

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	June 16, 2016
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	June 9, 2016

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Mierzwa; Councilman Brower; Councilman Brown; and Councilman Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the May 19, 2016 Regular City Council Meeting Page 5
 - b. Acceptance of Checkbook Register for May 1-31, 2016..... Page 8
 - c. Acceptance of Financial Statements dated May 31, 2016 Page 10
 - d. Approve Resolutions 2016-14 and 2016-15 for Inclusion in the California Home Finance Authority PACE Programs and Associate Membership in California Home Finance Authority..... Page 33

- 10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
- 11. PRESENTATION – Salt River Restoration Project Update
- 12. PUBLIC HEARING – None
- 13. BUSINESS
 - a. Annual Chamber Budget..... Page 54
 - b. Health Inspector Update..... Page 55
 - c. Francis Creek Bridge Update..... Page 56
- 14. CORRESPONDENCE Page 58
- 15. COMMENTS FROM THE COUNCIL
- 16. REPORTS
 - a. City Manager Report Page 66
 - b. Commissions and Committee Reports
 - i. Design Review Minutes..... Page 75
 - ii. Drainage Committee Minutes Page 79
 - c. Minutes from Joint Power Authorities (JPAs) and Reports
 - i. League of California Cities (LOCC) Minutes Page 80
- 17. ADJOURN

**This notice is posted in compliance with Government Code §54954.2.
 The next Regular Meeting of the Ferndale City Council will be held on
 Thursday, July 21, 2016 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of May 19, 2016

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower, Dan Brown and Michael Sweeney along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and City Engineer Steven Yuu.

Report out of Closed Session: None

Modifications to the Agenda: None

Report out of Study Session: Mayor Hindley reported that a study session took place on Monday May 16 at 5:30 pm. The topic of discussion was the Chamber and many of the members were in attendance. He stated that the meeting was productive and the Chamber has agreed to provide the City with financial data annually to compare budgeted versus spent. It was not decided at the meeting to take action.

Public Comment: Jeremy Svehla of GHD was in attendance. He gave an update on the Salt River Project. He presented maps to the Council showing where the project has been completed to date, proposed 2016 project area and proposed future project area. The proposed project for this year has been fully funded, permits are in hand, and the bid packets are ready to go out. The project needs to be out to bid by next week. There are two landowners in this project area who have not given land access agreements. They are looking for compensation for loss of land. However, the amount requested exceeds the amount that can be funded by the grant money given to the project. Mayor Hindley asked if part of the project could be completed if one landowner would agree. Jeremy answered that if the northern landowner agreed, they could complete half, but not if only the southern landowner agreed. Councilman Brower asked if the money would roll over to subsequent years if the landowners don't agree in time. Jeremy answered yes, but the project would lose \$300,000-400,000. The project needs \$3-4 million.

Member of the public Sue Brower commented on the positive interactions she has with visitors to the area. She appreciates that this is a clean, safe town. She expressed appreciation for the Councilmen and other committee members.

Consent Calendar: There were three items on the Consent Calendar for approval. There were no comments from the Council or the public. **MOTION:** to approve the consent calendar. **(Mierzwa/Sweeney) Unanimous.**

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing: None

Business:

Action Item Regarding Chamber: Councilman Brower started the conversation by making a motion to appoint an advisory committee to oversee the Chamber. Councilman Sweeney recalled that in the past, the Chamber reported to the Council annually on spending from the previous year. He's not sure why that stopped. He suggested that inviting the Chamber to come report may be more friendly and less onerous. Mayor Hindley added that the Chamber works on a volunteer basis. Micromanaging volunteers may cause them to lose members. He suggested that if something were to come up in the report, the Council could request more information in

order to continue giving them money. **MOTION:** appoint an advisory committee to review the Chamber's actual spending annually. **(Brower/No second). Motion fails**

Consider Appointment of Member to Serve on Design Review Committee: Design Review applicant Diane Ostler addressed the Council. She stated that she likes to make things easier. She's been in Ferndale for 10 years. Patrick O'Rourke also applied, but pulled his application prior to Planning Commission meeting. Councilman Sweeney thanked Patrick O'Rourke for coming to most Council meetings and offering constructive criticism and encouraged him to keep applying. **MOTION:** appoint Diane Ostler to Design Review Committee. **(Mierzwa/Brown) Unanimous.**

Francis Creek Bridge Update: Tomorrow is the fundraiser for the bridge at the Community Center at 6:00 pm. The committee is hoping to raise the remaining funds needed. Engineering is being completed now. The committee will come back to the Council for final approval in the near future.

Craig Street Alley Remediation: City Manager reported that the City Attorney is looking at elements related to the vandalism on Craig St Alley. He is looking at the hours worked by City employees related to this issue and vegetation removed. Public Works will be putting up bollards at the top and bottom of the dangerous slope of the alley. City Manager walked the alley before the meeting and took pictures. He mentioned that it appears one hedge is actually coming back fuller. City Manager will keep Council updated when he finds out more from the Attorney. **NO MOTION**

Adopt Resolution 2016-13 Consenting to the Inclusion of Properties Within the City's Jurisdiction in the California HERO Program: Robert Bendorf from the HERO program addressed the Council. HERO stands for Home Energy Renovation Opportunity. There are 406 municipalities in California that are currently enrolled in the program. Member of the Public Dick Hooley expressed concern that solar panels are not conducive to the Victorian Village. He wants the Council and Planning Commission to be proactive and create policies regarding solar panels. Mr. Bendorf stated that his company likes to work with the Cities with regards to policies, etc. Planning Commissioner Paul Gregson commented that there are laws that solar panels must be allowed, but guidelines can be created so they're less obtrusive. He would also like design review to have guidelines to look at when these come up. Mayor Hindley stated that he doesn't feel he can adopt this agreement with the line; "reversal of climate change." Mr. Bendorf is unsure if this language can be removed. Contractors who will be doing construction must go through training and licensing, though any contractor can apply. City Manager asked about the statement that the City is responsible for "other assistance." He asked if this includes monetary assistance. Mr. Bendorf assured him that it is not monetary. **MOTION:** adopt resolution 2016-13. **(Sweeney/Brower). 4-1 (Hindley).**

Approve Updated Delegated Maintenance Agreement for Maintenance of State Hwy: City Manager reported that the City is currently compensated \$1,900 twice annually for a total of \$3,800 for the sweeping of hwy 211 through town. He has negotiated a new amount of \$11,040 annually. This comes from CalTrans. Member of the public Dick Hooley asked if the scope of work is also increased. City Manager answered that the scope of work remains the same. The agreement allows for amendments to include one-time events, etc. **MOTION:** approve updated delegated maintenance agreement for maintenance of state highway 211. **(Brower/Sweeney). Unanimous.**

Correspondence: No Comments.

Comments from the Council: Councilman Brown reiterated that the Council needs to give some direction to the Planning Commission for solar panels, metal roofs, etc. City Manager will look closely at the JPA agreement and have the Planning Commission do more research.

City Manager addressed the current lack of a health inspector in town. Other cities in the County use the County health inspector. Robin Smith, who has done this task in town for many years, has recently retired. If the County took on the responsibility, the City won't pay for that service. Councilman Brower noted that the City was lucky to have Robin. He stated that he guarantees all restaurants in town would have issues if the County came in. He would like to see this position kept internal. He doesn't believe the County would work with restaurant owners. City Manager is researching options.

Reports: No Comments

Mayor Hindley adjourned the meeting at 8:35 pm.

Respectfully submitted,

Jennifer Church
City Clerk

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
May 1, 2016 - May 31, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			408,502.73
05/02/16	50163	JAY PARRISH	JAY PARRISH	400.00		408,102.73
05/02/16	50164	ARNKE	ARNOLD C. KEMP	1,084.36		407,018.37
05/02/16	50165	CITFO	CITY OF FORTUNA	1,683.33		405,335.04
05/02/16	50166	MIRRE	MIRANDA'S RESCUE	450.00		404,885.04
05/03/16	50167	CRAFT	CRAFTSMAN'S MALL	54.00		404,831.04
05/03/16	50168	STAPE	STAPLES CREDIT PLAN	82.76		404,748.28
05/03/16	50170	DELOR	DEL ORO WATER CO., FDLE. DIST.	435.65		404,312.63
05/10/16	1001		PARRISH, JAY D	2,154.75		402,157.88
05/10/16	1002		TAVARES, KRISTENE M	1,048.93		401,108.95
05/10/16	1003		TIMMERMAN, DONNA E	1,255.80		399,853.15
05/10/16	1004		CHURCH, JENNIFER L	1,138.01		398,715.14
05/10/16	1005		STRICKER, ADAM D	1,394.08		397,321.06
05/10/16	1006		GAVRYUSH, DMITRIY	1,151.27		396,169.79
05/10/16	1007		JAMES, TYLER	1,230.03		394,939.76
05/10/16	1008		SMITH, BRET A	1,347.34		393,592.42
05/10/16	1009		WIDEMAN, ROBERT A	1,204.03		392,388.39
05/10/16	1010		COPPINI, STEVE L	1,841.67		390,546.72
05/10/16	1011		GRIGGS, JAMES L.	447.06		390,099.66
05/10/16	1013		HOPPIS, JOHNNY F	934.74		389,164.92
05/10/16	50171		GARDNER, SHAWN C	1,277.96		387,886.96
05/10/16	50172		MIRANDA, TIMOTHY W	950.04		386,936.92
05/10/16	50173		BRIGGS, WILLIAM O	119.42		386,817.50
05/10/16	50174		BOYNTON, MARY ELLEN	83.29		386,734.21
05/10/16	50175		RICHARDSON, DIANNA L	83.29		386,650.92
05/10/16	50176	ACCESS	ACCESS HUMBOLDT	180.00		386,470.92
05/10/16	50177	HUM1	HUMBOLDT COUNTY LIBRARY	503.56		385,967.36
05/10/16	50178	HUMTE	HUMBOLDT TERMITE & PEST	114.00		385,853.36
05/10/16	50179	MODR	JAY WEST	1,295.71		384,557.65
05/10/16	50180	KIWANIS	KIWANIS	120.00		384,437.65
05/10/16	50181	LMREN	L & M RENNER, INC.	1,652.92		382,784.73
05/10/16	50182	MERFR	MERCER FRASER COMPANY	640.16		382,144.57
05/10/16	50183	MISLI	MISSION LINEN & UNIFORM SERVICE	13.90		382,130.67
05/10/16	50184	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	279.00		381,851.67
05/10/16	50185	NORCO	NORTH COAST LABORATORIES LTD.	2,043.00		379,808.67
05/10/16	50186	HEATHSMART	NORTH RANCH BENEFITS TRUST	226.35		379,582.32
05/10/16	50187	PACECORISK	PACIFIC ECORISK	6,603.73		372,978.59
05/10/16	50188	PACGA	PACIFIC GAS & ELECTRIC	6,047.62		366,930.97
05/10/16	50189	SEQGA	SEQUOIA GAS COMPANY	393.93		366,537.04
05/10/16	50190	SHREDAWARE	SHRED AWARE	74.00		366,463.04
05/10/16	50191	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	803.89		365,659.15
05/10/16	50192	FEREN	THE FERNDALE ENTERPRISE	55.00		365,604.15
05/10/16	50193	TIPMO	TIPPLE MOTORS, INC.	906.73		364,697.42
05/10/16	50194	VERZN	VERIZON	95.74		364,601.68
05/10/16	50195	WELF	WELLS FARGO FINANCIAL LEASING	135.00		364,466.68
05/10/16	50196	WYCKO	WYCKOFF'S	29.15		364,437.53
05/10/16	50197	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,629.64		351,807.89
05/11/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	963.63		350,844.26
05/11/16		USTREASURY	UNITED STATES TREASURY	6,174.68		344,669.58
05/11/16	50198	CHOPPIS	CHELCI HOPPIS	126.92		344,542.66
05/11/16	50199	NETWORK	NETWORK MANAGEMENT SERVICES	500.00		344,042.66
05/11/16	50200	POSTM	POSTMASTER	188.00		343,854.66
05/12/16					34,807.77	378,662.43
05/16/16	50201	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		378,616.28
05/16/16	50202	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	72.50		378,543.78
05/16/16	50203	COMAS	DEMETRIUS DISTEFANO	4,455.16		374,088.62

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
May 1, 2016 - May 31, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
05/16/16	50204	EELRI	EEL RIVER DISPOSAL	42.00		374,046.62
05/16/16	50205	PACPA	PACIFIC PAPER CO.	65.74		373,980.88
05/16/16	50206	USBANK	US BANK	2,985.36		370,995.52
05/18/16					12,700.00	383,695.52
05/18/16					370,984.26	754,679.78
05/23/16	50214	DVLNO	DAVE LENARDO	125.00		754,554.78
05/24/16	1001		PARRISH, JAY D	2,154.76		752,400.02
05/24/16	1002		TAVARES, KRISTENE M	1,048.93		751,351.09
05/24/16	1003		TIMMERMAN,-DONNA E	1,259.56		750,091.53
05/24/16	1004		CHURCH, JENNIFER L	1,174.69		748,916.84
05/24/16	1005		STRICKER, ADAM D	1,394.08		747,522.76
05/24/16	1006		GAVRYUSH, DMITRIY	1,188.81		746,333.95
05/24/16	1007		JAMES, TYLER	1,205.74		745,128.21
05/24/16	1008		SMITH, BRET A	1,347.15		743,781.06
05/24/16	1009		WIDEMAN, ROBERT A	1,217.90		742,563.16
05/24/16	1010		COPPINI, STEVE L	1,841.66		740,721.50
05/24/16	1011		GRIGGS, JAMES L.	228.63		740,492.87
05/24/16	1012		HOPPIS, JOHNNY F	922.46		739,570.41
05/24/16	50207		KAYTIS-SLOCUM, NANCY S	18.51		739,551.90
05/24/16	50208		ROSA, MARIA A	247.10		739,304.80
05/24/16	50209		GARDNER, SHAWN C	1,324.65		737,980.15
05/24/16	50210		MIRANDA, TIMOTHY W	1,046.14		736,934.01
05/24/16	50211		BRIGGS, WILLIAM O	119.43		736,814.58
05/24/16	50212		BOYNTON, MARY ELLEN	83.29		736,731.29
05/24/16	50213		RICHARDSON, DIANNA L	64.78		736,666.51
05/24/16	50215	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	113.73		736,552.78
05/24/16	50216	PHIAY	AYCOCK & EDGMON	524.25		736,028.53
05/24/16	50217	BAKTA	BAKER & TAYLOR	365.47		735,663.06
05/24/16	50218	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		735,616.91
05/24/16	50219	CHOPPIS	CHELCI HOPPIS	126.92		735,489.99
05/24/16	50220	NETWORK	NETWORK MANAGEMENT SERVICES	124.18		735,365.81
05/24/16	50221	PACECORISK	PACIFIC ECORISK	4,667.54		730,698.27
05/24/16	50222	QUILL	QUILL	132.75		730,565.52
05/24/16	50223	SUDDEN	SUDDENLINK	595.64		729,969.88
05/24/16	50224	FARSH	THE FARM SHOP	60.11		729,909.77
05/24/16	50225	WCPSOLUTION	WCPSOLUTIONS	156.45		729,753.32
05/24/16	50226	WILSA	WILDWOOD SAW	10.74		729,742.58
05/24/16	50227	BRETSMITH	BRET SMITH	21.98		729,720.60
05/24/16	50228	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		729,441.84
05/24/16	50229	MANHARD	MANHARD CONSULTING LTD	857.50		728,584.34
05/24/16	50230	MAPSE	MAPLE SERVICE	544.23		728,040.11
05/24/16	50231	NILCO	NILSEN COMPANY	469.70		727,570.41
05/24/16	50232	HEATHSMART	NORTH RANCH BENEFITS TRUST	226.35		727,344.06
05/24/16	50233	PLANWEST	PLANWEST PARTNERS, INC.	308.00		727,036.06
05/24/16	50234	VALLU	VALLEY LUMBER	171.71		726,864.35
05/25/16					2,899.02	729,763.37
05/25/16		USTREASURY	UNITED STATES TREASURY	6,239.52		723,523.85
05/25/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	973.35		722,550.50
05/27/16		TRICOUNTY	TRI COUNTY BANK	1,129.58		721,420.92
05/27/16		AFLAC INSUR	AFLAC INSURANCE	39.32		721,381.60
05/31/16					17,013.59	738,395.19
05/31/16	BalAdj		Adjusting entry from reconciliation	5.00		738,390.19
			Totals	<u>108,517.18</u>	<u>438,404.64</u>	<u>738,390.19</u>

Transaction count = 107

City of Ferndale

Balance Sheet
 Fund 10 - General Fund
 As of May 31, 2016

Assets

Current Assets	
Cash	\$ 391,839.15
Restricted Cash	15,152.59
Accounts Receivable	<u>5,769.90</u>
Total Current Assets	<u>412,761.64</u>
Total Assets	<u>\$ 412,761.64</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	725.44
Accrued Liabilities	13,790.76
Other Current Liabilities	<u>210.36</u>
Total Current Liabilities	<u>14,726.56</u>
Total Liabilities	<u>14,726.56</u>
Fund Balance	
Other Equity	495,689.00
Retained Earnings	<u>(97,653.92)</u>
Total Fund Balance	<u>398,035.08</u>
Total Liabilities and Fund Balance	<u>\$ 412,761.64</u>

Balance Sheet
Fund 24-Gas Tax
As of May 31, 2016

Assets

Current Assets		
Cash	\$	<u>60,759.31</u>
Total Current Assets		<u>60,759.31</u>
Total Assets	\$	<u><u>60,759.31</u></u>

Liabilities and Fund Balance

Current Liabilities		<u> </u>
Total Current Liabilities		<u>0.00</u>
Total Liabilities		<u>0.00</u>
Fund Balance		
Other Equity		74,009.61
Retained Earnings		<u>(13,250.30)</u>
Total Fund Balance		<u>60,759.31</u>
Total Liabilities and Fund Balance	\$	<u><u>60,759.31</u></u>

Balance Sheet
Fund 23 - RSTP Fund
As of May 31, 2016

Assets

Current Assets	
Cash	\$ <u>64,188.18</u>
Total Current Assets	<u>64,188.18</u>
Total Assets	<u>\$ <u>64,188.18</u></u>

Liabilities and Fund Balance

Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	75,740.20
Retained Earnings	<u>(11,552.02)</u>
Total Fund Balance	<u>64,188.18</u>
Total Liabilities and Fund Balance	<u>\$ <u>64,188.18</u></u>

Balance Sheet
Fund 24 - Transportation Development Act
As of May 31, 2016

Assets

Current Assets	
Cash	\$ <u>220,986.82</u>
Total Current Assets	<u>220,986.82</u>
Total Non Current Assets	<u> </u>
Total Assets	\$ <u><u>220,986.82</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(16,402.91)</u>
Total Fund Balance	<u>220,986.82</u>
Total Liabilities and Fund Balance	\$ <u><u>220,986.82</u></u>

Balance Sheet
Fund 26 - Drainage Fund
As of May 31, 2016**Assets**

Current Assets	
Cash	\$ <u>78,971.83</u>
Total Current Assets	<u>78,971.83</u>
Total Assets	\$ <u><u>78,971.83</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	76,663.88
Retained Earnings	<u>2,007.19</u>
Total Fund Balance	<u>78,671.07</u>
Total Liabilities and Fund Balance	\$ <u><u>78,971.83</u></u>

Balance Sheet
Fund 25 - Integrated Waste Mgt
As of May 31, 2016

Assets

Current Assets	
Cash	\$ <u>46,345.62</u>
Total Current Assets	<u>46,345.62</u>
Total Assets	\$ <u><u>46,345.62</u></u>

Liabilities and Fund Balance

Current Liabilities	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	42,867.38
Retained Earnings	<u>3,478.24</u>
Total Fund Balance	<u>46,345.62</u>
Total Liabilities and Fund Balance	\$ <u><u>46,345.62</u></u>

Balance Sheet
Fund -30 - Sewer
As of May 31, 2016

Assets

Current Assets	
Cash	\$ <u>468,819.72</u>
Total Current Assets	<u>468,819.72</u>
Property and Equipment	
Vehicles	48,282.05
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,224,992.59)</u>
Net Property and Equipment	<u>11,357,210.39</u>
Total Assets	<u>\$ <u>11,826,030.11</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital leases payable	<u>21,384.35</u>
Total Long-Term Liabilities	<u>4,708,117.79</u>
Total Liabilities	<u>4,755,327.72</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>421,609.79</u>
Total Fund Balance	<u>7,070,702.39</u>
Total Liabilities and Fund Balance	<u>\$ <u>11,826,030.11</u></u>

Balance Sheet
GASB 34 ASSETS AND LIABILITIES
As of May 31, 2016

Assets

Property and Equipment	
Buildings and improvements	463,886.10
Vehicles	157,151.57
Equipment	118,580.12
Roadways	10,782,034.50
Sidewalks	163,000.00
Streetlights	25,200.00
Land	131,000.00
Less Accumulated Depreciation	<u>(5,665,698.19)</u>
Net Property and Equipment	<u>6,175,154.10</u>
Total Assets	<u>\$ 6,175,154.10</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	39,084.92
Notes payable-current	82,209.36
Capital leases payable	<u>24,384.54</u>
Total Long-Term Liabilities	<u>145,678.82</u>
Fund Balance	
Other Equity	<u>6,029,475.28</u>
Total Fund Balance	<u>6,029,475.28</u>
Total Liabilities and Fund Balance	<u>\$ 6,175,154.10</u>

Income Statement
Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 61,626.47	\$ 129,799.06	\$ 126,500.00	\$ 3,299.06
10014104 Property tax-unsecured	0.00	4,640.93	4,800.00	(159.07)
10014106 Property tax-prior	0.00	3,885.28	9,000.00	(5,114.72)
10014107 Supplemental role	859.32	1,364.14	1,500.00	(135.86)
10014110 Sales and use tax	12,700.00	122,716.85	160,000.00	(37,283.15)
10014111 Trash franchise	413.60	5,625.52	4,700.00	925.52
10014112 PG&E franchise	0.00	6,797.19	6,500.00	297.19
10014114 Cable franchise	6,099.63	24,219.39	18,000.00	6,219.39
10014116 Business license tax	597.00	14,269.00	14,000.00	269.00
10014118 Real Property Transfer tax	733.70	5,019.01	5,000.00	19.01
10014120 Transient lodging tax	12,327.40	117,831.44	136,500.00	(18,668.56)
10014121 TOT Humboldt Lodging Authority	8,257.28	8,303.03	41,708.33	(33,405.30)
Total Revenue - Taxes	\$ 103,614.40	\$ 444,470.84	\$ 528,208.33	\$ (83,737.49)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 8,389.10	\$ 24,204.06	\$ 16,000.00	\$ 8,204.06
10024164 Health protection	0.00	1,215.00	2,700.00	(1,485.00)
10024166 Encroachment permits	0.00	210.00	200.00	10.00
10024278 Animal license fees	0.00	2,700.14	2,800.00	(99.86)
Total Revenue - Licenses and Permits	\$ 8,389.10	\$ 28,329.20	\$ 21,700.00	\$ 6,629.20
Revenues - Use of Money and Property				
10044182 Interest	\$ 255.78	\$ 9,781.95	\$ 1,500.00	\$ 8,281.95
10044297 Town Hall Rent	400.00	4,445.00	6,000.00	(1,555.00)
10044297.1 Community Center rents	0.00	1,467.00	1,200.00	267.00
Total Revenue -Use of Money and Property	\$ 655.78	\$ 15,693.95	\$ 8,700.00	\$ 6,993.95
Revenues - Fines				
10034283 Court fines	\$ 1,616.09	\$ 6,535.20	\$ 1,800.00	\$ 4,735.20
Total Revenue - Fines	\$ 1,616.09	\$ 6,535.20	\$ 1,800.00	\$ 4,735.20
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 65,449.00	\$ 128,181.21	\$ 126,000.00	\$ 2,181.21
10054222 Home owners prop. tax relief	666.06	1,240.97	1,100.00	140.97
10054286 Street sweeping	0.00	3,800.00	3,800.00	0.00
10054290 Peace off. stds. & trng.	224.00	6,552.00	2,500.00	4,052.00
10054300 Public safety 1/2 cent	1,132.94	3,359.08	3,000.00	359.08
10054310 COPs Program	10,590.01	78,405.01	100,000.00	(21,594.99)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	1,251.39	2,000.00	(748.61)
Total Revenue - Intergovernmental	\$ 78,062.01	\$ 222,789.66	\$ 240,400.00	\$ (17,610.34)

Income Statement
Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084270 Plan check fees	\$ 0.00	\$ 750.00	\$ 1,000.00	\$ (250.00)
10084271 Parking fees	0.00	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	0.00	100.00	100.00	0.00
10084280 Copy machine fees - City	0.00	4.00	25.00	(21.00)
10084287 Reimbursed engineering	0.00	4,801.05	0.00	4,801.05
10084287.2 Developer reimbursed fees	0.00	1,200.00	4,291.05	(3,091.05)
10084287.3 Reimbursed Fees Planning	0.00	4,225.00	1,000.00	3,225.00
10084291 Special police services	0.00	7,946.58	6,000.00	1,946.58
10084298 Fair racing revenue	468.88	2,638.46	2,200.00	438.46
Total Revenue - Fees for Service	\$ 468.88	\$ 21,799.97	\$ 14,866.05	\$ 6,933.92
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 250.00	\$ 150.00	\$ 100.00
10094284.1 Donations - City	0.00	750.00	1,000.00	(250.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	1,053.95	14,272.63	4,600.00	9,672.63
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ 1,053.95	\$ 15,472.63	\$ 22,450.00	\$ (6,977.37)
TOTAL REVENUES	\$ 193,860.21	\$ 755,091.45	\$ 838,124.38	\$ (83,032.93)

Income Statement

Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ (387.00)	\$ 50.57	\$ 350.00	\$ (299.43)
10115013 Advertising	0.00	349.37	400.00	(50.63)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	0.00	743.17	2,000.00	(1,256.83)
Total Expenditures - City Council	\$ (387.00)	\$ 1,143.11	\$ 3,250.00	\$ (2,106.89)
Expenditures City Manager				
10105002 Salary - permanent	\$ (33.19)	\$ 29,186.31	\$ 28,468.27	\$ 718.04
10105006 SSI tax	175.92	2,629.44	2,440.99	188.45
10105007 Medical insurance	637.96	6,721.94	9,038.08	(2,316.14)
10105009 Workers comp. insurance	0.00	2,331.01	2,032.64	298.37
10105010 Deferred retirement	0.00	1,896.38	2,346.48	(450.10)
10105061 Insurance PARSAC	0.00	3,211.74	3,211.74	0.00
Total expenditures -City Manager	\$ 780.69	\$ 45,976.82	\$ 47,538.20	\$ (1,561.38)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,922.59	\$ 81,276.46	\$83,597.03	\$ (2,320.57)
10125006 SSI tax	556.10	7,327.16	7,921.70	(594.54)
10125007 Medical insurance	1,867.20	21,315.25	25,784.35	(4,469.10)
10125009 Workers comp. insurance	0.00	6,561.38	6,263.00	298.38
10125010 Deferred retirement	0.00	5,583.98	7,230.02	(1,646.04)
10125012 Office expense	986.04	6,756.00	5,000.00	1,756.00
10125044 Meetings and dues	1,132.00	2,224.24	1,000.00	1,224.24
10125050 IT Support	2,199.17	3,646.14	1,200.00	2,446.14
10125061 Insurance PARSAC	0.00	4,205.84	4,205.84	0.00
Total Expenditures -City Clerk	\$ 13,663.10	\$ 138,896.45	\$ 142,201.94	\$ (3,305.49)

Income Statement

Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	<u>\$279.00</u>	<u>\$6,884.47</u>	<u>\$ 12,000.00</u>	<u>\$ (5,115.53)</u>
Total Expenditures - City Attorney	<u>\$ 279.00</u>	<u>\$ 6,884.47</u>	<u>\$ 12,000.00</u>	<u>\$ (5,115.53)</u>
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 270.20	\$ 2,786.92	\$ 3,000.00	\$ (213.08)
10155006 SSI tax	181.51	1,590.66	409.50	1,181.16
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155012 Office expense	0.00	147.26	0.00	147.26
10155020 Building and ground maint.	998.58	10,296.77	2,000.00	8,296.77
10155030 Trash service	0.00	520.40	450.00	70.40
10155031 Gas	267.09	2,670.73	4,000.00	(1,329.27)
10155032 Utilities	170.93	1,988.90	1,800.00	188.90
10155033 Water	27.29	820.14	1,200.00	(379.86)
10155034 Telephone/internet	187.82	4,665.87	2,905.00	1,760.87
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	<u>0.00</u>	<u>3,219.00</u>	<u>2,946.00</u>	<u>273.00</u>
Total Expenditures - Government Buildings	<u>\$ 2,103.42</u>	<u>\$ 29,108.39</u>	<u>\$ 19,112.24</u>	<u>\$ 9,996.15</u>
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 1,688.00	\$ 3,707.80	\$ 3,600.00	\$ 107.80
10165052 Professional services	(180.00)	0.00	0.00	0.00
10165054 Audit and accounting	524.25	19,390.55	10,600.00	8,790.55
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	360.00	568.52	600.00	(31.48)
10165078 Copy machine expense	113.73	3,297.46	4,250.00	(952.54)
10165099 Miscellaneous	0.00	2,298.39	2,000.00	298.39
10165200 Car allowance	<u>400.00</u>	<u>4,400.00</u>	<u>4,800.00</u>	<u>(400.00)</u>
Total Expenditures - Nondepartmental	<u>\$ 2,905.98</u>	<u>\$ 33,662.72</u>	<u>\$ 37,850.00</u>	<u>\$ (4,187.28)</u>
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 0.00	\$ 116.46	\$ 0.00	\$ 116.46
10175024 Special department supply	105.86	2,109.74	2,200.00	(90.26)
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	25.09	264.33	250.00	14.33
10175033 Water	87.72	706.27	1,645.00	(938.73)
10175072 Chamber of commerce	0.00	30,063.16	30,063.17	(0.01)
10175072.1 Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	<u>5,785.74</u>	<u>20,980.07</u>	<u>26,000.00</u>	<u>(5,019.93)</u>
Total Expenditures - Community Promotion	<u>\$ 6,004.41</u>	<u>\$ 56,057.87</u>	<u>\$ 61,808.17</u>	<u>\$ (5,750.30)</u>

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 17,047.90	\$ 215,561.18	\$ 216,550.58	\$ (989.40)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,282.56	18,510.72	18,615.49	(104.77)
10215007 Medical insurance	4,950.90	51,773.91	55,103.01	(3,329.10)
10215009 Workers comp. insurance	0.00	15,525.43	14,928.68	596.75
10215010 Deferred retirement	0.00	13,357.37	17,233.67	(3,876.30)
10215012 Office expense	65.74	1,680.52	1,800.00	(119.48)
10215014 Vehicle expense	1,782.78	6,751.55	7,500.00	(748.45)
10215016 Fuel	21.98	5,836.39	14,000.00	(8,163.61)
10215020 Building and ground maint.	58.70	1,779.50	1,500.00	279.50
10215021 Street maintenance	(1,128.05)	0.00	0.00	0.00
10215022 IT support	2,880.17	4,302.16	3,800.00	502.16
10215024 Special department supply	967.65	6,431.60	10,300.00	(3,868.40)
10215026 Uniform expense	0.00	0.00	250.00	(250.00)
10215026.1 Uniform allowance	0.00	2,500.00	2,500.00	0.00
10215029 Water/sewer	32.29	1,111.65	750.00	361.65
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	137.37	1,805.30	1,600.00	205.30
10215034 Telephone/internet	283.56	3,651.44	2,905.00	746.44
10215035 Dispatch service	1,683.33	20,141.63	20,200.00	(58.37)
10215044 Meetings and dues	120.00	1,849.83	2,450.00	(600.17)
10215048 Training	0.00	1,109.00	5,000.00	(3,891.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	148.00	600.00	(452.00)
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	0.00	8,097.08	7,849.58	247.50
10215063 Insurance (Fire Bldg.)	(78.00)	0.00	0.00	0.00
10215078 Copy machine expense	1,263.05	1,533.07	1,700.00	(166.93)
10215079 Toxicology	78.00	78.00	0.00	78.00
10215086 Booking fees	0.00	8.40	0.00	8.40
10215088 Equipment repair other	0.00	98.16	500.00	(401.84)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	937.00	862.00	75.00
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	6,328.00	6,020.00	308.00
Total Expenditures - Police	\$ 31,449.93	\$ 393,599.85	\$ 425,272.01	\$ (31,672.16)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 5,081.54	\$ 5,500.00	\$ (418.46)
Total Expenditures - Animal Control	\$ 450.00	\$ 5,081.54	\$ 5,500.00	\$ (418.46)
Expenditures - Health				
10245052 Professional services	\$ 0.00	\$ 1,382.23	\$ 2,200.00	\$ (817.77)
Total Expenditures - Health	\$ 0.00	\$ 1,382.23	\$ 2,200.00	\$ (817.77)

Income Statement
Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 2,180.60	\$ 12,130.93	\$ 0.00	\$ 12,130.93
10315006 SSI tax	65.22	1,375.05	1,228.09	146.96
10315007 Medical insurance	418.58	4,041.86	2,897.38	1,144.48
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	0.00	808.42	1,311.31	(502.89)
10315011 Bldg/property insurance	0.00	464.00	1,171.00	(707.00)
10315012 Office expense	0.00	3,191.63	2,988.34	203.29
10315013 Advertising	(620.00)	0.00	0.00	0.00
10315014 Vehicle expense	620.00	9,937.10	10,000.00	(62.90)
10315020 Building and ground maint.	0.00	1,171.33	0.00	1,171.33
10315021 Street maintenance	764.36	2,023.21	0.00	2,023.21
10315024 Special department supply	171.85	292.12	0.00	292.12
10315034 Telephone/internet	58.75	750.11	1,070.00	(319.89)
10315044 Meetings and dues	(1,132.00)	81.32	60.00	21.32
10315055 Contractual services	42.00	870.62	0.00	870.62
10315095 Capital outlay	260.00	1,740.00	0.00	1,740.00
Total Expenditures - Streets and Roads	\$ 2,829.36	\$ 39,990.20	\$ 21,838.62	\$ 18,151.58
Expenditures - Planning				
10415012 Office expense	\$ 0.00	\$ 737.00	\$ 0.00	\$ 737.00
10415013 Advertising	0.00	388.35	0.00	388.35
10415052 Professional services	308.00	11,536.50	10,000.00	1,536.50
10415053 Reimbursable Fees	0.00	1,678.00	1,000.00	678.00
10415055 Contractual services	0.00	2,261.00	0.00	2,261.00
10415059 Special Planning Projects	0.00	1,321.00	4,500.00	(3,179.00)
Total Expenditures - Planning	\$ 308.00	\$ 17,921.85	\$ 15,500.00	\$ 2,421.85
Expenditures - City engineer				
10425052 Professional services	\$ 497.50	\$ 15,329.90	\$ 1,885.00	\$ 13,444.90
10425053 Reimbursable Fees	100.00	9,934.60	1,000.00	8,934.60
10425059 Special Planning Projects	0.00	1,250.00	500.00	750.00
Total Expenditures - City engineer	\$ 0.00	\$ 26,514.50	\$ 3,385.00	\$ 23,129.50
Expenditures - Building Regulation				
10435052 Professional services	\$ 1,084.36	\$ 13,084.76	\$ 12,800.00	\$ 284.76
Total Expenditures - Building Regulation	\$ 1,084.36	\$ 13,084.76	\$ 12,800.00	\$ 284.76

Income Statement
Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 364.32	\$ 4,271.53	\$ 5,000.00	\$ (728.47)
10615006 SSI tax	65.45	847.49	744.13	103.36
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615011 Bldg/property insurance	1,403.38	1,403.38	0.00	1,403.38
10615012 Office expense	132.75	434.38	600.00	(165.62)
10615015 Property tax admin. fees	(1,403.38)	5.00	1,146.00	(1,141.00)
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	(900.00)	506.52	1,000.00	(493.48)
10615024 Special department supply	924.03	3,609.93	5,000.00	(1,390.07)
10615031 Gas	126.84	1,633.47	1,400.00	233.47
10615032 Utilities	154.46	1,425.32	1,650.00	(224.68)
10615033 Water	24.02	260.68	750.00	(489.32)
10615034 Telephone/internet	102.50	1,315.67	1,070.00	245.67
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
Total Expenditures - Library	\$ 994.37	\$ 16,036.37	\$ 20,455.51	\$ (4,419.14)
Expenditures - Parks				
10625002 Salary - permanent	\$ 272.00	\$ 3,604.00	\$ 3,536.00	\$ 68.00
10625006 SSI tax	37.67	492.78	482.66	10.12
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	1,272.91	7,061.94	2,500.00	4,561.94
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	164.38	548.93	950.00	(401.07)
10625033 Water	178.45	2,607.01	1,500.00	1,107.01
Total Expenditures - Parks	\$ 1,925.41	\$ 14,536.18	\$ 9,340.18	\$ 5,196.00
Expenditures -Community Center				
10635002 Salary - permanent	\$ 92.78	\$ 3,257.81	\$ 2,468.02	\$ 789.79
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	5.76	225.78	122.81	102.97
10635007 Medical insurance	0.00	1,037.92	0.00	1,037.92
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	0.00	80.82	131.13	(50.31)
10635020 Building and ground maint.	65.00	3,098.79	780.00	2,318.79
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	0.00	1,065.11	0.00	1,065.11
10635033 Water	0.00	792.20	0.00	792.20
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	0.00	2,796.00	2,548.00	248.00

Income Statement

Fund 10 - General Fund

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Total Expenditures -Community center	\$ <u>163.54</u>	\$ <u>12,868.06</u>	\$ <u>6,161.21</u>	\$ <u>6,706.85</u>
 TOTAL EXPENDITURES	 \$ <u>64,554.57</u>	 \$ <u>852,745.37</u>	 \$ <u>846,213.08</u>	 \$ <u>6,532.29</u>
 REVENUES OVER (UNDER) EXPENDITURES	 \$ <u>129,305.64</u>	 \$ <u>(97,653.92)</u>	 \$ <u>(8,088.70)</u>	 \$ <u>(89,565.22)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 22 - GAS TAX

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
22314182 Interest	\$ 0.00	\$ 42.42	\$ 0.00	\$ 42.42
22314210.1 Gas tax (2105)	647.44	6,368.40	8,250.00	(1,881.60)
22314210.2 Gas tax (2106)	871.10	8,655.93	9,053.00	(397.07)
22314210.3 Gas tax (2107)	892.62	8,202.42	11,279.00	(3,076.58)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	487.86	6,045.32	6,541.00	(495.68)
Total Revenue	<u>2,899.02</u>	<u>30,314.49</u>	<u>36,123.00</u>	<u>(5,808.51)</u>
EXPENDITURES				
22315002 Salary - permanent	1,977.05	20,081.51	20,345.43	(263.92)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	82.19	1,242.02	1,709.87	(467.85)
22315007 Medical insurance	538.89	5,387.90	6,056.25	(668.35)
22315009 Workers comp. insurance	0.00	2,119.42	1,522.67	596.75
22315010 Deferred retirement	0.00	1,142.98	1,787.51	(644.53)
22315058 Street lighting	23.90	13,579.63	15,600.00	(2,020.37)
TOTAL EXPENDITURES	<u>2,622.03</u>	<u>43,564.79</u>	<u>47,021.73</u>	<u>(3,456.94)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 276.99</u>	<u>\$ (13,250.30)</u>	<u>\$ (10,898.73)</u>	<u>\$ (2,351.57)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 23 - RSTP

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
23314182 Interest	\$ 0.00	\$ 41.68	\$ 0.00	\$ 41.68
23314211 RSTP Revenue	<u>0.00</u>	<u>9,164.00</u>	<u>9,000.00</u>	<u>164.00</u>
Total Revenue	<u>0.00</u>	<u>9,205.68</u>	<u>9,000.00</u>	<u>205.68</u>
EXPENDITURES				
23315002 Salary - permanent	617.69	14,638.84	32,880.92	(18,242.08)
23315006 SSI tax	0.00	626.50	1,177.50	(551.00)
23315007 Medical insurance	370.89	3,942.67	5,477.00	(1,534.33)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	<u>0.00</u>	<u>527.76</u>	<u>1,195.94</u>	<u>(668.18)</u>
TOTAL EXPENDITURES	<u>988.58</u>	<u>20,757.70</u>	<u>41,753.29</u>	<u>(20,995.59)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (988.58)</u>	<u>\$ (11,552.02)</u>	<u>\$ (32,753.29)</u>	<u>\$ 21,201.27</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
24314182 Interest	\$ 0.00	\$ 138.82	\$ 0.00	\$ 138.82
24314231 Transportation devel. act	0.00	25,000.00	44,170.00	(19,170.00)
Total Revenue	<u>0.00</u>	<u>25,138.82</u>	<u>44,170.00</u>	<u>(19,031.18)</u>
EXPENDITURES				
24315002 Salary - permanent	1,397.63	20,103.90	20,713.59	(609.69)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	70.92	854.87	1,470.70	(615.83)
24315007 Medical insurance	415.14	4,365.57	5,151.34	(785.77)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	0.00	970.39	1,539.71	(569.32)
24315014 Vehicle expense	60.11	488.61	1,000.00	(511.39)
24315016 Fuel	578.52	5,297.16	8,500.00	(3,202.84)
24315020 Building and ground maint.	0.00	754.54	1,750.00	(995.46)
24315021 Street maintenance	0.00	3,413.49	5,000.00	(1,586.51)
24315024 Special department supply	0.00	560.12	500.00	60.12
24315032 Utilities	205.71	2,214.05	2,000.00	214.05
24315033 Water	26.99	455.41	425.00	30.41
24315034 Telephone/internet	58.75	707.16	650.00	57.16
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	10.74	25.34	500.00	(474.66)
TOTAL EXPENDITURES	<u>2,824.51</u>	<u>41,541.73</u>	<u>50,860.70</u>	<u>(9,318.97)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (2,824.51)</u>	<u>\$ (16,402.91)</u>	<u>\$ (6,690.70)</u>	<u>\$ (9,712.21)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 26 - DRAINAGE FUND

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
26314182 Interest	\$ 41.13	\$ 41.13	\$ 0.00	\$ 41.13
26314230 Drainage fund	1,567.98	1,567.98	17,385.00	(15,817.02)
26314240 Drainage district fees	<u>16,840.43</u>	<u>16,840.43</u>	<u>0.00</u>	<u>16,840.43</u>
Total Revenue	<u>18,449.54</u>	<u>18,449.54</u>	<u>17,385.00</u>	<u>1,064.54</u>
EXPENDITURES				
26315006 SSI tax	126.71	126.71	0.00	126.71
26315010 Deferred retirement	284.81	284.81	0.00	284.81
26315019 Creek maintenance	422.65	422.65	0.00	422.65
26315022.1 Clean F. Creek	551.84	551.84	0.00	551.84
26315023 Drain project	481.25	481.25	0.00	481.25
26315024 Special department supply	382.47	382.47	0.00	382.47
26315052 Professional services	2,490.00	2,490.00	0.00	2,490.00
26315194 Interest expense	<u>11,702.62</u>	<u>11,702.62</u>	<u>13,162.00</u>	<u>(1,459.38)</u>
TOTAL EXPENDITURES	<u>16,442.35</u>	<u>16,442.35</u>	<u>13,162.00</u>	<u>3,280.35</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 2,007.19</u>	<u>\$ 2,007.19</u>	<u>\$ 4,223.00</u>	<u>\$ (2,215.81)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
25314182 Interest	\$ 0.00	\$ 28.12	\$ 0.00	\$ 28.12
25314288 Tipping fee (int. waste mgt.)	2,141.20	5,568.39	5,000.00	568.39
25314600 Recycling grant	<u>0.00</u>	<u>5,442.50</u>	<u>5,000.00</u>	<u>442.50</u>
Total Revenue	<u>2,141.20</u>	<u>11,039.01</u>	<u>10,000.00</u>	<u>1,039.01</u>
EXPENDITURES				
25315002 Salary - permanent	696.72	5,374.80	5,176.05	198.75
25315006 SSI tax	35.54	421.33	430.76	(9.43)
25315007 Medical insurance	102.16	1,185.66	1,594.95	(409.29)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	0.00	220.28	414.08	(193.80)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
TOTAL EXPENDITURES	<u>834.42</u>	<u>7,560.77</u>	<u>8,524.54</u>	<u>(963.77)</u>
 REVENUES OVER (UNDER) EXPENDITURES	 <u>\$ 1,306.78</u>	 <u>\$ 3,478.24</u>	 <u>\$ 1,475.46</u>	 <u>\$ 2,002.78</u>

City of Ferndale

INCOME STATEMENT

FUND 30 - SEWER FUND

	1 Month Ended May 31, 2016 Actual	11 Months Ended May 31, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
30514182 Interest	\$ 0.00	\$ 68.91	\$ 0.00	\$ 68.91
30514274 Sewer service charge	163,774.81	445,936.29	446,000.00	(63.71)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	5,436.00	46,499.06	58,000.00	(11,500.94)
30514309 Revenue reserved for plant replacement	70,189.21	202,586.48	194,000.00	8,586.48
Total Revenue	<u>239,400.02</u>	<u>695,090.74</u>	<u>703,000.00</u>	<u>(7,909.26)</u>
EXPENSES				
30515002 Salary - permanent	16,121.11	184,021.04	193,192.06	(9,171.02)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,109.86	15,090.66	16,241.50	(1,150.84)
30515007 Medical insurance	3,654.04	38,567.76	43,972.20	(5,404.44)
30515009 Workers comp. insurance	0.00	13,750.10	13,153.36	596.74
30515010 Deferred retirement	0.00	9,838.79	12,559.29	(2,720.50)
30515012 Office expense	0.00	613.41	1,000.00	(386.59)
30515014 Vehicle expense	0.00	9,131.93	3,272.37	5,859.56
30515016 Fuel	198.35	2,933.87	3,000.00	(66.13)
30515022 IT support	(542.56)	0.00	0.00	0.00
30515024 Special department supply	0.00	408.66	1,000.00	(591.34)
30515030 Trash service	1,438.33	8,223.34	12,000.00	(3,776.66)
30515032 Utilities	5,165.78	50,905.75	63,000.00	(12,094.25)
30515033 Water	58.89	1,282.67	0.00	1,282.67
30515034 Telephone/internet	0.00	3,415.21	2,100.00	1,315.21
30515044 Meetings and dues	0.00	936.48	1,300.00	(363.52)
30515048 Training	428.13	2,216.21	600.00	1,616.21
30515050 IT Support	542.56	562.55	800.00	(237.45)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	125.00	4,930.00	600.00	4,330.00
30515063 Insurance (Fire Bldg.)	0.00	2,755.00	0.00	2,755.00
30515092 Sewer plant permit	0.00	7,358.54	7,200.00	158.54
30515094 Safety equipment	0.00	266.63	400.00	(133.37)
30515095 Capital outlay	0.00	28,427.50	23,400.00	5,027.50
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	(10,226.56)	20,759.19	12,500.00	8,259.19
30515122 Sewer line maintenance	11,089.26	12,835.30	15,000.00	(2,164.70)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	13,516.05	25,997.80	25,000.00	997.80
30515160 Postage & Shipping	(138.26)	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	194,318.74	194,000.00	318.74
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
TOTAL EXPENSES	<u>42,539.98</u>	<u>659,817.94</u>	<u>676,302.56</u>	<u>(16,484.62)</u>
NET INCOME (LOSS)	<u>\$ 196,860.04</u>	<u>\$ 35,272.80</u>	<u>\$ 26,697.44</u>	<u>\$ 8,575.36</u>

Cash Balances

As of May 31, 2016

Cash Balances

Current Assets		
General Fund	\$	391,839.15
Restricted Cash	\$	15,152.59
Park	\$	1,000.00
Gas Tax	\$	60,759.31
RSTF	\$	64,188.18
TDA	\$	220,986.82
IWM	\$	46,345.62
Drainage	\$	78,971.83
Sewer	\$	<u>468,819.72</u>
Total	\$	<u>1,348,063.22</u>
Checking	\$	738,390.19
LAIF	\$	609,520.44
Petty cash	\$	<u>152.59</u>
Total	\$	<u>1,348,063.22</u>

Meeting Date:	June 16, 2016	Agenda Item Number	9.d
Agenda Item Title	Approve Resolutions 2016-14 and 2016-15 for Inclusion in the California Home Finance Authority PACE Programs and Associate Membership in California Home Finance Authority		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	X Voice Vote Roll Call Vote

RECOMMENDATION:

Consider approval of resolutions 2016-14 and 2016-15 for inclusion in the California Home Finance Authority PACE programs and associate membership in California Home Finance Authority.

BACKGROUND: California Home Finance Authority ("CHF"), which is in the process of formally changing its name to Golden State Finance Authority, is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on July 1, 1993, as amended from time to time (the "Authority JPA").

CHF has established two Property Assessed Clean Energy ("PACE") financing programs for residential, commercial, industrial and agricultural properties to address high up-front costs for property owners who wish to improve their properties through installation of measures that will generate renewable energy or reduce their energy and water use. By offering low cost financing, CHF's PACE programs allow construction of these projects to proceed and, in the process, stimulate building activity and the overall local economy, reduce peak energy demand, increase property values, and generate savings on utility bills for property owners.

CHF contracts with Ygrene Energy Fund CA LLC (Ygrene) to serve as the program administrator and to operate the Ygrene Works for California PACE financing program.

PACE Financing Programs

CHF has established two PACE programs under the legislative authority of two separate California PACE laws:

SB 555 PACE Community Facilities District: Senate Bill 555 amended the Mello-Roos Community Facilities Act, set forth in sections 53311 through 53368.3 of the California Government Code and particularly in accordance with sections 53313.5(l) and 53328.1(a) ("Mello-Roos Act"), to allow for the creation of Community Facilities Districts ("CFDs") for the purpose of financing or refinancing the acquisition, installation, and improvement of energy efficiency, water conservation, renewable energy and electric vehicle charging infrastructure improvements permanently affixed to private or publicly-owned real property.

Individual properties can be annexed into the district and be subject to the special tax that is imposed to repay project financing only if (i) the Council adopts a resolution consenting to the inclusion of parcels in the incorporated areas of the City within the CFD and (ii) each participating owner provides its unanimous written approval for annexation of its property into the PACE CFD.

AB 811 PACE Contractual Assessment Program: By the passage of Assembly Bill 811, the California State Legislature added Chapter 29 to the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code. This legislation authorized cities and counties to establish voluntary contractual assessment programs for the purpose financing private property improvements that promote renewable energy generation, energy and water efficiency and electric vehicle charging infrastructure.

As with the SB 555 CFD, properties can be annexed into the AB 811 PACE program and be subject to the property tax assessment that is imposed to repay project financing only if (i) the Council adopts a resolution consenting to the inclusion of parcels in the incorporated areas of the City within the program and (ii) each participating owner consents in writing to the annexation of its property into the PACE program.

PARTICIPATION IN OTHER PACE PROGRAMS

The City of Ferndale has previously approved participation in another PACE program. Adding the CHF PACE programs, to be administered by Ygrene, provides more options for City property owners. It will not add to or require any additional responsibilities for the City.

JPA ASSOCIATE MEMBERSHIP

To participate in the PACE programs, the City must become an Associate Member of CHF (JPA Agreement attached). Associate membership requires no dues or other costs to the City, but permits participation in all CHF programs including the PACE program. The attached resolutions approve joining the JPA as an Associate Member. Pursuant to the JPA Agreement and CHF Board Resolution 15-01, the Executive Director has the authority to approve the addition of new Associate Members to the JPA.

PROGRAM AUTHORIZATION BEING SOUGHT

CHF sought and has completed the process of validation for both the SB 555 and the AB 811 programs in the Superior Court for the County of Sacramento. As of August 25, 2015, the CHF SB 555 PACE program is fully operational. Although CHF is implementing only the SB 555 PACE program at this time, CHF chose to form, validate and maintain both the SB 555 and AB 811 programs offerings to ensure that the "Ygrene Works for California" program remains the most innovative, cost effective and most secure PACE program in the state.

Should market conditions, consumer demand and/or legislative changes affect one PACE program more than another, CHF has the flexibility to offer the program that best supports CHF's vision of service without any interruption to participating counties and cities and their property owners. CHF intends to maximize the benefits of both program offerings.

In support of CHF's approach, the Council is being asked to pass two resolutions that would approve the following actions:

The first resolution authorizes the City to join the JPA as an Associate Member and permits property owners within the incorporated areas of the City to participate in the CHF SB 555 Community Facilities District.

The second resolution authorizes the City to join the JPA as an Associate Member and permits property owners within the incorporated areas of the City to participate in the CHF AB 811 Authority PACE Program.

Each resolution also authorizes CHF (1) to accept applications from property owners within the City's incorporated area to finance authorized improvements; and (2) to conduct proceedings and levy special taxes or contractual assessments, as applicable, on the property of participating owners.

Cities and counties that have approved the Ygrene Works program to date have adopted both resolutions. Authorizing both programs ensures that no matter the market or legislative environment for PACE, the Ygrene Works program will be established and able to operate successfully in your city without the need for additional review or the need for the City Council to consider approving another resolution thereby saving valuable staff time and resources.

Following are additional PACE program considerations:

- Supports development of renewable energy sources, installation of energy and water efficiency improvements, reduction of greenhouse gases, and protection of the environment.
- Only property owners who voluntarily choose to participate in the program will be subject either to assessments or special taxes, depending on which program CHF decides to implement.
- Program financing provides for an affordable method for many property owners to reduce their energy costs and improve their properties.
- Because program financing can be readily transferred upon sale, even owners who are planning to sell have the ability to make responsible and beneficial improvements to their property.
- While early payment premiums may apply in some circumstances, property owners can choose to pay off the program financing at any time.
- The City incurs no financial obligations as a result of program participation.
- Once the Council passes the resolutions, the City will incur no costs, and no staff time is required for administration or funding of the PACE program.

FINANCIAL IMPACT: There are no fiscal impacts associated with the recommended actions. There is no cost to the City to become an associate member of the JPA or by opting into the PACE programs described in this report. The City will have no administrative responsibilities, marketing obligations, or financial obligations associated with the PACE program.

ATTACHMENTS

Resolution 2016-14

Resolution 2016-15

California Home Finance Authority Amended and Restated Joint Exercise of Powers Agreement

RESOLUTION NO. 2016-14

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE, CALIFORNIA CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE CALIFORNIA HOME FINANCE AUTHORITY COMMUNITY FACILITIES DISTRICT NO. 2014-1 (CLEAN ENERGY) TO FINANCE RENEWABLE ENERGY IMPROVEMENTS, ENERGY EFFICIENCY AND WATER CONSERVATION IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND APPROVING ASSOCIATE MEMBERSHIP IN THE JOINT EXERCISE OF POWERS AUTHORITY RELATED THERETO

Recitals

WHEREAS, the California Home Finance Authority, a California joint powers authority, (the "Authority") has established the Community Facilities District No. 2014-1(Clean Energy) in accordance with the Mello-Roos Community Facilities Act, set forth in sections 53311 through 53368.3 of the California Government Code (the "Act") and particularly in accordance with sections 53313.5(l) and 53328.1(a) (the "District"); and

WHEREAS, the purpose of the District is to finance or refinance (including the payment of interest) the acquisition, installation, and improvement of energy efficiency, water conservation, renewable energy and electric vehicle charging infrastructure improvements permanently affixed to private or publicly-owned real property (the "Authorized Improvements"); and

WHEREAS, the Authority is in the process of amending the Authority Joint Powers Agreement (the "Authority JPA") to formally change its name to the Golden State Finance Authority; and

WHEREAS, the City of Ferndale is committed to development of renewable energy generation and energy efficiency improvements, reduction of greenhouse gases, and protection of the environment; and

WHEREAS, in the Act, the Legislature has authorized a parcel within the territory of the District to annex to the District and be subject to the special tax levy of the District only (i) if the city or county within which the parcel is located has consented, by the adoption of a resolution by the applicable city council or county board of supervisors, to the inclusion of parcels within its boundaries in the District and (ii) with the unanimous written approval of the owner or owners of the parcel when it is annexed (the "Unanimous Approval Agreement"), which, as provided in section 53329.6 of the Act, shall constitute the election required by the California Constitution; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy efficiency and water conservation and in doing so cooperate with Authority in order to efficiently and economically assist property owners the City in financing such Authorized Improvements; and

WHEREAS, the Authority has established the District, as permitted by the Act, the Authority JPA, originally made and entered into July 1, 1993, as amended to date, and the City,

desires to become an Associate Member of the JPA by execution of the JPA Agreement, a copy of which is attached as Exhibit "A" hereto, to participate in the programs of the JPA and, to assist property owners within the incorporated area of the City in financing the cost of installing Authorized Improvements; and

WHEREAS, the City will not be responsible for the conduct of any special tax proceedings; the levy and collection of special taxes or any required remedial action in the case of delinquencies in the payment of any special taxes in connection with the District.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the Authority CFD No. 2014-1 (Clean Energy) to finance the installation of the Authorized Improvements.

2. This City Council consents to inclusion in the Authority CFD No. 2014-1 (Clean Energy) of all of the properties in the incorporated area within the City and to the Authorized Improvements, upon the request of and execution of the Unanimous Approval Agreement by the owners of such properties when such properties are annexed, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the Authority CFD No. 2014-1 (Clean Energy) and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Authorized Improvements.

4. This City Council hereby approves joining the JPA as an Associate Member and authorizes the execution by appropriate City officials of any necessary documents to effectuate such membership.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the Authority CFD No. 2014-1 (Clean Energy) within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority.

PASSED, APPROVED AND ADOPTED on this 16th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Don Hindley, Mayor

Jennifer Church, City Clerk

RESOLUTION NO. 2016-15

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE, CALIFORNIA, CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE CALIFORNIA HOME FINANCE AUTHORITY, PROGRAM TO FINANCE RENEWABLE ENERGY GENERATION, ENERGY AND WATER EFFICIENCY IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND APPROVING ASSOCIATE MEMBERSHIP IN THE JOINT EXERCISE OF POWERS AUTHORITY RELATED THERETO

WHEREAS, the California Home Finance Authority ("Authority") is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on July 1, 1993, as amended from time to time (the "Authority JPA"); and

WHEREAS, the Authority is in the process of amending the Authority JPA to formally change its name to the Golden State Finance Authority; and

WHEREAS, Authority has established a property-assessed clean energy ("PACE") Program (the "Authority PACE Program") to provide for the financing of renewable energy generation, energy and water efficiency improvements and electric vehicle charging infrastructure (the "Improvements") pursuant to Chapter 29 of the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code ("Chapter 29") within counties and cities throughout the State of California that elect to participate in such program; and

WHEREAS, City of Ferndale (the "City") is committed to development of renewable energy generation and energy and water efficiency improvements, reduction of greenhouse gases, and protection of the environment; and

WHEREAS, in Chapter 29, the Legislature has authorized cities and counties to assist property owners in financing the cost of installing Improvements through a voluntary contractual assessment program; and

WHEREAS, installation of such Improvements by property owners within the jurisdictional boundaries of the counties and cities that are participating in the Authority PACE Program would promote the purposes cited above; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy and water efficiency, and in doing so cooperate with Authority in order to efficiently and economically assist property owners within the City in financing such Improvements; and

WHEREAS, Authority has established the Authority PACE Program, which is such a voluntary contractual assessment program, as permitted by the Act, the Authority JPA, originally made and entered into July 1, 1993, as amended to date, and the City, desires to become an Associate Member of the JPA by execution of the JPA Agreement, a copy of which is attached

as Exhibit "A" hereto, to participate in the programs of the JPA and to assist property owners within the jurisdiction of the City in financing the cost of installing Improvements; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy and collection of assessments or any required remedial action in the case of delinquencies in the payment of any assessments or the issuance, sale or administration of any bonds issued in connection with the Authority PACE Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the Authority PACE Program to finance the installation of the Improvements.

2. This City Council consents to inclusion in the Authority PACE Program of all of the properties in the jurisdictional boundaries of the City and to the Improvements, upon the request by and voluntary agreement of owners of such properties, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the Authority PACE Program and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Improvements, including the levying, collecting and enforcement of the contractual assessments to finance the Improvements and the issuance and enforcement of bonds to represent such contractual assessments.

4. This City Council hereby approves joining the JPA as an Associate Member and authorizes the execution by appropriate City officials of any necessary documents to effectuate such membership.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the Authority PACE Program within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority.

PASSED, APPROVED AND ADOPTED on this 16th day of June, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Don Hindley, Mayor

Jennifer Church, City Clerk

CALIFORNIA HOME FINANCE AUTHORITY

AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT

(Original date July 1, 1993 and as last amended and restated December 10, 2014)

THIS AMENDED AND RESTATED JOINT EXERCISE OF POWERS AGREEMENT ("Agreement") is entered into by and among the counties listed on Attachment 1 hereof and incorporated herein by reference. All such counties are referred to herein as "Members" with the respective powers, privileges and restrictions provided herein.

RECITALS

A. WHEREAS, the California Rural Home Mortgage Finance Authority ("CRHMFA") was created by a Joint Exercise of Powers Agreement dated July 1, 1993 pursuant to the Joint Exercise of Powers Act (commencing with Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California (the "Act"). By Resolution 2003-02, adopted on January 15, 2003, the name of the authority was changed to CRHMFA Homebuyers Fund. The most recent amendment to the Joint Exercise of Powers Agreement was on January 28, 2004.

B. WHEREAS, the Members of CRHMFA Homebuyers Fund desire to update, reaffirm, clarify and revise certain provisions of the joint powers agreement, including the renaming of the joint powers authority, as set forth herein.

C. WHEREAS, the Members are each empowered by law to finance the construction, acquisition, improvement and rehabilitation of real property.

D. WHEREAS, by this Agreement, the Members desire to create and establish a joint powers authority to exercise their respective powers for the purpose of financing the construction, acquisition, improvement and rehabilitation of real property within the jurisdiction of the Authority as authorized by the Act.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Members individually and collectively agree as follows:

1. Definitions

Unless the context otherwise requires, the following terms shall for purposes of this Agreement have the meanings specified below:

"Act" means the Joint Exercise of Powers Act, commencing with Article 1 of Chapter 5 of Division 7 of Title 1 of the Government Code of the State of California, including the Marks-Roos Local Bond Pooling Act of 1985, as amended.

"Agreement" means this Joint Exercise of Powers Agreement, as the same now exists or as it may from time to time be amended as provided herein.

"Associate Member" means a county, city or other public agency which is not a voting member of the Rural County Representatives of California, a California nonprofit corporation ("RCRC"), with legal power and authority similar to that of the Members, admitted pursuant to paragraph 4.d. below to associate membership herein by vote of the Board.

"Audit Committee" means a committee made up of the nine-member Executive Committee.

"Authority" means California Home Finance Authority ("CHF"), formerly known as CRHMFA Homebuyers Fund or California Rural Home Mortgage Finance Authority.

"Board" means the governing board of the Authority as described in Section 7 below.

"Bonds" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other obligation within the meaning of the term "Bonds" under the Act.

"Delegate" means the Supervisor designated by the governing board of each Member to serve on the Board of the Authority.

"Executive Committee" means the nine-member Executive Committee of the Board established pursuant to Section 10 hereof.

"Member" means any county which is a member of RCRC, has executed this Agreement and has become a member of the Authority.

"Obligations" means bonds, notes, warrants, leases, certificates of participation, installment purchase agreements, loan agreements and other securities or obligations issued by the Authority, or financing agreements entered into by the Authority pursuant to the Act and any other financial or legal obligation of the Authority under the Act.

"Program" or "Project" means any work, improvement, program, project or service undertaken by the Authority.

"Rural County Representatives of California" or "RCRC" means the nonprofit entity incorporated under that name in the State of California.

"Supervisor" means an elected County Supervisor from an RCRC member county.

2. Purpose

The purpose of the Authority is to provide financing for the acquisition, construction, , improvement and rehabilitation of real property in accordance with applicable provisions of law for the benefit of residents and communities. In pursuit of this purpose, this Agreement provides for the joint exercise of powers common to any of its Members and Associate Members as provided herein, or otherwise authorized by the Act and other applicable laws, including assisting

in financing as authorized herein, jointly exercised in the manner set forth herein.

3. Principal Place of Business

The principal office of the Authority shall be 1215 K Street, Suite 1650, Sacramento, California 95814.

4. Creation of Authority; Addition of Members or Associate Members

a. The Authority is hereby created pursuant to the Act. As provided in the Act, the Authority shall be a public entity separate and distinct from the Members or Associate Members.

b. The Authority will cause a notice of this Agreement or any amendment hereto to be prepared and filed with the office of the Secretary of State of California in a timely fashion in the manner set forth in Section 6503.3 of the Act.

c. A county that is a member of RCRC may petition to become a member of the Authority by submitting to the Board a resolution or evidence of other formal action taken by its governing body adopting this Agreement. The Board shall review the petition for membership and shall vote to approve or disapprove the petition. If the petition is approved by a majority of the Board, such county shall immediately become a Member of the Authority.

d. An Associate Member may be added to the Authority upon the affirmative approval of its respective governing board and pursuant to action by the Authority Board upon such terms and conditions, and with such rights, privileges and responsibilities, as may be established from time to time by the Board. Such terms and conditions, and rights, privileges and responsibilities may vary among the Associate Members. Associate Members shall be entitled to participate in one or more programs of the Authority as determined by the Board, but shall not be voting members of the Board. The Executive Director of the Authority shall enforce the terms and conditions for prospective Associate Members to the Authority as provided by resolution of the Board and as amended from time to time by the Board. Changes in the terms and conditions for Associate Membership by the Board will not constitute an amendment of this Agreement.

5. Term and Termination of Powers

This Agreement shall become effective from the date hereof until the earlier of the time when all Bonds and any interest thereon shall have been paid in full, or provision for such payment shall have been made, or when the Authority shall no longer own or hold any interest in a public capital improvement or program. The Authority shall continue to exercise the powers herein conferred upon it until termination of this Agreement, except that if any Bonds are issued and delivered, in no event shall the exercise of the powers herein granted be terminated until all Bonds so issued and delivered and the interest thereon shall have been paid or provision for such payment shall have been made and any other debt incurred with respect to any other financing program established or administered by the Authority has been repaid in full and is no longer outstanding.

6. Powers; Restriction upon Exercise

a. To effectuate its purpose, the Authority shall have the power to exercise any and all powers of the Members or of a joint powers authority under the Act and other applicable provisions of law, subject, however, to the conditions and restrictions herein contained. Each Member or Associate Member may also separately exercise any and all such powers. The powers of the Authority are limited to those of a general law county.

b. The Authority may adopt, from time to time, such resolutions, guidelines, rules and regulations for the conduct of its meetings and the activities of the Authority as it deems necessary or desirable to accomplish its purpose.

c. The Authority shall have the power to finance the construction, acquisition, improvement and rehabilitation of real property, including the power to purchase, with the amounts received or to be received by it pursuant to a bond purchase agreement, bonds issued by any of its Members or Associate Members and other local agencies at public or negotiated sale, for the purpose set forth herein and in accordance with the Act. All or any part of such bonds so purchased may be held by the Authority or resold to public or private purchasers at public or negotiated sale. The Authority shall set any other terms and conditions of any purchase or sale contemplated herein as it deems necessary or convenient and in furtherance of the Act. The Authority may issue or cause to be issued Bonds or other indebtedness, and pledge any of its property or revenues as security to the extent permitted by resolution of the Board under any applicable provision of law. The Authority may issue Bonds in accordance with the Act in order to raise funds necessary to effectuate its purpose hereunder and may enter into agreements to secure such Bonds. The Authority may issue other forms of indebtedness authorized by the Act, and to secure such debt, to further such purpose. The Authority may utilize other forms of capital, including, but not limited to, the Authority's internal resources, capital markets and other forms of private capital investment authorized by the Act..

d. The Authority is hereby authorized to do all acts necessary for the exercise of its powers, including, but not limited to:

- (1) executing contracts,
- (2) employing agents, consultants and employees,
- (3) acquiring, constructing or providing for maintenance and operation of any building, work or improvement,
- (4) acquiring, holding or disposing of real or personal property wherever located, including property subject to mortgage,
- (5) incurring debts, liabilities or obligations,
- (6) receiving gifts, contributions and donations of property, funds, services and any other forms of assistance from persons, firms, corporations or governmental entities,
- (7) suing and being sued in its own name, and litigating or settling any suits or claims,
- (8) doing any and all things necessary or convenient to the exercise of its specific powers and to accomplishing its purpose
- (9) establishing and/or administering districts to finance and refinance the acquisition, installation and improvement of energy efficiency, water

conservation and renewable energy improvements to or on real property and in buildings. The Authority may enter into one or more agreements, including without limitation, participation agreements and implementation agreements to implement such programs.

e. Subject to the applicable provisions of any indenture or resolution providing for the investment of monies held thereunder, the Authority shall have the power to invest any of its funds as the Board deems advisable, in the same manner and upon the same conditions as local agencies pursuant to Section 53601 of the Government Code of the State of California.

f. All property, equipment, supplies, funds and records of the Authority shall be owned by the Authority, except as may be provided otherwise herein or by resolution of the Board.

g. Pursuant to the provisions of Section 6508.1 of the Act, the debts, liabilities and obligations of the Authority shall not be debts, liabilities and obligations of the Members or Associate Members. Any Bonds, together with any interest and premium thereon, shall not constitute debts, liabilities or obligations of any Member. The Members or Associate Members hereby agree that any such Bonds issued by the Authority shall not constitute general obligations of the Authority but shall be payable solely from the moneys pledged to the repayment of principal or interest on such Bonds under the terms of the resolution, indenture, trust, agreement or other instrument pursuant to which such Bonds are issued. Neither the Members or Associate Members nor the Authority shall be obligated to pay the principal of or premium, if any, or interest on the Bonds, or other costs incidental thereto, except from the revenues and funds pledged therefor, and neither the faith and credit nor the taxing power of the Members or Associate Members or the Authority shall be pledged to the payment of the principal of or premium, if any, or interest on the Bonds, nor shall the Members or Associate Members of the Authority be obligated in any manner to make any appropriation for such payment. No covenant or agreement contained in any Bond shall be deemed to be a covenant or agreement of any Delegate, or any officer, agent or employee of the Authority in an individual capacity, and neither the Board nor any officer thereof executing the Bonds or any document related thereto shall be liable personally on any Bond or be subject to any personal liability or accountability by reason of the issuance of any Bonds.

7. Governing Board

a. The Board shall consist of the number of Delegates equal to one representative from each Member.

b. The governing body of each Member shall appoint one of its Supervisors to serve as a Delegate on the Board. A Member's appointment of its Delegate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until he or she is replaced by such governing body or no longer a Supervisor; any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph b..

c. The governing body of each Member of the Board shall appoint a Supervisor as an alternate to serve on the Board in the absence of the Delegate; the alternate may exercise all the

rights and privileges of the Delegate, including the right to be counted in constituting a quorum, to participate in the proceedings of the Board, and to vote upon any and all matters. No alternate may have more than one vote at any meeting of the Board, and any Member's designation of an alternate shall be delivered in writing (which may be by electronic mail) to the Authority and shall be effective until such alternate is replaced by his or her governing body or is no longer a Supervisor, unless otherwise specified in such appointment. Any vacancy shall be filled by the governing body of the Member in the same manner provided in this paragraph c..

d. Any person who is not a member of the governing body of a Member and who attends a meeting on behalf of such Member may not vote or be counted toward a quorum but may, at the discretion of the Chair, participate in open meetings he or she attends.

e. Each Associate Member may designate a non-voting representative to the Board who may not be counted toward a quorum but who may attend open meetings, propose agenda items and otherwise participate in Board Meetings.

f. Delegates shall not receive compensation for serving as Delegates, but may claim and receive reimbursement for expenses actually incurred in connection with such service pursuant to rules approved by the Board and subject to the availability of funds.

g. The Board shall have the power, by resolution, to the extent permitted by the Act or any other applicable law, to exercise any powers of the Authority and to delegate any of its functions to the Executive Committee or one or more Delegates, officers or agents of the Authority, and to cause any authorized Delegate, officer or agent to take any actions and execute any documents for and in the name and on behalf of the Board or the Authority.

h. The Board may establish such committees as it deems necessary for any lawful purpose; such committees are advisory only and may not act or purport to act on behalf of the Board or the Authority.

i. The Board shall develop, or cause to be developed, and review, modify as necessary, and adopt each Program.

8. Meetings of the Board

a. The Board shall meet at least once annually, but may meet more frequently upon call of any officer or as provided by resolution of the Board.

b. Meetings of the Board shall be called, noticed, held and conducted pursuant to the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part I of Division 2 of Title 5 of the Government Code of the State of California.

c. The Secretary of the Authority shall cause minutes of all meetings of the Board to be taken and distributed to each Member as soon as possible after each meeting.

d. The lesser of twelve (12) Delegates or a majority of the number of current Delegates shall constitute a quorum for transacting business at any meeting of the Board, except

that less than a quorum may act to adjourn a meeting. Each Delegate shall have one vote.

e. Meetings may be held at any location designated in notice properly given for a meeting and may be conducted by telephonic or similar means in any manner otherwise allowed by law.

9. Officers; Duties; Official Bonds

a. The Board shall elect a chair and vice chair from among the Delegates at the Board's annual meeting who shall serve a term of one (1) year or until their respective successor is elected. The chair shall conduct the meetings of the Board and perform such other duties as may be specified by resolution of the Board. The vice chair shall perform such duties in the absence or in the event of the unavailability of the chair.

b. The Board shall contract annually with RCRC to administer the Agreement and to provide administrative services to the Authority, and the President and Chief Executive Officer of RCRC shall serve *ex officio* as Executive Director, Secretary, Treasurer, and Auditor of the Authority. As chief executive of the Authority, the Executive Director is authorized to execute contracts and other obligations of the Authority, unless prior Board approval is required by a third party, by law or by Board specification, and to perform other duties specified by the Board. The Executive Director may appoint such other officers as may be required for the orderly conduct of the Authority's business and affairs who shall serve at the pleasure of the Executive Director. Subject to the applicable provisions of any indenture or resolution providing for a trustee or other fiscal agent, the Executive Director, as Treasurer, is designated as the custodian of the Authority's funds, from whatever source, and, as such, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act. The Executive Director, as Auditor, shall have the powers, duties and responsibilities specified in Section 6505.5 of the Act.

c. The Legislative Advocate for the Authority shall be the Rural County Representatives of California.

d. The Treasurer and Auditor are public officers who have charge of, handle, or have access to all property of the Authority, and a bond for such officer in the amount of at least one hundred thousand dollars (\$100,000.00) shall be obtained at the expense of the Authority and filed with the Executive Director. Such bond may secure the faithful performance of such officer's duties with respect to another public office if such bond in at least the same amount specifically mentions the office of the Authority as required herein. The Treasurer and Auditor shall cause periodic independent audits to be made of the Authority's books by a certified public accountant, or public accountant, in compliance with Section 6505 of the Act.

e. The business of the Authority shall be conducted under the supervision of the Executive Director by RCRC personnel.

10. Executive Committee of the Authority

a. Composition

The Authority shall appoint nine (9) members of its Board to serve on an Executive Committee.

b. Powers and Limitations

The Executive Committee shall act in an advisory capacity and make recommendations to the Authority Board. Duties will include, but not be limited to, review of the quarterly and annual budgets, service as the Audit Committee for the Authority, periodically review this Agreement; and complete any other tasks as may be assigned by the Board. The Executive Committee shall be subject to all limitations imposed by this Agreement, other applicable law, and resolutions of the Board.

c. Quorum

A majority of the Executive Committee shall constitute a quorum for transacting business of the Executive Committee.

11. Disposition of Assets

Upon termination of this Agreement, all remaining assets and liabilities of the Authority shall be distributed to the respective Members in such manner as shall be determined by the Board and in accordance with the law.

12. Agreement Not Exclusive; Operation in Jurisdiction of Member

This Agreement shall not be exclusive, and each Member expressly reserves its rights to carry out other public capital improvements and programs as provided for by law and to issue other obligations for those purposes. This Agreement shall not be deemed to amend or alter the terms of other agreements among the Members or Associate Members.

13. Conflict of Interest Code

The Authority shall by resolution adopt a Conflict of Interest Code as required by law.

14. Contributions and Advances

Contributions or advances of public funds and of personnel, equipment or property may be made to the Authority by any Member, Associate Member or any other public agency to further the purpose of this Agreement. Payment of public funds may be made to defray the cost of any contribution. Any advance may be made subject to repayment, and in that case shall be repaid in the manner agreed upon by the advancing Member, Associate Member or other public agency and the Authority at the time of making the advance.

15. Fiscal Year; Accounts; Reports; Annual Budget; Administrative Expenses

a. The fiscal year of the Authority shall be the period from January 1 of each year to and including the following December 31, except for any partial fiscal year resulting from a change

in accounting based on a different fiscal year previously.

b. Prior to the beginning of each fiscal year, the Board shall adopt a budget for the succeeding fiscal year.

c. The Authority shall establish and maintain such funds and accounts as may be required by generally accepted accounting principles. The books and records of the Authority are public records and shall be open to inspection at all reasonable times by each Member and its representatives.

d. The Auditor shall either make, or contract with a certified public accountant or public accountant to make, an annual audit of the accounts and records of the Authority. The minimum requirements of the audit shall be those prescribed by the State Controller for special districts under Section 26909 of the Government Code of the State of California, and shall conform to generally accepted auditing standards. When an audit of accounts and records is made by a certified public accountant or public accountant, a report thereof shall be filed as a public record with each Member (and also with the auditor of Sacramento County as the county in which the Authority's office is located) within 12 months after the end of the fiscal year.

e. In any year in which the annual budget of the Authority does not exceed five thousand dollars (\$5,000.00), the Board may, upon unanimous approval of the Board, replace the annual audit with an ensuing one-year period, but in no event for a period longer than two fiscal years.

16. Duties of Members or Associate Members; Breach

If any Member or Associate Member shall default in performing any covenant contained herein, such default shall not excuse that Member or Associate Member from fulfilling its other obligations hereunder, and such defaulting Member or Associate Member shall remain liable for the performance of all covenants hereof. Each Member or Associate Member hereby declares that this Agreement is entered into for the benefit of the Authority created hereby, and each Member or Associate Member hereby grants to the Authority the right to enforce, by whatever lawful means the Authority deems appropriate, all of the obligations of each of the parties hereunder. Each and all of the remedies given to the Authority hereunder or by any law now or hereafter enacted are cumulative, and the exercise of one right or remedy shall not impair the right of the Authority to any or all other remedies.

17. Indemnification

To the full extent permitted by law, the Board may authorize indemnification by the Authority of any person who is or was a Board Delegate, alternate, officer, consultant, employee or other agent of the Authority, and who was or is a party or is threatened to be made a party to a proceeding by reason of the fact that such person is or was such a Delegate, alternate, officer, consultant, employee or other agent of the Authority. Such indemnification may be made against expenses, judgments, fines, settlements and other amounts actually and reasonably incurred in connection with such proceeding, if such person acted in good faith and in a manner such person reasonably believed to be in the best interests of the Authority and, in the case of a criminal

proceeding, had no reasonable cause to believe his or her conduct was unlawful and, in the case of an action by or in the right of the Authority, acted with such care, including reasonable inquiry, as an ordinarily prudent person in a like position would use under similar circumstances.

18. Immunities

All of the privileges and immunities from liabilities, exemptions from law, ordinances and rules, all pension, relief, disability, workers' compensation and other benefits which apply to the activity of officers, agents or employees of any of the Members or Associate Members when performing their respective functions, shall apply to them to the same degree and extent while engaged as Delegates or otherwise as an officer, agent or other representative of the Authority or while engaged in the performance of any of their functions or duties under the provisions of this Agreement.

19. Amendment

This Agreement may be amended by the adoption of the amendment by the governing bodies of a majority of the Members. The amendment shall become effective on the first day of the month following the last required member agency approval. An amendment may be initiated by the Board, upon approval by a majority of the Board. Any proposed amendment, including the text of the proposed change, shall be given by the Board to each Member's Delegate for presentation and action by each Member's board within 60 days, which time may be extended by the Board.

The list of Members, Attachment 1, may be updated to reflect new and/or withdrawn Members without requiring formal amendment of the Agreement by the Authority Board of Directors.

20. Withdrawal of Member or Associate Member

If a Member withdraws as member of RCRC, its membership in the Authority shall automatically terminate. A Member or Associate Member may withdraw from this Agreement upon written notice to the Board; provided however, that no such withdrawal shall result in the dissolution of the Authority as long as any Bonds or other obligations of the Authority remain outstanding. Any such withdrawal shall become effective thirty (30) days after a resolution adopted by the Member's governing body which authorizes withdrawal is received by the Authority. Notwithstanding the foregoing, any termination of membership or withdrawal from the Authority shall not operate to relieve any terminated or withdrawing Member or Associate Member from Obligations incurred by such terminated or withdrawing Member or Associate Member prior to the time of its termination or withdrawal.

20. Miscellaneous

a. **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

b. **Construction.** The section headings herein are for convenience only and are not to

be construed as modifying or governing the language in the section referred to.

c. **Approvals.** Wherever in this Agreement any consent or approval is required, the same shall not be unreasonably withheld.

d. **Jurisdiction; Venue.** This Agreement is made in the State of California, under the Constitution and laws of such State and is to be so construed; any action to enforce or interpret its terms shall be brought in Sacramento County, California.

e. **Integration.** This Agreement is the complete and exclusive statement of the agreement among the parties hereto, and it supersedes and merges all prior proposals, understandings, and other agreements, whether oral, written, or implied in conduct, between and among the parties relating to the subject matter of this Agreement.

f. **Successors; Assignment.** This Agreement shall be binding upon and shall inure to the benefit of the successors of the parties hereto. Except to the extent expressly provided herein, no Member may assign any right or obligation hereunder without the consent of the Board.

g. **Severability.** Should any part, term or provision of this Agreement be decided by the courts to be illegal or in conflict with any law of the State of California, or otherwise be rendered unenforceable or ineffectual, the validity of the remaining parts, terms or provisions hereof shall not be affected thereby.

The parties hereto have caused this Agreement to be executed and attested by their properly authorized officers.

AS ADOPTED BY THE MEMBERS:

Originally dated July 1, 1993
Amended and restated December 10, 1998
Amended and restated February 18, 1999
Amended and restated September 18, 2002
Amended and restated January 28, 2004
Amended and restated December 10, 2014

[SIGNATURES ON FOLLOWING PAGES]

ATTACHMENT 1
CALIFORNIA HOME FINANCE AUTHORITY MEMBERS

As of December 10, 2014

Alpine County
Amador County
Butte County
Calaveras County
Colusa County
Del Norte County
El Dorado County
Glenn County
Humboldt County
Imperial County
Inyo County
Lake County
Lassen County
Madera County
Mariposa County
Mendocino County
Merced County
Modoc County
Mono County
Napa County
Nevada County
Placer County
Plumas County
San Benito County
Shasta County
Sierra County
Siskiyou County
Sutter County
Tehama County
Trinity County
Tuolumne County
Yolo County
Yuba County

SIGNATURE PAGE FOR NEW ASSOCIATE MEMBERS

NAME OF COUNTY OR CITY:

Dated: _____

By: _____

Name: _____

Title: _____

Attest:

By _____
[Clerk of the Board Supervisors or City Clerk]

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	June 16, 2016	Agenda Item Number	13.a
Agenda Item Title	Annual Chamber Budget		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file Chamber budget for upcoming year

DISCUSSION:

Recent discussions on the Chamber and their budget have taken place over the last several months. There was a study session before the May meeting with the Chamber in attendance to answer questions from the Council. At that meeting it was reaffirmed that the Chamber would give an annual presentation on their budget. The Chamber President Karen Pingitore will be in attendance to speak to the Council.

FINANCIAL IMPACT: Unknown at this time

Meeting Date:	June 16, 2016	Agenda Item Number	13.b
Agenda Item Title	Health Inspector Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file update on the current status of the recruitment of a City Health Inspector

DISCUSSION:

The City has been without a Health Inspector since Robin Smith recently retired. The City has the option of finding and appointing a new inspector or passing a resolution allowing the County Health Inspector to take on that responsibility. The City Manager has met with representatives of the County and will be receiving more information from them next week. The City Manager and City Clerk had a phone meeting with Robin Smith and he expressed willingness to help the City find a local replacement. City Manager will schedule a meeting for next week with Robin, himself and the Mayor to go over the particulars of the job and compliance and liability issues.

FINANCIAL IMPACT: minimal

Meeting Date:	June 16, 2016	Agenda Item Number	13.c
Agenda Item Title	Update on Francis Creek Bridge		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive update from the Francis Creek Bridge Committee

DISCUSSION:

There are currently no paths or sidewalks from Francis St to Fireman’s Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman’s Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

At the May meeting, there wasn’t much progress to report. There was a dinner/auction fundraiser held at the Community Center on May 20. The committee was hopeful that the fundraiser would bring in the remaining funds needed for the project.

Monthly updates were requested and will be given by the City Manager or bridge ad hoc committee.

FINANCIAL IMPACT: None – Donor Funded

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

City of Ferndale

INCORPORATED 1893



June 8, 2016

Stephen & Ruth Nunes
P. O. Box 876
Ferndale, CA 95536

Sent by Certified Mail

NOTICE OF VIOLATION AND ORDER TO ABATE

500 McKinley Avenue (APN 031-251-010)

A courtesy letter prepared by the City and dated January 25, 2016, was mailed to you concerning a cargo container located on a vacant lot that you own as referenced above. The use of a storage locker on a vacant lot is a violation of Ferndale Zoning Ordinance 02-02, Section 7.02 which states:

Accessory Uses: Accessory uses, as defined herein, shall be permitted as appurtenant to any permitted use, without the necessity of securing a use permit, unless particularly provided in this Article, provided that no accessory use shall be conducted on any property in any R Zone unless and until the main building is erected and occupied, or until a use permit is secured.

You were asked to remove the shipping/storage/cargo container within four (4) weeks of the date of the letter. As of the date of this notice, the cargo container remains on the property in violation of the City's Municipal Code. Section 2.04 of **Zoning Ordinance 02-02** states:

Any building or use operated or maintained contrary to the provisions of these regulations shall be a public nuisance subject to injunction and abatement.

Use of a vacant lot in a single-family residential zone to store personal or work related items within a storage container designed for use onboard a cargo ship or towed behind a truck, or positioned on board a railroad car designed for this purpose is a violation of the municipal code and an eyesore for neighbors and people walking or driving on McKinley Avenue.

YOU ARE NOW IN VIOLATION and subject to remedial action listed in the City's Nuisance Ordinance (No. 06-04).

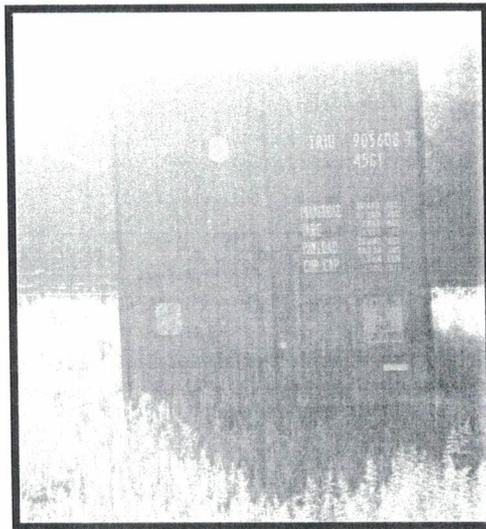
TO CLEAR THIS VIOLATION, you must remove the cargo container. This process must begin within two weeks (on or before June 23, 2016) and shall be completed no later than Thursday, July 7, 2016.

FAILURE TO COMPLY WITH THIS ORDER WILL SUBJECT YOU TO PENALTIES including a fine of fifty-dollars (\$50) per day in the event that you do not initiate removal of the cargo container by June 23, 2016, plus an additional fifty-dollars (\$50) per day if the cargo container remains on the property after July 7, 2016 to a maximum of one-thousand-dollars (\$1,000).

ABATEMENT BY THE CITY. If the cargo container remains on the property after July 7, 2016, the City shall use its police power, in accordance with Article XI Section 7 of the California State Constitution, and abate the nuisance by causing the cargo locker to be removed from the property and delivered to an impoundment center. You will be responsible for all associated costs.

PROMPT ACTION ON YOUR PART will resolve this matter and allow you to avoid fines and additional costs. In addition, violations of the Zoning Ordinance (No. 02-02) can be charged as a misdemeanor (§2.03) resulting in fines up to \$500 and/or imprisonment up to six months.

YOU HAVE THE RIGHT TO A PUBLIC HEARING. You may request a public hearing within two weeks of delivery of this Notice and Order to you. Upon receipt of a written request for public hearing, a hearing shall be scheduled before the next regularly scheduled City Council meeting. Any person affected may be present at such hearing, may be represented by counsel, may present testimony and may cross-examine the Enforcement Official and other witnesses. Within the same two week time period, you may submit to the City in writing a sworn declaration that the nuisance does not exist and/or is not your responsibility. In this case, the enforcement officer may call a public hearing and the hearing may proceed without you present. The decisions made by the City Council at the hearing shall be binding.



Cargo Locker at 500 McKinley Avenue in May 2016



Jay Parrish, City Manager
Enforcement Officer

File: City Attorney
500 McKinley Avenue
✓ Correspondence

Date 6/8/16



June 7, 2016

Richard Conway, Humboldt County Fairgrounds
Fairgrounds RV Park
1250 5th Street
Ferndale, CA 95536

RE: Transient Occupancy Tax (TOT) Reporting and Payments.

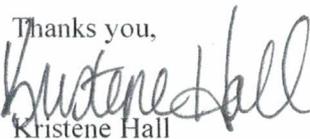
Dear Richard,

According to the city's records, Transient Occupancy Tax (TOT) from Fairgrounds RV Park has not been reported for the month of April 2016. Pursuant to the City of Ferndale Business Ordinance 06-01 §12.05, "*Each operator shall on or before the 10th of the month following the close of the prior month, or at the close of any shorter reporting period which may be established by the Tax Administrator, make a return to the Tax Administrator on forms provided by him/her, of the total rents charged and received and the amount of tax collected for all transient occupancies.*" Even if there is no tax, a tax return report must be submitted stating there was no income or tax collected.

Please be aware that reporting and payment is now past due. Please remit Transient Occupancy Tax (TOT) and include the assessed penalty of 10% in accordance with City of Ferndale Business Ordinance 06-01 §13.01 within 10 days of this letter.

If you have any questions regarding this letter, feel free to call me Mon-Thurs 9am-4pm at (707)786-4224. A copy of Ferndale Business Ordinance 06-01 is available online at www.ci.ferndale.ca.us under the laws section. You may also view the Ordinance by visiting Ferndale City Hall during office hours.

Thanks you,


Kristene Hall
Deputy City Clerk

Cc: Correspondence
 Property File



June 7, 2016

Diana Chapman
Morningstar Vacation Rental
POB 1067
Ferndale, CA 95536

RE: Transient Occupancy Tax (TOT) Reporting and Payments.

Dear Diana,

According to the city's records, Transient Occupancy Tax (TOT) from Morningstar Vacation Rental has not been reported for the months of March & April 2016. Pursuant to the City of Ferndale Business Ordinance 06-01 §12.05, "*Each operator shall on or before the 10th of the month following the close of the prior month, or at the close of any shorter reporting period which may be established by the Tax Administrator, make a return to the Tax Administrator on forms provided by him/her, of the total rents charged and received and the amount of tax collected for all transient occupancies.*" Even if there is no tax, a tax return report must be submitted stating there was no income or tax collected.

Reporting and payment is now past due. Please remit Transient Occupancy Tax (TOT) and include the assessed penalty of 10% in accordance with City of Ferndale Business Ordinance 06-01 §13.01 within 10 days of this letter.

Please be aware that you are in violation of the Conditions of Approval set forth in the Use Permit issued by the City for your Vacation Rental. The city may revoke your Use Permit for this violation if it is not corrected. If you are no longer using this property as a Vacation Rental, please let the city know so we can update our records.

If you have any questions regarding this letter, feel free to call me Mon-Thurs 9am-4pm at (707)786-4224. A copy of Ferndale Business Ordinance 06-01 is available online at www.ci.ferndale.ca.us under the laws section. You may also view the Ordinance by visiting Ferndale City Hall during office hours.

Thank you,

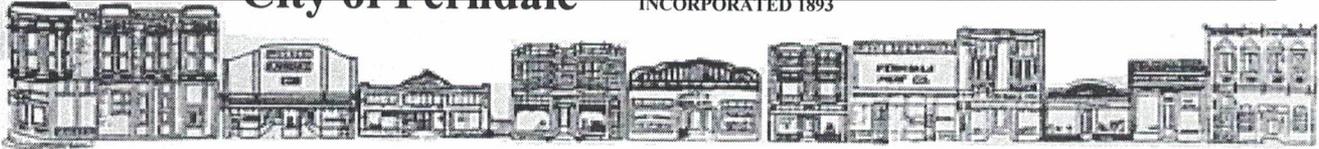
A handwritten signature in black ink, appearing to read "Kristene Hall", is written over the typed name.

Kristene Hall
Deputy City Clerk

Cc: Correspondence
 Property File

City of Ferndale

INCORPORATED 1893



June 1, 2016

Amelia Burroughs & Darren Weiss
PO Box 1465
Ferndale, CA 95536

Re Compliance with Nuisance Ordinance 06-04, Section 9.03

Dear Ms. Burroughs & Mr. Weiss,

It has come to the City's attention that bee hives on your property at 1171 Rose Ave. may be in violation of Nuisance Ordinance 06-04, Section §9.03.1 which states:

No person shall keep more than two hives of bees on any one assessor's parcel within the City of Ferndale. The provisions of this section shall not apply to the keeping of bees within an educational institution for study or observation or for scientific purposes provided such bees are not permitted to fly at large.

Upon receiving a complaint, City staff investigated and did see more than two (2) hives on your property that were visible from the street. The City has nothing on file to indicate the bees are for educational purposes and are not permitted to fly at large.

Please consider this a courtesy letter (per §5.04.1 of the Nuisance Ordinance) advising you to bring your beekeeping into compliance with applicable regulations by ensuring that there are not more hives on your property than the legally permitted amount within four (4) weeks of the date of this letter. You can find a copy of the Nuisance Ordinance on the City's website at ca.ferndale.us.gov. Please submit evidence to the City that you have removed any additional hives and are now in compliance with the regulation. Failure to abate this nuisance within four (4) weeks will result in further action. If you would like to discuss the matter or have any questions, please call 786-4224.

Sincerely,

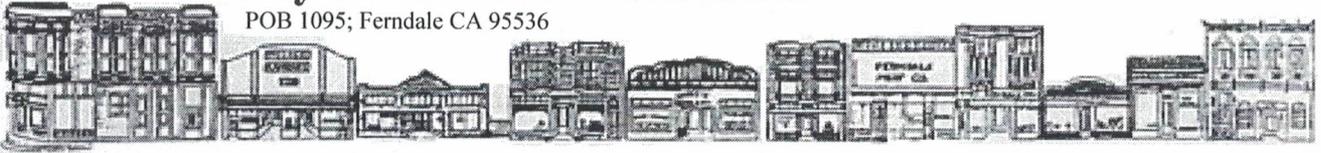
Jennifer Church
City Clerk

File: 1171 Rose Avenue
Correspondence

City of Ferndale

INCORPORATED 1893

POB 1095; Ferndale CA 95536



June 8, 2016

Willis Hadley
c/o Tom Herman
934 S Fortuna Blvd
Fortuna, CA 95540

Re: Administrative Abatement: Your lot at 665 Main Street, Ferndale (APN) 031-132-003.

Dear Mr. Hadley:

This is a follow-up to the letter sent to you on April 25, 2016. The grass and weeds on your property at 665 Main Street are overgrown and need to be cut back per Nuisance Ordinance 06-04 §4.03.3c. This is a courtesy letter advising you to abate the nuisance by mowing your property within ten (10) days of this letter. (Per Ferndale's Nuisance Ordinance 06-04, §5.04.1)

Per §5.04.3a, The city shall gain the authority to abate/destroy weeds, dry grass, rubbish and other inflammable material or vegetation ten (10) days from the delivery of the Courtesy Letter/Notice to Destroy Weeds. The costs of such abatement, including administrative costs, shall be the responsibility of the property owner.

The nuisance ordinance can be found online at <http://ci.ferndale.ca.us>, click on City Laws, Click on Nuisance Ordinance. If you have any questions regarding this matter, please don't hesitate to call me at (707)786-4224 Mon-Thurs, 9am-4pm.

Thank you for helping keep Ferndale a beautiful place live, visit and work.


Jennifer Church
City Clerk

File: Correspondence
Property File
Field Observation File
Follow up 10 days



Suzannah E. Mellon ©1992

June 9, 2016

CalRecycle
Attn: Grants Administration Unit, MS 19
Oil Payment Program
10012 I Street
P.O. Box 4025
Sacramento, Ca 95812-4025

Re: Letter of Authorization

Dear CalRecycle,

I am the City Manager of the City of Ferndale. I am authorized to contractually bind the City of Ferndale, and pursuant to this authority, I hereby authorize Humboldt Waste Management Authority to submit a regional Used Oil Payment Program (OPP) application and act as Lead Agency on behalf of the City of Ferndale. The Humboldt Waste Authority is hereby authorized to execute all documents necessary to implement and secure payment under the OPP Cycle 7.

This authorization is effective until rescinded by me or my successor

Sincerely,

A handwritten signature in blue ink that reads "Jay Parrish". The signature is fluid and cursive, with a large initial "J".

Jay Parrish
City Manager

Copy: Waste Management
Correspondence
Jay Parrish
Humboldt Waste Management Authority
Attn: Carlos Chavez
1059 West Hawthorn Street
Eureka, Ca 95501

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City of Ferndale, Humboldt County, California USA**City Manager's Report** for June 16, 2016 City Council Meeting
Reporting to May 31, 2016**CITY MANAGER****Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – May 19th – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- May 9th 2:00-5:00 pm
- City Manager meeting- May 19th 3:00-5:00pm
- Drainage Committee meeting- May 12th 3:00- 5:00 pm
- Emergency Response Committee- May 18th- 2:30- 4:30 pm
- Public Works: Focus is still on drainage issues but have started looking forward to the dry months and improvements to our streets and roads and parks. Met with engineer to get all drainage ditches included in maintenance program, as our 5C ditch maintenance program had some places that were not covered.
- The Lentz building renovation is moving along and will be a continuation to the improvement of the city's historical landscape when it is done. It already is looking like it will become one of our premier properties.
- Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. the council met with them before our last council meeting and talked about TOT.
- Talked about replacing our much beloved health Inspector Robin Smith, who retired after 30 years. Robin did a great job and the community and City thank him for years of community service overseeing and taking on the health inspection needs of our small community. We are now in the process of replacing that important position with a local person of comparable talents or the county to include us with the other cities in Humboldt to provide that service.
- Numerous consultations with Financial Officer Donna Timmerman related to financial issues. We are working on Budget with the various departments as well as preparing for our auditor to visit in June.
- We continue to have Emergency Response and Drainage meetings monthly. There are still sand bags available from our efforts over the wet season, and ERC continues to look at emergency event situations to increase our ability to be prepared.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. Numerous conversations about the SRP and the pause in construction in 2016.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. Rex is constantly showing support in all of Ferndale's requests, recommendations and grants we proactively try to obtain for various infrastructure

and drainage improvements. Numerous conversations with Rex about the Salt River Project.

- I had a City Manager from Warrington South Carolina call and say that he had a councilmember visiting our community and he wanted the CM to call me and get the details on how to improve their town to be more like ours.
- Numerous meetings with Salt River and Francis Creek land owners regarding their participating in SRRP. Although we were not able to move forward with the project as designed we continue to understand the importance to the whole watershed community and will continue to negotiate in the hope that they will feel comfortable in the coming months to join with their neighbors to support this very necessary project.
- Working on a number of grant applications related to drainage and reducing costs at the wastewater facility. Reducing costs at the wastewater facility is centered around our energy costs for our ultra violet disinfection system and running the plant optimally. We have already made improvements that are saving substantial energy costs and now are concentrating on our new wastewater permit and will be asking RWQCB to reduce our dosing requirements that will lower our costs even more.
- Variety of interactions with business and property owners regarding building improvements to the downtown area and historical recommendations and requirements and procedures and processes to move projects along. Staff has participated on a number of improvements on Main Street that have added to the City's character without compromising our authenticity. The Pizza company's recent renovations are an example of working with property owners downtown to improve our overall character. The Lentz and Pain building renovations are major improvements.
- Discussion with Arlyn Danielson the historical curator as to the Fresnel lens and the City's agreement and amended agreement for an appropriate housing location. We have had several meetings and discussions with Fair Association representatives as to their potential proposal to Coast Guard. They have until July 1st work through a proposal with the Coast Guard.
- Senior Resource Center is moving forward with Community Center renovations agreed to in April regarding restricting access to the attic and cleanup activities.
- Many conversations and meetings with Salt River Restoration Project personnel to find compromises and resolution that would enable the project to go to construction phase this summer. Ultimately we were unable to reach a compromise with the two property owners where the project needs to go next. We are hopeful that negotiations will continue and we will have any problems worked out before next construction season. This project started out many years ago as a project supported by property owners to limit flooding and to improve the environmental aspects of the watershed. It is still a very important project for these reasons and for the good of everyone in the community should be completed as soon as possible.
- Continue to work with attorney on nuisance abatement and remedial damage assessment on Craig Street Alley. Public Works will be installing bollards at the Bluff Street end of the alley at the top and bottom of the elevated portion soon.
- Attended Jimmy Smith's memorial and was very touched and impressed with the turnout of county employees, government officials from all over state, as well as city

and county residents who thought highly of Jimmy the Supervisor and Jimmy the man. Jimmy worked tirelessly for Ferndale and the County

- Working on the budget, the audit and financial reorganization of our staffing needs.
- We are planning a bocce court resurfacing project in a couple of weeks where, through donated funds and volunteer efforts, we will end up with a change from oyster shell to decomposed granite. This change should require less maintenance, better drainage, and a superior rolling surface. The bocce committee and bocce enthusiasts should be commended for maintaining and improving the courts and making sure that the courts and landscaping are a positive addition to our beautiful Fireman's Park.
- Applied and submitted a CalRecycle grant before June 1st deadline.
- Scheduled a site inspection with Spencer Fine of CalRecycle for the second week in June.

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Study Session 5/16/16
 - Regular City Council meeting 5/19/16
- Wrote agenda items and compiled packet for:
 - Regular City Council Meeting 5/19/16
 - Began agenda compilation for City Council meeting 6/16/16
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 5/19/16
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda

- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2016 Possessory Interests Spreadsheet.
- Sent out Public Nuisance letters

DEPUTY CITY CLERK ACTIVITY

Meetings

- Prepared Packet and Posted Agenda for 05/26/16 and 06/02/16 Design Review Committee Meeting
- Attended and transcribed minutes for 05/05/16 and 05/26/16 Design Review Committee Meeting
- Attended and transcribed minutes for 05/04/16 Planning Commission Meeting
- Prepared Packet and Posted Agenda for 05/12/16 Drainage Committee Meeting
- Attended and transcribed minutes for 05/12/16 Drainage Committee Meeting

Projects

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Sent out Correspondence regarding field observation reports
- Posted and sent out public notices regarding Planning Commission Vacancy
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Met with Planner regarding current projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins
- Ongoing Sewer Assessment Project
- Ongoing project of reviewing and cleaning up property files

FINANCE OFFICER ACTIVITY

Tasks:

- Budget meetings with City Manager and Department Heads
- Prepared State Controllers Annual Compensation Report
- Prepared Public Request - California Transparency
- Prepared Public Request - American Transparency
- Meetings with City Manager – re: office issues
- Prepared employee monthly and annual reviews.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.

- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

On Going Projects:

- Complete accounting software implementation and documentation.
- Review and update job description

CITY PLANNER ACTIVITY**Task 1 – General Planning**

- Met with City Manager and Deputy City Clerk and prepared letter to Steve Nunes (container).
- Discussed Nunes property with staff and responded to public inquiry regarding a SDU
- Site visits: Nunes property on McKinley for photographs and Beatty property on Main Street
- Discuss status of projects with Deputy City Clerk and City Manager
- Monthly Report

Task 2 – Reimbursable Fee Planning - None**Task 3 – Special Projects - None****Task 4 – Additional Authorizations – None****Task 5 – General Plan Review - None****CITY ENGINEER****Salt River Ecosystem Restoration Project**

- **Background Information:** The Humboldt County Resource Conservation District (HCRCD) is proposing improvements near the junction of Francis Creek and Salt River including construction of a sediment management area. The proposed improvements are located near the outfall of the Ferndale Wastewater Treatment Plan (WWTP). HCRCD is requesting a construction and maintenance access road through the WWTP parking lot. A culvert would need to be constructed for the access road to cross the existing ditch the WWTP outlets into. As part of the improvements, HCRCD has offered to improve the existing ditch the WWTP drains and overflows into.
 - HCRCD's consultant submitted plans and a drainage memorandum for review on May 5th.
 - The City Engineer reviewed the memorandum and provided comments on May 11th.
 - The revised memorandum was reviewed and the City Engineer and provided approval on May 16th.

5C Roadside Ditch Maintenance

- **Background Information:** The City requires periodic maintenance of the roadside ditches within the City limits. Last year, the City Engineer obtained all regulatory permits and authorizations from the US Army Corps of Engineers (ACOE), North Coast Regional Water Quality Control Board (NCRWQCB), and the CA Department of Fish and Wildlife to conduct the annual roadside maintenance activities under the 5C Waiver program. Under the terms of the 5C waiver, the City Engineer is required to conduct a walkthrough, photograph the condition of the ditches and provide a report showing no impact has occurred to the permitting agencies.
 - The walkthrough and report have been scheduled and will be completed in June.

Transportation Safety Funds

- **Background Information:** Funds are being made available annually to address transportation safety issues (sidewalk accessibility, stop signs, crosswalks, etc.). Submission for funding must be based on documented traffic collisions or other issues. The City Engineer has attempted in the past to research collision data based on published records but was not able to locate any information. Recent discussions with the police department indicate that collision data must be retrieved manually. The City Engineer requests authorization to work with the police department to identify and document traffic safety hazards within the City and to coordinate with the County on current year and future available funding to address these hazards. Another potential stakeholder is the local school district as safe routes to school represent another safety issue. The intersection of Washington and Berding was identified as a location for a 4 way stop sign in preliminary discussions.
 - The City Engineer is awaiting further direction from City Manager to collect this data.

Capital Infrastructure Program

- **Background Information:** The City Engineer prepared a prioritization last met with the Streets Committee on March 8th and presented a list of streets and their functional classification.
 - The Streets committee indicated a desire to walk the streets with the City Engineer to verify condition and priorities. The City Engineer is waiting for this task to be scheduled.

Fireman Park Pedestrian Bridge

- **Background Information:** A citizens group has raised funds for a pedestrian bridge across Francis Creek south of the intersection of Cleveland Street and Berding Street. Structural plans and calculations were provided for review on May 4th.
 - The City Engineer reviewed the memorandum and provided initial comments on May 12th and 13th requesting additional details on the railings for the bridge and a site improvement plan showing the location and improvements adjacent to the bridge.
 - The City Engineer is awaiting submittal of revised plans.

Applications

- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**

This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. An extension was approved by the Planning Commission on November 4, 2015. The review of the Final Map is complete. The agent is working toward completing the conditions of approval, which includes preparation of an improvement plan and revising the final map. Once the conditions of approval are complete and the final map is revised, the project will be scheduled with the City Council for approval of the final map before the map records.
- **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to

respond to the application. The City Engineer's office provided the staff report to the City Planner on December 14, 2015. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

○ **Laffranchi/Woodward Minor Subdivision and Lot Line Adjustment (SD 1522/LLA 1513)**

This project includes a two parcel subdivision and a lot line adjustment located off of McKinley Avenue. The application was submitted on July 29, 2015, and revised on October 15, 2015, to include the lot line adjustment. The agent for this project was notified on December 28, 2015, after the requested additional information was provided to the City Engineer's office. The project was sent out for referral on December 30, 2015. The staff report was completed on February 4, 2016. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

Meetings and Committees

- HCAOG Meeting
 - The May 2016 TAC meeting was canceled.

Reporting and Correspondence

- Prepared monthly staff report.
- General correspondence with City Staff.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD each 3rd Thursday
- Inspection of plant with Cathleen Goodwin from state water board
- OITs Gardner and Griggs performs lab tests daily to measure efficiency of plant
- Change oil on all 3 blowers
- Met with Brett Lovelace at wetlands about which weeds need to be removed
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Begin irrigation on east side of Sousa property 5/16
- Drain and clean filters
- Sewer backup at 620 Main St.
- OIT Gardner passed his Grade 2 exam. He still needs more hours to qualify for his certification, but should have them within 2 months' time
- Front gate chain oiled each Monday
- Camera lateral at 520 McKinley Ave
- Dewater for total of 14 hours
- OITs Gardner and Griggs cleaned walls and catwalk
- Hazmat inspection
- Schedule maintenance for INF pumps with Flyght
- Locate lateral at 746 Main St.
- Install 4-inch trash pump to digesters to pump to pond
- Update CERS account with new site map for hazmat
- Unplug INF pump 1
- Remove selected weeds from wetland to meet criteria for monitoring
- Weed eat old site

- Turn sludge 3 times weekly
- Total flows through the collection system for May were 10.1 MG. Of that 1.2 MG was pumped to the equalization pond.
- Billed Rotorooter and Wyckoffs a total of \$6,552 for the month of May. 23 total dumps for total of 36,100 gallons
- Influent flows that were treated through the facility totaled 8.1 MG for the month of May. Average discharge to Francis Creek was .32 MGD. Average irrigation discharge to Sousa property was .141 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties, such as: cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Fixed water leak at Fireman's Park.
- Repaired back deck at Community Center.
- Submitted 2016/2017 fiscal budget request.
- Started to clear the old Nilsen property to expand parking lot.
- Submitted proposal for bids for the Public Works bathroom.
- Placed Portuguese flags on Main St for Portuguese Festival.
- Placed American flags and Armed Forces flags on Main St for Memorial Day.
- Removed down tree at City parking lot.
- Repaired light pole at City parking lot.
- Fixed clogged toilets at Main St bathrooms and the Park bathrooms.
- Contacted CalFire for possibly helping resurfacing the Bocce ball courts.
- Hauled trash from Main St trash cans from Kinetic Sculpture Race.
- Relocated City's P.A. System from Community Center to Ferndale Housing.
- Continued with weekly safety meetings.

POLICE DEPARTMENT

- Performing pre-employment background investigation on individual to replace Sgt. Stricker.
- Assisted and monitored Memorial Day parade.
- Assisted and monitored Kinetic Race event.
- Police department staff continued monitoring downtown parking.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for February 2016

SERIOUS CRIMES	Number	Cleared
Homicide	0	

Rape (Attempted)	0	
Robbery	0	
Larceny	1	
Assault	0	
Burglary	0	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	4	
Calls for Service	22	
Reports Written	6	
Traffic Citations	0	
Other Citations	0	
Parking Citations	0	
Warnings	20	
ARRESTS	4	
AGENCY ASSISTS	9	
TRAFFIC COLLISIONS	0	

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 05/05/16 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:35 a.m. Committee Members Paul Gregson, Ellin Beltz, and Marc Daniels were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION to APPROVE** the March 24, 2016 and March 31, 2016 meeting minutes. **(Beltz/Daniels) Unanimous**

There were no Modifications to the Agenda.

There was no Public Comments.

207 Francis Street: Design Review Committee was presented with an application to build a wrap-around style deck. Committee Member Daniels stated he was disappointed that the applicants had already built the deck. Committee Member Beltz also stated that the deck had already been built and is also frustrated that the applicants did not wait for approval. Chair Farley agreed with the committee members that applicants need to wait for approval. Daniels also stated that even though the deck was built before the permit, it was a well-made deck and met all standards. Committee Member Gregson agreed with Daniels. Committee Members asked staff to send the applicants a letter stating a Design Review Permit needs to be acquired before starting a project. Staff will comply with this request. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the construction of a wraparound style deck, using the approved materials and design. **(Gregson/Daniels) 3-0-1 (Beltz abstained due to the deck already being built.)**

393 Main Street- Design Review Committee was presented with an application to demolish a dilapidated lean to. This project had previously been approved but was scrapped due to the project not being started within the required time frame. Committee Members had no comments. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the demolish of a lean to. **(Beltz/Farley) 3-0-1 (Daniels abstained as he was the applicant.)**

Design Review Sign-Offs- The following Design Review Permits were signed off: DR1526

There was no Correspondence:

There were no Committee Member Comments

Meeting adjourned at 8:45 am

Respectfully submitted,

Kristene Hall, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 05/26/16 - 8:30am meeting

Vice-Chair Paul Gregson opened the meeting at 8:33 a.m. Committee Members Ellin Beltz, Marc Daniels and Diane Ostler were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION** to **APPROVE** the May 5, 2016 meeting minutes **(Beltz/Gregson) 3-0-1** (Ostler abstained as she was not a committee member at the May 5, 2016 meeting)

Modifications to the Agenda: Business Item 1400 Main Street was moved to the first item on the Business section.

There was no Public Comments.

1400 Main Street: The Design Review Committee was presented with an application to place two (2) banner style business signs approximately 2 ½' X 11 ½' each. Staff explained they had reviewed the Sign Ordinance and the Ordinance is fairly vague pertaining to the use of this type of signage. Both City Planner and City Manager have decided to let the Design Review Committee make the final decision on this project. Staff explained the signage may not block visibility to neighboring driveways or create a safety hazard of any kind. This will be added to the conditions of approval for the project. Commissioner Beltz commented that the signs were previously up and she had noticed that one of the signs had covered one of the existing signs. Beltz asked if there is anything in the sign ordinance that prevents a new sign from blocking an existing sign. Staff will check but does not believe there is anything stated in the Ordinance. This will be added to the conditions of approval as well to prevent the new signage from blocking any existing signage. Commissioner Ostler commented that she liked the banners. The applicant was present and stated that customers had problems locating the business as it is small and tucked back. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the placement of two (2) banner/pennant style business signs approximately 2 ½' X 11 ½' each in an approved location. **(Beltz/Ostler) Unanimous**

207 Francis Street: Design Review Committee was presented with an application to remodel an existing barn into a secondary dwelling unit. The committee was unhappy with the plans that were presented. Committee asked for more detailed plans and sketched details including window trim, porch railing detail, and door dimensions, Committee also asked if some of the detail on the proposed project was to match the existing house, that pictures be taken of that detail and be submitted with the application. Staff will email applicant with the needed materials to continue the permit process. **MOTION** to take no action at this time and ask applicant for more detailed plans, pictures, and drawings. **(Beltz/Ostler) Unanimous**

507 Shamsi Court: Design Review Committee was presented with an application to construct a new 1650 sqft home on a vacant lot. Committee commented the plans are very nicely done. Commissioner Daniels commented that it was harmonious with the other homes in the area.

MOTION to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the construction of a new 1650 sqft craftsman style home using the approved plans, materials and color scheme presented. **(Ostler/Beltz) Unanimous**

There were no Design Review Sign-Offs-

There was no Correspondence:

Committee Member Comments: Committee Member Gregson asked that some items be brought to the attention of the Planning Commission. The first item being a review of the Sign Ordinance regarding the use of flags, banners and pennants. The second item is to evaluate how to better enforce the Design Review process and the ability to fine individuals that do not apply for permits or start projects before permits are obtained. The last item was directed by City Council to prepare guidelines for the installation of solar panels. Staff explained these items should be brought to the attention of the Planning Commission when the Planning representatives give their Design Review Report at the monthly Planning Commission Meeting. Staff is already working on the guidelines for the solar panels and will be discussed at the July Planning Commission Meeting.

Meeting adjourned at 9:23 am

Respectfully submitted,

Kristene Hall, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 06/02/16 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:33 a.m. Committee Members Paul Gregson, Ellin Beltz, and Marc Daniels were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: NONE

There was no Modifications to the Agenda

There was no Public Comments.

484 Main Street: The Design Review Committee was presented with the modified plans for the Washington Street side of the former Paine building. Committee Members were impressed with the new plans and commented that the applicant had done everything they had asked and more. Commissioner Beltz added a thank you for the excellent job on the plans and the work on the project. Applicant representative Dennis Del Biaggio added that the windows would be trimmed with wood and the doors will be locally made. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to reconstruct a conical tower and replace mid-century doors, windows, and trim with ones more appropriate to the age of the building using the approved materials and plans provided. **(Gregson/Beltz) Unanimous**

207 Francis Street: Design Review Committee was presented with additional drawings and photos for the previously submitted application to remodel an existing barn into a secondary dwelling unit. Committee Member Gregson was pleased with the photos submitted showing the detail of the railing and window trim. Committee Member Beltz stated the roof design was difficult to tell what the angle was and what design was being used. Chair Farley agreed and asked that the applicant sketch a top view as well as a side view to get more of an idea of the pitch and angle of the proposed porch roof. Gregson stated he thought the newly submitted pictures and sketches were enough and the project should be approved. Daniels agreed with Gregson stating the details and design would be harmonious. **MOTION** to have applicant submit a top view as well as a side elevation of the porch roof before approval. **(Beltz/Farley) 3-1-0**

There was no Correspondence:

There was no Committee Member Comments:

Meeting adjourned at 9:23 am

Respectfully submitted,

Kristene Hall, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Drainage Committee MINUTES for the Meeting of March 10, 2016.

Vice-Chairman Dick Hooley called the meeting to order at 3:02pm. Committee members Tom Stephens, Wayne Ambrosini, Jim Bass, Lee Tomasini, and Doug Brower as well as City Manager Jay Parrish and Deputy City Clerk Kristene Tavares.

Modifications: None

Public Comment: None

Approval of Previous Minutes: Approval of the October 8, 2015 and December 10, 2015 meeting minutes.
(Stephens/Ambrosini) Unanimous

Business:

Francis Creek Maintenance Schedule & Annual Report: City Manager Jay Parrish explained that the Annual Reports had been sent to the appropriate agencies. Included in these reports is a map of what was removed and what was replanted. Parrish also stated we were able to negotiate to put the trees where the city wanted. There were 7 trees taken out and 14 trees planted. The trees must be monitored for 5 years. The city has color coded trees with a different color for each year to more easily monitor. The committee discussed the upcoming maintenance schedule. The schedule will be as per Ordinance 2015-01. Committee Member Stephens asked if the "Hooligans" were going to organize a volunteer group again. Parrish stated that it was a huge success last year and would hope they could do something similar this year. Hooley stated it is a great group but did not want to let homeowners off the hook for performing creek maintenance. Hooley stated that maybe when the letter to property owners goes out, to emphasize to homeowners to clean the creek bank of loose or cut debris. Committee discussed the Hadley property as the only problematic property that did not comply with the ordinance. Hooley stated that the city needed to be more firm with the Ordinance and follow through with the fee assessment for debris removal by the city.

Van Ness Gauging Station: Committee Member Stephens stated the Station had been functioning well through the recent storms. As of now it is up in the air if the county is going to continue to fund it. Stephens stated it would be worth a try for the City to encourage the county to continue with funding this location. Stephens stated he is inquiring about what is needed for the city to take over the station if the county funding stops.

Debris Torrent: Stephens stated he has not been up there lately and does not feel the need to do so unless a big event happens.

Correspondence: None

Committee Comments: Committee Members talked about problematic areas outside the city limits.

Meeting Adjourned at: 3:35pm.

Respectfully submitted,

Kristene Tavares, Deputy City Clerk



REDWOOD EMPIRE DIVISION GENERAL MEMBERSHIP MEETING

**Friday, May 20, 2016
3:00–5:00 p.m.**

**Historic Courthouse Museum
255 North Main Street, Lakeport**

- 1. BUSINESS MEETING CALL TO ORDER:** President Martin Scheel called the meeting to order at 3:02 p.m.
- 2. WELCOME, ROLL CALL & CITY INTRODUCTIONS:** President Martin Scheel welcomed and thanked attendees for coming to the Division's First Quarterly General Membership Meeting of 2016. Member cities present included Arcata, Clearlake, Cloverdale, Eureka, Ferndale, Fort Bragg, Fortuna, Lakeport, Point Arena, Rio Dell, and Willits.
- 3. CONSENT CALENDAR:** February 26 General Membership Meeting, Willits and the Second Quarter Treasurer's Report.
BOB COX (CLOVERDALE) MOVED AND JOE PALLA (CLOVERDALE) SECONDED TO ACCEPT THE CONSENT CALENDAR. THE MOTION PASSED ON A UNANIMOUS VOICE VOTE.
- 4. ANNOUNCEMENTS:** President Martin Scheel announced the upcoming Division election in August and called for application submissions from those who may be interested in serving on the Division executive committee. The Division is now accepting applications and nominations for 2nd Vice President and Division Director. The election will take place at the August 19 General Membership Meeting in Arcata and the installation of the new officers will take place at the Division Dinner during the Annual Conference in Long Beach in October. Please contact Sara Rounds for an application/nomination form.

President Scheel also announced that we will likely follow the same format as we did last year for our CitiPAC fundraiser. Last year attendees of the annual conference were encouraged to attend the CitiPAC Gala in which funds collected from our division members went toward our fundraiser. However, he encouraged members to bring forward ideas for an fundraiser if anyone thinks of an event that would be successful.
- 5. PROGRAM:** Lake County Sheriff, Brian Martin, shared his account of the Valley Fire and discussed lessons learned and challenges that local agencies face when responding to a disaster. Senator Mike McGuire discussed the relationship between state and local governments when faced with a disaster of this magnitude and shared what types of collaboration that occurs. Senator McGuire also provided a broad state legislative update as well as an overview of the Governor's May Revise.

-
- 6. LEGISLATIVE COMMITTEE REPORT:** Chair Joe Palla reported on the Legislative Committee Meeting that took place earlier in the afternoon. The Committee voted to send letters of support/opposition/concern on seven (7) pieces of legislation. Copies of letters may be obtained by contacting Sara Rounds.
- 7. POLICY COMMITTEE REPORTS:** Minutes for Policy Committees are available online on the League website: www.cacities.org/policy-advocacy/policy-development. The representatives for each committee within the Division are listed on the agenda or may be obtained by Sara Rounds. The Division has one vacancy on the Administrative Services Policy Committee, if you are interested in serving as a policy committee member on this committee, please contact President Scheel or Sara Rounds.

ADJOURN: The meeting was adjourned at 4:49 p.m. Members continued on to a reception and yacht tour of Clear Lake followed by a Division dinner.

Section 17

ADJOURN