

**CITY OF FERNDALE**  
 824 Main Street \* P.O. Box 1095  
 Ferndale, CA 95536

**Business License Application**

Phone: 707.786.4224  
 Fax: 707.786.9314  
 Email: cityclerk@ci.ferndale.ca.us

I (we) hereby apply for a Business License to conduct business within the city limits of Ferndale, under city Business Ordinance 06-01.

Business Owner's Name(s) \_\_\_\_\_

Name of Business \_\_\_\_\_

Nature of activity, business, profession: \_\_\_\_\_

Business Physical address: \_\_\_\_\_

Business mailing address: \_\_\_\_\_

Business Phone number: \_\_\_\_\_

Home mailing address: \_\_\_\_\_

Home Phone number: \_\_\_\_\_

I declare under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
 Signature of applicant

\_\_\_\_\_  
 Date of application

APPROVALS	Initials:	Date:
Premises approved by Building Inspector		
Premises approved by Fire Department		
Application approved by City Hall		

SCHEDULE OF FEES	
Premises Inspection – if necessary	\$50.00
Business License for fiscal year – Retail (from July 1 <sup>st</sup> through June 30 <sup>th</sup> )	\$60.00
Business License for period of less than a fiscal year – Retail, per quarterly unit	\$15.00
Business License for fiscal year – No Sales Tax (from July 1 <sup>st</sup> through June 30 <sup>th</sup> )	\$80.00
Business License for period of less than a fiscal year – No Sales Tax, per quarterly unit	\$20.00
Duplicate Business License issuance	\$5.00
Transfer Business License Location	\$2.00
Carnival, per day	\$100.00
Vendor, per day, (If food vendor, must have health inspection – Call and set up an appointment with Robin Smith 786-4028)	
Service/Product not offered locally	\$10.00
Service/Product offered locally	\$150.00
Chamber Sponsored Sales	\$100.00

The complete Business Ordinance 06-01 may be reviewed at City Hall or online at <http://ci.ferndale.ca.us> click on Laws 4/18/11

## New Business Check List – April 18, 2011

If you are doing business in the City of Ferndale, you may need some or all of the following. Please contact Ferndale City Hall for applications and to pay fees.

\_\_\_\_\_ Ferndale Business License

\_\_\_\_\_ Any change to the look of the outside of the building in the Design Review zone, including signs, doors, window, paint, will require a “Use Permit – Design Review”. There are some restrictions on materials, size, color, and lighting. This application will go through the Design Review Committee, under the Planning Commission.

\_\_\_\_\_ For a Bed & Breakfast, a hotel, or motel, you will need to pay bed tax to the City of Ferndale.

\_\_\_\_\_ Any place preparing or serving food will require a health inspection fee. Contact Robin Smith to set up an inspection: 599-7657

\_\_\_\_\_ For a home business in a residential zone, you will need a “Use Permit – Home Occupancy.” This will require a deposit, and the application may go through the Planning Commission or be approved administratively.

\_\_\_\_\_ In some zones, you may need a “Use Permit” for a particular type of business.

\_\_\_\_\_ The building may need to be inspected by the Building Inspector and/or the Fire Department.

### OTHER THINGS TO CONSIDER:

\_\_\_\_\_ Fictitious Business Name – Call the County Clerk 445-7593

\_\_\_\_\_ Sales and Use Tax – Call the State Board of Equalization: 445-6500