

**CITY OF FERNDALE – HUMBOLDT COUNTY CALIFORNIA – U.S.A.
AGENDA - REGULAR CITY COUNCIL MEETING**

Location:	City Hall	Date:	January 21, 2016
	834 Main Street	Time:	7:00 pm
	Ferndale CA 95536	Posted:	January 14, 2016

We welcome you to the meeting. Members of the Public may be heard on any business item on this Agenda before or during the City Council consideration of the item. The public may also directly address the City Council on any item of interest to the public that is not on the Agenda during the public comment time; however, the City Council generally cannot take action on an item not on the agenda.

A person addressing the City Council will be limited to five (5) minutes unless the Mayor of the City Council grants a longer period of time. While not required, we would appreciate it if you would identify yourself with your name and address when addressing the Council.

This City endeavors to be ADA compliant. Should you require assistance with written information or access to the facility, or a hearing amplification, please call 786-4224 24 hours prior to the meeting.

TO SPEAK ON ANY ISSUE, BE ACKNOWLEDGED BY THE MAYOR BEFORE PROCEEDING TO THE PODIUM, STATE YOUR NAME AND ADDRESS FOR THE RECORD (optional), AND DIRECT YOUR COMMENTS ONLY TO THE COUNCIL.

1. CALL MEETING TO ORDER – Mayor
2. PLEDGE ALLEGIANCE TO THE FLAG
3. ROLL CALL – City Clerk: Mayor Hindley; Councilman Brower, Councilman Brown; Councilman Mierzwa, Councilman Sweeney;
4. REPORT OUT OF CLOSED SESSION - None
5. CEREMONIAL - None
6. MODIFICATIONS TO THE AGENDA
7. REPORT OUT OF STUDY SESSION - None
8. PUBLIC COMMENT. (This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3^{rds} of the Council that the item came up after the agenda was posted and is of an urgent nature requiring immediate action. This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes.)
9. CONSENT CALENDAR. (All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion. Unless a specific request is made by a Councilmember, staff or the public, the Consent Calendar will not be read. There will be no separate discussion of these items. However, if discussion is required, that item will be removed from the Consent Calendar and considered separately under "Call Items.")

- a. Approval of Minutes of the December 17, 2015 Regular City Council Meeting

<i>b.</i> Acceptance of Checkbook Register for December 1 through December 31, 2015	Page 7
<i>c.</i> Acceptance of Financial Statements dated December 31, 2015.....	Page 10
10. CALL ITEMS	
11. PRESENTATION / Community Forum	
12. PUBLIC HEARING	
13. BUSINESS	
<i>a.</i> Resolution No. 2016-01 Establishing City Council Meeting Schedule from February 2016 through January 2017	Page 40
<i>b.</i> Resolution No. 2016-02 Annual Events and Parades Street Closures.....	Page 42
<i>c.</i> Update on Old Nilsen Barn	Page 45
<i>d.</i> Resolution 2016-04 Authorizing Submittal of Application for Payment Programs and Related Authorizations.....	Page 46
14. CORRESPONDENCE	Page 49
15. COMMENTS FROM THE COUNCIL	
16. REPORTS	
<i>a.</i> City Manager Report	Page 52
<i>b.</i> Commissions and Committee Reports	
<i>i.</i> Design Review Minutes.....	Page 63
<i>ii.</i> Planning Commission Minutes	Page 67
<i>c.</i> Minutes from Joint Powers Authorities (JPAs) and Reports	
<i>i.</i> Humboldt Waste Management Authority (HWMA).....	Page 69
<i>ii.</i> Redwood Coast Energy Authority (RCEA).....	Page 73
17. ADJOURN	

**This notice is posted in compliance with Government Code §54954.2.
The next Regular Meeting of the Ferndale City Council will be held on Thursday,
February 18, 2016 in the City Hall at 7:00 p.m.**

Section 1

CALL MEETING TO ORDER

Section 2

PLEDGE ALLEGIANCE

Section 3

ROLL CALL

Section 4

CLOSED SESSION REPORT OUT

Section 5

CEREMONIAL

Section 6

MODIFICATIONS TO THE AGENDA

Section 7

STUDY SESSIONS

Section 8

PUBLIC COMMENT

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction.

Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rd of the Council (three of the five members) that the item came up after the agenda was posted and is of an urgent nature requiring immediate action.

This portion of the meeting will be approximately 30 minutes total for all speakers, with each speaker given no more than five minutes. Please state your name and address for the record. (This is optional.)

Section 9

CONSENT CALENDAR

All matters listed under this category are considered to be routine by the City Council and will be enacted by one motion.

Is there anyone on the Council, Staff or the public that would like to pull an item off the Consent Agenda for scrutiny? Those items will be considered separately under "Call Items."

City of Ferndale, Humboldt County, California, U.S.A.
DRAFT Minutes for City Council Meeting of December 17, 2015

Mayor Don Hindley called the Regular City Council Meeting to order at 7:00 pm. Those present did the flag salute. Present were Mayor Hindley, Vice Mayor Mierzwa, Council Members Michael Sweeney, Doug Brower and Daniel Brown along with staff City Manager Jay Parrish.

Report out of Closed Session: None

Modifications to the Agenda: None

Public Comment: None.

Consent Calendar: There were four items on the Consent Calendar for approval. No comments from the Public or the Council. **MOTION:** to approve the consent calendar as submitted. **(Mierzwa/Sweeney) Unanimous.**

Presentation: None

Public Hearing: None

Business:

Update on Trees on Craig St Alley: City Manager reported that he and Public Works, along with 2 volunteer representatives, Dick Hooley and Martin Tubb, went to look at the trees that were poisoned as well as the rest of the vegetation to assess whether or not the crew could utilize Mr. Tubb's aerial lift. Tim Miranda of Public Works offered the use of his excavator. City Manager stated that he contacted the Department of Fish and Wildlife about permits or studies needed. They said that currently it is fine to do such work, but to avoid working March 1-August 1, as in the lake & stream side agreement. Attorney Paul Sequeira wanted to ensure trees would be removed by March 1. Mayor Hindley said it would be done weather-permitting. He expressed concerns that he didn't want to end up in the Fall and still have the trees there. Councilman Brown would like to see a plan in place before vegetation begins being taken out regarding fencing to keep people out of the dangerous section of the alley. **NO MOTION**

Authorize City Manager \$1,000 for Emergency Weather Related Items: City Manager addressed the Council. He mentioned that the City has the use of Mercer Fraser's bagger. Not only will these bags serve the City, they will serve the County. Forecast is calling for an "atmospheric river" bringing up to 7 inches in 3 days. He'd like to get ahead of the storm. Last week, 3,000 bags were filled. Mayor Hindley added that this is something that should be in the budget regardless of whether or not it is used. He thanked Supervisor Rex Bohn for his help getting the sand and bags. Supervisor Bohn announced that 3 more loads from Eureka Ready-mix were being donated and would be delivered tomorrow. Leonardo Logging will be hauling it in and CalFire is scheduled to come help with bagging. Member of the public asked if the City sandbags along the creek. Mayor Hindley answered that there are ways to have sand delivered if citizens are unable. City Manager added that the City and the Fire department can deliver, but can't lay sandbags for liability reasons. **MOTION:** to authorize costs up to \$1,000 for emergency items. **(Brower/Brown). Unanimous**

Nilsen Barn Update: City Manager reported that the update is the same as last month. DCI is waiting to get some free time to get back to the project to do siding and doors. Dick Hooley asked about how the City would handle the grading difference on the property. He asked if there

are plans for a retaining wall. City Manager responded that he hadn't asked the contractor about that but that he suspects there will be a retaining wall. He will talk to Mr. Ostler. **NO MOTION**

Update on Francis Creek Bridge: Councilman Sweeney said he and Councilman Brower had received photos and had some conversation about materials, such as aluminum. He'd like the committee to come back to the Council after they meet and discuss materials. Dick Hooley expressed concern about the bridge coming out into a congested parking area. City Manager added that Martin Tubb has contacted the County Road Supervisor to inquire if they have any 3-4 foot wide walking bridges that they can buy. **NO MOTION**

Correspondence: No Comments

Comments from the Council: Councilman Brower brought up the TOT tax. He asked if the City Manager could give an update. City Manager responded that letters were sent to owners of lodging establishments stating that they need to start collecting the 10% beginning December 1, 2015.

Reports: Dick Hooley reported creek water levels following recent rains.

Mayor Hindley adjourned the meeting at 7:41 pm.

Respectfully submitted,

Jennifer Church
City Clerk

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
December 1, 2015 - December 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
12/01/15			Beginning Balance			120,346.99
12/01/15	49713	JAY PARRISH	JAY PARRISH	400.00	3,265.47	123,612.46
12/02/15		AFLAC INSUR	AFLAC INSURANCE	39.32		123,173.14
12/02/15	49715	ARNKE	ARNOLD C. KEMP	1,372.31		121,800.83
12/02/15	49716	CITFO	CITY OF FORTUNA	1,683.33		120,117.50
12/02/15	49717	MIRRE	MIRANDA'S RESCUE	450.00		119,667.50
12/02/15	49718	ROBSM	ROBIN SMITH	153.47		119,514.03
12/08/15	1001		PARRISH, JAY D	2,152.33		117,361.70
12/08/15	1002		TAVARES, KRISTENE M	1,135.74		116,225.96
12/08/15	1003		TIMMERMAN, DONNA E	1,301.30		114,924.66
12/08/15	1004		CHURCH, JENNIFER L	1,186.78		113,737.88
12/08/15	1005		STRICKER, ADAM D	1,662.70		112,075.18
12/08/15	1006		GAVRYUSH, DMITRIY	1,328.93		110,746.25
12/08/15	1007		JAMES, TYLER	1,587.95		109,158.30
12/08/15	1008		SMITH, BRET A	1,342.95		107,815.35
12/08/15	1009		WIDEMAN, ROBERT A	1,486.08		106,329.27
12/08/15	1010		COPPINI, STEVE L	1,819.79		104,509.48
12/08/15	1011		HOPPIS, JOHNNY F	961.93		103,547.55
12/08/15	49720		GARDNER, SHAWN C	1,415.58		102,131.97
12/08/15	49721		CAO, QUY H	550.80		101,581.17
12/08/15	49722		MIRANDA, TIMOTHY W	937.05		100,644.12
12/08/15	49723		BRIGGS, WILLIAM O	202.70		100,441.42
12/08/15	49724		BOYNTON, MARY ELLEN	18.51		100,422.91
12/08/15	49725		RICHARDSON, DIANNA L	129.55		100,293.36
12/10/15	49726	BRETSMITH	BRET SMITH	625.00		99,668.36
12/10/15	49727	CRAFT	CRAFTSMAN'S MALL	54.00		99,614.36
12/10/15	49728	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,095.06		98,519.30
12/10/15	49729	EUROX	EUREKA OXYGEN COMPANY	514.64		98,004.66
12/10/15	49730	FERTR	FERNBRIDGE TRACTOR & EQUIP. CO.	31.07		97,973.59
12/10/15	49731	GECAP	GE CAPITAL	222.37		97,751.22
12/10/15	49732	AESDE	MATT KNOWLES	40.00		97,711.22
12/10/15	49733	PACGA	PACIFIC GAS & ELECTRIC	4,334.44		93,376.78
12/10/15	49734	SEQGA	SEQUOIA GAS COMPANY	659.05		92,717.73
12/10/15	49735	FRONT	FRONTIER	365.14		92,352.59
12/10/15	49736	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY	824.25		91,528.34
12/10/15	49751	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		91,482.19
12/10/15	49752	CHOPPIS	CHELCI HOPPIS	173.08		91,309.11
12/11/15	1001	USTREASURY	UNITED STATES TREASURY	6,853.68		84,455.43
12/14/15	49737	BAKTA	BAKER & TAYLOR	442.09		84,013.34
12/14/15	49738	CRYST	CRYSTAL SPRINGS BOTTLED WATER CO.	40.00		83,973.34
12/14/15	49739	FORLU	FORBUSCO LUMBER	619.75		83,353.59
12/14/15	49740	FMCC	FORD MOTOR CREDIT COMPANY	9,114.06		74,239.53
12/14/15	49741	HILFIKER	HILFIKER PIPE COMPANY	30.45		74,209.08
12/14/15	49742	HUMTE	HUMBOLDT TERMITE & PEST	114.00		74,095.08
12/14/15	49743	KETCHALL	KETCH ALL COMPANY	129.06		73,966.02
12/14/15	49744	LMREN	L & M RENNER, INC.	1,463.69		72,502.33
12/14/15	49745	LEACA	LEAGUE OF CALIFORNIA CITIES	150.00		72,352.33
12/14/15	49746	MISLI	MISSION LINEN & UNIFORM SERVICE	12.64		72,339.69
12/14/15	49747	MBDVZ	MITCHELL, BRISSO. DELANEY & VRIEZE	676.00		71,663.69
12/14/15	49748	HEATHSMART	NORTH RANCH BENEFITS TRUST	224.83		71,438.86
12/14/15	49749	VERZN	VERIZON	396.33		71,042.53
12/14/15	49750	WELF	WELLS FARGO FINANCIAL LEASING LAIF	135.01		70,907.52
12/15/15					100,000.00	170,907.52
12/16/15					13,410.04	184,317.56
12/16/15	49753	CITFO	CITY OF FORTUNA	134.00		184,183.56

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
December 1, 2015 - December 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
12/16/15	49754	KARBR	KARL BRUNGS	63.00		184,120.56
12/16/15	49755	POREN	PORTLAND ENGINEERING	120.00		184,000.56
12/16/15	49756	REDIREN	REDI-RENTS INC	264.60		183,735.96
12/16/15	49757	SMALLTOWN	SMALL TOWN HEATING AND AIR	159.00		183,576.96
12/16/15	49758	SDRMA	SPECIAL DISTRICT RISK MANAGEMENT AURTHORITY	12,629.64		170,947.32
12/16/15	49759	TIPMO	TIPPLE MOTORS, INC.	96.73		170,850.59
12/16/15	49760	USBANK	US BANK	873.41		169,977.18
12/16/15	49761	WCPSOLUTION	WCPSOLUTIONS	116.29		169,860.89
12/18/15	46770	PHIAY	AYCOCK & EDGMON	699.00		169,161.89
12/18/15	46771	COMAS	FERNDALE TECH	80.00		169,081.89
12/18/15	46773	PLANWEST	PLANWEST PARTNERS, INC.	1,820.00		167,261.89
12/18/15	46778	VALGR	VALLEY GROCERY	276.70		166,985.19
12/21/15	46774	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	46.15		166,939.04
12/21/15	46775	CHOPPIS	CHELCI HOPPIS	173.08		166,765.96
12/22/15	1001		PARRISH, JAY D	2,152.31		164,613.65
12/22/15	1002		TAVARES, KRISTENE M	1,078.74		163,534.91
12/22/15	1003		TIMMERMAN, DONNA E	1,242.83		162,292.08
12/22/15	1004		CHURCH, JENNIFER L	1,069.42		161,222.66
12/22/15	1005		STRICKER, ADAM D	1,418.09		159,804.57
12/22/15	1006		GAVRYUSH, DMITRIY	1,334.08		158,470.49
12/22/15	1007		JAMES, TYLER	1,263.99		157,206.50
12/22/15	1008		SMITH, BRET A	1,342.93		155,863.57
12/22/15	1009		WIDEMAN, ROBERT A	1,203.52		154,660.05
12/22/15	1010		COPPINI, STEVE L	1,840.50		152,819.55
12/22/15	1011		HOPPIS, JOHNNY F	888.09		151,931.46
12/22/15	46762		KAYTIS-SLOCUM, NANCY S	64.77		151,866.69
12/22/15	46763		ROSA, MARIA A	218.86		151,647.83
12/22/15	46764		GARDNER, SHAWN C	1,322.20		150,325.63
12/22/15	46765		CAO, QUY H	490.54		149,835.09
12/22/15	46766		MIRANDA, TIMOTHY W	937.05		148,898.04
12/22/15	46767		BRIGGS, WILLIAM O	119.62		148,778.42
12/22/15	46768		BOYNTON, MARY ELLEN	83.29		148,695.13
12/22/15	46769		RICHARDSON, DIANNA L	18.52		148,676.61
12/22/15	46777	EDD	EMPLOYMENT DEVELOPMENT DEPT	1,104.86		147,571.75
12/23/15	1002	USTREASURY	UNITED STATES TREASURY	7,155.75		140,416.00
12/23/15	46779	CVTOX	CENTRAL VALLEY TOXICOLOGY INC.	78.00		140,338.00
12/23/15	46780	DELOR	DEL ORO WATER CO., FDLE. DIST.	315.22		140,022.78
12/23/15	46781	EELRI	EEL RIVER DISPOSAL	365.10		139,657.68
12/23/15	46782	FRONT	FRONTIER	360.82		139,296.86
12/23/15	46783	LOVELACE	JB LOVELACE & ASSOCIATES	4,999.55		134,297.31
12/23/15	46784	KARBR	KARL BRUNGS	80.00		134,217.31
12/23/15	46785	MANHARD	MANHARD CONSULTING LTD	8,271.25		125,946.06
12/23/15	46786	NILCO	NILSEN COMPANY	109.23		125,836.83
12/23/15	46787	HEATHSMART	NORTH RANCH BENEFITS TRUST	219.83		125,617.00
12/23/15	46788	PACGA	PACIFIC GAS & ELECTRIC	1,311.66		124,305.34
12/23/15	46789	RWS	RWS SERVICES	67.99		124,237.35
12/23/15	46790	SUDDEN	SUDDENLINK	622.79		123,614.56
12/23/15	46791	FEREN	THE FERNDALE ENTERPRISE	212.85		123,401.71
12/23/15	46792	VALLU	VALLEY LUMBER	47.69		123,354.02
12/24/15					15,504.37	138,858.39
12/28/15	1002	TRICOUNTY	TRI COUNTY BANK	1,129.58		137,728.81
12/28/15	46793	CALST	CALIFORNIA STATE DISBURSEMENT UNIT	278.76		137,450.05
12/28/15	46794	DELCO	DELBIAGGIO CONSTRUCTION INC.	1,980.00		135,470.05
12/28/15	46795	JOHNY	JOHNNY'S	2,500.00		132,970.05
12/28/15	46796	WDMCN	WILLIAM DONNY MOBLEY CONSTRUCTION	268.00		132,702.05
12/30/15		AFLAC INSUR	AFLAC INSURANCE	39.32		132,662.73

City of Ferndale
CITY COUNCIL MEETING
Bank Account Register

General Checking
 December 1, 2015 - December 31, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
12/30/15					2,389.40	135,052.13
12/31/15					25,045.58	160,097.71
12/31/15	1001	TRICOUNTY	TRI COUNTY BANK	34.27		160,063.44
12/31/15	BalAdj		Adjusting entry from reconciliation	10.00		160,053.44
Totals				<u>119,908.41</u>	<u>159,614.86</u>	<u>160,053.44</u>

Transaction count = 115

Balance Sheet
Fund 10 - General Fund
As of December 31, 2015

Assets

Current Assets	
Cash	\$ 224,757.06
Restricted Cash	15,152.59
Accounts Receivable	<u>4,677.33</u>
Total Current Assets	<u>244,586.98</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u><u>\$ 244,586.98</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	725.44
Accrued Liabilities	12,715.36
Other Current Liabilities	<u>79.43</u>
Total Current Liabilities	<u>13,520.23</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>13,520.23</u>
Fund Balance	
Other Equity	494,710.00
Retained Earnings	<u>(263,643.25)</u>
Total Fund Balance	<u>231,066.75</u>
Total Liabilities and Fund Balance	<u><u>\$ 244,586.98</u></u>

Balance Sheet
Fund 20-Russ Park Fund
As of December 31, 2015

Assets

Current Assets	_____
Total Current Assets	_____ 0.00
Property and Equipment	_____
Net Property and Equipment	_____ 0.00
Total Assets	<u>\$ _____ 0.00</u>

Liabilities and Fund Balance

Current Liabilities	_____
Total Current Liabilities	_____ 0.00
Long-Term Liabilities	
Total Long-Term Liabilities	_____ 0.00
Total Liabilities	_____ 0.00
Fund Balance	_____
Total Fund Balance	_____ 0.00
Total Liabilities and Fund Balance	<u>\$ _____ 0.00</u>

City of Ferndale

Balance Sheet
Fund 21 - Park Fund
As of December 31, 2015

Assets

Current Assets	_____
Total Current Assets	<u>0.00</u>
Total Assets	<u>\$ 0.00</u>

Liabilities and Fund Balance

Current Liabilities	_____
Total Current Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	_____
Total Fund Balance	<u>0.00</u>
Total Liabilities and Fund Balance	<u>\$ 0.00</u>

Balance Sheet
Fund 24-Gas Tax
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>71,002.27</u>
Total Current Assets	<u>71,002.27</u>
Property and Equipment	<u> </u>
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>71,002.27</u></u>

Liabilities and Fund Balance

Current Liabilities	<u> </u>
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	74,009.61
Retained Earnings	<u>(3,007.34)</u>
Total Fund Balance	<u>71,002.27</u>
Total Liabilities and Fund Balance	<u>\$ <u>71,002.27</u></u>

Balance Sheet
Fund 23 - RSTP Fund
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>73,978.64</u>
Total Current Assets	<u>73,978.64</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>73,978.64</u></u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	75,740.20
Retained Earnings	<u>(1,761.56)</u>
Total Fund Balance	<u>73,978.64</u>
Total Liabilities and Fund Balance	<u>\$ <u>73,978.64</u></u>

Balance Sheet
Fund 24 - Transportation Development Act
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>217,502.78</u>
Total Current Assets	<u>217,502.78</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 217,502.78</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	237,389.73
Retained Earnings	<u>(19,886.95)</u>
Total Fund Balance	<u>217,502.78</u>
Total Liabilities and Fund Balance	<u>\$ 217,502.78</u>

Balance Sheet
Fund 26 - Drainage Fund
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>70,606.70</u>
Total Current Assets	<u>70,606.70</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ <u>70,606.70</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>300.76</u>
Total Current Liabilities	<u>300.76</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>300.76</u>
Fund Balance	
Other Equity	76,663.88
Retained Earnings	<u>(6,357.94)</u>
Total Fund Balance	<u>70,305.94</u>
Total Liabilities and Fund Balance	<u>\$ <u>70,606.70</u></u>

Balance Sheet
Fund 25 - Integrated Waste Mgt
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>45,666.08</u>
Total Current Assets	<u>45,666.08</u>
Property and Equipment	
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 45,666.08</u>

Liabilities and Fund Balance

Current Liabilities	
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	
Other Equity	42,867.38
Retained Earnings	<u>2,798.70</u>
Total Fund Balance	<u>45,666.08</u>
Total Liabilities and Fund Balance	<u>\$ 45,666.08</u>

Balance Sheet
Fund 40 - Transportation Enhancement
As of December 31, 2015

Assets

Current Assets	_____
Total Current Assets	<u>0.00</u>
Property and Equipment	_____
Net Property and Equipment	<u>0.00</u>
Total Assets	<u>\$ 0.00</u>

Liabilities and Fund Balance

Current Liabilities	_____
Total Current Liabilities	<u>0.00</u>
Long-Term Liabilities	
Total Long-Term Liabilities	<u>0.00</u>
Total Liabilities	<u>0.00</u>
Fund Balance	_____
Total Fund Balance	<u>0.00</u>
Total Liabilities and Fund Balance	<u>\$ 0.00</u>

Balance Sheet
Fund -30 - Sewer
As of December 31, 2015

Assets

Current Assets	
Cash	\$ <u>49,219.41</u>
Total Current Assets	<u>49,219.41</u>
Property and Equipment	
Vehicles	48,282.05
Equipment	97,646.87
Sewer system	13,436,274.06
Less Accumulated Depreciation	<u>(2,224,992.59)</u>
Net Property and Equipment	<u>11,357,210.39</u>
Total Assets	<u>\$ <u>11,406,429.80</u></u>

Liabilities and Fund Balance

Current Liabilities	
Interest Payable	<u>47,209.93</u>
Total Current Liabilities	<u>47,209.93</u>
Long-Term Liabilities	
Notes payable-water res #2	1,733.44
Notes Payable USDA	4,685,000.00
Capital leases payable	<u>21,384.35</u>
Total Long-Term Liabilities	<u>4,708,117.79</u>
Total Liabilities	<u>4,755,327.72</u>
Fund Balance	
Other Equity	6,649,092.60
Retained Earnings	<u>2,009.48</u>
Total Fund Balance	<u>6,651,102.08</u>
Total Liabilities and Fund Balance	<u>\$ <u>11,406,429.80</u></u>

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
REVENUES				
Revenues - Taxes				
10014102 Property tax-secured	\$ 0.00	\$ 0.00	\$ 126,500.00	\$ (126,500.00)
10014104 Property tax-unsecured	0.00	0.00	4,800.00	(4,800.00)
10014106 Property tax-prior	0.00	0.00	9,000.00	(9,000.00)
10014107 Supplemental role	0.00	0.00	1,500.00	(1,500.00)
10014110 Sales and use tax	14,951.16	51,862.04	160,000.00	(108,137.96)
10014111 Trash franchise	0.00	3,006.80	4,700.00	(1,693.20)
10014112 PG&E franchise	0.00	0.00	6,500.00	(6,500.00)
10014114 Cable franchise	0.00	12,136.08	18,000.00	(5,863.92)
10014116 Business license tax	123.00	12,928.50	14,000.00	(1,071.50)
10014118 Real Property Transfer tax	0.00	0.00	5,000.00	(5,000.00)
10014120 Transient lodging tax	5,782.88	72,518.07	204,750.00	(132,231.93)
10014121 TOT Humboldt Lodging Authority	0.00	0.00	68,250.02	(68,250.02)
Total Revenue - Taxes	\$ 20,857.04	\$ 152,451.49	\$ 623,000.02	\$ (470,548.53)
Revenues - Licenses and Permits				
10024132 Construction permits	\$ 1,962.30	\$ 8,619.27	\$ 16,000.00	\$ (7,380.73)
10024164 Health protection	50.00	1,100.00	2,700.00	(1,600.00)
10024166 Encroachment permits	35.00	105.00	200.00	(95.00)
10024278 Animal license fees	59.00	1,833.14	2,800.00	(966.86)
Total Revenue - Licenses and Permits	\$ 2,106.30	\$ 11,657.41	\$ 21,700.00	\$ (10,042.59)
Revenues - Use of Money and Property				
10044182 Interest	\$ 2.69	\$ 7,413.66	\$ 1,500.00	\$ 5,913.66
10044297 Town Hall Rent	540.00	2,050.00	6,000.00	(3,950.00)
10044297.1 Community Center rents	100.00	1,067.00	1,200.00	(133.00)
Total Revenue -Use of Money and Property	\$ 642.69	\$ 10,530.66	\$ 8,700.00	\$ 1,830.66
Revenues - Fines				
10034283 Court fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Total Revenue - Fines	\$ 0.00	\$ 0.00	\$ 1,800.00	\$ (1,800.00)
Revenues - Intergovernmental				
10054204 Motor vehicle in-lieu tax	\$ (2,359.75)	\$ 553.21	\$ 126,000.00	\$ (125,446.79)
10054222 Home owners prop. tax relief	0.00	(376.60)	1,100.00	(1,476.60)
10054286 Street sweeping	0.00	1,900.00	3,800.00	(1,900.00)
10054290 Peace off. stds. & trng.	0.00	6,328.00	2,500.00	3,828.00
10054300 Public safety 1/2 cent	0.00	0.00	3,000.00	(3,000.00)
10054310 COPs Program	9,206.43	27,851.52	100,000.00	(72,148.48)
10054315 AB 109	0.00	0.00	2,000.00	(2,000.00)
10054320 Void Grant	651.57	651.57	2,000.00	(1,348.43)
Total Revenue - Intergovernmental	\$ 7,498.25	\$ 36,907.70	\$ 240,400.00	\$ (203,492.30)

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Revenues - Fees for Service				
10084270 Plan check fees	\$ 0.00	\$ 710.00	\$ 1,000.00	\$ (290.00)
10084271 Parking fees	0.00	134.88	250.00	(115.12)
10084279 Copy machine fees - Library	0.00	100.00	100.00	0.00
10084280 Copy machine fees - City	4.00	4.00	25.00	(21.00)
10084287 Reimbursed engineering	4,801.05	4,801.05	0.00	4,801.05
10084287.2 Developer reimbursed fees	1,200.00	1,200.00	4,291.05	(3,091.05)
10084287.3 Reimbursed Fees Planning	1,765.00	2,315.00	1,000.00	1,315.00
10084291 Special police services	0.00	669.39	6,000.00	(5,330.61)
10084298 Fair racing revenue	0.00	2,169.58	2,200.00	(30.42)
Total Revenue - Fees for Service	\$ 7,770.05	\$ 12,103.90	\$ 14,866.05	\$ (2,762.15)
Revenues - Other Revenue				
10094284 Donations - Library	\$ 100.00	\$ 250.00	\$ 150.00	\$ 100.00
10094284.1 Donations - City	0.00	250.00	1,000.00	(750.00)
10094306 Lytle Foundation - Library	0.00	0.00	1,500.00	(1,500.00)
10094307 Miscellaneous	(5,261.12)	8,078.18	4,600.00	3,478.18
10094308 PARSAC Grants	0.00	0.00	15,000.00	(15,000.00)
10094311 Utilities - Little League park	0.00	200.00	200.00	0.00
Total Revenue - Other Revenue	\$ (5,161.12)	\$ 8,778.18	\$ 22,450.00	\$ (13,671.82)
TOTAL REVENUES	\$ 33,713.21	\$ 232,429.34	\$ 932,916.07	\$ (700,486.73)

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
EXPENDITURES				
Expenditures - City Council				
10115012 Office expense	\$ 14.28	\$ 210.28	\$ 350.00	\$ (139.72)
10115013 Advertising	0.00	177.12	400.00	(222.88)
10115044 Meetings and dues	0.00	0.00	500.00	(500.00)
10115045 LAFCO fees	0.00	0.00	2,000.00	(2,000.00)
Total Expenditures - City Council	\$ 14.28	\$ 387.40	\$ 3,250.00	\$ (2,862.60)
Expenditures City Manager				
10105002 Salary - permanent	\$ 2,189.72	\$ 19,365.76	\$ 28,468.27	\$ (9,102.51)
10105006 SSI tax	175.92	1,500.62	2,440.99	(940.37)
10105007 Medical insurance	639.58	3,567.69	9,038.08	(5,470.39)
10105009 Workers comp. insurance	0.00	2,331.01	2,032.64	298.37
10105010 Deferred retirement	0.00	648.10	2,346.48	(1,698.38)
10105061 Insurance PARSAC	0.00	3,211.74	3,211.74	0.00
Total expenditures -City Manager	\$ 3,005.22	\$ 30,624.92	\$ 47,538.20	\$ (16,913.28)
Expenditures - City Clerk				
10125002 Salary - permanent	\$ 6,973.71	\$ 44,182.29	\$83,597.03	\$ (39,414.74)
10125006 SSI tax	543.93	3,387.05	7,921.70	(4,534.65)
10125007 Medical insurance	1,601.80	12,017.34	25,784.35	(13,767.01)
10125009 Workers comp. insurance	0.00	6,561.38	6,263.00	298.38
10125010 Deferred retirement	0.00	1,429.10	7,230.02	(5,800.92)
10125012 Office expense	168.27	3,905.84	5,000.00	(1,094.16)
10125044 Meetings and dues	0.00	204.32	1,000.00	(795.68)
10125050 IT Support	0.00	341.97	1,200.00	(858.03)
10125061 Insurance PARSAC	0.00	4,205.84	4,205.84	0.00
10125099 Miscellaneous	0.00	(0.02)	0.00	(0.02)
Total Expenditures -City Clerk	\$ 9,287.71	\$ 76,235.11	\$ 142,201.94	\$ (65,966.83)

City of Ferndale

Income Statement

Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - City Attorney				
10145052 Professional services	\$676.00	\$5,429.50	\$ 12,000.00	\$ (6,570.50)
Total Expenditures - City Attorney	\$ 676.00	\$ 5,429.50	\$ 12,000.00	\$ (6,570.50)
Expenditures - Government Buildings				
10155002 Salary - permanent	\$ 239.32	\$ 1,528.56	\$ 3,000.00	\$ (1,471.44)
10155006 SSI tax	111.49	622.93	409.50	213.43
10155009 Workers comp. insurance	0.00	184.40	184.40	0.00
10155012 Office expense	0.00	97.26	0.00	97.26
10155020 Building and ground maint.	2,935.72	5,610.16	2,000.00	3,610.16
10155030 Trash service	31.10	520.40	450.00	70.40
10155031 Gas	548.30	1,038.54	4,000.00	(2,961.46)
10155032 Utilities	180.35	989.07	1,800.00	(810.93)
10155033 Water	25.71	716.15	1,200.00	(483.85)
10155034 Telephone/internet	491.71	2,735.77	2,905.00	(169.23)
10155061 Insurance PARSAC	0.00	217.34	217.34	0.00
10155063 Insurance (Fire Bldg.)	0.00	3,219.00	2,946.00	273.00
Total Expenditures - Government Buildings	\$ 4,563.70	\$ 17,479.58	\$ 19,112.24	\$ (1,632.66)
Expenditures - Non departmental				
10165015 Property tax admin. fees	\$ 0.00	\$ 0.00	\$ 3,600.00	\$ (3,600.00)
10165052 Professional services	0.00	180.00	0.00	180.00
10165054 Audit and accounting	699.00	9,692.15	10,600.00	(907.85)
10165054.1 Accounting services	0.00	0.00	12,000.00	(12,000.00)
10165055 Contractual services	0.00	28.52	600.00	(571.48)
10165078 Copy machine expense	222.37	1,655.25	4,250.00	(2,594.75)
10165099 Miscellaneous	0.00	1,361.00	2,000.00	(639.00)
10165200 Car allowance	400.00	2,400.00	4,800.00	(2,400.00)
Total Expenditures - Nondepartmental	\$ 1,321.37	\$ 15,316.92	\$ 37,850.00	\$ (22,533.08)
Expenditures - Community Promotion				
10175020 Building and ground maint.	\$ 0.00	\$ 88.40	\$ 0.00	\$ 88.40
10175024 Special department supply	128.93	1,466.65	2,200.00	(733.35)
10175031 Gas	0.00	317.84	0.00	317.84
10175032 Utilities	21.96	156.56	250.00	(93.44)
10175033 Water	76.88	410.24	1,645.00	(1,234.76)
10175072 Chamber of commerce	0.00	15,031.58	30,063.17	(15,031.59)
10175072.1 Donation - Visitors & Conv.	0.00	0.00	1,500.00	(1,500.00)
10175072.2 Employee appreciation	0.00	0.00	150.00	(150.00)
10175072.3 TOT 2% HLA QTRLY	0.00	12,084.46	26,000.00	(13,915.54)
Total Expenditures - Community Promotion	\$ 227.77	\$ 29,555.73	\$ 61,808.17	\$ (32,252.44)

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Police				
10215002 Salary - permanent	\$ 18,760.72	\$ 116,508.63	\$ 216,550.58	\$ (100,041.95)
10215005 Salary - overtime	0.00	388.96	6,000.00	(5,611.04)
10215006 SSI tax	1,423.62	8,792.12	18,615.49	(9,823.37)
10215007 Medical insurance	4,961.89	27,391.95	55,103.01	(27,711.06)
10215009 Workers comp. insurance	0.00	15,525.43	14,928.68	596.75
10215010 Deferred retirement	0.00	3,463.82	17,233.67	(13,769.85)
10215012 Office expense	40.00	821.40	1,800.00	(978.60)
10215014 Vehicle expense	96.73	2,632.11	7,500.00	(4,867.89)
10215016 Fuel	553.93	4,746.27	14,000.00	(9,253.73)
10215020 Building and ground maint.	154.00	781.93	1,500.00	(718.07)
10215021 Street maintenance	135.01	588.03	0.00	588.03
10215022 IT support	120.00	491.99	3,800.00	(3,308.01)
10215024 Special department supply	215.06	2,357.10	10,300.00	(7,942.90)
10215026 Uniform expense	0.00	500.00	250.00	250.00
10215026.1 Uniform allowance	0.00	2,000.00	2,500.00	(500.00)
10215029 Water/sewer	35.18	985.30	750.00	235.30
10215031 Gas	0.00	0.00	200.00	(200.00)
10215032 Utilities	163.34	981.68	1,600.00	(618.32)
10215034 Telephone/internet	293.93	2,228.39	2,905.00	(676.61)
10215035 Dispatch service	1,683.33	10,099.98	20,200.00	(10,100.02)
10215044 Meetings and dues	625.00	625.00	2,450.00	(1,825.00)
10215048 Training	0.00	200.00	5,000.00	(4,800.00)
10215051 Physical exams	0.00	0.00	500.00	(500.00)
10215052 Professional services	78.00	148.00	600.00	(452.00)
10215053 Reimbursable Fees	0.00	4,348.00	0.00	4,348.00
10215055 Contractual services	0.00	0.00	300.00	(300.00)
10215061 Insurance PARSAC	0.00	8,097.08	7,849.58	247.50
10215078 Copy machine expense	0.00	270.02	1,700.00	(1,429.98)
10215086 Booking fees	0.00	70.00	0.00	70.00
10215088 Equipment repair other	70.96	70.96	500.00	(429.04)
10215090 Vehicle insurance	0.00	2,304.00	2,754.00	(450.00)
10215091 Building and prop insurance	0.00	937.00	862.00	75.00
10215098 Background expense	0.00	0.00	1,000.00	(1,000.00)
10215201 Lexipol services	0.00	1,980.00	6,020.00	(4,040.00)
Total Expenditures - Police	\$ 29,410.70	\$ 220,335.15	\$ 425,272.01	\$ (204,936.86)
Expenditures - Animal Control				
10225096 Animal control	\$ 450.00	\$ 2,700.00	\$ 5,500.00	\$ (2,800.00)
Total Expenditures - Animal Control	\$ 450.00	\$ 2,700.00	\$ 5,500.00	\$ (2,800.00)
Expenditures - Health				
10245052 Professional services	\$ 0.00	\$ 153.47	\$ 2,200.00	\$ (2,046.53)
10245055 Contractual services	153.47	768.35	0.00	768.35
Total Expenditures - Health	\$ 153.47	\$ 921.82	\$ 2,200.00	\$ (1,278.18)

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Streets and Roads				
10315002 Salary - permanent	\$ 2,410.95	\$ 11,849.81	\$ 0.00	\$ 11,849.81
10315006 SSI tax	131.20	239.69	1,228.09	(988.40)
10315007 Medical insurance	411.09	1,990.01	2,897.38	(907.37)
10315009 Workers comp. insurance	0.00	1,112.50	1,112.50	0.00
10315010 Deferred retirement	0.00	300.74	1,311.31	(1,010.57)
10315011 Term life insurance	0.00	464.00	1,171.00	(707.00)
10315012 Office expense	0.00	2,988.34	2,988.34	0.00
10315013 Advertising	0.00	620.00	0.00	620.00
10315014 Vehicle expense	9,114.06	9,143.31	10,000.00	(856.69)
10315020 Building and ground maint.	9.16	691.06	0.00	691.06
10315021 Street maintenance	6.59	274.42	0.00	274.42
10315024 Special department supply	0.00	104.70	0.00	104.70
10315034 Telephone/internet	62.12	455.77	1,070.00	(614.23)
10315044 Meetings and dues	150.00	231.32	60.00	171.32
10315095 Capital outlay	0.00	1,122.50	0.00	1,122.50
Total Expenditures - Streets and Roads	\$ 12,295.17	\$ 31,588.17	\$ 21,838.62	\$ 9,749.55
Expenditures - Planning				
10415013 Advertising	\$ 212.85	\$ 212.85	\$ 0.00	\$ 212.85
10415052 Professional services	1,548.00	8,446.50	10,000.00	(1,553.50)
10415053 Reimbursable Fees	0.00	238.00	1,000.00	(762.00)
10415055 Contractual services	0.00	34.00	0.00	34.00
10415058 Street lighting	272.00	1,236.00	4,500.00	(3,264.00)
Total Expenditures - Planning	\$ 2,032.85	\$ 10,167.35	\$ 15,500.00	\$ (5,332.65)
Expenditures - City engineer				
10425052 Professional services	\$ 3,155.00	\$ 11,040.00	\$ 1,885.00	\$ 9,155.00
10425053 Reimbursable Fees	510.00	6,948.50	1,000.00	5,948.50
10425058 Street lighting	1,250.00	1,250.00	500.00	750.00
Total Expenditures - City engineer	\$ 0.00	\$ 19,238.50	\$ 3,385.00	\$ 15,853.50
Expenditures - Building Regulation				
10435052 Professional services	\$ 1,372.31	\$ 5,595.99	\$ 12,800.00	\$ (7,204.01)
Total Expenditures - Building Regulation	\$ 1,372.31	\$ 5,595.99	\$ 12,800.00	\$ (7,204.01)

Income Statement
Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
Expenditures - Library				
10615002 Salary - permanent	\$ 273.24	\$ 2,007.29	\$ 5,000.00	\$ (2,992.71)
10615006 SSI tax	68.61	429.22	744.13	(314.91)
10615009 Workers comp. insurance	0.00	323.00	323.00	0.00
10615012 Office expense	0.00	85.14	600.00	(514.86)
10615015 Property tax admin. fees	0.00	1,408.38	1,146.00	262.38
10615016 Fuel	0.00	0.00	172.38	(172.38)
10615020 Building and ground maint.	181.96	1,298.61	1,000.00	298.61
10615024 Special department supply	442.09	1,626.18	5,000.00	(3,373.82)
10615031 Gas	110.75	210.06	1,400.00	(1,189.94)
10615032 Utilities	131.47	678.48	1,650.00	(971.52)
10615033 Water	23.95	165.78	750.00	(584.22)
10615034 Telephone/internet	109.24	801.99	1,070.00	(268.01)
10615078 Copy machine expense	0.00	0.00	100.00	(100.00)
10615095 Capital outlay	0.00	0.00	1,500.00	(1,500.00)
Total Expenditures - Library	\$ 1,341.31	\$ 9,034.13	\$ 20,455.51	\$ (11,421.38)
Expenditures - Parks				
10625002 Salary - permanent	\$ 374.00	\$ 1,938.00	\$ 3,536.00	\$ (1,598.00)
10625006 SSI tax	51.06	264.56	482.66	(218.10)
10625009 Workers comp. insurance	0.00	221.52	221.52	0.00
10625020 Building and ground maint.	3,413.02	4,129.01	2,500.00	1,629.01
10625024 Special department supply	0.00	0.00	150.00	(150.00)
10625032 Utilities	55.77	246.50	950.00	(703.50)
10625033 Water	69.63	2,203.84	1,500.00	703.84
Total Expenditures - Parks	\$ 3,963.48	\$ 9,003.43	\$ 9,340.18	\$ (336.75)
Expenditures -Community Center				
10635002 Salary - permanent	\$ 91.21	\$ 2,502.79	\$ 2,468.02	\$ 34.77
10635005 Salary - overtime	0.00	11.33	0.00	11.33
10635006 SSI tax	6.17	194.08	122.81	71.27
10635007 Medical insurance	4.24	1,024.68	0.00	1,024.68
10635009 Workers comp. insurance	0.00	111.25	111.25	0.00
10635010 Deferred retirement	0.00	30.05	131.13	(101.08)
10635020 Building and ground maint.	2,079.97	2,228.69	780.00	1,448.69
10635031 Gas	0.00	74.05	0.00	74.05
10635032 Utilities	1,311.66	2,376.77	0.00	2,376.77
10635033 Water	0.00	792.20	0.00	792.20
10635055 Contractual services	0.00	317.00	0.00	317.00
10635091 Building and prop insurance	0.00	2,796.00	2,548.00	248.00
Total Expenditures -Community center	\$ 3,493.25	\$ 12,458.89	\$ 6,161.21	\$ 6,297.68

Income Statement

Fund 10 - General Fund

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY 2015/2016 Budget	Over/(Under) Budget
TOTAL EXPENDITURES	\$ <u>73,608.59</u>	\$ <u>496,072.59</u>	\$ <u>846,213.08</u>	\$ <u>(350,140.49)</u>
REVENUES OVER (UNDER) EXPENDITURES	\$ <u>(39,895.38)</u>	\$ <u>(263,643.25)</u>	\$ <u>86,702.99</u>	\$ <u>(350,346.24)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 20- RUSS PARK

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
20624182 Interest	\$ (2.38)	\$ 0.00	\$ 0.00	\$ 0.00
Total Revenue	<u>(2.38)</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EXPENDITURES				
20625020 Building and ground maint.	<u>(200.00)</u>	<u>0.00</u>	<u>1,800.00</u>	<u>(1,800.00)</u>
TOTAL EXPENDITURES	<u>(200.00)</u>	<u>0.00</u>	<u>1,800.00</u>	<u>(1,800.00)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 197.62</u>	<u>\$ 0.00</u>	<u>\$ (1,800.00)</u>	<u>\$ 1,800.00</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 21- PARK FUND

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
21624182 Interest	\$ (0.31)	\$ 0.00	\$ 0.00	\$ 0.00
21624284.3 Donations - Firemen's Park	0.00	0.00	500.00	(500.00)
21624285 Bocce ball	<u>(30.00)</u>	<u>0.00</u>	<u>500.00</u>	<u>(500.00)</u>
Total Revenue	<u>(30.31)</u>	<u>0.00</u>	<u>1,000.00</u>	<u>(1,000.00)</u>
EXPENDITURES				
21625020 Building and ground maint.	(2,608.82)	0.00	5,000.00	(5,000.00)
21625060 Bocce ball	<u>0.00</u>	<u>0.00</u>	<u>850.00</u>	<u>(850.00)</u>
TOTAL EXPENDITURES	<u>(2,608.82)</u>	<u>0.00</u>	<u>5,850.00</u>	<u>(5,850.00)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 2,578.51</u>	<u>\$ 0.00</u>	<u>\$ (4,850.00)</u>	<u>\$ 4,850.00</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 22 - GAS TAX

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
22314182 Interest	\$ 0.00	\$ 42.42	\$ 0.00	\$ 42.42
22314210.1 Gas tax (2105)	1,879.34	3,844.28	8,250.00	(4,405.72)
22314210.2 Gas tax (2106)	2,550.01	5,199.79	9,053.00	(3,853.21)
22314210.3 Gas tax (2107)	2,587.97	4,854.68	11,279.00	(6,424.32)
22314210.4 Gas tax (2107.5)	0.00	1,000.00	1,000.00	0.00
22314210.5 Gas Tax (2103)	1,550.51	4,120.03	6,541.00	(2,420.97)
Total Revenue	<u>8,567.83</u>	<u>19,061.20</u>	<u>36,123.00</u>	<u>(17,061.80)</u>
EXPENDITURES				
22315002 Salary - permanent	1,666.81	9,438.69	20,345.43	(10,906.74)
22315005 Salary - overtime	0.00	11.33	0.00	11.33
22315006 SSI tax	98.04	684.56	1,709.87	(1,025.31)
22315007 Medical insurance	543.84	2,717.62	6,056.25	(3,338.63)
22315009 Workers comp. insurance	0.00	2,119.42	1,522.67	596.75
22315010 Deferred retirement	0.00	400.96	1,787.51	(1,386.55)
22315058 Street lighting	25.21	6,695.96	15,600.00	(8,904.04)
TOTAL EXPENDITURES	<u>2,333.90</u>	<u>22,068.54</u>	<u>47,021.73</u>	<u>(24,953.19)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 6,233.93</u>	<u>\$ (3,007.34)</u>	<u>\$ (10,898.73)</u>	<u>\$ 7,891.39</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 23 - RSTP

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
23314182 Interest	\$ 0.00	\$ 41.68	\$ 0.00	\$ 41.68
23314211 RSTP Revenue	<u>9,164.00</u>	<u>9,164.00</u>	<u>9,000.00</u>	<u>164.00</u>
Total Revenue	<u>9,164.00</u>	<u>9,205.68</u>	<u>9,000.00</u>	<u>205.68</u>
EXPENDITURES				
23315002 Salary - permanent	874.95	7,108.60	32,880.92	(25,772.32)
23315006 SSI tax	0.00	428.88	1,177.50	(748.62)
23315007 Medical insurance	380.35	2,129.12	5,477.00	(3,347.88)
23315009 Workers comp. insurance	0.00	1,021.93	1,021.93	0.00
23315010 Deferred retirement	<u>0.00</u>	<u>278.71</u>	<u>1,195.94</u>	<u>(917.23)</u>
TOTAL EXPENDITURES	<u>1,255.30</u>	<u>10,967.24</u>	<u>41,753.29</u>	<u>(30,786.05)</u>
 REVENUES OVER (UNDER) EXPENDITURES	 <u>\$ 7,908.70</u>	 <u>\$ (1,761.56)</u>	 <u>\$ (32,753.29)</u>	 <u>\$ 30,991.73</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 24 - TRANSPORTATION DEVELOPMENT ACT

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
24314182 Interest	\$ 0.00	\$ 138.82	\$ 0.00	\$ 138.82
24314231 Transportation devel. act	0.00	0.00	44,170.00	(44,170.00)
Total Revenue	<u>0.00</u>	<u>138.82</u>	<u>44,170.00</u>	<u>(44,031.18)</u>
EXPENDITURES				
24315002 Salary - permanent	1,214.61	8,817.97	20,713.59	(11,895.62)
24315005 Salary - overtime	0.00	20.76	0.00	20.76
24315006 SSI tax	51.82	541.40	1,470.70	(929.30)
24315007 Medical insurance	416.41	2,334.47	5,151.34	(2,816.87)
24315009 Workers comp. insurance	0.00	1,310.36	1,310.36	0.00
24315010 Deferred retirement	0.00	337.35	1,539.71	(1,202.36)
24315014 Vehicle expense	0.00	64.78	1,000.00	(935.22)
24315016 Fuel	365.81	3,411.89	8,500.00	(5,088.11)
24315020 Building and ground maint.	250.01	754.54	1,750.00	(995.46)
24315021 Street maintenance	200.00	232.62	5,000.00	(4,767.38)
24315024 Special department supply	206.63	560.12	500.00	60.12
24315032 Utilities	248.81	862.80	2,000.00	(1,137.20)
24315033 Water	24.74	349.30	425.00	(75.70)
24315034 Telephone/internet	62.12	412.81	650.00	(237.19)
24315063 Insurance (Fire Bldg.)	0.00	0.00	350.00	(350.00)
24315088 Equipment repair other	0.00	14.60	500.00	(485.40)
TOTAL EXPENDITURES	<u>3,040.96</u>	<u>20,025.77</u>	<u>50,860.70</u>	<u>(30,834.93)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (3,040.96)</u>	<u>\$ (19,886.95)</u>	<u>\$ (6,690.70)</u>	<u>\$ (13,196.25)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 26 - DRAINAGE FUND

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
26314182 Interest	\$ 41.13	\$ 41.13	\$ 0.00	\$ 41.13
26314230 Drainage fund	<u>0.00</u>	<u>0.00</u>	<u>17,385.00</u>	<u>(17,385.00)</u>
Total Revenue	<u>41.13</u>	<u>41.13</u>	<u>17,385.00</u>	<u>(17,343.87)</u>
EXPENDITURES				
26315006 SSI tax	53.70	53.70	0.00	53.70
26315022 IT support	22.65	22.65	0.00	22.65
26315024 Special department supply	268.00	268.00	0.00	268.00
26315194 Interest expense	<u>6,054.72</u>	<u>6,054.72</u>	<u>13,162.00</u>	<u>(7,107.28)</u>
TOTAL EXPENDITURES	<u>6,399.07</u>	<u>6,399.07</u>	<u>13,162.00</u>	<u>(6,762.93)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ (6,357.94)</u>	<u>\$ (6,357.94)</u>	<u>\$ 4,223.00</u>	<u>\$ (10,580.94)</u>

STATEMENT OF REVENUES AND EXPENDITURES

FUND 25 - INTEGRATED WASTE MANAGEMENT

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
25314182 Interest	\$ 0.00	\$ 28.12	\$ 0.00	\$ 28.12
25314288 Tipping fee (int. waste mgt.)	1,596.51	1,596.51	5,000.00	(3,403.49)
25314600 Recycling grant	<u>0.00</u>	<u>5,000.00</u>	<u>5,000.00</u>	<u>0.00</u>
Total Revenue	<u>1,596.51</u>	<u>6,624.63</u>	<u>10,000.00</u>	<u>(3,375.37)</u>
EXPENDITURES				
25315002 Salary - permanent	464.48	2,587.92	5,176.05	(2,588.13)
25315006 SSI tax	35.54	198.00	430.76	(232.76)
25315007 Medical insurance	102.21	681.31	1,594.95	(913.64)
25315009 Workers comp. insurance	0.00	358.70	358.70	0.00
25315010 Deferred retirement	0.00	0.00	414.08	(414.08)
25315024 Special department supply	0.00	0.00	200.00	(200.00)
25315600 Recycling grant expenditures	<u>0.00</u>	<u>0.00</u>	<u>350.00</u>	<u>(350.00)</u>
TOTAL EXPENDITURES	<u>602.23</u>	<u>3,825.93</u>	<u>8,524.54</u>	<u>(4,698.61)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 994.28</u>	<u>\$ 2,798.70</u>	<u>\$ 1,475.46</u>	<u>\$ 1,323.24</u>

STATEMENT OF REVENUES AND EXPENDITURES
 FUND 40 - TRANSPORTATION ENHANCEMENT

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues	_____	_____	_____	_____
Total Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
EXPENDITURES	_____	_____	_____	_____
TOTAL EXPENDITURES	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

City of Ferndale

INCOME STATEMENT

FUND 30 - SEWER FUND

	1 Month Ended December 31, 2015 Actual	6 Months Ended December 31, 2015 Actual	FY2015/2016 Budget	Over/(Under) Budget
Revenues				
30514182 Interest	\$ 0.00	\$ 68.91	\$ 0.00	\$ 68.91
30514274 Sewer service charge	0.00	0.00	446,000.00	(446,000.00)
30514275 Sewer connection fees	0.00	0.00	5,000.00	(5,000.00)
30514307 Miscellaneous	6,606.00	26,060.06	58,000.00	(31,939.94)
30514308 PARSAC Grants	0.00	11,119.13	194,000.00	(182,880.87)
Total Revenue	<u>6,606.00</u>	<u>37,248.10</u>	<u>703,000.00</u>	<u>(665,751.90)</u>
EXPENSES				
30515002 Salary - permanent	15,482.37	97,455.87	193,192.06	(95,736.19)
30515005 Salary - overtime	0.00	957.54	6,000.00	(5,042.46)
30515006 SSI tax	1,111.68	7,714.26	16,241.50	(8,527.24)
30515007 Medical insurance	3,673.36	20,570.00	43,972.20	(23,402.20)
30515009 Workers comp. insurance	0.00	13,750.10	13,153.36	596.74
30515010 Deferred retirement	0.00	3,172.63	12,559.29	(9,386.66)
30515012 Office expense	409.18	613.41	1,000.00	(386.59)
30515014 Vehicle expense	31.07	8,803.34	3,272.37	5,530.97
30515016 Fuel	125.42	2,425.74	3,000.00	(574.26)
30515022 IT support	102.56	542.56	0.00	542.56
30515024 Special department supply	103.31	408.66	1,000.00	(591.34)
30515030 Trash service	752.53	3,843.60	12,000.00	(8,156.40)
30515032 Utilities	3,507.53	23,950.48	63,000.00	(39,049.52)
30515033 Water	59.13	1,048.90	0.00	1,048.90
30515034 Telephone/internet	725.96	1,970.35	2,100.00	(129.65)
30515044 Meetings and dues	0.00	594.33	1,300.00	(705.67)
30515048 Training	0.00	1,438.08	600.00	838.08
30515050 IT Support	0.00	19.99	800.00	(780.01)
30515052 Professional services	0.00	0.00	300.00	(300.00)
30515055 Contractual services	0.00	2,610.00	600.00	2,010.00
30515063 Insurance (Fire Bldg.)	0.00	2,755.00	0.00	2,755.00
30515092 Sewer plant permit	0.00	7,358.54	7,200.00	158.54
30515094 Safety equipment	0.00	0.00	400.00	(400.00)
30515095 Capital outlay	3,006.25	27,648.75	23,400.00	4,248.75
30515099 Miscellaneous	0.00	0.00	250.00	(250.00)
30515121 Sewer plant maintenance	809.93	25,282.33	12,500.00	12,782.33
30515122 Sewer line maintenance	0.00	1,740.21	15,000.00	(13,259.79)
30515125 Chemicals	0.00	1,613.52	2,000.00	(386.48)
30515130 Ultra Violet Lights	0.00	10,839.31	12,500.00	(1,660.69)
30515157 Testing and monitoring	4,999.55	5,929.55	25,000.00	(19,070.45)
30515160 Postage & Shipping	0.00	0.00	600.00	(600.00)
30515161 Liability Insurance	0.00	4,456.28	4,208.78	247.50
30515165 Vehicle Insurance	0.00	640.00	3,389.00	(2,749.00)
30515190 USDA loan	0.00	139,658.12	194,000.00	(54,341.88)
30515198 Sewer match loan	0.00	1,764.16	1,764.00	0.16
TOTAL EXPENSES	<u>34,899.83</u>	<u>421,575.61</u>	<u>676,302.56</u>	<u>(254,726.95)</u>
NET INCOME (LOSS)	<u>\$ (28,293.83)</u>	<u>\$ (384,327.51)</u>	<u>\$ 26,697.44</u>	<u>\$ (411,024.95)</u>

Cash Balances

As of December 31, 2015

Cash Balances

Current Assets	
General Fund	\$ 224,757.06
Restricted Cash	\$ 15,152.59
Gas Tax	\$ 71,002.27
RSTF	\$ 73,978.64
TDA	\$ 217,502.78
IWM	\$ 45,666.08
Drainage	\$ 70,606.70
Sewer	\$ <u>49,219.41</u>
Total	\$ <u><u>767,885.53</u></u>
Checking	\$ 160,053.44
LAIF	\$ 607,679.50
Petty cash	\$ <u>152.59</u>
Total	\$ <u><u>767,885.53</u></u>

Section 10**CALL ITEMS**

*These are items pulled from the consent agenda
for discussion and a separate motion.*

Section 11**PRESENTATION****Section 12****PUBLIC HEARING****Section 13****BUSINESS**

Meeting Date:	January 21, 2016	Agenda Item Number	13.a
Agenda Item Title:	Resolution No. 2016-01 Establishing City Council Meeting Schedule from February 2016 through January 2017		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Type of Action:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve Resolution No. 2016-01 Establishing City Council Meeting Schedule from February 2016 through January 2017.

BACKGROUND:

The City must, by resolution, confirm its meeting schedule each year. The City Council of the City of Ferndale desires to continue the meetings on the third Thursday of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale

FISCAL IMPACT:

None

RESOLUTION NO. 2016-01**A RESOLUTION OF THE FERNDALE CITY COUNCIL ESTABLISHING THE MEETING SCHEDULE FOR THE FERNDALE CITY COUNCIL FOR FEBRUARY 2016 THROUGH JANUARY 2017**

WHEREAS, Ordinance 06-03 establishes that the meeting schedule of the City Council shall be set by resolution; and

WHEREAS, the City Council of the City of Ferndale desires to continue the meetings on the third Thursday of the month at 7 p.m., located at City Hall, 834 Main Street, Ferndale; and

WHEREAS, If the third Thursday falls on a legal holiday, the meeting shall be held on the next business day, Monday, per Government Code 36808/GC 54954 at the same hour; and

WHEREAS, the City Council of the City of Ferndale desires to adopt a meeting schedule.

NOW, THEREFORE BE IT RESOLVED, by the Ferndale City Council, that the City Council shall meet on the following dates in 2016 and 2017:

Thursday, February 18, 2016
Thursday, March 17, 2016
Thursday, April 21, 2016
Thursday, May 19, 2016
Thursday, June 16, 2016
Thursday, July 21, 2016

Thursday, August 18, 2016
Thursday, September 15, 2016
Thursday, October 20, 2016
Thursday, November 17, 2016
Thursday, December 15, 2016
Thursday, January 19, 2017

PASSED AND ADOPTED by the City Council of the City of Ferndale on January 21, 2016 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Don Hindley, Mayor

Attest:

Jennifer Church, City Clerk

Meeting Date:	January 21, 2016	Agenda Item Number	13.b
Agenda Item Title:	Resolution No. 2016-02 Annual Events and Parades Street Closures		
Presented By:	City Manager		
Type of Item:	<input checked="" type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input type="checkbox"/> Information
Action Required:	<input type="checkbox"/> No Action	<input checked="" type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION

Approve Resolution No. 2016-02 Annual Events and Parades Street Closures.

DISCUSSION:

Staff is requesting that the street closures listed in the Resolution and Attachment be exempt from Section 7.05 of the zoning ordinance which requires a use permit for any assemblage of persons and vehicles. Instead, the closures will require a City issued "Parade or Assembly Permit", as well as an Encroachment Permit either from CalTrans (for Main Street closure) or from the City (for any other street closure).

The parade and event dates herein are based on the Ferndale events page of the Ferndale Chamber of Commerce. Staff will communicate in writing with parade and event organizers to let them know that they will not need to apply for a Use Permit but they will need to apply for Encroachment Permits from CalTrans for Main Street closures and from the City for other street closures, a Parade or Assembly Permit from the City and provide the City with required insurance certificates.

FINANCIAL IMPACT:

None.

RESOLUTION NO. 2016-02

ANNUAL EVENTS AND PARADES STREET CLOSURES FROM JANUARY 1, 2016 THROUGH DECEMBER 31, 2016

WHEREAS, the following parades, festivals, events and placement of banners will take place in the City of Ferndale from January 1, 2016 through December 31, 2016:

14	February	Firemen’s Games
13	March	Annual Foggy Bottoms Milk Run – Foot Race
5-7	May	Portuguese Holy Ghost Festa
7	May	Tour of the Unknown Coast
30	May	Veteran’s Memorial Day Parade
28-30	May	Annual Kinetic Sculpture Race
4	June	Annual Pet Parade
4	July	Annual 4 th of July Parade and Picnic
4	September	Concours on Main
10-11	September	Bargain Lovers’ Weekend
TBA	October	High School Homecoming Parade
2	December	Hospitality Night
4	December	Lighting of America’s Tallest Living Christmas Tree
TBA	December	Christmas Lighted Tractor Parade

WHEREAS, it is necessary, in order to install banners, provide traffic control and to accommodate the crowd and participants during the stated events, to alter vehicular movement and/or close portions of Main Street; Berding Street between Fern and Lewis; and Francis Street from Eugene Street southwest to the end of Francis Street and,

WHEREAS, the above closures shall be exempt from the City of Ferndale Use Permit Application as currently required in the Zoning Ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Ferndale that Main Street, Berding Street and Francis Street be closed as stated in the attachment, and

BE IT FURTHER RESOLVED, That the Chief of Police is hereby empowered and instructed to enforce this Resolution, and that this Resolution shall not be effective, with respect to the State of California, Department of Transportation, without prior approval, in writing, from the Department of Transportation when and to the extent required by the vehicle code of the State of California.

PASSED AND ADOPTED by the City Council of Ferndale on January 21, 2016 by the following vote:

- Ayes:
- Noes:
- Absent:
- Abstain:

Don Hindley, Mayor

Attest:

Jennifer Church, City Clerk

ATTACHMENT 2016

- **February 14: Firemen's Games.** Ferndale's volunteer firemen compete in old fashioned firefighting techniques: bucket brigade, quick dressing, and hose coupling. Main Street, noon to 3pm.
- **March 13: 39th Annual Foggy Bottoms Milk Run.** A Sunday family run conducted by the Six Rivers Running Club since 1978 with three different courses through Ferndale Farmlands to the Main Street finish. Main Street from Ocean and Main to Main and City Limits starts at Noon.
- **May 5-7: 92nd Annual Portuguese Holy Ghost Festa.** Sunday Parade on Main Street from the intersection of Ocean and Main to the intersection of Washington and Main during the period of 9:00am to 1:00pm. The parade time will be two 20 minute periods.
- **May 7: 38th Annual Bicycle [Tour of the Unknown Coast](#).** Events for the whole family! 10-, 20-, and 50-mile courses plus California's toughest "century," the 100-mile loop through the redwoods, tracing the Lost Coast to the Victorian Village of Ferndale. Start times: 100-mile, 7am; 50-mile, 8 a.m.; 20-mile, 10am; 10-mile, 11:30am.
- **May 30: Memorial Day Parade.** Ferndale veterans and other organizations coordinate the 10am parade on Main Street from the Veterans Building on Main Street to the intersection of Ocean and Main.
- **May 28-30: 48th Annual Kinetic Sculpture Race** finish line in the Victorian Village of Ferndale (finishing any time after noon Monday)
- **June 4: Pet Parade.** Children 12 and younger parade costumed pets down Main Street to Firemen's Park for prizes at 10:30am.
- **July 4: Annual 4th of July Parade.** Close Main Street from Ocean Ave to Arlington during the period of 12 noon to 2pm.
- **September 4: Concours on Main.** Close Main St from Ocean to Shaw for a car show.
- **September 10-11: Bargain Lovers' Weekend.** Close Francis Street from Main Street to U.S. Bank ATM driveway from 8am to 6pm.
- **October TBA: Ferndale High School Homecoming.** Parade starts at 9am. Exact date to be determined at a later date. Parade to be from the intersection of Arlington and Main to the intersection of Ocean and Main. The parade time will be approximately 20 minutes.
- **December 2: Hospitality Night Open House.** Close the portion of Francis Street from Main Street to the U.S. Bank ATM driveway. 6 to 9 pm.
- **December 4: Lighting of America's Tallest Living Christmas Tree.** 5:30pm. Close Francis Street from Eugene St. to S.W. end of Francis Street.
- **December TBA: 24th Annual Christmas Lighted Tractor Parade.** Lineup/Staging will be on the west side of Fifth Street just north of A Street, going back to the HC Fairgrounds. Parade starting point is Ocean and Main. Parade may advance from staging area to starting point at 6:45pm. Route from Staging is south on Fifth Street, left (southeast) on Ocean and a left (northeast) on Main to left (west) on Arlington and back to starting point for disassembly. Parade begins at 7pm.

Meeting Date:	January 21, 2016	Agenda Item Number	13.c
Agenda Item Title	Nilsen Barn Update		
Presented By:	City Manager		
Type of Item:	<input type="checkbox"/> Action	<input type="checkbox"/> Discussion	<input checked="" type="checkbox"/> Information
Action Required:	<input checked="" type="checkbox"/> No Action	<input type="checkbox"/> Voice Vote	<input type="checkbox"/> Roll Call Vote

RECOMMENDATION:

Receive and file most recent update on the Nilsen Barn

BACKGROUND

At the March 19, 2015 regular City Council meeting, the City Council unanimously voted to approve the Nilsen barn lease between the City and Phillip Ostler, allowing him to move forward with renovations. At the June 18, 2015 meeting, a member of the Council asked to be updated monthly with regards to progress made and current status of this project. Mr. Ostler or the City Manager will give updates to the Council monthly.

At the December 17, 2015 meeting, City Manager updated the Council that no progress had been made since the November meeting. They are still waiting on DCI to have room in their busy schedule to resume work on siding and doors. A question came up at that meeting regarding a retaining wall. City Manager will research.

FINANCIAL IMPACT:

None.

Meeting Date:	January 21, 2016	Agenda Item Number	13.d
Agenda Item Title	Resolution 2016-04 Authorizing Submittal of Application for Payment Programs and Related Authorizations		
Presented By:	City Manager		
Type of Item:	X	Action	Discussion Information
Action Required:		No Action	X Voice Vote Roll Call Vote

RECOMMENDATION:

Approve Resolution 2016-04 Authorizing Submittal of Application for Payment Programs and Related Authorizations

BACKGROUND

Beginning with the fiscal year 2015-16 funding cycle, all jurisdictions will be required to provide a Resolution before requesting payments from the various payment programs established by CalRecycle. By naming the City Manager as the authorized signer for applying to these programs, the City can potentially benefit from payments received.

Staff recommends that the Council adopt resolution 2016-04 authorizing the City Manager to sign and submit applications for any and all payment programs offered by CalRecycle.

FINANCIAL IMPACT:

None.

RESOLUTION AUTHORIZING SUBMITTAL OF APPLICATION FOR PAYMENT PROGRAMS AND RELATED AUTHORIZATIONS

WHEREAS, pursuant to Public Resources Code section 48000 et seq. the Department of Resources Recycling and Recovery (CalRecycle) has established various payment programs to make payments to qualifying jurisdictions; and

WHEREAS, in furtherance of this authority CalRecycle is required to establish procedures governing the administration of the payment programs; and

WHEREAS, CalRecycle's procedures for administering payment programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment program.

NOW, THEREFORE, BE IT RESOLVED that Jay Parrish is authorized to submit an application to CalRecycle for any and all payment programs offered; and

BE IT FURTHER RESOLVED that the City Manager, or his/her designee, is hereby authorized as Signature Authority to execute all documents necessary to implement and secure payment; and

BE IT FURTHER RESOLVED that this authorization is effective until rescinded by the Signature Authority or this Governing Body.

Date Adopted _____

Ayes:

Noes:

Abstain:

Absent:

Don Hindley, Mayor

Attest:

Jennifer Church, City Clerk

Section 14

CORRESPONDENCE

Correspondence Files are available for review at City Hall during regular business hours, Monday through Thursday, 9am to 4pm.



Environmental Health
Melissa Martel, Director

100 H Street, Suite 100, Eureka, CA 95501
phone: (707) 445-6215 | fax: (707) 441-5699

December 11, 2015

Jay Parrish
City Manager
City of Ferndale
P.O. Box 1095
Ferndale, CA 95536-1095

Dear Mr. Parrish,

Please be advised that the State Water Resources Control Board's *Water Quality Control Policy for Siting, Design, Operation, and Maintenance of Onsite Wastewater Treatment Systems* (OWTS Policy) went into effect on May 13, 2013. The OWTS Policy provides a state-wide, risk-based, tiered approach for the regulation and management of onsite wastewater (septic) systems and sets the level of performance and protection expected from them. The full text of the OWTS Policy can be accessed here: http://www.waterboards.ca.gov/water_issues/programs/owts/.

As you may know, the Humboldt County Department of Health and Human Services, Division of Environmental Health (DEH), is charged with permitting and regulating onsite septic systems within its boundaries through implementation of the Humboldt County Code and accompanying Regulations. DEH, with the assistance of a Working Group comprised of contractors, developers, environmental, real estate interest groups, is in the process of developing a Local Agency Management Program (LAMP) to comply with the OWTS Policy. It is anticipated that the draft LAMP (which will include proposed revisions to the Humboldt County Code and Regulations) will be released for public comment on or about January 4, 2016 for an expected 60-day comment period. The due date for submittal of the LAMP to the state for approval is May 13, 2016.

While the vast majority of onsite septic systems exist within the unincorporated areas of Humboldt County, some homes and businesses in incorporated jurisdictions are still served by onsite septic systems. DEH is therefore requesting that each city within Humboldt County review its ordinance relating to onsite wastewater disposal and consider whether it will seek compliance with the OWTS Policy via adoption of Humboldt County's LAMP or whether it will seek compliance via its own permitting and regulating authority. (The OWTS Policy defines Local Agency as "any subdivision of state government that has responsibility for permitting the installation of and regulating OWTS within its jurisdictional boundaries; typically a county, city



A Division of Public Health
phone: (707) 268-2121
fax: (707) 268-2126

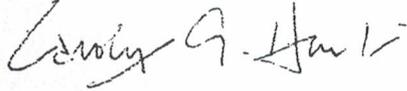
DHHS Administration
phone: (707) 441-5400
fax: (707) 441-5412

Humboldt County Department of Health & Human Services

or special district.”) In addition, DEH asks that each city review any and all agreements it has with the County of Humboldt for environmental health services and consider proposing updates.

If you have any questions, your staff may contact Carolyn Hawkins, Supervising Environmental Health Specialist at 707-268-2215 or David Spinosa, Senior Environmental Health Specialist at 707-268-2209.

Respectfully,



Carolyn G. Hawkins, REHS
Supervising Environmental Health Specialist
Land Use and Solid Waste LEA Programs

CH:dm



Section 15
COMMENTS FROM THE COUNCIL

Section 16
REPORTS

City Manager's Report
Commissions and Committee Reports
Minutes from JPAs and Reports

City of Ferndale, Humboldt County, California USA
City Manager's Report for January 21, 2016 City Council Meeting
Reporting to December 31, 2015

CITY MANAGER

Meetings

- Kiwanis meeting 1st and 3rd Tuesday of the month at 4:30 pm
- City Council meeting – December 17th – Regular meeting from 7:00 – 9:30 pm
- SRWC meeting- December 8th - 2:00-5:00 pm
- City Manager meeting- December 17th– 3:00-5:00pm
- Chamber of Commerce meeting- December 7th 5:30 -6:30 pm
- Public Works; Focus is on drainage issues to make sure we have our drainage system ready for what is predicted to be a wet winter season. We feel we have Francis Creek and our ditch system in optimal for maximum carrying capacity.
- Port Kenyon culvert replacement is complete except for the paving of the street over the bridge. The flooding event in the middle of December tested Francis Creek and consequently the new Port Kenyon Bridge. Francis Creek handled that event well, but the new bridge construction area still had sedimentation and flooding problems. It is unfortunate that the Grant for the culvert replacement project required the County and RCD to put the new bridge in place before the Salt River Project was able to dredge past that point. The result was restricted flow through that area causing serious problems with sedimentation drop out, flooding of the creek into our lagoon that increased our processing load, but did not overwhelm our capacity. The Port Kenyon road is closed and our employees are still unable to get to work without using the tractor to get through the silt. It may be a few more weeks if not a month for them to drive to our facility.
- Many conversations with Planner Stephen Avis and Planning Commission secretary regarding conversion of Lentz building.
- Conversation with staff and volunteer committee members to remove vegetation on Craig Street alley and to block off area where city does not want public access due to safety concerns. We will schedule this when weather permits.
- Weekly training bulletin from ERMANet. This is an online training program that I have participated in since 2006 as a requirement from our Risk Management Authority. I was excused from the semi-annual Parsac meeting in Sacramento due to severe weather conditions. I was an hour and a half into the trip when Joanne Renne of Parsac called me and told me I was excused.
- Daily meetings and discussions and updates with Mayor and Council members regarding current issues and projects.
- Numerous conversations with Chamber of Commerce President Karen Pingitore discussing business activities and issues almost on a daily basis. Chamber meets at 5:30 every Monday in the back of the Village Inn. Karen and I did have a number of conversations about the car charging stations trying to avert scheduling conflicts and parking issues exasperating Christmas shopping and access issues. PG&E determined that a new transformer was going to be necessary also, and that was going to affect a number of businesses because they will need to turn the power off for that installation.
- Numerous conversations with Financial Officer Donna Timmerman related to financial issues. Daily meetings with office staff and department heads of Public Works and Chief

Wastewater Operator. We have been getting used to a different and more interactive organizational structure with the Wastewater and Public Works departments over the last several months. We are using all of our employees in a way that allows for either department to share employees determined by the daily workload. This of course necessitates cross training some of our employees. We have folded in this practice into interaction with our departments such as our weekly safety meetings and ground maintenance projects.

- Monthly and annual evaluations of all departments.
- Conversations with John Driscoll regarding Congressman Huffman and an update on Ferndale issues.
- Regular conversations and meetings with County Supervisor Bohn regarding common issues. This is the time of year when Supervisor Bohn and I get together for regular field trips up Ambrosini Lane, Port Kenyon and Rose Avenue so that we can pass along information to various governmental agencies in efforts to address flooding issues. This year we have continued that routine as well as collaborated on several joint sandbagging operations. So far this year we have filled 6,000 bags that have been available to county and city residents. I thank Mercer-Frasier, Leonardo Trucking, Donny Mobley, and Eureka Ready Mix for their help and donations this season.
- Undergrounding Rule 20a: Several discussions with Lizette from PG&E going over what we need to do to put this project and a resolution in front of the council soon.
- Emergency Committee continues to meet monthly to improve our readiness for natural emergency events like earthquakes and floods. Have are still updating our City of Ferndale Emergency Plan as well as coordinating with the Fire Department, Schools, County OES, Public Works, Police, and Radio specialists like Wayne Shaw and Spencer Koch. Last month we concentrated on radio communication and Hamm operated capability.
- Wastewater facility is concentrating on the flooding issues surrounding it as well as in conversations with specialists that are helping Steve and I develop the information necessary to renew our NPDES permit with RWQCB to lower our dosing requirements for our disinfection system in a way that should reduce our electrical consumption. This will be a fairly long process that might take six or 12 months to realize.
- Fresnel lens update: I relayed the councils request to see if the Coast Guard would consider extending our present agreement last month and Arlyn Danielson called and said that after discussions with her supervisor and based on our positive interaction with them, that they would agree to a six month extension in order for the Fair Board to come up with some other kind of proposal. I relayed this to the Mayor who in turn relayed it to Fair Board executive director. I passed on the contact information to Lisa Hindley last month so that the Fair Association can interact with the Coast Guard. I also contacted Arlyn Danielson of the Coast Guard to let her know that they will be contacting the Coast Guard with a new proposal.
- Status Update: Charging Station in City Parking lot
 - The Ferndale charging station is scheduled for mid-December. PG&E is scheduled to do the final Ferndale connection the week of 12/31. It will take up to a week to activate the station networking and payment services, and the goal is to have it fully operational by 1/8/16.
 - The EV Charging Station project in the public parking lot in Downtown Ferndale is proceeding and will be completed by the end of the year. Through a public

process, the Redwood Coast Energy Authority (RCEA) selected McKeever Energy & Electric as the prime contractor who teamed with DCI Builders on the bid. Pacific Gas & Electric will be supporting the installation with minor modifications to its system to accommodate the chargers. Engineers at the Schatz Energy Research Center at HSU completed the electrical engineering design and are managing the construction for RCEA. OurEvolution Energy and Engineering out of Arcata completed the civil engineering design and is also assisting with construction observation. The current construction schedule calls for the work to be done during the month of December 2015. Once completed there will be two stalls in the lot with 240 volt, 30 amp chargers that can be accessed through a payment interface that accepts credit/debit cards (both magnetic strip and RFID types), RFID dongles, or pay by phone apps such as offered by companies like Greenlots. These chargers have cords that auto-retract to maintain a neat look and to deter vandalism. The installation will also include a courtesy charger installed near one of the existing ADA parking spaces in the lot. The courtesy charger will be free for use by persons with disabilities that have an electric vehicle and are legally parked in the adjacent ADA parking stall.

CITY CLERK ACTIVITY

Meetings

- Meetings with City Manager regarding work activities and council agenda.
- Attended:
 - Emergency Response Committee Meeting 12/9/15
- Wrote agenda items and compiled packet for:
 - Regular City Council Meeting 12/17/15
 - Began agenda compilation for City Council meeting 1/21/16
- Transcribed and drafted meeting minutes and uploaded meeting videos for:
 - Regular City Council Meeting 12/17/15
- Posted all meeting agendas and public notices on City Hall, Post Office bulletin boards and at the library.
- Uploaded meeting packets to City website.
- Met with office staff regarding office issues
- Had monthly performance review with City Manager

Projects

- Work with front counter and telephones assisting the public, answering questions and information requests.
- On-going communications with contract Engineers about agenda items before the City Council.
- Sent and received emails daily.
- Pick up and distribute City correspondence daily.
- Organized and filed paperwork.
- Signed and filed resolutions and ordinances of the City Council.
- Filed approved City Council minutes.
- Deposited checks into the bank.
- Responded to Public Records Act requests.

- Maintained minute, resolution, ordinance and agenda binders.
- Contacted Mayor re: upcoming agenda
- Read weekly ERMA bulletins
- Continued planning phase for purge of old files.
- Updated 2015 Possessory Interests Spreadsheet.
- Moved Furniture after office repairs.

DEPUTY CITY CLERK ACTIVITY

Meetings

- Prepared Packet and Posted Agenda for 12/10/2015, 12/17/2015 & 12/31/2015 Design Review Committee Meetings
- Attended and transcribed minutes for 12/10/2015, 12/17/2015 & 12/31/2015 Design Review Committee Meetings
- Prepared Packet and Posted Agenda for 12/10/2015 Drainage Committee Meeting
- Attended and transcribed minutes for 12/10/2015 Drainage Committee Meeting
- Prepared Packet and poster Agenda for 01/06/2016 Planning Commission Meeting

Projects

- Staffed the front counter and phones at City Hall
- Processed dog & business licenses
- Calculated and collected fees for building permits and sent completed applications to Arnie to be checked
- Processed checks, created revenue spreadsheet and deposits
- Processed Field Observation Reports
- Inventoried and ordered office supplies
- Processed Parade and Encroachment Permits
- Sent Building Permit reports to Assessors office and Construction Industry Research Board
- Assisted Finance with Accounts Payable
- Moved office furniture and rearranged for City Hall repairs
- Met with Planner regarding several upcoming projects
- Met with Building Inspector to review plans and finals on permits
- Read all ERMA training bulletins

FINANCE OFFICER ACTIVITY

Tasks:

- Meetings with City Manager – re: office issues
- Continued Training new accounting software
- Prepared employee monthly and annual reviews.
- Prepared Request for Public Documents for citizen.
- Processed Payroll/Payroll Tax Payments
- Processed Accounts Payable
- Processed Accounts Receivables.

- Reviewed ERMA and HR bulletins.
- Assisted at the front desk and answered phones.

On Going Projects:

- Complete accounting software implementation and documentation.
- Review and update job descriptions.

CITY PLANNER ACTIVITY**Task 1 – General Planning**

- Coordinated with City Manager & Deputy City Clerk on planning and development projects
- Coordinated with City Staff to prepare Agenda Packets for City Council, Planning Commission, and Drainage Committee meetings
- Respond to email and telephone requests
- Prepare Planning Commission staff report for Noise and Air Quality Elements
- Prepare for Design Review Committee meeting and Planning Commission meeting
- Meet with Building Inspector on-site to review potential Second Unit conversion
- Prepared Monthly Planner Report

Task 2 – Reimbursable Fee Planning – None**Task 3 – Special Projects**

- Discussions with City Engineer on Chenoweth LLA. Consider Design Review aspect of Lentz building.
- Final revisions to Francis Creek Vegetation Maintenance Monitoring Report, file retrieval for photos and agency docs. Coordination with City Engineer on project.

Task 4 – Additional Authorizations – None**Task 5 – General Plan Review**

- Work on modified text of Noise and Air Quality Element for January PC meeting. The draft Noise and Air Quality Element will be returned to the Planning Commission in January with a Resolution of Recommendation for the City Council

CITY ENGINEER**Monitoring Report for City-Wide Debris and Vegetation Removal along Francis Creek and Bank Slope Stabilization at 161 Francis Street**

- City Engineer and City Planner have drafted 2015 Annual Francis Creek Monitoring Report. This report will be submitted to the permitting agencies once a replanting plan has been established which will meet the requirements of the California Department of Fish and Wildlife and the North Coast Regional Water Quality Control Board.

Wastewater Treatment Wetland Monitoring and Maintenance

- **Background Information:** In 2011, the City of Ferndale upgraded their Wastewater Treatment Facility (WWTF). In order to offset the impacts from construction, a seasonal wetland was established and completed in January of 2012. A year one report of the success of mitigation was produced and delivered to the California Coastal Commission in 2013. The following year, trees were replanted along the wetland buffer and no report was prepared. The year three monitoring report

will summarize and assess the results of the replanting activities of year two as well as summarize the results of the year three survey.

- City Engineer in collaboration with City Planner and biologist Brett Lovelace submitted to the California Coastal Commission on November 24th, 2015 the 2015 Annual Wetland Mitigation Monitoring Report for the City of Ferndale's Wastewater Treatment Facility. Two more years of monitoring and reporting are to follow.
- On November 24th, 2015 the 2015 Annual Wetland Mitigation Monitoring Report for the City of Ferndale's Wastewater Treatment Facility completed by biologist Brett Lovelace M.A. of J.B. Lovelace & Associates was submitted to Melisa Kraemer with the California Coastal Commission.
- On November 2nd, Biologist informed staff that the monitoring report will be completed in November. Staff will submit the monitoring report to the Coastal Commission before the end of the year.
- On September 10th, Project Biologist visited the site to document the results of the invasive vegetation removal efforts. Year three monitoring report will be submitted to the Californian Coastal Commission prior to Dec 31, 2015.
- On August 21st, 2015, City employees completed the removal of invasive species from the wetland buffer as directed by the Project Biologist.
- On August 11th, 2015, City Engineer met with Brett Lovelace, J.B. Lovelace and Associates and Vanessa Blodgett, City Planner onsite to flag and discuss removal of invasive species.
- On July 31st, 2015, City Engineer held conference call with Brett Lovelace, Vanessa Blodgett and Melissa Kraemer with California Coastal Commission to follow-up on monitoring survey conducted.
- On July 21st, 2015, Brett Lovelace (biologist with J.B. Lovelace and Associates) performed wetland mitigation monitoring survey for year three. Mr. Lovelace will follow up by completing a report of his findings.

Humboldt County Francis Creek Culvert Replacement on Port Kenyon Road

- **Background Information:** Last year the City prepared plans for the City's owned sewer line relocation in preparation for the Humboldt County's Port Kenyon Road Project. The Humboldt County Department of Public Works is currently executing the project.
 - As of December 1st, 2015 the Contractor is working to complete the installation of the manholes. Both new and existing bases are still leaking and require patching to meet specified vacuum pressure test. Special treatment may be needed around the existing manhole base. The existing base is to be visually inspected and the new base to pass vacuum testing before work will be accepted by the City Engineer. Contractor to notify City Engineer of plans to perform tests.
 - On November 30th, 2015, the City Engineer was on site with the contractor patching leaking new and existing manhole bases. Existing upstream manhole barrels were replaced with existing base remaining in place. The existing base of the upstream manhole was modified, however, to meet the new flowline of the relocated sewer line. A new manhole and manhole base were installed downstream of the new culvert. Both new and existing bases were leaking and required patching to meet specified vacuum pressure test called out in the plans and specifications.
 - Existing manhole was relocated and the new section of pipeline installed second and third week of October. There is groundwater currently leaking through the base of the new manhole. The Contractor is expected to repair the manhole base and vacuum test the new and the existing manholes next week. The arch culvert has been set and the remainder of the sewer work is expected to follow.

- As of October 6th, 2015, Construction has been delayed due to the pre-cast bridge supplier. The pre-cast units will not be available until Oct 20th. No schedule has been received to date from the Contractor for proceeding with the sewer work.
- On August 12th, 2015, City Engineer and the City Chief Wastewater Treatment Plant Operator met representatives with the Contractor, Mercer Fraser, Humboldt County Public Works Department, and the Humboldt County Resource Conservation District (HCRC) for an on-site meeting to discuss the City's related sewer portion of this project.
 1. HCRC will pay for the additive option (sewer relocation) and Mercer-Fraser agreed to honor their original bid price of \$91,700.00 for this work.
 2. Existing Manhole located on the east side of Francis Creek to remain in place to allow for bypassing the City's sewer flows during construction. The existing Manhole will be modified to accommodate the new pipeline alignment across Francis Creek.
 3. Backfill of proposed 12-inch pipe crossing Francis Creek – Instead of installing slurry mix directly over the proposed pipe as shown on the plans, Contractor will install a 6-inch thick layer of crushed rock above the top of pipe, and then install 1-foot thick slurry mix above the crushed rock.
 4. The County will forward any cost savings to the HCRC for the sewer line relocation if any cost savings are realized during construction.
 5. Mercer Fraser to locate the sewer line on the west side of Francis Creek along Port Kenyon Road before the proposed wick drain are installed in order to insure wick drains do not puncture existing sewer line.

Francis Creek Retaining Wall and Bank Slope Stabilization Permit Application for 161 Francis Street

There currently exists a failed concrete retaining wall, which has caused the portion of the bank along Francis Creek located at 161 Francis Street to fail. On August 6th, 2015, the City Engineer met onsite with the property owner and City Manager. City staff including the City Manager, City Planner, City Engineer, assisted the applicant with preparation of the permit applications and facilitated the communication with the regulatory agencies. City used this project to develop Standard Procedures, to be adopted by the City Council, for obtaining all the necessary permits for repairs to Bank Slope Stabilization work in Francis Creek within the City limits. City will monitor the site prior to, during and following completion of the work, and report to the NCRWQCB, USACOE, and the CDFW.

- The City Engineer submitted to the United States Army Corps of Engineers on December 31st, 2015, post construction documents for the work performed in accordance with the approved plans and drawings for the bank slope stabilization at 161 Francis Street. These documents are intended to fulfill the reporting requirements of the Corps Nationwide Permit.
- As soon as comments from the CA Department of Fish and Wildlife are addressed, City Engineer will submit final report to the US Army Corps of Engineers, North Coast Regional Water Quality Control Board and the US Department of Fish and Wildlife.
- On October 28th, City engineer was onsite to inspect planting work.
- On October 26th, Plant Specialist added more willows.
- On October 14th, the work was completed by the Contractor and the Plant Specialist. Clare Golec with the CA Department of Fish and Wildlife visited the site and determined that additional willows need to be planted and top soil added.
- On October 6th, work commenced.
- On October 2nd, 2015 City Engineer, Plant Specialist, Contractor, Land Owner and City Manager met onsite for a pre-construction meeting. Contractor to provide construction schedule with at least 24 hours advance notice before commencement of work.

- On October 1st, 2015 a project packet was filed with the CDFW to add the project as an amendment under the City's Lake and Streambed Alteration Agreement.
- On September 1st, 2015 applications were filed with the NCRWQCB for a Water Quality Certification, with the USACOE for a Nationwide Permit 13 for Bank Stabilization, and the City for a Francis Creek Retaining Wall and Bank Slope Stabilization Permit.
- On August 18th, 2015 a project description was forwarded to the USACOE.
- On August 13th, 2015 a project description was forwarded to the NCRWQCB.
- On August 12th, 2015 a project description was forwarded to the CDFW.

Applications

- **Westfall/Witham Lot Line Adjustment/Subdivision (SD 1323)**

This project included a two parcel subdivision and lot line adjustment located off Rose Avenue. On September 18, 2013, the Planning Commission approved the Lot Line Adjustment for Assessor Parcel Numbers (APNs) 031-241-09 and 031-241-10 and a minor subdivision of APN 031-241-09. The Notice of Lot Line Adjustment and Certificate of Compliance was recorded on July 31, 2015. The Parcel Map is currently under review by Manhard Consulting. Because project expires on September 28, 2015, the applicant requested an extension. An extension was approved by the Planning Commission on November 4, 2015. A letter will be provided to the agent in the month of January to discuss the final items needed to record the map.
- **Hadley-Garbutt LLA (LLA 1512)**

This project was approved by the Ferndale Planning Commission on September 2, 2015. The Certificate of Compliance and Notice of Lot Line Adjustment was recorded on December 7, 2015. This project is complete.
- **Chenoweth LLA (LLA 1513)**

This project includes a lot line adjustment (LLA) between APNs 031-091-06 and 031-091-29. The purpose of the LLA is to adjust the lot lines so the existing garage on APN 031-091-06 will become a part of APN 031-091-29. The agent was notified this application was considered complete on October 29, 2015. The project was sent out for referral by the City Engineer's office the same week. The referral agencies have until November 13, 2015, to respond to the application. The City Engineer's office provided the staff report to the City Planner on December 14, 2015. The Planning office will move the project forward to the Planning Commission in January.

Meetings and Committees

- **Streets Committee Meeting**
 - Tentative meeting scheduled with Streets Committee in December 2015 to further discuss and finalize priority list.
 - On August 25th, 2015, City Engineer and City Staff met with Streets Committee to discuss CIP transportation priorities. Follow-up meeting to be scheduled sometime in December this year to further develop a prioritized list of streets to be repaired. Streets will be prioritized based on an integrated approach which considers not just condition of streets but also condition of surrounding storm drainage and underlying water and sewer utility lines.
- HCAOG Meeting
 - HCAOG did not hold a meeting in December.

Reporting and Correspondence

- Prepared monthly staff report.
- General correspondence with City Staff.

WASTEWATER OPERATIONS

- Monthly samples prepared and sent to North Coast Labs
- Coliform to Fortuna each Tuesday, BOD each Thursday
- Continuous monitoring of INF flows, over night monitoring of retention pond due to creek infiltration over banks and into pond
- Borrowed Fortuna's 6 inch pump in case emergency pumping from pond required; did not need to pump
- Took dry weather manhole measurements to compare in future with wet weather flows in attempt to locate infiltration
- OITs Gardner and Cao performs lab tests daily to measure efficiency of plant
- OITs Gardner and Cao assist in moving furniture at city hall
- Plug and clean clarifier lines
- Pump 3 plugged, pump pulled and cleared
- Monthly eSMR (electronic State Monthly Report) prepared and submitted
- Have MLSS probe repaired
- Switched out tubes for ph/turbidity probes
- Made Jeremy Shevela (engineer) aware of Francis Creek diverting to retention pond during high flows. We will attempt to dam the fence line with plastic and straw bales in future high rain events.
- Front gate chain oiled each Monday
- Part of roof at old site came up after wind storm, repair
- Met with Scott Mesener of Ridge Rd. Brewing Co. to discuss possible ramifications of brewery waste at treatment plant should the brewery move to Ferndale
- OITs Gardner and Cao cleaned walls and catwalk
- Ship load of biosolids to Dry Creek; 12.16 ton @ 80% = 19936 lbs dry weight
- Total flows through the collection system for December were 37.4 MG. Of that 5.3 MG was pumped to the equalization pond.
- Influent flows that were treated through the facility totaled 32.1 MG for the month of December. Average discharge to Francis Creek was 1 MGD.

PUBLIC WORKS STAFF ACTIVITY

- Continued with monthly and daily duties. Such as, cleaning and maintenance of city's bathrooms, mowing of city's owned properties, cleaning of storm drains, keeping streets clear of debris and the maintenance of city's facilities.
- Pinned up loose cattle on Ambrosini Ln.
- Dispose of deceased deer at West Arlington.
- Repaired street light at City parking lot and at Main and Washington.
- Hauled away down trees and brush from weekend's storm.
- Continued with weekly safety meetings.
- Had Cal Fire CDC fill sandbags at Fairgrounds in preparation of storm.
- Moved furniture back in City Hall office's after repairs were made.
- Attended Emergency Committee meeting.

- Had Cal Fire return to fill more sandbags.
- Closed Bluff St due to icy conditions.
- Broken water fountain at Fireman's Park.
- Disposed of deceased deer at Main and Ambrosini.

POLICE DEPARTMENT

- Provided assistance to annual Christmas Lighted Tractor Parade.
- Chief Smith attended management training (Peace Officer’s Bill of Rights) hosted by Humboldt County Sheriff’s Office.
- Police department staff continued monitoring downtown parking.
- Exploring options/alternatives to upgrading and improving the police department’s radio repeater tower to ensure officer safety.
- We have been placing the radar trailer at various locations where we have received speeding complaints.
- Chief Smith attended Kiwanis meetings/functions.
- Chief Smith attended the monthly LECAH meeting.
- Chief Smith attended monthly area training manager’s meeting.
- The police department continues targeted enforcement of peripheral areas impacting the Ferndale quality of life.

Police Statistics – for December 2015.

SERIOUS CRIMES	Number	Cleared
Homicide	0	
Rape	0	
Robbery	0	
Larceny	0	
Assault	0	
Burglary	1	
Vehicle Theft	0	
TOTAL	1	
SECONDARY CRIMES	3	
Calls for Service	60	
Reports Written	18	
Traffic Citations	0	
Other Citations	0	
Parking Citations	0	

Warnings	9
ARRESTS	6
AGENCY ASSISTS	10
TRAFFIC COLLISIONS	1

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 11/19/2015 - 8:30am meeting

Chair Mark Giacomini opened the meeting at 8:33 a.m. Committee Members Paul Gregson, Ellin Beltz and Marc Daniels were present along with Deputy City Clerk Kristene Tavares, Contract City Planner Stephen Avis and City Manager Jay Parrish.

Approval of Previous Minutes: **MOTION to APPROVE** October 22, 2015 meeting minutes.
(Beltz/Daniels) 3-0-1 (Gregson abstained due to be absent at the meeting)

There were no Modifications to the Agenda.

There were no Public Comments.

406 Main: Design Review Committee was presented with an application to replace roof shingles on the rear side of the building between the top roof and bottom roof with redwood or cedar siding. Gregson commented that it will be an improvement. Daniels commented that it was what was previously on before the shingles. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to replace roof shingles on rear side of building between the top roof and bottom roof with redwood or cedar siding.
(Daniels/Beltz) Unanimous

Design Review Brochure: The Design Review Committee was presented with the final draft brochure. A few changes were made per the Planning Commission suggestions. The committee was pleased with the final product. Staff will discuss with city manager whether council approval is needed to proceed with distribution.

Design Review Sign-Offs: The following Design Review Permits were signed off: DR1523

Correspondence: Design Review Committee was presented with a letter from Building Inspector Arnie Kemp regarding the emergency removal of the stucco at 406 Main Street, Brown Street side due to it being a possible safety issue for the public.

Committee Member Comments: Committee Members commented on the draft plans for the renovation of the Lentz Building (406 Main Street). Once final drawings are submitted and the CEQA process is gone through, the drawings will be submitted to the Design Review Committee for approval.

Meeting adjourned at 8:59 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 12/10/2015 - 8:30am meeting

Chair Mark Giacomini opened the meeting at 8:30 a.m. Committee Members Paul Gregson, Ellin Beltz, Marc Daniels, and Jeff Farley were present along with Deputy City Clerk Kristene Tavares.

There was no Approval of Previous Minutes

There were no Modifications to the Agenda.

There was no Public Comments.

627 Shaw Ave #4: Design Review Committee was presented with an application to repair wood rot and replace siding with corrugated galvanized siding on rear side of building. Applicant also would like to reopen two (2) pre-existing windows that previously covered. Committee Member Farley commented that many of the surrounding buildings had this siding installed. Committee members also commented on different ways to make the new siding not so “shiny”. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to repair wood rot and replace siding with corrugated galvanized siding on rear side of building, also re-open two (2) pre-existing 45”X60” windows that were previously covered..

(Gregson/Daniels) Unanimous

There was no Correspondence:

Committee Member Comments: Chair Giacomini commented that he had submitted his letter of resignation effective January 1, 2016. Giacomini asked committee members to start thinking about a new chair. Staff let committee members know if will be on next week’s regular meeting agenda.

Meeting adjourned at 8:36am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 12/17/2015 - 8:30am meeting

Vice-Chair Paul Gregson opened the meeting at 8:36 a.m. Committee Members Marc Daniels and Jeff Farley were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION to APPROVE** November 19, 2015 and December 10, 2015 meeting minutes. **(Farley/Daniels) Unanimous**

There were no Modifications to the Agenda.

There was no Public Comments.

City Parking Lot Signage: Design Review Committee was presented with an application to place a 1'X1' Charging Station sign at the entrance to the City Parking Lot. Committee Member Daniels commented on the color of the sign and referred to the sign Nancy Trujillo had applied for but was denied. Gregson commented that this sign not on a business building and is more descriptive. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to place 1'X1' Charging Station signage at the entrance to the City Parking Lot. **(Gregson/Farley) Unanimous**

Selection of Chair & Vice Chair (as needed): Design Review Committee was presented with the resignation letter of Mark Giacomini. His resignation opens up the need for a chairperson. Committee Member Marc Daniels nominated Committee Member Jeff Farley. Daniels stated Farley was a good choice as he has been involved with the city for many years. Farley accepted the nomination. Paul Gregson will remain Vice-Chair. **MOTION to APPROVE** Jeff Farley as the new chairman of the Design Review Committee. **(Daniels/Gregson) Unanimous**
Vice-Chair Paul Gregson turned the meeting over to the new Chair Jeff Farley.

Design Review Sign-Offs: The following Design Review Permits were signed off: DR1524

There was no Correspondence:

Committee Member Comments:

Meeting adjourned at 8:52am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Design Review Minutes for the 12/31/2015 - 8:30am meeting

Chair Jeff Farley opened the meeting at 8:32 a.m. Committee Members Mark Giacomini, Paul Gregson, Marc Daniels and Ellin Beltz were present along with Deputy City Clerk Kristene Tavares.

Approval of Previous Minutes: **MOTION to APPROVE** December 17, 2015 meeting minutes.
(Daniels/Gregson) 4-0-1 (Beltz abstained due to absence)

There were no Modifications to the Agenda.

There was no Public Comments.

385 Main: Design Review Committee was presented with an application to hang a 16"X30" oval business sign on the exterior of the storefront using the approved colors. Gregson asked staff if there was a height requirement for hanging signs. Staff informed Gregson that hanging signs were required to be 8ft above the ground. There were no other comments. **MOTION to APPROVE** the Design Review Use Permit, subject to the conditions of approval listed in Attachment B, to hang a 16"X30" oval business sign on the exterior of the storefront using the approved colors.
(Giacomini/Beltz) Unanimous

There was no Correspondence:

Committee Member Comments: Committee Member Daniels stated the EV Charging Station was in at the City Parking Lot and it looked nice. Committee Member Giacomini thanked everyone and stated he had enjoyed his time serving on the Design Review Committee. Staff thanked Giacomini for his commitment. Staff informed the committee there will be a meeting next week to discuss 406 Main Street.

Meeting adjourned at 8:38 am

Respectfully submitted,

Kristene Tavares, Deputy City Clerk
City of Ferndale

City of Ferndale, Humboldt County, California USA
Minutes for Planning Commission Meeting of November 4, 2015

Call to Order — Chair Jorgen von Frausing-Borch called the Planning Commission Meeting to order at 7:00pm. Commissioners Paul Gregson, Ellin Beltz, and Dean Nielsen were present along with staff Planner Stephen Avis and Deputy City Clerk Kristene Tavares. Those in attendance pledged allegiance to the flag.

2.0 Ceremonial—None

3.0 Modifications to the Agenda – None.

4.0 Approval of previous minutes – **Motion:** To approve the minutes of the September 2, 2015 Regular Meeting. **(Beltz/Nielsen) Unanimous**

5.0 Public Comment—None

6.0 Business

6.1 Westfall Tentative Map Extension– City Planner Stephen Avis presented the Planning Commissioners with a brief staff report on the previous approval process. Avis also explained that this is merely an extension and the approval was already voted on and approved in 2013. The Commissioners would be approving a one year extension for the applicant. Chair von Frausing-Borch questioned Avis on if this item was involved in CEQA. Commissioner Gregson inquired about the fire department signing off on the initial approval of the subdivision. Avis commented that he would look into the matter. Gregson also questioned the requirement of underground utilities on new subdivisions. Staff will look into the matter and see if there is already something in place. **MOTION:** to approve Resolution No 2015-34, granting a one-year extension of the previously approved Tentative Parcel Map. **(Gregson/Beltz) Unanimous**

6.2 Building and Land Use Permits– No Comments

6.3 Design Review Committee Report and Minutes: Staff presented commissioners with the Design Review/Historical District brochure. Staff explained that Design Review Committee Members and staff had worked on this brochure over the last few meetings and wanted to present it to the Planning Commissioners for any changes and approval. Commissioners commented on a few changes (adding a date, changing the asterisk to a checkmark, and a spelling error). Commissioners are happy with the brochure and recommend it be brought to council if needed. Von Frausing-Borch asked he receive a copy of the finished product. Commissioner Beltz commented on one of the projects in the Design Review. Beltz complimented the reusing of the historic door at 246 Berding Street for ADA compliance.

7.0 Correspondence- None

8.0 Committee Comments- Chair von Frausing-Borch stated that there may not be a December meeting if there was no pressing business. Staff will inform commissioners after the City Council Meeting on November 19 if the Planning Commission Meeting for December will be cancelled.

9.0 Staff Comments- Avis commented that staff will be bringing the Noise and Air Quality Element to the January Meeting.

Meeting Adjourned at 7:20 pm

Respectfully Submitted

Kristene Tavares
Deputy City Clerk

**BOARD OF DIRECTORS**

Jack Thompson, City of Rio Dell, **Chair**
 Natalie Arroyo, City of Eureka,
 Adelene Jones, City of Blue Lake
 Sofia Pereira, City of Arcata
 Michael Sweeney, City of Ferndale
 Rex Bohn, County of Humboldt, **Vice Chair**

Minutes

Thursday, November 12, 2015 5:30 PM
Eureka City Council Chambers
531 K Street, Eureka, CA

Present: Jack Thompson, Marian Brady (alternate for Natalie Arroyo), Adelene Jones, Sofia Pereira, Michael Sweeney, Rex Bohn
 Staff: Jill Duffy, Tyler Egerer, Brent Whitener
 Legal Counsel: Nancy Diamond

Video of Proceedings: https://archive.org/details/AH-hwma_11-12-15

Recordings of the meetings of the HWMA Board of Directors are provided for information only, and should not be considered official records of the HWMA. The Actions of the HWMA Board of Directors are recorded below and, following approval by a majority of the members of the Board, are the official record of the Board's actions for the meeting date noted above.

1. Call to Order and Roll Call at 5:30 PM

Chairman Thompson called the meeting to order at 5:30 p.m. A quorum was present and acting.

2. Consent Calendar

- a. Approve Minutes from the October 8, 2015 HWMA Board of Directors Meeting.
- b. Receive the September Fiscal Year 2015-2016 Financials
- c. Approve Agreement for CRV Glass Hauling Services with Humboldt Recycling, LLC
- d. Approve Golder Associates Project Addendum Dated September 15, 2015

Chairman Thompson opened the floor to Public Comment regarding the Consent Calendar. No comment was received.

Chairman Thompson closed the floor to Public Comment.

Motion: Director Pereira Moved and Director Sweeney Seconded to Approve the Consent Calendar.

Action: Approve Motion as made by Director Pereira and Seconded by Director Sweeney by the following vote:

Ayes: Thompson, Bohn, Jones, Pereira, Sweeney

Nays: None

Abstain: Brady

3. Oral and Written Communications

Chairman Thompson opened the floor to Public Comment regarding items not on the Agenda. No comment was received.

Chairman Thompson closed the floor to Public Comment.

4. Receive Report on Authority Minutes Structure and Authorize Changes as Presented to Substance of Action Minutes

The Board discussed with Staff the proposed changes to the action minutes. Written communication regarding this Item was received prior to the meeting, and is incorporated as a part of these minutes.

Chairman Thompson opened the floor to Public Comment regarding the changes to the minutes. No comment was received.

Chairman Thompson closed the floor to Public Comment.

Motion: Director Pereira Moved and Director Sweeney Seconded to Authorize Changes as Presented by Staff and as Outlined in Related Correspondence.

Action: Approve Motion as made by Director Pereira and Seconded by Director Sweeney by the following vote:

Ayes: Thompson, Brady, Jones, Pereira, Sweeney

Nays: Bohn

5. Discuss and Provide Direction on the Regional Recycling RFP Process

The Board discussed with Executive Director Duffy the challenges faced in the Regional Recycling RFP process.

Chairman Thompson opened the floor to Public Comment regarding the Regional Recycling RFP process. No comment was received.

Chairman Thompson closed the floor to Public Comment.

Motion: Director Sweeney Moved and Director Brady Seconded to:

- 1) Decline to lead the Regional Recycling RFP process; and
- 2) Disband Regional Recycling RFP Evaluation Committee; and
- 3) Exercise Option to Extend Services for 2-Years with SWOW;
- 4) Continue with the current Solid Wastes of Willits, Inc. agreement for recyclable processing until 2016; and
- 5) Enter discussions with Solid Wastes of Willits, Inc. to exercise the two-year extension option; and
- 6) Authorize the Executive Director and Legal Counsel to negotiate with Solid Waste of Willits, Inc. and return to the Board with a Draft Amendment for Extension.
- 7) Request that the City of Arcata to enter into the "*Recycling Memorandum of Understanding Between HWMA and Certain of its Member Agencies to Participate in a Recyclable Materials Processing Contract*" dated June 7, 2011 to continue receiving revenue-sharing proceeds.

Action: Approve Motion as made by Director Sweeney and Seconded by Director Brady by the following vote:

Ayes: Thompson, Brady, Jones, Pereira, Sweeney

Nays: Bohn

6. Board Member Reports

Reports were received from the following Members of the Board:

Director Brady, City of Eureka.

7. Executive Director's Report

The Board received the Executive Director's report, and received further updates via oral presentation.

8. Closed Session:

- a. Public Employee Performance Evaluation for the position of the Executive Director pursuant to Government Code Section 54957.

Chairman Thompson opened the floor to Public Comment regarding Closed Session. No comment was received.

Chairman Thompson closed the floor to Public Comment.

Chairman Thompson adjourned the meeting to Closed Session at 6:03 p.m.

9. Adjourn

Chairman Thompson adjourned the meeting following Closed Session.

Next Meeting: January 14, 2016 at 5:30 p.m. at Eureka City Hall Council Chambers.

From: Jud Ellinwood [<mailto:jud@humboldt1.com>]
Sent: Monday, November 09, 2015 4:52 PM
To: Jill Duffy
Cc: Natalie Arroyo; Rex Bohn; Michael Sweeney; Mark Lovelace; Michael Winkler; Jack Thompson; Sofia Pereira; Marian Brady; Gordon Johnson
Subject: November 12, 2015 HWMA Board Meeting Agenda Item #4: meeting minutes

Hi Jill.

Below are my comments in regard to Item #4 on the upcoming November 2015 Board Meeting agenda.

After reviewing the example of your proposed modification of your Board's meeting minutes I was pleased to see the issue of a double standard for comments of the public and for those by Board members was resolved, and the linkage to meeting videos was added to the minutes proposed boilerplate.

I do think there is a matter of public comment that was unaddressed. The subjects of comments, with one notable exception, are denoted in the minutes item titles. When it comes to the topic of Oral and Written Communications, however, that is not the case. These comments by the public are by definition non-agendized topics. I respectfully suggest that some minimal language either precede or follow speaker names that identifies the general topic. There is a valid distinction to be made between topic descriptors and summarized commentary, and this minor modification would both improve transparency and stylistic consistency. I therefore request that this suggested change be considered by the Board.

The sole record of meeting discussion and comment now resides in the archived videos. As such, a secure and accessible backup will ensure hacks and other system problems will not destroy this video record. I am hoping at the upcoming meeting you will inform the Board and the public what current backup procedure is in place.

Please include a copy of these comments in the written record. Thanks Jill.

Sincerely,

Jud Ellinwood
443-9153



Redwood Coast Energy Authority

633 3rd Street

Eureka, CA 95501

Phone: (707) 269-1700 Toll-Free (800) 931-RCEA Fax: (707) 269-1777

E-mail: info@redwoodenergy.org Web: www.redwoodenergy.org

MEETING MINUTES

Redwood Coast Energy Resource Center
633 3rd Street, Eureka, CA 95501

December 14, 2015
Monday, 3:15 p.m.

I. ROLL CALL

Board Vice Chair Woo called the meeting to order at 3:14p.m.

Present: Paul Pitino, Sheri Woo, Jean Lynch, Doug Brower, Tim Marks, Dwight Miller.

Absent: Tiara Brown, Ryan Sundburg.

Staff: Matthew Marshall, Lexie Fischer

II. REPORTS FROM MEMBER ENTITIES

- Director Lynch reported that Blue Lake power plant is still idle, and that the City of Blue Lake is in the process of hiring a new city manager manager.
- Director Pitino reported that Susan Ornelas will be stepping in as the 2016 City of Arcata Board Director and he will be transitioning to the board alternate.
- Vice Chair Woo reported that Ruth Lake is at 62% as of last Thursday and water levels are continuing to improve.

III. ORAL COMMUNICATIONS

None.

IV. CONSENT CALENDAR

A. Approve Minutes of November 30, 2015 Board Meeting.

B. Approve attached Warrants.

M/S/C: Pitino, Miller: Approve Consent Calendar

V. REMOVED FROM CONSENT CALENDAR ITEMS

None.

VI. NEW BUSINESS

A. 2016 RCEA Board Meeting Schedule

Executive Director Marshall provided a proposed 2016 meeting schedule, continuing with the 3rd Monday as the standard day with adjustments in January and February for holidays that fall on the 3rd Monday. The Board favored also shifting the November meeting day due to the proximity to Thanksgiving.

M/S/C: Pitino, Miller: Approve the proposed RCEA Board 2016 Regular Meeting Schedule, with the November meeting on the 2nd Monday.

B. Community Choice Aggregation

Executive Director Marshall reported that the Eureka City Council is schedule in December to be the final jurisdiction to vote on JPA changes.

Executive Director Marshall also reported that PG&E has proposed to significantly increase the Power Coast Indifference Adjustment (PCIA) fee for CCA customers in 2016. The Board discussed directing staff to compose a letter to the CA Public Utilities Commission conveying the negative impact that a fee increase at this time may have just as the CCA model in California is beginning to develop.

M/S/C: Pitino, Miller: Direct staff to draft and send a letter to the CA Public Utilities Commission opposing PG&E proposed 2016 increase to the Power Cost Indifference Adjustment fees charged to CCA customers.

C. 2016-18 PG&E Energy Watch Contract

Executive Director Marshall reported that the EW contract has been review by staff and RCEA Legal Counsel and that the majority of RCEA's proposed revisions have been approved by PG&E, with the contract in the final stages of review and approval by PG&E.

M/S/C: Pitino, Lynch: Approve PG&E master service agreement specific conditions, general conditions, and contract work authorization for Redwood Coast Energy Watch 2016-18 program cycle with non-substantial changes to the current draft, pending review and approval by the Board Chair and Vice Chair of any changes.

VII. STAFF REPORT

A. Executive Director Marshall provided updates on the following items:

- Staff is wrapping up a series of strategic planning sessions in December, the results of which will be presented to the board in 2016.
- Executive Director Marshall presented at the CA Energy Commission's state-wide Electric Vehicle Infrastructure Planning Workshop in Sacramento.
- The 2016 Executive Director work plan is in progress and will be presented to the Board in January.
- Highlights from 2015:
 - The Energy Watch Program served 225 households and 285 businesses and achieved 115% of the kWh goal and over 200% of kW goal for the year, resulting in an ongoing savings to customers of \$440,000 per year.
 - Construction is currently being completed on the installation of 9 new electric vehicle charging sites, which will bring the RCEA EV network to 14 sites in 2016.

- The \$1.75 million Mad River Valley RePower Project grant from the CA Energy Commission was closed out in 2015, and the Blue Lake Rancheria received recognition from the White House on their energy efforts related to this project and other efforts.
- After being on hold for 5 years, Property Assessed Clean Energy (PACE) financing programs were approved for the majority of Humboldt County jurisdictions in 2015.

VIII. ADJOURNMENT

Vice Chair Woo adjourned the meeting at 3:57 p.m.

***The next RCEA Board of Directors Business Meeting is scheduled for
Monday, January 11th, 2016 at 3:15p.m.***

Section 17

ADJOURN