

City of Ferndale, Humboldt County, California USA

Minutes for Planning Commission Meeting of September 28, 2011

Call to Order: Chair Jorgen Von Frausing-Borch called the Planning Commission meeting to order at 7:03p.m. Commissioners Trevor Harper, Dan Brown, and Lino Mogni as well as staff Administrative Assistant Brianna Smith and City Planner Vanessa Blodgett were present. Those in attendance pledged allegiance to the flag. MOTION: (Jorgen/Mogni): The August 24, 2011 minutes were unanimously approved. Proposed change: change presenter on item 6.3 to Michael Bailey instead of Vanessa Blodgett.

Historical and Cultural Resources Element DRAFT comments: City Planner Vanessa Blodgett gave update on the Historical and Cultural Resources Element. All the comments from the DR have been incorporated into the draft. Vanessa went over six additional comments for the Planning Commission's consideration on whether to change them or not. Page 1-3 Historical resources include individual structures, the National Register District along Main Street, the Design Control Zone Defined in the Zoning Ordinance, and the architectural themes found throughout the City. It was decided that the underlined sentence would not be added to the Historical and Cultural Resources Element because the design control zone is not a historic resource per the suggested Historic Resource definition listed on page 3-1 of the Element. There are historic resources within the D-zone, but the zone itself is not historic. Page 3-1 Determined by the County of Humboldt to be historically significant or significant in the architectural, engineering, scientific, economic, agricultural, educational, social, political, military, or cultural annals of California. The recommendation is to change to "City of Ferndale" because the County does not make the determination within the City limits and the PC agreed. Page 3-1 DRC Comment: include a photograph representation of each architectural style with the descriptions. It was explained that this would require additional work beyond the scope of the current agreement and if the Commission feels this is important, action should be taken to recommend a scope and budget amendment to the Council in order for staff to complete work. The PC decided that it was important to have some kind of knowledge of what the different styles look like and would like to bring before the Council. Page 3-7 DRC comment: this table would be more informative if it was organized by architectural style (i.e Queen Anne, Italianate, Craftsman, Mission, etc) At least there should be a column to designate the style. It was explained that this would require additional work beyond the scope of the current agreement and if the Commission feels this is important, action should be taken to recommend a scope and budget amendment to the Council in order for staff to complete work. The PC decided that the table was not necessary in the General Plan. Page 3-8 Design Review is required for external alterations to structures located in the City's Design Control Zone (Figure 2). Design Review is required for Change in color, Additions or alterations, application of new materials, exterior lighting, demolition, signage and awnings, Design Review is not required for: Paint and repair which does not change the historical integrity and external appearance of the structure or which restores the structure to the original condition, emergency repair, structures not within the D-zone. It was felt by staff that this text was too much detail for the General Plan. This information is already in the Zoning Ordinance and if it is included here a change to the above standards would require a General Plan Amendment. The PC decided it best to the underlined information out. Page 4-1 Preserve Ferndale's distinctive and valued historic district, structures, and sites representing ~~various periods of the City's 100+ year history~~ the City's period of significance- 1872-1936 within the City limits. The underlined changes the meaning of the goal; limits the timeframe. The PC decided it would be best if there was no date. Vanessa explained that consultation with the Bear River Band of Rohnerville Rancheria Tribal Historical Preservation Officer was conducted about the GP update and that the THPO had no comments at this

time and there are no known Tribal resources within the City limits. On page 3-3 PC asked that the definition for Ranch style houses also be incorporated after Mission style. MOTION: Approve Historical and Cultural Resources Element Draft with the Design Reviews inputs and send to the City Council for consideration with changes made by the Planning Commission. (Jorgen/Brown). All in favor.

Change ZO Design Review Committee on majority vs 3 votes: MOTION: Approve sending an ordinance change to the City Council for approval. (Brown/Harper). All in favor.

Design Review-Distribution of Historic Handbook: Michael Bailey gave presentation of Historic Handbook and ways to distribute handbook. PC liked handbook, but would like to see the address of the City Hall put on the back of the handbook. MOTION: Approve design, content, and methods of distribution with the addition of City Hall's address on the back of handbook. (Brown/Harper). All in favor.

Sign Committee Report to Planning Committee instead of Design Review: Approve having the Sign Committee report to the Planning Commission. (Jorgen/Brown). All in favor.

The next regular meeting will be October 19, 2011. The meeting was adjourned at 8:04pm.

Respectfully submitted,

Brianna Smith
Administrative Assistant