

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	March 6, 2014
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	February 27, 2014

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: John Maxwell; Ken Mierzwa; Michael Sweeney; Daniel Brown and Mayor Stuart Titus.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL - None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

- a. Approval of Minutes of the February 6, 2014 Regular City Council Meeting

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
Minutes for City Council Meeting of for February 6, 2014

Mayor Stuart Titus called the Regular City Council Meeting to order at 7:06 pm. Present were Mayor Titus, Council Member Ken Mierzwa, Council Member Michael Sweeney, Council Member John Maxwell and Council Member Daniel Brown along with staff City Manager Jay Parrish, City Clerk Elizabeth Conner, Police Chief Brett Smith, Contract City Planner George Williamson, City Attorney Russ Gans and Contract City Engineers Pray White and David Caisse. Those present pledged allegiance to the flag. The City Clerk called roll and all council members were present.

Report out of Closed Session: None.

Ceremonial: Engineer's Week Proclamation was read by City Manager Parrish. Mayor Titus thanked the City's contract engineers, Praj White and David Caisse, for their good work on behalf of the City.

Modifications to the Agenda: None

Study Sessions: None

Public Comment: Mr. Willis Hadley addressed the council saying that he is concerned about the threat of massive wild fires on the hills behind Ferndale given the lack of rain and that this has happened in the past. Mr. Hadley recommends to the city or the council that tin roofs and metal gutters should be allowed, making changes to the regulations if necessary and that attention is paid to cleaning out gutters out at the end of the summer so there is not a bunch of dried stuff that can catch fire.

Consent calendar: City Council Member Maxwell pulled item 9.a. because he did not attend the January 9, 2014 council due to a meeting conflict and so could not vote on the minutes. **MOTION: to approve the Consent Calendar, except item a. (Mierzwa/Sweeney) Unanimous.**

Call Items or Presentations: City Council Member Maxwell pulled item 9.a. because he did not attend the January 9, 2014 council due to a meeting conflict and so could not vote on the minutes. **MOTION: to approve the minutes of the January 9, 2014 City Council Meeting. (Mierzwa/Sweeney) 4-0-1 (Maxwell abstained).**

Public Hearing:

a. Consider adopting Ordinance No. 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations: George Williamson, City's Contract Planner presented the item and said that the purpose of this ordinance is to bring provisions of the sign ordinance into compliance with the zoning ordinance and make it consistent with current zoning. He added that the ordinance had been reviewed by the Planning Commission and the commission had voted to recommend its passage to the City Council. **MOTION: to approve Ordinance No. 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations (Sweeney /Brown) Unanimous.**

b. Unmet Transit Needs Hearing: City Manager Parrish presented that state law requires each jurisdiction to hold un-met transit needs hearings and then communicate them to the county association of governments, which serves as the regional transportation agency. He discussed that jurisdictions usually come up with one of the four findings, but the process does not require a formal vote. Debra Dees from Humboldt County Association of Governments said that these hearings are part of the process of determining the use of transportation funds that are allotted for each county. One of

HCOAG's committees will review all the hearing comments and report if there are unmet needs that are 'reasonable' to meet and therefore some of the transportation allocations will be expended on un-met needs prior to other transportation needs. The compiled report will be available in late April or early May. Council Member Sweeney asked about needs identified in previous hearings. City Manager Parrish said that in previous hearings the Ferndale Senior Resource Center had identified transit needs including that there is no bus to the bridge and sparse dial-a-ride. Mayor Titus asked for clarification regarding the relationship between the findings and the TDA fund allocations. Deborah Dees clarified that the allocations are not based on the findings and the City does not necessarily have to make a finding at this time and can, as a council, decide to address a need at any time without making a finding. Council Member Maxwell said the way he reads the document it seems like finding number two would give the Council the most flexibility. **MOTION:** to make finding number two that there are no un-met transit needs which are reasonable to meet and forward the finding to HCOAG **(Maxwell/ Sweeney) Unanimous.**

Business:

a. PG&E Undergrounding: City Manager Parrish presented background on the item and said that in his eagerness to move the project forward he had inadvertently missed a step. He explained that CEQA requires that the City go through a city-wide hearing process to determine what the project area will be. He said the Council had received that day a letter from resident Mr. Willis Hadley's attorney, Mr. Tom Herman, saying that the City needed to go through the proper CEQA process and not prematurely foreclose potential alternatives and that the City concurred with Mr. Herman's letter. City Manager Parrish requested authorization to expend up to \$2,000 on the next steps. Lizette Burtis, a representative from PG&E, said that PG&E was fine with whichever project area was selected and that after a project area was identified the City could check with PG&E as to which areas qualify for rule 20. Council Member Mierzwa commented that the City should define the project goals and criteria so that different potential areas can be evaluated against those criteria and that the County's willingness to partner on the specific area selected will be a key consideration in picking the final project area. Council Member Maxwell asked whether the \$2000 would come out of general fund. City Manager Parrish answered that it would. **MOTION:** to authorize staff to expend resources not to exceed \$2,000 to proceed with the preparation of city-wide alternatives for Rule 20 project area and public participation process to satisfy the CEQA requirements **(Maxwell/Brown) Unanimous.**

b. Introduce Ordinance No. 2014-01 Amending Nuisance Ordinance 06-04 Section 3.02: Contract Planner George Williamson explained that this was the first reading of amendments to the Nuisance Ordinance in order for the Council to take public testimony and consider what the city would like to do. He said the main purpose of the amendments is to add some teeth in terms of ability to enforce the ordinance by making clear that certain nuisances are an explicit violation to the Municipal Code. City Attorney Gans added that the amendments would add specific language in the ordinance giving the City the authority to self-abate and lien the property if necessary. Council Member Maxwell said the City also needs to consider what will be grandfathered in in terms of enforcement. Mayor Titus and Council Member Sweeney said they would like a specific definition of blight included in the amendments. City Engineer Praj White asked if a 'notice of nuisance' process was included in the amendments and, if not, thought it would be beneficial to add. City Attorney Gans replied that since this ordinance goes to a lien, there is no way to include a notice of nuisance as well. Ms. Caroline Titus said she thought the notice process would be a good idea because doing abatement and going to a lien is not realistic because that would never happen. Council Member Maxwell said he would like changes to come back as a first reading and Council Member Mierzwa agreed. **MOTION:** to ask staff to develop language to address the

concerns brought up, including adding language to better define and address blight and enforcement issues and to bring the ordinance back as a 1st reading. **(Titus/Sweeney) Unanimous.**

c. Resolution 2014-03 Setting Election on Appointive City Clerk and City Treasurer Election. Manager Parrish explained that staff had done extensive research since the issue had been raised and have learned that the City Clerk and City Treasurer were elected until 1968, and appointed after 1972 when Mary Jorgenson was appointed and subsequently served for 20 years, and that no elections have been held for those positions since 1972. On the advice of our City Attorney, we want to place this issue on the ballot so that our current practice is in compliance with state law. The next step is to request that the County consolidate it with the statewide primary election being held on June 3, 2014 and to publish the measure in the newspaper. Staff has worked with City Attorney Gans on the language of the measure. City Manager Parrish explained that the specific cost is unknown at this point, but will be approximately \$5,000 depending on the number of items on the ballot. **MOTION:** to approve Resolution 2014-03 Setting Election on Appointive City Clerk and City Treasurer Election, amending it by changing 1952 to 1972 throughout **(Sweeney/Mierzwa) Unanimous.**

d. Acceptance of Audited Financial Statements for FY 2012-2013: City Manager Parrish introduced the City's new auditor, Joe Arch, to the Council. Mr. Arch related that the audit was fine overall but did show one issue that had not been brought up in the past related to creating an up-to-date accounting of the City's building and infrastructure and their values, an essential part of understanding the City's financial position. His recommendation, since this was the only potential 'adverse' finding, is that the audit be tabled to give the City Manager & staff time to develop this information. He further explained that there are systems which will help determine value of the asset and that engineers have indexes that are standard for those types of evaluations. **MOTION:** to table the vote on acceptance of the Audited Financial Statements for FY 2012-2013 for a period of 30-60 days so staff can complete the asset inventory **(Sweeney /Titus) Unanimous.**

e. Consider Adopting Resolution 2014-05 Authorization to Postpone Preparation of the City of Ferndale General Plan Noise & Air Quality Element and to Update Housing Element for State Housing Regulation Compliance: Contract City Planner George Williamson presented that Plan West has been making good progress on the Air Quality and Noise Elements and that the information they have so far produced will still be current and usable, and nothing will be lost by making this shift in timing of tasks. He explained that the timing change is because the California Department of Housing and Community Development has come up with a new process this year which will allow the county and its member jurisdictions an opportunity to turn in all the Housing Elements at the same time by July of this year in a vastly expedited review process. Mr. Williamson thinks the City should try to hit this cycle and do it at the same time as the other jurisdictions because of this opportunity for expedited review. He pointed out that with a certified Housing Element, the City will have the opportunity to pursue housing grants which could be good timing given the interest in town about potential senior housing. Council Member Sweeney asked about fiscal impact. City Manager Parrish said this work will all be done within the current approved budget, by switching tasks under the same budget line item. Then we'll look to next year's budget for other updates and be back on track. **MOTION:** to adopt Resolution 2014-05 Authorization to Postpone Preparation of the City of Ferndale General Plan Noise & Air Quality Element and to Update Housing Element for State Housing Regulation Compliance **(Sweeney/Maxwell) Unanimous.**

f. Update from Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property: Council Member Sweeney reported that the Ad Hoc group had done a walk through of the property w/about 15 people and had discussion and airing of ideas. A public notice for the walk through had been posted. Some of the ideas included keeping the old barn there and making it an artist's work area,

combining an arts and crafts fair with non-amplified music, using it as a dog park, or as a community garden. Council Member Sweeney said that some of the issues that came up included that the alley is a working alley and businesses receive products from trucks using that alley, the required 25-foot setback from Francis Creek, concerns about noise levels from neighbors, need to keep up the property and the potential liability of the barn. We had a meeting last Monday with Bruce Keller who told us that the Artisan Alley group has looked at the issues and cost of repairing the old shed and some have concluded that maybe it should be torn down. Council Member Sweeney said from the City's point of view, the sooner we take action the better. He said it looks like so far the only group that would be likely to put a proposal in would be Bruce Keller and the Alley Artisan group but we may still want to give other groups a chance to put in a proposal in the next 30 days. Once we get proposals, he said, then we would sign an MOU saying who pays for what etc. If no proposals come in for use of the barn, the City can always benefit from more parking. He said if the barn isn't going to be used or re-built, it would be disassembled not demolished in order to save and re-use the old growth redwood. Council Member Brown said that security and clean up are a concern even in the short term given that blight draws more blight. He said he's seen more garbage there than only a few weeks ago, so this needs to be addressed as soon as possible, perhaps getting Public Works over to cut down the weeds and stop access to the building. He said that even with the fence people are going in on a regular basis and he's concerned with the liability. Council Member Sweeney said maybe we could get a group of volunteers to help with this and maybe get some gravel in. City Manager Parrish said he would look into getting more fencing to protect the area in the interim. Mr. Bruce Keller said he felt 30 days would be plenty of time because he has already talked to a lot of folks about this. He said his group wants to have multiple uses so if other groups can be tied in to the project that would be great. He said they are looking forward to making this site a valuable place in Ferndale that both outsiders and Ferndalers could enjoy.

Mayor Titus adjourned the meeting at 9:18 pm.

Respectfully submitted,

Elizabeth Conner, City Clerk

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 12/20/13 To 01/20/14

Check #: All - Vendor: All - Payee Name: All - By Payee Name

Chk No.	Date	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.			Override Description	Amount	Amount
47196	12/20/13	ADSTR	ADAM STRICKER		46.86
10012100			Accounts payable	46.86	
			Total for ADAM STRICKER		46.86
47197	12/20/13	ASAP	ASAP LOCK & KEY		29.98
10012100			Accounts payable	29.98	
			Total for ASAP LOCK & KEY		29.98
47255	01/08/14	BAKTA	BAKER & TAYLOR		338.68
10012100			Accounts payable	338.68	
			Total for BAKER & TAYLOR		338.68
47198	12/20/13	BAYWE	BAY WEST SUPPLY, INC.		146.49
10012100			Accounts payable	146.49	
47256	01/08/14	BAYWE	BAY WEST SUPPLY, INC.		83.41
10012100			Accounts payable	83.41	
			Total for BAY WEST SUPPLY, INC.		229.90
47276	01/13/14	CITFO	CITY OF FORTUNA		1,016.66
10012100			Accounts payable	1,016.66	
			Total for CITY OF FORTUNA		1,016.66
47257	01/08/14	COUBD	COUNTY OF HUMB'T, BLDG. DEPARTMENT		6.50
10012100			Accounts payable	6.50	
			Total for COUNTY OF HUMB'T, BLDG. DEPARTMEN		6.50
47258	01/08/14	CRAFT	CRAFTSMAN'S MALL		54.00
10012100			Accounts payable	54.00	
			Total for CRAFTSMAN'S MALL		54.00
47199	12/20/13	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.		23.50
10012100			Accounts payable	23.50	
			Total for CRYSTAL SPRINGS BOTTLED WATER CO.		23.50
47259	01/08/14	DELOR	DEL ORO WATER CO., FDLE. DIST.		416.08
10012100			Accounts payable	416.08	
			Total for DEL ORO WATER CO., FDLE. DIST.		416.08
47200	12/20/13	DEPJU	DEPARTMENT OF JUSTICE		70.00
10012100			Accounts payable	70.00	
			Total for DEPARTMENT OF JUSTICE		70.00
47260	01/08/14	DOCST	DOCUSTATION INC. \ DOCUSTATION		91.69
10012100			Accounts payable	91.69	
			Total for DOCUSTATION		91.69
47201	12/20/13	EELRI	EEL RIVER DISPOSAL		244.65
10012100			Accounts payable	244.65	
			Total for EEL RIVER DISPOSAL		244.65

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Chk No.	Date	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.			Override Description	Amount	Amount
47202	12/20/13	EUROX	EUREKA OXYGEN COMPANY		640.25
10012100			Accounts payable	640.25	
Total for EUREKA OXYGEN COMPANY					640.25
47203	12/20/13	FEDPU	FEDERAL PUBLISHING		278.50
10012100			Accounts payable	278.50	
Total for FEDERAL PUBLISHING					278.50
47205	12/20/13	FORAP	FORTUNA AUTO & TRUCK PARTS INC		7.51
10012100			Accounts payable	7.51	
Total for FORTUNA AUTO & TRUCK PARTS INC					7.51
47261	01/08/14	FRONT	FRONTIER		925.29
10012100			Accounts payable	925.29	
Total for FRONTIER					925.29
47206	12/20/13	GECAP	GE CAPITAL		221.34
10012100			Accounts payable	221.34	
47262	01/08/14	GECAP	GE CAPITAL		221.34
10012100			Accounts payable	221.34	
Total for GE CAPITAL					442.68
47263	01/08/14	HSBS	HEALTHSMART BENEFIT SOLUTIONS, INC.		145.59
10012100			Accounts payable	145.59	
Total for HEALTHSMART BENEFIT SOLUTIONS, IN					145.59
47207	12/20/13	HUMMD	HUMBOLDT MEDICAL GROUP, INC.		135.00
10012100			Accounts payable	135.00	
Total for HUMBOLDT MEDICAL GROUP, INC.					135.00
47208	12/20/13	HUMTE	HUMBOLDT TERMITE & PEST		65.00
10012100			Accounts payable	65.00	
Total for HUMBOLDT TERMITE & PEST					65.00
47209	12/20/13	HUMTI	HUMMEL TIRE & WHEEL, INC		1,159.12
10012100			Accounts payable	1,159.12	
Total for HUMMEL TIRE & WHEEL, INC					1,159.12
47210	12/20/13	JACLE	JACKSON LEWIS LLP		399.00
10012100			Accounts payable	399.00	
Total for JACKSON LEWIS LLP					399.00
47252	01/07/14	JAYPA	JAY PARRISH		400.00
10012100			Accounts payable	400.00	
Total for JAY PARRISH					400.00
47211	12/20/13	JJACPA	JJACPA, INC.		3,620.00
10012100			Accounts payable	3,620.00	
Total for JJACPA, INC.					3,620.00

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Chk No.	Date	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.			Override Description	Amount	Amount
47212	12/20/13	JLSS	JOE'S LANDSCAPE AND SOIL SERVICE		Void
10012100			Accounts payable	Void	
Total for JOE'S LANDSCAPE AND SOIL SERVICE					0.00
47213	12/20/13	LMREN	L & M RENNER, INC.		1,202.26
10012100			Accounts payable	1,202.26	
47264	01/08/14	LMREN	L & M RENNER, INC.		2,725.58
10012100			Accounts payable	2,725.58	
Total for L & M RENNER, INC.					3,927.84
47214	12/20/13	MANHD	MANHARD CONSULTING LTD		4,968.40
10012100			Accounts payable	4,968.40	
47265	01/08/14	MANHD	MANHARD CONSULTING LTD		2,120.79
10012100			Accounts payable	2,120.79	
Total for MANHARD CONSULTING LTD					7,089.19
47216	12/20/13	MERFR	MERCER FRASER COMPANY		128.89
10012100			Accounts payable	128.89	
Total for MERCER FRASER COMPANY					128.89
47277	01/13/14	MIRRE	MIRANDA'S RESCUE		450.00
10012100			Accounts payable	450.00	
Total for MIRANDA'S RESCUE					450.00
47267	01/08/14	MISSN	MISSION UNIFORM & LINEN		135.84
10012100			Accounts payable	135.84	
Total for MISSION UNIFORM & LINEN					135.84
47215	12/20/13	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		1,310.00
10012100			Accounts payable	1,310.00	
47266	01/08/14	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE		1,538.50
10012100			Accounts payable	1,538.50	
Total for MITCHELL, BRISSO. DELANEY & VRIEZE					2,848.50
47217	12/20/13	MODR	MOBILE DIESEL REPAIR		180.00
10012100			Accounts payable	180.00	
Total for MOBILE DIESEL REPAIR					180.00
47268	01/08/14	NANKA	NANCY KAYTIS-SLOCUM		75.00
10012100			Accounts payable	75.00	
Total for NANCY KAYTIS-SLOCUM					75.00
47218	12/20/13	NILCO	NILSEN COMPANY		430.75
10012100			Accounts payable	430.75	
Total for NILSEN COMPANY					430.75
47219	12/20/13	NORCO	NORTH COAST LABORATORIES LTD.		175.00
10012100			Accounts payable	175.00	
Total for NORTH COAST LABORATORIES LTD.					175.00

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Chk No.	Date Acct No.	Ven ID	Vendor Name \ Payee Name Override Description	Distribution Amount	Check Amount
47253	01/07/14 10012100	NORVL	NORTH VALLEY BANK (1) \ NORTH VALLEY BANK Accounts payable	1,374.04	1,374.04
Total for NORTH VALLEY BANK					1,374.04
47220	12/20/13 10012100	PACGA	PACIFIC GAS & ELECTRIC Accounts payable	4,129.32	4,129.32
47269	01/08/14 10012100	PACGA	PACIFIC GAS & ELECTRIC Accounts payable	5,710.68	5,710.68
Total for PACIFIC GAS & ELECTRIC					9,840.00
47233	01/03/14 10012100	PLANW	PLANWEST PARTNERS, INC. Accounts payable	7,668.82	7,668.82
Total for PLANWEST PARTNERS, INC.					7,668.82
47221	12/20/13 10012100	RSLIV	R & S LIVESTOCK SUPPLY Accounts payable	58.89	58.89
Total for R & S LIVESTOCK SUPPLY					58.89
47270	01/08/14 10012100	RESTIF	RESTIF CLEANING SERVICES Accounts payable	100.00	100.00
Total for RESTIF CLEANING SERVICES					100.00
47278	01/13/14 10012100	ROBSM	ROBIN SMITH Accounts payable	153.47	153.47
Total for ROBIN SMITH					153.47
47271	01/08/14 10012100	SEQGA	SEQUOIA GAS COMPANY Accounts payable	3,142.47	3,142.47
Total for SEQUOIA GAS COMPANY					3,142.47
47222	12/20/13 10012100	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT Accounts payable	10,657.15	10,657.15
47279	01/13/14 10012100	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT Accounts payable	9,885.69	9,885.69
Total for SPECIAL DISTRICT RISK MANAGEMENT A					20,542.84
47272	01/08/14 10012100	STACC	STAPLES CONTRACT AND COMMERCIAL Accounts payable	113.47	113.47
Total for STAPLES CONTRACT AND COMMERCIAL					113.47
47254	01/07/14 10012100	STABO	STATE WATER RESOURCES CONTROL BO (3) \ STATE WATE Accounts payable	3,346.59	3,346.59
Total for STATE WATER RESOURCES CONTROL BO					3,346.59
47204	12/20/13 10012100	FEREN	THE FERNDALE ENTERPRISE Accounts payable	142.79	142.79
Total for THE FERNDALE ENTERPRISE					142.79
47275	01/08/14 10012100	JAMESTYLER	TYLER JAMES \ TYLOER JAMES Accounts payable	553.69	553.69

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Acct No.			Override Description	Amount	Amount
Total for TYLOER JAMES					553.69
47223	12/20/13	VALLU	VALLEY LUMBER		119.53
	10012100		Accounts payable	119.53	
Total for VALLEY LUMBER					119.53
47224	12/20/13	VERZN	VERIZON		296.70
	10012100		Accounts payable	296.70	
47273	01/08/14	VERZN	VERIZON		283.82
	10012100		Accounts payable	283.82	
Total for VERIZON					580.52
47225	12/20/13	WELF	WELLS FARGO FINANCIAL LEASING		134.38
	10012100		Accounts payable	134.38	
Total for WELLS FARGO FINANCIAL LEASING					134.38
47226	12/20/13	WENCO	WENDT CONSTRUCTION CO,INC.		640.00
	10012100		Accounts payable	640.00	
Total for WENDT CONSTRUCTION CO,INC.					640.00
Total for the 59 checks				74,738.95	74,738.95

Account Distributions

Account No.	Account Description	Amount
10012100	Accounts payable	74,738.95
		74,738.95

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register
General Checking
 From 12/20/13 To 01/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				272,612.73
47182	12/23/13	MARY ELLEN BOYNTON		83.20		272,529.53
47183	12/23/13	KEVIN BRADSHAW		182.70		272,346.83
47184	12/23/13	ELIZABETH CONNER		1,305.60		271,041.23
47185	12/23/13	STEVE L. COPPINI		1,953.06		269,088.17
47186	12/23/13	DMITRIY GAVRYUSH		888.61		268,199.56
47187	12/23/13	JOHNNY F. HOPPIS		964.19		267,235.37
47188	12/23/13	TYLER JAMES		901.79		266,333.58
47189	12/23/13	JAY D. PARRISH		2,327.22		264,006.36
47190	12/23/13	DIANNA L. RICHARDSON		83.20		263,923.16
47191	12/23/13	BRET A. SMITH		1,388.91		262,534.25
47192	12/23/13	ADAM D. STRICKER		1,176.33		261,357.92
47193	12/23/13	DANIEL V. SUTTON		1,215.13		260,142.79
47194	12/23/13	STEVE A. THRAP		1,157.89		258,984.90
47195	12/23/13	Christopher D. Williams		925.71		258,059.19
47196	12/20/13	ADAM STRICKER		46.86		258,012.33
47197	12/20/13	ASAP LOCK & KEY		29.98		257,982.35
47198	12/20/13	BAY WEST SUPPLY, INC.		146.49		257,835.86
47199	12/20/13	CRYSTAL SPRINGS BOTTLED WA		23.50		257,812.36
47200	12/20/13	DEPARTMENT OF JUSTICE		70.00		257,742.36
47201	12/20/13	EEL RIVER DISPOSAL		244.65		257,497.71
47202	12/20/13	EUREKA OXYGEN COMPANY		640.25		256,857.46
47203	12/20/13	FEDERAL PUBLISHING		278.50		256,578.96
47204	12/20/13	THE FERNDAL E ENTERPRISE		142.79		256,436.17
47205	12/20/13	FORTUNA AUTO & TRUCK PART		7.51		256,428.66
47206	12/20/13	GE CAPITAL		221.34		256,207.32
47207	12/20/13	HUMBOLDT MEDICAL GROUP, I		135.00		256,072.32
47208	12/20/13	HUMBOLDT TERMITE & PEST		65.00		256,007.32
47209	12/20/13	HUMMEL TIRE & WHEEL, INC		1,159.12		254,848.20
47210	12/20/13	JACKSON LEWIS LLP		399.00		254,449.20
47211	12/20/13	JJACPA, INC.		3,620.00		250,829.20
47212	12/20/13	JOE'S LANDSCAPE AND SOIL SE		Void		250,829.20
47213	12/20/13	L & M RENNER, INC.		1,202.26		249,626.94
47214	12/20/13	MANHARD CONSULTING LTD		4,968.40		244,658.54
47215	12/20/13	MITCHELL, BRISSO. DELANEY &		1,310.00		243,348.54
47216	12/20/13	MERCER FRASER COMPANY		128.89		243,219.65
47217	12/20/13	MOBILE DIESEL REPAIR		180.00		243,039.65
47218	12/20/13	NILSEN COMPANY		430.75		242,608.90
47219	12/20/13	NORTH COAST LABORATORIES L		175.00		242,433.90
47220	12/20/13	PACIFIC GAS & ELECTRIC		4,129.32		238,304.58
47221	12/20/13	R & S LIVESTOCK SUPPLY		58.89		238,245.69
47222	12/20/13	SPECIAL DISTRICT RISK MANAGE		10,657.15		227,588.54
47223	12/20/13	VALLEY LUMBER		119.53		227,469.01
47224	12/20/13	VERIZON		296.70		227,172.31
47225	12/20/13	WELLS FARGO FINANCIAL LEA		134.38		227,037.93

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 12/20/13 To 01/20/14 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47226	12/20/13	WENDT CONSTRUCTION CO,I		640.00		226,397.93
47233	01/03/14	PLANWEST PARTNERS, INC.		7,668.82		218,729.11
47234	01/07/14	MARY ELLEN BOYNTON		83.20		218,645.91
47235	01/07/14	ELIZABETH CONNER		1,305.61		217,340.30
47236	01/07/14	STEVE L. COPPINI		1,599.71		215,740.59
47237	01/07/14	DMITRIY GAVRYUSH		1,034.99		214,705.60
47238	01/07/14	JOHNNY F. HOPPIS		964.17		213,741.43
47239	01/07/14	IAN E. IVEY		182.70		213,558.73
47240	01/07/14	TYLER JAMES		1,015.07		212,543.66
47241	01/07/14	JAY D. PARRISH		2,327.22		210,216.44
47242	01/07/14	DIANNA L. RICHARDSON		46.22		210,170.22
47243	01/07/14	ADAM D. STRICKER		1,395.68		208,774.54
47244	01/07/14	DANIEL V. SUTTON		895.37		207,879.17
47245	01/07/14	STEVE A. THRAP		1,157.89		206,721.28
47246	01/07/14	Christopher D. Williams		1,138.62		205,582.66
47247	01/07/14	BRET A. SMITH		1,388.91		204,193.75
47248	01/07/14	MARIA A. ROSA		245.51		203,948.24
47249	01/07/14	DIANNA L. RICHARDSON		101.69		203,846.55
47250	01/07/14	MARY ELLEN BOYNTON		46.22		203,800.33
47251	01/07/14	WILLIAM O. BRIGGS		415.10		203,385.23
47252	01/07/14	JAY PARRISH		400.00		202,985.23
47253	01/07/14	NORTH VALLEY BANK	NORTH VALLEY B	1,374.04		201,611.19
47254	01/07/14	STATE WATER RESOURCES CON	STATE WATER R	3,346.59		198,264.60
47255	01/08/14	BAKER & TAYLOR		338.68		197,925.92
47256	01/08/14	BAY WEST SUPPLY, INC.		83.41		197,842.51
47257	01/08/14	COUNTY OF HUMB'T, BLDG. DE		6.50		197,836.01
47258	01/08/14	CRAFTSMAN'S MALL		54.00		197,782.01
47259	01/08/14	DEL ORO WATER CO., FDLE. DI		416.08		197,365.93
47260	01/08/14	DOCUSTATION	DOCUSTATION I	91.69		197,274.24
47261	01/08/14	FRONTIER		925.29		196,348.95
47262	01/08/14	GE CAPITAL		221.34		196,127.61
47263	01/08/14	HEALTHSMART BENEFIT SOLUT		145.59		195,982.02
47264	01/08/14	L & M RENNER, INC.		2,725.58		193,256.44
47265	01/08/14	MANHARD CONSULTING LTD		2,120.79		191,135.65
47266	01/08/14	MITCHELL, BRISSO. DELANEY &		1,538.50		189,597.15
47267	01/08/14	MISSION UNIFORM & LINEN		135.84		189,461.31
47268	01/08/14	NANCY KAYTIS-SLOCUM		75.00		189,386.31
47269	01/08/14	PACIFIC GAS & ELECTRIC		5,710.68		183,675.63
47270	01/08/14	RESTIF CLEANING SERVICES		100.00		183,575.63
47271	01/08/14	SEQUOIA GAS COMPANY		3,142.47		180,433.16
47272	01/08/14	STAPLES CONTRACT AND COMM		113.47		180,319.69
47273	01/08/14	VERIZON		283.82		180,035.87
47275	01/08/14	TYLOER JAMES	TYLER JAMES	553.69		179,482.18
47276	01/13/14	CITY OF FORTUNA		1,016.66		178,465.52
47277	01/13/14	MIRANDA'S RESCUE		450.00		178,015.52

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 12/20/13 To 01/20/14 - By Check Number

<u>Number</u>	<u>Date</u>	<u>Payee/Description</u>	<u>Vendor Name</u>	<u>Checks \ Payments</u>	<u>Deposits \ Additions</u>	<u>Balance</u>
47278	01/13/14	ROBIN SMITH		153.47		177,862.05
47279	01/13/14	SPECIAL DISTRICT RISK MANAGE		9,885.69		167,976.36

City of Ferndale
Financial Statements
December 31, 2013

City of Ferndale
Financial Statements
December 31, 2013

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City of Ferndale
General Fund
Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash	\$	346,676.40
Petty cash		60.00
Cash-Restricted-insurance		15,000.00
Undeposited funds		(10,003.84)
Revenue receivable		21,032.15
Interest receivable		427.26
Due from other funds		<u>30,206.35</u>

Total Current Assets \$ 403,398.32

TOTAL ASSETS \$ 403,398.32

LIABILITIES AND NET ASSETS

Current Liabilities

Accounts payable	\$	23,994.36
Garnishments payable		278.68
Health insurance payable		5,068.49
Federal withholding payable		14,498.42
FICA payable		21,192.25
State withholding payable		4,073.71
State disability payable		1,385.51
State unemployment payable		1,096.27
Federal P/R Tax Deposits		(30,272.81)
State P/R Tax Deposits		<u>(4,726.47)</u>

Total Current Liabilities \$ 36,588.41

Total Liabilities \$ 36,588.41

Fund Balance

Fund balance-unappropriated	\$	588,234.08
Fund balance-special purposes		10,000.00
Revenue over (under) expenditures		<u>(231,424.17)</u>
Total Fund Balance		<u>\$ 366,809.91</u>

TOTAL LIABILITIES AND
FUND BALANCE \$ 403,398.32

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Russ Park Fund
 Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash \$ 4,459.20

Total Current Assets \$ 4,459.20

TOTAL ASSETS \$ 4,459.20

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated \$ (1,789.47)

Fund balance-special purposes 6,262.19

Revenue over (under) expenditures (13.52)

Total Fund Balance \$ 4,459.20

TOTAL LIABILITIES AND
 FUND BALANCE \$ 4,459.20

City of Ferndale
Park Fund
Balance Sheet

As of December 31, 2013

ASSETS

Current Assets		
Cash	\$	-2,182.16
Cash-Restricted-Fireman's PK		219.24
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>
 Total Current Assets		 \$ <u>-108.00</u>
 TOTAL ASSETS		 \$ <u><u>(108.00)</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities		
Due to other funds	\$	<u>4,414.31</u>
 Total Current Liabilities		 \$ <u>4,414.31</u>
 Total Liabilities		 \$ <u>4,414.31</u>
 Fund Balance		
Fund balance-unappropriated	\$	4,590.54
Revenue over (under) expenditures		<u>(9,112.85)</u>
Total Fund Balance		\$ <u>(4,522.31)</u>
 TOTAL LIABILITIES AND FUND BALANCE		 \$ <u><u>(108.00)</u></u>

City of Ferndale
 Gas Tax Fund
 Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash \$ 56,595.10

Total Current Assets \$ 56,595.10

TOTAL ASSETS \$ 56,595.10

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 70,618.83

Revenue over (under) expenditures (14,023.73)

Total Fund Balance \$ 56,595.10

TOTAL LIABILITIES AND
 FUND BALANCE \$ 56,595.10

City of Ferndale

TEA 21

Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash \$ 66,741.13

Total Current Assets \$ 66,741.13

TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13

Total Fund Balance \$ 66,741.13

TOTAL LIABILITIES AND
FUND BALANCE \$ 66,741.13

City of Ferndale
 Transportation Development Act
 Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash \$ 211,419.77

Total Current Assets \$ 211,419.77

TOTAL ASSETS \$ 211,419.77

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (40,267.44)

Total Fund Balance \$ 211,419.77

TOTAL LIABILITIES AND
 FUND BALANCE \$ 211,419.77

City of Ferndale
Integrated Waste Management

As of December 31, 2013

ASSETS

Current Assets

Cash	\$	<u>37,059.30</u>
------	----	------------------

Total Current Assets	\$	<u>37,059.30</u>
----------------------	----	------------------

TOTAL ASSETS	\$	<u><u>37,059.30</u></u>
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LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes	\$	36,825.69
Revenue over (under) expenditures		<u>233.61</u>
Total Fund Balance	\$	<u>37,059.30</u>

TOTAL LIABILITIES AND FUND BALANCE	\$	<u><u>37,059.30</u></u>
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City of Ferndale

Drainage Fund

Balance Sheet

As of December 31, 2013

ASSETS

Current Assets

Cash \$ 131,521.46

Total Current Assets \$ 131,521.46

TOTAL ASSETS \$ 131,521.46

LIABILITIES AND NET ASSETS

Current Liabilities

Accrued interest payable \$ 613.02

Total Current Liabilities \$ 613.02

Total Liabilities \$ 613.02

Fund Balance

Fund balance-special purposes \$ 173,517.43

Revenue over (under) expenditures (42,608.99)

Total Fund Balance \$ 130,908.44

TOTAL LIABILITIES AND FUND BALANCE \$ 131,521.46

City of Ferndale
TE Funds - Ped. and Bicycle Path

As of December 31, 2013

ASSETS

Current Assets		
Cash	\$	-1,711.69
Revenue receivable		<u>22,213.46</u>
Total Current Assets		\$ <u>20,501.77</u>
TOTAL ASSETS		\$ <u>20,501.77</u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$	<u>25,792.05</u>
Total Current Liabilities		\$ <u>25,792.05</u>
Total Liabilities		\$ <u>25,792.05</u>
Fund Balance		
Fund balance-special purposes	\$	(0.09)
Revenue over (under) expenditures		<u>(5,290.19)</u>
Total Fund Balance		\$ <u>(5,290.28)</u>
TOTAL LIABILITIES AND FUND BALANCE		\$ <u>20,501.77</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Sewer Fund
Balance Sheet
As of December 31, 2013

ASSETS	
Current Assets	
Cash	\$ <u>62,041.76</u>
Total Current Assets	\$ <u>62,041.76</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>11,790,853.32</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>(275,109.29)</u>
Total Fund Equity	\$ <u>6,894,072.93</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>11,790,853.32</u></u>

City of Ferndale
 Governmental Fixed Assets
 Balance Sheet
 As of December 31, 2013

ASSETS		
Fixed Assets		
Buildings and improvements	463,886.10	
Accumulated depreciation	(118,986.94)	
Vehicles	115,855.91	
Accumulated depreciation	(111,355.53)	
Equipment	115,290.51	
Accumulated depreciation	<u>(115,290.51)</u>	
Total Fixed Assets		<u>\$ 349,399.54</u>
TOTAL ASSETS		<u><u>\$ 349,399.54</u></u>
LIABILITIES AND FUND BALANCE		
Fund Balance		
Investment in Fixed Assets	<u>\$ 349,399.54</u>	
Total Fund Balance		<u>\$ 349,399.54</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 349,399.54</u></u>

City of Ferndale
 General Government Long term Debt
 Balance Sheet
 As of December 31, 2013

ASSETS		
LIABILITIES AND FUND BALANCE		
Liabilities		
Vacation payable	\$	(39,280.40)
Notes payable		<u>(154,651.82)</u>
 Total Liabilities		 \$ <u>(193,932.22)</u>
 Fund Balance		
Fund balance-long term debt	\$	<u>193,932.22</u>
Total Fund Balance		<u>\$ 193,932.22</u>
 TOTAL LIABILITIES AND FUND BALANCE		 <u><u>\$ -</u></u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 0.00	\$ 140,000.00	\$ (140,000.00)	0%
10014104 - Property tax-unsecured	0.00	0.00	5,000.00	(5,000.00)	0%
10014107 - Supplemental role	0.00	0.00	4,000.00	(4,000.00)	0%
10014110 - Sales and use tax	0.00	34,576.86	110,000.00	(75,423.14)	(31)%
10014111 - Trash franchise	0.00	1,007.83	4,040.00	(3,032.17)	(25)%
10014112 - PG&E franchise	0.00	0.00	9,000.00	(9,000.00)	0%
10014114 - Cable franchise	0.00	5,788.15	17,500.00	(11,711.85)	(33)%
10014116 - Business license tax	0.00	16,766.50	17,000.00	(233.50)	(99)%
10014118 - Real property transfer tax	0.00	0.00	2,000.00	(2,000.00)	0%
10014120 - Transient lodging tax	<u>171.00</u>	<u>47,348.01</u>	<u>80,000.00</u>	<u>(32,651.99)</u>	<u>(59)%</u>
Total Taxes	<u>171.00</u>	<u>105,487.35</u>	<u>388,540.00</u>	<u>(283,052.65)</u>	<u>27%</u>
Licenses and Permits					
10024132 - Construction permits	\$ 0.00	\$ 9,147.42	\$ 18,500.00	\$ (9,352.58)	(49)%
10024164 - Health protection	0.00	650.00	4,000.00	(3,350.00)	(16)%
10024166 - Encroachment permits	0.00	175.00	200.00	(25.00)	(88)%
10024278 - Animal license fees	<u>0.00</u>	<u>2,777.50</u>	<u>2,800.00</u>	<u>(22.50)</u>	<u>(99)%</u>
Total Licenses and Permits	<u>0.00</u>	<u>12,749.92</u>	<u>25,500.00</u>	<u>(12,750.08)</u>	<u>50%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ (5,000.00)</u>	<u>0%</u>
Total Fines	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ (134.86)	\$ 1,100.00	\$ (1,234.86)	12%
10044297 - Town hall rent	0.00	1,450.00	12,000.00	(10,550.00)	(12)%
10044297.1 - Community Center rents	<u>0.00</u>	<u>10,001.07</u>	<u>30,000.00</u>	<u>(19,998.93)</u>	<u>(33)%</u>
Total Use of Money and Property	<u>0.00</u>	<u>11,316.21</u>	<u>43,100.00</u>	<u>(31,783.79)</u>	<u>26%</u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

REVENUE - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
Intergovernmental					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 612.66	\$ 150,000.00	\$ (149,387.34)	(0)%
10054222 - Home owners prop. tax relief	0.00	0.00	2,000.00	(2,000.00)	0%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	0.00	0.00	3,200.00	(3,200.00)	0%
10054300 - Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)	0%
10054310 - COPS program	<u>0.00</u>	<u>10,466.48</u>	<u>100,000.00</u>	<u>(89,533.52)</u>	<u>(10)%</u>
Total Intergovernmental	<u>0.00</u>	<u>12,979.14</u>	<u>262,000.00</u>	<u>(249,020.86)</u>	<u>5%</u>
Fees for Service					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	7.65	225.00	(217.35)	(3)%
10084280 - Copy machine fees - City	0.00	0.50	125.00	(124.50)	(0)%
10084291 - Special police services	0.00	2,750.00	12,712.39	(9,962.39)	(22)%
10084298 - Fair racing revenue	<u>0.00</u>	<u>1,959.76</u>	<u>2,500.00</u>	<u>(540.24)</u>	<u>(78)%</u>
Total Fees for Service	<u>0.00</u>	<u>4,750.41</u>	<u>16,062.39</u>	<u>(11,311.98)</u>	<u>30%</u>
Other Revenue					
10094284 - Donations - Library	\$ 0.00	\$ 0.00	\$ 300.00	\$ (300.00)	0%
10094284.1 - Donations - City	0.00	1,578.48	20,450.00	(18,871.52)	(8)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	0.00	4,342.95	3,600.00	742.95	(121)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
Total Other Revenue	<u>0.00</u>	<u>6,121.43</u>	<u>82,970.00</u>	<u>(76,848.57)</u>	<u>7%</u>
TOTAL REVENUE	<u>171.00</u>	<u>153,404.46</u>	<u>823,172.39</u>	<u>(669,767.93)</u>	<u>19%</u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
EXPENDITURES					
Mayor and City Council					
10115012 - Office expense - Council	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	0%
10115013 - Advertising - Council	95.20	764.02	400.00	(364.02)	191%
10115044 - Meeting and dues - Council	0.00	0.00	500.00	500.00	0%
10115045 - LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Total Mayor and City Council	<u>95.20</u>	<u>764.02</u>	<u>3,250.00</u>	<u>2,485.98</u>	<u>24%</u>
City Manager and City Clerk					
10105002 - Salary - City Manager	\$ 2,074.66	\$ 16,690.67	\$ 29,144.13	\$ 12,453.46	57%
10105006 - SSI tax	158.70	1,276.81	2,331.53	1,054.72	55%
10105007 - Medical insurance	10,657.15	12,926.60	6,659.57	(6,267.03)	194%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	0.00	574.90	2,331.53	1,756.63	25%
10125002 - Salary - City Clerk	2,428.62	11,101.11	46,873.67	35,772.56	24%
10125006 - Payroll taxes	258.64	912.23	3,749.89	2,837.66	24%
10125007 - Insurance Med/Den/Vis	0.00	2,808.04	15,936.07	13,128.03	18%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>673.31</u>	<u>3,749.89</u>	<u>3,076.58</u>	<u>18%</u>
Total City Manager and City Clerk	<u>15,577.77</u>	<u>46,963.67</u>	<u>112,826.28</u>	<u>65,862.61</u>	<u>42%</u>
Operating Expenditures					
10125012 - Office expense	\$ 124.97	\$ 6,330.70	\$ 6,000.00	\$ (330.70)	106%
10125044 - Meetings and dues	75.00	323.00	2,050.00	1,727.00	16%
10125063 - Contract Services	0.00	13,843.47	35,413.44	21,569.97	39%
10125099 - Miscellaneous	<u>7.50</u>	<u>7.50</u>	<u>0.00</u>	<u>(7.50)</u>	<u>0%</u>
Total Operating Expenditures	<u>207.47</u>	<u>20,504.67</u>	<u>43,463.44</u>	<u>22,958.77</u>	<u>47%</u>
City Attorney					
10145052 - Professional services	<u>\$ 3,247.50</u>	<u>\$ 11,947.53</u>	<u>\$ 10,000.00</u>	<u>\$ (1,947.53)</u>	<u>119%</u>
Total City Attorney	<u>3,247.50</u>	<u>11,947.53</u>	<u>10,000.00</u>	<u>(1,947.53)</u>	<u>119%</u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
	Actual	Actual	Budget		
Government Buildings					
10155002 - Salary - permanent	\$ 1,540.72	\$ 3,932.06	\$ 2,607.90	\$ (1,324.16)	151%
10155005 - Salary - overtime	0.00	5.64	0.00	(5.64)	0%
10155006 - SSI tax	125.97	377.78	260.79	(116.99)	145%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	238.22	3,465.96	20,000.00	16,534.04	17%
10155030 - Trash service	0.00	160.45	450.00	289.55	36%
10155031 - Water	38.65	639.99	500.00	(139.99)	128%
10155032 - Utilities electric	576.78	1,350.11	1,750.00	399.89	77%
10155033 - Utilities gas	1,030.88	1,588.67	4,600.00	3,011.33	35%
10155034 - Telephone	<u>312.95</u>	<u>2,046.43</u>	<u>2,450.00</u>	<u>403.57</u>	<u>84%</u>
Total Government Buildings	<u>3,864.17</u>	<u>13,567.09</u>	<u>32,925.41</u>	<u>19,358.32</u>	<u>41%</u>
Nondepartmental					
10165015 - Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,568.00	\$ 3,568.00	0%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	3,620.00	17,252.00	15,000.00	(2,252.00)	115%
10165054.1 - ACCOUNTING SERVICES	0.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	0.00	360.00	600.00	240.00	60%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	0.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	534.37	2,083.42	4,250.00	2,166.58	49%
10165095 - Capital outlay	0.00	60.00	1,500.00	1,440.00	4%
10165096 - Car Allowance	400.00	2,400.00	4,800.00	2,400.00	50%
10165099 - Miscellaneous	<u>1,196.49</u>	<u>5,216.60</u>	<u>1,800.00</u>	<u>(3,416.60)</u>	<u>290%</u>
Total Nondepartmental	<u>5,750.86</u>	<u>43,277.52</u>	<u>56,418.00</u>	<u>13,140.48</u>	<u>77%</u>
Community Promotion					
10175024 - Supplies - public restroom	\$ 250.98	\$ 1,059.15	\$ 1,500.00	\$ 440.85	71%
10175031 - Water - public restroom	68.16	660.08	850.00	189.92	78%
10175032 - Electric - public restroom	44.62	169.49	250.00	80.51	68%
10175072 - Chamber of Commerce	0.00	11,061.18	22,122.36	11,061.18	50%
10175072.1 - Donation - Visitors & Conv.	0.00	6,966.07	1,500.00	(5,466.07)	464%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>3,795.90</u>	<u>10,000.00</u>	<u>6,204.10</u>	<u>38%</u>
Total Community Promotion	<u>363.76</u>	<u>23,818.83</u>	<u>36,372.36</u>	<u>12,553.53</u>	<u>65%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
Police	Actual	Actual	Budget		
10215002 - Salary - permanent	\$ 13,904.08	\$ 96,378.89	\$ 181,616.77	\$ 85,237.88	53%
10215005 - Salary - overtime	0.00	4,176.47	4,000.00	(176.47)	104%
10215006 - SSI tax	1,128.74	8,194.00	14,849.34	6,655.34	55%
10215007 - Medical insurance	0.00	16,344.07	38,172.19	21,828.12	43%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	0.00	1,343.30	14,529.34	13,186.04	9%
10215012 - Office expense	76.80	568.39	1,800.00	1,231.61	32%
10215014 - Vehicle expense	937.80	3,346.04	7,500.00	4,153.96	45%
10215016 - Fuel	2,549.64	6,624.09	14,000.00	7,375.91	47%
10215020 - Building and grounds maint.	248.90	747.68	2,800.00	2,052.32	27%
10215024 - Special department supply	139.74	1,058.42	19,712.39	18,653.97	5%
10215026 - Uniform expense	0.00	1,900.00	250.00	(1,650.00)	760%
10215026.1 - Uniform allowance	0.00	0.00	1,900.00	1,900.00	0%
10215029 - Water	30.37	298.78	400.00	101.22	75%
10215031 - Gas	97.18	97.18	600.00	502.82	16%
10215032 - Utilities electric	229.29	769.27	1,400.00	630.73	55%
10215034 - Telephone	681.57	2,751.51	4,200.00	1,448.49	66%
10215035 - Dispatch service	1,016.66	6,099.96	12,199.92	6,099.96	50%
10215044 - Meetings and dues	0.00	300.00	3,500.00	3,200.00	9%
10215048 - Training	0.00	606.00	3,500.00	2,894.00	17%
10215051 - Physical exams	135.00	960.00	1,000.00	40.00	96%
10215052 - Professional services	70.00	448.00	1,250.00	802.00	36%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	0.00	176.74	478.56	301.82	37%
10215086 - Booking fees	0.00	285.60	600.00	314.40	48%
10215088 - Equipment repair other	0.00	7.49	500.00	492.51	2%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>0.00</u>	<u>1,383.65</u>	<u>1,500.00</u>	<u>116.35</u>	<u>92%</u>
 Total Police	 <u>21,245.77</u>	 <u>157,815.53</u>	 <u>357,508.51</u>	 <u>199,692.98</u>	 <u>44%</u>
 Animal Control					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 2,700.00</u>	<u>\$ 5,500.00</u>	<u>\$ 2,800.00</u>	<u>49%</u>
 Total Animal Control	 <u>450.00</u>	 <u>2,700.00</u>	 <u>5,500.00</u>	 <u>2,800.00</u>	 <u>49%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
Health	Actual	Actual	Budget		
10245052 - Professional services	\$ 153.47	\$ 970.82	\$ 2,200.00	\$ 1,229.18	44%
Total Health	<u>153.47</u>	<u>970.82</u>	<u>2,200.00</u>	<u>1,229.18</u>	<u>44%</u>
Street and Roads					
10315002 - Salary - permanent	\$ 3,274.59	\$ 6,762.55	\$ 11,762.40	\$ 4,999.85	57%
10315005 - Salary - overtime	0.00	56.63	0.00	(56.63)	0%
10315006 - SSI tax	219.69	164.89	940.99	776.10	18%
10315007 - Medical insurance	0.00	675.70	2,096.91	1,421.21	32%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	182.89	940.99	758.10	19%
10315020 - Building and ground maint.	29.98	29.98	0.00	(29.98)	0%
10315044 - Meetings and dues	<u>0.00</u>	<u>152.94</u>	<u>60.00</u>	<u>(92.94)</u>	<u>255%</u>
Total Streets and Roads	<u>3,524.26</u>	<u>8,025.58</u>	<u>16,648.36</u>	<u>8,622.78</u>	<u>48%</u>
Planning					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ 0.00	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Expenditures					
10415013 - Advertising	\$ 47.59	\$ 47.59	\$ 200.00	\$ 152.41	24%
10415052 - General planning services	2,018.10	10,448.20	12,000.00	1,551.80	87%
10415053 - Reimbursable fees	797.50	3,065.88	7,500.00	4,434.12	41%
10415055 - General plan review fund	1,208.50	5,362.00	12,500.00	7,138.00	43%
10415058 - Special Planning Projects	<u>1,616.00</u>	<u>12,643.30</u>	<u>7,508.00</u>	<u>(5,135.30)</u>	<u>168%</u>
Total Expenditures	<u>5,687.69</u>	<u>31,566.97</u>	<u>39,708.00</u>	<u>8,141.03</u>	<u>80%</u>
Net Planning Expenditures	<u>\$ (5,687.69)</u>	<u>\$ (31,566.97)</u>	<u>\$ (37,708.00)</u>	<u>\$ 6,141.03</u>	<u>(84)%</u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 1,977.92	\$ 3,250.00	\$ 1,272.08	61%
10084287.2 - Developer reimbursed fe	<u>0.00</u>	<u>28,296.13</u>	<u>8,000.00</u>	<u>(20,296.13)</u>	<u>354%</u>
Total Revenue Collected	<u>0.00</u>	<u>30,274.05</u>	<u>11,250.00</u>	<u>(19,024.05)</u>	<u>269%</u>
Expenditures					
10425052 - General engineering	\$ 2,217.50	\$ 4,827.40	\$ 15,000.00	\$ 10,172.60	32%
10425053 - Developer engineering	217.50	7,831.45	5,000.00	(2,831.45)	157%
10425055 - General plan update	<u>0.00</u>	<u>0.00</u>	<u>12,670.00</u>	<u>12,670.00</u>	<u>0%</u>
Total Expenditures	<u>2,435.00</u>	<u>12,658.85</u>	<u>32,670.00</u>	<u>20,011.15</u>	<u>39%</u>
Net City Engineer Expenditures	<u>\$ (2,435.00)</u>	<u>\$ 17,615.20</u>	<u>\$ (21,420.00)</u>	<u>\$ 39,035.20</u>	<u>(82)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	\$ 99.80	\$ 9,843.27	\$ 10,000.00	\$ 156.73	98%
Total Building Regulation	<u>99.80</u>	<u>9,843.27</u>	<u>10,000.00</u>	<u>156.73</u>	<u>98%</u>
Library					
10615002 - Salary - permanent	\$ 182.16	\$ 2,189.22	\$ 5,451.46	\$ 3,262.24	40%
10615006 - SSI tax	19.40	233.21	436.12	202.91	53%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	0.00	308.19	600.00	291.81	51%
10615020 - Building and ground maint.	32.00	1,883.99	1,200.00	(683.99)	157%
10615024 - Books	338.68	2,425.32	5,000.00	2,574.68	49%
10615031 - Gas	1,731.10	2,198.49	3,600.00	1,401.51	61%
10615032 - Utilities	258.79	974.39	1,650.00	675.61	59%
10615033 - Water	25.25	156.21	300.00	143.79	52%
10615034 - Telephone	142.07	826.55	1,300.00	473.45	64%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>2,729.45</u>	<u>11,195.57</u>	<u>30,337.58</u>	<u>19,142.01</u>	<u>37%</u>

City of Ferndale
 General Fund
 Statement of Activities-Cash Basis
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 0.00	\$ 1,632.00	\$ 1,632.00	\$ 0.00	100%
10625006 - SSI Tax	0.00	173.77	16.32	(157.45)	1,065%
10625020 - Building and ground maint.	476.00	1,709.73	2,500.00	790.27	68%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	(103.85)	166.04	650.00	483.96	26%
10625033 - Water	<u>88.76</u>	<u>656.54</u>	<u>900.00</u>	<u>243.46</u>	<u>73%</u>
Total Parks and Recreation	<u>460.91</u>	<u>5,062.38</u>	<u>5,848.32</u>	<u>785.94</u>	<u>87%</u>
Community Center					
10635002 - Salary	\$ 381.60	\$ 5,516.50	\$ 10,921.18	\$ 5,404.68	51%
10635005 - Salary - overtime	0.00	51.69	0.00	(51.69)	0%
10635006 - SSI tax	33.15	469.05	873.69	404.64	54%
10635007 - Medical insurance	0.00	550.28	1,800.25	1,249.97	31%
10635009 - Wokers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	0.00	163.29	873.69	710.40	19%
10635020 - Buildings and grounds maintena	257.76	2,810.62	7,000.00	4,189.38	40%
10635031 - Water	76.35	480.23	750.00	269.77	64%
10635032 - Utilities	157.33	1,152.75	3,000.00	1,847.25	38%
10635033 - Gas	380.49	1,465.99	4,000.00	2,534.01	37%
10635055 - Contractual Services	<u>200.00</u>	<u>1,759.98</u>	<u>1,478.56</u>	<u>(281.42)</u>	<u>119%</u>
Total Community Center	<u>1,486.68</u>	<u>14,420.38</u>	<u>30,947.37</u>	<u>16,526.99</u>	<u>47%</u>
Total General Fund Expenditures	<u>\$ 67,379.76</u>	<u>\$ 384,828.63</u>	<u>\$ 813,373.63</u>	<u>\$ 428,545.00</u>	<u>47%</u>
Revenues over (under) Expenditures	<u>\$ (67,208.76)</u>	<u>\$ (231,424.17)</u>	<u>\$ 9,798.76</u>	<u>\$ (241,222.93)</u>	<u>2,362%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ (67,208.76)</u>	<u>\$ (231,424.17)</u>	<u>\$ 9,798.76</u>	<u>\$ (241,222.93)</u>	<u>(2,362)%</u>

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>13.52</u>	<u>1,800.00</u>	<u>1,786.48</u>	<u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>0.00</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
Total Revenue	<u>0.00</u>	<u>214.50</u>	<u>8,500.00</u>	<u>(8,285.50)</u>	<u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 54.00	\$ 9,327.35	\$ 8,500.00	\$ (827.35)	110%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>54.00</u>	<u>9,327.35</u>	<u>9,800.00</u>	<u>472.65</u>	<u>95%</u>
Revenues Over (under) Expenditures	<u>\$ (54.00)</u>	<u>\$ (9,112.85)</u>	<u>\$ (1,300.00)</u>	<u>\$ (7,812.85)</u>	<u>\$ (701)</u>

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 0.00	\$ 1,654.95	\$ 6,746.00	\$ (5,091.05)	(25)%
22314210.2 - Gas tax (2106)	0.00	2,672.95	9,272.00	(6,599.05)	(29)%
22314210.3 - Gas tax (2107)	0.00	2,809.95	10,043.00	(7,233.05)	(28)%
22314210.4 - Gas tax (2107.5)	0.00	0.00	1,000.00	(1,000.00)	0%
22314210.5 - Gas Tax (2103)	<u>0.00</u>	<u>5,449.77</u>	<u>20,438.00</u>	<u>(14,988.23)</u>	<u>(27)%</u>
 Total Revenue	 <u>0.00</u>	 <u>12,587.62</u>	 <u>47,499.00</u>	 <u>34,911.38</u>	 <u>27%</u>
Expenditures					
22315002 - Salary - permanent	\$ 996.51	\$ 16,422.48	\$ 22,907.55	\$ 6,485.07	72%
22315005 - Overtime	0.00	87.56	0.00	(87.56)	0%
22315006 - SSI tax	76.73	1,288.70	1,832.60	543.90	70%
22315007 - Medical insurance	0.00	1,079.91	3,332.84	2,252.93	32%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	203.21	1,832.60	1,629.39	11%
22315058 - Street lighting	1,244.60	7,334.59	14,500.00	7,165.41	51%
22315063 - Contract Services	<u>0.00</u>	<u>176.74</u>	<u>957.12</u>	<u>780.38</u>	<u>18%</u>
 Total Expenditures	 <u>2,317.84</u>	 <u>26,593.19</u>	 <u>46,362.71</u>	 <u>19,769.52</u>	 <u>57%</u>
Revenues Over (under) Expenditures	<u>\$ (2,317.84)</u>	<u>\$ (14,005.57)</u>	<u>\$ 1,136.29</u>	<u>\$ 15,141.86</u>	<u>\$ (1,233)</u>
 <u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
 Total Expenditures	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0.00</u>	 <u>0%</u>

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period	Year To Date	Annual		Percent
	Actual	Actual	Budget	Variance	of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 0.00	\$ 42,049.00	\$ (42,049.00)	0%
 Total Revenue	 0.00	 0.00	 42,049.00	 (42,049.00)	 0%
Expenditures					
24315002 - Wages	\$ 447.74	\$ 7,016.53	\$ 15,719.82	\$ 8,703.29	45%
24315005 - Salary - overtime	0.00	72.46	0.00	(72.46)	0%
24315006 - SSI tax	36.22	590.42	1,257.59	667.17	47%
24315007 - Medical insurance	0.00	843.55	227.60	(615.95)	371%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	0.00	207.84	1,257.59	1,049.75	17%
24315014 - Vehicle expense	0.00	2,035.84	1,000.00	(1,035.84)	204%
24315016 - Fuel	953.95	3,595.10	8,500.00	4,904.90	42%
24315020 - Building & ground maintenance	94.38	757.30	1,750.00	992.70	43%
24315021 - Street maintenance	1,111.58	3,072.90	5,000.00	1,927.10	61%
24315022 - Street project	367.50	18,865.34	0.00	(18,865.34)	0%
24315024 - Special department	278.50	1,210.89	500.00	(710.89)	242%
24315032 - Utilities	313.79	912.53	2,000.00	1,087.47	46%
24315033 - Water	31.93	215.60	425.00	209.40	51%
24315034 - Telephone	87.67	449.84	650.00	200.16	69%
24315055 - Shaw ave - Construction	343.75	343.75	0.00	(343.75)	0%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	15.02	30.02	500.00	469.98	6%
 Total Expenditures	 4,082.03	 40,267.44	 40,016.16	 (251.28)	 101%
Revenues Over (under) Expenditures	\$ (4,082.03)	\$ (40,267.44)	\$ 2,032.84	\$ (42,300.28)	\$ (1,981)

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 1,684.83	\$ 5,000.00	\$ (3,315.17)	(34)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>1,684.83</u>	 <u>10,000.00</u>	 <u>(8,315.17)</u>	 <u>17%</u>
Expenditures					
25315002 - Salary	\$ 374.94	\$ 975.44	\$ 5,267.01	\$ 4,291.57	19%
25315006 - SSI tax	28.68	74.62	421.36	346.74	18%
25315007 - Medical insurance	0.00	401.16	3,023.20	2,622.04	13%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>421.36</u>	<u>421.36</u>	<u>0%</u>
 Total Expenditures	 <u>403.62</u>	 <u>1,451.22</u>	 <u>10,359.81</u>	 <u>8,908.59</u>	 <u>14%</u>
Revenues Over (under) Expenditures	<u>\$ (403.62)</u>	<u>\$ 233.61</u>	<u>\$ (359.81)</u>	<u>\$ 593.42</u>	<u>\$ (65)</u>

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 0.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
 Total Revenue	 <u>0.00</u>	 <u>1,806.36</u>	 <u>23,550.00</u>	 <u>(21,743.64)</u>	 <u>8%</u>
Expenditures					
26315002 - Wages	\$ 428.98	\$ 7,703.91	\$ 12,130.98	\$ 4,427.07	64%
26315005 - Salary - overtime	0.00	53.57	0.00	(53.57)	0%
26315006 - SSI tax	33.80	640.35	970.48	330.13	66%
26315007 - Medical insurance	0.00	616.57	2,171.29	1,554.72	28%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	0.00	970.48	970.48	0%
26315010.1 - Deferred compensation	0.00	192.88	0.00	(192.88)	0%
26315024 - Supplies	0.00	64.13	0.00	(64.13)	0%
26315063 - Contract Services	0.00	176.74	1,914.24	1,737.50	9%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>34,967.20</u>	<u>25,133.76</u>	<u>(9,833.44)</u>	<u>139%</u>
 Total Expenditures	 <u>1,836.82</u>	 <u>44,415.35</u>	 <u>44,058.00</u>	 <u>(357.35)</u>	 <u>101%</u>
Revenues Over (under) Expenditures	<u>\$ (1,836.82)</u>	<u>\$ (42,608.99)</u>	<u>\$ (20,508.00)</u>	<u>\$ (22,100.99)</u>	<u>\$ 208</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	\$ 0.00	\$ 0.00	\$ 8,000.00	\$ (8,000.00)	0%
 Total Revenue	 <u>0.00</u>	 <u>0.00</u>	 <u>8,000.00</u>	 <u>8,000.00</u>	 <u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 1,711.69	\$ 5,290.19	\$ 8,000.00	\$ 2,709.81	66%
 Total Expenditures	 <u>1,711.69</u>	 <u>5,290.19</u>	 <u>8,000.00</u>	 <u>2,709.81</u>	 <u>66%</u>
Revenues Over (under) Expenditures	<u>\$ (1,711.69)</u>	<u>\$ (5,290.19)</u>	<u>\$ 0.00</u>	<u>\$ 5,290.19</u>	<u>\$ -</u>

City of Ferndale

Proprietary Fund
Statement of Revenues and Expenditures
For the 6 Months Ended December 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 0.00	\$ 458,516.01	\$ (458,516.01)	0%
30514275 - Sewer connection fees	0.00	5,182.00	10,000.00	(4,818.00)	(52)%
30514307 - Miscellaneous revenue	0.00	11,340.00	75,000.00	(63,660.00)	(15)%
30514308 - Revenue reserved for plant	<u>0.00</u>	<u>1,742.42</u>	<u>194,089.99</u>	<u>(192,347.57)</u>	<u>(1)%</u>
Total Revenue	<u>0.00</u>	<u>18,264.42</u>	<u>737,606.00</u>	<u>719,341.58</u>	<u>2%</u>
Expenditures					
30515002 - Salary - permanent	\$ 11,982.52	\$ 87,326.02	\$ 132,056.24	\$ 44,730.22	66%
30515005 - Salary - overtime	0.00	3,296.94	13,599.60	10,302.66	24%
30515006 - SSI tax	945.02	7,073.90	11,652.47	4,578.57	61%
30515007 - Medical insurance	0.00	11,379.13	35,156.23	23,777.10	32%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	0.00	2,316.30	10,564.50	8,248.20	22%
30515012 - Office expense	0.00	513.24	1,000.00	486.76	51%
30515014 - Vehicle expense	680.72	680.72	2,000.00	1,319.28	34%
30515016 - Vehicle gas	327.07	1,232.61	4,500.00	3,267.39	27%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	884.65	15,545.84	20,000.00	4,454.16	78%
30515032 - Utilities - electric - plant	7,175.26	28,703.55	70,000.00	41,296.45	41%
30515034 - Telephone	276.55	1,654.26	4,500.00	2,845.74	37%
30515044 - Meetings and dues	0.00	485.00	1,000.00	515.00	49%
30515048 - Training	0.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	240.00	8,823.60	17,135.52	8,311.92	51%
30515092 - Sewer plant permit	0.00	7,045.11	6,000.00	(1,045.11)	117%
30515094 - Safety equipment	112.00	718.74	1,000.00	281.26	72%
30515095 - Capital outlay	1,811.25	10,384.01	20,000.00	9,615.99	52%
30515099 - Miscellaneous	0.00	0.00	1,000.00	1,000.00	0%
30515121 - Sewer plant maintenance	816.72	8,067.32	15,000.00	6,932.68	54%
30515122 - Sewer line maintenance	479.56	1,140.02	10,000.00	8,859.98	11%
30515125 - Chemicals	0.00	29.44	2,000.00	1,970.56	1%
30515157 - Testing and monitoring	175.00	4,052.00	32,000.00	27,948.00	13%
30515158 - Postage and shipping	0.00	0.00	600.00	600.00	0%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>30,000.00</u>	<u>0%</u>
Total Expenditures	<u>25,906.32</u>	<u>293,373.71</u>	<u>693,164.56</u>	<u>399,790.85</u>	<u>42%</u>
Revenues Over (under) Expenditures	<u>\$ (25,906.32)</u>	<u>\$ (275,109.29)</u>	<u>\$ 44,441.44</u>	<u>\$ 319,550.73</u>	<u>\$ (619)</u>

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Supplemental Information

City of Ferndale
Summary of Cash Balances and Investments
December 31, 2013

CASH BY FUND	<u>AMOUNT</u>	<u>PERCENT</u>
General Fund Cash		
Cash - unrestricted	\$ 346,676.40	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
Total General Fund	<u>\$ 361,736.40</u>	<u>38.92%</u>
Park Fund Cash		
Cash - restricted	\$ (2,182.16)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
Total Park Fund	<u>\$ (108.00)</u>	<u>(0.01)%</u>
Gas Tax Cash		
Cash - restricted	<u>\$ 56,613.26</u>	<u>6.09%</u>
TEA 21 Cash		
Cash - restricted	<u>\$ 66,741.13</u>	<u>7.18%</u>
Transportation Development Act Cash		
Cash - restricted	<u>\$ 211,419.77</u>	<u>22.75%</u>
Integrated Waste Management Cash		
Cash - restricted	<u>\$ 37,059.30</u>	<u>3.99%</u>
Drainage Fund Cash		
Cash - restricted	<u>\$ 131,521.46</u>	<u>14.15%</u>
TE Funds		
Cash - restricted	<u>\$ (1,711.69)</u>	<u>(0.18)%</u>
Russ Park Fund Cash		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.48%</u>
Sewer Fund Cash		
Cash -unrestricted	<u>\$ 62,041.76</u>	
Total Sewer Fund	<u>\$ 62,041.76</u>	<u>6.68%</u>
 TOTAL CASH BY FUND	 <u><u>\$ 929,772.59</u></u>	 <u><u>100%</u></u>
 CASH BY ACCOUNT		
General Checking Six Rivers	\$ 225,612.63	24.28%
LAIF	703,661.80	75.72%
Petty cash	<u>60.00</u>	0.01%
TOTAL CASH BY ACCOUNT	<u><u>\$ 929,334.43</u></u>	<u><u>100%</u></u>

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Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATIONS

Section 12

PUBLIC HEARING

Meeting Date:	March 6, 2014		Agenda Item Number	12.a.	
Agenda Item Title	Public Hearing - Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and Ordinance No. 2014-03 Density Bonus Ordinance				
Presented By:	City Manager, Jay Parrish				
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/>	No Action	<input checked="" type="checkbox"/>	Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION: Continue the Public Hearing to the April 3, 2014 City Council Meeting to consider adoption of two ordinances:

1. Ordinance 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance; and
2. Ordinance 2014-03 Density Bonus Ordinance.

BACKGROUND: Ferndale’s General Plan 2012 Housing Element Update contains implementation programs for a balanced supply of housing, serving all socioeconomic groups and household types. State housing regulations require such programs. In 2013, the City Council authorized staff to organize Housing Element programs into manageable phases. The Planning Commission reviewed the complete Housing Element Implementation Plan 2013 and recommended it to the Council, which approved the plan.

The Implementation Plan organizes Housing Element programs into three phases, the first of which encompasses Zoning Ordinance amendments required by State housing regulation. In November 2013, the City Council authorized staff to complete this phase of the Plan. Staff prepared Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and Ordinance No. 2014-03 Density Bonus Ordinance. Adoption of these Ordinances will satisfy the zoning-related programs the City designed and approved when it adopted the 2012 Housing Element, while also bringing the City into compliance with State housing regulations.

On February 6th, the City Council directed staff to postpone the Noise & Air Quality Element and prepare the 2014 Housing Element Update to meet the Department of Housing and Community Development’s (HCD) June 30, 2014 adoption deadline. HCD will require compliance with State housing regulations prior to certifying the Housing Element.

DISCUSSION: The Planning Commission considered the proposed Ordinances at the February 19th regular meeting and made a number of recommendations for revising the proposed Ordinances. Based on the potentially extensive nature of the proposed revisions, staff recommended that the Commission continue the public hearing and postpone final action on the item pending staff research and consultation with the City Attorney. The Commission passed a motion to continue the hearing at their March 19th meeting. Per Zoning Ordinance 02-02 Article 8, until the Planning Commission submits a recommendation to the City Council, the Council may not consider or adopt the proposed Ordinances.

FISCAL IMPACT: None

Section 13

BUSINESS

Meeting Date:	March 6, 2014	Agenda Item Number	13.a.
Agenda Item Title	Planning Commission Appointment		
Presented By:	City Clerk, Elizabeth Conner		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

DISCUSSION:

On December 31, 2013 the City received a letter from Planning Commission and Design Review Committee Member Daniels resigning from both appointments due to taking a job out of the area. At it's meeting of January 15, 2014 the Planning Commission accepted Mr. Daniels resignation and declared a vacancy.

On January 16, 2014 the City Clerk placed a public notice of the vacancy in the Ferndale Enterprise as well as posting the notice on the City's three public bulletin boards. The notice gave February 10, 2014 as the deadline for receiving letters of interest in the position.

In the subsequent weeks, several citizens asked about the position. By 5:00pm on Monday February 10, 2014, one letter of interest was received. That letter is from Doug Brower, a member of the City's Design Review Committee, and is attached.

At its regular meeting on February 19, 2014, the Planning Commission voted unanimously to recommend to the City Council the appointment of Mr. Doug Brower to the Planning Commission to fill the position left open by Marc Daniels, whose term ran from 2012 to 2016.

RECOMMENDATION

Appoint Doug Brower to fill the Planning Commission seat left open by Marc Daniels, whose term ran from 2012 through 2016 and ask the City Clerk to administer the Oath of Office.

FISCAL IMPACT:

None.

To whom it may concern,

Please accept this as my letter of interest in serving on the Ferndale Planning Commission.

I am currently serving on the Design Review Committee and regularly attend both the Planning Commission and City Council meetings. My wife and I own and operate two businesses on Main Street and we are active members of the Chamber of Commerce. We also own and reside in a Historic home built in 1887 on Eugene Street. Our family roots have been established here since the 1980s. We love Ferndale and have a strong interest and desire to preserve Ferndale in the years to come. I have a Bachelor Degree in Business Management and am working towards two Master Degrees. I have served on several boards including a seat on the Neighborhood House Association Policy Council, The National Head Start Association, the California Head Start Association and several Church and Private organization Boards. I gained experience in construction when I worked for a General Contractor building track homes in the San Diego area when I was in High School. I also worked on the construction crew that built the Eureka Gottschalks that is now Walmart. I was the Maintenance Manager for Gottschalks after it was built and I worked as a property Manager in San Diego as well. I have since owned and operated several businesses and now that my wife and I are established here with our children in Ferndale, I desire to be an active member of our local government. I think that my experience and dedication to Ferndale would benefit the Planning Commission if selected.

Thank you for considering me for this position.

Sincerely

Doug Brower

Meeting Date:	March 6, 2014	Agenda Item Number	13.b.
Agenda Item Title	Update on PG&E Rule 20A Undergrounding Project		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Receive and file update on the PG&E Rule 20A Undergrounding Project from City Manager Parrish.

DISCUSSION:

At its regular meeting on February 6, 2014, the City Council heard from City Manager Parrish, City Attorney Gans and several members of the public about the process the City needs to engage in to identify and select the project area to comply with CEQA. City Manager Parrish has pulled together a team to manage this process and will give an update. The first public meeting to look at potential areas has been scheduled for Saturday, March 3 at 11 am at Town Hall.

FINANCIAL IMPACT:

The project will use Rule 20a monies from PG&E, which amount to \$454,000.

Meeting Date:	March 6, 2014	Agenda Item Number	13.c.
Agenda Item Title	Update from Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property		
Presented By:	City Council Members Brown and Sweeney		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file report from Council Members Brown and Sweeney on the activities of the Ad Hoc Committee to Review Potential Uses of the Old Nilsen Property.

BACKGROUND

At the City Council Meeting of December 5, 2013, the Council appointed Council Members Dan Brown and Michael Sweeney to the Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property. At the regular City Council meeting of February 6, 2014, Council Members Sweeney and Brown gave an update on the publically noticed walk-through of the Old Nilsen Barn and property. In that update, they invited members of the community to come forward with potential proposals for use of the property or a sub-section of the property in the ensuing 30 days.

Recently, the Ad Hoc Committee, City Manager and staff have met to discuss alternative parking options and the potential CEQA exemption. The City is still accepting proposals for potential best uses of the property.

FINANCIAL IMPACT:

None.

Meeting Date:	March 6, 2014	Agenda Item Number	13.d.
Agenda Item Title	Introduce Ordinance No. 2014-01 Amending Nuisance Ordinance 06-04 Section 3.02		
Presented By:	City Manager Parrish		
Type of Item:	x	Action	Discussion
Action Required:		No Action	Voice Vote
			Information
			Roll Call Vote

RECOMMENDATION: Introduce Ordinance No. 2014-01 Amending Nuisance Ordinance 06-04 Section 3.02. Staff recommends the Council complete the following tasks to introduce the Ordinance and move it toward Second Reading and adoption:

1. Read the Ordinance title;
2. Waive full reading of the Ordinance by regular motion adopted by majority vote;
3. Approve the First Reading of the Ordinance; and
4. Direct the City Planner to prepare a summary for publication in the local newspaper per Government Code §36933.

BACKGROUND: The City of Ferndale's Nuisance Ordinance was last updated in 2006. On November 7, 2013, the City Council authorized City Attorney and City Staff to revise and update the Ordinance for numerous reasons, including, but not limited to, the following: (i) consistency and integration with current City Ordinances regarding design review, aesthetic preservation and historical structure preservation; (ii) consistency and integration with current City Ordinances relating to criminal activity, including, without limitation, the City's Ordinance regulating marijuana cultivation and prohibiting dispensaries within City limits; (iii) consistency and integration with aspects of the City's Sign Ordinance (as amended); (iv) consistency and integration with aspects of the City's Building Code; and (v) evaluation of the Nuisance Ordinance's enforcement provisions and the City's ability to abate and deter nuisances. At its regular meeting on February 6, 2014 the council requested adding a specific definition of blight and requested the Ordinance be brought back for a First Reading.

ENVIRONMENTAL REVIEW: The adoption of the proposed ordinance is not a project subject to CEQA pursuant to Title 14, California Code of Regulations, Sections 15060(c)(2) and 15060(c)(3), as the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment.

NEXT STEPS: Should the Council approve this First Reading of the Ordinance, staff will bring it to the April City Council meeting for a Second Reading and possible adoption.

FISCAL IMPACT: None.

ORDINANCE NO 2014-01

AN ORDINANCE OF THE CITY OF FERNDALE, STATE OF CALIFORNIA, AMENDING NUISANCE ORDINANCE 06-04 SECTION 3.02 AND ADDING SECTION 5.08

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THE CITY COUNCIL OF THE CITY OF FERNDALE DOES ORDAIN AS FOLLOWS:

Article 1 SHORT TITLE AND PURPOSE

- §1.1 **Short Title:** This Ordinance shall be known and cited as “Amending Nuisance Ordinance 06-04 Section 3.02 and Adding Section 5.08.”
- §1.2 **Purpose:** The purpose of this Ordinance is to amend Nuisance Ordinance 06-04 to include compliance with the City of Ferndale Municipal Code, to address blight, and to restrict permit issuance for property for which a nuisance abatement proceeding is ongoing.

Article 2 STATUTORY AUTHORITY

§2.1 California Government Code section 38771 authorizes a city to declare by ordinance what constitutes a public nuisance. Civil Code section 3493 outlines the three remedies that a municipality can use to remove or abate the activity. Section 731 of the Code of Civil Procedure authorizes the District Attorney or the City Attorney to bring a civil action in the name of the People of the State of California to abate public nuisances. Penal Code 372 permits the filing of a criminal complaint. Government Code Sections 25485, 38771 and 38773.5 authorize cities to enact local enforcement ordinances that establish administrative procedures to abate public nuisances.

Article 3 GENERAL PROVISIONS

§3.1 The following changes shall be made to Section 3.02 of Nuisance Ordinance 06-04. The section noted shall read as follows:

- 3.02.2 It is hereby declared unlawful and a public nuisance per se for any person owning, leasing, occupying and/or having charge or possession of any premises or land in this City to permit, allow, or maintain such premises or land such that any one or more of the following conditions or activities exist:
 - a. Any condition recognized in law or equity as constituting a public nuisance;
 - b. Any dangerous, unsightly, or blighted condition that is detrimental to the health, safety or welfare of the public;

- c. Any condition that is in violation of any duly enacted ordinance of the Ferndale Municipal Code, or resolution or lawful order promulgated by authorized City officials;
- d. Any condition in violation of the Zoning Ordinance (Ordinance No. 02-02), including, without limitation, any destruction, modification or alteration of any structure located in the Design Control Combining Zone of the City without compliance with the design review and permitting process established by the City's Zoning Ordinance;
- e. Anything defined as a nuisance pursuant to state and federal law, including, but not limited to, California Civil Code Section 3479 et seq.;
- f. Any condition in violation of the weed and rubbish abatement laws defined at Government Code Sections 39501 et seq., and 39560 et seq., as enacted or hereafter amended and enforced by City ordinance and resolutions;
- g. Any vacant, unoccupied or abandoned building or structure that is not reasonably secured against uninvited entry or that constitutes a fire hazard, or is in a state of unsightly or dangerous condition so as to constitute a blighted condition detrimental to property values in the neighborhood or otherwise detrimental to the health, safety and welfare of the public;
- h. Any condition that constitutes an attractive nuisance; those objects or conditions that, by their nature may attract children or other curious individuals including, but not limited to, unprotected hazardous or unfilled pools, ponds, including pools or ponds that have not been properly barricaded;
- i. Any condition that constitutes a visual blight. For purposes of this Code, visual blight is any unreasonable, nonpermitted or unlawful condition or use of real property, premises or of building exteriors which by reason of its appearance as viewed from the public right-of-way, is detrimental to the property of others or to the value of property of others, offensive to the senses, or reduces the aesthetic appearance of the neighborhood. Visual blight includes, but is not limited to, the keeping, storing, depositing, scattering over or accumulation on the premises any of the following:
 - (1) Lumber, junk, trash, debris, scrap metal, rubbish, packing materials, building materials,
 - (2) Abandoned, discarded or unused objects or equipment such as furniture, stoves, appliances, refrigerators, freezers, cans or containers, automotive parts and equipment,

- (3) Abandoned, wrecked, disabled, dismantled or inoperative vehicles or parts thereof except inoperative vehicles that are not abandoned and are in an active state of renovation or restoration. For purposes of this article, "active state of renovation or restoration" means that the vehicle is actively being restored or renovated in a manner intended to make the vehicle operational, and shall not include restoration or renovation that solely improves the interior or exterior appearance, but not the operation, of the vehicle. A vehicle shall only be permitted to be in an active state of renovation or restoration for a period that shall not exceed ninety days, whether consecutive or non-consecutive, out of any twelve-month period.
- (4) Stagnant water or excavations,
- (5) Any personal property, object, device, decoration, design, fence, structure, clothesline, landscaping or vegetation which is unsightly by reason of its condition or its inappropriate location,
- (6) Vehicles parked or stored in a front or side yard, except on a driveway or a paved area or behind a solid fence or wall a minimum of six (6) feet in height, on lots in a residentially zoned district,
- (7) Vehicles parked on any surface other than an improved surface or driveway, in areas other than a residentially zoned district,
- (8) Waste matter or personal property placed on rooftops.
- (9) Buildings, structures, or other surfaces upon which graffiti exists. Graffiti, as used in this section, shall mean defacement, damage, or destruction by the presence of paint or ink, chalk, dye, or other similar substances; or by carving, etching, or other engraving.
- j. The keeping, storage, depositing or accumulation of dirt, sand, gravel, concrete or other similar materials which constitutes visual blight or reduces the aesthetic appearance of the neighborhood or is offensive to the senses or is detrimental to nearby property or property values; provided, however, that such of the listed materials as are being used or to be used for a project of repair or renovation may be stored for such period of time as is reasonably necessary to expeditiously complete the project;
- k. Any condition of a building or structure, including but not limited to any fence, deemed to be unsafe or that in the discretion of the code compliance administrator or the department head, would constitute a threat to public safety, health, or welfare, or poses a security problem by reason of

dilapidation, fire hazard, disaster, damage or other similar occurrence specified in this Code or any other applicable law;

- l. Any condition of a building or portion thereof which constitutes a substandard building, as defined in Health and Safety Code Section 17920.3 or its successor;
- m. Any violation of the Ferndale Municipal Code, expressly including, without limitation, the Medical Marijuana Dispensary and Cultivation Ordinance (Ordinance No. 2012-03), the Building Code Ordinance (Ordinance No. 2011-01), the Zoning Ordinance (Ordinance No. 02-02), the Sign Ordinance (Ordinance No. 2013-02) and any and all other Ordinances and regulations in the City of Ferndale which affect public health and welfare.

~~§3.02.2—Any condition potentially detrimental to any member or members of the public including conditions which are unsafe, potentially unsafe, obstruct the free use or enjoyment of property including but not limited to the following.~~

- ~~a. Weeds including any of the following: weeds which when mature bear seeds of a downy or wingy nature; any brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property; weeds which are otherwise noxious or dangerous; poison oak and poison ivy when the conditions are such as to constitute a menace to the public health; dry grass, stubble, brush, litter, or other flammable material which endangers the public safety by creating a fire hazard.~~
- ~~b. Rubbish means waste matter, litter, trash, refuse, debris, dirt, dry grass, dead trees, tin cans, paper, and waste material of every kind, or other unsanitary substance, object or condition which is or when dry may become, a fire hazard, or which is or may become a menace to health, safety or welfare, or which is offensive to the senses.~~
- ~~c. Nuisance property means the following: vehicles, not limited to unregistered, inoperative or dismantled vehicles or vehicle parts; abandoned and broken equipment or machinery or parts thereof; building materials not currently being used for the construction of improvements on the site; appliances, household furnishings or equipment, tools, machines, garbage cans, packing boxes, and broken or discarded furniture.~~
- ~~—Inoperative vehicle means any motor vehicle which cannot be moved under its own power, or cannot be operated lawfully on a California public street or highway, due to removal of, damage to, or inoperative condition of any component part or the lack of an engine, transmission, wheels, tires, doors, windshield or any other part necessary for such movement or lawful operation.~~
- ~~—Any destruction, modification or alteration of any structure located in the Design Control Combining Zone of the City without compliance with the design review and permitting process established by Ordinance No. 02-02 of the City of Ferndale entitled “Zoning Ordinance”.~~
- ~~d. The placement of any sign in violation of Ordinance No. 13-02 of the City of Ferndale entitled “Sign Ordinance”.~~

§3.03.3 Any condition determined by the Enforcement Official to be a nuisance.

§3.2 The following text shall be added as Section 5.08 of the Nuisance Ordinance (06-04). The section noted shall read as follows:

§ 5.08 Denial of Building Permit

5.08.01 All departments, officers and public employees vested with the duty or authority to issue permits, certificates or licenses shall issue no permit, certificate or license for any building or property for which a nuisance abatement proceeding is ongoing, and any such permit, certificate or license issued in conflict with this provision shall be null and void. The City shall have the discretion, but not the obligation, to condition issuance of any permit, certificate or license on abatement of the nuisance condition for which the abatement proceeding is ongoing.

ENACTMENT

§4.1 **Severability.** If any section, sub-section, paragraph, sentence, or word of this ordinance shall be held to be invalid, either on its face or as applied, the invalidity of such provision shall not affect the other sections, sub-sections, paragraphs, sentences and words of this Ordinance, and the applications thereof; and to that end the sections, sub-sections, paragraphs, sentences and words of this Ordinance shall be deemed to be severable.

§4.2 **Effective Date.** This Ordinance shall become effective 30 days after the date of its enactment.

PASSED AND ADOPTED on this Xth day of XXXX 2014 by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Attest:

Elizabeth Conner, City Clerk

Stuart Titus, Mayor

First Reading:	Amended:	
Second Reading:		
Enacted:		
Amended:		

Meeting Date:	March 6, 2014	Agenda Item Number	13.e			
Agenda Item Title	Introduce Ordinance No. 2014-04 Amending Building Inspector & Construction Codes Ordinance No. 11-01 Section 6.01					
Presented By:	City Manager, Jay Parrish					
Type of Item:	<input checked="" type="checkbox"/>	Action	<input type="checkbox"/>	Discussion	<input type="checkbox"/>	Information
Action Required:	<input type="checkbox"/>	No Action	<input type="checkbox"/>	Voice Vote	<input checked="" type="checkbox"/>	Roll Call Vote

RECOMMENDATION: Introduce Ordinance No. 2014-04 Amending Ordinance No. 11-01 section 6.01. Staff recommends the City Council complete the following tasks to introduce the Ordinance and move it toward its Second Reading and adoption:

1. Read the Ordinance title;
2. Waive full reading, by substitution of title only, of the Ordinance by regular motion and adopted by the majority vote;
3. Approve First Reading of the Ordinance; and
4. Direct staff to prepare a summary for publication in the local newspaper per Government Code §36933.

BACKGROUND: Building and Construction codes are amended every three years to include provisions of the most recent version. The State of California Building Standards Commission adopts new State standards, which cities and counties are then mandated to adopt. If codes are not adopted locally, then cities and counties are required to follow State Codes only. The need for adopting the 2013 California Building Codes by reference is to allow amendments to the State Code. The attached Ordinance No. 2014-04 amends the City of Ferndale’s Ordinance No. 2011- 01, “Building Inspector – Construction Code Ordinance,” by adopting the 2013 California Administrative Code, California Building Code, California Residential Code, California Plumbing Code, California Electrical Code, California Mechanical Code, California Energy Code, California Historic Building Code, California Fire Code, California Existing Building Code, California Green Building Standards Code and the California Referenced Standards Code.

FISCAL IMPACT: The recommended actions will result in no financial impact to the City’s General Fund. There is no fiscal impact associated with the adoption of the Ordinance. The Ordinance does not modify any City of Ferndale’s building or development fees.

ORDINANCE NO. 2014-04**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FERNDALE AMENDING
ORDINANCE NO. 2011-01 SECTION 6.01****THE CITY COUNCIL OF THE CITY OF FERNDALE, CALIFORNIA, DOES ORDAIN AS FOLLOWS:****Article 1 SHORT TITLE AND PURPOSE**

- §1.1 **Short Title:** The Ordinance shall be known and cited as "Amending Building Inspector Construction Code Ordinance 11-01 Section 6.01.
- §1.2 **Purpose:** The purpose of this Ordinance is to amend Building Inspector & Construction Code Ordinance 11-01 Section 6.01 to adopt by reference 2013 editions of the California Building Standards Code and its sub parts.

Article 2 STATUTORY AUTHORITY

- §2.1 This Ordinance is adopted under the authority of Government Code subsection 50022.2 and Health and Safety Code Section 18941.5.

Article 3: GENERAL PROVISIONS

- §3.1 The following changes shall be made to Section 6.01.1 of Ordinance No. 11-01 the Building Inspection & Construction Code. The section noted shall read as follows:
- §6.01 The City of Ferndale incorporates by reference and adopts as its Building Standards and Regulations applicable to all occupancies in the City of Ferndale each and all of the terms, conditions, regulations, penalties, and provisions of the following codes as from time to time adopted, amended, added, and deleted by regulation of the California State Building Standards Commission:
- 6.01.1 The following codes are required to be adopted by the City of Ferndale:
- a. **California Administrative Code** – ~~2010~~ 2013 California Administrative Code (Part 1 of Title 24) Based on the ~~2009~~ 2012 International Building Code (IBC).
 - b. **California Building Code** – ~~2010~~ 2013 California Building Code (Part 2 of Title 24), including Chapter 1 Division II (administration), and Appendices A (qualifications), C (agriculture), F (rodent proofing), G (flood resistant), H (signs), I (patio covers), and J (grading). Based on the ~~2009~~ 2012 International Building Code (IBC).
 - c. **California Residential Code** – ~~2010~~ 2013 California Residential Code (Part 2.5 of Title 24), including Chapter 1 Division II (administration), and Appendices E (Manufactured Housing used as dwellings), G (swimming pools, spas, and hot tubs), J (existing building and structures), K (sound transmission), N (venting methods), O (gray water recycling systems), P (sizing of water piping systems). Based on the ~~2009~~ 2012 International Residential Code (IRC).
 - d. **California Electrical Code** – ~~2010~~ 2013 California Electrical Code (Part 3 of Title 24). Based on the ~~2008~~ National Electrical Code (NEC)
 - e. **California Mechanical Code** – ~~2010~~ 2013 California Mechanical Code (Part 4 of Title 24) including Chapter 1 Division II (administration). Based on the ~~2009~~ 2012 Uniform Mechanical Code (UMC).
 - f. **California Plumbing Code** – ~~2010~~ 2013 California Plumbing Code (Part 5 of Title 24) including Chapter 1, Division II (administration). Based on the ~~2009~~ 2012 Uniform Plumbing Code (UPC).

- g. **California Energy Code** – ~~2010~~ 2013 California Energy Code (Part 6 of Title 24) including Chapter 1 Division II (administration).
- h. **California Historical Building Code** – ~~2010~~ 2013 California Historical Building Code (Part 8 of Title 24) including Chapter 1 Division II (administration).
- i. **California Fire Code** – ~~2010~~ 2013 California Fire Code (Part 9 of Title 24) including Chapter 1 Division II (administration). Based on the ~~2009~~ 2012 International Fire Code (IFC).
- j. **California Existing Building Code** – ~~2010~~ 2013 California Existing Building Code (Part 10 of Title 24). Based on the ~~2009~~ 2012 International Existing Building Code (IEBC).
- k. **California Green Building Standards Code** – “CAL Green” – ~~2010~~ 2013 California Green Building Standards Code (Part 11 of Title 24) (Tier 1) including Chapter 1 Division II (administration).
- l. **California Referenced Standards Code** – ~~2010~~ 2013 California Referenced Standards Code (Part 12 of Title 24).
- ~~m. **1997 Uniform Building Code** – 1997 Uniform Housing Code. Published by the International Conference of Building Officials as referenced by the California Department of Housing and Community Development and pursuant to the provisions of Section 17958, 17958.5, 17958.9 and 17959 of the California Health and Safety Code.~~

Article 4 ENACTMENT

§4.1 **Severability:** If any section, sub-section, paragraph, sentence, or word of this ordinance shall be held to be invalid, either on its face or as applied, the invalidity of such provision shall not affect the other sections, sub-sections, paragraphs, sentences and words of this Ordinance, and the applications thereof; and to that end the sections, sub-sections, paragraphs, sentences and words of this Ordinance shall be deemed to be severable..

§4.2 **Effective date:** This ordinance becomes effective thirty (30) days after the date of its enactment.

Passed, approved and adopted by the City Council of the City of Ferndale at a regular meeting on Xth day of XXXX 2014, by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

- ATTEST:

Elizabeth Conner, City Clerk

Stuart Titus, Mayor

First Reading:	Amended:	
Second Reading:		
Enacted:		
Amended:		

Meeting Date:	March 6, 2014	Agenda Item Number	13.f.
Agenda Item Title	Acceptance of Audited Financial Statements for FY 2012-2013		
Presented By:	City Manager, Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve the City of Ferndale Audited Financial Statements for FY 2012-2013.

BACKGROUND:

The City has all financial transactions audited every year. This audit reviews looks at how the city conducts business and represents that the city’s transactions were done properly and in compliance with all state and federal laws and standard accounting procedures.

The Certified Public Accountant firm of JJCPA, Inc. did an independent audit report on the City’s Financial Statements for the fiscal year ending June 30, 2013.

After the adoption of the Audited Financial Statements, the statements are sent to various agencies and lending institutions including the State of California, PARSAC, and the agencies from which the City currently has outstanding loans.

FISCAL IMPACT:

None

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

The Law Offices of
Thomas M. Herman

POST OFFICE BOX 395
FORTUNA, CALIFORNIA 95540
TELEPHONE: (707) 725-5369 • FACSIMILE: (707) 725-5076
E-MAIL: tmh@reninet.com

RECEIVED
FEB 11 2014
BY: *E. Conner*

**VIA E-MAIL: cityclerk@ci.ferndale.ca.us
AND FIRST CLASS MAIL**

Ferndale City Council Members
P.O. Box 1095
Ferndale, California 95536

February 6, 2014

***PG&E Rule 20A Undergrounding Project Authorization;
City Council Meeting Agenda Item 13.a;
February 6, 2014***

Dear Council Members:

I represent Willis Hadley. Willis asked me to provide comments on his behalf regarding the PG&E Rule 20A Undergrounding Project Authorization that is agenda item 13.a. for your regular meeting on February 6, 2014.

Willis believes the public interests would be best served by using Rule 20A funds to underground overhead utility lines along Main Street North, between Shaw Street and Fern Avenue, rather than along Francis Street. We have submitted evidence for your consideration of a Main Street project alternative that would immeasurably benefit more local people & visitors.

When this proposal last came to your attention, you continued it to allow time for more detailed analysis of the proposed project and its alternatives. The minutes of that meeting on October 3, 2013, state, in relevant part:

"The City Engineer suggested setting aside the issue while additional data is collected and other project areas are analyzed. Vice Mayor Mierzwa suggested changing the language of the action item to include other possible project areas. John Maxwell made a motion to approve the action requested as per Business Item 12a with the elimination of the

words "said area as". MOTION (Maxwell/Sweeney). Unanimous (Titus Recused)."

It was clear at this juncture that the Council intended that alternatives to the Francis Street project should also be evaluated.

The description of the agenda item for your upcoming meeting is focused solely on the Francis Street project. Clearly, the direction you gave staff was to include evaluation of alternatives to the Francis Street proposal. The alternative proposed by Willis is a valid alternative that must be given your consideration. Under the California Environmental Quality Act (CEQA) you cannot make a decision on a project before you complete your analysis of environmental impacts. If there is a viable alternative, failure to properly consider that alternative in your decision making would leave your action vulnerable to a CEQA challenge.

The California Supreme Court held:

"... before conducting CEQA review, agencies must not take any action that significantly furthers a project in a manner that forecloses alternatives or mitigation measures that would ordinarily be part of CEQA review of that public project. "

(Save Tara v. City of West Hollywood, 45 Cal.4th 116 (2008))

The Ferndale City Manager is asking the Council for authorization to send a letter to the Humboldt County Board of Supervisors, requesting the county's support and collaboration on an undergrounding project in Ferndale. Unfortunately, the requested authorization is limited to the proposed undergrounding project on Francis Street South. CEQA prohibits the City from committing itself to one alternative to the prejudice of other feasible alternatives. The proposed letter to the county asking for Francis Street South funding *only* would prejudice the CEQA process in the same manner that the process was prejudiced in violation of CEQA in Riverwatch v. Olivenhain Mun. Water Dist. (2009) 170 Cal.App.4th 1186. This is the type of conduct prohibited by the Supreme Court. CEQA compliance requires that the Council proceed without foreclosing alternatives. The request to the county should not be limited to staff's predetermined preferences, but rather should include all viable alternatives.

You should seek support without foreclosing alternatives that may be determined, through your CEQA analysis, to provide the most benefit to the most people.

Sincerely,

A handwritten signature in cursive script that reads "Thomas M. Herman".

Thomas M. Herman

TMH:th

cc: Client



Suddenlink®

February 13, 2014

VIA Certified Mail

Mayor Stuart Titus
City of Ferndale
834 Main Street
Ferndale, CA 95536

In Re: California State Video Franchise
California Public Utilities Commission

Dear Mayor Titus:

Suddenlink Communications hereby notifies you that it has filed its application for a State video franchise with the California Public Utilities Commission under the terms and conditions set forth in the Digital Infrastructure and Video Competition Act of 2006, Cal. Pub. Util. Code §§ 5800-5970 to serve your community. A copy of the application is enclosed.

We will be happy to discuss this matter with you or provide any additional information you may require regarding this notification.

Sincerely,



Michael J. Zarrilli
Vice President of Government Relations
And Senior Counsel

Enclosure

Correspondence

RECEIVED
FEB 18 2014
BY 

Kenneth Rasmussen Post 6353
Veterans of Foreign Wars
Ferndale, Ca.

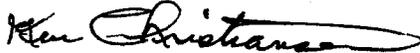
February 11, 2014

Ferndale City Council:

In response for a letter of support for an individual that desires to honor men and women currently serving in the military.

The V.F.W. supports any act of patriotism as long as it complies with city polices and is in agreement with the city. The V.F.W. offers assistance to support any such project.

Most Sincerely,



Ken Christiansen/Adjutant.

RECEIVED
FEB 18 2014

BY:.....

Section 15

REPORTS

City of Ferndale, Humboldt County, California USA
City Manager's Report for March 6, 2014 City Council Meeting
Reporting to February 20, 2014

CITY MANAGER ACTIVITY

Meetings

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – Feb 6 –Study session 6:30 pm- Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- Feb 11th - 2:00-4:00 pm
- City Manager meeting Feb 20th 3:00- 5:00 pm
- Numerous discussions with Ad Hoc committee to go over best use of Nilsen Barn site. Met on Feb 27th with Ad Hoc committee and engineer to go over potential parking designs and discuss planning issues and potential CEQA applicability.
- Conversations with Dan York about a tour of the Eel River Estuary Preserve with the Council. Hope to be able to do that before our regular scheduled meeting on March 6th.
- A number of conversations with Fire department representatives regarding the numbering of houses and properties and the placement of those numbers on curbs as a fund raising event for the Scouts. I am in discussions to try and move this project forward.
- Numerous conversations with Chamber of Commerce President Karen Pingitore and a couple other citizens regarding replacement of the Main Street streetlights. We are looking at replacing hardware on poles instead of replacing lamp posts. I am also trying to get a grant through RCEA for energy efficient streetlights and in talks with private individuals that might want to contribute to a fund to replace streetlights that are historically appropriate.
- Numerous conversations with planner discussing parking issues and remedies that might reduce the need for the quantity of parking now required in our present ordinance. Staff has been working on this for quite awhile and we brought a revised ordinance with considerably reduced requirements but the Planning Commission wanted to look into parking, and directed planning staff to see about putting together a parking committee to analyze our parking ordinance to come up with a better way of resolving business parking issues. Staff will ask the council to initiate a study session with the Planning Commission to review our present ordinance and to give staff guidance to move this issue forward.
- Donated much of my time to complete the inclusion of infrastructure in our audit report to comply with GASB 34. We have completed our data for that report and are waiting for the Auditor to get back to us.
- Set up a public meeting to go over the potential undergrounding of PG&E lines somewhere in Ferndale. The first of two meetings will be Saturday March 1st between 11:00 am and 1:00 pm. This meeting will be an open house and people will be able to look at maps and give input on areas they think would be good choices for undergrounding.
- Participated on a panel to interview prospective applicants for Eureka City Manager position
- Conversation with CalRecycle to receive moneys related to curbside pickup. Filled out an application for Recycling grant and have been told that was successful.
- Meetings with staff to go over workload and efficiency. We have engaged Elizabeth Conner as City Clerk, who helped us during the Ferndale Housing acquisition, to help us through the transition period until the new City Clerk is up to speed. The new financial officer should be getting her feet on the ground by then as well as the Administrative Assistant. We have been very happy with the progress staff has made.

- Numerous meetings with Mayor Titus and Council to go over a myriad of City issues on an individual basis.
- Multiple conversations and meetings with Rio Dell CM and Fortuna CM to discuss common issues .
- Several discussions with Gerald Silva regarding Russ Park LLA agreement, and they are not ready to move forward as of last week.
- Numerous meetings with Elias and Rick Souza regarding the SRRP and City issues. I am hoping to extend present agreement with them to accept the City's effluent for irrigation purposes on their agricultural lands. Russ Gans our attorney is reviewing the agreement.
- Check signing and invoice review for the City.
- Conversations with John Driscoll, Congressman Jared Huffman's representative.
- Met with Shining Light Foundation as to continuing fund raising plans to complete the Fresnel lens assembly in the museum.
- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates about representation on the various joint power authorities and issues that relate to our membership on those organizations. We have also added a couple of Ad Hoc committees that have increased the amount of interaction to include those subjects.
- Several discussions with Jo Ann Rennie, executive director of Parsac, related to risk management issues,
- Hazard Mitigation Plan: We are in the State/FEMA Review, Revisions and Adoption phase of the hazard mitigation plan update process. On November 27, 2013, we sent our plan to Cal OES for review. So far revisions are clarifying in nature and do not constitute substantive changes. However, Cal OES has indicated that FEMA may require those of us who adopted the plan already to re-adopt the revised version.
- Several discussions with Dick Hooley regarding kitchen meter reading at the community center. It is not exactly clear what happened but it seems the City has been paying for the kitchen meter instead of the hall. The result of that has been an over charge of the city by Sequoia Gas, and a corresponding under charge for the Senior Resource Center. This goes back to when the meter was originally installed by Sequoia Gas. Preliminary conversations indicate that the city is due restitution. The interaction has pointed out that we should review our rental agreement as it relates to compensation to the Senior Resource Center when we rent out the kitchen. We are in the process of reviewing all of our invoices to determine the average amount of gas usage over the last six years to find an average cost for the ovens and reimburse the Senior Resource Center for that amount. We will then discuss changes to our agreement that will take that utility cost into consideration.
- Also related to the kitchen in the Community Center we are in a process of having the burners reconditioned to optimize the fuel mixture. It has come to our attention that the ovens that were purchased many years ago were originally adjusted for natural gas and that propane should actually be different sized apertures. We have scheduled this reconditioning to happen on the 29th and should be finished on the 31st. We did not schedule a rental of the Center that weekend in case it takes some time on Saturday to button up the fine tuning.
- Numerous discussions and conversations with Ad Hoc committee members regarding the Russ Park and the Nilsen property.
- Met with engineer and Nilsen property Ad Hoc committee to go over parking alternatives.
- 580 Main St. has received a building permit and there is nothing that is holding it back from putting the approved siding on.
- PWs is now on line and interacting with the office and other departments by email.
- We all are saddened by the loss of our former finance officer Debbie Austrus and have sent our heartfelt condolences to her family. She was the heart and soul of the office for many years and

appreciated by everyone she worked with.

CITY CLERK ACTIVITY

January 21, 2014 to February 20, 2014

Meetings

- Daily Meetings with City Manager regarding work schedule and council agenda.
- Attended:
 - Regular City Council Meeting 2/6/14
 - Planning Commission Meeting 2/19/14
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 2/6/14
 - Regular Planning Commission Meeting 2/19/14
 - Ad Hoc Committee on Old Nilsen Barn Uses
- Transcribed meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 2/6/14
 - Regular Planning Commission Meeting 2/19/14
- Posted all meeting agendas and public notices on City Hall and Post Office bulletin boards.
- Uploaded meeting packets to City website.
- Met with Planning Commission Chair to discuss agenda packet for Planning Commission.

Projects

- Daily work with front counter and telephones assisting the public, answering questions and information requests.
- Processed numerous building and DR permits, discussed with building inspector and maintained the record.
- Continued training of new AA Kris Tavares in the following areas: processing dog and business licenses, building permits, deposits, phone and counter protocol, renting out city facilities and maintaining the City calendar, filing systems, City databases, processing correspondence, and posting of public notices and meeting materials.
- Updated and maintained City web site (with contractor).
- Provided reports on building permits to County Auditor, CA Department of Real Estate, CA Department of Finance and US Department of Commerce.
- Posted Design Review Committee vacancy notice in Enterprise and on City Hall and PO bulletin boards.
- On-going communications with contract Planners.
- Answered survey by US Dept. of Labor.
- On-going correspondence with FPPC re current and future Form 700 filings.
- Sent reminders, and made reminder phone calls, to PC and DRC members about upcoming meetings.
- Worked with County on auditing use of City facilities and provided information on same.
- Numerous discussions with County Elections Dept. re potential June election date; conducted research and prepared election timeline for City Manager and consulted with City Attorney on the Resolution.
- Prepared summary of ballot measure and published in the Times-Standard; sent consolidation request to County.
- Prepared agenda for Add Hoc Committee on Old Nielsen Barn and distributed.
- Sent and received emails daily.
- Wrote and processed City correspondence daily.
- On-going work with Joe Mellet from the County to correct sewer charges.

- Processed rental applications and fees for City Hall and Community Center.
- Updated City Calendar daily. Made copies of the City Calendar and distributed to Public Works.
- Returned cleaning deposits to Community Center and City Hall rental applicants.
- Processed dog licenses: mail and over the counter.
- Processed yearly business licenses: mail and over the counter.
- Organized and filed paperwork.
- Correspondence and discussions re 580 Main Street.
- Signed and filed resolutions and ordinances of the City Council and the Planning Commission.
- Deposited checks into the bank.
- Responded to two Public Records Act requests.
- Discussions and communications on process for PG&E Undergrounding project.

Finance Officer's Activities

Meetings with City Manager re: office issues

Meetings with City Manager re: Annual Audit

Meetings with Aycock and Edgmon, CPAs

Tasks:

Payroll

Accounts Payable

Accounts Receivable

Purchased various supplies

Filed Quarterly and Annual Payroll Tax and 1099 Returns with various governmental agencies.

CITY PLANNER ACTIVITY

Task 1 – General Planning

- Coordinated with City Manager and City Clerk on planning and development projects.
- Responded to public inquiry regarding sign installation.
- Coordinated with staff on adopted Sign Ordinance permitting requirements.
- Met with City Manager to review budget.
- Responded to questions regarding process for installing an Electric Vehicle Charging Station on City property.
- Prepared summary of signage requirements for political and opinion signs for upcoming elections materials.
- Met with City Manager and Mayor to discuss City staff and appointed official roles and responsibilities.
- Responded to public inquiry regarding Parcel Merger application process and requirements. Revised Parcel Merger Checklist. Coordinated with Clerk and Engineer on process.
- 580 Main Street Design Review Use Permit Amendment – Corresponded with applicant (Administrative function).
- Attended 2/6 City Council Meeting. Prepared and presented the following items:
 - Consider adopting Ordinance No. 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations;
 - Introduce Ordinance No. 2014-01 Amending Nuisance Ordinance 06-04 Section 3.02;
 - Consider Adopting Resolution 2014-05 Authorization to Postpone Preparation of the City of Ferndale General Plan Noise & Air Quality Element and to Update Housing Element for State Housing Regulation Compliance

- Attended 2/19 Planning Commission Meeting. Prepared and presented Consider Recommending Ordinance No. 2014-02 Amending Zoning Ordinance 02-02 for Housing Element Compliance and Ordinance No. 2014-03 Density Bonus Ordinance and Consider Recommending Both to the City Council for Adoption.
- Coordinated with City Engineer and Colin Ganong from Transcon Environmental on correct City Boundaries. Provided shapefile with correct boundary.
- Reviewed parking requirements for relocating businesses.

Task 2 – Reimbursable Fee Planning - None

Task 3 – Special Projects

- Old Nilsen Barn Property – Coordinated with City Manager, Engineer, and Ad Hoc Committee on potential uses. Advised on process, setback requirements, and CEQA considerations.

Task 4 – Additional Authorizations

- Nuisance Ordinance Update – Coordinated with City Attorney. Prepared Public Notice, Ordinance and report for 2/6 City Council meeting.
- Housing Element Implementation -- Prepared Public Notice, Ordinances and report for 2/19 Planning Commission meeting. Initiated revisions proposed by Planning Commission.
- Utility Undergrounding – Coordinated with City Manager, City Clerk, City Engineer, Michael Sweeney, Mike Warren, and Colin Ganong from Transcon Environmental on City-wide alternatives study.
- Russ Park LLA – Coordinated with City Manager and Ad Hoc Committee on Russ Park Lot Line Adjustment proposal. Advised on process, County application procedures, and CEQA considerations.

Task 5 – General Plan Review Fund

- Continued preparation of Noise & Air Quality Element Chapter 4 Noise. Prepared authorization to begin updating Housing Element. Update was authorized; initiated update and streamlined review of Housing Element.

CITY ENGINEER

Sewer Projects –

- Working with Steve to determine the problems with the sewer line on Main St (in front of the High School).
 - Potential locations for future cleanouts are being considered. Once these locations are determined, cost estimates and correspondence with adjacent property owners will take place to determine feasibility.
- Wastewater Treatment Facility – Wetland Maintenance, Monitoring and Reporting
 - The first year conditions were surveyed. The report and maintenance plan is prepared and is being modified slightly based on recent conversations and on-site meetings with the California Coastal Commission (CCC) and department of Fish and Wildlife (DF&W). Final version has been completed and submitted to the CCC for review.
 - Working with Steve to discuss potential cost saving solutions for sludge disposal. Possibilities include onsite drying beds and storage, trucking, etc.

Pedestrian Improvement Project -

- Rose Street: (Phase 2)
 - The project has been advertised and bids have been opened. The project was awarded to V & C Construction. The contracts are being executed however, the construction was placed on hold until the summer of 2014. In the process of working with CalTrans and V&C Construction to determine amount of work that can be completed with the

remaining funds. The work that can be completed with the remaining funds has been determined. The appropriate paperwork is being prepared and will be submitted to Caltrans and V&C Construction for confirmation. Once confirmed, Change Order No. 1 will be prepared and brought to City Council for approval.

Applications –

- 2nd Hadley Merger (7 parcels) –The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10. We are in the process of recording the Notice of Lot Line Adjustment and Certificate of Subdivision Compliance at the Humboldt County Recorder's Office. The applicant has completed all of the conditions of approval for this project. At the request of the applicant, recording has been put on hold until further notice. We anticipate this project will be complete during the first half of 2014.

At the same hearing, the Planning Commission approved a minor subdivision of APN 031-241-09. The Conditions of Approval were modified during the hearing by the Planning Commission. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. The City Engineer's Office recognized this was unnecessary as both parcels will remain under the same ownership and waived Condition of Approval Number 3. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Project: A letter has been forwarded to the owner regarding the requirements that need to be met in order for the application to be approved. Additional information has been submitted and is under review.
- Mr. Willis Hadley – Building Permit Application (Fence) – The application has been submitted and a conditional approval letter has been returned to the applicant. Additional information has been received regarding a new landscape/flood barrier wall. The request has been forwarded to the Drainage Committee for comment.
- Carl Havener Grading Permit Application – The application submittal information was incomplete. The applicant was notified and asked to provide the necessary information.

General Engineering –

- Working on a proposed Capital Improvement Plan (CIP) (roads, drainage and sewer)

- Met with Tim and discussed scope of projects to be included but still need to prioritize and prepare estimated for the work. Draft CIP submitted for review.
- Met with Steve and discussed sewer and wastewater plant issues/maintenance costs for inclusion into the draft CIP.
- Cal Trans Maintenance on SR 211 (Review of SHOPP drawings)
 - Continued coordination and inspections (as needed) will take place until the projects are completed.
- Misc. Document review.
 - Prepared a project description for a new PSR project to do a safety and ADA accessibility study for the pedestrian corridors throughout the City. The map has been prepared and has been distributed for review and comments. Once feedback has been received, any changes in the map will be completed and brought to City Council for approval.
- PGE Undergrounding Project
 - Working with “Undergrounding work group” to develop undergrounding district and compare possible routes and scoring criteria.
- Financial Asset Inventory
 - Prepared a rough estimate of City assets like roadways, sidewalks, curbing, etc. for the audit material.
- Old Nilsen Barn Project
 - Prepared several conceptual layouts for parking and rough estimates for construction and development of the site.
- 2013 Building Code Update
 - Working on agenda item to adopt the new 2013 California Building Code

Meetings and Committees –

- HCAOG Meeting
 - Attended February’s Meeting

Reporting and Correspondence –

- Prepared monthly staff report
- General correspondence and meetings with City Staff

WASTEWATER OPERATIONS FOR JAN-FEB 2014

- Monthly samples prepared and sent to North Coast Labs
- CPO quoted SHN 35cents per gallon for dumping from distillery into contact basin, no contract to do so as of present
- CPO met with David Caisse of Manhardt to discuss possible pond renovations for sludge disposal
- Monthly No Spill Certification completed
- Lateral inspection at 1210 Van Ness
- CPO gave tour of facilities to Aeromod photographers, photos taken
- CPO spoke to Anderson landfill and sent sludge samples to compare to quotes from Dry Creek landfill for sludge disposal
- Weekly safety meetings held, including public works employees
- OITs Thrapp and Bradshaw perform repairs on blower 2 oil leak
- Filed online SSO report
- OIT Bradshaw cleaned grit channel
- CPO completed and sent application and lab results to Dry Creek landfill for sludge disposal
- Dewater throughout the month for approximately 20 total hours
- OIT Thrapp serviced bar screen

- OIT Thrap and OIT Bradshaw perform lab tests daily to measure efficiency of plant
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- CPO and OIT Thrap perform manhole inspections to begin process of dye testing, trying to locate possible trouble areas for I&I.
- CPO met with RCD member, city manager, and engineer regarding east side drainage
- CPO gave tour of facility to Coombs/Hopkins representatives. (Represent Trojan and Vulcan)
- CPO completed and submitted annual biosolids report to EPA
- Coliform tests to Fortuna each Tuesday and BOD/TSS samples each Thursday
- Turn sludge at drying facility
- CPO completed and submitted plant classification form and operator certification forms to State Water Control Board upon request from the state.
- OIT Thrap cleaned walls and catwalks
- CPO completed annual update to SSO questionnaire as requested by the state
- CPO met with Freshwater Environmental to institute waste hauler permit system as pertaining to our NPDES permit
- The facility received a total of 14 septic dumps from Roto Rooter & Wyckoff's totaling 19,500 gallons and generating \$3,690 in revenue for the facility.
- Total flows through the collection system were 3.53 MG. Of that, .045 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 3.48 MG for the month of January. The average effluent flow to Francis Creek was .11 MGD

PUBLIC WORKS REPORT for January 20, 2014 to February 20, 2014

- Continued with monthly and daily duties, including cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities
- Cut back hedge at PD that borders church.
- Inspected light poles on Main Street and city parking lot and replaced bulbs where needed.
- Took measurements of Main St light poles for new globes and banner accessory poles.
- Fixed water line at Bocce ball courts.
- Replaced toilet paper dispensers at the City Park bathrooms.
- Trimmed pine trees at City Hall.
- Patched pot holes around town.
- Removed willow trees that were damaging the Berding Street Bridge.
- Patched hole on Berding Street bridge sidewalk.
- Cleaned storm drains.
- Cleaned pilot lights on stove at Community Center and coordinated with Senior Resource Representative and Allen Appliance to replace kitchen stove burners. Allan's Appliance Repair came and replaced three pilot lights and adjusted the rest of them in the Community Center kitchen stove.
- Coordinated with Eureka Oxygen, who came and serviced the Community Centers Stove hood fire suppression system.
- Installed solar light on the flag pole at City Hall.
- Replaced men's sign at the park bathrooms.
- Cleaned out severely blocked cross drain at Berding Street and Ocean Avenue
- Removed fallen tree on Main St.
- Replaced missing light globe at City parking lot.
- Security fence behind Valley Grocery was knocked over.
- Purchased boards to replace the damaged ones on the Berding Street Bridge and painted them.

- Took Public Works trucks to RWS to have them install Public Works radios.
- Added symbols for signs, street lights, and fire hydrants on the City Engineer maps.
- Repaired broken water line at City Hall.

POLICE DEPARTMENT

- Sgt. Stricker attended POST certified Firearms Instructor training. He will be providing firearms training for the department.
- Officer Dmitriy Gavryush resigned and accepted an appointment as a police officer with Rio Dell Police Department.
- We hired Robert Wideman, who has experience as a Deputy Sheriff with Sutter County. Officer Wideman has completed his Field Training Program.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.
- Chief Smith continues to work with other local police chiefs in obtaining additional funding through AB109 monies.

Police Statistics – January 2014

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	1	
Assault	0	
Burglary	1	
Vehicle Theft	0	
TOTAL	2	
SECONDARY CRIMES	6	
Calls for Service	68	
Reports Written	16	
Traffic Citations	1	
Other Citations	0	
Parking Citations	0	
Warnings	21	
ARRESTS	4	
AGENCY ASSISTS	15	
TRAFFIC COLLISIONS	0	

City of Ferndale, Humboldt County, California USA

Minutes for Planning Commission Meeting of January 15, 2014

[Note: These are Action Minutes; a video of the meeting is available at City Hall M-Th 9-4]

Call to Order — Chair Jorgen Von Frausing-Borch called the Regular Planning Commission to order at 7:06 pm. Commissioners Uffe Christiansen, Dean Nielsen, and Lino Mogni, along with contract staff Christina Wile and City Planner Melanie Rheaume, were present. Those in attendance pledged allegiance to the flag.

Ceremonial — None.

3.0 Update Agenda

3.1 Proposed changes, modifications to agenda items — None

3.2 Commissioners comments — None

4.0 Approval of previous minutes

November 20, 2013 Regular Meeting, November 25, 2013 Special Meeting, December 9, 2013 Special Meeting— **MOTION: (Nielsen/Christiansen) Unanimous (4-0).**

5.0 Public Comment — None

6.0 Public Hearing

6.1 Consider Recommending Ordinance No. 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations to the City Council for Approval — City Planner Melanie Rheaume presented background information. The word “Victorian” was changed to “historical” to reflect multiple architectural styles within the City. “City Clerk” was changed to “City Staff” to allow the Deputy City Clerk or other staff to provide assistance. Commissioner Nielsen suggested that “Design Review Use Permit” be changed to “Design Review Permit.” Commissioner Nielsen inquired about §6.05.10 and asked why there was not a penalty for people who abuse the permit system. City Planner Rheaume informed the Commission that the City was in the process of updating the Nuisance Ordinance.

Public comment: Nancy Trujillo was concerned about time limits on design review permits.

City Planner Rheaume explained that the amended language would give the applicants the option to request a 6 month extension.

MOTION to make the following findings, recommend that the City Council adopt Ordinance 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations eliminating the word “use” from “Design Review Use Permit”, and direct staff to prepare a written recommendation to the Council. **FINDINGS:** 1) Ordinance 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations reduces inconsistencies, clarifies roles, and is necessitated by the adoption of Ordinance 2013-02 Sign Ordinance. 2) Ordinance 2013-04 Amending Zoning Ordinance 02-02 Design Review and Sign Regulations conforms to the Ferndale General Plan. **(Nielsen/Mogni) Unanimous (4-0).**

7.0 Business

7.1 Consider Approving Design Review Use Permit for 580 Main Street — City Planner Melanie Rheaume gave background information. On January 16, 2013 the City of Ferndale adopted a Negative Declaration for the DR 1223 project at 580 Main Street. The applicant submitted an amended Design Review Use Permit application on November 21, 2013. The applicant proposed the following changes: changing the siding material on the upper portion of the building to cedar, changing the paint colors to darker shades of brown and not reinstalling the original striped awnings. The proposed changes required an Addendum to the Initial Study/Negative Declaration. On December 18, 2013 the amended Design Review application and the Addendum to the Initial Study/Negative Declaration were reviewed by the Design Review Committee. The Committee voted to approve the paint colors and siding materials only, and did not make the necessary findings of fact in Attachment A, or impose the Conditions of Approval in Attachment B. Commissioner Nielsen asked why the findings were not made by the Design Review Committee at the December 18th meeting. Design Review Committee member Doug Brower explained that although the Committee members did their due diligence and read their packets, they did not realize they had to approve the findings of fact, or that failing to approve the findings would forward the matter to the Planning Commission. Deputy City Clerk Christina Wile explained that at the Design Review meeting, City Planner George Williamson had recommended the Design Review Committee make the findings of fact included in the recommended motion in their packets and explained that as a discretionary action under CEQA, it was essential that the Design Review Committee make the findings of fact.

Public Comment: Nancy Trujillo explained process she has gone through to obtain public records and permits from the City. Ms. Trujillo was concerned about the inclusion of the word “priming” in the staff report and Addendum to the Initial Study/Negative Declaration. Ms. Trujillo asked if the word “priming” could be struck from the project description. Ms. Trujillo was also concerned that the staff report used the words “top half” and “bottom half” of the building instead of the exact dimensions included in the drawings. Planner Rheaume explained that City permits are based on the drawings and plans as submitted with the application. Ms. Trujillo commented on the use of City Planner Williamson’s use of the word “essential” instead of “necessary” or “mandatory” at the Design Review Committee meeting.

MOTION to make the required findings of fact, listed in Attachment A, for approving the Addendum to the Initial Study/Negative Declaration and approve the Design Review Use Permit for Assessor Parcel Number 031-143-004, removing the word “priming”, changing the word “half” to “as per drawings”, and subject to the conditions of approval listed in Attachment B **(Nielsen/Mogni) Unanimous (4-0)**.

7.2 Design Review Committee Report and Minutes — No action.

7.3 Study Session with City Council — Chairman Jorgen Von Frausing-Borch requested this item be tabled until a new Planning Commissioner is appointed.

7.4 Building and Land Use Permits — No action.

7.5 Accept Resignation of Marc Daniels and Request Staff Post the Vacancies — Chairman Jorgen Von Frausing-Borch accepted the resignation of Marc Daniels and directed staff to advertise for the position as soon as possible. Applicants will be reviewed at the next meeting.

8.0 Correspondence and Oral Communications — No action.

9.0 City Planner’s and Deputy City Clerk’s Staff Reports — No action.

10.0 Design Review Minutes — No action.

11.0 Adjournment – Next regular meeting February 19, 2014 — Meeting adjourned at 8:23 pm.

Respectfully submitted,

Christina Wile

Deputy City Clerk



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

Board of Directors FINAL MEETING RECORD

Regular Meeting

January 16, 2014, 4:00 p.m.

Eureka City Hall, Council Chambers

531 K Street, Eureka

Present:

Councilmember Susan Ornelas, Chair
Mayor Doug Strehl, Vice Chair
Supervisor Ryan Sundberg
Mayor Frank Jäger
Councilmember Jack West
Councilmember Gordon Johnson
Councilmember Ken Mierzwa (Alternate)

City of Arcata
City of Fortuna
County of Humboldt
City of Eureka
City of Trinidad
City of Rio Dell
City of Ferndale

Policy Advisory Committee Members:

Tatiana Ahlstrand (Alternate)
Linda Atkins

Caltrans District 01
Humboldt Transit Authority (HTA)

Staff:

Marcella Clem
Debra Dees
Debbie Egger
Siana Watts

Executive Director
Associate Planner
Administrative Services Officer
Executive Assistant

Absent:

Mayor Sherman Schapiro

City of Blue Lake

1. **Call to Order**
Chair Susan Ornelas called the meeting to order at 4:00 p.m.
2. **Public Participation**
There was no public participation
3. **Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**
(4:01 p.m.)
4. **Approval of Meeting Record – December 19, 2013**
Motion was made (Strehl/Johnson) to approve the meeting record of December 19, 2013, as submitted.
Motion carried Unanimously.
5. **Informational Items**
 - a. **Humboldt Bay Harbor Recreation & Conservation District; Samoa Industrial Waterfront Preliminary Transportation Access Plan**
Ryan Wells, Associate Planner, LACO Associates, provided a presentation on the Samoa Preliminary Transportation Plan.

6. Action Items**a. Humboldt County Association of Governments Logo**

Motion was made (Strehl/Johnson) for staff to resume using the original HCAOG logo, with the words "Regional Transportation Planning Agency" changed to "Humboldt County Association of Governments".

Motion carried unanimously.

7. HCAOG Staff and PAC Member Reports

- Marcella Clem informed board members about the upcoming California Association of Councils of Government's (CALCOG) 2014 Regional Leadership Forum, taking place March 12, 2014 through March 14, 2014, in Monterey, California.
- Susan Ornelas requested that a Caltrans representative come to a future board meeting and provide a report on the billboards and property ownership along the 101 Safety Corridor. Information was also requested on encroachment permits and whether or not Caltrans has been re-authorizing permits without permission from the property owners.
- Doug Strehl announced that a well-attended North Coast Railroad Authority (NCRA) meeting took place on January 8, 2014, in Eureka, California. He also informed Board members that an Ad Hoc Humboldt Bay Rail Trail Corridor Committee had been formed, consisting of Estelle Fennell, Richard Marks, Doug Strehl, and John McCowan.

8. Reconvening of the HCAOG Board (4:56 p.m.)

Motion was made (Jäger/Johnson) to ratify the recommendations made by the PAC and reconvene as the HCAOG Board.

Motion carried unanimously.

9. Personnel and Administration**a. Temporary Appointment of Acting Executive Director**

Motion was made (Jäger/Johnson) authorizing the appointment of Oona Smith as Acting Executive Director beginning January 19, 2014 through February 15, 2014.

Motion carried unanimously.

10. Adjournment

The meeting adjourned at 5:04 p.m.

Individuals requiring special accommodations, accessible seating, or documentation in alternative formats are requested to contact the HCAOG office at 444-8208 prior to the meeting.



Redwood Coast Energy Authority

633 3rd Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

Redwood Coast Energy Authority
633 3rd Street, Eureka, CA 95501

January 27, 2014
Monday, 3:15 p.m.

I. ROLL CALL

Board Chair Atkins called the meeting to order at 3:15pm.

Present: Linda Atkins (Chair), Sheri Woo (Vice Chair), Stephen Kullmann, Tom Davies, Michael Sweeney, Susan Ornelas, Ryan Sundberg

Absent: Mike Losey, Frank Wilson

Staff: Matthew Marshall, Katey Carpenter, Cheryl Clayton

Guests: Alison Talbott, Rex Bohn

II. REPORTS FROM MEMBER ENTITIES

- Director Woo reported that the Humboldt Bay Municipal Water District has entered stage 1 of their water shortage contingency plan. Water conservation at this stage is voluntary, however, conserving water is recommended at this time. Director Woo reported that the hydroelectric plant has also been shut down.
- Director Sweeney reported that the City Manager of Ferndale announced the city will hopefully be getting an electric vehicle charging station funded through the proposal RCEA is developing to the CA Energy Commission.
- Director Kullmann reported that Steelhead Days kicked off on January 25, 2014 and will run until February 8, 2014. Fish are plentiful despite the drought.
-

III. ORAL COMMUNICATIONS

None.

IV. CONSENT CALENDAR

- A. Approve Minutes December 9, 2013 Board Meeting
- B. Approve attached Warrants
- C. Accept attached Financial Reports

Director Kullmann pulled Item A.

Executive Director Marshall requested Item C be pulled.

M/S/C: Ornelas, Sundberg: Approve Consent Calendar Item B.

V. REMOVED FROM CONSENT CALENDAR ITEMS

- A. Accept Minutes of December 9, 2013 Board Meeting.

Director Kullmann requested correction to the spelling of his name.

M/S/C: Sundberg, Sweeney: Approve the December 9th Meeting Minutes as corrected. Abstain: Ornelas

- B. Accept attached Financial Reports

Executive Director Marshall explained that due to some delays in invoicing, there appears to be a negative year-to-date net income of income versus expenses. The true year to date net income is positive, which will be reflected in the financial statements once invoices have been processed.

M/S/C: Ornelas, Davies: Accept the financial reports.

VI. NEW BUSINESS

- A. Alternative Fuels Readiness Project grant.

Executive Director Marshall reported that RCEA has been proposed for an award of grant funds by the CA Energy Commission for a regional planning project to assess the feasibility of alternative fuels and develop a plan to promote alternative fuels deemed a good match for local transportation needs.

M/S/C:Sweeney, Davies: Approve adoption of Resolution 2014-1 authorizing RCEA to accept and administer \$300,000 in grant funds from the CA Energy Commission for a Northwest California Alternative Fuels Readiness Project.

- B. Community Choice Aggregation

Executive Director Marshall requested authorization of general fund expenditures not to exceed \$20,000 to explore options to develop a Community Choice Aggregation Program in Humboldt County. The funds could be used to acquire the data necessary for economic analysis and to cover staff and/or consultant time.

M/S/C: Ornelas, Sweeney: Authorize general fund expenditures not to exceed \$20,000 to explore options for a Community Choice Aggregation program for Humboldt County.

- C. Discussion of County-wide High-energy Use Fee

Alison Talbott of PG&E reported that the high-energy use fee has been implemented by the City of Arcata, and has reduced the number of residences with electric usage at 600% over baseline from 633 to 96. Director Ornelas reported the cost to implement the program in Arcata was an initial \$650,000. Allison Talbott reported that future participating cities would be required to follow the model developed by the City of Arcata. Ms. Talbott reported the Cities of Eureka and Fortuna and the County of Humboldt (for unincorporated areas of the County) have requested data from PG&E to evaluate implementing similar fees. The Board discussed the topic.

VII. OLD BUSINESS

A. Proposition 39 Funding for Local Schools

Executive Director Marshall reported that many local school districts have indicated an interest in working with RCEA as part a consortium to support implementation of Prop 39 funding. A total of up to \$2 million dollars per year over the next 5 years will be allocated to local schools, with 10% of that set aside for energy management services. Executive Director Marshall requests approval of the addition of one Energy Specialist position and one Program Assistant position to support local schools with Proposition 39 implementation.

M/S/C Davies, Woo: Contingent on Proposition 39 funding availability, approve addition of one Energy Specialist position and one Program Assistant position to support local schools with Proposition 39 implementation.

VIII. STAFF REPORT

- Executive Director Marshall reported that the development of RCEA's grant application for electric vehicle charging stations is proceeding well; the proposal is to fund chargers at 9 sites across the county.
- Executive Director Marshall reported that RCEA continues to work with the City of Eureka and the City of Blue Lake on their Climate Action Plans.
- Executive Director Marshall reported that RCEA continues to provide support services to HCOAG related to transportation and emissions modeling.

IX. ADJOURNMENT

Board Chair Atkins adjourned the meeting at 4:20pm.

***The next RCEA Board of Directors Business Meeting
is scheduled for Monday, February 24, 2014 at 3:15p.m.***

Section 16

ADJOURN