

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	May 19, 2016
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	May 12, 2016

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Mierzwa; Councilman Brower; Councilman Brown; and Councilman Sweeney.
4. REPORT OUT OF CLOSED SESSION
5. CEREMONIAL – None
6. MODIFICATIONS TO THE AGENDA
7. STUDY SESSIONS - REPORT OUT
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Council Member, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")
 - a. Approval of Minutes of the April 21, 2016 Regular City Council Meeting Page 5
 - b. Acceptance of Checkbook Register for April 1-30, 2016 Page 8
 - c. Acceptance of Financial Statements dated April 30, 2016 Page 11
10. CALL ITEMS REMOVED FROM CONSENT CALENDAR
11. PRESENTATION – None
12. PUBLIC HEARING – None

13. BUSINESS

<i>a.</i> Action Item Regarding Chamber.....	Page 35
<i>b.</i> Consider Appointment of Member to Serve on the Design Review Committee	Page 36
<i>c.</i> Francis Creek Bridge Update.....	Page 39
<i>d.</i> Craig Street Alley Remediation.....	Page 40
<i>e.</i> Adopt Resolution 2016-13 Consenting to the Inclusion of Properties within the City’s Jurisdiction in the California HERO Program.....	Page 41
<i>f.</i> Approve Updated Delegated Maintenance Agreement for Maintenance of State Highway.....	Page 52
14. CORRESPONDENCE	Page 60
15. COMMENTS FROM THE COUNCIL	
16. REPORTS	
<i>a.</i> City Manager Report	Page 65
<i>b.</i> Commissions and Committee Reports	
<i>i.</i> Planning Commission Minutes	Page 74
<i>ii.</i> Design Review Minutes.....	Page 77
<i>c.</i> Minutes from Joint Power Authorities (JPAs) and Reports	
<i>i.</i> Hazardous Materials Response Authority (HMRA)	Page 81
17. ADJOURN	

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on
Thursday, June 16, 2016 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of April 21, 2016

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Doug Brower and Michael Sweeney along with staff City Manager Jay Parrish, City Clerk Jennifer Church, and City Planner Stephen Avis. Councilman Daniel Brown was absent (excused).

Report out of Closed Session: None

Modifications to the Agenda: Councilman Brower recommended that Business item a: Chamber Discussion be tabled until next month to be discussed in study session. Mayor Hindley noted that many Chamber members were present in the audience to discuss the item and he wanted to allow them the chance to comment. He added that it can still be included as a study session next month.

Report out of Study Session: Mayor Hindley reported that a study session took place before the regular meeting and the topic was goals for the upcoming year. The Council decided to add two additional items and removed a few items that have been completed since last year. It was not a staff evaluation.

Public Comment: None

Consent Calendar: There were four items on the Consent Calendar for approval. There were no comments from the Council or the public. **MOTION:** to approve the consent calendar. **(Sweeney/Mierzwa) Unanimous.**

Call Items Removed from Consent Calendar: None

Presentation: None

Public Hearing: None

Business:

Chamber Discussion: Councilman Brower commented that he wants to see actual numbers for monies spent by the Chamber. He was provided a budget only. He would like to see this item as a study session next month. Member of the public John Maxwell commented that he appreciates the chamber putting together events that bring people to the City. Member of the public Stuart Titus added that the formula used to calculate the amount the City gives to the Chamber has been in place for a long time and has worked well for many years. He added that the Chamber does a great job. He respects Councilman Brower's request. Chamber President Karen Pingitore commented. She has been a member of the Chamber for 25 years. The amount the Chamber used to get was \$35,000. Member of the public Lowell Daniels commented that the Chamber has done a fabulous job keeping Ferndale "magical" through their efforts. Councilman Mierzwa also thanked all business owners and downtown merchants. **NO MOTION**

Fairgrounds TOT Discussion: Mayor Hindley clarified that at last month's meeting, he took responsibility for negotiated with the Fairgrounds to pay TOT from October to the present. Councilman Sweeney commented that at first, it seemed fair that the Fairgrounds should have to pay TOT from the time they changed tax status, but after learning more about the history of the situation, he feels the agreement the Mayor made was fair **MOTION:** City Council support negotiated agreement between the City and the Fairgrounds to begin collecting TOT effective October 2015. **(Sweeney/Mierzwa) 3-0-1 (Hindley Abstains).**

Craig Street Alley Discussion on Unauthorized Vegetation Removal: The City Manager reported that he had a discussion with a resident regarding the tree stumps left behind after the volunteers removed the trees. He told the citizen he could grind down only those stumps. The citizen then proceeded to cut down all live vegetation in the alley that was left behind by the volunteer group. According to the City Attorney, some remediation could be sought. He recommends bollards at both ends of the alley to restrict access. City Manager hesitates to have items replanted that can be poisoned or cut down again. He also doesn't want more disputes. Member of the public Dick Hooley commented that he doesn't disagree with the City Manager, but you can't let people do what they want with no repercussion. This individual, to his understanding, has carried his will wherever he wishes with no corrective action. He needs to follow society rules. Member of the public Spencer Koch wonders why the City is not maintaining the alley, but stated that the owners on both sides own to the center of the alley. He doesn't recall signing over a portion of the alley to the City. City Manager offered to go over the deed and other materials with the Mayor and Mr. Koch if he's interested in doing so. Councilman Brower stated that the City Manager should never have made this verbal agreement. Councilman Mierzwa added that this alley is a safety issue and that something permanent needs to be done. Councilman Sweeney added that the Police Department has made a formal report. City Manager added that it has been submitted to the DA and it will be up to them if they decide to pursue the issue. The City can seek remedial damages, but it requires Council direction. He also stated that he felt confident in telling the citizen he could grind the stumps because it was still part of the trees the Council approved for removal. **MOTION:** Direct public works to place bollards to prevent further access at Craig Street Alley where it joins Bluff St and at the bottom. **(Sweeney/Brower). Unanimous.**

Discuss Repairs to the Community Center to Restrict Access to the Attic by Bats: City Manager reported that he, Councilman Brower, Johnny in Public Works and Mr. Hooley visited the Community Center to assess the situation. They were pleased that it didn't appear to be as bad as imagined. Most of the mess appears to be centered around the heating system. He thought the Council could make a priority list of the damage and fix it in sections. Dick Hooley received 2 estimates, one for \$6,200 and \$4,350. He believes some could be done by volunteer work, but most of it would be too dangerous. MaryAnn Banson commented that there's an environmental group that is interested in coming in and trapping the bats to relocate them. Councilman Mierzwa stated that the State regulates everything, including bats, so he wants to make sure they have all the proper permits before using them. Dick Hooley announced that there may be a way to get the project done where the FSRA will pay for the repairs and the City can pay them back. One option would be to adjust the lease agreement to lower the rent to \$50 until it's paid back in full. He added that the FSRA is responsible for cleaning up the inside of the attic. **MOTION:** approve Dick Hooley's financial suggestion and move forward with a contractor to seal up the building. **(Brower/Sweeney). Unanimous**

General Plan Noise and Air Quality Elements: City Planner Stephen Avis gave a description of what a general plan is and the role it plays. Mayor Hindley asked about some verbiage in the Air Quality element regarding wood burning stoves. He wanted clarification on if it meant there could be no new wood stoves or not. Councilman Mierzwa reported that there are many rebates and incentives to upgrade. He came prepared with a list of items he would like to see changed before he will give his support on the documents. Councilman Brower thanked the City Planner and Ken Mierzwa for their time spent on this. **MOTION:** Receive recommendation from the Planning Commission to adopt the noise and air quality elements of the General Plan subject to addressing the proposed changes to policy implementation programs prior to CEQA review. **(Mierzwa/Sweeney). Unanimous.**

Francis Creek Bridge Update: Martin Tubb from the bridge committee reported to the Council that $\frac{3}{4}$ of the needed funds have been raised. He is in hope that the remainder will be raised at the fundraiser on May 20. Mayor Hindley asked for clarification on how much is actually and how much is committed. Mr. Tubb stated that \$15,000 has been raised and \$20,000 is committed. The committee needs to raise an additional \$8,000. He also noted that the engineering process has been started with the bridge company. City Planner Stephen Avis is working with the department of Fish and Game for the required permit. They still need to obtain a building permit. The committee will be constructing the foundation and railing. Tickets for the fundraiser are \$25. There will be a silent and live auction.

Resolution No. 2016-12 WWTP Annual Monitoring and Reporting: The City agreed to monitor the wetlands for five years after the construction of the new Waste Water facility. This will be the 4th year of monitoring. According to the City Manager, at this point the wetlands appears to be well established and lush. **MOTION:** Approve Resolution no. 2016-12. **(Mierzwa/Brower). Unanimous.**

Correspondence: No Comments.

Comments from the Council: Councilman Brower expressed his concern over the RCEA CCA program. He would like to see Ferndale pull out of the project. He said it is bad for small cities. City Manager reminded him that the City is not in a contract for the project, but the Council had only agreed to move ahead to learn more. Councilman Brower would like official word to be given to RCEA so the project can move forward without Ferndale.

Reports: No Comments

Mayor Hindley adjourned the meeting at 9:17 pm.

Respectfully submitted,

Jennifer Church
City Clerk

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking

April 1, 2016 - April 30, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			498,872.66
04/01/16	50089	JAY PARRISH	JAY PARRISH	400.00		498,472.66
04/04/16	50090	ARNKE	ARNOLD C. KEMP	1,586.73		496,885.93
04/04/16	50091	CHACO	CHAMBER OF COMMERCE	7,515.79		489,370.14
04/04/16	50092	CITFO	CITY OF FORTUNA	1,683.33		487,686.81
04/04/16	50093	CRAFT	CRAFTSMAN'S MALL	54.00		487,632.81
04/04/16	50094	III	INTERVIEWS & INTERROGATIONS INSTITUTE	230.00		487,402.81
04/04/16	50095	MIRRE	MIRANDA'S RESCUE	450.00		486,952.81
04/04/16	50096	SCOUTS	SCOUTS	450.00		486,502.81
04/07/16	50097	BRETSMITH	BRET SMITH	248.49		486,254.32
04/07/16	50098	COMAS	DEMETRIUS DISTEFANO	25.00		486,229.32
04/07/16	50099	EELRI	EEL RIVER DISPOSAL	301.10		485,928.22
04/07/16	50100	HUMTE	HUMBOLDT TERMITE & PEST	49.00		485,879.22
04/07/16	50101	MISLI	MISSION LINEN & UNIFORM SERVICE	13.90		485,865.32
04/07/16	50102	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	366.97		485,498.35
04/07/16	50103	HEATHSMART	NORTH RANCH BENEFITS TRUST	226.35		485,272.00
04/07/16	50104	SECURITYLOC	SECURITY LOCK AND ALARM	109.50		485,162.50
04/07/16	50105	SEQGA	SEQUOIA GAS COMPANY	553.24		484,609.26
04/07/16	50106	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	803.89		483,805.37
04/07/16	50107	SWOPR	STATE WATER RESOURCES BOARD	300.00		483,505.37
04/07/16	50108	USBANK	US BANK	540.85		482,964.52
04/07/16	50109	VERZN	VERIZON	97.64		482,866.88
04/07/16	50110	WILSA	WILDWOOD SAW	37.75		482,829.13
04/07/16	50117	CBSCO	CALIFORNIA BUILDING STANDARDS COMMISSION	18.90		482,810.23
04/07/16	50118	CAMEL	CAMPTON ELECTRIC SUPPLY, INC.	17.24		482,792.99
04/07/16	50119	CITFO	CITY OF FORTUNA	1,625.00		481,167.99
04/07/16	50120	DEPCO	DEPARTMENT OF CONSERVATION	61.15		481,106.84
04/07/16	50121	DSA	DIVISION OF THE STATE ARCHITECT	2.40		481,104.44
04/07/16	50122	FORAP	FORTUNA AUTO & TRUCK PARTS INC	10.71		481,093.73
04/07/16	50123	LMREN	L & M RENNER, INC.	566.08		480,527.65
04/07/16	50124	WELF	WELLS FARGO FINANCIAL LEASING	135.00		480,392.65
04/11/16		STAPE	STAPLES CREDIT PLAN	203.29		480,189.36
04/12/16	1001		PARRISH, JAY D	2,154.76		478,034.60
04/12/16	1002		TAVARES, KRISTENE M	1,048.93		476,985.67
04/12/16	1004		CHURCH, JENNIFER L	1,174.68		475,810.99
04/12/16	1005		STRICKER, ADAM D	1,417.00		474,393.99
04/12/16	1006		GAVRYUSH, DMITRIY	1,101.24		473,292.75
04/12/16	1007		JAMES, TYLER	1,302.83		471,989.92
04/12/16	1008		SMITH, BRET A	1,347.15		470,642.77
04/12/16	1009		WIDEMAN, ROBERT A	1,190.16		469,452.61
04/12/16	1010		COPPINI, STEVE L	1,841.66		467,610.95
04/12/16	1011		GRIGGS, JAMES L.	381.90		467,229.05
04/12/16	1012		HOPPIS, JOHNNY F	814.74		466,414.31
04/12/16	1013		TIMMERMAN, DONNA E	1,270.82		465,143.49
04/12/16	50111		KAYTIS-SLOCUM, NANCY S	37.02		465,106.47
04/12/16	50112		GARDNER, SHAWN C	1,277.96		463,828.51
04/12/16	50113		MIRANDA, TIMOTHY W	982.10		462,846.41
04/12/16	50114		BRIGGS, WILLIAM O	119.42		462,726.99
04/12/16	50115		BOYNTON, MARY ELLEN	46.27		462,680.72
04/12/16	50116		RICHARDSON, DIANNA L	64.78		462,615.94
04/13/16	50125	BAKTA	BAKER & TAYLOR	352.21		462,263.73
04/13/16	50126	RCMEL	Dennis Katri	62.96		462,200.77
04/13/16	50127	HUMTE	HUMBOLDT TERMITE & PEST	65.00		462,135.77
04/13/16	50128	JENNCHURCH	JENNIFER CHURCH	86.95		462,048.82
04/13/16	50129	PACGA	PACIFIC GAS & ELECTRIC	6,509.51		455,539.31

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
April 1, 2016 - April 30, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
04/13/16	50130	POREN	PORTLAND ENGINEERING, INC.	325.00		455,214.31
04/13/16	50131	REDIRENTS	REDI-RENTS INC	21.60		455,192.71
04/13/16	50132	SGARDNER	SHAWN GARDNER	42.15		455,150.56
04/13/16	50133	FARSH	THE FARM SHOP	353.29		454,797.27
04/13/16	50134	VALLU	VALLEY LUMBER	559.35		454,237.92
04/13/16	50135	WCPSOLUTION	WCPSOLUTIONS	555.93		453,681.99
04/14/16					15,937.15	469,619.14
04/14/16		USTREASURY	UNITED STATES TREASURY	6,164.71		463,454.43
04/14/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	959.61		462,494.82
04/18/16	50136	PHIAY	AYCOCK & EDGMON	571.25		461,923.57
04/18/16	50137	GECAP	GE CAPITAL	222.37		461,701.20
04/18/16	50138	KIWANIS	KIWANIS	120.00		461,581.20
04/18/16	50139	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,629.64		448,951.56
04/18/16	50140	TIPMO	TIPPLE MOTORS, INC.	99.03		448,852.53
04/19/16	50141	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		448,806.38
04/20/16					9,600.00	458,406.38
04/20/16	50149	SUDDEN	SUDDENLINK	595.80		457,810.58
04/20/16	50150	FEREN	THE FERNDALE ENTERPRISE	120.25		457,690.33
04/21/16	50151	ALTBU	ALTERNATIVE BUSINESS CONCEPTS	152.88		457,537.45
04/21/16	50152	FRONT	FRONTIER	363.04		457,174.41
04/21/16	50153	MANHARD	MANHARD CONSULTING LTD	2,135.00		455,039.41
04/21/16	50154	NILCO	NILSEN COMPANY	452.33		454,587.08
04/21/16	50155	PLANWEST	PLANWEST PARTNERS, INC.	2,321.00		452,266.08
04/22/16		AFLAC INSUR	AFLAC INSURANCE	39.32		452,226.76
04/25/16	50156	EELRI	EEL RIVER DISPOSAL	365.85		451,860.91
04/25/16	50157	PACGA	PACIFIC GAS & ELECTRIC	1,356.77		450,504.14
04/26/16	1001		PARRISH, JAY D	2,154.74		448,349.40
04/26/16	1002		TAVARES, KRISTENE M	1,048.93		447,300.47
04/26/16	1003		TIMMERMAN, DONNA E	1,191.83		446,108.64
04/26/16	1004		CHURCH, JENNIFER L	1,156.36		444,952.28
04/26/16	1005		STRICKER, ADAM D	1,485.83		443,466.45
04/26/16	1006		GAVRYUSH, DMITRIY	1,145.01		442,321.44
04/26/16	1007		JAMES, TYLER	1,320.16		441,001.28
04/26/16	1008		SMITH, BRET A	1,347.15		439,654.13
04/26/16	1009		WIDEMAN, ROBERT A	1,309.92		438,344.21
04/26/16	1010		COPPINI, STEVE L	1,841.67		436,502.54
04/26/16	1011		GRIGGS, JAMES L.	447.06		436,055.48
04/26/16	1012		HOPPIS, JOHNNY F	873.21		435,182.27
04/26/16	50142		KAYTIS-SLOCUM, NANCY S	18.52		435,163.75
04/26/16	50143		ROSA, MARIA A	218.86		434,944.89
04/26/16	50144		GARDNER, SHAWN C	1,277.95		433,666.94
04/26/16	50145		MIRANDA, TIMOTHY W	1,046.13		432,620.81
04/26/16	50146		BRIGGS, WILLIAM O	119.43		432,501.38
04/26/16	50147		BOYNTON, MARY ELLEN	55.53		432,445.85
04/26/16	50148		RICHARDSON, DIANNA L	92.55		432,353.30
04/26/16	50158	EDWJO	EDWARD JONES & COMPANY	13,120.21		419,233.09
04/27/16		TRICOUNTY	TRI COUNTY BANK	1,129.58		418,103.51
04/28/16					10,123.52	428,227.03
04/28/16	50159	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		428,180.88
04/28/16	50160	TASER	TASER INTERNATIONAL	750.00		427,430.88
04/28/16	50161	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		427,152.12
04/28/16	50162	CHOPPIS	CHELCI HOPPIS	126.92		427,025.20
04/29/16		USTREASURY	UNITED STATES TREASURY	6,287.94		420,737.26
04/29/16		EDD	EMPLOYMENT DEVELOPMENT DEPT	7,079.10		413,658.16
04/30/16	50169	HUMLODGING	HUMBOLDTL LODGING ALLIANCE, INCL	5,785.74		407,872.42
04/30/16	Adj		To clear old checks		507.23	408,379.65

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
April 1, 2016 - April 30, 2016

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
04/30/16	BalAdj		Adjusting entry from reconciliation	50.00		408,329.65
Totals				<u>126,710.91</u>	<u>36,167.90</u>	<u>408,329.65</u>

Transaction count = 111

Balance Sheet
Fund 10 - General Fund
As of April 30, 2016

Assets

Current Assets	
Cash	\$ 262,832.00
Restricted Cash	15,152.59
Accounts Receivable	<u>5,769.90</u>
 Total Current Assets	 <u>283,754.49</u>
 Total Assets	 <u>\$ 283,754.49</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	725.44
Accrued Liabilities	13,767.53
Other Current Liabilities	<u>(65.42)</u>
 Total Current Liabilities	 <u>14,427.55</u>
 Total Liabilities	 <u>14,427.55</u>
Fund Balance	
Other Equity	495,689.00
Retained Earnings	<u>(226,362.06)</u>
 Total Fund Balance	 <u>269,326.94</u>
 Total Liabilities and Fund Balance	 <u>\$ 283,754.49</u>

Balance Sheet
Fund 24-Gas Tax
As of April 30, 2016**Assets**

Current Assets	
Cash	\$ <u>60,482.32</u>
Total Current Assets	<u>60,482.32</u>
Total Assets	\$ <u><u>60,482.32</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	74,009.61
Retained Earnings	<u>(13,527.29)</u>
Total Fund Balance	<u>60,482.32</u>
Total Liabilities and Fund Balance	\$ <u><u>60,482.32</u></u>

Balance Sheet
Fund 23 - RSTP Fund
As of April 30, 2016**Assets**

Current Assets	
Cash	\$ <u>65,176.76</u>
Total Current Assets	<u>65,176.76</u>
Total Assets	\$ <u><u>65,176.76</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	75,740.20
Retained Earnings	<u>(10,563.44)</u>
Total Fund Balance	<u>65,176.76</u>
Total Liabilities and Fund Balance	\$ <u><u>65,176.76</u></u>

Balance Sheet
Fund 24 - Transportation Development Act
As of April 30, 2016

Assets

Current Assets	
Cash	\$ <u>223,811.33</u>
Total Current Assets	<u>223,811.33</u>
Total Non Current Assets	<u> </u>
Total Assets	\$ <u><u>223,811.33</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(13,578.40)</u>
Total Fund Balance	<u>223,811.33</u>
Total Liabilities and Fund Balance	\$ <u><u>223,811.33</u></u>

Balance Sheet
Fund 26 - Drainage Fund
As of April 30, 2016

Assets

Current Assets	
Cash	\$ <u>73,549.16</u>
Total Current Assets	<u>73,549.16</u>
Total Assets	\$ <u><u>73,549.16</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	76,663.88
Retained Earnings	<u>(3,415.48)</u>
Total Fund Balance	<u>73,248.40</u>
Total Liabilities and Fund Balance	\$ <u><u>73,549.16</u></u>

Balance Sheet
Fund -30 - Sewer
As of April 30, 2016

Assets

Current Assets	
Cash	\$ <u>271,959.68</u>
Total Current Assets	<u>271,959.68</u>
Property and Equipment	
Vehicles	48,282.05
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,224,992.59)</u>
Net Property and Equipment	<u>11,357,210.39</u>
Total Assets	<u>\$ 11,629,170.07</u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital leases payable	<u>21,384.35</u>
Total Long-Term Liabilities	<u>4,708,117.79</u>
Total Liabilities	<u>4,755,327.72</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>224,749.75</u>
Total Fund Balance	<u>6,873,842.35</u>
Total Liabilities and Fund Balance	<u>\$ 11,629,170.07</u>

Balance Sheet
GASB 34 ASSETS AND LIABILITIES
 As of April 30, 2016

Assets

Property and Equipment	
Buildings and improvements	463,886.10
Vehicles	157,151.57
Equipment	118,580.12
Roadways	10,782,034.50
Sidewalks	163,000.00
Streetlights	25,200.00
Land	131,000.00
Less Accumulated Depreciation	<u>(5,665,698.19)</u>
Net Property and Equipment	<u>6,175,154.10</u>
Total Assets	<u>\$ 6,175,154.10</u>

Liabilities and Fund Balance

Long-Term Liabilities	
Accrued Vacation/Sick pay	39,084.92
Notes payable-current	82,209.36
Capital leases payable	<u>24,384.54</u>
Total Long-Term Liabilities	<u>145,678.82</u>
Fund Balance	
Other Equity	<u>6,029,475.28</u>
Total Fund Balance	<u>6,029,475.28</u>
Total Liabilities and Fund Balance	<u>\$ 6,175,154.10</u>

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 68,172.59	\$ 126,500.00	\$ (58,327.41)
10014104 Property tax-unsecured	0.00	4,640.93	4,800.00	(159.07)
10014106 Property tax-prior	0.00	3,885.28	9,000.00	(5,114.72)
10014107 Supplemental role	0.00	504.82	1,500.00	(995.18)
10014110 Sales and use tax	9,600.00	110,016.85	160,000.00	(49,983.15)
10014111 Trash franchise	1,126.62	5,211.92	4,700.00	511.92
10014112 PG&E franchise	6,797.19	6,797.19	6,500.00	297.19
10014114 Cable franchise	0.00	18,119.76	18,000.00	119.76
10014116 Business license tax	318.00	13,672.00	14,000.00	(328.00)
10014118 Real Property Transfer tax	0.00	4,285.31	5,000.00	(714.69)
10014120 Transient lodging tax	3,441.14	105,504.04	136,500.00	(30,995.96)
10014121 TOT Humboldt Lodging Authority	(5,097.53)	45.75	37,916.66	(37,870.91)
Total Revenue - Taxes	\$ 16,185.42	\$ 340,856.44	\$ 524,416.66	\$ (183,560.22)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 1,355.19	\$ 15,814.96	\$ 16,000.00	\$ (185.04)
10024164 Health protection	50.00	1,215.00	2,700.00	(1,485.00)
10024166 Encroachment permits	0.00	210.00	200.00	10.00
10024278 Animal license fees	90.00	2,700.14	2,800.00	(99.86)
Total Revenue - Licenses and Permits	\$ 1,495.19	\$ 19,940.10	\$ 21,700.00	\$ (1,759.90)
Revenues - Use of Money and Property				
10044182 Interest	\$ 1,840.94	\$ 9,526.17	\$ 1,500.00	\$ 8,026.17
10044297 Town Hall Rent	760.00	4,045.00	6,000.00	(1,955.00)
10044297.1 Community Center rents	100.00	1,467.00	1,200.00	267.00
Total Revenue -Use of Money and Property	\$ 2,700.94	\$ 15,038.17	\$ 8,700.00	\$ 6,338.17
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 4,919.11	\$ 1,800.00	\$ 3,119.11
Total Revenue - Fines	\$ 0.00	\$ 4,919.11	\$ 1,800.00	\$ 3,119.11
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ 0.00	\$ 62,732.21	\$ 126,000.00	\$ (63,267.79)
10054222 Home owners prop. tax relief	0.00	574.91	1,100.00	(525.09)
10054286 Street sweeping	0.00	3,800.00	3,800.00	0.00
10054290 Peace off. stds. & trng.	0.00	6,328.00	2,500.00	3,828.00
10054300 Public safety 1/2 cent	0.00	2,226.14	3,000.00	(773.86)
10054310 COPs Program	10,201.89	67,815.00	100,000.00	(32,185.00)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	0.00	1,251.39	2,000.00	(748.61)
Total Revenue - Intergovernmental	\$ 10,201.89	\$ 144,727.65	\$ 240,400.00	\$ (95,672.35)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084270 Plan check fees	\$ 0.00	\$ 750.00	\$ 1,000.00	\$ (250.00)
10084271 Parking fees	0.00	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	0.00	100.00	100.00	0.00
10084280 Copy machine fees - City	0.00	4.00	25.00	(21.00)
10084287 Reimbursed engineering	0.00	4,801.05	0.00	4,801.05
10084287.2 Developer reimbursed fees	0.00	1,200.00	4,291.05	(3,091.05)
10084287.3 Reimbursed Fees Planning	0.00	4,225.00	1,000.00	3,225.00
10084291 Special police services	0.00	7,946.58	6,000.00	1,946.58
10084298 Fair racing revenue	0.00	2,169.58	2,200.00	(30.42)
Total Revenue - Fees for Service	\$ 0.00	\$ 21,331.09	\$ 14,866.05	\$ 6,465.04
Revenues - Other Revenue				
10094284 Donations - Library	\$ 0.00	\$ 250.00	\$ 150.00	\$ 100.00
10094284.1 Donations - City	0.00	750.00	1,000.00	(250.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	454.53	13,218.68	4,600.00	8,618.68
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ 454.53	\$ 14,418.68	\$ 22,450.00	\$ (8,031.32)
TOTAL REVENUES	\$ 31,037.97	\$ 561,231.24	\$ 834,332.71	\$ (273,101.47)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 0.00	\$ 437.57	\$ 350.00	\$ 87.57
10115013 Advertising	120.25	349.37	400.00	(50.63)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	<u>0.00</u>	<u>743.17</u>	<u>2,000.00</u>	<u>(1,256.83)</u>
Total Expenditures - City Council	\$ 120.25	\$ 1,530.11	\$ 3,250.00	\$ (1,719.89)
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,189.72	\$ 29,219.50	\$ 28,468.27	\$ 751.23
10105006 SSI tax	175.93	2,453.52	2,440.99	12.53
10105007 Medical insurance	630.85	6,083.98	9,038.08	(2,954.10)
10105009 Workers comp. insurance	0.00	2,331.01	2,032.64	298.37
10105010 Deferred retirement	629.54	1,896.38	2,346.48	(450.10)
10105061 Insurance PARSAC	<u>0.00</u>	<u>3,211.74</u>	<u>3,211.74</u>	<u>0.00</u>
Total expenditures -City Manager	\$ 3,626.04	\$ 45,196.13	\$ 47,538.20	\$ (2,342.07)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,527.45	\$ 74,353.87	\$83,597.03	\$ (9,243.16)
10125006 SSI tax	527.80	6,771.06	7,921.70	(1,150.64)
10125007 Medical insurance	1,831.89	19,448.05	25,784.35	(6,336.30)
10125009 Workers comp. insurance	0.00	6,561.38	6,263.00	298.38
10125010 Deferred retirement	2,111.48	5,583.98	7,230.02	(1,646.04)
10125012 Office expense	143.88	5,769.96	5,000.00	769.96
10125044 Meetings and dues	120.00	1,092.24	1,000.00	92.24
10125050 IT Support	0.00	1,446.97	1,200.00	246.97
10125061 Insurance PARSAC	<u>0.00</u>	<u>4,205.84</u>	<u>4,205.84</u>	<u>0.00</u>
Total Expenditures -City Clerk	\$ 11,262.50	\$ 125,233.35	\$ 142,201.94	\$ (16,968.59)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	<u>\$366.97</u>	<u>\$6,605.47</u>	<u>\$ 12,000.00</u>	<u>\$ (5,394.53)</u>
Total Expenditures - City Attorney	\$ <u>366.97</u>	\$ <u>6,605.47</u>	\$ <u>12,000.00</u>	\$ <u>(5,394.53)</u>
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 239.32	\$ 2,516.72	\$ 3,000.00	\$ (483.28)
10155006 SSI tax	104.84	1,409.15	409.50	999.65
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155012 Office expense	50.00	147.26	0.00	147.26
10155020 Building and ground maint.	350.63	9,298.19	2,000.00	7,298.19
10155030 Trash service	0.00	520.40	450.00	70.40
10155031 Gas	270.90	2,403.64	4,000.00	(1,596.36)
10155032 Utilities	220.13	1,817.97	1,800.00	17.97
10155033 Water	0.00	792.85	1,200.00	(407.15)
10155034 Telephone/internet	387.90	4,478.05	2,905.00	1,573.05
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	<u>0.00</u>	<u>3,219.00</u>	<u>2,946.00</u>	<u>273.00</u>
Total Expenditures - Government Buildings	\$ <u>1,623.72</u>	\$ <u>27,004.97</u>	\$ <u>19,112.24</u>	\$ <u>7,892.73</u>
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 2,019.80	\$ 3,600.00	\$ (1,580.20)
10165052 Professional services	0.00	180.00	0.00	180.00
10165054 Audit and accounting	571.25	18,866.30	10,600.00	8,266.30
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	0.00	208.52	600.00	(391.48)
10165078 Copy machine expense	375.25	3,183.73	4,250.00	(1,066.27)
10165099 Miscellaneous	431.51	2,298.39	2,000.00	298.39
10165200 Car allowance	<u>400.00</u>	<u>4,000.00</u>	<u>4,800.00</u>	<u>(800.00)</u>
Total Expenditures - Nondepartmental	\$ <u>1,778.01</u>	\$ <u>30,756.74</u>	\$ <u>37,850.00</u>	\$ <u>(7,093.26)</u>
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 28.06	\$ 116.46	\$ 0.00	\$ 116.46
10175024 Special department supply	215.65	2,003.88	2,200.00	(196.12)
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	21.60	239.24	250.00	(10.76)
10175033 Water	0.00	618.55	1,645.00	(1,026.45)
10175072 Chamber of commerce	7,515.79	30,063.16	30,063.17	(0.01)
10175072.1 Donation - Visitors & Conv.	0.00	1,500.00	1,500.00	0.00
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	<u>0.00</u>	<u>15,194.33</u>	<u>26,000.00</u>	<u>(10,805.67)</u>
Total Expenditures - Community Promotion	\$ <u>7,781.10</u>	\$ <u>50,053.46</u>	\$ <u>61,808.17</u>	\$ <u>(11,754.71)</u>

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 17,302.19	\$ 198,513.28	\$ 216,550.58	\$ (18,037.30)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,312.18	17,228.16	18,615.49	(1,387.33)
10215007 Medical insurance	4,876.39	46,823.01	55,103.01	(8,280.00)
10215009 Workers comp. insurance	0.00	15,525.43	14,928.68	596.75
10215010 Deferred retirement	5,005.19	13,357.37	17,233.67	(3,876.30)
10215012 Office expense	98.49	1,614.78	1,800.00	(185.22)
10215014 Vehicle expense	385.72	4,968.77	7,500.00	(2,531.23)
10215016 Fuel	0.00	5,814.41	14,000.00	(8,185.59)
10215020 Building and ground maint.	167.13	1,720.80	1,500.00	220.80
10215021 Street maintenance	135.00	1,128.05	0.00	1,128.05
10215022 IT support	25.00	1,421.99	3,800.00	(2,378.01)
10215024 Special department supply	860.56	5,463.95	10,300.00	(4,836.05)
10215026 Uniform expense	0.00	0.00	250.00	(250.00)
10215026.1 Uniform allowance	0.00	2,500.00	2,500.00	0.00
10215029 Water/sewer	0.00	1,079.36	750.00	329.36
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	150.11	1,667.93	1,600.00	67.93
10215034 Telephone/internet	285.54	3,367.88	2,905.00	462.88
10215035 Dispatch service	3,308.33	18,458.30	20,200.00	(1,741.70)
10215044 Meetings and dues	150.00	1,729.83	2,450.00	(720.17)
10215048 Training	230.00	1,109.00	5,000.00	(3,891.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	0.00	148.00	600.00	(452.00)
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	0.00	8,097.08	7,849.58	247.50
10215063 Insurance (Fire Bldg.)	0.00	78.00	0.00	78.00
10215078 Copy machine expense	0.00	270.02	1,700.00	(1,429.98)
10215086 Booking fees	(166.60)	8.40	0.00	8.40
10215088 Equipment repair other	0.00	98.16	500.00	(401.84)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	937.00	862.00	75.00
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	6,328.00	6,020.00	308.00
Total Expenditures - Police	\$ 34,125.23	\$ 362,149.92	\$ 425,272.01	\$ (63,122.09)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 4,631.54	\$ 5,500.00	\$ (868.46)
Total Expenditures - Animal Control	\$ 450.00	\$ 4,631.54	\$ 5,500.00	\$ (868.46)
Expenditures - Health				
10245052 Professional services	\$ 0.00	\$ 1,382.23	\$ 2,200.00	\$ (817.77)
Total Expenditures - Health	\$ 0.00	\$ 1,382.23	\$ 2,200.00	\$ (817.77)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 1,002.44	\$ 9,950.33	\$ 0.00	\$ 9,950.33
10315006 SSI tax	66.36	1,309.83	1,228.09	81.74
10315007 Medical insurance	410.37	3,623.28	2,897.38	725.90
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	280.99	808.42	1,311.31	(502.89)
10315011 Term life insurance	0.00	464.00	1,171.00	(707.00)
10315012 Office expense	203.29	3,191.63	2,988.34	203.29
10315013 Advertising	0.00	620.00	0.00	620.00
10315014 Vehicle expense	0.00	9,317.10	10,000.00	(682.90)
10315020 Building and ground maint.	306.99	1,171.33	0.00	1,171.33
10315021 Street maintenance	0.00	1,258.85	0.00	1,258.85
10315024 Special department supply	15.57	120.27	0.00	120.27
10315034 Telephone/internet	58.75	691.36	1,070.00	(378.64)
10315044 Meetings and dues	0.00	1,213.32	60.00	1,153.32
10315055 Contractual services	182.95	828.62	0.00	828.62
10315095 Capital outlay	<u>357.50</u>	<u>1,480.00</u>	<u>0.00</u>	<u>1,480.00</u>
Total Expenditures - Streets and Roads	\$ 2,885.21	\$ 37,160.84	\$ 21,838.62	\$ 15,322.22
Expenditures - Planning				
10415012 Office expense	\$ 0.00	\$ 737.00	\$ 0.00	\$ 737.00
10415013 Advertising	0.00	388.35	0.00	388.35
10415052 Professional services	1,046.00	11,228.50	10,000.00	1,228.50
10415053 Reimbursable Fees	935.00	1,678.00	1,000.00	678.00
10415055 Contractual services	255.00	2,261.00	0.00	2,261.00
10415059 Special Planning Projects	<u>85.00</u>	<u>1,321.00</u>	<u>4,500.00</u>	<u>(3,179.00)</u>
Total Expenditures - Planning	\$ 2,321.00	\$ 17,613.85	\$ 15,500.00	\$ 2,113.85
Expenditures - City engineer				
10425052 Professional services	\$ 1,177.50	\$ 14,832.40	\$ 1,885.00	\$ 12,947.40
10425053 Reimbursable Fees	200.00	9,834.60	1,000.00	8,834.60
10425059 Special Planning Projects	<u>0.00</u>	<u>1,250.00</u>	<u>500.00</u>	<u>750.00</u>
Total Expenditures - City engineer	\$ 0.00	\$ 25,917.00	\$ 3,385.00	\$ 22,532.00
Expenditures - Building Regulation				
10435052 Professional services	\$ 1,669.18	\$ 12,000.40	\$ 12,800.00	\$ (799.60)
Total Expenditures - Building Regulation	\$ 1,669.18	\$ 12,000.40	\$ 12,800.00	\$ (799.60)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 344.08	\$ 3,907.21	\$ 5,000.00	\$ (1,092.79)
10615006 SSI tax	75.18	782.04	744.13	37.91
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615012 Office expense	0.00	301.63	600.00	(298.37)
10615015 Property tax admin. fees	0.00	1,408.38	1,146.00	262.38
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	88.32	1,406.52	1,000.00	406.52
10615024 Special department supply	352.21	2,685.90	5,000.00	(2,314.10)
10615031 Gas	282.34	1,506.63	1,400.00	106.63
10615032 Utilities	148.50	1,270.86	1,650.00	(379.14)
10615033 Water	0.00	236.66	750.00	(513.34)
10615034 Telephone/internet	102.50	1,213.17	1,070.00	143.17
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
Total Expenditures - Library	\$ 1,393.13	\$ 15,042.00	\$ 20,455.51	\$ (5,413.51)
Expenditures - Parks				
10625002 Salary - permanent	\$ 272.00	\$ 3,332.00	\$ 3,536.00	\$ (204.00)
10625006 SSI tax	37.40	455.11	482.66	(27.55)
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	839.58	5,789.03	2,500.00	3,289.03
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	41.35	384.55	950.00	(565.45)
10625033 Water	0.00	2,428.56	1,500.00	928.56
Total Expenditures - Parks	\$ 1,190.33	\$ 12,610.77	\$ 9,340.18	\$ 3,270.59
Expenditures -Community Center				
10635002 Salary - permanent	\$ 117.93	\$ 3,165.03	\$ 2,468.02	\$ 697.01
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	7.66	220.02	122.81	97.21
10635007 Medical insurance	0.00	1,037.92	0.00	1,037.92
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	28.10	80.82	131.13	(50.31)
10635020 Building and ground maint.	127.96	3,033.79	780.00	2,253.79
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	0.00	1,065.11	0.00	1,065.11
10635033 Water	0.00	792.20	0.00	792.20
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	0.00	2,796.00	2,548.00	248.00
Total Expenditures -Community center	\$ 281.65	\$ 12,704.52	\$ 6,161.21	\$ 6,543.31

Income Statement

Fund 10 - General Fund

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY 2015/2016 Budget	Over/(Under) Budget
TOTAL EXPENDITURES	\$ <u>70,874.32</u>	\$ <u>787,593.30</u>	\$ <u>846,213.08</u>	\$ <u>(58,619.78)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$ <u>(39,836.35)</u>	\$ <u>(226,362.06)</u>	\$ <u>(11,880.37)</u>	\$ <u>(214,481.69)</u>

City of Ferndale

STATEMENT OF REVENUES AND EXPENDITURES

FUND 22 - GAS TAX

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
22314182 Interest	\$ 0.00	\$ 42.42	\$ 0.00	\$ 42.42
22314210.1 Gas tax (2105)	0.00	5,720.96	8,250.00	(2,529.04)
22314210.2 Gas tax (2106)	0.00	7,784.83	9,053.00	(1,268.17)
22314210.3 Gas tax (2107)	0.00	7,309.80	11,279.00	(3,969.20)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	0.00	5,557.46	6,541.00	(983.54)
Total Revenue	<u>0.00</u>	<u>27,415.47</u>	<u>36,123.00</u>	<u>(8,707.53)</u>
EXPENDITURES				
22315002 Salary - permanent	2,129.61	18,104.46	20,345.43	(2,240.97)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	105.73	1,159.83	1,709.87	(550.04)
22315007 Medical insurance	531.86	4,849.01	6,056.25	(1,207.24)
22315009 Workers comp. insurance	0.00	2,119.42	1,522.67	596.75
22315010 Deferred retirement	401.67	1,142.98	1,787.51	(644.53)
22315058 Street lighting	1,380.15	13,555.73	15,600.00	(2,044.27)
TOTAL EXPENDITURES	<u>4,549.02</u>	<u>40,942.76</u>	<u>47,021.73</u>	<u>(6,078.97)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (4,549.02)</u>	<u>\$ (13,527.29)</u>	<u>\$ (10,898.73)</u>	<u>\$ (2,628.56)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 23 - RSTP

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
23314182 Interest	\$ 0.00	\$ 41.68	\$ 0.00	\$ 41.68
23314211 RSTP Revenue	<u>0.00</u>	<u>9,164.00</u>	<u>9,000.00</u>	<u>164.00</u>
Total Revenue	<u>0.00</u>	<u>9,205.68</u>	<u>9,000.00</u>	<u>205.68</u>
EXPENDITURES				
23315002 Salary - permanent	807.96	14,021.15	32,880.92	(18,859.77)
23315006 SSI tax	0.00	626.50	1,177.50	(551.00)
23315007 Medical insurance	366.14	3,571.78	5,477.00	(1,905.22)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	<u>0.00</u>	<u>527.76</u>	<u>1,195.94</u>	<u>(668.18)</u>
TOTAL EXPENDITURES	<u>1,174.10</u>	<u>19,769.12</u>	<u>41,753.29</u>	<u>(21,984.17)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (1,174.10)</u>	<u>\$ (10,563.44)</u>	<u>\$ (32,753.29)</u>	<u>\$ 22,189.85</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
24314182 Interest	\$ 0.00	\$ 138.82	\$ 0.00	\$ 138.82
24314231 Transportation devel. act	0.00	25,000.00	44,170.00	(19,170.00)
Total Revenue	<u>0.00</u>	<u>25,138.82</u>	<u>44,170.00</u>	<u>(19,031.18)</u>
EXPENDITURES				
24315002 Salary - permanent	1,550.03	18,706.27	20,713.59	(2,007.32)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	74.64	783.95	1,470.70	(686.75)
24315007 Medical insurance	406.22	3,950.43	5,151.34	(1,200.91)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	344.41	970.39	1,539.71	(569.32)
24315014 Vehicle expense	110.30	428.50	1,000.00	(571.50)
24315016 Fuel	198.12	4,718.64	8,500.00	(3,781.36)
24315020 Building and ground maint.	0.00	754.54	1,750.00	(995.46)
24315021 Street maintenance	0.00	3,413.49	5,000.00	(1,586.51)
24315024 Special department supply	0.00	560.12	500.00	60.12
24315032 Utilities	276.79	2,008.34	2,000.00	8.34
24315033 Water	0.00	428.42	425.00	3.42
24315034 Telephone/internet	58.75	648.41	650.00	(1.59)
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	0.00	14.60	500.00	(485.40)
TOTAL EXPENDITURES	<u>3,019.26</u>	<u>38,717.22</u>	<u>50,860.70</u>	<u>(12,143.48)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,019.26)</u>	<u>\$ (13,578.40)</u>	<u>\$ (6,690.70)</u>	<u>\$ (6,887.70)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 26 - DRAINAGE FUND

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
26314182 Interest	\$ 41.13	\$ 41.13	\$ 0.00	\$ 41.13
26314230 Drainage fund	<u>11,830.48</u>	<u>11,830.48</u>	<u>17,385.00</u>	<u>(5,554.52)</u>
Total Revenue	<u>11,871.61</u>	<u>11,871.61</u>	<u>17,385.00</u>	<u>(5,513.39)</u>
EXPENDITURES				
26315006 SSI tax	101.03	101.03	0.00	101.03
26315010 Deferred retirement	284.81	284.81	0.00	284.81
26315022 IT support	422.65	422.65	0.00	422.65
26315022.1 Clean F. Creek	551.84	551.84	0.00	551.84
26315023 Drain project	481.25	481.25	0.00	481.25
26315024 Special department supply	382.47	382.47	0.00	382.47
26315052 Professional services	2,490.00	2,490.00	0.00	2,490.00
26315194 Interest expense	<u>10,573.04</u>	<u>10,573.04</u>	<u>13,162.00</u>	<u>(2,588.96)</u>
TOTAL EXPENDITURES	<u>15,287.09</u>	<u>15,287.09</u>	<u>13,162.00</u>	<u>2,125.09</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,415.48)</u>	<u>\$ (3,415.48)</u>	<u>\$ 4,223.00</u>	<u>\$ (7,638.48)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
25314182 Interest	\$ 0.00	\$ 28.12	\$ 0.00	\$ 28.12
25314288 Tipping fee (int. waste mgt.)	0.00	3,427.19	5,000.00	(1,572.81)
25314600 Recycling grant	0.00	5,442.50	5,000.00	442.50
Total Revenue	<u>0.00</u>	<u>8,897.81</u>	<u>10,000.00</u>	<u>(1,102.19)</u>
EXPENDITURES				
25315002 Salary - permanent	464.48	4,678.08	5,176.05	(497.97)
25315006 SSI tax	35.54	385.79	430.76	(44.97)
25315007 Medical insurance	100.87	1,083.50	1,594.95	(511.45)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	111.09	220.28	414.08	(193.80)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	0.00	0.00	350.00	(350.00)
TOTAL EXPENDITURES	<u>711.98</u>	<u>6,726.35</u>	<u>8,524.54</u>	<u>(1,798.19)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (711.98)</u>	<u>\$ 2,171.46</u>	<u>\$ 1,475.46</u>	<u>\$ 696.00</u>

City of Ferndale

INCOME STATEMENT

FUND 30 - SEWER FUND

	1 Month Ended April 30, 2016 Actual	10 Months Ended April 30, 2016 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
30514182 Interest	\$ 0.00	\$ 68.91	\$ 0.00	\$ 68.91
30514274 Sewer service charge	0.00	282,161.48	446,000.00	(163,838.52)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	0.00	41,063.06	58,000.00	(16,936.94)
30514309 Revenue reserved for plant replacement	0.00	132,397.27	194,000.00	(61,602.73)
Total Revenue	<u>0.00</u>	<u>455,690.72</u>	<u>703,000.00</u>	<u>(247,309.28)</u>
EXPENSES				
30515002 Salary - permanent	15,212.09	167,899.93	193,192.06	(25,292.13)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,147.02	13,980.80	16,241.50	(2,260.70)
30515007 Medical insurance	3,600.90	34,913.72	43,972.20	(9,058.48)
30515009 Workers comp. insurance	0.00	13,750.10	13,153.36	596.74
30515010 Deferred retirement	3,922.93	9,838.79	12,559.29	(2,720.50)
30515012 Office expense	0.00	613.41	1,000.00	(386.59)
30515014 Vehicle expense	10.71	9,131.93	3,272.37	5,859.56
30515016 Fuel	67.94	2,735.52	3,000.00	(264.48)
30515022 IT support	0.00	542.56	0.00	542.56
30515024 Special department supply	0.00	408.66	1,000.00	(591.34)
30515030 Trash service	484.00	6,785.01	12,000.00	(5,214.99)
30515032 Utilities	5,627.65	45,739.97	63,000.00	(17,260.03)
30515033 Water	0.00	1,223.78	0.00	1,223.78
30515034 Telephone/internet	363.04	3,415.21	2,100.00	1,315.21
30515044 Meetings and dues	342.15	936.48	1,300.00	(363.52)
30515048 Training	0.00	1,788.08	600.00	1,188.08
30515050 IT Support	0.00	19.99	800.00	(780.01)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	0.00	4,805.00	600.00	4,205.00
30515063 Insurance (Fire Bldg.)	0.00	2,755.00	0.00	2,755.00
30515092 Sewer plant permit	0.00	7,358.54	7,200.00	158.54
30515094 Safety equipment	0.00	266.63	400.00	(133.37)
30515095 Capital outlay	400.00	28,427.50	23,400.00	5,027.50
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	493.95	30,985.75	12,500.00	18,485.75
30515122 Sewer line maintenance	5.83	1,746.04	15,000.00	(13,253.96)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	0.00	12,481.75	25,000.00	(12,518.25)
30515160 Postage & Shipping	0.00	138.26	600.00	(461.74)
30515161 Liability Insurance	0.00	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	194,318.74	194,000.00	318.74
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
TOTAL EXPENSES	<u>31,678.21</u>	<u>617,277.96</u>	<u>676,302.56</u>	<u>(59,024.60)</u>
NET INCOME (LOSS)	<u>\$ (31,678.21)</u>	<u>\$ (161,587.24)</u>	<u>\$ 26,697.44</u>	<u>\$ (188,284.68)</u>

Cash Balances

As of April 30, 2016

Cash Balances

Current Assets		
General Fund	\$	262,832.00
Restricted Cash	\$	15,152.59
Gas Tax	\$	60,482.32
RSTF	\$	65,176.76
TDA	\$	223,811.33
IWM	\$	45,038.84
Drainage	\$	73,549.16
Sewer	\$	<u>271,959.68</u>
Total	\$	<u><u>1,018,002.68</u></u>
Checking	\$	408,329.65
LAIF	\$	609,520.44
Petty cash	\$	<u>152.59</u>
Total	\$	<u><u>1,018,002.68</u></u>

Section 10

CALL ITEMS

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11

PRESENTATION

Section 12

PUBLIC HEARING

Section 13

BUSINESS

Meeting Date:	May 19, 2016	Agenda Item Number	13.a
Agenda Item Title	Action Item Regarding Chamber		
Presented By:	City Manger		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Take action on any desired items arising from conversations at previous study session.

BACKGROUND:

The City Council held a study session on Monday, May 16 at 5:30 pm. At this meeting, Councilmen, members of the public, and the Chamber were able to ask questions, address concerns, and make general comments regarding the current relationship between the City and the Chamber. Specifically, the topic requested to be discussed by Councilman Brower was the TOT monies the Chamber receives and how it is spent.

FISCAL IMPACT:

None known at this time

Meeting Date:	May 19, 2016	Agenda Item Number	13.b
Agenda Item Title	Consider Appointment of Member to Serve on the Design Review Committee		
Presented By:	City Manger		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Consider appointment of a member to serve on the Design Review Committee

BACKGROUND:

The Design Review Committee has been short a member since March of this year. City staff advertised and posted notice of the vacancy with a ten-day window and a deadline of April 27, 2016 to receive applications. Two applications were received: Diane Ostler and Patrick O'Rourke.

At its regular meeting on May 4, 2016, the Planning Commission voted unanimously to recommend appointment of Diane Ostler to serve on the Design Review Committee.

ATTACHMENTS:

O'Rourke Application
Ostler Application

RECEIVED
MAY 19, 2016
APR 20 2016

City of Ferndale

BY: DESIGN REVIEW COMMITTEE APPLICATION

Name: PATRICK K. O'ROURKE

Address:

Phone: (

Please list education and/or experience which you feel relates to or would be beneficial to the role of Design Review Committee Member (this may include serving on a board, commission or council, past or present government or civic experience, completed courses or knowledge in planning, architecture, landscape architecture, historical restoration or similar experience related to the design of physical improvements, etc.)

I HOLD A MASTER'S DEGREE IN PUBLIC AFFAIRS WITH A SPECIALTY IN NON-PROFIT MANAGEMENT. I SERVE ON THE BOARDS OF THE FERNDALE REPERTORY THEATRE AND THE FERN COTTAGE FOUNDATION. I HAVE SUBSTANTIAL EXPERIENCE IN TOP-LEVEL LEADERSHIP & SENIOR MANAGEMENT IN FOR-PROFIT/ENTREPRENEURIAL COMPANIES; SOCIAL ENTREPRENEURIAL, NON-PROFIT ORGANIZATIONS; PRIVATE FAMILY FOUNDATIONS & EDUCATION. I HAVE TAKEN TERTIARY-LEVEL COMMUNICATIONS CLASSES AT NUMEROUS COLLEGES & UNIVERSITIES. INCLUDING VISUAL COMMUNICATIONS & AESTHETICS.

Please describe your knowledge or familiarity with Ferndale's General Plan, Zoning Ordinance, and Design Review standards:

I HAVE SOME COURSE/FAMILIARITY WITH GENERAL PLAN & ZONING ORDINANCES - PARTICULARLY AS OPEN JURISDICTIONAL WHERE I HAVE LIVED/WORKED. I AM A FAST LEARNER HOWEVER, AND WOULD QUICKLY BECOME FAMILIAR WITH ALL APPROPRIATE PLANS, ORDINANCES, & STANDARDS. I HAVE ATTENDED MOST OF THE CITY COUNCIL MEETINGS SINCE MOVING TO FERNDALE IN MARCH 2015. I HAVE ALSO ATTENDED 1 MEETING OF THE PLANNING COMMISSION & 1 OF THE DESIGN REVIEW COMMITTEE AS AN OBSERVER.

Please list any design review issues with which you may find yourself in conflict:

NONE THAT I AM AWARE OF AT PRESENT. BUT WOULD ADVISE THE COMMITTEE AND RECUSE MYSELF FROM ANY ISSUE THAT MAY ARISE IN THE FUTURE WHEN A CONFLICT EXISTS AND/OR WOULD BE PERCEIVED.

[Signature]
Applicant's Signature

4/20/2016
Date

City of Ferndale
DESIGN REVIEW COMMITTEE APPLICATION

Name: DIANE OSTLER

Address: _____

Phone: _____

Please list education and/or experience which you feel relates to or would be beneficial to the role of Design Review Committee Member (this may include serving on a board, commission or council, past or present government or civic experience, completed courses or knowledge in planning, architecture, landscape architecture, historical restoration or similar experience related to the design of physical improvements, etc.)

Certified Designer from UCLA
owns alot of property in Ferndale
married to Phillip Ostler

Please describe your knowledge or familiarity with Ferndale's General Plan, Zoning Ordinance, and Design Review standards:

I married into Ferndale.

Please list any design review issues with which you may find yourself in conflict:

I have trained taste

Diane Ostler
Applicant's Signature

4-14-16 RECEIVED APR 14 2016
Date

Meeting Date:	May 19, 2016	Agenda Item Number	13.c
Agenda Item Title	Update on Francis Creek Bridge		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive update from the Francis Creek Bridge Committee

DISCUSSION:

There are currently no paths or sidewalks from Francis St to Fireman's Park. Visitors use a narrow bridge that travels around Scout Barn to access the Park. Adding a footbridge to connect from the end of Francis St directly into Fireman's Park would add a safe route for tourists and locals alike, which is away from moving vehicles.

At the April meeting, member of the bridge committee Martin Tubb reported that tickets were on sale for the Bridge Bash scheduled for May 20. He also reported to the Council that they only need to raise \$8,000 more to be fully funded. Engineering has begun. The committee members and volunteers will be making the rails themselves out of reclaimed wood.

Monthly updates were requested and will be given by the City Manager or bridge ad hoc committee.

FINANCIAL IMPACT: None – Donor Funded

Meeting Date:	May 19, 2016	Agenda Item Number	13.d
Agenda Item Title	Craig Street Alley Remediation		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION: Consider remediation for unauthorized vegetation removal in Craig Street Alley. Direct the City Manager to further research options with the City Attorney if the Council so chooses.

BACKGROUND:

At the April Council meeting, the Council directed Public Works to place bollards at both ends of Craig Street Alley to restrict further access by people and vehicles. At that time, the Council was not prepared to make a decision on whether or not to seek remediation for damages done and costs incurred to the alley by a neighboring citizen. At this point in time, the City Manager has reached out to the City Attorney and is in the process of researching what costs could be compensable if the Council chooses to move forward with seeking remediation.

FISCAL IMPACT:

Not known at this time.

Meeting Date:	May 19, 2016	Agenda Item Number	13.e
Agenda Item Title	Adopt Resolution 2016-13 Consenting to the Inclusion of Properties within the City's Jurisdiction in the California HERO Program		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Consider adopting Resolution 2016-13 authorizing the City's participation in the California HERO Program, which will enable property owners to finance permanently fixed renewable energy, energy and water efficiency improvements and electric vehicle charging infrastructure on their properties.

BACKGROUND:

Assembly Bill (AB) 811 was signed into law on July 21, 2008, and AB 474, effective January 1, 2010, amended Chapter 29 of Part 3 of Division 7 of the Streets & Highways Code of the State of California ("Chapter 29") and authorizes a legislative body to designate an area within which authorized public officials and free and willing property owners may enter into voluntary contractual assessments to finance the installation of distributed generation renewable energy sources, energy efficiency, and/or water conservation improvements that are permanently fixed to real property, as specified.

Since 2011, the HERO Program has helped more than 50,000 property owners make more than \$1.2 billion in improvements to their homes which reduce energy and water consumption, saving homeowners over \$2.2 billion in estimated future utility costs and more than 3.1 billion gallons of water. Adopted in 379 California communities, more than 10,700 local jobs have been created as a result of HERO.

Because of its success, the California HERO Program was developed as a turnkey program to save other California jurisdictions time and resources in developing a standalone program. Jurisdictions only need to adopt the form of resolution accompanying this staff report and approve an amendment to the joint exercise of powers agreement related to the California HERO Program attached to such resolution to begin the process.

ANALYSIS: The California HERO Program is being offered to allow property owners in participating cities and counties to finance renewable energy, energy water efficiency improvements and electric vehicle charging infrastructure on their property. If a property owner chooses to participate, the improvements to be installed on such owner's property will be financed by the issuance of bonds by a joint power authority, Western Riverside Council of Governments ("WRCOG"), secured by a voluntary contractual assessment levied on such owner's property. Participation in the program is 100% voluntary. Property owners who wish to participate in the program agree to repay the money through the voluntary contractual assessment collected together with their property taxes.

The benefits to the property owner include:

- **Eligibility:** In today's economic environment, alternatives for property owners to finance renewable energy/energy efficiency/water efficiency improvements or electric vehicle charging infrastructure may not be available. As such many property owners do not have options available to them to lower their utility bills.
- **Savings:** Energy prices continue to rise and selecting in energy efficient, water efficient and renewable energy models lower utility bills.
- **100% voluntary.** Property owners can choose to participate in the program at their discretion.
- **Payment obligation stays with the property.** Under Chapter 29, a voluntary contractual assessment stays with the property upon transfer of ownership. Even if there were private enterprise alternatives, most private loans are due on sale of the benefited property, which makes it difficult for property owners to match the life of the repayment obligation with the useful life of the financed improvements. Certain mortgage providers will, however, require the assessment be paid off at the time the property is refinanced or sold.
- **Prepayment option.** The property owner can choose to pay off the assessments at any time, without incurring prepayment penalties.
- **Customer oriented program.** Part of the success of the program is the prompt customer service.

The benefits to the City include:

- Increase local jobs.
- An increase in housing prices (higher efficient homes are worth more money).
- An increase in sales, payroll and property tax revenue
- As in conventional assessment financing, the City is not obligated to repay the bonds or to pay the assessments levied on the participating properties.

- All California HERO Program and assessment administration, bond issuance and bond administration functions are handled by California HERO. Little, if any, City staff time is needed to participate in the California HERO Program.
- The City can provide access for its residents to the California HERO Program without the higher staff costs that an independent program established by the City would require.

The proposed resolution enables the California HERO Program to be available to owners of property within our City to finance renewable energy, energy efficiency and water efficiency improvements and electric vehicle charging infrastructure. The resolution approves an Amendment to the WRCOG Joint Powers Agreement to add the City as an Associate Member in order that the California HERO Program may be offered to the owners of property located within the City who wish to participate in the California HERO Program.

FISCAL IMPACT:

There is no negative fiscal impact to the City's general fund incurred by consenting to the inclusion of properties within the City limits in the California HERO Program. All California HERO Program administrative costs are covered through an initial administrative fee included in the property owner's voluntary contractual assessment and an annual administrative fee which is also collected on the property owner's tax bill.

RESOLUTION NO. 2016-13

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FERNDALE, CALIFORNIA, CONSENTING TO INCLUSION OF PROPERTIES WITHIN THE CITY'S JURISDICTION IN THE CALIFORNIA HERO PROGRAM TO FINANCE DISTRIBUTED GENERATION RENEWABLE ENERGY SOURCES, ENERGY AND WATER EFFICIENCY IMPROVEMENTS AND ELECTRIC VEHICLE CHARGING INFRASTRUCTURE AND APPROVING THE AMENDMENT TO A CERTAIN JOINT POWERS AGREEMENT RELATED THERETO

WHEREAS, the Western Riverside Council of Governments ("Authority") is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the "Act") and the Joint Power Agreement entered into on April 1, 1991, as amended from time to time (the "Authority JPA"); and

WHEREAS, Authority has established the California HERO Program to provide for the financing of renewable energy distributed generation sources, energy and water efficiency improvements and electric vehicle charging infrastructure (the "Improvements") pursuant to Chapter 29 of the Improvement Bond Act of 1911, being Division 7 of the California Streets and Highways Code ("Chapter 29") within counties and cities throughout the State of California that elect to participate in such program; and

WHEREAS, City of Ferndale (the "City") is committed to development of renewable energy sources and energy efficiency improvements, reduction of greenhouse gases, protection of our environment, and reversal of climate change; and

WHEREAS, in Chapter 29, the Legislature has authorized cities and counties to assist property owners in financing the cost of installing Improvements through a voluntary contractual assessment program; and

WHEREAS, installation of such Improvements by property owners within the jurisdictional boundaries of the counties and cities that are participating in the California HERO Program would promote the purposes cited above; and

WHEREAS, the City wishes to provide innovative solutions to its property owners to achieve energy and water efficiency and independence, and in doing so cooperate with Authority in order to efficiently and economically assist property owners the City in financing such Improvements; and

WHEREAS, Authority has established the California HERO Program, which is such a voluntary contractual assessment program, as permitted by the Act, the Authority JPA, originally made and entered into April 1, 1991, as amended to date, and the Amendment to Joint Powers Agreement Adding the City of Ferndale as an Associate Member of the Western Riverside Council of Governments to Permit the Provision of Property Assessed Clean Energy (PACE) Program Services within the City (the "JPA Amendment"), by and between Authority and the City, a copy of which is

attached as Exhibit "A" hereto, to assist property owners within the jurisdiction of the City in financing the cost of installing Improvements; and

WHEREAS, the City will not be responsible for the conduct of any assessment proceedings; the levy and collection of assessments or any required remedial action in the case of delinquencies in the payment of any assessments or the issuance, sale or administration of any bonds issued in connection with the California HERO Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. This City Council finds and declares that properties in the City's incorporated area will be benefited by the availability of the California HERO Program to finance the installation of the Improvements.

2. This City Council consents to inclusion in the California HERO Program of all of the properties in the jurisdictional boundaries of the City and to the Improvements, upon the request by and voluntary agreement of owners of such properties, in compliance with the laws, rules and regulations applicable to such program; and to the assumption of jurisdiction thereover by Authority for the purposes thereof.

3. The consent of this City Council constitutes assent to the assumption of jurisdiction by Authority for all purposes of the California HERO Program and authorizes Authority, upon satisfaction of the conditions imposed in this resolution, to take each and every step required for or suitable for financing the Improvements, including the levying, collecting and enforcement of the contractual assessments to finance the Improvements and the issuance and enforcement of bonds to represent such contractual assessments.

4. This City Council hereby approves the JPA Amendment and authorizes the execution thereof by appropriate City officials.

5. City staff is authorized and directed to coordinate with Authority staff to facilitate operation of the California HERO Program within the City, and report back periodically to this City Council on the success of such program.

6. This Resolution shall take effect immediately upon its adoption. The City Clerk is directed to send a certified copy of this resolution to the Secretary of the Authority Executive Committee.

PASSED, APPROVED AND ADOPTED on this 19th day of May, 2016 by the following vote:

AYES:

NOES:

ABSENT:

Don Hindley, Mayor

Jennifer Church, City Clerk

EXHIBIT A

**AMENDMENT TO THE JOINT POWERS AGREEMENT
ADDING CITY OF FERNDALE AS
AN ASSOCIATE MEMBER OF THE
WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS
TO PERMIT THE PROVISION OF PROPERTY ASSESSED CLEAN
ENERGY (PACE) PROGRAM SERVICES WITHIN SUCH CITY**

This Amendment to the Joint Powers Agreement (“JPA Amendment”) is made and entered into on the 19th day of May, 2016, by City of Ferndale (“City”) and the Western Riverside Council of Governments (“Authority”) (collectively the “Parties”).

RECITALS

WHEREAS, Authority is a joint exercise of powers authority established pursuant to Chapter 5 of Division 7, Title 1 of the Government Code of the State of California (Section 6500 and following) (the “Joint Exercise of Powers Act”) and the Joint Power Agreement entered into on April 1, 1991, as amended from time to time (the “Authority JPA”); and

WHEREAS, as of October 1, 2012, Authority had 18 member entities (the “Regular Members”).

WHEREAS, Chapter 29 of the Improvement Act of 1911, being Division 7 of the California Streets and Highways Code (“Chapter 29”) authorizes cities, counties, and cities and counties to establish voluntary contractual assessment programs, commonly referred to as a Property Assessed Clean Energy (“PACE”) program, to fund certain renewable energy sources, energy and water efficiency improvements, and electric vehicle charging infrastructure (the “Improvements”) that are permanently fixed to residential, commercial, industrial, agricultural or other real property; and

WHEREAS, Authority has established a PACE program designated as the “California HERO Program” pursuant to Chapter 29 which authorizes the implementation of such PACE financing program for cities and counties throughout the state; and

WHEREAS, City desires to allow owners of property within its jurisdiction to participate in the California HERO Program and to allow Authority under Chapter 29, as it is now enacted or may be amended hereafter, to finance Improvements to be installed on such properties; and

WHEREAS, this JPA Amendment will permit City to become an Associate Member of Authority and to participate in California HERO Program for the purpose of facilitating the implementation of such program within the jurisdiction of City; and

WHEREAS, pursuant to the Joint Exercise of Powers Act, the Parties are approving this JPA Agreement to allow for the provision of PACE services through the California HERO Program, including the operation of such PACE financing program, within the incorporated territory of City; and

WHEREAS, the JPA Amendment sets forth the rights, obligations and duties of City and Authority with respect to the implementation of the California HERO Program within the incorporated territory of City.

MUTUAL UNDERSTANDINGS

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions hereinafter stated, the Parties hereto agree as follows:

A. JPA Amendment.

1. The Authority JPA. City agrees to the terms and conditions of the Authority JPA, attached.

2. Associate Membership. By adoption of this JPA Amendment, City shall become an Associate Member of Authority on the terms and conditions set forth herein and the Authority JPA and consistent with the requirements of the Joint Exercise of Powers Act. The rights and obligations of City as an Associate Member are limited solely to those terms and conditions expressly set forth in this JPA Amendment for the purposes of implementing the California HERO Program within the incorporated territory of City. Except as expressly provided for by the this JPA Amendment, City shall not have any rights otherwise granted to Authority's Regular Members by the Authority JPA, including but not limited to the right to vote on matters before the Executive Committee or the General Assembly, the right to amend or vote on amendments to the Authority JPA, and the right to sit on committees or boards established under the Authority JPA or by action of the Executive Committee or the General Assembly, including, without limitation, the General Assembly and the Executive Committee. City shall not be considered a member for purposes of Section 9.1 of the Authority JPA.

3. Rights of Authority. This JPA Amendment shall not be interpreted as limiting or restricting the rights of Authority under the Authority JPA. Nothing in this JPA Amendment is intended to alter or modify Authority Transportation Uniform Mitigation Fee (TUMF) Program, the PACE Program administered by Authority within the jurisdictions of its Regular Members, or any other programs administered now or in the future by Authority, all as currently structured or subsequently amended.

B. Implementation of California HERO Program within City Jurisdiction.

1. Boundaries of the California HERO Program within City Jurisdiction. The boundaries within which contractual assessments may be entered into under the California HERO Program (the "Program Boundaries") shall include the entire incorporated territory of City.

2. Determination of Eligible Improvements. Authority shall determine the types of distributed generation renewable energy sources, energy efficiency or water conservation improvements, electric vehicle charging infrastructure or such other improvements as may be authorized pursuant to Chapter 29 (the "Eligible Improvements") that will be eligible to be financed under the California HERO Program.

3. Implementation of California HERO Program Within the Program Boundaries. Authority will undertake such proceedings pursuant to Chapter 29 as shall be legally necessary to enable Authority to make contractual financing of Eligible Improvements available to eligible property owners within the Program Boundaries.

4. Financing the Installation of Eligible Improvements. Authority shall implement its plan for the financing of the purchase and installation of the Eligible Improvements under the California HERO Program within the Program Boundaries.

5. Ongoing Administration. Authority shall be responsible for the ongoing administration of the California HERO Program, including but not limited to producing education plans to raise public awareness of the California HERO Program, soliciting, reviewing and approving applications from residential and commercial property owners participating in the California HERO Program, establishing contracts for residential, commercial and other property owners participating in such program, levying and collecting assessments due under the California HERO Program, taking any required remedial action in the case of delinquencies in such assessment payments, adopting and implementing any rules or regulations for the California HERO Program, and providing reports as required by Chapter 29.

City will not be responsible for the conduct of any proceedings required to be taken under Chapter 29; the levy or collection of assessments or any required remedial action in the case of delinquencies in such assessment payments; or the issuance, sale or administration of any bonds issued in connection with the California HERO Program.

6. Phased Implementation. The Parties recognize and agree that implementation of the California HERO Program as a whole can and may be phased as additional other cities and counties execute similar agreements. City entering into this JPA Amendment will obtain the benefits of and incur the obligations imposed by this JPA Amendment in its jurisdictional area, irrespective of whether cities or counties enter into similar agreements.

C. Miscellaneous Provisions.

1. Withdrawal. Authority may withdraw from this JPA Amendment upon six (6) months written notice to the other party; provided, however, there is no outstanding indebtedness of Authority within City. The provisions of Section 6.2 of the Authority JPA shall not apply to City under this JPA Amendment. Notwithstanding the foregoing, City may withdraw, either temporarily or permanently, from its participation in the California HERO Program or either the residential or commercial component of the California HERO Program upon thirty (30) written notice to WRCOG without liability to the Authority or any affiliated entity. City withdrawal from such participation shall not affect the validity of any voluntary assessment contracts (a) entered prior to the date of such withdrawal or (b) entered into after the date of such withdrawal so long as the applications for such voluntary assessment contracts were submitted to and approved by WRCOG prior to the date of City's notice of withdrawal.

2. Mutual Indemnification and Liability. Authority and City shall mutually defend, indemnify and hold the other party and its directors, officials, officers,

employees and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liabilities, losses, damages or injuries of any kind, in law or equity, to property or persons, including wrongful death, to the extent arising out of the willful misconduct or negligent acts, errors or omissions of the indemnifying party or its directors, officials, officers, employees and agents in connection with the California HERO Program administered under this JPA Amendment, including without limitation the payment of expert witness fees and attorneys fees and other related costs and expenses, but excluding payment of consequential damages. Without limiting the foregoing, Section 5.2 of the Authority JPA shall not apply to this JPA Amendment. In no event shall any of Authority's Regular Members or their officials, officers or employees be held directly liable for any damages or liability resulting out of this JPA Amendment.

3. Environmental Review. Authority shall be the lead agency under the California Environmental Quality Act for any environmental review that may required in implementing or administering the California HERO Program under this JPA Amendment.

4. Cooperative Effort. City shall cooperate with Authority by providing information and other assistance in order for Authority to meet its obligations hereunder. City recognizes that one of its responsibilities related to the California HERO Program will include any permitting or inspection requirements as established by City.

5. Notice. Any and all communications and/or notices in connection with this JPA Amendment shall be either hand-delivered or sent by United States first class mail, postage prepaid, and addressed as follows:

Authority:

Western Riverside Council of Governments
4080 Lemon Street, 3rd Floor. MS1032
Riverside, CA 92501-3609
Att: Executive Director

City:

City of Ferndale
834 Main St
Ferndale, CA 95536

6. Entire Agreement. This JPA Amendment, together with the Authority JPA, constitutes the entire agreement among the Parties pertaining to the subject matter hereof. This JPA Amendment supersedes any and all other agreements, either oral or in writing, among the Parties with respect to the subject matter hereof and contains all of the covenants and agreements among them with respect to said matters, and each Party acknowledges that no representation, inducement, promise of agreement, oral or

otherwise, has been made by the other Party or anyone acting on behalf of the other Party that is not embodied herein.

7. Successors and Assigns. This JPA Amendment and each of its covenants and conditions shall be binding on and shall inure to the benefit of the Parties and their respective successors and assigns. A Party may only assign or transfer its rights and obligations under this JPA Amendment with prior written approval of the other Party, which approval shall not be unreasonably withheld.

8. Attorney's Fees. If any action at law or equity, including any action for declaratory relief is brought to enforce or interpret the provisions of this Agreement, each Party to the litigation shall bear its own attorney's fees and costs.

9. Governing Law. This JPA Amendment shall be governed by and construed in accordance with the laws of the State of California, as applicable.

10. No Third Party Beneficiaries. This JPA Amendment shall not create any right or interest in the public, or any member thereof, as a third party beneficiary hereof, nor shall it authorize anyone not a Party to this JPA Amendment to maintain a suit for personal injuries or property damages under the provisions of this JPA Amendment. The duties, obligations, and responsibilities of the Parties to this JPA Amendment with respect to third party beneficiaries shall remain as imposed under existing state and federal law.

11. Severability. In the event one or more of the provisions contained in this JPA Amendment is held invalid, illegal or unenforceable by any court of competent jurisdiction, such portion shall be deemed severed from this JPA Amendment and the remaining parts of this JPA Amendment shall remain in full force and effect as though such invalid, illegal, or unenforceable portion had never been a part of this JPA Amendment.

12. Headings. The paragraph headings used in this JPA Amendment are for the convenience of the Parties and are not intended to be used as an aid to interpretation.

13. Amendment. This JPA Amendment may be modified or amended by the Parties at any time. Such modifications or amendments must be mutually agreed upon and executed in writing by both Parties. Verbal modifications or amendments to this JPA Amendment shall be of no effect.

14. Effective Date. This JPA Amendment shall become effective upon the execution thereof by the Parties hereto.

IN WITNESS WHEREOF, the Parties hereto have caused this JPA Amendment to be executed and attested by their officers thereunto duly authorized as of the date first above written.

[SIGNATURES ON FOLLOWING PAGES]

WESTERN RIVERSIDE COUNCIL OF GOVERNMENTS

By: _____
Name: _____
Title: _____

Date: _____

CITY OF FERNDALE

By: _____
Name: _____
Title: _____

Date: _____

20323.00016\8035530.3

Meeting Date:	May 19, 2016	Agenda Item Number	13.f
Agenda Item Title	Approve Updated Delegated Maintenance Agreement for Maintenance of State Highway		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Consider approval of the updated Delegated Maintenance Agreement for the Maintenance of State Highway.

BACKGROUND:

The City has an agreement with California DOT (Dept. of Transportation) in which the City performs maintenance functions on Hwy 211 within city limits. The State pays the City for doing the maintenance. This amount has remained unchanged for several years. After many discussions with CalTrans, the City Manager was able to negotiate an increase in the amount the City will be paid. An updated agreement has been drafted and is attached for Council review. If approved and signed, the new maximum amount the City can receive from CalTrans for maintenance work is \$11,040 per year.

FISCAL IMPACT:

An increase of \$7,240 per year (10054286 – Street Sweeping)

**DELEGATED MAINTENANCE AGREEMENT
FOR MAINTENANCE OF STATE HIGHWAY
IN THE CITY OF FERNDALE**

THIS AGREEMENT is made effective this _____ day of _____, 20__, by and between the State of California, acting by and through the Department of Transportation, hereinafter referred to as "STATE" and the CITY OF FERNDALE; hereinafter referred to as "CITY" and collectively referred to as "PARTIES".

SECTION I

RECITALS

1. The PARTIES desire to provide that CITY perform particular maintenance functions on the State highways within the CITY as authorized in Section 130 of the Streets and Highways Code.
2. This Agreement shall supersede any previous agreement or amendments thereof with the CITY for maintenance of the portion of the State Highways CITY as identified in Exhibit A which is attached and made a part of this agreement.
3. The CITY will perform such maintenance work as is specifically delegated to it, on the identified State highway routes, or portions thereof, all as hereinafter described under this agreement and Exhibit "A" and "B". The Exhibit may be subsequently modified upon written consent of the PARTIES hereto acting by and through their authorized representatives. No formal amendment to this Agreement will be required.
4. The degree or extent of maintenance work to be performed, and the standards therefore, shall be in accordance with the provisions of Section 27 of the Streets and Highways Code and the then current edition of the State Maintenance Manual.
5. The functions and levels of maintenance service delegated to the CITY in the attached Exhibit "A", Delegation of Maintenance has been considered in setting authorized total dollar amounts. The CITY may perform additional work if desired, but the STATE will not reimburse the CITY for any work in excess of the authorized dollar limits established herein.

NOW THEREFORE IT IS AGREED:

SECTION II

AGREEMENT

1. The STATE will reimburse the CITY for the actual cost of all routine maintenance work performed by the CITY as delegated under Exhibit A and B to this Agreement. It is agreed that during any fiscal year, the maximum expenditure on any route shall not exceed the amount as shown in Exhibit A to this Agreement unless such expenditure is revised by an amended Agreement or otherwise adjusted or modified as hereinafter provided for.

- 1.1. The cost of operating and maintaining utility-owned and maintained lighting now in place at the intersection of any State highway route and any CITY street/road shall be shared as shown in Exhibit B which is attached and made a part of this agreement.
- 1.2. Upon written request by CITY the expenditure per route for routine maintenance work, as referred to in Exhibit "A", **may** be increased, decreased, redistributed between routes, or additional expenditures for specific projects may be made by STATE. However, such adjustments should be authorized in writing by the District Director or his authorized representative and accepted by in writing by CITY. Exhibit "A" need not be amended.
- 1.3. Additional expenditures or an adjustment of expenditures, once authorized shall apply only for the fiscal year designated therein and shall not be deemed to permanently modify or change the basic maximum expenditure per route as specified in Exhibit "A". An adjustment of any said maximum expenditure, either an increase or decrease, shall not affect other terms of the Agreement.
2. Exhibits "A" and "B" can be amended as necessary by written concurrence of PARTIES to reflect any future changes, deletion or additions or to ensure an equitable annual cost allocation.
3. The CITY will submit bills in a consistent periodic sequence (monthly, quarterly, semiannually, or annually). Bills for less than \$500 shall not be submitted more than once each quarter. Bills must be submitted promptly following the close of STATE's fiscal year on each June 30th and should be coded according to the Caltrans HM Program Code as outlined in this Agreement. Bills submitted for periods prior to the last fiscal year will be deemed waived and will not be honored.
4. Maintenance services provided by contract or on a unit-rate basis with overhead costs included shall not have these above-mentioned charges added again. An actual handling charge by the CITY for the direct cost of processing this type of bill will be allowed.
5. LEGAL RELATIONS AND RESPONSIBILITIES
 - 5.1. Nothing in the provisions of this Agreement is intended to create duties or obligations to or rights in third parties not PARTIES to this contract or to affect the legal liability of either PARTY to the contract by imposing any standard of care respecting the maintenance of State highways different from the standard of care imposed by law.
 - 5.2. Neither STATE nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by CITY under or in connection with any work, authority or jurisdiction conferred upon CITY under this Agreement. It is understood and agreed that CITY will fully defend, indemnify, and save harmless STATE and all its officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by CITY under this Agreement.

5.3. Neither CITY nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by STATE, under or in connection with any work, authority or jurisdiction conferred upon STATE under this Agreement. It is understood and agreed that STATE will fully defend, indemnify, and save harmless CITY and all its officers and employees from all claims, suits, or actions of every name, kind and description brought forth under, including, but not limited to, tortious, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by STATE under this Agreement.

6. PREVAILING WAGES:

6.1. Labor Code Compliance- If the work performed on this Project is done under contract and falls within the Labor Code section 1720(a)(1) definition of a "public work" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code section 1771. CITY must conform to the provisions of Labor Code sections 1720 through 1815, and all applicable provisions of California Code of Regulations found in Title 8, Chapter 8, Subchapter 3, Articles 1-7. CITY agrees to include prevailing wage requirements in its contracts for public work. Work performed by CITY's own forces is exempt from the Labor Code's Prevailing Wage requirements.

6.2. Prevailing Wage Requirements in Subcontracts - CITY shall require its contractors to include prevailing wage requirements in all subcontracts funded by this Agreement when the work to be performed by the subcontractor is a "public work" as defined in Labor Code Section 1720(a)(1) and Labor Code Section 1771. Subcontracts shall include all prevailing wage requirements set forth in CITY's contracts.

7. INSURANCE - CITY and its contractors shall maintain in force, during the term of this agreement, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement.

7.1. SELF-INSURED - CITY is self-insured. CITY agrees to deliver evidence of self-insured coverage providing general liability insurance, coverage of bodily injury liability and property damage liability, naming the STATE, its officers, agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE that shall be delivered to the STATE with a signed copy of this Agreement in a form satisfactory to STATE, along with a signed copy of the Agreement.

7.2. SELF-INSURED using Contractor - If the work performed under this Agreement is done by CITY's contractor(s), CITY shall require its contractor(s) to maintain in force, during the term of this agreement, a policy of general liability insurance, including coverage of bodily injury liability and property damage liability, naming the STATE, its officers,

agents and employees as the additional insured in an amount of \$1 million per occurrence and \$2 million in aggregate and \$5 million in excess. Coverage shall be evidenced by a certificate of insurance in a form satisfactory to the STATE and shall be delivered to the STATE with a signed copy of this Agreement.

- 8. STATE costs and expenses assumed under the terms of this Agreement are conditioned upon the passage of the annual State of California Budget by the Legislature, the allocation of funding by the California Transportation Commission as appropriate, and the encumbrance of funding to the District Office of STATE to pay the billing by CITY.
- 9. TERMINATION - This Agreement may be terminated by timely mutual written consent by PARTIES, and CITY's failure to comply with the provisions of this Agreement may be grounds for a Notice of Termination by STATE.
- 10. TERM OF AGREEMENT - This Agreement shall become effective on the date first shown on its face sheet and shall remain in full force and effect until amended or terminated at any time upon mutual consent of the PARTIES or until terminated by STATE for cause.
- 11. PARTIES are empowered by Streets and Highways Code section 114 and 130 to enter into this Agreement and have delegated to the undersigned the authority to execute this Agreement on behalf of the respective agencies and covenants to have followed all the necessary legal requirements to validly execute this Agreement.

IN WITNESS WHEREOF, PARTIES hereto have set their hands and seals the day and year first above written.

THE CITY OF FERNDALE

STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION

By: _____
Mayor/Chairmen

MALCOLM DOUGHERTY
Director of Transportation

Initiated and Approved

By: _____
CITY Manager

By: _____
Mark Suchanek
Deputy District Director
Maintenance District

ATTEST:

By: _____
CITY Clerk

As to Form and Procedure:

By: _____
CITY Attorney

By: _____
Attorney
Department of Transportation

DELEGATION OF MAINTENANCE

Route No.	Length Miles	Description of Routing	Program Delegated	Maximum Annual Authorized Expenditure
211	1.392	State Highway 211 within Ferndale City Limits Post Mile 72.80 – Post Mile 74.192	HM2D Litter/Debris	Labor rate = \$30.00/hour Truck rate = \$20.00/hour

Truck costs have been determined at a mutually acceptable rental rate of \$20.00/hour and the labor rate will be charged at actual costs up to \$30.00/hour. The City will invoice the State with the actual cost accounting break down of the services provided.

The CITY shall maintain, on a generally accepted accounting basis complete and accurate records that support all billings. These records shall be made available to STATE representatives for review during normal business hours for a period of three (3) years after payment of said billing.

The functions and levels of maintenance service delegated to the CITY are based on a schedule of four hours at a rate of twice a month.

TOTAL AUTHORIZED EXPENDITURE: \$ 11,040.00

EXHIBIT "B"**ELECTRICAL AGREEMENT**

Caltrans and the CITY, in Accordance with Maintenance Agreement

There is no cost of operating and maintaining utility-owned and maintained lighting on CITY street/road as there is no electrical asset installations in place at the intersection of any State highway route within the City limits.

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.

2 May 2016

Jay Parrish
City Manager
City of Ferndale

RE: Resignation from City of Ferndale Planning Commission

Dear Jay,

Please accept my resignation from the Planning Commission effective this month. I have personal and professional commitments that require my attention. I have enjoyed my service and hope to contribute again in the future. Please share my appreciation with staff and officials for the collaboration and trust they provided.

Cordially,

Michael Warner

A handwritten signature in black ink, appearing to read "Michael Warner", is written over the printed name. The signature is fluid and cursive, with a long horizontal stroke at the end.

CC: Kristene Tavares

City of Ferndale

INCORPORATED 1893

POB 1095; Ferndale CA 95536



April 25, 2016

Willis Hadley
PO Box 885
Ferndale, CA 95536

Re: Administrative Abatement: Your lot at 665 Main Street, Ferndale (APN) 031-132-003.

Dear Mr. Hadley:

The grass and weeds on your property at 665 Main Street are overgrown and need to be cut back per Nuisance Ordinance 06-04 §4.03.3c. This is a courtesy letter advising you to abate the nuisance by mowing your property within ten (10) days of this letter. (Per Ferndale's Nuisance Ordinance 06-04, §5.04.1)

Per §5.04.3a, The city shall gain the authority to abate/destroy weeds, dry grass, rubbish and other inflammable material or vegetation ten (10) days from the delivery of the Courtesy Letter/Notice to Destroy Weeds. The costs of such abatement, including administrative costs, shall be the responsibility of the property owner.

The nuisance ordinance can be found online at <http://ci.ferndale.ca.us>, click on City Laws, Click on Nuisance Ordinance. If you have any questions regarding this matter, please don't hesitate to call me at (707)786-4224 Mon-Thurs, 9am-4pm.

Thank you for helping keep Ferndale a beautiful place live, visit and work.

Jennifer Church
City Clerk

File: Correspondence
Property File
Field Observation File
Follow up 10 days

City of Ferndale

INCORPORATED 1893

PO Box 1095, Ferndale, CA 95536



May 10, 2016

Mr. Stephen Nunes
P.O. Box 876
Ferndale, CA 95536

Re: Accessory Structure located in an R-1 District contrary to the City Zoning and Building Codes

Dear Mr. Nunes:

The City previously contacted you in writing regarding a shipping (cargo) container that you placed on a vacant lot without proper permits. The property is located at 500 McKinley Street.

In response, you notified the City that the container has been sold. Assuming this to be the case, the new owner has not yet removed the container from your property. As the property owner, you remain responsible for activities on the parcel regardless of who is making use of the land.

The City's correspondence advised you that constructing or placing an accessory structure on a vacant parcel without City approval is not allowed. You were told to remove the storage container and also provided the appropriate Code Section. Further review of the Zoning Code has revealed a clause indicating that before you acted, you could have applied for a use permit from the Planning Commission to install an accessory structure on a residential parcel prior standard requirement to construct and occupy a residential structure before any accessory structures.

Zoning Code §7.02 Accessory Uses: Accessory uses, as defined herein, shall be permitted as appurtenant to any permitted use, without the necessity of securing a use permit, unless particularly provided in this Article, provided that no accessory use shall be conducted on any property in any R Zone unless and until the main building is erected and occupied, or until a use permit is secured.

However, because the container was placed on the property in violation of the City's Zoning Ordinance and California Residential Building Code (i.e., without a use permit or building permit), and because you have failed to remove the storage container within the reasonable time limits provided by the City, you are now in violation of the Ferndale Municipal Code. Until this violation is cleared, the City cannot accept or process any permit applications associated with this address. Further, the City Manager may declare the container a public nuisance with consequences that are spelled out in the Public Nuisance Ordinance.

Based on continuing complaints from the neighborhood regarding the storage container, removing it promptly will be appreciated by the community and will allow you to avoid unnecessary cost, time and property liens associated with code enforcement by the City.

Sincerely



Kristene Tavares
Deputy City Clerk

cc: Jay Parrish, City Manager
Stephen Avis, City Planner
Russell Gans, City Attorney

file: Correspondence ✓
500 McKinley Street

Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

- **City of Ferndale, Humboldt County, California USA**

<p style="text-align: center;"><u>City Manager's Report</u> for May 19, 2016 City Council Meeting Reporting to April 30, 2016</p>

CITY MANAGER**Meetings**

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – April 21st – Regular meeting from 7:00 – 9:30 pm
- City Council Study Session – April 21st 6:00-7:00 pm
- SRWC meeting- April 12th - 2:00-5:00 pm
- City Manager meeting- April 21st– 3:00-5:00pm
- Emergency Response Committee- April 20th- 2:30- 4:30 pm
- Public Works; Focus is still on drainage issues but have started looking forward to the dry months and improvements to our streets and roads and parks. Working with engineer to get all drainage ditches included in maintenance program.
- Many conversations with Planner Stephen Avis and Planning Commission secretary regarding conversion of Lentz building and other buildings and planning issues around town, as well as General Plan Element issues. Lentz and Paine building going through CEQA process and making steady progress. Waiting for Lentz building to provide engineering on proposed renovation of front of building and seismic upgrades.
- Weekly training bulletin from ERMAnet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. The Chamber President and Chamber members have been invited to City Hall to host their next Chamber meeting on Monday, May 16th at 5:30 pm which will include a study session with council related to Chamber budget and use of TOT monies.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. We are working on Budget with the various departments.
- We have successfully renegotiated with Caltrans on the sweeping agreement and they will now pay us a little over \$11,000 for maintenance of 211 through town. We had received \$3,800 in the past.
- We continue to have Emergency Response and Drainage meetings monthly. There are still sand bags available from our efforts last month. The ERC toured the Fairgrounds in March to see where exactly emergency activities would be setup in case of a large event needing housing and meal preparation. There was also a number of facilities that could be used as telecommunication for a command center. Staff has also put together a condensed version of the Ferndale Emergency Plan that gives contact information for staff for the various organizations we work with during emergency events.

- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues. The Salt River Project remains the main topic of concern.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. Rex is constantly showing support in all of Ferndale's requests, recommendations and grants we proactively try to obtain for various infrastructure and drainage improvements.
- Undergrounding Rule 20a: Numerous conversations with Lizette of PG&E. The mayor and I met with Lizette and one of PG&E's undergrounding design specialist on April 1st and went over a number of issues that included lateral boring and trenching through the cement pad that runs down main street or 211. We also talked about Caltrans involvement and will be reaching out for their comments in the next several weeks. The Francis Street district of course will not have their participation. The trenching seems to be the focus of our next effort, and increased costs that would be realized.
- I am working with Paul Gregson on a number of grant applications related to drainage and reducing costs at the wastewater facility. We had a meeting and discussion with Kathleen our representative from Regional Water Quality control Board on May 5th and went over the Salt River Project and how it will be designed past the wastewater facility and also touched on the next disposal permit.
- Variety of interactions with business and property owners regarding building improvements to the downtown area and historical recommendations and requirements and procedures and processes to move projects along. Staff has participated on a number of improvements on Main Street that have added to the City's character without compromising our authenticity. The Pizza Company's recent renovations are an example of working with property owners downtown to improve our overall character.
- Discussion with Arlyn Danielson the historical curator as to the Fresnel lens and the City's agreement and amended agreement for an appropriate housing location. We have had several meetings and discussions with Fair Association representatives as to their potential proposal to Coast Guard, and at this time they are still looking for financing. We have not been notified of any success for funding a proposal yet.
- Senior Resource Center is moving forward with Community Center renovations agreed to last month regarding restricting access to the attic and cleanup activities.
- Numerous discussions, meetings and support letters for various grants to fund improvements to the watershed district. The mayor and I have a fairly active schedule working with RCD and landowners and the Salt River Watershed Council on the next phase of construction. The City's Wastewater facility of course is included in the design and construction process as our disposal site in Francis Creek, but our driveway for the effluent site is also possibly going to be used as an access point for the removal of sediment from the proposed sediment detention basin on the Albin property.
- Continue to work with attorney on nuisance abatement and remedial damage assessment on Craig Street Alley.
- Working with county personnel and Arcata police chief to acquire a Homeland Security grant to be used in conjunction with measure z monies to improve radio reception in Ferndale.

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Regular City Council meeting 4/21/16
- Wrote agenda items and compiled packet for:
 - Regular City Council Meeting 4/21/16
 - Began agenda compilation for City Council meeting 5/19/16
- Attended Emergency Response Committee meeting 4/20/2016
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 4/21/16
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager
- Met with Sergeant Stricker re: PARSAC grant
- Phone meeting with Kin Ong of PARSAC re: grant usage

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.
- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2016 Possessory Interests Spreadsheet.
- Worked with NMS regarding office computer issues
 - Met with Matt and requested proposal for wireless repair

DEPUTY CITY CLERK ACTIVITY

Meetings

- Prepared Packet and Posted Agenda for 05/05/16 Design Review Committee Meeting

- Prepared Packet and Posted Agenda for 04/06/16 and 05/04/16 Planning Commission Meeting
- Attended and transcribed minutes for 4/06/16 Planning Commission Meeting

Projects

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Sent out Correspondence regarding field observation reports
- Posted and sent out public notices regarding Design Review Vacancy Vacancy
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Met with Planner regarding current projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins
- Processed Quarterly Reports for TOT, State Architects Office, Building Standards Commission, and Department of Conservation
- Started Sewer Assessment Project
- Ongoing project of reviewing and cleaning up property files

FINANCE OFFICER ACTIVITY

Tasks:

- Meetings with City Manager – re: office issues
- Continued training new accounting software
- Prepared employee monthly and annual reviews.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.
- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

On Going Projects:

- Complete accounting software implementation and documentation.
- Review and update job description

CITY PLANNER ACTIVITY

Task 1 – General Planning

- Attended City Council Meeting - Noise & Air Quality Element

Task 2 – Reimbursable Fee Planning - None**Task 3 – Special Projects - None****Task 4 – Additional Authorizations – None****Task 5 – General Plan Review - None****CITY ENGINEER****Salt River Ecosystem Restoration Project**

- **Background Information:** The Humboldt County Resource Conservation District (HCRCD) is proposing improvements near the junction of Francis Creek and Salt River including construction of a sediment management area. The proposed improvements are located near the outfall of the Ferndale Wastewater Treatment Plan (WWTP). HCRCD is requesting a construction and maintenance access road through the WWTP parking lot. A culvert would need to be constructed for the access road to cross the existing ditch the WWTP outlets into. As part of the improvements, HCRCD has offered to improve the existing ditch the WWTP drains and overflows into. Plans for the proposed improvements have been appended to this report.
 - The City Engineer met with the Mayor, City Manager, Chief Plant Operator, Public Works and HCRCD's engineering representative at the Ferndale Wastewater Treatment Plan (WWTP) on April 20th to evaluate the proposed improvements.
 - The City Engineer provided recommendations on the design of the culvert, drainage ditch and access road.
 - HCRCD's ditch improvements would help ensure the outfall and overflow from the WWTP drains properly. The existing ditch does not drain well and would require maintenance action from the City in the future unless HCRCD is allowed to improve the ditch.
 - The proposed improvements would serve to improve the drainage of Francis Creek and the sediment management area will help maintain downstream drainage.
- We are waiting further direction from the City Manager and HCRCD's project manager on reviewing the proposed improvements.

5C Roadside Ditch Maintenance

- **Background Information:** The City requires periodic maintenance of the roadside ditches within the City limits. Last year, the City Engineer obtained all regulatory permits and authorizations from the US Army Corps of Engineers (ACOE), North Coast Regional Water Quality Control Board (NCRWQCB), and the CA Department of Fish and Wildlife to conduct the annual roadside maintenance activities under the 5C Waiver program. However certain ditches were excluded by the permitting agencies as they were considered local watercourses or hydraulically connected to Francis Creek. A map of the permitted ditches has been appended to this report.
 - Under the terms of the 5C waiver, the City Engineer is required to conduct a walkthrough, photograph the condition of the ditches and provide a report showing no impact has occurred to the permitting agencies. City Engineer recommends that this work be authorized and performed as soon as possible as the report was due April 1st.
 - If the ditches excluded by the permitting agencies from the 5C waiver program need to be included in future maintenance, additional permits must be obtained as outlined below:
 1. Obtain a Lake and Streambed Alteration agreement (LSA) through the Department of Fish and Wildlife with consultation from both the ACOE and the NCRWQCB.
 2. Additional permits may be required by ACOE and NCRWQCB.

Monitoring Report for City-Wide Debris and Vegetation Removal along Francis Creek and Bank Slope Stabilization at 161 Francis Street

- A monitoring report must be submitted annually to California Department of Fish and Wildlife, the North Coast Regional Water Quality Control Board and the United States Army Corps of Engineer. A

total of 7 trees were removed during last year's the vegetation maintenance effort along Francis Creek. 14 replacement trees will be required by the regulatory agencies.

- On March 3rd, 2016, Public Works provided City Engineer with map showing tree replanting locations.
- City Engineer will map the location and monitor the condition of the trees for inclusion in next year's report.

Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road

- **Background Information:** Last year the City prepared plans for the City's owned sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works is currently executing the project.
 - Existing manhole base has not yet been repaired by Contractor or visually inspected. The City Engineer recommends that the work to be completed by contractor once groundwater level has gone down and that the structure be inspected and approved by Public Works.

Transportation Safety Funds

- **Background Information:** Funds are being made available annually to address transportation safety issues (sidewalk accessibility, stop signs, crosswalks, etc.). Submission for funding must be based on documented traffic collisions or other issues. The City Engineer has attempted in the past to research collision data based on published records but was not able to locate any information. Recent discussions with the police department indicate that collision data must be retrieved manually. The City Engineer requests authorization to work with the police department to identify and document traffic safety hazards within the City and to coordinate with the County on current year and future available funding to address these hazards. Another potential stakeholder is the local school district as safe routes to school represent another safety issue. The intersection of Washington and Berding was identified as a location for a 4 way stop sign in preliminary discussions.
 - The City Engineer is awaiting further direction from City Manager to collect this data.

Capital Infrastructure Program

- **Background Information:** The City Engineer prepared a prioritization last met with the Streets Committee on March 8th and presented a list of streets and their functional classification.
 - The City Engineer recommended that the Streets Committee reclassify Berding Street between Washington Street and Ocean Avenue as a Minor Collector to allow for future grant funding.
 - The Streets committee indicated a desire to walk the streets with the City Engineer to verify condition and priorities. The City Engineer is waiting for this task to be scheduled.

Applications

- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**

This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. An extension was approved by the Planning Commission on November 4, 2015. The review of the Final Map is complete. The agent is working toward completing the conditions of approval, which includes preparation of an improvement plan and revising the final map. Once the conditions of approval are complete and the final map is revised, the project will be scheduled with the City Council for approval of the final map before the map records.
- **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The

purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to respond to the application. The City Engineer's office provided the staff report to the City Planner on December 14, 2015. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

○ **Laffranchi/Woodward Minor Subdivision and Lot Line Adjustment (SD 1522/LLA 1513)**

This project includes a two parcel subdivision and a lot line adjustment located off of McKinley Avenue. The application was submitted on July 29, 2015, and revised on October 15, 2015, to include the lot line adjustment. The agent for this project was notified on December 28, 2015, after the requested additional information was provided to the City Engineer's office. The project was sent out for referral on December 30, 2015. The staff report was completed on February 4, 2016. This project was approved by the Planning Commission on March 2, 2016. The agent is in the process of addressing the conditions of approval. Once the conditions of approval are complete, the project will be recorded.

Meetings and Committees

- HCAOG Meeting
 - City Engineer attended HCAOG meeting in April. No action items

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD each Thursday
- OITs Gardner and Griggs performs lab tests daily to measure efficiency of plant
- Generator bi-annual service completed
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Meet with City Manager, Jeremy Shevela, Mayor and Manhardt about discharge site possibilities in conjunction with salt water summer project
- Front gate chain oiled each Monday
- Plant inspection rescheduled for May 5 by Cathy Goodwin
- OIT Gardner took Grade II test; results pending
- Toxicity samples collected and sent to lab
- Repair pond transducer
- Clear road of silt
- Took sludge depth at different locations in retention pond; no changes since last readings 5 years ago
- Dewater for total of 20 hours
- Sewer call at 827 Herbert, determined problem was on customers property
- OITs Gardner and Griggs cleaned walls and catwalk
- Lateral inspection on Cleveland Ave
- Thoroughly clean filter building
- Check irrigation pipes in preparation for summer irrigation
- Weed eat around facility
- Total flows through the collection system for April were 22.8 MG. Of that .7 MG was pumped to the equalization pond.

- Billed Rotorooter and Wyckoff a total of \$11,115 for the months of February and March. 31 total dumps for total of 41,350 gallons
- Influent flows that were treated through the facility totaled 22.1 MG for the month of April. Average discharge to Francis Creek was .54 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Installed new water fountain at Fireman's park.
- Replaced broken parking curb at Fireman's Park.
- Continued with weed abatement around Scout Hall, Parking lot, Ball Park and community Center.
- Replaced broken swing at park.
- Took down some hazard branches on Cleveland St.
- Filled pot holes around town.
- Meet with City Engineer's about road and drainage issues around town.
- Repaired broken couch legs on two couches in the lounge at City Hall.
- Started clearing the lot on the old Nilson Feed property.
- Continue with weekly safety meetings.
- Meet with City Manager at least once a week for current and future projects.

POLICE DEPARTMENT

- Sgt. Stricker attended a POST certified patrol rifle course.
- Officer Gavryush attended a POST certified interview/interrogation course.
- Police department staff continued monitoring downtown parking.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager's meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for March 2016

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape (Attempted)	0	
Robbery	0	
Larceny	1	
Assault	0	
Burglary	2	
Vehicle Theft	0	

TOTAL	3
SECONDARY CRIMES	9
Calls for Service	44
Reports Written	17
Traffic Citations	4
Other Citations	0
Parking Citations	0
Warnings	24
ARRESTS	8
AGENCY ASSISTS	9
TRAFFIC COLLISIONS	1

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of March 2, 2016

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 6:58 pm. Commissioners Paul Gregson, Ellin Beltz, Dean Nielsen, and Michael Warner were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial—None

3.0 Modifications to the Agenda – Commissioners suggested holding one public hearing for the Laffranchi/Woodward LLA and Laffranchi Minor Subdivision.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the February 3, 2016 Regular Meeting with spelling correction. **(Gregson/Beltz) Unanimous**

5.0 Public Comment-None

6.0 Public Hearing

6.1 1430 Main Street Vacation Rental- Commissioners Nielsen and Gregson both recused their selves stating their residences were within 500ft of the project location and exited the room. City Planner Stephen Avis presented the Planning Commissioners with the staff report for the proposed vacation rental. Chair von Frausing-Borch opened up the public hearing on the project. Applicant Maggie Tonini spoke to commissioners stating she plans to make this a very nice vacation rental and enhancing the neighborhood. Commissioner Warner questioned staff on the amount of rentals and bed & Breakfast facilities within city limits. Commissioner Beltz stated she appreciated the included letters in the application from surrounding property owners in favor of the project. Chair von Frausing-Borch asked the Tonini's if the proposed vacation rental would be managed by an agency and if they were going to have a two-night minimum stay. Tonini stated in was going to be managed by Redwood Coast Vacation Rentals and there would be a minimum stay requirement. **MOTION:** To adopt Resolution No. PC 2016-08 making the required findings of fact listed in Attachment A to approve the Use Permit, subject to the conditions of approval listed in Attachment B and allow for vacation rental use of a single-family residence. **(Beltz/Warner) 3-0-2**

Commissioners Gregson and Nielsen were invited back to the meeting.

6.2 Chenoweth LLA: Commissioner Warner recused himself stating he owned property within 500ft of the project location and exited the room. City Planner Stephen Avis presented the Planning Commissioners with the staff report for the proposed LLA involving 439 Berding Street and 550 Washington Street. Chair von Frausing-Borch opened the public hearing. There was no public comment. Public hearing was closed. Commissioners had no comments on the

proposed LLA. **MOTION:** to recommend the City Engineer to approve the Lot Line Adjustment involving 439 Berding Street (APN 031-091-006) and 550 Washington Street (031-091-029).

(Nielsen/Gregson) 4-0-1

Commissioner Warner was invited back to the meeting.

6.3 Laffranchi/Woodward LLA: Commissioner Beltz recused herself stating she was within 300ft of the project location and exited the room. City Planner Stephen Avis presented the Planning Commissioners with the staff report for the proposed LLA as well as the proposed Minor Subdivision. Warner questioned the Woodward property and where it was located. Avis explained where their property lines were currently located and where the new property lines will be added. Avis also explained that one of the property lines currently runs through a house and this LLA will address that situation. Warner questioned the reason why the decision was made to do both a LLA and minor subdivision instead of just doing a simple minor subdivision. Avis explained the City Engineer made the decision to do two separate applications. Warner asked if any of these lots would all be conforming. Avis stated the Woodward property was non-conforming due to the fact the existing property line on the side yard did not meet the required setbacks. Avis also stated there was a correction on the conditions of approval listed for lot line adjustment. The condition that will be removed is Item number 4 which states *“The final Parcel Map shall include all proposed easements, including those required for public utilities and drainage, to the satisfaction of the City Engineer.”* Gregson questioned staff on the wastewater not signing off on the project. Gregson stated he just didn’t want the city to be liable later down the line. **MOTION:** to recommend the City Engineer to approve the Lot Line Adjustment involving 520 McKinley Ave (APN 031-241-007) and 560 McKinley Ave (APN 031-241-011). **(Gregson/Warner) 4-0-1**

MOTION to adopt Resolution PC2016-09 approving the Laffranchi Tentative Map dated October 30, 2015 with Conditions of Approval and the added condition the sewer capacity for the addition of a lateral is looked into. **(Warner/Gregson) 4-0-1**

Commissioner Beltz was invited back to the meeting.

7.0 Business

7.1 Planning Commissioner Applicants: Staff informed Commissioners that they had posted notices and advertised. Paul Gregson was the only applicant. Chair von Frausing-Borch stated he appreciated the Paul had decided to stay on. Motion to recommend to City Council the reappointment of Paul Gregson to the Planning Commission. **(von Frausing-Borch/Warner) 4-0-1**

7.2 Building and Land Use Permits Jan 28-Feb 24, 2016: Commissioners had no comments

8.0 Correspondence- Staff sent out three letters regarding miscellaneous code violations. Commissioners discussed the violations. Commissioner Beltz commented on a pile of construction debris and miscellaneous items located behind 543 Main Street. Staff will look into this.

9.0 Commissioner Comments- No Comments

10.0 Staff Comments- Staff commented they would be readvertising for the Design Review Vacancy. Planner Avis stated at the next Design Review Meeting we would be presenting the negative declarations for both 406 Main (Lentz Building) and 484 Main (Paine Building).

Meeting Adjourned at 7:39 pm

Respectfully Submitted

Kristene Tavares
Deputy City Clerk

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 03/24/16 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:31 a.m. Committee Members Paul Gregson and Ellin Beltz were present along with City Planner, Stephen Avis and Deputy City Clerk Kristene Tavares. Committee Member Marc Daniels joined the meeting via telephone.

Approval of Previous Minutes: **NONE**

There were no Modifications to the Agenda.

There was no Public Comments.

Public Hearings

406 Main Street: City Planner Avis presented the Design Review Committee with the staff report for the former Lentz Building at 406 Main Street. The applicant, Ray Chenoweth along with designer, DJ Cleek, was present at the meeting to answer questions. The applicant proposes to restore the original appearance of the building using historic photos from 1906. This project will need two approvals from the committee: First, approving the resolution to adopt the CEQA Initial Study/Negative Declaration. Second, to approve the Design Review Use Permit for the outside changes, colors, and materials. The first motion committee members talked about the CEQA Initial Study/Negative Declaration. Committee Member Beltz explained that this building was not a contributing building within the Ferndale Main Street Historic District. Committee Member Gregson stated the CEQA looked great and was well done. Chair Farley agreed. **MOTION to APPROVE** Resolution 2016-10 adopting the Negative Declaration for the Lentz Building Restoration Project at 406 Main Street. **(Gregson/Beltz) Unanimous**

Committee Members discussed the Design Review Permit for the Lentz building. Committee Member Beltz expressed concern over the materials being used, particularly aluminum windows. Beltz stated that she was not concerned over the use of them on the Brown Street side but was very concerned about the use of the windows on the storefront. Committee Members Gregson and Daniels inquired about the using wood framing. Property Owner/applicant Ray Chenoweth explained that he would have liked to use old growth redwood, but it was almost impossible to obtain and very expensive and he has opted for cedar. Committee Members agreed that the use of cedar would be acceptable. Committee Members agreed that drawings with more details on the storefront were needed. Committee would like to make a partial approval on the Brown Street, rear and south side of the building, but would like to table the storefront until more detailed drawings could be acquired and looked at. Mr. DJ Cleek informed committee he could have drawings done so a meeting can be held next Thursday, March 31, 2016. **MOTION** to make the required findings of fact listed in Attachment A to **PARTIALLY APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the renovation of the former Lentz building using the approved design on the Brown Street, rear, and south side of the building **ONLY. Approval has NOT been given for the storefront facade.**

484 Main Street/526 Washington: City Planner Avis presented the Design Review Committee with the staff report for the former Paine Building at 484 Main Street. The applicants, Michael Warner along with designer, DJ Cleek, were present at the meeting to answer questions. The applicant

proposes to rebuild a spiral roof tower that was removed mid-century and replacing contemporary exterior doors and windows with more period appropriate doors, windows, and trim. This project will also need two approvals from the committee: First, approving the resolution to adopt the CEQA Initial Study/Negative Declaration. Second motion will be to approve the Design Review Use Permit for the outside changes, and materials. For the first motion, committee members talked about the CEQA Initial Study/Negative Declaration. Committee Member Gregson commented that again he was happy with the CEQA and it was well done. Committee Members agreed with Gregson. **MOTION to APPROVE** Resolution 2016-11 adopting the Negative Declaration for the Paine Building Restoration Project at 484 Main Street. **(Beltz/Gregson) Unanimous**

Committee Members discussed the Design Review Permit for the Paine building. Applicant Michael Warner spoke about the project and why he feels the renovation of the building will benefit the historic district. Warner explained they were trying to use old photos to get an idea of the previous design on Washington Street. Chair Farley stated he really liked the design plans presented. Committee Member Beltz voiced concern with lightning and the need for installation of a lightening arrester as the addition of the roof tower will make the building the tallest on the street. Warner stated he was interested in installing one. Beltz also questioned materials that were being used. Warner stated the tower will most likely be made of wood and asphalt shingles. Committee Member Gregson stated that the use of any long lasting material could be used as long as it was covered with the shingles. Committee Member Daniels agreed. Committee Member Gregson also asked how the tower would be inspected. Warner answered that there would be roof access. Warner went to explain other materials that will be used on the project. Warner stated they will be using wood and for the doors they will be modern but still be the narrow doors seen in the pictures. There will be no color change. Committee Member Beltz questioned Warner on why the elements were all at different heights on the Washington side of the building. Beltz stated that she would like to see better detail on the Washington Street side. Warner stated that he would just like a conceptual review approval and the concept is there to move forward. Committee Members agreed that more **MOTION** to make the required findings of fact listed in Attachment A to **PARTIALLY APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to install the roof tower, with the condition of installing a lightning arrester, and to conceptually approve the remained of the project with the condition of seeing the Washington Street elevations more detailed at a future meeting for final approval. **(Beltz/Gregson) Unanimous**

Committee Member Daniels left the Meeting at 9:28am

Business

484 Main Street: The Design Review Design Review Committee was presented with the modified application to hang a 12" X 24" business sign using approved colors and design on the storefront using an existing bracket. The applicant redesigned the sign removing the "Facebook" and "Instagram" logos. Applicant also stated the materials would be wood and the sign would be hand painted. Committee Members agreed the applicant had complied with their requests. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to hang a 12" X 24" wooden hand painted business sign on an existing bracket using the approved colors and design. **(Beltz/Gregson)**

Design Review Sign-offs: The following Design Review Permits were signed off: DR 1605

There was no Correspondence

Committee Member Comments: Committee Member Paul Gregson stated the Design Review/Historical Brochure had been approved by City Council. He stated Councilman Brown had pulled it from the consent calendar at the City Council and the council was thrilled with the final product. Committee Members talked about where we wanted to distribute the brochures. Committee members discussed the new Stop Sign in town. Staff explained the lights on the sign were temporary.

Meeting adjourned at 9:37am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA

Design Review Minutes for the 03/31/16 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:32 a.m. Committee Members Paul Gregson and Marc Daniels were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION** to **APPROVE** the March 17, 2016 meeting minutes.
(Gregson/Daniels) Unanimous

There were no Modifications to the Agenda.

There was no Public Comments.

406 Main Street: Design Review Committee was presented with modified design plans for the front façade on the former Lentz Building. Applicant and owner Ray Chenoweth and Designer DJ Cleek were present to answer questions. Committee Member Gregson stated the new design reflected everything the committee had asked for. The windows on the front façade will be wood and the windows around the corner door were removed. The committee thanked Mr. Cleek for the changes and attending the meeting. **MOTION** to make the required findings of fact listed in Attachment A to **APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, for the renovation of the former Lentz building using the approved design and colors presented. **(Farley/Gregson) Unanimous**

There was no Correspondence:

There were no Committee Member Comments

Meeting adjourned at 8:36 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

**Humboldt/Del Norte
Hazardous Materials Response Authority
Regular Meeting Minutes
Monday, April 11, 2016**

1. Roll Call:

Present: Chairperson Ms. Melinda Ciarabellini, City of Eureka; Vice-Chairperson Ms. Virginia Bass, Humboldt County; Member Mr. Daniel Brown, City of Ferndale; Member Mr. Paul Pitino, City of Arcata; Member Mr. Glenn Bernald, City of Blue Lake.

Via Conference Call: Member Mr. Dale Watson, Del Norte County; Member Fire Chief Steve Wakefield, Crescent City.

Guests: Battalion Chief Ed Laidlaw, Humboldt Bay Fire Department; Secretary Mr. Larry Lancaster, Humboldt County Division of Environmental Health; Mr. Jose Gonzalez, Humboldt County Division of Environmental Health.

2. Call to Order:

Meeting was called to order at 4:33 p.m. by Chairperson Ms. Melinda Ciarabellini.

3. Public Comments:

The public was invited to address the Board, none were present.

4. Old Business:

- A. Ms. Melinda Ciarabellini called for approval of the January 11, 2016 Regular Meeting Minutes. The motion to approve the minutes was made by Mr. Paul Pitino and was seconded by Vice-Chairperson Virginia Bass. The motion was carried by those members present.
- B. Chief Laidlaw talked about the storage structure for the Hazardous Materials Response Team vehicle. Removed from consideration until such time as needed at a future date.

5. New Business:

- A. Chief Ed Laidlaw presented the Basic Financial Statements to the Board for the fiscal year ended June 30, 2015 prepared by the City of Eureka. There was a transfer of approximately \$84,000 this current fiscal year, 2015/2016, from the City of Eureka to Humboldt Bay Fire when administration of the Hazardous Materials Response Team was given to the Humboldt Bay Fire Hazardous Materials Joint Powers Authority in addition to the working budget until receipt of all contributions from the member agencies.

For the Proposed Budget for Fiscal Year 2016/2017 there are no increases or changes from the previous budget at this time. Ms. Melinda Ciarabellini called for approval of the Proposed Budget for Fiscal Year 2016/2017. The motion to adopt the proposed budget was made by Mr. Paul Pitino and was seconded by Mr. Dale Watson. The motion was carried by those members present.

- B. Chief Ed Laidlaw presented the 2016 First Quarter Hazardous Materials Response Team Response and Training Report. During this period there were no Level One or Level Three Incidents. There was one Level Two response near the city of Petrolia, on Bureau of Land Management Property, regarding unknown chemicals in a vehicle that resulted in death of the occupant.

Monthly Hazardous Materials Response Team meeting and training, preventative maintenance and calibration of monitoring equipment. Purchase for replacement of gas monitors and Chlorine "B" Kit frame. Awaiting arrival of Grant Funded Decontamination Shelter. Training to Crescent City Harbor District and Humboldt Municipal Water District to evaluate equipment and capabilities.

6. Adjournment:

Ms. Melinda Ciarabellini called for adjournment at 5:25 pm. The next regular meeting of the Humboldt/Del Norte Hazardous Materials Response Authority is scheduled at the Humboldt Bay Fire Department Conference Room on Monday, July 11, 2016.

Section 17

ADJOURN