

**AGENDA  
CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.  
REGULAR CITY COUNCIL MEETING**

|           |                   |                 |              |
|-----------|-------------------|-----------------|--------------|
| Location: | City Hall         | Date:           | June 2, 2011 |
|           | 834 Main Street   | Time:           | <b>7 pm</b>  |
|           | Ferndale CA 95536 | Posted: 5/30/11 |              |

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

**TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.**

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk
4. CEREMONIAL:
  - a. Lemonade Day Proclamation - Kathy Miller - Student Projects Coordinator..... Page 4
  - b. Recognition of Doug Culbert as Operator of the Year..... Page 5
5. MODIFICATIONS TO THE AGENDA
6. STUDY SESSIONS
7. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup>s of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.) ..... Page 6
8. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under “Call Items.”)
  - a. Acceptance of Accounts Payable ..... Page 7
  - b. Approval of previous minutes: May 5, 2011..... Page 17
9. CALL ITEMS
10. PRESENTATION / Community Forum ..... None

|   |         |
|---|---------|
| 11. BUSINESS  |         |
| a. Eel River Disposal – Universal Pick up and Green waste .....   | Page 20 |
| b. Resolution 2011-23 for 10 <sup>th</sup> Progress Pay Request for Management and Construction Related Costs for the Wastewater Treatment Plant..... | Page 21 |
| c. Resolution 2011-24 Authorizing MOU between City and Special District Risk Management Authority's Health Benefits Ancillary Coverages .....         | Page 25 |
| d. Resolution 2011-25 Authorizing the City to Borrow Funds from NVB (replaces 10-45) .....  | Page 27 |
| e. Set date for Budgetary workshop .....  | Page 29 |
| f. Set date for City Manager Evaluation .....   | Page 29 |
| g. Ferndale / Navy Housing Update .....   | Page 30 |
| 12. CORRESPONDENCE .....  | Page 34 |
| 13. REPORTS   |         |
| a. City Manager Staff Report and Community Events .....   | Page 35 |
| b. Commissions / Committees and others  |         |
| i. Design Review Committee.....   | Page 44 |
| ii. Ferndale Library Board .....  | Page 48 |
| iii. Planning Commission.....   | Page 49 |
| c. Council Reports and Comments   |         |
| i. HWMA.....  | Page 52 |
| 14. ---   |         |
| 15. ---   |         |
| 16. ADJOURN .....   | Page 64 |

**This notice is posted in compliance with Government Code §54954.2.  
The next Regular Meeting of the Ferndale City Council will be held on  
THURSDAY, July 7, 2011 in the Auditorium of City Hall at 7:00pm**

## **Section 1**

### **Call Meeting to Order**

## **Section 2**

### **Pledge Allegiance**

## **Section 3**

### **Roll Call**

## **Section 4**

### **Ceremonial**

Lemonade Day Proclamation  
Kathy Miller - Student Projects Coordinator  
Humboldt County Office of Education

Doug Culbert, Chief Plant Operator



## City of Ferndale, California PROCLAMATION

**WHEREAS:** Lemonade Day is a free, collaborative, community-wide educational event providing children with the opportunity to learn and apply entrepreneurial thinking and create a foundation for success in the global economy; and

**WHEREAS:** Small businesses started by innovative entrepreneurs in our community create the economic backbone of our economy; and

**WHEREAS:** Lemonade Day exists to infuse today's youth with the spirit of enterprise, teaching the basic business and entrepreneurial skills necessary to become successful, contributing members of their communities; and

**WHEREAS:** Young people who participate in youth entrepreneurship feel a strong sense of control in their lives that says "I have influence over my own life and I can affect the person I become;" and

**WHEREAS:** Lemonade Day has a core philosophy of Spend, Save, and Share that is implemented by teaching children how to manage their money by establishing a budget, seeking investors, paying for their own expenses, saving part of their profits and giving back to the community; and

**WHEREAS:** Youth entrepreneurship increases persistence in schools and decreases dropout rates because students see more real work relevance to what they are learning in the classroom; and

**WHEREAS:** Lemonade Day offers opportunities for families, businesses, schools, youth organizations, faith-based communities, neighborhoods, institutes of higher learning, economic development and government agencies to unite for a common purpose – to train the next generation of entrepreneurs; and

**WHEREAS:** Young people who have looked at the world through a business owner's eyes make better employees down the road; and

**WHEREAS:** Lemonade Day is an event that demonstrates to young people of Ferndale that they are important and citizens care about their future; and

The City of Ferndale salutes and commends organizers, volunteers and participants of Lemonade Day, a program that advances life skills, character, and entrepreneurship, and extend best wishes for a successful and rewarding observance.

**NOW, THEREFORE,** I, Jeff Farley, Mayor of Ferndale, do hereby proclaim the first Saturday in June as:

### ***"NORTH COAST LEMONADE DAY"***

**AND** encourage all residents of Ferndale to participate and have a role: either selling or buying Lemonade, on June 4, 2011.

*Certificate of Achievement*

*Presented to*

**Doug Culbert**

*On this 2nd day of June of 2011*

Awarded by **The City of Ferndale** for being chosen as California's Waste Water Treatment Operator of the Year by the **California Rural Water Association**.  
*CRWA is preeminent as the State's leading association dedicated to providing on-site technical assistance and specialized training for rural water and wastewater systems.*

**Jeff Farley, Mayor**

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## **Section 5**

# **Modifications to the Agenda**

## **Section 6**

# **Study Sessions**

## **Section 7**

# **Public Comment**

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3<sup>rd</sup> of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

## **Section 8**

# **Consent Agenda**

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

**City of Ferndale**  
834 Main Street, P.O. Box 236, Ferndale, CA 95536

**Printed Regular Checks**

General Checking - Distribution Detail - From 04/21/11 To 05/20/11  
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| Chk No.  | Date       | Pay | Ven ID               | Vendor Name \ Payee Name                       | Distribution | Check           |
|--|------------|-----|----------------------|--|--------------|-----------------|
| Acct No.   | Type       |     | Override Description | Amount   | Amount       |                 |
| 43706  | 05/17/11   |     | AFLAC                | AFLAC - REMIT. PROCESSING SERV.                |              | 368.68          |
|  | 10012260   |     |                      | Health insurance payable Employee Paid         | 368.68       |                 |
| <b>Total for AFLAC - REMIT. PROCESSING SERV.</b> |            |     |                      |  |              | <b>368.68</b>   |
| 43677  | 05/04/11   |     | SRPST                | AMERICAN RIVER COLLEGE                         |              | 102.00          |
|  | 10215048   |     |                      | Training Police Dept                           | 102.00       |                 |
| <b>Total for AMERICAN RIVER COLLEGE</b>          |            |     |                      |  |              | <b>102.00</b>   |
| 43640  | 04/26/11   |     | BLUCR                | ANTHEM BLUE CROSS \ ANTHEM BLUE CROSS OF CALIF |              | 1,000.00        |
|  | 10012260   |     |                      | Health insurance payable                       | 276.00       |                 |
|  | 10105007   |     |                      | Medical insurance                              | 32.86        |                 |
|  | 10125007   |     |                      | Medical insurance                              | 86.90        |                 |
|  | 10215007   |     |                      | Medical insurance                              | 222.16       |                 |
|  | 10315007   |     |                      | Medical insurance                              | 29.37        |                 |
|  | 10635007   |     |                      | Medical insurance Monthly Dental               | 9.27         |                 |
|  | 22315007   |     |                      | Medical insurance                              | 7.70         |                 |
|  | 25315007   |     |                      | Medical insurance                              | 17.80        |                 |
|  | 26315007.1 |     |                      | Medical Insurance                              | 25.45        |                 |
|  | 30515007   |     |                      | Medical insurance                              | 292.49       |                 |
| <b>Total for ANTHEM BLUE CROSS OF CALIFORNIA</b> |            |     |                      |  |              | <b>1,000.00</b> |
| 43667  | 05/02/11   |     | ARNKE                | ARNOLD C. KEMP                                 |              | 606.34          |
|  | 10435052   |     |                      | Building regulation/inspectio Monthly          | 506.34       |                 |
|  | 48515055.1 |     |                      | Engineering construction management WWTF       | 100.00       |                 |
| <b>Total for ARNOLD C. KEMP</b>                  |            |     |                      |  |              | <b>606.34</b>   |
| 43668  | 05/02/11   |     | PHIAY                | AYCOCK & EDGMON                                |              | 950.00          |
|  | 10165054   |     |                      | Audit and accounting 2 Monthly Statements      | 950.00       |                 |
| 43707  | 05/17/11   |     | PHIAY                | AYCOCK & EDGMON                                |              | 846.95          |
|  | 10165054   |     |                      | Audit and accounting Checks/Qtrly Reports      | 846.95       |                 |
| <b>Total for AYCOCK &amp; EDGMON</b>             |            |     |                      |  |              | <b>1,796.95</b> |
| 43641  | 04/26/11   |     | BAKTA                | BAKER & TAYLOR                                 |              | 282.74          |
|  | 10615024   |     |                      | Books Library                                  | 282.74       |                 |
| 43708  | 05/17/11   |     | BAKTA                | BAKER & TAYLOR                                 |              | 107.48          |
|  | 10615024   |     |                      | Books  | 107.48       |                 |
| <b>Total for BAKER &amp; TAYLOR</b>              |            |     |                      |  |              | <b>390.22</b>   |
| 43709  | 05/17/11   |     | BENAD                | BENEFICIAL ADMIN COMPANY INC.                  |              | 187.04          |
|  | 10012260   |     |                      | Health insurance payable                       | 43.57        |                 |
|  | 10105007   |     |                      | Medical insurance                              | 8.88         |                 |
|  | 10125007   |     |                      | Medical insurance                              | 24.12        |                 |
|  | 10215007   |     |                      | Medical insurance                              | 48.24        |                 |
|  | 10315007   |     |                      | Medical insurance                              | 4.94         |                 |
|  | 10635007   |     |                      | Medical insurance Monthly Vision               | 1.21         |                 |
|  | 22315007   |     |                      | Medical insurance                              | 1.57         |                 |
|  | 25315007   |     |                      | Medical insurance                              | 3.65         |                 |
|  | 26315007.1 |     |                      | Medical Insurance                              | 2.17         |                 |
|  | 30515007   |     |                      | Medical insurance                              | 48.69        |                 |

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| Acct No.   |          | Type |        | Override Description               |               | Amount       | Amount          |
| <b>Total for BENEFICIAL ADMIN COMPANY INC.</b>     |          |      |        |                                    |               |              | <b>187.04</b>   |
| 43678  | 05/04/11 |      | BRSMT  | BRET SMITH                         |               |              | 10.89           |
|  | 10215088 |      |        | Equipment repair other             | Reimbursement | 10.89        |                 |
| <b>Total for BRET SMITH</b>                        |          |      |        |                                    |               |              | <b>10.89</b>    |
| 43669  | 05/02/11 |      | CALST  | CALIFORNIA STATE DISBURSEMENT UNIT | Employee Paid |              | 393.22          |
|  | 10012250 |      |        | Garnishments payable               |               | 393.22       |                 |
| 43710  | 05/17/11 |      | CALST  | CALIFORNIA STATE DISBURSEMENT UNIT |               |              | 393.22          |
|  | 10012250 |      |        | Garnishments payable               |               | 393.22       |                 |
| <b>Total for CALIFORNIA STATE DISBURSEMENT UNI</b> |          |      |        |                                    |               |              | <b>786.44</b>   |
| 43642  | 04/26/11 |      | CAMPE  | CAMPBELL PET COMPANY               |               |              | 82.89           |
|  | 10225096 |      |        | Animal control                     | Dog Tags      | 82.89        |                 |
| <b>Total for CAMPBELL PET COMPANY</b>              |          |      |        |                                    |               |              | <b>82.89</b>    |
| 43670  | 05/02/11 |      | CITFO  | CITY OF FORTUNA                    |               |              | 1,016.66        |
|  | 10215035 |      |        | Dispatch service                   | Monthly       | 1,016.66     |                 |
| <b>Total for CITY OF FORTUNA</b>                   |          |      |        |                                    |               |              | <b>1,016.66</b> |
| 43679  | 05/04/11 |      | COMAS  | COMPUTER ASSISTANCE                |               |              | 37.50           |
|  | 10125012 |      |        | Office expense                     | Monthly       | 37.50        |                 |
| 43711  | 05/17/11 |      | COMAS  | COMPUTER ASSISTANCE                |               |              | 25.00           |
|  | 10215088 |      |        | Equipment repair other             | Police Dept   | 25.00        |                 |
| <b>Total for COMPUTER ASSISTANCE</b>               |          |      |        |                                    |               |              | <b>62.50</b>    |
| 43712  | 05/17/11 |      | CRMST  | CRIMESTAR CORPORATION              |               |              | 600.00          |
|  | 10215024 |      |        | Special department supply          | Police Dept   | 600.00       |                 |
| <b>Total for CRIMESTAR CORPORATION</b>             |          |      |        |                                    |               |              | <b>600.00</b>   |
| 43643  | 04/26/11 |      | DELOR  | DEL ORO WATER CO., FDLE. DIST.     |               |              | 302.05          |
|  | 10155031 |      |        | Water                              |               | 23.91        |                 |
|  | 10175031 |      |        | Water - public restroom            |               | 52.36        |                 |
|  | 10215029 |      |        | Water                              |               | 27.37        |                 |
|  | 10615033 |      |        | Water                              | Monthly       | 20.94        |                 |
|  | 10625033 |      |        | Water                              |               | 86.41        |                 |
|  | 10635031 |      |        | Water                              |               | 66.90        |                 |
|  | 24315033 |      |        | Water                              |               | 24.16        |                 |
| <b>Total for DEL ORO WATER CO., FDLE. DIST.</b>    |          |      |        |                                    |               |              | <b>302.05</b>   |
| 43644  | 04/26/11 |      | DEMCO  | DEMCO SUPPLY COMPANY               |               |              | 55.93           |
|  | 10615012 |      |        | Office expense                     | Library       | 55.93        |                 |
| <b>Total for DEMCO SUPPLY COMPANY</b>              |          |      |        |                                    |               |              | <b>55.93</b>    |
| 43680  | 05/04/11 |      | DOCST  | DOCUSTATION                        |               |              | 174.18          |
|  | 10165078 |      |        | Copy machine expense               | Monthly       | 174.18       |                 |
| <b>Total for DOCUSTATION</b>                       |          |      |        |                                    |               |              | <b>174.18</b>   |
| 43681  | 05/04/11 |      | DOUCU  | DOUG CULBERT                       | Reimbursement |              | 418.46          |
|  | 30515044 |      |        | Meetings and dues                  | Sewer Dept    | 418.46       |                 |

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| <b>Total for DOUG CULBERT</b>                  |          |     |        |                                   |                  | <b>418.46</b>   |
| 43713  | 05/17/11 |     | DUNMA  | DUN & MARTINEK LLP                | Police Dept      | 30.00           |
|  | 10145052 |     |        | Professional services             | Vehicle Lease    | 30.00           |
| <b>Total for DUN &amp; MARTINEK LLP</b>        |          |     |        |                                   |                  | <b>30.00</b>    |
| 100  | 05/02/11 | EFT | EMPDE  | EMPLOYMENT DEVELOPMENT DEPARTMENT | Payroll Taxes    | 720.55          |
|  | 10012302 |     |        | State P/R Tax Deposits            |                  | 720.55          |
| 100  | 05/16/11 | EFT | EMPDE  | EMPLOYMENT DEVELOPMENT DEPARTMENT |                  | 715.14          |
|  | 10012302 |     |        | State P/R Tax Deposits            |                  | 715.14          |
| 43645  | 04/26/11 |     | EMPDE  | EMPLOYMENT DEVELOPMENT DEPARTMENT |                  | 3,350.04        |
|  | 10012302 |     |        | State P/R Tax Deposits            |                  | 3,350.04        |
| <b>Total for EMPLOYMENT DEVELOPMENT DEPART</b> |          |     |        |                                   |                  | <b>4,785.73</b> |
| 43714  | 05/17/11 |     | FORPD  | FORTUNA POLICE DEPT               | Police Dept      | 10.50           |
|  | 10215098 |     |        | Background expense                |                  | 10.50           |
| <b>Total for FORTUNA POLICE DEPT</b>           |          |     |        |                                   |                  | <b>10.50</b>    |
| 43646  | 04/26/11 |     | FRONT  | FRONTIER                          |                  | 745.22          |
|  | 10155034 |     |        | Telephone                         |                  | 191.75          |
|  | 10215034 |     |        | Telephone                         |                  | 197.55          |
|  | 10615034 |     |        | Telephone                         | Monthly          | 121.08          |
|  | 24315034 |     |        | Telephone                         |                  | 53.84           |
|  | 30515034 |     |        | Telephone                         |                  | 181.00          |
| <b>Total for FRONTIER</b>                      |          |     |        |                                   |                  | <b>745.22</b>   |
| 43671  | 05/02/11 |     | GECAP  | GE CAPITAL                        | Monthly          | 171.19          |
|  | 10165078 |     |        | Copy machine expense              |                  | 171.19          |
| <b>Total for GE CAPITAL</b>                    |          |     |        |                                   |                  | <b>171.19</b>   |
| 43715  | 05/17/11 |     | HORBU  | HORIZON BUSINESS SERVICES         | Police Dept      | 38.43           |
|  | 10215012 |     |        | Office expense                    |                  | 38.43           |
| <b>Total for HORIZON BUSINESS SERVICES</b>     |          |     |        |                                   |                  | <b>38.43</b>    |
| 43647  | 04/26/11 |     | HUMAS  | HUMBOLDT COUNTY ASSESSOR          | Map Billing      | 6.56            |
|  | 10125012 |     |        | Office expense                    |                  | 6.56            |
| <b>Total for HUMBOLDT COUNTY ASSESSOR</b>      |          |     |        |                                   |                  | <b>6.56</b>     |
| 43716  | 05/17/11 |     | HUMTE  | HUMBOLDT TERMITE & PEST           | Police Dept      | 114.00          |
|  | 10215020 |     |        | Building and grounds maint.       |                  | 49.00           |
|  | 10635020 |     |        | Buildings and grounds maintenance | Community Center | 65.00           |
| <b>Total for HUMBOLDT TERMITE &amp; PEST</b>   |          |     |        |                                   |                  | <b>114.00</b>   |
| 43672  | 05/02/11 |     | JAYPA  | JAY PARRISH                       | Monthly          | 400.00          |
|  | 10165096 |     |        | Car Allowance                     |                  | 400.00          |
| <b>Total for JAY PARRISH</b>                   |          |     |        |                                   |                  | <b>400.00</b>   |
| 43717  | 05/17/11 |     | LMREN  | L & M RENNER, INC.                |                  | 2,231.87        |
|  | 10215016 |     |        | Fuel                              |                  | 1,182.89        |
|  | 24315016 |     |        | Vehicle Fuel                      | Monthly          | 781.15          |
|  | 30515016 |     |        | Vehicle gas                       |                  | 267.83          |

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| <b>Total for L &amp; M RENNER, INC.</b>        |          |     |                      |   |                  | <b>2,231.87</b>  |
| 43682  | 05/04/11 |     | LGRNT                | LAURA GRANT                               |                  | 4.90             |
|  | 10415053 |     |                      | Reimbursable fees                         | 4.90             |                  |
| <b>Total for LAURA GRANT</b>                   |          |     |                      |   |                  | <b>4.90</b>      |
| 43673  | 05/02/11 |     | MESHY                | M.E. SHAY & CO.                           |                  | 6,250.00         |
|  | 50045055 |     |                      | Contractual services                      | Navy Housing     | 6,250.00         |
| <b>Total for M.E. SHAY &amp; CO.</b>           |          |     |                      |   |                  | <b>6,250.00</b>  |
| 43648  | 04/26/11 |     | MERFR                | MERCER FRASER COMPANY                     |                  | 417.70           |
|  | 24315021 |     |                      | Street maintenance                        | Streets          | 417.70           |
| <b>Total for MERCER FRASER COMPANY</b>         |          |     |                      |   |                  | <b>417.70</b>    |
| 43718  | 05/17/11 |     | MKSE                 | MIKSIS SERVICES, INC.                     |                  | 4,500.00         |
|  | 30515122 |     |                      | Sewer line maintenance                    | Sewer Dept       | 4,500.00         |
| <b>Total for MIKSIS SERVICES, INC.</b>         |          |     |                      |   |                  | <b>4,500.00</b>  |
| 43674  | 05/02/11 |     | MIRRE                | MIRANDA'S RESCUE                          |                  | 450.00           |
|  | 10225096 |     |                      | Animal control                            | Monthly          | 450.00           |
| <b>Total for MIRANDA'S RESCUE</b>              |          |     |                      |   |                  | <b>450.00</b>    |
| 43683  | 05/04/11 |     | MISSN                | MISSION UNIFORM & LINEN                   | Community Center | 23.69            |
|  | 10635020 |     |                      | Buildings & grounds maintenance - Comr    |                  | 23.69            |
| 43719  | 05/17/11 |     | MISSN                | MISSION UNIFORM & LINEN                   |                  | 23.69            |
|  | 10635020 |     |                      | Buildings & grounds maintenance - Comr    |                  | 23.69            |
| <b>Total for MISSION UNIFORM &amp; LINEN</b>   |          |     |                      |   |                  | <b>47.38</b>     |
| 43720  | 05/17/11 |     | NORCO                | NORTH COAST LABORATORIES LTD.             |                  | 1,025.00         |
|  | 30515157 |     |                      | Effluent testing                          | Sewer Dept       | 1,025.00         |
| <b>Total for NORTH COAST LABORATORIES LTD.</b> |          |     |                      |   |                  | <b>1,025.00</b>  |
| 100  | 05/02/11 | EFT | NORVA                | NORTH VALLEY BANK                         | Payroll Taxes    | 4,391.23         |
|  | 10012301 |     |                      | Federal P/R Tax Deposits                  |                  | 4,391.23         |
| 100  | 05/16/11 | EFT | NORVA                | NORTH VALLEY BANK                         |                  | 4,361.94         |
|  | 10012301 |     |                      | Federal P/R Tax Deposits                  |                  | 4,361.94         |
| 43675  | 05/02/11 |     | NORVL                | NORTH VALLEY BANK (1) \ NORTH VALLEY BANK |                  | 1,948.36         |
|  | 26315194 |     |                      | Interest-Six Rivers loan                  | Loan Payment     | 1,948.36         |
| <b>Total for NORTH VALLEY BANK</b>             |          |     |                      |   |                  | <b>10,701.53</b> |
| 43649  | 04/26/11 |     | PACGA                | PACIFIC GAS & ELECTRIC                    |                  | 1,156.50         |
|  | 22315058 |     |                      | Street lighting                           | Monthly          | 1,156.50         |
| 43688  | 05/05/11 |     | PACGA                | PACIFIC GAS & ELECTRIC                    |                  | 21,215.22        |
|  | 30515032 |     |                      | Utilities - electric - plant              | WWTP             | 21,215.22        |

**City of Ferndale**  
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**Printed Regular Checks**

General Checking - Distribution Detail - From 04/21/11 To 05/20/11  
Check #: All - Vendor: All - Payee Name: All - By Payee Name - AP Pmt Distribution

| Chk No.   | Date     | Pay Ven ID           | Vendor Name \ Payee Name                          | Distribution                      | Check            |
|---|----------|----------------------|---|-----------------------------------|------------------|
| Acct No.  | Type     | Override Description | Amount  | Amount                            |                  |
| 43721   | 05/17/11 | PACGA                | PACIFIC GAS & ELECTRIC                            |                                   | 2,753.77         |
|   | 10155032 |                      | Utilities electric                                | 155.67                            |                  |
|   | 10175032 |                      | Electric - public restroom                        | 14.54                             |                  |
|   | 10215032 |                      | Utilities electric                                | 113.17                            |                  |
|   | 10615032 |                      | Utilities   | 155.35                            |                  |
|   | 10625032 |                      | Utilities - electric Monthly                      | 151.87                            |                  |
|   | 10635032 |                      | Utilities   | 289.53                            |                  |
|   | 22315058 |                      | Street lighting                                   | 26.24                             |                  |
|   | 24315032 |                      | Utilities   | 160.20                            |                  |
|   | 30515032 |                      | Utilities - electric - plant                      | 1,687.20                          |                  |
| <b>Total for PACIFIC GAS &amp; ELECTRIC</b>         |          |                      |   |                                   | <b>25,125.49</b> |
| 43684   | 05/04/11 | PASSN                | PASSION FLOWERS                                   |                                   | 62.79            |
|   | 10165099 |                      | Miscellaneous Arrangement sent on behalf of staff | 62.79                             |                  |
| <b>Total for PASSION FLOWERS</b>                    |          |                      |   |                                   | <b>62.79</b>     |
| 43722   | 05/17/11 | PLANW                | PLANWEST PARTNERS, INC.                           | April Statement                   | 2,172.50         |
|   | 10415052 |                      | General planning services                         | Staff Coordination                | 2,172.50         |
| <b>Total for PLANWEST PARTNERS, INC.</b>            |          |                      |   |                                   | <b>2,172.50</b>  |
| 43723   | 05/17/11 | QUILL                | QUILL   | Historical & Cultural Res Element | 2.48             |
|   | 10615012 |                      | Office expense Library                            | 2.48                              |                  |
| <b>Total for QUILL</b>                              |          |                      |   |                                   | <b>2.48</b>      |
| 43676   | 05/02/11 | ROBSM                | ROBIN SMITH                                       | Monthly                           | 153.47           |
|   | 10245052 |                      | Professional services                             | 153.47                            |                  |
| <b>Total for ROBIN SMITH</b>                        |          |                      |   |                                   | <b>153.47</b>    |
| 43685   | 05/04/11 | SEQGA                | SEQUOIA GAS COMPANY                               |                                   | 1,463.63         |
|   | 10155033 |                      | Utilities gas                                     | 678.24                            |                  |
|   | 10615031 |                      | Gas Monthly                                       | 442.05                            |                  |
|   | 10635033 |                      | Gas   | 343.34                            |                  |
| <b>Total for SEQUOIA GAS COMPANY</b>                |          |                      |   |                                   | <b>1,463.63</b>  |
| 43724   | 05/17/11 | SDRMA                | SPECIAL DISTRICT RISK MANAGEMENT AUT              |                                   | 17,605.90        |
|   | 10012260 |                      | Health insurance payable                          | 1,294.61                          |                  |
|   | 10105007 |                      | Medical insurance                                 | 802.63                            |                  |
|   | 10125007 |                      | Medical insurance                                 | 2,045.37                          |                  |
|   | 10215007 |                      | Medical insurance                                 | 5,229.94                          |                  |
|   | 10315007 |                      | Medical insurance                                 | 675.75                            |                  |
|   | 10635007 |                      | Medical insurance                                 | 220.07                            |                  |
|   | 22315007 |                      | Medical insurance                                 | 181.24                            |                  |
|   | 25315007 |                      | Medical insurance                                 | 336.58                            |                  |
|   | 26315007 |                      | Medical insurance                                 | 608.44                            |                  |
|   | 30515007 |                      | Medical insurance                                 | 6,211.27                          |                  |
| <b>Total for SPECIAL DISTRICT RISK MANAGEMENT A</b> |          |                      |   |                                   | <b>17,605.90</b> |
| 43689   | 05/16/11 | STAPE                | STAPLES CREDIT PLAN                               |                                   | 5,014.81         |
|   | 30515012 |                      | Office expense WWTF                               | 5,014.81                          |                  |

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| Chk No.  | Date     | Pay Ven ID           | Vendor Name \ Payee Name                          | Distribution         | Check            |
|--|----------|----------------------|---|----------------------|------------------|
| Acct No.   | Type     | Override Description | Amount  | Amount               |                  |
| <b>Total for STAPLES CREDIT PLAN</b>               |          |                      |   |                      | <b>5,014.81</b>  |
| 43650  | 04/26/11 | STAPL                | STAPLES OFFICE STORE                              |                      | 343.80           |
|  | 10115012 |                      | Office expense - Council                          | 47.51                |                  |
|  | 10125012 |                      | Office expense                                    | Monthly 167.01       |                  |
|  | 10155020 |                      | Building and ground maint.                        | 38.94                |                  |
|  | 30515012 |                      | Office expense                                    | 90.34                |                  |
| <b>Total for STAPLES OFFICE STORE</b>              |          |                      |   |                      | <b>343.80</b>    |
| 43725  | 05/17/11 | STABO                | STATE WATER RESOURCES CONTROL BO (3) \ STATE WATE |                      | 130.00           |
|  | 30515044 |                      | Meetings and dues                                 | Sewer Dept 130.00    |                  |
| <b>Total for STATE WATER RESOURCES CONTROL BO</b>  |          |                      |   |                      | <b>130.00</b>    |
| 43726  | 05/17/11 | SUPIN                | SUPERIOR INSTALLS                                 |                      | 3,675.10         |
|  | 10215014 |                      | Vehicle expense                                   | Police Dept 3,675.10 |                  |
| <b>Total for SUPERIOR INSTALLS</b>                 |          |                      |   |                      | <b>3,675.10</b>  |
| 43727  | 05/17/11 | THOGZ                | THOMAS W. GONZALEZ, SR Community Center           |                      | 160.00           |
|  | 10635020 |                      | Buildings and grounds maintenance                 | 160.00               |                  |
| <b>Total for THOMAS W. GONZALEZ, SR</b>            |          |                      |   |                      | <b>160.00</b>    |
| 43686  | 05/04/11 | USBNK                | U.S. BANK CORPORATE PAYMENT SYSTEM                |                      | 80.00            |
|  | 10125044 |                      | Meetings and dues                                 | City Clerk 80.00     |                  |
| <b>Total for U.S. BANK CORPORATE PAYMENT SYSTE</b> |          |                      |   |                      | <b>80.00</b>     |
| 43728  | 05/17/11 | USDAR                | USDA RURAL DEVELOPMENT (1) \ USDA RURAL DEVELOP   |                      | 200.00           |
|  | 30515192 |                      | Retirement of bonds                               | Sewer Dept 200.00    |                  |
| <b>Total for USDA RURAL DEVELOPMENT</b>            |          |                      |   |                      | <b>200.00</b>    |
| 43687  | 05/04/11 | VERZN                | VERIZON   |                      | 247.38           |
|  | 10155034 |                      | Telephone   | 29.49                |                  |
|  | 10215034 |                      | Telephone   | Monthly 117.94       |                  |
|  | 24315034 |                      | Telephone   | 11.49                |                  |
|  | 30515034 |                      | Telephone   | 88.46                |                  |
| <b>Total for VERIZON</b>                           |          |                      |   |                      | <b>247.38</b>    |
| <b>Total for the 61 checks</b>                     |          |                      |   | <b>96,328.59</b>     | <b>96,328.59</b> |

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Account Distributions

| Account No. | Account Description         | Amount   |
|-------------|-----------------------------|----------|
| 10012250    | Garnishments payable        | 786.44   |
| 10012260    | Health insurance payable    | 1,982.86 |
| 10012301    | Federal P/R Tax Deposits    | 8,753.17 |
| 10012302    | State P/R Tax Deposits      | 4,785.73 |
| 10105007    | Medical insurance           | 844.37   |
| 10115012    | Office expense - Council    | 47.51    |
| 10125007    | Medical insurance           | 2,156.39 |
| 10125012    | Office expense              | 211.07   |
| 10125044    | Meetings and dues           | 80.00    |
| 10145052    | Professional services       | 30.00    |
| 10155020    | Building and ground maint.  | 38.94    |
| 10155031    | Water                       | 23.91    |
| 10155032    | Utilities electric          | 155.67   |
| 10155033    | Utilities gas               | 678.24   |
| 10155034    | Telephone                   | 221.24   |
| 10165054    | Audit and accounting        | 1,796.95 |
| 10165078    | Copy machine expense        | 345.37   |
| 10165096    | Car Allowance               | 400.00   |
| 10165099    | Miscellaneous               | 62.79    |
| 10175031    | Water - public restroom     | 52.36    |
| 10175032    | Electric - public restroom  | 14.54    |
| 10215007    | Medical insurance           | 5,500.34 |
| 10215012    | Office expense              | 38.43    |
| 10215014    | Vehicle expense             | 3,675.10 |
| 10215016    | Fuel                        | 1,182.89 |
| 10215020    | Building and grounds maint. | 49.00    |
| 10215024    | Special department supply   | 600.00   |
| 10215029    | Water                       | 27.37    |
| 10215032    | Utilities electric          | 113.17   |
| 10215034    | Telephone                   | 315.49   |
| 10215035    | Dispatch service            | 1,016.66 |
| 10215048    | Training                    | 102.00   |
| 10215088    | Equipment repair other      | 35.89    |

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|            |                                   |           |
|------------|-----------------------------------|-----------|
| 10215098   | Background expense                | 10.50     |
| 10225096   | Animal control                    | 532.89    |
| 10245052   | Professional services             | 153.47    |
| 10315007   | Medical insurance                 | 710.06    |
| 10415052   | General planning services         | 2,172.50  |
| 10415053   | Reimbursable fees                 | 4.90      |
| 10435052   | Building regulation/inspectio     | 506.34    |
| 10615012   | Office expense                    | 58.41     |
| 10615024   | Books                             | 390.22    |
| 10615031   | Gas                               | 442.05    |
| 10615032   | Utilities                         | 155.35    |
| 10615033   | Water                             | 20.94     |
| 10615034   | Telephone                         | 121.08    |
| 10625032   | Utilities - electric              | 151.87    |
| 10625033   | Water                             | 86.41     |
| 10635007   | Medical insurance                 | 230.55    |
| 10635020   | Buildings and grounds maintenance | 272.38    |
| 10635031   | Water                             | 66.90     |
| 10635032   | Utilities                         | 289.53    |
| 10635033   | Gas                               | 343.34    |
| 22315007   | Medical insurance                 | 190.51    |
| 22315058   | Street lighting                   | 1,182.74  |
| 24315016   | Vehicle Fuel                      | 781.15    |
| 24315021   | Street maintenance                | 417.70    |
| 24315032   | Utilities                         | 160.20    |
| 24315033   | Water                             | 24.16     |
| 24315034   | Telephone                         | 65.33     |
| 25315007   | Medical insurance                 | 358.03    |
| 26315007   | Medical insurance                 | 608.44    |
| 26315007.1 | Medical Insurance                 | 27.62     |
| 26315194   | Interest-Six Rivers loan          | 1,948.36  |
| 30515007   | Medical insurance                 | 6,552.45  |
| 30515012   | Office expense                    | 5,105.15  |
| 30515016   | Vehicle gas                       | 267.83    |
| 30515032   | Utilities - electric - plant      | 22,902.42 |
| 30515034   | Telephone                         | 269.46    |

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|            |                                     |                  |
|------------|-------------------------------------|------------------|
| 30515044   | Meetings and dues                   | 548.46           |
| 30515122   | Sewer line maintenance              | 4,500.00         |
| 30515157   | Effluent testing                    | 1,025.00         |
| 30515192   | Retirement of bonds                 | 200.00           |
| 48515055.1 | Engineering construction management | 100.00           |
| 50045055   | Contractual services                | 6,250.00         |
|            |                                     | <u>96,328.59</u> |

**City of Ferndale**  
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**Printed PayCheck Checks**

General Checking - Date Range: From 04/21/11 To 05/20/11 - Check #: All - Dept: All  
Sort Code: All - EmpID: All - Emp Name: All - By Check Number

| Check #      | Date     | Emp. # | Employee Name          | Amount           |
|--------------|----------|--------|------------------------|------------------|
| 43651        | 05/03/11 | 1,215  | DEBERA H. AUSTRUS      | 1,541.95         |
| 43652        | 05/03/11 | 2,190  | HEATH A. BOHACIK       | 666.37           |
| 43653        | 05/03/11 | 5,220  | STEVE L. COPPINI       | 1,146.61         |
| 43654        | 05/03/11 | 5,221  | DOUGLAS E. CULBERT     | 1,862.72         |
| 43655        | 05/03/11 | 2,178  | PAUL A. DIAZ JR.       | 815.61           |
| 43656        | 05/03/11 | 2,179  | JASON R. HYNES         | 579.81           |
| 43657        | 05/03/11 | 1,214  | NANCY S. KAYTIS-SLOCUM | 1,328.43         |
| 43658        | 05/03/11 | 5,235  | TIMOTHY W. MIRANDA     | 1,093.86         |
| 43659        | 05/03/11 | 1,012  | JAY D. PARRISH         | 2,194.37         |
| 43660        | 05/03/11 | 2,200  | BRET A. SMITH          | 1,349.74         |
| 43661        | 05/03/11 | 5,280  | DANIEL V. SUTTON       | 1,017.64         |
| 43662        | 05/03/11 | 6,115  | MARY ELLEN BOYNTON     | 84.85            |
| 43663        | 05/03/11 | 2,185  | LINDSEY D. FRANK       | 898.55           |
| 43664        | 05/03/11 | 6,142  | DIANNA L. RICHARDSON   | 84.84            |
| 43665        | 05/03/11 | 1,216  | BRIANNA A. SMITH       | 298.93           |
| 43666        | 05/02/11 | 1,510  | MARIA A. ROSA          | 193.31           |
| 43690        | 05/17/11 | 1,215  | DEBERA H. AUSTRUS      | 1,540.57         |
| 43691        | 05/17/11 | 2,190  | HEATH A. BOHACIK       | 666.38           |
| 43692        | 05/17/11 | 5,220  | STEVE L. COPPINI       | 1,110.24         |
| 43693        | 05/17/11 | 5,221  | DOUGLAS E. CULBERT     | 1,862.72         |
| 43694        | 05/17/11 | 2,178  | PAUL A. DIAZ JR.       | 983.18           |
| 43695        | 05/17/11 | 2,179  | JASON R. HYNES         | 385.90           |
| 43696        | 05/17/11 | 1,214  | NANCY S. KAYTIS-SLOCUM | 1,327.07         |
| 43697        | 05/17/11 | 5,235  | TIMOTHY W. MIRANDA     | 1,129.68         |
| 43698        | 05/17/11 | 1,012  | JAY D. PARRISH         | 2,194.37         |
| 43699        | 05/17/11 | 2,200  | BRET A. SMITH          | 1,349.75         |
| 43700        | 05/17/11 | 5,280  | DANIEL V. SUTTON       | Void             |
| 43701        | 05/17/11 | 6,115  | MARY ELLEN BOYNTON     | 37.70            |
| 43702        | 05/17/11 | 2,185  | LINDSEY D. FRANK       | 898.55           |
| 43703        | 05/17/11 | 6,142  | DIANNA L. RICHARDSON   | 131.97           |
| 43704        | 05/17/11 | 1,216  | BRIANNA A. SMITH       | 307.75           |
| 43705        | 05/16/11 | 5,280  | DANIEL V. SUTTON       | 1,017.64         |
| <b>Total</b> |          |        |                        | <b>30,101.06</b> |

**USDA**

| Date Clr  | Clr | Date      |  | EFT        | Deposits   | Balance    |
|-----------|-----|-----------|--|------------|------------|------------|
| 2/28/2011 | x   | 2/28/2011 | Service Charge                         | 0.82       |            | 1,835.48   |
| 3/31/2011 | x   | 3/31/2011 | Service Charge                         | 10.55      |            | 1,824.93   |
| 4/7/2011  | x   | 4/7/2011  | DEPOSIT                                |            | 676,084.13 | 677,909.06 |
| 4/7/2011  | x   | 4/7/2011  | North Coast Unified Air Quality Pd Gen | 1,180.14   |            | 676,728.92 |
| 4/7/2011  | x   | 4/7/2011  | Manhard                                | 59,263.16  |            | 617,465.76 |
| 4/7/2011  | x   | 4/7/2011  | Wahlund Construction                   | 615,640.83 |            | 1,824.93   |

**City of Ferndale, Humboldt County, California USA**  
City Council Minutes for the May 5, 2011 Meeting 6:30 p.m.

Mayor Jeffrey Farley called the Study Session to order at 6:30 p.m. Present were Councilmen Titus and Maxwell as well as City Manager Jay Parrish, City Clerk Nancy Kaytis-Slocum, Finance Manager Deb Austrus, Project Manager Kent Hanford. Councilmen Mierzwa and Lorenzen were absent.

Wastewater Treatment Plant Project Manager Kent Hanford talked with the council about Change Orders 4 and 5, as well as the Contract Change Order Summary. Hanford answered questions from the Council. The study session ended at 6:56pm.

Mayor Jeffrey Farley called the Regular City Council Meeting to order at 7:00 p.m. Present were Councilmen Titus, Lorenzen and Maxwell as well as City Manager Jay Parrish, City Clerk Nancy Kaytis-Slocum, Finance Manager Deb Austrus, Project Manager Kent Hanford, City Planner George Williamson and Police Chief Bret Smith. Councilman Mierzwa was absent. Those present pledged allegiance to the flag.

Ceremonial: The City Clerk read the "Older Americans Month Proclamation" and Mayor Jeffrey Farley presented the Proclamation to Dr. George Ingraham. The City Clerk read the "National Bike Month – May 2011" and Mayor Jeffrey Farley presented the Proclamation to Mr. Bill Etter. Both recipients gave short speeches.

Consent Calendar: MOTION: (Titus/Maxwell) Accept Accounts Payable, Approve the minutes for April 7, 2011 and April 21, 2011. Unanimous vote 3-0 (Councilman Lorenzen abstained which is not counted as a vote, according to the Rosenberg's Rules of Order).

Presentation: Supervisor Jimmy Smith talked to the Council about the Humboldt County General Plan Update and how it affects the City of Ferndale. Martha Spencer, Sr. Planner for the County of Humboldt spoke on the phases of the update, how public comment has been collected throughout the process and how questions have been answered. Planning Staff prefers Alternative B, but the Planning Commission can pick and choose between the alternatives when the General Plan is presented to them. John Miller talked about our Sphere of Influence. The City's sphere is within the city limits. LAFCo has not adopted a sphere of influence outside the city limits of Ferndale. There is an area of critical concern which includes the Francis Creek Watershed. As far as development outside the city limits, we are surrounded mostly by Agricultural Exclusive, Timber Production, Agriculture General (smaller parcel sizes) and others. In all four alternatives the immediate surrounding area land uses remain the same. Miller counseled the City to ask the County to continue to let us know about development in our area of Special Concern. General Plan Update information was distributed to the Council.

Ferndale Housing Element: Planner George Williamson explained where the city's housing element is right now, and what still has to be done to answer the Housing and Community Development's (HCD) concerns. Williamson believes there are sufficient existing R2 and R4 sites to accommodate HCD's requirements of an additional 40 units. MOTION: (Maxwell/Titus) Approve. All in favor.

Wastewater Treatment Plant (WWTP): Project Manager Kent Hanford talked about the WWTP Construction Project as well as change orders discussed during the study session immediately before the City Council Regular Meeting. We are still within budget, even with the change orders. MOTION: (Titus/Maxwell) Approve Resolution 2011-20 9<sup>th</sup> Progress Pay Request for Management and Construction Related Costs for the WWTP. Unanimous. MOTION: (Titus/Maxwell) Approve Change

Order 4, resulting in an increase in construction costs of \$52661.77 and Change Order 5, resulting in a credit to construction costs of \$3624.73. Motion carried with a Nay from Councilman Lorenzen.

Unmet Transit Needs Follow-up: City Manager Jay Parrish explained that all the City needed to do at this point is to let HCAOG know what the comments were on unmet transit needs. The next step would be for HCAOG to look into the feasibility of any programs that may be associated with requests from the entity or the public.

PARSAC Joint Powers Agreement (JPA), Revision of Governing Documents: City Manager Jay Parrish explained that five years ago PARSAC was 130<sup>th</sup> in the state for pools of cities. Now it is within the top 5, and many non-municipal entities want to join the JPA. The changes in the language of the governing documents will allow for non-municipal entities to join.

Mobile Vendors Process Change: While examining our existing ordinance it was found that there is a section of the existing ordinance that governs mobile vendors. Using that section will enable staff to develop an appropriate process and possible ordinance change.

Staff Reports and Community News: City Manager Parrish talked about the Navy Housing acquisition. The City is now looking at July for the property to be turned over to the City. It will then take some time to renovate the units. The Navy's delay has been a boon to the city's coffers for security and sewer charges. Parrish also explained that our Chief Plant Operator, Doug Culbert has been recognized as the top Wastewater Operator in California. During our June Meeting the city will give recognition to Culbert.

The meeting was adjourned at 8:40 pm. The next regular council meeting will be June 2, 2011.

Respectfully Submitted:

Nancy Kaytis-Slocum

City Clerk

## **Section 9**

### **CALL ITEMS**

These are items pulled from the consent agenda  
for discussion and a separate motion.

## **Section 10**

### **PRESENTATIONS**

## **Section 11**

### **BUSINESS**

|                    |  |                                     |   |
|--------------------|--|-------------------------------------|---|
| Meeting Date:      | June 2, 2011   | Agenda Item Number                  | 11a   |
| Agenda Item Title: | Eel River Disposal – Universal Pickup and Greenwaste |                                     |   |
| Presented By:      | Jay Parrish, City Manager                            |                                     |   |
| Type of Item:      | <input type="checkbox"/> Action                      | <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Information |
| Action Required:   | <input checked="" type="checkbox"/> No Action        | <input type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote         |

**RECOMMENDATION:**

Receive and File

**BACKGROUND:**

Eel River Disposal will present information on Universal Pickup and Greenwaste pickup.

**FISCAL IMPACT:**

Unknown

|                    |   |  |   |
|--------------------|---|--|---|
| Meeting Date:      | June 2, 2011  | Agenda Item Number                             | 11b                                     |
| Agenda Item Title: | Resolution 2011-23 for 10 <sup>th</sup> Progress Pay Request for Management and Construction Related Costs for the WWTP |  |   |
| Presented By:      | Jay Parrish, City Manager   |  |   |
| Type of Item:      | <input checked="" type="checkbox"/> Action  | <input type="checkbox"/> Discussion            | <input type="checkbox"/> Information    |
| Action Required:   | <input type="checkbox"/> No Action  | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

**RECOMMENDATION:**

Approve Resolution 2011-23 10<sup>th</sup> Progress Pay Request for Management and Construction Related Costs for the WWTP.

**BACKGROUND:**

Work on our WWTP began on August 2, 2010 and this is the 10<sup>th</sup> draw down from the USDA loan. The costs associated with this draw down include costs from Wahlund Construction for \$606,861.12, Construction Management costs from Manhard Consulting for \$33,394.52 and Kemp Inspection Services for \$50.00.

**FISCAL IMPACT:**

\$640,305.64 from the USDA loan account.

**RESOLUTION 2011-23**

**THE CITY COUNCIL OF THE CITY OF FERNDALE**

**APPROVES THE TENTH PARTIAL PAYMENT REQUEST TO WAHLUND CONSTRUCTION, MANHARD CONSULTING FOR THE WASTEWATER TREATMENT FACILITY PROJECT**

**WHEREAS**, Wahlund Construction began Work on our Wastewater Treatment Plant on August 2, 2010; and

**WHEREAS**, Manhard Consulting is supplying Construction Administration for this project; and

**WHEREAS**, The City of Ferndale will be processing partial pay requests on a monthly basis, as well as periodic individual bills; and

**WHEREAS**, The City Council has received the tenth partial payment request of \$606,861.12 for Wahlund, \$33,394.52 for Manhard Consulting and \$50.00 for Kemp Inspection. This all falls within the parameters of our WWTP budget.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Ferndale hereby approves payment of the Tenth partial payment request in the amount of \$606,861.12 for Wahlund, \$33,394.52 for Manhard Consulting and \$50.00 for Kemp Inspection for a total of \$640,305.64.

**PASSED AND ADOPTED** on this 2<sup>nd</sup> Day of June, 2011 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
Jeffrey Farley, Mayor

ATTEST:

\_\_\_\_\_  
Nancy Kaytis-Slocum, City Clerk



Civil Engineers  
Surveyors  
Water Resources Engineers  
Water & Wastewater Engineers  
Construction Managers  
Environmental Scientists  
Landscape Architects  
Planners

May 26, 2011

Mr. Jay Parrish  
City Manager  
City of Ferndale  
834 Main Street  
Ferndale, CA 95536

**RE: City of Ferndale Wastewater Treatment Plant Additions**

Dear Mr. Parrish:

The Wastewater Treatment Plant Project has begun the 11th month of construction. The weather has continued to improve over the last month and the work on site has progressed. The filter building is nearly complete and most treatment process equipment has been set. Concrete work on the biological treatment tank is nearly complete with only a portion of the headworks and a landing for the stairs remaining. Installation of the treatment system within the tank has continued. The majority of improvements at the effluent pumpstation have been constructed and the master liftstation has progressed. The effluent pump and piping installation should soon be complete.

The contractor has submitted the tenth partial payment estimate. I have reviewed the estimate and find it acceptable and appropriate for the work completed at the time the estimate was prepared. The current pay estimate includes the following:

- Contractor Operational Costs
- Biological Treatment Tank Construction
- Master Liftstation Installation
- Filter Building Construction
- Site Piping Installation
- Equipment Acquisition and Installation
- Site Utility Installation
- Effluent Pump Station Construction

The retention required by the USDA contract specifications of ten percent, has been withheld from the partial payment request.

A summary of the current construction contract is included below

---

|   |    |                      |
|---|----|----------------------|
| Original Contract Amount                            | \$ | 8,265,088.00         |
| Net Total Change Orders                             | \$ | 148,867.85           |
| Total Contract + Change Orders                      | \$ | 8,413,955.85         |
| Contract Work + Change Order Work Completed To Date | \$ | 5,918,978.77         |
| Work To Date Minus 10% Retention                    | \$ | 5,327,080.89         |
| Previous Billed                                     | \$ | 4,720,219.77         |
| Work To Date Minus Previous Billed                  | \$ | 606,861.12           |
| <b>TOTAL AMOUNT DUE</b>                             |    | <b>\$ 606,861.12</b> |

---

In the coming month, the biological treatment tank will be completed. Site work will continue and most areas will be nearly ready for paving. Work on the garage will have begun and the electrical generator will be in place. The filter building will be fully enclosed and the interior finish work will be completed. The filter building equipment installation will continue along with the electrical and control wiring installation. The master liftstation will be completed and permanent power will be brought to the site. If you have any questions, please feel free to contact me.

Sincerely,



Kent Hanford  
Resident Project Representative

|                    |  |  |   |
|--------------------|--|--|---|
| Meeting Date:      | June 2, 2011   | Agenda Item Number                             | 11c                                     |
| Agenda Item Title: | Resolution No. 2011-24 Authorizing a Memorandum of Understanding Regarding the Special District Risk Management Authority's Health Benefits Ancillary Coverages. |  |   |
| Presented By:      | Jay Parrish, City Manager  |  |   |
| Type of Item:      | <input checked="" type="checkbox"/> Action   | <input type="checkbox"/> Discussion            | <input type="checkbox"/> Information    |
| Action Required:   | <input type="checkbox"/> No Action   | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

**RECOMMENDATION:**

Approve Resolution No. 2011-24 A Resolution of the City Council of the city of Ferndale approving the form of an authorizing the execution of a Memorandum of Understanding and authorizing participation in the special district risk management authority's health benefits ancillary coverages.

**BACKGROUND:**

The City Council by Resolution 2011-17 approved a medical and dental insurance provider change, and by Resolution 2011-18 approved the necessary language for the Special District Risk Management Authority's Medical Benefits Program.

The Resolution currently in front of you is the necessary language for the Health Benefits Ancillary Coverages, which includes Dental.

**FINANCIAL IMPACT:**

Savings on dental of \$1000 a year from last year's costs.

## RESOLUTION NO. 2011-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE APPROVING THE FORM OF AND  
AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING AND AUTHORIZING  
PARTICIPATION IN THE SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S HEALTH BENEFITS  
ANCILLARY COVERAGES

**WHEREAS, The City of Ferndale**, a public agency duly organized and existing under and by virtue of the laws of the State of California (the "Entity"), has determined that it is in the best interest and to the advantage of the Entity to participate in Health Benefits Ancillary Coverages offered by the Special District Risk Management Authority (the "Authority"); and the Entity understands a condition of participation in Health Benefits Ancillary Coverages is a minimum of 3 full years; and

**WHEREAS**, Special District Risk Management Authority was formed in 1986 in accordance with the provisions of California Government Code 6500 *et seq.*, for the purpose of providing risk financing and risk management programs; and other coverage protection programs; and

**WHEREAS**, participation in Special District Risk Management Authority programs requires the Entity to execute and enter into a Memorandum of Understanding (the "MOU"); which states the purpose and participation requirements for Health Benefits Ancillary Coverages; and

**WHEREAS**, all acts, conditions and things required by the laws of the State of California to exist, to have happened and to have been performed precedent to and in connection with the consummation of the transactions authorized hereby do exist, have happened and have been performed in regular and due time, form and manner as required by law, and the Entity is now duly authorized and empowered, pursuant to each and every requirement of law, to consummate such transactions for the purpose, in the manner and upon the terms herein provided.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ENTITY AS FOLLOWS:**

Section 1. Findings. The Entity's Governing Body hereby specifically finds and determines that the actions authorized hereby relate to the public affairs of the Entity.

Section 2. Memorandum of Understanding. The Memorandum of Understanding, to be executed and entered into by and between the Entity and the Special District Risk Management Authority, in the form presented at this meeting and on file with the Entity's Secretary, is hereby approved. The Entity's Governing Body and/or Authorized Officers ("The Authorized Officers") are hereby authorized and directed, for and in the name and on behalf of the Entity, to execute and deliver to the Authority the Memorandum of Understanding.

Section 3. Program Participation. The Entity's Governing Body approves participating for a minimum of three full years in Special District Risk Management Authority Health Benefits Ancillary Coverages.

Section 4. Other Actions. The Authorized Officers of the Entity are each hereby authorized and directed to execute and deliver any and all documents which is necessary in order to consummate the transactions authorized hereby and all such actions heretofore taken by such officers are hereby ratified, confirmed and approved.

Section 5. Effective Date. This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 2<sup>nd</sup> day of June, 2011 by the following vote:

AYES:

NOES:

ABSENT:

Attest:

\_\_\_\_\_  
Jeffrey Farley, Mayor

\_\_\_\_\_  
Nancy Kaytis-Slocum, City Clerk

|                    |   |  |   |
|--------------------|---|--|---|
| Meeting Date:      | June 2, 2011  | Agenda Item Number                             | 11d                                     |
| Agenda Item Title: | Resolution No. 2011-25 Authorizing the City to Borrow Funds from NVB (replaces 10-45) |  |   |
| Presented By:      | Jay Parrish, City Manager   |  |   |
| Type of Item:      | <input checked="" type="checkbox"/> Action  | <input type="checkbox"/> Discussion            | <input type="checkbox"/> Information    |
| Action Required:   | <input type="checkbox"/> No Action  | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

**RECOMMENDATION:**

Approve Resolution No. 2011-25 Authorizing the City to Borrow Funds from NVB (replaces 10-45)

**BACKGROUND:**

The Loan Department at North Valley Bank requests a new resolution every year.

**FINANCIAL IMPACT:**

Unknown

**RESOLUTION NO. 2011-25****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE AUTHORIZING THE CITY TO BORROW FUNDS FROM NORTH VALLEY BANK (Replaces 10-45)**

**WHEREAS**, the City of Ferndale applied for a \$2,436,000.00 Hazard Mitigation Grant to reduce the frequency of flooding in the City from Francis Creek from the Federal Emergency Management Agency; and

**WHEREAS**, the City of Ferndale was required to provide matching funds for twenty-five percent (25%) of the approved project; and

**WHEREAS**, the City of Ferndale found it necessary to borrow a portion of the required matching funds,

**NOW, THEREFORE BE IT RESOLVED**, That the City of Ferndale shall be authorized to borrow an amount not to exceed ONE HUNDRED EIGHTY SEVEN THOUSAND, NINE HUNDRED EIGHTY SIX AND 43/100 DOLLARS (\$187,986.43) at a rate not to exceed FOUR AND THREE QUARTERS PER CENT (4.75%) from NORTH VALLEY BANK with a maturity date of August 30, 2011. Payments amortized over 20 years all due and payable annually; and

**BE IT FURTHER RESOLVED**, That the loan is designated as a qualifying tax exempt obligation of the City of Ferndale within the meaning of Section 265(B)(3) of the Internal Revenue Code of 1986; and

**BE IT FURTHER RESOLVED**, That the City Manager and City Clerk or Deputy City Clerk shall be authorized to sign loan documents to secure aforementioned loan.

**PASSED AND ADOPTED** by the City Council of the City of Ferndale on June 2, 2011 by the following vote:

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
Jeffrey Farley, Mayor

**Attest:**

\_\_\_\_\_  
Nancy Kaytis-Slocum, City Clerk

|                    |  |  |   |
|--------------------|--|--|---|
| Meeting Date:      | June 2, 2011                               | Agenda Item Number                             | 11e                                     |
| Agenda Item Title: | Set date for Budgetary workshop            |  |   |
| Presented By:      | Jay Parrish, City Manager                  |  |   |
| Type of Item:      | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion            | <input type="checkbox"/> Information    |
| Action Required:   | <input type="checkbox"/> No Action         | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

**RECOMMENDATION:**

Set a date for budget study session.

|                    |  |  |   |
|--------------------|--|--|---|
| Meeting Date:      | June 2, 2011                               | Agenda Item Number                             | 11f                                     |
| Agenda Item Title: | Set date for City Manager Evaluation       |  |   |
| Presented By:      | Jay Parrish, City Manager                  |  |   |
| Type of Item:      | <input checked="" type="checkbox"/> Action | <input type="checkbox"/> Discussion            | <input type="checkbox"/> Information    |
| Action Required:   | <input type="checkbox"/> No Action         | <input checked="" type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote |

**RECOMMENDATION:**

Set date for the City Manager Evaluation, as discussed in January.

|                    |   |                                     |   |
|--------------------|---|-------------------------------------|---|
| Meeting Date:      | June 2, 2011                                  | Agenda Item Number                  | 11g   |
| Agenda Item Title: | Ferndale / Navy Housing Update                |                                     |   |
| Presented By:      | Jay Parrish, City Manager                     |                                     |   |
| Type of Item:      | <input type="checkbox"/> Action               | <input type="checkbox"/> Discussion | <input checked="" type="checkbox"/> Information |
| Action Required:   | <input checked="" type="checkbox"/> No Action | <input type="checkbox"/> Voice Vote | <input type="checkbox"/> Roll Call Vote         |

**RECOMMENDATION:**

Receive and File.

**BACKGROUND:**

TO: Ferndale City Manager Jay Parrish  
 FROM: Elizabeth Conner, Housing Specialist  
 RE: Legal Issues Related to Disposition of Ferndale Housing  
 DATE: May 22, 2011

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As conveyance of the Navy Housing Complex to the City of Ferndale approaches, the City will move to a final decision as to the disposition of the property. Several options are being considered. As the council looks at the options, the City Manager felt a review of the legal issues involved would be prudent at this time. This memo does not make recommendations or indicate preferences; rather it gives an overview of the key legal issues at play related to the disposition of the Ferndale housing.

**1. Ensuring the Property is Used for the Purpose for Which the Funds Were Appropriated by the Federal Government**

Whichever disposition option is chosen, the City needs to take steps to ensure that the property is used for the purpose for which the federal government appropriated the \$3.8 million to purchase this property from the Navy for the City of Ferndale. This is best accomplished by placing permanent and binding restrictions on use of parcel by recording Codes, Covenants and Restrictions (CC&R's) on the deed.

The following language was placed in the 2010 Defense Appropriations Bill by Congressman Mike Thompson:

*The 52-unit housing complex lies within the boundaries of the City of Ferndale. The city has identified a need to provide low- and moderate -income senior and family housing opportunities to its residents. Therefore, I request that the Secretary of the Navy transfer, without reimbursement, the real property known as the Centerville Navy Housing Complex to the City of Ferndale, Humboldt County California.*

The appropriation was included in the 2010 Defense Budget based on the language in that request. Definitions of low-income and moderate-income and percentages for each category need to be included in the legal agreements.

## **2. Avoiding Gift of Public Funds**

When the City conveys the property to another entity, it must avoid a gift of public funds. The gift of public funds is a concept whereby a government entity cannot give away public money to individuals, employees or entities. (See Article XVI, Section 6 California Constitution).

If the property is conveyed to a non-profit, a gift of public funds can be avoided if the property is used for certain public purpose by virtue of an enforceable restriction. Housing is one of the allowed public purposes. This is generally done with a Real Property Loan Agreement and a Promissory Note secured by a Deed of Trust. These "loans" could, for example, carry a 3% interest and be due and payable in 45 to 50 years; the loans would be zeroed out or marked "paid in full" if all the terms of the Loan Agreement were met.

If the property is conveyed to a for-profit company in exchange for market value of the property, this would not constitute a gift of public funds. However, even if the property was sold at market value, it would still have its use restricted as discussed above because the federal appropriation was for a defined purpose and the City must ensure that it is used for that purpose.

## **3. Requirement to Open Bid Process and Sell to Highest Bidder**

If the City Council decides to sell the property to a for-profit enterprise, state and federal laws require the City to put the property on the market and sell to the highest eligible bidder. This does not apply to a non-profit company because they would be using the property solely for the public purpose.

## **4. Agreement Enumerating Standards, Funding of Reserves and Resident Selection Criteria**

Throughout the public process discussing the future of this property, members of the City Council and the public expressed the need for the property to be well-maintained so that it is an asset to the City. In order to ensure this, these standards must be codified in a legal document that can be enforced. The City should not rely on luck or the good intentions of individuals who may not be in charge years down the road.

Many jurisdictions use what is called a Regulatory Agreement to clearly define the legal relationship between the jurisdiction and whatever entity will own and run the complex over the long-term.

Whatever the agreement is called, it is also where the City would clarify, define and enumerate issues such as on-going upkeep on the property, the percentage of funds that go into reserves, infrastructure maintenance and contributions and required reports to the City. Such an agreement could also include a request or requirement relating to the preferred composition of the residents i.e. seniors, local preference or such.

#### **4. Right of First Refusal to the City**

The City would also want the right of first refusal and the right to approve sale of the property to another owner. This could be put in both the Loan Agreement documents and the Regulatory Agreement.

#### **5. Use of Improvements and Land**

If the City Council decides to sell to a for-profit entity, the City will want to consider whether it wants to comment on use of improvements other than housing units and the use of the property itself. Does the City want to allow the property to be subdivided in the future so that accessory dwelling units/ mother-in-laws or other units could be built or remain silent? If so, these issues should be addressed in the CC&R's and the Regulatory Agreement.

After the City Council decides which entity it would like to convey to, City Attorney David Martinek could draft the necessary documents for City Council review. If Martinek feels the issues are not within his area of expertise, we have made arrangements for one of three or four attorneys statewide with this specific expertise to review the drafts and comment – or draft documents, if required - at reduced rate of \$320/hour. We also have sample documents, written by Attorney Nancy Diamond, one of the lawyers with this specific expertise.

## **Section 12**

### **CORRESPONDENCE**

**Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.**

**DEL ORO WATER COMPANY CUSTOMERS  
FERNDALE DISTRICT  
(Account Numbers Beginning with "FD")  
CPUC ADVICE LETTER NO. 297**

Del Oro Water Company on behalf of its Ferndale District (DOWCFD) hereby notifies the public that it has requested authority from the California Public Utilities Commission to impose a one-time surcharge of \$4,508.00 or 0.9% (less than one (1) percent). The increase is for the purpose of passing on to customers the California Department of Public Health (CDPH) fee assessed to DOWCFD for the fiscal year July 1, 2010 through June 30, 2011 as reflected in the User Fee Memorandum Account (UFMA) and not covered in DOWCFD's current rates. By adding Section 4019.10 to the Health and Safety Code, Assembly Bill 2095 authorizes utilities to pass the operating costs of CDPH on to water customers. The resulting rates would not result in a rate of return in excess of that last found reasonable for DOWCFD.

To recover the assessed expenses, DOWCFD has requested a one-time surcharge of \$5.91 billed over approximately two (2) billing cycles at 2.96 per month per customer upon approval by the California Public Utilities Commission. Customers will see this, or a Commission approved charge, on a monthly bill soon after Commission approval has been obtained.

Customers who would like to call the Commission's attention to any problems concerning their water service, or who would like to provide any other information or comments regarding this requested surcharge, should write to the Commission at the following address:

California Public Utilities Commission  
Water Utilities Branch - Room 3200  
505 Van Ness Avenue  
San Francisco, CA 94102

Comments should mention that they pertain to **The Ferndale District CDHS 2010-2011 UFMA Annual Surcharge** proposed by Del Oro Water Company, and must be sent not later than twenty (20) days after the date of publication of this notice.

Questions may also be addressed to Del Oro Water Company:

Director of Community Relations  
Drawer 5172  
Chico, CA 95927  
1-877-335-6764/530-809-3988

There are two ways to respond to this notice. You can send a protest to the CPUC and, if you do, you must send a copy of the protest to the utility; or you can send a response to the CPUC with a copy to the utility if you wish. A protest is a document objecting to the granting in whole or in part of the authority sought in this advice letter. A response is a document that does not object to the authority sought, but nevertheless presents information that the party tendering the response believes would be useful to the Commission in acting on the request. A protest must be mailed within 20 days of the date the California Public Utilities Commission accepts the advice letter for filing served on the utility. The filing date is the date the advice letter was put on the Commission Calendar. The Calendar is available at the Commission's website, [www.cpuc.ca.gov](http://www.cpuc.ca.gov). A protest must state the facts on which the protest is based, the effect that approval of the advice letter might have on the protestant, and the reasons the protestant believes the advice letter, or a part of it, is not justified. If the protest requests an evidentiary hearing, the protest must state the facts the protestant would present at an evidentiary hearing to support its request for whole or partial denial of the advice letter. The utility must respond to a protest within five days.

All protests and responses should be sent to:

California Public Utilities Commission,  
Water Division  
505 Van Ness Avenue  
San Francisco, California 94102  
Fax: (415) 703-4426  
E Mail: [water\\_division@cpuc.ca.gov](mailto:water_division@cpuc.ca.gov)

Director of Community Relations  
Post Office Drawer 5172  
Chico, California 95927  
Fax: (530) 894-7645  
E-Mail: [communityrelations@corporatecenter.us](mailto:communityrelations@corporatecenter.us)

*✓ French: del Oro  
Cocke*

If you have not received a reply to your protest from the utility within 10 business days, contact their Director of Community Relations at 1-877-335-6764/530-809-3988.

A copy of Del Oro Water Company's filing may be inspected in its business office: 476 Broadway, Suite 301, Chico, California 95928. Further information may be obtained from the utility at its business office or from the Commission at the above address.

Mailed: Wednesday May 18, 2011

## **Section 13**

### **REPORTS**

#### **Section 13a: City Manager Staff Report**

##### **CITY MANAGER:**

###### ***Meetings and Projects:***

- Kiwanis meeting 1<sup>st</sup> and 3<sup>rd</sup> Tuesday of the month at 4:30 pm
- City Council- May 5<sup>th</sup> 5:30-9:00 pm
- City Manager meeting- May 19th 3:00-5:00 pm
- Planning Commission meeting- May 18<sup>th</sup> 7:00-8:45pm
- Chamber of Commerce – May 23rd 5:30- 7:00 pm
- RCEA May 16<sup>th</sup>- 3:00- 5:00 pm
- Meeting with ERD May 17th regarding universal pickup and greenwaste
- Weekly meeting on WWTF progress with Manhard project manager.
- Daily meetings with chief regarding police activities.
- Daily interaction with Staff regarding daily workload.
- Met with construction manager, Wahlund construction representative and USDA representative, to go over monthly pay request. Also went over construction progress, and change orders. We continue to look for ways to reduce costs and save time. We are close to halfway and still within budget parameters.
- Continuing discussions with Fresnel lens committee members to go over a project to move Lens from fair to museum. Received letter from CG regarding a MOU agreement and responded back through our attorney.
- Numerous conversations regarding Salt River Project with Watershed Council members, NRC representatives, council members and citizens. Farm Bureau dropped their lawsuit. Jimmy Smith reported that he attended a meeting in Oakland with Donna Chambers and Michael Bowen and that the Conservancy approved a grant for 2 million dollars for the SRRP. We should be very close to having enough money to complete the permitting phase.
- Numerous meetings with individual councilmen and the mayor regarding City issues.
- Numerous discussions with RCEA representatives regarding our EECBG grant that will support a project in the schools. Remember this is a \$25,000 grant to reduce electrical consumption and should have significant savings for the schools.
- Daily meetings with Public Works in morning to go over daily activities. Capital improvements, WWTF progress, I&I reduction, training and mapping improvements dominating conversations.
- Daily discussions and updates on City Council agenda items and city issues with City Clerk and Treasurer. Considerable time in developing procedures and documentation relating to building and planning issues, and design review situations and interaction with PC and DR committee. I have met with chairmen of the PC and DR regarding the sign ordinance and compliance issues. Met with owner of the Shaw house to go over her interaction with the DR committee and have

delivered a letter regarding her signage and set up a meeting with myself and a couple DR committee members to go over her sign.

- A number of conversations with Parsac ED going over board meeting in Sacramento and City issues.
- Discussions with City Planner regarding design review and planning issues. Most time spent on Housing Element and the general plan update and city budget. Asked them about signage ordinance for possible input.
- Daily interaction with City Finance Supervisor on budget and department interaction to explain use of funds. This is the time of year that we analyze last year's budget and put together what we believe next year's budget will look like. We are anticipating asking the Council to schedule a budget study session sometime in the second or third week in June. This should give use plenty of time to go through budget.
- Completed the transition application process to move the city to a new medical insurance carrier and are working on our dental plan. Should have something ready for next council meeting.
- Navy Housing: Conversations with Karen Ringel of the Navy regarding their progress in completing the lead and asbestos study and the remediation of house 101. We continue to work on alternatives for possible transfer of ownership. I am still asking for keys to the complex so we can do inspections.
- We are waiting for new police car to be retrofitted with lights and all the bells and whistles.
- We are making headway on the landing pads that the park benches will sit on. It looks like the new benches will require more room than the old ones and we are in the process of designing the new pads. We will take out the old pads and put new pads that match the old sidewalks and have safety in mind.

## **CITY CLERK:**

### ***Meetings***

- Design Review Meeting – 4/28/11
- City Council Meeting – 5/5/11
- Design Review Special Meeting – 5/5/11
- Planning Commission Meeting – 5/18/11
- Meetings with City Manager regarding daily work schedule.

### ***Council Meeting Follow Up***

- Transcribed Council minutes for the May 5, 2011 meeting.
- Filed Original Council minutes for April 7, 2011 and April 21, 2011. Uploaded to Website.
- Filed Original Resolution 2011-20 9<sup>th</sup> Progress Pay Request for Management and Construction Related Costs for the WWTP in Resolution Book, made copy for Project Manager, filed copy in WWTP USDA payments.
- Created Minute Order 2011-03 pertaining to WWTP Change Orders 4 and 5 – filed in minute order book, filed in WWTP Change Orders.
- Wrote letter to HCAOG regarding Unmet Transit Needs Public Hearing results.
- Added Mobile Vendors to next City Council Meeting
- Added Doug Culbert, Top Wastewater Operator in California, recognition to June Agenda.

**Planning Commission Follow Up**

- Transcribed Planning Commission minutes for the May 18, 2011 meeting
- Filed Original Commission minutes for the April 20, 2011 meeting. Uploaded to the Website.
- Filed Original Resolution No. 2011-22PC making the required findings of fact listed in Attachment A to approve the Use Permit, subject to the conditions of approval listed in Attachment B, and allow for vacation rental use of the existing residence located at 100 Harrison Street. Placed copy in 100 Harrison Street folder.
- Wrote letter to 100 Harrison Street applicant regarding approval of their Vacation Rental application.
- Added Signs to the June 15, 2011 Planning Commission Packet.
- Contacted Webmaster to discuss a General Plan page to be added to our website.

**Design Review Committee Follow Up**

- Assembled and disbursed design review committee meeting packets for special and regular design review meetings.

**Projects**

- Expanded files in City Clerk's Office
- Working with staff to change procedure for Non-profit use of the Community Center and City Hall.
- Answer land use questions and building permit questions for phone and counter inquiries.
- Training Assistant – writing out instructions for all duties
  - Building Permits
  - Daily and weekly duties
  - City Clerk duties
  - Land Use Permits – how to process.
  - Design Review Committee: follow-up to minutes for Design Review, including adding new items to the Planning Commission agenda, as well as the next Design Review agenda; writing letters to applicants whose projects were before the Committee
  - City Council meeting: put packet together and where to find information.
  - Instructions on creating a postcard and doing a mail merge

**Building and Encroachment Permits Issued**

|      |         |   |
|------|---------|---|
| 1135 | Dewey   | complete bonus room                       |
| 464  | Shaw    | partial tear off, re-roof                 |
| 405  | Main    | lateral inspection                        |
| 151  | Shaw    | Widen driveway                            |
| 1319 | Main    | repair foundation, new shingles           |
| 790  | Herbert | remove old roof covering, install plywood |

**FINANCIAL MANAGER/DEPUTY CITY CLERK:****Meetings**

- City Council Meeting
- Meet with Public Works and City Manager on Budget 2011-2012

- Various Phone Conferences and Emails in regards to Dental Insurance with City Manager and CSAC/SDRMA
- Meet with Chief of Police on Budget 2011-2012
- Meet with City Manager on various Office issues
- Meet with City Manager and Chief Sewer Operator on Budget 2011-2012
- Various meetings with City Manager on Budget 2011-2012

**Projects**

- Payroll
- Accounts Payable
- Accounts Receivable
- Daily Banking
- Answer Phones/Greet Visitors
- Purchase Various Supplies
- Receive and File April Financial Reports
- Update 2010-2011 Budget
- Prepare Various Health Insurance Forms
- File Various Health Insurance Forms
- Prepare Quarterly Reports
- Research Dental and Vision Coverage
- Enrollment forms for Dental Coverage
- Request funds for Mandated Cost/ SB90
- PG&E contract for WWTF
- Printout LAIF Statement

**CITY PLANNER:*****Meetings & Planning Materials***

- Coordinated with City Manager and City Clerk on planning and development projects.
- Researched Mills Act implementation and if the Mills Act can apply retroactively to completed projects, per City request.
- Responded to County housing questions related to homelessness.
- Coordinated with County planning staff for review of how the County's draft interim third party certification protocol for off-site grown medical cannabis is consistent with Ferndale's medical marijuana dispensary moratorium.
- Computerized Mapping - updated the City's GIS roads database.

**Projects**

- 100 Harrison Street - Use Permit to allow for vacation rental use of the existing residence. Reviewed application and prepared staff report for May 18 Planning Commission hearing.
- General Plan Update - Historic & Cultural Resources Element - Continued preparation of new element including historic & cultural setting, historical resources and design review, and goals and policies. Coordinated with City manager about City and public review of Draft Element. Completed draft element and submitted to City staff for review.

- General Plan Update - Housing Element Update - Began responses to March 1 Housing & Community Development (HCD) department letter. Reviewed and revised vacant land inventory figure and table. Started small sites analysis based on HCD comments.

### **CITY ENGINEER:**

#### Sewer Projects: –

- New Sewer Manholes Main Street, Cleanouts other locations
  - Working with Caltrans for Encroachment Permit
- Bid opening for pipe repairs to minimize infiltration June 1, 2011

#### Pedestrian Improvement Project –

- Focus project on Herbert Street (fine tune design)
- Prepare Construction Documentation for May bid

#### Applications –

- Correct Keyes LLA, revisions to Notice of LLA per Assessor's Office

#### General Engineering –

- ARRA reporting for Pedestrian Improvement Project
- Review opportunities for new transportation projects funded by State or Federal sources
- General support for cemetery boundary line correction

#### Meetings and Committees –

- No meetings during May

#### Reporting and Correspondence –

- Prepared monthly staff report
- General correspondence and meetings with City Staff

### **PUBLIC WORKS:**

Will be starting creek walk on June 1<sup>st</sup>.

#### ***City Property***

- Firemen's Park
  - Routine Maintenance, i.e. Mowing Park and Baseball Field.
  - Routine daily walk through to pick-up garbage.
  - Mowed the Bocce area and BB Field.
  - Cut back the trees at the east end of the park.
- Park Restrooms
  - Routinely cleaned every day of the week including weekends.
- Russ Park
  - Routine maintenance: Pulling out trash from trash & recycle bins daily.
  - Picked-up loose garbage from Russ Park.
- Town Hall
  - Routine mowing and weedeating
  - Pull out trash daily
  - Replaced light bulbs on the greens.
- Library

- Routine mowing and weedeating
- City Parking Lot
  - Picked up garbage – Routinely as least once a week unless otherwise warranted.
  - Replaced light bulbs (street lights)
  - Cut back trees and hauled debris.
- Main Street Restrooms
  - Routine maintenance: Daily cleaning and stocking of Main Street Restrooms – 7 days a week.
- Community Center
  - Routine checking of CC when the facility is rented before and after.
  - Called Town & Country to fix the gas range.
  - Changed all the locks. The kitchen was rekeyed too.
  - Town & Country to fix the fridge.
  - Kitchen rewired and heater in door.
- Police Department
  - Routine mowing and weed eating
  - Filled pot holes.
- Scout Hall - Routine mowing and weedeating
- Roadsides - Routine mowing and weed eating

#### ***Streets, Sidewalks and Storm drains***

- Removed debris from all the drains around town.
- Routine maintenance: Regular maintenance of roadside mowing.
- Routine picking up trash at the edge of town.
- Routine maintenance: Continuing to pick-up piles around town as resident call and request removal.
- Routine maintenance: Sweep Main St., Monday, Wednesday and Friday mornings.
- Marked out USA locates throughout town. – When needed.
- Removing piles.
- Cleaned the gutters with a high school (their yearly community service) crew. Started on Main St to Herbert to Rose and finished at Cream Court.
- Roadside mowing everywhere.
- Patching roads all over town.
- Cleaned 5<sup>th</sup> St of mud for better drainage.
- Cleaned streets all over town.
- Put up a “NO DUMPING” sign at the end of the Howard St. easement.

#### ***Vehicle / Equipment Maintenance***

- Routine monthly maintenance and weekly maintenance on frequently used equipment.

#### ***Miscellaneous***

- Routine paperwork.
- Fiscal year paperwork & Meeting.
- Dealing with daily work orders as residents call.
- Viewed Safety videos.
- Went to Bay West to pickup supplies.
- Mowing constantly in May. Too much rain and grass growth!

**WASTEWATER OPERATIONS:**

- Prepared monthly sample containers
- CPO assisted City Staff with computer tech issues.
- Ordered chemicals for the WWTP.
- Worked with Manhard in putting together information for RFP for fixing leaks on 13 sites within the collection system. RFP went out on the 12<sup>th</sup> of May and bid opening will be May 26<sup>th</sup>.
- CPO attended Cal Rural Water Association Expo in Lake Tahoe. Attended numerous workshops including learning about Critical Assessment of Sewer Systems, Managing Sewer Systems, I&I management and putting together a Capital Improvement Program.
- Filled out POs for monthly invoices
- Discussed CTR issues with Lisa Bernard. History: CTR is the California Toxic Rule that monitors for metals that could be harmful to aquatic life in receiving waters. Currently the city is seeing high levels of Copper. CPO discussed the Water Effect Ratio (WER) process with Lisa Bernard. Currently the minimum levels in our permit are based on studies done using clear, distilled lab water rather than effluent and receiving water. The test measures the toxicity levels of metals and how quickly and to what levels they adhere to fish. By using clear lab water it allows the metals to contact the fish quicker and to a greater degree since the water is pure and has little to no turbidity or solids to attach to. By using effluent and receiving waters the metals attach more to turbidity and other solids in the water and less to the fish thus giving a more accurate picture of the amount of metals that can be added to receiving waters with little or no effect on aquatic life. The WER testing procedure takes samples of the City's effluent and receiving waters and tests the toxicity if the respective metal on the fish. Ultimately a favorable result would mean that our limits are raised and in some instances completely dropped from our permit. The CPO is looking into the process and what it would take to get these tests done. Since metals are only measured during the winter discharge months, we have plenty of time for research and implementation.
- CPO attended workshop at the CRWA expo regarding management software for the new sewer facility. This software is not the same as the SCADA software but will integrate with it and simplify operations. CPO discussed networking issues with the SCADA system and this software with Josh Downs, Portland Engineering.
- Worked on power point slide show to present at June City Council Meeting showing progress since last presentation.
- Ongoing inspection and site visits to WWTP construction site; consults with contractors
  - Filter/Control building is complete minus the rollup doors. Interior office is framed, wired, plumbed and dry walled.
  - Aeration basin is completed
  - Most of the equipment is onsite and put in place
  - Poured bases for pump platform as well as slab for pneumatic tank @ discharge site
  - Catwalk in place on Aeration tank
- Chemical delivered to WWTP.
- Worked on budget
- Monthly meeting with Debbie Coggins
- Conference call with Josh Downs, Portland Engineering and Kurtis Warne, SEMS technology regarding integration of system software at sewer plant.
- Haz Mat Inspection at Public Works by Humboldt County

- CPO attended CWEA monthly board meeting in Mckinleyville
- CPO assisted in office answering phones and helping customers while office staff gone.
- Downloaded video files from May City Council and Planning Commission. Edited files and burned to DVD for archiving.
- CPO reviewed and signed daily operation sheets for WWTF
- CPO performed the daily operation of WWTP during operator Coppini's scheduled day off.
- Completed and mailed monthly Self Monitoring Report to the Regional Board
- Operator Coppini performed general maintenance around the facility
- Operator Coppini filed online SSO report.
- Operator Coppini performed the normal in-house weekly and monthly testing and scheduled lab work to be done.

| April 2011 Flows | Average | Minimum | Maximum |
|------------------|---------|---------|---------|
| Influent MGD     | .416    | .289    | .734    |
| Effluent MGD     | .689    | .315    | 1.515   |

### **POLICE DEPARTMENT:**

- Officers provided assistance and monitored the Tour of the Lost Coast Bicycle Ride.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Officer Diaz attended the monthly LETMA meeting.
- Officers assisted with and monitored the Memorial Day activities, including the parade and the Kinetic Race

### **Police Statistics – April 2010**

| SERIOUS CRIMES    | Number | Cleared |
|-------------------|--------|---------|
| Homicide          | 0      |         |
| Rape              | 0      |         |
| Robbery           | 0      |         |
| Larceny           | 0      |         |
| Assault           | 0      |         |
| Burglary          | 0      |         |
| Vehicle Theft     | 0      |         |
| TOTAL             | 0      |         |
| SECONDARY CRIMES  | 5      |         |
| Calls for Service | 55     |         |
| Reports Written   | 9      |         |

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|                    |    |
|--------------------|----|
|                    |    |
| Traffic Citations  | 20 |
| Other Citations    | 6  |
| Parking Citations  | 1  |
| Warnings           | 45 |
| ARRESTS            | 4  |
| AGENCY ASSISTS     | 13 |
| TRAFFIC COLLISIONS | 2  |

## Section 13b: Commissions, Committees and Others

### City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 4/14/11 8:30am special meeting

Vice Chair Dane Cowan opened the special meeting at 6:30pm. Committee Members Michael Bailey and Michael Sweeney along with staff City Manager Jay Parrish and City Clerk Nancy Kaytis-Slocum were present. Lino Mogni and Dan Brown were absent. There were no modifications to the agenda.

325 Main Street – window signage. MOTION: (Sweeney/Bailey) Approve the sign as a combination of a sign and a nameplate. All in favor.

Comments: Cream City Café flashing espresso sign did not go through design review. Committee member Sweeney reported that he'd been discussing the Historical and Cultural Resources Element with City Planner Vanessa Blodgett along with Kirk Gothier of the Ferndale Museum. As part of our education and outreach program he would like to put the element on the city's webpage, and have the museum link to it for public comment. Committee member Cowan reported that the fence on Willis Hadley's land between the Shaw House Inn and Sylvia Sterling's property is merely a mock-up. Bailey talked about the definitions of signs as well as an outline for a possible sign ordinance. Questions to bring forward in the discussion may include how do we currently tell a person to remove a sign that has not been authorized? Where are the teeth in our current ordinance? This is what we have been working on, and does the Planning Commission support the concept?

The next regular meeting will be April 28, 2011 at 8:30am. The meeting was adjourned at 9:27am.

Respectfully submitted:

Nancy Kaytis-Slocum  
City Clerk

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 4/20/11 6:30pm special meeting

Chair Dan Brown opened the special meeting at 6:30pm. Committee Members Lino Mogni, Michael Bailey, and Dane Cowan along with staff City Clerk Nancy Kaytis-Slocum were present. Michael Sweeney was absent. There were no modifications to the agenda.

452 Main Street – Juice bar including bamboo and paint on entry and door. Discussion included whether the colors chosen for the door and the entryway floor, and the bamboo embellishment around the outside of the building and the doorway was Victorian in nature. MOTION: (Cowan/Bailey) The Design Review Committee does not approve the application. All in favor. Staff was directed to ask the applicants to submit a different color/material scheme or to appeal the Committee's decision to the Planning Commission.

393 Main Street – Remove built on lean to at the rear of the building. MOTION: (Cowan/Bailey) Approve removal/demolition of the lean to at the rear of the building. All in favor. When the applicants decide upon the design of the exit from the upstairs, it should come back to the Design Review Committee.

Comments: Committee member Bailey talked about goals for the Design Review Committee, including definitions of signs, and an outline for a possible sign ordinance. Committee member Mogni felt it is not the job of the committee to set goals. Chairman Brown explained that the rules we have been working under are vague and that we need better, more clear tools to make decisions. City Manager Parrish noted that the City Council has goals that may overlap the Planning Commission's goals; that the City Council may give direction to or approve of the Planning Commission's Goals; and that the Planning Commission may give direction to or approve of the Design Review's Goals. Bailey asked if it would be appropriate for him to bring his outline and definitions to the Planning Commission as an individual. The consensus was that it would be more appropriate for the Design Review Committee to bring it forward to the Planning Commission. Jorgen von Frausing-Borch felt that the Design Review Committee should bring ideas forward to the Planning Commission and get approval from the Commission to move forward.

The next regular meeting will be April 28, 2011 at 8:30am. The meeting was adjourned at 6:58pm.

Respectfully submitted:

Nancy Kaytis-Slocum  
City Clerk

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 4/28/11 8:30am meeting

Chair Dan Brown opened the meeting at 8:36am. Committee Members Lino Moggi, Michael Bailey, and Dane Cowan along with staff Administrative Assistant Brianna Smith were present. Michael Sweeney was absent.

The minutes from the previous three meetings were accepted by MOTION: (Cowan/Bailey). All in favor. There was no public comment.

Public Education: Tabled until next meeting.

Code Enforcement: Discussion about the ongoing issues with code enforcement and how complaints are being delayed.

Sign Ordinance Presentation: MOTION: (Cowan/Brown) Authorize Michael Bailey as a committee member to make a sign ordinance presentation to the Planning Commission. All in Favor

Procedure for finals on Design Review projects-List of Design Review's recently passed:  
MOTION: (Bailey/Cowan) Assign various Design Review committee members to finalize each design review application. If a building permit has been assigned, staff can call or notify committee member(s) that a final has been called in. Staff will give the paperwork to whomever is assigned to look at it (so that colors, shapes, [the look] can be compared). If no building permit is in place, staff can let a committee member know when the project is complete. All in Favor

Historical Record of Architectural Changes: No discussion. Done

Restaurant Matias additional signage on windows/ Shaw house Inn : Restaurant Matias: Notify Mr. Matias that the additional sign has been included in the square footage of the total signage permitted let him know what his total signage is and give him an option to decide what signage he would like to take down so that he can come into compliance with Design Review. Shaw House Inn: Denial is based on Zoning Ordinance 02-02 Section 7.23 and Section 6.05.1(c)(d).

Comments: Discussion involved objections to committee's decisions. If the public wants to speak on an issue they can come to a meeting and speak during public comment, and ask to be put on the agenda for the next upcoming meeting.

The next regular meeting will be May 26, 2011 at 8:30am. The meeting was adjourned at 9:43.

Respectfully submitted: Brianna Smith Administrative Assistant

**City of Ferndale, Humboldt County, California USA**  
Design Review Minutes for the 5/5/11 8:30am special meeting

Vice Chair Dane Cowan opened the special meeting at 8:30am. Committee Members Michael Bailey, Lino Mogni and Michael Sweeney along with staff City Clerk Nancy Kaytis-Slocum were present. Dan Brown was absent. There were no modifications to the agenda.

724 Main Street – exterior paint. MOTION: (Sweeney/Bailey) Approve exterior paint colors as shown on example brought to meeting. All in favor.

Comments: Staff was requested to bring the original application to the meeting in case there is a variation in color between the original and the scanned version. Michael Sweeney talked about the museum's link to the city's webpage to review the housing element draft. Dane Cowan talked about not representing the Design Review Committee outside of a meeting. The committee made some suggestions on changes to the Field Observation Form. *[Requested addition to minutes by Lino Mogni] Request to staff. Lino recommends going through sign ordinance, picking out highlights and making a handout to give to applicants. [End addition]*

The next regular meeting will be May 26, 2011 at 8:30am. The meeting was adjourned at 8:50am.

Respectfully submitted:

Nancy Kaytis-Slocum  
City Clerk

## FERNDALE LIBRARY ASSOCIATION

Board Meeting - April 27, 2011

Pres. Irene Bryant called the meeting to order at Ferndale library at 7:00 P.M. Members present were Nancy, Evo & Bob along with librarian Bonnie. Jeff Farley was absent.

The minutes of the prior meeting were read and approved.

Delbiaggio Construction did install the new disabled ramp railing and Nancy removed the old railing as promised.

Bonnie described how the centennial plaque is to be installed in front of the building on the left at a suitable height and location. We will have the Enterprize take a picture of the plaque and Bonnie for publication.

Bonnie showed a sample of the new wall covering to be installed over the present covering. The city to get contractors to make bids.

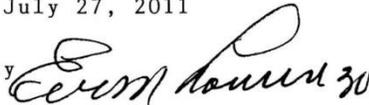
Bonnie stated the county expects to have furloughs this fiscal year of several weeks because of budget constraints. We will try to install the wall coverings during one of the furloughs.

Nancy reported that herself or Evo were reappointed to the board for a 4 year term of office. But she could not remember which.

Bonnie stated the county does not have library substitutes if she becomes ill. If she gets sick, to bad.

Next meeting set for July 27, 2011

Evo M. Lourenzo, Secty



**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of April 20, 2011

Call to Order: Chair Jorgen Von Frausing-Borch called the Planning Commission meeting to order at 7:00p.m. Commissioners Lino Mogni, Nancy Trujillo, Trevor Harper and Dan Brown as well as staff City Manager Jay Parrish, City Clerk Nancy Kaytis-Slocum and City Planner Vanessa Blodgett were present. Those in attendance pledged allegiance to the flag.

MOTION: (Harper/Mogni): The February 16, 2011 minutes were unanimously approved. There was no public comment.

Correspondence: The commission questioned the Restaurant Matias signage on the window glass. After some discussion it was learned that the signage is not etched onto the glass, but is an applied decal. This item needs to go back to the Design Review committee.

Draft Historical and Cultural Resources Element Goals and Policies: Planner Blodgett explained that the draft goals presented here included comments previously given by the Planning Commission and Design Review Committee. Additional comments were given by the Planning Commissioners.

Goals: The City Manager talked about goals being set by the City Council and asked that the Planning Commission begin thinking about goals and that some of those goals may be passed on to the Design Review Committee. Chair von Frausing-Borch determined that he and the City Manager will work on goals, then call for a work study session including the Design Review Committee.

Lighting and Signage: The Ad Hoc committee previously set up is now past their 6 month mandate. Design Review Committee member Michael Bailey explained that because of frustration of having to use a flawed Ordinance to review design review applications, he had taken it upon himself to spend some time putting together definitions as well as an outline for a possible Sign Ordinance for the City of Ferndale. The Commission asked Mr. Bailey to get background information and possible ordinance changes to the Commissioners before the next meeting, and to have this item put on the next Planning Commission agenda for Mr. Bailey to make a presentation to the Planning Commission.

Historical Record of Architectural Changes: This would entail a change in the building permit process to include photographs of the building before changes are made. MOTION: (Trujillo/Harper) Direct staff to include the necessity for a photographic record to be submitted with the building permit application. All in favor.

Public Education: Hold this over to the next agenda.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted:

Nancy Kaytis-Slocum, City Clerk

**City of Ferndale, Humboldt County, California USA**  
Minutes for Planning Commission Meeting of May 18, 2011

Call to Order: Chair Jorgen Von Frausing-Borch called the Planning Commission meeting to order at 7:00p.m. Commissioners Lino Mogni, Nancy Trujillo, Trevor Harper and Dan Brown as well as staff City Manager Jay Parrish and City Clerk Nancy Kaytis-Slocum were present. Those in attendance pledged allegiance to the flag. MOTION: (Brown/Harper): The April 20, 2011 minutes were unanimously approved. There was no public comment.

100 Harrison Avenue – Vacation Rental Application. Commissioner Trujillo recused herself. Chairman von Frausing-Borch opened the public hearing. Staff introduced the item recommending approval. Ms. Trujillo, as property manager for the applicant, was there to answer questions. Mr. Dick Hooley said he was not opposed to this particular vacation rental, but opposed to Vacation Rentals in residential districts. He doesn't like the idea of transients coming in and out. The public hearing was closed. Ms. Trujillo then left the room for the commission discussion and vote. MOTION: (Brown/Mogni) Adopt Resolution No. 2011-22PC making the required findings of fact listed in Attachment A to approve the Use Permit, subject to the conditions of approval listed in Attachment B, and allow for vacation rental use of the existing residence located at 100 Harrison Street. Four in favor, one absent (Trujillo, who had recused herself). Ms. Trujillo re-joined the commission.

Reaffirmation of direction given to Design Review: City Manager Jay Parrish explained that with the chart and documents included in the packet, it can be shown that the Planning Commission directed the Design Review committee to look at all sections of the Zoning Ordinance that pertain to Design Review. In the chart and in the documents presented at the meeting, it can be shown that the Planning Commission directed the Design Review committee to look at all sections of the Zoning Ordinance that pertain to Design Review. Both the Planning Commission and the City Council accepted the Design Review's mission statement. This was an information only item.

Signs: Design Review Committee member Michael Bailey presented his research on signs to the Planning Commission, including an outline for a possible sign ordinance. Commissioner Trujillo distributed a packet of information she had compiled on signs. A lengthy discussion followed touching on: does the Planning Commission have the authority to spend money? No, only the council can do that; enforcement issues, comments on various signs in the city, open and closed signs, vacancy, no vacancy signs, what is the definition of a sign?, complaint driven enforcement. The Chamber of Commerce is holding a meeting on May 23, 2011 at 5:30 pm at the Village Inn conference room. It was requested that the clerk notice the meeting in case a quorum of the City Council, Planning Commission or Design Review Committee would happen to be there. MOTION: (Trujillo/Mogni) Hold this item over to the next meeting, with no further action. Aye: Trujillo, Mogni, von Frausing-Borch; Nay Brown; Abstain (which is a no vote) Harper. Motion carried.

Public Education: Design Review Committee member Michael Sweeney spoke on his efforts to move forward with ways to inform and educate people in the community. One way would be to post the DRAFT Historic and Cultural Resource online and ask for comments within a certain time period. Kaytis-Slocum will check with the web master to see if a General Plan page can be created, and will check with the City Manager to see who will collect the comments. The meeting was adjourned at 8:50 p.m. The next regular meeting will be June 15, 2011.

Respectfully submitted: Nancy Kaytis-Slocum, City Clerk

**Section 13c: Council Reports and Comments**

**ABSTRACT**

HWMA Meeting of the Board of Directors  
May 12, 2011 6:30 p.m.  
Eureka City Council Chambers

Boardmember Maxwell could not be in attendance. The Board quickly moved into closed session to discuss potential litigation issues regarding the first item of business for the night – the planned acceptance of an agreement with Solid Waste of Willits for recyclables processing. Public comment following closed session focused on the potential means of avoiding litigation and the methods and results of the closed session discussions, in which no action was taken. Discussion turned to the continuing topic of establishing an agreement for recyclables processing. Executive Director Test reviewed some of the general information behind the issue to date, and spoke to some of the claims being made about the process. He spoke about the supposed issue between himself and Mark Loughmiller, ACRC Executive Director, and the idea that they are both guided by Boards, not by personal rivalry. He reviewed the second rate proposed by ACRC, and noted many flaws within the proposal that make it a very poor choice. In addition, he addressed Board turnover and the review process of the RFP that has led the Authority to this point. The Board then opened the floor to public comment. Public comment again focused on critical issues surrounding a change from ACRC to SWoW; loss of jobs, loss of local business and local business spending, and a continued request for the Board to consider alternatives besides the ones presented thus far. With the introduction of a letter from ACRC stating that the threat of litigation would be removed if the Authority agreed to negotiate an agreement for processing or a purchase of the Samoa Facility, many members of the public urged the Board to consider these options to save the Authority trouble and allow ACRC to continue its service to the community. Following public comment, Emmitt Jones, CPA for Solid Waste of Willits, spoke of the SWoW operation and the strength of staff's recommendation to continue the contracting process. He touched on the strengths of single-stream recycling, especially as relates to the product produced by SWoW, and the use of local trucking firms to haul recyclables to the SWoW facility in Mendocino. Chairman Schapiro read into the record comments made by Boardmember Maxwell, urging the Board to continue with the contracting process and explaining his reasoning behind support for SWoW. The Board expressed minor frustration at the lack of public interest leading up to the last few months of the process, with Boardmember Bass addressing the issue of potential reelection issues and the need to make tough decisions in the interests of all county residents. In the end, the Board decided to continue the decision for another month, and directed Authority staff to continue their efforts to secure a decision from each member agency as to whether they will accept the MOU for the contract prior to acceptance of said contract. After brief Boardmember reports, the Board discussed the budget for FY2011-12. A brief discussion of living wages earned by Authority employees was followed by a final decision on the total amount of reduction in the tip fee. The Board ultimately settled on a 2.5% reduction in tip fees, in an effort to stave off potential fee increases in the coming years. The Board briefly discussed and approved the award of a gas and leachate well installation contract to LFG Control Corporation. The consent calendar was approved with minimal discussion. Staff reports focused on efforts to disseminate the MOU for recyclables processing to the various member agencies; remodeling and maintenance at the Transfer Station; and the potential for upcoming strategic and succession planning for the Authority.

COPY

The Law Offices of  
**Thomas M. Herman**

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E-MAIL: tmh@reninet.com

May 16, 2011

**VIA CERTIFIED MAIL  
RETURN RECEIPT REQUESTED**

RECEIVED MAY 19 2011

Humboldt Waste Management Authority  
Board of Directors  
1059 Hawthorne Street  
Eureka, California 95501

**Re: Withdrawal of Notice of Claims of Arcata Community Recycling Center;  
Government Code Section 900 et seq.**

To the Directors and Members of the Humboldt Waste Management Authority:

Arcata Community Recycling Center (ACRC) hereby withdraws its Notice of Claims pursuant to Government Code Section 900 et seq. that was sent to you by letter dated March 21, 2011.

Sincerely,



Thomas M. Herman

TMH:th

cc: Client

Arcata City Council  
736 F Street  
Arcata, California 95521

Blue Lake City Council  
P.O. Box 458  
Blue Lake, California 95525

Eureka City Council  
531 K Street  
Eureka, California 95501

HWMA  
CC packet  
cones

Humboldt Waste Management Authority, May 16, 2011; Page 2

Ferndale City Council  
P.O. Box 1095  
Ferndale, California 95536

Humboldt County Board of Supervisors  
825 Fifth Street, Room 111  
Eureka, California 95501

Rio Dell City Council  
675 Wildwood Avenue  
Rio Dell, California 95562



May 19, 2011

RECEIVED MAY 23 2011

Jay Parrish  
City Manager  
City of Ferndale  
P.O. Box 1095  
Ferndale, CA 95536

Dear Mr. Parrish:

At a regular meeting on May 12, 2011 the HWMA Board of Directors adopted Resolution 2012-01 establishing waste management fees for Fiscal Year 2011/2012. The new waste management fees will go into effect July 1, 2011. You may want to review your fee schedule to ensure that it covers the new HWMA waste management fees.

Enclosed is a copy of the Resolution, if you have any questions about it please call me at (707) 268-8464.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Test", written over a horizontal line.

Jim Test  
Executive Director

**HUMBOLDT WASTE MANAGEMENT AUTHORITY  
FISCAL YEAR 2011-2012 DISPOSAL FEE CALCULATION**

Approved May 12, 2011

| Anticipated Waste Disposed         | 70,000           | Per Ton (Revenue)       |                         |                        |                          |
|------------------------------------|------------------|-------------------------|-------------------------|------------------------|--------------------------|
|                                    |                  | Hawthorne St. Franchise | Hawthorne St. Self Haul | Satellite Facilities   | Direct Haul to Anderson  |
| <b>Total Expenses</b>              |                  | 44,000                  | 15,000                  | 5,000                  | 5,000                    |
| Operations                         | 1,422,087        | 19.27                   | 45.35                   | 7.88                   |                          |
| Debt Service                       | 1,268,851        | 17.64                   | 17.64                   | 1.46                   |                          |
| <b>Subtotal</b>                    | <b>2,690,937</b> | <b>36.91</b>            | <b>62.99</b>            | <b>9.32</b>            |                          |
| <b>Waste Services</b>              |                  |                         |                         |                        |                          |
| Transport                          | 2,466,463        | 37.95                   | 37.95                   | 37.95                  |                          |
| Disposal                           | 1,345,445        | 20.70                   | 20.70                   | 20.70                  |                          |
| <b>Subtotal</b>                    | <b>3,811,908</b> | <b>58.65</b>            | <b>58.65</b>            | <b>58.65</b>           |                          |
| <b>Countywide Programs</b>         |                  |                         |                         |                        |                          |
| <b>HWMA Operated</b>               |                  |                         |                         |                        |                          |
| Administration                     | 380,800          | 5.44                    | 5.44                    | 5.44                   | 5.44                     |
| Household Hazardous Waste Program  | 399,700          | 5.71                    | 5.71                    | 5.71                   | 5.71                     |
| Cummings Road Landfill Maintenance | 340,900          | 4.87                    | 4.07                    | 4.07                   | 4.07                     |
| Cleanup/Enforcement Programs       | 39,900           | 0.57                    | 0.57                    | 0.57                   | 0.57                     |
| <b>Pass Throughs</b>               |                  |                         |                         |                        |                          |
| Rural Container Program            | 179,200          | 2.56                    | 2.56                    | 2.56                   | 2.56                     |
| County/Cities AD939 Programs       | 172,200          | 2.46                    | 2.46                    | 2.46                   | 2.46                     |
| Table Bluff Landfill Maintenance   | 28,000           | 0.40                    | 0.40                    | 0.40                   | 0.40                     |
| Countywide Enforcement (LEA)       | 186,200          | 2.66                    | 2.66                    | 2.66                   | 2.66                     |
| <b>Subtotal</b>                    | <b>1,726,900</b> | <b>24.67</b>            | <b>24.67</b>            | <b>24.67</b>           | <b>24.67</b>             |
| <b>Tipping Fees Per Ton</b>        | <b>8,229,745</b> | <b>120.23</b>           | <b>146.31</b>           | <b>92.64</b>           | <b>24.67</b>             |
|                                    |                  | Hawthorne St. Franchise | Hawthorne St. Self Haul | Satellite Service Rate | Direct Haul Service Rate |
| Current Rates:                     |                  | 123.31                  | 150.06                  | 95.02                  | 24.67                    |
| Proposed Change:                   |                  | (3.08)                  | (3.75)                  | (2.38)                 | 0.00                     |
| Percent Change:                    |                  | -2.5%                   | -2.5%                   | -2.5%                  | 0.0%                     |

**RESOLUTION 2012-01****A RESOLUTION OF THE  
HUMBOLDT WASTE MANAGEMENT AUTHORITY  
FOR THE COLLECTION OF INTEGRATED WASTE MANAGEMENT FEES****Section 1. PURPOSE AND INTENT.**

The purpose of this Resolution is to establish and collect fees as authorized by Sections 41901 and 41902 of the Public Resources Code in order to fund the reasonable and necessary costs incurred by the Humboldt Waste Management Authority in the preparation, maintenance, adoption and implementation of the Countywide Integrated Waste Management Plan mandated by Section 40000 et seq. of the Public Resources Code, and in the operation of the integrated waste management system implemented as a result of that plan.

It is the intent of this Resolution and of the Authority to achieve these purposes in the most cost-effective manner possible, while continuing to reduce the amount and toxicity of waste generated in the County to the greatest degree possible.

It is the further intent of the Authority that such fees recover the full and complete costs associated with providing and operating waste management facilities and programs, including any and all surcharges imposed by other governmental agencies on the receipt, handling, processing or disposal of refuse or other waste materials. Facility and program costs supporting the fees charged by this Resolution are identified in the Authority's annual budget.

**Section 2. DEFINITIONS.**

- (a) Unless otherwise stated, the terms used in this Resolution shall have the same meaning as provided by the definitions set forth in Section 17225 of Title 14, California Code of Regulations and the appropriate subsections of Division 30, Part 1, Chapter 2, California Public Resources Code.
- (b) "Authority" means the Humboldt Waste Management Authority.
- (c) "Executive Director" means the Executive Director of the Humboldt Waste Management Authority or a designated representative thereof.
- (d) "Franchise Collector" or "Franchise Waste Hauler" means a company that collects Solid Waste under contract with a public agency.
- (e) "Greenwaste" means any wastes generated from the maintenance or alteration of public, commercial or residential landscapes including, but not limited to, yard clippings, leaves, tree trimmings, prunings, brush, weeds, wood that is not treated with preservatives or painted and cardboard that is not otherwise recyclable."
- (f) "Household Hazardous Waste" means all those wastes defined by Section 25218.1(e) of the Health and Safety Code and/or Cal. Admin. Code tit. 14, § 18720(27).

- (g) "Jurisdictional Boundaries of the Authority" means the jurisdictional boundaries coinciding with those of the Authority's member agencies.
- (h) "Operator" means a person or entity who accepts Waste Material generated within the Jurisdictional Boundaries of the Authority and to whom permission to operate a Transformation Facility or Transfer/Processing Station for Solid Waste, or a combination of Solid Waste and Hazardous Waste, is granted under Section 40000 et seq. of the Public Resources Code.
- (i) "Non-Franchise Collector" or "Collector" means a person or entity within the Jurisdictional Boundaries of the Authority engaged in collecting and/or transporting Solid Waste directly to an approved landfill facility for the purpose of disposal.
- (j) "Satellite Facility" means a transfer station that receives Waste Materials generated from within the Jurisdictional Boundaries of the Authority that is not owned or directly operated by the HWMA.
- (k) "Self Haul Customers" means any person or entity that transports Solid Waste directly to a Transfer/Processing Station and/or Transformation Facility.
- (l) "Solid Waste" means all putrescible and nonputrescible solid, and semisolid wastes; including garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, abandoned vehicles and parts thereof, discarded home and industrial appliances, dewatered, treated or chemically fixed sewage sludge which is not hazardous waste, manure, vegetable or animal solid and semisolid wastes, and other discarded solid and semisolid wastes. "Solid Waste" does not include hazardous, low-level radioactive or medical waste. "Solid Waste" as herein defined shall not include materials source-separated by the generator for the purpose of recycling, reuse, repair, or composting.
- (m) "Transfer/Processing Station" means a facility utilized to receive Waste Material from Collectors and Self Haul Customers and to temporarily store, separate, transfer, convert, or otherwise process said materials and/or to transfer it directly from smaller to larger vehicles or railroad trains for transport.
- (n) "Transformation Facility" means a facility whose principal function is to receive and manage Solid Waste through a non-landfill disposal process other than composting such as incineration, pyrolysis, distillation, gasification, or biological conversion.
- (o) "Waste Material" means all materials including Solid Waste, Household Hazardous Waste, and Greenwaste.

### **Section 3. COLLECTION OF FEE.**

The Waste Management Fee shall be collected from all Franchise and Non-Franchise Collectors, Self Haul Customers, and all Operators of Transformation Facilities and/or Transfer/Processing Stations located within the Jurisdictional Boundaries of the Authority or who accept Waste Material generated within the Jurisdictional Boundaries of the Authority. Such Fee shall be

included in and considered to be part of the disposal rate charged by Operators and Collectors for the provision of services.

For Non-Franchise Collectors, Transformation Facilities or Transfer/Processing Stations collecting or receiving Waste Material, the fee shall be based only on the Solid Waste collected or received except as set forth in Schedule A herein.

Non-Franchise Collectors shall maintain at their respective offices or other place acceptable to the Authority, full and complete accounting books and records, and shall prepare and submit, without additional request and at no cost to the Authority, records documenting their respective proper performance under this Ordinance. The Authority may audit such books and records at the Authority's expense upon three (3) working days' notice.

#### **Section 4. WASTE MANAGEMENT FEE.**

(a) The Authority Waste Management Fee rates specified in Schedule A shall take effect beginning on July 1, 2011 for the Fiscal Year 2011/2012.

(b) Table 1. Countywide Program Fees shall be paid by all Franchise Collectors, Non-Franchise Collectors and Self Haul customers. For Self-Haul customers, this fee shall be collected by the Operator and remitted to the Authority on a monthly basis.

(c) Table 2. Self Haul Fees for Authority owned and/or operated facilities shall be paid by all Self Haul customers at Authority owned and/or operated facilities. This includes all persons or entities dropping off Waste Materials at an Authority facility except Franchise Collectors. Self Haul loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, appliances, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 7.

(d) Table 3. Franchise Collector Fees for Authority Operated Facilities shall be paid by all Franchise Collectors dropping off Waste Materials at any Authority owned or operated facility. Member agencies that drop off Waste Materials at an Authority facility shall pay the Franchise Collector Fee rate found in Schedule A, Table 3. Franchise Collector loads that require special handling or processing, such as travel trailers, auto body parts, large pieces of concrete or metal, or cleanup of spills, may be charged an additional per hour fee for the extra handling required. Loads containing cathode ray tubes, tires, or any other unpermitted waste may be subject to additional special fees established in Schedule A, Table 7.

(e) Table 4. Volume Based Pricing, Hawthorne Facility, shall be paid by Self Haul customers when the scales are inoperable.

(f) Table 5. HWMA Fees for Satellite Facilities shall be paid by Operators of independent transfer stations for handling Authority member Solid Waste.

(g) Table 6. Non Franchise Collector Fees consisting of Countywide Fees shall be paid by Non-Franchise Collectors. Non-Franchise Collectors shall deliver copies of all weight receipts to the Authority on a monthly basis.

(h) Table 7. Additional Fees shall be charged to Franchise Collectors and Self Haul Customers that drop off non-standard Waste Materials as specified in Table 7.

(i) Table 8. Household Hazardous Waste Fees shall be charged to Self Haul customers, both residential and commercial. Residential customers who bring in more than 15 gallons per vehicle (measured by the total volume of the containers brought in, not by the volume of material contained) and commercial customers may be charged a fee based on the cost of handling and processing as determined by the Executive Director.

(j) Table 9. Greenwaste Fees Charged at Mad River Compost Facility. Franchise Collector Fees and Self Haul Customer Fees shall be paid by all customers dropping off Green Waste at the Mad River Compost Facility.

(k) Table 10. Eureka Recycling Center Fees shall be charged to Self Haul customers, both residential and commercial, who use the Hawthorne Street drop-off facility.

#### **Section 5. PAYMENT OF FEES.**

(a) For cash transactions, payment shall be due upon delivery of the Waste Materials in accordance with Schedule A herein. For account customers, the fee shall be set based upon the volume or tonnage of Waste Material received during the preceding month according to Schedule A. Fees charged to accounts shall be paid to the Humboldt Waste Management Authority within thirty (30) days following the fee due date. The due date is the date of the monthly statement, and shall become due and payable by each account customer on the date of the monthly statement.

(b) Fees that are not remitted to the Authority within thirty (30) days following the due date provided in this part are delinquent. A late fee of one and one half percent (1 1/2%) shall be assessed on delinquent accounts not paid by the end of the month. The minimum late fee is \$1.

(c) Documentation substantiating the tonnage upon which the Waste Management Fee is collected shall be maintained by an Operator or Collector for a period of three years.

Upon three working days written notice, an Operator or Collector shall provide access to the Authority for the purpose of reviewing the accuracy of the submitted data.

In the event that the Authority, following such a review, determines that the accuracy of the submitted data cannot be verified, the Authority and the Operator or Collector shall mutually agree to an alternative procedure for determining or measuring the tonnage collected, or received at the Disposal Site, Transformation Facility and/or Transfer/Processing Station, in order to ensure the accuracy of such data.

Failure to implement or to adhere to a verifiable measuring procedure after a reasonable period of time shall result in the referral of the disputed collections for review to an independent auditor. Costs for such an audit shall be borne by the losing party.

In the event that an independent audit determines that funds due the Authority under this Ordinance have not been paid in a timely manner, such amounts shall be determined to be delinquent, and shall be subject to late fee penalties.

(d) Customers who wish to keep a record of individual waste transactions should retain their weight ticket (invoice) from each transaction. The Authority also keeps a record of transactions. Customers may request copies of previous weight tickets and will be charged 75 cents for each weight ticket that is copied, sent, or faxed. A request for a copy of any weight ticket that is over 180 days old will be billed at \$40 per hour for staff research time.

**Section 6. FAILURE TO COMPLY.**

The Authority may collect any unpaid fees and penalties by civil action, in which event the Authority shall have judgment for the cost of the suit and reasonable attorney's fees.

Remedies for the failure to comply with this Resolution are non-exclusive. The Authority reserves the right to take any, all or combination of administrative, civil and criminal actions to enforce the terms of this Resolution, separately or concurrently.

**Section 7. REFUNDS.**

In the event any fee has been overpaid or has been erroneously received by the Authority under this Resolution, it shall be refunded.

**Section 8. EFFECTIVE DATE.**

This Resolution shall take effect on July 1, 2011.

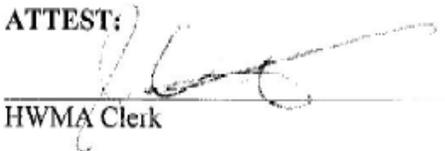
The foregoing Resolution was passed by the Board of the Humboldt Waste Management Authority this 12th day of May, 2011.

**APPROVED:**

  
\_\_\_\_\_  
Sherman Schapiro, Chairperson

Date: 5/12/11

**ATTEST:**

  
\_\_\_\_\_  
HWMA Clerk

Date: 5/12/11

**SCHEDULE A  
WASTE MANAGEMENT FEES**

**TABLE 1**

| <b>COUNTY WIDE PROGRAMS</b>           | <b>PER TON</b> |
|---------------------------------------|----------------|
| Household Hazardous Waste Program     | 5.71           |
| Cleanup / Enforcement Programs        | 0.57           |
| Rural Container Program               | 2.56           |
| City/County AB 939 Recycling Program  | 2.46           |
| Table Bluff Landfill Maintenance      | 0.40           |
| County Local Enforcement Agency (LEA) | 2.66           |
| Administration                        | 5.44           |
| Cummings Road Maintenance             | 4.87           |
| <b>Total</b>                          | <b>24.67</b>   |

**TABLE 2**

| <b>SELF HAUL FEES FOR AUTHORITY OPERATED FACILITIES</b>                  | <b>PER TON</b> |
|--|----------------|
| Operation, Capital, Transport, Disposal                                  | 121.64         |
| Countywide Programs  | 24.67          |
| <b>Total Self Haul Rate Per Ton</b>                                      | <b>146.31</b>  |
| Minimum Fee for Waste  | 12.00          |
| Greenwaste   | 90.00          |
| Minimum Fee for Greenwaste   | 7.00           |
| Special Handling, Per Hour (Minimum for illegal dump clean up is \$100.) | 180.00/hr.     |
| See Table 7 for Additional Fees  |                |
| See Table 8 for Household Hazardous Waste Fees                           |                |

**TABLE 3**

| <b>FRANCHISE COLLECTOR FEES FOR AUTHORITY OPERATED FACILITIES</b> | <b>PER TON</b> |
|---|----------------|
| Operation, Capital, Transport, Disposal                           | 95.56          |
| Countywide Programs   | 24.67          |
| <b>Total Franchise Rate Per Ton</b>                               | <b>120.23</b>  |
| Special Handling, Per Hour  | 180.00/hr.     |
| See Table 7 for Additional Fees                                   |                |
| Greenwaste delivered to HWMA facilities                           | 49.00          |

**TABLE 4**

| <b>VOLUME BASED PRICING, HAWTHORNE STREET FACILITY</b> |       |
|--|-------|
| General Residential Waste                              |       |
| Minimum Fee for Waste                                  | 12.00 |
| Per Cubic Yard   | 15.00 |
| Small Pickup (level with top of the box)               | 20.00 |
| Mid-Size Pickup (level with top of the box)            | 27.00 |
| Full-Size Pickup (level with top of the box)           | 33.00 |
| Misc. Construction Debris Per Cubic Yard               | 78.00 |
| Greenwaste Per Cubic Yard                              | 9.00  |

**TABLE 5**

| <b>SATELLITE FACILITIES</b>            | <b>PER TON</b> |
|--|----------------|
| Operation, Transport, Disposal         | 67.97          |
| Countywide Programs                    | 24.67          |
| <b>Total Satellite Facilities Rate</b> | <b>92.64</b>   |

**TABLE 6**

| <b>NON-FRANCHISE COLLECTOR</b> | <b>TOTAL</b> |
|--------------------------------|--------------|
| Countywide Programs            | 24.67        |

**TABLE 7**

| <b>ADDITIONAL FEES</b>  | <b>EACH</b> |
|---|-------------|
| Asbestos Handling Fee (in addition to per ton rate)                             | 50.00       |
| Appliances with Freon or without Freon, Large Commercial Unit                   | 65.00       |
| Appliances with Freon or without Freon, Residential                             | *           |
| Bulky Items such as mattress, sofa, stuffed chair (in addition to per ton rate) | 5.00        |
| Bulky Items Franchise Rate per Item (In addition to per ton rate)               | 0.00        |
| Tire, Light Truck, Passenger, Motorcycle or Smaller                             | 5.25        |
| Tire, Light Truck, Passenger, Motorcycle or Smaller on Rim                      | 6.50        |
| Tire, Truck   | 11.50       |
| Tire, Truck on Rim  | 23.00       |
| Tire, Grader  | 40.00       |
| Tire, Off Road (Giant)  | 257.00      |
| Tire, Foam Filled or Solid (forklift)   | 194.00      |

**TABLE 8**

| <b>HOUSEHOLD HAZARDOUS WASTE FEES</b>  |                |
|--|----------------|
| Residential Users Per visit, up to 15 gallons*   | 5.00 per visit |
| *Volume is calculated by the volume of the container, regardless of how much material is in the container.   |                |
| For Commercial Users or Residential Users with loads over 15 gallons, the rate will be based on the cost of handling and processing as determined by the Executive Director. |                |

**TABLE 9**

| <b>GREENWASTE FEES AT MAD RIVER COMPOST FACILITY</b> |       |
|--|-------|
| Franchise Collector Rate Per Ton                     | 49.00 |
| Self Haul Rate Per Ton                               | 90.00 |
| Self Haul Rate Per Cubic Yard                        | 9.00  |
| Self Haul Minimum Fee                                | 7.00  |

**TABLE 10**

| <b>EUREKA RECYCLING CENTER</b>  |           |
|---|-----------|
| Self Haul Minimum Fee (No Charge items are exempt from Minimum Fee)   | No fee    |
| Appliances with Freon or without Freon, Large Commercial Unit   | 65.00     |
| Appliances with Freon or without Freon, Residential   | *         |
| Books   | *         |
| Cathode Ray Tubes (televisions and computer monitors)   | *         |
| Dual-stream Recycling, per visit  | No fee    |
| Electronics, Computers  | +         |
| Fluorescent Tubes (4' max) and Compact Fluorescent Lights, 10 combined  | No Charge |
| Fluorescent Tubes, over 4' or more than 10 combined, each   | *         |
| HID Lights, each  | *         |
| Used Oil and Oil Filters, Residential   | No Charge |
| CRV redemption only   | No Charge |
| *Charges for additional materials will be based on the cost of handling and processing as determined by the Executive Director. |           |

## **Section 16**

# **ADJOURNMENT**