

STUDY SESSION

Location:	City Hall	Date:	April 4, 2013
	834 Main Street	Time:	6:15 pm
	Ferndale CA 95536	Posted:	3/28/13

1. CALL STUDY SESSION TO ORDER – MAYOR TITUS
 - a. George Williamson AICP, Contract City Planner, will discuss planning projects and compliance with federal, state, and local planning regulations
2. ADJOURN STUDY SESSION

AGENDA

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	April 4, 2013
	834 Main Street	Time:	7 pm
	Ferndale CA 95536	Posted:	3/28/13

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL –City Clerk
4. CEREMONIAL None
5. MODIFICATIONS TO THE AGENDA
6. STUDY SESSIONS
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)..... Page 4
8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under “Call Items.”)
 - a. Acceptance of Accounts Payable Page 5
 - b. Approval of previous minutes: March 7, 2013..... Page 16
9. CALL ITEM
10. PRESENTATION / Community Forum

<i>a.</i> East-West Rail – East-West Rail Group Representatives	Page 19
11. BUSINESS	
<i>a.</i> Planning Commission re-appointment and Planning Commission Appointment.....	Page 56
<i>b.</i> Resolution 2013-12 to close Front of City Parking Lot for Chamber Sponsored Farmers Market	Page 59
<i>c.</i> General Plan Annual Progress Report	Page 62
<i>d.</i> Resolution 2013-09 Request for authorization of Planning staff time and materials up to \$1,008 to prepare a General Plan Housing Element Implementation Plan for Housing Element and State Housing regulation compliance.....	Page 72
<i>e.</i> Resolution 2013-10 Request for authorization of Planning staff time and materials up to \$1,450 to assist the City Manager as needed in updating the HMP, serve as Energy Assurance Coordinator to facilitate EAP preparation, and ensure consistency in the Safety Element Update, HMP Update, EAP, Ferndale General Plan, and EOP.	Page 75
<i>f.</i> Traffic Control on the streets and roads of Ferndale Housing (APNs 030-101-007, 030-101-010 and 030-141-009).....	Page 78
<i>g.</i> Resolution No. 2013-13 Imposing the SB 1186 State Mandated Fee of \$1.00 on any Applicant for a Business License or Similar Instrument or Permit, or Renewal thereof, for the Purposes of Increasing Disability Access.	Page 81
<i>h.</i> Resolution No. 2013-14 Authorizing the establishment of Deposit Accounts (signatures).	Page 84
<i>i.</i> Authorization of the City Engineer to move forward with the proposed route for the Rose Avenue Pedestrian Improvement Project (Phase 2) and to schedule a study session seeking public input.....	Page 86
12. CORRESPONDENCE	Page 88
13. REPORTS	
<i>a.</i> City Manager Staff Report and Community Events.....	Page 90
<i>b.</i> Commissions / Committees and others	
<i>i.</i> Design Review.....	Page 103
<i>ii.</i> Drainage Committee.....	None
<i>iii.</i> Health Report	None
<i>iv.</i> Library Board Meeting	None
<i>v.</i> Planning Commission.....	Page 104
<i>vi.</i> Sign Committee	None
<i>c.</i> Council Reports and Comment	
<i>i.</i> HCAOG Minutes	Page 106
<i>ii.</i> HMRA Minutes	None
<i>iii.</i> HWMA Abstract	Page 109
<i>iv.</i> RCEA Minutes	Page 114
<i>v.</i> RREDC Minutes.....	Page 117
14. ADJOURN.....	Page 121

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
THURSDAY, May 2, 2013 in the Auditorium of City Hall at 7:00pm**

Section 1

Call Meeting to Order

Section 2

Pledge Allegiance

Section 3

Roll Call

Section 4

Ceremonial

Section 5

Modifications to the Agenda

Section 6

Study Sessions

Section 7

Public Comment

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 8

Consent Agenda

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 02/23/13 To 03/22/13
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Chk No.	Date	Pay	Ven ID	Vendor Name \ Payee Name	Distribution	Check
Acct No.	Type		Override Description	Amount	Amount	
46063	03/11/13		ADSTR	ADAM STRICKER		5.80
	10215012			Office expense	5.80	
Total for ADAM STRICKER						5.80
46064	03/11/13		AFLAC	AFLAC - REMIT. PROCESSING SERV.		144.38
	10012260			Health insurance payable	144.38	
Total for AFLAC - REMIT. PROCESSING SERV.						144.38
46047	03/05/13		ARNKE	ARNOLD C. KEMP		383.00
	10435052			Building regulation/inspectio	383.00	
Total for ARNOLD C. KEMP						383.00
46048	03/05/13		PHIAY	AYCOCK & EDGMON		425.00
	10165054			Audit and accounting	425.00	
Total for AYCOCK & EDGMON						425.00
46065	03/11/13		BAKTA	BAKER & TAYLOR		362.08
	10615024			Books Librar	362.08	
Total for BAKER & TAYLOR						362.08
46066	03/11/13		BAYWE	BAY WEST SUPPLY, INC.		50.87
	10175024			Supplies - public restroom	25.43	
	10635020			Buildings and grounds maintenance	25.44	
Total for BAY WEST SUPPLY, INC.						50.87
46067	03/11/13		BENAD	BENEFICIAL ADMIN COMPANY INC.		175.64
	10012260			Health insurance payable	43.57	
	10105007			Medical insurance	10.00	
	10125007			Medical insurance	27.85	
	10215007			Medical insurance	56.38	
	10315007			Medical insurance	2.62	
	10635007			Medical insurance	1.51	
	22315007			Medical insurance	1.87	
	24315007			Medical insurance	2.62	
	26315007			Medical insurance	2.47	
	30515007			Medical insurance	26.75	
Total for BENEFICIAL ADMIN COMPANY INC.						175.64
46089	03/14/13		BLOEN	BLOCK ENVIRONMNETAL SERVICES		4,236.00
	30515157			Effluent testing	4,236.00	
Total for BLOCK ENVIRONMNETAL SERVICES						4,236.00
46049	03/05/13		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		139.38
	10012250			Garnishments payable	139.38	
46123	03/18/13		CALST	CALIFORNIA STATE DISBURSEMENT UNIT		139.38
	10012250			Garnishments payable	139.38	
Total for CALIFORNIA STATE DISBURSEMENT UN						278.76
46090	03/14/13		CENTMC	CENTURY MANUFACTURING CORP.		562.04
	10155020			Building and ground maint.	562.04	

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Total for CENTURY MANUFACTURING CORP.						562.04
46091	03/14/13 10175072		CHACO	CHAMBER OF COMMERCE Chamber of Commerce	Quarterl 5,518.09	5,518.09
Total for CHAMBER OF COMMERCE						5,518.09
46050	03/05/13 10215035		CITFO	CITY OF FORTUNA Dispatch service	Polic 1,016.66	1,016.66
Total for CITY OF FORTUNA						1,016.66
46068	03/11/13 10125012		COMAS	COMPUTER ASSISTANCE Office expense	City 640.00	640.00
46083	03/11/13 10215012		COMAS	COMPUTER ASSISTANCE Office expense	City 678.98	678.98
46092	03/14/13 30515099		COMAS	COMPUTER ASSISTANCE Miscellaneous	Polic 368.84	368.84
Total for COMPUTER ASSISTANCE						1,687.82
46028	02/26/13 10165064		COHUM	COUNTY OF HUMBOLDT (1) \ COUNTY OF HUMBOLDT Election expense		677.71
Total for COUNTY OF HUMBOLDT						677.71
46124	03/18/13 30515122		DCIBU	DCI BUILDERS Sewer line maintenance	Sewe 605.90	605.90
Total for DCI BUILDERS						605.90
46029	02/26/13 10155031 10175031 10215029 10615033 10625033 10635031 24315033 30515032		DELOR	DEL ORO WATER CO., FDLE. DIST. Water Water - public restroom Water Water Water Water Water Utilities - electric - plant		438.90
Total for DEL ORO WATER CO., FDLE. DIST.						438.90
46051	03/05/13 10615012		DEMCO	DEMCO SUPPLY COMPANY Office expense	Librar 85.96	85.96
Total for DEMCO SUPPLY COMPANY						85.96
46093	03/14/13 10165078		DOCST	DOCUSTATION INC. \ DOCUSTATION Copy machine expense		171.92
Total for DOCUSTATION						171.92
46018	02/26/13 10155030 30515030		EELRI	EEL RIVER DISPOSAL Trash service Garbage/sludge		268.05
Total for EEL RIVER DISPOSAL						268.05

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Acct No.	Type	Override Description	Amount	Amount		
100	03/05/13	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		705.71
	10012302			State P/R Tax Deposits	705.71	
100	03/18/13	EFT	EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		672.98
	10012302			State P/R Tax Deposits	672.98	
46069	03/11/13		EMPDE	EMPLOYMENT DEVELOPMENT DEPARTMENT		89.76
	10012302			State P/R Tax Deposits	89.76	
Total for EMPLOYMENT DEVELOPMENT DEPART						1,468.45
46019	02/26/13		ENTRO	Entenmann - Rovin CO. Polic		88.66
	10215024			Special department supply	88.66	
Total for Entenmann - Rovin CO.						88.66
46021	02/26/13		FMCC	FORD CREDIT DEPT 67-434 Polic		9,035.84
	10215094			Vehicle replacement	9,035.84	
Total for FORD CREDIT DEPT 67-434						9,035.84
46070	03/11/13		FORAT	STEVES FORTUNA AUTOMOTIVE \ FORTUNA AUTOMOTIV Polic		150.39
	10215014			Vehicle expense	150.39	
Total for FORTUNA AUTOMOTIVE						150.39
46022	02/26/13		FRONT	FRONTIER		903.26
	10155034			Telephone	215.18	
	10215034			Telephone	283.75	
	10615034			Telephone	130.97	
	24315034			Telephone	58.77	
	30515034			Telephone	214.59	
Total for FRONTIER						903.26
46094	03/14/13		GECAP	GE CAPITAL		221.34
	10165078			Copy machine expense	221.34	
Total for GE CAPITAL						221.34
46071	03/11/13		HORBU	HORIZON BUSINESS SERVICES City		42.99
	10125012			Office expense	42.99	
46084	03/11/13		HORBU	HORIZON BUSINESS SERVICES Polic		59.66
	10215012			Office expense	59.66	
Total for HORIZON BUSINESS SERVICES						102.65
46023	02/26/13		HUMTE	HUMBOLDT TERMITE & PEST		49.00
	10215020			Building and grounds maint.	49.00	
46072	03/11/13		HUMTE	HUMBOLDT TERMITE & PEST		65.00
	10635020			Buildings and grounds maintenance	65.00	
Total for HUMBOLDT TERMITE & PEST						114.00
46052	03/05/13		INTRE	INTERNAL REVENUE SERVICE		59.77
	10012301			Federal P/R Tax Deposits	59.77	
Total for INTERNAL REVENUE SERVICE						59.77
46053	03/05/13		ICMA	INTERNATIONAL CITY MANAGERS ASSOC. City		713.39
	10125044			Meetings and dues	713.39	

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Acct No.		Type		Override Description	Amount	Amount
Total for INTERNATIONAL CITY MANAGERS ASSO						713.39
45940	03/12/13	JARDA	JARAD DAORO	JARAD DAORO		Void
	10215088			Equipment repair other	Void	
Total for JARAD DAORO						0.00
46054	03/05/13	JAYPA	JAY PARRISH	JAY PARRISH		400.00
	10165096			Car Allowance	400.00	
Total for JAY PARRISH						400.00
46024	02/26/13	KIWCL	KIWANIS CLUB OF FERNDALE	KIWANIS CLUB OF FERNDALE		120.00
	10125044			Meetings and dues	120.00	
Total for KIWANIS CLUB OF FERNDALE						120.00
46073	03/11/13	LMREN	L & M RENNER, INC.	L & M RENNER, INC.		2,062.82
	10215016			Fuel	Polic	1,093.29
	24315016			Vehicle Fuel	Public	721.99
	30515016			Vehicle gas	Sewe	247.54
Total for L & M RENNER, INC.						2,062.82
46074	03/11/13	MANHD	MANHARD CONSULTING LTD	MANHARD CONSULTING LTD		10,665.00
	10425052			General engineering		4,095.77
	10425053			Developer engineering		3,489.32
	24315022			Street project		2,747.96
	30515095			Capital outlay		331.95
Total for MANHARD CONSULTING LTD						10,665.00
46075	03/11/13	MERFR	MERCER FRASER COMPANY	MERCER FRASER COMPANY		423.72
	24315021			Street maintenance	Public	423.72
Total for MERCER FRASER COMPANY						423.72
46085	03/11/13	MILFA	MILLER FARMS NURSERY, INC.	MILLER FARMS NURSERY, INC.		260.00
	30515099			Miscellaneous	Sewe	260.00
Total for MILLER FARMS NURSERY, INC.						260.00
46076	03/11/13	MISSN	MISSION UNIFORM & LINEN	MISSION UNIFORM & LINEN		67.92
	10175024			Supplies - public restroom		10.54
	10635020			Buildings & grounds maintenance - Comm		57.38
Total for MISSION UNIFORM & LINEN						67.92
46077	03/11/13	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	MITCHELL, BRISSO. DELANEY & VRIEZE		1,131.50
	10145052			Professional services		1,131.50
Total for MITCHELL, BRISSO. DELANEY & VRIEZE						1,131.50
46095	03/14/13	NANKA	NANCY KAYTIS-SLOCUM	NANCY KAYTIS-SLOCUM		30.78
	10125044			Meetings and dues		30.78
Total for NANCY KAYTIS-SLOCUM						30.78

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Acct No.	Type		Override Description	Amount	Amount	
46025	02/26/13		NILCO	NILSEN COMPANY		279.55
	10155020			Building and ground maint.	64.19	
	10625020			Building and ground maint.	65.26	
	10635020			Buildings and grounds maintenance	48.79	
	24315020			Building & ground maintenance	2.79	
	30515121			Sewer plant maintenance	98.52	
46096	03/14/13		NILCO	NILSEN COMPANY		406.90
	10155020			Building and ground maint.	272.32	
	10215020			Building and grounds maint.	8.70	
	10625020			Building and ground maint.	21.07	
	10635020			Buildings and grounds maintenance	29.96	
	30515121			Sewer plant maintenance	74.85	
Total for NILSEN COMPANY						686.45
46078	03/11/13		NORCO	NORTH COAST LABORATORIES LTD.		771.00
	30515157			Effluent testing Sewe	771.00	
Total for NORTH COAST LABORATORIES LTD.						771.00
100	03/05/13	EFT	NORVA	NORTH VALLEY BANK		4,371.09
	10012301			Federal P/R Tax Deposits	4,371.09	
100	03/18/13	EFT	NORVA	NORTH VALLEY BANK		4,210.21
	10012301			Federal P/R Tax Deposits	4,210.21	
46055	03/05/13		NORVL	NORTH VALLEY BANK (1) \ NORTH VALLEY BANK		1,948.36
	26315194			Interest-Six Rivers loan	1,948.36	
Total for NORTH VALLEY BANK						10,529.66
46026	02/26/13		PACGA	PACIFIC GAS & ELECTRIC		1,182.60
	22315058			Street lighting	1,182.60	
46097	03/14/13		PACGA	PACIFIC GAS & ELECTRIC		6,178.73
	10155032			Utilities electric	150.46	
	10175032			Electric - public restroom	16.68	
	10215032			Utilities electric	128.00	
	10615032			Utilities	130.17	
	10625032			Utilities - electric	35.19	
	10635032			Utilities	279.68	
	22315058			Street lighting	24.16	
	24315032			Utilities	218.83	
	30515032			Utilities - electric - plant	5,195.56	
Total for PACIFIC GAS & ELECTRIC						7,361.33
46027	02/26/13		PLANW	PLANWEST PARTNERS, INC.		3,617.40
	10415052			General planning services	2,544.45	
	10415053			Reimbursable fees	1,072.95	
46098	03/14/13		PLANW	PLANWEST PARTNERS, INC.		2,693.67
	10415052			General planning services	2,088.21	
	10415053			Reimbursable fees	605.46	
Total for PLANWEST PARTNERS, INC.						6,311.07

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46088	03/11/13	POSTM	POSTMASTER			237.00
	10125012		Office expense	237.00		
Total for POSTMASTER						237.00
46056	03/05/13	ROBSM	ROBIN SMITH			153.47
	10245052		Professional services	153.47		
Total for ROBIN SMITH						153.47
46057	03/05/13	SEQGA	SEQUOIA GAS COMPANY			1,761.73
	10155033		Utilities gas	851.89		
	10615031		Gas	585.00		
	10635033		Gas	324.84		
Total for SEQUOIA GAS COMPANY						1,761.73
46079	03/11/13	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUT			5,348.85
	10012260		Health insurance payable	931.01		
	10105007		Medical insurance	585.05		
	10125007		Medical insurance	1,319.79		
	10215007		Medical insurance	3,396.85		
	10315007		Medical insurance	174.74		
	10635007		Medical insurance	166.74		
	22315007		Medical insurance	194.16		
	24315007		Medical insurance	167.17		
	25315007		Medical insurance	(410.97)		
	26315007		Medical insurance	214.37		
	30515007		Medical insurance	(1,390.06)		
Total for SPECIAL DISTRICT RISK MANAGEMENT A						5,348.85
46058	03/05/13	STACC	STAPLES CONTRACT AND COMMERCIAL	City		257.72
	10125012		Office expense		257.72	
46099	03/14/13	STACC	STAPLES CONTRACT AND COMMERCIAL	City		260.67
	10125012		Office expense		260.67	
Total for STAPLES CONTRACT AND COMMERCIAL						518.39
46100	03/14/13	STAPE	STAPLES CREDIT PLAN			361.60
	10125012		Office expense	City	307.61	
	10215012		Office expense		53.99	
Total for STAPLES CREDIT PLAN						361.60
46101	03/14/13	FARSH	THE FARM SHOP			62.91
	24315014		Vehicle expense	Sewe	62.91	
Total for THE FARM SHOP						62.91
46059	03/05/13	FEREN	THE FERNDALE ENTERPRISE	City Hall		55.00
	10125012		Office expense		55.00	
46102	03/14/13	FEREN	THE FERNDALE ENTERPRISE	PC & Xmas Tree		129.02
	10125012		Office expense		129.02	
Total for THE FERNDALE ENTERPRISE						184.02

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46060	03/05/13	THOGZ	THOMAS W. GONZALEZ, SR		260.00	
	10635020		Buildings and grounds maintenance	260.00		
46080	03/11/13	THOGZ	THOMAS W. GONZALEZ, SR		Void	
	10635020		Buildings and grounds maintenance	Void		
Total for THOMAS W. GONZALEZ, SR					260.00	
46061	03/05/13	TIMST	TIMES STANDARD	yr	170.50	
	10125012		Office expense		170.50	
46103	03/14/13	TIMST	TIMES STANDARD	Sewer	426.09	
	30515012		Office expense		426.09	
Total for TIMES STANDARD					596.59	
46104	03/14/13	TIPMO	TIPPLE MOTORS, INC.		314.39	
	10215014		Vehicle expense	Polic	12.00	
	24315020		Building & ground maintenance	Public	302.39	
Total for TIPPLE MOTORS, INC.					314.39	
46081	03/11/13	TOWCO	TOWN & COUNTRY REFRIGERATION		333.16	
	10635020		Buildings and grounds maintenance		333.16	
Total for TOWN & COUNTRY REFRIGERATION					333.16	
46105	03/14/13	VCCON	V&C CONSTRUCTION		1,128.13	
	24314231		Transportation devel. act		1,128.13	
Total for V&C CONSTRUCTION					1,128.13	
46062	03/05/13	VALGR	VALLEY GROCERY		127.16	
	30515157		Testing and monitoring	Sewe	127.16	
46106	03/14/13	VALGR	VALLEY GROCERY		20.87	
	30515157		Testing and monitoring	Sewe	20.87	
Total for VALLEY GROCERY					148.03	
46086	03/11/13	VALLU	VALLEY LUMBER		536.69	
	10625020		Building and ground maint.		504.96	
	10635020		Buildings and grounds maintenance		24.23	
	30515099		Miscellaneous		7.50	
Total for VALLEY LUMBER					536.69	
46082	03/11/13	VERZN	VERIZON		273.56	
	10155034		Telephone		32.72	
	10215034		Telephone		130.89	
	24315034		Telephone		11.79	
	30515034		Telephone		98.16	
Total for VERIZON					273.56	
Total for the 77 checks					82,992.10	
					82,992.10	

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 02/23/13 To 03/22/13
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

Account Distributions

Account No.	Account Description	Amount
10012250	Garnishments payable	278.76
10012260	Health insurance payable	1,118.96
10012301	Federal P/R Tax Deposits	8,641.07
10012302	State P/R Tax Deposits	1,468.45
10105007	Medical insurance	595.05
10125007	Insurance Med/Den/Vis	1,347.64
10125012	Office expense	2,100.51
10125044	Meetings and dues	864.17
10145052	Professional services	1,131.50
10155020	Building and ground maint.	898.55
10155030	Trash service	30.00
10155031	Water	28.12
10155032	Utilities electric	150.46
10155033	Utilities gas	851.89
10155034	Telephone	247.90
10165054	Audit and accounting	425.00
10165064	Election expense	677.71
10165078	Copy machine expense	393.26
10165096	Car Allowance	400.00
10175024	Supplies - public restroom	35.97
10175031	Water - public restroom	59.47
10175032	Electric - public restroom	16.68
10175072	Chamber of Commerce	5,518.09
10215007	Medical insurance	3,453.23
10215012	Office expense	798.43
10215014	Vehicle expense	162.39
10215016	Fuel	1,093.29
10215020	Building and grounds maint.	57.70
10215024	Special department supply	88.66
10215029	Water	30.62
10215032	Utilities electric	128.00
10215034	Telephone	414.64
10215035	Dispatch service	1,016.66

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 02/23/13 To 03/22/13
 Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

10215088	Equipment repair other	0.00
10215094	Vehicle replacement	9,035.84
10245052	Professional services	153.47
10315007	Medical insurance	177.36
10415052	General planning services	4,632.66
10415053	Reimbursable fees	1,678.41
10425052	General engineering	4,095.77
10425053	Developer engineering	3,489.32
10435052	Building regulation/inspectio	383.00
10615012	Office expense	85.96
10615024	Books	362.08
10615031	Gas	585.00
10615032	Utilities	130.17
10615033	Water	24.26
10615034	Telephone	130.97
10625020	Building and ground maint.	591.29
10625032	Utilities - electric	35.19
10625033	Water	131.40
10635007	Medical insurance	168.25
10635020	Buildings and grounds maintenance	843.96
10635031	Water	73.47
10635032	Utilities	279.68
10635033	Gas	324.84
22315007	Medical insurance	196.03
22315058	Street lighting	1,206.76
24314231	Transportation devel. act	1,128.13
24315007	Medical insurance	169.79
24315014	Vehicle expense	62.91
24315016	Fuel	721.99
24315020	Building & ground maintenance	305.18
24315021	Street maintenance	423.72
24315022	Street project	2,747.96
24315032	Utilities	218.83
24315033	Water	36.74
24315034	Telephone	70.56
25315007	Medical insurance	(410.97)

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed Regular Checks

General Checking - Distribution Detail - From 02/23/13 To 03/22/13

Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

26315007	Medical insurance	216.84
26315194	Interest-Six Rivers loan	1,948.36
30515007	Medical insurance	(1,363.31)
30515012	Office expense	426.09
30515016	Vehicle gas	247.54
30515030	Garbage/sludge	238.05
30515032	Utilities - electric - plant	5,250.38
30515034	Telephone	312.75
30515095	Capital outlay	331.95
30515099	Miscellaneous	636.34
30515121	Sewer plant maintenance	173.37
30515122	Sewer line maintenance	605.90
30515157	Testing and monitoring	5,155.03
		<hr/> 82,992.10 <hr/>

City of Ferndale

834 Main Street, P.O. Box 236, Ferndale, CA 95536

Printed PayCheck Checks

General Checking - Date Range: From 02/23/13 To 03/22/13 - Check #: All - Dept: All

Sort Code: All - EmpID: All - Emp Name: All - By Check Number

<u>Check #</u>	<u>Date</u>	<u>Emp. #</u>	<u>Employee Name</u>	<u>Amount</u>
46032	03/05/13	5,220	STEVE L. COPPINI	1,691.63
46033	03/05/13	2,178	PAUL A. DIAZ JR.	1,043.40
46034	03/05/13	2,185	LINDSEY D. FRANK	1,100.78
46035	03/05/13	5,222	IAN E. IVEY	231.26
46036	03/05/13	1,214	NANCY S. KAYTIS-SLOCUM	1,463.20
46037	03/05/13	5,235	TIMOTHY W. MIRANDA	1,225.40
46038	03/05/13	1,012	JAY D. PARRISH	2,552.76
46039	03/05/13	1,217	LACY L. PEDROTTI	860.59
46040	03/05/13	6,142	DIANNA L. RICHARDSON	103.92
46041	03/05/13	1,510	MARIA A. ROSA	193.77
46042	03/05/13	2,200	BRET A. SMITH	1,417.83
46043	03/05/13	2,186	ADAM D. STRICKER	1,074.15
46044	03/05/13	5,280	DANIEL V. SUTTON	984.43
46045	03/05/13	2,190	HEATH A. BOHACIK	1,103.15
46046	03/05/13	6,115	MARY ELLEN BOYNTON	66.13
46107	03/19/13	2,190	HEATH A. BOHACIK	989.43
46108	03/19/13	6,115	MARY ELLEN BOYNTON	18.89
46109	03/19/13	5,220	STEVE L. COPPINI	1,691.62
46110	03/19/13	2,178	PAUL A. DIAZ JR.	1,054.64
46111	03/19/13	2,185	LINDSEY D. FRANK	1,008.86
46112	03/19/13	5,222	IAN E. IVEY	327.10
46113	03/19/13	1,214	NANCY S. KAYTIS-SLOCUM	1,311.52
46114	03/19/13	5,235	TIMOTHY W. MIRANDA	1,097.63
46115	03/19/13	1,012	JAY D. PARRISH	2,552.76
46116	03/19/13	1,217	LACY L. PEDROTTI	770.88
46117	03/19/13	6,142	DIANNA L. RICHARDSON	150.96
46118	03/19/13	2,200	BRET A. SMITH	1,417.82
46119	03/19/13	2,186	ADAM D. STRICKER	983.12
46120	03/19/13	5,280	DANIEL V. SUTTON	1,140.09
46121	03/19/13	6,221	BONNIE K. VON BRAUN	33.89
46122	03/19/13	5,280	DANIEL V. SUTTON	81.86
Total				29,743.47

City of Ferndale, Humboldt County, California USA
City Council Minutes for March 7, 2013

Mayor Stuart Titus called the Regular City Council Meeting to order at 7:00PM. Present were Councilmen Ken Mierzwa, John Maxwell, Michael Sweeney and Daniel Brown along with staff City Manager Jay Parrish, City Clerk Nancy Kaytis-Slocum, Deputy City Clerk Lacy Pedrotti, Police Chief Brett Smith and City Engineers Praj White and David Caisse. Those present pledged allegiance to the flag. The City Clerk called roll call. All present.

Modifications to the Agenda: Mayor Titus requested that agenda item 11a. be removed from this agenda and be placed on April 4, 2013 agenda. Police Chief Brett Smith explained that there must be written request sent by the manager of the Ferndale Housing.

Public Comment: Chuck Schager with Eel River Disposal (ERD) informed City Council that the Arcata facility has a PaintCare Collection Facility. The PaintCare Collection Facility will be up and running in the next few months. In 2010, California Governor Schwarzenegger signed Assembly Bill 1343 creating the California Architectural Paint Recovery Program. The new law requires paint manufacturers to develop and implement a program to collect, transport, and process post-consumer paint and other architectural coatings to reduce the cost and environmental impacts of their disposal in California.

Consent Calendar: MOTION: (Maxwell/Sweeney) Accept Accounts Payable and approve the minutes from the February 7, 2013 meeting. Unanimous.

Presentation: Greenhouse Gas Inventory Results/Project of Redwood Coast Energy Authority (RCEA): Presented by Jerome Carman. City Council was informed about the data collected by the RCEA back in 2005 from the City of Ferndale (government owned buildings/motorized equipment). Jerome Carman made suggestions about how the City could reduce the amount of Greenhouse Gas that is produced. The RCEA will continue its study and collect data from the City of Ferndale.

Purchasing Ordinance Revision: City Council directed staff to make suggested changes to the Purchasing Ordinance and bring back to a future Council Meeting for a First Reading. Necessary changes included but not limited to: use of established independent purchasing agency (example National Purchasing Partners (NPP), California Multiple Award Schedule (CMAS)) clarify verbiage (example Competitive Bid vs. Lowest Bid).

Request for Proposals for Annual Audit: MOTION: (Sweeney/Brown) Approve sending out the Request for Proposals for Audit Services.

2nd Pay Request 5th Street Drainage Project for V & C Construction: MOTION: (Maxwell/Sweeney) Approve Resolution 2013-08 authorizing payment request #2, in the amount of \$1,128.13, to V & C Construction for construction costs associated with the drainage Improvements on 5th Street near Ferndale Housing.

Bertha Russ Lytel Foundation's letter regarding loss of yearly donation: City Manager Parrish and the City Council set up a study session to discuss the ramifications of this loss of revenue, for April 4, 2013 at 5:00pm, City Hall.

To the City Manager's Staff Report: Jay Parrish advised Council that the City should have representation (Primary and Alternate) on the the League of California Cities. Councilman Daniel Brown accepted the position as Primary and Mayor Stuart Titus accepted the Alternate representative position. Jay Parrish

also advised the Council that the Planning Commission is in need of a replacement for Trevor Harper, who resigned in January. This position will remain open until filled.

Under Council Reports: Councilman Maxwell reported that on behalf of the HWMA, he would like a time slot on April 4, 2013 Council Meeting for a presentation about the "Strategic Plan".

The meeting adjourned at 8:24pm. The next regular Council Meeting is scheduled for April 4, 2013 at 7PM.

Respectfully submitted,

Lacy Pedrotti
Deputy City Clerk

Section 9

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 10

PRESENTATIONS

East West Rail

EAST-WEST RAIL FEASIBILITY STUDY FREQUENTLY ASKED QUESTIONS

This document contains many of the commonly asked questions regarding an East-West Rail Feasibility Study and their answers. The questions have come from a number of sources since January 2012.

1. What is the history of the East-West rail concept and why has it come up now?

At the Eureka City Council meeting of December 20, 2011, Council heard a presentation by several citizens who were speaking in favor of conducting a study to determine the feasibility of an alternative rail route connecting the port facilities in Humboldt Bay to the national rail system. The presenters explained that this so-called “east-west” route was not a new idea, but one that actually had its origins in the late 1800s. The “Humboldt and Eastern Railroad” was in the process of acquiring financing and obtaining easements to build a rail line from Humboldt Bay area to the Sacramento Valley when the 1906 San Francisco earthquake and fire made the competing north-south rail line necessary to supply materials to rebuild the City. Within a few years, the eastern route was shelved, but not before the route was scouted and mapped.

Presenters also noted the economic potential that rail service to Humboldt Bay may add to the local economy noting that there are 382 short line railroads in the US that service areas of high levels of economic activity. It was also noted that the average railroad job pays approximately \$104,000/year. Presenters pointed out that locally we haven’t really looked at improving transportation infrastructure for a long time. The last real boom in rail, port and road building occurred more than 40 years ago. They pointed out that the Humboldt County area is challenged by its aging infrastructure.

From its inception, Eureka has been a water-dependent community and thus the City has a vested interest in developing infrastructure improvements that result in economic growth and sustainable job creation that utilize the harbor. Today, approximately 20 percent of the shoreline within City limits is dedicated to coastal dependent industrial uses. In addition, the City owns approximately 347 acres of underutilized coastal dependent industrial property near Fairhaven on Humboldt Bay’s North Spit. This City property is in addition to approximately 600 more acres of underutilized port property in the entire harbor region of Humboldt Bay. Twenty to thirty years ago, these properties employed thousands of Humboldt County residents. Today, those engaged in private sector marine-related jobs number in the hundreds. And yet, Humboldt County is home to one of only 11 deep water ports in California and the only one along a 400 mile stretch of Pacific coast; a rare and underutilized economic driver for our community.

It has been noted that one of the factors keeping Humboldt Bay’s harbor from regaining its status as an economic engine and sustainable job-creator is the lack of rail service. The North Coast Railroad Authority (NCRA) has allowed the north-south Northwestern Pacific rail line to remain out of service for more than 10 years. This lost decade is full of examples of marine-related commercial-industrial businesses that showed great interest in locating on Humboldt Bay and providing jobs, only to move to some other port city where rail service is available. Reportedly, two recent missed opportunities have shown that our community lost approximately \$25 million per year of economic value because the shipping opportunities located elsewhere due to the lack of an active rail connection to Humboldt Bay.

The proponents of the Alternative Rail Route Feasibility Study believe that the economic potential of connecting Humboldt Bay to the national rail system is worthy of pursuing the Alternative Rail Route Feasibility Study to determine once and for all, what it would take to bring

the historic Humboldt and Eastern rail concept back to life. An east-west rail connection to the national rail system would function as a much needed "land-bridge".

2. The City of Eureka's Resolution supports an alternate route study, but there is no mention of what it is an alternative to or why we need an alternative. Why is that?

Resolution 2012-02 adopted on January 17, 2012 by the Eureka City Council contained the following phrases: WHEREAS, it is not known when, or if, the North Coast Railroad Authority (NCRA) will ever restore rail service to Humboldt Bay; and

WHEREAS, due to the apparent economic potential of a rail line connecting Humboldt Bay to the national rail system and since it is unknown whether NCRA will be able to restore a rail connection to Humboldt Bay in the foreseeable future, the City of Eureka now has an opportunity to lead an effort to explore the feasibility of an alternate rail route to the east.

In both phrases, NCRA is prominently mentioned and it is well known that NCRA owns/controls the existing North-South rail line. Thus, the east-west line is mentioned here as an obvious "alternative" to NCRA's (north-south) line.

Regarding the "why": the above phrases contain language that has been a commonly held view by some NCRA Directors and their General Manager and Council for some time i.e. "*it is unknown whether NCRA will be able to restore a rail connection to Humboldt Bay in the foreseeable future*". NCRA has stated this position many times in the past.

3. What is the Purpose of the Feasibility Study?

As conceptually proposed, the purpose of the Humboldt Bay Alternative Rail Route Feasibility Study would be to analyze the concept of developing an east-west alternative rail route from the national rail system to Humboldt Bay that is roughly half of the distance (approximately 125 miles) as compared to the 316-mile main line using the existing Northwestern Pacific Railroad's right-of-way. A new easterly route would likely connect Humboldt Bay to an existing Union Pacific main rail line just south of Red Bluff near Gerber, CA. This new route potentially involves a fraction of the tunnels, bridges and signaled crossings of the existing rail line.

Specifically, the Feasibility Study would involve a literature review on the history of this route; identification of a proposed route from the analysis of no less than three possible routings; identification of land ownerships along the proposed route; a conceptual development plan that includes rail ownership/governance, preliminary engineering feasibility, highway connectors and any proposed modifications to improve highway/rail interface, market potential, estimated permitting needs, estimated environmental issues and potential mitigations; an examination of additional uses of the rail corridor such as for fiber optic or other utilities, trail and others; and estimated development costs and timeline. An easterly route could also incorporate the Humboldt Bay Short Rail portion of the existing NCRA right-of-way from South Fork to Fairhaven.

4. What were the 2 projects on Humboldt Bay that were missed? From where was the quantifiable \$25 million number generated or referenced? Where did the projects end up, if not here?

These two projects were noted by Wilson Lacy, Director of Maritime Commerce for the Humboldt Bay Harbor District in approximately 2009/10. He had apparently been working with a

car export company and a company that was to import wind energy components. Both didn't choose Humboldt Bay because both needed a rail connection and NCRA ultimately wasn't able to give them one in a timely fashion. The way he explained it was that approximately \$21 million of economic value was lost to our area by the car company not locating here and an additional approximately \$4 mil lost from the wind energy relocating. According to Lacy, the car company (Pasha) wanted to export +/- 40,000 cars per year from the mid-west. Lacy had apparently worked with Pasha for approximately 2 years when they decided to move to Grays Harbor due to the uncertainty of the rail connection. Lacy noted that within a year, Pasha was servicing three ships per week with what originally was export of Chryslers from the mid-west and later added Caterpillar equipment. His economic estimates were based upon what three ships per week to Humboldt Bay would be worth. In this case, the lack of rail to lost the Humboldt Bay Harbor District approximately \$1.8 mil/year (in Pilot fees and harbor improvement surcharge) in addition to more than a \$21 million loss of economic value to the community.

The Grays Harbor Chamber of Commerce has noted the importance of rail to their area by noting there are approximately 750 jobs within their "Port District" and that as many of 500 of them are dependent on having an active rail connection. In other words, if the rail were not there, the workforce within the Port District would drop by approximately 67 percent.

The second example as relayed by Lacy was to import components for approximately 44 wind turbines for a wind project near Burney, CA. In this case, Lacy detailed that because of no rail service from Humboldt Bay, these components were shipped to the Port of Stockton. He estimated that this order would have taken approximately 30 ships for the entire project. His estimate was that the Harbor District lost \$300,000 from this lost opportunity and the community lost an additional approximately \$4 million in economic value. The way he explained it was that the "economic value" component included things such as the stevedore, dock charges, tugs, longshore, etc.

Although these are current examples, there have been several other examples of shipping or coastal manufacturing opportunities lost because of the lack of rail service to the port over the past 10 years.

5. Where was the 125 mile estimated length referenced from?

These were figures were mentioned at the December 20, 2011, Eureka City Council meeting by rail supporters. As the "route" is really just a concept today, no actual distance is known. That is why it was said "*WHEREAS, this potential new route, at approximately 125 miles long, is roughly half of the...*" in the Resolution. Clearly just looking at a map and the general description that Bill Barnum provided at that Council meeting shows the distance from Humboldt Bay to the Gerber area is MUCH shorter than the 300+ mile long existing Northwestern Pacific rail line.

6. What is the reason for putting a study outline in a resolution?

It was felt that it was important for the decision-makers to see a general idea of what this "study" may entail so that they could make the best informed decision on whether to support the Resolution or not.

7. Was consideration made about what the impact would be to NCRA's current plans?

As far as is generally known, NCRA has no plans to connect Humboldt Bay to the national rail system in the foreseeable future. With all the financial stresses that have been, and are, being placed on the City of Eureka, *no plans within the foreseeable future* is not specific enough to allow future planning for the Humboldt Bay area. As stated in the City of Eureka's Agenda Summary, this study will allow this concept to be examined so that it can either be pursued or dismissed as an economic development tool. Economic development strategies are important to other northern California agencies as well. The City of Eureka is grateful that so many of these other agencies have joined with the City in supporting this study.

8. What agencies and other organizations support a feasibility study?

Support to date includes the Cities of Eureka, Fortuna, and Rio Dell; ; the Counties of Humboldt, Trinity and Tehama; Six Rivers and Shasta Trinity National Forests (who are the major land stewards of any potential route); Northern California Tribal Chairman's Association; Wiyot Tribe; Humboldt State University; Humboldt County Office of Education; Humboldt County Sheriff's Office; Northwestern Pacific Railroad; Union Pacific Railroad; Humboldt Redwood Company; Green Diamond Resources Company; California Redwood Company; Humboldt Association of Realtors; Humboldt Cattlemen's Association; California Marine and Intermodal Transportation Advisory Council; California Association for Local Economic Development; Greater Eureka Chamber of Commerce; Upstate California Economic Development Council; Building and Construction Trades Council of Humboldt and Del Norte Counties; Central Labor Council AFL-CIO; International Longshoreman's and Warehousing Union Local 14; Operating Engineers Union Local No. 3; State Building and Construction Trades Council of California; Bricklayers and Allied Craftworkers Local No. 3, California; Building and Construction Trades Department of the American Federation of Labor-Congress of Industrial Organizations; Humboldt Deputy Sheriffs Organization; Eureka Police Officers Association; East-West Rail Advocates; land bridge Alliance; Rail and Port Infrastructure Task Force; Humboldt Bay Harbor Working Group.

9. Can this study also include the east west proposal have electric locomotives (e.g. east coast overhead rail)? What about a trail with the rail?

During the preparation of a "Request for Qualifications" to retain a consultant to complete the feasibility study, the City of Eureka and partner agencies will solicit ideas for inclusion and analysis in the feasibility study. This could include items such as electric or low emission engines; additional uses of the rail corridor (such as fiber optic, passengers, other utilities; trail, etc); and others. From this list, the consultant will analyze the compatibility of the proposed additional uses of the corridor such within the corridor.

10. Given the cost and regulatory hurdles of hanging fiber line on existing PG&E poles , how could this be estimated, permitted, funded?

A part of the feasibility study will be dedicated to looking at permitting requirements, environmental considerations and possible mitigation measures.

11. What would be hauled on trains? People? Goods?

The feasibility study is generally characterized as a "physical" feasibility study focusing on answering the questions "can it be built; where can it be built; who are the landowners; what

kind of permitting is required; what are associated uses of the rail corridor; how long it might take to build and how much it might cost". This study will not include a traditional "market study" looking at detailed questions such as who would use the rail; what commodities might be shipped on it; and where they would go, but instead will include an assessment of potential markets. From experience over the past 10 years, it has been demonstrated many times that if there were a rail connection to Humboldt Bay, it would be used. This is based upon many examples of business interests that have been lost due to a lack of rail.

12. What specific funding sources are likely for this?

Local agencies have been very adamant that they will not use any general fund monies to develop the feasibility study. Therefore, the feasibility study is proposed to be funded through grants or private sources. The feasibility study itself will examine the potential governance strategies and sources for construction funding. At this stage, it is safe to say that it is a possibility that there are three potential sources of funding to build the line, namely, public funds; private funds; or a combination of public/private funding.

13. How will you get land from multiple public and private land owners?

The feasibility study will examine ownerships and will include outreach to those owners.

14. What would we ship? Where is the data?

The study is proposed to include an assessment of potential markets and the physical feasibility of the rail line but is not a market study. Examples of lost opportunities because of a lack of rail to Humboldt Bay include automobile and equipment export; wind turbine import; iron ore export; marine industrial component import/export; manufacturing and others. These demonstrate the variety of commodities available for shipment through Humboldt Bay.

15. How do we keep the rail running in this kind of unstable environment? Slides?

The feasibility study will examine geologic and environmental issues in the development of a preferred route and two alternatives.

16. What's the name of the former Harbor District Director of Maritime Commerce?

His name was Wilson Lacy and he worked in the maritime industry for more than 40 years. He was also the former Director of Maritime for the Port of Oakland and thus was extremely knowledgeable of the maritime industry. In the short time he worked for the Humboldt Bay Harbor District he was really the father of centering Humboldt Bay as the coastwide leader in exploring the marine highway and largely responsible for the federal government's designation of the M-5 Marine Highway Corridor along the whole west coast of the US. Additionally, he got Humboldt Bay recognized as a part of the west coast maritime transportation system and created a very solid link between maritime transportation and the other transportation modes (like road and rail) through his work with a group called the West Coast Corridor Coalition. Until Lacy got involved, this group focused solely on road transportation through CA, OR, and WA. Now thanks to Lacy, they cover the "entire" transportation system including maritime. He also brought any number of prospective businesses to Humboldt only to have them move on due to a lack of rail. He was very valuable to the Harbor District and it was disappointing that his entire three years at the harbor district were during the global recession. Due to the recession and the

lack of rail, the Harbor District was never able to take full advantage of his talents. He retired in early 2011 and moved out of state.

17. Where can I find documentation on the difference in shipping times from Asia to Humboldt Bay versus other west coast ports?

The former Director of Maritime Commerce from the Humboldt Bay Harbor District calculated the following distances from Hong Kong to several California ports if travelling at 25 knots:

Humboldt Bay	5,868 Nautical Miles	9 Days
Oakland	6,147 “ “	10 Days
Long Beach	6,363 “ “	11 Days
San Diego	6,534 “ “	11 Days

18. I've been told that Rob Arkley is paying for the City of Eureka's expenses to pursue support for this project. Is that true?

Untrue. Mr. Arkley has not contributed any funding to the feasibility study or the study planning process. Mr. Arkley does however own a marine terminal on Humboldt Bay, as do others, that would benefit from a national rail connection and allow them to more fully utilize their properties to create jobs and improve the local economy.

19. It has been said that Union Pacific is interested in this proposal. Who can I call to confirm this?

On August 31, 2012, Union Pacific Railroad (UP) wrote a letter to City of Eureka Mayor Frank Jager and the City Council stating that UP “stands ready to cooperate in studying how such a line can best connect to our existing rail system”, and that “This is indeed an exciting project and UP looks forward to working with you and your representatives”. It can also be said that fundamentally, any Class 1 railroad would be interested in looking at an opportunity presented by any alternative that would allow them to move cargo on uncongested rail lines; from a harbor with available, properly zoned land; and through a corridor that is not already congested with existing freight and passenger rail traffic. A new rail line from an underutilized port like Humboldt would meet these criteria.

20. Is it true that the Humboldt Bay Harbor District has no Authority to consider the Alternative Rail Route.

The District appears to have the authority and guidance necessary to support a study of the feasibility of the Alternative Rail Route as detailed below in excerpts from:

- Appendix II of the California Harbors and Navigation Code;
- the District current Strategic Plan (2007-2011); and
- the Humboldt Bay Management Plan.

A. Outlined in the District's enabling legislation, paragraph 4 of Appendix II of the California Harbors and Navigation code states:

“4. District Powers and Authority

A district for the acquisition, construction, maintenance, operation, development, and regulation of harbor works and improvements, including rail, water, and air terminal facilities, for the development, operation, maintenance, control, regulation, and management of Humboldt Bay upon the tidelands and lands lying under the inland navigable waters of Humboldt Bay, for the promotion of national and international commerce, navigation, fisheries, and recreation thereon, and for the development and protection of the natural resources of the area, may be established or organized and governed as provided in this act and it may exercise the powers expressly granted herein.”

Seems clear from Paragraph 4 that actions like supporting the eastern route are exactly what the District was established to do particularly when regional agencies such as the Upstate Economic Development Commission (that is made up of the economic development commissions from the 22 northern California counties); and CALMITSAC that looks at the entire transportation system in California, are supporting the study. The District was commissioned by the State to carry out these mandates to the benefit of the State AND local public.

B. Current (2007-2011) District Strategic Plan (although the District has worked on a more recent version of a Strategic Plan for 2012-2016, they have not completed nor adopted this plan as of March 2013).

Strategic Objective #2 states:

2. Pursue economic development that is attainable, innovative and consistent with both best environmental practices and the Humboldt Bay Management Plan.

Strategic Plan Management Objective Harbor #12 states:

12. Assist NCRA to restore rail service to Humboldt Bay

Strategic Plan Potential Initiatives include:

- Promote the redevelopment of a rail-link and road improvements

C. Humboldt Bay Management Plan Page 164 states in part:

3.2 Harbor-Related Land Use and Development

3.2.1 Goals and Objectives

The Revitalization Plan identified potential sites for marine-dependent (or coastal dependent) industrial uses, and recommended implementation elements to assure that these sites would be available for use by potential coastal dependent industrial users; the HBMP does not address upland land uses, but the District can utilize the policy focus in the HBMP to assure that areas within the District's jurisdiction support coastal-dependent uses identified in adopted land use plans.

Goals

- Assure (with upland agencies) the availability and readiness of large coastal dependent industrial sites adjacent to Humboldt Bay
- Assure (with upland agencies) the development and long-term maintenance of harbor-related infrastructure in Humboldt Bay

Objectives

- Working with local governments, protect designated water-dependent or coastal-dependent industrial sites near Humboldt Bay and maintain opportunities for designating additional water dependent or coastal-dependent industrial sites and uses near Humboldt Bay
- Working with local, state, and federal agencies, facilitate reviews that are necessary for implementing water-dependent or coastal dependent uses and other harbor-related uses and infrastructure

21. Some residents feel that the Northcoast is a special place due to the lack of "corporate" big business influence. Would building a RR open the region to that influence and destroy our culture here?

The East–West rail feasibility study is intended to help enhance, not destroy, our "culture", with an improved economy. It is clear that the community desires to maintain as much local control of their destiny as is possible and that we must try to do so while developing good jobs that will enable people to form families and provide for them. World history shows that "special places" with great natural resources that lack economic strength and power tend to be colonized; the weakness of our region invites less benevolent outside interests. Many people locally are needlessly suffering as a result of a lack of opportunity. A rail connection can be achieved without harming the environment and in fact conservation and recreation improvements should be greater with the revenue generated by public entities from the increased economic activity.

22. What do you mean by the term "land-bridge"?

The economic viability of the proposed rail lies in its use as a "land bridge" between the port and the national rail network. Effectively this creates jobs for existing residents and is limited in scope with regard to new corporate development. The population of the region would likely remain steady while the unemployment rate would drop through high paying, benefitted jobs. Local agencies and local communities would benefit from taxation and fees associated with increased port usage; and local business through decreased transportation costs. The existing population and resource markets do not merit local import/export port utilization as the market has determined resulting in the existing neglected condition and underutilization of our port. Creating a land bridge brings money into the community for projects that will enhance our way of life and environment within which we all live, increasing the quality of life for existing residents through both increased incomes and environmental quality

23. Some are convinced that this project is very far-fetched. The funding, environmental and engineering challenges are staggering. Some argue that if an outside company was really interested in this prospect, they would gladly fund their own feasibility study.

You could probably find as many opinions as you could find people to ask. A large part of the reason for that is that there is no real information on which to base a factual argument for or against this rail line concept. That is exactly what the feasibility study is aimed at answering. The facts we do have however are that this is the only port in CA w/out an active rail connection; this is the only port in CA that has not grown in the past 10 years (in fact declined); that

economic modeling done when the rail was here showed that this port had the potential to do 10x the shipping (and approximately 10x the harbor-related jobs) than it is presently doing; and that several business opportunities have been turned away from the county because of lack of an active rail. With that as a backdrop and given the overall state of the economy, local agencies may actually perceive that they have an obligation to explore whatever they can to use the assets that they have to generate economic growth and enhance job creation in our area. It has been stated "why wouldn't we look at the feasibility of something that might have great economic potential here."

Regarding the use of public funds to fund the feasibility study, the general view is that these local agencies look at the feasibility study as "priming the pump" which may generate the private interest in the complete project faster than if there were no information available. This is the same type of approach that can be seen around we have seen around this county when public agencies work on what they call "site-readiness" efforts where the public agency clears titles; perhaps cleans up toxic materials; tears down dilapidated buildings; builds connecting roads to the property; and so on in an effort to attract private investment to redevelop the property and put it back into productive use sooner than if the property just sat idle waiting for someone to invest. Same kind of idea here. The feasibility study will provide necessary information that private investment will need to judge their level of participation in building/operating the project.

24. What groups are involved in the Alternative Rail Route Feasibility Study effort and what are their roles?

Presently there are four groups that are directly involved with the Alternative Rail Route Feasibility Study. They are:

East-West Rail Advocates (EWRA): This is the formal name of the grass-roots group that came together initially to ask the Harbor District to fund the Alternative Rail Route Feasibility Study in December 2011. When the Harbor District turned down that opportunity, the group went to ask the Eureka City Council to support the concept and has been meeting nearly weekly ever since January 2012 in order to coordinate the educational and political needs for the promotion of the feasibility study. The EWRA also functioned as the "East-West Rail Action Team" as part of the Humboldt County's Prosperity 2012 process. The group has defined itself as "a working group dedicated to the completion of the Alternative Rail Route Feasibility Study".

Land Bridge Alliance (LBA): The Land Bridge Alliance is a California non-profit organization formed to promote a new rail link bridging the isolated coastal communities with those of the Sacramento Valley in Northern California. The Land Bridge Alliance was formed through a perceived need by the members of the East-West Rail Advocates to have an organization that could accept private funding for use in funding the Alternative Rail Route Feasibility Study and to provide educational outreach for the concept of an east-west rail line. LBA was officially formed in October 2012. www.landbridgealliance.org

UpState RailConnect Committee (URCC): The *UpState RailConnect Committee* was formed to further this now regional effort to study the feasibility of an East West Rail Route through a Memorandum of Agreement (MOA) between the County stakeholders (Humboldt, Trinity, and Tehama); the City of Eureka; the UpState California Economic Development Council and the Northern California Tribal Chairmen's Association. Through the MOA these agencies have powers, duties, and experience to contribute to the public outreach, information gathering, planning and oversight of a study to examine the feasibility of establishing a rail line between the harbor portion of Humboldt Bay and the national rail system in the Sacramento Valley.

The general purpose of the URCC is to coordinate the production of the Humboldt Bay Alternative Rail Route Feasibility Study. Specifically, the purpose of the URCC is to gather public input; conduct public outreach efforts in each member agencies region; review documents such as Request for proposals, consultant submittals, draft and final reports; participate in consultant selection; provide consultant oversight; assist with grant writing and local technical in-kind efforts; and other tasks as mutually agreed upon by the members. There is no financial obligation created on any of the member agencies.

Specifically, the URCC's role is to:

- a) Conduct public outreach and develop the scope of work for the feasibility study
- b) Obtain funding for the feasibility study
- c) Retain a consultant to complete the feasibility study
- d) Oversee consultant activities
- e) If feasible, the Committee will use feasibility study results to identify capital and investors

The URCC was officially formed on October 16, 2012 and met for the first time on November 14, 2012.

City of Eureka (COE): At the City Council meeting of January 17, 2012, the Eureka City Council approved a resolution in favor of conducting a study to determine the feasibility of an alternative rail route connecting the port facilities in Humboldt Bay to the national rail system. With this action, the City of Eureka took the lead to explore support for the Alternative Rail Route Feasibility Study. In less than 10 months, the City of Eureka garnered support from 33 government agencies, labor, business, education, law enforcement and citizen groups representing a vast portion of Northern California. The City of Eureka was awarded a \$25,000 grant from the State's Housing and Community Development agency to fund coordination of the *UpState RailConnect Committee* and pursuit of funding to complete the Alternative Rail Route Feasibility Study.

25. What groups are a part of the *UpState RailConnect Committee* and what does the Memorandum of Agreement say?

The *Upstate RailConnect Committee* was formed in the fall of 2012 and consists of representatives from the following agencies: City of Eureka, County of Humboldt; County of Trinity; County of Tehama; Upstate California Economic Development Council; and the Northern California Tribal Chairmen's Association.

UpState RailConnect Committee
MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into by and between the City of Eureka; County of Trinity; County of Tehama; County of Humboldt; and the UpState California Economic Development Council; hereinafter collectively referred to as "UpState RailConnect Agencies".

WHEREAS, the region of California covered by the Upstate RailConnect Agencies has suffered vast economic hardships and job losses in recent years; and

WHEREAS, Humboldt Bay is one of only 11 deepwater harbors in the State of California and the only one on a 400-mile stretch of coast between San Francisco, CA and Coos Bay, OR therefore representing the only deepwater international access within the approximately 40,000 square-mile UpState region of California; and

WHEREAS, Humboldt Bay is the only seaport in California without an active rail connection and the only California seaport that has not seen any economic growth in the past decade; and **WHEREAS**, the City of Eureka has recently spearheaded an effort to examine the feasibility of creating an alternate rail line that would travel east from Humboldt Bay to a connection to the national rail system in the Sacramento Valley which would be roughly one-half of the length and involve a fraction of the bridges and tunnels of the existing inactive north-south rail line; and **WHEREAS**, a Humboldt Bay Alternative Rail Route Feasibility Study could be envisioned to include: potential rail routes; potential highway and port connections; identification of market potential; other uses of the rail corridor such as for fiber optics , trails and etc; environmental issues; any proposed mitigation measures; and estimated costs and timelines; and **WHEREAS**, the UpState RailConnect Agencies are presently the most active public entities concerned with the establishment of a rail connection between the harbor portion of Humboldt Bay and the national rail system in the Sacramento Valley; and **WHEREAS**, the UpState RailConnect Agencies have powers, duties, and experience to contribute to the public outreach, information gathering, planning and oversight of a study to examine the feasibility of establishing a rail line between the harbor portion of Humboldt Bay and the national rail system in the Sacramento Valley. **WHEREAS**, the UpState RailConnect Agencies all desire to coordinate efforts to achieve the highest degree of success in gathering information on the feasibility of establishing a rail line between the harbor portion of Humboldt Bay and the national rail system in the Sacramento Valley.

NOW, THEREFORE, the parties do agree as follows:

1. To support the creation of the “*UpState RailConnect Committee*.”
2. *UpState RailConnect Committee* member agencies include City of Eureka; County of Trinity; County of Tehama; County of Humboldt; the UpState California Economic Development Council and the Northern California Tribal Chairmen’s Association.
3. Each member agency shall designate two people to represent their agency on the *UpState RailConnect Committee*. Agency representatives are to be appointed by the Agency, and can include agency Board or Council members, agency staff, technical consultants or members of the public. Each member agency shall have the ability to place any terms or conditions on their appointment process and each member agency shall have the ability to extend or replace their representatives at any time.
4. That the general purpose of the *UpState RailConnect Committee* is to coordinate the production of the Humboldt Bay Alternative Rail Route Feasibility Study. Specifically, the purpose of the *Upstate RailConnect Committee* will be to gather public input; conduct public outreach efforts in each member agencies region; review documents such as Request for proposals, consultant submittals, draft and final reports; participate in consultant selection; provide consultant oversight; assist with grant writing and local technical in-kind efforts; and other tasks as mutually agreed upon by the *UpState RailConnect Committee* members.
5. Neither the *UpState RailConnect Committee*, nor a member agency’s representatives to the committee, shall have the power or authority to create any legal obligation on the part of a member agency.
6. There is no financial obligation created by this Memorandum of Agreement on any of the *UpState RailConnect Committee* member agencies. *UpState RailConnect Committee*

member agencies will cover their own expense to participate on the *UpState RailConnect Committee*.

7. The term of this agreement is three (3) years. This agreement may be extended for up to three (3) additional years by mutual agreement of the *UpState RailConnect Committee*. Any member agency may have the option to withdraw at any time.

26. What might be included in the Alternative Rail Route Feasibility Study?

The *UpState RailConnect Committee* is charged with developing the scope of work that a consultant will use to develop the following information:

- Identification of a proposed route and alternatives
- Identification of land ownerships
- Economic benefit to the entire rail corridor
 - Assessment of market potential
 - Assessment of indirect benefactors
 - Assessment of impact to ports
- A conceptual development plan that will include:
 - Recommendations on ownership/governance of the rail line
 - Prelim engineering
 - Highway/port connectors/potential stops/spurs along the route

 - Outline of national security issues
 - Additional uses of the corridor (fiber optic, trail, water, etc)
 - Estimated permitting needs
 - Estimated environmental issues and mitigations
 - Estimated development costs and timelines

Index of the list of the 26 questions posed in this document:

1. What is the history of the East-West rail concept and why has it come up now?
2. The City of Eureka's Resolution supports an alternate route study, but there is no mention of what it is an alternative to or why we need an alternative. Why is that?
3. What is the Purpose of the Feasibility Study?
4. What were the 2 projects on Humboldt Bay that were missed? From where was the quantifiable \$25 million number generated or referenced? Where did the projects end up, if not here?
5. Where was the 125 mile estimated length referenced from?
6. What is the reason for putting a study outline in a resolution?
7. Was consideration made about what the impact would be to NCRA's current plans?
8. What agencies and other organizations support a feasibility study?
9. Can this study also include the east west proposal have electric locomotives (e.g. east coast overhead rail)? What about a trail with the rail?
10. Given the cost and regulatory hurdles of hanging fiber line on existing PG&E poles , how could this be estimated, permitted, funded?
11. What would be hauled on trains? People? Goods?
12. What specific funding sources are likely for this?
13. How will you get land from multiple public and private land owners?
14. What would we ship? Where is the data?
15. How do we keep the rail running in this kind of unstable environment? Slides?
16. What's the name of the former Harbor District Director of Maritime Commerce?
17. Where can I find documentation on the difference in shipping times from Asia to Humboldt Bay versus other west coast ports?
18. I've been told that Rob Arkley is paying for the City of Eureka's expenses to pursue support for this project. Is that true?
19. It has been said that Union Pacific is interested in this proposal. Who can I call to confirm this?
20. Is it true that the Humboldt Bay Harbor District has no Authority to consider the Alternative Rail Route.

21. Some residents feel that the Northcoast is a special place due to the lack of "corporate" big business influence. Would building a RR open the region to that influence and destroy our culture here?

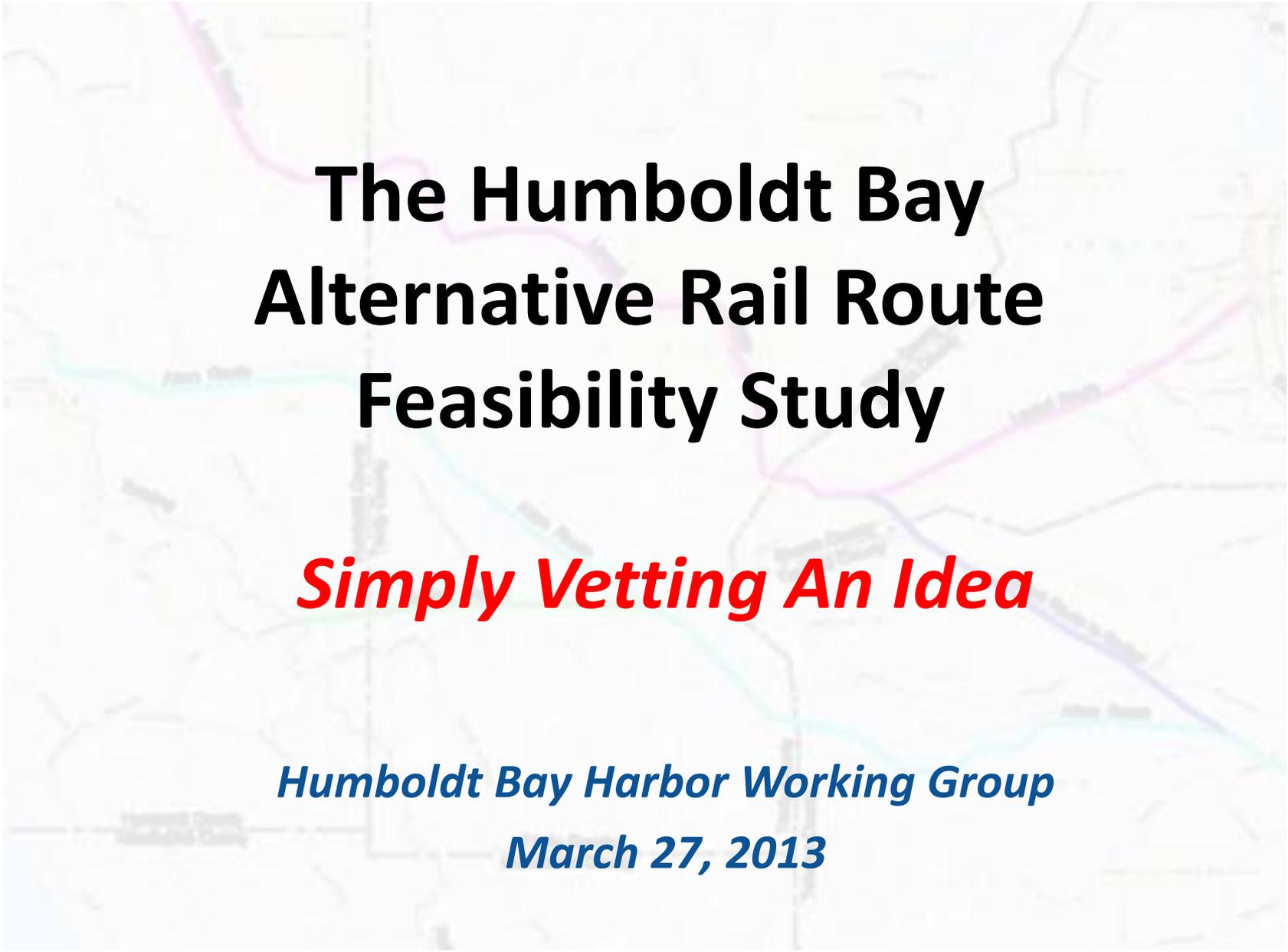
22. What do you mean by the term "land-bridge".

23. Some are convinced that this project is very far-fetched. The funding, environmental and engineering challenges are staggering. Some argue that if an outside company was really interested in this prospect, they would gladly fund their own feasibility study.

24. What groups are involved in the Alternative Rail Route Feasibility Study effort and what are their roles?

25. What groups are a part of the *UpState RailConnect Committee* and what does the Memorandum of Agreement say?

26. What might be included in the Alternative Rail Route Feasibility Study?



The Humboldt Bay Alternative Rail Route Feasibility Study

Simply Vetting An Idea

Humboldt Bay Harbor Working Group

March 27, 2013

Why Should Such an Idea Be Considered?

Excerpts from a letter to Mayor Frank Jager from Dr. Rollin Richmond, President, Humboldt State University, June 8, 2012, states....

“Our region suffers from poor transportation and the consequences of this for our economy are apparent”. The California Center for Rural Policy recently concluded that:

- **“Poverty rates are higher in the Redwood Coast Region than the U.S. and California**
 - **The groups with the highest poverty rates in our region are children, families headed by single women and the African American population.**
 - **Compared to California and the U.S., our region has higher poverty rates for every race.”**
-

What is the “Alternative” Rail Route?

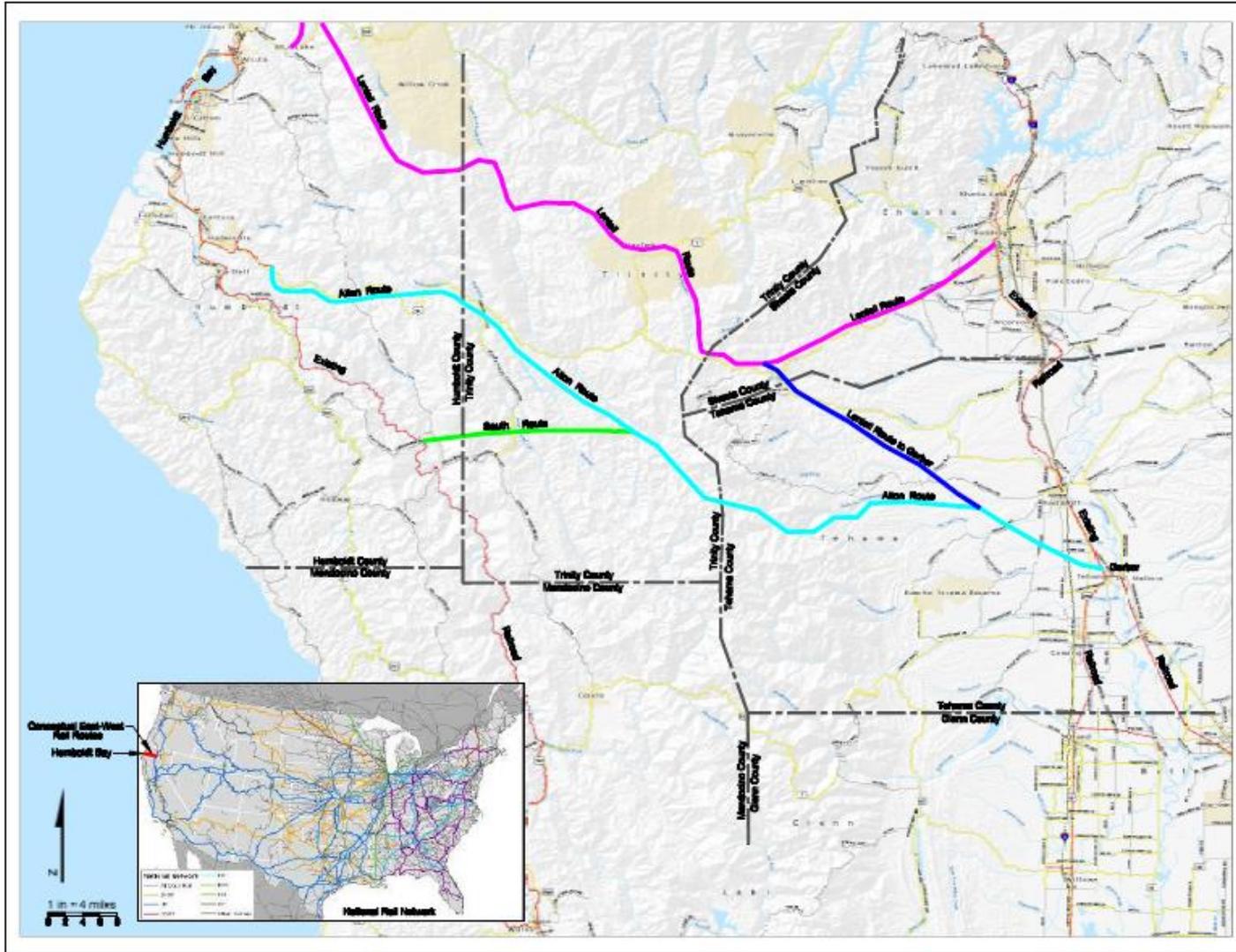
- **Simply an Alternative to existing North-South line.**



Where is the “Alternative” Rail Route?

- A new rail line extending from Humboldt Bay’s harbor east to a connection with the national rail network in the Sacramento Valley

Conceptual East-West Rail Routes



Why an Alternative Rail Concept Now?

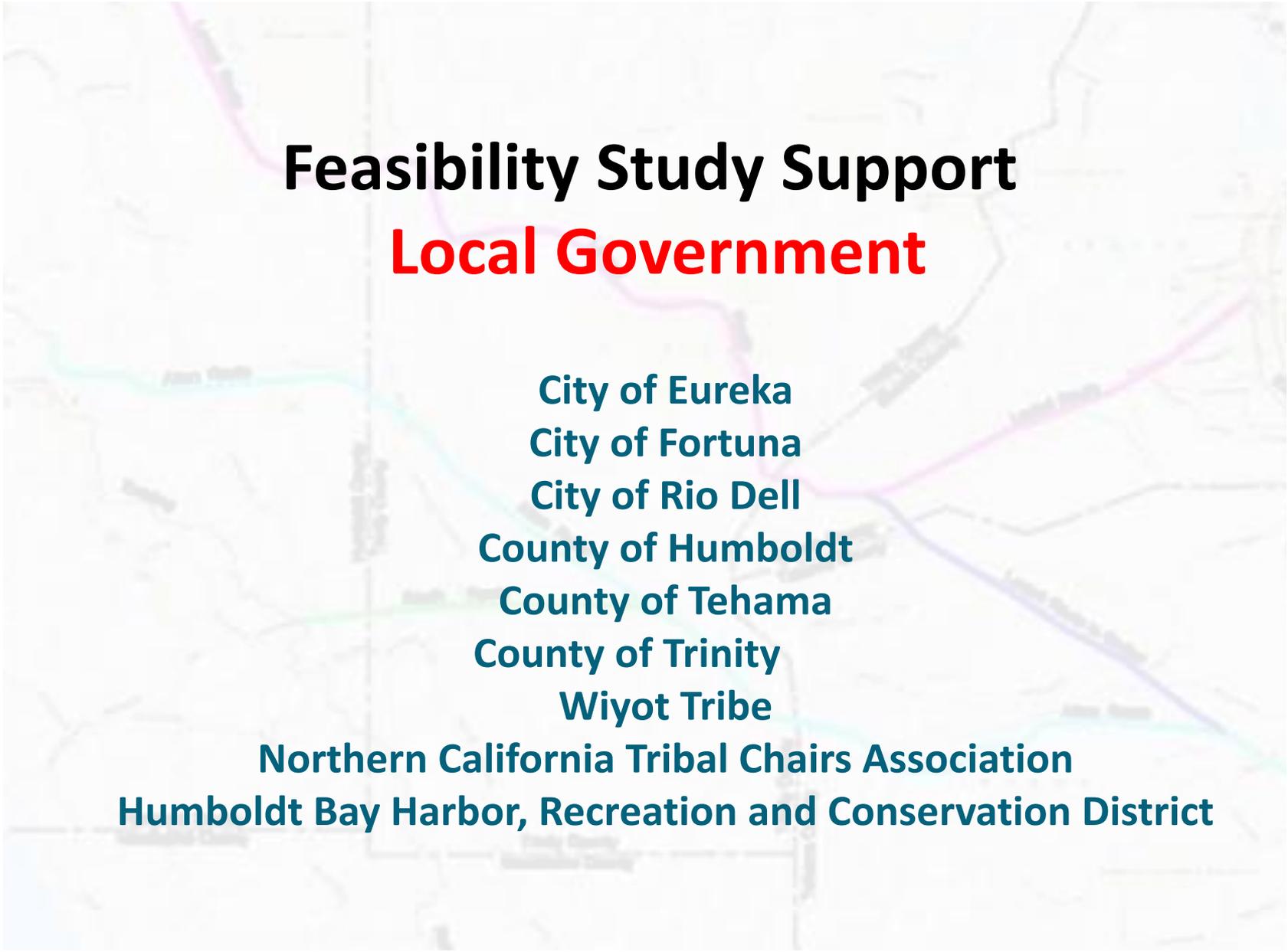
- **No rail service for more than 10 years resulting in the loss of multiple business opportunities.**
- **NCRA has no timetable for restoring rail service to Humboldt Bay.**
- **Economic modeling has shown that Humboldt Bay's harbor has capacity for up to 10x its current level of activity.**

When did this effort start

- **In December 2011, a grass-roots citizen-led effort brought the alternative rail route concept to connect Humboldt Bay's harbor to the national rail network into the spotlight.**
- **In January 2012, the City of Eureka began an effort to inform other governmental agencies of the concept.**

Who Supports the Feasibility Study

In less than a year months, the City of Eureka garnered support from 37 government agencies, labor, business, education, law enforcement and citizen groups representing a vast portion of Northern California.



Feasibility Study Support

Local Government

City of Eureka

City of Fortuna

City of Rio Dell

County of Humboldt

County of Tehama

County of Trinity

Wiyot Tribe

Northern California Tribal Chairs Association

Humboldt Bay Harbor, Recreation and Conservation District



Feasibility Study Support

Federal Government

Six Rivers National Forest

Shasta-Trinity National Forest

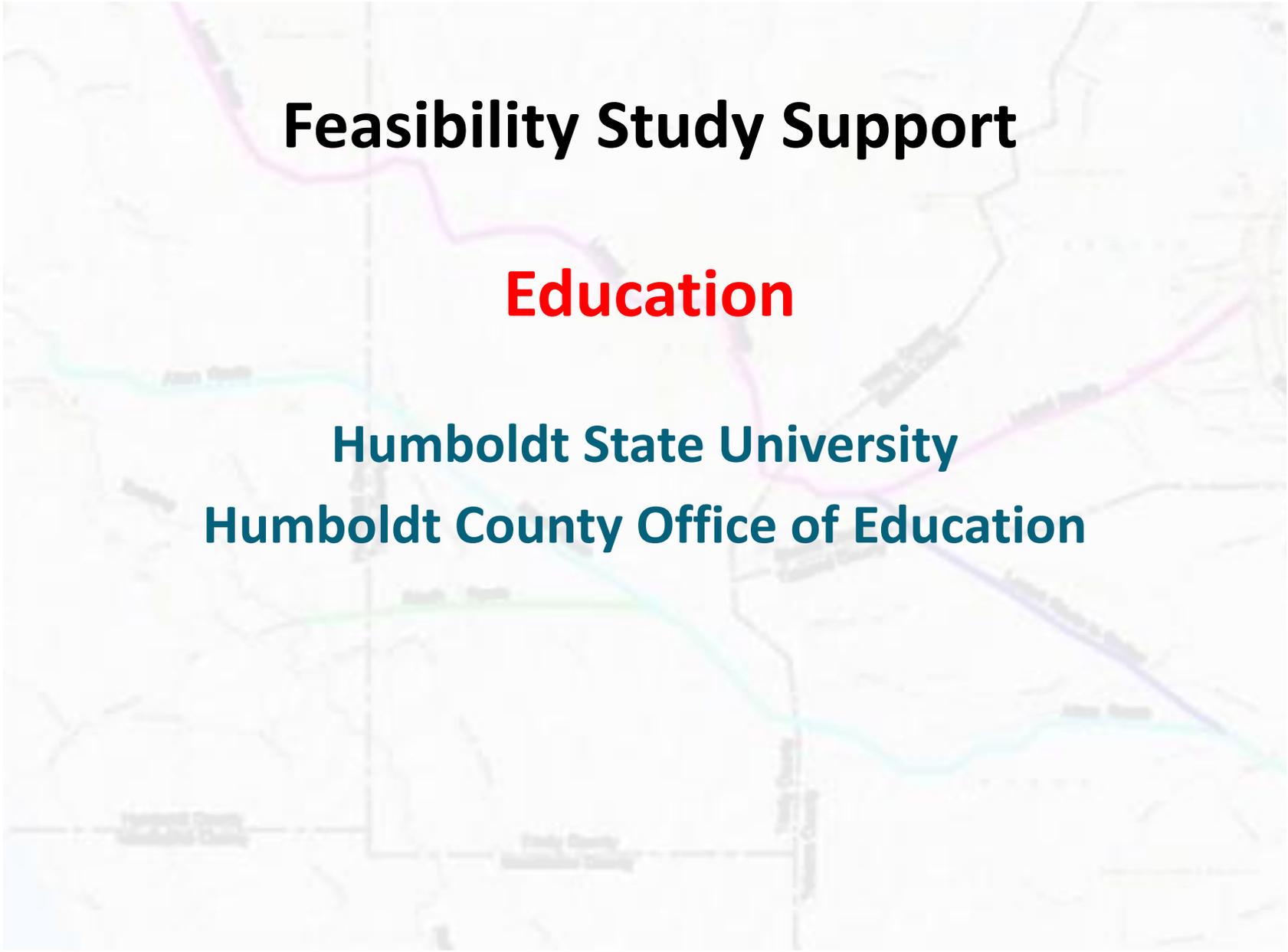
Feasibility Study Support

Law Enforcement

Humboldt County Sheriff's Office

Eureka Police Officers Association

Humboldt Deputy Sheriff's Organization



Feasibility Study Support

Education

**Humboldt State University
Humboldt County Office of Education**

Feasibility Study Support

Labor

**Building and Construction Trades Department of the American Federation of
Labor – Congress of Industrial Organizations**

State Building and Construction Trades Council of California

Central Labor Council, AFL-CIO

International Longshore and Warehouse Union, Local 14

**Building and Construction Trades Council of Humboldt and Del Norte
Counties**

Bricklayers and Allied Craftworkers Local No 3, California

Operating Engineers Local Union No. 3

Feasibility Study Support

Business Interests

**Upstate California Economic Development Council
California Association for Local Economic Development**

Eureka Chamber of Commerce

Sierra Pacific Industries

Green Diamond Resource Company

The California Redwood Company

Humboldt Redwood Company

Humboldt Association of Realtors

Northwestern Pacific Railroad

Union Pacific Railroad

Humboldt Cattlemen's Association

California Marine and Intermodal Transportation Advisory Council

Feasibility Study Support

Other Supporters

East-West Rail Advocates

Land Bridge Alliance

Rail and Port Infrastructure Task Force

Humboldt Bay Harbor Working Group

The Process to-date

1. **City of Eureka begins an effort to explore feasibility of an alternative rail route – January 17, 2012**
2. **City of Eureka explores public agency, business, labor and citizen support for feasibility study**
3. ***UpState RailConnect Committee* formed October 16, 2012 through a Memorandum of Agreement (MOA) between:**
 - **City of Eureka**
 - **County of Humboldt**
 - **County of Trinity**
 - **County of Tehama**
 - **Upstate California Economic Development Council**
 - **Northern California Tribal Chairmen’s Association**

UpState RailConnect Committee

UpState RailConnect Committee will oversee:

- a) **Public outreach and development of the scope of work for the feasibility study**
- b) **Obtain funding for the feasibility study**
- c) **Retain a consultant to complete the feasibility study**
- d) **Oversee consultant activities**
- e) **If feasible, the Committee will use feasibility study results to identify capital and investors**

Potential Scope of Work

- **Identification of a proposed route and alternatives**
- **Identification of land ownerships**
- **Economic benefit to the entire rail corridor**
 - **Assessment of market potential**
 - **Assessment of indirect benefactors**
 - **Assessment of impact to ports**
- **A conceptual development plan that will include:**
 - **Ownership/governance of the rail line**
 - **Prelim engineering**
 - **Highway/port connectors/potential stops/spurs along the route**
 - **Outline of national security issues**
 - **Additional uses of the corridor (fiber optic, trail, water, passenger, etc)**
 - **Estimated permitting needs**
 - **Estimated environmental issues and mitigations**
 - **Estimated development costs and timelines**

Groups Assisting the UpState RailConnect Committee

- **East-West Rail Advocates:** The grass roots group that initiated the Study effort and continues to educate and publicize the Study.
- **Land Bridge Alliance:** Non-Profit organization formed to attract private donations to assist in funding the Study. Approximately \$20,000 in donations to-date.
- **Humboldt Bay Harbor Working Group:** Through community education and local government coordination this group was formed to reach community agreement on projects to revitalize the harbor that provide jobs and maintains the integrity of the environment.

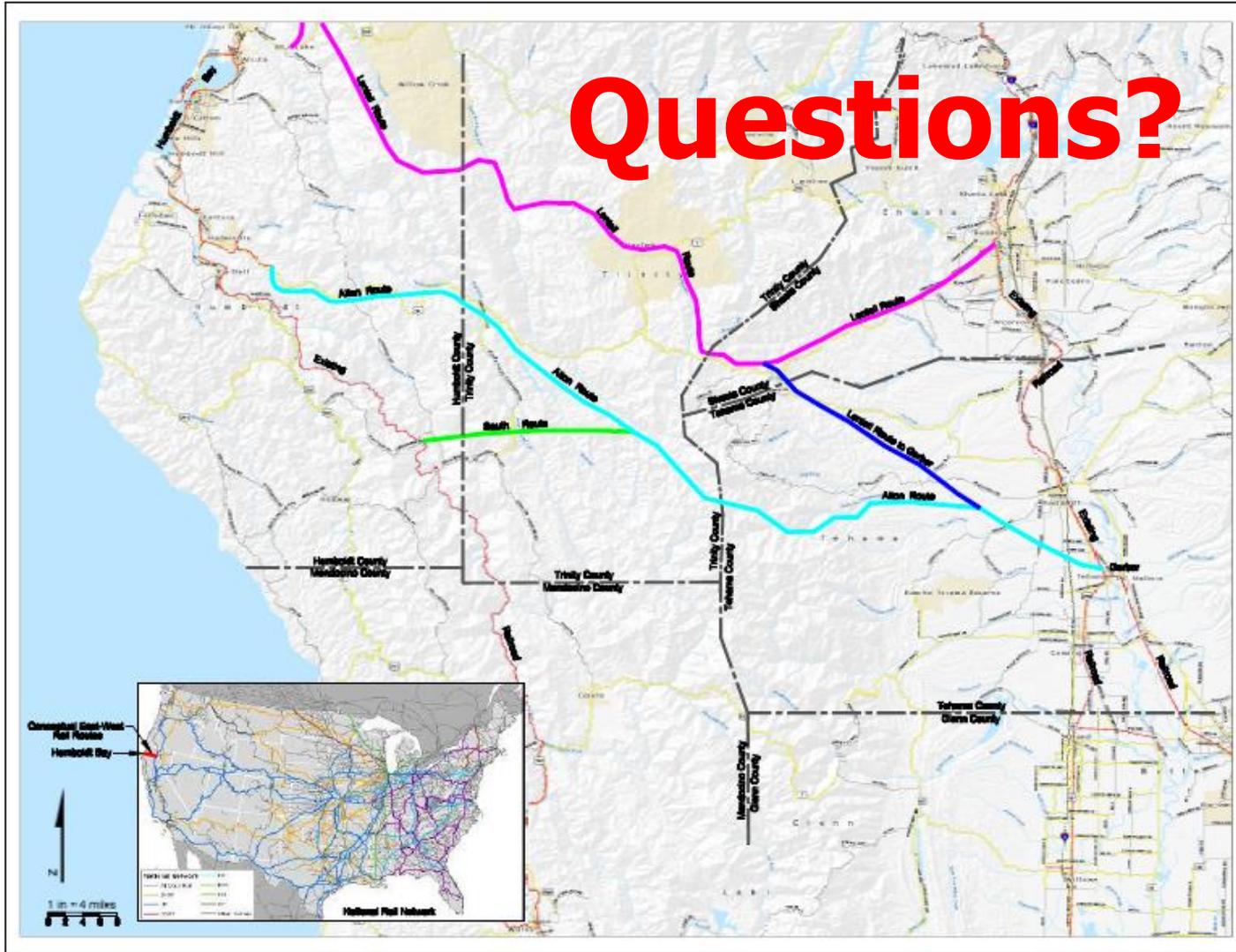
Why Support the Feasibility Study?

Excerpts from a letter to Mayor Frank Jager from Dr. Rollin Richmond, President, Humboldt State University, June 8, 2012 also states....

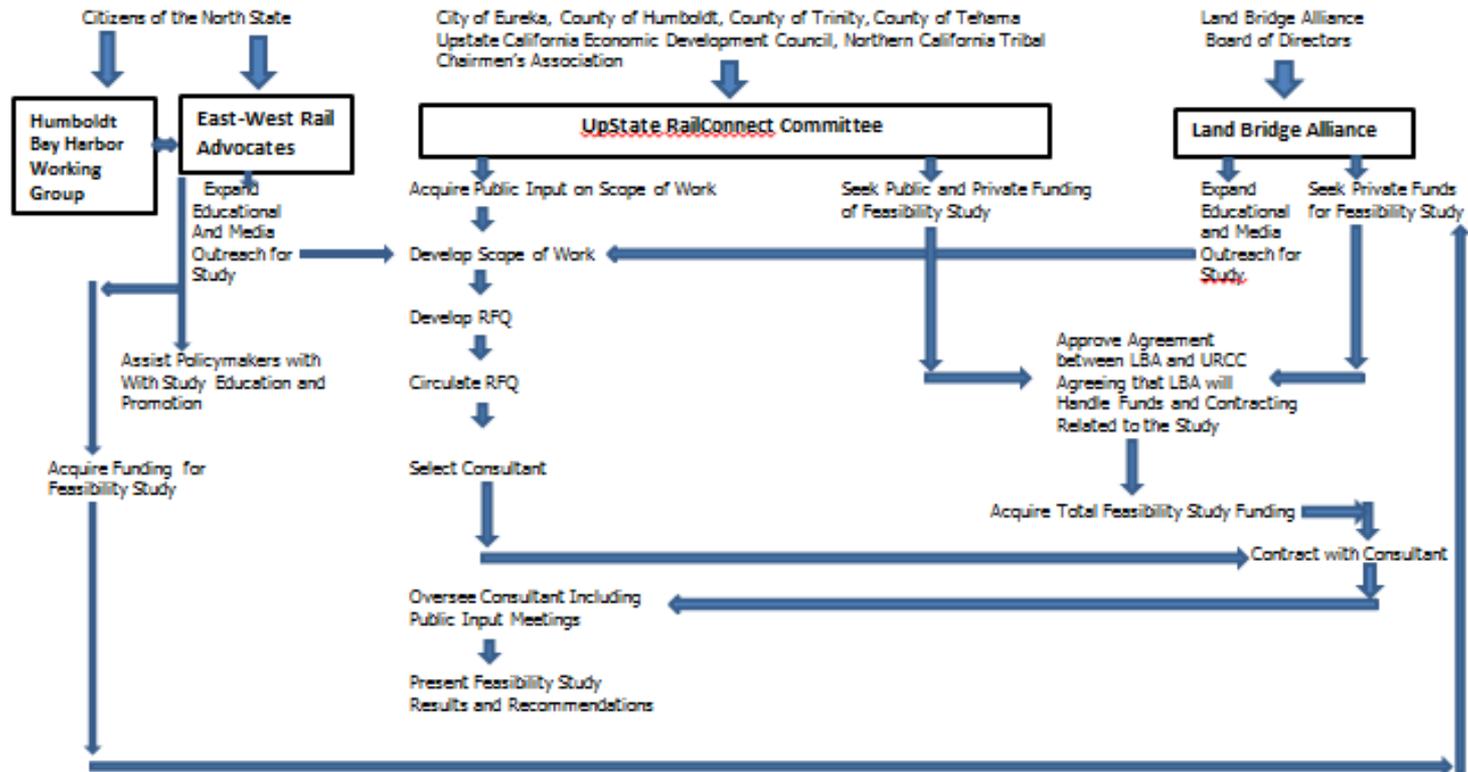
“The decline in the fishing and lumber industries means that we must develop other businesses and make use of our wonderful Humboldt Bay.”

...“The construction of a new rail line will require significant investment and thus the study you are proposing is critical to its potential success.”

Conceptual East-West Rail Routes



ALTERNATIVE RAIL ROUTE FEASIBILITY STUDY Project Organization, Roles and Milestones



Section 11

BUSINESS

Meeting Date:	April 4, 2013	Agenda Item Number	11A
Agenda Item Title:	Planning Commission re-appointment and Planning Commission Appointment		
Presented By:	Jay Parrish, City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve re-appointment of Uffe Christiansen and appointment of Marc Daniels to the Planning Commission		

RECOMMENDATION

Approve the re-appointment of Uffe Christiansen to the Planning Commission for a four year term from 2013 through 2017; and Appoint Marc Daniels to fill the position left open by Trevor Harper, whose term ran from 2012 through 2016.

DISCUSSION:

The advertising process to fill the open position when Trevor Harper resigned from the commission on 1/16/13, netted an application from Marc Daniels. No applications were received for Planning Commissioner Uffe Christiansen’s term, but he has asked to be re-appointed.

During a special meeting of the Planning Commission on April 2, 2013, the Commission voted to ask the council to re-appoint Uffe Christiansen to the Planning Commission for a four year term from 2013 through 2017; and Appoint Marc Daniels to fill the position left open by Trevor Harper, whose term ran from 2012 through 2016.

From the Planning Commission Ordinance 05-05

- §5.01 Term of Office: The term of office of the members of the Commission shall be four (4) years except for the first members of the Commission, whose terms shall be staggered so the terms of no more than three fifths (3/5) of the commissioners shall expire during a given year.
- §5.02 Appointments
- 5.04.1 A new commissioner shall be appointed to fill a vacancy within ninety (90) days from the next regularly scheduled City Council meeting. The City Clerk shall advertise the vacancy (via notice in newspaper, public posting) and notify Ferndale residents to contact the City Clerk for an application, which can be picked up at City Hall or mailed to the applicant.
- 5.04.2 Applications must be received by the City Clerk by ten (10) calendar days from the date of posting of the vacancy. Applications must be forwarded to the remaining members of the Planning Commission the next business day after the closing date of the announcement. The Planning Commission will interview applicants at their next regular or special meeting. A priority ranking of the Commission's recommendations as well as reasons supporting the ranking will be forwarded the following business day to the City Council via the City Clerk.
- 5.04.3 The City Clerk shall include the recommendation list and reasons to support the ranking of candidates as an action agenda item for the next regular City Council meeting. The Council may interview the applicants, or rely on the Planning Commission recommendations. A member of the Commission will be present to summarize the qualifications and merits that support their ranking, and to answer questions posed by the City Council. The Council will vote, in open session, for the new Commissioner in the order of ranking by the Commission. The first person that receives a majority will be selected to fill the vacancy. If a majority is not obtained, or if there are no applicants, the vacancy will be re-advertised and the ninety- (90) day clock resets.
- §5.03 Vacancies - Vacancies shall be filled by appointment for the remaining portion of the term, or for four (4) years, starting March 1st, for expired terms.
-

RECEIVED
MAR 19 2013

BY:.....

City of Ferndale
PLANNING COMMISSION APPLICATION

NAME: Marc Daniels

ADDRESS: 323 Main Street

Please list education and/or experience which you feel relates to or would be beneficial to the role of Planning Commissioner (this may include serving on a board, commission or council, past or present government or civic experience, completed courses in land use planning, etc.)

As a general building contractor, I am familiar with permit/construction code issues.

I have served as President of Ferndale's Rotary Club, and sit on that board. Last year I was president of the board of the Ferndale Foundation

Please describe your knowledge or familiarity with Ferndale's General Plan:

I feel familiar with Ferndale's general plan, and will make myself thoroughly familiar in the coming weeks.

Please list any planning or zoning issues with which you would find yourself in conflict:

I own a Main Street commercial property, but do not foresee any conflict.

Marc Daniels
Signature of Applicant

3/19/13
Date

Meeting Date:	April 4, 2013	Agenda Item Number	11B
Agenda Item Title:	Resolution 2013-12 to close Front of City Parking Lot for Chamber Sponsored Farmers Market		
Presented By:	Karen Pingitore, Chamber of Commerce President		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution 2013-12		

RECOMMENDATION

Approve Resolution 2013-12 closing the front of the City Parking Lot for a Chamber-sponsored “Market Saturday” from 8am to 1pm beginning in May and ending in October.

DISCUSSION:

The Chamber of Commerce wants to initiate a Farmers Market which would include Eel River Valley producers under the guidance of Bill Fales. The Chamber would encourage Main Street merchants to participate either at the Market or with a sidewalk sale creating what we will call Market Saturday.

Market Saturday would entail closing the front of the City Parking Lot to traffic from 8am to 1pm on Saturdays beginning in May and running through October. The alleyway running parallel to Main Street would remain open to traffic for parking in the rear of the lot.

FINANCIAL IMPACT:

None to the City

RESOLUTION NO. 2013-12

RESOLUTION TO CLOSE FRONT OF CITY PARKING LOT ON SATURDAYS BETWEEN THE HOURS OF 8AM TO 1PM FROM MAY THROUGH OCTOBER

WHEREAS, the Ferndale Chamber of Commerce endeavors to provide opportunities for the public to come to Ferndale to enjoy our fair city; and

WHEREAS, the Ferndale Chamber of Commerce will sponsor an event called "Market Saturday" from May to October on Main Street in Ferndale's Historic District; and

WHEREAS, the Ferndale Chamber of Commerce will include Eel River Valley producers under the guidance of Bill Fales; and

WHEREAS, the Ferndale Chamber of Commerce wishes to close the front of the City of Ferndale parking lot between the hours of 8am and 1pm every Saturday from May through October; and

WHEREAS, The Chamber would encourage Main Street merchants to participate either at the Market or with a sidewalk sale; and

WHEREAS, the above closure shall be exempt from the City of Ferndale Use Permit Application as currently required in the Zoning Ordinance; and

WHEREAS, the City of Ferndale wishes to support the Chamber of Commerce in encouraging the public to come to Ferndale.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Ferndale that the Front of the City Parking Lot will be closed on Saturdays from May through October between the hours of 8am to 1pm.

PASSED AND ADOPTED by the City Council of the City of Ferndale on April 4, 2013 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Stuart Titus, Mayor

Attest:

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11G
Agenda Item Title:	General Plan Annual Progress Report		
Presented By:	George Williamson, Contract City Planner		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	Review attached General Plan Annual Progress Report		

RECOMMENDATION: Review the following General Plan Annual Progress Report as required by California Government Code Section 65400.

BACKGROUND: California Government Code Section 65400(a) requires Planning Departments to compile an annual report documenting the City's progress towards meeting its share of regional housing needs as well as the City's General Plan status and progress towards its implementation. Staff prepared the attached report and will submit it to the Department of Housing and Community Development (HCD) and the Office of Planning and Research in compliance with this regulation.

DISCUSSION: Ferndale's General Plan Annual Progress Report demonstrates that the City has made progress towards meeting its share of regional housing needs. Figuring in historical growth and economic trends, the City estimated development of approximately 24 of the 52 units allocated to the City in the HCAOG Regional Housing Needs Plan for the period 2009 to 2014. So far 13 of those units have been permitted (see Table B of attached report). This figure does not include the 52 renovated and now occupied units at Ferndale Housing.

The report also demonstrates the City's progress towards updating the General Plan. In 2012, the City completed and adopted both the Housing Element and Historical & Cultural Resources Element. HCD certified the Housing Element and commended the City on its efforts. The Draft Safety Element Update is set for a public hearing at the April 17 Planning Commission meeting, where the Commission will take public input and assess the draft for completeness.

Now that the Housing and Historical & Cultural Resources elements have been adopted, there are Element programs and directives to implement. The City has made some progress towards implementing Housing Element implementation programs, including completion of the Wastewater Treatment Facility and the Ferndale Housing Project, as shown on Table C (attached). In order to continue to show compliance with State planning regulations, the City needs to continue working towards implementation.

FISCAL IMPACT: None

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction Ferndale
Reporting Period 4/1/2012 - 4/1/2013

Table A

Annual Building Activity Report Summary - New Construction
Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information							Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions		
1	2	3	4				5	5a	6	7	8
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Affordability by Household Incomes				Total Units per Project	Est. # Infill Units*	Assistance Programs for Each Development	Deed Restricted Units	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income			See Instructions	See Instructions	
1182 Rose Ave	SU	R		1			1		n/a	n/a	Secondary dwelling units are considered affordable to lower income households due to their small size and low rents. Second units rent for approx. \$800 or less which is affordable to lower income households based on the 2013 Humboldt County Area Median Income of \$57,900.
(9) Total of Moderate and Above Moderate from Table A3					0	0	0				
(10) Total by income Table A/A3			0	1	0	0	1				
(11) Total Extremely Low-Income Units*			0								

* Note: These fields are voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction Ferndale
Reporting Period 4/1/2012 - 4/1/2013

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	6	8	Program IX, Ferndale Housing Project. See HCD certified Ferndale Housing Element 2012 Attachment B - Government Code Section 65583.1(c) Compliance Checklist
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	6	8	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	0	0	0	0	0	0	0

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction Ferndale
Reporting Period 4/1/2012 - 4/1/2013

Table B
Regional Housing Needs Allocation Progress
Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2009	2010	2011	2012	2013	2014				Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level		Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9		
Very Low	Deed Restricted	14										14
	Non-deed restricted											
Low	Deed Restricted	8			6						6	-1
	Non-deed restricted		2	1							3	
Moderate	Deed Restricted	9			2						2	7
	Non-deed restricted											
Above Moderate		21	2								2	19
Total RHNA by COG. Enter allocation number:		52										
Total Units ▶ ▶ ▶			0	4	0	9					13	39
Remaining Need for RHNA Period ▶ ▶ ▶ ▶ ▶												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction Ferndale
Reporting Period 4/1/2012 - 4/1/2013

Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
I. Adequate Sites	Encourage affordable housing	Ongoing	
	Maintain GIS database	Ongoing	
	Amend Zoning Ordinance for SB2 compliance and multifamily	2012	
	Multi-family site evaluation and potential rezoning	Ongoing	
	Small lots research and identification	2013	
II. Permanent Housing Availability	Evaluate density bonus	2012	
	Outreach to developers	Ongoing	
	Apply for grant funding	Annual	
III. Design Review	Research best practices in design guidelines	2012	
	Clarify design review process	2011	
IV. Infrastructure Needs	Construct WWTF upgrades	2010-2012	Completed
V. Housing Equity	Amend Zoning Ordinance	2012	
	Disseminate fair housing information	2012 and Ongoing	
	Resolve fair housing complaints	Ongoing	
VI. Manufactured Housing	Amend Zoning Ordinance	1-Feb-13	
VII. Housing Unit Preservation and Rehabilitation	Explore City adoption of a rehabilitation loan program	2013	
	Research and apply for rehabilitation funding grants	Ongoing	
VIII. Energy Conservation and Weatherization	Research and promote energy conservation strategies	2011 and Ongoing	
	Develop grant/loan assistance program list	2012 and Ongoing	

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction Ferndale
Reporting Period 4/1/2012 - 4/1/2013

IX. Ferndale Housing Project	Facilitate Ferndale Housing Project and comply with Gov't Code §65583.1	W/in 2 yrs of agreement with property manager	Completed
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ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	<u>Ferndale</u>
Reporting Period	<u>4/1/2012 - 4/1/2013</u>

General Comments:

The City of Ferndale is working on updating outdated General Plan elements. The Housing Element and Historical & Cultural Resource Element have been adopted (2012). The Safety Element is near completion. Implementation of adopted elements is expected to begin in 2013. See attached General Plan Update Scope for more information.

CITY OF FERNDALE PROPOSED MULTI-YEAR GENERAL PLAN UPDATE SCOPE & CONTENTS (UPDATED 2013)

The City of Ferndale must periodically update their General Plan to comply with State law. More importantly the General Plan is the City's comprehensive policy document that defines the type, amount, and location of future growth and development, and keeping it current is vital for implementing community goals and policies. The General Plan update process is overdue as six of the seven elements were last updated prior to 1987 (California Planners' Book of Lists, 2009). The Housing Element and Historical & Cultural Resource Element have been adopted (2012). The Safety Element is near completion. The remaining elements are included in this scope.

This is a scope to prepare the General Plan update, consistent with State General Plan Guidelines, and to prepare environmental compliance documents required by the update. This will be a community based effort to evaluate the current General Plan, in terms of the effectiveness of its policies and programs. City staff, Planning Commission, City Council and interested community members will be engaged to identify policies and programs that may need to be strengthened, changed, or replaced and provide appropriate implementation measures to increase the effectiveness of those policies and programs.

LAND USE ELEMENT

The 1986 Land Use and Unique Resources Element also serves as a consolidated Open Space and Conservation Element and includes the following chapters: Introduction, Statutory Authority, Community Profile, Area of Special Concern, Overall Goal, Specific Goals and Policies, General Plan Land Use Designations, and Implementation Measures. The updated Land Use Element will primarily focus on land use; a separate Conservation and Open Space Element is proposed. The updated Land Use Element will define a Sphere of Influence and Planning Area in the Land Use Diagram. The proposed Land Use Element contents include:

- Introduction;
- Setting and Context;
- General Plan Land Use Designations;
- Land Use Diagram; and
- Goals, Policies and Implementation Programs.

Updating this element provides the City the opportunity to review the City-wide land uses and make adjustments as needed to anticipate future growth. The individual designations can be consolidated or expanded, adjusted for residential density and range of housing types, or revised to plan for commercial and public facility uses and to identify resource lands to be preserved.

TRANSPORTATION (CIRCULATION) & PUBLIC FACILITIES ELEMENT

The Transportation & Public Facilities Element of the Ferndale General Plan was last updated in 1967. The updated Circulation, Public Facilities and Services Element will define a circulation system hierarchy that includes arterial, collector and local streets. The relevant chapters of the City's Scenic Highway Element, last updated in 1975, will be incorporated into the updated Circulation Element. This task will include a Circulation Diagram with all City streets and public rights of way. The proposed Circulation, Public Facilities and Services Element contents include:

- Introduction;
- Setting and Context;
- Transportation Modes – Vehicle, Bike & Pedestrian, Transit;
- Water, Wastewater & Storm Drains;
- Law Enforcement, Fire Protection, Schools & City Administration; and
- Goals, Policies and Implementation Programs.

Over the past several years there has been development that has added traffic to existing streets. There are several planned street connections shown on City circulation maps that may never be built or may need to be realigned and or reclassified if constructed. This update provides the opportunity to review the overall City circulation system and make adjustments. Provisions for bike lanes and pathways will also be considered. The public facilities component will include policies and implementation programs for future infrastructure improvement and maintenance.

CONSERVATION & OPEN SPACE ELEMENT

The 1986 Land Use and Unique Resources Element serves as a consolidated Open Space and Conservation Element and includes: an Introduction, Statutory Authority, Community Profile, Area of Special Concern, Overall Goal, Specific Goals and Policies, General Plan Land Use Designations, and Implementation Measures. The Conservation Element update will define and inventory the types of resources subject to conservation measures, and will recommend resource management policies. This task will include preparation of a spatial database and natural resources map. Updating the Open Space Element will define and inventory the different types of open spaces and recommend resource management policies. This task will include preparation of a spatial database and Open Space Map. The proposed Conservation & Open Space Element contents include:

- Introduction;
- Setting and Context;
- Hydrology and Drainage;
- Biological Resources;
- Agricultural Resources; and
- Goals, Policies and Implementation Programs.

This is an opportunity to update open space policies for the managed production of resources,

outdoor recreation, public health and safety, and the preservation of natural resources. This includes a review of the management of agricultural lands and related policy.

NOISE & AIR QUALITY (NEW) ELEMENT

The 1975 Noise Element is included with the Public Safety and Scenic Highway Elements. The Noise Element update will define the types of sensitive receptors subject to noise impacts: schools, medical facilities, and certain residential uses. The Noise Element will also define the different types of noise including, but not limited to, vehicle noise and stationary source (commercial and industrial) noise. This task will include preparation of a noise contour map, using available County and Caltrans noise contour data. The proposed Noise & Air Quality Element contents are:

- Introduction;
- Setting and Context;
- Noise Characteristics and Sources;
- Air Quality Characteristics;
- Air Basin Requirements; and
- Goals, Policies and Implementation Programs.

The air quality data and analysis will include an Emissions Reduction Plan to reduce greenhouse gas emissions as required for SB 375 and AB 32 compliance. This legislation calls for emission level rollbacks which can be accomplished by reducing both stationary and mobile levels. The Emissions Reduction Plan will involve the following tasks:

- Develop Outline, Review Emissions Inventories & Determine Reduction Target.
- Identify and Evaluate Emission Reduction Measures.
- Disclose Costs/Benefits /Challenges of Various Emission Reduction Measures.
- Refine Emission Reduction Measures.
- Prioritize Measures and Develop Implementation Timeline.
- Develop Monitoring and Verification Recommendations for GHG Reductions.
- Prepare Draft Emissions Reduction Plan & Hold Public Hearings.
- Respond to Comments & Prepare Final Emissions Reduction Plan.
- Adopt Emissions Reduction Plan.

Meeting Date:	April 4, 2013	Agenda Item Number	11D
Agenda Item Title:	Resolution 2013-09 Authorization of Planning staff time and materials up to \$1,008 to prepare a General Plan Housing Element Implementation Plan for Housing Element and State Housing regulation compliance		
Presented By:	George Williamson, Contract City Planner		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution 2013-09.		

RECOMMENDATION: Approve Resolution 2013-09 Authorization of Planning staff time and materials up to \$1,008 to prepare a General Plan Housing Element Implementation Plan for Housing Element and State housing regulation compliance.

BACKGROUND: Now that the General Plan Housing Element Update is complete and certified by HCD, there are Element programs and directives to implement. The following is a summary of Zoning Ordinance (ZO) amendments and City actions necessary for compliance with the adopted Element and State housing regulations:

ZONING ORDINANCE AMENDMENTS & REVISIONS

1. Amend to permit more than four units of multi-family housing by right in R3 and R4 zones.
2. Amend to include definitions of an emergency shelter, transitional housing, and supportive housing and to allow for emergency shelters by right in specific land use designations/zones. Consider the Public Facility (PF) land use designation/zone where emergency shelters could be allowed without discretionary approval for SB2 compliance.
3. Revise to establish reasonable accommodation procedures for persons with disabilities to ensure equal access to housing.
4. Amend the City’s definition of ‘family’ to ensure that equal access to housing is provided.
5. Address use of “manufactured housing” vs. “mobile home” terms and amend ZO as needed.
6. Revise to permit manufactured homes in certain residential zones.

CITY ACTIONS AND ONGOING ACTIVITIES

Maintain City Housing Supply & Affordability Index

1. Research and analyze governmental and non-governmental constraints to affordable housing.
2. Research small lot development methods. Identify small lots appropriate for consolidation.
3. Encourage small lot development and consolidation for lower income households annually. Adopt incentives for consolidation of small lots.
4. Maintain GIS database to reflect all vacant and underutilized parcels in the City.

Develop Incentives for Affordability

1. Document permanent housing available to all income levels through incentives & grants.
2. Evaluate effectiveness of density bonuses or a mix of density bonuses with other incentives.
3. Determine aspects of development that should be given consideration for an increase in density bonus percentage or additional incentives.
4. Support site identification for lower-income housing, including ELI households, and assist with entitlement processing and funding applications.
5. Consider applying for CDBG funding.
6. Consider implementing the Federal HOME first time homebuyers' assistance program.
7. Consider offering senior & low-moderate income housing incentives (i.e. density bonuses, permit streamlining, fee reductions).
8. Prioritize SRO, FRO & other affordable units development.
9. Implement incentive based programs to encourage development of ELI housing.
10. Research and disseminate fair housing information.
11. Inform tenants and landlords of their responsibilities and rights. Improve access to mediation and fair housing services. Refer State complaint forms to appropriate agencies.

Explore Financial Incentives & Assistance Programs

1. Explore rehabilitation loan programs to income-qualified households.
2. Apply for Federal and State grants to address housing rehabilitation needs.
3. Partner with RCAA to take advantage of their Housing Rehabilitation program.
4. Encourage energy efficiency in new and existing housing developments and make energy efficiency and weatherization techniques available to City residents.
5. Develop referral list of public and private grant/loan assistance programs for weatherization.
6. Research and analyze conservation incentives including services offered by local organizations.
7. Support RCEA efforts to provide community education on energy issues.
8. Promote energy conservation educational programs and sustainable building techniques.

DISCUSSION: According to California Government Code §65400 (a) "After the legislative body has adopted all or part of a general plan, the planning agency shall... Investigate and make recommendations to the legislative body regarding reasonable and practical means for implementing the general plan or element of the general plan, so that it will serve as an effective guide for orderly growth and development, preservation and conservation of open-space land and natural resources, and the efficient expenditure of public funds relating to the subjects addressed in the general plan." In order to comply, City Staff will prepare an Implementation Plan to organize the above policies and measures into manageable phases, with actions required to complete each phase clearly defined and assigned. To the extent possible actions will be delegated to City staff based on time availability. Planning Commission and City Council meetings are not included in this authorization.

FISCAL IMPACT: Work will be completed on a time and materials basis, not to exceed \$1,008.

Account 10011101 Unrestricted Cash

Resolution Number 2013 - 09

THE CITY COUNCIL OF THE CITY OF FERNDALE

AUTHORIZATION OF PLANNING STAFF TIME AND MATERIALS UP TO \$1,008 TO PREPARE A GENERAL PLAN HOUSING ELEMENT IMPLEMENTATION PLAN FOR HOUSING ELEMENT AND STATE HOUSING REGULATION COMPLIANCE

WHEREAS, the City adopted an updated General Plan Housing Element in February 2012; and

WHEREAS, the Department of Housing and Community Development certified the City of Ferndale General Plan Housing Element in March 2012; and

WHEREAS, the Housing Element contains policies and programs that reflect City’s goals and responsibilities; and

WHEREAS, California Government Code Section 65400 requires that the City’s Planning Department investigate and make recommendations to the City Council regarding reasonable and practical means for implementing the General Plan so that it will serve as an effective guide for orderly growth and development; and

WHEREAS, the City Planner has submitted a proposal to the City Council to prepare an Implementation Plan to organize the policies and measures contained in the Housing Element into manageable phases, with actions required to complete each phase clearly defined and assigned; and

WHEREAS, the authorization and preparation of such a plan is exempt from California Environmental Quality Act per Section 15306 of Article 19 Categorical Exemptions.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ferndale authorizes Planning staff time and materials up to \$1,008 to prepare a General Plan Housing Element Implementation Plan for Housing Element and State housing regulation compliance.

PASSED AND ADOPTED on this 4th day of April 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stuart Titus, Mayor

Attest:

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11E
Agenda Item Title:	Resolution 2013-10 Authorization of Planning staff time and materials up to \$1,450 to assist the City Manager as needed in updating the HMP, serve as Energy Assurance Coordinator to facilitate EAP preparation, and ensure consistency in the Safety Element Update, HMP Update, EAP, Ferndale General Plan, and EOP.		
Presented By:	George Williamson, Contract City Planner		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution 2013-10.		

RECOMMENDATION: Approve Resolution 2013-10 Authorization of Planning staff time and materials up to \$1,450 to assist the City Manager as needed in updating the HMP, serve as Energy Assurance Coordinator to facilitate EAP preparation, and ensure consistency in the Safety Element Update, HMP Update, EAP, Ferndale General Plan, and EOP.

BACKGROUND: The Ferndale City Council has implemented a multi-year General Plan Update process. The Housing Element Update and Historical & Cultural Resources Element are complete and have been adopted. On June 7, 2012 the City Council authorized preparation of the Safety Element Update. The Safety Element aims to reduce the potential risks to persons and property and economic and social dislocation resulting from fires, floods, earthquakes, landslides, and other hazards. The Planning Commission will hold a public hearing to review the Complete Draft Safety Element Update on April 17th to receive public input and determine whether it is ready for environmental review.

Concurrent with Ferndale’s efforts to update the City’s goals and policies to minimize risks from hazards in Ferndale, the County has begun the process of updating the Humboldt Operational Area Multi-Agency Multi-Hazard Mitigation Plan (HMP), a multi-jurisdictional, multi-hazard local hazard mitigation plan developed in 2008. The plan will be updated in accordance with the Code of Federal Regulations (CFR), Title 44 Part 201.6 which requires approved plans to be updated every 5 years.

The goal of this planning effort is to update data for the natural hazards that could impact the planning area to determine the level of risk, update the identification of actions and activities that can reduce any losses from those hazards, and reinvigorate the coordinated process of implementing the plan. The County has assumed the lead role in updating the overall plan. Individual cities, including Ferndale, are responsible for assisting in updating the hazard and vulnerability assessments and the mitigation action strategies for their respective jurisdictions. Each jurisdiction is responsible for review and approval of their individual sections. The updated plan will continue to present the information in a unified framework to ensure a comprehensive and coordinated plan covering the entire Humboldt Operational Area.

The City is required to have an updated HMP in order to receive Federal Emergency Management Agency (FEMA) funds. On October 6, 2011, the City Council authorized work to update the City’s portion of the HMP. The City Manager has taken the lead on updating the

Ferndale Annex of the HMP as well as reviewing and revising the countywide plan as a whole. As Chairman of the Steering Committee, the City Manager has worked closely with Cybelle Immitt, Senior Planner at the County Office of Natural Resources Planning and head of the project, to develop the update process, convene the Steering Committee, and guide the cities through the update process.

In addition to these two opportunities to plan for hazard mitigation in Ferndale, a representative from the California Energy Commission's Local Energy Assurance Planning program (CaLEAP) has offered cost-free technical assistance to all seven cities in Humboldt County in preparing Energy Assurance Plans (EAP) in conjunction with the HMP update. An EAP would help Ferndale become more resilient to energy supply interruptions during an emergency, ensuring that critical facilities within the community continue to function (see attached handout).

The EAP process is streamlined when completed in conjunction with an HMP update, as the plans share many components and public outreach can cover both processes at once. Steve Foute of the California Energy Commission estimates that preparing an EAP, when integrated with an HMP update, will take less than 25 hours of City staff time over the next three to four months. This includes coordination with Public Works Department, the City Manager, and the designated Energy Assurance Coordinator, which could be the City Planner.

The State's offer of free technical assistance to prepare an EAP is a timely opportunity for the City. Not only would it tie in with the Safety Element and HMP updates, but also with any future update to the City's Emergency Operations Plan (EOP). The City is charged with the responsibility to provide effective emergency preparedness operations under State law and Federal Emergency Management Administration (FEMA) directives. The Ferndale EOP, prepared in 2004 and updated in 2006 by the County Office of Emergency Services, identifies the City's emergency planning, organization, policies, procedures, and response to extraordinary emergency situations associated with natural disasters, technological incidents, and national security emergencies. The plan also addresses integration and coordination with other governmental levels when required.

DISCUSSION: Planning Staff requests that the City Council authorize up to 25 hours of Planning staff time to ensure consistency of approach and information in the City's efforts to minimize risks from hazards in Ferndale. This will include assisting the City Manager as needed in updating the HMP, serving as Energy Assurance Coordinator to facilitate EAP preparation, and ensuring consistency in the Safety Element Update, HMP Update, EAP, Ferndale General Plan, and EOP.

FISCAL IMPACT: Work will be performed on a time and materials basis, not to exceed \$1,450. Account 10011101 Unrestricted Cash.

Resolution Number 2013 - 10

THE CITY COUNCIL OF THE CITY OF FERNDALE

AUTHORIZATION OF PLANNING STAFF TIME AND MATERIALS UP TO \$1,450 TO ASSIST THE CITY MANAGER AS NEEDED IN UPDATING THE HMP, SERVE AS ENERGY ASSURANCE COORDINATOR TO FACILITATE EAP PREPARATION, AND ENSURE CONSISTENCY IN THE SAFETY ELEMENT UPDATE, HMP UPDATE, EAP, FERNDALE GENERAL PLAN, AND EOP.

WHEREAS, the City Council has implemented a multi-year General Plan Update process and authorized preparation of the Safety Element Update; and

WHEREAS, Humboldt County has begun updating the Humboldt Operational Area Multi-Agency Multi-Hazard Mitigation Plan (HMP), which will be updated in accordance with the Code of Federal Regulations (CFR), Title 44 Part 201.6 which requires approved plans to be updated every 5 years; and

WHEREAS, The City is required to have an updated HMP in order to receive Federal Emergency Management Agency (FEMA) funds; and

WHEREAS, the City Council authorized the City Manager to send the County a letter of commitment to participate in the HMP update in October 2011; and

WHEREAS, a representative from the California Energy Commission’s Local Energy Assurance Planning program (CaLEAP) has offered cost-free technical assistance to prepare an Energy Assurance Plan (EAP) in conjunction with the HMP update; and

WHEREAS, an EAP would help Ferndale become more resilient to energy supply interruptions during an emergency, ensuring that critical facilities within the community continue to function; and

WHEREAS, the City is charged with the responsibility to provide effective emergency preparedness operations under State law and FEMA directives; and

WHEREAS, the Ferndale Emergency Operations Plan identifies the City’s emergency planning, organization, policies, procedures, and response to emergency situations; and

WHEREAS, the City should be consistent in approach and information in the City’s efforts to minimize risks from hazards in Ferndale;

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Ferndale authorizes Planning staff time and materials up to \$1,450 to assist the City Manager as needed in updating the HMP, serve as Energy Assurance Coordinator to facilitate EAP preparation, and ensure consistency in the Safety Element Update, HMP Update, EAP, Ferndale General Plan, and EOP.

PASSED AND ADOPTED on this 4th day of April 2013 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Stuart Titus, Mayor

Attest:

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11F
Agenda Item Title:	Traffic Control on the streets and roads of Ferndale Housing (APNs 030-101-007, 030-101-010 and 030-141-009)		
Presented By:	Chief Bret Smith 		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution 2013-06 Applying the Vehicle Code of the State of California to the Roads and Streets within the former Navy Housing, now known as Ferndale Housing and owned and operated by the O'Rourke Foundation (APNs 030-101-007, 030-101-010 and 030-141-009)		

RECOMMENDATION

Approve Resolution 2013-06 Applying the Vehicle Code of the State of California to the Roads and Streets within the former Navy Housing, now known as Ferndale Housing and owned and operated by the O'Rourke Foundation (APNs 030-101-007, 030-101-010 and 030-141-009)

DISCUSSION:

The O'Rourke Foundation, owner of the roads and streets within the Ferndale Housing Subdivision, has made application to the City of Ferndale to apply the provisions of the Vehicle Code of the State of California to their property (pursuant to Section 21107.7 of the California Vehicle Code). The roads and streets within the Ferndale Housing Subdivision are not necessarily held open to the public at large; however, their proximity and connection to public roads and streets make them of significant interest to the safety of residents and motorists in the affected area.

The O'Rourke Foundation and the Ferndale Police Department jointly propose that all provisions of the California Vehicle Code be applied to the streets and roads of the Ferndale Housing Subdivision.

Upon completion of a public hearing and resolution regarding the proposal, the O'Rourke Foundation will be responsible for providing appropriate signage at the entrance and within the Ferndale Housing Subdivision. The signage will be of such size, shape and color as to be readily legible during daylight hours for a distance of 100 feet and provide notice the roads and streets within the affected area are subject to the provisions of the California Vehicle Code.

FINANCIAL IMPACT: None

L. D. O'ROURKE FOUNDATION

PO BOX 877
FERNDALE, CA 95536-0877
TEL (707) 786-9946

March 13, 2013

Jay Parish
City Manager
834 Main Street
Ferndale, CA 95536

RE: Traffic Enforcement

Dear Jay,

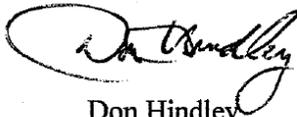
As you are aware, the L. D. O'Rourke Foundation has possession of the property formerly known as "Navy Housing" in Ferndale. Since acquiring the property in November of 2011 we have rehabbed all 52 units. All the units are now rented.

One of our problems is a safety issue with the four streets—Fairview, Trident, Seahorse, and Captain Cook Circle. These streets are all privately owned by our foundation. As such, they do not fall under the jurisdiction of the Ferndale Police Department. Lately, tenants, visitors, and other members of the community have been ignoring traffic signs and speed limits, causing a dangerous situation for the children in the area.

We are requesting that the Ferndale Police Department be allowed to provide traffic enforcement within our property. With your assistance, we can make this part of Ferndale a safer place for our children and tenants.

Thank you for your assistance in this matter. Please feel free to give me a call should you have any questions regarding this request.

Sincerely,



Don Hindley
Manager

Cc: Bret Smith, Chief of Police

RESOLUTION 2013-06

**APPLYING THE PROVISIONS OF THE VEHICLE CODE OF THE STATE OF CALIFORNIA TO THE ROADS AND STREETS WITHIN THE FORMER NAVY HOUSING SUBDIVISION, NOW KNOWN AS FERNDALE HOUSING AND OWNED AND OPERATED BY THE O'ROURKE FOUNDATION
(APN 030-101-007, 030-101-010 AND 030-141-009)**

WHEREAS, the O'Rourke Foundation, owner of the roads and streets within the former Navy housing subdivision, now known as Ferndale Housing, has made application to the City of Ferndale to apply the provisions of the Vehicle Code of the State of California to said roads and streets, and

WHEREAS, the City Council of the City of Ferndale, pursuant to the provisions of Section 21107.7 of the Vehicle Code of the State of California, did on March 7, 2013, hold a public hearing to determine whether or not the provisions of the Vehicle Code should apply to said roads, and

WHEREAS, The City Council of the City of Ferndale found that although said roads and streets are not held open for public purpose, but by reason of their proximity to or connecting to public roads and streets, the interest of the residents along said roads and streets and the motoring public will best be served by the application of the provisions of the Vehicle Code to such roads and streets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Ferndale as follows:

1. The City Council declares the public interest will best be served by the application of the provisions of the Vehicle Code to the roads and streets within the former Navy housing subdivision now known as Ferndale Housing and owned and operated by the O'Rourke Foundation. (Assessor Parcel Numbers 030-101-007, 030-101-010 and 030-141-009)
2. All provisions of the Vehicle Code of the State of California from the date of this Resolution shall apply to all of the roads and streets located within the former Navy housing subdivision now known as Ferndale Housing and owned and operated by the O'Rourke Foundation.
3. The provisions of this Resolution shall not be effective until appropriate signs are erected at the entrances to said roads and streets and are of such size, shape and color as to be readily legible during daylight hours for a distance of 100 feet, to the effect said roads and streets are subject to the provisions of the Vehicle Code of the State of California.

PASSED AND ADOPTED on this 4th day of April 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Stuart Titus, Mayor

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11G
Agenda Item Title:	Resolution No. 2013-13 Imposing the SB 1186 State Mandated Fee of \$1.00 on any Applicant for a Business License or Similar Instrument or Permit, or Renewal thereof, for the Purposes of Increasing Disability Access.		
Presented By:	City Manager Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution 2013-13 Imposing the SB 1186 State Mandated Fee of \$1.00 on any Applicant for a Business License or Similar Instrument or Permit, or Renewal thereof, for the Purposes of Increasing Disability Access.		

RECOMMENDATION

Approve Resolution 2013-13 Imposing the SB 1186 State Mandated Fee of \$1.00 on any Applicant for a Business License or Similar Instrument or Permit, or Renewal thereof, for the Purposes of Increasing Disability Access.

DISCUSSION:

On September 19, 2012, Governor Brown signed into law, SB 1186, which imposes a \$1.00 state fee on any applicant for a local business license/permit or a renewal, and is to be collected by cities, effective on January 1, 2013 and expires on December 31, 2018.

This bill’s purpose is to establish, in the Division of State Architect, a Disability Access and Education Revolving Fund for the purpose of increasing disability access and compliance with construction-related accessibility requirements by the following means:

- A. Increase the number of private and public Certified Access Specialists (CASp) available to assist building owners and tenants to understand and comply with construction-related accessibility requirements
- B. Establish and maintain oversight of the CASp program
- C. Increase outreach efforts and develop education resources for persons with disabilities and businesses to facilitate compliance with the federal Americans with Disabilities Act of 1990
- D. Develop educational resources

To provide funding the bill imposes an additional state fee of \$1.00 on “any applicant for a local business license or equivalent instrument or permit, or renewal thereof.” All businesses are subject to this fee including rental properties, out-of-town businesses, home-based businesses, contractors, youth based businesses, exempt businesses and non-profits. The bill requires the City to collect the fees and transmit 30 percent of it to the State Architect for its disability related program. The City will retain 70

percent of the fee. The funds are restricted for use to facilitate compliance with federal and state disability laws and for associated administrative costs.

In order to comply with the legal mandates of SB 1186, beginning on January 1, 2013, the City of Ferndale will charge an additional \$1.00 fee on business license renewals and new business applications. This will essentially take effect on July 1, 2013 for existing business license renewals, and January 1, 2013 for new business license applications. The new law requiring this fee, Government Code section 4467, will be in effect until December 31, 2018, unless it is extended or modified. The bill also requires local entities to transmit to local businesses information regarding compliance with and legal obligations under federal and state disability laws. The City will add this information to its business license applications and renewals.

In addition, commencing March 1, 2014, each city shall make an annual report of the total fees collected in the previous calendar year and of its distribution, including monies spent on administrative services, CASp services, programs to facilitate compliance and monies transmitted to the Disability Access and Education Revolving Fund.

FINANCIAL IMPACT: Ferndale shall retain 70 percent of the fees collected, an estimated \$245 annually. As per SB1186 the City will use 5 percent of the 70 percent to offset administration costs and the remaining portion to pay for facilitating compliance with federal and state disability laws.

RESOLUTION 2013-13**A RESOLUTION IMPOSING THE SB 1186 STATE MANDATED FEE OF \$1.00 ON ANY APPLICANT FOR A BUSINESS LICENSE OR EQUIVALENT INSTRUMENT OR PERMIT, OR RENEWAL THEREOF, FOR PURPOSES OF INCREASING DISABILITY ACCESS**

WHEREAS, SB 1186 imposes, on and after January 1, 2013, an additional state fee of \$1.00 on any applicant for a local business license or equivalent instrument or permit, or renewal thereof, for purposes of increasing disability access and compliance with construction-related accessibility requirements and developing educational resources for businesses to facilitate compliance with federal and state disability laws, specified; and

WHEREAS, SB 1186 (Government Code section 4467) authorizes local government entities to retain 70 percent of the fees imposed, of which 5 percent may be used for administrative purposes; and

WHEREAS, in order to comply with the legal mandates of SB 1186, the City will charge an additional \$1.00 fee on business license renewals, new business applications and equivalent licensing and certification instruments during the period in which SB 1186 is in effect;

NOW THEREFORE, THE CITY OF FERNDALE HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The Recitals set forth above are true and correct, and are incorporated herein by reference.

SECTION 2. This Resolution shall take effect immediately upon its adoption.

On and after January 1, 2013, the City of Ferndale shall add a state-mandated fee of \$1.00 to any application fee for a business license or equivalent instrument or permit issued by the City of Ferndale, with the funds therefrom allocated as required by SB 1186 (Chapter 7.5, commencing with Section 4465, of Division 5 of Title 1 of the Government Code). Said added fee shall be charged until December 31, 2018, unless the provisions of the Government Code requiring said fee are extended or modified.

BE IT FURTHER RESOLVED The City Manager or his designee is authorized to take all actions necessary to implement this Resolution.

PASSED AND ADOPTED by the City Council of the City of Ferndale on April 4, 2013 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Stuart Titus, Mayor

ATTEST:

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11H
Agenda Item Title:	Resolution No. 2013-14 Authorizing the establishment of Deposit Accounts (signatures).		
Presented By:	City Manager Jay Parrish		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approve Resolution No. 2013-14 Authorizing the establishment of Deposit Accounts (signatures).		

RECOMMENDATION

Approve Resolution 2013-06 Authorizing the establishment of Deposit Accounts (signatures).

DISCUSSION:

The City of Ferndale needs to update the Ownership of Account at the North Valley Bank. The new resolution will make current the list of authorized signatures for the purpose of signing checks.

FINANCIAL IMPACT: None

RESOLUTION NO. 2013-14

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE
AUTHORIZING THE ESTABLISHMENT OF DEPOSIT ACCOUNTS
AND PERSONS AUTHORIZED TO SIGN**

WHEREAS, the City of Ferndale finds it necessary to maintain deposit accounts in order to conduct its routine financial business; and

WHEREAS, with new Councilmembers, it is necessary to change persons authorized to sign for transactions in the deposit accounts; and

WHEREAS, the existing accounts are established at North Valley Bank.

NOW THEREFORE BE IT RESOLVED, That the following City of Ferndale officers or their successors in office shall be authorized to order deposits or withdrawal of monies:

Stuart Titus, Mayor _____

Jay Parrish, City Manager _____

Nancy Kaytis-Slocum, City Clerk _____

BE IT FURTHER RESOLVED that all withdrawals of monies from the accounts shall require the signature of any two authorized signors.

PASSED AND ADOPTED by the City Council of the City of Ferndale on April 4, 2013, by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

Stuart Titus, Mayor

Attest:

City Clerk / Deputy City Clerk

Meeting Date:	April 4, 2013	Agenda Item Number	11-i
Agenda Item Title:	Request for authorization of the City Engineer to move forward with the proposed route for the Rose Avenue Pedestrian Improvement Project (Phase 2) and to schedule a study session seeking public input.		
Presented By:	Praj White, City Engineer		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	Approval to authorize the City Engineer to move forward with the proposed route for the Rose Avenue Pedestrian Improvement Project (Phase 2) and to schedule a study session seeking public input.		

RECOMMENDATION: Approve authorization for the City Engineer to move forward with the proposed route for the Rose Avenue Pedestrian Improvement Project (Phase 2) and to schedule a study session seeking public input.

BACKGROUND: The initial phase of this project began in 2011 when the City received a \$400,000 grant for pedestrian improvements. The original plan included improvements along Herbert Street and Rose Avenue but was estimated to cost more than \$750,000. Due to the lack of funding, the scope was reduced to include only the work on Herbert Street. Construction began in January 2012 and was completed approximately five weeks later.

In November 2012, the City entered into another agreement to receive \$250,000 of federal funds to complete the portion of work eliminated from the first phase. The work in Phase 2 includes the construction of new sidewalks and curb ramps along Rose Avenue from Berding Street to McKinley Avenue. In addition, the existing sidewalk will be surveyed and the portions that do not meet the current ADA standards will be removed and reconstructed.

The budget for this phase includes \$18,000 for Project Approval & Environmental Document (PA&ED) and the Plans, Specifications and Estimates (PS&E), \$197,256 for Construction and \$34,744 for Construction Management. In addition, the City has agreed to pay \$15,025 for pedestrian related, vehicular traffic improvements (such as signs and specific traffic related pavement markings).

We are currently in the design stage and would like approval to move forward with the proposed route. Additionally, we would like to schedule a study session in the near future to allow public comment. Staff will then review the comments and a recommendation will be brought to the City Council for approval in May.

FINANCIAL IMPACT: \$15,025 (TDA Street Project account 24315022), the remainder funding is from grants.

Notice of Exemption

Form D

To: Office of Planning and Research
P.O. Box 3044, Room 212
Sacramento, CA 95812-3044

From: (Public Agency) City of Ferndale
PO Box 1095
Ferndale, CA 95536

County Clerk
County of Humboldt
825 5th Street, Fifth floor
Eureka, CA 95501

(Address)

Project Title: Rose Avenue Pedestrian Improvement Project Phase 2

Project Location - Specific:

Rose Ave from McKinley Ave to Berding St., including portions of Berding St. and Herbert St.

Project Location - City: Ferndale Project Location - County: Humboldt

Description of Nature, Purpose and Beneficiaries of Project:

ADA improvements, including installation of approximately 600 linear feet of sidewalks and 12 new curb ramps, to improve access and safety between residential areas on the east side of town and businesses in the downtown area, benefitting residents and businesses. A culvert extension may be required to provide enough room to construct the sidewalk inbetween the existing curb and swale.

Name of Public Agency Approving Project: Caltrans

Name of Person or Agency Carrying Out Project: City of Ferndale

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268);
Declared Emergency (Sec. 21080(b)(3); 15269(a));
Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
[X] Categorical Exemption. State type and section number: Class 3 Section 15303
Statutory Exemptions. State code number:

Reasons why project is exempt:

Under Section 15303 Class 3 exemption, the construction of new, small facilities, including street improvements, are exempt from CEQA review.

Lead Agency Contact Person: Melanie Rheume Area Code/Telephone/Extension: (707) 825-8260

If filed by applicant:

- 1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: [Signature] Date: 3/21/2013 Title: Contract City Planner

- [X] Signed by Lead Agency Date received for filing at OPR:
Signed by Applicant

Revised 2005

Section 12
CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

RECEIVED
MAR 18 2013

March 7, 2013

TO: STATE, COUNTY AND CITY OFFICIALS

**Notice of Application of Pacific Gas and Electric Company
for Recovery of 2012 Costs Relating to Diablo Canyon Seismic Studies and
the California Independent System Operator Market Design Initiative
(A. 13-02-023)**

BY:

On February 28, 2013, Pacific Gas and Electric Company (PG&E) filed an application with the California Public Utilities Commission (CPUC) requesting changes to our electric rates effective January 1, 2014. Specifically, we requested approval to recover in rates certain costs associated with (1) the California Independent System Operator's (CAISO) Market Design Initiative, and (2) studies performed at Diablo Canyon Nuclear Power Plant.

The CAISO Market Design Initiative was launched in 2009 by the Federal Energy Regulatory Commission to change how electricity is bought and sold in California. The costs requested in PG&E's application represent actual costs associated with implementing the CAISO Market Design Initiative during 2012.

The Diablo Canyon Nuclear Power Plant studies were conducted in response to the California Energy Commission's (CEC) recommendations. The CPUC previously approved PG&E's initial seismic study costs in Decisions 10-08-003 and 12-09-008. The costs requested in PG&E's application represent additional seismic study costs incurred through December 31, 2012.

In total, PG&E's application requests \$25.421 million to be included in rates on January 1, 2014 from bundled service customers (those who receive electric generation, as well as transmission and distribution service from PG&E).

Will rates increase as a result of this application?

Yes, approval of this application will increase electric rates by less than one percent—or 0.2 percent in 2014—for bundled service customers. For the typical bundled residential electric customer using 550 kWh per month, this will result in a bill increase of approximately 13 cents per month. Individual customers' bills may vary. Rates for customers who purchase electricity from other suppliers (e.g., direct access and community choice aggregation) and rates for departing load customers will not be affected by these specific costs.

FOR FURTHER INFORMATION

To request a copy of the application and exhibits or for more details, call PG&E at **1-800-743-5000**. For TDD/TTY (speech-hearing impaired), call **1-800-652-4712**.

Para más detalles llame al **1-800-660-6789** - 詳情請致電• **1-800-893-9555**

Please specify that you are inquiring about **A.13-02-023**.

You may request a copy of the application and exhibits by writing to:
Pacific Gas and Electric Company
2012 ERRR Compliance Review/Diablo Costs Recovery Application
P.O. Box 7442
San Francisco, CA 94120

THE CPUC PROCESS

The CPUC's Division of Ratepayer Advocates (DRA) will review this application.

The DRA is an independent arm of the CPUC, created by the Legislature to represent the interests of all utility customers throughout the state and obtain the lowest possible rate for service consistent with reliable and safe service levels. The DRA has a multi-disciplinary staff with expertise in economics, finance, accounting and engineering. The DRA's views do not necessarily reflect those of the CPUC. Other parties of record will also participate.

The CPUC may hold evidentiary hearings where parties of record present their proposals in testimony and are subject to cross-examination before an Administrative Law Judge (ALJ). These hearings are open to the public, but only those who are parties of record may present evidence or cross-examine witnesses during evidentiary hearings. Members of the public may attend, but not participate in, these hearings.

After considering all proposals and evidence presented during the hearing process, the ALJ will issue a draft decision. When the CPUC acts on this application, it may adopt all or part of PG&E's request, amend or modify it, or deny the application. The CPUC's final decision may be different from PG&E's application.

If you would like to learn how you can participate in this proceeding or if you have comments or questions, you may contact the CPUC's Public Advisor as follows:

California Public Utilities Commission Public Advisor's Office 505 Van Ness Avenue San Francisco, CA 94102	1-415-703-2074 or 1-866-849-8390 (toll free) TTY 1-415-703-5282 or 1-866-836-7825 (toll free) Email to public.advisor@cpuc.ca.gov
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If you are writing a letter to the Public Advisor's Office, please include the number of the application (A.13-02-023) to which you are referring. All comments will be circulated to the Commissioners, the assigned Administrative Law Judge and the Energy Division staff. A copy of the application (without exhibits) is also available for review at the California Public Utilities Commission, 505 Van Ness Avenue, San Francisco, CA 94102, Monday-Friday, 8 a.m.-noon, and on the CPUC's website at www.cpuc.ca.gov/puc.

PGE
✓ Corres.
Packet

Section 13

REPORTS

Section 13a: City Manager Staff Report

CITY MANAGER:

Meetings, Activities and Projects:

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- Signed up the City's participation in ethics seminar on February 26th from 6:00-8:00 pm.
- Hazard Mitigation Plan (HMP) meeting-Steering Committee - March 6th - 1:00-3:00 pm
- City Council meeting – March 7th –Study session 6:00 – 7:00 pm regular meeting from 7:00 – 9:00 pm
- Met with Gerald Silva, Donna Chambers, Curtis Ihle, Jeremy Svehla from GHD, and Jonathan Shultz to talk about sediment basins on his property. March 7th -3:00-4:30 pm
- Planwest and Mayor to go over material for study session on April 4th 1:30-2:00 pm
- RCEA meeting- March 18th-2:30 – 5:00 pm
- SRWC meeting- March 12th-2:30-4:00 pm
- City Manager meeting March 21st - 3:00-5:00 pm.
- Met with Fortuna and Rio Dell CM's to go over Eel Valley issues March 14th 7:00-8:30 am
- Met with Stephanie Koch regarding a volunteer committee to paint interior of Community Center. In further discussions with Stephanie she said that she had taken a new job and would not be able to organize such a crew, but would be interested in helping out when she could. I also met with Martin Tubbs to discuss the possibility of him helping us paint the interior. The present interior is a shade of green and white. Many people have commented on the color scheme and that a more neutral color would be an added plus when renting out the center to a wide variety of uses where people may have their own colors picked out as an important aspect of their event. With this in mind we are going to go with off-white. Martin has agreed to spray paint and we will start that very soon. The cost will be limited to the paint and necessary materials and the labor will all be donated.
- Daily meeting with staff to go over workload and efficiency. We are still operating under normal staff numbers and will be even more limited as Nancy takes a vacation back east with family.
- Numerous meetings with Mayor Titus and council to go over myriad of City issues.
- Meeting with mayor and cm from Rio Dell, and Councilman Maxwell to go over solid waste issues that may be common to both cities.
- Design Review agenda review
- City Manager meeting March 21st - 3:00-5:00 pm.
- Check signing for City
- Conversations with John Driscoll, Jared Huffman's representative.
- Waiting for a call from Cal-fire regarding a bench at the end of Francis Street in the memory of Shirley Walker.
- Number of conversations with Bocce board members Steve Dolfini and Emil Feierabend in regards to providing a new horseshoe pit in Fireman's park. They accomplished this at no-cost to the City and it turned out very nice, and is a wonderful addition to our park. I mentioned this last month, but want to reiterate it in an effort to show appreciation for our park that is a great asset to the City.

-
- Tom Stephens and I met with HSU engineering students and they gave presentations to us regarding the alternatives they have been working on to reduce sedimentation and flooding in Ferndale. Both Tom and I thought that it was a good project and that all the students were engaged and serious about their own plans. They will give a presentation to the council at the May council meeting.
 - Met with PW regarding daily routine. Focus this month was on Community Center and procedures we have developed to monitor and inspect the premises before and after rental so that we can give the best service we can while still making sure that people leave the facility in the same condition as when they received it.
 - The library is in need of a new flag pole. PW's is working on this. Tim is looking into a flagpole that is similar to the flag pole we put in front of the Police department.
 - Meeting with Orrin Plocher and Steve Coppini regarding work order request for State mandated work related to our NPDES permit from RWQCB. Six tasks are being recommended. Steve and I are still going over what we may need to do this year and what we may put in next years' budget.
 - A number of meetings with Caltrans to go over the paving and sidewalk projects they will be conducting on 211 from Fernbridge to edge of town, and the next year through town. The first year would be an overlay of pavement, and the next year is an overlay and sidewalk improvements. The Chamber and I are working with Caltrans to limit as much as possible the negative effects of this project so that the positive aspects are not forgotten.
 - Met with Supervisor Bohn several times to talk about drainage issues in Port Kenyon area. We also met with William Creek residents to discuss Ambrosini Lane issues as it relates to the Salt River Restoration Project.
 - In concert with our engineering firm we have continued efforts to develop an emergency application process during high water events on Francis Creek. There were a number of bank stabilization failures that occurred through town as a result of high water in Francis Creek during late November and early February events. This application process will help property owners through a process and government agencies to make sure they are compliant with their projects. We were able to help guide a property owner up Francis Street in a bank stabilization project using this application process. Although this process and procedure can help property owners through the permitting process with appropriate agencies the cost of any project is still born by the property owner.
 - Met with HSU Art director a number of times regarding the student contest to place a sculpture in the city green. There were two students who participated in the contest and I am working with Joe Koches and Jack Mays to evaluate the sculptures. We will have an event in May to celebrate the arrival of the sculpture. I will meet with sculptor and art department head sometime after spring break to go over details.
 - Several conversations related to the Drainage Fund and the loss of the Lytel annual funding. Phil Aycock has agreed to come to a meeting to give his institutional memory of this fund. Don Hindley who was on the council at the time this donation was instituted and is now manager of the Lytel Russ Foundation has also agreed to attend a meeting and give input to the council. Our engineering firm will also be giving input as to what drainage projects if any may be affected.
 - ERD contract negotiations: I have had discussions with Harry Hardin and Karen Smith about a reasonable recycling rebate policy associated with our franchise agreement. I have set up a meeting within the next few weeks with Councilman Maxwell to meet with ERD to try and move ahead on this issue. Meeting with mayor and cm from Rio Dell, and Councilman Maxwell to go over solid waste issues that may be common to both cities.
 - Daily meetings with chief regarding police activities and community safety issues.
 - Numerous conversations with Garden Club about landscaping in City Green. I have received a design from a landscape company for a project on the City Green side of City Hall. The price for this project
-

was over what we could fit in our budget, but I was contacted by an organization that was willing to supply enough volunteers to complete the grass removal and the weed mat preparation at no cost to City. I also received a donation to our general fund that would pay for half the cost of the plants and think that we may be able to finish this project before the sculpture's arrival.

- Met with Mike Warner (local church leader) to go over a possible volunteer effort to landscape around City Hall on the Chimney side. They would have an ability to donate around four hours with a sufficient crew to accomplish the project. We have set this project for May 17th. We also have a donation from the public which is covering over half the cost of plants associated with this project.
- Numerous conversations with Michael Bailey regarding questions related to Sign Ordinance. I also contacted attorney on specific questions related to signs and our limitations as to their regulation.
- Numerous conversations with other CM's regarding common issues. The CM's continue to get together once every month.
- Several conversations with John Driscoll (Mike Thompson's local representative and soon to be Jared Huffman's representative) regarding Ferndale issues.
- Daily interaction with New Chief Wastewater Operator, Steve Coppini regarding wastewater issues.
- Numerous conversations regarding Salt River Project with Watershed Council members, RCD representatives, council members and citizens. I have included the latest update of the SRRP at the end of this staff report.
- The Fresnel lens is now resting comfortably at the climate controlled room at the Fairgrounds. The Shining Light Foundation with help from retired Fortuna City manager is going through a list of agencies in an effort to find funding opportunities. The county fair is storing the lens and we have a four year possible relationship with them as we try to find funding to move the lens to the museum. Because of changes in fair personnel we will need to reaffirm that the climate control environment is and will be continued. Met with Duane Rigge last week and he is exploring funding possibilities and we will get together with the Shining Light Foundation next month to give an update.
- Separate meetings with Gerald Silva, David Yarrington, and County planning staff regarding alternative route to Russ Park off Eugene Street. We have developed a timeline for the possible lot line adjustment. David Yarrington and Planwest have put together an estimate of costs associated with a possible trade of some land that would allow Russ Park enthusiasts to enter the park just past the water company on Eugene Street. In analyzing the procedure with the County it was pointed out that the Silva property was under the Williamson Act and that would complicate the process and that we might consider waiting until that came out of the Act in 2014. We are in the process of talking to all parties to get consensus before moving forward. We have developed a timeline for the possible lot line adjustment. We will not begin the technical work on this until the fall of 2013.
- Numerous meetings with individual councilmen and the mayor regarding City issues, and updates about representation on the various joint power authorities.
- The Sign Ordinance Committee is still moving forward.
- Coordinated with City Planner regarding Design Review and planning issues. Planning Commission is about halfway through the Safety Element and sending it to other agencies for comments. We will then have a number of public hearings before it is brought to the council for approval. I have also worked closely with Planwest to coordinate the City's efforts to update our Hazard Mitigation Plan (HMP).
- Several conversations with Cybelle Immitt who is a senior planner for the County. Cybelle led a coalition of cities and agencies back in 2008 through a process to develop Hazard Mitigation Plans (HMP) for those agencies and the County. Those mitigation plans had a shelf life of 5 years and now we are required to update our previous plans. The goal of this planning effort is to update data for the natural hazards that could impact the planning area to determine the level of risk, update the

identification of actions and activities that can reduce any losses from those hazards, and reinvigorate the coordinated process of implementing the plan. Back in of October of last year the Council approved a match of \$2,500 dollars to continue our participation in this program to update our HMP. The fiscal match was waved as a consequence of representation on the steering committee. The first kick-off meeting was February 7th and I represented the Cities on the Steering committee. Since we are going through our Safety Element I have already been coordinating the two projects through our planning consultant to take advantage of over lapping information.

- Many conversations with Gerald Silva to include some sediment basins on his property to reduce sedimentation in Francis Creek. Most people involved have recognized that sediment reduction upstream would be the best scenario for the long-term success of the Salt River Restoration Project.
- Months ago we in collaboration with Leland Rock and Gerald Silva we initiated a monitoring program to watch and record any movement of last year's slide area. This area looks stable and we will continue to monitor. Tom Stevens is monitoring the debris torrent for the City and has reported no movement so far and he is pleased with what he sees to this point. He commented at the Drainage Committee meeting that the debris torrent was about twice as long as originally reported and that he will continue to monitor at pre-determined times of the year dependent on weather events.
- Numerous discussions with City Planner regarding design review and planning issues. The council approved the Design Review Process and the Final Review for Design Review Applications a couple of months ago and staff is using the new process and applications.
- Many discussions and conversations with our Planner and City Inspector and staff about the Kinetic building downtown that took stucco off. The project was given the green light to put siding on at the January PC meeting.
- Several discussions with Jo Ann Rennie, executive director of Parsac, related to risk management issues, and programs instituted through them.
- Number of conversations with Cal-trans in reference to the road improvement and sidewalk improvement projects that are scheduled for next year and the year after. I also asked that we have a meeting in the near future so that we can be given a presentation on the project. Remember that they will be paving from Fernbridge to City limits next year and from the city limits through town the next year. The Chamber and some other citizens have mentioned that they would like to be able to take advantage of these projects to possibly change some streetscape, such as streetlights. Karen Pingitore and I met on February 9th to go over the two phases of the project with the Cal-trans engineer here at city hall. I have also had some conversations with Tom Grinsell who has some fire hydrants that he may want to add to Main Street. I have passed this along to Caltrans.
- Number of conversations and discussions with Karen Pingitore regarding sign ordinance update, farmers market, film commission interaction, and prettiest painted places sign and whether we should put it in the City Green instead of trying to get a permit to go in Caltrans right-of-way.
- Conversations with RCEA requesting information on grants related to replacing energy efficient streetlights. I am hopeful that we may be able to garner a loan or grant to replace the current lamps with ones that are not only more efficient, but more aesthetically pleasing. Initial findings are that it may cost a significant amount and that the payback would be around ten years. Not very promising, but I will continue to research for funding.
- Conversations with PG&E related to our undergrounding fund we have built up over the years and the ability to possibly finish undergrounding project at the end of Francis Street. We are currently checking into estimated amount we would need to accomplish the project. This would eliminate the power poles from Eugene to the end of Francis Street. The project cost associated with this

according to PG&E representative was several hundred thousand more than we currently have in the fund. I continue to look for additional funding sources.

- I was informed that the creek bank by the Scout Hall is stable, but we need some deck work in back as well as some rain gutter work. We will include this in our up-coming budget workshop.
 - Salt River Status Report as of March 12, 2013 by Donna Chambers
 - COORDINATION: During the month of February coordination and outreach continued to be provided by HCRCD staff.
 - The Salt River Watershed Council asked the RCD to help coordinate a meeting with landowners adjacent to Riverside Ranch and along the Lower Salt River from Reas Creek to Dillon Road Bridge. The purpose of the meeting was to provide an update on the project, to introduce the Construction Manager from Ducks Unlimited to the landowners and for the Council to start talking to landowners interested in being part of a monitoring and maintenance sub-committee for the lower reach of the Salt River channel. RCD staff worked with Jim Becker, Watershed Council Director, to identify landowners in the affected reach, then developed a postcard invitation, and provided information about the project at the meeting which was held on Tuesday, February 12th.
 - The RCD was also asked by Supervisor Rex Bohn to attend a meeting organized by the residents of Ambrosini Lane (also known as Frog Alley) on February 19th. This area experiences extensive flooding and sedimentation from Williams Creek. The project as currently designed and permitted will extend past the confluence with Williams Creek, thereby picking up some of the waters, but the project does not include restoration of the trans-delta reach of Williams Creek. That section of the creek is heavily aggraded and filled with vegetation; forcing flows onto the roads, pastures, driveways, houses, etc. In addition, several years ago Williams Creek was diverted from the Salt River channel and now fans out across several properties as it ultimately works its way to the Eel River.
 - Twenty-five residents of the area attended the meeting and brought photos of the damage caused to their homes and property. The RCD provided an overview of the Project and the prospective timeline for construction and answered several questions. Residents understood that the project as currently designed will offer slight relief in that once the Salt River channel is restored, Williams Creek will be re-connected and provide an outlet for the water. However, the trans-delta reach that travels past their homes needs to be restored so that there is a channel to convey current flows. Several attempts have been made over many years to design an emergency project to alleviate the flooding, but the lack of a Salt River channel to accept the Williams Creek flows has always been the stumbling block. Jay Parrish, Chairman of the Watershed Council, talked about the Council's role in the community. The residents asked Supervisor Bohn to help them find some form of relief and he agreed to follow up with County staff and with legislators to explore any short-term options.
 - MONITORING: Surveys of tree cavities that might provide potential nesting sites were completed by RCD staff in cooperation with staff of Natural Resources Conservation Service and Department of Fish and Wildlife. Approximately 23 tree cavities were observed in the bulk of the survey area. Two small stands of trees remain to be surveyed. Sediment load and flow data is now being collected on lower Williams Creek by the RCD.
 - IMPLEMENTATION: Hand and mechanical vegetation removal on Riverside Ranch continued through the month with the California Conservation Corps and Figas Construction doing the work. Prime Contractor Anderson Dragline also was on site to do some pre-implementation work.
-

- Sediment Reuse Plans are required to be developed for all areas proposed to receive excavated sediment from the channel. HCRCD staff worked on developing upland determinations and conducting ponded water surveys as part of creating sediment reuse plans as required by the project's Coastal Development Permit. The sediment re-use plans will allow for the spreading of sediment excavated from the channel in phase 2 of the project.
- BIDDING AND CONTRACTING: During February the RCD and project partner Ducks Unlimited received and reviewed responses from five local firms to be considered for Construction Inspection services. The proposed costs from all firms exceeded the budgeted cost for this service and the process to negotiate and make a selection is still ongoing. During February, a request for proposals to provide engineering and land surveying services for the re-location of the waterline off Riverside Ranch (phase 1) was completed with no responses received. HCRCD then followed up with Riverside Community Services District (RCSD) to try to coordinate the work. RCSD advised HCRCD that Winzler and Kelly originally designed the system and they would strongly prefer that that firm (now GHD) perform the needed services. HCRCD has contacted GHD and is awaiting a scope from them to provide the services.
- Current Work Schedule March – Work with Riverside Community Services District, consultants, and adjacent landowners to coordinate easements, plans and specs for re-location of RCSD water line. Continue work on sediment re-use plans. Coordinate with Landowners to finalize Phase 2 design plans, and continue outreach to upslope landowners for sediment control. Continue to prepare Phase 1 area for implementation.
- Funding HCRCD staff and project partners are currently developing proposals and building partnerships to identify funding to pay for; Phase 2 implementation, monitoring of Phase 1 and Phase 2 and planning and design for restoring the trans-delta reach of Williams Creek.

CITY CLERK ACTIVITY

Meetings

- Daily meetings with City Manager regarding work schedule.
- City Council meeting 3/7/13.
- Design Review Meeting 3/21/13.
- Planning Commission meeting 3/20/13.

Projects

- Counter and phones.
 - Pick up mail, copy, distribute and file; turning this over to Administrative Assistant per City Manager
 - Balanced deposits
 - Sent emails to all regarding Form 700's "Statements of Economic Interest". Collected all and mailed to FPPC and other agencies.
 - Researched procedure for sewer lateral testing, updated it, and printed on the back of the sewer testing certificate for ease of use.
 - Filled Public Information Requests
 - Prepared City Council Agenda packet for 4/4/13
 - Planning Commission
 - Prepared Planning Commission Agenda packet for 3/20/13
 - Mailed out notices to those within 300' of a Land Use Application for a Vacation Rental. Worked with applicant after approval to meet conditions of approval.
 - Reviewed Sign Ordinance Draft for staff use and discussed with Sign Ordinance Committee Chair.
-

- Transcribed minutes from the March 21, 2013 Design Review Meeting.
- Continue to train deputy city clerk on procedures.
- Updated Rental agreements for City Hall and the Community Center to include City Manager's phone number for weekend contact as well as information about Possessory Interest fees. Posted online.
- Re-advertised and posted for Planning Commission vacancy. Spoke with potential applicant.
- Discussed window and door upgrade at City Hall along with work schedule.
- Discussed Lot Line Adjustment and minor Subdivision with applicant
- City Council Meeting Follow-up
 - Turned over notes, correspondence folders and signed documents to Deputy Clerk.
 - Reviewed minutes and prepared follow up list.

<i>Building Permits</i>		
1199	Grant	Bathroom on 2nd story, enclose 2 porches, electric work, woodshed
832	Herbert	Porch replacement
724	Main	Addition to Garage Shop
777	Main	Replace pellet with propane heater

<i>Land Use Permits</i>		
832	Herbert	demolish porch floor, rebuild with open porch with railing, paint house
724	Main	Addition for stairway from house to 2nd floor of garage and enclose rear porch for mudroom, relocate existing
353	Main	replace roof with 40yr black composition shingle and add white to the trim colors.
638	Main	add 2 apartments that require windows

ADMINISTRATIVE ASSISTANT/DEPUTY CITY CLERK:

Meetings

- Meeting with City Manager on Office Issues
- Attended City Council Meeting
- Attended Design Review Meetings
- Attended Planning Commission Meeting
- Meeting with Phil Aycock and Stacey Edgmon

Projects

- Payroll
- Accounts Payable
- Accounts Receivable
- Processed Deposit
- Answer Phones
- Purchase Various Supplies

- Assisted at front counter
- Reconcile Bank Account
- Put Design Review Packets together
- Posted Agenda Items
- Revised Management's Discussion and Analysis
- Wrote Minutes for Design Review and City Council Meetings
- Received and File January Financial Reports
- Sort Mail

CITY PLANNER:

Meetings, Planning & Coordination

- Coordinated with City Manager and City Clerk on planning and development projects.
- Continued review of Sign Ordinance Update materials and progress.
- Continued coordination on the Humboldt Operational Area Multi-Agency Multi-Hazard Mitigation Plan (HMP) Update. Continued integration of the HMP with the City of Ferndale General Plan Safety Element Update. Coordinated with City Manager to consider completing an Energy Assurance Plan with cost-free assistance from California Local Energy Assurance Planning. Corresponded with CaLEAP representative. Initiated proposal to coordinate HMP, EAP, Ferndale's Emergency Operations Plan, and the Safety Element Update.
- Reviewed City regulations for telecommunications facility placement.
- Reviewed local and state regulations for solar panel installation on a house in the Design Control Combining Zone.
- Coordinated with City Engineer on proposal to update permit processes.
- Continued coordination with City Clerk on Vacation Rental Use Permit application at 176 Francis Street. Corresponded with applicant. Prepared and posted public notice for Public Hearing. Prepared project report and resolution and presented at 3/20 Public Hearing and Planning Commission meeting.
- Initiated review of application for Minor Subdivision and Lot Line Adjustment at 1234 Rose Avenue.
- Coordinated with City Manager and City Engineer to determine responsibility and timing for road improvements on Milky Way Court (Hamper Tract Subdivision). Reviewed Road Maintenance Agreement and Conditions of Approval and coordinated to determine feasibility of and process for revising Agreement.
- Prepared Annual General Plan Progress Report required by the Department of Housing and Community Development and Office of Planning and Research.
- Initiated environmental review for Pedestrian Improvement Project Phase 2.
- Attended 3/20 Planning Commission meeting. Conducted Public Hearing for Vacation Rental Use Permit application at 176 Francis Street. Presented Safety Element Update Draft Chapter 10.0 Goals, Policies and Implementation Programs and staff report.

Projects

- General Plan Update – Prepared Draft General Plan Safety Element Chapter 10.0 Goals, Policies, and Implementation Programs. Routed to City Manager, City Clerk, City Engineer, and Public Works for feedback. Presented at 3/20 Planning Commission meeting.
-

CITY ENGINEER:***Sewer Projects –***

- Working on a proposed capital improvement report (sewer)
 - The draft document has been prepared and waiting for additional input regarding the sewer priorities.

- Working with Steve to determine the problems with the sewer line on Main St (in front of the High School).
 - The problems are being reviewed and evaluated.
 - Once the cause and extent of damages are known, the appropriate repair method will be employed. If needed, the City Engineer will assist in bids for the work (in accordance with the Purchasing Ordinance).

Pedestrian Improvement Project -

- Rose Street: (Phase 2)
 - \$250,000.00 has been granted to the City of Ferndale for Transportation Enhancement (pedestrian improvements) on Rose Street.
 - Design development and preparation of construction documents have been authorized.
 - Looking to obtain input from City council on which alternative is preferred to be the base bid. On the Agenda for the April 4th meeting.

Applications –

- Renfer LLA – Public hearing was held and Planner’s comments have been submitted. The owner has been contacted and is in the process of submitting the required information in order to complete the approval process.

- Mr. Willis Hadley - Francis Street Project: A letter has been forwarded to the owner regarding the requirements that need to be met in order for the application to be approved. Still waiting for response.

General Engineering –

- 5th Street Flooding in front of Ferndale Housing –
 - Initial work (pipe, inlet and rip rap installed) completed in December. In January, the roadwork and paving was also completed. Remaining portion of the work (ditch excavation) will be completed in the summer when it dries out more.

 - ADA Mats on Ocean Ave –
 - The location with the greatest trip hazard was removed and reinstalled. The additional locations were left in place, but additional adhesive product was applied in the raised areas and appears to be holding. These locations will continue to be monitored and corrected if necessary.

 - Continued working on a Project Study Report for resurfacing Berding Street
 - Determining cost estimates based on the Pavement Condition Index Report, ADA sidewalk improvements and proposed drainage improvements.
-

- Discussed results of the Project Initiation Document for the intersection of 4th and Shaw Ave.
 - Design has been completed. We received positive feedback from the School Superintendent and Police Chief and neither had any problems with the construction moving forward as soon as possible. Bid documents are complete. Project has been deferred until a later date.
- Working on a proposed capital improvement report (roads and drainage)
 - Met with Tim and discussed scope of projects to be included but still need to prioritize and prepare estimated for the work. Draft CIP submitted for review.
- Washington St. drainage culvert repair.
 - Met with Tim to discuss possible alternatives. A conceptual plan and rough estimate was submitted and waiting for approval. Once approval is received, a survey, plans and specs will be completed and advertised.
- Francis St Undergrounding of Utilities
 - Met with PG&E representative. PG&E is screening the project prior to making recommendation to proceed. Proposed project was estimated to cost more than what is available.
- Cal Trans Maintenance on SR 211 (Review of SHOPP drawings)
 - Met with the Cal Trans design team on Jan. 9th to discuss the upcoming projects. Reviewed drawings, expressed concerns and waiting for additional review as the design progresses.
- Misc. Document review.
 - Prepared and submitted a list of roadway, bike and pedestrian projects to be included in the updated RTP.
 - Prepared a project description for a new PSR project to do a safety and ADA accessibility study for the pedestrian corridors throughout the City. We would review the existing facilities (sidewalks, curb ramps, handicap parking, crosswalks, etc...), prepare a report and then prioritize the deficiencies based on expected use and recommendations from the City. The request was discussed at the TAC meeting and the HCAOG board approved the use of \$7,500 for this study.
- Boy Scouts building erosion –
 - Met with Tim Miranda on-site to review the problem. The erosion appeared to be coming from the roof drains. The solution was to tight line the roof drains to and discharge directly to the creek.

Meetings and Committees –

- City Council
 - Attended March Meeting
 - HCAOG
 - Attended March Meeting
-

Reporting and Correspondence –

- Prepared monthly staff report
- General correspondence and meetings with City Staff

WASTEWATER OPERATIONS:

- Biosolids picked up by HBE (15yards)
- Chronic and Acute Toxicity samples taken and sent. Results were 100% survival for all species
- Dewater sludge 4 separate times during month for total of 32 hours
- PLC communicating with UV failed. Consulted Trojan and Portland engineering to repair
- Disassemble and ship UV probe to Hach for repair
- Aeromod reps came to plant, made adjustments on belt press to improve performance
- OIT Ivey cleaned skimmers
- Prepare and send samples to North Coast Labs
- Prepare and send generator information for 2012 to North Coast Unified Air Quality Management
- OIT Ivey cleaned catwalks and tank walls
- Manage sludge at drying facility
- Perform lab tests in house
- Continued to have excessive sludge in clarifier. Able to manage by adjusting RAS and WAS times
- Monthly eSMR submitted
- Filed online SSO report
- Plugged sewer main from high school 600 feet north. Line determined to have serious root intrusion
- Met with David Chase from Manhardt about possibly replacing sewer main
- Coliform tests to Fortuna each Tuesday and BOD/TSS samples to Fortuna each Thursday
- Staff performed routine process tests throughout the month to maintain operation of facility
- OIT Ivey checked and cleaned DO probes
- New operator Steve Thrap set to begin work on 3/21
- Staff serviced air dryer
- Prepared RFP for upcoming contract to take sludge from our facility. Will continue using Hank Brenard Enterprises until RFP completed
- The facility received a total of 28 septic dumps from Roto Rooter & Wyckoff's totaling 46,900 gallons and generating \$8,136 in revenue for the facility.
- Total flows through the collection system were 14.8 MG. Of that, .165 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 14.3 MG for the month of February. The average flow was .529 MGD.
- Effluent flows totaled 14.3 MG for the month of February. The average flow was .510 MGD.

PUBLIC WORKS:**CITY PROPERTY**

- Firemen's Park
 - Routine Maintenance, i.e. Mowing Park and Baseball Field.
 - Routine daily walk through to pick-up garbage.
 - Replaced window for Snack Shack
 - Park Restrooms
-

- Routinely cleaned every day of the week including weekends.
- Russ Park
 - Routine maintenance: Pulling out trash from trash & recycle bins as needed.
 - Picked-up loose garbage from Russ Park.
- Town Hall
 - Routine mowing and weed-eating
 - Pull out trash daily
- Library
 - Routine mowing and weed-eating
 - Removed flag pole
 - Researched vender for flag pole replacement
- Trimmed hedge- Spoke with neighbor about replacement of hedge.
- City Parking Lot
 - Picked up garbage – Routinely as least once a week unless otherwise warranted.
 - Spread asphalt and filled holes
- Main Street Restrooms
 - Routine maintenance: Daily cleaning and stocking of Main Street Restrooms – 7 days a week.
- Community Center
 - Routine checking of CC when the facility is rented before and after.
 - Showing CC to potential renters as needed
 - Replaced motion light at north east corner of building.
 - Rebuilt plumbing inside water tank of toilet (new flapper & flu valve)
 - Remove fallen willow tree which fell from creek onto the back of the Community Center
 - Open Center for use.
 - Remove moss and dirt from West exit from Community Center.
- Childcare Center
 - Replumbed water fountain
- Police Department
 - Routine mowing and weed eating
- Scout Hall - Routine mowing and weed-eating
 - Worked with Manhard Engineers on Francis Creek failure at Scout Hall.
- PW Barn
 - Cleaned up work areas

STREETS, SIDEWALKS, CREEK and STORMDRAINS

- Roadsides - Routine mowing and weed-eating
 - Patching Roadways throughout town
 - Fill in holes in alley behind Library
 - Restock yard with asphalt
 - Removed ADA Mat from south east corner of Ocean Ave.
 - Power washed ADA Mats
 - Worked with Manhard Engineers on ADA Mat
 - Removed four ADA Mats on Ocean Ave.
 - Reinstalled ADA Mat on south east corner of Ocean Ave.
 - Reinstalled ADA Mat on Berding and Ocean
 - Removed trash from Main Street from Foggy Bottom Milk Run & Walk
 - Mow alleys as needed throughout town
-

- Routine maintenance: Regular maintenance of roadside mowing.
- Routine picking up trash at the edge of town.
- Routine maintenance: Continuing to pick-up piles around town as resident call and request removal.
- Routine maintenance: Sweep Main St., Monday, Wednesday and Friday mornings.
- Removed debris from all the drains and grates around town.
- Cut back berry vines on Howard Street

VEHICLE / EQUIPMENT MAINTENANCE

- Routine monthly maintenance and weekly maintenance on frequently used equipment.

MISCELLANEOUS

- Pick up supplies for restrooms and park
- Assist C.P.O. on broken sewer pipe on Francis Street
- Remove garbage from Wildcat Road
- Routine paperwork.
- Dealing with daily work orders as residents call.
- Viewed Safety videos.
- Community Service Worker 20hrs to work off.

POLICE DEPARTMENT:

- Officers provided traffic monitoring for the Foggy Bottom Milk Run event.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended the monthly Community Corrections Partnership Executive Committee.

Police Statistics – February 2013

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	0	
Burglary	1	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	1	
Calls for Service	32	
Reports Written	10	
Traffic Citations	9	
Other Citations	0	
Parking Citations	0	
Warnings	30	
ARRESTS	0	
AGENCY ASSISTS	5	
TRAFFIC COLLISIONS	0	

Section 13b: Commissions, Committees and Others

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 2/28/13 - 8:30am meeting

Chairman Dane Cowan opened the meeting at 8:30 a.m. Committee Members Lino Mogni and Mark Giacomini were present along with City Manager Jay Parrish. Michael Bailey was absent. The Planning Commission has yet to appoint another representative from the Planning Commission to the Design Review Committee. There were no modifications to the agenda.

MOTION: (Giacomini/Mogni) Accept the minutes from the January 17, January 31, February 14 and February 21, 2013 meetings as presented. All in favor.

Public Comment: Mark Hamor asked that item 5c: 535 Main Street, be pulled from the agenda.

832 Herbert Street: **MOTION:** (Giacomini/Mogni) Approve demolition of porch, rebuild without enclosure, repaint blue with white trim. All in favor.

724 Main Street: **MOTION:** (Giacomini/Mogni) Approve addition for stairway from house to second floor of garage, enclose rear porch for mud room, relocate existing steps. All in favor.

Comments: Item 7A, "Change Design Review Regular Meeting Date" will be carried over to the next regular meeting. Committee Member Mark Giacomini believes that 724 Main Street should have been brought to the Planning Commission. Are there any ordinance changes that might have allowed public input?

Meeting adjourned at 8:26am; Respectfully submitted, Mark Giacomini, Acting Secretary
Design Review Committee Member

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 3/14/13 - 8:30am meeting

Chairman Dane Cowan opened the meeting at 8:30 a.m. Committee Members Lino Mogni and Mark Giacomini were present along with Deputy City Clerk Lacy Pedrotti. Michael Bailey was absent. The Planning Commission has yet to appoint another representative from the Planning Commission to the Design Review Committee. Modifications to the agenda 7.a. Change DR Regular Date moved to next regular scheduled meeting.

535 Main Street: **MOTION:** (Giacomini/Mogni) Accept the roofing be replaced with black 40year Composition Shingle and to add a color of white to the trim of this building. Mark Hamor was present at the meeting for discussion.

Public Comment: Chairman Dane Cowan asked staff to create list of all Design Review Packets that need to be finalized be on the next regular meeting agenda.

Meeting adjourned at 9:05 am; Respectfully submitted, LacyPedrotti; Deputy City Clerk

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 3/21/13 - 8:30am meeting

Chairman Dane Cowan opened the meeting at 8:30 a.m. Committee Members Lino Mogni and Mark Giacomini were present along with City Clerk Nancy Kaytis-Slocum. Michael Bailey was absent. The Planning Commission has yet to appoint another representative from the Planning Commission to the Design Review Committee.

638 Main Street: MOTION: (Giacomini/Mogni) Accept the addition of two apartments requiring windows. John Scarbrough was present at the meeting for discussion.

Meeting adjourned at 8:37 am; Respectfully submitted, Nancy Kaytis-Slocum; City Clerk

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of February 20, 2013

Study Session: Chair Jorgen Von Frausing-Borch called the study session to order at 6:30. Commissioner Mogni was absent. Planner Melanie Rheame introduced Judith Warren, co-author of Living on Shaky Ground: How to Survive Earthquakes and Tsunamis in Northern California and Linda Nellis, Regional Coordinator of the Regional Training Institute for Disaster Preparedness. Ms. Warren spoke with us about community-level response to local emergencies, especially earthquakes and tsunamis.

Call to Order: Chair Jorgen Von Frausing-Borch called the Regular Planning Commission meeting to order at 7:08pm. Commissioners Uffe Christiansen, Lino Mogni and Dean Nielsen along with staff City Clerk Nancy Kaytis-Slocum and City Planner Melanie Rheame were present. Those in attendance pledged allegiance to the flag.

MOTION: (Brown/Mogni). The January 16, 2013 minutes were unanimously approved. There was no public comment.

Public Hearing 580 Main Street - Lot Line Adjustment on existing APNs 31-251-12 & 31-251-15. The subject parcels are located at 400 McKinley Ave and 1167 Grant Ave. The project site is zoned Residential One Family (R1). Planner Melanie Rheame presented the project, reminding the Planning Commissioners that she was there to represent the City Engineer, and that the Planning Commission does not act on, or approve the Application and is only involved as the first body of appeal. The applicant asked for a change on the Revised Staff Report, on page 3 of 6, 2nd line down "Currently, there

is an existing swale between the two parcels and the easterly fence on Parcel 1 ~~is built on a block retaining wall.~~ The change was agreed upon by the City Planner Melanie Rheaume. Also, on page 6 of 6 of the revised report, the 4th Condition of Approval shall read: 4. A drainage easement shall be required to maintain the existing drainage patterns and for future maintenance as necessary. The easement shall be 10' wide and shall follow along the existing westerly property line of Parcel 2 (see attached) ~~OR shall be relocated to the east property line of the newly created Parcel 1 (see revised plot plan as attached to letter from City Engineer dated February 15, 2013). If the easement is relocated, the applicant shall provide the following: (a) and (b).~~ The City Planner also answered questions regarding drainage. The applicant noted that he has no intention of developing the property, and the Planner relayed that if the property is developed in the future, the developer would be responsible for drainage issues.

Building and Planning Applications: Chairman von Frausing-Borch asked why the Planning Commission had not been informed about the garage at 724 Main Street. City Clerk Kaytis-Slocum explained that the Planning Commission does not review building permits, unless there is a land use permit involved. After some discussion, the Chair asked that the City Clerk provide mission statements of the Planning Commission, Design Review Committee and Sign Ordinance Committee at the next meeting.

Sign Ordinance Draft: The Planning Commission asked that this item be brought back to the Commission along with the entire Sign Ordinance Draft for their perusal. They also asked for the estimated completion date.

General Plan Safety Element Update: Chapter 9.0 Emergency Preparedness: The entire DRAFT Safety Element was provided as requested. Chairman Von Frausing-Borch waived the reading of Chapter 9.0.

Oral Communications: City Clerk Kaytis-Slocum noted that Commissioner Uffe Christiansen's term is up this year. The Chair asked for a list of all the commissioners and their term dates. Commissioner Christiansen asked to be re-appointed.

The next regular meeting will be March 20, 2013 at 7pm. The meeting was adjourned at 8:23 pm.

Respectfully submitted,

Nancy Kaytis-Slocum
City Clerk



SECTION 13: CCOUNCIL REPORTS AND
COMMENTS

HUMBOLDT COUNTY ASSOCIATION OF GOVERNMENTS

611 I Street, Suite B

Eureka, CA 95501

(707) 444-8208

<http://www.hcaog.net>

Board of Directors
DRAFT MEETING RECORD

Regular Meeting
January 17, 2013, 4:00 p.m.
Eureka City Hall, Council Chambers
531 K Street, Eureka

Present:

Mayor Frank Jäger, Chair
Councilmember Susan Ornelas, Vice Chair
Mayor Doug Strehl
Supervisor Virginia Bass (Alternate)
Mayor Sherman Schapiro
Mayor Julie Fulkerson
Mayor Jack Thompson
Mayor Stuart Titus

Policy Advisory Committee Members:

Councilmember Linda Atkins
Rex Jackman

Staff:

Marcella Clem
Debra Dees
Debbie Egger
Siana Watts

Absent:

City of Eureka
City of Arcata
City of Fortuna
County of Humboldt
City of Blue Lake
City of Trinidad
City of Rio Dell
City of Ferndale

Humboldt Transit Authority (HTA)
Caltrans

Executive Director
Associate Planner
Administrative Services Officer
Executive Assistant

Call to Order

Chair Susan Ornelas called the meeting to order at 4:00 p.m.

1. Introductions

2. Approval of the Meeting Record

Motion was made (Jäger/Schapiro) to approve the meeting record of November 15, 2012 as amended.

Motion failed due to the following votes:

AYES: Jäger, Schapiro, Strehl

NOES: None

ABSTENTIONS: Thompson, Fulkerson, Titus, Bass

By member consensus, the minutes will be brought back to the next Board meeting.

3. Public Participation – There was no public participation.

4. Adjournment of the HCAOG Board; Convening of the Policy Advisory Committee (PAC)

4:08 p.m.

5. Consent Calendar (PAC)

Motion was made (Bass/Fulkerson) to approve the consent calendar.

Motion carried unanimously.

a. Local Transportation Fund (LTF) Allocations

A recommendation that the Board approve Resolution 13-02 County of Humboldt (\$2,168,428); Resolution 13-03 City of Arcata (\$559,845); and Resolution 13-04 City of Fortuna (\$359,240).

b. California Emergency Management Agency (Cal EMA)

A recommendation to the HCAOG Board to direct staff to submit a FY 12-13 Cal EMA Investment Justification Grant application for \$124,295 for the continuation of the American Disabilities Act (ADA) Bus Stop Improvement Project.

c. Project, Planning and Monitoring (PPM) Funds

A recommendation to the HCAOG Board approval of; Re-identification of \$5,000 of PPM funds for the City of Trinidad for project planning and development of planning level designs and costs estimates for the upcoming Regional Transportation Plan (RTP) update; Allocation of \$45,000 of PPM funds for the City of Eureka to develop a PSR for a South Gateway Project from the Herrick Interchange to Peirsons; and Allocation of \$10,000 of PPM funds for the City of Rio Dell to conduct project planning work in identifying future project purpose, need and cost estimates for the upcoming RTP Update.

6. Action Items**a. 2008 Regional Transportation Plan (RTP) Amendment (Resolution 13-01)**

Motion was made (Jäger/Fulkerson) to recommend to the HCAOG Board approval of an amendment to the 2008 RTP as proposed, and adoption of the related Resolution 13-01.
Motion carried unanimously.

b. Request for High Priority Project (HPP) Funds

Motion was made (Schapiro/Bass) to recommend the HCAOG Board direct staff to enter into a cooperative agreement with Caltrans to augment the State Highway 299 Enchilada Curve realignment project with HPP funds.
Motion carried unanimously.

7. Information Items

These items are reserved for matters that do not require a specific action.

a. Humboldt County Department of Health and Human Services Presentation

Barbara Howe, Deputy Director of Public Health, provided an overview of the draft Community Health Assessment.

b. North Coast Railroad Authority (NCRA) Update

The PAC reviewed the NCRA's recently adopted Final Report and Resolution of the Humboldt Bay Rail Corridor Committee and discussed the next steps for the redevelopment of rail and trail infrastructure around Humboldt Bay.

8. PAC Member Reports

Caltrans notified the PAC about the Federal Highway Administration's (FHWA) Call for Proposals for the "Climate Change and Extreme Weather Vulnerability Assessments and Adaptations Options Analysis" program. It was explained that proposals are due January 22, 2013, and awards will be

granted February 19, 2013. By committee consensus, HCAOG will provide Caltrans with a letter of support.

9. Reconvening of the HCAOG Board (5:06 p.m.)

Motion was made (Bass/Jäger) to approve the recommendations taken by the PAC and reconvene as the HCAOG Board.

Motion carried unanimously.

a. Regional Housing Needs Allocation (RHNA) Adoption of Methodology

Motion was made (Schapiro/Fulkerson) to follow the recommendation from the RHNA Methodology Committee (RMC) to adopt Alternative 1 methodology, develop a draft Regional Housing Needs Plan, and distribute RHNA allocations to jurisdictions to initiate a 60-day local government appeal period.

Motion carried by the following votes:

AYES: Schapiro, Fulkerson, Jäger, Strehl, Thompson, Titus, Ornelas

NOES: Bass

ABSTENTIONS: None

Public Participation on item 9.a.

Greg Orsini, Interim General Manager, McKinleyville Community Services District (MCSD), supported RHNA Methodology Alternative 3.

John Corbett, Board Member, MCSD, supported RHNA Methodology Alternative 3.

Dave Loya, Deputy Director, Arcata Public Works, explained how the RMC agreed on Alternative 1.

10. Adjournment

The meeting adjourned at 6:01 p.m.

Individuals requiring special accommodations, accessible seating, or documentation in alternative formats are requested to contact the HCAOG office at 444-8208 prior to the meeting.

**BOARD OF DIRECTORS**

Mark Lovelace, County of Humboldt, **Chair**
Shane Brinton, City of Arcata, **Vice Chair**
Sherman Schapiro, City of Blue Lake
Lance Madsen, City of Eureka
John Maxwell, City of Ferndale
Jack Thompson, City of Rio Dell

MINUTES**Thursday, February 14, 2013, 6:30 PM****Eureka City Council Chambers****531 K Street, Eureka, CA**

Present: Mark Lovelace, Shane Brinton, Sherman Schapiro, Lance Madsen, John Maxwell, Jack Thompson
Staff: Jill Duffy, Patrick Owen, Tyler Egerer, Brent Whitener
Legal Counsel: Nancy Diamond

1) Call to Order and Roll Call

Chairman Lovelace called the meeting to order at 6:35 p.m. A quorum was present and acting.

2) Approve the Agenda

Boardmember Thompson pulled item 3a) for discussion.

Boardmember Maxwell spoke to staff regarding 3b) and his issues with the employee reimbursements. Staff indicated that this was a one-time occurrence that had been discussed and fixed, and would not happen in the future.

Boardmember Maxwell thanked Boardmember Schapiro and staff for their patience regarding check signing. He had not realized there were so few check signers, and appreciated the willingness of those who had chosen to participate.

Chairman Lovelace Opened the Floor to Public Comment. No one spoke.

Chairman Lovelace Closed the Floor to Public Comment.

Motion Maxwell/Madsen to Approve the Agenda with Changes 6 Ayes/0 Noes & Abstentions/0 Absent.

3) Consent Calendar

- b. Receive December FY 12/13 Financials.
- c. Approve Proposed Changes to Signatories on Authority Checking Account.
- d. Review and Finalize Certificate of Recognition for Retailers Who Have Voluntarily Reduced or Eliminated the Use of Plastic Bags.
- e. Amend Anaerobic Digester RFP Timeline.

Motion Madsen/Brinton to approve the consent calendar with changes 6/0/0.

4) Oral and Written Communications

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

5) Strategic Planning Update

Richard Tagore-Erwin of R3 gave a presentation including an overview of activities since October of 2012 and through the remaining schedule to the May 9th Board consideration of the final Strategic Plan.

Executive Director Duffy requested Board direction as to whether they would like to add another meeting to the already scheduled May 9th date for consideration of the draft

strategic plan. The draft document looks to be fairly short and there will be additional costs if a meeting is added for the Board, but the time is available, should the Board desire an additional meeting.

Boardmember Schapiro indicated that the meeting scheduled on April 11th provides for a first look at the draft strategic plan, at which time the Board could decide whether or not an additional meeting is necessary.

Boardmember Thompson added that since the Public Advisory Committee sunsets at the end of the March 20th meeting, there would be no need for an additional meeting.

Chairman Lovelace believes that the timeline already outlined is adequate and there is no need to schedule an additional meeting at this point.

Chairman Lovelace Opened the Floor to Public Comment.

Jane Woodward, Arcata resident, thanked the Board, the PAC and R3 for all of their efforts. She expressed that it would be good for the Board to discuss the Strategic Plan without being constrained by the Brown Act. She believes that the main sticking point will be franchising and urged the Board to consider an additional meeting for the opportunity to discuss these matters outside of the public meeting venue.

Executive Director Duffy clarified that the Board will receive the draft document in advance of the meeting, and will review and deliberate in a publicly noticed meeting. The meeting will be noticed under the Brown Act to give the public the opportunity to participate in the deliberations.

Chairman Lovelace Closed the Floor to Public Comment.

6) Receive Presentation on Food Collection Pilot Project

Project Manager Juliette Bohn gave a presentation on the Foodwaste Pilot Program.

Boardmember Schapiro asked how often Foodwaste pickup occurs. Ms. Bohn replied that Foodwaste is collected on the Eureka route twice a week. Blue Lake Casino has expressed interest participating, and in including the Foodwaste from the elementary school in Blue Lake.

Boardmember Brinton would like to know whether the collector has to unlock the bins or whether the restaurants do so before the bins are picked up. Ms. Bohn indicated that the truck driver has to unlock each bin, adding time to their route.

Chairman Lovelace Opened the Floor to Public Comment.

Tall Chief Comet, Campus Sustainability Coordinator at Humboldt State University, spoke about HSU's involvement, noting that they did not have an opportunity to take part in the pilot program under the grant. Although it required HSU to bear all of the costs of participation, the process and benefits have been worth the additional cost. He commended Authority staff for their hard work and education efforts in helping HSU staff streamline their processes.

Jane Woodward states that Costco has switched over to compostable sample spoons.

Chairman Lovelace encouraged the creation of a more general PowerPoint presentation for the member agencies for presentation at their meetings as requested.

Chairman Lovelace Closed the Floor to Public Comment.

7) Review and Approve FY 2012-13 Mid-Year Budget Modifications

Administrative Services Manager Egerer gave an overview of the new layout of the Budget and how to read the modifications as presented.

Boardmember Thompson questioned whether or not credit card fees had been lowered, as staff had planned at the beginning of the year. Mr. Egerer responded that, with the assistance of Humboldt Sanitation, credit card fees had been brought to levels originally planned for in the Fiscal Year 2012-2013 budget.

Boardmember Schapiro asked for clarification of the net revenue numbers. Mr. Egerer explained that net income was in the negative by almost four million dollars, however once the cost of Phase I Landfill Closure was put against the Closure and Post-Closure liability, it resulted in an estimated net gain for the year.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Motion Brinton/Thompson to Approve FY 2012-13 Mid-Year Budget Modifications 6/0/0.

8) Household Hazardous Waste Program Grant

Program Manager Whitener provided a brief history of HHW grants and requested that the Hazardous Waste Program have permission to apply for the upcoming grant through CalRecycle which would cover a two year period. It is proposed that part of the grant money be used for a mobile HHW event in the City of Fortuna.

Boardmember Thompson would like to know if others would be welcome at this event.

Program Manager Whitener answered that anyone would be welcome.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Boardmember Brinton would like to express his support of reaching out to the City of Fortuna.

Motion Brinton/Madsen to Approve Staff Recommendations 6/0/0.

9) Receive Staff Reports & Provide Staff Direction for Alternative Fluorescent Bulb Take-Back Funding Options

Senior Program Analyst Sherman provided background on the Take-It-Back program.

Program Manager Whitener stated that HWMA has established retail locations for bulb drop off and trained residents to bring their bulbs to local retailers or the Hawthorne Street Transfer Station. With grant funds having run out for the collection program, the funding of retail drop-off locations requires some changes. There are three options; HWMA could bear the entire cost of the program; a cost-share with participating retailers could be established; or, the retail drop-off program could cease altogether, limiting drop-off of CFLs to the Hawthorne Street Transfer Station only.

Boardmember Thompson asked if HWMA is partnering with Redwood Coast Energy Authority (RCEA). Ms. Sherman stated that she has spoken with RCEA staff and they have indicated a willingness to cover the costs associated with bulb drop off at their location.

Boardmember Maxwell supports the continuation of the program, even if it means that HWMA will foot the bill.

Boardmember Schapiro questioned whether the actual cost to HWMA would still be the \$30K if retail collection no longer took place. HWMA would only be paying for transport of the bulbs to processing facilities, which it currently pays for as part of its disposal operations. It was unclear how there would be cost savings if only locations for bulb drop off are changing.

Boardmember Brinton stated that he would rather not see the public pay the fee to dispose of their bulbs when they recycle them, and asked Legal Counsel to explore the option of adding the disposal fee to the cost of the item at the time of purchase.

Legal Counsel Diamond was not sure if Extended Producer Responsibility language is being looked at for bulb disposal, but suggested that the Executive Director may know more on this issue.

Executive Director Duffy is not aware of specific legislation regarding the bulbs, but

believes that HWMA should plan for carrying on whether or not this issue is taken on by discussed at the State level.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Boardmember Schapiro wanted to clarify that the McKinleyville retailer participating in this program was not willing to continue. Program Manager Whitener responded that the retailer was not willing to put forth money to continue the program, if the cost-share option was chosen.

Motion Schapiro/Brinton to Accept Option One, HWMA to Fully Fund the CFL Take-it-Back Program 6/0/0.

Motion Brinton/Schapiro to Continue Meeting 6/0/0.

Chairman Lovelace Adjourned the Meeting for a Ten Minute Break 8:45 p.m.

Chairman Lovelace Called the Meeting to Order at 8:55 p.m.

10) Request for Qualifications for Landfill Disposal Consultants

Executive Director Duffy requested that the Board approve circulation of an RFQ and initiate a selection committee made up of member agency personnel to choose an appropriate Landfill Disposal Contract Consultant.

Boardmember Schapiro clarified that in order to save time and money, it is being requested that we seek the services of a consultant rather than HWMA staff to produce an RFP.

Boardmember Madsen requested clarification on what "long term contract" means.

Executive Director Duffy responded that the length of the contract, and other variables, are dependent on options that will be presented to the Board as part of the RFP development process. At this juncture, HWMA is seeking a consultant that can assist in identification of a potential timeline and develop those options for consideration.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Motion Madsen/Thompson to Accept Staff Recommendation 6/0/0.

11) Items Pulled from Consent Calendar

3a) Approve Minutes from the January 10, 2013 HWMA Board of Directors Meeting.

Boardmember Thompson asked that his comments regarding asbestos at Rio Dell City Hall be revised.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Motion Brinton/Thompson to Approve Item 3a) with Changes 6/0/0.

12) Board Member Reports

Boardmember Thompson reported that the City of Rio Dell is very happy with the recent upgrades and progress that have been made to its new sewer treatment plant; there is still plenty of work to be done, but the system is working nicely. He further reported that the Scotia power plant is going to reopen.

Boardmember Brinton reported that the City of Arcata is continuing to manage the loss of redevelopment funds and that the City is in good shape. The City's smoking ordinance is being reviewed in order to revise current smoking restrictions.

Boardmember Maxwell attended the January meeting for the Rio Dell City council as well as the PAC meetings and would like to thank them for making him feel welcome.

Boardmember Schapiro reported that Custom Stump Grinders has gotten a permanent permit to operate in the City of Blue Lake, and therefore is offering free greenwaste disposal to the citizens of Blue Lake. In addition, Blue Lake Garbage has gone single stream in its recycling collection route in Blue Lake.

Boardmember Madsen reported that, as Chair of the Upstate Railroad Connect Committee, the committee continues to move forward with attempting to establish railroad options that might prove useful in the creation of Landfill Disposal Contracts.

Chairman Lovelace reported on illegal dumping discussions that have recently taken place. Executive Director Duffy and numerous other community representatives were part of these discussions. Chairman Lovelace assisted with the point-in-time count of the homeless population in the County. He discussed the difficulties of identifying roadside illegal dumping and dumping from the remnants of homeless camps.

Chairman Lovelace followed up on these activities by spending time with John Shelter, operator of the New Directions program. Mr. Shelter introduced Chairman Lovelace to a different side of the homeless population, and a unique method of providing waste management to that population. The Board discussed the topic, the relative success of the program as relates to helping both the City of Eureka and the homeless population, and decided to invite Mr. Shelter to make a presentation to the Board at a future meeting.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

13) Executive Director's Report

Executive Director Duffy updated the Board on activity surrounding the Samoa Recycling Facility. A recent drop in the asking price from over \$5 million to just over \$2.5 million has sparked interest with many of the local jurisdictions to discuss the possibility of a local solution to recyclables processing. Executive Director Duffy thought it important to keep the Board apprised of the situation, and to make it clear that neither HWMA nor its Member Agencies are looking to purchase the facility. Rather, these discussions are aimed at utilizing the resource if it is, in fact, purchased.

A Board orientation is being put together and will be scheduled in the near future for all Boardmembers.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

14) Closed Session/Report Out

It is the intention of the Board of Directors to meet in closed session to consider the Public Employee Performance Evaluation for the position of the Executive Director pursuant to Government Code Section 54954.5 and 54957.

Chairman Lovelace Opened the Floor to Public Comment. No comment made.

Chairman Lovelace Closed the Floor to Public Comment.

Chairman Lovelace Adjourned the Meeting to Closed Session at 9:30 p.m.

No Report Out was made from Closed Session.

15) Adjourn

Chairman Lovelace Adjourned the Meeting at 10:20 p.m.

Next Meeting: March 14, 2013 at 6:30 p.m. at Eureka City Hall Council Chambers.



Redwood Coast Energy Authority

517 5th Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

**Redwood Coast Energy Resource Center
517 5th Street, Eureka, CA 95501**

**February 25, 2013
Monday, 3:15 p.m.**

Redwood Coast Energy Authority will accommodate those with special needs. Arrangements for people with disabilities who attend RCEA meetings can be made in advance by contacting Lori Biondini at 269-1700 by noon the day of the meeting.

I. ROLL CALL

Present: Susan Ornelas, Stephen Kullmann, Linda Atkins, Jay Parrish, Mike Losey, Frank Wilson, Tom Davies, John Woolley and Sherri Woo.

Absent: none

Staff: Matthew Marshall, Lori Biondini

Guests: Michael McCormick, State Governor's Office of Planning and Research, Kate Meis, Local Government Commission, Jenny Woods, Local Government Commission, Alison Talbott, PG&E, Karen Diemer, City of Arcata, Oona Smith, Humboldt County Association of Governments (HCAOG), Marcella Clem, HCAOG

II. REPORTS FROM MEMBER ENTITIES

Director Losey reported on Congressman Huffman's visit and that he was concerned about the high prices of gasoline in the County, and suggested that solutions to this issue should be explored.

Director Davies reported that two council seats are open in Trinidad.

III. ORAL COMMUNICATIONS

Alison Talbott reported that the PG&E sponsored exhibit, "From Sawdust to Uranium: The History of Electrical Power Generation in Humboldt County, 1883-2015" is still on display at the Clarke Historical Museum.

IV. CONSENT CALENDAR

- A. Approve Minutes of January 28, 2013 Board Meeting
- B. Approve attached Warrants
- C. Accept attached Financial Reports
- D. Approve Request for Proposals for 2013-14 Energy Watch contractors

M/S/C: Woolley, Losey: Approve consent calendar.

V. REMOVED FROM CONSENT CALENDAR ITEMS

- A. None.

VI. NEW BUSINESS

A. 3-year Governor's Initiative

Michael McCormick of the State Governor's Office of Planning & Research (OPR), and Kate Meis and Jenny Wood of the Local Government Commission reported on the regional stakeholders meeting held earlier in the afternoon to gather input for a new AmeriCorps program. Michael McCormick gave an overview of the role of OPR and their involvement in implementing a Governor's Initiative focused on renewable energy, climate change and transportation. Kate Meis of the Local Government Commission gave an overview of the planned AmeriCorp program, which is planned to place 85 to 100 AmeriCorps members across the state over a 3-year period.

The board and the public provided comments and feedback on the proposed initiative. Directors Ornelas and Losey commented that some regulations and utility rules can be impediments to implementing renewable energy projects. Karen Diemer suggested that tools and protocols for measuring green-house-gas reduction would assist in goal-setting and measuring progress; Mr. McCormick replied that the State was making progress on standardizing indicators.

The notes from the stakeholder meeting will be posted online and that the remainder of the regional meetings will be complete by April and the program design finalized in the summer.

B. Community Choice Aggregation

Karen Diemer of the City of Arcata gave a presentation on Community Choice Aggregation (CCA), which allows local governments to procure electricity on behalf of the community while the incumbent utility continues to provide transmission, distribution, and customer-service functions. The City of Arcata is actively considering the options of joining another CCA program in the state or the creation of a local CCA program. The board discussed these options, and how they might be explored further.

M/S/C: Woolley, Kullmann: Direct Staff to explore next steps, determine costs and make recommendations on the possibility of developing a CCA program.

C. "Repowering Humboldt with Community Scale Renewable Energy" Grant

M/S/C: Woolley, Atkins: Adopt Resolution 2013-1 authorizing RCEA to accept and administer \$1,750,000 in California Energy Commission funding to support community-scale renewable energy integration demonstration.

D. Office Relocation

Executive Director Marshall reported that the final version of the lease had been sent to the Board Chair and Attorney for approval, and proposed an increase to the facility development budget to make upgrades to the flooring, minor repairs, and other improvements.

M/S/C: Atkins, Losey: Approve \$29,000 increase to Facility Capital Development budget line item.

VII. STAFF REPORT

A. Matthew Marshall, Executive Director

Executive Director Marshall reported on a trip to the California Energy Commission for the mid-project review meeting for the Plug-in Electric Vehicle regional planning grant and the final project meeting for the RESCO grant.

VIII. ADJOURNMENT

Meeting adjourned at 4:45pm.

***The next regular RCEA Board of Directors Business Meeting
will be held at 3:15PM on Monday, March 18, 2013.***



II A.

Redwood Region
Economic Development
Commission

520 E Street Eureka • California 95501 • (707) 445-9651 • FAX (707) 445-9652

Minutes
Meeting of the RREDC Board of Directors
February 25, 2013

- I. Call to Order and Flag Salute**
Chair Mike Newman called the meeting to order at 6:30 p.m.
Present: Virginia Bass, Kevin Benjamin, Julie Fulkerson, Tyler Holmes, Nancy Koke, Sue Long, Michael McKaskle, Ken Mierzwa, Mike Newman, Bruce Rupp, Alex Stillman, Frank Wilson, Bill Wennerholm, John Woolley
Absent: Richard Dorn, Frank Scolari, Mike Wilson
Guests: Barbara Hecathorn, alternate for HBMWD
Staff Present: Don Ehnebuske, Virginia Fisher
- II. Approval of Agenda and Minutes**
M/S/P: Rupp/Holmes to approve agenda for February 25, 2013. Passed unanimously.
M/S: Holmes/Koke to approve minutes of January 28, 2013: Ayes: 12, Nays: 0, Abstain: 2. Motion passed.
- III. Public Input – for non-agenda items**
None
- VI. Financial Reports – action required**
A. Acceptance of Agency wide Financial Reports: January 31, 2013: M/S/P: Fulkerson/Bass to approve financials as presented. Motion passed unanimously.
- V. Reports – no action required**
A. Loan Portfolio Report: January 31, 2013: Report submitted; no action needed.
B. Executive Directors Report: Report submitted; no action needed.
C. Executive minutes of December 4, 2012: no action needed
- VI. Old Business**
A. Report on Executive Director Salary Modification: M/S/P: Fulkerson/Newman to approve a change in salary for the executive director. Salary will be \$72,000, effective February 1, 2013. Motion passed unanimously.
- VII. New Business**
A. Presentation of draft 2013-2014 budget: The first draft of the budget was presented to the board. A public hearing for the budget will be held at the March 25 meeting and the final budget must be adopted in April. No action needed.
B. Appointment of Loan Committee members for 2013: M/S/P: Bass/Fulkerson to approve the following slate of members for a two year term, March 1 2013-March 1, 2015: Liana Simpson, Phil Sullivan, Frank Scolari and Bruce Rupp. Motion passed unanimously.
Interest was expressed in reviewing and revising, if necessary, the reappointment process for the loan committee.

MEMBER AGENCIES

City of Arcata • City of Blue Lake • City of Eureka • City of Ferndale • City of Fortuna • City of Rio Dell • City of Trinidad
County of Humboldt • Humboldt Bay Harbor, Recreation and Conservation District • Humboldt Bay Municipal Water District
Humboldt Community Services District • Manila Community Services District • McKinleyville Community Services District
Orick Community Services District • Redwoods Community College District • Hoopa Valley Tribe
Willow Creek Community Services District • Orleans Community Services District • Redway Community Services District

- C. FY 2014 RREDC Economic Development Project Priority Planning:** The core function of RREDC is administering a revolving loan fund for small businesses. Additionally RREDC supports healthy economic development for all of Humboldt County through participation in a variety of projects. Deciding which projects to support needs to be determined by staff and the board.

The process for determining priority projects for RREDC will begin at the March board meeting.

At the April meeting members will be asked to rank projects previously identified as having economic value for the community. The four or five with the highest votes will be the priority projects.

VIII. Member Reports/Updates

Reporting were: City of Fortuna, City of Rio Dell, Orick CSD, City of Arcata

IX. Agenda Requests for February 25, 2013

Marimba One, Prioritization of Projects, Public Hearing for draft budget.

X. Adjourn

The meeting adjourned at 7:50 p.m.

Respectfully submitted:

Bonnie Smoller, Recorder

Mike Newman, Chair

Salt River Watershed Council

Tuesday, February 12th, 2013
2 – 4 p.m.

Minutes

Board Members in attendance:

Jay Parrish, Chairman; Jay Russ, Vice Chairman; Dave Carr, Secretary/Treasurer; Joe Russ, Jim Becker, Don Hindley, John Vevoda, Denver Nelson, Dennis DelBiaggio

Board Members Excused:

All in attendance

Guests:

Charlie Zana (landowner), Ann Barbata (landowner), Andy Albin (Rancher), Rex Bohn (County Supervisor); Gary Beli, Donna Chambers and Doreen Hansen (Resource Conservation District)

Call to Order:

The Watershed Council meeting was called to order at 2:07 p.m. by Jay Parrish, Council Chairman.

Additions or Changes to the Agenda:

None

Introductions:

None

Public Comment Period:

Ann Barbata from Ambozini Lane expressed that the community and the land along lower Williams Creek (i.e. Frog Alley) is very interested in being included in the Salt River Ecosystem Restoration Project. Barbata stated that their properties along Williams Creek are heavily impacted by annual flooding and that properties have significantly loss value due to the inundation. The Williams Creek community members have developed a meeting with Rex Bohn (Humboldt County Supervisor) to gain information and discuss future involvement in the Salt River project (held February 19, 2013). Barbata also came to the meeting to gather factual information about the Salt River project.

Board Member Reports

Director Jay Russ reported that the Russes, O'Rourke Foundation, The Wildlands Conservancy (TWC), and the State Coastal Conservancy meet to discuss the TWC's future restoration plans on the old Connick Ranch. Director Russ explained that tide gates would be replaced and public access be created through the

agricultural part of the ranch. The Russes have expressed that they want to be part of the public access development with TWC.

Adoption of January 8th, 2012 Meeting Minutes:

The minutes of the January 8th meeting was adopted as follows:

Motion: Director John Vevoda; Second: Director David Carr; Unanimous

New Business:

Salt River 2014 Project Timeline -

At the January 2014 meeting, the Council requested a 2014/Phase 2 timeline of events regarding the Salt River Project. Doreen Hansen provided a brief 2013 timeline for the benefit of the other members of the meeting and then continued into the activities of 2014. Vegetation removal will occur at the beginning of the year. Construction activities will run from May to October, with demobilization and revegetation occurring the last two months of the year.

Support Letter Requests from the HCRCD –

The HCRCD was submitting two proposals to NOAA's Coastal and Marine Habitat Restoration Program for funding for Phase 1 monitoring and Phase 2 construction and monitoring. The Council reviewed the letters and suggested some minor modifications. The request was approved with the suggested modifications as follows:

Motion: Director Jay Russ; Second: Director Don Hindley; Unanimous

Old Business:

Update on Emergency Work on Francis Creek and Port Kenyon Road and Support Letter –

A discussion about the Emergency Work involved the Council members, Donna Chambers, and Rex Bohn. Chambers explained the restrictions and application the SRERP permits. Currently work occurring this winter will likely not happen. The current conversation with the County is that once the SRERP Phase 2 designs reach 100% in the summer, permits can be amended to allow emergency work to commence.

A letter supporting the emergency work to proceed was reviewed and modifications requested. The support letter was approved with the suggested modifications as follows:

Motion: Director Jim Becker; Second: Director Don Hindley

Sub-Watershed Groups –

Director Jim Becker indicated that a lower Salt River Sub-watershed group meeting would be held at 4:00pm after the Council's meeting.

Salt River Film Project –

Donna Chambers spoke with a local film maker, Thomas Dunklin. Dunklin informed Chambers that he could tailor a film to the needs of the Council. The Council then discussed looking for funding from the USFWS and the State Coastal Conservancy. Director Dave Carr indicated that he and John Vernon would follow up with Dunklin.

Financial Report –

Director Carr provided the January Financial Report. Carr stated that the Council's finances had not changed besides a \$1 dollar increase in interest.

Future Agenda Items:

None

Adjournment:

The meeting was adjourned at 3:43 pm.

SECTION 14:
