

CLOSED SESSION

Location:	City Hall	Date:	THURSDAY December 5, 2013
	834 Main Street	Time:	6:00 pm
	Ferndale CA 95536	Posted:	December 2, 2013

1. CALL CLOSED SESSION TO ORDER – Mayor
2. Pursuant to Government Code 54954.5, Public Employee Performance Evaluation, City Manager
3. ADJOURN CLOSED SESSION

**CITY OF FERNDAL – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	December 5, 2013
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	December 2, 2013

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL –City Clerk: John Maxwell; Ken Mierzwa; Stuart Titus; Michael Sweeney; Daniel Brown
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL
 - a. Proclamation: December - Human Rights Awareness Month Page 5
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for

consideration, unless a finding is made by at least 2/3 ^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)	Page 6
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")	
a. Acceptance of Accounts Payable and October 2013 Financial Statements	Page 7
b. Approval of previous minutes:	
i. November 7, 2013 Regular City Council Meeting	Page 41
10. CALL ITEMS	
11. PRESENTATION / Community Forum	
12. PUBLIC HEARING	
a. Ordinance No. 2013-04, An Ordinance Amending Zoning Ordinance 02-02 Design Review, Sign and Parking Regulations	Page 44
13. BUSINESS	
a. Design Review Committee Applicant.....	Page 47
b. 580 Main Street Update	Page 49
c. Authorizing Formation of an Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property	Page 51
d. Resolution 2013- 41 Adoption and Approval of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update.....	Page 52
e. Resolution No. 2013-42 Authorizing Formation of an Ad Hoc Committee to Analyze Potential Lot Line Adjustment of Russ Park (APN 101-051-01) and Silva Parcels (APN 101-051-24 & 101-051-03), and Expenditure for Time and Materials Not to Exceed \$2,000	Page 105
f. City Manager Evaluation.....	Page 107
g. Deputy Finance Clerk Recruitment Update	Page 108
14. CORRESPONDENCE	Page 109
15. REPORTS	
a. City Manager Report	Page 117
b. Commissions / Committees and others.....	Page 130
i. Design Review	None
ii. Drainage Committee.....	None
iii. Planning Commission.....	Page 131
c. Council Reports and Comment	
i. HCAOG Minutes	Page 135
ii. HMRA Minutes	None
iii. HWMA Minutes	Page 137
iv. RCEA Minutes	None

v. RREDC Minutes	None
vi. Salt Water Rivershed Council Minutes	Page 139

16. ADJOURN

This notice is posted in compliance with Government Code §54954.2. The next Regular Meeting of the City of Ferndale, City Council will be held on Thursday, January 9, 2014 in the City Hall at 7:00 p.m.

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

PROCLAMATION

In Recognition of

HUMAN RIGHTS AWARENESS MONTH

December 2013

WHEREAS, the United Nations General Assembly adopted The Universal Declaration of Human Rights in December 1948 and this marked the first attempt in human history to set down the minimum rights every person should enjoy; and

WHEREAS, this document states the necessity “to recognize the inherent dignity of equal and inalienable rights of all members of the human family in the foundation of freedom, justice and peace in the world,” to which everyone is entitled “without distinction of any kind to race, color, sex, language, religion, political or other opinion, national or social origin, property, birth or status;” and

WHEREAS, The Universal Declaration of Human Rights has inspired international covenants, treaties and agreements not only protecting the rights of men and women of all races creeds, but specifically enumerating and protecting the rights and unique needs of children, indigenous and tribal peoples, refugees and political prisoners; and

WHEREAS, the County of Humboldt, in compliance with California State statues, adopted ordinances establishing and defining the work of the Humboldt County Human Rights Commission to aid in the eradication of discrimination based on color, race, religion, religious creed, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, familial status, source of income, gender identity, gender expression, age, sexual orientation or socioeconomic status.

THEREFORE, BE IT PROCLAIMED that the City of Ferndale Council hereby proclaims December 2013 as HUMAN RIGHTS AWARENESS MONTH and encourages all citizens to educate themselves about The Universal Declaration of Human Rights and the privileges we enjoy in a free society.

Dated: _____

Stuart Titus
Mayor

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 10/20/13 To 11/21/13 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
		Beginning balance				332,790.88
Deposit	10/24/13	AR Deposit			940.00	333,730.88
Deposit	10/30/13	AR Deposit			23,382.46	357,113.34
Deposit	10/31/13	AR Deposit			31,950.49	389,063.83
Deposit	11/05/13	AR Deposit			3,589.13	392,652.96
Deposit	11/19/13	AR Deposit			16,752.15	409,405.11
100	10/28/13	EMPLOYMENT DEVELOPMENT D		674.53		408,730.58
100	10/28/13	NORTH VALLEY BANK		4,459.52		404,271.06
100	11/07/13	EMPLOYMENT DEVELOPMENT D		677.95		403,593.11
100	11/07/13	NORTH VALLEY BANK		4,487.03		399,106.08
46930	10/25/13	STEVE L. COPPINI		Void		399,106.08
46931	10/25/13	LINDSEY D. FRANK		Void		399,106.08
46932	10/25/13	DMITRIY GAVRYUSH		Void		399,106.08
46933	10/25/13	JOHNNY F. HOPPIS		Void		399,106.08
46934	10/25/13	IAN E. IVEY		Void		399,106.08
46935	10/25/13	TIMOTHY W. MIRANDA		Void		399,106.08
46936	10/25/13	JAY D. PARRISH		Void		399,106.08
46937	10/25/13	LACY L. PEDROTTI		Void		399,106.08
46938	10/25/13	DIANNA L. RICHARDSON		Void		399,106.08
46939	10/25/13	BRET A. SMITH		Void		399,106.08
46940	10/25/13	ADAM D. STRICKER		Void		399,106.08
46941	10/25/13	STEVE A. THRAP		Void		399,106.08
46942	10/25/13	BONNIE K. VON BRAUN		Void		399,106.08
46943	10/25/13	Christopher D. Williams		Void		399,106.08
46944	10/25/13	MARY ELLEN BOYNTON		Void		399,106.08
46945	10/25/13	WILLIAM O. BRIGGS		Void		399,106.08
46992	10/24/13	ALLENS COMMERCIAL APPLIAN		165.00		398,941.08
46993	10/24/13	CIG		10,229.00		388,712.08
46994	10/24/13	COMPUTER ASSISTANCE	FERNDALE TEC	824.86		387,887.22
46995	10/24/13	DEL ORO WATER CO., FDLE. DI		552.78		387,334.44
46996	10/24/13	EEL RIVER DISPOSAL		302.75		387,031.69
46997	10/24/13	FRONTIER		927.23		386,104.46
46998	10/24/13	HUMMEL TIRE & WHEEL, INC		789.77		385,314.69
46999	10/24/13	JAY PARRISH		56.08		385,258.61
47000	10/24/13	JOE'S LANDSCAPE AND SOIL SE		476.00		384,782.61
47001	10/24/13	MANHARD CONSULTING LTD		5,608.70		379,173.91
47002	10/24/13	PACIFIC GAS & ELECTRIC		1,198.75		377,975.16
47003	10/24/13	PR. DIAMOND PRODUCTS INC.		222.00		377,753.16
47004	10/24/13	DEAN & STEPHANIE RENFER		157.05		377,596.11
47005	10/29/13	MARY ELLEN BOYNTON		83.20		377,512.91
47006	10/29/13	WILLIAM O. BRIGGS		119.10		377,393.81
47007	10/29/13	STEVE L. COPPINI		1,619.24		375,774.57
47008	10/29/13	LINDSEY D. FRANK		1,135.56		374,639.01
47009	10/29/13	DMITRIY GAVRYUSH		845.40		373,793.61
47010	10/29/13	JOHNNY F. HOPPIS		882.48		372,911.13

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Checkbook Register

General Checking

From 10/20/13 To 11/21/13 - By Check Number

Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47011	10/29/13	IAN E. IVEY		146.16		372,764.97
47012	10/29/13	TIMOTHY W. MIRANDA		1,074.70		371,690.27
47013	10/29/13	JAY D. PARRISH		2,485.50		369,204.77
47014	10/29/13	LACY L. PEDROTTI		858.29		368,346.48
47015	10/29/13	DIANNA L. RICHARDSON		83.20		368,263.28
47016	10/29/13	BRET A. SMITH		1,388.91		366,874.37
47017	10/29/13	ADAM D. STRICKER		1,176.34		365,698.03
47018	10/29/13	STEVE A. THRAP		1,196.33		364,501.70
47019	10/29/13	Christopher D. Williams		896.90		363,604.80
47020	10/28/13	CALIFORNIA STATE DISBURSEM		139.38		363,465.42
47021	10/28/13	DAVE LENARDO		280.00		363,185.42
47022	10/28/13	EUREKA READYMIX CONCRETE		2,733.86		360,451.56
47023	10/28/13	MERCER FRASER COMPANY		167.83		360,283.73
47024	10/28/13	NORTH COAST LABORATORIES L		160.00		360,123.73
47025	10/31/13	101 AUTO PARTS		15.04		360,108.69
47026	10/31/13	ARNOLD C. KEMP		679.61		359,429.08
47027	10/31/13	C C MARKET AND DELI		54.19		359,374.89
47028	10/31/13	CITY OF FORTUNA		1,016.66		358,358.23
47029	10/31/13	FORTUNA AUTO & TRUCK PART		17.19		358,341.04
47030	10/31/13	JAY PARRISH		400.00		357,941.04
47031	10/31/13	MIRANDA'S RESCUE		450.00		357,491.04
47032	10/31/13	NORTH VALLEY BANK	NORTH VALLEY B	Void		357,491.04
47033	10/31/13	PLANWEST PARTNERS, INC.		9,469.47		348,021.57
47034	10/31/13	ROBIN SMITH		153.47		347,868.10
47035	10/31/13	U.S. BANK CORPORATE PAYMEN		2,226.54		345,641.56
47036	10/31/13	NORTH VALLEY BANK	NORTH VALLEY B	1,374.04		344,267.52
47037	11/01/13	MARIA A. ROSA		Void		344,267.52
47038	11/06/13	AESTHETIC DESIGN & PHOTOGR		300.00		343,967.52
47039	11/06/13	BAY WEST SUPPLY, INC.		421.27		343,546.25
47040	11/06/13	BRET SMITH		25.80		343,520.45
47041	11/06/13	EEL RIVER DISPOSAL		90.45		343,430.00
47042	11/06/13	THE FARM SHOP		1,324.80		342,105.20
47043	11/06/13	HORIZON BUSINESS SERVICES		124.16		341,981.04
47044	11/06/13	HUMBOLDT TERMITE & PEST		49.00		341,932.04
47045	11/06/13	MITCHELL, BRISSO. DELANEY &		2,595.10		339,336.94
47046	11/06/13	MISSION UNIFORM & LINEN		67.92		339,269.02
47047	11/06/13	NILSEN COMPANY		135.21		339,133.81
47048	11/06/13	SPECIAL DISTRICT RISK MANAGE		4,765.94		334,367.87
47049	11/06/13	SEQUOIA GAS COMPANY		849.07		333,518.80
47050	11/06/13	VALLEY LUMBER		395.88		333,122.92
47051	11/06/13	VERIZON		280.68		332,842.24
47052	11/06/13	WILDWOOD SAW		16.62		332,825.62
47053	11/01/13	MARIA A. ROSA		217.61		332,608.01
47054	11/12/13	MARY ELLEN BOYNTON		64.71		332,543.30
47055	11/12/13	WILLIAM O. BRIGGS		119.10		332,424.20

City of Ferndale

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Checkbook Register

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Number	Date	Payee/Description	Vendor Name	Checks \ Payments	Deposits \ Additions	Balance
47056	11/12/13	STEVE L. COPPINI		1,619.24		330,804.96
47057	11/12/13	LINDSEY D. FRANK		1,145.00		329,659.96
47058	11/12/13	DMITRIY GAVRYUSH		845.40		328,814.56
47059	11/12/13	JOHNNY F. HOPPIS		882.48		327,932.08
47060	11/12/13	TIMOTHY W. MIRANDA		1,121.37		326,810.71
47061	11/12/13	JAY D. PARRISH		2,485.51		324,325.20
47062	11/12/13	LACY L. PEDROTTI		839.91		323,485.29
47063	11/12/13	DIANNA L. RICHARDSON		101.70		323,383.59
47064	11/12/13	BRET A. SMITH		1,388.91		321,994.68
47065	11/12/13	ADAM D. STRICKER		1,176.33		320,818.35
47066	11/12/13	STEVE A. THRAP		1,196.33		319,622.02
47067	11/12/13	Christopher D. Williams		896.89		318,725.13
47068	11/07/13	BAKER & TAYLOR		433.99		318,291.14
47069	11/07/13	BRIAN MC NEILL		400.00		317,891.14
47070	11/07/13	CALIFORNIA STATE DISBURSEM		139.38		317,751.76
47071	11/07/13	CRAFTSMAN'S MALL		54.00		317,697.76
47072	11/07/13	DAVE LENARDO		280.00		317,417.76
47073	11/07/13	HUMBOLDT TERMITE & PEST		65.00		317,352.76
47074	11/07/13	MERCER FRASER COMPANY		243.30		317,109.46
47075	11/07/13	PACIFIC GAS & ELECTRIC		6,343.59		310,765.87
47076	11/13/13	AFLAC - REMIT. PROCESSING SE		39.32		310,726.55
47077	11/13/13	AYCOCK & EDGMON		6,340.00		304,386.55
47078	11/13/13	COMPUTER ASSISTANCE	FERNDALE TEC	200.00		304,186.55
47079	11/13/13	GE CAPITAL		221.34		303,965.21
47080	11/13/13	H.B. Environmental Consultants, FPC	Hank Brenard E. C	Void		303,965.21
47081	11/13/13	HEALTHSMART BENEFIT SOLUT		142.77		303,822.44
47082	11/13/13	L & M RENNER, INC.		2,149.20		301,673.24
47083	11/13/13	RESTIF CLEANING SERVICES		202.00		301,471.24
47084	11/13/13	STATE WATER RESOURCES CON	STATE WATER R	6,101.00		295,370.24
47085	11/13/13	TIMES STANDARD		1,804.99		293,565.25
47086	11/14/13	JOHNNY F. HOPPIS		124.90		293,440.35
47087	11/14/13	Hank Brenard E.C., FPC	Hank Brenard E. C	2,900.22		290,540.13
47088	11/19/13	ALLENS COMMERCIAL APPLIAN		165.00		290,375.13
47089	11/19/13	DOCUSTATION	DOCUSTATION I	78.18		290,296.95
47090	11/19/13	HUMBOLDT COUNTY CLERK-		78.00		290,218.95
47091	11/19/13	SPECIAL DISTRICT RISK MANAGE		3,950.04		286,268.91
47092	11/19/13	SPECIALTY TRAFFIC SYSTEMS		200.26		286,068.65
47093	11/19/13	STAPLES CONTRACT AND COMM		394.57		285,674.08
47094	11/19/13	THE FERNDALE ENTERPRISE		23.80		285,650.28

City of Ferndale
Financial Statements
October 31, 2013

City of Ferndale
Financial Statements
October 31, 2013

TABLE OF CONTENTS

Balance Sheets -----	1
Statements Revenues and Expenditures -----	13
Supplemental Information	
Statement of Cash Balances -----	27

City of Ferndale
General Fund
Balance Sheet

As of October 31, 2013

ASSETS

Current Assets		
Cash	\$	370,586.18
Petty cash		60.00
Cash-Restricted-insurance		15,000.00
Undeposited funds		37,418.55
Revenue receivable		34,315.38
Interest receivable		427.26
Due from other funds		<u>30,206.35</u>
Total Current Assets		<u>\$ 488,013.72</u>
TOTAL ASSETS		<u><u>\$ 488,013.72</u></u>

LIABILITIES AND NET ASSETS

Current Liabilities		
Accounts payable	\$	4,920.53
Garnishments payable		3,425.10
Health insurance payable		3,946.50
Federal withholding payable		6,800.68
FICA payable		9,351.53
State withholding payable		1,947.18
State disability payable		611.59
State unemployment payable		785.49
Federal P/R Tax Deposits		(15,716.72)
State P/R Tax Deposits		<u>(2,557.09)</u>
Total Current Liabilities		<u>\$ 13,514.79</u>
Total Liabilities		<u>\$ 13,514.79</u>
Fund Balance		
Fund balance-unappropriated	\$	588,234.08
Fund balance-special purposes		10,000.00
Revenue over (under) expenditures		<u>(123,735.15)</u>
Total Fund Balance		<u>\$ 474,498.93</u>
TOTAL LIABILITIES AND FUND BALANCE		<u><u>\$ 488,013.72</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Russ Park Fund
Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 4,459.20

Total Current Assets \$ 4,459.20

TOTAL ASSETS \$ 4,459.20

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-unappropriated \$ (1,789.47)

Fund balance-special purposes 6,262.19

Revenue over (under) expenditures (13.52)

Total Fund Balance \$ 4,459.20

TOTAL LIABILITIES AND
FUND BALANCE \$ 4,459.20

City of Ferndale
Park Fund
Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash	\$	-2,074.16	
Cash-Restricted-Fireman's PK		219.24	
Cash-Restricted-Bocce Ball Court		<u>1,854.92</u>	

LIABILITIES AND NET ASSETS

Current Liabilities

Due to other funds	\$	<u>4,414.31</u>	
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Total Current Liabilities		<u>\$ 4,414.31</u>
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Total Liabilities		<u>\$ 4,414.31</u>
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Fund Balance

Fund balance-unappropriated	\$	4,590.54	
Revenue over (under) expenditures		<u>(9,004.85)</u>	
Total Fund Balance		<u>\$ (4,414.31)</u>	

TOTAL LIABILITIES AND

City of Ferndale
Gas Tax Fund
Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 63,295.75

Total Current Assets \$ 63,295.75

TOTAL ASSETS \$ 63,295.75

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 70,618.83

Revenue over (under) expenditures (7,323.08)

Total Fund Balance \$ 63,295.75

TOTAL LIABILITIES AND
FUND BALANCE \$ 63,295.75

City of Ferndale

TEA 21

Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 66,741.13Total Current Assets \$ 66,741.13TOTAL ASSETS \$ 66,741.13

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 66,741.13Total Fund Balance \$ 66,741.13TOTAL LIABILITIES AND
FUND BALANCE \$ 66,741.13

City of Ferndale
Transportation Development Act
Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 220,647.22

Total Current Assets \$ 220,647.22

TOTAL ASSETS \$ 220,647.22

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 251,687.21

Revenue over (under) expenditures (31,039.99)

Total Fund Balance \$ 220,647.22

TOTAL LIABILITIES AND
FUND BALANCE \$ 220,647.22

City of Ferndale
Integrated Waste Management

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 37,882.81

Total Current Assets \$ 37,882.81

TOTAL ASSETS \$ 37,882.81

LIABILITIES AND NET ASSETS

Current Liabilities

Fund Balance

Fund balance-special purposes \$ 36,825.69

Revenue over (under) expenditures 1,057.12

Total Fund Balance \$ 37,882.81

TOTAL LIABILITIES AND
FUND BALANCE \$ 37,882.81

City of Ferndale

Drainage Fund

Balance Sheet

As of October 31, 2013

ASSETS

Current Assets

Cash \$ 135,998.11Total Current Assets \$ 135,998.11TOTAL ASSETS \$ 135,998.11

LIABILITIES AND NET ASSETS

Current Liabilities

Accrued interest payable \$ 613.02Total Current Liabilities \$ 613.02Total Liabilities \$ 613.02

Fund Balance

Fund balance-special purposes \$ 173,517.43

Revenue over (under) expenditures (38,132.34)Total Fund Balance \$ 135,385.09TOTAL LIABILITIES AND
FUND BALANCE \$ 135,998.11

City of Ferndale
TE Funds - Ped. and Bicycle Path

As of October 31, 2013

ASSETS

Current Assets		
Revenue receivable	<u>22,213.46</u>	
Total Current Assets		\$ <u>22,213.46</u>
TOTAL ASSETS		\$ <u><u>22,213.46</u></u>
LIABILITIES AND NET ASSETS		
Current Liabilities		
Due to other funds	\$ <u>25,792.05</u>	
Total Current Liabilities		\$ <u>25,792.05</u>
Total Liabilities		\$ <u>25,792.05</u>
Fund Balance		
Fund balance-special purposes	\$ (0.09)	
Revenue over (under) expenditures	<u>(3,578.50)</u>	
Total Fund Balance		\$ <u>(3,578.59)</u>
TOTAL LIABILITIES AND FUND BALANCE		\$ <u><u>22,213.46</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Sewer Fund
Balance Sheet
As of October 31, 2013

ASSETS	
Current Assets	
Cash	\$ <u>117,537.87</u>
Total Current Assets	\$ <u>117,537.87</u>
Fixed Assets	
Vehicles	\$ 38,416.41
Equipment	105,555.68
Less accumulated depreciation	(92,240.22)
Sewer system	13,436,274.06
Less accumulated depreciation	<u>(1,759,194.37)</u>
Total Fixed Assets	\$ <u>11,728,811.56</u>
TOTAL ASSETS	\$ <u><u>11,846,349.43</u></u>
LIABILITIES AND FUND EQUITY	
Liabilities	
Accrued interest payable	(0.50)
Notes payable-long term	39,795.67
Notes payable-water res #2	7,985.22
Notes Payable USDA	<u>4,849,000.00</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Total Liabilities	\$ <u>4,896,780.39</u>
Fund Equity	
Retained earnings-unreserved	\$ 4,871,150.94
R.E. reserved bond retirement	6,131.00
Investment in fixed assets	2,291,900.28
Revenue over (under) expenditures	<u>(219,613.18)</u>
Total Fund Equity	\$ <u>6,949,569.04</u>
TOTAL LIABILITIES AND FUND EQUITY	\$ <u><u>11,846,349.43</u></u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Governmental Fixed Assets
Balance Sheet
As of October 31, 2013

ASSETS	
Fixed Assets	
Buildings and improvements	463,886.10
Accumulated depreciation	(118,986.94)
Vehicles	115,855.91
Accumulated depreciation	(111,355.53)
Equipment	115,290.51
Accumulated depreciation	<u>(115,290.51)</u>
Total Fixed Assets	\$ <u>349,399.54</u>
TOTAL ASSETS	\$ <u><u>349,399.54</u></u>
LIABILITIES AND FUND BALANCE	
Fund Balance	
Investment in Fixed Assets	\$ <u>349,399.54</u>
Total Fund Balance	\$ <u>349,399.54</u>
TOTAL LIABILITIES AND FUND BALANCE	\$ <u><u>349,399.54</u></u>

City of Ferndale
General Government Long term Debt
Balance Sheet
As of October 31, 2013

ASSETS	
LIABILITIES AND FUND BALANCE	
Liabilities	
Vacation payable	\$ (39,280.40)
Notes payable	<u>(154,651.82)</u>
Total Liabilities	\$ <u>(193,932.22)</u>
Fund Balance	
Fund balance-long term debt	\$ <u>193,932.22</u>
Total Fund Balance	\$ <u>193,932.22</u>
TOTAL LIABILITIES AND FUND BALANCE	\$ <u><u>-</u></u>

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Revenues					
Taxes					
10014102 - Property tax-secured	\$ 0.00	\$ 0.00	\$ 140,000.00	\$ (140,000.00)	0%
10014104 - Property tax-unsecured	0.00	0.00	5,000.00	(5,000.00)	0%
10014107 - Supplemental role	0.00	0.00	4,000.00	(4,000.00)	0%
10014110 - Sales and use tax	22,775.86	22,775.86	110,000.00	(87,224.14)	(21)%
10014111 - Trash franchise	1,007.83	1,007.83	4,040.00	(3,032.17)	(25)%
10014112 - PG&E franchise	0.00	0.00	9,000.00	(9,000.00)	0%
10014114 - Cable franchise	5,788.15	5,788.15	17,500.00	(11,711.85)	(33)%
10014116 - Business license tax	393.00	16,175.00	17,000.00	(825.00)	(95)%
10014118 - Real property transfer tax	0.00	0.00	2,000.00	(2,000.00)	0%
10014120 - Transient lodging tax	<u>38,705.55</u>	<u>46,968.31</u>	<u>80,000.00</u>	<u>(33,031.69)</u>	<u>(59)%</u>
Total Taxes	<u>68,670.39</u>	<u>92,715.15</u>	<u>388,540.00</u>	<u>(295,824.85)</u>	<u>24%</u>
Licenses and Permits					
10024132 - Construction permits	\$ (6,336.50)	\$ 8,839.42	\$ 18,500.00	\$ (9,660.58)	(48)%
10024164 - Health protection	0.00	0.00	4,000.00	(4,000.00)	0%
10024166 - Encroachment permits	70.00	175.00	200.00	(25.00)	(88)%
10024278 - Animal license fees	<u>196.00</u>	<u>2,197.75</u>	<u>2,800.00</u>	<u>(602.25)</u>	<u>(78)%</u>
Total Licenses and Permits	<u>(6,070.50)</u>	<u>11,212.17</u>	<u>25,500.00</u>	<u>(14,287.83)</u>	<u>44%</u>
Fines					
10034283 - Court fines	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 5,000.00</u>	<u>\$ (5,000.00)</u>	<u>0%</u>
Total Fines	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Use of Money and Property					
10044182 - Interest	\$ 0.00	\$ (134.86)	\$ 1,100.00	\$ (1,234.86)	12%
10044297 - Town hall rent	395.00	1,435.00	12,000.00	(10,565.00)	(12)%
10044297.1 - Community Center rents	<u>2,064.22</u>	<u>8,901.07</u>	<u>30,000.00</u>	<u>(21,098.93)</u>	<u>(30)%</u>
Total Use of Money and Property	<u>2,459.22</u>	<u>10,201.21</u>	<u>43,100.00</u>	<u>(32,898.79)</u>	<u>24%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

REVENUE - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Intergovernmental					
10054204 - Motor vehicle in-lieu tax	\$ 0.00	\$ 612.66	\$ 150,000.00	\$ (149,387.34)	(0)%
10054222 - Home owners prop. tax relief	0.00	0.00	2,000.00	(2,000.00)	0%
10054286 - Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)	(50)%
10054290 - Peace off. stds. & trng.	0.00	0.00	3,200.00	(3,200.00)	0%
10054300 - Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)	0%
10054310 - COPS program	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>	<u>(100,000.00)</u>	<u>0%</u>
Total Intergovernmental	<u>0.00</u>	<u>2,512.66</u>	<u>262,000.00</u>	<u>(259,487.34)</u>	<u>1%</u>
Fees for Service					
10084271 - Parking fees	\$ 0.00	\$ 32.50	\$ 500.00	\$ (467.50)	(7)%
10084279 - Copy machine fees - Library	0.00	7.65	225.00	(217.35)	(3)%
10084280 - Copy machine fees - City	0.00	0.25	125.00	(124.75)	(0)%
10084291 - Special police services	370.00	2,750.00	12,712.39	(9,962.39)	(22)%
10084298 - Fair racing revenue	<u>0.96</u>	<u>0.96</u>	<u>2,500.00</u>	<u>(2,499.04)</u>	<u>(0)%</u>
Total Fees for Service	<u>370.96</u>	<u>2,791.36</u>	<u>16,062.39</u>	<u>(13,271.03)</u>	<u>17%</u>
Other Revenue					
10094284 - Donations - Library	\$ 0.00	\$ 0.00	\$ 300.00	\$ (300.00)	0%
10094284.1 - Donations - City	1,528.48	1,528.48	20,450.00	(18,921.52)	(7)%
10094306 - Lytle Foundation - Library	0.00	0.00	10,000.00	(10,000.00)	0%
10094307 - Miscellaneous	3,272.00	3,404.68	3,600.00	(195.32)	(95)%
10094311 - Little League Park Utilities	0.00	200.00	200.00	0.00	(100)%
10094405 - SB 90 Cost recovery	0.00	0.00	35,464.00	(35,464.00)	0%
10094410 - County admin fees PTAF	<u>0.00</u>	<u>0.00</u>	<u>12,956.00</u>	<u>(12,956.00)</u>	<u>0%</u>
Total Other Revenue	<u>4,800.48</u>	<u>5,133.16</u>	<u>82,970.00</u>	<u>(77,836.84)</u>	<u>6%</u>
TOTAL REVENUE	<u>70,230.55</u>	<u>124,565.71</u>	<u>823,172.39</u>	<u>(698,606.68)</u>	<u>15%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
EXPENDITURES					
Mayor and City Council					
10115012 - Office expense - Council	\$ 0.00	\$ 0.00	\$ 350.00	\$ 350.00	0%
10115013 - Advertising - Council	0.00	668.82	400.00	(268.82)	167%
10115044 - Meeting and dues - Council	0.00	0.00	500.00	500.00	0%
10115045 - LAFCO fees	<u>0.00</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Total Mayor and City Council	<u>0.00</u>	<u>668.82</u>	<u>3,250.00</u>	<u>2,581.18</u>	<u>21%</u>
City Manager and City Clerk					
10105002 - Salary - City Manager	\$ 5,593.94	\$ 12,457.75	\$ 29,144.13	\$ 16,686.38	43%
10105006 - SSI tax	427.94	953.01	2,331.53	1,378.52	41%
10105007 - Medical insurance	1,119.53	2,259.45	6,659.57	4,400.12	34%
10105009 - Workers comp. insurance	0.00	0.00	850.00	850.00	0%
10105010 - Deferred comp	0.00	574.90	2,331.53	1,756.63	25%
10125002 - Salary - City Clerk	0.00	7,913.55	46,873.67	38,960.12	17%
10125006 - Payroll taxes	0.00	572.76	3,749.89	3,177.13	15%
10125007 - Insurance Med/Den/Vis	(1,180.47)	1,545.54	15,936.07	14,390.53	10%
10125009 - Workers comp. insurance	0.00	0.00	1,200.00	1,200.00	0%
10125010 - Deferred retirement	<u>0.00</u>	<u>673.31</u>	<u>3,749.89</u>	<u>3,076.58</u>	<u>18%</u>
Total City Manager and City Clerk	<u>5,960.94</u>	<u>26,950.27</u>	<u>112,826.28</u>	<u>85,876.01</u>	<u>24%</u>
Operating Expenditures					
10125012 - Office expense	\$ 1,227.81	\$ 5,338.00	\$ 6,000.00	\$ 662.00	89%
10125044 - Meetings and dues	0.00	248.00	2,050.00	1,802.00	12%
10125063 - Contract Services	<u>2,745.75</u>	<u>11,098.20</u>	<u>35,413.44</u>	<u>24,315.24</u>	<u>31%</u>
Total Operating Expenditures	<u>3,973.56</u>	<u>16,684.20</u>	<u>43,463.44</u>	<u>26,779.24</u>	<u>38%</u>
City Attorney					
10145052 - Professional services	<u>\$ 6,408.53</u>	<u>\$ 8,700.03</u>	<u>\$ 10,000.00</u>	<u>\$ 1,299.97</u>	<u>87%</u>
Total City Attorney	<u>6,408.53</u>	<u>8,700.03</u>	<u>10,000.00</u>	<u>1,299.97</u>	<u>87%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Government Buildings					
10155002 - Salary - permanent	\$ 705.90	\$ 1,844.89	\$ 2,607.90	\$ 763.01	71%
10155005 - Salary - overtime	5.64	5.64	0.00	(5.64)	0%
10155006 - SSI tax	75.80	197.11	260.79	63.68	76%
10155009 - Workers comp. insurance	0.00	0.00	306.72	306.72	0%
10155020 - Building and ground maint.	2,909.11	3,227.74	20,000.00	16,772.26	16%
10155030 - Trash service	38.25	129.90	450.00	320.10	29%
10155031 - Water	83.98	504.05	500.00	(4.05)	101%
10155032 - Utilities electric	138.48	593.09	1,750.00	1,156.91	34%
10155033 - Utilities gas	557.79	557.79	4,600.00	4,042.21	12%
10155034 - Telephone	<u>309.98</u>	<u>1,481.51</u>	<u>2,450.00</u>	<u>968.49</u>	<u>60%</u>
Total Government Buildings	<u>4,824.93</u>	<u>8,541.72</u>	<u>32,925.41</u>	<u>24,383.69</u>	<u>26%</u>
Nondepartmental					
10165015 - Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,568.00	\$ 3,568.00	0%
10165052 - SB 90 Cost recovery	0.00	0.00	700.00	700.00	0%
10165054 - Audit and accounting	0.00	7,292.00	15,000.00	7,708.00	49%
10165054.1 - ACCOUNTING SERVICES	850.00	5,676.50	9,000.00	3,323.50	63%
10165055 - Contractual services	180.00	360.00	600.00	240.00	60%
10165061 - Insurance (PARSAC)	0.00	0.00	7,500.00	7,500.00	0%
10165063 - Insurance (Fire Bldg.)	10,229.00	10,229.00	7,700.00	(2,529.00)	133%
10165078 - Copy machine expense	333.62	1,249.53	4,250.00	3,000.47	29%
10165095 - Capital outlay	0.00	0.00	1,500.00	1,500.00	0%
10165096 - Car Allowance	400.00	1,600.00	4,800.00	3,200.00	33%
10165099 - Miscellaneous	<u>1,392.03</u>	<u>1,992.03</u>	<u>1,800.00</u>	<u>(192.03)</u>	<u>111%</u>
Total Nondepartmental	<u>13,384.65</u>	<u>28,399.06</u>	<u>56,418.00</u>	<u>28,018.94</u>	<u>50%</u>
Community Promotion					
10175024 - Supplies - public restroom	\$ 554.14	\$ 808.17	\$ 1,500.00	\$ 691.83	54%
10175031 - Water - public restroom	88.70	509.50	850.00	340.50	60%
10175032 - Electric - public restroom	31.17	99.21	250.00	150.79	40%
10175072 - Chamber of Commerce	5,543.09	11,061.18	22,122.36	11,061.18	50%
10175072.1 - Donation - Visitors & Conv.	6,966.07	6,966.07	1,500.00	(5,466.07)	464%
10175072.2 - Employee appreciation	0.00	106.96	150.00	43.04	71%
10175072.3 - TOT 2% HLA QTRLY	<u>0.00</u>	<u>3,795.90</u>	<u>10,000.00</u>	<u>6,204.10</u>	<u>38%</u>
Total Community Promotion	<u>13,183.17</u>	<u>23,346.99</u>	<u>36,372.36</u>	<u>13,025.37</u>	<u>64%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

EXPENDITURES - Continued	Current Period	Year To Date	Annual	Variance	Percent of Budget
Police	Actual	Actual	Budget		
10215002 - Salary - permanent	\$ 21,440.40	\$ 65,916.42	\$ 181,616.77	\$ 115,700.35	36%
10215005 - Salary - overtime	401.41	4,009.21	4,000.00	(9.21)	100%
10215006 - SSI tax	1,755.37	5,769.39	14,849.34	9,079.95	39%
10215007 - Medical insurance	2,026.88	13,934.73	38,172.19	24,237.46	37%
10215009 - Workers comp. insurance	0.00	0.00	13,000.00	13,000.00	0%
10215010 - Deferred retirement	0.00	1,343.30	14,529.34	13,186.04	9%
10215012 - Office expense	124.16	424.80	1,800.00	1,375.20	24%
10215014 - Vehicle expense	131.02	2,396.24	7,500.00	5,103.76	32%
10215016 - Fuel	748.39	2,935.37	14,000.00	11,064.63	21%
10215020 - Building and grounds maint.	213.53	360.53	2,800.00	2,439.47	13%
10215024 - Special department supply	345.33	521.78	19,712.39	19,190.61	3%
10215026 - Uniform expense	0.00	1,900.00	250.00	(1,650.00)	760%
10215026.1 - Uniform allowance	0.00	0.00	1,900.00	1,900.00	0%
10215029 - Water	35.74	233.92	400.00	166.08	58%
10215031 - Gas	0.00	0.00	600.00	600.00	0%
10215032 - Utilities electric	140.26	410.39	1,400.00	989.61	29%
10215034 - Telephone	558.76	1,737.57	4,200.00	2,462.43	41%
10215035 - Dispatch service	1,016.66	4,066.64	12,199.92	8,133.28	33%
10215044 - Meetings and dues	0.00	300.00	3,500.00	3,200.00	9%
10215048 - Training	466.00	606.00	3,500.00	2,894.00	17%
10215051 - Physical exams	0.00	411.70	1,000.00	588.30	41%
10215052 - Professional services	0.00	140.00	1,250.00	1,110.00	11%
10215053 - Lexipol Services	0.00	2,950.00	2,950.00	0.00	100%
10215063 - Contract Services	34.76	141.99	478.56	336.57	30%
10215086 - Booking fees	249.90	285.60	600.00	314.40	48%
10215088 - Equipment repair other	7.49	7.49	500.00	492.51	2%
10215094 - Vehicle replacement	0.00	0.00	9,300.00	9,300.00	0%
10215098 - Background expense	<u>0.00</u>	<u>692.65</u>	<u>1,500.00</u>	<u>807.35</u>	<u>46%</u>
Total Police	<u>29,696.06</u>	<u>111,495.72</u>	<u>357,508.51</u>	<u>246,012.79</u>	<u>31%</u>
Animal Control					
10225096 - Animal control	<u>\$ 450.00</u>	<u>\$ 1,800.00</u>	<u>\$ 5,500.00</u>	<u>\$ 3,700.00</u>	<u>33%</u>
Total Animal Control	<u>450.00</u>	<u>1,800.00</u>	<u>5,500.00</u>	<u>3,700.00</u>	<u>33%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Health					
10245052 - Professional services	\$ 153.47	\$ 663.88	\$ 2,200.00	\$ 1,536.12	30%
Total Health	<u>153.47</u>	<u>663.88</u>	<u>2,200.00</u>	<u>1,536.12</u>	<u>30%</u>
Street and Roads					
10315002 - Salary - permanent	\$ 754.92	\$ 2,984.68	\$ 11,762.40	\$ 8,777.72	25%
10315005 - Salary - overtime	0.00	37.75	0.00	(37.75)	0%
10315006 - SSI tax	(30.36)	(36.00)	940.99	976.99	(4)%
10315007 - Medical insurance	315.74	673.08	2,096.91	1,423.83	32%
10315009 - Workers comp. insurance	0.00	0.00	847.07	847.07	0%
10315010 - Deferred retirement	0.00	182.89	940.99	758.10	19%
10315044 - Meetings and dues	<u>0.00</u>	<u>152.94</u>	<u>60.00</u>	<u>(92.94)</u>	<u>255%</u>
Total Streets and Roads	<u>1,040.30</u>	<u>3,995.34</u>	<u>16,648.36</u>	<u>12,653.02</u>	<u>24%</u>
Planning					
Revenues Collected					
10084287.3 - Reimbursed Fees Planning	\$ (290.46)	\$ 0.00	\$ 2,000.00	\$ 2,000.00	0%
Total Revenue Collected	<u>(290.46)</u>	<u>0.00</u>	<u>2,000.00</u>	<u>2,000.00</u>	<u>0%</u>
Expenditures					
10415013 - Advertising	\$ 0.00	\$ 0.00	\$ 200.00	\$ 200.00	0%
10415052 - General planning services	2,731.10	6,493.00	12,000.00	5,507.00	54%
10415053 - Reimbursable fees	263.24	2,268.38	7,500.00	5,231.62	30%
10415055 - General plan review fund	1,387.50	1,387.50	12,500.00	11,112.50	11%
10415058 - Special Planning Projects	<u>1,612.00</u>	<u>9,454.50</u>	<u>7,508.00</u>	<u>(1,946.50)</u>	<u>126%</u>
Total Expenditures	<u>5,993.84</u>	<u>19,603.38</u>	<u>39,708.00</u>	<u>20,104.62</u>	<u>49%</u>
Net Planning Expenditures	<u>\$ (6,284.30)</u>	<u>\$ (19,603.38)</u>	<u>\$ (37,708.00)</u>	<u>\$ 18,104.62</u>	<u>(52)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period	Year To Date	Annual	Variance	Percent of Budget
EXPENDITURES - Continued	Actual	Actual	Budget		
City Engineer					
Revenues Collected					
10084270 - Plan check fees	\$ 0.00	\$ 1,977.92	\$ 3,250.00	\$ 1,272.08	61%
10084287.2 - Developer reimbursed fe	<u>3,674.58</u>	<u>42,717.63</u>	<u>8,000.00</u>	<u>(34,717.63)</u>	<u>534%</u>
Total Revenue Collected	<u>3,674.58</u>	<u>44,695.55</u>	<u>11,250.00</u>	<u>(33,445.55)</u>	<u>397%</u>
Expenditures					
10425052 - General engineering	\$ 6,071.24	\$ 2,609.90	\$ 15,000.00	\$ 12,390.10	17%
10425053 - Developer engineering	5,097.45	7,613.95	5,000.00	(2,613.95)	152%
10425055 - General plan update	<u>0.00</u>	<u>0.00</u>	<u>12,670.00</u>	<u>12,670.00</u>	<u>0%</u>
Total Expenditures	<u>11,168.69</u>	<u>10,223.85</u>	<u>32,670.00</u>	<u>22,446.15</u>	<u>31%</u>
Net City Engineer Expenditures	<u>\$ (7,494.11)</u>	<u>\$ 34,471.70</u>	<u>\$ (21,420.00)</u>	<u>\$ 55,891.70</u>	<u>(161)%</u>
Building Regulation					
10435052 - Building regulation/inspectio	<u>\$ 5,042.48</u>	<u>\$ 9,063.86</u>	<u>\$ 10,000.00</u>	<u>\$ 936.14</u>	<u>91%</u>
Total Building Regulation	<u>5,042.48</u>	<u>9,063.86</u>	<u>10,000.00</u>	<u>936.14</u>	<u>91%</u>
Library					
10615002 - Salary - permanent	\$ 575.52	\$ 1,642.74	\$ 5,451.46	\$ 3,808.72	30%
10615006 - SSI tax	61.30	175.00	436.12	261.12	40%
10615009 - Workers comp. insurance	0.00	0.00	700.00	700.00	0%
10615012 - Office expense	0.00	195.37	600.00	404.63	33%
10615020 - Building and ground maint.	56.54	1,851.99	1,200.00	(651.99)	154%
10615024 - Books	814.20	2,038.47	5,000.00	2,961.53	41%
10615031 - Gas	140.12	467.39	3,600.00	3,132.61	13%
10615032 - Utilities	137.58	540.42	1,650.00	1,109.58	33%
10615033 - Water	25.47	104.41	300.00	195.59	35%
10615034 - Telephone	138.60	542.41	1,300.00	757.59	42%
10615078 - Copy machine expense	0.00	0.00	100.00	100.00	0%
10615095 - Lytel grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>10,000.00</u>	<u>0%</u>
Total Library	<u>1,949.33</u>	<u>7,558.20</u>	<u>30,337.58</u>	<u>22,779.38</u>	<u>25%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
General Fund
Statement of Activities-Cash Basis
Actual vs. Budget
For the 4 Months Ended October 31, 2013

EXPENDITURES - Continued	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
Parks and Recreation					
10625002 - Salary Permanent	\$ 408.00	\$ 1,360.00	\$ 1,632.00	\$ 272.00	83%
10625006 - SSI Tax	43.44	144.81	16.32	(128.49)	887%
10625020 - Building and ground maint.	784.34	1,233.73	2,500.00	1,266.27	49%
10625024 - Special department supply	0.00	724.30	150.00	(574.30)	483%
10625032 - Utilities - electric	67.54	170.70	650.00	479.30	26%
10625033 - Water	<u>117.02</u>	<u>453.27</u>	<u>900.00</u>	<u>446.73</u>	<u>50%</u>
Total Parks and Recreation	<u>1,420.34</u>	<u>4,086.81</u>	<u>5,848.32</u>	<u>1,761.51</u>	<u>70%</u>
Community Center					
10635002 - Salary	\$ 1,674.24	\$ 4,193.04	\$ 10,921.18	\$ 6,728.14	38%
10635005 - Salary - overtime	6.39	36.59	0.00	(36.59)	0%
10635006 - SSI tax	143.58	352.42	873.69	521.27	40%
10635007 - Medical insurance	228.40	532.97	1,800.25	1,267.28	30%
10635009 - Workers compensation insurance	0.00	0.00	250.00	250.00	0%
10635010 - Deferred retirement	0.00	163.29	873.69	710.40	19%
10635020 - Buildings and grounds maintena	909.20	2,322.86	7,000.00	4,677.14	33%
10635031 - Water	100.54	310.97	750.00	439.03	41%
10635032 - Utilities	263.99	760.91	3,000.00	2,239.09	25%
10635033 - Gas	580.75	1,085.50	4,000.00	2,914.50	27%
10635055 - Contractual Services	<u>508.26</u>	<u>1,455.73</u>	<u>1,478.56</u>	<u>22.83</u>	<u>98%</u>
Total Community Center	<u>4,415.35</u>	<u>11,214.28</u>	<u>30,947.37</u>	<u>19,733.09</u>	<u>36%</u>
Total General Fund Expenditures	<u>\$ 105,681.52</u>	<u>\$ 248,300.86</u>	<u>\$ 813,373.63</u>	<u>\$ 565,072.77</u>	<u>31%</u>
Revenues over (under) Expenditures	<u>\$ (35,450.97)</u>	<u>\$ (123,735.15)</u>	<u>\$ 9,798.76</u>	<u>\$ (133,533.91)</u>	<u>1,263%</u>
Transfers in (out)					
Rvenues over (under) Expenditures and Transfers in (out)	<u>\$ (35,450.97)</u>	<u>\$ (123,735.15)</u>	<u>\$ 9,798.76</u>	<u>\$ (133,533.91)</u>	<u>(1,263)%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Russ Park Fund</u>					
Revenues					
20624182 - Interest income	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
20624284 - Donations - Russ Park	0.00	0.00	0.00	0.00	0%
20625990 - Transfer in(out)	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
20625020 - Blding/Grd Mnt.	\$ 0.00	\$ 13.52	\$ 1,800.00	\$ 1,786.48	1%
20625024 - Special department supply	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>13.52</u>	<u>1,800.00</u>	<u>1,786.48</u>	<u>1%</u>
Revenues Over (under) Expenditures	<u>\$ 0.00</u>	<u>\$ (13.52)</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,786.48</u>	<u>\$ (1)</u>
<u>Park Fund</u>					
Revenues					
21624284.3 - Donations - Firemen's Park	\$ 0.00	\$ 0.00	\$ 6,000.00	\$ (6,000.00)	0%
21624285 - Bocce ball	<u>214.50</u>	<u>214.50</u>	<u>2,500.00</u>	<u>(2,285.50)</u>	<u>(9)%</u>
Total Revenue	<u>214.50</u>	<u>214.50</u>	<u>8,500.00</u>	<u>(8,285.50)</u>	<u>3%</u>
Expenditures					
21625020 - Building and grounds maint	\$ 1,808.25	\$ 9,219.35	\$ 8,500.00	\$ (719.35)	108%
21625060 - Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>1,300.00</u>	<u>1,300.00</u>	<u>0%</u>
Total Expenditures	<u>1,808.25</u>	<u>9,219.35</u>	<u>9,800.00</u>	<u>580.65</u>	<u>94%</u>
Revenues Over (under) Expenditures	<u>\$ (1,593.75)</u>	<u>\$ (9,004.85)</u>	<u>\$ (1,300.00)</u>	<u>\$ (7,704.85)</u>	<u>\$ (693)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Gas Tax Fund</u>					
Revenues					
22314210.1 - Gas tax (2105)	\$ 1,059.89	\$ 1,654.95	\$ 6,746.00	\$ (5,091.05)	(25)%
22314210.2 - Gas tax (2106)	1,743.65	2,672.95	9,272.00	(6,599.05)	(29)%
22314210.3 - Gas tax (2107)	1,756.32	2,809.95	10,043.00	(7,233.05)	(28)%
22314210.4 - Gas tax (2107.5)	0.00	0.00	1,000.00	(1,000.00)	0%
22314210.5 - Gas Tax (2103)	<u>3,319.99</u>	<u>5,449.77</u>	<u>20,438.00</u>	<u>(14,988.23)</u>	<u>(27)%</u>
Total Revenue	<u>7,879.85</u>	<u>12,587.62</u>	<u>47,499.00</u>	<u>34,911.38</u>	<u>27%</u>
Expenditures					
22315002 - Salary - permanent	\$ 4,285.10	\$ 12,573.23	\$ 22,907.55	\$ 10,334.32	55%
22315005 - Overtime	4.51	59.88	0.00	(59.88)	0%
22315006 - SSI tax	338.76	986.69	1,832.60	845.91	54%
22315007 - Medical insurance	516.95	1,078.04	3,332.84	2,254.80	32%
22315009 - Workers comp. insurance	0.00	0.00	1,000.00	1,000.00	0%
22315010 - Deferred retirement	0.00	203.21	1,832.60	1,629.39	11%
22315058 - Street lighting	1,224.06	4,867.66	14,500.00	9,632.34	34%
22315063 - Contract Services	<u>34.76</u>	<u>141.99</u>	<u>957.12</u>	<u>815.13</u>	<u>15%</u>
Total Expenditures	<u>6,404.14</u>	<u>19,910.70</u>	<u>46,362.71</u>	<u>26,452.01</u>	<u>43%</u>
Revenues Over (under) Expenditures	<u>\$ 1,475.71</u>	<u>\$ (7,323.08)</u>	<u>\$ 1,136.29</u>	<u>\$ 8,459.37</u>	<u>\$ (644)</u>
<u>TEA 21</u>					
Revenues					
23314182 - Interest	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23314211 - RSTP revenue	0.00	0.00	0.00	0.00	0%
23314287.7 - STIP	0.00	0.00	0.00	0.00	0%
23314500 - Appropriation of reserves	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Expenditures					
23315022 - Street Project	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	0%
23315052 - SRTS engineering	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
Special Revenue Funds
Statement of Revenues and Expenditures
Actual vs. Budget
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Transportation Development Act</u>					
Revenues					
24314231 - Transportation devel. act	\$ 0.00	\$ 0.00	\$ 42,049.00	\$ (42,049.00)	0%
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>42,049.00</u>	<u>(42,049.00)</u>	<u>0%</u>
Expenditures					
24315002 - Wages	\$ 1,827.82	\$ 5,357.07	\$ 15,719.82	\$ 10,362.75	34%
24315005 - Salary - overtime	8.27	51.06	0.00	(51.06)	0%
24315006 - SSI tax	159.88	450.97	1,257.59	806.62	36%
24315007 - Medical insurance	367.31	825.13	227.60	(597.53)	363%
24315009 - Workers comp. insurance	0.00	0.00	750.00	750.00	0%
24315010 - Deferred retirement	0.00	207.84	1,257.59	1,049.75	17%
24315014 - Vehicle expense	2,025.43	2,025.43	1,000.00	(1,025.43)	203%
24315016 - Fuel	494.22	1,888.93	8,500.00	6,611.07	22%
24315020 - Building & ground maintenance	3.84	301.10	1,750.00	1,448.90	17%
24315021 - Street maintenance	1,105.36	1,737.66	5,000.00	3,262.34	35%
24315022 - Street project	1,399.65	16,383.72	0.00	(16,383.72)	0%
24315024 - Special department	300.00	932.39	500.00	(432.39)	186%
24315032 - Utilities	121.12	372.35	2,000.00	1,627.65	19%
24315033 - Water	44.76	146.45	425.00	278.55	34%
24315034 - Telephone	87.40	297.36	650.00	352.64	46%
24315063 - Contract Services	0.00	47.53	478.56	431.03	10%
24315088 - Equipment repair	0.00	15.00	500.00	485.00	3%
24315099 - Miscellaneous	<u>775.95</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0%</u>
Total Expenditures	<u>8,721.01</u>	<u>31,039.99</u>	<u>40,016.16</u>	<u>8,976.17</u>	<u>78%</u>
Revenues Over (under) Expenditures	<u>\$ (8,721.01)</u>	<u>\$ (31,039.99)</u>	<u>\$ 2,032.84</u>	<u>\$ (33,072.83)</u>	<u>\$ (1,527)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Integrated Waste Management</u>					
Revenues					
25314288 - Tipping fees IWM	\$ 0.00	\$ 1,684.83	\$ 5,000.00	\$ (3,315.17)	(34)%
25314600 - Recycling grant	<u>0.00</u>	<u>0.00</u>	<u>5,000.00</u>	<u>(5,000.00)</u>	<u>0%</u>
Total Revenue	<u>0.00</u>	<u>1,684.83</u>	<u>10,000.00</u>	<u>(8,315.17)</u>	<u>17%</u>
Expenditures					
25315002 - Salary	\$ 210.45	\$ 210.45	\$ 5,267.01	\$ 5,056.56	4%
25315006 - SSI tax	16.10	16.10	421.36	405.26	4%
25315007 - Medical insurance	200.58	401.16	3,023.20	2,622.04	13%
25315009 - Workers compensation ins.	0.00	0.00	1,226.88	1,226.88	0%
25315010 - Deferred retirement	<u>0.00</u>	<u>0.00</u>	<u>421.36</u>	<u>421.36</u>	<u>0%</u>
Total Expenditures	<u>427.13</u>	<u>627.71</u>	<u>10,359.81</u>	<u>9,732.10</u>	<u>6%</u>
Revenues Over (under) Expenditures	<u>\$ (427.13)</u>	<u>\$ 1,057.12</u>	<u>\$ (359.81)</u>	<u>\$ 1,416.93</u>	<u>\$ (294)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

City of Ferndale
 Special Revenue Funds
 Statement of Revenues and Expenditures
 Actual vs. Budget
 For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Drainage Fund</u>					
Revenues					
26314230 - Drainage fees	\$ 1,500.00	\$ 1,806.36	\$ 5,000.00	\$ (3,193.64)	(36)%
26314240 - Drainage District fees	<u>0.00</u>	<u>0.00</u>	<u>18,550.00</u>	<u>(18,550.00)</u>	<u>0%</u>
Total Revenue	<u>1,500.00</u>	<u>1,806.36</u>	<u>23,550.00</u>	<u>(21,743.64)</u>	<u>8%</u>
Expenditures					
26315002 - Wages	\$ 1,964.85	\$ 6,200.86	\$ 12,130.98	\$ 5,930.12	51%
26315005 - Salary - overtime	8.27	38.47	0.00	(38.47)	0%
26315006 - SSI tax	170.34	514.55	970.48	455.93	53%
26315007 - Medical insurance	197.41	566.70	2,171.29	1,604.59	26%
26315009 - Workers comp. insurance	0.00	0.00	766.77	766.77	0%
26315010 - Deferred compensation	0.00	0.00	970.48	970.48	0%
26315010.1 - Deferred compensation	0.00	192.88	0.00	(192.88)	0%
26315024 - Supplies	64.13	64.13	0.00	(64.13)	0%
26315063 - Contract Services	34.76	141.99	1,914.24	1,772.25	7%
26315194 - Interest-Six Rivers loan	<u>1,374.04</u>	<u>32,219.12</u>	<u>25,133.76</u>	<u>(7,085.36)</u>	<u>128%</u>
Total Expenditures	<u>3,813.80</u>	<u>39,938.70</u>	<u>44,058.00</u>	<u>4,119.30</u>	<u>91%</u>
Revenues Over (under) Expenditures	<u>\$ (2,313.80)</u>	<u>\$ (38,132.34)</u>	<u>\$ (20,508.00)</u>	<u>\$ (17,624.34)</u>	<u>\$ 186</u>
<u>TE Funds - Ped. and Bicycle Path</u>					
Revenues					
40314235 - Transportation Enhancement re	\$ 0.00	\$ 0.00	\$ 8,000.00	\$ (8,000.00)	0%
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>8,000.00</u>	<u>8,000.00</u>	<u>0%</u>
Expenditures					
40315052 - Plans, specs & estimates	\$ 9,637.15	\$ 3,578.50	\$ 8,000.00	\$ 4,421.50	45%
Total Expenditures	<u>9,637.15</u>	<u>3,578.50</u>	<u>8,000.00</u>	<u>4,421.50</u>	<u>45%</u>
Revenues Over (under) Expenditures	<u>\$ (9,637.15)</u>	<u>\$ (3,578.50)</u>	<u>\$ 0.00</u>	<u>\$ 3,578.50</u>	<u>\$ -</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

Proprietary Fund
Statement of Revenues and Expenditures
For the 4 Months Ended October 31, 2013

	Current Period Actual	Year To Date Actual	Annual Budget	Variance	Percent of Budget
<u>Sewer Fund</u>					
Revenues					
30514274 - Sewer service charge	\$ 0.00	\$ 0.00	\$ 458,516.01	\$ (458,516.01)	0%
30514275 - Sewer connection fees	5,180.00	5,182.00	10,000.00	(4,818.00)	(52)%
30514307 - Miscellaneous revenue	6,606.00	11,340.00	75,000.00	(63,660.00)	(15)%
30514308 - Revenue reserved for plant	<u>0.00</u>	<u>0.00</u>	<u>194,089.99</u>	<u>(194,089.99)</u>	<u>0%</u>
Total Revenue	<u>11,786.00</u>	<u>16,522.00</u>	<u>737,606.00</u>	<u>721,084.00</u>	<u>2%</u>
Expenditures					
30515002 - Salary - permanent	\$ 21,630.37	\$ 63,328.96	\$ 132,056.24	\$ 68,727.28	48%
30515005 - Salary - overtime	774.19	2,671.48	13,599.60	10,928.12	20%
30515006 - SSI tax	1,723.95	5,143.51	11,652.47	6,508.96	44%
30515007 - Medical insurance	5,121.51	11,101.82	35,156.23	24,054.41	32%
30515009 - Workers comp. insurance	0.00	0.00	4,000.00	4,000.00	0%
30515010 - Deferred retirement	0.00	2,316.30	10,564.50	8,248.20	22%
30515012 - Office expense	0.00	145.55	1,000.00	854.45	15%
30515014 - Vehicle expense	0.00	0.00	2,000.00	2,000.00	0%
30515016 - Vehicle gas	169.45	647.64	4,500.00	3,852.36	14%
30515024 - Special department supply	0.00	305.35	1,000.00	694.65	31%
30515030 - Garbage/sludge	806.27	10,911.32	20,000.00	9,088.68	55%
30515032 - Utilities - electric - plant	5,028.28	16,223.23	70,000.00	53,776.77	23%
30515034 - Telephone	389.43	1,210.95	4,500.00	3,289.05	27%
30515044 - Meetings and dues	0.00	485.00	1,000.00	515.00	49%
30515048 - Training	350.00	479.98	2,500.00	2,020.02	19%
30515052 - Professional services	0.00	0.00	300.00	300.00	0%
30515055 - Contractual services	4,061.34	7,502.35	17,135.52	9,633.17	44%
30515092 - Sewer plant permit	0.00	944.11	6,000.00	5,055.89	16%
30515094 - Safety equipment	0.00	606.74	1,000.00	393.26	61%
30515095 - Capital outlay	7,867.31	8,572.76	20,000.00	11,427.24	43%
30515099 - Miscellaneous	0.00	0.00	1,000.00	1,000.00	0%
30515121 - Sewer plant maintenance	1,374.77	7,250.60	15,000.00	7,749.40	48%
30515122 - Sewer line maintenance	0.00	660.46	10,000.00	9,339.54	7%
30515125 - Chemicals	0.00	29.44	2,000.00	1,970.56	1%
30515157 - Testing and monitoring	2,962.00	3,477.00	32,000.00	28,523.00	11%
30515158 - Postage and shipping	0.00	0.00	600.00	600.00	0%
30515162 - Insurance PARSAC Liability	0.00	0.00	7,500.00	7,500.00	0%
30515164 - Fines	0.00	3,000.00	39,000.00	36,000.00	8%
30515190 - USDA loan	0.00	89,120.63	194,000.00	104,879.37	46%
30515192 - Retirement of bonds	0.00	0.00	4,100.00	4,100.00	0%
30515198 - Sewer match loan	<u>0.00</u>	<u>0.00</u>	<u>30,000.00</u>	<u>30,000.00</u>	<u>0%</u>
Total Expenditures	<u>52,258.87</u>	<u>236,135.18</u>	<u>693,164.56</u>	<u>457,029.38</u>	<u>34%</u>
Revenues Over (under) Expenditures	<u>\$ (40,472.87)</u>	<u>\$ (219,613.18)</u>	<u>\$ 44,441.44</u>	<u>\$ 264,054.62</u>	<u>\$ (494)</u>

RESTRICTED FOR MANAGEMENT'S USE ONLY.

Supplemental Information

City of Ferndale
Summary of Cash Balances and Investments
October 31, 2013

CASH BY FUND	<u>AMOUNT</u>	<u>PERCENT</u>
General Fund Cash		
Cash - unrestricted	\$ 370,586.18	
Petty cash	60.00	
Cash-restricted-insurance	<u>15,000.00</u>	
Total General Fund	<u>\$ 385,646.18</u>	<u>37.36%</u>
Park Fund Cash		
Cash - restricted	\$ (2,074.16)	
Cash - restricted - Fireman's	\$ 219.24	
Cash - restricted - Bocce Ball Courts	<u>1,854.92</u>	
Gas Tax Cash		
Cash - restricted	<u>\$ 63,295.75</u>	<u>6.13%</u>
TEA 21 Cash		
Cash - restricted	<u>\$ 66,741.13</u>	<u>6.47%</u>
Transportation Development Act Cash		
Cash - restricted	<u>\$ 220,647.22</u>	<u>21.38%</u>
Integrated Waste Management Cash		
Cash - restricted	<u>\$ 37,882.81</u>	<u>3.67%</u>
Drainage Fund Cash		
Cash - restricted	<u>\$ 135,998.11</u>	<u>13.18%</u>
TE Funds		
Russ Park Fund Cash		
Cash - restricted	<u>\$ 4,459.20</u>	<u>0.43%</u>
Sewer Fund Cash		
Cash -unrestricted	<u>\$ 117,537.87</u>	
Total Sewer Fund	<u>\$ 117,537.87</u>	<u>11.39%</u>
 TOTAL CASH BY FUND	 <u><u>\$ 1,032,208.27</u></u>	 <u><u>100%</u></u>
 CASH BY ACCOUNT		
General Checking Six Rivers	\$ 328,486.47	31.82%
LAIF	703,661.80	68.17%
Petty cash	<u>60.00</u>	0.01%
TOTAL CASH BY ACCOUNT	<u><u>\$ 1,032,208.27</u></u>	<u><u>100%</u></u>

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834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed PayCheck Checks

General Checking - Date Range: From 10/20/13 To 11/21/13 - Check #: All - Dept: All

Sort Code: All - EmpID: All - Emp Name: All - By Check Number

<u>Check #</u>	<u>Date</u>	<u>Emp. #</u>	<u>Employee Name</u>	<u>Amount</u>
46930	10/25/13	5,220	STEVE L. COPPINI	Void
46931	10/25/13	2,185	LINDSEY D. FRANK	Void
46932	10/25/13	2,188	DMITRIY GAVRYUSH	Void
46933	10/25/13	5,237	JOHNNY F. HOPPIS	Void
46934	10/25/13	5,222	IAN E. IVEY	Void
46935	10/25/13	5,235	TIMOTHY W. MIRANDA	Void
46936	10/25/13	1,012	JAY D. PARRISH	Void
46937	10/25/13	1,217	LACY L. PEDROTTI	Void
46938	10/25/13	6,142	DIANNA L. RICHARDSON	Void
46939	10/25/13	2,200	BRET A. SMITH	Void
46940	10/25/13	2,186	ADAM D. STRICKER	Void
46941	10/25/13	5,223	STEVE A. THRAP	Void
46942	10/25/13	6,221	BONNIE K. VON BRAUN	Void
46943	10/25/13	2,187	Christopher D. Williams	Void
46944	10/25/13	6,115	MARY ELLEN BOYNTON	Void
46945	10/25/13	5,281	WILLIAM O. BRIGGS	Void
47005	10/29/13	6,115	MARY ELLEN BOYNTON	83.20
47006	10/29/13	5,281	WILLIAM O. BRIGGS	119.10
47007	10/29/13	5,220	STEVE L. COPPINI	1,619.24
47008	10/29/13	2,185	LINDSEY D. FRANK	1,135.56
47009	10/29/13	2,188	DMITRIY GAVRYUSH	845.40
47010	10/29/13	5,237	JOHNNY F. HOPPIS	882.48
47011	10/29/13	5,222	IAN E. IVEY	146.16
47012	10/29/13	5,235	TIMOTHY W. MIRANDA	1,074.70
47013	10/29/13	1,012	JAY D. PARRISH	2,485.50
47014	10/29/13	1,217	LACY L. PEDROTTI	858.29
47015	10/29/13	6,142	DIANNA L. RICHARDSON	83.20
47016	10/29/13	2,200	BRET A. SMITH	1,388.91
47017	10/29/13	2,186	ADAM D. STRICKER	1,176.34
47018	10/29/13	5,223	STEVE A. THRAP	1,196.33
47019	10/29/13	2,187	Christopher D. Williams	896.90
47037	11/01/13	1,510	MARIA A. ROSA	Void
47053	11/01/13	1,510	MARIA A. ROSA	217.61
47054	11/12/13	6,115	MARY ELLEN BOYNTON	64.71
47055	11/12/13	5,281	WILLIAM O. BRIGGS	119.10
47056	11/12/13	5,220	STEVE L. COPPINI	1,619.24
47057	11/12/13	2,185	LINDSEY D. FRANK	1,145.00
47058	11/12/13	2,188	DMITRIY GAVRYUSH	845.40
47059	11/12/13	5,237	JOHNNY F. HOPPIS	882.48
47060	11/12/13	5,235	TIMOTHY W. MIRANDA	1,121.37
47061	11/12/13	1,012	JAY D. PARRISH	2,485.51
47062	11/12/13	1,217	LACY L. PEDROTTI	839.91
47063	11/12/13	6,142	DIANNA L. RICHARDSON	101.70
47064	11/12/13	2,200	BRET A. SMITH	1,388.91
47065	11/12/13	2,186	ADAM D. STRICKER	1,176.33
47066	11/12/13	5,223	STEVE A. THRAP	1,196.33
47067	11/12/13	2,187	Christopher D. Williams	896.89
47086	11/14/13	5,237	JOHNNY F. HOPPIS	124.90

Total	28,216.70
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City of Ferndale, Humboldt County, California USA
City Council Minutes for November 7, 2013

A Closed Session was held pursuant to Government Code 54954.5, to continue the City Manager Public Employee Performance Evaluation. The Closed Session was called to order at 6:00 PM and adjourned at 6:55 PM.

Mayor Stuart Titus called the Regular City Council Meeting to order at 7:00PM. Present were Councilmen John Maxwell, Ken Mierzwa, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, Deputy City Clerk Christina Wile, Contract City Planner George Williamson, and Police Chief Bret Smith.

Roll Call & Pledge Allegiance: Those present pledged allegiance to the flag.

There was no action to Report out of Closed Session.

Ceremonial Items: Proclamations for the Great American Smoke Out and National Caregivers Month were presented.

There were no Modifications to the Agenda.

Public Comment: A member of the public asked if the City Clerk was required to live within the city limits. GC Sections 36501, 36502, 40801-40814 were given to the Deputy City Clerk for review.

Consent Calendar: Accept Accounts Payable. Approve the minutes as presented from the October 3, 2013 Regular Meeting and the October 17, 2013 Special City Council Meeting.

MOTION: (Mierzwa/Maxwell) Unanimous.

No Call Items or Presentations.

Tractor Parade Route & Staging Area: City Manager Jay Parrish presented background information. At last year's tractor parade, some community members were concerned about the safety of the parade staging area on Francis Street. The Fire Chief, Chief of Police, City Manager and Tractor Parade Committee members met to address these safety concerns. The following changes were suggested: the tractor parade should be staged on Francis Street, and should pass through Main Street one time before dispersing by the Fairgrounds. The Fire Chief requested a map of the parade route, and reminded Tractor Committee members that fire lanes are not to be blocked. Councilman Sweeney suggested extra staffing at the bottleneck between the Public Works barns and Scouts Hall.

MOTION to approve changes to the Tractor Parade route as presented and increase monitoring/staffing of the parade **(Titus/Sweeney) Unanimous.**

580 Main Street Update: The City Manager gave an update on 580 Main Street. The property owner did not comment on the update and no action was taken by the Council.

Second Reading of Ordinance 2013-02, Sign Ordinance. Contract City Planner George Williamson presented background information and briefly explained changes. For illuminated signs, light intensity will be measured with lumens rather than wattage. Slight modifications were made to sizes of name plate signs. Election signs may be on display for 120 days, rather than 60 days (per City Attorney Russ Gans). There were no public comments.

City of Ferndale, Humboldt County, California USA
City Council Minutes for November 7, 2013

MOTION to approve the second reading of Ordinance 2013-02, Sign Ordinance (**Sweeney/Brown**).
Unanimous.

Second Reading of Ordinance 2013-03, Medical Marijuana Dispensary and Cultivation Ordinance: Chief of Police Bret Smith gave a background presentation. Councilman Mierzwa asked for clarification on indoor vs. outdoor restrictions. The City Attorney directed Staff to restrict rather than prohibit indoor cultivation for legal reasons. The Mayor thanked Police Chief Bret Smith.

MOTION to approve the second reading of Ordinance 2013-03, Medical Marijuana and Dispensary Ordinance (**Titus/Maxwell**) **Unanimous.**

City Manager Contract Review: Council members met in a Closed Session directly preceding this meeting to collect evaluation forms. The evaluation will be continued, and another Closed Session will be held next month before the December 5th Regular City Council Meeting.

Deputy City Clerk Transition/ Recruitment Update: City Planner George Williamson presented information about updates and modernizations that took place during the 90 day Deputy City Clerk transition period staffed by Planwest Partners. Council discussed the new meeting packet schedule and GIS system. George assured the Council that there will not be any annual fees or licensing cost for the GIS software. Mayor Stuart Titus thanked Planwest for the work that was done during the transition.

Resolution 2013-38 Authorizing City Attorney and City Planner Time and Materials to Update Nuisance Ordinance 06-04: City Planner George Williamson gave background information and discussed the need to improve the Nuisance Ordinance. Councilman Brown agreed that the ordinance needed more enforceability, and mentioned some specific problems that were encountered during his time on the Design Review Committee.

MOTION to adopt Resolution 2013-38 (**Sweeney/Mierzwa**) **Unanimous.**

Changes to Housing Element Update Process and Schedule: Jay Parrish and George Williamson gave background information. An updated housing element will allow the City to apply for housing program grants, meet regional housing goals and provide opportunities to analyze housing in relation to growth and decline of the community. Since the Housing Element was updated in 2009, Staff anticipates the 2014 update will require less time to complete.

Resolution 2013-39 Authorizing Planner Time and Materials to Complete Part 1 of the Housing Element Implementation Plan: Jay Parrish and George Williamson gave background information. The General Plan Housing Element Implementation Plan 2013 organizes the Housing Element polices and programs into three phases. Staff recommends starting with the Zoning Ordinance in order to comply with State Housing regulations and meet the Department of Housing and Community Development requirements for 2014.

MOTION to adopt Resolution 2013-39 (**Maxwell/Sweeney**). **Unanimous.**

The meeting was adjourned at 8:21PM. The next regular Council Meeting is scheduled for December 5, 2013 at 7:00PM.

Respectfully submitted,

Christina Wile, Deputy City Clerk

Section 10
CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11
PRESENTATIONS

Section 12
PUBLIC HEARING

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1. OPEN PUBLIC HEARING

- a. Announce agenda item number and state the subject
- b. Invite staff to report on the item, including any recommendation
- c. Ask members of the Council or Commission if they need clarification. If so, the questions should be asked of the person reporting on the item.
- d. Invite Public Comment. Mayor may limit the time for speakers to 3 minutes

2. CLOSE PUBLIC HEARING

- a. Invite a motion from the governing body and announce the name of the person making the motion
- b. Invite a second from the governing body and announce the name of the person seconding the motion
- c. Invite discussion by members of the governing body
- d. Take a vote; ayes and then nays are normally sufficient
- e. Announce the result of the vote and announce what action (if any) the body has taken.
- f. Indicate names of members who voted in the minority of the motion

Meeting Date:	December 5, 2013	Agenda Item Number	12.a.
Agenda Item Title:	Public Hearing - Ordinance No. 2013-04, An Ordinance Amending Zoning Ordinance 02-02 Design Review, Sign and Parking Regulations		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Continue the Public Hearing to January 2014 City Council Meeting		

RECOMMENDATION: Continue the Public Hearing on Ordinance No. 2013-04, An Ordinance Amending Zoning Ordinance 02-02 Design Review, Sign and Parking Regulations to the January 2014 City Council Meeting.

BACKGROUND: On November 7th, the City Council approved the second reading of and adopted Sign Ordinance 2013-02. The Sign Ordinance allows for review of signs by the Design Review Committee under certain circumstances, even if the sign is not located in the Design Review Zone. The Ordinance also exempts certain signs from Design Review requirements, even in the Design Review Zone. To allow for this, Zoning Ordinance 02-02 needs to be amended accordingly.

Staff prepared Ordinance 2013-04 amending Zoning Ordinance 02-02 in order to bring the Zoning Ordinance into compliance with the new Sign Ordinance. To maximize the efficient use of staff, Planning Commission, and City Council time, staff incorporated other amendments to the Ordinance to recommend for consideration and possible adoption. These include amendments to §6.05 regarding the overall Design Control Combining Zone and §7.16 regarding parking regulations.

The Planning Commission has reviewed the proposed amendments at two public hearings and has directed staff to remove the proposed amendments to parking regulations pending further City review.

DISCUSSION: The Planning Commission has yet to submit recommendations to the City Council regarding Ordinance No. 2013-04, An Ordinance Amending Zoning Ordinance 02-02 Design Review, Sign and Parking Regulations.

FISCAL IMPACT: None

Section 13

BUSINESS

Meeting Date:	December 5, 2013	Agenda Item Number	13.a.
Jay Parrish	Design Review Committee Appointment		
Presented By:	Elizabeth Conner, City Clerk		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Review and approve the appointment of Paul Gregson to Design Review Committee to fill the vacancy left open by Dane Cowen.

BACKGROUND:

After the resignation of Design Review Committee Member Dane Cowen, staff placed an advertisement in the Ferndale Enterprise and placed notices on the public bulletin boards at City Hall, the Library and downtown, with a deadline of November 14, 2013. Three applications were received, and the item was placed on the Planning Committee Agenda of November 20, 2013. In the interim, two of the applicants withdrew their applications and one application remained.

At their November 20, 2013 meeting, the Planning Commission heard from applicant Paul Gregson and asked him several questions about his experience and interest.

The Planning Commission then voted unanimously to recommend to the City Council the appointment of Paul Gregson to the Design Review Committee.

FISCAL IMPACT:

None.

Attachments:

1. Letter of Application from Paul Gregson, October 31, 2013

Paul Gregson
P.O. Box 883
420 Schley Avenue
Ferndale, CA 95536
(415) 244-0450

October 31, 2013

To whom it may concern:

Consider this my application for the opening on the Design Review Committee. Eleven months ago I move to Ferndale from Shasta County when I was hired as an associate engineer by LACO Associates. I have a Bachelors of Science in Civil Engineering, and a Master of Science in Environmental Engineering from U.C. Berkeley, with an emphasis in water and wastewater treatment, as well as environmental chemistry. Since graduating my fields of expertise have been water/wastewater treatment as well as collection and distribution systems. I also have performed many flood analyses.

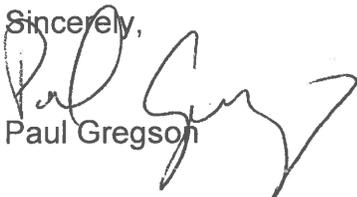
Since relocating I have attended Ferndale's City Council Meetings fairly regularly to become better acquainted with the community, and to develop a better understanding of politics and policies in Humboldt County. I have also been attending several water and wastewater District Board meetings in Humboldt County to expand my awareness of small utility district needs. By attending these meetings I have developed a respect for people who volunteer their time and energy to serve on local boards and councils, and have come to realize the value they provide to their communities. Therefore, I am electing to donate some of my time to serve my community, and serving on the Design Review Committee would appear to be a good beginning.

Serving on the Design Review Committee appears to be a good fit for me in that it is unlikely to lead to any conflict of interest between my work and my service. Furthermore, I should be able to use some of my engineering background to contribute to the committee. Serving on the Committee will provide me with an opportunity to learn more about Victorian era architecture, local politics, and my community.

I hope you will give my application serious consideration.

Sincerely,

Paul Gregson



Meeting Date:	December 5, 2013	Agenda Item Number	13.b.
Agenda Item Title:	Update on 580 Main Street		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	Receive and File		

RECOMMENDATION: Receive and file.

BACKGROUND: City Council held a Special Closed Session Meeting on October 17, 2013 to consider initiation of litigation against Gable Properties, LLC, regarding the property located at 580 Main Street, Ferndale, California (noncompliance with Building Code and Public Nuisance). Council directed the City Attorney to discuss the matter with counsel for Gable Properties and to provide an update at the November 7th Council Meeting. The City Attorney and counsel for Gable Properties reached an agreement, and the Council concurred, that the City would allow Gable Properties until the December 5th City Council meeting to obtain a building permit to apply siding before initiating litigation to abate the nuisance.

On November 21st, Nancy Trujillo, on behalf of Gable Properties, LLC, submitted a Building Permit application and a corresponding Design Review Use Permit application to apply siding and paint the building at 580 Main Street. The applicant has proposed materials and colors other than those approved by the Design Review Use Permit issued in January 2013. Due to the change, a new Design Review Use Permit is required. The City has issued the Building Permit pending Design Review Use Permit approval.

Planning staff has determined that the Design Review Use Permit application is incomplete and has sent the attached correspondence notifying the applicant.

The City Attorney recommends that the Council allow the applicant the month of December to complete the Design Review process and direct staff to provide an update at the January 2nd meeting, at which time the Council may determine whether the applicant has been diligent in her efforts to secure the required permits or the City should initiate litigation.

FISCAL IMPACT: None.

City of Ferndale INCORPORATED 1893



November 27, 2013

Nancy Trujillo
Gable Properties
P.O. Box 1044
Ferndale, CA 95536

Re: Design Review Use Permit Application for 580 Main Street, Ferndale, CA.

Dear Ms. Trujillo,

The City received your application materials for 580 Main Street on November 21, 2013. The City's first step is to determine if the application is complete, which in this case, it is not. Incomplete applications cannot be processed until such time as all materials are on file. Additional information outlined in this letter is required prior to proceeding with a Design Review Use Permit application review.

Your application proposes a change in color. The Design Review Committee will need to see representations of each proposed paint color in order to consider your proposal. In addition, the application as submitted is for replacement of the now-removed stucco with redwood siding and cedar shingles on the Main and Shaw Street sides of the building. Your previous Design Review Use Permit issued in January 2013 approved structural modifications of existing signs and reinstallation of the original awnings. Your new application needs to address the treatment of these features, or state that the proposal conforms to the already-issued Design Review Use Permit.

Due to the proposed change in exterior material, this project is subject to environmental review in accordance with the California Environmental Quality Act (CEQA). The City will require a \$116 deposit for the initial environmental review.

Please submit a complete application at your earliest convenience, including paint color representation, proposed sign and awning treatment, and \$116 deposit for environmental review.

If you have any questions or concerns, please do not hesitate to call me at (707) 825-8260.

Sincerely,

Melanie Rheume, Planwest Partners
melanier@planwestpartners.com
Contract City Planner

Meeting Date:	December 5, 2013	Agenda Item Number	13.c.
Agenda Item Title	Authorizing Formation of an Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property and write appropriate resolution.		
Presented By:	Jay Parrish, City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

1. That the Mayor open the item.
2. The Council review and discussion potential members and committee purpose.
3. Take public comment.
4. Authorize formation of an Ad Hoc Committee to Review and Recommend Potential Uses of the Old Nilsen Property and direct staff to write appropriate resolution.

BACKGROUND:

At a Special Meeting on the City Council on September 5, 2013, the Council approved Resolution 2013-33 Authorizing the City Manager to Accept that Certain Agreement to Dedicate Real Property to the City of Ferndale and Resolution 2013-34 Authorizing the City Manager to Accept and Record a Grant Deed to Real Property for the City of Ferndale. These actions led to the acquisition of real property generally known as the "Old Nilsen Barn Property" (APN 031-083-002).

During deliberation of those items, the Council discussed that once the property was acquired, the city would then go through a process to decide the highest and best use of the property. No project is currently proposed. Preliminary options on what the city could use this property for would be a parking lot, open space, and/or a small park.

FISCAL IMPACT:

None

Meeting Date:	December 5, 2013	Agenda Item Number	13.d.
Agenda Item Title	Resolution Authorizing the Adoption of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update		
Presented By:	Jay Parrish, City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

1. That the City Council review the staff report and the Resolution Authorizing the Adoption of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update;
2. Approve and adopt by resolution the Humboldt Operational Area Hazard Mitigation Plan 2013 Update;
3. Direct the City Clerk to transmit a copy of the resolution to the County of Humboldt Public Works Department to be included in the final Federal Emergency Management Agency (FEMA) approval draft of the plan;
4. Authorize staff to make non-policy related changes to the plan if requested per FEMA plan approval review; and
5. Authorize staff to work with other coalition partners to make application to the Pre-Disaster Mitigation (PDM) grant program and Hazard Mitigation Grant Program (HMGP) to secure funds to implement projects identified in the Humboldt Operational Area Hazard Mitigation Plan as time allows and according to the needs of the City.

BACKGROUND:

On August 2, 2012, the City Council authorized the City Manager to work with the multi-jurisdictional partnership to update the 2008 Humboldt Operational Hazard Mitigation Plan and that group has been meeting and the plan was updated.

The Disaster Mitigation Act (DMA) is federal legislation that requires proactive, pre-disaster planning as a prerequisite for certain funding available under the Robert T. Stafford Act. The DMA encourages state and local authorities to work together on pre-disaster planning. The enhanced planning network called for by the DMA helps local governments' articulate accurate needs for mitigation, resulting in faster allocation of funding and more cost-effective risk reduction projects.

Hazard mitigation is the use of long- and short-term strategies to reduce or alleviate the loss of life, personal injury, and property damage that can result from a disaster. It involves strategies such as planning, policy changes, programs, projects, and other activities that can mitigate the impacts of hazards. It is impossible to predict exactly when and where disasters will occur or the extent to which they will impact an area, but with careful planning and collaboration among public agencies, stakeholders and citizens, it is possible to minimize losses that disasters can cause.

Humboldt County and a partnership of local governments within the County have developed and maintained a hazard mitigation plan to reduce risks from natural disasters and to comply with the DMA. This plan will, and has, acted as the keyway to federal funding afforded under FEMA hazard mitigation grant programs.

The initial Humboldt County Operational Area Hazard Mitigation Plan was approved by FEMA on January 25, 2008. Since then, the partnership has completed or initiated ongoing action on over 68 percent of the 272 initiatives identified in the initial plan. The Executive Summary in Attachment 2 provides an overview of the plan update process and highlights several mitigation success stories.

Once the hazard mitigation plan is adopted by all of the jurisdictional partners and approved by FEMA, the partnership will collectively and individually become eligible to apply for hazard mitigation project funding from both the PDM grant program and the HMGP. Without an approved plan, the City of Ferndale will not be eligible to apply to these grant programs, both of which have been utilized in the past.

FISCAL IMPACT:

The City General Fund will not be directly impacted from this specific action. Adoption of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update and subsequent FEMA approval may have a net positive financial impact on the City and other planning partnership members because only those jurisdictions with approved plans are eligible to apply for specific types of FEMA grants. Development of grant applications for implementation projects will likely be funded through the County Public Works Dept. The current source of funding is the County's FEMA Grant #2012-004: *Humboldt Operational Area Hazard Mitigation Plan Update*.

ATTACHMENTS:

- Attachment #1: Resolution of the Ferndale City Council to adopt the Humboldt Operational Area Hazard Mitigation Plan 2013 Update
- Attachment #2: Executive Summary of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update
- Attachment #3: The Ferndale jurisdictional annex of Part 2 of the Humboldt Operational Area Hazard Mitigation Plan 2013 Update

To see the entire Humboldt Operational Area Hazard Mitigation Plan 2013 Update, go to:

<http://www.co.humboldt.ca.us/natural-resources/hazardmitigation/>

RESOLUTION NUMBER 2013 – 41**THE CITY COUNCIL OF THE CITY OF FERNDALE****RESOLUTION AUTHORIZING THE ADOPTION OF THE
HUMBOLDT OPERATIONAL AREA HAZARDS MITIGATION PLAN 2013 UPDATE**

WHEREAS, all of Humboldt County has exposure to natural hazards that increase the risk to life, property, environment and the County's economy; and

WHEREAS; pro-active mitigation of known hazards, before a disaster event, can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Humboldt County, Cities and Special Purpose Districts with like planning objectives has been formed to pool resources and create consistent mitigation strategies within the Humboldt Operational Area and the City of Ferndale has been a participant; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the City of Ferndale:

- 1.) Adopts in its entirety, Volume 1 and Part 1, the City of Ferndale jurisdictional annex of Part 2, and the appendices of Volume 2 of the Humboldt Operational Area Hazard Mitigation Plan Update 2013 (Hazard Plan).
- 2.) Will use the adopted and approved portions of the Hazard Plan to guide pre and post disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the Hazard Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Steering Committee and continue to participate in the Coalition Partnership as described by the Hazard Plan.
- 5.) Will help to promote and support the mitigation successes of all Hazard Plan Coalition Partners.

Adopted on motion by Council Member _____, second by Council Member _____ and the following vote:

PASSED, APPROVED AND ADOPTED this 5th day of December 2013 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stuart Titus, Mayor

ATTEST:

Elizabeth Conner, City Clerk

Humboldt County Hazard Mitigation Plan Update
Volume 1: Planning-Area-Wide Elements

EXECUTIVE SUMMARY

EXECUTIVE SUMMARY

The Disaster Mitigation Act (DMA) is federal legislation that requires proactive, pre-disaster planning as a prerequisite for some funding available under the Robert T. Stafford Act. The DMA encourages state and local authorities to work together on pre-disaster planning. The enhanced planning network called for by the DMA helps local governments' articulate accurate needs for mitigation, resulting in faster allocation of funding and more cost-effective risk reduction projects.

Hazard mitigation is the use of long- and short-term strategies to reduce or alleviate the loss of life, personal injury, and property damage that can result from a disaster. It involves strategies such as planning, policy changes, programs, projects, and other activities that can mitigate the impacts of hazards. It is impossible to predict exactly when and where disasters will occur or the extent to which they will impact an area, but with careful planning and collaboration among public agencies, stakeholders and citizens, it is possible to minimize losses that disasters can cause. The responsibility for hazard mitigation lies with many, including private property owners; business and industry; and local, state and federal government.

Humboldt County and a partnership of local governments within the County have developed and maintained a hazard mitigation plan to reduce risks from natural disasters and to comply with the DMA. This plan will act, and has acted, as the key to funding under FEMA hazard mitigation grant programs.

PLAN UPDATE

Federal regulations require monitoring, evaluation and updating of hazard mitigation plans. An update provides an opportunity to reevaluate recommendations, monitor the impacts of actions that have been accomplished, and determine if there is a need to change the focus of mitigation strategies. A jurisdiction covered by a plan that has expired is no longer in compliance with the DMA.

The initial Humboldt County Operational Area Hazard Mitigation Plan was approved by the Federal Emergency Management Agency (FEMA) on January 25, 2008. Since then, the partnership has completed or initiated ongoing action on over 68 percent of the 272 initiatives identified in the initial plan. A comprehensive progress report of the initial plan was prepared as part of the update effort and is included in appendix D of volume 1 of this plan. Highlights of the mitigation success stories from the initial plan include the following:

- Increased participation in the National Fire Protection Association's Firewise program. Six communities in Humboldt County have successfully achieved and maintained Firewise recognition: Bridgeville, Honeydew, Orleans, Petrolia, Upper Jacoby Creek, and Willow Creek.
- Humboldt County has received \$495,000 in grant funds from the U.S. Forest Service to support the Fire-Adapted Landscapes and Safe Homes (FLASH) program. The program encourages property owners to mitigate wildfire hazards through vegetation management by awarding a rebate for the creation of defensible space around homes and strategic fuel breaks along escape routes and high-risk areas.
- The continuation of on-going earthquake and tsunami hazard mitigation programs through The Redwood Coast Tsunami Work Group (RCTWG).
- In response to significant earthquake hazards, many jurisdictions in Humboldt County have taken action in the past five years to mitigate their risk of damage. Ten jurisdictions have

Humboldt County Hazard Mitigation Plan Update; Volume 1—Planning-Area-Wide Elements

taken steps toward seismic retrofitting critical facilities, such as water storage areas, fire stations, emergency operation centers, and wastewater treatment facilities.

- A Type 2 urban search and rescue (USAR) team has been established within the Humboldt Operational Area after years of planning, supported by significant training efforts, grant funding, and the placement locally of a California Emergency Management Agency (CalEMA) medium-cache USAR trailer. This is an important capacity for this earthquake-prone area that has the potential for being cut off from larger population centers after a large event. Citizens will need to depend on their own resources, and post-earthquake search and rescue in urban areas will be very important.
- The Humboldt Bay Municipal Water District (HBMWD) was successful in obtaining one Hazard Mitigation Grant and is in the process of finalizing the National Environmental Protection Act analysis for a second Hazard Mitigation Grant. Funding in the amount of \$2.85 million was obtained to replace approximately 10,000 feet of HBMWD’s 18-inch Techite pipeline from the Terminal Reservoir on Samoa to the Humboldt Bay Crossing, just before the pipe goes under the bay to the Humboldt Community Services District’s (HCSD) Truesdale Pump Station.
- The City of Fortuna is in the process of finalizing paperwork for a \$453,000 Hazard Mitigation Grant for the City’s Wastewater Treatment Plant Flood Protection Project.
- Humboldt County completed a streambank stabilization project in 2008 along the right bank of the lower Mad River west of McKinleyville with funding from the USDA Natural Resources Conservation Service, the Governor’s Office of Emergency Services, and adjacent landowners.
- Humboldt County completed a bluff stabilization project in 2012 near the end of one of the primary runways at the Arcata-Eureka Airport to remediate cumulative losses of the runway safety area due to erosion and landsliding. Work included mechanically stabilized earth walls up to 70 feet high.

Updating the plan consisted of the following phases:

- **Phase 1, Organize and Review**—A planning team was assembled to provide technical support for the plan update, consisting of key County staff from the Department of Public Works and a technical consultant. The first step in developing the plan update was to re-organize the planning partnership. The initial planning effort covered 26 local governments. This partnership was increased to 34 for the update as shown in tables ES-1 and ES-2.

A 14-member steering committee was assembled to oversee plan update, consisting of planning partner staff, citizens, and other stakeholders in the planning area. Coordination with other county, state and federal agencies involved in hazard mitigation occurred throughout the plan update process. This phase included a comprehensive review of the existing plan, the California State Hazard Mitigation Plan, and existing programs that may support or enhance hazard mitigation actions.

TABLE ES-1. MUNICIPAL PLANNING PARTNERS			
Humboldt County	Arcata	Blue Lake	Eureka
Ferndale	Fortuna	Rio Del	Trinidad

**TABLE ES-2.
SPECIAL-PURPOSE DISTRICT PARTNERS**

Humboldt Community Service District	Loleta Fire Protection District
Manila Community Service District	Petrolia Fire Protection District
McKinleyville Community Service District	Rio Dell Fire Protection District
Orick Community Service District	Samoa Peninsula Fire Protection District
Redway Community Service District	Willow Creek Fire Protection District
Weott Community Service District	County Service Area #4
Westhaven Community Service District	Garberville Sanitary District
Willow Creek Community Service District	Humboldt Bay Harbor, Recreation and Conservation District
Arcata Fire Protection District	Humboldt Bay Municipal Water District
Briceland Fire Protection District	Reclamation District #768
Fortuna Fire Protection District	Shelter Cove Resort Improvement District No. 1
Humboldt Fire Protection District No. 1	Southern Humboldt Community Healthcare District

- **Phase 2, Update the Risk Assessment**—Risk assessment is the process of measuring the potential loss of life, personal injury, economic injury, and property damage resulting from natural hazards. This process assesses the vulnerability of people, buildings and infrastructure to natural hazards. All facets of the risk assessment of the plan were re-visited by the planning team and updated with the best available data and technology. The work included the following:
 - Hazard identification and profiling
 - Assessment of the impact of hazards on physical, social and economic assets
 - Vulnerability identification
 - Estimates of the cost of potential damage.

Risk assessment models devolved from the initial planning effort were enhanced with new data and technologies that have become available since 2008. There were some limitations in the modeling due to the lack of data. The need to address these data gaps was identified in some of the mitigation initiatives presented in this plan. The results of the risk assessment were used by the planning partnership to rank risk and to gauge the potential impacts of each hazard of concern on their jurisdiction.

- **Phase 3, Engage the Public**—A public involvement strategy developed by the Steering Committee was implemented by the planning team. It included public meetings to present the risk assessment as well as the draft plan, distribution of a hazard mitigation survey, a County-sponsored website for the plan update, and multiple media releases.
- **Phase 4, Assemble the Updated Plan**—The planning team and Steering Committee assembled key information into a document to meet the DMA requirements for all planning partners. The updated plan contains two volumes. Volume 1 contains components that apply to all partners and the broader planning area. Volume 2 contains all components that are jurisdiction-specific. Each planning partner has a dedicated chapter in Volume 2.

- **Phase 5, Plan Adoption/Implementation**—Once pre-adoption approval has been granted by CalEMA and FEMA Region IX, the final adoption phase will begin. Each planning partner will individually adopt the updated plan. The plan maintenance process includes a schedule for monitoring and evaluating the plan’s progress periodically and producing a plan revision every 5 years. This plan maintenance strategy also includes processes for continuing public involvement and integration with other programs that can support or enhance hazard mitigation.

RISK ASSESSMENT RESULTS

Based on the results of the risk assessment, hazards were ranked as follows for the risk they pose to the overall Humboldt Operational Area (1 represents the greatest risk and 8 the lowest):

- | | |
|-------------------|-----------------|
| 1. Earthquake | 5. Landslide |
| 2. Severe weather | 6. Drought |
| 3. Flood | 7. Tsunami |
| 4. Wildfire | 8. Dam failure. |

Each participating jurisdiction also ranked risks associated with natural hazards within its boundaries. Table ES-3 summarizes how many participating jurisdictions assigned each risk ranking (1 through 9, for highest risk to lowest risk) to each evaluated hazard of concern.

	Number of Jurisdictions Assigning Ranking to Hazard									Not Ranked
	No. 1	No. 2	No. 3	No. 4	No. 5	No. 6	No. 7	No. 8	No. 9	
Dam Failure	0	0	1	0	4	4	7	10	1	4
Drought	0	0	2	5	1	12	6	5	0	0
Earthquake	24	7	0	0	0	0	0	0	0	0
Flood	0	7	13	4	4	0	0	3	0	0
Landslide	0	0	1	6	12	4	6	2	0	0
Severe Weather	3	15	7	6	0	0	0	0	0	0
Tsunami	2	0	5	3	3	4	3	4	6	1
Wildland Fire	2	2	2	7	7	6	4	1	0	0

The summary of risk ranking results indicates the following general patterns:

- Earthquake, severe weather and flood generally received the highest risk rankings.
- Tsunami and wildfire tended to receive high or low rankings based on the geographic location of each jurisdiction. Tsunami was ranked as a higher risk for coastal communities; wildfire was ranked higher for warmer, drier inland jurisdictions.
- Dam failure, drought and landslide generally were ranked lower than other hazards.

MITIGATION GUIDING PRINCIPLE, GOALS AND OBJECTIVES

The following principle guided the Steering Committee and the planning partnership in selecting the initiatives contained in this plan update:

“Through partnerships and careful planning, identify and reduce the vulnerability to hazards in order to protect the health, safety, quality of life, environment, and economy of the communities within the Humboldt Operational Area.”

The Steering Committee and the planning partnership established the following goals for the plan update:

1. Protect Health and Safety
2. Protect Property
3. Protect the Economy
4. Protect Quality of Life
5. Protect Environment
6. Promote Partnerships in Planning

The following objectives were identified that meet multiple goals, acting as a bridge between the mitigation goals and actions and helping to establish priorities:

1. Eliminate or minimize disruption of local government operations caused by hazards.
2. Increase resilience of (or protect and maintain) infrastructure and critical facilities.
3. Reduce hazard-related risks and vulnerability of the populations in Humboldt County.
4. Sustain reliable local emergency operations and facilities during and after a disaster.
5. Seek to enhance emergency response capabilities within the planning area.
6. Enhance understanding of hazards and the risk they pose through public education that emphasizes awareness, preparation, mitigation, response and recovery alternatives.
7. Continually improve understanding of the location and potential impacts of hazards that impact the planning area utilizing the best available data and science as it becomes available, and share this information with all stakeholders.
8. Establish a partnership among all levels of government and the business community to improve and implement methods to protect property.
9. Develop and implement hazard mitigation strategies that reduce losses to wildlife habitat and protect water supply and quality, while also reducing damage to development.
10. Integrate hazard identification information and mitigation policies into other planning-based processes that direct or impact land uses in the planning area.
11. Enhance building codes and their proper implementations so that new construction can withstand the impacts of hazards and lessen the impact of that development on the environment's ability to absorb the impact of hazards.
12. Seek to integrate and coordinate all phases of emergency management within the planning area.

MITIGATION INITIATIVES

Mitigation initiatives presented in this update are activities designed to reduce or eliminate losses resulting from natural hazards. The update process resulted in the identification 380 mitigation initiatives for implementation by individual planning partners, as presented in Volume 2 of this plan. In addition, the steering committee and planning partnership identified countywide initiatives benefiting the whole partnership, as listed in Table ES-4.

IMPLEMENTATION

Full implementation of the recommendations of this plan will require time and resources. The measure of the plan's success will be its ability to adapt to the changing climate of planet earth as well as the field of hazard mitigation. Funding resources are always evolving, as are state and federal mandates. Humboldt County and its planning partners will assume responsibility for adopting the recommendations of this plan and committing resources toward implementation. The framework established by this plan commits all planning partners to pursue initiatives when the benefits of a project exceed its costs. The planning partnership developed this plan with extensive public input, and public support of the actions identified in this plan will help ensure the plan's success.

TABLE ES-4. ACTION PLAN—COUNTYWIDE MITIGATION INITIATIVES				
Hazards Addressed	Lead Agency	Possible Funding Sources or Resources	Time Line ^a	Objectives
CW-1 —Continue to participate in the planning partnership and, to the extent possible based on available resources, provide coordination and technical assistance in applications for grant funding that include assistance in cost vs. benefit analysis.				
All Hazards	Planning Partners	Grant Funding	Short term, Ongoing	6, 8, 12
CW-2 —Encourage the development and implementation of an operational area-wide hazard mitigation public-information strategy that meets the needs of all planning partners.				
All Hazards	Humboldt County, Planning Partners	Cost sharing from the Partnership General fund allocations Cost sharing with stakeholders	Short term, Ongoing	6, 7, 8, 12
CW-3 —Coordinate updates to land use and building regulations as they pertain to reducing the impacts of natural hazards, to seek a regulatory cohesiveness within the planning area. This can be accomplished via a commitment from all planning partners to involve each other in their adoption processes, by seeking input and comment during the course of regulatory updates or general planning.				
All Hazards	Governing body of each eligible planning partner.	General funds	Short term, Ongoing	1, 3, 11, 12
CW-4 —Sponsor and maintain a natural hazards informational website to include the following types of information: <ul style="list-style-type: none"> • Hazard-specific information such as GIS layers, private property mitigation alternatives, important facts on risk and vulnerability • Pre- and post-disaster information such as notices of grant funding availability • Links to Planning Partners' pages, FEMA, Red Cross, NOAA, USGS and the National Weather Service. • Hazard mitigation plan information such as progress reports, mitigation success stories, update strategies, Steering Committee meetings. 				
All Hazards	Humboldt County	General fund	Short term, Ongoing	6, 7, 8, 12
CW-5 —Maintain the Hazard Mitigation Plan Steering Committee as a viable body over time to monitor progress of the plan, provide technical assistance to Planning Partners and oversee the update of the plan according to schedule. This body will continue to operate under the ground rules established at its inception.				
All Hazards	Humboldt County	Existing, ongoing programs	Short term, Ongoing	All
CW-6 —Amend or enhance the Humboldt County Operational Area Hazard Mitigation Plan as well as the general Plans for each municipality as needed to comply with state or federal mandates (i.e., CA. Assembly Bill # 2140) as guidance for compliance with these programs become available.				
All Hazards	Humboldt County, each municipal planning partner	General funds	Short term, Ongoing	All
CW-7 —Work with the Humboldt County Assessor to begin the capture of general building stock information such as area, date of construction and foundation type, to better support future risk assessments.				
All Hazards	Humboldt County	General fund	Long term, depending on funding	6, 7, 8

CHAPTER 7. CITY OF FERNDALE UPDATE ANNEX

7.1 HAZARD MITIGATION PLAN POINT OF CONTACT

Primary Point of Contact

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Ferndale, CA 95536
Telephone: (707)786-4224
e-mail Address: Citymanager@ci.ferndale.ca.us

Alternate Point of Contact

Melanie Rheaume, Contract City Planner
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1125 16th Street, Suite 200
Arcata, CA, 95521
Telephone: (707) 825-8260
e-mail Address: melanier@planwestpartners.com

7.2 JURISDICTION PROFILE

The following is a summary of key information about the jurisdiction and its history:

- **Date of Incorporation**—August 1893. Ferndale was incorporated as a General Law city. That is, the city was not granted a separate charter but falls under the General Law of the California statute.
- **Current Population**—1,366 as of January 1, 2013
- **Population Growth**—Based on data from the California Department of Finance Demographic Research Unit, the City of Ferndale has experienced a static rate of growth. The overall population decreased by 1.2 percent between 2000 and 2013, averaging an annual change of -0.08 percent during this time.
- **Location and Description**—Ferndale is about 8 miles south of Eureka and about 2 miles west of Fortuna. Highway 211 west from Highway 101 runs directly through the middle of town. Ferndale is the northern gateway to California's Lost Coast. Sited on the edge of a wide plain near the mouth of the Eel River, the city is near the extensive Coast Redwood forests.

Ferndale is on the southern edge of the Eel River Valley, just above the historical flood limits of the Eel River. It lies on the alluvial plain created by Francis Creek, which runs through the city. Francis Creek originates in steep, mountainous terrain to the south and flows north to the Salt River. The city is surrounded by forested mountains to the south and flat agricultural lands to the west, north and east. Ferndale's cultural landscape includes natural elements as well as agricultural features shaped by people over many generations, including fields, barns and homesteads.

- **Brief History**—Ferndale gets its name from the presence of large ferns along Francis Creek found by early settlers of the Humboldt County region. The city was founded to support area farming, and farming was the reason for its early prosperity. Between 1852 and 1915, Danes, Swiss, Canadians, Americans, Italians, English, Chinese, Irish, Germans, Italian-Swiss, and Portuguese arrived in various numbers to populate the city. The new arrivals pursued dairying, cattle and sheep ranching, crop growing, road building and the railroad. Dairy farming in the Eel River Valley began with the Danes who arrived in the 1870s and brought practices from their homeland. Each small neighborhood of dairymen formed its own cooperative creamery. By 1890 there were 11 creameries operating in the immediate Ferndale

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

area. Ferndale butter was considered the finest in the state, bringing premium prices in San Francisco. Ferndale acquired its first nickname, “Cream City.” Shortly after 1900, many of the small creameries consolidated into larger creameries. The Central Creamery, located on north Main Street, became the mother plant of the Golden State Creamery, one of the largest in the state. Ferndale’s pioneer creameries were responsible for a number of innovations in dairy processing and dairy management, which helped revolutionize the dairy industry. Dairying is still one of the largest local industries.

Dairying gave Ferndale a stable industry, but it was not the sole reason for the town’s growth and prosperity. During the last half of the 19th century, Ferndale became an important transportation center. It had its own port for sea-going vessels on the Salt River and was the terminus for stagecoach lines to the Bear River and Mattole regions to the south, with other daily stages going to Eureka and towns to the north and east.

Throughout the 20th century, the dairy industry remained strong and a mainstay of the local economy as it moved to produce more value-added products such as ice cream, butter, and organic products. After World War II, the Navy developed housing in support of the Centerville Naval Station. Many current residents of Ferndale were originally stationed at the naval base and returned to Ferndale upon exiting the military. Following closure of the Centerville base, the housing was used by the Coast Guard for several more years. Most recently, the community voted to accept the housing from the Navy and convert it to affordable housing for low- and moderate-income residents. Over time, the demographics of the Ferndale community have continued to change, with many people moving to Ferndale from out of the area, slowly adding to the multigenerational origins of native residents.

- **Climate**—Ferndale’s weather is typical of the Northern California coast, with mild summers and cool, wet winters. It rarely freezes in the winter and it is rarely hot in the summers. Annual average rainfall is over 40 inches, with 80% of that falling in the six-month period of November through April. The average year-round temperature is 59 degrees. Humidity averages between 72 and 87 percent. Prevailing winds are from the north and average about 5 mph.
- **Governing Body Format**—The City of Ferndale is governed by a five-member City Council. The City Council sets policy while the City Manager runs the day-to-day business of the City. The mayor is elected separately from the City Council, and has appointive powers, subject to the approval of council. The City also has a City Clerk and Deputy Clerk, as well as a Police Department, Public Works Department, Planning Department, and a Wastewater Operations Department. The City has a variety of commissions and committees.
- **Development Trends**—The City of Ferndale has implemented a multi-year General Plan Update process. The Housing Element Update and Historical & Cultural Resources Element are complete and have been adopted. The Safety Element and the Noise & Air Quality Element are in progress. The General Plan is the City’s comprehensive policy document that defines the type, amount, and location of future growth and development, and keeping it current is vital for implementing community goals and policies.

With a static rate of growth experienced over the past 13 years, the City’s development trends have remained equally static. According to the 2012 General Plan Housing Element, three new subdivisions were approved between 2004 and 2009. The total new buildable parcels proposed are 13. These are all located in single-family zones. There is limited land available in Ferndale because the City has maintained its one square mile of city limits; however, there is still sufficient available land to exceed the City’s Regional Housing Needs Assessment. At this time, the City does not plan to annex additional land.

7.3 ENERGY PROFILE

7.3.1 Local Energy Supply

Energy for government operations is provided as follows:

- Electricity—Ferndale acquires its electricity from PG&E.
- Propane—Propane for city operations is acquired from Sequoia Gas.
- Liquid Fuel—Gasoline, diesel, and kerosene are purchased from Renner Petroleum.
- Natural Gas—There is no natural gas available.

7.3.2 Local Energy Demand

Government operations use five primary energy sources: electricity, liquid fuels, wood, propane, and solar. Each is described below (no energy demand information is provided for transportation fuels). The following discussion breaks down energy usage by type and by residential and non-residential sectors. The non-residential sector includes commercial, industrial, agricultural and municipal usages.

Electricity

Figure 7-1 shows the breakdown of electrical energy consumption for 2012. The aggregate consumption of electricity for all facilities and uses was 469,357 kilowatt-hours (kWh). Over three-quarters of Ferndale's electricity usage goes toward the wastewater treatment facility. The second highest demand comes from an amalgam of uses such as pumps, the public works garage, the community center, library and a restroom, together making up about 10 percent of demand. Lighting is third on the list at 9 percent, followed by the police department and City Hall.

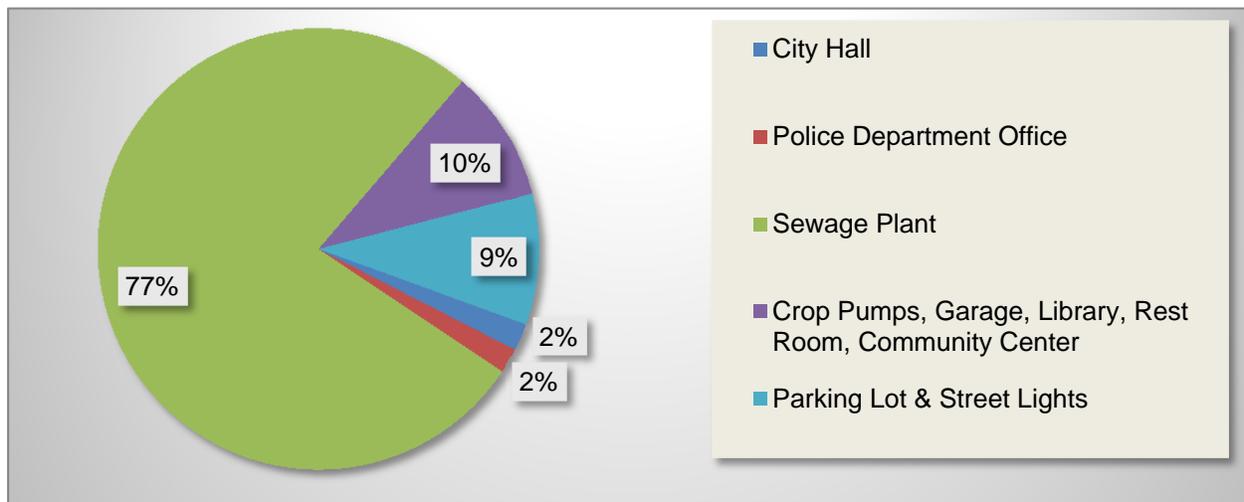


Figure 7-1. Government Electrical Energy Consumption for 2012 (Kilowatt-Hours)

In 2012, the peak uses of electricity were as follows:

- City Hall and parking lot lights in January
- The library in February
- The police department in March
- The garage and Community Center in April

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

- The treatment plant and crop pumps in May
- Streetlights in July
- Rest rooms in October.

The uses for electricity range from heating, ventilation and cooling (HVAC), to plug-in load for computers, appliances and the like, to lighting. Back-up generators that produce electricity for emergency operations are fueled by diesel (treatment plant) and gasoline (police department and public works garage) and thus are not included in these figures.

It is important to note that city governmental electrical energy consumption accounts for only 1 percent of all electrical energy consumed in Ferndale. Special district and County facilities within the City of Ferndale account for 4 percent of electrical demand each, commercial electrical demand accounts for 1 percent, and the bulk of electricity demand is from residential uses. Figure 7-2 shows community electricity consumption by sector as defined by PG&E for 2011. The District category includes school districts, hospital districts, water or sewer districts, fire districts, junior college districts, public utility districts, community service districts, cemetery districts, mosquito abatement districts and park districts.

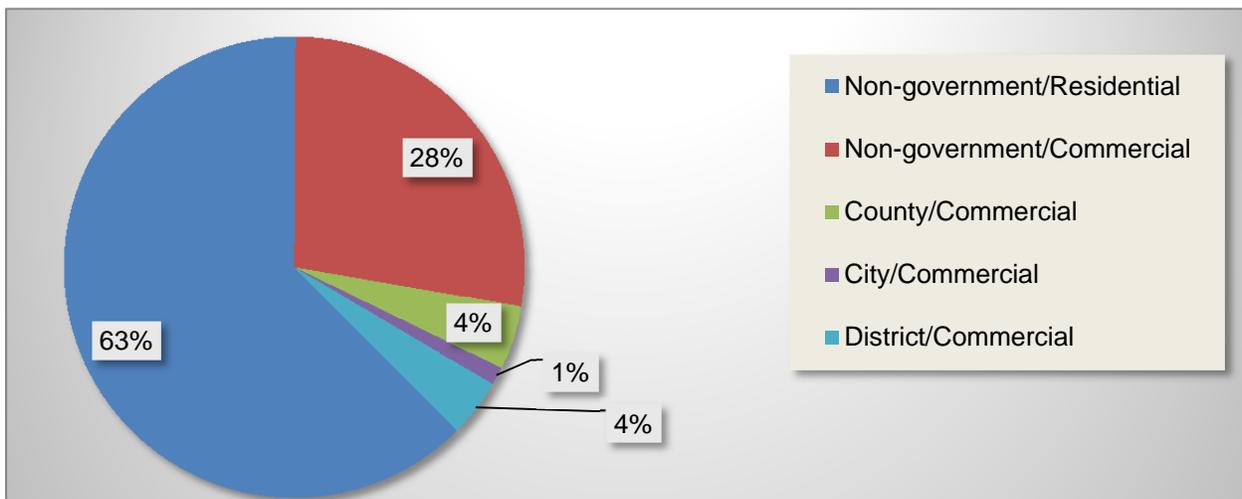


Figure 7-2. Electrical Energy Consumption by Sector for 2011 (Kilowatt-Hours)

Liquid Fuels

Liquid-fuel consumption includes gasoline, diesel and kerosene. Diesel fuel is primarily used for fire trucks and the 600-kW backup generator for the wastewater treatment plant. Gasoline powers vehicles and to a limited extent is used as fuel for two 7.5-kW gas-powered backup generators at the public works garage and police department. Kerosene is used to heat the City Hall offices and the police department building.

The peak use for gasoline and diesel fuel in 2012 was in April for all three facilities. March was the peak use period for kerosene. The aggregate consumption of the three liquid fuels during 2012 was as follows:

- Gasoline: 5,455 gallons
- Diesel fuel: 1,121 gallons
- Kerosene: 170 gallons.

Figure 7-3 shows the breakdown of liquid fuels energy consumption for 2012.

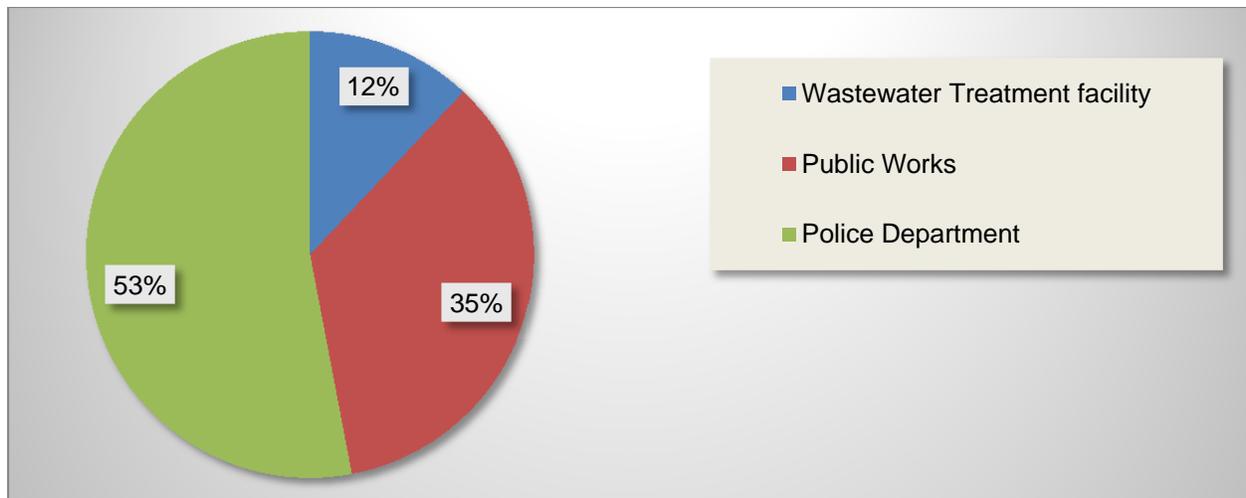


Figure 7-3. Liquid Fuels Energy Consumption for 2012 (Gallons of Gasoline, Kerosene, Diesel)

Wood

Ferndale consumes wood in the residential sector, primarily for heating. On average, there are approximately 100 households using a total of approximately 250 cords of wood per year.

Propane

Uses for propane include cooking and heating. The peak use for propane is for the City Hall and library in January and for the community center in June. The aggregate consumption of propane for the three facilities during 2012 was 4,155 gallons. Figure 7-4 shows the breakdown of propane energy consumption for 2012.

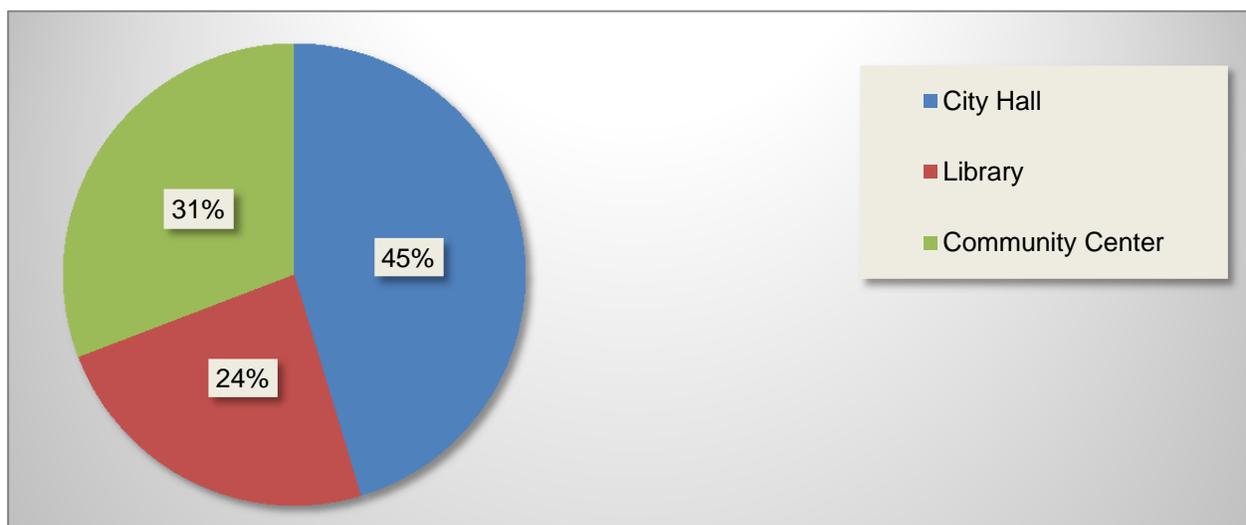


Figure 7-4. Propane Energy Consumption for 2012 (Gallons)

Solar

Between 2002 and 2010, 5 photovoltaic systems totaling 22 kW were installed at residential sites and interconnected to the PG&E grid.

7.3.3 Agreements and Contracts

The following agreements and contracts apply to energy use in Ferndale:

- Ferndale has an informal agreement with Sequoia Gas to provide propane. Sequoia provides storage tanks and fills them as needed.
- Renner Petroleum provides gasoline, diesel and kerosene under an informal agreement.
- A franchise agreement between PGE and the City has been in effect since 1954 under Ordinance 198 and the Franchise Act of 1937. The franchise has an indeterminate length and returns to the City 2 percent of gross annual receipts from electricity sales in the City.

7.3.4 Community Key Assets Energy Profile

The City of Ferndale has identified nine key assets for its energy profile:

- Humboldt County Fairgrounds
- City Hall
- Wastewater treatment facility
- Police department
- Fire department
- Del Oro Water Company
- Public works garage
- Lost Coast Communications
- Ferndale High School

Table 7-1 summarizes the energy profile for each key asset.

TABLE 7-1. COMMUNITY KEY ASSETS AND ENERGY PROFILE										
Essential Service	Primary Energy Supply			Backup Energy Supply						
	Service Provider	Energy Type	Form of Agreement	Emergency Generator Brand Model	Peak Power (kW)	Continuous Power (kW, hp)	Fuel type	Gallons of storage	Storage on Site?	Portable
Key Asset #1: Humboldt County Fairgrounds										
Emergency Shelter/ Emergency Operations Center	—	—	—	—	—	—	—	—	Yes	—
Key Asset #2: City Hall										
Day-to-Day City Management	PG&E/ Sequoia Gas	Electric/ propane	Franchise (PG&E)	None	—	—	—	—	—	—
Key Asset #3: Ferndale Wastewater Treatment Facility										
Wastewater Treatment	Renner/ PG&E	Gasoline, diesel, kerosene/ electric	None	1 Brand-Cummins	—	—	Renner/ PG&E	—	None	1 Brand-Cummins
Key Asset # 4: Ferndale Police Department										
Emergency Services	Renner/ PG&E	Gasoline, diesel, kerosene/ electric	None	Power Quip Model OHV110	7.5	6.5 kW, 13 hp	Gas	5	Yes	Yes
Key Asset # 5: Ferndale Fire Department										
Emergency Services	PG&E	Electric	—	Yes	—	—	—	—	—	—
Key Asset # 6: Del Oro Water Company										
Drinking Water	—	—	—	—	—	—	—	—	—	—
Key Asset #7: Public Works Garage										
Public Works	—	—	—	Power Quip Model: OHV110	7.5	6.5 kW, 13 hp	Gas	5	Yes	Yes
Key Asset # 8: Lost Coast Communications										
Communication	—	—	—	—	—	—	—	—	—	—
Key Asset #9: Ferndale High School										
Emergency Shelter	—	—	—	—	—	—	—	—	—	—

7.3.5 Key Asset Energy Consumption and Backup Generator Analysis

Information on the energy requirements of the identified key assets is needed in order to ensure that any existing or new back-up generation is capable of meeting the required electrical load and that fuel storage for the backup generators is adequate to sustain operations of key assets for a minimum of 72 hours in the

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

event of an energy disruption. Table 7-2 shows key asset energy consumption and results of a generator/fuel backup analysis.

TABLE 7-2. KEY ASSET ENERGY CONSUMPTION AND BACKUP GENERATOR ANALYSIS								
Electricity Use (kWh)		Highest Monthly Fuel Use (gallons)				Generator Information		
Highest Monthly	Peak	Gasoline	Diesel	Kerosene	Propane	Peak Output (kW)	Fuel Type	On-Site Storage (gallons)
Key Asset #1: Humboldt County Fairgrounds								
—	—	—	—	—	—	—	—	—
<i>Generator Capacity Analysis:</i> Generator information not available at this time.								
Key Asset #2: City Hall								
1,100 (HVAC)	—	—	—	—	372	—	—	—
<i>Generator Capacity Analysis:</i> No generator in place								
Key Asset #3: Ferndale Wastewater Treatment Facility								
39,960	—	84	27	12	—	600	Diesel	200
<i>Generator Capacity Analysis:</i> 39,960 kWh-month/720 hours-month = 55.5 kW; assume 60 kW. This represents a load factor equal to 10 percent of the peak generator output of 600 kW. Generator consumes 43 gallons/hour at full load and 4.3 gallons/hour at 10-percent load; thus, 200 gallons will last 47 hours v. 72 hours needed for energy assurance.								
Key Asset #4: Ferndale Police Department								
938	—	370	117	54	—	7.5	Gas	5
<i>Generator Capacity Analysis:</i> All-Power 7.5 kW; 6 kW continuous/13 hp; storage 5 gallons; 0.64 gallons/hour at full load.								
Key Asset #5: Ferndale Fire Department								
—	—	—	—	—	—	—	—	—
<i>Generator Capacity Analysis:</i> Generator information not available at this time.								
Key Asset #6: Del Oro Water Company								
—	—	—	—	—	—	—	—	—
<i>Generator Capacity Analysis:</i> Generator information not available at this time.								
Key Asset #7: Public Works Garage								
1,344	—	244	74	36	—	7.5	Gas	5
<i>Generator Capacity Analysis:</i> All-Power 7.5 kW; 6 kW continuous/13 hp; storage 5 gallons; 0.64 gallons/hour at full load.								
Key Asset #8: Lost Coast Communications								
—	—	—	—	—	—	—	—	—
<i>Generator Capacity Analysis:</i> Generator information not available at this time.								
Key Asset #9: Ferndale High School								
—	—	—	—	—	—	—	—	—
<i>Generator Capacity Analysis:</i> Generator information not available at this time.								

7.4 JURISDICTION-SPECIFIC NATURAL HAZARD EVENT HISTORY

Type of Event	FEMA Disaster # (if applicable)	Date	Preliminary Damage Assessment
Earthquake	N/A	11/18/1980	Not Available
Severe Weather/Flood	N/A	1/18/1981	Not Available
Severe Weather/Flood	N/A	12/19/1981	Not Available
Severe Weather/Flood	N/A	3/31/1982	Not Available
Severe Weather/Flood	DR-677	1/25/1983	\$3.82 countywide
Severe Weather/Flood	N/A	12/25/1983	Not Available
Severe Weather/Flood	DR-758	2/16/1986	\$5 million countywide
Earthquake	DR-943	4/25/1992	Not Available
Severe Weather/Flood	N/A	12/31/1992	Not Available
Severe Weather/Flood	N/A	1/20/1993	Not Available
Earthquake	N/A	12/26/1994	Over \$5 million countywide
Severe Weather/Flood	DR-1044	1/9/1995	\$15 million countywide
Severe Weather/Flood	DR-1046	3/1/1995	\$1.3 million countywide
Severe Weather/Flood	N/A	12/11/1995	Not Available
Severe Weather/Flood	N/A	12/29/1995	Not Available
Severe Weather/Flood	N/A	12/8/1996	Not Available
Severe Weather/Flood	DR-1155	½/1997	\$35 million countywide
Severe Weather/Flood	DR-1203	1/27/1998	Over \$6 million countywide
Severe Weather/Flood	N/A	11/21/1998	Not Available
Severe Weather/Flood	N/A	12/27/2002	Not Available
Severe Weather/Flood	DR-1628	12/31/2005	\$20,208,206 for County
Severe Weather/Flood	N/A	12/2006	Not Available
Earthquake	N/A	1/9/2010	\$40,000
Landslide	N/A	3/2011	Not Available
Severe Weather/Flood	N/A	11/30/2012	Not Available

Table 7-3 lists all past occurrences of natural hazards within the jurisdiction. Repetitive loss records are as follows:

- Number of FEMA Identified Repetitive Flood Loss Properties: 0
- Number of FEMA Identified Severe Repetitive Loss Properties: 0
- Number of Repetitive Flood Loss/Severe Repetitive Loss Properties that have been mitigated:
0

7.5 HAZARD RISK RANKING

TABLE 7-4. HAZARD RISK RANKING		
Rank	Hazard Type	Risk Rating Score (Probability x Impact)
1	Earthquake	54
2	Severe Storm	54
3	Flood	54
4	Landslide	24
5	Wildland Fire	14
6	Drought	14
7	Volcano (Ash Fall)	12
8	Tsunami	2
9	Dam Failure	1

Table 7-4 presents the ranking of the hazards of concern.

7.6 CAPABILITY ASSESSMENT

7.6.1 Legal and Regulatory Capability

The assessment of the jurisdiction's legal and regulatory capabilities is presented in Table 7-5.

TABLE 7-5. LEGAL AND REGULATORY CAPABILITY				
	Local Authority	State or Federal Prohibitions	Other Jurisdictional Authority	State Mandated
Codes, Ordinances & Requirements				
Building Code <i>Comments:</i> Ordinance 11-01 Adopted 02/03/11	Y	N	N	Y
Zoning <i>Comments:</i> Ordinance 02-02 Adopted 08/12/02	Y	N	N	Y
Subdivisions <i>Comments:</i> Ordinance 99-04 Adopted 10/11/99	Y	N	N	N
Stormwater Management <i>Comments:</i> Ordinance 94-01 Adopted 01/03/94	Y	N	N	N
Post Disaster Recovery	N	N	N	N
Real Estate Disclosure <i>Comments:</i> CA. State Civil Code 1102 requires full disclosure on Natural hazard Exposure of the sale/re-sale of any and all real property.	N	N	Y	Y
Growth Management <i>Comments:</i> Housing Element Feb 2012	Y	N	N	Y
Site Plan Review <i>Comments:</i> Council adopted 2/10/03	Y	N	N	N
Public Health and Safety	N	N	N	N
Environmental Protection	N	N	N	N
Energy Code	N	N	N	N
Planning Documents				
General or Comprehensive Plan <i>Comments:</i> Draft Safety Element complete; links to Hazard Mitigation Plan.	Y	N	N	Y
Floodplain or Basin Plan <i>Comments:</i> Ordinance 08-02 adopted 5/12/08	N	N	N	N
Stormwater Plan <i>Comments:</i> Ordinance Stormwater 314 Jan. 1991	Y	N	N	N
Capital Improvement Plan <i>Comments:</i> Expected adoption 2013	N	N	N	N

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

TABLE 7-5. LEGAL AND REGULATORY CAPABILITY				
	Local Authority	State or Federal Prohibitions	Other Jurisdictional Authority	State Mandated
Habitat Conservation Plan	N	N	N	N
Economic Development Plan	Y	N	N	N
Shoreline Management Plan	N	N	N	N
Community Wildfire Protection Plan	N	N	N	N
General Plan Energy Conservation Element or Energy Specific Plan	N	N	N	N
Climate Action Plan or Climate Adaptation Strategy	N	N	N	N
Response/Recovery Planning				
Comprehensive Emergency Management Plan <i>Comments:</i> Emergency Operations Plan October 4, 2004	Y	N	N	N
Threat and Hazard Identification and Risk Assessment	N	N	N	N
Terrorism Plan	N	N	N	N
Post-Disaster Recovery Plan	N	N	N	N
Continuity of Operations Plan	N	N	N	N
Public Health Plans	N	N	N	N

7.6.2 Administrative and Technical Capability

TABLE 7-6. ADMINISTRATIVE AND TECHNICAL CAPABILITY		
Staff/Personnel Resources	Available?	Department/Agency/Position
Planners or engineers with knowledge of land development and land management practices	Y	Planner and City Manager Public Works, Building inspector and City Engineer
Engineers or professionals trained in building or infrastructure construction practices	Y	City Engineer and Public Works Lead person
Planners or engineers with an understanding of natural hazards	Y	City Engineer and Public Works Lead person
Planners or engineers with an understanding of energy resilience or alternative energy technology	Y	City Engineer
Staff with training in benefit/cost analysis	Y	City Engineer
Surveyors	Y	City Engineer
Personnel skilled or trained in GIS applications	Y	Planning Department
Scientist familiar with natural hazards in local area	Y	City Engineer
Emergency manager	Y	City Manager
Grant writers	Y	City Manager, City Engineer, and Wastewater Operator

The assessment of the jurisdiction's administrative and technical capabilities is presented in Table 7-6.

7.6.3 Fiscal Capability

TABLE 7-7. FISCAL CAPABILITY	
Financial Resources	Accessible or Eligible to Use?
Community Development Block Grants	Yes
Capital Improvements Project Funding	No
Authority to Levy Taxes for Specific Purposes	Yes
User Fees for Water, Sewer, Gas or Electric Service	Yes
Incur Debt through General Obligation Bonds	No
Incur Debt through Special Tax Bonds	No
Incur Debt through Private Activity Bonds	No
Withhold Public Expenditures in Hazard-Prone Areas	No
State Sponsored Grant Programs	Yes
Development Impact Fees for Homebuyers or Developers	Yes
Other	

The assessment of the jurisdiction's fiscal capabilities is presented in Table 7-7.

7.6.4 National Flood Insurance Program Compliance

What department is responsible for floodplain management in your community?	City Engineer's Office
Who is your community's floodplain administrator (department/position)?	Annjanette Dodd, PE (Floodplain Administrator, City Engineer's Office)
Do you have any certified floodplain managers on staff in your community?	Yes
What is the date of adoption of your flood damage prevention ordinance?	May 12, 2008
When was the most recent community assistance visit or community assistance contact?	March 4, 2008
To the best of your knowledge, does your community have any outstanding NFIP compliance violations that need to be addressed? If so, please state what they are.	No
Do your flood hazard maps adequately address the flood risk in your community? (If no, please state why)	No. Sedimentation in Francis Creek may have increased the bed elevation of the creek, resulting in a higher, and possibly broader, flood risk than indicated by the existing flood hazard maps.
Does your floodplain management staff need any assistance or training to support its floodplain management program? If so, what type of assistance/training is needed?	No

Information on the community's National Flood Insurance Program (NFIP) compliance is presented in Table 7-8.

7.6.5 Energy Resilience Capability

Does your community have an Energy Assurance Plan coordinator? If so, who (department/position)?	City Planner
Have you performed an energy assurance gap analysis for your community?	Yes
Have you completed a vulnerability assessment of power sources to each key asset?	No
Do you have a contingency plan for providing energy to your community's key assets during an energy disruption?	No
Are emergency backup generators tested on a regular basis?	Unknown
Are multiple persons trained in the operation and maintenance of emergency backup generators?	Unknown
Have you established a working relationship with your community's energy service providers?	No
Have you explored alternative energy technologies (wind, solar, micro-grid, etc.) to support community energy resiliency?	No
Have you conducted an energy efficiency analysis of jurisdiction owned buildings?	No

Energy resiliency capabilities are presented in Table 7-9.

7.6.6 Community Mitigation Program Classifications

	Participating?	Classification	Date Classified
Community Rating System	No	10	N/A
Building Code Effectiveness Grading Schedule	Yes	9/9	Unknown
Public Protection	Yes	5/8	Unknown
Storm Ready	No	--	--
Firewise	No	--	--
Tsunami Ready (if applicable)	No	--	--

Classifications under various community mitigation programs are presented in Table 7-10.

7.7 HAZARD MITIGATION ACTION PLAN

Table 7-11 lists the initiatives that make up the jurisdiction's hazard mitigation plan.

TABLE 7-11. HAZARD MITIGATION ACTION PLAN MATRIX							
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Included in Previous Plan?
Initiative #F1 —Ensure that Key Assets are properly wired for correct backup generator.							
Existing	All Hazards	O-1, O-2, O-4	City Manager's Office	Medium	General Fund	Long term	No
Initiative #F2 —Evaluate the need for and obtain more, or more properly sized, generators for the key assets and other important facilities.							
Existing	All Hazards	O-1, O-2, O-4	City Manager's Office	High	General Fund	Long term	No
Initiative #F3 —Obtain formal agreement with County for use of Fairgrounds as EOC and Emergency Shelter.							
Existing	All Hazards	O-1, O-2, O-4	City Manager's Office, County OES	Low	General Fund	Short term	No
Initiative #F4 —Maintain and update the City's Energy Assurance Plan and implement Energy Assurance Plan actions and projects, including requesting information (energy use, backup generator make/model/size, fuel storage) from key assets and determining energy assurance gaps.							
New & Existing	All Hazards	O-1, O-2, O-4	City Manager's Office	Medium	General Fund	Long term	No
Initiative #F5 —Investigate the viability of renewable and distributed generation technologies that can be city-owned and serve a dual purpose of primary and stand-by power/energy. Work with the California Energy Commission and other sources to ID advanced technologies, systems, and financing options.							
New & Existing	All Hazards	O-1, O-2, O-4	City Manager's Office, Public Works	High	General Fund, CEC grant	Long term	No

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

TABLE 7-11. HAZARD MITIGATION ACTION PLAN MATRIX							
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Included in Previous Plan?
Initiative #F6 —Investigate low-no cost energy efficiency and conservation measures and innovative technologies such as micro-turbines for KA and other city-owned/operated assets in order to decrease their energy footprint thus reducing energy bills and the scale of needed back-up power. Also look into higher cost, advanced technologies such as micro-grids.							
New & Existing	All Hazards	O-1, O-2, O-4	City Manager's Office, Public Works	High	General Fund, CEC grant	Long term	No
Initiative #F7 —Continue involvement in Eel River Valley Emergency Preparedness Team to enhance emergency preparedness in the Eel River Valley.							
	All Hazards	O-1, O-2, O-4, O-5	City Manager's Office	Low	General Fund, REMS grant	Short term	Yes
Initiative #F8 Maintain and update the City's Emergency Operations Plan and implement Emergency Operations Plan actions and projects.							
New & Existing	All Hazards	O-1, O-2, O-4, O-5	City Manager's Office	Medium	General Fund	Short term	No
Initiative #F9 —Prepare energy emergency response procedures for the Ferndale Emergency Operations Plan.							
New & Existing	All Hazards	O-1, O-4, O-5	City Manager's Office, Public Works, Police	Medium	General Fund	Short term	No
Initiative #F10 —Prepare a Post Disaster Recovery Plan.							
New & Existing	All Hazards	O-1, O-4, O-5, O-6, O-12	City Manager's Office	Medium	General Fund	Short term	Yes
Initiative #F11 —Coordinate with the County and Rio Dell to stabilize Blue Slide Road hillside and road surface from Ferndale to Rio Dell.							
New & Existing	Landslide	O-3, O-8, O-9, O-12	County, Rio Dell, City Manager's Office	Low	General Fund	Short term	No

TABLE 7-11. HAZARD MITIGATION ACTION PLAN MATRIX							
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Included in Previous Plan?
Initiative #F12 —Continue to work closely with Ferndale Volunteer Fire Department.							
New & Existing	All Hazards	O-1, O-4, O-5, O-8, O-12	City Manager's Office, Police	Low	General Fund	Short term	Yes
Initiative #F13 —Adopt a long-term Capital Improvement Plan.							
New & Existing	All Hazards	O-1, O-2, O-3, O-4, O-5, O-6, O-7, O-9	City Manager's Office, Public Works	Low	General Fund	Short term	Yes
Initiative #F14 —Improve hillside stability in landslide-prone areas by improving drainage and planting plants that protect soil and retaining walls where needed.							
New & Existing	Landslide, Flood	O-2, O-3, O-9	Public Works	Medium	Public Works, PDM	Short term	Yes
Initiative #F15 —Perform Seismic retrofits of critical facilities, such as the public works facility.							
Existing	Earthquake	O-1, O-2, O-3, O-4	Public Works	High	General Fund, Public Works, HMGP, PDM	Long term	Yes
Initiative #F16 —Work with NOAA to attain the certificates of Storm Ready and Tsunami Ready.							
New & Existing	Severe Storm, Tsunami	O-3, O-4, O-5, O-6, O-7, O-8	City Manager's Office	Medium	General Fund	Long term	Yes
Initiative #F17 Perform Preventative Maintenance for Francis Creek.							
New & Existing	Flood	O-2, O-3, O-9	Public Works	Low	Public Works, PDM, HMGP	Short term	Yes
Initiative #F18 —Establish redundant communication capabilities throughout the city.							
New & Existing	All Hazards	O-1, O-4, O-5	Police	Medium	General Fund	Long term	Yes
Initiative #F19 —Update City Land Use Code for seismic setbacks/structural requirements and hillside development standards.							
New & Existing	Earthquake, Landslide, Flood	O-2, O-3, O-9, O-10	City Manager's Office	Medium	General Fund, PDM	Long term	Yes

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

TABLE 7-11. HAZARD MITIGATION ACTION PLAN MATRIX							
Applies to new or existing assets	Hazards Mitigated	Objectives Met	Lead Agency	Estimated Cost	Sources of Funding	Timeline	Included in Previous Plan?
Initiative #F20 —Update floodplain mapping throughout the City.							
New & Existing	Flood	O-7	City Manager's Office, Public Works	Medium	Public Works, NFIP	Long term	Yes
Initiative #F21 —Maintain National Incident Management System and Incident Command System training for City staff.							
New & Existing	All Hazards	O-5	City Manager's Office, Public Works, Police	Low	General Fund	Short term	Yes
Initiative #F22 —Obtain and distribute current information about local natural hazards risk and emergency preparedness including creating and maintaining current website information.							
New & Existing	All Hazards	O-6, O-7	City Manager's Office	Low	General Fund	Short term	Yes
Initiative #F23 —Adopt City of Ferndale General Plan Safety Element and implement policies and programs.							
New & Existing	All Hazards	All Objectives	City Manager's Office	Low	General Fund	Short term	No
Initiative #F24 —Adopt the International Building Code once ratified by the State of California as the State Building Code.							
New & Existing	All Hazards	O-2, O-3, O-10, O- 11	City Manager's Office	Low	General Fund	Short term	N
Initiative #F25 —Continue to maintain compliance and good standing under the National Flood Insurance Program. This will be accomplished through the implementation of floodplain management programs that, at a minimum, will meet the minimum requirements of the NFIP, which include the following: <ul style="list-style-type: none"> • Enforcement of the adopted flood damage prevention ordinance, • Participating in floodplain identification and mapping updates, and • Providing public assistance/information on floodplain requirements and impacts 							
New & Existing	Flood	O-2, O-3, O-8, O-9	City Manager's Office, Public Works	Low	Funded through existing, ongoing programs	Short term	Y

7.8 PRIORITY OF RECOMMENDED INITIATIVES

Initiative #	# of Objectives Met	Benefits	Costs	Do Benefits Equal or Exceed Costs?	Is Project Grant-Eligible?	Can Project Be Funded Under Existing Programs/ Budgets?	Priority ^a
F1	3	High	Medium	Yes	No	No	Low
F2	3	High	High	Yes	No	No	Low
F3	3	High	Low	Yes	No	Yes	High
F4	3	Medium	Medium	No	No	No	Low
F5	3	Medium	High	No	Yes	No	Low
F6	3	Medium	High	No	Yes	No	Low
F7	4	High	Low	Yes	No	Yes	High
F8	4	High	Medium	Yes	No	No	Medium
F9	3	Medium	Medium	Yes	No	No	Medium
F10	3	Low	Medium	No	No	No	Low
F11	3	Low	Low	Yes	No	Yes	High
F12	5	Low	Low	Yes	No	Yes	High
F13	3	Medium	Low	Yes	No	Yes	High
F14	3	High	Medium	Yes	Yes	No	High
F15	4	High	High	Yes	Yes	No	High
F16	2	Medium	Medium	Yes	No	No	Low
F17	3	High	Low	Yes	Yes	Yes	High
F18	3	Medium	Medium	Yes	No	No	Low
F19	4	Medium	Medium	Yes	Yes	No	High
F20	1	Medium	Medium	Yes	Yes	No	High
F21	1	Medium	Low	Yes	No	Yes	High
F22	2	Medium	Low	Yes	No	Yes	High
F23	12	High	Low	Yes	No	Yes	High
F24	4	Medium	Low	Yes	No	Yes	High
F25	4	Medium	Low	Yes	No	Yes	High

a. See Chapter 1 for definitions of high, medium and low priorities.

Table 7-12 identifies the priority for each initiative.

7.9 ANALYSIS OF RECOMMENDED INITIATIVES

**TABLE 7-13.
ANALYSIS OF MITIGATION INITIATIVES**

Hazard Type	Initiative Addressing Hazard, by Mitigation Type ^a					
	1. Prevention	2. Property Protection	3. Public Education and Awareness	4. Natural Resource Protection	5. Emergency Services	6. Structural Projects
Dam Failure	N/A	N/A	N/A	N/A	N/A	N/A
Drought		F13, F23	F22, F23	F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F13, F23
Earthquake	F13, F19, F23, F24	F13, F23	F22, F23	F11, F14, F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F11, F13, F14, F15, F23
Flood	F13, F16, F19, F20, F23, F24, F25	F13, F16, F17, F23, F25	F16, F20, F22, F23, F25	F11, F13, F14, F16, F17, F23, F25	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F16, F18, F21, F25	F11, F13, F14, F16, F17, F23, F25
Landslide	F13, F19, F23, F24	F13, F23	F22, F23	F11, F14, F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F11, F13, F14, F23
Severe Weather	F13, F23, F24	F13, F23	F22, F23	F11, F13, F14, F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F11, F13, F14, F23
Tsunami	F13, F16, F23, F24	F13, F16, F23	F16, F22, F23	F16, F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F16, F18, F21	F13, F16, F23
Wildfire	F12, F13, F23, F24	F13, F23	F22, F23	F12, F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F13, F23
Other Hazards of Concern	F13, F23, F24	F13, F23	F22, F23	F23	F1, F2, F3, F4, F5, F6, F7, F8, F9, F10, F12, F18, F21	F13, F23

a. See Chapter 1 for description of mitigation types.

Table 7-13 summarizes the mitigation initiatives by hazard of concern and the six mitigation types.

7.10 STATUS OF PREVIOUS PLAN INITIATIVES

Table 7-14 summarizes the initiatives that were recommended in the previous version of the hazard mitigation plan and their implementation status at the time this update was prepared.

TABLE 7-14. PREVIOUS ACTION PLAN IMPLEMENTATION STATUS				
Action #	Action Status			Comments
	Completed	Carry Over to Plan Update	Removed; No Longer Feasible	
F-1		X		Included in Draft General Plan Safety Element Update Policy 6.4 and Programs 6.a and 6.h. County Fairgrounds informally designated as assembly point and command central.
F-2		X		Included in Draft General Plan Safety Element Update Programs 6.b and 6.o. City is currently drafting Capital Improvement Plan; anticipated adoption in 2013.
F-3		X		Included in Draft General Plan Safety Element Update Policy 1.4 and Program 1.c. Permits have been granted to private citizens for stream channel stabilization.
F-4		X		Included in Draft General Plan Safety Element Update Policy 6.1 and Program 6.a. The City of Ferndale Disaster Council created to develop and recommend for adoption by the City Council all emergency and mutual aid plans and agreements.
F-5		X		Included in Draft General Plan Safety Element Update Policy 2.7 and Program 2.i. New wastewater treatment facility raised 5 feet above floodplain.
F-6		X		Included in Draft General Plan Safety Element Update Policy 1.6 and Program 1.e. New wastewater treatment facility engineered to withstand seismic activity.
F-7		X		Included in Draft General Plan Safety Element Update Policy 6.2 and associated programs
F-8		X		Included in Draft General Plan Safety Element Update Program 2.j. Preventive maintenance done annually. Salt River Restoration Project underway; will improve Francis Creek.
F-9	X			
F-10		X		Included in Draft General Plan Safety Element Update Program 6.c.
F-11		X		Included in Draft General Plan Safety Element Update Policy 6.1 and Program 6.a. City's current EOP updated in 2006.
F-12		X		Included in Draft General Plan Safety Element Update Policy 1.1 and Programs 1.a-1.c.

Humboldt County Hazard Mitigation Plan Update; Volume 2: Planning Partner Annexes

TABLE 7-14. PREVIOUS ACTION PLAN IMPLEMENTATION STATUS				
Action #	Action Status			Comments
	Completed	Carry Over to Plan Update	Removed; No Longer Feasible	
F-13		X		Included in Draft General Plan Safety Element Update Policies 2.1 and 2.3 and Program 2.a. Updated floodplain maps included in Draft Safety Element. City has continued participation in National Flood Insurance Program.
F-14		X		Included in Draft General Plan Safety Element Update Policy 6.1 and Programs 6.b and 6.e. Select staff have completed training courses.
F-15		X		Included in Draft General Plan Safety Element Update Programs 2.k, 3.e, 6.h, and 6.j.
F-16		X		Included in Draft General Plan Safety Element Update Policy 2.1. City has continued participation in National Flood Insurance Program.

CITY OF FERNDALE Critical Facilities

-  Airport
-  Communication Facility
-  Dam
-  Emergency Operation Center
-  Fire Facility
-  Hazardous Material Facility
-  Highway Bridge
-  Medical Facility
-  Police Facility
-  Port Facility
-  Potable Water Facility
-  Power Facility
-  School Facility
-  Waste Water Facility

Critical Facilities Data Sources: Hazus MH v.2.1 database updated with Humboldt County GIS data and information from HMP partners.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Dam Failure Inundation Areas

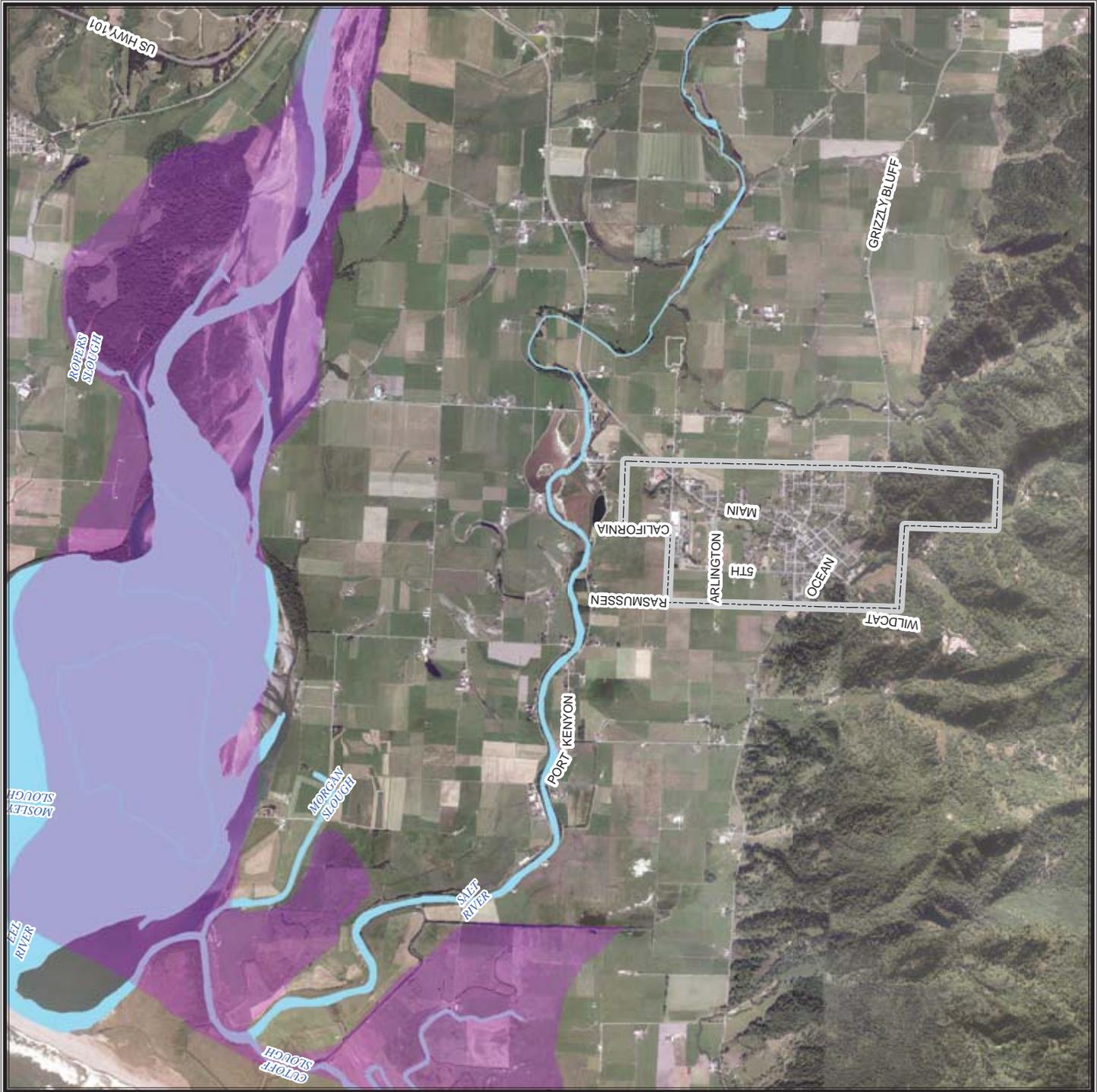
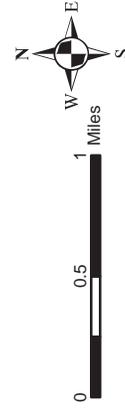
Scott Dam

■ Scott Dam inundation area

Dam failure inundation area data from 2007 provided by California Emergency Management Agency Dam Safety Program.

These data only include dams meeting specific size requirements making them subject to the jurisdiction of the State of California. Dams owned by agencies of the United States government are not under the jurisdiction of this program. Inundation maps represent the best estimate of where water would flow if a dam failed completely and suddenly with a full reservoir. However, later downstream changes, such as major land contour alterations, may affect the actual inundation pathway.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Cascadia Fault 9.0 Magnitude Scenario

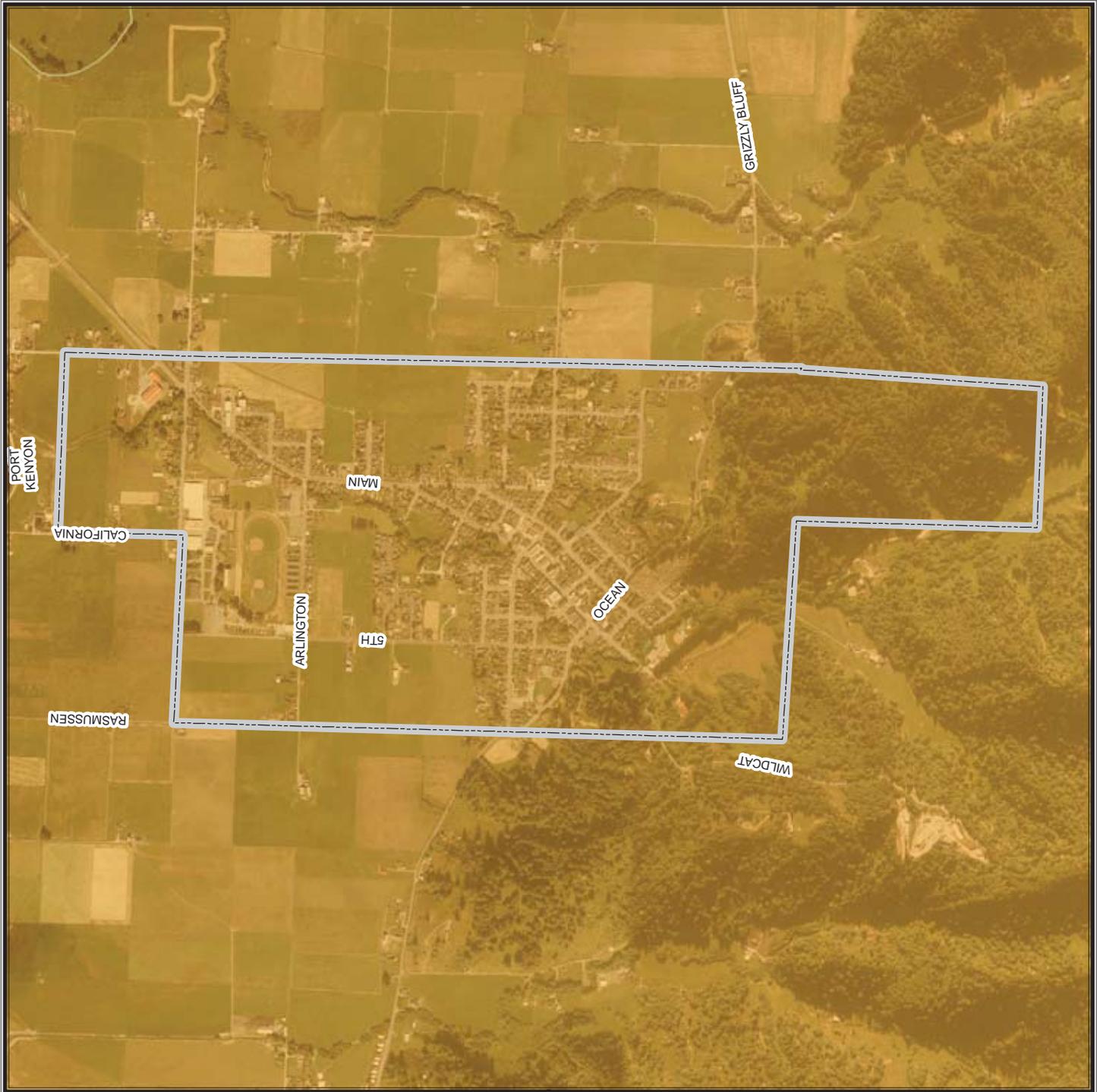
Peak Ground Acceleration
Mercalli Scale, Potential Shaking

- I (Not Felt) VII (Very Strong)
- II - III (Weak) VIII (Severe)
- IV (Light) IX (Violent)
- V (Moderate) X+ (Extreme)
- VI (Strong)

Magnitude: 9.0
Epicenter: Approximately 60 miles W/NW of Tillamook, OR

A ShakeMap is designed as a rapid response tool to portray the extent and variation of ground shaking throughout the affected region immediately following significant earthquakes. Ground motion and intensity maps are derived from peak ground motion amplitudes recorded on seismic sensors (accelerometers), with interpolation based on both estimated amplitudes where data are lacking, and site amplification corrections. Color-coded instrumental intensity maps are derived from empirical relations between peak ground motions and modified Mercalli intensity. Data provided by USGS, scenario generated in 2011.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



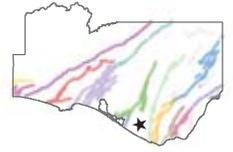
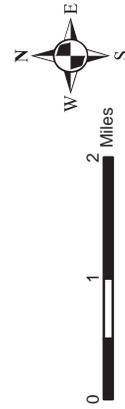
CITY OF FERNDALE

Quaternary & Younger Earthquake Faults

- Proximate Faults
- Bear River Fault Zone
- Little Salmon Fault Zone
- Russ Fault Zone

Earthquake fault data: Bryant, W.A. (compiler), 2005, Digital Database of Quaternary and Younger Faults from the Fault Activity Map of California, version 2.0; California Geological Survey Web Page.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Ferndale Fault 6.5 Magnitude Scenario

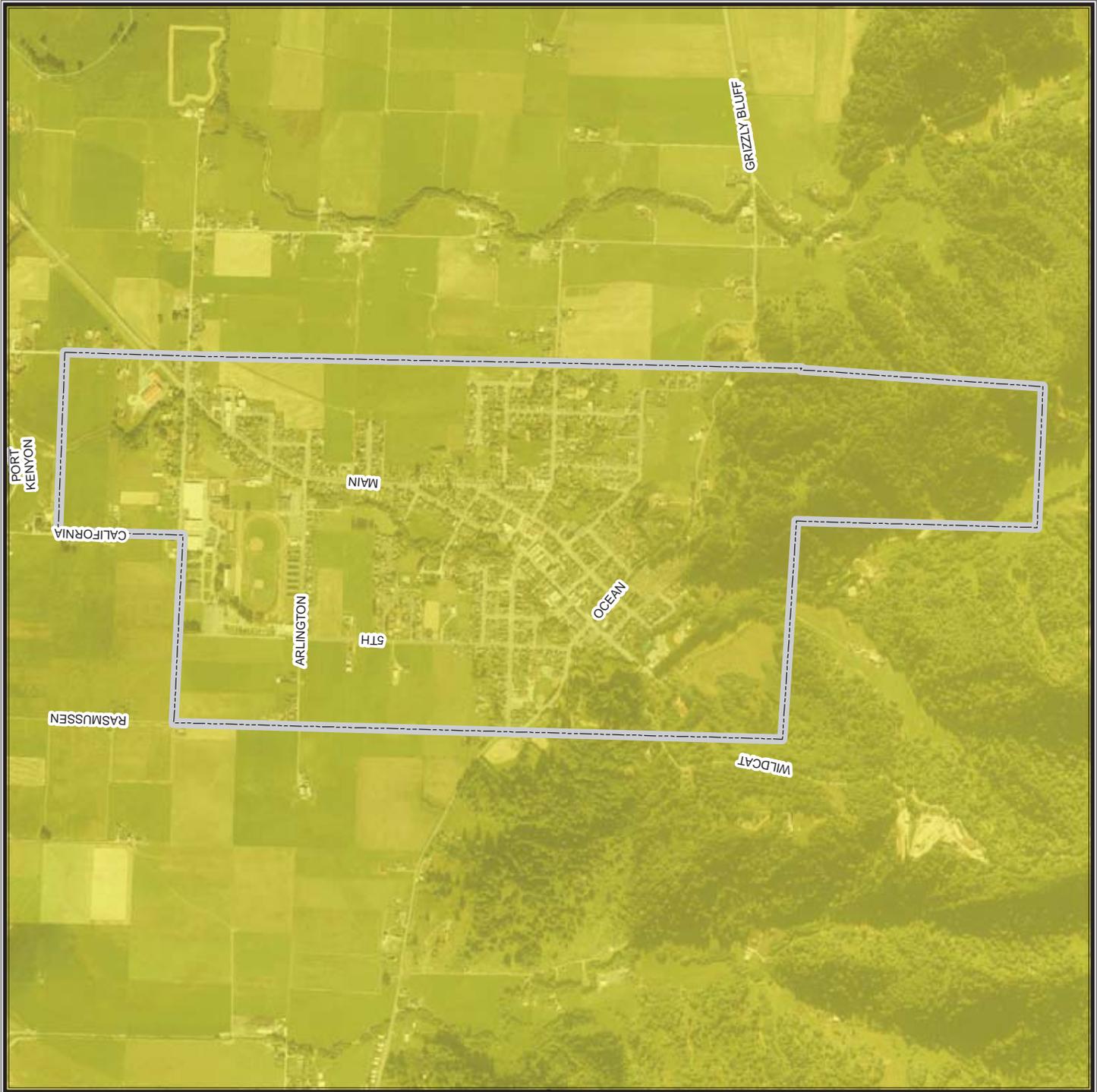
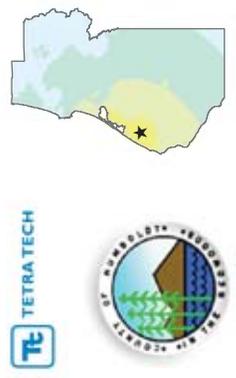
Peak Ground Acceleration
Mercalli Scale, Potential Shaking

- I (Not Felt)
- II - III (Weak)
- IV (Light)
- V (Moderate)
- VI (Strong)
- VII (Very Strong)
- VIII (Severe)
- IX (Violent)
- X+ (Extreme)
- XI (Extreme)

Magnitude: 6.5
Epicenter: 23.1 miles WNW of Ferndale, CA

A ShakeMap is designed as a rapid response tool to portray the extent and variation of ground shaking throughout the affected region immediately following significant earthquakes. Ground motion and intensity maps are derived from peak ground motion amplitudes recorded on seismic sensors (accelerometers), with interpolation based on both estimated amplitudes where data are lacking, and site amplification corrections. Color-coded instrumental intensity maps are derived from empirical relations

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

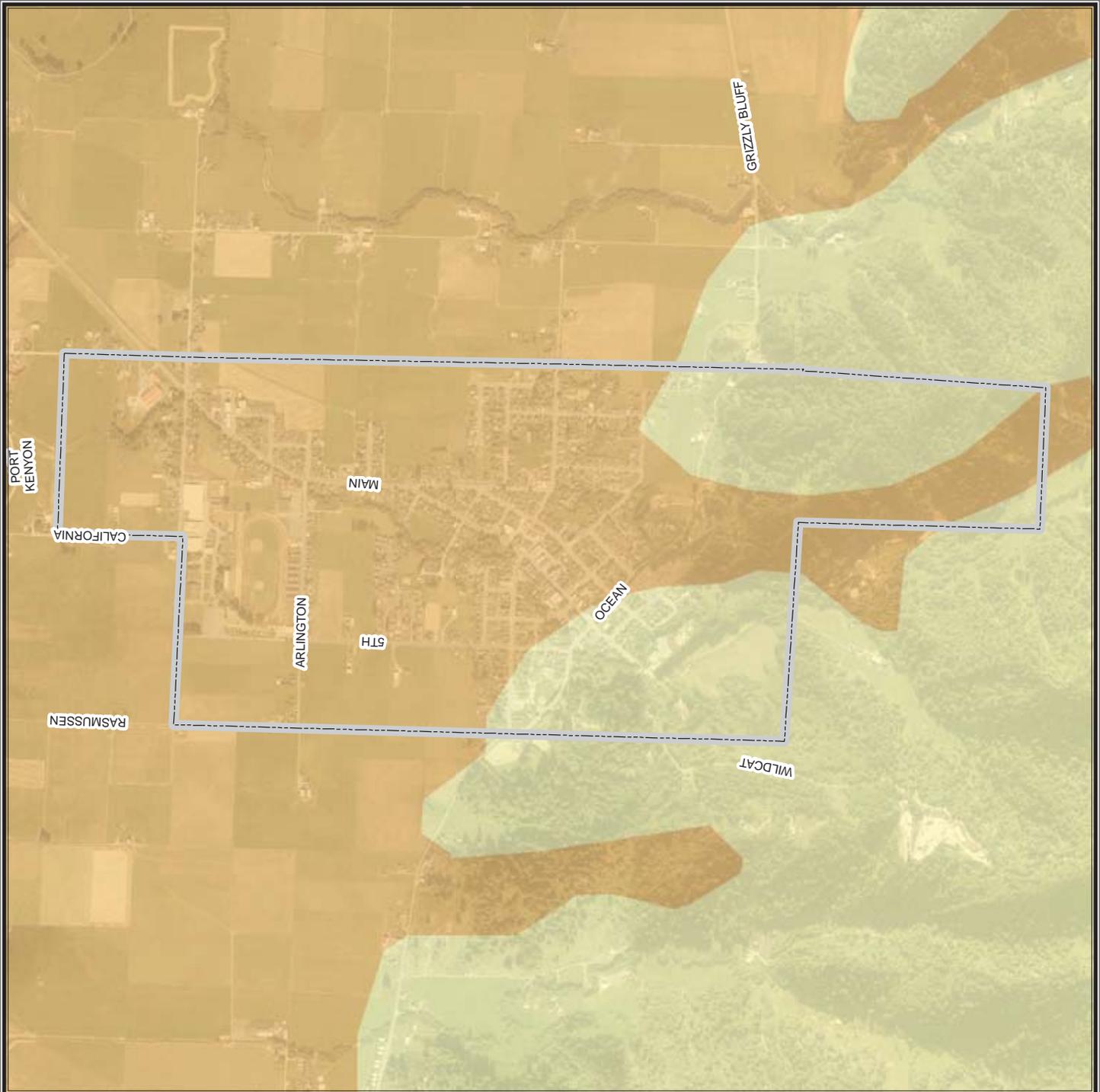
Soil Classification National Hazards Earthquake Reduction Program (NEHRP)

Soil Types by Site Class

- Class B - Rock
- Class C - Very Dense Soil, Soft Rock
- Class D - Stiff Soil

Soils classification data (2008) based on surficial geology published at a scale of 1:250,000 by the California Department of Conservation. The average shear wave velocity to 30 meters (Vs30) was used to develop site categories that can be used for modifying a calculated ground motion to account for site conditions.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Offshore Punta Gorda/ Point Mendocino

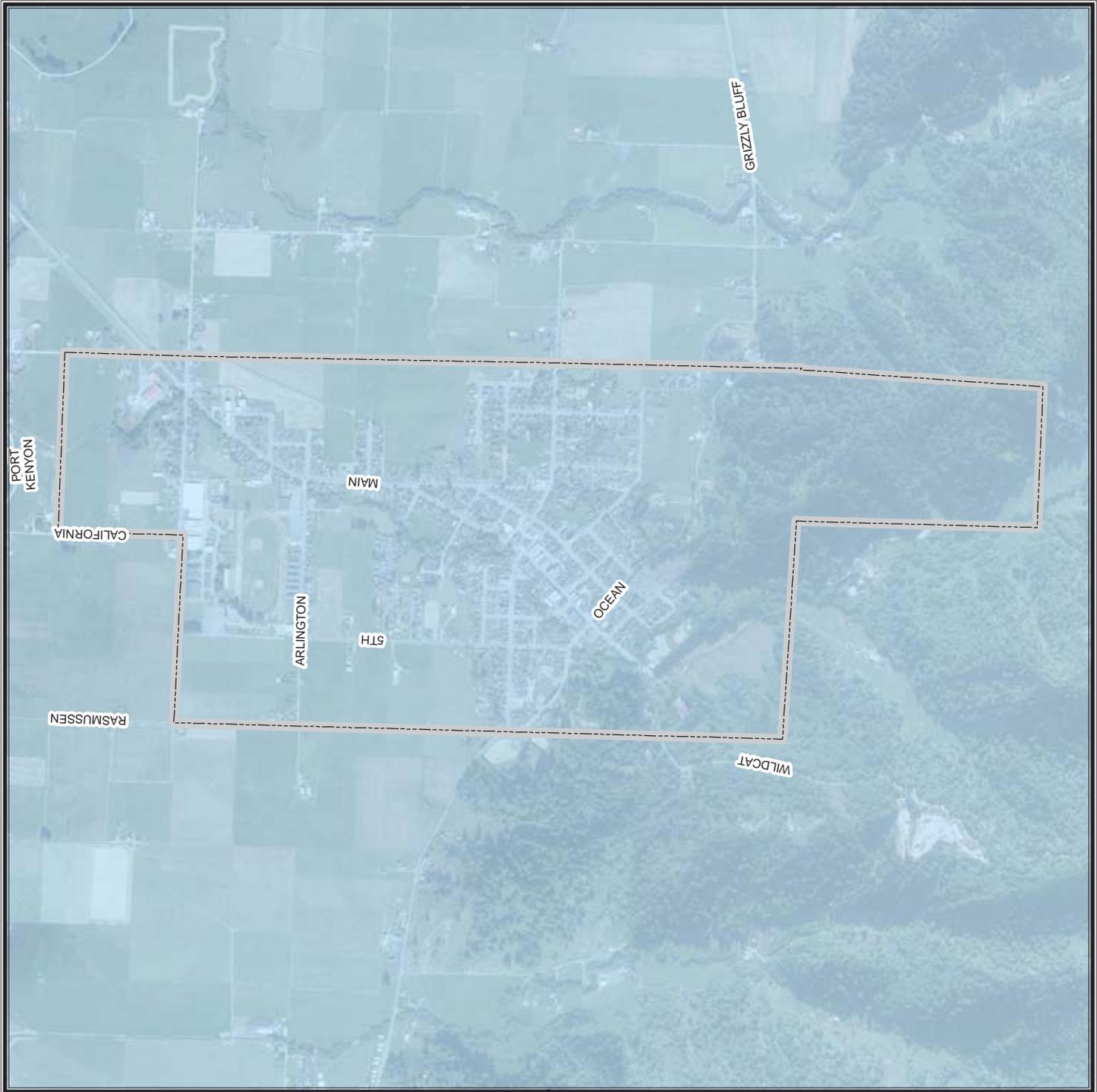
5.6 Magnitude Scenario Peak Ground Acceleration



Magnitude: 5.6
 Epicenter: offshore of Punta Gorda/Cape Mendocino at N40.39, W125.28

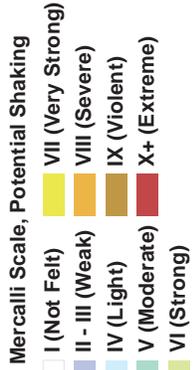
A ShakeMap is designed as a rapid response tool to portray the extent and variation of ground shaking throughout the affected region immediately following significant earthquakes. Ground motion and intensity maps are derived from peak ground motion amplitudes recorded on seismic sensors (accelerometers), with interpolation based on both estimated amplitudes where data are lacking, and site amplification corrections. Color-coded instrumental intensity maps are derived from empirical relations between peak ground motions and modified Mercalli intensity. Data provided by USGS, event in March 2000.

Base Map Data Sources: County of Humboldt, CalAtlas, and U.S. Geological Survey.



CITY OF FERNDALE

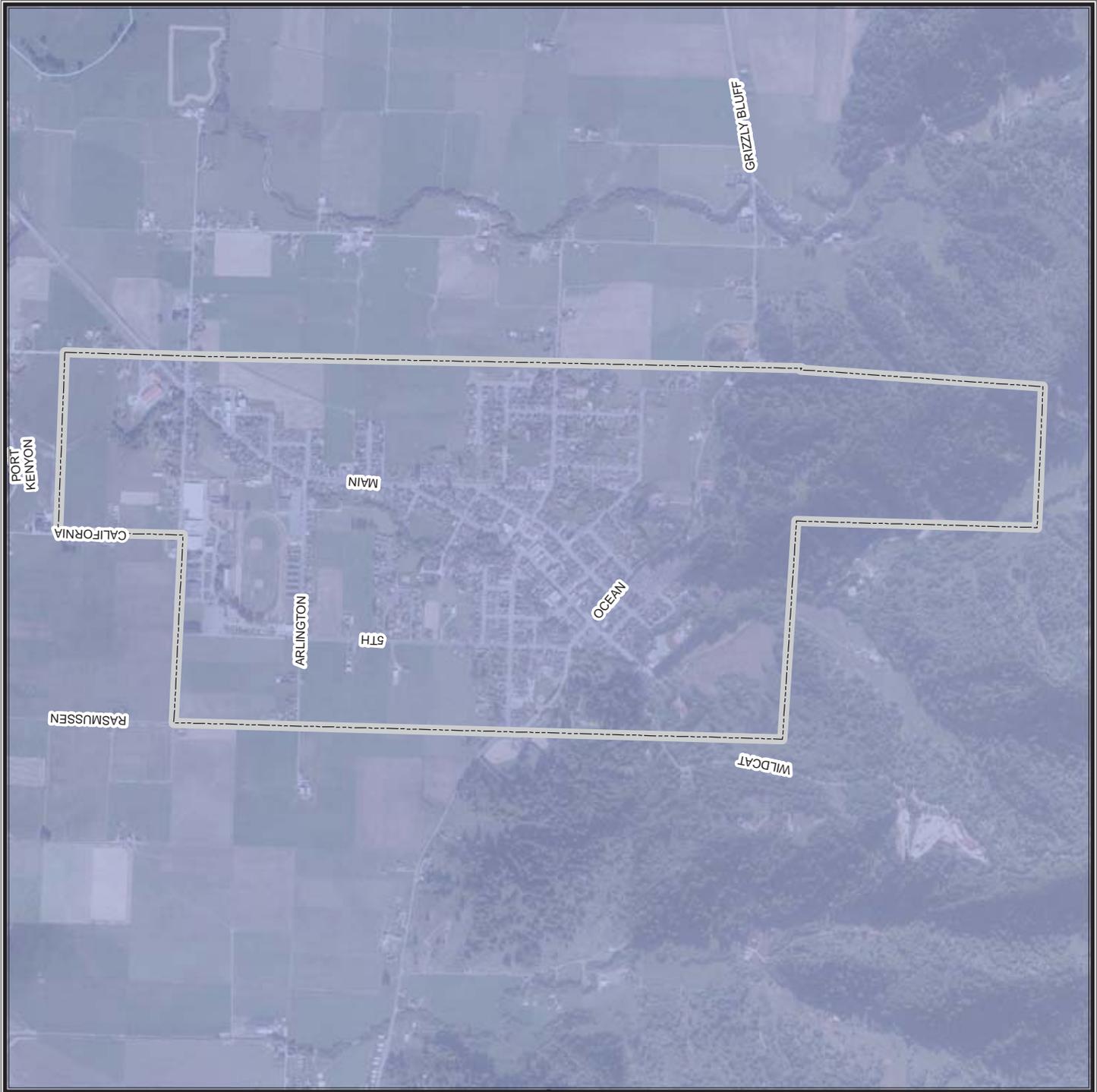
Trinidad Fault 7.2 Magnitude Event Peak Ground Acceleration



Magnitude: 7.2
Epicenter: 96.9 miles W of Trinidad, CA

A ShakeMap is designed as a rapid response tool to portray the extent and variation of ground shaking throughout the affected region immediately following significant earthquakes. Ground motion and intensity maps are derived from peak ground motion amplitudes recorded on seismic sensors (accelerometers), with interpolation based on both estimated amplitudes where data are lacking, and site amplification corrections. Color-coded instrumental intensity maps are derived from empirical relations between peak ground motions and modified Mercalli intensity. Data provided by USGS, event in June 2005.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

FEMA DFIRM Flood Hazard Areas

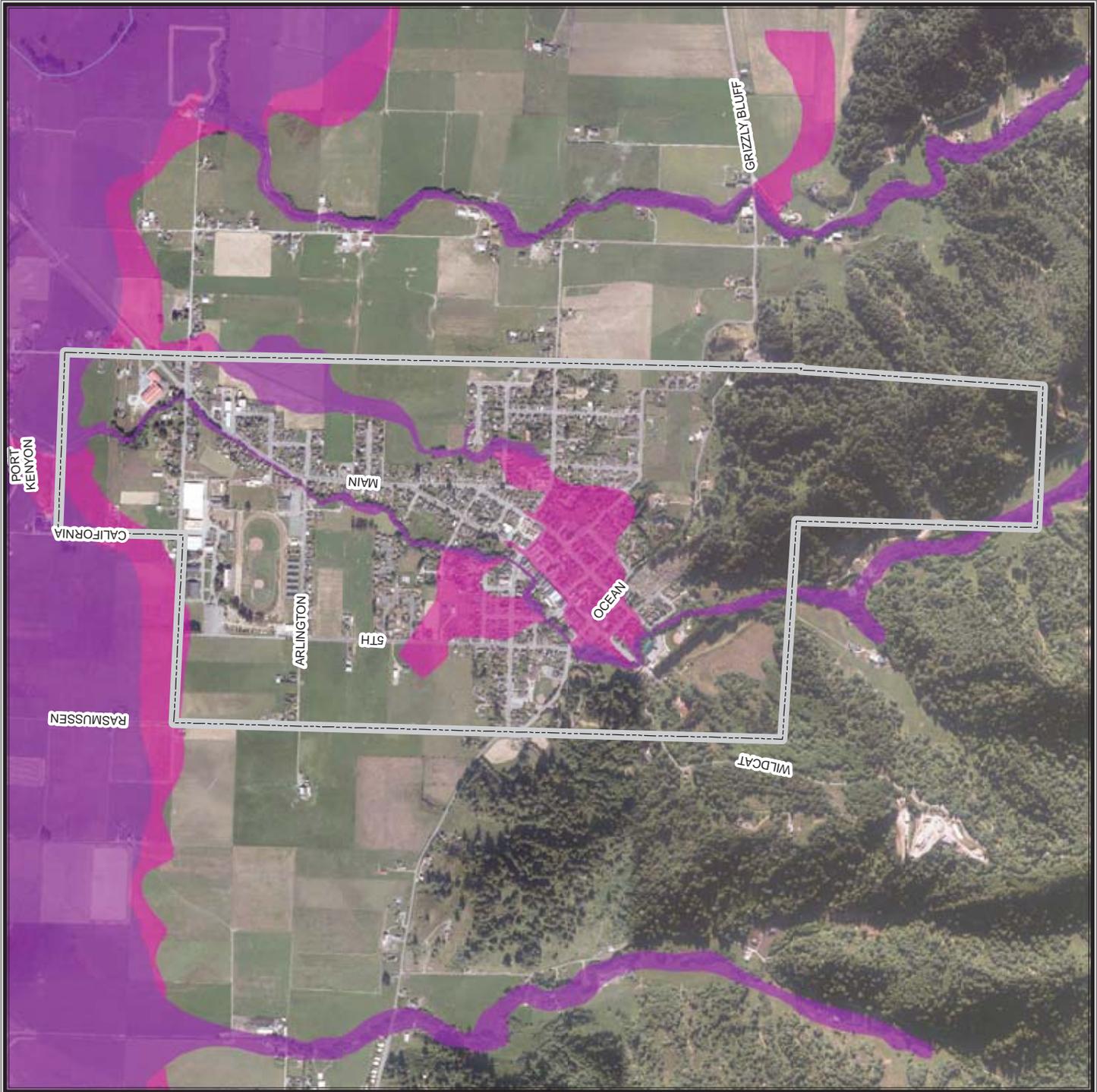
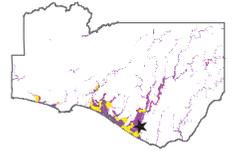
Levees and Annual Flood Hazard

-  Levee
-  1 Percent Annual Flood Hazard
-  0.2 Percent Annual Flood Hazard
-  X Protected By Levee

Flood hazard areas commonly referred to as the 100 year floodplain are those areas that have an annual flood risk of 1 percent. Areas commonly referred to as the 500 year floodplain have a 0.2 percent annual flood hazard risk.

Flood hazard areas as depicted on 2010 FEMA Digital Flood Insurance Rate Maps (DFIRM). Levee data provided by CA Dept of Water Resources.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Landslide Hazard Areas

Steep Slopes and NEHRP Soft Soils

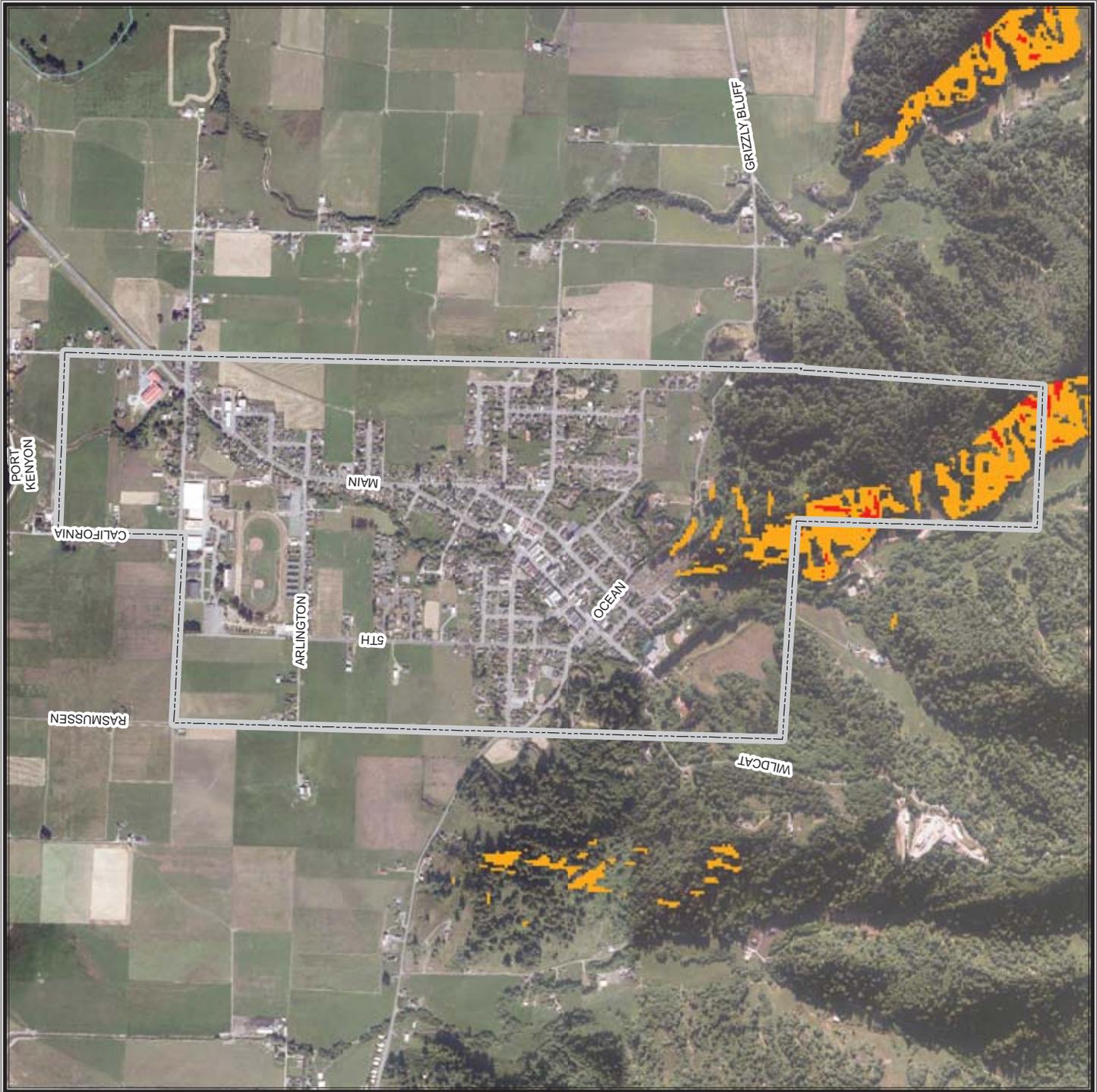
15-30 percent slope

Greater than 30 percent slope

Slopes are only mapped in NEHRP class D soils.

This map shows the intersection of two datasets - slope derived from a 10 meter DEM provided by USGS (2009) and NEHRP soils data provided by the California Geological Survey (2008).

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Landslide Susceptibility

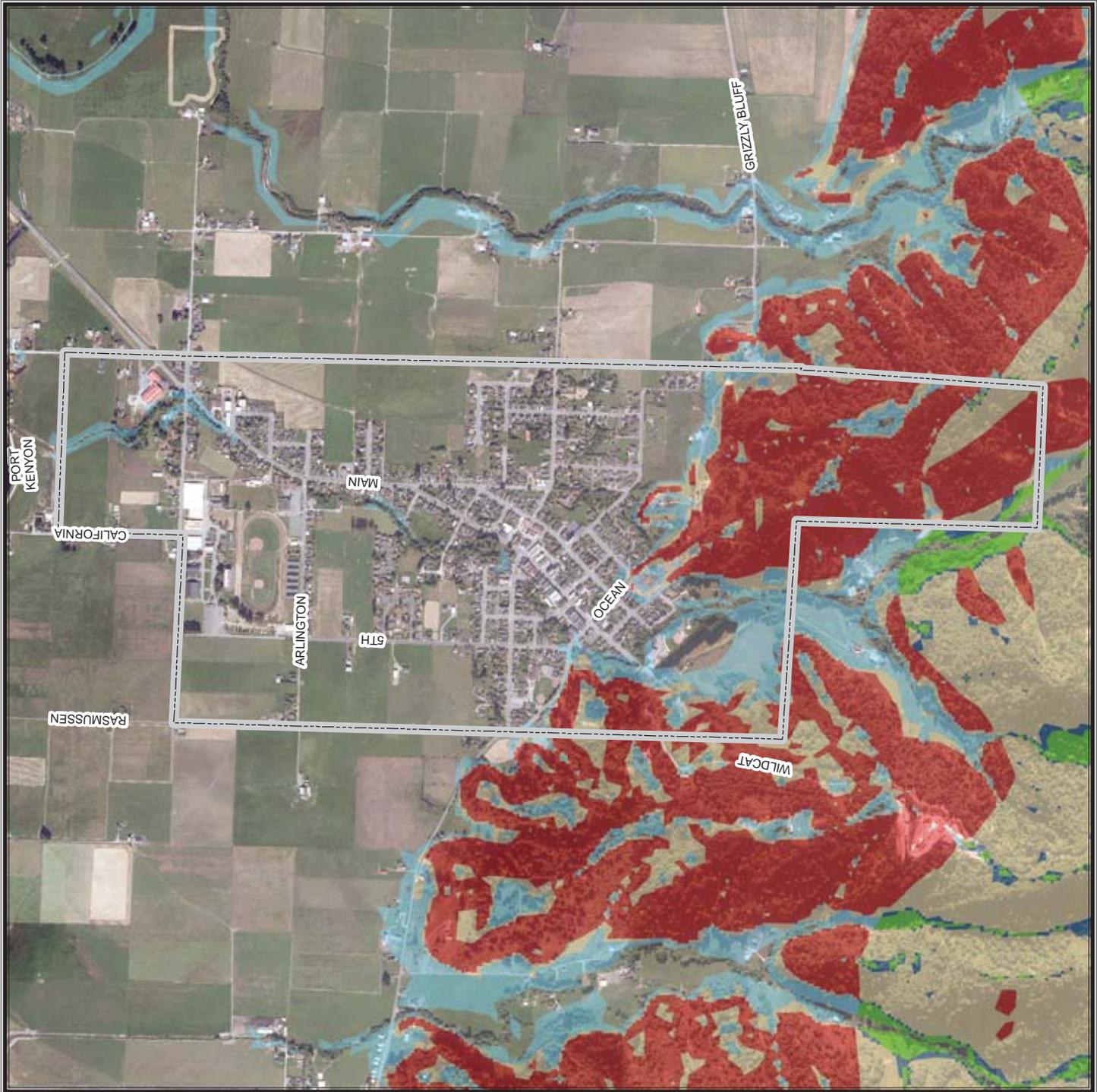
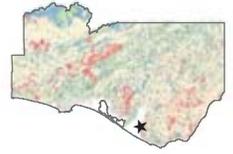
Susceptibility to Landsliding
(0 to X, low to high)



Data provided by California Geological Survey. These data show the relative likelihood of deep-seated landsliding based on regional estimates of rock strength and steepness of slopes. The data use detailed information on the location of past landslides, if available, the location and relative strength of rock units, and steepness of slope to estimate susceptibility to deep-seated landsliding (0 to X, low to high).

These classes express the generalization that on very low slopes, landslide susceptibility is low even in weak materials, and that landslide susceptibility increases with increasing slope angle and decreasing rock strength.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



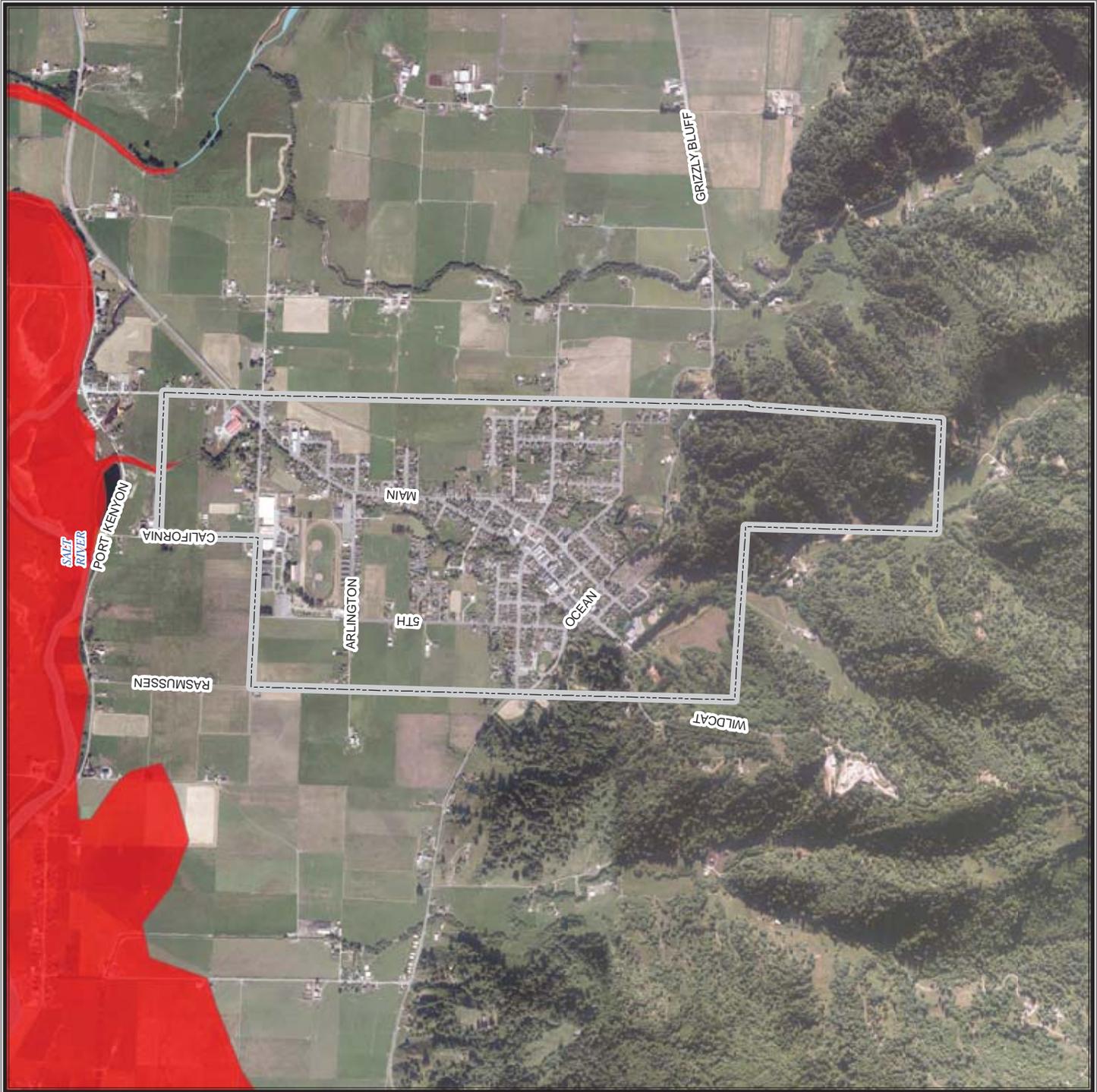
CITY OF FERNDALE

Tsunami Inundation Areas

Tsunami inundation area

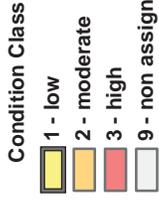
Tsunami inundation area data provided by California Emergency Management Agency. The tsunami modeling process utilized the MOST (Method of Splitting Tsunamis) computational program (Version 0), which allows for wave evolution over a variable bathymetry and topography used for the inundation mapping. A suite of tsunami source events was selected for modeling, representing realistic local and distant earthquakes and hypothetical extreme undersea, near-shore landslides. Although an attempt was made to identify a credible upper bound to inundation at any location along the coastline, it remains possible that actual inundation could be greater in a major tsunami event. This map does not represent inundation from a single scenario event. It was created by combining inundation results for an ensemble of source events affecting a given region. For this reason, all of the inundation region in a particular area will not likely be inundated during a single tsunami event. Data published in September 2009.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Fire Condition Class



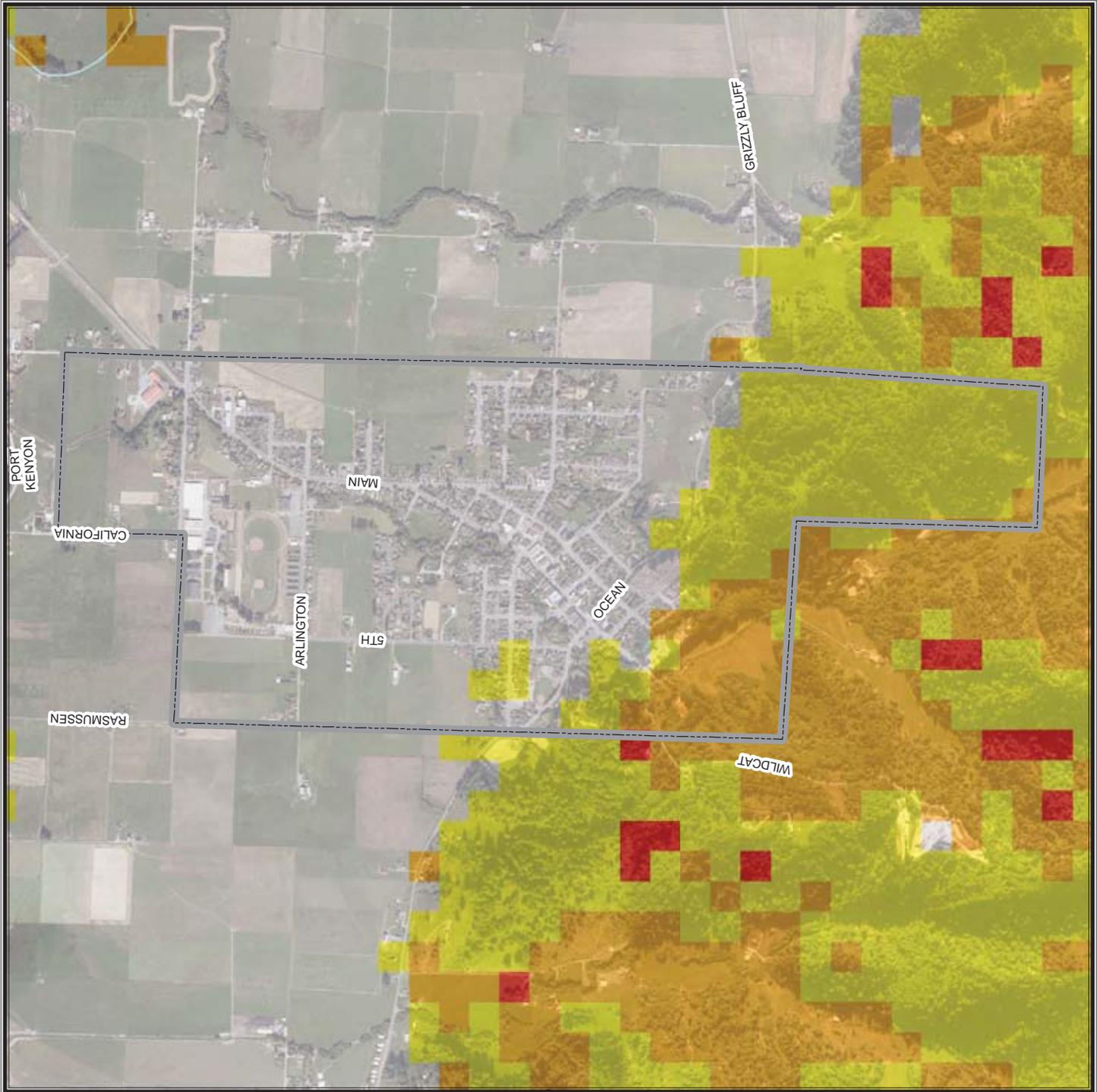
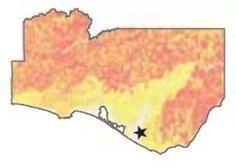
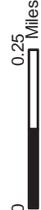
Condition classes refer to risk of key ecosystem component loss.

Fire condition class data provided by CAL FIRE. Condition class refers to the general deviation of ecosystems from their presettlement natural fire regime, although it includes numerous other data classifications and can be viewed as a measure of sensitivity to fire damage to key elements and processes typical of those ecosystems, or fire-related risk to ecosystem health. Dataset last updated November 2003.

Condition class definitions:

- 1 - Fire regime within or near historical range.
- 2 - Fire regime moderately altered from historical range.
- 3 - Fire regime significantly altered from historical range.
- 9 - Non Assigned (non-wildlands)

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

Fire Hazard Severity Class

Hazard Class

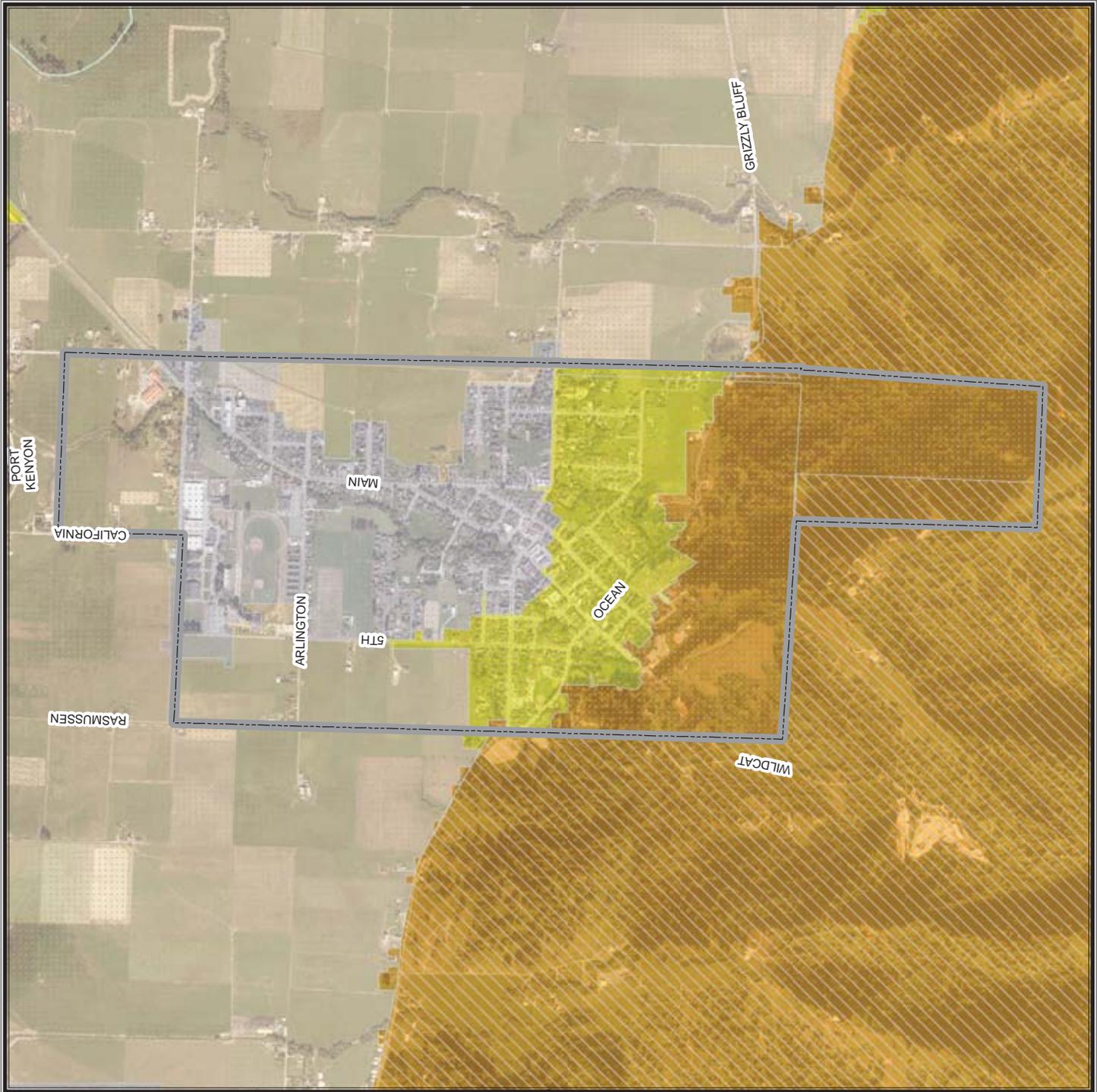
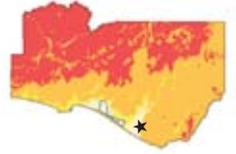
- Very High
- High
- Moderate
- Non-Wildland/Non-Urban
- Urban Unzoned

Responsibility Areas

- Federal (FRA)
- State (SRA)
- Local (LRA)
- None

Fire Hazard Severity Zones datasets developed by CAL FIRE, PRC 4201 - 4204 and Govt. Code 51175-89 direct the California Department of Forestry and Fire Protection (CAL FIRE) to map areas of significant fire hazards based on fuels, terrain, weather, and other relevant factors. These zones, referred to as Fire Hazard Severity Zones (FHSZ), define the application of various mitigation strategies to reduce risk associated with wildland fires. The data displayed on this map are a combination of two FHSZ datasets - FHSZs in State Responsibility Areas (SRA) adopted in November 2007 and draft FHSZs for all other areas from January 2007.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



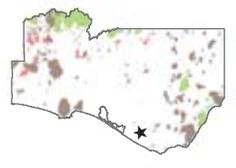
CITY OF FERNDALE

Fire Perimeters

- Cause of Fire**
- Arson
 - Campfire
 - Debris
 - Equipment Use
 - Escaped Prescribed Burn
 - Lightning
 - Misc
 - Playing with Fire
 - Powerline
 - Smoking
 - Unknown/Unidentified
 - Vehicle

Fire Perimeters dataset provided by CAL FIRE, CAL FIRE, USDA Forest Service Region 5, BLM, NPS, Contract Counties and other agencies jointly maintain a comprehensive fire perimeter GIS layer for public and private lands throughout the state. The data covers fires back to 1878. For the National Park Service, Bureau of Land Management, and US Forest Service, fires of 10 acres and greater are reported. For CAL FIRE, timber fires greater than 50 acres, brush fires greater than 300 acres, and fires that destroy three or more residential dwellings or commercial structures are reported. Dataset updated March 2013.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

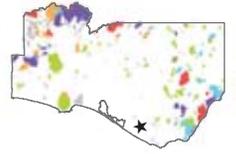
Fire Perimeters

Year of Fire

- 1908 - 1920
- 1921 - 1940
- 1941 - 1960
- 1961 - 1980
- 1981 - 2000
- 2001 - 2012

Fire Perimeters dataset provided by CAL FIRE, CAL FIRE, USDA Forest Service Region 5, BLM, NPS, Contract Counties and other agencies jointly maintain a comprehensive fire perimeter GIS layer for public and private lands throughout the state. The data covers fires back to 1878. For the National Park Service, Bureau of Land Management, and US Forest Service, fires of 10 acres and greater are reported. For CAL FIRE, timber fires greater than 10 acres, brush fires greater than 50 acres, grass fires greater than 300 acres, and fires that destroy three or more residential dwellings or commercial structures are reported. Dataset updated March 2013.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



CITY OF FERNDALE

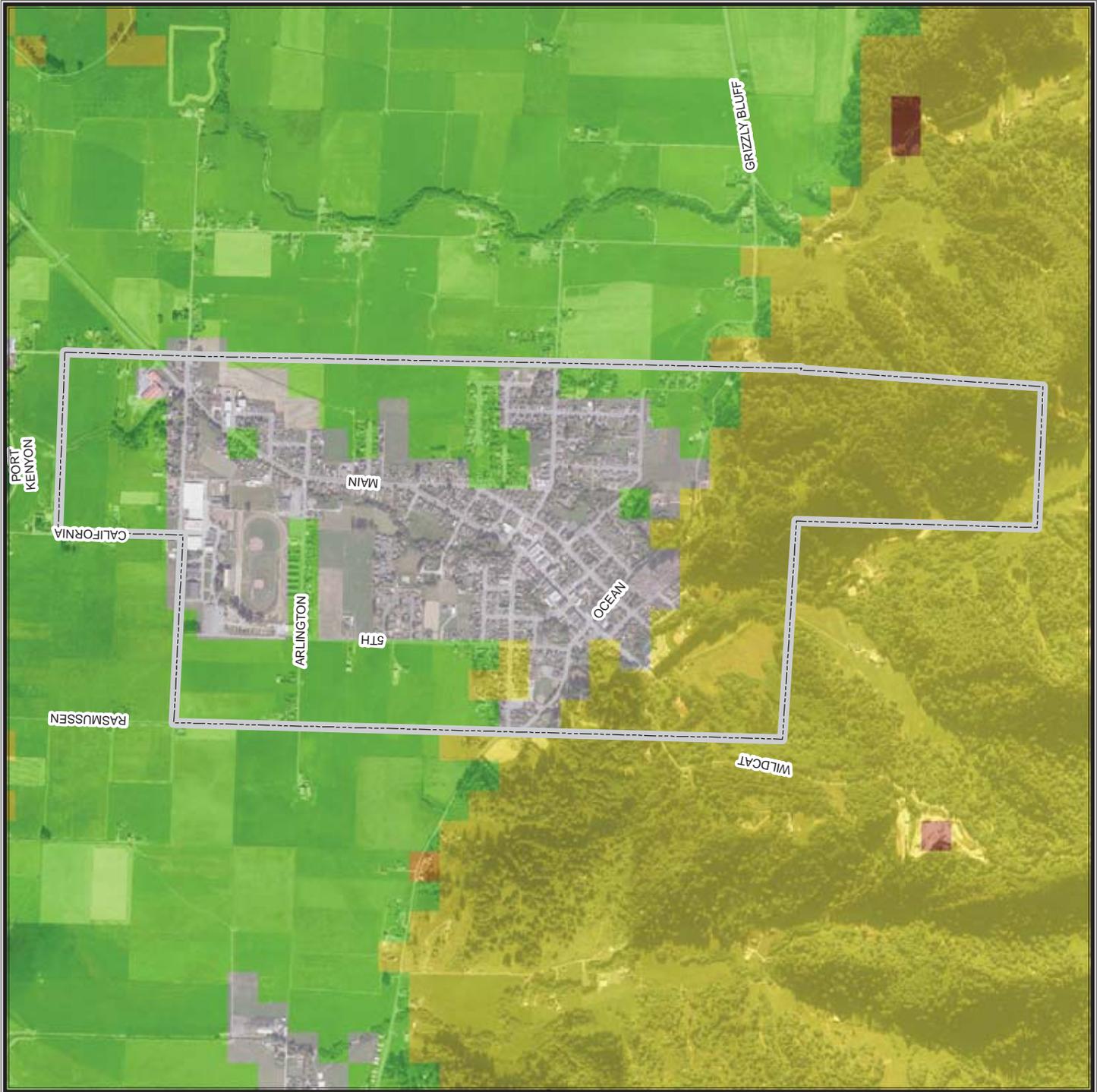
Natural Fire Regime

Regime

-  Barren/Rock
-  Water, including wetlands
-  Agriculture
-  Urbanized land cover
-  0-35 year fire frequency, low severity
-  35-100+ year fire frequency, mixed severity
-  35-100+ year fire frequency, high severity
-  200+ year frequency, high severity

Natural fire regime data provided by CAL FIRE. A natural fire regime is a general classification of the role fire would play across a landscape without modern human mechanical intervention. (References: Agee, J.K. 1993. Fire ecology of Pacific Northwest Forests, Island Press, Wash. DC; Brown, J.K. 1995. Fire regimes and their relevance to ecosystem management. Pages 171-178 In Proceedings of Society of American Foresters National Convention, Sept. 18-22, 1994, Anchorage, AK. Society of American Foresters, Wash. DC.) The natural fire regimes are classified based on average number of years between fires (fire frequency) combined with the severity of the fire on the dominant overstory vegetation (amount of vegetation replacement). Dataset last updated November 2003.

Base Map Data Sources: County of Humboldt, Cal-Atlas, and U.S. Geological Survey.



Meeting Date:	December 5, 2013	Agenda Item Number	13.e.
Agenda Item Title:	Resolution No. 2013-42 Authorizing Formation of an Ad Hoc Committee to Analyze Potential Lot Line Adjustment of Russ Park (APN 101-051-01) and Silva Parcels (APN 101-051-24 & 101-051-03), and Expenditure for Time and Materials Not to Exceed \$2,000.		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution No. 2013-42		

RECOMMENDATION: Approve Resolution No. 2013-42 Authorizing Formation of an Ad Hoc Committee to Analyze Potential Lot Line Adjustment of Russ Park (APN 101-051-01) and Silva Parcels (APN 101-051-24 & 101-051-03), and Expenditure for Time and Materials Not to Exceed \$2,000.

BACKGROUND: Gerald Silva owns parcels of land (APN 101-051-24 & 101-051-03) adjacent to Russ Park (APN 101-051-01). Park visitors have for decades accessed the west side of the park by crossing the northeast corner of Silva's property. A court-ordered easement allowing for emergency and public park access over this portion of private property was granted to the City in 1957. Silva has informed the City over the last several years that the access has affected his utilization of the property. Park users have also complained of issues arising from accessing the park over private property.

City staff and Gerald Silva have met several times to address this issue. Both parties are willing to consider an exchange of tracts of land as a potential solution. Such an exchange would enable the City to gain the portion of private property covered by the easement in exchange for a portion City-owned property in the southwest corner of the park. The City would retain public access to Russ Park, and Silva would gain an utilizable tract of land for grazing and other purposes. The areas of land under consideration are comparable in size, vegetation cover, slope, and utility.

DISCUSSION: An exchange of tracts of land between the City and Gerald Silva could be accomplished through a Lot Line Adjustment (LLA). As parcels under consideration are both within City limits and the County, the LLA would be processed through both entities. The County has Russ Park recorded as being within City limits. In addition, the County recognizes part of the affected portion of Silva's property as being within City limits. This recording error will require City, County, and potentially the Local Agency Formation Commission (LAFCo) to resolve. The Silva properties under consideration are under a Williamson Act contract that is set to expire February 23, 2014. Should the City decide to proceed with the LLA, the applications shouldn't be filed with the City or County until after the contract expires.

Staff is recommending that the Council authorize formation of an ad hoc committee, chaired by the Mayor, to explore the possibility of a LLA between Russ Park and Gerald Silva's properties. This would require an expenditure of City funds for surveyor and staff time and materials.

FISCAL IMPACT: Time and materials not to exceed \$2,000

Resolution Number 2013 - 2013-42**THE CITY COUNCIL OF THE CITY OF FERNDALE****RESOLUTION NO. 2013-42 AUTHORIZING FORMATION OF AN AD HOC COMMITTEE TO ANALYZE POTENTIAL LOT LINE ADJUSTMENT OF RUSS PARK (APN 101-051-01) AND SILVA PARCELS (APN 101-051-24 & 101-051-03), AND EXPENDITURE FOR TIME AND MATERIALS NOT TO EXCEED \$2,000**

WHEREAS, Gerald Silva owns parcels of land (APN 101-051-24 & 101-051-03) adjacent to Russ Park (APN 101-051-01); and

WHEREAS, park visitors have for decades accessed the west side of the park by crossing the northeast corner of Silva's property; and

WHEREAS, a court-ordered easement allowing for emergency and public park access over this portion of private property was granted to the City in 1957; and

WHEREAS, Gerald Silva has informed the City over the last several years that the access has affected his utilization of the property, and park users have also complained of issues arising from accessing the park over private property; and

WHEREAS, a Lot Line Adjustment between the two parties' parcels may alleviate the issues; and

WHEREAS, authorization to collect and evaluate information is exempt from California Environmental Quality Act per Section 15306 of Article 19 Categorical Exemptions;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ferndale authorizes formation of an ad hoc committee to analyze potential lot line adjustment of Russ Park (APN 101-051-01) and Silva parcels (APN 101-051-24 & 101-051-03), and expenditure for time and materials not to exceed \$2,000.

PASSED AND ADOPTED on this 5th day of December 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Attest:

City Clerk / Deputy City Clerk

Stuart Titus, Mayor

Meeting Date:	December 2, 2013	Agenda Item Number	13.f.
Agenda Item Title:	City Manager Contract Review		
Presented By:	Jay Parrish, City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:	Approve City Manager Contract		

RECOMMENDATION:

Authorize staff to memorialize council direction regarding the City Manager Contract and salary adjustment in a Resolution to be signed by the Mayor.

BACKGROUND:

The City Council met in closed session (pursuant to GC 54954.5) to complete the Public Employee Performance Evaluation of the City Manager. The City Manager's contract requires an annual performance review by the Council. This evaluation process is an opportunity for the Council to consider salary adjustment and/or extension of the City Manager Contract. The evaluation began October 3, 2013 and was continued to the closed session preceding this meeting.

FISCAL IMPACT: Unknown.

Meeting Date:	December 5, 2013	Agenda Item Number	13.g.
Agenda Item Title:	Finance Clerk Transition and Recruitment Update		
Presented By:	Jay Parrish, City Manager		
Type of Item:	<input type="checkbox"/> Action	<input checked="" type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Review and File		

RECOMMENDATION: Review and file.

BACKGROUND: During the meeting, the City Manager will provide an update on the recruitment to fill the position of Deputy Finance Clerk.

FISCAL IMPACT: None.

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

City of Ferndale INCORPORATED 1893



November 27, 2013

Nancy Trujillo
Gable Properties
P.O. Box 1044
Ferndale, CA 95536

Re: Design Review Use Permit Application for 580 Main Street, Ferndale, CA.

Dear Ms. Trujillo,

The City received your application materials for 580 Main Street on November 21, 2013. The City's first step is to determine if the application is complete, which in this case, it is not. Incomplete applications cannot be processed until such time as all materials are on file. Additional information outlined in this letter is required prior to proceeding with a Design Review Use Permit application review.

Your application proposes a change in color. The Design Review Committee will need to see representations of each proposed paint color in order to consider your proposal. In addition, the application as submitted is for replacement of the now-removed stucco with redwood siding and cedar shingles on the Main and Shaw Street sides of the building. Your previous Design Review Use Permit issued in January 2013 approved structural modifications of existing signs and reinstallation of the original awnings. Your new application needs to address the treatment of these features, or state that the proposal conforms to the already-issued Design Review Use Permit.

Due to the proposed change in exterior material, this project is subject to environmental review in accordance with the California Environmental Quality Act (CEQA). The City will require a \$116 deposit for the initial environmental review.

Please submit a complete application at your earliest convenience, including paint color representation, proposed sign and awning treatment, and \$116 deposit for environmental review.

If you have any questions or concerns, please do not hesitate to call me at (707) 825-8260.

Sincerely,

Melanie Rheume, Planwest Partners
melanier@planwestpartners.com
Contract City Planner



DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY

1001 I STREET, SACRAMENTO, CALIFORNIA 95814 • WWW.CALRECYCLE.CA.GOV • (916) 322-4027

P.O. Box 4025 MS 9A, SACRAMENTO, CALIFORNIA 95812

November 26, 2013

Jay Parrish
City Manager
P.O. Box 1095
Ferndale, Ca, 95536

RE: 2012 Electronic Annual Report (EAR) review complete; No further Information needed.

Dear Mr. Parrish:

In accordance with the Integrated Waste Management Act (IWMA), CalRecycle staff must review a jurisdiction's Electronic Annual Report (EAR) within 120 days. The intent of this review is to evaluate the implementation of Source Reduction and Recycling Element (SRRE) and Household Hazardous Waste Element (HHWE) programs.

I'd like to inform you that I have completed the EAR review for the City of Ferndale, and at this time, I do not have any further questions.

Note that CalRecycle staff-recommended per capita disposal indicators for all jurisdictions will be posted at: <http://www.calrecycle.ca.gov/LGCentral/DataTools/Reports/DivDispRtSum.htm>. A jurisdiction's per capita disposal rate alone is not determinative of its effort to implement its SRRE and HHWE programs. Rather, program information submitted within the EAR and verified through LAMD staff site visits and other findings will be included in a scheduled Department review, every two or four years, to evaluate a jurisdiction's effort in meeting disposal reduction requirements.

Should you have any questions about the EAR review process, please contact me at (916) 341-6465 or by reply email: spencer.fine@CalRecycle.ca.gov

Respectfully,

Spencer Fine
Integrated Waste Management Specialist

cc:
Terry Brennan



City of Ferndale

INCORPORATED 1893

POB 1095; Ferndale CA 95536



F A X E D
11-18-13
LP

Date: November 18, 2013
To: Keith Witte, Cal Trans Parade Permits FAX 445-6317
From: Lacy Pedrotti, Deputy City Clerk
Re: Parade Permits

Hi Keith:

The City of Ferndale and the Ferndale Police Department are aware of the following Parade in the City of Ferndale and will be providing the police protection for:

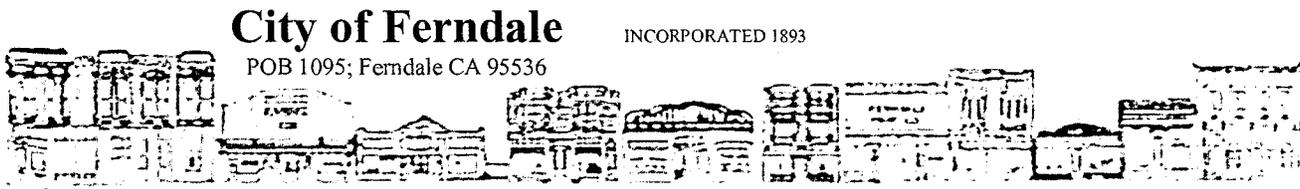
Date	Time	Event
12/15/2013	6:00pm – 8:00pm	Christmas Lighted Tractor Parade

Attached you will find Resolution 2013-03 authorizing the closure of Main Street on December 15, 2013 from 6:00 PM to 8:00PM for the Christmas Lighted Tractor Parade, as well as Special Event and Standard Encroachment Permit information, and the certificate of liability insurance.

Sincerely,

Lacy Pedrotti
Deputy City Clerk

- Copy Correspondence
- Parade Book
- Ferndale Police Department
- Attached Current Resolution
- Insurance for CalTrans
- Encroachment Permit
- City Parade, Assembly or March Permit



November 18, 2013

Harold Pidgeon
PO Box 352
Ferndale, CA 95536

Subject:	Home Occupation Permit Approval at 312 Milky Way (APN 031-071-014)
----------	--

Dear Mr. Pidgeon:

This letter will confirm the City's approval of your Home Occupation Permit (permit number HOP 1333).

The violation of any applicable City requirement, including but not limited to the following may result in the revocation of the permit:

1. The Applicant shall be responsible to pay all applicable fees, deposits or charges associated with processing and finalizing this Home Occupation Permit, and/or otherwise owed to the City of Ferndale. All applicable or other required fees shall be paid to the satisfaction of the City of Ferndale before the home occupation permit and uses allowed are considered final and approved. (Fees have been paid.)
2. The requested home occupation shall be operated in conformance with all other applicable City Ordinances and Regulations.
3. The requested home occupation shall meet the requirements of the building inspector and the fire department. (Per Arnie Kemp, no need to inspect this business.)
4. Applicant must show proof of liability insurance on which a rider has been placed for the Home Occupation Permit, at time of business license renewal. (The City has a copy of homeowner's insurance.)
5. The Applicant must secure a business license from the City Clerk. (Done.)
6. Any sign must be approved by the Design Review Committee. (Sign not requested.)

The Zoning Ordinance Home Occupation standards are provided below for your reference.

§3.38: Home Occupation: Any use which, as determined by this ordinance, is customarily carried on within a dwelling or unattached structure by the inhabitants thereof and which is clearly incidental and secondary to the residential use of the dwelling.

§7.11 *(Begin section altered by Ordinance 08-03)* Home Occupations: Home occupations, as defined herein, shall be permitted as appurtenant and accessory uses to any residential uses. If applicant complies with this section of the Zoning Ordinance, the permit will be issued

administratively (over the counter). This section of the ordinance is not retroactive. The Home Occupation Permit shall:

- 7.11.1 Be a legal and lawful business; and
- 7.11.2 Produce no evidence of its existence in the external appearance of the dwelling or premises including but not limited to exterior displays such as signs, or in the creation of offensive noise, vibration, smoke, dust, odors, heat or glare, parking or traffic, or other nuisances to a degree greater than normal for the neighborhood.
- 7.11.3 Is confined completely within the dwelling or unattached structure and occupies not more than twenty five percent (25%) of the total floor space of the main dwelling (or its equivalent in an unattached structure).
- 7.11.4 Be an owner- or renter-occupied home and business.
- 7.11.5 Meet the requirements of the building inspector and fire district of jurisdiction and
- 7.11.6 Possess a current business license. If license expires, H.O.P. expires.
- 7.11.7 at time of business license renewal, produce a copy of the applicant's Liability Insurance on which a rider has been placed for the Home Occupation. *(End section altered by Ordinance 08-03)*

If you have any questions or concerns, please don't hesitate to call me.

Sincerely,



Christina Wile
Deputy City Clerk

File:	Correspondence
	312 Milky Way
Copy:	City Planner
	Planning Commission

MITCHELL, BRISSO, DELANEY & VRIEZE, LLP

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PAUL A. BRISSO
NANCY K. DELANEY
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WALTER J. CARTER (1949 - 1993)
R.C. DEDEKAM (1929—2011)

November 13, 2013

RECEIVED
NOV 18 2013

BY:.....

Jay Parrish, City Manager
City of Ferndale
P.O. Box 1095
Ferndale, CA 95536

Re; Residency Requirements for Appointed City Clerk

Dear Mr. Parrish:

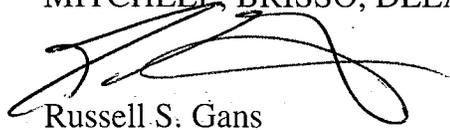
An inquiry has been raised as to whether or not the City Clerk is required to reside within the City. Pursuant to Government Code § 36510 a City Clerk (or City Treasurer) who is appointed, rather than elected, is not required to be a resident of the City. As discussed, to the City's knowledge the City Clerk has been an appointed position since, at least, 1954.

Furthermore, it is clear that Ordinance Number 01-02, which was adopted by the City in 2001, vested the City Manager with the authority to appoint the City Clerk.

Thank you for your time and attention to this correspondence.

Very truly yours,

MITCHELL, BRISSO, DELANEY & VRIEZE, LLP



Russell S. Gans

RSG/jg

corres.
CM

Section 15

REPORTS

CITY MANAGER'S REPORT**Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting –November 7th –Study session 6:00 pm- Regular meeting from 7:00 – 9:30 pm
- Special City Council meeting: November 17th- 5:00- 6:00 pm SRWC meeting- November 8th- 2:30- 4:00 pm
- SRWC meeting- November 12th- 2:30-4:00 pm
- City Manager meeting November 21th - 3:00-5:00 pm. Cancelled
- HMP and the meeting November 6th-1:30- 3:30 pm- Public Comment Period- possible agenda item for Council at the December meeting.
- Numerous conversations with Tom Stephens regarding on-going surveying and monitoring of Francis Creek. The engineering students from HSU continue to survey cross sections of Francis Creek through town to compare with older cross sections that were compiled when the City had a rocking project back in 2003. Tom believes that they have a couple more they are trying to get before it rains. He is also slated to tour the slide debris torrent just after Thanksgiving to inspect it for any movement.
- Numerous conversations with Chamber of Commerce President Karen Pingitore regarding replacement of the Main Street streetlights. I have compiled information on designs as well as potential costs so that we have an idea of what replacement of ten light posts might cost. We are still in the preliminary stages of whether this might be doable.
- Numerous conversations with HWMA executive director Jill Duffy regarding solid waste issues and several meetings to discuss JPA issues.
- Annual meeting with CalRecycle representative Spenser Fine. I took Spenser around the City and pointed out City recycling area, business areas for recycling and what typical residential recycling in the City looks like. We also spoke about various programs we have such as the Hazardous materials event, the e-waste pickup and the pharmaceutical pickup event we sponsor. Spenser reported back about last month's inspection that Cal-Recycle was happy with Ferndale.
- Meetings with staff to go over workload and efficiency. We have settled on a new City Clerk and she will attend her first Council meeting on December 5th.
- Numerous meetings with Mayor Titus and Council to go over a myriad of City issues on an individual basis.
- The Council conducted the first reading of the new Sign Ordinance at our October meeting and approved the second reading at the November meeting. The Ordinance will go into effect 30 days after that meeting or December 7th.
- Number of conversations and meetings with Rio Dell CM and Fortuna CM to discuss common issues.
- HMP Steering Committee; Conversations and emails with Cybelle Immitt regarding the progress on the HMP and when it will be ready for Council approval. I believe that it should be ready for approval at our CC meeting.
- Several discussions with Gerald Silva regarding Russ Park LLA agreement. I believe it is about time for the Council to have a study session on the potential Lot-line Adjustment with Russ Park and the Silva Ranch. Remember the discussion includes a transfer of some of our property for an equitable part of the Silva parcel. This process would require surveying as well as county and city planning procedures. There are a number of benefits to the City and the property owner that makes this transfer worth considering. I will recommend the Mayor institute an Ad Hoc committee to develop

- plan to delineate an agreement with the Silva's that satisfy state and local requirements.
- Numerous conversations with Russ Gans, our attorney to go over personnel policy, procurement policy, and public information requests. We still have items in the personnel policy manual that we have not completed and will get back to when we can. Numerous conversations regarding 580 Main Street. We are still ready to process a building permit that would allow applicant to put the already approved wood siding on the exterior of the building. Property owner came in and took out a building permit, but also an application for a change to the already approved exterior siding saying that was what the previous owner wanted and she had a different idea on what the building's exterior should look like. Staff is looking into what procedure will be to accommodate her desires. It seemed clear to us that if she continued with the already approved design she could put the approved siding on. If she changes product she may have to go through the permitting /CEQA process again.
 - Numerous meetings with Elias and Rick Souza regarding the SRRF and their participation. I have also been involved in talks with them regarding staging areas on their property for the SRRP and the agreement with them to take the City's effluent during the months we do not go to the Francis Creek. Chief wastewater operator Coppini and I have been negotiating a new effluent agreement and believe that we are close to completing that extension process. We have included RWQCB throughout the process.
 - Check signing and invoice review for the City.
 - Conversations with John Driscoll, Jared Huffman's representative.
 - Numerous meetings with individual councilmen and the mayor regarding City issues, and updates about representation on the various joint power authorities and issues that relate to our membership on those organizations. Councilmen Sweeney began representing us on the RCEA board at the November 16th meeting.
 - Many discussions and conversations with our Planner and City Inspector and staff about the 580 Main building downtown where stucco was removed. The project was given the green light to put siding on at the January PC meeting. The property has gone through an owner transfer, but it is unclear what is holding up any construction by the new owner. Staff will be contacting new owner to make sure timeline is in compliance. Our attorney is putting together information to contact present owner of their responsibilities. We hope to move them to put siding on soon. The council has asked our attorney to work with applicant's attorney in an effort to find resolution. Property owner came in and took out a building permit, but also an application for a change to the already approved exterior siding saying that was what the previous owner wanted and she had a different idea on what the building's exterior should look like. Staff is looking into what procedure will be to accommodate her desires. It seemed clear to us that if she continued with the already approved design she could put the approved siding on. If she changes product she may have to go through the permitting /CEQA process again.
 - Several discussions with Jo Ann Rennie, executive director of Parsac, related to risk management issues, and programs instituted through them, and grants that are available through them. Notified them that we received a new piece of property and made sure it is included in our coverage. We are hoping to bring the updated Personnel Policy Manual so we can get reimbursed by a grant through them. Parsac's semi-annual meeting will be held as usual the first Thursday of December. I have in the past had Chief Smith take my place while I attend this meeting in Sacramento.
 - We have continued to take steps to determine a consensus on best use of newly acquired property next to City Parking lot. I have had numerous meeting with community members, business leaders, Chamber president, as well as council-members. I have secured the grounds and obtained insurance. We have continued to retain the fencing surrounding area with fencing and

are installing appropriate signage. It is staffs intension to begin public meetings with Chamber and Council to develop a plan that we can begin to implement as soon as possible. I believe the Mayor may institute an Ad Hoc committee to begin evaluation of a plan of management as well as a plot plan of area at next meeting.

HMP update and background:

- Numerous conversations with Cybelle Immitt who is a senior planner for the County. Cybelle led a coalition of cities and agencies back in 2008 through a process to develop Hazard Mitigation Plans (HMP) for those agencies and the County. Those mitigation plans had a shelf life of 5 years and now we are required to update our previous plans. The goal of this planning effort is to update data for the natural hazards that could impact the planning area to determine the level of risk, update the identification of actions and activities that can reduce any losses from those hazards, and reinvigorate the coordinated process of implementing the plan. Back in November of last year the Council approved a match of \$2,500 dollars to continue our participation in this program to update the HMP. The fiscal match was waived as a consequence of representation on the steering committee. We have met every month since December and have made great progress. We have our website up and running and have put out a survey that should help us in our efforts. I participated in public meetings that were held in Fortuna and Arcata. I also gave an interview with Channel 3 as part of my obligations as chairman of the HMP Steering Committee. The public meetings went well and we had good turnouts for both meetings. The next meetings will be the mandatory planning partner jurisdictional annex workshop. In these meetings we will get detailed guidance for the consultant about how to complete our respective sections of the updated hazard migration plan. Information will be provided as to what is included in a good mitigation project. I am proud to say that because of the work the council authorized for inclusion of the energy assurance plan, Ferndale was chosen as a plan that the rest of the planning partners should use to complete their plans. We will not have a meeting in November or December as we consolidate all of our partner's plans into the main plan and go through a process of review before we release it to the public for public review. At the end of this process we will have each jurisdiction bring it to their board for approval and then we will send it to the state for their approval. Because of the timing of our regular meeting and the timeline of other planning partners Ferndale will actually be in front of most of the other partners bringing this to the council. The other partners will bring the plan to their respective boards in the next coming weeks, and we will then send the County's plan that contains all of the planning partners in its plan to the state and FEMA. Staff will ask the council to approve plan with the ability to make insignificant changes to the final product without coming back to the council again.
- City Manager/ CAO meeting with Access Humboldt and Sue Buske to go over the Cable Franchise agreement and how it will change next year due to state bill that took local control away and gave it to the state. The good news is that we will continue to receive the same compensation from Suddenlink. However we will still as a group, still need to negotiate the amount of what we will receive for our public education programming.
 - Transition from Local to State Cable franchise: Sue Buske explained how DIVCA changed the landscape of what is happening in the state. Along with a change in authority there is a change in PEG franchise fees. The franchise fee paid to the jurisdictions will remain the same. The PEG fees will change, under the current local Franchise PEG fees were a set dollar amount (average \$300,000 per year). Under DIVCA the PEG fees will be somewhere between 1.37% to 3% of Suddenlink's gross video revenue.
 - Suddenlink Strategy: The Local Franchise Authority agreement expires May, 2014. At least 30 days prior the City Managers and County CAO will receive notification from

Suddenlink and a letter from CPUC about updating local ordinance to preserve their rights. The Jurisdictions already updated the ordinance. When the jurisdictions receive this letter Sue recommends they forward to Sean so he can alert Sue to draft a letter for each Jurisdiction referring to the specific city/county ordinance codes.

Salt River Watershed Council Update from Doreen:

- The Humboldt County Resource Conservation District is excited to announce that in the following days, Phase 1 of the Salt River Project is coming to a close.
- During the second week of November, the three coffer dams on the Salt River were removed; allowing fresh and tidal waters to flow into the restored lower section of Salt River and the newly-created 300-acre tidal marsh area. The new tidal area will help maintain the width and depth of the Salt River channel and enhance rearing habitat and migration conditions for Coho salmon, Chinook salmon, steelhead trout, and coastal cutthroat trout.
- Work on the first phase of the Salt River Ecosystem Restoration Project started in May, 2013. Now, just a little over five months later, slightly over two miles of setback berm has been built, two miles of the lower Salt River channel have been restored, and a 300-acre tidal marsh area constructed. As work on the first phase started to wrap up, work began on the next phase of the project; removing the vegetation that is choking the Salt River channel upstream of phase 1.
- Congratulations and thanks to the many, many project partners and proponents. A special thanks goes to Anderson Dragline for completing the work on time and on budget; to Ducks Unlimited for construction management and oversight services; to SHN Engineering for construction inspection services; to GHD for environmental and permit compliance services; to all of the subcontractors; and to the landowners and residents along Port Kenyon Road and Riverside Road for their patience and tolerance during construction.

DEPUTY CITY CLERK ACTIVITY :

Meetings

- Daily Meetings with City Manager/City Clerk regarding work schedule.
- Attended conference calls with City Manager/City Clerk to City attorney, City Engineer and City Planner regarding City Council meeting agenda items.
- Attended:
 - Regular City Council Meeting 11/07/13
- Wrote agenda items and compiled packets for:
 - Regular City Council Meeting 11/07/13
 - Regular Planning Commission Meeting 11/20/13
- Transcribed meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 11/07/13
- Posted all meeting agendas and public notices on City Hall and Post Office bulletin boards.
- Uploaded meeting packets to City website.

Projects

- Daily work with front counter and telephones: assisted the public with questions, rentals, permits and licenses.
- Began training the new City Clerk on 11/14/13: went over basic clerk duties including dog and business licenses, building permits, deposits, packet creation, phone and counter protocol,

rental facilities and City calendar, filing systems, City databases, processing correspondence, and posting of public notices and meeting materials.

- Sent and received emails daily (cityclerk@ci.ferndale.ca.us).
- Wrote and processed City correspondence daily.
- Worked with Joe Mellet from the County to correct sewer charges.
- Processed rental applications and fees for City Hall and Community Center. Updated City Calendar daily. Made copies of the City Calendar and distributed to Public Works.
- Returned cleaning deposits to Community Center and City Hall rental applicants.
- Processed dog licenses: mail and over the counter.
- Processed yearly business licenses: mail and over the counter.
- Sent out second notices for unpaid dog licenses and business licenses.
- Organized and filed paperwork from Deputy City Clerk's office and hallway.
- Signed and filed resolutions and ordinances:
 - Resolution 2013-38 Authorizing City Attorney and City Planner Time and Materials to Update Nuisance Ordinance: completed and filed in resolution binder.
 - Resolution 2013-39 Authorizing Planner Time and Materials to Complete Part 1 of the Housing Element Implementation Plan : completed and filed in resolution binder.
 - Ordinance 2013-02, Sign Ordinance : updated ordinance checklist, filed signed copies in ordinance binder and ordinance folder.
 - Ordinance 2013-03, Medical Marijuana Dispensary and Cultivation Ordinance: updated ordinance checklist, filed signed copies in ordinance binder and ordinance folder.
- Processed building and land use permits for the following addresses:
 - 1289 Madison – Garage replacement
 - 312 Milky Way – Home Occupation Permit

CITY PLANNER ACTIVITY

Task 1 – General Planning

- Attended 11/7 City Council Meeting. Prepared and presented Second Reading of Ordinance 2013-02 Sign Ordinance, Resolution 2013-38 Authorizing City Attorney and City Planner Time and Materials to Update Nuisance Ordinance 06-04, Resolution 2013-39 Authorizing City Planner Time and Materials to Complete Part 1 of the Housing Element Implementation Plan, and Changes to Housing Element Update Process and Schedule.
- Responded to inquiries regarding potential to subdivide parcel at corner of Arlington and Main.
- Responded to media regarding public comments from 10/17 Special Closed Session City Council Meeting.
- Responded to County inquiries regarding Home Occupation Permit process and requirements.
- Responded to public inquiry regarding zoning, permitted uses, and parking requirements of local business.
- Responded to inquiry regarding parking requirements for potential use relocation to 638 Main Street.

- Prepared updates to City Website regarding General Plan Update and Sign Ordinance adoption.
- Researched City Clerk appointment and residency requirements.
- Researched process for naming City alleyways and designating a Natural Cultural District.
- Revised Russ park LLA action plan and schedule.
- Attended 11/20 Planning Commission Meeting. Prepared and presented Noise and Air Quality Element Chapters 1-3 and Planning Commission Reading of Ordinance No. 2013-04 Amending Zoning Ordinance 02-02 Design Review, Sign and Parking Regulations.

Task 2 – Reimbursable Fee Planning - None

Task 3 – Special Projects

- Sign Ordinance Update
 - Coordinated with Deputy City Clerk to update website.
 - Prepared and presented Second Reading at 11/7 City Council Study Session and meeting. Council unanimously approved. Assisted with preparation of summaries and publication in local newspaper. Prepared accompanying Zoning Ordinance amendments.
- Coordinated with Chief of Police, City Manager, and City Attorney to prepare Second Reading of Ordinance 2013-03 Medical Marijuana Dispensary and Cultivation Ordinance. Council unanimously approved. Assisted with preparation of summaries and publication in local newspaper.
- Prepared Ordinance 2013-04 Amending Zoning Ordinance 02-02 Sections Pertaining to Design Review, Sign and Parking Regulations and submitted for inclusion on 11/20 Planning Commission Agenda as public hearing item. Noticed hearing accordingly.
- Researched zoning regulations on potential properties for senior housing project. Coordinated with City Manager and Coalition for Senior Housing to determine viability of sites. Attended 11/13 meeting with a working group of A1AA, Lytle Foundation, Ferndale Senior Resource Center, DCI Builders and City of Ferndale representatives to discuss need for senior housing in Ferndale and possible solutions. Prepared notes and tasks for 12/18 meeting.
- Reviewed public comments for draft Humboldt Operational Area Multi Jurisdiction Multi Hazard Mitigation Plan Update.
- Reviewed Draft Regional Housing Needs Allocation Plan.

Task 4 – General Plan Review Fund

- Prepared Noise & Air Quality Element Chapter 1 Introduction, Chapter 2 Definitions, and Chapter 3 Settings and Context according to Planning Commission and City Council approved Scope of Work. Initiated preparation of remaining chapters. Prepared and sent agency and Native American Government consultation requests. Contacted RCEA and NCUAQMD to coordinate data and efforts.

Administration Assistant/Deputy City Clerk:

Meetings

- Meeting with City Manager on Office Issues
- Attended Design Review Meeting

- Meeting with Phil Aycock and Stacey Edgmon

Projects

- 2013-14 Budget
- 2012-13 Closing
- Payroll
- Accounts Payable
- Accounts Receivable
- Processed Deposit
- Answer Phones
- Purchase Various Supplies
- Assisted at front counter
- Put Design Review Packets together
- Posted Agenda Items
- Assisted with renting of Community Center and City Hall
- Contacted Restif to clean Community Center when kitchen is used.
- Completed Public Information Requests

CITY ENGINEER

Sewer Projects –

- Working on a proposed capital improvement report (sewer)
 - The draft document has been prepared and waiting for additional input regarding the sewer priorities.
- Working with Steve to determine the problems with the sewer line on Main St (in front of the High School).
 - Potential locations for future cleanouts are being considered. Once these locations are determined, cost estimates and correspondence with adjacent property owners will take place to determine feasibility.
- Wastewater Treatment Facility – Wetland Maintenance, Monitoring and Reporting
 - The first year conditions were surveyed. The report and maintenance plan is prepared and is being modified slightly based on recent conversations with the Coastal Commission. Final revised version is expected to be completed and submitted in December.

Pedestrian Improvement Project -

- Rose Street: (Phase 2)
 - The project has been advertised and bids have been opened. The project was awarded to V & C Construction. The contracts are being executed however, the construction was placed on hold until the summer of 2014.

Applications –

- Hadley Merger –Hadley Merger –The applicant has paid the outstanding project fees and signed the Notice of Merger and Certificate of Subdivision Compliance. The document was recorded at the Humboldt County Recorder's Office. This project is complete.
- 2nd Hadley Merger (7 parcels) –The applicant provided the requested additional information. The application will remain incomplete while the City Engineer's Office waits for Department of Fish & Wildlife approval on Parcel 'C' for the drainage improvements. The agent is in the process of completing the drainage plans. Additionally, the City Engineer's Office is requesting additional information related to the legal descriptions. Once the application is complete, the City Engineer's Office will move forward with referring the project and completing the staff report before scheduling a hearing with the City Council.
- Westfall/Witham Lot Line Adjustment/Subdivision - This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10. The Notice of Lot Line Adjustment and Certificate of Subdivision Compliance for both parcels are complete and we are in the process of recording the Notice of Lot Line Adjustment and Certificate of Subdivision Compliance at the Humboldt County Recorder's Office. The applicant has completed all of the conditions of approval for this project. This project will be considered complete once the aforementioned documents are recorded. It is anticipated this project will be complete in December 2013.

At the same hearing, the Planning Commission approved a minor subdivision of APN 031-241-09. The Conditions of Approval were modified during the hearing by the Planning Commission. The Commission requested to remove Condition of Approval 3 related to recording a new deed to establish the appropriate ownerships. The City Engineer's Office recognized this was unnecessary as both parcels will remain under the same ownership and waived Condition of Approval Number 3. Condition of Approval Number 9 originally required that new water service for each parcel be installed at the same time. Because the new parcel will not be developed immediately, the City Engineer's Office, at the request of the Planning Commission, modified Condition Number 9 to allow the applicant to defer the installation of water service to Parcel Number 2 until which time an application for any structures or earthwork activity is proposed to the City of Ferndale. The City Planning and Engineering Offices are currently working with the applicant to satisfy the Conditions of Approval for this project. We anticipate the Conditions of Approval will be satisfied sometime during 2014.

- Mr. Willis Hadley - Francis Street Project: A letter has been forwarded to the owner regarding the requirements that need to be met in order for the application to be

approved. Additional information has been submitted and is under review.

- Mr. Willis Hadley – Building Permit Application (Fence) – The application has been submitted and a conditional approval letter has been returned to the applicant. Additional information has been received regarding a new landscape/flood barrier wall. The request has been forwarded to the Drainage Committee for comment.
- Carl Havener Grading Permit Application – The application submittal information was incomplete. The applicant was notified and asked to provide the necessary information.

General Engineering –

- 5th Street Flooding in front of Ferndale Housing –
 - Final retainage payment has been authorized.
- Working on a proposed capital improvement report (roads and drainage)
 - Met with Tim and discussed scope of projects to be included but still need to prioritize and prepare estimated for the work. Draft CIP submitted for review.
- Cal Trans Maintenance on SR 211 (Review of SHOPP drawings)
 - Continued coordination and inspections (as needed) will take place until the projects are completed.
- Misc. Document review.
 - Prepared a project description for a new PSR project to do a safety and ADA accessibility study for the pedestrian corridors throughout the City. We have prepared a map and are in the process of reviewing the existing facilities (sidewalks, curb ramps, handicap parking, crosswalks, etc...). Once completed, we will prepare a report and then prioritize the deficiencies based on expected use and recommendations from the City. The request was discussed at the TAC meeting and the HCAOG board approved the use of \$7,500 for this study.

Meetings and Committees –

- City Council
 - Attended November Meeting
- HCAOG Meeting
 - Attended November Meeting

Reporting and Correspondence –

- Prepared monthly staff report
- General correspondence and meetings with City Staff

WASTEWATER OPERATIONS FOR SEPT-OCT 2013;

- Monthly samples prepared and sent to North Coast Labs
- General maintenance performed around facility by CPO and OITs; i.e. clean bar screen, grease equipment, wash and clean vehicles, tractor and gator
- Moved irrigation pipes to west side of Sousa Dairy

- CPO and OITs Thrap and Ivey prepared and poured slab extension at sludge drying facility at old site
- Weekly safety meetings held, including public works employees
- Filed online SSO report
- Scheduled Hach Co. to perform mandatory cleaning and calibration of onsite equipment for Wednesday Oct. 23
- OIT Ivey weedeat around facility and old site
- OIT Ivey turned in 3 week notice. Last day of work was Oct. 17. Sent out advertisement for new OIT position. Interviews scheduled for Tuesday Oct. 22.
- Dewater throughout the month for approximately 30 total hours
- OITs Thrap and Ivey perform lab tests daily to measure efficiency of plant
- Gave tour of facility to HSU students
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Coliform tests to Fortuna each Tuesday and BOD/TSS samples to Fortuna on 2nd Thursday of the month
- OITs Thrap and Ivey cleaned influent filters on disc filter
- No biosolids were shipped off site due to good drying conditions ensuring plenty of storage capacity
- Turn sludge at drying facility
- OIT Thrap attended grade 2 test prep class at Bear River Hotel for two days
- OIT Ivey cleaned walls and catwalks
- The facility received a total of 18 septic dumps from Roto Rooter & Wyckoff's totaling 30,100 gallons and generating \$5,418 in revenue for the facility.
- Total flows through the collection system were 3.59 MG. Of that, .23 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 3.37 MG for the month of August. 3.36 MG was irrigated to Sousa ranch. The average irrigation flow was .112 MGD

PUBLIC WORKS:

JOHNNY'S PROJECTS

- Community Center: routine landscaping put hooks up in ceiling for lights for homecoming, replaced light bulb.
- City Hall: routine watering, mowing and landscaping, replaced pressure pump for sprinkler system, removed old post around trees.
- Cleaned yard in back of shop; swept shop.
- Cleaned PW yard.
- Went to Eureka for supplies.
- Picked up brush on Eugene Street.
- Took waste oil to Fortuna.
- Cleaned old Nielsen's store lot to extend parking lot, hauled in five loads of base.
- Library: mowed lawn, put up the flag pole, painted the flag pole, painted flag pole column, weed trimmed alley in rear.
- Assisted Del Oro with broken water line on Ocean Ave.
- Weed trimmed and mowed alleys around town.
- Refilled dog poo dispensers.
- Went to Fortuna for base and cold pack.

- Scraped gutters, cleaned drainage outlets and picked up leaf piles around town.
- Brought in crushed rock to the alley across from Valley Lumber.
- Picked up leaf piles around town.
- Met with technician from Allen's Commercial Appliance about repairs for the stove at the Community Center.
- Mowed City Park.
- Identified gas meters at Community Center, senior center and Children's Center. Labeled the gas meters at the Community Center.
- Police Station: Mowed the back.
- Went to Eureka to get stop signs.
- Replaced stop sign at Herbert and Berding and at Shaw and Ocean.

TIM'S PROJECTS

- Installed flag pole at Library.
- Remove leaf piles from around town and when property owners call for pick-u.
- Put 4 new tires on Ford shop truck.
- Fixed flat tire on dump truck.
- Cleaned up shop.
- Hung hooks on false ceiling for temporary lighting.
- Helped sewer department pour slab of concrete at sludge drying station.
- Cleaned old Nielsen's store lot to extend parking lot, adding about 10 spaces.
- Swept Main Street and cleaned business district sidewalks.
- Worked with community service worker to finish painting City Hall.
- Installed 2 stop signs and will order more yield signs.
- Changed dog poo bags throughout town as needed.
- Cleaned front and back gutters at Community Center.
- Prepared City Park for mowing and mowed.
- Changed out motion light on back porch of Community Center.
- Unplugged sink at Children's Center restroom.
- Removed debris piles on McKinleyville Ave and Grant Street.
- Ordered new dog poo dispensers.
- Made extra keys for Community Center restrooms.
- Removed gravel and weeds from Main Street.
- Patched 4th St. intersection with asphalt.
- Added asphalt to bridge approach n Berding St Bridge on the park side.
- Spread two tons of asphalt on Wildcat Rd.
- Cleaned City parking lot and hauled away debris.

- Removed debris and tree limbs from Eugene St.
- Unplugged drinking fountain at Fireman's Park and filled with dirt and gravel.
- Cleaned gutters on Ocean Ave.
- Cleaned DIS as needed.
- Unplugged Eugene and Berding St. cross drains.
- Cleaned DI on Herbert St and Arington culverts and cross drains.
- Swept Main St. and raked leaves on multiple days.
- Mopped pavilion wood floor after 4-H event. .
- Sprayed yellow jackets nest in park.
- Replaced broken vacuum at Community Center.
- Closed road on Bluff Street to cut trees.
- Put asphalt around walking path at City Hall by the propane tank.
- Worked with a Community Center client to hang ceiling hooks for upcoming event.

Police Department

- Provided traffic control for Ferndale High School's Homecoming Parade.
- Officer Dmitriy Gavryush has completed his field training program and is on his own.
- Officer Lindsey Frank resigned and took a position with Fortuna Police Department.
- We have hired Officer Tyler James to replace Officer Frank. He began his field training program November 18th.
- Officer Williams attended Property and Evidence Room training.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.

Police Statistics – August 2013

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	3	
Assault	2	

Burglary	2	
Vehicle Theft	0	
TOTAL	7	
SECONDARY CRIMES	10	
Calls for Service	55	
Reports Written	25	
Traffic Citations	3	
Other Citations	1	
Parking Citations	1	
Warnings	27	
ARRESTS	8	
AGENCY ASSISTS	17	
TRAFFIC COLLISIONS	0	

Section 15b: Commissions/Committees and Others

City of Ferndale, Humboldt County, California USA

Minutes for Planning Commission Meeting of September 18, 2013

[Note: These are Action Minutes; a video of the meeting is available at City Hall M-Th 9-4]

Study Session — Chair Jorgen Von Frausing-Borch called the Study Session to order at 6:07 pm. Commissioners Uffe Christiansen, and Dean Nielsen were in attendance. Commissioner Marc Daniels joined the meeting at 6:25 pm. Lino Moggi was absent. Sign Ordinance Committee member Michael Sweeney, staff Deputy City Clerk Christina Wile and City Planner Melanie Rheame were also present.

Karen Pingitore, President of the Chamber of Commerce, expressed her support of the draft ordinance, stating that the draft incorporates her input provided on behalf of the business community. Councilman and Sign Ordinance Committee member Michael Sweeney stated that the draft meets the requirement to have a defensible document protecting the City from liability issues while maintaining a user-friendly format and distributed a flowchart for navigating the Ordinance that he suggested become part of the application for a new business license.

Former Sign Ordinance Committee and Design Review Committee member Michael Baily stated that the ordinance is enforceable, explainable, well accepted by the business community.

Chairman Von Frausing-Borch requested that Sandwich boards should be located within a block of the associated business location. Discussion by members of the Commission and attendees ensued, and no direction to change the Ordinance was given.

Planning Commission and attendees concurred on several suggested revisions, and staff was directed to make the following changes to the draft ordinance:

- §6.2.3.5 – Increase maximum flag pole height in a residential zone to 20 feet.
- §3.1.3 – Revise Historical Signs to include all signs older than 50 years and specify that exemption is nullified if signs are relocated.
- §8.6 – Specify that signs may be placed in the Right of Way with encroachment permit from Caltrans.
- §8.6.1 – Specify that Right of Way includes sidewalk.
- §8.7.2.2 – Change “should” to “shall.”
- §8.7.2.3 – Change “should” to “shall.”
- §10.3.3.2 – Remove “nonresidential property.”

The Study Session was closed at 7:05 pm.

Call to Order — After a five minute break, Chairman Jorgen Von Frausing-Borch called the Regular Planning Commission to order at 7:09 pm. Commissioners Uffe Christiansen, Dean Nielsen, and Marc Daniels, along with staff Deputy City Clerk Christina Wile and City Planner Rheame were present. Those in attendance pledged allegiance to the flag.

Ceremonial — None.

3.0 Update Agenda

3.1 Proposed changes, modifications to agenda items — None

3.2 Commissioners comments — None

4.0 Approval of previous minutes

4.1 August 21 2013 — **MOTION: (Nielsen/Christiansen) Unanimous.** The August 21, 2013 minutes were unanimously approved.

5.0 Public Comment — None

6.0 Public Hearing

6.1 Westfall-Witham Lot Line Adjustment — City Planner Rheume presented the Project Report. Commissioner Nielsen expressed concerns that, considering that Parcel 1 could potentially be subdivided into 5 or 6 more lots, the existing 20 foot road would be too narrow and may pose public safety/traffic issues. Commissioner Nielsen suggested the proposed project and Tentative Map should include a 30 foot wide easement along the existing driveway to accommodate future improvements. Chairman Von Frausing-Borch asked if the current road meets fire safety requirements. City Planner Rheume informed the Commissioners that the City Engineer, the Fire Department and other agencies were sent the map and did not have comments about the road width.

Public comment: There are no plans to further subdivide the land in the back of the property. There are potentially 5 parcels back there. Commissioner Nielsen clarified that he would like to see a 30 foot easement, not require the applicant to build a 30 foot wide road.

6.2 Westfall-Witham Minor Subdivision — City Planner Rheume presented the Project Report. Public Comment: request that the Commission strike condition of approval number 3. This was erroneously included from LLA. There will only be one owner after subdivision. Condition number 9 requires for new water service to each parcel. Public would like to know if this is not considered public right of way. Public would like to defer the water service of the vacant parcel. Chairman Von Frausing-Borch informed the Commission that this has been done before. The Commission directed staff to modify the conditions as requested.

MOTION to adopt Resolution No. PC 2013-36 making the required findings of fact listed in Attachment A, to approve the Tentative Parcel Map as requested, subject to the conditions of approval listed in Attachment B, to subdivide one parcel located at 1234 Rose Avenue into two lots, Parcels 1 and 2 with changes to conditions of approval numbers 3 and 9.

(Daniels/Christensen) In favor: Daniels, Christensen, Von Frausing-Borch; Opposed: Nielsen

7.0 Business

7.1 Review draft Sign Ordinance and Make Recommendation to Council — Commissioners felt that this item was thoroughly covered in the Study Session. **MOTION** to approve the Draft Sign Ordinance as modified and recommend to the City Council **(Nielsen/Daniels) Unanimous.**

7.2 Design Review Committee Applicants — The Planning Commission received Doug Brower's letter of interest and application request from Deputy City Clerk Christina Wile. These documents were received by City Staff after the packet was compiled, but before the Design Review Vacancy closed. Planning Commissioners conducted a brief interview with Mr. Brower. The remaining two applicants were not present. The Planning Commission ranked all three applicants and returned their vote to Deputy City Clerk Wile. The Commission appointed Mr. Doug Brower to the Design Review Committee. This appointment will go before City Council on October 3, 2013.

7.3 Noise and Air Quality Element Scope — City Planner Rheume presented Noise and Air Quality Element Scope and recommended that the Commission review and recommend the scope to the City Council. **MOTION (Nielsen/Daniels) Unanimous.**

7.4 Design Review Committee Alternate — Commissioner Dean Nielsen was appointed as Design Review Alternate.

7.5 Selection of Planning Commission Secretary — Deputy City Clerk Christina Wile was appointed as Secretary of the Planning Commission.

7.6 Fire Suppression Sprinkler Code Update — Deputy City Clerk Christina Wile introduced the topic and explained that fire sprinklers are only required for new construction, remodeled houses or additions to older houses would not require sprinklers. Commissioner Nielsen asked if a separate water meter is required for water sprinklers. The City Building Official Arnie Kemp will be consulted on this matter.

7.7 Building and Land Use Permits — No action.

7.8 Design Review Committee Report — No Report.

8.0 Correspondence and Oral Communications — No action.

9.0 City Planner's and Deputy City Clerk's Staff Reports — No action.

10.0 Design Review Minutes — No action.

11.0 Adjournment – Next regular meeting October 16, 2013 — Meeting adjourned at 8:08 pm.

Respectfully submitted,

Christina Wile

Deputy City Clerk

Section 15c: Council Reports and Comments



HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B
Eureka, CA 95501
(707) 444-8208
www.hcaog.net

Board of Directors DRAFT MEETING RECORD

Regular Meeting
September 19, 2013, 4:00 p.m.
HCAOG Conference Room
611 I Street, Suite B, Eureka

Present:

Councilmember Susan Ornelas, Chair
Mayor Doug Strehl, Vice Chair
Supervisor Ryan Sundberg
Mayor Sherman Schapiro
Mayor Frank Jäger
Councilmember Dwight Miller (Alternate)
Councilmember Jack Thompson (Alternate)
Mayor Stuart Titus

Policy Advisory Committee Members:

Rex Jackman

Staff:

Marcella Clem
Debbie Egger
Siana Watts

Absent:

Linda Atkins

City of Arcata
City of Fortuna
County of Humboldt
City of Blue Lake
City of Eureka
City of Trinidad
City of Rio Dell
City of Ferndale

Caltrans District 01

Executive Director
Administrative Services Officer
Executive Assistant

Humboldt Transit Authority (HTA)

1. **Call to Order**
Chair Susan Ornelas called the meeting to order at 4:00 p.m.
2. **Public Participation**
There was no public participation.
3. **Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)**
(4:02 p.m.)
4. **Approval of Meeting Record – August 15, 2013**
Motion was made (Strehl/Sundberg) to approve the August 15, 2013 draft minutes, as submitted.
Motion carried by the following votes:
AYES: Schapiro, Ornelas, Titus, Strehl, Jackman
NOES: None
ABSTENTIONS: Miller, Thompson, Jäger
ABSENT: Atkins
5. **Consent Calendar**
Motion was made (Jäger/Miller) to approve the following items on the consent calendar.
Motion carried unanimously.

- a. Local Transportation Fund (LTF) Fund Allocations
- b. Amended Resolution 12-09(A) Adoption of State Transit Assistance (STA) Funds Program of Projects (POP) Allocation for FY 2012-13
- e. Regional Transportation Plan (RTP) Update: Draft Figures

The following items were pulled from the consent calendar:

5c. FY 2013-14 Overall Work Program (OWP) & Budget Amendment #1

Motion was made (Schapiro/Miller) to recommend the HCAOG Board consider approval of FY 2013-14 OWP & Budget Amendment #1 and adoption of Resolution 13-20.

Motion carried unanimously.

5d. Case Systems, Inc. Contract Extension (encl)

Motion was made (Miller/Sundberg) to recommend the HCAOG Board consider approval of Amendment #3 approving a three month extension to the Humboldt County SAFE Maintenance Agreement with CASE Systems, Inc.

Motion carried unanimously.

6. PAC Member Reports & Old Business

Members and staff provided information on the following:

- Susan Ornela provided an update on the California Coastal Commission's Consistency findings for the Eureka-Arcata 101 Corridor Project.
- Rex Jackman informed the PAC that Redwood Community Action Agency (RCAA) received a coastal conservancy grant, which would fund additional segments of the Hammond Trail.
- Doug Strehl announced the City of Fortuna would begin trail walks October 14th through the 17th for the new John Cambell Memorial Greenway.
- Ryan Sundberg announced the Karuk Tribe received two Broadband Grants to connect fiber lines from Siskiyou to Orleans, and past Weitchpec to Klamath.

7. Reconvening of the HCAOG Board (4:43 p.m.)

Motion was made (Sundberg/Jäger) to ratify the recommendations made by the PAC and reconvene as the HCAOG Board.

Motion carried unanimously.

8. Adjournment

The meeting adjourned at 4:44 p.m.

Individuals requiring special accommodations, accessible seating, or documentation in alternative formats are requested to contact the HCAOG office at 444-8208 prior to the meeting.

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**
Mike Newman, City of Eureka, **Vice Chair**
Lana Manzanita, City of Blue Lake
Shane Brinton, City of Arcata
John Maxwell, City of Ferndale
Rex Bohn, County of Humboldt

Agenda**Thursday, November 14, 2013 5:30 PM****Eureka City Council Chambers****531 K Street, Eureka, CA**

Copies Available: Copies of the agenda materials are available electronically via the internet at www.hwma.net, through individual HWMA member agencies or by calling HWMA at 707-268-8680. There may be a charge for copies.

Accessibility: Accommodations and access to HWMA meetings for people with special needs must be requested in advance of the meeting at 707 268-8680. (The Eureka City Council Chamber room is ADA accessible.) This agenda and other materials are available in alternative formats upon request.

1) Call to Order and Roll Call at 5:30 PM**2) Closed Session/Report Out**

It is the intention of the Board of Directors to meet in closed session pursuant to Government Code Section 54956.9(b), anticipated litigation.

3) Reconvene in Open Session at 6:00 PM**4) Approve the Agenda****5) Consent Calendar**

All matters listed under the Consent Calendar are considered to be routine by the HWMA Board and will be enacted upon by one motion, unless a specific request for review is made by a Board Member or a member of the public. The Consent Calendar will not be read. There will be no separate discussion of these items unless pulled for discussion.

- a. Receive September FY013/14 Financials
- b. Consider and Approve Agreement for Leachate Hauling Contract with Patrick Murphy Logging (formerly Humboldt Bay Forest Products) from Cummings Road Landfill to City of Eureka Wastewater Treatment Plant
- c. Consider and Approve 13-Month Agreement with Steve Morris, dba Steve Morris Logging, to Haul Green Waste to Mad River Compost Facility

6) Oral and Written Communications

This time is provided for people to address the Board or to submit written communications concerning matters not on this agenda. Board Members may respond to statements, but any request that requires Board action will be referred to staff for review. Reasonable time limits may be imposed on both the total amount of time allocated for this item, and on the time permitted to each individual speaker. Such time allotment or portion thereof shall not be transferred to other speakers.

7) Receive Presentation on the Preliminary Findings of the Food Waste Pilot Project – Provide Direction as Appropriate.

- 8) Consider Adoption of Policy To Determine the Distinction of Member Agency Generated (1) Hazardous Waste and (2) Universal Waste and Applicable Fee Charges.**
- 9) Items Pulled from Consent Calendar**
- 10) Board Member Reports**
- 11) Executive Director's Report**
- 12) Adjourn**

Salt River Watershed Council

October 8, 2013

Minutes

Board Members in attendance:

Jay Parrish, Chairman; David Carr, Secretary/Treasurer; Dennis DelBiaggio; Don Hindley; and Denver Nelson

Board Members Excused:

Jim Becker; Jay Russ; Joe Russ; and John Vevoda

Guests:

Ann Barbata (Williams Creek Resident); Andy Albin (Albin Livestock); Stu Titus (Ferndale Enterprise) Charlie Zana (Landowner); Summer Daugherty, Curtis Ihle and Donna Chambers (Resource Conservation District)

Call to Order:

The Watershed Council meeting was convened by Dave Carr at 2:06 and formally called to order at 2:15 p.m. by Jay Parrish, Council Chairman once a quorum had been established.

Additions or Changes to the Agenda:

None

Public Comment Period:

None

Board Member Reports

No Board member reports were given.

Adoption of July 9th, 2013 Meeting Minutes:

The minutes of the September 10, 2013 meeting were adopted by the following action: *Motion: Director Hindley; Second: Director Carr; Unanimous*

Business:

Salt River Project Update and Discussion – Chambers provided a quick update on Phase 1 of the Salt River Restoration Project. The downstream coffer dam is scheduled to be removed this week. Chambers offered interested Council members a tour. The RCD would like to partner with the Watershed Council to hold some type of celebration next spring for the completion of Phase 1 and kick-off of Phase 2. Council members suggested some type of informational community meeting. The

vegetation clearing of the lower section of the phase 2 footprint has begun with McCullough construction doing the mechanical removal and High Rock Conservation Camp doing hand removal.

High Rock has asked the Council to provide permission in writing for the crews to access their property to clear vegetation. This was accomplished by the following action: *Motion: Director Hindley; Second: Director Carr; Unanimous*

Daugherty discussed the need to move the existing fence on the Council's property to accommodate vegetation removal. The Council agreed by consensus to allow the High Rock crews to move the fence.

Chambers advised the Council that a landowner in the Phase 2 vegetation removal footprint is restricting access and asked the Council for help in resolving this issue. A discussion followed.

Financial Report – Director Carr provided a financial update. He reported that the current property tax bill has arrived and will be paid and that the annual payment for Officers and Directors liability insurance is coming up

Adjournment:

The meeting was adjourned at 3:20 pm.

Section 16

ADJOURN