service	1,016.66	10,166.60	12,199.92	2,033.32	83%
10215044 - Meetings and dues	130.00	830.00	3,500.00	2,670.00	24%
10215048 - Training	350.00	2,096.00	3,500.00	1,404.00	60%
10215051 - Physical exams	0.00	1,161.65	1,000.00	(161.65)	116%
10215052 - Professional services	0.00	1,283.00	1,250.00	(33.00)	103%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	0.00	176.74	478.56	301.82	37%
10215086 - Booking fees	0.00	452.20	600.00	147.80	75%
10215088 - Equipment repair other	0.00	978.25	500.00	(478.25)	196%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>0.00</u>	<u>1,629.09</u>	<u>1,500.00</u>	<u>(129.09)</u>	<u>109%</u>
 Total Police	 <u>32,390.72</u>	 <u>274,053.94</u>	 <u>357,508.51</u>	 <u>83,454.57</u>	 <u>77%</u>
 Animal Control					
10225096 - Animal control	<u>\$ 586.70</u>	<u>\$ 4,636.70</u>	<u>\$ 5,500.00</u>	<u>\$ 863.30</u>	<u>84%</u>
 Total Animal Control	 <u>586.70</u>	 <u>4,636.70</u>	 <u>5,500.00</u>	 <u>863.30</u>	 <u>84%</u>

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City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
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 For the 10 Months Ended April 30, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Health</b>					
10245052 - Professional services	\$ 153.47	\$ 1,584.70	\$ 2,200.00	\$ 615.30	72%
Total Health	<u>153.47</u>	<u>1,584.70</u>	<u>2,200.00</u>	<u>615.30</u>	<u>72%</u>
<b>Street and Roads</b>					
10315002 - Salary - permanent	\$ 575.28	\$ 10,573.19	\$ 11,762.40	\$ 1,189.21	90%
10315005 - Salary - overtime	21.58	78.21	0.00	(78.21)	0%
10315006 - SSI tax	45.66	815.54	940.99	125.45	87%
10315007 - Medical insurance	484.93	2,889.63	2,096.91	(792.72)	138%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	297.38	940.99	643.61	32%
10315020 - Building and ground maint.	0.00	131.98	0.00	(131.98)	0%
10315044 - Meetings and dues	0.00	152.94	60.00	(92.94)	255%
10315055 - Contractual services	0.00	539.00	0.00	(539.00)	0%
10315095 - Capital outlay	<u>0.00</u>	<u>26.25</u>	<u>0.00</u>	<u>(26.25)</u>	<u>0%</u>
Total Streets and Roads	<u>1,127.45</u>	<u>15,504.12</u>	<u>16,648.36</u>	<u>1,144.24</u>	<u>93%</u>
<b>Planning</b>					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Expenditures					
10415013 - Advertising	\$ 0.00	\$ 47.59	\$ 200.00	\$ 152.41	24%
10415052 - General planning services	2,193.10	18,068.76	12,000.00	(6,068.76)	151%
10415053 - Reimbursable fees	72.50	3,486.38	7,500.00	4,013.62	46%
10415055 - General plan review fund	1,290.50	10,974.96	12,500.00	1,525.04	88%
10415058 - Special Planning Projects	<u>855.50</u>	<u>16,478.08</u>	<u>7,508.00</u>	<u>(8,970.08)</u>	<u>219%</u>
Total Expenditures	<u>4,411.60</u>	<u>49,055.77</u>	<u>39,708.00</u>	<u>(9,347.77)</u>	<u>124%</u>
Net Planning Expenditures	<u>\$ (4,411.60)</u>	<u>\$ (49,055.77)</u>	<u>\$ (37,708.00)</u>	<u>\$ (11,347.77)</u>	<u>(130)%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 2,049.92	\$ 3,250.00	\$ 1,200.08	63%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>28,296.13</u>	<u>8,000.00</u>	<u>(20,296.13)</u>	<u>354%</u>
Total Revenue Collected	<u>0.00</u>	<u>30,346.05</u>	<u>11,250.00</u>	<u>(19,096.05)</u>	<u>270%</u>
Expenditures					
10425052 - General engineering	\$ 2,545.00	\$ 12,631.90	\$ 15,000.00	\$ 2,368.10	84%
10425053 - Developer engineering	217.50	8,208.45	5,000.00	(3,208.45)	164%
10425055 - General plan update	0.00	0.00	12,670.00	12,670.00	0%
10425056 - Building plan check	46.56	46.56	0.00	(46.56)	0%
10425056.1 - Building product review	<u>14.40</u>	<u>14.40</u>	<u>0.00</u>	<u>(14.40)</u>	<u>0%</u>
Total Expenditures	<u>2,823.46</u>	<u>20,901.31</u>	<u>32,670.00</u>	<u>11,768.69</u>	<u>64%</u>
Net City Engineer Expenditures	<u>\$ (2,823.46)</u>	<u>\$ 9,444.74</u>	<u>\$ (21,420.00)</u>	<u>\$ 30,864.74</u>	<u>(44)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 3,518.27</u>	<u>\$ 17,640.76</u>	<u>\$ 10,000.00</u>	<u>\$ (7,640.76)</u>	<u>176%</u>
Total Building Regulation	<u>3,518.27</u>	<u>17,640.76</u>	<u>10,000.00</u>	<u>(7,640.76)</u>	<u>176%</u>
Library					
10615002 - Salary - permanent	\$ 490.16	\$ 3,913.14	\$ 5,451.46	\$ 1,538.32	72%
10615006 - SSI tax	63.50	455.44	436.12	(19.32)	104%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	96.17	404.36	600.00	195.64	67%
10615020 - Building and ground maint.	0.00	1,898.65	1,200.00	(698.65)	158%
10615024 - Books	419.82	4,357.93	5,000.00	642.07	87%
10615031 - Gas	260.85	3,745.26	3,600.00	(145.26)	104%
10615032 - Utilities	0.00	1,130.51	1,650.00	519.49	69%
10615033 - Water	31.08	273.70	300.00	26.30	91%
10615034 - Telephone	317.17	1,469.02	1,300.00	(169.02)	113%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>1,678.75</u>	<u>17,648.01</u>	<u>30,337.58</u>	<u>12,689.57</u>	<u>58%</u>

City of Ferndale  
 General Fund  
 Statement of Activities-Cash Basis  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<b>Parks and Recreation</b>					
10625002 - Salary Permanent	\$ 408.00	\$ 3,281.00	\$ 1,632.00	\$ (1,649.00)	201%
10625006 - SSI Tax	52.83	387.31	16.32	(370.99)	2,373%
10625020 - Building and ground maint.	315.06	2,415.70	2,500.00	84.30	97%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	0.00	380.67	650.00	269.33	59%
10625033 - Water	<u>107.34</u>	<u>1,036.72</u>	<u>900.00</u>	<u>(136.72)</u>	<u>115%</u>
<b>Total Parks and Recreation</b>	<u>883.23</u>	<u>8,225.70</u>	<u>5,848.32</u>	<u>(2,377.38)</u>	<u>141%</u>
<b>Community Center</b>					
10635002 - Salary	\$ 1,548.83	\$ 9,587.26	\$ 10,921.18	\$ 1,333.92	88%
10635005 - Salary - overtime	17.27	68.96	0.00	(68.96)	0%
10635006 - SSI tax	123.53	743.12	873.69	130.57	85%
10635007 - Medical insurance	356.08	1,976.73	1,800.25	(176.48)	110%
10635009 - Wokers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	0.00	321.55	873.69	552.14	37%
10635020 - Buildings and grounds maintena	135.06	5,144.03	7,000.00	1,855.97	73%
10635031 - Water	86.69	787.77	750.00	(37.77)	105%
10635032 - Utilities	0.00	2,059.01	3,000.00	940.99	69%
10635033 - Gas	75.07	1,808.74	4,000.00	2,191.26	45%
10635055 - Contractual Services	<u>100.00</u>	<u>2,241.02</u>	<u>1,478.56</u>	<u>(762.46)</u>	<u>152%</u>
<b>Total Community Center</b>	<u>2,442.53</u>	<u>24,738.19</u>	<u>30,947.37</u>	<u>6,209.18</u>	<u>80%</u>
<b>Total General Fund Expenditures</b>	<u>\$ 79,679.78</u>	<u>\$ 676,879.51</u>	<u>\$ 813,373.63</u>	<u>\$ 136,494.12</u>	<u>83%</u>
<b>Revenues over (under) Expenditures</b>	<u>\$ (26,672.18)</u>	<u>\$ (183,626.77)</u>	<u>\$ 9,798.76</u>	<u>\$ (193,425.53)</u>	<u>1,874%</u>
<b>Transfers in (out)</b>					
<b>Rvenues over (under) Expenditures and Transfers in (out)</b>	<u>\$ (26,672.18)</u>	<u>\$ (183,626.77)</u>	<u>\$ 9,798.76</u>	<u>\$ (193,425.53)</u>	<u>(1,874)%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>13.52</u>	<u>1,800.00</u>	<u>1,786.48</u>	<u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
Total Revenue	<u>0.00</u>	<u>214.50</u>	<u>8,500.00</u>	<u>(8,285.50)</u>	<u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 1,396.50	\$ 13,218.10	\$ 8,500.00	\$ (4,718.10)	156%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>1,396.50</u>	<u>13,218.10</u>	<u>9,800.00</u>	<u>(3,418.10)</u>	<u>135%</u>
Revenues Over (under) Expenditures	<u>\$ (1,396.50)</u>	<u>\$ (13,003.60)</u>	<u>\$ (1,300.00)</u>	<u>\$ (11,703.60)</u>	<u>\$ (1,000)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 967.05	\$ 2,622.00	\$ 6,746.00	\$ (4,124.00)	(39)%
22314210.2 - Gas tax (2106)	1,657.43	4,330.38	9,272.00	(4,941.62)	(47)%
22314210.3 - Gas tax (2107)	1,490.40	4,300.35	10,043.00	(5,742.65)	(43)%
22314210.4 - Gas tax (2107.5)	0.00	3,246.62	1,000.00	2,246.62	(325)%
22314210.5 - Gas Tax (2103)	<u>2,718.42</u>	<u>8,168.19</u>	<u>20,438.00</u>	<u>(12,269.81)</u>	<u>(40)%</u>
Total Revenue	<u>6,833.30</u>	<u>22,667.54</u>	<u>47,499.00</u>	<u>24,831.46</u>	<u>48%</u>
Expenditures					
22315002 - Salary - permanent	\$ 2,247.10	\$ 22,664.41	\$ 22,907.55	\$ 243.14	99%
22315005 - Overtime	31.65	119.21	0.00	(119.21)	0%
22315006 - SSI tax	175.33	1,679.03	1,832.60	153.57	92%
22315007 - Medical insurance	609.24	4,276.04	3,332.84	(943.20)	128%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	330.42	1,832.60	1,502.18	18%
22315057 - Street signs	0.00	45.04	0.00	(45.04)	0%
22315058 - Street lighting	1,214.62	11,030.61	14,500.00	3,469.39	76%
22315063 - Contract Services	<u>0.00</u>	<u>176.74</u>	<u>957.12</u>	<u>780.38</u>	<u>18%</u>
Total Expenditures	<u>4,277.94</u>	<u>40,321.50</u>	<u>46,362.71</u>	<u>6,041.21</u>	<u>87%</u>
Revenues Over (under) Expenditures	<u>\$ 2,555.36</u>	<u>\$ (17,653.96)</u>	<u>\$ 1,136.29</u>	<u>\$ 18,790.25</u>	<u>\$ (1,554)</u>
<u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 25,215.00	\$ 45,200.98	\$ 42,049.00	\$ 3,151.98	(108)%
 Total Revenue	<u>25,215.00</u>	<u>45,200.98</u>	<u>42,049.00</u>	<u>3,151.98</u>	<u>108%</u>
Expenditures					
24315002 - Wages	\$ 1,361.78	\$ 11,016.57	\$ 15,719.82	\$ 4,703.25	70%
24315005 - Salary - overtime	17.27	89.73	0.00	(89.73)	0%
24315006 - SSI tax	107.34	860.13	1,257.59	397.46	68%
24315007 - Medical insurance	538.52	3,180.92	227.60	(2,953.32)	1,398%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	0.00	365.61	1,257.59	891.98	29%
24315014 - Vehicle expense	35.40	3,046.66	1,000.00	(2,046.66)	305%
24315016 - Fuel	0.00	6,169.08	8,500.00	2,330.92	73%
24315020 - Building & ground maintenance	81.57	922.49	1,750.00	827.51	53%
24315021 - Street maintenance	94.42	4,083.58	5,000.00	916.42	82%
24315022 - Street project	29.00	23,104.23	0.00	(23,104.23)	0%
24315024 - Special department	0.00	1,210.89	500.00	(710.89)	242%
24315032 - Utilities	0.00	1,687.68	2,000.00	312.32	84%
24315033 - Water	46.90	382.21	425.00	42.79	90%
24315034 - Telephone	159.74	790.33	650.00	(140.33)	122%
24315055 - Shaw ave - Construction	0.00	343.75	0.00	(343.75)	0%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	<u>11.80</u>	<u>416.17</u>	<u>500.00</u>	<u>83.83</u>	<u>83%</u>
 Total Expenditures	<u>2,483.74</u>	<u>57,717.56</u>	<u>40,016.16</u>	<u>(17,701.40)</u>	<u>144%</u>
Revenues Over (under) Expenditures	<u>\$ 22,731.26</u>	<u>\$ (12,516.58)</u>	<u>\$ 2,032.84</u>	<u>\$ (14,549.42)</u>	<u>\$ (616)</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 3,289.66	\$ 5,000.00	\$ (1,710.34)	(66)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>3,289.66</u>	 <u>10,000.00</u>	 <u>(6,710.34)</u>	 <u>33%</u>
Expenditures					
25315002 - Salary	\$ 562.41	\$ 2,662.67	\$ 5,267.01	\$ 2,604.34	51%
25315006 - SSI tax	43.02	216.01	421.36	205.35	51%
25315007 - Medical insurance	104.59	824.31	3,023.20	2,198.89	27%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>421.36</u>	<u>421.36</u>	<u>0%</u>
 Total Expenditures	 <u>710.02</u>	 <u>3,702.99</u>	 <u>10,359.81</u>	 <u>6,656.82</u>	 <u>36%</u>
Revenues Over (under) Expenditures	<u>\$ (710.02)</u>	<u>\$ (413.33)</u>	<u>\$ (359.81)</u>	<u>\$ (53.52)</u>	<u>\$ 115</u>

City of Ferndale  
 Special Revenue Funds  
 Statement of Revenues and Expenditures  
 Actual vs. Budget  
 For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>1,806.36</u>	 <u>23,550.00</u>	 <u>(21,743.64)</u>	 <u>8%</u>
Expenditures					
26315002 - Wages	\$ 1,593.49	\$ 12,533.97	\$ 12,130.98	\$ (402.99)	103%
26315005 - Salary - overtime	24.46	78.03	0.00	(78.03)	0%
26315006 - SSI tax	124.73	914.05	970.48	56.43	94%
26315007 - Medical insurance	383.84	2,769.20	2,171.29	(597.91)	128%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	172.08	970.48	798.40	18%
26315010.1 - Deferred compensation	0.00	252.87	0.00	(252.87)	0%
26315024 - Supplies	0.00	64.13	0.00	(64.13)	0%
26315052 - Engineering	0.00	683.75	0.00	(683.75)	0%
26315063 - Contract Services	0.00	176.74	1,914.24	1,737.50	9%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>40,463.36</u>	<u>25,133.76</u>	<u>(15,329.60)</u>	<u>161%</u>
 Total Expenditures	 <u>3,500.56</u>	 <u>58,108.18</u>	 <u>44,058.00</u>	 <u>(14,050.18)</u>	 <u>132%</u>
Revenues Over (under) Expenditures	<u>\$ (3,500.56)</u>	<u>\$ (56,301.82)</u>	<u>\$ (20,508.00)</u>	<u>\$ (35,793.82)</u>	<u>\$ 275</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	\$ 0.00	\$ 0.00	\$ 8,000.00	\$ (8,000.00)	0%
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>8,000.00</u>	 <u>8,000.00</u>	 <u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 0.00	\$ 7,467.69	\$ 8,000.00	\$ 532.31	93%
 Total Expenditures	 <u>0.00</u>	 <u>7,467.69</u>	 <u>8,000.00</u>	 <u>532.31</u>	 <u>93%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (7,467.69)</u>	<u>\$ 0.00</u>	<u>\$ 7,467.69</u>	<u>\$ -</u>

Proprietary Fund  
Statement of Revenues and Expenditures  
For the 10 Months Ended April 30, 2014

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 269,667.88	\$ 458,516.01	\$ (188,848.13)	(59)%
30514275 - Sewer connection fees	2,700.00	7,880.00	10,000.00	(2,120.00)	(79)%
30514307 - Miscellaneous revenue	0.00	33,014.00	75,000.00	(41,986.00)	(44)%
30514308 - Revenue reserved for plant	<u>0.00</u>	<u>118,785.44</u>	<u>194,089.99</u>	<u>(75,304.55)</u>	<u>(61)%</u>
Total Revenue	<u>2,700.00</u>	<u>429,347.32</u>	<u>737,606.00</u>	<u>308,258.68</u>	<u>58%</u>
Expenditures					
30515002 - Salary - permanent	\$ 20,855.42	\$ 147,563.41	\$ 132,056.24	\$ (15,507.17)	112%
30515005 - Salary - overtime	582.89	5,329.73	13,599.60	8,269.87	39%
30515006 - SSI tax	1,697.81	12,392.64	11,652.47	(740.17)	106%
30515007 - Medical insurance	3,584.85	24,502.22	35,156.23	10,654.01	70%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	0.00	7,280.25	10,564.50	3,284.25	69%
30515012 - Office expense	0.00	513.24	1,000.00	486.76	51%
30515014 - Vehicle expense	1,176.69	2,501.69	2,000.00	(501.69)	125%
30515016 - Vehicle gas	0.00	2,115.11	4,500.00	2,384.89	47%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	1,544.65	19,825.66	20,000.00	174.34	99%
30515032 - Utilities - electric - plant	63.30	40,139.36	70,000.00	29,860.64	57%
30515034 - Telephone	382.96	2,469.79	4,500.00	2,030.21	55%
30515044 - Meetings and dues	50.00	705.00	1,000.00	295.00	71%
30515048 - Training	0.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	1,600.00	11,783.60	17,135.52	5,351.92	69%
30515092 - Sewer plant permit	0.00	7,045.11	6,000.00	(1,045.11)	117%
30515094 - Safety equipment	218.32	1,038.68	1,000.00	(38.68)	104%
30515095 - Capital outlay	10,815.75	23,228.51	20,000.00	(3,228.51)	116%
30515099 - Miscellaneous	0.00	0.00	1,000.00	1,000.00	0%
30515121 - Sewer plant maintenance	2,447.67	14,165.37	15,000.00	834.63	94%
30515122 - Sewer line maintenance	1,754.75	4,943.47	10,000.00	5,056.53	49%
30515125 - Chemicals	0.00	832.47	2,000.00	1,167.53	42%
30515157 - Testing and monitoring	1,559.00	18,137.75	32,000.00	13,862.25	57%
30515158 - Postage and shipping	0.00	367.53	600.00	232.47	61%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515194 - Interest on bonds	0.00	56,631.87	0.00	(56,631.87)	0%
30515198 - Sewer match loan	<u>26,417.25</u>	<u>29,763.84</u>	<u>30,000.00</u>	<u>236.16</u>	<u>99%</u>
Total Expenditures	<u>74,751.31</u>	<u>526,182.26</u>	<u>693,164.56</u>	<u>166,982.30</u>	<u>76%</u>
Revenues Over (under) Expenditures	<u>\$ (72,051.31)</u>	<u>\$ (96,834.94)</u>	<u>\$ 44,441.44</u>	<u>\$ 141,276.38</u>	<u>\$ (218)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

**Supplemental Information**

City of Ferndale  
Summary of Cash Balances and Investments  
April 30, 2014

<b>CASH BY FUND</b>	<u>AMOUNT</u>	<u>PERCENT</u>
<b>General Fund Cash</b>		
Cash - unrestricted	\$ 370,532.32	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
<b>Total General Fund</b>	<u>\$ 385,592.32</u>	<u>33.70%</u>
<b>Park Fund Cash</b>		
Cash - restricted	\$ (1,396.50)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
<b>Total Park Fund</b>	<u>\$ 677.66</u>	<u>0.06%</u>
<b>Gas Tax Cash</b>		
Cash - restricted	<u>\$ 52,964.87</u>	<u>4.63%</u>
<b>TEA 21 Cash</b>		
Cash - restricted	<u>\$ 66,741.13</u>	<u>5.83%</u>
<b>Transportation Development Act Cash</b>		
Cash - restricted	<u>\$ 239,170.63</u>	<u>20.90%</u>
<b>Integrated Waste Management Cash</b>		
Cash - restricted	<u>\$ 36,412.36</u>	<u>3.18%</u>
<b>Drainage Fund Cash</b>		
Cash - restricted	<u>\$ 117,828.63</u>	<u>10.30%</u>
<b>TE Funds</b>		
<b>Russ Park Fund Cash</b>		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.39%</u>
<b>Sewer Fund Cash</b>		
Cash -unrestricted	<u>\$ 240,316.11</u>	
<b>Total Sewer Fund</b>	<u>\$ 240,316.11</u>	<u>21.00%</u>
 <b>TOTAL CASH BY FUND</b>	 <u><u>\$ 1,144,162.91</u></u>	 <u><u>100%</u></u>
 <b>CASH BY ACCOUNT</b>		
General Checking Six Rivers	\$ 440,441.11	38.49%
LAIF	703,661.80	61.50%
Petty cash	<u>60.00</u>	0.01%
<b>TOTAL CASH BY ACCOUNT</b>	<u><u>\$ 1,144,162.91</u></u>	<u><u>100%</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

**Section 10****CALL ITEMS**

*These are items pulled from the consent agenda  
for discussion and a separate motion.*

**Section 11****PRESENTATIONS****Section 12****BUSINESS**

Meeting Date:	June 5, 2014	Agenda Item Number	12a
Agenda Item Title	2014 Housing Element Update Initial Draft		
Presented By:	City Manager or Contract City Planner		
Type of Item:	x	Action	Discussion
Action Required:		No Action	x
			Information
			Roll Call Vote

**RECOMMENDATION:** Review the attached 2014 Housing Element Update Initial Draft and direct staff to submit the draft to the Department of Housing and Community Development (HCD).

**BACKGROUND:** State housing regulations require that local governments plan to meet the existing and projected housing needs of all socioeconomic segments of the community by preparing a General Plan Housing Element. HCD reviews each Housing Element for compliance with state housing regulations and certifies compliant elements. A certified Housing Element makes the City eligible for various grants (CDBG, HOME, etc.); is an effective way to implement housing goals; and provides an opportunity to analyze housing needs and to review, and build support for, local housing goals.

For the 2014-2019 Housing Element planning cycle, HCD has implemented a streamlined review option, estimated to take under 60 days, for certification of element updates. The attached Housing Element Update Guidance Packet contains checklists HCD will use to ensure that the Update contains all required components and to direct the agency's review. Once HCD has completed its review, staff will incorporate required revisions before presenting the Draft Element to the Planning Commission and then City Council for consideration for adoption at noticed public hearings. The adopted element will then be sent to HCD for final review and certification. The attached tentative schedule shows the City's process and expected timeframes for the 2014 Housing Element Update.

Because the City put considerable effort into preparing the 2012 Housing Element Update to HCD's standards, staff was able to use the current element as a basis for the update. Rather than create a new element, staff has simply updated the current element to reflect changes in housing, employment, population, and other demographic conditions. HCD's streamlined review will look only at the changes to the element, as the prior text has already been approved. The attached Initial Draft has been updated with current data (mostly provided by HCD and based on 2010 Census data) with changes marked. The changes to the element are mainly to update the data and resulting analyses, and are all referenced in the Guidance Packet. No rezoning is required for the 2014 Update. With the exception of state-required policy additions, such as a policy to encourage agricultural worker housing, the only changes to the element's Goals and Policies were deletions to reflect the exceptional progress the City made in implementing the programs contained in the 2012 Housing Element.

On May 21, the Planning Commission reviewed the attached materials at a study session and public meeting. The Commission provided input, which staff has incorporated into the attached draft, and recommended that the City Council authorize staff to submit the Draft 2014 Housing Element to HCD.

**ENVIRONMENTAL REVIEW:** Authorization of submission of the Draft Housing Element to HCD does not trigger the requirement for environmental review. After HCD certifies the Draft Housing Element, the document will be returned to the Planning Commission and City Council for formal action, which will require compliance with California Environmental Quality Act (CEQA).

On December 1, 2011, the City Council adopted an Initial Study (IS) and Negative Declaration (ND) that programmatically evaluated the Housing Element Update 2012. Depending on the extent of the revisions in the 2014 Update, an Addendum to the Initial Study may suffice to satisfy CEQA requirements. A draft Addendum has been prepared and attached in order to give the Council an opportunity to provide input prior to its finalization.

**Attachments:**

**Tentative Schedule** – Expected meetings, actions, and timeframes for the update process.

**HCD Housing Element Update Guidance Packet**

1. **Implementation Review** – Verifies implementation of required state regulations from previous Housing Element
2. **Completeness Checklist** – Verifies that Element contains all required information, analysis, and other components
3. **Streamlined Review** – Contains the checklist HCD will use to review the Draft Element
4. **HCD Housing Element Review Process** – Flowchart of review process

**Initial Draft**

**Chapter One:** Introduction – Explains purpose of the Element and reviews consistency with other General Plan Elements

**Chapter Two:** Housing Needs – Reviews housing, employment and population data; looks at special housing needs

**Chapter Three:** Resources and Constraints – Examines RHNA and progress during last cycle, analyzes government and other constraints to development

**Chapter Four:** Review and Revision of Prior Housing Programs – Reviews the goals and programs from the previous Housing Element; analyzes progress, effectiveness, and appropriateness of each

**Chapter Five:** Housing Programs – Contains the goals, policies and programs for the current planning period; establishes quantified objectives

**Draft Addendum to Initial Study/Negative Declaration**

# 2014

## City of Ferndale 2014 Housing Element Update Tentative Schedule

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### APR

PC - Ordinance/Amendment Adoption

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### JUL

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### MAY

CC - Ordinance/Amendment Adoption

PC Study Sess'n + Review & Rec to CC

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### AUG

60 Day Review Complete

PC Public Hearing - Rec. to CC

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### JUN

CC Review & Rec to HCD

Send Draft to HCD

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### SEP

CC Public Hearing - Adopt Element

Send Adopted Element to HCD

# Housing Element Update Guidance



## Attachment 1: Implementation Review

## Implementation Review

Jurisdiction Name:

	Implementation Status	Program Number (If Applicable)	Page(s) Where Found
If the local government’s previous housing element included a rezone program pursuant to GC Sections 65583(c), 65583.2 and 65584.09 to address a shortfall of adequate sites, has the program(s) to rezone been completed?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A		
Does zoning permit emergency shelters without discretionary action or has a multijurisdictional agreement pursuant to Section 65583(d) been approved? <sup>1</sup>	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Does zoning permit transitional and supportive housing as a residential use and only subject to those restrictions that apply to other residential dwellings of the same type in the same zone? <sup>2</sup>	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Are policies, ordinances or procedures established to allow reasonable accommodation for persons with disabilities in the application of zoning and land use policies, ordinances or procedures?	<input type="checkbox"/> YES <input type="checkbox"/> NO		
Has a density bonus ordinance been adopted pursuant to Government Code Section 65915 (since January 1, 2005)?	<input type="checkbox"/> YES <input type="checkbox"/> NO		

<sup>1</sup> These are not required where agencies adopted housing elements in the fourth cycle before the effective date of SB 2 (January 1, 2008). These agencies are primarily in San Diego County. Agencies should note “Housing Element Adopted Prior to SB 2” if this is the case.

# Housing Element Update Guidance



## Attachment 2: Completeness Checklist



<b>Public Participation (Section 65583(c)(8))</b>		
<i>(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/GS_publicparticipation.php">http://www.hcd.ca.gov/hpd/housing_element2/GS_publicparticipation.php</a>)</i>		
	Page(s)	Comments
Description of diligent effort to include all economic segments of the community and/or their representatives in the development and update of the housing element (e.g., types of outreach, meetings, appropriate languages, list of invitees and general comments and how they were incorporated)		

<b>Review and Revise (Section 65588)</b>		
<i>(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/GS_reviewandrevise.php">http://www.hcd.ca.gov/hpd/housing_element2/GS_reviewandrevise.php</a>)</i>		
	Page(s)	Comments
Progress in implementation – A description of the actual results or outcomes of the prior element’s goals (i.e., what happened), objectives, policies, and programs. Include quantification of results where possible (e.g., number of units rehabilitated) and may be qualitative where necessary (e.g., mitigation of governmental constraints)		
Effectiveness of the element – For each program, include an analysis comparing significant differences between what was projected or planned in the earlier element and what was achieved. Analyze the differences to determine where the previous housing element met, exceeded, or fell short of what was anticipated		
Appropriateness of goals, objectives, policies and programs – A description of what has been learned based on the analysis of progress and effectiveness of the previous element. A description of how the goals, objectives, policies, and programs in the updated element are being changed or adjusted to incorporate what has been learned from the results of the previous element		



<b>Housing Needs Assessment (Section 65583(a)(1 and 2))</b> (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php">http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php</a> )			
	Page(s)	Data Source (if not identified in the housing element)	Comments
Quantification and analysis * of existing and projected housing needs			
Populations and employment trends, including documentation of projections			
Housing and Household characteristics, including: <ul style="list-style-type: none"> <li>• Level of payment compared with ability to pay (overpaying households)</li> <li>• Housing stock conditions</li> <li>• Overcrowded households</li> </ul>		HCD Data Package	
Existing and projected needs for all income levels, including: <ul style="list-style-type: none"> <li>• Regional Housing Need Allocation (RHNA)</li> <li>• Existing housing need for extremely low income households</li> <li>• Projected housing need for extremely low income households based on RHNA or Census (see Section 65583(a)(1))</li> </ul>		RHNA	
* Analysis is defined as a description and evaluation of specific needs, characteristics and resources available to address identified needs			



Persons with Special Needs (Section 65583(a)(7))			
(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php">http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php</a> )			
	Page(s)	Data Source (if not identified in the element)	Comments
Identification and analysis of any special housing needs including:*			
• Elderly			
• Persons with disabilities, including developmental disabilities (See Memo at <a href="http://www.hcd.ca.gov/hpd/NoticeCoverLtrSB812.pdf">http://www.hcd.ca.gov/hpd/NoticeCoverLtrSB812.pdf</a> )			
• Large households			
• Farmworkers (seasonal and permanent)			
• Female headed households			
• Homeless (annual and seasonal) **			
• Other			
* Analysis is defined as a description and evaluation of specific needs, characteristics and resources available to address identified needs			
** See Section 65583(a)(7) for additional information regarding this requirement			

At-risk Units (Section 65583(a)(9))		
(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php">http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php</a> )		
	Page(s)	Comments
Inventory of at-risk units (10 years from the housing element due date) (Section 65583(a)(9)(A))		
Estimate of replacement versus preservation costs (Section 65583(a)(9)(B))		
Identification of qualified entities Section 65583(a)(9)(C))		
Identification of potential funding Section 65583(a)(9)(D))		
Note: Section 65583(a)(9) has many detailed requirements. Agencies with at-risk units should review the specific statutory requirements to ensure a complete analysis.		



## Potential Governmental and Non-governmental Constraints (Section 65583(a)(5 and 6))

(See Building Blocks at [http://www.hcd.ca.gov/hpd/housing\\_element2/CON\\_home.php](http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php))

	Page(s)	Comments
<p><u>Potential Governmental Constraints</u></p> <p>Include an analysis of actual and potential governmental constraints for each of the following:</p>		
Land use controls (e.g., parking, lot coverage, heights, unit sizes, open space requirements, floor area ratios, growth controls (e.g., caps on units or population or voter approval requirements))		
Building codes and their enforcement (e.g., current CBC, any local amendments and local code enforcement programs)		
Site improvement requirements (e.g., street widths, etc.)		
Fees and other exactions (e.g., analyze all planning and impact fees and impact on total development costs)		
Local processing and permit procedures (e.g., typical processing times, permit types by housing type, decision-making criteria and bodies)		
Housing for persons with disabilities (e.g., definition of family, concentration requirements, reasonable accommodation procedures)		
Potential and actual constraints on the development of a variety of housing types for all income levels, including multifamily rental housing, factory-built housing, mobiles homes, housing for agricultural employees, supportive housing, single-room occupancy units, emergency shelters and transitional housing		



	Page(s)	Comments
Local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing need		
Local efforts to remove governmental constraints that hinder meeting the need for housing for persons with disabilities, supportive housing, transitional housing and emergency shelters		
Transitional housing and supportive housing as a residential use of property and subject only to those restrictions that apply to other residential dwellings of the same type in the same zone		
<p><u>Potential Non-governmental Constraints</u> Include an analysis of actual and potential non-governmental constraints for each of the following:</p>		
Availability of financing		
Price of land		
Cost of construction		



Sites Inventory and Analysis (Section 65583(a)(3) and 65583.2))		
(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php">http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php</a> )		
	Page(s)	Comments
<p>Listing of properties by parcel number or other unique, reference showing for each parcel (Section 65583.2(b)(1) – (3):</p> <ul style="list-style-type: none"> <li>• Size</li> <li>• General plan designation</li> <li>• Zoning category</li> <li>• For non-vacant sites, description of existing uses</li> <li>• Number of units that can be accommodated on each site</li> </ul>		
* Sites available for Above Moderate income households and not served by public sewer need not be identified on a site specific basis (Section 65583.2(b)(6))		
<p>General description of environmental constraints to the development of housing (Section 65583.2(b)(4)</p>		
<p>General description of infrastructure (planned/available) including water, sewer and other dry utilities, including availability and access to distribution facilities (Section 65583.2(b)(5)</p>		
<p>In determining the number of units on each site, indicate how the number of units was determined.</p> <ul style="list-style-type: none"> <li>• If development is required at minimum density, indicate the number of units at the minimum density. No further analysis is required.</li> <li>• If development is not required at minimum density, demonstrate how the number of units were determined and adjust, if necessary, for local land use controls.</li> </ul>		



	Page(s)	Comments
<p>For Non-vacant sites, specify the additional development potential for each site within the planning period and provide an explanation of the methodology to determine development potential considering factors, including the extent to which existing uses may constitute an impediment to additional residential development, development trends, market conditions and regulatory or other incentives to encourage additional residential development (Section 65583.2(b)(7))</p>		
<p>Demonstration of zoning to accommodate the housing need for lower income households (Section 65583.2(c)(3)) and (d) – (f))</p>		
<ul style="list-style-type: none"> <li>• Indicate those sites that can accommodate lower income households</li> <li>• Indicate those sites where the density allowed is at the “deemed appropriate” [default] density (65583.2(c)(3)(B))</li> <li>• For sites that can accommodate lower income households, but with allowed densities less than the “deemed appropriate” density, provide analysis demonstrating how the adopted densities accommodate the need for lower income housing. The analysis must include:                             <ul style="list-style-type: none"> <li>○ Market demand</li> <li>○ Financial feasibility</li> <li>○ Project experience within a zone providing housing for lower income households (65583.2(c)(3)(A))</li> </ul> </li> </ul>		
<p>Map of Sites included in the inventory (Section 65583.2(b)(7))</p>		
<p>Number of units built between the start of the projection period and the deadline for adoption of the housing element (Government Code Section 65583.1(d))</p>		
<p>Number of units proposed using alternative provisions such as rehabilitation, conversion, preservation or second units (Section 65583.1). See checklist at <a href="http://www.hcd.ca.gov/hpd/housing_element2/examples/655831Checklist.pdf">http://www.hcd.ca.gov/hpd/housing_element2/examples/655831Checklist.pdf</a>)</p>		



	Page(s)	Comments
Identification of zoning for a variety of types:		
Multifamily rental housing		
Factory-built housing		
Mobilehomes		
Housing for agricultural employees		
Emergency shelters (See Section 65583(a)(4) and the Department’s memo at <a href="http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf">http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf</a> )		
Transitional and supportive housing (See Section 65583(a)(5) and the Department’s memo at <a href="http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf">http://www.hcd.ca.gov/hpd/sb2_memo050708.pdf</a> )		
Carryover obligation (AB 1233: Section 65584.09 – See memo at <a href="http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_1233_final_dt.pdf">http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_1233_final_dt.pdf</a> )		



Quantified Objectives and Housing Programs (Section 65583(b) and (c)(1 through 6)) (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/PRO_home.php">http://www.hcd.ca.gov/hpd/housing_element2/PRO_home.php</a> )		
	Page(s)	Comments
Provide statement of quantified objectives (Section 65583(b)):		
Maximum number of units, by income group, including extremely low-income of: <ul style="list-style-type: none"> <li>• new construction;</li> <li>• rehabilitation; and</li> <li>• conservation.</li> </ul>		
Include programs (Section 65583(c) and (c)(7)) with:		
<ul style="list-style-type: none"> <li>• Schedule of specific actions;</li> <li>• Timeline for implementation with a beneficial impact in the planning period; and</li> <li>• Identification of agencies and officials responsible for implementing each program.</li> </ul>		
Program(s) providing adequate sites (Section 65583(c)(1)):		
Programs to rezone and any other programs needed to address a shortfall of sites to accommodate the regional housing need, if applicable, and any programs included pursuant to Section 65583.2(h) and (i) or carryover obligation pursuant to Section 65584.09		
Programs to rezone and any other programs needed to address a shortfall of capacity for housing for farmworkers that could not be accommodated on sites identified in the inventory, if applicable.		
If applicable, programs to facilitate a variety of housing types, including multifamily rental, factory-built housing, mobilehomes, housing for agricultural employees, supportive housing, single room occupancy, emergency shelters and transitional and supportive housing		



	Page(s)	Comments
Programs to assist in the development of housing for extremely low, very low, low and moderate income households (Section 65583(c)(2))		
Program(s) to address governmental constraints (Section 65583(c)(3)):		
Programs to address governmental constraints and where appropriate and legally possible, to remove constraints to the maintenance, improvement and development of housing		
Program to remove constraints on housing for persons with disabilities and provide reasonable accommodation for housing for persons with disabilities		
Program(s) to conserve and improve the condition of the existing affordable housing stock (Section 65583(c)(4))		
Program(s) to promote housing opportunities for all persons (Section 65583(c)(5))		
Program(s) to preserve at-risk units (Section 65583(c)(6))		



Other Requirements		
(See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/OR_home.php">http://www.hcd.ca.gov/hpd/housing_element2/OR_home.php</a> ) and <a href="http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php">http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php</a> )		
	Page(s)	Comments
Description of general plan consistency (Section 65583(c)(7))		
Analysis of construction, demolition and conversion of housing for lower income households in the Coastal Zone (Section 65588)		
Description of opportunities for energy conservation in residential development (Section 65583(a)(8))		
Water and Sewer Priority (Section 65589.7) See the HCD Memo at <a href="http://www.hcd.ca.gov/hpd/memo_sb1087.pdf">http://www.hcd.ca.gov/hpd/memo_sb1087.pdf</a> . *		
SB 5 and AB 162 (Flood Hazard Land Management) See the HCD Memo at <a href="http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_162_stat07.pdf">http://www.hcd.ca.gov/hpd/hrc/plan/he/ab_162_stat07.pdf</a> *		
SB 244 (Disadvantaged Communities) See Governor’s Office of Planning and Research for technical assistance at <a href="http://opr.ca.gov/">http://opr.ca.gov/</a> *		
* These are not required for a complete housing element and are not required to be part of the housing element and have been include as an information item to assist local governments in meeting requirements triggered by the housing element update schedule.		

# Housing Element Update Guidance



## Attachment 3: Streamlined Update Template



<b>Housing Needs Assessment (Section 65583(a)(1 and 2))</b> (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php">http://www.hcd.ca.gov/hpd/housing_element2/HN_home.php</a> )		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update quantification of population, employment, and housing stock needs including:		
<ul style="list-style-type: none"> <li>Population</li> </ul>		
<ul style="list-style-type: none"> <li>Employment</li> </ul>		
<ul style="list-style-type: none"> <li>Households</li> </ul>		
<ul style="list-style-type: none"> <li>Overpayment (including lower-income)</li> </ul>		
<ul style="list-style-type: none"> <li>Overcrowding</li> </ul>		
<ul style="list-style-type: none"> <li>Extremely Low Income Households</li> </ul>		
<ul style="list-style-type: none"> <li>Housing conditions</li> </ul>		
Sources of information: <ul style="list-style-type: none"> <li>2010 Census at <a href="http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t">http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t</a></li> <li>American Community Survey at <a href="http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t">http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t</a></li> <li>Department of Finance at <a href="http://www.dof.ca.gov/research/demographic/">http://www.dof.ca.gov/research/demographic/</a></li> <li>Applicable Federal Consolidated Plan</li> <li>Available local and regional data (e.g., local census of homeless persons or shelter beds)</li> </ul> Special Note: If a jurisdiction has utilized a data packet pre-approved by HCD such as in SANDAG, SCAG and SACOG, mark N/A above where appropriate and indicate the data packet has been utilized. The Department will not review the portions noted in the applicable correspondence to the Council of Governments. Contact HCD for more details or questions.		
Update analysis and conclusions as necessary due to changes in population and households characteristics or other dynamics for population, employment, households, overpayment, overcrowding, extremely low income households and housing conditions		
Update policies and programs as necessary to reflect changes in the analysis and conclusions and other pertinent assessments of need such as the federal Consolidated Plan		



Persons with Special Needs (Section 65583(a)(7)) (See <a href="http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php">Building Blocks</a> at <a href="http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php">http://www.hcd.ca.gov/hpd/housing_element2/HN_SHN_home.php</a> )		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update quantification of special housing needs groups, including:		
• Persons with disabilities, including developmental		
• Elderly		
• Large households		
• Farmworkers (seasonal and permanent)		
• Female headed households		
• Homeless Individuals and Families		
Sources of information:		
<ul style="list-style-type: none"> <li>• 2010 Census at <a href="http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t">http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t</a></li> <li>• American Community Survey at <a href="http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t">http://factfinder2.census.gov/faces/nav/jsf/pages/searchresults.xhtml?refresh=t</a></li> <li>• Department of Finance at <a href="http://www.dof.ca.gov/research/demographic">www.dof.ca.gov/research/demographic</a></li> <li>• CA Department of Developmental Services at <a href="http://www.dds.ca.gov">www.dds.ca.gov</a></li> <li>• Agricultural Census at <a href="http://www.agcensus.usda.gov/Publications/index.php">http://www.agcensus.usda.gov/Publications/index.php</a></li> <li>• Applicable Federal Consolidated Plan and local and regional data (e.g., local census of homeless persons or shelter beds)</li> </ul>		
Special Note: If a jurisdiction has utilized a data packet pre-approved by HCD such as in SANDAG, SCAG and SACOG, mark N/A above where appropriate and indicate the data packet has been utilized. The Department will not review the portions noted in the applicable correspondence to the Council of Governments. Contact HCD for more details or questions.		
Update analyses and conclusions, as necessary, due to changes in housing needs or other dynamics, for persons with special needs		
Quantify and analyze persons with developmental disabilities as required by Government Code Section 65583 (e) (See the Department’s memo at <a href="http://www.hcd.ca.gov/hpd/NoticeCoverLtrSB812.pdf">http://www.hcd.ca.gov/hpd/NoticeCoverLtrSB812.pdf</a> )		
Revise programs as appropriate including pursuant to Section 65583(e) (Developmental Disabilities) to address need based on revised data/analyses		



<b>At-risk Units (Section 65583(a)(9))</b> (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php">http://www.hcd.ca.gov/hpd/housing_element2/EHN_atrisk.php</a> )		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update the inventory of at-risk units , removing units no longer at risk and adding any additional units that are at-risk of conversion within 10 years from the start of the housing element planning period		
Special Note: If a jurisdiction has utilized SACOG’s Housing Element Data to update the inventory, mark N/A where appropriate above and indicate the data has been used. The Department will not review the updated inventory. Contact HCD for more details.		
Analyze risk of updated inventory of at-risk units		NA
Evaluate the loss of any at-risk units		NA
Revise policies and programs as appropriate based on update analysis and conclusions		NA

<b>Potential Governmental and Non-governmental Constraints (Section 65583(a)(5 &amp; 6))</b> (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php">http://www.hcd.ca.gov/hpd/housing_element2/CON_home.php</a> )		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
<u>Land Use Controls</u>		
<ul style="list-style-type: none"> <li>Update to show changes to land use controls including changes in residential zoning and/or development standards (e.g., heights and lot coverage, parking requirements, minimum unit sizes, floor area ratios, density limits, )</li> <li>Update to describe changes to growth controls or similar measures such as population or unit caps or voter required general plan re-designations or voter required approval of changes in land use laws or regulations</li> </ul>		



	Revised Page(s)	Indicate N/A If No Changes Were Necessary
<p><u>Building Codes and Enforcement</u></p> <ul style="list-style-type: none"> <li>Update to describe changes to local building code, amendments and enforcement programs</li> </ul>		
<p><u>Site Improvements</u></p> <ul style="list-style-type: none"> <li>Describe changes to site improvement requirements</li> </ul>		
<p><u>Permitting Processes and Procedures</u></p> <ul style="list-style-type: none"> <li>Update to show revisions to processing and permit procedures for residential development (e.g., design review process, change in level of review (administrative vs. legislative review: ministerial vs. discretionary review))</li> </ul>		
<p><u>Fees and Exactions</u></p> <ul style="list-style-type: none"> <li>Update changes to fee schedules</li> <li>Update changes to other exactions</li> </ul>		
<p><u>Housing for Persons with Disabilities</u></p> <p>Update to describe any new restrictions or revisions regarding approval of housing for persons with disabilities such as concentration requirements, limits on the number of unrelated persons or provisions for making reasonable accommodations</p>		
<p><u>Non-governmental Constraints</u></p> <p>Update land costs, financing availability and construction costs as necessary and consider other potential non-governmental constraints, such as resident or business opposition to development, as appropriate</p>		



	Revised Page(s)	Indicate N/A If No Changes Were Necessary
<p><u>General (Changed Circumstances)</u></p> <p>For each category above, update analyses, as needed, to reflect changes in conditions or circumstances such as market conditions, land costs, financing availability, and construction costs that effect the conclusions of the analyses on potential governmental constraints in the prior element</p>	<b>4-11 to 4-13</b>	
<p><u>Programs to Mitigate Identified Constraints</u></p> <ul style="list-style-type: none"> <li>Describe programs to mitigate identified constraints in the prior housing element</li> <li>Revise policies and programs as appropriate to address identified constraints</li> </ul>		

<p><b>Sites Inventory and Analysis (Section 65583(a)(3) and 65583.2))</b>                      (See Building Blocks at <a href="http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php">http://www.hcd.ca.gov/hpd/housing_element2/SIA_home.php</a>)</p>		
	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Identify any changes to the sites inventory		
Update or include analysis or description as necessary to demonstrate zoning appropriate to accommodate housing for lower income households pursuant to Section 65583.2(c)(3) and (d) – (f)		
Update or include analysis or description as necessary to demonstrate the potential for redevelopment pursuant to Section 65583.2(b)(7)		
Analyze any new known environmental constraints or changed conditions and circumstances such as market conditions that affect the suitability of identified sites		
Update methodologies as necessary to estimate the residential capacity on identified sites		



	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Revise analysis of existing and/or planned infrastructure capacity (e.g., water and sewer) to accommodate the regional housing need, if needed (e.g., capacity or availability has changed)		
Include a summary table of sites included in the inventory by income category in comparison to the RHNA and, if applicable, any carryover obligation (Section 65584.09)		
Add programs to rezone and any other programs needed to address a shortfall of sites to accommodate the regional housing need, if applicable, and any programs included pursuant to Section 65583.2(h) and (i) or carryover obligation pursuant to Section 65584.09		
Update analysis as necessary to demonstrate sufficient capacity to accommodate the need for emergency shelters		

## Other Requirements

(See Building Blocks at [http://www.hcd.ca.gov/hpd/housing\\_element2/OR\\_home.php](http://www.hcd.ca.gov/hpd/housing_element2/OR_home.php)) and [http://www.hcd.ca.gov/hpd/housing\\_element2/SIA\\_conservation.php](http://www.hcd.ca.gov/hpd/housing_element2/SIA_conservation.php))

	Revised Page(s)	Indicate N/A If No Changes Were Necessary
Update description to ensure consistency with other elements of the general plan if policies or programs have been adopted in other elements of the general plan affecting internal consistency		
Update to describe, as necessary, housing for lower or moderate income households that has been constructed, demolished or converted in the Coastal Zone		

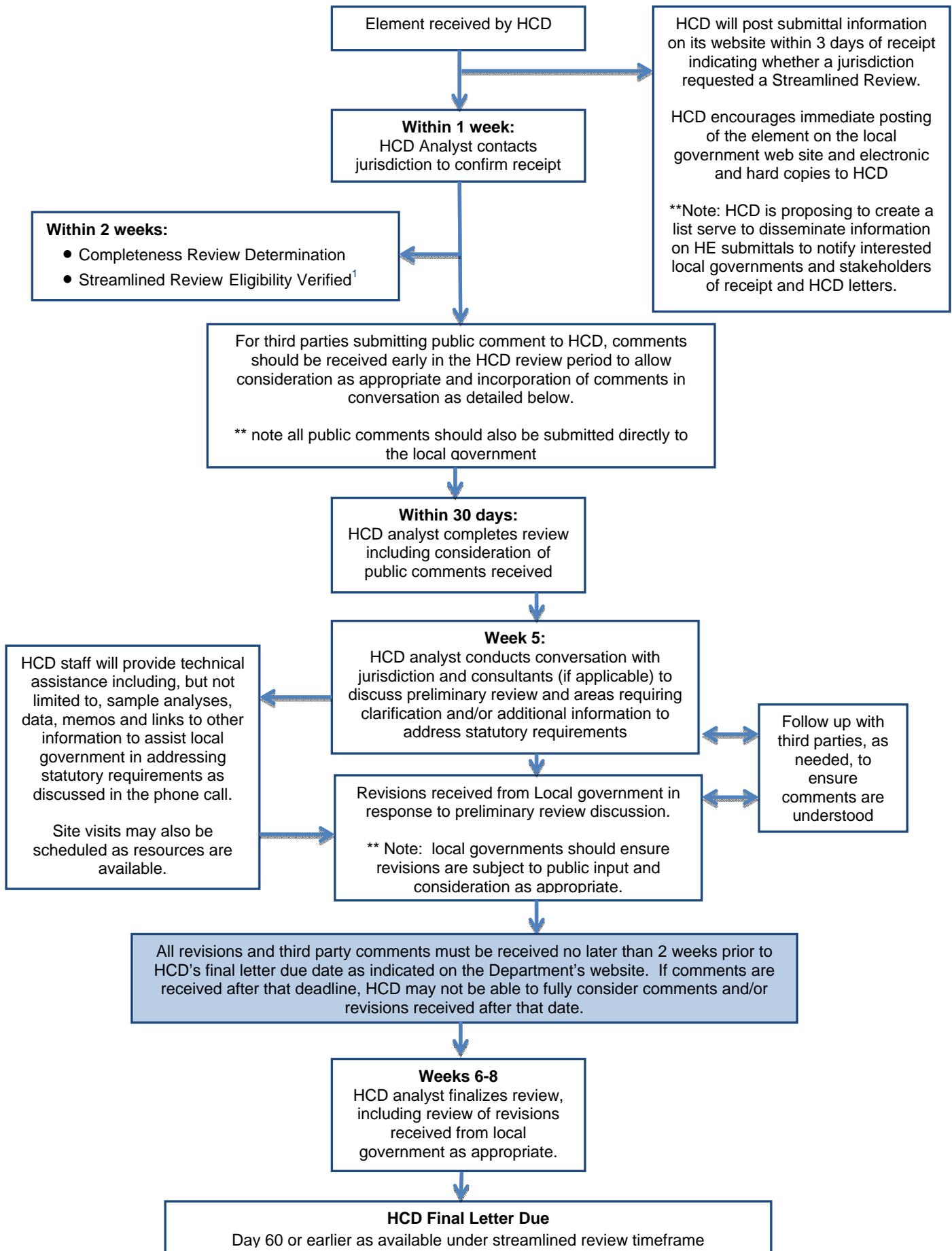
# Housing Element Update Guidance



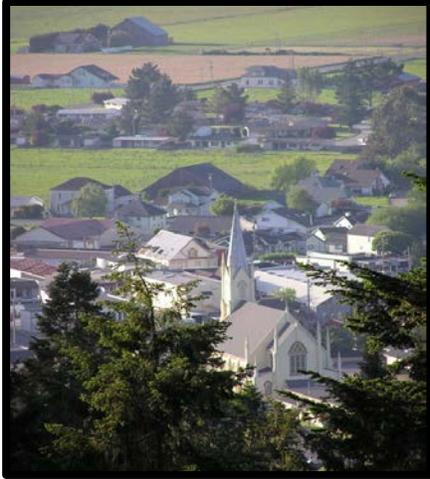
## Attachment 4: HCD Housing Element Review Process

## HCD Housing Element Review Process

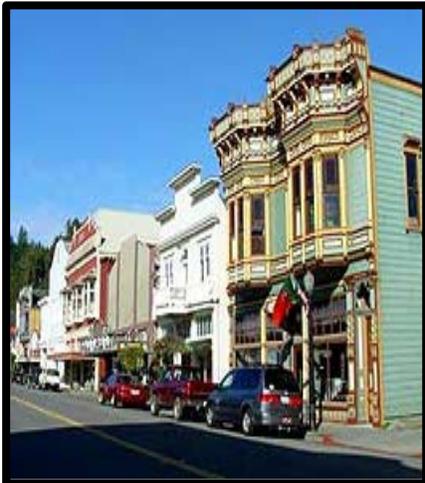
The chart below is provided to detail general steps and applicable timeframes for typical draft housing element submittals and is meant to complement the flow chart provided in HCD's Housing Element Update Guidance detailing review steps for standard and streamlined draft reviews. The statute provides 60 days for HCD's review of draft housing element submittals. Uncertainty of workload and the number of submittals under review at a given time makes it difficult to commit to shorter timeframes for review of streamlined reviews. The Department will, however, grant priority review status for elements eligible to receive a streamlined update based on the criteria provided in the Department's Update Guidance. Provided resources are available, the Department anticipates streamlined reviews would be completed in less time than the timeline presented below.



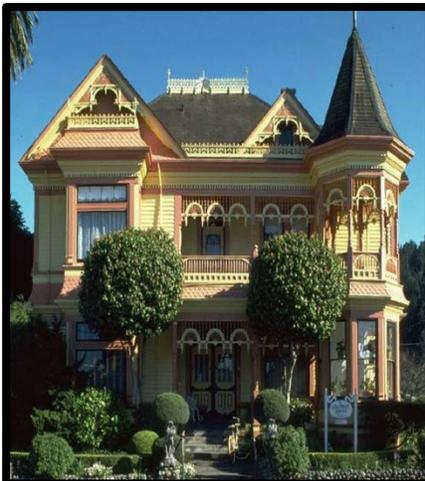
<sup>1</sup> HCD is available to verify Streamlined Update eligibility in advance of submittal. If advance eligibility determination has been made, initial review step would consist of completeness review only.



# City of Ferndale



## Housing Element Update



*Draft*  
June 2014

# City of Ferndale

## HOUSING ELEMENT UPDATE

### *Draft June 2014*

#### ***City Council:***

Stuart Titus, Mayor  
Dan Brown  
John Maxwell  
Ken Mierzwa  
Michael Sweeney

#### ***Planning Commission:***

Jorgen Von Frausing-Borch, Chair  
Doug Brower  
Dean Nielsen  
Lino Moggi  
Michael Warner

#### ***Former Commissioner:***

Uffe Christiansen

#### ***City Staff:***

Jay Parrish, City Manager  
Elizabeth Conner, City Clerk

#### ***Prepared by:***

**PLANWEST**  
PARTNERS, INC. 

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***Attachments\****

- Attachment A - City of Ferndale Land Use / Zoning Map
- Attachment B - Government Code Section 65583.1(c) Compliance Checklist
- Attachment C - Initial Study for the Housing Element Update

\*Attachments bound separately

# Chapter One: Introduction

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## *Purpose of the Element*

Recognizing the importance of providing adequate housing in all communities, the State of California has mandated a Housing Element, one of seven required, within every General Plan. The rules regarding Housing Elements are stated in California Government Code §65580-65589. The statewide goal is given as “decent housing and a suitable living environment for every California family.”

The primary purpose of the Housing Element is to:

- Preserve and improve housing and neighborhoods,
- Provide adequate housing sites,
- Assist in the provision of affordable housing,
- Remove governmental constraints to housing investment, and
- Promote fair and equal housing opportunities.

Further, State Housing Element law requires “An assessment of housing needs and an inventory of resources and constraints relevant to the meeting of these needs.” The law requires:

- An analysis of population and employment trends,
- An analysis of the City’s fair share of the regional housing needs,
- An analysis of household characteristics,
- An inventory of suitable land for residential development, and
- An analysis of the governmental and non-governmental constraints on the improvement, maintenance and development of housing.

The City of Ferndale last prepared a Housing Element in ~~2012~~~~2006~~ with prior updates in 1989, 1992 and 2012. The most recent City adopted and HCD certified Housing Element for the City of Ferndale is from ~~2012~~~~2006~~.

The updated Housing Element presented here includes some information from earlier documents, relying heavily on Ferndale’s ~~2006~~~~2012~~ update, but incorporates updated state guidance and available census data.

## *Public Participation*

Public participation will be encouraged throughout the development and implementation of the Housing Element update. Public participation in the development of the Housing Element will occur in several ways. The primary method of assuring that a good cross representation of views is heard will be through a study session held by the Planning Commission, which will also be a noticed meeting open to the public. This study session will be posted on the City’s website, in several places throughout the City and advertised in the Ferndale Enterprise. Additionally, the Planning Commission will review Housing Element chapters at a series of regularly scheduled meetings open to the public. The advice and

guidance offered during the formulation of this element will be considered in developing programs that comprehensively addresses the needs and intentions of the community with regard to its housing.

To promote public participation and comment on the Housing Element, a news release summarizing key matters and inviting the public to review the Draft and attend the Planning Commission public hearing will be provided to the local newspaper and posted on the City's website. The Planning Commission will forward their comments and recommendations to the City Council, who will hold an additional hearing prior to adoption. Both the Planning Commission and City Council hearings will be advertised in the local newspaper, as well as on the City's Online News Page, inviting the public to review the Draft Housing Element and attend the hearings. Copies of the Housing Element will be available at several locations to facilitate public review and comment, including Ferndale City Hall, 834 Main Street and the Ferndale Library, 807 Main Street. Electronic versions and hard copies will be provided for the public convenience.

### ***Consistency with the General Plan***

Ferndale's General Plan serves as a policy document prepared to guide City growth and development. The City's General Plan provides a framework for guiding the area toward orderly growth. The goals of the General Plan addresses a variety of issues, including: health, public safety, land use, circulation, provision of services and facilities, environmental protection, and open space preservation. The Housing Element is one of the seven elements mandated by State law which comprise the City's General Plan. The other six mandated Plan elements are Land Use, Conservation, Circulation, Noise, Safety, and Open Space.

All General Plan elements, goals and policies must be internally consistent. Housing Element goals, objectives, and policies have been reviewed for consistency with goals, policies, and implementation measures of the other General Plan elements. ~~The Ferndale Housing Element Update is the first step in a complete review and revision of all general plan elements by the~~ City of Ferndale has undertaken a multi-year, multi-element General Plan Update in May 2012, and is in the process of updating the Safety Element and Noise & Air Quality Element, with expected adoption in 2014.

The Housing Element bases the City's ability to meet the need for new housing units on the availability of parcels that are planned and zoned for residential development and served by utilities such as sewer and water systems. The Land Use Element provides suitable sites for housing at densities that can support a variety of housing types. The Land Use Element takes into account the development constraints and opportunities of the community, including hazards, resources and open space. The identification of these components of the natural environment guide appropriate locations for housing and are reflected in the holding capacity projections used in the Housing Element. Community goals are supportive of the Housing Element objectives in that they encourage sustainable growth, infill development compatible with existing development, improved public infrastructure and systems, and diversity of housing opportunities for all income groups, while preserving Ferndale's small town character.

The Housing Element addresses all State requirements, including relevant legislation enacted subsequent to adoption of the previous element. It contains information on housing constraints and actions to deal with constraints. The Housing Element includes information on the number of units

required to meet Ferndale's housing needs and its share of the regional need. Sites with development potential in accordance with the City's housing needs are evaluated. The revised Housing Element, along with the adopted elements of the General Plan will act as a guide for municipal decisions which affect the quality and quantity of housing; and maintain Ferndale's present quality of life by balancing the availability of housing with other environmental considerations.

The Housing Element update must be submitted to the California Department of Housing and Community Development (HCD) for review. HCD will determine if the update is in compliance with State Housing Element law and may require applicable revisions. Once determined acceptable, HCD will certify the document.

# Chapter Two: Housing Needs

## Population

### Introduction

Ferndale is located approximately fifteen miles south of Eureka and five miles west of U.S. Route 101 in the rural dairy area of the Eel River Valley of Humboldt County. This small community has traditionally had an agricultural-based economy that has expanded to also include a very successful tourist economy. Specifically, the main industries in Ferndale are dairy farming, cattle ranching, tourism, lumber and wood products, and service. Ferndale is known for its Victorian architecture and Main Street businesses.

### Population Growth Trends

The City of Ferndale has both grown and lost population annually. Ferndale’s population grew by 25.8% between 1950 and 2000, with much of that growth occurring during the late 1960’s. Between 2000 and 2013, Ferndale’s population was reduced by an average of 1.1% annually. Ferndale’s ~~2013~~2009 population is estimated at 1,366~~1,441~~ (Table 1).

**Table 1: Population Growth Trends (1970 - 2009) – City of Ferndale**

Year	Population	Numerical Change	Percent Change
1970	1,352		
1980	1,367	15	1.1
1990	1,331	-36	-2.6
2000	1,382	51	3.8
2004	1,460	78	5.6
2006	1,444	-16	-1.1
2009	1,441	-3	-0.2
<u>2013*</u>	<u>1,366</u>	<u>-75</u>	<u>-5.2</u>

Source: Census Bureau (2000 Census, SF3: P1) and (1990 Census, STF3: P001), DOF (Report E-4)

\* Source: HCD 5th Housing Element Data Package – Humboldt County

Ferndale’s boundaries, limited to one square mile, coupled with the City’s remote location six miles from the Highway 101 corridor, contributes to Ferndale’s slow growth rate. Over the previous 20-year period, Ferndale lagged behind that of Humboldt County, which grew by 12%; Ferndale has grown by 8% in the last 20 years.–Ferndale’s average annual population change between 2010 and 2013 was minus 0.1%, which is comparable to that of Humboldt County as a whole, which averaged 0.1%.

### Ethnic Composition

Ferndale’s population is predominately white (93.3%) according to the 2000 U.S. Census (Table 2). In recent history, Swiss Italians owned many of the dairies surrounding Ferndale, and hired Portuguese workers. Eventually, the Portuguese purchased the dairies, and hired Hispanic workers. Currently, the

Hispanic population is increasing. A diverse array of other races and ethnicities reside in Ferndale, although in very low numbers. Humboldt County is also predominantly white, although numbers of most other races or ethnic groups are somewhat higher.

**Table 2: Ethnic Makeup – Ferndale and Humboldt County**

Ethnicity	Ferndale		Humboldt County	
	Population	Percent	Population	Percent
Total Population	1,382	100.0	126,518	100.0
One Race	1,328	96.1	120,962	95.6
White	1,290	93.3	107,179	84.7
Black or African American	4	0.3	1,111	0.9
American Indian and Alaska Native	7	0.5	7,241	5.7
Asian	8	0.6	2,091	1.7
Native Hawaiian or Pacific Islander	1	0.1	241	0.2
Two or more races	54	3.9	5,556	4.4
Hispanic or Latino (of any race)	59	4.3	8,210	6.5

Source: 2000 Census

### Sex and Age

Ferndale attracts retirees, both of local origin and from larger metropolitan areas. A review of the data indicates that for all age groups below 44 years, Ferndale percentages are below state figures. Over age 45, the trend reverses in that Ferndale consistently has a higher percentage of these residents than the state as a whole. This is generally true of comparison between Ferndale and Humboldt County as well, although the trend is not as strong. Although Ferndale has an older population in comparison to the state or county, the majority of Ferndale's population (53.9%) is under 45 years of age, and 16.6% are over 65 (Table 3).

**Table 3: Sex and Age of Population – Ferndale, Humboldt County & California**

Sex & Age	Ferndale		Humboldt County		California	
	Number	Percent	Number	Percent	Number	Percent
Male	641	46.4	62,532	49.4	16,874,892	49.8
Female	741	53.6	63,986	50.6	16,996,756	50.2
Under 5 years	79	5.7	7,125	5.6	2,486,981	7.3
5 to 9 years	81	5.9	7,899	6.2	2,725,880	8.0
10 to 14 years	93	6.7	8,817	7.0	2,570,822	7.6
15 to 19 years	84	6.1	10,025	7.9	2,450,888	7.2
20 to 24 years	73	5.3	11,209	8.9	2,381,288	7.0
25 to 34 years	142	10.3	16,016	12.7	5,229,062	15.4
35 to 44 years	192	13.9	18,679	14.8	5,485,341	16.2
45 to 54 years	223	16.1	19,861	15.7	4,331,635	12.8
55 to 59 years	103	7.5	6,313	5.0	1,467,252	4.3
60 to 64 years	82	5.9	4,798	3.8	1,146,841	3.4
65 to 74 years	123	8.9	8,020	6.3	1,887,823	5.6

Sex & Age	Ferndale		Humboldt County		California	
	Number	Percent	Number	Percent	Number	Percent
75 to 84 years	86	6.2	5,754	4.5	1,282,178	3.8
85 years or older	21	1.5	2,002	1.6	425,657	1.3
Under 20		24.4		26.7		30.1
20-44 years		29.5		36.4		38.6
45-64 years		29.5		24.5		20.5
65 and older		16.6		12.4		10.7

Source: 2000 Census

According to 2000 Census figures, females outnumber males in almost all age categories with an overall of 53.6% females to 46.4% males. This follows the trend in Humboldt County, with 50.6% female, 49.4% males, and California, with 50.2% females to 49.8% males (Table 4).

**Table 4: Male to Female Ratios – Ferndale**

SEX and Age	Number			Percent			Males per 100 females
	Both sexes	Male	Female	Both sexes	Male	Female	
<b>Total population</b>	<b>1,382</b>	<b>641</b>	<b>741</b>	<b>100.0</b>	<b>100.0</b>	<b>100.0</b>	<b>86.5</b>
50 to 54 years	111	51	60	8.0	8.0	8.1	85.0
55 to 59 years	103	48	55	7.5	7.5	7.4	87.3
60 to 64 years	82	43	39	5.9	6.7	5.3	110.3
65 to 69 years	64	29	35	4.6	4.5	4.7	82.9
70 to 74 years	59	21	38	4.3	3.3	5.1	55.3
75 to 79 years	50	20	30	3.6	3.1	4.0	66.7
80 to 84 years	36	14	22	2.6	2.2	3.0	63.6
85 to 89 years	14	2	12	1.0	0.3	1.6	16.7
90 years and over	7	0	7	0.5	0.0	0.9	0.0

Source: 2000 Census

## ***Employment***

### ***Employment by Industry***

The economy of Ferndale has become more diversified in recent years. Many residents work in a variety of jobs in Eureka or other regional business centers. In Humboldt County, government is now the largest employer. The health service industry is a major employer, as is retail trade. The logging industry continues to play an important but declining role, with the number of logging-related jobs declining substantially in recent years.

**Table 5: Employment by Industry (~~2000~~2007-2011) – City of Ferndale**

Industry Type	2000 <sup>1</sup>		2007-2011 <sup>2</sup>	
	Number	Percent	Number	Percent
Agriculture, forestry, fishing and hunting, and mining:	39	5.9	<u>52</u>	<u>7.0</u>
Construction	37	5.6	<u>55</u>	<u>7.4</u>
Manufacturing	58	8.8	<u>32</u>	<u>4.3</u>
Wholesale trade	16	2.4	<u>28</u>	<u>3.8</u>
Retail trade	87	13.2	<u>68</u>	<u>9.1</u>
Transportation and warehousing, and utilities:	33	5.0	<u>33</u>	<u>4.4</u>
Information	24	3.6	<u>12</u>	<u>1.6</u>
Finance, insurance, real estate and rental and leasing:	27	4.1	<u>73</u>	<u>9.8</u>
Professional, scientific, management, admin.	49	7.4	<u>61</u>	<u>8.2</u>
Educational, health and social services:	137	20.8	<u>133</u>	<u>17.9</u>
Arts, entertainment, recreation, and <u>services hospitality (accommodation)</u>	61	9.3	<u>109</u>	<u>14.7</u>
Other services, <u>except public administration</u>	39	5.9	<u>32</u>	<u>4.3</u>
Public administration	52	7.9	<u>56</u>	<u>7.5</u>
TOTAL	659	100.0	<u>744</u>	<u>100</u>

Source: <sup>1</sup>Census Bureau (2000 Census, SF3: P49)

<sup>2</sup>HCD 5th Housing Element Data Package – Humboldt County

Ferndale is a tourist center, with businesses on Main Street and several bed and breakfasts serving those drawn by historic architecture or by a variety of regional attractions. Ferndale also serves the needs of the surrounding dairy community. Technology dependent activities including consulting, design, and computer support are a growing segment of the local economy. Arts, entertainment, recreation and hospitality (accommodation) services have expanded over the last decade, as have finance, insurance and real estate services.

### Income

A review of 2000 Census data on household income shows that relative to Humboldt County or the State of California, fewer Ferndale residents fall within the two lowest income categories. A total of 11.2% of Ferndale households reported less than \$15,000 of income, compared with 23.7% of Humboldt County households, and 14.0% of all California households (Table 6). For the \$50,000 to \$75,000 income range Ferndale and statewide percentages are similar, at 20.3 and 19.1%, respectively. Only 15.9% of county households reported the same level of income. In the four highest brackets, the disparity widens. In Ferndale, 15.7% of households reported 1999 income greater than \$75,000, compared with 12.6% in Humboldt County, and 28.8% statewide. The higher state allocation presumably reflects the concentration of professional and top management jobs in major urban centers, as well as the higher cost of living there.

**Table 6: Household Income: Ferndale, Humboldt County, & California**

1999 Household Income	Ferndale		Humboldt County		California	
	Number	Percent	Number	Percent	Number	Percent
Households	630	100	51,235	100	11,512,020	100
Less than \$10,000	37	5.9	7,059	13.8	967,089	8.4
\$10,000-14,999	46	5.3	5,057	9.9	648,780	5.6
\$15,000-24,999	102	16.2	8,803	17.2	1,318,246	11.5
\$25,000-34,999	100	15.9	7,300	14.2	1,315,085	11.4
\$35,000-49,999	118	18.7	8,411	16.4	1,745,961	15.2
\$50,000-74,999	128	20.3	8,138	15.9	2,202,873	19.1
\$75,000-99,999	53	8.4	3,485	6.8	1,326,569	11.5
\$100,000-149,999	24	3.8	1,911	3.7	1,192,618	10.4
\$150,000-199,999	13	2.1	471	0.9	385,248	3.3
Greater than \$200,000	9	1.4	600	1.2	409,551	3.6
Median Household Income	\$37,955		\$31,226		\$47,493	
Median Family Income	\$49,706		\$39,370		\$53,025	

Source: 2000 Census

A City of Ferndale Community Income Survey was conducted by Redwood Community Action Agency during 2008 and 2009. Notice about the survey was published in the local newspaper and it was distributed with a letter from the City Manager. Although the survey was mailed out with stamped, addresses return envelopes, response was poor. Since response was so limited, the data collected was not representative of Ferndale household incomes.

### Employment/Unemployment

California Employment Development Department (EDD) data indicates there were 600 City of Ferndale residents in the labor force in July 2009 (Table 7). The reported City unemployment rate in July 2009 was 2.6%; this figure is slightly higher than the previous planning period of 2.3%. When compared to the overall County unemployment of 11.3% and all county jurisdictions, Ferndale has the lowest unemployment rate.

The City of Ferndale has relatively few major employers, as most businesses on Main Street are owner operated. The Elementary and High Schools employ approximately 65 permanent and 30 seasonal employees; Del Biaggio Construction employs 35 full time people; Valley Grocery has four full time, nine part time; City Government seven full time, five part time; Nilsen Feed seven full time, six part time; Valley Lumber nine full time; and the two banks employ four full time and six part time. Of course, some of these employees come from outside the city limits of Ferndale.

**Table 7: Unemployment Levels in Humboldt County**

Area Name	Labor Force	Employment	Unemployment	
			Number	Rate
Arcata	9,100	8,100	1,100	11.7%
Blue Lake	600	600	100	9.8%
Eureka	11,700	10,300	1,400	12.0%
Ferndale	600	600	0	2.6%
Fortuna	4,600	4,200	400	9.0%
Rio Dell	1,400	1,200	200	16.7%
Trinidad	200	200	0	9.1%
Humboldt County	59,900	53,200	6,800	11.3%

Source: CA Employment Development Department 2009

## ***Household Characteristics***

### *Household Growth and Tenure Trends*

The US Census Bureau identified ~~630~~663 households in Ferndale in 2000, with approximately 2.3 persons per household: 564 of the units were single family units, 90 were multiple family units, and 9 were mobile homes. 52 of the units were vacant, for a 7.84% vacancy rate. ~~Department of Finance estimates 706 households in Ferndale in 2009, approximately 2.2 persons per household. There are an estimated 603 single family housing units; 83 two to four unit dwellings; and 10 units with five or more dwellings (DOF, 2009, Table 2: E5).~~ In 2010, DOF estimated 717 housing units in Ferndale, with approximately 2.2 persons per household: 608 single family units, 109 multiple family units, and zero mobile home units. 106 of the total units were vacant, for a 14.78% vacancy rate (HCD 5th Housing Element Data Package – Humboldt County). Over the ten year period, the vacancy rate increased by 88.5% (see Table 8).

According to the ~~2000~~2010 Census, the percentage of owner-occupied homes ~~is was~~64.863.5%; ~~renters~~rentals comprised ~~35.236.5%~~ of total dwellings units (Table 9). The proportion of renters to owners ~~in the 2000 Census was approximately what it was in~~has remained fairly constant since the 1980's. During the 1990's, twenty-one minor subdivisions with at least 2 parcels each were approved, along with one major subdivision of 22 lots. During the 1990's, 40 single family residences were built, five secondary dwelling units, four duplexes (8 dwellings) and nine apartments. Ferndale added 29 single family units, six secondary dwelling units and two apartments ~~since from 2000 to 2012.~~ During the last Two planning periods ago-planning period there were two large (for Ferndale) subdivisions in the planning stages. One subdivision created 33 single-family parcels, the other created eight additional single-family parcels. Both of these subdivisions allow secondary-dwelling unit development, should the owners desire. As the above information shows, most new construction involves single-family dwellings, with few apartments, secondary dwelling units and duplexes being constructed. Between 2004 and the end of 2009 the City

approved 3 residential subdivisions including one eight lot, one three lot and one two lot subdivision. Full development of these subdivisions is not expected to take place within this planning period.

**Table 8: Household Growth Trends (1980 - 2009) - City of Ferndale**

Year	Households	Numerical Change
1980	541	-
1990	566	25
2000	619	53
2004	623	4
2009	706	83

Source: Census Bureau (2000 Census, SF3: H6), (1990 Census, STF3: H004) and DOF (E-5 Report)

**E-8 City/County/State Population and Housing Estimates, 2000 and 2010**

**HOUSING UNITS**

Year	Total Units	Single	Multiple	Mobile Homes	Households	Vacant Units	Vacancy Rate	Persons Per Household
2000	663	564	90	9	611	52	7.84%	2.262
2010	717	608	109	0	611	106	14.78%	2.244
Change	8.1%	7.8%	21.1%	-100.0%	0.0%	103.8%	88.5%	-0.8%

Source: HCD 5th Housing Element Data Package – Humboldt County

**Table 9: Households by Tenure (1980 – 2000) - City of Ferndale**

	1980		1990		2000		2010	
	Number	Percent	Number	Percent	Number	Percent	Number	Percent
Owner	353	65.2%	352	62.2%	385	63.0%	388	63.5%
Renter	188	34.8%	214	37.8%	226	37.0%	223	36.5%
TOTAL	541	100.0%	566	100.0%	611	100.0%	611	100%

Source: HCD 5th Housing Element Data Package – Humboldt County, Census Bureau (2000 Census, SF 3: H7), (1990 Census, STF 3: H008) and 1980 Census

*Special Housing Needs*

In addition to overall housing needs, cities and counties must plan for the special housing needs of certain groups. Government Code (§65584(a)(6)) requires that several populations with special needs be addressed: — homeless people, seniors, people with disabilities, large families, female-headed households, and farmworker households. This Housing Element takes into account any local factors that create an extraordinary need for housing, and quantifies those needs as best as possible.

**Seniors**

In 1980, there were 11,103 persons aged 65 and over living in Humboldt County. This was 10.2% of the total population. By 1990, 12% of the total population was estimated by the Census to be 65 years or older (14,631 persons). The 2000 Census indicates that the senior population had risen to 13% of the total population in Humboldt County.

According to the 2000 Census, Ferndale ~~has had~~ 185 senior households, which ~~is was~~ 29.9% of the total households (Table 10). ~~Between 2007-2011, Ferndale had an estimated 193 senior households.~~ Of these ~~185 senior households~~, only ~~28-13~~ were renters, which indicates a strong ownership trend amongst seniors. ~~Further, only nine of the 100 total households under the poverty level were over the age of 65. Seniors in Ferndale make up 16.6% of the population, higher than the Humboldt County average.~~

**Table 10: Householders by Tenure by Age (~~2000~~2007-2011) - City of Ferndale**

Householder Age	Owners	Renters	Total
15-24 years	<del>40</del>	<del>380</del>	<del>420</del>
25-34 years	<del>2223</del>	<del>5934</del>	<del>8157</del>
35-64 years	<del>218249</del>	<del>93111</del>	<del>311360</del>
65-74 years	<del>75123</del>	<del>129</del>	<del>87132</del>
75 plus years	<del>8257</del>	<del>164</del>	<del>9861</del>
TOTAL	<del>401452</del>	<del>218158</del>	<del>619610</del>

Source: ~~HCD 5th Housing Element Data Package – Humboldt County )Census Bureau (2000 Census SF 3: H14 and P87)~~

**Local Senior Programs**

The Humboldt County Sheriff’s Department SWAP program provides free firewood to seniors. The Bertha Russ Lytel Foundation was formed to help seniors stay in their homes as long as possible. They have assisted the Ferndale Senior Resource Agency by providing a minivan for rides to medical appointments, Eureka, Fortuna and Arcata, as well as the Arcata Airport. The van is wheelchair accessible. Again with the help of the Lytel Foundation, the Ferndale Senior Resource Agency is also providing home delivery of hot meals. This foundation, along with the Ferndale Community Chest and local churches offer assistance with monthly bills, help with maintenance costs associated with home-ownership, help out when seniors and others are faced with unforeseen needs. Another group, Total Socialization, offers senior meals on the first and third Thursday of the month.

A Coalition for Senior Housing formed in late 2013 to address to local seniors’ housing needs, with the ultimate goal of planning, securing funding for, and implementing a senior housing development within Ferndale. The Coalition consists of representatives from the Area 1 Agency on Aging, the Lytel Foundation, the Senior Resource Agency, and the City Planning Department, as well as the property manager for the newly renovated Ferndale Housing, a local developer, and the City Manager. The group has monthly meetings to discuss needs, obstacles, and progress, and has been looking at properties and development designs to assist in defining the scope of the development.

**Persons with Disabilities**

In order to understand the special needs of a community, it helps to look at the number of people in a community who live with a disability, and the types of facilities that are available to them. Six of the major disabilities are listed below:

- Developmental disabilities are conditions that originate before an individual becomes 18 years old, continue, or can be expected to continue, indefinitely, and constitute a substantial disability for that individual. This includes Mental Retardation, Cerebral Palsy, Epilepsy, and Autism.

- Sensory disabilities are conditions that affect the sensory organs, such as blindness, deafness, or a severe vision or hearing impairment.
- Physical disabilities are conditions that substantially limit one or more basic physical activities, such as walking, climbing stairs, reaching, lifting, or carrying.
- Mental disabilities are conditions that affect thinking processes, such as learning, remembering, or concentrating.
- Self-care disabilities are conditions in which basic everyday routines are not met, such as bathing and dressing oneself, or getting around inside the home without assistance.
- Going outside the home disabilities are conditions in which people are confined to their home and cannot leave it without assistance.
- Employment disability is an inability to work at a job or business.

**Table 11: Persons with Physical Disability by Employment Status (2000) - City of Ferndale**

	Number	Percent
Age 5-64, Employed Persons with a Disability	4427	3.422.9%
Age 5-64, Not Employed Persons with a Disability	6743	5.136.4%
Persons Age 65 Plus with a Disability	8347	6.439.8%
Total Persons with a Disability	194118	14.9100.0%
<u>% of Total Population over Age 5</u> (Civilian Non-institutional)	1,306	100.0% 0.0%

Source: HCD 5th Housing Element Data Package – Humboldt County Census Bureau (2000 Census SF 3: P42)

**Table 12: Persons with Disabilities by Disability Type (2000) - City of Ferndale**

	Number	Percent
<i>Total Disabilities Tallied</i>	383	100.0%
<i>Total Disabilities for Ages 5-64</i>	224	58.5%
Sensory Disability	14	3.7%
Physical disability	71	18.5%
Mental disability	47	12.3%
Self-care disability	17	4.4%
Go-outside-home disability	25	6.5%
Employment disability	50	13.1%
<i>Total Disabilities for Ages 65 and Over</i>	159	41.5%
Sensory Disability	26	6.8%
Physical disability	47	12.3%
Mental disability	20	5.2%
Self-care disability	27	7.0%
Go-outside-home disability	39	10.2%

Source: Census Bureau (2000 Census SF 3: P41)

As of 2000, the total number of people living in Humboldt County with reported disabilities was 25,116, a number which represents 20.4% of the total population. Statewide, 19.4% of the state’s total population reported some kind of disability in 2000.

According to the 2000 Census, 194 persons in Ferndale ~~have had~~ a disability, representing 14.9% of the population. Most people with disabilities were either employed (3.4%) or over the age of 65 (6.4%). Only 5.1% ~~of the Ferndale population had a disability and was~~ prevented from working.

According to the Department of Developmental Services, Ferndale has 21 individuals determined to be developmentally disabled, eligible for regional center services and currently receiving services. 18 of these individuals are living at home with a parent or guardian. Only one is living independently, and two are living in a licensed 24-hour non-medical residential care facility (HCD 5th Housing Element Data Package – Humboldt County).

People with disabilities, including the developmentally disabled, have special needs in that many earn very low incomes, have higher health costs, and may be dependent on supportive services. These special needs may include accessible and affordable housing near public transportation, services, and community facilities

Although there has recently been discussion about bringing bus service into Ferndale, it has been found to be economically infeasible. However, the Ferndale Senior Resource Agency has recently initiated a senior bus service, with service provided to seniors 62 years and over, as well as disabled persons.

Ferndale can help meet the housing need for people with disabilities by facilitating independent living through in-home modifications, providing suitable housing opportunities, allowing for supportive services, and implementing existing state and federal law. For people with physical or mobility limitations, the California Administrative Code Title 24 sets forth access and adaptability requirements that apply to public buildings, employee housing, manufactured housing, and privately funded and newly constructed apartment houses. Although home modifications can improve the ability of people to live in independent housing, many individuals may require more extensive care, such as a group living environment that provides supervision. Severely affected individuals may require an institutional environment that provides medical attention and physical therapy.

**Large Families**

Large households are defined as households with more than five persons. In some circumstances, where the housing market does not meet large household housing needs, overcrowding can be a significant result of the lack of adequate housing. ~~As discussed earlier, o~~vercrowding is not a significant housing need in Ferndale. A total of ~~6.45.2%~~ of households in Ferndale have five or more people (Table 13).

**Table 13: Household Size by Tenure (~~2007-2000~~2011) - City of Ferndale**

	1-4 persons		2-4 persons		5+ Persons		Total	
	Number#	Percent%	#	%	Number#	Percent%	Number#	Percent%
Owner	<del>386</del> 109	<del>62.4</del> 0.6 %	315	91.0%	<del>1528</del>	<del>2.4</del> 87.5%	<del>401</del> 452	<del>64.8</del> 81.0%
Renter	<del>193</del> 71	<del>31.2</del> 39.4 %	31	9.0%	254	<del>4.0</del> 12.5%	<del>218</del> 106	<del>35.2</del> 19.0%
<b>TOTAL</b>	<del>579</del> 180	<del>93.6</del> 29.5 %	346	56.7%	4032	<del>6.4</del> 5.2%	<del>619</del> 558	100.0%

Source: ~~Census Bureau (2000 Census SF 3- H17)~~ HCD 5th Housing Element Data Package – Humboldt County

## Farmworkers

According to the 2007 Census of Agriculture, there ~~are~~were 1,347 farmworkers in Humboldt County, down from the reported 1,557 farmworkers in the 2002 agriculture census. Twenty-four farm operations in Humboldt County ~~are~~were family-held corporations, 735 farms ~~are~~were family or individual operations, and 26 farms ~~are~~were large family operations. Approximately 560 employees worked on farms with ten or less employees, while 1,955 workers ~~are~~were employed on farms with 10 or more workers. According to the 2007 Census of Farmworkers, there were 2,552 farmworkers in Humboldt County, with 315 reported farms (HCD 5th Housing Element Data Package – Humboldt County).

According to the 2000 Census, there were 39 persons employed in agriculture, forestry, fishing and hunting, and mining in the City of Ferndale. In the Eel River Valley, farmworker housing needs are not very significant as most farms are managed by owner/occupants. Most farming operations in the City are dairies.

Although there is little need for additional farmworker housing in Ferndale, California Health and Safety Code Sections 17021.5 and 17021.6 require agricultural employee housing to be permitted by-right, without a conditional use permit (CUP), in single-family zones for six or fewer persons and in agricultural zones with no more than 12 units or 36 beds:

17021.6 (b) Any employee housing consisting of no more than 36 beds in a group quarters or 12 units or spaces designed for use by a single family or household shall be deemed an agricultural land use for the purposes of this section. For the purpose of all local ordinances, employee housing shall not be deemed a use that implies that the employee housing is an activity that differs in any other way from an agricultural use. No conditional use permit, zoning variance, or other zoning clearance shall be required of this employee housing that is not required of any other agricultural activity in the same zone. The permitted occupancy in employee housing in a zone allowing agricultural uses shall include agricultural employees who do not work on the property where the employee housing is located.

17021.5 (b) Any employee housing providing accommodations for six or fewer employees shall be deemed a single-family structure with a residential land use designation for the purposes of this section. For the purpose of all local ordinances, employee housing shall not be included within the definition of a boarding house, rooming house, hotel, dormitory, or other similar term that implies that the employee housing is a business run for profit or differs in any other way from a family dwelling. No conditional use permit, zoning variance, or other zoning clearance shall be required of employee housing that serves six or fewer employees that is not required of a family dwelling of the same type in the same zone. Use of a family dwelling for purposes of employee housing serving six or fewer persons shall not constitute a change of occupancy for purposes of Part 1.5 (commencing with Section 17910) or local building codes.

## Female-headed Households

The Census provides data on the total number of households with a female head and the number of those with children and the number with incomes below the poverty level. The data is not provided separately by owner and renter. The data required includes all female heads of household; those without children may be supporting parents, or a single parent may be supporting an adult child or

relative. Female heads of household are often the households most in need of affordable housing, childcare, job training and rehabilitation funds.

In Ferndale, there were ~~51-39~~ female headed households, according to the ~~2000-2011~~ Census. ~~Of these 51~~~~None of those~~ female headed households, ~~nine~~ were below the poverty level, ~~which is 52.9% of the 17 families found under the poverty level according to the 2000 Census.~~

**Table 14: Female Headed Households (~~2000~~2011) - City of Ferndale**

Householder Type	Number	Percent
Female Headed Householders	<del>51</del> 39	<del>13.69.4%</del>
<i>Female Heads with Own Children</i>	17	<del>4.54.1%</del>
<i>Female Heads without Children</i>	<del>34</del> 22	<del>9.15.3%</del>
Total Family Householders	<del>374</del> 417	100.0%
Female Headed Householders Under the Poverty Level	90	<del>52.90.0%</del>
Total Families Under the Poverty Level	<del>172</del> 1	<del>100.05.0%</del>

Source: HCD 5<sup>th</sup> Housing Element Data Package – Humboldt County Census Bureau (2000 Census SF 3: P10 and P90)

**Families and Persons in Need of Emergency Shelter**

Contact with the Ferndale Police Chief ~~local police department~~ and Director of Emergency Services ~~other emergency care personnel~~ indicated that there are no homeless people in Ferndale. A reason for this may be that Ferndale is located six miles from the closest public bus service. In February 2014, the Ferndale City Council found that there are no un-met transit needs which are reasonable to meet within Ferndale. The local community church offers help to travelers in need of emergency shelter and food.

*Overcrowded Households*

The United States Census Bureau defines overcrowding when a housing unit is occupied by more than one person per room (not including kitchens and bathrooms). Units with more than 1.5 persons per room are considered severely overcrowded and indicate a significant housing need.

Overcrowding is not an issue in Ferndale. According to the ~~2000-2011~~ Census, there were ~~a total of 12~~no overcrowded or severely overcrowded households, ~~representing only 1.9% of the total households in Ferndale (Table 15).~~~~The percentage of overcrowded situations has not changed much since the four overcrowded households reported in 1990. To compare, overcrowding is much more significant in California with 15.2% of the total households in overcrowded situations in 2000. Of the total of 12 overcrowded households, nine were renter households and three were owner households. Of the total overcrowded households, six renters reported being severely overcrowded.~~

**Table 15: Overcrowded Households (~~2000~~2011) - City of Ferndale**

Households	Owners	Renters	TOTAL
TOTAL HOUSEHOLDS	<del>452</del> 401	<del>158</del> 218	<del>610</del> 619
<u>Total Overcrowded Households 0.50 or less occupants per room</u>	<del>37</del> 93	<del>10</del> 29	<del>38</del> 12
<u>0.51 to 1.00 or less occupants per</u>	<del>7</del> 33	<del>5</del> 63	<del>12</del> 96

Households	Owners	Renters	TOTAL
<del>room—1-1.5 Persons per Room</del>			
<del>—1.5 or More Persons per Room</del> <u>1.01 to 1.50 occupants per room</u>	<u>00</u>	<u>06</u>	<u>06</u>
<del>Statewide Overcrowding Rates</del> <u>1.51 to 20.. occupants per room</u>	<u>08.6%</u>	<u>023.9%</u>	<u>015.2%</u>
<u>2.01 or more occupants per room</u>	<u>0</u>	<u>0</u>	<u>0</u>

Source: ~~HCD 5th Housing Element Data Package – Humboldt County Census Bureau (2000 Census SF 3: H20)~~

### Households Overpaying

Generally, overpayment for housing considers the total shelter cost for a household compared to their ability to pay. Overpayment is an important measure of the affordability of housing in Ferndale. Specifically, overpayment is defined as monthly shelter costs in excess of 30% of a household’s income. According to the Census, shelter cost is the monthly owner costs (mortgages, deeds of trust, contracts to purchase or similar debts on the property and taxes, insurance on the property and utilities) or the gross rent (contract rent plus the estimated average monthly cost of utilities).

In ~~2000~~2011, approximately ~~154-218~~ households (~~29.7-41.1%~~) ~~reporting to the 2000 census~~ were considered overpaying for housing. (Table 16). This incidence of overpayment occurs fairly evenly between owner (~~54-39.9%~~) and renter (~~46-45.4%~~) households. ~~Furthermore, of the 236 households reporting incomes less than \$35,000, approximately half were overpaying in 2000~~ However, for households with lower incomes, overpayment among renters is far more prevalent (86.9%) than among owners (47.3%). All extremely low and very low income renters were overpaying for housing in 2011.

~~Table 16: Households Overpaying (2000) – City of Ferndale~~

Households	Owners	Renters	TOTAL
Total Households Overpaying	<u>83</u>	<u>71</u>	<u>154</u>
<b>LOWER INCOME HOUSEHOLDS</b>			
Total Households with Income Less than \$35,000	<u>123</u>	<u>113</u>	<u>236</u>
Households Overpaying with Less than \$35,000	<u>55</u>	<u>69</u>	<u>124</u>

Source: Census Bureau ( 2000 Census SF 3: H69, H73, H94 and H97)

**Table 16: Households by Income Category Paying in Excess of 30% of Income Toward Housing Cost (Overpayment by Income Category) (2011)**

Household	Extreme Low	Very Low	Low	Moderate	Above Moderate	Total	Lower income
Ownership Households	<u>56</u>	<u>22</u>	<u>75</u>	<u>68</u>	<u>190</u>	<u>411</u>	<u>153</u>
Overpaying owner households	<u>35</u>	<u>13</u>	<u>25</u>	<u>48</u>	<u>43</u>	<u>164</u>	<u>73</u>
Percentage of overpaying owners	<u>61.5%</u>	<u>60.1%</u>	<u>33.0%</u>	<u>71.4%</u>	<u>22.6%</u>	<u>39.9%</u>	<u>47.3%</u>
Renter Households	<u>30</u>	<u>11</u>	<u>11</u>	<u>35</u>	<u>32</u>	<u>119</u>	<u>52</u>
Overpaying renter households	<u>30</u>	<u>11</u>	<u>4</u>	<u>0</u>	<u>9</u>	<u>54</u>	<u>45</u>
Percentage of overpaying renters	<u>100.0%</u>	<u>100.0%</u>	<u>39.5%</u>	<u>0.0%</u>	<u>28.1%</u>	<u>45.4%</u>	<u>86.9%</u>
Total Households	<u>86</u>	<u>33</u>	<u>87</u>	<u>103</u>	<u>222</u>	<u>530</u>	<u>205</u>
Overpaying households	<u>64</u>	<u>24</u>	<u>29</u>	<u>48</u>	<u>52</u>	<u>218</u>	<u>118</u>

<u>Percentage of overpaying households</u>	<u>74.7%</u>	<u>73.5%</u>	<u>33.9%</u>	<u>47.0%</u>	<u>23.4%</u>	<u>41.1%</u>	<u>57.3%</u>
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Source: HCD 5<sup>th</sup> Housing Element Data Package – Humboldt County

### *Extremely Low Income Households*

Extremely low income (ELI) is defined as households with income less than 30% of the area median income. In 2000 there were 58 ELI households in Ferndale, representing approximately 9% of the total households (Table 17). Most ELI households are renters and experience a high incidence of housing affordability problems. Approximately 52% ELI households paid more than 50% of their income towards housing costs.

**Table 17: Extremely Low-Income Households (2000) - City of Ferndale**

Households	Owners	Renters	TOTAL
Total Number of ELI	20	38	58
Percent with Any Housing Problems	60%	79%	72%
Percent with Cost burden (30% of income)	60%	68%	65%
Percent with Severe Cost Burden (50% of income)	40%	58%	52%
Total Number of Households	218	401	619

Source: HUD Comprehensive Housing Affordability Strategy (CHAS), 2000 Data

### *Housing Stock Characteristics*

#### *Housing Units by Type*

In Ferndale, the proportion of single-family units increased significantly from 1990 to 2000, while the availability of multi-family units decreased. Trends slowed in 2009, single family detached units increased while single family attached units decreased, and there was a slight increase in multi-family units. There has been was no change in units that have five or more rooms since 2000 between 2000 and 2009. In 2013, single family attached and mobile homes decreased significantly from 2009 levels, while multi-family units increased by 140%.

**Table 18: Housing Units by Type (1990-~~2009~~2013) – City of Ferndale**

Housing Unit Type	1990		2000		2009			2013			
	#	%	#	%	#	%	%	#	%	%	
				Change			Change			Change	
Single Family-Detach	472	79.3	538	81.0	14.0	578	81.0	7.4	<u>593</u>	<u>82.5</u>	<u>2.6</u>
Single Family-Attach	10	1.7	27	4.1	170.0	25	3.5	-7.5	<u>17</u>	<u>2.4</u>	<u>-32.0</u>
2-4 units	97	16.3	80	12.0	-17.5	83	11.7	3.8	<u>85</u>	<u>11.8</u>	<u>2.4</u>
5 Plus Units	9	1.5	10	1.5	11.1	10	1.4	0	<u>10**</u>	<u>1.4</u>	<u>0</u>
Mobilehome *	7	1.2	9	1.4	28.6	10	1.4	11	<u>0</u>	<u>0.0</u>	<u>-100.0</u>
<b>TOTAL</b>	<b>595</b>	<b>100</b>	<b>664</b>	<b>100</b>		<b>706</b>	<b>100</b>		<b><u>719</u></b>	<b><u>100</u></b>	

Source: Census Bureau (2000 Census, SF 3: H30), ~~and~~ (1990 Census, STF: H020) and HCD 5th Housing Element Data

Package – Humboldt County

\*Mobilehomes includes “Other” (i.e., RV, Campers)

**\*\*Data provided by HCD indicate that there are 24 5-plus units in Ferndale in 2013, constituting a 140% increase from 2009 to 2013. There have been no building permits issued in Ferndale for such units since 2009. An informal survey of the City, as well as conversations with City staff, indicates that no 5-plus units have been constructed or rehabilitated in Ferndale in the past decade. HCD’s data comes from the Department of Finance, which seems to have overestimated households in general for Ferndale. Census data indicates 610 households in the City; DOF data indicates 719.**

**Vacancy**

Vacancy trends in housing are analyzed using a “vacancy rate” which establishes the relationship between housing supply and demand. For example, if the demand for housing is greater than the available supply, then the vacancy rate is low, and the price of housing will most likely increase. Additionally, the vacancy rate indicates whether or not the City has an adequate housing supply to provide choice and mobility. HUD standards indicate that a vacancy rate of 5% is sufficient to provide choice and mobility. Until 2009, Ferndale’s vacancy rate had been fairly stable at 7.65%. By the 2010 Census, Ferndale’s vacancy rate had risen to 14.8%.

**Table 19: Estimated Vacancy Rates, Humboldt County, 2009**

Humboldt County Cities	2009 Vacancy Rate	<u>2010 Vacancy Rate</u>
Arcata	3.05%	<u>4.4%</u>
Blue lake	9.08%	<u>5.2%</u>
Eureka	5.85%	<u>6.2%</u>
Ferndale	7.65%	<u>14.8%</u>
Fortuna	5.21%	<u>6.1%</u>
Rio dell	14.89%	<u>5.2%</u>
Trinidad	26.18%	<u>25.8%</u>

Source: Department of Finance 2009, Table 2:E5 and HCD 5th Housing Element Data Package – Humboldt County

**Table 20: Owners / Renters by Cities in Humboldt County**

Geographic area	Occupied housing units	Specified owners			Specified renters		
		Median value \$	Median selected monthly owner costs (dollars)		Median contract rent	Median gross rent	Percent with meals included in rent
			w/ mortgage	w/o mortgage			
California	11,502,870	211,500	1,478	305	677	747	1.4
Arcata	7,066	149,000	973	262	485	546	0.0
Blue Lake	495	119,000	804	240	500	583	0.0
Eureka	10,942	114,000	875	234	428	495	0.9
Ferndale	619	162,100	1,148	310	482	559	0.0
Fortuna	4,190	130,700	960	234	462	526	0.0
Rio Dell	1,234	95,800	805	237	415	491	1.2
Trinidad	170	321,200	1,000	294	663	830	0.0

Source: 2000 U.S. Census

### Housing Costs

Sales prices for homes in Ferndale have risen steadily in concert with the rise in housing across California since 1999. Purchasing a home remains extremely expensive and is out of reach for residents in extremely low, low, and moderate income levels. The housing market has seen a shift in recent years as lending practices have been scrutinized, the global economy is in downturn and national unemployment rates near 10%.

Rental units in the area vary from a Studio for ~~\$450 to~~ \$550, one bedroom apartment for ~~\$630~~ ~~650 to~~ \$750, two-bedroom apartment for ~~\$950-695~~, ~~two-bedroom detached unit for \$895~~ and ~~two to~~ three bedroom houses for \$1095 to ~~1700~~ \$1400 (Humboldt Craigslist, accessed 3/13/2014). The median cost of rental housing in Ferndale in ~~2007-2011~~ was ~~\$828~~ ~~918~~ (2007-2011 American Community Survey 5-Year Estimates).

**Table 21: Estimated Median Home Sales – Ferndale**

Region	Average \$
United States, 2006	185,200
California, 2006	537,700
Humboldt County, 2006	316,000
Ferndale	
January, 2007	427,419
January, 2003	276,693
January, 2002	230,618
January, 2001	223,019
January, 2000	171,300
January, 1999	166,634
January, 1998	157,088
January, 1997	180,066
January, 1996	149,294
January, 1995	133,000

Source: Ferndale Enterprise. These are houses listed with MLS and include houses in the Ferndale area, not necessarily inside the Ferndale City Limits. The highest and lowest are not included.

Source: Department of Finance

### Construction Trends

As mentioned previously, three new subdivisions were approved between 2004 and 2009. The total new buildable parcels proposed are 13. These are all located in single-family zones. As shown in Table 22 below, in the last 10 years, 42 permits have been issued for single-family dwellings, and only 5 for multi-family units. In the near future, additional single-family dwellings will be built in the subdivisions. There is a potential for Second Dwelling Units in the Residential Single Family and Residential Suburban zones, and some infill spots available. For the most part, single-family dwellings will continue to be prevalent within the city limits.

**Table 22: Housing Permits issued – Ferndale**

Unit Type	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	Total
Total Single Family Permits	3	5	5	5	10	4	5	4	0	0	1	0	4	0	1	2	42
Total Multi-family Permits	1	1	2	1	0	0	0	0	0	0	0	0	0	0	1	0	56

**Table 23: Types of Housing ~~2009-2010~~ to 2013 – Ferndale**

Type of Housing	<del>Number</del> 2010	2013	Percent <del>Change</del>
Total Housing Units	<del>706</del> 717	719	<del>100.00</del> .3%
1-unit, detached	<del>578</del> 591	593	<del>81.80</del> .0%
1-unit, attached	<del>25</del> 17	17	<del>3.60</del> .0%
2 to 4 units	<del>83</del> 85	85	<del>11.80</del> .0%
5 or more units	<del>10</del> 24	24	<del>1.40</del> .0%
Mobile home	<del>1</del> 00	0	<del>1.40</del> .0%

Source: ~~HCD 5th Housing Element Data Package – Humboldt County~~Department of Finance, 2009, Table 2-~~E5~~

### Housing Stock Conditions

#### Housing Condition

The City of Ferndale has an older housing stock with many structures noted for their historical architecture; almost half of Ferndale’s structures date to 1939 or earlier. A majority of these structures are well maintained and many have been rehabilitated and upgraded. Structures in the central core of the city are subject to design review to ensure that rehabilitation efforts are consistent with neighborhood characteristics.

**Table 24: Age of Housing – Ferndale**

Year Built	Number	Percent
1999 to March 2000	6	0.9
1995 to 1998	20	3.0
1990 to 1994	27	4.1
1980 to 1989	26	3.9
1970 to 1979	68	10.2
1960 to 1969	67	10.1
1940 to 1959	123	18.5
1939 or earlier	327	49.2

Source: 2000 US Census Data

In the final months of 2004 and the early months of 2005, the Planning Department conducted a walking Housing Condition Survey. All buildings in Ferndale were viewed and scored using a form adapted from

the Housing and Community Development Department. Because all buildings were inspected in person, street and sidewalk condition was also catalogued. The form used to collect housing and site condition information is available at the end of this chapter. This survey was updated in 2014 with estimates from the building department.

There is a need for rehabilitation in the City of Ferndale. Many of the houses requiring rehabilitation need only minor to moderate repairs (14% minor; 13% moderate). Table 25 reveals that only 4% of total housing units need substantial rehabilitation and 1% are dilapidated; these dilapidated units need replacement.

**Table 25: Housing Conditions ~~2005-2014~~ - City of Ferndale**

Housing Condition	Single Family Dwellings		Multiple Family Dwellings		Total	
	Number	Percent	Number	Percent	Number	Percent
Sound	<del>412428</del>	<del>6970%</del>	<del>2665</del>	<del>3760%</del>	<del>438493</del>	<del>6669%</del>
Minor repairs needed	70	<del>1211%</del>	20	<del>2918%</del>	90	<del>1413%</del>
Moderate repairs needed	80	13%	9	<del>138%</del>	89	<del>1312%</del>
Substantial repairs needed	18	3%	8	<del>117%</del>	26	4%
Dilapidated	6	1%	0	<del>0%</del>	6	1%
Not Evaluated	8	<del>21%</del>	7	<del>106%</del>	15	2%
Total Housing Units	<del>594610</del>	100%	<del>70109</del>	100%	<del>664719</del>	100%

Source: City Planner Walking Survey

**STRUCTURE TYPE**

- Single Family
- Garage Detached / Attached
- Duplex
- Multi-family \_\_\_\_\_ units
- Other

**CONSTRUCTION TYPE**

- Wood Frame
- Masonry
- Other

**FOUNDATION** Pier / Perimeter-Slab / Unknown

0	Existing foundation good condition
5	No ventilation
10	Repairs needed
15	Needs partial foundation
25	No foundation or needs new

**ROOFING**

0	No repair needed
5	Shingles missing/wavy/moss
5	Chimney needs repair
10	Needs re-roof
25	Roof structure needs replace and re-roof

**SIDING / STUCCO**

0	No repair needed
1	Needs re-paint
5	Needs patched and re-paint
10	Needs replace and painting
10	Asbestos / Lead-based

**WINDOWS** Historic / Old / New

0	No repair needed
1	Broken window panes
5	In need of repair
10	In need of replacement

**ELECTRICAL**

0	No repair needed
5	Minor repair
10	Replace main panel

**DILAPIDATED**

56	extreme neglect; bldg appears structurally unsound and maint nonexistent, not fit for human habitation in current condition; may be considered for demo or major rehab
----	--

**SCORING SYSTEM**

Sound	9 or less
Minor	10 – 15
Moderate	16 – 39
Substantial	40 – 55
Dilapidated	56+
<b>TOTAL Points</b>	

**HOUSING CONDITION SURVEY**

Address: \_\_\_\_\_  
 Vacant       For Sale  
 APN# \_\_\_\_\_  
 Owner \_\_\_\_\_  
 POB \_\_\_\_\_  
 Zone: \_\_\_\_\_

**HEALTH & SAFETY**

5	Mildew Smell
15	Mold visible
15	Dilapidated outbuildings
	Dead Cars, Junk in yard
	Overgrown
	Vegetation touching house

**STREETS / SIDEWALKS**

OK	NOT	
		House walk, tree wells level w/sidewalk
		Driveway approach
		Curbs
		Gutters
		Site drainage
		Paved street
		Corner cut ADA compliant
		Sidewalks
		Vertical displace less ¾"
		Vertical displace more ¾"
		Sensitive Location
		Cracks/holes more ½"
		Damage around Utility poles, lights, signs
		Other Hazards

Comments

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 \_\_\_\_\_

Surveyor \_\_\_\_\_ Date: \_\_\_\_\_

## Chapter Three: Resources and Constraints

### *Jurisdictional Share of Regional Housing Need*

A Regional Housing Needs Plan (RHNP) is mandated by the State of California (Government Code (GC), §65584) for regions to address housing issues and needs based on future growth projections for the area. The State of California also establishes the number of total housing units needed for each region. In accordance with State law and to assist local governments in making projections of future housing needs, Humboldt County Association of Governments (HCAOG) with assistance from HCD prepared a regional housing needs plan for Humboldt County covering the period January 1, ~~2009-2014~~ to ~~July 1~~ June 30, 2015~~2019~~. The purpose of the plan is to examine housing needs across jurisdictional boundaries and allocate to each local government a “fair” share of the regional housing need. The plan consists of two forms of projections. The first is a projection of the number and distribution of households by income group. The income groups are defined by HCD as follows:

- Extremely low-income: 0 to 30% of area median income (AMI);
- Very low-income: 31 to 50% of AMI;
- Low-income: 51 to 80% of AMI;
- Moderate-income: 81 to 120% of AMI; and
- Above moderate-income: 120% or more of AMI.

Table 26 provides the Regional Housing Needs Allocation (RHNA) target for the planning period of ~~2009-2014~~ to ~~2014-2019~~ for each of the four household income groups for the City of Ferndale. Based on these projections, the City of Ferndale needs to provide ~~52-21~~ houses in the years from ~~2009-2014~~ to ~~2014-2019~~. The allocation is equivalent to a yearly need of ~~six-roughly four~~ housing units for the ~~eight~~five-year period.

**Table 26: Regional Housing Needs Allocation (~~2009-2014-2019~~) – Ferndale**

Income Group	Number	Percent
Extremely Low	<del>73</del>	<del>13.5</del> <u>14.3</u>
Very Low	<del>73</del>	<del>13.5</del> <u>14.3</u>
Low	<del>93</del>	<del>17.3</del> <u>14.3</u>
Moderate	<del>94</del>	<del>17.3</del> <u>19.0</u>
Above Moderate	<del>208</del>	<del>38.4</del> <u>38.1</u>
<b>TOTAL</b>	<b><del>522</del><u>521</u></b>	<b>100</b>

Source: HCAOG, ~~Regional Housing Need Plan for Humboldt County, Jan. 2009 – July 2015, Adopted 9-24-09~~ Humboldt County Regional Housing Needs Allocation Plan January 1, 2014 – June 30, 2019 Adopted December 2013

These projections are to be used as guidelines to ensure that City housing policies and programs focus on a mix of housing types and strategies to meet the housing needs of all economic segments of the community. The intent of the RHNP is to ensure that local jurisdictions address not only the needs of their immediate area but also provide their share of housing needs for the entire region. Additionally, a major goal of the RHNP is to assure that every community provides an opportunity for a mix of

affordable housing to all economic segments of its population. The RHNP jurisdictional allocations are made to ensure that adequate sites and zoning are provided to address existing and anticipated housing demands during the planning period and that market forces are not inhibited in addressing the housing needs for all facets of a particular community.

Projected need for extremely low income (ELI) housing was calculated by presuming that 50% of very low-income households qualify as ELI households. This results in a projected need for ~~7~~3 ELI households.

**Table 27: Progress toward Meeting Regional Housing Need Allocation (~~2001–2009~~ to ~~2008~~2014)**

Income Group	Regional Housing Need	Units Constructed	Surplus (Shortfall)
Very Low	<del>214</del>	0	<del>(14)</del> <u>(2)</u>
Low	<del>48</del>	<del>108</del>	<del>24</del>
Moderate	<del>29</del>	<del>20</del>	<del>(7)</del> <u>(2)</u>
Above Moderate	<del>921</del>	<del>329</del>	<del>(18)</del> <u>20</u>
<b>TOTAL</b>	<del>1752</del>	<del>1537</del>	<del>(37)</del> <u>20</u>

Source: City of Ferndale ~~2009~~Annual Housing Element Progress Report 1/1/2013-12/31/2013

From ~~2001–2008~~2009-2014 the City of Ferndale issued ~~329~~329 building permits for single family homes, ~~2~~2 apartments and ~~46~~46 permits for second units. The remaining 8 units listed in Table 27 were rehabilitated units. All of these units are market rate. Current rental prices for second units and apartments of similar size were researched in local property listing publications. Based on this review of available second units, typical rents are less than \$800 per month depending on the unit size and number of bedrooms. Due to their smaller size and lower rents, these units are generally affordable to lower-income households (considering the 2011 Humboldt County Annual Median Income of \$40,376). Market rate single family homes are currently being sold around ~~\$387,913~~428,183 (~~2008~~2011, city-data.com) which is affordable to those households earning above moderate incomes. ~~Multifamily and second units are renting for \$800 or less which is affordable to lower income households based on the Humboldt County Area Median Income of \$31,226 and a family of four persons. Six second dwelling unit (SDU) building permits have been issued since 2001, and at least one per year is expected to be built, based on past trends. These units are likely to be affordable to lower income households due to their smaller size and lower rent.~~

~~From 2009-2011 the City issued two building permits for single family residences and two secondary dwelling unit permits. The single family residences are affordable to households with above moderate incomes and the SDU are affordable to low income households. Current rental prices for second units and apartments of similar size were researched in local property listing publications. Based on this review of available SDU's, typical rents are less than \$800 per month depending on the unit size and number of bedrooms. Due to their smaller size and lower rents, these units are generally affordable to lower-income households (considering the 2009 Humboldt County Annual Median Income of \$35,985.00). Therefore, the City needs to provide 48 housing units for the 2009-2014 RHNA period; 7 each extremely low, very low and low, 9 moderate, and 18 above moderate.~~

### *Navy Housing Acquisition*

~~In 2011, the City~~ ~~The City recently~~ acquired (~~September 2011~~) a 52-unit former Navy housing facility that was vacated in 2008. The City of Ferndale ~~was presented with the opportunity to take~~ took ownership of the Navy housing for low and moderate income individuals, families, and seniors. An *Acquisition Options and Preliminary Feasibility Analysis* (January 2010) report was prepared to assure financial feasibility and to provide the options and requirements for the housing complex and the necessary steps and timeline of acquisition. The City secured the federal appropriation allowing the 11.68 acre site to be transferred to the City at no cost for the purpose of providing affordable housing. The 52 units include; 24 single family homes and 28 multi-family units, currently zoned R1H.

The City actively worked to acquire the site and recognizes the importance of providing sites for affordable housing within the City. ~~Per Article 34 of the California Constitution the voters must authorize the “development, construction, or acquisition of low rent housing” by a public agency. Therefore, this issue was scheduled for the November 2010 ballot, and was approved by City voters. The City held numerous public meetings and tours of the site to engage residents, answer their questions, and inform them of the importance of providing affordable housing. Although the current zoning of this site is R1, the existing duplex units are more consistent with the R2 zone standards.~~ The existing units ~~will be~~ will be rehabilitated and ~~will now~~ will now provide both low and moderate income rentals. A total of 25 units ~~will be~~ will be low income rentals, which exceeds the City’s 4<sup>th</sup> cycle RHNA allocation for lower income households of 22 units. Table 30 shows the ~~proposed~~ rental distribution of units based on income.

Table ~~30~~28: Navy Housing Rental Distribution

Unit Type & No. Bedrooms	No. of Units
<b>Low Income ( &lt;80% AMI)</b>	
<b>Single Family - 2 BRM, 1 BA</b>	1
3 BRM, 2 BA	9
4 BRM, 2BA	1
<b>Townhouse - 2 BRM, 1.5 BA</b>	10
4 BRM, 2.5 BA	4
<b>TOTAL Low Income Units</b>	<b>25</b>
<b>Moderate Income ( &lt;120% AMI)</b>	
<b>Single Family - 2 BRM, 1 BA</b>	1
3 BRM, 2 BA	10
4 BRM, 2BA	2
	10
<b>Townhouse - 2 BRM, 1.5 BA</b>	
4 BRM, 2.5 BA	4
<b>TOTAL Moderate Income Units</b>	<b>27</b>

The ~~plan is for the~~ City ~~to transfer~~red the site to a non-profit to oversee the operation and management of the housing complex. The City Council, with input from the public, ~~will develop~~developed management policies, financial guidelines, tenant selection policies, and Codes, Covenants, and Restrictions (CC&R's) that ~~will~~ govern the use of the land and its oversight by the non-profit.

Ferndale "may only credit up to 25% of [Navy Housing] units in each income category toward the City's regional need." This is because, according to the Department of Finance, these units were considered part of the existing housing stock for purposes of calculating the current regional housing need. This ~~would result~~ed in crediting ~~of~~ six units for low-income households and two units for moderate-income households. The City still feels these units are applicable to meeting RHNA because the units have been vacant for three years and when they were occupied - only available to military personnel and not part of the housing stock for the general public. The City ~~has~~, however, proceeded with additional analysis to identify other sites to address the remaining 4<sup>th</sup> cycle need of 23 units, of which 16 ~~were~~are for lower-income households.

The Ferndale Navy Housing complex ~~require~~ds substantial rehabilitation to make some of the units habitable. These units ~~result~~ed in a net increase in the City's affordable housing stock; ~~since all units are vacant. The City is currently providing committed assistance by hiring consultants to facilitate the housing complex acquisition and guide the City through the next steps of acquisition, conveyance, rehabilitation, tenant selection requirements, and property management options. The City also coordinated a November 2010 ballot measure approved by the community for the acquisition and use of the units for low income housing~~All 52 units have been rehabilitated and are now occupied.

~~To credit any of the Navy housing units the element must clearly describe how each of the provisions of Government Code 65583.1(c) have been addressed. In addition to the discussion below, see the attached checklist for Government Code Section 65583.1(c) compliance (Attachment B).~~

~~The City has provided approximately \$87,000 through a legally enforceable agreement to facilitate the Navy Housing acquisition process over the past three years (\$62,000 plus \$25,000 donation). It is expected that the City will expend more funds to see the project through depending on the City Council approved disposition arrangement (65583.1(c)(4), (1)(A)).~~

~~During the previous planning period eight affordable units were constructed and two units have been permitted in the current period. These units are secondary dwelling units which are considered affordable to lower income households due to their small size and low rents. Second units rent for approximately \$800 or less which is affordable to lower income households based on the 2009 Humboldt County Area Median Income of \$35,985 (65583.1(c)(3)).~~

~~The Navy housing facility has a total of 52 units which will provide low to moderate income housing opportunities. The committed funds have been used to facilitate the acquisition of the property. The final disposition of the property has yet to be determined; all options require sufficient funds for the rehabilitation and rental of the units to low to moderate income households (65583.1(c)(1)(B)). The rehabilitation of the Navy housing facility will result in a~~

~~net increase of 25 units available by the end of the year (2011) and affordable to lower income households. If the units are not acquired by the City there would be no guarantee that they would be used for lower income housing; therefore they are at imminent risk of loss to affordable housing stock (65583.1(c)(2)(A), (i)(I)). The units are not currently occupied, therefore relocation assistance would not be required (65583.1(c)(2)(A)(i) (II, III)).~~

~~The units have been vacant for three years which has resulted in: (a) extended interruption (non use) of gas, water, and electricity service; (b) lack of adequate heating which has resulted in mold problems in some of the units; (d) deterioration of some of the structures resulting in unsafe and unsanitary conditions; and (e) inadequate numbers of garbage receptacles and service due to non use of the site (65583.1(c)(2)(A)(i) (IV)).~~

~~Affordability and occupancy restrictions will be maintained for at least 20 years by recording deed restrictions (65583.1(c)(2)(A)(ii)). Prior to occupancy of the rehabilitated units the City will issue a certificate that finds the units comply with all local and State building and health and safety requirements (65583.1(c)(2)(A)(iii)).~~

When considering only the units HCD allows to be credited towards meeting the RHNA, 37 of the 52 needed units were provided. Over the RHNA planning period, however, 59 units were permitted, constructed, or rehabilitated. Table 27 shows units provided for each income category.

## **Land Inventory**

### *Identification of Available Land by Zoning District and Realistic Capacity*

Housing Element law requires an inventory of land suitable for residential development. An important purpose of this inventory is to determine whether a jurisdiction has allocated sufficient land for the development of housing to meet the jurisdiction’s share of the Regional Housing Needs, including housing to accommodate the needs of all household income levels. The attached Ferndale Land Use/ Zoning Map (**Attachment A**) shows current land use and zoning within the city boundary.

This inventory has been revised for the 2014 Housing Element Update. Although the City issued three building permits for construction of new single-family residences during the 4<sup>th</sup> cycle planning period (2009-2014), only one of these was issued for a parcel listed on the Vacant Land Inventory by Parcel Number in Table 31. Tables 29 and 31 and the Vacant Land Inventory Map have been updated accordingly. Table 30 Vacant Land Summary by Income Category incorporates the updated data.

There is limited land available in Ferndale because the City has maintained its one square mile of city limits; however, according to the Table ~~28-29~~ below, there is still sufficient available land to exceed the City’s RHNA. At this time, the City does not plan to annex additional land.

**Table ~~2829~~: Vacant Land Summary by Zone – Ferndale**

General Plan and Zone Designation	Acres	Density Range (du/ac)	Maximum Dwelling Unit	Realistic Unit Capacity**
-----------------------------------	-------	-----------------------	-----------------------	---------------------------

	Capacity			
Agriculture-Exclusive (AE)	117.8	0-.25	29	17*
Split Residential, Ag-Exclusive (R1-AE)	10.8	0-7/ 0-.25	18	10
Residential Single Family (R1)	34.06	0-7	238	143
Residential Single Family (R1B1)	0.23	0-7	1	1
Residential Single Family (R1B2)	8.61	0-4	34	20
Residential Single Family (R1B3)	5.71	0-2	11	7
Split Residential, Ag- Exclusive (R2-AE)	8.34	0-14/ 0-.25	23	14
Residential Two Family (R2)	0.55	0-15	8	5
Residential Suburban (RS)	<del>42.56</del> <u>11.06</u>	0-1	<del>42</del> <u>11</u>	7
Neighborhood Commercial Design Review Qualified (C1DQ)	0.31	0-21	6	4
Community Commercial (C2)	1.56	0-21	32	19
Community Commercial Design Review Qualified (C2DQ)	0.73	0-21	15	9
<b>Total</b>	<del>201.6</del> <u>199.8</u>		<del>427</del> <u>426</u>	<b>256</b>

\*Although agriculture land is included in this table, it only represents a small percentage (approx. 7%) of total vacant land. Residences on agriculture land are generally not affordable, therefore growth is not focused in these areas.

\*\*Numbers rounded.

For the purpose of this analysis, the estimate of dwelling unit capacity in Table 28 reflects potential units based on “realistic capacity” as well as “maximum” densities for each land use designation. The “realistic” figure reflects a 40% density reduction over the potential maximum build-out to reflect average new development density and to account for potential site constraints (infrastructure, floodplain, etc.).

A conservative realistic unit density was also used on sites where accurate development potential is hard to predict. For example, identified sites in non-residential zones (e.g. commercial zones) that allow for residential uses may not be developed for only residential use. Ferndale’s Community Commercial zone (C2) principally permits residential uses; therefore the realistic unit capacity reflects the potential for both commercial and residential site uses. Residential uses are encouraged above the ground floor commercial uses in commercial zones.

**Table 30: Vacant Land Summary by Income Category – Ferndale**

<u>Income Group</u>	<u>Total RHNA</u>	<u>Minimum Density Guidelines</u>	<u>Vacant Site Inventory Capacity</u>
<u>Very Low</u>	<u>6</u>	<u>20 units/acre</u>	<u>32</u>
<u>Low</u>	<u>3</u>		
<u>Moderate</u>	<u>4</u>	<u>≥15 units/acre</u>	<u>5</u>

Above Moderate	<u>8</u>	<u>&lt;15 units/acre</u>	<u>219</u>
<b>Total</b>	<b><u>21</u></b>		<b><u>256</u></b>

Housing Element law requires a site-by-site inventory of vacant/ underutilized lands sufficient to meet the regional housing need in the next five years. Table 29 provides a vacant land inventory by parcel including acreage, existing use, land use/ zoning designation, realistic capacity and potential constraints. The realistic capacity is a 40% density reduction over the potential maximum build-out to reflect average new development density and to account for potential site constraints (infrastructure, floodplain, etc.). Figure 1 shows the vacant land inventory by Land Use/ Zone designation. As shown in Tables ~~28~~29, 30 and 31 and 29, there is sufficient vacant land to accommodate the City’s RHNA share. Therefore, non-vacant and underutilized sites were not used to determine Realistic Unit Capacity.

**Table 2931: Vacant Land Inventory by Parcel Number – Ferndale**

APN	Land Use/ Zoning	Density Range (du/ac)	Acres	Realistic Unit Capacity	Existing Use	Potential Constraints
030-011-002	AE	0-0.25	5.01	1	fairgrounds	Agricultural land, not for sale
030-031-001	AE	0-0.25	10.79	1	agricultural	Agricultural Land, not for sale
030-041-002	AE	0-0.25	5.03	1	agricultural	Agricultural Land, not for sale
030-051-001	AE	0-0.25	13.09	1	agricultural	Agricultural Land, not for sale
030-061-007	R1/AE	0-7/ 0-0.25	2.39	2	agricultural	Drainage, split zone
030-091-015	R1	0-7	0.20	1	vacant	None
030-091-021	R1	0-7	15.70	66	agricultural	Just subdivided into 29 lots
030-091-024	R1	0-7	1.51	6	agricultural	Just subdivided into 4 lots
030-101-008	R1B2	0-4	1.05	2	agricultural	No access, Agricultural Land, not for sale
030-111-003	AE	0-0.25	1.38	1	agricultural	Agricultural Land, not for sale
030-111-015	R1D	0-7	1.74	7	agricultural	Drainage
030-112-019	R1D	0-7	1.32	2	agricultural	35' entry won't support more than 2 dwellings, creek cuts off Main Street
030-131-006	R1D	0-7	0.24	1	vacant	None
030-131-024	R1	0-7	0.21	1	road	60' row goes through lot to lots behind
030-141-010	R1	0-7	1.49	6	agricultural	To develop must bridge Francis Creek
030-151-006	RS	0-1	11.06	6	agricultural	Agricultural Land, not for sale
030-161-017	R1	0-7	0.43	1	agricultural	Owner uses as orchard
030-161-020	AE	0-0.25	1.31	0	agricultural	Flag Lot, not for sale, existing Ag. building
030-171-002	R2	0-15	0.14	1	vacant	None
030-171-005	C1DQ	0-21	0.31	4	vacant	None
030-171-008	AE	0-0.25	4.32	1	agricultural	Drainage
030-172-015	R2D	0-15	0.15	1	vacant	None

APN	Land Use/ Zoning	Density Range (du/ac)	Acres	Realistic Unit Capacity	Existing Use	Potential Constraints
030-181-004	R2	0-15	0.28	2	vacant	None
030-181-008	R2/AE	0-15/ 0-0.25	5.39	9	agricultural	Agricultural Land, not for sale
030-191-007	R2/AE	0-15/ 0-0.25	2.95	5	agriculture	None
030-191-008	R1/AE	0-7/ 0-0.25	8.41	8	agricultural	Agricultural Land, not for sale
030-201-009	R1D	0-7	0.14	1	vacant	None
030-211-002	R1D	0-7	0.27	1	vacant	None
030-211-008	AE	0-0.25	18.18	3	agricultural	Agricultural Land, not for sale
031-013-004	AE	0-0.25	0.28	0	agricultural	No access
031-013-018	AE	0-0.25	0.54	0	agricultural	No access
031-021-009	R2	0-15	0.13	1	vacant	Triangularly shaped lot, difficult access
031-024-003	AE	0-0.25	0.13	0	vacant	Steep grade, difficult access
031-031-003	R1D/R1	0-7	0.63	2	vacant	Mostly steep grade, difficult access
031-032-007	C2DQ	0-21	0.60	7	vacant	Difficult access, partially in creek
031-032-009	R2D	0-15	0.06	0	vacant	Undersized at 2640, no access
031-032-015	R1D	0-7	0.22	1	vacant	Steep grade
031-032-028	C2D	0-21	0.07	1	vacant	Undersized at 3000 sf, only 30' wide
031-032-029	R1	0-7	1.67	7	agricultural	Odd shaped lot, steep, no access
031-041-005	AE	0-0.25	3.70	1	vacant	Very steep grade
031-051-007	AE	0-0.25	1.87	0	agricultural	Very steep grade, owned by Del Oro Water Co.
031-051-015	AE	0-0.25	14.46	2	agricultural	Agricultural land, not for sale
031-051-017	AE	0-0.25	1.74	0	agricultural	Very steep grade
031-051-018	AE	0-0.25	0.52	0	agricultural	Oddly shaped lot at end of Francis Street
031-061-003	AE	0-0.25	20.00	3	agricultural	Agricultural Land, not for sale
031-071-012	R1	0-7	0.21	1	vacant	None
031-083-002	C2D	0-21	0.45	6	vacant	None
031-082-010	R1D	0-7	0.50	2	vacant	None
031-083-004	C2D	0-21	0.22	3	barn	None
031-085-022	C2D	0-21	0.80	10	vacant	Alley access, creek
031-111-010	AE/ R1B2	0-0.25/ 0-4	2.93	2	vacant	Very steep grade
031-112-001	R1B3	0-2	0.38	1	vacant	Steep access off Bluff Street
031-112-004	R1B3	0-2	0.34	1	vacant	Steep access off Bluff Street
031-121-003	AE	0-0.25	3.13	1	vacant	No access w/o building bridge over creek
031-121-006	AE	0-0.25	0.54	0	vacant	Steep, by creek
031-121-007	AE	0-0.25	0.18	0	agricultural	Undersized AE lot
031-121-009	R1B2	0-4	1.83	4	vacant	Steep, by creek

APN	Land Use/ Zoning	Density Range (du/ac)	Acres	Realistic Unit Capacity	Existing Use	Potential Constraints
031-121-011	AE	0-0.25	0.33	0	vacant	Very steep grade
031-131-027	R2D	0-15	0.00	0	vacant	Unbuildable - undersized lot
031-131-048	R1	0-7	1.32	6	vacant	Access thru privately owned road
031-131-049	R1	0-7	0.45	2	barn	No access
031-131-051	R1B2	0-4	0.31	1	vacant	Access thru privately owned road
031-132-003	C2D	0-21	0.16	2	vacant	None
031-132-017	C2D	0-21	0.16	2	vacant	None
031-142-017	C2D	0-21	0.15	2	vacant	Currently used as parking lot
031-151-020	R1	0-7	0.55	2	vacant	No access
031-162-007	R2	0-15	0.00	0	vacant	Unbuildable - undersized lot
031-163-025	R1B3	0-2	0.58	1	vacant	Odd shaped lot
031-163-027	R1B3	0-2	2.05	2	vacant	Very steep, no access
031-163-028	R1B3	0-2	1.81	2	vacant	None
031-171-017	AE	0-0.25	5.62	1	agricultural	Agricultural Land, not for sale
031-171-018	AE	0-0.25	0.00	0	agricultural	Unbuildable - too narrow at 20' wide
031-171-027	R1	0-7	0.30	1	vacant	Owned by Neighbor, part of yard
031-171-038	R1B2	0-4	0.28	1	vacant	Drainage
031-171-044	R1B2	0-4	0.25	1	vacant	None
031-182-005	C2DQ	0-21	0.13	2	vacant	None
031-183-032	R1	0-7	0.20	1	vacant	None
031-183-033	R1	0-7	1.91	8	vacant	Drainage
031-192-013	R1	0-7	0.25	1	barn	Alley access only
031-202-002	AE	0-0.25	3.57	1	vacant	Agricultural Land, not for sale
<del>031-202-003</del>	<del>RSB5</del>	<del>0-1</del>	<del>1.50</del>	<del>1</del>	<del>vacant</del>	<del>None</del>
031-212-002	R1B3	0-2	0.55	1	vacant	Very steep grade
031-231-006	R1B2	0-4	0.6	1	vacant	None
031-231-007	R1B2	0-4	0.57	1	vacant	None
031-232-016	R1B1	0-5	0.23	1	vacant	None
031-242-018	R1	0-7	0.21	1	vacant	Owned by Neighbor, part of yard
031-251-002	R1B2	0-4	2.81	7	vacant	None
031-251-003	R1B2	0-4	0.46	1	vacant	None
031-251-005	R1B2	0-4	0.45	1	vacant	None
031-251-010	R1	0-7	0.23	1	vacant	None
031-251-016	R1	0-7	0.99	4	vacant	No access



### *Non-Vacant Sites*

Underutilized parcels were not used to determine Realistic Unit Capacity in Table 29. ~~The 52-unit Navy housing facility described below was not included in the Vacant Land Inventory and will be rehabilitated to accommodate the City's lower income housing needs. A detailed list of items to rehabilitate has been compiled and the City has had preliminary discussion with a local bank to secure a loan for the necessary improvements. The Navy housing is made up of existing single and multi-family units that have been vacant since 2008; once they are rehabilitated, residential use of the units will be re-established. Additional information is provided below under Navy Housing Acquisition.~~

### *Zoning that Facilitates Development by Income Group*

The California Department of Housing and Community Development (HCD) assumes, in general, that the higher the density, the more affordable the housing. This assumption relies on the fact that many of the costs for new construction, for example, per square foot construction costs, financing, profit and overhead, and utility extensions, remain essentially the same irrespective of whether it is one, four or a dozen units that are constructed on a site. The variable with the greatest influence on the cost of housing is land; hence, the higher the density allowed by the General Plan designation and zoning, the more affordable the housing. By providing for higher densities, the City can encourage and facilitate affordable housing development. Additionally, the land use designations and zoning must accommodate a variety housing types, including opportunities for rental housing.

Housing Element law requires that a city or county provide, through its General Plan, sufficient sites suitable for the production of housing affordable to extremely low, very-low and other-low income households. As these sites are generally higher density designations that support residential development as a primary or mixed-use, this analysis will center on whether sufficient land has been planned in the R2, R3, R4, C1 and C2 designations to meet the needs for the Housing Element planning period.

In the case of Ferndale, 15 units per acre is the appropriate density to meet affordable housing needs. Zones R3, R4, C1 and C2 are appropriately rated for lower income housing. The densities in these zones are 0-21 dwellings per acre. The C1 and C2 zones allow for a variety of housing types including multi-family development, in addition to commercial uses. Because adequate land is available in the C zones for up to 30 additional dwellings, taking into consideration realistic unit capacity, it is not necessary at this time to pursue zone changes. In the future, additional R3 and R4 zones will be set aside to allow for more apartment-style dwellings, thereby creating more affordable housing for lower income residents; however, in the time frame of the current Housing Element, zone changes will not be necessary. Many extremely low income households will seek rental housing and most likely face overpayment, overcrowding, or other housing problems. To address the range of needs of extremely low income households, the City will encourage a variety of housing types, such as single-room occupancy units. In addition, Program I. Adequate Sites will amend the Zoning Ordinance to allow for multi-family dwelling of more than five units in accordance with density standards. The City will also evaluate and identify sites of adequate size for potential rezoning to allow for multifamily uses by right (R3 and/or R4 zones) (Program I). [This program has been carried over from the 2012 Housing Element Update.](#)

## Zoning to accommodate lower income households

The Ferndale City Council unanimously approved a General Plan and Zoning Amendment (GP/ZA) on December 1<sup>st</sup>, 2011 to increase the Residential Two-Family (R2) density from 14 dwelling units per acre to 15 dwelling units per acre.

Per Government Code Section 65583.2(c)(3)(B) the City's zoning must be consistent with 15 du/acre standard for rural jurisdictions to be considered appropriate to accommodate housing for lower-income households. The previous Residential Two-Family (R2) density in Ferndale allowed up to 14 dwelling units per acre (du/acre). Increasing this density to 15 du/acre meets this density standard. As shown in the vacant land inventory there are approximately 1.65 acres of vacant R2 designated land within the City which could be developed with a maximum of 24 units at 15 du/acre. Therefore, adequate land is available to accommodate the City's ~~remaining~~ regional need of ~~16-9~~ units for lower-income households. ~~With the Navy housing acquisition approval discussed above and this GP/ZA, t~~he City has sufficient sites, as projected in the RHNA, to accommodate lower income housing needs for this planning period.

The R2 zone is appropriate to accommodate housing development for lower income households. Attached residential units of single or multi-story construction provide housing opportunities for lower income households. As with second units, land costs, utilities and construction costs for attached versus detached construction can be shared making these units more affordable. While the affordability of these units is ultimately a function of a number of variables, including land and financing costs, many units could rent at or below market rates. Existing R2 build densities in Ferndale average approximately 10 du/acre.

The C1 and C2 zones allow for a variety of housing types including multi-family development, in addition to commercial uses. Single family and multi-family residential units are allowed and encouraged in both zones. The C1 designation allows for residential uses with a use permit, and residential units are principally permitted in the C2 zone. Lodging including hotels, motels, boarding houses, and mobile home parks are also allowable in the C2 zone. Affordable, high density housing would integrate well in this zone as residents would benefit from the close proximity to services. Combined short term and permanent residential housing is an option. The density of this zone facilitates low income housing options; these areas are also fully served by utilities and have considerable potential for mixed use and higher density development.

## Small Sites

Ferndale will need to rely on small sites to accommodate its remaining regional need for lower-income households. The discussion below demonstrates suitability of these small sites and that Ferndale has the zoning and densities appropriate to encourage and facilitate the development of housing for lower-income households. Because capacity for housing production exceeds Ferndale's total need for new housing during the planning period ending in ~~2014~~2019, a primary objective for the City will be to provide adequate sites to accommodate the housing needs of extremely low, very low and other lower income households.

As shown in Tables ~~28 and 29~~, 30 and 31 and on Figure 1 there is a total of approximately 3.23 acres of vacant C2 zoned land (includes C2D and C2DQ zones) for an estimated realistic unit capacity of 40 units. Three of these sites (APNs 031-083-002, 031-083-004, and 031-085-022) are within the same vicinity of each other off of 4<sup>th</sup> Street near Main Street and total 1.47 acres. Since these sites are not located

directly on Main Street and are adjacent to existing residential uses, affordable units would integrate well in this area as residents would benefit from the close proximity to services. Higher density affordable housing would likely be more desirable at these sites than commercial uses due to setback from Main Street and other commercial areas. Although theoretically based on density standards these sites could fit 30 units, the projected yield of these three sites based on site conditions is 18 units.

To increase development potential of small, individual lots the City will research effective methods to develop small lots to their greatest potential (e.g. small lot consolidation, flexible development standards) by reviewing best practices adopted by other jurisdictions. The City will also identify small lots that may be appropriate for lot consolidation and will encourage the use of infill for the development of all housing types.

Due to Ferndale's small size and historic building patterns, larger low-income housing developments (50-80 units) are not needed or feasible at this time. Hence, the City's low-income housing need can be accommodated through smaller lot development as described above and the estimate of the number of units projected on these sites is feasible. The City will pursue incentives or concessions, where necessary, to maintain economic feasibility of lower income units; to encourage mixed-use commercial and residential development; and to promote multi-family design that preserves community character and provides a sense of connection to the neighborhood.

### Existing mixed uses in the downtown area

Ferndale Main Street contains many larger Victorian era buildings with commercial and office uses at street level and residential units on the upper floors. These apartment/ studio type units are generally affordable to low/ moderate income residents due to their smaller size. Current rental prices for apartments were researched in local property listing publications. Based on this review of available units, typical rents are less than \$800 per month, depending on the unit size and number of bedrooms. Due to their smaller size and lower rents, these units are generally affordable to lower-income households (considering the ~~2009—2011~~ Humboldt County Annual Median Income of ~~\$40,376~~~~\$35,985.00~~). The commercial designations in the downtown area (C1 and C2) allow for a variety of housing types with a maximum density of 21 du/acre. The density of these zones facilitate low income housing options; these areas are also fully served by utilities and have considerable potential for additional mixed use and higher density development.

### Second Units

Consistent with Chapter 1062, Statutes of 2002 (AB 1866), the City amended its second-unit ordinance and permitting process to allow second units by right on lots zoned for single-family or multifamily use. ~~in the R-1 and R-S single-family residential zones.~~ However, permit approval is subject to a planning staff level review of the site and building plans to ensure compliance with height, setbacks, maximum floor area, and parking requirements. Depending on workload, the administrative plan check process can be completed within a few weeks. A summary of these standards is as follows (Z.O. Section 7.21):

- 1) The maximum gross floor area of the secondary dwelling unit (SDU) shall not exceed ~~640~~ 1,200 square feet.
- (2) The SDU may either be attached to, or detached from the ~~existing principal~~ dwelling.

- (3) A SDU attached to the principal dwelling shall comply with the applicable development standards for additions to a single-family residence; a detached SDU shall conform to the applicable development standards for an accessory structure.
- (4) The lot on which the SDU is sited shall be developed with at least two parking spaces, one per dwelling, as noted in Z.O. section 7.16.

According to City building permit records, ~~eight-six~~ second dwelling unit (SDU) building permits have been issued since ~~2001~~2009. Based on this and the most recent trends, at least one SDU per year is expected to be built during the current planning period. Current rental prices for second units and apartments of similar size were researched in local property listing publications. Based on this review of available SDU's, typical rents are less than \$800 per month, depending on the unit size and number of bedrooms. Due to their smaller size and lower rents, these units are generally affordable to lower-income households (considering the ~~2009-2011~~ Humboldt County Annual Median Income of ~~\$40,376~~\$35,985.00). Considering this track record, in concert with local housing needs and development trends second units are being applied towards the City's adequate sites requirement.

### *Environmental Constraints*

Some properties in Ferndale are considered unbuildable because of steep slopes and drainage constraints. These properties are accounted for by using the realistic unit capacity for analysis. The City's existing Public Safety and Unique Resources (Conservation) Elements and the draft Safety Element Update contain analysis and policies regarding flood hazards and management in compliance with GC Section 65302. The City has also adopted a Floodplain Ordinance (Ordinance 08-02) to promote the public health, safety, and general welfare, and to minimize public and private losses due to flood conditions in specific areas within the City. The areas of special flood hazard are identified by the Federal Emergency Management Agency (FEMA) Flood Insurance Rate Maps (FIRM). The City designated Floodplain Administrator reviews all development permits within the flood hazard area for conformance with Floodplain Ordinance requirements.

### *Availability of Infrastructure*

During the previous planning period the City was under a sewer moratorium due to Regional Water Quality Control Board (RWQCB) water quality concerns associated with the City's wastewater treatment facility. Therefore, no new sewer hook-ups were allowed, ~~which has been the biggest~~ creating a significant constraint on ~~further~~ housing development in Ferndale. The City ~~has~~ spent considerable time, effort and resources to comply with RWQCB requirements and to work towards the permitting and construction of a new WWTF-upgrades. Completed in 2010, the The new million gallon per day WWTF is a state-of-the-art tertiary treatment plant with an unprecedented 1:1 dilution ratio that project will upgrade aging facilities, improve treatment and disinfection methods, and increase efficiency. All upgrades are designed to meets RWQCB standards and modified waste discharge requirements (WDRs). The RWQCB approved new WDRs for the City in July 2009. ~~Proposed-The new WWTF facility upgrades will maintained the capacity of the previous facility~~ not increase capacity of the WWTF; existing capacity is sufficient for current and anticipated future growth. ~~The facility upgrades have been designed and permitted and the project is on schedule to begin construction in 2010. It is anticipated that WWTF upgrades will be completed within this Housing Element planning period. As sewer hookups become available, priority shall be granted to proposed developments that include housing units affordable to lower income households (GC 65589.7).~~

Del Oro Water Company supplies water within the City of Ferndale. The City of Ferndale water supply system's maximum capacity is 518,000 gallons per day. ~~Current-2012~~ production average ~~was~~ is approximately 208,000 gallons per day. Seventy percent of the water is pulled from springs on the southern end of Ferndale. The springs run at full capacity, with back up production from the Van Ness Street Well. Del Oro Water Company has no plans to expand water services, as ~~current-2012~~ operating levels of approximately 40% of capacity are sufficient.

The availability of adequate public facilities and services in relation to the sites identified in Table 31 has been evaluated, and the City has determined there are currently no public facilities or service constraints that would impede development of housing units to meet the City's RHNA. Although adequate for the time being, the City's sewer collection and drainage systems are in need of updating.

SB 1087 requires water and sewer providers to grant priority for service allocation to proposed developments that include units affordable to lower income households. Pursuant to these statutes, upon adoption of its Housing Element, Ferndale will immediately deliver the Element to local water and sewer providers.

### *Zoning that Facilitates Transitional Housing, Emergency Shelters, and Housing for Farmworkers*

State law requires that local land use regulations accommodate a range of housing types, as well as facilities for people in need of emergency shelter and transitional housing. New State law takes this a step further with the recently signed Senate Bill 2 (SB2). This law addresses the housing needs of the homeless population by requiring every jurisdiction to identify potential sites where new emergency shelters can be located without discretionary review by the local government. It also increases the protections for providers seeking to open a new emergency shelter, transitional housing or supportive housing development, by limiting the instances in which local government can deny such developments. The 2012 Housing Element incorporated ~~s~~ these ~~new~~ requirements by eliminating the CUP required for permitting emergency shelters and transitional housing facilities in specific zones. Additionally, the zone identified as appropriate for emergency shelters must be analyzed to demonstrate that it is suitable for the use and includes sufficient capacity to meet the City's need.

Emergency shelters are defined as housing with minimal supportive services for homeless persons that require a limited occupancy of six months or less by a homeless person. No individual or household may be denied emergency shelter because of the inability to pay. Transitional housing is rental housing that is operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months. Supportive housing has no limit on the length of stay, is occupied by a target population, and is linked to on-site or off-site services that assist the supportive housing resident in retaining housing, improving his/her health status, and maximizing his/her ability to live, and when possible, work in the community.

In a city of one square mile, and with the high cost of land, the population base needed to support the cost of building transitional housing, or permanent emergency shelters, is not available. Homelessness is a minor issue in Ferndale. Emergency shelter for Eel River valley residents is available during floods and earthquakes at the Humboldt County Fairgrounds. The City has not had any requests for homeless

shelters or other forms of homeless assistance. However, to comply with SB 2 the City has amended Zoning Ordinance Section 5.17 (see Attachment B) to allow for location of emergency shelters by right in the Public Facility zone. A new policy is proposed to make homeless shelters principally permitted in specific zoning districts. A recommendation to allow emergency shelters and transitional facilities at the County fairgrounds in the PF zone without a use permit will be introduced. Existing principally permitted uses in the PF zone include public fairgrounds and related uses, public buildings including auditoriums and hospitals, and similar uses. Hence, if needed, a year-round emergency shelter would be considered a similar public facility type use and would be appropriate in this zone. The County Fairgrounds includes roughly 60 acres zoned PF, so there is ample space to accommodate Ferndale's need. Additionally, the Fairgrounds has a number of large structures on-site that would have the capacity to accommodate a year-round emergency shelter if required. The site is not exposed to any hazards that the City as a whole is not exposed to; the Fairgrounds, like the majority of the City, is in a potential liquefaction zone, has relatively stable slopes, is outside of the FEMA 100-year and 500-year flood zones, and is in a high fire rating zone (Humboldt County Community Development Services)

~~The City's existing zoning districts do not currently allow for emergency shelters facilities by right. However, the Public Facility zone has been initially reviewed and is appropriate to accommodate these uses. This element includes a program that identifies specific zones and amends the zoning code within one year of housing element adoption to comply with SB2 regulation. See Chapter 5 for specific programs.~~

Beginning in April 2005, the Multiple Assistance Center (MAC) in Eureka has provided shelter and services to at-risk and homeless persons. Currently, the MAC is Humboldt County's highest prioritized homeless project, receiving broad based support from government, public, private, nonprofit and community sectors. The MAC is designed to address the major gap in homeless services in Humboldt County. However, while the City would be supportive of such services if a local need was demonstrated, creation of a permanent shelter in Ferndale given opening of the MAC in 2005 would appear duplicative of the County-wide effort to consolidate services and focus available community resources. Consequently, the City has no plans for operating an emergency shelter at this time but could locate such a facility in the Public Facility zone if conditions were to warrant.

Transitional and supportive housing provides intermediate housing opportunities for persons not presently capable of living in a fully independent setting. The City amended Zoning Ordinance Article 3 to include the following definitions:

§3.33 Family: One or more persons living together in a dwelling unit, which common access to, and common use of all living, kitchen, and eating areas within the dwelling unit. FAMILY does not include larger institutional group living situations such as dormitories, fraternities, sororities, monasteries or convents nor does it include such commercial group living arrangements as boardinghouses, lodging houses and the like.

§3.74 Supportive Housing: As defined at Section 50675.14 of the Health & Safety Code has no limit on the length of stay, is linked to onsite or offsite services, and is occupied by a target population as defined in Health & Safety Code Section 53260. Services typically include assistance designed to meet the needs of the target population in retaining housing, living and working in the community, and/or improving health and may include case management, mental health treatment, and life skills.

§3.81 Transitional Housing: Defined in Section 50675.2 of the Health & Safety Code as buildings configured as rental housing developments, but operated under program requirements that call for the termination of assistance and recirculation of the assisted unit to another eligible program recipient at some predetermined future point in time, which shall be no less than six months.

~~These Transitional and supportive~~ facilities are residential uses similar in nature to rooming and boarding houses but also include a component of counseling and support often provided by a resident facility manager. ~~Group homes~~Transitional facilities with family-style living arrangements for ~~six or fewer~~one or more persons are permitted in all zones where single-family residences are a use by right (per State law). ~~In other zones, and for group homes supporting more than six individuals, t~~The City permits the location of larger institutional transitional and supportive housing facilities where uses of similar type (e.g., rooming and boarding), size and density are permitted under the General Plan and zoning. Transitional and supportive housing is permitted by right in the RS, R1, R2, R3, R4, and C2 land use designations and zones. The City would need to work closely with the non-profit organization or persons seeking to develop such a facility to ensure that the siting and operational aspects of the use were similar to uses of the same type in the same zone. In the City, transitional and supportive housing are considered a residential use and are only subject to those restrictions that apply to other residential uses of the same type in the same zone.

Since Ferndale is roughly one square mile, nearly any site in the City is near the services provided in the downtown commercial district. Ferndale does not have a hospital, homeless services, or access to public transit.

In the Eel River Valley, farmworker housing needs are not significant as most farms are managed by owner/occupants. Most farming operations in the City are owner operated dairies with workers either housed on employer's farms or in rental housing in the region. Within Ferndale, the Zoning Ordinance encourages a variety of housing types that would accommodate farmworker housing needs, including multifamily housing, manufactured housing, and second units. In addition, Program II.7 calls for an amendment to the Zoning Ordinance to allow agricultural employee housing by-right, without a conditional use permit (CUP), in single-family zones for six or fewer persons and in agricultural zones with no more than 12 units or 36 beds as required by Health and Safety Code §17021.6.

## ***Analysis of Governmental Constraints***

It is in the public interest for the government to regulate development to protect the general welfare of the community. At the same time, government regulations can potentially constrain the supply of housing available in a community if the regulations limit opportunities to develop housing, impose requirements that unnecessarily increase the cost to develop housing, or make the development process so arduous as to discourage housing developers. State law requires Housing Elements to contain an analysis of the governmental constraints on housing maintenance, improvement, and development (GC §65583(a)(4)).

## *Land Available for Residential Development*

The General Plan Land Use Element guides the physical development of the City. The Land Use Element balances the need for available land with the desire to efficiently provide services and infrastructure and to limit public exposure to natural hazard areas, such as hillsides and the flood plain. The local planning direction advocated by the Land Use Element development is not to restrict growth but to guide it in an efficient and cost effective manner.

As described in above, the Land Use Element has designated sufficient land to accommodate future growth projections. By analyzing vacant and underutilized land, the holding capacity of the General Plan, conservatively estimated at 253 dwelling units, is more than sufficient to accommodate the projected population increase through the planning period. This estimate does not include second units on residentially zoned parcels or density bonuses authorized by Government Code Section 65915.

## *Land Use Controls*

Land use controls consist of the General Plan, Zoning Ordinance, Building Code and Subdivision regulations. Local land use policies and regulations can impose costs upon development. While these measures are often necessary to protect the public health, safety or welfare, the effect of any particular requirement must be weighed carefully to ensure that it does unduly burden the ability to provide for the housing needs of the community.

### **General Plan**

The General Plan establishes policies that guide new development including residential development. These policies, along with zoning regulations, control the amount and distribution of land allocated for different land used in the City. The land use designations established by the General Plan allow single-family and multiple-family residential developments. To reflect a variety of living environments and infrastructure and service limitations, the Land Use and Unique Resources Element and Map provide for both urban and rural designations. The characteristics of the land use designations found in the Land Use and Unique Resources Element are as follows:

Residential Suburban: This designation is intended to be applied in areas of the City which are particularly suited to large lot development of single family homes.

Residential One-Family Building Site Combing: This designation is intended to be applied to those areas generally suited for single family home development, but where sound and orderly planning indicates that lot area and yard requirements should be modified.

Residential One-Family: This designation is intended to be applied in areas of the City where topography, access, utilities, public services and general conditions make the area suitable and desirable for single family home development.

Residential Two-Family: This designation is intended to be applied in areas of the City close to urban centers where all utilities and services are available and where housing demand justifies a density of two families on each building site.

**Residential Multi-family:** This designation is intended to be applied in areas of the City where it is reasonable to permit and protect low-density apartment developments.

**Apartment-Professional:** This designation is intended to apply in areas of the City suitable for higher density residential uses and for professional and business offices and instructional uses. Density is to be determined by community character.

**Neighborhood Commercial:** This designation is intended to provide for neighborhood shopping centers which will provide convenient sales and service facilities for residential areas, without detracting from the residential desirability of such areas.

**Community Commercial:** This designation is intended to be applied to areas of the City where more complete commercial facilities are necessary for community convenience.

**Agricultural Exclusive:** This designation is intended to be applied in areas where agricultural use is and should be the desirable predominant use of land and in which it is desired to protect agricultural operations from incompatible or detrimental uses.

**Public Facility:** This designation is intended to be applied to lands owned by public agencies or to lands upon which such agencies operate public facilities.

## Zoning Ordinance

The Zoning Ordinance further describes the land use designations. These land use designations provide for a range of residential densities ranging from one residence per acre to 21 residences per acre.

**Table 3132: Zoning District Descriptions**

Zone	Lot Size	Allowable Uses	With Use Permit
Agriculture-Exclusive (AE)	4 acre minimum	Farm Dwellings	B&B
Residential-Suburban (R-S)	1 acre minimum	1 family dwelling, guest house	B&B, SDUs
Residential One-Family (R-1)	6,000sf minimum	1 family dwelling	Guest house, B&B, SDUs
Residential Single Family (R1B1)	8,000sf minimum	1 family dwelling	Guest house, B&B, SDUs
Residential Single Family (R1B2)	10,000sf minimum	1 family dwelling	Guest house, B&B, SDUs
Residential Single Family, (R1B3)	20,000sf minimum	1 family dwelling	Guest house, B&B, SDUs
Residential Two-Family (R-2)	6,000sf minimum	1 or 2 family dwellings	Guest house, B&B
Residential Multiple Family (R-3)	6,000sf minimum	1 to 4 family dwellings, B&B	Hotels, mobile home parks, boarding houses

Zone	Lot Size	Allowable Uses	With Use Permit
Apartment-Professional (R-4)	6,000sf minimum	1 family dwelling, boarding houses, hotels, B&B	Mobile home parks
Neighborhood Commercial (C1DQ)	2,000sf minimum	1 family dwelling	2 to 4 family dwellings, B&B, boarding houses
Community Commercial (C2)	2,000sf minimum	Dwellings, hotels, boarding houses, mobile home parks	No residential uses
Community Commercial (C2DQ)	2,000sf minimum	1 family dwelling	2 to 4 family dwellings, B&B, boarding houses

In the City's Zoning Ordinance, a 'farm dwelling' is defined as a dwelling on farm premises for permanent residents of the farm, such as the owner, lessee, foreman, or others whose principal employment is the operation of the farm, as distinguished from quarters for seasonal labor.

Single-family dwellings are principally permitted in all the residential zones, as are two-family dwellings in the R-2 zone. Secondary Dwelling Unit permits are approved ministerially on lots zoned for single-family or multifamily use (Zoning Ordinance 02-02 Section 7.21.4). ~~in either the Residential Suburban or Residential Single Family zones.~~ Although multiple dwellings up to four-family are allowed in the R-3 zone, and boarding houses in the R-4 zone, at this time Ferndale does not have any land zoned R3, and a very small section zoned R4.

Mobile homes shall be considered compatible in those areas outside of the Design Control Combining or -D zones, as shown on the City of Ferndale Zoning Map. The designated Design Control district is of significant historical value and overall unique architectural character, warranting protection of preservation efforts and infill development of comparable nature. Therefore, mobile homes, as defined here, are not found to be compatible with these areas, but shall be permitted in all other areas of the City where single-family dwellings are a principal permitted use of land.

Private institutions, including group homes, are permitted with a use permit in all residential zones, except the Residential One Family Zone (R1). The Zoning Ordinance ~~defines previously defined~~ family as: A person living alone, or two (2) or more persons related by blood, marriage or adoption, or a group of not more than five (5) unrelated persons living together as a single non-profit housekeeping unit in a dwelling unit, as distinguished from a group occupying a boarding house, motel, hotel or fraternity or sorority house. This definition ~~is was~~ restrictive in allowing a residential care facility in a single-family zone unless limited to five unrelated persons. To remove this restriction, the Ordinance was amended to define family as "one or more persons living together in a dwelling unit, with common access to, and common use of all living, kitchen, and eating areas within the dwelling unit. FAMILY does not include larger institutional group living situations such as dormitories, fraternities, sororities, monasteries or convents nor does it include such commercial group living arrangements as boardinghouses, lodging houses and the like." (Zoning Ordinance 02-02 §3.33; see **Attachment B**).

The City of Ferndale allows group homes (~~greater than 6 people~~) in the R4 zone and the C2 zone as a principally permitted use. The C1 zone allows a group home with a use permit. Private institutions are allowed with a use permit in the R2, R3, and R4 zones.

**Table 3233: Housing Types Permitted by Zoning District - City of Ferndale**

Housing Types Permitted	R1	R2	R3	R4	RS	PF
Single Family Attached	P	P	P	P	P	<u>No</u>
Single Family Detached	P	P	P	P	P	<u>No</u>
Duplexes to Fourplexes	No	P-2	P-4	P-4	No	<u>No</u>
Multifamily (5+ Units per Structure)	No	No	No	No*	No	<u>No</u>
Mobile Homes**	P	P	P	C	P	<u>No</u>
Manufactured Homes	P	P	P	P	P	<u>No</u>
Second Units	C	No	No	No	C	<u>No</u>
<u>Transitional and Supportive Housing</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>P</u>	<u>No</u>
<u>Emergency Shelters</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>No</u>	<u>P</u>

Source: Local Zoning Code

Notes: P = Permitted Use C = Conditional Use Permit

\* Although the R4 zone is named Apartment-Professional, neither the principal permitted uses nor the uses permitted with a Use Permit include apartments or anything for 5+ units. In other words, there are no places in Ferndale where 5+ multifamily apartment units are allowed.

\*\* Manufactured and Mobile Homes on individual lots: A mobile home or manufactured home shall be permitted on an individual lot as a single-family dwelling unit, only if it meets the following requirements: The mobile home must be certified under the National Manufactured Housing Mobile Home Construction and Safety Standards Act of 1974; The mobile home must be installed on a permanent foundation system designed in accordance with ~~the provisions of Chapter 29 of the Uniform Building Code, 1979 Edition, or applicable provisions of subsequent editions adopted for use by the City Health and Safety Code Section 18551;~~ Installation of a manufactured or mobile home shall be prohibited if more than 10 years have elapsed between the date of manufacture of the manufactured home and the date of the application for the issuance of a permit to install the manufactured home; The manufactured or mobile home must comply with all development standards specified in the zone in which the ~~mobile~~ home is to be placed; The manufactured or mobile home must be located within an area of the City determined to be compatible with mobile home use.

**Development Standards**

The requirements for building heights, set-backs, design, parking and other property development standards are comparable to other communities in the region, and do not pose undue constraint to the development of housing in Ferndale. Allowable lot coverage ranges from 35 to 60%, depending on zoning density, with allowable heights ranging from 35 feet to 45 feet.

**Table 3334: Development Standards – Ferndale**

Zoning District	R1	R2	R3	R4	RS
Density Range	0-7 per acre	0- <del>14-15</del> per acre	0-21 per acre	0-21 per acre	0-1 per acre
Setbacks	F 20'; R 15'; S 10%	F 20'; R 15'; S 10%	F 20'; R 10'; S 5'	F 20'; R 10'; S 5'	F 20; R 15'; S 10%
Lot Coverage	35%	40%	60%	60%	None
Minimum Lot Size	6,000 sf	6,000 sf	6,000 sf	6,000 sf	1 acre
Minimum Unit Size	None	None	600 sf	600 sf	None
Parking	1 per dwelling	1 per dwelling	1 per dwelling	1 per dwelling	1 per dwelling
Height Maximum	35'	35'	45'	45'	35'

### *Codes and Enforcement*

New construction in Ferndale must comply with the Uniform Building Code (UBC). The City adopted the UBC with no major revisions, meaning that there are no extraordinary building regulations that would adversely affect the ability to construct housing in Ferndale. Enforcement in the City of Ferndale is conducted on a complaint basis.

### *On/Off-site Improvement Standards*

Site improvements such as frontage improvements, street work, storm drainage, street lights, utilities and landscaping may be required for new development to ensure conformity to, and implementation of, the Ferndale General Plan, any adopted specific plans, and/or any applicable Ordinances of the City of Ferndale. All utilities within a subdivision and along peripheral streets shall be placed underground except those facilities exempted by the Public Utilities Commission regulations. Site improvements are required as a condition prior to Final Map or Parcel Map approval and must either be completed or the developer must have an agreement with the City to do such work. Improvements shall be constructed in accordance with the City of Ferndale Standard Specifications and/or when applicable with standards as adopted by local utility companies and approved by the City Engineer.

All subdivision projects are required to construct onsite and offsite improvements according to approved standards adopted by the City, or as otherwise determined by the City Engineer. Improvements may include frontage, storm drainage, sewer, street lights, water lines, and other utilities as deemed appropriate. Site improvements are an important component of new development in order to ensure a safe and well-planned community. Improvement standards are established by the City's Improvement Standards and Specifications. The City's Improvement Standards for subdivisions identify types of streets for new developments. Typical residential development will include provisions for minor

streets and collector streets, each of which have a right-of-way between 40 and 50 feet, and include pavement, curbs, gutters, and sidewalks. The pavement width is the generally accepted minimum necessary to provide for one lane of vehicular traffic in each direction and on-street parking on one or two sides.

Providing streets for new residential developments add to land development costs, but are necessary to ensure safe access to comply with City standards. Smaller infill projects typically are only required to improve adjacent street frontages, including the installation of curb, gutters, and sidewalks. In most of Ferndale's urbanized area, streets and other improvements are already in place. Therefore, development of Ferndale's vacant residential infill sites requires few or no frontage or off-site improvements and costs of such improvements would not substantially impact the cost of the housing supply.

### *Fees and Exactions*

Similar to other City and County jurisdictions, Ferndale collects development fees to recover the costs of providing public services and the administrative costs associated with application processing. The City collected fees are important to ensure new development does not result in inadequate public facilities. If new development occurs without improving public facilities, the long-term costs for maintenance and upgrades would be much greater. The approach the City has taken is to have new development pay its fair share of the cost of the public infrastructure needed to accommodate it so that the costs are not borne by the existing residents through general fund subsidies. Line item fees related to processing, inspections and installation services are limited by California law to the cost to the agencies of performing these services. The City of Ferndale does not charge impact fees that are commonplace in larger California jurisdictions except for a drainage fee. The table below describes City fees for typical planning permits. The fees are comparable or less than those charged by other jurisdictions in Humboldt County and are not considered a barrier to residential development.

The following discussion of fees does not take into consideration land costs or other mitigation fees outside the control of the City. There are several planning and development fees that are charged for the review and approval of general plan amendments, zone changes, conditional use permits, variances, subdivision maps, site plans and service requests. Depending on the complexity of the requests, these fees can total several hundred to several thousand dollars per unit.

**Table 3435: Planning and Development Fees – Ferndale**

Fee Category	Fee Amount
<b>BUILDING, PLANNING AND APPLICATION FEES</b>	
Variance	\$ <del>510</del> 696.00
Conditional Use Permit	\$ <del>630</del> 696.00
Home Occupation Permit	\$ <del>190</del> 150.00
General Plan Amendment	\$ <del>1,325</del> 2,000.00
Zone Change	\$ <del>1,325</del> 1,500.00
Lot Line Adjustments	\$ <del>705</del> 1,196.00

Fee Category	Fee Amount
Minor Subdivision (cost varies on number of lots and complexity)	\$ <del>1,975</del> <u>2,200</u> .00
Major Subdivision (cost varies on number of lots and complexity)	\$ <del>2852.504,000</del> + \$ <del>104.3550</del> .00/lot
Plan Check, Single Family Residence	\$ cost
Design Review	\$ <del>1900</del> .00- <del>377</del> .00
Plot Plan Review	\$ <del>3840</del> .00
Sewer Hookup Fees- First new hookup; (each additional hookup up to 4 units \$400, over 4 units \$200)	\$5,180.16
Drainage Fee for new Single Family Residence	\$1,500.00

New housing typically requires payment of the following fees: sewer and water connection, building permit, and drainage. In addition, subdivisions and multifamily projects may incur the cost of preparing environmental documents, soils reports, and tentative and final map filing fees. In 2012, tTypical fees for a new single family home would be approximately \$9,913 and fees would be approximately \$13,030 for a four-plex. This represents about 4.4% of the total development cost for a single family unit and 3.3% for a four-plex. Fees for sewer and water connection and the drainage fee have not increased since 2012. While fees increase residential construction costs, Ferndale’s fees are generally lower than those charged throughout the County and do not act as an undue constraint on development.

**Table 3536: Typical Fees for New Residential Development (2012)**

Development Cost	Single Family	4-unit Multi-family
Total Estimated Fees	\$ 9,913	\$ 13,030
Typical Estimated Cost	\$ 223,389*	\$ 400,000**
Estimated proportion of fee cost to overall cost	4.4%	3.3 %

\* Based on average of seven houses constructed in Ferndale between 2004 and 2010.

\*\* Based on 1,000 square foot units and \$100/ square foot development costs.

### Processing and Permit Procedures

Developers must negotiate several steps to secure all necessary approvals to build housing on a given parcel of land. From the standpoint of the City, this process is necessary to ensure that new development adequately complies with local regulations that are meant to protect the health, safety, and welfare of the community. From the developer’s standpoint, this process can complicate and lengthen the development process, increasing difficulty and cost to develop new housing.

Often, the building permit process can act as a governmental constraint. In the last five years, City staff has endeavored continuously endeavors to streamline the building and land use permit processes. The application guides for development permits continues to be revised and standardized, and all updated

permits and procedures are ~~new~~ available on the city's web page (<http://ci.ferndale.ca.us/permits.html> ~~http://ci.ferndale.ca.us~~). This has made it easier for citizens to obtain applications and to understand the period of time involved in processing the application.

The City currently contracts for Planning and Engineering services; all planning and development application are reviewed and processed by the contract City Planner and Engineer as applicable. The City also contracts for Building Inspection services, which are conducted on an as needed basis.

The City Clerk ~~and City Manager have revised the~~continues to organize the City's filing system and entered ~~new~~previous permits ~~in~~on a database. This ongoing effort has made previous permit information more accessible and, along with other City efforts, has streamlined the permit process. City staff has made progress toward implementing ~~developed~~ a long-term plan to re-write and standardize all city ordinances. The City has recently amended its Zoning Ordinance, including revisions to clarify the Design Review process and to allow secondary dwelling units by right in single- and multi-family zones, adopted a new Sign Ordinance, amended the Building Code, and is currently updating its Nuisance Ordinance. As the ordinances are adopted by the City Council, they are posted to the City's web page.

### Use Permits

Use permits may be granted by the Planning Commission for any use for which the City of Ferndale Zoning Ordinance requires a use permit. The purpose of the use permit process is to ensure consistency of a proposed land use with City regulations and compatibility of the use with surrounding properties. Use permits are required for any use permitted with a use permit as specified in the Zoning Ordinance regulations for the Principal Zones. Applications are filed at the office of the City Clerk and are accompanied by such information as may be required to describe fully the proposed use for which the permit is sought. A Public Hearing date is set. Staff prepares a report outlining the proposed project and recommends conditions for approval as necessary.

The Planning Commission may impose whatever conditions it deems appropriate or necessary in approving a Use Permit and may periodically review a use which was granted in a Use Permit to ensure that the use continues to operate in accordance with conditions of approval.

### Home Occupation

A home occupation is any use which, as determined by the Zoning Ordinance, is customarily carried on within a dwelling or unattached structure by the inhabitants thereof, and which is clearly incidental and secondary to the residential use of the dwelling.

Home occupations are permitted as appurtenant and accessory uses to any residential uses. If the applicant complies with Zoning Ordinance Section 7.11, the permit is issued administratively (over the counter). The Home Occupation Permit shall:

- Be a legal and lawful business.
- Produce no evidence of its existence in the external appearance of the dwelling or premises including but not limited to exterior displays such as signs, or in the creation of offensive noise, vibration, smoke, dust, odors, heat or glare, parking or traffic, or other nuisances to a degree greater than normal for the neighborhood.
- Is confined completely within the dwelling or unattached structure and occupies not more than 25% of the total floor space of the main dwelling (or its equivalent in an unattached structure).

- Be an owner- or renter-occupied home and business.
- Meet the requirements of the building inspector and fire district of jurisdiction.
- Possess a current business license.
- At time of business license renewal, produce a copy of the applicant's Liability Insurance on which a rider has been placed for the Home Occupation.

### **Lot Line Adjustment**

The Lot Line Adjustment process is intended solely for adjustments in the boundary lines between two or more parcels in instances where no additional parcels are created. This process may also be used to dissolve property lines.

Due to the relatively simple nature of lot line adjustments, applications may be handled administratively (i.e. principally the City Engineer and City Planner) in order to expedite processing. Referral to the Planning Commission and City Council is not required, except in instances of an appeal of an administrative determination, in which case the application is referred to the Planning Commission.

### **Plan Check/ Plot Plan Review**

Plan Check for a Single Family Residence is an administrative approval process. The plans are reviewed by the City Planner for land use issues, and by the Plan Checker for construction issues. As noted elsewhere, the plan check process takes about a week.

The Plot Plan Review is performed by the in-house Planner and generally takes no more than a day. The Planner prepares a memo for the file and for the plan checker outlining any land use issues discovered during the review.

### **Design Review**

All external changes to any structure within the Design Control Combining Zone (-D) require a Design Review Permit granted by the Design Review Committee (DRC) or Planning Commission. Per Zoning Ordinance Section 6.05 a Design Review Permit must be obtained before any structure may be erected, structurally altered, or in any way remodeled or improved so as to change the outward appearance. The DRC is made up of two Planning Commissioners and three Ferndale residents, preferably with design background in planning, architecture, landscape architecture, historical restoration, or other similar experience.

Design Review Permit applications are reviewed by the DRC; if three members approve the project, the City Clerk issues the permit; if three members deny the project the applicant can change the design, or request that the application go to the Planning Commission at a fee as set by the Fees and Fines Schedule. The Design Review procedures are established to:

- Ensure that new structures and/or modification, alteration, enlargement of existing structure occur in a manner consistent with Ferndale General Plan policies.
- Preserve the natural beauty of the town's site and setting.
- Ensure that the architectural design of structures and their materials and colors are visually harmonious with and conceptually consistent in character and scale with surrounding area.

- Ensure that the design and location of signs and their material and colors are visually harmonious with surrounding development.
- Allow the City to make appropriate determination of environmental effects.

### **Subdivisions**

The Subdivision process and procedures apply to all land divisions governed by the City of Ferndale Subdivision Ordinance, including Parcel Maps and Tentative Subdivision Maps. Requirements for Tentative Subdivision Maps and requirements for Final and Parcel Maps are described in the Application Process. Requirement checklists for tentative and parcel/final maps are also included, as well as a timeline.

Tentative Parcel Maps require action by the Planning Commission only, except where public dedications are offered or when action is appealed to the City Council. Tentative Subdivision maps are considered by the City Council, following advisory action by the Planning Commission. A legislative body of a city or county (or advisory agency (i.e. Planning Commission) shall deny approval of a tentative map if it makes any of the following findings:

- That the proposed map is not consistent with applicable general and specific plans.
- That the design or improvement of the proposed subdivision is not consistent with applicable general and specific plans.
- That the site is not physically suitable for the proposed density of development.
- That the site is not suitable for the type of development.
- That the design of the subdivision or the proposed improvements is likely to cause substantial environmental damage or substantially and avoidably injure fish or wildlife or their habitat.
- That the design of the subdivision or the type of improvements is likely to cause serious public health problems.
- That the design of the subdivision or the type of improvements will conflict with easements, acquired by the public at large, for access through or use of, property within the proposed subdivision.

### **Variances**

Variations are required in instances where strict application of the terms of the zoning regulations, other than regulations directly pertaining to the use of land and buildings which are not existing nonconforming uses, may be granted upon certain findings:

- That any variance granted shall be subject to such conditions as will assure that the adjustment thereby authorized shall not constitute a grant of special privilege, inconsistent with the limitations upon other properties in the vicinity and zone in which the subject property is situated, and
- That because of special circumstances applicable to subject property, including size, shape, topography, location or surroundings, the strict application of the zoning regulations is found to deprive the subject property of privileges enjoyed by other properties in the vicinity and under identical zone classification, or
- That any variance granted will not be contrary to the intent of the zoning regulations or to the public interest, safety, health and welfare, and,

- Where due to special conditions or exceptional characteristics of such property, or its location or surroundings, a literal enforcement of the zoning regulations would result in practical difficulties or unnecessary hardships.

A variance can only be approved by the Planning Commission following a noticed Public Hearing. Staff prepares a report outlining the proposed project. Conditions may be imposed in the approval of a variance in order to reduce or eliminate potentially adverse impacts of proposed development allowed by the variance.

### **Zone Change and General Plan Amendment**

The Zoning Ordinance may be amended as other ordinances are adopted or amended; regulations may be amended by changing the boundaries of zones, changing property from one zone to another, and by removing or modifying adopted regulations whenever the public necessity, convenience, and welfare require such amendment, in accordance with the procedures set forth in the Zoning Ordinance, or by action of the Planning Commission, or the City Council.

General Plan amendments may only be initiated by the City Council based upon a recommendation by motion of the Planning Commission or requested by members of the public. Applications by the public are submitted on forms provided by the Planning Department. Fees are established by the City Council.

All amendments must follow the procedures outlined in the California Government Code. An amendment to the General Plan constitutes a project under the California Environmental Quality Act (CEQA) and, therefore, must be evaluated for its effect on the environment. In addition, proposed amendments should be referred to all interested government agencies for comment prior to adoption. As with adoption of General Plan elements themselves, a legally noticed Public Hearing is required before both the Planning Commission and City Council prior to adoption of any plan amendment. Any changes made by the City Council must have been considered previously by the Planning Commission, or the City Council must refer the amendment back to the Commission for its consideration and report.

### *Timeliness*

The City processes various permits related to residential development. It must be recognized that State law dictates much of the time required for permit processing. Statutory time frames are specified for noticing of discretionary permits and environmental review under the California Environmental Quality Act (CEQA). Additionally, the time frames are dependent upon factors beyond the control of the City, including the completeness of the application, whether the application requires submittal of technical studies (e.g. geological reports), and the applicant's ability to respond promptly to requests for clarification or supplemental materials.

The City continually evaluates how to streamline permit processing procedures and updates handouts that clearly explain the process and requirements. The estimated time for processing is largely dictated by the complexity of the individual project application. However, minimum processing timeframes do apply since the City must comply with procedural requirements set forth in State law as noted above. These requirements are not only mandatory but require a specific sequence of processing steps, including public notification and review periods for various actions which local governments must comply with. [The following table Table 37](#) describes typical timelines for permit procedures.

The City maintains a tracking system of permits and development applications based on a system that shows where projects are within the review process from submittal date, to application completion date, to approval date. The City's Zoning Ordinance defines the residential types permitted, permitted with a use permit, or prohibited in each zoning district. Permitted uses are those uses allowed without discretionary review except for design review, in designated areas, as long as the project complies with all development standards. Conditional use permits are approved by the Planning Commission. Typical use permit findings include that the project is consistent with the General Plan, the use is compatible with surrounding uses, and the project does not impact public health, safety, and general welfare.

For a typical project, an initial pre-application meeting with City staff can be arranged to discuss the development proposal. Then an application with a description of project and a site plan must be filed, which is first reviewed for application completeness and then by the City staff and other agencies such as public works for consistency with City ordinances and General Plan guidelines. If design review is required the project is forwarded to the Design Review Committee which meets once per month. Depending on the complexity of the project, a single-family project is approved in 4 to 6 weeks from date of plan submission; if no variances, exceptions, or zone changes are needed. After the project is approved, the building official performs plan checks and issues building permits. Larger projects requiring use permits are sent to the Planning Commission. Use permit hearings are publicly noticed and generally take place at the regular Planning Commission meetings which occur once per month. This process does not seem to put an undue time constraint on most developments.

There have been no multi-family development projects in the recent past, therefore a typical or average permit processing and City review time is not available. With the inclusion of the new program to allow for more than 4 units in the R3 and R4 zones (Program I) and revision of the zoning ordinance, review procedures for multi-family development would expect to be similar to single-family development, depending on the number of units, site constraints and project complexity.

As noted previously, changes in the review process and personnel has reduced the turn-around time on building permits; due to the relatively small number of permits applied for in Ferndale, the City's processing and permit procedures have effectively been reduced to about a week including building plan review, plot plan review, and design review.

**Table 3637: Timelines for Permit Procedures - City of Ferndale**

Type of Approval or Permit	Typical Processing Time
Conditional Use Permit	30-60 days
Zone Change	60-90 days
General Plan Amendment	60-90 days
Plot Plan Review	7 days
Plan Check	7 days
Design Review	7 - 14 days
Tract Maps / Major Subdivision	90 days
Parcel Maps / Minor Subdivision	90 days

Type of Approval or Permit	Typical Processing Time
Initial Environmental Study	30-60 days
Environmental Impact Report	90-180 days

*Constraints on Persons with Disabilities*

Government Code §65583(a)(4) requires an analysis of potential and actual governmental constraints upon the maintenance, improvement, or development of housing for all income levels and for persons with disabilities, including land use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures. The analysis shall also demonstrate local efforts to remove governmental constraints that hinder the locality from meeting its share of the regional housing.

This section analyzes the governmental constraints that may exist on the development of housing for persons with disabilities. Recent legislation (SB520) requires the City to analyze the governmental constraints on the development of housing for persons with disabilities and demonstrate the City's efforts to remove such constraints, including accommodating procedures for the approval of group homes, ADA retrofit efforts, and evaluation of the Zoning Code for ADA compliance or other measures that provide flexibility in development of housing for persons with disabilities. Constraints can take many forms including inflexibility within zoning and land use regulations, unduly restrictive permit processing or procedures, and outdated building codes. The City's analysis of actual and potential governmental constraints in each of these areas is discussed below.

The City has analyzed its land use, zoning and building code provisions and processes to determine what accommodations and constraints exist relative to housing for persons with disabilities. Persons with disabilities may reside in residential units in any zoning district that allows residential uses. Some may choose to reside in a residential facility or group home designed for occupancy by or with supportive services for persons with disabilities. ~~Six or fewer unrelated~~ One or more persons inhabiting a residence are treated as a matter of right in all zoning districts that permit single family residences in accordance with state law. There is no limit to the number of group homes that may be located in an area.

Larger institutional group homes may also locate in the zoning districts that allow group homes (private institutions), subject to approval of a conditional use permit. Conditional use permits require a public hearing and are subject to conditions of approval that may be imposed by the Planning Commission in order to ensure compatibility with the surrounding neighborhood. There are no established standards for group homes in the City, so the Planning Commission looks to the individual circumstances of each group home and its particular neighborhood context. The requirement for a conditional use permit for large institutional group homes is an appropriate requirement because the impacts of such a home would generally be greater than that for a principally permitted residential use and therefore warrants a determination of the adequacy of the facility and improvements to ensure compatibility with the residential neighborhood.

The State has removed any City discretion for review of small group homes for persons with disabilities (six or fewer residents). The City does not impose additional zoning, building code, or permitting

procedures other than those allowed by State law. The City Zoning Ordinance facilitates access for persons with disabilities by allowing uncovered porches, fire escapes, landings, and ramps to extend into setbacks. The City has not identified any zoning or other land-use regulatory practices that could discriminate against persons with disabilities and impede the availability of such housing. Additionally, the ~~City has adopted Ordinance 2014-05 Reasonable Accommodation that establishes element includes a program (Program V.1) which states that the City will adopt reasonable accommodation~~ procedures to provide people with disabilities reasonable accommodation in rules, policies, practices and procedures that may be necessary to ensure equal access to housing. No unique restrictions are in place for disabled housing, such as minimum distances, special conditions for disabled housing, or other such regulations that could constrain the development, maintenance, improvement, or alteration of housing for disabled persons.

In an effort to bring the city's sidewalks and curb corners up to date, any sidewalk replacement in the city must be ADA compliant. During a walking tour, intersections were identified that need ADA corners, and these have been entered in a request for funding using Transportation Funds. ADA requires one handicap-parking stall for up to 25 parking spaces where parking is provided for the public, guests, or employees.

Residential parking standards for persons with disabilities are the same as other parking standards. The ~~Reasonable Accommodation procedure may allow~~~~re is no policy or program~~ for the reduction of parking requirements for special needs housing if a project proponent can demonstrate a reduced need for parking.

## ***Analysis of Non-Governmental Constraints***

The ability to address the underserved needs of the citizens of the City of Ferndale is challenging, especially since so many of the impediments to providing services are beyond the scope of municipal governments. Funding limitations exist at all levels. All resources needed to develop housing in Ferndale are subject to the laws of supply and demand, meaning that these resources may not always be available at prices that make housing development attractive. Thus, cost factors are the primary non-governmental constraint upon development of housing in Ferndale. This is particularly true in the case of housing for low- and moderate-income households, where the basic development cost factors such as the cost of land, required site improvements, and basic construction are critical in determining the income a household must have in order to afford housing.

### ***Land Costs***

The cost of raw, developable land has a direct impact on the cost of a new home and is, therefore, a potential non-governmental constraint. The higher the raw land cost, the higher the price of a new home. Normally, developers will seek to obtain City approval for the largest number of lots obtainable on a given parcel of raw land. This allows the developer to spread the costs for off-site improvements over the maximum number of lots.

## *Construction Costs*

The costs of labor and materials have a direct impact on the price of housing and are the main components of housing costs. Residential construction costs vary greatly depending upon the quality, size, and the materials being used. In ~~2005~~2014, residential construction costs were on average \$~~101~~150 ~~to \$200~~ per square foot (estimated by City of Ferndale Building Official April 2014).

## *Financing Availability*

An important consideration in the assessment of the housing needs in Ferndale is the availability of financing. This issue raises several concerns: the ability of homebuilders to obtain construction financing, the ability of households to obtain single-family home loans, and the opportunity for all households of similar economic characteristics to have equal access to financing. Fluctuating interest rates can eliminate many potential homebuyers from the housing market or render a housing project infeasible that could have been successfully developed or marketed at lower interest rates.

First-time homebuyers are the group most impacted by financing requirements. Mortgage interest rates for new home purchases range from 6.5% to 8% for a fixed-rate 30-year loan. Lower initial rates are available with graduated payment mortgages, adjustable rate mortgages, and buy-down mortgages; however, the subprime crisis has affected the availability of dollars for home mortgages. Variable interest rate mortgages on affordable homes may increase to the point where the interest rate exceeds the cost of living adjustments, which is a constraint on affordability. Although rates are currently low, they can change significantly and substantially impact the affordability of housing stock. Interest rates at the present time are not a constraint to affordable housing. Financing for both construction and long-term mortgages is generally available in Humboldt County subject to normal underwriting standards. A more critical impediment to homeownership involves both the affordability of the housing stock and the ability of potential buyers to fulfill down payment requirements. Conventional home loans typically require 5% to 20% of the sales price as a down payment, which is the largest constraint to first-time homebuyers. This indicates a need for flexible loan programs and a method to bridge the gap between the down payment and a potential homeowner's available funds. The availability of financing for developers under current economic conditions may also pose a constraint on development outside of the City's control (City of Eastvale Housing Element June 30, 2013).

~~Over the past few years, the interest rate has been very low, dipping to between 5 and 6% over the last year. Persons who would be unable to purchase housing at a higher interest rate can now qualify for a home loan. However, housing prices in the City remain too high for persons of lower incomes, even with the low interest rate.~~

## *Units At-risk of Converting to Market Rate Uses*

According to California Housing Partnership Corporation (CHPC) and USDA Rural Development, there are no State or Federally assisted units in Ferndale at risk of converting to market rate uses in the planning period. There are no locally assisted units at risk of converting to market rate in the planning period.

## ***Energy Conservation***

The purpose of this analysis is to ensure localities consider the long- and short-term benefits of energy conservation in residential development, including how energy conservation requirements can contribute to reducing overall development costs and monthly payments for households.

Major Subdivisions in Ferndale are required to provide a solar-shading map to assist lot purchasers and homebuilders to site their homes to make best use of natural light. Pacific Gas and Electric Company (PG&E), Ferndale's regional utility company, has several programs that help homeowners and renters with energy conservation. PG&E customers have expressed great interest in being part of the solution to the energy situation in California. The utility has developed a simple 3-step program to make saving energy easy. Customers can reduce energy consumption if they take advantage of the information and incentives available for:

1. Taking **no-cost**, energy-saving actions.
2. Installing **low-cost**, energy-saving measures.
3. **Investing** in energy-efficient equipment, appliances and building shell retrofits.

In addition, "Energy Partners" is Pacific Gas and Electric Company's free weatherization program. Utility-approved contractors work with low-income customers to make their homes more energy efficient.

On a local level, the Redwood Coast Energy Authority (RCEA) was formed in 2003 as a Joint Powers Association, representing seven municipalities including the Cities of Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Trinidad and Rio Dell, and Humboldt County. RCEA's purpose is to develop and implement sustainable energy initiatives that reduce energy demand, increase energy efficiency, and advance the use of clean, efficient and renewable resources available in the region.

**References**

City-data.com, 2008. Ferndale, CA Houses and Residents, median house value.

Ferndale General Plan, 1986. City of Ferndale.

Zoning Ordinance 02-02. City of Ferndale.

## Chapter Four: Review and Revision of Prior Housing Programs

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### ***Review and Revise\****

*\*This entire section has been updated from the 2012 Housing Element Update.*

The review and revise requirement is an important feature of the Housing Element update. The review analyzes the City's accomplishments over the past planning period. This information provides the basis for continuing to develop a more effective housing program. Generally, the City has made progress implementing the policies of the previous Housing Element, including completing construction of wastewater treatment facility (WWTF) improvements; amending the Zoning Ordinance for state housing compliance; and finalizing the acquisition and rehabilitation of 52 Navy housing units as affordable housing in the City. The City prepared a General Plan Housing Element Implementation Plan 2013 in order to organize the 2012 Housing Element policies and programs into manageable phases, with actions required to complete each phase clearly defined and assigned. Phase 1 of this plan encompasses all Zoning Ordinance amendments required for state housing regulation compliance; this phase was completed in early 2014.

Due to resource constraints and the short timeframe between 2012 Housing Element adoption and the 2014 update, the City was unable to complete all program actions, and the completed actions are too newly implemented for staff to accurately evaluate their effectiveness. No units were built as a result of relaxed constraints due to City actions.

The 2012 Housing Element programs/policies, along with progress, effectiveness and appropriateness of each program/policy are detailed below.

#### **Program I. Adequate Sites**

This program was designed to sufficiently accommodate regional housing need for all levels of household income.

- 1) Encourage the acquisition of housing by lower income persons to achieve a greater balance of affordable owner- and renter-households by ensuring sites are available and/or zoned to allow owner-occupied and rental multifamily residential uses by right.
- 2) Research and analyze governmental and non-governmental constraints to providing affordable housing to City residents.
- 3) Maintain GIS database to reflect all vacant and underutilized parcels in the City so that information is easily accessible for developers.
- 4) Amend Zoning Ordinance to include definitions of an emergency shelter, transitional housing, and supportive housing and to allow for emergency shelters by right in specific land use designations/zones. The City is currently considering the Public Facility (PF) land use designation/zone where emergency shelters could be allowed without discretionary approval for compliance with SB2.
- 5) The City will amend the Zoning Ordinance to permit multi-family housing with more than four units by right in the R3 and R4 zones.

- 6) The City will evaluate and identify sites of adequate size for potential rezoning to allow for multifamily uses by right (R3 and/or R4 zones).
- 7) The City will at least annually contact property owners and developers, including affordable developers, to encourage development and consolidation on identified target sites to accommodate the housing needs of lower income households. To encourage development and consolidation on target sites, the City will adopt incentives by September 30, 2012 for consolidation of smaller sites including priority processing, parking reductions, modification of development standards and ministerial lot line adjustments. When available, the City will consider providing or assisting with applying for financial resources to facilitate lot consolidation.

**Progress:** The City has made significant progress towards implementation of this program. City staff has researched and analyzed governmental and non-governmental constraints to providing affordable housing during the 4<sup>th</sup> and 5<sup>th</sup> cycle Housing Element updates and for preparation of the Housing Element Implementation Plan 2013. The Zoning Ordinance has been amended to include definitions of an emergency shelter, transitional housing, and supportive housing and to allow for emergency shelters by right in the Public Facility (PF) land use designation/zone. These actions have helped alleviate governmental constraints while bringing the City into compliance with state housing regulations. The City has maintained its GIS database, including vacant and underutilized parcels in the City, as well as made the database available for use by staff and the public at City Hall.

**Effectiveness:** The 2012 Housing Element projected that many of the actions in Program I. Adequate Sites would be ongoing actions, while discrete actions would be completed in 2012 and 2013. The City did not complete discrete actions until 2014.

Although the City has worked to implement all program actions, two phases of the Implementation Plan remain to be completed. Included in the remaining phases are the following actions from Program I:

- 1) Encourage the acquisition of housing by lower income persons to achieve a greater balance of affordable owner- and renter-households by ensuring sites are available and/or zoned to allow owner-occupied and rental multifamily residential uses by right.
- 5) The City will evaluate and identify sites of adequate size for potential rezoning to allow for multifamily uses by right (R3 and/or R4 zones).
- 7) The City will at least annually contact property owners and developers, including affordable developers, to encourage development and consolidation on identified target sites to accommodate the housing needs of lower income households. To encourage development and consolidation on target sites, the City will adopt incentives by September 30, 2012 for consolidation of smaller sites including priority processing, parking reductions, modification of development standards and ministerial lot line adjustments. When available, the City will consider providing or assisting with applying for financial resources to facilitate lot consolidation.

**Appropriateness:** The City has adequate sites available for all types of residential dwellings. Existing R4 and C2 zoned lands allow for sufficient multi-family units in the City at this time. The City has not had any requests for homeless shelters or other forms of homeless assistance.

While the actions for this program are appropriate for increasing site availability, the timeframe set by the last update was too restrictive for the City to complete all actions. This program will be continued to ensure adequate site availability is maintained; however, actions will be set to a more realistic timeline to ensure completion in sufficient time for beneficial impact in the 2014-2019 planning period.

### **Program II. Permanent Housing Availability**

This program was designed to address permanent housing needs in the City and ensure that there is permanent housing available to all household income levels through the use of incentives and grants.

- 1) Evaluate whether density bonuses or a mix of density bonuses and other concessions and/or incentives should be used.
- 2) Determine aspects of development that should be given consideration for an increase in density bonus percentage or additional incentives.
- 3) Support site identification for lower-income housing, including ELI households, and assist with entitlement processing, and funding applications.
- 4) Consider applying for CDBG funding.
- 5) Consider implementing the Federal HOME first time homebuyers assistance program (FTHAP)
- 6) Consider offering incentives such as density bonuses, permit streamlining and/or permit fee reductions/ waivers to developers to build senior housing and low-moderate income housing.
- 7) Prioritize funding and regulatory concessions to encourage the development of Single Room Occupancy (SRO) and Family Room Occupancy (FRO) units, and other units affordable to low income, such as supportive and multifamily housing. Implement incentive based programs (e.g. fee reductions, fee waivers, flexible development standards, density bonuses, streamlining permit process, etc.) to encourage development of ELI housing.

**Progress:** The City has evaluated density bonuses, waivers, and incentives, as well as what aspects of development should be given consideration for density increases. The resulting Density Bonus Ordinance was adopted in May 2014. The Ordinance allows for granting of density bonuses, waivers, and incentives in all zoning districts, including mixed use zoning districts, where residential developments of five or more dwelling units are proposed and where the applicant seeks and agrees to provide low, very low, senior or moderate income housing units in the threshold amounts specified in state density bonus law such that the resulting density is beyond that which is permitted by the applicable zoning. State law provides that if a developer proposes to include at least 20% of the dwelling units in a project at rents/prices affordable to low-income households or 10% of the dwelling units in a project at rents/prices affordable to very low-income households, the City must permit a 25% minimum density bonus. The City of Ferndale Density Bonus Ordinance has undergone legal review for compliance with state regulations.

The General Plan Housing Element Implementation Plan 2013 identifies specific actions and responsible parties for the remaining Program II actions.

**Effectiveness:** The City of Ferndale implemented many of the program actions from the 2012 Housing Element Permanent Housing Availability Program. Actions pertaining to density bonus ordinance adoption were effective in guiding the City through the process of ordinance creation and adoption. No applications for bonuses, waivers, or incentives have been received.

Although the City has worked to implement all program actions, two phases of the Implementation Plan remain to be completed. Included in the remaining phases are the following actions from Program II:

- 3) Support site identification for lower-income housing, including ELI households, and assist with entitlement processing, and funding applications.
- 4) Consider applying for CDBG funding.
- 5) Consider implementing the Federal HOME first time homebuyers assistance program (FTHAP)
- 7) Prioritize funding and regulatory concessions to encourage the development of Single Room Occupancy (SRO) and Family Room Occupancy (FRO) units, and other units affordable to low income, such as supportive and multifamily housing. Implement incentive based programs (e.g. fee reductions, fee waivers, flexible development standards, density bonuses, streamlining permit process, etc.) to encourage development of ELI housing.

**Appropriateness:** While the actions for this program are appropriate for addressing permanent housing needs in the City, the timeframe set by the last update was too restrictive for the City to complete all actions. This program will be continued to ensure that permanent housing continue to be available to all household income levels; however, actions should be set to a more realistic timeline to ensure completion in sufficient time for beneficial impact in the 2014-2019 planning period.

### III. Design Review

This program was intended to strengthen the design review process in the City.

- 1) Research and analyze best practices in design guidelines and Design Review Committee roles.
- 2) Clarify design guidelines so that Design Review Committee members will have clearly defined criteria to analyze projects.

**Progress:** The City has continued to strengthen the design review process using several approaches. In 2013, an orientation was held for Design Review Committee members in order to clarify roles and responsibilities and to review the City's design guidelines. Zoning Ordinance Section 6.05 pertaining to design review was amended in 2009 and again in 2013 in order to clarify the City's procedures, review criteria, and roles of the Committee. The Design Review Permit Application Packet, which contains the application materials as well as information on the design criteria and permitting process for applicants, was updated extensively in 2012 and 2013 and is posted online for easy access. Staff has coordinated to ensure a standard method for processing applications and preparing Committee agendas.

**Effectiveness:** The City's actions to implement this program have greatly strengthened the design review process by clarifying the Committee's role, clarifying the design guidelines for both Committee and applicant, clarifying the application process, and overall improving the commitment to the design review process within the City. The actions were initiated in the anticipated timeframe, although completion of the actions was later than anticipated. The effects are evident in both the streamlined processing of permits and the increased compliance among residents. The process is not time-consuming or costly, and has not hindered construction or rehabilitation of dwellings in the City.

**Appropriateness:** Although the City has completed the actions in this program, it is appropriate to continue to refine and strengthen the design review process. The program will be continued into the next planning period, with both discrete and ongoing actions identified.

#### IV. Infrastructure Needs

This program was intended to address infrastructure needs, specifically associated with the sewer hookup moratorium.

- 1) Construct WWTF upgrades to comply with Waste Discharge Requirements.
- 2) As hookups become available, priority will be granted to developments that include housing units affordable to lower income households (GC65589.7).

**Progress:** The City has completed this program. The City has successfully permitted, secured funding for, and constructed a new state-of-the-art tertiary wastewater treatment facility that meets an unprecedented 1:1 dilution ratio. The new WWTF facility was completed and online in 2012. The Cease and Desist Order (CDO) that was placed on the facility has been successfully rescinded.

**Effectiveness:** The City's efforts toward meeting the infrastructure needs of current and potential development, including construction of the new WWTF and rescinding of the sewer hookup moratorium, were completed within the anticipated timeframe and have effectively removed a major constraint to new development.

**Appropriateness:** The City has completed the actions in this program. The City's infrastructure capacity is sufficient for current and anticipated future growth. It is not necessary to continue the program into the next planning period.

#### V. Housing Equity

This program was designed to address accessibility to safe, sanitary and affordable housing for all City residents regardless of race, color, religion, sex, marital status, familial status, national origin, ancestry, sexual orientation or disability.

- 1) Revise the Zoning Ordinance regarding persons with disabilities and establish reasonable accommodation procedures. Pursuant to the Fair Housing Amendments Act of 1988 and the requirements of Chapter 671, Statutes of 2001(SB520), the City will adopt reasonable accommodation procedures to provide people with disabilities reasonable accommodation in rules, policies, practices and procedures that may be necessary to ensure equal access to housing.
- 2) Research and identify definitions, such as "family" that may act to limit access to housing due to familial status, age or disability. Amend the City's definition of 'family' to ensure that equal access to housing is provided.
- 3) Disseminate fair housing information throughout the City in a variety of public locations (e.g. City Hall, City website, library, and post office).
- 4) The City will work with affordable housing providers and managers and other social service and non-profit tenant and landlord rights advocacy groups to inform the public of their responsibilities and rights under the law and to improve access to landlord and tenant mediation and fair housing services to resolve fair housing complaints. Additionally, the City will maintain State complaint forms and refer fair housing complaints to appropriate agencies such as California Department of Fair Employment and Housing.

**Progress:** The City has adopted Ordinance 2014-05 Reasonable Accommodation that establishes procedures to provide people with disabilities reasonable accommodation in rules, policies, practices and procedures that may be necessary to ensure equal access to housing. The Ordinance was modeled

after Mental Health Advocacy Services, Inc. September 2003 Model Ordinance for Providing Reasonable Accommodation Under Federal and State Fair Housing Laws, which was identified as an example of a successful ordinance in the May 15, 2001 letter from the Office of the Attorney General re: Adoption of a Reasonable Accommodation Procedure.

To ensure equal access to housing, Zoning Ordinance Article 3 was amended to include the following definition of “family”:

One or more persons living together in a dwelling unit, with common access to, and common use of all living, kitchen, and eating areas within the dwelling unit. FAMILY does not include larger institutional group living situations such as dormitories, fraternities, sororities, monasteries or convents nor does it include such commercial group living arrangements as boardinghouses, lodging houses and the like.

The General Plan Housing Element Implementation Plan 2013 identifies specific actions and responsible parties for the remaining Program V. actions.

**Effectiveness:** The 2012 Housing Element projected that many of the actions in Program V. Housing Equity would be ongoing actions, while discrete actions would be completed in 2012. The City did not complete discrete actions until 2014. Completion of these actions has effectively removed limitations on access to housing due to familial status, age or disability.

Although the City has worked to implement all program actions, two phases of the Implementation Plan remain to be completed. Included in the remaining phases are the following actions from Program V:

3. Disseminate fair housing information throughout the City in a variety of public locations (e.g. City Hall, City website, library, and post office).
4. The City will work with affordable housing providers and managers and other social service and non-profit tenant and landlord rights advocacy groups to inform the public of their responsibilities and rights under the law and to improve access to landlord and tenant mediation and fair housing services to resolve fair housing complaints. Additionally, the City will maintain State complaint forms and refer fair housing complaints to appropriate agencies such as California Department of Fair Employment and Housing.

**Appropriateness:** While the actions for this program are appropriate for ensuring equal access to housing, the timeframe set by the last update was too restrictive for the City to complete all actions. This program will be continued in the 2014 Housing Element; however, actions should be set to a more realistic timeline to ensure completion in sufficient time for beneficial impact in the 2014-2019 planning period.

## **VI. Manufactured Housing**

This program aimed to determine and clarify the City’s commitment to mobile and manufactured housing as part of providing affordable housing to residents.

- 1) Address the use of “manufactured housing” vs. “mobile home” terminology and amend Zoning Ordinance accordingly. Add the following definitions to the Zoning Ordinance:

**§3.49 Mobile homes/ manufactured housing:**

Mobile home: A trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, is tied down (a) to a permanent foundation on a lot either owned or leased by the homeowner or (b) is set on piers, with wheels removed and skirted, in a mobile home park and not including recreational vehicle, commercial coach or factory-built housing.

Manufactured housing: Residential structures that are constructed entirely in the factory, and which since June 15, 1976, have been regulated by the Federal Manufactured Home Construction and Safety Standards Act of 1974 under the administration of the U.S. Department of Housing and Urban Development (HUD). Manufactured housing shall be allowed in all residential zoning districts, subject to applicable requirements, including design review.

- 2) Revise the Zoning Ordinance to permit manufactured homes in certain residential zones.

**Progress:** The City has completed this program. The Zoning Ordinance was amended to include a definition and applicable requirements for manufactured housing. Zoning Ordinance Sections 7.14-7.15 were amended to permit manufactured homes in certain residential zones. The following above definitions were incorporated into Zoning Ordinance 02-02 Section 3 Definitions:

Manufactured Home: A residential structure constructed entirely in the factory, and which since June 15, 1976, has been regulated by the Federal Manufactured Housing Construction and Safety Standards Act of 1974 under the administration of the U.S. Department of Housing and Urban Development (HUD).

Mobile Home: A trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, is tied down (a) to a permanent foundation on a lot either owned or leased by the homeowner or (b) is set on piers, with wheels removed and skirted, in a mobile home park and not including recreational vehicle, commercial coach or factory-built housing.

In amending the Zoning Ordinance in accordance with this program, the City has effectively lessened constraints to erecting manufactured homes in Ferndale.

**Effectiveness:** The City's completion of this program has effectively removed a major constraint to location of manufactured and mobile homes within the City. Although the completion deadline was set at 2012 in the previous element, the City completed this task in 2013.

**Appropriateness:** The City has completed the actions in this program. It is not necessary to continue the program into the next planning period.

**VII. Housing Unit Preservation and Rehabilitation**

This program highlights the necessity for housing preservation and rehabilitation and identifies methods to achieve these housing goals.

- 1) The City will explore the potential to adopt and implement a rehabilitation loan program to income-qualified households to correct Health and Safety Code violations and make essential repairs.
- 2) Apply for Federal and State grants to address housing rehabilitation needs.
- 3) There are currently no housing units at risk of conversion, but if this issue is presented in the future, the City will work to preserve at-risk housing units.
- 4) Partner with RCAA to take advantage of their Housing Rehabilitation program.

**Progress:** The City has made progress in encouraging the preservation and rehabilitation of housing by several means—the streamlining and clarification of the Design Review process has removed constraints to home-owner initiated preservation and rehabilitation projects, while the City’s acquisition and renovation of the Navy Housing successfully rehabilitated 52 housing units in the City.

**Effectiveness:** The 2012 Housing Element projected that many of the actions in Program VII. Housing Unit Preservation and Rehabilitation Equity would be ongoing actions, while discreet actions would be completed in 2013. Although the City has made progress on housing rehabilitation and preservation, the actions of Program VII have not yet been completed.

**Appropriateness:** While the actions for this program are appropriate for encouraging and facilitating housing preservation and rehabilitation, the timeframe set by the last update was too restrictive for the City to complete all actions. This program will be continued in the 2014 Housing Element; however, actions will be set to a more realistic timeline to ensure completion in sufficient time for beneficial impact in the 2014-2019 planning period.

#### **VIII. Energy Conservation and Weatherization**

This program is designed to encourage energy efficiency in new and existing housing developments and make energy efficiency and weatherization techniques available to City residents.

- 1) Research and analyze information on how to incorporate energy saving features and materials into new and existing housing units that either meet or exceed Title 24 energy efficiency standards for California.
- 2) Post and distribute information on energy conservation and weatherization techniques.
- 3) Develop and update a referral listing of public and private grant/loan assistance programs for weatherization.
- 4) The City will research and analyze conservation incentives for the building industry and residents including services offered by local organizations (e.g. Redwood Coast Energy Authority (RCEA)). RCEA services include compact fluorescent light bulb exchanges and energy conservation awareness campaigns.
- 5) The City shall support RCEA efforts to provide community education on energy issues, including reduced energy consumption and increased energy efficiency benefits.
- 6) The City will promote energy conservation educational programs and sustainable building techniques such as construction waste recycling and energy efficient retrofits. Research and compile information on how to incorporate energy saving features and materials, and energy efficient systems and designs into residential development and retrofits and make the information available to the public (e.g. at City Hall and the library).

**Progress:** In 2013, the City partnered with the California Energy Commission's Local Energy Assurance Planning program to prepare an Energy Assurance Plan (EAP). The purpose of the EAP is to help Ferndale become more resilient to energy supply interruptions during an emergency, ensuring that critical facilities within the community continue to function. A major component for energy resilience is reduced demand for energy, which is facilitated by encouraging energy efficiency. The EAP ties in with the City's draft Safety Element, anticipated to be adopted in 2014, and the Hazard Mitigation Plan. In addition, the City has begun drafting a General Plan Air Quality Element that contains a greenhouse gas inventory and emissions reductions plan focused on energy efficiency and conservation. The City has integrated these plans, as well this Housing Element Update, to ensure consistency in information and implementation measures.

**Effectiveness:** The 2012 Housing Element projected that many of the actions in Program VIII. Energy Conservation and Weatherization would be ongoing actions, while discreet actions would be completed in 2011 and 2012. Although the City has made progress on encouraging energy efficiency, the actions of Program VIII have not yet been completed.

**Appropriateness:** While the actions for this program are appropriate for encourage energy efficiency and conservation, the timeframe set by the last update was too restrictive for the City to complete all actions. This program will be continued in the 2014 Housing Element; however, actions will be set to a more realistic timeline to ensure completion in sufficient time for beneficial impact in the 2014-2019 planning period.

#### **IX. Ferndale Housing Project**

This program is intended to facilitate and acknowledge the City's commitment to the Ferndale Housing Project (former Navy housing) and compliance with the provisions set forth in Government Code Section 65583.1(c).

- 1) The City will enter in to an Agreement for operation, management, and maintenance of the units as affordable housing for individuals and families earning low to moderate incomes. The City will require rehabilitation of the housing units, where necessary, prior to occupancy.
- 2) The Agreement will contain specific restrictions on who can occupy the units based on income standards including a total of 25 low income units and 27 moderate income units.
- 3) Support the phased rehabilitation and occupancy of the units, with the first phase occupied by the end of 2011.
- 4) All units will be available for occupancy within two years of this Agreement.

**Progress:** The City has completed this program. The City entered into an Agreement for the operation, management, and maintenance of the units as affordable housing for individuals and families earning low to moderate incomes. The Agreement contains specific restrictions on who can occupy the units based on income standards including a total of 25 low income units and 27 moderate income units. The City rehabilitated the housing units, where necessary, prior to occupancy. All 52 units are currently occupied.

**Effectiveness:** The City's completion of this program has effectively rehabilitated 52 units of affordable housing. Although the completion deadline was set at 2011 in the previous element, the City completed this task in 2012.

**Appropriateness:** The City has completed the actions in this program. It is not necessary to continue the program into the next planning period.

### **Quantified Objectives**

Under State law, the Housing Element must include quantified objectives which estimate the number of units likely to be constructed, rehabilitated conserved, or preserved by income level during the planning period.

While ideally the housing objectives will equal the housing needs identified in the Housing Element, the identified needs in many cases exceed available resources. Realistically, most of the factors are beyond the control of local government. However, the 2012 Housing Element addressed regional housing needs by setting City housing allocations based on needs, resources and constraints.

The HCAOG new construction estimates under the previous (4<sup>th</sup> cycle) Regional Housing Needs Plan call for the development of 52 new housing units: 13 for growth, 0 for replacement, 9 rental, and 0 to increase vacancy by 2014. This projection was based on Ferndale's share of the County's estimated housing needs. However, this projection did not (nor would it have any method to) account for economic and market trends.

This projected rate of construction necessary to meet this allocation (10 units per year) exceeded Ferndale's 5 units per year average for the last decade. Accordingly, the Quantified Objectives from the 4<sup>th</sup> cycle Housing Element in Table 3938 estimated that the City would likely develop approximately 24 of the 52 units identified in the HCAOG Regional Housing Needs Plan for the period 2009 to 2014. This figure factored in historical growth and economic trends.

Based on the trends, goals, polices and action plan outlined in Chapter 5 of the 4<sup>th</sup> cycle Housing Element, the City anticipated new construction of 24 new units, rehabilitation assistance with 52 units, and conservation/ preservation of 0 units over the 2009-2014 planning period. The Navy Housing rehabilitation would result in an additional 52 affordable housing units including 25 low income rentals and 27 moderate income rentals. The projected unit conservation/ preservation was 0 because no dwellings are at threat of being converted during the planning period.

The following table shows Ferndale's projected housing units constructed, rehabilitated, conserved or preserved in the 2009-2014 planning period. Ferndale met its quantified objective for rehabilitation, conservation and preservation. Numbers that differed from what was projected are shown in red underline.

**Table 3938: Quantified Objectives - City of Ferndale**

<b>Income Group</b>	<b>New Construction</b>	<b>Rehabilitation</b>	<b>Conservation and Preservation</b>
Extremely Low	<u>20</u>	0	0
Very Low	<u>20</u>	0	0
Low	<u>510</u>	25	0
Moderate	2	27	0
Above Moderate	<u>133</u>	0	0
<b>TOTAL</b>	<b><u>2415</u></b>	<b>52</b>	<b>0</b>

## Housing Needs Summary

The table below summarizes housing needs, resources and constraints and incorporates what was learned from the prior Housing Element review. The combination of the housing needs summary synthesized with what was learned from the past planning period provides a meaningful framework for developing the housing program strategy for the current planning period.

**Table 3839: Summary of Conclusions**

Category	Statement	Need
Population	For all age groups below 44 years of age, Ferndale percentages run below state figures. Because of the cost of real estate in Ferndale, younger families might be less able to afford to live in here. Ferndale’s ethnic makeup is predominantly white.	Help for First Time Homeowners. Supply fair housing information throughout the city.
Employment	Technology dependent activities including consulting, design, and computer support are a growing segment of the local economy. <u>Arts, entertainment, recreation and hospitality (accommodation) services have expanded over the last decade, as have finance, insurance, and real estate services, and agriculture, forestry, fishing, hunting and mining.</u>	Support for Home Based Businesses and Long Distance work offices. <u>Preservation of prime agricultural land.</u>
Income	Relative to Humboldt County or the State of California, fewer Ferndale residents fall within the two lowest income categories.	Low Income Housing.
Seniors	Seniors in Ferndale make up <del>16.6</del> <u>29.9</u> percent of the population, higher than the Humboldt County percentage.	Senior Housing for when our Seniors can no longer live in their homes.
Female-headed Households	In Ferndale, there were <del>51.39</del> female-headed households, according to the <del>2000-2011</del> Census. Of these, <del>nine zero</del> were below the poverty level, <del>which is 52.9 percent of the 17 families found under the poverty level according to the 2000 Census.</del>	<del>Assistance for low-income, single heads of household. None.</del>
Persons with Disabilities	Residential parking standards for persons with disabilities are the same as other parking standards. <del>There is no policy or program</del> <u>The Reasonable Accommodation Ordinance provides a process</u> for the reduction of parking requirements for special needs housing if a project proponent can demonstrate a reduced need for parking.	<del>Evaluate parking standards for persons with disabilities. None</del>
Group Homes	<del>The Land Use Element does not regulate the siting of special need housing in relationship to one another. The Zoning Ordinance addresses housing needs for persons with disabilities.</del>	<del>Evaluate need for policy addressing group homes. None</del>
Households Overpaying	In <del>2000</del> <u>2011</u> , approximately <del>154.218</del> households ( <del>29.7</del> <u>41.1</u> percent) <del>reporting to the 2000 census were in overpayment situations</del> <u>were considered overpaying for housing.</u> This	Rental Assistance, additional low to moderate income

Category	Statement	Need
	incidence of overpayment occurs fairly evenly between owner ( <del>5440%</del> ) and renter ( <del>4645%</del> ) households. <del>Further, of the 236 households reporting incomes less than \$35,000, approximately half were overpaying in 2000.</del>	houses.
Housing Units by Type	<del>In 2013, single family attached and mobile homes decreased significantly from 2009 levels. The proportion of single family units increased significantly since 1990,</del> while the proportion of 5+ unit-housing structures (i.e., multifamily) has <del>remained stable</del> <del>decreased in the City of Ferndale.</del>	Additional multi-unit <u>and single family attached</u> construction. <u>Encourage mobile and manufactured homes.</u>
Government Constraints	Ferndale’s Zoning Ordinance <del>should be</del> <del>has been</del> amended to allow for persons with disabilities, emergency shelters, and transitional housing. A Density Bonus Ordinance <del>would have been adopted to</del> increase the availability of permanent housing for all community residents.	<del>Allow for persons with disabilities, emergency shelters, and transitional housing without a use permit. Adopt a Density Bonus Ordinance. None</del>
Vacancy	HUD standards indicate that a vacancy rate of five percent is sufficient to provide choice and mobility. <del>According to the 2010 Census, the homeowner vacancy rate in Ferndale was 14.8% was 1.8 percent, and the rental vacancy rate was 3.8 percent.</del>	<del>More housing. None</del>
Housing Condition	Many Housing Elements use age of housing stock to infer condition and need for rehabilitation. This approach is not totally valid in Ferndale, which is noted for its historic architecture. However, minor to substantial rehabilitation is needed on <del>3029%</del> of the housing stock.	A rehabilitation program.
Land Use Controls	In Ferndale, land use designations provide for a range of residential densities ranging from one residence per acre to 21 residences per acre.	Encourage multi-family dwellings.
Realistic Capacity	<del>The City received new waste discharge requirements from Regional Water Quality Control Board to comply with a Cease and Desist Order. The City constructed a new wastewater treatment plant and the CDO has been rescinded.</del>	<del>Construct a new wastewater treatment plant. None</del>
Land Costs	Cost factors are the primary non-governmental constraint upon development of housing in Ferndale. This is particularly true in the case of housing for low- and moderate-income households, where the basic development cost factors such as the cost of land, required site improvements, and basic construction are critical in determining the income a household must have in order to afford housing.	Work with/ offer incentives to developers / contractors to build multiple dwellings.
Financing Availability	<del>Mortgage interest rates for new home purchases range from 6.5% to 8% for a fixed-rate 30-year loan. Over the past few years, the interest rate has been very low, dipping to between 5 and 6 percent over the last year. Persons who</del>	Look into CDBG and HOME funding and development of a First Time Buyer program.

Category	Statement	Need
	<p><del>would be unable to purchase housing at a higher interest rate can now qualify for a home loan. However,</del> Housing prices in the City remain too high for persons of lower incomes, even with the low interest rate.</p>	<p>Housing Rehab program.</p>
<p>Housing Types</p>	<p>Although the R4 zone is named Apartment-Professional, neither the principal permitted uses nor the Uses permitted with a Use Permit include apartments, or anything for 5+ units. In other words, there are no places in Ferndale where apartments are allowed.</p>	<p>Zoning Ordinance Amendment to include apartment dwellings and a Rezone to include R3 zones at some time in the future.</p>

## Chapter Five: Housing Goals, Policies and Programs

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The purpose of this section is to formulate a housing program that will guide the City of Ferndale and all of its housing stakeholders toward the preservation, improvement and development of housing for all economic levels. It is the City's intent to encourage quality, varied, affordable housing development by both the public and private sectors. The following are goals, policies and programs for specific activities.

**Goals** are general statements of values or aspirations held by the community in relation to each issue area. They are the ends toward which the jurisdiction will address its efforts.

**Policies** are more precise expressions of the community's position on particular issues, or how particular goals will be interpreted or implemented. Policies may include guidelines, standards, objectives, maps, diagrams, or a combination of these components.

Implementing **Programs** present specific actions that the city or other identified entity will undertake to address policy issues and move closer to the community's goals. These might include ongoing programs sponsored by the city (e.g. a rehabilitation loan program), discrete time-specific actions (e.g. adopt an ordinance or establish a housing trust fund), or further planning action (e.g. develop a specific plan).

Quantified **Objectives** establish short-range targets to achieve the goals by identifying the maximum number of housing units by income category that can be constructed, rehabilitated and conserved over the five-year period. They should represent "realistic yet aggressive targets that will guide program implementation and serve as the basis for ongoing monitoring and evaluation."

### ***Goals and Policies***

*GOAL A: Provide adequate sites for all types of residential dwellings*

**POLICIES:**

A-1: Preserve existing ordinances that allow mixed-use of commercial/residential development in various zones.

~~A-2: Ensure that the City's Housing Element policies are in compliance with SB2 by identifying potential sites where new emergency shelters can be located without discretionary review by the local government.~~

A-32: Develop and update, on a regular basis, an accurate and current inventory of the City's housing stock, building permit activity and vacant lands.

A-43: Encourage the development of presently available vacant and under-utilized parcels served by sewer and water to full potential under the Zoning Ordinance.

*GOAL B: Increase the availability of permanent housing for all community residents.*

## POLICIES:

~~B-1: Adopt a Density Bonus Ordinance.~~

~~B-21~~: Encourage a density bonus for developments containing at least 10% of the units set aside for lower income households, or at least 5% of the units for very low-income households, or 50% of the units for qualifying residents (i.e., seniors) as provided in Government Code Section 65915 and where consistent with local regulations. Allow additional concessions/incentives with increased affordable units (GC 65915) and where necessary to maintain economic feasibility of the lower income units.

~~B-32~~: Encourage low to moderate income housing development by the private sector.

~~B-43~~: Explore financial alternatives to promote low-income housing in new development projects.

~~B-54~~: Encourage infill development.

~~B-65~~: Encourage senior housing developments.

B-6: Encourage agricultural employee housing development where appropriate.

*GOAL C: Review and revise ordinances addressing housing supply and affordability.*

## POLICIES:

C-1: Continue to revise and standardize all City ordinances and make available online.

*GOAL D: Develop and define criteria for Design Review*

## POLICIES:

D-1: Research historical preservation guidelines, techniques, and best practices to continue to clarify design review process.

D-2: Supplement design guidelines with information on affordable housing design.

*GOAL E: Address infrastructure needs in a timely manner; ~~lift sewer hookup moratorium.~~*

## POLICIES:

E-1: Continue to maintain the upgraded ~~complete~~ Wastewater Treatment Facility ~~upgrade~~.

E-2: Minimize housing construction in environmentally hazardous areas.

E-3: Seek Federal and State funding for sewer and drainage facility improvements and expansion throughout the City.

E-4: Periodically review and update the city-wide drainage master plan and drainage impact fee ordinance.

*GOAL F: To promote equal opportunity to secure safe, sanitary, and affordable housing for everyone in the community regardless of race, color, religion, sex, marital status, familial status, national origin, ancestry, sexual orientation or disability.*

**POLICIES:**

~~F-1: Reduce parking requirements, setbacks and other zoning provisions that may interfere with ramp construction for disabled persons where it is the only feasible design and provides a "reasonable accommodation" consistent with the Americans with Disabilities Act.~~

~~F-2: Ensure that the City's definition of 'family' provides equal access to housing.~~

F-31: Give special consideration in housing programs to the needs of special groups, including the handicapped, large families, the elderly, and families with low incomes.

F-42: Promote handicapped access in new housing development.

F-53: Encourage equal housing opportunities per CG Section 65583(c)(5).

F-64: Promote the enforcement activities of the State Fair Employment and Housing Commission.

~~GOAL G: Clarify the City's commitment to manufactured homes.~~

~~**POLICIES:**~~

~~G-1: Ensure that the City's Zoning Ordinance meets statutory requirements under GC Section 65852.3~~

*GOAL H: Encourage maintenance, preservation, rehabilitation and improvement of housing units.*

**POLICIES:**

H-1: Increase low-income housing stock.

H-2: Support efforts to maintain and improve housing supply.

H-3: Determine income levels of occupants in those houses that need rehabilitation and apply for CDBG funding to maintain, preserve, and improve those houses.

H-4: Apply for federal and state funding for rehabilitation of housing for lower income households.

H-5: Encourage compliance with State and local building codes in conjunction with the availability of federal and state programs for rehabilitation.

H-6: Use state and federal funding assistance to the extent these subsidies exist and are needed to develop affordable housing in Ferndale.

H-7: Pursue those housing finance programs that do not require Article 34 Referendum.

H-8: Increase the City's capacity to package federal and state loans and grants.

H-9: Encourage the formation of, or partner with an existing local non-profit housing sponsor to make maximum use of federal and state programs for new housing construction and rehabilitation. The non-profit housing sponsor will assist the City with preparation of a strategy for development of affordable housing in Ferndale.

H-10: Assist developers in taking full advantage of state and federally funded programs, when feasible.

H-11: Allow for the use of the State Historical Building Code for rehabilitation of eligible units.

~~H-12: Pursue acquisition of Navy Base Housing for rehabilitation as affordable housing for seniors and working families.~~

GOAL I: *Encourage energy efficiency in all new and existing housing and reduce greenhouse gas emissions.*

POLICIES:

I-1: Promote the use of energy conservation features in the design of all new residential structures.

I-2: Promote the use of weatherization programs for existing residential units, including the programs operated by Pacific Gas and Electric Company and the Redwood Community Action Agency.

I-3: Ensure that the City's Housing Element policies are in compliance with SB 375.

## ***Programs***

### **I. Adequate Sites**

This program is designed to sufficiently accommodate regional housing need for all levels of household income.

- 1) Encourage the acquisition of housing by lower income persons to achieve a greater balance of affordable owner- and renter-households by ensuring sites are available and/or zoned to allow owner-occupied and rental multifamily residential uses by right.
- 2) Research and analyze governmental and non-governmental constraints to providing affordable housing to City residents.

- 3) Maintain GIS database to reflect all vacant and underutilized parcels in the City so that information is easily accessible for developers.
- 4) ~~Amend Preserve~~ Zoning Ordinance ~~amendments that to~~ include definitions of an emergency shelter, transitional housing, and supportive housing and ~~to~~ allow for emergency shelters by right in specific land use designations/zones. ~~The City is currently considering the Public Facility (PF) land use designation/zone where emergency shelters could be allowed without discretionary approval~~ for compliance with SB2.
- 5) Amend the Zoning Ordinance to permit multi-family housing with more than four units by right in the R3 and R4 zones.
- 6) Evaluate and identify sites of adequate size for potential rezoning to allow for multifamily uses by right (R3 and/or R4 zones).
- 7) At least annually contact property owners and developers, including affordable developers, to encourage development and consolidation on identified target sites to accommodate the housing needs of lower income households. To encourage development and consolidation on target sites, the City will adopt incentives by ~~September 30, 2012~~2016 for consolidation of smaller sites including priority processing, parking reductions, modification of development standards and ministerial lot line adjustments. When available, the City will consider providing or assisting with applying for financial resources to facilitate lot consolidation.

Policies Addressed: A-1, A-2, A-3, ~~A-4~~

Responsible Agency: City Manager, City Planner

Funding Source: City Council Budget

Time Frame: Encourage affordable housing - Ongoing. Maintain GIS database - Ongoing. Amend Zoning Ordinance for ~~SB2 compliance and~~ multi-family housing by right in R3 and R4 zones - ~~2012~~2015. Multi-family site evaluation and potential rezoning for multi-family use (R3 and/or R4) - ~~Ongoing~~2016. Small lots research and identification - ~~2013~~. Outreach to developers-  
Ongoing.

## II. Permanent Housing Availability

This program is designed to address permanent housing needs in the City and ensure that there is permanent housing available to all household income levels through the use of incentives and grants.

- ~~1) Evaluate whether density bonuses or a mix of density bonuses and other concessions and/or incentives should be used.~~
- ~~2)1) Determine aspects of development that should be given consideration for an increase in density bonus percentage or additional incentives.~~
- ~~3)2) Support site identification for lower-income housing, including senior housing and ELI households, and assist with entitlement processing, and funding applications.~~
- ~~4)3) Consider applying for CDBG funding.~~
- ~~5)4) Consider implementing the Federal HOME first time homebuyers assistance program (FTHAP)~~
- ~~6)5) Consider offering incentives such as density bonuses, permit streamlining and/or permit fee reductions/ waivers to developers to build senior housing and low-moderate income housing.~~
- 6) Prioritize funding and regulatory concessions to encourage the development of Single Room Occupancy (SRO) and Family Room Occupancy (FRO) units, and other units affordable to low income, such as supportive and multifamily housing. Implement incentive based programs (e.g.

fee reductions, fee waivers, flexible development standards, density bonuses, streamlining permit process, etc.) to encourage development of ELI housing.

- 7) Amend the Zoning Ordinance to allow agricultural employee housing by-right, without a conditional use permit (CUP), in single-family zones for six or fewer persons and in agricultural zones with no more than 12 units or 36 beds as required by Health and Safety Code §17021.6.

Policies Addressed: B-1, B-2, B-3, B-4, B-5, B-6  
 Responsible Agency: City Manager, City Planner  
 Funding Source: City Council Budget, CDBG, FTHAP  
 Time Frame: Evaluate for increase in density bonus percentage or additional incentives- 2012-2016.; ~~outreach to developers~~Support site identification ~~—~~ Ongoing. Apply for grant funding – Annually. Prioritize funding, concessions, and incentives – Ongoing.

### III. Design Review

This program is intended to strengthen the design review process in the City.

- 1) Research and analyze best practices in design guidelines and Design Review Committee roles.
- 2) Continue to clarify design guidelines appropriate for Ferndale so that Design Review Committee members will have clearly defined criteria to analyze projects.

Policies Addressed: D-1, D-2  
 Responsible Agency: City Manager, City Planner  
 Funding Source: City Council Budget  
 Time Frame: Research best practices in design guidelines ~~—~~ Ongoing. Clarify design review process ~~—~~ Ongoing.

### IV. Infrastructure Needs

This program is intended to address infrastructure needs, ~~specifically associated with the sewer hookup moratorium.~~

- 1) Complete the Safety Element update to minimize housing construction in environmentally hazardous areas and for compliance with Government Code §65032.
- 2) Apply for Federal and State funding for sewer and drainage facility improvements and expansion throughout the City.
- ~~1)3) Periodically review and update the city-wide drainage master plan and drainage impact fee ordinance. Construct WWTF upgrades to comply with Waste Discharge Requirements.~~
- ~~2)4) As hookups become available, priority will be granted~~Give sewer hookup priority to developments that include housing units affordable to lower income households (GC §65589.7).

Policies Addressed: E-1, E-2, E-3, E-4  
 Responsible Agency: City Manager, City Planner, City Engineer  
 Funding Source: USDA Rural Development grant/loans and rate payers  
 Time Frame: Construct WWTF upgrades – 2010-2012-Complete Safety Element Update – 2014. Apply for funding – Ongoing. Review and update drainage master plan – Ongoing. Prioritize hookups – Ongoing.

## V. Housing Equity

This program is designed to address accessibility to safe, sanitary and affordable housing for all City residents regardless of race, color, religion, sex, marital status, familial status, national origin, ancestry, sexual orientation or disability.

- ~~1) Revise the Zoning Ordinance regarding persons with disabilities and establish reasonable accommodation procedures. Pursuant to the Fair Housing Amendments Act of 1988 and the requirements of Chapter 671, Statutes of 2001(SB520), the City will adopt reasonable accommodation procedures to provide people with disabilities reasonable accommodation in rules, policies, practices and procedures that may be necessary to ensure equal access to housing.~~
- ~~2) Research and identify definitions, such as "family" that may act to limit access to housing due to familial status, age or disability. Amend the City's definition of 'family' to ensure that equal access to housing is provided.~~
- ~~3)1) Disseminate fair housing information throughout the City in a variety of public locations (e.g. City Hall, City website, library, and post office).~~
- ~~4)2) Work with affordable housing providers and managers and other social service and non-profit tenant and landlord rights advocacy groups to inform the public of their responsibilities and rights under the law and to improve access to landlord and tenant mediation and fair housing services to resolve fair housing complaints. Additionally, the City will maintain State complaint forms and refer fair housing complaints to appropriate agencies such as California Department of Fair Employment and Housing.~~

Policies Addressed: F-1, F-2, ~~F-3~~, F-4, ~~F-5~~, ~~F-6~~

Responsible Agency: City Planner

Funding Source: City Council Budget

Time Frame: ~~Amend Zoning Ordinance to include reasonable accommodation procedures – 2012;~~ Disseminate fair housing information - ~~2012–2015~~ and Ongoing.  
Resolve fair housing complaints - Ongoing.

## ~~VI. Manufactured Housing~~

~~This program will determine and clarify the City's commitment to mobile and manufactured housing as part of providing affordable housing to residents.~~

- ~~1) Address the use of "manufactured housing" vs. "mobile home" terminology and amend Zoning Ordinance accordingly. Add the following definitions to the Zoning Ordinance:~~

~~§3.49 Mobile homes/ manufactured housing:~~

~~Mobile home: A trailer, transportable in one or more sections, that is certified under the National Manufactured Housing Construction and Safety Standards Act of 1974, which is over eight feet in width and 40 feet in length, is tied down (a) to a permanent foundation on a lot either owned or leased by the homeowner or (b) is set on piers, with wheels removed and skirted, in a mobile home park and not including recreational vehicle, commercial coach or factory-built housing.~~

~~Manufactured housing: Residential structures that are constructed entirely in the factory, and which since June 15, 1976, have been regulated by the Federal Manufactured Home~~

~~Construction and Safety Standards Act of 1974 under the administration of the U.S. Department of Housing and Urban Development (HUD). Manufactured housing shall be allowed in all residential zoning districts, subject to applicable requirements, including design review.~~

~~2) Revise the Zoning Ordinance to permit manufactured homes in certain residential zones.~~

~~Policies Addressed: G-1~~

~~Responsible Agency: City Planner~~

~~Funding Source: City Council Budget~~

~~Time Frame: Amend Zoning Ordinance within one year of element adoption.~~

## **VII. Housing Unit Preservation and Rehabilitation**

This program highlights the necessity for housing preservation and rehabilitation and identifies methods to achieve these housing goals.

- 1) The City will explore the potential to adopt and implement a rehabilitation loan program to income-qualified households to correct Health and Safety Code violations and make essential repairs.
- 2) Apply for Federal and State grants to address housing rehabilitation needs.
- 3) There are currently no housing units at risk of conversion, but if this issue is presented in the future, the City will work to preserve at-risk housing units.
- 4) Partner with RCAA to take advantage of their Housing Rehabilitation program.

Policies Addressed: H-1, H-2, H-3, H-4, H-6, H-9, ~~H-12~~

Responsible Agency: City Manager, City Planner

Funding Source: State and Federal Government

Time Frame: Explore City adoption of a rehabilitation loan program - ~~2013~~2016. Research and apply for rehabilitation funding grants - Ongoing. Partner with RCAA – 2015.

## **VIII. Energy Conservation and Weatherization**

This program is designed to encourage energy efficiency in new and existing housing developments and make energy efficiency and weatherization techniques available to City residents.

- 1) Research and analyze information on how to incorporate energy saving features and materials into new and existing housing units that either meet or exceed Title 24 energy efficiency standards for California.
- 2) Post and distribute information on energy conservation and weatherization techniques.
- 3) Develop and update a referral listing of public and private grant/loan assistance programs for weatherization.
- 4) Research and analyze conservation incentives for the building industry and residents including services offered by local organizations (e.g. Redwood Coast Energy Authority (RCEA)). RCEA services include compact fluorescent light bulb exchanges and energy conservation awareness campaigns.
- 5) Support RCEA efforts to provide community education on energy issues, including reduced energy consumption and increased energy efficiency benefits.
- 6) Promote energy conservation educational programs and sustainable building techniques such as construction waste recycling and energy efficient retrofits. Research and compile information on

how to incorporate energy saving features and materials, and energy efficient systems and designs into residential development and retrofits and make the information available to the public (e.g. at City Hall and the library).

Policies Addressed: I-1, I-2, I-3  
 Responsible Agency: City Manager, City Planner  
 Funding Source: City Council Budget, Other Grants  
 Time Frame: Research and promote energy conservation strategies - ~~2011-2015~~ and Ongoing. Develop grant/loan assistance program list - ~~2012-2016~~ and Update as Necessary.

### **~~IX. Ferndale Housing Project~~**

~~This program is intended to facilitate and acknowledge the City's commitment to the Ferndale Housing Project (former Navy housing) and compliance with the provisions set forth in Government Code Section 65583.1(c) (see Attachment B).~~

- ~~1) Enter in to an Agreement for operation, management, and maintenance of the units as affordable housing for individuals and families earning low to moderate incomes. The City will require rehabilitation of the housing units, where necessary, prior to occupancy.~~
- ~~2) The Agreement will contain specific restrictions on who can occupy the units based on income standards including a total of 25 low income units and 27 moderate income units.~~
- ~~3) Support the phased rehabilitation and occupancy of the units, with the first phase occupied by the end of 2011.~~
- ~~4) All units will be available for occupancy within two years of this Agreement.~~

~~Policies Addressed: H-1, H-2, H-12  
 Responsible Agency: City Manager, City Planner  
 Funding Source: City Council Budget (including but not limited to \$62,000 already committed)  
 Time Frame: Within two years of City agreement with property manager.~~

## ***Quantified Objectives***

Under State law, the Housing Element must include quantified objectives which estimate the number of units likely to be constructed, rehabilitated conserved, or preserved by income level during the planning period.

While ideally the housing objectives will equal the housing needs identified in the Housing Element, the identified needs in many cases exceed available resources. Realistically, most of the factors are beyond the control of local government. However, this Housing Element addresses regional housing needs by setting City housing allocations based on needs, resources and constraints.

The HCAOG new construction estimates under the Housing Needs Plan call for the development of 52-21 new housing units in Ferndale. This projection is based on Ferndale’s share of the County’s estimated housing needs. However, this projection does not (nor would it have any method to) account for economic and market trends.

This projected rate of construction necessary to meet this allocation (~~10-4.2~~ units per year) exceeds the ~~5~~-units per year average for the last decade. The housing construction trend in Ferndale has been declining; between 2001 and 2008, 37 units were constructed in Ferndale, for an average of 7.4 houses per year. Between 2009 and 2014, only 15 units were constructed, for an average of 3 per year. The majority of the houses constructed in the earlier period were affordable to above moderate income households, while the majority of units in the later period were low income units (see Table 27). Accordingly, the Quantified Objectives in Table ~~39-40~~ estimate that the City will likely develop approximately ~~24-19~~ of the ~~52-21~~ units identified in the HCAOG Regional Housing Needs Plan for the period ~~2009 to 2014~~ to 2019. This figure factors in historical growth and economic trends, as well as the trends, goals, policies and action plan outlined in Chapter 5.

The City anticipates new construction of 24-19 new units, rehabilitation assistance with 52-0 units, and conservation/ preservation of 0 units over the next planning period. ~~The Navy Housing rehabilitation would result in an additional 52 affordable housing units including 25 low income rentals and 27 moderate income rentals. The projected rehabilitation is 0 because no rehabilitation projects have been identified in the City to date; however, this Element includes programs to apply for funding and assist homeowners with redevelopment projects should any be identified.~~ The projected unit conservation/ preservation is 0 because no dwellings are at threat of being converted during the planning period.

**Table ~~39~~40: Quantified Objectives - City of Ferndale**

Income Group	New Construction	Rehabilitation	Conservation and Preservation
Extremely Low	2	0	0
Very Low	2	0	0
Low	<u>510</u>	<u>250</u>	0
Moderate	2	<u>270</u>	0
Above Moderate	<u>133</u>	0	0
TOTAL	<u>2419</u>	<u>520</u>	0

# **DRAFT ADDENDUM TO INITIAL STUDY/NEGATIVE DECLARATION**

**HOUSING ELEMENT UPDATE, HISTORICAL & CULTURAL RESOURCES ELEMENT AND  
GENERAL PLAN/ ZONING AMENDMENTS**

**FERNDALE, CALIFORNIA**

Prepared for:  
City of Ferndale  
P.O. Box 1095  
Ferndale, CA 95536

Prepared by:  
Planwest Partners, Inc.  
1125 16<sup>th</sup> Street, Suite 200  
Arcata, CA 95521  
(707) 825-8260



May 21, 2014

**ADDENDUM TO NEGATIVE DECLARATION**

**Project Title:** City of Ferndale Housing Element Update 2014

**Lead Agency:**           **City of Ferndale**  
Jay Parrish, City Manager  
834 Main Street  
Ferndale, CA 95536  
(707) 786-4224

**Project Location:**    **City of Ferndale, Humboldt County, CA**

**Overview:** On December 1, 2011, the City Council of the City of Ferndale adopted an Initial Study (IS) and Negative Declaration (ND) that programmatically evaluated the 2012 Housing Element Update, as well as the effects that goals, policies, and related implementation measures proposed in the Elements would potentially have on the environment. The IS focuses on the secondary effects from adoption of the Element and GP/ZAs and is not as detailed as a project-level IS. Project-level CEQA review will be required for development to occur, to be prepared when applicable development permits are sought.

The City is now required to adopt an updated Housing Element for the 2014-2019 planning period. The purpose of this Addendum is to demonstrate that the 2014 Housing Element update would not result in any of the conditions under which a subsequent EIR or Negative Declaration would be required pursuant to Public Resources Code Section 21166 or CEQA Guidelines Section 15164.

**Statutory Background:** Under the California Environmental Quality Act (CEQA), an Addendum to a certified Negative Declaration is needed if minor technical changes or modifications to the proposed project occur (CEQA Guidelines § 15164). An addendum is appropriate only if these minor technical changes or modifications do not result in any new significant impacts or a substantial increase in the severity of previously identified significant impacts. The Addendum need not be circulated for public review (CEQA Guidelines § 15164[c]); however, an addendum is to be considered along with the adopted Negative Declaration by the decision making body prior to making a decision on the project (CEQA Guidelines § 15164[d]).

**Determination:** On January 16, 2013, the City of Ferndale adopted a Negative Declaration for the DR 1223 project. This Negative Declaration Addendum demonstrates that the environmental analysis and impacts identified in the Negative Declaration remain substantively unchanged by the proposed amendment, and supports the finding that the proposed project proposes different materials and does not exceed the level of impacts identified in the previous Negative Declaration.

The following analysis demonstrates that the 2014 Housing Element update does not raise any new environmental issues and requires only minor technical changes or additions to the previous Negative Declaration to satisfy the requirements of CEQA for the proposed Housing Element update.

**Analysis:** Because the 2014-2019 Housing Element would result in no additional City land use or housing policy or regulations, no environmental effects would occur that were not previously analyzed in the Negative Declaration prepared for the 2012 Housing Element in December 2011. Therefore, pursuant to California Environmental Quality Act (CEQA) Guidelines Section 15164, an addendum is the appropriate CEQA document for the 2014-2019 Housing Element update. There is no substantial evidence suggesting that the project will result in significant environmental impacts not otherwise addressed in the previous Negative Declaration.

**Summary and Findings:** In summary, the analysis concludes that none of the conditions described in Section 15162 of the CEQA Guidelines calling for preparation of a subsequent EIR or Negative Declaration have occurred,

and thus an Addendum to the Negative Declaration is appropriate to satisfy CEQA requirements for the proposed project.

**Applicable Reports in Circulation:** This addendum is written as an addition to the Negative Declaration for Housing Element Update, Historical & Cultural Resources Element and General Plan/ Zoning Amendments, adopted December 1, 2011. A copy of this document is available for review at Ferndale City Hall, 834 Main Street, Ferndale, CA 95536.

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Melanie Rheaume  
Contract City Planner, Ferndale

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Date

**Attachments:**

Adopted Initial Study/Negative Declaration

Meeting Date:	June 5, 2014	Agenda Item Number	12.b
Agenda Item Title	Sign Ordinance Enforcement Update		
Presented By:	City Manager Parrish or City Clerk Conner		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:** Discuss Sign Ordinance enforcement and direct staff to take appropriate action if desired.

**BACKGROUND:** On April 2, 2014 staff sent letters to several businesses in town that are out of compliance with the new Sign Ordinance informing them of the need to come into compliance with the ordinance by taking down their illuminated signs. At the May 1, 2014 meeting business owners spoke out against the Sign Ordinance and spoke of the effect it would have on their business by removing the illuminated non-compliant signs. It was decided by the council to defer enforcement of this section of the Sign Ordinance for 90 days so the matter may be further discussed. On May 7, 2014, staff sent letters to the effected businesses informing them of the deferred enforcement.

**FISCAL IMPACT:** Unknown.

Meeting Date:	June 5, 2014	Agenda Item Number	12.c
Agenda Item Title	580 Main Street Update		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file update from City Manager, Jay Parrish related to the 580 Main Street Project.

**BACKGROUND**

City Council held a Special Closed Session Meeting on October 17, 2013 to consider initiation of litigation against Gable Properties, LLC, regarding the property located at 580 Main Street, Ferndale, California (noncompliance with Building Code and Public Nuisance). In mid-November 2013, the City Attorney and counsel for Gable Properties reached an agreement, and the Council concurred, that the City would allow Gable Properties until the December 5<sup>th</sup> City Council meeting to obtain a building permit to apply the siding before initiating litigation to abate the nuisance.

On November 21<sup>st</sup>, Nancy Trujillo, on behalf of Gable Properties, LLC, submitted a Building Permit application and a corresponding Design Review Use Permit application to apply siding the building at 580 Main Street. The applicant proposed materials and colors other than those approved by the Design Review Use Permit issued in January 2013. Due to the change, a new Design Review Use Permit was required, along with a CEQA review.

The Design Review Permit was approved by the Planning Commission at its regular meeting of January 16, 2014. A Building Permit was issued on January 26, 2014.

As of March 27, 2014, no progress in putting up the new siding has been observed. Ferndale's Building Permit Application contains the following statement which is signed by the applicant: "Plans must be retrieved within 180 days of approval, or they will have to be resubmitted. Work will commence within 60 days after date of issuance of permit." Staff sent a letter to Ms. Trujillo/Gable Properties apprising them of the deadlines and seeking verification that work has begun.

At the April 3, 2014 council meeting, staff asked Ms. Trujillo to provide documentation related to ordering the building materials as sufficient to show they had moved forward on prosecuting her building permit requirements which was to put siding and trim on her building. As of the date of this report, staff has yet to receive the requested documentation and does not think the request is too onerous for the applicant to provide; however, staff has noticed that there may be work being performed on the building as of May 22, 2014.

**FINANCIAL IMPACT:**

None.

Meeting Date:	June 5, 2014	Agenda Item Number	12.d
Agenda Item Title	Update from Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property		
Presented By:	City Council Members Brown and Sweeney		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Receive and file report from Council Members Brown and Sweeney on the activities of the Ad Hoc Committee to Review Potential Uses of the Old Nilsen Property.

**BACKGROUND**

At the City Council Meeting of December 5, 2013, the Council appointed Council Members Dan Brown and Michael Sweeney to the Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property. At the regular City Council meeting of February 6, 2014, Council Members Sweeney and Brown gave an update on the publically noticed walk-through of the Old Nilsen Barn and property. In that update, they invited members of the community to come forward with potential proposals for use of the property or a sub-section of the property in the ensuing 30 days. At the City Council meeting of March 6, 2014, Council Member Brown reported that no proposals for use of the property had come forward and the group was now considering the option of taking down the barn (in a manner that salvaged the old growth redwood) and using the lot as a parking lot.

The Ad Hoc Committee met with interested individuals on March 13<sup>th</sup> continuing the public input on best use of the Old Nielson property. The committee was asked to give the community a little more time to come up with funds and explore more designs that would incorporate leaving the barn while still adding some parking spaces.

A proposal has been received from Philip Ostler with a cost of about \$42,000. He is looking at eight (8) people to contribute \$5,000. The committee has decided to give him a couple months to work on this proposal. Phil is working hard to save the barn and the committee thinks it is worth giving him the time to work on it. Phil is aware of the time limit.

**FINANCIAL IMPACT:**

None

Meeting Date:	June 5, 2014	Agenda Item Number	12.e
Agenda Item Title	Update on PG&E Rule 20A Undergrounding Project		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION**

Receive and file update on the PG&E Rule 20A Undergrounding Project from City Manager Parrish.

**DISCUSSION:**

At its regular meeting on February 6, 2014, the City Council heard from City Manager Parrish, City Attorney Gans and several members of the public about the process the City needs to engage in to identify and select the project area to comply with CEQA. City Manager Parrish has pulled together a team to manage this process and will give an update. At its regular meeting on March 6, 2014, the City Council, City Manager Parrish reported that the City had a public meeting on March 1 attended by several members of the public where a number of potential sites for the undergrounding project were identified.

The evaluation of the undergrounding has produced a draft report. The meetings with the public considered many areas but focus on Main Street. Two open house meetings have been held to allow the public to look at alternative underground districts, make recommendations and review comparison data and alternative districts. The remaining steps are to have staff review the report, make edits and present to the Council for consideration.

**FINANCIAL IMPACT:**

No financial impact to City, however the project will use Rule 20a monies from PG&E, which amount to \$454,000.

Meeting Date:	June 5, 2014	Agenda Item Number	12.f
Agenda Item Title	Request for authorization to execute Change Order #2, in the amount of \$2,139.00 to V & C Construction for the Rose Ave Pedestrian Improvement Project (Phase 2).		
Presented By:	Jay Parrish, City Manager and Praj White, City Engineer		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

**RECOMMENDATION:**

Approve authorization to execute Change Order #2, in the amount of \$2,139.00 to V & C Construction for the Rose Ave Pedestrian Improvement Project (Phase 2).

**BACKGROUND**

In November 2012, the City entered into an agreement with CalTrans to receive \$250,000 of federal funds to construct sidewalks and curb ramps along Rose Avenue from Berding Street to McKinley Avenue. The breakdown in budget for this project is \$18,000 for Project Approval & Environmental Document (PA&ED) and the Plans, Specifications and Estimates (PS&E), \$197,256 for Construction and \$34,744 for Construction Management.

The portion of the sidewalk proposed is located outside of the City’s public right-of-way and therefore cannot be paid for by CalTrans as part of the \$250,000 of federal funds provided for Rose Ave Pedestrian Improvement Project (Phase 2). Nevertheless, installation of the 20-foot long section of sidewalk at the intersection of Rose Avenue and Herbert Avenue will provide for a continuous sidewalk on the south side of Rose Avenue from Berding Street to Herbert Avenue. The proposed 20-foot long section of sidewalk is in a City drainage easement and the parcel owner has agreed to work with the City to allow said sidewalk construction.

Original Contract amount	\$155,558.00
Change Order #1	\$34,529.30
New Contract amount	\$190,087.30
<b>Budget</b>	<b>\$197,256.00</b>
Remaining Contingency Funds	\$7,168.70

**FINANCIAL IMPACT:** The City would be responsible for paying for the sidewalk installation. These funds will come from the TDA Street Projects account (#24315022).

# Estimate

P.O. BOX 1269  
 MINDEN, NV 89423

Date	Estimate #
5/19/2014	298

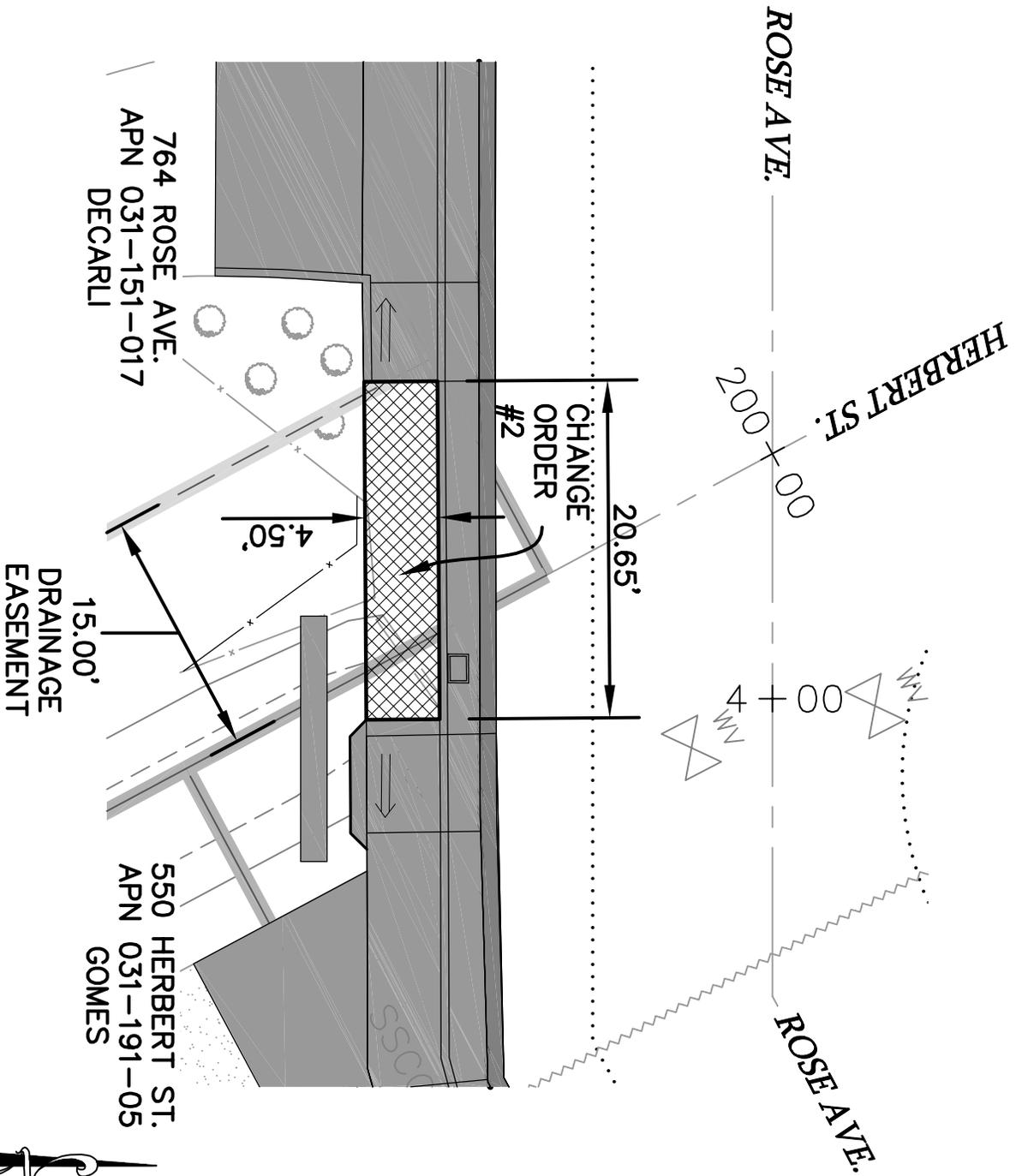
Name / Address
CITY OF FERNDALE P.O. BOX 1095 FERNDALE, CA 95536

JOB
ROSE AVE

Unit	Description	Qty	Rate	Subtotal	Total
	Intersection of Herbert & Rose between 764 Rose Ave & 550 Herbert Install 20' x 4.5' Section of Sidewalk				
02 Site Work	1. Trim Trees price per lump sum	1	150.00		150.00
02 Site Work	2. Clear & Grub price per lump sum	1	300.00		300.00
02 Site Work	3. Remove & Replace Fence price per lump sum	1	750.00		750.00
02 Site Work	4. Erration price per lump sum	1	210.00		210.00
02 Site Work	5. 1 Cubic Yard of Base price per cubic yard	1	45.00		45.00
02 Site Work	6. 9 Square Yards of Concrete price per square yard	9	45.00		405.00
	SUBTOTAL				1,860.00
28 Profit and O...	Profit and Overhead		15.00%		279.00
If Accepted Please Sign & Return By Fax or Email			<b>Total</b>		\$2,139.00

Signature \_\_\_\_\_

Phone #	Fax #
(775) 267-1967	(775) 267-1968



SCALE: 1"=10'  
 0 5 10



# City of Ferndale

Office of the City Engineer  
 834 Main Street \* P.O. Box 1095 \* Ferndale CA 95536  
 Phone: 707-444-3800 Fax: 707-444-3900  
 Webpage: <http://ci.ferndale.ca.us>

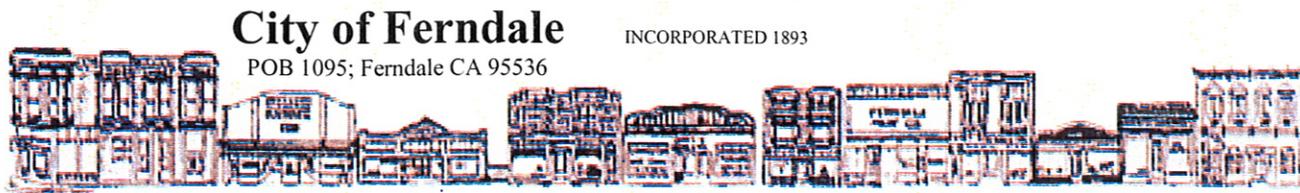
PEDESTRIAN IMPROVEMENT PROJECT (PHASE 2)  
 CITY OF FERNDALE, CALIFORNIA  
**CHANGE ORDER #2**

PROJ. MGR.:	YT	SHEET	1
DRAWN BY:	OFG	OF	1
DATE:	5/22/14	FEPED2	CM
SCALE:	AS SHOWN		

## **Section 13**

### **CORRESPONDENCE**

***Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.***



May 28, 2014

Ms. Lydia Dada  
420 Schley  
Ferndale, CA 95536

Re: 420 Schley, Ferndale, CA; APN: 031-193-021

Dear Ms. Dada,

As requested, we are providing this "burn down" letter. The property at 420 Schley is zoned R-1 (Residential One-Family). Although the subject property contains a duplex which is not an allowed use in this zone, the City of Ferndale Zoning Ordinance 02-02 allows for continuation of legal non-conforming uses of lands or buildings existing on the effective date of the application of these regulations.

Pursuant to California Government Code section 65852.25, the multifamily dwelling may be reconstructed, restored, or rebuilt up to its predamaged size and number of dwelling units, and its nonconforming use, if any, may be resumed in the event the dwelling is destroyed by fire or other calamity, subject to the reservations provided in section 65852.25(d).

Further, pursuant to Ferndale's Zoning Ordinance 02-02, Section §12.02.3, structures with uses that are non-conforming and are destroyed by 59% or less may be restored and the non-conforming use resumed, provided that restoration is started within one year and diligently pursued to completion.

Additionally, if there is sufficient land to do so, the R-1 Zone does allow for construction of a single-family residence and secondary dwelling unit.

Please let me know if you have any questions or require further information.

Sincerely,

A handwritten signature in blue ink, appearing to read "Melanie Rheaume".

Melanie Rheaume  
Ferndale City Planner

**City of Ferndale**

INCORPORATED 1893

POB 1095; Ferndale CA 95536



May 7, 2014

Jennifer Steubing  
Couture  
PO Box 23  
Ferndale, CA 95536

Dear Business Owner,

This letter is in reference to the courtesy letter we sent you on April 2, 2014 regarding out of compliance illuminated "open" signs in violation of the City's new Sign Ordinance. I wanted to inform you that in response to public testimony and a request from several business owners at its regular meeting on May 1, 2014, the Ferndale City Council decided to defer enforcement of that section of the Sign Ordinance until the matter could be further discussed.

Please do not hesitate to call or email if you have any questions.

Thank you,

Kristene Tavares  
Deputy City Clerk

Correspondence

**Section 14**

**REPORTS**

**City of Ferndale, Humboldt County, California USA**  
**City Manager's Report** for June 5, 2014 City Council Meeting  
Reporting to May 20, 2014

## **CITY MANAGER**

### **Meetings**

- Kiwanis meeting 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 4:30 pm
- City Council meeting – May 1<sup>st</sup> –Study Session 6:30 pm- Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- May 13<sup>th</sup> - 2:00-5:00 pm
- City Manager meeting May 15<sup>th</sup> 3:00- 5:00 pm
- A number of conversations with Fire department representatives and other organizations that may want to help facilitate the placement of property numbers on street curbs. David Griffith said that he may have the stencils for the numbering and he may know a non-profit group that is interested in the project. I spoke with Richard Cutler a Scout Leader and he said that he was interested and would talk to Dave Griffith and try to start a project. Although this is not a city project we have tried to facilitate and be supportive knowing that it is a project that helps our fire department, ambulance, and police with emergency calls.
- Numerous conversations with Chamber of Commerce President regarding collaborative projects. I am still gathering information about possible streetlight replacements. We have also explored a number of flag/banner accessory hangers that can be applied to our present streetlights. Those accessory hangers have been purchased by the Chamber and Public Works will hang and paint them, as well as change them when the Chamber requests. It is our intention that the Chamber will manage the flags throughout the year. Our Public Works has painted and applied the flag holders on all the streetlamps in the business district.
- Numerous conversations with planner and Police Chief discussing parking issues and remedies that might reduce the need for the quantity of parking now required in our present ordinance for downtown businesses. Staff has been working on this for quite awhile and we hope to bring a revised parking ordinance with reduced requirements to council soon. Staff has continued to work on the parking requirements and is now asking the council if it would like us to move forward with a Parking Ordinance that eliminates parking requirements downtown as it relates to individual establishments and onsite parking for previously developed properties.
- Numerous conversations with Financial Officer Donna Timmerman regarding our budgetary process. We have begun the process of compiling the information so we can apply value to the various line items in our annual attempt to forecast necessary financial activities.
- Set up a public meeting to go over the potential undergrounding of PG&E lines somewhere in Ferndale. The first meeting was on March 1<sup>st</sup>, and the second meeting was on April 25<sup>th</sup> at City Hall between 11:00 am and 1:00 pm. The meetings were successful in getting input as to potential routes around the city.
- Conversation with CalRecycle to receive moneys related to curbside pickup. Filled out an application for Recycling grant and have been told that was successful. Contacted our webmaster about including on our website information about recycling. The information regarding recycling should be on our website now. Spenser Fine of CalRecycle came up on May 14<sup>th</sup> and went around town to evaluate the city's programs related to reducing our total percentage of solid waste going into our landfills. The city has a long history of swings above and below the threshold of compliance. We have aggressively initiated new programs in the last five to ten years in an effort to consistently meet these state mandated percentages. In the last eight years we have instituted

single stream recycling pickup, green waste pickup, council approved building and construction requirements to limit solid waste, and hazardous waste, e-waste, and pharmaceutical events too help limit the overall solid waste stream to our landfills. This time Spenser wanted to look at the programs that the County Fair Grounds were participating in and we walked around the Fair Grounds and Spenser relayed a number of different ideas to Fair representative to try and maximize their ability to take recycles out of their solid waste collection. They did mention that they were the recipients of a grant for transparent totes that they can put around the facility when they have events to increase their ability to increase recycling. They also said that the City could use these totes if we have events.

- Numerous meetings with HWMA representatives, ERD representatives and the City of Fortuna and Rio Dell city managers regarding the transportation and disposal of solid waste as it pertains to our franchise agreement and how it will be handled now that HWMA has picked Solid waste of Willits to handle transportation and Pretoria as the destination of the material instead of Anderson. Councilman Maxwell and I attended a meeting in Rio Dell that included HWMA executive director Jill Duffy, the County's Public Works Director Tom Mattson, Rio Dell's City Manager Jim Stretch, and Rio Dell Mayor Jack Thompson. Discussions revolved around what our alternatives might be as to where our solid waste will go after our agreements end in June with our present disposal site. It was a very good meeting and HWMA is going to take the lead role in recommending a solution with ERD.
- Meetings with staff to go over workload and efficiency.
- The City is in the process of rectifying a State law that requires an election to determine whether it can appoint the positions of City Clerk and Treasurer, or whether they are positions that must be elected. Although it has been almost thirty-five years since the City has had elections for these positions, it was the advice from our attorney that the only way to continue to appoint those positions was to initiate the costly procedure of being included in the next election. Our current City Clerk, Elizabeth Conner has agreed to continue on as the City Clerk as we work through this transition period. The Finance Officer and Administrative Assistant positions have been filled by very talented individuals that are already serving the community like seasoned veterans.
- Numerous conversations with staff and consultants regarding the Sign Ordinance and how previous interior lit signs are affected regarding compliance and non-compliance issues. There are a couple of signs that were up before the new ordinance went into effect and whether they are allowed or not have been questioned by at least one business. Currently this research is centered on some open/closed signs and vacancy signs.
- Multiple conversations and meetings with Rio Dell CM and Fortuna CM to discuss common issues .
- Several discussions with Gerald Silva regarding Russ Park LLA agreement, and they are not ready to move forward as of last week.
- Numerous discussions and meetings with county and RCD representatives regarding the culvert replacement at Port Kenyon and Francis Creek. The City has a sewer line and manhole that are in the footprint of the project and may need to be moved to a different site.
- Check signing and invoice review for the City.
- Conversations with John Driscoll, Jared Huffman's representative, regarding Ferndale issues.
- Numerous conversations with County Supervisor Bohn regarding common issues.
- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates about representation on the various joint power authorities and issues that relate to our membership on those organizations. We have also added a couple of Ad Hoc committees that have increased the amount of interaction to include those subjects.
- Several routine conversations with Jo Ann Rennie, executive director of Parsac, related to risk

management issues. The end of May I will be attending the semi-annual Parsac Board meeting in Sacramento. I usually drive down for this meeting and plan to this year. I will be giving the Blue Lake City Manager a ride this year.

- We have installed a valve in the Community Center that allows us to shut off the gas to ovens so that we do not use gas when ovens are not in use such as on the weekends for the pilot lights. We are also reading the meters when we have rented out the kitchen on weekends and reimbursing the Senior Resource Center for that usage from their monthly rental bill.
- Met with Nilsen property Ad Hoc committee to go over parking alternatives. We have had several meetings with the public to go over best use of the property and will have another meeting on May 1<sup>st</sup> to go over the latest parking and use designs. Phil Ostler has spearheaded an effort to maintain the old storage shed rather than deconstruct it with some alternative designs that include the use of the current shed siding in a fence design. Councilman Sweeney has used his artistic talents to produce an illustration of how the property could be used if the fence design was the preferred alternative.
- Daily meetings with Public Works as to daily projects. I meet with Public Works every morning at City Hall to go over daily work schedule as well as budgetary issues.
- Daily conversations and communication with Wastewater department to review and go over wastewater activities.
- Numerous conversations with citizens regarding donations and volunteer activities.
- Wrote letter to CalRecycle Grant Administration Unit, authorizing HWMA to submit a regional Used Oil Payment Program application and act as lead agency on behalf of City.
- Numerous interactions with County Public Works regarding the Port Kenyon culvert replacement project the county is hoping to start soon. As part of the project a section of the sewer main and a manhole will need to be moved. The council approved the engineering of that change at a previous meeting. The new position and design of that sewer main was included in the bidding process and we anticipate that work to start in about a month. There are still a few things to be worked out with adjacent property owners and Steve Coppini and I have been part of interested parties meeting on this issue.
- I was invited for the third year to attend the Humboldt-Mendocino Regional Training event. I was honored to be the only City Representative that attended and as was the case before found the training to be top notch and insightful. This event includes approximately twenty-five of the top managers from each county and is considered an extension of the management academy I also participated in.
- A number of conversations with citizens to build a walking bridge across Francis Creek that will serve as the entrance to the back side of Russ Park. Currently we are looking to obtain steel I-beams that will serve as the core structural element that we will then cover with redwood.
- I will be attending the semi-annual Parsac meeting on the 28<sup>th</sup> and 29<sup>th</sup> of May.

## **CITY CLERK ACTIVITY**

### **Meetings**

- Daily Meetings with City Manager regarding work schedule and council agenda.
- Attended:
  - Regular City Council Meeting 5/1/14
  - Planning Commission Meeting 5/21/14
- Wrote agenda items and compiled packets for:
  - Regular City Council Meeting 5/1/14

- Regular Planning Commission Meeting 5/21/14
- Wrote meeting minutes and uploaded meeting videos for:
  - Regular City Council Meeting 5/1/14
  - Regular Planning Commission Meeting 5/21/14
- Posted all meeting agendas and public notices on City Hall and Post Office bulletin boards.
- Uploaded meeting packets to City website.
- Wrote and posted notices for:
  - Library Board Meeting 5/22/14
  - Ad Hoc Committee on Old Nilsen Barn Uses
- Met with Planning Commission Chair to discuss agenda packet and recommendations for Planning Commission appointments process for Planning Commission meeting.

### Projects

- Daily work with front counter and telephones assisting the public, giving out dog or business licenses, answering questions and information requests.
- Updated and maintained City web site (with contractor).
- Provided reports on building permits to CA Department of Real Estate, CA Department of Finance and US Department of Commerce.
- Posted Planning Commission vacancy notice in Enterprise and on City Hall and PO bulletin boards.
- Wrote and posted notice of vacancy on Design Review Committee.
- On-going communications with contract Planners.
- On-going correspondence with FPPC re current and future Form 700 filings; on-going contact with staff, City Council and Planning Commission members and City Attorneys re Form 700 filings.
- Compiled and sent in complete package of Form 700's for Ferndale
- Sent reminders, and made reminder phone calls, to PC and DRC members about upcoming meetings.
- Answered public queries re Measure O.
- Sent and received emails daily.
- Wrote and processed City correspondence daily.
- On-going work with Joe Mellet from the County to correct sewer charges.
- Processed rental applications and fees for City Hall and Community Center.
- Updated City Calendar daily.
- Returned cleaning deposits to Community Center and City Hall rental applicants.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council and the Planning Commission.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Discussions and communications on process for PG&E Undergrounding project.
- Followed up on Field Observation Form with citizen..
- Discussed sign ordinance enforcement letters with business owners.
- Researched housing conditions and several specific zoning questions with and for Contract Planners, including:
  - Researched Vacation Rental Use Permits.
  - Researched Non-Conforming Use Permits.
- Discussed zoning and "burn letter" issue with Larry Doss from Ming Tree Realty.

**DEPUTY CITY CLERK ACTIVITY****Meetings**

- Attended and transcribed minutes for the 04/24/14 Design Review meeting.
- Prepared packet for 05/22/2014 Design Review meeting.
- Posted agendas for 05/22/2014 Design Review meetings.
- Assisted City Clerk with reports for 05/21/14 Planning Commission Meeting.

**Projects**

- Staffed the front counter and phones at City Hall.
- Processed dog & business licenses.
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked.
- Processed checks, created revenue spreadsheet and deposits
- Researched Sign Ordinance.
- Researched bees and bee hives within city limits
- Processed Field Observation Reports
- Researched Non-Conforming Use Permits
- Inventoried and ordered office supplies.
- Processed Parade and Encroachment Permits.
- Sent Building Permit reports to Assessors office and Construction Industry Research Board.
- Assisted with Public Information Requests
- Researched TOT requirements

**FINANCE OFFICERS ACTIVITIES**

- Worked with City Manager on 2014/2015 budget.
- Meetings with City Manager.
- Meetings with Phil re: new software and upcoming audit.
- Collected information required for Auditors Interim field work visit next month.
- Researched what accounting software other cities are using.
- Payroll/Payroll Taxes
- Accounts Payable
- Accounts Receivables
- Prepared documents for a Public Records Request
- Created a training schedule for P/R, A/R and A/P for Kris as my back up.
- Purchased employment files to supplement personnel recordkeeping

**CITY PLANNER ACTIVITY****Task 1 – General Planning**

- Coordinated with City Manager and City Clerk on planning and development projects.
- Prepared five items for 5/1 City Council Meeting:
  - Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance
  - Ordinance No. 2014-03 Density Bonus Ordinance
  - Ordinance No. 2014-05 Reasonable Accommodation Ordinance
- Prepared summary of 5/1 City Council meeting agenda items for City Manager presentation.

- Prepared two items for 5/21 Planning Commission Meeting:
  - Public Hearing for 725 Berding Street Vacation Rental Use Permit
  - Housing Element Update 2014 Initial Draft (Study Session and Business Item)

### **Task 2 – Reimbursable Fee Planning**

- 725 Berding Vacation Rental Use Permit – Prepared agenda item and project report for 5/21 Planning Commission meeting.
- 614 Main Parking Variance – Reviewed application materials and site layout. Communicated with applicant to determine parking provision. Determined that the business would comply with City parking regulations at the proposed site. Prepared memo to City.

### **Task 3 – Special Projects**

- Sign Ordinance Coordination – Coordinated with City Manager on past and present regulations for internally illuminated signs.
- Nonconforming Uses – Coordinated with City Clerk on rebuild regulations for nonconforming structures.
- Nuisance Ordinance – Coordinated with City Manager and City Clerk on approach and progress on rewrite of Nuisance Ordinance.
- Project Referrals – Reviewed project referrals from County Planning & Building Department..

### **Task 4 – Additional Authorizations**

- Housing Element Implementation – Continued coordination with City Clerk and City Attorney on proposed amendments and Ordinances for State housing regulation compliance. Revised proposed amendments and prepared agenda items for 5/1 CC meeting.
- Parking Amendments – Reviewed 1987 Parking Study and reports by Ferndale City Planner, Planning Commission, and City Council. Met with City Manager to review. Prepared Draft Ordinance 2014-06 Amending Zoning Ordinance 02-02 §7.16 Parking and Loading. Scheduled Study Session and initiated preparation of Study Session materials.

### **Task 5 – General Plan Review Fund**

- Completed Draft 2014 Housing Element Update. Completed draft Implementation Review, Completeness and Streamlined Review checklists for the Department of Housing and Community Development. Developed schedule for remaining tasks, meetings and review. Scheduled study session and public meetings at Planning Commission and City Council meetings; advertised online, in newspaper, and on flyers throughout City.

## **CITY ENGINEER**

### **Sewer Projects –**

- Inverted siphon replacement and manhole relocation under County of Humboldt Francis Creek Culvert Replacement Project.
  - On May 21<sup>st</sup>, we received a couple of inquires from Jeff Ball with the County of Humboldt on behalf of a Contractor bidding on the Francis Creek Project. The questions regarded the flow rate that he needs to anticipate for bypass pumping and the bypass pumping

configuration. We provided the requested information after consulting with the City's wastewater treatment staff.

- Funding for the relocation of the manhole and replacement of the inverted siphon still remains in question.
- Wastewater Treatment Facility – Wetland Maintenance, Monitoring and Reporting
  - The first year conditions were surveyed. The report and maintenance plan has been modified slightly based on recent conversations and an on-site meeting with the California Coastal Commission (CCC) and Department of Fish and Wildlife (DF&W). The final version has been completed and submitted to the CCC for review. In order to comply with the permit, additional trees will need to be planted as replacements for those which died. Quotes for the required trees have been received and our recommendation has been provided to the City.
  - Working with Steve to discuss potential cost saving solutions for sludge disposal. Possibilities include onsite drying beds and storage, trucking, etc.

#### **Pedestrian Improvement Project -**

- Rose Avenue: (Phase 2)
  - V & C Construction commenced work on May 14<sup>th</sup>. Contractor to date has demolished most of the existing sidewalk slated for replacement and is currently preparing the subgrade for sidewalk installation. Contractor expects to begin installing the concrete sidewalks next week. Driveway slated for replacement will be worked on following the installation of the sidewalks. Finally the drainage structure and headwall at the intersection of Rose Avenue and Herbert Street will be installed thereafter.
  - Change Order #1 has been finalized, but the Work will be executed following completion of all the Work detailed in the As Bid Contract Documents. Change Order #2 is currently being prepared for installation of a 20-foot long segment of sidewalk that is outside of the public right-of-way and therefore was not included with the As Bid Contract Documents. Change Order #2 will be paid for by the City.

#### **Applications –**

- 2nd Hadley Merger (7 parcels)
  - The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision
  - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10. Per the Conditions of Approval (Condition #4), the Lot Line Adjustment and Tentative Map requires a revision to add a fifteen foot (15') drainage easement on the southern boundary of Parcel One (APN 031-241-09). Once the Map is revised, the Notice of Lot Line Adjustment and Certificate of Compliance can be recorded at the Humboldt County

Recorder's Office. Recording will occur once the applicant is ready to move forward. We anticipate the project will be complete by June 2014.

At the same hearing, the Planning Commission approved a minor subdivision of APN 031-241-09. The Conditions of Approval were modified during the hearing by the Planning Commission. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. The City Engineer's Office recognized this was unnecessary as both parcels will remain under the same ownership and waived Condition of Approval Number 3. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Project:
  - A letter has been forwarded to the owner regarding the requirements that need to be met in order for the application to be approved. Additional information has been submitted and is under review.
- Mr. Willis Hadley – Building Permit Application (Fence)
  - The application has been submitted and a conditional approval letter has been returned to the applicant. Additional information has been received regarding a new landscape/flood barrier wall. The request has been forwarded to the Drainage Committee for comment.
- Carl Havener Grading Permit Application
  - The application submittal information was incomplete. The applicant was notified and asked to provide the necessary information.

#### **General Engineering –**

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)
  - Met with City staff to discuss scope of projects to be included but still need to prioritize and prepare estimated for the work. Draft CIP submitted for review.
- Cal Trans Maintenance on SR 211 (Review of SHOPP drawings)
  - Continued coordination and inspections (as needed) will take place until the projects are completed.
- Misc. Document review.
  - Prepared a project description for a new PSR project to do a safety and ADA accessibility study for the pedestrian corridors throughout the City. The map was prepared and distributed for review and comments. Based on the feedback received, the map was revised and will be brought to City Council for approval.
- PGE Undergrounding Project
  - Working with “Undergrounding work group” to develop undergrounding district and compare possible routes and scoring criteria (as needed).
- Old Nilsen Barn Project

- Prepared several conceptual layouts for parking and rough estimates for construction and development of the site.

#### **Meetings and Committees –**

- HCAOG Meeting
  - Attended May's Meeting

#### **Reporting and Correspondence –**

- Prepared monthly staff report  
General correspondence and meetings with City Staff

#### **WASTEWATER OPERATIONS FOR MAR-APR 2014;**

Monthly samples prepared and sent to North Coast Labs

- Monthly No Spill Certification completed
- CPO and OIT's assist public works in digging and filling sink hole on Ocean Ave.
- Weekly safety meetings held, including public works employees
- Chronic Toxicity samples collected and sent to lab
- OIT Thrap cleaned backwash nozzles
- CPO mowed around wetland
- Filed online SSO report
- Repair riser on Sousa property, prepare and repair irrigation pipes for upcoming land discharge season
- OIT Bradshaw cleaned grit channel
- Replace pressure cap on backwash pump
- Dewater throughout the month for approximately 24 total hours
- OIT Thrap fixed leak in door on filters
- OIT Bradshaw weedeats around both facilities
- Drain and clean contact basin
- OIT Thrap and OIT Bradshaw perform lab tests daily to measure efficiency of plant
- CPO lateral inspection at 405 A st.
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Began irrigation to Sousa property, east side
- OIT Bradshaw pulled and cleaned UVT probe
- Sewer plug on Eugene St. Dug up line, revealed broken line, replaced and backfilled
- Coliform tests to Fortuna each Tuesday and BOD/TSS samples each Thursday
- Front gate chain oiled each Monday
- Ran camera down lateral at 660 Berding, large root balls found on property owners side of line
- Turn sludge at drying facility
- OITs Thrap and Bradshaw cleaned walls and catwalks
- The facility received a total of 24 septic dumps from Roto Rooter & Wyckoff's totaling 44,400 gallons and generating \$7,992 in revenue for the facility.
- Total flows through the collection system for April were 10.25 MG. Of that, .041 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 10.2 MG for the month of March. The average effluent flow to Francis Creek was .354 MGD

**PUBLIC WORKS STAFF REPORT**

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Dug up and repaired sink hole on Ocean ave.
- Replaced stop sign at Shaw and Ocean.
- Helped resident that lives next to the Day Care pull poisonous plants away from Day Care.
- Helped the Sewer Dept Replace a section of sewer line at Francis ST and Eugene ST.
- Trimmed back brush that was along the side of the Day Care.
- Trimmed trees that were blocking Stop sign at Arlington and Main.
- Moved radar trailer for Police Dept.
- Repaired water fountains at Fireman's Park.
- Filled in pot hole's in the allies behind Valley lumber and Tipple Motor's.
- Trimmed trees in the City's parking lot.
- Replaced Public Works base gravel stock.
- Put up American Flags and Armed Forces Flags for Memorial weekend on Main St.
- Replaced City's Parking light pole bulb.
- Replaced bulb on light pole on Main St
- Fixed water fountain at Day Care.
- Removed Vegetation on Howard St Drainage and Lincoln Ave.
- Cleaned roof and gutters at Park bathrooms.

**POLICE DEPARTMENT**

- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.
- Chief Smith continues to work with other local police chiefs in obtaining additional funding through AB109 monies.
- Maintaining dialogue with Kinetic Race and Fair staff regarding the Kinetic event.

**Police Statistics – April 2014**

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	1	
Assault	0	
Burglary	0	
Vehicle Theft	0	
<b>TOTAL</b>	<b>1</b>	

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SECONDARY CRIMES	5
Calls for Service	66
Reports Written	22
Traffic Citations	4
Other Citations	0
Parking Citations	0
Warnings	54
ARRESTS	1
AGENCY ASSISTS	13
TRAFFIC COLLISIONS	1

**Section 15**

**ADJOURN**